



# Regular Board of Education Meeting Garden City Public Schools USD 457

Monday, March 4, 2024 - 6:00 PM

Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

## Board of Education Members:

Andy Fahrmeier; Jackie Gigot; John Wiese; Mark Hinde; Nathan Haeck; Randy Ralston; Robin Bergkamp

## AGENDA

A. **PLEDGE** - Bernadine Sitts Intermediate School STUCO will lead the pledge.

B. **SILENT REFLECTION**

C. **APPROVAL OF AGENDA with the following amendments:**

C.1. Add Item H.2., New Business, The Board of Education is asked to consider and approve a real land purchase of the property at 2401 E. Mary St., Garden City, KS. This land borders Garden City High School. - Dr. Mike Dominguez, Superintendent

C.2. Additional certified personnel actions for consideration, Item F.3.a.

D. **DELEGATIONS, Q & A, PUBLIC COMMENTS, RECOGNITIONS, COMMITTEE REPORTS**

*(a speaker or group will be allotted five minutes to speak after signing a request to address the Board of Education)*

D.1. Building Presentation - Bernadine Sitts Intermediate Center

Brad Hill, Principal

E. **CORRESPONDENCE**

F. **CONSENT AGENDA**

F.1. Minutes

F.1.a. February 19, 2024 Regular Board of Education Meeting

F.2. Accounts Payable totaling \$2,154,327.50 noting that all major accounts contain adequate balances to meet current obligations.

F.3. Personnel

F.3.a. Certified

F.3.b. Classified

F.4. Bids

F.4.a. Technology - Internet - E-Rate - to accept the bid of IdeaTek in the amount of \$3,840.00 per month.

F.4.b. Technology - Bus WiFi - E-Rate - to accept the bid of Verizon in the amount of \$22,074.48

F.4.c. Technology - Access Points - E-Rate - to accept the bid of Aercor in the amount of \$207,485.57

F.4.d. Technology - Switches - E-Rate - to accept the bid of Aercor in the amount of \$259,105.60

F.4.e. Technology - UPS - E-Rate - to accept the bid of Aercor in the amount of \$39,227.14

F.5. Other

F.5.a. That the Board of Education consider and approve the Safety and Security Plan as presented at the February 19, 2024 meeting.

F.5.b. That the Board of Education consider and approve the Long Range Facilities Plan as presented at the February 19, 2024 meeting.

F.5.c. That the Board of Education consider and approve the District Calendar for the 2024-25 school year as presented at the February 19, 2024 meeting.

F.5.d. That the Board of Education consider and approve a Partnership Agreement between USD 457 and Jobs for America's Graduates - Kansas (JAG-K) for the 2024-25 school year.

**G. UNFINISHED BUSINESS**

G.1. RSP Update

RSP Staff, Josh Guymon, Assistant Superintendent and Drew Thon, Chief Human Resource Officer

**H. NEW BUSINESS**

H.1. Curriculum Council Items:

- The Board of Education is asked to consider and approve a new course offering, Sports Medicine II as a 0.5 credit elective option.

Suzette Goldsby-Lewis, Principal, Plymell/Curriculum Council Chair

H.2. The Board of Education is asked to consider and approve a real land purchase of the property at 2401 E. Mary St., Garden City, KS. This land borders Garden City High School.

Dr. Mike Dominguez, Superintendent

**I. BOARD OPEN DISCUSSION**

**J. EXECUTIVE SESSION - After the completion of all other business, the Board of Education will adjourn to executive session for the following reason:**

J.1. Consultation with an attorney for the body or agency which would be deemed privileged in an attorney-client relationship.

J.2. Matters relating to employer-employee negotiations, whether or not in consultation with the representative or representatives of the body or agency.

J.3. Personnel matters for non-elected personnel.

**K. NEXT BOARD MEETING - The next meeting of the Board of Education will take place on Thursday, March 21, 2024, at 5:00 P.M. in the Board Meeting Room at the Educational Support Center, 1205 Fleming St., Garden City, Kansas.**

*The next meeting of the Board of Education will take place on Thursday, March 21, 2024, at 5:00 P.M. in the Board Meeting Room at the Educational Support Center, 1205 Fleming St., Garden City, Kansas.*

**L. ACCOUNTS PAYABLE REVIEW - Andy Fahrmeier and Jackie Gigot**

**M. ADJOURNMENT**

**MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Brad Hill- BSIC Principal  
**DATE:** March 4, 2024  
**RE:** BSIC Board Presentation

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**ISSUE:**

BSIC Building Presentation; BSIC STUCO. Brad Hill and STUCO will provide a building update on events happening at BSIC.

**BACKGROUND:**

Use the background section to explain what the audience needs to know about the subject. Try to include all of the information that is needed to make a decision without making it too cumbersome.

BSIC STUCO members and representatives will explain the events that have happened at BSIC. We will discuss Fastbridge Data as well as positive events that have gone on at BSIC.

**ALTERNATIVES:**

N/A

**RECOMMENDATION:**

N/A

**FISCAL NOTE:**

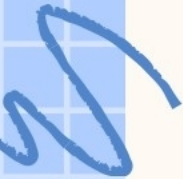
N/A

**ATTACHMENTS:**

[https://www.canva.com/design/DAF9\\_-5GULQ/DC-\\_g5P4j23Ky3z5\\_k9ohQ/view?utm\\_content=DAF9\\_-5GULQ&utm\\_campaign=designshare&utm\\_medium=link&utm\\_source=editor](https://www.canva.com/design/DAF9_-5GULQ/DC-_g5P4j23Ky3z5_k9ohQ/view?utm_content=DAF9_-5GULQ&utm_campaign=designshare&utm_medium=link&utm_source=editor)

# Bernadine Sitts Intermediate Center

Est. 1996



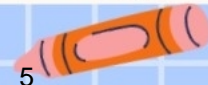


# Vision/Mission/Motto

**Vision:** At BSIC, all students will become lifelong learners for a better tomorrow.

**Mission:** Empowering Excellence, Today and Tomorrow!

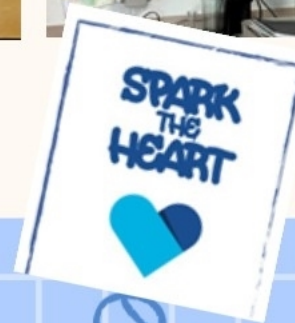
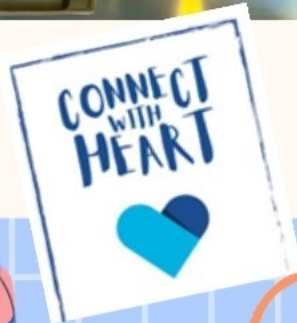
**Motto:** PRIDE **P** - Preparation, **R** - Respect, **I**-Integrity, **D** - Determination, **E** - Excellence

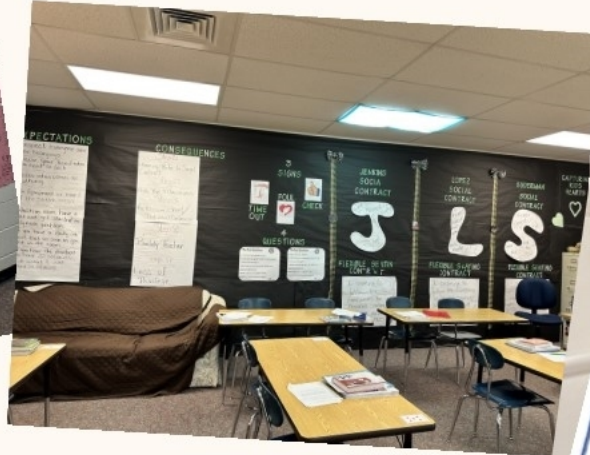
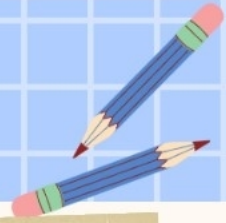




# Capturing Kids' Hearts

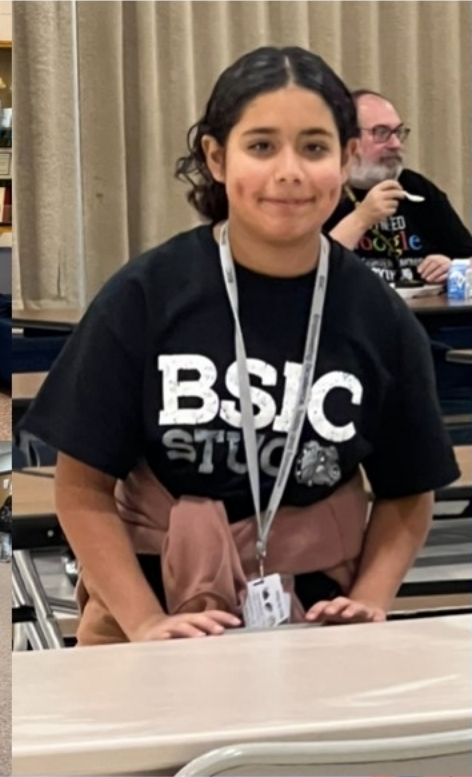
TO WIN THEIR HEARTS and TO LEAD THEM TO THEIR PERSONAL BEST.





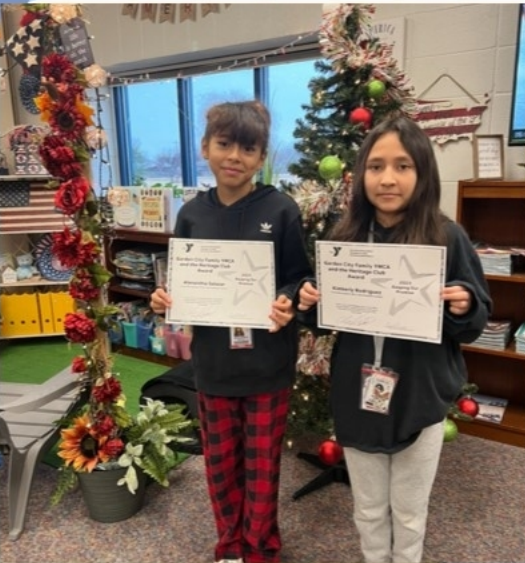


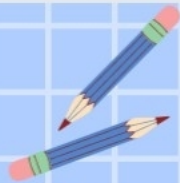
# BSIC STUCO



# Holiday Door Decorating

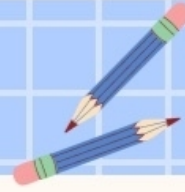






# Band/Orchestra/Choir



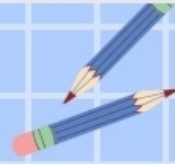


# Robotics

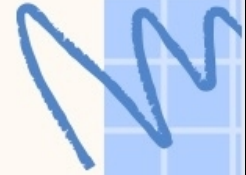


# State Bound!





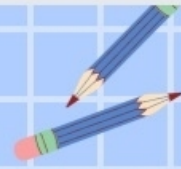
# Robotics State Teams



# Robotics



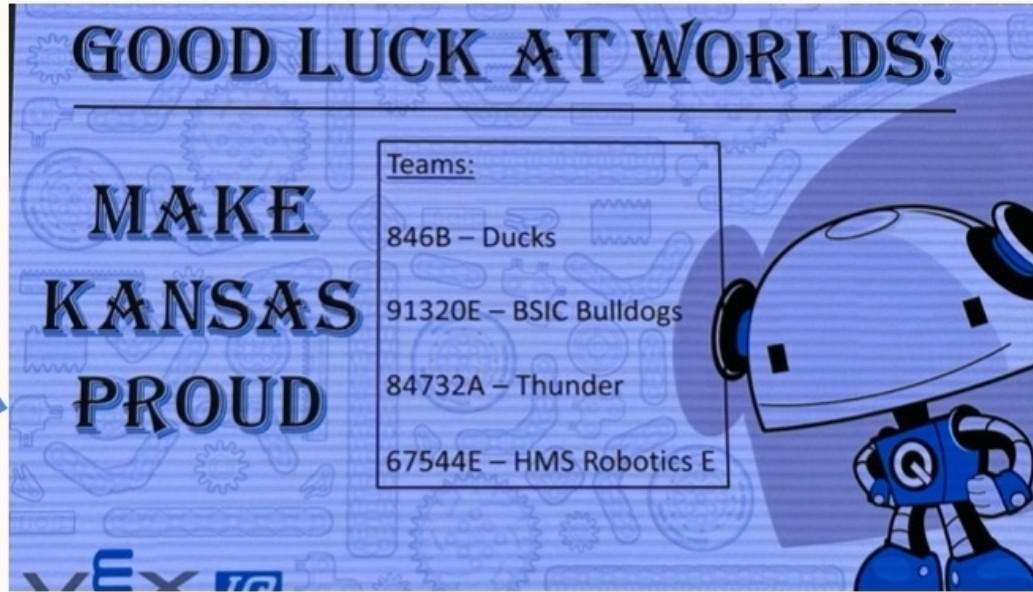
## State Judges Award Winners!



# Robotics State Winners

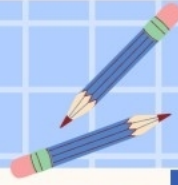


# Robotics



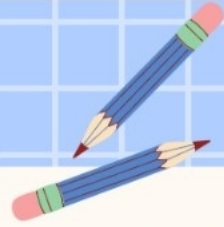
**State Winners!**  
**World Bound!**





# After School Program





## **District WIG #2:**

**3rd - 12th grade teachers will focus on strong instruction and high expectations resulting in a 10% increase in the number of students achieving Level 3 & 4 in ELA, Math, and Science on the KAP assessment.**



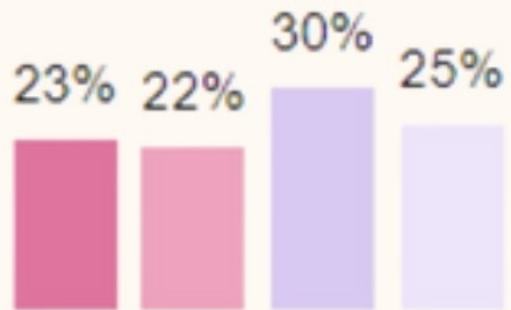


## **BSIC WIG:**

**By May 2024, BSIC teachers will focus on strong instruction and high expectations resulting in a 10% increase of students achieving Levels 3 and 4 on the ELA, Math, and Science state assessments.**

# Fastbridge Data

5<sup>th</sup> grade aReading:

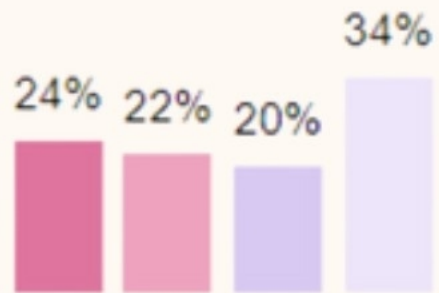


Fall-Winter Growth

**71%**  
**typical/aggressive  
growth or on-level.**

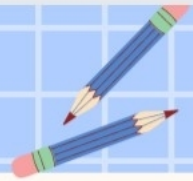
# Fastbridge Data

5<sup>th</sup> grade AUTOreading:



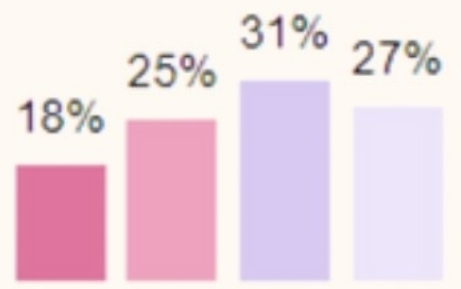
Fall-Winter Growth

**74%**  
**typical/aggressive  
growth or on-level.**



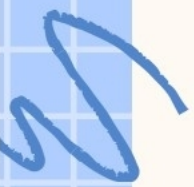
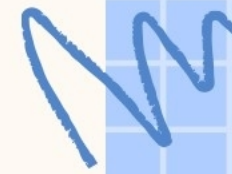
# Fastbridge Data

6<sup>th</sup> grade aReading:



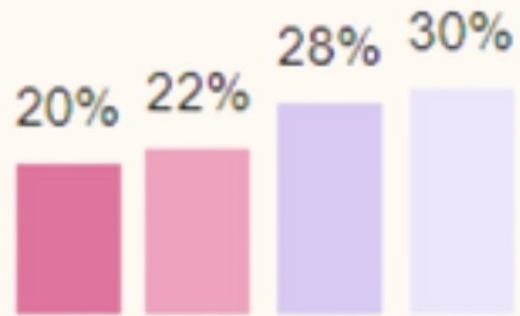
Fall-Winter Growth

**72%**  
**typical/aggressive  
 growth or on-level.**



# Fastbridge Data

6<sup>th</sup> grade AUTOreading:



