



PROVISO AREA FOR EXCEPTIONAL CHILDREN

"QUALITY EDUCATION WITH CARE FOR THE HUMAN SPIRIT".

PAEC CENTER BOARDROOM - 6:00 PM

WEDNESDAY, SEPTEMBER 18, 2024

AGENDA

1. **ROLL CALL**

Ms. Dorothy Clark-Smith (Governing Board President)

2. **DISCUSSION ON NON-VOTING EXECUTIVE BOARD REPRESENTATIVE FOR GOVERNING BOARD MEETINGS**

3. **CLOSED SESSION**

4. **RETURN TO OPEN SESSION**

5. **RR TRADE PROGRAM PRESENTATION**

Ms. Janel Galnares & Mr. Chris Martinez

6. **AUDIENCE PARTICIPATION**

7. **APPROVAL OF GOVERNING BOARD MINUTES**

8. **APPROVAL OF CONSENT AGENDA**

A. **APPROVAL OF PAYROLL**

B. **APPROVAL OF BILLS**

C. **NEW BUSINESS**

a. **APPROVAL OF SEPTEMBER 2024 PERSONNEL REPORT**

b. **APPROVAL OF SEPTEMBER 2024 CONTRACTUAL AGREEMENT REPORT**

c. **PLCCA LINKAGE AGREEMENT**

d. **RR TRADE PROGRAM**

e. **PETTY CASH/IMPREST RESOLUTION**

f. **PRESS PLUS 116 (PAEC POLICIES)**

g. **VERIFENT MASTER SERVICE AGREEMENT**

h. **POWERBACK REHABILITATION, LLC**

9. **EXECUTIVE BOARD REPORT**

The Executive Board meeting was held on Thursday, September 12, 2024. Those present included: Dr. Dan Sullivan, Dr. Nicole Spatafore from District #87, Dr. Victoria Stockton and Ms. Michaelene Bender from District #88, Dr. Janiece Jackson and Mrs. Roshune Pechacek from District #92, Dr. Kevin Suchinski from District #93, and Mr. Alexander Aschoff from District #209. Also present included: Mrs. Vanessa Schmitt, Dr. Paul Starck-King, Ms. LaShonda McDaniel, and Mrs. Trainette Latham from PAEC Administration.

The Executive Board reviewed and recommended approval of all the items on the agenda. Dr. Nicole Spatafore from District #87 will be the Executive Board Representative for the Governing Board Meeting on Wednesday, September 18, 2024. The Executive Board will establish a calendar for rotation for attendance at the Governing Board meetings.

10. **DUPAGE/WEST COOK REPORT**

The next DuPage/West Cook meeting will be held on Thursday, September 19, 2024.

11. COMMITTEE REPORTS

The Finance Committee met on Tuesday, September 10, 2024. Those present included: Ms. Dorothy Clark Smith (PAEC Governing Board President), Ms. Rose Mason (PAEC Governing Board Secretary), Dr. Victoria Stockton (Superintendent #87), Irene Daciuk (CSBO #87), Amy Curtain (CSBO #93), Casondra Turner (#209), Mrs. Vanessa Scmitt (PAEC Assistant Executive Director), Dr. Paul Starck King (PAEC Interim CSBO/CFO), Ms. LaShonda McDaniel (PAEC Assistant Business Manager), Mrs. Consuelo Martinez (PAEC Early Childhood Principal), and Mrs. Trainette Latham (PAEC Executive Administrative Assistant/Medicaid Coordinator).

The committee approved the minutes from the August 6, 2024 meeting, and discussed the monthly treasurer's report, tuition cost sheets, facility plan, and petty cash/imprest resolution.

12. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

A. LOSS OF PAEC FAMILY

B. CURRENT DISTRICT CHILD COUNT 2024-2025

C. CURRENT ENROLLMENT AND CLASSROOM STAFFING PATTERNS 2024-2025

D. TRANSITION REPORTS

E. INITIAL REFERRALS

F. POLICE REPORTS

There were no police reports for August 2024.

G. PAEC ACTIVITY FUND

H. PAEC EVENTS

I. PAEC ADMINISTRATIVE DEPARTMENT UPDATES

J. PAEC PROGRAM UPDATES

13. OLD/UNFINISHED BUSINESS

14. OTHER/ADDITIONAL ITEMS TO BE BROUGHT TO THE GOVERNING BOARD

[The next Governing Board meeting will be October 16, 2024.](#)

