



PROVISO AREA FOR EXCEPTIONAL CHILDREN

"QUALITY EDUCATION WITH CARE FOR THE HUMAN SPIRIT".

PAEC CENTER BOARDROOM - 6:00 PM

WEDNESDAY, DECEMBER 18, 2024

AGENDA

1. **ROLL CALL**
2. **GEOTHERMAL PRESENTATION BY STUDIO GC**
Ms. Nikki Bridges and Mr. Rick Petrickek from Studio GC
3. **CLOSED SESSION**
4. **RECONVENE INTO OPEN SESSION**
5. **AUDIENCE PARTICIPATION**
6. **APPROVAL OF GOVERNING BOARD MINUTES**
7. **APPROVAL OF CONSENT AGENDA**

- A. **APPROVAL OF PAYROLL**
- B. **APPROVAL OF BILLS**
- C. **NEW BUSINESS**
 - a. **APPROVAL OF PERSONNEL REPORT**
 - b. **APPROVAL OF CONTRACTUAL AGREEMENT REPORT**
 - c. **GARLAND/DBS, INC. ROOF PROPOSAL**
 - d. **DIVINE INFANT LEASE**

8. **EXECUTIVE BOARD REPORT**

The Executive Board meeting was held on Thursday, December 12, 2024. Those present included: Dr. Dan Sullivan from District #87, Dr. Victoria Stockton and Ms. Michaelene Bender from District #88, Mrs. Roshune Pechacek from District #92, Dr. Kevin Suchinski from District #93, and Kris Mohip and Mr. Alexander Aschoff from District #209. Also present included: Mr. Michael James, Mrs. Vanessa Schmitt, Dr. Paul Starck-King, Ms. LaShonda McDaniel, Mrs. Trainette Latham from PAEC Administration, Ms. Nikki Bridges and Mr. Rick Petrickek from Studio GC.

The Executive Board reviewed and recommended approval of all action items on the agenda. Dr. Dan Sullivan from District #87 is now the newly elected Chairperson for the Executive Board until December 2025. Ms. Michaelene Bender will be the Executive Board Representative for the December 18, 2024 Board meeting.

9. **DUPAGE/WEST COOK REPORT**

Information is attached from the November 14, 2024 meeting.
10. **COMMITTEE REPORTS**

The full Finance Committee packet is attached.
11. **EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT**
 - A. **SAD NEWS**

At PAEC Academy, a Program Assistant lost her father and uncle, and the PE Teacher lost his wife. At PAEC High School, the Vocational Coordinator/Program Assistant has lost

his brother. At PAEC Center, a Teacher has lost her dad.

Flowers will be sent on behalf of the Governing Board.

- B. **CURRENT DISTRICT CHILD COUNT 2024-2025**
- C. **CURRENT ENROLLMENT AND CLASSROOM STAFFING PATTERNS 2024-2025**
- D. **TRANSITION REPORTS**
- E. **INITIAL REFERRALS**
- F. **POLICE REPORTS**
There was one police report for PAEC High School in November 2024.
- G. **PAEC ACTIVITY FUND**
- H. **PAEC EVENTS**
- I. **VISION 2030**
- J. **PAID LEAVE ACT**
- K. **PAEC ADMINISTRATIVE DEPARTMENT UPDATES**
- L. **PAEC PROGRAM UPDATES**

12. **OLD/UNFINISHED BUSINESS**

- A. **SETTLEMENT AGREEMENT AND RELEASE APPROVAL**

13. **OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD**

[The next Governing Board meeting is January 15, 2025. Dr. Janiece Jackson from District #92 will be the January Executive Board representative for the meeting.](#)

- A. **FOIA REQUEST**

- B. **1ST READING: PRESS PLUS 117**

1. 2:105 Ethics and Gift Ban
2. 4:30 Revenue and Investments
3. 4:60 Purchases and Contracts
4. 4:170 Safety
5. 5:10 Equal Employment Opportunity and Minority Recruitment
6. 5:20 Workplace Harassment Prohibited
7. 5:90 Abused and Neglected Child Reporting
8. 5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest
9. 5:125 Personal Technology and Social Media; Usage and Conduct
10. 5:230 Maintaining Student Discipline
11. 7:10 Equal Educational Opportunities
12. 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
13. 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
14. 7:200 Suspension Procedures
15. 8:10 Connection with the Community

14. **BOARD CORRESPONDENCE**

Cards received from:

Embrace

District #93

District #91
District #88 Ms. Bender & Ms. Quezada
SASED Transition Program
Email sent from Amergis Staffing

15. ADJOURNMENT

**PAYROLL AGENDA
NOVEMBER 2024**

	GROSS	FICA	RETIREMENT	BENEFITS	TOTAL
	<u>11/15/2024</u>	<u>11/15/2024</u>	<u>11/15/2024</u>	<u>11/15/2024</u>	<u>11/15/2024</u>
Education Fund	\$ 485,252.63	\$ 20,582.25	\$ 13,279.12	\$110,743.27	\$ 629,857.27
Building Fund	\$ 16,540.09	\$ 1,258.52	\$ 666.58	\$3,276.97	\$ 21,742.16
TOTALS	\$ 501,792.72	\$ 21,840.77	\$ 13,945.70	\$ 114,020.24	\$ 651,599.43

	GROSS	FICA	RETIREMENT	BENEFITS	TOTAL
	<u>11/26/2024</u>	<u>11/26/2024</u>	<u>11/26/2024</u>	<u>11/26/2024</u>	<u>11/26/2024</u>
Education Fund	\$ 511,708.81	\$ 22,412.83	\$ 14,122.35	\$120,243.22	\$ 668,487.21
Building Fund	\$ 17,931.03	\$ 1,364.94	\$ 722.64	\$3,512.11	\$ 23,530.72
TOTALS	\$ 529,639.84	\$ 23,777.77	\$ 14,844.99	\$123,755.33	\$ 692,017.93

ACTION ITEM – PERSONNEL REPORT
December 2024

A. Employment

- | | |
|---------------------|------------------------------|
| 1. Mariya Dorosieva | Permanent Substitute Teacher |
| Effective Date: | December 9, 2024 |
| Compensation | \$45,772 |
| 2. Clarence Flowers | Permanent Substitute Teacher |
| Effective Date: | December 13, 2024 |
| Compensation | \$45,772 |