Fall-Winter Growth

**80%**  
**typical/aggressive**  
**growth or on-level.**



# Fastbridge Data

- **48% of students in UFLI interventions made typical or aggressive growth from Fall to Winter on the AUTOreading screener.**
- **69% of students in UFLI interventions made typical or aggressive growth from Fall to Winter on the aReading screener.**
- **16 students moved up from UFLI interventions to a Fluency intervention.**





# ***BSIC Discipline Data - FYI's/Referrals***

**2022 - 2023 (Full School Year)**

**890 FYI's/Referrals**

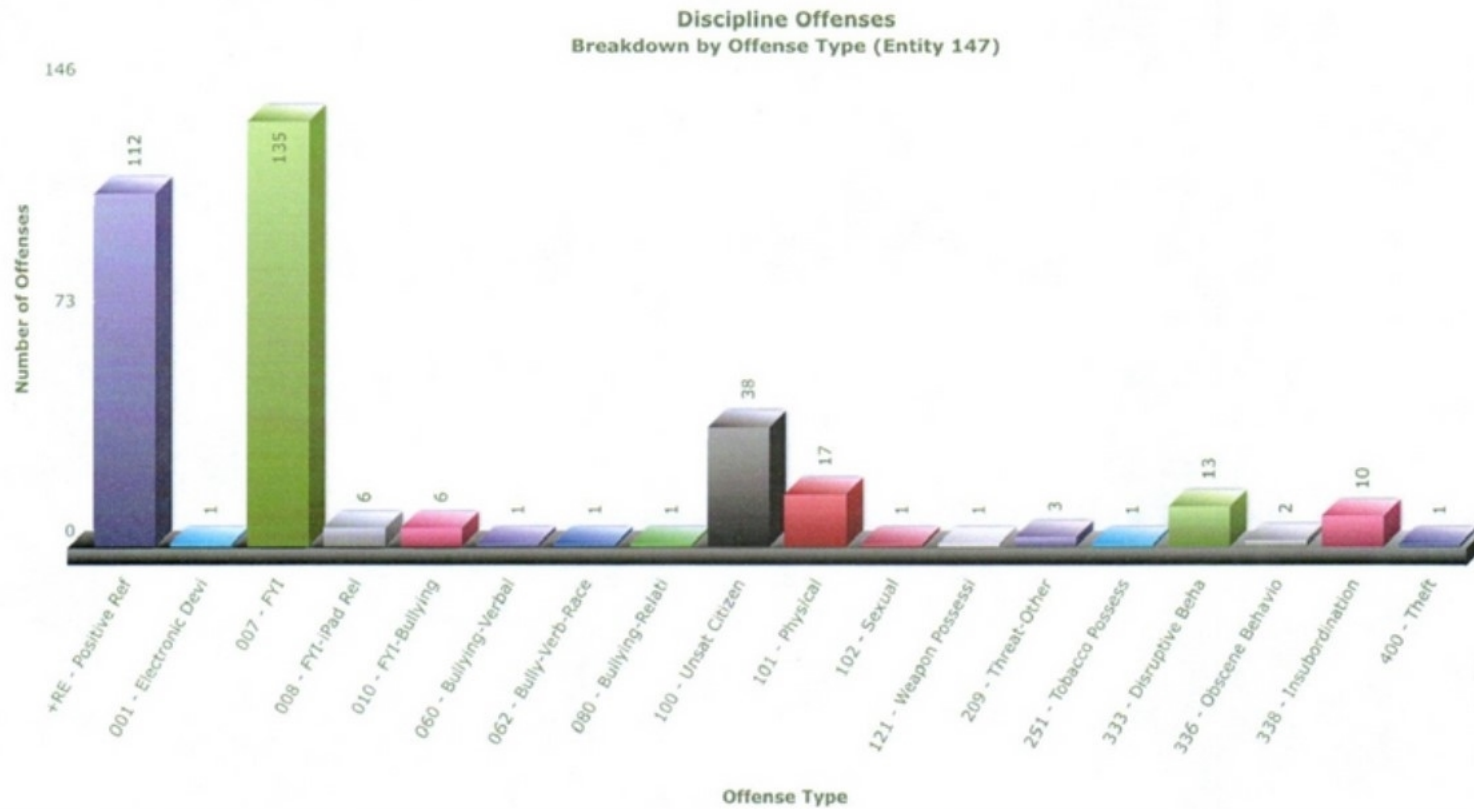
**(+310 Positive Referrals)**

**2023 - 2024 08/2023 - 02/01/2024**

**269 FYI's/Referrals**

**(+117 positive referrals)**

# Discipline Offenses



**Thank You!**





# DRAFT \* MINUTES \* DRAFT

## Regular Board of Education Meeting Garden City Public Schools USD 457

**Monday, February 19, 2024 - 6:00 PM**

Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City,  
KS 67846

The Board of Education of Garden City USD 457 met for a Regular meeting on Monday, February 19, 2024, at 6:00 P.M. in the Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846.

Board members present were Andy Fahrmeier; Jackie Gigot; John Wiese; Mark Hinde; Nathan Haeck; Randy Ralston; Robin Bergkamp. Joining board members at the conference table was Superintendent, Dr. Mike Dominguez. Also in attendance were Dr. Maria Gomez-Rocque, Deputy Superintendent; Josh Guymon, Assistant Superintendent; Colleen Drees, Chief Financial Officer; Drew Thon, Chief Human Resources Officer and Jessica Nothorn, Employee Services Director.

John Wiese called the meeting to order at 6:00 P.M. The meeting opened with the Pledge of Allegiance.

**A. PLEDGE** - Buffalo Jones Elementary School students led the Pledge of Allegiance.

### **B. APPROVAL OF AGENDA**

That the Board of Education approve the meeting agenda as presented. This motion, made by Jackie Gigot and seconded by Nathan Haeck, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 7, Nay: 0

### **C. DELEGATIONS, Q & A, PUBLIC COMMENTS, RECOGNITIONS, COMMITTEE REPORTS**

#### **C.1. Recognition of Garden City High School Unified Bowling Team**

The Board recognized the Garden City High School Unified Bowling Team and Kip Nichols, Bowling Coach, as the program's first Unified Bowling State Champions.

**C.2. Building Presentation- Buffalo Jones Elementary School** - Ben Luna, Principal, Sahyra Ortiz, Instructional Coach and students presented the following:

- Mission/Vision/Motto
- Capturing Kids Hearts
- The Library at BJES
- Sustain Native Language Program

- Student Engagement
- Family Engagement
- Behavior Data
- Academic Data

**C.3.Receive District Audit Report** - Theresa Dasenbrock, CPA/CFE and Lisa Axman, CPA with Lewis Hooper & Dick, LLC, presented an Unmodified Auditor’s Report. There were no major issues.

Board members' questions were answered. The following action was taken.

That the Board of Education approve the District Audit Report as presented. This motion, made by Nathan Haeck and seconded by Mark Hinde, Carried.

- Bergkamp: Yea
  - Fahrmeier: Yea
  - Gigot: Yea
  - Haeck: Yea
  - Hinde: Yea
  - Ralston: Yea
  - Wiese: Yea
- Yea: 7, Nay: 0

**D.CORRESPONDENCE** – None.

**E.CONSENT AGENDA**

That the Board of Education approve the Consent Agenda as presented. This motion, made by Jackie Gigot and seconded by Robin Bergkamp, Carried.

- Bergkamp: Yea
  - Fahrmeier: Yea
  - Gigot: Yea
  - Haeck: Yea
  - Hinde: Yea
  - Ralston: Yea
  - Wiese: Yea
- Yea: 7, Nay: 0

**E.1.Minutes**

E.1.a.February 5, 2024, Regular Board of Education Meeting – approved as presented.

**E.2.Accounts Payable** totaling \$7,433,829.10 noting that all major accounts contain adequate balances to meet current obligations. – approved as presented.

**E.3.Personnel** – all certified and classified personnel actions approved as presented.

**E.3.a.Certified**

Resignations: Kellie Pitts, Mark Russo, Chelsea Van Vleet

Appointments: Alicia VanEgmond, Kayleigh Beard

Transfers:

- Honey Coash from second grade position at Georgia Mathews Elementary School to first grade position at Jennie Barker Elementary School effective for the 2024-25 academic year.

- Carrie Moser – from second grade position at Gertrude Walker Elementary School to second grade position at Jennie Barker Elementary School effective for the 2024-25 academic year.

#### Education Attainment:

The following staff attained categorical advancement as of February 1, 2024:

Algrim, Dustin	MS+30 to MS+45	Biernacki, Maria	BS+15 to BS+30
Bailey, Trista	BS+15 to BS+30	Blake, Megan	BS+45 to MS
Barrett, Melissa	MS to MS+15	Brager, David	BS to BS+15
Biernacki, Janae	MS to MS+15	Cady, Lisa	MS+30 to MS+45
Clark, Deanna	BS+45 to MS	Kuhlman, Brittney	MS+15 to MS+30
Corpuz, Michael	MS to MS+30	Leonard, Tessa	BS to BS+15
Crook, Natalie	MS to MS+15	Main, Courtney	BS to BS+15
Curtis, Hannah	MS+15 to MS+30	Marnoni, Alessandro	MS+30 to MS+45
Davis, Linda	MS+15 to MS+30	Marsh, Cynthia	BS to BS+15
Delgado, Dan	BS+15 to BS+30	Martinez, Laura	BS+45 to MS
Erives, Maria	MS+30 to MS+45	Martinez-Rojo, Crystal	BS+15 to BS+30
Fick, Catherine	BS+30 to BS+45	Mayfield, Jill	RN+30 to RN+60
Garcia, Leslie	BS+30 to MS	Meza, Veronica	BS+15 to BS+30
Hanes, Samuel	BS+15 to BS+30	Ortiz, Leginia	MS to MS+15
Harris, Cheryl	MS+15 to MS+30	Poenitske, Kali	BS to BS+15
Henningsen, Kayla	MS to MS+15	Reich, Justin	MS to MS+15
Herrera, M. Liseth	BS to BS+30	Rivas, Klelia	BS+30 to BS+45
Karlin, Zachary	BS to BS+15	Sotello, Caitlin	MS to MS+15
Kitch, Danica	MS+15 to MS+30	Suderman, Megan	BS to BS+15
Kitch, Lucy	BS+15 to BS+30		

#### E.3.b. Classified

Retirements: Elizabeth Hamilton

Terminations: Alyssa Kelley

Resignations: Andrea Brown, Valentine Hernandez, Madison Kafton

Assignments: Blanca Castillo, Cripsia Dilbert, Emma Esmeralda, Odette Flores, Lorena Garcia, Leonard Lopez, Telma Monterroza, Essalena Powell, Feyyi Santillanes, Sarah Stuckey

Transfers:

- Jessica Lemons from Office Assistant at Horace Good Middle School to Administrative Secretary-Technology at the Educational Support Center
- Joseph Sabata from Special Education Paraprofessional at Garden City Achieve to In School Suspension Paraprofessional at Garden City Achieve

Other:

- Michael Burns, Director of Transportation, is requesting approval of a Temporary Transportation Driver Agreement with Silvia Villatoro.
- LeeAnn Thon – Human Resources Recruiting Specialist to Human Resources Coordinator effective 2/1/24.
- Drew Thon, Director of Human Resources is requesting approval of the Employee Services Coordinator job description.
- Jeanne Billings – Human Resources Classified Specialist to Employee Services Coordinator effective 3/11/24.

## F. BOARD REPORTS

F.1. Introduction to Artificial Intelligence (AI) Casey Wise and Tyler Gated, Instructional Technology Coordinators presented the following:

- ABC's of AI
- What is Generative AI

- The Benefits of AI in Education
- The Concerns
- Summary of Concerns
- Presented examples of AI

Board members' questions were answered.

**F.2.Fastbridge Winter Data Report** Heather Stegman, Director of Instruction and Michelle Baier, Curriculum Coordinator - Fastbridge is administered to all students PK – 12 three times per year, fall, winter, and spring. This presentation summarized winter data as well as student progress between the fall and winter screenings.

Robin Bergkamp left the board meeting room at 7:20 P.M. and returned at 7:23 P.M.

Board members' questions were answered.

## G. NEW BUSINESS

**G.1.2024-25 School Calendar** - Josh Guymon, Assistant Superintendent and Amber Vigil, Calendar Committee Representative - After collecting data in the calendar survey and conducting meetings, the calendar committee had two calendar drafts for the teachers to vote on. The calendar presented was the winning calendar.

Board members' questions were answered. This item will be on the consent agenda at the March 4, 2024, meeting.

**G.2.Public School Works Contract** - Dr. Maria Gomez Rocque, Deputy Superintendent - Public School Works is the platform used by the district for school safety programs and yearly mandatory training, such as blood-borne pathogens, bullying awareness and prevention, safety modules, etc. There is an annual fee of \$30,853 for July 2024 to June 2025.

Board members' questions were answered. The following action was taken.

That the Board of Education approve the Public Works contract as presented. This motion, made by Jackie Gigot and seconded by Nathan Haeck, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 7, Nay: 0

**G.3.Safety and Security Update** - Josh Guymon, Assistant Superintendent and Colleen Drees, Chief Financial Officer and Principals presented the following:

- Committee Process and Overview
- Survey Questions for Principals
- Principal Feedback
- Priorities

- Engaging the Experts - South Western Communications and GCPD
- Non-Financial Recommendations
- Total Budget
- Recommendation Summary

Board members' questions were answered. Approval of the Safety & Security Plan will be on the consent agenda at the next meeting.

**G.4.Long Range Facilities Update** Shane Faurot, Director of Plant Facilities and Colleen Drees, Chief Financial Officer

Presented the following:

- 20-year Master Long Range Plan
- Setting Priorities
- Long Range Plan by Building
- Building Assessment Review
- Review of Building Conditions
- Building Utility Usage
- Recommendations from the Long Range Committee

Board members' questions were answered. Approval of the Long Range Facilities Plan will be on the consent agenda at the next meeting

## H.BOARD OPEN DISCUSSION

**Jackie Gigot** stated that there was a lot of information tonight and she really enjoyed the kids from Buffalo Jones Elementary School.

**Robin Bergkamp** stated thanked Colleen Drees and Shane Faurot for the time and effort put into the Long Range Facilities Plan presentation.

**Nathan Haeck** congratulated the Unified Bowling Team on their accomplishments and thanked Colleen Drees for her time with the district. He also stated that it will be interesting to see what AI does in the future.

**Andy Fahrmeier** stated that he really enjoyed the Building Presentation from Buffalo Jones and thanked them for the hard work they put into the presentation. He stated that he appreciates the time and effort put into tonight's presentations.

**Randy Ralston** stated there were a lot of big and important topics on tonight's agenda and stated that he thinks the district is going in the right direction.

**John Weise** stated he was impressed with the Buffalo Jones building presentation and congratulated the Unified Bowling Team on their accomplishments. He stated that he appreciates the Fastbridge presentation and the efforts there. He also thanked Colleen Drees and wished her the best moving forward.

**Dr. Dominguez** congratulated the Unified Bowling Team for winning the state championship and thanked everyone for their work on tonight's presentations.

**I.EXECUTIVE SESSION** - After the completion of all other business, the Board of Education will adjourn to executive session for the following reason:

I.1.Preliminary discussion relating to the acquisition of real property.

I move that the Board of Education go into executive session for 10 minutes for the purpose of having preliminary discussions about the acquisition of real property in order to protect the district's financial interest and bargaining position, beginning at 9:20 P.M. and that the Board of Education reconvene

into open session at 9:30 P.M. in the Board Meeting Room. I would like to invite Dr. Dominguez, Jennifer Cunningham, Colleen Drees and Jessica Nothern to join us in executive session. This motion, made by Jackie Gigot and seconded by Mark Hinde, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 7, Nay: 0

Robin Bergkamp, Andy Fahrmeier, Jackie Gigot and John Wiese returned to the meeting room and the following action was taken.

That the Board of Education extend the executive session for 15 minutes beginning at 9:30 P.M. and the open meeting will resume at 9:45 P.M. This motion, made by Jackie Gigot and seconded by Robin Bergkamp, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Wiese: Yea

Yea: 4, Nay: 0

## I.2. Personnel matters for non-elected personnel.

Mr. President, I move we go into executive session for 30 minutes, to discuss a personnel matter pursuant to non-elected personnel exception under KOMA, to discuss an individual employee's performance, beginning at 9:50 P.M. and the open meeting will resume in the Board Meeting Room at 10:20 P.M. We invite Jennifer Cunningham to join us in executive session. This motion, made by Jackie Gigot and seconded by Robin Bergkamp, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 7, Nay: 0

Jennifer Cunningham left the executive session at 10:00 P.M.

Andy Fahrmeier, Jackie Gigot, Randy Ralston and John Wiese returned to the meeting room and the following action was taken.

That the Board of Education extend the executive session for 30 minutes beginning at 10:20 P.M. and the open meeting will resume at 10:50 P.M. This motion, made by John Wiese and seconded by Randy Ralston, Carried.

