



STILLWATER BOARD OF EDUCATION
Tuesday, May 28, 2024

12:00 PM Special Meeting
Stillwater Public Schools Administration Building
314 S. Lewis
Stillwater, OK 74074

1. **Board of Education Call to Order and Roll Call**
2. Proposed Executive Session to Discuss the Following:
 - A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1)
 - B. Vote to Convene in Executive Session (**Action**)
 - C. President's Acknowledgement of the Return of the Board to Open Session
 - D. Statement of Executive Session Minutes
3. Consider and Vote to Approve Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda. (**Action**)
4. Consider and Vote to Approve Encumbrances and Accounts Payable (approval of encumbrances numbers as listed:
Encumbrances Numbers #20241185-20241229
2023-2024 General Fund Encumbrances totaling \$704,523.66
2023-2024 Child Nutrition Fund Encumbrances totaling \$3,677.92
2023-2024 Bond 31 Fund (2017) Encumbrances totaling \$294,324.12
2023-2024 Bond 32 Fund (2023) Encumbrances totaling \$93,700.00
5. Vote to adjourn (**Action**)

This agenda was posted on the inside of the front door (visible from outside the building) of the Administration Building (314 S. Lewis), and on the School District's website located at www.stillwaterschools.com on May 23, 2024 at 5:00 p.m. Notice of this special meeting was given to the Payne County Clerk on May 23, 2024 at 8:07 a.m.

STILLWATER BOARD OF EDUCATION

Tawni Hooten, Minutes Clerk

**EXHIBIT A
PERSONNEL RECOMMENDATIONS
STILLWATER PUBLIC SCHOOLS
May 28, 2024**

A. CERTIFIED PERSONNEL

Appointment for 2024-2025 School Year

*TBA

Education: Bachelors, Grand Canyon University

Assignment: 1.000 FTE, PreK Teacher, Sangre Ridge Elementary School

Beginning Date: TBD

*TBA

Education: Masters, Capella University

Assignment: 1.000 FTE, Elementary Special Education Teacher, Sangre Ridge Elementary School

Beginning Date: TBD

*TBA

Education: Bachelors, Oklahoma State University

Assignment: 0.667 FTE, Reading Teacher, Stillwater Junior High School

Beginning Date: TBD

*TBA

Education: Masters, Oklahoma State University

Assignment: 1.000 FTE, Art Teacher, Skyline Elementary School

Beginning Date: TBD

Appointment for 2024-2025 School Year Pending Certification

*TBA

Education: Bachelors, University of Oklahoma

Assignment: 1.000 FTE, Teacher, Westwood Elementary School

Beginning Date: TBD

*TBA

Education: Bachelors, Oklahoma State University

Assignment: 1.000 FTE, Secondary Science Teacher, Stillwater High School

Beginning Date: TBD

*TBA

Education: Bachelors, Oklahoma State University

Assignment: 1.000 FTE, Secondary Social Studies Teacher, Stillwater Middle School

Beginning Date: TBD

*TBA

Education: Bachelors, Colorado State University

Assignment: 1.000 FTE, Teacher, Westwood Elementary School
Beginning Date: TBD

*TBA

Education: Bachelors, Oklahoma State University
Assignment: 1.000 FTE, Teacher, Sangre Ridge Elementary School
Beginning Date: TBD

*TBA

Education: Bachelors, Oklahoma State University
Assignment: 1.000 FTE, Secondary Math Teacher, Stillwater Middle School
Beginning Date: TBD

*TBA

Education: Doctorate, University of Kansas
Assignment: 1.000 FTE, Occupational Therapist, Stillwater Public School
Beginning Date: TBD

Appointment Pursuant to Change in Contract for School Year 2024-2025

Johna Kaehler

Assignment: 1.000 FTE, Secondary ELA Teacher - Stillwater Middle School
Beginning Date: TBD
Contract Days: 180

