



Noble Board of Education
July Regular Meeting in the Board Room
Administration Building, 111 S. 4th Street, Noble, OK, 73068, [Address], [City], Oklahoma
[Zip]
Thursday, June 30, 2022 at 5:30 PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

- I. Preliminary Business**
 - I.A. Call to Order**
 - I.B. Establishment of a Quorum**
 - I.C. Pledge of Allegiance**
- II. Executive Session**
 - II.A. Proposed executive session to discuss the following business pursuant to 25 O.S. Section 307 (B)(1), (B)(2), (B)(7), and (B)(11) of the Oklahoma Open Meeting Act:**
 - II.A.1. School Security**
 - II.A.2. Certified Negotiated Agreement for 2022-23**
 - II.A.3. Support Negotiated Agreement for 2022-23**
 - II.A.4. Employments**
 - II.A.5. Coaching Assignments for 2022-23**
 - II.B. Vote to convene in executive session**
 - II.C. Acknowledgment of Board to return to open session**
- III. Action Topics**
 - III.A. Statement of executive session minutes**
 - III.B. Discussion and possible vote on employments for the 2022-23 school year as presented.**
 - III.C. Discussion and possible vote on Coaching Assignments for the 2022-23 school year as presented.**
- IV. Reports**
 - IV.A. Activity Fund Report**
 - IV.B. District Financial Report**
 - IV.C. Resignation/Retirements**
- V. Public Comment**
- VI. Public Record Documentation**
- VII. Consent Agenda**
 - VII.A. Minutes of Regular Board Meeting - June 13, 2022**
 - VII.B. Minutes of Special Board Meeting - June 28, 2022**
 - VII.C. Encumbrances and Change Orders**
 - VII.D. Payroll Encumbrances**
 - VII.E. Activity Fund Transfers**
 - VII.F. 2022-23 Student Handbooks for Noble High School, Curtis Inge Middle School, Pioneer Elementary, John K. Hubbard Elementary, and Katherine I. Daily Elementary**

- VII.G. 2022-23 Miscellaneous Hourly Rates of Pay
- VII.H. 2022-23 Virgin Law Firm contract renewal
- VII.I. 2022-23 Oklahoma Copier Solutions lease agreement
- VII.J. 2022-23 Athletic Training Services Agreement with Norman Regional Health System
- VII.K. 2022-23 Virtual Care Services Agreement by and between Public School District of Cleveland County Oklahoma, Noble Public Schools and Norman Regional Hospital Authority, an Oklahoma Public Trust
- VII.L. 2022-23 Assemble Annual Renewal
- VIII. Action Topics
 - VIII.A. Discussion and possible vote on Consent Agenda Items A-L as presented.
 - VIII.B. Discussion and possible vote on 2022-23 Noble Public Schools' Authorizations with First State Bank of Noble as presented.
 - VIII.C. Discussion and possible vote on Class Size Limits beginning August 1, 2022, as presented.
 - VIII.D. Discussion and possible vote on the 2022-23 Activity Fund Manual as presented.
 - VIII.E. Discussion and possible vote to approve a one-time Hazardous Pay Stipend to be paid to all district employees employed as of Friday, August 5th, 2022, except for the superintendent, as presented.
 - VIII.F. Discussion and possible vote to declare buses as surplus per attached list.
 - VIII.G. Discussion and possible vote to allow Trinity Sonshine Station the use of Noble Schools' bus and driver at their own expense for summer, 2022 as presented.
- IX. New Business
- X. Superintendent's Reports
- XI. Adjournment

Agenda posted June 10, 2022, by
4:30pm at the entrance of the Administrative
Office, Noble Public Schools, located at
111 South 4th Street, Noble, OK, 73068.

Dorothy M. Terrill
Minutes Clerk

2022-23 New Hire Board Meeting Report
June 30th

Position Type	# of Positions/Name	Site	Position	Start Date
Support	4	DW	CN Helper	8/9/2022
Certified	1	KID	Pre-K Teacher	8/4/2022
Support	1	PIO	Spec Ed TA	8/9/2022
Certified	2	HS	ELA Teacher	8/4/2022
Support	1	KID	Title 1 TA	8/5/2022
Certified	1	CIMS	Science Teacher	8/4/2022
Support	1	DW	SRO	8/1/2022

2022-23 Coaches Hire Board Meeting Report
June 30th

Position Type	Employee name/# of positions	Site	Position	Start Date
Coach	Greg George	HS	HEAD FOOTBALL	7/1/2022
Coach	Greg George	HS	9TH HEAD FOOTBALL	7/1/2022
Coach	Kyle Davidson	HS	ASSISTANT FOOTBALL	7/1/2022
Coach	Ray Crawley	HS	ASSISTANT FOOTBALL	7/1/2022
Coach	Ketih Treat	HS	ASSISTANT FOOTBALL	7/1/2022
Coach	Chris Jones	HS	ASSISTANT FOOTBALL	7/1/2022
Coach	Aaron Shockley	HS	ASSISTANT FOOTBALL	7/1/2022
Coach	Erik Hughes	HS	ASSISTANT FOOTBALL	7/1/2022
Coach	Colby Whitlock	HS	ASSISTANT FOOTBALL	7/1/2022
Coach	Tommy Hand	HS	ASSISTANT FOOTBALL	7/1/2022
Coach	Dewayne Bradley	HS	HEAD BOYS BASKETBALL	7/1/2022
Coach	Scott Bradley	HS	ASSISTANT BOYS BASKETBALL	7/1/2022
Coach	Troy Cox	HS	ASSISTANT BOYS BASKETBALL	7/1/2022
Coach	Lindsey Vanderburg	HS	HEAD GIRLS BASKETBALL	7/1/2022
Coach	Leland Palmer	HS	ASSISTANT GIRLS BASKETBALL	7/1/2022
Coach	Tiffany Burns	HS	ASSISTANT GIRLS BASKETBALL	7/1/2022
Coach	Keith Coombs	HS	HEAD WRESTING	7/1/2022
Coach	Paul Jacobsen	HS	ASSISTANT WRESTLING	7/1/2022
Coach	Brian Kardokus	HS	ASSISTANT WRESTLING	7/1/2022
Coach	Roger Clement	HS	HEAD FAST PITCH	7/1/2022
Coach	Chris Sanchez	HS	ASSISTANT FAST PITCH	7/1/2022
Coach	Austin Krieger	HS	ASSISTANT FAST PITCH	7/1/2022
Coach	Paula Miller	HS	HEAD CHEERLEADING	7/1/2022
Coach	Peyton Bates	HS	9th CHEERLEADING	7/1/2022
Coach	Peyton Bates	HS	HS TUMBLING	7/1/2022
Coach	Peyton Bates	HS	MS TUMBLING	7/1/2022
Coach	Chrissy Marsee	HS	HEAD VOLLEYBALL	7/1/2022
Coach	Hannah Hixon	HS	ASSISTANT VOLLEYBALL	7/1/2022
Coach	Erik Hughes	HS	HEAD BASEBALL	7/1/2022
Coach	Brad Anglin	HS	ASSISTANT BASEBALL	7/1/2022
Coach	Alec Venegas	HS	ASSISTANT BASEBALL	7/1/2022
Coach	Leland Palmer	HS	HEAD BOYS TRACK	7/1/2022
Coach	Kayli Phillips	HS	HEAD GIRLS TRACK	7/1/2022
Coach	Kayli Phillips	HS	HEAD CROSS COUNTRY	7/1/2022
Coach	Leland Palmer	HS	ASSISTANT CROSS COUNTRY	7/1/2022
Coach	Dustin Johnson	HS	HEAD BOYS GOLF	7/1/2022
Coach	Lindsey Vanderburg	HS	HEAD GIRLS GOLF	7/1/2022
Coach	Jerry Swopes	HS	ASSISTANT BOYS SOCCER	7/1/2022
Coach	Kassie Byrd	HS	HEAD GIRLS SOCCER	7/1/2022
Coach	Hillary Conley	HS	ASSISTANT GIRLS SOCCER	7/1/2022
Coach	Brian Kardokus	CIMS	HEAD MS FOOTBALL	7/1/2022
Coach	Keith Coombs	CIMS	ASSISTANT MS FOOTBALL	7/1/2022
Coach	Alec Venegas	CIMS	ASSISTANT MS FOOTBALL	7/1/2022
Coach	Erik Hughes	CIMS	ASSISTANT MS FOOTBALL	7/1/2022
Coach	Scott Bradley	CIMS	HEAD 8th BOYS BASKETBALL	7/1/2022

2022-23 Coaches Hire Board Meeting Report
June 30th

Coach	Dewayne Bradley	CIMS	ASSISTANT BOYS BASKETBALL (6	7/1/2022
Coach	Diana Irick	CIMS	HEAD 8th GIRLS BASKETBALL	7/1/2022
Coach	Janelle King	CIMS	HEAD 7th GIRLS BASKETBALL	7/1/2022
Coach	Brian Kardokus	CIMS	HEAD WRESTLING	7/1/2022
Coach	Keith Combs	CIMS	ASSISTANT WRESTLING	7/1/2022
Coach	Diana Irick	CIMS	HEAD FAST PITCH SOFTBALL	7/1/2022
Coach	Janelle King	CIMS	ASSISTANT FAST PITCH SOFTBAL	7/1/2022
Coach	John Stokes	CIMS	HEAD VOLLEYBALL	7/1/2022
Coach	Mandy Pope	CIMS	CHEERLEADING (7 & 8)	7/1/2022
Coach	1	CIMS	CHEERLEADING (7 & 8)	7/1/2022
Coach	Tim Shortes	CIMS	HEAD CROSS COUNTRY	7/1/2022
Coach	Tim Shortes	CIMS	HEAD BOYS TRACK	7/1/2022
Coach	Chris Sanchez	CIMS	ASSISTANT BOYS TRACK	7/1/2022
Coach	Brook Farris	CIMS	HEAD GIRLS TRACK	7/1/2022
Coach	Chrissy Marsee	CIMS	ASSISTANT GIRLS TRACK	7/1/2022
Coach	Troy Cox	CIMS	ASSISTANT BASEBALL	7/1/2022
Coach	Dustin Johnson	CIMS	MS BOYS	7/1/2022
Coach	Dustin Johnson	CIMS	MS GIRLS	7/1/2022
Coach	Jeff Allen	CIMS	FALL ATHLETIC COORDINATOR	7/1/2022
Coach	Greg George	CIMS	WINTER ATHLETIC COORDINATOR	7/1/2022
Coach	Lindsey Vanderburg	CIMS	FALL ATHLETIC COORDINATOR	7/1/2022
Coach	Austin Krieger	CIMS	SPRING ATHLETIC COORDINATOR	7/1/2022
Coach	David Rowden	CIMS	Video Production	7/1/2022
Coach	Erik Hughes	CIMS	Field Maintenance	7/1/2022
Coach	Roger Clement	CIMS	Field Maintenance	7/1/2022

2022-23 Coaches Hire Board Meeting Report
June 30th

NOBLE PUBLIC SCHOOLS
 111 SOUTH 4TH STREET
 NOBLE, OK 73068

FY-2022
 YTD Summary

Summary Of Accounts

June 29, 2022

For Bank Account:
 * * * * 426
**This Report Is True And Correct
 To The Best Of My Knowledge.**
 Date: 6 / 29 / 2022 Dot Jewell

Beginning: 621103.96
Receipts: 1123692.01
Checks: 1098411.53
Adjustments: 3836.71
Ending: \$650,221.15

Acct. Name	Beg. Year	Receipts	Checks	Adjust.	Ending
0051 CENTRAL OFFICE	68530.55	24631.95	47039.29	1448.25	47571.46
815 CENTRAL OFFICE ACTIVITY ACCT	957.08	7306.78	7213.58	1403.25	2328.53
816 ACTIVITY FUND INTEREST	11861.11	1379.06	0.00	1438.25	13285.17
817 NOBLE STUDENT ASSISTANCE	55712.36	12692.91	39825.71	1393.25	28704.56
818 TECHNOLOGY ACTIVITY ACCOUNT	0.00	3253.20	0.00	1393.25	3253.20
0105 KID ELEMENTARY	23721.05	22312.08	17321.73	-109.61	28601.79
801 KID-GENERAL SUPPLY	5689.81	10232.13	7181.94	-109.61	8630.39
802 KID-CLEARING ACCOUNT	0.00	159.69	159.69	-142.50	0.00
803 KID-SHOUT WEEK	0.00	0.00	0.00	-142.50	0.00
804 KID-KINDERGARTEN	1249.42	3136.00	2992.34	-142.50	1393.08
805 OPEN ACCOUNT	0.00	0.00	0.00	-142.50	0.00
806 KID-T-SHIRT ACCOUNT	2806.23	906.50	483.50	-142.50	3229.23
807 KID-PICTURE ACCOUNT	1610.27	771.66	425.30	-142.50	1956.63
808 KID-BOOK FAIR ACCOUNT	2930.26	3185.18	2012.46	-142.50	4102.98
809 OPEN ACCOUNT	0.00	0.00	0.00	-142.50	0.00
810 KID-FIELD TRIP ACCOUNT	1878.95	2493.00	2698.50	-142.50	1673.45
811 KID YEARBOOK	625.86	0.00	0.00	-142.50	625.86
812 KID-COUNSELOR	3726.47	0.00	224.21	-142.50	3502.26
813 OPEN ACCOUNT	0.00	0.00	0.00	-142.50	0.00
814 KID-PRE-K	2833.78	1427.92	1143.79	-142.50	3117.91
819 KID-P.E.	370.00	0.00	0.00	-142.50	370.00
0110 PIONEER ELEMENTARY	29090.17	27323.90	26541.71	154.46	30026.82
830 PI-GENERAL SUPPLY	13919.45	14682.11	15508.95	154.46	11933.11
831 PI-CLEARING ACCOUNT	0.00	7.00	7.00	-128.25	0.00
832 PI-PIONEER SHOUT WEEK	0.00	0.00	0.00	-128.25	0.00
833 PI-4TH GRADE	2254.27	2413.00	2184.00	-128.25	2483.27
834 PI-5TH GRADE	2511.02	3304.80	2910.35	-128.25	2905.47
835 PI-RUN CLUB	0.00	1420.00	1151.79	-128.25	385.64
836 PI-MUSIC ACCOUNT	266.30	62.28	271.19	-128.25	57.39
837 PI-P.E. ACCOUNT	548.87	0.00	0.00	-128.25	548.87
838 PI-SPECIAL ED ACCOUNT	0.00	0.00	0.00	-128.25	0.00
839 PI-SCI-PI	0.00	650.00	636.16	-128.25	1348.84
840 OPEN ACCOUNT	66.91	0.00	0.00	-128.25	0.00
841 OPEN ACCOUNT	71.56	0.00	0.00	-128.25	0.00
842 PI-LIBRARY	9451.79	4784.71	3872.27	-128.25	10364.23

NOBLE PUBLIC SCHOOLS
 111 SOUTH 4TH STREET
 NOBLE, OK 73068

FY-2022
YTD Summary

Summary Of Accounts

June 29, 2022

Acct. Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0115 HUBBARD ELEMENTARY	47686.87	67032.87	63961.49	-130.66	50627.59
820 JKH-GENERAL SUPPLY	17288.17	28217.39	35605.53	2176.59	12076.62
821 JKH-CLEARING ACCOUNT	0.00	36.00	36.00	-232.50	0.00
822 JKH-T-SHIRT/SHOUT/FESTIVAL	6484.93	11208.00	4631.39	-2539.75	10754.29
823 JKH-LIBRARY ACCOUNT	11795.35	6069.73	6435.15	-232.50	11429.93
824 JKH-2ND GRADE	540.88	2867.00	2612.60	-232.50	795.28
825 JKH-3RD GRADE	123.43	822.00	200.69	-232.50	744.74
826 JKH-ADOPT A CHILD	3295.69	4977.00	2663.06	-232.50	5609.63
827 JKH-1ST GRADE	1736.38	3350.00	3132.35	-232.50	1954.03
828 JKH-STEAM	22.93	2500.00	1033.23	-232.50	1104.70
829 JKH-PHYSICAL EDUCATION	6399.11	6985.75	7611.49	-232.50	6158.37
0510 CURTIS INGE MIDDLE SCHOOL	54804.90	87993.93	73672.58	-284.60	68841.65
845 MS-GENERAL SUPPLY	16789.60	51072.49	45175.56	-285.00	22401.53
846 MS-CLEARING ACCOUNT	0.00	3568.25	3568.25	-285.00	0.00
847 MS-ENGLISH (COLE)	0.00	0.00	0.00	-285.00	0.00
848 MS-LIBRARY ACCOUNT	838.41	0.00	596.68	-285.00	241.73
849 MS-STUDENT COUNCIL	5403.96	3757.10	4819.11	-285.00	4341.95
850 MS-HOME EC ACCOUNT	605.65	480.00	199.74	-285.00	885.91
851 MS-LANGUAGE ARTS/WORLD LANG	501.23	0.00	0.00	-285.00	501.23
852 MS-ART ACCOUNT	2261.40	3952.87	3663.92	-285.00	2550.35
853 MS-MATH ACCOUNT	2413.77	0.00	223.77	-285.00	2190.00
854 MS-YEAR BOOK ACCOUNT	7279.06	3580.52	815.85	-285.00	10043.73
855 MS-TECH ED ACCOUNT	1817.84	0.00	994.36	-285.00	823.48
856 MS-CHORUS ACCOUNT	7131.39	8016.95	6368.52	-285.00	8779.82
857 MS-HONOR SOCIETY	1161.27	5164.90	4571.89	-285.00	1754.28
858 MS-ADOPT - A - CHILD	0.00	0.00	0.00	-285.00	0.00
859 MS-READING (BOND)	0.00	0.00	0.00	-285.00	0.00
860 MS-SOCIAL STUDIES	1482.77	0.00	0.00	-285.00	1482.77
861 MS-READING (FIELDS)	1281.46	0.00	0.00	-285.00	1281.46
862 MS-COMPUTER SCIENCE	0.00	6551.85	2017.27	-284.60	4534.98
863 MS-FACULTY VENDING	64.67	0.00	0.00	-285.00	64.67
864 MS-SCIENCE DEPT.	3426.20	300.00	263.50	-285.00	3462.70
865 MS-GIFTED AND TALENTED	22.46	275.00	252.17	-285.00	45.29
866 MS-SHOUT WEEK	0.00	0.00	0.00	-285.00	0.00
867 MS-AUTHOR LIFE BOOK CLUB	0.00	1274.00	141.99	-285.00	1132.01
868 OPEN ACCOUNT	0.00	0.00	0.00	-285.00	0.00
869 MS-POETRY ANIMAL CLUB	2323.76	0.00	0.00	-285.00	2323.76
0705 HIGH SCHOOL	176783.47	333616.12	338771.35	-660.53	170967.71
901 HS-STUDENT GENERAL SUPPLIES	10638.04	26728.72	26674.32	-424.53	17367.78
902 HS-CLEARING ACCOUNT	0.00	340.00	340.00	-1025.10	0.00

Acct. Name	Beg. Year	Receipts	Checks	Adjust.	Ending
903 HS-BROADCAST	0.00	50.00	0.00	-1025.10	0.00
904 HS-E-SPORTS	0.00	1273.60	799.78	-1025.10	473.82
905 HS-CHORUS	1693.89	16859.50	16525.21	-1025.10	4528.26
906 HS-BPA	1368.09	0.00	0.00	-1025.10	1368.09
907 HS-DECA	1537.93	214.50	0.00	-1025.10	1507.93
908 HS-ATAE	2961.77	379.00	0.00	-1025.10	3956.77
909 HS-FCCLA	1254.12	7284.00	7244.28	-1025.10	1231.84
910 HS-FFA	23284.38	60790.70	66402.02	-1025.10	17645.06
911 HS-FCA	577.51	764.00	733.70	-1025.10	547.81
912 HS-CLASS OF 2023	540.00	11320.00	6369.10	-1025.10	5490.90
913 HS-CLASS OF 2022	1925.50	1943.00	3202.30	-1025.10	606.20
914 HS-TEACHER GENERAL SUPPLIES	134.73	0.00	0.00	-1025.10	134.73
915 HS-STEM INITIATIVE	4743.07	3696.00	2249.42	-1025.10	6189.65
916 HS-FOREIGN LANGUAGE	564.89	0.00	0.00	-1025.10	564.89
917 HS-LIBRARY	160.00	0.00	120.09	-1025.10	39.91
918 HS-DAILY LIVING CENTER	1061.62	0.00	0.00	-1025.10	1061.62
919 HS-ART CLUB	263.80	2404.75	1924.03	-1025.10	744.52
920 HS-BAND	2456.85	52272.00	45274.03	-1095.10	7072.45
921 HS-BAND BOOSTERS	11865.17	0.00	11781.31	-1025.10	83.86
922 HS-BAND TOURING	36948.99	54537.00	78859.91	-1191.10	12460.08
923 OPEN ACCOUNT	0.00	0.00	0.00	-1025.10	0.00
924 OPEN ACCOUNT	0.00	0.00	0.00	-1025.10	0.00
925 HS-NATIONAL HONOR SOCIETY	1273.16	182.00	1005.21	-1025.10	389.95
926 HS-SCIENCE CLUB	1405.96	174.00	314.50	-1025.10	1265.46
927 HS-THESPIANS	2726.88	7556.38	3057.34	-1025.10	5251.84
928 OPEN ACCOUNT	0.00	0.00	0.00	-1025.10	0.00
929 HS-STUDENT COUNCIL	1875.47	13939.50	14141.66	-1025.10	2903.31
930 HS-YEARBOOK	6025.04	3920.00	2902.95	-1025.10	7092.09
931 HS-ART II	2162.89	680.00	316.83	-1025.10	2526.06
932 HS-BAND UNIFORMS	829.80	6.70	836.50	-1025.10	0.00
933 HS-PSAT/AP TEST	1546.13	2089.00	0.00	-1025.10	3635.13
934 HS-DRIVER'S ED. CLEARING ACCT	1000.25	22750.00	1550.00	-1025.10	22200.25
935 HS-GERMAN CLUB	651.96	275.00	400.42	-980.10	541.54
936 HS-CLASS OF 2025	2345.50	0.00	0.00	-1025.10	845.50
937 OPEN ACCOUNT	0.00	0.00	0.00	-1025.10	0.00
938 HS-TEACHER APPRECIATION & PROM	5287.85	25270.40	26883.70	-1025.10	3834.55
939 HS-NOBLE SWAT	2064.15	0.00	0.00	-1025.10	2064.15
940 HS-ROBOTICS	1026.04	0.00	0.00	-1025.10	1026.04
941 OPEN ACCOUNT	0.00	0.00	0.00	-1025.10	0.00
942 HS-2016 SHOUT WEEK	0.00	0.00	0.00	-1025.10	0.00
943 HS-URSIDAE	356.60	686.00	773.47	-1025.10	209.13
944 HS-SCHOLARSHIP ACCOUNT	20495.78	12000.00	4500.00	-1025.10	27995.78

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
945	OPEN ACCOUNT	0.00	0.00	0.00	-1025.10	0.00
946	HS-FOOD PANTRY	1156.74	1080.37	696.50	-1025.10	1540.61
947	OPEN ACCOUNT	0.00	0.00	0.00	-1025.10	0.00
948	HS-PRISM	15.50	590.00	442.25	-1070.10	88.25
949	HS-WAT - WORK ADJ TRAINING	1153.34	0.00	0.00	-1025.10	1153.34
950	HS-CLASS OF 2024	16914.23	0.00	10000.00	-1025.10	1914.23
951	HS-NOBLE ARCHERY	445.15	34.00	265.00	-1025.10	154.15
952	OPEN ACCOUNT	125.00	0.00	0.00	-1025.10	0.00
953	HS-SCIENCE 2	1919.70	1526.00	2185.52	-1025.10	1260.18
0706	ATHLETICS	220486.95	560781.16	531103.38	3419.40	253584.13
870	ATHLETICS GENERAL SUPPLY	67777.17	244008.36	222330.55	2568.58	67788.79
871	HS GIRLS GOLF	101.05	0.00	636.62	420.10	812.14
872	BASEBALL	16113.95	18156.91	23325.63	492.70	13712.66
873	HS BOYS BASKETBALL	7504.75	21612.48	15017.93	480.10	12294.50
874	POWER LIFTERS/FOOTBALL	17048.83	46794.80	45481.53	569.85	25294.35
875	HS FASTPITCH	5407.41	6597.00	6846.99	760.10	5467.42
876	HS GIRLS BASKETBALL	15566.80	19711.51	17360.69	420.10	16730.30
877	CROSS COUNTRY	543.02	1659.50	884.62	420.10	1197.90
878	HS WRESTLING	11897.71	8378.69	7321.21	420.10	12615.19
879	GIRLS SOCCER	1911.87	12046.52	7545.41	420.10	8172.25
880	HS GIRLS TRACK	10.00	3683.75	358.66	420.10	3335.09
881	HS VOLLEYBALL	7523.62	11682.20	8094.91	420.10	11080.91
882	HS CHEERLEADERS	4622.86	25977.98	26527.54	518.10	7366.19
883	7TH/8TH CHEERLEADERS	2817.89	7021.00	6872.94	420.10	3045.95
884	NOBLE BEAR DOWN CLUB	20967.23	46227.29	52271.69	420.10	15022.83
885	HS GOLF	4499.40	6465.00	7989.71	420.10	3720.45
886	NOBLE ATHLETIC TRAINING	172.23	0.00	0.00	420.10	172.23
887	BULL PEN	2182.21	17554.70	7189.64	420.10	14072.29
888	SOFTBALL BOOSTER	0.00	0.00	0.00	420.10	0.00
889	MS-SOCCER	2024.21	0.00	0.00	420.10	2024.21
890	MS GIRLS BASKETBALL	4620.88	3055.00	3648.21	420.10	4444.97
891	BOYS SOCCER	1054.29	20567.22	19195.28	420.10	3288.02
892	MS BOYS SOCCER	809.82	0.00	0.00	420.10	809.82
893	ATHLETIC SCHOLARSHIP FUND	0.56	0.00	0.00	420.10	0.56
894	OPEN ACCOUNT	0.00	0.00	0.00	420.10	0.00
895	MS FOOTBALL	1321.05	4855.00	3768.64	420.10	2407.41
896	MS TRACK	1679.54	15778.00	16351.69	420.10	1445.81
897	MS VOLLEYBALL	6961.46	5694.25	4747.45	550.57	8038.73
898	MS BOYS BASKETBALL	842.72	0.00	663.68	420.10	179.04
899	HS POM SQUAD	14504.42	13254.00	26672.16	420.10	9044.12

NOBLE PUBLIC SCHOOLS
111 SOUTH 4TH STREET
NOBLE, OK 73068

FY-2022
YTD Summary

Summary Of Accounts

June 29, 2022

YTD TOTALS:	(7 Accounts)	621103.96	1123692.01	1098411.53	-45572.34	650,221.15
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Beginning YTD Account Balance:	\$621,103.96
Bank Charges:	0.00
Interest:	0.00
NSF Adjustments:	(260.00)
Expense:	(2,307.25)
Revenue:	6,403.96
Total Adjustments:	\$3,836.71
Receipts Issued:	1,123,692.01
Voided Receipts:	0.00
Total Receipts:	\$1,123,692.0
Checks Issued:	1,129,755.96
Voided Checks:	(31,344.43)
Total Checks:	\$1,098,411.5
Current Balance:	\$650,221.15

NOBLE PUBLIC SCHOOLS
SUMMARY OF FINANCIAL ACTIVITIES

06/30/2022

All Years Grouped By FUND	GENERAL FUND	BUILDING FUND	Bond Fund	SINKING FUNDTOTAL ALL FUNDS	
CASH ON HAND:					
BEGINNING MONTHLY BALANCE	3,302,866.85	447,208.86	281,694.71	81,710.44	4,113,480.86
ADD: MONTHLY RECEIPTS	2,272,578.89	7,395.72	2,763,600.00	16,741.45	5,060,316.06
MATURING INVESTMENTS	4,310,549.98	500,000.00	0.00	0.00	4,810,549.98
TOTAL CASH:	9,885,995.72	954,604.58	3,045,294.71	98,451.89	13,984,346.90
LESS: CHECKS ISSUED	4,820,603.47	99,083.65	0.00	0.00	4,919,687.12
PURCHASE OF INVESTMENTS	2,000,000.00	0.00	0.00	0.00	2,000,000.00
INTEREST ON NON-PAYABLE	0.00	0.00	0.00	0.00	0.00
BOND INDEBTEDNESS	0.00	0.00	0.00	0.00	0.00
REPAY-MONEY MGMT.	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
INTEREST ON BONDS	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	-10,390.04	10,390.04	0.00	0.00	0.00
ENDING MONTHLY BALANCE	3,055,002.21	865,910.97	3,045,294.71	98,451.89	7,064,659.78
INVESTMENTS:					
BEGINNING MONTHLY BALANCE	4,310,549.98	500,000.00	0.00	0.00	4,810,549.98
ADD: INVESTMENTS	2,000,000.00	0.00	0.00	0.00	2,000,000.00
TOTAL INVESTMENTS:	6,310,549.98	500,000.00	0.00	0.00	6,810,549.98
LESS: MATURING INVESTMENTS	4,310,549.98	500,000.00	0.00	0.00	4,810,549.98
ENDING MONTHLY BALANCE:	2,000,000.00	0.00	0.00	0.00	2,000,000.00

TOTALS:					
END OF MONTH CASH BALANCE:	3,055,002.21	865,910.97	3,045,294.71	98,451.89	7,064,659.78
END OF MONTH INV. BALANCE:	2,000,000.00	0.00	0.00	0.00	2,000,000.00
TOTAL CASH:	5,055,002.21	865,910.97	3,045,294.71	98,451.89	9,064,659.78
ADD: OUTSTANDING CHECKS	5,271,582.49	108,655.17	0.00	0.00	5,380,237.66
TOTAL MONIES:	10,326,584.70	974,566.14	3,045,294.71	98,451.89	14,444,897.44

Resignation/Retirement Board Meeting Report
June 30th

Certified	Retired/Resignation	Site	Position	Term Date
Evan Boren	Resignation	HS	Social Studies Teacher	5/26/2022
Support		Site	Position	Term Date
Extra Duty Assignment		Site	Position	Term Date

Parent (Contact	CEU Event Source	CEU Type	CEUs	Date Earned
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Seat 5
2020-2025

TOTAL

137

Information received from OSSBA 6.15.2022.

NOBLE Leroy Lukinbill	2022 Spring Region 6 Meeting	Ethics	3	3/1/2022
NOBLE Leroy Lukinbill	OSSBA Town Hall: Student Transfers	Ethics	1	10/12/2021
NOBLE Leroy Lukinbill	Education Leadership Conference	Finance	2	8/28/2021
NOBLE Leroy Lukinbill	Education Leadership Conference	Finance	1	8/27/2021
NOBLE Leroy Lukinbill	Education Leadership Conference	OMA	1	8/27/2021
NOBLE Leroy Lukinbill	Two Day New/Incumbent Workshop OKC	Ethics	4	5/22/2021
NOBLE Leroy Lukinbill	Two Day New/Incumbent Workshop OKC	Finance	2	5/22/2021
NOBLE Leroy Lukinbill	Two Day New/Incumbent Workshop OKC	Ethics	3	5/22/2021
NOBLE Leroy Lukinbill	Two Day New/Incumbent Workshop OKC	Finance	2	5/22/2021
NOBLE Leroy Lukinbill	Two Day New/Incumbent Workshop OKC	OMA	1	5/22/2021
NOBLE Leroy Lukinbill	Town Hall: Vaccine Update & Open Meeting Act Char	OMA	1	2/22/2021
NOBLE Leroy Lukinbill	2019 Fall Region 6 Meeting	Ethics	1	9/26/2019
NOBLE Leroy Lukinbill	2019 Fall Region 6 Meeting	Finance	1	9/26/2019
NOBLE Leroy Lukinbill	2019 OSSBA/CCOSA Education Leadership Conferer	Legal	1	8/24/2019
NOBLE Leroy Lukinbill	2019 OSSBA/CCOSA Education Leadership Conferer	Ethics	2	8/24/2019
NOBLE Leroy Lukinbill	2019 OSSBA/CCOSA Education Leadership Conferer	OMA	1	8/24/2019
NOBLE Leroy Lukinbill	2019 OSSBA/CCOSA Education Leadership Conferer	Education	3	8/23/2019
NOBLE Leroy Lukinbill	2019 OSSBA/CCOSA Education Leadership Conferer	Finance	1	8/23/2019
NOBLE Leroy Lukinbill	2019 OSSBA/CCOSA Education Leadership Conferer	Finance	1	8/22/2019
NOBLE Leroy Lukinbill	2019 OSSBA/CCOSA Education Leadership Conferer	Ethics	1	8/22/2019
NOBLE Leroy Lukinbill	2019 OSSBA/CCOSA Education Leadership Conferer	New Law	1	8/22/2019
NOBLE Leroy Lukinbill	2019 Spring Region 6 Meeting	Ethics	2	2/26/2019
NOBLE Leroy Lukinbill	2019 Spring Region 6 Meeting	New Law	1	2/26/2019
NOBLE Leroy Lukinbill	2019 Legislative Advocacy for Education Leaders	Finance	1	2/4/2019
NOBLE Leroy Lukinbill	2019 Legislative Advocacy for Education Leaders	Legal	2	2/4/2019
NOBLE Leroy Lukinbill	2019 Legislative Advocacy for Education Leaders	New Law	2	2/4/2019
NOBLE Leroy Lukinbill	2018 Fall Region 6 Meeting	Ethics	1	10/1/2018
NOBLE Leroy Lukinbill	2018 Fall Region 6 Meeting	New Law	1	10/1/2018
NOBLE Leroy Lukinbill	2018 Fall Region 6 Meeting	Legal	1	10/1/2018
NOBLE Leroy Lukinbill	2018 OSSBA/CCOSA Annual Conference	Education	1	8/26/2018
NOBLE Leroy Lukinbill	2018 OSSBA/CCOSA Annual Conference	Education	1	8/25/2018
NOBLE Leroy Lukinbill	2018 OSSBA/CCOSA Annual Conference	Education	1	8/24/2018
NOBLE Leroy Lukinbill	2018 OSSBA/CCOSA Annual Conference	Legal	2	8/24/2018
NOBLE Leroy Lukinbill	2018 OSSBA/CCOSA Annual Conference	Ethics	2	8/24/2018
NOBLE Leroy Lukinbill	2018 Spring School Law Institute	Legal	6	5/2/2018
NOBLE Leroy Lukinbill	2018 Incumbent School Board Member Workshop	Legal	3	4/28/2018
NOBLE Leroy Lukinbill	2018 Incumbent School Board Member Workshop	Finance	2	4/28/2018
NOBLE Leroy Lukinbill	2018 Incumbent School Board Member Workshop	Ethics	4	4/28/2018
NOBLE Leroy Lukinbill	2018 Incumbent School Board Member Workshop	Employment	1	4/28/2018
NOBLE Leroy Lukinbill	2018 Incumbent School Board Member Workshop	OMA	2	4/28/2018
NOBLE Leroy Lukinbill	2018 Rescheduled Spring Region 6 Meeting	Education	1	3/27/2018
NOBLE Leroy Lukinbill	2018 Rescheduled Spring Region 6 Meeting	New Law	1	3/27/2018
NOBLE Leroy Lukinbill	2018 Rescheduled Spring Region 6 Meeting	Ethics	1	3/27/2018
NOBLE Leroy Lukinbill	2017 Fall Region 6 Meeting	Legal	2	9/21/2017
NOBLE Leroy Lukinbill	2017 Fall Region 6 Meeting	Ethics	1	9/21/2017
NOBLE Leroy Lukinbill	2017 OSSBA/CCOSA Conference	Education	1	8/26/2017
NOBLE Leroy Lukinbill	2017 OSSBA/CCOSA Conference	Ethics	1	8/26/2017

NOBLE Leroy Lukinbill	2017 OSSBA/CCOSA Conference	Finance	1	8/26/2017
NOBLE Leroy Lukinbill	2017 OSSBA/CCOSA Conference	Education	1	8/25/2017
NOBLE Leroy Lukinbill	2017 OSSBA/CCOSA Conference	Ethics	2	8/25/2017
NOBLE Leroy Lukinbill	2017 OSSBA/CCOSA Conference	Finance	2	8/25/2017
NOBLE Leroy Lukinbill	2017 School Law Institute - Spring	Legal	3	5/1/2017
NOBLE Leroy Lukinbill	2017 School Law Institute - Spring	Finance	1	5/2/2017
NOBLE Leroy Lukinbill	2017 School Law Institute - Spring	Ethics	1	5/3/2017
NOBLE Leroy Lukinbill	2017 School Law Institute - Spring	OMA	1	5/4/2017
NOBLE Leroy Lukinbill	2017 Spring Region 6 Meeting	Legal	1	2/21/2017
NOBLE Leroy Lukinbill	2018 Spring Region 6 Meeting	Ethics	1	2/21/2017
NOBLE Leroy Lukinbill	2019 Spring Region 6 Meeting	New Law	1	2/21/2017
NOBLE Leroy Lukinbill	2016 - Fall Region 6 Meeting	Legal	1	9/22/2016
NOBLE Leroy Lukinbill	2016 - Fall Region 6 Meeting	Continuing	2	9/22/2016
NOBLE Leroy Lukinbill	2016 The Effective Board	Finance	2	4/29/2016
NOBLE Leroy Lukinbill	2016 The Effective Board	Ethics	1	4/29/2016
NOBLE Leroy Lukinbill	2016 The Effective Board	Legal	3	4/29/2016
NOBLE Leroy Lukinbill	2016 Whole Board Development	Education	1	3/22/2016
NOBLE Leroy Lukinbill	2016 Whole Board Development	Ethics	1	3/22/2016
NOBLE Leroy Lukinbill	2016 Whole Board Development	Employment	1	3/22/2016
NOBLE Leroy Lukinbill	Managing the Financial Squeeze		3	2/19/2016
NOBLE Leroy Lukinbill	What to Expect-Legislative Outlook 2016-Live Webinar		1	2/10/2016
NOBLE Leroy Lukinbill	2015 THE CONFERENCE	Ethics	1	9/22/2015
NOBLE Leroy Lukinbill	2015 THE CONFERENCE	Legal	1	9/22/2015
NOBLE Leroy Lukinbill	2015 THE CONFERENCE	Education	1	9/22/2015
NOBLE Leroy Lukinbill	2015 THE CONFERENCE	Ethics	2	8/29/2015
NOBLE Leroy Lukinbill	2015 THE CONFERENCE	Legal	2	8/29/2015
NOBLE Leroy Lukinbill	2015 THE CONFERENCE	Education	3	8/28/2015
NOBLE Leroy Lukinbill	2015 THE CONFERENCE	Ethics	2	8/28/2015
NOBLE Leroy Lukinbill	2015 Hot Legal Topics-Durant	Legal	3	6/2/2015
NOBLE Leroy Lukinbill	2015 Hot Legal Topics-Durant	Ethics	1	6/2/2015
NOBLE Leroy Lukinbill	2015 Ballot Box to Board Room Oklahoma City	Finance	1	5/2/2015
NOBLE Leroy Lukinbill	2015 Ballot Box to Board Room Oklahoma City	Ethics	1	5/2/2015
NOBLE Leroy Lukinbill	2015 Ballot Box to Board Room Oklahoma City	Ethics	1	5/2/2015
NOBLE Leroy Lukinbill	2015 Ballot Box to Board Room Oklahoma City	Legal	1	5/2/2015
NOBLE Leroy Lukinbill	2015 Ballot Box to Board Room Oklahoma City	OMA	2	5/2/2015
NOBLE Leroy Lukinbill	2015 School Law Employment Oklahoma City	Employment	3	5/1/2015
NOBLE Leroy Lukinbill	2015 School Law Employment Oklahoma City	Ethics	1	5/1/2015
NOBLE Leroy Lukinbill	2015 School Law Employment Oklahoma City	Legal	2	5/1/2015

Parent C Contact	CEU Event Source	CEU Type	CEUs	Date Earned
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Seat 2
2022-2027

TOTAL **59**
Information received from OSSBA 6.15.2022.

NOBLE Wendy Barnes	2022 Spring Region 6 Meeting	Ethics	3	3/1/2022
NOBLE Wendy Barnes	2020Spring Region 6 Meeting	Ethics	2	2/25/2020
NOBLE Wendy Barnes	2020 Spring Region 6 Meeting	New Law	1	2/25/2020
NOBLE Wendy Barnes	2019 OSSBA/CCOSA Education Leadership C	Ethics	1	8/24/2019
NOBLE Wendy Barnes	2019 OSSBA/CCOSA Education Leadership C	Education	2	8/24/2019
NOBLE Wendy Barnes	2019 Spring Region 6 Meeting	Ethics	2	2/26/2019
NOBLE Wendy Barnes	2019 Spring Region 6 Meeting	New Law	1	2/26/2019
NOBLE Wendy Barnes	2018 Fall Region 6 Meeting	Ethics	1	10/1/2018
NOBLE Wendy Barnes	2018 Fall Region 6 Meeting	New Law	1	10/1/2018
NOBLE Wendy Barnes	2018 Fall Region 6 Meeting	Legal	1	10/1/2018
NOBLE Wendy Barnes	2018 OSSBA/CCOSA Annual Conference	Finance	1	8/24/2018
NOBLE Wendy Barnes	2018 OSSBA/CCOSA Annual Conference	Education	2	8/24/2018
NOBLE Wendy Barnes	2018 OSSBA/CCOSA Annual Conference	Ethics	1	8/24/2018
NOBLE Wendy Barnes	2018 Rescheduled Spring Region 6 Meeting	Education	1	3/27/2018
NOBLE Wendy Barnes	2018 Rescheduled Spring Region 6 Meeting	New Law	1	3/27/2018
NOBLE Wendy Barnes	2018 Rescheduled Spring Region 6 Meeting	Ethics	1	3/27/2018
NOBLE Wendy Barnes	2018 Keeping Meetings Open and Legal	OMA	1	2/19/2018
NOBLE Wendy Barnes	2017 Fall Region 6 Meeting	Legal	2	9/21/2017
NOBLE Wendy Barnes	2017 Fall Region 6 Meeting	Ethics	1	9/21/2017
NOBLE Wendy Barnes	2017 OSSBA/CCOSA Conference	Education	3	8/26/2017
NOBLE Wendy Barnes	2017 OSSBA/CCOSA Conference	Finance	2	8/25/2017
NOBLE Wendy Barnes	2017 OSSBA/CCOSA Conference	Ethics	1	8/25/2017
NOBLE Wendy Barnes	2017 OSSBA/CCOSA Conference	Legal	1	8/25/2017
NOBLE Wendy Barnes	2017 Spring Region 6 Meeting	Ethics	1	2/21/2017
NOBLE Wendy Barnes	2018 Spring Region 6 Meeting	New Law	1	2/21/2017
NOBLE Wendy Barnes	2016 - Fall Region 6 Meeting	Legal	1	9/22/2016
NOBLE Wendy Barnes	2016 - Fall Region 6 Meeting	Continuing Ed	2	9/22/2016
NOBLE Wendy Barnes	2016 Time and Learning - Live Webinar	Continuing Ed	1	5/9/2016
NOBLE Wendy Barnes	2016 Whole Board Development	Education	1	3/22/2016
NOBLE Wendy Barnes	2016 Whole Board Development	Ethics	1	3/22/2016
NOBLE Wendy Barnes	2016 Whole Board Development	Employment	1	3/22/2016
NOBLE Wendy Barnes	2016 Spring Region 6 Meeting	Ethics	1	2/16/2016
NOBLE Wendy Barnes	2016 Spring Region 6 Meeting	New Law	1	2/16/2016
NOBLE Wendy Barnes	2015 FALL REGION 6 MEETING	Ethics	1	9/22/2015
NOBLE Wendy Barnes	2015 FALL REGION 6 MEETING	Legal	1	9/22/2015
NOBLE Wendy Barnes	2015 FALL REGION 6 MEETING	Education	1	9/22/2015
NOBLE Wendy Barnes	2015 Ballot Box to Board Room OKC	Finance	1	5/2/2015
NOBLE Wendy Barnes	2015 Ballot Box to Board Room OKC	Ethics	1	5/2/2015
NOBLE Wendy Barnes	2015 Ballot Box to Board Room OKC	Legal	1	5/2/2015
NOBLE Wendy Barnes	2015 Ballot Box to Board Room OKC	OMA	2	5/2/2015
NOBLE Wendy Barnes	2015 Ballot Box to Board Room OKC	Ethics	1	5/2/2015
NOBLE Wendy Barnes	2015 School Law Employment OKC	Employment	3	5/1/2015
NOBLE Wendy Barnes	2015 School Law Employment OKC	Ethics	1	5/1/2015
NOBLE Wendy Barnes	2015 School Law Employment OKC	Legal	2	5/1/2015

Parent C Contact	CEU Event Source	CEU Type	CEUs	Date Earned
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Seat 1
2021-2026

TOTAL

Information received from OSSBA 6.15.2022.

78

NOBLE	Scott Milette	The Basics of Conducting a Superintendent Evaluation	Ethics	1	5/3/2022
NOBLE	Scott Milette	Report It: Student Health and Safety Issues and Reporting	Ethics	1	4/18/2022
NOBLE	Scott Milette	Leading and Learning: Governing through Crisis - PW	Ethics	1	2/14/2022
NOBLE	Scott Milette	Title IX Athletics	Ethics	3	12/19/2021
NOBLE	Scott Milette	Board's Role in Employment	Ethics	1	10/17/2021
NOBLE	Scott Milette	COVID-19 and the Workplace: Navigating Employment ar	Ethics	2	10/17/2021
NOBLE	Scott Milette	Investing in Students and the Future: Effective Capital Im	Ethics	1	10/17/2021
NOBLE	Scott Milette	Investing in Students and the Future: Effective Capital Im	Finance	1	10/17/2021
NOBLE	Scott Milette	Sunshine: Understanding the Open Records Act	OMA	1	10/13/2021
NOBLE	Scott Milette	OSSBA Town Hall: Student Transfers	Ethics	1	10/12/2021
NOBLE	Scott Milette	2021 Fall Region 6 Meeting	Ethics	3	9/23/2021
NOBLE	Scott Milette	2019 Fall Region 6 Meeting	Ethics	1	9/26/2019
NOBLE	Scott Milette	2019 Fall Region 6 Meeting	Finance	1	9/26/2019
NOBLE	Scott Milette	2019 OSSBA/CCOSA Education Leadership Conference	Legal	1	8/23/2019
NOBLE	Scott Milette	2019 OSSBA/CCOSA Education Leadership Conference	Education	4	8/23/2019
NOBLE	Scott Milette	2018 Fall Region 6 Meeting	Ethics	1	10/1/2018
NOBLE	Scott Milette	2018 Fall Region 6 Meeting	New Law	1	10/1/2018
NOBLE	Scott Milette	2018 Fall Region 6 Meeting	Legal	1	10/1/2018
NOBLE	Scott Milette	2018 OSSBA/CCOSA Annual Conference	Education	1	8/25/2018
NOBLE	Scott Milette	2018 OSSBA/CCOSA Annual Conference	Ethics	1	8/25/2018
NOBLE	Scott Milette	2018 OSSBA/CCOSA Annual Conference	New Law	1	8/25/2018
NOBLE	Scott Milette	2018 OSSBA/CCOSA Annual Conference	Education	2	8/24/2018
NOBLE	Scott Milette	2018 OSSBA/CCOSA Annual Conference	Ethics	1	8/24/2018
NOBLE	Scott Milette	2018 OSSBA/CCOSA Annual Conference	Legal	2	8/24/2018
NOBLE	Scott Milette	2018 Rescheduled Spring Region 6 Meeting	Education	1	3/27/2018
NOBLE	Scott Milette	2018 Rescheduled Spring Region 6 Meeting	New Law	1	3/27/2018
NOBLE	Scott Milette	2018 Rescheduled Spring Region 6 Meeting	Ethics	1	3/27/2018
NOBLE	Scott Milette	2017 Fall Region 6 Meeting	Legal	2	9/21/2017
NOBLE	Scott Milette	2017 Fall Region 6 Meeting	Ethics	1	9/21/2017
NOBLE	Scott Milette	2017 OSSBA/CCOS Conference	Finance	4	8/25/2017
NOBLE	Scott Milette	2017 OSSBA/CCOS Conference	Legal	1	8/25/2017
NOBLE	Scott Milette	2017 OSSBA/CCOS Conference	Ethics	1	8/25/2017
NOBLE	Scott Milette	2017 Spring Region 6 Meeting	Legal	1	2/21/2017
NOBLE	Scott Milette	2018 Spring Region 6 Meeting	Ethics	1	2/21/2017
NOBLE	Scott Milette	2019 Spring Region 6 Meeting	New Law	1	2/21/2017
NOBLE	Scott Milette	2016 - Fall Region 6 Meeting	Legal	1	9/22/2016
NOBLE	Scott Milette	2016 - Fall Region 6 Meeting	Continuing Ed	2	9/22/2016
NOBLE	Scott Milette	2016 New/Incumbant SBM OKC	OMA	2	4/30/2016
NOBLE	Scott Milette	2016 New/Incumbant SBM OKC	Ethics	2	4/30/2016
NOBLE	Scott Milette	2016 New/Incumbant SBM OKC	Finance	1	4/30/2016
NOBLE	Scott Milette	2016 New/Incumbant SBM OKC	Legal	1	4/30/2016
NOBLE	Scott Milette	2016 Whole Board Development	Education	1	3/22/2016
NOBLE	Scott Milette	2016 Whole Board Development	Ethics	1	3/22/2016
NOBLE	Scott Milette	2016 Whole Board Development	Employment	1	3/22/2016
NOBLE	Scott Milette	2014 - Spring District Meeting	Education	1	2/13/2014
NOBLE	Scott Milette	2014 - Spring District Meeting	Legal	1	2/13/2014
NOBLE	Scott Milette	2014 - Spring District Meeting	New Law	1	2/13/2014

NOBLE	Scott Milette	2013-Spring-District Meeting	Education	1	5/9/2013
NOBLE	Scott Milette	2013-Spring-District Meeting	Legal	1	5/9/2013
NOBLE	Scott Milette	2013-Spring-District Meeting	New Law	1	5/9/2013
NOBLE	Scott Milette	New/Incumbent School Board Workshop	Employment	1	5/5/2012
NOBLE	Scott Milette	New/Incumbent School Board Workshop	OMA	2	5/5/2012
NOBLE	Scott Milette	New/Incumbent School Board Workshop	Finance	2	5/5/2012
NOBLE	Scott Milette	New/Incumbent School Board Workshop	Ethics	2	5/5/2012
NOBLE	Scott Milette	New/Incumbent School Board Workshop	Education	1	5/4/2012
NOBLE	Scott Milette	New/Incumbent School Board Workshop	IDEA	2	5/4/2012
NOBLE	Scott Milette	New/Incumbent School Board Workshop	Legal	1	5/4/2012

Parent O Contact	CEU Event Source	CEU Type	CEUs Date Earned
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Seat 3
2019-2023

TOTAL **22**

Information received from OSSBA 6.15.2022.

NOBLE	James Reed	2022 Legislative Session Review	Ethics	1	6/6/2022
NOBLE	James Reed	OSSBA Town Hall: Student Transfers	Ethics	2	10/13/2021
NOBLE	James Reed	Right to Know: Complying with the Open Recr	OMA	1	9/1/2021
NOBLE	James Reed	Board's Role in Employment PW	Ethics	1	8/31/2021
NOBLE	James Reed	Minding the Money: School ACT Funds Oversi	Finance	1	8/31/2021
NOBLE	James Reed	Delivering on the Promise of Public Education	Ethics	1	8/31/2021
NOBLE	James Reed	Delivering on the Promise of Public Education	Ethics	1	8/31/2021
NOBLE	James Reed	The Superintendent Evaluation	Ethics	1	8/31/2021
NOBLE	James Reed	Board's Role in Employment PW	Ethics	1	8/16/2021
NOBLE	James Reed	Goal Oriented: Delivering on the Promise of P	Ethics	1	8/16/2021
NOBLE	James Reed	Investing in Students and the Future: Effectiv	Ethics	1	8/16/2021
NOBLE	James Reed	Investing in Students and the Future: Effectiv	Finance	1	8/16/2021
NOBLE	James Reed	Anatomy of a Meeting	OMA	1	8/16/2021
NOBLE	James Reed	Anatomy of a Meeting	OMA	1	7/30/2021
NOBLE	James Reed	Investing in Students and the Future: Effectiv	Ethics	1	7/21/2021
NOBLE	James Reed	Investing in Students and the Future: Effectiv	Finance	1	7/21/2021
NOBLE	James Reed	Policy Making 101: The Board's Role PW	Ethics	1	10/5/2020
NOBLE	James Reed	Board & Superintendent Roles & Repsonsibili	Ethics	1	9/23/2020
NOBLE	James Reed	School Finance Basics - PW	Finance	1	8/6/2020
NOBLE	James Reed	Board & Superintendent Roles & Repsonsibili	Ethics	1	8/6/2020
NOBLE	James Reed	We've Got to Start Meeting Like This PW	OMA	1	8/6/2020

Parent O Contact	CEU Event Source	CEU Type	CEUs Date Earned
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Seat 4
2019-2024

TOTAL

165

Information received from OSSBA 6.15.2022.

NOBLE	Rodney Barrett	2022 Spring Region 6 Meeting	Ethics	3	3/1/2022
NOBLE	Rodney Barrett	Fall Region 6 Meeting	Ethics	3	9/23/2021
NOBLE	Rodney Barrett	Spring Region 6 Meeting	Ethics	2	2/25/2020
NOBLE	Rodney Barrett	Spring Region 6 Meeting	New Law	1	2/25/2020
NOBLE	Rodney Barrett	2019 OSSBA/CCOSA Education Leadership C	Ethics	1	8/24/2019
NOBLE	Rodney Barrett	2019 OSSBA/CCOSA Education Leadership C	Education	2	8/24/2019
NOBLE	Rodney Barrett	2019 OSSBA/CCOSA Education Leadership C	OMA	1	8/24/2019
NOBLE	Rodney Barrett	2019 OSSBA/CCOSA Education Leadership C	Legal	1	8/23/2019
NOBLE	Rodney Barrett	2019 OSSBA/CCOSA Education Leadership C	Education	4	8/23/2019
NOBLE	Rodney Barrett	2019 Incumbent School Board Workshop	Legal	1	5/4/2019
NOBLE	Rodney Barrett	2019 Incumbent School Board Workshop	OMA	1	5/4/2019
NOBLE	Rodney Barrett	2019 Incumbent School Board Workshop	Employment	1	5/4/2019
NOBLE	Rodney Barrett	2019 Incumbent School Board Workshop	Ethics	2	5/4/2019
NOBLE	Rodney Barrett	2019 Incumbent School Board Workshop	Finance	1	5/4/2019
NOBLE	Rodney Barrett	2018 Fall Pre Region 6 Meeting	Ethics	1	10/1/2018
NOBLE	Rodney Barrett	2018 Fall Pre Region 6 Meeting	New Law	1	10/1/2018
NOBLE	Rodney Barrett	2018 Fall Pre Region 6 Meeting	Legal	1	10/1/2018
NOBLE	Rodney Barrett	2018 OSSBA/CCOSA Annual Conference	Education	1	8/25/2018
NOBLE	Rodney Barrett	2018 OSSBA/CCOSA Annual Conference	Legal	1	8/25/2018
NOBLE	Rodney Barrett	2018 OSSBA/CCOSA Annual Conference	OMA	1	8/25/2018
NOBLE	Rodney Barrett	2018 OSSBA/CCOSA Annual Conference	Employment	1	8/24/2018
NOBLE	Rodney Barrett	2018 OSSBA/CCOSA Annual Conference	Education	2	8/24/2018
NOBLE	Rodney Barrett	2018 OSSBA/CCOSA Annual Conference	Ethics	2	8/24/2018
NOBLE	Rodney Barrett	2018 Rescheduled Spring Region 6 Meeting	Education	1	3/27/2018
NOBLE	Rodney Barrett	2018 Rescheduled Spring Region 6 Meeting	New Law	1	3/27/2018
NOBLE	Rodney Barrett	2018 Rescheduled Spring Region 6 Meeting	Ethics	1	3/27/2018
NOBLE	Rodney Barrett	2017 Fall Region 6 Meeting	Legal	2	9/21/2017
NOBLE	Rodney Barrett	2017 Fall Region 6 Meeting	Ethics	1	9/21/2017
NOBLE	Rodney Barrett	2017 OSSBA/CCOSA Conference	OMA	1	8/26/2017
NOBLE	Rodney Barrett	2017 OSSBA/CCOSA Conference	Education	1	8/26/2017
NOBLE	Rodney Barrett	2017 OSSBA/CCOSA Conference	Finance	1	8/26/2017
NOBLE	Rodney Barrett	2017 OSSBA/CCOSA Conference	Ethics	1	8/25/2017
NOBLE	Rodney Barrett	2017 OSSBA/CCOSA Conference	Legal	3	8/25/2017
NOBLE	Rodney Barrett	2017 Spring Region 6 Meeting	Legal	1	2/21/2017
NOBLE	Rodney Barrett	2017 Spring Region 6 Meeting	Ethics	1	2/21/2017
NOBLE	Rodney Barrett	2017 Spring Region 6 Meeting	New Law	1	2/21/2017
NOBLE	Rodney Barrett	2016 - Fall Region 6 Meeting	Legal	1	9/22/2016
NOBLE	Rodney Barrett	2016 - Fall Region 6 Meeting	Continuing Ec	2	9/22/2016
NOBLE	Rodney Barrett	2016 Time and Learning - Live Webinar	Continuing Ec	1	5/9/2016
NOBLE	Rodney Barrett	2016 The Conference	Education	1	8/27/2016
NOBLE	Rodney Barrett	2016 The Conference	Ethics	1	8/27/2016
NOBLE	Rodney Barrett	2016 The Conference What does SQ 779 Mean	Attended	1	8/27/2016
NOBLE	Rodney Barrett	2016 The Conference	Legal	1	8/27/2016
NOBLE	Rodney Barrett	2016 The Conference	New Law	1	8/27/2016
NOBLE	Rodney Barrett	2016 The Conference	Education	1	8/26/2016
NOBLE	Rodney Barrett	2016 The Conference	New Law	1	8/26/2016
NOBLE	Rodney Barrett	2016 The Conference	Employment	1	8/26/2016

NOBLE	Rodney Barrett	2016 The Conference	Ethics	1	8/26/2016
NOBLE	Rodney Barrett	2016 Whole Board Development	Education	1	3/22/2016
NOBLE	Rodney Barrett	2016 Whole Board Development	Ethics	1	3/22/2016
NOBLE	Rodney Barrett	2016 Whole Board Development	Employment	1	3/22/2016
NOBLE	Rodney Barrett	2016 Spring Region 6 Meeting	Ethics	1	2/16/2016
NOBLE	Rodney Barrett	2016 Spring Region 6 Meeting	New Law	1	2/16/2016
NOBLE	Rodney Barrett	2016 Spring Region 6 Meeting	Legal	1	2/16/2016
NOBLE	Rodney Barrett	2015 THE CONFERENCE	Ethics	1	9/22/2015
NOBLE	Rodney Barrett	2015 THE CONFERENCE	Legal	1	9/22/2015
NOBLE	Rodney Barrett	2015 THE CONFERENCE	Education	1	9/22/2015
NOBLE	Rodney Barrett	2015 THE CONFERENCE	Ethics	4	8/29/2015
NOBLE	Rodney Barrett	2015 THE CONFERENCE	Legal	1	8/29/2015
NOBLE	Rodney Barrett	2015 THE CONFERENCE	Ethics	2	8/28/2015
NOBLE	Rodney Barrett	2015 THE CONFERENCE	Education	1	8/28/2015
NOBLE	Rodney Barrett	2015 THE CONFERENCE	OMA	1	8/28/2015
NOBLE	Rodney Barrett	2015 School Law Employment OKC	Employment	3	5/1/2015
NOBLE	Rodney Barrett	2015 School Law Employment OKC	Ethics	1	5/1/2015
NOBLE	Rodney Barrett	2015 School Law Employment OKC	Legal	2	5/1/2015
NOBLE	Rodney Barrett	2015-DATC Lobbying at the Capitol	Attended	1	4/27/2015
NOBLE	Rodney Barrett	2015 Spring Region 6 Meeting	Ethics	1	2/12/2015
NOBLE	Rodney Barrett	2015 Spring Region 6 Meeting	Legal	1	2/12/2015
NOBLE	Rodney Barrett	2015 Spring Region 6 Meeting	New Law	1	2/12/2015
NOBLE	Rodney Barrett	2014 FALL REGION 6 MEETING	Legal	1	9/16/2014
NOBLE	Rodney Barrett	2014 FALL REGION 6 MEETING	Ethics	2	9/16/2014
NOBLE	Rodney Barrett	2014 THE CONFERENCE	Ethics	1	8/24/2014
NOBLE	Rodney Barrett	2014 THE CONFERENCE	Ethics	2	8/23/2014
NOBLE	Rodney Barrett	2014 THE CONFERENCE	Legal-OMA	1	8/23/2014
NOBLE	Rodney Barrett	2014 THE CONFERENCE	Finance	1	8/23/2014
NOBLE	Rodney Barrett	2014 THE CONFERENCE	Legal	1	8/23/2014
NOBLE	Rodney Barrett	2014 THE CONFERENCE	Finance	1	8/22/2014
NOBLE	Rodney Barrett	2014 THE CONFERENCE	Legal	1	8/22/2014
NOBLE	Rodney Barrett	2014 THE CONFERENCE	Ethics	1	8/22/2014
NOBLE	Rodney Barrett	2014 Spring District Meeting	Education	1	2/13/2014
NOBLE	Rodney Barrett	2014 Spring District Meeting	Legal	1	2/13/2014
NOBLE	Rodney Barrett	2014 Spring District Meeting	New Law	1	2/13/2014
NOBLE	Rodney Barrett	2013-OSSBA-Conference	Education	6	8/25/2013
NOBLE	Rodney Barrett	2013-OSSBA-Conference	Legal	1	8/25/2013
NOBLE	Rodney Barrett	2013-OSSBA-Conference	New Law	3	8/25/2013
NOBLE	Rodney Barrett	2013-OSSBA-Conference	Ethics	2	8/25/2013
NOBLE	Rodney Barrett	2013-OSSBA-Conference	Employment	1	8/25/2013
NOBLE	Rodney Barrett	2013-Spring-District Meeting	Education	1	5/9/2013
NOBLE	Rodney Barrett	2013-Spring-District Meeting	Legal	1	5/9/2013
NOBLE	Rodney Barrett	2013-Spring-District Meeting	New Law	1	5/9/2013
NOBLE	Rodney Barrett	2012-Fall-District Meeting	Education	1	9/27/2012
NOBLE	Rodney Barrett	2012-Fall-District Meeting	Ethics	1	9/27/2012
NOBLE	Rodney Barrett	2012-Fall-District Meeting	New Law	1	9/27/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	Employment	1	8/26/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	Ethics	1	8/26/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	Legal	1	8/26/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	Education	1	8/25/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	Education	1	8/25/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	Education	1	8/25/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	Legal	1	8/25/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	New Law	1	8/25/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	Education	1	8/24/2012

NOBLE	Rodney Barrett	2012-OSSBA-Conference	Employment	1	8/24/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	Finance	1	8/24/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	Legal	1	8/24/2012
NOBLE	Rodney Barrett	2012-OSSBA-Conference	New Law	1	8/24/2012
NOBLE	Rodney Barrett	2012-New School Board Member-Workshop	Employment	1	5/5/2012
NOBLE	Rodney Barrett	2012-New School Board Member-Workshop	Ethics	1	5/5/2012
NOBLE	Rodney Barrett	2012-New School Board Member-Workshop	Finance	2	5/5/2012
NOBLE	Rodney Barrett	2012-New School Board Member-Workshop	OMA	2	5/5/2012
NOBLE	Rodney Barrett	2012-New School Board Member-Workshop	Education	1	5/4/2012
NOBLE	Rodney Barrett	2012-New School Board Member-Workshop	Idea	2	5/4/2012
NOBLE	Rodney Barrett	2012-New School Board Member-Workshop	Legal	2	5/4/2012
NOBLE	Rodney Barrett	2012-Spring-District Meeting	Education	1	3/1/2012
NOBLE	Rodney Barrett	2012-Spring-District Meeting	Legal	1	3/1/2012
NOBLE	Rodney Barrett	2012-Spring-District Meeting	New Law	1	3/1/2012
NOBLE	Rodney Barrett	2011-Fall-District Meeting	Education	1	9/29/2011
NOBLE	Rodney Barrett	2011-Fall-District Meeting	Ethics	1	9/29/2011
NOBLE	Rodney Barrett	2011-Fall-District Meeting	Legal	1	9/29/2011
NOBLE	Rodney Barrett	2011-OSSBA-Conference	Education	1	8/26/2011
NOBLE	Rodney Barrett	2011-OSSBA-Conference	Ethics	1	8/26/2011
NOBLE	Rodney Barrett	2011-OSSBA-Conference	Finance	1	8/26/2011
NOBLE	Rodney Barrett	2011-OSSBA-Conference	Finance	1	8/26/2011
NOBLE	Rodney Barrett	2011-OSSBA-Conference	Idea	1	8/26/2011
NOBLE	Rodney Barrett	2011-OSSBA-Conference	Idea	1	8/26/2011
NOBLE	Rodney Barrett	2011-OSSBA-Conference	Legal	1	8/26/2011
NOBLE	Rodney Barrett	2011-OSSBA-Conference	OMA	1	8/26/2011
NOBLE	Rodney Barrett	2011-OSSBA-Conference	OMA	1	8/26/2011



MINUTES June 13, 2022 Regular Meeting

The Board of Education of Independent School District No. 40 of the Cleveland County, State of Oklahoma, met in a Regular Meeting in the Board Room at the Noble Administration Building, 111 S. 4th St., Noble, Oklahoma, in said school district, Monday, June 13, 2022, at 5:30 PM.