15. BOARD CORRESPONDENCE

16. ADJOURNMENT

**PAYROLL AGENDA
AUGUST 2024**

| | GROSS | FICA | RETIREMENT | BENEFITS | TOTAL |
|----------------|----------------------|--------------------|--------------------|---------------------|----------------------|
| | <u>8/15/2024</u> | <u>8/15/2024</u> | <u>8/15/2024</u> | <u>8/15/2024</u> | <u>8/15/2024</u> |
| Education Fund | \$ 92,255.40 | \$ 3,791.08 | \$ 3,809.78 | \$16,025.04 | \$ 115,881.30 |
| Building Fund | \$ 17,020.68 | \$ 1,295.28 | \$ 650.07 | \$3,644.06 | \$ 22,610.09 |
| TOTALS | \$ 109,276.08 | \$ 5,086.36 | \$ 4,459.85 | \$ 19,669.10 | \$ 138,491.39 |

| | GROSS | FICA | RETIREMENT | BENEFITS | TOTAL |
|----------------|----------------------|--------------------|--------------------|---------------------|----------------------|
| | <u>8/30/2024</u> | <u>8/30/2024</u> | <u>8/30/2024</u> | <u>8/30/2024</u> | <u>8/30/2024</u> |
| Education Fund | \$ 110,205.83 | \$ 4,358.56 | \$ 3,885.43 | \$19,683.86 | \$ 138,133.68 |
| Building Fund | \$ 16,921.27 | \$ 1,287.68 | \$ 678.19 | \$3,849.41 | \$ 22,736.55 |
| TOTALS | \$ 127,127.10 | \$ 5,646.24 | \$ 4,563.62 | \$ 23,533.27 | \$ 160,870.23 |

ACTION ITEM – PERSONNEL REPORT
September 2024

A. Employment

- | | |
|----------------------|--------------------------|
| 1. Johnniesha Garner | 1:1 Program Assistant |
| Effective Date: | September 10, 2024 |
| Compensation | \$22,138 |
| 2. Ana Bry | Program Assistant |
| Effective Date: | August 14, 2024 |
| Compensation | \$23,175 |
| 3. Maria Burns | 1:1 Program Assistant |
| Effective Date: | September 3, 2024 |
| Compensation | \$23,711 |
| 4. Rosemary Phillips | Behavior Interventionist |
| Effective Date: | September 11, 2024 |
| Compensation | \$24,260 |
| 5. Yolanda Johnson | 1:1 Program Assistant |
| Effective Date: | September 11, 2024 |
| Compensation | \$22,651 |

B. Resignations

- | | |
|------------------------|------------------------------|
| 1. Dorothy Williams | Program Assistant |
| Resignation Date: | August 20, 2024 |
| 2. Steven Taylor | Program Assistant |
| Resignation Date: | August 20, 2024 |
| 3. Antoinette Thompson | Therapist |
| Resignation Date: | June 15, 2024 |
| 4. Rachel Matthews | Nurse (contractual) |
| Resignation Date: | August 20, 2024 |
| 5. Matthew Graber | Permanent Substitute Teacher |
| Resignation Date: | September 3, 2024 |
| 6. Ronny Smith | Program Assistant |
| Resignation Date: | August 28, 2024 |
| 7. Kaila Jefferson | 1:1 Program Assistant |
| Resignation Date: | August 6, 2024 |

C. Transfers

- | | |
|--------------------|-------------------------------------|
| 1. Gwen Washington | Program Assistant |
| Effective Date: | August 28, 2024 |
| Transfer from: | 1:1 Program Assistant (PAEC Center) |

- | | |
|------------------|--------------------------------------|
| 2. Phillip Gibbs | Program Assistant-(PAEC Elementary) |
| Effective Date: | September 16, 2024 |
| Transfer from: | Program Assistant (PAEC High School) |

D. Terminations (there are no terminations at this time)

E. FMLA

- | | |
|----------------------|---------------------------------------|
| 1. Angelia Banks-Foy | Behavior Interventionist |
| Effective Date: | August 14, 2024 |
| | Block Leave using available sick days |

F. Retirement Resolutions

- | | |
|---------------------------------|-----------------------------|
| 1. Aubrey Glasper | Program Assistant/Job Coach |
| Effective Date: | November 15, 2025 |
| Years of Service at Retirement: | 21 |
| 2. Ann Nystrom | Teacher |
| Effective Date: | June 2025 |
| Years of Service at Retirement: | 28 |
| 3. Christine Webb | Teacher |
| Effective Date: | May 2025 |
| Years of Service at Retirement: | 38 |
| 4. Dorothy Williams | Program Assistant |
| Effective Date: | August 20, 2024 |
| Years of Service at Retirement: | 19 |
| 5. Kathleen Panek | Teacher |
| Effective Date: | May 2029 |
| Years of Service at Retirement: | 27 |

G. Rescinded Retirement Resolutions

- | | |
|--|--------------------------------------|
| 1. Maria"Ofelia" Cardenas | Interpreter/Administrative Secretary |
| Would like to rescind the retirement letter submitted on October 30, 2023. | |
| 2. Debbiereneca Eyasu | Teacher |
| Would like to rescind the retirement letter submitted on November 13, 2023 | |
| 3. Tina Murphy | Program Assistant |
| Would like to rescind the retirement letter submitted on January 12, 2024 | |
| 4. Cecilia Ryan | Teacher |
| Would like to rescind the retirement letter submitted on November 1, 2023 | |

