

Board of Education Regular Meeting

Monday, October 11, 2021 6:00 PM

Board of Education Independent School
District No. 4 Board Room, Board/Adm.
Bldg, Oologah-Talala Public Schools
10700 South 169 Highway Oologah,
Oklahoma 74053

Agenda

- I. ORDER OF BUSINESS
 - A. Call meeting to order
 - B. Roll call and record names of members present
- II. PRESENTATIONS
 - A. Financial Report
 - B. Assistant Superintendent's Report
- Title IX Report
 - C. Child Nutrition Director's Report
 - D. Superintendent's Report
 - E. Recognize and hear from visitors (public participation)
- III. CONSENT AGENDA (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).
 - A. Discussion and Consideration for approval of the minutes of the Regular Board meeting on September 13, 2021
 - B. Discussion and Consideration for approval of warrants and encumbrances (General Fund, Building Fund, Building Bond Funds)
 - C. Discussion and Consideration for approval of financial reports, (General Fund, Building Fund, Child Nutrition Fund, Building Bond Funds, Activity Funds).
 - D. Discussion and Consideration for approval of activity fund transfers
 - E. Discussion and Consideration for approval of fundraiser requests
 1. Calendar Dates- Tip In Club
- IV. ADMINISTRATIVE
 - A. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$3,825,000 General Obligation Building Bonds of the School District
 - B. Recommendation, consideration, and action of approval of Middle School out of State trip.
 - C. Recommendation, consideration, and action on updating OTPS Board of Education policy 4.09 Immunization of Students
 - D. Recommendation, consideration, and action on declaring 9 fiberglass/ metal acoustical sound shells from Wegner Corp as surplus items
 - E. Recommendation, consideration, and action on Annual Election resolution for OTPS Board of Education Seat #1
 - F. Recommendation, consideration, and action of Annual Election Resolution for OTPS Board of Education Seat #2
 - G. Recommendation, consideration, and action of approval of OTPS Board of Education meeting dates for the 2022 calendar year

- H. Recommendation, consideration, and action on approving service agreement with Weaver Drug Testing Lab for the remainder of the 2021-2022 school year
- V. PERSONNEL
 - A. Proposed executive session to discuss Resignations, Hiring of Personnel and/or Extra Duty Assignments. Pursuant to 25 O.S. Sect. 307(B)(1) and (7) of the Open Meeting Law.
 - B. Acknowledge Board has returned to open session.
 - C. Statement of Board President of executive session minutes compliance
 - D. Vote to accept or not accept submitted resignation(s) as listed below:
 - 1. Regina Bernard, Child Nutrition Specialist, Effective September 23, 2021
 - 2. Kody Young, Child Nutrition Specialist, effective October 8, 2021
 - E. Motion and vote to employ or not employ the recommended applicants as listed below:
 - 1. SueAnn Campbell as Child Nutrition Specialist for the remainder of the 2021-2022 school year
 - 2. Jamie Kelly- Child Nutrition Specialist for the remainder of the 2021-2022 school year
 - 3. Sheila Morgan as Instructional Aid for Lower Elementary for the remainder of the 2021-2022 school year
 - 4. Shelby Dunavent as Instructional Aid for Lower Elementary for the remainder of the 2021-2022 school year
- VI. NEW BUSINESS
- VII. MOTION AND VOTE TO ADJOURN

Oologah-Talala Public Schools
Board of Education Independent School District No. 4 Board Room, Board/Adm. Bldg,
Oologah-Talala Public Schools 10700 South 169 Highway Oologah, Oklahoma 74053

Monday, September 13, 2021

MINUTES REPORT

The Board of Education met in regular session the 13th day of September pursuant to written notice given to the County Clerk of Rogers County, Oklahoma, on the 3rd day of November, 2020. The meeting was convened in the Boardroom of the Board/Administration Building on the Main Campus, 10700 South 169 Highway, Oologah, Oklahoma, at 6:00p.m.

Attendance Taken at 6:00 PM.

Brent Kellogg: Present
Robert Powell: Present
Lynda Runner: Present
Don Tice: Present
Brian Wigginton: Present

I. ORDER OF BUSINESS

- A. Call meeting to order
- B. Roll call and record names of members present

II. PRESENTATIONS

A. Financial Report

Mrs. Rogers said we are slightly ahead of last year with regards to revenue that has been received and cash balances but a good portion of that is due to ESSER funds that have been received. She highlighted the Estimate of Needs that the Board was provided a copy of and is set to be voted on tonight.

B. Assistant Superintendent's Report

Mr. Sappington bragged on Jeff Cluck and how he has redone the floors, repainted, and reorganized the bus barn. He then moved on to ESSER funds and federal budgets for the coming year. He said there are some projects and items we are ready to tackle with the added funds coming to the District. He mentioned the first Distance Learning Day is coming up on the 24th, and the principals are working with teachers to ensure that we are productive in teaching as well as collaboration that day. He also said that he is working with the State Department of Education on rescheduling a trauma informed training as well as working with that same team on a climate grant over the next two years. Finally, he said

that the district has been told to expect to receive full accreditation status back at the September State School Board meeting.

C. Administrator's Report

1. Principals' reports

Mrs. York presented NWEA results but reminded the Board that it does not include Kindergarten. She said Mrs. Snook and her aides are going into each classroom and working with students on a targeted approach.

Mrs. Adkins said that they usually focus on growth but at the beginning of the year, it is all about assessment only. She said that in most areas, we are doing better than the national average, but their goal is to have 80-85% score average or above.

Mrs. Dixon was so excited to share about USA Test Prep. She said that they has transitioned from NWEA to USA Test Prep. She is impressed with the way that they can track student progress and assess areas of need. She said currently that they just wanted to get a benchmark in to immerse them in it, but they are looking forward to see how this can help our students succeed.

a. Testing and Academic Update

This was covered by our principals during the Administrator's Reports

b. OTPS Dropout Report and College Remediation Report

Mr. Jackson shared the results of the dropout report but cautioned that the data is from 2019 as this data always runs a few years old. He also took a moment to brag sharing that 75% of their students participate in some kind of club, activity, or sport.

Additionally, the high school will be offering the ACT free of charge this Fall.

2. Child Nutrition Director's Reports

Mrs. Jennings was absent.

D. Superintendent's Report

Dr. Wilkins relayed information to the Board about our new transportation software we plan to order, and he said it is worth the investment considering the amount of miles we cover. He said that currently, enrollment is up 38 students. He informed the Board that the floor at the middle school hall will be redone for a 3rd time. He updated regarding the concession stand and said he is working with architect on a better solution for the concrete areas. He did share that we are having the District's Policy Manual completely overhauled. He was excited to talk about the fact that we have begun the process of working on an athletic hall of fame and said that it is an extensive process but they want to do it right.

E. Recognize and hear from visitors (public participation)

III. CONSENT AGENDA (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).

Motion made to Approve Consent Items A-G.

Motion made by: Lynda Runner Motion 2nd by: Brent Kellogg.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

- A. Discussion and Consideration for approval of the minutes of the Regular Board meeting on August 9, 2021
- B. Discussion and Consideration for approval of warrants and encumbrances (General Fund, Building Fund, Child Nutrition Fund, Building Bond Funds)
- C. Discussion and Consideration for approval of financial reports, (General Fund, Building Fund, Child Nutrition Fund, Building Bond Funds, Activity Funds).
- D. Discussion and Consideration for approval of activity fund transfers:
 - From Adult Pop to HS Misc \$227.9
 - From Adult Pop to MS Misc \$133.08
 - From Adult Pop to UE Adult Pop \$34.72
 - From Adult Pop to LE Adult Pop \$60.28
 - From Adult Pop to LE Library \$60.00
- E. Discussion and Consideration for approval of fundraiser requests: UE Library- Coin Drive
- F. Discussion and Consideration on approval of FFA trip to National FFA Convention
- G. Discussion and Consideration for approval of OHS band trip to San Diego, CA from April 27, 2022 to May 3, 2022
Mr. Matthews spoke regarding this and informed the Board that this is their trip year cycle. He did say that there is a contingent plan if for some reason COVID or other circumstances prevent this trip. His main goal was looking for festivals where he felt like there would be good educational value.

IV. ADMINISTRATIVE

- A. Recommendation, Consideration, and Action on approval of an agreement between Pepsi Bottling Group, LLC and Oologah-Talala Public Schools

Motion made to approve agreement with Pepsi.

Motion made by: Brian Wigginton Motion 2nd by: Brent Kellogg.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

- B. Recommendation, Consideration, and Approval of Statutory Waiver/ Deregulation for abbreviated school day for the OHS Alternative Education program

Motion made to approve Deregulation Waiver.

Motion made by: Don Tice Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

- C. Recommendation, Consideration, and Action on approving quote from USA Test Prep for the 2021-2022 school year

Motion made to approve USA Test Prep quote.
Motion made by: Brent Kellogg Motion 2nd by: Don Tice.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

- D. Recommendation, consideration and action on Publication Sheet pertaining to the financial statement of Fiscal Year ending June 30, 2021 and Estimate of Needs for the Fiscal Year ending June 30, 2022 of the Board of Education of the Oologah-Talala School District No. I-4 Rogers County, Oklahoma.

Motion made to approve Publication Sheet and Estimate of Needs for the 2021-2022 school year.
Motion made by: Brian Wigginton Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

- E. Recommendation, Consideration, and Action on approval of contract with Bit by Bit for the 2021-2022 school year

Motion made to approve contract with Bit by Bit.
Motion made by: Don Tice Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

- F. Recommendation, Consideration, and Action on approving update to OTPS COVID Response Plan 2021-2022

Motion made to approve updated COVID Response Plan.
Motion made by: Brent Kellogg Motion 2nd by: Brian Wigginton.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

V. PERSONNEL

- A. Proposed executive session to discuss Resignations, Hiring of Personnel and/or Extra Duty Assignments. Pursuant to 25 O.S. Sect. 307(B)(1) and (7) of the Open Meeting Law.

Motion so made.

Motion made by: Brian Wigginton Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes

Yes: 5, No: 0

- B. Acknowledge Board has returned to open session.
- C. Statement of Board President of executive session minutes compliance
- D. Vote to accept or not accept any submitted resignations
- E. Motion and vote to employ or not employ the recommended applicants as listed below:

Motion made to approve hiring of recommended applicants.

Motion made by: Lynda Runner Motion 2nd by: Brian Wigginton.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes

Yes: 5, No: 0

1. Brooklynn Brazeal- Special Education Paraprofessional for the 2021-2022 school year
 2. Krystal Lynch- Teacher Aid
 3. Sarah Nelson- Teacher Aid
 4. Miranda Duncan- Teacher Aid
- F. Motion and vote to approve or not approve the extra duty assignments/contracts as listed:
Laila Deffenbaugh and Richelle Marrara- Co-Junior Class Sponsors/ Prom Sponsors
Amanda Salt and Sharon Holmes- Co- Senior Class Sponsors/ Graduation Sponsors
Scarlett Brown- OLE Technology Coordinator

Motion made to approve extra duty assignments.

