



Board of Education Regular Meeting  
Monday, June 2, 2025 6:00 PM  
Yukon Public School District ISD #27 Administration Bldg., Board Room, 600 Maple Street, Yukon, OK 73099

### Agenda

The following is a list of the business to be conducted by the Board of Education at the above meeting:

1. Invocation/Moment of Silence and Flag Salute  
Please join me in a moment of silence. The moment of silence is a time to reflect, meditate, pray or engage in any other silent activity that does not interfere with others. The moment of silence shall begin now.
2. Call to Order and Roll Call
3. Reports/ Comments from Superintendent and/or Staff  
College Remediation and Drop Out Report
4. Board Member Communications and Announcements
  - 4.A. Individual Board Member Comments
  - 4.B. Upcoming Meetings/ Events:  
July: Board Meeting July 7, 2025, 6:00pm
5. Communications - Request for patrons to address the board - Pursuant to Board Policy AF, comments can be made only by district patrons concerning items listed on this agenda.
6. Finance Consent Docket- All of the finance consent items will be discussed, considered and approved or disapproved by one vote unless a board member desires to have a separate vote on any or all of the consent items.
  - 6.A. Encumbrances and Change Orders as recommended by Keith Sinor, Superintendent, and Jason Johnson, Chief Financial Officer
  - 6.B. Treasurer's Report(s) and General Fund Report(s)
  - 6.C. Child Nutrition Report
7. Business Consent Docket: All of the consent items will be discussed, considered and approved or disapproved by one vote unless a board member requests to have a separate vote on any or all of the consent items.
  - 7.A. Surplus  
House at 611 Garth Brooks Blvd.
  - 7.B. Contracts
  - 7.C. Minutes of the May 5, 2025, Regular Board Meeting
  - 7.D. Fundraisers
  - 7.E. Sanctioning
  - 7.F. Activity Fund Transfer
8. Adjunct applications
  - 8.A. James Rivera - Dance
  - 8.B. Joshua Herndon - Speech/Drama/Debate
  - 8.C. Wes McAtee - Speech/Drama/Debate
  - 8.D. Katherine Heimbach - Advanced Math
  - 8.E. Caitlynn Sterling - Elementary Education

- 8.F. Tim Rhodes - Intermediate Math
- 8.G. Tracy Sparkman - Mid Level Science
- 8.H. Jimmy Fermin - Intermediate Math
- 8.I. Kassandra Ford - Elementary Education
- 8.J. Jaime Olson - Mid Level Science
- 8.K. Patricia Olander - Elementary Education
- 8.L. Joshua Hardie - Physical Education
- 8.M. Aaron McVay - Mid Level Science
- 8.N. Bryan Jarrett - Biological Sciences
- 8.O. Karen Randell - Physics
- 8.P. Athens White - Art
- 9. New Business: this business, in accordance with Oklahoma Statutes, title 25-311 (A)(9) is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
- 10. Personnel Docket:
  - 10.A. Personnel-Vote to convene or not to convene in executive session pursuant to 25 O.S.307 (B)(1) to discuss the employment of personnel as listed on the attached Exhibit A.
  - 10.B. Acknowledge the board has returned from executive session. Executive session minutes compliance announcement.
  - 10.C. Discussion and possible action on the attached Exhibit A, Personnel items.
- 11. Adjournment



# College Remediation and Dropout Report



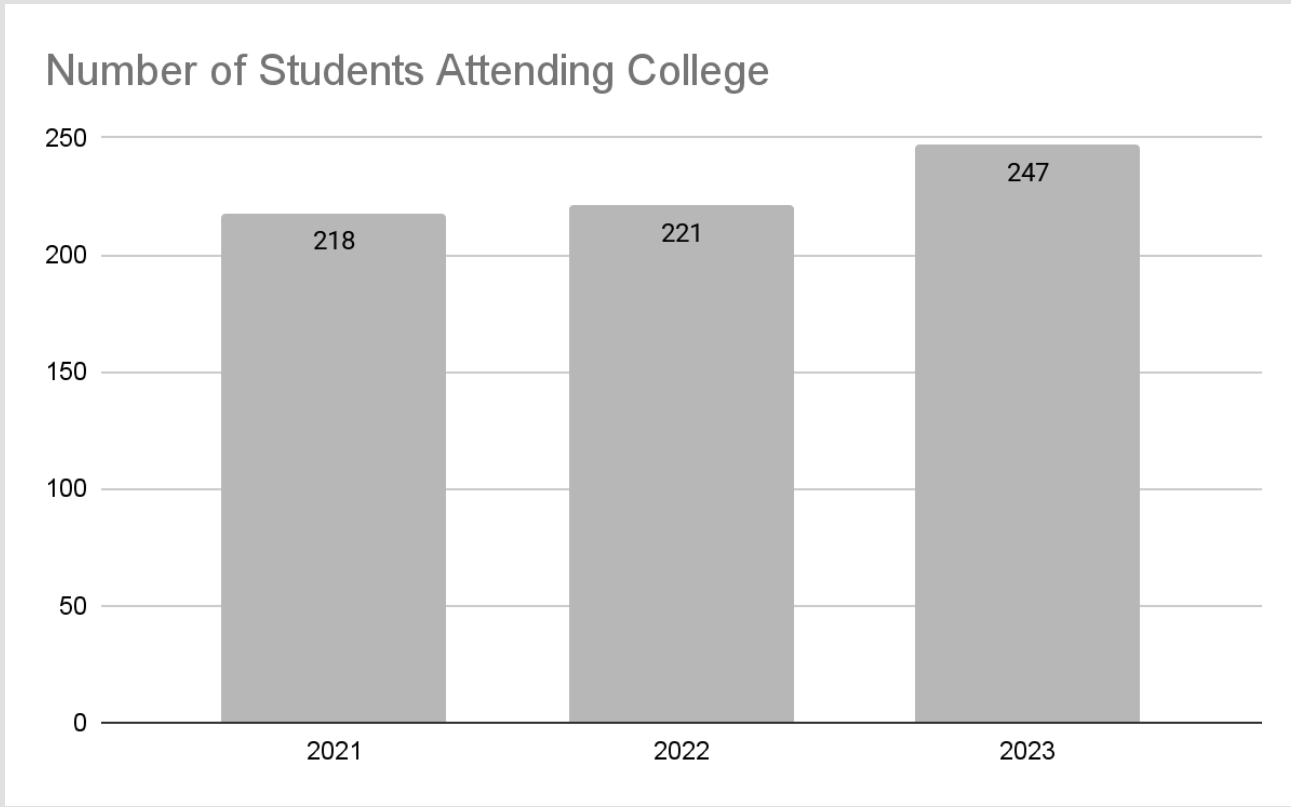
June 2, 2025

Melissa Barlow, Principal  
Yukon High School

# College Remediation

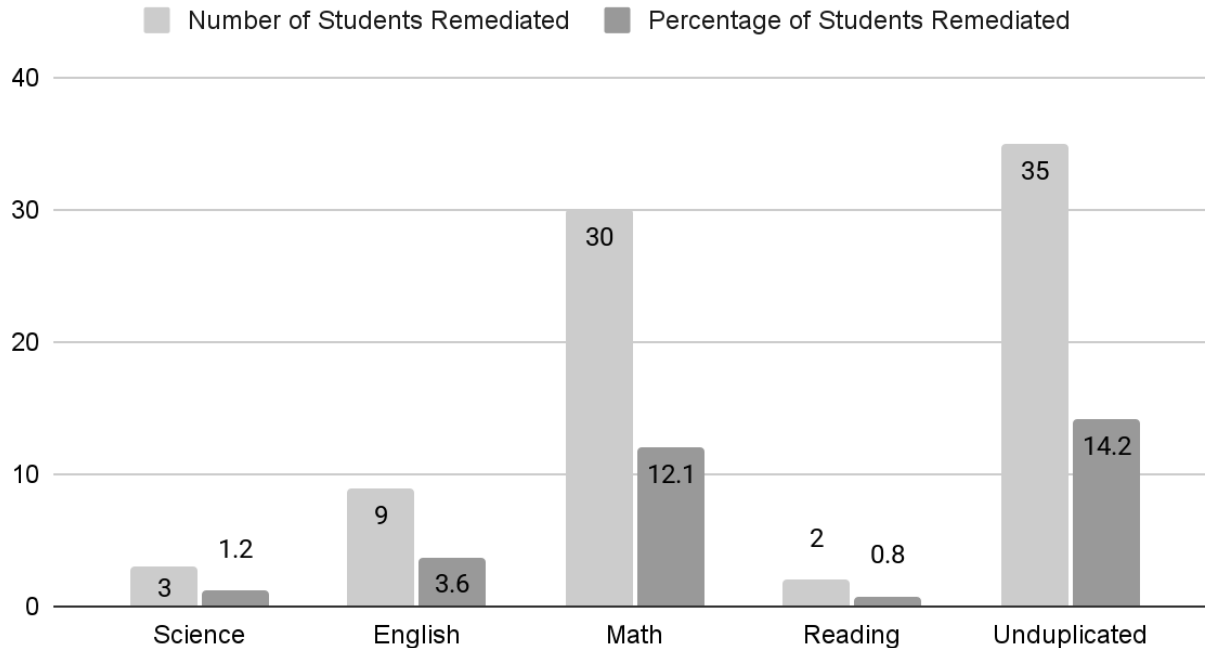
- Senate Bill 183 Section 13 set up the program designed to evaluate the performance of individual schools and school districts in the state of Oklahoma.
- Report only reflects Oklahoma high school students who attend in-state, public colleges and universities.
- All data is provided by Oklahoma Regents for Higher Education

# Yukon HS College Remediation Trend Data 2021-2023



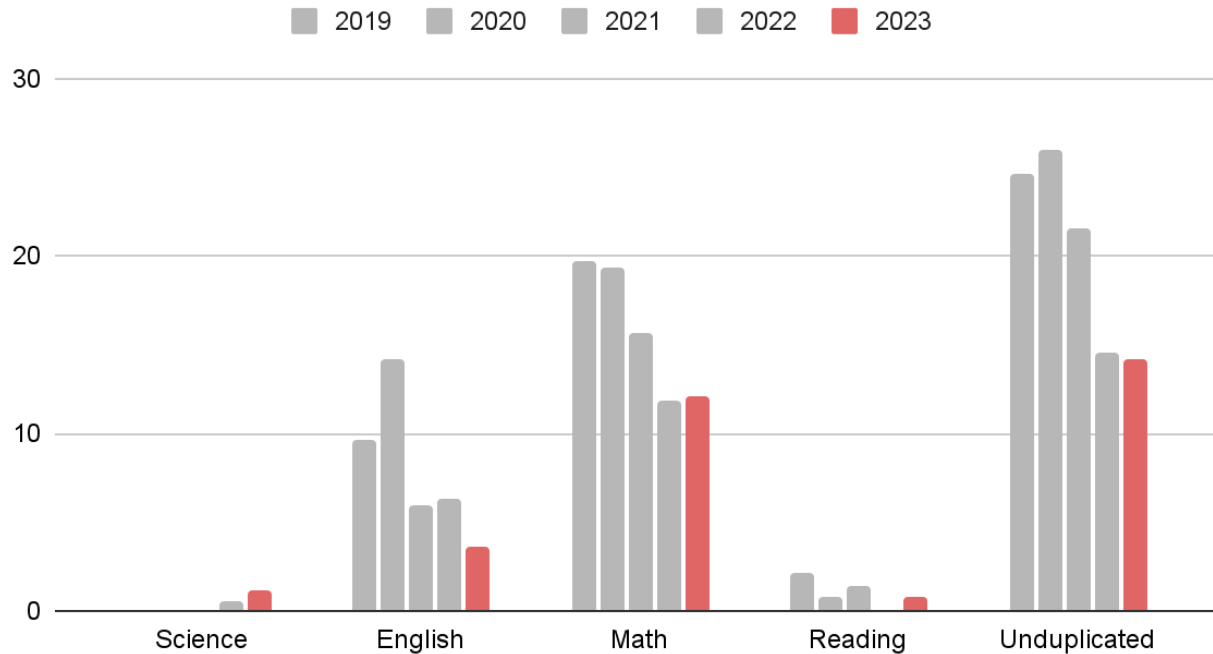
# Yukon HS College Remediation for Freshmen Entering College in Fall 2023

YHS College Remediation Fall 2023



# Yukon HS College Remediation Trend Data 2019-2023

Percentage of Students Requiring Remediation



# Strategies

- ACT Professional Development for ALL Teachers
  - Solution Tree PD: Intervention
  - SREB Math
  - Imagine Math: Algebra 1 & Geometry
  - Rethink: School Day Intervention Program
  - ACT Suite of Assessments to focus on College and Career Readiness (PreACT 8/9, PreACT and ACT)
  - Common Formative Assessments
  - Data Analysis of Common Formative Assessments
  - Focus on increasing Depth of Knowledge
-

**Dropout Report  
Yukon High School  
2023-2024**

# Dropout Report Requirements

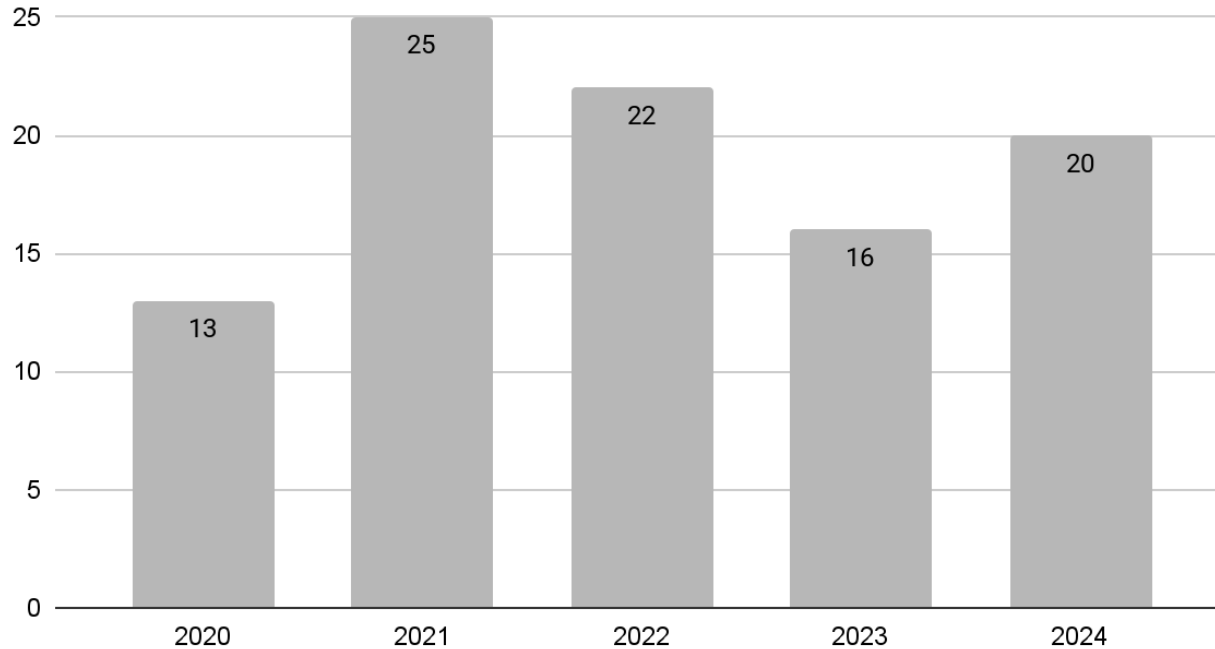
- Districts are required to report dropouts yearly to the Oklahoma State Department of Education.
- Provide an annual report to the Board of Education
- Covers students in 9th-12th grades
- Governed by 70 O.S. 35E
- Data comes from OSDE Comprehensive Report

# Dropout Definition

- Any student in 9th – 12th grade who leaves school before graduation and does NOT enroll elsewhere should be reported as a dropout.
- The statute limits the definition of a dropout to a student who is “under the age of nineteen (19).”
- Students who obtain a GED are calculated as dropouts.
- Students who are dropped for homeschool are calculated as dropouts.
- Information is pulled directly from our student information system into the WAVE Comprehensive Report.
- We are awarded points on the state report card for 5th and 6th year graduates. Students who take the OAAP will no longer count against the school dropout regardless of when they graduate.

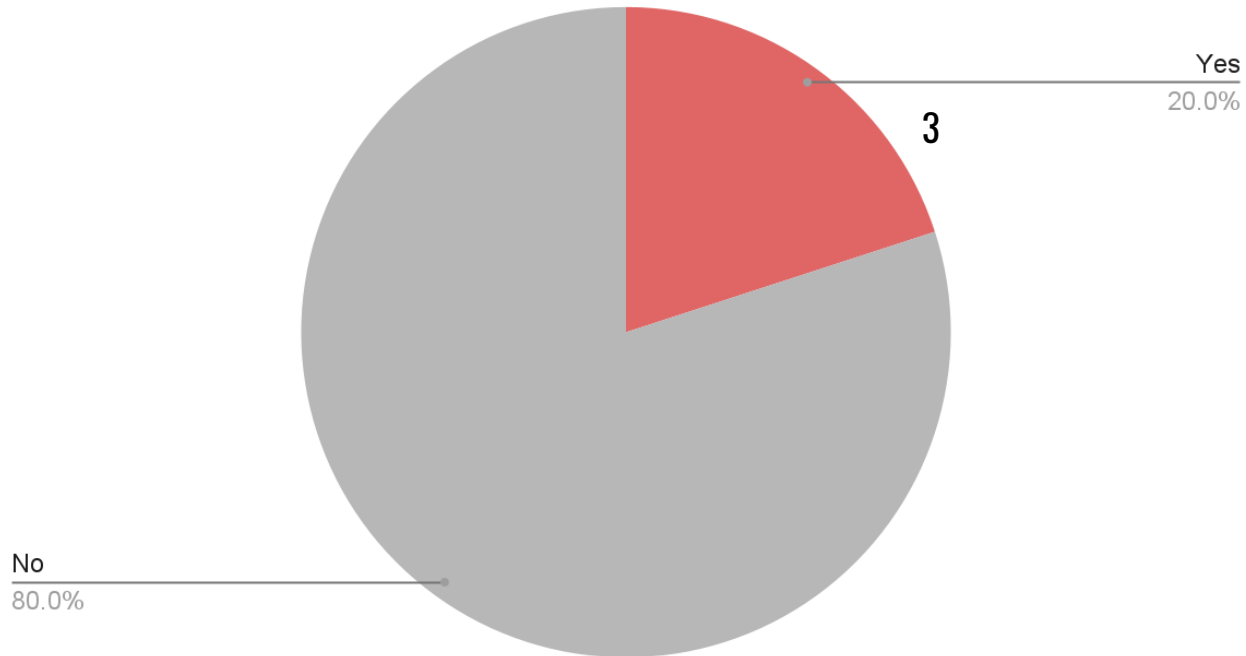
# Yukon HS Dropout Trend Data 2020-2024

Dropout Trend Data



# Dropout Statistics 2023-2024

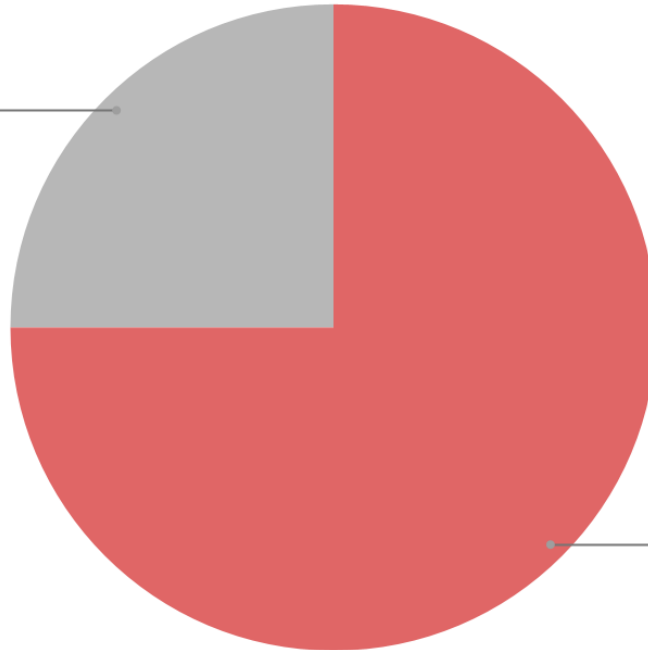
## Special Education Students



# Dropout Statistics 2023-2024

## Free & Reduced Lunch

No  
25.0%

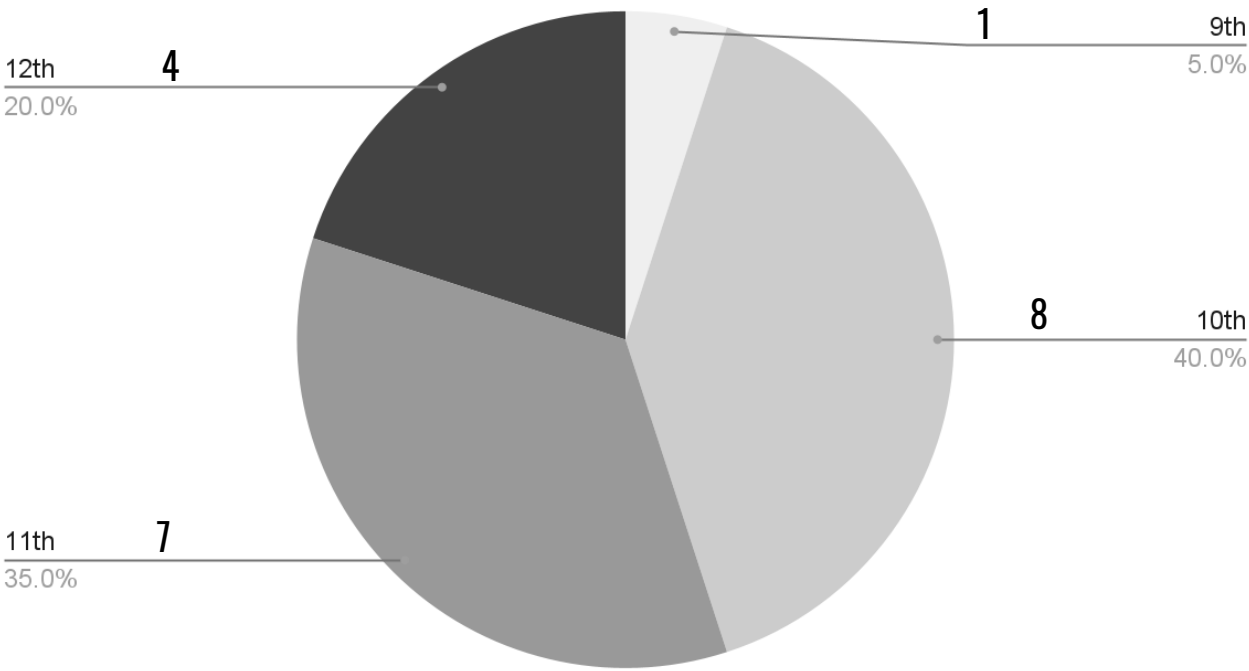


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Yes  
75.0%

# YHS Dropout by Grade Level 2023-2024

YHS Dropout by Grade Level



# Interventions

- Advisory
- Reboot for In-Person Students
- Virtual Student work sessions
- Counselor/Principal Weekly Meetings to discuss At-Risk Students
- Collaboration Meetings with YALE
- Senior Capstone/Keystone Mentor Program
- Students and parents are encouraged to visit with a school official before leaving school to dropout.
- Resources available:
  - YALE
  - MOVE
  - Bridges
  - Project Connect (Canadian Valley Career Tech)
  - CCEC (Canadian County Education Center)
  - Student Assistance Program
  - Fast Track (Credit Recovery)
  - Virtual School (Full-Time & Blended)
  - Summer School

YUKON PUBLIC SCHOOLS  
DISTRICT I-27, CANADIAN COUNTY  
TREASURER'S GENERAL LEDGER  
2024-2025

April-25

Assets	Balance	Total Deposits And Collections	Transfers In/<Out>	Drawn and Warrants Paid	Balance
<b>Cash</b>					
0101 YNB - 1910	2,202,452.53	7,838,620.47	-3,969,279.12	6,053,492.19	18,301.69
0110 YNB - 9770	0.00	5,050,539.52	24,469,279.12	26,507,951.78	3,011,866.86
0102 Bank of Oklahoma - Checking	251.23	0.00	0.00	0.00	251.23
0106 Oklahoma Liquid Asset Program	0.00	0.00	0.00	0.00	0.00
0108 Bank of Oklahoma - Insured Cash Sweep (ICS)	62,461,223.66	212,933.02	-20,500,000.00	0.00	42,174,156.68
Deposits/Checks in Transit	0.00	0.00	0.00	0.00	0.00
Bank Adjustment	162.85	-4,011,122.15	0.00	-4,010,959.30	0.00
<b>Total Cash</b>	<b>64,664,090.27</b>	<b>9,090,970.86</b>	<b>0.00</b>	<b>28,550,484.67</b>	<b>45,204,576.46</b>
<b>Investments</b>					
0104 CD - Bank of Oklahoma	0.00	0.00	0.00	0.00	0.00
0104 CD - Bank of Ok. Investment in Transit	0.00	0.00	0.00	0.00	0.00
0105 CDAR's	22,000,000.00	0.00	0.00	0.00	22,000,000.00
0107 CD - YNB	20,000,000.00	0.00	0.00	0.00	20,000,000.00
0109 Goldman Sachs	0.00	0.00	0.00	0.00	0.00
<b>Total Investments</b>	<b>42,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>42,000,000.00</b>
<b>Total Assets</b>	<b>106,664,090.27</b>	<b>9,090,970.86</b>	<b>0.00</b>	<b>28,550,484.67</b>	<b>87,204,576.46</b>

Liabilities and Fund Balances

2024-25 General Fund	5-11	29,564,807.66	7,150,180.16	0.00	6,962,009.60	29,752,978.22
2024-25 General Fund Refund Liability	5-11					
2023-24 General Fund	4-11	434,023.83	0.00	0.00	0.00	434,023.83
2023-24 General Fund Refund Liability	4-11					
2022-23 General Fund	3-11	0.00	0.00	0.00	0.00	0.00
2024-25 Building Fund	5-21	8,646,057.77	427,707.39	0.00	360,153.41	8,713,611.75
2024-25 Building Fund Refund Liability	5-21					
2023-24 Building Fund	4-21	463,792.93	0.00	0.00	0.00	463,792.93
2024-25 Child Nutrition Fund	5-22	2,815,556.59	260,168.17	0.00	345,625.30	2,730,099.46
2023-24 Child Nutrition Fund	4-22	0.00	0.00	0.00	0.00	0.00
2021 Building Bond	5-31	40,885,291.10	65,200.00	0.00	137,758.86	40,812,732.24
2021 Building Bond	4-31	386,467.28	0.00	0.00	0.00	386,467.28
2021 Building Bond	3-31	0.00	0.00	0.00	0.00	0.00
2013 Transportation Bond	5-39	981,666.63	0.00	0.00	0.00	981,666.63
2013 Transportation Bond	4-39	0.00	0.00	0.00	0.00	0.00
2024-25 Sinking Fund	5-41	21,137,004.92	1,187,715.14	0.00	20,744,937.50	1,579,782.56
2023-24 Sinking Fund	4-41	0.00	0.00	0.00	0.00	0.00
2024-25 Vision Insurance Plan	5-82	323,032.63	0.00	0.00	0.00	323,032.63
2023-24 Vision Insurance Plan	4-82	0.00	0.00	0.00	0.00	0.00
2024-25 Workers Comp Fund	5-83	29,158.65	0.00	0.00	0.00	29,158.65
2023-24 Workers Comp Fund	4-83	0.00	0.00	0.00	0.00	0.00
2024-25 Casualty/Flood Insurance Fund	5-86	761,385.15	0.00	0.00	0.00	761,385.15
2023-24 Casualty/Flood Insurance Fund	4-86	0.00	0.00	0.00	0.00	0.00
2024-25 Unemployment Comp	5-87	235,845.13	0.00	0.00	0.00	235,845.13
2023-24 Unemployment Comp	4-87	0.00	0.00	0.00	0.00	0.00
<b>Total Liabilities and Fund Balances</b>		<b>106,664,090.27</b>	<b>9,090,970.86</b>	<b>0.00</b>	<b>28,550,484.67</b>	<b>87,204,576.46</b>

YUKON PUBLIC SCHOOLS  
DISTRICT I-27, CANADIAN COUNTY  
TREASURER'S GENERAL LEDGER  
2024-2025

FY25 CUMULATIVE

Assets		Balance Beg. Of Year	Total Deposits And Collections	Transfers In/<Out>	Drawn and Warrants Paid	Balance
<b>Cash</b>						
0101 YNB - 1910		2,661,900.30	99,570,718.62	-9,069,279.12	93,145,038.11	18,301.69
0110 YNB - 9770		0.00	5,050,539.52	24,469,279.12	26,507,951.78	3,011,866.86
0102 Bank of Oklahoma - Checking		250.38	0.85	0.00	0.00	251.23
0106 Oklahoma Liquid Asset Program		0.00	0.00	0.00	0.00	0.00
0108 Bank of Oklahoma - Insured Cash Sweep (ICS)		48,613,002.44	1,712,603.82	-8,151,449.58	0.00	42,174,156.68
Deposits/Checks in Transit		4,114.53	-4,114.53	0.00	0.00	0.00
Bank Adjustment		0.00	-4,024,243.93	0.00	-4,024,243.93	0.00
<b>Total Cash</b>		<b>51,279,267.65</b>	<b>102,305,504.35</b>	<b>7,248,550.42</b>	<b>115,628,745.96</b>	<b>45,204,576.46</b>
<b>Investments</b>						
0104 CD - Bank of Oklahoma		0.00	0.00	0.00	0.00	0.00
0104 CD - Bank of Ok. Investment in Transit		0.00	0.00	0.00	0.00	0.00
0105 CDAR's		48,200,000.00	1,046,218.75	-27,246,218.75	0.00	22,000,000.00
0107 CD - YNB		0.00	0.00	20,000,000.00	0.00	20,000,000.00
0109 Goldman Sachs		0.00	2,331.67	-2,331.67	0.00	0.00
<b>Total Investments</b>		<b>48,200,000.00</b>	<b>1,048,550.42</b>	<b>-7,248,550.42</b>	<b>0.00</b>	<b>42,000,000.00</b>
<b>Total Assets</b>		<b>99,479,267.65</b>	<b>103,354,054.77</b>	<b>0.00</b>	<b>115,628,745.96</b>	<b>87,204,576.46</b>
<b>Liabilities and Fund Balances</b>						
2024-25 General Fund	5-11	0.00	74,394,909.29	16,072,320.74	60,716,244.93	29,752,978.22
2024-25 General Fund Refund Liability	5-11		6,825.22	0.00	4,832.10	
2023-24 General Fund	4-11	27,850,080.92	0.00	-16,057,243.54	11,356,820.43	434,023.83
2023-24 General Fund Refund Liability	4-11		0.00		1,993.12	
2022-23 General Fund	3-11	15,077.20	0.00	-15,077.20	0.00	0.00
2024-25 Building Fund	5-21		6,433,476.99	5,239,892.94	2,959,758.18	8,713,611.75
2024-25 Building Fund Refund Liability	5-21	0.00	121.47	0.00	121.47	
2023-24 Building Fund	4-21	6,275,503.36	0.00	-5,239,892.94	571,817.49	463,792.93
2024-25 Child Nutrition Fund	5-22	0.00	2,223,172.33	3,195,429.31	2,688,502.18	2,730,099.46
2023-24 Child Nutrition Fund	4-22	3,220,707.79	0.00	-3,195,429.31	25,278.48	0.00
2021 Building Bond	5-31	0.00	65,200.00	50,910,766.31	10,163,234.07	40,812,732.24
2021 Building Bond	4-31	52,427,133.29	0.00	-50,906,788.53	1,133,877.48	386,467.28
2021 Building Bond	3-31	3,977.78	0.00	-3,977.78	0.00	0.00
2013 Transportation Bond	5-39	0.00	0.00	1,005,273.66	23,607.03	981,666.63
2013 Transportation Bond	4-39	1,005,273.66	0.00	-1,005,273.66	0.00	0.00
2024-25 Sinking Fund	5-41	0.00	20,230,349.47	7,325,545.59	25,976,112.50	1,579,782.56
2023-24 Sinking Fund	4-41	7,325,545.59	0.00	-7,325,545.59	0.00	0.00
2024-25 Vision Insurance Plan	5-82	0.00	0.00	323,032.63	0.00	323,032.63
2023-24 Vision Insurance Plan	4-82	323,032.63	0.00	-323,032.63	0.00	0.00
2024-25 Workers Comp Fund	5-83	0.00	0.00	29,158.65	0.00	29,158.65
2023-24 Workers Comp Fund	4-83	29,277.63	0.00	-29,158.65	118.98	0.00
2024-25 Casualty/Flood Insurance Fund	5-86	0.00	0.00	761,385.15	0.00	761,385.15
2023-24 Casualty/Flood Insurance Fund	4-86	761,385.15	0.00	-761,385.15	0.00	0.00
2024-25 Unemployment Comp	5-87	0.00	0.00	242,259.37	6,414.24	235,845.13
2023-24 Unemployment Comp	4-87	242,272.65	0.00	-242,259.37	13.28	0.00
<b>Total Liabilities and Fund Balances</b>		<b>99,479,267.65</b>	<b>103,354,054.77</b>	<b>0.00</b>	<b>115,628,745.96</b>	<b>87,204,576.46</b>

INVESTMENT LEDGER - April 2025

Investment Institution	Type	Cusip#	Account #	Purchase Date	Maturity Date	Rate	Current Month Principal	Projected Interest [1]	Par	Interest Payment Frequency	Interest Rvd	Actual	Total FY25 Interest
Bank of Oklahoma Bank # 4							0.00	0.00	0.00				
				BOK Investment Total							EOM BOK Interest	\$ -	\$ -
BOK CDARS Bank # 5													
				EOM CDARS Interest							\$ -	\$ -	\$1,046,218.75
CDARS		1029041144		05/16/24	05/15/25	5.150	22,000,000.00	279,369.86	22,000,000.00				
				BOK CDARS Investment Total			22,000,000.00	279,369.86	22,000,000.00				
YNB Inv. Bank #7													
				01/29/25	01/29/26	4.350	20,000,000.00	870,000.00	20,000,000.00				
				YNB Investment Total			20,000,000.00	870,000.00	20,000,000.00				
				Total Investments			42,000,000.00	1,149,369.86	42,000,000.00				
BOK Maturity Investments													
				Monthly Interest Earned							\$ -	\$ -	\$1,046,218.75
				Interest Earned YTD							\$1,046,218.75	\$1,046,218.75	\$1,046,218.75
BOK CDARS Maturity Investments													
				05/16/24	08/15/24	5.300	6,200,000.00	81,247.25	6,200,000.00				80,270.59
				02/08/24	02/06/25	4.740	20,000,000.00	945,402.74	20,000,000.00				965,948.16
YNB Maturity Investments													
											\$ -	\$ -	\$ -

Encumbrance Register  
FY2025

PONumber	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
252074	11	053	1000	580	239	0000	000	753	175.00	5/2/2025	Ivy Boyce	STAFF TRAVEL	Special Education
252075	11	053	1000	580	239	0000	000	753	150.00	5/2/2025	Jordan Hale	STAFF TRAVEL	Special Education
252076	11	054	2740	612	000	0000	000	054	400.00	5/5/2025	Okla Tag Of Yukon	AUTOMOTIVE & BUS SUPPLIES	Transportation
252077	11	052	1000	580	251	0000	000	752	500.00	5/6/2025	Jessica Purdum	STAFF TRAVEL	Curriculum
252078	11	412	1000	619	315	8828	000	150	30.00	5/6/2025	Okla Dept Of Career Tech	SUPPLIES AND MATERIALS	CareerTech
252079	11	013	2580	653	000	0000	000	050	948.00	5/8/2025	Procure Software LLC	TECHNOLOGY - RELATED SUPPLIES	Childcare
252080	11	541	5500	170	000	0000	210	196	325.00	5/8/2025	Grace Elliott	STIPENDS - CERTIFIED	Title II
252081	11	052	1000	653	100	0000	000	752	640.00	5/8/2025	Dell Marketing L P	TECHNOLOGY - RELATED SUPPLIES	Curriculum
252082	11	052	1000	653	100	0000	000	705	43,000.00	5/8/2025	Houghton Mifflin Harcourt Publishing Co.	TECHNOLOGY - RELATED SUPPLIES	Curriculum
252083	11	052	1000	619	100	0000	000	752	300.00	5/8/2025	Amazon	SUPPLIES AND MATERIALS	Curriculum
252084	11	052	1000	653	100	2500	000	752	2,300.00	5/8/2025	Amazon	TECHNOLOGY - RELATED SUPPLIES	Curriculum
252086	11	032	2194	641	100	1013	000	105	968.09	5/8/2025	Scholastic Inc	BOOKS (eBooks)	Curriculum
252086	11	572	2194	641	410	0000	000	110	1,356.79	5/8/2025	Scholastic Inc	BOOKS (eBooks)	Title III
252086	11	572	2194	641	410	0000	000	115	2,933.60	5/8/2025	Scholastic Inc	BOOKS (eBooks)	Title III
252086	11	572	2194	641	410	0000	000	120	1,173.44	5/8/2025	Scholastic Inc	BOOKS (eBooks)	Title III
252086	11	572	2194	641	410	0000	000	125	1,686.82	5/8/2025	Scholastic Inc	BOOKS (eBooks)	Title III
252086	11	572	2194	641	410	0000	000	130	1,796.83	5/8/2025	Scholastic Inc	BOOKS (eBooks)	Title III
252086	11	572	2194	641	410	0000	000	135	1,026.76	5/8/2025	Scholastic Inc	BOOKS (eBooks)	Title III
252087	11	053	1000	320	239	0000	000	753	5,000.00	5/8/2025	Patricia Gay Teter	PROF EDUCATION SERVICES	Special Education
252088	11	067	2580	346	000	0000	000	050	850.00	5/14/2025	Kellogg & Sovereign Consulting Llc	TECHNOLOGY RELATED TECH SERVICES	Technology
252089	11	561	2199	619	429	0000	000	061	800.95	5/14/2025	Oriental Trading Co Inc	SUPPLIES AND MATERIALS	Title VI
252090	11	052	1000	653	100	0000	000	752	300.00	5/14/2025	Amazon	TECHNOLOGY - RELATED SUPPLIES	Curriculum
252091	11	561	2199	641	429	0000	000	061	281.21	5/14/2025	Barnes & Noble Bookstores, Inc	BOOKS (eBooks)	Title VI
252094	11	031	2213	320	271	0000	000	750	3,500.00	5/16/2025	Age of Learning	PROF EDUCATION SERVICES	Professional Development
252094	11	032	1000	653	100	1013	000	105	8,100.00	5/16/2025	Age of Learning	TECHNOLOGY - RELATED SUPPLIES	Curriculum
252094	11	032	1000	653	100	1013	000	115	4,050.00	5/16/2025	Age of Learning	TECHNOLOGY - RELATED SUPPLIES	Curriculum
252094	11	032	1000	653	100	1013	000	120	6,075.00	5/16/2025	Age of Learning	TECHNOLOGY - RELATED SUPPLIES	Curriculum
252094	11	032	1000	653	100	1013	000	125	7,425.00	5/16/2025	Age of Learning	TECHNOLOGY - RELATED SUPPLIES	Curriculum
252094	11	032	1000	653	100	1013	000	130	4,275.00	5/16/2025	Age of Learning	TECHNOLOGY - RELATED SUPPLIES	Curriculum
252094	11	032	1000	653	100	1013	000	135	6,075.00	5/16/2025	Age of Learning	TECHNOLOGY - RELATED SUPPLIES	Curriculum
252095	11	081	1000	320	100	3071	000	520	70.00	5/16/2025	Billie Thomas	PROF EDUCATION SERVICES	YMS
252097	11	066	2620	420	000	0000	000	066	3,000.00	5/19/2025	ZEROREZ OKLAHOMA CITY	CLEANING SERVICES	Maintenance
252097	11	066	2620	420	000	0000	000	110	6,000.00	5/19/2025	ZEROREZ OKLAHOMA CITY	CLEANING SERVICES	Maintenance
252097	11	066	2620	420	000	0000	000	130	6,000.00	5/19/2025	ZEROREZ OKLAHOMA CITY	CLEANING SERVICES	Maintenance
252097	11	066	2620	420	000	0000	000	135	6,000.00	5/19/2025	ZEROREZ OKLAHOMA CITY	CLEANING SERVICES	Maintenance
252100	11	054	2720	432	000	0000	000	054	4,350.00	5/20/2025	Transfinder Corporation	Technology Repairs and Maintenace	Transportation
252101	11	053	1000	580	239	0000	000	753	170.00	5/20/2025	Todd Summers	STAFF TRAVEL	Special Education
252102	11	014	2199	320	000	0000	000	705	1,000.00	5/20/2025	Slrs Inc	PROF EDUCATION SERVICES	Graduation
252103	11	051	2573	860	000	0000	000	051	175.00	5/20/2025	Okla Asbo	STAFF REGISTRATIONS	Business Office
252105	11	052	1000	619	100	0000	000	752	24.00	5/27/2025	Amazon	SUPPLIES AND MATERIALS	Curriculum
252106	11	031	2213	580	271	0000	000	750	1,735.24	5/27/2025	Hilton New Orleans Riverside	STAFF TRAVEL	Professional Development
252108	11	067	2620	530	000	0000	000	067	185,000.00	5/28/2025	Cox Communications Inc	COMMUNICATION & SOFTWARE SERVICES	Technology - Fiber
252110	11	054	2720	810	000	0000	000	054	96.50	5/28/2025	Jacob Dillingham	DUES & FEES	Transportation
252111	11	031	2213	860	271	0000	000	125	495.00	5/28/2025	Action Based Learning	STAFF REGISTRATIONS	Professional Development
252112	11	041	2573	580	000	0000	000	050	587.00	5/28/2025	Keith Sinor	STAFF TRAVEL	Professional Development
252113	11	052	2720	513	425	0000	000	105	722.40	5/28/2025	Yps Transportation	STUDENT TRANSP BY OUTSIDE PERSON	Homeless

Encumbrance Register  
FY2025

PONumber	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
252113	11	052	2720	513	425	0000	000	150	585.20	5/28/2025	Yps Transportation	STUDENT TRANSP BY OUTSIDE PERSON	Homeless
252113	11	052	2720	513	425	0000	000	520	1,236.90	5/28/2025	Yps Transportation	STUDENT TRANSP BY OUTSIDE PERSON	Homeless
252114	11	046	2620	627	000	0000	000	066	8,000.00	5/28/2025	Ong	NATURAL GAS	Utilities
252116	11	046	2620	410	000	0000	000	066	10,000.00	5/28/2025	City Of Yukon	UTILITY SERVICES	Utilities
General Fund Total									<u>341,689.73</u>				
252085	21	318	2660	653	000	0000	000	705	14,623.40	5/8/2025	United Systems Llc	TECHNOLOGY - RELATED SUPPLIES	Redbud
252092	21	066	2620	656	000	0000	000	705	7,830.78	5/14/2025	United Refrigeration Inc	MACHINERY	Maintenance
252093	21	066	2620	651	000	0000	000	066	9,888.00	5/16/2025	Classic Paper Supply, Inc	APPLIANCES, Furniture and Fixtures	Maintenance
252096	21	066	2620	438	000	0000	000	066	13,319.67	5/19/2025	Pro Grade Flooring Llc	Other Building Repairs and Maintenance	Maintenance
252098	21	318	2220	651	000	0000	000	110	2,100.00	5/19/2025	Classic Paper Supply, Inc	APPLIANCES, Furniture and Fixtures	Redbud
252098	21	318	2220	651	000	0000	000	115	2,100.00	5/19/2025	Classic Paper Supply, Inc	APPLIANCES, Furniture and Fixtures	Redbud
252099	21	066	2620	438	000	0000	000	520	40,000.00	5/20/2025	Salazar Roofing & Construction Inc	Other Building Repairs and Maintenance	Maintenance
252107	21	066	2620	438	000	0000	000	705	9,800.00	5/28/2025	Stryker Asphalt and Sealcoating LLC	Other Building Repairs and Maintenance	Maintenance
252109	21	066	2620	619	000	0000	000	066	5,000.00	5/28/2025	Lowe'S Companies Inc	SUPPLIES AND MATERIALS	Maintenance
252115	21	046	2620	410	000	0000	000	054	130.00	5/28/2025	City Of Okc	UTILITY SERVICES	Utilities
252115	21	046	2620	410	000	0000	000	125	4,500.00	5/28/2025	City Of Okc	UTILITY SERVICES	Utilities
252115	21	046	2620	410	000	0000	000	150	3,000.00	5/28/2025	City Of Okc	UTILITY SERVICES	Utilities
Building Fund Total									<u>112,291.85</u>				
252104	31	251	1000	653	100	0000	000	767	2,408.40	5/27/2025	United Systems Llc	TECHNOLOGY - RELATED SUPPLIES	Technology
Bond Fund 31 Total									<u>2,408.40</u>				

PO Revisions FY2025

PO Number	Rev No.	Current Vendor	Proposed Vendor	Current Amount	Proposed Amount	Variance	Revision Date
252001	0	Walmart / Capital One Trade Credit		\$ 100.00	\$ 120.00	\$ 20.00	5/1/2025
250356	0	Ivy Boyce		\$ 1,000.00	\$ 1,079.00	\$ 79.00	5/2/2025
250155	0	Okla Tag Of Yukon		\$ 2,000.00	\$ 2,350.00	\$ 350.00	5/5/2025
250241	1	Waste Connections Of Oklahoma Inc		\$ 54,900.00	\$ 59,900.00	\$ 5,000.00	5/7/2025
250091	0	Eureka Water Co		\$ 2,000.00	\$ 3,000.00	\$ 1,000.00	5/7/2025
250257	0	Jeana Parker D/B/A		\$ 5,000.00	\$ 5,557.50	\$ 557.50	5/15/2025
250505	0	NETWORK SOLUTIONS, LLC		\$ 500.00	\$ 647.53	\$ 147.53	5/20/2025
250081	0	Ecolab		\$ 15,000.00	\$ 16,500.00	\$ 1,500.00	5/28/2025

# Oklahoma State Department of Education

## Child Nutrition Programs

### NSLP Site Claim List

- YUKON

600 Maple Street

Yukon, OK 73099

Claim Month/Year: 4/2025

<u>Name</u>	<u>Enrolled</u>	<u>B</u>	<u>SNB</u>	<u>L</u>	<u>S</u>	<u>Milk</u>	<u>Amount</u>
CENTRAL ES	375	0	1548	3919	157	0	\$16,059.95
INDEPENDENCE INTERMEDIATE SCHL	799	0	3378	9764	483	0	\$39,146.31
LAKEVIEW INTERMEDIATE SCHOOL	603	0	2931	8734	73	0	\$33,007.44
MYERS ES	412	0	2000	4978	330	0	\$21,325.83
PARKLAND ES	298	0	1269	3786	410	0	\$14,729.46
RANCHWOOD ES	471	0	2264	6096	541	0	\$22,383.68
REDSTONE INTERMEDIATE SCHOOL	744	0	3923	9980	0	0	\$34,763.05
SHEDECK ES	362	0	2993	5194	253	0	\$25,458.25
SKYVIEW ES	463	0	2176	5444	458	0	\$20,815.09
SURREY HILLS ES	746	0	3019	7838	0	0	\$24,083.67
YUKON MS	1410	0	7328	16435	0	0	\$63,895.03
YUKON HS	2896	0	4991	13874	0	0	\$49,459.83
<b>Totals: Sites Claimed: 12</b>	<b>9579</b>	<b>0</b>	<b>37820</b>	<b>96042</b>	<b>2705</b>	<b>0</b>	<b>\$365,127.59</b>

## National School Lunch Program - School Food Authority Claim Summary

09-I027 YUKON  
600 Maple Street  
Yukon, OK 73099-2533

### General Information

Date Signed	<input type="text" value="5/2/2025"/>	Revision	<input type="text" value="Original"/>
Claim Date	<input type="text" value="5/2/2025"/>	Claim Month	<input type="text" value="April"/>
Claim Year			<input type="text" value="2025"/>
Number of Days In Operation	<input type="text" value="21"/>	Number of Sites	<input type="text" value="12"/>
		Number of Children Enrolled	<input type="text" value="9579"/>

This district is claiming students who are not enrolled (i.e., visiting students, adult education students, or out-of-home placement students).