→ Substitute Teacher - \$65-\$69

E. Therapy Care Ltd

- Abigail Nelson
Effective Date: 2024-2025
Bill Rate: \$80 per hour
Location: District 88
Speech/Language Pathologist

F. Centra

- Bansari Amin
Effective Date: 2024-2025
Bill Rate: \$85 per hour
Location: PAEC Center
Speech/Language Pathologist

G. Delta T

- Kendall Hudson
Effective Date: 2024-2025
Bill Rate: \$30 per hour
Location: PAEC Center
Paraprofessional
- James Barns
Effective Date: September 4, 2024
Bill Rate: \$30 per hour
Location: PAEC Center
Paraprofessional
- Jamauri Lee
Effective Date: September 4, 2024
Bill Rate: \$30 per hour
Location: PAEC Academy
Paraprofessional

PAEC ADMINISTRATIVE DEPARTMENT UPDATE AUGUST 2024

PAEC Technology Department

[Back to School](#)

Most of the devices have been given to students and staff at PAEC. The last group consists primarily of newly hired employees and new students who need to fill out our technology forms in order to receive their devices.

[Updates on ESSER Fund Projects](#)

1. [Completed](#) PAEC Network Upgrade/Cabling
2. [Completed](#) EPSON Projectors and SmartBoards.
3. ESSER Projects are [completed](#).

PAEC Business Department-Dr. Paul Starck King- Interim CSBO/CFO

- Finance Committee Update
- Treasurer's Report-August
- 5-year Facility Plan Update
- FY2025 - Tuition Cost Sheets-Initial
- Petty Cash Account Resolution

PAEC Human Resources (HR) Department

- Managed/scheduled 23 background checks (6 direct hire, 17 agency)
- Facilitated 7 New Hire sessions (completing of paperwork)
- Managed various ISBE EIS corrections
- Participated in Business Office Meeting 8/22
- Processed 9 transfers
- Processed 3 terminations
- Managed 1 new FMLA case
- Began Wellness Event campaign (event is Sept. 27)
- Submitted info for Dependent Audit Project to EBC
- Completed Medicare Part D Notification Requirement project

PAEC Buildings & Grounds Department

KCW was called to service a package unit (univent) in room 157 due to no cooling. A-1 Roofing came on-site to evaluate a roof leak in room C-13. They will have to return to possibly do a flood test in order to locate the leak. Game Time completed resurfacing of the Early Childhood playground. Game Time completed installing a new playground for Elementary. Game Time completed replacing the playground at PAEC Center. The sensory room at PAEC Academy has been completed. Imperial Surveillance installed cameras in the gym and a multiview camera outside of the gym at PAEC Center. EcoLab is replacing our bathroom caddy cleaning machine under warranty.

PAEC PROGRAM UPDATES AUGUST 2024

PAEC Academy at Divine Infant

PAEC Academy has had a very busy month. The majority of our students have returned, but some are still working on registration. We had a few students who moved out of the district, a few returned to their home district, and a few we are still working on registering. As a result, our numbers have dropped to 66 students in total.

Teachers are busy testing students for fall benchmarking and determining classroom groups. We are also planning spirit days and fun events for September. Teachers are also beginning to plan field trips throughout the school year.

We are still working on building schedules with LADSE, our P.E. Teacher, and Therapists. We will also be adding a Music Therapist to the schedule. PAEC East students will be returning to volunteer and learn vocational skills.

We had several new students join us this year. After attending for a few weeks, the students are fitting right in and feeling a part of our program. We are looking forward to an exciting school year!

PAEC Early Childhood

The Early Childhood program opened with 29 out of the 32 students that were projected. One student has not been able to start due to health issues and the other two students are still in the evaluation and eligibility process. They are expected to start on September 9th. The EC program also has a majority of returning staff along with a new 1:1 program assistant, Zenia Anaya, who is new to PAEC but comes with years of experience with working with students with special needs. We also want to welcome a new bilingual speech pathologist, Gisel Hernandez, who will be providing services in three out of the four EC classrooms. Her bilingual skills are greatly needed since more than half of the EC students come from Spanish-speaking or Bilingual households. This group of veteran and experienced staff makes it possible to provide effective instruction to our students.

We were overjoyed to be able to start the year with a new surface on our playground. It has made it so much easier for our students with physical disabilities to safely join in play with all their peers. We are also able to bring out additional equipment for the children to use that will not get dirty or damaged because of the new surface. The EC students and staff are very grateful to our Coordinator of Buildings and Grounds, Alex Zamora, and our Administrators for making this possible.