- Fahrmeier: Yea
- Gigot: Yea
- Ralston: Yea
- Wiese: Yea
- Yea: 4, Nay: 0

**J.NEXT BOARD MEETING** - The next meeting of the Board of Education will take place on March 4, 2024, at 6:00 PM in the Board Meeting Room at the Educational Support Center, 1205 Fleming St., Garden City, Kansas.

**K.ACCOUNTS PAYABLE REVIEW** - Nathan Haeck and Robin Bergkamp

**L.ADJOURNMENT**

That the Board of Education meeting be adjourned at 10:53 P.M. This motion, made by Robin Bergkamp and seconded by Nathan Haeck, Carried.

- Bergkamp: Yea
- Fahrmeier: Yea
- Gigot: Yea
- Haeck: Yea
- Hinde: Yea
- Ralston: Yea
- Wiese: Yea
- Yea: 7, Nay: 0

Respectfully submitted,

Approved:

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Jennifer Ramos, Clerk

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John Wiese, President

BOARD OF EDUCATION  
**Certified Personnel Actions**  
March 4, 2024

**RETIREMENTS:**

Shelby McNutt, business/computer teacher at Garden City High School, is submitting his letter of intent to retire through KPERS effective May 24, 2024.

Allison McVey, school nurse at Garden City High School, is submitting her letter of intent to retire through KPERS effective May 24, 2024.

Roger Reed, STEM lab teacher at Charles Stones Intermediate Center, is submitting his letter of intent to retire through KPERS effective May 24, 2024.

Kimberly Sleep, adaptive physical education teacher for the Therapeutic Education Program, is submitting her letter of intent to retire through KPERS effective May 24, 2024.

Karen Thornton, school counselor at Victor Ornelas Elementary School, is submitting her letter of intent to retire through KPERS effective May 24, 2024.

Shon Thornton, adaptive physical education teacher for the Therapeutic Education Program, is submitting his letter of intent to retire through KPERS effective May 24, 2024.

Pat VenJohn, vocational agriculture teacher at Garden City High School, is submitting his letter of intent to retire through KPERS effective July 22, 2024.

**RESIGNATIONS:**

Kennedy Brunson, kindergarten teacher at Abe Hubert Elementary School, is submitting her letter of resignation effective May 24, 2024.

Leslie Garcia, ESL newcomers teacher at Abe Hubert Elementary School, is submitting her letter of resignation effective May 24, 2024.

Hope Garman, English language arts teacher at Garden City High School, is submitting her letter of resignation effective May 24, 2024.

Gisela Lopez, sixth grade communications teacher at Bernadine Sitts Intermediate Center, is submitting her letter of resignation effective May 24, 2024.

**APPOINTMENTS:**

Radney Abing, Leyte, Philippines, is recommended for a adaptive/interrelated special education position with building to be determined effective for the 2024-25 academic year. He has six years' experience.

Josephine Aquino, Gerona Tarlac, Philippines, is recommended for a secondary science position at Kenneth Henderson Middle School effective for the 2024-25 academic year. She has seventeen years' experience.

Patrick Aquino, Gerona Tarlac, Philippines, is recommended for a secondary science position at Garden City High School effective for the 2024-25 academic year. He has seventeen years' experience.

Clarie Capin, Babatngon, Leyte, Philippines, is recommended for an elementary education position with building to be determined effective for the 2024-25 academic year. She has four years' experience.

Leslie Irang, Bandung, Indonesia, is recommended for an English language arts position at Garden City High School effective for the 2024-25 academic year. She has 28 years’ experience.

Jenifer Ordono-Ravelo, San Jose Del Monte, Bulacan, Philippines, is recommended for an elementary education position with building to be determined effective for the 2024-25 academic year. She has twenty years’ experience.

Keri Peterson, Garden City, Kansas, is recommended for an instructional coach position with building(s) to be determined effective for the 2024-25 academic year. She has 26 years’ experience and is a former USD 457 teacher.

Clay Porterfield, Garden City, Kansas, is recommended for a social worker position with building to be determined effective for the 2024-25 academic year. He has twelve years’ experience.

**TRANSFERS:**

Ana Castaneda Bautista – from school counselor at Abe Hubert Elementary School to school counselor position at Horace Goode Middle School effective for the 2024-25 academic year.

Martha Liseth Herrera – from art position at Florence Wilson Elementary School / Buffalo Jones Elementary School to school counselor position at Kenneth Henderson Middle School effective for the 2024-25 academic year.

**SUPPLEMENTAL ADDENDUM CONTRACTS:**

- Carady Holguin      HS    Supplemental Overload
- Danica Kitch        GM   Supplemental Overload
- Leginia Ortiz        KH   Soccer Girls A/C
- Randall Sleep        KH   Track A/C

**OTHER:**

Notice of personnel action for the following rule 10 coach assignments:

- Griffin Brunson      HS    Baseball A/C
- Evan Gurrola        HG    Track A/C
- Aric Rowland        HS    Baseball A/C
- Tucker Schiffelbein KH    Soccer Boys A/C
- Sarah Stucky        HG    Soccer Girls A/C

BOARD OF EDUCATION

**Addendum to Certified Personnel Actions**

March 4, 2024

**RETIREMENTS:**

Darlene Gillan, vocational special education teacher at Garden City High School, is submitting her letter of intent to retire through KPERS effective May 31, 2024.

Lori Hays, special education teacher at Garden City High School, is submitting her letter of intent to retire through KPERS effective May 24, 2024.

**APPOINTMENTS:**

Yurhico Balagbis, Sulat, Philippines, is recommended for a mathematics position with building to be determined effective for the 2024-25 academic year. He has six years’ experience.

Mary Grace Bobares, Babatngon, Philippines, is recommended for a special education position with building to be determined effective for the 2024-25 academic year. She has eight years’ experience.

Claire Cartujano, Roxas City, Philippines, is recommended for an elementary position with building to be determined. She has twenty years’ experience.

Dolores dela Cruz, Yonezawa, Japan, is recommended for an English language arts position with building to be determined effective for the 2024-25 academic year. She has twelve years’ experience.

Brooklyn White, York, Nebraska, is recommended for an elementary position at Florence Wilson Elementary School effective for the 2024-25 academic year. She is a first-year teacher.

**TRANSFERS:**

Adriana Caro – from associate principal position at Horace Good Middle School to principal position at Jennie Wilson Elementary School effective for the 2024-25 academic year.

Melissa Riggle – from TOSA position at Garden City High School/Freshman Academy to associate principal position at Garden City High School/Freshman Academy effective for the 2024-25 academic year.

**SUPPLEMENTAL CONTRACT:**

Sidney Acker                    HG      Track A/C

**SUPPLEMENTAL ADDENDUM CONTRACT:**

Kyler Lamb                    HG      Track A/C

**BOARD OF EDUCATION**  
**Classified Personnel Actions**

**March 4, 2024**

<b>RESIGNATIONS</b>	<b>POSITION</b>	<b>BUILDING</b>	<b>DATE</b>
Kalen Carr	Special Education Paraprofessional	Garfield Early Childhood Center	3/19/24
Angel Guevara	Grounds	Plant Facilities	2/23/24
Armando SanJuan	Custodian	Garden City High School	3/1/24

<b>ASSIGNMENTS</b>	<b>POSITION</b>	<b>BUILDING</b>	<b>DATE</b>
Enide Isaac Saintilus	Special Education Paraprofessional	Garfield Early Childhood Center	3/20/24

<b>TRANSFERS</b>	<b>FROM</b>	<b>TO</b>	<b>DATE</b>
Luz Guzman	Night Custodian Garden City High School	Night Custodian Horace Good Middle School	2/19/24
Chanda Meister	Administrative Specialist – Recruiting Educational Support Center	Administrative Specialist Personnel Educational Support Center	3/11/24
Angel Pauda	Custodian Garden City High School	Nutrition Warehouse Delivery Education Support Center	2/26/24
Shakira Ruiz	Night Custodian Horace Good Middle School	Night Custodian Garden City High School	2/19/24

**OTHER**

Drew Thon, Human Resources Director requests transferring one night custodian position currently held by Luz Guzman from Garden City High School to Horace Good Middle School effective 2/19/24.

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Casey Wise, Instructional Technology Coordinator  
**DATE:** February 29, 2024  
**RE:** Approval of eRate Bids

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### **ISSUE:**

The Board of Education is asked to approve the selected bid recommendations for the following items: District Wide Internet Access, Bus WiFi Access, Access Points, Switches, and Uninterrupted Power Supplies (UPS).

### **BACKGROUND:**

Each year the technology department submits eRate 470s to request funds for equipment upgrades and services. Through this process the district receives bids from vendors for the requested items. Based on our enrollment our funding rate is 80%, meaning we pay just 20% of the cost for eRate eligible items. Once our RFP's (Request for Proposal) are submitted, there is a 28 day waiting period for vendors to submit their bids. This year our bid cutoff date was Tuesday, February 27<sup>th</sup> so that the board packets could be prepared in time for the March 4<sup>th</sup> meeting.

In our RFP's we are required to provide a rubric for scoring the proposals, with the only requirement from USAC (Universal Service Administrative Co.) being the price must be the highest weighted item. Once the 28 day deadline has passed, technology reviewed the bids and used the rubric to determine the bid that would be chosen.

In two instances this year, UPS and Bus Wifi, the winning vendor did not have the lowest bid price.

- For the UPS bids, the vendor chosen had the 4<sup>th</sup> lowest bid, but scored high in prior experience with the vendor and meeting the overall requirements of the RFP. Our current equipment/management capabilities were also a factor. For these reasons the winning bid was chosen over the lower priced options.
- For the Bus Wifi bid, the winning vendor does have the highest bid, but they are the only company we have prior experience with. This vendor provides our current services and all the mobile hotspots in the district. In addition, their bid included unlimited access versus the limited plan requested in the RFP, which provides a better service for our students on the busses.

**ALTERNATIVES:**

No other alternatives are applicable.

**RECOMMENDATION:**

The Technology Department recommends that the Board of Education consider and approve the chosen bids outlined in the board packets.

**FISCAL NOTE:**

For Category 1 services (Internet and Bus Wifi) the billing will reflect the 80% discount. The technology department will only be billed for the 20% we are responsible for.

For Category 2 services (Switches, AP's and UPS) the Technology Department will pay for the equipment up front and request a refund from USAC for the 80% they are responsible for. This type of billing is done so that we can get equipment ordered and shipped as soon as possible to ensure we have time to install with as little disruption to the learning environment.

Fiscal details are outline in each board packet for the board's reference.

**ATTACHMENTS:**

The board packets attached include the following:

- The vendors who submitted bids.
- The quoted price per vendor.
- A description of the service requested.
- The scoring rubrics for each RFP.

**Bidders List**  
**Internet**  
**Educational Support Center and Garden City High School**

**A T & T**

1876 Data Dr  
Hoover, AL 35244  
[cq807x@att.com](mailto:cq807x@att.com)

**Cox Business**

901 S. George Washington  
Wichita, KS 67211  
[brock.roberts@cox.com](mailto:brock.roberts@cox.com)

**EM3 Networks**

810 Pennsylvania St. Suite 205  
Lawrence, KS 66044  
[lisasmith@em3networks.com](mailto:lisasmith@em3networks.com)

**IdeaTek**

111 Old Mill Lane  
Buhler, KS 67522  
[mtowne@ideatek.com](mailto:mtowne@ideatek.com)

**Pioneer**

120 W Kansas Ave.  
Ulysses, KS 67880  
[kasey.krueger@pioncomm.net](mailto:kasey.krueger@pioncomm.net)

**T-Mobile**

PO Box 37380  
Albuquerque, NM 87176  
[KIMBERLY.SPENCE36@T-Mobile.com](mailto:KIMBERLY.SPENCE36@T-Mobile.com)

**BID OPENING: February 27, 2024**

**Bid Tabulations**  
**Internet**  
**Educational Support Center and Garden City High School**

Bid Opening: February 27, 2024

Bid 2024-18

<b>Vendor</b>	<b>Total Bid</b>
A T & T	<u>\$3,862.46</u>
Cox Business	<u>\$5,140.00</u>
Em3 Networks	<u>\$5,090.00</u>
<b>IdeaTek</b>	<b><u>\$3,840.00</u></b>
Pioneer	<u>\$3,999.98</u>
T-Mobile	<u>\$0.00</u> *
<b>Bid did not meet specifications</b>	

**RECOMMENDATION:** To accept the bid of **IdeaTek** in the amount of **\$3840.00** per month.

***Payment to be made from budgeted funds in account:***

008 E 1000 17 0000 017 02 736      Internet

	VENDOR						
Scoring Criteria	Max Points	AT&T	Cox	EM3 Networks	IdeaTek	Pioneer	T-Mobile
Price	25	20	5	10	25	15	0
Service Reliability	20	20	20	15	20	20	0
Prior experience with vendor	20	5	20	5	20	5	0
Proposed contract terms & conditions	15	15	15	15	15	15	0
Ability to support requirements laid out in RF	10	10	10	10	10	10	0
Local and In-State Vendor	10	10	10	10	10	10	0
<b>Total Score</b>	<b>100</b>	<b>80</b>	<b>80</b>	<b>65</b>	<b>100</b>	<b>75</b>	<b>No Bid</b>

**Bids and Quotations**  
**Internet**  
**Educational Support Center and Garden City High School**

Bid Opening: February 27, 2024  
Board Meeting: March 4, 2024

Bid 2024-18

Item, Material and/or Service that is being bid:

1. Internet-Educational Support Center and Garden City High School

2. Brief description of the item, material, or service listed above:

5 GB Internet

3. Period of time item, material or service bid will cover:

5 years

4. Reason that the item, material or service is needed:

Upgrade technology & increase access to the internet

5. Department and person responsible for the expenditure of the budget:

Technology - Roxie Schafer

6. Line item and amount budgeted for this item:

Internet

008 E 1000 17 0000 017 02 736

## Bidders List Bus WiFi

### **A T & T**

1876 Data Dr  
Hoover, AL 35244  
[cq807x@att.com](mailto:cq807x@att.com)

### **ByteSpeed**

3131 24th Ave.  
Moorhead, MN 56560  
[mbrackett@bytespeed.com](mailto:mbrackett@bytespeed.com)

### **Kajeet**

7901 Jones Branch Dr. Suite 350  
McLean, VA 22102  
[gnieto@kajeet.com](mailto:gnieto@kajeet.com)

### **T-Mobile**

PO Box 37380  
Albuquerque, NM 87176  
[KIMBERLY.SPENCE36@T-Mobile.com](mailto:KIMBERLY.SPENCE36@T-Mobile.com)

### **Verizon**

10740 Nall Ave,  
Overland Park, KS USA 66211  
[daniel.renne@verizonwireless.com](mailto:daniel.renne@verizonwireless.com)

**BID OPENING: February 27, 2024**

**Bid Tabulations  
Bus WiFi**

Bid Opening: February 27, 2024

Bid 2024-19

<u>Vendor</u>	<u>Total Bid</u>
A T & T	<u>\$16,554.48</u>
ByteSpeed	<u>\$16,284.00</u>
Kajeet	<u>\$15,980.40</u>
T-Mobile	<u>\$0.00</u> *
<b>Verizon</b>	<b><u>\$22,074.48</u></b>

\* Bid did not meet specifications

**RECOMMENDATION:** To accept the bid of **Verizon** in the amount of **\$22,074.48**.

***Payment to be made from budgeted funds in account:***

008 E 1000 17 0000 017 02 736      Internet

	VENDOR					
Scoring Criteria	Max Points	AT&T	ByteSpeed	Kajeet	T-Mobile	Verizon
Price	35	25	30	35	0	20
Prior experience with vendor	30	5	5	5	0	30
Service Reliability	20	20	20	20	0	20
Ability to support requirements laid out in RFP	15	15	15	15	0	15
<b>Total Score</b>	<b>100</b>	<b>65</b>	<b>70</b>	<b>75</b>	<b>No Bid</b>	<b>85</b>



## **Bidders List Access Points**

### **Aercor**

14033 Commerce Ave. NE  
Prior Lake, MN 55372  
[mtowne@ideatek.com](mailto:mtowne@ideatek.com)

### **Network Computer Solutions (NCS)**

1125 Westport Dr..  
Manhattan, KS 66502  
[hwood@ncs-online.com](mailto:hwood@ncs-online.com)

### **TwoTrees**

200 North Emporia St.  
Wichita, KS 67202  
[cschunn@twotrees.com](mailto:cschunn@twotrees.com)

**BID OPENING: February 27, 2024**

**Bid Tabulations  
Access Points**

Bid Opening: February 27, 2024

Bid 2024-2020

<u>Vendor</u>	<u>Bid</u>
Aercor	<u>\$ 207,485.57</u>
NCS	<u>\$ 258,284.39</u>
TwoTrees	<u>\$ 262,559.75</u>