Was Elementary Teacher at Sangre Ridge Elementary School for 2023-2024

Claire Kinnaird

Assignment: 1.000 FTE, Early Childhood Teacher- Sangre Ridge Elementary School
Beginning Date: TBD
Contract Days: 180

Was Elementary Teacher at Will Rogers Elementary School for 2024-2025

Meridith Barney

Assignment: 1.000 FTE, Secondary ELA Teacher - Stillwater High School
Beginning Date: TBD
Contract Days: 180

Was Secondary Teacher at Stillwater Junior High School for 2023-2024

Shana Glasgow

Assignment: 1.000 FTE, Academic Support Coach - Stillwater Middle School
Beginning Date: TBD
Contract Days: 180

Was Secondary Teacher at Stillwater Middle School for 2023-2024

Jessica Arena

Assignment: 1.000 FTE, Kindergarten Teacher - Will Rogers Elementary School
Beginning Date: TBD
Contract Days: 180

Was FACS Teacher at Stillwater High School for 2023-2024

Traci Richardson-McVicker

Assignment: 1.000 FTE, Secondary Instructional Coach - Stillwater High School

Beginning Date: TBD

Contract Days: 180

Was Secondary Teacher at Stillwater High School for 2023-2024

Tisha DeWitt

Assignment: 1.000 FTE, Elementary Instructional Coach - Will Rogers Elementary School

Beginning Date: TBD

Contract Days: 180

Was Elementary Teacher at Richmond Elementary School for 2024-2025

Alyssa Bergbower

Assignment: 1.000 FTE, Secondary French Teacher - Stillwater High School

Beginning Date: TBD

Contract Days: 180

Was Elementary Teacher at Westwood Elementary School for 2024-2025

Sandy Crocker

Assignment: 1.000 FTE, Secondary ELA Teacher - Stillwater Middle School

Beginning Date: TBD

Contract Days: 180

Was Elementary Teacher at Sangre Ridge Elementary School for 2023-2024

Alyson Williams

Assignment: 1.000 FTE, Secondary Math Teacher - Stillwater Middle School

Beginning Date: TBD

Contract Days: 180

Was Elementary Teacher at Sangre Ridge Elementary School for 2023-2024

Jessica Thacker

Assignment: 1.000 FTE, Teacher - Sangre Ridge Elementary School

Beginning Date: TBD

Contract Days: 180

Was Elementary Teacher at Westwood Elementary School for 2024-2025

Karetha Bruns

Assignment: 1.000 FTE, Elementary Instructional Coach - Westwood Elementary School

Beginning Date: TBD

Contract Days: 180

Was Remedial Specialist at Highland Park Elementary School for 2023-2024

Harley Justus

Assignment: 1.000 FTE, Academic Support Coach - Will Rogers Elementary School

Beginning Date: TBD

Contract Days: 180

Was Elementary Teacher at Will Rogers Elementary School for 2024-2025

Mason Oller

Assignment: 1.000 FTE, Academic Support Coach - Skyline Elementary School

Beginning Date: TBD

Contract Days: 180

Was Elementary Teacher at Highland Park Elementary School for 2023-2024

Tracy Pendred

Assignment: 1.000 FTE, Academic Support Coach - Highland Park Elementary School

Beginning Date: TBD

Contract Days: 180

Was Elementary Enrichment Teacher at Highland Park Elementary School for 2023-2024

Karen Diaz

Assignment: 1.000 FTE, Teacher - Richmond Elementary School

Beginning Date: TBD

Contract Days: 180

Was Math Interventionist at Skyline Elementary School for 2023-2024

Philip Weinland

Assignment: 1.000 FTE, Secondary Special Education Teacher - Stillwater Middle School

Beginning Date: TBD

Contract Days: 180

Was Elementary Special Education Teacher at Sangre Ridge Elementary School for 2023-2024

Extra-Duty Stipend for the 2023-2024 School Year Subject to the Execution of an Extra-Duty Contract

