

Board of Education Regular Meeting
Monday, August 12, 2024 6:00 PM

Board of Education Independent School
District No. 4 Board Room, Board/Adm.
Bldg, Oologah-Talala Public Schools
10700 South 169 Highway Oologah,
Oklahoma 74053

Agenda

- I. ORDER OF BUSINESS
 - A. Call meeting to order
 - B. Roll call and record names of members present
 - C. Pledge of Allegiance
- II. PRESENTATIONS
 - A. This month at OTPS:
 - B. Recognize and hear from visitors (public participation)
 - C. Treasurer's Report
 - D. Assistant Superintendent's Report
 - Professional Development
 - Federal Programs
 - Teaching and Learning
 - E. -Title IX Compliance Report
 - F. Superintendent's Report
 - Enrollment Numbers
 - Start of School Updates
- III. CONSENT AGENDA (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).
 - A. Discussion and Consideration for approval of the minutes of the Regular Board meeting on July 8, 2024
 - B. Discussion and Consideration for approval of the following warrants and encumbrances:
 - General Fund Encumbrances: 156-209
 - General Fund Warrants: 1-81
 - Building Fund Encumbrances: 27-36
 - Building Fund Warrants: 1-35
 - C. Discussion and Consideration for approval of financial reports, (General Fund, Building Fund, Building Bond Funds, Activity Funds).
 - D. Discussion and Consideration for approval of the following activity fund transfers:
 - #2- #23
 - E. Discussion and Consideration for approval of the following fundraiser requests:
 - Booster Club Requests: 80-82
 - Activity Fund Requests: 196-206
 - F. Discussion and Consideration for the approval of the following Out-of-State or Overnight Field trip requests:
 - HS FFA to Indianapolis, IN for National FFA Convention 10/22-26/2024

IV. ADMINISTRATIVE

- A. Recommendation, Consideration, and Action on approving an agreement with Muni Services, LLC for arbitrage rebate services
- B. Recommendation, Consideration, and Action on suspending OTPS Board of Education Policy, FNCFD-Student Drug Testing Program Extracurricular Activities, until January 2025 for review and revision
- C. Recommendation, Consideration, and Action on approving a contract with Oklahoma Department of Career and Technology Education for the 2024-2025 school year
- D. Recommendation, Consideration, and Action on approving an updated contract with Joy Lambert for SLP services for the 2024-2025 school year
- E. Recommendation, Consideration, and Action on approving a contract with the Board of County Commissioners of Rogers County on behalf of Rogers County Sheriff's Office for School Resource Officer services for the 2024-2025 school year
- F. Recommendation, Consideration, and Action on approving the following OTPS Board of Education Policies:
 - FB-2024 Sex Discrimination or Sex-Based Harassment of Students
 - EIED- Graduation Requirements
 - FEH- Transfers for Special Education Students
- G. Recommendation, Consideration, and Action on approving the following Child Nutrition lunch prices beginning the 2024-2025 school year:
 - Adult Lunch Meal Price- \$5.00
 - PK-8th Student Lunch Meal Price- \$3.10
 - HS Student Lunch Meal Price- \$3.35
- H. Recommendation, Consideration, and Action on approving a contract with JA Biztown for the 24-25 school year
- I. Recommendation, Consideration, and Action on approving the sanctioning of the Oologah Upper and Lower Elementaries Parent Teacher Organization
- J. Recommendation, Consideration, and Action on approving OTPS Secondary Semester Tests and Exemption Policy

V. TRANSFER APPEAL

- A. Proposed executive session to consider the appeal of a denied student transfer with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA. 25 O.S. Section 307(B)(7)
- B. Vote to convene or not to convene into executive session
- C. Acknowledge return to open session
- D. Executive session minutes compliance announcement
- E. Vote to accept or overturn decision of Superintendent to deny transfer request of student A

VI. PERSONNEL

- A. Proposed executive session to discuss Resignations, Hiring of Personnel and/or Extra Duty Assignments. Pursuant to 25 O.S. Sect. 307(B)(1) and (7) of the Open Meeting Law. Items to be discussed are:
 - Resignations: Guyla White

-Hiring: UE Paraprofessional, MS Paraprofessional, HS Admin Assistant, 1st Grade Teacher, PE Teacher at OLE, 5th Grade Teacher, HS Admin Assistant, UE Kitchen Manager

-Administrators Contracts: Assistant Superintendent, Athletic Director, Director of Operations, Technology Director, Special Services Director, Director of Teaching and Learning, OLE Principal, OLE Assistant Principal, OUE Principal, OUE Assistant Principal, OMS Principal, OMS Assistant Principal, OHS Principal, OHS Assistant Principal

-Extra Duty Assignments/ Contracts: JOM Sponsor

- B. Vote to convene or not to convene into executive session
- C. Acknowledge Board has returned to open session.
- D. Statement of Board President of executive session minutes compliance
- E. Vote to accept or not accept submitted resignation(s) as listed below:
 - Guyla White- Paraprofessional, effective 6/19/2024
- F. Motion and vote to employ or not employ a recommended applicant for the position/s listed below for the 2024-2025 school year:
 - Paraprofessional at Upper Elementary
 - Paraprofessional at Middle School
 - Administrative Assistant at High School
 - First Grade Teacher at the Lower Elementary on a temporary contract
 - OLE PE Teacher on a temporary contract
 - Fifth Grade Teacher at the Upper Elementary on a temporary contract
 - Administrative Assistant at High School
 - Upper Elementary Kitchen Manager
- G. Vote to accept or not accept the following contracts for the 2024-2025 school year:
 - Assistant Superintendent, Athletic Director, Director of Operations, Technology Director, Special Services Director, Director of Teaching and Learning, OLE Principal, OLE Assistant Principal, OUE Principal, OUE Assistant Principal, OMS Principal, OMS Assistant Principal, OHS Principal, OHS Assistant Principal
- H. Motion and vote to approve or not approve the extra duty assignments/contracts as listed below:
 - Upper Elementary JOM Sponsor for the 2024-2025 school year

VII. NEW BUSINESS

VIII. MOTION AND VOTE TO ADJOURN

**Oologah-Talala Public Schools
Board of Education Regular Meeting
Board of Education Independent School District No. 4 Board Room, Board/Adm. Bldg,
Oologah-Talala Public Schools 10700 South 169 Highway Oologah, Oklahoma 74053
Monday, July 8, 2024 at 6:00 PM**

MINUTES

I. ORDER OF BUSINESS

I.A. Call meeting to order

The meeting was called to order at 6:00.

I.B. Roll call and record names of members present

Four members of the board were present for this meeting including Lyle Blakley, Lauren Stauffer, Don Tice and Brent Kellogg. Joe Koster was absent.

I.C. Pledge of Allegiance

II. PRESENTATIONS

II.A. Recognize and hear from visitors (public participation)

There were no visitors present to speak.

II.B. Treasurer's Report

Board members reviewed the Treasurer's Report included in their board book. Mrs. Adkins related that Dr. Wilkins would present a detailed report at the August board meeting.

II.C. Assistant Superintendent's Report

- Professional Development
- Federal Programs
- Teaching and Learning

Mrs. Adkins discussed back-to-school professional development and shared that teachers would soon be able to start working on the state-mandated courses at their own pace. They will have approximately five weeks after the start of school to finish these courses if they do not want to start early. Mrs. Adkins also shared that there will be a small amount of money carried over in federal programs, approximately \$21,000 for school security and approximately \$5000 in Title I. These funds will be utilized in the 2024-2025 school year. She also discussed plans to hold monthly instructional leadership meetings with each building principal in which goals will be established and monitored throughout the year.

II.D. -Title IX Compliance Report

A meeting of the Title IX Committee is scheduled for July 29. There are approximately 13 people on this committee, and they will be ensuring the district is prepared to be compliant with all new regulations. The district continues to await information from the state regarding how the new federal guidelines will be implemented in Oklahoma.

III. CONSENT AGENDA (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).

III.A. Discussion and Consideration for approval of the following OTPS Board of Education minutes:

- Regular Meeting June 10, 2024
- Special Meeting June 25, 2024

III.B. Discussion and Consideration for approval of the following warrants and encumbrances:

- General Fund Encumbrances: 1-155
- General Fund Warrants: 4130-4472
- Building Fund Encumbrances: 1-26
- Building Fund Warrants: 617-701
- Building Bond Funds Encumbrance: 1

III.C. Discussion and Consideration for approval of financial reports, (General Fund, Building Fund, Building Bond Funds, Activity Funds).

III.D. Discussion and Consideration for approval of the following activity fund transfers:
- #104- #107

III.E. Discussion and Consideration for approval of the following fundraiser requests:
-Booster Club Fundraisers- #1-#79
-Activity Fund Fundraisers- #190-#195

Motion made to approve the items on the consent agenda.
Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

IV. ADMINISTRATIVE

IV.A. Recommendation, Consideration, and Action on approving the following contracts for the 2024-2025 school year (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items):

- Oklahoma Public School Resource Center
- Alliance Mental Health
- Horizon: Digitally Enhanced Campus
- Barlow Education Management Services
- Beth Anne Manipella, PLLC
- Integrative Physical Therapy, P.C.
- Pediatric Assessment and Counseling
- Emerson College for a Clinical Affiliation
- Joy Lambert, SLP
- Oklahoma Dept of Rehabilitation Services-Transition School to Work
- Oklahoma Dept of Rehabilitation Services- Work Study Services
- CRW- for completing OCC data requests

Motion made to approve the following contracts for the 2024-2025 school year: Oklahoma Public School Resource Center, Alliance Mental Health, Horizon: Digitally Enhanced Campus, Barlow Education Management Services, Beth Anne Manipella, PLLC, Integrative Physical Therapy, P.C., Pediatric Assessment and Counseling, Emerson College for a Clinical Affiliation, Joy Lambert, SLP, Oklahoma Dept of Rehabilitation Services-Transition School to Work, Oklahoma Dept of Rehabilitation Services- Work Study Services, CRW- for completing OCC data requests.

Motion made by: Don Tice Motion 2nd by: Lyle Blakley.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

IV.B. Recommendation, Consideration, and Action on approving the following platforms to be used by school personnel to communicate with students regarding the topic specific to the platform:

- Edgenuity
- Aristotle
- Hudl
- Rank One

Motion made to approve the following platforms to be used by school personnel to communicate with students regarding the topic specific to the platform: Edgenuity, Aristotle, Hudl, Rank One.
Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

IV.C. Recommendation, Consideration, and Action on approving the following Handbooks/ Plans for the 2024-2025 school year (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items):

- Teaching and Learning Plan
- Student Mental Health Protocol
- Wellness Plan
- Elementary Student/Parent Handbook
- Secondary Students/Parent Handbook
- OTPS Faculty Handbook

Motion made to approve the following Handbooks / Plans for the 2024-2025 school year: Teaching and Learning Plan, Student Mental Health Protocol, Wellness Plan, Elementary Student/Parent Handbook, Secondary Students/Parent Handbook, OTPS Faculty Handbook.

Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

The only significant change to any of the handbooks is the addition of the new cell phone policy. The secondary handbook also has updated ACT testing dates and an allowance for community service to count toward an assigned detention for high school students.

IV.D. Consideration and Action on appointment of Superintendent as Purchasing Agent for Oologah-Talala Public Schools, Authorized Representative for all Federal Programs including E-Rate and Child Nutrition and Designated Custodian for the general fund, building fund, bond fund, all federal programs including E-Rate, all State programs, and all other school programs and activities not listed for the 2024-2025 school year

Motion made to approve Dr. Wilkins as Purchasing Agent, Authorized Representative, and Designated Custodian for the funds and programs listed.

Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

IV.E. Recommendation, Consideration, and Action on approving GoFan as a ticketing solution for OTPS athletics and activities

Motion made to approve GoFan as a ticketing solution for OTPS athletics and activities.

Motion made by: Don Tice Motion 2nd by: Lyle Blakley.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

There is no additional charge to the district for offering online ticketing through GoFan. The purchaser will pay a small fee to use the service, but the district still receives \$5 per ticket.

V. PERSONNEL

V.A. Proposed executive session to discuss Resignations, Hiring of Personnel and/or Extra Duty Assignments. Pursuant to 25 O.S. Sect. 307(B)(1) and (7) of the Open Meeting Law. Items to be discussed are:

-Resignations: Madalyn Bellatti, Jessica Flegal

-Hiring: Tami Jennings-Full time substitute

-Extra Duty Contracts:

V.B. Vote to convene or not to convene into executive session

Motion made to convene into executive session.

Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

The board entered into executive session at 6:35 p.m.

V.C. Acknowledge Board has returned to open session.

The board returned to open session at 6:55 p.m.

V.D. Statement of Board President of executive session minutes compliance

While in executive session, four members of the board were present along with Mrs. Adkins.

V.E. Vote to accept or not accept submitted resignation(s) as listed below:

-Madalyn Bellatti- Paraprofessional, effective June 30, 2024

-Jessica Flegal- Paraprofessional, effective July 2, 2024

Motion made to accept the resignations of Madalyn Bellatti and Jessica Flegal.

Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

**V.F. Motion and vote to employ or not employ a recommended applicant for the position/s listed below:
-Tami Jennings as Full Time Substitute for the 2024-2025 school year**

Motion made to employ Tami Jennings as full-time substitute teacher.
Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

VI. NEW BUSINESS

Motion made to approve a Memorandum of Understanding with Grand Mental Health for the 2024-2025 school year.
Motion made by: Don Tice Motion 2nd by: Lyle Blakley.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Abstain (With Conflict)
Don Tice:	Yes

Motion made to to rescind the hiring of Heather Forrest as a teacher at Oologah Upper Elementary.
Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

A Memorandum of Understanding from Grand Mental Health was presented to the board for the 2024-2025 school year. This is a yearly agreement the district has maintained for several years. The hiring of Heather Forrest was also rescinded because she accepted an employment opportunity outside the district.

VII. MOTION AND VOTE TO ADJOURN

Motion made to adjourn.
Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

The board adjourned at 6:59 p.m.

Purchase Order Register

Options: Year: 2024-2025, Fund: GEN FUND-FOR OP, Date Range: 7/1/2024 - 6/30/2025, PO Range: 156 - 209

PO No	Date	Vendor No	Vendor	Description	Amount
156	07/09/2024	60240	JPMORGAN CHASE BANK, N.A.	385-CN Lodging for SNA	600.00
157	07/09/2024	60254	SPC OFFICE PRODUCTS	000-Office Furniture	3,350.00
158	07/09/2024	28967	CEV MULTIMEDIA LTD	412-Tchr/Studnt Licenses Curriculum Renewal	1,425.00
159	07/09/2024	87030	KELLI DIANNE MCELROY	412-Reimburse Hotel Expenses	425.96
160	07/09/2024	10221	OKLA STATE SCHOOL BOARD ASSOC	000-TITLE IX TRAINING	1,500.00
161	07/09/2024	28745	PITNEY BOWES INC	000-POSTAGE MACHINE LEASE	787.62
162	07/09/2024	79925	USSA	000- MEMBERSHIP 24/25 SY	1,100.00
163	07/09/2024	70112	INTEGRATED REGISTER SYSTEMS, INC	000-IN TOUCH RECEIPTING	3,963.00
164	07/09/2024	60264	OKLA STATEWIDE VIRT CHARTER SCH BD	000-VIRTUAL SCHOOL PLATFORM	6,120.00
165	07/09/2024	12391	OKLAHOMA ASBO	000-MEMBERSHIP 24/25SY	225.00
166	07/11/2024	60240	JPMORGAN CHASE BANK, N.A.	035-OSPMA Lodging For Fall Conference	500.00
167	07/15/2024	60428	SCHOOL SAFE ID, LLC	070-SCHOOL SAFE LICENSE	1,996.00
168	07/15/2024	20328	UMB BANK NA	000-PAYING AGENT FEES	300.00
169	07/23/2024	12191	SCHOLASTIC INC	115-30 Digital Subscriptions for Proctor	269.70
170	07/23/2024	29949	SHL US INC	412-Annual CT Testing subscription	1,336.00
171	07/30/2024	60240	JPMORGAN CHASE BANK, N.A.	412-Blanket Classroom supplies	1,000.00
172	07/30/2024	79972	DAKTECH	412-Windows 11 laptop	1,218.00
173	07/30/2024	20415	OKLAHOMA COUNCIL FOR INDIAN ED	563- Student Memberships	300.00
174	07/30/2024	19664	AMAZON.COM	563-Teacher Resources	2,000.00
175	07/30/2024	19664	AMAZON.COM	563-Office Supplies	1,000.00
176	07/30/2024	60240	JPMORGAN CHASE BANK, N.A.	563-JOM Snacks	600.00
177	07/30/2024	10591	SCHOLASTIC BOOK FAIRS	563-Book Fair Money for JOM	2,300.00
178	07/30/2024	60102	JOSTENS INC	563-Caps and Gowns	1,700.00
179	07/30/2024	28016	RUTH KELLY STUDIO	000-Senior Picture Panels	680.00
180	07/30/2024	20890	EDUCATIONAL PRODUCTS INC	563 - School Supplies	14,000.00
181	07/31/2024	28967	CEV MULTIMEDIA LTD	412-Career Tech Curriculum annual subscription	1,725.00
182	08/01/2024	60240	JPMORGAN CHASE BANK, N.A.	067-Membership fees-NAFME/OKMEA/ACDA/OKCDA	300.00
183	08/01/2024	60240	JPMORGAN CHASE BANK, N.A.	070-BLANKET TECH SUPPLIES	20,000.00
184	08/01/2024	79776	SLAYDEN MECHANICAL SERVICES	385-CN Refrigeration Srv.	2,500.00
185	08/01/2024	86588	KADIE J SMITH	040-CDL Renewal	36.00
186	08/02/2024	69751	GENERATION GENIUS INC	110-subscription video steaming	495.00
187	08/02/2024	69544	BAND TODAY	068-Logo Silks	525.00
188	08/02/2024	11868	J W PEPPER AND SON INC	068-Sheet Music / Books	1,000.00
189	08/02/2024	10465	OSSAA	068-Band Entry Fees	1,700.00
190	08/02/2024	10676	THE MUSIC STORE INC	068-Band Equip, Supplies, & Repairs	3,000.00
191	08/02/2024	19664	AMAZON.COM	049-HS Library supplies etc	1,500.00
192	08/02/2024	60240	JPMORGAN CHASE BANK, N.A.	049-HS Library items, supplies	1,000.00
193	08/02/2024	20371	ARCHWAY - OKLA BOOK DEPOSITORY	333-Math books	3,600.00
194	08/02/2024	60240	JPMORGAN CHASE BANK, N.A.	067-CircletheState w/Song honor choir sheet music	600.00

Purchase Order Register

Options: Year: 2024-2025, Fund: GEN FUND-FOR OP, Date Range: 7/1/2024 - 6/30/2025, PO Range: 156 - 209

