



PROVISO AREA FOR EXCEPTIONAL CHILDREN

"QUALITY EDUCATION WITH CARE FOR THE HUMAN SPIRIT".

PAEC CENTER BOARDROOM - 6:05 PM

WEDNESDAY, AUGUST 21, 2024

AGENDA

1. **Roll Call**
Board President
2. **Proposed FY2025 Budget Approval**
3. **Closed Session**
4. **Audience Participation**
5. **Approval of Governing Board Minutes**
6. **Approval of Consent Agenda**
 - A. **Approval of Payroll**
 - B. **Approval of Bills**
 - C. **New Business**
 - a. **Approval of August 2024 Personnel Report**
 - b. **August 2024 Contractual Agreement Report**
 - c. **Approval of TV Equipment Disposal- Asset Tag List**

PAEC Mount TVs for decommissioning. All of these devices are no longer needed or damaged beyond repair.

Smart projectors have replaced these devices in every classroom. Asset tag #'s listed below.

 1. 5676
 2. 5671
 3. 5672
 4. 5628
 5. 5623
 6. 5678
 7. 5624
 8. 5744
 9. 5622
 10. 5625
 11. 5727
 12. 5726
 13. 5728
 14. 5672
 15. 5679
 16. 5678
 17. 5624
 18. 5745
 - d. **Approval of Press Plus Issue 115 (Second/Final Reading)**

Section 2 Governing Board

2:70 Vacancies on the Governing Board - Filing Vacancies

2:125 Board Member Compensation; Expenses
2:160 Board Attorney
2:125-E1 Exhibit Board Member Expense Reimbursement Form
2:125-E2 Exhibit Board Member Estimated Expense Approval Form
2:160-E Exhibit Checklist for Selecting a Board Attorney

Section 4 Operational Services

4:15 Identity Protection
4:70 Resource Conservation
4:80 Accounting and Audits

Section 5 Personnel

5:130 Responsibilities Concerning Internal Information
5:180 Temporary Illness or Temporary Incapacity
5:200 Terms and Conditions of Employment and Dismissal
5:290 Employment Termination and Suspensions
5:310 Compensatory Time-Off

Section 6 Instruction

6:150 Home and Hospital Instruction

Section 7 Students

7:170 Vandalism

7. Executive Board Report

The Executive Board meeting was held on Thursday, August 8, 2024. Those present included: Dr. Dan Sullivan, Dr. Nicole Spatafore from District #87, Dr. Janiece Jackson and Mrs. Roshune Pechacek from District #92, Dr. Kevin Suchinski from District #93, and Mr. Alexander Aschoff from District #209. Also, present included: Mrs. Vanessa Schmitt, Dr. Paul Starck-King, Ms. LaShonda McDaniel, and Mrs. Trainette Latham from PAEC Administration.

The Executive Board reviewed and recommended approval of all the items on the agenda. During the September 2024 Executive Board meeting, the Board will select a Non-Voting member (Superintendent) for the PAEC Governing Board Meetings. Also, an alternate Executive Board member will be chosen for attendance for the PAEC Finance Committee meetings.

8. DuPage/West Cook Report

There were no reports in July.

9. Committee Reports

Finance Committee Meeting was held on August 6, 2024. The committee report is attached.

10. Executive Director's Informational Report

A. Sad News

B. Projected District Child Count 2024-2025

C. Projected Enrollment and Classroom Staffing Patterns 2024-2025

D. Transition Reports

There were no reports for July 2024.

E. Initial Referrals

There were no reports for July 2024.

F. Police Reports

There were no reports for July 2024.

G. PAEC Activity Fund

H. Playground/Essex Update

I. Boardbook Update

Mrs. Latham is in the process of setting up the PAEC account. The initial training for setup took place on Thursday, August 1, 2024. There is a possibility that we will be able to push out the Boardbook for the August Governing Board meeting.