**RECOMMENDATION:** To accept the bid of **Aercor** in the amount of **\$207,485.57**.

***Payment to be made from budgeted funds in account:***

016 E 2840 17 1000 017 00 736

Technology Infrastructure

Scoring Criteria	VENDOR			
	Max Points	Aercor	NCS	TwoTrees
Price of eligible products/services	35	35	30	25
Prior experience with vendor	30	30	5	30
Meeting overall requirements and costs of ineligible items	20	20	20	20
Local and In-State vendor	10	5	10	10
Management Capability	5	5	5	5
<b>Total Score</b>	<b>100</b>	<b>95</b>	<b>70</b>	<b>90</b>

## Bids and Quotations Access Points

Bid Opening: February 27, 2024  
Board Meeting: March 4, 2024

2024-20

1. Item, Material and/or Service that is being bid:  
Access Points
2. Brief description of the item, material, or service listed above:  
Access Points to upgrade existing older equipment.
3. Period of time item, material or service bid will cover:  
5 years
4. Reason that the item, material or service is needed:  
Improved internet for students and staff
5. Department and person responsible for the expenditure of the budget:  
Technology-Roxie Schafer
6. Line item and amount budgeted for this item:  
016 E 2840 17 1000 017 00 736      Technology Infrastructure

## Bidders List Switches

### **Aercor**

14033 Commerce Ave. NE  
Prior Lake, MN 55372  
[mtowne@ideatek.com](mailto:mtowne@ideatek.com)

### **Network Computer Solutions (NCS)**

1125 Westport Dr..  
Manhattan, KS 66502  
[hwood@ncs-online.com](mailto:hwood@ncs-online.com)

### **CDW Government, LLC**

Luke Buhe  
[lukebuh@cdwg.com](mailto:lukebuh@cdwg.com)

### **Logicalis**

15227 E Zimmerly Ct  
Wichita, KS 67230  
[danny.spurgeon@us.logicalis.com](mailto:danny.spurgeon@us.logicalis.com)

### **TwoTrees**

200 North Emporia St.  
Wichita, KS 67202  
[cschunn@twotrees.com](mailto:cschunn@twotrees.com)

**BID OPENING: February 27, 2024**

**Bid Tabulations  
Switches**

Bid Opening: February 27, 2024

Bid 2024-2021

<u>Vendor</u>	<u>Bid</u>
<b>Aercor</b>	<b><u>\$ 259,105.60</u></b>
Logicalis	<u>\$ 327,552.16</u>
NCS	<u>\$ 318,562.48</u>
Two Trees	<u>\$ 323,648.00</u>

**RECOMMENDATION:** To accept the bid of **Aercor** in the amount of **\$259,105.60.**

***Payment to be made from budgeted funds in account:***

016 E 2840 17 1000 017 00 736                      Technology Infrastructure

	VENDOR				
Scoring Criteria	Max Points	Aercor	Logicalis	NCS	TwoTrees
Price of eligible products/services	35	35	20	30	25
Prior experience with vendor	30	30	5	5	30
Meeting overall requirements and costs of ineligible items	20	20	20	20	20
Local and In-State vendor	10	5	10	10	10
Management Capabilty	5	5	5	5	5
<b>Total Score</b>	<b>100</b>	<b>95</b>	<b>60</b>	<b>70</b>	<b>90</b>

## Bids and Quotations Switches

Bid Opening: February 27, 2024  
Board Meeting: March 4, 2024

2024-21

1. Item, Material and/or Service that is being bid:

Switches

2. Brief description of the item, material, or service listed above:

Switches

3. Period of time item, material or service bid will cover:

5 years

4. Reason that the item, material or service is needed:

The requested switches upgrade older equipment as well as provide for the expansion of network availability for increase in security equipment.

5. Department and person responsible for the expenditure of the budget:

Technology-Roxie Schafer

6. Line item and amount budgeted for this item:

016 E 2840 17 1000 017 00 736      Technology Infrastructure

## **Bidders List**

### **Uninterruptible Power Supply**

#### **Aercor**

14033 Commerce Ave. NE  
Prior Lake, MN 55372  
[mtowne@ideatek.com](mailto:mtowne@ideatek.com)

#### **Howard**

36 Howard Dr  
Ellisville, MS 39441  
[darleneparker@howard.com](mailto:darleneparker@howard.com)

#### **LakeTec**

27881 Lorain Rd.  
North Olmsted, OH 44070  
[mburnette@laketec.com](mailto:mburnette@laketec.com)

#### **Network Computer Solutions (NCS)**

1125 Westport Dr..  
Manhattan, KS 66502  
[hwood@ncs-online.com](mailto:hwood@ncs-online.com)

#### **Questivity**

1680 Civic Center Dr. Suite 209  
Santa Clara, CA 95050  
[hsohel@questivity.com](mailto:hsohel@questivity.com)

#### **SRS Consulting**

39465 Paseo Padre Pkwy Suite 1350  
Fremont, CA 94538  
[vincent.maldonado@srsconsultinginc.com](mailto:vincent.maldonado@srsconsultinginc.com)

#### **TwoTrees**

200 North Emporia St.  
Wichita, KS 67202  
[cschunn@twotrees.com](mailto:cschunn@twotrees.com)

**BID OPENING: February 27, 2024**

**Bid Tabulations**  
**Uninterruptible Power Supply**

Bid Opening: February 27, 2024

Bid 2024-22

<u>Vendor</u>	<u>Total Bid</u>
<b>Aercor</b>	<b><u>\$39,227.14</u></b>
Howard	<u>\$27,637.00</u>
LakeTec	<u>\$36,836.10</u>
NCS	<u>\$52,283.13</u>
Questivity	<u>\$40,917.97</u>
SRS	<u>\$42,188.36</u>
TwoTrees Bid 1	<u>\$40,000.00</u>
TwoTrees Bid 2	<u>\$26,961.00</u>
<b>*Bid did not meet specifications</b>	

**RECOMMENDATION:** To accept the bid of **Aercor** in the amount of **\$39,227.14**

***Payment to be made from budgeted funds in account:***

016 E 2840 17 1000 017 00 736

Technology Infrastructure

Scoring Criteria	VENDOR								
	Max Points	Aercor	Howard	LakeTec	NCS	Questivity	SRS	TwoTrees 1	TwoTrees 2
Price of eligible products/services	35	20	30	25	5	10	5	15	35
Prior experience with vendor	30	30	5	5	5	5	5	25	25
Meeting overall requirements and costs of ineligible items	20	20	5	5	20	20	20	5	5
Local and In-State vendor	10	5	5	5	10	5	5	10	10
Management Capabilty	5	5	1	1	5	5	5	1	1
<b>Total Score</b>	<b>100</b>	<b>80</b>	<b>46</b>	<b>41</b>	<b>45</b>	<b>45</b>	<b>40</b>	<b>56</b>	<b>76</b>

## Bids and Quotations Uninterruptible Power Supply

Bid Opening: February 27, 2024  
Board Meeting: March 4, 2024

Bid 2024-22

Item, Material and/or Service that is being bid:

1. Uninterruptible Power Supply

2. Brief description of the item, material, or service listed above:

Request was made for 4 different models of Uninterrupted Power Supplies (UPS) and licensing for each. Total items requested: 34 UPS plus 34 licenses.

3. Period of time item, material or service bid will cover:

1 years

4. Reason that the item, material or service is needed:

Upgrade technology

5. Department and person responsible for the expenditure of the budget:

Technology - Roxie Schafer

6. Line item and amount budgeted for this item:

Technology Infrastructure      016 E 2840 17 1000 017 00 736

**MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr, Dominguez, Superintendent  
**FROM:** Josh Guymon, Assistant Superintendent & Colleen Drees, CFO  
**DATE:** March 4, 2024  
**RE:** Safety & Security

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**ISSUE:**

The Board of Education is asked to receive a presentation from the Safety and Security Committee on the recommended priorities identified by the committee

**BACKGROUND:**

Last year the board approved a plan to enhance safety and security in our schools. This year, we have refined the process and have collected additional details that have helped create a list of recommendations for the board to consider with the approval of how we invest our allocated funds this fiscal year.

**ALTERNATIVES:**

No other alternatives applicable.

**RECOMMENDATION:**

This is provided as a first read, with a request for approval at the next board meeting on, March 4<sup>th</sup>, 2024.

**FISCAL NOTE:**

The total allocation available is \$400,000 which includes the grant funding of \$102,505,

**ATTACHMENTS:**

Safety & Security 2024 Presentation

# SAFETY & SECURITY

# OUTLINE

1. Our Process
2. Survey Questions
3. Principal Feedback
4. Identified Priorities
5. Engage the Experts
6. Non-Financial Recommendations
7. Total Budget
8. Our Proposal
9. Next steps

# OUR PROCESS



- Created S&S Steering Committee, created survey

- Involved Principals, reviewed survey, created bldg. summary sheet

- Engaged the experts – SWC & PD

- Identified our top priorities

- Summarized plan and assembled quotes for the project

# PROCESS OVERVIEW

<b>CREATED STEERING COMMITTEE</b>	<b>CREATED PRINCIPAL COMMITTEE</b>	<b>GATHERED INFORMATION</b>
Created a Bldg. Summary	Reviewed Bldg. Summary, engaged experts	Presented Bldg. Needs
Created a Survey	Identified Baseline Goals & Priorities	Finalized Plan

# SURVEY QUESTIONS

- Have you started perimeter checks in your building?
- How many have you completed daily?
- When completing these checks, what have you noticed? Any re-occurring issues?
- How can we enhance school safety within your school?
- Have you involved your BLT or Building Site Council/PTO in providing feedback on your Safety & Security? What have they shared?
- How are cameras functioning in your building?
- How often do you check to ensure your cameras are functioning?
- What are your top safety concerns you have for the interior of your building?
- What are your top safety concerns for the exterior of your building?
- In your opinion, do you need more interior or exterior cameras?
- How are you parking lot lights? (Adequate, not adequate)
- Does your building have any panic buttons?
- Please select your top 3 concerns relating to safety & security within your building from the list below:
  - Parking Lot Cameras
  - Communication w/leadership during crisis
  - Communication with your building during a crisis
  - Indoor Cameras
  - Security Personnel (SRO/Campus Supervisor)
  - Outdoor lighting
  - Cameras not functioning properly
  - Doors not closing/locking properly
  - Panic Buttons
  - Metal Detectors

# PRINCIPAL FEEDBACK

- Enhancing Communication during an event (radios, clocks, intercoms, etc)
  - The Security experts have strongly echoed this same priority)
- Panic Buttons
- Cameras
  - Adding & updating Interior & exterior
- Ensuring doors are locking/latching properly



# PRIORITIES

<b>FINISH SECURE ENTRANCES</b>	<b>ENHANCED RESPONSE</b>	<b>CAMERAS</b>
Equipment Installation	Alarms, clocks, intercoms, radios, & message boards	Interior
Operational Components	Panic Buttons/Series of Events	Exterior

# ENGAGING THE EXPERTS

- **SWC (South Western Communications)**

- Create Vital Connections
- Help school systems design and install life safety, integrated security, and communications solutions throughout a single facility or multi-site locations.
- Offer solutions that are cost-effective, reliable and meet's educational institution's specific needs
- Greenbush State Contract

- **SWC's Solutions**

- Quotes for the two identified schools include the following equipment:
  - Large Message Board in Main Hallway
  - Small Message Boards/Clocks in classrooms
  - Rauland Intercom & Emergency Management System
  - Equipment Installation expected Fall of 2024

- **Local Police Department**

- Engaged our local police department to review our priorities and plan.
- Recommendation was to enhance communications and threat response as well as investing in staff training
- Complimentary on the process and priorities identified

# NON-FINANCIAL RECOMMENDATIONS

- **Staff priorities for next school year:**
  - **Staff training**
    - Crisis drills
    - ALICE Training (simulation)
  - **Safety & Security Procedures**
    - Written procedures on Safety & Security
    - Part of training
    - Part of culture/brand of USD 457
  - **Perimeter check procedures**
    - Create systematic process on how to complete (check list)
    - Create charts for buildings to sign that these are completed (building logs with notes/work order section)
  - **Administration audit these procedures throughout the year**
- **Create a Safety & Security Long Range Plan**
  - Administration will create a 5-8 year Safety & Security plan
  - This plan will include SWC's system implementation district wide
  - The board will need to continue to allocate additional funds to support this implementation
  - The district will need to continue to pursue additional grant opportunities to help fund these projects
- **Implement Stop IT Panic Alert System**
  - Utilize as part of our safety & security brand
  - Train staff and administration
  - Next School year, part of security procedures

# OUR TOTAL BUDGET

**\$650,000**

(includes \$102,505 of grant  
funds)

# OUR RECOMMENDATION

<b>Operationalize Secure Entrances</b>	<b>\$29,070</b>	<b>Plant Facilities &amp; Technology Items</b>
<b>Enhanced Communications</b>	<b>\$450,351</b>	<b>20 Additional Radios, 2 Schools Implement SWC Plans</b>
<b>Interior &amp; Exterior Cameras</b>	<b>\$155,960</b>	<b>90 Interior &amp; Exterior Cameras, and mounts</b>
<b>Equipment Rentals &amp; Misc</b>	<b>\$15,000</b>	<b>Wire, jacks, lift rental, misc</b>
<b>Total</b>	<b>\$650,381</b>	

**WE RECOMMEND THESE FINANCIAL OBLIGATIONS IN ADDITION TO THE NON-FINANCIAL ITEMS DISCUSSED**



# Questions?

Thank you for your time!

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Shane Faurot, Plant Facilities Director & Colleen Drees, CFO  
**DATE:** March 4, 2024  
**RE:** Long Range Facilities Update

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### **ISSUE:**

Receive a presentation on the Long Range Facilities Plan.

### **BACKGROUND:**

The District Leadership and Plant Facilities Department put together a 20-year long-range plan in 2022. The Long Range Planning Committee met on January 30, 2024 and approved this plan. This is a presentation of this year's updated plan for discussion and approval by the Board of Education.

### **ALTERNATIVES:**

No other alternatives presented at this time

### **RECOMMENDATION:**

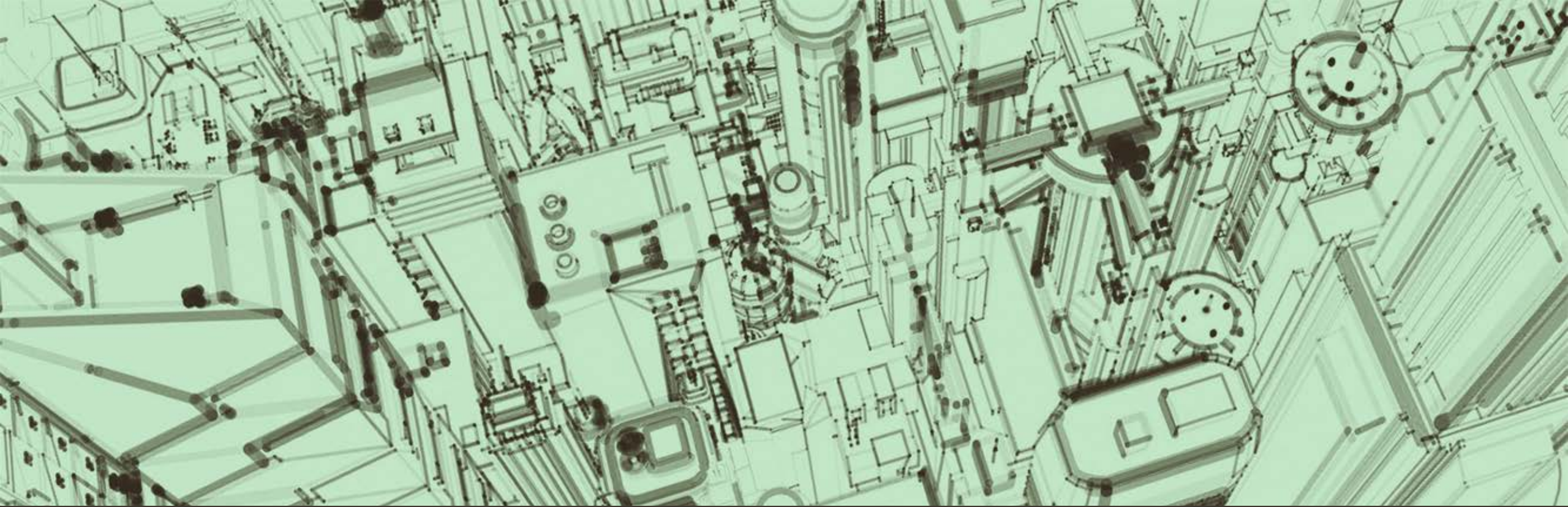
1. Approve the plan as presented
2. Deny the plan
3. Recommend alternative plans

### **FISCAL NOTE:**

The planned projects for FY 2024 have been budgeted for in Plant Facilities' Budget. Projected projects for FY 2025 will be budgeted for next fiscal year, beginning in July.