This district is claiming preprimary students who are not enrolled (preprimary children under the age of four).

Comments

### Number of Enrolled Students On Site

Free	<input type="text" value="4060"/>	Reduced	<input type="text" value="772"/>
		Paid	<input type="text" value="4698"/>

### Average Daily Participation

Breakfast	<input type="text" value="1801"/>
Lunch	<input type="text" value="4574"/>

### Adult and Contract Meals

Adult Lunches	<input type="text" value="0"/>	Contract Lunches	<input type="text" value="0"/>
Adult Snacks	<input type="text" value="0"/>	Contract Snacks	<input type="text" value="0"/>
Adult Breakfast	<input type="text" value="0"/>	Contract Breakfast	<input type="text" value="0"/>
Adult SNB	<input type="text" value="0"/>	Contract SNB	<input type="text" value="0"/>

### Provision 2

### Provision 3

### CEP

**Breakfast**

Type	Meals	Rate	Reimbursement
Free	0	\$2.37	\$0.00
Reduced	0	\$2.07	\$0.00
Paid	0	\$0.39	\$0.00
Total	0		\$0.00

**Note:** Regular breakfast served – do not include severe need breakfast (SNB) sites.

**Severe Need Breakfast**

Type	Meals	Rate	Reimbursement
Free	23232	\$2.84	\$65,978.88
Reduced	3781	\$2.54	\$9,603.74
Paid	10807	\$0.39	\$4,214.73
Total	37820		\$79,797.35

**Note:** Severe Need Breakfasts Served - Do not include Regular Breakfast sites.

**Breakfast - Sub-Totals**

Total Breakfast Reimbursement:			\$79,797.35
Total Adjustments:			\$0.00
Warrant Amount:			\$79,797.35

**Lunch**

Type	Meals	Rate	Reimbursement
Free	50061	\$4.43	\$221,770.23
Reduced	8956	\$4.03	\$36,092.68
Paid	37025	\$0.42	\$15,550.50
Performance Incentive	96042	0.09	\$8,643.78
Total	96042		\$282,057.19

**After School Snack Program (ASSP)**

**Over 50%**

Meals	Rate	Reimbursement
2705	\$1.21	\$3,273.05

**Under 50%**

**After School Snack Program Sub-Total**

Total Meals	2705	Reimbursement	\$3,273.05
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**Lunch / Snack Sub-Totals**

Total Lunch/Snack Reimbursement:			\$285,330.24
Total Adjustments:			\$0.00

Warrant Amount: \$285,330.24

Special Milk - Non Pricing

Special Milk - Option 1

Special Milk - Option 2

Special Milk - Sub-Totals

**NSLP SFA Summary Total**

\$365,127.59

**Advances and Payments**

Advance Amount	<u>\$0.00</u>	Adjusted Amount	<u>\$0.00</u>
Payment Plan Amount	<u>\$0.00</u>	Previous Claim Amount	<u>\$0.00</u>
Amount Paid	<u>\$365,127.59</u>		

**Claim Management**

- Submit
- Print Disbursement
- Claims
- Print Claim Summary
- Use 60 Day Exception
- Process Claims
- Print Site Summary
- Override 60 Day Exception
- Unsubmit SFA Claim

If you have questions or need assistance, please contact our office at 405-521-3327.

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**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
May 2, 2025

**TOPIC:** Patricia Gay Teter, for Speech Therapy

**RATIONALE FOR RECOMMENDATION:** This is a renewal contract with Patricia Gay Teter, for Speech Service provided to Yukon Public Schools.

**FISCAL NOTE:** This is a renewal contract for Speech Therapy for Yukon Public Schools at the rate of \$60.00 per hour. No noted changes from the past year.

**CONTACT PERSON:** **Amy Beams, Executive Director of Special Services**  
**Jalonda Bengs, Assistant Director of Special Services**



# Contract Agreement for Speech-Language Pathology Services

This Agreement is entered into for the 2025-2026 school year between Patricia 'Gay' Teter and Yukon public Schools of Canadian County, Oklahoma.

1. Purpose of Agreement: District has need for Patricia Teter, The Provider, to provide Speech-Language Pathology services that cannot be performed by district's employees.
2. Terms of Agreement: This agreement is in effect for the regular and extended (2025-2026) school year. The parties may renew the agreement for subsequent fiscal years upon mutual ratification.
3. Obligations of the Provider: Patricia Teter shall provide Speech-Language Pathology services for the district according to the terms of this agreement, the needs of the district, the needs of students to be served. The Provider will comply with all Federal, State and Local regulations concerning IDEA and maintenance of Confidentiality. Professional services rendered by the Provider include the following:
  - a. Develop and implement Individual Education Programs for students who qualify for speech therapy according to the Oklahoma State Department of Education which may include direct individual or group therapy, consulting, and or monitoring of progress.
  - b. Confer with appropriate personnel about student services/needs.
  - c. Make recommendations regarding service delivery and the student's need to the IEP team for team consensus.
  - d. The Provider will attend meetings, such as IEP meetings and conferences, given adequate notice, as they are able, and the Provider is notified that their attendance is requested.
  - e. Prepare and maintain appropriate professional records and reports for all students under provider's care, which may include developing IEPs, progress reports, notes and data on students, and Medicaid billing requirements.
  - f. Provide consultation to classroom staff regarding needs of the students and supervise speech paraprofessionals, e.g. SLPAs, if applicable.
4. Compensation and Status: The Provider is not an employee of the district. The Provider will be responsible for all applicable taxes and withholdings. District will not provide health, dental, disability, life, unemployment, workers compensation, or any other insurances or benefits. The provider shall be paid an hourly rate of \$60.00 per hour for services provided

on-site, billed in 1-hour increments for professional services listed above in Obligations of Provider.

5. Calculation of Time Worked: The Provider shall maintain time sheets and shall submit time sheets monthly to the person designated by district as its representative. District's representative shall be responsible for verifying and approving hours worked.
6. Termination of agreement: Either party may terminate this agreement thirty (30) days from written notice to the other. In the event services are terminated, the district shall only be liable for those hours actually worked.
7. Policies and procedures: The Provider will comply with any applicable regulations, and with the district's policies and procedures.
8. Materials and equipment: Any materials/supplies/equipment (i.e.. Computers, phones, etc.)/test and test protocols related to compliance with OSDE policies and procedures are the responsibility of the district.
9. Location of Services and Population: The Provider will provide Speech-Language therapy services to students enrolled in Yukon Public Schools during school hours at days and times agreed upon by the mutual parties.
10. Miscellaneous: This Agreement shall be governed and interpreted according to the law of the State of Oklahoma.

IN WITNESS HEREOF, (Yukon Public Schools) ACCEPTS THE TERMS SET FORTH IN THIS AGREEMENT DATED, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2025, AND EFFECTIVE IMMEDIATELY UPON EXECUTION OF THIS AGREEMENT.

BY: \_\_\_\_\_, School District Representative

DATE: \_\_\_\_\_

BY: Patricia G. Jeter m.s. cc 5/1/25 Provider Representative

DATE: 5/1/25

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
May 5, 2025

**TOPIC: Renewal Contract with SLRS (Sign Language Resources Services, Inc.) for Interpreter services for School Year 2025-26.**

**RATIONALE FOR RECOMMENDATION:** This is a continuing contract for providing interpreters for our Hearing Impaired students when our employed interpreters have to be absent.

**FISCAL NOTE:** This renewal contract is with no notable changes from the past school year.

**CONTACT PERSON: Amy Beams, Executive Director of Special Services**  
**Jalonda Bengs, Assistant Director of Special Services**





Sign Language Resource Services, Inc.

# Service Agreement

Company:  
Yukon Public Schools

Created: 4/23/24

Billing Dept:

Acct #  
YUKON-3161  
AP POC:

Billing Address:  
600 Maple

AP Phone:  
Please provide  
AP Email:  
donna.mcgee@yukonps.com

Yukon                      OK 73099  
Accounts Payable

Agreement between SLRS- Sign Language Resource Services, Inc., hereafter referred to as "SLRS" and the entity shown above, hereafter referred to as "Company." RATES AND POLICIES ARE SUBJECT TO CHANGE WITHOUT NOTICE. SLRS provides services as requested, and when available. PEAK seasons are January - May and September - Thanksgiving. During these times, interpreters' schedules are typically booked 2 weeks out. Please provide as much notice as possible. We will always attempt to fill last minute requests.

**QUANTITY/TEAM:** It is the goal of SLRS to provide highly qualified interpreters for each individual request. Typically, an assignment of up to 1.5 hours can be accomplished using 1 interpreter. Most assignments exceeding 1.5 hours of continuous language processing will require 2 interpreters working together as a team. Some assignments will require a team no matter the length based on the information being processed, i.e., legal, and traumatic situations. SLRS will determine the number of interpreters needed per request. In the event SLRS does not provide all necessary interpreters (the Company provides its own teaming interpreter) and for whatever reason the Company's interpreter(s) is late, absent, or is unqualified, the assignment will be canceled, and the Company will be billed the entire booked time.

**MINIMUM CHARGE:** Applies to all requests, per interpreter. Minimum charge covers requests up to one hundred and twenty (120) minutes or two (2) hours. Bookings which exceed two (2) hours will be billed the minimum charge for the first two (2) hours, and the appropriate hourly rate thereafter.

**SHORT NOTICE:** An additional \$10 per hour (\$20 minimum) will be charged for all non-emergency/urgent requests ordered with less than 24 business hours' notice.

**SPECIALTY INTERPRETING:** An additional amount of \$30 per minimum and \$15.00 per hour will be added to all rates, per interpreter, where specialized interpreting is necessary. Specialized services include CDI/DI (Deaf interpreter), Tactile, Deaf-Blind, etc.

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**REGULAR: 8:00 AM-5:00 PM, Monday-Friday**

**Onsite:** \$170.00 minimum, \$85.00 hourly | **Virtual:** \$176.00 minimum, \$88.00 hourly

**AFTER HOUR: 5:00 PM-8:00 AM, Monday-Friday, weekends**

**Onsite:** \$256.00 minimum, \$128.00 hourly | **Virtual:** \$262.00 minimum, \$131.00 hourly

**LEGAL: 8:00 AM- 5:00 PM, Monday-Friday**

**Onsite:** \$220.00 minimum, \$110.00 hourly | **Virtual:** \$226.00 minimum, \$113.00 hourly

**AFTER HOUR LEGAL: 5:00 PM-8:00 AM, Monday-Friday, weekends**

**Onsite:** \$330.00 minimum, \$165.00 hourly | **Virtual:** \$336.00 minimum, \$168 hourly

**EMERGENCY/URGENT: After hours or urgent no-notice requests**



Sign Language Resource Services, Inc.

## Service Agreement

**Onsite:** \$340.00 minimum, \$170.00 hourly | **Virtual:** \$346.00 minimum, \$173.00 hourly

**EMERGENCY LEGAL: *Legal Emergency/Urgent orders***

**Onsite:** \$390.00 minimum, \$195.00 hourly | **Virtual:** \$396.00 minimum, \$198.00 hourly

**HOLIDAY: *(New Year, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas)***

**Onsite:** \$426.00 minimum, \$213.00 hourly | **Virtual:** \$432.00 minimum, \$216.00 hourly

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**MILEAGE & EXPENSES:** Company will be billed each interpreter's mileage to and from the assignment in accordance with the IRS standard mileage reimbursement rate per mile, as well as assignment related expenses incurred, typically parking, tolls, etc.

**TRAVEL TIME CHARGES:** (interpreter travels 100 miles or more round trip): Assignment sites outside large metropolitans should expect travel time charges. SLRS uses a Google Maps addon to calculate the interpreter's time necessary to travel to the assignment site and back. The booked time will include the entire block of time: (travel to the site + minimum charge (2 hours), and the travel time back). If canceled in less than 24 business hours (see CANCELLATION POLICY), the entire booked time (travel + appointment time) will be charged.

**CONFIDENTIALITY:** All interpreters are required to keep all assignment related information strictly confidential and to abide by the RID Code of Professional Conduct. All independent contractors have a Business Associate Agreement with SLRS.

**NON-COMPETITION & Business Associate Agreement (BAA):** The Company will not pursue hiring or contracting with SLRS interpreters directly. Interpreters sent by SLRS must be booked through SLRS. When necessary, the Company will provide SLRS a BAA according to and consistent with HIPAA requirements. The Company is responsible for HIPAA compliance as is required by applicable laws and regulations. SLRS is responsible for compliance with the provisions and obligations set forth in the BAA and by applicable laws and regulations executed by the parties. Each party will only be held responsible or liable for compliance with the requirements of HIPAA or the BAA obligations that apply to them. Neither will be held responsible for complying with the legal and regulatory obligations of the other party.

**CANCELLATION POLICY (strictly upheld):** SLRS incurs the cost of interpreting services if services are canceled with less than 24 business hours' notice. Assignments canceled less than 24 business hours from the assignment start time will be charged the entire booked time. This includes, but is not limited to, services are not wanted or needed, appointments are rescheduled, the time/date is adjusted, etc. NO EXCEPTIONS. The cancellation policy goes into effect the moment an order is taken by SLRS. Canceling services must be done through SLRS office personnel only (not the interpreter), or by emailing SLRS at [contact@SLRSinc.com](mailto:contact@SLRSinc.com) (retrieved during normal business hours). Office hours can be found at [SLRSinc.com/contact](http://SLRSinc.com/contact).

**PAYMENT:** Company will not pay or be invoiced from the interpreter. SLRS processes accounts weekly and will send the company an electronic invoice. Payments made by mail will be sent to PO Box 7 Edmond, OK 73083. SLRS accepts Visa, Master Card, Discover, American Express, PO's and checks. Payment is due upon receipt of invoice, made payable to "SLRS Inc." Company will be charged a \$10.00 or 1.5% (whichever is greater and to the extent allowed by law) late fee, per 30 days. Accounts over 120 days will be charged a \$50 collection fee and sent to an outside collection agency. \$30.00 fee for returned checks or ACH. You can set up recurring credit card payments by calling our office. By signing this agreement, you give SLRS permission to store your credit card information, if provided, on our secure credit card processing platform.



Sign Language Resource Services, Inc.

# Service Agreement

Each party represents and warrants to the other that it is not excluded from participation in any Federal Health Care Programs; debarred, suspended, or otherwise excluded from participating in any other federal or state procurement or non-procurement program or activity; or designated a Specially.

Designated National or Blocked Person by the Office of Foreign Asset Control of the U.S. Department of Treasury. Each party further represents and warrants that to the party's knowledge, there are no pending or threatened governmental investigations that may lead to such exclusion. Each party shall notify the other in writing upon the commencement of any such exclusion or investigation immediately upon receiving first notice of such exclusion or investigation. Each party shall have the right to terminate this Agreement immediately upon learning of any such exclusion and shall be kept informed of the status of any such investigation.

Either party may cancel this agreement at any time without cause by providing 10 days' written notice to the other party. By signing below, the Company Representative, being a person of authority representing Company and with the authority to carry out compliance of these terms, has read and understands the above defined rates, policies & procedures and will abide by them as outlined.

---

Company Representative Signature                      print name, and title                      Date

SLRS:

SNichols                      Stephanie Nichols, CEO

3/12/2025

SLRS Signature                      print name, and title                      Date



Sign Language Resource Services, Inc.

# Service Agreement

**ITEM FOR INFORMATION**  
**Board of Education Meeting**  
**May 6, 2025**

**TOPIC: Renewal** Contract with Oklahoma Hearing Solutions, LLC for Audiological Services for School year 2025-26

**RATIONALE FOR RECOMMENDATION:** Renewal Contract to provide services as needed for hearing impaired students. Additional services made available from the past years. No noted changes from the past years.

**FISCAL NOTE:** Purchase Requisitions for services will be submitted as needed.

**CONTACT PERSON:** **Amy Beams, Executive Director of Special Services**  
**Jalonda Bengs, Assistant Director of Special Services**



**AUDIOLOGY SERVICE CONTRACT  
FOR THE YUKON PUBLIC SCHOOL DISTRICT**

Oklahoma Hearing Solutions is proposing the following audiological service contract for the 2025-2026 school year in the Yukon School District.

These services may include:

◆ Hearing Evaluation (in our office)	\$ 60.00
◆ Hearing Aid Evaluation	\$ 60.00
◆ Hearing Aid Evaluation (on-site) **	\$ 90.00
◆ Central Auditory Processing (CAP) Evaluation	\$175.00
◆ Otoacoustic Emissions (OAE)	\$ 30.00
◆ Tympanometry	\$ 15.00
◆ FM Unit Fitting	\$ 75.00
◆ FM Unit / Equipment Check	\$ 30.00 per unit
◆ Earmolds	\$ 65.00
◆ Hearing Aid Repairs (with 6 month warranty)	Cost + 30%
◆ Equipment Repair and/or Parts	Cost + 30%
◆ Hearing Aid Accessories and/or Parts	Cost + 30%
◆ In-service Training / Consultation **	\$ 75.00 per hour
◆ Additional Visits with Students **	\$ 75.00 per hour

\*\* Mileage added for on-site services at the rate of \$ .45 per mile

Other services, equipment, and/or products are available with pricing upon request.

The effective dates of this agreement are July 1, 2025 to June 30, 2026. Should any invoice be left unpaid in excess of 60 days, it will be subject to possible finance charges. Either party may cancel this agreement with written notice at any time.

  
\_\_\_\_\_  
Jim Laxton

Oklahoma Hearing Solutions, LLC  
DBA: Fine Hearing Care

4/24/2025  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Name:  
Yukon Public Schools

\_\_\_\_\_  
Date

**AUDIOLOGY SERVICE CONTRACT  
FOR THE YUKON PUBLIC SCHOOL DISTRICT**

Oklahoma Hearing Solutions is proposing the following audiological service contract for the 2025-2026 school year in the Yukon School District.

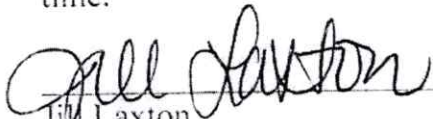
These services may include:

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◆ Hearing Aid Evaluation	\$ 60.00
◆ Hearing Aid Evaluation (on-site) **	\$ 90.00
◆ Central Auditory Processing (CAP) Evaluation	\$175.00
◆ Otoacoustic Emissions (OAE)	\$ 30.00
◆ Tympanometry	\$ 15.00
◆ FM Unit Fitting	\$ 75.00
◆ FM Unit / Equipment Check	\$ 30.00 per unit
◆ Earmolds	\$ 65.00
◆ Hearing Aid Repairs (with 6 month warranty)	Cost + 30%
◆ Equipment Repair and/or Parts	Cost + 30%
◆ Hearing Aid Accessories and/or Parts	Cost + 30%
◆ In-service Training / Consultation **	\$ 75.00 per hour
◆ Additional Visits with Students **	\$ 75.00 per hour

\*\* Mileage added for on-site services at the rate of \$ .45 per mile

Other services, equipment, and/or products are available with pricing upon request.

The effective dates of this agreement are July 1, 2025 to June 30, 2026. Should any invoice be left unpaid in excess of 60 days, it will be subject to possible finance charges. Either party may cancel this agreement with written notice at any time.

  
 Jill Laxton  
 Oklahoma Hearing Solutions, LLC  
 DBA: Fine Hearing Care

4/24/2025  
 Date

\_\_\_\_\_  
 Name:  
 Yukon Public Schools

\_\_\_\_\_  
 Date

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**May 9, 2025**

**TOPIC:** Renewal of Contractual Agreement with the Oklahoma Department of Rehabilitation Services

**RATIONALE FOR RECOMMENDATION:** The purpose of this renewal contract is to extend the contract from June 30,2025 to September 30, 2025 and to provide transition services from school to post school activity and employment for students. “Transition School-To-Work” (Work Study).

**FISCAL NOTE:** In Consideration of the satisfactory performance of said services, the DRS agrees to provide a plan for Vocational Rehabilitation Services to implement the Transition from School-to-Work (See Contract for details)

**CONTACT PERSON:** Amy Beams, Executive Director of Special Services  
Jalonda Bengs, Assistant Director of Special Services



**STATE OF OKLAHOMA  
DEPARTMENT OF REHABILITATION SERVICES  
SCHOOL WORK STUDY**

**FIRST AMENDMENT  
TO  
CONTRACT NO. 2500364**

This first amendment, **consisting of two (2) pages** (the "Amendment"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

**YUKON PUBLIC SCHOOLS  
600 MAPLE AVE  
YUKON, OK 73099-2533**

("Contractor"). This first amendment:

- extends the contract period end date set forth in section I (Contract Period) from June 30, 2025 to September 30, 2025. AND
- increases the reimbursement cost for background checks in Compensation Section III (A), from \$50.00 to \$58.25; AND
- adds the following term to the original contract's Section IV (Standard Terms):

**IV. Standard Terms**

**BB. Offender List Registration Declaration and Compliance with 57 O.S. § 589 and 70 O.S. § 6-101.48**

This section applies to contractors who provide services to persons under eighteen (18) years of age or who provide services on the premises of the Oklahoma School for the Blind (OSB) or the Oklahoma School for the Deaf (OSD).

**Offender List Registration Declaration**

The Contractor's signing authority for the Contract hereby states under penalty of perjury under the laws of Oklahoma that the foregoing is true and correct:

1. I am the Contractor OR I am the duly authorized representative of the

Contractor; and

2. Neither the Contractor nor any employee of the Contractor, nor any subcontractor or employee of a subcontractor, who provides services to persons under the age of eighteen (18) years pursuant to the terms of this contract, or who works on the premises of OSB or OSD, is currently required to register under the provisions of the

Oklahoma Sex Offenders Registration Act (57 O.S. §§ 581 *et seq.*) or the Mary Rippe Violent Crime Offenders Registration Act (57 O.S. §§ 591 *et seq.*).

Compliance with 57 O.S. § 589 and 70 O.S. § 6-101.48

As applicable, Contractor shall comply with all requirements provided for at 57 O.S. § 589 and 70 O.S. § 6-101.48.

This first amendment, along with the Contract, shall constitute the Amended Contract. The effective date shall be the First Amendment's latest date of signature. All other terms and conditions of the Contract shall remain in effect for the duration of the Amended Contract.

**Signatures**

For the faithful performance of the terms of the Contract, the parties hereto, in their official capacities stated, affix their signatures.

Oklahoma Department of  
Rehabilitation Services

Kathy Lowry                      12/11/2024  
Signature                              Date

Kathy Lowry, CPO  
Print Name

Manager/Compliance Officer  
Title

Contractor

Amy Beams                      12/11/2024  
Signature                              Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contact Person              Telephone

AMY.BEAMS@YUKONPS.COM  
Contractor's Email Address









# FY2025SWS Amendment YUKON PUBLIC SCHOOLS

Final Audit Report

2024-12-11

Created:	2024-12-11
By:	Chris Compton (CCompton@okdrs.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMfngY6zE5G8af3PSPmdW7f8XRhWJmHEm

## "FY2025SWS Amendment YUKON PUBLIC SCHOOLS" History

-  Document created by Chris Compton (CCompton@okdrs.gov)  
2024-12-11 - 1:34:33 PM GMT
-  Document emailed to Amy Beams (amy.beams@yukonps.com) for signature  
2024-12-11 - 1:34:35 PM GMT
-  Email viewed by Amy Beams (amy.beams@yukonps.com)  
2024-12-11 - 10:04:15 PM GMT
-  Document e-signed by Amy Beams (amy.beams@yukonps.com)  
Signature Date: 2024-12-11 - 10:04:36 PM GMT - Time Source: server
-  Document emailed to Kathy Lowry (klowry@okdrs.gov) for signature  
2024-12-11 - 10:04:38 PM GMT
-  Email viewed by Kathy Lowry (klowry@okdrs.gov)  
2024-12-11 - 10:06:28 PM GMT
-  Document e-signed by Kathy Lowry (klowry@okdrs.gov)  
Signature Date: 2024-12-11 - 10:06:40 PM GMT - Time Source: server
-  Agreement completed.  
2024-12-11 - 10:06:40 PM GMT

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**May 9, 2025**

**TOPIC:** Renewal of Contractual Agreement with the Oklahoma Department of Rehabilitation Services

**RATIONALE FOR RECOMMENDATION:** The purpose of this renewal contract is to extend the contract from June 30,2025 to September 30, 2025 and to provide transition services from school to post school activity and employment for students. “Transition School-To-Work” (Work Study).

**FISCAL NOTE:** In Consideration of the satisfactory performance of said services, the DRS agrees to provide a plan for Vocational Rehabilitation Services to implement the Transition from School-to-Work (See Contract for details)

**CONTACT PERSON:** Amy Beams, Executive Director of Special Services  
Jalonda Bengs, Assistant Director of Special Services



**STATE OF OKLAHOMA  
DEPARTMENT OF REHABILITATION SERVICES  
SCHOOL WORK STUDY**

**FIRST AMENDMENT  
TO  
CONTRACT NO. 2500364**

This first amendment, **consisting of two (2) pages** (the "Amendment"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

**YUKON PUBLIC SCHOOLS  
600 MAPLE AVE  
YUKON, OK 73099-2533**

("Contractor"). This first amendment:

- extends the contract period end date set forth in section I (Contract Period) from June 30, 2025 to September 30, 2025. AND
- increases the reimbursement cost for background checks in Compensation Section III (A), from \$50.00 to \$58.25; AND
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2. Neither the Contractor nor any employee of the Contractor, nor any subcontractor or employee of a subcontractor, who provides services to persons under the age of eighteen (18) years pursuant to the terms of this contract, or who works on the premises of OSB or OSD, is currently required to register under the provisions of the

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**Signatures**

For the faithful performance of the terms of the Contract, the parties hereto, in their official capacities stated, affix their signatures.

Oklahoma Department of  
Rehabilitation Services

Kathy Lowry                      12/11/2024  
Signature                              Date

Kathy Lowry, CPO  
Print Name

Manager/Compliance Officer  
Title

Contractor

Amy Beams                      12/11/2024  
Signature                              Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contact Person              Telephone

AMY.BEAMS@YUKONPS.COM  
Contractor's Email Address

# FY2025SWS Amendment YUKON PUBLIC SCHOOLS

Final Audit Report

2024-12-11

Created:	2024-12-11
By:	Chris Compton (CCompton@okdrs.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMfngY6zE5G8af3PSPmdW7f8XRhWJmHEm

## "FY2025SWS Amendment YUKON PUBLIC SCHOOLS" History

-  Document created by Chris Compton (CCompton@okdrs.gov)  
2024-12-11 - 1:34:33 PM GMT
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2024-12-11 - 10:04:15 PM GMT
-  Document e-signed by Amy Beams (amy.beams@yukonps.com)  
Signature Date: 2024-12-11 - 10:04:36 PM GMT - Time Source: server
-  Document emailed to Kathy Lowry (klowry@okdrs.gov) for signature  
2024-12-11 - 10:04:38 PM GMT
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-  Document e-signed by Kathy Lowry (klowry@okdrs.gov)  
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**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**May 9, 2025**

**TOPIC:** Renewal of Contractual Agreement with the Oklahoma Department of Rehabilitation Services

**RATIONALE FOR RECOMMENDATION:** The purpose of this renewal contract to extent the current dates from June 30, 2025 to September 30, 2025 to perform employment training for students. “Work Adjustment Training” (WAT).

**FISCAL NOTE:** In Consideration of the satisfactory performance of said services, the DRS agrees to pay the contractor as per the amounts set forth in the contract. (See Contract for details).

**CONTACT PERSON:** Amy Beams, Executive Director of Special Services  
Jalonda Bengs, Assistant Director of Special Services



**STATE OF OKLAHOMA DEPARTMENT OF  
REHABILITATION SERVICES  
WORK ADJUSTMENT TRAINING**

**FIRST AMENDMENT  
TO  
CONTRACT NO. 2500233**

This first amendment, consisting of two (2) pages (the "Amendment"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

**YUKON PUBLIC SCHOOLS  
600 MAPLE  
YUKON, OK 73099-2533**

("Contractor"). This first amendment:

- extends the contract period end date set forth in section I (Contract Period) from June 30, 2025 to September 30, 2025. AND
- adds the following term to the original contract's section IV (Standard Terms):

**IV. Standard Terms**

**BB. Offender List Registration Declaration and Compliance with 57 O.S. § 589 and 70 O.S. § 6-101.48**

This section applies to contractors who provide services to persons under eighteen (18) years of age or who provide services on the premises of the Oklahoma School for the Blind (OSB) or the Oklahoma School for the Deaf (OSD).

**Offender List Registration Declaration**

The Contractor's signing authority for the Contract hereby states under penalty of perjury under the laws of Oklahoma that the foregoing is true and correct:

1. I am the Contractor OR I am the duly authorized representative of the Contractor; and

2. Neither the Contractor nor any employee of the Contractor, nor any subcontractor or employee of a subcontractor, who provides services to persons under the age of eighteen (18) years pursuant to the terms of this contract, or who works on the premises of OSB or OSD, is currently required to register under the provisions of the

Oklahoma Sex Offenders Registration Act (57 O.S. §§ 581 *et seq.*) or the Mary Rippy Violent Crime Offenders Registration Act (57 O.S. §§ 591 *et seq.*).

Compliance with 57 O.S. § 589 and 70 O.S. § 6-101.48

As applicable, Contractor shall comply with all requirements provided for at 57 O.S. § 589 and 70 O.S. § 6-101.48.

This first amendment, along with the Contract, shall constitute the Amended Contract. The effective date shall be the First Amendment's latest date of signature. All other terms and conditions of the Contract shall remain in effect for the duration of the Amended Contract.

**Signatures**

For the faithful performance of the terms of the Contract, the parties hereto, in their official capacities stated, affix their signatures.

Oklahoma Department of  
Rehabilitation Services

Kathy Lowry                      02/04/25  
Signature                              Date

Kathy Lowry, CPO  
Print Name

Manager/Compliance Officer  
Title

Contractor

Amy Beams                      02/04/25  
Signature                              Date

Amy Beams  
Print Name

Executive Director of Special Se  
Title

Amy Beams                      405350-13  
Contact Person                      Telephone

amy.beams@yukonps.com  
Contractor's Email Address








# FY2025WAT Amendment YUKON PUBLIC SCHOOLS

Final Audit Report

2025-02-04

Created:	2025-02-04
By:	Kevin Randall (krandall@okdrs.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAemCdSMowYOTKAF_mNAX9611xB1Optjf

## "FY2025WAT Amendment YUKON PUBLIC SCHOOLS" History

-  Document created by Kevin Randall (krandall@okdrs.gov)  
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-  Agreement completed.  
2025-02-04 - 8:14:39 PM GMT



**TERMS AND CONDITIONS FOR SERVICES**

This agreement is made as of the 1st day of July 2025, by and between **THE COMPLIANCE RESOURCE GROUP, Inc.**, herein known as "CRG" and **YUKON PUBLIC SCHOOLS TRANSPORTATION DEPARTMENT** herein known as "Client".

**TERM.**

The Initial Term of this Agreement shall be for the 2025-26 school year. Thereafter, this Agreement will renew at the end of the Initial Term and will continue in effect on an Extended Term basis. Either party may cancel this Agreement on thirty (30)-days written notice to the other party by certified mail, return receipt requested, or personal delivery with a signed receipt from the other party.

**SERVICES.**

CRG is a "Third Party Administrator" (TPA) for substance abuse testing programs, and on behalf of the Client and when notified to do so by the Client or the Client's designee, will provide drug and alcohol testing services for clients of the named Client.

**PAYMENT SCHEDULE.**

All payments are due in Oklahoma County, OK, within thirty (30) days of the invoice date. Invoices are past due when payment is not received within thirty (30) days of the invoice date. All past due payments may be subject to an additional interest and service charge calculated at the rate of one and one-half percent (1.5%) per month from the date the invoice becomes past due until the payment is received by CRG. If it should become necessary to turn this account to a third party for collection, the client is liable for the cost of such collection, including any legal costs.

**CONFIDENTIALITY.**

CRG understands the confidential nature of substance abuse testing and agrees to take reasonable steps to ensure that information concerning tests shall be communicated **ONLY** to the persons listed in this Agreement without written authorization from Client.

**UNAVOIDABLE EVENTS.**

In no event shall CRG have any liability to the Client for any failure or delay in performance which results from or is due to, directly or indirectly and in whole or in part, any causes or circumstances beyond the reasonable control of CRG.

**GOVERNING LAW.**

This Agreement has been executed and delivered in, and shall be construed and enforced in accordance with the laws of the State of Oklahoma. This Agreement may be amended only by any instrument in writing signed by all parties.

**PRICES.**

<b>DOT Urine Drug Screen.....</b>	<b>\$50.00 ea*</b>
<b>Breath Alcohol Test w/Confirmation.....</b>	<b>\$25.00 ea*</b>
<b>FMCSA Driver Fitness for Duty Exam.....</b>	<b>\$65.00 ea*</b>
<b>OK Dept. of Education Bus Driver Physical Exam.....</b>	<b>\$40.00 ea*</b>
<b>DOT Program Administration Service Annual Enrollment.....</b>	<b>\$7.50 per driver*</b>

**ENTIRE AGREEMENT.**

This Agreement supersedes all previous agreements between these parties and constitutes the entire agreement between the parties concerning the subject matter herein.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of this 1st day of July 2025.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
COMPANY REPRESENTATIVE (Printed, Typed Name)

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
(Signature)

*Jim Tedrow (ASCP)*  
\_\_\_\_\_  
Jim Tedrow, MT (ASCP)  
The Compliance Resource Group, Inc.

**President**  
\_\_\_\_\_  
TITLE



May 1, 2025

Yukon Public School  
600 Maple Street  
Yukon, OK 73099

Dear Dr. Simeroth:

My Name is Misty Corwin, Education Manger for the Cheyenne & Arapaho Head Start. We have a Head Start Center located in Concho, OK and we do have children coming from the Yukon area. We refer children to the Yukon Public School District for further testing when they fail our screenings. The Office of Head Start does require we have Memorandum of Understandings with the school districts in which our centers are located. Please find attached is the Memorandum of Understanding for the school year 2025-2026; please look over, check the appropriate places, sign and return to the Head Start Program. If you have any questions or would like to speak with me, my office number is 405-422-7632.

Sincerely,

Misty Corwin  
Cheyenne & Arapaho Head Start



**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CHEYENNE & ARAPAHO HEAD START PROGRAM**  
**AND**  
**YUKON PUBLIC SCHOOL**  
**S.Y. 2025-2026**

Agreement between Yukon Public School District hereinafter referred to as the local education agency (LEA), and the Cheyenne & Arapaho Head Start Program hereinafter referred to as the local Head Start Program. The following information states the roles and responsibilities of parties regarding the Cheyenne & Arapaho Head Start eligible children ages three through five identified as having disabilities in accordance with procedures established by the Oklahoma State Department of Education, Special Education Services) (OSDE/SES) and by the Head Start Program Performance Standards (45 CFR 1302.63 and 640(d)(2) of the Head Start Act). These regulations are promulgated under federal and state laws governing the education of children with disabilities.

This agreement is to describe the responsibilities of each entity, outline areas of cooperation, and provide guidance for local cooperation, and coordination between and among all aforementioned parties in the implementation in the Individuals with Disabilities Education Act (IDEA) Amendments of 1997 (34 CFR300), Head Start Performance Standards and the Improving Head Start for School Readiness Act of 2007. Pertinent contact information for all agencies is included in Attachment A.

I. LEA RESPONSIBILITIES

- A. The LEA ensures that IDEA Part B, Section 619, (preschool) funds received for the provision of services to eligible children with disabilities ages three through five are served in the Head Start Program are expended in accordance with the requirements of IDEA. Funds may be used for, but are not limited to, the following: cost of evaluation:

materials and supplies: contractual agreement for services when the Head Start Program has qualified providers for IDEA Individualized Education Program (IEP) services.