J. Executive Board Participation

K. PAEC Administrative Department Updates

PAEC Technology Department

Summer Break

The IT Department is starting to stage all staff Laptops/iPads and student Chromebooks within their respective rooms. We are also waiting on school principals/program leads to send the latest updated list of who will be in which room/location.

Updates on ESSER Fund Projects

Ongoing. PAEC Network Upgrade/Cabling

IT will be in the building on Saturday, August 3, 2024 to oversee the last few steps in completing this project. Both network consultants and cabling teams will also be here to complete any loose ends.

Ongoing. EPSON Projectors and SmartBoards.

Only a few projectors are left to be set up within the PAEC Center.

5 of the 6 Stand and SmartBoards are completed at PAEC Academy.

CDW will be sending a replacement stand for our damaged one from last month:

Small issue with the delivery on the smartboards. While in transit the boxes and smartboard were damaged. CDW is aware and awaiting their response. Pictures if needed.

PAEC Business Department-Dr. Paul Starck King- Interim CSBO/CFO

Treasurer's Report

5-Year Facility Cost Update

FY2025 Proposed Budget Adoption

FY2025 Estimated Tuition Billing Update

PAEC Human Resources (HR) Department

HR Activities - July 2024

Managed/scheduled 14 background checks

Facilitated 11 New Hire sessions (completing of paperwork)

Participated in IDES Telephone Hearing 7/17

Participated in Business Office Meeting 7/18

5 transfers

2 terminations

Managed 1 new workers comp case

PAEC Buildings & Grounds Department

Fox Valley Fire & Safety completed the following; sprinkler dry valve 3-year inspection at PEC & the following at PAEC Center; ansul system inspection and fire extinguisher inspection. Imperial surveillance installed a camera looking over the new Elementary playground. Environmental Solutions took air quality

tests of EC classrooms to ease the concerns of staff regarding air quality. No issues were found from the test results. The new server closet partition in the upper level of H.S. erecting begins 07/25 with an estimated completion date of 08/01.

L. PAEC Program Updates

PAEC Academy at Divine Infant

There was no report for PAEC Academy for August 2024.

PAEC Early Childhood

The Early childhood program is projected to start with 31 students. We will be testing and/or staffing 3 students from the Early Intervention program and are expected to be starting by the end of August or the second week of September. We have more than half of the students already registering online and will be reaching out to all the families over the next 3 days to complete their registration. We had one teacher resign and we will be covering that position with a permanent substitute teacher while we continue to look for a certified teacher to cover that position. We are confident our permanent sub will do a great job. She worked during the extended school year program as an individual aide and did a wonderful job with her student. She will be the teacher covering the class with the students she worked with over the summer. She started as a program assistant in the PAEC EC program and has worked for PAEC for a number of years. The rest of the staff are returning and we are in the process of onboarding two additional program assistant positions that were left vacant at the end of the school year.

PAEC Therapeutic Day Elementary School

PAEC Elementary is excited to welcome several "new" staff. We have a new Certified Teacher joining us and teaching the 2nd/3rd grade classroom. We have a new Permanent Sub-Teacher who was the Elementary Behavior Interventionist for some time now that will be in the Kindergarten/1st grade classroom. Our current student enrollment is 48.

The development of the playground is to begin within the next week. We are working on developing the institute day schedules. Staff will have CPI training, as well as time to work on planning for the beginning of the year. We will also be meeting to review curricula and create committees to work on fundraising and other event planning for the year

PAEC Therapeutic Day High School

Academics

A new school year means new beginnings, new adventures, new friendships, and new challenges. The slate is clean, and anything can happen." by Denise Witmer. We would like to welcome Keith Wideman, our new Assistant Principal. The instructor's and student's schedules are complete. We are ready to welcome staff back so that they can continue to encourage and inspire our students to reach their goals.

Activities

We are currently helping families with registration. There will be a late registration for working families on Tuesday, August 6, 2024, until 7 pm.