Attendance taken at 5:30 PM.

Mrs. Wendy Barnes: Present
Mr. Rodney Barrett: Present
Mr. Leroy Lukinbill: Present
Mr. Scott Milette: Present
Mr. James Reed: Present

Also present were Superintendent Frank Solomon and Assistant Superintendent Dr. Jon Myers.

I. Preliminary Business

I.A. Call to Order

I.B. Establishment of a Quorum

I.C. Pledge of Allegiance

Comments: NACT President Amy Radtke presented the 2022-23 NACT Officers to the School Board.

II. Reports

II.A. Student Membership

II.B. Activity Fund Report

II.C. District Financial Report

II.D. Resignations/Retirements

III. Public Comment

Comments: None

IV. Consent Agenda

IV.A. Minutes of Regular Board Meeting - May 9, 2022

IV.B. Encumbrances and Change Orders

IV.C. Payroll Encumbrances

IV.D. Activity Fund Transfers, Account Closures, and New Sub Account Request

IV.E. Activity Fund Budgets and Fundraiser & Expenditure Reports for 2022-2023

IV.F. Authorizations for the 2022-2023 school year

IV.G. District AHERA compliance status

IV.H. OSSBA Membership Renewal for 2022-23

IV.I. OSSBA Service Agreement for 2022-23

IV.J. OSSBA Policy Subscription renewal for 2022-23

IV.K. CCOSA Service Agreement for 2022-23

IV.L. JD McCarty Physical Therapy Agreement for 2022-23

IV.M. Memorandum of Understanding for private mental health services for students in the school setting for 2022-23

IV.N. Interlocal Cooperative Work Agreement between Cleveland County Board of County Commissioners and Noble Public Schools for 2022-23

V. Action Topics



MINUTES June 13, 2022 Regular Meeting

V.A. Discussion and possible vote on Consent Agenda Items A-N as presented.

Motion to approve Consent Agenda Items A-N (Minutes of May 9, 2022 Regular Board Meeting, Encumbrances and Change Orders as follows: GF/CN 21-22: #2825-2873 \$410,851.10 BF 21-22: #22152-22157 \$24,537.57 Payroll Encumbrances, Activity Fund Transfers, Account Closures, and New Sub Account Request, Activity Fund Budgets and Fundraiser & Expenditure Reports for 2022-23, Authorizations for 2022-23, District AHERA compliance status, OSSBA Membership Renewal for 2022-23, OSSBA Service Agreement renewal for 2022-23, OSSBA Policy Subscription renewal for 2022-23, CCOSA Service Agreement for 2022-23, JD McCarty Physical Therapy Agreement for 2022-23, Memorandum of Understanding for private mental health services for students in the school setting for 2022-23, and Interlocal Cooperative Work Agreement between Cleveland County Board of County Commissioners and Noble Public Schools for 2022-23) as presented passed with a motion made by Mr. Scott Milette and seconded by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.B. Discussion and possible vote on revisions to Noble Board Policies EGG (Prohibition of Race and Sex Discrimination in Curriculum and Complaint Process), EHBC (Special Education), FNCE (Reporting Students Under the Influence of or Possessing Alcoholic Beverages or Controlled Dangerous Substances), FOD (Suspension of Students), and GJ (School Visitors) as presented.

Motion to approve revisions to Noble Board Policies EGG (Prohibition of Race and Sex Discrimination in Curriculum and Complaint Process), EHBC (Special Education), FNCE (Reporting Students Under the Influence of or Possessing Alcoholic Beverages or Controlled Dangerous Substances), FOD (Suspension of Students), and GJ (School Visitors) as presented passed with a motion made by Mr. James Reed and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.C. Discussion and possible vote to adopt OSSBA policies CKAE (Drugs, Alcohol, and Contraband Searches), CKAE-R (Drugs, Alcohol, and Contraband Searches Regulation), EHBC-R1 (Discipline of Special Education Students), EHBC-R2 (Child Identification, Location, Screening, and Evaluation Notice to Parents), EMC (Graduation Policy), and FMFE (Spectator Code of Conduct Athletics Program) as presented.

Motion to adopt OSSBA policies CKAE (Drugs, Alcohol, and Contraband Searches), CKAE-R (Drugs, Alcohol, and Contraband Searches Regulation), EHBC-R1 (Discipline of Special Education Students), EHBC-R2 (Child Identification, Location, Screening, and Evaluation Notice to Parents), EMC



MINUTES June 13, 2022 Regular Meeting

(Graduation Policy), and FMFE (Spectator Code of Conduct Athletics Program) as presented passed with a motion made by Mr. James Reed and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.D. Discussion and possible vote on Noble Public Schools' 2022-2023 Return to Learn Plan as presented.

Motion to approve Noble Public Schools' 2022-2023 Return to Learn Plan as presented passed with a motion made by Mr. Rodney Barrett and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.E. Discussion and possible vote on contract with Constellation New Energy for consolidated purchasing of natural gas for the 2022-23 school year as presented.

Motion to approve renewal contract with Constellation New Energy for consolidated purchasing of natural gas for the 2022-23 school year as presented passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.F. Discussion and possible vote on drug and alcohol testing bid with Classen Urgent Care of Norman for the 2022-23 school year as presented.

Motion to approve drug and alcohol testing bid with Classen Urgent Care of Norman for the 2022-23 school year as presented passed with a motion made by Mr. James Reed and seconded by Mr. Rodney Barrett.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes



MINUTES June 13, 2022 Regular Meeting

Yes: 5 No: 0, Absent: 0

Comments: Superintendent Solomon announced to the Board that Classen Urgent Care of Norman is making a monetary donation to the school nurses for supplies.

V.G. Discussion and possible vote on milk products bid with Hiland Dairy for the 2022-23 school year as presented.

Motion to approve milk products bid with Hiland Dairy for the 2022-23 school year as presented passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.H. Discussion and possible vote on bread products bid with Flowers Bakery for the 2022-23 school year as presented.

Motion to approve bread products bid with Flowers Bakery for the 2022-23 school year as presented passed with a motion made by Mr. Scott Milette and seconded by Mr. James Reed.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.I. Discussion and possible vote on fuel bid with Douglas Distributing for 2022-23 as presented.

Motion to approve fuel bid with Douglas Distributing for 2022-23 as presented passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.J. Discussion and possible vote on property, casualty, general liability, professional, employee benefits, fleet coverage, and cyber liability insurance with Oklahoma Schools Insurance Group for the 2022-23 school year as presented.

Comments: Superintendent Solomon asked the Board if they would consider the action to table this item as he is still searching for the best policy. The Board agreed and Item V.J. was tabled and no further action was taken.



MINUTES June 13, 2022 Regular Meeting

V.K. Discussion and possible vote on worker's compensation insurance quote with COMP Risk Management, Inc. for the 2022-23 school year as presented.

Motion to approve worker's compensation insurance quote with Oklahoma Schools Assurance Group for the 2022-23 school year as presented passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.L. Discussion and possible vote on agreement for Drug Dog Detail Series with Interquest Detection Canines for 2022-23 as presented.

Motion to approve agreement for Drug Dog Detail Series with Interquest Detection Canines for the 2022-23 school year as presented passed with a motion made by Mr. James Reed and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.M. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated August 1, 2017 between the District and Cleveland County Educational Facilities Authority for the fiscal year ending June 30, 2023, as required under the provisions of the agreement.

Motion to approve the renewal of the Sublease Agreement dated August 1, 2017 between the District and Cleveland County Educational Facilities Authority for the fiscal year ending June 30, 2023, as required under the provisions of the agreement passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.N. Discussion and possible vote to declare buses as surplus per attached list.



MINUTES June 13, 2022 Regular Meeting

Motion to approve declaring buses as surplus per attached list passed with a motion made by Mr. Scott Milette and seconded by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

V.O. Discussion and possible vote to allow the Precollegiate Programs at the University of Oklahoma the use of Noble Schools' buses and drivers at their own expense for summer 2022 camps as presented.

Motion to approve the Precollegiate Programs at the University of Oklahoma the use of Noble Schools' buses and drivers at their own expense for summer 2022 camps as presented passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. James Reed.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

VI. Executive Session

VI.A. Proposed executive session to discuss the following business pursuant to 25 O.S. Section 307 (B)(1), (B)(2), (B)(4), and (B)(7) of the Oklahoma Open Meeting Act:

VI.A.1. Employments

VI.A.2. Discuss Certified negotiations

VI.A.3. Discuss Support negotiations

VI.A.4. Pending Legal Action

VI.B. Vote to convene in executive session

Motion to convene in executive session at 6:13pm passed with a motion made by Mr. Rodney Barrett and seconded by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

IX.C. Acknowledgement of Board to return to open session

Comments: Mr. Leroy Lukinbill announced the Board's return to open session at 6:45pm.

X. Action Topics



MINUTES June 13, 2022 Regular Meeting

X.A. Statement of executive session minutes

The Board of Education convened in Executive Session in the board room located at 111 South 4th Street, Noble, OK, 73068, at 6:13 o'clock p.m., Monday, June 13, 2022 to discuss employments, certified negotiations, support negotiations, and pending legal action as authorized by 25 O.S. Section 307 (B)(1), (B)(2), (B)(4), and (B)(7) of the Oklahoma Open Meeting Act. Board Members present were Leroy Lukinbill, Wendy Barnes, Scott Milette, James Reed, and Rodney Barrett, as well as Superintendent Frank Solomon and Assistant Superintendent Dr. Jon Myers. During the executive session the Board discussed these items and no other items. No action was taken. The Board returned to open session at 6:45 o'clock p.m., Monday, June 13, 2022.

VII.B. Discussion and possible vote on employments for the 2021-22 school year as presented.

Motion to approve Administration's recommendation for employments for the 2021-22 school year as presented passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Rodney Barrett.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

VII.C. Discussion and possible vote on employments for the 2022-23 school year as presented.

Motion to approve Administration's recommendation for employments for the 2022-23 school year as presented passed with a motion made by Mr. Scott Milette and seconded by Mr. James Reed.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

VIII. New Business

Comments: Superintendent Solomon informed the Board that a position had been accepted since the agenda had been posted and a purchase order correction needed to be approved.

Motion to approve Administration's recommendation for the employment of Lisa Shutler as a middle school science teacher for the 2022-23 school year passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Rodney Barrett.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes



MINUTES June 13, 2022 Regular Meeting

Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

Motion to approve the correcting error for Purchase Order 2876 from August, 2021, passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

IX. Superintendent's Reports

Comments: Assistant Superintendent Dr. Jon Myers updated the Board on the summer food distribution program. Superintendent Frank Solomon informed the Board there may be a special board meeting to be scheduled in the next few weeks, updated them on upcoming meetings, insurance claims, and gave a facilities update.

X. Adjournment

Motion to adjourn at 6:58pm passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Rodney Barrett.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Yes
Mr. James Reed: Yes
Yes: 5 No: 0, Absent: 0

PRESIDENT- Leroy Lukinbill

VICE-PRESIDENT- Wendy Barnes

CLERK- Scott Milette

DEPUTY CLERK- James Reed

MEMBER- Rodney Barrett

MINUTES CLERK- Dot Terrill



The Board of Education of Independent School District No. 40 of the Cleveland County, State of Oklahoma, met in a Special Meeting at the Noble Administration Building, in the Board Room, 111 S. 4th St., Noble, Oklahoma, in said school district, Tuesday, June 28, 2022 at 12:00pm.

Attendance taken at 12:00 PM.

Mrs. Wendy Barnes: Absent
Mr. Rodney Barrett: Present
Mr. Leroy Lukinbill: Present
Mr. Scott Milette: Absent
Mr. James Reed: Present

Also present were Superintendent Frank Solomon and Assistant Superintendent Dr. Jon Myers.

I. Preliminary Business

I.A. Call to Order

I.B. Establishment of a Quorum

II. Action Topics

II.A. Discussion and possible vote on Encumbrances and Change Orders (GF/CN 21-22: #2874 - 2886 \$242,130.19) as presented.

Motion to approve Encumbrances and Change Orders (GF/CN 21-22: #2874 - 2886 \$242,130.19) as presented passed with a motion made by Mr. James Reed and seconded by Mr. Rodney Barrett.

Mrs. Wendy Barnes: Absent
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Absent
Mr. James Reed: Yes
Yes: 3 No: 0, Absent: 2

II.B. Discussion and possible vote on property, casualty, general liability, professional, employee benefits, fleet coverage, and cyber liability insurance with Oklahoma Schools Insurance Group for the 2022-23 school year as presented.

Motion to approve property, casualty, general liability, professional, employee benefits, fleet coverage, and cyber liability insurance with Oklahoma Schools Insurance Group for the 2022-23 school year as presented passed with a motion made by Mr. James Reed and seconded by Mr. Rodney Barrett.

Mrs. Wendy Barnes: Absent
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Absent
Mr. James Reed: Yes
Yes: 3 No: 0, Absent: 2

III. Adjournment



Motion to adjourn at 12:09pm passed with a motion made by Mr. Rodney Barrett and seconded by Mr. James Reed.

Mrs. Wendy Barnes: Absent
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Yes
Mr. Scott Milette: Absent
Mr. James Reed: Yes
Yes: 3 No: 0, Absent: 2

PRESIDENT- Leroy Lukinbill

VICE-PRESIDENT-Wendy Barnes

CLERK-Scott Milette

DEPUTY CLERK-James Reed

MEMBER-Rodney Barrett

MINUTES CLERK- Dot Terrill



NOBLE PUBLIC SCHOOL

Encumbrance For Board Approval

From PO: 2887 to PO: 2888

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
2887	O E C	DISTRICT - ELECTRICITY	30,901.94	06/29/2022
2888	ROSS TRANSPORTATION, INC.	TRANS - 2019 SCHOOL BUS	100,000.00	06/29/2022
Current Encumbered			130,901.94	



NOBLE PUBLIC SCHOOL

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

From: 29 May 2022 to: 29 Jun 2022

PO #	Vendor Name	General Description	Amount	Date
2000	A T & T	DISTRICT - HOT SPOTS	185.92	07/01/2021
2001	A T & T	DISTRICT - LAND LINE PHONE CHARGES	-10,094.71	07/01/2021
2002	A T & T - MOBILITY	DISTRICT - CELL PHONE CHARGES	-2,838.16	07/01/2021
2003	CONSTELLATION NEW ENERGY - GAS DIVISION, LLC	DISTRICT - NATURAL GAS SVCS	-258.54	07/01/2021
2004	OG+E	DISTRICT - ELECTRICITY	93.25	07/01/2021
2008	ADPC	DISTRICT - BUSINESS FORMS - PAY WARRANTS & W-2'S	-200.70	07/01/2021
2010	****AMAZON.COM	ADMIN - OFFICE SUPPLIES & EQUIPMENT	-1,040.81	07/01/2021
2011	CCOSA	ADMIN - CONFERENCE / WORKSHOP REGISTRATIONS	-271.00	07/01/2021
2012	CCOSA	ADMIN - MCREL TLE RE-CERTIFICATION	-450.00	07/01/2021
2015	ENERGYCAP, INC	ENERGY MGMT. - SOFTWARE & MAINTENANCE RENEWAL	-1,200.00	07/01/2021
2020	NOBLE CHAMBER OF COMMERCE	DISTRICT - MEMBERSHIP DUES	-165.00	07/01/2021
2021	POSTMASTER	DISTRICT - POST OFFICE BOX RENT	10.00	07/01/2021
2024	OKLAHOMA COPIER SOLUTIONS, LLC	DISTRICT - COPIER OVERAGES 19-20	1,359.84	07/01/2021
2025	OKLAHOMA EMPLOYMENT SECURITY COMMISSION	DISTRICT - UNEMPLOYMENT PAYMENTS	-18,899.13	07/01/2021
2034	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	DISTRICT - POSTAGE METER	-1,234.28	07/01/2021
2036	UMB BANK, N.A.	DISTRICT - BOND PAYING AGENTS	-350.00	07/01/2021
2039	VIRGIN LAW FIRM	DISTRICT - PROFESSIONAL & LEGAL SVCS.	350.00	07/01/2021
2040	SOLOMON, FRANK	DISTRICT - SCHOOL / CLASSROOM SUPPLIES, EQUIPMENT, PPE - REIMBURSEMENT	376.97	07/01/2021
2052	BEN E. KEITH CO.	CN - SUMMER FOOD BLANKET	-2,453.44	07/01/2021
2053	BIMBO BAKERIES USA	CN - SUMMER BREAD BLANKET	-137.34	07/01/2021
2056	ATWOODS	TRANS - UNIFORMS	-306.08	07/01/2021
2059	DOUGLASS DISTRIBUTING	TRANS - DIESEL FUEL	-1,150.88	07/01/2021
2060	DOUGLASS DISTRIBUTING	TRANS - UNLEADED FUEL	-904.59	07/01/2021



NOBLE PUBLIC SCHOOL

From: 29 May 2022 to: 29 Jun 2022

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
2062	FLEET PRIDE	TRANS - REPAIRS, PARTS & LABOR	-399.89	07/01/2021
2063	IMAGE 360	TRANS - DECALS	-401.71	07/01/2021
2064	LANDERS CHEVROLET	TRANS - PARTS & REPAIR SVCS.	-500.00	07/01/2021
2065	SKYRIDER COMMUNICATIONS	IT - FIBER LINK TO SITES	-1,500.00	07/01/2021
2066	NAPA AUTO & TRUCK PARTS	TRANS - PARTS & SUPPLIES	-8,139.95	07/01/2021
2067	****AMAZON - AMER EXP (DO NOT USE) ENDING 1007	CIMS - CLASSROOM SUPPLIES	-15.00	07/01/2021
2068	NOBLE FAMILY HEALTHCARE CLINIC	TRANS - BUS DRIVER PHYSICALS	-750.00	07/01/2021
2074	AMAZON CAPITAL SERVICES, INC	TRANS - OFFICE SUPPLIES	-188.66	07/01/2021
2076	KIM BLANTON	DISTRICT - OT SVCS.	-6,488.90	07/01/2021
2077	NIKKI KECK	DISTRICT - VISION IMPAIRMENT SVCS.	-600.00	07/01/2021
2081	KERRY JOHN PATTEN, C.P.A.	DISTRICT - AUDIT SVCS.	-1,100.00	07/01/2021
2082	NORMAN TRANSCRIPT	LEGAL ADS	-375.00	07/01/2021
2086	KELLOGG & SOVEREIGN CONSULTING, LLC	DISTRICT - CONSULTING SVCS.	-4,290.00	07/01/2021
2093	CLASSEN URGENT CARE	TRANS - DRIVER PHYSICALS	-795.00	07/01/2021
2095	T & W TIRE	TRANS - TIRES	-6,034.20	07/01/2021
2096	CLIA LABORATORY PROGRAM	DISTRICT - ONLINE MEDICAL RESOURCE	-180.00	07/01/2021
2099	CPI	ADMIN - NON-VIOLENT CRISIS INTERVENTION PROG / ANNUAL MEMBERSHIP	-150.00	07/01/2021
2100	KELLOGG & SOVEREIGN CONSULTING, LLC	IT - E-RATE MGMT SVCS	-150.00	07/01/2021
2103	P - CARD / ARVEST BANK	DISTRICT - MOBIL LINK GENERATOR	-250.01	07/01/2021
2106	BEN E. KEITH CO.	CN - FOOD BLANKET	-666.99	07/01/2021
2107	QUILL CORPORATION	CN - OFFICE SUPPLY BLANKET	-756.52	07/01/2021
2108	SUPER C MART	CN - SUMMER FOOD BLANKET	-75.00	07/01/2021
2109	VALLEY PROTEINS, INC.	CN - CLEANING SVCS / GREASE TRAP	-1,320.00	07/01/2021
2111	WAL-MART COMMUNITY BRC	CN - SUPPLY BLANKET	-296.44	07/01/2021
2112	****PRO-ED	HS - CLASSROOM READING CURRICULUM	-987.80	07/01/2021



NOBLE PUBLIC SCHOOL

From: 29 May 2022 to: 29 Jun 2022

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
2117	AMAZON CAPITAL SERVICES, INC	DISTRICT - PPE	-10,000.00	07/01/2021
2124	DIGI SECURITY SYSTEMS, LLC.	DISTRICT - BRIVO SOFTWARE SUPPORT	-1,000.00	07/01/2021
2125	NOBLE UTILITIES AUTHORITY	DISTRICT - WATER, SEWER, & TRASH SVCS	-27,196.22	07/01/2021
2128	HARRISON ENERGY PARTNERS	HS - UPGRADE & REPAIR RTU'S	-1,101.50	07/01/2021
2135	O E C	DISTRICT - ELECTRICITY	-6,448.56	07/01/2021
2141	****APPLE, INC	ADMIN - ICLOUD STORAGE	-36.00	07/01/2021
2144	ROSS TRANSPORTATION, INC.	TRANS - REPAIR SVCS., PARTS & LABOR	-280.00	07/01/2021
2145	SUMMIT TRUCK GROUP	TRANS - REPAIR SVCS., PARTS & LABOR	-1,341.91	07/01/2021
2146	MALOY VINYL	TRANS - BUS SEAT REPAIRS	-928.50	07/01/2021
2149	SAM'S CLUB DIRECT	DISTRICT - MEMBERSHIP & SERVICE FEE	-40.00	07/01/2021
2152	OSI ENVIROMENTAL, LLC	TRANS - WASTE CLEAN UP SVCS.	-1,000.00	07/01/2021
2153	****BATTERY SHARKS	IT - UPS BATTERIES	-211.49	07/01/2021
2167	WAL-MART COMMUNITY BRC	CIMS - TAPE	-4.96	07/13/2021
2168	BLICK ART MATERIALS	CIMS - CLASSROOM ART SUPPLIES	-483.18	07/13/2021
2176	BUCK'S WHEEL AND EQUIPMENT CO.	TRANS - PARTS & SUPPLIES	-224.55	07/19/2021
2177	RUSH TRUCK CENTER	TRANS - BUS REPAIRS, PARTS & LABOR	-3,000.00	07/19/2021
2178	AMAZON CAPITAL SERVICES, INC	IT - TECHNOLOGY SUPPLIES & TOOLS	-228.88	07/19/2021
2179	BEN E. KEITH CO.	KID - FOOD & SUPPLIES BLANKET	-3,251.07	07/20/2021
2180	BEN E. KEITH CO.	HUB - FOOD & SUPPLIES BLANKET	-1,707.49	07/20/2021
2181	BEN E. KEITH CO.	PIO - FOOD & SUPPLIES BLANKET	-4,978.82	07/20/2021
2182	BEN E. KEITH CO.	CIMS - FOOD & SUPPLIES BLANKET	-3,028.67	07/20/2021
2183	BEN E. KEITH CO.	HS - FOOD & SUPPLIES BLANKET	-4,221.62	07/20/2021
2187	BIMBO BAKERIES USA	CN - BREAD BLANKET	-2,095.02	07/20/2021
2190	BERGEN ENTERPRISES	CN - PIZZA BLANKET	-1,064.00	07/20/2021



NOBLE PUBLIC SCHOOL

From: 29 May 2022 to: 29 Jun 2022

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
2191	SUPER C MART	CN - FOOD AND SUPPLY BLANKET	-710.19	07/20/2021
2192	QUILL CORPORATION	CN - OFFICE SUPPLIES BLANKET	-650.41	07/20/2021
2194	WAL-MART COMMUNITY BRC	CN - GENERAL SUPPLY BLANKET	-500.00	07/20/2021
2209	****IKEA	CIMS - LIBRARY FURNITURE	-1,200.00	07/22/2021
2213	AMAZON CAPITAL SERVICES, INC	HUB - CLASSROOM FURNITURE	-1,977.36	07/27/2021
2214	AMAZON CAPITAL SERVICES, INC	DISTRICT - TECHNOLOGY SUPPLIES	-495.05	07/27/2021
2220	FLEET PRIDE	TRANS - REPAIRS	-248.22	07/27/2021
2221	NATHAN'S AUTOMOTIVE, INC.	TRANS - REPAIRS, PARTS & LABOR	-3,953.92	07/27/2021
2223	NORMAN STAMP AND SEAL	ADMIN - ENGRAVING SVCS, NAME BADGES & PLATES, MISC	-38.75	07/27/2021
2224	OSSBA, INC	DISTRICT - CONFERENCE / WORKSHOP REGISTRATIONS	-820.00	07/27/2021
2233	QUILL CORPORATION	HS - OFFICE SUPPLIES	-520.20	07/29/2021
2237	HILLIS, CHERYL	HS - CLASSROOM SUPPLIES & SEWING MACHINE MAINT.	-465.00	08/02/2021
2239	SUPER C MART	HS - CLASSROOM & MISC SUPPLIES	-512.17	08/02/2021
2242	WAL-MART COMMUNITY BRC	HS - CLASSROOM & MISC SUPPLIES	-34.89	08/02/2021
2243	HILLIS, CHERYL	HS - CLASSROOM & MISC SUPPLIES	-108.59	08/02/2021
2254	****101 MOBILITY	DISTRICT - SPECIAL NEEDS LIFT REPAIR	-428.48	08/04/2021
2258	AMAZON CAPITAL SERVICES, INC	KID - CLASSROOM SUPPLIES, FURNITURE, EQUIPMENT & INST. MATERIALS	-23.18	08/06/2021
2259	AMAZON CAPITAL SERVICES, INC	PIO - CLASSROOM SUPPLIES, FURNITURE, EQUIPMENT & INST. MATERIALS	-638.44	08/06/2021
2260	AMAZON CAPITAL SERVICES, INC	HUB - CLASSROOM SUPPLIES, FURNITURE, EQUIPMENT & INST. MATERIALS	-112.70	08/06/2021
2261	AMAZON CAPITAL SERVICES, INC	CIMS - CLASSROOM SUPPLIES, FURNITURE, EQUIPMENT & INST. MATERIALS	-207.65	08/06/2021



NOBLE PUBLIC SCHOOL

From: 29 May 2022 to: 29 Jun 2022

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
2262	AMAZON CAPITAL SERVICES, INC	HS - CLASSROOM SUPPLIES, FURNITURE, EQUIPMENT & INST. MATERIALS	-1,237.72	08/06/2021
2273	AMAZON CAPITAL SERVICES, INC	DISTRICT - STUDENT PPE & MEDICAL SUPPLIES	-1,425.69	08/12/2021
2291	NOBLE HARDWARE	CN - MISC SUPPLIES	-843.94	07/01/2021
2293	WAL-MART COMMUNITY BRC	CIMS - TECHNOLOGY SUPPLIES	-1,432.90	08/19/2021
2296	THOMPSON SCHOOL BOOK DEP.	HS - SCIENCE TEXTBOOKS	-1,114.43	08/19/2021
2305	QUILL CORPORATION	HS - OFFICE SUPPLIES	-20.00	08/24/2021
2317	WAL-MART COMMUNITY BRC	DISTRICT - TECHNOLOGY SUPPLIES	-2,906.00	07/29/2021
2323	OFLTA	HS - OFLTA CONFERENCE	-75.00	08/26/2021
2325	KERR AUTOMOTIVE	DISTRICT - TRUCK REPAIRS, PARTS & LABOR	-5,978.32	08/26/2021
2333	OKSTE	DISTRICT - ENCYCLOMEDIA CONFERENCE REGISTRATION	-1,500.00	08/30/2021
2339	OSSBA, INC	ADMIN - REGISTRATIONS	-1,500.00	09/01/2021
2351	ICEV	HS - CLASSROOM E-BOOKS	-650.00	09/07/2021
2353	NORMAN TRANSCRIPT	DISTRICT - ESTIMATE OF NEEDS 2021-2022 PUBLICATION	-600.00	09/08/2021
2365	CHICKASAW PERSONAL COMMUNICATIONS	TRANS - COMMUNICATION SVCS / RADIOS	-2,500.00	09/10/2021
2377	AMAZON CAPITAL SERVICES, INC	HS - OFFICE SUPPLIES	-1,049.42	09/14/2021
2388	HILLIS, CHERYL	HS - CLASSROOM SUPPLIES	-101.74	09/16/2021
2396	THOMPSON DIESEL	TRANS - PARTS & SUPPLIES	-855.00	09/20/2021
2397	AMAZON CAPITAL SERVICES, INC	HS - TECHNOLOGY SUPPLIES	-354.08	09/21/2021
2404	RUSH TRUCK CENTER	TRANS - REPAIRS, PARTS & LABOR	-1,402.62	09/21/2021
2426	WAL-MART COMMUNITY BRC	TRANS - OFFICE & MISC SUPPLIES	-206.64	10/01/2021
2433	****PERFORMANCE AUDIO	HS - YAMAHA TF-RACK DIGITAL MIXING CONSOLE	-2,000.00	10/04/2021
2434	TITAN AVL	HS - SOUND SYSTEM PARTS & LABOR	-5,000.00	10/04/2021
2440	SUPER C MART	DISTRICT - CLEANING & MISC SUPPLIES	-150.00	10/05/2021
2442	NORMAN TRANSCRIPT	DISTRICT - LEGAL NOTICE - BOARD SEAT #2	-50.00	10/05/2021

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

From: 29 May 2022 to: 29 Jun 2022

PO #	Vendor Name	General Description	Amount	Date
2445	OKLAHOMA AUTISM CTR / OU CHILD STUDY CTR	DISTRICT - REGISTRATION	-275.00	07/27/2021
2448	AMAZON CAPITAL SERVICES, INC	KID - CLASSROOM SUPPLIES	-262.82	10/11/2021
2450	AMAZON CAPITAL SERVICES, INC	CIMS - TV'S	-48.64	10/12/2021
2451	AMAZON CAPITAL SERVICES, INC	HS - CLASSROOM SUPPLIES	-5,000.00	10/12/2021
2452	AMAZON CAPITAL SERVICES, INC	HS - TECHNOLOGY SUPPLIES	-4,715.24	10/12/2021
2453	LAB RESOURCES, INC.	HS - COVID SUPPLIES	-5,000.00	10/12/2021
2456	****AMAZON.COM	HS - CLASSROOM SUPPLIES	63.78	09/16/2021
2457	AMAZON CAPITAL SERVICES, INC	DISTRICT - COUNSELING SUPPLIES	-267.69	09/16/2021
2461	B- SEW INN	HS - BABYLOCK INTREPID MACHINE SERVICE	-114.29	10/13/2021
2467	NORMAN STAMP AND SEAL	CIMS - OFFICE STAMPS	-125.00	10/18/2021
2468	****TEACHERS PAY TEACHERS	CIMS - HEALTH AND WELLNESS DIGITAL CURRICULUM	-75.00	10/18/2021
2471	****WALMART.COM	CN - 3RD MEAL SUPPLIES	-424.00	10/19/2021
2473	WAXIE SANITARY SUPPLY	CN - 3RD MEAL TRASH BAGS	112.30	10/19/2021
2474	SHANNON JOHNSON	DISTRICT - HEARING IMPAIRMENT SVCS	-525.00	10/20/2021
2477	BERNINA OF OKLAHOMA CITY	HS - MISC CLASSROOM SUPPLIES AND MAINTENANCE	-16.08	10/20/2021
2483	BEN E. KEITH CO.	CN - 3RD MEAL FOOD BLANKET	-2,692.50	10/21/2021
2494	JG CREATIVE	DISTRICT - CERTIFIED STAFF PLACARDS 21-22	-1,575.00	10/26/2021
2500	FLEET PRIDE	TRANS - REPAIRS, PARTS & LABOR	-5,000.00	10/26/2021
2501	****SAXON UNIFORM	HS - FCCLA APPAREL	12.50	10/27/2021
2502	****REMEDIA DIGITAL	CIMS - DIGITAL MATH BUNDLE	-160.00	10/28/2021
2505	CCOSA	ADMIN - REGISTRATION	-100.00	10/28/2021
2510	AMAZON CAPITAL SERVICES, INC	HUB - COPY PAPER	-1,298.00	08/24/2021
2511	****SAMS CLUB	ADMIN - COPY PAPER	-1,298.00	11/01/2021
2512	AMAZON CAPITAL SERVICES, INC	HUB - ICE MAKER	-20.80	11/02/2021
2515	AMAZON CAPITAL SERVICES, INC	CIMS - TECH ED CLASSROOM SUPPLIES	-0.11	11/02/2021
2520	ADPC	ADMIN - BUSINESS FORMS & PAY WARRANTS	-995.80	11/04/2021



NOBLE PUBLIC SCHOOL

From: 29 May 2022 to: 29 Jun 2022

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
2522	HARRISON ENERGY PARTNERS	HS - FIELDHOUSE UPGRADE & REPAIR RTU'S	-5,216.50	11/05/2021
2531	NOBLE HARDWARE	TRANS - MISC SUPPLIES & REPAIRS	-958.37	11/15/2021
2533	BEN E. KEITH CO.	KID - FOOD & PAPER GOODS BLANKET	-6,031.03	11/15/2021
2534	BEN E. KEITH CO.	HUB - FOOD & PAPER GOODS BLANKET	-5,667.11	11/15/2021
2535	BEN E. KEITH CO.	PIO - FOOD BLANKET	1,261.22	11/15/2021
2536	BEN E. KEITH CO.	CIMS - FOOD, PAPER GOODS & SPEC MATERIALS BLANKET	-13,074.39	11/15/2021
2537	BEN E. KEITH CO.	HS - FOOD, PAPER GOODS & SPEC MATERIALS BLANKET	-12,970.45	11/15/2021
2538	UPS	DISTRICT - SHIPPING FEES	-150.00	11/15/2021
2546	RUSH TRUCK CENTER	TRANS - REPAIRS, PARTS & LABOR	-706.54	11/22/2021
2551	AMAZON CAPITAL SERVICES, INC	DISTRICT - PORTABLE TESTING CENTERS ITEMS	-13,438.07	11/23/2021
2552	APPLE, INC	DISTRICT - IPADS & CASES / COVID TESTING	-569.40	11/23/2021
2554	BEST BUY BUSINESS ADVANTAGE	DISTRICT - VIRTUAL LEARNING ITEMS	-5,000.00	11/23/2021
2557	CAROLINA BIOLOGICAL SUPPLY CO.	HS - LAB SUPPLIES	-91.24	11/29/2021
2562	B & H PHOTO VIDEO	HS - VIDEO EQUIPMENT	-54.00	11/30/2021
2574	RIDDELL, INC/ ALL AMERICAN SPORTS CORP.	HS - HELMET RECONDITIONING & RECERTIFICATION	-749.16	12/02/2021
2575	RIDDELL, INC/ ALL AMERICAN SPORTS CORP.	CIMS & HS - FOOTBALL HELMETS	-2,054.29	12/02/2021
2584	OK DEPT OF CAREER TECHNOLOGY	HS- CONFERENCE REGISTRATION	-20.00	12/09/2021
2590	AMAZON CAPITAL SERVICES, INC	HUB - SCHOOL SUPPLIES	-506.05	12/13/2021
2592	BERGEN ENTERPRISES	STUDENT FOOD BLANKET	-3,563.73	12/14/2021
2593	BEN E. KEITH CO.	CN - THIRD MEAL FOOD BLANKET	-2,338.43	12/14/2021
2594	BEN E. KEITH CO.	CN - ADULT & ALA CARTE FOOD BLANKETS	-8,289.13	12/14/2021
2595	AMAZON CAPITAL SERVICES, INC	CIMS - TECH ED SUPPLIES	-42.98	12/15/2021
2601	DOUGLASS DISTRIBUTING	TRANS - LUBRICANTS	-544.16	12/21/2021



NOBLE PUBLIC SCHOOL

From: 29 May 2022 to: 29 Jun 2022

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
2612	BED BUGS UNCOVERED	DISTRICT - CLASSROOM BED BUG INSPECTIONS	-1,000.00	01/07/2022
2630	DOUGLASS DISTRIBUTING	DISTRICT - DIESEL FUEL	-4,134.26	01/26/2022
2634	WESTERN DPF FILTER CLEANING, LLC	TRANS - REPAIRS	-573.75	02/01/2022
2636	ROSS TRANSPORTATION, INC.	TRANS - BUS REPAIRS, PARTS & LABOR	43.45	07/01/2021
2638	RIDDELL, INC/ ALL AMERICAN SPORTS CORP.	DISTRICT - SECURITY SVCS.	-6,192.55	07/01/2021
2643	NOBLE CHILD NUTRITION	DISTRICT - REIMBURSEMENT - DUTY PERSONNEL ADULT MEALS	-3,065.49	07/27/2021
2644	AMAZON CAPITAL SERVICES, INC	CIMS - COMPUTER MONITOR/TV	-371.08	02/10/2022
2647	****VISTAPRINT	ADMIN - BUSINESS CARDS & PRINTING SVCS	-932.01	02/10/2022
2654	BEN E. KEITH CO.	CN - KID - MILK BOX	-409.00	02/14/2022
2655	BEN E. KEITH CO.	CN - HUB - MILK BOX	-409.00	02/14/2022
2657	FRONTLINE TECHNOLOGIES GROUP LLC	DISTRICT - ABSENCE & SUBSTITUTE MGMT / TIME & ATTENDANCE	-6,902.79	02/15/2022
2658	BEN E. KEITH CO.	CN - CIMS STUDENT FOOD BLANKET	-35.97	02/15/2022
2662	PIKEPASS CENTER	TRANS - TURNPIKE TOLL FEES	-196.15	02/16/2022
2666	DOUGLASS DISTRIBUTING	TRANS - UNLEADED FUEL	-3,326.29	02/16/2022
2671	KELLOGG & SOVEREIGN CONSULTING, LLC	DISTRICT - ERATE CAT 2	-853.83	02/17/2022
2678	BEN E. KEITH CO.	CN - SPECIAL MATERIALS AND SMALL EQUIPMENT	-23,907.84	02/21/2022
2687	VISA CARD OPERATIONS	HUB - INDEPENDENT EDUC EVAL	-1,400.00	02/21/2022
2688	SPRAYCAN CREATIVE	HS - UNIFORMS / ESPORTS PROGRAM	-4,273.91	02/22/2022
2694	BSN SPORTS, LLC	HS - COVID TENT SUPPLIES	-7,457.00	02/22/2022
2696	CONSTELLATION NEW ENERGY - GAS DIVISION, LLC	DISTRICT - NATURAL GAS SVCS	-7,931.74	02/23/2022
2697	JD MCCARTY CENTER	DISTRICT - PHYSICAL THERAPY SVCS	-387.50	02/28/2022
2699	WAXIE SANITARY SUPPLY	CN - 3RD MEAL - TRASH BAGS	250.00	02/28/2022
2700	BEN E. KEITH CO.	CN - FOOD BLANKET / 3RD MEAL KITS	-1,818.05	02/28/2022



NOBLE PUBLIC SCHOOL

From: 29 May 2022 to: 29 Jun 2022

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
2705	ROSS TRANSPORTATION, INC.	TRANS - BUS REPAIRS, PARTS & LABOR	-20,000.00	03/04/2022
2708	TRU TECHNOLOGIES	PIO - CAMERA PARTS	7.45	03/08/2022
2712	AMAZON CAPITAL SERVICES, INC	DISTRICT - CLASSROOM MATERIALS	-63.70	02/22/2022
2713	BEN E. KEITH CO.	HS - FOOD BLANKET	-67.93	03/09/2022
2714	BEN E. KEITH CO.	PIO - FOOD BLANKET	-9.44	03/09/2022
2721	INLAND TRUCK PARTS & SERVICE	TRANS - PARTS, LABOR & SERVICE	-3,000.00	03/21/2022
2722	FIRST STATE BANK	ADMIN - ACH FEES	-175.80	03/22/2022
2725	AMAZON CAPITAL SERVICES, INC	PIO - CLASSROOM SUPPLIES / SCIENCE	68.90	03/22/2022
2737	AED SUPERSTORE	HS - ADULT & PEDIATRIC ELECTRODE PADS	-304.00	03/31/2022
2740	GLOBALINDUSTRIAL.COM	DISTRICT - FLOOR CLEANERS / COVID PREVENTION	-289.33	04/01/2022
2741	NEMESIS UVC	DISTRICT - UVC BULBS & LAMPS / COVID PREVENTION	-4,000.00	04/01/2022
2749	HAMPTON INN & SUITES TULSA DOWNTOWN	HS - HOTEL ACCOMODATIONS / OK SUMMIT AUG 1-2, 2022	-503.50	04/04/2022
2757	AED SUPERSTORE	HS - ADULT & PEDIATRIC ELECTRODE PADS	-7,000.00	04/07/2022
2759	ACCENT GLASS SERVICES, LLC	DISTRICT - DOOR REPLACEMENTS - PARTS, LABOR & INSTALLATION	-50,000.00	04/08/2022
2762	O E C	DISTRICT - ELECTRICITY	-2,831.88	04/08/2022
2763	OG+E	DISTRICT - ELECTRICITY	-14,496.26	04/08/2022
2767	DOUGLASS DISTRIBUTING	TRANS - UNLEADED FUEL	-7,559.76	12/16/2021
2768	HOLT TRUCK CENTERS	TRANS - REPAIRS, PARTS & LABOR	-2,000.00	04/13/2022
2769	BEN E. KEITH CO.	CN - KID - FOOD BLANKET	-2,821.41	04/18/2022
2778	BIMBO BAKERIES USA	CN - FRESH BREAD BLANKET	-697.94	04/20/2022
2779	HILAND	CN - MILK BLANKET / SCA FUNDS	-6,767.80	04/20/2022
2780	VINYARD FRUIT & VEGETABLE CO.	CN - FRESH FRUIT & VEGGIE BLANKET / SCA FUNDS	-12,451.37	04/20/2022
2781	P - CARD / ARVEST BANK	CIMS - XFANATICAL.COM - VIRTUAL SOFTWARE	-500.00	04/25/2022
2782	AMAZON CAPITAL SERVICES, INC	TRANS - OFFICE SUPPLIES	-58.23	04/25/2022



NOBLE PUBLIC SCHOOL

From: 29 May 2022 to: 29 Jun 2022

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
2784	LAKESHORE LEARNING	KID - CLASSROOM SUPPLIES	-2,600.00	04/25/2022
2785	SCHOOL OUTFITTERS	KID - CLASSROOM SUPPLIES	-5,500.00	04/25/2022
2786	PEARSON CLINICAL ASSESSMENT	KID - TESTING MATERIALS	0.01	04/25/2022
2787	JOSTENS	HS- VALEDICTORIAN AND SALUTATORIAN STOLES	-50.00	04/26/2022
2790	NORMAN STAMP AND SEAL	HS - N CLAW EMBOSSING STAMPS	-140.00	04/26/2022
2793	IMAGE 360	HS - GRADUATION POSTERS & SUPPLIES	-173.93	04/28/2022
2795	BEN E. KEITH CO.	CN - 3RD MEAL KITS	-8,000.00	04/28/2022
2796	BEN E. KEITH CO.	CN - HUB - FOOD BLANKETS	20.59	04/28/2022
2798	BEN E. KEITH CO.	CN - CIMS - FOOD BLANKET	-824.21	04/28/2022
2799	BEN E. KEITH CO.	CN - HS - FOOD BLANKET	-1,918.91	04/28/2022
2804	FIRST LIGHT OF TULSA	HS - FIELD HOUSE LIGHTING REPLACEMENT	-900.00	04/08/2022
2808	AMAZON CAPITAL SERVICES, INC	CIMS - CLASSROOM SUPPLIES	-2.98	05/03/2022
2809	MILLS BODY SHOP	TRANS - SCHOOL VEHICLE REPAIR / INSURANCE TO REIMBURSE	-841.33	05/03/2022
2813	AMAZON CAPITAL SERVICES, INC	HUB - OFFICE SUPPLIES	-7.64	05/05/2022
2814	LOCKE SUPPLY	HS - FB STADIUM - REPLACEMENT LIGHTS W / LED	-45,512.00	05/05/2022
2816	HILLS CARPET	DISTRICT - CARPET REPLACEMENT, LABOR & INSTALLATION / COVID PROTECTIONS	-238.00	05/05/2022
2818	AMAZON CAPITAL SERVICES, INC	PIO - STEM SUPPLIES	-400.00	05/05/2022
2819	AMAZON CAPITAL SERVICES, INC	HUB - PE SUPPLIES	3.09	05/05/2022
2822	VARSITY BUS SALES	TRANS - STUDENT BUSES - NON-CDL	-25,000.00	05/05/2022
2823	DOUGLASS DISTRIBUTING	TRANS - DIESEL FUEL	-6,505.68	05/05/2022
2830	CUMMINS SOUTHERN PLAINS - OK BRANCH	TRANS - REPAIRS, PARTS & LABOR	-10,000.00	05/12/2022
2831	CCOSA	ADMIN - DISTRICT LEVEL SERVICES PROGRAM	-2,000.00	05/12/2022
2833	****CHOCTAW CONFERENCE CENTER	TRANS - HOTEL ACCOMODATIONS / OAPT CONFERENCE	-280.00	05/16/2022
2836	****GRIMCO	HS - COVID SIGNAGE	191.51	05/17/2022



NOBLE PUBLIC SCHOOL

**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

From: 29 May 2022 to: 29 Jun 2022

PO #	Vendor Name	General Description	Amount	Date
2837	STATEWIDE REFRIGERATION	CN - KID - REFRIGERATION REPAIR BLANKET	500.00	05/17/2022
2842	BEN E. KEITH CO.	CN - SUMMER FOOD SERVICE BLANKETS	6,677.16	05/24/2022
2844	****AMAZON.COM	CN - HUB - OFFICE SUPPLIES	-0.24	05/24/2022
2845	****AMAZON.COM	HS - DEWALT SHELVES	0.90	05/24/2022
2847	PIRAINO CONSULTING, INC.	KID & HUB - SMART TV SYSTEMS	-219.00	05/03/2022
2849	WAXIE SANITARY SUPPLY	DISTRICT - BATHROOM CLEANING MACHINES / COVID PREVENTION	7,906.64	05/26/2022
2855	RIVERSIDE INSIGHTS	HUB - ALTERNATIVE ASSESSMENT LEVEL 9	560.70	05/26/2022
2856	PIRAINO CONSULTING, INC.	HUB - SMART TV'S	20,863.25	05/03/2022
2863	NOBLE CHILD NUTRITION	DISTRICT - REIMB - DUTY PERSONNEL MEALS	3,423.92	02/21/2022
2876	LEONARD, TABITHA	ADMIN - REIMBURSEMENT - TRS FEES FROM STIPEND	105.00	11/15/2021
GEN FUND-FOR OPERAT TOTAL:			-588,703.00	
REPORT TOTAL:			-588,703.00	

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 23000 to PO: 23067

BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
23000	****AMAZON.COM	IT - TECHNOLOGY SUPPLIES & EQUIPMENT	5,000.00	07/01/2022
23001	A & D SUPPLY	DISTRICT - CEILING TILES	4,000.00	07/01/2022
23002	ACCENT GLASS SERVICES, LLC	DISTRICT - GLASS REPAIRS	2,500.00	07/01/2022
23003	AIRGAS USA, LLC	DISTRICT - OXYGEN RENTAL	500.00	07/01/2022
23004	ALL RIGHT HEAT & AIR	DISTRICT - HEAT & AIR - REPAIRS & SVCS.	50,000.00	07/01/2022
23005	ATWOODS	DISTRICT - EQUIPMENT & MISCELLANEOUS SUPPLIES	1,500.00	07/01/2022
23006	****AUSTIN TURF	DISTRICT - LAWNMOWER PARTS	400.00	07/01/2022
23007	BANCFIRST TRUST & INVESTMENT	BOND FUND RENTAL PAYMENT (SEMI-ANNUAL)	3,000.00	07/01/2022
23008	BOBCAT OF OKLAHOMA CITY	DISTRICT - PARTS & SUPPLIES	1,000.00	07/01/2022
23009	CITY OF NORMAN	DISTRICT - DUMPING SVCS.	325.00	07/01/2022
23010	CORRECT CONNECTIONS, LLC	DISTRICT - PLUMBING SVCS., PARTS & LABOR	10,000.00	07/01/2022
23011	CRIMSON ELECTRIC SERVICES	DISTRICT - ELECTRICAL SVCS., REPAIRS. PARTS & LABOR	15,000.00	07/01/2022
23012	CROWN LIFT TRUCKS	DISTRICT - FORKLIFT MAINTENANCE	250.00	07/01/2022
23013	COUNTRY EQUIPMENT	DISTRICT - PARTS & SUPPLIES	250.00	07/01/2022
23014	DAVE'S SMALL ENGINE	DISTRICT - LAWNMOWER REPAIRS, PARTS & LABOR	4,000.00	07/01/2022
23015	DIGI SECURITY SYSTEMS, LLC.	DISTRICT - REPAIRS, PARTS & LABOR	2,000.00	07/01/2022
23016	DON'S MOBIL LOCK SHOP, INC.	DISTRICT - LOCK REPAIRS & SUPPLIES	1,000.00	07/01/2022
23017	EMSCO ELECTRICAL SUPPLY CO.	DISTRICT - ELECTRICAL SUPPLIES	500.00	07/01/2022
23018	EXTERIOR SOLUTIONS	DISTRICT - ROOFING REPAIRS, PARTS, LABOR & INSTALLATION	50,000.00	07/01/2022
23019	FARMER'S UNION CO-OP	DISTRICT - LAWN CHEMICALS & SUPPLIES	5,000.00	07/01/2022
23020	FERGUSON ENTERPRISES, INC #215	DISTRICT - PLUMBING SVCS.	2,500.00	07/01/2022
23021	SOLOMON, FRANK	DISTRICT - MISCELLANEOUS & BUILDING SUPPLIES	2,500.00	07/01/2022
23022	GRISSOM LANDSCAPE NURSERY, LLC	DISTRICT - LANDSCAPING SVCS.	4,000.00	07/01/2022

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 23000 to PO: 23067

BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
23023	GYMCO	CIMS & HS - GYM FLOOR RESURFACING	20,000.00	07/01/2022
23024	HARRISON ENERGY PARTNERS	DISTRICT - HVAC REPAIRS, PARTS & LABOR - RTW UNITS	50,000.00	07/01/2022
23025	HARRISON ENERGY PARTNERS	HS - HVAC SERVICE & MAINTENANCE CONTRACT	28,000.00	07/01/2022
23026	HARRISON ENERGY PARTNERS	HS - THE DEN - HVAC SERVICE & MAINTENANCE CONTRACT	11,500.00	07/01/2022
23027	HOME DEPOT CREDIT SERVICES	DISTRICT - BUILDING MATERIALS & SUPPLIES	10,000.00	07/01/2022
23028	KRAN CO ROOFING	DISTRICT - ROOFING REPAIRS, PARTS, LABOR & INSTALLATION	100,000.00	07/01/2022
23029	LOCKE SUPPLY	DISTRICT - PLUMBING SUPPLIES	5,000.00	07/01/2022
23030	LOWE'S	DISTRICT - BUILDING MATERIALS & SUPPLIES	1,500.00	07/01/2022
23031	MADAKAI TREE SERVICE	DISTRICT - TREE MAINTENANCE	5,000.00	07/01/2022
23032	NOBLE HARDWARE	DISTRICT - MISCELLANEOUS SUPPLIES	12,000.00	07/01/2022
23033	NOBLE LIQUID PROPANE	DISTRICT - LIQUID PROPANE	90.00	07/01/2022
23034	OKLAHOMA STEEL BUILDERS	DISTRICT - SITE IMPROVEMENTS - INSTALLATION, PARTS & LABOR	50,000.00	07/01/2022
23035	O'REILLY AUTOMOTIVE, INC.	DISTRICT - PARTS & SUPPLIES	1,500.00	07/01/2022
23036	OCT EQUIPMENT, LLC	DISTRICT - PARTS & SUPPLIES	500.00	07/01/2022
23037	P & K EQUIPMENT	DISTRICT - REPAIRS, PARTS & LABOR	5,000.00	07/01/2022
23038	P & L FIRE PROTECTION	DISTRICT - INSPECTIONS	3,000.00	07/01/2022
23039	PRECISION TESTING LABORATORIES	DISTRICT - AHERA INSPECTION	1,500.00	07/01/2022
23040	PRO POWER EQUIPMENT	DISTRICT - LAWNMOWER PARTS & SUPPLIES	600.00	07/01/2022
23041	ROD'S PEST CONTROL	DISTRICT - PEST CONTROL SVCS.	1,100.00	07/01/2022
23042	SHERWIN WILLIAMS	DISTRICT - PAINT & SUPPLIES	5,000.00	07/01/2022
23043	SLAUGHTERVILLE TIRE SHOP	DISTRICT - TIRES & REPAIRS	300.00	07/01/2022
23044	STATEWIDE FIRE & CONSULTING	DISTRICT - ALARMS & INTERCOMS - REPAIRS, PARTS & LABOR	5,000.00	07/01/2022

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 23000 to PO: 23067

BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
23045	PATRIOT ROOFING	DISTRICT - ROOFING REPAIRS	50,000.00	07/01/2022
23046	HILLS CARPET	DISTRICT - CARPET INSTALLATION	20,000.00	07/01/2022
23047	BRANDTS - ACE HARDWARE	DISTRICT - LAWNMOWERS. PARTS & SUPPLIES	250.00	07/01/2022
23048	LIBERTY FLAGS, INC	HS - CAMPUS FLAGS	2,500.00	07/01/2022
23049	ICEMAN MECHANICAL	DISTRICT - REPAIRS - NON- KITCHEN	10,000.00	07/01/2022
23050	TUFF FIRE & SAFETY, INC.	DISTRICT - FIRE EXTINGUISHERS & FIRE HOOD SUPPRESSION SYSTEMS - INSPECTIONS & REPAIR SVCS.	5,000.00	07/01/2022
23051	VOSS LIGHTING	DISTRICT - LIGHTING SUPPLIES	5,000.00	07/01/2022
23052	WILLIS & 3 COATINGS	DISTRICT - PAINTING SVCS.	20,000.00	07/01/2022
23053	WINSUPPLY OF OKLAHOMA CITY	DISTRICT - PLUMBING SUPPLIES	2,200.00	07/01/2022
23054	TREATS SOLUTIONS	DISTRICT - CUSTODIAL SUPPLIES	10,000.00	07/01/2022
23055	FERGUSON ENTERPRISES, INC #215	DISTRICT - PLUMBING PARTS & SUPPLIES	7,000.00	07/01/2022
23056	CROSSLAND'S RENT-ALL & SALES CO.	DISTRICT - EQUIPMENT RENTAL	2,000.00	07/01/2022
23057	MUSGRAVE ELECTRIC, LLC	DISTRICT - ELECTRICAL SVCS.	10,000.00	07/01/2022
23058	STREETS, LLC	DISTRICT - HVAC MAINTENANCE & REPAIRS, PARTS & LABOR	3,000.00	07/01/2022
23059	UNITED RENTALS (NORTH AMERICA), INC	DISTRICT - EQUIPMENT RENTAL	1,000.00	07/01/2022
23060	ECKROAT SEED COMPANY	CIMS & HS - RYE GRASS / SOFTBALL & BASEBALL FIELDS	1,000.00	07/01/2022
23061	ELITE CONSTRUCTION SERVICES	DISTRICT - CONSTRUCTION SVCS & REPAIRS	50,000.00	07/01/2022
23062	SIMONIZE SPORTS FIELD SERVICES, LLC	CIMS & HS - SOFTBALL & BASEBALL FIELD MAINTENANCE	25,000.00	07/01/2022
23063	SUN CONSTRUCTION	DISTRICT - CONSTRUCTION SVCS. & REPAIRS	50,000.00	07/01/2022
23064	CRIMSON ELECTRIC SERVICES	HS - FB STADIUM - LED LIGHTS INSTALLATION	23,000.00	07/01/2022
23065	HILLS CARPET	KID & PIO - RESTROOM FLOOR REPLACEMENT	24,000.00	07/01/2022



NOBLE PUBLIC SCHOOL

Encumbrance For Board Approval

From PO: 23000 to PO: 23067

BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
23066	JOHNSONS AUTOMOTIVE	DISTRICT - VEHICLE REPAIRS	5,000.00	07/01/2022
23067	OVERHEAD DOOR OF OKC	HS - GARAGE DOOR REPAIRS, PARTS & LABOR	15,000.00	07/01/2022
Current Encumbered			822,765.00	