<u>Name</u>	<u>Job Title</u>	<u>Site</u>	<u>Amount</u>
Karyn Hutchins	E.L. Achieve Constructing Meaning Institute Source of Funding: Activity Fund	SMS	\$500.00
Luz Hoover	E.L. Achieve Constructing Meaning Institute Source of Funding: Activity Fund	SMS	500.00
Johanna Ostler	Additional SPED Classroom Duties	WR	2,000.00

Appointment Pursuant to Summer School Extra Duty for 2023-2024 School Year

Sarah Farr	ESY Special Education Teacher	SHS	25.00/hour
Eva Hickerson	Summer School Teacher	WR	25.00/hour
Summer Montgomery	Summer School Teacher	SMS	25.00/hour
Melissa Sutton	Credit Recovery Teacher	SHS	25.00/hour
Josh Zimmerman	Credit Recovery Teacher	SHS	25.00/hour
Jenny Bobo	Edgenuity Training	SPVA	25.00/hour
Coca, Stephanie	ELL Summer Teacher	WR	25.00/hour

RESIGNATION - 25 O.S. §307(B)(1)

Resignation/Retirement

Tamara DeLatte

Assignment: 1.000 FTE, Special Education Teacher, Stillwater Middle School

Beginning Date: 8/14/2014

Ending Date: 5/17/2024

Reason: Resignation

Catie Everson

Assignment: 1.000 FTE, Teacher, Skyline Elementary School

Beginning Date: 8/8/2023

Ending Date: 5/17/2024

Reason: Resignation

EMPLOYMENT - 25 O.S. §307(B)(1)

Rehires for 2024-2025 School Year

Roderick, Emily

B. SUPPORT PERSONNEL

APPOINTMENT - 25 O.S. §307(B)(1)

Appointment for 2023-2024 School Year

<u>Name</u>	<u>Job Title</u>	<u>Hours</u>	<u>Site</u>	<u>Amount</u>
*TBA	Custodian I	8.0	FAC	\$13.37
*TBA	Custodian I	8.0	FAC	13.37

Appointment Pursuant to Change in Contract for School Year 2023-2024

<u>Name</u>	<u>Job Title</u>	<u>Hours</u>	<u>Site</u>	<u>Amount</u>
Jeffrey Kershner	Custodian I	8.0	FAC	\$17.30
To	Warehouse Assistant II	8.0	FAC	19.38
Justin Harris	Interim Custodian	8.0	FAC	13.37
To	Custodian I	8.0	FAC	13.37
Jason Smith	Interim Custodian	8.0	FAC	13.37
To	Custodian I	8.0	FAC	13.37

Extra-Duty Stipend for the 2023-2024 School Year Subject to the Execution of an Extra-Duty Contract

*TBA	Softball Strength and Conditioning Source of Funding: SHS Pioneer Softball Booster Club		HS	\$1,250.00
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Appointment Pursuant to Summer School Extra Duty for 2023-2024 School Year

<u>Name</u>	<u>Job Title</u>	<u>Site</u>
Phillip Ward	Summer Bus Driver I	TR
Olmstead, Jonie	Summer Bus Driver I	TR
Gardner, Marvin	Summer Bus Driver I	TR
Alden, Lisa	Summer Book Bus Driver	TR
Olmstead, Jonie	Summer Book Bus Driver	TR
Kilby, Kyle	Summer Meals Bus Driver	CN
Julie Barker	ESY Paraprofessional	SHS
Renee Moseley	ESY Paraprofessional	SHS
Sophia Price	ESY Paraprofessional	WR
Brooke Brunken	Summer School Counselor	SHS
Daisy Bumpas	Summer School Office Assistant	SMS
Joey Keel	Summer School Teacher Assistant	WR

Appointment Pursuant to Change in Summer School Extra Duty for 2023-2024 School Year

