

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CONSENT AGENDA
3. PUBLIC PARTICIPATION
4. REPORTS
 - A. Chair Report
 - B. Superintendent Report
 - C. Committee and Liaison Reports
 - D. Action on Itemized Estimate and transfers for the month ending May 31, 2026.
5. OLD BUSINESS
 - A. Second Read and Action on Policies
 - Policy 1200 — Use of School Facilities
 - Policy 2131 - Superintendent
 - Policy 5155 - Wellness
 - 9650 - Committees
 - 9670 - Conflict of Interest
 - 9660 - Oath of Office
 - 9640 - Role of Board Members
 - B. Bylaws to Rescind
 - Bylaw 9000 - Roles of Board Members- Powers, Purposes, Duties
 - Bylaw 9130 - Committees
 - Bylaw 9270 - Conflict of Interest
 - Bylaw 9272 - Code of Conduct on Data Use
 - C. Policies to Rescind and Replace with Policies Listed in 5A
 - Policy 1200 — Use of School Facilities
 - Policy 2131 - Superintendent
 - Policy 6142.101 School Wellness Policy
 - D. Second Read - Items of Information
 - Use of Private Transportation 3541R
 - Suicide Prevention and Intervention Guidelines 5151.5R
6. NEW BUSINESS
 - A. Overview of 25-26 Strategic Goals and Outcomes

B. Ratification of Custodial and Maintenance Contracts

C. Discussion and possible action on the approval of the extension of the propane contract with Mitchell Fuel for the 2026-2027 school year(s).

7. PUBLIC PARTICIPATION

8. EXECUTIVE SESSION

A. Superintendent Annual Review

B. Discussion of contract extensions for the Directors of Finance, Personnel and Technology.

9. PUBLIC SESSION FOR POSSIBLE ACTION ON THE SUPERINTENDENT'S AND DIRECTOR'S OF FINANCE, TECHNOLOGY AND PERSONNEL 2026-2027 CONTRACT EXTENSIONS.

10. ADJOURNMENT



**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education Meeting - June 2, 2026 6:30 PM
Reed Intermediate School Library, 3 Trades Lane , Newtown, CT 06470

Please note: These minutes are pending Board approval

Members Present:

Melissa Beylouni , Doria Linnetz, Alison Plante, Donald Ramsey, Shannon Tomai, John Vouros
Chris Gilson (virtual)

Staff Present: A.Uberti, Superintendent, F. Purcaro, Asst.Superintendent, Tanja Gouveia, Director of Business

Public: Many parents and staff attended the celebration portion of the meeting. The Newtown Bee was also present.

Mrs. Plante called the meeting to order at 6:30 PM

1. PLEDGE OF ALLEGIANCE

2. CELEBRATION OF EXCELLENCE

2.A. Middle Gate School Store

Staff and students from Middle Gate Elementary gave a presentation on their new school store. Stories were shared about the interview process, lessons of responsibility and customer service and skills such as working within a budget and counting back change when given cash.

2.B. Head of Meadow Grade 4 School Community Team

Staff and students from Head of Meadow discussed projects being carried out by their School Community Team. SCT is a before school club for 4th graders who focus on citizenship, kindness and community service. Students shared their individual projects with the Board and the audience. Whiskers. Newtown Animal Shelter, Newtown Senior Center and Tommy's Place.

2.C. Retiree Recognition

Eight Newtown certified staff members were acknowledged for their years of service to Newtown. Ellen Buckley, Judy Catanese, Jean Griffin, Erik Holst-Grubbe, Barbara Minutillo, John Sicbaldi, Candace Dietter, Connie Vigliano

2.D. CABA Student Leadership Awards

Leadership awards were presented to Claire DiNoto and Nate Hoag from Newtown High School and to Alison Zhang and Teagan McMurdo from Newtown Middle School.

2.E. Top 5% of the 2026 Graduating Class

The top students in this year's graduation class were introduced and recognized for their accomplishments. They also shared with the audience where they will be attending college next year. Lauren Allen, Macey Arcario, Olivia Bossio-Dotolo, Gillian Boughan, Jack Carta, Gabriella DeNicola, Sonya Feder, Cameron Linnetz, Aidan Lourenco, Katherine Lye, Riana Mason, Nikita Mukka, Jameson Piccuillo, Andrew Stango, Hannah Stowe

3. CONSENT AGENDA

Motion: It was moved by Mr.Ramsey and seconded by Mrs. Linnetz that the Board accept the Consent Agenda, which includes the minutes from May 5, 2026, and the Correspondence Report for May 5, 2026 through June 1, 2026. The motion passed unanimously.

Motion: Alison Plante requested a motion to add an agenda item prior to Executive Session to discuss the process around non-union contract adjustments.

The motion was made by Mr.Ramsey. Seconded by Mrs. Linnetz. The motion passed unanimously.

3.A. Minutes from May 5, 2026

3.B. Correspondence Report

4. **PUBLIC PARTICIPATION

No comments

5. REPORTS

5.A. Chair Report

Alison Plante acknowledged all of the celebrations and expressed gratitude for working in such a positive environment.

5.B. Superintendent's Report

Mrs. Uberti stated her focus would be on the budget during this meeting. She briefly outlined her status on self-reflection for the board. Goals and outcomes will be discussed at a future date. Mrs. Plante updated the Board on the next steps after receiving the Superintendent's report.

5.C. Committee and Liaison reports

Don Ramsey gave an update on various programs happening in the district. Highlights included the WIN Program or "What I Need" Program, The Certified Nursing Assistant (CNA) Program at NHS (which will start in the fall as part of the experiential learning focus for students), math intervention programs and a Western Studies presentation given by a Holocaust Survivor.

Dr.Longobucco answered questions on the CNA program.Dr. Gilson shared the success of the Halo Awards at the Palace Theater in Waterbury. This ceremony celebrates theatre organizations from schools all over CT. It was an amazing opportunity, and Sophia Taluto, from NHS won best leading female in a contemporary musical for her performance in *Mama Mia!*

5.D. Action on Financial Report and Transfers for Month Ending April 30, 2026

Motion: Mr. Ramsey moved that the Board of Education approve the financial report and transfers for the month ending April 30, 2026. Mrs. Linnetz seconded the motion. The motion passes unanimously.

Ms.Gouveia outlined year to date expenditures as of April 30th at 80%, with 20% encumbered. The estimated balance is just over \$100,000. Deficits were shown in employee

benefits, professional services, property services rental fees and supplies. Mrs. Plante clarified the surplus on the summary page. A trend toward increased legal fees is being seen due to the ongoing BT negotiations, which is impacting contracted services. The loss of a \$70,000 credit for propane use (from a federal program no longer available) negatively impacted the supplies number.

Mrs. Tomai questioned transportation costs and the impact of out-of-district runs. Transfer requests were outlined totaling \$147,570, with the largest transfer request being a shift in funds from the Special Education contingency line to cover contracted services.

5.E. Student Representative Report

Student representatives Claire DiNoto and Nate Hoag gave their last student update. Key mentions included an awards ceremony recap, the college decision board and multiple senior activities including the senior trip, senior walk through, senior dinner dance and senior spirit week.

The new student representatives were named as Madeline Britton and Graham Spencer for the 2026-2027 school year. The Board commended Claire and Nate on the outstanding job they did serving on the Board this year.

6. OLD BUSINESS - No items discussed

7. NEW BUSINESS

7.A. Discussion and Possible Action on 2026-2027 Budget Adjustments

MOTION: Mr. Ramsey moved that the Board of Education approve the 2026-2027 budget adjustments as proposed by the Superintendent. Mrs. Linnetz seconded the motion. The motion passes unanimously.

Mrs. Uberti explained that the areas being recommended for reductions are reasonable places to make cuts and will not impact students. Ms. Gouveia, Director of Business, reviewed possible areas where reductions could take place within the budget. The \$125,000 Board of Finance (BOF) adjustment can be addressed by a reduction in the OPEB (Other Post-Employment Benefits) trust fund.

Mrs. Tomai asked for clarification on the OPEB fund and its purpose. Mrs. Plante discussed the fund as a reserve that can be used for retired employees who have extensive care needs. Mrs. Tomai acknowledged it was a great place to find savings. Other areas for reductions fell under cyber insurance, maintenance contracts, energy accounts, equipment and repairs. DRIP funding (a state-funded program designed to assist with building maintenance) can also be utilized for building repairs and maintenance.

Mrs. Uberti discussed that the focus should be on the Board approving the budget to align with the budget approved by the voters. She mentioned pressures that need to be monitored, including class sizes at Hawley that might require hiring a new teacher. The other consideration is adding another Speech Pathologist for the PAL program. Current caseloads are being evaluated.

7.B. Discussion and Possible Action on Chartwell's Contract Renewal

MOTION: It was moved to approve a one-year renewal ("Amendment No. 4") to the Compass Groups USA, Inc., by and through its Chartwells Division initial agreement for

food services dated August 23, 2022 with an effective date of July 1, 2026 through June 30, 2027 and move further to authorize the Board Chair to execute the agreement on the Board's behalf. The terms and conditions in the original agreement as amended will apply. The motion was made by Mr. Ramsey and seconded by Mrs. Linnetz. The motion passes unanimously

7.C. First Read Philosophy and Mixed Media Curriculum

The second reading will take place at the next meeting.

7.D. First Read of Policies

Policy Updates, bylaws and reviews of the 9000 series, alongside items of information, are to be reviewed prior to the next meeting. All questions should be submitted to Doria and Don. The next policy meeting is set for July 15th.

7.D.1. Policy 1200 — Use of School Facilities

Policy 2131 - Superintendent

Policy 5155 - Wellness

Policy 9650 - Committees

Policy 9670 - Conflict of Interest

Policy 9660 - Oath of Office

Policy 9640 - Role of Board Members

7.E. First Read — Items of Information

7.E.1. Use of Private Transportation (3541 R)

Suicide Prevention and Intervention Guidelines (5151.5R)

7.F. First Read - Bylaws to Rescind

7.F.1. Bylaw 9000 — Roles of Board Members, Powers, Purposes, Duties

Bylaw 9130 - Committees

Bylaw 9270 — Conflict of Interest

Bylaw 9272 - Code of Conduct on Data Use

7.G. Policies to Rescind and Replace with Policies listed in 7.D1 of New Business

7.G.1. Policy 1200 — Use of School Facilities

Policy 2131 - Superintendent

Policy 6142.101 — School Wellness Policy

8. DISCUSSION - Process of Non-Union Contracts

Mrs. Uberti outlined that when compensation adjustments are applied to a whole group of contracts, it is not appropriate to enter into an executive session. First, the Board has already approved those contracts as part of the budget. Second, there would only be cause to go into an executive session to discuss changes to a specific employee's contract. In that case, the employee must be notified prior to that executive session taking place.