NOBLE PUBLIC SCHOOL

Encumbrance For Board Approval

From PO: 3000 to PO: 3193

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
3000	****AMAZON.COM	ADMIN - OFFICE & MISC SUPPLIES	1,000.00	07/01/2022
3001	A T & T	DISTRICT - PHONE CHARGES	25,000.00	07/01/2022
3002	A T & T - MOBILITY	DISTRICT - MOBILITY & HOT SPOT PHONE CHARGES	25,000.00	07/01/2022
3003	A T & T- INTERNET	DISTRICT - INTERNET SVCS	2,000.00	07/01/2022
3004	A T & T - WAN	DISTRICT - (WAN) WIDE AREA NETWORK SVCS.	2,000.00	07/01/2022
3005	CONSTELLATION NEW ENERGY - GAS DIVISION, LLC	DISTRICT - NATURAL GAS	50,000.00	07/01/2022
3006	NOBLE UTILITIES AUTHORITY	DISTRICT - WATER, SEWER, & TRASH SVCS.	83,000.00	07/01/2022
3007	OG+E	DISTRICT - ELECTRICITY	60,000.00	07/01/2022
3008	O.N.G.	DISTRICT - NATURAL GAS	33,000.00	07/01/2022
3009	O E C	DISTRICT - ELECTRICITY	250,000.00	07/01/2022
3010	ADPC	TRENDS SOFTWARE - LICENSE & SUPPORT (1 YR)	8,280.00	07/01/2022
3011	ADPC	DISTRICT - BUSINESS FORMS - PAY WARRANTS & W-2'S	1,500.00	07/01/2022
3012	AMAZON CAPITAL SERVICES, INC	DISTRICT - AMAZON PRIME MEMBERSHIP FEE	700.00	07/01/2022
3013	****AMAZON.COM	ADMIN - OFFICE SUPPLIES & EQUIPMENT	4,000.00	07/01/2022
3014	****APPLE, INC	ADMIN - ICLOUD STORAGE	36.00	07/01/2022
3015	ARBITRAGE COMPLIANCE SPECIALIST, INC.	DISTRICT - ARBITRAGE REBATE CALCULATION FOR BOND ISSUE / 2017 LEASE - REVENUE BONDS	1,950.00	07/01/2022
3016	CCOSA	ADMIN - CONFERENCE / WORKSHOP REGISTRATIONS	2,000.00	07/01/2022
3017	CCOSA	ADMIN - MCREL TLE RE-CERTIFICATION	600.00	07/01/2022
3018	CLIA LABORATORY PROGRAM	DISTRICT - ONLINE MEDICAL RESOURCE	200.00	07/01/2022
3019	CNA SURETY DIRECT BILL	DISHONESTY BOND	350.00	07/01/2022
3020	CPI	ADMIN - NON-VIOLENT CRISIS INTERVENTION PROG MEMBERSHIP (1 YR)	150.00	07/01/2022
3021	DE LAGE LANDEN PUBLIC FINANCE	DISTRICT - COPIER LEASE	30,000.00	07/01/2022

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 3000 to PO: 3193

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
3022	ESGI, LLC	KID - READING & MATH TESTING SOFTWARE / IN RESPONSE TO COVID	4,480.00	07/01/2022
3023	FIRST STATE BANK	DISTRICT - ACH FEES	2,000.00	07/01/2022
3024	FRONTLINE TECHNOLOGIES GROUP LLC	DISTRICT - APPLICANT TRACKING & FRONTLINE CENTRAL (UNLIMITED)	12,000.00	07/01/2022
3025	GLOBAL COMPLIANCE NETWORK, INC.	DISTRICT - PROFESSIONAL DEVELOPMENT TRAINING	700.00	07/01/2022
3026	HILLS CARPET	DISTRICT - CARPET INSTALLATION & LABOR	10,762.10	07/01/2022
3027	INTERQUEST DETECTION CANINES (OKLAHOMA)	DISTRICT - DRUG DOG SVCS.	3,000.00	07/01/2022
3028	NORMAN STAMP AND SEAL	DISTRICT - ENGRAVING SVCS.	200.00	07/01/2022
3029	OSAG	DISTRICT - WORKERS COMP INSURANCE	70,655.00	07/01/2022
3030	POSTMASTER	DISTRICT - POST OFFICE BOX RENT	725.00	07/01/2022
3031	OKLAHOMA ASBO	DISTRICT - MEMBERSHIP DUES	825.00	07/01/2022
3032	OKLAHOMA ASBO	DISTRICT - CONFERENCE / WORKSHOP REGISTRATIONS	1,000.00	07/01/2022
3033	OKLAHOMA EMPLOYMENT SECURITY COMMISSION	DISTRICT - UNEMPLOYMENT PAYMENTS	8,000.00	07/01/2022
3034	NORMAN REGIONAL HEALTH SYSTEM	HS - ATHLETIC TRAINING SVCS.	15,000.00	07/01/2022
3035	OLD REPUBLIC SURETY GROUP	ADMIN - ENCUMBRANCE CLERK'S BOND	2,850.00	07/01/2022
3036	OSSBA, INC	DISTRICT - MEMBERSHIP DUES	3,780.00	07/01/2022
3037	OSSBA, INC	DISTRICT - ASSEMBLE MEMBERSHIP	1,500.00	07/01/2022
3038	OSSBA, INC	DISTRICT - CONFERENCE / WORKSHOP REGISTRATIONS	2,000.00	07/01/2022
3039	OSSBA, INC	DISTRICT - POLICY MAINTENANCE SERVICE SUBSCRIPTION	1,000.00	07/01/2022
3040	OSSBA, INC	DISTRICT - OPSUCA - UNEMPLOYMENT MGMT FEE	2,500.00	07/01/2022
3041	PITNEY BOWES INC.	DISTRICT - POSTAGE & SUPPLIES	5,500.00	07/01/2022
3042	OKLAHOMA COPIER SOLUTIONS, LLC	DISTRICT - COPIER OVERAGES	28,800.00	07/01/2022
3043	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	DISTRICT - POSTAGE METER	3,500.00	07/01/2022

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 3000 to PO: 3193

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
3044	UMB BANK, N.A.	DISTRICT - BOND PAYING AGENTS	1,200.00	07/01/2022
3045	UPS	DISTRICT - SHIPPING SVCS.	250.00	07/01/2022
3046	VERNON FLORENCE CONSULTING INC	ADMIN - FINANCIAL CONSULTING NEWSLETTER	120.00	07/01/2022
3047	VIRGIN LAW FIRM	DISTRICT - PROFESSIONAL & LEGAL SVCS.	9,500.00	07/01/2022
3048	SOLOMON, FRANK	DISTRICT - SCHOOL / CLASSROOM SUPPLIES, EQUIPMENT, PPE - REIMBURSEMENT	5,500.00	07/01/2022
3049	WAL-MART COMMUNITY BRC	DISTRICT - CLEANING & MISCELLANEOUS SUPPLIES	250.00	07/01/2022
3050	SAM'S CLUB DIRECT	DISTRICT - MEMBERSHIP FEE	300.00	07/01/2022
3051	STEVE OWENS INSURANCE GROUP	ADMIN - SURETY BOND	350.00	07/01/2022
3052	TREATS SOLUTIONS	DISTRICT - CLEANING SUPPLIES	10,000.00	07/01/2022
3053	JD MCCARTY CENTER	DISTRICT - PHYSICAL THERAPY & ESY SVCS.	5,000.00	07/01/2022
3054	KIM BLANTON	DISTRICT - OT SVCS.	45,000.00	07/01/2022
3055	NIKKI KECK	DISTRICT - VISION IMPAIRMENT SVCS.	1,250.00	07/01/2022
3056	CPI	DISTRICT - MEMBERSHIP & RECERTIFICATION FEES	600.00	07/01/2022
3057	JESSICA HAND	DISTRICT - SPEECH THERAPY SVCS	75,000.00	07/01/2022
3058	HOOPER PRINTING	ADMIN - PRINTING SVCS.	1,000.00	07/01/2022
3059	ABSOLUTE DATA SHREDDING	DISTRICT - DATA SHREDDING SVCS.	1,000.00	07/01/2022
3060	CLEVELAND COUNTY TREASURER	DISTRICT - VISUAL INSPECTION	35,000.00	07/01/2022
3061	SHANNON JOHNSON	DISTRICT - HEARING IMPAIRMENT SVCS.	300.00	07/01/2022
3062	WAXIE SANITARY SUPPLY	DISTRICT - CLEANING SUPPLIES	50,000.00	07/01/2022
3063	NORMAN TRANSCRIPT	DISTRICT - LEGAL AD	200.00	07/01/2022
3064	NOBLE CHILD NUTRITION	DISTRICT - REIMBURSEMENT - DUTY PERSONNEL ADULT MEALS	6,000.00	07/01/2022
3065	KERRY JOHN PATTEN, C.P.A.	DISTRICT - AUDITING SVCS.	12,000.00	07/01/2022



NOBLE PUBLIC SCHOOL

Encumbrance For Board Approval

From PO: 3000 to PO: 3193

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
3066	DISCOUNT SCHOOL SUPPLY	KID - CLASSROOM SUPPLIES & FURNITURE	1,300.00	07/01/2022
3067	LAKESHORE LEARNING	KID - CLASSROOM SUPPLIES, FURNITURE, & TEACHING MATERIALS	2,450.00	07/01/2022
3068	LEARNING RESOURCES	KID - CLASSROOM SUPPLIES	520.00	07/01/2022
3069	SCHOOL OUTFITTERS	KID - CLASSROOM FURNITURE	3,000.00	07/01/2022
3070	OK DEPT OF CAREER TECHNOLOGY	CIMS - NEW TEACHER ACADEMY REGISTRATION	85.00	07/01/2022
3071	OKACTE	HS - OKLAHOMA SUMMER SUMMIT REGISTRATION	90.00	07/01/2022
3072	OKACTE	HS - OKLAHOMA SUMMER SUMMIT REGISTRATION	125.00	07/01/2022
3073	OKACTE	HS - OKLAHOMA SUMMER SUMMIT REGISTRATION	75.00	07/01/2022
3074	OWEN, EDWINA D	HS - PER DIEM	72.00	07/01/2022
3075	OWEN, EDWINA D	HS - OKLAHOMA SUMMER SUMMIT REGISTRATION	90.00	07/01/2022
3076	****HAMPTON INN	HS - HOTEL ACCOMODATIONS - OKLAHOMA SUMMER SUMMIT - AUGUST 1-2, 2022	518.50	07/01/2022
3077	PERFORMANCE AUTO WASH, LLC	TRANS - BUS WASH TOKENS	300.00	07/01/2022
3078	ATWOODS	TRANS - UNIFORMS	500.00	07/01/2022
3079	CHICKASAW PERSONAL COMMUNICATIONS	TRANS - COMMUNICATION SVCS / RADIOS	2,000.00	07/01/2022
3080	SOLOMON, FRANK	TRANS - MISCELLANEOUS SUPPLIES - REIMBURSEMENT	1,500.00	07/01/2022
3081	DOUGLASS DISTRIBUTING	TRANS - DIESEL FUEL	150,000.00	07/01/2022
3082	DOUGLASS DISTRIBUTING	TRANS - UNLEADED FUEL	100,000.00	07/01/2022
3083	DOUGLASS DISTRIBUTING	TRANS - LUBRICANTS	3,000.00	07/01/2022
3084	FLEET PRIDE	TRANS - REPAIRS, PARTS & LABOR	5,000.00	07/01/2022
3085	IMAGE 360	TRANS - DECALS	500.00	07/01/2022
3086	NAPA AUTO & TRUCK PARTS	TRANS - PARTS & SUPPLIES	20,000.00	07/01/2022
3087	CUMMINS SOUTHERN PLAINS - OK BRANCH	TRANS - REPAIRS, PARTS & LABOR	5,000.00	07/01/2022
3088	NOBLE HARDWARE	TRANS - MISCELLANEOUS SUPPLIES	1,000.00	07/01/2022
3089	OKLAHOMA CORPORATION COMMISSION	TRANS - FUEL TANK REGISTRATION FEE	25.00	07/01/2022

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 3000 to PO: 3193

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
3090	O'REILLY AUTOMOTIVE, INC.	TRANS - PARTS & SUPPLIES	5,000.00	07/01/2022
3091	NATHAN'S AUTOMOTIVE, INC.	TRANS - FUEL CHARGES / SCHOOL VEHICLES	10,000.00	07/01/2022
3092	PIKEPASS CENTER	TRANS - TURNPIKE TOLLS	1,000.00	07/01/2022
3093	****AMAZON.COM	TRANS - OFFICE SUPPLIES	500.00	07/01/2022
3094	RUSH TRUCK CENTER	TRANS - REPAIRS, PARTS & LABOR	20,000.00	07/01/2022
3095	CLASSEN URGENT CARE	TRANS - DRIVER PHYSICALS	1,500.00	07/01/2022
3096	QUALITY TOWING	TRANS - TOWING SVCS.	2,500.00	07/01/2022
3097	ROSS TRANSPORTATION, INC.	TRANS - REPAIR SVCS., PARTS & LABOR	50,000.00	07/01/2022
3098	HOLT TRUCK CENTERS	TRANS - REPAIR SVCS., PARTS & LABOR	2,000.00	07/01/2022
3099	MALOY VINYL	TRANS - BUS SEAT REPAIRS	3,500.00	07/01/2022
3100	BINSWANGER GLASS	TRANS - REPAIRS, PARTS & LABOR	1,000.00	07/01/2022
3101	BUCK'S WHEEL AND EQUIPMENT CO.	TRANS - REPAIRS, PARTS & LABOR	500.00	07/01/2022
3102	CHEMSEARCH	TRANS - CLEANING SUPPLIES	1,500.00	07/01/2022
3103	FLINT HILLS ENVIROMENTAL	TRANS - DISPOSABLE SVCS.	1,000.00	07/01/2022
3104	LAWSON PRODUCTS, INC.	TRANS - CLEANING SUPPLIES	1,000.00	07/01/2022
3105	LANDERS CHEVROLET	TRANS - REPAIRS, PARTS & LABOR	500.00	07/01/2022
3106	MIDWEST BUS SALES, INC.	TRANS - REPAIRS, PARTS & LABOR	2,500.00	07/01/2022
3107	WESTERN DPF FILTER CLEANING, LLC	TRANS - REPAIRS	1,000.00	07/01/2022
3108	HEARTLAND PAYMENT SYSTEMS	CN - SOFTWARE TECH & WARRANTY LICENSE	4,625.00	07/01/2022
3109	OKLAHOMA STATE DEPT. OF HEALTH	CN - FOOD SERVICE LICENSES	750.00	07/01/2022
3110	YANDELL, GLENDA	CN - KID - START-UP CASH / CHANGE	25.00	07/01/2022
3111	COATS, CHERYL	CN - HUB - START-UP CASH / CHANGE	25.00	07/01/2022
3112	MATA, DEANA	CN - PIO - START-UP CASH / CHANGE	25.00	07/01/2022
3113	POWELL, TRACY J	CN - CIMS - START-UP CASH / CHANGE	250.00	07/01/2022



NOBLE PUBLIC SCHOOL

Encumbrance For Board Approval

From PO: 3000 to PO: 3193

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
3114	MCMILLIAN, DENISE	CN - HS - START-UP CASH / CHANGE	300.00	07/01/2022
3115	BEN E. KEITH CO.	CN - SUMMER FOOD BLANKET	12,000.00	07/01/2022
3116	FLOWERS BAKING CO. OF DENTON	CN - SUMMER BREAD BLANKET	500.00	07/01/2022
3117	HAGAR RESTAURANT SERVICE	CN - MAINTENANCE & REPAIRS	6,500.00	07/01/2022
3118	ROD'S PEST CONTROL	CN - PEST CONTROL BLANKET	2,016.00	07/01/2022
3119	STATEWIDE LLC	CN - REPAIR / MAINTENANCE BLANKET	11,000.00	07/01/2022
3120	BEN E. KEITH CO.	CN - KID - FOOD & SUPPLIES BLANKET	43,500.00	07/01/2022
3121	BEN E. KEITH CO.	CN - PIO - FOOD & SUPPLIES BLANKET	43,500.00	07/01/2022
3122	BEN E. KEITH CO.	CN - HUB - FOOD & SUPPLIES BLANKET	45,500.00	07/01/2022
3123	BEN E. KEITH CO.	CN - HS - FOOD & SUPPLIES BLANKET	47,000.00	07/01/2022
3124	NOBLE TAG AGENCY	TRANS - VEHICLE TAGS & TITLES	300.00	07/01/2022
3125	FOLLETT SCHOOL SOLUTIONS, INC.	DISTRICT - DESTINY LIBRARY LICENSE RENEWAL (1 YR)	4,090.20	07/01/2022
3126	INSTRUCTURE	IT - SIF AGENT FOR FOLLETT DESTINY AND KIMONO STANDARD SUPPORT SUBSCRIPTIONS (1 YR)	3,318.12	07/01/2022
3127	POWERSCHOOL GROUP, LLC	DISTRICT -TLE SUBSCRIPTION & POWERSCHOOL SUPPORT	25,829.23	07/01/2022
3128	****SYMBALOO	DISTRICT - SOFTWARE	150.00	07/01/2022
3129	APPTEGY, INC.	DISTRICT - NEW WEBSITE DEVELOPMENT	12,921.00	07/01/2022
3130	CELL PHONE FIX	DISTRICT - CHROMEBOOK REPAIRS	5,000.00	07/01/2022
3131	US INTERNET	IT - SPAM FILTER RENEWAL (1 YR)	1,891.25	07/01/2022
3132	****SECURE BY DESIGN, INC.	IT - NINITE PRO RENEWAL (1 YR)	600.00	07/01/2022
3133	TOTAL RECALL, INC.	IT - ACCOUNT ABILITY RENEWAL (1 YR)	2,691.00	07/01/2022
3134	****MOBILE LINK	DISTRICT - MOBIL LINK GENERATOR	150.00	07/01/2022
3135	****WILD WEST DOMAINS, LLC	DISTRICT - IT - SSL CERTIFICATES	2,000.00	07/01/2022

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 3000 to PO: 3193

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
3136	****AMAZON.COM	DISTRICT - TECHNOLOGY EQUIPMENT & SUPPLIES	25,000.00	07/01/2022
3137	****AMAZON.COM	DISTRICT - TECHNOLOGY SUPPLIES	10,000.00	07/01/2022
3138	****GOOGLE	ADMIN - GOOGLE API	100.00	07/01/2022
3139	****BATTERY SHARKS	IT - UPS BATTERIES	1,500.00	07/01/2022
3140	SHI INTERNATIONAL CORP.	DISTRICT - MICROSOFT AGREEMENT (1 YR)	8,500.00	07/01/2022
3141	CHICKASAW TELECOM, INC.	DISTRICT - REVOLUTION SOFTWARE LICENSE	1,900.00	07/01/2022
3142	****BACKBLAZE	DISTRICT - OFFSITE CLOUD STORAGE	1,500.00	07/01/2022
3143	FRONTLINE TECHNOLOGIES GROUP LLC	DISTRICT - ABSENCE & SUBSTITUTE MGMT / TIME & ATTENDANCE	18,403.49	07/01/2022
3144	KELLOGG & SOVEREIGN CONSULTING, LLC	DISTRICT - ERATE CAT SVCS	9,460.00	07/01/2022
3145	****VISTAPRINT	ADMIN - BUSINESS CARDS & PRINTING SVCS	1,000.00	07/01/2022
3146	ENERGYCAP, INC	DISTRICT - ENERGY MGMT SOFTWARE & MAINTENANCE RENEWAL	2,000.00	07/01/2022
3147	PCG	ADMIN - PCG REIMBURSEMENT BILLING SVCS.	3,000.00	07/01/2022
3148	OKLAHOMA HEALTH CARE AUTHORITY	ADMIN - OHCA BILLING / STATE SHARE OF MEDICAID - QTRLY BILLING	3,000.00	07/01/2022
3149	T & W TIRE	TRANS - TIRES / BUS FLEET	15,000.00	07/01/2022
3150	NORMAN TRANSCRIPT	DISTRICT - ADVERTISING / LEGAL NOTICES	600.00	07/01/2022
3151	****IDEMIA - OSBI	ADMIN - BACKGROUND CHECKS	500.00	07/01/2022
3152	VALLEY PROTEINS, INC.	CN - CLEANING SVCS. / GREASE TRAP	1,980.00	07/01/2022
3153	WAL-MART COMMUNITY BRC	CN - FOOD & SUPPLY BLANKET	1,250.00	07/01/2022
3154	ASPIREDU, INC	HS - REMEDIATION SOFTWARE	5,200.00	07/01/2022
3155	CIDI LABS	HS - REMEDIATION SOFTWARE	4,100.00	07/01/2022
3156	INSTRUCTURE	HS - CANVAS CLOUD SUBSCRIPTION	11,865.00	07/01/2022
3157	KAMI	CIMS & HS - REMEDITION SOFTWARE	3,000.00	07/01/2022

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 3000 to PO: 3193

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
3158	SEESAW LEARNING, INC.	KID & HUB - REMEDIATION SOFTWARE LICENSES	3,723.00	07/01/2022
3159	HUDL	HS - HUDL SUBSCRIPTION (1 YR)	13,000.00	07/01/2022
3160	****AMAZON.COM	IT - TECHNOLOGY SUPPLIES & EQUIPMENT	5,000.00	07/01/2022
3161	****XFANATICAL	IT - SAFE DOC LICENSES FOR GOOGLE	110.00	07/01/2022
3162	HILAND	CN - SUMMER MILK BLANKET	5,000.00	07/01/2022
3163	QUILL CORPORATION	CN - OFFICE SUPPLY BLANKET	3,500.00	07/01/2022
3164	OSWALT RESTAURANT SUPPLY	CN - CIMS & HS - REPLACEMENT PARTS & EQUIPMENT	1,700.00	07/01/2022
3165	HARRISON ENERGY PARTNERS	CN - FOOD & GENERAL SUPPLY BLANKET	1,250.00	07/01/2022
3166	VINYARD FRUIT & VEGETABLE CO.	CN - SUMMER FRESH FRUIT & VEGGIE BLANKET	1,000.00	07/01/2022
3167	CHICKASAW TELECOM, INC.	DISTRICT - PHONE SUPPORT BLOCK TIME	3,500.00	07/01/2022
3168	SUPER C MART	CN - SUMMER FOOD BLANKET	150.00	07/01/2022
3169	AMPLIFIED IT LLC	IT - GOOGLE SUPPORT BLOCK TIME	3,000.00	07/01/2022
3170	****CLEVERBRIDGE	IT- LANDSWEEPER	6,000.00	07/01/2022
3171	RISE VISION	HS - DISPLAY LICENSES / ELECTRONIC GRADUATION PANELS/ HS COMMONS LOBBY (1 YR)	1,000.00	07/01/2022
3172	****AMAZON.COM	DISTRICT - TEACHING SUPPLIES	25,000.00	07/01/2022
3173	VIDEO REALITY	HS - AMP REPAIRS, PARTS & LABOR	2,000.00	07/01/2022
3174	BEN E. KEITH CO.	CN - HUB - FOOD & SUPPLY BLANKET	43,500.00	07/01/2022
3175	WAL-MART COMMUNITY BRC	DISTRICT - MISCELLANEOUS SUPPLIES	500.00	07/01/2022
3176	NETWORK SOLUTIONS	IT - PUBLIC DOMAIN NAME SVCS	20.00	07/01/2022
3177	SUPER C MART	DISTRICT - CLEANING SUPPLIES	250.00	07/01/2022
3178	DON EVANS WINDOW TINTING	CIMS - WINDOW TINTING / SAFETY & SECURITY FOR ENTRY WINDOWS	5,000.00	07/01/2022

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 3000 to PO: 3193

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
3179	PROFESSIONAL OKLAHOMA EDUCATORS	DISTRICT - PROFESSIONAL DEVELOPMENT / CERTIFIED STAFF	1,000.00	07/01/2022
3180	****AMAZON.COM	DISTRICT - PROFESSIONAL DEVELOPMENT BOOKS / NEW TEACHERS	400.00	07/01/2022
3181	ALPHA PLUS SYSTEMS, INC.	KID - ALPHA PLUS MATH	800.00	07/01/2022
3182	O E C	DISTRICT - INTERNET	3,700.00	07/01/2022
3183	CCOSA	DISTRICT - DISTRICT LEVEL SVCS PROGRAM	2,000.00	07/01/2022
3184	OSIG	DISTRICT - INSURANCE	414,080.00	07/01/2022
3185	NOBLE FAMILY HEALTHCARE CLINIC	TRANS - DRIVER PHYSICALS	750.00	07/01/2022
3186	ADT COMMERCIAL LLC	DISTRICT - SECURITY ALARM MONITORING SVCS.	2,000.00	07/01/2022
3187	SAM'S CLUB DIRECT	DISTRICT - COPY PAPER	23,970.00	07/01/2022
3188	B & H PHOTO VIDEO	HUB - STUDIO HEADSETS & CABLES	130.00	07/01/2022
3189	ALL RIGHT HEAT & AIR	DISTRICT - HVAC UNIT REPLACEMENTS	150,000.00	07/01/2022
3190	QUESTIVITY, INC	DISTRICT - ERATE NETWORK EQUIPMENT	5,090.71	07/01/2022
3191	UNITED SYSTEMS, INC.	DISTRICT - ERATE NETWORK EQUIPMENT	20,626.93	07/01/2022
3192	TRU TECHNOLOGIES	HS - K-20 TV INSTALLATION	11,700.00	07/01/2022
3193	FORD, TERRY	ADMIN - SRO CONSULTANT AND TRAINING SVCS.	5,000.00	07/01/2022
Current Encumbered			2,594,279.53	



NOBLE PUBLIC SCHOOL

Encumbrance For Board Approval

From PO: 36000 to PO: 36001

LEA ASSIGNED

PO #	Vendor Name	General Description	Amount	Date
36000	OKLAHOMA ATTORNEY GENERAL	DISTRICT - AG BOND EXAMINATION FEE	1,000.00	07/01/2022
36001	STEPHEN H. MCDONALD & ASSOCIATES, INC.	DISTRICT - BOND FINANCIAL ADVISOR SVCS	34,000.00	07/01/2022
Current Encumbered			35,000.00	

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 71581 to PO: 99999

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
71581	BARNETT, KENDRA L	PAYROLL ENCUMBRANCE	2,092.62	06/14/2022
71582	MOSER, VICKI	PAYROLL ENCUMBRANCE	2,114.41	06/21/2022
71583	JESSUP, STEPHANIE	PAYROLL ENCUMBRANCE	2,092.62	06/21/2022
71584	STEPHENS, MEGHANN	PAYROLL ENCUMBRANCE	1,057.21	06/21/2022
71585	RONSPIEZ, JORDAN	PAYROLL ENCUMBRANCE	2,092.62	06/21/2022
71586	SHORTES, TIMOTHY	PAYROLL ENCUMBRANCE	2,092.62	06/21/2022
71587	KRIEGER, AUSTIN M	PAYROLL ENCUMBRANCE	2,397.78	06/21/2022
71588	CARLSON, JAMIE	PAYROLL ENCUMBRANCE	1,111.70	06/21/2022
71589	JENNINGS, APRIL	PAYROLL ENCUMBRANCE	1,235.22	06/21/2022
71590	OLIPHANT, MELISSA	PAYROLL ENCUMBRANCE	1,098.03	06/21/2022
71591	HOWE, CYNTHIA	PAYROLL ENCUMBRANCE	915.02	06/21/2022
71592	CLARK, DARYL	PAYROLL ENCUMBRANCE	1,013.91	06/21/2022
71593	WALKUP, DONNITA	PAYROLL ENCUMBRANCE	1,399.91	06/21/2022
71594	HOLLAND, SUSAN	PAYROLL ENCUMBRANCE	550.69	06/21/2022
71595	MILLER, PATRICIA	PAYROLL ENCUMBRANCE	480.39	06/21/2022
71596	BASS, TERESA	PAYROLL ENCUMBRANCE	1,326.24	06/20/2022
71597	MCMILLIAN, DENISE	PAYROLL ENCUMBRANCE	1,194.92	06/21/2022
71598	HUGHES, SHERREEA	PAYROLL ENCUMBRANCE	860.97	06/21/2022
71599	MCELHANEY, TAMRA	PAYROLL ENCUMBRANCE	510.21	06/21/2022
71600	BEAR, JOHNSON	PAYROLL ENCUMBRANCE	754.90	06/21/2022
71601	MAGUIRE, HEATHER	PAYROLL ENCUMBRANCE	621.81	06/21/2022
71602	BRAY, SARAH	PAYROLL ENCUMBRANCE	169.29	06/21/2022
71603	SANDERS, CHERYL	PAYROLL ENCUMBRANCE	155.02	06/21/2022
71604	YANDELL, GLENDA	PAYROLL ENCUMBRANCE	1,011.91	06/21/2022
71605	BURNS, APRIL	PAYROLL ENCUMBRANCE	777.77	06/21/2022
71606	SAMPLES, FELICIA	PAYROLL ENCUMBRANCE	605.88	06/21/2022
71607	WILLIAMS, ZACHERY	PAYROLL ENCUMBRANCE	1,259.66	06/21/2022
71608	MATA, DEANA	PAYROLL ENCUMBRANCE	329.41	06/21/2022
71609	MEARS, REBECCA	PAYROLL ENCUMBRANCE	404.07	06/21/2022
71610	THORNHILL, CYNTHIA D	PAYROLL ENCUMBRANCE	329.41	06/21/2022
71611	POWELL, TRACY J	PAYROLL ENCUMBRANCE	329.41	06/21/2022
71612	PEREZ, HEATHER	PAYROLL ENCUMBRANCE	382.65	06/21/2022

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 71581 to PO: 99999

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
71613	DEETER, THERESA	PAYROLL ENCUMBRANCE	382.65	06/21/2022
71614	OFSTHUN, MICHELLE	PAYROLL ENCUMBRANCE	786.57	06/21/2022
71615	MCGOVAN, SIERRA	PAYROLL ENCUMBRANCE	286.99	06/21/2022
71616	BARNES, DONNA	PAYROLL ENCUMBRANCE	595.23	06/21/2022
71617	COATS, CHERYL	PAYROLL ENCUMBRANCE	988.52	06/21/2022
71618	CARSON, TERRIE	PAYROLL ENCUMBRANCE	3,138.90	06/21/2022
71619	SHELTON, SUZANNE M	PAYROLL ENCUMBRANCE	3,138.90	06/21/2022
71620	MURNAN, DANA	PAYROLL ENCUMBRANCE	988.17	06/21/2022
71621	RUDELLE, ASHLEY	PAYROLL ENCUMBRANCE	1,317.58	06/21/2022
71622	DRESSLER, DOMINEQUE	PAYROLL ENCUMBRANCE	2,189.60	06/21/2022
71623	WORD, MARCI	PAYROLL ENCUMBRANCE	3,138.90	06/21/2022
71624	LEVERETT, COLLEEN	PAYROLL ENCUMBRANCE	2,615.76	06/21/2022
71625	BREWER, JULIE	PAYROLL ENCUMBRANCE	3,138.90	06/21/2022
71626	CLEMENT, JENNIE M	PAYROLL ENCUMBRANCE	2,266.98	06/21/2022
71627	MILLER, BRITTANI	PAYROLL ENCUMBRANCE	301.96	06/21/2022
71628	JEFFERSON, KERRY	PAYROLL ENCUMBRANCE	2,920.92	06/21/2022
71629	WILLIAMS, MICHELLE	PAYROLL ENCUMBRANCE	3,320.34	06/21/2022
71630	CLARK, DEBBIE	PAYROLL ENCUMBRANCE	3,320.34	06/21/2022
71631	SNOW, JACLYN	PAYROLL ENCUMBRANCE	3,138.90	06/21/2022
71632	NASH, DENISE	PAYROLL ENCUMBRANCE	3,138.90	06/21/2022
71633	WALBERGH, ELAYNE	PAYROLL ENCUMBRANCE	3,138.90	06/21/2022
71634	HARDING, EMILY	PAYROLL ENCUMBRANCE	1,569.45	06/21/2022
71635	DAVIS, BROOKE	PAYROLL ENCUMBRANCE	448.36	06/21/2022
71636	ANDREWS, JULIA	PAYROLL ENCUMBRANCE	3,008.13	06/21/2022
71637	SLATE, JULIE	PAYROLL ENCUMBRANCE	3,138.90	06/21/2022
71638	BARRETT, AMY	PAYROLL ENCUMBRANCE	1,525.86	06/21/2022
71639	NEWCOMB, KATEY	PAYROLL ENCUMBRANCE	329.38	06/21/2022
71640	HOUSTON, KATRINA	PAYROLL ENCUMBRANCE	329.38	06/21/2022
71641	TURNER, JENNIFER	PAYROLL ENCUMBRANCE	219.61	06/21/2022
71642	KEITH, CHRISTINE	PAYROLL ENCUMBRANCE	697.53	06/21/2022
71643	DISMUKE, APRIL	PAYROLL ENCUMBRANCE	988.17	06/21/2022



NOBLE PUBLIC SCHOOL

Encumbrance For Board Approval

From PO: 71581 to PO: 99999

GEN FUND-FOR OPERAT

<u>PO #</u>	<u>Vendor Name</u>	<u>General Description</u>	<u>Amount</u>	<u>Date</u>
71644	MORGAN, LORI	PAYROLL ENCUMBRANCE	3,051.72	06/21/2022
71645	HIATT, KERI	PAYROLL ENCUMBRANCE	2,441.37	06/21/2022
71646	ROWELL, JENNIE	PAYROLL ENCUMBRANCE	732.02	06/21/2022
71647	FRITH, KRISTINE	PAYROLL ENCUMBRANCE	1,569.45	06/21/2022
71648	BARNES, DONNA	PAYROLL ENCUMBRANCE	222.84	06/21/2022
71649	DAVIS, CYNTHIA	PAYROLL ENCUMBRANCE	538.25	06/22/2022
		Current Encumbered	97,832.61	

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 70000 to PO: 99999

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
70001	ALLEN, JEFF	PAYROLL ENCUMBRANCE	96,428.65	07/01/2022
70002	ALLEN, JEFF	PAYROLL ENCUMBRANCE	890.88	07/01/2022
70003	ALLEN, JEFF	PAYROLL ENCUMBRANCE	7,028.88	07/01/2022
70004	BAREFOOT, MICHAEL	PAYROLL ENCUMBRANCE	105,823.73	07/01/2022
70005	BAREFOOT, MICHAEL	PAYROLL ENCUMBRANCE	1,969.33	07/01/2022
70006	BAZE, AUSTIN	PAYROLL ENCUMBRANCE	97,023.07	07/01/2022
70007	BAZE, AUSTIN	PAYROLL ENCUMBRANCE	1,793.50	07/01/2022
70008	BAZE, AUSTIN	PAYROLL ENCUMBRANCE	1,291.92	07/01/2022
70009	BUSICK, JANICE	PAYROLL ENCUMBRANCE	99,056.21	07/01/2022
70010	BUSICK, JANICE	PAYROLL ENCUMBRANCE	1,830.03	07/01/2022
70011	CRAWLEY, ALLEN R	PAYROLL ENCUMBRANCE	82,797.26	07/01/2022
70012	CRAWLEY, ALLEN R	PAYROLL ENCUMBRANCE	756.54	07/01/2022
70013	CRAWLEY, ALLEN R	PAYROLL ENCUMBRANCE	527.07	07/01/2022
70014	CRAWLEY, ALLEN R	PAYROLL ENCUMBRANCE	5,740.39	07/01/2022
70015	CURRY, JULIE	PAYROLL ENCUMBRANCE	99,728.74	07/01/2022
70016	CURRY, JULIE	PAYROLL ENCUMBRANCE	1,849.18	07/01/2022
70017	DAVIS, CYNTHIA	PAYROLL ENCUMBRANCE	48,031.55	07/01/2022
70018	DAVIS, CYNTHIA	PAYROLL ENCUMBRANCE	1,921.31	07/01/2022
70019	DAVIS, CYNTHIA	PAYROLL ENCUMBRANCE	3,751.44	07/01/2022
70020	DAVIS, CYNTHIA	PAYROLL ENCUMBRANCE	52,175.91	07/01/2022
70021	GEORGE, GREG	PAYROLL ENCUMBRANCE	763.50	07/01/2022
70022	GEORGE, GREG	PAYROLL ENCUMBRANCE	77,278.91	07/01/2022
70023	GEORGE, GREG	PAYROLL ENCUMBRANCE	19,329.66	07/01/2022
70024	GEORGE, GREG	PAYROLL ENCUMBRANCE	7,028.88	07/01/2022
70025	GRAY, NATHAN	PAYROLL ENCUMBRANCE	126,172.73	07/01/2022
70026	GRAY, NATHAN	PAYROLL ENCUMBRANCE	3,587.89	07/01/2022
70027	GRAY, NATHAN	PAYROLL ENCUMBRANCE	1,291.92	07/01/2022
70028	HIATT, WILLIAM	PAYROLL ENCUMBRANCE	99,002.93	07/01/2022
70029	HIATT, WILLIAM	PAYROLL ENCUMBRANCE	1,830.03	07/01/2022
70030	MYERS, JON V	PAYROLL ENCUMBRANCE	151,473.17	07/01/2022
70031	MYERS, JON V	PAYROLL ENCUMBRANCE	4,337.21	07/01/2022
70032	MYERS, JON V	PAYROLL ENCUMBRANCE	1,291.92	07/01/2022

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 70000 to PO: 99999

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
70033	ROHR, JOE	PAYROLL ENCUMBRANCE	94,142.69	07/01/2022
70034	ROHR, JOE	PAYROLL ENCUMBRANCE	702.84	07/01/2022
70035	ROHR, JOE	PAYROLL ENCUMBRANCE	484.32	07/01/2022
70036	ROHR, JOE	PAYROLL ENCUMBRANCE	868.15	07/01/2022
70037	SOLOMON, FRANK	PAYROLL ENCUMBRANCE	177,023.96	07/01/2022
70038	SOLOMON, FRANK	PAYROLL ENCUMBRANCE	5,167.20	07/01/2022
70039	SOLOMON, FRANK	PAYROLL ENCUMBRANCE	16,928.18	07/01/2022
70040	SOLOMON, TYLER	PAYROLL ENCUMBRANCE	1,849.18	07/01/2022
70041	SOLOMON, TYLER	PAYROLL ENCUMBRANCE	99,629.86	07/01/2022
70042	STANDRIDGE MCCRORY, KRISTAL	PAYROLL ENCUMBRANCE	108,257.84	07/01/2022
70043	STANDRIDGE MCCRORY, KRISTAL	PAYROLL ENCUMBRANCE	3,025.92	07/01/2022
70044	TERRILL, DOROTHY	PAYROLL ENCUMBRANCE	23,429.99	07/01/2022
70045	TERRILL, DOROTHY	PAYROLL ENCUMBRANCE	5,857.55	07/01/2022
70046	TERRILL, DOROTHY	PAYROLL ENCUMBRANCE	30,385.74	07/01/2022
70047	TENER, RACHEL	PAYROLL ENCUMBRANCE	44,792.84	07/01/2022
70048	ROOT, KRISTINA	PAYROLL ENCUMBRANCE	52,358.81	07/01/2022
70049	MARTIN, ANGELIA	PAYROLL ENCUMBRANCE	52,982.24	07/01/2022
70050	HARRIS, VICKIE L	PAYROLL ENCUMBRANCE	59,089.55	07/01/2022
70051	FRITH, EDWARD W	PAYROLL ENCUMBRANCE	49,068.93	07/01/2022
70052	FRITH, EDWARD W	PAYROLL ENCUMBRANCE	645.84	07/01/2022
70053	DILLNER, WAYNE	PAYROLL ENCUMBRANCE	70,591.08	07/01/2022
70054	DILLNER, WAYNE	PAYROLL ENCUMBRANCE	645.84	07/01/2022
70055	DAVIS, DONELLE	PAYROLL ENCUMBRANCE	48,269.12	07/01/2022
70056	DAVIS, DONELLE	PAYROLL ENCUMBRANCE	807.36	07/01/2022
70057	BLACK, JENNIFER	PAYROLL ENCUMBRANCE	49,002.15	07/01/2022
70058	BLACK, JENNIFER	PAYROLL ENCUMBRANCE	2,343.11	07/01/2022
70059	ARMBRISTER, SHIRLEY	PAYROLL ENCUMBRANCE	59,635.61	07/01/2022
70060	ARMBRISTER, SHIRLEY	PAYROLL ENCUMBRANCE	523.17	07/01/2022
70061	KOEHN, BRIAN	PAYROLL ENCUMBRANCE	55,810.82	07/01/2022
70062	ARMBRISTER, STEVEN	PAYROLL ENCUMBRANCE	45,229.84	07/01/2022
70063	EZELL, DAVID L	PAYROLL ENCUMBRANCE	60,078.50	07/01/2022

**NOBLE PUBLIC SCHOOL****Encumbrance For Board Approval**

From PO: 70000 to PO: 99999

GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
70064	EZELL, DEREK	PAYROLL ENCUMBRANCE	34,418.90	07/01/2022
70065	DAVIS, MORRIS E	PAYROLL ENCUMBRANCE	41,508.50	07/01/2022
70066	RIGGLE JR, IVAN	PAYROLL ENCUMBRANCE	48,722.90	07/01/2022
70067	MCMILLIAN, RONALD	PAYROLL ENCUMBRANCE	43,642.56	07/01/2022
70068	WELLS, KIMBERLY	PAYROLL ENCUMBRANCE	35,836.82	07/01/2022
70069	NEYMAN, JO ELLA	PAYROLL ENCUMBRANCE	44,861.55	07/01/2022
70070	LYDAY, TERESA	PAYROLL ENCUMBRANCE	47,470.34	07/01/2022
70071	PETERSON, CECILIA	PAYROLL ENCUMBRANCE	50,474.60	07/01/2022
70072	STEWART, TIFFANY	PAYROLL ENCUMBRANCE	38,610.74	07/01/2022
70073	TRAMMELL, KAREN	PAYROLL ENCUMBRANCE	41,577.38	07/01/2022
70074	ROBINETT CLARY, ROBERTA	PAYROLL ENCUMBRANCE	41,482.34	07/01/2022
70075	BOWLES, KEVIN	PAYROLL ENCUMBRANCE	37,609.23	07/01/2022
70076	RAMSEY, KENNY	PAYROLL ENCUMBRANCE	46,619.30	07/01/2022
70077	HANSON, FLORENCE	PAYROLL ENCUMBRANCE	34,643.07	07/01/2022
70078	HOOSER, ANTHONY	PAYROLL ENCUMBRANCE	28,467.44	07/01/2022
70079	CRAWFORD, ANDREW	PAYROLL ENCUMBRANCE	37,129.22	07/01/2022
70080	BASS, TERESA	PAYROLL ENCUMBRANCE	41,641.12	07/01/2022
70081	WALKER, KATELYNN	PAYROLL ENCUMBRANCE	74,448.70	07/01/2022
70082	WALKER, KATELYNN	PAYROLL ENCUMBRANCE	744.35	07/01/2022
70083	WALKER, KATELYNN	PAYROLL ENCUMBRANCE	527.07	07/01/2022
70084	ROHR, JOE	PAYROLL ENCUMBRANCE	538.25	07/01/2022
70085	GRAY, NATALIE	PAYROLL ENCUMBRANCE	538.25	07/01/2022
70086	ALLEN, JEFF	PAYROLL ENCUMBRANCE	538.25	07/01/2022
70087	CRAWLEY, ALLEN R	PAYROLL ENCUMBRANCE	58.58	07/01/2022
Current Encumbered			3,195,542.03	

For Bank Account:
 * * * * 426

Total register: \$26,257.43

Number	Issued	Source / Destination	Description/Remarks	Amount	Amount
01318	06/09/2022	0706-882	ACTIVITY FUND TRANSFER	-60.00	
		0706-876	SHIRTS		60.00
01319	06/21/2022	0706-873	ACTIVITY FUND TRANSFER	-950.00	
		0706-870	JH CAMP COORDINATOR / ARBITER PAY		950.00
01320	06/28/2022	0706-870	ACTIVITY FUND TRANSFER	-100.09	
		0706-873	ARVEST REIMBURSEMENT		100.09
01321	06/29/2022	0706-870	ACTIVITY FUND TRANSFER	-805.76	
		0706-885	ARVEST REIMBURSEMENT		805.76
01322	06/29/2022	0706-870	ACTIVITY FUND TRANSFER	-5623.20	
		0706-872	ARVEST REIMBURSEMENT		5623.20
01323	06/29/2022	0706-870	ACTIVITY FUND TRANSFER	-75.00	
		0706-874	ARVEST REIMBURSEMENT		75.00
01324	06/29/2022	0706-870	ACTIVITY FUND TRANSFER	-1657.06	
		0706-891	ARVEST REIMBURSEMENT		1657.06
01325	06/29/2022	0706-870	ACTIVITY FUND TRANSFER	-939.27	
		0706-879	ARVEST REIMBURSEMENT		939.27
01326	06/29/2022	0706-870	ACTIVITY FUND TRANSFER	-390.98	
		0706-876	ARVEST REIMBURSEMENT		390.98
01327	06/29/2022	0706-870	ACTIVITY FUND TRANSFER	-447.71	
		0706-871	ARVEST REIMBURSEMENT		447.71
01328	06/29/2022	0706-870	ACTIVITY FUND TRANSFER	-2029.89	
		0706-882	ARVEST REIMBURSEMENT		2029.89
01329	06/29/2022	0706-870	ACTIVITY FUND TRANSFER	-7977.86	
		0706-899	ARVEST REIMBURSEMENT		7977.86
01330	06/29/2022	0706-870	ACTIVITY FUND TRANSFER	-321.65	
		0706-887	ARVEST REIMBURSEMENT		321.65
01331	06/29/2022	0706-870	ACTIVITY FUND TRANSFER	-339.96	
		0706-896	ARVEST REIMBURSEMENT		339.96
01332	06/29/2022	0706-873	ACTIVITY FUND TRANSFER	-3844.00	
		0706-870	HS TEAM CAMP OFFICIALS / GYM		3844.00
01333	06/29/2022	0706-872	ACTIVITY FUND TRANSFER	-695.00	
		0706-870	SUMMER LEAGUE COORDINATOR /		695.00

NOBLE PUBLIC SCHOOLS
111 SOUTH 4TH STREET
NOBLE, OK 73068

FY-2022
00001318 to 00001333

Transfer Register

June 29, 2022

Number Of Transfers	16
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NOBLE HIGH SCHOOL

Student Handbook 2022-2023



Frank Solomon
Superintendent

Kristal Standridge
Principal

Noble High School
4601 E. Etowah Road
Noble, OK 73068
www.nobleps.com

Main School Number: 405-872-3441
Attendance Hotline: 405-239-3763
FAX 405-239-3763

ADMINISTRATORS

Kristal Standridge– Principal
Joe Rohr – Assistant Principal
Jeff Allen – Assistant Principal/Athletics

COUNSELORS

Tori Christiansen (Academic)
Kim Word (Academic/ICAP)

SCHOOL REGISTRAR

Heather Dominey

FINANCIAL/PRINCIPAL'S SECRETARY

Sarah Bray

ATHLETIC SECRETARY

Rachel Tener

ATTENDANCE SECRETARY

Paula Miller

RECEPTIONIST

Tama Loveless

Our Vision...

Not just what we think

How we think... *Excellence*

Not just what we do

How we do it... *Quality*

Our Mission...

We are... dedicated to providing our students with a positive learning climate, which encourages a passion for discovery and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers.

Each day our mission is to provide challenging and creative lessons through which our students have the opportunity to master academic as well as social and personal skills that will lead to healthy living, foster success, and inspire lifelong learning.

Each day our mission is to hold ourselves and our students accountable for positive actions, personal growth and caring relationships, enhanced through a strong partnership between home and school.

We are...NOBLE PUBLIC SCHOOLS!

Noble Public School Calendar

Noble Public Schools

2022-2023 District Calendar

July 2022

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2022

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2023

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

PD	New Teacher Orientation Professional Development Teacher Work Day
----	---

	First and Last Day of School
	Holiday
	No School

	Virtual Day
	Snow Day - If not used
	Graduation

	Days of Inst	Prof Days
1st 9 weeks	42	3
2nd 9 weeks	41	0
3rd 9 weeks	39	1
4th 9 weeks	38	1
Total Student Days	160	5

****Snow/Bad Weather Days may be Remote/Virtual Learning on Fridays.**

Aug 4	New Teacher Orientation
Aug 5 & 8	Professional Development - No School
Aug 9	Teacher Work Day
Aug 10	First Day of School
Sept 2	No School
Sept 5	Labor Day - No School
Sept 30	Professional Development - No School
Oct 7	No School
Oct 13 - 14	Fall Break - No School
Oct 21	No School

Nov 21 - 25	Thanksgiving Break - No School
Dec 21 - Jan 3	Winter Break - No School
Jan 16	Holiday / Snow Make-up Day - No School
Jan 27	No School
Feb 20	Professional Development - No School
Mar 13 - 17	Spring Break - No School
Apr 7	Professional Development - No School
May 23	Last Day of School
May 23	Graduation
May 24	Teacher Work Day

Approved by Noble Board of Education April 11, 2022

NHS SITE-SPECIFIC POLICIES

ENROLLMENT.....	6
SCHEDULE CHANGES.....	6
BELL SCHEDULE.....	7
LUNCH POLICY.....	7
ACADEMIC POLICY.....	8
SEMESTER TESTS.....	8
GRADUATION REQUIREMENTS.....	8
NHS VALEDICTORIAN/SALUTATORIAN POLICY.....	9
RETAKEING A COURSE.....	10
CUSTODY ARRANGEMENTS/PROTECTIVE ORDERS/RESTRAINING ORDERS.....	10
HALL PASS.....	10
LEAVING SCHOOL GROUNDS/CLOSED CAMPUS.....	11
DISPLAY OF AFFECTION.....	11
STUDENT BEHAVIOR.....	11
ELECTRONIC DEVICES AND PERSONAL PROPERTY.....	12
WIRELESS TELECOMMUNICATION DEVICES.....	13
HEAD LICE.....	13
SEARCH AND SEIZURE.....	14
SATURDAY SCHOOL.....	15
CORPORAL PUNISHMENT.....	15
SUSPENSION.....	16
<u>Statutory Reasons for Long Term Suspension.....</u>	<u>16</u>
<u>Suspension Appeals/ Student Due Process.....</u>	<u>17</u>
VISITORS.....	24
SCHOOL DISRUPTION.....	24
TELEPHONE.....	25
NHS CAMPUS PARKING POLICY.....	25
WEAPONS.....	30
TECHNOLOGY CENTERS.....	30
CREDIT FOR LEARNING.....	30
GUIDANCE SERVICES	30
SCHOLARSHIPS	30
ACTIVITY CALENDAR	31
PRINCIPAL'S HONOR ROLL	31
SUPERINTENDENT'S HONOR ROLL	31
CLASS OFFICER REQUIREMENTS	31
ACTIVITIES ABSENTEE POLICY.....	31
ACTIVITY ELIGIBILITY.....	32
ACTIVITY ATTENDANCE POLICY.....	32
ACTIVITY TRANSPORTATION POLICY.....	32

ENROLLMENT

Students may be admitted to high school upon presentation of a certificate from an accredited eight-year elementary school, middle school, and junior high school or upon presentation of a transcript from another accredited high school. Students must present current health records, which will be filed in the principal's office.

Students who are under legal age and not living with parents will be required to provide proof of a **legal** guardian currently residing in the Noble Public-School District. **Simple guardianship will not be adequate.** All students (9-11) will be enrolled in seven (7) periods per day, seniors will be enrolled in six (6). The only exceptions to the above regulations will be the following:

1. Concurrent enrollment at a college or university
2. A student placed in a special program by the courts
3. Special permission of the high school principal, the tech center director (principal) and the superintendent of schools due to or because of extenuating circumstances.
4. A special education student with an IEP on file requiring the student to be enrolled in a tech center for three (3) periods per day in the ninth through the twelfth grades.

SCHEDULE CHANGES

Students must pick up a schedule change form in Student Services. This form must be turned into Student Services before a change will be considered. Students may only drop classes with an approved and validated reason from the administration.

Students will not be allowed to make schedule changes for teacher preference.

Advanced Placement Classes may not be dropped after four weeks into the semester. If a class is dropped with a doctor's letter after the first nine weeks of a semester, a "WP" (withdrawal/passing) or a "WF" (withdrawal/failing) will be

placed on the permanent transcript. The grade will be determined on the date the doctor’s note is approved by an administrator.

BELL SCHEDULE

Time	9th		Time	10th
8:40-9:35	1st		8:40-9:35	1st
9:40-10:35	2nd		9:40-10:35	2nd
10:40-11:05	3rd-Lunch		10:40-11:35	3rd
11:10-12:05	4th		11:40-12:05	4th-Lunch
12:10-1:05	5th		12:10-1:05	5th
1:10-2:05	6th		1:10-2:05	6th
2:10-3:05	7th		2:10-3:05	7th
3:10-4:10	8th		3:10-4:10	8th
Time	11th		Time	12th
8:40-9:35	1st		8:40-9:35	1st
9:40-10:35	2nd		9:40-10:35	2nd
10:40-11:35	3rd		10:40-12:05	3rd/4th Lunch
11:40-12:35	4th			
12:40-1:05	5th-Lunch		12:10-1:05	5th
1:10-2:05	6th		1:10-2:05	6th
2:10-3:05	7th		2:10-3:05	7th
3:10-4:10	8th		3:10-4:10	8th

LUNCH POLICY

9th grade, 10th grade and 11th grade students will have **Closed Campus lunch**. Underclassmen can be checked out for lunch (only if a parent comes and picks them up) 12th grade students have the option to have lunch off campus. Mid-America Technology Center (MATC) students have 2nd lunch due to the time schedule.

VIRTUAL/ONLINE COURSEWORK

*For online education guidelines, please see Noble Public Schools Board Policy (EHDF) and the Noble Public Schools Virtual Student Handbook.

ACADEMIC POLICY

There will be no limit on the numbers of credits that may be awarded for Band, Vocal Music, Speech, Drama, Health/PE, and Athletics. Students may repeat courses for full credit and full GPA calculation beginning with the class of 2006.

AP courses will receive a 5.0 weight for use in GPA calculation. Students enrolled in AP level courses will be required to take the AP exam in order to have AP credit noted on their transcript and in order to have a 5.0 weighting calculated in the GPA. Financial assistance is available for those who qualify.

GRADUATION REQUIREMENTS

Graduation Requirements for College Preparatory/Work Ready Curriculum

- 4 units of English to include Grammar, Composition, Literature, or any English course approved for college admission requirements;
- 3 units of mathematics, limited to Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, Advanced Placement Statistics or any mathematics course with content and/or rigor above Algebra I and approved for college admission requirements;
- 3 units of laboratory science, limited to Biology, Chemistry, Physics, or any laboratory science course with content and/or rigor equal to or above Biology and approved for college admission requirements;
- 3 units of history and citizenship skills, including one unit of American History, one-half unit of Oklahoma History, one-half unit of United States Government and one unit from the subjects of History, Government, Geography, Economics, Civics, or Non-Western culture and approved for college admission requirements;
- 2 units of the same world or non-English language or two units of computer technology approved for college admission requirements, whether taught at a high school or technology center school, including computer programming, hardware, and business computer applications, such as word processing, databases, spreadsheets, and graphics, excluding keyboarding or typing courses;
- 1 additional unit selected from the above categories or career and technology education courses, concurrently enrolled course, Advanced Placement courses or International Baccalaureate courses approved for college admission requirements; and

- 1 unit or set of competencies of fine arts, such as music, art, or drama, or 1 unit or set of competencies of speech.

Graduation Requirements for Core Curriculum

4 units English

3 units Math (Algebra I and above)

3 units Science

1 unit U.S. History

½ unit Oklahoma History

½ unit American Government

2 units Fine Art (Music, Art, Drama, Speech)

7 units of Elective Credit

23 Total Units

*All students will be required to complete 23 Total Units and pass four (4) End of Instruction Exams. Tests passed must include Algebra I and English II. Other tests include Geometry, Algebra II, U.S. History, English III and Biology. Personal Financial Literacy must be completed by all students beginning with the 2013-2014 school year.

Junior Students wishing to graduate early must:

*Be able to meet course requirements by the end of the summer semester following graduation day.

*If a student declares to administration and is approved to graduate early before October 1st, the student will be included on the Senior Panel and listed as a senior in the yearbook.

*Students graduating early are not allowed to be recognized as Valedictorian, Salutatorian, or Honors Students.

*Students' grade level will not be changed; they will be considered 11th graders graduating early.

*Students graduating early will be allowed to attend the Senior Trip if they have paid their 11th grade class dues and met all of the deadlines for Early Graduation.

*Students graduating early will be eligible to be included during Senior Send Off, if deadlines are met, but will not be listed as 12 year seniors.

NHS VALEDICTORIAN/SALUTATORIAN POLICY

The high school principal will determine the valedictorians from members of the graduating class. The valedictorians shall be the graduating seniors who will receive a standard diploma, who have a cumulative grade point average of 4.0 or above and/or ranked number one (1) among the senior class. Students wishing to be considered for valedictorian, salutatorian or top ten (Honors) recognition, must have completed four advanced classes during the 9-12 grade years. Advanced Classes shall be defined as: AP or Pre-AP courses and/or any math or science that goes beyond the Oklahoma State Requirements. In determining these honors, grade point averages shall be based on grades earned during the first seven (7) semesters. Furthermore, in order for a student to be considered for valedictorian, salutatorian, or top ten (Honors), they must be enrolled at Noble High School by September 1st of their senior year.

RETAKING A COURSE

A student may retake a class in an attempt to receive a higher grade for the course if space allows. Any student who retakes a course will receive both grades on their transcript. However, only the higher grade will be used to calculate the overall GPA. Valedictorian and Salutatorian status will not be changed due to students electing to repeat a course.

CUSTODY ARRANGEMENTS/PROTECTIVE ORDERS/RESTRAINING ORDERS

It is the responsibility of the parent/guardian to notify the school in writing of any special court orders, changes in custody, or directives in regard to student safety or sign out procedures. The school will not be held responsible for violations if copies of court orders are not on file in the main office. It is the responsibility of the parent/guardian to provide the school with any and all court documents as they occur. The custodial parent and or official guardian have the right to information pertaining to their students.

HALL PASS

All students **must** have a hall pass provided by the teacher/e-hall pass to leave the room during class.

LEAVING SCHOOL GROUNDS/CLOSED CAMPUS

It is the policy of the Noble Board of Education that Noble schools shall have a closed campus. Once students have arrived on campus, they shall be subject to this policy. To leave campus, students must check out through the main office prior to leaving. **Parents may not check students out over the phone to leave campus for lunch without the parent/guardian transporting them.**

DISPLAY OF AFFECTION

Display of affection such as kissing or excessive physical contact will not be permitted at school.

STUDENT BEHAVIOR

All students are expected to conduct themselves, at all times, in a manner that will contribute to the best interests of the school system and not infringe on the rights of others. The following are specific examples of unacceptable behavior that are subject to disciplinary action, including corporal punishment, suspension, or expulsion from school:

1. Open or persistent defiance of authority
-

2. Assault (physical or verbal) upon student or school personnel
3. Creating or attempted creation of a disturbance
4. Willful disobedience, profanity, or vulgarity
5. Showing disrespect for school property or causing damage to school property
6. Possession, or use of, any dangerous or annoying instrument including, but not limited to, firearms, explosives, fireworks, knives, razors, mace, pepper spray or other weapons used for assault.
7. Selling, possession, distribution, or being under the influence of a narcotic or dangerous drug including, but not limited to, marijuana, LSD, heroin, barbiturates; or non-narcotic intoxicants such as glue, cough medicine; or any type or form of intoxicating liquor or alcohol at school, school sponsored activities, or while truant after being at school. This includes substances that have been misrepresented as one of the above.
8. Stealing or extortion
9. Inappropriate or distracting dress, which disrupts the education process in the classroom.
10. Any violation of state, federal, or local laws or ordinances.
11. Distribution or possession of matter or literature on school property that has not been approved by the school superintendent
13. Possession or use of any form of tobacco. Smoking, dipping, or chewing will not be permitted on or near the school building or grounds.
14. Hazing or harassment by any group and/or any individual in the Noble Schools.
15. Cheating on homework or examinations.

These standards will prevail while students are on school premises, riding school buses, attending any school-sponsored activity, or while in transit to and from school. This list is not an

all-inclusive list, but only an example of unacceptable behaviors for students at Noble High School. In addition, it is the responsibility of the student to return all school property (textbooks, uniforms, etc.). Students will be required to pay for any damaged items or items not returned. Privileges may be revoked for failure to comply.

ELECTRONIC DEVICES AND PERSONAL PROPERTY

Electronic devices such as iPods, cell phones, guitars, games- are the sole responsibility of the owner, if students choose to bring any of these types of items to school; Noble High School will not be responsible for any damage or theft of such items. Any use within the classroom is not permitted. Electronic Devices should be put away and not used during instructional times.

WIRELESS TELECOMMUNICATION DEVICES

Telecommunication devices may be used before school, during passing periods, at lunch, after school, but not in the classroom. They may also be used at evening school sponsored events. These devices will be confiscated by school employees when they are heard or seen being used during unauthorized times. Students will be allowed to retrieve their cell phones at the end of the school day on their first offense. From that point on, parents will be required to pick up the phone in person and sign a form showing the number of times the cell phone has been confiscated. The second and third violations will result in students being assigned Saturday School or ISD for each violation. Any further violations will result in a suspension and a required parent conference. The use of cell phones for cheating or inappropriate behavior in the school, on the bus, in locker rooms, etc., will be dealt with harshly. Discipline may include up to suspension, expulsion and law enforcement being notified.