In the last week of August, we were also able to start receiving music therapy with Craig Christiansen. He will be coming to the EC program for a short time on Tuesday afternoons to provide services to our two (2) afternoon classrooms. Then on Friday morning provide services to the two morning session classrooms and the two full-day classes.

Regarding instruction in the four classrooms, the focus has been on teaching the children the school routine, classroom rules, sharing, turn-taking, and waiting. It is very hard for preschoolers to do all of these things but through play, large group activities, and therapy they are slowly learning to adjust to following rules and routines. All the therapists started going into the classrooms in the first week of school to get to know the students and set up therapy schedules so that they could start providing services in the second week of school. Academics such as the alphabet, colors, numbers, and shapes have all been introduced. There were a few transportation glitches the first two days of school but the routes have now been running smoothly.

PAEC Therapeutic Day Elementary School

- Students have returned and have gotten back into the swing of things. Staff have done a wonderful job of welcoming students back and getting them back into their learning routines. The playground has been in full use and the students are enjoying it!

- PAEC Elementary has completed its fall Fastbridge assessments for all students in both reading and math. The grade-level teams will analyze the data this week. Student needs will be assessed and intervention and enrichment opportunities will be planned for students at each grade level.
- Program Updates:
 - Current enrollment- 49 students
 - Staffing- 1 vacancy (hire pending)
 - Students transitioning to home schools:
 - D87- 3
 - D93- 1
 - D88- 2
 - Upcoming Events:
 - Flag Football will begin 9/13
 - Open House 9/12 4-6pm



PAEC Therapeutic Day High School Happenings

Students were met with excitement on August 19, 2024, as we started the new 24/25 School Year with a 93% completed enrollment rate. Upon arrival, the staff was ready to greet, engage, and encourage the students to reach their goals for the new school year. All students had their schedules prepared for them on the first day with the required classes that they needed on their transcripts. Everyone is getting acclimated to their new classes, peers, and staff. We will have our Open House on September 11 from 4-6 p.m. for parents to visit the school, understand the program, and meet the teachers. NWEA MAP Assessment will begin the week of 9/11-9/16.

Transitioning Students

We currently have one student at East and West but hope to add several more at the quarter if they can meet the criteria. We are looking forward to the change of being able to mainstream students now at the quarter rather than the semester.

| | |
|---------------------|---|
| Physical Management | 0 |
| Police Calls | 0 |
| Restorative Meeting | 3 |

24-25 Current Enrollment

62 Students

PAEC Therapeutic Day High School Vocational Program

Mr. Loving is busy getting the training worksites set up for this year. He has sent out an interest survey to all the homeroom teachers for students to sign up for work training. He will then interview the students and place them accordingly. This year's work training will occur at the Hilton in Oakbrook, Firehouse Subs, and Custodial work completed at PAEC. The work program will start in mid-September. Mr. Loving is scheduling our financial literacy presenter. He will offer a 6-week course meeting one time per week.

The vocational and high school administrative staff just took a tour of the new RR Trade School located in Melrose Park. RR Trade School has training for adults 18 years and older in HVAC, Electrical, Windows/Doors, Roofing, and Solar Paneling. There is hope of a possible partnership with our high school students to gain Life Skills training, Introduction to Tools, and some labs during the school day to count towards credits and then lead to post-secondary training opportunities for our students.

Ms. Holsten is excited to join the vocational team as the new Vocational Counselor. She has been busy meeting with our senior students to complete the Transition Planning Questionnaire (TPQ) and ensuring they are on track to graduate or aware of their standing so that they can complete it for graduation. Ms. Holsten will meet with the rest of the students to complete the TPQ. The TPQ will then guide us for vocational activities such as presentations, field trips, and the career fair.

PAEC Center School

PAEC Center welcomed back our students this month! All seemed happy to return and get back to business!

Home Living and Gym have started as well as classroom routines! Music therapy has also begun! Students were excited to see Mr. Craig again!

The Special Events Committee met and planned different activities throughout the school year.

The playground was completed! Students participated in a soft opening ceremony! It is beautiful and the students were excited to play on the new equipment.

The Transition program continues to look for volunteer opportunities for our students to participate in.

PAEC Center School Vocational/Transition Program

We currently have 2 students employed competitively. Unemployed students are directed to apply for competitive employment online, in person, or in direct contact with employers. The Vocational Coordinator or Transition Staff monitors these students through in-person meetings, one-on-one sessions, emails, and/or text messages. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

Students that are currently employed are on the chart below:

| | Employment | Hours | Job |
|---|-------------------|----------------------|----------------|
| 1 | Jewel | 20 hours | Bagger/Stocker |
| 2 | Goodwill | 15-20 hours per week | Store Clerk |

Students will soon continue to volunteer starting in September for the 2024-25 school year. As of today, we are servicing 6 volunteer job sites, where students are being trained on job skills that will increase their job readiness skills.