PO No	Date	Vendor No	Vendor	Description	Amount
195	08/02/2024	60240	JPMORGAN CHASE BANK, N.A.	067-Sheet music/choir materials	1,000.00
196	08/02/2024	20814	ACT INSTITUTIONAL SERVICES	000-PreACT 8/9 and PreACT for MS&HS	5,000.00
197	08/02/2024	11875	DIDAX INC	000-Math manipulatives	150.00
198	08/02/2024	69954	WEVIDEO, INC	115-1 Year Subscription, OMS News Editing Software	100.00
199	08/04/2024	19664	AMAZON.COM	412- Class Supplies	600.00
200	08/04/2024	78395	WALMART	412-Class Supplies	300.00
201	08/04/2024	19231	LOWE'S HOME CENTER INC	412-Class Supplies	300.00
202	08/05/2024	60240	JPMORGAN CHASE BANK, N.A.	412-TSA affiliation	510.00
203	08/05/2024	60240	JPMORGAN CHASE BANK, N.A.	412-Class supplies	1,500.00
204	08/05/2024	60481	PRAIRIE QUILT COMPANY LLC	412-Service FCS Sewing Machines	1,375.00
205	08/05/2024	60383	EDCLUB INC	000-1Yr Full Access Student Licenses	850.00
206	08/05/2024	78214	OKLAHOMA FFA ASSOCIATION INC	066-Affiliate Membership	3,065.00
207	08/06/2024	60482	806 TECHNOLOGIES INC	000-TITLE1 CRATE Software/training	5,000.00
208	08/07/2024	60240	JPMORGAN CHASE BANK, N.A.	066-Blanket Fuel	300.00
209	08/08/2024	29938	REALLY GREAT READING CO LLC	333-Prek literacy materials	530.00

Non-Payroll Total:	\$107,257.28
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Payroll Total:	\$0.00
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Report Total:	\$107,257.28
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Purchase Order Register

Options: Year: 2024-2025, Fund: BUILDING FUND, Date Range: 7/1/2024 - 6/30/2025, PO Range: 27 - 36

PO No	Date	Vendor No	Vendor	Description	Amount
27	07/09/2024	10397	LOCKE SUPPLY	036-Hot Water Tank Girls Weightroom	2,750.00
28	07/09/2024	60411	CENTRAL STATES CRANE & HOIST	036-Ag Hoist Lift Materials and Labor	8,852.78
29	07/09/2024	69669	SWEET & SONS PLUMBING AND DRAIN	035-District Wide Plumbing Serv.	4,000.00
30	07/10/2024	19231	LOWE'S HOME CENTER INC	036-MS Athletic Closet Supplies	2,000.00
31	07/11/2024	60245	AT&T MOBILITY	035-Gate Operator Service	500.00
32	07/11/2024	28079	OK SCHOOL PLANT MANAGEMENT ASSOC	035-OSPMA Membership/Registration	300.00
33	07/30/2024	11318	EMPIRE ROOFING OF OK INC	035-UE Roof Repair	3,650.00
34	07/30/2024	86017	JAMES C SLAYDEN	035-District Wide HVAC Repair and Supplies	10,000.00
35	08/02/2024	69784	PRISTINE CARPET & TILE CLEANING	045-District Wide Carpet Cleaning	3,000.00
36	08/05/2024	69801	FIRETROL PROTECTION SYSTEMS INC	035-Fire System Repair	3,500.00
Non-Payroll Total:					\$38,552.78
Payroll Total:					\$0.00
Report Total:					\$38,552.78

Oologah-Talala Public Schools

Payment Register

Options: Year: 2024-2025, Fund: GEN FUND-FOR OP, Date Range: 7/1/2024 - 7/31/2024, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2025	11	1	07/09/2024	OKLAHOMA STATE DEPT HEALTH			7/31/2024	7/31/2024	1	\$75.00
2025	11	2	07/10/2024	CNA SURETY			7/31/2024	7/31/2024	1	\$350.00
2025	11	3	07/10/2024	KEVIN RISLEY TRASH SERVICE			7/31/2024	7/31/2024	1	\$1,720.00
2025	11	4	07/10/2024	US POSTAL SERVICE			7/31/2024	7/31/2024	1	\$120.00
2025	11	5	07/10/2024	QUADIEN LEASING USA INC			7/31/2024	7/31/2024	1	\$537.03
2025	11	6	07/10/2024	OKLAHOMA SCHOOL ASSURANCE GR			7/31/2024	7/31/2024	1	\$45,375.00
2025	11	7	07/10/2024	EMPLOYEE EVALUATION SYS INC			7/31/2024	7/31/2024	1	\$5,615.75
2025	11	8	07/10/2024	ORGANIZATION OF RURAL OK SCHOO			7/31/2024	7/31/2024	1	\$800.00
2025	11	9	07/10/2024	OKLA SCHOOL ADVISORY COUN			7/31/2024	7/31/2024	1	\$500.00
2025	11	10	07/10/2024	MARY E UTSLER			7/31/2024	7/31/2024	1	\$170.00
2025	11	11	07/15/2024	AMERICAN FIDELITY ASSURANCE CO	R		7/31/2024	7/31/2024	1	\$250.00
2025	11	12	07/15/2024	AMERICAN FIDELITY ASSURANCE CO	R		7/31/2024	7/31/2024	1	\$1,837.56
2025	11	13	07/15/2024	ELECTRONIC TAX DEPOSIT	R		7/31/2024	7/31/2024	1	\$28,131.00
2025	11	14	07/15/2024	EMPLOYEE DEPOSIT ACCOUNT	R		7/31/2024	7/31/2024	1	\$1,100.00
2025	11	15	07/15/2024	LEGALSHIELD	R		7/31/2024			\$45.85
2025	11	16	07/15/2024	OEGI	R		7/31/2024	7/31/2024	1	\$53.26
2025	11	17	07/15/2024	OEGI	R		7/31/2024	7/31/2024	1	\$8,611.26
2025	11	18	07/15/2024	RCB BANK	R	07/15/2024				\$0.00
2025	11	19	07/15/2024	TEACHERS RETIREMENT SYSTEM	R		7/31/2024	7/31/2024	1	\$11,937.42
2025	11	20	07/15/2024	TEACHER RETIREMENT	R		7/31/2024	7/31/2024	1	\$7,778.17
2025	11	21	07/15/2024	STATE ELECTRONIC TAX DEPOSIT	R		7/31/2024	7/31/2024	1	\$4,024.00
2025	11	22	07/15/2024	TEXAS LIFE INSURANCE	R		7/31/2024			\$419.00
2025	11	23	07/15/2024	KENDRA L ADKINS	PD		7/31/2024			\$0.00
2025	11	24	07/15/2024	CARLY BATSON	PD		7/31/2024			\$0.00
2025	11	25	07/15/2024	KAYSHA LYNETTE BELL	PD		7/31/2024			\$0.00
2025	11	26	07/15/2024	JAMES J CLUCK	PD		7/31/2024			\$0.00
2025	11	27	07/15/2024	DRU SHERMAN DIXON	PD		7/31/2024			\$0.00
2025	11	28	07/15/2024	KELLI D DIXON	PD		7/31/2024			\$0.00
2025	11	29	07/15/2024	LESLIE A DUNAVENT	PD		7/31/2024			\$0.00
2025	11	30	07/15/2024	RICHARD EUGENE FISHER	PD	07/15/2024				\$0.00
2025	11	31	07/15/2024	KEVIN L HOGUE	PD		7/31/2024			\$0.00
2025	11	32	07/15/2024	KALEB ALAN HOTFELT	PD		7/31/2024			\$0.00
2025	11	33	07/15/2024	SETH JUNIOR T JACKSON	PD		7/31/2024			\$0.00
2025	11	34	07/15/2024	LYNDON A JENNINGS	PD		7/31/2024			\$0.00
2025	11	35	07/15/2024	CINDY L LOVELACE	PD		7/31/2024			\$0.00
2025	11	36	07/15/2024	DANNA M MCGUIRE	PD		7/31/2024			\$0.00
2025	11	37	07/15/2024	LESLIE NICOLE MOFFETT	PD		7/31/2024			\$0.00
2025	11	38	07/15/2024	HILARY EILEEN MORSEY	PD		7/31/2024			\$0.00
2025	11	39	07/15/2024	MICHAEL C MURRAY	PD		7/31/2024			\$0.00
2025	11	40	07/15/2024	REBECCA J HANEY	PD		7/31/2024			\$0.00
2025	11	41	07/15/2024	DONNA E PARRETT	PD		7/31/2024			\$0.00
2025	11	42	07/15/2024	WILLIAM JEFF SLATER	PD		7/31/2024			\$0.00
2025	11	43	07/15/2024	KADIE J SMITH	PD		7/31/2024			\$0.00
2025	11	44	07/15/2024	DAVID WILKINS	PD		7/31/2024			\$0.00
2025	11	45	07/16/2024	SECURITY BANK			7/31/2024	7/31/2024	1	\$2,654.43
2025	11	46	07/16/2024	SPARK SERVICES			7/31/2024	7/31/2024	1	\$580.00
2025	11	47	07/16/2024	SPC OFFICE PRODUCTS			7/31/2024	7/31/2024	1	\$89.66
2025	11	48	07/16/2024	OKLA STATE SCHOOL BOARD ASSOC			7/31/2024	7/31/2024	1	\$3,000.00
2025	11	49	07/16/2024	OKLA STATE SCHOOL BOARD ASSOC			7/31/2024	7/31/2024	1	\$3,116.00
2025	11	50	07/16/2024	OKLA STATE SCHOOL BOARD ASSOC			7/31/2024	7/31/2024	1	\$1,200.00
2025	11	51	07/16/2024	FRONTLINE TECHNOLOGIES GROUP L			7/31/2024	7/31/2024	1	\$18,092.80
2025	11	52	07/16/2024	OSIG			7/31/2024	7/31/2024	1	\$580,416.00
2025	11	53	07/16/2024	J.D. YOUNG			7/31/2024	7/31/2024	1	\$1,500.00

Oologah-Talala Public Schools

Payment Register

Options: Year: 2024-2025, Fund: GEN FUND-FOR OP, Date Range: 7/1/2024 - 7/31/2024, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2025	11	54	07/16/2024	IE CLASS INC			7/31/2024			\$350.00
2025	11	55	07/16/2024	COMPANION CORPORATION			7/31/2024	7/31/2024	1	\$5,380.00
2025	11	56	07/16/2024	GIPPER MEDIA, INC			7/31/2024			\$1,500.00
2025	11	57	07/16/2024	JPMORGAN CHASE BANK, N.A.			7/31/2024	7/31/2024	1	\$1,915.34
2025	11	58	07/15/2024	ELECTRONIC TAX DEPOSIT	R		7/31/2024			\$0.00
2025	11	59	07/15/2024	RCB BANK	R		7/31/2024	7/31/2024	1	\$84,950.58
2025	11	60	07/15/2024	TEACHERS RETIREMENT SYSTEM	R		7/31/2024			\$0.00
2025	11	61	07/15/2024	TEACHER RETIREMENT	R		7/31/2024			\$0.00
2025	11	62	07/15/2024	STATE ELECTRONIC TAX DEPOSIT	R		7/31/2024			\$0.00
2025	11	63	07/15/2024	RICHARD EUGENE FISHER	PN		7/31/2024	7/31/2024	1	\$5,105.48
2025	11	64	07/23/2024	OSSBA Employment Services			7/31/2024	7/31/2024	1	\$1,130.00
2025	11	65	07/23/2024	QUADIANT FINANCE USA INC			7/31/2024			\$500.00
2025	11	66	07/23/2024	BARLOW EDUCATION MANAGEMENT			7/31/2024	7/31/2024	1	\$566.00
2025	11	67	07/23/2024	BLEDSON, HEWETT & GULLEKSON			7/31/2024	7/31/2024	1	\$2,500.00
2025	11	68	07/23/2024	CCOSA			7/31/2024			\$75.00
2025	11	69	07/23/2024	SYLOGISTED INC			7/31/2024			\$19,838.60
2025	11	70	07/23/2024	OKLA STATE SCHOOL BOARD ASSOC			7/31/2024	7/31/2024	1	\$500.00
2025	11	71	07/23/2024	SERGEANT LABORATORIES, INC			7/31/2024	7/31/2024	1	\$14,909.28
2025	11	72	07/23/2024	INCIDENT IQ LLC			7/31/2024			\$11,809.84
2025	11	73	07/23/2024	APPTEGY INC			7/31/2024			\$9,750.00
2025	11	74	07/23/2024	TRAFERA LLC			7/31/2024	7/31/2024	1	\$8,750.00
2025	11	75	07/23/2024	SYLOGISTED INC			7/31/2024			\$20,484.88
2025	11	76	07/23/2024	AMAZON.COM			7/31/2024	7/31/2024	1	\$3,421.36
2025	11	77	07/23/2024	FROMAN OIL CO.			7/31/2024	7/31/2024	1	\$4,966.09
2025	11	78	07/23/2024	FROMAN OIL CO.			7/31/2024	7/31/2024	1	\$390.00
2025	11	79	07/23/2024	T & W TIRE			7/31/2024	7/31/2024	1	\$17,860.16
2025	11	80	07/23/2024	DAKTECH			7/31/2024			\$14,508.00
2025	11	81	07/23/2024	CCOSA			7/31/2024			\$150.00
Non-Payroll Total:										\$807,166.22
Payroll Total:										\$154,243.58
Balance Forward:										\$0.00
Total:										\$961,409.80

Oologah-Talala Public Schools

Payment Register

Options: Year: 2024-2025, Fund: BUILDING FUND, Date Range: 7/1/2024 - 7/31/2024, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2025	21	1	07/15/2024	AMERICAN FIDELITY ASSURANCE CO	R		7/31/2024	7/31/2024	1	\$645.83
2025	21	2	07/15/2024	AMERICAN FIDELITY ASSURANCE CO	R		7/31/2024	7/31/2024	1	\$543.64
2025	21	3	07/15/2024	ELECTRONIC TAX DEPOSIT	R		7/31/2024	7/31/2024	1	\$8,520.05
2025	21	4	07/15/2024	Family Support Payment Center	R		7/31/2024	7/31/2024	1	\$700.00
2025	21	5	07/15/2024	OEGI	R		7/31/2024	7/31/2024	1	\$13.86
2025	21	6	07/15/2024	OEGI	R		7/31/2024	7/31/2024	1	\$5,702.68
2025	21	7	07/15/2024	OKLAHOMA CENTRALIZED SUPPORT	R		7/31/2024	7/31/2024	1	\$471.38
2025	21	8	07/15/2024	RCB BANK	R		7/31/2024	7/31/2024	1	\$33,041.76
2025	21	9	07/15/2024	TEACHERS RETIREMENT SYSTEM	R		7/31/2024	7/31/2024	1	\$4,450.01
2025	21	10	07/15/2024	TEACHER RETIREMENT	R		7/31/2024	7/31/2024	1	\$2,877.26
2025	21	11	07/15/2024	STATE ELECTRONIC TAX DEPOSIT	R		7/31/2024	7/31/2024	1	\$1,228.00
2025	21	12	07/15/2024	TEXAS LIFE INSURANCE	R		7/31/2024			\$193.50
2025	21	13	07/15/2024	COLESTON W BRESHEARS	PD		7/31/2024			\$0.00
2025	21	14	07/15/2024	CHANTEL BROOKE CHASTAIN	PD		7/31/2024			\$0.00
2025	21	15	07/15/2024	JOHN W DERAMO	PD		7/31/2024			\$0.00
2025	21	16	07/15/2024	BRADY J DESPAIN	PD		7/31/2024			\$0.00
2025	21	17	07/15/2024	LENI MARTINEZ DONOVAN	PD		7/31/2024			\$0.00
2025	21	18	07/15/2024	ROBERTA K GAY	PD		7/31/2024			\$0.00
2025	21	19	07/15/2024	DEBRA A HERMAN	PD		7/31/2024			\$0.00
2025	21	20	07/15/2024	RICHARD W MILLER	PD		7/31/2024			\$0.00
2025	21	21	07/15/2024	LEAH SUE RAINER	PD		7/31/2024			\$0.00
2025	21	22	07/15/2024	MATT W SCHLOTFELT	PD		7/31/2024			\$0.00
2025	21	23	07/15/2024	DWIGHT DOUGLAS TACKITT	PD		7/31/2024			\$0.00
2025	21	24	07/15/2024	SCOTT A TALLEY	PD		7/31/2024			\$0.00
2025	21	25	07/15/2024	NICHOLAS ANDREW VILLALOBOS	PD		7/31/2024			\$0.00
2025	21	26	07/15/2024	JAMES E WILLIAMS	PD		7/31/2024			\$0.00
2025	21	27	07/16/2024	JPMORGAN CHASE BANK, N.A.			7/31/2024	7/31/2024	1	\$220.96
2025	21	28	07/23/2024	REFORMED PLUMBING LLC			7/31/2024	7/31/2024	1	\$2,000.00
2025	21	29	07/23/2024	SWEET & SONS PLUMBING AND DRAI			7/31/2024	7/31/2024	1	\$2,984.00
2025	21	30	07/23/2024	O'CONNOR CO INC			7/31/2024	7/31/2024	1	\$908.53
2025	21	31	07/23/2024	JOHNSTONE SUPPLY OF OWASSO			7/31/2024	7/31/2024	1	\$284.67
2025	21	32	07/23/2024	TRI STAR ROLL-OFFS			7/31/2024	7/31/2024	1	\$500.00
2025	21	33	07/23/2024	SHERWIN WILLIAMS			7/31/2024			\$1,439.89
2025	21	34	07/23/2024	AMAZON.COM			7/31/2024	7/31/2024	1	\$125.85
2025	21	35	07/23/2024	FIRETROL PROTECTION SYSTEMS INC			7/31/2024	7/31/2024	1	\$1,175.00
Non-Payroll Total:										\$9,638.90
Payroll Total:										\$58,387.97
Balance Forward:										\$0.00
Total:										\$68,026.87