HEAD LICE

If a student is sent to the office with live lice or brown nits, the student will be removed from the classroom and the parent/guardian will be called to pick up the student. The student will not be allowed to ride the bus to or from school or be readmitted to school until the student is properly cleared to return. After the infested person(s) and the home has been properly treated as recommended, the child will be required to be checked for lice before returning to school by a health professional. The child must provide the release form with them when returning to school.

The empty treatment container should be taken to the health facility so they will know what product has been used for their records. The Cleveland County Health Department (321-4048) will check for head lice on Monday-Thursday between 8 am and 4 pm. They reserve the right to close the clinic early based on the availability of staff to care for the number of clients reporting to the clinic. After the check, the parent will receive a completed form stating if the child is free of lice or nits which is required to return to school. The school administrator has the option to allow the child to return based on their observation when the parent proves a hardship exists. If a student has recurring lice problems, it will be up to the discretion of the office personnel to request a release from a doctor or health professional stating that the student has been treated and is free of lice. The school has the right to contact the Department of Human Services, if the problem is not solved.

SEARCH AND SEIZURE

According to the law of Oklahoma, the superintendent or school principal of any public school in the state of Oklahoma, any teacher, or security personnel, shall have the authority to detain and authorize the search of any pupil or pupils on any school premises or while in transit under the authority of the school or any

function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances, as defined in the uniform controlled dangerous substances act, and hereinafter referred to as controlled substances that might be in their possession, including the authority to authorize any other persons they deem necessary to restrain such pupil or to preserve any dangerous weapons, or controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property. Student searches may be made based on a reasonable suspicion of a violation of school rules and /or state or federal law by a student. Contraband and other property unauthorized to be on school property or school sponsored activities will be seized for evidentiary purposes in a school hearing and/or legal hearing.

Students that drive and park their vehicle on the school campus are advised that their vehicle may be searched by administrators, campus security, police, law enforcement agencies and or drug-sniffing dogs or dogs searching for bombs or other contraband or illegal substances. This includes the interior and exterior of the vehicle. Lockers are school property and are subject to a search at any time.

SATURDAY SCHOOL

A student may be placed in Saturday School for violations of the Noble High School discipline or attendance policies. This form of punishment serves as an alternative to out-of-school suspension. Saturday School will only be assigned by the principal or his designee. A student who is assigned Saturday School may be ruled ineligible to participate in school activities until the disciplinary action has been served. Saturday School will be from **8:00 a.m. to 12:00 p.m. on designated Saturdays.**

SUSPENSION

A student may be temporarily suspended, which shall be defined as exclusion from classroom instruction, by the principal, asst. principal, or the principal's designated representative under

the procedure hereinafter set forth. Upon being brought to the attention of the principal, asst. principal, or his designated representative that a student has allegedly committed certain acts, an informal conference will be held between the student and the principal, asst. principal, or his designated representative. At the conference, the student shall be informed of that which he/she is accused of violating, and they will be advised specifically of what they are accused of doing and what the basis of the accusation is. In the event the student denies these charges, they shall be explained the evidence the school authorities have and shall be given the opportunity to present any information or explanation concerning the incident.

After discussing the charges in detail and considering the explanation, if any, furnished by the student, the principal and his designated representative shall determine if the student is, in his opinion, guilty of those charges. If he/she so determines, the principal, asst. principal, or his designated representative shall have authority to administer a temporary suspension for whatever time period he deems is warranted, taking into consideration the severity of the violation. The administrator will notify the parent or guardian of the punishment. **At no time during suspension, shall student be on school premises, events, or at activities.** Upon completion of the specified suspension time, the parent or guardian may be required to accompany the student to school to be reinstated by the principal, asst. principal or designee. * **The student must report to an administrator/counselors upon returning to school to complete a return to school plan.**

Statutory Reasons for Long Term Suspension

Any act that is considered to be a threat to the Health, Safety, and Welfare of the Faculty, Staff or Student Body of Noble High School

Violations of the regulations of Noble Public Schools. Adjudication as a delinquent for an offense that is not a violent offense (note: a violent offense includes those offenses that are exceptions to the term “non-violent offenses” in Oklahoma

criminal laws. Also, violent offenses include the offense of assault with a dangerous weapon but not assault.)

Possession, selling, distribution or under the influence of an intoxicating beverage, low-point beer, device, or missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities; and

**Possession of a dangerous weapon or a controlled dangerous substance (see: uniform controlled dangerous substances act). Possession of a firearm shall result in out-of-school suspension of not less than one year.

Noble High School will consider all options, including reassignment to another setting before a student is suspended out of school. House Bill 2130 mandates that an individual educational plan is provided to all students suspended for five (5) days or more.

VSS (Virtual School Suspension) Placement

Students could be placed in a Virtual School Suspension mode depending on length of suspension. Student will be suspended, but will work from virtual setting. Students will be expected to maintain work and have work completed upon return to regular class setting.

**The section of House Bill 2130 mandating an education plan states that it “shall apply to students who are suspended out-of-school for more than 5 days and who are guilty of acts listed in subparagraphs 1, 2, 3, and 4 . . .of this section.” The paragraph excludes part 5 (possession of dangerous weapon, controlled dangerous substances, and possession of a firearm). Acts falling in category E do not require an education plan.

Suspension Appeals/ Student Due Process

In disciplinary cases where the building principal has determined that a student should be suspended from school, the student and/or parent/guardian has the right to request an informal due process hearing. Upon receipt of such a request, the principal

will arrange a conference at a time, during which the student's parent/guardian will be able to attend. Such hearing will be held within three (3) school days of date of punishment.

If the student and or the parent/guardian are not satisfied with the decision rendered in the hearing, he/she may request a hearing before the Superintendent of Schools and or his designee. Such hearing will be conducted within five (5) school days of the first hearing. The Superintendent will notify the parent or guardian of the decision within three (3) days of the hearing.

The Noble Board of Education appoints a standing committee to be known as the "Suspension Appeals Committee" whose responsibility is to conduct an appeal hearing of short-term suspensions of ten (10) days or less.

The Committee will conduct an appeal hearing only after students and or parents/guardians have exhausted their appeals through the Superintendent of Schools and have requested an appeal in writing. The committee shall, upon full investigation of the matter, determine the guilt or innocence of the student and reasonableness of the suspension. The Committee may uphold, overturn or modify the decision of the building principal and Superintendent of Schools. The decision of the Committee is final and may not be appealed.

Committee members will consist of the principal or assistant principal of each building and the Superintendent of Schools. The building principal whose decision is under appeal will not vote in the hearing and the Superintendent, who will conduct the hearing, will vote only when necessary to break a tie.

Should the student and/or the parent/guardian wish to appeal the decision of the Superintendent, a request for appeal hearing must be made in writing within five (5) days of notification of the decision. Appeals will be heard by the Board of Education in cases of long-term suspensions of greater than ten (10) days duration.

SUSPENSION OF STUDENTS (REGULATION)

In accordance with the policy of the board of education, the following regulation shall govern the suspension of students from school.

The authority to suspend a student from a school in the school district is delegated to the respective building principals.

1. Any student may be suspended for:
 - Acts of immorality
 - Violations of policy or regulations
 - Possession of an intoxicating beverage, low-point beer (37 O.S. §163.2) (See policy FNCE)
 - Possession of missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities
 - Possession of a dangerous weapon or a controlled dangerous substance (Uniform Controlled Dangerous Substances Act) (See policies FNCE and FNCGA)
 - Possession of a firearm may result in out-of-school suspension of not less than one year (See policy FNCGA)
 - Any act which disrupts the academic atmosphere of the school, endangers or threatens fellow students, teachers, or officials, or damages property
 - Adjudication as a delinquent
 - Students in grades six through twelve found to have assaulted, attempted to cause physical bodily injury, or acted in a manner that could reasonably cause bodily injury to a school employee or person volunteering for a school shall be suspended for the remainder of the current semester and the next consecutive semester. The term of the suspension

may be modified by the school district superintendent on a case-by-case basis.

2. A full suspension shall not extend beyond the present semester and the succeeding semester except for violations of the Gun-Free Schools Act which provides suspensions for up to one calendar year or longer. (See policy FNCGA.)
3. Except under circumstances that require the immediate removal of a student or students, the parent(s) or legal guardian(s) shall be informed before a student is released from school.
4. Any student who has been adjudicated as a delinquent and has been removed from a public or private school in this state or any other state for such act, will not be enrolled in a regular class room setting in the district but may be provided an alternative education solution until such time as that student no longer poses a threat to self, other students, or faculty.
5. Students suspended out-of-school who are on an individualized education plan pursuant to IDEA, P.L. No. 101-476, shall be provided the education and related services in accordance with the student's IEP.
6. A student who has been suspended for a violent offense that is directed towards a classroom teacher shall not be allowed to return to that teacher's classroom without the approval of that teacher.

Procedural Steps to Suspension

Before a student is suspended from school, the principal of that school shall consider and apply, if appropriate, alternative in-school placement options that are not to be considered suspensions. Such placements can include an alternative school setting, reassignment to another classroom, or in-school detention. If such alternate placement is rejected, written justification must be placed in the student's permanent record.

1. Probation. A student may be placed on probation with or without additional disciplinary action. If probation is elected by the principal as a suitable alternative to suspension, both the student and the parent(s) shall be notified of the probation and the reasons therefor.
2. In-school placement is an alternative to out-of-school suspension. In-school placement will be imposed by the student's principal and the student will be placed in a supervised, structured environment. This placement will not be considered suspension and may include an alternative school setting, reassignment to another classroom, or in-school detention. Both the student and the parent(s) shall be notified of the placement, the reasons therefor, and the right to appeal the placement to the suspension appeals committee.
3. Out-of-school suspension.
 - A. Both the student and the parent(s) shall be notified of the suspension, the grounds therefor, and the right to appeal the suspension.
 - B. If a student is suspended out-of-school for five (5) days or less the district may provide an education plan. If a student is suspended for more than five (5) days and is found guilty of acts as described above, the school administration shall provide the student with an education plan designed for the eventual reintegration of the student into school which provides for the core units in which the student is enrolled. The minimum core units shall consist of English, mathematics, science, social studies. The plan shall set out the procedure for education and shall address academic credit for work satisfactorily completed. A copy of the plan shall be provided to the student's parents or guardian, and the parents or guardian shall be responsible for the provision of a supervised,

structured environment in which the parent or guardian shall place the student and bear responsibility for monitoring the student's educational progress until the student is readmitted to school.

Appellate Procedures

Suspension Appeals Committee

A suspension appeals committee is hereby established which will consist of three administrators or teachers or a combination thereof. The members of the committee shall be appointed by the superintendent and may include the superintendent. However, any member of the committee who initiated a suspension in a case shall be excused from the committee during any appeal of that particular case.

Appellate Procedures

1. Any student who has been suspended for ten (10) days or less under the steps listed above, or the student's parent(s), may appeal the suspension to the suspension appeals committee. The following procedures shall govern the appellate process:
 - A. The student, or the student's parent(s), shall notify the superintendent within ten (10) days following the suspension or the notice of the intent to suspend of their intent to appeal the suspension.
 - B. Upon receiving notice of a student's intent to appeal, the superintendent shall advise the suspension appeals committee. The suspension appeals committee shall hear the appeal within ten (10) days from the date the notice of intent is filed with the superintendent. The superintendent, at his/her discretion, may permit the suspended student to attend classes pending the outcome of the appeal.
 - C. During the hearing of the appeal before the suspension appeals committee, the student or the

student's parent(s) shall have the right to provide evidence as to why the suspension, or the duration thereof, is inappropriate. The student shall not have the right to be represented by legal counsel, unless the school district is represented by legal counsel.

- D. The suspension appeals committee shall determine the guilt or innocence of the student, and the reasonableness of the term of the suspension. The suspension appeals committee may uphold, overrule, or modify the suspension. The student and the student's parent(s) shall be notified within five (5) days of the decision.
 - E. The decision of the suspension appeals committee shall be final.
2. Any student who has been suspended for greater than ten (10) days under the steps listed above, or the student's parent(s), may request a review of the suspension with the administration. If the administration does not withdraw the suspension, the student shall have the right to appeal the decision to the hearing officer. The following procedures shall govern the appellate process:
- A. The student, or the student's parent(s), shall notify the superintendent within ten (10) days following the suspension or the notice of the intent to suspend of their intent to appeal the suspension.
 - B. Upon receiving notice of a student's intent to appeal, the superintendent shall advise the hearing officer. The hearing officer shall hear the appeal within ten (10) days from the date the notice of intent is filed with the superintendent. The superintendent, at his/her discretion, may permit the suspended student to attend classes pending the outcome of the appeal.

- C. During the hearing of the appeal before the hearing officer, the student or the student's parent(s) shall have the right to provide evidence as to why the suspension, or the duration thereof, is inappropriate. The student shall not have the right to be represented by legal counsel, unless the school district is represented by legal counsel.
- D. The hearing officer shall determine the guilt or innocence of the student, and the reasonableness of the term of the suspension. The hearing officer may uphold, overrule, or modify the suspension. The student and the student's parent(s) shall be notified within five (5) days of the decision. The decision of the hearing officer shall be final.

NOTE: 70 O.S. §24-101.3 (E) states that a student who has been suspended from a public or private school in the state of Oklahoma or another state for a violent act or an act showing deliberate or reckless disregard for the health or safety of faculty or other students shall not be entitled to enroll in a public school of this state, and no public school shall be required to enroll such student, until the terms of the suspension have been met or the time of suspension has expired.

VISITORS

Students will not be permitted to bring guests to class or on school grounds at any time during the school day. Visitors to extracurricular events such as dances may be allowed if the sponsor and group requests permission in advance from the school administration. Students may not have food delivered to the school premises by any delivery service.

SCHOOL DISRUPTION

It shall be unlawful and shall constitute incitement to riot for a person or persons, intending to cause, aid, or abet the institution or maintenance of a riot, to do an act or engage in conduct that urges other persons to commit acts of unlawful force or violence, or the

unlawful burning or destroying of property, or the unlawful interference with a police officer, peace officer, fireman or a member of the Oklahoma National Guard or any unit of the armed services officially assigned to riot duty in the lawful performance of his duty.(Oklahoma State Law 1969. C.89, 2, March 25, 1969).

TELEPHONE

The telephone in the office is for school business. **Students will not be called from classes to answer a telephone call.** **Parents must refrain from calling and leaving messages for students that could have been taken care of at home.** In the case of an emergency, we will deliver a message to the student.

VEHICLES ON CAMPUS

Any student who operates a motor vehicle on campus must abide by the rules established by the high school administration for operating such vehicles. Student parking is restricted to the area south of the main entrance of the school. Students are not to leave campus during the time classes are in session, unless permission is received through the principal's office. Students who violate the campus vehicle policies are subject to disciplinary action, which may include detention, fines, suspension, or the vehicle being towed away. Students must be legally parked in order to avoid receiving a parking citation. Students must register their vehicles with the office. Proof of insurance, a copy of the driver's license, and \$10.00 will be required to obtain a parking permit. The permit must be displayed properly. Vehicles that do not have parking permits may not be parked on school property. Students involved in any vehicular misconduct may be restricted from parking on campus and prohibited from driving a vehicle on school grounds, and also subject to being cited by school personnel or law enforcement authority. **Driving a vehicle on campus is a privilege and may be revoked at any time by school administration.**

PARKING POLICY

The following guidelines exist to help ensure the safest and most efficient use of our parking facilities. This is not an all-inclusive list; the administration reserves the right to revoke a student's parking permit for disciplinary reasons. Student parking rules, regulations, and criteria will be reviewed/revised throughout each semester to evaluate space, safety, need, etc. Students are expected to follow all guidelines within the Noble High School Handbook for maintaining a safe and orderly environment.

1. **Driving to school is a privilege, not a right.** Buses are available for all students within the Noble High School attendance zone. To be eligible to purchase a parking permit, meet student parking guidelines from the previous school year and return this form with the proper signatures.

2. In accordance with NHS Policy and State Law, students and visitors parking on Noble's campus have consented to a reasonable search of their vehicles. Possession of any contraband items in a vehicle will be construed as possession by the driver/owner of subject vehicle and may result in out of school suspension, loss of driving privileges, and possible referral to the Noble Police Department.

3. All parking permits will cost \$10.00 There will be no refunds.

4. **At the time of purchase** all drivers must produce:

- a. Valid driver's license
- b. Vehicle Tag#
- c. Proof of Insurance

6. If, for any reason, you must drive a vehicle to school that is different than the vehicle for which you have a permit, you must, remove your permit from registered vehicle and place in temporary vehicle. You must inform the office that a temporary vehicle is being driven. Failure to inform the office may result in disciplinary action and loss of your parking permit.

7. If you permanently change vehicles or license plates you must see the administrative immediately to have the information changed in our computer. Failure to update vehicle information may result in disciplinary action and loss of your parking permit.

8. Parking permits are labeled with a row and space number. You must park in your assigned space. The student who registered for the parking permit must be driving the car with the stickers displayed. Removal or altering of parking stickers is not allowed and may result in disciplinary action and loss of your parking permit.

9. The parking lots are off limits to all students during the day.

You must get a pass from a teacher or administrator prior to going to your car. If you are in the parking lot for any reason (getting books, getting your lunch, bringing something out to your car, etc.) without a pass, you will face administrative disciplinary action for being **OUT OF AREA** which may include loss of parking privileges.

10. The administration has the right to search any vehicle on campus.

11. Students are responsible for their vehicles and their contents.

12. **Vehicles** should be kept locked at all times. Noble High School will not accept responsibility for anything stolen out of vehicles, any damage done to vehicles while parked on campus, or any vehicles stolen while parked on campus.

13. Any accident that takes place in the NHS parking lot needs to be reported to the office immediately.

The following consequences will result if a student parks illegally on campus:

IF A STUDENT HAS A PARKING STICKER BUT PARKS IN THE WRONG SPACE:

FIRST OFFENSE

- A warning notification will be placed on the driver side window indicating the violation.

SECOND OFFENSE

- You may lose your parking privileges for up to 30 calendar days.

THIRD OFFENSE

- You may lose your parking privileges for up to 60 calendar days.

IF A STUDENT DRIVES AND PARKS ON CAMPUS WITHOUT PURCHASING A PARKING STICKER OR OBTAINING A TEMPORARY PARKING PERMIT:

FIRST OFFENSE

- You will be required to attend one day of Saturday School or one day ISD.

SECOND OFFENSE

- You will be required to serve five days of ISS.
- You will lose driving privileges for 30 calendar days; after which, eligible students will be allowed to apply for a permit.

THIRD OFFENSE

- Your car will be towed at your expense.
- You will lose parking privileges indefinitely.

OTHER VIOLATIONS WHICH MAY RESULT IN LOSS OF PARKING PRIVILEGES AND/OR OTHER DISCIPLINARY ACTION:

- Any student who leaves campus without permission for any reason
- Aiding other students in leaving campus without permission
- Reckless and/or unsafe driving while on campus by: passing illegally, driving on the grass, not yielding to the buses, or any

other type of careless driving (the speed limit for the Noble campus is 10 mph)

- Students illegally obtaining (buying or receiving stickers from another student without directly purchasing the permit from Noble), distributing, or trading parking stickers
- You may not let someone else use your parking sticker for any reason

In accordance with the Student Handbook and/or Noble High School regulations, parking penalties may be incurred for any violations. Examples of these types of infractions are: cutting school/classes, habitual tardiness to class or school, disruptive behavior, etc.

WEAPONS

Any student found to be in possession of a weapon of any type may face a suspension of up to one calendar year or the maximum allowed by state law.

TECHNOLOGY CENTERS

Technology center schools are extensions of the local high schools. While attending an area tech center, students earn units of credit, which count toward meeting local and state requirements for graduation. Discipline issues occurring at either the Technology Center or at Noble High School will be honored by each site.

CREDIT FOR LEARNING

Upon the request of a student, parent, guardian, or educator, a student will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum. Contact a school counselor for more information.

GUIDANCE SERVICES

Guidance services are offered to all of Noble High School through our guidance counselors, others of the administration, staff, and faculty. The basic goal is to assist the student to achieve to the level of his/her capacity, to meet and solve problems, and to plan actions more wisely in the full light of all the facts available. The following services and materials are available in the counselor's office: enrollment, vocational information, career guidance, and college information.

SCHOLARSHIPS

Institutional scholarships and grants are available at many colleges and universities. Many organizations and firms also make scholarships available to high school graduates. Information regarding all types of scholarships is available in the counselor's office. Announcements regarding scholarships are made periodically to seniors through notices in the daily bulletin.

ACTIVITY CALENDAR

Organizations wishing to place activities on the school calendar must have approval from the school administration.

PRINCIPAL'S HONOR ROLL

The Principal's Honor Roll will include all students who maintain at least a 3.0 G.P.A.

SUPERINTENDENT'S HONOR ROLL

The Superintendent's Honor Roll will include all students who maintain at least a 4.0 G.P.A.

CLASS OFFICER REQUIREMENTS

1. Minimum 3.00 cumulative grade point average.
 2. Must not have failed any class the preceding semester.
 3. Must have 90% attendance the preceding semester.
-

4. Students must not have suspensions or major disciplinary issues.

ACTIVITIES ABSENTEE POLICY

The Noble Board of Education recognizes the importance of activities in the education program. However, regular class attendance is a prerequisite for students to achieve the maximum educational experience. **Students may not miss a class more than ten (10) times in a school year for excused school sponsored activities. Students will only be allowed to apply for five (5) additional days of Activity Absences per school year. Activity Absence extension request forms are available in the main office.**

The attendance record of the student and the student's grade in each class will largely determine if the student should be allowed to participate in the activity. Students must also make prior arrangements with teachers for make-up work in order to attend the activity. State and nationally sponsored activities are exempt from the above regulations. The guidelines of the Oklahoma Secondary School Activities Association will determine what constitutes a state and/or national activity.

ACTIVITY ELIGIBILITY

A student must pass five classes at the end of each semester to be eligible for activities. After each semester, eligibility for participation will be determined on a weekly basis. **This policy will apply to all extracurricular activities including dances, proms, etc.** Participation will be denied if he/she fails any class or combination of classes two (2) consecutive weeks.

ACTIVITY ATTENDANCE POLICY

A student must be present at school for at least four periods of the school day to be eligible to participate in that day's activity. Exceptions will be evaluated on an individual basis by school administration. However, the school should be contacted if this type of situation arises prior to the student's absence.

ACTIVITY TRANSPORTATION POLICY

Noble High School students must use school transportation when traveling to all practices, games, contests, etc. In some cases parents may request for their child to ride with them on the return trip. The sponsor or coach must approve exceptions.

DISTRICT-WIDE POLICIES

ACCIDENT INSURANCE: STUDENTS	35
ATTENDANCE POLICY	36
<u>NHS ATTENDANCE/TARDIES</u>	36
COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974	38
<u>STATEMENT OF RIGHTS</u>	38
<u>PROCEDURES TO INSPECT EDUCATION RECORDS</u>	38
<u>USE OF STUDENT EDUCATION RECORDS</u>	39
<u>PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS</u>	40
DISTRICT ASBESTOS STATUS	40
DRESS CODE	41
DRUG-FREE SCHOOLS	45
FIRST AID - STUDENTS	48
GRADING	48
<u>NHS PROGRESS REPORTS</u>	48
GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT	48
HARASSMENT	50
HAZING	52
INTERNET AND OTHER COMPUTER NETWORKS ACCEPTABLE USE AND INTERNET SAFETY POLICY	53
MINUTE OF SILENCE	64
MULTIMEDIA RELEASE NOTIFICATION.....	64
NO CHILD LEFT BEHIND ACT OF 2001 ERROR! BOOKMARK NOT DEFINED.	
NONDISCRIMINATION	65
<u>DISCRIMINATION COMPLAINTS PROCEDURES</u>	65
SEXUAL HARASSMENT OF STUDENTS.....	68

STUDENT CLUBS AND ORGANIZATIONS 71
 NHS CLUBS 72
STUDENT DIRECTORY INFORMATION..... 77
STUDENT DISCIPLINE 78
STUDENT RIGHTS AND RESPONSIBILITIES 81
NPS TRANSPORTATION 83
WARNING SYSTEMS/INCLEMENT WEATHER 86
TITLE ONE PARENT/STUDENT COMPACT85

ACCIDENT INSURANCE: STUDENTS

It is the policy of the Noble Board of Education to select a reputable insurance company through which patrons may purchase accident insurance for their children. A packet will be available for each student during the first week of classes. The purchase of such insurance is entirely within the discretion of parents; however, students playing nine through twelve football must provide evidence of insurance coverage. Public schools may not legally pay insurance premiums or medical bills for students. **(Noble Board of Education, Policy FFD)**

ATTENDANCE POLICY

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. Thus, any absence from those classes represents an educational loss to the student. The board recognizes, however, that the co-curricular program of the school also has educational benefit. Therefore, it is the policy of the board to minimize absenteeism from regular classes while providing students the opportunity to participate in co-curricular activities.

(38 Oklahoma Statute 37; Noble Board of Education, Policy FDC-R1)

NHS Attendance/Tardiness

When a student is absent from school, it is the responsibility of the parent or guardian to contact the school. If the school has not been contacted by the parent/guardian, the student will receive an unexcused absence for that day or period. All court, doctor, or dental appointments will require a note from that agency for the absence to be excused and **must be turned in within 48 hours of the absence.**

If a student has more than 10 absences per semester they will receive an "F" for the semester if that was the grade earned. If a student successfully passes the course but has more than 10 absences, the student will receive an "NC" (No Credit) on their

transcript for that course. All absences, excused or unexcused, medical, religious ceremonies, etc., count toward the 10 absences per semester limit except for school activities. Attendance is critical for students to receive the instruction they need to be successful. Please make sure your child is in school on every possible day. Attendance rates have been declining during the last few years and this has contributed to many students losing credit for a class or classes. Illness or serious illness of immediate family, death in family or close relative, doctor or dental appointments, driver's license testing, required court appearances, school sponsored activities, educational trips, religious holidays and pre-arranged family trips are the only excused absences that will be accepted and only then if your parents call the school and/or a signed note is on file in the attendance office. Your parents will be called if they do not call the school. There will be an attendance committee of five staff members to hear appeals for any student that has exceeded the (10 absence) limit.

Excused absences allow the student to make up work missed. The number of days to make up the work will coincide with the days missed plus one. **It is the responsibility of the students, not the teacher, to plan for make-up work.**

Unexcused absences will be given for absences that are not listed above. **If student is absent due to unexcused absence or placed in VISS (Virtual suspension mode), student is expected to stay current with work and is to be completed upon return. Any unexcused absence may result in a truancy citation and court appearance.**

Tardies are from the last bell to 14 minutes into the period. Entering the classroom 15 minutes after the last bell will result in an unexcused absence. Every 3 unexcused tardies per class equals one unexcused absence. This is cumulative for the semester.

Once a student accumulates five tardies for a nine (9) week grading period, they will be placed on the Do Not Release List. The process of accumulating tardies for the DNR List will be reviewed at the six- and twelve-week marks.

COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974

Statement of Rights

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act:

1. The right to inspect and review the student's educational record.
2. The right to exercise a limited control over other people's access to the student's education record;
3. The right to seek to correct the student's education record, in a hearing, if necessary;
4. The right to report violations of the FERPA to the Department of Education; and
5. The right to be informed about FERPA rights.

Procedures to Inspect Education Records

The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. (Copy fees may apply.)

Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if a parent or eligible student wishes to inspect records where they are maintained, school principals will make every effort to accommodate the wishes.

The principal (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged. The school administrator, or designee, may be present during the time the records are being reviewed.

The principal (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be

inspected. This procedure must be completed in 45 days or less from the receipt of the request for access.

If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. (Copy fees may apply.)

When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

Use of Student Education Records

To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The school district will use the following criteria to determine who are school officials. An official is:

1. A person duly elected to the school board;
2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor.

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;

2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.

Procedures to Seek to Correct Education Records

The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in violation of student rights. (NOTE: under the FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.)

For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record.

To establish an orderly process to review and correct an education record for a requester, the district may decide to comply with the request for change at several levels in the procedure. **(Reference: Noble Board of Education, Policy FL-R)**

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) were found in a few locations. In its present condition, these ACBM's are non-friable. Noble Public School will continue to maintain this material as in the past and report any changes in the condition of

this material to the Asbestos Coordinator. The management plan for the Noble Public-School District is available for review in the Office of the Superintendent.

DRESS CODE

The Noble Board of Education believes that the majority of the students in the public schools recognizes their own individuality and has no need to express themselves in extreme dress or grooming styles. Generally, dress and grooming standards as determined by the students and their parents will not be questioned. The only requirements the board of education insists upon are that students' dress and grooming shall not lead school officials to reasonably believe that such dress or grooming will disrupt, interfere with, or detract from school activities, or create a health or other hazard to the student's safety or to the safety of others. Additionally, any clothing that interferes with the education function entrusted to the board of education is prohibited. **(70 Oklahoma Statute 6-114 (C); Noble Board of Education, Policy FNCA-R)**

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the Noble Public-School system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In deciding, the administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited.

The following dress code will be in effect for all students:

1. **Skirts and Dresses:** The skirt or dress must be within two inches of knee length while shoulders are relaxed and must not be revealing, disruptive or distracting to the educational process. Skirt openings must not be

more than two inches above the knee. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.

2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.
 - Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes above mid-thigh are not allowed. Pants that have been patched are acceptable.
 - Form fitting pants, skin tight jeans, leggings, and jeggings are not allowed as an outer garment. They may be worn as an undergarment as long as the outer garment reaches within two inches of the knee. Pajama pants are not allowed.
 - Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.

4. Shorts: Shorts that are within two inches of the knee are acceptable for school dress.
 - Shorts that are cut, slit or have holes are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
 - Head coverings are permissible in common areas but not in the classroom during instructional times.. Failure to comply may result in disciplinary action. Administration reserves the right to adjust the policy based on circumstances and/or special events. (ex. Testing)
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full length coats are prohibited.
7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-

oriented, gang related, anything deemed to be insensitive in nature, sexually explicit or sexually suggestive messages or any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.

8. Make-up, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.
9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.
10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.
11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.
12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.
13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All

year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student will be sent to ISD room or may be sent home. Students will be allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

1. 1st Offense – Counsel/change of attire
2. 2nd Offense – 5 days detention or Community Service
3. 3rd Offense – Possible OSS

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education.
(Noble Board of Education, Policy FNCA and FNCA-R)

DRUG-FREE SCHOOLS

It is the policy of the Noble Board of Education that in recognition of the clear danger resulting from illicit drug and alcohol abuse and in good faith effort to promote the health, safety, and well-being of students, employees, and the community, the board has implemented a developmentally based drug and alcohol education and prevention program for grades Kindergarten through twelve (K-12).

Students are hereby notified that the use, possession, or distribution of illicit drugs and alcohol is wrong and harmful. Therefore, standards of conduct that are applicable to all schools in this district, prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities.

Disciplinary sanctions will be imposed on students who violate standards of conduct required by this policy. Such sanctions will be consistent with local, state and federal laws, up to and including probation, suspension, and expulsion, as well as referral for prosecution. Completion of an appropriate rehabilitation program may also be recommended.

Information about drug and alcohol counseling and rehabilitation and reentry programs will be made available through the school office.

The standards of conduct and the disciplinary sanctions imposed by this policy includes the following: "The Drug Free Schools and Communities Act Amendments, P.L. 101-226 requires that State, as well as local educational agencies, must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees." (Federal Regulations can be examined through the school office.)

Parent/Guardian signature certifies receipt of a Student Handbook of Guidelines and Policies for Students and Parents which includes district policy relating to adoption and implementation of a drug prevention program for students.

(“Public Law 101-226; 70 Oklahoma Statute 1210.221, et sequence; Noble Board of Education, Policy FNCF)

CROSS-REFERENCE: Policy DCC, Drug-Free Workplace; Police FFB, teaching about Drugs, Alcohol, and Tobacco; Policy FFBA, Drug and Alcohol Use by Students; Policy FNCE, Reporting Students Under the Influence.

NHS DRUG-FREE SCHOOLS

In recognition of the school's obligation to our students and community, we stand ready to assist in dealing with drug or alcohol related problems. The faculty is obligated to inform the principal when it is suspected that a student is either under the influence of drugs or alcohol, in possession of drugs or alcohol, or distributing drugs or alcohol. When this is reported to the principal, both the superintendent and the parents are notified of this report. When this report is made, the principal will search the student, his locker, personal property, and car. Any student who has been suspended for possession or for being under the influence of alcohol and or illegal drugs shall receive the following consequences:

First offense: Out of School Suspension for 45 school days

Second offense: Out of School Suspension for the current semester and the next semester.

The student may be given the option to enter a counseling program and if recommended by a counselor, a treatment program. The parent/guardian must provide written verification from the program before the student shall be permitted to return to classes in the district following the suspension. Upon written verification of being enrolled in family counseling or a treatment program, the student suspension could be reduced to a minimum of ten days.

Failure to complete the program will require the number of suspension days waived to be served.

Any student found to have distributed drugs or alcohol will not be allowed the opportunity to reduce their suspension by entering a drug counseling program.

FIRST AID - STUDENTS

The Noble Board of Education recognizes the school's responsibility for emergency handling of accidents and sudden illnesses occurring at school or on school property.

In order to obtain emergency medical care, a medical release form signed by a parent/guardian must be on file. If a medical release is not on file, emergency medical care will be provided in life-threatening situations only.

(Noble Board of Education, Policy FFAC)

GRADING

In accordance with the policy of the board of education the following grading system will be used for all subjects, including special education:

100 - 90	=	A
89 - 80	=	B
79 - 70	=	C
69 - 60	=	D
59 - Below	=	F

(Noble Board of Education, Policy EIA-R1)

NHS Progress Reports

Each student will be graded on an 18-week grading system. Progress Reports will be issued at the end of each semester. Progress reports are also available at any time on Power School.

GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT

It is the policy of the Noble Board of Education that the superintendent designee shall serve as Title IX coordinator for this school district. The superintendent shall direct the implementing

of educational amendments and regulations as they pertain to prohibition of sex discrimination in education or sexual harassment, and shall prepare a regulation governing sex discrimination/harassment grievance procedures.

The board shall appoint on a periodic basis a sex discrimination/harassment grievance committee which shall consist of an administrator, a parent, and a member of the certified teaching staff.

(Noble Board of Education, Policy FBA)

GRIEVANCE PROCEDURES SEX DISCRIMINATION/HARASSMENT

In accordance with the policy of the board of education, the following regulation governs the processing of student sexual harassment grievances in this school district.

1. Any student of this school district who wishes to file a sexual harassment grievance against another student or an employee of the district may file a written or oral (recorded, if possible) complaint with the superintendent, principal, or counselor. The administrator taking the complaint will document the time, place, complainant, and incident and immediately forward the complaint to the grievance committee. The grievance committee will appoint a senior administrator to investigate the grievance. The grievance shall set forth the circumstances of the incident and the identity of the student(s) or employee(s) involved.
2. The superintendent, or appointed administrator, shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. The investigation shall be completed within ten days of the filing of the grievance. Results of the investigation, along with recommendations and suggestions, shall be shared with the grievant, unless it violates another student's confidentiality.

4. If the grievant believes the issues are not resolved after considering the recommendations and suggestions of the superintendent or the investigating administrator, the grievant may request a hearing by the grievance committee.
5. Upon receiving a request for a hearing, the grievance committee shall schedule the hearing to occur within twenty days from the date of the request.
6. Both the grievant and the person against whom the complaint was made (respondent) may be represented by legal counsel at the hearing.
7. Within ten days of the hearing, the grievance committee shall furnish a written report of its findings and recommendations to both the grievant and the respondent while maintaining confidentiality.
8. The superintendent shall, within five days of the receipt of the grievance committee's report, act upon the recommendations of the committee or furnish a written report to the grievant explaining why the recommendations will not be implemented.
9. Upon receipt of the superintendent's report, the grievant may file a written appeal with the board of education. The board of education shall, within thirty days from the date the appeal was received, review the report and affirm, overrule, or modify the decision of the grievance committee.

(Noble Board of Education, Policy FBA-R)

HARASSMENT

It is the policy of this school district that threatening behavior, harassment, intimidation, and bullying of students by other students, personnel, or the public will not be tolerated. This policy is in effect while the students are on school grounds, in school transportation, or attending school-sponsored activities, and while away from school grounds if the misconduct directly affects the

good order, efficient management, and welfare of the school district.

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, electronic communication or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of harm to the student's person or damage to the student's property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, and bullying include, but are not limited to, a gesture or written, verbal, or physical acts, or electronic communication. Such behavior is specifically prohibited.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.;
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent has developed procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;

3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

(21 Oklahoma Statute 850.0; 70 Oklahoma Statute 24-100.2; Noble Board of Education, Policy FNCD)

HAZING

It is the policy of this school district that no student or employee of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the board of education shall engage or participate in hazing.

For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the board of education.

“Endanger the physical health” shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled dangerous substance; or other forced physical activity which could adversely affect the physical health or safety of the individual.

“Endanger the mental health” shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other

forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity, upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the board of education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

This policy is not intended to deprive school district authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

(21 Oklahoma Statute 1190; Noble Board of Education, Policy FNCC)

CROSS-REFERENCE: Policy DAA-R, Racial Harassment; Policy FB, Sexual Harassment; Policy FMCAA, Gang Activity; Policy FNCD, Harassment; Policy FO, Student Discipline

INTERNET AND OTHER COMPUTER NETWORKS ACCEPTABLE USE AND INTERNET SAFETY POLICY

The Noble Public Schools district provides chrome books to students and staff, access to interconnected computer systems within the district and to the Internet, the worldwide network that provides access to significant educational materials and opportunities.

In order for the school district to ensure the continued accessibility of its computer network and Internet, all students and staff must take responsibility for appropriate and lawful use of this access. Students and staff must understand that one person's misuse of the network and Internet access may jeopardize the ability of all students and staff to enjoy such access. While the school's teachers and other staff will make reasonable efforts to supervise student use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access.

Below is the Acceptable Use and Internet Safety Policy (“policy”) of the school district and the Data Acquisition Site that provides Internet access to the school district. Upon reviewing, signing, and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy Internet access at school. If a student is under 18 years of age, he or she must have his or her parents or guardians read and sign the policy. The school district shall not provide access to any student who, if 18 or older, fails to sign and submit the policy to the school as directed or, if under 18, does not return the policy as directed with the signatures of the student and his/her parent or guardian.

Listed below are the provisions of the agreement regarding computer network and Internet use. The district has designated a staff member to whom users may direct questions. If any user violates this policy, the user’s access will be denied or withdrawn, and the user may be subject to additional disciplinary action.

Personal Responsibility

By signing this policy, the user agrees not only to follow the rules in this policy, but also to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not authorized under this policy, and having the effect of harming another or his or her property.

Term of the Permitted Use

A student or staff member who submits to the school, as directed, a properly signed policy and follows to which she or he has agreed will have computer network and Internet access during the course of the school year only. Students and staff will be asked to sign a new policy each year during which they are students or staff members in the school district before they are given an access account.

Acceptable Uses

1. **Educational Purposes Only.** The school district is providing access to its computer networks and the Internet

for educational purposes *only*. If the user has any doubt about whether a contemplated activity is educational, the user may consult with the person(s) designated by the school to help you decide if a use is appropriate.

2. **Unacceptable Uses of Network.** Among the uses that are considered unacceptable and which constitute a violation of this policy are the following:

- A. Uses that violate the law or encourage others to violate the law. Don't transmit offensive or harassing messages; offer for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy; view, transmit or download pornographic materials or materials that encourage others to violate the law; intrude into the networks or computers of others; and download or transmit confidential, trade secret information, or copyrighted materials. Even if materials on the networks are not marked with the copyright symbol, the user should assume that all materials are protected unless there is explicit permission on the materials to use them.
- B. Uses that cause harm to others or damage to their property. For example, don't engage in defamation (harming another's reputation by lies); employ another's password or some other user identifier that misleads message recipients into believing that someone other than the user is communicating or otherwise using his/her access to the network or the Internet; upload a worm, virus, "Trojan horse," "time bomb," or other harmful form of programming or vandalism; participate in "hacking" activities or any form of unauthorized access to other computers, networks, or information systems.

- C. Uses that jeopardize the security of student and staff access and of the computer network or other networks on the Internet. For example, do not disclose or share your password with others; do not impersonate another user.
 - D. Uses that are commercial transactions. Students, staff, and other users may not sell or buy anything over the Internet. The user should not give others private information about the users or others, including credit card numbers and social security numbers.
3. **Netiquette.** All users must abide by rules of network etiquette, which include the following:
- A. Be polite. Use appropriate language. No swearing, vulgarities, suggestive, obscene, belligerent, or threatening language.
 - B. Avoid language and uses that may be offensive to other users. Don't use access to make, distribute, or redistribute jokes, stories, or other material which is based upon slurs or stereotypes relating to race, gender, ethnicity, nationality, religion, or sexual orientation.
 - C. Do not assume that a sender of e-mail is giving his or her permission for the user to forward or redistribute the message to third parties or to give his/her e-mail address to third parties. This should be done only with permission or when the user knows that the individual would have no objection.
 - D. Be considerate when sending attachments with e-mail (where this is permitted). Be sure that the file is not too large to be accommodated by the recipient's system and is in a format which the recipient can open.
4. **Cyber Bullying.** Cyber bullying is when one or more people intentionally harm, harass,

intimidate, or reject another person using technology.

This includes but is not limited to the following:

- Sending mean or threatening messages via email, IM (instant messaging), or text messages.
- Spreading rumors about others through email, IM, or text messages.
- Creating a Web site or Facebook, Instagram (or other social-networking) account that targets another student or other person(s).
- Sharing fake or embarrassing photos or videos of someone with others via a cell phone or the Web.
- Stealing another person's login and password to send mean or embarrassing messages from his or her account.

It shall be the policy of Noble Public Schools that cyber bullying will not be tolerated under any circumstances. A student caught violating this policy will lose computer privileges and these actions may result in further disciplinary action including suspension or expulsion from school or the student(s) involved. In addition, violators and their parents/guardians may be subject to civil and/or criminal penalties as specified by Oklahoma and/or federal law.

Internet Safety

1. **General Warning; Individual Responsibility of Parents and Users.** All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and stay away from these sites. Parents of minors are the best guides to materials to shun. If a student or staff member finds that other users are visiting offensive or harmful sites, he or she should report such use to the appropriate school designee.

2. **Personal Safety.** Be safe. In using the computer network and Internet, the user should not reveal

personal information such as the user’s home address or telephone number. The user should not use his/her real last name or any other information which might allow a person to locate the user without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone “met” on the computer network or Internet without a parent’s permission (if the user is under 18). Regardless of your age, the user should never agree to meet a person the user has only communicated with on the Internet in a secluded place or in a private setting.

3. **“Hacking” and Other Illegal Activities.** It is a violation of this policy to use the school’s computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.
4. **Confidentiality of Student Information.** Personally, identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.
5. **Active Restriction Measures.** The school, either by

itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent users from accessing visual depictions that are (1) obscene, (2) pornographic, or (3) harmful to minors. We are using C.I.P.A. compliant software for our technology protection measure (internet filtering software) to ensure that users are not accessing such depictions or any other material that is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older.

The term “harmful to minors” is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that

- taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
- taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

6. All students will be educated about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

Network and Internet access is provided as a tool for the user's education. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

Failure To Follow Policy

The user's use of the computer network and Internet is a privilege, not a right. A user who violates this policy, shall at a minimum, have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment or the staff member's employment in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances.

Warranties/Indemnification

The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user (or his or her parents or guardian) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or the parent(s) or guardian(s) of a minor student are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access

opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or parent(s) or guardian(s) of a minor student agree to cooperate with the school in the event of the school's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network.

Updates

Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy reflecting developments in the law or technology or changes in district policy. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after account information is provided, some or all of the information changes, the user must notify the person designated by the school to receive such information.

(21 Oklahoma Statute 1040.75, Oklahoma Statute 1040.76; Children's Internet Protection Act of 2000 (HR 4577, P.L. 106-554); Communications Act of 1934, as amended (47 U.S.C. 254[h], [l]); Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F); Noble Board of Education, Policy EFBCA)

NHS Denial of Internet Access

Noble Independent School District will be operating under an "opt out" policy for students regarding Internet access. This means that students will be assumed to have parent/guardian permission to access the Internet at Noble Independent School District unless the school has received a written statement from the student's parent(s)/guardian(s) that the student does not have Internet access permission.

Please understand that in accessing the Internet at Noble Independent School District schools, students will be expected to adhere to the Noble Independent School District Schools Internet Acceptable Use Policy.

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Noble Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:
 - A. student's name,
 - B. name and strength of medication,
 - C. dosage and directions for administration,
 - D. name of physician or dentist,
 - E. date and name of pharmacy, and
 - F. the child has asthma or other disability which may require immediate dispensation of medication.

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
- B. time to be administered,
- C. whether the medication must be retained by student for self-administration,
- D. termination date for administering the medication, and

- E. other appropriate information requested by the principal or the principal's designee.
2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:
 - A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
 - B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
 - C. Permission for the self-administration of asthma or anaphylaxis medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
 - D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler or anaphylaxis medication at all times.
 3. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be

administered in accordance with label directions or written instructions from the student's physician.

The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication.

(10 Oklahoma Statute 170.1; 59 Oklahoma Statute 353.1; 70 Oklahoma Statute 1-116, et sequence; Noble Board of Education, Policy FFACA)

MINUTE OF SILENCE

Per state law, public schools are to observe approximately one minute of silence each day for the purpose of allowing each student, in the exercise of his or her individual choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices.

(70 Oklahoma Statute 11-101.2)

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student's image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District's Web Site. However, if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment. The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

ESSA

At the beginning of each school year, federal law requires local educational

agencies that receives federal funds to notify the parents of each student attending any school in the district that receive federal funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following: (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;(ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;(iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;(iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, the school shall provide to each parent;(i) information on the level of achievement of their child in each of the State academic assessments as required under NCLB; and (ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

NONDISCRIMINATION

It is the policy of the Noble Board of Education to provide equal opportunities without regard to race, color, national origin, gender, age, qualified handicap, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment.

(Noble Board of Education, Policy DAA)

Discrimination Complaints Procedures

Noble Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or qualified disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Noble School District also does not discriminate in its hiring or employment practices.

In an effort to ensure compliance with and coordination of all federal equity regulations, the district compliance coordinator is Mr. Frank Solomon, Superintendent, 405-872-3452.

Definitions

1. **Discrimination Complaint:** A written complaint alleging any policy, procedure, or practice to discriminate on the basis of race, color, religion, national origin, sex, qualified handicap, veteran status, or other perceived discrimination.
2. **Student Grievant:** A student of the Noble Public School District who submits a complaint alleging discrimination based on race, color, religion, national origin, sex, or qualified handicap.
3. **Employee Grievant:** An employee of the Noble Public School District who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
4. **Public Grievant:** Any person other than a student or employee or employment applicant who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
5. **Title IX, 504 and ADA Coordinator (Coordinator):** The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans With Disabilities Act of 1990, and other state and federal law addressing equal educational opportunity. The Coordinator is responsible for processing complaints and serves as moderator and recorder during hearings.
6. **Respondent:** The person alleged to be responsible for the violation alleged in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.

7. Day: Day means a working day. The calculation of days in complaint processing shall exclude Saturdays, Sundays, and holidays.

Procedure

1. Prior to filing a written complaint, the person making the complaint should discuss the complaint with the compliance coordinator, and a reasonable effort should be made to resolve the matter.
2. If the matter is not resolved, a written complaint may be filed with the compliance coordinator. The complaint will state the nature and date of the alleged violation, the names of the persons responsible (if known), and the requested action. The complaint must be filed within 30 days of the alleged violation.
3. The compliance coordinator will contact the person(s) named as responsible for the violation within 10 days and inform them of the allegations, and ask them to:
 - a. Confirm or deny the facts,
 - b. Indicate acceptance or rejection of the grievant's requested action, or
 - c. Outline alternatives.Respondents will have 10 days to submit answers to the compliance coordinator.
4. If the complaint is not resolved, the compliance coordinator will have 10 days to refer the complaint to the employee's supervisor. If the complaint was made by a student, the referral will be made to the building principal. The compliance coordinator will schedule a hearing with the grievant, respondent, and supervisor(s) or building principal(s).
5. Following the hearing, the supervisor or principal will issue a decision to all parties within 10 days.
6. If either party is not satisfied with the decision, the compliance coordinator must be notified within 10 days and a hearing with the superintendent requested. The

compliance coordinator will schedule such a hearing to take place with the grievant, respondent, and superintendent within 10 days of the request. The superintendent will issue a decision within 10 days following the hearing.

7. If the grievant or respondent is not satisfied with the decision of the superintendent, the compliance coordinator must be notified within 10 days and a hearing with the board of education requested.
8. The compliance coordinator will notify the board of education, via the superintendent, within 10 days of the request. The hearing will be conducted within 30 days from the date of notification of the board.
9. The Noble Board of Education will conduct the hearing and issue a decision within 10 days. The decision of the board is final.

Provisions

1. Time limits may be extended by mutual consent of the parties involved.
2. The district will provide copies of all discrimination regulations upon request.
3. Grievant records will remain confidential unless permission is given for release. Such records will not be entered into the grievant's personnel file, but will be kept for three years.

(Noble Board of Education, Policy DAA-P)

SEXUAL HARASSMENT OF STUDENTS

The policy of this school district forbids discrimination against, or harassment of any student on the basis of sex. The Noble Board of Education will not tolerate sexual harassment by any of its employees or students. This policy applies to all students and employees including non-employee volunteers whose work is subject to the control of school personnel.

1. Sexual Harassment

For the purpose of this policy, sexual harassment includes:

- A. Verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "kidding" "teasing," double meanings, and jokes.
 - B. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately may constitute sexual harassment.
 - C. Writing graffiti which names a student or otherwise identifies a student is potentially slanderous and constitutes sexual harassment. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
 - D. Any of the aforementioned conduct which effectively deprives a student of access to educational opportunities or benefits provided by the school.
2. Specific Prohibitions
- A. Administrators and Supervisors
 1. It is sexual harassment for an administrator, supervisor, support employee, or teacher to use his or her authority to solicit sexual favors or attention from students.
 2. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.

3. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.
3. Report, Investigation, and Sanctions
 - A. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. This may be done through the Sexual Discrimination Grievance policy. The Office of Civil Rights relies on school administrators' judgment and common sense in meeting the requirements of the federal law.
 1. Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions, or have their parents report these conditions, to the appropriate administrator or teacher. If the student's immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision or to any responsible adult person.
 2. Every attempt will be made to maintain confidentiality; however, absolute confidentiality cannot be guaranteed because of due process

- concerns which arise in sexual harassment investigations. No reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
- B. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.
 - C. Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
 - D. Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.
 - E. Special effort will be made to apprise district administrators, teachers, and counselors of their obligation to receive student complaints of sexual harassment, document such complaints, and forward them to the grievance committee.

(Title VII of the Civil Rights Act of 1964; 42 U.S.C. §2000e-2; 29 C.F.R. §1604.1, et sequence; Noble Board of Education, Policy FB)

STUDENT CLUBS AND ORGANIZATIONS

The Noble Board of Education believes that certain extracurricular and social activities can enhance the learning environment of our schools.

Parents or guardians of students will notify the school administration that they are withholding permission for their child(ren) to join or participate in one or more clubs or organizations. Parents or guardians shall be responsible for preventing their child from participating in a club or organization in which permission is withheld. Parents or guardians are also responsible for retrieving their child(ren) from attendance at a club or organization in which participation is withheld.

(70 Oklahoma Statute 24-105; Noble Board of Education, Policy FMC)

NHS CLUBS

Academic Team – Our Academic Team is not just a trivial pursuit. With alumni who have gone on to enroll in prestigious institutions of higher learning, such as Northwestern University in Evanston, Illinois, the Academic Team is a group that fosters the development of lifelong learners. For us, excellence begins early. Our Freshman team (limited to team members in 9th & 10th grades) has placed at their state level competition in recent years. Beginning with freshman, and continuing to graduation, we compete against other local teams in the Heart of Oklahoma Conference to answer questions from all core subject areas as well as many electives. These competitions help us as we prepare for the OSSAA playoff series each year, where we frequently qualify for the State Tournament. Sponsors – Mrs. Turner

Archery (Outdoor PE) – Archery allows students the opportunity to learn proper safety procedures and mechanics within the sport of Archery. Students participate in local and state competitions and develop a passion for the outdoors.

ACE, Art Club Eccentrics - is an organization team of environmentalists. Their goal is to preserve and beautify the Noble campus by planting flowers, trees, and shrubs. Most of the landscaping materials are donated by local nurseries, but some things are bought using money from fundraisers. Sponsor – Mrs. Dressler

Band – The Pride of Noble Band performs at multiple events throughout the year including football games, basketball games, parades, pep rallies, concerts, competitions, and various celebrations. During marching season, we entertain the crowd with a new and exciting halftime show at every home football game. In the Spring, we compete at District and State level events to bring home numerous Superior ratings. Additionally, every two years the band travels around the country to perform in places like Disney World, Washington D.C., and most recently, college football bowl games. The Band prides itself on hard work and dedication to success.

Bear Buddies – The mission of the Bear Buddies Club is to help the community by participating as a group in volunteer opportunities that strengthen, beautify, and demonstrate team support for Noble citizens. Membership includes parents, students, and advocates of students with disabilities.

Broadcast Journalism – Students record, edit, and produce a series of video journals and stories covering the school year. These are broadcast bi-weekly on our YouTube channel Bears News Network (BNN). This is also an affiliation with NobleBears.TV where students broadcast sports and school events.

Business Professionals of America (BPA) – The purpose of BPA is to develop leadership skills and knowledge for students interested in pursuing careers in business management, informational technology, office administration, and other related career fields. BPA is affiliated with the Career Tech Program of Business, Marketing, and Information Technology Education (BMITE).

Choir – Choir is an exciting opportunity for students to showcase their talents in the art of sound by using their voices and learn about the various components of singing in a choir. The choir travels to competitions in state and out-of-state as well as giving three concerts a year and running multiple fundraisers that give students leadership opportunities and experience.

Distributive Education Clubs of America (DECA) – DECA is an association of marketing students that encourages the development of business and leadership skills through academic conferences and competitions. Students can attend leadership and career conferences, compete in marketing competitive events, and represent Noble High School on the local, state, and international level. DECA is affiliated with the Career Tech Program of Business, Marketing, and Information Technology Education (BMITE).

Esports /Gaming Club - Noble High School's Esports mission is to provide an organized high school level esports league, in a safe, comfortable environment with healthy competition. We believe that esports will provide more academic and vocational avenues to students who have put time and work into this emerging sport. Students will learn and nurture valuable skills, such as team communication, strategy creation and manipulation, problem solving, and critical thinking.

The first step to becoming eligible for the Noble High School Esports team is to be a member of the Noble Gaming Club. This recreational gaming club will be a place for students to get to know each other and to begin learning how to communicate as a team in a safe and positive way as they participate and share their passion for video games.

Fellowship of Christian Athletes (FCA) – FCA is about seeing the world impacted for Jesus Christ through the influence of Christian adults and students. Although the organization is titled Fellowship of Christian Athletes, it is open to any student and provides a place for students with a common belief in God to come together to discuss their faith with one another.

Family Career and Community Leaders of America (FCCLA)

– FCCLA promotes personal growth and leadership development through Family and Consumer Sciences education. Focusing on multiple roles of family member, wage earner, and community leader, members develop skills for life through character development, created and critical thinking, interpersonal communication, practical knowledge, and career preparation. FCCLA is affiliated with the Career Tech Program of Family and Consumer Sciences.

FFA Organization – FFA is a dynamic youth organization within agricultural education that changes lives and prepares students for premier leadership, personal growth, and career success. Today, nearly 500,000 student members are engaged in a wide range of agricultural education activities leading to over 300 career opportunities. FFA is affiliated with the Career Tech Program of Agricultural Education.

German Club - German Club aims to unite students of all levels who are interested in the German language and culture by creating opportunities to meet, exchange ideas and experiences, and expand awareness and understanding. Events are organized to allow students to come together and participate in activities to further their knowledge of German language and culture.

National Honor Society (NHS) – NHS is committed to academic achievement and community service. It promotes four objectives: scholarship, leadership, service, and character. Members sponsor NPS blood drives, Christmas projects, etc. Membership form and requirement lists are available in student services.

Noble Thespians – The main goal of the Noble Thespians are to offer students opportunities for personal growth in their chosen Fine Arts specialty within the drama related fields. Students in Noble Thespians participate in plays, compete in speech and drama tournaments, as well as other activities to continue to develop talent within the high school drama program.

PRISM – The main goal of PRISM is to show love and acceptance to all who might be struggling with personal issues such as self-acceptance. PRISM is a great way to explore why students feel the way they do and talk about ways to build stronger and more resilient relationships.

Robotics – Allows students that have a passion for using mechanical and coding skills in developing robotics/autonomous projects that takes on real-world application of STEM solutions. Robotics competes in Botball and other competitions throughout the year.

Science Club – The Science Club is an organization for students that enjoy the sciences. From biological to environmental to zoology, this club is an umbrella for all sciences. Activities include nature hikes, museums, aquarium/zoo visits, as well as other related activities.

Special Olympics – The Special Olympics mission remains as vital today as it did when the movement was founded in 1968. Special Olympics strives to create a better world by fostering the acceptance and inclusion of all people. Through the power of sports, students with intellectual disabilities discover new strengths and abilities, skills and success. Noble Special Olympics includes a variety of competitive sports and interest areas.

Student Athletic Training - Student Athletic Training allows students a chance to assist the athletic trainer in the treatment of athletes and get a peek into what the sports medicine field is like. This club is ideal for students who would like to work in the medical field. Student athletic trainers gain insight into injury prevention, injury assessment, organization and administration like an athletic trainer, nurse, physical therapist, or a doctor would. Student athletic trainers assist sports and those student-athletes throughout the school year including but not limited to football, softball, basketball, wrestling, baseball, track, and soccer.

Student Council (Stu-Co) – Stu-Co prepares the leaders of tomorrow and helps with numerous school activities including

blood drives, homecoming activities, Senior Sendoff, community Christmas projects, and daily announcements.

Technical Students Association (TSA) – TSA is an organization dedicated to enhancing personal development, leadership and career opportunities in science, technology, engineering, and math (STEM) through intra-curricular activities, competitions, and related programs.

Unified Sports (Adaptive PE/Peer Tutors) – Students are involved in activities which is part of the Special Olympics. Unified Sports pairs a student with disabilities with a student without disabilities as they participate in the activity together. The athletes and their partners train and compete together in different events twice a year. Many of the partners of the Special Olympians are peer tutors and enrolled in an Adaptive PE class.

Ursidae – Latin for “Bears,” Ursidae is a group of Noble High School’s most academically inquisitive and scholarly students. Members are given opportunities to enhance their high school experience through field trips, guest speakers, and tours of college/university campuses.

Yearbook – Students in the yearbook class create yearbook layouts, select, and crop photos, and help editors meet their deadlines. All the yearbook pages are edited by the yearbook editorial staff. The senior, faculty, and student portraits, sports, clubs, and events are the responsibility of the editorial staff. All members of the yearbook class are responsible for the production, sale, and distribution of the Noble High School yearbook.

STUDENT DIRECTORY INFORMATION

Parents and eligible students have two weeks to advise the school district in writing via a letter to the school principal of any or all of the items they refuse to permit the district to designate as directory information about that student. At the end of the two weeks, the student’s records will be appropriately marked to designate the items of directory information that may be released without prior written consent.

The following information is designated as "directory information": student's name, student's class designation (i.e., first grade, tenth grade, etc.); student's extracurricular participation; student's achievement awards or honors; student's weight and height if a member of an athletic team; student's photograph; dates of attendance; and the school or school district the student attended before the student enrolled in this school district.

(51 Oklahoma Statute 24A.16-17; Noble Board of Education, Policy FLD)

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. However, to avoid any appearance of impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision. Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances of each infraction. The following are examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally

injurious to other people;
Whether the incident is isolated or habitual behavior;
The manifestation of a disability;
Other circumstances which may apply.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Smoking
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property
16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race,

ancestry, or country of origin and directed toward another student, an employee, or a visitor

17. Sexual Harassment
18. Gang related activity or action

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance. (According to discipline matrix)

1. Conference with student
2. Conference with parents
3. In-school Detention
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension

14. Other appropriate disciplinary action as required and as indicated by the circumstances

Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators appropriate means of discipline for specific infractions.

(10 Oklahoma Statute 7115; 70 Oklahoma Statute 6-114; 70 Oklahoma Statute 24-101.3; Noble Board of Education, Policy FO)

STUDENT RIGHTS AND RESPONSIBILITIES

All students have the same civil rights. These rights are limited by the capacity of each student to discharge the particular responsibilities necessarily linked to each right. The rights and responsibilities set forth in no way limit the legal authority of school officials to deal with disruptive students.