B. Resignations

- | | |
|---------------------|--|
| 1. Shannon Nichols | Occupational Therapist (Select Savvy) |
| Resignation Date: | December 20, 2024 |
| 2. Janyce Simmons | Permanent Substitute Teacher |
| Resignation Date: | August, 2024 |
| 3. Toy Canada | 1:1 Nurse |
| Resignation Date: | November 12, 2024 |
| 4. Bianca Tankson | 1:1 Program Assistant |
| Resignation Date: | December 3, 2024 |
| 5. Devonna Portwood | Permanent Substitute Program Assistant |
| Resignation Date: | November 13, 2024 |
| 6. Maria Fernandez | Interpreter |
| Resignation Date: | December 13, 2024 |
| 7. Jahmuri Lee | 1:1 Program Assistant (Delta T) |
| Resignation Date: | December 13, 2024 |

C. Transfers (there are no transfers at this time).

- | | |
|---------------------|--|
| 1. Jamie Cadematori | Permanent Substitute Teacher (PAEC Center) |
| Effective Date: | December 1, 2024 |
| Transfer From: | 1:1 Program Assistant (PAEC Center) |

D. Terminations

- | | |
|--------------------|---------------------------------|
| 1. Tiffany Delaney | 1:1 Program Assistant (Delta T) |
| Resignation Date: | November 26, 2024 |
| 2. LaWanda Connor | Program Assistant |
| Resignation Date: | December 20, 2024 |
| 3. Devin Tally | Program Assistant |
| Resignation Date: | November 4, 2024 |

E. FMLA

- | | |
|-----------------|--|
| 1. Paul Suchy | Program Assistant |
| Effective Date: | November 4, 2024 |
| | Intermittent FMLA due to medical reasons |
| | Utilizing accrued sick time |

1. Jamie Kramer
Effective Date:

Occupational Therapist
Intermittent FMLA beginning November 4, 2024
Due to personal reasons & will be an unpaid leave

F. Leave of Absence

2. Faith Johnson
Effective Date:

Occupational Therapist
Beginning January 2025
Due to medical reasons & will use available sick time



PAEC December Upcoming Events 2024



2

National Special Education Day!



2

PAEC Academy
Orange & Black
Tiger Spirit Day



13

PAEC Administration
& Parent Tea



3

PAEC Academy
Lifetouch
Picture Day



13

PAEC Programs
1-Hour Late Start



6

PAEC Academy
Holiday Dance
Crazy Holiday Outfit



17

PAEC High School
Winter Break
Celebration



12

PAEC Academy
Holiday Hat Day
Field Trip-Tivoli Theatre



18-
20

PAEC High School
Semester 1 Finals



20

PAEC Academy
Red & Green Day




11

PAEC Center
Santa Photos



20

PAEC Program
1 Hour Early Dismissal
@ 1:45 PM



PAEC EMPLOYEE SPOTLIGHT

ANNA MOURITSEN
TEACHER-PAEC EC



How long have you been at PAEC?

I have been teaching at PAEC for 10 years.

What do you enjoy about your job/position?

I enjoy seeing the students progress and growth from the time they enter my classroom to when they move on to the next program.

What advice could you give to others in your position to help them excel?

Be flexible. Things will not always go as planned, and it is important to be able to be flexible and adapt to the situation.

Tell me something interesting or funny about yourself:

I have 2 dogs and 3 cats at home.



NOVEMBER 2024

PAEC EMPLOYEE SPOTLIGHT

SANDRA DEJESUS PHYSICAL THERAPIST-PAEC CENTER



How long have you been at PAEC?

I have worked at PAEC for 17 years. I started as a contract physical therapist in 2007. I became a PAEC employee in 2014.

What do you enjoy about your job/position?

I enjoy seeing the smiles on the students' faces when they try something for the first time. I have the privilege to see many first experiences from the students lifting their heads, to propelling their own wheelchair, to standing, to walking, and more.

What advice could you give to others in your position to help them excel?

It takes a team to help the student grow. Collaboration is important in order to be on the same page and to help carry out the student's goals.

Tell me something interesting or funny about yourself:

My family and I are official Disney members. Lake Geneva Wisconsin is my home away from home. I was a choreographer and dancer for Latin dance in high school and college.



NOVEMBER 2024

PAEC EMPLOYEE SPOTLIGHT

MARKESHIA JONES TEACHER-PAEC HIGH SCHOOL



How long have you been at PAEC?

I have been at PAEC going on eight years.

What do you enjoy about your job/position?

Due to the classroom I am in. I actually enjoy being able to know and interact with my students and their families on a different level, and they both know I have their best interests at heart.

What advice could you give to others in your position to help them excel?

To make sure you love what you do because sometimes it may be trying, but seeing the students succeed even after graduating makes it worth it in the end.

Tell me something interesting or funny about yourself:

Something interesting about me is In my free time I love to sing, and my facial expressions tell everything I'm thinking.



NOVEMBER 2024

PAEC EMPLOYEE SPOTLIGHT

MATTHEW PIAGNARELLI
TEACHER-PAEC HIGH SCHOOL



How long have you been at PAEC?

I have been at PAEC for 22 years.

What do you enjoy about your job/position?

The kids and the staff

What advice could you give to others in your position to help them excel?

Don't take things too seriously

Tell me something interesting or funny about yourself:

Mr. Hartman looks up to me like a father. 😄



NOVEMBER 2024

PAEC EMPLOYEE SPOTLIGHT

WES BARBER CUSTODIAN-PAEC CENTER



How long have you been at PAEC?

I have been at PAEC for 16 years.

What do you enjoy about your job/position?

Working with and getting to know people as well as making friends.

What advice could you give to others in your position to help them excel?

Don't get too comfortable in doing the same thing too long.

Tell me something interesting or funny about yourself:

At PAEC known as Mr. Mechanic because I'm always fixing staff cars . 😄



NOVEMBER 2024

PAEC EMPLOYEE SPOTLIGHT

DAYLE ASHLEY-HARDING SCHOOL PSYCHOLOGIST-EC



How long have you been at PAEC?

I retired from full time at PAEC after 34 years. This is my second year as a contractual Psych at PAEC, and I am currently JUST working with the Early Childhood program.

What do you enjoy about your job/position?