Oologah-Talala Public Schools Revenue/Expenditure Summary

Options: Fund: 61, Date Range: 7/1/2024 - 7/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
819 ATHLETICS	\$0.00	\$7,625.00	\$48,490.24	\$8,650.03	\$47,465.21	\$4,148.46	\$43,316.75
820 SPORTS CAMPS	\$0.00	\$490.00	\$18,801.48	\$2,781.50	\$16,509.98	\$0.00	\$16,509.98
901 LOWER ELEMENTARY MISC	\$0.00	\$89.16	\$19,877.08	\$0.00	\$19,966.24	\$0.00	\$19,966.24
902 LOWER ELEM ADULT POP	\$0.00	\$0.00	\$1,632.52	\$0.00	\$1,632.52	\$0.00	\$1,632.52
903 LOWER ELEMENTARY LIBRARY	\$0.00	\$0.00	\$3,277.35	\$0.00	\$3,277.35	\$0.00	\$3,277.35
906 UPPER ELEMENTARY MISC	\$0.00	\$89.16	\$6,475.66	\$0.00	\$6,564.82	\$3,575.55	\$2,989.27
907 UPPER ELEM ADULT POP	\$0.00	\$0.00	\$1,122.56	\$0.00	\$1,122.56	\$360.00	\$762.56
909 LIFE SKILLS CLASS	\$0.00	\$0.00	\$14,705.09	\$0.00	\$14,705.09	\$0.00	\$14,705.09
910 UPPER ELEM LIBRARY	\$0.00	\$0.00	\$5,140.34	\$0.00	\$5,140.34	\$0.00	\$5,140.34
911 MIDDLE SCHOOL MISC	\$0.00	\$89.16	\$10,951.07	\$0.00	\$11,040.23	\$4,802.41	\$6,237.82
913 MIDDLE SCHOOL LIBRARY	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
915 MIDDLE SCHOOL STUDENT COUNCIL	\$0.00	\$0.00	\$3,472.45	\$0.00	\$3,472.45	\$0.00	\$3,472.45
917 MS NJHS	\$0.00	\$0.00	\$206.81	\$0.00	\$206.81	\$0.00	\$206.81
918 7TH, 8TH, 9TH CHEERLEADERS	\$0.00	\$0.00	\$2,820.22	\$652.34	\$2,167.88	\$332.99	\$1,834.89
920 MIDDLE SCHOOL SCIENCE	\$0.00	\$0.00	\$29.23	\$0.00	\$29.23	\$0.00	\$29.23
922 MS HS ROBOTICS	\$0.00	\$0.00	\$1,109.61	\$0.00	\$1,109.61	\$1,101.41	\$8.20
923 TECHNOLOGY STUD. ASS'N (TSA)	\$0.00	\$0.00	\$946.63	\$0.00	\$946.63	\$0.00	\$946.63
925 HIGH SCHOOL MISC	\$0.00	\$89.16	\$17,747.48	\$0.00	\$17,836.64	\$1,375.00	\$16,461.64
927 HS YEARBOOK	\$0.00	\$0.00	\$7,514.57	\$0.00	\$7,514.57	\$0.00	\$7,514.57
928 HIGH SCHOOL DONATIONS	\$0.00	\$3,860.90	(\$3,260.90)	\$0.00	\$600.00	\$0.00	\$600.00
929 HIGH SCHOOL BAND	\$0.00	\$0.00	\$7,057.93	\$0.00	\$7,057.93	\$2,750.00	\$4,307.93
930 OOLOGAH SPECIAL TEAMS	\$0.00	\$0.00	\$5,534.30	\$0.00	\$5,534.30	\$0.00	\$5,534.30
931 HIGH SCHOOL ART	\$0.00	\$0.00	\$53.02	\$0.00	\$53.02	\$0.00	\$53.02
933 F.F.A.	\$0.00	\$960.00	\$21,064.83	\$311.41	\$21,713.42	\$2,038.59	\$19,674.83
934 HALL OF FAME	\$0.00	\$0.00	\$3,259.00	\$0.00	\$3,259.00	\$0.00	\$3,259.00
937 HS STUDENT COUNCIL	\$0.00	\$0.00	\$1,517.01	\$0.00	\$1,517.01	\$0.00	\$1,517.01
940 HIGH SCHOOL PROM	\$0.00	\$0.00	\$21,087.75	\$0.00	\$21,087.75	\$0.00	\$21,087.75
941 FCCLA	\$0.00	\$0.00	\$8,774.50	\$0.00	\$8,774.50	\$500.00	\$8,274.50
942 HIGH SCHOOL LIBRARY	\$0.00	\$0.00	\$2,072.56	\$0.00	\$2,072.56	\$0.00	\$2,072.56
943 BUSINESS PROF OF AMER	\$0.00	\$0.00	\$3,153.59	\$0.00	\$3,153.59	\$0.00	\$3,153.59
944 HIGH SCHOOL COUNSELOR	\$0.00	\$0.00	\$97.15	\$0.00	\$97.15	\$0.00	\$97.15
945 SPANISH CLUB	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
946 HIGH SCHOOL SPEECH	\$0.00	\$0.00	\$2,817.32	\$0.00	\$2,817.32	\$0.00	\$2,817.32
947 VOCAL MUSIC	\$0.00	\$0.00	\$1,989.97	\$0.00	\$1,989.97	\$0.00	\$1,989.97
948 STUDENTS IN THE LIGHT	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
949 ASIAN CLUB	\$0.00	\$0.00	\$2.06	\$0.00	\$2.06	\$0.00	\$2.06
953 HS HISTORY CLUB	\$0.00	\$0.00	\$1,184.84	\$0.00	\$1,184.84	\$0.00	\$1,184.84
954 NATIONAL HONOR SOCIETY	\$0.00	\$0.00	\$546.24	\$0.00	\$546.24	\$0.00	\$546.24
956 HS SENIOR CLASS	\$0.00	\$0.00	\$4,329.19	\$0.00	\$4,329.19	\$0.00	\$4,329.19
958 HIGH SCHOOL SCIENCE	\$0.00	\$0.00	\$4,462.09	\$0.00	\$4,462.09	\$0.00	\$4,462.09
960 ADULT POP	\$0.00	\$3,266.35	\$5,654.57	\$10.00	\$8,910.92	\$158.65	\$8,752.27
961 SCHOOL NURSE MISC	\$0.00	\$0.00	\$767.96	\$0.00	\$767.96	\$0.00	\$767.96
962 UE SPECIAL TEAMS	\$0.00	\$0.00	\$985.37	\$0.00	\$985.37	\$0.00	\$985.37
963 TECHNOLOGY	\$0.00	\$0.00	\$6,149.94	\$409.35	\$5,740.59	\$750.00	\$4,990.59
Total	\$0.00	\$16,558.89	\$265,320.68	\$12,814.63	\$269,064.94	\$21,893.06	\$247,171.88

Oologah-Talala Public Schools

Revenue/Expenditure Summary

Options: Fund: 61, Date Range: 6/1/2024 - 6/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
819 ATHLETICS	\$55,833.13	\$10,880.00	(\$350.00)	\$21,133.79	\$45,229.34	\$0.00	\$45,229.34
820 SPORTS CAMPS	\$14,214.47	\$9,265.00	\$350.00	\$5,027.99	\$18,801.48	\$0.00	\$18,801.48
901 LOWER ELEMENTARY MISC	\$19,859.58	\$172.61	\$0.00	\$155.11	\$19,877.08	\$0.00	\$19,877.08
902 LOWER ELEM ADULT POP	\$1,523.40	\$0.00	\$59.94	\$0.00	\$1,583.34	\$0.00	\$1,583.34
903 LOWER ELEMENTARY LIBRARY	\$3,277.35	\$0.00	\$0.00	\$0.00	\$3,277.35	\$0.00	\$3,277.35
906 UPPER ELEMENTARY MISC	\$6,434.93	\$94.63	\$0.00	\$66.94	\$6,462.62	\$0.00	\$6,462.62
907 UPPER ELEM ADULT POP	\$671.03	\$0.00	\$117.26	\$25.04	\$763.25	\$0.00	\$763.25
909 LIFE SKILLS CLASS	\$14,705.09	\$0.00	\$0.00	\$0.00	\$14,705.09	\$0.00	\$14,705.09
911 MIDDLE SCHOOL MISC	\$9,217.55	\$94.63	\$747.83	\$251.97	\$9,808.04	\$0.00	\$9,808.04
912 MIDDLE SCHOOL DONATIONS	\$0.00	\$7,320.00	(\$7,320.00)	\$0.00	\$0.00	\$0.00	\$0.00
913 MIDDLE SCHOOL LIBRARY	\$6,640.34	\$0.00	\$0.00	\$0.00	\$6,640.34	\$0.00	\$6,640.34
915 MIDDLE SCHOOL STUDENT COUNCIL	\$3,472.45	\$0.00	\$0.00	\$0.00	\$3,472.45	\$0.00	\$3,472.45
917 MS NJHS	\$206.81	\$0.00	\$0.00	\$0.00	\$206.81	\$0.00	\$206.81
918 7TH, 8TH, 9TH CHEERLEADERS	\$2,133.49	\$1,304.00	\$0.00	\$617.27	\$2,820.22	\$0.00	\$2,820.22
920 MIDDLE SCHOOL SCIENCE	\$29.23	\$0.00	\$0.00	\$0.00	\$29.23	\$0.00	\$29.23
922 MS HS ROBOTICS	\$1,109.61	\$0.00	\$0.00	\$0.00	\$1,109.61	\$0.00	\$1,109.61
923 TECHNOLOGY STUD. ASS'N (TSA)	\$5,393.77	\$0.00	\$7,320.00	\$11,767.14	\$946.63	\$0.00	\$946.63
925 HIGH SCHOOL MISC	\$14,960.52	\$94.62	\$1,400.39	\$422.88	\$16,032.65	\$0.00	\$16,032.65
927 HS YEARBOOK	\$7,514.57	\$0.00	\$0.00	\$0.00	\$7,514.57	\$0.00	\$7,514.57
928 HIGH SCHOOL DONATIONS	\$0.00	\$1,000.00	(\$1,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
929 HIGH SCHOOL BAND	\$6,907.93	\$150.00	\$0.00	\$0.00	\$7,057.93	\$0.00	\$7,057.93
930 OOLOGAH SPECIAL TEAMS	\$5,534.30	\$0.00	\$0.00	\$0.00	\$5,534.30	\$0.00	\$5,534.30
931 HIGH SCHOOL ART	\$53.02	\$0.00	\$0.00	\$0.00	\$53.02	\$0.00	\$53.02
933 F.F.A.	\$25,276.26	\$480.00	\$0.00	\$4,888.39	\$20,867.87	\$0.00	\$20,867.87
934 HALL OF FAME	\$3,259.00	\$0.00	\$0.00	\$0.00	\$3,259.00	\$0.00	\$3,259.00
937 HS STUDENT COUNCIL	\$452.38	\$0.00	\$1,000.00	\$50.00	\$1,402.38	\$0.00	\$1,402.38
940 HIGH SCHOOL PROM	\$20,987.75	\$0.00	\$0.00	\$0.00	\$20,987.75	\$0.00	\$20,987.75
941 FCCLA	\$8,802.48	\$0.00	\$0.00	\$27.98	\$8,774.50	\$0.00	\$8,774.50
942 HIGH SCHOOL LIBRARY	\$2,072.56	\$0.00	\$0.00	\$0.00	\$2,072.56	\$0.00	\$2,072.56
943 BUSINESS PROF OF AMER	\$3,153.59	\$0.00	\$0.00	\$0.00	\$3,153.59	\$0.00	\$3,153.59
944 HIGH SCHOOL COUNSELOR	\$97.15	\$0.00	\$0.00	\$0.00	\$97.15	\$0.00	\$97.15
945 SPANISH CLUB	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
946 HIGH SCHOOL SPEECH	\$3,822.58	\$0.00	\$0.00	\$1,005.26	\$2,817.32	\$0.00	\$2,817.32
947 VOCAL MUSIC	\$1,989.97	\$0.00	\$0.00	\$0.00	\$1,989.97	\$0.00	\$1,989.97
948 STUDENTS IN THE LIGHT	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
949 ASIAN CLUB	\$2.06	\$0.00	\$0.00	\$0.00	\$2.06	\$0.00	\$2.06
953 HS HISTORY CLUB	\$1,184.84	\$0.00	\$0.00	\$0.00	\$1,184.84	\$0.00	\$1,184.84
954 NATIONAL HONOR SOCIETY	\$546.24	\$0.00	\$0.00	\$0.00	\$546.24	\$0.00	\$546.24
956 HS SENIOR CLASS	\$4,329.19	\$0.00	\$0.00	\$0.00	\$4,329.19	\$0.00	\$4,329.19
958 HIGH SCHOOL SCIENCE	\$4,462.09	\$0.00	\$0.00	\$0.00	\$4,462.09	\$0.00	\$4,462.09
960 ADULT POP	\$9,563.38	\$2,325.42	(\$2,325.42)	\$642.46	\$8,920.92	\$0.00	\$8,920.92
961 SCHOOL NURSE MISC	\$767.96	\$0.00	\$0.00	\$0.00	\$767.96	\$0.00	\$767.96
962 UE SPECIAL TEAMS	\$985.37	\$0.00	\$0.00	\$0.00	\$985.37	\$0.00	\$985.37
963 TECHNOLOGY	\$6,149.94	\$0.00	\$0.00	\$0.00	\$6,149.94	\$0.00	\$6,149.94
Total	\$277,797.36	\$33,180.91	\$0.00	\$46,082.22	\$264,896.05	\$0.00	\$264,896.05

Adult POP #960 2023-2024

Date	PO# or dep#	Description	Deposit	Withdrawal	Balance	paid	
7/1/2023		Beginning Balance			\$9,883.06		**TOY balance of \$55.00 designated funds
7/7/2023	2024-61-3	ERFFMEYER & SONS		\$1,679.50	\$8,203.56		Service Pins
7/1/2023	2024-61-7	BLUE PARASOL GROUP		\$50.00	\$8,153.56	25, 100, 22	Processing fee for lunch accounts
7/11/2023	2024-61-11	JPMORGAN #11		\$45.65	\$8,107.91	ck #51	MISC FOOD/DRINKS FOR ADMIN 18.00
7/11/2023	2024-61-13	AMAZON #13		\$0.00	\$8,107.91		BUILDING SUPPLIES/CLOSED NOT USED
7/24/2023	2024-61-46	BRUCE SEXTON #46		\$400.00	\$7,707.91	CK#27	LUNCH FOR SUMMER STAFF
7/26/2023	2024-61-48	JPMORGAN #48		\$127.01	\$7,580.90	CK #49&14	CONFERENCE FOR KUBIEN/WELLS
7/28/2023	DEPOSIT #5	GREEN COUNTRY	\$1,545.75		\$9,126.65		
7/28/2023	TRANS TO HS	GREEN COUNTRY		\$799.92	\$8,326.73		
7/28/2023	TRANS TO MS	GREEN COUNTRY		\$524.15	\$7,802.58		
7/28/2023	TRANS TO UE	GREEN COUNTRY		\$189.70	\$7,612.88		
7/28/2023	TRANS TO LE	GREEN COUNTRY		\$31.98	\$7,580.90		
7/28/2023	2024-61-54	BREANNA ROGERS		\$519.00	\$7,061.90	CK #14	ICE MAKER FOR ADMIN OFFICE
8/18/2023	Direct Deposit	JPMORGAN REBATE	\$5,720.23		\$12,782.13		
8/28/2023	Deposit #13	Capital One/Walmart refund	\$0.40		\$12,782.53		
8/16/2023	2024-61-142	JPMORGAN #142		\$39.95	\$12,742.58	CK #149	SUPPLIES FOR ADMIN BLDG
9/8/2023	DEPOSIT #15	PEPSI COMM	\$615.00		\$13,357.58		
9/8/2023	TRANS TO LE	PEPSI COMM		\$125.68	\$13,231.90		
9/8/2023	TRANS TO UE	PEPSI COMM		\$52.40	\$13,179.50		
9/8/2023	TRANS TO MS	PEPSI COMM		\$44.27	\$13,135.23		
9/8/2023	TRANS TO HS	PEPSI COMM		\$392.65	\$12,742.58		
9/11/2023	2024-61-294	JOE KOSTER #294		\$34.76	\$12,707.82	CK #133	REIMBURSEMENT FOR PARKING
9/20/2023	2024-61-352	JPMORGAN #352		\$147.95	\$12,559.87	CK #253	DRINKS/SUPPLIES FOR ADMIN BLDG
9/25/2023	2024-61-388	JPMORGAN #388		\$21.25	\$12,538.62	CK #254	MEALS FOR ROGERS CONF
10/2/2023	Deposit #20	PEPSI COMM	\$639.40		\$13,178.02		
10/2/2023	TRANS TO LE	PEPSI COMM		\$43.03	\$13,134.99		
10/2/2023	TRANS TO HS	PEPSI COMM		\$596.37	\$12,538.62		
10/11/2023	Deposit #21	NSF collection from 2016	\$50.00		\$12,588.62		2016 NSF Recovery from Distircti Attorney
10/11/2023	Deposit #22	Pepsi Legacy Commission	\$7,164.60		\$19,753.22		
10/17/2023	2024-61-491	JPMORGAN #492		\$354.69	\$19,398.53	CK#304	DRAMA STATE MEAL
10/17/2023	2024-61-492	JPMORGAN #492		\$34.71	\$19,363.82	CK #358	ADKINS TRAINING MEALS
10/18/2023	DEPOSIT #23	PEPSI Legacy Commission	\$500.00		\$19,863.82		
10/24/2023	Deposit #24	GREEN COUNTRY	\$1,261.85		\$21,125.67		
10/24/2023	TRANS TO LE	GREEN COUNTRY		\$5.36	\$21,120.31		
10/24/2023	TRANS TO UE	GREEN COUNTRY		\$231.05	\$20,889.26		
10/24/2023	TRANS TO MS	GREEN COUNTRY		\$359.16	\$20,530.10		
10/24/2023	TRANS TO HS	GREEN COUNTRY		\$666.28	\$19,863.82		
11/3/2023	Deposit #26	Pepsi Commission	\$823.61		\$20,687.43		
11/3/2023	Trans to HS	Pepsi Commission		\$823.61	\$19,863.82		
11/6/2023	2024-61-554	JPMORGAN #554		\$368.00	\$19,495.82	ck#358	Cheer State Competition Meal
11/7/2023	2024-61-575	JPMORGAN #575		\$21.06	\$19,474.76		DRINKS FOR BOARD MEETING
11/9/2023	2024-61-576	SOUTHWEST FOODSERVICE EXCELLENCE		\$260.00	\$19,214.76	CK #410	RETIREMENT/THANKSGIVING LUNCHEON
11/15/2023	2024-61-613	BLUE PARASOL GROUP #613		\$70.00	\$19,144.76		PROCESSING FEE FOR LUNCH ACCOUNT
11/27/2023	2024-61-627	GETTIN SAUCED BBQ #627		\$96.25	\$19,048.51	CK #348	Admin Christmas Luncheon
11/27/2023	Deposit #27	Pepsi commission	\$832.22		\$19,880.73		
11/27/2023	TRANS TO LE	PEPSI COMM		\$78.75	\$19,801.98		
11/27/2023	TRANS TO HS	PEPSI COMM		\$753.47	\$19,048.51		
12/1/2023	DEPOSIT #28	GREEN COUNTRY	\$2,237.51		\$21,286.02		
12/1/2023	Trans to LE	GREEN COUNTRY		\$37.84	\$21,248.18		
12/1/2023	TRANS TO UE	GREEN COUNTRY		\$306.84	\$20,941.34		
12/1/2023	TRANS TO MS	GREEN COUNTRY		\$631.66	\$20,309.68		
12/1/2023	TRANS TO HS	GREEN COUNTRY		\$1,261.17	\$19,048.51		
12/8/2023	2024-61-696	JPMORGAN #696		\$327.50	\$18,721.01	CK #462	LUNCH FOR SPECIAL BOARD MEETING
12/8/2023	2024-61-697	JPMORGAN #697		\$557.02	\$18,163.99	CK 398	ADMIN CHRISTMAS LUNCH
12/13/2023	2024-61-721	JPMORGAN #721		\$201.80	\$17,962.19	ck 398	BOARD MEMBER APPRECIATION
1/4/2024	2024-61-743	MISS PRISS MONOGRAMS		\$35.00	\$17,927.19	CK#370	BOARD MEMBER APPRECIATION
1/8/2024	2024-61-750	JPMORGAN #750		\$52.92	\$17,874.27	Ck #462	DRINKS/FOOD ADMIN
1/26/2024	Deposit #32	Pepsi commission	\$599.78		\$18,474.05		
1/26/2024	Trans to LE	Pepsi commission		\$33.00	\$18,441.05		