Motion made by: Brian Wigginton Motion 2nd by: Brent Kellogg.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

G. Discussion, Consideration and Action on approval of the Negotiated Agreement between Oologah-Talala Classroom Teachers Association and the Oologah-Talala Board of Education for the 2021-2022 school year

Motion made to approve changes to the Certified Negotiated Agreement.
Motion made by: Brent Kellogg Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

H. Recommendation, Consideration, and Action on approving contracts for the 2021-2022 school year for the following:

Assistant Superintendent
Technology Director
OLE Principal
OLE Asst Principal
OUE Principal/ Special Services Director
OMS Principal
OMS Asst Principal
Athletic/ Activities Director
OHS Principal
OHS Asst Principal

Motion made to approve administrator contracts.
Motion made by: Brian Wigginton Motion 2nd by: Brent Kellogg.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

I. Recommendation, Consideration, and Action on approving contracts for the 2021-2022 school year for all personnel

Motion made to approve contracts.
Motion made by: Lynda Runner Motion 2nd by: Brent Kellogg.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

VI. NEW BUSINESS

VII. MOTION AND VOTE TO ADJOURN

Motion so made.

Motion made by: Brian Wigginton Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes, Brian Wigginton: Yes
Yes: 5, No: 0

**PURCHASE ORDER
OOLOGAH-TALALA PUBLIC SCHOOLS
P.O. BOX 189
10700 S. 169 HWY
OOLOGAH, OK 74053**

SHIP TO:	OOLOGAH-TALALA PUBLIC SCHOOLS P.O. BOX 189 10700 S. 169 HWY Oologah, OK 74053	P.O. NO:	2022-38-159
		P.O. AMOUNT:	\$6,093.00
		P.O. DATE:	October 11, 2021

TO: Lakeshore Learning
2695 E Dominguez St
Carson, CA 90895

Encumbered by: _____

Requested by: Breanna Rogers

Description	Unit Price	Quantity	Ext. Price
2019 Combined General Purpose Bond			
Birch Storage Tray			
Center	\$529.00	3	\$1,587.00
Pretend & Play Hutch	\$229.00	2	\$458.00
Connective Furniture Storage	\$339.00	2	\$678.00
Birch Cubbies	\$379.00	1	\$379.00
Birch Toddler Storage Unit	\$299.00	3	\$897.00
Birch Preschool Storage Unit	\$319.00	3	\$957.00
Classroom Carpet	\$379.00	3	\$1,137.00
TOTAL			\$6,093.00



QUOTE 99000

Lakeshore Learning Materials
2695 E. Dominguez Street Carson, CA 90895
(310) 537-8600 (800) 421-5354
FAX: (310) 900-2189
www.lakeshorelearning.com
To contact your local representative,
Collette Shepard, please call (800) 421-5354

Bill-to: 222565
OOLOGAH-TALALA PUBLIC SCHOOLS
DIST I-04 ROGERS COUNTY
PO BOX 189
OOLOGAH OK 74053
(918) 443-6000
Billto Email:LESLIE.DUNAVENT@OOLOGAH.K12.OK.US

Ship-to: 0

LESLIE
Shipto Email:

Entry Date: 09/21/2021

Your Reference No.:PHONE QUOTE

Comment

YOUR ORDER WILL SHIP WITHIN 48 HOURS. PRICES GOOD 90 DAYS.

FOB DESTINATION:FREE SHIPPING
CONTINGENT ON A MINIMUM ORDER
OF \$1000 SHIPPING TO ONE
LOCATION.

PLEASE REFERENCE QUOTE NUMBER
99000 ON YOUR PURCHASE ORDER.

MONICA LOZANO - QUOTE AGENT

PLEASE VERIFY SHIPPING ADDRESS
WHEN PLACING YOUR ORDER.

Line	Item	Qty	Description	Price	Extended
1	JJ854 Out of stock--ship by 10/20/21.	3	<u>ALL-PURP CLASSRM STRG TRAY CTR</u>	\$529.00	\$1,587.00
3	LC714	2	<u>PRETEND AND PLAY HUTCH</u>	\$229.00	\$458.00
4	DD621	2	<u>PRESCH CONNTVE FURN STOR UNIT</u>	\$339.00	\$678.00
5	JJ760 Out of stock--ship by 11/25/21.	1	<u>CUBBIES-SHELVES LOW STORG UNIT</u>	\$379.00	\$379.00
7	JJ167 Out of stock--ship by 10/20/21.	3	<u>TODDLER STORAGE UNIT</u>	\$299.00	\$897.00
9	JJ168 Out of stock--ship by 10/26/21.	3	<u>PRESCHOOL STORAGE UNIT</u>	\$319.00	\$957.00
11	TT483	3	<u>CLASSROOM CARPET FOR 20</u>	\$379.00	\$1,137.00

Subtotal:	\$6,093.00
0.0% Tax:	\$0.00
Freight Amount:	\$0.00
Total:	\$6,093.00

My Cart

Ship Order (17 items)

Item	Price	Qty	Total
 <p>Classic Birch All-Purpose Classroom Storage Tray Center Item # JJ854</p> <p>Estimated ship date: 10/20/21.</p> <p><input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup Select Store</p>	\$529.00	3	\$1,587.00
 <p>Pretend & Play Hardwood Hutch Item # LC714</p> <p><input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup Select Store</p>	\$229.00	2	\$458.00
 <p>Connective Furniture Storage Unit Item # DD621</p> <p><input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup Select Store</p>	\$339.00	2	\$678.00
 <p>Classic Birch Cubbies & Shelves Low Storage Unit Item # JJ760</p> <p>Estimated ship date: 11/25/21.</p> <p><input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup Select Store</p>	\$379.00	1	\$379.00



Classic Birch Toddler Storage Unit

Item # JJ167

\$299.00

3

\$897.00

Estimated ship date: 10/20/21.

Ship Item

Store Pickup
Select Store



Classic Birch Preschool Storage Unit

Item # JJ168

\$319.00

3

\$957.00

Estimated ship date: 10/26/21.

Ship Item

Store Pickup
Select Store



A Place for Everyone Classroom

Carpet for 20 Kids - 8' x 9'

Item # TT483

\$379.00

3

\$1,137.00

Ship Item

Store Pickup
Select Store

Order Summary

Subtotal

\$6,093.00

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 272 - 300, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	272	09/10/2021	29568	DIGI SECURITY SYSTEMS LLC	070-ACC 7 Enterprise Edition Camera license	2,070.60
11	273	09/14/2021	19664	AMAZON.COM	795-Calculators for HS Math Department	1,349.40
11	274	09/14/2021	10335	HOBART CORP.	000-Service and Repair of Kitchen Equipment	2,000.00
11	275	09/14/2021	69488	BIT BY BIT	006-Therapeutic Riding Lessons	1,000.00
11	276	09/16/2021	19230	BARLOW EDUCATIONAL MANAGEMENT SERV	000-DISTRICT ACADEMIC PLAN	3,500.00
11	277	09/16/2021	11480	FROMAN OIL CO.	040-BLANKET FUEL	6,000.00
11	278	09/21/2021	79593	WPS	006-ABAS workbooks	650.00
11	279	09/21/2021	20371	ARCHWAY - OKLA BOOK DEPOSITORY	333-CURRICULUM	3,302.23
11	280	09/21/2021	29257	MCGRAW HILL	333-LANGUAGE CURRICULUM FOR PRE-K	590.11
11	281	09/22/2021	28627	JOSTENS	563-JOM Seniors Cap & Gown	690.00
11	282	09/22/2021	78395	WALMART	563-Supplies and Snacks for JOM program	500.00
11	283	09/22/2021	14003	OK ASSOC ACADEMIC COMPET	030-Registration for Academic Teams	685.00
11	284	09/27/2021	33122	HOME DEPOT PRO-SUPPLY WORKS	045-CLEANING SUPPLIES	5,000.00
11	285	09/27/2021	78111	KEVIN RISLEY TRASH SERVICE	000-BLANKET TRASH	10,920.00
11	286	09/27/2021	69982	OOLOGAH LAKE LEADER	000-LEGAL NOTICES, ADS, ETC	600.00
11	287	09/28/2021	10338	HOLMAN SEED FARMS	060-SEED	2,500.00
11	288	09/28/2021	20416	NAEIR	412-Blanket FCS Items	500.00
11	289	09/28/2021	29440	TEACHER SYNERGY LLC	412-FCS Lessons	500.00
11	290	09/28/2021	29594	SAM'S CLUB DIRECT	412-FACS Blanket Items	1,000.00
11	291	09/30/2021	19664	AMAZON.COM	070-Technology supplies	2,000.00
11	292	09/30/2021	28055	CDW GOVERNMENT INC	070-Dell EMC Poweredge, Kingston DDR4, Dell HD	2,081.94
11	293	09/30/2021	69839	KIMBALL MIDWEST	040-BLANKET PARTS AND SUPPLIES	2,500.00
11	294	10/01/2021	79366	E GROUP INC	412-TSA Shirts and Supplies	600.50
11	295	10/01/2021	60240	JPMORGAN CHASE BANK, N.A.	412-Chapter Affiliation	500.00
11	296	10/01/2021	19664	AMAZON.COM	563 Supplies Native American Class	700.00
11	297	10/01/2021	69717	C&J INVESTMENTS	030 Academic Team Shirts	600.00
11	298	10/03/2021	78395	WALMART	000-Supplies for Cafeteria/Kitchen	500.00
Non-Payroll Total:						\$52,839.78
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$52,839.78

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 50 - 56, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	50	09/27/2021	70080	TREAT'S SOLUTIONS, INC.	000-DISINFECTANT SUPPLIES	7,945.51
21	51	09/30/2021	14010	OFFICE EVERYTHING	000-Filing Cabinets	25,186.00
21	52	09/30/2021	29788	MULLIN PLUMBING	035-Blanket jetting and plumbing	1,800.00
21	53	09/30/2021	20719	ADVANCE ELECTRICAL SERVICES INC	035-Blanket Electrical Svcs	1,800.00
21	54	09/30/2021	79776	SLAYDEN MECHANICAL SERVICES	035-Blanket mechanical repairs	1,800.00
21	55	09/30/2021	79776	SLAYDEN MECHANICAL SERVICES	035-CO HVAC	2,650.00
21	56	09/30/2021	69801	FIRETROL PROTECTION SYSTEMS INC	035-Fire System Repairs	4,500.00

Non-Payroll Total:	\$45,681.51
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$45,681.51

Oologah-Talala Public Schools

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 2 - 2, Fund Codes: 41

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	2	09/30/2021	20328	UMB BANK NA	000-Interest and Matured Bonds	1,260,625.00
Non-Payroll Total:						\$1,260,625.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$1,260,625.00

Oologah-Talala Public Schools

Cash Balances

Options: Fiscal Years: 2021-2022, Funds: 11-41, As Of Date: 9/30/2021, Account Types: All

Cash By Account and Fund

AC 0101	LAKESIDE STATE BANK		
2021	11	GEN FUND-FOR OP	\$1,234,950.45
2021	21	BUILDING FUND	\$422,540.34
2021	22	CHILD NUTRITION	\$0.00
2021	34	TRANSPORTATION EQUIPMENT	\$7,346.00
2021	35	CAPITAL IMPROVEMENTS	\$33,587.90
2021	37	BUILDING BOND FUND OF 2010	\$12,471.38
2021	38	BOND FUND 2019-2020	\$167,008.48
2021	41	Sinking	\$1,418,417.19
2022	11	GEN FUND-FOR OP	(\$564,851.69)
2022	21	BUILDING FUND	(\$155,774.81)
2022	37	BUILDING BOND FUND OF 2010	(\$34,750.00)
2022	38	BOND FUND 2019-2020	\$12,500.00
2022	41	Sinking	(\$18,552.57)
		Total AC 0101	<u>\$2,534,892.67</u>
			<u>\$2,534,892.67</u>