The team that I work with, and the grad students that I help to train. The students in EC are super cute.

What advice could you give to others in your position to help them excel?

Being flexible and getting things done as efficiently as possible

Tell me something interesting or funny about yourself:

I am in a Women's Competitive Barbershop Chorus, and at our recent international competition, our Chorus came in third in the world for mid size Choruses.



NOVEMBER 2024

PAEC EMPLOYEE SPOTLIGHT

JAHMURI LEE 1:1 PROGRAM ASSISTANT- PAEC ACADEMY



How long have you been at PAEC?

I have been at PAEC for three months.

What do you enjoy about your job/position?

Helping the youth to get better everyday.

What advice could you give to others in your position to help them excel?

Have patience when working with youth.

Tell me something interesting or funny about yourself:

I am a very balanced person.



NOVEMBER 2024

PAEC EMPLOYEE SPOTLIGHT

JONATHAN SLOWIK TEACHER-PAEC CENTER



How long have you been at PAEC?

This is my fourth year at PAEC

What do you enjoy about your job/position?

Getting to work with amazing students everyday and helping them discover what makes them both unique, powerful, and strong, as well as forming those personal connections. I like to make sure they feel welcome and believe that can conquer any barrier to success.

What advice could you give to others in your position to help them excel?

I think the most important advice is to never lose the empathy for others. Now, in our profession, it's easy to feel sorry for the students and coddle them. That is not true empathy; that is just condescension. True empathy is seeing another person and giving them the respect to see what they are going through as human beings, how that feels, and use that to guide the way you go about your job. to

Tell me something interesting or funny about yourself:

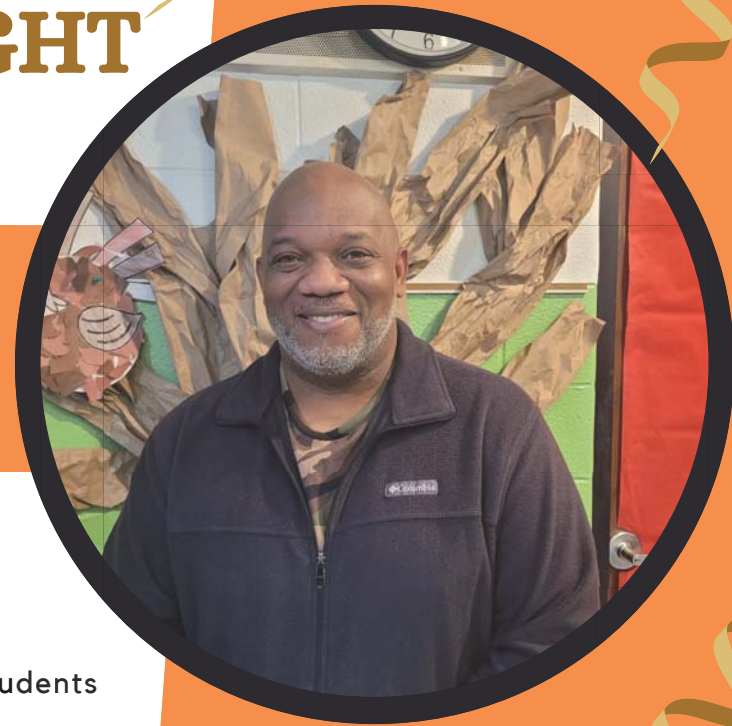
I got married over the summer!



NOVEMBER 2024

PAEC EMPLOYEE SPOTLIGHT

SHON COLE PROGRAM ASSISTANT-PAEC CENTER



How long have you been at PAEC?

Ummm a loooong time....LOL

What do you enjoy about your job/position?

I enjoy seeing the growth and development of the students that we service.

What advice could you give to others in your position to help them excel?

I would tell others to always be willing to think outside of the box while working in this field.

Tell me something interesting or funny about yourself:

Well there are so many funny and interesting things that I could write about myself, but I would say the most interesting thing about me is that I like to relax by walking the trails in the woods



NOVEMBER 2024

PAEC EMPLOYEE SPOTLIGHT

SHANNON NICHOLS OCCUPATIONAL THERAPIST-PAEC CENTER



How long have you been at PAEC?

I've been at PAEC for a little over two months

What do you enjoy about your job/position?

The most rewarding part of the job is witnessing the growth and independence of the children I work with.

What advice could you give to others in your position to help them excel?

Embrace the FUN, remember that children learn best through play and engagement, so don't be afraid to get silly, creative, and joyful in your sessions.

Tell me something interesting or funny about yourself:

Something interesting about myself is that I can juggle



NOVEMBER 2024



MADE WITH
PHOTOFY

P.A.E.C. Academy Staff Breakfast



P.A.E.C. Academy Special Olympics Tigers Game



**GO
TIGERS!**



P.A.E.C. Academy Student Council Presentations



P.A.E.C. Academy Student Council Voting!



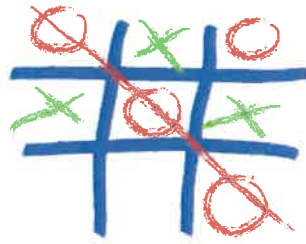
P.A.E.C. Academy Chicago Bears Day



P.A.E.C. Academy 8th Graders Passed Constitution Test!



P.A.E.C. Academy Tic-Tac-Toe Tourney



P.A.E.C. Academy Boys Lunch Club with Ms. Nicole (S. W.) & Ms. Patricia (SLP)