### **ATTACHMENTS:**

Board Packet – 2024 Projects, Building Assessments and Facility Condition Index



# Long Range Facilities Plan



# Introduction

- Presentation Order
  - 20 Year Master Long Range Plan
    - Setting Priorities
    - Long Range Plan by Building
    - Review of Building Assessments
      - Building Rankings by LRP Code
    - Review buildings – Facility Condition Index
    - Building Utility Usage
  - Questions and Answers

# Long Range Plan – 20-Year Plan Updated

- Priorities
  - HVAC
  - Electrical
  - Roofing
- Engage the Experts
  - ICE
  - GMCN
  - Diamond Roofing
  - Davis Electric
- Electrical Projects
- Floorcovering Projects
- Expenses Indexed for Roofs & HVAC
- Cash Balances & Projections
- State Funding
- Tracking and Recording Project Actuals

**Long Range Facilities Plan - 20 Years**

Code	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
HVAC	562,119	296,355	1,948,635	2,083,564	2,240,625	1,488,500	2,072,250	1,456,000	1,705,000	1,575,000	1,200,000	1,550,000
Electrical	235,000	189,096	142,615	155,030	224,592	95,000	150,000	205,000	150,000	150,000	250,000	300,000
Roof	2,000,000	1,534,825	1,528,894	1,470,205	1,522,543	1,539,570	1,585,719	1,539,570	1,500,000	1,500,000	1,500,000	1,500,000
Envelope	387,500	910,000	125,000	64,000	30,000	90,000	65,000	115,000	30,000	320,000	350,000	350,000
Flooring	408,056	400,000	229,000	225,000	210,000	130,000	468,000	430,000	400,000	260,650	300,000	200,000
Grounds	276,362	75,000	120,000	240,000	90,000	400,000	300,000	130,000	400,000	200,000	200,000	250,000
<b>Totals</b>	<b>3,869,037</b>	<b>3,405,276</b>	<b>4,094,144</b>	<b>4,237,799</b>	<b>4,317,760</b>	<b>3,743,070</b>	<b>4,640,969</b>	<b>3,875,570</b>	<b>4,185,000</b>	<b>4,005,650</b>	<b>3,800,000</b>	<b>4,150,000</b>
Over/Under Budget	580,963	694,724	5,856	(137,799)	(217,760)	356,930	(540,969)	224,430	(85,000)	94,350	300,000	(500,000)
	4,800,000	4,848,000	4,896,480	4,945,445	4,994,899	5,044,848	5,095,297	5,146,250	5,197,712	5,249,689	5,302,186	5,350,000
<b>From Reserves:</b>		48,000	48,480	48,965	49,454	49,949	50,448	50,953	51,462	51,977	52,497	53,000
<b>Capital For ESCO</b>		345,000	345,000	345,000	345,000	345,000	345,000	345,000	345,000	345,000	345,000	345,000
<b>Total</b>	<b>3,869,037</b>	<b>3,750,276</b>	<b>4,439,144</b>	<b>4,582,799</b>	<b>4,662,760</b>	<b>4,088,070</b>	<b>4,985,969</b>	<b>4,220,570</b>	<b>4,530,000</b>	<b>4,350,650</b>	<b>4,145,000</b>	<b>4,495,000</b>

**ACTUALS**

Code	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
HVAC	433,764	306,355											
Electrical	276,862												
Roof	1,875,315												
Envelope	747,379												
Flooring	240,675	373,369											
Grounds	276,362	354,959											
<b>Totals</b>	<b>3,850,357</b>	<b>1,034,683</b>	-	-	-	-	-	-	-	-	-	-	
Planned vs Actual	18,680												
ESCO Totals	16,017,620	***2024 Grounds Playgrounds were funded by SPED***											
Actual State Aid													
		<b>CODE</b>	<b>Description</b>			<b>Budget</b>							
		HVAC				1,600,000							
		Electrical	Generator, LED Lighting, Electical Panels			150,000							
		Roof	All types of roofs			1,500,000							
		Envelope	Windows, siding, vertical panels etc			350,000							
		Flooring	Carpet, tile, gym gloors	78		300,000							
		Grounds	Parking, pavement, playgrounds, turf, track			200,000							
						4,100,000							

# Individual Building Spreadsheets

- Roadmap to plan for future projects
- Recording Ages of updates
- Projection for when replacements & updates are due

LONG RANGE FACILITIES PLAN - UPDATED 2.1.23			Estimated Cost	Actual Cost					
			<b>Total</b>	<b>2,653,352</b>	<b>-</b>				
Building	Code	Description	Fiscal Year	Estimated Cost	Actual Cost	Last Replacement Year	Estimated Lifecycle (Yrs)	Estimated Next FY Replacement	Notes
BSIC	Electrical	Wireless Clock System	2024	20,000			10	2034	
BSIC	Electrical	Intercom System	2024	50,000			10	2034	
BSIC	Flooring	Carpet	2026	200,000			10	2036	
BSIC	Roof	Roof replacement-Sec 1&2	2028	1,539,570		1996	25	2053	
BSIC	Roof	Roof Replacement - Sec 3	2029	583,782		1996	25	2054	
BSIC	Electrical	Fire alarm System		260,000			10	2057	

# FY 2024 Projects

## Scheduled

LONG RANGE FACILITIES PLAN - UPDATED 1.21.24						Estimated Cost	Actual Cost				
						Total	3,706,773	786,128			
Scheduled Project 2024						Estimated Cost	Actual Cost				
Building	Code	Description	Fiscal Year	Estimated Cost	Actual Cost						
KH	Flooring	Carpet	2024	177,146	131,270	KH	HVAC	Replace Kitchen Exhaust Hood/MUA	2024	125,000	
JDA	Electrical	Replace Elevator	2024	107,800	107,800	ES	Envelope	Replace Exterior Panels/Where Solar Panels	2024	420,000	
TR	HVAC	Replace 2 RTU's at Office	2024	25,000		DW	Envelope	Interior Paint	2024	30,000	
VO	Grounds	Add new Playground	2024	128,160	128,160	FW	Envelope	Replace Exterior Panels/Where Solar Panels	2024	440,000	
DW	Grounds	Mulch	2024	45,000	45,823	ES	Roof	Roof Replacement	2024	428,359	
GM	Grounds	Fencing	2024	20,000	16,717	GW	Flooring	Interior Flooring	2024	59,000	42,092
AB	Grounds	Add new Playground	2024	95,988	65,988	HG	Flooring	Sand, Repaint and Refinish Gym Floors	2024	50,000	
KH	Grounds	Replacement Bleachers	2024	150,000	98,271	AB	Roof	Roof replacement-Section B, E & G	2024	431,466	
CSIC	Flooring	Carpet	2024	18,345	23,702	BSIC	Electrical	Wireless Clock System	2024	20,000	
PP	Flooring	Carpet	2024	41,650	49,450	BSIC	Electrical	Intercom System	2024	50,000	
VO	Flooring	Interior Flooring	2024	103,859	76,855	HG	Roof	Roof Replacement Section O	2024	675,000	
						FW	Electrical	Intercom System	2024	45,000	
						FW	Electrical	Wireless Clock System	2024	20,000	
						80					

# FY 2025 Planned Projects

LONG RANGE FACILITIES PLAN - UPDATED 2.1.23	Estimated Cost
Total	4,094,145

## Planned Projects 2025

Building	Code	Description	Fiscal Year	Estimated Cost
PP	HVAC	HVAC Replacement (VRF)	2025	822,308
GW	Electrical	Wireless Clock System	2025	20,000
GW	Electrical	Intercom System	2025	27,500
GW	Electrical	Fire alarm System	2025	95,115
AH	Flooring	Interior Flooring	2025	125,000
DW	Roof	Roof Repairs	2025	115,200
AH	Flooring	Sand, Repaint and Refinish Gym Floor	2025	30,000
PP	Envelope	Facia & Soffit repair & paint	2025	120,000
PP	Roof	Roof replacement-All	2025	408,266
JB	Flooring	Carpet	2025	54,000
AH	HVAC	HVAC Replacement (Hydronics to VRF)	2025	1,126,328
GW	Roof	Roof replacement-All	2025	1,005,428
SC	Envelope	Interior Paint	2025	5,000
ES	Grounds	Add new Playground	2025	120,000
FW	Flooring	Sand down Gym Floor, Repaint and Refinish	2025	820,000

# Input from Principals

- Feedback from Principals on updates needed in their buildings
- Some projects can be completed by current PF employees
- Contractors hired as necessary
- Some projects may need to be completed in future bond projects
- Some projects will be addressed in District Safety & Security Plan

# Building Assessment Review

## • Ratings and Categories

Component	Rating	Description
<b>B. Shell</b> <ul style="list-style-type: none"> <li>Superstructure / structural frame, including columns, pillars, and walls</li> <li>Roof: Roof surface, gutters, eaves, skylights, chimney surrounds</li> <li>Exterior: Windows, doors, and all finishes (paint, masonry)</li> <li>Shell appurtenances: Balconies, fire escapes, gutters, downspouts</li> </ul>		
	<b>5: Excellent</b>	New construction, no visible defects or damage
	<b>4: Good</b>	Minor improvement needed; sub-components are more than five years old but are functioning without issue under routine maintenance. Only minor superficial damage or defect. No sagging, corrosion, cracking, shifting, or leaks.
	<b>3: Adequate</b>	Repairs are needed. Component or sub-components show signs of minor cracking, drainage issues, sagging, corrosion, or shifting. They are cosmetically "fair", but functioning as designed.
	<b>2: Marginal</b>	Component or sub-components show signs of significant cracking, sagging, swelling, corrosion, leaks, or shifting. Significant repairs are needed, but there currently does not appear to be a safety issue on any single sub-component.
	<b>1: Poor</b>	Component or sub-components have critical defects affecting function, health, or safety. They are in visibly poor condition and must be replaced rather than repaired. They have exceeded their useful life and warrant structural review.



1995	Building:	Charles Stones				Building
Assessment Date:	May 22, 2023					Building
		Assessor 1	Assessor 2	Subcomponent Assessment Average	Component Rating	
<b>Substructure</b>						
1: Pour	Walls	3	4	3.5		
2: Marginal	Foundations	3	4	3.5		
3: Adequate	Slabs	3	4	3.5		
4: Good	Basement			0		N/A
5: Excellent						
<b>Shell</b>						
	Roof	3	4	3.5	3.50	Coated w
	Skylights	3	4	3.5		
	Roof Drains	3	4	3.5		
	Gutter & Downspouts	3	4	3.5		
	<b>Bldg Exterior</b>				<b>4.67</b>	
	Masonry	3	4	3.5		
	EFIS	3	4	3.5		
83	Doors	3	4	3.5		
	Windows	3	4	3.5		

# Building Assessment Review

- Calculations

USD 457 - Building Needs Assessment 2023									
Building Summary									
1995	Building:	Charles Stones	Building Square Foot:	75,237	sqft	Bldg Replacement Cost:	\$310.00	\$/sqft	
Assessment Date:	May 22, 2023		Site Acres:	13.30	ac	Total Replacement Cost:	\$23,323,470		
		Component Rating	Value	Calculated Condition		LRP Code	Calculated Condition		
<b>Substructure</b>		<b>3.50</b>	2.4	<b>126.00</b>		HVAC	<b>82.50</b>		
<b>Shell</b>		<b>3.50</b>	2.2	<b>115.50</b>		Electrical	<b>57.50</b>		
<b>Interiors</b>		<b>4.53</b>	0.9	<b>61.13</b>		Roofs	<b>115.50</b>		
	Hallways	4.20	0.9	<b>56.70</b>		Envelope	<b>120.75</b>		
	Classrooms	4.20	0.9	<b>56.70</b>		Flooring	<b>255.54</b>		
	Offices	4.20	0.9	<b>56.70</b>		Grounds	<b>20.81</b>		
	Gym/Dining	5.00	0.9	<b>67.50</b>					
	Restrooms	4.90	0.9	<b>66.15</b>					
	Kitchen	4.90	0.9	<b>66.15</b>					
<b>Plumbing</b>		<b>4.00</b>	1.5	<b>90.00</b>					
<b>Fire Protection</b>		<b>4.00</b>	1.6	<b>96.00</b>					
<b>HVAC</b>		<b>5.00</b>	1.1	<b>82.50</b>					
<b>Electrical</b>		<b>3.83</b>	1	<b>57.50</b>					
<b>Site</b>		<b>3.47</b>	0.4	<b>20.81</b>					
	Parking	3.11	0.4	<b>18.67</b>					
	Play Spaces	2.88	0.4	<b>17.25</b>	84				
	Grounds/Irrigation	4.00	0.4	<b>24.00</b>					
				<b>1079.25</b>					

# Building Assessment Review

- Building Assessment Comparison

Year Built		1947/2000		1995		1986		1995		1984		1977		2012		1968/89		1954/81		
Building:		Alta Brown		Charles Stones		Victor Ornales		Bernadine Sitts		Florance Wilson		Kenneth Henderson		GCHS		JDA		Horace Good		
Bldg Sq.Ft:		63,027		75,237		61,156		73,653		66,204		88,768		396,649		71,148		205,101		
Site Acres:		6.70		13.30		13.30		14		8		24		211		2.54		6.70		
Assesd Value:		\$18,908,100		\$23,323,470		\$18,958,360		\$22,832,430		\$20,523,240		\$28,405,760		\$158,659,600		\$22,767,360		\$67,683,330		
Perfect Score		Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	
180	Substructure	126.00	70%	126.00	70%	144.00	80%	144.00	80%	138.00	77%	108.00	60%	180.00	100%	144.00	80%	114.00	63%	
165	Shell	117.56	71%	115.50	70%	119.63	73%	133.03	81%	101.06	61%	115.50	70%	156.75	95%	132.00	80%	89.72	54%	
67.5	Interiors	50.63	75%	61.13	91%	62.06	92%	59.53	88%	56.53	84%	53.06	79%	64.13	95%	60.21	89%	53.34	79%	
67.5	Hallways	47.25	70%	56.70	84%	62.10	92%	54.00	80%	56.70	84%	49.95	74%	60.75	90%	56.70	84%	49.95	74%	
67.5	Classrooms	45.90	68%	56.70	84%	56.70	84%	54.68	81%	55.35	82%	51.30	76%	55.35	82%	55.35	82%	47.25	70%	
67.5	Offices	56.70	84%	56.70	84%	62.10	92%	56.70	84%	55.35	82%	51.98	77%	60.75	90%	58.05	86%	54.00	80%	
67.5	Gym/Dining	43.20	64%	67.50	100%	62.10	92%	62.10	92%	56.03	83%	59.40	88%	60.75	90%	56.03	83%	49.28	73%	
67.5	Restrooms	45.90	68%	66.15	98%	62.10	92%	57.38	85%	56.70	84%	45.23	67%	60.75	90%	56.03	83%	53.33	79%	
67.5	Kitchen	51.30	76%	66.15	98%	62.10	92%	51.98	77%	49.95	74%	43.88	65%	62.10	92%	54.68	81%	51.98	77%	
112.5	Plumbing	75.00	67%	90.00	80%	90.00	80%	90.00	80%	84.38	75%	76.88	68%	112.50	100%	86.25	77%	82.50	73%	
120	Fire Protection	84.00	70%	96.00	80%	96.00	80%	96.00	80%	96.00	80%	96.00	80%	120.00	100%	96.00	80%	96.00	80%	
82.5	HVAC	57.75	70%	82.50	100%	82.50	100%	82.50	100%	82.50	100%	66.00	80%	82.50	100%	46.75	57%	61.88	75%	
75	Electrical	55.00	73%	57.50	77%	57.86	77%	64.38	86%	60.00	80%	57.50	77%	70.71	94%	49.38	66%	72.50	97%	
30	Site	22.13	74%	20.81	69%	22.88	76%	23.81	79%	23.72	79%	19.22	64%	29.81	99%	24.38	81%	22.59	75%	
30	Parking	21.33	71%	18.67	62%	21.17	71%	23.83	79%	22.00	73%	19.50	65%	29.67	99%	19.33	64%	18.00	60%	
30	Play Spaces	16.50	55%	17.25	58%	19.88	66%	25.50	85%	25.13	84%	18.75	63%	30.00	100%	28.50	95%	24.38	81%	
30	Grounds/Irrigation	24.00	80%	24.00	80%	24.00	80%	21.50	72%	27.00	90%	19.00	63%	30.00	100%	26.00	87%	27.00	90%	
1327.5		940	71%	1079	81%	1107	83%	1101	83%	1046	79%	951	72%	1267	95%	1050	79%	968	73%	
Perfect Score	LRP Code																			
82.5	HVAC	57.75	70%	82.50	100%	82.50	100%	82.50	100%	82.50	100%	66.00	80%	82.50	100%	46.75	57%	12	61.88	75%
75	Electrical	55.00	73%	57.50	77%	57.86	77%	64.38	86%	60.00	80%	57.50	77%	70.71	94%	49.38	66%	72.50	97%	
165	Roofs	107.25	65%	115.50	70%	99.00	60%	129.94	79%	107.25	65%	115.50	70%	148.50	90%	132.00	80%	92.81	56%	11
172.5	Envelope	121.78	71%	120.75	70%	131.81	76%	138.52	80%	119.53	69%	111.75	65%	168.38	98%	138.00	80%	101.86	59%	13
337.5	Flooring	231.43	69%	255.54	76%	239.14	71%	253.13	75%	260.36	77%	226.61	67%	303.75	90%	243.48	72%	248.30	74%	
30	Grounds	22.13	74%	20.81	69%	22.88	76%	23.81	79%	23.72	79%	19.22	64%	29.81	99%	24.38	81%	22.59	75%	