Cash By Fund

2021	11	GEN FUND-FOR OP	\$1,234,950.45
2021	21	BUILDING FUND	\$422,540.34
2021	22	CHILD NUTRITION	\$0.00
2021	34	TRANSPORTATION EQUIPMENT	\$7,346.00
2021	35	CAPITAL IMPROVEMENTS	\$33,587.90
2021	37	BUILDING BOND FUND OF 2010	\$12,471.38
2021	38	BOND FUND 2019-2020	\$167,008.48
2021	41	Sinking	\$1,418,417.19
2022	11	GEN FUND-FOR OP	(\$564,851.69)
2022	21	BUILDING FUND	(\$155,774.81)
2022	37	BUILDING BOND FUND OF 2010	(\$34,750.00)
2022	38	BOND FUND 2019-2020	\$12,500.00
2022	41	Sinking	(\$18,552.57)
			<u>\$2,534,892.67</u>

9/30/2021	2021 Amounts	Building Fund	Sinking Fund	Bond Fund	Bond Fund	Bond Fund	Bond Fund	2022 Amounts	Building Fund	Sinking Fund	Bond Fund	Bond Fund	Bond Fund	Bond Fund	Total All Funds
	General Fund	Building Fund	Sinking Fund	Bond Fund	Bond Fund	Bond Fund	Bond Fund	General Fund	Building Fund	Sinking Fund	Bond Fund	Bond Fund	Bond Fund	Bond Fund	
	11/21	21-21	41-21	34-21	35-21	37-21	38-21	11/21	21-21	41-21	34-21	35-21	37-21	38-21	
Balance Forward	\$1,236,892.53	\$422,540.34	\$1,418,417.19	\$7,346.00	\$33,587.90	\$12,471.38	\$167,008.48	\$157,295.17	-\$94,654.37	-\$20,367.68	\$0.00	\$0.00	-\$34,750.00	\$12,500.00	
Deposits								\$525,217.13	\$558.83	\$1,815.11					
Less: Distributions	\$2,241.08							\$1,247,363.99	\$61,679.27						
Adjustments	\$299.00														
Balance	\$1,234,950.45	\$ 422,540.34	\$1,418,417.19	\$7,346.00	\$33,587.90	\$12,471.38	\$167,008.48	-\$564,851.69	\$ (155,774.81)	-\$18,552.57	\$0.00	\$0.00	-\$34,750.00	\$12,500.00	\$2,534,892.67

Adjustment is an e-stopped warrant from old child nutrition fund that needed to be rolled up to general fund



Contact us:
(918) 443-2474



Branch:
LAKESIDE STATE BANK
6695 E 400 ROAD
PO BOX 190
OOLOGAH, OK 74053

Visit our website at:
www.lakesidebankok.com

OOLOGAH ISD 4
ATTN BREANNA L ROGERS
PO BOX 189
OOLOGAH OK 74053-0189

Statement Date: September 30, 2021

Account Number: 141519

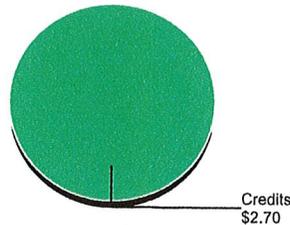
A PARTNER YOU CAN COUNT ON

Effective October 1, 2021, RCB Bank has acquired Lakeside State Bank. RCB Bank will provide additional details as it relates to your account(s) in the coming months. For now, continue banking as usual.

GOLD NOW ACCOUNT

ACCOUNT ACTIVITY SUMMARY

Statement period number of days	30	Interest earned this statement	\$2.70
Average balance	\$109,475.67	Annual percentage yield earned	0.03 %
Total service charge today	\$0.00		
Year to date interest	\$22.93		



Previous balance	08/31/2021	\$109,475.67
Deposits/credits	1	\$2.70
Checks/withdrawals	0	\$0.00
Ending balance	09/30/2021	\$109,478.37

DEPOSITS

Date	Description	Amount
09/30/2021	INTEREST COMPOUNDED	\$2.70

Number of Deposits 1 Total Deposits \$2.70

DAILY BALANCE SUMMARY

Date	Amount
09/30/2021	\$109,478.37



Contact us:
(918) 443-2474



Branch:
LAKESIDE STATE BANK
6695 E 400 ROAD
PO BOX 190
OOLOGAH, OK 74053

Visit our website at:
www.lakesidebankok.com

OOLOGAH ISD 4
ATTN BREANNA L ROGERS
PO BOX 189
OOLOGAH OK 74053-0189

Statement Date: September 30, 2021

Account Number: 365424

A PARTNER YOU CAN COUNT ON

Effective October 1, 2021, RCB Bank has acquired Lakeside State Bank. RCB Bank will provide additional details as it relates to your account(s) in the coming months. For now, continue banking as usual.

Financial Summary

Account No.	Description	Balance
365424	Gold Now Account	\$848,149.88
950921	Savings Account	\$1,339,900.06
	Total deposit balance	\$2,188,049.94

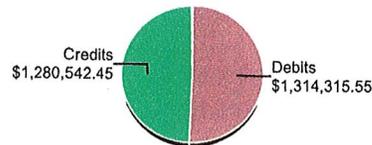
GOLD NOW ACCOUNT

ACCOUNT ACTIVITY SUMMARY

Account Number: 365424

Statement period number of days	30	Interest earned this statement	\$25.55
Average balance	\$1,036,202.99	Annual percentage yield earned	0.03 %
Total service charge today	\$0.00		
Year to date interest	\$573.76		

Previous balance	08/31/2021	\$881,922.98
Deposits/credits	41	\$1,280,542.45
Checks/withdrawals	119	\$1,314,315.55
Ending balance	09/30/2021	\$848,149.88



DEPOSITS

Date	Description	Amount
09/01/2021	REGULAR DEPOSIT	\$250.00
09/01/2021	REGULAR DEPOSIT	\$161.40
09/02/2021	ROGERS COUNTY Oologah-Talala Schools ACH CREDIT DISBURSEME 1004	\$11,217.43

OOLOGAH ISD 4

Primary Account Number: 365424

CHECKS (continued)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
574	09/24/21	\$9,499.75	583	09/21/21	\$21,428.00	600 *	09/21/21	\$1,878.88
575	09/24/21	\$12,244.70	590 *	09/21/21	\$3,031.21	602 *	09/21/21	\$475.00
576	09/21/21	\$368.69	591	09/20/21	\$420.75	603	09/17/21	\$18.00
577	09/27/21	\$334.67	592	09/21/21	\$3,855.06	604	09/27/21	\$7,500.00
578	09/21/21	\$1,176.10	593	09/22/21	\$6,614.08	605	09/21/21	\$12,710.79
579	09/23/21	\$154.00	595 *	09/21/21	\$16,663.85	607 *	09/24/21	\$825.00
580	09/27/21	\$239.84	596	09/21/21	\$4,648.25	3555 *	09/07/21	\$56.50
581	09/20/21	\$1,534.00	597	09/21/21	\$1,211.25	3933 *	09/14/21	\$285.38
582	09/21/21	\$1,151.23	598	09/27/21	\$100.00	3936 *	09/16/21	\$71.75

* Indicates Break In Sequence

Number of Checks 105

Total Amount of Checks \$608,531.09

DAILY BALANCE SUMMARY

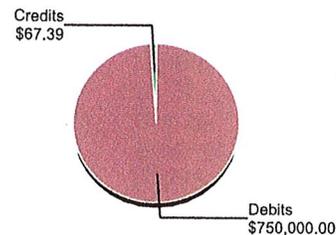
Date	Amount	Date	Amount	Date	Amount
09/01/2021	\$869,953.38	09/13/2021	\$1,666,250.68	09/22/2021	\$1,290,849.95
09/02/2021	\$873,115.28	09/14/2021	\$1,654,520.69	09/23/2021	\$891,268.88
09/03/2021	\$834,666.95	09/15/2021	\$1,152,044.43	09/24/2021	\$866,408.86
09/07/2021	\$833,112.74	09/16/2021	\$1,384,025.81	09/27/2021	\$856,871.04
09/08/2021	\$831,939.44	09/17/2021	\$1,362,293.36	09/28/2021	\$853,007.04
09/09/2021	\$831,329.19	09/20/2021	\$1,359,887.34	09/29/2021	\$853,357.04
09/10/2021	\$916,411.00	09/21/2021	\$1,262,424.87	09/30/2021	\$848,149.88

SAVINGS ACCOUNT

ACCOUNT ACTIVITY SUMMARY

Account Number: 950921

Statement period number of days	30	Interest earned this statement	\$67.39
Average balance	\$1,639,832.67	Annual percentage yield earned	0.05 %
Total service charge today	\$0.00		
Year to date interest	\$714.73		



Previous balance	08/31/2021	\$2,089,832.67
Deposits/credits	1	\$67.39
Checks/withdrawals	1	\$750,000.00
Ending balance	09/30/2021	\$1,339,900.06

DEPOSITS

Date	Description	Amount
09/30/2021	INTEREST COMPOUNDED	\$67.39

Number of Deposits 1

Total Deposits \$67.39



Contact us:
(918) 443-2474



Branch:
LAKESIDE STATE BANK
6695 E 400 ROAD
PO BOX 190
OOLOGAH, OK 74053

Visit our website at:
www.lakesidebankok.com

OOLOGAH ISD 4
ATTN BREANNA L ROGERS
PO BOX 189
OOLOGAH OK 74053-0189

Statement Date: September 30, 2021

Account Number: 374092

A PARTNER YOU CAN COUNT ON

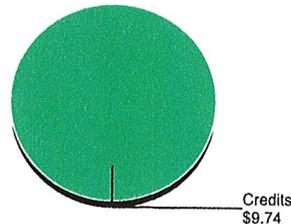
Effective October 1, 2021, RCB Bank has acquired Lakeside State Bank. RCB Bank will provide additional details as it relates to your account(s) in the coming months. For now, continue banking as usual.