**COOL
BOYS
CLUB**



P.A.E.C. Academy Lunch Helpers with Ms. Grace

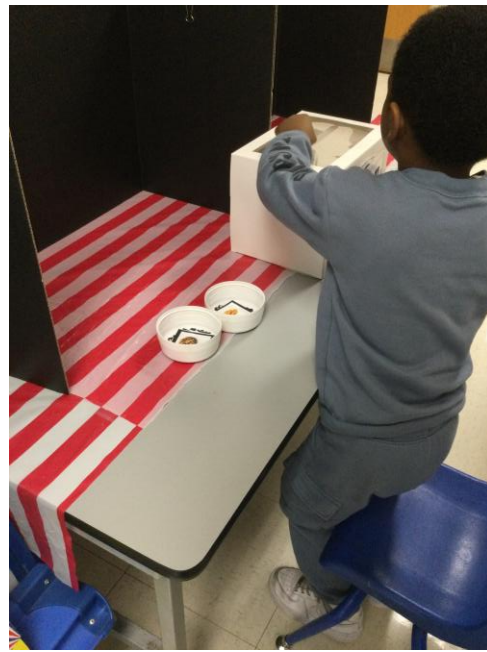
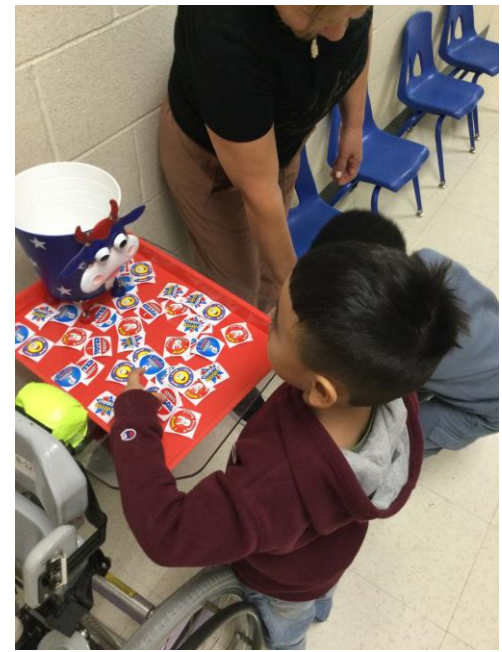


BREAKFAST TIME

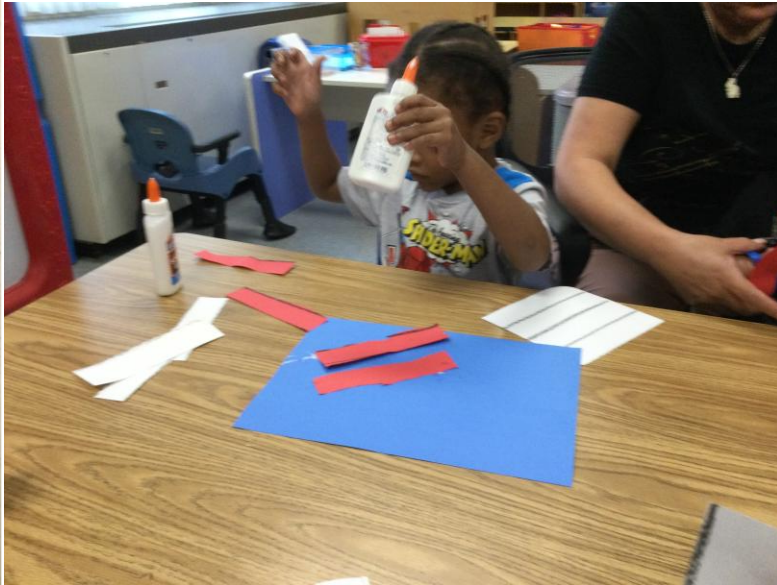


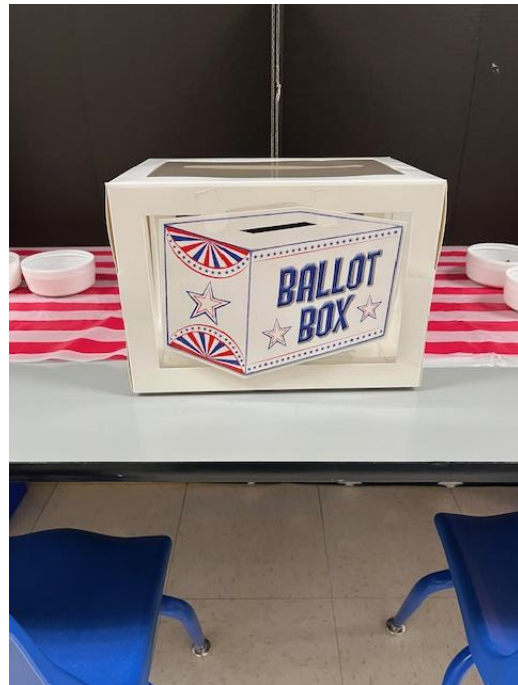
P.A.E.C. Academy Flannel Day





Ms. Christine Webb's EC Class on Voting & Patriotism









**PROVISO AREA FOR
EXCEPTIONAL CHILDREN**



ADMINISTRATIVE & PARENT TEA



DECEMBER 13, 2024 | 10:00 AM-12:00 PM

**PAEC CENTER BOARDROOM
1000 VAN BUREN
MAYWOOD, IL 60153**



PAEC ADMINISTRATIVE DEPARTMENT UPDATES FROM NOVEMBER 2024

Business Department: Dr. Paul Starck-King

- Finance Committee Update
- Treasurer's Report (Nov)
- 5-Year Facility Plan Update
- HVAC Presentation
- Roof
- Other Projects?

IT Department

New Devices and equipment:

The majority of the equipment orders have arrived; we are just missing half of the chargers for Chromebooks.

Items that have arrived thus far:

10 iPads for OTPT, 10 iPads for SLP, 4 for psychology and 1 iPad for administration.

36 New laptops have arrived.

120 new Chromebook bags.

120 new Chromebooks two and one touchscreen.

60 New Chargers out of 120.

Buildings and Grounds Department

KCW serviced the package unit at the H.S. room 110 and the Elementary room 177. MidCity plumbing was on-site at PAEC Academy to rod the boy's urinal. West 40 conducted our annual Health Life Safety Inspection.

Human Resources

- Managed/scheduled 3 background checks and/or onboarding (3 direct hire)
- Managed various ISBE EIS corrections & reporting projects
- Participated in Business Office Meeting 11/21/24
- 1 termination
- Managed 3 new FMLA cases
- Managed 1 new Workers Comp case
- Follow up with employees regarding the Dependent Audit Project
- Managed employee benefit issues
- Participated in SELF seminar 11/6/24
- Managed Workers Comp Committee meeting 11/7/24
- Consult with several employees regarding benefits info
- Input 12 employees into the GCN system (for online training)

PAEC PROGRAM UPDATES FROM NOVEMBER 2024

PAEC Academy at Divine Infant

On November 1st, the raffle baskets were sent home with students. We gave away 20 baskets and made a profit of \$559.00.

