



Wednesday, August 13, 2025

## NOTICE

Notice is hereby given that a Regular Meeting of the Board of Commissioners of the Port of Port Arthur Navigation District of Jefferson County, Texas, has been called by the President of the Board to be held at **9:00 AM, Wednesday, August 13, 2025**, at the **Port Commission Office, 221 Houston Avenue, Port Arthur, Texas 77640**, in person with limited capacity and by telephonic meeting in order to advance the public health goal of limiting face-to-face meeting (also called "Social Distancing") to slow the spread of the Coronavirus (COVID-19). The public toll-free dial-in number to participate in the telephonic meeting is hosted through conference calling. The toll-free dial-in number is: **1-866-244-8528** and the access code number is: **328412#**. A recording of the telephonic meeting will be made available to the public in accordance with the Open Meetings Act, upon written request. The Regular Meeting will include the following matters:

1. Call to Order
2. Roll Call
3. Recognize guests and receive public comments pertaining to items on this Notice only (limit 3 minutes each)
4. (9:00 AM) Receive and Open Bids for the 246 Rev. Dr. Ransom Howard Property Renovation Project
5. Consent Agenda Items for Collective Action. The Port Commissioners have been furnished with supporting documentation and staff's recommendation for each of the following items. All Consent Agenda items will be approved, in accordance with the respective staff recommendations, by one vote without being discussed separately unless a Port Commissioner requests otherwise.
  - A. Approve Minutes of July 16, 2025 Special Meeting and July 23, 2025 Regular Meeting
  - B. Approve and ratify investments, including certificates of deposit and other government -backed securities
  - C. Approve payment of invoices
  - D. Approve supplemental Work Authorization for construction management services on the Berth 5 Backlands project (Collins Engineers)
  - E. Authorize Notice to Bidders for rental of one or more temporary office trailers

6. Staff Reports
  - A. Engineering Report on Port projects
  - B. Report on Community Outreach, Public Affairs and Contractors Assistance Program for Local, Veteran, Minority and Women-owned business enterprises
7. Consider Approval of Proposed Property Tax Rates for 2025 Tax Year
8. Consider Approval of Property Tax Exemptions for 2025 Tax Year
9. Consider approval of agreement for administration of Port of Port Arthur Foreign Trade Zone (Kroll)
10. Consider approval of proposed Texas Emissions Reduction Program (TERP) grant application (SSA)
11. Discuss any items not on agenda without taking action thereon
12. Executive Session to discuss matters pertaining to personnel, real property, economic development negotiations, security matters and litigation. Action may be taken on any and all items discussed in Executive Session upon return to Open Meeting regarding:
  - A. Personnel (GOV'T. CODE SEC. 551.074)
  - B. Real Property (GOV'T. CODE SEC. 551.072)
    1. Discuss potential purchases of real property in Navigation District
    2. Discuss potential leases of real property in Navigation District
  - C. Conduct deliberations regarding economic development negotiations pertaining to (GOV'T. CODE SEC. 551.086):
    1. Liquids Terminal Facilities
    2. Marine Terminal and Inland Storage Area Project
    3. Wood Pellets Storage and Loading Facilities
  - D. Security Matters (GOV'T. CODE SEC. 551.076)
  - E. Litigation (GOV'T. CODE SEC. 551.071)
    1. POPA adv. ORION CONSTRUCTION, LLC
13. Return to Open Meeting
14. Discuss status of legislative matters
15. Adjourn

For the Port Commission

Larry Kelley  
Executive Port Director - CEO