We are training our enrolled students to complete job tasks, answer mock interview questions, complete mock job applications, and more. I have continued to set up individual meetings with these students. We are practicing mock interviews and completing mock applications. Ensuring IDs have not expired, or get renewed in a timely manner. Some students are completing live applications, which we are currently waiting to hear from employers as well as contacting employers to follow up on our applications.

We are prepared to come into the new school year with some current students interviewing, and hopefully, getting hired.

Don't Forget....

We had 5 graduating students. From those students, we had 3 working students who graduated this month, which has **decreased** the number of working students listed **above**.

PAEC Behavior Intervention Team

The PAEC Behavior Intervention Team continues to provide behavioral support and interventions to reduce undesired behaviors within the Proviso Township school districts.

Total number of PAEC Behavior Intervention Coaches: 11

Active: 9

A *transfer* form was submitted in June 2024 for the following staff:

William Hesslau - to PAEC Elementary

A *resignation* form was submitted for the following staff in August 2024:

Pearlene Grinstead

Tonya Washington

Steven Taylor

A *hire* document was submitted for the following staff in August 2024:

Rosemary Phillips

Proviso East: 1

Proviso West: 2

District 87: 2

Floating Coaches (PAEC Academy, District 88, District 93, District 92, District 87): 6

There were a total of 2 individual student referrals in August.

There were a total of 1 classroom referrals submitted in August.

District 803 -

PAEC Academy:

The principal submitted a classroom referral, however, she will be re-submitting due to the need for an individual student referral.

District 87 - _Jefferson Primary | Sunnyside Intermediate | Whittier Primary | Riley Intermediate | Northlake Middle School | MacArthur Middle School

Jefferson:

Two individual student referrals have been submitted. The Coordinator will begin conducting student observations during the first week of September.

District 92 - Lindop School

No report.

District 88 - Lincoln Primary | Grant Primary | Grant Elementary | Lincoln Elementary | McKinley Elementary | Marshall Elementary | Roosevelt Middle School

No report.

District 93 - Hillside Elementary

No report.

District 209 - Proviso East High School | Proviso West High School | Proviso Mathematics and Science Academy

There are currently a total of 3 Behavior Interventionists assigned to 209; 1 is assigned to East and 2 assigned to West. Interventionists are now assigned to Deans, who work directly under Grade Level Principals.

PAEC OT/PT Department

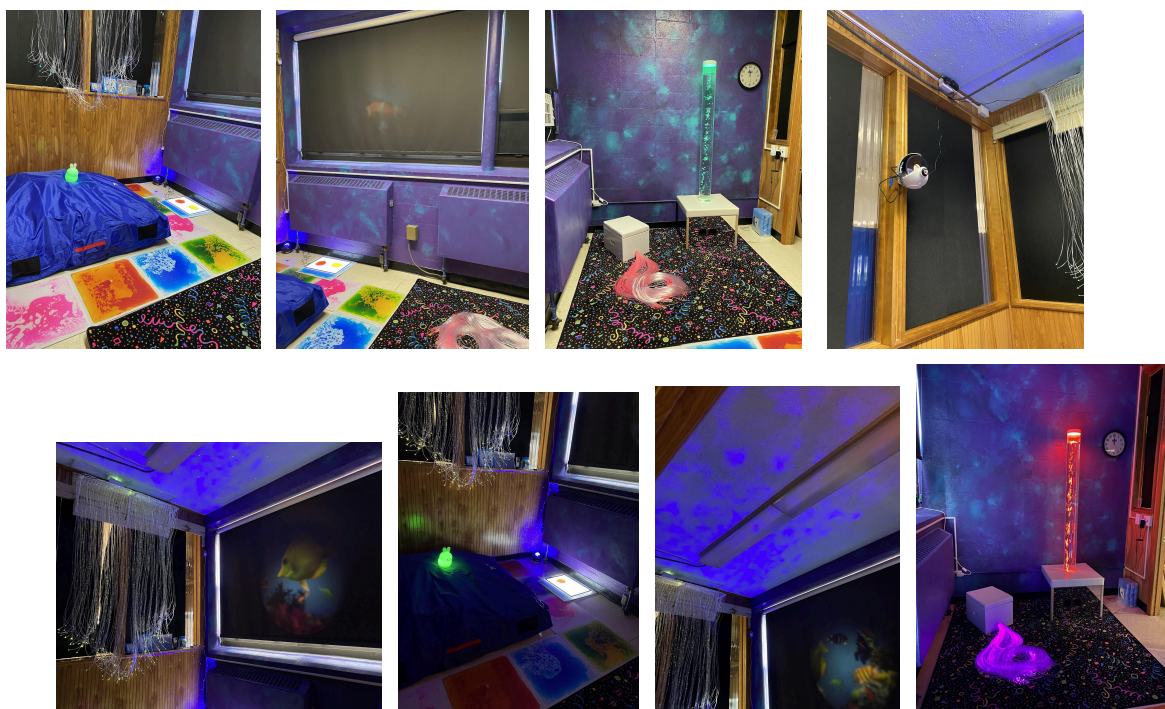
Staff adjustments: New Staff for this school year: OT: Shannon Nichols

