

July 9, 2026 - Regular Board Meeting

Thursday, July 9, 2026 8:15 AM

Mill Creek Academy Library, 9039 Old State Hwy 72, Williamsburg, MI 49690

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Kwin Morris
Vice President Kaitlyn Pasik
Secretary Kyle Arnold
Treasurer Carey Tafelsky
Trustee Lorraine Berak

Central Staff:

Principal Nate Plum
Executive Assistant Kortni Huron
Interim Director of Finance Beverly Mobley

II. CHANGES AND ADDITIONS TO THE AGENDA:

III. CONSENT AGENDA:

APPROVAL OF MINUTES

- June 11, 2026 - Regular Meeting Minutes
- June 25, 2026 - Budget Hearing Minutes
- June 25, 2026 - Board Workshop Meeting Minutes

IV. APPROVAL OF BILLS

- General Fund - \$838,149.23

V. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC:

Time limitations: Fifteen minutes per item,
three minutes per speaker per item.

VI. ACTION ITEMS:

VI.A. 36-25 APPROVAL OF SUMMER 2026 OPEN

ENROLLMENT WINDOW

RESOLVED: To approve the Open Enrollment Window
for Mill Creek Academy from August 3-24, 2026.

VII. DISCUSSION ITEMS:

- State Budget Update
- Grounds/Playground Improvements

VIII. MONTHLY BOARD OF EDUCATION FINANCIAL

REPORT

- Produced by Beverly Mobley

IX. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION:

X. SCHEDULED ACTIVITIES/FUTURE MEETINGS:

- August 5, 2026 - Regular Board Meeting,
8:15 am

XI. ADJOURNMENT:

June 11, 2026 - Regular Board Meeting
Thursday, June 11, 2026 5:00 PM Eastern

Mill Creek Academy Library
9039 Old State Hwy 72
Williamsburg, MI 49690

Kyle Arnold: Present
Lorraine Berak: Present
Kwin Morris: Present
Kaitlyn Pasik: Present
Carey Tafelsky: Present
Present: 5.
Morris @ 5:13 p.m.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Kwin Morris

Vice President Kaitlyn Pasik

Secretary Kyle Arnold

Treasurer Carey Tafelsky

Trustee Lorraine Berak

Central Staff:

Principal Nate Plum

Executive Assistant Kortni Huron

Interim Director of Finance Beverly Mobley

II. CHANGES AND ADDITIONS TO THE AGENDA:

To approve the agenda with no changes or additions. This motion, made by Lorraine Berak and seconded by Carey Tafelsky, Carried.

Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 5, Nay: 0

III. CONSENT AGENDA:

APPROVAL OF MINUTES

- May 14, 2026 - Public Labor Day Hearing Minutes
- May 14, 2026 - Regular Meeting Minutes

APPROVAL OF BILLS

- General Fund - \$8,925.45

DONATIONS

- \$3,000 - Anonymous Donor
 - Technology Upgrades at Mill Creek Academy

To approve the Consent Agenda as presented. This motion, made by Kyle Arnold and seconded by Lorraine Berak, Carried.

Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 5, Nay: 0

IV. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC:

Time limitations: Fifteen minutes per item, three minutes per speaker per item.

None.

V. DISCUSSION ITEMS:

- Transitional Kindergarten
- Chloe - Marketing Update
- Transitional Kindergarten - Mr. Plum is closely monitoring Kindergarten numbers and how many students would fit in this program. The posting for this position went out this week.
- Chloe - Marketing Update - Mr. Plum stated that this effort has appeared to make a positive impact on student enrollment, although, the district plans to ask for sure in the fall how new families hear about Mill Creek Academy. Mr. Plum is also looking forward to working with Chloe on upcoming project to take advertising to the next level.

