Regular Meeting of The Board of Education Independent School District Number 33, Creek County
Tuesday, June 9, 2026 12:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge Allegiance to the Flag.

II. Formal Adoption of the Agenda.

- II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.

III. Consent Agenda

- III.A. Approval of Board Meeting Minutes.
  - III.A.1. 5.11.2026-Regular Meeting Minutes
- III.B. Approval of the 2025-26 General Fund Purchase Order Encumbrance numbers 1009 through 1038.
- III.C. Approval of the 2026-27 General Fund Purchase Order Encumbrance number 1 through 25.
- III.D. Re-approval of 2025-26 General Fund PO #688 for an increase, ESS final payment for the school year.
- III.E. Re-approval of 2025-26 General Fund PO #53 for an increase, Mobilized Vision final payment for the school year.
- III.F. Approval of the 2025-26 Building Fund Purchase Order Encumbrance numbers 233 through 253.
- III.G. Approval of the 2026-27 Building Fund Purchase Order Encumbrance numbers 1 through 9.
- III.H. Approval of the 2025-26 Lease Revenue Fund 4 Purchase Order Encumbrance numbers 30 and 31.
- III.I. Approval of the monthly financial reports of the School Activity Funds account.
- III.J. Approval of monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.
- III.K. Approval of the Treasurer's Report on the status of Funds and Investments.
- III.L. Approval of a School Membership with Oklahoma State School Boards Association (OSSBA) for the 2026-27 school year.
- III.M. Approval of Assemble Paperless Meeting Subscription with Oklahoma State School Boards Association (OSSBA) for the 2026-27 school year.
- III.N. Approval of the 2026-27 OSSBA Policy Services.
- III.O. Approval of the 2026-27 OSSBA Superintendent Evaluation tool.
- III.P. Approval of renewing the 2026-27 Workers Compensation Insurance with the Oklahoma School Assurance Group (OSAG).
- III.Q. Approval of renewing the 2026-27 School District Comprehensive Insurance Policy with Oklahoma Schools Insurance Group (OSIG).
- III.R. Approval of a 2026-27 Legal Contract with Christina Evans, Orientation and Mobility Specialist.
- III.S. Approval of a 2026-27 Legal Contract with Cindy Lumpkin, Consultant, to serve district children with visual disabilities.
- III.T. Approval of a 2026-27 Legal Contract with Casey Newman Wood to provide educational audiology consultant services.
- III.U. Approval of a 2026-27 Legal Contract with Leah Gruns to conduct speech and/or language therapy and related activities for Sapulpa Public Schools.
- III.V. Approval of a 2026-27 Legal Contract with Lindsay Briggs to provide Occupational Therapy for Sapulpa Public Schools.
- III.W. Approval of the 2026-27 United Community Action Program (UCAP) Head Start MOU and Sapulpa Public Schools.