Maritza Leon Cartagena	Credit Recovery Teacher	SHS
To	ELL Credit Recovery Language Interpreter TA	SHS

Appointment Pursuant to Change in Contract for School Year 2024-2025

<u>Name</u>	<u>Job Title</u>	<u>Hours</u>	<u>Site</u>	<u>Amount</u>
Jayne Gruszeczka	Noon Monitor	4.0	SR	\$11.59
To	Paraprofessional	7.0	SR	13.95
Judith Davis	Interim Cafeteria Manager	8.0	CN	18.10
To	Cafeteria Manager	8.0	HP	18.10
Maria Gomez	Office Assistant - Health Room	7.0	WW	13.50
To	Spanish Language Interpreter TA	7.0	DW	19.84

RESIGNATION - 25 O.S. §307(B)(1)

Resignation/Retirement

<u>Name</u>	<u>Job Title</u>	<u>Hours</u>	<u>Site</u>	<u>Effective</u>
Robbie Fite	Indian Education TA	6.5	IND ED	5/20/2024
Sophia Price	Pioneer PALS TA	1.5	PALS	5/17/2024
Mandy Psencik	Pioneer PALS TA	1.5	PALS	5/17/2024
Margaret Price	Pioneer PALS TA	3.0	PALS	5/17/2024
Kristen Thorne	Pioneer PALS TA	3.0	PALS	5/17/2024
Eve Phipps	Pioneer PALS TA	1.5	PALS	5/17/2024
Blake Hornsby	Paraprofessional	7.0	SR	5/17/2024
Ellery Henry	Kitchen Assistant	6.0	CN	5/17/2024
Anna Harnly	Health Room/Office Assistant	7.0	SR	5/20/2024

C. ADMINISTRATIVE PERSONNEL

APPOINTMENT - 25 O.S. §307(B)(1)

Appointment for 2024-2025 School Year

*TBA

Assignment: 1.000 FTE, Assistant Principal, Westwood Elementary School

Beginning Date: TBA

Salary: 62,086.00 + benefits

Contract Days: 200 days

RESIGNATION - 25 O.S. §307(B)(1)

Resignation/Retirement

Brandianne Green

Assignment: Assistant Principal

Beginning Date: 7/2/2017

Ending Date: 5/29/2024



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Michael Arnold, Chief Financial Officer
APPROVED BY: Uwe Gordon, Superintendent
DATE: May 28, 2024

AGENDA ITEM: 4
Encumbrances and Accounts Payable

BOARD ACTION REQUESTED:
Consider and Vote to approve Encumbrance Clerk's report as of May 28, 2024

BACKGROUND INFORMATION:
This monthly report is highlighting activity thru May 28, 2024.

Stillwater School District 16

PO Board Report Fund Totals

Fiscal Year: 2023-2024

From Date: 5/15/2024 12:00:00 AM To Date: 5/28/2024 12:00:00 AM Threshold 1

Fund	Description	Amount
11	GENERAL FUND	704,523.66
22	CHILD NUTRITION PROGRAMS FUND	3,677.92
31	BOND FUND (2017)	294,324.12
32	BOND FUND (2023)	93,700.00
	Total Amount	1,096,225.70
	End of Report	