Activities of the department:

1. The OT/PT staff are in the process of getting equipment supplies to students for in-person learning.
2. The AT team is working on helping therapists, teachers, students, and families use their communication devices at school.
3. The OT/PT staff have been busy making sure both Sensory Rooms at PAEC Center and PAEC Elementary are available to be up and running. Working on setting up the new Sensory Room at PAEC Academy. See the pictures below.
4. The Assistive Technology team is working together with the Speech Department on a training schedule for AAC devices/software for those in the districts and PAEC programs.
5. The OT/PT department conducted their monthly meeting in-person on 8-14-24 from 11:30 to 3:00 PM.
6. The Lead OT/PT/AT set up required training for the school year, using the ENGAGE program, through Infinetec. Hoping ENGAGE will streamline our procedures for sharing and recording required training with staff.

7. The OT/PT Department attended district training appropriate to their school assignments.
8. The OT/PT Department had therapists participate in District 93 (Hillside) Pre-School Screenings at Hillside School on 8-20-24.
9. The OT/PT Department has participated in the PAEC Center Special Events meetings on 8-23-24.
10. On 8-27-24, the OT/PT Department Lead met with the PAEC Principal, PAEC Social Worker, and Staff from Sertoma Star Services to discuss collaboration on programs for our students including but not limited to having a Harvest/Homecoming Dance in the Fall and Prom in the Spring.
11. The OT/PT Lead has been meeting with a couple of our district supervisors to collaborate on making sure students in their respective districts are receiving OT/PT and AT services and equipment to start the school year.

PAEC Academy Sensory Room pictures. See the pictures below.



PAEC Center Playground Pictures:





PAEC Psychology Department

- Ms. Dayle Ashley-Harding has been completing preschool screening and evaluations. She has been teaching Ms. Alexia Flores and Ms. Annette Garcia how to complete TPBAs in the PAEC Early Childhood program. Both Ms. Flores and Ms. Garcia are graduate students in school psychology from The Chicago School; both are looking to become bilingual school psychologists within the next two years, after completing their practicum and internship experiences.
- Dr. Michael Cermak, lead school psychologist, is teaching a class at The Chicago School as an adjunct professor on Monday nights. The class is for second year school psychology practicum students and is a core class focused on behavioral, academic, and social-emotional interventions.
- Dr. Tom Naratadam, a bilingual Hillside school psychologist, has assisted with pre-school screenings. Between 25-30 students were screened in August! He is also assisting with bilingual evaluations throughout the co-operative as they arise.

PAEC Social Work Department

1. The PAEC School Social Work Department New Hires:
 - Ms. Ali Kagan at PAEC High School Therapeutic Day School
 - Ms. Kelsey Thomas at PAEC High School Therapeutic Day School
 - Mr. Patrick Rossi at PAEC Elementary School
 - Ms. Temika Peace at Proviso East High School
 - Ms. Vicki Bailey at Proviso West High School
 - Ms. Glenda Liboy at Proviso West High School
 - Ms. Tanajah Fields (Social Work Intern) at PAEC High School Therapeutic Day School/Hillside School, 93
2. The PAEC School Social Work Department change of placement:
 - Ms. Donna Kuchera at PAEC High School Therapeutic Day School

3. The PAEC School Social Work Department resignations:
Ms. Debby Bujalka at PAEC High School Therapeutic Day School
4. The PAEC School Social Work Department Committees for the 2023-24 School Year:
 - a. In-Service Committee (Co-Chair: Ms. Monette Carlos, LCSW) – This committee plans and coordinates, with the Lead School Social Worker (Ms. Lisa Pirrello, LCSW), social work-related workshops, trainings, and in-services for the 2024-25 school year.
 - b. Sunshine Committee (Co-Chair: TBA)-This Committee plans and coordinates the PAEC School Social Work Department's sending of gifts, floral arrangements, cards, etc., on behalf of the department, for the births, marriages, illnesses, etc., of other PAEC Employees or various agency personnel in the Proviso Township Area.
 - c. Crisis Committee (Co-Chair: Donna Kuchera) – This is a response team that provides crisis intervention services to groups/individuals in need due to a traumatic event that may have occurred within a PAEC operated school program (i.e., PAEC Center, PAEC Elementary School, etc.), at neighboring school districts, or out in the Proviso Township community. The PAEC School Social Work Department Crisis Team works collaboratively with and assists the PAEC Administration in identifying all individuals/groups that may be at risk at the time of a traumatic event. The Crisis Committee members work collaboratively with the Proviso Township Mental Health Commission's Network of Care Coordinators in planning after crisis care services/resources.
 - d. School Social Work Internship Committee (Co-Chair: Kenya Dockens)-This committee includes school social work interns and their assigned field instructors, who are responsible for being the intern's supervisor at the placement sites and assume responsibility for the intern's learning and practice experience. The field instructors provide ongoing feedback, supervise, teach, and assess the intern's acquisition of knowledge, skills, and values in the field of school social work.
 - e. After Hours Transitional Therapy Program (Provider: Mr. Joseph Vasilevski, LCPC) – This individual provides PAEC Students and their families with various additional mental health services that go beyond what may be provided by the school social workers. The community mental health need that is being addressed in the Transitional Therapist Program is to meet counseling, emergency crisis management, family relationship concerns, alcohol/substance/physical abuse needs, child neglect, bereavement needs, and any other social, emotional, and behavioral needs of high-risk youth and their families who receive services through the PAEC Cooperative (SEJA# 803) and member school districts who have a joint agreement with PAEC. These services are provided in the evening, by appointment after 5:30 PM.