9. EXECUTIVE SESSION -

The Board elected *not* to enter into an Executive Session. The agenda was amended to include discussion of the process around non-union contract adjustments in open session. The Board discussed the topic and no action was taken. Mrs. Plante tabled all agenda items associated with the previously scheduled executive session.

11. PUBLIC PARTICIPATION - None

MOTION: Mrs. Plante asked for a motion to adjourn. Mr. Vouos made a motion to

adjourn, seconded by Dr.Gilson. The motion passed unanimously.

11. ADJOURNMENT

Meeting adjourned at 9:03 PM

Respectfully submitted,

Don Ramsey, Secretary

MCCHORD FOUNDATION

Thai-Son Vu
Grants Manager

212-464-2393
thai-son.vu@jpmorgan.com

June 10, 2026

Mr. John Vouros
Board Member
Newtown Board of Education
3 Primrose Street
Newtown, Connecticut 06470

Dear Mr. Vouros:

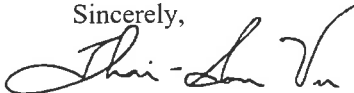
On behalf of the McChord Foundation, I am pleased to inform you that a grant of \$26,530 payable to Newtown Board of Education has been approved. This grant is restricted to The Sandy Hook Elementary School Bioswale Restoration.

A payment made by electronic funds transfer representing this grant award was issued on June 10, 2026, to your organization's account at Newtown Savings Bank. By accepting these funds, you warrant that there has been no change in your organization's tax-exempt status or its eligibility to receive a charitable contribution. Additionally, you warrant that you agree with the terms outlined in the enclosed Grant Receipt Agreement.

Any acknowledgement of this grant in print should read: McChord Foundation. Use of this name for anything other than appropriate funding lists requires prior approval. Please send formal acknowledgment of this grant to grant.reports@jpmorgan.com with the name of your organization and McChord Foundation in the subject line of your email.

We are pleased to provide this support and extend our best wishes to you for continued success.

Sincerely,



Thai-Son Vu
For the Directors

390 Madison Avenue, 14th Floor, New York, NY 10017

The Private Bank
JPMorgan Chase Bank, N.A.

MCCHORD FOUNDATION

Grant Receipt Agreement

Grant Recipient: Newtown Board of Education
Grant Designation: The Sandy Hook Elementary School Bioswale Restoration
Grant Amount: \$26,530

By accepting a grant award from the McChord Foundation, you warrant the following:

- There has been no change in your I.R.S. tax classification as an organization described in Internal Revenue Code section 170 or Internal Revenue Code sections 501(c)(3) and 509 (a)(1), (2) or (3), or a governmental unit described in Section 170(c)(1),
- The grant will be expended for religious, educational, scientific, literary or other charitable purpose,
- The grant must be exclusively applied toward the funding purpose noted in the attached letter,
- No part of the grant will be used to support or facilitate the purchase of tickets to fundraising events held by your organization,
- The grant may not fulfill any personal financial obligations of the trustee(s) or other disqualified persons and no one may receive any tangible, economic benefit from this grant.
- Any part of the grant not expended for the funding purposes should be returned to the Foundation.

Additionally, if you are a “Type I” or a “Type II” Supporting Organization, you warrant your entity (or one of its supported organizations) is not controlled (directly or indirectly) by the awarding Private Foundation’s disqualified person(s).

If you are a “Type III” Supporting Organization, you warrant your entity is “functionally integrated” with the supported organization. If you are not “functionally integrated” with the supported organization, then the funds must be returned to the Foundation. If not already supplied to us, you agree to provide the Foundation with additional documentation to support these representations.

390 Madison Avenue, 14th Floor, New York, NY 10017

The Private Bank
JPMorgan Chase Bank, N.A.



**Board of Education
Newtown, Connecticut**

Please Note: These minutes are pending Board approval.

Minutes of the *Special Board of Education Meeting* held on June 18, 2026 at 6:00 pm.
BOE Conference Room, 3 Primrose Street, Newtown, CT

Members Present: A.Plante, M. Beylouni, D.Linnetz, J.Vouros, D. Ramsey, C.Gilson
(Remote)

Members Absent: S.Tomai

CALL TO ORDER: Meeting was called to order at 6:04 PM

EXECUTIVE SESSION:

MOTION: Mr.Vouros made a motion to go into executive session to discuss the Superintendent's annual performance review and contract. Seconded by Mr.Ramsey.

Motion passed unanimously and the Board entered into executive session.

The Board excited executive session at 7:42 PM

MOTION: Ms. Linnetz made a motion to adjourn, seconded by Dr.Gilson. The motion passed unanimously.

ADJOURNMENT:

Meeting adjourned at 7:43 PM

Respectfully Submitted,

Mandi Poseno, Clerk

**NEWTOWN BOARD OF EDUCATION
2025-26 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING MAY 31, 2026**

OBJECT COD EXPENSE CATEGORY	EXPENDED 2024 - 2025	2025- 2026 APPROVED BUDGET	YTD TRANSFERS 2025- 2026	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
GENERAL FUND BUDGET										
100 SALARIES	\$ 56,238,201	\$ 57,241,834	\$ (5,000)	\$ 57,236,834	\$ 47,927,410	\$ 9,031,585	\$ 277,839	\$ 197,208	\$ 80,631	99.86%
200 EMPLOYEE BENEFITS	\$ 13,615,332	\$ 15,955,591	\$ -	\$ 15,955,591	\$ 15,644,277	\$ 4,856	\$ 306,458	\$ 356,463	\$ (50,006)	100.31%
300 PROFESSIONAL SERVICES	\$ 624,970	\$ 699,864	\$ 106,640	\$ 806,504	\$ 640,402	\$ 75,362	\$ 90,740	\$ 115,532	\$ (24,792)	103.07%
400 PURCHASED PROPERTY SERV.	\$ 1,748,399	\$ 1,970,169	\$ (8,520)	\$ 1,961,649	\$ 1,495,848	\$ 280,825	\$ 184,976	\$ 189,947	\$ (4,971)	100.25%
500 OTHER PURCHASED SERVICES	\$ 11,110,494	\$ 11,687,061	\$ (1,831)	\$ 11,685,230	\$ 9,791,769	\$ 1,287,009	\$ 606,451	\$ 506,534	\$ 99,917	99.14%
600 SUPPLIES	\$ 3,433,354	\$ 3,549,863	\$ 5,161	\$ 3,555,024	\$ 2,960,835	\$ 226,477	\$ 367,712	\$ 347,070	\$ 20,642	99.42%
700 PROPERTY	\$ 391,070	\$ 453,718	\$ 3,550	\$ 457,268	\$ 211,368	\$ 234,621	\$ 11,280	\$ 25,125	\$ (13,845)	103.03%
800 MISCELLANEOUS	\$ 76,658	\$ 86,544	\$ -	\$ 86,544	\$ 70,956	\$ 1,108	\$ 14,480	\$ 14,000	\$ 480	99.45%
910 SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ (100,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL GENERAL FUND BUDGET	\$ 87,238,478	\$ 91,744,644	\$ -	\$ 91,744,644	\$ 78,742,865	\$ 11,141,844	\$ 1,859,934	\$ 1,751,879	\$ 108,055	99.88%
					85.83%	12.14%		1.91%	0.12%	
900 TRANSFER NON-LAPSING <i>audited</i>	<i>\$ 170,588</i>									
GRAND TOTAL	\$ 87,409,066	\$ 91,744,644	\$ -	\$ 91,744,644	\$ 78,742,866	\$ 11,141,844	\$ 1,859,934	\$ 1,751,879	\$ 108,055	99.88%