PREMIUM MONEY MARKET ACCOUNT

ACCOUNT ACTIVITY SUMMARY

Statement period number of days	30	Interest earned this statement	\$9.74
Average balance	\$237,055.62	Annual percentage yield earned	0.05 %
Total service charge today	\$0.00		
Year to date interest	\$243.37		

Previous balance	08/31/2021	\$237,055.62
Deposits/credits	1	\$9.74
Checks/withdrawals	0	\$0.00
Ending balance	09/30/2021	\$237,065.36



DEPOSITS

Date	Description	Amount
09/30/2021	INTEREST COMPOUNDED	\$9.74
Number of Deposits 1		Total Deposits \$9.74

DAILY BALANCE SUMMARY

Date	Amount
09/30/2021	\$237,065.36

Oologah-Talala Public Schools**Revenue/Expenditure Summary****Options:** Fund: 61, Date Range: 9/1/2021 - 9/30/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
819 ATHLETICS	\$63,162.08	\$50,742.25	\$0.00	\$27,608.89	\$86,295.44	\$22,347.37	\$63,948.07
820 SPORTS CAMPS	\$6,549.63	\$0.00	\$0.00	\$0.00	\$6,549.63	\$0.00	\$6,549.63
823 GOLF TOURNAMENT	\$3,540.00	\$0.00	\$0.00	\$0.00	\$3,540.00	\$0.00	\$3,540.00
901 LOWER ELEMENTARY MISC	\$23,905.17	\$12,104.58	\$2,208.56	\$4,111.00	\$34,107.31	\$7,277.66	\$26,829.65
902 LOWER ELEM ADULT POP	\$980.40	\$410.00	\$14.00	\$0.00	\$1,404.40	\$675.00	\$729.40
903 LOWER ELEMENTARY LIBRARY	\$1,467.13	\$0.00	\$0.00	\$0.00	\$1,467.13	\$0.00	\$1,467.13
905 LOWER ELEM DONATIONS	\$2,208.56	\$0.00	(\$2,208.56)	\$0.00	\$0.00	\$0.00	\$0.00
906 UPPER ELEMENTARY MISC	\$23,806.74	\$4,802.33	\$0.00	\$2,792.62	\$25,816.45	\$7,347.89	\$18,468.56
907 UPPER ELEM ADULT POP	\$2,594.41	\$0.00	\$119.86	\$0.00	\$2,714.27	\$0.00	\$2,714.27
908 UPPER ELEM DONATIONS	\$0.00	\$21.85	(\$21.85)	\$0.00	\$0.00	\$0.00	\$0.00
909 LIFE SKILLS CLASS	\$15,594.59	\$0.00	\$0.00	\$0.00	\$15,594.59	\$0.00	\$15,594.59
911 MIDDLE SCHOOL MISC	\$10,021.28	\$2,218.83	\$352.18	\$1,220.03	\$11,372.26	\$3,463.05	\$7,909.21
912 MIDDLE SCHOOL DONATIONS	\$0.00	\$40.00	(\$40.00)	\$0.00	\$0.00	\$0.00	\$0.00
913 MIDDLE SCHOOL LIBRARY	\$507.04	\$3,916.61	\$21.85	\$0.00	\$4,445.50	\$75.00	\$4,370.50
915 MIDDLE SCHOOL STUDENT COUNCIL	\$3,778.29	\$26.00	\$0.00	\$20.68	\$3,783.61	\$475.00	\$3,308.61
917 MIDDLE SCHOOL GIFTED	\$26.81	\$0.00	\$0.00	\$0.00	\$26.81	\$0.00	\$26.81
918 7TH, 8TH, 9TH CHEERLEADERS	\$5,494.83	\$0.00	\$0.00	\$0.00	\$5,494.83	\$2,600.00	\$2,894.83
920 MIDDLE SCHOOL SCIENCE	\$739.83	\$0.00	\$0.00	\$85.78	\$654.05	\$56.22	\$597.83
922 HS ROBOTICS	\$2,006.28	\$0.00	\$0.00	\$0.00	\$2,006.28	\$0.00	\$2,006.28
923 TECHNOLOGY STUD. ASS'N (TSA)	\$318.40	\$6,031.50	\$0.00	\$96.22	\$6,253.68	\$273.93	\$5,979.75
925 HIGH SCHOOL MISC	\$9,895.90	\$2.58	\$446.66	\$2,088.86	\$8,256.28	\$2,038.66	\$6,217.62
927 HS YEARBOOK	\$1,739.76	\$0.00	\$0.00	\$0.00	\$1,739.76	\$0.00	\$1,739.76
929 HIGH SCHOOL BAND	\$8,915.55	\$31,936.00	\$0.00	\$5,016.00	\$35,835.55	\$8,029.07	\$27,806.48
930 OOLOGAH SPECIAL TEAMS	\$4,858.81	\$0.00	\$0.00	\$0.00	\$4,858.81	\$0.00	\$4,858.81
931 HIGH SCHOOL ART	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
933 F.F.A.	\$14,258.57	\$83,377.50	\$0.00	\$78,707.21	\$18,928.86	\$4,916.65	\$14,012.21
937 HS STUDENT COUNCIL	\$11.29	\$0.00	\$0.00	\$0.00	\$11.29	\$0.00	\$11.29
940 HIGH SCHOOL PROM	\$15,156.25	\$0.00	\$0.00	\$2,725.00	\$12,431.25	\$0.00	\$12,431.25
941 FCCLA	\$6,335.31	\$0.00	\$0.00	\$0.00	\$6,335.31	\$0.00	\$6,335.31
942 HIGH SCHOOL LIBRARY	\$2,687.50	\$0.00	\$0.00	\$0.00	\$2,687.50	\$0.00	\$2,687.50
943 BUSINESS PROF OF AMER	\$5,364.34	\$990.00	\$0.00	\$0.00	\$6,354.34	\$40.00	\$6,314.34
944 HIGH SCHOOL COUNSELOR	\$392.94	\$0.00	\$0.00	\$0.00	\$392.94	\$0.00	\$392.94
945 SPANISH CLUB	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
946 HIGH SCHOOL SPEECH	\$3,288.77	\$0.00	\$0.00	\$366.44	\$2,922.33	\$600.00	\$2,322.33
947 VOCAL MUSIC	\$781.65	\$6,334.00	\$40.00	\$0.00	\$7,155.65	\$1,300.00	\$5,855.65
948 STUDENTS IN THE LIGHT	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
949 ASIAN CLUB	\$2.06	\$0.00	\$0.00	\$0.00	\$2.06	\$0.00	\$2.06
953 HS HISTORY CLUB	\$1,184.84	\$0.00	\$0.00	\$0.00	\$1,184.84	\$100.00	\$1,084.84
954 NATIONAL HONOR SOCIETY	\$146.60	\$0.00	\$0.00	\$0.00	\$146.60	\$0.00	\$146.60
956 HS SENIOR CLASS	\$4,329.19	\$0.00	\$0.00	\$0.00	\$4,329.19	\$0.00	\$4,329.19
958 HIGH SCHOOL SCIENCE	\$5,250.23	\$0.00	\$0.00	\$0.00	\$5,250.23	\$0.00	\$5,250.23
960 ADULT POP	\$9,960.28	\$932.70	(\$932.70)	\$2,784.53	\$7,175.75	\$520.00	\$6,655.75
961 SCHOOL NURSE MISC	\$1,330.66	\$0.00	\$0.00	\$188.15	\$1,142.51	\$25.00	\$1,117.51
962 UE SPECIAL TEAMS	\$1,973.08	\$0.00	\$0.00	\$229.50	\$1,743.58	\$0.00	\$1,743.58
963 TECHNOLOGY	\$31,606.10	\$0.00	\$0.00	\$3,498.75	\$28,107.35	\$4,225.00	\$23,882.35
Total	\$296,471.15	\$203,886.73	\$0.00	\$131,539.66	\$368,818.22	\$66,385.50	\$302,432.72

**ACTIVITY FUND TRANSFERS
SEPTEMBER 1-30, 2021**

DATE	TRANSFER FROM:	TO:	AMOUNT
9/3/2021	905 LE DONATION	901 LE MISC	2,208.56
9/7/2021	912 MS DONATION	947 VOCAL MUSIC	30.00
9/8/2021	908 UE DONATION	913 LIBRARY	21.85
9/13/2021	912 MS DONATION	947 VOCAL MUSIC	10.00
9/20/2021	960 CO ADULT POP	902 LE ADULT POP	14.00
9/20/2021	960 CO ADULT POP	907 UE ADULT POP	119.86
9/20/2021	960 CO ADULT POP	911 MS MISC	352.18
9/20/2021	960 CO ADULT POP	925 HS MISC	446.66

Total 3,203.11

OOLOGAH-TALALA PUBLIC SCHOOLS REQUEST FOR FUNDRAISING

ACCOUNT # & NAME:	Tip In Club	SPONSOR: Nathan Smith	TIME OF YEAR	ESTIMATED REVENUE	SCHOOL YEAR: 2021-22	
					APPROVED	NO
FUNDRAISER	ITEMS TO BE SOLD	PURPOSE	FALL or SPRING	ESTIMATED REVENUE	YES	NO
1 Calendars	Dates on Nov Calendar	Funding for Booster Fees	FALL	4,000		
2						
3						
4						
5						
6						
7						
8						
9						
10						

PERSON MAKING DEPOSIT TO FINANCIAL SECRETARY:
 STATE LAW REQUIRES DEPOSITS ON A DAILY BASIS

9/30/21

SPONSOR/BOOSTER NAME (PRINT) _____ DATE OF REQUEST _____
 Nathan Smith

SPONSOR/BOOSTER SIGNATURE _____ CONTACT# _____


OFFICE USE ONLY

ADMINISTRATOR NAME _____ FUNDRAISER ACTIVITY DATE APPROVED _____

ADMINISTRATOR'S SIGNATURE _____

BOARD APPROVAL DATE _____

LET FOR CONFIRMATION OF BOE APPROVAL FROM ADMINISTRATION BEFORE BEGINNING FUNDRAISER OR ORDERING FUNDRAISER MERCHANDISE
 A GROSS PROFIT ANALYSIS MUST BE TURNED IN WITHIN 10 DAYS AFTER EACH FUNDRAISER OR YOU WILL NOT BE ABLE TO CONTINUE THE FUNDRAISER

November 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



1. Pick a date you would like to sponsor.
2. Pay the amount according to the date.
3. You can pick more than one date or give a flat

Checks Payable:
OOLOGAH TIP-IN CLUB

Players Name: _____
 Grade: _____
 Total Raised: \$ _____

STEPHEN H. McDONALD & ASSOCIATES, INC.

Financial Advisors Serving Oklahoma School Districts and Municipal Entities

405 329-0123



Fax 405 329-0808

September 27, 2021

Dr. David Wilkins
Superintendent of Schools
Oologah-Talala Public Schools
P. O. Box 189
Oologah, Oklahoma 74053

Dear Dr. Wilkins:

I am enclosing the appropriate number of copies of the Resolution/minutes and Notice of Sale of Bonds for the \$3,825,000 Building Bonds to be acted upon at your board meeting on the 11th day of October, 2021. **Because of the brief nature of this meeting, we do not normally have a representative from our firm attend. Please let me know if you would prefer to have a representative from our firm present.**

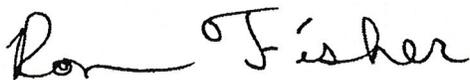
Our firm has recommended that the Bonds be sold on the 27th day of October, 2021, at 12:00 o'clock Noon. **Please note that the bids will be due 15 minutes before the scheduled time of the board meeting to sell the bonds.** I have enclosed a yellow "worksheet" for the resolution/minutes for you to fill out and return to me as soon as possible after the meeting so that I can finalize the documents. I will mail a copy of the resolution back to you for your board minutes for this meeting. I will mail the official "Notice of Sale of Bonds" to the newspaper for publication.

Please make sure that the board president (or vice president or "acting" president if the president is absent) and clerk (or deputy clerk if the clerk is absent) sign and seal all copies of the resolution/minutes and that the clerk (or deputy clerk) signs and seals all copies of the "Notice of Sale of Bonds".

Lastly, please include a copy of the agenda which you posted for this meeting.

Should you have any questions, please do not hesitate to call me.

Sincerely,



Ron Fisher
President

Encls:

2200 McKown Drive ◆ Norman, OK 73072



Independent School District No. 4, Rogers County, Oklahoma (Oologah-Talala Public Schools) Regular Meeting on the 11th day of October, 2021, at 6:00 o'clock p.m.

WORKSHEET FOR MINUTES/RESOLUTION "SETTING THE SALE DATE"
\$3,825,000 Building Bonds

BOARD MEMBERS:

President : _____

Vice President : _____

Clerk : _____

Member : _____

Member : _____

PRESENT: _____

ABSENT: _____

Name of the Board Member **INTRODUCING** the Resolution: _____

Name of the Board Member **MAKING** the Motion: _____

Name of the Board Member **SECONDING** the Motion: _____

VOTING:

Yes: _____

No: _____

DATE SELECTED FOR THE SALE OF THE BONDS: **27th day of October, 2021**

TIME OF DAY BIDS ARE DUE: **11:45 o'clock a.m.**

TIME OF DAY SELECTED FOR BOARD MEETING TO SALE BONDS: **12:00 o'clock Noon**

PLEASE INCLUDE A COPY OF THE POSTED AGENDA WHEN YOU RETURN THE DOCUMENTS.