III.X. Approval of the 2026-27 United Community Action Head Start Special Services Agreement with SPS.
III.Y. Approval of the 2026-27 BorderLAN Security Agreement for internet filtering service and classroom management system.
III.Z. Approval of the 2026-27 renewal of Microsoft Licensing.
III.AA. Approval of the 2026-27 Buy Board National Purchasing Cooperative Interlocal Participation.
III.BB. Approval of the 2026-27 Oklahoma State University MOU for Field/Clinical Experiences.
III.CC. Approval of the 2026-27 University of Tulsa MOU for Classroom Student Teachers.
III.DD. Approval of the 2026-27 Tulsa Community College MOU for dual credit programs.
III.EE. Approval of the 2026-27 CREOKS MOU.
III.FF. Approval of the 2026-27 YSCC MOU.
III.GG. Approval of the 2026-27 Spring Creek MOU.
III.HH. Approval of the 2026-27 Bright Thinker Order Form.
III.II. Approval of the 2026-27 Amira Quote.
III.JJ. Re-approval of the 2026-27 PowerSchool Schoology Quote.
III.KK. Approval of the 2026-27 renewal of Identogo Fingerprint Coupon Codes.
III.LL. Approval of the 2026-27 renewal of the CCOSA District Level Services Program.
III.MM. Approval of the 2026-27 Child Nutrition Prime Vendor Recommendation.
III.NN. Approval of the 2026-27 Child Nutrition Milk and Juice Bid Recommendation.
III.OO. Approval of the 2026-27 Action Fire Protection proposal for annual inspections and service work.
III.PP. Approval of the 2026-27 Lone Star Co-Op Application for Softball, Volleyball, Football, Wrestling, Baseball, Boys and Girls Golf, Soccer, and Tennis.
III.QQ. Approval of the 2026 Perry Weather Subscription.
III.RR. Approval of the 2026-27 Hudl Product and Services Agreement.
III.SS. Approval to accept payment from Sapulpa Baseball Booster for Steve Irvine, Riley Tincher, JT Rains, Coleson Coffey, Lee Callison, and John McPherson for the 2026 Summer Program payments.
III.TT. Approval of the 2026-27 Picture Agreements.
III.TT.1. SHS-Lifetouch
III.TT.2. SJH-Lifetouch
III.UU. Approval of the following as Sanctioned Clubs of Sapulpa Public Schools:
III.UU.1. Holmes Park Elementary TAPS
III.UU.2. Sapulpa Ping Pings Booster Club
III.UU.3. Sapulpa HS Band Booster Club
III.UU.4. Sapulpa HS Baseball Booster Club
III.UU.5. Sapulpa HS Softball Booster Club
III.VV. Declaration of Surplus
III.VV.1. Transportation—Vehicles and Buses
III.WW. Out of State Activity Trips
III.WW.1. Thespians-Bloomington, IN
III.WW.2. Volleyball-Branson, MO
III.XX. Approval of Fundraisers as per attachment.
IV. Hearing from the Public
V. Information & Discussion Items
V.A. Bond Projects Update
V.B. Superintendent Comments
VI. Action Items
VI.A. New Business - items not known or foreseen when agenda was posted.

VI.B. Discussion, motion, vote on a motion to approve/disapprove a recommendation to give consent to Dupont for a case study on the materials, application, and photo releases.

VI.C. Discussion, motion, vote on a motion to approve/disapprove of GMP Amendment #6 for the amount of $821,263, which includes monies for all recommended work covered in the bidding documents, project requirements, allowances, insurance, and fees for the Chieftain Center Reroof Project (Bond 2023).

VI.D. Receive bids, consider, and award the District's $8,000,000 General Obligation Combined Purpose Bonds, Federally Taxable Series 2026, to the successful purchaser.

VI.E. Possible consideration and vote to approve a resolution providing for the issuance of $8,000,000 General Obligation Combined Purpose Bonds, Federally Taxable Series 2026, by Independent School District Number 33 of Creek County, Oklahoma, authorized at an election duly called and held for such purposes; designating bonds for certain provisions of the Internal Revenue Code; prescribing form of bonds and providing for registration thereof, providing for a levy of an annual tax for payment of principal and interest on the same; approving and deeming final the official statement pertaining to the bonds; and fixing other details.

VI.F. Proposed executive session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.F.1. Vote to convene in Executive Session.

VI.F.2. To acknowledge the Board has returned to Open Session.

VI.F.3. Statement of Executive Session Minutes.

VII. Personnel

VII.A. Vote to approve/disapprove employing Personnel as per attachment.

VII.B. Vote to approve/disapprove Peggy Mussler as an adjunct teacher in English for the 2026-27 school year.

VII.C. Vote to approve/disapprove Rashelle Vaughn as an adjunct teacher in Biological Science for the 2026-27 school year.

VII.D. Vote to approve/disapprove Cynthia Swift as an adjunct teacher in Business Education for the 2026-27 school year.

VII.E. Vote to approve/disapprove Adedolapo Sobowale as an adjunct teacher in Physical Education/Health/Safety for the 2026-27 school year.

VII.F. Vote to approve/disapprove Mary Coldiron as an adjunct teacher in Physical Education/Health/Safety for the 2026-27 school year.

VII.G. Discussion, motion, and vote on a motion to enter into a Resignation Agreement with Timothy Richards and authorize the Board President and Board Clerk to execute the Resignation Agreement.

VII.H. Vote to accept Resignations received since the last board meeting.