Rights

1. Students have the right to expect that attending school will be productive.
2. Rules and regulations should be developed as a cooperative venture on the part of all concerned and should be common knowledge to every student.
3. Students have the right to expect that materials presented in courses be relevant and appropriate to the maturity level and intellectual ability of the student and that the

- various views related to topics or materials will be presented or introduced.
4. Students will be permitted to use school facilities for approved extracurricular activities with proper faculty supervision and should be encouraged to participate in clubs, recreational events, and other related activities.
 5. Students have a right to an education and to the equality of educational opportunity and the right to expect that punishments which deprive them of this right will be used only in extreme cases. Punishments should be reasonable, consistent, and fair, and resorted to only when students violate school rules.

Responsibilities

1. Students will attend school daily (except when ill), attend all classes and be on time.
2. Students will come to class prepared with proper materials, such as textbooks, pencils and/or pens, etc.
3. Students will be aware of all rules and regulations and/or changes in these rules and regulations defining proper student behavior. Students will conduct themselves according to these guidelines.
4. Students should be willing to volunteer information in disciplinary cases if they have knowledge.
5. Students should willingly and dutifully serve that segment of the student body which they represent.
6. Students will make sure that no individual or group of advocates are allowed to monopolize class time. Teachers will insist on courteous attention to unpopular views, including views contrary to the teacher's own personal opinions. The dignity of all should be respected and no one should be allowed to abuse others. This freedom can only be exercised as long as it does not interfere with the educational process.
7. Students will become involved actively in their own education after returning to school following absence for

- any reason. Students temporarily out of school should assume the responsibility for keeping up with work missed.
8. Students should develop the best school record of which they are capable.
 9. Students will maintain a clean and pleasant atmosphere in the building and on the grounds.
 10. Students will follow the directions of teachers, administrators and other responsible school officials.

A statement of student rights and responsibilities is contained in the student handbook distributed by each building principal.

Each student is provided with a handbook and is held responsible for the information it contains. The information serves as a guideline for administrators, all school personnel, students, parents, and other citizens of the school district.
(Noble Board of Education, Policy FN)

NPS TRANSPORTATION

Bus Riders Rules and Regulations

Rules defining student conduct are designed to protect the passengers and shall be observed at all times. Bus safety rules shall include, but not be limited to, the following:

1. The bus driver is in charge of students on the bus. Students shall follow the driver's directions at all times.
2. Only authorized personnel and eligible bus students assigned to a specific bus are permitted to ride the bus.
3. Busses will stop at established stops only. Students will not be permitted to leave the bus until the bus arrives at an established bus stop or the appropriate school. Students shall load and unload at their designated bus stop only.
4. Students shall wait for a bus by remaining on the sidewalk. If there is no sidewalk, students will wait next to (but not in) the street. Students must wait until the bus comes to a full stop before boarding or leaving the bus.

5. Students will remain properly seated at all times and not block the center aisle. Any or all students may be assigned seats.
6. Students must keep their hands, head, feet and personal objects inside the bus at all times.
7. Scuffling, shoving, or fighting is prohibited on the bus and at all established bus stops.
8. Littering or throwing items inside or from the bus is prohibited.
9. Students are not allowed to consume food or drink on the bus. The use of all tobacco products is prohibited.
10. Students shall not deface or vandalize the bus or related equipment. Students who violate this rule will be required to pay for damages.
11. Students are not to engage in loud talking, yelling, the use of profanity, and/or inappropriate language or gestures on the bus.
12. Students are not allowed to bring animals or harmful objects (i.e. weapons, drugs, alcohol, fireworks, etc.) on the bus.
13. Students, while on the bus and when exiting or entering the bus, are required to comply with and will be subject to the Student Code of Conduct/Discipline Rules established by the School District.
14. Students, while on the bus, while entering or exiting the bus, and while at or in the general area of the designated loading and unloading zone areas are required to comply with these rules.

Bus Disciplinary Actions

Violations of said rules as listed, but not limited to those shown above, will be handled according to the nature and degree of the infraction. Infractions will be classified as such:

- ❖ Class I Minor Infraction
- ❖ Class II Moderate Infraction
- ❖ Class III Major Infraction

Classification of disciplinary infractions will be handled solely through the Noble Public Schools Transportation administration, as well as, site-specific administrators. The general guidelines used for classification are listed below. The nature and context of all infractions will be assessed prior to disciplinary action being taken. All violations are subject to changes in classification based on the nature and severity of the occurrence to include: suspension from the bus, suspension from school, and/or other forms of punishment as determined by the administration. A point system is used to determine further disciplinary action based on each student’s bus discipline history. Each year, all students’ values are reset to zero with the exception of violations that have extended into the ensuing semester.

Common Problems	Violation Class	Pt. Value
Electronics violations	1	1
Will not sit correctly	1	1
Will not stay in seat	1	1
Excessive noise	1	1
Eating or drinking on bus	1	1
Horseplay	1	1
Rude or discourteous	1	1
Throwing objects on bus	2	3
Head and/or arms out the window	2	3
Vandalism	2	3

Obscenities/Inappropriate language or material	2	3
Cursing towards the driver	3	10
Tobacco use	3	10
Bullying	3	10
Hitting, Shoving, or Kicking another student	3	10
Fighting	3	10
Referral Point Diagram	Our Action	Handled by:
1 thru 4	Parent Phone Call	NPS Transportation
5 thru 9	5 day Suspension	NPS Transportation
10 thru 19	10-15 Day Suspension	Transportation Director
20 Plus	20 plus day suspension	Transportation Director

For more information pertaining to NPS Transportation policies and procedures, please contact Shirley Armbrister at 405-872-3455.

WARNING SYSTEMS/INCLEMENT WEATHER

It is policy of the Noble Board of Education to dismiss school if weather conditions deteriorate to the extent that the safety of students may be jeopardized.

Should the superintendent or, in the superintendent's absence, the next person in line on the organization flow chart decide to dismiss school because of weather conditions, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC. Absent such

announcements, students should assume that school will be in session.

Should it become necessary to dismiss school during a school day, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC.

During the tornado season, the school administration will be concerned with tornado watches and tornado alerts. School will not be dismissed because of a tornado watch or warning. However, if a parent is concerned about the safety of a child, the child will be released to the parent's custody at the school. School will be dismissed if the administration feels that it is safe to do so. Otherwise, children shall remain at school and appropriate safety measures shall be taken.

(Noble Board of Education, Policy CKBB)

NHS Fire, Tornado, Disaster, and Lockdown Drill

Every year hundreds of lives and millions of dollars' worth of property are lost from natural disasters. Our state laws require that our school have a plan for evacuation; the procedures set forth below may save your life should we someday have such a disaster in our school. The most important thing to remember in the event of such an emergency is to keep quiet, calm, and move quickly to pre-arranged assembly points. Correct mistakes after each drill. Keep these procedures posted in each room.

Signals

The signal for fire or for fire drills will be a repeating tone w/flashing strobe. The signal for a tornado or tornado drill will be one long continuous bell. Disaster and Lock Down Drills will be announced on an individual basis.

NHS School/Parent Compact

To the Parent/Guardian of _____
This School - Parent Compact is in effect for the 2022-2023 school year.

School Responsibilities:

The Noble High School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

All Teachers and staff will:

- encourage and support students' learning.
- believe that each student can learn.
- use positive actions and words.
- maintain and foster high standards of academic achievement and positive behavior.
- respectfully and accurately inform parents of their child's progress.
- have high expectations for students
- create a caring, inclusive, stimulating, and safe school/classroom setting.

Parent Responsibilities:

We, as parents, will support our children's learning in the following ways:

- see that my child attends school regularly and on time.
- provide the necessary material for class participation.
- maintain and foster standards of high academic achievement and positive behavior.
- make sure **all** homework is completed and returned on time.
- promote positive use of my child's extracurricular time.
- communicate on a regular basis with my child's teachers.
- encourage my child to practice reading and math activities at home.
- show respect and support for my child, the teachers, and the school.

Student Responsibilities:

I, as a student, will:

- **always do my best in my work and in my behavior.**
- work cooperatively with my classmates and teachers.
- show respect for myself, my school, teachers, and others.
- obey the school and bus rules.
- take pride in my school and school work.
- come to school prepared with my homework and my supplies.
- **believe that I can and will learn.**

NHS School/Parent Compact

I have read the Noble High School Parent Compact and acknowledge/understand that Noble High School is a Title I school.

Name of Student _____

Signature of Student _____

Name of Parent _____

Signature of Parent _____

Date _____

Please detach this page, sign and return to front office.

STUDENT HANDBOOK AGREEMENT

Student Handbook Confirmation

I have acknowledged access and read the Noble High School Student Handbook(online) and agree to follow it as written.

www.nobleps.com –under High School-information

Name of Student _____

Signature of Student _____

Name of Parent _____

Signature of Parent _____

Please detach this page, sign and return to the student's 2nd hour teacher.



2022-2023 Student Parking Agreement

My signature indicates that I have read the Noble High School 2022-23 Student Parking Rules and Regulations and will adhere to them.

Student Signature

Date

Student's Printed Name

TO BE FILLED OUT BY NOBLE FRONT OFFICE STAFF MEMBER:

Parking Lot Section and Number

Make & Model

Color

Tag #

Staff Member Signature

Date

Curtis Inge Middle School

1201 N.8th Street, Noble, OK 73068

(405) 872-3495

www.nobleps.com



2022-2023 Student Handbook

Superintendent: Mr. Solomon
Assistant Superintendent: Dr. Myers
Executive Director: Mr. Gray
CIMS Principal: Mr. Hiatt
Assistant Principal: Mr. Crawley
Assistant Principal: Ms. Walker
Counselor: Ms. Gray
Counselor: Ms. Wyche

APPENDIX

Contact Information.....	4
Significant Days from the Calendar.....	4
Parent Teacher Conferences.....	4
Pick-up and Drop-off Procedures.....	4
Arriving at School.....	5
Attendance Policy.....	5
Activities and Eligibility.....	5
Tardies.....	5
Tardy Referrals.....	6
Grading.....	6
CIMS Clubs and Organizations.....	6-8
Powerschool.....	8
Withdrawal of Students.....	8
Chromebook/Device Loan.....	9
Closing School/Inclement Weather.....	9
Fire, Tornado, Disaster, and Lockdown Drill.....	9
Signals.....	9
Pledge of Allegiance.....	9
Minute of Silence.....	9
First Aid.....	10
Medication.....	10
Head Lice.....	10
Lost and Found.....	10
Child Nutrition.....	10
Telephone.....	11
Wireless Telecommunication Devices.....	11
Lockers and Locks.....	11
Visitors.....	11
Leaving School Grounds/Student Check-out.....	12
Title I.....	12
Dress Code Regulations.....	12-14
Student Discipline.....	14-16
Display of Affection.....	16
Search and Seizure.....	16
Discipline Consequences.....	16
Weapons.....	16
Internet Safety Policy.....	17-19
CyberBullying.....	19
Privacy-Network/Internet Access.....	20
Denial of Internet Service.....	21
Additional School Policy.....	21

Multimedia Release Notification.....	21
District Asbestos Status.....	21
No Child Left Behind Act.....	22
Nondiscrimination.....	22
Accident Insurance.....	23
Family Education Rights and Privacy Act (FERPA).....	24
Grievance Procedure.....	25
Harassment.....	25-27
Hazing.....	27
NPS Transportation Rules and Regulations.....	28-29
Bus Disciplinary Actions.....	29
NPS Return to Learn Plan.....	27-28
CIMS Parent/Student Agreement.....	34

Dear Students and Parents,

Welcome to Curtis Inge Middle School. The faculty and staff are excited to have you for the 2022-2023 school year! The student handbook serves as an accord between the school, student, and parent. Please go over this handbook with your student to assure understanding of the school's expectations and procedures. We look forward to working together this school year to make your student(s)' educational experience exceptional.

Our Vision...

Not just what we think

How we think... Excellence

Not just what we do

How we do it... Quality

Our Mission...

We are... dedicated to providing our students with a positive learning climate, which encourages a passion for discovery and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers.

Each day our mission is to provide challenging and creative lessons through which our students have the opportunity to master academic as well as social and personal skills that will lead to healthy living, foster success, and inspire lifelong learning.

Each day our mission is to hold ourselves, and our students accountable for positive actions, personal growth and caring relationships, enhanced through a strong partnership between home and school.

We are...NOBLE PUBLIC SCHOOLS



blanca

Contact Information

Office Staff: Jenissa Phillips and Amanda Lockridge

School Phone Number: (405) 872-3495

School Fax Number: (405) 872-8670

NPS Central Office: (405) 872-3452

Transportation: (405) 872-3455

Child Nutrition: (405) 872-5866



Office Hours: 7:15 a.m.-4:30 p.m. Monday-Thursday

Significant Days from the Calendar

First Day of School	August 10
Welcome Back RootBEAR Social	TBD
Labor Day Holiday	September 5
Fall Parent Teacher Conferences	TBD
Fall Break	October 13-14
Thanksgiving Holiday	November 21 - 25
1 st Semester Ends	December 20
Winter Break	Dec. 21- Jan. 3
2 nd Semester Begins	January 4
Holiday / No School	January 16
Holiday/ No School	February 20
Spring Parent Teacher Conferences	TBD
Spring Break	March 13-17
CIMS Awards Assembly	TBD
Last day of Classes	May 23
Graduation	May 23

Parent/Teacher Conferences

Parent/Teacher Conferences will be scheduled for the fall and spring semesters to allow time for parents and teachers to meet about students' progress. Prior to conferences, notifications will be sent out on the school website, social media information pages, and through text messaging to inform parents of times and dates. Conferences will be held after school in the evening.

Student Pick-Up and Drop-Off Procedures

The south parking area is the drop-off and pick-up location for commuters. Drivers need to circle the lot and drop students off when they reach the south door entrance of the school. The north parking lot is for bus pick-up and drop-off. Please remember that passing a bus in the process of loading or unloading children is against the law, and is monitored by the Noble Police Department. Please do not park in any area where the curbsides are painted red for emergency vehicles. School doors open at 8:10 a.m., and students will not be supervised until that time.

ARRIVING AT SCHOOL

The building will be open to students at 8:10 a.m. every school day. Once students arrive on campus, they are not allowed to leave and return unless accompanied by a parent. Students may stay in the cafeteria or in a designated area of the main building. After the first bell (8:31 a.m.), students will have access to their lockers and other parts of the building.

ADD BELL Schedule



CIMS Bell Schedule

7th/8th Bell Schedule		6th Bell Schedule	
First bell	8:31	First bell	8:31
1st Hour	8:36 – 9:36	1st Hour	8:36-9:40
2nd Hour	9:40 – 10:35	2nd Hour	9:44-10:39
Pledge of Allegiance/Minute of Silence			
3rd Hour	10:39-11:34	3rd Hour/Lunch	10:39-11:14
4th Hour/Lunch	11:34 - 12:09	4th Hour	11:18-12:13

5th Hour	12:13-1:08	5th Hour	12:17-1:12
6th Hour	1:12-2:07	6th Hour	1:16-2:11
7th Hour	2:11-3:06	7th Hour	2:15-3:10
8th Hour	3:10-4:06	8th Hour	3:14-4:06

8th Grade

3rd Hour	10:39-11:34
4th Hour	11:38-12:33
5th Hour/Lunch	12:33-1:08
6th Hour	1:12-2:07
7th Hour	2:11-3:06
8th Hour	3:10 – 4:0

ATTENDANCE POLICY

When a student is absent from school, it is the responsibility of the parent or guardian to contact the school. If the school has not been contacted by the parent/guardian, the student will receive an unexcused absence for that day or period. All court, doctor, or dental appointments will require a note from that agency for the absence to be excused and **must be turned in within 48 hours of the absence.**

All absences, excused or unexcused, count toward the 10 absences per semester limit, except for school activities. Illness or serious illness of immediate family, death in family or close relative, doctor or dental appointments, driver's license testing, required court appearances, school sponsored activities, educational trips, religious holidays, and pre-arranged family trips are the only excused absences that will be accepted and only then if parents call the school and/or a signed note is on file in the attendance office. The number of days to make-up the work will coincide with the days missed plus one day. **It is the responsibility of the students, not the teacher, to make arrangements for make-up work.**

ACTIVITIES & ELIGIBILITY

The Noble Board of Education recognizes the importance of activities in the education program. However, regular class attendance is a prerequisite for students to achieve the maximum educational experience. **Students may not miss a class more than ten (10) times in a school year for excused, school- sponsored activities. Students will only be allowed to apply for five (5) additional days of Activity Absences per school year.** Activity Absence extension request forms are available in the main office. The attendance record of the student and the student's grade in each class will largely determine if the student should be allowed to participate in the activity. State and nationally-sponsored activities are

exempt from the above regulations. The guidelines of the Oklahoma Secondary School Activities Association will determine what constitutes a state and/or national activity.

A student must pass five classes at the end of each semester to be eligible for activities. After each semester, eligibility for participation will be determined on a weekly basis. **This policy will apply to all extracurricular activities including dances, field trips, etc.** Participation will be denied if he/she fails/is failing any class or combination of classes two (2) consecutive weeks.

TARDIES

Any student who is detained by the office or by a teacher should ask for a note to the next class so that he/she will not be counted tardy. Any student who arrives late to school must report to the office for an admit pass. During the school day, a student who is late to class should report directly to that class. Students who are 15 minutes late for class will be considered absent for that class period. Each teacher will make a record of all tardies. The teacher will make parent contact on the third tardy per semester. Discipline referrals will be sent to the office for each tardy after the third tardy.

Tardy Referrals:

3rd tardy = parent contacted by the teacher

4th tardy = referral to the office, result lunch detention

5th tardy and on = referral to the office, result ISD/OSS

GRADING

In accordance with the policy of the board of education the following grading system will be used for all subjects, including special education:

100 - 90	=	A
89 - 80	=	B
79 - 70	=	C
69 - 60	=	D
59 - Below	=	F

CIMS Clubs and Organizations

Academic Team – Academic Team is a group of students that cherish the opportunity to learn every chance they get and to showcase their knowledge in academic competitions. Academic Team is a vigorous sport of competing against teams from other schools for the opportunity to win Districts and State. The Academic Team starts with our 6th grade team learning the basics and working as a team. Our 7th and 8th grade team competitively competes against other schools answering questions from all core subject areas, as well as current events and elective courses.

Author's Life Book Club – The purpose of the Author's Life Book club is to allow students to experience what it is like to be an author. Students will learn the process involved in creating a story,

editing, publishing, and selling their books. Finished books are published on the Noble Public Schools' Amazon page.

Band – MS Band is a great way to learn to play musical instruments. From Beginner Band to Blue Band and Gold Band, students progress upwards with their instrumental talents. Beginner Band Students learn music fundamentals and the basics to playing their horns. Blue Band Students (Year 2) progress toward mastery of their instruments, while learning to march and perform with the 3rd year, Gold Band. Together, they perform for the Veteran's Day Assembly, along with various parades and concerts. Blue Band also provides opportunities to audition for and perform with honor band groups, as well as in District Solo and Ensemble Contest. Gold Band is all about preparing for High School! While continuing to perform in all of the opportunities afforded to Blue Band students, Gold Band Students masters the High School's pre-game show music, various pep-band pieces and joins the High School Band in performing during half-time at one home football game! The Combined MS Blue & Gold Band participates in contests, as well as showcasing our talents at local concerts.

Choir – MS Choir is an exciting opportunity for students to showcase their singing voices and learn the various components of singing in a choir. The MS Choir has local concerts that allows them to perform for live audiences, as well as certain school assemblies.

Esports – Curtis Inge Middle School's Esports mission is to eventually develop an organized middle school level esports league, in a safe, comfortable environment with healthy competition. We believe that esports will provide more academic and vocational avenues to students who have put time and work into this emerging sport. Students will learn and nurture valuable skills, such as team communication, strategy creation and manipulation, problem solving, and critical thinking. Esports will be a place for students to get to know each other and to begin learning how to communicate as a team in a safe and positive way as they participate and share their passion for video games.

Family Career and Community Leaders of America (FCCLA) – FCCLA promotes personal growth and leadership development through Family and Consumer Sciences education. Focusing on multiple roles of family member, wage earner, and community leader, members develop skills for life through character development, created and critical thinking, interpersonal communication, practical knowledge, and career preparation.

Fellowship of Christian Athletes (FCA) – FCA is about seeing the world impacted for Jesus Christ through the influence of Christian adults and students. Although the organization is titled Fellowship of Christian Athletes, it is open to any student and provides a place for students with a common belief in God to come together to discuss their faith with one another.

Journalism – Students learn to write, edit, and research relevant and engaging news stories. Students will learn to interview sources and to use photography of people and events for publication. Students will use the inverted pyramid style of writing to deliver news stories to their audience. Students will also be engaged in the hands-on layout and design of newspaper pages for publication.

Lego Robotics – Do you love Legos? Do you love robots? If the answer is yes, then come on over. Lego Robotics guides students through STEM learning and exploration. It combines coding and construction while building habits of learning, confidence, and teamwork skills to accomplish different objectives.

MS PRISM – The main goal of MS PRISM is to show love and acceptance to all who might be struggling with personal issues such as self-acceptance. MS PRISM is a great way to explore why students feel the way they do and talk about ways to build stronger and more resilient relationships.

Musical Theater – If you love musicals, then this is right up your alley. Over the last two years, the MS have performed the Jungle Book Musical and High School Musical. In Musical Theater, students get to showcase not only their singing voices, but choreography and acting skills.

Poetry Animal Club (PAC) – PAC is a club that loves to not just talk about animals but find ways to help animals that may be in need. One way we show our appreciation and love for animals is by writing poems about animals and their habitats.

Robotics – Allows students that have a passion for using mechanical and coding skills in developing robotics/autonomous projects that takes on real-world application of STEM solutions. Robotics competes in Botball and other competitions throughout the year.

Student Council (Stu-Co) – Stu-Co prepares the leaders of tomorrow and helps with numerous school activities including Kindness Week, homecoming activities, school improvement, community projects and daily announcements.

Yearbook – Students will develop yearbook layouts, select, and crop photos, in creating a yearbook that focuses on the people and events of Curtis Inge Middle School. All the yearbook pages are edited by the yearbook editorial staff. They will select the theme and design the yearbook from cover to cover under the supervision of the yearbook advisor.

POWERSCHOOL

CIMS using the grading system: Powerschool. Powerschool features a parental and student application that allows parents and students to check grades and student progress on a weekly or daily basis through a phone app or email. We encourage all parents and students to call or come by the office to get an individualized username and password for Powerschool.

Withdrawal of Students

If you are moving and withdrawing your student from CIMS, please call or come by the school a few days prior to the withdrawal date. This will give ample time to complete the necessary paperwork. Please plan to pay all breakfast and lunch charges, and remember to bring back all school materials; such as, library books and the school chromebook. Your cooperation is greatly appreciated.

Chromebook/Device Loan

All CIMS students will be loaned a Chromebook by Noble Public Schools. A technology agreement will be presented at the time of distribution. A list of charges that can be incurred for damaged, lost, or stolen Chromebooks can be found in the District Technology Handbook. If a Chromebook is damaged, lost, or stolen, payment may be required before a new device will be issued.

Closing School/Inclement Weather

An announcement will be made through Television, specific social media sites, and local news websites should school have to be canceled due to inclement weather. The school makes every effort to make decisions concerning school closings based on the safety of students. The district boundaries cover 144 square miles and conditions in one part of the district may be very different from those in another area. Decisions concerning school closings are made as early as possible before buses begin their morning routes.

Should it become necessary to dismiss school during a school day, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC.

During the tornado season, the school administration will be concerned with tornado watches and tornado alerts. School will not be dismissed because of a tornado watch or warning.

However, if a parent is concerned about the safety of a child, the child will be released to the parent's custody at the school. School will be dismissed if the administration feels that it is safe to do so. Otherwise, children shall remain at school and appropriate safety measures shall be taken. (Noble Board of Education, Policy CKBB)

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Signals

The signal for fire or for fire drills will be a repeating tone w/flashing strobes. The signal for a tornado or tornado drill will be one long continuous bell. Disaster and Lock Down Drills will be announced on an individual basis.

Pledge of Allegiance

CIMS honors America daily by reciting the Pledge of Allegiance. Those who do not wish to participate are not required to do so.

MINUTE OF SILENCE

Per state law, public schools are to observe approximately one minute of silence each day for the purpose of allowing each student, in the exercise of his or her individual choice, to reflect, meditate, pray, or

engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices. (70 Oklahoma Statute 11-101.2)

FIRST AID - STUDENTS

The Noble Board of Education recognizes the school's responsibility for emergency handling of accidents and sudden illnesses occurring at school or on school property. In order to obtain emergency medical care, a medical release form signed by a parent/guardian must be on file. If a medical release is not on file, emergency medical care will be provided in life-threatening situations only. (Noble Board of Education, Policy FFAC)

Medication

If it is necessary for a child to take prescribed medication during school hours, it must be in the original prescription container. Medication brought by children must be taken to the office. The parent should send a note or call before the child is allowed to take this medication.

HEAD LICE

If a student is sent to the office with live lice or brown nits, the student will be removed from the classroom and the parent/guardian will be called to pick up the student. The student will not be allowed to ride the bus to or from school or 15 NPS be readmitted to school until the student is properly cleared to return. After the infested person(s) and the home has been properly treated as recommended, the child will be required to be checked for lice before returning to school by a health professional. The child must provide the release form with them when returning to school. The empty treatment container should be taken to the health facility so they will know what product has been used for their records. The Cleveland County Health Department (321-4048) will check for head lice on Monday-Thursday between 8 am and 4 pm. They reserve the right to close the clinic early based on the availability of staff to care for the number of clients reporting to the clinic. After the check, the parent will receive a completed form stating if the child is free of lice or nits which is required to return to school. The school administrator has the option to allow the child to return based on their observation when the parent proves a hardship exists. If a student has recurring lice problems, it will be up to the discretion of the office personnel to request a release from a doctor or health professional stating that the student has been treated and is free of lice. The school has the right to contact the Department of Human Services, if the problem is not solved.

LOST AND FOUND

Lost and Found will be located in the office. All lost and found items will be removed from the school every two weeks. CIMS is not responsible for lost or stolen items.

CHILD NUTRITION

Noble Public Schools will allow students to charge up to \$30.00 in the cafeteria for lunch and breakfast meals. The district will communicate with the student and parent/guardian when a student is approaching

and/or exceeds this amount. Once a student has exceeded this amount, the student may be served an alternate meal. **Applications for free or reduced lunches are available from the school office.**

TELEPHONE

The telephone in the office is for school business. **Students will not be called from classes to answer a telephone call. Parents must refrain from calling and leaving messages for students that could have been taken care of at home.** In the case of an emergency, we will deliver a message to the student.

WIRELESS TELECOMMUNICATION DEVICES

Curtis Inge Middle School policy on wireless telecommunication devices is designed to ensure that the use of wireless telecommunication devices does not interfere with teaching and learning during the school day. For the purpose of this policy, wireless telecommunication devices are deemed to include cellular phones, smartwatches, pagers, two-way radios, earbuds, headphones and other devices that use radio frequencies for communications. *(Including iPods, Gameboys, Kindle's and other game devices)* Students may possess wireless telecommunication devices while on school premises or while in transit under the authority of the school or while attending any function sponsored or authorized by the school; however, the usage of these devices is regulated to not during instructional times.

LOCKERS AND LOCKS

Students are to use only the lockers assigned to them. Students who give out their locker combinations to other students risk having items taken from their lockers. New lockers will not be issued to students during the school year. Students are to keep lockers clean, inside and out, and are not to alter the locker in any way. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time; no reason shall be necessary for such search (Reference: O.S. 70-24-102).

VISITORS

In order to ensure the safety of our students, all exterior doors to the school will remain locked throughout the school day. Students may exit these doors in case of an emergency or for outside access, but no one can come in from the outside. **When coming to school for a visit, parents must enter through the front west door, sign in at the office, and obtain a visitor's name badge which must be worn while on campus.** We welcome parents to visit us at any time; however, appointments and arrangements for meetings must be arranged prior to the visit. **Parents will not be allowed to visit with teachers during class time unless prior arrangements have been made.** During the school day, all persons not employed by the district are considered visitors to our school and must wear a visitor's badge throughout their visit to Curtis Inge Middle School. Students may be checked out to go eat lunch, but, due to safety concerns, CIMS administration does not allow parents/guardians or any other person to visit students in the school's lunchroom during lunchtime.

LEAVING SCHOOL GROUNDS-CHECKING STUDENTS OUT FROM SCHOOL

Parents must check-in with the office to sign their child out of school. The sign-out sheet will include time of check-out, reason for checking out the student, and a time for check-in of the student if that student is returning to school. Students being checked-out for lunch, doctor's appointments, or other reasons must be checked out by the parent or someone who is listed on the emergency contact list. The office will not allow check-out of a student from the building with friends or relatives of that student unless they are on the emergency contact list.

The middle school is essentially a closed-campus school. Students may not leave school grounds for any reason during the school day without the express permission of the parent and the knowledge of the office. Students who leave school property without permission will be considered truant, and the appropriate consequences, according to the discipline policy, will be implemented.

TITLE I

Title I is a federally funded program to assist students in achieving higher academic levels in reading and math. This school year, Noble Public School District is recognized by the State Department of Education as a school wide Title I program. Students are referred to this program based on student progress on benchmarks and cumulative exams, as well as OSTP results.

NOBLE PUBLIC SCHOOLS DRESS CODE (REGULATION)

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the public school system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In making a determination, the administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited. The following dress code will be in effect for all students:

1. Skirts and Dresses: The skirt or dress must be a minimum of mid-thigh length while shoulders are relaxed and must not be revealing, disruptive or distracting to the educational process. Skirt openings must be a minimum of mid-thigh length. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.
2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.
 - Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes above mid-thigh are not allowed. Pants that have been patched are acceptable.
 - Form fitting pants, skin tight jeans, leggings, and jeggings are allowed as an outer garment as long as the top outer garment reaches mid-thigh. Pajama pants are not allowed.
 - Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.

4. Shorts: Shorts that are mid-thigh length or longer are acceptable for school dress.
 - Shorts that are cut, slit or have holes above mid-thigh are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
 - Hats, hoods, beanies, caps, bandanas and sunglasses are prohibited inside the buildings. Exceptions may be made by the principal for spirit days, religious purposes or special activities.
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full length coats are prohibited.
7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.
8. Makeup, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.
9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.
10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.
11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.
12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.
13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student may be sent home. Students will be allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education.

- 1st offense- Counsel
- 2nd offense- Lunch Detention
- 3rd offense- ISD
- 4th offense- ISD or OSS

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. However, to avoid any appearance of impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision. Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are some examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally injurious to other people;
- Whether the incident is isolated or habitual behavior;
- The manifestation of a disability;
- Any other circumstances which may be appropriately considered.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Tobacco/Vaping
7. Truancy

8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting or instigating a fight
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property
16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor
17. Sexual Harassment
18. Gang related activity or action
19. Drugs, OTC, and prescription, possession, distribution and under the influence of controlled substances.

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student(s) to appropriate social agency
13. Alternate Academic Placement within Noble Virtual Academy
14. Suspension
15. Other appropriate disciplinary action as required and as indicated by the circumstances

Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights to school officials, in school lockers, desks, or other school property. School personnel

shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators appropriate means of discipline for specific infractions.

(10 Oklahoma Statute 7115; 70 Oklahoma Statute 6-114; 70 Oklahoma Statute 24-101.3; Noble Board of Education, Policy FO)

**Students may not attend any extra-curricular school events or be present on school grounds while serving an out-of-school suspension.

DISPLAY OF AFFECTION

Display of affection such as kissing or excessive physical contact will not be permitted at school

SEARCH AND SEIZURE

According to the law of Oklahoma, the superintendent or school principal of any public school in the state of Oklahoma, any teacher, or security personnel, shall have the authority to detain and authorize the search of any pupil or pupils on any school premises or while in transit under the authority of the school or any function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances, as defined in the uniform controlled dangerous substances act, and hereinafter referred to as controlled substances that might be in their possession, including the authority to authorize any other persons they deem necessary to restrain such pupil or to preserve any dangerous weapons, or controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property. Student searches may be made based on a reasonable suspicion of a violation of school rules and /or state or federal law by a student. Contraband and other property unauthorized to be on school property or school sponsored activities will be seized for evidentiary purposes in a school hearing and/or legal hearing.

CONSEQUENCES

Consequences may vary depending on the behavior/action. Disciplinary infractions are classified by their severity.

Consequences are defined as follows:

- **Detention** - Detention may be before school, after school, or at lunch. A student may be assigned detention for minor violations.
- **In School Detention** - A student assigned to In School Detention spends the day assigned to a specific detention room where work is sent by his/her teachers. A student assigned to In School Detention after the first ISD offense, will not participate in school sponsored activities, including sports, on the day(s) he/she is assigned. If a student is suspended while in ISD, he/she may be required to finish ISD days on return from OSS.
- **Suspension** -A student may be temporarily suspended, which shall be defined as exclusion from classroom instruction, by the principal, asst. principal, or the principal's designated representative under the procedure hereinafter set forth. Upon being brought to the attention of the principal, asst. principal, or his designated representative that a student has allegedly committed certain acts, an informal conference will be held between the student and the principal, asst. principal, or his designated representative. At the conference, the student shall be informed of that which

he/she is accused of violating, and they will be advised specifically of what they are accused of doing and what the basis of the accusation is. In the event the student denies these charges, they shall be given an explanation of the evidence the school authorities have and shall be given the opportunity to present any information or explanation concerning the incident.

- **Citations** – A student may receive a citation for an infraction to school policy.

After discussing the charges in detail and considering the explanation, if any, furnished by the student, the principal and his designated representative shall determine if the student is, in his opinion, guilty of those charges. If he so determines, the principal, asst. principal, or his designated representative shall have authority to administer a temporary suspension for whatever time period he deems is warranted, taking into consideration the severity of the violation. The administrator will notify the parent or guardian of the punishment. Upon completion of the specified suspension time, the parent or guardian may be required to accompany the student to school to be reinstated by the principal, asst. principal or designee. Continuation of the student's academic progress will be served by CIMS either sending homework home in packets or enrolling the student in the Noble Virtual Academy.

CIMS ACADEMY

Purpose:

The Curtis Inge Middle School (CIMS) Academy is an alternative academic setting to the traditional school setting for students who have demonstrated consistent academic and social behaviors that are detrimental to their success in the regular school environment. CIMS Academy's mission is to provide students with academic and social training tools that will aid them in becoming more organized, responsible, and disciplined students and prepare them to be successful and productive citizens.

Placement:

CIMS Academy will be located within Curtis Inge Middle School. The academy will serve 15 to 20 students in 6th, 7th, and 8th grades. Students in the academy will take all of their core coursework and electives in the same classroom separate from the general population.

Placement into the academy will be determined by CIMS administration. Factors that will determine placement into the Academy include but are not limited to: chronic classroom disruptions, major/frequent behavioral infractions, and failure to succeed in the regular classroom setting.

Expectation:

Students placed in the academy will be required to complete at least one school semester in the academy before being considered to be placed back in the general education population. CIMS will not permit students placed in the academy to participate in extracurricular or school-sponsored activities. Students will have to meet clear, measurable, and attainable goals to be considered to be readmitted into the regular school setting.

Academics:

To ensure maximum academic success CIMS Academy students will start their day with math, English Language Arts (ELA), and Science coursework. Afternoon courses will include a physical

education course, a counseling component-Character Counts course, a math skills course, and social studies. All of the core curriculum will be administered through Canvas-Learning Management System/ Google Classroom and was designed by CIMS teachers and aligned to the Oklahoma Academic Standards (OAS). The academy is designed to be a flexible, individualized, highly structured, blended learning environment with a certified teacher who will guide students at their own pace.

Policy:

Curtis Inge Middle School and Noble Public Schools are dedicated to providing our students with a positive learning climate, which encourages a passion for discovery and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers. Therefore, Curtis Inge Middle School will provide an alternative school setting program for students who are having difficulty functioning in the traditional school setting. CIMS will provide alternative instructional methods to help at-risk students grow, succeed, and thrive.

WEAPONS

ANY STUDENT FOUND TO BE IN POSSESSION OF A WEAPON OF ANY TYPE MAY FACE A SUSPENSION OF UP TO ONE CALENDAR YEAR OR THE MAXIMUM ALLOWED BY STATE LAW.

INTERNET AND OTHER COMPUTER NETWORKS ACCEPTABLE USE AND INTERNET SAFETY POLICY

The Noble Public Schools district is pleased to make available to students and staff access to interconnected computer systems within the district and to the Internet, the worldwide network that provides access to significant educational materials and opportunities. In order for the school district to ensure the continued accessibility of its computer network and Internet, all students and staff must take responsibility for appropriate and lawful use of this access. Students and staff must understand that one person's misuse of the network and Internet access may jeopardize the ability of all students and staff to enjoy such access. While the school's teachers and other staff will make reasonable efforts to supervise student use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access.

Below is the Acceptable Use and Internet Safety Policy ("policy") of the school district and the Data Acquisition Site that provides Internet access to the school district.

Upon reviewing, signing, and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy Internet access at school. If a student is under 18 years of age, he or she must have his or her parents or guardians read and sign the policy. The school district shall not provide access to any student who, if 18 or older, fails to sign and submit the policy to the school as directed or, if under 18, does not return the policy as directed with the signatures of the student and his/her parent or guardian. Listed below are the provisions of the agreement regarding computer network and Internet use. The district has designated a staff member to whom users may direct questions. If any user violates this policy, the user's access will be denied or withdrawn, and the user may be subject to additional disciplinary action. Personal Responsibility By signing this policy, the user agrees not only to follow the rules in this policy, but also to report any misuse of the network to the person

designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not authorized under this policy, and having the effect of harming another or his or her property. Term of the Permitted Use A student or staff member who submits to the school, as directed, a properly signed policy and follows to which she or he has agreed will have computer network and Internet access during the course of the school year only. Students and staff will be asked to sign a new policy each year during which they are students or staff members in the school district before they are given an access account. Acceptable Uses 1. Educational Purposes Only. The school district is providing access to its computer networks and the Internet for educational purposes only. If the user has any doubt about whether a contemplated activity is educational, the user may consult with the person(s) designated by the school to help you decide if a use is appropriate. 2. Unacceptable Uses of Network. Among the uses that are considered unacceptable and which constitute a violation of this policy are the following: A. Uses that violate the law or encourage others to violate the law. Don't transmit offensive or harassing messages; offer for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy; view, transmit or download pornographic materials or materials that encourage others to violate the law; intrude into the networks or computers of others; and download or transmit confidential, trade secret information, or copyrighted materials. Even if materials on the networks are not marked with the copyright symbol, the user should assume that all materials are protected unless there is explicit permission on the materials to use them. B. Uses that cause harm to others or damage to their property. For example, don't engage in defamation (harming another's reputation by lies); employ another's password or some other user identifier that misleads message recipients into believing that someone other than the user is communicating or otherwise using his/her access to the network or the Internet; upload a worm, virus, "Trojan horse," "time bomb," or other harmful form of programming or vandalism; participate in "hacking" activities or any form of unauthorized access to other computers, networks, or information systems.

C. Uses that jeopardize the security of student and staff access and of the computer network or other networks on the Internet. For example, do not disclose or share your password with others; do not impersonate another user. D. Uses that are commercial transactions. Students, staff, and other users may not sell or buy anything over the Internet. The user should not give others private information about the users or others, including credit card numbers and social security numbers. 3. Netiquette. All users must abide by rules of network etiquette, which include the following: A. Be polite. Use appropriate language. No swearing, vulgarities, suggestive, obscene, belligerent, or threatening language. B. Avoid language and uses that may be offensive to other users. Don't use access to make, distribute, or redistribute jokes, stories, or other material which is based upon slurs or stereotypes relating to race, gender, ethnicity, nationality, religion, or sexual orientation. C. Do not assume that a sender of e-mail is giving his or her permission for the user to forward or redistribute the message to third parties or to give his/her e-mail address to third parties. This should be done only with permission or when the user knows that the individual would have no objection. D. Be considerate when sending attachments with e-mail (where this is permitted). Be sure that the file is not too large to be accommodated by the recipient's system and is in a format which the recipient can open. 4.

Cyber Bullying. Cyber bullying is when one or more people intentionally harm, harass, intimidate, or reject another person using technology. This includes but is not limited to the following: • Sending mean or threatening messages via email, IM (instant messaging), or text messages. • Spreading rumors about others through email, IM, or text messages. • Creating a website or social-networking account that targets

another student or other person(s). • Sharing fake or embarrassing photos or videos of someone with others via a cell phone or the Web. • Stealing another person's login and password to send mean or embarrassing messages from his or her account. It shall be the policy of Noble Public Schools that cyber bullying will not be tolerated under any circumstances. A student caught violating this policy will lose computer privileges and these actions may result in further disciplinary action including suspension or expulsion from school or the student(s) involved. In addition, violators and their parents/guardians may be subject to civil and/or criminal penalties as specified by Oklahoma and/or federal law.

Internet Safety

1. General Warning; Individual Responsibility of Parents and Users. All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and stay away from these sites. Parents of minors are the best guides to materials to shun. If a student or staff member finds that other users are visiting offensive or harmful sites, he or she should report such use to the appropriate school designee.

2. Personal Safety. Be safe. In using the computer network and Internet, the user should not reveal personal information such as the user's home address or telephone number. The user should not use his/her real last name or any other information which might allow a person to locate the user without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone "met" on the computer network or Internet without a parent's permission (if the user is under 18). Regardless of your age, the user should never agree to meet a person the user has only communicated with on the Internet in a secluded place or in a private setting.

3. "Hacking" and Other Illegal Activities. It is a violation of this policy to use the school's computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.

4. Confidentiality of Student Information. Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.

5. Active Restriction Measures. The school, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent users from accessing visual depictions that are (1) obscene, (2) pornographic, or (3) harmful to minors. We are using C.I.P.A. compliant software for our technology protection measure (internet filtering software) to ensure that users are not accessing such depictions or any other material that is inappropriate for minors. Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older. The term "harmful to minors" is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that - taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; - depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;

- taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

6. All students will be educated about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

Privacy

Network and Internet access is provided as a tool for the user's education. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials. Failure To Follow Policy The user's use of the computer network and Internet is a privilege, not a right. A user who violates this policy, shall at a minimum, have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment or the staff member's employment in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances. Warranties/Indemnification The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user (or his or her parents or guardian) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or the parent(s) or guardian(s) of a minor student are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or parent(s) or guardian(s) of a minor student agree to cooperate with the school in the event of the school's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network. Updates Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy reflecting developments in the law or technology or changes in district policy. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after account information is provided, some or all of the information changes, the user must notify the person designated by the school to receive such information. (21 Oklahoma Statute 1040.75, Oklahoma Statute 1040.76; Children's Internet Protection Act of 2000 (HR 4577, P.L. 106554); Communications Act of 1934, as amended (47 U.S.C. 254[h], [I]); Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F); Noble Board of Education, Policy EFBCA)

CIMS Denial of Internet Access

Noble Independent School District will be operating under an “opt out” policy for students regarding Internet access. This means that students will be assumed to have parent/guardian permission to access the Internet at Noble Independent School District unless the school has received a written statement from the student’s parent(s)/guardian(s) that the student does not have Internet access permission.

Please understand that in accessing the Internet at Noble Independent School District schools, students will be expected to adhere to the Noble Independent School District Schools Internet Acceptable Use Policy.

ADDITIONAL SCHOOL PROCEDURES

Sharpies and Sunflower Seeds are not permitted inside the building at any time. Backpacks and bags are not permitted the last two days of school. Additional items may be included throughout the year if they become a distraction or a safety issue.

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student’s image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District’s Web Site. However, if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment. The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) were found in a few locations. In its present condition, these ACBM’s are non-friable. Noble Public School will continue to maintain this material as in the past and report any changes in the condition of this material to the Asbestos Coordinator. The management plan for Noble Public School District is available for review in the Office of the Superintendent.

NO CHILD LEFT BEHIND ACT OF 2001/EVERY STUDENT SUCCEEDS ACT 2015

At the beginning of each school year, federal law requires local educational agencies that receives federal funds to notify the parents of each student attending any school in the district that receive federal funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following: (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;(ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or

licensing criteria have been waived;(iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;(iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications. 29 In addition to the information that parents may request, the school shall provide to each parent;(i) information on the level of achievement of their child in each of the State academic assessments as required under NCLB; and (ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

NONDISCRIMINATION

It is the policy of the Noble Board of Education to provide equal opportunities without regard to race, color, national origin, gender, age, qualified handicap, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment. (Noble Board of Education, Policy DAA)

DISCRIMINATION COMPLAINTS PROCEDURES

Noble Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or qualified disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Noble School District also does not discriminate in its hiring or employment practices. In an effort to ensure compliance with and coordination of all federal equity regulations, the district compliance coordinator is Ms. Ronda Bass, Superintendent, 405-872-3452. o designate persons with responsibility for a 30 particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint. 7. Day: Day means a working

Definitions 1. Discrimination Complaint: A written complaint alleging any policy, procedure, or practice to discriminate on the basis of race, color, religion, national origin, sex, qualified handicap, veteran status, or other perceived discrimination. 2. Student Grievant: A student of the Noble Public School District who submits a complaint alleging discrimination based on race, color, religion, national origin, sex, or qualified handicap. 3. Employee Grievant: An employee of the Noble Public School District who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status. 4. Public Grievant: Any person other than a student or employee or employment applicant who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status. 5. Title IX, 504 and ADA Coordinator (Coordinator): The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans With Disabilities Act of 1990, and other state and federal law addressing equal educational opportunity. The Coordinator is responsible for processing complaints and serves as moderator and recorder during hearings. 6. Respondent: The person alleged to be responsible for the violation alleged in a complaint. The term may be used today. The calculation of days in complaint processing shall exclude Saturdays, Sundays, and holidays.

Procedure 1. Prior to filing a written complaint, the person making the complaint should discuss the complaint with the compliance coordinator, and a reasonable effort should be made to resolve the matter. 2. If the matter is not resolved, a written complaint may be filed with the compliance coordinator. The complaint will state the nature and date of the alleged violation, the names of the persons responsible (if known), and the requested action. The complaint must be filed within 30 days of the alleged violation. 3.

The compliance coordinator will contact the person(s) named as responsible for the violation within 10 days and inform them of the allegations, and ask them to: a. Confirm or deny the facts, b. Indicate acceptance or rejection of the grievant's requested action, or c. Outline alternatives. Respondents will have 10 days to submit answers to the compliance coordinator. 4. If the complaint is not resolved, the compliance coordinator will have 10 days to refer the complaint to the employee's supervisor. If the complaint was made by a student, the referral will be made to the building principal. The compliance coordinator will schedule a hearing with the grievant, respondent, and supervisor(s) or building principal(s). 5. Following the hearing, the supervisor or principal will issue a decision to all parties within 10 days. 6. If either party is not satisfied with the decision, the compliance coordinator must be notified within 10 days and a hearing with the superintendent requested. The compliance coordinator will schedule such a hearing to take place with the grievant, respondent, and superintendent within 10 days of the request. The superintendent will issue a decision within 10 days following the hearing. 7. If the grievant or respondent is not satisfied with the decision of the superintendent, the compliance coordinator must be notified within 10 days and a hearing with the board of education requested. 8. The compliance coordinator will notify the board of education, via the superintendent, within 10 days of the request. The hearing will be conducted within 30 days from the date of notification of the board. 9. The Noble Board of Education will conduct the hearing and issue a decision within 10 days. The decision of the board is final. Provisions 1. Time limits may be extended by mutual consent of the parties involved. 2. The district will provide copies of all discrimination regulations upon request. 3. Grievant records will remain confidential unless permission is given for release. Such records will not be entered into the grievant's personnel file, but will be kept for three years. (Noble Board of Education, Policy DAA-P)

Accident Insurance

It is the policy of the Noble Board of Education to select a reputable insurance company through which patrons may purchase accident insurance for their children. A packet will be available in the office for the first week of classes. The purchase of such insurance is entirely within the discretion of parents; however, students playing nine through twelve football must provide evidence of insurance coverage. Public schools may not legally pay insurance premiums or medical bills for students. (Noble Board of Education, Policy FFD)

COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974 **STATEMENT OF RIGHTS**

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act: 1. The right to inspect and review the student's education record. 2. The right to exercise a limited control over other people's access to the student's education record; 3. The right to seek to correct the student's education record, in a hearing, if necessary; 4. The right to report violations of the FERPA to the Department of Education; and 5. The right to be informed about FERPA rights. **PROCEDURE TO INSPECT EDUCATION RECORDS** The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. (Copy fees may apply.) Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if

a parent or eligible student wishes to inspect records where they are maintained, school principals will make every effort to accommodate the wishes. 16 The principal (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged. The school administrator, or designee, may be present during the time the records are being reviewed. The principal (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in 45 days or less from the receipt of the request for access. If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. (Copy fees may apply.) When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

USE OF STUDENT EDUCATION RECORDS To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The school district will use the following criteria to determine who are school officials. An official is:

1. A person duly elected to the school board;
2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor.

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.

PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in violation of student rights. (NOTE: under the FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.) For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record. To establish an orderly process to review and correct an education record for a requester, the district may make a decision to comply with the request for change at several levels in the procedure. (Reference: Noble Board of Education, Policy FL-R)

GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT

It is the policy of the Noble Board of Education that the superintendent designee shall serve as Title IX coordinator for this school district. The superintendent shall direct the implementing of educational amendments and regulations as they pertain to prohibition of sex discrimination in education or sexual harassment, and shall prepare a regulation governing sex discrimination/harassment grievance procedures.

The board shall appoint on a periodic basis a sex discrimination/harassment grievance committee which shall consist of an administrator, a parent, and a member of the certified teaching staff. (Noble Board of Education, Policy FBA)

GRIEVANCE PROCEDURES: SEX DISCRIMINATION/HARASSMENT

In accordance with the policy of the board of education, the following regulation governs the processing of student sexual harassment grievances in this school district.

1. Any student of this school district who wishes to file a sexual harassment grievance against another student or an employee of the district may file a written or oral (recorded, if possible) complaint with the superintendent, principal, or counselor. The administrator taking the complaint will document the time, place, complainant, and incident and immediately forward the complaint to the grievance committee. The grievance committee will appoint a senior administrator to investigate the grievance. The grievance shall set forth the circumstances of the incident and the identity of the student(s) or employee(s) involved.
2. The superintendent, or appointed administrator, shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. The investigation shall be completed within ten days of the filing of the grievance. Results of the investigation, along with recommendations and suggestions, shall be shared with the grievant, unless it violates another student's confidentiality. 19
4. If the grievant believes the issues are not resolved after considering the recommendations and suggestions of the superintendent or the investigating administrator, the grievant may request a hearing by the grievance committee.
5. Upon receiving a request for a hearing, the grievance committee shall schedule the hearing to occur within twenty days from the date of the request.
6. Both the grievant and the person against whom the complaint was made (respondent) may be represented by legal counsel at the hearing.
7. Within ten days of the hearing, the grievance committee shall furnish a written report of its findings and recommendations to both the grievant and the respondent while maintaining confidentiality.
8. The superintendent shall, within five days of the receipt of the grievance committee's report, act upon the recommendations of the committee or furnish a written report to the grievant explaining why the recommendations will not be implemented.
9. Upon receipt of the superintendent's report, the grievant may file a written appeal with the board of education. The board of education shall, within thirty days from the date the appeal was received, review the report and affirm, overrule, or modify the decision of the grievance committee. (Noble Board of Education, Policy FBA-R)

HARASSMENT

It is the policy of this school district that threatening behavior, harassment, intimidation, and bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Threatening behavior, harassment, intimidation, and bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, electronic communication or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of harm to the student's

person or damage to the student's property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, and bullying include, but are not limited to, a gesture or written, verbal, or physical acts, or electronic communication. Such behavior is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-School suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

REFERENCE: 21 O.S. §850.0 70 O.S. §24-100.2 CROSS-REFERENCE: Policy CK, Safety Program Policy DAA-R, Racial Harassment Policy FB, Sexual Harassment of Students Policy FBA, Grievance Procedure, Sex Discrimination/Harassment Policy FBB, Student Complaints and Grievances Policy FNCC, Hazing Policy FO-R4, Student Discipline, Threatening Behavior, Regulation

HAZING

It is the policy of this school district that no student or employee of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the board of education shall engage or participate in hazing.

For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the board of education. “Endanger the physical health” shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled dangerous substance; or other forced physical activity which could adversely affect the physical health or safety of the individual.

“Endanger the mental health” shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity, upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the board of education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

This policy is not intended to deprive school district authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees. *(21 Oklahoma Statute 1190; Noble Board of Education, Policy FNCC) CROSS-REFERENCE: Policy DAA-R, Racial Harassment; Policy FB, Sexual Harassment; Policy FMCAA, Gang Activity; Policy FNCD, Harassment; Policy FO, Student Discipline*

NPS TRANSPORTATION

Bus Riders Rules and Regulations

- Rules defining student conduct are designed to protect the passengers and shall be observed at all times. Bus safety rules shall include, but not be limited to, the following:
- The bus driver is in charge of students on the bus. Students shall follow the driver’s directions at all times.
- Only authorized personnel and eligible bus students assigned to a specific bus are permitted to ride the bus.
- Busses will stop at established stops only. Students will not be permitted to leave the bus until the bus arrives at an established bus stop or the appropriate school. Students shall load and unload at their designated bus stop only.
- Students shall wait for a bus by remaining on the sidewalk. If there is no sidewalk, students will wait next to (but not in) the street. Students must wait until the bus comes to a full stop before boarding or leaving the bus.
- Students will remain properly seated at all times and not block the center aisle. Any or all students may be assigned seats.

- Students must keep their hands, head, feet and personal objects inside the bus at all times.
- Scuffling, shoving, or fighting is prohibited on the bus and at all established bus stops.
- Littering or throwing items inside or from the bus is prohibited. Students are not allowed to consume food or drink on the bus. The use of all tobacco products is prohibited.
- Students shall not deface or vandalize the bus or related equipment. Students who violate this rule will be required to pay for damages.
- Students are not to engage in loud talking, yelling, the use of profanity, and/or inappropriate language or gestures on the bus.
- Students are not allowed to bring animals or harmful objects (i.e. weapons, drugs, alcohol, fireworks, etc.) on the bus.
- Students, while on the bus and when exiting or entering the bus, are required to comply with and will be subject to the Student Code of Conduct/Discipline Rules established by the School District.
- Students, while on the bus, while entering or exiting the bus, and while at or in the general area of the designated loading and unloading zone areas are required to comply with these rules.

Bus Disciplinary Actions

Violations of said rules as listed, but not limited to those shown above, will be handled according to the nature and degree of the infraction. Infractions will be classified as such:

Class I Minor Infraction

Class II Moderate Infraction

Class III Major Infraction

Common Bus Problems	Violation Class	Pt. Value
Electronics Violation	1	1
Will not sit correctly	1	1
Will not stay in seat	1	1
Excessive noise	1	1
Eating/Drinking on bus	1	1
Horseplay	1	1
Rude/Discourteous	1	1
Throwing Objects on Bus	2	3
Head and/or arms out of window	2	3
Vandalism	2	3

For more information pertaining to NPS Transportation policies and procedures, please contact Shirley Armbrister at 405-872-3455.

NPS 2022-2023 Return-to-Learn Plan

School Calendar

We provide a full Virtual Option for students and their families that choose that model of instruction. Students will remain on the option they choose until the end of the semester. We will not allow changes to the instructional model chosen at any other time, unless approved by administration

Cleaning

Cleaning and maintaining healthy facilities, including improving ventilation is ongoing. Our staff will continue the constant process of cleaning, sanitizing, and disinfecting all facilities. We are using laser cleaning, electrostatic cleaning, as well as our normal process. Buses are being cleaned and disinfected after every route

Hand Sanitizer & Hand Washing

We will continue to provide instruction on the importance of hand washing and will also make hand sanitizer available in all classrooms and facilities.

Social Distancing

We will continue to teach the practice of Social Distancing and appropriate spacing will be utilized as possible. Some areas such as school buses and cafeterias are more difficult to distance and often times not achievable.

Masks

Students and Staff are all instructed on the proper way to wear a mask. Masks will be available in all classrooms, facilities, and on all school buses. Masking will only be required if ordered by the Cleveland County Health Department and/or the Oklahoma State Departments of Health.

Students with Disabilities

All IEP decisions concerning the safety of our students with disabilities and their appropriate accommodations will be made jointly between the Noble Public Schools' Special Education Director, the IEP teacher, the parent, and if applicable, the student.

Contact Tracing

Contact tracing will be in combination with isolation and quarantine, and in collaboration with the Cleveland County Health Department, State Health Department, Norman Regional Hospital System, and our School Nurses. Students and staff fully vaccinated will not be required to quarantine.

Vaccinations & Testing

Noble Public Schools has partnered with Classen Urgent Care of Norman to provide vaccines to eligible students and employees. Noble Public Schools is an approved Binax Testing Center for Covid-19. Our nurses can assist you with questions. Vaccines are recommended but not required. Students and staff have the option to turn in vaccination cards to school nurses to clear them from any quarantine situation regarding Covid-19.

Virtual Meetings

Virtual Parent/Teacher conferences will be offered to parents who cannot or do not want to attend in person. Virtual IEP/504 meetings will be offered to parents who cannot attend in person.

Parents, Guests, & Visitors

Visitors and guests will be allowed in the building for programs, concerts, and other special events, unless restrictions added by Cleveland County Health Department or Oklahoma State Health Department.. All other visitors will require prior approval from administration. Our schools will remain locked for the security of our students and staff.

Field Trips & Travel

Field trips and travel will be considered and approved by administration as conditions allow.

Diagnostic & Screening Testing

In order to protect the health of our students and staff, everyone should self-diagnose before arriving at school. If in the last 48 hours: • Have had fever, chills, cough, shortness of breath or difficult breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion, runny nose, nausea, vomiting or diarrhea: • Been in close contact with anyone confirmed with COVID-19 or anyone having symptoms of COVID-19: In isolation or quarantine because you may have been exposed to a person with COVID-19 or worried that you may be sick with COVID-19, are waiting on tests results from a COVID-19 test or traveled in the last 10 days: *You must remain at home.

Remote Learning

If any school or the district is closed due to positive Covid-19 cases, weather conditions, or other extraordinary circumstances, remote learning will be instituted.

Breakfast/Lunches

Students will eat in the cafeteria and resume meals as they did prior to Covid-19. Guests at lunch will be limited to special occasions as approved by the school administration. Breakfasts, lunches, and 3rd Meals will reflect current prices for the 2022-2023 school year. Meals will also be made available for virtual students on a Grab & Go basis at select locations. We will provide meals using our summer delivery models should we be required to move to virtual instruction at any time.

Curtis Inge Middle School is promoting home- school partnerships to help meet a full range of student experiences with effective learning. It is our desire that we work together with families so students have the best opportunity for success, not only in school, but throughout life.

It is the responsibility of CIMS to provide high- quality learning experiences and instruction for each student. It is also the mandate of the school to create a supportive and effective learning environment that enables students to meet the state’s challenging student performance standards.

Research has shown that parental involvement and participation in their student’s school improves student learning. The benefits of parent participation in the student’s school life are not confined to early childhood or elementary school years. Parental involvement also provides strong benefits to students who are in the secondary school levels.

This compact is an agreement among those who sign it that the three groups represented have specific responsibilities.

PARENTS WILL:

- monitor student attendance. Students who are absent for more than 10 days in a semester will be declared truant and will be turned over to the District Attorney's office for truancy. In addition, he/she may not receive full credit for the class
- assure students arrive at school on time in order to have the best start possible
- work to establish on- going communications with the child's teachers
- attend parent/teacher conferences and other meetings designed to help parents be aware of school events
- monitor the completion of assignments by their student
- Encourage their child to organize his/her assignments so that work gets to school and can be turned in when due
- Be aware of the annual Title I meeting to participate in planning the program for the up- coming school year

STUDENTS WILL:

- bring needed materials/ supplies to class
- arrive to class before the tardy bell rings
- complete assignments and turn them in when due
- share with parents when an assignment needs to be completed
- show respect for all others in the school each day
- strive to have a positive attitude each and every day
- follow all school rules.

CURTIS INGE MIDDLE SCHOOL WILL:

- provide opportunities for regular parent/teacher meetings
- provide progress reports in addition to the regular nine week grading periods
- provide each student and parent with an outline of the content of each class
- work to establish continuing communication with parents regarding their child's progress
- provide Title I funded opportunities for students such as the Reading/Math Skills classes and tutoring services in the mornings before school begins

Parents are asked to discuss this compact with their child so that everyone knows what is expected of them.

Curtis Inge Middle School Agreement

My child and I have received and read the 2022-2023 policies and Title I information of Curtis Inge Middle School. We are aware district policies are on the Noble Public School website. We understand and will abide by all policies.

Parent/Guardian signature

CIMS Student signature

Student Name (print)

*Please detach this page and return to Curtis Inge Middle School.

Or, click on the below link to fill out and return the page digitally.