- B. Upon referral from the Head Start Disabilities Service Manager or designee; the LEA shall provide a multidisciplinary team evaluation, when appropriate for determination of the need for special education and related services under IDEA.
- C. The LEA shall be responsible for the provision of procedural safe guards including due process and mediation procedures for any child determined to be eligible under the IDEA and enrolled in the Head Start Program.
- D. The LEA shall provide, through prior written notices of meetings, that the appropriate Head Start Program representative be directly involved and receive appropriate documentation throughout the process of referral, evaluation, IEP development, and/or placement of children with disabilities of children enrolled in the Head Start Program.
- E. The LEA shall ensure the provision of appropriate special education and related services to those eligible children with disabilities under IDEA enrolled the Head Start Program. All IDEA services for which the child is eligible will be documented on the IEP with the responsible person(s)/agency specified for the provision of each service.
- F. The LEA will maintain and submit to the OSDE/SES the annual child count of IDEA eligible preschool children with disabilities served in the LEA and by the Head Start Program

## II. LOCAL HEAD STARTS RESPONSIBILITIES

- A. The Head start shall provide screenings and assessments for all children enrolled in the Head start as required by the Head Start Performance standards 45 CFR 1302.42 and 1302.60, participate in the Child Find activities under the IDEA with the LEA, and in coordination with the LEA shall provide parents with their rights under these programs.
- B. The Head Start shall provide all Head start services to any child enrolled in the Head start who meets eligibility requirements in accordance with the Head Start Performance Standards.
- C. Head Start will provide a permission slip from parents to be a part of the team. A Head start representative will participate in the LEA referral procedures, multidisciplinary evaluation, IEP development; implementation of the portions of the IEP's identified for the Head Start Program, and the IEP review as appropriate.
- D. If a child does not meet the eligibility criteria established by OSDA/SES under the IDEA, but meets one or more of the eligibility criteria in the Head Start Performance Standards 45 CFR 1302.61 then a Head start managed IEP shall be developed for the child.
- E. When a head Start initiates and develops a Head Start managed IEP, Head Start must invite in writing the participation of a representative of the LEA. Head Start Performance Standards 45 CFR 1302.61 requirements for parent involvement and notification must also be followed for IEP meetings initiated by the Head Start Program. When the Head Start develops Head Start managed IEP's, family goals and objectives for the child must be addressed.
- F. The Head Start will provide support systems for families and children with disabilities through training, information dissemination and involvement in the program as well as collaboration with the LEA and other community services.

- G. The Head Start Disabilities Service Manager or designee shall work with the LEA for assurance of collaboration and coordination of services to preschool children with disabilities.
- H. The Head Start will provide the number of children receiving IEP services under the IDEA to the LEA for the child count report by October 1<sup>st</sup> annually.
- I. The Head Start agrees to provide and participate with the LEA in joint training of staff and parents as appropriate.

### III. COORDINATION OF REQUIRED PAPER WORK

To coordinate paper work required by the Head Start and the LEA special education program, the following process will be utilized.

- A. Parental consent must be obtained by the Head Start Program prior to referral to the LEA.
- B. The Head start or the LEA will obtain parental consent for exchange of information between the two programs through use of the State of Oklahoma Standard Form: Consent for release of Confidential Information.
- C. The Head Stat will release results of vision, hearing, developmental health, and speech screenings as well as other relevant information as part of the Head start referral process developed in conjunction with the LEA.
- D. When the Head Start refers a child for a multidisciplinary evaluation to the LEA, the LEA will first obtain parental consent, with assistance of the Head Start personnel as needed.
- E. The LEA's special education program, with parental consent, will release copies of IDEA IEP's, multidisciplinary evaluations, multidisciplinary and eligibility team summary, necessary special education records and documentation of services provided to the Head Start.
- F. All personally identifiable information collected, used or maintained by the Head Stat will be kept in a secure manner, which prevents unauthorized access, in a central location adhering to confidentiality under the Family Education rights and Privacy Act (EFERPA) and state laws.

### V. CORRDINATION OF SCREENINGS

In the coordination of screenings between the Head Start and the LEA special education program, the following process is agreed upon:

- A. The LEA special education program and the Head start will determine designated program personnel to be responsible for conducting screenings within each program to collaboratively implement requirements of IDEA and Head Start Performance Standards (45 CFR 1302 Subpart F).
- B. This agreement will include the following time frame for completion of screenings or transfer of information. The time includes the 45 calendar days' timeline for screening all children enrolled in the Head Start as mandated in the Head Start Performance Standards (45 CFR 1302 Subpart F).

One or more of the following methods has been considered: (check one or more as appropriate)

\_\_\_\_ 1. Joint screening – Screening will be conducted simultaneously by Head Start staff and LEA special education within the same location.

\_\_\_\_ 2. Shared staff – Local implementation may incorporate coordination of shared staff (e.g. required vision, hearing, speech/language, health and developmental screening may be conducted by the Head Start under Head Start Program Performance Standards, and the LEA special education program may complete required screening under IDEA.

\_\_\_\_ 3. Shared Information – Screening will be provided for referrals as determined by both entities. Consent for release of information will be obtained at the time of screening.

VI. COORDINATION OF IEP REVIEW:

The Head Start and the LEA will conduct an IEP review at least annually or when a change of program or placement of a child is being considered by the parent, the Head Start staff or the LEA special education program at any time may require a meeting. Procedural safeguards for notification will be followed.

VII. COORDINATION OF IN-SERVICE TRAINING:

The LEA and the Head Start Program will agree to coordinate In-service training when feasible. Consideration for top priority training includes:

1. IDEA procedural safeguards training for both entities.
2. Overview of Head Start Program requirements.
3. Overview of LEA Special Education Program requirements.
4. Identified local training needs.
5. Individual child's needs.

VIII. RESOLUTION OF DISPUTE

In the event of a dispute between the Head Start and the LEA special education program, the following process will be followed for resolution:

- A. The dispute will first be brought to the attention of the LEA special education director and the Head Start and/or Head Start Disabilities Manager to see resolution of dispute.
- B. If the issue is not resolved, the matter will then be submitted in writing to the Head Start Director and the LEA Special Education Director or the LEA Superintendent to facilitate resolution.
- C. If the issue is not resolved, as described in section VIII B, then the matter will be submitted in writing to OSDE/SES for assistance in the resolution of any IDEA dispute between Head Start and the LEA.
- D. If it is not resolved and is an issue under the Head Start Performance Standards the matter will be submitted in writing to the Administration on Children and Families office or the American Indian/Alaska Native Programs Branch.

Signatures:

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Head Start Director

---

Date

---

Superintendent, LEA

---

Date

ATTACHMENT A  
CONTACT INFORMATION

Cheyenne & Arapaho Head Start	P.O. Box 167 Concho OK, 73022
Bernice Chapel, Head Start Director	(405) 422-7636
Bernice Chapel – Email	<a href="mailto:bchapel@cheyenneandrapaho-nsn.gov">bchapel@cheyenneandrapaho-nsn.gov</a>
Misty Corwin, Education Manager	(405) 422-7632
Misty Corwin – Email	<a href="mailto:mcorwin@cheyenneandrapaho-nsn.gov">mcorwin@cheyenneandrapaho-nsn.gov</a>
Head Start Phone Number	(405) 422-7635
Head Start Fax	(405) 422-8216
ACF Federal Region VI Office	American Indian/Alaska Native Programs
1301 Young Street, Room 914	Branch
Dallas, TX 75202	ACF/ACYF/Head Start Bureau/AI/ANPB
(214) 767-9648	330 “C: street S.W. Room 2030 Main Office
Fax (214) 767-3743	Washington, DC 20047
Email: <a href="mailto:Dallas@acf.hhs.gov">Dallas@acf.hhs.gov</a>	(202) 205-8437
	Fax: (202) 205-8346
	AI/ANPB Toll Free Phone 877-876-2662
Destiny Murray, Early Childhood Specialist	
Oklahoma State Department of Education	
2500 N. Lincoln Blvd.	
Oklahoma City, OK 73105-4599	
Phone: (405) 522-0452	
Fax: (405) 522-3503	
Email: <a href="mailto:destiny.murray@sde.ok.gov">destiny.murray@sde.ok.gov</a>	
Oklahoma Head Start Collaboration Office	

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
June 2, 2025

**TOPIC:** Compliance Resource Group for DOT Testing

**RATIONALE FOR RECOMMENDATION:** This is a continuing contract. No changes other than the date.

**FISCAL NOTE:**

DOT Urine Drug Screen.....	\$50.00 ea*
Breath Alcohol Test w/Confirmation.....	\$25.00 ea*
FMCSA Driver Fitness for Duty Exam.....	\$65.00 ea*
OK Dept. of Education Bus Driver Physical Exam.....	\$40.00 ea*
DOT Program Administration Service Annual Enrollment.....	\$7.50 per driver*

\*\*\*There is no change in cost.

**CONTACT PERSON:** Christy Clemons / James Edwards



**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
May 13th, 2025

**TOPIC:**

House of Healing Service Agreement - Equine Therapy for Y.A.L.E.

**RATIONALE FOR RECOMMENDATION:**

Y.A.L.E. has participated with House of Healing Equine Therapy for the last six years. This is a continuing contract with no changes from last year.

**FISCAL NOTE:**

The total cost of the contract for 25/26 is \$3600 or \$1800 per semester. The cost itemization is \$30 per student, 6 students for 10 - 2 hour sessions per semester. As per last year, Spec Services has agreed to finance 1st semester, and Y.A.L.E. will finance the 2nd semester.

**CONTACT PERSON:**

Jody Pendleton - #1574



## SERVICE AGREEMENT

**THIS SERVICE AGREEMENT ("Agreement")** is entered into and dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between Independent School District No. 27 of Canadian County, a/k/a Yukon Public Schools, 600 Maple, Yukon, Oklahoma 73099 ("District") **AND** House of Healing, Inc., 7300 Britton Road NE El Reno, Oklahoma 73036 ("HOH"). District and HOH agree as follows:

- **Purpose:** HOH has the necessary qualifications, experience, equipment, and abilities to provide equine assisted activities to certain Alternative Education Students enrolled in District. District believes that its students will benefit from the services to be provided by HOH.
- **House of Healing Responsibilities:** HOH agrees to do the following:
  - Provide educational and equine assisted activities to designated District Alternative Education Students;
  - Provide training to District students selected for the Equine Experience Program;
  - Provide all horses and other required equipment in order for District's students to participate in the education, horseback riding, and other equine assisted activities, including but not limited to saddles, helmets, and any other necessary safety equipment;
  - Determine which students referred by District are appropriate for participation in the programs;
  - Conduct a 2 hour session from 11:00 a.m. to 1:00p.m. Classes may be cancelled due to adverse weather conditions, instructor availability, and damage to facilities or livestock illness/injury. If possible, notification for cancellation of classes should be made twenty-four (24) hours in advance, but no later than two hours prior to scheduled class time.
- **District's Responsibilities:** District agrees to do the following:
  - Identify students to participate in HOH Equine Experience Program.
  - Provide transportation to/from HOH for students and District staff participating in HOH's programs during school hours.
- **Term of Agreement:** The term of this Agreement shall begin on the date of this Agreement and will remain in full force and effect until the completion of District's school year and shall only be effective for days when school is in session. The parties may extend this Agreement by mutual written agreement for subsequent school year(s). In the event that either party wishes to terminate this Agreement, that party will be required to provide written notice to the other party at least ninety (90) days prior to the proposed date of termination. Except as otherwise provided in this Agreement, the obligations of HOH will terminate upon HOH ceasing to be engaged by District or the termination of this Agreement by District or HOH.
- **Student Disqualification:** Students may be disqualified from participation upon the mutual consent of both parties.

- **Compensation:** For the services rendered by HOH as required by this Agreement, District will pay to House of Healing, Inc. the following amounts: \$30.00 per student, HOH will offer 10 sessions during fall semester 2025 with 6 students and 10 sessions during spring 2026 with 6 kids.  
**Total cost for 10 sessions \$1800**  
**Total owed to House of Healing \$3600** In the event that District does not comply with the rates, amounts, or payment dates provided in the Agreement, HOH has the right to terminate agreement.
- **Capacity/Independent Contractor:** It is expressly agreed that HOH is acting as an independent contractor and not as an employee of District. HOH and the District acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service. Neither of the parties shall have any right to obligate or bind the other, and neither party shall hold itself out to third parties as having any such right or any authority whatsoever to enter into contracts on behalf of the other. Each of the parties shall meet all of its obligations and responsibilities as an employer to its own employees under any applicable laws, including without limitation those pertaining to taxes, unemployment compensation, or insurance.
- **Notices:** All notices, requests, demands, or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the parties at the addresses listed above or to such other address as any party may from time to time designate.
- **Insurance:** HOH will be required to maintain general liability insurance including coverage for bodily injury and property damage at a level that would be considered reasonable in the industry of HOH based on the risk associated with characteristics of this Agreement. All insurance policies will remain materially unchanged for the duration of this Agreement. HOH shall furnish to district a Certificate of Liability Insurance upon request. The Certificate of Liability Insurance shall require at least ten (10) days' notice to District before cancellation of coverage for any reason. House of Healing will have a current background check on all employees, and volunteers that will be working with students in the program offered. HOH will provide District a copy of background check upon request.
- **Limitation of Liability:** It is understood and agreed that HOH will not be liable to the District, or any agent or associate of the District, for any mistake or error in judgment or for any act or omission done in good faith and believed to be within the scope of authority conferred or implied by this Agreement. The services provided by HOH shall be subject to the Oklahoma Livestock Activities Liability Limitation Act. All students (through their parent or guardian if appropriate) participating in HOH programs shall be required to sign a written statement indicating that they understand the limitation of liability and releasing District and HOH from liability in accordance with the Oklahoma Livestock Activities Liability Limitation Act.
- **Modification of Agreement:** Any amendment or modification of this Agreement or additional obligation assumed by either party in connection with this Agreement will

only be binding if evidenced in writing signed by each party or an authorized representative of each party.

- **Assignment:** HOH will not voluntarily or by operation of law assign or otherwise transfer its obligations under this Agreement without the prior written consent of District.
- **Entire Agreement/Amendment:** This Agreement constitutes the entire agreement between the parties and may not be modified, changed, or varied except by a written instrument signed by the parties.
- **Construction:** This Agreement shall be interpreted and construed according to the laws of the State of Oklahoma, and venue for any action arising out of this Agreement shall be in Canadian County, Oklahoma. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.
- **Severability:** In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.
- **Waiver:** The waiver by either party of a breach, default, delay or omission of any of the provisions of this Agreement by the other party will not be construed as a waiver of any subsequent breach of the same or other provisions.

Approved:

House of Healing Equine Experience

Twylla Hester EdD

Date: 5/5/25

Twylla Hester CEO  
(Print Name and Title)

Approved:

by Yukon Public Schools' Board of Education on \_\_\_\_ day of \_\_\_\_\_, 2025.

Yukon Public Schools

\_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
May 2, 2025

**TOPIC:** Sarah Kliewer, for Speech Therapy

**RATIONALE FOR RECOMMENDATION:** This is a temporary contract with Sarah Kliewer, for Speech Service provided to Yukon Public Schools. To be provided for Maternity Leave, in the absence of the regular Speech Pathologist.

**FISCAL NOTE:** This is a new contract for Speech Therapy for Yukon Public Schools at the rate of \$80.00 per hour.

**CONTACT PERSON:** Amy Beams, Executive Director of Special Services  
Jalonda Bengs, Assistant Director of Special Services



## **Contract for Professional Services Certified Speech-Language Pathologist (SLP)**

### AGREEMENT

This Agreement is entered into between Sarah Kliewer and Yukon Public Schools of Canadian County, Oklahoma and both parties agree as follows:

1. **PURPOSE OF AGREEMENT:** The District has need for the Provider, Sarah Kliewer, to provide Speech-Language Pathology services that cannot be performed by the district's employees.
  
2. **TERMS AND TERMINATION:**
  - a. The Term of this Agreement shall commence on August 13, 2025 and may be terminated on December 19, 2025. Following the end of the maternity leave coverage on December 19th, 2025, the Contractor will be available to the District on an as-needed basis.
  - b. Either party reserves the right to terminate this Agreement immediately if the other party fails to comply with any terms or conditions of this Agreement and such failure continues for 15 days following receipt of written notice.
  
3. **SCOPE OF CONTRACTED SERVICES:** Sarah Kliewer shall provide Speech-Language Pathology services for the district according to the terms of this Agreement, the district, and the students to be served. The Provider will comply with all Federal, State, and Local regulations concerning IDEA and maintenance of confidentiality. Professional services rendered by the Provider include the following:
  - a. Consult with appropriate personnel regarding student needs within the classroom.
  - b. Perform evaluations, screenings, and other appropriate measurements to ascertain student status and establish performance baselines.
  - c. Develop and implement Individualized Education Programs (IEPs) for students who qualify for speech therapy services according to the Oklahoma State Department of Education. This may include direct or indirect therapy and entail individual or group therapy, monitoring, and/or consultation services.
  - d. Make recommendations regarding service delivery and student needs to the IEP team.
  - e. Attend and participate in meetings, such as IEP meetings and conferences, given adequate notice, as able, and the Provider is notified that their attendance is requested.
  - f. Collect and maintain appropriate records and reports for all students under provider's care. This may include IEPs, progress reports, and data collection/student notes.

- g. Other appropriate duties as requested by the Executive Director of Special Education, Assistant Director of Special Education, or Speech-Language Pathologist Facilitator.
4. **COMPENSATION:** The Provider shall be paid as full and total for the contracted services, upon the proper performance of services and receipt of proper billing.
    - a. The Provider shall administer speech therapy services from August 13, 2025- December 19, 2025. Following the end of the maternity leave coverage on December 19th, 2025, the Contractor will be available to the District on an as-needed basis.
    - b. The Provider shall deliver the services as mentioned in this Agreement from Monday-Thursday weekly, excluding days determined by the district as holidays or closings.
    - c. The rate established by mutual agreement shall be per fully qualified, licensed, and certified speech-language pathologist at a rate of \$80 per hour.
    - d. Speech therapy services include direct time spent with students (i.e. providing therapy services, completing evaluations/screenings), meeting and therapy-related communication time, as well as indirect time (i.e. preparation and documentation time) that will not exceed 40 hours weekly.
    - e. The Provider will be allotted 30 minutes daily during school hours to complete necessary documentation and preparation tasks.
  5. **STATUS AS INDEPENDENT CONTRACTOR:** The Provider shall be an independent contractor and not an employee of Yukon Public Schools. The Provider shall be responsible for all applicable taxes and withholdings. The District is not responsible for providing health, dental, vision, disability, life, unemployment, worker's compensation, or any other types of insurance or benefits.
  6. **LICENSURE:** The Provider is a licensed Speech-Language Pathologist in the State of Oklahoma and holds a Certificate of Clinical Competence with the American Speech-Language Hearing Association and shall provide proof upon request. The Provider agrees to meet necessary requirements to maintain state and national certification during the terms of this Agreement.
  7. **LIABILITY INSURANCE:** The Provider agrees to maintain professional liability and malpractice insurance with the following minimum limits of liability: \$1,000,000 per occurrence and \$3,000,000 per aggregate and provide the district with proof of insurance upon request.
  8. **MATERIALS AND EQUIPMENT:** Any materials, supplies, or equipment necessary to complete roles and responsibilities will be provided by the district. This shall include a computer, therapy materials, tests, test protocols, etc.

9. INTERPRETATION AND ALTERATION: This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered, or modified except by written agreement by both parties.

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Yukon Public Schools

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Sarah Kliewer, M.S. CCC-SLP

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
June 2, 2025

**TOPIC:** OSSBA contract for membership, assemble, board policies, and superintendent evaluations

**RATIONALE FOR RECOMMENDATION:** This is multiple continuing contracts

**FISCAL NOTE:** See below

**CONTACT PERSON:** Deanne Rowe xtn. 1022

The contract for Superintendent evaluation tool is a new contract for \$250.00 for school year 25-26.

The contract for Assemble for education is a continuing contract with no changes \$3000.00

The contract for Policy service is a continuing contract with no changes \$1200.00

The contract for Membership dues is a continuing contract and the only change is the price. Below is the pricing history:

SY 21/22 \$4600.00

SY 22/23 \$4830.00 (5% increase)

SY 23/24 \$4927.00 (2% increase)

SY 24/25 \$5571.00 (13% increase)

SY 25/26 \$5682.00 (2% increase)





**Oklahoma State School Boards Assn.**  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

<b>Invoice</b>	41398
<b>Date</b>	7/15/2025
<b>Amount Due</b>	\$250.00
<b>Customer #</b>	7092

**Customer:**

Yukon Public Schools  
 600 Maple Street  
 Yukon, OK 73099

For proper credit please return top portion  
 To pay online via credit card, please visit:  
[www.ossba.org/payonline](http://www.ossba.org/payonline)

Customer ID	Customer Name	Purchase Order No.		Due Date	
7092	Yukon Public Schools			7/15/2025	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3205	2025 Superintendent Evaluation - Yukon Public Schools	1	\$0.00	\$250.00	\$250.00

<b>Subtotal</b>	\$250.00
<b>Tax</b>	\$0.00
<b>Total</b>	\$250.00

Questions?  
 Contact OSSBA at [accounting@ossba.org](mailto:accounting@ossba.org)



**Oklahoma State School Boards Assn.**  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

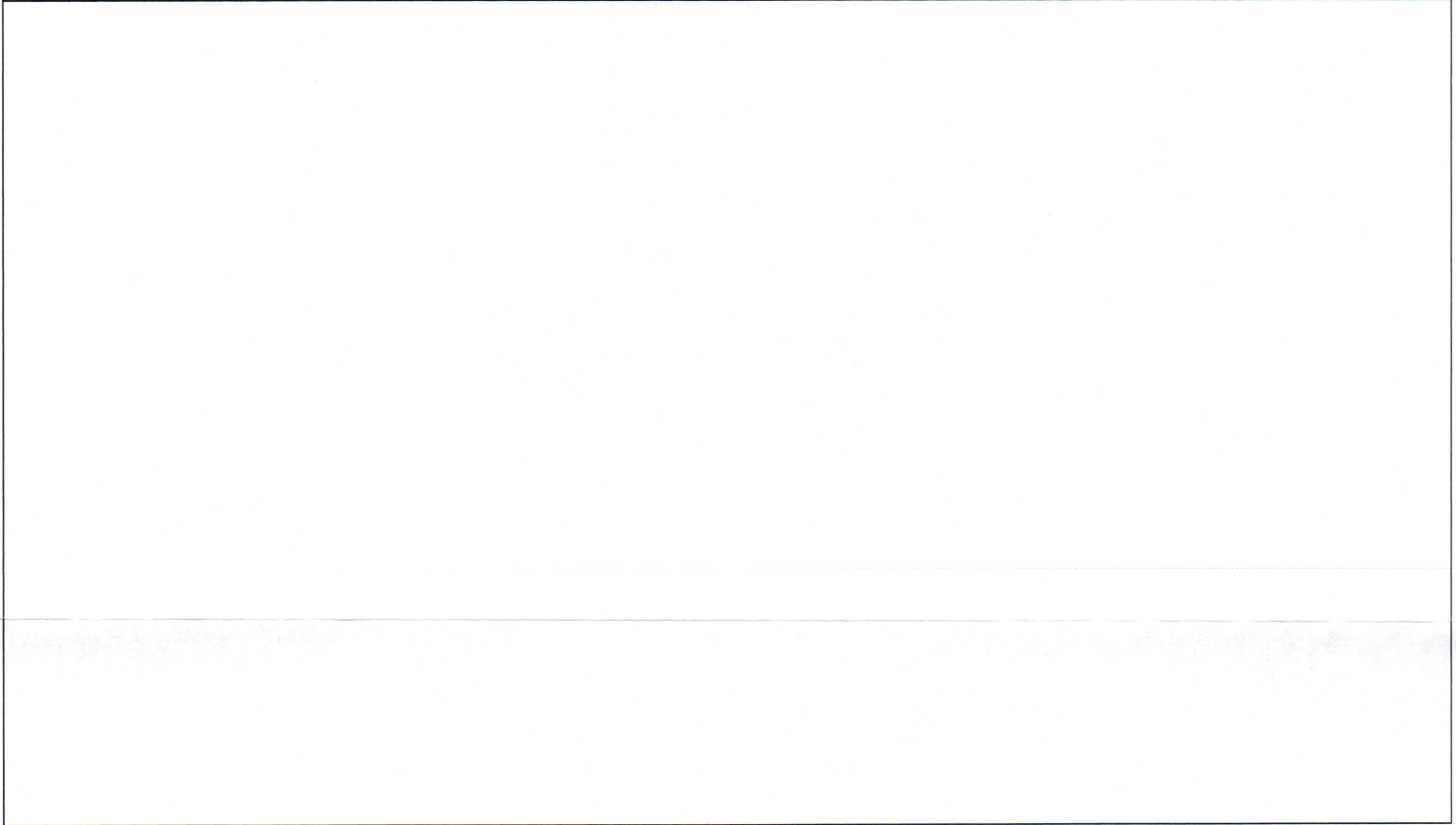
<b>Invoice</b>	39483
<b>Date</b>	7/15/2025
<b>Amount Due</b>	\$5,682.00
<b>Customer #</b>	7092

**Customer:**

Yukon Public Schools  
 600 Maple Street  
 Yukon, OK 73099

For proper credit please return top portion  
 To pay online via credit card, please visit:  
[www.ossba.org/payonline](http://www.ossba.org/payonline)

Customer ID	Customer Name	Purchase Order No.		Due Date	
7092	Yukon Public Schools			7/15/2025	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
1000	2025-2026 Membership Dues - Yukon Public Schools	1	\$0.00	\$5,682.00	\$5,682.00



The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of education. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school officials and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs.

<b>Subtotal</b>	\$5,682.00
<b>Tax</b>	\$0.00
<b>Total</b>	\$5,682.00

**Questions? Contact [accounting@ossba.org](mailto:accounting@ossba.org)**



**Oklahoma State School Boards Assn.**  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

<b>Invoice</b>	40769
<b>Date</b>	7/15/2025
<b>Amount Due</b>	\$1,200.00
<b>Customer #</b>	7092

**Customer:**

Yukon Public Schools  
 600 Maple Street  
 Yukon, OK 73099

For proper credit please return top portion  
 To pay online via credit card, please visit:  
[www.ossba.org/payonline](http://www.ossba.org/payonline)

Customer ID	Customer Name	Purchase Order No.		Due Date	
7092	Yukon Public Schools			7/15/2025	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3105	Policy Service - Yukon Public Schools	1	\$0.00	\$1,200.00	\$1,200.00

<b>Subtotal</b>	\$1,200.00
<b>Tax</b>	\$0.00
<b>Total</b>	\$1,200.00

Questions?  
 Contact OSSBA at [accounting@ossba.org](mailto:accounting@ossba.org)



**Oklahoma State School Boards Assn.**  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

<b>Invoice</b>	41183
<b>Date</b>	7/15/2025
<b>Amount Due</b>	\$3,000.00
<b>Customer #</b>	7092

**Customer:**

Yukon Public Schools  
 600 Maple Street  
 Yukon, OK 73099

For proper credit please return top portion  
 To pay online via credit card, please visit:  
[www.ossba.org/payonline](http://www.ossba.org/payonline)

Customer ID	Customer Name	Purchase Order No.	Due Date		
7092	Yukon Public Schools		7/15/2025		
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3502	2025 Assemble for Education - Yukon Public Schools	1	\$0.00	\$3,000.00	\$3,000.00

<b>Subtotal</b>	\$3,000.00
<b>Tax</b>	\$0.00
<b>Total</b>	\$3,000.00

Questions?  
 Contact OSSBA at [accounting@ossba.org](mailto:accounting@ossba.org)



## Food Service Management Company (FSMC) Request for Proposal (RFP) Verbiage/Clarification/Updates for all RFP's

The 2025-26 FSMC RFP has been updated to reflect the following verbiage. The page numbers referenced and the information below will apply to the **2023 version RFP**. The verbiage below will also apply to all FSMC RFP's currently being used. All annual FSMC renewals must include this three-page document, signed by both the SFA and FSMC, as well as the Annual Renewal.

Page 14, # IV.

Item B: Updated: The SFA shall retain title to all USDA-donated foods even if the FSMC contract is terminated or is not renewed.

Page 20, # X,

Item C: Updated: In accordance with federal regulations and FNS Instruction 783-2, the FSMC shall make substitutions in reimbursable meals as specified by a state-recognized medical authority who is authorized by Oklahoma state law to write medical prescriptions; i.e., licensed physician (MD or DO), a physician's assistant (PA) or an advanced registered nurse practitioner (ARNP), or a registered dietician (RD), for individual participating children unable, because of a disability, to consume specified foods. The SFA shall notify the FSMC of any such special dietary needs.

Page 21, Item XIII,

Item F: Updated: Buy American (SP-23-2024)

- The FSMC shall purchase domestic substantially using agricultural commodities that are produced in the United States” means over 51 percent of a food product must consist of agricultural commodities that were grown domestically.
- Ninety percent (90%) of the food purchased for 2025-2026 must be grown domestically.
- **The FSMC shall certify the percentage of exempt food items supplied to the SFA by using the USDA Buy American Tracker for all non-domestic foods served. The tracker must be sent to the district a minimum of one time a year and upon request to show compliance.**
- The FSMC must document if an exempt product is listed on the Federal Acquisitions Regulations Non-available articles list found at 48 CFR 25.104 and/or is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or 2.

Competitive bids reveal the costs of a U.S. product are significantly higher than the non-domestic product.

- Items listed on the Federal Acquisitions Regulations Non-available articles/Oklahoma Buy American Exemption list must be counted toward the cap on non-domestic purchases when it goes into effect.
- Any food purchased or paid using the school food service account, must follow Buy American. This includes CACFP and SFSP meals.

Page 70: Updated Attachment M: The total cost in Section 6 has been added. This amount will be added each month and be used in the Buy American Tracker. The total annual amount will be entered in the *Total Annual Commercial Food Cost* in the *Buy American Tracker Exemption Summary* tab.

Pages 75-80: Meal Patterns have been updated

The signatures below certify that both parties agree with the required changes to the RFP regardless of RFP year currently operating under and renewing.

\_\_\_\_\_  
School Food Authority Representative

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Food Service Management Company Representative

05/16/2025

\_\_\_\_\_  
Date



ANNUAL AMENDMENT TO RENEW THE FOOD SERVICE MANAGEMENT COMPANY CONTRACT RENEWAL FOR SCHOOL YEAR 2025-2026

District Name: Yukon Public Schools County/District Code: 091027

Fixed-Price Per Meal rate charged for SY2025: \$ 3.45

This amendment is to renew the 2023-2024 (original year) food service management company (FSMC) contract between Yukon Public Schools (district) and Sodexo Operations, LLC. (FSMC) for renewal year 2025-2026.

The term of this contract shall be for one (1) year beginning on July 1, 2025, and continuing until June 30th, 2026, unless terminated by either party.

The Fixed-Priced per Meal rate for the 2025-2026 school year is \$ 3.58.

The fixed-priced per meal listed above shall not go over the March CPI of 3.8% and will remain unchanged for the duration of the 2026 school year. The FSMC will not and cannot change the rate before June 30, 2026, or directly bill the district at any time. Any other amendments or changes to the original contract must be sent to the State Agency on school letterhead for approval. If applicable, a transition plan will be sent to the State Agency each month the FSMC takes a new employee.

The SFA and the FSMC Agree [X] Did Not Agree [ ] on a labor transaction fee in the original RFP. If it was agreed by both parties, the amount the FSMC will charge the district if an employee leaves is \$ 0.032 per employee with a maximum charge of \$ N/A (if applicable, if no max type N/A) if all or most employees leave the district.

The Meal Equivalency Rate is the total of the Free lunch reimbursement rate + Meal Performance Incentive + USDA Foods for nonprogram foods. This rate will change every July when the rates change.

Do not sign this document until AFTER the district receives approval from Karen Davis.

District Name: Yukon Public Schools
Print Name: Jeff Behymer
Signature:
Title: President, Board of Education
Date:

FSMC Name: Sodexo Operations, LLC.
Print Name: Allan J. Collins
Signature:
Title: Vice President
Date: 5/16/2025

Fax or email this form to Karen by June 25, 2025. Fax: 405-521-2239; Karen.Davis@sde.ok.gov

(State Use Only)

Approved BEFORE Signatures: Karen Davis Digitally signed by Karen Davis Date: 2025.05.02 13:17:39 -05'00'

Date Approved: 5/2/2025

Approved AFTER the Signatures:

Date Approved:

Table with 2 rows: Fixed-Priced Per Meal Rate: FY2025 Lunch Equiv. Rate: \$ 3.45 (CPI rate) = X 3.8% FY2026 Lunch Equiv. Rate: \$ 3.5811

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
(5/20/2025)

**TOPIC:** Food Service Contract Renewal (Sodexo)

**RATIONALE FOR RECOMMENDATION:** The food service contract is an expected 5-year contract. Due to Oklahoma and federal law, the process requires an annual ratification by both parties and approval from the State Department of Education. The Contract has been approved by the SDE.

**FISCAL NOTE:** Cost depends upon meals served each year. Currently, the food service program operates with a small surplus, mostly due to federal reimbursement for student meals.

**CONTACT PERSON:** James Edwards



**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
May 20, 2025

**TOPIC: Oklahoma Schools Insurance Group (OSIG) for Property, Liability, Auto and Cyber Insurance for FY26.**

**RATIONALE FOR RECOMMENDATION:** Renewal. Change: Added \$2,000,000 in excess liability to protect the district.

**FISCAL NOTE: \$1,161,256** (Decrease of \$76,422)

**CONTACT PERSON: James Edwards**



## Board of Directors

Terry Davidson,  
Chairman  
*Finance Director:*  
*Comanche Schools*

Sherry Durkee,  
Vice Chairman  
*Superintendent:*  
*Sand Springs*  
*Schools*

Dr. John Cox,  
Treasurer  
*Superintendent:*  
*Peggs Schools*

Shelley Free,  
Secretary  
*Superintendent:*  
*Kiamichi Technology*  
*Center*

Jeremy Hogan,  
Member  
*Superintendent:*  
*Collinsville Schools*

Jeff Daugherty,  
Member  
*Superintendent:*  
*Merritt Schools*

Jason Lindley,  
Member  
*Superintendent:*  
*Hartshorne Schools*

Laura Sprouse,  
Member  
*Select Actuarial*  
*Services*

Steve Moyer,  
Member  
*Shelter Insurance*

## Executive Director

Rick Thomas

May 17, 2025

Wesco Insurance Agency  
P O Box 850300  
Yukon, OK 73085

RE: Yukon Public School District #27

Dear Oklahoma Schools Insurance Group (OSIG) Agent:

Attached is the Oklahoma Schools Insurance Group (OSIG) proposal for your school client. Please review the quotation carefully and let us know if you have any questions or changes.

### Important Items:

- Coverages available in OSIG: Property, Boiler, Crime, Automobile, General Liability, School Board Legal Liability, Employee Benefit Liability, Cyber Liability, Pollution Liability and Deadly Weapon Protection
- Optional increased deductible quotes can be provided upon request.
- Members can mitigate risk and increase savings by changing obsolete buildings to Actual Cash Value (ACV) or Debris Removal Only (DRO). DRO is a great option for buildings that would not be replaced if damaged.
- The non-profit structure of our program aids in stabilizing rates. OSIG retains the underwriting profit and investment income, and is designed to be a long term insurance solution for Oklahoma schools.
- RPA, the administrator for OSIG, brings a level of expertise to the table that make you and your schools feel comfortable.

We urge you to be prepared and understand the importance of OSIG's excellent financial condition.

**For the 2025-2026 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG in order to bind coverage effective July 1, 2025. Coverage will not be bound if resolution letter is not received by June 27, 2025.**

Please feel free to contact us to discuss this proposal and conditions in the marketplace in detail. We are here to assist you in protecting your school's districts.

Sincerely,

OSIG Program Administration

**Board of Directors**

May 17, 2025

Terry Davidson,  
Chairman  
*Finance Director:*  
*Comanche Schools*

Keith Sinor  
Yukon Public School District #27  
600 Maple St  
Yukon, OK 73099

Sherry Durkee,  
Vice Chairman  
*Superintendent:*  
*Sand Springs*  
*Schools*

RE: Membership Proposal Effective 07/01/2025

Dr. John Cox,  
Treasurer  
*Superintendent:*  
*Peggs Schools*

Dear Keith Sinor:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

Shelley Free,  
Secretary  
*Superintendent:*  
*Kiamichi Technology*  
*Center*

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, **member owned** and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 539 school districts are members of OSIG. Our membership is strong and committed.

Jeremy Hogan,  
Member  
*Superintendent:*  
*Collinsville Schools*

OSIG's financial position is excellent. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Jeff Daugherty,  
Member  
*Superintendent:*  
*Merritt Schools*

**Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.**

Jason Lindley,  
Member  
*Superintendent:*  
*Hartshorne Schools*

For the 07/01/2025 to 7/1/2026 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG before close of business June 27, 2025 in order to bind coverage effective July 1, 2025. **Coverage will not be bound if resolution is not received by June 27, 2025.**

Laura Sprouse,  
Member  
*Select Actuarial*  
*Services*

Loss control, risk management services and specialized insurance coverages included in OSIG program are:

Steve Moyer,  
Member  
*Shelter Insurance*

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, School Violent Acts Protection
- Online training in many different areas for your school employees
- Loss Control Site Surveys/Safety Inspections
- Member Only Risk Management Library at [osig.org](http://osig.org)
- StopIt Anonymous Incident Reporting mobile and web app

**Executive Director**

Rick Thomas

Sincerely,  
OSIG Program Administration

**Revised**

Yukon Public School District #27  
 600 Maple St  
 Yukon, OK 73099

This is not an invoice.

Breakdown of Insurance Cost
-----------------------------

Annual Premium Breakdown

Property:	\$918,771
Boiler & Machinery:	\$4,420
Auto Physical Dmg:	\$11,672
General Liability:	\$59,457
Auto Liability:	\$79,275
Educators Legal:	\$59,455
Excess Liability:	\$28,206
Total Annual:	\$1,161,256

A 25% minimum earned premium applies.

Agent's Commission = 5.0%

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Total Values	\$235,309,122	\$262,111,712	\$411,234,248	\$411,498,750	\$442,319,377	\$471,937,671
Premium	\$526,634	\$644,322	\$763,865	\$1,078,059	\$1,124,894	\$1,237,678
Distribution	\$22,541	\$0	\$0	\$0	\$0	\$0

Number of Claims:	Insurance Cost Paid to OSIG (incl Endts):	Incurred Claims:	Loss Ratio:
98	\$5,370,518	\$897,083	16.70%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses for your students and community will result in savings in the cost of your insurance.

### Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A three (3) payment plan option is available.

- Installment #1    1/3 of total    due 7/1/25
- Installment #2    1/3 of total    due 8/1/25
- Installment #3    1/3 of total    due 9/1/25

## Revised

# Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

## Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV or buildings designated as ACV or \*stated value
- No Coinsurance Clause
- Exclusion - Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property- Limit Per Occurrence \$1,500,000,000
- Building - Margin Clause 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values including:
  - Electronic Data Processing Equipment, and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed / Undescribed Property
  - Builder's Risk
    - \*Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
  - Outdoor Property - covered all perils
  - Extra Expense
  - Business Income including Rental Income and Tuition Income
  - Ordinance or Law including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property In Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption including Extra Expense
  - Vehicle Damage
- Newly Acquired Property Coverage - newly acquired property should be reported to OSIG within 30 days of acquisition \$25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year \$10,000,000
- Flood- Aggregate Any One Policy Year \$25,000,000  
 \***Note Flood Zones A and V are excluded**
- Terrorism \$500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence \$200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

## **Deductibles**     Optional increased deductible quotations are available upon request.

- \$250,000 Property Deductible Per Occurrence
- \$250,000 Property Deductible Per Occurrence- Windstorm / Hail
- \$1,000 Boiler / Machinery Deductible per Occurrence
- \$10,000 Terrorism Deductible Per Occurrence
- \$50,000 Flood, Earthquake and Pollution

## Revised

### General Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

### School Board Legal Liability

- Claims-Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- \*Unlimited Prior Acts / No retroactive date included
- \$25,000 legal costs for IEP administrative hearings
- \$5,000 Deductible
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Automobile Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- \$1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

### Oklahoma Uninsured Motorist Coverage

- \$25,000 per covered party
- \$50,000 per accident

### Automobile Physical Damage

- Actual Cash Value
- \$1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG

## Revised

- No charge for vehicles added/deleted during the policy term.
- Please refer to the attached schedule of vehicles.

### Crime

- \$10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- \$1,000 Deductible

### Cyber Liability

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
  - \$2,000,000 Annual Aggregate Limit for Data and Network Liability
  - \$2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - \$2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - \$2,000,000 Annual Aggregate for Media Liability
- Breach Response Cost
  - \$500,000 Annual Aggregate for Breach Response Cost
- First Party
  - \$750,000 Annual Aggregate for Cyber Extortion Loss
  - \$750,000 Annual Aggregate for Data Recovery Costs
  - \$750,000 Annual Aggregate for Business Interruption Resulting in Security Breach
  - \$500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - \$750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
  - \$100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- eCRIME
  - \$75,000 Annual Aggregate for Fraudulent Instruction
  - \$75,000 Annual Aggregate for Funds Transfer Fraud
  - \$75,000 Annual Aggregate for Telephone Fraud
- Coverage Endorsements
  - \$100,000 Annual Aggregate for Reputation Loss
  - \$50,000 Annual Aggregate for Claims Preparation Costs for Reputation Loss Claims Only
  - \$100,000 Annual Aggregate for Computer Hardware Replacement Costs
  - \$100,000 Annual Aggregate for Invoice Manipulation
  - \$25,000 Annual Aggregate for Cryptjacking
- \$10,000 Deductible

### Excess Cyber Coverage

- \$2,000,000 limit
- \$5,000,000 annual aggregate

**\* Note, to access full first-party and full liability limits of the Cyber and Excess Cyber coverages, members must have:**

- Multi-Factor Authentication (MFA) for all remote access
- Enterprise-wide Endpoint Protection Platform (EPP)
- Without these controls, first-party sublimits are reduced to \$100,000 per coverage, and liability limits for Data Network, Regulatory Defense, Payment Card, and Media Liability are reduced to \$1,000,000 per member.

## Revised

### Deadly Weapon Protection

- Claims Made Form
- \$500,000 Limit Per Occurrence
- \$2,500,000 Annual Aggregate
- \$10,000 Deductible
- Must notify OSIG within 90 days of receiving notice of a covered accident

### Excess Liability

- Excess Primary Limits \$2,000,000
- Follow Form Underlying - Excluding Employers Liability

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

This coverage form is an outline of the coverages provided through OSIG. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual plan language.