**NEWTOWN BOARD OF EDUCATION
2025-26 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING MAY 31, 2026**

OBJECT COD EXPENSE CATEGORY	EXPENDED 2024 - 2025	2025- 2026 APPROVED BUDGET	YTD TRANSFERS 2025- 2026	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
100 SALARIES										
Administrative Salaries	\$ 4,482,797	\$ 4,334,307	\$ 22,712	\$ 4,357,019	\$ 3,995,792	\$ 406,600	\$ (45,374)	\$ 4,730	\$ (50,104)	101.15%
Teachers & Specialists Salaries	\$ 35,826,938	\$ 36,487,451	\$ (86,487)	\$ 36,400,964	\$ 29,413,863	\$ 6,954,740	\$ 32,360	\$ 23,860	\$ 8,500	99.98%
Early Retirement	\$ 13,000	\$ 76,000	\$ -	\$ 76,000	\$ 76,309	\$ -	\$ (309)	\$ -	\$ (309)	100.41%
Continuing Ed./Summer School	\$ 136,964	\$ 133,394	\$ 1,679	\$ 135,073	\$ 119,225	\$ 4,435	\$ 11,413	\$ 14,184	\$ (2,771)	102.05%
Homebound & Tutors Salaries	\$ 163,771	\$ 172,919	\$ 2,621	\$ 175,540	\$ 127,541	\$ 18,818	\$ 29,181	\$ 2,940	\$ 26,241	85.05%
Certified Substitutes	\$ 894,415	\$ 889,140	\$ (5,000)	\$ 884,140	\$ 799,832	\$ 51,250	\$ 33,058	\$ 29,583	\$ 3,475	99.61%
Coaching/Activities	\$ 712,091	\$ 730,180	\$ -	\$ 730,180	\$ 713,131	\$ -	\$ 17,049	\$ 3,300	\$ 13,749	98.12%
Staff & Program Development	\$ 117,219	\$ 107,450	\$ -	\$ 107,450	\$ 32,867	\$ 61,782	\$ 12,802	\$ 11,452	\$ 1,350	98.74%
CERTIFIED SALARIES	\$ 42,347,194	\$ 42,930,841	\$ (64,475)	\$ 42,866,366	\$ 35,278,561	\$ 7,497,625	\$ 90,180	\$ 90,049	\$ 131	100.00%
Supervisors & Technology Salaries	\$ 1,009,850	\$ 988,625	\$ 15,133	\$ 1,003,758	\$ 837,054	\$ 88,144	\$ 78,559	\$ 12,568	\$ 65,991	93.43%
Clerical & Secretarial Salaries	\$ 2,342,800	\$ 2,351,223	\$ -	\$ 2,351,223	\$ 2,111,681	\$ 239,939	\$ (397)	\$ -	\$ (397)	100.02%
Paraeducators	\$ 2,989,568	\$ 2,955,471	\$ 227,491	\$ 3,182,962	\$ 2,814,829	\$ 344,350	\$ 23,783	\$ 14,892	\$ 8,891	99.72%
Nurses & Medical Advisors	\$ 971,552	\$ 1,045,915	\$ 810	\$ 1,046,725	\$ 830,528	\$ 189,609	\$ 26,588	\$ 2,325	\$ 24,263	97.68%
Custodial & Maint. Salaries	\$ 3,478,357	\$ 3,525,661	\$ 2,060	\$ 3,527,721	\$ 3,124,997	\$ 346,434	\$ 56,290	\$ 11,875	\$ 44,415	98.74%
Non-Certified Adj	\$ -	\$ 273,743	\$ (273,743)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Career/Job Salaries	\$ 179,226	\$ 199,583	\$ 381	\$ 199,964	\$ 197,359	\$ 34,272	\$ (31,667)	\$ (17,193)	\$ (14,474)	107.24%
Special Education Svcs Salaries	\$ 1,740,220	\$ 1,869,839	\$ 53,376	\$ 1,923,215	\$ 1,659,397	\$ 219,559	\$ 44,259	\$ 36,880	\$ 7,379	99.62%
Security Salaries & Attendance	\$ 735,754	\$ 679,619	\$ 33,967	\$ 713,586	\$ 660,565	\$ 71,653	\$ (18,632)	\$ -	\$ (18,632)	102.61%
Extra Work - Non-Cert.	\$ 120,562	\$ 140,314	\$ -	\$ 140,314	\$ 84,894	\$ -	\$ 55,420	\$ 24,612	\$ 30,808	78.04%
Custodial & Maint. Overtime	\$ 277,497	\$ 249,000	\$ -	\$ 249,000	\$ 311,100	\$ -	\$ (62,100)	\$ 20,200	\$ (82,300)	133.05%
Civic Activities/Park & Rec.	\$ 45,620	\$ 32,000	\$ -	\$ 32,000	\$ 16,445	\$ -	\$ 15,555	\$ 1,000	\$ 14,555	54.52%
NON-CERTIFIED SALARIES	\$ 13,891,006	\$ 14,310,993	\$ 59,475	\$ 14,370,468	\$ 12,648,849	\$ 1,533,960	\$ 187,659	\$ 107,159	\$ 80,500	99.44%
SUBTOTAL SALARIES	\$ 56,238,201	\$ 57,241,834	\$ (5,000)	\$ 57,236,834	\$ 47,927,410	\$ 9,031,585	\$ 277,839	\$ 197,208	\$ 80,631	99.86%
200 EMPLOYEE BENEFITS										
Medical & Dental Expenses	\$ 10,305,046	\$ 12,725,821	\$ -	\$ 12,725,821	\$ 12,715,005	\$ 755	\$ 10,061	\$ 5,160	\$ 4,901	99.96%
Life Insurance	\$ 97,889	\$ 90,000	\$ -	\$ 90,000	\$ 74,227	\$ -	\$ 15,773	\$ 15,000	\$ 773	99.14%
FICA & Medicare	\$ 1,748,488	\$ 1,710,554	\$ -	\$ 1,710,554	\$ 1,506,343	\$ -	\$ 204,211	\$ 257,211	\$ (53,000)	103.10%
Pensions	\$ 993,552	\$ 959,110	\$ -	\$ 959,110	\$ 937,018	\$ -	\$ 22,092	\$ 47,092	\$ (25,000)	102.61%
Unemployment & Employee Assist.	\$ 64,851	\$ 81,600	\$ -	\$ 81,600	\$ 23,184	\$ 4,100	\$ 54,316	\$ 32,000	\$ 22,316	72.65%
Workers Compensation	\$ 405,506	\$ 388,506	\$ -	\$ 388,506	\$ 388,501	\$ 1	\$ 4	\$ -	\$ 4	100.00%
SUBTOTAL EMPLOYEE BENEFITS	\$ 13,615,332	\$ 15,955,591	\$ -	\$ 15,955,591	\$ 15,644,277	\$ 4,856	\$ 306,458	\$ 356,463	\$ (50,006)	100.31%

**NEWTOWN BOARD OF EDUCATION
2025-26 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING MAY 31, 2026**

OBJECT COD EXPENSE CATEGORY	EXPENDED 2024 - 2025	2025- 2026 APPROVED BUDGET	YTD TRANSFERS 2025- 2026	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
300 PROFESSIONAL SERVICES										
Professional Services	\$ 426,441	\$ 478,743	\$ 106,640	\$ 585,383	\$ 494,898	\$ 39,278	\$ 51,207	\$ 76,000	\$ (24,793)	104.24%
Professional Educational Serv.	\$ 198,529	\$ 221,121	\$ -	\$ 221,121	\$ 145,504	\$ 36,084	\$ 39,533	\$ 39,532	\$ 0	100.00%
SUBTOTAL PROFESSIONAL SERV.	\$ 624,970	\$ 699,864	\$ 106,640	\$ 806,504	\$ 640,402	\$ 75,362	\$ 90,740	\$ 115,532	\$ (24,792)	103.07%
400 PURCHASED PROPERTY SERV.										
Buildings & Grounds Contracted Svc.	\$ 634,247	\$ 664,800	\$ -	\$ 664,800	\$ 616,594	\$ 46,152	\$ 2,054	\$ 2,054	\$ (0)	100.00%
Utility Services - Water & Sewer	\$ 104,087	\$ 114,940	\$ -	\$ 114,940	\$ 90,986	\$ -	\$ 23,954	\$ 20,354	\$ 3,600	96.87%
Building, Site & Emergency Repairs	\$ 518,657	\$ 495,000	\$ -	\$ 495,000	\$ 414,204	\$ 34,475	\$ 46,321	\$ 46,099	\$ 222	99.96%
Equipment Repairs	\$ 203,541	\$ 248,642	\$ (8,520)	\$ 240,122	\$ 136,292	\$ 27,525	\$ 76,304	\$ 76,304	\$ 0	100.00%
Rentals - Building & Equipment	\$ 287,868	\$ 301,787	\$ -	\$ 301,787	\$ 220,691	\$ 54,066	\$ 27,030	\$ 35,836	\$ (8,806)	102.92%
Building & Site Improvements	\$ -	\$ 145,000	\$ -	\$ 145,000	\$ 17,081	\$ 118,607	\$ 9,313	\$ 9,300	\$ 13	
SUBTOTAL PUR. PROPERTY SERV.	\$ 1,748,399	\$ 1,970,169	\$ (8,520)	\$ 1,961,649	\$ 1,495,848	\$ 280,825	\$ 184,976	\$ 189,947	\$ (4,971)	100.25%
500 OTHER PURCHASED SERVICES										
Contracted Services	\$ 1,379,117	\$ 1,218,580	\$ 254,649	\$ 1,473,229	\$ 1,336,521	\$ 192,087	\$ (55,380)	\$ 25,803	\$ (81,183)	105.51%
Transportation Services	\$ 4,968,771	\$ 5,317,149	\$ -	\$ 5,317,149	\$ 4,662,706	\$ 387,369	\$ 267,074	\$ 475,074	\$ (208,000)	103.91%
Insurance - Property & Liability	\$ 452,745	\$ 461,357	\$ -	\$ 461,357	\$ 452,114	\$ 1	\$ 9,243	\$ -	\$ 9,243	98.00%
Communications	\$ 220,429	\$ 220,320	\$ -	\$ 220,320	\$ 196,717	\$ 27,067	\$ (3,463)	\$ -	\$ (3,463)	101.57%
Printing Services	\$ 24,575	\$ 27,570	\$ -	\$ 27,570	\$ 14,048	\$ 11,375	\$ 2,147	\$ -	\$ 2,147	92.21%
Tuition - Out of District	\$ 3,851,072	\$ 4,235,113	\$ (255,240)	\$ 3,979,873	\$ 2,964,996	\$ 651,374	\$ 363,503	\$ -	\$ 363,503	90.87%
Student Travel & Staff Mileage	\$ 213,785	\$ 206,972	\$ (1,240)	\$ 205,732	\$ 164,668	\$ 17,738	\$ 23,326	\$ 5,657	\$ 17,669	91.41%
SUBTOTAL OTHER PURCHASED SV	\$ 11,110,494	\$ 11,687,061	\$ (1,831)	\$ 11,685,230	\$ 9,791,769	\$ 1,287,009	\$ 606,451	\$ 506,534	\$ 99,917	99.14%
600 SUPPLIES										
Instructional & Library Supplies	\$ 871,340	\$ 889,058	\$ 5,161	\$ 894,219	\$ 694,864	\$ 155,430	\$ 43,925	\$ 43,841	\$ 85	99.99%
Software, Medical & Office Supplies	\$ 253,148	\$ 223,475	\$ -	\$ 223,475	\$ 203,654	\$ 22,543	\$ (2,722)	\$ 3,231	\$ (5,953)	102.66%
Plant Supplies	\$ 340,100	\$ 343,000	\$ -	\$ 343,000	\$ 307,394	\$ 25,305	\$ 10,301	\$ 10,292	\$ 9	100.00%
Electric	\$ 1,272,054	\$ 1,292,646	\$ -	\$ 1,292,646	\$ 891,661	\$ -	\$ 400,985	\$ 188,485	\$ 212,500	83.56%
Propane & Natural Gas	\$ 347,578	\$ 372,000	\$ -	\$ 372,000	\$ 433,280	\$ -	\$ (61,280)	\$ 53,720	\$ (115,000)	130.91%
Heating Oil	\$ 41,133	\$ 74,045	\$ -	\$ 74,045	\$ 68,242	\$ -	\$ 5,803	\$ 5,803	\$ -	100.00%
Fuel for Vehicles & Equip.	\$ 133,110	\$ 158,821	\$ -	\$ 158,821	\$ 200,151	\$ -	\$ (41,330)	\$ 29,670	\$ (71,000)	144.70%
Textbooks	\$ 174,891	\$ 196,818	\$ -	\$ 196,818	\$ 161,589	\$ 23,200	\$ 12,029	\$ 12,029	\$ 0	100.00%
SUBTOTAL SUPPLIES	\$ 3,433,354	\$ 3,549,863	\$ 5,161	\$ 3,555,024	\$ 2,960,835	\$ 226,477	\$ 367,712	\$ 347,070	\$ 20,642	99.42%

**NEWTOWN BOARD OF EDUCATION
2025-26 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING MAY 31, 2026**

OBJECT COD EXPENSE CATEGORY	EXPENDED 2024 - 2025	2025- 2026 APPROVED BUDGET	YTD TRANSFERS 2025- 2026	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
700 PROPERTY										
Technology Equipment	\$ 319,910	\$ 402,799	\$ -	\$ 402,799	\$ 156,999	\$ 223,180	\$ 22,620	\$ 22,620	\$ -	100.00%
Other Equipment	\$ 71,160	\$ 50,919	\$ 3,550	\$ 54,469	\$ 54,369	\$ 11,441	\$ (11,341)	\$ 2,504	\$ (13,845)	125.42%
SUBTOTAL PROPERTY	\$ 391,070	\$ 453,718	\$ 3,550	\$ 457,268	\$ 211,368	\$ 234,621	\$ 11,280	\$ 25,125	\$ (13,845)	103.03%
800 MISCELLANEOUS										
Memberships	\$ 76,658	\$ 86,544	\$ -	\$ 86,544	\$ 70,956	\$ 1,108	\$ 14,480	\$ 14,000	\$ 480	99.45%
SUBTOTAL MISCELLANEOUS	\$ 76,658	\$ 86,544	\$ -	\$ 86,544	\$ 70,956	\$ 1,108	\$ 14,480	\$ 14,000	\$ 480	99.45%
910 SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ (100,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
<i>Adjustment - TBD</i>	<i>\$ (4,926)</i>									
TOTAL LOCAL BUDGET	\$ 87,233,552	\$ 91,744,644	\$ -	\$ 91,744,644	\$ 78,742,865	\$ 11,141,844	\$ 1,859,934	\$ 1,751,879	\$ 108,055	99.88%
900 Transfer to Non-Lapsing	\$ 170,588									
GRAND TOTAL	\$ 87,404,140	\$ 91,744,644	\$ -	\$ 91,744,644	\$ 78,742,865	\$ 11,141,844	\$ 1,859,934	\$ 1,751,879	\$ 108,055	99.88%