Stillwater School District 16

PO Board Report Over Threshold

Fiscal Year: 2023-2024

From Date: 5/15/2024 12:00:00 AM To Date: 5/28/2024 12:00:00 AM Threshold 1

PO Number	Vendor	Description	For	Amount
20241162	INFINITE CAMPUS, INC	STUDENT DATA SYSTEM RENEWAL	31-BOND	11,973.55
20241163	ADVANCED THERAPY SOLUTIONS, LLC	SPEECH SERVICES TO COVER MATERNITY LEAVE	11-GENERAL	8,000.00
20241164	PALMATARY, REBECCA A	REIMBURSEMENT FOR REPAIR	11-GENERAL	35.00
20241165	WALMART LOCAL	WALMART ONLINE RENEWAL	11-GENERAL	125.00
20241166	CHOCTAW CASINO RESORT	CONFERENCE LODGING	11-GENERAL	1,125.00
20241167	TRAFERA HOLDINGS, LLC	SMART PANEL FOR L. DOLLAR CLASSROOM	11-GENERAL	7,014.00
20241168	WILSON LANGUAGE TRAINING	SUMMER SCHOOL	11-GENERAL	923.40
20241169	LEXIA LEANING SYSTEMS LLC	LTRS TRAINING	11-GENERAL	495.00
20241170	NASSP	CONFERENCE REGISTRATION	11-GENERAL	870.00
20241171	OKLAHOMA SCHOOLS ADVISORY COUNCIL	BOILER MAINTENANCE TRAINING	11-GENERAL	800.00
20241172	SCHOOL NUTRITION ASSOCIATION OF OKLAHOMA	CONFERENCE REGISTRATION	22-CHILD NUTRITION	2,730.00
20241173	ULINE	PALLET TRUCK	31-BOND	621.00
20241174	COLLINS, MIRANDA	MILEAGE REIMBURSEMENT	11-GENERAL	100.00
20241175	GARRETT GILL	NETWORK DROP FOR SMART PANEL	11-GENERAL	600.00
20241176	ARNOLD, MICHAEL S	CONFERENCE TRAVEL	11-GENERAL	1,000.00
20241177	FLORES, SHANNON	CONFERENCE TRAVEL	11-GENERAL	350.00
20241178	BURNSED, DESIREE J	CONFERENCE TRAVEL	11-GENERAL	350.00
20241179	CDW LLC_399	CHROME MANAGEMENT	11-GENERAL	1,100.00
20241180	AUTOMATION INTEGRATED, LLC	EMERGENCY REPAIRS FOR SKYLINE	31-BOND	14,000.00
20241181	VEX ROBOTICS, INC.	ROBOTICS SUPPLIES	11-GENERAL	10,498.92
20241182	Amazon Capital Services	CAREER TECH SUPPLIES	11-GENERAL	229.26
20241183	BACKBLAZE INC	BACKUP SERVICE	11-GENERAL	99.00
20241184	VERIZON WIRELESS	TECH HOTSPOTS	11-GENERAL	480.22

Stillwater School District 16

PO Board Report Over Threshold

Fiscal Year: 2023-2024

From Date: 5/15/2024 To Date: 5/28/2024 Threshold 1
 12:00:00 AM 12:00:00 AM

PO Number	Vendor	Description	For	Amount
20241185	OVERHEAD DOOR COMPANY OF STILLWATER LLC	OVERHEAD DOOR REPAIR	31-BOND	240.25
20241186	Amazon Capital Services	TECH SUPPLIES	31-BOND	750.00
20241187	COUNCIL OF ADM OF SPECIAL EDUCATION	CONFERENCE REGISTRATION	11-GENERAL	518.19
20241188	ARCHWAY BOOK DEPOSITORY	ENGLISH TEXTBOOKS	11-GENERAL	292.60
20241189	ULINE	PALLET WRAP	11-GENERAL	762.00
20241190	Amazon Capital Services	GROUT TOOLS	11-GENERAL	138.42
20241191	INSTRUCTURE, INC.	CANVAS TO SIS CONVERSION	11-GENERAL	3,000.00
20241192	GRIMSLEY'S INC.	CUSTODIALSUPPLIES	11-GENERAL	4,419.71
20241193	GRIMSLEY'S INC.	REPAIR/MAINTENANCE SUPPLIES	11-GENERAL	1,461.26
20241194	OVERHEAD DOOR COMPANY OF STILLWATER LLC	DOORS FOR OES REMODEL	31-BOND	4,924.00
20241195	AUTOMATION INTEGRATED, LLC	OES RENOVATIONS	32-BOND	93,700.00
20241196	HUNZICKER BROTHERS INC	LIGHTING RETROFITS	31-BOND	260,465.32
20241197	Stacy Walker	LUNCH REFUND	22-CHILD NUTRITION	38.35
20241198	LISA CARNEY	LUNCH REFUND	22-CHILD NUTRITION	67.75
20241199	Stephanie Larson	LUNCH REFUND	22-CHILD NUTRITION	19.20
20241200	CONNECTED KIDS, INC.	CONFERENCE REGISTRATION	11-GENERAL	800.00
20241201	Yu Qin	LUNCH REFUND	22-CHILD NUTRITION	60.20
20241202	Julie Wilson	LUNCH REFUND	22-CHILD NUTRITION	20.60
20241203	Justin Shenold	LUNCH REFUND	22-CHILD NUTRITION	42.40
20241204	Taylor Sheppard	LUNCH REFUND	22-CHILD NUTRITION	43.25
20241205	Katrina Matousek-Ames	LUNCH REFUND	22-CHILD NUTRITION	23.45
20241206	Aleshia Graham	LUNCH REFUND	22-CHILD NUTRITION	16.50
20241207	Kaylie Keckler	LUNCH REFUND	22-CHILD NUTRITION	49.00