Adult POP #960 2023-2024

Date	PO# or dep#	Description	Deposit	Withdrawal	Balance	paid	
1/26/2024	Trans to HS	Pepsi commission		\$566.78	\$17,874.27		
2/1/2024	2024-61-862	Garner's Flowers		\$112.95	\$17,761.32	470	Benevolence flowers B Rogers
2/7/2024	2024-61-894	JPMORGAN		\$15.56	\$17,745.76	CK #462	ADMIN FOOD/DRINKS
2/8/2024	Deposit #34	PEPSI Legacy Commission	\$352.11		\$18,097.87		
2/13/2024	2024-61-919	JPMorgan #919		\$472.47	\$17,625.40		Swim State Meal \$472.47
2/15/2024	Deposit #35	GREEN COUNTRY	\$1,808.51		\$19,433.91		
2/15/2024	Trans to HS	Green Country		\$928.44	\$18,505.47		
2/15/2024	Trans to MS	Green Country		\$620.80	\$17,884.67		
2/15/2024	Trans to UE	Green Country		\$245.74	\$17,638.93		
2/15/2024	Trans to LE	Green Country		\$13.53	\$17,625.40		
2/21/2024	Deposit #36	Pepsi Comm	\$298.26		\$17,923.66		
2/21/2024	Trans to HS	Pepsi Comm		\$298.26	\$17,625.40		
3/4/2024	2024-61-1004	JPMORGAN #1004		\$289.30	\$17,336.10		Girls/Boys Wrestling State Meal
3/5/2024	Deposit #37	Green Country	\$1,206.63		\$18,542.73		
3/5/2024	Trans to HS	Green Country		\$705.09	\$17,837.64		
3/5/2024	Trans to MS	Green Country		\$347.73	\$17,489.91		
3/5/2024	Trans to UE	Green Country		\$149.45	\$17,340.46		
3/5/2024	Trans to LE	Green Country		\$4.36	\$17,336.10		
3/14/2024	Deposit #38	NSF collection from 2016	\$55.00		\$17,391.10		NSF Recovery from 2016 Andrea Hand
3/11/2024	2024-61-1059	JPMORGAN #1059		\$34.95	\$17,356.15	ck 627	
3/26/2024	2024-61-1105	JPMORGAN #1105		\$236.97	\$17,119.18	CK#	FCCLA STATE MEAL
3/26/2024	Deposit #39	Pepsi Commission	\$1,052.64		\$18,171.82		
3/26/2024	Trans to HS	Pepsi Comm		\$994.31	\$17,177.51		
3/26/2024	Trans to LE	Pepsi Comm		\$58.33	\$17,119.18		
4/1/2024	2024-61-1128	JPMORGAN #1128		\$59.12	\$17,060.06	ck 627 712	Job Fair supplies
4/5/2024	2024-61-1162	JPMORGAN #1162		\$81.00	\$16,979.06	ck 712 713	NOTARY FEES KALEB HOTFELT
4/5/2024	DEPOSIT #40	Green Country	\$2,015.78		\$18,994.84		
4/5/2024	TRANS TO HS	Green Country		\$992.98	\$18,001.86		
4/5/2024	TRANS TO MS	Green Country		\$712.03	\$17,289.83		
4/5/2024	Trans to UE	Green Country		\$284.74	\$17,005.09		
4/5/2024	TRANS TO LE	Green Country		\$26.03	\$16,979.06		
4/17/2024	2024-61-1251	JPMORGAN #1251		\$609.33	\$16,369.73	ck 712	TSA STATE MEAL
4/19/2024	2024-61-1262	JPMORGAN #1262		\$225.28	\$16,144.45	ck 712	ROGERS LAST DAY
4/19/2024	Deposit #41	Pepsi Comm	\$611.27		\$16,755.72		
4/19/2024	Trans to HS	Pepsi Comm		\$564.27	\$16,191.45		
4/19/2024	Trans to LE	Pepsi Comm		\$47.00	\$16,144.45		
4/10/2024	2024-61-1222	JPMORGAN #1222		\$220.60	\$15,923.85		STATE SPEECH MEAL
4/25/2024	2024-61-1290	JPMORGAN #1290		\$44.92	\$15,878.93	ck 712	
4/26/2024	2024-61-1291	JPMORGAN #1291		\$0.00	\$15,878.93		TEACHER APPRECIATION LUNCHEON
4/29/2024	2024-61-1292	JPMORGAN #1292		\$125.00	\$15,753.93	ck 712 713	ROBOTICS STATE MEAL
4/29/2024	2024-61-1308	JPMORGAN #1308		\$539.85	\$15,214.08	ck 757	RETIREMENT PLAQUES
5/7/2024	Deposit #42	Green Country	\$2,533.63		\$17,747.71		Green Country Commissions
5/7/2024	Trans to LE	Green Country		\$38.55	\$17,709.16		
5/7/2024	Trans to UE	Green Country		\$368.54	\$17,340.62		
5/7/2024	TRANS TO MS	Green Country		\$853.14	\$16,487.48		
5/7/2024	Trans to HS	Green Country		\$1,273.40	\$15,214.08		
5/15/2024	Deposit #43	Pepsi Comm	\$326.27		\$15,540.35		
5/15/2024	Trans to HS	Pepsi Comm		\$319.14	\$15,221.21		
5/15/2024	Trans to LE	Pepsi Comm		\$7.13	\$15,214.08		
5/8/2024	2024-61-1361	JPMORGAN #1361		\$2,749.00	\$12,465.08	ck 757	TEACHER APPRECIATION LUNCH
5/14/2024	2024-61-1389	JPMORGAN #1389		\$122.85	\$12,342.23	ck 757	FOOD, DRINKS, PHOTOS
5/10/2024	2024-61-1392	JPMORGAN #1392		\$476.13	\$11,866.10	ck 757	GIRLS SOCCER STATE MEAL
5/16/2024	2024-61-1420	JPMORGAN #1420		\$2,312.72	\$9,553.38	ck 757	EOY LUNCHEON
6/11/2024	Deposit #45	Green Country and Pepsi comm	\$2,325.42		\$11,878.80		
6/11/2024	Trans to HS	Green Country		\$1,104.06	\$10,774.74		Green Country Commissions
6/11/2024	Trans to MS	Green Country		\$747.83	\$10,026.91		
6/11/2024	Trans to UE	Green Country		\$117.26	\$9,909.65		
6/11/2024	Trans to LE	Green Country		\$39.94	\$9,869.71		
6/11/2024	Trans to HS	Pepsi Comm		\$296.33	\$9,573.38		Pepsi comm

August Fundraiser Requests to be Approved August 12, 2024					
80	TIP IN CLUB (Basketball)	Golf Tournament	Fall	\$2,500	Support the needs & supplies for the Basketball program
81	TIP IN CLUB (Basketball)	Youth Basketball Tournament	Fall/Spring	\$5,000	Support the needs & supplies for the Basketball program
82	Pinch Hitter's Club (Baseball)	Basketball Tournament	Fall/Spring	\$2,000	Support the needs & supplies for the Baseball program

		August Fundraiser Requests to be Approved August 12, 2024			
196	Athletics MS Cheer #918	Mustang License Plates	Fall	\$180.00	Gear, equipment, fees
197	Life Skills #909	Mums	Fall	\$400.00	Misc activities and operating expensed for Life Skills classroom
198	Athletics HS Cheer #819/822	50/50 Raffle (basketball)	Fall/Spring	\$500.00	Uniforms, meals, gear, travel expenses
199	Athletics HS Cheer #819/822	Parents Night Out	Fall	\$400.00	Uniforms, meals, gear, travel expenses
200	Athletics HS Cheer #819/822	Christmas Gift Wrapping	Fall	\$400.00	Uniforms, meals, gear, travel expenses
201	Athletics HS Cheer #819/822	Car Wash	Fall	\$500.00	Uniforms, meals, gear, travel expenses
202	Athletics HS Cheer #819/822	Krispy Kreme Donut Orders	Fall	\$500.00	Misc activities and operating expensed for Life Skills classroom
203	Athletics HS Cheer #819/822	50/50 (football)	Fall	\$300.00	Misc activities and operating expensed for Life Skills classroom
204	Athletics HS Cheer #819/822	TeamFunded	Fall/Spring	\$1,000.00	Misc activities and operating expensed for Life Skills classroom
205	Athletics HS Cheer #819/822	T-Shirt/Gear Sale	Fall/Spring	\$500.00	Misc activities and operating expensed for Life Skills classroom
206	Athletics HS Cheer #819/822	Free Throw Toss (basketball)	Fall/Spring	\$300.00	Misc activities and operating expensed for Life Skills classroom

OOLOGAH-TALALA PUBLIC SCHOOLS

OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUEST

This form is to be used by school personnel requesting an overnight/out-of-state trip to any planned event (Academic Competition, Athletic Competition, Band Trip/Competition, State Competition, etc.)

Out-of State Trip plans must be filed with the building principal at least two (2) months prior to the planned trip for approval of the Superintendent and/or School Board. Please attach an Agenda and the information requested.

1. You must submit the district overnight trip form to the AD's office. **This includes State Competitions.**
2. If you are taking boys & girls you must have a Chaperone for **both** genders. You must provide the names of the Chaperones for each gender.
3. You must meet with your group prior to departure to cover trip policies & procedures. Discuss school policies along with the athletic/activity handbook code of conduct.
4. You must provide the name of the hotel & location. You must also submit a master list of room assignments along with procedures you will use for room checks & curfews to the AD office.
5. You must also submit an itinerary including activities that will be occurring outside of the competitions.(Dining, movies, etc)
6. Prior to departure you should do a luggage/equipment check & review the behaviors expected on the school vehicle.
7. Each time you make a stop you should review the behavior expected by our district & leave that location in a positive manner.
8. Roll call should be taken prior to departing to your next location.
9. You should be in constant contact with your students on the trip & free time should be limited.
10. Make sure the school vehicle is clean & returned to the transportation building in better shape than when you found it. No matter what time you arrive.

Name of School: High School Grade Level(s): 9-12th
 Activity/Event: National FFA Convention Date: 10/22-26/24 Place: Indianapolis, IN
 Purpose of Trip: National Convention Student Cost: \$150-200
 No. of Persons to be transported: Students: 10 Sponsors: 2 Chaperones: 1 Total: 13
 Chartered Bus: NO YES If Yes-Name of Charter _____
 Place/Date/Time of Departure: Ag Building 6 AM 10/22
 Place/Date/Time of Return: Ag Building 11 PM 10/26
 Name/Address of Lodging (if applicable): Hampton Inn Airport Indianapolis
 Name of Teachers &/or Sponsors Accompanying Group: Kadie Smith, Seth Jackson,
Shonna Kubian

Principal Signature: [Signature] Date: 7/25/24 Approved Disapproved _____
 AD Signature: _____ Date: _____

Superintendent and/or School Board: _____ Approved Disapproved _____
 Signature: [Signature] Date: 7/25/2024

The Superintendent or his/her designee may revoke permission for a scheduled field trip if a natural or manmade incident(s) should reach a level that would potentially create an unsafe environment for our students and staff.

Date Submitted: _____



Muni Services, LLC

1515 NE Springwood Drive
Lee's Summit, Missouri 64086
(816) 309-6532

July 11, 2024

Mr. Kaleb Hotfelt
Director of Finance
Oologah-Talala Public Schools
10700 S Highway 169
Oologah, Oklahoma 74053

This Agreement outlines terms for Muni Services, LLC to provide arbitrage rebate services on behalf of the client.

SERVICES. Muni Services, LLC will provide arbitrage rebate services to the Client as described below.

- Review of documents to determine any exceptions to rebate.
- Verification of yield on the bonds.
- Verification of Escrow Funds and re-investment of proceeds.
- Analysis of all transactions relating to the investment and expenditure of obligation proceeds.
- Recommendations for further calculations and when applicable maximizing investment earnings.
- Preparation of IRS forms and filing instructions.
- Creation of a custom investment plan for bond proceeds, taking into account all exceptions to yield restriction and arbitrage rebate.
- Provide construction fund expenditure schedules based on anticipated interest earnings so that issuers can try to meet the six, eighteen or twenty-four month expenditure exceptions.

TERMS.

- The Client agrees that Muni Services, LLC will prepare the computations for the Obligations for the fees stated on the proposed fee schedule, attached as Schedule A.
- The Client authorizes the Trustee to release all statements to Muni Services, LLC, as requested.
- It is expressly understood and agreed that this Agreement does not intend and is not under any circumstances to be construed as requiring Muni Services, LLC to perform or provide any services which may constitute the practice of law. Muni Services, LLC is employed in an expert financial capacity only.

Karolyn K. Cline

A handwritten signature in cursive script that reads "Karolyn K. Cline".

Managing Director, Muni Services, LLC

SCHEDULE A

REQUIRED DOCUMENTS

- Tax Compliance Certificate/No Arbitrage Certificate
- IRS Form 8038 or 8038-G, as applicable
- Loan Agreement/Indenture/Loan and Trust Agreement
- Copies of any prior arbitrage calculations or reports for the bond issue
- If the bond issue refunded one or more prior bond issues, copies of the Tax Compliance Certificate/No Arbitrage Certificate and IRS Form 8038 or 8038-G, as applicable for the prior bond issue(s)
- Copies of all investment records for all funds and accounts established in connection with the bond issue that contain(ed) gross proceeds of the bond issue (Client to reimburse a bond trustee or other third party for any costs associated with obtaining these records)

BOND ISSUE(S) SUBJECT TO AGREEMENT

\$7,335,000 Educational Facilities Lease Revenue Bonds, Series 2020

January 31, 2020 through July 1, 2024.....\$1,500.00
January 31, 2020 through January 31, 2025.....\$ 500.00

Engagement Agreement for Arbitrage Rebate Services
Approved for the Client by:

By: *A. L. Wilkins*
Title: *Superintendent*
Date: *7/11/2024*

STUDENT DRUG TESTING PROGRAM EXTRACURRICULAR ACTIVITIES

The Oologah-Talala Board of Education, in an effort to protect the health and safety of its students from illegal and/or performance-enhancing drug use and abuse, thereby setting an example for all other students of the Oologah-Talala Public School District, has adopted the following policy for drug testing of students participating in extracurricular activities.

Purpose and Intent

It is the desire of the board of education, administration, and staff that every student in the Oologah-Talala Public School District refrain from using or possessing illegal drugs. The administration and board of education realize that their power to restrict the possession or use of illegal drugs is limited. The sanctions of this policy relate solely to limiting the opportunity of any student determined to be in violation of this policy to participate in extracurricular activities. This policy is intended to complement all other policies, rules, and regulations of the Oologah-Talala Public School District regarding possession or use of illegal drugs.

Participation in school-sponsored extracurricular activities such as interscholastic athletics at the Oologah-Talala Public School District is a privilege. Students who participate in extracurricular activities are respected by the student body and are expected to hold themselves as good examples of conduct, sportsmanship, and training. Accordingly, students in extracurricular activities carry a responsibility to themselves, their fellow students, their parents, and their school to set the highest possible examples of conduct, which includes avoiding the use or possession of illegal drugs. Additionally, this school district is contracted to follow the rules and regulations of the OSSAA whose rules specifically state: A student under a discipline plan or whose conduct or character outside the school is such as to reflect discredit upon the school shall be ineligible until reinstated.

The purposes of this policy are to prevent illegal drug use, to educate students as to the serious physical, mental, and emotional harm caused by illegal drug use; to alert students with possible substance abuse problems to the potential harms of illegal drug use; to help students avoid drugs; to help students get off drugs; to prevent injury, illness, and harm as a result of illegal drug use; and to strive within this school district for an environment free of illegal drug use and abuse. This policy is not intended to be disciplinary or punitive in nature. The sanctions of this policy relate solely to limiting the opportunity of any student found to be in violation of the policy to participate in any extracurricular activities. There will be no academic sanction for violation of this policy.

Illegal drug use of any kind is incompatible with participation in any extracurricular activities on behalf of the school district. For the safety, health, and well-being of the students of the district, this policy has been adopted for use by all participant students in grades 7-12.

Definitions

1. **Student athlete** or **athlete** means a member of the middle school or high school district-sponsored interscholastic sports team. This includes athletes and cheerleaders.
2. **Extracurricular** means those activities that take place outside the regular course of study in school and **participants** are those students involved in those activities.
3. **Drug use test** means a scientifically substantiated method to test for the presence of illegal or performance-enhancing drug or the metabolites thereof in a person's urine.

STUDENT DRUG TESTING PROGRAM, EXTRACURRICULAR ACTIVITIES (Cont.)

4. **Random tests** are given weekly to participants from the pool.
5. **Random selection basis** means a mechanism for selecting students for drug testing that:
 - A. Results in an equal probability that any student from a group of students subject to the selection mechanism will be selected, and
 - B. Does not give the school district discretion to waive the selection of any student athlete or extracurricular activities participant selected under the mechanism.
6. **Follow up tests** can be weekly, at random, or any time a student who has tested positive may be under suspicion of being under the influence.
7. **Illegal drugs** means any substance that an individual may not sell, possess, use, distribute, or purchase under either federal or state law. Illegal drugs include, but is not limited to, all scheduled drugs as defined by the Oklahoma Uniform Controlled Dangerous Substance Act, all prescription drugs obtained without authorization, and all prescribed and over-the-counter drugs being used for an abusive purpose.
8. **Performance-enhancing drugs** include anabolic steroids and any other natural or synthetic substance used to increase muscle mass, strength, endurance, speed, or other athletic ability. The term “performance-enhancing drugs” does not include dietary or nutritional supplements such as vitamins, minerals, and proteins that can be lawfully purchased in over-the-counter transactions.
9. **Positive**, when referring to a drug use test administered under this policy, means a toxicological test result which is considered to demonstrate the presence of an illegal or a performance-enhancing drug or the metabolites thereof using the standards customarily established by the testing laboratory administering the drug use test.
10. **Reasonable suspicion** means a suspicion based on specific personal observations concerning the appearance, speech, or behavior of a student athlete or extracurricular participant, and reasonable inferences drawn from those observations in the light of experience. Information provided by a reliable source, if based on personal knowledge, shall constitute reasonable suspicion. In the context of performance-enhancing drugs, reasonable suspicion specifically includes unusual increases in size, strength, weight, or other athletic abilities.
11. **Self-referral** is when a participant believes he/she will test positive for illegal or performance enhancing drugs, prior to submission for a drug test under this policy, so notifies the principal, athletic director, coach, or sponsor of such belief.

Procedures

A physical examination signed by a parent/guardian is required before a student may participate on a school district athletic team. A urine screen to detect the presence of illegal or performance-enhancing drugs which could have a harmful effect on the prospective athlete’s health and athletic performance will be included as part of that physical examination.

**STUDENT DRUG TESTING PROGRAM, EXTRACURRICULAR
ACTIVITIES (Cont.)**

Student participants in extracurricular activities shall be provided with a copy of this policy and an extracurricular activities student drug testing program consent form that must be read, signed, and dated by the student, parent or custodial guardian, and coach/sponsor before a participant student shall be eligible to practice in any extracurricular activity. The consent shall provide a urine sample (a) at the beginning of each school year or when the student enrolls in an extracurricular activity; (b) as chosen by the random selection basis; and (c) at any time requested based on reasonable suspicion to be tested for illegal or performance-enhancing drugs. No student shall be allowed to practice or participate in any extracurricular activity unless the student has returned the properly signed consent form.

All extracurricular activities participants shall be required to provide a urine sample for drug use testing for illegal drugs and/or performance enhancing drugs. Extracurricular participants who move into the district after the school year begins will have to undergo a drug test before they will be eligible for participation.

Drug use testing for extracurricular participants will also be chosen on a weekly selection basis from a list of all extracurricular participants in off-season or in-season activities. The school district will determine a weekly number of students' names to be drawn at random to provide a urine sample for drug use testing for illegal or performance-enhancing drugs.

In addition to the drug test required above, any extracurricular participant may be required to submit to a drug use test for illegal drugs or performance-enhancing drugs or the metabolites thereof at any time upon reasonable suspicion by the athletic director, principal, sponsor, or coach of the student.

The school district will determine any necessary fees to be collected from students who are drug tested and when those fees will be collected. The cost of subsequent tests will be borne by the school district or appropriate activity fund.

Any drug use test required by the school district under the terms of this policy will be administered by or at the direction of a professional laboratory chosen by the school district that uses scientifically validated toxicological methods. The professional laboratory shall be required to have detailed, written specifications to assure chain of custody of the specimens, proper laboratory control, and scientific testing.