**NEWTOWN BOARD OF EDUCATION
2025-26 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING MAY 31, 2026**

OBJECT COD EXPENSE CATEGORY	EXPENDED 2024 - 2025	2025- 2026 APPROVED BUDGET	YTD TRANSFERS 2025- 2026	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
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SPECIAL REVENUES

EXCESS COST GRANT REVENUE	EXPENDED 2024-2025	APPROVED BUDGET @ 68%	SUBMITTED Dec 1 @	STATE ESTIMATE Jan 1 @ 67.93%	STATE ESTIMATE March 1 @ 67.93%	ESTIMATED Total	VARIANCE to January	% TO BUDGET #DIV/0!
<i>Special Education Svcs Salaries ECG</i>	\$ (12,082)	\$ -				\$ -	\$ -	
<i>Additional Services*</i>	\$ (22,502)	\$ -				\$ -	\$ -	
<i>Transportation Services - ECG</i>	\$ (365,019)	\$ (382,891)	\$ (463,293)	\$ (468,308)	\$ (428,821)	\$ (428,821)	\$ (39,487)	112.00%
<i>Tuition - Out of District ECG</i>	\$ (1,295,828)	\$ (1,227,925)	\$ (1,460,973)	\$ (1,456,191)	\$ (1,415,612)	\$ (1,415,612)	\$ (40,579)	115.28%
Total	\$ (1,695,431)	\$ (1,610,816)	\$ (1,924,266)	\$ (1,924,499)	\$ (1,844,433)	\$ (1,844,433)	\$ (80,066)	114.50%
*Additional services								
<i>Nursing (professional service)</i>	\$ (15,990)		\$ (23,598)	\$ (39,288)	\$ (35,716)	\$ (35,716)	\$ (3,572)	
<i>Para Salaries / BT Services</i>	\$ (6,512)		\$ (10,000)	\$ (32,427)	\$ (32,148)	\$ (32,148)	\$ (279)	
Total	\$ (1,717,933)	\$ (1,610,816)	\$ (1,957,864)	\$ (1,996,214)	\$ (1,912,297)	\$ (1,912,297)	\$ (83,917)	
Transportation Grant for Magnet (included in transportation forecast)	\$ (13,000)	\$ (15,600)	\$ (8,450)		\$ (7,150)	\$ (15,600)	\$ -	

<u>BOARD OF EDUCATION FEES & CHARGES - SERVICES</u>	<u>APPROVED BUDGET</u>	<u>ANTICIPATED</u>	<u>RECEIVED</u>	<u>BALANCE</u>	<u>% RECEIVED</u>
LOCAL TUITION	\$33,325	\$33,325	\$27,300	\$6,025	81.92%
HEALTH GRANT	\$26,886	\$27,516	\$27,516	(\$630)	102.34%
HIGH SCHOOL FEES FOR PARKING PERMITS	\$30,000	\$30,000	\$30,000	\$0	100.00%
MISCELLANEOUS FEES	\$6,000	\$6,000	\$6,786	(\$786)	113.09%
TOTAL SCHOOL GENERATED FEES	\$69,325	\$69,325	\$64,086	\$5,239	92.44%

	<u>Health Grant</u>	<u>E.C.G</u>	<u>E.C.S</u>	<u>Tuition</u>	<u>Misc.</u>	<u>Other</u>
August				\$6,000.00		
September				\$3,150.00		
October			\$1,123,923.00	\$4,950.00		
November				\$1,350.00	\$1,293.52	\$2,117.00
December				\$3,750.00	\$115.00	Equipment Sales
January	\$27,516			\$3,150.00	\$1,338.55	
February			\$1,123,923.00	\$2,400.00	\$1,293.52	UNUM Stock
March				\$3,900.00	\$1,409.00	
April			\$2,238,422	\$3,150.00		
May				\$1,800.00	\$1,336.08	
June						
Total	\$27,516.00	\$0.00	\$4,486,268.00	\$33,600.00	\$6,785.67	\$2,117.00

2025 - 2026
NEWTOWN BOARD OF EDUCATION
TRANSFERS RECOMMENDED
MAY 31, 2026

AMOUNT	FROM		TO		REASON
	CODE	DESCRIPTION	CODE	DESCRIPTION	
ADMINISTRATIVE					
\$20,700	400	BUILDING, SITE & EMERGENCY REPAIRS	400	BUILDING & SITE IMPROVEMENTS	TO INSTALL A WALL IN HIGH SCHOOL ROOM
\$3,300	400	BUILDING & SITE IMPROVEMENTS			
\$24,000		SUBTOTAL			
\$10,000	300	PROFESSIONAL EDUCATIONAL SERV.	300	PROFESSIONAL EDUCATIONAL SERV.	FOR NEW SPECIAL EDUCATION CURRICULUM AND TRAINING
\$7,800	600	INSTRUCTIONAL & LIBRARY SUPPLIES	600	INSTRUCTIONAL SUPPLIES	
\$5,700	600	PLANT SUPPLIES			
\$6,500	600	TEXTBOOKS			
\$30,000		SUBTOTAL			
\$26,897	300	PROFESSIONAL EDUCATIONAL SERV.	600	TEXTBOOKS	TO PURCHASE FOUNDATION CURRICULUM MATERIALS
\$8,103	400	EQUIPMENT REPAIRS			
\$14,000	800	MEMBERSHIPS			
\$49,000		SUBTOTAL			
PRINCIPALS' REQUESTS					
\$997	300	PROFESSIONAL EDUCATIONAL SERV.	600	TEXTBOOKS	TO PROVIDE FUNDS FOR HIGH SCHOOL WORLD LANGUAGE TEXTBOOKS FROM DISTRICT TEXTBOOK ACCOUNT
\$1,250	400	EQUIPMENT REPAIRS			
\$6,000	500	STAFF MILEAGE			
\$3,753	500	CONTRACTED SERVICES			
\$12,000		SUBTOTAL			
\$115,000		TOTAL TRASNFER REQUEST			

2025 - 2026
NEWTOWN BOARD OF EDUCATION
DETAIL OF TRANSFERS RECOMMENDED
MAY 31, 2026

		FROM			TO			
OBJECT CODE	AMOUNT	ACCOUNT CODE	DESCRIPTION	OBJECT CODE	AMOUNT	ACCOUNT CODE	DESCRIPTION	
ADMINISTRATIVE								
400	\$20,700	BUILDING, SITE & EMERGENCY REPAIRS		400	\$24,000	BUILDING & SITE IMPROVEMENTS		
		\$20,700 001000000000-53320	OBJECT SUBCATEGORY B & G REPAIRS			\$24,000 001900940000-53507	B&G - MAINTENANCE	B & G IMPROVE - HS
400	\$3,300	BUILDING & SITE IMPROVEMENTS						
		\$3,300 001000000000-53500	OBJECT SUBCATEGORY B & G IMPROVE					
300	\$10,000	PROFESSIONAL EDUCATIONAL SERV.		300	\$10,000	PROFESSIONAL EDUCATIONAL SERV.		
		\$10,000 001000000000-53100	OBJECT SUBCATEGORY PROFESSIONAL ED SERV.			\$10,000 001750500000-53100	SP ED - ADMIN.	STAFF TRAINING
600	\$7,800	INSTRUCTIONAL & LIBRARY SUPPLIES		600	\$20,000	INSTRUCTIONAL SUPPLIES		
		\$7,800 001000000000-55100	OBJECT SUBCATEGORY INSTRUCTIONAL SUPPLIES			\$20,000 001750630000-55100	SP ED - H.S. SP ED	INSTRUCTIONAL SUPPLIES
600	\$5,700	PLANT SUPPLIES						
		\$5,700 001000000000-55900	OBJECT SUBCATEGORY B&G SUPPLIES					
600	\$6,500	TEXTBOOKS						
		\$6,500 001000000000-56900	OBJECT SUBCATEGORY TEXTBOOKS					
300	\$26,897	PROFESSIONAL EDUCATIONAL SERV.		600	\$49,000	TEXTBOOKS		
		\$26,897 001000000000-53100	OBJECT SUBCATEGORY PROFESSIONAL ED SERV.			\$49,000 001800800000-56900	DISTRICT - CURRICULUM	TEXTBOOKS
400	\$8,103	EQUIPMENT REPAIRS						
		\$8,103 001000000000-53300	OBJECT SUBCATEGORY EQUIPMENT REPAIRS					
800	\$14,000	MEMBERSHIPS						
		\$14,000 001000000000-58900	OBJECT SUBCATEGORY MEMBERSHIPS					
PRINCIPALS' REQUESTS								
300	\$997	PROFESSIONAL EDUCATIONAL SERV.		600	\$12,000	TEXTBOOKS		
		\$997 001600380000-53100	H.S. - CLASSROOM			\$12,000 001800800000-56900	DISTRICT - CURRICULUM	TEXTBOOKS
400	\$1,250	EQUIPMENT REPAIRS						
		\$1,250 001600380000-53300	H.S. - CLASSROOM					
500	\$6,000	STAFF MILEAGE						
		\$6,000 001600380000-54200	H.S. - CLASSROOM					
500	\$3,753	CONTRACTED SERVICES						
		\$3,753 001600380000-54000	H.S. - CLASSROOM					
	\$115,000	TOTAL TRANSFER REQUEST			\$115,000	TOTAL TRANSFER REQUEST		

USE OF SCHOOL FACILITIES

In accordance with Conn. Gen. Stat. § 10-239, the Newtown Board of Education (the “Board”) may permit the use of any school facility for nonprofit educational or community purposes whether or not school is in session. The Board may also grant the temporary use of any school facility for public, educational or other purposes, including the holding of political discussion, at such time the facility is not in use for school purposes. In addition, the Board shall grant such use for any purpose of voting under the provisions of Title 9 of the Connecticut General Statutes whether or not school is in session. In accordance with 20 U.S.C. § 7905, the Board shall not deny equal access to or a fair opportunity to meet, or otherwise discriminate, against any group officially affiliated with the Boy Scouts of America (or any other youth group listed as a patriotic society in Title 36 of the United States Code) that wishes to conduct a meeting using school facilities pursuant to this policy. Such uses shall be governed by the following rules and procedures, and shall be subject to such restrictions as the Superintendent or his/her designee considers expedient.