Stillwater School District 16

PO Board Report Over Threshold

Fiscal Year: 2023-2024

From Date: 5/15/2024 12:00:00 AM To Date: 5/28/2024 12:00:00 AM Threshold 1

PO Number	Vendor	Description	For	Amount
20241208	HER, EUN	LUNCH REFUND	22-CHILD NUTRITION	24.25
20241209	Owen Byfield	LUNCH REFUND	22-CHILD NUTRITION	30.35
20241210	Bridgett Bates	LUNCH REFUND	22-CHILD NUTRITION	59.07
20241211	Amanda Harrison	LUNCH REFUND	22-CHILD NUTRITION	39.55
20241212	MUNRO CARROLL	LUNCH REFUND	22-CHILD NUTRITION	99.25
20241213	Rebecca Brienen	LUNCH REFUND	22-CHILD NUTRITION	88.80
20241214	Heather Yates	LUNCH REFUND	22-CHILD NUTRITION	46.20
20241215	Jordon Blount	LUNCH REFUND	22-CHILD NUTRITION	50.00
20241216	Brenda Hall	LUNCH REFUND	22-CHILD NUTRITION	8.15
20241217	Amy Root	LUNCH REFUND	22-CHILD NUTRITION	5.30
20241218	Denise Thomas	CHILD NUTRITION	22-CHILD NUTRITION	7.00
20241219	Jashanti Davis	LUNCH REFUND	22-CHILD NUTRITION	9.30
20241220	Angie Phillips	LUNCH REFUND	22-CHILD NUTRITION	100.00
20241221	NATHAN D LENCH	TERMITE CONTROL	31-BOND	250.00
20241222	JUSTIN KYLE HENNINGER	SUMMER SCHOOL SECURITY	11-GENERAL	600.00
20241223	KOREY CARRUBA	SUMMER SCHOOL SECURITY	11-GENERAL	600.00
20241224	WELSH, ADAM JOHN	CONFERENCE PER-DIEM	11-GENERAL	52.00
20241225	HESLER, LARRY W	CONFERENCE PER DIEM	11-GENERAL	52.00
20241226	DIANE ALBER ART	ONLINE TRAINING REGISTRATION	11-GENERAL	399.96
20241227	Stevens, Brett	MILEAGE	11-GENERAL	200.00
20241228	ARCHWAY BOOK DEPOSITORY	MATH ADPTION	11-GENERAL	365,690.00
20241229	ARCHWAY BOOK DEPOSITORY	MATH ADOPTION	11-GENERAL	292,442.72
			Total POs: 68	Total Amount 1,096,225.70

End of Report