VI. PRINCIPAL REPORT:

- End-of-Year Update
- Personnel Update
- Summer Goals
- Class Configurations
- End-of-Year Update - Principal Plum stated that the end of the year went well with all of the field trips, slideshow, and the Whitewater Township Fire Department coming by to let students "run through the sprinklers" on the last day of school.
- Personnel Update - Mill Creek Academy has two departures from the teaching staff. Jesse Lawrence has accepted the open special education position at Cherryland Middle School, and Susan Flores has announced her retirement. Two new staff members are pending board approval at Elk Rapids Schools at the end of this month to fill these vacated positions.
- Summer Goals - Principal Plum would like to dredge the pond that is on the property and bring life back to the outdoor classroom that overlooks the pond.
- Class Configurations - With the departing teachers and the district looking at a second/third grade split classroom, this creates a domino effect that will need to be looked at and figured out for classroom placements. Principal Plum also stated that the nurse will also have to move into a new space.

VII. MONTHLY BOARD OF EDUCATION FINANCIAL REPORT

- Produced by Beverly Mobley

VIII. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION:

None.

IX. SCHEDULED ACTIVITIES/FUTURE MEETINGS:

- June 25, 2026 - Budget Hearing, 5:00 pm
- June 25, 2026 - Board Workshop, 5:30 pm
- July 9, 2026 - Regular Board Meeting, 8:15 am

X. ADJOURNMENT:

To adjourn at 5:55 p.m. This motion, made by Lorraine Berak and seconded by Carey Tafelsky, Carried.

Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 5, Nay: 0

June 25, 2026 - Budget Hearing
Thursday, June 25, 2026 5:00 PM Eastern

Mill Creek Academy Library
9039 Old State Hwy 72
Williamsburg, MI 49690

Kyle Arnold: Absent
Lorraine Berak: Present
Kwin Morris: Present
Kaitlyn Pasik: Present
Carey Tafelsky: Present
Present: 4, Absent: 1.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Kwin Morris

Vice President Kaitlyn Pasik

Secretary Kyle Arnold

Treasurer Carey Tafelsky

Trustee Lorraine Berak

Central Staff:

Principal Nate Plum

Executive Assistant Kortni Huron

Interim Director of Finance Beverly Mobley

II. BUDGET HEARING FOR FISCAL YEAR 2026/2027

Presented by Beverly Mobley.

III. COMMUNICATIONS FROM THE PUBLIC RE: Budget Hearing

None.

IV. ADJOURNMENT:

To adjourn at 5:28 p.m. This motion, made by Carey Tafelsky and seconded by Kaitlyn Pasik, Carried.

Kyle Arnold: Absent, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

June 25, 2026 - Board Workshop Meeting
Thursday, June 25, 2026 5:30 PM Eastern

Mill Creek Academy Library
9039 Old State Hwy 72
Williamsburg, MI 49690

Kyle Arnold: Absent
Lorraine Berak: Present
Kwin Morris: Present
Kaitlyn Pasik: Present
Carey Tafelsky: Present
Present: 4, Absent: 1.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Kwin Morris

Vice President Kaitlyn Pasik

Secretary Kyle Arnold

Treasurer Carey Tafelsky

Trustee Lorraine Berak

Central Staff:

Principal Nate Plum

Executive Assistant Kortni Huron

Interim Director of Finance Beverly Mobley

II. CHANGES AND ADDITIONS TO THE AGENDA:

To approve the agenda with no changes or additions. This motion, made by Carey Tafelsky and seconded by Lorraine Berak, Carried.

Kyle Arnold: Absent, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

III. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC:

Time limitations: Fifteen minutes per item, three minutes per speaker per item.

None.

IV. ACTION ITEMS:

IV.A. 33-26 APPROVAL OF FINAL 2025-2026 GENERAL FUND BUDGET

RESOLVED: That the Final 2025-2026 General Fund Budget be approved, as presented by the Interim Director of Finance.

To approve the resolution as presented. This motion, made by Carey Tafelsky and seconded by Kaitlyn Pasik, Carried.

Kyle Arnold: Absent, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

IV.B. 34-26 APPROVAL OF FINAL 2025-2026 STUDENT ACTIVITIES FUND BUDGET

RESOLVED: That the Final 2025-2026 Student Activities Fund Budget be approved, as presented by the Interim Director of Finance.

To approve the resolution as presented. This motion, made by Lorraine Berak and seconded by Carey Tafelsky, Carried.