# Building Assessment Review

- Building Rankings

Year Built	1947/2000		1995		1986		1995		1984		1977		2012		1968/89		1954/81		1956		
Building:	Alta Brown		Charles Stones		Victor Ornales		Bernadine Sitts		Florance Wilson		Kenneth Henderson		GCHS		JDA		Horace Good		Jennie Barker		
Bldg Sq.Ft:	63,027		75,237		61,156		73,653		66,204		88,768		396,649		71,148		205,101		16,162		
Site Acres:	6.70		13.30		13.30		14		8		24		211		2.54		6.70		5.50		
Assesd Value:	\$11,281,833		\$13,918,845		\$11,313,860		\$13,625,805		\$12,247,740		\$16,422,080		\$109,078,475		\$15,296,820		\$44,096,715		\$2,424,300		
Grounds	22.13	74%	20.81	69%	22.88	76%	23.81	79%	23.72	79%	19.22	64%	29.81	99%	24.38	81%	22.59	75%	17.90	60%	17
School Condition Rank			Age (yrs)				HVAC Condition Rank				Electrical Condition Rank				Roof Condition Rank				Envelope Condition Rank		
1	Garden City HS		11	1267	95%		1	Garden City HS	100%		1	Horace Good	97%		1	Garden City HS	90%		1	Garden City HS	
2	Garfield		13	1154	87%		2	Charles Stones	100%		2	Garden City HS	94%		2	JDA	80%		2	Jennie Wilson	
3	Victor Ornales		37	1105	83%		3	Bernadine Sitts	100%		3	Buffalo Jones	88%		3	Jennie Wilson	80%		3	Garfield	
4	Bernadine Sitts		28	1101	83%		4	Victor Ornales	100%		4	Bernadine Sitts	86%		4	Bernadine Sitts	79%		4	JDA	
5	Buffalo Jones		29	1085	82%		5	Florance Wilson	100%		5	Gertrude Walker	84%		5	Abe Hubert	75%		5	Bernadine Sitts	
6	Jennie Wilson		59	1077	81%		6	Edith Scheuerman	100%		6	Edith Scheuerman	82%		6	Charles Stones	70%		6	Buffalo Jones	
7	Charles Stones		28	1067	80%		7	Kenneth Henderson	80%		7	Florance Wilson	80%		7	Kenneth Henderson	70%		7	Abe Hubert	
8	Georgia Matthews		68	1054	79%		8	Georgia Matthews	80%		8	Georgia Matthews	80%		8	Alta Brown	65%		8	Gertrude Walker	
9	JDA		34	1050	79%		9	Buffalo Jones	80%		9	Garfield	80%		9	Florance Wilson	65%		9	Victor Ornales	
10	Edith Scheuerman		37	1048	79%		10	Jennie Wilson	80%		10	Charles Stones	77%		10	Edith Scheuerman	61%		10	Edith Scheuerman	
11	Florance Wilson		39	1046	79%		11	Garfield	78%		11	Victor Ornales	77%		11	Victor Ornales	60%		11	Georgia Matthews	
12	Abe Hubert		11	1028	77%		12	Horace Good	75%		12	Kenneth Henderson	77%		12	Buffalo Jones	60%		12	Alta Brown	
13	Gertrude Walker		47	990	75%		13	Alta Brown	70%		13	Abe Hubert	73%		13	Horace Good	56%		13	Jennie Barker	
14	Horace Good		42	968	73%		14	Gertrude Walker	60%		14	Alta Brown	73%		14	Garfield	53%		14	Charles Stones	
15	Kenneth Henderson		46	941	71%		15	JDA	57%		15	Jennie Wilson	72%		15	Gertrude Walker	51%		15	Florance Wilson	
16	Alta Brown		23	940	71%		16	Jennie Barker	50%		16	Jennie Barker	72%		16	Georgia Matthews	46%		16	Kenneth Henderson	
17	Jennie Barker		67	925	70%		17	Plymell	40%		17	Plymell	67%		17	Jennie Barker	45%		17	Horace Good	
18	Plymell		71	868	65%		18	Abe Hubert	40%		18	JDA	66%		18	Plymell	30%		18	Plymell	

# Facility Condition Index

- Calculations

$$\frac{\text{Estimated Cost of Repairs and Replacements}}{\text{Replacement Value}} \times 100 = \text{FCI}$$

$$\text{FCI} = (\$150,000 / \$1,000,000) * 100 = 15\% \text{ or } 0.15$$

So, this building's FCI is 15%. This means the estimated cost to bring the facility up to an acceptable standard is 15% of its replacement value. In this case, the building has a low FCI, which means it's in good physical condition.

		Building:	Charles Stones			
		Bldg Sq.Ft:	75,237			
		Site Acres:	13.30			
		Assesd Replacement Value:	\$23,323,470			
% of Total Cost	Cost/Sqft	USD 457 Preferred Condition	Input	Calculated Condition	Pref-CC	FCI Calculation
9.4%	\$21.86	<b>Substructure</b>	80%	70%	10%	\$164,468
9.9%	\$38.61	<b>Shell</b>		70%	10%	\$164,468
17.2%	\$67.08	<b>Interiors</b>		91%	0%	\$0
		Hallways		84%		
		Classrooms		84%		
		Offices		84%		
		Gym/Dining		100%		
		Restrooms		98%		
		Kitchen		98%		
7.30%	\$28.47	<b>Plumbing</b>		80%	0%	\$0
3.40%	\$13.26	<b>Fire Protection</b>		80%	0%	\$0
19%	\$74.00	<b>HVAC</b>		100%	0%	\$0
14.60%	\$56.94	<b>Electrical</b>		77%	3%	\$54,823
		<b>Site</b>		69%		
	\$2.60	Parking		62%	18%	\$267,788
	\$3.25	Play Spaces		58%	23%	\$423,648
		Grounds/Irrigation		80%		
<b>Cost to equal Preferred Condition</b>				<b>81%</b>		<b>\$1,075,195</b>
<b>Facility Condition Index</b>				<b>4.61</b>		
Good	Fair	Poor	Critical			
5%	10%	>10%	15%-30%			

# Facility Condition Index

- Operating Budget vs Current Replacement Value

				<b>USD 457 Operating Budget</b>	<b>\$8,917,570</b>		
District wide SqFt	1,534,552			<b>USD 457 OB vs CRV</b>	<b>1.75%</b>		
			Current Replacement Value (CRV)	3%	3.50%	4%	
			<b>\$508,796,660</b>	\$15,263,899.80	\$17,807,883.10	\$20,351,866.40	
		Classrooms	<b>356,643</b>	PF Admin			
		Offices	<b>93,000</b>	PF Overtime			
		Gym/Dining					
		Restrooms	<b>969,250</b>	PF General Budget			
		Kitchen	<b>3,156,000</b>	PF Utilities and Insurance			
<b>\$1,161,156</b>		<b>Plumbing</b>	<b>8,917,570</b>	USD 457 Operation Budget			
<b>\$643,507</b>		<b>Fire Protection</b>					
<b>\$9,919,155</b>		<b>HVAC</b>					
<b>\$1,167,945</b>		<b>Electrical</b>					
		<b>Site</b>					
<b>\$2,391,583</b>		Parking					
<b>\$2,133,246</b>		Play Spaces					
		Grounds/Irrigation					
<b>\$25,712,158</b>				<b>District Wide Facility Condition Index</b>			
				<b>5.05</b>			<b>FCI based on Bldgs</b>
				<b>88</b>	<b>6.39</b>		<b>FCI based on Sqft</b>

# Recommendations from the Long Range Committee:

Adjust building assessment current replacement values (CRV) based on more recent market numbers;

- Nick Nemechek, GMCN Architects and I updated those values for this presentation

## 2023 Recommendations

- Adjust School Boundaries
- Revisit Reconfiguration
- Grow Committee
  - Add Principals – we added Ben Luna and Andrew Lee this year
  - Add Community Members- Seven additional members were added to this years committee.

# Questions and Comments

**MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Josh Guymon Assistant Superintendent  
**DATE:** March 4, 2024  
**RE:** Proposed calendar for 24-25 school year

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**ISSUE:**

The board is asked to consider and approve the proposed school calendar for the 24-25 school year. After collecting data in the calendar survey and conducting meetings, the calendar committee had two calendar drafts for the teachers to vote on. The calendar presented was the winning calendar.

**BACKGROUND:**

After collecting data in the calendar survey and conducting meetings, the calendar committee had two calendar drafts for the teachers to vote on. The calendar presented was the winning calendar. We are hoping to move to a two-year rolling calendar after negotiations are complete. Our hope is that it will help families plan their time better and allow for scheduling presenters for professional development.

**ALTERNATIVES:**

No other alternatives

**RECOMMENDATION:**

The staff is recommending approval of the calendar presented.

**FISCAL NOTE:**

There is no fiscal impact with the proposed calendar.

**ATTACHMENTS:**

Calendar for 24-25 school year



# 2024 - 2025 School Calendar

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

6-8 New Teacher Inservice (NS)  
 9,12 Teacher Inservice (NS)  
 13 Teacher Workday (NS)  
 14 School AM (Grades K-4,5,7,9-10 & new students)  
 Teacher Workday PM

2 Labor Day (NS)  
 30 Teacher Inservice (NS)

15 End of Grading Period  
 18 Teacher Inservice AM (NS)  
 Teacher Workday PM  
 24-25 Parent/Teacher Conference (NS)

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

25-29 Fall Vacation (NS)

20 End of Grading Period  
 23-31 Winter Vacation (NS)

1-3 Winter Vacation (NS)  
 6 Teacher Workday (NS)  
 7 Teacher Inservice (NS)  
 8 School Resumes  
 31 New Teacher Inservice (NS)

21 Teacher Inservice AM (NS)  
 Teacher Workday PM  
 27-28 Parent/Teacher Conference (NS)

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

11 End of Grading Period  
 17-21 Spring Break (NS)  
 28 Teacher Inservice (NS)

4 New Teacher Inservice (NS)  
 18 Spring Vacation (NS)  
 21 Teacher Inservice (NS)

22 Last Day of School  
 23 Teacher Workday AM (NS)

<p>  = New Teacher Orientation (NS)   = Holiday/Vacation (NS)   = District Work/Inservice (NS)   = Parent/Teacher Conference (NS)   = Half Day of School  <b>NS</b> = No School         </p>	<p> <b>Inservices (7)</b> = 8/9, 8/12, 9/30, 10/18*, 1/7, 2/21*, 3/28, 4/21  <b>Workdays (4)</b> = 8/13, 8/14*, 10/18*, 1/6, 2/21*, 5/23*  <b>Snow Days</b> (May 1-2)  <b>Graduation Weekend</b> (May 17-18)            * = 1/2 Day         </p>	<p> <b>1159 Hour Calendar</b>  <i>(6 hours, 40 minutes)</i> </p> <table border="0"> <tr> <td>1<sup>st</sup> Grading Period</td> <td>42.5</td> <td rowspan="2">} 84.5</td> </tr> <tr> <td>2<sup>nd</sup> Grading Period</td> <td>42.0</td> </tr> <tr> <td>3<sup>rd</sup> Grading Period</td> <td>43.0</td> <td rowspan="2">} 86.0</td> </tr> <tr> <td>4<sup>th</sup> Grading Period</td> <td>43.0</td> </tr> <tr> <td colspan="2"></td> <td><b>170.5</b></td> </tr> <tr> <td colspan="2"><b>Teacher Contract Days</b></td> <td><b>181.5</b></td> </tr> </table>	1 <sup>st</sup> Grading Period	42.5	} 84.5	2 <sup>nd</sup> Grading Period	42.0	3 <sup>rd</sup> Grading Period	43.0	} 86.0	4 <sup>th</sup> Grading Period	43.0			<b>170.5</b>	<b>Teacher Contract Days</b>		<b>181.5</b>
1 <sup>st</sup> Grading Period	42.5	} 84.5																
2 <sup>nd</sup> Grading Period	42.0																	
3 <sup>rd</sup> Grading Period	43.0	} 86.0																
4 <sup>th</sup> Grading Period	43.0																	
		<b>170.5</b>																
<b>Teacher Contract Days</b>		<b>181.5</b>																

## **MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Colleen Drees, Chief Financial Officer  
**DATE:** March 4<sup>th</sup>, 2024  
**RE:** Partnership Agreement – Jobs for America’s Graduates

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**ISSUE:**

The Board of Education is asked to approve the annual agreement with Jobs for America’s Graduates (JAG-K).

**BACKGROUND:**

This is an annual agreement the board approves with JAG-K. JAG-K is a non-profit whose mission is to ensure that at-risk high school students remain in school, attain basic employability skills, are provided with academic support services so they may graduate, and receive follow-up services by the JAG-K Career Specialists for 12 months following graduation.

**ALTERNATIVES:**

No other alternatives applicable.

**RECOMMENDATION:**

1. Approve the partnership agreement with JAG-K.
2. Deny the partnership agreement with JAG-K and offer additional direction.

**FISCAL NOTE:**

This agreement has a total obligation of \$25,500. This is paid from the following accounts annually: 006 E 1000 09 0000 007 00 323 (General Instructional Program Fees) and 013 E 2113 21 0000 002 00 323 (At Risk Student Support Services) with adequate balances remaining.

**ATTACHMENTS:**

JAG-K Agreement – 2024-2025  
JAG-K Invoice

## **PARTNERSHIP AGREEMENT**

Multi-Year School-to-Career Program  
Alternative Education School-to-Career Program

### **Jobs for America’s Graduates – Kansas And Unified School District 457**

Now, on this \_\_\_\_\_ day of \_\_\_\_\_, 2024, come **Jobs for America’s Graduates – Kansas (JAG-K)** and **Unified School District 457, (USD 457)**, Garden City, Kansas, and enter into a formal partnership to implement and sustain the Jobs for America’s Graduates (JAG) Multi-Year School-to-Work Program and the JAG Alternative Education School-to-Work Program, with the following understanding of programs, duties, responsibilities and expectations of the participants:

**WHEREAS**, JAG-K, a not-for-profit Kansas corporation, receives program and financial support from corporate and foundation contributions, public sector grants and participating school districts. JAG-K creates business, industry and education partnerships committed to achieving the mission of JAG, which is to ensure that at-risk high school students remain in school, attain basic employability skills through classroom and career-based learning experiences during the senior year in school, are provided with academic support services, graduate and receive twelve (12) months of follow-up services by the JAG-K Career Specialist. These follow-up services help assure JAG-K participants are successfully transitioned into a career and/or pursue a post-secondary education to enhance their career entry and advancement, and

**WHEREAS**, the Multi-Year School-to-Career Program is based on the Jobs for America’s Graduates Model followed by participating school districts in more than 35 states serving high school students for up to four (4) years in school and an additional twelve (12) months of follow-up services. The primary goals of the program are a 90% graduation/GED rate; a 75% overall success rate at the end of 12 months post-graduation with participants either employed in a job leading to a career, active service in the military, or enrolled in a postsecondary education or training on a full-time basis; 60% of employed graduates are in full-time jobs leading to careers; and 75% of the graduates are employed full-time and/or combining career and school, and

**WHEREAS**, the Alternative Education School-to-Career Program is based on the Jobs for America’s Graduates Model followed by participating school districts in more than 35 states serving high school students for up to four (4) years in school and an additional twelve (12) months of follow-up services. The primary goals of the program are a 75% graduation/GED rate; a 60% full time positive outcomes rate at the end of 12 months post-graduation with participants either employed in a job leading to a career, active service in the military, or enrolled in a postsecondary education or training, on a full time basis, and

**WHEREAS**, the partners to this Agreement are committed to providing an efficient school-to-career program, with a process of maintaining continuous improvement and monitoring of success, with implementation throughout the existence of the JAG-K accredited program.