Consistent with this policy, the Superintendent shall develop and promulgate Administrative Regulations and associated forms governing use of school buildings and facilities by community and other groups. Since the primary purpose of school facilities is for educational activities, such activities will have priority over all other requested uses.

A. Application Procedures

Applications for use of facilities shall be submitted to the following individuals, in accordance with the Administrative Regulations:

<u>Facility</u>	<u>Application Submitted To</u>
For use of school buildings	Building Principal
For use of athletic fields and facilities	Athletic Director
For use of other school facilities	Superintendent of Schools

Groups requesting use of school buildings and facilities must identify the specific facilities desired, and approval will be for those specific facilities only. All school equipment on the premises shall remain in the charge and control of the building principal or responsible administrator, and shall not be used without the express written permission of the administrator.

Principals and other responsible administrators shall submit copies of each building use form with a notation of whether such uses have been approved. Approval of school facilities by the principal or other responsible party may be revoked at any time by the Superintendent or his/her designee.

B. Eligible Organizations and Priority of Use

Administrators responsible for approving/disapproving requests for use of school district facilities will use the following guidelines regarding priority of usage of such facilities:

Order of priority:

1. School-sponsored programs and activities.
2. Activities of school-related organizations (*e.g.*, PTO, Booster Clubs, After Graduation Committees and similar organizations).
3. Town department or agency activities.
4. Activities of non-profit organizations operating within the Town, other than school-related organizations covered by category #2 above.
5. Activities of for-profit organizations operating within the Town.
6. Out-of-town organizations.

C. Restrictions on Use of School Facilities

The following restrictions shall apply to the use of school facilities:

1. Illegal activities will not be tolerated.
2. Use or possession of tobacco, vapor products, alcoholic beverages or unauthorized controlled substances shall not be permitted on school property.
3. Refreshments may not be prepared, served or consumed without the prior approval of the responsible administrator. Notwithstanding, only those beverages permitted by state law may be sold during the school day. The responsible administrator may permit other beverages to be sold at the location of events occurring after the end of the regular school day or on the weekend as long as they are not sold from a vending machine or at a school store. Upon approval by the administrator, refreshments may be prepared, served and consumed only in areas designated by the responsible administrator.

4. Obscene advertising, decorations or materials shall not be permitted on school property.
5. Advertising, decorations or other materials that promote the use of illegal drugs, tobacco products, vapor products, or alcoholic beverages shall not be permitted.
6. Activities that are disruptive to the school environment are not permitted.

Any violation of this Policy or any applicable Administrative Regulations may result in permanent revocation of the privilege to use school facilities against the organization and/or individuals involved.

D. Fees and Other Costs

Users of school facilities shall be responsible for the fees and costs set out in a fee schedule established by the Superintendent ~~with the approval of the Board of Education~~. The following guidelines shall be incorporated into such fee schedule:

<u>Category</u>	<u>Fee</u>
1. School-sponsored programs and activities.	No rental fee or associated costs.
2. Activities of school-related organizations (e.g., PTO, Booster Clubs, After Graduation Committees and similar organizations).	No rental fee or associated costs.
3. Town department or agency activities.	Associated costs.
4. Activities of non-profit organizations operating within the Town, other than school-related organizations covered by category #2 above.	Associated costs.
5. Activities of for-profit organizations operating within the Town.	Rental fee and associated costs.
6. Out-of-town organizations.	Rental fee and associated costs.

“Associated costs” shall include, but shall not be limited to, fees for the services of any custodial personnel, food service personnel, security personnel or other personnel deemed by the responsible administrator to be necessary in connection with the use of a school district facility. Such costs shall be at the rates set forth in the fee schedule. ~~Rental fees and/or associated costs otherwise applicable may be waived by~~

~~the Superintendent or his/her designee if such waiver is deemed by the Superintendent or his/her designee to be in the best interest of the school system and/or the Town.~~

Waivers and Exceptions

Rental fees and/or associated costs otherwise applicable may be waived by the Superintendent or his/her designee if such waiver is deemed to be in the best interest of the school system and/or the Town.

Notwithstanding the above, all rental fees and associated costs shall be waived for Town departments or agencies using school district facilities for emergency preparedness, training, or response-related activities.

E. Responsibility for Damage to Property or Loss of Property

In order to use school district facilities, any organization or individual requesting such use must agree to assume responsibility for any damage to and/or theft or loss of any school district property arising out of the use of the facilities.

F. Health and Safety Protocols

In order to use school district facilities, any organization or individual requesting such use must agree to abide by all health and safety protocols in place by the school district at the time of use, including but not limited to protocols relating to cleaning of the facilities, signage, and health screenings of individuals requesting access to the facilities.

Legal References:

- Conn. Gen. Stat. § 10-239
- Conn. Gen. Stat. § 10-215f
- Conn. Gen. Stat. § 10-221q
- Conn. Gen. Stat. Title 9

Boy Scouts of America Equal Access Act, 20 U.S.C. § 7905
Patriotic and National Organizations, 36 U.S.C. § 1010 et seq.

ADOPTED: _____
REVISED: _____

7/5/2021

Series 1000
Community/Board Operation

NEWTOWN PUBLIC SCHOOLS

APPLICATION FOR COMMUNITY USE OF SCHOOL FACILITIES

(Campus Under Video Surveillance / No Alcohol Or Tobacco Allowed On Any School Campus)

NO FOOD OR DRINK IN LOBBY, AUDITORIUM, GYMNASIUMS OR POOL AREAS
Any Violation of these Rules Will Result In Loss of Facility Usage

All activities must be in compliance with Title IX regulations that prohibit discrimination on the basis of sex!

Security – Requirements for security and / or police will be reviewed by Security / Facilities Directors, and security will be assigned as needed. Fees for security will be added to any billable overtime as listed under facilities service fees on the back side of this form. **As per BOE Policy, doors shall NEVER be propped open per Fire Code.**

If the cafeteria/kitchen area is being used, the Director of Food Services needs to be contacted 2 weeks prior to the event at 426-7637.

A certificate of insurance must be on file at our Business Office before the date of use. Amounts of coverage required are:

\$2,000,000	General Aggregate
\$2,000,000	Products/Completed Operations Aggregate
\$1,000,000	Each Occurrence
\$1,000,000	Personal and Advertising Injury
\$100,000	Fire Damage – Any One Fire
\$5,000	Medical Expense – Any One Person

Per Diem Schedule of Room Fees

Revised 3/18/25

Facility Rental Fees:

<u>Hrs</u>	<u>Minimum</u>	<u>Hourly After 4</u>
High School Auditorium (including 2 dressing rooms)	\$1,000.00	\$250.00
Middle School Auditorium	\$500.00	\$125.00
High School Gym	\$500.00	\$125.00
Middle School Gym	\$250.00	\$62.50
Reed Intermediate School Gym	\$250.00	\$62.50
Elementary School Gyms	\$200.00	\$50.00
Cafeteria	\$200.00	\$50.00

Kitchen (High School / Reed Intermediate)	\$250.00	\$62.50
Kitchen (Middle / Elementary Schools)	\$200.00	\$50.00
Classrooms	\$100.00	\$25.00
Library	\$125.00	\$31.25
Shop, Art Room, Science Labs	\$200.00	\$50.00
High School Lecture Hall	\$200.00	\$50.00
Pool	\$800.00	\$50.00
Stadium	\$1,000.00	\$250.00
High School Project Adventure Challenge Course	\$300.00	\$75.00

Service Fees:

Sound & Lighting Supervisor	\$50.00 / hour
Sound & Lighting Technician	\$15.69 / hour
Trained Project Adventure Facilitator	\$75.00 / hour

Sunday Energy Fees:

High School	\$313.00
Middle School	\$313.00
Reed Intermediate	\$313.00
Head O'Meadow	\$188.00
Hawley	\$188.00
Middle Gate	\$188.00
Sandy Hook	\$188.00

Security Fees - Applicable on Saturday, Sunday, holidays, and weeknights when security is requested and/or deemed necessary by school administration.

\$32.53 - \$41.15 hourly rate (Weeknights and Saturdays)

\$43.38 - \$54.86 hourly rate (Sundays and Holidays)

Custodial Fees - Applicable on Saturday, Sunday, holidays, and weeknights when a custodian needs to be called in for the activity.

\$43.95 - \$56.85 hourly rate (Weeknights and Saturdays)

\$58.60 - \$75.80 hourly rate (Sundays and Holidays)

Food Service Coordinator *(Required when Kitchen Use is Requested)*

\$16.50 - \$18.50 hourly rate (Weeknights)

\$24.75 - \$27.75 hourly rate (Saturdays, Sundays and Holidays)

**NEWTOWN PUBLIC SCHOOLS
COMMUNITY USE OF SCHOOL FACILITIES**

INDEMNIFICATION AND RELEASE

This form is valid for a period of one calendar year from the date signed for each application of usage which is made.

In consideration of the permission granted to it by the Newtown Board of Education to use the school building, grounds, facilities, and/or equipment, the undersigned does hereby indemnify and hold harmless the Newtown Board of Education and the Town of Newtown (CT), their employees, agents, contractors and assigns against any and all loss or expense, including attorneys' fees, court costs, damages, liability and any other amounts for any and all bodily injuries, including death, and/or for any and all property damage sustained accidentally or otherwise sustained by any person arising out of or connected with the undersigned's use of the school building, grounds, facilities, and/or equipment.

The undersigned further waives the right to initiate and/or pursue in any manner any and all lawsuits and any other claims in any forum against the Newtown Board of Education or the Town of Newtown, its individual Board members, officers, employees, agents, contractors and assigns for any injury or harm connected to the undersigned's use of the Board's facilities, including but not limited to claims for negligent acts or omissions and/or claims for death and/or serious bodily injury and/or claims for property damage.

The undersigned assumes responsibility for any damage to and/or theft or loss of any school district property arising out of the use of the buildings, grounds, facilities, and/or equipment.

The undersigned has read and agrees to abide by the terms of the Newtown Board of Education policies and procedures pertaining to the use of Board buildings, grounds, facilities, and/or equipment.

SUPERINTENDENT OF SCHOOLS

Role and Authority

The Superintendent of Schools shall serve as the chief executive officer of the District and shall be responsible for the administration of the public schools in accordance with applicable law and the policies of the Board of Education.

The Superintendent shall have the authority to implement Board policy, manage the District's day-to-day operations, and provide leadership to ensure the effective and efficient operation of the school system.