Kyle Arnold: Absent, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

IV.C. 35-26 APPROVAL OF ORIGINAL 2026-2027 GENERAL FUND BUDGET

RESOLVED: That the original 2026-2027 General Fund Budget be approved, as presented by the Interim Director of Finance.

To approve the resolution as presented. This motion, made by Carey Tafelsky and seconded by Kaitlyn Pasik, Carried.

Kyle Arnold: Absent, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

IV.D. 36-26 APPROVAL OF ORIGINAL 2026-2027 STUDENT ACTIVITIES FUND BUDGET

RESOLVED: That the original 2026-2027 Student Activities Fund Budget be approved, as presented by the Interim Director of Finance.

To approve the resolution as presented. This motion, made by Lorraine Berak and seconded by Carey Tafelsky, Carried.

Kyle Arnold: Absent, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

V. DISCUSSION ITEMS:

- Parent Perception Survey Linked below in Description
- Continuation of Board Seats
 - Kaitlyn Pasik
 - Kyle Arnold

- Parent Perception Survey - Bryan McKenna presented the data to the board.
- Continuation of Board Seats - Bryan McKenna stated that the Elk Rapids School Board approved the continuation of Kaitlyn Pasik and Kyle Arnold, as required by the Public School Academy contract. The Mill Creek Academy Board isn't required to take formal action, only the Oath of Office.

VI. SCHEDULED ACTIVITIES/FUTURE MEETINGS:

- July 9, 2026 - Regular Board Meeting, 8:15 am

VII. ADJOURNMENT:

To adjourn at 5:43 p.m. This motion, made by Lorraine Berak and seconded by Kaitlyn Pasik, Carried.

Kyle Arnold: Absent, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey
Tafelsky: Yea
Yea: 4, Nay: 0, Absent: 1



Check Register

Mill Creek Academy

Bank Account AP, From 06/01/2026 to 06/30/2026

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Jul 6, 2026 11:26 AM

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001232	06/03/2026	AP	Check	Open	000013	Daniele Okma	Reimburse teaching supplies	251.37
001233	06/03/2026	AP	Check	Open	000058	Deepak Prabhaker	reimburse Teaching supplies	222.57
001234	06/03/2026	AP	Check	Open	000030	ESS Midwest, Inc.	May 11-22, 2026	2,245.77
001235	06/03/2026	AP	Check	Open	000027	Sarah Alexander	5th grade party supplies	256.00
001236	06/03/2026	AP	Check	Open	000060	Scholastic Book Fairs	book fair sales	1,001.54
001237	06/03/2026	AP	Check	Open	000044	The Place	5th Grade cinch backpack	1,077.91
001238	06/03/2026	AP	Check	Open	000053	Timeless Image, Inc	Yearbooks	264.00
001240	06/10/2026	AP	Check	Open	000004	Jennifer Haggerty	Library Books/no bookie-no cookie	127.14
001241	06/10/2026	AP	Check	Open	000016	Jessica Lawrence	Life Skills Trip Reimbursement	128.79
001242	06/10/2026	AP	Check	Open	000041	National Charter Schools Institu..	Spring 2026 Board Policy Update Service	1,150.00
001243	06/10/2026	AP	Check	Open	000035	Northwest Education Services	CPI Training Brady	50.00
001244	06/10/2026	AP	Check	Open	000094	Stacey Milner	Reimburse 5th Grade	348.00
001247	06/17/2026	AP	Check	Open	000066	Elk Rapids Schools	27L Educator Comp to Staff	816,040.48
001248	06/17/2026	AP	Check	Open	000030	ESS Midwest, Inc.	May 26- June 5,2026	955.72
001249	06/17/2026	AP	Check	Open	000095	Hometown Publications, LLC	MCA Enrollment 5/14/26	198.00
001250	06/17/2026	AP	Check	Open	000069	Nate Plum	Reimburse mileage September 2025-Ju..	227.65
001252	06/24/2026	AP	Check	Open	000066	Elk Rapids Schools	At Risk support for School Breakfast	370.00
001253	06/24/2026	AP	Check	Open	000035	Northwest Education Services	ELIS 25-26 9/1/25-11/30/25	2,822.59
001254	06/30/2026	AP	Check	Open	000083	Chloe Marie Media LLC	MCA Social Media Content Creation Ju..	44.91
001255	06/30/2026	AP	Check	Open	000019	X-Cel Chemical Specialties Nort..	Custodial Supplies 3/6	3,165.08
001256	06/30/2026	AP	Check	Open	000030	ESS Midwest, Inc.	4/12-4/25/26	1,131.48
001257	06/30/2026	AP	Check	Open	000095	Hometown Publications, LLC	26-27 Public Hearing Notice	140.00
001258	06/30/2026	AP	Check	Open	000032	Ricoh	MCA printer	137.63
001259	06/30/2026	AP	Check	Open	000045	Axium Services	June 2026	5,792.60
Total of All Checks								838,149.23
Less Voids								0.00
Grand Total								838,149.23