<https://docs.google.com/forms/d/1zKDU8uPbqILC3rG7kh8oGKHmyZZ7wKxWLY6apAXdMwo/edit>

2022-2023

Pioneer Elementary School



Student Handbook

Superintendent – Mr. Solomon
Assistant Superintendent – Dr. Myers
Executive Director – Mr. Gray
Principal – Mr. Barefoot
Counselor – Mrs. Mehl

APPENDIX

Contact Information	4
Helpful Hints.....	4
Building Access	4
Parent/Teacher Conferences.....	5
Student Pick Up/Drop Off.....	5
How Will Your Child Go Home.....	5
Student Attendance	6
Truancy and Tardies	6
School Arrival and Dismissal	6
Withdrawal of Students	7
Closing School	7
Pledge of Allegiance	7
School/Home Communication	7
School Pictures	8
Lunch and Breakfast.....	8
Sending Money to School.....	8
Bringing Treasures to School.....	8
School Parties.....	9
Lost and Found	9
School Fundraisers	9
Field Trips.....	10
Accident--Illness	10
Head Lice.....	11
Late Work.....	11
Bus Riders.....	11
Appropriate Dress/Dress Code.....	11
Homework.....	13
Curriculum.....	14
Screenings	14
PTO.....	14
State-wide Programs	14
Supplemental Learning.....	15
Assemblies	15
Accident Insurance	15
FERPA	15
District Asbestos Status	17
Drug Free School	17
First Aid	18
Grievance Procedures	18
Harassment	19
Hazing.....	20
Internet Policies	21
Medication	23
Multimedia Release.....	24
No Child Left Behind.....	25
Nondiscrimination	25
Sexual Harassment	27
Student Clubs	29
Student Directory.....	29
Student Discipline.....	29
Student Rights and Responsibilities.....	31
Supplemental Online Courses	32
Warning System/Inclement Weather.....	32
Transportation	33
Student Handbook Agreement Form	35

Pioneer Elementary
611 Ash
Noble, Oklahoma 73068
www.nobleps.com

Dear Parents,

Welcome to Pioneer Elementary! The faculty and staff are looking forward to an exciting and successful school year. We have prepared this handbook so that we may bring about a better understanding between the school and the parent. Working together as a team, we can provide your child with the best educational experience possible. Please take the time to read this handbook thoroughly.

We invite you to visit our school, volunteer for activities, and become an active member of PTO. Through embracing the philosophy of work hard-play hard, we truly feel your child will have an enjoyable and memorable experience at Pioneer Elementary.

Our Vision...

Not just what we think

How we think... ***Excellence***

Not just what we do

How we do it... ***Quality***

Our Mission...

We are... dedicated to providing our students with a positive learning climate, which encourages a passion for discovery and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers.

Each day our mission is to provide challenging and creative lessons through which our students have the opportunity to master academic as well as social and personal skills that will lead to healthy living, foster success, and inspire lifelong learning.

Each day our mission is to hold ourselves, and our students accountable for positive actions, personal growth and caring relationships, enhanced through a strong partnership between home and school.

We are...NOBLE PUBLIC SCHOOLS!

Contact Information

Important Office Information:

Office Staff: Tricia Lowman and Kendra Beers

School Phone Number: 405-872-3472

Please use this number to notify the school if your child will be absent.

Office Hours: 7:00 a.m. — 4:00 p.m. During School Days

Noble Public Schools return to learn plan:

<https://5il.co/1cvrl>

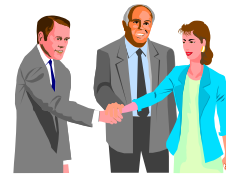
Helpful Hints for Parents

- ~ Does your child have the needed school supplies?
- ~ Is your child's name on his or her supplies?
- ~ Does your child know how he or she is to get home?
- ~ Does the school know how your child is to get home?
- ~ Do you know names of the teachers who work with your child?
- ~ Does your child know the school rules?
- ~ Do you know the days your child will be in and out of school?
- ~ Do you know the school schedule and bus schedule?
- ~ Do you read the information in Pioneer Press?
- ~ Have you checked your child's Wednesday folder for information?



Building Access

Visitors and guests will be allowed in the building for programs, concerts, and other special events, unless restrictions added by Cleveland County Health Department or Oklahoma State Health Department. All other visitors will require prior approval from administration. Our schools will remain locked for the security of our students and staff.



Visitors, Parents, and School Volunteers must stop in the school office, sign in, and pick up a visitor's sticker to wear during school hours.

Parent/Teacher Conferences

Parent/Teacher Conference days are provided once each semester to allow time for parents and teachers to meet together about students' progress. Please work with teachers to schedule conference times that you can attend. If you have a need for more frequent visits, please contact your child's teacher **before or after** school hours, or call the office to leave a message.

Parents now have the capability to keep up with their child's grades at <https://powerschool.nobleps.com>

Student pick-up and drop-off procedures

Pioneer will be unloading and loading buses south of the school on Ash Street. Parent pick-up will enter from the west on Pecan Street for pick up and drop off. Pecan street is one-way during parent pick up and drop off times.



How will your child go home?

Please note: We cannot change children's regular going home plans without a note or a phone call from a parent. Children will be sent home as directed by **PARENT NOTE** or **DIRECT COMMUNICATION** with the teacher or the office.

Parents must call the office by 1:00 p.m. for changes to be made in how children are going home.

All children leaving the building during the school day must be checked-out through the office. Please have identification ready to be checked when picking children up at school.



School Attendance

Good attendance is critical to your child's success in school. Many important concepts are covered as a whole group in fourth and fifth grade each day. These are concepts that cannot be made-up with pencil and paper homework. Student success and grades are dependent upon attending school on a regular basis.

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. Thus, any absence from those classes represents an educational loss to the student. The board recognizes, however, that the co-curricular program of the

school also has educational benefit. Therefore, it is the policy of the board to minimize absenteeism from regular classes while providing students the opportunity to participate in co-curricular activities. (38 Oklahoma Statute 37; Noble Board of Education, Policy FDC-R1)

When your child is absent:

~ Please call the school attendance line at 872-3472 by 9:00 a.m.

~ Your child’s homework will be available upon the second consecutive day of absence. **Please notify the school before you come to pick-up homework so your child’s teacher can prepare.**

Truancy and Tardies

Following the fifth (5th) absence within a **nine weeks period**, a review of the student’s performance is conducted by an administrator and the classroom teacher. Parents will be informed of the results of that review. **Continued absences** or tardies will result in a Truancy warrant. Excessive tardies or absences will also lead to loss of certain school and class privileges. Three tardies equals 1 day’s absence.

School Arrival and Dismissal

Please do not drop off your child before supervision begins. Supervision begins 20 minutes before the start of each school day. The time of day will be announced each school year at our back-to-school open house. It is unsafe to leave your child at school unsupervised; therefore, our building will remain locked until supervision is on hand.

Students who arrive late to school must stop in the office to get a **tardy slip** before going to class. An absence will be recorded for each **three tardies**. Checking your child out of school during instructional time is treated the same as tardy or absence depending on the amount of time out of the classroom.

Withdrawal of Students

If you are moving and withdrawing your child from Pioneer, please call or come by the school a few days prior to the withdrawal date. This will give ample time to complete the necessary paperwork. Please plan to pay all breakfast and lunch charges, and remember to bring back all library books. Your cooperation with this is greatly appreciated.



Closing School / Inclement Weather

An announcement will be made through **Television, social media, and local news websites** should school have to be canceled due to inclement weather. The school makes every effort to make decisions concerning school closings based on the safety of students. The district boundaries cover 144 square miles and conditions in one part of the district may be very different from those in another area. Decisions concerning school closings are made as early as possible before buses begin their morning routes.

Pledge of Allegiance

Pioneer Elementary honors America daily by reciting the Pledge of Allegiance. Those who do not wish to participate are not required to do so.



School/Home Communications

Communication between the home and school is a critical part of your child's education. Your child will normally bring a **Wednesday Folder** home each week. This folder contains all the important information you will need to keep up-to-date on school issues. It also contains much of your child's schoolwork. It is important that you look through your child's folder each week and return it to school.

Our school tries to send home the **Pioneer Press** about every other week in the Wednesday Folder. This newsletter contains information about upcoming school events. This is an important way that Pioneer Elementary communicates school information to parents.

A monthly calendar is also sent home with every child in school. All events happening for the month are scheduled on the calendar. Please post it somewhere at home so you can stay current on school events. On the back of the calendar is our monthly lunch and breakfast menu. Children are encouraged to check the menu daily to be sure the food being served is something they can or will eat.

You can also find various school updates on our district webpage (www.nobleps.com), Twitter or Facebook account.

School Pictures

Pioneer Elementary offers several opportunities for parents to have student pictures taken during the school year:

~individual student pictures in fall

~classroom group pictures in spring

Lunch and Breakfast

Pioneer serves breakfast and lunch each school day. Students may pay for lunches by the day or the week. We encourage students to not charge their breakfast or lunches for more than five days. **Applications for free or reduced lunches are available from the school office.** The school cafeteria maintains all children's cafeteria accounts. Questions about your child's account should be directed to their office at **872-9706**.

~Please send all money to school in an envelope with your child's name, the teacher's name, and what the money is for written on the front of the envelope.

~If your child brings a lunch, please be sure his or her name is on the lunch box or sack. We do not have a microwave for heating used for heating items due to safety reasons. Please do not send glass containers to school.

~Students may visit quietly in the lunchroom while they eat. They are required to pick-up after themselves and return their trays when leaving the cafeteria. Good manners are also practiced.

~If your child plans on eating breakfast, and is dropped off by a parent, please make sure you have them here **no later than 10** minutes before the bell rings. This will ensure that they do not miss any instructional time.

Sending Money to School

When sending money to school for any reason, please put it in a sealed envelope with your child's name, the teacher's name, and what the money is for (breakfast, lunch, books, pictures, field trips, etc.) written on the outside of the envelope.

Bringing "Treasures" to School

Students are encouraged to leave toys and other valuable items at home. We encourage parents to monitor their student's backpacks to help us prevent the student from misusing or misplacing items that are better left at home. The classroom teacher must be contacted when a child wants to bring a live animal to the classroom. Items taken away from students can be picked up from the classroom or office.

Oklahoma State Law prohibits the possession of any dangerous weapon on school property. For purposes of this policy, dangerous weapons include, but are not limited to, firearms and knives of any kind, metal knuckles, fist packs and similar objects, blackjacks, billy clubs and similar objects, hand chains, mace or pepper spray or any manufactured or homemade objects intended to cause bodily injury, intimidation or threats. Students in possession of dangerous weapons on school grounds may be suspended for as long as a year.

It is not uncommon for children to bring pocket knives or fake weapons to school without parent knowledge. Please talk to your child about the importance of leaving these at home

School Parties

Class parties include Fall, Christmas, and Valentine's. To keep class interruptions to a minimum, the classroom teacher and principal must approve class parties other than those listed. **Academics will be the first priority in approving parties because parties are a privilege. Class parties are a privilege, and thus can be taken away for academic, behavioral, or attendance reasons.**

Field Trips

Field trips are an important part of our curriculum. We select field trips that will provide both learning experiences, as well as lifelong experiences for our students based upon what is being studied in the classroom.

Students must ride the bus to a field trip. Permission is granted for the student to ride the bus on their enrollment form. We encourage students to return on the bus also. **However, if it is absolutely necessary for parents to take their student home in a car following a field trip, the parent must sign-out their child at school prior to the field trip.**



Students who have a failing grade, poor attendance, or poor behavior **MAY** be held ineligible for class field trips, due to the fact they are a privilege



Lost and Found

Clothing should be identified with your child's name. Many coats, hats, mittens, etc. are lost each year. We go through the lost and found on a monthly basis and return items that are identified by name to their owners.

Unclaimed clothing will be donated to charity.

School Fundraisers

Pioneer plans to conduct the following school-wide fundraisers this year. Priorities for school fundraisers are carefully planned with input from parents and teachers each spring. Information with what each fundraiser is for and how money will be spent will be sent home with fund-raiser packets.

Fundraisers

Little Caesars Pizza kits, which is one of our major fundraisers, is done in the fall of most school years to help purchase the "extras" for our school.

Other minor fundraisers benefiting Pioneer and various Noble Public Schools organizations will take place throughout the school year as well.

School Book Fair

A School Book Fair will be held in January. A traveling bookstore comes to the school library. Parents and children may select books to purchase. The money earned through this fund-raiser will be used to purchase materials for our school library program.



Head Lice

If the student is sent to the office with live lice or brown nits, the student will be removed from the classroom and the parent/guardian will be called to pick up their student. The student will not be allowed to ride the bus to or from school and be remitted to school until the student has been properly cleared to return.

Late work

Every Student is given one day for each day absent from school to turn in assignments. Work turned in after due dates could result in a loss of points thus potentially receiving a lower grade.

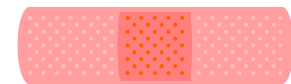
Bus Riders

Each child will be required to have a parent sign a separate Rules and Regulations form for the Noble Public School Bus Barn in order to ride the bus at any time, field trips included.

Accident – Illness

If it is necessary for a child to take prescribed medication during school hours, it must be in the original prescription container.

Medication brought by children must be taken to the office. The parent should send a note or call before the child is allowed to take this medication. Students will not be kept inside during recess unless we receive a note or call from their parent. Students who have a note to stay inside will be assigned a room in which to stay. Those students may continue to work on school activities or read a story



If your child is injured or becomes seriously ill at school, we will make him or her comfortable and call you immediately. If you cannot be reached, we will contact the emergency number that you gave us. It is critical that this information be kept up-to-date. **For your child's benefit, phone numbers that change must be communicated to the school office.**

Parents who do not carry insurance on their child are given the opportunity to purchase insurance through the school. School insurance packets are available in the Curriculum Night packet or office. Purchase of this insurance by parents is optional.

Appropriate Dress for Pioneer

The responsibility for proper dress and grooming is that of students and parents. Students should wear clothing that follows our board approved dress code. A copy is sent home with every child at the beginning of the year.

As cold weather approaches, please stress the importance of your child wearing a coat, hat, and gloves. As the weather often changes during the day and we cannot predict when we will

be outside, it is important that you dress your child as if we were going outside each day. To help your child avoid injuries, students **must** wear tennis shoes on the days they have P.E. Students who do not have appropriate footwear may be asked to sit out an activity to ensure their safety. **NOBLE PUBLIC SCHOOLS DRESS CODE (REGULATION)**

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the public school system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In making a determination the administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited. The following dress code will be in effect for all students:

1. Skirts and Dresses: The skirt or dress must be within two inches of knee length while shoulders are relaxed and must not be revealing, disruptive or distracting to the educational process. Skirt openings must not be more than two inches above the knee. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.
2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.
 - Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes are not allowed. Pants that have been patched are acceptable.
 - Form fitting pants, skin tight jeans, leggings, and jeggings are not allowed as an outer garment. They may be worn as an undergarment as long as the outer garment reaches within two inches of the knee. Pajama pants are not allowed.
 - Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.
4. Shorts: Shorts that are within two inches of the knee are acceptable for school dress.
 - Shorts that are cut, slit or have holes are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
 - Hats, hoods, beanies, caps, bandanas and sunglasses are prohibited inside the buildings. Exceptions may be made by the principal for spirit days, religious purposes or special activities.
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full-length coats are prohibited.
7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.
8. Makeup, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.

9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.
10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.
11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.
12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.
13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student may be sent home. Students will be allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education.

Homework

Homework is designed to help your student be the best that he or she can be. Because reading is extremely important, students should read every night. In addition, it is important to practice math facts and/or spelling. Homework may be required in addition to any “make-up work” and/or “unfinished work” that the students do not complete in the time allotted during the school day. Failure to complete homework could result in the loss of an extracurricular privilege such as recess (walking laps), field trips, assemblies, etc...



Please become familiar with your teacher’s homework procedures by attending Pioneer’s **Back to School Night** in August. Back to School Night gives you the chance to become familiar with the school, to meet your child’s teacher, and to learn the rules and procedures for your child’s classroom.

Curriculum Materials

All curriculum materials are available for inspection by patrons, parents, students, and the public. Individuals who wish to inspect materials should contact the building principal.

Pioneer Elementary has an extensive curriculum guide at each grade level that was developed by classroom teachers in accordance with the Oklahoma Academic Standards, and is reviewed annually and revised as needed.

Text books, Library books, and Miscellaneous Items

Throughout the school year, materials are checked out to students. It is the responsibility of the student to keep up with, and maintain their working order. Damages or loss is the responsibility of the student or parent.

Screenings

Pioneer Elementary will provide Healthy Youth Screenings, free of charge, at the beginning of the school year. Included in the screenings will be hearing and vision. A follow-up letter will be sent to parents with the information gathered about their child and, if necessary, recommendations for further evaluation. Speech and Language evaluations are conducted by the School Speech Pathologist upon teacher referral.

School-wide Programs

Title I School-Wide Program

Noble Public Schools has a Title I school wide program at all sites. This is a federal comprehensive reform strategy which emphasizes serving and improving all students by combining resources to achieve the goal of academic success. Each site has different programs to meet their students' needs. The involvement of parents is essential to the success of their students. Each parent/ guardian will be asked to sign a school compact which states the responsibilities of the student, parent, and school. The three core elements of a school wide program are comprehensive needs assessment, written school wide plan, and annual review and plan update.

Indian Education Program

Our students who are enrolled in a tribal membership may qualify for additional assistance through our Indian Education Program. Parents of students who qualify need to complete an eligibility certification form, which requires the tribal membership number along with registry information. Please contact the school office with your questions.

Assemblies

Assemblies are a time to celebrate accomplishments, and be together as a school family. These assemblies are seen as a privilege for students, and can be taken away for academic, behavioral, or attendance reasons.

CELL PHONES and SMART DEVICES

Students who bring cell phones or smart devices to school will need to sign a device contract. This contract will spell out guidelines for acceptable use as well as consequences at school.

BOARD POLICIES

Accident Insurance: Student

It is the policy of the Noble Board of Education to select a reputable insurance company through which patrons may purchase accident insurance for their children. A packet will be available in the office for the first week of classes. The purchase of such insurance is entirely within the discretion of parents; however, students playing nine through twelve football must

provide evidence of insurance coverage. Public schools may not legally pay insurance premiums or medical bills for students. (**Noble Board of Education, Policy FFD**)

COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974

STATEMENT OF RIGHTS

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act:

1. The right to inspect and review the student's education record.
2. The right to exercise a limited control over other people's access to the student's education record;
3. The right to seek to correct the student's education record, in a hearing, if necessary;
4. The right to report violations of the FERPA to the Department of Education; and
5. The right to be informed about FERPA rights.

PROCEDURE TO INSPECT EDUCATION RECORDS

The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. (Copy fees may apply.)

Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if a parent or eligible student wishes to inspect records where they are maintained, school principals will make every effort to accommodate the wishes.

The principal (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged. The school administrator, or designee, may be present during the time the records are being reviewed.

The principal (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in 45 days or less from the receipt of the request for access.

If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. (Copy fees may apply.)

When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

USE OF STUDENT EDUCATION RECORDS

To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The school district will use the following criteria to determine who are school officials. An official is:

1. A person duly elected to the school board;
2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor.

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.

PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS

The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in violation of student rights. (NOTE: under the FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.)

For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record.

To establish an orderly process to review and correct an education record for a requester the district may make the decision to comply with the request for change at several levels in the procedure. **(Reference: Noble Board of Education, Policy FL-R)**

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) was found in a few locations. In its present condition, these ACBM's are non-friable. Noble Public School will continue to maintain this material as in the past and report any changes in the condition of this material to the Asbestos Coordinator. The management plan for Noble Public Schools District is available for review in the Office of the Superintendent.

DRUG-FREE SCHOOLS

It is the policy of the Noble Board of Education that in recognition of the clear danger resulting from illicit drug and alcohol abuse and in good faith effort to promote the health, safety, and well-being of students, employees, and the community, the board has implemented a developmentally based drug and alcohol education and prevention program for grades Kindergarten through twelve (K-12).

Students are hereby notified that the use, possession, or distribution of illicit drugs and alcohol is wrong and harmful. Therefore, standards of conduct that are applicable to all schools in this district, prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities.

Disciplinary sanctions will be imposed on students who violate standards of conduct required by this policy. Such sanctions will be consistent with local, state and federal laws, up to and including probation, suspension, and expulsion, as well as referral for prosecution. Completion of an appropriate rehabilitation program may also be recommended.

Information about drug and alcohol counseling and rehabilitation and reentry programs will be made available through the school office.

The standards of conduct and the disciplinary sanctions imposed by this policy includes the following: "The Drug Free Schools and Communities Act Amendments, P.L. 101-226 requires that State, as well as local educational agencies, must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees." (Federal Regulations can be examined through the school office.)

Parent/Guardian signature certifies receipt of a Student Handbook of Guidelines and Policies for Students and Parents which includes district policy relating to adoption and implementation of a drug prevention program for students.

("Public Law 101-226; 70 Oklahoma Statute 1210.221, et sequence; Noble Board of Education, Policy FNCF) CROSS-REFERENCE: Policy DCC, Drug-Free Workplace; Police FFB, Teaching about Drugs, Alcohol, and Tobacco; Policy FFBA, Drug and Alcohol Use by Students; Policy FNCE, Reporting Students Under the Influence.

FIRST AID - STUDENTS

The Noble Board of Education recognizes the school's responsibility for emergency handling of accidents and sudden illnesses occurring at school or on school property.

In order to obtain emergency medical care, a medical release form signed by a parent/guardian must be on file. If a medical release is not on file, emergency medical care will be provided in life-threatening situations only. **(Noble Board of Education, Policy FFAC)**

GRADING

In accordance with the policy of the board of education the following grading system will be used for all subjects, including special education:

100 - 90	=	A
89 - 80	=	B
79 - 70	=	C
69 - 60	=	D
59 - Below	=	F

(Noble Board of Education, Policy EIA-R1)

GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT

It is the policy of the Noble Board of Education that the superintendent designee shall serve as Title IX coordinator for this school district. The superintendent shall direct the implementing of educational amendments and regulations as they pertain to prohibition of sex discrimination in education or sexual harassment, and shall prepare a regulation governing sex discrimination/harassment grievance procedures.

The board shall appoint on a periodic basis a sex discrimination/harassment grievance committee which shall consist of an administrator, a parent, and a member of the certified teaching staff. **(Noble Board of Education, Policy FBA)**

GRIEVANCE PROCEDURES: SEX DISCRIMINATION/HARASSMENT

In accordance with the policy of the board of education, the following regulation governs the processing of student sexual harassment grievances in this school district.

1. Any student of this school district who wishes to file a sexual harassment grievance against another student or an employee of the district may file a written or oral (recorded, if possible) complaint with the superintendent, principal, or counselor. The administrator taking the complaint will document the time, place, complainant, and incident and immediately forward the complaint to the grievance committee. The

grievance committee will appoint a senior administrator to investigate the grievance. The grievance shall set forth the circumstances of the incident and the identity of the student(s) or employee(s) involved.

2. The superintendent, or appointed administrator, shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. The investigation shall be completed within ten days of the filing of the grievance. Results of the investigation, along with recommendations and suggestions, shall be shared with the grievant, unless it violates another student's confidentiality.
4. If the grievant believes the issues are not resolved after considering the recommendations and suggestions of the superintendent or the investigating administrator, the grievant may request a hearing by the grievance committee.
5. Upon receiving a request for a hearing, the grievance committee shall schedule the hearing to occur within twenty days from the date of the request.
6. Both the grievant and the person against whom the complaint was made (respondent) may be represented by legal counsel at the hearing.
7. Within ten days of the hearing, the grievance committee shall furnish a written report of its findings and recommendations to both the grievant and the respondent while maintaining confidentiality.
8. The superintendent shall, within five days of the receipt of the grievance committee's report, act upon the recommendations of the committee or furnish a written report to the grievant explaining why the recommendations will not be implemented.
9. Upon receipt of the superintendent's report, the grievant may file a written appeal with the board of education. The board of education shall, within thirty days from the date the appeal was received, review the report and affirm, overrule, or modify the decision of the grievance committee. (Noble Board of Education, Policy FBA-R)

HARASSMENT

It is the policy of this school district that threatening behavior, harassment, intimidation, and bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Threatening behavior, harassment, intimidation, and bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, electronic communication or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of harm to the student's person or damage to the student's property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, and bullying include, but are not limited to, a gesture or written, verbal, or physical acts, or electronic communication. Such behavior is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-School suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

REFERENCE: 21 O.S. §850.0 70 O.S. §24-100.2

CROSS-REFERENCE: Policy CK, Safety Program

Policy DAA-R, Racial Harassment
Policy FB, Sexual Harassment of Students
Policy FBA, Grievance Procedure, Sex Discrimination/Harassment
Policy FBB, Student Complaints and Grievances
Policy FNCC, Hazing
Policy FO-R4, Student Discipline, Threatening Behavior, Regulation

HAZING

It is the policy of this school district that no student or employee of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the board of education shall engage or participate in hazing.

For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the board of education.

“Endanger the physical health” shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled dangerous substance; or other forced physical activity which could adversely affect the physical health or safety of the individual.

“Endanger the mental health” shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity, upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the board of education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

This policy is not intended to deprive school district authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

(21 Oklahoma Statute 1190; Noble Board of Education, Policy FNCC)

CROSS-REFERENCE: Policy DAA-R, Racial Harassment; Policy FB, Sexual Harassment; Policy FMCAA, Gang Activity; Policy FNCD, Harassment; Policy FO, Student Discipline

INTERNET AND OTHER COMPUTER NETWORKS

STUDENT ACCEPTABLE USE, INTERNET SAFETY, and C.I.P.A. POLICY

Noble Public Schools provides students access to information, instructional materials and educational opportunities via interconnected computer systems within the district and to the Internet.

Students using electronic media including computers, electronic devices, software and the internet are responsible for appropriate and lawful use of these systems.

Use of computers and other electronic devices as well as internet access is provided upon successful completion of Internet Safety Instruction provided by the District and reviewing and signing The Acceptable Use and Internet Safety Policy of the school district. This policy is detailed below. Students under the age of 18 must have parental or guardian review and signature to use these systems.

Students found to have violated The Acceptable Use and Internet Safety Policy may forfeit the use of computer systems and internet access. Additional disciplinary action may be taken up to and including dismissal from school and notification of legal authorities.

Personal Responsibility

By signing this policy, the student agrees to follow the rules in this policy and to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not included in the policy, but has the effect of harming another or his or her property.

Acceptable Uses

1. **Educational Purpose.** The school district provides student access to its computer networks and the Internet for educational purposes.
2. **Unacceptable Uses of Network.**
Uses that violate the law or encourage others to violate the law.
Transmission of offensive or harassing messages.

Offering for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy.

Viewing, transmitting or downloading pornographic materials.

Downloading or transmitting confidential information regarding any person.

Violation of copyright

Use, transmission or disclosure of another user's username or password to the network.

Uses that cause harm to others or damage to their property.

Unauthorized attempts to access the network, computers or related systems including attempts to "hack" or sabotage the system by uploading harmful software such as viruses or trojans or attempting to acquire data in any form is prohibited.

Connecting or attempting to circumvent the CIPA compliant internet filter to access sites prohibited by the district including social networking sites.

Cyber Bullying and Social Networking.

When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student's ability to learn and disrupt the teaching and learning environment for all students. Any such disruption is forbidden. Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, cell phones or any electronic device.

Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual, group or entity or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.

Responsible Use.

Students will receive instruction on the responsible and appropriate use of social networks including acceptable on-line conduct.

Internet Safety

1. **General Warning; Individual Responsibility of Parents and Users.** All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and avoid these sites. If a student has knowledge that other users are visiting offensive or harmful sites, he or she should report such use to an administrator at the school.

2. **Social Networking and Personal Safety.** When using the computer network and Internet, do not reveal personal information such as home address, telephone number or last name. Do not use any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone you “meet” on the computer network or Internet without your parent’s permission (if you are under 18). Regardless of your age, you should never agree to meet a person you have only communicated with on the Internet in a secluded place or in a private setting.

3. **“Hacking” and Other Illegal Activities.** It is a violation of this policy to use the school’s computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, privacy, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.

4. **Confidentiality of Student Information.** Personally, identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or older, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet including but not limited to credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.

5. **Monitoring/Active Restriction Measures.** The school, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent students from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors. The District will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material which is inappropriate for minors. Internet filtering software or other technology-based protection systems may be disabled by a district administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older.

6. **Cyber Bullying and Social Networking.** When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student’s ability to learn and disrupt the teaching and learning environment for all students. Any such disruption is forbidden. Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, cell phones or any electronic device. Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual, group or entity or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.

7. **Violation of Policy.** Any student found to have violated any provision in this policy may be subject to disciplinary action up to and including dismissal from school and notification of legal authorities.

The term “harmful to minors” is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that

- taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; - depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors,

an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; - taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

Privacy

Network and Internet access is provided as a tool for your education. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

Failure To Follow The Policy

The user's use of the computer network and Internet is a privilege, not a right. A user who violates this policy may have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment or staff member's tenure in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances.

Warranties/Indemnification

The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or, in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s) or guardian(s) agree to cooperate with the school in the event of the school's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network.

Updates

Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy, for example, to reflect developments in the law or technology. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after you have provided your account information, some or all of the information changes, you must notify the person designated by the school to receive such information.

REFERENCE: 21 O.S. §1040.75, §1040.76

Children's Internet Protection Act of 2000 (HR 4577, P.L. 106-554)

Communications Act of 1934, as amended (47 U.S.C. 254[h], [l])

Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F)

Oklahoma School Security Act 2008

CROSS-REFERENCE: Policy DOBC, Disciplinary Procedures, Certified Employees

Policy EFBC, Computer Use

Policy EFEA, Using Copyrighted Materials

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Noble Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:
 - A. student's name,
 - B. name and strength of medication,
 - C. dosage and directions for administration,
 - D. name of physician or dentist,
 - E. date and name of pharmacy, and
 - F. whether the child has asthma or other disability which may require immediate dispensation of medication.

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
 - B. time to be administered,
 - C. whether the medication must be retained by student for self-administration,
 - D. termination date for administering the medication, and
 - E. other appropriate information requested by the principal or the principal's designee.
2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:
 - A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
 - B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.

C. Permission for the self-administration of asthma or anaphylaxis medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.

D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler or anaphylaxis medication at all times.

3. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be administered in accordance with label directions or written instructions from the student's physician.

The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication.

(10 Oklahoma Statute 170.1; 59 Oklahoma Statute 353.1; 70 Oklahoma Statute 1-116, et sequence; Noble Board of Education, Policy FFACA)

MINUTE OF SILENCE

Per state law, public schools are to observe approximately one minute of silence each day for the purpose of allowing each student, in the exercise of his or her individual choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices. (70 Oklahoma Statute 11-101.2)

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student's image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District's Web Site. However, if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment. The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

ESSA

At the beginning of each school year, federal law requires local educational agencies that receives federal funds to notify the parents of each student attending any school in the district that receive federal funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following: (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;(ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;(iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of

discipline of the certification or degree;(iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, the school shall provide to each parent;(i) information on the level of achievement of their child in each of the State academic assessments as required under NCLB; and (ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

NONDISCRIMINATION

It is the policy of the Noble Board of Education to provide equal opportunities without regard to race, color, national origin, gender, age, qualified handicap, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment. (Noble Board of Education, Policy DAA)

DISCRIMINATION COMPLAINTS PROCEDURES

Noble Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or qualified disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Noble School District also does not discriminate in its hiring or employment practices.

In an effort to ensure compliance with and coordination of all federal equity regulations, the district compliance coordinator is Mr. Frank Solomon, Superintendent, 405-872-3452.

Definitions

1. **Discrimination Complaint:** A written complaint alleging any policy, procedure, or practice to discriminate on the basis of race, color, religion, national origin, sex, qualified handicap, veteran status, or other perceived discrimination.
2. **Student Grievant:** A student of the Noble Public School District who submits a complaint alleging discrimination based on race, color, religion, national origin, sex, or qualified handicap.
3. **Employee Grievant:** An employee of the Noble Public Schools District who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
4. **Public Grievant:** Any person other than a student or employee or employment applicant who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
5. **Title IX, 504 and ADA Coordinator (Coordinator):** The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans With Disabilities Act of 1990, and other state and federal law addressing equal educational opportunity. The Coordinator is responsible for processing complaints and serves as moderator and recorder during hearings.
6. **Respondent:** The person alleged to be responsible for the violation alleged in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.

7. Day: Day means a working day. The calculation of days in complaint processing shall exclude Saturdays, Sundays, and holidays.

Procedure

1. Prior to filing a written complaint, the person making the complaint should discuss the complaint with the compliance coordinator, and a reasonable effort should be made to resolve the matter.
2. If the matter is not resolved, a written complaint may be filed with the compliance coordinator. The complaint will state the nature and date of the alleged violation, the names of the persons responsible (if known), and the requested action. The complaint must be filed within 30 days of the alleged violation.
3. The compliance coordinator will contact the person(s) named as responsible for the violation within 10 days and inform them of the allegations, and ask them to:
 - a. Confirm or deny the facts,
 - b. Indicate acceptance or rejection of the grievant's requested action, or
 - c. Outline alternatives.Respondents will have 10 days to submit answers to the compliance coordinator.
4. If the complaint is not resolved, the compliance coordinator will have 10 days to refer the complaint to the employee's supervisor. If the complaint was made by a student, the referral will be made to the building principal. The compliance coordinator will schedule a hearing with the grievant, respondent, and supervisor(s) or building principal(s).
5. Following the hearing, the supervisor or principal will issue a decision to all parties within 10 days.
6. If either party is not satisfied with the decision, the compliance coordinator must be notified within 10 days and a hearing with the superintendent requested. The compliance coordinator will schedule such a hearing to take place with the grievant, respondent, and superintendent within 10 days of the request. The superintendent will issue a decision within 10 days following the hearing.
7. If the grievant or respondent is not satisfied with the decision of the superintendent, the compliance coordinator must be notified within 10 days and a hearing with the board of education requested.
8. The compliance coordinator will notify the board of education, via the superintendent, within 10 days of the request. The hearing will be conducted within 30 days from the date of notification of the board.
9. The Noble Board of Education will conduct the hearing and issue a decision within 10 days. The decision of the board is final.

Provisions

1. Time limits may be extended by mutual consent of the parties involved.
2. The district will provide copies of all discrimination regulations upon request.
3. Grievant records will remain confidential unless permission is given for release. Such records will not be entered into the grievant's personnel file, but will be kept for three years.

(Noble Board of Education, Policy DAA-P)

SEXUAL HARASSMENT OF STUDENTS

The policy of this school district forbids discrimination against, or harassment of any student on the basis of sex. The Noble Board of Education will not tolerate sexual harassment by any of its employees or students. This policy applies to all students and employees including non-employee volunteers whose work is subject to the control of school personnel.

1. Sexual Harassment
For the purpose of this policy, sexual harassment includes:
 - A. Verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "kidding" "teasing," double meanings, and jokes.
 - B. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately may constitute sexual harassment.
 - C. Writing graffiti which names a student or otherwise identifies a student is potentially slanderous and constitutes sexual harassment. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
 - D. Any of the aforementioned conduct which effectively deprives a student of access to educational opportunities or benefits provided by the school.
2. Specific Prohibitions
 - A. Administrators and Supervisors
 1. It is sexual harassment for an administrator, supervisor, support employee, or teacher to use his or her authority to solicit sexual favors or attention from students.
 2. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.
 3. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.

3. Report, Investigation, and Sanctions

- A. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. This may be done through the Sexual Discrimination Grievance policy. The Office of Civil Rights relies on school administrators' judgment and common sense in meeting the requirements of the federal law.
 - 1. Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions, or have their parents report these conditions, to the appropriate administrator or teacher. If the student's immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision or to any responsible adult person.
 - 2. Every attempt will be made to maintain confidentiality; however, absolute confidentiality cannot be guaranteed because of due process concerns which arise in sexual harassment investigations. No reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
- B. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.
- C. Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
- D. Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.
- E. Special effort will be made to apprise district administrators, teachers, and counselors of their obligation to receive student complaints of sexual harassment, document such complaints, and forward them to the grievance committee.

(Title VII of the Civil Rights Act of 1964; 42 U.S.C. §2000e-2; 29 C.F.R. §1604.1, et sequence; Noble Board of Education, Policy FB)

STUDENT CLUBS AND ORGANIZATIONS

The Noble Board of Education believes that certain extracurricular and social activities can enhance the learning environment of our schools.

Parents or guardians of students will notify the school administration that they are withholding permission for their child(ren) to join or participate in one or more clubs or organizations.

Parents or guardians shall be responsible for preventing their child from participating in a club or organization in which permission is withheld. Parents or guardians are also responsible for retrieving their child(ren) from attendance at a club or organization in which participation is

withheld. (70 Oklahoma Statute 24-105; Noble Board of Education, Policy FMC) **Pioneer Elementary School Clubs, Organizations and/or Specialty Classes**

Chess Club – Chess Club allows students to learn the basic rules and strategies of the western chess game. Once students learn the basics of chess, they are paired up with classmates to practice and play each other to increase their logic, critical thinking, creativity, and problem-solving skills.

News Club – The purpose of the News Club is to spread the good news that is happening at Pioneer Elementary School. This club allows students opportunities to express creativity using digital and multimodal literacies to create social media content, newsletters, and content for our YouTube Channel.

Outdoor Club - Outdoor Club allows students the opportunity to learn about hunting, fishing, and archery. Students learn proper safety techniques while using archery and fishing equipment, as well as learning about current rules and regulations. Students will have opportunities to learn how to shoot recurve bows, hunting bows, crossbows, and compound bows to shoot in competition. A variety of targets are set up for the students to practice their archery skills. Students can also participate in fishing activities. Students will learn how to bow fish by setting up their own fishing equipment, tying various fishing knots, and the proper way to cast. Students will get hands-on experience and an opportunity to enjoy comradery and the great outdoors.

Pioneer Running Club - Run Club allows students the chance to exercise after school with friends and learn to develop healthy habits. Students will learn the importance of building a strong character through their own positive choices and they will be encouraged to make good choices in their interactions with others, as well as realize how their actions can affect others in positive ways. Students are given the opportunity to participate in the Oklahoma City Kids Marathon. The Kids Marathon allows students to log 25 miles leading up to the Oklahoma City Memorial Marathon where students will then run the last 1.2 miles. This is a great club that is climaxed with the excitement of the OKC Memorial Marathon.

SCI-PI (Stem Club) – The STEM Club is a gathering of student that meet regularly in an informal environment to work on inquiry-based science, technology, engineering, and math related activities. Students engage in questioning, problem-solving, collaboration, and hands-on activities while addressing real-world issues.

STUDENT DIRECTORY INFORMATION

Parents and eligible students have two weeks to advise the school district in writing via a letter to the school principal of any or all of the items they refuse to permit the district to designate as directory information about that student. At the end of the two weeks, the student's records will be appropriately marked to designate the items of directory information that may be released without prior written consent.

The following information is designated as "directory information": student's name; student's class designation (i.e., first grade, tenth grade, etc.); student's extracurricular participation; student's achievement awards or honors; student's weight and height if a

member of an athletic team; student's photograph. (51 Oklahoma Statute 24A.16-17; Noble Board of Education, Policy FLD)

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. However, to avoid any appearance of impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision. Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are some examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally injurious to other people;
- Whether the incident is isolated or habitual behavior;
- The manifestation of a disability;
- Any other circumstances which may be appropriately considered.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student

Is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Smoking
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals

9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property
16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor
17. Sexual Harassment
18. Gang related activity or action

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances

Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators' appropriate means of discipline for specific infractions. (10 Oklahoma Statute 7115; 70 Oklahoma Statute 6-114; 70 Oklahoma Statute 24-101.3; Noble Board of Education, Policy FO)

STUDENT RIGHTS AND RESPONSIBILITIES

All students have the same civil rights. These rights are limited by the capacity of each student to discharge the particular responsibilities necessarily linked to each right. The rights and responsibilities set forth in no way limit the legal authority of school officials to deal with disruptive students.

Rights

1. Students have the right to expect that attending school will be productive.
2. Rules and regulations should be developed as a cooperative venture on the part of all concerned and should be common knowledge to every student.
3. Students have the right to expect that materials presented in courses be relevant and appropriate to the maturity level and intellectual ability of the student and that the various views related to topics or materials will be presented or introduced.
4. Students will be permitted to use school facilities for approved extracurricular activities with proper faculty supervision and should be encouraged to participate in clubs, recreational events, and other related activities.
5. Students have a right to an education and to the equality of educational opportunity and the right to expect that punishments which deprive them of this right will be used only in extreme cases. Punishments should be reasonable, consistent, and fair, and resorted to only when students violate school rules.

Responsibilities

1. Students will attend school daily (except when ill), attend all classes and be on time.
2. Students will come to class prepared with proper materials, such as textbooks, pencils and/or pens, etc.
3. Students will be aware of all rules and regulations and/or changes in these rules and regulations defining proper student behavior. Students will conduct themselves according to these guidelines.
4. Students should be willing to volunteer information in disciplinary cases if they have knowledge.
5. Students should willingly and dutifully serve that segment of the student body which they represent.
6. Students will make sure that no individual or group of advocates are allowed to monopolize class time. Teachers will insist on courteous attention to unpopular views, including views contrary to the teacher's own personal opinions. The dignity of all should be respected and no one should be allowed to abuse others. This freedom can only be exercised as long as it does not interfere with the educational process.
7. Students will become involved actively in their own education after returning to school following absence for any reason. Students temporarily out of school should assume the responsibility for keeping up with work missed.
8. Students should develop the best school record of which they are capable.
9. Students will maintain a clean and pleasant atmosphere in the building and on the grounds.
10. Students will follow the directions of teachers, administrators and other responsible school officials.

A statement of student rights and responsibilities is contained in the student handbook distributed by each building principal. Each student is provided with a handbook and is held responsible for the information it contains. The information serves as a guideline for administrators, all school personnel, students, parents, and other citizens of the school district. (Noble Board of Education, Policy FN)

SUPPLEMENTAL ONLINE LEARNING

Supplemental online learning is available for students wishing to supplement their education by enrolling part time in online courses. This learning opportunity must be supplemental in nature, deemed educationally appropriate by the school and district, and approved by the principal. Enrollment in supplemental online learning is available at the start

of each semester. If you would like additional information regarding supplemental online learning, please visit with the school counselor.

WARNING SYSTEMS/INCLEMENT WEATHER

It is policy of the Noble Board of Education to dismiss school if weather conditions deteriorate to the extent that the safety of students may be jeopardized.

Should the superintendent or, in the superintendent's absence, the next person in line on the organization flow chart decide to dismiss school because of weather conditions, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC. Absent such announcements, students should assume that school will be in session.

Should it become necessary to dismiss school during a school day, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC.

During the tornado season, the school administration will be concerned with tornado watches and tornado alerts. School will not be dismissed because of a tornado watch or warning. However, if a parent is concerned about the safety of a child, the child will be released to the parent's custody at the school. School will be dismissed if the administration feels that it is safe to do so. Otherwise, children shall remain at school and appropriate safety measures shall be taken. (Noble Board of Education, Policy CKBB)

NPS TRANSPORTATION

Bus Riders Rules and Regulations

Rules defining student conduct are designed to protect the passengers and shall be observed at all times. Bus safety rules shall include, but not be limited to, the following:

The bus driver is in charge of students on the bus. Students shall follow the driver's directions at all times.

Only authorized personnel and eligible bus students assigned to a specific bus are permitted to ride the bus.

Busses will stop at established stops only. Students will not be permitted to leave the bus until the bus arrives at an established bus stop or the appropriate school. Students shall load and unload at their designated bus stop only.

Students shall wait for a bus by remaining on the sidewalk. If there is no sidewalk, students will wait next to (but not in) the street. Students must wait until the bus comes to a full stop before boarding or leaving the bus.

Students will remain properly seated at all times and not block the center aisle. Any or all students may be assigned seats.

Students must keep their hands, head, feet and personal objects inside the bus at all times.

Scuffling, shoving, or fighting is prohibited on the bus and at all established bus stops.

Littering or throwing items inside or from the bus is prohibited.

Students are not allowed to consume food or drink on the bus. The use of all tobacco products is prohibited.

Students shall not deface or vandalize the bus or related equipment. Students who violate this rule will be required to pay for damages.

Students are not to engage in loud talking, yelling, the use of profanity, and/or inappropriate language or gestures on the bus.

Students are not allowed to bring animals or harmful objects (i.e. weapons, drugs, alcohol, fireworks, etc.) on the bus.

Students, while on the bus and when exiting or entering the bus, are required to comply with and will be subject to the Student Code of Conduct/Discipline Rules established by the School District.

Students, while on the bus, while entering or exiting the bus, and while at or in the general area of the designated loading and unloading zone areas are required to comply with these rules.

Bus Disciplinary Actions

Violations of said rules as listed, but not limited to those shown above, will be handled according to the nature and degree of the infraction. Infractions will be classified as such:

- Class I Minor Infraction
- Class II Moderate Infraction
- Class III Major Infraction

Classification of disciplinary infractions will be handled solely through the Noble Public Schools Transportation administration, as well as, site-specific administrators. The general guidelines used for classification are listed below. The nature and context of all infractions will be assessed prior to disciplinary action being taken. All violations are subject to changes in classification based on the nature and severity of the occurrence to include: suspension from the bus, suspension from school, and/or other forms of punishment as determined by the administration. A point system is used to determine further disciplinary action based on each student's bus discipline history. Each year, all students' values are reset to zero with the exception of violations that have extended into the ensuing semester.

Common Problems	Violation Class	Pt. Value
Electronics violations	1	1
Will not sit correctly	1	1
Will not stay in seat	1	1
Excessive noise	1	1
Eating or drinking on bus	1	1
Horseplay	1	1
Rude or discourteous	1	1
Throwing objects on bus	2	3
Head and/or arms out the window	2	3
Vandalism	2	3
Obscenities/Inappropriate language or material	2	3
Cursing towards the driver	3	10

Tobacco use	3	10
Bullying	3	10
Hitting, Shoving, or Kicking another student	3	10
Fighting	3	10
Referral Point Diagram	Our Action	Handled by:
1 thru 4	Parent Phone Call	NPS Administration
5 thru 9	5 day Suspension	NPS Transportation
10 thru 19	10-15 Day Suspension	Transportation Director
20 Plus	20 plus day suspension	Transportation Director

For more information pertaining to NPS Transportation policies and procedures, please contact Shirley Armbrister at 405-872-3455.

STUDENT HANDBOOK AGREEMENT

My child and I have received and read the 2022-2023 Student Handbook. We understand and will abide by all items stated in the handbook.

Name of Student _____

Signature of Student _____

Name of Parent _____

Signature of Parent _____

Teacher _____

2022-2023

John K. Hubbard Elementary School



Student Handbook

Superintendent – Mr. Solomon

Assistant Superintendent – Dr. Myers

Executive Director – Mr. Gray

Principal – Mrs. Curry

Assistant Principal – Mr. George

Counselors – Mrs. Whitlock & Mrs. Voyles-Williams

APPENDIX

Contact Information	4
Helpful Hints.....	4
Building Access.....	4
Parent/Teacher Conferences.....	5
Student Pick Up/Drop Off.....	5
How Will Your Child Go Home.....	5
Student Attendance	6
Truancy and Tardies	6
School Arrival and Dismissal	6
Withdrawal of Students	7
Closing School	7
Pledge of Allegiance	7
School/Home Communication	7
School Pictures	8
Lunch and Breakfast	8
Sending Money to School.....	8
Bringing Treasures to School	8
School Parties.....	9
Lost and Found	9
School Fundraisers	9
Field Trips	10
Accident--Illness	10
Head Lice	11
Late Work.....	11
Bus Riders.....	11
Appropriate Dress/Dress Code.....	11
Homework.....	13
Curriculum.....	14
Screenings	14
PTO.....	14
State-wide Programs	14
Supplemental Learning.....	15
Assemblies	15
Accident Insurance	15
FERPA	15
District Asbestos Status.....	17
Drug Free School	17
First Aid	18
Grievance Procedures	18
Harassment	19
Hazing.....	21
Internet Policies	22
Medication	26
Multimedia Release.....	28
No Child Left Behind.....	28
Nondiscrimination.....	29
Sexual Harassment	31
Student Clubs	33
Student Directory	33
Student Discipline.....	33
Student Rights and Responsibilities.....	36
Supplemental Online Courses	37
Warning System/Inclement Weather.....	37
Transportation	38
Student Handbook Agreement Form	39

John K. Hubbard Elementary
1104 Maguire Road
Noble, Oklahoma 73068
www.nobleps.com

Dear Parents,

Welcome to John K. Hubbard Elementary! The faculty and staff are looking forward to an exciting and successful school year. We have prepared this handbook so that we may bring about a better understanding between the school and the parent. Working together as a team, we can provide your child with the best educational experience possible. Please take the time to read this handbook thoroughly.

Through embracing the philosophy of work hard-play hard, we truly feel your child will have an enjoyable and memorable experience at Hubbard Elementary.

Our Vision...

Not just what we think
How we think... ***Excellence***

Not just what we do
How we do it... ***Quality***

Our Mission...

We are... dedicated to providing our students with a positive learning climate, which encourages a passion for discovery and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers.

Each day our mission is to provide challenging and creative lessons through which our students have the opportunity to master academic as well as social and personal skills that will lead to healthy living, foster success, and inspire lifelong learning.

Each day our mission is to hold ourselves, and our students accountable for positive actions, personal growth and caring relationships, enhanced through a strong partnership between home and school.

We are...NOBLE PUBLIC SCHOOLS!

Contact Information

Important Office Information:

Office Staff: Brenda Fox and Donna Hardridge

School Phone Number: 405-872-9201

Please use this number to notify the school if your child will be absent.

Office Hours: 7:00 a.m. — 4:00 p.m. Monday—Thursday

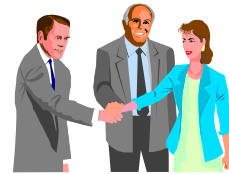
Helpful Hints for Parents

- ~ Does your child have the needed school supplies?
- ~ Is your child's name on his or her supplies?
- ~ Does your child know how he or she is to get home?
- ~ Does the school know how your child is to get home?
- ~ Do you know names of the teachers who work with your child?
- ~ Does your child know the school rules?
- ~ Do you know the days your child will be in and out of school?
- ~ Do you know the school schedule and bus schedule?
- ~ Do you read the information in Hubbard newsletter – The HUB?
- ~ Have you checked your child's Thursday folder for information?



Building Access

Visitors and guests will be allowed in the building for programs, concerts, and other special events, unless restrictions added by Cleveland County Health Department or Oklahoma State Health Department. All other visitors will require prior approval from administration. Our schools will remain locked for the security of our students and staff.





Parent/Teacher Conferences

Parent/Teacher Conference days are provided once each semester to allow time for parents and teachers to meet together about students' progress. Please work with teachers to schedule conference times that you can attend. If you have a need for more frequent visits, please contact your child's teacher **before or after** school hours, or call the office to leave a message.

Parents now have the capability to keep up with their child's grades at <https://powerschool.nobleps.com>

Student pick-up and drop-off procedures

Hubbard has only one entrance/exit into the main parking lot (Ken King Drive). The gate to the north entrance of the school will be locked during drop-off and pick-up times. The circle drive at the end of the building is also not to be used for student pick up or drop off, only for buses. The doors at that end of the building remain locked at all times. **Please use Ken King Drive to pick-up and drop-off your child.**

For the safety of the students, cars are to enter Ken King Drive west of the softball field and start a double file line at the stop sign near the school. We ask that students enter and exit cars from the curbside to avoid traffic. Cars should not pass other cars in the grass that have been waiting in line unless it is an emergency. **For safety reasons, parents are asked to remain in their vehicles, and not walk with students across traffic.**

School buses use the same procedures to pick-up and drop-off students. Please remember that passing a bus in the process of loading or unloading children is against the law, and is monitored by the Noble Police Department. School start and end times can be found in your child's back to school packet.



How will your child go home?

Please note: We cannot change children's regular going home plans without a note or a phone call from a parent. Children will be sent home as directed by **PARENT NOTE** or **DIRECT COMMUNICATION** with the teacher or the office.

Parents must call the office by 1:00 p.m. for changes to be made in how children are going home.

All children leaving the building during the school day must be checked-out through the office. Please have identification ready to be checked when picking children up at school.



School Attendance

Good attendance is critical to your child's success in school. Many important concepts are covered as a whole group in first, second and third grade each day. These are concepts that cannot be made-up with pencil and paper homework. Student success and grades are dependent upon attending school on a regular basis.

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. Thus, any absence from those classes represents an educational loss to the student. The board recognizes, however, that the co-curricular program of the school also has educational benefit. Therefore, it is the policy of the board to minimize absenteeism from regular classes while providing students the opportunity to participate in co-curricular activities. (38 Oklahoma Statute 37; Noble Board of Education, Policy FDC-R1)

When your child is absent:

~ Please call the school attendance line at 872-9201 by 9:00 a.m.

~ Your child's homework will be available upon the second consecutive day of absence. **Please notify the school before you come to pick-up homework so your child's teacher can prepare.**

Truancy and Tardies

Following the fifth (5th) absence within a **nine weeks period**, a review of the student's performance is conducted by an administrator and the classroom teacher. Parents will be informed of the results of that review. **Continued absences** or tardies will result in a Truancy warrant. Excessive tardies or absences will also lead to loss of certain school and class privileges. Three tardies equals 1 day's absence.

School Arrival and Dismissal

Please do not drop off your child before supervision begins. Supervision begins 20 minutes before the start of each school day. The time of day will be announced each school year at our back-to-school night. It is unsafe to leave your child at school unsupervised; therefore, our building will remain locked until supervision is on hand.

Students who arrive late to school must stop in the office to get a **tardy slip** before going to class. An absence will be recorded for each **three tardies**. Checking your child out of school during instructional time is treated the same as tardy or absence depending on the amount of time out of the classroom.

Withdrawal of Students

If you are moving and withdrawing your child from Hubbard, please call or come by the school a few days prior to the withdrawal date. This will give ample time to complete the necessary paperwork. Please plan to pay all breakfast and lunch charges, and remember to bring back all library books. Your cooperation with this is greatly appreciated.

Closing School / Inclement Weather

An announcement will be made through Television, specific social media sites, and local news websites should school have to be canceled due to inclement weather. The school makes every effort to make decisions concerning school closings based on the safety of students. The district boundaries cover 144 square miles and conditions in one part of the district may be very different from those in another area. Decisions concerning school closings are made as early as possible before buses begin their morning routes.



Pledge of Allegiance

Hubbard Elementary honors America daily by reciting the Pledge of Allegiance. Those who do not wish to participate are not required to do so.



School/Home Communications

Communication between the home and school is a critical part of your child's education. Your child will normally bring a **Wednesday Folder** home each week. This folder contains all the important information you will need to keep up-to-date on school issues. It also contains much of your child's schoolwork. It is important that you look through your child's folder each week and return it to school.

Our school tries to send home the **THE HUB** the beginning of each month in the Wednesday Folder. This newsletter contains information about upcoming school events. This is an important way that Hubbard Elementary communicates school information to parents.

A monthly calendar is also sent home with every child in school. All events happening for the month are scheduled on the calendar. Please post it somewhere at home so you can stay current on school events.

A monthly lunch and breakfast menu is sent home with every child in school. Children are encouraged to check the menu daily to be sure the food being served is something they can or will eat.

You can also find various school updates on our district webpage (www.nobleps.com), Twitter or Facebook account.

School Pictures

John K. Hubbard Elementary offers several opportunities for parents to have student pictures taken during the school year:

~individual student pictures in fall

~classroom group pictures in spring



Lunch and Breakfast

Hubbard serves breakfast and lunch each school day. Students may pay for lunches by the day or the week. Students are encouraged to not charge their breakfast or lunches for more than five days. **Applications for free or reduced lunches are available from the school office.** The school cafeteria maintains all children's cafeteria accounts. Questions about your child's account should be directed to their office at **872-9706**.

~Please send all money to school in an envelope with your child's name, the teacher's name, and what the money is for written on the front of the envelope.

~If your child brings a lunch, please be sure his or her name is on the lunch box or sack. We do not have a microwave for heating used for heating items due to safety reasons. Please do not send glass containers to school.

~Students may visit quietly in the lunchroom while they eat. They are required to pick-up after themselves and return their trays when leaving the cafeteria. Good manners are also practiced.

~If your child plans on eating breakfast, and is dropped off by a parent, please make sure you have them here **no later than 10** minutes before the bell rings. This will ensure that they do not miss any instructional time.

Sending Money to School

When sending money to school for any reason, please put it in a sealed envelope with your child's name, the teacher's name, and what the money is for (breakfast, lunch, books, pictures, field trips, etc.) written on the outside of the envelope.

Bringing "Treasures" to School

Students are encouraged to leave toys and other valuable items at home. We encourage parents to monitor their student's backpacks to help us prevent the student from misusing or misplacing items that are better left at home. This does include any type of electronic devices. The classroom teacher must be contacted when a child wants to bring a live animal to the classroom. Items taken away from students can be picked up from the classroom or office.

Oklahoma State Law prohibits the possession of any dangerous weapon on school property. For purposes of this policy, dangerous weapons include, but are not limited to, firearms and knives of any kind, metal knuckles, fist packs and similar objects, blackjacks, billy clubs and similar objects, hand chains, mace or pepper spray or any manufactured or homemade objects intended to cause bodily injury, intimidation or threats. Students in possession of dangerous weapons on school grounds may be suspended for as long as a year.



It is not uncommon for children to bring pocket knives or fake weapons to school without parent knowledge. Please talk to your child about the importance of leaving these at home.

School Parties

Class parties include Fall, Christmas, and Valentine's. To keep class interruptions to a minimum, the classroom teacher and principal must approve class parties other than those listed. Academics will be the first priority in approving parties because parties are a privilege. Class parties are a privilege, and thus can be taken away for academic, behavioral, or attendance reasons.



Lost and Found

Clothing should be identified with your child's name. Many coats, hats, mittens, etc. are lost each year. We go through the lost and found on a monthly basis and return items that are identified by name to their owners.

Unclaimed clothing will be donated to charity.

School Fundraisers

Hubbard plans to conduct the following school-wide fundraisers this year. Priorities for school fundraisers are carefully planned with input from parents and teachers each spring. Information with what each fundraiser is for and how money will be spent will be sent home with fund-raiser packets.

Fundraisers

A Jog-A-Thon, which is our major fundraiser, is done in the fall of most school years to help purchase the "extras" for our school.

There is also a Fall Carnival each October which helps benefit your child's classroom teacher and Hubbard's Adopt-A-child program.

Other minor fundraisers benefiting Hubbard and various Noble Public Schools organizations will take place throughout the school year as well.

School Book Fair

A School Book Fair will be held in December. A traveling bookstore comes to the school library. Parents and children may select books to purchase. The money earned through this fund-raiser will be used to purchase materials for our school library program.



Field Trips

Field trips are an important part of our curriculum. We select field trips that will provide both learning experiences, as well as life long experiences for our students based upon what is being studied in the classroom.

Students must ride the bus to a field trip. Permission is granted for the student to ride the bus on their enrollment form. We encourage students to return on the bus. **However, if it is absolutely necessary for parents to take their student home in a car following a field trip, the parent must sign-out their child at school prior to the field trip.**



Students who have a failing grade, poor attendance, or poor behavior **MAY** be held ineligible for class field trips, due to the fact they are a privilege.

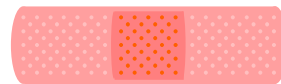
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Accident – Illness

If it is necessary for a child to take prescribed medication during school hours, it must be in the original prescription container.

Medication brought by children must be taken to the office. The parent should send a note or call before the child is allowed to take this medication.

Students will not be kept inside during recess unless we receive a note or call from their parent. Students who have a note to stay inside will be assigned a room in which to stay. Those students may continue to work on school activities or read a story



If your child is injured or becomes seriously ill at school, we will make him or her comfortable and call you immediately. If you cannot be reached, we will contact the emergency number that you gave us. It is critical that this information be kept up-to-date. **For your child's benefit, phone numbers that change must be communicated to the school office.**

Head Lice

If the student is sent to the office with live lice or brown nits, the student will be removed from the classroom and the parent/guardian will be called to pick up their student. The student will not be allowed to ride the bus to or from school and be remitted to school until the student has been properly cleared to return.

Late work

Every Student is given one day for each day absent from school to turn in assignments. Work turned in after due dates could result in a loss of points thus potentially receiving a lower grade.

Bus Riders

Each child will be required to have a parent sign a separate Rules and Regulations form for the Noble Public School Bus Barn in order to ride the bus at any time, field trips included.

Appropriate Dress for Hubbard

The responsibility for proper dress and grooming is that of students and parents. Students should wear clothing that follows our board approved dress code. A copy is sent home with every child at the beginning of the year.

As cold weather approaches, please stress the importance of your child wearing a coat, hat, and gloves. As the weather often changes during the day and we cannot predict when we will be outside, **it is important that you dress your child as if we were going outside each day.** To help your child avoid injuries, students **must** wear tennis shoes on the days they have P.E. Students who do not have appropriate footwear may be asked to sit out an activity to ensure their safety.

Teacher Professional Qualifications

Parents have the right to request professional qualification of teachers and paraprofessionals that work for Noble Public Schools. If you have a request please let you administrator know so they can provide it for you.