Responsibilities

The Superintendent shall:

- Implement and administer the policies and decisions of the Board of Education;
- Provide leadership in the development, implementation, and evaluation of educational programs and services;
- Supervise and evaluate District staff, directly or through appropriate delegation;
- Prepare and present recommendations to the Board on matters including budget, curriculum, personnel, facilities, and operations;
- Keep the Board informed of District needs, progress toward goals, and emerging issues;
- Ensure compliance with all applicable federal, state, and local laws and regulations; and
- Serve as the primary advisor to the Board on educational and operational matters.

Relationship with the Board of Education

The Board of Education acts as a collective body. Individual Board members shall not direct the Superintendent or other District staff.

The Superintendent is responsible to the Board for the execution of its policies and decisions and shall serve as the primary point of contact between the Board and the District's administration.

Delegation of Authority

The Superintendent may delegate responsibilities to District staff as appropriate but shall remain accountable to the Board for the proper execution of all delegated duties.

The Superintendent is authorized to develop and implement administrative regulations necessary to carry out Board policy.

Evaluation

The Board of Education shall evaluate the Superintendent's performance on a regular basis in accordance with a process established by the Board

Legal Reference

Connecticut General Statutes §10-157

Instruction**Series 5000
Students**

5155

POLICY REGARDING WELLNESS

It is the policy of the Newtown Board of Education (the “Board”) to promote the health and well-being of district students. In furtherance of this policy, the Board has created a District Wellness Committee to review any available state or federal guidance on wellness issues and to assist in formulating recommendations for specific goals and guidelines aimed at promoting lifelong wellness practices among district students. This District Wellness Committee includes parents, students, representatives from the school food authority (i.e. any private company employed to provide food services), teachers of physical education, school health professionals, school administrators, the Board, and members of the public. The District Wellness Committee is responsible for the development of the policy and for monitoring implementation through the administration of the triennial assessment, which will inform necessary updates to the policy.

School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the district’s educational program, school activities, and meal programs. In accordance with federal and state law, it is the policy of the Board of Education to provide students access to healthy foods and beverages; provide opportunities for developmentally appropriate physical activity; and require all meals served by the District meet or exceed the federal nutritional guidelines issued by the U.S. Department of Agriculture and the “Connecticut Nutrition Standards for Foods in Schools,” whichever are greater. This policy shall be interpreted consistently with Section 204 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296) In developing goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness, the District will, as required, review and consider evidence-based strategies and techniques.

Nutrition Guidelines for Foods in Schools

Students will be offered and schools will promote nutritious food choices consistent with the current dietary guidelines published by the U.S. Department of Health and Human Services and the Department of Agriculture, and guidelines promulgated by the Connecticut Department of Education (“Connecticut Nutrition Guidelines for Foods in Schools (continued) Education (“Connecticut Nutrition Standards for Foods in Schools”) in addition to federal and state statutes and national health

organizations. The focus is on moderating calories, limiting fats, sodium and sugars and increasing consumption of nutrient-rich foods such as fruits, vegetables, whole grains, low-fat dairy, lean meats and legumes. In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall establish such administrative procedures to control food and beverage sales that compete with the District's nonprofit food service in compliance with the Child Nutrition Act. The District shall restrict the sale of foods of minimal nutritional value as defined by the U.S. Department of Agriculture and will ensure that all foods sold or served to students separately from school meals meet the District's Nutrition Standards.

All food and beverages sold to students during the school day shall comply with USDA nutrition standards (Smart Snacks in School).

<https://www.fns.usda.gov/cn/smart-snacks-school>.

All beverages sold or served to students on school premises will be healthy choices that meet the requirements of state statute and USDA beverage requirements. Students will have access to free drinking water in the cafeterias and throughout the school day. The following link is the CSDE list of acceptable foods and beverages: <https://portal.ct.gov/SDE/Nutrition/List-of-Acceptable-Foods-and-Beverages>

All sources of food sales to students at school must comply with the "Connecticut Nutrition Standards for Food in Schools" including, but not limited to, cafeteria a la carte sales, vending machines, school stores, before & after school care and fundraisers. The District shall ensure that all beverages sold to students comply with the requirements of state statute and USDA beverage requirements. The stricter requirements where different between the state and federal regulations must be followed. The District shall ensure compliance with allowable time frames for the sale of competitive foods as specified by state law. **Food preparation and food service staff will receive required training and certification to meet the USDA Professional Standards for Child Nutrition Professionals.**

Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program. **The district will ensure that students eligible for free or reduced-price meals are not overtly identified or stigmatized. All students will be served a reimbursable meal regardless of unpaid balances, and families will be contacted discreetly to determine eligibility for free or reduced-price meal assistance.**

Non-sold Foods and Beverages

Non-sold foods and beverages brought into the schools by students and other persons for school sponsored events shall comply with federal nutrition standards.

Physical Education Guidelines in Schools

Schools will support and promote an active lifestyle for students. Physical education is taught in all grades by state certified and endorsed educators and is in alignment with state physical education standards. Physical and Health educators will be given relevant and specific professional development opportunities each year. The curriculum will be standards based, developmentally planned and sequentially delivered. The curriculum will foster the development of movement skills, enhance health related fitness, increase students' knowledge, offer direct opportunities to learn how to work cooperatively in a group setting and encourage healthy habits and attitudes for a healthy lifestyle.

Monitoring

The Board designates the Superintendent or his/her designee to ensure compliance with this policy and its administrative regulations. He/She is responsible for retaining all documentation of compliance with this policy and its regulations, including, but not limited to, each school's three year assessment and evaluation report and this wellness policy and plan. The Superintendent will also be responsible for public notification of the three-year assessment and evaluation report, including any updates to this policy made as a result of the Board's three-year assessment and evaluation.

The District shall develop a plan designed to achieve the involvement requirements in the development, implementation, monitoring, and assessment of this policy. The Superintendent or designee shall provide periodic implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy. The District, as required, will retain records and documents pertaining to the wellness policy which shall include the written school wellness policy, documentation demonstrating compliance with community involvement requirements, documentation of the triennial assessment of the wellness policy and documentation to demonstrate compliance with the annual public notification requirement.

Triennial Assessment

At least every three years, the District Wellness Committee shall conduct an assessment of the implementation of the wellness policy and provide its findings to the Board of Education. The assessment shall measure the extent to which schools are in compliance with the wellness policy, compare the District's policy to model school wellness policies, and include a description of progress made in attaining the goals of the wellness policy.

The Board of Education shall review the assessment and make it available to the public. The assessment shall serve as the basis for any appropriate updates or modifications to the wellness policy.

Community Input

The District shall maintain a **District School Wellness Committee** to provide opportunities for input on the development, implementation, periodic review, and improvement of the School Wellness Policy.

The Committee shall include, to the extent practicable, representation from parents, students, the school food authority, teachers of physical education, school health professionals, members of the Board of Education, school administrators, and the public.

The District School Wellness Committee shall meet at least two times per year, and as needed, to review and discuss health and wellness topics relevant to the school community.

Evaluation of Wellness Policy

The District School Wellness Committee shall be responsible for monitoring the implementation of the School Wellness Policy and conducting an assessment of its effectiveness. The Superintendent or designee shall support the work of the Committee and ensure coordination across schools.

At least every three years, the District School Wellness Committee shall conduct a comprehensive assessment of the implementation of this policy, including:

- The extent to which schools are in compliance with the School Wellness Policy;
- A comparison of the District's policy to model school wellness policies; and
- A description of progress made in attaining the goals of the policy.

The Board of Education shall review the assessment and make the results available to the public. The assessment shall serve as the basis for any appropriate updates or modifications to the School Wellness Policy.

(cf. 3542 – Food Service)

(cf. 3542.33 – Food Sales Other Than National School Lunch Program)

(cf. 3542.34 – Nutrition Program)

(cf. 3452.45 – Vending Machines)

(cf. 6142.6 – Physical Education)

(cf. 6142.61 – Physical Activity)

(cf. 6142.62 – Recess/Unstructured Time)

(cf. 6142.10 – Health Education)

Legal Reference: Connecticut General Statutes

10-16b Prescribed courses of study.

10-215 Lunches, breakfasts and the feeding programs for public school children and employees.

10-221 Boards of education to prescribe rules, policies and procedures.

10-215a Non-public school participation in feeding program.

10-215b Duties of state board of education re: feeding programs.

10-216 Payment of expenses.

10-215e Nutrition standards for food that is not part of lunch or breakfast program.

10-215f Certification that food meets nutrition standards.

10-221o Lunch periods. Recess.

10-221p Boards to make available for purchase nutritious, low-fat foods.

10-221q Sale of beverages.

Regulations of Connecticut State Agencies

10-215b-1 Competitive foods.

10-215b-23 Income from the sale of food items.

National School Lunch Program and School Breakfast Program;
Competitive Food Services. (7 CFR Parts 210.11 and 220.12.)

The Child Nutrition and WIC Reauthorization Act of 2004, Public Law
108-265

Nutrition Standards in the National School Lunch and School Breakfast
Programs, 7 CFR Parts 210 & 220

Healthy, Hunger-Free Kids Act of 2010, P.L. 111-296, 42 U.S.C. 1751

Child Nutrition Act of 1966 (as amended by P.L. 108-269, July 2, 2004)
School Breakfast Program, 7 C.F.R. Part 220 (2006)
National School Lunch Program or School Breakfast Program: Nutrition
Standards for All Foods Sold in School (Federal Register, Vol. 78, No.
125, June 28, 2013)
Local School Wellness Policy Requirements, 42 U.S.C. 1758b

Policy adopted: October 5, 2022
Newtown, Connecticut

NEWTOWN PUBLIC SCHOOLS

R6142.101(a)

Instruction

School Wellness

Nutrition Promotion and Education

The goals for addressing nutrition education include the following:

- Schools will support and promote good nutrition for students consistent with applicable federal and state requirements and guidelines.
- Schools will foster the positive relationship between good nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition Education Curriculum will be comprehensive and sequential and will be integrated into other classroom content areas, as appropriate, including education on agriculture and the food system. Schools will link nutrition education activities with existing coordinated health programs or other comparable comprehensive school health promotion frameworks

Goals for Physical Activity

The goals for addressing physical activity include the following:

Schools will support and promote an active lifestyle for students.

Physical education is taught in all grades by state certified and endorsed educators and is in alignment with state physical education standards. Physical and Health educators will be given relevant and specific professional development opportunities each year. The curriculum will be standards based, developmentally planned and sequentially delivered. The curriculum will foster the development of movement skills, enhance health related fitness, increase students' knowledge, offer direct opportunities to learn how to work cooperatively in a group setting and encourage healthy habits and attitudes for a healthy lifestyle.

- All students will be required to engage in the District's physical education program unless formally exempt.
- All students in grades K-6 will have at least 20 minutes of recess daily in addition to physical education.
- Staff will not use activity or withhold activity as a punishment or a classroom management tool (i.e. assigning laps or pushups or withholding recess)
- Physical activity breaks in addition to opportunities for students and families to participate in before and after school activities, and walking and bicycling to schools, where safe to do so, are supported by the Board.