OOLOGAH-TALALA PUBLIC SCHOOLS OVERNIGHT or OUT-OF-STATE FIELD TRIP REQUEST

This form is to be used by school personnel requesting an overnight or an out-of-state trip to any planned event (Academic Competition, Athletic Competition, Band Trip/Competition, State Competition, etc.)

Out-of State Trip plans must be filed with the building principal at least two (2) months prior to the planned trip for approval of the Superintendent and School Board. Please attach an Agenda and the information requested.

14. You must submit the district overnight trip form to the AD's office. **This includes State Competitions.**
15. If you are taking boys & girls, you must have a Chaperone for **both** genders. You must provide the names of the Chaperones for each gender.
16. You must meet with your group prior to departure to cover trip policies & procedures. Discuss school policies along with the athletic/activity handbook code of conduct.
17. You must provide the name of the hotel & location. You must also submit a master list of room assignments along with procedures you will use for room checks & curfews to the AD office.
18. You must also submit an itinerary including activities that will be occurring outside of the competitions.(Dining, movies, etc)
19. Prior to departure you should do a luggage/equipment check & review the behaviors expected on the school vehicle.
20. Each time you make a stop you should review the behavior expected by our district & leave that location in a positive manner.
21. Roll call should be taken prior to departing to your next location.
22. You should be in constant contact with your students on the trip & free time should be limited.
23. Make sure the school vehicle is clean & returned to the transportation building in better shape than when you found it. No matter what time you arrive.

Name of School: Oologah Middle School Grade Level(s): 6th + 7th

Activity/Event: Washington DC Date: 9-30-21 Place: _____

Purpose of Trip: Educational Tours Student Cost: \$2000

No. of Persons to be transported: Students: 15 Sponsors: 2 Chaperones: _____ Total: _____

Chartered Bus: NO YES If Yes-Name of Charter _____

Place/Date/Time of Departure: Summer 2023 3 Nights 4 days

Place/Date/Time of Return: Summer 2023

Name/Address of Lodging (if applicable): _____

Name of Teachers &/or Sponsors Accompanying Group: Nathan Smith Sandra Wood

Sponsor Signature: Sandra Wood Date: 9/30/21

Principal Signature: [Signature] Date: 9/30/21 Approved _____ Disapproved _____

AD Signature: _____ Date: _____ Approved _____ Disapproved _____

Superintendent: _____ Date: _____ Approved _____ Disapproved _____

Board Approved (out of state trips):

Signature: _____ Date: _____ Approved _____ Disapproved _____

The Superintendent or his/her designee may revoke permission for a scheduled field trip if a natural or manmade incident(s) should reach a level that would potentially create an unsafe environment for our students and staff.

OOLOGAH- TALALA SECONDARY

WORLD CLASSROOMS BOARD PROPOSAL

Washington, D.C. summer program

PROVEN • SAFE • LIFE-CHANGING



WE EXIST TO SERVE YOU.

September 15, 2021
Oologah-Talala Secondary School
Mr. David Wilkins
10700 S. Highway 169
Oologah, OK 74053

Mr. Wilkins,

I'd like to take this opportunity to say thank you. We are thrilled to have the opportunity to work alongside you and offer an experience that will change students' lives!

Safety is our top priority from the moment we pick you up through your entire journey with us. We want to assure you that your school's endorsement of a World Classrooms tour does not in any way place the school, its personnel, and/or the school district under any liability for the safety of the tour's participants.

Again, if you have any questions, please don't hesitate to contact me personally at 507-828-9835. Thank you again for entrusting us. We are honored to serve you. Let's get started!

Respectfully,

Brett Newton

Brett Newton
President
World Classrooms
14 South Main Street, Suite 200
Aberdeen, SD 57401

WASHINGTON, D.C. SCHOOL TRIP

PROGRAM DETAILS:

Trip Location: Washington, D.C.

Grades Invited: 5th-6th

Parent Meeting: Wednesday, November 3rd at 6:00 PM

Invite Hand-out: Monday, October 25th

Student Trip Price: \$1,998

Trip Dates: June 30-July 3, 2023

Sponsored School Representative (for each 15 paying travelers)

TOUR INCLUSIONS:

- » \$300 Early Bird Scholarship per traveler
- » 100 Day, 100% Money Back Guarantee
- » Optional TripCare+ Coverage
- » 24/7 Tour Directors (parking lot to parking lot)
- » All transportation (air & coach)
- » All meals (breakfast, lunch, & dinner)
- » Hand-picked, premium hotels
- » Night security at hotel
- » 24/7 emergency support
- » Supplemental medical, health, & dental coverage
- » All Admission fees & gratuities
- » Expert guided tours

1. PRE-TRIP SERVICES

You will have a personal Travel Ambassador to guide you through the process and cover all trip details. We will provide custom materials and video. Our team will virtually host a parent informational meeting to handle 100% of all parent questions. Prior to travel, we'll handle all parent questions, installments, and account details!

2. BEFORE YOU TRAVEL: *All travelers will feel confident before ever hopping on the bus to the airport!*

Pre-Trip Departure Meeting

Closer to departure, we'll do a virtual meeting where a Tour Director will update traveling families on the final trip itinerary

3. AT THE SCHOOL: *Parking lot to parking lot, we're with you each step of the way!*

Your Tour Directors

Two trained staff members will be with you from the time you arrive at the school for departure until you return back home. They are there to ensure safety and a seamless travel experience...Plus, they rock!

- » Over 100 hours of classroom and on-site training
- » 24/7 support on the ground in D.C.

4. ON TOUR: *Dedicated to ensuring a tour that is exciting, eye-opening, but most importantly, safe.*

Airfare

Round-trip air transportation

Our Team in D.C.

In addition to your Tour Directors, you will also have a licensed Tour Guide with you on tour. They are D.C. experts, and besides having mind-blowing facts, they also have extensive knowledge of the local safety protocols. There will also be WC support staff on the ground in D.C. at all times.

- » Senior Leadership available 24/7
- » Hotel Coordinators to monitor group safety measures
- » On-call experts in D.C.

5. OUR D.C. PARTNERS: *Each vendor is vetted by our team and they are the best.*

Hotels

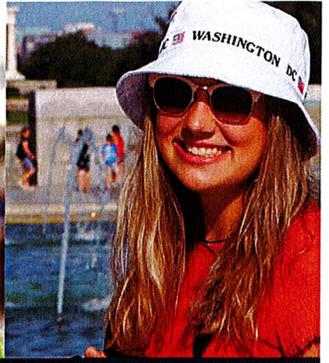
We stay at the best hotels while in D.C., and avoid long daily AM and PM commutes.

Dining

We have timed reservations to ensure the areas are prepared especially for us, plus we have the ability to do picnics and to-go lunches to give us even more flexibility if necessary.

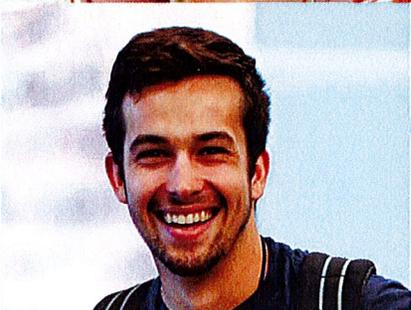
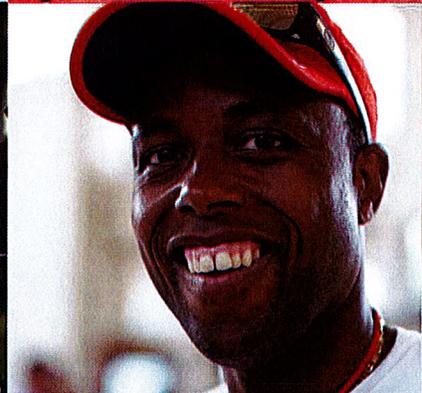
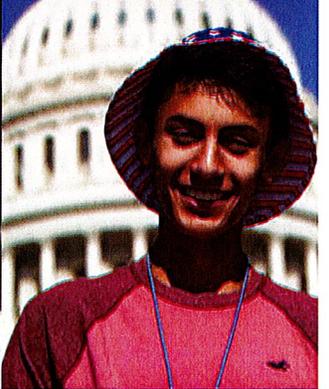
Transportation

Each group will have their own clean, private charter buses at all times while in D.C.



"After seeing World Classrooms on tour, I had a keen new perspective on how to travel with my students."

— MINNESOTA MIDDLE SCHOOL PRINCIPAL





— TIDAL BASIN & WASHINGTON MONUMENT

WASHINGTON, D.C., MT. VERNON, & GETTYSBURG EAST COAST EXPLORERS



DAY 1

The countdown is over...Your amazing adventure begins today!

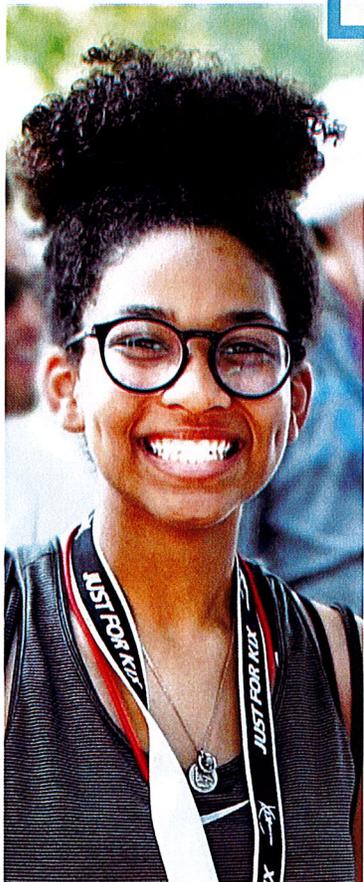
U.S. Capitol Tour
Library of Congress
Supreme Court

Smithsonian Museums

Tidal Basin Walk:
» MLK
» FDR
» Thomas Jefferson

Hotel Check-In

Meals: Lunch, Dinner



DAY 2

Arlington National Cemetery:

- » Changing of the Guard
- » Tomb of the Unknown Soldier
- » JFK Eternal Flame

Marine Corps War Memorial (Iwo Jima)

Holocaust Memorial Museum

White House & Lafayette Square

Memorial Tour:

- » WWII
- » Korean
- » Vietnam
- » Lincoln & Reflecting Pool

Meals: Breakfast, Lunch, Dinner

DAY 3

Gettysburg National Military Park

- » Cyclorama
- » Museum and Visitor Center

Battlefield Tour

- » Civil War Cannon Demonstration
- » Little Round Top
- » Longstreet Observation Tower

National Harbor Night

Meals: Breakfast, Lunch, Dinner

DAY 4

George Washington's Mount Vernon

- » Mansion Tour
- » Museum
- » Tomb

Steven F. Udvar-Hazy Air and Space Museum

- » Space Shuttle Discovery
- » Enola Gay

Arrive home with memories and experiences to last a lifetime.

Meals: Breakfast, Lunch, Dinner

WORLD CLASSROOMS APPROACH TO SCHOOL LIABILITY

World Classrooms understands that sometimes school administrators, boards, or personnel may have questions surrounding off-campus student travel (summer programs). We understand that this is very important and will work alongside you to provide a win-win partnership for years to come.