Check Summary

Check Status	Count	Amount
Open	24	838,149.23
Cleared	0	0.00
Void	0	0.00
Total	24	838,149.23



Board of Education Finance Report

Financial Highlights

Thursday, July 9, 2026

Significant Accounts Payable Paid (All Funds)			Total Accounts Payable Paid by Fund		
Amount	Vendor	Description	\$ 834,468.91	11	General Fund
\$1,131.48	ESS Midwest, Inc	Substitutes 4/12/26-4/25/26	3,677.32	29	School Activities
\$2,245.77	ESS Midwest, Inc	Substitutes 5/11/26-5/22/26			
\$955.72	ESS Midwest, Inc	Substitutes 5/26/26-6/5/26			
\$31,902.30	Elk Rapids Schools	Reimb for 27L Educator Comp grant			
\$26,740.99	Elk Rapids Schools	Jan 2026 Staffing Charges adjustment	\$ 838,146.23		Total bills to be ratified
\$163,760.00	Elk Rapids Schools	Feb 2026 Staffing Charges			
\$165,555.07	Elk Rapids Schools	March 2026 Staffing Charges			
\$161,330.35	Elk Rapids Schools	April 2026 Staffing Charges			
\$266,751.77	Elk Rapids Schools	May 2026 Staffing Charges			
\$2,822.59	Northwest Education Services	ELIS Services			
\$5,792.60	Axium Services	June 2026 Custodial			
Significant Revenues Received:					
Amount	Vendor	Description			
\$221,431.07	Elk Rapids Schools/State Of Michigan	June 2026 State Aid	Total Deposits by Fund		
\$76,016.69	Elk Rapids Schools	31N grant from NWEd September 2024 to September 2025	\$340,058.47	11	General Fund
\$13,546.15	Northwest Education Services	NWEd FY25 SE Fund Balance Distribution	4,759.75	29	School Activities
\$24,927.06	State of Michigan	Title Grant Request			
\$3,139.20	MILAF	Investment Earnings - June 2026			
\$4,759.75	Elk Rapids Schools	Amount Due for Student Activity accounts at 6/30/2025			
			\$ 344,818.22		Total Deposits

**REVENUES**

Local Revenues
State Revenues
Federal Revenues
Received from Other Districts/ISD
Other Revenues/Transfer From ERS

A - Total Revenues**EXPENDITURES****Instruction**

Basic
Added Needs
Support Services
Pupil Support Services
Instructional Support Services
General Administration
School Administration
Business Services
Operation & Maintenance
Pupil Transportation
Other Central Services
Athletic Activities
Community Activities
Payments to Other Schools/Other Transactions

B - Total Expenditures

Revenues Over(Under) Expenditures (A - B)

C - Other Transactions

Sale of Capital Assets
Transfers In/(Out)
Transfer to MCA

Net Change in Fund Balance

FUND BALANCE**D - Prior Year Ending Fund Balance**

Ending Fund Balance, Budgeted (A-B+C+D)