## Property Schedule

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### Yukon Public School District #27

Location	Occupied As	Bldg Value	Contents Val
1000 Yukon Ave	Middle School North (6th)	\$26,327,392	\$3,126,031
1000 Yukon Ave	MS-N Art Room-D Annex	\$1,135,104	\$113,510
1011 W Main St	Maint 2 Portable Bldgs	\$64,523	\$12,504
1011 W Main St	Maintenance Bldg	\$286,384	\$45,076
10700 N Hastings Av	SU Playground Equipment	\$515,000	\$0
10700 N Hastings Av	SU Sign - Marquee	\$23,144	\$0
10700 N Hastings Av	Surrey Hills Elementary	\$20,459,450	\$2,045,945
10700 N Hastings Av	Surrey Hills Elementary-Cafeteria	\$4,951,680	\$495,168
10700 N Hastings Av	Surrey Hills Flag Pole	\$2,464	\$0
11043 NW 10th St	Conex (3) (No Contents)	\$73,930	\$0
11043 NW 10th St	Fuel Pumps	\$3,698	\$0
11043 NW 10th St	Fuel Tank	\$1,848	\$0
11043 NW 10th St	Transp Portable Bldg w/Freezer	\$73,556	\$11,627
11043 NW 10th St	Transportation Bus Barn	\$1,450,849	\$145,085
11043 NW 10th St	Unlisted Bldg (No Contents)	\$24,643	\$0
11501 W Britton Roa	Redstone Intermediate School	\$30,112,650	\$3,011,265
11501 W Britton Roa	Redstone Marquee Sign	\$37,199	\$0
11501 W Britton Roa	Redstone Playground Equipment	\$27,038	\$0
1200 S 1st St	MY Playground Equipment	\$515,000	\$0
1200 S 1st St	MY Sign - Marquee	\$23,144	\$0
1200 S 1st St	Myers Elementary	\$14,356,631	\$1,435,663
12230 N Mustang Rd	Pre-K Center	\$919,275	\$91,928
1777 S Yukon Parkw	Bldg Behind Band Bleachers	\$410,720	\$0
1777 S Yukon Parkw	High School (9-12)	\$86,120,018	\$10,309,278
1777 S Yukon Parkw	HS Baseball Fencing	\$104,733	\$0
1777 S Yukon Parkw	HS Baseball Field Flagpole	\$2,464	\$0
1777 S Yukon Parkw	HS Baseball Lighting	\$308,041	\$0
1777 S Yukon Parkw	HS Baseball Scoreboard	\$55,449	\$0
1777 S Yukon Parkw	HS Baseball Stadium	\$1,872,358	\$187,235
1777 S Yukon Parkw	HS Baseball Turf	\$618,515	\$0
1777 S Yukon Parkw	HS Baseball/Softball Indoor Facility	\$2,204,771	\$220,478
1777 S Yukon Parkw	HS Greenhouse	\$209,468	\$12,504
1777 S Yukon Parkw	HS Parking Lot Lighting (LED)	\$92,412	\$0
1777 S Yukon Parkw	HS Sign - Electronic Marquee	\$43,127	\$0
1777 S Yukon Parkw	HS Softball Fencing	\$49,287	\$0
1777 S Yukon Parkw	HS Softball Lighting	\$258,095	\$0
1777 S Yukon Parkw	HS Softball Scoreboard	\$45,167	\$0
1777 S Yukon Parkw	HS Softball Stadium	\$1,114,811	\$111,481
1777 S Yukon Parkw	HS Softball Turf	\$162,225	\$0
1777 S Yukon Parkw	HS Softball/Tennis Concessions & Bathrooms	\$1,812,457	\$181,246
1777 S Yukon Parkw	HS Stadium Artificial Turf Surface	\$539,905	\$0
1777 S Yukon Parkw	HS Stadium Bleachers	\$3,498,694	\$0
1777 S Yukon Parkw	HS Stadium Building	\$3,673,599	\$596,467
1777 S Yukon Parkw	HS Stadium Concession Stand A	\$927,512	\$92,752
1777 S Yukon Parkw	HS Stadium Concession Stand B	\$927,512	\$92,752
1777 S Yukon Parkw	HS Stadium Concession Stand C	\$927,512	\$92,752
1777 S Yukon Parkw	HS Stadium Fencing	\$209,468	\$0
1777 S Yukon Parkw	HS Stadium Lighting	\$452,420	\$0
1777 S Yukon Parkw	HS Stadium Track Surface	\$123,215	\$0
1777 S Yukon Parkw	HS Stadium Video Scoreboard	\$451,310	\$0
1777 S Yukon Parkw	HS Tennis Courts	\$409,303	\$0
1777 S Yukon Parkw	HS Tennis Fencing	\$104,733	\$0

# Yukon Public School District #27

Location	Occupied As	Bldg Value	Contents Val
1777 S Yukon Parkw	HS Tennis Lighting	\$110,894	\$0
1777 S Yukon Parkw	HS Wellness Center	\$6,262,678	\$1,030,258
2100 S Holly Ave	SH Flag Pole	\$2,464	\$0
2100 S Holly Ave	SH Playground Equipment	\$515,000	\$0
2100 S Holly Ave	SH Portable Metal Storage Unit	\$3,698	\$798
2100 S Holly Ave	SH Sign - Marquee	\$23,144	\$0
2100 S Holly Ave	Sheddeck Elementary	\$9,889,806	\$988,981
2100 S Holly Ave	Sheddeck Elementary-Classroom	\$1,982,154	\$198,215
2201 S Cornwell Ave	Parkland Elementary	\$15,176,171	\$1,517,618
2201 S Cornwell Ave	Parkland Storage Bldg (No Contents)	\$36,965	\$0
2201 S Cornwell Ave	PK Flag Pole	\$2,464	\$0
2201 S Cornwell Ave	PK Playground Equipment	\$515,000	\$0
2201 S Cornwell Ave	PK Sign - Marquee	\$23,144	\$0
300 S 9th St	CE Playground Equipment	\$515,000	\$0
300 S 9th St	CE Sign - Marquee	\$17,358	\$0
300 S 9th St	Central Elementary Bldg	\$17,713,812	\$1,771,382
320 S 9th St	HS Alternative Ed (11-12) Cottage	\$252,286	\$51,265
500 E Vandament A	HS (IIS) Baseball Bleachers	\$12,322	\$0
500 E Vandament A	HS (IIS) Baseball Concession & Press Box (No Contents)	\$147,217	\$0
500 E Vandament A	HS (IIS) Baseball Dugouts	\$24,643	\$0
500 E Vandament A	HS (IIS) Baseball Scoreboard	\$19,037	\$0
500 E Vandament A	HS (IIS) Lighting for Baseball/Practice/Parking	\$117,055	\$0
500 E Vandament A	HS (IIS) Outfield Flagpole	\$2,464	\$0
500 E Vandament A	HS (IIS) Portable Bldgs (2) (No Contents)	\$9,415	\$0
500 E Vandament A	IIS- Classroom/Office	\$4,302,164	\$434,948
500 E Vandament A	IIS Sign - Marquee	\$37,199	\$0
500 E Vandament A	Independence Intermediate School	\$28,325,893	\$2,832,589
500 E Vandament A	Independence Playground Equipment	\$27,038	\$0
501 W Wagner Rd	HS Vo-Ag Goat Barn	\$257,448	\$22,974
553 W Wagner Rd	HS Vo-Ag Pig Barn - East	\$220,671	\$19,691
553 W Wagner Rd	HS Vo-Ag Pig Barn - North	\$58,847	\$5,252
555 W Wagner Rd	HS Vo-Ag Steer Barn	\$1,170,695	\$117,070
600 Maple St	Administration Bldg	\$5,411,507	\$594,637
601 W Oak	Old Centrail Building (Liability Only)	\$0	\$0
607 Annawood Dr	Ranchwood Elementary	\$16,262,675	\$1,626,268
607 Annawood Dr	RW Flag Pole	\$2,464	\$0
607 Annawood Dr	RW Playground Equipment	\$515,000	\$0
607 Annawood Dr	RW Sign - Marquee	\$17,358	\$0
611 S Garth Brooks	Teacherage (No Contents)	\$159,565	\$0
650 S Yukon Parkwa	SK Sign - Marquee	\$23,144	\$0
650 S Yukon Parkwa	Skyview Elementary	\$14,783,154	\$1,566,264
650 S Yukon Parkwa	Skyview Playground Equipment	\$515,000	\$0
650 S Yukon Parkwa	Skyview Portable Storage (No Contents)	\$18,484	\$0
650 S Yukon Parkwa	Skyview Portable Storage (No Contents)	\$7,062	\$0
710 E Vandament Av	Maintenance Barn	\$84,357	\$16,222
801 S Garth Brooks	Middle School South (7th-8th)	\$42,736,904	\$5,355,657
801 S Garth Brooks	MS Band Room	\$2,812,164	\$281,217
801 S Garth Brooks	MS Football Field House & Dressing Rooms	\$1,393,245	\$151,985
801 S Garth Brooks	MS Football Home Concession Stand	\$7,392	\$1,501
801 S Garth Brooks	MS Football Scoreboard	\$14,785	\$0
801 S Garth Brooks	MS Football Scoreboard Play Clocks	\$4,931	\$0
801 S Garth Brooks	MS Football Stadium Bldg (No Contents)	\$4,214,076	\$0
801 S Garth Brooks	MS Football Stadium Lights	\$114,220	\$0
801 S Garth Brooks	MS Football Synthetic Track	\$133,073	\$0
801 S Garth Brooks	MS Football Synthetic Turf Field	\$246,432	\$0
801 S Garth Brooks	MS Football Ticket Booth	\$7,392	\$1,501
801 S Garth Brooks	MS Football Visitor Bleachers	\$92,412	\$0
801 S Garth Brooks	MS Football Visitor Concession Stand	\$7,392	\$1,501
801 S Garth Brooks	MS Football Visitor Field House	\$425,285	\$61,923

# Yukon Public School District #27

Location	Occupied As	Bldg Value	Contents Val
801 S Garth Brooks	MS Greenhouse	\$147,114	\$15,190
801 S Garth Brooks	MS Lights & Light Poles	\$61,609	\$0
801 S Garth Brooks	MS Pole (1) w/15 Lights / Pole(1) w/9 Lights	\$19,037	\$0
801 S Garth Brooks	MS Sign - Electronic Marquee	\$24,643	\$0
801 S Garth Brooks	MS Tennis Court Lights & Fencing	\$36,965	\$0
850 Yukon Ave	Fine Arts Bldg	\$17,190,535	\$2,115,980
872 S Yukon Parkwa	HS (LIS) Athletic Bldg	\$1,358,837	\$135,884
872 S Yukon Parkwa	HS (LIS) Concessions & Bathrooms (No Contents)	\$147,217	\$0
872 S Yukon Parkwa	HS (LIS) Fencing	\$13,066	\$0
872 S Yukon Parkwa	HS (LIS) Soccer Bleachers	\$12,322	\$0
872 S Yukon Parkwa	HS (LIS) Soccer Scoreboard	\$3,080	\$0
872 S Yukon Parkwa	HS (LIS) Softball Bleachers/Press Box - Fld #1 (No Contents)	\$30,804	\$0
872 S Yukon Parkwa	HS (LIS) Softball & Soccer Lighting	\$147,858	\$0
872 S Yukon Parkwa	HS (LIS) Softball Bleachers - Fld #2	\$24,643	\$0
872 S Yukon Parkwa	HS (LIS) Softball Dugouts	\$7,392	\$0
872 S Yukon Parkwa	HS (LIS) Softball Press Box - Fld #2 (No Contents)	\$18,484	\$0
872 S Yukon Parkwa	HS (LIS) Softball Scoreboards	\$12,322	\$0
872 S Yukon Parkwa	HS (LIS) Ticket Booth (No Contents)	\$3,080	\$0
872 S Yukon Parkwa	Lakeview Intermediate School	\$25,900,655	\$2,593,886
872 S Yukon Parkwa	Lakeview Playground Equipment	\$27,038	\$0
872 S Yukon Parkwa	LIS Sign - Marquee	\$37,199	\$0
946 Poplar Ave	DRO-HS Alternative Ed (9-10) Portables	\$24,816	\$52,516
946 Poplar Ave	Portable Classrooms A	\$144,523	\$21,630
946 Poplar Ave	Portable Classrooms B	\$144,523	\$21,630
950 Poplar Ave	Portable Bldgs Alternative Ed (3)	\$166,342	\$23,999
		<u>\$432,601,626</u>	<u>\$46,061,179</u>

Floater Limi	<u>\$385,000</u>	Auto Values:	<u>\$6,095,405</u>
EDP Limit:	<u>\$250,000</u>	Total Values:	<u>\$485,893,210</u>
Extra Expense Limit	<u>\$500,000</u>		

## Auto Schedule

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### Yukon Public School District #27

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	1993	4 Star	Trailer		4FKWG2021P0004524	\$8,000
2	2007	Inerg Hog	Trailer		1Z9SG242570169268	\$15,000
3	2005	Lincoln Ranger	Trailer w/ Kohler compr		U1080504109 & 3806602311	\$5,000
4	2012	Chevrolet	Box Truck	2	1GB3CZCG1BF152679	\$27,000
5	1990	Chevrolet	Bucket Truck	3	1GBH7H1P2LJ203760	\$19,000
6	2007	Ford	F350 Truck	3	1FDWF36507EB22461	\$10,000
7	1998	International	Dump Truck 3800	3	1HTSDAALXWH573562	\$19,000
8	2004	Car Hauler	Trailer - Car Hauler		5BSCB182X3C011429	\$1,200
9	1982	Hale	Trailer - Gooseneck		GN1011	\$6,000
10	2008	Horec	Trailer - Welding		5BSCU10168C021842	\$8,000
11	2007	Power Deck	Trailer - Lift ULG 7610		50003675	\$1,000
12	2002	Shopbuilt	Trailer - Little Red		LR1011	\$800
13	2012	Chevrolet	Van - Cutaway	3	1GB3G2CG7C1174373	\$31,000
14	1997	Dodge	Cargo Van	2	2B4HB25Y2VK516354	\$2,000
15	2015	International	Bus	71	4DRBUAAN1FB027858	\$65,000
16	2015	International	Bus	71	4DRBUAANXFB027857	\$65,000
17	2015	International	Bus	71	4DRBUAAN8FB027856	\$65,000
18	2010	Bluebird	Bus	77	1BAKGCPH8AF269812	\$65,000
19	2015	International	Bus	71	4DRBUAAN3FB027859	\$65,000
20	2010	Bluebird	Bus	77	1BAKGCPHXAF269813	\$65,000
21	1996	Chevrolet	C6500 LowPro Truck	3	1GBJ6H1M5TJ111472	\$10,000
22	1998	International	Dump Truck	3	1HTSLABM1WH541500	\$15,000
23	2000	International	Box Truck	3	1HTSCABM3YH294869	\$19,000
24	2005	Belshe	Trailer		16JF0162351041402	\$3,000
25	2012	Maxey	Trailer		5R8U61015CM024315	\$3,000
26	2000	Wells	Trailer		1WC200D17Y2042268	\$1,100
27	2013	Ford	Fusion	5	3FA6P0G75DR221601	\$17,612
28	2004	Chevrolet	Van	2	1GNDX03E44D269967	\$3,500
29	2007	Chevrolet	Van	2	1GNFG15T771174724	\$13,000
30	2007	Chevrolet	Van	2	1GNFG15T771173931	\$13,000
31	2009	Chevrolet	Van	2	1GNFG154191111470	\$16,000
32	2001	Dodge	Van	2	2B4JB25YX1K506831	\$2,500
33	2003	Dodge	Grand Caravan	7	1D4GP24323B140668	\$3,500
34	2010	Ford	Van	8	1FMNE1BW4ADA95344	\$20,000
35	2010	Ford	Van	8	1FMNE1BW6ADA95345	\$20,000
36	2006	Dodge	Van	7	2D4GP44L86R789070	\$5,655
37	2013	Carry-On	Trailer		4YMUL0817DT017496	\$900
38	2016	Ford	Expedition	8	1FMJK1FT3GEF13113	\$25,000
39	2016	Chevrolet	Equinox	5	2GNALBEK5G6201452	\$16,000
40	2014	Thomas	Bus	71	4UZABRDU8ECFF9781	\$63,000
41	2018	Bluebird	Bus	71	1BAKGCEH0JF331867	\$65,000
42	2018	Bluebird	Bus	71	1BAKGCEH9JF331866	\$65,000
43	2018	Bluebird	Bus	71	1BAKGCEH2JF331868	\$65,000
44	2018	Bluebird	Bus	71	1BAKGCEH0JF331870	\$65,000
45	2018	Bluebird	Bus	71	1BAKGCEH4JF331869	\$65,000
46	2011	Bluebird	Bus w/ lift	30	1GB3G3BG1B1127636	\$25,000
47	2018	Bluebird	Bus	71	1BAKGCEH0JF332467	\$65,000
48	2018	Bluebird	Bus	71	1BAKGCEHXJF335716	\$65,000
49	2019	Bluebird	Bus w/ lift	48	1BAKBCEH5KF349474	\$85,000
50	2019	Bluebird	Bus w/ lift	48	1BAKBCEH5KF349473	\$85,000
51	2019	Bluebird	Bus	71	1BAKGCEH6KF352014	\$72,000
52	2019	Bluebird	Bus	71	1BAKGCEH8KF352015	\$72,000

# Yukon Public School District #27

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
53	2019	Bluebird	Bus	71	1BAKGCEHXKF352016	\$72,000
54	2019	Bluebird	Bus	71	1BAKGCEH1KF352017	\$72,000
55	2019	Bluebird	Bus	71	1BAKGCEH3KF352018	\$72,000
56	2019	Bluebird	Bus	71	1BAKGCEH5KF352019	\$72,000
57	2019	Bluebird	Bus	71	1BAKGCEH1KF352020	\$72,000
58	2019	Bluebird	Bus	71	1BAKGCEH3KF352021	\$72,000
59	2019	Bluebird	Bus	71	1BAKGCEH5KF352022	\$72,000
60	2019	Bluebird	Bus	71	1BAKGCEH7KF352023	\$72,000
61	2019	Custom	Food trailer		5WKBE1428J1053191	\$30,000
62	2019	Bluebird	Bus	47	1BABNB6AXKF353314	\$72,000
63	2018	Ford	Transit 150 Van		1FMZK1C1M0JKB15253	\$28,588
64	1998	Bluebird	Bus	21	1GBHG31R9W1019893	\$5,000
65	2019	IC	Bus	71	4DRBUC8P9KB103257	\$120,000
66	2019	Nissan	Rogue	5	5N1AT2MT5KC706938	\$25,000
67	2020	Bluebird	Bus	71	1BAKGCEH2LF359429	\$76,000
68	2020	Bluebird	Bus	71	1BAKGCEH9LF359427	\$76,000
69	2020	Bluebird	Bus	71	1BAKGCEH9LF359699	\$76,000
70	2020	Bluebird	Bus	71	1BAKGCEH9LF359430	\$76,000
71	2000	Kentucky	Drop Frame 53' Trailer		1KKVE5324YL200610	\$60,000
72	2019	Ford	F250 Pickup		1FT7X2B6XKEG50306	\$27,700
73	2019	Ford	F250 Pickup		1FT7X2B61KEG50307	\$27,700
74	2021	Bluebird	Bus	71	1BAKGCEH2MF371338	\$82,559
75	2021	Bluebird	Bus	71	1BAKGCEHOMF371337	\$82,559
76	2021	Bluebird	Bus	71	1BAKGCSH2MF371389	\$110,287
77	2021	Bluebird	Bus w/ lift	48	1BAKBCEH7MF376338	\$99,779
78	2020	Bluebird	Bus w/ lift	48	1BAKBCEH2LF362846	\$95,000
79	2021	Bluebird	Bus	71	1BAKGCEHXMf377159	\$87,000
80	2020	Bluebird	Bus	71	1BAKGCEH3LF359701	\$87,000
81	2020	Bluebird	Bus	71	1BAKGCEH1LF359700	\$87,000
82	2020	Bluebird	Bus	71	1BAKGCEH5LF359425	\$87,000
83	2020	Bluebird	Bus	71	1BAKGCEHOLF359431	\$87,000
84	2020	Bluebird	Bus	71	1BAKGCEH6MF377160	\$87,000
85	2020	Bluebird	Bus	71	1BAKGCEH3LF359424	\$87,000
86	2021	Bluebird	Bus	71	1BAKGCEH8MF377158	\$87,000
87	2021	Bluebird	Bus	71	1BAKGCEH6MF377157	\$87,000
88	2020	Ford	F250 Pickup		1FT7X2B64LEC49044	\$29,082
89	2020	Ford	F350 Pickup		1FDRF3G67LED38239	\$26,403
90	1998	4-Star	Trailer		4FKWB182XW0013394	\$5,000
91	2022	Bluebird	Bus w/Lift	48	1BAKBCEH7NF380956	\$100,537
92	2008	Hallmark	Trailer		16HGB242X7K012453	\$10,000
93	2022	Bluebird	Bus	71	1BAKGCJHXNF385804	\$85,990
94	2022	Bluebird	Bus	71	1BAKGCJHXNF385805	\$85,990
95	2022	Ford	F250 Pickup		1FT7W2B67NEC66796	\$35,000
96	2022	Ford	F250 Pickup		1FT7W2B65NEC66795	\$35,000
97	2022	Chevy	Suburban	8	1GNSCBKD6NR136994	\$55,000
98	2022	Chevy	Suburban	8	1GNSCBKD4NR137044	\$55,000
99	2022	Chevy	Suburban	8	1GNSCBKD0NR137025	\$55,000
100	2022	Chevy	Suburban	8	1GNSCBKD2NR136992	\$55,000
101	2021	Ford	F150 Pickup		1FTFX1E5XMKE74905	\$44,809
102	1996	Shopbuilt	Trailer		LW1011	\$800
103	2024	Ford	F350 Pickup		1FTRF3BN3REC57587	\$57,919
104	2024	Bluebird	Bus	71	1BAKGCJH1RF805388	\$118,796
105	2024	Bluebird	Bus	71	1BAKGCJH1RF805391	\$118,796
106	2024	Bluebird	Bus	71	1BAKGCJH3RF805389	\$118,796
107	2024	Bluebird	Bus	71	1BAKGCJHXRf805390	\$118,796
108	2025	Bluebird	Bus w/lift	48	1BAKBCJH9SF805398	\$139,992
109	2023	Bluebird	Bus	71	1BAKGCJH2PF395505	\$108,416
110	2023	Bluebird	Bus	71	1BAKGCJH4PF395506	\$108,416
111	2022	Bluebird	Bus	71	1BAKGCSSHNF387664	\$116,218

# Yukon Public School District #27

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
112	2022	Ford	F150		1FTFW1E53NKF22118	\$52,175
113	2024	Ford	F250		1FTBF2AA4RED09805	\$46,600
114	2022	Davidson	83 x 16 Dump Trailer		7M3BU1624NNDT6831	\$12,495
115	2019	Kubota	UTV		A5KC2GDBLKG051264	\$17,900
116	2012	Ford	F550		1FDUF5GY6CEA12634	\$44,695
117	2024	Ford	F250 Pickup		1FTBF2AA9RED10917	\$43,196
118	2023	Ford	F250 Pickup		1FT7W2AA6PED39472	\$42,749
119	2024	Delco	Utility Trailer		5WWBU142XR6034612	\$6,400
120	2024	PJ	Deckover Trailer		4P51C3124R1405577	\$7,500

Total Value of All Autos for Yukon Public School District #27: \$6,095,405

## Overview

### Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG allows member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with **broad insurance coverage through "A" rated insurance carriers and professional risk management services**. Over the past 23 years, OSIG's membership has grown to 539 and the program insures more than \$30 Billion in school property across Oklahoma.

### Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers.

*"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".*

The group purchases reinsurance from "A" rated carriers. OSIG's reinsurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Risk Program Administrators in Tulsa to administer the program. RPA is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance, risk management and the added value services you need to protect your schools' assets, your board, your staff and most importantly your children.

## Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than \$9 million to our members over the years as distributions. Surplus at year ended 6/30/24 was more than \$7.8 million and our assets were more than \$39 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance interlocal should be of utmost importance to you when choosing an insurance partner for your district.

<i>Statement of Net Assets</i>	
<i>As of 6/30/24</i>	
Cash	\$ 28,499,096
Other Assets	\$ 11,453,895
<b>Total Assets</b>	<b>\$ 39,952,991</b>
<hr/>	
<b>Total Liabilities</b>	<b>\$ 32,096,253</b>
<b>Total Net Assets/Surplus</b>	<b>\$ 7,856,738</b>

## Revised

# Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to \$1,500,000,000 for property losses and \$1,000,000 for liability claims in each and every occurrence subject to a \$10M annual aggregate limit. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

## Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member **school districts to make projections of OSIG's expected losses. OSIG adequately funds to,** or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

## Revised

# Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education and return to OSIG in order to bind coverage effective 07/01/2025.

## Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/25
Installment #2	1/3 of total	due 8/1/25
Installment #3	1/3 of total	due 9/1/25

A 25% minimum earned premium applies.

## Risk Management And Loss Control Tools

Onsite Safety Inspections

Onsite Appraisals

StopIt Anonymous Incident Reporting Mobile App & Web App

Risk Management focused website [www.osig.org](http://www.osig.org)

Vector Solutions - Professional Development Training Platform:

Free of charge to all members of OSIG

Online 24/7 access to training

Training modules include:

- Child Sexual Abuse Prevention Training
- School Bus Driver Training
- Safety & Compliance Training

Beazley & Lodestone Cyber Portal

Helix Intel

HSB Water & Temperature Monitoring Devices - Pilot Program

## Revised

# Contacts For Questions

### Coverage Questions

Your Local Agent or:

Jennifer McKenzie  
Risk Program Administrators - Tulsa  
5314 S Yale Avenue, Suite 900  
Tulsa, OK 74135  
Phone: 918-764-7137  
Toll-Free 866-444-0061  
Fax: 866-420-0695  
Email: jennifer\_mckenzie@ajg.com

Eastern Oklahoma Schools (East of I-35)  
Guy Griggs  
Keystone Insurance  
11 East Broadway  
Sand Springs, OK 74063  
Phone: 918-245-2558  
Fax: 918-245-8553  
Email: guy.griggs@insurica.com

### General Program Questions

Rick Thomas  
Executive Director  
P O Box 3068  
Tulsa, OK 74101  
Phone: 918-688-1056  
Fax: 866-420-0695

### OSIG Board Members

Terry Davidson - Chairman	Comanche Schools	(580) 439-2900
Sherry Durkee - Vice Chairman	Sand Springs Schools	(918) 246-1406
Dr. John Cox - Treasurer	Peggs Schools	(918) 598-3412
Shelley Free - Secretary	Kiamichi Technology Center	(918) 465-2323
Jeremy Hogan - Member	Collinsville Schools	(918) 371-2326
Jeff Daugherty - Member	Merritt Schools	(580) 225-5460
Jason Lindley - Member	Hartshorne Schools	(918) 297-2534
Laura Sprouse - Member	Select Actuarial Services	(615) 620-7584
Steve Moyer - Member	Shelter Insurance	(918) 396-3379

## Resolution of Yukon Public School District #27 to Join Oklahoma Schools Insurance Group

**Whereas, Oklahoma Schools Insurance Group** (“OSIG”) is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

**Whereas, Yukon Public School District #27** is an Oklahoma public school district (“the District”); and

**Whereas,** OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2025-2026 plan year; and

**Whereas,** the quotation is acceptable to the District;

**Now, therefore be it resolved,** that the District hereby joins OSIG as a Member;

**Be it further resolved,** that so long as the District remains as a Member, the District shall comply with OSIG’s bylaws, the Plan Document and OSIG claim reporting procedures; and

**Be it further resolved,** that by the adoption and signing of this resolution, Yukon Public School District #27 understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members’ losses.

**Date:** \_\_\_\_\_

**Yukon Public School District #27**

**By:**

\_\_\_\_\_  
President, Board of Education

**Attest:**

\_\_\_\_\_  
Clerk, Board of Education

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
(5/23/2025)

**TOPIC: Yearly Contracts/Agreement Renewals:**

- **Kurt's Pest Control, Inc.**
- **Firetrol Protection Systems**
- **A&A Janitorial – Wellness Center**
- **A&A Janitorial – Independence Intermediate School**
- **Jani King – Yukon High School, Yukon Middle School, Lakeview Elementary, Surrey Hills Elementary, Redstone Intermediate, Administration**
- **Waste Connections of Oklahoma Bus Barn, Surrey Hills Elementary & PreK, Redstone Intermediate**

**RATIONALE FOR RECOMMENDATION:** Renewal of Contracts

**CONTACT PERSON:** James Edwards



**KURT'S PEST CONTROL INC**  
**PHONE: 405-917-7217 LICENSE #5392**  
**office@kurtspestcontrol.com**

**CONTRACT SUBMITTED**

**YUKON PUBLIC SCHOOLS**  
**600 MAPLE STREET**  
**YUKON, OKLAHOMA 73099-2533**  
**405-354-2587**

**SEE ATTACHED PRICE SHEETS**

We, the Exterminators, hereby submit specifications and offer for the control of **(roaches, rats, mice, ants, spiders & general pests)** at the above stated location for a period of **(1 year)** from the date of acceptance; the control of such pest to be undertaken in a workmanlike manner, and per accepted practices. We hereby propose to furnish labor and materials in complete accordance with the above for the sum of dollars:

**Monthly Fee: \$1777.50**

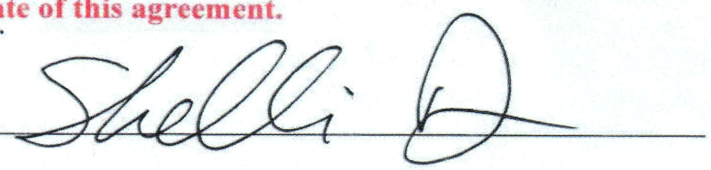
**Scope of Work: Monthly Pest Control**

- ❖ Service will consist of spraying half of the schools listed one month and the other half the following month for the above stated pests.
- ❖ The entire facility will be sprayed, excluding the kitchen & dining areas.
- ❖ Call back fee \$100
- ❖ Termites \$7.00 per linear foot
- ❖ All chemicals used are EPA approved.

The Contractor, hereinafter called the Exterminator, will during said period, furnish control as required. The fulfillment of this agreement is contingent upon the regular payments as stipulated for services rendered. In the event of sale or other disposal of the buildings or premises described, any unpaid balance will be immediately due and payable, unless such unfulfilled obligations are assumed in writing by and between such subsequent interest and The Exterminator. **After the expiration of the prescribed term of this agreement, this agreement will automatically extend for a like term, unless cancelled thirty (30) days prior to the expiration date of this agreement.**

04/30/2025

AUTHORIZED SIGNATURE:



**ACCEPTANCE OF CONTRACT**

The above price, offer and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.

DATE

AUTHORIZED SIGNATURE



**KURT'S PEST CONTROL INC**

LISC# 5392

**405-917-7217**

**[Office@Kurtspestcontrol.com](mailto:Office@Kurtspestcontrol.com)**

**YUKON SCHOOLS MONTHLY PRICE SHEET  
TOTAL: \$3555.00/ \$1777.50 A MONTH**

YUKON HIGH SCHOOL: 1777 YUKON PARKWAY \$400  
HIGH SCHOOL (ATHLETICS): 1777 YUKON PARKWAY \$200  
MIDDLE SCHOOL (SOUTH): 1029 S GARTH BROOKS BLVD \$250  
MIDDLE SCHOOL (GYM): 1029 S GARTH BROOKS BLVD \$150  
MIDDLE SCHOOL (NORTH): 1000 YUKON AVE \$200  
INDEPENDENCE: 500 E VANDAMENT \$200  
LAKEVIEW: 2700 YUKON PARKWAY \$200  
REDSTONE: 11501 W BRITTON RD \$200  
CENTRAL: 300 S 9<sup>TH</sup> \$175  
MYERS: 1200 S 1<sup>ST</sup> ST \$150  
PARKLAND: 2201 S CORNWELL \$150  
RANCHWOOD: 607 ANNAWOOD DR \$150  
SHEDECK: 2100 S HOLLY \$150  
SKYVIEW: 2800 YUKON PARKWAY \$150  
SURREY HILLS: 10700 HASTINGS AVE \$150  
ADMINISTRATION: 600 MAPLE \$150  
ALTERNATIVE: 946 POPLAR AVE (A&B), WEST & SOUTH \$150  
AUDITORIUM: 850 YUKON AVE \$150  
BUS BARN: 11043 NW 10<sup>TH</sup> \$100  
DAYCARE: \$130

**PO BOX 23315**

**OKC, OK 73123**

**PHONE 405-917-7217**

# MAINTENANCE AGREEMENT

Yukon Public Schools to A & A Janitorial

Locations where services will be performed:

Independence Intermediate School

Amount of contract – monthly pricing: \$7,920.00

Cleaning:

## A. Entrances

- a. Clean glass entry and exit doors inside and out.
- b. Vacuum rugs, carpet, and entry mats.
- c. Empty trash receptacles, clean receptacles when needed.
- d. Dust window sills, ledges, and frames.
- e. Sweep and mop floors.

## B. Restrooms

- a. Stock towels, tissue, and hand soap (furnished by YPS).
- b. Empty trash receptacles and wipe if needed.
- c. Empty sanitary napkin receptacles, wipe with a disinfectant, and replace liners (liners furnished by YPS).
- d. Clean and polish mirrors.
- e. Toilets and urinals to be cleaned and sanitized inside and outside. Polish bright work.
- f. Toilet seats to be cleaned on both sides using a disinfectant.
- g. Scour and sanitize all basins. Polish bright work.
- h. Dust partitions, top of mirrors, and frames.
- i. Mop and rinse restroom floors with a disinfectant.
- j. Auto-scrub hard surface floors.
- k. Clean, disinfect, and polish drinking fountains.
- l. Spot clean carpets and rugs.

## C. General offices

- a. Empty trash receptacles, clean and disinfect as needed.
- b. Sweep, mop, and disinfect floors.
- c. Vacuum carpeting.

D. Large areas

- a. Empty trash receptacles, clean, and disinfect as needed.
- b. Sweep, mop, and disinfect floors.
- c. Vacuum carpeting and rugs.

E. Performance of Services

- a. Services scheduled should begin on July 1, 2025, and end on June 30, 2026.
- b. Services should be performed daily Monday – Friday or as scheduled by the District Facilitator.
- c. A&A Janitorial agrees to furnish all equipment and tools necessary to provide the services.
- d. Yukon Public Schools will provide paper products, can liners, and cleaning supplies.

F. Security Procedures and Supervision

- a. A&A Janitorial management will stay in close contact with our crew chief and the District Facilitator.
- b. A&A after completing daily cleaning will secure all buildings.

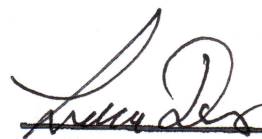
G. Insurance

- a. A&A will provide a copy of General Liability Policy.
- b. A&A will provide a copy of Workers' Compensation Insurance

This Agreement shall be automatically extended and renewed for additional one (1) year terms on the same terms and conditions, unless either party shall give written notice, as described herein, of termination at least thirty (30) days prior to the scheduled expiration date.

This contract may be suspended in the event of a pandemic, State of General Emergency, or Act of Nature beyond either party control which results in any school closure(s) for over 14 days. This suspension will be determined at the time of each incident and locations may be considered separately based on closures and catastrophes.

\_\_\_\_\_  
Signature of YPS Authorized Agent / Date

 5-13-25  
\_\_\_\_\_  
Signature of A&A Agent / Date

\_\_\_\_\_  
Print Name / Title

\_\_\_\_\_  
Print Name / Title

# MAINTENANCE AGREEMENT

Yukon Public Schools to A & A Janitorial

Locations where services will be performed:

Yukon High School Wellness Center

Amount of contract – monthly pricing: \$2,467.00

Cleaning:

## A. Entrances

- a. Clean glass entry and exit doors inside and out.
- b. Vacuum rugs, carpet, and entry mats.
- c. Empty trash receptacles, clean receptacles when needed.
- d. Dust window sills, ledges, and frames.
- e. Sweep and mop floors.

## B. Restrooms

- a. Stock towels, tissue, and hand soap (furnished by YPS).
- b. Empty trash receptacles and wipe if needed.
- c. Empty sanitary napkin receptacles, wipe with a disinfectant, and replace liners (liners furnished by YPS).
- d. Clean and polish mirrors.
- e. Toilets and urinals to be cleaned and sanitized inside and outside. Polish bright work.
- f. Toilet seats to be cleaned on both sides using a disinfectant.
- g. Scour and sanitize all basins. Polish bright work.
- h. Dust partitions, top of mirrors, and frames.
- i. Mop and rinse restroom floors with a disinfectant.
- j. Auto-scrub hard surface floors.
- k. Clean, disinfect, and polish drinking fountains.
- l. Spot clean carpets and rugs.

## C. General offices

- a. Empty trash receptacles, clean and disinfect as needed.
- b. Sweep, mop, and disinfect floors.
- c. Vacuum carpeting.

D. Large areas

- a. Empty trash receptacles, clean, and disinfect as needed.
- b. Sweep, mop, and disinfect floors.
- c. Vacuum carpeting and rugs.

E. Performance of Services

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- b. Services should be performed daily Monday – Friday or as scheduled by the District Facilitator.
- c. A&A Janitorial agrees to furnish all equipment and tools necessary to provide the services.
- d. Yukon Public Schools will provide paper products, can liners, and cleaning supplies.

F. Security Procedures and Supervision

- a. A&A Janitorial management will stay in close contact with our crew chief and the District Facilitator.
- b. A&A after completing daily cleaning will secure all buildings.

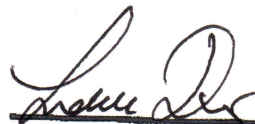
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\_\_\_\_\_  
Signature of YPS Authorized Agent / Date

 5-13-25  
\_\_\_\_\_  
Signature of A&A Agent / Date

\_\_\_\_\_  
Print Name / Title

\_\_\_\_\_  
Print Name / Title



Mike Workman <mike.workman@yukonps.com>

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## 2025-2026 Cleaning fees

1 message

---

**aajanitorialservices405@yahoo.com** <aajanitorialservices405@yahoo.com>

Thu, May 15, 2025 at 10:34 PM

To: Mike Workman <mike.workman@yukonps.com>

Hello Mike I hope this email finds you well. Here is the new cleaning fees for 2025-2026 school year. Thank you and have a great day.

Fine Arts Center ~~\$350~~ *A.300*  
High school Press Box and Bathrooms \$400  
Middle School stadium \$300  
Middle School Lockers \$100

Sent from Yahoo Mail for iPad



# FIRETROL Protection Systems

## Firetrol Protection Systems Inspection Agreement – State Contract SW1048F

<b>Owner/Property Management Company</b> (hereinafter called "Owner") Yukon Public Schools 600 Maple Yukon, OK 73099	<b>Job Location</b> (hereinafter called "Site") Various locations—See page 3
<b>Contact Name:</b> Mike workman <b>Email:</b> mike.workman@yukonps.com <b>Phone:</b> 405-320-3823	<b>Contact Name:</b> same <b>Email:</b> <b>Phone:</b>

On this date, April 22, 2025, Firetrol Protection Systems is offering inspection/testing agreement of equipment and/or system(s) located at above stated Site.

### Scope of Work

Contractor shall inspect and/or test the equipment/system(s) described below in accordance with the State Code of Regulations, Local Authority having Jurisdiction and in accordance with the terms of the State Contract as it applies to this work. All inspections/tests shall be documented and a copy of work performed will be given to the Owner. Tests will be scheduled in advance, and at the convenience of customer's staff. Firetrol will need the assistance from customer's staff for access to all areas of the facility in order to locate devices and ensure efficient transition between areas. The inspections and testing provided under this Agreement are NOT a system survey or engineering analysis of the system and/or its design. The inspection and testing services provided by this Agreement are designed to determine the functionality of the inspected systems at the time of the inspection/test. Inspection and testing services under this Agreement are not intended to reveal design or installation flaws or code compliance violations.

### Frequency of Inspections

The Contractor shall inspect and/or test the following systems listed below. (Individual pricing and equipment list continued on the following page.)

Qty	Product	Description	Location	Frequency	Inspection Month
23	FA	Fire Alarm Systems	23 buildings	Annual	July
35	SP	Fire Sprinkler Systems	12 buildings	Annual	July
571	EXT	Portable Fire Extinguishers	All locations	Annual	July
29	HD	Kitchen Hood	12 buildings	Semi-annual	July-January
1	SHZ	Special Hazard system	Maintenance	Semi-annual	July-January

### Report of Inspection

A copy of the inspection/test report(s) will be provided to Owner after work is performed and completed. Firetrol Protection Systems must forward all deficiencies found during the time of inspection to the authority having jurisdiction.

### Term

The term of this Agreement shall be from July 1, 2025 to June 30, 2026 and can be renewed by the customer under the contractor's then current charges per State Contract for each renewal period thereof.

Initial \_\_\_\_\_



# FIRETROL Protection Systems

## Yukon Public Schools

Fire Sprinkler System	Qty	Frequency	Inspection Cost
Wet Sprinkler System	35	Annual	
Backflow Preventer	6	Annual	
<b>Fire Sprinkler System Test &amp; Inspection – Annual Total</b>			<b>\$5,240.00</b>

**Fire Sprinkler Test and Inspection Services:** Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection(s) and testing of the fire sprinkler system(s) in accordance with the following sections (if applicable). NFPA 25, Current Adopted Edition. *Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems.*

- Sprinkler Systems – Section 5.2, 5.3, Table 5.1.1.2
- Standpipe and Hose Systems – Section 6.2, 6.3, Table 6.1.1.2
- Private Fire Service Main – Section 7.2, 7.3, Table 7.1.1.2
- Fire Pumps – Section 8.2, 8.3, Table 8.1.1.2
- Water Storage Tanks – Section 9.2, 9.3, Table 9.1.1.2
- Water Spray Fixed Systems – Section 10.2, 10.3, Table 10.1.1.2
- Foam-Water Sprinkler Systems – Section 11.2, 11.3, Table 11.1.1.2
- Water Mist Systems – Section 12.1
- Valve, Valve Components, and Trim – Section 13.3.2, 13.3.3, 13.4.2.1, Table 13.1.1.2
- Pre-Action Valves and Deluge Valves – Section 13.4.3.1, 13.4.3.2,
- Dry Pipe Valves/Quick Opening Devices – Section 13.4.4.1, 13.4.4.2
- Backflow Prevention Assemblies – Section 13.6.1, 13.6.2.

Fire Alarm System	Qty	Frequency	Inspection Cost
Fire Alarm System	23	Annual	
<b>Fire Alarm System Test &amp; Inspection – Annual Total</b>			<b>\$11,787.00</b>

**Fire Alarm Test and Inspection Services:** Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection(s) and testing of fire alarm system(s) in accordance with the following sections (if applicable). NFPA 72, Current Adopted Edition. *National Fire Alarm and Signaling Code.*

- Inspection- Section 14.3, Table 14.3.1
- Testing- Section 14.4, Table 14.4.3.2

Portable Fire Extinguishers	Qty	Frequency	Inspection Cost
Extinguisher Inspection	527 + 19K	Annual	
Extinguisher Records	527 + 19K	Annual	
All Inclusive Service	527 + 19K	Annual	
<b>Portable Fire Extinguisher Test &amp; Inspection – Annual Total</b>			<b>\$12,794.00</b>

**Portable Fire Extinguisher Test and Inspection Services:** Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection of the portable fire extinguisher(s) in accordance with the following sections (if applicable).