"We want to assure you that your school's endorsement of a World Classrooms tour does not in any way place the school, its personnel, and/or the school district under any liability for the safety of the tour's participants."

- » All travel takes place outside of school and usually outside of the school year itself.
- » The trip is not a school-sponsored activity.
- » Chaperones (teachers/school staff) and travelers will not be attending as representatives or employees of the school in any way.
- » All travel is contracted and payments are made directly between World Classrooms and parents.
- » When a student is enrolled in a World Classrooms tour, the student's legal guardian signs a binding agreement specifically releasing anyone associated with the school from any and all claims.
- » World Classrooms does carry general liability insurance coverage as well as accident and illness medical coverage for all tour participants.

EXCERPT OF RELEASE AND AGREEMENT SIGNED BY ALL PARTICIPANTS (LEGAL GUARDIAN IF UNDER 18) UPON ENROLLMENT:

3. Without limitation affiliated schools and each of their directors, officers, employees, volunteers, sponsors, independent contractors, agents and authorized representatives are not responsible for any injury, loss, or damage to person or property or for any other cause.

4. I agree to release my school, my school district, my school board, and my Group Leader (the "Released Parties") from, and agree not to sue the Released Parties for any and all claims, of any nature related in any manner to my participation in a WC sponsored tour. I hereby unconditionally and unequivocally waive any and all claims and demands for all damages, losses, costs and expenses of any nature whatsoever (including attorneys' fees) related in any way to my participation in any WC sponsored tour. I understand that the trip is not a school sponsored activity. Chaperones (teachers/school staff) and travelers will not be attending as representatives or employees of the school in any way. I further agree to release the Released Parties from any and all decisions to cancel, modify or delay the tour as a result of unforeseeable events that are beyond the reasonable control of WC or which become necessary or advisable so as to increase the quality of the tour.

OKLAHOMA

BOSWELL PUBLIC SCHOOL
BRAGGS PUBLIC SCHOOL
BUTNER PUBLIC SCHOOL
CANADIAN PUBLIC SCHOOL
CEMENT PUBLIC SCHOOL
COLCORD SECONDARY SCHOOL
CRAIN SECONDARY SCHOOL
DEWAR SECONDARY SCHOOL
DEWITT WALLER JR HIGH SCHOOL
DRUMRIGHT HIGH SCHOOL
ELK CITY MIDDLE SCHOOL
EMERSON MIDDLE SCHOOL
FARGO-GAGE PUBLIC SCHOOL
GRANDFIELD JR/SR HIGH SCHOOL
HAILEYVILLE PUBLIC SCHOOL
HARRAH MIDDLE SCHOOL
HASKELL HIGH SCHOOL
HODGEN PUBLIC SCHOOL
HOLLIS PUBLIC SCHOOL
LIBERTY ELEMENTARY SCHOOL
LONGFELLOW MIDDLE SCHOOL
LUTHER MIDDLE SCHOOL
MARIETTA MIDDLE SCHOOL
MACOMB PUBLIC SCHOOL
MCCURTAIN PUBLIC SCHOOL
MC LISH MIDDLE SCHOOL
MERRITT PUBLIC SCHOOL
MOSS PUBLIC SCHOOL
MOUNTAIN VIEW-GOTEBO PUBLIC SCHOOL
NAVAJO PUBLIC SCHOOL
OKARCHE SECONDARY SCHOOL
PANSY KIDD MIDDLE SCHOOL
PIONEER-PLEASANT VALE SECONDARY SCHOOL
PRAGUE PUBLIC SCHOOL
RED OAK ELEMENTARY SCHOOL
RINGWOOD PUBLIC SCHOOL
SILO PUBLIC SCHOOL

SPIRO PUBLIC SCHOOL
STIGLER MIDDLE SCHOOL
TANNEHILL PUBLIC SCHOOL
TIPTON PUBLIC SCHOOL
TWIN HILLS PUBLIC SCHOOL
VARNUM PUBLIC SCHOOL
VERDEN ELEMENTARY SCHOOL

KANSAS

ABILENE MIDDLE SCHOOL
BLUE VALLEY MIDDLE SCHOOL
BLUESTEM JR HIGH SCHOOL
CANEY VALLEY SECONDARY SCHOOL
CHAPMAN MIDDLE SCHOOL
CIRCLE MIDDLE SCHOOL
CHERRYVALE MIDDLE/HIGH SCHOOL
CLIFTON-CLYDE HIGH SCHOOL
HERINGTON MIDDLE SCHOOL
KINSLEY PUBLIC SCHOOL
LA CROSSE MIDDLE SCHOOL
MARION MIDDLE SCHOOL
MINNEAPOLIS JR HIGH SCHOOL
MOUNDRIDGE MIDDLE SCHOOL
MARVIN SISK MIDDLE SCHOOL
NEODESHA MIDDLE SCHOOL
NESS CITY JR/SR HIGH SCHOOL
PAULINE SOUTH INTERMEDIATE SCHOOL
PLEASANTON JR HIGH SCHOOL
RENO VALLEY MIDDLE SCHOOL
ROYSTER MIDDLE SCHOOL
SATANTA HIGH SCHOOL
SOUTH BARBER JR/SR HIGH SCHOOL
SOUTHEAST OF SALINE SECONDARY SCHOOL
ST. JOHN JR HIGH SCHOOL
TREGO SECONDARY SCHOOL

VALLEY CENTER MIDDLE SCHOOL
WALLACE COUNTY SECONDARY SCHOOL
WILSON JR/SR HIGH SCHOOL
WAVERLY SECONDARY SCHOOL

MISSOURI

BRAYMER HIGH SCHOOL
BUEKER MIDDLE SCHOOL
DEKALB JR/SR HIGH SCHOOL
DIAMOND MIDDLE SCHOOL
DREXEL SECONDARY SCHOOL
GLASGOW SECONDARY SCHOOL
MARION C. EARLY HIGH SCHOOL
MIAMI SCHOOLS
MONETT MIDDLE SCHOOL
MOUNT VERNON MIDDLE SCHOOL
NORTH ANDREW MIDDLE/HIGH SCHOOL
OSCEOLA JR HIGH SCHOOL
THE PEMBROKE HILL SCHOOL
PLEASANT HOPE MIDDLE SCHOOL
ROCK PORT JR HIGH SCHOOL
SHERWOOD MIDDLE/HIGH SCHOOL
SILEX SECONDARY SCHOOL
ST. ELIZABETH ANNE SETON CATHOLIC SCHOOL
WELLINGTON-NAPOLEON MIDDLE/HIGH SCHOOL
WEST NODAWAY JR HIGH SCHOOL
WEST PLATTE HIGH SCHOOL
WILLIAM MATTHEW MIDDLE SCHOOL
WINFIELD MIDDLE SCHOOL
WORTH COUNTY HIGH SCHOOL

PLUS AN ADDITIONAL 12 STATES AND +400 SCHOOLS

***WE'RE PROUD OF OUR OK, KS, & MO
ALUMNI AND THEIR STUDENTS!***

Oologah-Talala Public Schools Immunizations Students

The Oologah-Talala Board of Education shall provide an environment for students to study, interact, and learn. Such an environment shall be reasonably free of known hazards that may threaten or endanger the health of our children or educators.

The board of education shall require that no child be admitted to this school unless and until certification from a licensed physician or authorized representatives of the State Department of Health is presented to the school administrators that such child has received or in the process of receiving the immunization required by the State Department of Public Health unless an exemption has been granted from the immunizations on medical, religious, or personal grounds.

If a parent or guardian is unable to pay for the required immunizations, the school will refer the student to the State Department of Public Health for assistance.

The following immunizations are required by the State Department of Public Health prior to the enrollment of a child in public school:

- 5 DPT** (Diphtheria-Pertussis-Tetanus)(unless the fourth dose was received after the fourth birthday)
- 4 Poliomyelitis** (unless the third dose was received after the fourth birthday)
- 2 Measles, Mumps, and Rubella** (MMR)
- 2 Hepatitis A**
- 1 Varicella** (Chickenpox) *or be immune*
- 3 hep B**

Reference: 70 O.S. 1210.191, et seq.

Oklahoma State Department of Health Regulations

1 Tdap for 7th grade

Revised October 12, 2009

Exemptions From Immunization

(Regulation)

Exemptions from immunizations require the following:

1. Medical contradictions: A signed statement (ODH form 216A) from a licensed physician stating the physical condition of the child is such that immunizations would endanger the life or health of the child.
2. Religious objections: A signed statement (ODH form 216 A) from the head of a religious organization stating immunizations are contrary to the teachings of the religion.
3. *Personal* ~~Parental~~ objections: A signed statement (ODH form 216A) from a parent or legal guardian objecting to the required immunizations.



David Wilkins <david.wilkins@oologah.k12.ok.us>

Old Sound Shells Backstage

Jennifer Denslow <jennifer.denslow@oologah.k12.ok.us>
To: David Wilkins <david.wilkins@oologah.k12.ok.us>

Fri, Sep 10, 2021 at 7:36 AM

What we have is 9 fiberglass/metal acoustical sound shells from the Wegner Corp. (I think that's the manufacturer's name). They are on stage right by the flat rack. The space we could gain from getting rid of them gives us the perfect footprint to store our brand new unit set in we got from the last bond issue!

Thanks,
Jen

On Thu, Sep 9, 2021 at 12:37 PM David Wilkins <david.wilkins@oologah.k12.ok.us> wrote:
[Quoted text hidden]

*Need to surplus
these in
meeting.
October*

BOARD OF EDUCATION ELECTION RESOLUTION

TO: Rogers County Election Board

FROM: The **Oologah-Talala** School District, Independent School
District No. I-4 of **Rogers** County, Oklahoma

The Board of Education of the **Oologah-Talala** School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 8, 2022, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 5, 2022, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

A request to close polling place for split precinct is attached. Precinct 660011, polling location Foyil Baptist Church, and precinct 660032, polling location Journey Church, in Rogers county will be closed (see attached Request to Close Polling Place for Split Precinct form).

Board Member Position on Ballot:

The voters shall elect a board member for board position No. **1** which has a **four (4)** year term of office remaining.

Includes all the territory inside a line beginning where the west bank of Lake Oologah intersects County Road EW 29; west along EW 29 to County Road NS 404; six miles south along NS 404 then east two miles on EW 35; south one mile to the intersection of EW 36 and NS 406; east approximately 4 miles on EW 36, then south 1 mile on Hwy 169 to EW 37; east 1 mile to NS 411; from that point south one mile to intersection EW 38 and NS 411; east on EW 38 to Lake Oologah; south along the west bank of Lake Oologah to EW 41 then following the center of Lake Oologah north to EW 29.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Oologah-Talala School Board Position No. 1.

Approved by the Oologah-Talala Board of Education this 11th day of October, 2021.

President of the Board of Education

Clerk of the Board of Education

David Wilkins, Superintendent
Tony Sappington, Asst. Superintendent



Breanna Rogers, Business Finance Manager
Cindy Lovelace, Payroll Clerk
Danna McGuire, Activity Fund Custodian

PRESS RELEASE

The Board of Education of the Oologah-Talala Public School District hereby provides legal notice that the school board election filing period for candidates will open on Monday, December 6, 2021 at 8:00 a.m. and will close on Wednesday, December 8, 2021 at 5:00 p.m.

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 1, which has a 4-year term of office remaining.

The voters shall elect a board member for board position No. 2, which has a 5-year term of office.

September 2, 2021

Dear Superintendent:

It is time to begin preparations for regular Board of Education elections in 2022.