Our Special Olympics Basketball team played their first two games of the season. They won both games!

Students held Student Council and Presidential Elections. Ceyon Wormely is our student council President and Alex Almanza is the Vice President. As far as how the vote (by the students) for the United States President, Kamala Harris won.

We currently have three new students who will be coming to us. One student will start after the Thanksgiving Holiday, and the other two will start after the Winter Break. We also have one student from District 93 who will be returning to the district.

Spirit Days for the month of November were;

- Orange and Black Day
- Bears Day
- Flannel Day

Teacher and Program Assistant evaluations have been taking place. Currently, all teachers being evaluated have completed the first evaluation, and about one-third of the Program Assistants have been completed.

Fast Bridge assessment testing will soon start for the mid-year benchmarking score. We are also preparing for Access and IAR assessment testing and working on several student reevaluations.

Report cards and progress reports were completed and sent out. Parent-teacher conferences were held on November 25th. About one-third of our parents attended in person or online.

PAEC Early Childhood

The Early Childhood program had many things to be grateful for in November. There have been minimal changes in student enrollment or staffing, so this month was very predictable and stable. The children have been able to show definite progress in learning their classroom routines and focus on learning their functional and academic learning targets.

On November 4th, the EC students practiced going through the voting process. We voted on which one was our favorite cookie or cracker. We voted between Goldfish and Chocolate Chip cookies. The Goldfish one by one vote.

On November 19, 2024, we had picture day. Our students did surprisingly well for the photographer.

In honor of Native American Heritage Month, the students made many beautiful art projects resembling Native American artwork, harvest, and food related to the Thanksgiving holiday.

The first through the third week of November, the academic targets were:

COLORS: Green and Black

SHAPES: Oval and Diamond

LETTERS: V, Z, G

NUMBERS: 5 and 6

PAEC Therapeutic Day Elementary School

- Current enrollment- 50 students (4 diagnostic placements)
- Staffing- 3 vacancies (three permanent sub teachers)
- Monthly Update:
 - Volleyball team continues to do well. Students are excited about practice and games every week!
 - Students participated in the Candor Health education series. They actively participated and showed great interest in understanding.
 - Students took their school photos on 11/19. Can't wait for the finished products!

PAEC Therapeutic Day High School

Academics

On November 25, 2024, we had our Parent-Teacher Conference. Sixty-eight percent of our parents participated in our Parent-Teacher Conference Day. The teachers, paraprofessionals, vocational team, and social workers reviewed their second-quarter progress reports and NWEA MAP Goals. Teachers are getting ready for the end-of-the-semester finals on December 18, 19, and 20.

Happenings

We had our annual Thanksgiving celebration. Donations and staff contributions helped us do this. Mr. Loving's generosity was a valuable part of this celebration. He was able to get donations and cater the festivities. It was exciting for everyone to read what they were thankful for and place their feather on our giant turkey outside the office. Once the students finished this activity, our staff served a full dinner in a to-go box that they could eat with their homeroom class or take home.

Ms. Holsten and Ms. Kural will continue with their annual Holiday Gift Giving. This event is when Ms. Holsten and Ms. Kural partner up with various donors to have thirty families from different communities sponsor thirty PAEC Families in need during the holiday season.

Transitioning Students

We are proud of our three Proviso West Students who are on track to graduate this December. We still have a part-time student at Proviso West and anticipate two more students who may transition at the end of the semester if they continue to meet the criteria.

Physical Management	1
Police Calls	1
Ambulance	1
Restorative Meeting	6

24-25 Current Enrollment

76 Students

PAEC Therapeutic Day High School Vocational Program

Our work programs are up and running in full force. The food safety and handling certification is approved, and we will set up the training to take place once we return from winter break. Then we can begin the off-site work training at Smoothie King. Mr. Loving made a new contact, Raquel, who is involved with a Spa business. She made donations to our students of various body care products. We are coordinating a time for her to come to school and talk with students about Esthetician Services and what type of education/training is needed to pursue a career in that field. Mr. Loving also met another contact, Jordan Holwell, who works for Support for Women's Veterans and made large donations of various personal hygiene kits, body lotions, hair products, toothpaste, deodorant, and clothing, including winter jackets.

Ms. Holsten has been busy setting up meetings with various postsecondary institutions. She had a conference call with Colleen Malinowski, who runs the Triton S.E.E.D program which is a certification program offering in-person instruction and employment experiences that are designed to enhance employability skills once students graduate. She has also been in contact with John Korntheuer at Proviso East who is the FAFSA organizer for Proviso 209. He shared with her the dates Proviso is offering FAFSA workshops. Ms. Holsten shared that information with all the senior student's families.

Ms. Holsten secured the Department of Rehabilitation representative for PAEC High School and will be making direct referrals to that program for our seniors as they approach graduation. Ms. Holsten also spoke with Laura Gonzalez at UCP Seguin to discuss their transition program and their services, including PUNS registration. PUNS also services people with autism, so we will be able to refer some of our families to Laura. Maria Pani, from Cook County American Job Center in Maywood, provided a list of job training categories they offer. She will come to PAEC at the beginning of March and provide orientation on their program to the senior students. She will also be at the Postsecondary Career and College fair on March 21st to answer any follow-up questions the students may have about her program.

We have three students graduating in December. One student is starting at Triton in the Spring. One student will continue his job at FedEx while attending RR Trade School courses in the evenings and weekends. The third student will follow up with the American Job Center or Department of Rehabilitation Services.

PAEC Center School

What a month! The elections spurred classroom elections throughout the school. Students participated and were made aware of the election process. Results were hung in the hallways for all to see.

SANDI and FASTbridge assessments were completed on the 19th! We now have a few years of data to measure student growth. ACCESS test materials were pre-ordered for testing in January.

The first round of teacher observations are almost completed.

The Baked Potato fundraiser was held on November 20th. As usual, it was a success and the potatoes were delicious. Students and staff celebrated Thanksgiving on Friday, November 22nd in the classrooms. Everybody is looking forward to having a little well-needed break and to celebrate the holiday with their families.

Teacher conferences were held on Monday, November 25th. AT training, IEP training, and Autism training were held on Tuesday, November 26th.