**IT IS THEREFORE AGREED AND COVENANTED BY THE PARTIES HERETO**, that the following duties, responsibilities and obligations of the parties constitute the Partnership Agreement for the 2024-2025 school year:

**JAG-K shall:**

1. Establish a Jobs for America's Graduates, Inc. (JAG) evidence-based, accredited Multi-Year School-to-Career Program at the schools identified above, including employment of one or more mutually acceptable individuals to fulfill the duties of the JAG-K Career Specialist. There will be one Specialist per program for a total of two (2) Career Specialists.
2. Identify, with assistance and input from appropriate school personnel, those students appropriate for participation in the JAG-K program based on the requirements of the evidence-based JAG model. Need, want and ability to benefit will continue to assist the Specialist(s) with final enrollment decisions.
3. The goal for the JAG-K Specialist will be to take personal responsibility for a minimum of thirty-five (35) students, with a maximum participation of sixty (60) students, who are at risk of becoming unemployed and/or leaving school before graduation. (The in-school enrollment minimum of 35 students does not include the additional responsibility for 12 months of follow-up services to post-graduates.)
4. Provide management support to the program and the Career Specialist through the active involvement of a state-level Board of Directors, and the leadership and guidance of the JAG-K President/CEO, JAG-K Senior Vice-President of Programming, Regional Director(s), and designated staff. Also, to provide technical assistance and training to the Career Specialist and other key staff of the school on the successful implementation and operation of a JAG accredited program.
5. Develop a positive relationship within local communities, including employers, high schools, postsecondary and/or technical schools, and community service organizations for promoting and establishing local JAG accredited programs in accordance with the national JAG model.
6. Provide staff development experiences for all Career Specialists to ensure understanding of the JAG Model and the Multi-Year School-to-Career Program and to share best practices through planned local/state development activities.
7. Provide staff support and conduct periodic school quality assurance reviews and consulting visits to give encouragement, support, and feedback as well as a review of documentation that is

required of a National JAG accredited program committed to tracking students, services, and outcomes throughout the senior year and 12-month follow-up period. JAG National Site Reviewers will conduct a comprehensive accreditation review every 3-4 years. JAG-K will conduct a site review and prepare an accreditation report for review by the Board of Directors, JAG-K administration, assigned school administrators, and the Career Specialists. An annual accreditation review will also be conducted based on national system data and self-reported information.

8. Sponsor the annual JAG-K Leadership Development Conference, Career Development Conference and JAG-K Days at the State Capitol, utilizing input and participation from students, Career Specialists, JAG-K administration and Board of Directors.
9. Maintain participation in existing efforts such as Comprehensive School Improvement, Career and Technical Education, Drop-Out Prevention, Transition, Career Education Guidance, Workforce Development and Economic Development.
10. Coordinate with national Jobs for America's Graduates, Inc. to have access to current operational and administrative guides and resources, electronic management systems, national training opportunities, audits and on-site visits as needed to meet the goals of the program. JAG-K will maintain its program to meet national program standards to be consistently accredited with JAG, Inc.

**WHEREAS, the school district shall:**

1. Provide the JAG-K specialist(s) with appropriate classroom, office space and specified time to provide instruction and privacy as needed to conduct training and counseling for the JAG Program. Additionally, the district will provide the Career Specialist with utilities, telephone service, internet access, computer service, copier, classroom materials and supplies as provided to other school personnel.
2. Provide the JAG-K program in the regular class credit schedule to at least thirty-five (35) students with a goal of sixty (60) students for the entire school year. *(The student numbers do not include those post-graduate students who receive follow-up services from the Career Specialist for 12 months after graduation.)* The district shall include the JAG-K Program in the Student Handbook/Class Scheduling book and ensure guidance staff assists the Specialist with student referral and selection. Class sizes should not exceed twenty (20) students per class to provide for the smaller learning community that the JAG-K curriculum and model requires to be most successful. **A waiver may be granted to exceed more than sixty-five (65) enrolled students.** The waiver must be approved and signed by JAG-K President/CEO or Senior Vice President of Programming and the Superintendent or his/her designee.
3. Support the JAG-K Career Specialist in providing JAG services during the school day within and outside the building and in the community as needed. This includes the Specialist taking students on approximately ten (10) career exploration visits to colleges, vocational schools,

workplace locations, and other similar opportunities. The school will identify a single point/person of contact within the school administration for the JAG-K program.

4. Provide a representative from the school administration, preferably the principal or a vice-principal, to attend the annual administrator meetings, coordinated by JAG-K administration. Encourage school counselors to attend JAG-K counselor training sessions during the school year. Administrators and counselors are also encouraged to attend a JAG National Training Seminar (NTS) in the summer. Although the training expenses for the NTS would be the district's responsibility, JAG-K will coordinate the registration on behalf of the school administrator/representative(s).
5. Provide for the scheduling of students and adequate class time and support the continuation of students in JAG-K throughout their high school career, if necessary. For example, if a student enters the JAG-K program as a junior, he/she will continue in the program during the senior year for credit, if necessary. JAG will track retention from year to year, through 12 months of follow-up contact.
6. Provide academic credit toward graduation to those students who successfully complete the JAG-K program.
7. Establish an in-school Advisory Committee to assist in recruiting, screening, and selecting students most in need of services delivered in the Multi-Year Program and provide continuing support for students and the JAG-K program. The optimum member participation on the Committee will be the Career Specialist and one staff member from each of the following: administration, counseling, and teaching faculty. An existing committee will be adequate if it can perform the additional functions of advising on the JAG-K program. Provide feedback to JAG-K administration that will result in continuous program improvement to maintain accreditation.
8. Work with the Career Specialist to review student cumulative records including grades, discipline, free and reduced lunch status, foster care, IEP, parent/guardian contact information and other records, as needed. School personnel will obtain signed parent/guardian releases to allow the Career Specialist access to the necessary records. Review of this information will be necessary in identifying, screening, selecting, and enrolling qualified students in the JAG-K accredited program.
9. Help assure connections are made in the district to existing efforts such as Comprehensive School Improvement, Career and Technical Education, Post-Secondary Education Learning Supports, Drop-Out Prevention, Alternative Education, Workforce Development Centers, and Economic Development.
10. Enable students in JAG-K to attend, at a minimum, the following JAG-K events: Regional Leadership Development Conference, State Leadership Development Conference, Regional Career Development Conference, State Career Development Conference and JAG-K events at the State Capitol. Provide transportation at district expense and insurance coverage for the

students and Specialist to attend each of these events annually. When possible, allow other staff to attend and serve as chaperones and activity judges at these events. Additionally, the district will allow students who qualify for multi-state or national JAG events to participate if the student meets school academic requirements for extra-curricular activities and is eligible to miss school functions. All student participation-related expenses of these events shall be borne by JAG-K.

11. Support JAG-K's efforts to involve parents, family, employers, and community to meet the needs of JAG-K students that will keep them in school through graduation and ensure full cooperation and participation during the post-graduation follow-up period, which may include support for sustaining JAG-K's community fundraising efforts for the program.
12. Provide support for the Career Specialist to perform mandatory off-campus employer marketing, job development and placement responsibilities pursuant to this Partnership Agreement. Active personal contact by the Career Specialist with employers throughout the program year are essential to a successful School-to-Career Program. The school will also support the Specialist's attendance at mandatory JAG-K staff meetings, which are conducted approximately three (3) times during the school year.
13. Provide and allow for up to ten (10) days of substitute coverage for each JAG-K Career Specialist in the district for sick, personal, and/or JAG-K training time, exclusive of training directed or provided by the school district. Additional substitute requirements beyond the ten (10) days for each JAG-K Career Specialist, except as excluded, to be reimbursed by JAG-K.

### **PARTNERSHIP COMMITMENT**

NOW, THEREFORE, this constitutes the Terms and Agreements between JAG-K and USD 457 for the 2024-2025 school year.

By Addendum to this Agreement the Career Specialist's duties and expectations are specified, and by signature thereto, the Career Specialist acknowledges an understanding of the terms of this Partnership and agrees to meet them as they apply to the duties of the Career Specialist.

The partners mutually agree that the JAG-K program will operate within the principles, policies, procedures, and JAG standards as outlined herein.

In consideration of the mutual agreements and covenants herein, and with the understanding by USD 457 that the cost of implementation of the JAG-K program in the school district is approximately \$85,000 annually for each Career Specialist, USD 457 will pay a program fee in the amount of **\$12,750 per program**, for a total for USD 457 of \$ 25,500, payable by May 1, 2024, unless state funding of public education is delayed. JAG-K program costs are subsidized by grants.

It is mutually agreed that efforts will be made to continue the JAG-K/JAG accredited program in USD 457 on an ongoing basis contingent upon the availability of funding, an adequate number of students to

make the program cost effective, and mutual satisfaction with the program based on this Partnership Agreement.

Should areas of non-compliance with the JAG Model arise, and all efforts to reach agreement have failed, either party reserves the right to terminate this Agreement with thirty (30) days written notice.

In recognition of the terms and conditions herein stated, the partners above stated enter into this Agreement, effective the dates shown by their signatures.



02/01/2024

\_\_\_\_\_  
Charles E. Knapp, President, and CEO  
Jobs for America's Graduates - Kansas

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent, USD 457

\_\_\_\_\_  
Date

\_\_\_\_\_  
High School Principal, USD 457

\_\_\_\_\_  
Date

\_\_\_\_\_  
Alternate Education Center Principal, USD 457

\_\_\_\_\_  
Date

Jobs for America's Graduates-Kansas  
 PO Box 4199  
 Topeka, KS 66604  
 accountsreceivable@jagkansas.org  
 www.jagkansas.org



## Estimate

**ADDRESS**

USD #457 Garden City  
 1205 Fleming St  
 Garden City, KS 67846

**ESTIMATE # 1150**

**DATE 02/01/2024**

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Evidence-Based JAG-K Program 2024-25 - Garden City HS	1	12,750.00	12,750.00
	Evidence-Based JAG-K Program 2024-25 - Garden City AE	1	12,750.00	12,750.00

TOTAL **\$25,500.00**

Accepted By

Accepted Date

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Colleen Drees, Chief Financial Officer  
**DATE:** March 4th, 2024  
**RE:** Boundary Study Update - RSP

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### **ISSUE:**

The Board of Education is asked to receive a presentation from RSP on updates with our Boundary Study.

### **BACKGROUND:**

RSP will be presenting on the last boundary study committee meeting and sharing with the board the unanimous consensus of the committee.

The board will need to provide direction to leadership and the boundary committee to how the board would like the committee to proceed through the process.

Additionally, based on the directive, the board may also need to re-consider the timeline of the study and the scheduling of additional meetings.

### **ALTERNATIVES:**

No other alternatives applicable.

### **RECOMMENDATION:**

1. The board will need to take action on the items presented from the meeting and the potential implications of the board's direction to proceed.
2. The board may deny the recommendations and offer further direction to leadership.

### **FISCAL NOTE:**

\$19,750 additional fiscal impact if the board approves the new timeline with additional meetings.

### **ATTACHMENTS:**

RSP Invoice 3.4.24

RSP & ASSOCIATES LLC  
 7111 WEST 151ST STREET, SUITE 12  
 OVERLAND PARK, KS 66223  
 913-681-7651  
 info@rsp-associates.com  
 www.RSP-Associates.com

Invoice



BILL TO
Dr. Mike Dominguez Garden City School District Unified School District No. 457 1205 Flemming Road Garden City, KS 67846

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1543	03/01/2024	\$19,750.00	03/31/2024	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	<b>Facilitation - In Person Meeting</b>	Facilitate discussion in-person meeting - Additional Meetings	3	5,250.00	15,750.00
	<b>Public Facilitation</b>	Additional hours in facilitation process	1	4,000.00	4,000.00

BALANCE DUE

**\$19,750.00**

## **MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Suzette Goldsby, Plymell Principal/Curriculum Council Chair  
**DATE:** 2/28/2024  
**RE:** **Sports Medicine II Addition**

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### **ISSUE:**

The Board of Education is asked to consider and approve a new course offering for Sports Medicine II as a 0.5 credit elective option.

### **BACKGROUND:**

GCHS is proposing the addition of an elective course, Sports Medicine II, designated by the Kansas Course Code 14073. This course would offer students a 0.5 credit elective option. The primary aim of this course is to furnish students with an understanding of healthcare practices pertinent to sports and physical activities.

Presently, GCHS provides courses in Sports Medicine I and Body Systems/Anatomy. These existing courses will continue, and completion of them will serve as a prerequisite for enrolling in Sports Medicine II. Furthermore, Sports Medicine II will be instructed by current members of the school staff.

The course would be offered the second semester of the 2024-25 school year. The Curriculum Council committee met on February 13 and voted unanimously to approve this course.

### **ALTERNATIVES:**

1. Approve the course as presented as a new Sports Medicine II course to be offered as a 0.5 credit elective in the spring semester of 2025.
2. Do not approve the course and it will not be offered as a new course.

### **RECOMMENDATION:**

It is recommended that the Board of Education approve the class as presented.

### **FISCAL NOTE:**

This course would be supported through the Perkins Grant. Principles of Athletic Training-William E. Prentice 17th Edition, McGraw-Hill.

### **ATTACHMENTS:**

Application to Curriculum Council for approval

# APPLICATION FOR NEW COURSE OFFERING / MAJOR REVISION

1. Name of course to be offered: Sports medicine II

►Please complete the following for Skyward purposes:

- Short description of course (15 characters)

SPORTS med II

short description prints on transcripts

- Long description of course (30 characters)

\*\* Kansas Course Code: 14073

2. Description of course (attach additional sheets if

emergency preparedness, injury game plan, PPE  
Rehab, Nutrition of athlete, supplements, sport  
psychology, assessment & evaluation of sports  
injuries

3. Name of course to be deleted:

4. Course objective: provide students with a specialized  
overview of health care provided during  
sports or physical activity

5. Required Course:

Elective Course:

6. How many credits will be offered? 1

7. Full Semester:

Two Semesters:

8. Start-up Cost: new text-attached

9. Prerequisites: body systems / anatomy & sports med I

10. How will this course be staffed? certified science teacher

11. Requested by: Brittney Kuhlman  
Print Name

Date: 12/05/2023

Brittney Kuhlman  
Signature

**Part II**

12. Reviewed by Principal -

Action taken:  Recommended       Not Recommended

Whitney Linemus  
*Signature*

Date: \_

13. Submitted to the Curriculum Council -

Action taken:       Recommended       Not Recommended

\_\_\_\_\_  
*Signature*

Date: \_

14. Submitted to the Instruction Office Administrator -

Action taken:       Recommended       Not Recommended

\_\_\_\_\_  
*Signature*

Date: \_

15. Submitted to the Board of Education -

Action taken:       Recommended       Not Recommended

\_\_\_\_\_  
*Signature*

Date: \_

**Please return to:**

Instruction Office Administrator  
Educational Support Center 1205  
Fleming Street  
Garden City, KS 67846

Garden City, KS 67846

New Textbook Cost:

Principles of Athletic Training - William E. Prentice 17th Edition [Considered a Higher Ed Product]

Mcgraw-Hill

Digital Connect with loose leaf book = 153\$

Loose leaf book = 143.79\$

Ebook = 84\$

Other Option:

Role of Athletic Trainer in Sports Medicine - William E Prentice

Mcgraw-Hill

Pricing won't show up unless logged into school account.

Topics covered are more geared towards sports medicine 1 class.

# Kansas Health Science Cluster

Health Science Pathway – Technical Level-Strand 2: Sports Medicine/Rehabilitation (ATC, PT, OT)

Course: Sports Medicine II

Course #: 14073

Credit: 1.0

## COURSE DESCRIPTION

This course is a continuation of Sports Medicine I. This course provides advanced sports medicine students with instruction in advanced techniques and processes. This course will give students hands-on experience evaluating injuries commonly sustained by the competitive athlete. It includes all areas of sports medicine such as sports medicine terminology, musculoskeletal anatomy, evaluation, assessment, rehabilitation, and prevention of athletic injuries. Emphasis will be placed on evaluating and assessing athletic injuries. The appropriate use of technology and industry-standard equipment is an integral part of this course. Upon successful completion of this course, students will have acquired entry-level skills for employment and be prepared for postsecondary education.

### Rating Scale:

3. Skilled-Works Independently, Proficient Achievement
2. Limited Skills-Requires Assistance
1. Skill Undeveloped, Inadequate Achievement
0. No exposure, instruction or training

**Directions:** The following competencies are required for full approval of a course in a Health Science Pathway. These skills are directly tied to the career ready practices and therefore important to all Health Science careers. Check the appropriate number to indicate the level of competency reached for learner evaluation.

Student: \_\_\_\_\_

Graduation Date: \_\_\_\_\_

I certify that the student has received training in the areas indicated.

