



BASC

Bakken Area Skills Center

BASC Governing Board Meeting: July 1, 2026 @ 7:30 AM – Bakken Area Skills Center
Bakken Area Skills Center website
<https://www.basccte.com/>

- I. **Call meeting to order.**
- II. **Approval of Agenda.**
- III. **Approval of minutes from previous meeting.**

- IV. **Financial Report for approval or review.**
 - A. Monthly revenue status report.
 1. Monthly Revenue Status Fund 01
 - a. Pg. 1 - 01 056 1901 Meat Trailer (\$1,500.00) = Manual Journal Entry to Meat Trailer Fund 06
 - b. Pg. 1 - 01 056 3920 Technical Skills Training Grant = Reimbursement for CDL Simulator
 - c. Questions?
 2. Revenue Status Fund 06
 - a. Questions?
 - B. Monthly expenditure status report.
 3. Monthly Expenditure Status Fund 01
 - a. Pg. 2 - 01 056 500 398 1000 580 Work Based Learning Travel (\$2,750.00) = UND Scrubs 25.26 Reimbursement
 - b. Pg. 2 - 01 056 500 380 1001 610 Aviation Supplies (\$72,500.00) = Fenworks Drone, Racing, Licensing
 - c. Pg. 3 - 01 056 500 380 1005 610 Welding Supplies (\$2,548.77) = General Dist. return of Beveling Machine
 - d. Pg. 4 - 01 056 500 300 2600 610 Operation & Maintenance (\$89.40) = Mck. Co. Media refund of purchase.
 4. Monthly Expenditure Status Fund 06
 - a. Pg. 5 - 06 034 000 420 3400 610 Corps of Discovery (\$11,920.00) = 8 MSI - Gaming Notebooks to ND CTE BRP
 - b. Questions?
 - C. Monthly balance sheet and bank balance.
5. Balance Sheet
 - a. Remaining General Fund Balance = (\$118,758.00)C
 - b. Cornerstone Cash Balance = \$3,223,499.53
 - c. Questions?
- D. Monthly detailed check register, unposted invoices, and Manual Journal Entry (MJEs).



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Check Register, Unposted Invoices, MJE

- V. **Reports.**
 - A. Director.
 - B. Assistant Director.
- VI. **Unfinished Business.**
 - A. Executive Advisory Committee.
- VII. **New Business**
 - A. WBL Coordinator Contract.
 - B. Harlows Bus Contract SY26-27
- VIII. **Next Meeting**
 - A. Wednesday August 5, 2026 @ 7:30am/CT (Onsite and/or Virtual)
- IX. **Adjournment.**
- X. **Call the Annual BASC Meeting to order.**
- XI. **Approval of Agenda.**
- XII. **Annual Meeting.**
 - A. Organization of the BASC Governing Board.
 - i. Election of Board Chair.
 - ii. Election of Vice Board Chair.
 - iii. Election of Secretary.
 - iv. Approval of Business Manager.
 - B. Establish Regular Meeting Times.
 - i. Day(s) of the Month.
 - ii. Hour of the Day.
 - C. Appointments of Committee(s).
 - i. Budget/Finance Committee.
 - ii. Executive Advisory Committee.
 - D. Other Annual Items.
 - i. Designate Banking Institution - Cornerstone.
 - ii. Approval for the BASC to be the Fiscal Agency.
 - a. Western Dakota Corps of Discovery.
 - b. Carl D. Perkins Federal Funding Consortium.
 - iii. BASC Insurance & Benefits package
 - E. New Business.
 - i. 2026-2027 Parent-Student Handbook.
 - ii. 2026-2027 BASC Hands on Day Calendar
 - iii. Memorandum of Understanding (MOU).



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- a. RACTC & BASC - Teacher AK
- b. RACTC & BASC - Teacher GA

XIII. **Next Meeting.**

XIV. **Adjournment.**