VIII. Adjournment.

Regular Meeting of The Board of Education Independent School District Number 33, Creek County
Monday, May 11, 2026 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge Allegiance to the Flag

President Larry Hoover called the meeting to order at 6 pm. Principal Seth Shibley introduced five Pings, Lucy Puckett, Shrin Mortazavi, Brynlee Pinson, Iris Puckett, and Peyton Leonard, to lead the Pledge of Allegiance. The Sapulpa Ping Pings are National Champs, and these five seniors are also representatives of the top of their class academically. Four are Valedictorians, and one is a Salutatorian of the 2026 graduates.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on a motion to formally adopt Agenda.
To formally adopt the Agenda passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

III. Consent Agenda

III.A. Approval of Board Meeting Minutes.

III.A.1. 4.13.2026-BOE Meeting Minutes

III.B. Approval of the 2025-26 General Fund Purchase Order Encumbrance numbers 963 through 1008.

III.C. Approval of the 2025-26 Building Fund Purchase Order Encumbrance numbers 221 through 232.

III.D. Approval of the 2025-26 Lease Revenue Fund 04 Purchase Order Encumbrance numbers 27 through 29.

III.E. Approval of the monthly financial reports of the School Activity Funds Account.

III.F. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

III.G. Approval of the Treasurer's Report on the status of Funds and Investments

III.H. To approve the removal of Steve McCormick and the addition of Larry Hoover as a signatory on all American Heritage Bank Accounts.

III.I. Approval to utilize Activity Account 930 for Sapulpa Academic Team.

III.J. Approval of 2026-27 renewal of sylogist ed, Software Service Order Agreement, Finance.

III.K. Approval for renewal of the 2026-27 Bridges Foundation MOU.

III.L. Approval of the 2026-27 Muscogee (Creek) Nation Head Start MOA with Sapulpa Public Schools.

III.M. Approval of the 2026-27 School to Work: Work Study Agreement with the State of Oklahoma Dept of Rehabilitation Services.

III.N. Approval of 2026-27 Fort Hays State University MOA for School Psychology Practicum Program.

III.O. Approval of the 2026-27 TherapyWorks Contract.

III.P. Approval of the 2026-27 NACT Head Start MOA with Sapulpa Public Schools.

III.Q. Approval of the 2026-27 NACT Special Services Cooperative Agreement between Head Start and Sapulpa Public Schools.

III.R. Approval of the 2026-27 PreETS Collaborative Agreement.

III.S. Approval of the 2026-27 Updated University of Florida Literacy Institute Training Quote.

III.T. Approval of the 2026-27 Curriculum Associates, LLC Ouote for Ellevation Foundation.

III.U. Approval of the 2026-27 imagine learning Quote for Language and Literacy Reusable License.

III.V. Approval to open contract negotiations with United Sapulpa Educators and United Sapulpa Educators Support Personnel for the 2026-27 school year.

III.W. Approval of renewal with ESS, Substitute Staffing Company, for the 2026-27 school year.

III.X. Approval of 2026-27 renewal of Service Warranty with EMCO Termite & Pest Control Company of Tulsa, INC.

III.Y. Approval of the 2026-27 American Elevator Quarterly Maintenance Contract.

III.Z. Approval of 2026-27 renewal of Jostens Total Service Agreement with Sapulpa High School.

III.AA. Approval of the 2026-27 renewal of the Tulsa Bone and Joint Sports Medicine Services Donation Agreement and Addendum for a change of date.

III.AB. Approval of the 2026-27 renewal of the Voluntary Student Accident Insurance Application.

III.AC. Approval of the Unite GPS Quote and Data Use Agreement with Sapulpa Public Schools.

III.AD. Approval to accept a generous donation of $2,500 from Ascension for the Chieftain Care Program.

III.AE. Approval to accept a generous donation of $1,000 from Phil Kennedy for the Chieftain Care Program.

III.AF. Approval to accept a generous $4,000 donation from the Hershberger Philanthropic Fund for the freezer at the new Ag Building and to create a new Activity Fund account, Ag Grants, to ensure proper designation and use of the donation.

III.AG. Approval of 2026-27 Picture Agreements.

III.AG.1. Sapulpa Middle School Agreement with Focused

III.AG.2. Freedom Elementary Agreement with Focused

III.AG.3. Holmes Park Elementary Agreement with Focused.

III.AG.4. Jefferson Heights Elementary Agreement with Focused.