All aspects of the drug use testing program, including the taking of specimens, will be conducted to safeguard the personal and privacy rights of students to a maximum degree possible. The test specimen shall be obtained in a manner designed to minimize intrusiveness of the procedure. In particular, the specimen must be collected in a restroom or other private facility with an enclosed stall or stalls. The athletic director/sponsor shall designate a coach or other school employee of the same sex as the student to accompany the student to a restroom or other private facility. The monitor shall not observe the student while the specimen is being produced, but the monitor shall be present outside the stall to listen for the normal sounds of urination in order to guard against tampered specimens and to ensure an accurate chain of custody. The monitor shall verify the normal warmth and appearance of the specimen. If at any time during the testing procedure the monitor has reason to believe or suspect that a student is tampering with the specimen, the monitor may stop the procedure and inform the athletic director/sponsor who will then determine if a new sample should be obtained. The monitor shall give each student a form on which the student may list any medications he/she has taken or is taking or any other legitimate reasons for having been in contact with illegal drugs or performance-enhancing drugs in the preceding 30 days. The parent or legal guardian shall be able to confirm the medication list submitted by their child during the 24 hours following any drug test. The medication list shall be submitted to the lab in a sealed and confidential envelope.

**STUDENT DRUG TESTING PROGRAM, EXTRACURRICULAR
ACTIVITIES (Cont.)**

If the initial drug use test is positive, the initial test result will be subject to confirmation by a second and different test of the same specimen. The second test will use the gas chromatography/mass spectrometry technique. A specimen shall not be reported positive unless the second test utilizing the gas chromatography/mass spectrometry procedure is positive for the presence of an illegal drug or the metabolites thereof. The unused portion of a specimen that tested positive shall be preserved by the laboratory for a period of six months or to the end of the school year, whichever is shorter. Student records will be retained until the end of the school year.

Confidentiality

If the drug use test for any student has a positive result, the laboratory will contact the athletic director or designee with the results. Procedures for maintaining confidentiality will be practiced. The athletic director or designee will contact the principal, the student, the head coach/sponsor, and the parent or custodial guardian of the student and schedule a conference. At the conference, the student will be given the opportunity to submit additional information to the athletic director or to the lab. The school district will rely on the opinion of the laboratory that performed the test in determining whether the positive test result was produced by other than consumption of an illegal drug or performance-enhancing drug. Under no circumstance will results from a drug test under this policy be turned over to any law enforcement officer or agency.

Appeal

A student who has been determined by the athletic director or designee to be in violation of this policy shall have the right to appeal the decision to the superintendent or the superintendent's designee(s). Such appeal must be lodged within five business days of notice of the initial report of the offense as stated in this policy, during which time the student will remain eligible to participate in any extracurricular activities. The superintendent or designee(s) shall then determine whether the original finding was justified. There is no further appeal right from the superintendent's decision and the decision shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the superintendent, which shall be final and nonappealable.

Consequences

1. **First positive test.** The student will be suspended from participation in all extracurricular activities for two weeks. The student and parent/guardian must attend counseling two times during the suspension period and one follow-up session. Counseling will consist of a session with the Oologah-Talala Public Schools counselor and a session with a counseling service provided by the school. Follow-up sessions may be with one or both counselors.
2. **Second positive retest.** The student will be suspended from participation in any extracurricular activity for the remainder of the semester.
3. **Third positive retest.** The student will be suspended from participation in any extracurricular activity for 180 school days.

**STUDENT DRUG TESTING PROGRAM, EXTRACURRICULAR
ACTIVITIES (Cont.)**

4. **Self Referral.** A student who self-refers to the athletic director, principal, coach, or sponsor before being notified to submit to a drug test will be allowed to remain active in all extracurricular activities. However, the student will be considered to have committed his/her first offense under this policy, and will be required to retest as would a student who has tested positive.
5. **Refusal to submit to a drug test.** If a participant student refuses to submit to a drug test under this policy, such student shall not be eligible to participate in any extracurricular activity, including all meetings, practices, performances, and competition for 180 school days, upon completion of which, the participating student shall again be subject to this policy.

The cost per test is subject to change and will be determined by the board of education on an annual basis.

**OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
CONTRACT FOR SECONDARY CAREER AND TECHNOLOGY EDUCATION PROGRAM(S) FOR SCHOOL YEAR 2024-2025**

It is understood and agreed that Oklahoma Career and Technology Education funds will be used to assist in the development and maintenance of a Career and Technology Education program that meets the standards, provisions, and requirements contained in the State Plan for Career and Technology Education, the CareerTech state rules and regulations, and policies pertaining to Career and Technology Education, state laws, and federal policies pertaining to Career and Technology Education. The aforementioned district will provide the funds necessary for quality programs and report such expenditures to the Oklahoma Department of Career and Technology Education (ODCTE). All programs supported under this contract have been coordinated with other training agencies and institutions in the area.

It is also understood and agreed that necessary records shall be kept, and all reports required by the State Board shall be submitted to the appropriate area of ODCTE by the established due date. The Salary and Teaching Schedule, **due by September 30, 2024** is one of these reports and is considered a part of this contract in addition to CESI Enrollment and Follow-Up reports. Those programs delinquent in submitting accurate reports are subject to having reimbursement withheld or withdrawn by ODCTE.

The program(s) on the listed attachment shall have an established local advisory committee to assist in their development and/or direction.

The teacher(s) of the program(s) listed herein shall have a valid teaching certificate in the specific subject matter area. Other Career and Technology Education personnel involved in the delivery of the programs listed shall meet the minimum requirements for the duties and responsibilities for which funds are requested.

It is understood that program(s) provided for in this contract, as indicated on the list of programs included with this contract, and the Salary and Teaching Schedule, shall be operated for ten or twelve calendar months. Ag Education is a twelve (12) month program. All other CTE programs follow the school calendar. Should any program(s) not be operational for the entire period and led by a certified instructor(s) as indicated on this contract, it is understood that funding will be reduced proportionately.

Program assistance funds received from ODCTE shall be spent on CareerTech programs and will be coded to 412. Salary supplement received from ODCTE shall be coded to 411.

Furthermore, the aforementioned school district certifies that all such program(s) listed in this contract are open with respect to equal access to males and females and that disabled students who, under the direction of a planning committee apply for admission, are provided Career and Technology Education as specified in the Individual Education Plan (IEP) as appropriate.

This contract, once signed and completed, should be returned to renae.burke@careertech.ok.gov **no later than September 30, 2024.**

Approved:

Brent Haken, State Director

Date

President, Board of Education

Date

Superintendent of Schools

Date

Oologah-Talala School System

District Name (please print)

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
 NOTICE OF ALLOCATION
 OF STATE PROGRAM ASSISTANCE & SALARY SUPPLEMENTS FOR FY 25

SUPERINTENDENT
 OOLOGAH-TALALA SCHOOL SYSTEM
 PO BOX 189
 OOLOGAH, OK, 740530189

TYPE OF AID	Project Code	Revenue Code	Amount
Program Assistance	412	3812	
2.00 AG EDUCATION			\$26,000.00
2.00 BUS & INFO TECH ED			\$26,000.00
1.00 FAM AND CONSUMER SCIENCES			\$8,000.00
1.00 SCIENCE TECHNOLOGY ENGINEERING AND MATH			\$9,500.00
Summer Salary	411	3811	
2.00 AG EDUCATION			\$15,840.00
State Teacher Supplement	411	3811	
2.00 AG EDUCATION			\$5,200.00
2.00 BUS & INFO TECH ED			\$4,400.00
1.00 FAM AND CONSUMER SCIENCES			\$2,200.00
1.00 SCIENCE TECHNOLOGY ENGINEERING AND MATH			\$2,200.00
		Total:	\$99,340.00

NOTE: Please provide a copy of this report to your business manager, local director, person responsible for OCAS coding and school principal where these programs are located

Questions regarding this Notice of Allocation should be directed to Valerie McBane at 405-743-5458

I hereby certify that the above allocations are made in accordance with the Oklahoma School Code.

Danielle Kipp,
 Finance Manager
 Oklahoma Department of Career and Technology Education

7/18/2024 2:38 PM

Date

School Board Memorandum

To: Dr. David Wilkins, Superintendent

From: Sherry Hutchinson, Special Services Director

Date: June 24, 2024

Re: Approval of Updated Contract with Joy Lambert, Speech Language Pathologist, for the 24-25 School Year

Recommendation: I recommend the board approve the updated contract with Joy Lambert, Speech Language Pathologist, to provide speech services to our special education students in the Lower Elementary, for the 2024-2025 school year.

Additional Notes: Contract Rate has been increased by \$5.00 per hour to \$65.00 per hour.

CONTRACT OF EMPLOYMENT

Entered into between: Oologah-Talala Public Schools and

Employer	Employee
Oologah-Talala Public Schools (hereinafter referred to as "the employer") Address of employer: 10700 S. US Highway 169 Oologah, Ok. 74053	Joy Lambert (hereinafter referred to as "the employee") Address of employee: Talala, Ok. 74080

1. Commencement

1.1 This contract will begin on the 13th day of November, 2023 and continue until the 17th day of May 2024; or until terminated as set out in clause 4.

2. Place of work

2.1 Oologah-Talala Public Schools

3. Job description

3.1 Job Title: Speech-Language Pathologist

4. Termination of employment

4.1 Either party can terminate this agreement with two weeks written notice.

5. Wage

5.1	The employee's wage shall be paid monthly in the form of a company check.	
5.2	The employee shall be entitled to the following allowances/payment in kind.	\$65 per hour

6. Hours of work

6.1 Normal working hours will be from 8:00 a.m. to 3:00 p.m. 2 days a week.

7. Meal intervals

7.1 The employee agrees to an unpaid lunch break of 30 minutes.

8. Public Holidays

8.1 The employee will work on public holidays if school is in session.

9. Annual Leave

9.1 The employee is entitled to zero days paid leave after every 12 months of continuous service.

10. Sick Leave

10.1 The employee will not be entitled to paid sick leave.

10.2 The employee is to notify the employer as soon as possible in case of her absence from work through illness or other personal matters.

11. Maternity leave

11. 1 The employee will not be entitled to paid maternity leave.

12.1 The employee will not be entitled to paid family responsibility leave.

13.1 The employer may not deduct any monies from the employee's wage unless the employee has agreed to this in writing on each occasion.

14.1 The employee will be provided with a shared classroom for as long as the employee is in the service of the employer and which shall form part of her remuneration package.

Any changes to this agreement will only be valid if they are in writing and have been agreed and signed by both parties.

The contract has been agreed and signed at Oologah-Talala Public Schools on this the 13th day of November 2023.

EMPLOYER _____

EMPLOYEE _____

Witnessess _____

AGREEMENT FOR SERVICES

This Agreement for Services ("Agreement") is entered into this 1 day of August, 2024 by and between the **BOARD OF COUNTY COMMISSIONERS OF ROGERS COUNTY** ("Rogers County") on behalf of the **ROGERS COUNTY SHERIFF'S OFFICE ("RCSO")** and **INDEPENDENT SCHOOL DISTRICT NO. 1004 OF ROGERS COUNTY, OKLAHOMA, commonly known as OOLOGAH TALALA PUBLIC SCHOOLS ("OTPS")**.

RECITALS:

WHEREAS, OTPS desires to contract with RCSO for the furnishing by RCSO of a law enforcement and school resource officer at the school site while school is in session;

WHEREAS, Rogers County is authorized to enter into a contract with OTPS for the furnishing of a School Resource Officer ("SRO") pursuant to OKLA. STAT. tit. 19, §§ 1 and 339(A)(24) and OTPS is an independent school system with the powers of a corporation, including the authority to contract pursuant to OKLA. STAT. tit. 70, § 5-105;

WHEREAS, Rogers County and OTPS have jointly considered the needs of the school district and Rogers County believes that implementing and operating a School Resource Officer Program can provide a positive benefit to both the citizens of Rogers County and the students and faculty of OTPS; and

WHEREAS, it is mutually beneficial for the parties to enter into an agreement which establishes the duties, assignments, responsibilities, and obligations of the School Resource Officer, Rogers County, RCSO, and OTPS.

NOW, THEREFORE, in consideration of the fees provided herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and the mutual covenants and agreements contained herein, the parties agree as follows:

1. SERVICES TO BE PROVIDED BY RCSO

- a. RCSO agrees to provide OTPS one CLEET certified, uniformed Deputy Sheriff to perform the services enumerated on Exhibit "A" during the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday, when school is in session.
- b. In addition to law enforcement security functions, the RCSO deputy(s) will act as a School Resource Officer ("SRO") for OTPS in conjunction with required law enforcement duties.
- c. RCSO will utilize marked, fully equipped RCSO patrol cars and uniformed deputies on foot patrol. At least one marked RCSO vehicle will be present during the hours designated in this contract.
- d. RCSO and the SRO shall endeavor to work with OTPS personnel on a cooperative basis.

2. TERM OF THE AGREEMENT

- a. The term of this Agreement shall be for an initial period from August 1, 2024, to May 31, 2025. After the initial period, this Agreement may be renewed annually by mutual agreement of the Parties.

3. COMPENSATION

- a. As compensation to RCSO for services provided under this Agreement, OTPS agrees to pay RCSO the hourly rate of \$21.00 per hour during the term of this Agreement.
- b. If a deputy is absent during a school day for any reason, RCSO will attempt to provide another qualified deputy to perform the duties in this Agreement, provided however, that RCSO shall not be obligated to

provide additional deputies due to the absence of the assigned SRO.

- c. In the event that the monthly fee in Section 3(a) is reduced on a prorated daily basis, such a daily basis shall be calculated using school days, which are defined as those days when school is in session. (if applicable)
- d. Fees under Section 3(a) will be paid no later than the 15th of each month for services rendered during the prior month.

4. INDEPENDENT CONTRACTOR

- a. RCSO is and at all times shall be deemed an independent contractor and shall be wholly responsible for the manner in which RCSO performs the services required by the terms of the Agreement. Nothing contained herein shall be construed as creating the relationship of employer and employee, or principal and agent, between RCSO and OTPS or any of RCSO's agents or employees. RCSO assumes exclusive responsibility for the acts of its employees as they relate to the services provided during the course and scope of their employment, including services provided under this Agreement. RCSO, its agents and employees, shall not be entitled to any rights or privileges of OTPS employees, beyond those required for the performance of SRO duties, and a SRO shall not be considered in any manner to be an OTPS employee.
- b. RCSO and OTPS will work cooperatively to provide the best working relationship possible to ensure that the needs of the individual schools, students, principals, school staff, and deputies are met. To facilitate this, RCSO will designate a point of contact for routine questions, scheduling, and day-to-day operational issues. OTPS administrators, RCSO's designated representative, and RCSO's deputies assigned to a School Site will meet as needed to facilitate scheduling and operation of the program.
- c. While OPTS will not directly supervise RCSO's deputies in the day-to-day performance of duties as a law enforcement officer or SRO, OTPS may provide input or feedback to RCSO regarding performance. If OTPS objects to the assignment of any personnel under this Agreement, OTPS will review those objections with the designated representative of RCSO for final resolution of the objections.
- d. The point of contact for the purposes of this Agreement are as follows:

RCSO

Lt. John Haning 918-798-2283 Jhaning@rcsheriff.org

Sgt. Woods 918-500-9433 bwoods@rcsheriff.org

Deputy Chief Starkey zstarkey@rcsheriff.org

5. ADDITIONAL PERSONNEL

- a. Nothing contained in this Agreement shall limit the right of OTPS to engage the SRO or any other law enforcement or private security personnel for special events or other school-related activities as OTPS deems necessary. In the event OTPS elects to engage additional personnel, OTPS shall be responsible for payment of all fees and/or compensation for any special events or other school-related activities. OTPS shall coordinate all such services with RCSO.

6. GENERAL DUTIES

- a. A description of general duties for RCSO deputies providing services under this Agreement, which includes SRO duties, is attached as Exhibits "A" and "B".

- b. It is anticipated that it may be necessary to amend Exhibits "A" and "B" from time-to-time to better reflect the scope of the general duties. The parties are hereby authorized to make written, mutually agreed upon amendments to Exhibits "A" and "B" as needed. Any amendments to this Agreement shall require the written approval of both parties.

7. INSURANCE

- a. RCSO shall provide workers' compensation insurance in the amount required by Oklahoma law for all RCSO employees who are performing work under this Agreement.

8. TERMINATION AND ASSIGNMENT

- a. This Agreement may be terminated with or without cause by either party at its sole option and without prejudice by giving sixty (60) days written notice of termination to the other party.
- b. Neither party shall assign, transfer, or sub-contract any of its rights, burdens, duties, or obligations under this Agreement without the prior written permission of the other party to this Agreement.

9. SEVERABILITY

- a. If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of it's requiring any steps, actions, or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

10. ENTIRE AGREEMENT

- a. This Agreement constitutes the entire understanding between the parties. No other agreements, oral or written, pertaining to the performance of this Agreement exists between the parties. Except as provided under Section 6, this Agreement can be modified only by a writing signed by both of the parties.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

Executed this _____ day of _____, 2024.

**THE BOARD OF COUNTY COMMISSIONERS
OF ROGERS COUNTY, ON BEHALF OF THE**

**INDEPENDENT SCHOOL DISTRICT NO. 1004
OF ROGERS COUNTY, OKLAHOMA A/K/A**

ROGERS COUNTY SHERIFF'S OFFICE

OOLOGAH TALALA PUBLIC SCHOOLS

By: _____
Chairman

By: _____
President, Board of Education

APPROVED AS TO FORM:

By: _____
District Attorney

By: _____
Sheriff

Exhibit A
RCSO Deputy / School Resource Officer ("SRO") Duties

1. The primary purpose of the School Resource Officer (SRO) is to provide for the safety of the students and faculty and provide campus security. Specifically, the SRO will assist in limiting access to the school grounds to authorized persons, provide police protection of school property, personnel and students, investigate criminal acts on school grounds and serve as a liaison between the school, law enforcement, juvenile officials, probation officials, courts, and other agencies of the juvenile justice system.
2. A school administrator, such as a principal, or designee, shall retain authority regarding all school issues. The SRO shall have sole authority relating to all law enforcement issues. The SRO shall communicate with the school administration regarding all law enforcement incidents at OTPS or at school related activities.
3. The SRO shall participate in mandatory training under state law and/or RCSO policy. The SRO should also participate in reasonable training programs provided by OTPS that directly impact ability and skills as a SRO.
4. The SRO will make reasonable efforts to be available as a resource to provide information on topics on which the officers have special competence due to their law enforcement training. The SRO will make reasonable efforts to identify and counter deviant behavior and any other behavior that would be disruptive or unsafe to the students, faculty or district property. The SRO will notify OTPS of any such behavior as soon as possible.
5. The SRO will take reasonable steps to make himself or herself visible in a public relations role in order to provide a highly visible crime deterrent on school property in order to effectively promote security and order in the schools.
6. At the request of OTPS and with the approval of RCSO, the SRO may provide guidance and direction for students, parents and staff when appropriate, to work with the school administrators to resolve school-police problems, and to work with parents of troubled youth.
7. The SRO shall not enforce OTPS regulations or rules unless the violation of such rule or regulation constitutes a violation of a federal, state or municipal law.
8. Nothing in this Agreement shall limit or eliminate the need to utilize the 9-1-1 reporting system, or the use of law enforcement officers to handle or supplement calls for service. Use of 9-1-1 is encouraged for emergency calls even if the SRO is also called.
9. Except in an emergency, the SRO should not be called away from their assigned school to handle incidents, as this may be disruptive to the teacher/SRO/student relationship. Notwithstanding the foregoing, RCSO shall retain in its sole discretion the right to dispatch the SRO to respond to emergencies on behalf of the RCSO when reasonably necessary to provide public safety.
10. SROs shall maintain a close liaison with RCSO officers and other law enforcement officers, as needed, around their assigned schools. The SRO's duties may include exchanging information regarding suspects, incidents, and potential problems to ensure reasonably consistent enforcement from officer to officer to the extent permitted by law.