R6142.101(b)

Instruction

School Wellness

Goals for Physical Activity (continued)

- The district will maintain agreements with Newtown Parks and Recreation and with other community organizations to allow use of school facilities and grounds when school is not in session.
- Schools will work toward promoting sixty minutes of physical activity daily for students.
- Schools will promote wellness opportunities for staff. In cooperation with local organizations, reduced rates for fitness classes and technology assisted programs will be offered. School fitness equipment will be available to staff before or after school.

Goals for Social-Emotional Wellness

- A comprehensive, school-wide system of social-emotional learning and behavioral supports will be offered K-12.
- Research based programs that support social-emotional development will be implemented and provided K-12

Marketing

Any foods and beverages marketed or promoted to students on the school campus during the school day, including marketing on school equipment, in educational materials, on vending

machines and near food purchasing areas, will meet or exceed the USDA “Smart Snacks in School” nutrition standards. Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product. As the District/School Nutrition Services/Athletic Department/PTA reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

R6142.101(c)

Instruction

School Wellness

Communication of Wellness

The School Wellness Policy shall be made available annually, at a minimum, to students and families by means of school registration, student handbooks and the Board’s website. This availability shall include the policy, including any updates to and about the wellness policy and the Triennial Assessment, including progress toward meeting the goals of this policy. In addition, the annual notification shall include a description of each school’s progress in meeting the wellness policy goals; summary of each school’s wellness events or activities; contact information for the leader(s) of the wellness policy team; and information on how individuals and the public can get involved.

Regulation adopted: October 5, 2022 NEWTOWN PUBLIC SCHOOLS Newtown, Connecticut

Suggestions for Creative & Fun Fundraising

- Gift wrapping
- Fun runs
- Walk a thons
- Bike a thons
- Jump rope a thons
- Rent a teenager (rake leaves, water gardens, mow lawns, walk a dog)
- Car wash
- Singing telegrams
- Talent show
- Read a thons
- Spelling bees
- Science fairs
- Carnivals
- Recycling cans/bottles
- Garage sales
- Sell items with school logo
- Bowl-a-thon
- Skate night
- Auction

- Treasure hunt
- Penny wars

Resource Ideas

www.creativelearning.cc

www.123fundraising.com

www.fundraisingdepot.com

www.partnerforkids.com

www.giftfriends.com

www.ptoideas.com

www.actionforhealthkids/resources/files/healthyfundraisers-for-schools.pdf

www.fundraisingfruit.com

www.citrusfruit.com

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Appendix 2

Food Free Birthday Celebrations

- Birthday child selects book to donate to the library. Their name and picture goes in front of the book.
- Birthday child shares an item special to them with their classmates (e.g. favorite book, favorite song, favorite stuffed animal, favorite picture or souvenir, etc).
- Birthday child chooses game classmates play at recess.
- Birthday child is the classroom “leader” for the day.
- Classmates design and decorate a Birthday crown to be worn by the Birthday child.
- Classmates prepare a page about the Birthday child; teacher compiles pages and then reads “book” to the class.
- Birthday child wears a special button for the day.
- Birthday child invites a special visitor to the class to read a story to classmates.
- Birthday child brings in photos of their life and explains pictures.
- Birthday child brings in special gifts to share with classmates (e.g. pencils, stickers, notepads, erasers etc.)

- Birthday child's name is announced over the school PA system or at "All School Meeting."
- Birthday child's name is announced at lunch in cafeteria and everyone sings "Happy Birthday To You."
- Birthday child and friend eat lunch with teacher in cafeteria.
- Additional recess time.

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Appendix 3

Ideas for Alternatives to Using Food as a Reward

Elementary Schools

- Make deliveries to office
- Teach class
- Sit by friends
- Eat lunch with Teacher or Principal
- Eat lunch outdoors with class
- Be a helper in another classroom
- Play a favorite game or do puzzles
- Stickers, pencils, or bookmarks
- Certificates
- Fun Video
- Extra recess
- Walk with Teacher or Principal
- Fun physical activity break
- School supplies
- Trip to treasure box filled with nonfood items (stickers, pencils, erasers, bookmarks, or desktop tents)

- Dance to favorite music in class
- Paperback book
- Show and Tell
- Bank system – Earn play money for privileges
- Teacher or volunteer reads special book to class
- Teacher performs special skill (signing, cartwheel, guitar, playing etc.)
- Read outdoors or enjoy class outdoors
- Extra Art time
- Have “Free Choice” time at the end of the day or end of class period
- Listen to headset to a book on tape
- Items that can only be used on special occasions (special art supplies, computer games, toys)

Middle School Students

- Sit with friends
- Listen to music while working at desk
- Five-minute chat break at end of class
- Fun video
- Fun brainteaser activities
- Computer time
- Assemblies
- Eat lunch outside or have class outside

High School Students

- Fun video
- Late homework pass
- Donated coupons to video stores, music stores, or movies
- Drawings for donated prizes among students who meet certain grade standards

COMMITTEES

1. The Newtown Board of Education (the "Board") shall act as a committee of the whole on all matters coming before it except that special committees for the consideration or investigation of certain problems, or for the performance of certain Board functions, may be created by vote of the Board.
 - A. Such special committees shall submit their reports at such regular meetings of the Board as may be determined, and when such reports have been submitted and accepted by the Board, shall be discharged.
 - B. All special committee reports affecting Board policy shall be submitted in writing.
 - C. A special committee's only authority is to make recommendations to the Board regarding matters that that have been referred to it, unless the Board specifically authorizes otherwise, and such action conforms to the Connecticut General Statutes.
2. Meetings of committees shall be posted in accordance with the Freedom of Information Act. A record shall be maintained by the chairperson of each committee of each meeting, which shall include the names of committee members in attendance, listing of topics discussed and committee recommendations.
3. The Superintendent shall notify all Board members of committee meetings.

Legal Reference

Conn. Gen. Stat. § 10-218 Officers. Meetings

ADOPTED: _____

REVISED: _____

OATH OF OFFICE

Members of the Board of Education shall, before entering upon their official duties, take the oath of office provided in Connecticut General Statutes Section 1-25.

Legal Reference:

Connecticut General Statutes
10-218a Oath of office
1-25 Forms of oaths

ADOPTED: _____
REVISED: _____

ROLE OF BOARD AND MEMBERS

1. General Duties

- A. The Newtown Board of Education (the “Board”) represents the residents of Newtown (the “Town”), in carrying out the mandates of the Connecticut General Statutes pertaining to education.
- B. The Board shall determine all questions of general policy to be employed in the conduct of the schools.
- C. In determining school policy, the Board shall:
 - (1) hear and consider facts and recommendations;
 - (2) adopt a plan, policy or course of action; and
 - (3) authorize the Superintendent of Schools, its chief executive officer, to carry out its policy.

2. Specific Powers and Duties

The Board shall have authority to take all action necessary or advisable to meet its responsibilities under the Connecticut General Statutes and Town Charter including but not limited to the following:

- A. To create, abolish, modify and maintain such positions, schools, divisions and classifications as may be necessary for the efficient administration of the educational enterprise.
- B. To elect a Superintendent of Schools in accordance with the Connecticut General Statutes.
- C. To consider and adopt an annual budget, prepared by the Superintendent of Schools.
- D. To determine the number, classification, duties and remuneration of employees.
- E. To establish policies for employment, promotion and dismissal of personnel in accordance with the Connecticut General Statutes.
- F. To provide for the appraisal of the efficiency of personnel.

- G. To provide for the proper maintenance of facilities; initiate and approve the acquisition and disposition of school sites; and initiate and approve plans for school buildings.
- H. To consider any specific recommendations made by the Superintendent of Schools.
- I. To keep the citizenry informed of the purposes, values, conditions and needs of public education in the Town.
- J. To establish a curriculum committee to recommend, develop, review and approve all curriculum for the district.
- K. To take any other actions required or permitted by law.
- L. To make reasonable provision to implement the educational interests of the State, as defined by law, so that
 - (1) each child shall have for the period prescribed in the Connecticut General Statutes equal opportunity to receive a suitable program of educational experiences;
 - (2) the school district shall finance at a reasonable level an educational program designed to achieve this end;
 - (3) the school district shall provide educational opportunities for its students to interact with students and teachers from other racial, ethnic and economic backgrounds; and
 - (4) the mandates in the Connecticut General Statutes pertaining to education within the jurisdiction of the State Board of Education shall be implemented.

Legal References:

Connecticut General Statutes

- 1-200 Definitions (public agency)
- 10-4a Educational interest of state identified
- 10-4b Complaint alleging failure or inability of board of education to implement educational interests of state. Investigation; inquiry; hearing. Remedial process. Regulations
- 10-220 Duties of boards of education
- 10-221 Board of education to prescribe rules, policies and procedures
- 10-241 Powers of school districts

ADOPTED: _____

REVISED: _____

10/18/2021

CONFLICT OF INTEREST

1. No member of the Newtown Board of Education (the “Board”) shall be employed for compensation by the Board in any position in the school system.
2. If any member of the Board is employed contrary to the provisions of this bylaw, the office to which the Board member was elected or appointed shall become vacant.

Legal Reference:

Connecticut General Statutes

10-232 Restrictions on employment of members of board of education

ADOPTED: _____

REVISED: _____

**ADMINISTRATIVE REGULATION REGARDING USE OF PRIVATE
TRANSPORTATION BY STAFF WITH STUDENTS**

The District shall provide transportation (e.g., school buses, approved vendors, licensed and insured third-party transportation services) for school-sponsored activities whenever possible. If appropriate transportation cannot be arranged, the District may determine that student participation in the activity is not feasible.

Transportation of students by staff in privately owned vehicles is strongly discouraged and permitted only in rare circumstances with administrative approval.

In emergencies where immediate transportation is necessary to protect the health or safety of a student, staff may transport a student if no reasonable alternative exists. The building administrator and parent/guardian must be notified as soon as possible.

SUICIDE PREVENTION AND INTERVENTION REGULATIONS

1. LEGAL AUTHORITY AND BOARD POLICY

These procedures and guidelines are governed by the legal framework established under Connecticut General Statutes § 10-220a and § 10-221(f). They are maintained and updated in accordance with the mandates of Public Act 23-167 ("An Act Concerning Transparency in Education").

Board Policy Statement (Series 5000 / 5151.5) The Newtown Board of Education (the "Board") recognizes that suicide is a complex issue and that schools are not mental health treatment centers. The Newtown Public Schools (the "District") cannot be expected to thoroughly evaluate and eliminate suicidal risk. Nevertheless, school personnel may become aware of specific factual circumstances in which a student has communicated a suicidal intent or other specific circumstances in which a student is perceived by school staff to be at risk for suicide. School staff are required to refer students who come to their attention as being at risk of attempting suicide for professional assessment and treatment services outside of the school.