Instructor Signature: \_\_\_\_\_

<b>Benchmark 1: Explain legal issues and legal terminology.</b>		3	2	1	0
1.1	Discuss risk management in an athletic setting (collision, contact, non-contact, surfaces)				
1.2	Define legal terminology and discuss issues including: Assumption of risk, Battery, Commission and omission, Failure to warn, HIPAA, Informed consent, Liability, Malpractice, Negligence (duty of care, breach of duty, damage/injury, proximal cause, Standard of care)				
1.3	Discuss parameters of ethical conduct and associated issues including: Americans with Disabilities Act, Cheating, Drug testing, Fair play and sportsmanship, Performance enhancing drugs, Scope of practice, Title IX (gender equity in sports), Winning at all costs				
1.4	Review preventative measures to reduce potential risks of litigation <ul style="list-style-type: none"> <li>• Be familiar with athletes</li> <li>• Carry liability insurance</li> <li>• Demonstrate appropriate documentation (SOAP)</li> <li>• Follow physician orders and recommendations</li> </ul>				

<b>Benchmark 2: Describe the basic principles and specialized equipment used in the prevention of athletic injury.</b>		3	2	1	0
2.1	Recognize types and functions of protective equipment including: Helmet, facemask, ear guards, Mouth guards, Neck collars, Padding, Sports bras, Athletic supporter/cup, Shin guards, Shoe, Other sport specific protection devices				
2.2	Discuss the legal ramifications of manufacturing, buying, and issuing equipment including: NOCSAE warning, Modification of equipment, Proper fit and selection, Use of defective or worn out equipment				

<b>Benchmark 3: Demonstrate theory and principles of prophylactic taping.</b>		3	2	1	0
3.1	Analyze the basic principles of prophylactic taping				

3.2	Identify the necessary supplies and their purpose for prophylactic taping including: Athletic tape (various size), Underwrap, Heel and lace pad, Adhesive spray, Shark/Scissors				
3.3	Analyze the basic principles of proper tape removal				
3.4	Explain the terminology associated with prophylactic taping procedures including: Anchor, Stirrup, Horseshoe, Spica, Heel-lock, Checkrein/fan				
3.5	Demonstrate how to tape an ankle using the standard prophylactic taping method				
3.6	Demonstrate how to tape an arch using the standard prophylactic taping method				
3.7	Demonstrate how to tape and thumb using the standard prophylactic taping method				
3.8	Demonstrate how to tape and wrist using the standard prophylactic taping method				

<b>Benchmark 4: Identify principles of protective bracing. Discuss the differences between functional and prophylactic bracing</b>		3	2	1	0
4.1	Identify the function of joint sleeves (compression)				

<b>Benchmark 5: Explain an injury assessment (HIPS)</b>		3	2	1	0
5.1	Identify proper PPE/BSI precautions				
5.2	Identify the components included in obtaining an accurate history				
5.3	Identify the components of an inspection				
5.4	Describe the process of palpation				
5.5	Describe the purposes of special tests such as: Range of Motion, Stress Tests (structural integrity), Neurological, Functional				
5.6	Discuss the decisions that can be made from a HIPS evaluation				
5.7	Explain a HIPS assessment				

<b>Benchmark 6: Identify soft tissue injuries and skin conditions.</b>		3	2	1	0
6.1	Differentiate signs, symptoms, and treatment for: Avulsions, Abrasions, Bites, Blisters, Contusions, Lacerations, Stings				
6.2	Differentiate signs, symptoms, and treatment for: Ring worm, Jock itch, Athlete's foot, Impetigo, MRSA/STAPH, Warts, Eczema				

<b>Benchmark 7: Recognize abdominal injuries, bleeding, and shock.</b>		3	2	1	0
7.1	Discuss external bleeding				
7.2	Demonstrate proper procedures to control bleeding (Apply direct pressure with sterile gauze pad, Apply a pressure dressing, Check circulation)				
7.3	Identify signs, symptoms, and treatment of internal bleeding				
7.4	Identify signs, symptoms, and treatment of abdominal injuries (Ruptured spleen, Appendicitis, Hernia)				
7.5	Describe shock and the treatment for shock				

<b>Benchmark 8: Discuss immobilization techniques.</b>		3	2	1	0
8.1	Identify fracture signs and symptoms				
8.2	Explain the steps to immobilization <ul style="list-style-type: none"> <li>o Splint in the position found</li> <li>o Immobilize the joint above and the joint below</li> <li>o Check circulation distal to the injury</li> </ul>				
8.3	Explain head/neck immobilization <ul style="list-style-type: none"> <li>o Maintain in-line stabilization</li> <li>o Monitor ABC's</li> </ul>				
8.4	Demonstrate crutch fitting to any size individual				

<b>Benchmark 9: Describe the treatment for medical conditions.</b>		3	2	1	0
9.1	Describe the treatment for Seizures				
9.2	Describe the treatment for Fainting				
9.3	Describe the treatment for Diabetes Type 1 & 2				
9.4	Describe the treatment for Anaphylactic shock				
9.5	Describe the treatment for Asthma				

<b>Benchmark 10: Recognize and provide treatment for environmental conditions.</b>		3	2	1	0
10.1	Compare and contrast the causes, signs, symptoms, and treatment of heat illnesses (Heat cramps, Heat exhaustion, Heat stroke, Dehydration, Sunburn)				
10.2	Compare and contrast the causes, signs, symptoms, and treatment of cold exposure (Hypothermia, Frostbite)				
10.3	Compare and contrast signs of Altitude sickness (HAPE, HACE)				

<b>Benchmark 11: Certify students in American Heart Association Basic Life Support</b>		3	2	1	0
11.1	Obtain Certification in BLS				

<b>Benchmark 12: Recognize common injuries to the head.</b>		3	2	1	0
12.1	Understand the anatomy of the head including: <ul style="list-style-type: none"> <li>Bones (Frontal, Occipital, Parietal, Temporal, Mandible, Maxilla, Zygomatic, Nasal),</li> <li>Muscles (Sternocleidomastoid, Trapezius)</li> <li>Structures (Brain, Intervertebral disks)</li> </ul>				
12.2	Identify the mechanism of injury				
12.3	Identify the signs and symptoms of the injury (Concussion, Postconcussion Syndrome, Second-Impact Syndrome, Mandible Fracture, Temporomandibular Joint Dysfunction/TMJ, Cauliflower ear, Swimmers Ear, Nasal Fractures, Nose Bleed)				
12.4	Perform History, Observation, Palpation and Special Tests according to upper extremity injuries.				
12.5	Demonstrate: Balance Tests/Romberg, Balance Error Scoring System, Perform Concussion Assessment/SCAT 5, VOMS				
12.6	Indicate appropriate treatment for the injury				
12.7	Describe injury prevention strategies				

<b>Benchmark 13: Recognize Common Injuries to the Spine.</b>		3	2	1	0
13.1	Identify Anatomy of the Spine including: Cervical Vertebrae, Thoracic Vertebrae, Lumbar Vertebrae, Sacrum, Coccyx, Spinous process, Iliac Crest, Iliac Tubercle, Greater Trochanter, Sciatic Nerve				
13.2	Identify surface anatomy/muscles for the entire spine including: Cervical Vertebrae, Thoracic Vertebrae, Lumbar Vertebrae, Latissimus dorsi, Erector spinae, Iliac crest, Sacrum, Coccyx				
13.3	Describe the peripheral and autonomic nervous system				
13.4	Identify the 12 cranial nerves				
13.5	Identify the Spinal Nerves and functions including Cervical Plexus, Brachial Plexus, Lumbar Plexus, Sacral Plexus				
13.6	Identify the mechanism of injury				
13.7	Identify the signs and symptoms of the injury (Whiplash, Burner, Cervical Disk, Lumbar Sprains, Low back Muscle Strain, Sciatica, Herniated Lumbar Disk, Back Contusions)				
13.8	Perform History, Observation, Palpation and Special Tests according to spinal injuries.				
13.9	Perform: Brachial Plexus test, Cervical Compression test, Spurling's Tests, Vertebral Artery Test,				

	Shoulder Abduction Test, Foraminal/Cervical Distraction Test, Trendelenburg's Test, Slump Test, Sitting Root Test, Tension Test, Bowstring Test, Straight Leg Raises, Kernig's/Brudzinski's Test, Well Straight Leg Raising Test, Hoover Test, Valsalva Manuever				
13.10	Indicate appropriate treatment for the injury				
13.11	Describe injury prevention strategies				

<b>Benchmark 14: Recognize common injuries to the shoulder complex.</b>		3	2	1	0
14.1	Identify the anatomy of the upper extremity including: Bones (Scapula, Humeral Head, Greater Tuberosity of the humerus, Lesser Tuberosity of the humerus, Bicipital groove, Acromion process, Coracoid process, Clavicle)				
14.2	Identify the Joints of the shoulder complex including: Sternoclavicular, Acromioclavicular, Glenohumeral, Scapulothoracic				
14.3	Identify the Soft tissues associated with the shoulder complex including: Subacromial bursa, Acromioclavicular ligament, Sternoclavicular ligament, Coracoclavicular ligament, Anterior and middle Deltoid, Rotator cuff tendons, Pectoralls Major Muscle, Sternocleidomastoid muscle, Biceps muscle and tendon, Coracoacromial ligament, Glenohumeral joint Capsule				
14.4	Identify the Muscles of the shoulder complex including: Posterior Deltoid, Rhomboids, Serratus Anterior, Levator scapulae, Trapezius, Latissimus Dorsi, SITS				
14.5	Identify the mechanism of injury				
14.6	Identify the signs and symptoms of the injury including: Frozen Shoulder, Clavicular Fracture, Acromioclavicular sprain, Glenohumeral dislocation, Shoulder Impingement, Rotator Cuff Tear, Dislocation, Bursitis, AC joint separation, Bicipital Tenosynovitis				
14.7	Perform History, Observation, Palpation and Special Tests according to shoulder injuries.				
14.8	Perform: Anterior & Posterior Drawer Tests, Clunk Test, Apprehension, O'Briens Test, Piano Key, Drop Arm, Hawkins/Kennedy, Empty Can, Neer's Test, Speeds Test, Passive ROM, Active ROM, Resistive ROM				
14.9	Indicate appropriate treatment for the injury (i.e. Modalities, Wraps, Braces)				
14.10	Describe injury prevention strategies				

<b>Benchmark 15: Recognize common injuries to the Elbow.</b>		3	2	1	0
15.1	Identify the anatomy of the Elbow including: Bones (Medial epicondyle, Lateral epicondyle, Olecranon process, Radial Head, Radius, Ulna), Soft-Tissue (Biceps Brachii, Brachialis, Brachioradialis, Pronator Teres, Triceps, Supinator, Ulnar collateral ligament, Wrist Flexors, Radial collateral ligament, Annular ligament, Wrist extensor muscles)				
15.2	Identify the mechanism of injury				
15.3	Identify the signs and symptoms of the injury for each: Golfers Elbow, Olecranon Bursitis, Medial Epicondylitis, Lateral Epicondylitis (Tennis Elbow), Ulnar collateral ligament injuries, Bicep/Tricep Strain, Fractures, Pronator Teres Syndrome, Dislocation				
15.4	Perform History, Observation, Palpation and Special Tests according to elbow injuries.				
15.5	Perform: Valgus stress test, Varus stress test, Lateral and Medial Epicondylitis, Pinch Grip test, Tinel's Sign				
15.6	Indicate appropriate treatment for the injury (Modalities, Wraps, Bracing)				
15.7	Describe injury prevention strategies				

<b>Benchmark 16: Recognize common injuries to the wrist and hand.</b>		3	2	1	0
16.1	Identify the anatomy of the wrist and hand including: Bones (Ulna, Radius, Scaphoid (anatomical snuffbox), Trapezium, Lunate, Hamate (hook of the hamate), Pisiform, Metacarpals 1-5, Proximal, middle, and distal phalanges of the fingers and thumb); Soft tissues				

	(Extensor digitorum Tendon, Ulnar Collateral Ligament, Anterior & Posterior Collateral ligaments, Volar plate, Extensor carpi radialis longus, Extensor carpi brevis, extensor digitorum extensor carpi ulnaris, flexor carpi radialis, palmaris longus, Flexor carpi ulnaris)				
16.2	Identify the mechanism of injury				
16.3	Identify the signs and symptoms of the injury including Wrist injuries (Scaphoid Fracture, Hamate Fracture, Wrist Sprains); Finger injuries (Mallet Finger, Jersey Finger, Gamekeepers Thumb/Sprain, Sprains of the interphalangeal joints of the finger, PIP Dorsal and palmer Dislocation, MCP Dislocation, Metacarpal Fracture, Distal, Middle and Proximal Phalangeal Fracture, Subluxation/Dislocations, Nerve Impingement)				
16.4	Perform History, Observation, Palpation and Special Tests according to elbow injuries				
16.5	Perform: Valgus/Varus & glide stress tests, ROM/Functional Evaluation, Allen's Test				
16.6	Indicate appropriate treatment for the injury (Modalities, Taping, Bracing)				
16.7	Describe injury prevention strategies				

<b>Benchmark 17: Recognize common injuries to the foot, ankle and lower leg.</b>		3	2	1	0
17.1	Identify the anatomy of the foot, ankle and lower leg including: Bones (Hallux, Phalanges, 1st metatarsalphalangeal joint, Sesamoid bones, Metatarsal heads, Tarsals, Styloid process (5th metatarsal) Tibia, Medial and lateral Condyle, Tibial Tuberosity, Shaft, Medial Malleolus, Fibula, Head, Neck, Shaft, Lateral Malleolus)				
17.2	Identify Ligaments and Arteries (Deltoid, Anterior Talofibular (ATF), Calcaneofibular (CF), Posterior Talofibular (PTF), Anterior Tibiofibular (ATIF), Spring Ligament, Calcaneonavicular, Deltoid ligaments (4), Dorsal Pedal Artery, Posterior Tibial Artery)				
17.3	Identify Soft Tissue/Muscles (Plantar fascia, Tibialis Anterior and posterior, Extensor Digitorum longus, Extensor Hallucis longus, Soleus, Gastrocnemius, Achilles Tendon, Flexor Digitorum brevis, Peroneus Brevis, Peroneus Longus)				
17.4	Identify the mechanism of injury				
17.5	Identify the signs and symptoms of the injury (Achilles rupture, Sprains, Deltoid/Malleolus Fracture, Pes Planus, Pes Cavus, Strains, plantar fasciitis, Hammertoe/mallet toe/claw toe, turf toe, medial tibial stress syndrome (shin splints).				
17.6	Perform History, Observation, Palpation and Special Tests according to the foot, ankle and lower leg injuries				
17.7	Perform: Anterior Drawer, Talar Tilt, Thompson Squeeze, Tap test, Percussion & Compression tests, Tinel's sign, Morton's test				
17.8	Indicate appropriate treatment for the injury (Modalities, Bracing, Taping Techniques)				
17.9	Describe injury prevention strategies				

<b>Benchmark 18: Recognize common injuries to the knee</b>		3	2	1	0
18.1	Identify the anatomy of the Knee including: Bones (Femur, Tibia, Patella, Fibula, Tibial plateau, Tibial tuberosity, Epicondyle)				
18.2	Identify Ligaments (Anterior cruciate ligament (ACL), Posterior cruciate ligament (PCL), Medial collateral ligament (MCL), Lateral collateral ligament (LCL)				

18.3	Identify Soft tissue/muscles (Meniscus/Lateral and Medial, Iliotibial band, Biceps femoris, Semitendinous, Semimembranous, Gracilis, Sartorius, Gastrocnemius, Popliteal, Plantaris, Vastus medialis, lateralis and intermedius (quadriceps), Rectus femoris, Patellar tendon, Biceps tendon)				
18.4	Identify the mechanism of injury				
18.5	Identify the signs and symptoms of the injury (1st degree medial collateral ligament sprain, 2nd degree medial collateral ligament sprain, 3rd degree medial collateral ligament sprain, Lateral Collateral ligament sprain, Anterior cruciate ligament sprain, Posterior cruciate ligament sprain, Meniscal Tears, Knee Plica)				
18.6	Perform History, Observation, Palpation and Special Tests according to knee injuries				
18.7	Perform: Valgus and Varus Stress Tests, Anterior cruciate ligament tests, Lachman Drawer Test, Posterior Cruciate Ligament tests, Meniscal Tests, Girth Measurements, Q-Angle				
18.8	Indicate appropriate treatment for the injury (Modalities, Taping Techniques, Bracing)				
18.9	Describe injury prevention strategies				

**MEMORANDUM**

**TO:** Board of Education  
**FROM:** Dr. Mike Dominguez, Superintendent  
**DATE:** March 4, 2024  
**RE:** Real land purchase

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**ISSUE:**

Real land purchase of the property at 2401 E. Mary St. Garden City, Kansas. This land borders Garden City High School.

**BACKGROUND:**

The USD 457 School Board gave Dr. Dominguez and Jennifer Cunningham, USD 457 counsel, the authority to pursue the purchase of this land that borders Garden City High School. If the board would purchase the property it would allow the district to grow as needed in the future.

**ALTERNATIVES:**

1. Approve as presented.
2. Deny.
3. Table.

**RECOMMENDATION:**

Approve as presented.

**FISCAL NOTE:**

The price of the land is \$660,000.00, if the board of education decides to purchase said property. There is a \$5,000.00 earnest money down and the completion of the purchase will happen within the month.

**ATTACHMENTS:**

Please view the attached contract.