Transitioning Students

We will begin the school year with three students attending a half-day mainstream. Two students attend Proviso East, and one student attends Proviso West. Students who meet the criteria can mainstream at the end of the quarter rather than the semester starting this school year. We anticipate four more students to earn mainstream by October.

Physical Management 0

Police/Ambulance Calls 0

Restorative Meeting 0

Current Projected Enrollment 72

HS Projection 75

PAEC Center School

PAEC Center is looking forward to opening days for our students! Orders are being placed for supplies and curriculum!

Our student garden has been tended by one of our teachers so harvesting vegetables will be on the agenda for our opening days. Teachers will also prepare the beds for fall/winter and decide which plants/flowers to plant.

Our music therapy program will continue in the fall for all of our students! This program has been very successful and well received by both staff and students!

The Home Living program which was overhauled last year continues this year with high school classrooms. We look forward to welcoming back our staff and students for the upcoming 2024-25 school year and anticipate a great start to the new year.

11. Old/Unfinished Business

None.

12. Other/Additional Items To Be Brought Before the Governing Board

****The next PAEC Governing Board Meeting will be September 18, 2024.****

13. Board Correspondence

None.

14. Adjournment

**ACTION ITEM – PERSONNEL REPORT
8/21/2024**

A. Employment

- | | |
|------------------------|---------------------------------|
| 1. Ali Pierce | Summer Helper |
| Effective Date: | July 1, 2024 |
| Compensation | \$15 per hour |
| 2. Dereon Adams | Summer Helper |
| Effective Date: | July 1, 2024 |
| Compensation | \$15.48 per hour |
| 3. Ashley Strand | Occupational Therapist |
| Effective Date: | August 14, 2024 |
| Compensation | \$55,527 |
| 4. Faith Johnson | Occupational Therapist |
| Effective Date: | August 14, 2024 |
| Compensation | \$58,127 |
| 5. Ja'Lecia Black | Program Assistant (PAEC Center) |
| Effective Date: | August 14, 2024 |
| Compensation | \$22,138 |
| 6. Annamaria Larrapino | Psychologist Intern |
| Effective Date: | August 19, 2024 |
| Compensation | \$14,958 |
| 7. Shannon Fields | Program Assistant |
| Effective Date: | August 14, 2024 |
| Compensation | \$24,260 |
| 8. Vincent Rociola | Teacher |
| Effective Date: | August 14, 2024 |
| Compensation | \$74,820 |
| 9. Seoyoung Kim | Occupational Therapist |
| Effective Date: | August 14, 2024 |
| Compensation | \$56,812 |
| 10. Graciela Bravo | Program Assistant |
| Effective Date: | August 14, 2024 |
| Compensation | \$24,260 |
| 11. Jalesia Garrison | Program Assistant |
| Effective Date: | August 14, 2024 |
| Compensation | \$24,260 |
| 12. Zenia Anaya | Program Assistant |

Effective Date:	August 14, 2024
Compensation	\$23,175
13. Maria Fernandez	Interpreter
Effective Date:	August 14, 2024
Compensation	\$35 per hour (paid by timesheet)
14. Wayne Porter	Permanent Substitute Teacher
Effective Date:	August 14, 2024
Compensation	\$45,772
15. Arden Ronin Duggan	1:1 Program Assistant
Effective Date:	August 14, 2024
Compensation	\$23,175
16. Wayne Porter	Permanent Substitute Teacher
Effective Date:	August 14, 2024
Compensation	\$45,772

