

# Annual Board Retreat

Friday, January 17, 2025 9:00 AM

Administration Board Room, 3500 South First Street, Lufkin, TX 75901

## I. CALL TO ORDER

## II. TIME OF REFLECTION

With gratitude for Angelina College and with the nurturing and education of students always in mind, the Chair respectfully asks everyone present to pause for a moment of silent reflection and prayer for the College, her students, and this meeting.

## III. ROLL CALL

## IV. INTRODUCTION OF INVITED GUESTS

IV.A. Catherine Lane, Caroline Oster, and Izzy Bilotta with Deutser.

## V. COMMENTS TO THE BOARD

## VI. CONFLICT OF INTEREST

As Trustees and College Officers exercise their authority, they are reminded of BBFA (Legal) policy, which defines and addresses the management of conflicts of interest.

## VII. BOARD SELF-ASSESSMENT

VII.A. Board Roles, Expectations, and Responsibilities

VII.B. Discussion of aggregated Board self-assessment survey data (*survey administered December 2024*)

VII.C. Discussion of outcomes related to 2024 goals

VII.C.a. Board of Trustees members will understand their role in college fundraising.

VII.C.b. Board of Trustees members will increase their knowledge of legislative functions and methods of effective advocacy for the College.

VII.C.c. The Board of Trustees will expand the Presidential Succession Plan to include guidelines for a presidential search.

## VIII. DISCUSSION: TUITION/FEE POLICY IN A POLITICAL CONTEXT

## IX. ACTION ITEMS

IX.A. Adoption of a Board goal for improving board performance in 2025 (*SACSCOC Standard 4.2g*)

IX.B. Review and reaffirmation of the mission statement and consideration of the compatibility of the scope of institutional activities and college policies with the mission statement (*SACSCOC Standard 4.2 a*)

## X. VISIT TO PROPOSED LOCATION OF EMERGENCY SERVICES/CDL TRAINING CENTER

**XI. DEUTSER "THE AC WAY" PRESENTATION & TRUSTEE  
INPUT**

XI.A. Scope of Work

XI.B. Exercise to gain Trustees' insights for the launch of the initiative

**XII. REPORT ON 2024 PRESIDENTIAL PRIORITIES**

XII.A. SACSCOC Compliance Certification Self-Study (*in process - first draft is under revision; report is due on March 1*) and Quality Enhancement Plan (QEP) Topic Development (*completed - QEP topic: redesign STSU 0300 - Student Success*)

XII.B. Guided Pathways Implementation

XII.B.a. Adopt Case-Management Advising Model in the Academic Success Center and Implement Faculty Advising

XII.B.a.1. Develop and deliver training for instructors in effective academic advising (*completed*)

XII.B.a.2. Develop and deliver training for Success Coaches in case management practice (*completed*)

XII.B.a.3. Configure and implement Jenzabar "J1 Web Advising" to provide access to students' academic and financial data to instructors serving as advisors (*completed*)

XII.B.b. Student Onboarding

XII.B.b.1. Revise new student orientation (*completed*)

XII.B.b.2. Transition student support services to proactive engagement strategies (*not started - will be a component of the QEP*)

XII.B.c. Eight-Week Course Implementation

XII.B.c.1. Fully implement co-requisite developmental courses (*completed*)

XII.B.c.2. Adoption of open educational resources (OER), which are available on first day of class for free (*ongoing*)

XII.B.c.3. Revise course schedule of each term to ensure students can efficiently complete credentials (*completed*)

XII.B.d. Online Course Best-Practices Review and Instructor Training

XII.B.d.1. Create Office for Instructional Support and hire an instructional designer (*completed*)

XII.B.d.2. Complete course review for every online section and provide feedback to faculty (*completed*)

XII.B.d.3. Deliver technology training to full-time instructors (*completed*)

XII.B.e. Student Success Course (STSU 0300) Revision (*in process - QEP Topic*); curriculum focus

XII.C. Supervisor Development Initiative

XII.C.a. New supervisor onboarding includes "The AC Way" supervision/manager training (*in progress - anticipated completion end of spring*)

XII.C.b. Annual "sharpening the saw" supervisor training event (*completed*)

XIII. **2025 PRESIDENTIAL PRIORITIES**

XIII.A. Leadership Development

XIII.A.a. Professional development for people in positions with high levels of authority and influence

XIII.A.b. Engraft the AC Way of leadership as the standard for supervision in the college

XIII.A.c. Strengthen the campus culture through intentional engagement between administration, faculty, and staff

XIII.B. Expand the role of the Office of Human Resources to include conflict resolution and facilitation of problem solving

XIII.C. Establish a Student Affairs Study Group to develop a grounding in the philosophy, purpose, concepts, functions, and praxis of the student affairs profession, and to explore how it contributes to fulfilling the college's mission

XIII.D. Charge a Strategic Planning Committee to engage in the process of researching and developing a new strategic plan for the college

XIV. **EXECUTIVE CLOSED SESSION**

XIV.A. No one shall, without lawful authority, knowingly make public the topics discussed in an Executive Closed Session (*Texas Government Code § 551,146*).

XIV.B. An Executive Closed Session may be held under *Texas Government Code § 551.074* to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

XIV.C. An Executive Closed Session may be held under *Texas Government Code § 555.071* for the purpose of having a private consultation with the Board's attorney when the governmental body seeks the advice of its attorney about pending or contemplated litigation or a settlement offer, or on a matter in which the duty of counsel to his client, under the Code of Professional Responsibility of the State Bar of Texas clearly conflicts with the Act.

XV. **ADJOURNMENT**

**Weapons Prohibited: Pursuant to Texas Penal Code § 46.03(a)(14), a person commits an offense if the person intentionally, knowingly,**

or recklessly possesses or goes with a firearm, location-restricted knife, club, or prohibited weapon listed in Texas Penal Code § 46.05 in the room or rooms where a meeting of a governmental entity is held, if the meeting is an open meeting subject to Texas Government Code, Chapter 551, and if the entity provided notice as required by that chapter.