***The PAEC School Social Work Committees will be submitting quarterly updates to the PAEC Lead School Social Worker (Ms. Lisa Pirrello, LCSW).
 - f. PAEC Lead School Social Worker, Ms. Lisa Pirrello, LCSW, as the LAN 60 Collaborative Co-Chairperson, will be coordinating monthly LAN 60 meetings this year, alongside Riveredge Hospital Liaison Mr. Mike Rudolph, with PAEC hosting LAN 60 meetings quarterly; the first one occurring on, October 16, 2024 – 1:00 pm-2:30 pm.

PAEC School Social Work Department Meeting:

Date: Friday, September 27, 2024
 Time: 2:00 pm-3:00 pm
 Topic: PAEC School Social Work Department Meeting
 Presenter: Ms. Lisa Pirrello, LCSW

PAEC Social Work Department's next in-service training will be:

Date: Friday, September 27, 2024
Time: 10:00am-1:30pm
Topic: "Grief Counseling with Children & Adolescents-Part I"
Presenter: Ms. Maureen Walsh

5. Ms. Nicole Pena, MSW (PAEC School Social Worker-PAEC Academy) has been facilitating small/whole classroom groups, as well as individual social work sessions. Ms. Pena has been providing daily check-in/check-outs with students and has collaborated with the SLP therapist for certain group sessions. Topics discussed during social work sessions include: Summer break experiences and self-awareness. Additionally, Ms. Pena has been providing parental support; encouraging students to learn to communicate their needs to school staff; providing extra support in classrooms including push-ins/push-outs, as well as assisting in the kindergarten class due to staff shortage.
6. Ms. Monette Carlos-Barns, LCSW (PAEC School Social Worker-PAEC Early Childhood Program) currently is getting to know the new early childhood students and is focusing on welcoming the students back to school and assisting them with classroom routines. Ms. Carlos-Barnes is working on social skills topics such as practicing greetings, learning to say their names, introducing themselves, and learning to listen to rules and instructions. Additionally, Ms. Carlos-Barnes has been assisting parents, whose child is autistic, with obtaining outside resources and support.
7. Ms. Kenya Dockens, LCSW (PAEC School Social Worker-Hillside School) has been participating in the New Teacher Mentorship program, mentoring new social workers and speech therapist,s and facilitating weekly mentor meetings. Ms. Dockens has, also, been participating in the Hillside School Leadership meetings. Additionally, Ms. Dockens has been assisting families with school registration, ordering of uniforms/supplies; providing community resources and coordinating with Proviso Public Partnership to provide services to students throughout the 2024-25 school year.
8. Ms. Niane Serrano, MSW, and Mr. Patrick Rossi, LCSW (PAEC School Social Workers-PAEC Elementary School) have been coordinating and planning to start the student daily PAW Incentive Program and a once a month incentive to acknowledge students who display good behaviors. Additionally, Ms. Serrano and Mr. Rossi have been welcoming students back to school and working on student goals. Mr. Rossi has been meeting with students individually and in classroom groups, working on such topics as mindfulness, restorative circle to establish group rules, whole-body listening, and personal space. Ms. Serrano has been meeting with students and has been working on setting goals, as well as understanding/reviewing the zones of regulation. Additionally, Ms. Serrano and Mr. Rossi have reached out to Candor Health to plan/coordinate a time to schedule sex education presentations.
9. Ms. Anna Landmeier, LCSW, Ms. Jill Collins, MSW and Ms. Ali Kagan, MSW (PAEC School Social Workers-PAEC Center School) have been welcoming students back to school, meeting with PAEC Center School staff to schedule team meetings, coordinate days/times for student social work services, collaborating with other related service providers (i.e., SLPs, OT/PT's, etc.) to co-facilitate select student groups, consulting with teacher to arrange times to conduct classroom observations and student needs assessments and completing required Infnitec trainings. Additionally, Ms. Landmeier, Ms. Collins, and Ms. Kagan have been preparing for PAEC Center School's Open House by inviting agencies to provide outside resources for families and attending the special events planning meeting to schedule activities for the school year. Currently, they are coordinating activities for Red Ribbon Week in October.
10. Ms. Dianna Stephens, LCSW, and Ms. Temika Peace, MSW (PAEC School Social Workers-Proviso East High School) have been welcoming students back to Proviso East High School and meeting with district 209 school social workers, as well as Loyola School Based Social Workers to review SASS procedures. Ms. Temika Peace is getting to know the students on her caseload, as well as meeting with various teachers and related service personnel. Ms. Stephens has been working closely with Ms. Josefek and the Life Skills /Transition students in determining what their additional