11. The SRO may be required to meet with school officials and the building level administrators of the school to which he or she is assigned during contract hours to discuss incidents, potential problems, and issues surrounding the SRO program. The primary purpose of these meetings will be to increase the effectiveness of the SRO program.

12. RCSO reserves the right to assign the SRO to a non-school function or issue in the event of an emergency or situation that dictates a call-up of sheriff personnel as directed in RCSO policy and procedures. Emergency situations shall be determined by RCSO in its sole discretion and may include, but are not limited to, public safety, tornado, wildfire, etc.

Attachment B
School Resource Officers and School Discipline

The purpose of this Memorandum of Understanding (MOU) is to establish a collaborative agreement on school security and school discipline to guide and define the relationship between Oologah Talala Public Schools ("OTPS") and the Board Of County Commissioners of Rogers County, on behalf of the Rogers County Sheriff's Office ("RCSO") (collectively referred to as "the Parties") in the use of a School Resource Officer ("SRO").

The Parties acknowledge that law enforcement plays an essential role in maintaining safety in the community and at OTPS. However, the use of arrests and referrals to the criminal justice system for minor or typical school behaviors can adversely affect students and erode confidence in and respect for both the school administration and law enforcement. The Parties have developed this guidance to ensure a consistent approach to law enforcement and school discipline that emphasizes cooperation in the handling of school-based student misbehavior. Emphasis is placed on handling incidents uniformly while ensuring that each case is addressed on an individualized basis. The manner in which each incident is handled is dependent upon many factors unique to each child. This includes, but is not limited to, behavioral history, present circumstances, disciplinary record, academic record, general demeanor and disposition toward others, disability, special education status, and other factors. Accordingly, the Parties concur that students involved in the same incident or similar incidents may receive different and varying responses depending on the factors and needs of each student.

To address these issues and ensure that all students have access to a safe and productive learning environment, the Parties agree that cooperation is essential. Among other benefits, committed cooperation can enhance appropriate responses and use of resources, when responding to school-based misbehavior. For purposes of this MOU, student misbehavior is considered to be breaches of the Code of Student Conduct, disruptions, and other minor infractions or omissions by a student that occurs on school grounds, school transportation or during a school sponsored or related event.

Responding to Student Misbehavior

In the event a student misbehaves, the school principal and their designees will be the primary source of intervention and disciplinary consequences. The SRO is responsible for criminal law issues—not school discipline issues. The Code of Student Conduct provides detailed information on consequences and interventions and shall guide the response to particular types of misbehavior. In addition, school officials should make reasonable efforts, where applicable, to connect students to school or community-based support services, such as counseling, mentoring, or extra-curricular activities.

Many types of minor student misbehavior may technically meet the statutory requirements for non-violent misdemeanors (e.g. theft, vandalism, disorderly conduct, loitering, incidents relating to alcohol, threats, harassment, etc.), but may be handled outside of the criminal justice system. Absent a real and immediate threat to students, teachers, or public safety, incidents involving public order offenses such as those above and including disturbance/disruption of school or public assembly; trespass; loitering; profanity; and fighting that does not involve physical injury or a weapon, may be considered school discipline issues to be handled by school officials, rather than criminal law issues warranting formal law enforcement intervention (e.g., issuance of a criminal citation, ticket, or summons, filing of a delinquency petition, referral to a probation officer, or actual arrest) as may be appropriate on a case-by-case basis. Behavior that rises to the level of a felony offense is not included within this category.

All individuals involved in school discipline decisions shall consider the surrounding circumstances including the age, history, disability or special education status, and other factors that may have influenced the behavior of the student, the degree of harm caused and the student's genuine willingness to repair the harm and accept responsibility for the student's action.

The SRO will avoid arresting students at school, where possible, unless the child poses a real and immediate threat to student, teacher, or public safety, or a judicial warrant specifically directs the arrest of the student in a school. The RCSO and OTPS building level administrators shall be consulted prior to an arrest of a student where practicable, and the student's parent or guardian shall be notified of a child's arrest as soon as practicable.

Further Incidents

Repeated incidents of non-violent misdemeanors shall result in graduated levels of school-based interventions and consequences by the administrators on campus, according to the Code of Student Conduct, and referral to law enforcement for certain incidents.

Student Rights

Absent a real and immediate threat to student, teacher, or public safety, the SRO may conduct or participate in a search of a student's person, possessions, or locker only where there is probable cause to believe that the search will reveal evidence that the student has committed or is committing a criminal offense.

- The SRO shall inform school administrators prior to conducting a probable cause search where practicable.
- The SRO shall not ask school officials to search a student's person, possessions, or locker in an effort to circumvent these protections.

A school official may conduct a search of a student's person, possessions, or locker only where there is reasonable suspicion to believe that the search will reveal evidence that the student has violated or is violating either the law or the rules of the school, and the search is justified in scope given such suspicion.

- Absent a real and immediate threat to students, teachers, or public safety, a school official shall not ask an SRO to be present or participate in such a search.

Absent a real and immediate threat to students, teachers, or public safety, an SRO may question or participate in the questioning of a student about conduct that could expose the child to court-involvement or arrest only after informing the child of Miranda rights and only in the presence of the child's parent or guardian.

It is the policy of RCSO to investigate all complaints against the SRO, or of alleged SRO misconduct, to equitably determine whether the allegations are valid or invalid, and take appropriate action. Any student, parent, teacher, and principal or other school administrator may submit a complaint, orally or in writing, of abuses or misconduct by the SRO to RCSO.

- Parents shall be permitted to submit a complaint in their native language.
- The complaint system must be confidential and protect the identity of the complainant from the SRO to the extent consistent with the SRO's due process rights.
- Complaints shall be investigated and resolved, and complainants shall be furnished with a written explanation of the investigation and resolution.

The SRO may be requested to create and maintain activity reports and submit monthly summaries of these reports to district-level school administrators and the relevant law enforcement agency. The monthly summaries may

include the numbers and descriptions of all incidents or calls for service; names of school officials involved (referring teachers, principals, etc.); student searches; student questioning; tickets, citations, or summonses; filing of delinquency petitions; referrals to a probation officer; actual arrests; and other referrals to the juvenile justice system.

Discretion of Law Enforcement

Nothing in this MOU is intended to limit the discretion of law enforcement. Officers responding to an incident or consulting with school officials are encouraged to use their discretion in determining the best course of action, especially when using alternatives to arrest. While the option to use the criminal justice system is available for many incidents, the totality of the circumstances should be taken into consideration and any less punitive alternatives that ensure the safety of the school community should be considered.

OTPS Semester Tests & Exemption Policy:

Semester Tests:

Semester tests are given on the last two days of each semester and will NOT be given before the scheduled testing time. Semester tests will be comprehensive. If absent on a test day, the student must make up the test(s) on the day he/she returns to school. All students will be required to take semester tests.

Semester Test Exemption Policy:

Students who satisfy the requirements of the exemption policy are eligible to be exempt from semester tests. This is a reward for students at Oologah-Talala Public Schools for excellent attendance and behavior. Semester test exemptions are based on the following conditions being met in specific classes for the semester in which exam(s) would be taken:

<u>Grade</u>	<u>Absences</u>	<u>Tardies</u>
A	4 or less	2
B	3 or less	2

An exempt student may take the semester test in an attempt to improve his/her semester grade even if he/she falls under the above conditions.

The cutoff date to be considered for test exemptions is 3:00pm the day before finals.

The following absence reasons will allow students to be eligible for test exemptions:

- Any school sanctioned activity
- Absences required for a senior student to receive consideration for a scholarship or gain admission to a college or university. Documentation to confirm the nature of these absences must be provided to the principal. *This does not include an absence taken to visit a college or university.*
- Drive Test/Examinations by the Oklahoma State Department of Public Safety - must provide documentation

The following absence reasons will not allow students to be eligible for test exemptions:

- AUDC - Absence Unexcused Do Not Call - Parent contacted the school
- AU - Absence Unexcused
- AE - Absence Excused
- T - Truant
- Tardy - 3 tardies in one class = 1 absence
- Students with more than one ISD incident
- Students not enrolled for the full semester
- Homebound students or students who have been suspended
- Doctor's statements/notes
- Family emergencies
- Administrative approval absences

Test exemption status, in and of itself, does not excuse a student from attending school. A parent or guardian must contact the school attendance office in advance to confirm their child's intent to take advantage of the opportunity for semester exam exemption and absence from school on this/these day(s).

**SEX DISCRIMINATION OR
SEX-BASED UAL HARASSMENT OF STUDENTS**

The language in the existing FB policy was removed with the exception of one paragraph on recordkeeping. This new policy adheres to the recommended guidelines from the United States Department of Education.

The policy of this school district forbids sex discrimination or sex-based harassment of students. The board of education has adopted grievance procedures that provide for the prompt and equitable resolution of complaints made by students, employees, or other individuals who are participating or attempting to participate in its education program or activity, or by the Title IX Coordinator, alleging any action that would be prohibited by Title IX or the Title IX regulations.

Definitions:

“Complainant” means:

(1) A student or employee who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX or its regulations; or

(2) A person other than a student or employee who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX or its regulations and who was participating or attempting to participate in the recipient's education program or activity at the time of the alleged sex discrimination.

(3) The district's Title IX Coordinator.

“Complaint” means an oral or written request to the recipient that objectively can be understood as a request for the recipient to investigate and make a determination about alleged discrimination under Title IX or its regulations.

“Disciplinary sanctions” means consequences imposed on a respondent following a determination under Title IX that the respondent violated the recipient's prohibition on sex discrimination.

“Party” means a complainant or respondent.

“Relevant” means related to the allegations of sex discrimination under investigation as part of these grievance procedures. Questions are relevant when they seek evidence that may aid in showing whether the alleged sex discrimination occurred, and evidence is relevant when it may aid a decisionmaker in determining whether the alleged sex discrimination occurred.

“Remedies” means measures provided, as appropriate, to a complainant or any other person the recipient identifies as having had their equal access to the recipient's education program or activity limited or denied by sex discrimination. These measures are provided to restore or preserve that person's access to the recipient's education program or activity after a recipient determines that sex discrimination occurred.

“Respondent” means a person who is alleged to have violated the recipient's prohibition on sex discrimination. Retaliation means intimidation, threats, coercion, or discrimination against any person by the recipient, a student, or an employee or other person authorized by the recipient to provide aid, benefit, or service under the recipient's education program or activity, for the purpose of interfering with any right or privilege secured by Title IX or its regulations, or because the person has reported information, made a complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under the Title IX regulations.

SEX DISCRIMINATION OR SEXUAL HARASSMENT OF STUDENTS (Cont.)

“Sex-based harassment” is a form of sex discrimination and means sexual harassment and other harassment on the basis of sex, including on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity, that is:

(1) “Quid pro quo harassment.” An employee, agent, or other person authorized by the recipient to provide an aid, benefit, or service under the recipient's education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct;

(2) “Hostile environment harassment”. Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the recipient's education program or activity (i. e, creates a hostile environment).

Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:

- (i) The degree to which the conduct affected the complainant's ability to access the recipient's education program or activity;
 - (ii) The type, frequency, and duration of the conduct;
 - (iii) The parties' ages, roles within the recipient's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
 - (iv) The location of the conduct and the context in which the conduct occurred; and
 - (v) Other sex-based harassment in the recipient's education program or activity; or
- (3) “Specific offenses.”

(i) Sexual assault meaning an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;

(ii) Dating violence meaning violence committed by a person:

- (A) Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- (B) Where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - (1) The length of the relationship;
 - (2) The type of relationship; and
 - (3) The frequency of interaction between the persons involved in the relationship;

SEX DISCRIMINATION OR SEXUAL HARASSMENT OF STUDENTS (Cont.)

(iii) Domestic violence meaning felony or misdemeanor crimes committed by a person who:

- (A) Is a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction of the recipient, or a person similarly situated to a spouse of the victim;
- (B) Is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;
- (C) Shares a child in common with the victim; or
- (D) Commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction; or

(iv) Stalking meaning engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- (A) Fear for the person's safety or the safety of others; or
- (B) Suffer substantial emotional distress.

“Supportive measures” means individualized measures offered as appropriate, as reasonably available, without unreasonably burdening a complainant or respondent, not for punitive or disciplinary reasons, and without fee or charge to the complainant or respondent to:

- (1) Restore or preserve that party's access to the recipient's education program or activity, including measures that are designed to protect the safety of the parties or the recipient's educational environment; or
- (2) Provide support during the recipient's grievance procedures or during an informal resolution process.

Complaints:

The following people have a right to make a complaint of sex discrimination, including complaints of sex-based harassment, requesting that the school district investigate and make a determination about alleged discrimination under Title IX:

A "complainant," which includes:

- A student or employee of the district who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX; or a person other than a student or employee of the district who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX at a time when that individual was participating or attempting to participate in the school district's education program or activity;
- A parent, guardian, or other authorized legal representative with the legal right to act on behalf of a complainant; or

SEX DISCRIMINATION OR SEXUAL HARASSMENT OF STUDENTS (Cont.)

- The district's Title IX Coordinator.

Note that a person is entitled to make a complaint of sex-based harassment only if they themselves are alleged to have been subjected to the sex-based harassment, if they have a legal right to act on behalf of such person, or if the Title IX Coordinator initiates a complaint consistent with the requirements of 34 C.F.R. 106.44(f)(1)(v).

With respect to complaints of sex discrimination other than sex-based harassment, in addition to the people listed above, the following persons have a right to make a complaint:

- Any student or employee of the school district; or
- Any person other than a student or employee who was participating or attempting to participate in the school district's education program or activity at the time of the alleged sex discrimination.

The school district may consolidate complaints of sex discrimination against more than one respondent, or by more than one complainant against one or more respondents, or by one party against another party, when the allegations of sex discrimination arise out of the same facts or circumstances. When more than one complainant or more than one respondent is involved, references below to a party, complainant, or respondent include the plural, as applicable.

Basic Requirements of Title IX Grievance Procedures:

The school district will treat complainants and respondents equitably.

The school district requires that any Title IX Coordinator, investigator, or decisionmaker not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. A decisionmaker may be the same person as the Title IX Coordinator or investigator.

The school district presumes that the respondent is not responsible for the alleged sex discrimination until a determination is made at the conclusion of its grievance procedures.

The school district has established the following timeframes for the major stages of the grievance procedures: Initially, the Title IX coordinator will either begin an investigation, dismiss the complaint, provide supportive measures and take prompt and effective measures to stop any discrimination, or offer an informal process within five (5) business days of receipt of the allegations. The investigation (i.e. interviews, including those regarding credibility and evidence gathering) will be done in a timely manner not to exceed ten (10) business days. A determination shall be made by the Title IX coordinator no later than five (5) days after the parties have received a description of the evidence or the right to inspect the evidence. If during the course of the investigation a school holiday or additional allegations are found, this may increase the timeline by the length of the holiday or by a reasonable amount of time related to the additional allegations that have been brought to the Title IX coordinator's attention.

The school district and employees will take reasonable steps to protect the privacy of the parties and witnesses during its grievance procedures. These steps will not restrict the ability of the parties to obtain and present evidence, including by speaking to witnesses; consult with their family members, confidential resources, or advisors; or otherwise prepare for or participate in the grievance procedures. The parties cannot engage in retaliation, including against witnesses.

SEX DISCRIMINATION OR SEXUAL HARASSMENT OF STUDENTS (Cont.)

The school district will objectively evaluate all evidence that is relevant and not otherwise impermissible including both inculpatory and exculpatory evidence. Credibility determinations will not be based on a person's status as a complainant, respondent, or witness.

The following types of evidence, and questions seeking that evidence, are impermissible (i.e. will not be accessed or considered, except by the school district to determine whether one of the exceptions listed below applies; will not be disclosed; and will not otherwise be used), regardless of whether they are relevant:

- Evidence that is protected under a privilege recognized by Federal or State law or evidence provided to a confidential employee, unless the person to whom the privilege or confidentiality is owed has voluntarily waived the privilege or confidentiality;
- A party's or witness's records that are made or maintained by a physician, psychologist, or other recognized professional or paraprofessional in connection with the provision of treatment to the party or witness, unless the school district obtains that party's or witness's voluntary, written consent for use in its grievance procedures; and
- Evidence that relates to the complainant's sexual interests or prior sexual conduct, unless evidence about the complainant's prior sexual conduct is offered to prove that someone other than the respondent committed the alleged conduct or is evidence about specific incidents of the complainant's prior sexual conduct with the respondent that is offered to prove consent to the alleged sex-based harassment. The fact of prior consensual sexual conduct between the complainant and respondent does not by itself demonstrate or imply the complainant's consent to the alleged sex-based harassment or preclude determination that sex-based harassment occurred.

Notice of Allegations:

Upon initiation of the Title IX grievance procedures, the Title IX coordinator will notify the parties of the following:

The school district's Title IX grievance procedures and any informal resolution process;

Sufficient information available at the time to allow the parties to respond to the allegations, including the identities of the parties involved in the incident(s), the conduct alleged to constitute sex discrimination, and the date(s) and location(s) of the alleged incident(s);

Retaliation is prohibited; and

The parties are entitled to an equal opportunity to access the relevant and not otherwise impermissible evidence or an accurate description of this evidence. If the school district provides a description of the evidence: The parties are entitled to an equal opportunity to access the relevant and not otherwise impermissible evidence upon the request of any party.

If, in the course of an investigation, the school district decides to investigate additional allegations of sex discrimination by the respondent toward the complainant that are not included in the notice provided or that are included in a complaint that is consolidated, the school district will notify the parties of the additional allegations.

SEX DISCRIMINATION OR SEXUAL HARASSMENT OF STUDENTS (Cont.)**Dismissal of a Complaint:**

The school district may dismiss a complaint of sex discrimination if:

- The school district is unable to identify the respondent after taking reasonable steps to do so;
- The respondent is not participating in the school district's] education program or activity and is not employed by the school district;
- The complainant voluntarily withdraws any or all of the allegations in the complaint, the Title IX Coordinator declines to initiate a complaint, and the school district determines that, without the complainant's withdrawn allegations, the conduct that remains alleged in the complaint, if any, would not constitute sex discrimination under Title IX even if proven; or
- The school district determines the conduct alleged in the complaint, even if proven, would not constitute sex discrimination under Title IX. Before dismissing the complaint, the school district will make reasonable efforts to clarify the allegations with the complainant.

Upon dismissal, the school district will promptly notify the complainant of the basis for the dismissal. If the dismissal occurs after the respondent has been notified of the allegations, then the school district will also notify the respondent of the dismissal and the basis for the dismissal promptly following notification to the complainant, or simultaneously if notification is in writing.

The school district will notify the complainant that a dismissal may be appealed and will provide the complainant with an opportunity to appeal the dismissal of a complaint. If the dismissal occurs after the respondent has been notified of the allegations, then the school district will also notify the respondent that the dismissal may be appealed. Dismissals may be appealed on the following bases:

- Procedural irregularity that would change the outcome;
- New evidence that would change the outcome and that was not reasonably available when the dismissal was made; and
- The Title IX Coordinator, investigator, or decisionmaker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that would change the outcome.