Board of Education Candidate Elections

The deadline to submit the resolution for the Board of Education election is close of business **November 19, 2021**. Resolutions received at least one business day before the deadline will be reviewed by the County Election Board Secretary before the resolution is accepted. Resolutions received on November 19 will be reviewed, if time permits, but if errors are found in the resolution, the responsibility for such errors is solely that of the authorizing entity.

State law sets the Board of Education Primary Election on **Tuesday, February 8, 2022**, and the Board of Education General Election on **Tuesday, April 5, 2022**.

1. If only one candidate files for a Board of Education office, that candidate is deemed elected and no election is held.
2. If only two candidates file for an office, they appear on the ballot at the Board of Education General Election held in April, and no Primary Election will be held in February.
3. If three or more candidates file for the same Board of Education office, their names appear on the ballot at the Board of Education Primary Election in February.
 - a. If a candidate receives a majority (at least one vote more than 50%) of the votes cast in the Primary Election, that candidate is elected. The General Election in April is not held.
 - b. If no candidate receives a majority of the votes cast in the Primary Election, the two candidates with the highest number of votes proceed to the Board of Education General Election in April.

The filing period opens at 8 a.m. **Monday, December 6, 2021**, and closes at 5 p.m. on **Wednesday, December 8**. Contest of candidacy petitions may be filed with the County Election Board until 5 p.m. on **Friday, December 10**. If contests of candidacy are filed, the hearings will be conducted by the County Election Board the following week.

The school district will bear the cost of Precinct Official and Absentee Voting Board compensation for the regular Board of Education Elections on February 8 and April 5. You will receive the Pre-Election Expense Claim for the Primary Election, if it is required, during the week of December 20, 2021. **Funds for the Primary Election are due no later than January 24, 2022**. Please note that even if an election is not required following the filing period, the district may be responsible for a share of the costs of conducting the filing period.

Expect the Pre-Election Expense Claim for the General Election during the week of February 14, 2022. **Funds for the General Election are due no later than March 14, 2022**.

Resolutions containing proposition text

The deadline to submit a resolution for a special election containing proposition text to be placed on the February 8 election ballot is **Thursday, December 9, 2021**. Ballot titles (text) for all propositions submitted to voters by the Board of Education are limited to no more than 200 words. Please verify that all ballot titles meet this requirement before submitting a resolution to the County Election Board. In addition to the resolution, remember to provide an MS Word® document with the text of any propositions that will appear on the ballot.

A Proposition Proof Report and an Entity Ballot Affirmation will be provided to you soon after you submit the resolution. Within 48 hours of receiving the Proposition Proof Report, you must proofread the proposition and sign and return the Entity Ballot Affirmation. Scrivener's errors (typographical, punctuation, or spelling errors) may be corrected during this proof, but no substantive additions or deletions of text from the proposition will be accepted unless it can be shown that the proposition text on the ballot differs from the proposition text provided to the County Election Board in the resolution adopted by the Board of Education.

General Information

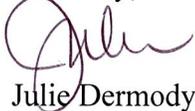
Requirements for school election resolutions are outlined in Title 26, O.S. § 13A-109. Refer to the enclosed resolution checklists which will be used by County Election Board personnel to verify that a resolution contains all the information required by law. The enclosed information sheet entitled *Election Preparation and Proofing* also may be helpful when preparing your resolutions.

In addition to filing the resolution calling the election with the County Election Board, the Board of Education must publish a legal notice of the election as required in Title 26 O.S. § 13A-109(E). The County Election Board is required to post a copy of said legal notice at the County Election Board office.

If you plan to close split precincts in either the Board of Education Primary or General Election, please review the information sheet enclosed and submit requests to close split precincts as instructed.

Please call the County Election Board office if you have any questions.

Sincerely,



Julie Dermody, Secretary
Rogers County Election Board

Enclosures:

- Checklist for School District Candidate Elections
- Checklist for Proposition Elections
- Election Preparation and Proofing
- Ballot Entity Information – Offices Included
- Closing Split Precincts in School District Elections
- Request to Close Polling Place for Split Precincts form

District: OOLOGAH-TALALA PUBLIC SCHOOLS AT LARGE (I00466)

<u>Precinct</u>	<u>Active</u>	<u>Inactive</u>	<u>Total</u>
660009	788	66	854
660011	25	6	31
660015	1,668	205	1,873
660017	459	40	499
660018	288	25	313
660024	786	77	863
660032	77	17	94
660033	594	63	657
660116	1,117	150	1,267
District Total:	5,802	649	6,451

(Can be closed)

Entity Name _____

CHECKLIST FOR SCHOOL DISTRICT CANDIDATE ELECTIONS

Important: Review the resolution before accepting!

REQUIRED INFORMATION FOR ALL CANDIDATE ELECTIONS

	The election date is stated in the resolution.
	The stated election date (month, day, year) is an accurate statutory election date.
	The date received meets the statutory resolution deadline as shown on the State Election Board election calendar. <input type="checkbox"/> For a special election on the same date as a regular or special federal or state election, the election date is 75 days or more from today's date.
	Qualifications for candidates are included.
	Both the office number and length of term are stated.
	If applicable, language is included in the resolution indicating the district's request to close a split precinct by certifying that no persons reside in the part of the precinct located within the district's boundaries. (The language must indicate there are no persons ; <u>it cannot state there are no voters.</u>) <input type="checkbox"/> If multiple resolutions are submitted by this entity for the same election date, this language is the same in all resolutions.
	The Request to Close Polling Place for Split Precinct with 100 or Fewer Registered Voters form is attached, if applicable.
	Information describing Board districts is included if the district has established Board districts.

RESOLUTIONS FOR REGULAR STATUTORY BOARD OF EDUCATION ELECTIONS

	The correct dates of both the Board of Education Primary and General Elections are included.
	The office number matches the office number shown in MESA for the current year. Refer to the Ballot Entity Information – Offices Included report (ea2660) from MESA. <input type="checkbox"/> If the numbers don't match, the discrepancy must be resolved before accepting the resolution! Call the State Election Board for assistance.
	Unexpired terms are indicated as such, if applicable, and office number(s) and length of term are listed.
	Information describing Board districts is included if the district has established Board districts.
	All counties and school districts included in a Technology Center District are listed.
	The zone numbers for Technology Center Board of Education positions are listed.
	School districts included in each Technology Center zone are listed.

RESOLUTIONS FOR SPECIAL BOARD OF EDUCATION CANDIDATE ELECTIONS

	The election date is one on which a candidate election is allowed.
	The dates for a candidate filing period are included. <input type="checkbox"/> If the election date is the same as the date of a regular or special federal or state election, the designated filing period begins not more than 10 days after the resolution deadline for the election date. <input type="checkbox"/> For all other elections, the designated filing period begins not more than 20 days after the resolution deadline for the election date.

If errors are discovered in the resolution, the resolution must be corrected or amended by the applicable board before it can be accepted. The corrected or amended resolution must be delivered to the County Election Board Secretary before close of business on the date of the resolution deadline.

_____ Accepted

_____ Not Accepted – Returned for Corrections/Amendment

Date Received: _____

Received by: _____

Entity Name _____

CHECKLIST FOR PROPOSITION RESOLUTIONS

Important: Review the resolution before accepting it!

REQUIRED INFORMATION FOR ALL PROPOSITION RESOLUTIONS

	The election date is stated in the resolution.
	The stated election date (month, day, year) is an accurate statutory election date.
	The date received meets the statutory resolution deadline for the election date. <input type="checkbox"/> If the election date is the same date as a regular or special federal or state election, the election date is 75 days or more from today's date.
	The ballot title (proposition text) is included in or attached to the resolution.
	The ballot title is 200 words or less.
	The ballot title (proposition text) is presented in upper/lower case text. <input type="checkbox"/> If not, request a copy of the ballot title (proposition text) converted to upper/lower case text.
	If multiple propositions will appear on the same ballot, each proposition is uniquely identified, i.e. Proposition No. 1, Proposition No. 2, etc. (Multiple propositions may be submitted within one resolution or in multiple resolutions.)
	Information is included describing the persons eligible to vote in the election.

RESOLUTIONS FROM MUNICIPALITIES

	If applicable, language is included in the resolution indicating the municipality's request to close a split precinct by certifying that no persons reside in the part of the precinct located within the district's boundaries. (The language must indicate there are no persons ; <u>it cannot state there are no voters.</u>) <input type="checkbox"/> If multiple resolutions are submitted by this entity for the same election date, this language is the same in all resolutions.
	A current map of the municipality is attached.

RESOLUTIONS FROM SCHOOL DISTRICTS AND TECHNOLOGY CENTER SCHOOL DISTRICTS

	If applicable, language is included in the resolution indicating the district's request to close a split precinct by certifying that no persons reside in the part of the precinct located within the district's boundaries. (The language must indicate there are no persons ; <u>it cannot state there are no voters.</u>) <input type="checkbox"/> If multiple resolutions are submitted by this entity for the same election date, this language is the same in all resolutions.
	The Request to Close Polling Place for Split Precinct with 100 or Fewer Registered Voters form is attached, if applicable.
	All counties and school districts are listed in a Technology Center School District resolution.

If errors are discovered in the resolution, the resolution must be corrected or amended by the applicable board before it can be accepted. The corrected or amended resolution must be delivered to the County Election Board Secretary before close of business on the date of the resolution deadline.

- Accepted
- Not accepted – returned for correction/amendment

Date Received: _____ Received by: _____

8. All ballot titles (text) for propositions are limited to no more than 200 words. This is the same word limit imposed by law on both state questions and county questions. Please verify that the ballot title for any proposition meets this requirement before submitting the proposition to the County Election Board.
9. When submitting a resolution to the County Election Board, allow sufficient time in the office for the County Election Board to check and process the resolution. Delivering the resolution document in person is always preferable.
10. If the text of your propositions cannot fit on the front and back of an 8½" by 11" sheet of paper, the ballot may become a multiple-page ballot, which will increase your ballot printing costs. Ballots for most elections are formatted for and printed on 8½" by 14" paper – with the ballot itself being 11 inches long and attached to a three-inch stub. Although longer ballot formats are available, all ballots for all entities holding elections on an election date in the county must be the same size.

Ballot Proofing – applicable only for elections that include proposition text

11. It is the responsibility of the entity to carefully review ballot proofs. The County Election Board Secretary will provide a copy of the ballot proof before ballots are printed. Proofread the text of the proposition as it appears on the ballot against the text of the proposition as it appears in the resolution document adopted by the governing body and submitted to the County Election Board.
12. No substantive changes may be made. Only typographical/scrivener's errors may be corrected in the proposition text at this point. No substantive additions or deletions to the proposition text may be made unless it can be shown that the proposition text on the ballot does not match the proposition text in the resolution adopted by the governing body and submitted to the County Election Board.
13. Notify the County Election Board within 48 hours. Complete the proofreading and notify the County Election Board of any errors found and/or of your approval of the ballot within 48 hours of receiving the ballot from the County Election Board.
14. Sign and submit to the County Election Board an Entity Ballot Proof Affirmation form within 48 hours. The County Election Board will provide an Entity Ballot Proof Affirmation form to be signed by an appropriate representative of the governing board. Please read the Entity Ballot Proof Affirmation form carefully, sign and date it, and return it to the County Election Board within 48 hours. By signing the Entity Ballot Proof Affirmation form the entity assumes all responsibility for the accuracy of the information on the ballot proof.