needs are, in addition to social/emotional needs. Ms. Stephens will be attempting to get the Transition students set up with the school-based clinic so that they may have access to the nutritionist and get their physicals completed. Ms. Stephens is, also, working with the dietician in providing some push in-services for the students, as many of them have medical diagnoses and could benefit from this information. Ms. Stephens and Ms. Peace have begun to meet with the sophomore team (i.e., counselors, teachers, etc.) to determine a plan of action in supporting these students to begin exploring life after high school.

11. Ms. Vicki Bailey, MSW, and Ms. Glenda Liboy, MSW (PAEC School Social Workers-Proviso West High School) have been meeting and getting to know Proviso West High School staff and introducing themselves to students on their caseloads, as well as making parent/guardian contacts as a mean of introducing themselves. Currently, both social workers are attending various building meetings, reviewing student case notes, and goals/benchmarks, and meeting with various teachers and related service personnel.
12. Ms. Donna Kuchera, MSW, Ms. Ali Kagan, MSW, Ms. Kelsey Thomas, MSW and Ms. Lisa Pirrello, LCSW (PAEC School Social Workers-PAEC High School Therapeutic Day School) have been spending time welcoming students back, introducing themselves/meeting new students, and going over social work goals/benchmarks, rules of confidentiality, small group rules, coordinating days/times for student social work services, contacting parents whose students have not registered or are truant from school, and meeting with Ms. Holsten, the Vocational Coordinator, to explore career options for Senior students who will be graduating at the end of this school year. Topics covered in individual/small groups include: regulating emotions, self-advocacy, and planning personal/academic/professional future goals. Additionally, Ms. Pirrello will be the Field Instructor to Ms. Tanajiah Fields, school social work intern at Loyola University of Chicago, who will be completing her internship at PAEC High School Therapeutic Day School on Tuesdays/Thursdays, and at Hillside School on Wednesdays, with Ms. Kenya Dockens acting as Co-Field Instructor.
13. Ms. Lisa Pirrello, LCSW (PAEC School Social Work Lead), has been assisting all PAEC school social work new hires with getting set-up/acclimated in their new school assignments and assisting them with any questions or technical needs they may have (i.e., phone/email set-ups, obtaining access to online programs, building supervisor contacts, etc.). Ms. Pirrello has coordinated and scheduled the K9 Therapy/Comfort Dog visits for the PAEC High School Therapeutic Day School, PAEC Elementary School, and PAEC Early Childhood Programs for the 2024-25 School Year. The first visit is scheduled to occur on Friday: October 18, 2024. Additionally, as acting President of the Illinois School Social Work Supervisors & Coordinators Council (ISSW-SCC), Ms. Pirrello will be chairing the ISSW-SCC's meeting on Friday, October 18, 2024.

PAEC Speech/Language Department

- The Speech/Language department is excited to start a new school year and welcome the new SLPs to our team! We are pleased to be assisting Districts 87, 88, 92, 93, 209, and 803 with providing monolingual and bilingual SLPs. Below is a list of the new SLPs and the schools that they are servicing:
 - ❖ Christina de Bustros, SLP- D93 Hillside
 - ❖ Bansari Amin, SLP- PAEC Center and D93 PreK
 - ❖ Gisel Hernandez, B/L SLP - PAEC Early Childhood
 - ❖ Erin Connolly, SLP- D88 Lincoln Primary
 - ❖ Eliana Uriza, B/L SLP- D88 Marshall Elementary
 - ❖ Katie Huck B/L SLP - D88 McKinley Elementary School
 - ❖ Abigail Nelson, B/L SLP - D88 Grant Elementary (start pending license issue)
 - ❖ Brandi Lane SLP - D209 Proviso East/PMSA
- Most new SLPs attended orientation at PAEC Center on Aug. 13th and are now working in their districts.

- The Lead SLP set up required training for the school year, using the Engage program, through Infinitec. Hoping this will streamline our procedures for sharing and recording required training with staff.
- The Lead SLP is working on a schedule for Speech/Language department meetings and in-services for the school year.

PAEC Special Olympics

No report