If the dismissal is appealed, the school district will:

- Notify the parties of any appeal, including notice of the allegations, if notice was not previously provided to the respondent;
- Implement appeal procedures equally for the parties;
- Ensure that the decisionmaker for the appeal did not take part in an investigation of the allegations or dismissal of the complaint;

SEX DISCRIMINATION OR SEXUAL HARASSMENT OF STUDENTS (Cont.)

- Ensure that the decisionmaker for the appeal has been trained consistent with the Title IX regulations
- Provide the parties a reasonable and equal opportunity to make a statement in support of, or challenging, the outcome; and
- Notify the parties of the result of the appeal and the rationale for the result.

When a complaint is dismissed, the school district will, at a minimum:

- Offer supportive measures to the complainant as appropriate;
- If the respondent has been notified of the allegations, offer supportive measures to the respondent as appropriate; and
- Take other prompt and effective steps, as appropriate, through the Title IX Coordinator to ensure that sex discrimination does not continue or recur within Oologah-Talala School's education program or activity.

Investigation:

The school district will provide for adequate, reliable, and impartial investigation of complaints.

The burden is on the school district, not on the parties, to conduct an investigation that gathers sufficient evidence to determine whether sex discrimination occurred.

The school district will provide an equal opportunity for the parties to present fact witnesses and other inculpatory and exculpatory evidence that are relevant and not otherwise impermissible.

The school district will review all evidence gathered through the investigation and determine what evidence is relevant and what evidence is impermissible regardless of relevance.

The school district will provide each party with an equal opportunity to access the evidence that is relevant to the allegations of sex discrimination and not otherwise impermissible, in the following manner:

- The school district will provide an equal opportunity to access either the relevant and not otherwise impermissible evidence, or an accurate description of this evidence. If the school district provides a description of the evidence: the school district will provide the parties with an equal opportunity to access the relevant and not otherwise impermissible evidence upon the request of any party.
- The school district will provide a reasonable opportunity to respond to the evidence or the accurate description of the evidence; and
- The school district will take reasonable steps to prevent and address the parties' unauthorized disclosure of information and evidence obtained solely through the grievance procedures. Disclosures of such information and evidence for purposes of administrative proceedings or litigation related to the complaint of sex discrimination are authorized.

SEX DISCRIMINATION OR SEXUAL HARASSMENT OF STUDENTS (Cont.)**Questioning the Parties and Witnesses:**

The school district will provide a process that enables the decisionmaker to question parties and witnesses to adequately assess a party's or witness's credibility to the extent credibility is both in dispute and relevant to evaluating one or more allegations of sex discrimination.

Determination Whether Sex Discrimination Occurred:

Following an investigation and evaluation of all relevant and not otherwise impermissible evidence, the school district will:

Use the *preponderance of the evidence* standard of proof to determine whether sex discrimination occurred. The standard of proof requires the decisionmaker to evaluate relevant and not otherwise impermissible evidence for its persuasiveness. If the decisionmaker is not persuaded under the applicable standard by the evidence that sex discrimination occurred, whatever the quantity of the evidence is, the decisionmaker will not determine that sex discrimination occurred.

Notify the parties in writing of the determination whether sex discrimination occurred under Title IX including the rationale for such determination, and the procedures and permissible bases for the complainant and respondent to appeal, if applicable;

Not impose discipline on a respondent for sex discrimination prohibited by Title IX unless there is a determination at the conclusion of the grievance procedures that the respondent engaged in prohibited sex discrimination.

If there is a determination that sex discrimination occurred, the Title IX Coordinator will, as appropriate:

- Coordinate the provision and implementation of remedies to a complainant and other people the school district identifies as having had equal access to the school district's education program or activity limited or denied by sex discrimination;
- Coordinate the imposition of any disciplinary sanctions on a respondent, including notification to the complainant of any such disciplinary sanctions; and
- Take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within the school district's education program or activity.
- Comply with the grievance procedures before the imposition of any disciplinary sanctions against a respondent; and
- Not discipline a party, witness, or others participating in the grievance procedures for making a false statement or for engaging in consensual sexual conduct based solely on the determination whether sex discrimination occurred.

SEX DISCRIMINATION OR SEXUAL HARASSMENT OF STUDENTS (Cont.)**Appeal of Determinations, (Optional – delete this paragraph if the district will not offer appeal)**

The school district offers the following process for appeals from a determination whether sex discrimination occurred. This appeal process will be, at a minimum, the same as the school district offers in all other comparable proceedings, including proceedings relating to other discrimination complaints.

Informal Resolution, (Optional – delete this paragraph if the district will not offer appeal)

In lieu of resolving a complaint through the school district's Title IX grievance procedures, the parties may instead elect to participate in an informal resolution process, the school district does not offer informal resolution to resolve a complaint that includes allegations that an employee engaged in sex-based harassment of an elementary school or secondary school student, or when such a process would conflict with Federal, State, or local law.

Supportive Measures:

The school district will offer and coordinate supportive measures as appropriate for the complainant and/or respondent to restore or preserve that person's access to education program or activity or provide support during the Title IX grievance procedures or during the informal resolution process.

Disciplinary Sanctions and Remedies:

Following a determination that sex-based harassment occurred, the school district may impose disciplinary sanctions, which may include the authorized punishment options listed in district policy FO.

Recordkeeping

The school district will keep records related to reports of alleged sex discrimination or sexual harassment for a minimum of seven (7) years. Records maintained will include investigation records, disciplinary sanctions, remedies, appeals, and records of any action taken including supportive measures. Records will document in each instance that the school district's response was not indifferent and that measures were taken to restore or preserve equal access to educational programs or activities. If the school does not offer supportive measures in response to a report, the records should document why the response was not clearly unreasonable under the known circumstance.

REFERENCE: Title VII of the Civil Rights Act of 1964
42 U.S.C. §2000e-2
29 C.F.R. §1604.1, et seq.
U.S. Department of Education of Education, OCR, Title IX Regulations Addressing Sex Discrimination and Sexual Harassment.

GRADUATION REQUIREMENTS

The Oologah-Talala Board of Education recognizes that a 12-year course of study in certain specific subject areas has proven to be beneficial in assisting students to become productive citizens and to prepare for advanced study. Therefore, it is the policy of the board of education that a minimum of _____ units of credit be earned in the subject areas listed below to be eligible for graduation.

Students entering the eighth grade in the 2025- 2026 school year, in order to graduate from a public high school accredited by the State Board of Education with a standard diploma, shall complete a minimum of the following 23 curriculum units or sets of competencies at the secondary level:

4 units of English to include Grammar, Composition, Literature, or any English course;

4 units of mathematics, two of which shall be Algebra I and either Algebra II or Geometry. The other two units may include Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, Statistics, Math of Finance, Computer Science, college courses approved for dual credit, an approved full-time postsecondary career and technology program, or locally approved math-based application course, or any mathematics course with content and/or rigor above Algebra I;

3 units of laboratory science approved for college admission requirements including one unit of life science meeting the standards for Biology I, one unit of physical science meeting the standards for Physical Science, Chemistry or Physics; and one unit from the domains of physical science, life science, or earth and space science, or approved full-time postsecondary career and technology program or locally approved science-based application course, or any course with content and/or rigor above Biology I or Physical Science;

3 units of history and citizenship skills including one unit of American History, ½ unit of Oklahoma History, ½ unit of United States Government, and one unit from the subjects of History, Government, Geography, Economics, Civics or non-Western culture;

6 pathway units which align with the student’s Individual Career and Academic Plan (ICAP) which may include, but are not limited to, any additional math, science, English, history, world or non-English language, computer technology, Junior Reserve Officers’ Training Corp, internship or apprenticeship programs, career and technology education courses, concurrently enrolled courses, advanced placement courses, International Baccalaureate courses approved for college admission requirements, music, art, drama, speech, dance, media arts, or other approved courses; and

3 units of elective courses.

Beginning with the 2024-2025 school year, a student whose parent or legal guardian approves modification of the student’s existing graduation track, subject to school approval, may complete a minimum of 23 curriculum units or sets of competencies at the secondary level as listed above. All other students graduating prior to 2030, in order to graduate from an Oklahoma public school, will be required to complete the “college preparatory/work ready curriculum units or sets of competencies” at the secondary level. A student will be allowed to enroll in the core curriculum in lieu of the requirements of the college preparatory/work ready curriculum upon the written approval of the parent or legal guardian of the student. Current state graduation requirements will be deemed to be the “core curriculum” option. The “college preparatory/work ready curriculum” will include the following:

GRADUATION REQUIREMENTS (Cont.)

4 units of English to include Grammar, Composition, Literature, or any English course approved for college admission requirements;

3 units of mathematics, limited to Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, Advanced Placement Statistics or any mathematics course with content and/or rigor above Algebra I and approved for college admission requirements;

3 units of laboratory science, limited to Biology, Chemistry, Physics, or any laboratory science course with content and/or rigor equal to or above Biology and approved for college admission requirements;

3 units of history and citizenship skills, including one unit of American History, one-half unit of Oklahoma History, one-half unit of United States Government and one unit from the subjects of History, Government, Geography, Economics, Civics, or Non-Western culture and approved for college admission requirements;

2 units of the same world or non-English language or two units of computer technology approved for college admission requirements, whether taught at a high school or technology center school, including computer programming, hardware, and business computer applications, such as word processing, databases, spreadsheets, and graphics, excluding keyboarding or typing courses;

1 additional unit selected from the above categories or career and technology education courses, concurrently enrolled course, Advanced Placement courses or International Baccalaureate courses approved for college admission requirements; and

1 unit or set of competencies of fine arts, such as music, art, or drama, or 1 unit or set of competencies of speech.

In order to graduate from the district with a standard diploma, students shall complete the following core curriculum units at the secondary level:

Language Arts

- 4 units or sets of competencies
 - 1 unit of Grammar and Composition and
 - 3 units which may include
 - American Literature
 - English Literature
 - World Literature
 - Advanced English Courses
 - Other English courses with content and/or rigor equal to or above grammar and composition

Social Studies

- 3 units or sets of competencies
 - 1 unit of United States History
 - ½ to 1 unit of United States Government
 - ½ unit of Oklahoma History
 - ½ unit to 1 unit which may include:
 - World History
 - Geography
 - Economics
 - Anthropology
 - Other social studies courses with content and/or rigor equal to or above United States History, United States Government, and Oklahoma history

GRADUATION REQUIREMENTS (Cont.)

Mathematics

3 units or sets of competencies

1 unit of Algebra I ¹
and

2 units which may include:

Algebra II

Geometry ¹

Trigonometry

Math Analysis or Precalculus

Statistics and/or Probability

Calculus

Computer Science I and II

Intermediate Algebra

Mathematics of Finance

Contextual mathematics courses that enhance technology preparation whether taught at a (1) comprehensive high school, or (2) technology center school when taken in the tenth, eleventh, or twelfth grade, taught by a certified teacher, and approved by the State Board of Education and the district board of education

Mathematics courses taught at a technology center school by a teacher certified in the secondary subject area when taken in the tenth, eleventh, or twelfth grade upon approval of the State Board of Education and the district board of education

Other mathematics courses with content and/or rigor equal to or above Algebra I

A science, technology, engineering and math (STEM) block course.

The Arts and Computer Education

1 unit or set of competencies which may include, but is not limited to, courses in Visual Arts and General Music and 1 unit or set of competencies of computer technology, whether taught at a high school or a technology center school, including computer programming, hardware and business computer applications, such as word processing, databases, spreadsheets, and graphics, excluding keyboarding or typing classes

Science

3 units or sets of competencies of laboratory science approved for college admission requirements:

1 unit or set of competencies of life science, meeting the standards for Biology I:

1 unit or set of competencies of physical science, meeting the standards for Physical Science, Chemistry or Physics; and

1 unit or set of competencies from the domains of physical science, life science or earth and space science such that content and rigor is above Biology I or Physical Science.

Electives

8 units or sets of competencies

In addition to the curriculum requirements, students shall complete the requirements for a personal financial literacy passport as set forth in the Passport to Financial Literacy Act.

All students are strongly encouraged to complete two units or sets of competencies of foreign world language classes and two units or sets of competencies of physical and health education as part of the core curriculum.

Credit may be given for the above-referenced classes for the college preparatory/work-ready and core curriculum diploma pathways when the courses are taken in the seventh or eighth grades if the teachers are certified or authorized by law to teach the subjects for high school credit and the required course rigor is maintained.

Courses offered by a supplemental education organization that is accredited by a national accrediting body and that are taught by a certified teacher, and which provide for the teaching and learning of the appropriate skills and

GRADUATION REQUIREMENTS (Cont.)

knowledge in the OAS may, upon approval of the State Board of Education and the school district board of education, be counted for academic credit and toward meeting state graduation requirements.

No student will be allowed to receive credit more than once for completion of the same unit or sets of competencies. All of the above-referenced classes may not be offered by the district. However, sufficient courses shall be offered to allow students to meet the graduation requirements during the secondary grade years of the student.

The remaining units need to consist of coursework designed to meet the individual needs and interests of the student. However, all students in grades nine through twelve are required to enroll in a minimum of six periods, or the equivalent in block scheduling, of rigorous academic and/or rigorous vocational courses each day, which may include arts, vocal and instrumental music, speech classes, and physical education classes.

Students who transfer into this school district from out of state after their junior year of high school shall not be denied, because of differing graduation requirements, the opportunity to be awarded a standard diploma. This applies to students who would be unable to meet the specific graduation requirements listed above without extending the date of graduation. Exception from the graduation requirements will be based on rules established by the State Department of Education. All exceptions and the reasons therefor shall be reported to the State Department of Education on or before July 1 of each year.

All course credit earned through examination by students in required curriculum areas shall be appropriately noted on the student’s transcript and/or student record. Completion may be recorded with a letter grade or pass notation, credits earned by a student through examination in accordance with the provisions of 210:35-27-2 shall be transferrable to or from any other school district within the State of Oklahoma in which the student was enrolled, is currently enrolled, or may be enrolled. Credit for units of secondary coursework in curriculum areas required for graduation count toward meeting the requirements for the high school diploma.

Beginning with the 2015-2016 school year, all students shall be required to receive instruction in cardiopulmonary resuscitation (CPR) and the awareness of the purpose of an automated external defibrillator at least once between ninth grade and high school graduation. A school administrator may waive this requirement for an eligible student who has a disability. A student may also be excused from this requirement if a parent or guardian of the student objects in writing.

~~Students who start ninth grade prior to or during the 2016-2017 school year will be~~ are required to complete an assessment in order to graduate with a standard diploma. The assessment required will be one that is required or has been required by the Oklahoma School Testing Program or an alternate assessment as approved by the superintendent. The highest-achieved score on the assessment and any business and industry-recognized endorsements attained will be reflected on the student’s transcript.

Beginning with ninth graders in the 2021-2022 school year, in order to graduate from a public high school accredited by the State Board of Education, students shall pass the United States naturalization test. The United States naturalization test shall be provided at least once per school year, beginning as early as eighth grade. Students may retake the exam upon request and as often as desired until earning a passing score. A passing score shall be 60 out of 100 questions. The district shall exempt students with disabilities whose individualized education program (IEP), consistent with state law, indicates that the student is to be assessed with alternative achievement standards through the Oklahoma Alternative Assessment Program (OAAP).

GRADUATION REQUIREMENTS (Cont.)

Students shall be allowed to earn released time elective credit in accordance with state law and the Oklahoma Accreditation Standards.

REFERENCE: 70 O.S. § 11-101.3
70 O.S. § 11-103.2c
70 O.S. § 11-103.6
70 O.S. § 1210.199
70 O.S. § 1210.508



David Wilkins <david.wilkins@oologah.k12.ok.us>

Fwd: Adult meal price increase- Board meeting??

2 messages

Leslie Dunavent <leslie.dunavent@oologah.k12.ok.us>

Fri, Aug 2, 2024 at 10:18 AM

To: Kendra Adkins <kendra.adkins@oologah.k12.ok.us>, David Wilkins <david.wilkins@oologah.k12.ok.us>, Kaleb Hotfelt <kaleb.hotfelt@oologah.k12.ok.us>

----- Forwarded message -----

From: **Laura Leiker** <laura.leiker@oologah.k12.ok.us>

Date: Fri, Aug 2, 2024 at 8:35 AM

Subject: Adult meal price increase- Board meeting??

To: Leslie Dunavent <leslie.dunavent@oologah.k12.ok.us>, Monica Wells <monica.wells@oologah.k12.ok.us>

*"Schedule B – Is now unlocked! The amounts below are the minimum you must charge for Teachers/Adults/Contract/Visitor meals for SY 24-25. If you are charging less than that amount it must be covered by funds other than Child Nutrition Funds. Child Nutrition Funds cannot cover the cost of these meals, Local funds or General funds must cover the cost of those meals.
 \$2.37 (Min. Amount to Charge Adults/Contract for Breakfast)
 \$4.97 (Min. Amount to Charge Adults/Contract for Lunch)
 \$1.21 (Min. Amount to Charge Adults/Contract for Snack)"*

We will be raising the adult lunch meals price to \$5.00 to be in compliance with Schedule B prices mandated by the SDE. I was not sure if this needs to be added to the board meeting for approval.

Last year we charged \$4.85. This will be a minimal increase.

Sorry for the delay in (my brain) getting this to you!

Thanks, Laura

--

Laura Leiker

Child Nutrition General Manager

918-443-6000 ext. 1006

--

Leslie Dunavent

Activity Fund Custodian

Oologah-Talala Schools

918-443-6000 Ext. 6080

Leslie.dunavent@oologah.k12.ok.us



David Wilkins <david.wilkins@oologah.k12.ok.us>

Tue, Aug 6, 2024 at 12:36 PM

To: Laura Leiker <laura.leiker@oologah.k12.ok.us>, Monica Wells <monica.wells@oologah.k12.ok.us>

I'll get this on the agenda.

David Wilkins, Ed. D.

Superintendent

Oologah-Talala Public Schools



"Unity is strength, when there is teamwork and collaboration, wonderful things can be achieved"

[Quoted text hidden]

OOLOGAH-TALALA PUBLIC SCHOOLS

Established 1896

School Board Memorandum

To: Dr. David Wilkins, Superintendent

From: Hilary Morsey, Oologah Upper Elementary Principal

Date: July 31, 2024

Re: JA BizTown Contract

Recommendation: I recommend the board approve the JA BizTown contract for the 24-25 school year.

Additional Notes: This is a yearly contract Oologah Upper Elementary has with JA BizTown. The Cherokee Nation will pay 80 percent of the cost for our fifth grade students to attend. The cost to the district is \$6.00/student. We have 120 fifth grade students.

(918) 443-6080 FAX (918) 443-9088 P.O. Box 189, Oologah, OK 74053



“Empowering young people to own their economic success”

CONTRACT

This Agreement is made and entered into this ____ day of _____, 20____, by and between Junior Achievement of Oklahoma, Inc., an Oklahoma non-profit corporation (“Junior Achievement”) and The Independent School District No. ____ of _____ County, Oklahoma a/k/a _____ Public Schools (the “District”), for the purpose of securing certain services to be provided by Junior Achievement for the 2024-20245academic school year.

RECITALS:

WHEREAS, Junior Achievement is the owner and operator of a Junior Achievement Facility used for interactive instructional programs (including, but not limited to “JA BizTown®”); and

WHEREAS, Junior Achievement provides, at the Junior Achievement Facility, a hands-on learning environment designed to supplement and reinforce student curriculum correlated to the Oklahoma PASS Objectives) in language arts, social studies, and mathematics through the use of technology and real-life application in Junior Achievement’s “JA BizTown Program”; and

WHEREAS, Junior Achievement has agreed to provide the District with access to the JA Tulsa Facility and to the JA BizTown Program on the terms and conditions set forth herein.