B. Resignations

1. Robin Zimmerman	Psychologist (contractual)
Resignation Date:	July 24, 2024
2. Josh Ling	Teacher (PE)
Resignation Date:	March 22, 2024
3. Wayne Peterson	Teacher
Resignation Date:	March 22, 2024
4. Saumil Patel	Social Worker
Resignation Date:	July 31, 2024
5. Tonya Washington	Behavior Interventionist
Resignation Date:	July 31, 2024
6. Pearlene Grinstead	Behavior Interventionist
Resignation Date:	August 2, 2024
7. Roshune Pechacek	Principal
Resignation Date:	June 28, 2024
8. Pearlene Grinstead	Behavior Interventionist
Resignation Date:	August 2, 2024
9. Emily Adelson	Psychologist
Resignation Date:	June 30, 2024
10. Zuri Batemon	1:1 Program Assistant
Resignation Date:	August 10, 2024
11. Peter LeGrand	Teacher
Resignation Date:	August 2, 2024
12. Isis Martin	Occupational Therapist (Agency)

Resignation Date: August 13, 2024

C. Transfers

1. Jacquese Robinson Permanent Substitute Teacher (PAEC Elementary)
Effective Date: August 14, 2024
Salary Change: \$45,772
Transfer from: PAEC Elementary Interventionist
2. Thomas Mallard Permanent Substitute Teacher (PE)-PAEC Center
Effective Date: August 14, 2024
Salary Change: \$45,772
Transfer from: 1:1 Program Assistant (Lindop)
3. Kirk Whitfield Permanent Substitute Teacher (PAEC Center)
Effective Date: August 14, 2024
Transfer from: 1:1 Program Assist (West) to
4. Ruby Beltran Occupational Therapist
Effective Date: August 14, 2024
Transfer from: 0.4 FTE to 0.6 FTE
5. Fontella Livsey Permanent Substitute Teacher (PAEC EC)
Effective Date: August 14, 2024
Salary Change: \$45,772
Transfer from: 1:1 Program Assistant at PAEC EC
6. Luis Tafoya 1:1 Program Assistant (PAEC HS)
Effective Date: August 14, 2024
Transfer from: Program Assistant at PAEC HS
7. Matthew Graber Permanent Substitute Teacher
Effective Date: August 14, 2024
Transfer from: PAEC HS to PAEC Center
8. Ronia Bosley Permanent Substitute Teacher (Classroom)
Effective Date: August 14, 2024
Transfer from: Permanent Substitute Teacher
9. William Hesslau Program Assistant (Behavior Intervention) Elementary
Effective Date: August 14, 2024
Transfer from: 1:1 Program Assistant at PAEC Elementary
10. Jamison, Jesseca Permanent Substitute Teacher (Classroom)-HS
Effective Date: August 14, 2024
Salary Change: \$45,772
Transfer from: Program Assistant (PAEC HS)
11. Meyer, Catherine Teacher-PAEC Center CCF
Effective Date: August 14, 2024
Transfer from: PAEC Center CCA

12. Zenia Anaya	1:1 Program Assistant (PAEC EC)
Effective Date:	August 14, 2024
Transfer from:	Program Assistant (PAEC EC)

D. Terminations (there are no terminations at this time)

E. Leave of Absence

Fani Lee	Occupational Therapist
Effective Date:	2024-2025 Year

ACTION ITEM – CONTRACTUAL AGREEMENTS
8/21/2024

A. Creative Exchange (Amended Contract)

- Craig Christiansen Music Therapist
Bill Rate: \$75.00 per direct service hour (2024-2025)
Location: TBD

B. Agreeable Educational Services

- Angelo Rivera Psychologist (2024-2025)
Bill Rate: \$1,350.00 per case for evaluations
\$150 per meeting for attendance at additional meetings
Location: TBD

C. Fresh Psychological Beginnings

- Dr. Tom Naratadam Psychologist (2024-2025)
Bill Rate: \$1,350.00 per case for evaluations
\$150 per meeting for attendance at additional meetings
Location: TBD

D. Blazor Works

- Tina Bickler Paraprofessional
Effective Date: August 19, 2024- May 29, 2025
Bill Rate: \$40 per hour & 1.5 X bill rate for overtime
Location: TBD
- Sue Binder Speech/Language Pathologist
Effective Date: August 19, 2024- May 29, 2025
Bill Rate: \$81.51 per hour & 1.5 X bill rate for overtime
Location: TBD