Less: Non-Spendable/Assigned Funds

Non-Spendable, Prepaid Expenditures

Unassigned, Fund Balance

General Fund							
2025-2026				06/30/26		06/30/25	
Adopted Budget	Amended Budget	FINAL BUDGET	% of Budget	Fiscal-To-Date		Last Year Fiscal-to Date	
\$ -	\$ 10,500	\$ 19,250	0.66%	\$ 23,463	121.88%	\$ 4,108	
2,506,501	2,545,563	2,640,823	90.79%	2,283,195	86.46%	2,459,897	
35,108	31,542	49,037	1.69%	48,778	99.47%	45,600	
71,102	500	36,680	1.26%	35,954	98.02%	68,310	
	236,573	162,797	5.60%	162,797	100.00%	401,927	
\$ 2,612,711	\$ 2,824,678	\$ 2,908,587	100.00%	\$ 2,554,187	87.82%	\$ 2,979,843	
1,580,739	\$ 1,710,752	\$ 1,624,581	63.93%	\$ 1,398,940	86.11%	\$ 1,481,282	
177,962	183,848	287,474	11.31%	197,669	68.76%	297,930	
85,160	70,825	112,851	4.44%	77,713	68.86%	88,355	
132,629	117,728	26,411	1.04%	25,117	95.10%	25,484	
91,269	38,904	51,709	2.03%	41,912	81.05%	16,084	
269,628	272,489	268,678	10.57%	193,949	72.19%	238,529	
6,220	-	-	0.00%	-	0%	73,797	
266,274	185,836	153,004	6.02%	146,641	95.84%	612,485	
-	-	-	0.00%	-	0%	-	
2,830	13,380	13,578	0.53%	13,608	100.22%	-	
-	-	-	0.00%	-	0%	-	
-	-	570	0.02%	(1,190)	-208.77%	2,330	
-	1,400	2,195	0.09%	2,384	108.60%	89,000	
\$ 2,612,711	\$ 2,595,162	\$ 2,541,051	100.00%	\$ 2,096,743	82.51%	\$ 2,925,276	
\$ -	\$ 229,516	\$ 367,536		\$ 457,444		\$ 54,567	
	-	-					
-	-	-		-		-	
-	-	-		-		-	
-	-	-		-		-	
-	\$ 229,516	\$ 367,536		457,444		54,567	
\$ 54,567	\$ 54,567	\$ 54,567	AUDITED	\$ 54,567	AUDITED		
\$ 54,567	\$ 284,083	\$ 422,103		\$ 512,011			
-	-	-		-			
\$ 54,567	\$ 284,083	\$ 422,103		\$ 512,011			
2.1%	10.9%	16.6%					

Board Finance Report

Fiscal Year 2025 - 2026

Revenue Budget Category Explanations	
Local Revenues	Property Taxes Investment Earnings Athletic Gate Fees Athletic Participation Fees Private/Local Donations Miscellaneous Income
State Revenues	State Aid Payment from the State of Michigan State Aid grants passed thru NorthWest Education Services Other State grants from other State Agencies
Federal Revenues	Federal Grants (Mostly Title grants) Federal Portion of Medicaid Services
Revenues From Other Districts/ISD	Special Ed Headlee payment from Northwest Education Services Other Grants/Payments from Northwest Education Services Grants/Payments from other School Districts
Other Revenues	Other Revenues Items/Adjustments

Board Finance Report

Fiscal Year 2025 - 2026

Budget Category Explanations	
Basic Programs	Teacher & Aide salary and benefits Instructional software Academics tool including classrooms and supplies & tools Teacher travel Student Enrichment for arts, drama, music
Added Programs Includes	Special Education Teacher & Aide salary and benefits Instructional software Academics tool including classrooms and supplies & tools Teacher travel Student Enrichment for arts, drama, music
Pupil Support Services	Includes services not directly related to the core curriculum of instructions Guidance Counselor
Instructional Staff	Professional Development Library
General Administration	Minimal payment to board members Payments for legal, audit and election services
School Administration	All costs associated with Principal, administrative assistants Travel, supplies
Business	Business Services Summer Tax Collection Fees
Operations & Maintenance	Custodial Operations
Transportation	Transportation Director, Mechanic, Bus Fleet Mechanic Bus Fleet
Central Services	Technology Coordinator Connectivity
Athletic Activities	Athletic Director Coaches Officials Athletic Expenses
Community Services	Auditorium Director Sunshine Club
Outgoing Transfers and Other Transactions	Transfer to Other Funds