NOW, THEREFORE, Junior Achievement and the District agree as follows:

1. Junior Achievement agrees to enroll _____ of the District’s ____ (grade options for curriculum delivery 4-5-6) grade students in the JA BizTown Program. In addition, Junior Achievement agrees to provide the following services and materials in support of the JA BizTown Program:
 - Technical assistance and training for teachers and staff of the District, including curriculum and program materials and such other materials and assistance as are necessary for the implementation of the JA BizTown Program in the District’s curriculum.
 - On-line training of parent/community volunteers or onsite, if required, at the Junior Achievement Facility.
 - On-site training of teachers at the Junior Achievement Facility.
 - Support and program assistance at the Junior Achievement Facility for each school group participating in the JA BizTown Program.
 - All necessary materials for implementation of the JA BizTown Program as a part of the District’s in-school curriculum and on-site participation.
2. Junior Achievement will provide the JA BizTown Program in a safe and appropriate facility that supports and fosters learning. This facility is located at 3947 South 103rd East Avenue, Tulsa, Oklahoma.

- The District will obtain and maintain a parental consent form and a photo release form for each participating JA BizTown Program student with notification to Junior Achievement staff. Students may be present during Junior Achievement media opportunities. Junior Achievement will notify the school of any scheduled media visits.
 - The District will schedule individual classes from participating schools through coordination with Junior Achievement and JA BizTown Program staff. There is a maximum of 114 students who can participate on any given JABT day. Allowance for additional students must be discussed with the JA BizTown Manager.
 - The District will provide or make arrangements for student lunches for each student enrolled in the JA BizTown Program.
5. Junior Achievement agrees that it will maintain student privacy and confidentiality, as required by state and federal law and implementing regulations.
 6. Junior Achievement agrees to and shall defend, indemnify and hold the District, its officers, employees and agents harmless from and against any and all liability, loss, expense, including reasonable attorney's fees, or claims for injury or damages that are directly caused by or directly result from the gross negligence or willful misconduct of Junior Achievement, its officers, agents, employees or contractors.
 7. Junior Achievement agrees that, prior to entering into this Agreement, Junior Achievement has obtained a commercial general liability insurance policy insuring Junior Achievement in an amount not less than \$125,000 for personal injury to or the death of any individual, and \$1,000,000 in the aggregate for personal injury or death. Junior Achievement must maintain such insurance policy at all times while this Agreement is in effect. Junior Achievement agrees to furnish the District, upon request, with a copy of its current insurance policies, together with assurance that, if its insurance policies are cancelled during the term of this Agreement, Junior Achievement must immediately notify the District.
 8. This Agreement may only be amended or modified in writing, executed by all parties.
 9. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

Dated this _____ day of _____, 20_____.

Junior Achievement of Oklahoma, Inc.

Shannan Beeler

Shannan Beeler, President

Cherokee Nation Foundation

JR

Janice Carlile-Randall, Executive Director

_____ **School District of**
 _____ **County, Oklahoma,**

By: _____
President, Board of Education

"Empowering young people to own their economic success"

OOLOGAH-TALALA PUBLIC SCHOOLS

Established 1896

School Board Memorandum

To: Dr. David Wilkins, Superintendent

From: Hilary Morsey, Oologah Upper Elementary Principal

Date: August 1, 2024

Re: Oologah Upper and Lower Elementaries Parent Teacher Organization

Recommendation: I recommend the board approve the sanctioning of the Oologah Upper and Lower Elementaries Parent Teacher Organization.

Additional Notes:

(918) 443-6080 FAX (918) 443-9088 P.O. Box 189, Oologah, OK 74053



- A. Oologah Talala Parent Teacher Organization plans to meet the requirements of the Oologah-Talala Board of Education policy towards sanctioning of parent organizations and booster clubs.
- B. We will be an organization that will be run by adults (parents/guardians).
- C.
1.
 - i. Establish community
 - ii. Getting parents active in the school, ie:volunteering
 - iii. Raising funds for employee appreciation, Teacher enrichment items and/or facility needs
 - iv. As an organization, we will have a president and be overseen by a voting board for decision making.
 - v. Members will pay dues and shall be approved by both upper and lower principals
 - vi. Provide opportunities where parents and guardians are able to participate and become an active role in their child(rens) education. Children like to know that they're valued, and that their parents care about what's going on even when they're not home. Seeing a parent or guardian in the school affirms this.
 2. **Community Engagement**
 - a. Establish and maintain strong communication between school staff and community.
 - b. Encourage parental involvement in school activities (e.g., volunteering).
 - c. Organize fundraising for employee appreciation, teacher enrichment items, and facility needs.
 - d. Provide opportunities for parents and guardians to actively participate in their children's education.

Student Enrichment

- a. Facilitate enrichment activities for students (e.g., coloring sheets at meet-the-teacher nights, back-to-school block parties, small contests).

- b. Enhance communication between parents, teachers, and school leaders to track educational progress informally.
 - c. Fund purchases beneficial to students, such as new playground equipment and classroom material.
3. A statement of nondiscrimination is in our bylaws under ARTICLE 3 (Membership).
4. Financial statements will be maintained by the Treasurer as documented in the bylaws under ARTICLE VI in the Treasurer's duties.
5. For a list of Oologah Talala Parent Teacher Organization officers and duties, please see the bylaws section ARTICLE VI (Officers)
6. Please see the fundraising calendar for our planned but not limited to events.
7. As this year is a start up year initial funds will go towards, but not limited to, acquiring a checking account, a POBox, insurance premium, and office supplies. Fundraising Chair Kelly Czapansky and Communication Chair Monica Goeres will attend staff meetings at the upper and lower on August 9th. At the meeting, staff will be given the opportunity to provide their top three wants/needs for their classroom and/or school. That information will be taken into consideration when funds allow.
8. Once \$250.00 is acquired from membership dues and applicable information is submitted a checking account at RCB will be opened. The name of the account will be Oologah Talala Parent Teacher Organization. The President and Treasurer will be signers on the account.

Documents available upon request

- Bylaws for 24-25
- Bylaws with changes for 25-26
- Roll and minutes
- Agenda
- Fundraiser timeline
- Monthly grade representative agenda
- Inventory list
- Inventory check out/in list
- Member info
- Confidentiality agreement
- Bank registry for 24-25
- Teacher info
- Guessing game info
- Donation sheet.

OOLOGAH TALALA PARENT TEACHER ORGANIZATION BYLAWS

ARTICLE I (Name)

The name of this organization is OOLOGAH-TALALA PARENT-TEACHER ORGANIZATION, which is referred to as OTPTO.

ARTICLE II (Objective)

The objective of this organization is to allow parents and teachers the opportunity to work together to provide the students of OOLOGAH-TALALA with the best education possible.

ARTICLE III (Membership)

The membership is open to all parents, guardians and immediate family of the students, teachers, staff and patrons of Oologah-Talala Upper and Lower Elementary School. Membership shall be granted upon approval by the school of membership enrollment. The enrollment for membership will be at Meet the Teacher night and applications will be available in the administrative office in the upper and lower buildings. If interest is shown, additional times and signup dates may be utilized. Sign up dates will be closed the last day of August for that school year. New families entering the district may join within 30 days of enrollment. Membership costs \$15 for individuals or \$20 for household. Members shall be approved by OTPS. If a person is denied membership, dues will be refunded at President's discretion, a prorated amount may be used.

- Members shall sign a confidentiality agreement when joining.
- If confidentiality agreement is broken, membership shall be revoked and dues will not be refunded.
- Oologah Talala Parent Teacher Organization does not discriminate on the basis of race, religion, color, national origin, sex, sexual orientation, gender expression, gender identity, disability, genetic information, veteran status, marital status or age in its employment, programs and activities and provides equal access to designated youth groups.

ARTICLE IV (Board)

- A. This organization shall be governed by a board. The board shall be comprised of these officers:
 - a. President
 - b. Vice President

- c. Secretary
- d. Treasurer
- e. Communication Chairperson
- f. Fundraiser Chairperson
- g. Upper Elementary Teacher Representative
- h. Lower Elementary Teacher Representative
- i. Grade Representative (one per grade)
- j. Upper Elementary Principal of Oologah-Talala
- k. Lower Elementary Principal of Oologah-Talala

- The board will decide upon all PTO fundraisers, service projects and disbursements of PTO funds. All decisions of the board shall be subject to the approval of the Principals. Two-thirds of the voting members of the board (all members other than the Principals) shall constitute a quorum, and a simple majority will decide all votes.
- A voting member of the board may vote by written proxy submitted to the Presidents prior to the meeting. An email proxy is acceptable.
- Every member of the Board is required to complete a more extensive school approved background check at the member's expense. Failure to successfully pass the background check will result in the member's position being forfeited.

ARTICLE V (Board Election)

- A. Officers shall be elected for the following year at the final spring general PTO meeting. At that time, coordination of a pass-down meeting with previous officers should be scheduled before taking over office.
- Board nominations will be headed by the Vice President, with two other members appointed by the board. The two members will include (1) teacher representative and (1) Oologah-Talala parent.
- The Vice President will be in charge of the voting process, which may be held by ballot or by show of hands at a general PTO meeting, at the discretion of the Vice President..

ARTICLE VI (Officers)

- A. President
 - a. Term of office: The term of office shall be for 1 year. The President may serve any number of terms, but not consecutively.
 - b. Duties include:

- i. Call the meeting to order and preside over board meetings and set dates for general meetings.
- ii. Appoint one teacher and one other PTO member from the general membership to audit the PTO Treasurer's records at the end of the year.
- iii. Oversee Meet the Teacher/Welcome Back Day for Teachers at respective Schools, as a representative of the OTPTO.
- iv. Oversee Service Projects, a list may include, but are not limited to: Holiday Events, Sporting Events, State Testing, etc.
- v. At year-end, collect and pass down minutes, treasury records, and other reports to the new officers.
- vi. Both the President and Treasurer may sign PTO checks

A. Vice President

- a. Term of Office: The term of office shall be for one year. The Vice- President may serve any number of terms but not consecutively.
- b. Duties Include:
 - i. Serves as President-Elect for upcoming school year
 - ii. Replaces the President if the President resigns or is unable to fulfill his/her duties. The board would then immediately elect a new Vice President.
 - iii. Presides over general meetings in the absence of the President.
 - iv. Notifies board members of meeting dates and times.
 - v. Assists Communication chairperson with any needs.
 - vi. Assists with the coordination of events, if needed.
 - vii. Keeps a PTO general membership roster and assists with recruiting members.
 - viii. Heads nominations for election of officers.

A. Secretary

- a. Term of Office: The term of office shall be for one year. The Secretary may serve consecutive terms.
- b. Duties include:
 - i. Take roll of officers and minutes at each meeting.
 - ii. Read the previous month's meeting minutes for approval each meeting.
 - iii. Provide a copy of the minutes to the Board Members.
 - iv. Be familiar with the bylaws and report to the board any deviations thereof.
 - v. Responsible for coordination of Teacher Appreciation Week.
 - vi. See that the bylaws are kept updated with any changes approved by the board.
 - vii. Provide new board members with a copy of the bylaws at the beginning of the school year.

A. Treasurer

- a. Term of Office: The term of office shall be for one year. The Treasurer may serve consecutive terms.
- b. Duties include:
 - i. Be responsible for recording and depositing all PTO monies.
 - ii. Be responsible for collecting all returned checks.
 - iii. Train all members on the reimbursement process.
 - iv. Keep account of and record income and disbursements of PTO funds.
 - v. Prepares budget for the upcoming school year, and any budget amendments during the year.
 - vi. Serve as a consultant to the Fundraising Chairperson.
 - vii. Provide a Treasurer's report at all meetings.
 - viii. Provide reports on income, expenses, and net profit for each fundraiser.
 - ix. Provide a year-end summary of net income from fundraisers and donations received as well as a final balance of internal/external accounts.
 - x. Submit any other financial reports that may be requested by the board.
 - xi. Either the President or the Treasurer may sign PTO checks.
 - xii. Shall monitor bank account, to insure correct balance, make verbal reports of account balance at each meeting.

A. Communications Chairperson

- a. Terms of Office: The term of office shall be for one year. The Communications Chairperson may serve consecutive terms.
- b. Duties include:
 - i. Serve as primary contact for email communication, social media platforms and any other public relations medium to promote fundraisers or school activities.
 - ii. Creates communication/advertising flyers for each PTO fundraiser and school event.
 - iii. Provides communication/advertising flyers to Upper and Lower Principals to promote fundraisers and school activities.
 - iv. Create and distribute a monthly newsletter to inform teachers, PTO members, and community members of upcoming school and PTO activities.
 - v. Organizes a volunteer pool for fundraisers, class parties, and school functions.
 - vi. Assists Oologah-Talala Elementary School's social media representative(Upper and Lower), providing photographs and recordings for content that promotes PTO and school activities.
 - vii. Provide a written report upon completion of his/her duties to be used as a guide for the following year.

A. Fundraising Chairperson

- a. Terms of Office: The term of office shall be for one year. The Fundraising Chairperson may serve consecutive terms.
- b. Duties include:
 - i. Compile a list of potential fundraisers for the upcoming school year to be presented to the Upper and Lower Principal for approval. This list should be approved prior to the upcoming school year.
 - ii. Organize and plan annual PTO fundraisers which may include (but are not limited to) Mustang Store; Restaurant Days; Elf Shop, Casino Night and any other annual fundraiser.
 - iii. Meet with the Principals to coordinate dates of events with the Oologah-Talala Public School (OTPS) calendar monthly.
 - iv. Present a fundraising plan to the treasurer to create a budget proposal in the April. Fundraising proposals will be presented to the PTO board at the beginning of each school year for approval to meet budgeted expenditures.
 - v. Work with Communications Chairperson when organizing and securing volunteer workforce for fundraisers.
 - vi. Provide dates and details of each fundraising event to the Communication Chairperson so appropriate flyers can be created.
 - vii. Be responsible for any inventory of all PTO properties used at fundraising events and the storage of all properties.
 - viii. Provide reports on Fundraising plans to board members.
 - ix. Provide a written report upon completion of his/her duties to be used as a guide for the following year.

A. Teacher Representative

- a. Term of Office: The Teacher Representative will be elected by the teachers and is entitled to a vote. The Teacher Representative will be the next year's alternate.
- b. Must be an employee of OTPS, currently assigned to teaching at Upper and Lower building and a OTPTO member.
- c. Duties include:
 - i. Provide the board with his/her "expert opinion"
 - ii. Make recommendations to the board about school needs.
 - iii. Make formal reports back to the teachers on decisions and actions of the PTO board.
 - iv. Discuss formally with the other teachers to obtain information needed by the board to make decisions concerning fundraisers, projects, and purchases.
 - v. Post or email a copy of the board meeting minutes where other teachers can read them.

A. Grade Representative (one per grade)

- a. Term of Office: The term of office shall be for one year. The Grade Representative may serve consecutive terms.
- b. Duties include:
 - i. Communicate with teachers for their grade to find out their needs and expectations for the year.
 - ii. Assist Teachers with classroom preparations (examples include but are not limited to: copies, lamination, cutting out papers, etc.)
 - iii. Recruits homeroom parents for their grade (one per teacher minimum) and connects teacher with parent to bridge communication for the year.
 - iv. Coordinates with homeroom parents while providing assistance for class activities as needed.
 - v. Communicate with homeroom parents at least one time monthly to update them on upcoming activities and teacher needs.
 - vi. Assist the Communication and Fundraising Chairpersons in securing a volunteer workforce for fundraisers and school functions.

A. Principal

- a. Duties include:
 - i. Serve as a non-voting member of the board
 - ii. Give final approval to all decisions made by the PTO board.
 - iii. Provides a Principal's report at each meeting
 - iv. Represents the Oologah-Talala PTO at school board meetings when needed to present fundraising and school activity proposals.
 - v. Provide expert opinion on issues regarding or pertaining to the school.

A. Teacher Representative Alternate

- a. Term of Office: The Teacher Representative is the Teacher Representative from the previous year. If the previous year's representative is unable to serve, the teacher may elect an alternate.

- b. Duties include:

- i. Fulfill and duties that the Teacher Representative is unable to fulfill.
- Any officer who is unable to attend a meeting shall ask another board member to perform his/her duties at that meeting, if possible.
 - If any officer or board member resigns or for any other reason cannot fulfill their duties during the year, the President shall provide names of nominees which shall be voted on by the board, except for the President, who will be replaced by the Vice President.

- All members of the PTO board are required to attend two out of three consecutive meetings. Failing to meet this requirement will terminate their term of office and the board will elect a new member from the names provided by the President.

ARTICLE VII (Meetings)

- A. At least one general membership meeting per month shall be held throughout the school year. (August-May)
- B. Meeting dates, times, and locations should be established at the beginning of the school year so the Communication Chairperson can post membership meeting information.
- C. The president may call board meetings as often as necessary. Advance notice of one week shall be given to all PTO members. The President may call an emergency meeting with less than one-week notice ONLY if a decision must be made to meet a deadline and there was not enough time for proper notice. Board meetings shall be held at the school and are open to the public.

ARTICLE VIII (Service Projects)

- A. At least two service projects should be completed per school year. One should be in the fall and the other in the spring.
- B. The President will select a committee for each project, with the help of the Communication Chairperson to gather a pool of volunteers.
- C. Service projects shall be included in the proposed budget each school year and approved by the Principal.

ARTICLE IX (Financial Guidelines)

- A. The following signatures shall be on file with the bank as authorized signers on checks issued by this PTO: President and Treasurer.
- B. No officer shall approve or sign a check that is being used to themselves.
- C. Two board member signatures are required on receipt when handling cash.
- D. All money shall be deposited in the bank the day it was received.
- E. No blank check shall be issued.
- F. A list of all items donated to the school will be kept in the recording Secretary's book and with the Treasurer's annual report.
- G. All items purchased by the PTO for the school need approval of the school Principals. This approval would include the assurance that the school will accept the donation and be responsible for the installation (if required), repair, and upkeep in the future. The item shall be considered property of OTPS.
- H. There shall be no negative balance in the bank account to start the next year's work.
- I. Returned check policy: Money transactions made to the PTO by a person who has an outstanding balance with the PTO or who has written a returned check that has been

uncollected shall be asked to pay by cash or money order. Issuing party is responsible for all bank fees.

- J. Any budget variance requires a budget amendment approved by the board prior to funds being disbursed.
- K. Each Board Member and Chairperson shall keep an accurate record of their activities in the association of that committee or chair. It is to be handed to the successor by the end of the school year and/or uploaded to the shared drive.
- L. The outgoing Treasurer shall be responsible for paying any outstanding accounts for the fiscal year and will prepare the books for financial reconciliation within (10) days.
- M. No other officer or member shall endorse a check.
- N. President and Treasurer can approve board members to receive monies on behalf of OTPTO. No other member shall take monies on behalf OTPTO.
- O. If the Treasurer is not available to deposit monies the same night, then the fundraiser chairman would be able to deposit monies to the bank, but would not be able to withdraw any monies.

ARTICLE X (Volunteering)

- A. Members volunteering inside the school, is at the discretion of OTPS. If OTPS denies a member's volunteering request, the member shall be considered in bad standing and will be removed from OTPTO . The Vice President is to be notified by any member receiving the information. Returning of dues will be at the President's discretion.

ARTICLE XI (Bylaws)

Changes or amendments to the bylaws require a two-thirds vote of the board. Bylaw changes shall take effect at the close of the vote.