NFPA 10, Current Adopted Edition. *Standard for Portable Fire Extinguishers*

- Inspection Procedures- Section 7.2
- Extinguisher Maintenance- Section 7.3, Table 7.3.3.1+520

Kitchen Hood System	Qty	Frequency	Inspection Cost
Kitchen Hood System	29	Semi-Annual	
Links and Blow Off Caps	73 x 2	Included	
Trip Charges			
<b>Kitchen Hood System Test &amp; Inspection – Annual Total</b>			<b>\$10,073.00</b>

**Kitchen Hood System Test and Inspection Services:** Under this agreement, Firetrol's State licensed inspectors will perform semi-annual inspections and maintenance of the kitchen hood system(s) in accordance with the following sections (if applicable).

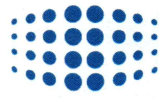
NFPA 17A, Current Adopted Edition. *Standard for Wet Chemical Extinguishing Systems*

- Maintenance – Section 7.3
- Recharging- Section 7.4
- Hydrostatic Testing- Section 7.5
- Figure A.6.4.10.3

NFPA 96, Current Adopted Edition. *Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations*

- Inspection, Testing, and Maintenance of Fire Extinguishing Systems – Section 11.2, 11.3
- Recharging- Section 11.4
- Hydrostatic Testing- Section 11.5

Initial \_\_\_\_\_



### Yukon Public Schools

Special Hazard System	Qty	Frequency	Inspection Cost
Dry Chemical	1	Semi-Annual	
Dry Chemical-Fusible Links	5 x 2	Semi-Annual	
Trip Charge	2		
<b>Special Hazard Test &amp; Inspection – Annual Total</b>			<b>\$520.00</b>

**Special Hazard System Inspection Services:** Under this agreement, Firetrol's state licensed inspectors will perform semi-annual inspections of the special hazard system in accordance with the following sections (if applicable).

NFPA 2001, Current Adopted Edition. *Standard on Clean Agent Fire Extinguishing Systems.*

- Inspection and Tests – Section 7.1 to 7.4
- Maintenance- 7.5

NFPA 17, Current Adopted Edition. *Standard for Dry Chemical Extinguishing Systems*

- Inspection- Section 11.2.1.1
- Maintenance – Section 11.3
- Recharging- Section 11.4
- Hydrostatic Testing- Section 11.5

### Locations

DISTRICT OFFICE	600 MAPLE AVE
TRANSPORATION	11043 NW 10TH
MAINTENANCE	1011 W. MAIN
CENTRAL ELEMENTARY	300 S. 9TH STREET
MYERS ELEMENTARY	1200 S. 1ST STREET
PARKLAND ELEMENTARY	2201 S. CORNWELL DRIVE
RANCHWOOD ELEMENTARY	607 ANNAWOOD DRIVE
SHEDECK ELEMENTARY	2100 S. HOLLY AVE
SKYVIEW ELEMENTARY	650 S. YUKON PARKWAY
SURREY HILLS ELEMENTARY	10700 HASTINGS AVE
SURREY HILLS PRE K	12230 N MUSTANG RD
INDEPENDENCE INTERMEDIATE	500 E. VANDAMENT
LAKEVIEW INTERMEDIATE	872 S. YUKON PARKWAY
LAKEVIEW FIELDHOUSE	2700 N. MUSTANG ROAD
REDSTONE INTERMEDIATE	11501 W. BRITTON ROAD
MIDDLE SCHOOL NORTH	1000 YUKON AVE
MIDDLE SCHOOL SOUTH	801 GARTH BROOKS BLVD
MIDDLE SCHOOL FOOTBALL	1029 S. GARTH BROOKS BLVD
YUKON HIGH SCHOOL	1777 S. YUKON PARKWAY
YHS AUDITORIUM	850 YUKON PARKWAY
YHS BASEBALL	501 E. VANDAMENT
YHS FOOTBALL AND WELLNESS	1777 S. YUKON PARKWAY
YALE	946 POPLAR AVE

Initial \_\_\_\_\_

108 NW 132<sup>nd</sup> Street, Oklahoma City, OK 73114      Office 405-752-2330 Fax 405-752-2297      OK. Lic. # 0863/302

FIRE PROTECTION AND LIFE SAFETY SPECIALISTS



# FIRETROL Protection Systems

## Yukon Public Schools

### Cost of Inspection and Payment

The total annual price for this agreement is **\$40,414.00**

**Pricing per Firetrol Protections Systems State Contract SW1048F- Fire Alarm Services & other Life Safety Equipment**

Owner shall pay Contractor within thirty (30) days after **each** inspection for the above stated Site. If the Owner fails to make payment in full, the Contractor may, at its option, terminate the contract, and, in the any event, will not be obligated to perform any additional work until such time past due amount is made in full and received by Contractor.

If you find this Agreement, along with the terms and conditions attached, acceptable and you are authorized to sign, please complete the below section, retain a copy for your files and return one original signed agreement to our office. We will contact you regarding scheduling for the Site upon receipt of executed Agreement.

**Thank you for your consideration. Firetrol Protection Systems of Oklahoma strives to provide quality, efficiency and affordability with every Inspection Proposal.**

**If you have any questions regarding pricing, frequency or quality, please contact Jody McCain 405-823-6017.**

#### FIRETROL PROTECTION SYSTEMS, INC.

108 NW 132<sup>nd</sup> Street  
Oklahoma City, OK 73114  
Lic# 863 & 302  
Ph: (405)752-2330  
Fax: (405)752-2297

Signature: Jody McCain  
By: Jody McCain  
Title: Preventative Maintenance Sales  
Date: 4/22/2025

#### Authorization to Proceed:

Endorsement: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
Purchase Order or P-Card #

\_\_\_\_\_  
P-Card Expiration Date

\_\_\_\_\_  
P-Card Verification Code



## EXHIBIT A- JANI-KING PROPOSAL

### Yukon Public Schools- July 1, 2025- June 30, 2026 Cleaning Schedule, Additional Cleaning Options, Pricing Schedule

Location(s) Where Services Will Be Performed:

Client Name: Yukon Public School
Street: 600 Maple
City: Yukon
State: OK
Building Name(s): Yukon High School, Yukon South Campus (7 <sup>th</sup> & 8 <sup>th</sup> Grade), Yukon North Campus (6 <sup>th</sup> Grade), Middle School Gym, 7 <sup>th</sup> & 8 <sup>th</sup> Locker Rooms, Lakeview Elementary, Surrey Hills Elementary, Redstone Intermediate, Administration

Named Areas:

A.	Entrances
B.	Restrooms, Locker Rooms
C.	Foyers, Corridors, Gym & Cafeteria
D.	General Offices
E.	Classrooms and Labs

**CLEANING SPECIFICATIONS**

**Daily Cleaning**

**A. Entrances**

1. Clean glass, glass entry and exit doors inside and out.
2. Vacuum rugs, carpet and entry mats.
3. Empty trash receptacles, clean receptacles when needed and replace liners. (Liners to be furnished by Yukon Schools)
4. Dust windowsills, ledges and frames.
5. Sweep and mop floors (paying special attention to corners).

**B. Restrooms**

1. Stock towels, tissue, and hand soap. (Furnished by Yukon Schools)
2. Empty sanitary napkin receptacles and wipe with a disinfectant and replace liners (Liners furnished by Yukon Schools).
3. Empty trash receptacles and wipe if needed.
4. Clean and polish mirrors.
5. Wipe towel cabinet covers.
6. Toilets and urinals to be cleaned and sanitized inside and outside. Polish bright work.
7. Toilet seats to be cleaned on both sides using a disinfectant.
8. Scour and sanitize all basins. Polish bright work.
9. Dust partitions, top of mirrors, and frames.
10. Remove splash marks from walls around basins.
11. Mop and rinse restroom floors with a disinfectant.
12. Disinfect all benches.
13. Disinfect stall doors.
14. Dust air vents quarterly.
15. Scrub floors with a standard speed floor machine quarterly.

**C. Foyers, Corridors, Gym and Cafeteria**

1. Empty trash receptacles, clean receptacles when needed and replace liners (liners to be furnished by Yukon School).
2. Dust windowsills, ledges and frames.
3. Remove fingerprints/handprints and smudges from glass.
4. Auto Scrub hard surface floors.
5. Vacuum rugs, carpet and entry mats.
6. Clean, disinfect and polish drinking fountains.

**D. General Offices**

1. Empty trash receptacles, clean and disinfect as needed and replace liners (liners furnished by Yukon School).
2. Spot dust windowsills, ledges and frames.
3. Remove fingerprints/handprints and smudges from glass and partitions.
4. Sweep, mop and floors.
5. Vacuum carpeting, taking care to get along edges as needed.
6. Disinfect door handles, light switches and counter tops.
7. Spot clean carpets and rugs on breaks.

**CLEANING SPECIFICATIONS**

**E. Classrooms and Labs**

1. Empty trash receptacles, clean and disinfect as needed and replace liners (liners to be furnished by Yukon Schools).
2. Spot dust windowsills, ledges and frames.
3. Clean and remove fingerprints/handprints and smudges from glass.
4. Sweep and mop floors.
5. Vacuum carpet and rugs.
6. Wipe and disinfect tables, counter tops, chairs, door handles, light switches, computer stands.
7. Replace paper towels and soap (to be furnished by Yukon Schools).
8. Clean and disinfect all sinks. Polish bright work.
9. Dust air vents quarterly.
10. Spot clean carpet nightly or as needed.

**Weekly Cleaning**

**A. All Named Areas**

1. Dust all vertical surfaces of desks, file cabinets, chairs, tables and other office furniture.
2. Thoroughly vacuum under all mats at entrances.

**Monthly Cleaning**

**A. All Named Areas**

1. Complete all high dusting not reached in the above-mentioned cleaning, including vents and registers.
2. Clean storage areas.
3. Buff hard surface floors, if needed, to present the best possible appearance.

**Summer Cleaning (Pricing will remain the same for June and July)**

- A. Strip and refinish all waxed flooring, preparing school for next school year. (Yukon Public Schools will furnish Stripper and Wax)
- B. Work with Yukon Public Schools Day Time Custodian (if applicable) to extract all carpeting throughout facilities.
- C. Deep impact clean and floor scrubbing of all restrooms prior to starting next school year.
- D. Deep impact clean and accomplish all high dusting of all classrooms and common areas prior to 2025-2026 school year starting.

**Yukon Public Schools Administration Offices- Cleaning Specifications**  
**Yukon Public Schools- July 1, 2025- June 30, 2026**

*Location of Services:*

Yukon Public Schools  
Administration Offices  
600 Maple Street  
Yukon, OK 73099  
(405) 354-2597

*Named Areas:*

<b>A.</b>	<b>Offices. Lobby, Conference Room and Common Areas</b>
<b>B.</b>	<b>Restrooms</b>
<b>C.</b>	<b>Break Rooms. Kitchenettes</b>

**NIGHTLY CLEANING (Five Nights Per Week)**

**A. Offices, Lobby, Conference Room and Common Areas**

1. Empty all trash receptacles, replace liners. as needed and remove trash to a collection point (Trash liners to be furnished by client).
2. Vacuum all carpeting, taking care to get into comers, along edges and beneath furniture. Jani-King will not be responsible for the removal of staples from carpets.
3. Thoroughly dust all horizontal surfaces including desktops (clients expectations on desktops). top of file cabinets, windowsills. chairs. tables, pictures. and all manner of furnishings.
4. Damp wipe all horizontal surfaces to remove coffee rings and spills, as needed.
5. Wipe telephones. computer monitors. and all other office electrical equipment.
6. Dust mop hard surface floors with a treated dust mop.
7. Damp mop hard surface floors to remove any spillage from soiled areas.
8. Damp wipe entryway and clean fingerprints from entrance glass.
9. Spot clean partition glass.
10. Inspect and pick up, as needed, building entrance.
11. Notify management of any concerns in facility using our memo pad system or email.
12. Make sure all doors and security systems are properly secured as instructed by the client.

**Yukon Public Schools Administration Offices- Cleaning Specifications**

**B. Restrooms**

1. Stock towels, tissue and hand soap (To be furnished by client)
2. Empty sanitary napkin receptacles and wipe with disinfectant.
3. Wipe towel cabinet covers, handrails and air dryers (if applicable)
4. Empty trash receptacles and wipe if needed.
5. Clean and polish mirrors.
6. Toilets and urinals to be cleaned and sanitized inside and outside. Polish bright work.
7. Toilet seats to be cleaned on both sides using a disinfectant.
8. Scour and sanitize all basins. Polish bright work.
9. Dust partitions, top of mirrors and frames.
10. Remove splash marks from walls around basins, trash receptacles and soap dispensers
11. Mop and rinse Restroom floors.
12. Spot clean kick-plates.
13. Disinfect doorknobs on doors in the restrooms.

**C. Break Rooms/Kitchenettes**

1. All trash receptacles are to be emptied including entrance containers and trash removed to a collection point. (Liners to be furnished by CLIENT.)
2. Dust mop hard surface floors with a treated dust mop.
3. Damp mop hard surface floors to remove spillage from soiled areas.
4. Clean and wipe tables and chairs.
5. Spot clean walls near trash receptacles.
6. Clean fronts, tops, and sides of trash receptacles with a disinfectant as needed.
7. Damp wipe counter tops to remove coffee rings and spillage.
8. Clean and sanitize sink, Client responsible for dishes.
9. Spot clean cabinets and exterior of appliances to present a neat appearance.
10. Disinfect all high touch point areas

**MONTHLY CLEANING**

**A. All Named Areas**

1. Accomplish all high dusting not reached in the above-mentioned cleaning.

**PRICING SCHEDULE**

**The following pricing pages are broken down by location with a total monthly price.**

<b>SITE #</b>	<b>LOCATION</b>	<b>MONTHLY COST</b>	<b>ANNUAL COST</b>
1	High School	\$26,716.05	\$320,592.60
2	S. Campus: 7, 8 <sup>th</sup> Grade	\$9,730.35	\$116,764.20
3	N. Campus: 6 <sup>th</sup> Grade	\$7,411.95	\$88,943.40
4	Middle School Gymnasium	\$3,852.00	\$46,224.00
5	7 <sup>th</sup> & 8 <sup>th</sup> Locker Rooms	\$1,227.48	\$14,729.76
6	Lakeview Elementary	\$7,990.75	\$95,889.00
7	Surrey Hills Elementary	\$8,917.23	\$107,006.76
8	Redstone Intermediate	\$11,535.62	\$138,427.44
9	Administration	\$2,304.75	\$27,657.00

**ADDITIONAL CLEANING OPTIONS**

**EXTRA EVENTS AND FUNCTIONS (OPTIONAL)**

- Jani-King agrees to perform unscheduled work when requested and approved by Site Administrator for the following hourly amount (after issuance of a district Purchase Order):

Hourly Rate: \$18.00

\_\_\_\_\_  
Client's Authorizing Signature

\_\_\_\_\_  
Print Name/Title

  
\_\_\_\_\_  
Jani-King Signature

Jill Harper/Regional Director

\_\_\_\_\_  
Print Name/Title



**SERVICE LOCATION**

Customer Name <b>SURREY HILLS PRE K</b>
Customer Name 2
Account Number <b>5013-281384-002</b>
Address <b>12230 N MUSTANG RD</b>
City, State, Zip <b>YUKON, OK, 73099</b>
Contact <b>MIKE WORKMAN</b>
Phone <b>(405) 320-3823</b>
Email <b>mike.workman@yukonps.com</b>

**BILLING INFORMATION**

Customer Name <b>YUKON PUBLIC SCHOOLS</b>
Customer Name 2 <b>SURREY HILLS PRE K</b>
Account Number <b>5013-281384-002</b>
Address <b>600 MAPLE ST</b>
City, State, Zip <b>YUKON, OK, 73099-2533</b>
Contact <b>MIKE WORKMAN</b>
Phone <b>(405) 320-3823</b>
Email <b>mike.workman@yukonps.com</b>

**SERVICES AND RATES**

**Effective Date: 7/1/2025**

Type	Quantity	Bin Size	Service Frequency	Service Type	Price
Recurring	1.00	6 Yard	3XW	6YD FRONTLOAD SERVICE	\$350.00

**ADDITIONAL COMMENTS**

For the 1st year, the Charges will not increase by more than 0%.  
 For the 2nd through the 3rd year, the Charges will not increase by more than 3% per year.

**PAYMENT TERMS**


The undersigned individual signing this Agreement on behalf of Customer acknowledges that he or she has read and understands the terms and conditions of this Agreement and that he or she has the authority to sign the Agreement on behalf of the Customer. **TERMS: NET 10 DAYS.** State and local taxes, government franchise fees (if applicable), administrative fees, fuel surcharges and environmental fees also apply. Container relocation, container removal and seasonal restarts will be provided at additional costs.

The service agreement is for 36 months and the renewal period is for 36 months.

**CUSTOMER**

Authorized Signature	
Printed Name	
Title	Date (MM/DD/YYYY) <b>05/16/2025</b>

**REPRESENTATIVE**

<p><b>Trista Redding</b>          Sales Representative          Waste Connections of Oklahoma, Inc.</p>	 WASTE CONNECTIONS
<p>P: (405) 213-9478          M: +1 4052139478          @: tredding@wcnx.org</p>	

ARTICLE I  
SERVICES RENDERED

Customer grants to Contractor the exclusive right to collect and dispose of all of Customer's Waste Materials (as defined below) and agrees to make payments to Contractor as described herein, and Contractor agrees to furnish the services and equipment specified above, all in accordance with the terms of this Agreement.

ARTICLE II  
TERM

**THE INITIAL TERM (THE "INITIAL TERM") OF THIS AGREEMENT IS 36 MONTHS FROM THE EFFECTIVE SERVICE DATE SET FORTH ON THE FIRST PAGE OF THIS AGREEMENT, WHICH IS THE DATE CONTRACTOR'S EQUIPMENT IS DELIVERED TO CUSTOMER'S LOCATION OR SERVICE UNDER THIS AGREEMENT COMMENCES, WHICHEVER IS EARLIER. THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR SUCCESSIVE 36 MONTHS TERMS (EACH A "RENEWAL TERM" AND TOGETHER WITH THE INITIAL TERM, THE "TERM") THEREAFTER UNLESS EITHER PARTY GIVES WRITTEN NOTICE OF TERMINATION BY U.S. CERTIFIED OR REGISTERED MAIL, POSTAGE PRE-PAID AND RETURN RECEIPT REQUESTED, TO THE OTHER PARTY AT LEAST NINETY (90) DAYS, BUT NOT MORE THAN ONE HUNDRED TWENTY (120) DAYS, PRIOR TO THE EXPIRATION OF THE INITIAL TERM OR ANY RENEWAL TERM. ANY SUCH NOTICE SHALL BE SENT TO THE OTHER PARTY'S ADDRESS SET FORTH ON THE FIRST PAGE OF THIS AGREEMENT, OR ANY CHANGE OF ADDRESS COMMUNICATED IN WRITING BY THE OTHER PARTY DURING THE TERM OF THE AGREEMENT. A RENEWAL TERM SHALL BECOME EFFECTIVE (THEREBY EXTENDING THE THEN-CURRENT TERM) UPON EITHER PARTY'S FAILURE TO GIVE NOTICE OF TERMINATION WITHIN THE TIME PERIOD SET FORTH ABOVE. NOTWITHSTANDING THE FOREGOING, CUSTOMER AGREES THAT IT SHALL NOT PROVIDE ANY SUCH NOTICE OF TERMINATION IF CONTRACTOR MEETS COMPETITIVE OFFERS MADE BY THIRD PARTIES IN WRITING FOR SIMILAR SERVICES AFTER CONTRACTOR'S REVIEW THEREOF PURSUANT TO ARTICLE XIII BELOW.**

ARTICLE III  
WASTE MATERIALS

The waste materials to be collected and disposed of by Contractor pursuant to this Agreement consist of all solid waste (including recyclable materials) generated or collected by Customer at the locations specified on the first page of this Agreement (the "Waste Materials"); provided, however, that the term Waste Materials specifically excludes and Customer agrees not to deposit in Contractor's equipment or place for collection by Contractor any radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, biohazardous, toxic or hazardous material as defined by applicable federal, state or local laws or regulations ("Excluded Waste"). Customer agrees to comply with any description of and/or procedures with respect to removal of contaminants or preparation of recyclable materials as reasonably provided by Contractor. In the event that any recyclable materials furnished to Contractor by Customer are, due to presence of contaminants, rejected by a recycling facility or otherwise are determined by Contractor not to be resalable or to have a reduced resale value, Contractor may, in addition to its other remedies, require Customer to pay Contractor, as liquidated damages and not as a penalty, the charges incurred by Contractor (plus overhead and profit) for hauling, processing and/or disposal of such materials and for the reduction in resale value of such materials. Contractor shall deliver properly prepared recyclable materials furnished to Contractor by Customer to a recycling facility owned and/or operated by Contractor or an affiliate of Contractor or a third party that Contractor understands will recycle the materials ("Third Party Facility"); provided, however, that Contractor shall not be responsible for and has not made any representation to Customer regarding the ultimate recycling of such recyclable materials by a Third Party Facility.

ARTICLE IV  
TITLE

Contractor shall acquire title to the Waste Materials when they are loaded into Contractor's truck. Title to and liability for any Excluded Waste shall remain with Customer. Customer expressly agrees to defend, indemnify and hold harmless Contractor from and against any and all damages, penalties, fines, liabilities and costs (including reasonable attorneys' fees) resulting from or arising out of the deposit of Excluded Waste in Contractor's trucks, containers or other equipment.

ARTICLE V  
PAYMENTS

Customer agrees to pay Contractor on a monthly basis for the services and/or equipment furnished by Contractor in accordance with the rates, charges and fees provided for herein ("Charges"). Contractor, in its sole and absolute discretion, may agree to participate in a vendor compliance management or billing system of Customer's choosing, provided that Customer pays or refunds Contractor for all fees associated with Contractor's use of such system. For certainty, if Contractor is found to be out of compliance under any such system, such noncompliance shall not constitute a breach by Contractor of this Agreement, which shall remain valid, enforceable and binding on the parties hereto. Payments shall be made by Customer to Contractor within the period of time set forth on the first page of this Agreement. Contractor may impose and Customer agrees to pay a late fee as determined by Contractor for all past due payments, and interest on all past due payments at the rate of one and one-half percent (1½%) per month, provided that no such late fee or interest charge shall exceed the maximum rate allowed therefor by applicable law. Any dispute or claim against Contractor concerning any amount invoiced by Contractor must be asserted by Customer in writing to Contractor at the address set forth on the first page of this Agreement not later than one hundred eighty (180) days following the event or circumstance giving rise to the underlying dispute or claim; the failure to abide by such time requirement shall constitute a release and waiver by Customer of any rights in respect of, and shall constitute a bar on, any claims or requests for relief by Customer on the basis of such dispute or claim. Customer will pay Contractor a standard recycling services and equipment charge set forth herein (irrespective of changing commodity values). Customer shall continue to provide, and Contractor shall continue to collect, recyclable materials from Customer in accordance with the terms of this Agreement for the Term hereof notwithstanding changing commodity values.

ARTICLE VI  
RATE ADJUSTMENTS

Customer agrees that the Charges shall be increased from time to time to adjust for increases in the Consumer Price Index. Because disposal, fuel, materials and operations costs constitute a significant portion of the cost of Contractor's services provided hereunder, Customer agrees that Contractor may increase the Charges to account for any increase in such costs or any increases in transportation costs due to changes in location of the disposal facility. Customer agrees that Contractor may also increase the Charges to account for increases in the average weight per container yard of Customer's Waste Materials, increases in Contractor's costs due to changes in local, state or federal rules, ordinances or regulations applicable to Contractor's operations or the services provided hereunder, increases in taxes, fees or other governmental charges assessed against or passed through to Contractor (other than income or real property taxes), and changes in the values associated with recyclable materials. Contractor may increase Charges for reasons other than those set forth above with the consent of Customer. Such consent may be evidenced orally, in writing or by the practices and actions of the parties. In the event Contractor adjusts the Charges as provided in this Article, the parties agree that this Agreement as so adjusted will continue in full force and effect. Customer acknowledges and agrees that adjustments to the Charges might not be directly associated with increased costs of servicing Customer's specific account; rather, adjustments to the Charges might be based upon overall costs and expenses incurred by Contractor on a regional or national basis.

ARTICLE VII  
SERVICE CHANGES AND AMENDMENTS

Changes to the type, size and amount of equipment, the type or frequency of service, and corresponding adjustments to the rates, may be made by agreement of the parties, evidenced orally, in writing or by the practices and actions of the parties, without affecting the validity of this Agreement and this Agreement shall be deemed amended accordingly. This Agreement shall continue in effect for the Term provided herein and shall not be affected by any changes in Customer's service address if any new service address is located within Contractor's service area. Should Customer change its service address to a location outside Contractor's service area, Customer may cancel the Agreement upon thirty (30) days' written notice to Contractor. Any other amendment to this Agreement not otherwise expressly provided for herein shall be made in writing and signed by both parties.



**SERVICE LOCATION**

Customer Name <b>YUKON PUBLIC SHOOLS</b>
Customer Name 2 <b>BUS BARN</b>
Account Number <b>5013-281384-001</b>
Address <b>11043 N. W. 10TH</b>
City, State, Zip <b>OKLAHOMA CITY, OK, 73099</b>
Contact <b>MIKE WORKMAN</b>
Phone <b>(405) 889-6933</b>
Email <b>mike.workman@yukonps.com</b>

**BILLING INFORMATION**

Customer Name <b>YUKON PUBLIC SCHOOLS</b>
Customer Name 2
Account Number <b>5013-281384-001</b>
Address <b>600 MAPLE ST</b>
City, State, Zip <b>YUKON, OK, 73099-2533</b>
Contact <b>MIKE WORKMAN</b>
Phone <b>(405) 889-6933</b>
Email <b>mike.workman@yukonps.com</b>

**SERVICES AND RATES**

**Effective Date:** 7/1/2025

Type	Quantity	Bin Size	Service Frequency	Service Type	Price
Recurring	1.00	8 Yard	1XW	8YD FRONTLOAD SERVICE	\$175.00

**ADDITIONAL COMMENTS**

For the 1st year, the Charges will not increase by more than 0%.  
 For the 2nd through the 3rd year, the Charges will not increase by more than 3% per year.

**PAYMENT TERMS**


The undersigned individual signing this Agreement on behalf of Customer acknowledges that he or she has read and understands the terms and conditions of this Agreement and that he or she has the authority to sign the Agreement on behalf of the Customer. **TERMS: NET 10 DAYS.** State and local taxes, government franchise fees (if applicable), administrative fees, fuel surcharges and environmental fees also apply. Container relocation, container removal and seasonal restarts will be provided at additional costs.

The service agreement is for 36 months and the renewal period is for 36 months.

**CUSTOMER**

Authorized Signature	
Printed Name	
Title	Date (MM/DD/YYYY) <b>05/16/2025</b>

**REPRESENTATIVE**

<p><b>Trista Redding</b>          Sales Representative          Waste Connections of Oklahoma, Inc.</p>	 WASTE CONNECTIONS
<p>P: (405) 213-9478          M: +1 4052139478          @: tredding@wcnx.org</p>	

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ARTICLE IV  
TITLE

Contractor shall acquire title to the Waste Materials when they are loaded into Contractor's truck. Title to and liability for any Excluded Waste shall remain with Customer. Customer expressly agrees to defend, indemnify and hold harmless Contractor from and against any and all damages, penalties, fines, liabilities and costs (including reasonable attorneys' fees) resulting from or arising out of the deposit of Excluded Waste in Contractor's trucks, containers or other equipment.

ARTICLE V  
PAYMENTS

Customer agrees to pay Contractor on a monthly basis for the services and/or equipment furnished by Contractor in accordance with the rates, charges and fees provided for herein ("Charges"). Contractor, in its sole and absolute discretion, may agree to participate in a vendor compliance management or billing system of Customer's choosing, provided that Customer pays or refunds Contractor for all fees associated with Contractor's use of such system. For certainty, if Contractor is found to be out of compliance under any such system, such noncompliance shall not constitute a breach by Contractor of this Agreement, which shall remain valid, enforceable and binding on the parties hereto. Payments shall be made by Customer to Contractor within the period of time set forth on the first page of this Agreement. Contractor may impose and Customer agrees to pay a late fee as determined by Contractor for all past due payments, and interest on all past due payments at the rate of one and one-half percent (1½%) per month, provided that no such late fee or interest charge shall exceed the maximum rate allowed therefor by applicable law. Any dispute or claim against Contractor concerning any amount invoiced by Contractor must be asserted by Customer in writing to Contractor at the address set forth on the first page of this Agreement not later than one hundred eighty (180) days following the event or circumstance giving rise to the underlying dispute or claim; the failure to abide by such time requirement shall constitute a release and waiver by Customer of any rights in respect of, and shall constitute a bar on, any claims or requests for relief by Customer on the basis of such dispute or claim. Customer will pay Contractor a standard recycling services and equipment charge set forth herein (irrespective of changing commodity values). Customer shall continue to provide, and Contractor shall continue to collect, recyclable materials from Customer in accordance with the terms of this Agreement for the Term hereof notwithstanding changing commodity values.

ARTICLE VI  
RATE ADJUSTMENTS

Customer agrees that the Charges shall be increased from time to time to adjust for increases in the Consumer Price Index. Because disposal, fuel, materials and operations costs constitute a significant portion of the cost of Contractor's services provided hereunder, Customer agrees that Contractor may increase the Charges to account for any increase in such costs or any increases in transportation costs due to changes in location of the disposal facility. Customer agrees that Contractor may also increase the Charges to account for increases in the average weight per container yard of Customer's Waste Materials, increases in Contractor's costs due to changes in local, state or federal rules, ordinances or regulations applicable to Contractor's operations or the services provided hereunder, increases in taxes, fees or other governmental charges assessed against or passed through to Contractor (other than income or real property taxes), and changes in the values associated with recyclable materials. Contractor may increase Charges for reasons other than those set forth above with the consent of Customer. Such consent may be evidenced orally, in writing or by the practices and actions of the parties. In the event Contractor adjusts the Charges as provided in this Article, the parties agree that this Agreement as so adjusted will continue in full force and effect. Customer acknowledges and agrees that adjustments to the Charges might not be directly associated with increased costs of servicing Customer's specific account; rather, adjustments to the Charges might be based upon overall costs and expenses incurred by Contractor on a regional or national basis.

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**SERVICE LOCATION**

Customer Name <b>SURREY HILLS ELEM</b>
Customer Name 2 <b>YUKON PUBLIC SCHOOLS</b>
Account Number <b>5013-292304-001</b>
Address <b>10700 N HASTINGS</b>
City, State, Zip <b>OKLAHOMA CITY, OK, 73099</b>
Contact <b>MIKE WORKMAN</b>
Phone <b>(405) 889-6933</b>
Email <b>mike.workman@yukonps.com</b>

**BILLING INFORMATION**

Customer Name <b>SURREY HILLS ELEMENTARY</b>
Customer Name 2 <b>YUKON PUBLIC SCHOOLS</b>
Account Number <b>5013-292304-001</b>
Address <b>600 MAPLE ST</b>
City, State, Zip <b>YUKON, OK, 73099-2533</b>
Contact <b>MIKE WORKMAN</b>
Phone <b>(405) 889-6933</b>
Email <b>mike.workman@yukonps.com</b>

**SERVICES AND RATES**

**Effective Date:** 7/1/2025

Type	Quantity	Bin Size	Service Frequency	Service Type	Price
Recurring	2.00	8 Yard	5XW	8YD FRONTLOAD SERVICE	\$1300.00

**ADDITIONAL COMMENTS**

For the 1st year, the Charges will not increase by more than 0%.  
 For the 2nd through the 3rd year, the Charges will not increase by more than 3% per year.

**PAYMENT TERMS**


The undersigned individual signing this Agreement on behalf of Customer acknowledges that he or she has read and understands the terms and conditions of this Agreement and that he or she has the authority to sign the Agreement on behalf of the Customer. **TERMS: NET 10 DAYS.** State and local taxes, government franchise fees (if applicable), administrative fees, fuel surcharges and environmental fees also apply. Container relocation, container removal and seasonal restarts will be provided at additional costs.

The service agreement is for 36 months and the renewal period is for 36 months.

**CUSTOMER**

Authorized Signature	
Printed Name	
Title	Date (MM/DD/YYYY) <b>05/16/2025</b>

**REPRESENTATIVE**

<p><b>Trista Redding</b>          Sales Representative          Waste Connections of Oklahoma, Inc.</p> <p>P: (405) 213-9478          M: +1 4052139478          @: tredding@wcnx.org</p>	
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ARTICLE I  
SERVICES RENDERED

Customer grants to Contractor the exclusive right to collect and dispose of all of Customer's Waste Materials (as defined below) and agrees to make payments to Contractor as described herein, and Contractor agrees to furnish the services and equipment specified above, all in accordance with the terms of this Agreement.

ARTICLE II  
TERM

**THE INITIAL TERM (THE "INITIAL TERM") OF THIS AGREEMENT IS 36 MONTHS FROM THE EFFECTIVE SERVICE DATE SET FORTH ON THE FIRST PAGE OF THIS AGREEMENT, WHICH IS THE DATE CONTRACTOR'S EQUIPMENT IS DELIVERED TO CUSTOMER'S LOCATION OR SERVICE UNDER THIS AGREEMENT COMMENCES, WHICHEVER IS EARLIER. THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR SUCCESSIVE 36 MONTHS TERMS (EACH A "RENEWAL TERM" AND TOGETHER WITH THE INITIAL TERM, THE "TERM") THEREAFTER UNLESS EITHER PARTY GIVES WRITTEN NOTICE OF TERMINATION BY U.S. CERTIFIED OR REGISTERED MAIL, POSTAGE PRE-PAID AND RETURN RECEIPT REQUESTED, TO THE OTHER PARTY AT LEAST NINETY (90) DAYS, BUT NOT MORE THAN ONE HUNDRED TWENTY (120) DAYS, PRIOR TO THE EXPIRATION OF THE INITIAL TERM OR ANY RENEWAL TERM. ANY SUCH NOTICE SHALL BE SENT TO THE OTHER PARTY'S ADDRESS SET FORTH ON THE FIRST PAGE OF THIS AGREEMENT, OR ANY CHANGE OF ADDRESS COMMUNICATED IN WRITING BY THE OTHER PARTY DURING THE TERM OF THE AGREEMENT. A RENEWAL TERM SHALL BECOME EFFECTIVE (THEREBY EXTENDING THE THEN-CURRENT TERM) UPON EITHER PARTY'S FAILURE TO GIVE NOTICE OF TERMINATION WITHIN THE TIME PERIOD SET FORTH ABOVE. NOTWITHSTANDING THE FOREGOING, CUSTOMER AGREES THAT IT SHALL NOT PROVIDE ANY SUCH NOTICE OF TERMINATION IF CONTRACTOR MEETS COMPETITIVE OFFERS MADE BY THIRD PARTIES IN WRITING FOR SIMILAR SERVICES AFTER CONTRACTOR'S REVIEW THEREOF PURSUANT TO ARTICLE XIII BELOW.**

ARTICLE III  
WASTE MATERIALS

The waste materials to be collected and disposed of by Contractor pursuant to this Agreement consist of all solid waste (including recyclable materials) generated or collected by Customer at the locations specified on the first page of this Agreement (the "Waste Materials"); provided, however, that the term Waste Materials specifically excludes and Customer agrees not to deposit in Contractor's equipment or place for collection by Contractor any radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, biohazardous, toxic or hazardous material as defined by applicable federal, state or local laws or regulations ("Excluded Waste"). Customer agrees to comply with any description of and/or procedures with respect to removal of contaminants or preparation of recyclable materials as reasonably provided by Contractor. In the event that any recyclable materials furnished to Contractor by Customer are, due to presence of contaminants, rejected by a recycling facility or otherwise are determined by Contractor not to be resalable or to have a reduced resale value, Contractor may, in addition to its other remedies, require Customer to pay Contractor, as liquidated damages and not as a penalty, the charges incurred by Contractor (plus overhead and profit) for hauling, processing and/or disposal of such materials and for the reduction in resale value of such materials. Contractor shall deliver properly prepared recyclable materials furnished to Contractor by Customer to a recycling facility owned and/or operated by Contractor or an affiliate of Contractor or a third party that Contractor understands will recycle the materials ("Third Party Facility"); provided, however, that Contractor shall not be responsible for and has not made any representation to Customer regarding the ultimate recycling of such recyclable materials by a Third Party Facility.

ARTICLE IV  
TITLE

Contractor shall acquire title to the Waste Materials when they are loaded into Contractor's truck. Title to and liability for any Excluded Waste shall remain with Customer. Customer expressly agrees to defend, indemnify and hold harmless Contractor from and against any and all damages, penalties, fines, liabilities and costs (including reasonable attorneys' fees) resulting from or arising out of the deposit of Excluded Waste in Contractor's trucks, containers or other equipment.

ARTICLE V  
PAYMENTS

Customer agrees to pay Contractor on a monthly basis for the services and/or equipment furnished by Contractor in accordance with the rates, charges and fees provided for herein ("Charges"). Contractor, in its sole and absolute discretion, may agree to participate in a vendor compliance management or billing system of Customer's choosing, provided that Customer pays or refunds Contractor for all fees associated with Contractor's use of such system. For certainty, if Contractor is found to be out of compliance under any such system, such noncompliance shall not constitute a breach by Contractor of this Agreement, which shall remain valid, enforceable and binding on the parties hereto. Payments shall be made by Customer to Contractor within the period of time set forth on the first page of this Agreement. Contractor may impose and Customer agrees to pay a late fee as determined by Contractor for all past due payments, and interest on all past due payments at the rate of one and one-half percent (1½%) per month, provided that no such late fee or interest charge shall exceed the maximum rate allowed therefor by applicable law. Any dispute or claim against Contractor concerning any amount invoiced by Contractor must be asserted by Customer in writing to Contractor at the address set forth on the first page of this Agreement not later than one hundred eighty (180) days following the event or circumstance giving rise to the underlying dispute or claim; the failure to abide by such time requirement shall constitute a release and waiver by Customer of any rights in respect of, and shall constitute a bar on, any claims or requests for relief by Customer on the basis of such dispute or claim. Customer will pay Contractor a standard recycling services and equipment charge set forth herein (irrespective of changing commodity values). Customer shall continue to provide, and Contractor shall continue to collect, recyclable materials from Customer in accordance with the terms of this Agreement for the Term hereof notwithstanding changing commodity values.

ARTICLE VI  
RATE ADJUSTMENTS

Customer agrees that the Charges shall be increased from time to time to adjust for increases in the Consumer Price Index. Because disposal, fuel, materials and operations costs constitute a significant portion of the cost of Contractor's services provided hereunder, Customer agrees that Contractor may increase the Charges to account for any increase in such costs or any increases in transportation costs due to changes in location of the disposal facility. Customer agrees that Contractor may also increase the Charges to account for increases in the average weight per container yard of Customer's Waste Materials, increases in Contractor's costs due to changes in local, state or federal rules, ordinances or regulations applicable to Contractor's operations or the services provided hereunder, increases in taxes, fees or other governmental charges assessed against or passed through to Contractor (other than income or real property taxes), and changes in the values associated with recyclable materials. Contractor may increase Charges for reasons other than those set forth above with the consent of Customer. Such consent may be evidenced orally, in writing or by the practices and actions of the parties. In the event Contractor adjusts the Charges as provided in this Article, the parties agree that this Agreement as so adjusted will continue in full force and effect. Customer acknowledges and agrees that adjustments to the Charges might not be directly associated with increased costs of servicing Customer's specific account; rather, adjustments to the Charges might be based upon overall costs and expenses incurred by Contractor on a regional or national basis.

ARTICLE VII  
SERVICE CHANGES AND AMENDMENTS

Changes to the type, size and amount of equipment, the type or frequency of service, and corresponding adjustments to the rates, may be made by agreement of the parties, evidenced orally, in writing or by the practices and actions of the parties, without affecting the validity of this Agreement and this Agreement shall be deemed amended accordingly. This Agreement shall continue in effect for the Term provided herein and shall not be affected by any changes in Customer's service address if any new service address is located within Contractor's service area. Should Customer change its service address to a location outside Contractor's service area, Customer may cancel the Agreement upon thirty (30) days' written notice to Contractor. Any other amendment to this Agreement not otherwise expressly provided for herein shall be made in writing and signed by both parties.



**SERVICE LOCATION**

Customer Name <b>REDSTONE</b>
Customer Name 2 <b>YUKON PUBLIC SCHOOLS</b>
Account Number <b>5013-292304-002</b>
Address <b>11501 W BRITTON RD</b>
City, State, Zip <b>YUKON, OK, 73099</b>
Contact <b>MIKE WORKMAN</b>
Phone <b>(405) 889-6933</b>
Email <b>mike.workman@yukonps.com</b>

**BILLING INFORMATION**

Customer Name <b>YUKON PUBLIC SCHOOLS</b>
Customer Name 2 <b>REDSTONE</b>
Account Number <b>5013-292304-002</b>
Address <b>600 MAPLE ST</b>
City, State, Zip <b>YUKON, OK, 73099-2533</b>
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**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
June 2, 2025

**TOPIC: 2025-2026 Contract with The City of Yukon Police Department – SRO Contract.**

**RATIONALE FOR RECOMMENDATION:** The Administration recommends approval of the contract with The City of Yukon Police Department for School Resource Officers for the 2025-2026 school year.

**FISCAL NOTE:** This is a renewal contract for four (4) School Resource Officers, total not to exceed \$300,000 for August 2025 through May 2026. No increase from previous agreement.

**CONTACT PERSON:** James Edwards, Chief Operation Officer



# SCHOOL RESOURCE OFFICER CONTRACT

## City of Yukon and Yukon Public Schools

This contract is made by and between the City of Yukon Police Department; herein “City”, and the Yukon Public School District; herein “District” for the purpose of establishing the terms under which the City shall provide the District with School Resource Officers and the compensation.

### Witnesseth

For and in consideration of the mutual undertakings herein set forth, the City and District agree as follows:

#### A. Assignment and Selection of School Resource Officers

1. City agrees to provide police officers to serve as a School Resource Officer (SRO) at each of the following District secondary school locations:
  - a. Yukon High School 9 – 12 Campus, (2) officers
  - b. Yukon Middle School 6 – 8 Campus, (2) officers
  
2. The School Resource Officers shall be initially screened by the Yukon Police Department. A list of approved candidates will be forwarded to the Principals of the aforementioned schools; each principal shall make a selection from the list of approved candidates to serve as SROs. If a Principal is not satisfied with the performance of the School Resource Officer assigned to his or her school, he or she may request the Chief of Police or his Designee to replace the officer and the Chief or his Designee shall make every attempt to do so.
  