NOBLE PUBLIC SCHOOLS DRESS CODE (REGULATION)

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the public school system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In making the determination an administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited. The following dress code will be in effect for all students:

1. Skirts and Dresses: The skirt or dress must be within two inches of knee length while shoulders are relaxed and must not be revealing, disruptive or distracting to the educational process. Skirt openings must not be more than two inches above the knee. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.
2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.
 - Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes are not allowed. Pants that have been patched are acceptable.
 - Form fitting pants, skin tight jeans, leggings, and jeggings are not allowed as an outer garment. They may be worn as an undergarment as long as the outer garment reaches within two inches of the knee. Pajama pants are not allowed.
 - Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.
4. Shorts: Shorts that are within two inches of the knee are acceptable for school dress.
 - Shorts that are cut, slit or have holes are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
 - Hats, hoods, beanies, caps, bandanas and sunglasses are prohibited inside the buildings. Exceptions may be made by the principal for spirit days, religious purposes or special activities.
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full-length coats are prohibited.
7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.
8. Makeup, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.
9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.

10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.
11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.
12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.
13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student may be sent home. Students will be allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education.

Homework

Homework is designed to help your student be the best that he or she can be. Because reading is extremely important, students should read every night. In addition, it is important to practice math facts and/or spelling. Homework may be required in addition to any “make-up work” and/or “unfinished work” that the students do not complete in the time allotted during the school day. Failure to complete homework could result in the loss of an extracurricular privilege such as recess (walking laps), field trips, assemblies, etc...



Please become familiar with your teacher’s homework procedures by attending John K. Hubbard’s **Back to School Night** in August. Back to School Night gives you the chance to become familiar with the school, to meet your child’s teacher, and to learn the rules and procedures for your child’s classroom.

Curriculum Materials

All curriculum materials are available for inspection by patrons, parents, students, and the public. Individuals who wish to inspect materials should contact the building principal.

Hubbard Elementary has an extensive curriculum guide at each grade level that was developed by classroom teachers in accordance with the Oklahoma State Standards and is reviewed annually and revised as needed.

Text books, Library books, and Miscellaneous Items

Throughout the school year, materials are checked out to students. It is the responsibility of the student to keep up with, and maintain their working order. Damages or loss is the responsibility of the student or parent.

Screenings

Hubbard Elementary will provide Healthy Youth Screenings, free of charge, at the beginning of the school year. Included in the screenings will be hearing and vision. A follow-up letter will be sent to parents with the information gathered about their child and, if necessary, recommendations for further evaluation. Speech and Language evaluations are conducted by the School Speech Pathologist upon teacher referral.

Parent Involvement

A strong Parent Teacher Organization serves Hubbard Elementary. We encourage you to become involved with the PTO. Membership dues are \$5.00 per year and are collected in the Fall. Our school volunteer program is coordinated through our PTO. All parents are encouraged to join and to volunteer at school. We have many projects to do. We need parents:

- Who have time to work at school
- Who can help with special occasions
- To help with special projects at home
- To listen to our students read
- To Pop Popcorn and various other projects

A volunteer survey is included in one of the first Thursday Folders to all parents. On this survey, you may indicate how you can volunteer to help your child's school.

School-wide Programs

Title I Schoolwide Program

Hubbard Elementary is a Title I school. We receive funds from the federal government to supplement our school program in order to provide the best possible education for each child. Components of our school program that are funded through Title I include: Parent Curriculum Night, Teaching Assistants, and Student Assessment Material. We also have a Certified Reading

Specialist who teaches and supervises this program. Students are referred to this program based on the results of the Fall Reading screener or by their classroom teacher. Each spring, teachers, staff and parents review our existing program, evaluate its effectiveness, and make plans for the next year.

Indian Education Program

Our students who are enrolled in a tribal membership may qualify for additional assistance through our Indian Education Program. Parents of students who qualify need to complete an eligibility certification form, which requires the tribal membership number along with registry information. Please contact the school office with your questions.

Assemblies

Hubbard assemblies are a time to celebrate accomplishments, and be together as a school family. These assemblies are seen as a privilege for students, and can be taken away for academic, behavioral, or attendance reasons.

BOARD POLICIES

Accident Insurance: Student

It is the policy of the Noble Board of Education to select a reputable insurance company through which patrons may purchase accident insurance for their children. A packet will be available in the office for the first week of classes. The purchase of such insurance is entirely within the discretion of parents; however, students playing nine through twelve football must provide evidence of insurance coverage. Public schools may not legally pay insurance premiums or medical bills for students. **(Noble Board of Education, Policy FFD)**

COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974

STATEMENT OF RIGHTS

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act:

1. The right to inspect and review the student's education record.
2. The right to exercise a limited control over other people's access to the student's education record;
3. The right to seek to correct the student's education record, in a hearing, if necessary;
4. The right to report violations of the FERPA to the Department of Education; and
5. The right to be informed about FERPA rights.

PROCEDURE TO INSPECT EDUCATION RECORDS

The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. (Copy fees may apply.)

Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if a parent or eligible student wishes to inspect records where they are maintained, school principals will make every effort to accommodate the wishes.

The principal (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged. The school administrator, or designee, may be present during the time the records are being reviewed.

The principal (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in 45 days or less from the receipt of the request for access.

If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. (Copy fees may apply.)

When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

USE OF STUDENT EDUCATION RECORDS

To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The school district will use the following criteria to determine who are school officials. An official is:

1. A person duly elected to the school board;
2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor.

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.

PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS

The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in violation of student rights. (NOTE: under the FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.)

For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record.

To establish an orderly process to review and correct an education record for a requester the district may make the decision to comply with the request for change at several levels in the procedure. **(Reference: Noble Board of Education, Policy FL-R)**

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) was found in a few locations. In its present condition, these ACBM's are non-friable. Noble Public School will continue to maintain this material as in the past and report any changes in the condition of this material to the Asbestos Coordinator. The management plan for Noble Public Schools District is available for review in the Office of the Superintendent.

DRUG-FREE SCHOOLS

It is the policy of the Noble Board of Education that in recognition of the clear danger resulting from illicit drug and alcohol abuse and in good faith effort to promote the health, safety, and well being of students, employees, and the community, the board has implemented a developmentally based drug and alcohol education and prevention program for grades Kindergarten through twelve (K-12).

Students are hereby notified that the use, possession, or distribution of illicit drugs and alcohol is wrong and harmful. Therefore, standards of conduct that are applicable to all schools in this district, prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities.

Disciplinary sanctions will be imposed on students who violate standards of conduct required by this policy. Such sanctions will be consistent with local, state and federal laws, up to and including probation, suspension, and expulsion, as well as referral for prosecution. Completion of an appropriate rehabilitation program may also be recommended.

Information about drug and alcohol counseling and rehabilitation and reentry programs will be made available through the school office.

The standards of conduct and the disciplinary sanctions imposed by this policy includes the following: "The Drug Free Schools and Communities Act Amendments, P.L. 101-226 requires that State, as well as local educational agencies, must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees." (Federal Regulations can be examined through the school office.)

Parent/Guardian signature certifies receipt of a Student Handbook of Guidelines and Policies for Students and Parents which includes district policy relating to adoption and implementation of a drug prevention program for students.

("Public Law 101-226; 70 Oklahoma Statute 1210.221, et sequence; Noble Board of Education, Policy FNCF) CROSS-REFERENCE: Policy DCC, Drug-Free Workplace; Police FFB, teaching about Drugs, Alcohol, and Tobacco; Policy FFBA, Drug and Alcohol Use by Students; Policy FNCE, Reporting Students Under the Influence.

FIRST AID - STUDENTS

The Noble Board of Education recognizes the school's responsibility for emergency handling of accidents and sudden illnesses occurring at school or on school property.

In order to obtain emergency medical care, a medical release form signed by a parent/guardian must be on file. If a medical release is not on file, emergency medical care will be provided in life-threatening situations only. **(Noble Board of Education, Policy FFAC)**

GRADING

In accordance with the policy of the board of education the following grading system will be used for all subjects, including special education:

100 - 90	=	A
89 - 80	=	B
79 - 70	=	C
69 - 60	=	D
59 – Below	=	F

(Noble Board of Education, Policy EIA-R1)

GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT

It is the policy of the Noble Board of Education that the superintendent designee shall serve as Title IX coordinator for this school district. The superintendent shall direct the implementing of educational amendments and regulations as they pertain to prohibition of sex discrimination in education or sexual harassment, and shall prepare a regulation governing sex discrimination/harassment grievance procedures.

The board shall appoint on a periodic basis a sex discrimination/harassment grievance committee which shall consist of an administrator, a parent, and a member of the certified teaching staff. **(Noble Board of Education, Policy FBA)**

GRIEVANCE PROCEDURES: SEX DISCRIMINATION/HARASSMENT

In accordance with the policy of the board of education, the following regulation governs the processing of student sexual harassment grievances in this school district.

1. Any student of this school district who wishes to file a sexual harassment grievance against another student or an employee of the district may file a written or oral (recorded, if possible) complaint with the superintendent, principal, or counselor. The administrator taking the complaint will document the time, place, complainant, and incident and immediately forward the complaint to the grievance committee. The grievance committee will appoint a senior administrator to investigate the grievance. The grievance shall set forth the circumstances of the incident and the identity of the student(s) or employee(s) involved.
2. The superintendent, or appointed administrator, shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. The investigation shall be completed within ten days of the filing of the grievance. Results of the investigation, along with recommendations and suggestions, shall be shared with the grievant, unless it violates another student's confidentiality.

4. If the grievant believes the issues are not resolved after considering the recommendations and suggestions of the superintendent or the investigating administrator, the grievant may request a hearing by the grievance committee.
5. Upon receiving a request for a hearing, the grievance committee shall schedule the hearing to occur within twenty days from the date of the request.
6. Both the grievant and the person against whom the complaint was made (respondent) may be represented by legal counsel at the hearing.
7. Within ten days of the hearing, the grievance committee shall furnish a written report of its findings and recommendations to both the grievant and the respondent while maintaining confidentiality.
8. The superintendent shall, within five days of the receipt of the grievance committee's report, act upon the recommendations of the committee or furnish a written report to the grievant explaining why the recommendations will not be implemented.
9. Upon receipt of the superintendent's report, the grievant may file a written appeal with the board of education. The board of education shall, within thirty days from the date the appeal was received, review the report and affirm, overrule, or modify the decision of the grievance committee. (Noble Board of Education, Policy FBA-R)

HARASSMENT

It is the policy of this school district that threatening behavior, harassment, intimidation, and bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Threatening behavior, harassment, intimidation, and bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, electronic communication or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of harm to the student's person or damage to the student's property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student.

Harassment, intimidation, and bullying include, but are not limited to, a gesture or written, verbal, or physical acts, or electronic communication. Such behavior is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-School suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;

This policy is not intended to deprive school district authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

(21 Oklahoma Statute 1190; Noble Board of Education, Policy FNCC)

CROSS-REFERENCE: Policy DAA-R, Racial Harassment; Policy FB, Sexual Harassment; Policy FMCAA, Gang Activity; Policy FNCD, Harassment; Policy FO, Student Discipline

INTERNET AND OTHER COMPUTER NETWORKS

STUDENT ACCEPTABLE USE, INTERNET SAFETY, and C.I.P.A. POLICY

Noble Public Schools provides students access to information, instructional materials and educational opportunities via interconnected computer systems within the district and to the Internet.

Students using electronic media including computers, electronic devices, software and the internet are responsible for appropriate and lawful use of these systems.

Use of computers and other electronic devices as well as internet access is provided upon successful completion of Internet Safety Instruction provided by the District and reviewing and signing The Acceptable Use and Internet Safety Policy of the school district. This policy is detailed below. Students under the age of 18 must have parental or guardian review and signature to use these systems.

Students found to have violated The Acceptable Use and Internet Safety Policy may forfeit the use of computer systems and internet access. Additional disciplinary action may be taken up to and including dismissal from school and notification of legal authorities.

Personal Responsibility

By signing this policy, the student agrees to follow the rules in this policy and to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not included in the policy, but has the effect of harming another or his or her property.

Acceptable Uses

1. **Educational Purpose.** The school district provides student access to its computer networks and the Internet for educational purposes.

2. **Unacceptable Uses of Network.**

Uses that violate the law or encourage others to violate the law.
Transmission of offensive or harassing messages.

Offering for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy.

Viewing, transmitting or downloading pornographic materials.

Downloading or transmitting confidential information regarding any person.

Violation of copyright

Use, transmission or disclosure of another user's username or password to the network.

Uses that cause harm to others or damage to their property.

Unauthorized attempts to access the network, computers or related systems including attempts to "hack" or sabotage the system by uploading harmful software such as viruses or trojans or attempting to acquire data in any form is prohibited.

Connecting or attempting to circumvent the CIPA compliant internet filter to access sites prohibited by the district including social networking sites.

Cyber Bullying and Social Networking.

When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student's ability to learn and disrupt the teaching and learning environment for all students. Any such disruption is forbidden. Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, cell phones or any electronic device. Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual, group or entity or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.

Responsible Use.

Students will receive instruction on the responsible and appropriate use of social networks including acceptable on-line conduct.

Internet Safety

1. General Warning; Individual Responsibility of Parents and Users. All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and avoid these sites. If a student has knowledge that other users are visiting offensive or harmful sites, he or she should report such use to an administrator at the school.

2. Social Networking and Personal Safety. When using the computer network and Internet, do not reveal personal information such as home address, telephone number or last name. Do not use any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone you “meet” on the computer network or Internet without your parent’s permission (if you are under 18). Regardless of your age, you should never agree to meet a person you have only communicated with on the Internet in a secluded place or in a private setting.
3. “Hacking” and Other Illegal Activities. It is a violation of this policy to use the school’s computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, privacy, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.
4. Confidentiality of Student Information. Personally, identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or older, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet including but not limited to credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.
5. Monitoring/Active Restriction Measures. The school, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent students from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors. The District will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material which is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by a district administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older.

6. Cyber Bullying and Social Networking. When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student’s ability to learn and disrupt the teaching and learning environment for all

students. Any such disruption is forbidden. Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, cell phones or any electronic device. Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual, group or entity or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.

7. Violation of Policy. Any student found to have violated any provision in this policy may be subject to disciplinary action up to and including dismissal from school and notification of legal authorities.

The term “harmful to minors” is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that

- taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
- taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

Privacy

Network and Internet access is provided as a tool for your education. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

Failure to Follow The Policy

The user’s use of the computer network and Internet is a privilege, not a right. A user who violates this policy may have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student’s enrollment or staff member’s tenure in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances.

Warranties/Indemnification

The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet

provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or, in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s) or guardian(s) agree to cooperate with the school in the event of the school's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network.

Updates

Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy, for example, to reflect developments in the law or technology. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after you have provided your account information, some or all of the information changes, you must notify the person designated by the school to receive such information.

REFERENCE: 21 O.S. §1040.75, §1040.76

Children's Internet Protection Act of 2000 (HR 4577, P.L. 106-554)

Communications Act of 1934, as amended (47 U.S.C. 254[h], [l])

Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F)

Oklahoma School Security Act 2008

CROSS-REFERENCE: Policy DOBC, Disciplinary Procedures, Certified Employees

Policy EFBC, Computer Use

Policy EFEA, Using Copyrighted Materials

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Noble Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:
 - A. student's name,
 - B. name and strength of medication,
 - C. dosage and directions for administration,

- D. name of physician or dentist,
- E. date and name of pharmacy, and
- F. whether the child has asthma or other disability which may require immediate dispensation of medication.

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
 - B. time to be administered,
 - C. whether the medication must be retained by student for self-administration,
 - D. termination date for administering the medication, and
 - E. other appropriate information requested by the principal or the principal's designee.
2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:
- A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
 - B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
 - C. Permission for the self-administration of asthma or anaphylaxis medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
 - D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler or anaphylaxis medication at all times.
3. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be administered in accordance with label directions or written instructions from the student's physician.

The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication.

(10 Oklahoma Statute 170.1; 59 Oklahoma Statute 353.1; 70 Oklahoma Statute 1-116, et sequence; Noble Board of Education, Policy FFACA)

MINUTE OF SILENCE

Per state law, public schools are to observe approximately one minute of silence each day for the purpose of allowing each student, in the exercise of his or her individual choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices. (70 Oklahoma Statute 11-101.2)

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student's image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District's Web Site. However, if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment. The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

ESSA

At the beginning of each school year, federal law requires local educational agencies that receives federal funds to notify the parents of each student attending any school in the district that receive federal funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following: (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;(ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;(iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;(iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, the school shall provide to each parent;(i) information on the level of achievement of their child in each of the State academic assessments as required under NCLB; and (ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

NONDISCRIMINATION

It is the policy of the Noble Board of Education to provide equal opportunities without regard to race, color, national origin, gender, age, qualified handicap, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment. (Noble Board of Education, Policy DAA)

DISCRIMINATION COMPLAINTS PROCEDURES

Noble Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or qualified disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Noble School District also does not discriminate in its hiring or employment practices.

In an effort to ensure compliance with and coordination of all federal equity regulations, the district compliance coordinator is Mr. Frank Solomon, Superintendent, 405-872-3452.

Definitions

1. Discrimination Complaint: A written complaint alleging any policy, procedure, or practice to discriminate on the basis of race, color, religion, national origin, sex, qualified handicap, veteran status, or other perceived discrimination.
2. Student Grievant: A student of the Noble Public School District who submits a complaint alleging discrimination based on race, color, religion, national origin, sex, or qualified handicap.
3. Employee Grievant: An employee of the Noble Public Schools District who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
4. Public Grievant: Any person other than a student or employee or employment applicant who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
5. Title IX, 504 and ADA Coordinator (Coordinator): The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans With Disabilities Act of 1990, and other state and federal law addressing equal educational opportunity. The Coordinator is responsible for processing complaints and serves as moderator and recorder during hearings.
6. Respondent: The person alleged to be responsible for the violation alleged in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.

7. Day: Day means a working day. The calculation of days in complaint processing shall exclude Saturdays, Sundays, and holidays.

Procedure

1. Prior to filing a written complaint, the person making the complaint should discuss the complaint with the compliance coordinator, and a reasonable effort should be made to resolve the matter.
2. If the matter is not resolved, a written complaint may be filed with the compliance coordinator. The complaint will state the nature and date of the alleged violation, the names of the persons responsible (if known), and the requested action. The complaint must be filed within 30 days of the alleged violation.
3. The compliance coordinator will contact the person(s) named as responsible for the violation within 10 days and inform them of the allegations, and ask them to:
 - a. Confirm or deny the facts,
 - b. Indicate acceptance or rejection of the grievant's requested action, or
 - c. Outline alternatives.Respondents will have 10 days to submit answers to the compliance coordinator.
4. If the complaint is not resolved, the compliance coordinator will have 10 days to refer the complaint to the employee's supervisor. If the complaint was made by a student, the referral will be made to the building principal. The compliance coordinator will schedule a hearing with the grievant, respondent, and supervisor(s) or building principal(s).
5. Following the hearing, the supervisor or principal will issue a decision to all parties within 10 days.
6. If either party is not satisfied with the decision, the compliance coordinator must be notified within 10 days and a hearing with the superintendent requested. The compliance coordinator will schedule such a hearing to take place with the grievant, respondent, and superintendent within 10 days of the request. The superintendent will issue a decision within 10 days following the hearing.
7. If the grievant or respondent is not satisfied with the decision of the superintendent, the compliance coordinator must be notified within 10 days and a hearing with the board of education requested.
8. The compliance coordinator will notify the board of education, via the superintendent, within 10 days of the request. The hearing will be conducted within 30 days from the date of notification of the board.
9. The Noble Board of Education will conduct the hearing and issue a decision within 10 days. The decision of the board is final.

Provisions

1. Time limits may be extended by mutual consent of the parties involved.
2. The district will provide copies of all discrimination regulations upon request.
3. Grievant records will remain confidential unless permission is given for release. Such records will not be entered into the grievant's personnel file, but will be kept for three years.

(Noble Board of Education, Policy DAA-P)

SEXUAL HARASSMENT OF STUDENTS

The policy of this school district forbids discrimination against, or harassment of any student on the basis of sex. The Noble Board of Education will not tolerate sexual harassment by any of its employees or students. This policy applies to all students and employees including non-employee volunteers whose work is subject to the control of school personnel.

1. Sexual Harassment
For the purpose of this policy, sexual harassment includes:
 - A. Verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "kidding" "teasing," double meanings, and jokes.
 - B. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately may constitute sexual harassment.
 - C. Writing graffiti which names a student or otherwise identifies a student is potentially slanderous and constitutes sexual harassment. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
 - D. Any of the aforementioned conduct which effectively deprives a student of access to educational opportunities or benefits provided by the school.
2. Specific Prohibitions
 - A. Administrators and Supervisors
 1. It is sexual harassment for an administrator, supervisor, support employee, or teacher to use his or her authority to solicit sexual favors or attention from students.
 2. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.

3. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.
3. Report, Investigation, and Sanctions
 - A. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. This may be done through the Sexual Discrimination Grievance policy. The Office of Civil Rights relies on school administrators' judgment and common sense in meeting the requirements of the federal law.
 1. Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions, or have their parents report these conditions, to the appropriate administrator or teacher. If the student's immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision or to any responsible adult person.
 2. Every attempt will be made to maintain confidentiality; however, absolute confidentiality cannot be guaranteed because of due process concerns which arise in sexual harassment investigations. No reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
 - B. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.
 - C. Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
 - D. Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.

- E. Special effort will be made to apprise district administrators, teachers, and counselors of their obligation to receive student complaints of sexual harassment, document such complaints, and forward them to the grievance committee.

(Title VII of the Civil Rights Act of 1964; 42 U.S.C. §2000e-2; 29 C.F.R. §1604.1, et sequence; Noble Board of Education, Policy FB)

STUDENT CLUBS AND ORGANIZATIONS

The Noble Board of Education believes that certain extracurricular and social activities can enhance the learning environment of our schools.

Parents or guardians of students will notify the school administration that they are withholding permission for their child(ren) to join or participate in one or more clubs or organizations. Parents or guardians shall be responsible for preventing their child from participating in a club or organization in which permission is withheld. Parents or guardians are also responsible for retrieving their child(ren) from attendance at a club or organization in which participation is withheld. (70 Oklahoma Statute 24-105; Noble Board of Education, Policy FMC)

STUDENT DIRECTORY INFORMATION

Parents and eligible students have two weeks to advise the school district in writing via a letter to the school principal of any or all of the items they refuse to permit the district to designate as directory information about that student. At the end of the two weeks, the student's records will be appropriately marked to designate the items of directory information that may be released without prior written consent.

The following information is designated as "directory information": student's name; student's class designation (i.e., first grade, tenth grade, etc.); student's extracurricular participation; student's achievement awards or honors; student's weight and height if a member of an athletic team; student's photograph. (51 Oklahoma Statute 24A.16-17; Noble Board of Education, Policy FLD)

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. However, to avoid any appearance of impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision. Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are some examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally injurious to other people;
- Whether the incident is isolated or habitual behavior;
- The manifestation of a disability;
- Any other circumstances which may be appropriately considered.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Smoking
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property
16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor
17. Sexual Harassment
18. Gang related activity or action

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor

6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances
15. Corporal Punishment may be used with prior consent of parents/guardians.

Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators' appropriate means of discipline for specific infractions. (10 Oklahoma Statute 7115; 70 Oklahoma Statute 6-114; 70 Oklahoma Statute 24-101.3; Noble Board of Education, Policy FO)

STUDENT RIGHTS AND RESPONSIBILITIES

All students have the same civil rights. These rights are limited by the capacity of each student to discharge the particular responsibilities necessarily linked to each right. The rights and responsibilities set forth in no way limit the legal authority of school officials to deal with disruptive students.

Rights

1. Students have the right to expect that attending school will be productive.
2. Rules and regulations should be developed as a cooperative venture on the part of all concerned and should be common knowledge to every student.
3. Students have the right to expect that materials presented in courses be relevant and appropriate to the maturity level and intellectual ability of the student and that the various views related to topics or materials will be presented or introduced.
4. Students will be permitted to use school facilities for approved extracurricular activities with proper faculty supervision and should be encouraged to participate in clubs, recreational events, and other related activities.
5. Students have a right to an education and to the equality of educational opportunity and the right to expect that punishments which deprive them of this right will be used only in extreme cases. Punishments should be reasonable, consistent, and fair, and resorted to only when students violate school rules.

Responsibilities

1. Students will attend school daily (except when ill), attend all classes and be on time.
2. Students will come to class prepared with proper materials, such as textbooks, pencils and/or pens, etc.
3. Students will be aware of all rules and regulations and/or changes in these rules and regulations defining proper student behavior. Students will conduct themselves according to these guidelines.
4. Students should be willing to volunteer information in disciplinary cases if they have knowledge.
5. Students should willingly and dutifully serve that segment of the student body which they represent.
6. Students will make sure that no individual or group of advocates are allowed to monopolize class time. Teachers will insist on courteous attention to unpopular views, including views contrary to the teacher's own personal opinions. The dignity of all should be respected and no one should be allowed to abuse others. This freedom can only be exercised as long as it does not interfere with the educational process.
7. Students will become involved actively in their own education after returning to school following absence for any reason. Students temporarily out of school should assume the responsibility for keeping up with work missed.
8. Students should develop the best school record of which they are capable.
9. Students will maintain a clean and pleasant atmosphere in the building and on the grounds.

10. Students will follow the directions of teachers, administrators and other responsible school officials.

A statement of student rights and responsibilities is contained in the student handbook distributed by each building principal. Each student is provided with a handbook and is held responsible for the information it contains. The information serves as a guideline for administrators, all school personnel, students, parents, and other citizens of the school district. (Noble Board of Education, Policy FN)

SUPPLEMENTAL ONLINE LEARNING

Supplemental online learning is available for students wishing to supplement their education by enrolling part time in online courses. This learning opportunity must be supplemental in nature, deemed educationally appropriate by the school and district, and approved by the principal. Enrollment in supplemental online learning is available at the start of each semester. If you would like additional information regarding supplemental online learning, please visit with the school counselor.

WARNING SYSTEMS/INCLEMENT WEATHER

It is policy of the Noble Board of Education to dismiss school if weather conditions deteriorate to the extent that the safety of students may be jeopardized.

Should the superintendent or, in the superintendent's absence, the next person in line on the organization flow chart decide to dismiss school because of weather conditions, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC. Absent such announcements, students should assume that school will be in session.

Should it become necessary to dismiss school during a school day, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC.

During the tornado season, the school administration will be concerned with tornado watches and tornado alerts. School will not be dismissed because of a tornado watch or warning. However, if a parent is concerned about the safety of a child, the child will be released to the parent's custody at the school. School will be dismissed if the administration feels that it is safe to do so. Otherwise, children shall remain at school and appropriate safety measures shall be taken. (Noble Board of Education, Policy CKBB)

NPS TRANSPORTATION

Bus Riders Rules and Regulations

Rules defining student conduct are designed to protect the passengers and shall be observed at all times. Bus safety rules shall include, but not be limited to, the following:

The bus driver is in charge of students on the bus. Students shall follow the driver's directions at all times.

Only authorized personnel and eligible bus students assigned to a specific bus are permitted to ride the bus.

Busses will stop at established stops only. Students will not be permitted to leave the bus until the bus arrives at an established bus stop or the appropriate school. Students shall load and unload at their designated bus stop only.

Students shall wait for a bus by remaining on the sidewalk. If there is no sidewalk, students will wait next to (but not in) the street. Students must wait until the bus comes to a full stop before boarding or leaving the bus.

Students will remain properly seated at all times and not block the center aisle. Any or all students may be assigned seats.

Students must keep their hands, head, feet and personal objects inside the bus at all times.

Scuffling, shoving, or fighting is prohibited on the bus and at all established bus stops.

Littering or throwing items inside or from the bus is prohibited.

Students are not allowed to consume food or drink on the bus. The use of all tobacco products is prohibited.

Students shall not deface or vandalize the bus or related equipment. Students who violate this rule will be required to pay for damages.

Students are not to engage in loud talking, yelling, the use of profanity, and/or inappropriate language or gestures on the bus.

Students are not allowed to bring animals or harmful objects (i.e. weapons, drugs, alcohol, fireworks, etc.) on the bus.

Students, while on the bus and when exiting or entering the bus, are required to comply with and will be subject to the Student Code of Conduct/Discipline Rules established by the School District.

Students, while on the bus, while entering or exiting the bus, and while at or in the general area of the designated loading and unloading zone areas are required to comply with these rules.

Bus Disciplinary Actions

Violations of said rules as listed, but not limited to those shown above, will be handled according to the nature and degree of the infraction. Infractions will be classified as such:

Class I	Minor Infraction
Class II	Moderate Infraction
Class III	Major Infraction

Classification of disciplinary infractions will be handled solely through the Noble Public Schools Transportation administration, as well as, site-specific administrators. The general guidelines used for classification are listed below. The nature and context of all infractions will be assessed prior to disciplinary action being taken. All violations are subject to changes in classification based on the nature and severity of the occurrence to include: suspension from the bus, suspension from school, and/or other forms of punishment as determined by the administration. A point system is used to determine further disciplinary action based on each student's bus discipline history. Each year, all students' values are reset to zero with the exception of violations that have extended into the ensuing semester.

Common Problems	Violation Class	Pt. Value
Electronics violations	1	1
Will not sit correctly	1	1
Will not stay in seat	1	1
Excessive noise	1	1
Eating or drinking on bus	1	1
Horseplay	1	1
Rude or discourteous	1	1
Throwing objects on bus	2	3
Head and/or arms out the window	2	3
Vandalism	2	3
Obscenities/Inappropriate language or material	2	3
Cursing towards the driver	3	10
Tobacco use	3	10
Bullying	3	10
Hitting, Shoving, or Kicking another student	3	10
Fighting	3	10
Referral Point Diagram	Our Action	Handled by:
1 thru 4	Parent Phone Call	NPS Administration
5 thru 9	5 day Suspension	NPS Transportation
10 thru 19	10-15 Day Suspension	Transportation Director
20 Plus	20 plus day suspension	Transportation Director

For more information pertaining to NPS Transportation policies and procedures, please contact Shirley Armbrister at 405-872-3455.

STUDENT HANDBOOK AGREEMENT

My child and I have received and read the 2022-2023 Student Handbook.
We understand and will abide by all items stated in the handbook.

Name of Student _____

Signature of Student _____

Name of Parent _____

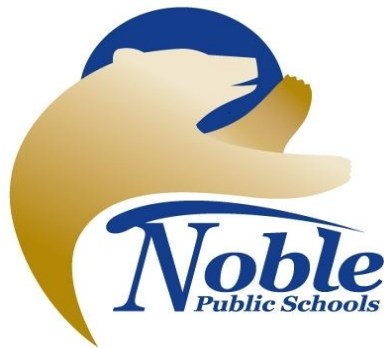
Signature of Parent _____

Teacher _____

Please tear out this page and return it to school

Katherine I. Daily Elementary Parent/Student Handbook

2022-2023



**Mr. Frank Solomon
Superintendent**

**Dr. Jon Myers
Assistant Superintendent**

**Executive Director
Mr. Nathan Gray**

**Principal
Mrs. Janice Busick**

**Katherine I. Daily Elementary
300 South Fifth Street
Noble, OK 73068**

405-872-3406

www.nobleps.com

**Katherine I. Daily
School Contact Information**

Janice Busick, Principal.....872-3406
Christi Robberson, Counselor.....872-7641
Attendance Secretary..... 872-3406
Cafeteria.....872-9448
Transportation.....872-3455



**Katherine I. Daily School Hours
7:35 a.m. to 2:55 p.m.
Office Hours
7:30 a.m. – 4:00 p.m.**

Noble Public Schools contact Information:

John K. Hubbard.....872-9201
Pioneer Elementary.....872-3472
Curtis Inge Middle School.....872-3495
Noble High School.....872-3441
Noble Administration Office.....872-3452



Vision...

Not just what we think

How we think...*Excellence*

Not just what we do

How we do it... *Quality*

Our Mission...

We are... dedicated to providing our students with a positive learning climate, which encourages a passion for discovery, and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers.

Each day our mission is to provide challenging and creative lessons through which our students have the opportunity to master academic as well as social and personal skills that will lead to healthy living, foster success, and inspire lifelong learning.

Each day our mission is to hold ourselves and our students accountable for positive actions, personal growth, and caring relationships, enhanced through a strong partnership between home and school.

We are...NOBLE PUBLIC SCHOOLS!



ACCREDITATION

The Noble Public School district is accredited by the Oklahoma State Department of Education.

Table of Contents:

Announcements	15
Morning Arrival	9
Afternoon Dismissal	10
Attendance	8
Bringing “Treasures to School”	17
Building Access	11
Cafeteria	14
Calendar	7
Closing/Inclement Weather	16
Dress Code	19
Enrichment Programs	11
Guidance	12
Indian Education	13
Library	11
Music	13
Physical Education	12
Title One School Wide Program	13
Field Trips	24
Fundraisers	16
Head Lice	18
Illness or Injury	18

KID Expectations	24
Cafeteria Expectations	26
Playground Expectations	27
School Expectations	25
Lost and Found	23
Medication	19
Noble Public School Board Policies	29
Parent/Teacher Conferences	14
Parties	24
Recess	18
Report Cards	11
School Home Communication	15
School Pictures	17
Speech Screenings	14
Student Handbook Agreement <u>(Must be signed and returned to teacher)</u>	59
Student/Teacher/Parent Agreement <u>(Must be signed and returned to teacher)</u>	60
Withdrawal of Students	27



Katherine I. Daily Elementary
300 South Fifth Street
Noble, OK 73068



Dear Parents,

Welcome to Katherine I. Daily Elementary School. We are looking forward to working with your family to ensure your child's first school years are successful. Our goal is to create a safe and child centered learning environment while building a strong foundation for academic success. We are excited to be a part of your child's educational journey.

The K.I.D. handbook is a way to familiarize yourself with the expectations for your child. Please take time to read this handbook. After you have read the handbook we ask that you sign and return both KID Student/Teacher/Parent Agreement (page 59~~58~~) and the Parent/Student Handbook Agreement (page 60) and return the pages to your child's teacher.

Sincerely,
Mrs. Janice Busick
K.I.D. Principal



Katherine I. Daily Elementary School Calendar 2022-2023

Watch the KID Talk for Dates



1st Semester

Back to School Night- Pre-K, K, T1	
First Day of School	August 10 th
Fall Pictures	August 30 th
Labor Day Holiday- No School	September 5 th
Picture Retakes	October 18 th
Read A Thon	TBD
Parent/Teacher conferences	At the end of the 1 st 9 weeks and 3 rd nine weeks
Red Ribbon Week	October 23-31st
Fall Festival Parties	October 28
Veteran Day Assembly	November 11 th
Thanksgiving Holiday- No School	November 21 st -25 th
KID Festival of Lights	December 2 nd
Winter Holiday	December 21 st -January 3
Winter Holiday Parties	December 20 th
School Caroling Assembly	December 20 th

2nd Semester

Martin Luther King Day	January 16 th
Valentine's Day Parties	February 14 th
Read Across America/ Dr. Suess	February 27 th -March 2 nd
Music in our Schools Month	March
Spring Break – No School	March 13 th -17 th
Spring & Group Pictures	TBD
Kindergarten Graduation Pictures	TBD
Kindergarten Graduation	May 16 th & May 18 th
Super KID's Day	May 23 th
Last Day of School	May 23 th



Dates are subject to change





Attendance

All children should be in attendance daily. If your student is going to be absent, please notify the office at 405-872-3406. It is important that students attend class daily and arrive on time. Regular classroom participation is necessary to achieve the best possible learning situation for every student. Students who are consistently absent or tardy may have a difficult time being successful socially and academically.

Since daily attendance is expected of our students, parents of students who are chronically absent will be asked to attend an attendance review meeting. An attendance review meeting is completed with the administrator, teacher, and parent to determine a plan to improve attendance. Pre-K is an optional program therefore, pre-k students can be dismissed from our program for chronic absences. **Continued absences or tardies will result in information regarding attendance being forwarded to the District Attorney for Cleveland County. This is required by Oklahoma State Law.**



Parents are advised that the North, East, and West sides of our school are all ONE-WAY streets. Please be aware that the block north of our school on 5th Street is one-way going south, and the block east of our school on Maple is one-way going east. Parents can request a school map listing the drop off / pick up points.

Our buses load and unload on Maple, which is one way going east.

PLEASE NOTE: Passing a bus in the process of loading or unloading children is against the law and is monitored by/reported to the Noble Police Department.



Morning Arrival



Katherine I. Daily Elementary is located on a one-block area with streets on three sides. Parking and travel around the school are always a problem. Please be courteous and follow the drop-off and pick-up procedures. Please have your child unbuckled and ready to exit the car before you reach the drop off zone.

At Katherine I. Daly we have 3 designated student drop-off areas.

Pre-K East- Mrs. Clements, Mrs. Huddleston, Mrs. Thompson, and Mrs. Scruggs are located on 5th at the south-east or second pull in area. Parents will pull up and a teacher will assist your child out of the car.

Pre-K West- Ms. John, Mrs. Green, Mrs. Lee, Mrs. Walters, and Mrs. Cunningham are located on 4th at the west side pull in area. Parents will pull up and a teacher will assist your child out of the car.

Kindergarten- All kindergarten students are dropped off at the front entrance located on 5th at the first pull in area. Parents will pull up and a teacher will assist your child out of the car.

PLEASE DO NOT leave children at school without teacher supervision. It is unsafe for children to be outside without supervision. The doors must be open and a teacher present before parents may leave their children. Please **only** let your children off at designated drop-off areas to ensure a safe arrival.

TARDY

Students who arrive after bell must be brought into the office by an adult to get a **TARDY SLIP** before going to class.



Afternoon Dismissal



Pre-K

Parents will remain in the car and display the student's pick-up card (which will be given to you by your child's teacher) in the window. Your child will be called, a teacher will escort your student to the car. Please note due to time and liability teachers cannot buckle students into the car seat. **Parent are asked not to park and come to the gate to pick up Pre-K students. Only parents that have made prior arrangement with the teachers are allowed to pick up students from the gate.** ***Students will not be released to parents without a parent pick up card.***

Kindergarten and T1

Our teachers will walk the students to the teacher's designated gate and parents will pick up students at the gate. Parents must present the designated parent pick-up card (given to you by your child's teacher) for the student to be released.

Students will not be released to parents without a parent pick up card.

Please note:

Children will be sent home as directed by PARENT NOTE or DIRECT COMMUNICATION with the teacher or the office. We **DO NOT** change children's regular going home plans without a note or a phone call from a parent. ***PARENTS MUST CALL THE SCHOOL OFFICE BY 1:30 p.m. TO MAKE CHANGES IN HOW CHILDREN ARE GOING HOME.***

All children leaving the building during the school day must be checked out through the office. ***Please have identification*** ready to be checked when picking children up at school. Only those listed on the enrollment form will be allowed to pick up your child. These measures are for the safety of your child.

Pre-K check-out: When checking out your Pre-K student early we ask that you come to the office first for check-out. The office will call your child's teacher to let them know you are picking up your child. Once the office has contacted the teacher, we ask you to drive to the Pre-K building to pick up your child.





Building Access

For the safety of the children, the exterior doors to the school will remain locked throughout the school day. Children may exit these doors in case of an emergency, but no one can enter from the outside. Visitors and guests will be allowed in the building for programs, concerts, and other special events. All other visitors will require approval from the principal. Our schools will remain locked for the security of our staff and students.



Report Cards

Report cards will be sent home at the end of each nine weeks for all grade levels.



Enrichment Programs



Library

At Katherine I. Daily Elementary School, we believe that being exposed to good books is vital to the success of every child. This includes looking at pictures, hearing a story read, making up their own stories, and eventually, reading it for themselves. One of our goals this year is to help each child become excited about books. Please support our school library program by encouraging your child to find a safe place at home to keep their books and reminding them to return their books on time. This is a great lifelong lesson in responsibility.

KID Read-at-Home Program

Students are encouraged to read at home. Our kickoff to reading will be in October. Our Read-at-Home Program is from October to April. Parents are asked to read and record the books read to their student. Students are rewarded each month based on the number of books read. Our goal is for each child to listen to at least 100 books.



Book Fair

A school book fair is scheduled once a year. A traveling bookstore comes to the school library. Parents and children may select books to purchase. The money earned through this library fundraiser is used to purchase materials for our school library.

Guidance

Guidance classes are provided once a week. Stories, puppets, and songs are used to teach children skills for making friends and getting along with others. Children learn how to recognize emotions in themselves and others. They learn ways to appropriately express their feelings, use self-control, and make good choices. If parents believe that a child would benefit from a small group session or individual assistance, please feel free to contact our Counselor, Mrs. Robberson.



Physical Education



Physical Education classes are provided once a week. Students are provided a variety of activities to help build confidence and expand their interest/abilities. Each student will be expected to participate in all activities. Students learn cooperation, teamwork, and sportsmanship. To help prevent injury, all children will be required to wear **tennis shoes** during PE class. Your child's teacher will let you know your class

schedule. If your child has medical condition that limits physical activity, please contact the PE teacher and your child's teacher.

Music

In music class, pre-k and kindergarten students will be introduced to listening, moving to, feeling, and producing the beat in a variety of musical examples. Students will expand this concept of beat into the use of basic rhythm instruments. They will also participate in using correct singing voices, listening for specific musical sounds/concepts, and to pre-read symbols that represent rhythms/patterns. They will also participate in an in-depth study of the instruments of the orchestra.

Transitional First students will review correct singing voices, instruments of the orchestra, the rhythmic concepts of beat, and patterns, using movement, with Orff as well as basic rhythm instruments. They will be introduced to appropriate vocabulary for musical terms, begin to read musical pitches using the Kodaly philosophy of solfage/hand signs. They will also read rhythmic symbols using the Orff philosophy of rhythmic syllables.



Title I School-Wide Program

Noble Public Schools has a Title I school wide program at all sites. This is a federal comprehensive reform strategy which emphasizes serving and improving all students by combining resources to achieve the goal of academic success. Each site has different programs to meet their students' needs. The involvement of parents is essential to the success of their students. Each parent/ guardian will be asked to sign a school compact which states the responsibilities of the student, parent, and school. The three core elements of a school wide program are comprehensive needs assessment, written school wide plan, and annual review and plan update.

Indian Education Program

Our students who are enrolled in a tribal membership may qualify for additional assistance through our Indian Education Program. Parents of students who qualify need to complete an eligibility certification form, which requires the tribal membership number along with registry information. Please contact the school office with your questions.



Speech Screenings

Speech and language evaluations are conducted by the School Speech Pathologist. Pre-K, Kindergarten, and Transitional First students are screened by teacher request.

If you have a concern, please contact your child's teacher, our school counselor, Mrs. Robberson, or our school speech pathologist, Mrs. Sanders.



Parent /Teacher Conferences

Parent/Teacher Conference days are provided during the first and third nine weeks' periods to allow time for parents and teachers to meet to discuss your student's progress. These conferences are mandatory. **Please work with teachers to schedule conference times that you can attend.** If you have a need for more frequent visits, please contact your child's teacher during their planning period to schedule a meeting.



Cafeteria



Sending Lunch money

When sending lunch money to school please put it in a sealed envelope with your child's name, teacher's name, amount of money, and write lunch money on the front of the envelope. Lunches may also be paid by using My School Bucks online pay.

Lunch and Breakfast

Breakfast and lunch are served each school day. Students may pay for meals by the day or week. **Applications for free or reduced lunches are available from the school office.** The cafeteria supervisor maintains all student's cafeteria accounts. Questions about your child's account should be directed to the supervisor at 872-9448.

2022-2023 School Prices: This year lunches for students will be

\$3.15 Students

\$4.20 Adults

If your child brings a lunch, please be sure his or her name is on the lunch box or sack.



School/Home Communication

Communication between the home and school is a critical part of your child's success in school. Your child will bring a Wednesday Folder or School Planner home each week. This folder or planner contains all the important information you need to keep up to date about school activities. ***It is important that you look through your child's folder each week and return it to school.***

Katherine I. Daily Elementary sends our ***K.I.D. Newsletter*** every other Wednesday. This newsletter contains all information about upcoming events. ***It is important that you read this each week.*** We communicate with parents using this newsletter as well as a monthly calendar, classroom newsletters, our website, and school messenger (must sign up for this program). Our K.I.D. newsletter is also posted on our school website. **Our school website can be accessed at nobleps.com.**



Announcements

Announcements are made each morning. They provide a way to recognize birthdays, events of the day, word of the day, and quote of the week. Every morning we say the Pledge of Allegiance and observe a moment of silence.

Assemblies at school will be announced in our KID Talk newsletter. The assemblies provide students and staff with a time to celebrate accomplishments and be together as a school family.



Closing School / Inclement Weather

An announcement will be made through local news stations, Noble schools website, and social media should school have to be canceled due to inclement weather. The school makes every effort to make decisions concerning school closings based on the safety of students. The district boundaries cover 144 square miles and conditions in one part of the district may be very different from those in another area. Decisions concerning school closings are made as early as possible before buses begin their morning routes.



Fundraisers

Katherine I. Daily Elementary plans to conduct the following school-wide fundraisers this year. Priorities for school fundraisers are carefully planned with input from parents and teachers each summer. Fundraiser monies will be used to support the music program, field trips, the purchase of playground equipment, technology for classrooms, and various other special activities.



School Book Fair is scheduled once a year. The money earned through this library fundraiser is used to purchase materials for our school library and to fund our home reading program.

School T-Shirts can be ordered at the beginning of the year.

School Pictures are offered throughout the year. These are an optional purchase.

Read A Thon- Kick off in Oct on our Reading night.

Additional Fundraisers may be added with School Board approval.



School Pictures

Katherine I. Daily Elementary School offers several opportunities for parents to have children's pictures taken during the school year:

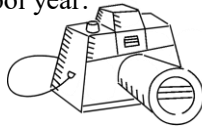
Fall individual/group pictures – August 30th

Retakes – Oct 18th

Group Pictures- TBD

Spring Pictures- TBD

Kindergarten graduation pictures – TBD



Bringing “Treasures” to School

Children are expected to leave toys and other valuable items at home.

Oklahoma State Law prohibits the possession of any dangerous weapon on school property. For purposes of this policy, dangerous weapons include, but are not limited to, firearms **and knives of any kind**, metal knuckles, fist packs and similar objects, blackjacks, billy clubs and similar objects, metal chains, mace or pepper spray or any manufactured or homemade objects designed or intended to cause bodily injury, intimidation or threats. Students in possession of dangerous weapons on school grounds may be suspended for as long as a year.

It is not uncommon for children to bring pocket knives to school without parent knowledge. Please talk to your child about the importance of leaving these at home.



Recess

Students will not be kept inside during recess unless we receive a note or call from their parent. Students who have a note to stay inside will be sent to the nurse's office until recess is over. Students may either continue schoolwork or may read/look at a book. Often children who are too ill to be outside need this time as a quiet rest time. Days that exceed two (2) will require a statement from a professional managing the diagnosis.



If the student is sent to the office with live lice or brown nits, the student will be removed from the classroom and the parent/guardian will be called to pick up their student. The student will not be allowed to return to school until the student has been cleared by the school nurse.



Illness or Injury at School

If your child becomes ill (high fever, vomiting, diarrhea, etc.), or is injured at school we will make him or her comfortable and call you immediately. If you cannot be reached, we will contact the emergency number that was provided to us. Your child must be picked up promptly.

It is critical that emergency information be kept up to date. ***Phone numbers that change must be reported to the school office.***

Parents who do not carry insurance on their child are given the opportunity to purchase insurance through the school. School insurance packets are available in the first Wednesday Folder or School Planner. Purchase of this insurance by parents is optional.



Medication

If it is necessary for a child to take prescribed medication during school hours, it must be in the original prescription container and a medication form must be filled out and on file with the nurse.



Dress for School

The responsibility for proper dress and grooming is that of the students and parents. Students should wear clothing suited to the weather and in good taste. When cold weather approaches, please stress the importance of your child wearing a coat, hat, and mittens. In winter we will go outside as long as the wind chill and temperature are above 32 degrees. As the weather often changes during the day and we cannot predict when we will be outside, it is important that you dress your child as if we were going outside each day. We encourage our students to wear safe shoes for the playground and P.E. **Flip flops, open back sandals, and dress shoes with ½ inch heel or higher are not appropriate footwear for school for safety reasons.** Students who wear these to school maybe asked to call their parents to bring more appropriate footwear. Please help keep students safe! Students need to keep hats in their cubbies when they are inside, except on special hat days. **All Pre-K students are asked to keep a change of clothes in case of accidents in their back-pack at all times.** Kindergarteners and Transitional First are asked to keep a change of clothes in their back-pack if they are prone to accidents. Please refer to the District Student Dress Code.

Noble Public Schools Board Dress Code Policy

At Noble Public Schools, we believe that good grooming and dress promote pride and positive behavior. The way a student dresses is a very important part of the school culture and process. The intent of the student dress code policy is to provide adequate information to all stakeholders and to assist in preventing extremes and indecency which would interfere with the District's educational mission and/or threaten the safety and welfare of our students. A dress code is to provide the appropriate standards for student appearance and to assist in

maintaining student behavior which is conducive to the learning environment. Disciplinary actions will be taken to enforce the dress code and promote fairness.

Reference: 70 O.S. 6-114

NOBLE PUBLIC SCHOOLS DRESS CODE

(REGULATION)

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the public school system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In making a determination, the administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited. The following dress code will be in effect for all students:

1. Skirts and Dresses: The skirt or dress must be a minimum of mid-thigh length while shoulders are relaxed and must not be revealing, disruptive or distracting to the educational process. Skirt openings must be a minimum of mid-thigh length. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.
2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.

- Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes above mid-thigh are not allowed. Pants that have been patched are acceptable.
 - Form fitting pants, skin tight jeans, leggings, and jeggings are allowed as an outer garment as long as the top outer garment reaches mid-thigh. Pajama pants are not allowed.
 - Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.
4. Shorts: Shorts that are mid-thigh length or longer are acceptable for school dress.
- Shorts that are cut, slit or have holes above mid-thigh are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
- Hats, hoods, beanies, caps, bandanas and sunglasses are prohibited inside the buildings. Exceptions may be made by the principal for spirit days, religious purposes or special activities.
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, and Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full length coats are prohibited.
7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or

any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.

8. Makeup, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.

9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.

10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.

11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.

12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.

13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The

parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student may be sent home. Students will be allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education.

(Noble Board of Education, Policy FNCA and FNCA-R)



☆☆☆
Lost and Found



Clothing and other personal items should be identified with your child's name. Many coats, hats, mittens, etc. are lost each year. We go through the lost and found on a regular basis and return items that are identified by name to their owners.

Parents and students should check the "lost and found" area for missing items. Unclaimed clothing is donated to a charity at the end of the school year.

☆☆☆
Parties



Class parties include Fall Festival, Christmas, and Valentine's Day. Classroom teachers will send out notice to give the time of the party.

☆☆☆
Field Trip



Class Trips are scheduled at various times during the school year. All grade levels will schedule a field trip during the school year. Students must ride the bus to a field trip. Permission is granted for the student to ride the bus on their enrollment form. We encourage students to return on the bus also. **However, if you plan to stay longer or want your child to ride home with you please sign your child out with your teacher.**

☆☆☆
K.I.D. Expectations

Katherine I. Daily Elementary has set expectations for our students. Our goal is to ensure success for all learners, to build positive self-esteem, to develop a climate of mutual respect, to have high expectations for all learners, to believe in the ability of every individual to learn, and to provide a well-rounded education for every learner.

Our teachers and the administration understand the developmental level of our student population and work to meet individual needs of each student. Positive reinforcement of appropriate behavior is encouraged and practiced at the onset of negative behaviors.

Our teachers and the administration believe in a combined effort on the part of students, parents, teachers, and the administration to provide a safe, secure, orderly environment for successful learning.

Our teachers will spend a great deal of time during the first nine weeks of school teaching appropriate school behavior and procedures to children.

We ask each parent to read this information and share it with your child. We encourage you to contact us with questions and concerns you may have.

We want the relationship we establish with parents to be positive, productive, and in the best interest of each student at Katherine I. Daily Elementary School.

We strive to provide . . .

An atmosphere of order where many can function.

Experiences that enable students to make appropriate choices without infringing on the rights of others.

Clearly defined school procedures and classroom limits with incentives and consequences consistently carried out to reinforce desired behaviors.

Opportunities for students to accept responsibility for their own behavior and to manage their behavior in a variety of settings.

Ways for students to effectively communicate with each other in an appropriate manner.

At School, Students will learn to . . .

- Walk inside the school building.
- Use quiet voices inside the school building.
- Use appropriate language in all areas of the school.
- Keep their hands, feet, and objects to themselves.
- Respect the rights of others in the classroom and on the playground.
- Refrain from interrupting teaching and classmates learning.
- Show respect for others within the school.
- Take appropriate care of school materials and equipment.



- Follow directions.
- Use words, not inappropriate actions, to solve problems.

All children must be given the opportunity to learn in a pleasant, stress-free environment. We all belong to many kinds of communities. From our state, our town, our school, our classroom, to our family, there are laws in each community. When people live and work together, they need procedures to feel safe, to be fair to everyone, and to get their work done. The above procedures help to guide our school community.

In the Cafeteria, Students will learn to . . .

- Use quiet voices when eating.
- Eat healthy foods for their minds and bodies to grow.
- Try new foods but will not be forced to eat anything.
- Use good table manners when eating.
- Pick up their area of the table before leaving.
- Empty their tray.
- Walk quietly to the playground area.



Children who are hungry cannot learn. Schools must provide a time and place for children to eat lunch. This is a time for children to enjoy lunch while using quiet voices to visit with friends. We have a lot of children eating lunch in a short period of time. The procedures given above helps everyone to have an enjoyable mealtime. Students will have 25 minutes to eat their lunch.

On the Playground, Students will Learn . . .

- To ask the playground teacher before leaving the playground.
- To settle differences without hurting one another.
- To leave dirt, sand, sticks, or rocks on the ground.
- To play without hurting, tackling, kicking, or wrestling.
- To play away from classroom doors and windows.
- To climb, slide, jump appropriately on playground equipment.
- To avoid playing in water, mud, ice, or snow.
- To bounce balls on the concrete slab.
- To take care of playground toys and equipment.
- **To leave own toys, etc. at home (this includes girls' make-up).**
- To leave classroom items in the classroom.



Recess is a privilege. It provides fresh air, exercise, and a break from classroom activities. It is a time to practice social interactions and develop friendships.

All children on the playground have the right to play in a safe environment. The procedures given above are provided to ensure the safety of all children on the playground.

Consequences used at Katherine I. Daily Elementary will be determined by the teacher and administration on an individual basis.



Withdrawal of Students

If you are moving and withdrawing your child from Katherine I. Daily Elementary, please call or come by the school a few days prior to the withdrawal date. This will give the office time to complete the necessary paperwork. Teachers will have school supplies ready to pick up after two days notice that your child is leaving. Your cooperation with this is greatly appreciated. Please plan to pay all breakfast and lunch charges and remember to bring back all library book.

Noble Public Schools Board Policies

Accident Insurance: Student

It is the policy of the Noble Board of Education to select a reputable insurance company through which patrons may purchase accident insurance for their children. A packet will be available in the office for the first week of classes. The purchase of such insurance is entirely within the discretion of parents; however, students playing nine through twelve football must provide evidence of insurance coverage. Public schools may not legally pay insurance premiums or medical bills for students.

(Noble Board of Education, Policy FFD)

COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974

STATEMENT OF RIGHTS

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act:

1. The right to inspect and review the student's education record.
2. The right to exercise a limited control over other people's access to the student's education record;
3. The right to seek to correct the student's education record, in a hearing, if necessary;
4. The right to report violations of the FERPA to the Department of Education; and
5. The right to be informed about FERPA rights.

PROCEDURE TO INSPECT EDUCATION RECORDS

The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. (Copy fees may apply.)

Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if a parent or eligible student wishes to inspect records where they are maintained, school principals will make every effort to accommodate the wishes.

The principal (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged. The school

administrator, or designee, may be present during the time the records are being reviewed.

The principal (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in 45 days or less from the receipt of the request for access.

If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. (Copy fees may apply.)

When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

USE OF STUDENT EDUCATION RECORDS

To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The school district will use the following criteria to determine who are school officials. An official is:

1. A person duly elected to the school board;
2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor.

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health

care, counseling, student job placement, or student financial aid.

PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS

The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in violation of student rights. (NOTE: under the FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.)

For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record.

To establish an orderly process to review and correct an education record for a requester, the district may make a decision to comply with the request for change at several levels in the procedure.

(Reference: Noble Board of Education, Policy FL-R)

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) was found in a few locations. In its present condition, these ACBM's are nonfriable.

Noble Public School will continue to maintain this material as in the past and report any changes in the condition of this material to the Asbestos Coordinator. The management plan for Noble Public School District is available for review in the Office of the Superintendent.

DRUG-FREE SCHOOLS

It is the policy of the Noble Board of Education that in recognition of the clear danger resulting from illicit drug and alcohol abuse and in good faith effort to promote the health, safety, and well being of students, employees, and the community, the board has implemented a developmentally based drug and alcohol education and prevention program for grades Kindergarten through twelve (K-12).

Students are hereby notified that the use, possession, or distribution of illicit drugs

and alcohol is wrong and harmful. Therefore, standards of conduct that are applicable to all schools in this district, prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities. Disciplinary sanctions will be imposed on students who violate standards of conduct required by this policy. Such sanctions will be consistent with local, state and federal laws, up to and including probation, suspension, and expulsion, as well as referral for prosecution. Completion of an appropriate rehabilitation program may also be recommended.

Information about drug and alcohol counseling and rehabilitation and reentry programs will be made available through the school office.

The standards of conduct and the disciplinary sanctions imposed by this policy includes the following: "The Drug Free Schools and Communities Act Amendments, P.L.

101-226 requires that State, as well as local educational agencies, must certify that it has Adopted and implemented a program to prevent the unlawful possession, use, or Distribution of illicit drugs and alcohol by students and employees." (Federal Regulations Can be examined through the school office.)

Parent/Guardian signature certifies receipt of a Student Handbook of Guidelines and Policies for Students and Parents which includes district policy relating to adoption and Implementation of a drug prevention program for students.

("Public Law 101-226; 70 Oklahoma Statute 1210.221, et sequence; Noble Board of

Education, Policy FNCF)

CROSS-REFERENCE: Policy DCC, Drug-Free Workplace; Police FFB, Teaching about Drugs, Alcohol, and Tobacco; Policy FFBA, Drug and Alcohol Use by Students; Policy FNCE, Reporting Students Under the Influence.

FIRST AID - STUDENTS

The Noble Board of Education recognizes the school's responsibility for emergency handling of accidents and sudden illnesses occurring at school or on school property. In order to obtain emergency medical care, a medical release form signed by a parent/guardian must be on file. If a medical release is not on file, emergency medical care will be provided in life-threatening situations only.

(Noble Board of Education, Policy FFAC)

GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT

It is the policy of the Noble Board of Education that the superintendent designee shall serve as Title IX coordinator for this school district. The superintendent shall direct the implementing of educational amendments and

regulations as they pertain to prohibition of sex discrimination in education or sexual harassment, and shall prepare a regulation governing sex discrimination/harassment grievance procedures.

The board shall appoint on a periodic basis a sex discrimination/harassment grievance committee which shall consist of an administrator, a parent, and a member of the certified teaching staff.

(Noble Board of Education, Policy FBA)

GRIEVANCE PROCEDURES

SEX DISCRIMINATION/HARASSMENT

In accordance with the policy of the board of education, the following regulation governs the processing of student sexual harassment grievances in this school district.

1. Any student of this school district who wishes to file a sexual harassment Grievance against another student or an employee of the district may file a Written or oral (recorded, if possible) complaint with the superintendent, Principal, or counselor. The administrator taking the complaint will document The time, place, complainant, and incident and immediately forward the Complaint to the grievance committee. The grievance committee will appoint a Senior administrator to investigate the grievance. The grievance shall set forth The circumstances of the incident and the identity of the student(s) or Employee involved.
2. The superintendent, or appointed administrator, shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. The investigation shall be completed within ten days of the filing of the Grievance. Results of the investigation, along with recommendations and Suggestions, shall be shared with the grievant, unless it violates another Student's confidentiality.
4. If the grievant believes the issues are not resolved after considering the Recommendations and suggestions of the superintendent or the investigating Administrator, the grievant may request a hearing by the grievance committee.
5. Upon receiving a request for a hearing, the grievance committee shall schedule
The hearing to occur within twenty days from the date of the request.
6. Both the grievant and the person against whom the complaint was made (Respondent) may be represented by legal counsel at the hearing.
7. Within ten days of the hearing, the grievance committee shall furnish a written

Report of its findings and recommendations to both the grievant and the Respondent while maintaining confidentiality.

8. The superintendent shall, within five days of the receipt of the grievance Committee's report, act upon the recommendations of the committee or furnish a written report to the grievant explaining why the recommendations will not be implemented.

9. Upon receipt of the superintendent's report, the grievant may file a written Appeal with the board of education. The board of education shall, within thirty Days from the date the appeal was received, review the report and affirm, Overrule, or modify the decision of the grievance committee.