PAEC Center School Vocational/Transition Program

We currently have 2 students employed competitively. Unemployed students are directed to apply for competitive employment online, in person, or in direct contact with employers. The vocational Coordinator or Transition Staff monitors students via in-person, one-on-one meets, emails, and/or text messaging. When students apply for competitive employment independently, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

Students who are currently employed are on the chart below:

	Employment	Hours	Job
1	Jewel	20 hours	Bagger/Stocker
2	Goodwill	15-20 hours per week	Store Clerk

Students will volunteer at 6 volunteer job sites this 2024-25 school year, where they will be trained on job skills to increase their job readiness.

We are training our enrolled students to complete job tasks, answer mock interview questions, complete mock job applications, and more. I have set up individual meetings with these students. We are practicing mock interviews and completing mock applications. We inspect IDs to ensure they have not expired or that the student personal IDs get renewed in a timely manner. Students are completing live applications, which we are currently waiting to hear from employers. We are also contacting employers to follow up on our applications.

We are working hard to obtain competitive employment for our students. We continue to interview and follow up with employers to hire our students.

PAEC Behavior Intervention Team

The PAEC Behavior Intervention Team provides behavioral support and interventions to reduce undesired behaviors within the Proviso Township school districts.

The Elementary Behavior Coaches are required to implement the 8-week Step Interventions & Support Curriculum developed based on evidence-based data and documentation.

Total number of PAEC Behavior Intervention Coaches: 13

Active: 11

****One Behavior Interventionist is currently on FMLA*

****Brandon Davis has been hired for High School Interventionists at Proviso West; start date 12/16/24*

Proviso East: 1

Proviso West: 3

District 87: 2

Floating Coaches (PAEC Academy, District 88, District 93, District 92, District 87): 7

**There were a total of 0 individual student referrals in October.
There were a total of 0 classroom referrals submitted in October.**

District 803 - PAEC Academy

PAEC Academy:

The Coordinator and Coach continue implementing interventions such as environmental antecedent modifications, incentivizing appropriate behavior, clear behavioral expectations, and visual aids. The Coach has now been assigned to an additional assignment and provides continued support for half of each day. It has been discussed that ongoing support will be needed within the classroom for this year.

District 87 - Jefferson Primary | Sunnyside Intermediate | Whittier Primary | Riley Intermediate | Northlake Middle School | MacArthur Middle School

Jefferson:

Kindergarten Referral 1: The Coach assigned to the student has continued implementing a token economy system based on the student's preferred items. The coach also works with the parent and teachers to incorporate positive reinforcement within both settings. This Coach will complete this behavior assignment within a week, as data indicates the student has improved significantly.

The Coach continues to work with the student until Thanksgiving break.

Kindergarten Referral 2: The Coach has been assigned to the student for a total of 6 weeks. The Coach continues implementing positive reinforcement, incentives for appropriate behavior, a token economy system, and prompts before transitioning settings and activities.

Kindergarten Referral 3: The Coach has worked with this student and teacher for 5 weeks, and continues implementing small rewards for appropriate behavior, collaborating with the school Counselor regarding SEL services, prompting, and a token economy system.

Kindergarten Referral 4: The second referral within the same classroom has been reassigned to another class and it is reported that his behavior has improved.

Pre-K Referral: The Coordinator has conducted an initial observation and has assigned a Coach as of 11/19.

Whittier:

Kindergarten Referral: There was a shift in assignments due to the absence of a Coach.

However, the newly assigned Coach continues to collect data while starting to implement interventions such as scheduled sensory breaks, prompting, positive reinforcement, and a token economy system.

Sunnyside Intermediate:

Third-Grade Classroom Referrals: The Coordinator has assigned two Coaches to all three classrooms. The Coaches have been working directly with the Principal, teachers, and school staff to develop a plan that will be utilized for each class.

Riley Intermediate:

Third Grade Student: The Coordinator and assigned Coach are awaiting a return date for the student; he is currently enrolled in the PAEC Elementary program.

Fourth Grade Student: The student will be transferred to Britten School once he returns from Thanksgiving break.

District 92 - Lindop School

Pre-K Referral: The Coach continues to work with the Special Ed Coordinator and classroom teachers to implement interventions such as a token economy, mild consequences (stop and think chair), and positive reinforcement.

Kindergarten Referral 1: The Kindergarten student was reassigned to another classroom. It is reported that the transfer has caused a significant reduction in behavior, however, the assigned Coach continued to work with the student and teacher to provide additional support and strategies to maintain appropriate behaviors. The Coach has successfully transitioned out of the classroom as of 11/26.

Kindergarten Referral 2: The Coordinator has yet to observe students due to high needs in other districts. The student was also suspended but has returned to school. The Coordinator will conduct initial observations as soon as possible.

Kindergarten Referral 3: The Coordinator provided an impromptu observation for a Kindergarten in October for a student who has been displaying extreme SEL behaviors. The Coordinator will follow up with the Special Ed Director regarding next steps.

District 88 - Lincoln Primary | Grant Primary | Grant Elementary | Lincoln Elementary | McKinley Elementary | Thurgood Marshall Elementary | Roosevelt Middle School

Lincoln Elementary:

Kindergarten Referral: The assigned Coach has worked with the student for a total of 4 weeks. The Coach has constantly communicated with the teachers and special ed department regarding appropriate strategies for the student's individualized needs.

First Grade Referral: A Coach has been assigned to the referral. The Coach has begun implementing interventions such as mild consequences (stop and think chair), verbal praise, token economy (Lincoln bucks/prizes), and antecedent modifications (rearranging desks).

McKinley Elementary:

2 Second-Grade Classroom Referrals: The assigned Coach is working on a token economy system among the entire second-grade classroom based on desired behavior for a total of 1 month. The Coach works directly with Teachers to establish appropriate levels of assertion, daily expectations, and classroom modifications.

2 Fifth Grade Classroom Referrals: Two Behavior Coaches have been assigned to both classrooms and are working closely with the teachers to improve classroom management skills utilizing antecedent modifications, mild consequences, and a token economy system.

2 Fourth Grade Classroom Referrals: Two Behavior Coaches have been assigned to both classrooms and are working closely with the teachers to improve classroom management skills utilizing antecedent modifications, mild consequences, and a token economy system.

1 Third-Grade Classroom Referral: Two Behavior Coaches have been assigned to both classrooms and are working closely with the teachers to improve classroom management skills utilizing antecedent modifications, mild consequences, and a token economy system.