3. The City shall assign the School Resource Officers to the schools as their primary duty assignment and will not regularly be assigned additional police duties. However, the City reserves the right to reassign these officers in the event of an emergency or for training.

#### B. Job Responsibilities of the School Resource Officer

1. The primary function of the School Resource Officers shall be to ensure the safety of the students and faculty and provide campus security. Specifically, the School Resource Officer shall:
  - Assist in limiting access to the school grounds to authorized persons, provide police protection of school property, personnel, and students, investigate criminal acts on school grounds and serve as liaison between the school, the police department, juvenile officials, probation officials, courts, and other agencies of the juvenile justice system.

2. The Principal shall retain his or her authority regarding all school issues. The School Resource Officer shall determine all law enforcement issues. The School Resource Officer shall communicate with the Principal regarding all law enforcement incidents on the campus or at school-related activities, and the Principal shall be involved in the decision-making process involving custodial arrests. The School Resource Officers are solely responsible to the Chief of Police but shall work directly and in cooperation with the Principal of the school to which they are assigned.

3. The School Resource Officer shall attend professional development training as required by the City, District, and School Resource Officers' training.

4. The School Resource Officers shall be available as a resource to provide information on topics on which the officers have special competence due to their law enforcement training. The School Resource Officers shall also attempt to identify and counter deviant behavior and any other behavior that would be disruptive or unsafe to the students, faculty, or district property.

5. The School Resource Officers shall make themselves visible in a public relations role in order to provide a highly visible crime deterrent on school property and to effectively promote security and order in the schools.

6. The School Resource Officers shall also attempt to provide guidance and direction for students, parents, and staff when appropriate; to work with the school administrators to resolve school-police problems; and to work with parents of troubled youth.

7. The Principal of the school to which an officer is assigned and the Chief of Police may agree to establish and modify, as needed, rules and regulations concerning the School Resource Officers' duties and schedule, so long as they both agree on such changes.

### C. Hours of Work

1. Unless otherwise directed by the Principal, City shall assign officers to work during the instructional days of the school year, Monday through Friday, eight hours a day, with Saturday and Sunday off. Subject to the approval of the Chief of Police, each Principal shall be responsible for determining a consistent eight-hour schedule per day for the School Resource Officer assigned to that Principal's campus.

2. Any hours scheduled by the Principal outside of the standard eight-hour day for the School Resource Officer shall be paid to the officer by the District at the current security rate of pay for school activities.

3. The School Resource Officer will not work on District professional development days, during summer school, or during student holidays unless requested by the District. The School Resource Officers will not routinely work during the summer vacation. If the School Resource Officers are utilized during summer school or summer break, the District will provide a request for the officer ten (10) days in advance and shall pay the City for the time worked.

#### D. Consideration

1. The District agrees to pay the City for the use of the four (4) School Resource Officers a total sum of \$300,000.00 (three hundred thousand dollars) for the period of ten (10) months, August to May, of the contract term. The District will pay the City \$30,000.00 (thirty thousand dollars) a month after each completed month of service. The City will pay any remaining balance of the Officer's yearly salary and benefits.

2. The City will provide law enforcement training and certifications, vehicle and police equipment, including communications equipment needed to allow the officer to contact headquarters and other officers. The District may provide any radio equipment needed to allow the officers to communicate with school staff, if desired by the District.

3. In the event that an SRO is not on campus due to required training, the City will deduct the cost for those officers from the monthly amount. The deduction for each SRO absent will be calculated at \$38.00 per hour for the period the officer(s) were absent.

#### E. Term

1. This Contract shall be effective July 1st of 2025 to June 30th of 2026. Either City or District may cancel this contract by giving the other party thirty (30) days written notice of cancellation. If this contract is terminated prior to the end of the contract year, District shall be entitled to a pro-rata reimbursement of unused funds paid by the District.

#### F. Indemnification

1. The City waives, releases, indemnifies, and holds harmless, to the extent authorized by law, the District from any and all claims, damages, injuries, causes of action, or lawsuits arising out of the acts, or failures to act, of the School Resource Officers, whether such acts or failures to act occurred on or off District property.

## G. Miscellaneous

1. This Contract supersedes all prior agreements and representations concerning the School Resource Officers and constitutes the complete agreement between the parties.
2. City and District agree that no promise or agreement which is not herein expressed has been made to either party and that neither party is relying upon any statement or representation other than the terms stated in this Contract.
3. No amendments to this Contract shall be binding unless reduced to writing and signed by both parties.
4. The City will maintain all official records of incidents and reports that are generated as a result of police action or requests for police services from any person upon the property of the District.
5. Records of the performance and service provided by the City will be maintained by the City and stored at the police department.
6. Office space and furniture, as well as computer equipment and electronic devices, may be provided by the District to allow the officers and Administrators of the District to communicate better. Police equipment shall only be used by the School Resource Officers.

**AGREED TO:**

City of Yukon

\_\_\_\_\_  
Brian Pillmore, Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

**AGREED TO:**

Yukon Public Schools

\_\_\_\_\_  
YPS Board of Education

**ATTEST:**

\_\_\_\_\_  
Administrative Assistant  
Yukon Public Schools

**AGREED TO:**

City of Yukon, Yukon Police Department

\_\_\_\_\_  
John D. Corn, Chief of Police  
City of Yukon, Yukon Police Department

**ATTEST:**

\_\_\_\_\_  
City Clerk

**AGREED TO:**

Yukon Public Schools

\_\_\_\_\_  
Keith Sinor, Superintendent  
Yukon Public Schools

**ATTEST:**

\_\_\_\_\_  
Administrative Assistant  
Yukon Public Schools

**ITEM FOR INFORMATION**  
**Board of Education Meeting**  
**May 28, 2025**

**TOPIC: Renewal Contract with Oklahoma Family Counseling Centers**

**RATIONALE FOR RECOMMENDATION:** The purpose of this renewal agreement is Oklahoma Family Counseling Centers, BRIDGES: **B**enefiting **R**egional **I**ndividuals, **D**elivering guidance, and **E**ducational **S**ervices. Noted change is this will be a three year contact.

**FISCAL NOTE:** No money exchange unless we exceed our number of scholarships.

**CONTACT PERSON:** **Amy Beams, Executive Director of Special Services**  
**Jalonda Bengs, Assistant Director of Special Services**



## **AGREEMENT**

This Agreement is entered into on the 21st day of May 2025 by and between Yukon Public Schools, hereinafter referred to as "District," and BRIDGES, a Division of Oklahoma Family Counseling Centers, an Oklahoma corporation, hereinafter referred to as "Provider."

### **RECITALS:**

WHEREAS, the District and Provider desire to enter into a service agreement mutually advantageous to both parties.

WHEREAS, the District agrees to allow Provider access to referred clients to deliver Partial Hospitalization services for the 2025-2026 school year; the 2026-2027 school year, and the 2027-2028 school year.

WHEREAS, Provider desires to provide mental health counseling services under the terms and conditions of this Agreement and the compensation arrangements herein provided.

NOW, THEREFORE, the parties agree as follows:

### **PROVIDER SHALL:**

1. Deliver services to District clients (K-12th grade and at least six years old) who meet the medical necessity criteria outlined by the Oklahoma Health Care Authority (OHCA) for partial hospitalization services. Parental consent will be obtained during the intake process. Services will be provided at 1000 Yukon Ave, Yukon, OK, 73099.
2. Provider will adhere to the current guidelines of OHCA for service provision. Therapy services (family therapy, individual therapy, and group therapy) will be provided by individuals fully licensed or under supervision as an LPC, LADC, LMFT, or LCSW in the State of Oklahoma. Group rehab services will be provided by a certified Behavioral Health Case Manager II. Medication management services are provided by a licensed Psychiatrist twice per month. Registered Nurses are on-site during program hours. Provider may also employ Mental Health Techs to assist in the program.
3. Provider will maintain accreditation with the Commission on Accreditation of Rehabilitation Facilities (CARF) and an active contract with OHCA.

4. Provide an **exclusive program** to the District of Yukon Public Schools; whereby Bridges of Yukon will service clients from the Yukon District; possible clients from outside the district are ineligible for enrollment unless specifically requested by the Superintendent and agreed upon by Bridges.
5. Provide designated space at 1000 Yukon Ave, for educational services provided by the district.
6. Maintain all records, logs, and documentation, prepared by the Provider's employee(s) concerning clients in compliance with the Family Educational Rights and Privacy Act and any other applicable state and federal laws regarding the confidentiality of this information.
7. Provide the District with written documentation upon clients' transition back into the setting with the following information:
  - a. Behavior and/or therapy goals/objectives emphasized while in treatment.
  - b. Recommendations from therapists for further progress in the above areas and assistance in transitioning back into their school setting.
8. Agree to allow a client of the District to return to the Provider for services if requested by the client and district, and if medical necessity criteria is met per OHCA guidelines.
9. All wages, taxes, benefits, and other employment-related expenses and duties associated with the Provider's employee(s) are the sole responsibility of Provider.
10. Services under this Agreement will extend from July 1, 2025, to June 30, 2028.
11. The Provider's employees will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations, and applicable guidance, with the understanding that OHCA, ODMHSAS, and CARF regulations will take precedence in the event of a conflict.
12. Transport clients from the District to the service location during Fall Break, Thanksgiving Break, Christmas Break, Spring Break, Summer Break, and any other days per the school calendar when clients are out of school but the program is in session.
13. Present program information about Bridges to the District's Leadership Team, if requested by the District.
14. Provide Services to District Employees: Employee counseling services not to

exceed 6 hours per employee. The first three within a calendar year will be pro bono, subsequent sessions will be billed at a reduced rate of \$150.00 per hour to the district monthly.

15. Provide two (2) scholarship slots after a census of sixteen (16) is reached; three (3) scholarship slots after a census of twenty-four (24) is maintained for thirty (30) business days; and four (4) scholarship slots after a census of thirty-three (33) is maintained for thirty (30) business days not to exceed four (4) scholarships during one (1) calendar year.

**DISTRICT SHALL:**

1. Provide transportation to and from Provider location on days when school is in session.
2. Provide certified teachers whose teaching certification requirements include the requirements set forth by the Oklahoma Department of Education.
3. Ensure employees operate in accordance with applicable federal and state laws and regulations and Provider policies, rules, regulations, and applicable guidance. Provider personnel will directly observe the day-to-day operations of these services; however, evaluations will be conducted by a District administrator and concerns from the provider will be reported immediately to the District administrator.
4. Provide Educational Plans including plans for transition into regular school settings.
5. Prepare meals for students in the PHP on board-approved school calendar days. Summer meals are to be included if allowed by summer feeding guidelines.
6. Provide facility needs and services for the provided workspace located at 1000 Yukon Ave; services can include but are not limited to utilities; facility maintenance and upkeep; landscaping; security; pest control; etc.

**PAYMENT FOR SERVICES:**

1. District must maintain client aggregate daily totals of twenty-four (24). There will be a ten-business-day grace period before client totals are considered below the minimum. If District cannot produce clients within those ten business days,

Provider can bill at a daily rate of one hundred twenty-six dollars (\$126.00) per day for vacant client positions (beginning on business day 11 of the vacancy).

The time that a client spends in transition from the PHP program back to school will not be considered a client vacancy. Once a client is fully discharged from the program, the ten-business-day grace period will begin to fill the client's seat.

2. District may opt to provide payment for (Yukon Public Schools) clients enrolled at Bridges Academy at a rate of one hundred twenty-six dollars (\$126.00) per day in the event clients cannot make payment through a third party. Any client the District pays for will be counted towards the aggregate client total referenced in section 1 of the Payment for Services section of the contract.

3. Bridges will do one Crisis Assessment a month pro bono for the Yukon School District. Any Crisis Assessment services for students or staff members presenting an imminent threat for suicidal/homicidal ideations beyond the pro bono monthly allotment are to be billed at a rate of \$100.00 per assessment, billed monthly. This rate shall not apply to students actively enrolled in the Bridges of Yukon program.

4. District is exempt from "Payment for Clause 1" if Bridges is responsible for inability to intake clients available from Yukon District.

5. During the calendar days that Yukon District recognizes as Summer Break. The aggregate total in "Payment for Clause 1" is reduced from twenty four (24) to sixteen (16).

**DISTRICT AND PROVIDER MUTUALLY AGREE:**

1. Either Provider or the District may choose to discontinue services for any reason during the term of this Agreement by providing a ninety (90) day written notice. Any such termination of this Agreement by the District may be effectuated by the Superintendent or Superintendent's designee or Provider's CEO.

2. No failure or delay in the exercise of any right, remedy, power, or privilege hereunder shall operate as a waiver thereof, and no single or partial exercise of any right, remedy, power, or privilege hereunder shall preclude any other or further

exercise thereof or the exercise of any other right, remedy, power or privilege.

The rights, remedies, powers, and privileges herein provided are cumulative and not exclusive of any rights, remedies, powers, and privileges provided by law. or in equity.

IN WITNESS WHEREOF, the District and Provider have executed this Agreement on the day and year, first above written.

YUKON PUBLIC SCHOOLS,  
YUKON, OKLAHOMA

By: \_\_\_\_\_  
Yukon Date  
Public Schools Representative

BRIDGES, Yukon, Oklahoma

By: \_\_\_\_\_  
Bridges Representative Date

**ITEM FOR INFORMATION**  
**Board of Education Meeting**  
**May 28, 2025**

**TOPIC: Renewal** of Contract with BCB West previously known as BC Behavioral LLC, for professional academic and behavioral consultation.

**RATIONALE FOR RECOMMENDATION:** Renewal contract with BCB West will provide therapeutic and consultation services. Noted change is they have added an Analyst Assistant at \$100 per hour

**FISCAL NOTE:** estimated cost is \$435,000.00 for the 2025-26 School Year.

**CONTACT PERSON:** Amy Beams, Executive Director of Special Services  
Jalonda Bengs, Assistant Director of Special Services



## CONTRACT AGREEMENT

WHEREAS, Yukon Public Schools has need for professional academic and behavioral consultation.

WHEREAS, **Betsy Chen, BCBA and staff** under **BCB West** will provide specialized services relating to the provision of educational and behavioral services.

THEREFORE, in consideration of the mutual covenants set out below, the parties agree as follows:

**BCB West** agrees to:

1. Provide services that may include, but are not limited to the following: review and study of educational/confidential/assessments records, participation in Individualized Education Program (IEP) meetings and other staffings, completion of forms/progress reports, classroom observations, coaching, consultation, direct intervention, progress monitoring of student programs (both at home and school environments to coordinated programs), evaluations, and professional development for school district staff, parents, and aides.
2. Submit statements of services performed
3. Utilize specially trained ABA staff members for severe behaviors that: possess CPI with Advanced Physical Skills license, passed a state and federal background check, CPR trained, and a hold licensure or are obtaining a licensure provided by the BACB (RBT, BcABA, BCBA, or BCBA-D)
4. Cover all contracted staff members with active Professional Liability Insurance
5. Submit monthly reports with graphs of maladaptive behaviors and progress updates

**Yukon Public School** agrees to:

6. Bills will be paid after approval at the school board meeting following the bill/invoice being received and processed.

### ALLOWABLE COST AND PAYMENT

The fee for these services is agreed upon at:

Board Certified Behavior Analyst (BCBA Owner/Director level) \$150 per hour

Board Certified Behavior Analyst (BCBA Clinical Supervisor) \$125 per hour

Board Certified Behavior Analyst Assistant (BcABA) \$100 per hour

Intern or RBT Trainer \$75 per hour

Above services are for all supervision/programming, behavior coaching and meetings

Lead Behavioral Coach: Registered Behavior Technician (RBT) \$75 per hour  
Support Behavior Coach: Registered Behavior Technician (RBT) \$60 per hour  
Mileage \$0.70 per mile (BCBA/BcABA/Interns/Trainers only)

Sessions with student will consist of direct implementation with one Lead Behavioral Coach or one Support Behavior Coach and one Support Behavior Coach if behaviors deem necessary.

The BCBA or BcABA will be providing ample supervision throughout this period to ensure the safety of the students, behavioral coaches, and staff, as well as proper implementation of behavior plans, and will fade supervisions as well as support when appropriate.

Cancellation of services that are less than **4 hours** in advance, *may* result in an additional fee of 2 hours of services

If the district wishes to credential their staff to obtain *RBT, BcABA, or BCBA* licensure and wishes to utilize **BCB West's** oversight, fees for applicable services will be charged at the supervisor rates stated above based on whom is providing the service. A rate of \$65/hour will be charged for time spent observing BCBA or BcABA candidates for fieldwork supervision

- \* Supervision for RBTs must be a minimum of 5% of their hours as well as completing a competency assessment
- Time spent providing supervision and meeting with BCBA or BcABA candidates a minimum of once per week. Supervisor will also sign off clinical fieldwork hours needed for BcABA (1,000 hours) and BCBA (2,000 hours) necessary to obtain their licensure

## **SPECIAL PROVISIONS**

The parties agree that **BCB West** staff are working under this contract as a private entity and are not employees of the school district and therefore not entitled to any employee benefits such as annual or sick leave, medical or life insurance, etc.

**BCB West** staff agree to comply with all State and Federal law and regulations that are applicable to this agreement.

**TERMS OF CONTRACT AND RENEWAL**

The term of this contract shall commence on June 2025 and expire on May 2026, unless earlier terminated or extended by either party on 30 days notice to the other party.

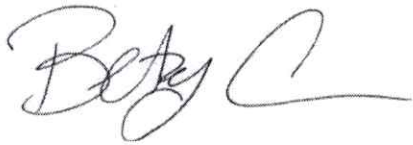
Approved by Yukon Public Schools on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature Date  
Authorized LEA Representative

\_\_\_\_\_  
Print

Authorized LEA Representative



04/09/2025

\_\_\_\_\_  
Betsy Chen, MA, BCBA, LBA  
BC Behavioral  
2248 NW 164th St  
Edmond, OK 73013  
Treatment Director

\_\_\_\_\_  
Date

**ITEM FOR INFORMATION**  
**Board of Education Meeting**  
**May 28, 2025**

**TOPIC: Renewal Contract with Oklahoma Family Counseling Centers**

**RATIONALE FOR RECOMMENDATION:** The purpose of this renewal agreement is Oklahoma Family Counseling Centers, BRIDGES: **B**enefiting **R**egional **I**ndividuals, **D**elivering guidance, and **E**ducational **S**ervices. Noted change is this will be a three year contact.

**FISCAL NOTE:** No money exchange unless we exceed our number of scholarships.

**CONTACT PERSON:** **Amy Beams, Executive Director of Special Services**  
**Jalonda Bengs, Assistant Director of Special Services**



## **AGREEMENT**

This Agreement is entered into on the 21st day of May 2025 by and between Yukon Public Schools, hereinafter referred to as "District," and BRIDGES, a Division of Oklahoma Family Counseling Centers, an Oklahoma corporation, hereinafter referred to as "Provider."

### **RECITALS:**

WHEREAS, the District and Provider desire to enter into a service agreement mutually advantageous to both parties.

WHEREAS, the District agrees to allow Provider access to referred clients to deliver Partial Hospitalization services for the 2025-2026 school year; the 2026-2027 school year, and the 2027-2028 school year.

WHEREAS, Provider desires to provide mental health counseling services under the terms and conditions of this Agreement and the compensation arrangements herein provided.

NOW, THEREFORE, the parties agree as follows:

### **PROVIDER SHALL:**

1. Deliver services to District clients (K-12th grade and at least six years old) who meet the medical necessity criteria outlined by the Oklahoma Health Care Authority (OHCA) for partial hospitalization services. Parental consent will be obtained during the intake process. Services will be provided at 1000 Yukon Ave, Yukon, OK, 73099.
2. Provider will adhere to the current guidelines of OHCA for service provision. Therapy services (family therapy, individual therapy, and group therapy) will be provided by individuals fully licensed or under supervision as an LPC, LADC, LMFT, or LCSW in the State of Oklahoma. Group rehab services will be provided by a certified Behavioral Health Case Manager II. Medication management services are provided by a licensed Psychiatrist twice per month. Registered Nurses are on-site during program hours. Provider may also employ Mental Health Techs to assist in the program.
3. Provider will maintain accreditation with the Commission on Accreditation of Rehabilitation Facilities (CARF) and an active contract with OHCA.

4. Provide an **exclusive program** to the District of Yukon Public Schools; whereby Bridges of Yukon will service clients from the Yukon District; possible clients from outside the district are ineligible for enrollment unless specifically requested by the Superintendent and agreed upon by Bridges.
5. Provide designated space at 1000 Yukon Ave, for educational services provided by the district.
6. Maintain all records, logs, and documentation, prepared by the Provider's employee(s) concerning clients in compliance with the Family Educational Rights and Privacy Act and any other applicable state and federal laws regarding the confidentiality of this information.
7. Provide the District with written documentation upon clients' transition back into the setting with the following information:
  - a. Behavior and/or therapy goals/objectives emphasized while in treatment.
  - b. Recommendations from therapists for further progress in the above areas and assistance in transitioning back into their school setting.
8. Agree to allow a client of the District to return to the Provider for services if requested by the client and district, and if medical necessity criteria is met per OHCA guidelines.
9. All wages, taxes, benefits, and other employment-related expenses and duties associated with the Provider's employee(s) are the sole responsibility of Provider.
10. Services under this Agreement will extend from July 1, 2025, to June 30, 2028.
11. The Provider's employees will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations, and applicable guidance, with the understanding that OHCA, ODMHSAS, and CARF regulations will take precedence in the event of a conflict.
12. Transport clients from the District to the service location during Fall Break, Thanksgiving Break, Christmas Break, Spring Break, Summer Break, and any other days per the school calendar when clients are out of school but the program is in session.
13. Present program information about Bridges to the District's Leadership Team, if requested by the District.
14. Provide Services to District Employees: Employee counseling services not to

exceed 6 hours per employee. The first three within a calendar year will be pro bono, subsequent sessions will be billed at a reduced rate of \$150.00 per hour to the district monthly.

15. Provide two (2) scholarship slots after a census of sixteen (16) is reached; three (3) scholarship slots after a census of twenty-four (24) is maintained for thirty (30) business days; and four (4) scholarship slots after a census of thirty-three (33) is maintained for thirty (30) business days not to exceed four (4) scholarships during one (1) calendar year.

**DISTRICT SHALL:**

1. Provide transportation to and from Provider location on days when school is in session.
2. Provide certified teachers whose teaching certification requirements include the requirements set forth by the Oklahoma Department of Education.
3. Ensure employees operate in accordance with applicable federal and state laws and regulations and Provider policies, rules, regulations, and applicable guidance. Provider personnel will directly observe the day-to-day operations of these services; however, evaluations will be conducted by a District administrator and concerns from the provider will be reported immediately to the District administrator.
4. Provide Educational Plans including plans for transition into regular school settings.
5. Prepare meals for students in the PHP on board-approved school calendar days. Summer meals are to be included if allowed by summer feeding guidelines.
6. Provide facility needs and services for the provided workspace located at 1000 Yukon Ave; services can include but are not limited to utilities; facility maintenance and upkeep; landscaping; security; pest control; etc.

**PAYMENT FOR SERVICES:**

1. District must maintain client aggregate daily totals of twenty-four (24). There will be a ten-business-day grace period before client totals are considered below the minimum. If District cannot produce clients within those ten business days,

Provider can bill at a daily rate of one hundred twenty-six dollars (\$126.00) per day for vacant client positions (beginning on business day 11 of the vacancy).

The time that a client spends in transition from the PHP program back to school will not be considered a client vacancy. Once a client is fully discharged from the program, the ten-business-day grace period will begin to fill the client's seat.

2. District may opt to provide payment for (Yukon Public Schools) clients enrolled at Bridges Academy at a rate of one hundred twenty-six dollars (\$126.00) per day in the event clients cannot make payment through a third party. Any client the District pays for will be counted towards the aggregate client total referenced in section 1 of the Payment for Services section of the contract.

3. Bridges will do one Crisis Assessment a month pro bono for the Yukon School District. Any Crisis Assessment services for students or staff members presenting an imminent threat for suicidal/homicidal ideations beyond the pro bono monthly allotment are to be billed at a rate of \$100.00 per assessment, billed monthly. This rate shall not apply to students actively enrolled in the Bridges of Yukon program.

4. District is exempt from "Payment for Clause 1" if Bridges is responsible for inability to intake clients available from Yukon District.

5. During the calendar days that Yukon District recognizes as Summer Break. The aggregate total in "Payment for Clause 1" is reduced from twenty four (24) to sixteen (16).

**DISTRICT AND PROVIDER MUTUALLY AGREE:**

1. Either Provider or the District may choose to discontinue services for any reason during the term of this Agreement by providing a ninety (90) day written notice. Any such termination of this Agreement by the District may be effectuated by the Superintendent or Superintendent's designee or Provider's CEO.

2. No failure or delay in the exercise of any right, remedy, power, or privilege hereunder shall operate as a waiver thereof, and no single or partial exercise of any right, remedy, power, or privilege hereunder shall preclude any other or further





**CCOSA's District Level Services (DLS) Program**  
**(Agreement 2025-2026)**

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and Yukon School District No. 017 of Canadian County, Oklahoma (District) concerning the District's participation in **CCOSA's District Level Services Program** (Program) for the fiscal year ending June 30, 2026.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2023-24 ADM for your district.

**P.O. CALCULATION GRID**

County Name: Canadian County Number: 017  
District Name: Yukon Public Schools District Number: 091027

**P.O. CALCULATION GRID**

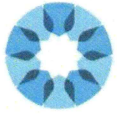
<u>ADM</u>	<u>COST</u>
25,000 plus	\$ 4,000
10,000 to 24,999	\$ 3,000
5,000 to 9,999	\$ 2,500
1,500 to 4,999	\$ 2,000
500 to 1,499	\$ 1,800
499 or less	\$ 1,500

<u>ADM</u> <u>(2023-24)</u>	<u>TOTAL COST</u>
	<u>2,500<sup>00</sup></u>

Purchase Order Number: \_\_\_\_\_

Purchase Order Amount: \$2500<sup>00</sup>

\*\*Please attach a copy of the purchase order when submitting completed forms\*\*



**Superintendent Certification of Participation**

I certify that on the 2nd day of June 2025, the Board of Education of Yukon Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The Yukon Board of Education has encumbered \$ 2,500 for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with Yukon Public Schools.

\_\_\_\_\_  
Signature of Superintendent

6-2-2025  
Date

The District understands that CCOSA's District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research in *For the People* and seven areas that create a quality system: Culture and Climate; Learning; Teaching, and Assessment; Expanded Learning Opportunities; Governance, Leadership, and Accountability; Human Capital Development; Physical Resources; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District's Board of Education and ends on June 30, 2026. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However, a delay in contract approval could result in your district missing valued services and workshops!



## CCOSA's District Level Services (DLS) Program

### Designated Administrator Contact Form 2025-2026

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

#### **Designated Administrators**

(based upon each district's size in ADM for the 2023-24 school year)

<u>ADM</u>	<u># of eligible administrators</u>
10,000 +	3
1 to 9,999	2

<u>ADMINISTRATOR</u>	<u>PHONE NUMBER</u>	<u>EMAIL ADDRESS</u>
*		

\*only if ADM exceeds 10,000

**Please send a copy of the completed forms to Jen Knight ([jennifer@ccosa.org](mailto:jennifer@ccosa.org)) or fax to 405.524.1196 (ATTN: Jen Knight). Keep one copy for your records.**

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**June 2nd, 2025**



**TOPIC: Workers' Compensation Insurance Coverage**

**ADMINISTRATIVE RECOMMENDATION:** The Administration recommends approval of the agreement between Yukon Public Schools and Compsource Mutual through BancFirst Insurance Services.

**RATIONALE FOR RECOMMENDATION:** Through a competitive process during which we provided multiple vendors with the opportunity to compete for our business, we received the following quotes:

CompSource Mutual (Current Provider) - \$290,327

Zenith Insurance - declined to offer - not competitive

Summit- \$389,752 (audit required)

LUBA -declined to quote due to exposure

Accident Fund - declined to quote

CompSource Mutual is our current provider. We have again had a tremendously successful year thus far in respect to claims costs and claims resolution, as well as collaborating with both CompSource and BancFirst to continue monthly safety walkthroughs and continue to work toward resolution on our existing claims.

The consultant assigned to our account, courtesy of BancFirst, has 25 years of experience handling workers' compensation claims, including 4 years as the director of claims with CompSource. We have worked very closely with him beginning in FY19 and have found him to be a tremendous asset and advocate. In comparison, we have previously employed a safety consultant via a rebate program through OSAG and we have for years used a third-party claims management company. The experience we have had with BancFirst and Compsource leads us to believe that we are in the continuing stages of a partnership to impact our claims in a positive direction on a long-term basis.

We also believe this is the best possible partnership to impact our Experience Modification Rate (EMod) in a positive manner, something that is critical for our future premium quotes. This year's EMod is 0.96. A 1.0 EMod is the goal, which we have surpassed in collaboration with CompSource.

Previous Year Premiums:

- FY 17 - \$378,328 (Note: This is the year many districts saw a premium decrease as a result of changing workers' compensation laws. We saw an increase.)
- FY 18 - \$185,262 (Note: This quote was the result of a substantial "performance-based" dividend)
- FY19 - \$236,523
- FY 20 - \$233,627.76 (This includes a consulting fee of \$17, 305.76).
- FY21 - \$310,459
- FY22 - \$246,385 ( a savings of \$64,074 for FY 22)
- FY23- \$176,947 (a savings of \$69,438 for FY 23)
- FY 24- \$188,695
- FY 25- \$213,441

**OPTIONS:**

- 1A. Approve agreement between Yukon Public Schools and Compsource Mutual through

BancFirst Insurance Services to provide Workers' Compensation Insurance Coverage effective July 1st, 2025 through June 30th, 2026.

1B. Do not approve agreement between Yukon Public Schools and Compsource Mutual through BancFirst Insurance Services to provide Workers' Compensation Insurance Coverage effective July 1st, 2025 through June 30th, 2026.

**FISCAL NOTE:** The cost for the annual premium for FY 26 will be \$290,327. The cost for our FY25 premium was \$213,441. This represents an increase of \$76,886 which is largely based on our increased payroll of approximately \$2 million, which includes the pay raise (both certified and support) and additional positions.

**YPS GOALS:**

- **Personnel-** We will recruit, retain, and compensate highly motivated educators that are committed to professional growth and excellence.
- **Facilities-** Provide efficient, cost-effective facilities that address the learning needs of our students and enhance instruction.
- **Finance-** Our District will establish a financial plan that will inform and benefit all stakeholders.

**CONTACT PERSON: Diana Lebsack, Assistant Superintendent of Human Resources**

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**June 2nd, 2025**

**TOPIC: Employee Assistance Program**

**ADMINISTRATIVE RECOMMENDATION:** The Administration recommends approval of a contract with Community Care from July 1st, 2025 through June 30th, 2026.

**RATIONALE FOR RECOMMENDATION:** To provide an Employee Assistance Program for all contracted employees (minimum of 4 hours per day, 172 days) for Yukon Public Schools.

Community Care is the current provider of our Employee Assistance Program and has submitted a quote with no price increase per employee while maintaining the same level of service.

**OPTIONS:**

1. Approve the contract with Community Care for the 2025-2026 school year.
2. Do not approve the contract with Community Care for the 2025-2026 school year.

**FISCAL NOTE:** Will not exceed **\$14,876.40** to provide 1127 employees with access to an Employee Assistance Program. This expense represents \$1.10 per employee per month times 1127 employees. In the event of an emergency, there are individual services that may be billed as needed.

**YPS GOALS:** Select the goal(s) that aligns with your item for consideration:

- **Personnel-** We will recruit, retain, and compensate highly motivated educators that are committed to professional growth and excellence.
- **Communication** – We will develop a communication plan that provides transparent, accurate, and timely information to meet the needs of our District stakeholders, including employees, parents, students, and community members.
- **Professional Development** – We will create and implement professional development that is relevant and applicable to meet the needs of all educators.

**CONTACT PERSON: Diana Lebsack**  
**Assistant Superintendent of Human Resources**



May 28, 2025

Yukon Public Schools  
Attn: Diana Lebsack  
600 Maple St  
Yukon, OK 73099

Dear Ms. Lebsack,

We are pleased that you have selected the CommunityCare Employee Assistance Program provided by CommunityCare HMO, Inc. ("EAP") as your provider of EAP services for [07/01/2025 - 06/30/2026]. It is our goal to provide a quality EAP to you and your employees. Please accept this contract for your review, and sign and return. After receiving the contract, our office will sign it and then contact you to set up the integration of EAP with your company and present your copy to you.

If you have any additional questions, please call me at your convenience at 918-594-5295 ext. 4145 or 800-221-3976. Thank you for selecting CommunityCare for your Employee Assistance Program needs, and I look forward to working with you and your employees.

Cordially,

*Terry Stover*

Terry Stover, MS, LBP, CEAP, MAC, SAP  
CommunityCare EAP Senior Manager

## EMPLOYEE ASSISTANCE PROGRAM AGREEMENT

This Employee Assistance Program Agreement (“Agreement”) is made and entered into as of the Effective Date set forth on the signature page of this Agreement and is between CommunityCare HMO, Inc., an Oklahoma corporation with its principal office at Williams Center Tower II, Two West Second Street, Suite 100, Tulsa, Oklahoma 74103 (“CommunityCare”) and Yukon Public Schools, an Oklahoma corporation with its principal office at 600 Maple St, Yukon, OK 73099 (“Yukon Public Schools”).

### WITNESSETH:

WHEREAS, CommunityCare is a health maintenance organization organized under the laws of the State of Oklahoma and in conformity with the Oklahoma Health Maintenance Organization Act of 2003 (36 O.S. § 6901 *et seq.*);

WHEREAS, a division of CommunityCare is responsible for providing or arranging Employee Assistance Program services (“EAP”);

WHEREAS, Company desires to retain CommunityCare to provide EAP services to individuals designated by Company as set forth in this Agreement, and CommunityCare accepts such engagement in accordance with the terms of this Agreement;

NOW, THEREFORE, in consideration of the agreements and undertakings set forth in this Agreement and in reliance upon the representations contained in this Agreement, the parties agree as follows:

#### 1. DEFINITIONS.

Whenever used in this Agreement, the exhibits hereto, and in any certificates, reports or other documents or instruments made or delivered pursuant to this Agreement, capitalized terms shall have the meanings set forth in this Agreement.

#### 2. RELATIONSHIP OF PARTIES.

2.1 Participation. The execution of this Agreement shall qualify CommunityCare and counselors with whom it contracts to provide EAP services to Company.

2.2 Independent Contractor. The relationship among CommunityCare, Company and counselors with whom CommunityCare contracts is an independent contractor relationship.

3. OBLIGATIONS OF COMMUNITYCARE. CommunityCare shall perform Workplace Integration as described in Exhibit A and EAP services to Company as described in Exhibit B.

4. OBLIGATIONS OF COMPANY. Company shall cooperate with CommunityCare and counselors in the provision of EAP services under this Agreement. Company shall designate one Authorized Representative to work with CommunityCare and to expedite communications between Company and CommunityCare. Such Authorized Representative may establish joint working procedures with CommunityCare for management of the relationship between the

parties. Such Authorized Representative shall not have the authority to act on behalf of CommunityCare or to amend this Agreement without the written consent of CommunityCare. The Authorized Representative of Company is set forth on the signature page.

5. DEPARTMENT OF TRANSPORTATION PROGRAMS (“DOT”).

DOT Supervisor Training and Substance Abuse Professional as defined by DOT (“SAP”) services, if required, are provided by CommunityCare under the terms of this contract.

6. COMPENSATION.

Company agrees to pay for EAP services rendered pursuant to this Agreement as set forth in Exhibit C, “Compensation Schedule.” The compensation will be paid by Company to CommunityCare prior to the 10th day of the month following the month in which EAP services were invoiced.

7. CONFIDENTIAL AND PROPRIETARY INFORMATION.

7.1 General. Each party acknowledges that while performing its obligations under this Agreement it may have access to the other party’s Confidential Information. With respect to all Confidential Information, beginning on the Effective Date (or on the date either party disclosed Confidential Information to the other) and continuing during and after the termination or expiration of this Agreement, neither party will disclose to any third party, except as permitted in Section x, and each party will keep the other party’s Confidential Information in the strictest confidence and will only use such Confidential Information to perform its obligations under this Agreement. Each party will use the same or greater level of care to protect the other party’s Confidential Information that it uses to protect its own like information, which may not be less than a reasonable degree of care. “Confidential Information” means (a) this Agreement and all related discussions, negotiations, and proposals, (b) any information, whether provided directly or indirectly, from the other party concerning Company’s and CommunityCare’s business, including without limitation, all software and documentation and all other tangible, intangible, visual, electronic, written, oral, present or future information such as (i) trade secrets (ii) financial information and pricing, (iii) technical information such as research, development procedures, algorithms, data, designs, and know-how, (iv) individually identifiable information, (v) business information such as operations, planning, marketing interests, and products, and (vi) customer and third-party Company information, including, but not limited to, customer lists and all related information, and (c) any information obtained or accessed by either party which, if not otherwise described above, is confidential, proprietary, or otherwise not generally available to the public, or is of such nature that a reasonable person would believe it to be confidential. Confidential Information does not include any information (w) part of the public domain or is lawfully obtained by the receiving party from a third party not under an obligation of confidentiality, (x) independently developed by the receiving party without relying on the disclosing party’s Confidential Information, (y) rightfully known to the receiving party before negotiations leading up to this Agreement, or (z) free of confidentiality restrictions by agreement of the disclosing party.

- 7.2 Permitted Disclosures. CommunityCare may disclose Company's Confidential Information to any CommunityCare affiliate, related entity, agents, contractors, legal representatives, and auditors, if they have a need to know and an obligation to protect the Confidential Information that is at least as restrictive as this Agreement. Company may disclose CommunityCare Confidential Information to Personnel, if they have a need to know and are subject to written confidentiality obligations substantially similar to, but in any event at least as restrictive as, those described in Section 13.1.
- 7.3 Exception for Legal Process. Neither party will be liable to the other party for disclosure of the other party's Confidential Information if such party is obligated to disclose the other party's Confidential Information by order or regulation of any governmental entity; provided, however, such party has given timely notification to the extent it is permissible under the circumstances to the other party prior to the date of disclosure, and such party uses commercially reasonable efforts to obtain confidential treatment of such information.
- 7.4 Injunctive Relief. Each party agrees that the wrongful disclosure of Confidential Information may cause irreparable injury that is inadequately compensable in monetary damages. Accordingly, either party may seek injunctive relief in any court of competent jurisdiction for the breach or threatened breach of this Article 13, in addition to any other remedies in law or equity.
- 7.5 Third Party Confidential Information. Neither party will disclose to the other any Confidential Information of a third party without the consent of such third party.
- 7.6 Return of Confidential Information. Upon expiration or termination of this Agreement, upon written request of the disclosing party, the receiving party will return to the disclosing party or destroy, at the disclosing party's option, any Confidential Information of the disclosing party acquired or compiled by the receiving party. Upon the disclosing party's request, the receiving party will have an officer of the receiving party certify that the disclosing party's Confidential Information has been destroyed.

## 8. SOLICITATION OF COUNSELOR.

Company shall not directly or indirectly solicit CommunityCare's counselors without CommunityCare's prior written consent. Solicitation shall include any conduct, during the term of this Agreement and continuing for a period of one (1) year after the termination of this Agreement, designed to persuade counselors to discontinue their arrangements with CommunityCare or to contract directly with Company for EAP services outside of the scope of this Agreement. The breach of this Section 8 during the term of this Agreement shall be grounds for termination of this Agreement pursuant to Section 9 of this Agreement. In the event of a breach of this Section 8, CommunityCare reserves all of its rights to bring an action in law or in equity to enforce its rights under this Agreement.

## 9. TERM AND TERMINATION.

- 9.1 Term. This Agreement shall be effective as of the date set forth on the signature page (the "Effective Date") and shall remain in effect for one year from the Effective Date, or until it is terminated in accordance with this Agreement.

- 9.2 Termination for Cause. Either party may terminate this Agreement if the other party materially breaches this Agreement by sending a notice specifying each breach with reasonable detail, unless the breaching party cures the breach within 10 business days following receipt of the notice.
- 9.3 Termination for Convenience. CommunityCare or Company may terminate this Agreement, in whole or in part, for any reason or no reason at all by providing 120 days' written notice to the non-terminating party. Such termination will be without prejudice to any claims which CommunityCare or Company may have against the other party.
- 9.4 Effect of Termination. Company is obligated, in the event of termination as provided under this Section 9, to pay CommunityCare for undisputed payment obligations for Services performed by CommunityCare and deliverables that have been delivered to Company. Upon termination or expiration of this Agreement, Company will immediately pay any outstanding invoices to CommunityCare for Services delivered. Any termination by either party pursuant to this Section 9 is not meant as an exclusive remedy, and such terminating party may seek whatever action in law or equity as may be necessary to enforce its rights under this Agreement.

10. NOTICES.

All notices, requests, and demands with respect to this Agreement shall be given to or made upon the respective parties hereto as follows:

IF TO COMMUNITYCARE:

CommunityCare HMO, Inc.  
Attn: Josiah Sutton, Interim President & CEO  
Williams Center Tower II  
Two West Second Street, Suite 100  
Tulsa, Oklahoma 74103

IF TO YUKON PUBLIC SCHOOLS:

Yukon Public Schools  
Attn: Keith Sinor, Superintendent  
600 Maple St  
Yukon, OK 73099

All such notices, requests, demands and other communications hereunder shall be in writing and shall have been deemed to have been duly given on the date of receipt if delivered by hand (with evidence of receipt), by a facsimile transmission (with evidence thereof), by a reputable overnight carrier service with evidence of delivery or sent via certified mail, return receipt requested, with proper postage prepaid.

11. MISCELLANEOUS.

- 11.1 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma, excluding Oklahoma's conflict of law rules that would apply the substantive law of another jurisdiction. Venue for any action arising out of or related to this Agreement shall be proper in the State and Federal Courts located in Tulsa County.
- 11.2 Waiver. No failure on the part of either party to exercise, nor delay in exercising any right hereunder shall operate as a waiver thereof, nor shall any single or partial exercise by either party of any right hereunder preclude any further exercise thereof, or the exercise of any other right.
- 11.3 Survival. Any provision of this Agreement, which by its nature or terms extends beyond the termination or expiration of this Agreement, will remain in effect until fulfilled.
- 11.4 Captions. Headings of the Sections are descriptive only and shall not control or affect the meanings or construction of any of the provisions of this Agreement.
- 11.5 Counterparts. This Agreement may be executed in counterparts, which taken together shall constitute one and the same instrument, and either party hereto may execute this Agreement by signing such counterpart.
- 11.6 Assignment. This Agreement and the rights, interests and benefits hereunder shall not be assigned, transferred, pledged or hypothecated in any way by either party and shall not be subject to execution, attachment or similar process, nor shall the duties imposed be subcontracted or delegated without the written approval of the other party. Notwithstanding this Section 11.5, CommunityCare may assign, transfer, pledge or hypothecate this Agreement and its rights, interests and benefits to any affiliated entity of CommunityCare.
- 11.7 Amendment. This Agreement may be amended or modified only by the mutual written consent of the parties.
- 11.8 Entire Agreement. This Agreement states the entire contract between the parties in respect to the subject matter of this Agreement and supersedes any oral or written representations or statements not expressly contained in this Agreement.
- 11.9 Client Records. All Client records maintained by CommunityCare and its counselors are the property of CommunityCare. Client records will be released only in compliance with applicable law.