E. Ahs Staffing

- Eliana Uriza Speech/Language Pathologist
Effective Date: August 19, 2024- May 30, 2025
Bill Rate: \$90.00 per hour & \$135 per hour for overtime
Location: TBD
- Romano Lopez 1:1 Paraprofessional
Effective Date: August 19, 2024- May 30, 2025
Bill Rate: \$40.50 per hour & \$60.75 per hour for overtime
Location: Proviso West
- Chelsea Hands Speech/Language Pathologist
Effective Date: August 19, 2024- May 30, 2025
Bill Rate: \$76.25 per hour & \$114.38 per hour for overtime
Location: Pre-K @ Jefferson & Whittier
- Catrina Atwood Occupational Therapist
Effective Date: August 14, 2024- May 30, 2025

Bill Rate: \$82 per hour & \$123 per hour for overtime
Location: TBD

F. Amergis

- Angela Palafox RN Health Office
Effective Date: August 12, 2024- May 2025
Bill Rate: \$72.00 per hour & x1.5 for overtime w/ prior approval
Location: (PAEC Elem, EC, & High School)

G. SLR Interventions (Independent Contractor)

- Kamila Kozicki-Bonnert Speech/Language Pathologist
Effective Date: August 14, 2024- May 30, 2025
Bill Rate: \$77 per hour
Location: TBD

H. Adelson Educational Services, LTD

- Emily Adelson Psychologist (2024-2025)
Bill Rate: \$1,250.00 per case for evaluations
\$125 per meeting for attendance at additional meetings
Location: TBD

I. Maxim

- Pamela Bosch 1:1 Nurse (RN)
Effective Date: 2024-2025
Bill Rate: \$85 per hour
Location: PAEC Center CCA

J. Spotter

- Gisele Hernandez Speech/Language Pathologist
Effective Date: August 13, 2024- May 29, 2025
Bill Rate: \$86 per hour & 1.5% rate for overtime
Location: PAEC Early Childhood

K. Anthromed Education

- Kelsey Thomas Social Worker
Effective Date: 2024-2025
Bill Rate: \$85 per hour
Location: PAEC High School
- Alexandra (Ali) Kagan Social Worker
Effective Date: 2024-2025
Bill Rate: \$90.21 per hour
Location: PAEC Center/Transition
- Erin Connolly Speech/Language Pathologist
Effective Date: 2024-2025
Bill Rate: \$85 per hour
Location: PAEC Bellwood Lincoln Primary

L. Delta T

- Rico Wilborn Paraprofessional

Effective Date: 2024-2025
Bill Rate: \$30 per hour
Location: PAEC High School

- Paris Holeyfield Paraprofessional
Effective Date: 2024-2025
Bill Rate: \$30 per hour
Location: PAEC High School
- Kaiya Collazo Paraprofessional
Effective Date: 2024-2025
Bill Rate: \$30 per hour
Location: PAEC Center
- Steven Smith Paraprofessional
Effective Date: 2024-2025
Bill Rate: \$30 per hour
Location: PAEC Proviso East CCF
- Jeanette Bennett Paraprofessional
Effective Date: 2024-2025
Bill Rate: \$30 per hour
Location: PAEC Academy

M. RCM Healthcare

- Registered Certified Nurse Assistant - \$40 per hour
- Paraprofessional -\$40 per hour
- Speech Language Pathologist - \$78 per hour
- Occupational Therapist - \$78 per hour
- Physical Therapist - \$78 per hour
- Occupational/Physical Therapy Assistant - \$64 per hour
- LBS1 - \$70 per hour
- School Psychologist -\$90 per hour
- Social Worker -\$70 per hour
- BCBA - \$110 per hour
- RBT -\$60 per hour