All classrooms received a pizza party facilitated by the assigned Coaches due to the students fulfilling their behavioral requirements.

Second Grade Referral: Due to mild behaviors exhibited, the student will not be assigned a Coach at this time. The student will receive additional SEL services.

District 93 - Hillside Elementary

No current referrals.

District 209 - Proviso East High School | Proviso West High School | Proviso Mathematics and Science Academy

There are currently a total of 4 Behavior Interventionists assigned to 209; 1 is assigned to East and 3 are assigned to West. Interventionists are now assigned to Deans, who work directly under Grade Level Principals.

Proviso West duties consist of assisting with lunchroom monitoring based on procedures to reduce student physical and verbal altercations among one another. The Interventionist also supports the school by passing out late passes within the halls and Reset Rooms and intervening with students to limit tardiness and truancy.

The Behavior Coordinator is currently interviewing for 1 position at Proviso West and 1 position at Proviso East.

PAEC OT/PT Department

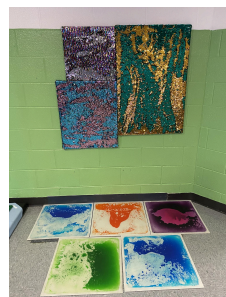
Staff adjustments: Shannon Nichols, OT, has resigned, and her last day will be December 20, 2004. We currently have 1 OT requesting FMLA. The lead OT/PT is working on FTEs to determine the FTE needed for OT with the above changes.

Activities of the department:

1. The AT Team attended a staff meeting on 11-06-24 in person in the PAEC Center Board Room from 8:30 AM - 9:30 AM.
2. The OT/PT/AT Lead participated at the Leadership Meeting on 11-22-24 at PAEC Center from 1:00 pm - 3:00 pm.
3. The OT/PT Department participated in PAEC Center parent/teacher conferences on 11-25-24.
4. On 11-07-24, the OT/PT Department Lead participated in the Workers Compensation Meeting at PAEC Center.
5. The OTs and PTs assigned to the PAEC Center meet on Fridays once a month from 11:30-12:30 PM to discuss challenging students, share treatment ideas, and learn about equipment. The meeting also aims to share ideas and problem-solving strategies. November's meeting was canceled.
6. No orthotic and wheelchair clinics were set up for November.
7. The OT/PT Department attended a staff meeting on 11-21-24 remotely from 11:30 am - 2:00 pm.
8. The Lead OT/PT/AT and the AT SLP attended the Infinitec West Coalition Meeting on 11-20-24 at SASSED in Lisle from 12:00 pm - 3:00 pm.
9. The AT SLP presented on 11-26-24 with the help of the SLPs at PAEC Center on AAC in the Classroom: The Role of Communication Partners from 8:45 AM - 9:45 AM and a second session from 10:15 AM - 11:15 AM.
10. The Lead OT/PT/AT and related services attended the inservice on 11-26-24 presented by Dr. Marrea Winnega on Autism Spectrum Disorder & Behavior Strategies from 12:00 PM - 2:00 PM.
11. Some equipment came in in November to help create a more calming area at PAEC Center B Pod. See the following pictures:



Fiber Optic Jellyfish, weighted turtle, huggable hedgehog



Sequence boards, gel tiles



Emotion Cushions



Jungle Jumperoo (Students love this)



Fiber Optics changing color



Lighting can be changed and music through the center light



New Mats for the Cushioned Roller Slide, The Sensory Spinning Carousel



Tranquil Turtle - Lights up and makes calming sounds

PAEC Psychology Department

Ms. Dayle Ashley-Harding, PAEC EC Psychologist, continues to complete play-based screenings and staff training. She has also modeled the ADOS and worked with our ADOS team to help districts determine the need for ADOS assessments. Ms. Ashley-Harding participated in the World Barbershop Quartet competition in Kansas City in November and took home 3rd place! Congratulations Dayle!

Dr. Thomas Naratadam, a (bilingual) Hillside psychologist, continues to provide direct and consultative support to students and staff at Hillside. He has consulted with teachers and staff on a few students and meets regularly with the team to address academic, behavioral, and social-emotional needs.

November 11th-15th marked National School Psychologist Week! All of the PAEC psychologists were grateful for the recognition they received from members of the PAEC community.

Dr. Michael Cermak, PAEC lead psychologist, will be attending the NASP conference in February 2025 in Seattle. He will share information from the conference sessions he attends with the psychologists at the March psychologist department meeting. On November 22, Dr. Cermak shared the information from the legal update workshop with Dr. Nicole Spatafore and the District 87 special education coordinators at Dr. Spatafore's request. Dr. Cermak continues to provide consultative support to District 209 regarding Proviso East and PMSA cases. He also continues to provide individual SEL support to several students at MacArthur and Sunnyside and direct supervision for the PAEC intern and practicum students.

PAEC Social Work Department

1. Ms. Glenda Liboy, M.S.W. and Ms. Vicki Bailey, M.S.W., (PAEC School Social Workers – Proviso West High School) continue to provide individual & small group school social work services to students on their caseload with special education needs and to students in the TST Program. Topics covered in social work sessions include: Problem Solving Skills, Coping Strategies, and Learning Meditation/Deep Breathing Techniques during times of high stress. Additionally, Ms. Liboy and Ms. Bailey continue to run the student Lunch Groups during all lunch periods, as well as attending all Annual Review/EDC, PLC, Parent Meetings and providing support to building administration.
2. Ms. Dianna Stephens, M.S.W., A.C.S.W., P.P.S.C., C.W.A., and Ms. Temika Peace, M.S.W. (PAEC School Social Workers –Proviso East High School) continues to provide individual/small group social work sessions to students on their caseload at Proviso East High School. Topics covered anger management, problem-solving skills, and emotional regulation skills. Additionally, Ms. Peace and Ms. Stephen continue to meet with the sophomore team to address absenteeism and grades. The incentive program was approved and the sophomore team will look at grades to see who qualifies for the Pizza Party. Additionally, both social workers continue to provide ideas and case consultation to the various teachers throughout the building.
3. Ms. Monette Carlos, L.C.S.W., R.P.T. (PAEC School Social Worker – PAEC Early Childhood Program) continues to provide social work groups in the E.C. classrooms. She is working with the children on listening skills and impulse control. Ms. Carlos sent out a demographic survey to help determine the neediest families, and registered those families for the St. Eulalia's Thanksgiving and Christmas Baskets. For Red Ribbon Week, Ms. Carlos put up a display of pictures on the wall. Additionally, committees that Ms. Carlos is an active member in include Erin's Law and the Social Work Department In-Service Committee.