11.10 Equal Employment Opportunities. CommunityCare employees provide CommunityCare with a wide complement of talents, contributing to workplace excellence. CommunityCare is committed to providing an equal opportunity work environment where everyone is treated with fairness, dignity, and respect. Consequently, the parties agree that, as applicable, they will abide by all laws, regulations and policies related to nondiscrimination based on age, race, sex, gender identity, gender expression, pregnancy, marital status, height, weight, color, religion, national origin, disability, childbirth, sexual orientation, U.S. military status, status as a disabled, or other legally protected category. This applies to all decisions regarding recruiting, hiring, compensation, evaluations, promotions, transfers, staff reductions, corrective action, and terminations. CommunityCare makes reasonable accommodations for known physical and mental limitations of otherwise qualified individuals with disabilities.

	<b>Yukon Public Schools</b>	<b>CommunityCare HMO, Inc.</b>
By:		
Its Authorized Representative:	<b>Keith Sinor</b>	<b>Josiah Sutton</b>
Title:	<b>Superintendent</b>	<b>Interim President &amp; CEO</b>
Address:	600 Maple St	Two West Second Street, Suite 100
	Yukon, OK 73099	Tulsa, Oklahoma 74103
Date:		
Effective Date of Agreement: <i>(to be assigned by CommunityCare HMO, Inc.)</i>		<b>07/01/2025</b>

## EXHIBIT A - WORKPLACE INTEGRATION DESCRIPTION

Workplace integration services are those management consultation, training, and promotional services which are required to ensure full understanding, cooperation and effective utilization of EAP.

### A. Management Consultation

#### 1. Policy Statement Development

The **CommunityCare** Account Manager will meet with the appropriate Company personnel in order to prepare recommendations for the most effective administration of EAP. Based on these recommendations, consultation will be provided by the Account Manager to develop and incorporate an internal EAP policy statement into existing Company policies.

#### 2. Key Management Orientation

Following adoption of the policy statement, one or more meetings with key management as designated by the Company will occur to describe the program, explain the policy and secure top-level support.

#### 3. Supervisor Training

The EAP constitutes an effective people management tool for all supervisors. Supervisors are important to overall program success because they are in the best position to observe deteriorating job performance related to Drug-Free Workplace or DOT regulations. Supervisor intervention into EAP process must stem from observation and documentation of poor performance patterns, not from unprofessional and risky “diagnosis” of personal problems. Therefore, training must provide information, skill development and a sense of comfort to supervisors to encourage use of an effective means of addressing poor job performance. Basic training will cover essential aspects of EAP:

- Policy and goals
- Integration of EAP into existing Company procedures
- Intervention mechanics
- Individual case consultation procedures
- Awareness to Alcohol and Drugs in work plan
- Documentation, and
- Identification of Substance Abuse

All training will be developed and delivered in conjunction with the Company training department, and will be performed as follows:

- For companies with 1-50 employees, CommunityCare will provide training monthly at CommunityCare’s downtown Tulsa office;
- For companies with 51-150 employees, CommunityCare will offer one (1) supervisory training session and one (1) general employee training session per quarter at the Company’s primary place of business\*;

- For companies with more than 150 employees, CommunityCare will offer one (1) supervisory training session and one (1) general employee training session quarterly at up to three (3) of Company's locations \*.

The Company's initial employee count will be determined by the Company and CommunityCare prior to the Effective Date of the Agreement, and then monthly thereafter based on the Company's prior month's invoice from CommunityCare.

(\* ) For trainings that require overnight stays or travel by CommunityCare's employees beyond 250 miles, the Company will pay reasonable costs of transportation and lodging, such costs to be negotiated and approved in advance by Company.

#### **4. Critical Incident Stress Management (CISM) & Critical Incident Stress Debriefing (CISD)**

In the event of a traumatic event, EAP will provide support and assistance in consultation with Company management. Services may range from in person, virtual or telephonic for individual sessions under the EAP contract. On-site services may be provided based on consultation an evaluation of both the EAP and the Company \*.

(\* ) For CISM or CISD services that require overnight stays or travel by CommunityCare's employees beyond 250 miles, the Company will pay reasonable costs of transportation and lodging, such costs to be negotiated and approved in advance by Company.

#### **5. General Workplace Trainings**

- Subject to the employee counts listed in section 3 above, one (1) training per quarter for general employees, upon Company's request
- These trainings are designed to help create a more productive workforce
- Additional seminars will be offered or developed to meet the need of the company.
- Cost for these seminars will be discussed with internal company personnel prior to presentation

#### **6. Manager/Supervisor Case Consultation**

Individual telephone consultation will be provided to managers/supervisors with regard to:

- Program procedures
- Evolving performance problems of employees
- Intervention approach/plan
- Employee referral
- Case follow-up

It is important that managers/supervisors understand that EAP is a resource for the Company to ensure employees are performing their job to maximum effectiveness, and that seeking individualized assistance is encouraged and recognized as a sign of an effective manager/supervisor.

## **7. In-house Program Coordinator Consultation**

Consultation with a designated in-house Program Coordinator is provided relating to all facets of program functioning on a routine basis to assure maximum coordination for maximum impact. This includes ongoing personal contact and accessibility, reports and annual program evaluation.

## **8. Management Information/Reports**

**CommunityCare** utilizes its own comprehensive, advanced Normative Organization - Management Information System (No-MIS). Company will be provided information including but not limited to: actual client services provided, client demographics, nature of problems addressed, anonymous phone contact as well as other activities not related to specific cases.

## **9. Account Management**

**CommunityCare** will assign an Account Manager to the Company account.

### **a. Qualifications**

Account Managers possess a degree in the helping professions (psychology, social work or counseling) and/or have previous EAP experience.

### **b. Responsibilities**

- 1) The Account Manager is the primary contact for all communications with the Company.
- 2) The Account Manager is responsible for the provision of information and technical assistance that support the establishment and maintenance of an effective EAP.
- 3) The Account Manager is responsible for developing and revising, if necessary, an annual internal marketing plan to insure proper program promotion and visibility within the Company.
- 4) The Account Manager is responsible for developing an evaluation plan to measure the effectiveness and efficiency of the program.
- 5) The Account Manager submits timely reports to the Company's Authorized Representative on program utilization and its impact on management operations.

## **B. Program Promotion**

Critical to EAP effectiveness is the manner in which EAP services are presented, promoted and communicated. EAP will provide suggestions, if requested, and provide Company with materials to help create awareness of the EAP benefit to employees such as brochures, wallet cards, and posters.

### **1. Awareness Building**

The success of an EAP depends upon many factors, including a Company policy addressing behavioral health problems, thorough management training and ongoing promotion of the program to employees. Employees will utilize EAP with appropriate understanding of basic facts:

- Most behavioral health problems are treatable.
- Treatment success is often a function of how early treatment is sought.
- The stigma associated with asking for help is mythical and has practically disappeared.
- Employee confidentiality is maintained for non-supervisory referrals.

### **2. Communications**

In conjunction with the Company Communication Department, **CommunityCare** will disseminate pamphlets and posters designed specifically for the Company regarding EAP. Promotional materials are recommended to include:

- Program announcement letter, i.e. new telephone number
- Home mailings
- Informational brochures
- Posters in appropriate locations
- Supervisory resource manuals
- In-house newsletter articles
- Other approaches as mutually agreed upon program materials, including all standard and promotional materials as well as special mailers will be delivered in person, through organizational mail or through postal services paid for by the Company.

## EXHIBIT B - EAP SERVICES

### EAP SERVICES

An EAP is specifically designed to assist employees and their Dependents in the identification and resolution of personal problems or concerns that may have a negative impact on their personal or professional lives. CommunityCare EAP is a program of voluntary self-help available to employees and their Dependents. The decision to seek confidential assistance rests solely with the employees or their Dependents. EAP provides assessment, referral, or brief solution-based counseling.

Clinical Assessment/Referral/Follow-up Services are those direct services provided to employees and dependents who use the EAP on a self-referral basis or are referred by management because of deteriorating job performance. For the purposes of EAP, a dependent is any individual living in the immediate household of an employee or someone for whom the employee is financially responsible (“Dependent”).

#### A. Initial Contact

All initial contacts are by telephone and access is available 24 hours a day, 7 days a week. Appointments are offered within three (3) business days unless a specific situation requires immediate problem assessment. Outside of normal business hours, calls are received by a live answering service which can contact on-call staff to respond to situations which require immediate attention.

#### B. Assessment

The assessment process is the direct clinical service provided to employees and dependents of the Company. The assessment is conducted by an appropriately licensed and/or experienced certified employee assistance professional. In most circumstances the interview occurs in person; however, it can be conducted via telephone or a videoconference service such as Microsoft Teams or Zoom, if necessary, unless prohibited by applicable state and federal guidelines. During the interview, Clients are encouraged to describe in detail the nature and extent of their personal problems so the counselor can make appropriate recommendations for resolving the key issues. The assessment is usually completed in a single interview, however, it may require up to three sessions.

If the counselor feels that the employee or dependent’s concerns can be addressed on a short-term basis and it is clinically appropriate to do so, the counselor will meet with the client employee for up to 3 sessions at no charge to help resolve the problem.

#### C. Referral

CommunityCare utilizes other resources, including but not limited to the following services: United Way agencies; private practitioners; hospitals; state, county and privately funded services; and self-help groups, e.g Alcoholics Anonymous, Narcotics Anonymous, C.A.R.E., AlAnon, NarcAnon

The agencies or services recommended by the counselor for referral or aftercare services will be identified based upon:

- Agency's professional standing
- Quality of care provided
- Responsiveness to the client's and/or program's needs
- Client's home and work location
- Availability of transportation
- Cost and/or benefit coverage of treatment
- Waiting period between referral and agency admission
- Demographic characteristics of agency

The counselor will refer the client to appropriate agencies. In instances where insurance does not cover services, no insurance is available or insurance limits have been reached, efforts will be made to match the individual with an agency that is willing to negotiate fees based on ability to pay.

An emerging critical component to the success of any EAP is the coordination of the referral procedure with clients subscribing to HMOs in order to maximize proper provision of care to employees.

When a suitable resource is identified, the client (employee or dependent) will be referred to the appropriate agency. The EAP office will contact the referral agency and provide a summary of the findings and problems identified within the limits of EAP policy statement (as development by the Company) and confidentiality requirements. **In most cases, the counselor will only need to meet once with the client in order to make an appropriate referral.**

#### **D. Tracking/Follow-up**

##### **1. Referral Agency Follow-up**

The EAP office will contact the referral resource to learn if the employee has kept the appointment. This confirmation will be obtained via written assessment form.

##### **2. Client Follow-up**

Client follow-up by telephone or letter will be conducted by EAP. A brief reassessment may be conducted and a determination will be made whether to continue to follow up, reestablish EAP intervention, or close the case file. Follow-up categories include:

- All referrals- CommunityCare EAP will follow up with all Employees who have been referred to other resources and agencies after initial assessment
- Supervisor referrals- CommunityCare EAP will follow-up with the treatment provider or other resources or agencies on a weekly basis throughout the term of participation in the EAP process

### **3. Supervisory Follow-up**

In Company referral situations, all information exchanged with supervisors is subject to Section E (confidentiality) and is limited to: indication of whether the referred employee made contact with EAP, if the employee indicated willingness to follow the recommendations of EAP, periodic verbal reports of progress in addressing the problem, and feedback regarding return to acceptable job performance by the manager/supervisor.

### **E. Confidentiality**

To ensure the integrity and success of EAP, confidentiality guidelines of EAP are as follows:

All records pertaining to EAP will be treated with a high degree of confidentiality. Information contained in individual EAP files will not be released without the written authorization of the client (employee or Dependent), or as authorized by applicable federal and state laws, rules or regulations, including those found in 42 CFR Part 2 or 76 O.S. § 19.

When EAP clients are referred to formal and informal treatment programs, the information provided to CommunityCare from these programs falls under federally regulations such as HIPAA and 42 CFR Part 2. When applicable, a release must be obtained for information about an individual's participation in both formal and informal treatment programs.

Once the employee is involved in EAP, and job performance was the precipitating factor in the initial Company referral to the program, appropriate Company representative(s) will be informed of the response of the employee to EAP recommendations when the employee authorized internal release of information. A confidentiality agreement will be entered into between CommunityCare and the Company upon signing the contract.

### **SAP SERVICES**

If your company falls under the DOT rule, 49 CFR Part 40, then CommunityCare EAP provides SAP services. The Department of Transportation's (DOT) rule, 49 CFR Part 40 describes required procedures for conducting workplace drug and alcohol testing for the federally regulated transportation industry.

SAP Services include:

- Evaluation for employees who have violated a DOT drug and alcohol program regulation
- Recommendations concerning education and/or treatment
- Follow-up testing
- Aftercare recommendations
- Reports to the Designated Employee Representative (DER)

## EXHIBIT C - COMPENSATION SCHEDULE

1. TOTAL NUMBER OF ALL EMPLOYEES: 1127
  - a. Inside Tulsa Metro Area (70 miles or less): 0
  - b. Outside Tulsa Metro Area (Inside Oklahoma): 1127
  - c. Outside State (Please specify # of employees in each state and their cities): 0
  
2. TOTAL NUMBER OF DEPARTMENT OF TRANSPORTATION EMPLOYEES ONLY (if applicable): \_\_\_\_\_
  
3. RATES: \$1.10 Per Employee Per Month (“PEPM”) during [07/01/2025 - 06/30/2026]
  
4. MODEL: 1 - 3 EAP sessions per Employee or Dependent, per issue, per year
  
5. IMPLEMENTATION FEE: ~~\$1,000.00~~ Waived
  
6. BILLING CYCLE: Monthly (unless otherwise specified by CommunityCare)

### EXCLUSIONS:

1. In the event that Company prepares or purchases brochures (other than the standard brochures supplied by CommunityCare), special mail pieces, or other materials related to the services to be provided by CommunityCare under this Agreement for distribution to individuals, Company shall be responsible for the cost of printing or purchasing and distributing such items. In the event that CommunityCare prepares or purchases such items, CommunityCare agrees to obtain from Company prior written approval of all costs to be incurred. In no event shall either party distribute any materials to Employees of Company or others without first obtaining written approval for such distribution from the other party.
  
2. All expenses related to travel of CommunityCare employees that is requested by Company to locations outside of the state of Oklahoma, shall be paid by Company, including overnight stays, lodging, airfare or car rental.



# FIRETROL Protection Systems

## Firetrol Protection Systems Inspection Agreement – State Contract SW1048F

<b>Owner/Property Management Company</b> (hereinafter called "Owner") Yukon Public Schools 600 Maple Yukon, OK 73099	<b>Job Location</b> (hereinafter called "Site") Various locations—See page 3
<b>Contact Name:</b> Mike workman <b>Email:</b> mike.workman@yukonps.com <b>Phone:</b> 405-320-3823	<b>Contact Name:</b> same <b>Email:</b> <b>Phone:</b>

On this date, April 22, 2025, Firetrol Protection Systems is offering inspection/testing agreement of equipment and/or system(s) located at above stated Site.

### Scope of Work

Contractor shall inspect and/or test the equipment/system(s) described below in accordance with the State Code of Regulations, Local Authority having Jurisdiction and in accordance with the terms of the State Contract as it applies to this work. All inspections/tests shall be documented and a copy of work performed will be given to the Owner. Tests will be scheduled in advance, and at the convenience of customer's staff. Firetrol will need the assistance from customer's staff for access to all areas of the facility in order to locate devices and ensure efficient transition between areas. The inspections and testing provided under this Agreement are NOT a system survey or engineering analysis of the system and/or its design. The inspection and testing services provided by this Agreement are designed to determine the functionality of the inspected systems at the time of the inspection/test. Inspection and testing services under this Agreement are not intended to reveal design or installation flaws or code compliance violations.

### Frequency of Inspections

The Contractor shall inspect and/or test the following systems listed below. (Individual pricing and equipment list continued on the following page.)

Qty	Product	Description	Location	Frequency	Inspection Month
23	FA	Fire Alarm Systems	23 buildings	Annual	July
35	SP	Fire Sprinkler Systems	12 buildings	Annual	July
571	EXT	Portable Fire Extinguishers	All locations	Annual	July
29	HD	Kitchen Hood	12 buildings	Semi-annual	July-January
1	SHZ	Special Hazard system	Maintenance	Semi-annual	July-January

### Report of Inspection

A copy of the inspection/test report(s) will be provided to Owner after work is performed and completed. Firetrol Protection Systems must forward all deficiencies found during the time of inspection to the authority having jurisdiction.

### Term

The term of this Agreement shall be from July 1, 2025 to June 30, 2026 and can be renewed by the customer under the contractor's then current charges per State Contract for each renewal period thereof.

Initial \_\_\_\_\_



# FIRETROL Protection Systems

## Yukon Public Schools

Fire Sprinkler System	Qty	Frequency	Inspection Cost
Wet Sprinkler System	35	Annual	
Backflow Preventer	6	Annual	
<b>Fire Sprinkler System Test &amp; Inspection – Annual Total</b>			<b>\$5,240.00</b>

**Fire Sprinkler Test and Inspection Services:** Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection(s) and testing of the fire sprinkler system(s) in accordance with the following sections (if applicable). NFPA 25, Current Adopted Edition. *Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems.*

- Sprinkler Systems – Section 5.2, 5.3, Table 5.1.1.2
- Standpipe and Hose Systems – Section 6.2, 6.3, Table 6.1.1.2
- Private Fire Service Main – Section 7.2, 7.3, Table 7.1.1.2
- Fire Pumps – Section 8.2, 8.3, Table 8.1.1.2
- Water Storage Tanks – Section 9.2, 9.3, Table 9.1.1.2
- Water Spray Fixed Systems – Section 10.2, 10.3, Table 10.1.1.2
- Foam-Water Sprinkler Systems – Section 11.2, 11.3, Table 11.1.1.2
- Water Mist Systems – Section 12.1
- Valve, Valve Components, and Trim – Section 13.3.2, 13.3.3, 13.4.2.1, Table 13.1.1.2
- Pre-Action Valves and Deluge Valves – Section 13.4.3.1, 13.4.3.2,
- Dry Pipe Valves/Quick Opening Devices – Section 13.4.4.1, 13.4.4.2
- Backflow Prevention Assemblies – Section 13.6.1, 13.6.2.

Fire Alarm System	Qty	Frequency	Inspection Cost
Fire Alarm System	23	Annual	
<b>Fire Alarm System Test &amp; Inspection – Annual Total</b>			<b>\$11,787.00</b>

**Fire Alarm Test and Inspection Services:** Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection(s) and testing of fire alarm system(s) in accordance with the following sections (if applicable). NFPA 72, Current Adopted Edition. *National Fire Alarm and Signaling Code.*

- Inspection- Section 14.3, Table 14.3.1
- Testing- Section 14.4, Table 14.4.3.2

Portable Fire Extinguishers	Qty	Frequency	Inspection Cost
Extinguisher Inspection	527 + 19K	Annual	
Extinguisher Records	527 + 19K	Annual	
All Inclusive Service	527 + 19K	Annual	
<b>Portable Fire Extinguisher Test &amp; Inspection – Annual Total</b>			<b>\$12,794.00</b>

**Portable Fire Extinguisher Test and Inspection Services:** Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection of the portable fire extinguisher(s) in accordance with the following sections (if applicable).

NFPA 10, Current Adopted Edition. *Standard for Portable Fire Extinguishers*

- Inspection Procedures- Section 7.2
- Extinguisher Maintenance- Section 7.3, Table 7.3.3.1+520

Kitchen Hood System	Qty	Frequency	Inspection Cost
Kitchen Hood System	29	Semi-Annual	
Links and Blow Off Caps	73 x 2	Included	
Trip Charges			
<b>Kitchen Hood System Test &amp; Inspection – Annual Total</b>			<b>\$10,073.00</b>

**Kitchen Hood System Test and Inspection Services:** Under this agreement, Firetrol's State licensed inspectors will perform semi-annual inspections and maintenance of the kitchen hood system(s) in accordance with the following sections (if applicable).

NFPA 17A, Current Adopted Edition. *Standard for Wet Chemical Extinguishing Systems*

- Maintenance – Section 7.3
- Recharging- Section 7.4
- Hydrostatic Testing- Section 7.5
- Figure A.6.4.10.3

NFPA 96, Current Adopted Edition. *Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations*

- Inspection, Testing, and Maintenance of Fire Extinguishing Systems – Section 11.2, 11.3
- Recharging- Section 11.4
- Hydrostatic Testing- Section 11.5

Initial \_\_\_\_\_



### Yukon Public Schools

Special Hazard System	Qty	Frequency	Inspection Cost
Dry Chemical	1	Semi-Annual	
Dry Chemical-Fusible Links	5 x 2	Semi-Annual	
Trip Charge	2		
<b>Special Hazard Test &amp; Inspection – Annual Total</b>			<b>\$520.00</b>

**Special Hazard System Inspection Services:** Under this agreement, Firetrol's state licensed inspectors will perform semi-annual inspections of the special hazard system in accordance with the following sections (if applicable).

NFPA 2001, Current Adopted Edition. *Standard on Clean Agent Fire Extinguishing Systems.*

- Inspection and Tests – Section 7.1 to 7.4
- Maintenance- 7.5

NFPA 17, Current Adopted Edition. *Standard for Dry Chemical Extinguishing Systems*

- Inspection- Section 11.2.1.1
- Maintenance – Section 11.3
- Recharging- Section 11.4
- Hydrostatic Testing- Section 11.5

### Locations

DISTRICT OFFICE	600 MAPLE AVE
TRANSPORATION	11043 NW 10TH
MAINTENANCE	1011 W. MAIN
CENTRAL ELEMENTARY	300 S. 9TH STREET
MYERS ELEMENTARY	1200 S. 1ST STREET
PARKLAND ELEMENTARY	2201 S. CORNWELL DRIVE
RANCHWOOD ELEMENTARY	607 ANNAWOOD DRIVE
SHEDECK ELEMENTARY	2100 S. HOLLY AVE
SKYVIEW ELEMENTARY	650 S. YUKON PARKWAY
SURREY HILLS ELEMENTARY	10700 HASTINGS AVE
SURREY HILLS PRE K	12230 N MUSTANG RD
INDEPENDENCE INTERMEDIATE	500 E. VANDAMENT
LAKEVIEW INTERMEDIATE	872 S. YUKON PARKWAY
LAKEVIEW FIELDHOUSE	2700 N. MUSTANG ROAD
REDSTONE INTERMEDIATE	11501 W. BRITTON ROAD
MIDDLE SCHOOL NORTH	1000 YUKON AVE
MIDDLE SCHOOL SOUTH	801 GARTH BROOKS BLVD
MIDDLE SCHOOL FOOTBALL	1029 S. GARTH BROOKS BLVD
YUKON HIGH SCHOOL	1777 S. YUKON PARKWAY
YHS AUDITORIUM	850 YUKON PARKWAY
YHS BASEBALL	501 E. VANDAMENT
YHS FOOTBALL AND WELLNESS	1777 S. YUKON PARKWAY
YALE	946 POPLAR AVE

Initial \_\_\_\_\_



# FIRETROL Protection Systems

## Yukon Public Schools

### Cost of Inspection and Payment

The total annual price for this agreement is **\$40,414.00**

**Pricing per Firetrol Protections Systems State Contract SW1048F- Fire Alarm Services & other Life Safety Equipment**

Owner shall pay Contractor within thirty (30) days after **each** inspection for the above stated Site. If the Owner fails to make payment in full, the Contractor may, at its option, terminate the contract, and, in the any event, will not be obligated to perform any additional work until such time past due amount is made in full and received by Contractor.

If you find this Agreement, along with the terms and conditions attached, acceptable and you are authorized to sign, please complete the below section, retain a copy for your files and return one original signed agreement to our office. We will contact you regarding scheduling for the Site upon receipt of executed Agreement.

**Thank you for your consideration. Firetrol Protection Systems of Oklahoma strives to provide quality, efficiency and affordability with every Inspection Proposal.**

**If you have any questions regarding pricing, frequency or quality, please contact Jody McCain 405-823-6017.**

#### FIRETROL PROTECTION SYSTEMS, INC.

108 NW 132<sup>nd</sup> Street  
Oklahoma City, OK 73114  
Lic# 863 & 302  
Ph: (405)752-2330  
Fax: (405)752-2297

Signature: Jody McCain  
By: Jody McCain  
Title: Preventative Maintenance Sales  
Date: 4/22/2025

#### Authorization to Proceed:

Endorsement: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
Purchase Order or P-Card #

\_\_\_\_\_  
P-Card Expiration Date

\_\_\_\_\_  
P-Card Verification Code



**Quote No.** 2091907  
Type Service Call  
Prepared By Brad Rogers  
Created On 05/29/2025  
Valid Until 06/30/2025

**Quote For** **YUKON PUBLIC SCHOOLS**  
YUKON ADMINISTRATION  
600 MAPLE  
YUKON OK 73099  
(405) 320-3823

## Description of Work

We propose to monitor your system for activation conditions as indicated below. We can provide labor and materials to install and/or program a Communicator (Monitoring Panel) at your job site address, set up as a separate project.

**Monitoring Service Type:** Fire/Burg

(Fire / Security / Elevator / Temperature / Video / Custom)

**Site's Monitoring Equipment:** See Below

(Manufacture and Model)

**Site's Transmission Channel(s):** Cellular

(Phone line / AES Radio / Cellular / IP with the switch having 24-hour power supply back up / Other...)

**Estimated Start Date:** 07/25

**Additional Services Described:** \_\_\_\_\_

- Skyview Elementary - Fire:** 650 S Yukon Pkwy, Yukon, OK 73099, Account Number: 310020057 (CLSS PATHWAY) \$400.00
- Central Elementary's NE Portable - Fire:** 946 Poplar Ave, Yukon, OK 73099, Account Number: 310020038 (CLSS PATHWAY) \$400.00
- Central Elementary SE Portable - Fire:** 946 Poplar Ave, Yukon, OK 73099, Account Number: 310020039 (CLSS PATHWAY) \$400.00
- 6th Grade Academy - Fire:** 801 Garth Brooks Blvd, Yukon, OK 73099, Account Number: 310020031 (CLSS PATHWAY) \$400.00
- Ranchwood Elementary - Fire:** 607 Annawood Dr, Yukon, OK 73099, Account Number: 310020032 (CLSS PATHWAY) \$400.00
- Lakeview Elementary - Burg:** 872 S Yukon Pkwy, Yukon, OK 73099, Account Number: 16010260 (AES RADIO) \$350.00
- Lakeview Elementary - Fire:** 872 S Yukon Pkwy, Yukon, OK 73099, Account Number: 16010260 (AES RADIO) \$400.00
- Fine Arts Auditorium - Burg:** 850 Yukon Ave, Yukon, OK 73099, Account Number: 68013008 (ALARMNET) \$350.00
- Redstone Intermediate - Fire:** 11501 W Britton Rd, Yukon, OK 73099, Account Number: 310020298 (CLSS PATHWAY) \$400.00
- Surrey Hills Elementary - Fire:** 10700 Hastings Ave, Yukon, OK 73099, Account Number: 16010156 (AES RADIO) \$400.00
- Surrey Hills PreK - Fire:** 10700 Hastings Ave, Yukon, OK 73099, Account Number: CLSS4787 (CLSS PATHWAY) \$400.00
- Yukon Public Portable - Fire:** 950 Poplar Ave, Yukon, OK 73099, Account Number: 12010697 (TELGUARD) \$400.00

### SUBSCRIBERS BASIC RESPONSIBILITIES

1. It is the customer's responsibility to maintain a 24-hour power supply backup on all communication equipment, including network switches relating to Internet protocol (IP) communicators.
2. The customer must provide access to the communication equipment as it relates to monitoring services.
3. Additions or changes to any of your account's personnel list, site contact list, and/or changes to your existing system must be provided to FIRETROL PROTECTION SYSTEMS, INC. in writing and may result in a minimal service charge.
4. Additions or changes to the existing system's monitoring equipment must be approved in writing by FIRETROL PROTECTION SYSTEMS, INC. and may result in a change of the annual fee.
5. Additional charges or the blocking of your transmitter may result if your system goes into a "runaway state" locking the monitoring stations' receiver.

**EXCLUSIONS:** Maintenance of the alarm system is the Subscriber's responsibility and is not included in this Proposal/Contract.

Alarm permit – Contact your City or Police Department, you may need an Alarm Permit.

**If this proposal is accepted, please sign and initial the attachment below and return the original to our office. Upon receipt, we shall execute and return one copy for your files. This proposal is valid for 30 days from the proposal date. If accepted, the installation will be completed as your job conditions allow (if applicable). Either party may terminate this contract with 30 days written notice. This proposal/contract is subject to the terms and conditions listed in Exhibit A (attached). This contract has no termination date and shall continue until canceled.**

*In signing this document, I am acknowledging that I understand and am authorized to accept and accept this Proposal/Contract in its entirety.*

## Services to be completed

**[Alarm Monitoring] Location - Building**  
Monitoring Agreement

Code	Parts, Labor, and Items	Quantity	Unit Price	Total
	Monitoring Annual Fee Fire	10	\$400.00	\$4,000.00
	Monitoring Annual Fee Burglary	2	\$350.00	\$700.00
			<b>GRAND TOTAL</b>	<b>\$4,700.00</b>

## Terms and Conditions

**Pricing, Terms and Conditions per State Contract SW1048F. Customer must provide PO referencing State Contract SW1048F.**

This Proposal includes a one (1) year Standard Parts and Labor Warranty. Pricing is valid for 30 days from the date of this proposal.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_



Yukon Public Schools Board of Education Regular Meeting  
Monday, May 5, 2025 6:00 PM  
Yukon Public School District ISD #27 Administration Bldg.  
Board Room, 600 Maple Street, Yukon, OK 73099

1. Invocation/Moment of Silence and Flag Salute

Pastor Mike Jones from Town and Country Christian Church gave the invocation.

2. Call to Order and Roll Call

Attendance Taken at 6:02 PM.

Mr. Jeff Behymer – Present, Mrs. Suzanne Cannon – Present, Mr. Brian Coulson – Present, Mr. Leonard Wells – Absent,  
Mr. Tony Yanda - Present

3. Reports/ Comments from Superintendent and/or Staff

Retirees

Miller Strong

Winter Guard State Champs

YPEA Anton Yanda Scholarships

4. Board Member Communications and Announcements

4.A. Individual Board Member Comments

4.B. Upcoming Meetings/ Events:

**May:**

5/22 Last day of school

5/23 Graduation

5/26 Memorial Day Holiday - Offices CLOSED

June:

6/2 Board Meeting 6pm

5. Communications - Request for patrons to address the board - Pursuant to Board Policy AF, comments can be made only by district patrons concerning items listed on this agenda.

No one signed up to speak to the board.

6. Finance Consent Docket- All of the finance consent items will be discussed, considered and approved or disapproved by one vote unless a board member desires to have a separate vote on any or all of the consent items.

I move we approve all business items on the Finance Consent Docket as listed Passed with a motion by Brian Coulson and a second by Mr. Tony Yanda.

Mrs. Cannon – yes, Mr. Coulson – yes, Mr. Wells – absent, Mr. Yanda – yes, Mr. Behymer - yes

6.A. Encumbrances and Change Orders as recommended by Dr. Jason Simeroth, Superintendent, and Jason Johnson, Chief Financial Officer

6.B. Treasurer's Report(s) and General Fund Report(s)

6.C. Child Nutrition Report

7. Consideration and vote to elect or not to elect the following as a new member of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001):

Position No. 12: Mandy Kincannon (OSSBA), School Board Member of Moore Public Schools, to a 2025-2028 term.

I move we approve Passed with a motion by Mr. Tony Yanda and a second by Brian Coulson.

Mrs. Cannon – yes, Mr. Coulson – yes, Mr. Wells – absent, Mr. Yanda – yes, Mr. Behymer - yes

8. Business Consent Docket: All of the consent items will be discussed, considered and approved or disapproved by one vote unless a board member requests to have a separate vote on any or all of the consent items.

I move we approve all items on the Business Consent Docket as presented Passed with a motion by Suzanne Cannon and a second by Mr. Tony Yanda.

Mrs. Cannon – yes, Mr. Coulson – yes, Mr. Wells – absent, Mr. Yanda – yes, Mr. Behymer - yes

8.A. Contracts

8.B. Deregulation application(s)

8.C. Surplus

Special Education Out of date testing materials:

Nepsy 2

Sensory Profile questionnaire

Berry VMI 6th edition Development test

Berry VMI visual perception

Gort -5 Form A

Leiter-3 Performance Scale

Leiter -3 Record Forms

Nepsy Response form

Nepsy questionnaire

Wisp response form

CELF Preschool

WJ Comprehensive Test

WJ Response Form

8.D. Superintendent's Contract Addendum

8.E. Approve temporary Appropriations

8.F. Out of state travel

- T. Haisten requests permission to accompany 4 students to the Academic Team Nationals May 23-26, 2025, in Atlanta, GA, expenses paid with site funds. Also 7 students to Quizbowl in Rosemont, IL, June 6-9, 2025.
- M. Turner requests permission to travel to Divide, CO, July 20-23, for Wild Heart Teacher Conference and Retreat at no expense to the district.
- J. Lackey requests permission to attend WIPCE in Auckland, NZ, November 15-22, 2025, at no expense to the district.
- J. Bean requests permission to attend Josten's Advisor University in Scottsdale, AZ, July 14-16, 3035.

8.G. YFAC facilities use contract

8.H. Activity sub-account transfer request

9. New Business: this business, in accordance with Oklahoma Statutes, title 25-311 (A)(9) is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

No new business

10. Personnel Docket:

10.A. Personnel-Vote to convene or not to convene in executive session pursuant to 25 O.S.307 (B)(1) to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A as well as the list of rehires for SY 25/26.

The board entered into executive session at

I move we convene in executive session to discuss the personnel docket Passed with a motion by Brian Coulson and a second by Suzanne Cannon.

Mrs. Cannon – yes, Mr. Coulson – yes, Mr. Wells – absent, Mr. Yanda – yes, Mr. Behymer - yes

10.B. Acknowledge the board has returned from executive session. Executive session minutes compliance announcement.

The board returned from executive session at 7:53pm.

10.C. Discussion and possible action on the attached Exhibit A, Personnel items and rehires.

I move we approve all personnel items as presented on Exhibit A. Passed with a motion by Mr. Tony Yanda and a second by Suzanne Cannon.

Mrs. Cannon – yes, Mr. Coulson – yes, Mr. Wells – absent, Mr. Yanda – yes, Mr. Behymer - yes

11. Adjournment

Time: 7:55pm

I move we adjourn Passed with a motion by Brian Coulson and a second by Suzanne Cannon.

Mrs. Cannon – yes, Mr. Coulson – yes, Mr. Wells – absent, Mr. Yanda – yes, Mr. Behymer - yes

# Fund Raising or Solicitation Request



This form is accepted and voted on by the Board of Education once a year. It must be submitted to the Board secretary no later than 12:00 p.m. on Wednesday, prior to the September Board of Education meeting (see posted Board Meeting dates for current year).

Date:

03/10/2025



Allowed format is MM/DD/YYYY Ex: 03/25/2025

Organization:

Redstone Intermediate School Library

Full Name

Stephanie

Parker

Employee making request:

Describe the Fund-Raising event:

The library is requesting to sell Chromebook cases to 6th grade students who are required to take their Chromebooks and charger to and from school each day. These cases were provided by the Yukon IT Department, and provide a safe place for the Chromebooks to go to avoid damages to the Chromebook.

Beginning Date:

08/05/2025



Allowed format is MM/DD/YYYY Ex: 03/25/2025

Ending Date:

05/21/2026



Allowed format is MM/DD/YYYY Ex: 03/25/2025

If items are to be sold, when will they be distributed, and by whom?

required

Chromebook cases will be available for purchase during the school day 7:

Can items be purchased locally?

required

Yes. These items could be purchased at major stores such as Amazon, Ta

Where will they be purchased?

required

Chromebook cases are provided by the Yukon IT department.

Will students be utilized?

required

Yes

No

If so, how & when?

required

Students are able to purchase the Chromebook cases, but students will not be involved in the selling of these items.

Who will handle the money?

required

The librarian, library assistant, and financial secretary.

Will money be deposited in Student Activity Account?

required

Yes

Percentage of Profit?

required

100%

Estimated Revenue required

\$300

How are proceeds to be used? (Be specific) required

Proceeds will be used to purchase books (print, audio, ebook) needed in the library collection based on student and teacher requests and need as well as to support school goals. Proceeds will be used to purchase supplemental material for the library program including student reading incentives, furniture, and materials for the Redstone library book club. Finally, proceeds will be used to purchase online databases and programs approved by the IT department to support curricular goals.

Fund raising events to date: (current school year) required

3

Fund raising planned for remainder of year: (only 1 product sale) required

0

## Workflow

### Attached Workflow

Direct Rpt -> Principal -> Executive Director -> Supt. Office

Current Status

Submitted

Submitted Date

03/10/2025 at 09:23 AM

Submitted By

Stephanie Parker

### Workflow Steps

✓ Completed

1

Signed by Stephanie Parker on 03/10/2025 at 09:23 AM  
Signature: Stephanie Parker

✓ Completed

2

Sub-Workflow Step Completed

✓ Completed

1

Approved by Tracy Sowinski on 03/10/2025 at 09:52 AM

✓ Completed

3

Sub-Workflow Step Completed

✓ Completed

1 Approved by Adam Jewell on 03/24/2025 at 02:29 PM

Current

4 Approval by Group: Superintendent's Office

Stephanie Parker

---DRAFT---

# Fund Raising or Solicitation Request



This form is accepted and voted on by the Board of Education once a year. It must be submitted to the Board secretary no later than 12:00 p.m. on Wednesday, prior to the September Board of Education meeting (see posted Board Meeting dates for current year).

Date:

03/24/2025



Allowed format is MM/DD/YYYY Ex: 03/25/2025

Organization:

Yukon Sports Medicine

Full Name

William

Walker

Employee making request:

Describe the Fund-Raising event:

Provide Pre-Participation Physicals for students in Yukon Public Schools at a reduced cost. These physicals are required by the OSSAA for participation in athletics.

Beginning Date:

05/14/2025



Allowed format is MM/DD/YYYY Ex: 03/25/2025

Ending Date:

05/14/2025



Allowed format is MM/DD/YYYY Ex: 03/25/2025

If items are to be sold, when will they be distributed, and by whom?

required

N/A

Can items be purchased locally?

required

N/A

Where will they be purchased?

required

N/A

Will students be utilized?

required

Yes

No

If so, how & when?

required

Our Athletic Training Student Aides will be used to help set up and take down, help with crowd direction and some will help with stations with medical professionals.

Who will handle the money?

required

Athletics Office Staff

Will money be deposited in Student Activity Account?

required

Athletic Training Passthrough Account

Percentage of Profit?

required

100%

Estimated Revenue required

\$10,000

How are proceeds to be used? (Be specific) required

The proceeds will be used for purchases of medical equipment and supplies for Yukon Public Schools athletes and to support the District AT Staff throughout the year with supplies and associated cost to maintain certification and licensure.

Fund raising events to date: (current school year) required

0

Fund raising planned for remainder of year: (only 1 product sale) required

0

## Workflow

### Attached Workflow

Direct Rpt -> Principal -> Executive Director -> Supt. Office

Current Status

Submitted

Submitted Date

03/24/2025 at 11:43 AM

Submitted By

William Walker

### Workflow Steps

 Completed

1

Signed by William Walker on 03/24/2025 at 11:43 AM  
Signature: William Walker

 Completed

2

Sub-Workflow Step Completed

 Completed

1

Approved by Melissa Barlow on 03/24/2025 at 01:28 PM

 Completed

3

Sub-Workflow Step Completed

✓ Completed

1 Approved by Adam Jewell on 03/24/2025 at 02:29 PM

Current

4 Approval by Group: Superintendent's Office

William Walker

---DRAFT---

## FUND RAISING OR SOLICITATION REQUEST

---

Date: 05/21/2025

Organization: Yukon Middle School

Employee making request:

Full Name Tami Massey

Describe the Fund-Raising event:

Students will gather donations through the company Vertical Raise Online Platform

Beginning Date: 09/16/2025

Ending Date: 09/30/2025

If items are to be sold, when will they be distributed, and by whom? None

Can items be purchased locally? No

Where will they be purchased? N/A

Will students be utilized?

Yes

No

If so, how & when?

Students will contact people they know through email and texts to ask for donations

Who will handle the money? Tami Massey

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 40%

Estimated Revenue \$2500

How are proceeds to be used? (Be specific)

Funds will be used for music, instruments, electronic equipment, stage props/costumes, student awards

Fund raising events to date: (current school year) None

Fund raising planned for remainder of year: (only 1 product sale) None

---

Attached Workflow Direct Rpt -> Principal -> Executive Director -> Supt. Office

Current Status Submitted

Submitted By Tami Massey

Submitted Date 05/21/2025 at 04:30 PM

*Workflow Steps*

- 1 Signed by Tami Massey on 05/21/2025 at 4:30 PM  
**Signature:** Tami Massey
- 2 *Sub-Workflow*  
Approved by Karyn Garcia on 05/22/2025 at 8:40 PM
- 3 *Sub-Workflow*  
Approved by Adam Jewell on 05/27/2025 at 07:37 AM
- 4 Approval Group:

# Fund Raising or Solicitation Request



This form is accepted and voted on by the Board of Education once a year. It must be submitted to the Board secretary no later than 12:00 p.m. on Wednesday, prior to the September Board of Education meeting (see posted Board Meeting dates for current year).

Date:



Allowed format is MM/DD/YYYY Ex: 05/28/2025

Organization:

Full Name

Employee making request:

Describe the Fund-Raising event:

Sell of tree saplings that students have grown from seeds.