ELECTION PREPARATION AND PROOFING

Preparing and Filing a Special Election Resolution

1. A resolution calling an election must be submitted to the County Election Board by the resolution deadline date. The resolution must be submitted at least 60 days prior to the election date. If the special election is being called on the same date as a regular or special state or federal election within the county, the resolution must be submitted at least 75 days prior to the date of the election. It is best not to wait until the last minute; if problems or errors are found, this allows time for corrections to be made.
2. In odd-numbered years, **candidate elections** are limited to February, April, September, and November. Elections for propositions may be called on any statutory election date.
3. Accuracy of information within the body of the resolution is critical. Include the date(s) of the election(s) and dates for candidate filing, if applicable. Check with your County Election Board for guidance in determining allowable dates for a candidate filing period. Unexpired terms for candidate elections must be designated as such. Proposition text will be put on the ballot exactly as it appears in the resolution. Carefully check all spelling, punctuation, numerical references, word usage, etc. before submitting the resolution to the County Election Board.
4. Do not submit the proposition text to the County Election Board in ALL CAPS. ALL CAPS text takes more space on the ballot and is more difficult for voters to read than standard upper case/lower case text. Use capital letters within the proposition text only as required for the names of persons or places.
5. Do not use quotation marks for any purpose in the proposition text.
6. It is not necessary to include the phrases "For the Proposition – Yes" and "Against the Proposition – No" or any variation of them in the proposition text. These phrases will be applied uniformly to each proposition on the ballot when the ballot is created. For certain types of propositions, state law may require a different version of these phrases, and such adjustments will be made as needed when the ballot is created.
7. Provide an electronic copy of the resolution document, if possible. In addition to submitting the formal resolution document calling the election to the County Election Board, please also provide the County Election Board with an electronic copy of the resolution and/or the proposition text. The County Election Board will provide an email address to which such an electronic copy can be sent. The County Election Board prefers to receive the electronic copy as a Microsoft Word™ file. If such an electronic copy of the proposition text can be provided, the possibility of introducing typographical/scrivener's errors is greatly reduced.

Independent School Districts

Member Board of Education Offices in Independent School districts are scheduled to appear on the ballot according to the following schedule established by state law.

Office Number 1 – 2021

Office Number 2 – 2022

Office Number 3 – 2023

Office Number 4 – 2024

Office Number 5 – 2025

In the event of a vacancy, other Offices may appear on the ballot as “Unexpired Terms.”*

Other School Districts

Board of Education Offices in Independent Districts with seven-member Boards, in Elementary Districts, or in Technology Center Districts follow a different schedule. Refer to information regarding past elections in such districts to determine the office or offices to be on the ballot in any given year.

* Unexpired Terms are vacancies and must be designated as such both in the resolution and on the ballot.

Request to Close Polling Place for Split Precinct (100 or Fewer Registered Voters)

If split precincts are located in more than one county, use a separate form for each county.

School District: <i>Oologah-Talata</i>	Election Date:
Superintendent: <i>David Wilkins</i>	Mailing Address: <i>PO Box 189 Oologah, OK 74053</i>
Telephone: <i>918-443-6000 x6079</i>	Email: <i>brenna.rogers@oologah.k12.ok.us</i>

This request is submitted on behalf of the Board of Education of _____ School District, for permission to close polling places for the following split precincts in which 100 or fewer voters are registered at addresses located within the district's boundaries for the election to be held on the date indicated above.

For CEB Office Use Only				
Precinct Number	County	Number Voters Assigned in MESA	Number Unassigned Voters Identified by Superintendent	Total Voters
<i>660011</i>	<i>Rogers</i>	<i>25</i>	<i>6</i>	<i>31</i>
<i>660032</i>	<i>Rogers</i>	<i>77</i>	<i>17</i>	<i>94</i>

It is understood that this request is subject to the County Election Board's confirmation that there are 100 or fewer voters registered in this district in the split precincts listed above. It is understood that this request will be denied if voters in this district are eligible to vote in an election being held by any other entity in the precinct on the same date. It is understood that absentee ballots will be printed to accommodate voters in these precincts who are registered at addresses within the district's boundaries.

[Handwritten Signature]

Superintendent's Signature

10/4/2021

Date

FOR CEB OFFICE USE ONLY

Request Approved. Date: _____

Request Denied. Date: _____ Reason for Denial: _____

_____, County Election Board Secretary
Signature

CLOSING SPLIT PRECINCTS IN SCHOOL DISTRICT ELECTIONS

Title 26 O.S. § 13A-101 allows school districts to close some split precincts under certain circumstances. The Secretary of the State Election Board has promulgated administrative rules to implement the law. Following is a summary of the steps school district officials may follow to close split precincts.

1. If only part of a precinct is located inside the boundaries of a school district, the precinct may be closed for the school district's election if school officials certify in the body of the resolution calling the election that no persons reside within that part of the precinct.
2. If only part of a precinct is located inside the boundaries of a school district and 100 or fewer voters are registered in the part of the precinct within the district, the precinct may be closed upon request of school district officials. The request must be submitted in writing to the County Election Board Secretary along with the resolution, but should not be included in the text of the resolution. In the event a split precinct will be closed in the regular Board of Education Primary or General Election, the request must be included with the resolution calling these elections submitted in November.
3. The superintendent is required to assist the Secretary of the County Election Board in determining the number of registered voters who reside in the part of the precinct located within the school district's boundaries. Instructions are provided by the Secretary.
4. Once a precinct is closed for an election, the district is not responsible for expenses (Precinct Official compensation and Precinct Registry fees) in the precinct.
5. School districts are not permitted to close split precincts for any election conducted on the same date as a regular or special federal, state, or county Primary, Runoff Primary, or General Election, or a Presidential Preferential Primary Election.

Contact the County Election Board Secretary for more information.

BOARD OF EDUCATION ELECTION RESOLUTION

TO: Rogers County Election Board

FROM: The **Oologah-Talala** School District, Independent School
District No. I-4 of **Rogers** County, Oklahoma

The Board of Education of the **Oologah-Talala** School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 8, 2022, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 5, 2022, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

A request to close polling place for split precinct is attached. Precinct 660011, polling location Foyil Baptist Church, and precinct 660032, polling location Journey Church, in Rogers county will be closed (see attached Request to Close Polling Place for Split Precinct form).

Board Member Position on Ballot:

The voters shall elect a board member for board position No. **2** which has a **five (5)** year term of office.

Includes all the area inside of the boundaries starting at a point where the west bank of Lake Oologah intersects County Rd. EW 38; west to the intersection of NS 411 and EW 38; north 1 mile to NS 411 and EW 37; west 1 mile to EW 37 and Hwy 169; south on Hwy 169 1 mile to EW 38; west 1 mile to EW 38 and NS 409; south 1 mile to EW 39 and NS 409; west 1 mile to EW 39 and NS 408; south 1 mile to EW 40 and NS 408; east 1 mile to EW 40 and NS 409; south 3 miles on NS 409 to EW 43; east along EW 43 to Verdigris River; then go north along the Verdigris river to Lake Oologah to the point of intersection with EW 40; then north along the west bank of Oologah Lake.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Oologah-Talala School Board Position No. 2.

Approved by the Oologah-Talala Board of Education this 11th day of October, 2021.

President of the Board of Education

Clerk of the Board of Education

NOTICE

SCHEDULE OF REGULAR MEETINGS CALENDAR YEAR OF 2022

To be filed in the office of County Clerk not later than December 17, 2021. RE: HB 1516 of 1st Reg. Sess. Of 36th Oklahoma Leg. (1977).

Date: October 12, 2020

SCHOOL DISTRICT NAME AND NUMBER: Oologah-Talala I-4
ADDRESS: P.O. Box 189, Oologah, OK 74053
TELEPHONE: 918-443-6000

DATE	TIME	PLACE OF MEETING
01/10/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy, Oologah, OK
02/14/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy, Oologah, OK
03/07/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy, Oologah, OK
04/11/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy, Oologah, OK
05/09/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy, Oologah, OK
06/13/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy, Oologah, OK
07/11/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy Oologah, OK
08/08/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy, Oologah, OK
09/12/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy, Oologah, OK
10/10/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy, Oologah, OK
11/14/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy, Oologah, OK
12/12/22	6:00 p.m.	Board Room, Board/Adm. Bldg. Main Campus, 10700 S. 169 Hwy, Oologah, OK

NAME OF PERSON REPORTING DATE: David Wilkins, Superintendent

SIGNATURE:  _____



PROPOSAL FOR DRUG AND ALCOHOL TESTING SERVICE AGREEMENT

1619 S Boulder Tulsa, Ok 74119 – [P] 918.622.6600 – [F] 918.622.6605 – admin@tulsaweaverdrugtesting.com

This Service Agreement (“Agreement”) is made and entered into this ____ day of _____ 2021, by and between **Weaver Drug Testing Lab** with its principle place of business at 1619 S. Boulder, Tulsa, Oklahoma 74119 (“Weaver”) and **Oologah Public School**.

The terms of this agreement shall remain in effect until terminated in accordance with this agreement. The initial term of this agreement is from July 1, 2021 through July 1, 2022. Upon expiration of the initial term, this agreement will automatically renew for additional 1-year periods, unless either party gives notice to the other of its intent not to renew at least 60 days before expiration of the then current term.

1. **Services: Oologah Public School retains Weaver Lab, and Weaver Lab agrees to perform the specific services described below.**

Weaver Lab will help organize and plan 1 mass drug test prior to start of school year and make up test as needed. Our lab will have staff on hand to collect and receive collected samples and transport to lab for testing. Athletes who are unable to attend the mass collection will be able to come directly to the lab and complete an initial drug test once payment to the school has been confirmed. Make up days may also be scheduled.

Weaver Lab will provide weekly, bi-monthly, or monthly random drug testing throughout the school year. Weaver lab can and will provide a randomly selected list for number of students to be tested, and provide staff on-site to collect and transport sample to lab. Weaver lab can and will provide flexibility in testing dates and times, tests can be performed on different days of the week and different times of the day, morning or afternoon, at the discretion of Oologah Public Schools.

Weaver Lab can provide urine, hair follicle and/or oral swab testing, although urine is the most commonly used sample for testing. Urine drug testing is done in house on the AU640 analyzer. Negative results are usually reported same day depending on time of collection. If a GC/MS confirmation is

requested, turn-around time is usually 48 to 72 hours. Final reports can be emailed to designated individuals or be set up to use our on-line access with a username and password.

<p>BASIC STUDENT PANEL - \$17.00 Amphetamine Benzodiazepine Cocaine Creatinine Opiate THC 20 THC SQ LEVEL (If positive THC)</p>	<p>GC/MS Confirmation Request Send Out - \$25.00 ETG Alcohol Only - \$5.00 5 Panel Hair Follicle - \$65.00 ON-SITE COLLECTION FEE - \$75.00 THC SQ LEVEL - \$1.00</p>
	<p>ALL SUPPLIES ALL PROVIDED AND INCLUDED IN PRICING</p>

2. **Payment for Services:** Weaver will submit invoices in a timely manner to Oologah Public School accounts payable. Oologah Public School will pay undisputed invoices within 30 days of receipt of an invoice property issued. Weaver may not increase its prices for the Services during the initial Term of the Agreement.
3. **Service Warranty:** Weaver warrants that all Services will be performed in a competent, workmanlike, and professional manner by Weaver personnel with sufficient training and experience commensurate with their roles to provide the services.

 David Weaver M.T. (ASCP)
 Lab Director

 Pamela Weaver M.L.T (ASCP)
 Lab Manager

School Official