MANDATORY RESPONSE The Board is committed to respond in a supportive manner, both "aggressively and immediately," to any student who has attempted, has threatened, or who communicates that they are considering attempting suicide.

2. DISTRICT-WIDE PREVENTION STRATEGIES AND UNIVERSAL SCREENING

Universal Screener Mandate The **Signs of Suicide (SOS) Program** is the district's designated universal screener for students in grades 7, 9, and 11. This evidence-based program is utilized to identify risk factors for depression and suicide and to empower students to act on behalf of their peers.

Program Implementation Requirements

- **Scheduling:** SOS implementation occurs quarterly within the health curriculum for the designated grade levels.
- **Materials:** Implementation materials must include student screener forms, student response forms, the teacher's SOS script, and ACT (Acknowledge, Care, Tell) cards for students to take home.
- **Opt-Out Procedures:** Parents/guardians are notified at the start of the school year. They may opt their student out of the program via a formal opt-out form. Each school is mandatorily required to keep a record of the families who have opted-out.
- **Documentation:** Staff must complete SOS follow-up forms for any student identified through the screening criteria, and, when indicated, refer the student to the appropriate staff member to administer the Columbia-Suicide Severity Rating Scale (C-SSRS).

Personnel Roles

- **Administrators & Director of Pupil Personnel:** These individuals are responsible for providing yearly suicide prevention training (or refresher programs) such as QPR: Question, Persuade, Refer to all teachers, staff, and administrators.
- **Crisis Intervention Team (CIT):** Building administrators lead the CIT, which meets as needed to oversee school response, review relevant data, and ensure all staff understand their procedural responsibilities.

3. STUDENT REFERRAL AND MANDATORY ASSESSMENT PROTOCOLS

Standardized Assessment Requirement

The C-SSRS is the district's required clinical tool for assessing suicide risk.

Trigger for C-SSRS Administration

The C-SSRS must be administered by a school psychologist, social worker, or school counselor for any student:

- Presenting with suicidal ideation or behaviors.
- Identified with an elevated risk through the SOS universal screener (e.g., indicating thoughts of suicide/past attempts or meeting depression thresholds).

Level of Assessed Risk Guidelines

Level of Assessed Risk	Indicator(s) (Verbal, Social Media, or Peer-Reported)
Emergency	Student has taken a life-threatening action. A serious, self-inflicted injury or a life-threatening circumstance has occurred.
Risk Level III: Imminent Danger	Student is in imminent danger of suicide. The student has thoughts of suicide with intent to act; has started working out details of a plan; has prepared means (e.g., purchasing pills/weapon/rope, giving away possessions, or writing a will); or cannot verbalize a safety plan.
Risk Level II: High Risk	Student is at high risk for self-directed violence. The student has thought about suicide and methods but has no current intent to act; or expresses a wish to be dead/not wake up.

Risk Level I: At Risk	Student is at risk, but not presently in danger. The student exhibits changes in behavior associated with suicide risk but has not expressed suicidal intentions.
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4. INTERVENTION PROCEDURES BY RISK LEVEL

Immediate Action Steps

Emergency / Risk Level III (Imminent Danger)

1. **Continuous Supervision:** Ensure the student is **not left alone at any time**.
2. **Emergency Activation:** Call 911 immediately and notify building administration to activate the Emergency Response Team (ERT).
3. **Parent/Guardian Notification:** Contact parent/guardian immediately and provide the name of the hospital where the student is being transported.
4. **Liaison Requirement:** A school psychologist, social worker, or school counselor must meet the student at the emergency room if the parent is not present at the school.
5. **Hospital Notification:** The school nurse or appointed staff must notify the hospital's emergency room that the student is en route.
6. **DCF Mandate:** School staff must contact the Department of Children and Families (DCF) for all students under 18 years of age if the parent/guardian does not follow the recommendations of the professionals assigned to the student.

High Risk (Level II)

1. **Mobile Crisis Activation:** Call Emergency Mobile Crisis (211) and request a counselor to come to the school for a suicide risk evaluation.
2. **Parent/Guardian Involvement:** Notify the parent/guardian by phone and **mandate their attendance at the school** to discuss the situation.
3. **Refusal Protocol:** If a parent refuses 211 services, the 211 counselor must be told not to come. Staff must recommend an outside clinician for risk assessment and **explicitly note the parent's refusal of 211 services** on the Crisis Intervention Form.

At Risk (Level I)

1. **Consultation:** Notify and discuss the situation with the parent/guardian by phone; request a meeting if appropriate.
2. **Resource Mandate:** Mandatory provision of the professional resource directory to the family.
3. **Monitoring:** Monitor the student's behavior and consult with outside providers if applicable.
4. **DCF Mandate:** Contact DCF for all students under 18 if the parent/guardian does not follow professional recommendations.

Mandatory Documentation For all levels of intervention, a **Crisis Intervention Form (Appendix 1)** must be completed and submitted to the building administration and the Director of Pupil Personnel at the Central Office.

5. POSTVENTION AND RE-ENTRY PROTOCOLS

Post-Crisis Re-entry A mandatory re-entry meeting involving school administration and Pupil Personnel staff must occur before a student returns to school following an Emergency or Imminent Danger (Level III) event.

Response to Suicide (Contagion Mitigation) In the event of a suicide within the school community, the Crisis Intervention Team (CIT) will:

- Use verified, brief scripts for student notification; notification should occur in classrooms rather than via the public address system.
- Identify and assign staff to follow up with at-risk peers and close friends of the deceased.
- Monitor social media for rumors, distress, or sensationalized content.

Administrative Tasks

- Immediately remove the student's name from all distribution lists and PowerSchool attendance.
- Notify the bus company.
- Prepare the student's belongings (desk/locker) for delivery to the family.
- **Review and Assessment:** Condolence letters and art created by students must be carefully reviewed by staff before being delivered to the family to ensure they do not contribute to contagion or contain inappropriate content.

6. APPENDICES AND COMMUNITY RESOURCES

Appendix 1: Crisis Intervention Form

Administrator's Report to the Superintendent

Student Name: _____ School: _____ Date: _____
Reporter: _____ Referred by: _____ IEP / 504 (Circle) (If IEP/504) Name of Staff
Notified: _____

Time/Situation Report:

_____ Time/Crisis

Intervention Team alerted: _____ Time Convened: _____

Intervention Plan: _____

Time/Parent Guardian Contacted: _____ Follow-Up Plan:
_____ Follow-Up Responsibility:
_____ Pupil Service Director Notified:

Signature of Reporter: _____ Date: _____ Signature of Person Responsible
for Follow-Up: _____ Date: _____ Signature of Administrator:
_____ Date: _____

Appendix 2: Risk and Protective Factors

Acute Risk Factors:

- Threatening to hurt or kill oneself or talking about wanting to hurt or kill oneself.
- Looking for ways to kill oneself by seeking access to firearms, pills, or other means.
- Talking or writing about death, dying, or suicide, when these actions are out of the ordinary.

Warning Signs (Changes in Behavior/Feelings):

- **No reason for living, no sense of purpose in life.**
- **Anxiety, agitation, unable to sleep or sleeping all the time.**
- **Feeling trapped, like there's no way out.**
- Hopelessness.
- Withdrawal from friends, family, and society.
- Rage, uncontrolled anger, or seeking revenge.
- Acting reckless or engaging in risky activities.
- Dramatic mood changes.
- Increased substance (alcohol or drug) use.

Protective Factors:

- Effective behavioral health care.
- Connectedness to individuals, family, community, and social institutions.
- Life skills (problem-solving, coping, and adaptability).
- Self-esteem and a sense of purpose.
- Cultural, religious, or personal beliefs that discourage suicide.

Appendix 3: Resource Directory

Crisis Services

- Emergency Mobile Psychiatric Services (EMPS): 2-1-1
- Danbury Hospital Crisis Intervention: 1-888-447-3339
- Kids in Crisis 24-hour Helpline: 203-661-1911
- National Suicide Prevention Hotline: 1-800-273-8255 or 1-800-SUICIDE
- LGBTQ Youth Crisis Hotline (The Trevor Project): 1-866-488-7386

Local Resources

- Newtown Center for Support and Wellness (CSW): 203-270-4612
- Newtown Youth and Family Services: 203-270-4335
- Family and Children's Aid (FCA): 203-748-5689

- Women's Center of Greater Danbury: 203-731-5206 (Domestic Violence) / 203-731-5204 (Sexual Assault)
- School-Based Health Center (Newtown Middle School): 203-270-6114
- Student Assistance Counselor (Newtown High School): 203-426-7646 x6125
- Teen Talk Counselor (Newtown High School): 203-661-1911

Appendix 4: SOS Program Guidelines

Follow-Up Criteria: Pupil Personnel staff must interview any student who:

1. Answers "Yes" to seriously thinking about suicide or a past suicide attempt.
2. Requests on the response form to "speak to someone about myself" or "speak to someone about someone else."
3. Scores "Yes" on 3 or more depression screening questions.
4. **Does not name a trusted adult.**

Student Interview Summary Checklist:

- Student reported history of depression and/or anxiety.
- Student reported behaviors consistent with depression and/or anxiety.
- Student reported student is currently meeting with PPS staff in school regarding these concerns.
- Student currently has a Mental Health Provider outside of school.
- Release of information obtained for outside provider.
- Student reported self-harm.
- Student reported thoughts of self-harm.
- Student reported Suicidal Ideation (thoughts of suicide).
- Student reported Suicidal Intent (means of committing suicide, plan to commit suicide).
- Student reported that responses on form were based on situational/short-term experiences.
- No concerns at this time.



NEWTOWN PUBLIC SCHOOLS
3 Primrose Street
Newtown, CT 06470

OFFICE OF THE SUPERINTENDENT
(203) 426-7620
FAX (203) 270-6199

BUSINESS OFFICE
(203) 426-7618
FAX (203) 426-2368

TO: *Distribution
FROM: Newtown Public Schools
SUBJECT: Bid Extension- Propane Fuel and Autogas Dispensing Equipment 2025-08
DATE: June 19, 2026

Newtown Public Schools is pleased to extend the above award to Norbert E. Mitchell Co, Inc of Danbury, LLC for the one (1) year extension for the fixed price of \$1.385 per gallon for July 1, 2026- June 30, 2027 as indicated in the original contract and RFP.

The Newtown Board of Education approved the original bid award on April 22nd, 2025.

The updated certificate of insurance documentation needs to be provided to the Newtown Public Schools Purchasing Department prior to the onset of the new contract year as noted in the above timeline.

Newtown Public Schools looks forward to continue to work with you for another year.

Very Truly Yours,

Anne Uberti, Superintendent of Schools

Tanja Gouveia, Director of Business and Finance

* Distribution
Kerri Mubarek, Purchasing Director
Norbert E. Mitchell Co, Inc
All Star Transportation