4. Mr. Patrick Rossi, L.C.S.W., and Ms. Niane Serrano, M.S.W. (PAEC School Social Workers-PAEC Elementary School) continue to provide individual/classroom social work groups to the student n their caseloads at PAEC Elementary School. Topics covered in their groups include: Online Safety, Healthy vs. Unhealthy Relationships, Zones of Regulation, Anger Management, Coping Strategies, and Conflict Resolution. Additionally, Mr. Rossi has been assigned to providing morning car duty. Both Social Workers are involved in selecting the neediest families for the St. Eulalia's Thanksgiving/Christmas Baskets.
5. Ms. Nicole Pena, M.S.W. (PAEC School Social Worker-PAEC Academy) has been providing individual/small group social work sessions to the students at PAEC Academy, covering topics such as Zones of Regulation, Coping Skills, Appropriate Classroom Interactions and Utilizing Calming Strategies when extremely frustrated/upset and reasons to be grateful. Ms. Pena continues to provide daily check-ins and check-outs with students and pushes in social work services in the classrooms through the school day. Ms. Pena continues collaborating with other related service personnel (i.e., SLP & PT, etc.) for Super Group and Lunch Groups. Additionally, Ms. Pena continues to consult teachers regarding student behaviors of concern and crisis intervention.
6. Ms. Anna Landmeier, L.C.S.W., Ms. Jill Collins, M.S.W., and Ms. Ali Kagan, M.S.W. (PAEC School Social Workers-PAEC Center School) assisted with the planning and coordinating of the Thanksgiving Food Support Program for PAEC Center Families and the Christmas Giving Tree. The PAEC Center School Social Workers continue to meet with students on their caseload individually and/or in group. Topics covered include: Personal Strengths; School Rules Review; Mindfulness; Relationship Skills; Self-Awareness; Anger Management; Appropriate Social Skills; Kind vs. UnKind Behaviors; and Emotional Regulation. Additionally, the PAEC Center Social Workers continue to supply a variety of resources to parents (i.e.. PUNS, etc.); as well as provide support to the PAEC Center Staff in and out of the classroom settings.
7. Ms. Donna Kuchera, M.S.W., Ms. Ali Kagan, M.S.W., Ms. Kelsey Thomas-Diaz, M.S.W., Ms. Tanaijah Fields (Social Work Intern) and Ms. Lisa Pirrello, L.C.S.W. (PAEC School Social Workers & PAEC Lead School Social Worker-PAEC High School Therapeutic Day School) continue to provide individual/small group social work sessions and have been covering the following topics: Coping with Feelings/Emotions during the Holiday Season; Appropriate Communication Skills; Developing Self-Awareness Skills, Utilizing various Mindfulness Strategies when overly stressed/frustrated/angry (i.e., Mediation; Binaural Beats, etc.), Health Boundaries and Anger Management Skills. Ms. Pirrello and Ms. Fields have begun coordinating and facilitating Student-Family Monthly Wrap meetings, for those students on their caseloads who present challenging behaviors in and out of the school setting. Additionally, the PAEC High School Social Workers participated in selecting the neediest families for the St. Eulalia's Thanksgiving Basket program and the Family Christmas Gifting program.
8. The next PAEC School Social Work Department's 2024-25 Professional Development and meeting will be:
Date: Friday, December 13, 2024
Time: 10am-1:30pm – Virtual Live Presentation
Speaker: Ms. Maureen Walsh
Topic: Grief Counseling with Children & Adolescents-Part 2
**This presentation was re-scheduled due to unforeseen circumstances by the presenter.

PAEC Speech/Language Department

- ❖ The Lead SLP facilitated the Northern IL Speech/Language Coordinators meeting on Friday, November 15th from 9-11 am.
- ❖ The Lead SLP attended the Leadership team meeting on Friday, November 22nd from 1-2:30 in the PAEC Center Board Room.
- ❖ The SLP department presented to the PAEC Center staff regarding AAC in the Classroom and the role of the communication partner on Tuesday, November 26th. Assistive Technology SLP, Catlin Dewan, led the team of SLPs in creation of the inservice and leading the staff through the information and hands-on activities to carry out the strategies in their classrooms. The staff was divided into 2 groups- younger classrooms and older classrooms. Presentations were in the PAEC Center gym.
- ❖ PAEC Center SLP department attended the Autism inservice presented by Marrea Winnega on Tuesday, November 26th from 12-2 pm in the PAEC Center gym.

PAEC Special Olympics

The main focus for the Months of November & December was to ensure that we completed all the paperwork to play in the Region Qualifier to attend the State Basketball Tournament this coming January 2025. We did meet the deadline for submitting an intent to play form, the Basketball Team Rating Form, and the Game Summary Sheet for at least three games before January 18, 2025, to play in the Region Qualifier. As of right now, we have yet to receive all of the background check results for the coaches who will be participating in the Special Olympics Tournament.

The Paec Academy Jr. Tigers have already won three games and are set for a 4th game set for Monday, Dec. 9th at Berwyn Public School. The Pacers, our senior Team, have had some problems finding Teams in our area to set up more scrimmage games. I have contacted teams we have played in the past without any responses. We need at least one more game to play before the Tournament in January. I have received forms for two teams but they are a bit too far to travel during that time of day for a scrimmage game. I will continue to reach out to more teams and if possible be able to get into a Christmas Tournament before the Holiday Break.

In The Basketball Individual Skill Competition, we have three Students involved. This event also provides meaningful competition for athletes with lower ability levels, and athletes who need access to participate on a team. There are three events for the individual skill competition: Target Pass, Ten-Meter Dribble, and Spot Shot. The scores are determined by adding together all scores/points achieved in each event, but this has been a challenge for me to work with them in a regular class setting.

The Goal of Development Programming is to create meaningful involvement and to strengthen our lower-ability athletes, who need modifications due to Behavioral Challenges.