(Noble Board of Education, Policy FBA-R)

HARASSMENT

It is the policy of this school district that threatening behavior, harassment, intimidation, and bullying of

Students by other students, personnel, or the public will not be tolerated.

Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Threatening behavior, harassment, intimidation, and bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability. As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, electronic communication or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of harm to the student's person or

damage to the student's property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, and bullying include, but are not limited to, a gesture or written, verbal, or physical acts, or electronic communication. Such behavior is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure. In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-School suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

REFERENCE: 21 O.S. §850.0

70 O.S. §24-100.2

CROSS-REFERENCE: Policy CK, Safety Program

Policy DAA-R, Racial Harassment

Policy FB, Sexual Harassment of Students

Policy FBA, Grievance Procedure, Sex Discrimination/Harassment

Policy FBB, Student Complaints and Grievances

Policy FNCC, Hazing

Policy FO-R4, Student Discipline, Threatening Behavior, Regulation

HAZING

It is the policy of this school district that no student or employee of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the board of education shall engage or participate in hazing. For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the board of education. "Endanger the physical health" shall include, but is not limited to, any brutality of a physical nature, such

as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled dangerous substance; or other forced physical activity which could adversely affect the physical health or safety of the individual. "Endanger the mental health" shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual. Any hazing activity, upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the board of education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity. This policy is not intended to deprive school district authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

(21 Oklahoma Statute 1190; Noble Board of Education, Policy FNCC)

CROSS-REFERENCE: Policy DAA-R, Racial Harassment; Policy FB, Sexual Harassment; Policy

FMCAA, Gang Activity; Policy FNCD, Harassment; Policy FO, Student Discipline

INTERNET AND OTHER COMPUTER NETWORKS

STUDENT ACCEPTABLE USE, INTERNET SAFETY,

and C.I.P.A. POLICY Noble Public Schools provides students access to information, instructional materials and educational opportunities via interconnected computer systems within the district and to the Internet.

Students using electronic media including computers, electronic devices, software and the internet are responsible for appropriate and lawful use of these systems. Use of computers and other electronic devices as well as internet access is provided upon successful

completion of Internet Safety Instruction provided by the District and reviewing and signing The Acceptable Use and Internet Safety Policy of the school district.

This policy is detailed below. Students under the age of 18 must have parental or guardian review and signature to use these systems.

Students found to have violated The Acceptable Use and Internet Safety Policy may forfeit the use of computer systems and internet access. Additional

disciplinary action may be taken up to and including dismissal from school and notification of legal authorities.

Personal Responsibility

By signing this policy, the student agrees to follow the rules in this policy and to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not included in the policy, but has the effect of harming another or his or her property.

Acceptable Uses

1. Educational Purpose. The school district provides student access to its computer networks and the Internet for educational purposes.

2. Unacceptable Uses of Network.

Uses that violate the law or encourage others to violate the law.

Transmission of offensive or harassing messages.

Offering for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy.

Viewing, transmitting or downloading pornographic materials.

Downloading or transmitting confidential information regarding any person.

Violation of copyright.

Use, transmission or disclosure of another users username or password to the network.

Uses that cause harm to others or damage to their property.

Unauthorized attempts to access the network, computers or related systems including attempts to "hack" or sabotage the system by uploading harmful software such as viruses or trojans or attempting to acquire data in any form is prohibited.

Connecting or attempting to circumvent the CIPA compliant internet filter to access sites prohibited by the district including social networking sites.

Cyber Bullying and Social Networking.

When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student's ability to learn and disrupt the teaching and learning environment for all students. Any such disruption is forbidden.

Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, and cell phones or any electronic device. Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual,

group or entity or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.

Responsible Use.

Students will receive instruction on the responsible and appropriate use of social networks including acceptable on-line conduct.

Internet Safety

1. General Warning; Individual Responsibility of Parents and Users. All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and avoid these sites. If a student has knowledge that other users are visiting offensive or harmful sites, he or she should report such use to an administrator at the school.

2. Social Networking and Personal Safety. When using the computer network and Internet, do not reveal personal information such as home address, telephone number or last name. Do not use any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone you "meet" on the computer network or Internet without your parent's permission (if you are under 18). Regardless of your age, you should never agree to meet a person you have only communicated with on the Internet in a secluded place or in a private setting.

3. "Hacking" and Other Illegal Activities. It is a violation of this policy to use the school's computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, privacy, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.

4. Confidentiality of Student Information. Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or older, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet including but not limited to credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory

information, as defined by law, for internal administrative purposes or approved educational projects and activities.

5. **Monitoring/Active Restriction Measures.** The school, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent students from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors. The District will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material which is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by a district administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older.

6. **Cyber Bullying and Social Networking.** When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student's ability to learn and disrupt the teaching and learning environment for all students. Any such disruption is forbidden. Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, cell phones or any electronic device. Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual, group or entity or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.

7. **Violation of Policy.** Any student found to have violated any provision in this policy may be subject to disciplinary action up to and including dismissal from school and notification of legal authorities.

The term "harmful to minors" is defined by the Communications Act of 1934 (47 USC Section 254 [h] [7]), as meaning any picture, image, graphic image file, or other visual depiction that

- taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; - depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual

acts, or a lewd exhibition of the genitals; - taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

Privacy Network and Internet access is provided as a tool for your education.

The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

Failure to Follow Policy

The user's use of the computer network and Internet is a privilege, not a right. A user who violates this policy may have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment or staff member's tenure in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances.

Warranties/Indemnification

The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or, in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s) or guardian(s) agree to cooperate with the school in the event of the school's initiating an

investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network.

Updates

Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy, for example, to reflect developments in the law or technology. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after you have provided your account information, some or all of the information changes, you must notify the person designated by the school to receive such information.

REFERENCE: 21 O.S. §1040.75, §1040.76

Children's Internet Protection Act of 2000 (HR 4577, P.L. 106-554)

Communications Act of 1934, as amended (47 U.S.C. 254[h], [l])

Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F)

Oklahoma School Security Act 2008

CROSS-REFERENCE: Policy DOBC, Disciplinary Procedures, Certified Employees Policy EFBC, Computer Use

Policy EFEA, Using Copyrighted Materials

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Noble Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:

- A. student's name,**
- B. name and strength of medication,**
- C. dosage and directions for administration,**
- D. name of physician or dentist,**
- E. date and name of pharmacy, and**
- F. whether the child has asthma or other disability which may require immediate dispensation of medication.**

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
 - B. time to be administered,
 - C. whether the medication must be retained by student for self-administration,
 - D. termination date for administering the medication, and
 - E. other appropriate information requested by the principal or the principal's designee.
2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:
- A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
 - B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
 - C. Permission for the self-administration of asthma or anaphylaxis medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
 - D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler or anaphylaxis medication at all times.

MEDICATION: ADMINISTERING TO STUDENTS

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to that student, the principal, or the principal's designee, may administer the medication only as follows:

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- B. name and strength of medication,
- C. dosage and directions for administration,
- D. name of physician or dentist,
- E. date and name of pharmacy, and
- F. whether the child has asthma or other disability which may require immediate dispensation of medication.

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- A. purpose of the medication,
- B. time to be administered,
- C. whether the medication must be retained by student for self-administration,
- D. termination date for administering the medication, and
- E. other appropriate information requested by the principal or the principal's designee.

2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication.

Additionally:

- A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
- B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.

C. Permission for the self-administration of asthma or anaphylaxis medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.

D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler or anaphylaxis medication at all times.

3. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be administered in accordance with label directions or written instructions from the student's physician.

The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication.

(10 Oklahoma Statute 170.1; 59 Oklahoma Statute 353.1; 70 Oklahoma Statute 1-116, et sequence; Noble Board of Education, Policy FFACA)

MINUTE OF SILENCE

Per state law, public schools are to observe approximately one minute of silence each day for the purpose of allowing each student, in the exercise of his or her individual choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices.

(70 Oklahoma Statute 11-101.2)

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student's image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District's Web Site. However, if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment. The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

NO CHILD LEFT BEHIND ACT OF 2001

At the beginning of each school year, federal law requires local educational agencies that receives federal funds to notify the parents of each student

attending any school in the district that receive federal funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following: (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;(ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;(iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;(iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, the school shall provide to each parent;(i) information on the level of achievement of their child in each of the State academic assessments as required under NCLB; and (ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

NONDISCRIMINATION

It is the policy of the Noble Board of Education to provide equal opportunities without regard to race, color, national origin, gender, age, qualified handicap, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment.

(Noble Board of Education, Policy DAA)

DISCRIMINATION COMPLAINTS PROCEDURES

Noble Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or qualified disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Noble School District also does not discriminate in its hiring or employment practices.

In an effort to ensure compliance with and coordination of all federal equity regulations, the district compliance coordinator is Mr. Frank Solomon, Superintendent, 405-872-3452.

Definitions

1. **Discrimination Complaint:** A written complaint alleging any policy, procedure, or practice to discriminate on the basis of race, color, religion, national origin, sex, qualified handicap, veteran status, or other perceived discrimination.

2. Student Grievant: A student of the Noble Public School District who submits a complaint alleging discrimination based on race, color, religion, national origin, sex, or qualified handicap.

3. Employee Grievant: An employee of the Noble Public School District who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.

4. Public Grievant: Any person other than a student or employee or employment applicant who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.

5. Title IX, 504 and ADA Coordinator (Coordinator): The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans With Disabilities Act of 1990, and other state and federal law addressing equal educational opportunity. The Coordinator is responsible for processing complaints and serves as moderator and recorder during hearings.

6. Respondent: The person alleged to be responsible for the violation alleged in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.

7. Day: Day means a working day. The calculation of days in complaint processing shall exclude Saturdays, Sundays, and holidays.

Procedure

1. Prior to filing a written complaint, the person making the complaint should discuss the complaint with the compliance coordinator, and a reasonable effort should be made to resolve the matter.

2. If the matter is not resolved, a written complaint may be filed with the compliance coordinator. The complaint will state the nature and date of the alleged violation, the names of the persons responsible (if known), and the requested action. The complaint must be filed within 30 days of the alleged violation.

3. The compliance coordinator will contact the person(s) named as responsible for the violation within 10 days and inform them of the allegations, and ask them to:

- a. Confirm or deny the facts,
- b. Indicate acceptance or rejection of the grievant's requested action, or
- c. Outline alternatives.

Respondents will have 10 days to submit answers to the compliance coordinator.

4. If the complaint is not resolved, the compliance coordinator will have 10 days to refer the complaint to the employee's supervisor. If the complaint was made by a student, the referral will be made to the building principal. The compliance coordinator will schedule a hearing with the grievant, respondent, and supervisor(s) or building principal(s).

5. Following the hearing, the supervisor or principal will issue a decision to all parties within 10 days.

6. If either party is not satisfied with the decision, the compliance coordinator must be notified within 10 days and a hearing with the superintendent requested. The compliance coordinator will schedule such a hearing to take place with the grievant, respondent, and superintendent within 10 days of the request. The superintendent will issue a decision within 10 days following the hearing.

7. If the grievant or respondent is not satisfied with the decision of the superintendent, the compliance coordinator must be notified within 10 days and a hearing with the board of education requested.

8. The compliance coordinator will notify the board of education, via the superintendent, within 10 days of the request. The hearing will be conducted within 30 days from the date of notification of the board.

9. The Noble Board of Education will conduct the hearing and issue a decision within 10 days. The decision of the board is final.

Provisions

1. Time limits may be extended by mutual consent of the parties involved.

2. The district will provide copies of all discrimination regulations upon request.

3. Grievant records will remain confidential unless permission is given for release. Such records will not be entered into the grievant's personnel file, but will be kept for three years.

(Noble Board of Education, Policy DAA-P)

SEXUAL HARASSMENT OF STUDENTS

The policy of this school district forbids discrimination against, or harassment of any student on the basis of sex. The Noble Board of Education will not tolerate sexual harassment by any of its employees or students. This policy applies to all students and employees including non-employee volunteers whose work is subject to the control of school personnel.

1. Sexual Harassment

For the purpose of this policy, sexual harassment includes:

A. Verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "kidding" "teasing," double meanings, and jokes.

B. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately may constitute sexual harassment.

C. Writing graffiti which names a student or otherwise identifies a student is potentially slanderous and constitutes sexual harassment. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.

D. Any of the aforementioned conduct which effectively deprives a student of access to educational opportunities or benefits provided by the school.

2. Specific Prohibitions

A. Administrators and Supervisors

1. It is sexual harassment for an administrator, supervisor, support employee, or teacher to use his or her authority to solicit sexual favors or attention from students.

2. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.

3. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.

3. Report, Investigation, and Sanctions

A. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. This may be done through the Sexual Discrimination Grievance policy. The Office of Civil Rights

relies on school administrators' judgment and common sense in meeting the requirements of the federal law.

1. Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions, or have their parents report these conditions, to the appropriate administrator or teacher. If the student's immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision or to any responsible adult person.

2. Every attempt will be made to maintain confidentiality; however, absolute confidentiality cannot be guaranteed because of due process concerns which arise in sexual harassment investigations. No reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.

B. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.

C. Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.

D. Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.

E. Special effort will be made to apprise district administrators, teachers, and counselors of their obligation to receive student complaints of sexual harassment, document such complaints, and forward them to the grievance committee.

(Title VII of the Civil Rights Act of 1964; 42 U.S.C. §2000e-2; 29 C.F.R. §1604.1, et sequence; Noble Board of Education, Policy FB)

STUDENT CLUBS AND ORGANIZATIONS

The Noble Board of Education believes that certain extracurricular and social activities can enhance the learning environment of our schools.

Parents or guardians of students will notify the school administration that they are withholding permission for their child(ren) to join or participate in one or

more clubs or organizations. Parents or guardians shall be responsible for preventing their child from participating in a club or organization in which permission is withheld. Parents or guardians are also responsible for retrieving their child (ren) from attendance at a club or organization in which participation is withheld.

(70 Oklahoma Statute 24-105; Noble Board of Education, Policy FMC)

STUDENT DIRECTORY INFORMATION

Parents and eligible students have two weeks to advise the school district in writing via a letter to the school principal of any or all of the items they refuse to permit the district to designate as directory information about that student. At the end of the two weeks, the student's records will be appropriately marked to designate the items of directory information that may be released without prior written consent.

The following information is designated as "directory information": student's name; student's class designation (i.e., first grade, tenth grade, etc.); student's extracurricular participation; student's achievement awards or honors; student's weight and height if a member of an athletic team; student's photograph.

(51 Oklahoma Statute 24A.16-17; Noble Board of Education, Policy FLD)

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. However, to avoid any appearance of impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision. Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are some examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally injurious to other people;
- Whether the incident is isolated or habitual behavior;
- The manifestation of a disability;
- Any other circumstances which may be appropriately considered.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Smoking
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property
16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor

17. Sexual Harassment

18. Gang related activity or action

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure. In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances
15. Corporal Punishment may be used with prior consent of parents/guardians. Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators' appropriate means of discipline for specific infractions.

(10 Oklahoma Statute 7115; 70 Oklahoma Statute 6-114; 70 Oklahoma Statute 24-101.3; Noble Board of Education, Policy FO)

STUDENT RIGHTS AND RESPONSIBILITIES

All students have the same civil rights. These rights are limited by the capacity of each student to discharge the particular responsibilities necessarily linked to each right. The rights and responsibilities set forth in no way limit the legal authority of school officials to deal with disruptive students.

Rights

1. Students have the right to expect that attending school will be productive.
2. Rules and regulations should be developed as a cooperative venture on the part of all concerned and should be common knowledge to every student.
3. Students have the right to expect that materials presented in courses be relevant and appropriate to the maturity level and intellectual ability of the student and that the various views related to topics or materials will be presented or introduced.
4. Students will be permitted to use school facilities for approved extracurricular activities with proper faculty supervision and should be encouraged to participate in clubs, recreational events, and other related activities.
5. Students have a right to an education and to the equality of educational opportunity and the right to expect that punishments which deprive them of this right will be used only in extreme cases. Punishments should be reasonable, consistent, and fair, and resorted to only when students violate school rules.

Responsibilities

1. Students will attend school daily (except when ill), attend all classes and be on time.
2. Students will come to class prepared with proper materials, such as textbooks, pencils and/or pens, etc.
3. Students will be aware of all rules and regulations and/or changes in these rules and regulations defining proper student behavior. Students will conduct themselves according to these guidelines.
4. Students should be willing to volunteer information in disciplinary cases if they have knowledge.

5. Students should willingly and dutifully serve that segment of the student body which they represent.
6. Students will make sure that no individual or group of advocates are allowed to monopolize class time. Teachers will insist on courteous attention to unpopular views, including views contrary to the teacher's own personal opinions. The dignity of all should be respected and no one should be allowed to abuse others. This freedom can only be exercised as long as it does not interfere with the educational process.
7. Students will become involved actively in their own education after returning to school following absence for any reason. Students temporarily out of school should assume the responsibility for keeping up with work missed.
8. Students should develop the best school record of which they are capable.
9. Students will maintain a clean and pleasant atmosphere in the building and on the grounds.
10. Students will follow the directions of teachers, administrators and other responsible school officials.

A statement of student rights and responsibilities is contained in the student handbook distributed by each building principal. Each student is provided with a handbook and is held responsible for the information it contains. The information serves as a guideline for administrators, all school personnel, students, parents, and other citizens of the school district.

(Noble Board of Education, Policy FN 35)

SUPPLEMENTAL ONLINE LEARNING

Supplemental online learning is available for students wishing to supplement their education by enrolling part time in online courses. This learning opportunity must be supplemental in nature, deemed educationally appropriate by the school and district, and approved by the principal. Enrollment in supplemental online learning is available at the start of each semester. If you would like additional information regarding supplemental online learning, please visit with the school counselor.

WARNING SYSTEMS/INCLEMENT WEATHER

It is policy of the Noble Board of Education to dismiss school if weather conditions deteriorate to the extent that the safety of students may be jeopardized.

Should the superintendent or, in the superintendent's absence, the next person in line on the organization flow chart decide to dismiss school because of

weather conditions, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC. Absent such announcements, students should assume that school will be in session. Should it become necessary to dismiss school during a school day, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, and NBC.

During the tornado season, the school administration will be concerned with tornado watches and tornado alerts. School will not be dismissed because of a tornado watch or warning. However, if a parent is concerned about the safety of a child, the child will be released to the parent's custody at the school. School will be dismissed if the administration feels that it is safe to do so. Otherwise, children shall remain at school and appropriate safety measures shall be taken. (Noble Board of Education, Policy CKBB)

NPS TRANSPORTATION

Bus Riders Rules and Regulations

Rules defining student conduct are designed to protect the passengers and shall be observed at all times. Bus safety rules shall include, but not be limited to, the following:

The bus driver is in charge of students on the bus. Students shall follow the driver's directions at all times.

Only authorized personnel and eligible bus students assigned to a specific bus are permitted to ride the bus.

Busses will stop at established stops only. Students will not be permitted to leave the bus until the bus arrives at an established bus stop or the appropriate school. Students shall load and unload at their designated bus stop only.

Students shall wait for a bus by remaining on the sidewalk. If there is no sidewalk, students will wait next to (but not in) the street. Students must wait until the bus comes to a full stop before boarding or leaving the bus.

Students will remain properly seated at all times and not block the center aisle.

Any or all students may be assigned seats.

Students must keep their hands, head, feet and personal objects inside the bus at all times.

Scuffling, shoving, or fighting is prohibited on the bus and at all established bus stops.

Littering or throwing items inside or from the bus is prohibited.

Students are not allowed to consume food or drink on the bus. The use of all tobacco products is prohibited.

Students shall not deface or vandalize the bus or related equipment. Students who violate this rule will be required to pay for damages.

Students are not to engage in loud talking, yelling, the use of profanity, and/or inappropriate language or gestures on the bus.

Students are not allowed to bring animals or harmful objects (i.e. weapons, drugs, alcohol, fireworks, etc.) on the bus.

Students, while on the bus and when exiting or entering the bus, are required to comply with and will be subject to the Student Code of Conduct/Discipline Rules established by the School District.

Students, while on the bus, while entering or exiting the bus, and while at or in the general area of the designated loading and unloading zone areas are required to comply with these rules.

Bus Disciplinary Actions

Violations of said rules as listed, but not limited to those shown above, will be handled according to the nature and degree of the infraction. Infractions will be classified as such:

Class I Minor Infraction

Class II Moderate Infraction

Class III Major Infraction

Classification of disciplinary infractions will be handled solely through the Noble Public Schools Transportation administration, as well as, site-specific administrators. The general guidelines used for classification are listed below.

The nature and context of all infractions will be assessed prior to disciplinary action being taken. All violations are subject to changes in classification based on the nature and severity of the occurrence to include: suspension from the bus, suspension from school, and/or other forms of punishment as determined by the administration. A point system is used to determine further disciplinary action based on each student's bus discipline history. Each year, all students' values are reset to zero with the exception of violations that have extended into the ensuing semester.

SCHOOLMESSENGER NOTIFICATION SYSTEM

Our school uses the School Messenger Notification System to provide timely communication to parents and staff members on matters such as attendance, general interest activities and campus and district emergencies. In order to enhance our ability to accurately deliver that information we kindly request that you create your own contact preference profile using School Messenger's

Contact Manager web site. The Contact Manager feature allows you to control the ways in which you prefer to be contacted. It also works like a mailbox, giving you a place to review messages you may have missed. Please contact the school office for instructions on how to create an account through the secure Contact Manager web site provided by School Messenger.

After you have read the handbook, please sign and return pages 59 & 60 to your child's teacher. Please return by AUGUST 31, 2022.



Katherine I. Daily Elementary School **Student/Teacher/Parent Agreement**

The Title I program is designed to develop each student's potential for intellectual, emotional and physical growth. In order to achieve this, the home and school must be willing to recognize and agree upon the responsibilities of each party in the learning process. *As children advance each grade in school, their responsibilities will increase and the type of parent/school responsibilities will change.*

As a Student, it is important that I become the best I can be. Therefore, I will agree to

- Follow the school rules**
 - Do all my work to the best of my ability**
 - Use good manners**
 - Handle problems in a smart way**
-

As a Teacher, it is important that each of my students achieve. Therefore, I will agree to:

- Help each student grow to his or her fullest potential**
 - Provide meaningful learning activities for students**
 - Come to class prepared and ready to teach**
 - Encourage students and parents by providing clear evaluations of student progress and achievement.**
 - Provide information and opportunities for parents to assist their child (i.e., 100 Book Program, conferences, Title I Workshops, newsletters, Open House, activity nights)**
-

As a Parent, I want my child to succeed. Therefore, I will agree to:

- See that my child attends school regularly and on time**
 - Provide a home environment that encourages my child to learn**
 - Work with the school on discipline issues related to my child**
 - Provide needed materials for both homework and school**
 - Help my child participate in the home reading program for his/her grade level**
 - Establish a time for homework and review homework on a regular basis with my child**
 - Attend scheduled teacher/parent conferences**
 - Review my child's Wednesday Folder or School Planner and read the weekly KID Talk**
-

As an Administrator, we are committed to the academic and social development of every child. Therefore, we will agree to . . .

- Work with teachers to provide a safe school environment**
 - Promote positive communication between the teacher, parent and student**
 - Encourage teachers to regularly provide meaningful learning activities that**
 - Reinforce classroom instruction**
 - Assist teacher and parents with strategies for helping children choose appropriate behavior**
 - Assist teachers and parents with strategies for helping children become the best they can be**
 - Assist parents, teachers and students in learning about school resources and procedures**
 - Provide information about the total school program to parents, teachers, students and the community**
-

Student name:

Parent Signature of Agreement:

Teacher Signature of Agreement:

Date



Parent/ Student Handbook Agreement

I understand the handbook is available online or a hardcopy is available upon a request in person, my child and I have read/reviewed/discussed the 2022-2023 Student Handbook. We understand and will abide by all items stated in the handbook.

Name of Student

Name of Parent

Signature of Parent

Teacher _____ Grade _____ Date _____

Noble Public Schools

Miscellaneous Hourly 2022-23 School Year

Summer Student workers: \$10.00

Summer CN: Managers-\$20, Helpers-\$17

Summer Drivers: \$17

Summer Secretaries: \$17

Summer School Teachers: \$36.00

Summer School Admin: \$36

Drivers Ed Teachers: \$25.00

Summer Pride: \$10-11

Summer Computer Technicians: \$17.00

Certified Tutors/Homebound: \$20.00

Saturday School: \$25.00

Gate Workers: (All) \$16.00

Clock Workers: Cert: \$20.00

Chain Gang: \$10

Security: (Athletic Events) \$20.00-\$25.00(police officers)

EMT's: (Athletic Events) \$25

Officials: Metro Association Pay Scale

Substitute Teachers: Cert \$90.00 daily, Non-cert \$75.00 daily

Substitute Child Nutrition worker: Negotiated CN helper pay, zero years

Non-Cert long term sub(no lesson planning): on teacher assistant scale

Non-Cert long term sub (with lesson planning): non cert rate plus additional \$45 a day

Cert long term sub: \$120 daily (no lesson planning) \$175 daily (with lesson planning)

Substitute Drivers: Negotiated Driver Pay, zero years

Hosted athletic event (Administration of event): \$50-200 game



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

Invoice	17142
Date	7/15/2022
Page	1
Amount Due	\$1,500.00
Customer #	6674

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Noble Public Schools 111 S. 4th Street Noble OK 73068

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
6674	Noble Public Schools			7/15/2022	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3502	Assemble Annual Subscription through June 30, 2023	1	\$0.00	\$1,500.00	\$1,500.00

Subtotal	\$1,500.00
Tax	\$0.00
Total	\$1,500.00



NOBLE PUBLIC SCHOOLS

Frank Solomon
Superintendent

P.O. Box 499 / 111 S. 4th St. Noble, OK 73068

Phone: 405-872-3452 / Fax: 405-872-3271

www.nobleps.com

June 30, 2022

First State Bank
PO Box 599
102 N. Main Street
Noble, OK 73068

Dear Sir or Madam:

Please be advised the following people have permission to be listed as signers on Noble Public Schools' accounts:

Dorothy Terrill
Frank Solomon
Jennifer Black
Leroy Lukinbill
Scott Milette

The following people should be listed as signers and/or have access to the Activity Fund account the Safe Deposit Box:

Dorothy Terrill
Frank Solomon
Jennifer Black

The following people have permission to discuss Noble Public School's accounts:

Frank Solomon
Dr. Jon Myers
Dorothy Terrill
Kristina Root
Vickie Harris
Jennifer Black



NOBLE PUBLIC SCHOOLS

Frank Solomon
Superintendent

P.O. Box 499 / 111 S. 4th St. Noble, OK 73068

Phone: 405-872-3452 / Fax: 405-872-3271

www.nobleps.com

All Investment decisions must have the approval of one of the names below:

Frank Solomon
Tony Smith
Dr. Jon Myers

Also, please ensure all of the names below have been removed from all Noble Public Schools' accounts:

Kim Adams
Ruth Stewart
Ashley Anglin
Meloni Sauer

We appreciate all you do for Noble Schools! Please contact me at 405-872-3452 if you have questions or need further information.

Thank you,

Frank Solomon
Superintendent
Noble Public Schools
/dt

**NOBLE PUBLIC SCHOOLS CLASS SIZE LIMITS
SEMESTER 2 2021-2022**

Enrollment Summary as of 1/31/2022

Grade Level	# of Teachers	Max Capacity	Total Enrolled	# of Transfers	Transfers available
Pre-K	7	140	142	11	-2
K	11	220	232	12	-12
1st	10	200	206	9	-6
2nd	10	220	219	8	1
3rd	9	198	207	10	-9
4th	9	198	202	10	-4
5th	10	230	222	5	8
6th	NA	220	222	10	-2
7th	NA	220	235	9	-15
8th	NA	220	258	16	-38
9th	NA	220	223	9	-3
10th	NA	220	217	17	3
11th	NA	220	197	9	23
12th	NA	220	173	14	47
Total		2946	2955		-9

Enrollment Summary as of 2/28/2022

Grade Level	# of Teachers	Max Capacity	Total Enrolled	# of Transfers	Transfers available
Pre-K	7	140	140	10	0
K	11	220	230	11	-10
1st	10	200	205	9	-5
2nd	10	220	219	8	1
3rd	9	198	206	10	-8
4th	9	198	202	10	-4
5th	10	230	221	5	9
6th	NA	220	220	10	0
7th	NA	220	236	10	-16
8th	NA	220	255	16	-35
9th	NA	220	221	9	-1
10th	NA	220	214	17	6
11th	NA	220	196	9	24
12th	NA	220	173	14	47
Total		2946	2938		8

Enrollment Summary as of 3/31/2022

Grade Level	# of Teachers	Max Capacity	Total Enrolled	# of Transfers	Transfers available
Pre-K	7	140	142	10	-2
K	11	220	234	13	-14
1st	10	200	203	9	-3
2nd	10	220	221	8	-1
3rd	9	198	207	11	-9
4th	9	198	201	11	-3
5th	10	230	221	7	9
6th	NA	220	216	11	4
7th	NA	220	236	10	-16
8th	NA	220	257	16	-37
9th	NA	220	218	9	2
10th	NA	220	212	17	8
11th	NA	220	193	9	27
12th	NA	220	173	13	47
Total		2946	2934		12

Enrollment Summary as of 4/30/2022

Grade Level	# of Teachers	Max Capacity	Total Enrolled	# of Transfers	Transfers available
Pre-K	7	140	143	10	-3
K	11	220	233	12	-13
1st	10	200	203	9	-3
2nd	10	220	220	8	0
3rd	9	198	209	10	-11
4th	9	198	199	11	-1
5th	10	230	223	6	7
6th	NA	220	214	11	6
7th	NA	220	234	10	-14
8th	NA	220	257	16	-37
9th	NA	220	218	9	2
10th	NA	220	211	17	9
11th	NA	220	192	9	28
12th	NA	220	173	13	47
Total		2946	2929		17

Enrollment Summary as of 5/31/2022

Grade Level	# of Teachers	Max Capacity	Total Enrolled	# of Transfers	Transfers available
Pre-K	7	140	143	9	-3
K	11	220	233	12	-13
1st	10	200	203	9	-3
2nd	10	220	220	8	0
3rd	9	198	208	9	-10
4th	9	198	199	11	-1
5th	10	230	221	6	9
6th	NA	220	214	8	6
7th	NA	220	234	10	-14
8th	NA	220	257	15	-37
9th	NA	220	216	9	4
10th	NA	220	212	17	8
11th	NA	220	191	9	29
12th	NA	220	173	14	47
Total		2946	2924		22

Enrollment Summary as of 6/30/2022

Grade Level	# of Teachers	Max Capacity	Total Enrolled	# of Transfers	Transfers available
Pre-K	7	140	133	0	7
K	11	220	149	9	71
1st	10	200	238	12	-38
2nd	10	220	205	9	15
3rd	9	198	221	8	-23
4th	9	198	208	9	-10
5th	10	230	202	11	28
6th	NA	220	223	6	-3
7th	NA	220	217	8	3
8th	NA	220	238	10	-18
9th	NA	220	264	15	-44
10th	NA	220	218	9	2
11th	NA	220	214	17	6
12th	NA	220	193	9	27
Total		2946	2923		23

(-) Enrollment Maxed
() Transfers Available

NOBLE PUBLIC SCHOOLS



Activity Fund

Policies and Procedures Manual

Fiscal Year 2022-2023



Noble Schools
Administration Building
PO Box 499
Noble, OK 73068
Phone: 405.872.3452
Fax Number: 405.872.3271

Table of Contents

	Page
General Information	3
Responsibilities of the Principal	3
Responsibilities of Sponsors	4
Responsibilities of School Finance Secretary	4-5
Responsibilities of District Activity Fund Custodian/Clerk	5-6
Procedures for Fundraisers	6-7
Procedures for Purchasing	7-9
Sponsor Procedures for Receipting Money	9
School Finance Secretary Procedures for Receipting Money	9-10
Important Points to Remember for Sponsors	10-11
Important Points to Remember for School Finance Secretary	11
How to Open a New Account	11
Filing a Yearly Budget	11-12
Collections	12
Admissions to Athletic and Other Events	13
Concession Sales	13
Accounts Payable / Check Processing	14
Field Trip Process	14
Procedure to Withdraw Cash for a Change Fund	14
Procedure to Redeposit Change Fund	14-15
Closing the Year	15
Summary	15-16

General Information

The following handbook was written to assist Principals, School Activity Fund sponsors, teachers, secretaries, and students in the proper procedures for handling School Activity Funds.

It is imperative for every person who handles School Activity Funds to read this handbook. Failure to do so may halt or slow down the process of getting requisitions approved, purchases made, bill paid, money receipted, etc.

Portions of this handbook are taken from the Oklahoma School Law book and the Noble Board of Education Policy Manual and will be updated periodically. The Board of Education shall exercise control over all funds on hand or hereafter received or collected, as herein provided, from student or extracurricular activities conducted in the school district. Such funds shall be deposited to the credit of the account maintained for the benefit of the particular activity within the School Activity Fund. (**Title 70 Section 5-129 of the Oklahoma Statutes**)

It is important to have a clear understanding of the function and purpose of each account to avoid misapplication of funds. The purpose of most accounts is generally understood by the account titles, written descriptions such as charters, etc., and by customary usage of the account.

The organization must comply with all state and federal laws as well as Board policies. Outside organizations **may not** use the District's federal tax ID number to transact business.

Responsibilities of the Principal

Principals are responsible for their school's overall program, are accountable for knowing, and enforcing all rules governing School Activity Funds. Although administrative styles may vary, the basic duties required of all principals are as follows:

1. To inform the sponsor of the nature and extent of authority regarding the School Activity Fund.
2. To inform the sponsor of the practices and procedures which are acceptable and within the rules and regulations governing student body activities as a whole.
3. To select appropriate sponsors to represent all authorized student groups. The sponsor will conduct all fundraising activities. Because the Principal is the approving officer, he/she may not act as group sponsor.
4. To be certain that every responsibility and authority is properly delegated and thoroughly understood by those upon whom such authority is conferred.
5. To periodically evaluate the performance of each sponsor involved to determine that all functional duties are being substantially carried out.
6. To inform all faculty members (especially new teachers) concerning the proper use of funds and proper purchasing procedures.
7. To report to the Superintendent or Activity Fund Custodian/Clerk cases of theft or suspected theft of cash and/or merchandise belonging to the School Activity Fund.

Responsibilities of Sponsors

Sponsors for any group, club, or student organization are responsible for the following duties depending on the nature of the organization:

1. Work closely with the group and give supervision and guidance to student officers exerting leadership and counsel where required.
2. Gift cards purchased with Activity Funds must have signature of recipient(s) using the district approved acknowledgment form.
3. Organize and conduct student projects and ascertain that all receipts are properly accounted for and deposited with the school finance secretary. A Sponsor Receipt form must be filled out completely, signed and dated by the sponsor, and given to the school finance secretary.
4. Plan in advance. Determine purchasing needs and present requisitions to principal in time to obtain approval prior to the actual purchase. Many emergency requisitions and violations of proper purchasing procedures can be avoided by this process. Furthermore, sponsors should bear in mind that when they make purchases prior to proper approval and issuance of a purchase order, it is agreed the sponsor shall bear personal financial responsibility.
5. Inspect materials received and authorize payment when delivery is complete and quality of merchandise is determined to be satisfactory. The sponsor's signature on the invoice along with the PO number, and whether or not the invoice is partial or full signifies that the claim is approved for payment.
6. Submit all fundraiser requests for the new school year to the principal for approval using the Fundraiser and Expenditure Request for Activity Sub Account form. The site finance secretary will need to turn them in to the Board Minutes Clerk no later than 12pm on Tuesday the week before the regularly scheduled Board of Education Meeting. Absolutely no ordering or spending money for the fundraiser before it is board approved.
7. Sponsors are responsible for shipping/handling costs. Ensure that funds are available to cover them. Estimate charges at 20% of your total purchase, if actual charges are unknown. Note on the requisition if shipping/handling is free.
8. Make sure that no sub-account (project number) operates in an unapproved deficit balance.
9. ~~Be sure to~~ **Sponsors must** complete a Fundraiser Profit/Loss Statement for each fundraiser during the school year and turn it in to the site finance secretary upon the completion of each fundraiser.
10. MySchoolBucks (MSB) accounts are to be acquired from your site financial secretary. Any revenue received using MSB must have already been school board approved on the Fundraiser & Expenditure Report for this fiscal year.

Responsibilities of School Finance Secretary

1. Verify all cash/checks presented to you for deposit at the time you receive them. Sign a copy

of the Sponsor Receipt form and give it to the sponsor.

2. Make daily deposits to the bank and submit documentation to the District Activity Fund Custodian/Clerk each day.
3. Be prepared for an impromptu audit.
4. Notify the Activity Fund Custodian of discrepancies, noncompliance, and/or minimal record keeping. The Custodian will report the non-compliance to the Principal for corrective action.
5. Sponsors should have daily deposits and all required documentation turned in no later than 2pm or the deposit must be taken to the First State Bank depository in a locked bag.
6. Collects non-sufficient funds.
7. Generates and sends a monthly financial statement for each sub-account by the 15th of each month.
8. Students can receive a refund ONLY if there is a receipt to show money collected.
9. Issue receipts, maintain a cash journal, prepare and make daily deposits to bank, issue pre-numbered receipt books to sponsors for each sub-account, reconcile records monthly with the District Office.
10. Money collected at the end of the day is more than \$100.00 and not deposited should use the night deposit drop.
11. Make adjustment to the activity fund if a check is returned NSF. There will be reasonable attempts to collect on the check before it's turned over the District Attorney, (within 30 days).
12. If a check needs to be voided, please notify the Encumbrance Clerk to request that transaction.
13. Collect Fundraiser Profit/Loss Statements from each sponsor and maintain for audit.

Responsibilities of the District Activity Fund Custodian/Clerk

1. The District Activity Fund Custodian/Clerk is responsible for maintaining an accurate account of each sub-account (project number) within the district.
2. Posts all deposits to proper sub-accounts.
3. Ensures that sub-accounts do not have an unapproved deficit balance; notifies the sponsor when funds are not sufficient; has proper documentation attached; insures two signatures are attained on the check.
4. Reconciles bank statements each month.
5. Issues a monthly financial report to the Board of Education.

6. Prepares all activity fund records/reports and presents them to the school district auditor.
7. Available to assist school secretaries and sponsors at all times.



Procedures for Fundraisers

Unless the school board grants authorization (employee must complete a fundraiser form) , no employee may solicit donations for any purpose connected with the school. This prohibition includes, but is not limited to: raffles, any type of sale (bake sales, rummage sales, etc.), requests for donations, and/or the use of crowdfunding websites (GoFundMe.com, etc.). The following guidelines for fundraisers shall be followed; any alterations may cause your fundraiser to become invalid. To submit a fundraiser request, secure the proper document from the school secretary and follow the guidelines below. Using the proper procedures in filling out the request form will expedite the approval of the request.

1. Incomplete or incorrect request forms will be returned to the sponsor to be properly filled out.
2. The source of revenue for the fundraiser shall be stated, along with expenditures associated with the fundraiser, e.g., Source of Revenue is candy sales and Expenditures is field trip expenses, supplies, materials, equipment, etc.
3. The fundraiser shall be held on the date or dates requested on the form. If the fundraiser cannot be on the dates requested, please notify the Activity Fund Custodian / Clerk in writing within five (5) days prior to the dates on the original request. Finally, if the fundraiser goes beyond the dates submitted, the Activity Fund Custodian / Clerk must be notified in writing when the last day the fundraiser will occur.
4. A requisition shall be submitted and approved by the Principal and a Purchase Order issued before you order the items for the fundraiser.
5. All revenue received from the fundraiser must be identified on the receipt. All revenue must be received by the school finance secretary within two weeks after the last date of the fundraiser. If this is not possible, the school finance secretary must be notified immediately after the fundraiser, and given a date when all revenue will be collected.
6. If two (2) or more fundraisers are in progress for the same organization at one time, they must be receipted separately or listed separately on the receipt with the amount received for each fundraiser.
7. If the revenue from the fundraiser is not going to be used for its purpose in the fiscal year it was raised, the school finance secretary must be notified in writing to determine if this will be permissible. The school finance secretary will approve or disapprove the transaction and you will be notified in writing within five (5) days.

Fundraising activities MUST have prior approval of the Board of Education. These activities must be noted on your Fundraiser and Expenditure Request for Activity Sub Account form. Revisions must have the Principal's and the Board of Education's approval.

The Board of Education requires a complete and accurate accounting of all inventory received for sale from the time it is received until the remaining product is either sold or returned for credit. An accounting for every product, by name of student or sponsor, from the point it is received to the point it's turned in as sales or unsold product.

Students or volunteer will be responsible for using a "Student/Volunteer Cash or Check Roster" to collect funds. This form requires funds "collected by" signature and amount collected. The sponsor must use the Noble Activity Receipt Book to receipt each student or volunteer as they turn in their "Student/Volunteer Cash or Check Roster" and funds collected.

Examples are as follows:

Direct Sales: candy, spirit ribbons etc. There MUST be enough funds available for payment of product before purchasing.

Taking Orders: A chosen fund-raising company will supply the students or parent groups with appropriate "catalog" or "brochure" with the necessary order forms. The students or parent groups will sell items by taking orders. The order is placed with the company and purchases will be shipped to the sponsor. When the shipment arrives, the sponsor will verify the accuracy and distribute the items to the students. An invoice will accompany the items when shipped and "*full payment*" is made. Money must be collected on each individual order as it is delivered. There MUST be enough funds available for payment of product before purchasing.

Donations: Car wash, Sonic tip night, bowl-a-thon, etc. Safeguards and caution must be used when collecting and spending these funds.

Procedures for Purchasing

1. Before making any purchase, a purchase order must be properly completed. This includes quantity, item name, item number, description, and cost. When requests are submitted for entry fees, the dates and proper information must be submitted. If the request form is not properly filled out, it will be returned to the sponsor.
2. All purchases made from School Activity Funds must be for the benefit of the students, e.g., entry fees for contest, field trips, etc. However, certain items not directly benefiting the students can be purchased if a fundraiser was held for that specific purpose.
3. The invoiced costs of the purchase order cannot exceed the estimated costs by more than ten percent (10%).
4. Each request is to be used only for the purpose intended. Any additional purchases will require approval by the Principal.
5. Upon approval by the District Office, the requisition will have a purchase order number assigned and be sent to the sponsor or authorized person for placing the order with the vendor. Please provide the purchase order number to the vendor when placing the order.

6. All signed invoices and supporting documents must be sent to the Encumbrance Clerk for documentation for payment. All invoices must be original, include the name of the business, be itemized, dated, and signed by the employee.
Statements do not constitute adequate support. Please inspect all items purchased for proper quantities and quality.
7. Do not hold invoices. Vendors must be paid in a timely manner. This also eliminates the possibility of invoices being lost and late fees. Vendors statements containing all of the current charges are sent out on the last day of the month. It's imperative to turn in invoices/receipts during the month the purchase is made.
8. Properly signed invoices and paperwork relating to the PO received by the Encumbrance Clerk will be processed for payment.
9. The purchase order will be closed upon receipt of an invoice for product(s). Other purchases will not be permitted on the purchase order, unless partial payment is requested.
10. The **administrative** procedures for the use of district credit cards **and P-Cards** must be followed. Cards should never be passed from person to person as the person who originally checked the card out is responsible for it. **(NPS Policy CHD-R)**
11. Under no circumstances should any expenditure be made from collections or cash on hand! This is in direct violation of state law (**70 O.S. Section 5-129**) and is expressly forbidden. **IMPORTANT-IF AN ORDER IS PLACED PRIOR TO APPROVAL, IT IS AGREED THE SPONSOR SHALL BEAR PERSONAL FINANCIAL RESPONSIBILITY**

No purchases will be made until a Purchase Order has been filled out and assigned a Purchase Order number.

Purchase order form should be filled out with the following information:

1. Complete vendor information
2. Sub account number
3. OCAS code completed
4. Signature of sponsor and signature of site principal
5. Description of merchandise/services being requested with total amount being requested.

The following is needed on all invoices before payment will be made:

1. Signature of sponsor making purchase stating merchandise received and "Okay to Pay"
2. Purchase Order number on all invoices.
3. Invoices marked "Order complete/partial payment".
4. Payments will be made from itemized invoices not statements.
5. Payments will not be made until all merchandise has been received.

Personal reimbursements:

1. All personal reimbursements must have been assigned a Purchase Order number before any payments will be made.

2. All receipts must be attached to the Payment/Reimbursement Claim Form.
3. Payment/Reimbursement form must be completed with proper information, purchase order number, must be signed by person making request for payment and site administrator.
4. All receipts must be itemized. **(NPS Policies CHD & CHD-R)**

Sponsor Procedures for Receipting Money

1. A receipt shall be issued for all daily collections. Receipt books will be issued in triplicate, with one (1) copy distributed to the individual, one (1) copy shall remain in receipt book and the final copy will be turned into the school finance secretary with supporting collections.
2. Sponsors will fill out required documents, along with all his/her receipts and collections, to the school finance secretary.
3. A current phone number and address must be on all checks. Write the sub-account (project number) on the front side of the check.
4. Sponsors collecting money after school hours should date the receipts for the next day.
5. Sponsors CANNOT receipt themselves for money collected! Each student/person turning in money must be written a receipt; a copy of that receipt must accompany the deposit.
6. Students can receive a refund ONLY if there is a receipt to show money collected.
7. Sponsors should keep all transmittal copies returned from their school finance secretary. This shows how much money has been deposited into your account.
8. Your account should be treated as a checkbook. You will be responsible to reconcile each fundraiser balance at the end of the fundraiser.

School Finance Secretary Procedures for Receipting Money

1. The school finance secretary will count all revenue received from each sub-account (project number) sponsor, make sure the sub-account receipts balance with the collections, and give a signed receipt to the sponsor.
2. All receipts sent to the District Activity Fund Custodian/Clerk must show the sub account number, revenue source (Fundraiser: t-shirt, candy bar sales).
3. All deposit slips and receipts must clearly define the revenue source (fundraiser: t-shirts, candy bar sales). If an organization has more than one fundraiser at a time, the revenue must be receipted separately or listed separately on the receipt with the amount received for each fundraiser.
4. A current phone number and address must be on all checks. Write the sub-account number on the front of the check.
5. The school finance secretary will deposit funds into the bank. The bank deposit slip and all Supporting documentation will be sent to the District Activity Fund Custodian/Clerk for

receipting on the school district's software program.

Important Points to Remember for Sponsors

Funds are to be spent for the purpose that the account was established. The Noble Board of Education exercises control over all funds, regardless if they are School Activity or General Fund.

Deposit all funds on a daily basis. **(NPS Policies CFB, CFB-R1)**

Document all transactions in all accounts on a daily basis. Provide an accurate and complete audit trail.

Do not make payments of any type from available cash. Payments for goods or services are to be made by check only.

Do not make purchases without a purchase order.

Estimate shipping/handling charge at 20% of your total purchase, if actual charges are unknown. Note on the requisition if shipping/handling is free.

After services and goods have been received and are in good order, sign and send all packing slips/invoices to the Encumbrance Office for payment. Do not use statements in place of invoices. Original invoices are required before payment can be made.

Do not make purchases in excess of the approved amounts without approval from the Activity Fund Custodian. The invoiced costs of the purchase order cannot exceed the estimated costs by more than ten percent (10%).

If money is not collected on returned checks, the amount will be deducted from the activity account.

If deposits are brought to secretary after the 2pm deadline, the sponsor is responsible for getting an overnight bag from the school finance secretary and putting the money in the overnight depository at First State Bank.

No taxes will be reimbursed to the employee, if the school has a charge account established with that vendor (i.e. Walmart, Sam's Club, Lowes...) Be sure and check with the Encumbrance Clerk if you have any questions BEFORE purchasing.

If purchasing meals with your activity fund account, you must attach a name of all those who ate on the ITEMIZED receipt. Only students, sponsors and chaperones can be reimbursed for meals.

For overnight trips, a list of room assignments (students and chaperones names i.e. Rm 412-Kelly, Mel and Stacie) for the hotel must be attached to the paperwork upon your return.

PRIOR TO ALL OUT OF STATE TRAVEL, SPONSOR MUST COMPLETE THE ACTIVITY TRIP TICKET AND TRAVEL MUST BE SCHOOL BOARD APPROVED BEFORE SCHEDULING THE ACTIVITY OR ATHLETIC TRIP.

Overnight Travel Needs Prior Approval by:
Principal/Athletic Director
Superintendent
Transportation Director

Out of State Travel Needs Prior Approval by:
Approved by: Principal/ Athletic Director
Superintendent
Board of Education

All costs for fieldtrips must be paid by the activity group/booster club with proper accounting through the school activity fund prior to travel. (All other costs will be paid for by the booster club i.e. food, rooms etc...)

Any services provided by a Noble School Employee, per I.R.S. must go through payroll. (i.e. Jane Doe caters a Chorus Banquet for \$400.00, this will go through payroll and all appropriate taxes will be taken out of the check).

Important Points to Remember for School Finance Secretary

Deposit all funds on a daily basis. Submit deposit slip along with supporting documentation to the District Activity Fund Custodian/Clerk on a daily basis.

If deposits are brought to you after money has been deposited, the sponsor is responsible for putting the money in the overnight depository at First State Bank.



How to Open a New Account

To open a NEW account within the Activity Fund:

- The “Student Activity New Account Request Form” and the Fundraiser and Expenditure Request for Activity Sub Account form must be completed and approved by the site principal.
- File the New Account Request and Fundraiser and Expenditure Request for Activity Sub Account form with the Activity Fund Custodian located in the District Administration building by 12pm on the Tuesday before the next regularly scheduled Board of Education meeting for placement on the board agenda.

Filing a Yearly Budget



- Each activity account is required to submit an estimated budget for the beginning of each new fiscal year prior for the regularly scheduled June Board Meeting.
- These budgets must be submitted to the Board of Education for approval. Activity Accounts that do not have an approved budget on file by July 1st will NOT be authorized to raise funds or make any expenditures. Deposits can be made as required.
- If an account has a change in source of revenue or expenses, an amendment to the school activity sub-account budget MUST be submitted to the Minutes Clerk/District Activity Fund Custodian for approval by the Board.

Collections



Individual Sales

- Profit and Loss Statements must be completed and turned into the Activity Fund Site Secretary for each fundraiser.
- The law requires all collected funds have a receipt issued to individuals who have collected funds on behalf of the activity fund organization.
- Collections less than **\$5.00**: the sponsor shall maintain a list of these collections that include the name, date, amount and source of funds. At the end of the day, the sponsor shall issue a receipt for the total amount listed. The list shall be maintained with the receipt issued.
- Activity Fund collection sheets and funds will be filled out by the sponsor and remitted daily to the Activity Fund Site Secretary.
- Checks must be listed individually and made out to the activity account name to which the check is to be deposited. The Activity Fund Site Secretary shall count the funds received, verify the receipt sequence and total amount and issue a receipt to the sponsor for the funds received.
- The receipt issued by the Activity Fund Site Secretary should reflect the following information: date money received; person from whom the money was received; amount received which should reflect the total checks and cash; the account number and source of revenue to which the fund should be credited.
- The Activity Fund Site Secretary or site Administrator will deposit the funds received. All money shall be deposited on a daily basis.

- Documents turned into the District Office after the deposit is made should include the following: deposit slips; activity fund receipts, collections sheets and checks listed individually. The site finance secretary will keep a copy for reference.
(Include voided receipts so all receipts will be consecutively numbered)



Admissions to Athletic and Other Events

Noble Public Schools uses the web based program GoFan for event ticket purchases. The patron may choose to “scan-to-buy” or visit www.gofan.co to make their purchase. The patron shows their device to an assigned gate worker who will verify the information to allow entry to the event. A Preliminary Event Sales Report with event details such as name, date, price of ticket, and amount of tickets is emailed to the site finance secretary. Funds from GoFan are scheduled to be deposited into Noble Schools’ bank account on Wednesdays so that reconciliation may be conducted.



Concession Sales

There should be at least one non-student adult present in the concessions area at each event a concession is hosted. Two (2) of the individuals involved should count the money received and reconcile it to the roster or money box. The reconciliation sheet provided must also be signed by the two individuals.

After the collections are counted and reconciled, the sponsor should issue a pre-numbered receipt. If the concession sales are after school hours, the deposit should be made in the same manner as the deposit for the athletic and special event gate sales noted previously or given to the administrator on duty of the event.



Accounts Payable/Check Processing

Checks are processed weekly on Thursdays. Invoices should be in the Administration Office no later than 12:00 p.m. on Wednesday prior to Thursday. **“PLEASE PLAN AHEAD”**.

Field Trip Process



1. Approved purchase order must be to the Administration Office at least one week before the scheduled field trip with complete information (date, head count, etc). Some vendors require pre-payment. Be sure to have all paperwork completed prior to the trip.
2. A Payment/Reimbursement form must be filled out with information of field trip signed by sponsor/teacher and site principal if applicable.
3. Turn into the Encumbrance Clerk to be processed for payment.
4. Check will be issued and returned to the sponsor/teacher prior to the field trip.
5. Sponsor/teacher will be responsible for any refund if head count differs from original count.
6. Refund will be returned to the site activity custodian to be deposited back into the field trip sub account.

7. Procedure to Withdraw Cash for a Change Fund



- (1) Code: 3 60 (_ _ _) 5200 950 900 0000 000 (_ _ _)
Project Site
- (2) Check should be payable to the person responsible for cashing the check and setting up the change fund.
- (3) Requisition must be submitted to the activity office **one week prior** to date of event.
- (4) The check will be available in the Activity Office. Lock bags and night-drop deposit keys are available to be checked out in the activity office.

Procedure to Redeposit Change Fund

The change/cash withdrawn from your account should always be re-deposited on a separate transmittal from the actual receipts of the activity event.

Source code 5120 should be used for re-depositing change bag monies.

Code: 3 60 (_ _ _) 5120 950 900 (_ _ _)
Project Site

For after school hour events, use the night-drop to deposit all funds. **Never take money home overnight.** If the deposit has been reconciled by the activity sponsor, the sponsor should notify the activity secretary that it is ready to be verified. If the deposit has not been reconciled, the sponsor should go and pick the deposit up from the school finance secretary. The reconciliation form should be placed in the bag before taking to the bank making sure the form has the name of event and date on it.

All deposits are required to be counted, verified and signed with two signatures before being submitted to the Activity Secretary for verification. Do not sign the transmittal if you have not counted and verified the deposit.

Closing the Year



Reconcile your activity sub-account with the print-out from the activity fund custodian each month. If you do this, closing the year will be easy.

Each sponsor should reconcile at the end of the year by making an appointment with the Activity Fund Custodian during the last few weeks of school.

Verify that your ending balance in your ledger agrees with the balance on the district's records.

Record your balance on a ledger sheet for starting the new year.

Collect all records for the year, label them prominently with the school year, and store them where they could be easily retrieved if requested by the auditor. Records must be kept for at least five (5) years.

If you have any questions please talk with your school finance secretary, Principal, or feel free to call the Activity Account Custodian.

SUMMARY

The goal of this manual is to provide each user of the Noble Public Schools activity fund a "how-to/hands-on" guide for collecting, depositing and expending funds gathered for special purposes. The handling of all public funds is a sacred trust and many more audit tracks must be visible than in handling personal funds. The following are reminders to the sub-account sponsors of the most crucial procedures to follow:

1. All collections made by sponsors must first be receipted by the sponsor, turned into the school activity fund custodian each day and a receipt obtained from the custodian for all such collections.
2. There is no statutory authority for cashing personal checks from available collections, and, as a result, it is not legal to do so. Therefore, all sponsors, student groups and adult organizations who control sub-accounts within the school activity fund must clearly understand that this action is prohibitive and do not cash personal checks under any circumstances.
3. Sufficient cash must be on hand to cover all outstanding checks, all unpaid bills, and all new indebtedness before any new debt can be incurred in any sub-account of the activity fund. If the sponsor is unsure, they must contact the school activity fund custodian and acquire their net balance in the sub-account before any additional transactions or proposed new debt is incurred.
4. All bills incurred in any given sub-account of the activity fund should be promptly paid within one (1) month of the receipt of goods or services.
5. In the event of fund raisers, the Board of Education requires a complete and accurate accounting of all inventory received for sale from the time it is received on site until the last item is either sold or turned back in for credit. These procedures must include a requirement to account for every item of product, by name of student or sponsor,

from the point they receive possession to the point they turn in sales collections or unsold product.

6. Transacting business in any sub-account of the activity fund will not be allowed until a budget has been submitted for Board of Education approval at the beginning of each fiscal year and the Activity Fund Policy and Procedure Affidavit found on the **first last** page of this manual must be signed.

The school auditor will scrutinize activity funds very closely because most of the collections are in cash and most discrepancies that occur in school funds are within the activity fund. Spend a little more time, follow the law and this procedure manual and fund-raising will be less stressful.

Student Activity- New Account Request Form

Date: _____

From: _____

Name of Account: _____

Purpose of Account: _____

Person Responsible for Account:

(name) (address/site) (phone number/ext.)

(signature) (title)

Principal/Administrator for Account:

(name) (site) (extension)

(signature) (title)

Activity Office Use Only - Do not write below

Date approved by Board _____

Name of Account _____

Project Number _____

AMENDMENT TO SCHOOL ACTIVITY SUBACCOUNT BUDGET

School Name _____ Site Number _____

Account Name and Number _____

Assigned Project Reporting _____

For the period of _____ Through _____

I. Beginning Cash Balance _____

II. Approved budgeted receipts: _____

III. Proposed amended receipts: _____

TOTAL RECEIPTS _____

IV. Approved budgeted expenditure: _____

V. Proposed amended expenditures: _____

TOTAL EXPENSES _____

V. Ending Cash Balance _____

Signature of Teacher/Sponsor _____ Position _____

Signature of Principal/School Activity Custodian _____

FUNDRAISER & EXPENDITURE REQUEST FOR ACTIVITY SUB ACCOUNT

School Name _____ Site Number _____

Account Name and Number _____

Assigned Project Reporting _____

For the period of _____ through _____

I. Fundraisers and Estimated Revenue

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL RECEIPTS \$ _____

II. Expenditures and Estimated Amounts

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL EXPENSES \$ _____

Signature of Teacher/Sponsor Position

Signature of Principal/School Activity Custodian

Please sign and date the AFFIDAVIT at the bottom of this page and return it to the District Office.

The receipt of the affidavit at the bottom of this page by the District Office acknowledges that the sponsor for said account has read and understands the policies and procedures of the Activity Fund.

No funds will be available for expenditures until the District Office receives a signed and dated Affidavit.

AFFIDAVIT

FOR

ACTIVITY FUND

POLICY AND PROCEDURES MANUAL

I, _____, hereby certify that a printed copy of the Activity Fund Policies and Procedures Manual has been presented to me or made available online and I understand that these policies and procedures are an integral part of my sponsorship with the Noble Public Schools Activity Fund Sub Account for the fiscal year July 1, 2022 to June 30, 2023, or until such time as changes are made by the District Office.

(Date)

(Sponsor's Signature)

(Account Name and Project No.)



NOBLE PUBLIC SCHOOLS

Frank Solomon
Superintendent

P.O. Box 499 / 111 S. 4th St. Noble, OK 73068

Phone: 405-872-3452 / Fax: 405-872-3271

www.nobleps.com

Action Topic

Discussion and possible vote to approve a one-time Hazardous Pay Stipend to be paid to all district employees employed as of Friday, August 5th, 2022, except for the superintendent.

Motion to be: I make a motion that we provide a one-time stipend to all district employees employed as of the 5th day of August 2022, except for the superintendent, as presented”.

Amounts to be paid will be as follows:

\$1000 for All Returning Employees from the FY'22 school year.

\$500 for All Employees new to the district for the FY '23 school year.

Frank Solomon
6/29/22

June 30, 2022 Surplus List

	Vehicle	Year	VIN#	Load	Miles	Condition
1	Bluebird School Bus	2008	1BAKGCKA38F248371	77 passenger	134,200	runs
2						
3						
4						
5						
6						
7						
8						
9						
10						

Frank Solomon

From: TLC Early Learning Center <tlsnormansec@gmail.com>
Sent: Wednesday, June 22, 2022 3:58 PM
To: Frank Solomon
Subject: [EXTERNAL] Bus

This email was sent from outside of Noble Schools. Please use caution when clicking on links or attachments.

Dear Mr. Frank Solomon:

Trinity Sonshine Station Is requesting to rent one of your school buses on July 20, 2022. Chris Sanchez will be the driver. Destination is from Trinity Sonshine Station 603 Classen Blvd., Norman, OK to Paul's Valley, OK.

Thank You,

Carol Wendte

405-329-1503

--

TLC Early Learning Center

603 Classen Blvd.
Norman, OK 73071

P: (405) 329-1503
www.tlsnorman.com



Notice:

This e-mail is from an external source. Please use caution when opening links or attachments.

You remain our main defense against cybersecurity threats. Be on guard regarding cybersecurity.

Phishing emails are sent to you to try to trick you. They are written in such a way to make you anxious, nervous, scared, like you did something wrong or something bad is happening.