Beginning Date: required

11/03/2025



Allowed format is MM/DD/YYYY Ex: 05/28/2025

Ending Date: required

04/01/2026



Allowed format is MM/DD/YYYY Ex: 05/28/2025

If items are to be sold, when will they be distributed, and by whom? required

Locally grown

Can items be purchased locally? required

Growing them ourselves.

Where will they be purchased? required

Growing them ourselves.

Will students be utilized? required

Yes

No

If so, how & when? required

Students will collect acorns, plant them in pots and then once grown to 12" they will be sold.

Who will handle the money? required

Coach Hardie and Coach Baker

Will money be deposited in Student Activity Account? required

Outdoor Education account

Percentage of Profit? required

100%

Estimated Revenue required

\$500

How are proceeds to be used? (Be specific) required

Student enrichment in the classroom.

Fund raising events to date: (current school year) required

0

Fund raising planned for remainder of year: (only 1 product sale) required

0

## Workflow

### Attached Workflow

Direct Rpt -> Principal -> Executive Director -> Supt. Office

Current Status

Submitted

Submitted Date

05/22/2025 at 03:19 PM

Submitted By

Leslie Baker

### Workflow Steps

 Completed

1

Signed by Leslie Baker on 05/22/2025 at 03:20 PM

**Signature:** Les Baker

 Completed

2

Sub-Workflow Step Completed

 Completed

1

Approved by Karyn Garcia on 05/22/2025 at 08:39 PM

 Completed

3

Sub-Workflow Step Completed

✓ Completed

1 Approved by Adam Jewell on 05/27/2025 at 07:37 AM

Current

4 Approval by Group: Superintendent's Office

Leslie Baker

---DRAFT---

**Instructions to Applicant:**

Please print or type. If necessary, please use additional sheets of paper.  
 Sign and date this application. Deliver the completed application via email to [deanne.rowe@yukonps.com](mailto:deanne.rowe@yukonps.com).  
 This is a request for sanctioning by the Applicant Group to the Yukon Board of Education, pursuant to which the funds collected by the Applicant Group are exempt from the statutory controls over school activity funds. The Applicant Group is a student achievement program or a parent-teacher association or organization.

Name of Applicant

YPS Special Olympics Booster Club Inc.

Applicant E-Mail

ypsso.boosterclub@gmail.com

Address for correspondence

PO Box 850731, Yukon, OK 73085

Taxpayer ID Number (if applicable)

99-1436062

Representative from whom additional information may be obtained

Kelly Richardson

Representative's address

1016 Queensboro Pl., Yukon, OK 73099

Representative's phone number

(405) 816-0699

Purpose and goals of applicant group

To help defray costs associated w/  
 sending our Special Olympics Athletes,  
 Partners + Coaches to events, as well as help to provide the  
 equipment necessary to prepare for events, meals as needed, and  
 year-end banquets.

Describe how the school district and its students will benefit if sanctioning is granted

We will provide additional support for the coaches. We can allow for purchasing physical education materials or things not necessarily covered by other means. Our Athletes + Partners can count on us to help them in many ways including but not limited to the following. Providing state games to sponsor all participants annually, as well as purchase uniforms when necessary, provide send-off gifts for state games. Provide meals when events run longer than scheduled. Sponsor Young Athletes events annually, as well as various other things throughout the year.

Has this group been sanctioned by the board of education before?

NO

If yes, what year(s)?

FINANCIAL REPORT  
(Must cover 12-month period or months in existence if new organization.)

YPS Special Olympics Booster Club Inc.  
Program, Association, or Organization Name

1. BEGINNING BALANCE as of 1/1/2024 (A) \$ 4274.75

2. REVENUES

Fund-raisers: See  
 Total Attached  
 Donations: See  
 Total Attached  
 Other: See  
 Total Attached  
537.00

3. TOTAL AVAILABLE (A+B) 13865.72 (C)

4. EXPENSES: (list expenditures, attach additional sheet if necessary)

See  
 Attached  
 Total Revenues 455.71 (B)  
9590.96 (D)

5. REVENUE OVER/UNDER EXPENDITURE (C minus D) 5110.41

Is your bank account collateralized to cover monies deposited during the year? NO  YES   
 Amount of collateral on bank account: \$ N/A

**YPS Special Olympics Booster Club Inc**  
 99-1436062  
 January 1, 2024 - December 31, 2024

**Beginning Balance** 1/1/2024 \$4,274.76

**Revenues**

**Fundraisers:**

5k/Raffle \$3,452.00  
 5k Sponsorships \$2,000.00

T-shirt Sales \$2,398.00

Bake Sale \$564.75

Area Concession \$126.00

MOD Fundraiser \$57.50

**Total:**

\$8,598.25

**Donations:**

Nacho Business

\$300.00

Yukon Czech Hall

\$200.00

Francie Ludwick

\$20.00

Michelle Ankrom

\$15.00

Chad Meisenburg

\$2.00

Rachel Rollins

**Total:**

\$537.00

**YPS Special Olympics Booster Club Inc**  
 99-1436062  
 January 1, 2024 - December 31, 2024

**Other:**

Venmo Beginning Balance  
 as of 1/1/2024

\$112.24

Banquet

\$65.00

Returned Unused Items

\$243.47

Miscellaneous/Unknown

\$35.00

**Total:**

\$455.71

**Total Revenues**

**Beginning Balance + Revenues**

**\$13,865.72**

**Expenses**

Internal Revenue Service (501c3)

(\$275.00)

Venmo Fees

(\$91.94)

Bank Fees

(\$45.00)

Athlete Clothing

(\$122.19)

Banquets Food/Decorations

(\$632.72)

Meals/Snacks (Events)

(\$1,063.76)

Bake Sale/HOMEMADE Items

(\$168.47)

T-shirts (Sales & Summer Games)

(\$3,896.05)

Events (Water/State Games Send-off  
 Gifts/Homcoming Pics)

(\$528.70)

Advertising (Business Cards)

(\$17.39)

SPED Days Out Supplies

(\$192.36)

5k/Raffle

(\$353.73)

Area Concession

(\$1,026.53)

\*\*Misc/Unknown\*\*

\*\*Transactions done prior to vote

in of new Treasurer-Sept 2024

Have attempted to fill in blanks in

Transaction explanations that were

done by asking previous SPED

Teacher. Have gotten some receipts.

**Total Expenses**

**(\$8,755.31)**

**Revenue Over/Under Expenditure**

**\$5,110.41**

List most recently elected officers:

Name	Office	Service Year
Francie/Bryan Ludwick	Pres	2024-2025
Chanda Kimmel	VP	2024-2025
Jacki Duncan	Sec	2024-2025
Kelly Richardsun	Treas	2024-2025

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline to sanction the applicant and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education may, at any time, request the records maintained by the applicant, which records the applicant will promptly make available, and (b) the board of education may at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant also acknowledges that in order for the school district to consider whether to maintain the sanctioning action of applicant, applicant shall provide to the board of education, upon request, on an annual basis, by July 1 of each year or at the time an application is received, a financial report as defined by the board of education regulations for applicant's recently ended fiscal year.

I certify that the information provided on this application is true and correct to the best of my knowledge.


Submitted By:

Franciel Ludwick  
 President's Name  
 4-26-25  
 Date

*[Signature]*  
 President's Signature

Kelly Richardsun  
 Treasurer's Name  
 4/26/25  
 Date

*[Signature]*  
 Treasurer's Signature

 Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

YPS SPECIAL OLYMPICS BOOSTER CLUB INC  
C/O HG DRAIN  
508 WEST VANDAMENT  
YUKON, OK 73099

Date: 02/27/2024  
Employer ID number: 99-1436062  
Person to contact: Name: Customer Service  
ID number: 31954  
Telephone: 877-829-5500  
Accounting period ending: December 31  
Public charity status: 509(a)(2)  
Form 990 / 990-EZ / 990-N required: Yes  
Effective date of exemption: October 23, 2023  
Contribution deductibility: Yes  
Addendum applies: No  
DLN: 26053453005444

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

*Stephen A. Martin*

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements

Secretary of State



Filed in the city of Oklahoma City this  
23rd day of October, 2023.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed  
the Great Seal of the State of Oklahoma.

NOW THEREFORE, I, the undersigned, Secretary of State of the State of  
Oklahoma, by virtue of the powers vested in me by law, do hereby issue this certificate  
evidencing such filing.

has been filed in the office of the Secretary of State as provided by the laws of the State of  
Oklahoma.

**YPS SPECIAL OLYMPICS BOOSTER CLUB, INC.**

WHEREAS, the Not For Profit Certificate of Incorporation of

**NOT FOR PROFIT  
CERTIFICATE OF INCORPORATION**





62359650002



CERTIFICATE OF INCORPORATION  
OF  
YPS SPECIAL OLYMPICS BOOSTER CLUB, INC.

Not for Profit

TO THE SECRETARY OF STATE,  
STATE OF OKLAHOMA:

We, the undersigned incorporators, whose names and addresses are shown below, being

persons legally competent to enter into contracts, for the purpose of forming a not-for-profit

corporation under the "Oklahoma General Corporation Act" of the State of Oklahoma, do hereby

adopt the following Certificate of Incorporation:

1. The name of the corporation is: YPS SPECIAL OLYMPICS BOOSTER CLUB, INC.

2. The address of the registered office is ~~500 Hastings Ave., Yukon, Oklahoma 73099~~ and the

registered agent's office in the State of Oklahoma is 508 West Vandament, STE 203, Yukon,

Oklahoma 73099, and the name of its registered agent is Harold G. Drain.

3. The duration of the Corporation is perpetual.

4. The objects and purposes for which the Corporation is organized are:

(a) The Corporation is organized exclusively for religious, educational or charitable

purposes, including, for such purposes, the making of distributions to organizations that qualify as

exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (or

the corresponding provision of any future United States Internal Revenue Law), and, more

specifically, to receive and administer funds for such religious, charitable or educational purposes,

all for the public welfare, and for no other purposes, and to that end to take and hold, by bequest,

devise, gift, purchase or lease, either absolutely or in trust for such objects and purposes or any of

them, any property, real, personal or mixed, without limitation as to amount of value, except such

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OCT 23 2023

OKLAHOMA SECRETARY

limitations, if any, as may be imposed by law; to sell, convey and dispose of any such property and to invest and reinvest the principal thereof, and to deal with and expend the income therefrom for any of the before-mentioned purposes, without limitation, except such limitations, if any, as may be contained in the instrument under which such property is received; to receive any property, real, personal or mixed, in trust, under the terms of any will, deed of trust, or other trust instrument for the foregoing purposes or any of them, and in administering the same to carry out the directions, and exercise the powers contained in the trust instrument which the property is received; including the expenditure of the principal as well as the income, for one or more such purposes, if authorized or directed in the trust instrument under which it is received, but no gift, bequest or devise of any such property shall be received and accepted if it be conditioned or limited in such manner as shall require the disposition of the income or its principal to any person or organization other than a charitable organization or for other than charitable purposes, or as shall in the opinion of the Board of Directors, jeopardize the federal income tax exemption of the Corporation pursuant to Section 501(c)(3) of the Internal Revenue code of 1986, as now in force or afterwards amended; to receive, take title to, hold and use the proceeds and income of stocks, bonds, obligations or other securities of any corporation or corporations, domestic or foreign, but only for the foregoing purposes, or some of them; and, in general, to exercise any, all and every power for which a non-profit corporation organized under the applicable provision of the Oklahoma General Corporation Act for religious, educational and charitable purposes, all for the public welfare, can be authorized to exercise, but only to the extent the exercise of such powers are in furtherance of exempt purposes.

(b) No part of the net earnings of the Corporation shall inure to the benefit of or be distributable to its members, directors, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to

make payments and distributions in furtherance of the purposes set forth in this Article 4 hereof. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting, to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this Certificate, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue Law).

5. This Corporation is not organized for profit; it shall have no capital stock and shall not be authorized to issue capital stock. The number of qualifications for, and other matters relating to its members shall be as set forth in the By-laws of the Corporation.

6. This corporation is not for profit, and as such the corporation does not afford pecuniary gain, incidentally or otherwise, to its members.

7. The number of Directors of the Corporation to be elected at the first meeting shall be Three (3), which number may be increased or decreased pursuant to the By-laws of the Corporation. The names and mailing addresses of the Initial Directors, who shall act until the first annual meeting or until their successors are duly chosen and qualified are:

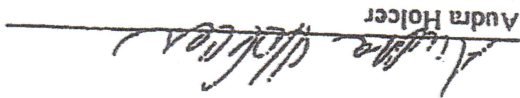
- Director 1: Audra Holcer, 11500 Hastings Ave. Yukon, Oklahoma 73099
- Director 2: Renee Shoaf, 10600 NW 38<sup>th</sup>, Yukon, Oklahoma 73099
- Director 3: Valerie Hailey, 621 West Main, Yukon, Oklahoma 73099

8. Upon the dissolution of the Corporation's affairs, or upon the abandonment of the Corporation's activities due to its impracticable or inexpedient nature, the assets of the Corporation then remaining in the hands of the Corporation shall be distributed, transferred, conveyed, delivered and paid over to any other charitable organization (as hereinafter defined) of this or any other state, having a similar or analogous character or purpose, in some way associated with or connected with the Corporation to which the property previously belonged.

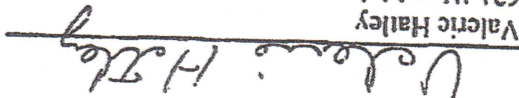
9. The Corporation may by its By-laws make any other provisions or requirements for the arrangement or conduct of the business of the Corporation, provided the same be not inconsistent with this Certificate of Incorporation nor contrary to the laws of the State of Oklahoma or of the United States.

WE, THE UNDERSIGNED, for the purpose of forming a not for profit corporation under the laws of the State of Oklahoma, certify that the facts herein stated are true and have accordingly herunto set our hands this 20th day of October 2023

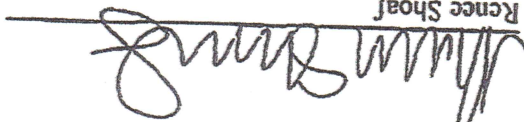
Incorporators

  
Audra Holcer

11500 Hastings Ave.  
Yukon, Oklahoma 73099  
405-585-7400  
E-mail: audra.holcer@aill.net  
Primary Contact

  
Valerie Hailey

621 West Main  
Yukon, Oklahoma 73099

  
Renee Shoaf

10600 NW 38th  
Yukon, Oklahoma 73099

(School District Use Only)

<p><b>Principal</b></p> <p>Received date _____</p> <p>Recommends <input checked="" type="checkbox"/> Does not recommend <input type="checkbox"/></p> <p>Rationale for not recommending _____</p>	
<p><b>Superintendent</b></p> <p>Received date _____</p> <p>Recommends <input checked="" type="checkbox"/> Does not recommend <input type="checkbox"/></p> <p>Rationale for not recommending _____</p>	
<p>Principal's Signature</p> <p><i>Angela B... - Special Services</i></p> <p><i>Angela B...</i></p> <p><i>Angela B...</i></p>	<p>Date submitted to Superintendent</p> <p><i>5/12/2025</i></p>
<p><b>Board of Education</b></p> <p>Date of Board Meeting Sanctioning Approved _____</p> <p>Date of Board Meeting Sanctioning <b>Not</b> Approved _____</p>	<p>Superintendent's Signature</p> <p><i>[Signature]</i></p> <p>Date submitted to Board</p> <p><i>6.2.2025</i></p>

ACTIVITY FUND

Tracking - Account Transfer Request

Date: 5/27/25

FROM:

ACCOUNT NAME: General Fund - Clearing account

ACCOUNT NUMBER: 912-001

Amount: \$ 734

TO:

ACCOUNT NAME: YHS Principal

ACCOUNT NUMBER: 982-001

REASON FOR TRANSFER: Financial secretary out due to ankle surgery.

Error in deposit account. This money for parking permits stays @ YHS. P. Woolf

Principal: Melina Baulow

Director: [Signature]

CFO: [Signature]

Superintendent: \_\_\_\_\_

Board of Education: \_\_\_\_\_

ACTIVITY FUND

Sub- Account Transfer Request

Date: 5.28.25

FROM:

ACCOUNT NAME: 980005

ACCOUNT NUMBER: Redstone Intermediate Music

Amount: 35<sup>00</sup>

TO:

ACCOUNT NAME: 989005

ACCOUNT NUMBER: Administration Events

REASON FOR TRANSFER: a return check opt posted to 989005  
in error. It should have been posted to 980005.

Principal: [Signature]

Director: [Signature]

CFO: [Signature]

Superintendent: \_\_\_\_\_

Board of Education: \_\_\_\_\_

**PERSONNEL REPORT**

**EXHIBIT A**

**RECOMMENDATION TO HIRE:**

<b>ADMINISTRATIVE CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
NONE			

**RECOMMENDATION TO HIRE:**

<b>CERTIFIED TEMPORARY CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
	Math Inst. Spec.		8/1/2025
	7th grade geo/ss		8/5/2025
	7th science		8/5/2025
	6th math		8/5/2025
	7th math		8/5/2025
	8th AI Math		8/5/2025
	2nd grade		8/5/2025
	Counselor		7/16/2025
	3rd		8/5/2025
	SpEd LEAP		8/5/2025
	7th Math		8/5/2025
	Reading Specialist		8/5/2025
	History teacher		8/5/2025
	5th ELA/SS		8/5/2025
	Music Teacher		8/5/2025
	Math Inst. Spec.		8/5/2025
	History teacher		8/5/2025
	RISE SpEd		8/5/2025

**RECOMMENDATION TO HIRE:**

<b>SUPPORT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
	2nd grade LTS		8/5/2025
	Social Studies LTS		8/5/2025
	bus driver		8/1/2025
	Paraeducator		8/11/2025
	Substitute		4/28/2025
	Substitute		5/5/2025
	lead secretary		7/21/2025
	Paraeducator		8/5/2025
	8th science LTS		8/5/2025
	Substitute		5/12/2025
	1st Grade LTS		8/5/2025
	Custodian		7/14/2025
	Custodian		7/14/2025
	3rd grade LTS		8/5/2025
	SpEd teacher LTS		8/5/2025
	Paraeducator		8/11/2025
	Paraeducator		8/11/2025
	LEAP SpEd		8/5/2025
	LEAP Para		8/11/2025
	Cafeteria Monitor		8/13/2025
	Para LEAP		8/11/2025
	Behavioral Support		8/7/2025
	Behavioral Support		8/7/2025
	Behavioral Support		8/7/2025

**SEASONAL STUDENT AND/OR ADULT:**

Name	Position	Site/Dept	Effective
	Asst Basketball coach		7/1/2025
	ESY student aide		5/29/2025
	Adj coach - Asst volleyball		7/1/2025
	ESY Aide		5/29/2025
	ESY student aide		5/29/2025
	ESY student aide		5/29/2025
	Summer Camp Counselor		5/27/2025

**CHANGE FORM POSITION/HOURS/LOCATION/RATE OF PAY:**

Name	Position	Site/Dept	Effective	Explanation of Change
Shelton, Kerri	2nd grade teacher	Surrey Hills ES	8/5/2025	from 1st grade
Gadberry, Sidney	Communications Specialist	Administration	6/2/2025	new start date
Huval, Danielle	SpEd LEAP	Surrey Hills ES	8/5/2025	from Paraeducator
Fermin, Jimmy	Math teacher	YHS	8/5/2025	from YMS
Phillips, Charlotte	SpEd teacher	RIS	8/5/2025	from Surrey Hills
Wrather, Libby	EL teacher	IIS	8/5/2025	from Parkland 3rd grade
Patric, Alexis	Math teacher	YHS	8/5/2025	from LIS
Robinson, Brennen	Social Studies	YHS	8/5/2025	from LTS
Shrick, Cerri	6th math	IIS	8/5/2025	from RIS 5th
Casteel, Isabella	5th Math/Sci	RIS	8/5/2025	from 5th ELA/SS
Aldridge, Karen	Daycare AD	Comm Eng	7/7/2025	from Millers3
Perez, Courtney	Kindergarten	Myers ES	8/5/2025	from Parkland ES
Pierson, Kassidy	SpEd RISE	RIS	8/5/2025	from LEAP
Balson, Jessica	1st LTS	Surrey Hills ES	8/4/2025	from Class Aide
Lamar, Erika	SpEd	YHS	8/5/2025	from LTS
Myers, Sean Forest	PE	RIS	8/5/2025	from YHS History
Diaz, Perla	Classroom Aide	Surrey Hills ES	8/12/2025	from cafeteria/recess
Pybas, Dana	SpEd Para	Skyview ES	8/11/2025	from Central ES
Meek, Keagan	Summer Camp Supv	Comm Eng	5/27/2025	from counselor
Dixon, Kamryn	4th	LIS	8/5/2025	from LTS
Jervis, Stephanie	LTS Tier II	Bridges	8/5/2025	from Tier I

**STIPEND ASSIGNMENT: EXTRA DUTY/2ND JOB:**

Name	Position	Site/Dept	Effective
Powell, Jordan	StuCo Co Sponsor	YHS	3/24/2025
Barber, Rhett	Bus driver	Transportation	4/1/2025
McPhillips, Melanie	ESY Para	Skyview ES	5/29/2025
Duncan, Amy	ESY SpEd teacher	Myers ES	5/29/2025
Maki, Deanna	Book Bus worker	YHS	6/2/2025
White, Teresa	ESY Para	Surrey Hills ES	5/29/2025
Dubiel, Courtney	ESY teacher	Ranchwood ES	5/29/2025
Rose, Brandon	painter	Maintenance	4/1/2025
Liles, Jeffery	ESY para	Surrey Hills ES	5/29/2025
Davis, Lacey	ESY Aide	Ranchwood ES	5/29/2025
Berry, Amber	ESY Para	Central ES	5/29/2025
Kellogg, Bayle	ESY Para	Central ES	5/29/2025
Aldridge, Karen	Childcare AD	Comm Eng	6/2/2025
Kimmel, Chanda	ESY Para	YMS	5/29/2025
Adams, Jessica	Book Bus worker	Central ES	6/2/2025
Heckart, Michelle	ESY Para	Surrey Hills ES	5/29/2025
Baldwin, Heather	ESY SpEd teacher	Central ES	5/29/2025
Zadora, Tatum	ESY Para	Central ES	5/29/2025
Leondardi, Apryl	ESY Para	Myers ES	5/29/2025
Robinson, Gabriela	ESY Para	Ranchwood ES	5/29/2025

Woodruff, Audrey	ESY SPED teacher	Central ES	5/29/2025
Murrow, Emily	ESY teacher	Parkland Es	5/29/2025
Cole, Perri	ESY SPED teacher	YMS	5/29/2025
Loving, Dana	ESY Para	Myers ES	5/29/2025
Burns, Denise	ESY Para	Myers ES	5/29/2025
Ramey, Christina	ESY Para	IIS	5/29/2025
McRae, Melissa	ESY SPED teacher	Central ES	5/29/2025
Carter, Paula	ESY SPED teacher	Central ES	5/29/2025
Grant, Kimberly	ESY teacher	Parkland Es	5/29/2025
Humphrey, Kimberly	ESY SPED teacher	Parkland Es	5/29/2025
Schwartz, Melissa	ESY teacher	Shedeck ES	5/29/2025
Williams, Loy	ESY SPED teacher	Skyview ES	5/29/2025
Treat, Tina	Book Bus worker	IIS	6/2/2025
Morland, Lisa	Book Bus worker	IIS	6/2/2025
Bledsoe, Misty	Book Bus worker	IIS	6/2/2025
Heitzman, Marcia	ESY	SpEd	6/2/2025
Greene, Kelsey	ESY	YHS	5/29/2025
Moore, Gabriella	ESY	YHS	5/29/2025
Hamilton, Garrison	ESY	YHS	5/29/2025
Byrd, Gaylyn	ESY	Central ES	5/29/2025
Jernigan, Courthey	ESY	Central ES	5/29/2025
Karn, Kamryn	ESY	Parkland Es	5/29/2025
Dickenson, Brandy	ESY	RIS	6/2/2025
Cunningham, Joanne	ESY	YMS	5/29/2025
Mendiola, Olga	ESY	YHS	5/29/2025
Adamson, Alyssa	ESY	RIS	6/2/2025
Beardmore, Danielle	ESY	YHS	5/29/2025
Matthews, Cari	ESY	Skyview ES	5/29/2025
Reeves, Lauren	ESY	YMS	5/29/2025
Burns, Madeline	ESY	YHS	5/29/2025
Nichols, Morgan	ESY	Ranchwood ES	6/2/2025
Hines, Bree	ESY	YMS	5/29/2025
Carr, Bridget	ESY	Central ES	5/29/2025
Powell, Brett	ESY	RIS	6/2/2025
Howard, Cynthia	ESY	YHS	5/29/2025
Madison, Hannah	ESY	Administration	5/29/2025
Marion, Jana	ESY	Skyview ES	5/29/2025
Elliott, Tonya	ESY	Parkland Es	5/29/2025
Shelton, Emily	ESY	RIS	5/29/2025
Shumaker, Kristina	ESY	YMS	5/29/2025
Garner, Lois	ESY	Administration	5/29/2025
Gibbs, Alicia	ESY	YHS	5/29/2025
Stell, Marquis	ESY	IIS	5/29/2025

### RESIGNATIONS/RETIREMENTS/SEPARATIONS:

Name	Position	Site/Dept	Effective	Explanation
Ward, David	SpEd	YMS	5/30/2025	another district in state
Garrett, Destiny	MAS	Community Engagement	5/22/2025	no reason given
Mathews, Madison	Substitute	Administration	3/12/2020	another district in state
Innis, Robert	Math	YMS	5/23/2025	another district in state
Dean, Susan	Cafeteria Monitor	YHS	4/30/2025	personal reasons
Zaragoza, Jason	Substitute	Administration	5/23/2025	another district in state
Adams, Kymberlee	Cheer Coach	YMS	5/23/2025	personal reasons
Grizzle, David	Math	YHS	5/23/2025	no reason given
Rees, James	Bus driver	Transportation	5/22/2025	no reason given
LeNeave, Michael	Substitute	Administration	5/23/2025	no reason given
Sanders, Catherine	Bus Aide	Transportation	4/30/2025	personal reasons
Harris, Matthew	Basketball Coach	YHS	5/23/2025	no reason given
Buchanan, Tylor	NASS Tutor	Administration	5/22/2025	personal reasons

Trosper, Zachary	Music Teacher	IIS	5/23/2025	no reason given
Stafford, Brittny	Paraeducator	YHS	5/22/2025	no reason given
Dixon, Kamryn	substitute	District	5/23/2025	no reason given
West, Benjamin	Substitute	District	5/2/2025	no reason given
Woolf, Paula	Financial Secretary	YHS	6/30/2025	retirement
Smith, Rochelle	Paraeducator	Skyview ES	5/22/2025	personal reasons
Warr, Jacob	Landscaper	Maintenance	5/9/2025	leaving education
Hale, Gavin	Math	YHS	5/23/2025	non rehire
Bourgeois, Khadijah	Substitute	District	5/5/2025	terminated
Rouse, Ryan	Social Studies	YHS	5/23/2025	non rehire
Townson, Lynda	bus driver	Transportation	5/9/2025	personal reasons
Rivera, Pamela	bus driver	transportation	7/31/2025	no reason given
Goolsby, Earl	Substitute	District	4/10/2025	no reason given
Mass, Samantha	Cafeteria Monitor	Ranchwood ES	5/22/2025	no reason given
Crim, Emilee	3rd grade	Central ES	5/23/2025	no reason given
Stewart, Khristy	Substitute	District	5/22/2025	no reason given
Smith, Katie	SpEd teacher	YHS	5/23/2025	another district in state
Harper, Michelle	Substitute	District	5/1/2025	another district in state
Shell, Thonda	Substitute	District	3/31/2025	leaving education
Urbina Elias, Gabriela	bus aide	Transportation	5/14/2025	personal reasons
Dixon, Kamryn	Substitute	District	5/22/2025	no reason given
Brakefield, Valerie	Classroom Aide	Parkland ES	5/22/2025	no reason given
Willoughby, Madison	6th Science	LIS	5/22/2025	no reason given
Niederschuh, Noah	PE & basketball coach	IIS/RIS	5/22/2025	another district in state
Duncan, Jacki	SpEd	Skyview ES	5/23/2025	another district in state
Vakilzadeh, Shelby	YCE Summer camp supv	Community Engagement	5/26/2025	never started
Worrell, Deedra	SpEd	YMS	5/23/2025	another district in state
Bryan, Robyn	substitute	District	5/24/2025	health
Foerster, Genevieve	substitute	District	5/21/2025	no reason given
Tribble, Caleb	asst dir of tsp	Transportation	5/22/2025	leaving education
Crauthers, Courtney	English	YHS	5/23/2025	no reason given
Steffen, Dalice	bus driver	Transportation	5/22/2025	personal reasons
Dirickson, Savannah	Counselor	YHS	5/30/2025	homemaking

**PERSONNEL REPORT****EXHIBIT A****RECOMMENDATION TO HIRE:**

<b>ADMINISTRATIVE CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
NONE			

**RECOMMENDATION TO HIRE:**

<b>CERTIFIED TEMPORARY CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Anderson, Tandy	Math Inst. Spec.	Surrey Hills ES	8/1/2025
Tapia, Kelly	7th grade geo/ss	YMS	8/5/2025
Wythe, Jade	7th science	YMS	8/5/2025
Looper, Amanda	6th math	RIS	8/5/2025
Bennett, Blake	7th math	YMS	8/5/2025
Jones, David	8th AI Math	YMS	8/5/2025
Mathews, Madison	2nd grade	Skyview ES	8/5/2025
Neely, Leigh	Counselor	YHS	7/16/2025
Ingram, Samantha	3rd	Surrey Hills ES	8/5/2025
Iasiello, Colleen	SpEd LEAP	Ranchwood ES	8/5/2025
Givings, Dasia	7th Math	YMS	8/5/2025
Clauser, Robin	Reading Specialist	Skyview ES	8/5/2025
Myers, Sean Forest	History teacher	YHS	8/5/2025
Nickel, Delores	5th ELA/SS	RIS	8/5/2025
Stancil, Sarah	Music Teacher	IIS	8/5/2025
Olson, Bror	Math Inst. Spec.	YHS	8/5/2025
Parker, Bradon	History teacher	YHS	8/5/2025
Kelly, Angela	RISE SpEd	LIS	8/5/2025

**RECOMMENDATION TO HIRE:**

<b>SUPPORT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Chaparro, Shayla	2nd grade LTS	Surrey Hills ES	8/5/2025
Robinson, Brennan	Social Studies LTS	YHS	8/5/2025
Johnson, Delores	bus driver	transportation	8/1/2025
Medlock, Rebecca	Paraeducator	Surrey Hills ES	8/11/2025
Dixon, Kamryn	Substitute	District	4/28/2025
Drazen, James	Substitute	District	5/5/2025
Perez, Meredith	lead secretary	Skyview ES	7/21/2025
Rhodes, Teresa	Paraeducator	YMS	8/5/2025
Woodard, Katelyn	8th science LTS	YMS	8/5/2025
Keuhn, Kelsey	Substitute	District	5/12/2025
Patton, Allyona	1st Grade LTS	Central ES	8/5/2025
Pardini, Gina	Custodian	Myers ES	7/14/2025
Fate, Lacey	Custodian	Myers ES	7/14/2025
Deters, Gabby	3rd grade LTS	Parkland ES	8/5/2025
Lane, Don'Derek	SpEd teacher LTS	YHS	8/5/2025
Ramsey, Kristen	Paraeducator	Ranchwood ES	8/11/2025
Tollinger, Madison	Paraeducator	YHS	8/11/2025
Ferchau, Helena	LEAP SpEd	RIS	8/5/2025
Porterfield, Donna	LEAP Para	RIS	8/11/2025
Elias, Gabriela Urbina	Cafeteria Monitor	LIS	8/13/2025
Fiscus, Malysa	Para LEAP	Skyview ES	8/11/2025
Ramirez, Nathan	Behavioral Support	RIS	8/7/2025
Case, Meya	Behavioral Support	RIS	8/7/2025

Barton, Brooke	Behavioral Support	Administration	8/7/2025
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**SEASONAL STUDENT AND/OR ADULT:**

Name	Position	Site/Dept	Effective
Case, Meya	Asst Basketball coach	Athletics	7/1/2025
Smith, Allison	ESY student aide	Skyview ES	5/29/2025
Salgado, Azuri	Adj coach - Asst volleyball	Athletics	7/1/2025
Matthews, Luke	ESY Aide	Skyview ES	5/29/2025
Mickle, Emersyn	ESY student aide	Skyview ES	5/29/2025
Moore, Isabella	ESY student aide	Skyview ES	5/29/2025
Cromwell, Chloe	Summer Camp Counselor	Comm. Eng.	5/27/2025

**CHANGE FORM POSITION/HOURS/LOCATION/RATE OF PAY:**

Name	Position	Site/Dept	Effective	Explanation of Change
Shelton, Kerri	2nd grade teacher	Surrey Hills ES	8/5/2025	from 1st grade
Gadberry, Sidney	Communications Specialist	Administration	6/2/2025	new start date
Huval, Danielle	SpEd LEAP	Surrey Hills ES	8/5/2025	from Paraeducator
Fermin, Jimmy	Math teacher	YHS	8/5/2025	from YMS
Phillips, Charlotte	SpEd teacher	RIS	8/5/2025	from Surrey Hills
Wrather, Libby	EL teacher	IIS	8/5/2025	from Parkland 3rd grade
Patric, Alexis	Math teacher	YHS	8/5/2025	from LIS
Robinson, Brennen	Social Studies	YHS	8/5/2025	from LTS
Shrick, Cerri	6th math	IIS	8/5/2025	from RIS 5th
Casteel, Isabella	5th Math/Sci	RIS	8/5/2025	from 5th ELA/SS
Aldridge, Karen	Daycare AD	Comm Eng	7/7/2025	from Millers3
Perez, Courtney	Kindergarten	Myers ES	8/5/2025	from Parkland ES
Pierson, Kassidy	SpEd RISE	RIS	8/5/2025	from LEAP
Balson, Jessica	1st LTS	Surrey Hills ES	8/4/2025	from Class Aide
Lamar, Erika	SpEd	YHS	8/5/2025	from LTS
Myers, Sean Forest	PE	RIS	8/5/2025	from YHS History
Diaz, Perla	Classroom Aide	Surrey Hills ES	8/12/2025	from cafeteria/recess
Pybas, Dana	SpEd Para	Skyview ES	8/11/2025	from Central ES
Meek, Keagan	Summer Camp Supv	Comm Eng	5/27/2025	from counselor
Dixon, Kamryn	4th	LIS	8/5/2025	from LTS
Jervis, Stephanie	LTS Tier II	Bridges	8/5/2025	from Tier I

**STIPEND ASSIGNMENT: EXTRA DUTY/2ND JOB:**

Name	Position	Site/Dept	Effective
Powell, Jordan	StuCo Co Sponsor	YHS	3/24/2025
Barber, Rhett	Bus driver	Transportation	4/1/2025
McPhillips, Melanie	ESY Para	Skyview ES	5/29/2025
Duncan, Amy	ESY SpEd teacher	Myers ES	5/29/2025
Maki, Deanna	Book Bus worker	YHS	6/2/2025
White, Teresa	ESY Para	Surrey Hills ES	5/29/2025
Dubiel, Courtney	ESY teacher	Ranchwood ES	5/29/2025
Rose, Brandon	painter	Maintenance	4/1/2025
Liles, Jeffery	ESY para	Surrey Hills ES	5/29/2025
Davis, Lacey	ESY Aide	Ranchwood ES	5/29/2025
Berry, Amber	ESY Para	Central ES	5/29/2025
Kellogg, Bayle	ESY Para	Central ES	5/29/2025
Aldridge, Karen	Childcare AD	Comm Eng	6/2/2025
Kimmel, Chanda	ESY Para	YMS	5/29/2025
Adams, Jessica	Book Bus worker	Central ES	6/2/2025
Heckart, Michelle	ESY Para	Surrey Hills ES	5/29/2025
Baldwin, Heather	ESY SpEd teacher	Central ES	5/29/2025

Zadora, Tatum	ESY Para	Central ES	5/29/2025
Leondardi, Apryl	ESY Para	Myers ES	5/29/2025
Robinson, Gabriela	ESY Para	Ranchwood ES	5/29/2025
Woodruff, Audrey	ESY SPEd teacher	Central ES	5/29/2025
Murrow, Emily	ESY teacher	Parkland Es	5/29/2025
Cole, Perri	ESY SPEd teacher	YMS	5/29/2025
Loving, Dana	ESY Para	Myers ES	5/29/2025
Burns, Denise	ESY Para	Myers ES	5/29/2025
Ramey, Christina	ESY Para	IIS	5/29/2025
McRae, Melissa	ESY SPEd teacher	Central ES	5/29/2025
Carter, Paula	ESY SPEd teacher	Central ES	5/29/2025
Grant, Kimberly	ESY teacher	Parkland Es	5/29/2025
Humphrey, Kimberly	ESY SPEd teacher	Parkland Es	5/29/2025
Schwartz, Melissa	ESY teacher	Shedeck ES	5/29/2025
Williams, Loy	ESY SPEd teacher	Skyview ES	5/29/2025
Treat, Tina	Book Bus worker	IIS	6/2/2025
Morland, Lisa	Book Bus worker	IIS	6/2/2025
Bledsoe, Misty	Book Bus worker	IIS	6/2/2025
Heitzman, Marcia	ESY	SpEd	6/2/2025
Greene, Kelsey	ESY	YHS	5/29/2025
Moore, Gabriella	ESY	YHS	5/29/2025
Hamilton, Garrison	ESY	YHS	5/29/2025
Byrd, Gaylyn	ESY	Central ES	5/29/2025
Jernigan, Courtney	ESY	Central ES	5/29/2025
Karn, Kamryn	ESY	Parkland Es	5/29/2025
Dickenson, Brandy	ESY	RIS	6/2/2025
Cunningham, Joanne	ESY	YMS	5/29/2025
Mendiola, Olga	ESY	YHS	5/29/2025
Adamson, Alyssa	ESY	RIS	6/2/2025
Beardmore, Danielle	ESY	YHS	5/29/2025
Matthews, Cari	ESY	Skyview ES	5/29/2025
Reeves, Lauren	ESY	YMS	5/29/2025
Burns, Madeline	ESY	YHS	5/29/2025
Nichols, Morgan	ESY	Ranchwood ES	6/2/2025
Hines, Bree	ESY	YMS	5/29/2025
Carr, Bridget	ESY	Central ES	5/29/2025
Powell, Brett	ESY	RIS	6/2/2025
Howard, Cynthia	ESY	YHS	5/29/2025
Madison, Hannah	ESY	Administration	5/29/2025
Marion, Jana	ESY	Skyview ES	5/29/2025
Elliott, Tonya	ESY	Parkland Es	5/29/2025
Shelton, Emily	ESY	RIS	5/29/2025
Shumaker, Kristina	ESY	YMS	5/29/2025
Garner, Lois	ESY	Administration	5/29/2025
Gibbs, Alicia	ESY	YHS	5/29/2025
Stell, Marquis	ESY	IIS	5/29/2025

### RESIGNATIONS/RETIREMENTS/SEPARATIONS:

Name	Position	Site/Dept	Effective	Explanation
Ward, David	SpEd	YMS	5/30/2025	another district in state
Garrett, Destiny	MAS	Community Engagement	5/22/2025	no reason given
Mathews, Madison	Substitute	Administration	3/12/2020	another district in state
Innis, Robert	Math	YMS	5/23/2025	another district in state
Dean, Susan	Cafeteria Monitor	YHS	4/30/2025	personal reasons
Zaragoza, Jason	Substitute	Administration	5/23/2025	another district in state
Adams, Kymberlee	Cheer Coach	YMS	5/23/2025	personal reasons
Grizzle, David	Math	YHS	5/23/2025	no reason given
Rees, James	Bus driver	Transportation	5/22/2025	no reason given
LeNeave, Michael	Substitute	Administration	5/23/2025	no reason given

Sanders, Catherine	Bus Aide	Transportation	4/30/2025	personal reasons
Harris, Matthew	Basketball Coach	YHS	5/23/2025	no reason given
Buchanan, Tylor	NASS Tutor	Administration	5/22/2025	personal reasons
Trosper, Zachary	Music Teacher	IIS	5/23/2025	no reason given
Stafford, Brittny	Paraeducator	YHS	5/22/2025	no reason given
Dixon, Kamryn	substitute	District	5/23/2025	no reason given
West, Benjamin	Substitute	District	5/2/2025	no reason given
Woolf, Paula	Financial Secretary	YHS	6/30/2025	retirement
Smith, Rochelle	Paraeducator	Skyview ES	5/22/2025	personal reasons
Warr, Jacob	Landscaper	Maintenance	5/9/2025	leaving education
Hale, Gavin	Math	YHS	5/23/2025	non rehire
Bourgeois, Khadijah	Substitute	District	5/5/2025	terminated
Rouse, Ryan	Social Studies	YHS	5/23/2025	non rehire
Townson, Lynda	bus driver	Transportation	5/9/2025	personal reasons
Rivera, Pamela	bus driver	transportation	7/31/2025	no reason given
Goolsby, Earl	Substitute	District	4/10/2025	no reason given
Mass, Samantha	Cafeteria Monitor	Ranchwood ES	5/22/2025	no reason given
Crim, Emilee	3rd grade	Central ES	5/23/2025	no reason given
Stewart, Khristy	Substitute	District	5/22/2025	no reason given
Smith, Katie	SpEd teacher	YHS	5/23/2025	another district in state
Harper, Michelle	Substitute	District	5/1/2025	another district in state
Shell, Thonda	Substitute	District	3/31/2025	leaving education
Urbina Elias, Gabriela	bus aide	Transportation	5/14/2025	personal reasons
Dixon, Kamryn	Substitute	District	5/22/2025	no reason given
Brakefield, Valerie	Classroom Aide	Parkland ES	5/22/2025	no reason given
Willoughby, Madison	6th Science	LIS	5/22/2025	no reason given
Niederschuh, Noah	PE & basketball coach	IIS/RIS	5/22/2025	another district in state
Duncan, Jacki	SpEd	Skyview ES	5/23/2025	another district in state
Vakilzadeh, Shelby	YCE Summer camp supv	Community Engagement	5/26/2025	never started
Worrell, Deedra	SpEd	YMS	5/23/2025	another district in state
Bryan, Robyn	substitute	District	5/24/2025	health
Foerster, Genevieve	substitute	District	5/21/2025	no reason given
Tribble, Caleb	asst dir of tsp	Transportation	5/22/2025	leaving education
Crauthers, Courtney	English	YHS	5/23/2025	no reason given
Steffen, Dalice	bus driver	Transportation	5/22/2025	personal reasons
Dirickson, Savannah	Counselor	YHS	5/30/2025	homemaking