



BASC

Bakken Area Skills Center

BASC Governing Board Meeting: September 3, 2025 @ 7:30 AM – Bakken Area Skills Center

Bakken Area Skills Center website

<https://www.basccte.com/>

- I. **Call meeting to order.**
- II. **Approval of Agenda.**
- III. **Approval of minutes from previous meetings.**
- IV. **Financial Report for approval or review.**
See Business Managers Report Attch.
 - A. Monthly Revenue Status Report
 1. Monthly Revenue Status Fund 01
 - a. Pg. 1 - 01 056 1920 Donations \$10,000.00 = Delta Constructors
 - b. Pg. 1 - 01 056 3300 CTE Revenue \$750,000.00 = 50% State 2025 - 2026
 - c. Questions?
 2. Monthly Revenue Status Fund 07
 - a. Pg 2 - 01 034 1720 Corps of Discovery \$52,500.00 - Membership Dues from Districts
 - b. Questions?
 - B. Monthly Expenditure Status Report
 3. Monthly Expenditure Status Fund 01
 - a. Pg. 1 - 01 056 500 380 100X XXX \$XXX.XX = ND CTE advised expenditures for Trades and Industrial Occupations post to detailed ledger by function. Our initial budget account for these expenses in COA#s 01 056 500 380 1000 XXX. I plan to create a budget revision to accurately reflect expenses.
 - b. Questions
 4. Monthly Expenditure Status Fund 07
 - a. Questions?
 - C. Monthly Balance Sheet
 5. Balance Sheet
 - a. Cash Balance of \$928,900.70
 - b. Bank Balance of \$1,061,142.35
 - c. Liquid Cash Remaining \$615,565.84
 - d. Questions?
 - D. District Bills & Unpaid Invoices
 6. Fund 01 2024 - 2025
 - a. MCPSD1 MOU Contracted Staff Reimbursement \$185,099.00
 - b. MCPSD1 MOU Administration Reimbursement \$81,468.78



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|-----------------------------------|-------------------|
| c. MCPSD1 Support Service IT Ceja | \$39,212.65 |
| d. MCPSD1 Substitutes | <u>\$7,554.43</u> |
| e. Total | \$313,334.86 |
7. Invoices Paid 08/2025
8. Posted Unpaid Invoice Listing 08/31/2025
- a. Questions?
- V. **Reports**
- A. Director
- B. Assistant Director
- C. August Staff Shout-Outs
- VI. **Unfinished Business**
- A. Updated-BASC Parent-Student Handbook 2025-2026
- VII. **New Business**
- A. MOU WBCTE & BASC Teacher
- B. Authorized Representative-Cornerstone Credit Card
- C. Cenex Voyager Fleet card & Lund Oil Inc. card
- D. BASC CNA Headmaster Agreement
- E. MOU BSC & BASC Medical Assistant Program
- F. Auto Instructor position
- G. Open and Advertise Teaching Positions
- VIII. **Next Meeting Date**
- A. Wednesday, October 1, 2025 @ 7:30am (Virtual or Onsite)
- IX. **Adjournment**