III.AG.5. Liberty STEM Academy Agreement with Ruth Kelly Studio

III.AH. Declaration of Surplus

III.AH.1. Curriculum Surplus

III.AI. Out of State Activity Trips

III.AI.1. Varsity Football-Springdale, AR

III.AI.2. Liberty STEM(2)-Arizona and Texas

III.AI.3. Cross Country x2—Fayetteville and Rogers, AR

III.AI.4. Varsity Boys Basketball-Columbia, MO

III.AJ. Approval of Fundraisers
To approve Consent Agenda Items A-AJ with the exception of Item W, to take out the automatic renewal portion of that contract passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

IV. Hearing from the public
None

V. Information and Discussion

V.A. Superintendent Comments
Superintendent Rob Armstrong announced that Kim McCallum had been awarded District Teacher of the Year and that Shelby Kling was the Support Employee of the Year. Both are very deserving of these titles. He also mentioned end-of-the-year events coming up; Graduation is 5.21.26 at ORU @7pm, the Last Day of School is 5.19.2026, and the school year will conclude with the Employee Assembly on 5.20.26 at 8 am.
Curriculum Director, Donia Doudican, gave an update on Summer Programs. Secondary programs will be held at the Middle School, and Elementary programs will be held at Freedom.

V.B. Bond Building Update
The new HS Projection date is March to May of 2027. A lot is going on in sections A, B, and C. The Chieftain Center slab pour is this week. End Zone Building steel is up. Ag/JROTC site work begins Memorial Day.

VI. Action Items

VI.A. New Business -items not known or foreseen when the agenda was posted.
Email received at 11:30 am on 5.11.2026 requesting a signed easement with

OG&E with the following reminder: Please note that we must have the signed easement in hand before we can release your job to our construction department.
To approve the OG&E Easement for the End Zone Building as suggested passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.B. Discussion, motion, and vote on a motion to approve/disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2026-27. This resolution authorizes the filing of the Form 471 applications for the funding year 2026-27 and the payment of the applicant's share upon approval of funding and receipt of services.
To approve a Resolution for Schools and Libraries Universal Services (E-Rate) for 2026-27. This resolution authorizes the filing of the Form 471 applications for the funding year 2026-27 and the payment of the applicant's share upon approval of funding and receipt of services passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.C. Discussion, motion, and vote on a motion to approve/disapprove the renewal of the Sublease Agreement dated March 07, 2024, between the District and Creek County Educational Facilities Authority for the fiscal year ending June 30, 2027, as required under the provisions of the agreement. (Lease Revenue Bond continuance)
To approve the renewal of the Sublease Agreement dated March 07, 2024, between the District and Creek County Educational Facilities Authority for the fiscal year ending June 30, 2027, as required under the provisions of the agreement. (Lease Revenue Bond continuance) passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea

Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.D. Discussion, motion, and vote on a motion to approve/disapprove of a Financial Advisory Services Agreement with BOK Financial Securities, Inc.
To approve a Financial Advisory Services Agreement with BOK Financial Securities, Inc passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.E. Discussion, motion, and vote on a motion to approve/disapprove a Resolution authorizing the sale of the District's General Obligation Combined Purpose Bonds, Federally Taxable Series 2026, and setting forth the following items:
To authorize the sale of $8,000,000 General Obligation Combined Purpose Bonds, Federally Taxable Series 2026 on June 9th, 2026. Bids to be due by 9 am, and Board Meeting to approve sale set at 12 noon per attached Resolution passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.E.1. Fixing the time and place the bonds are to be sold;

VI.E.2. Fixing the amount of bonds to mature each year;

VI.E.3. Authorizing the Clerk to give notice of said sale as required by law.

VI.F. Proposed Executive Session to discuss the Personnel List and the purchase or appraisal of real property as authorized by 25 O.S. Section 307(B)(1) and (B)(3) of the Oklahoma Open Meeting Act.

VI.F.1. Vote to convene in Executive Session

To convene in Executive Session at 6:49 pm passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.F.2. To acknowledge the Board has returned to Open Session
President Larry Hoover acknowledged the board's return to Open Session at 7:47 pm.

VI.F.3. Statement of Executive Session Minutes

The Board of Education went into Executive Session at 6:49 pm to discuss Personnel as listed and the purchase or appraisal of real property as authorized by 25 O.S. Section 307(B)(1) and (B)(3) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 7:47 pm. Present in Executive Session were Sarah Havenstrite, Melinda Ryan, Larry Hoover, Rob Armstrong, and Johnny Bilby. No action was taken. This constitutes the minutes of the Executive Session.

VI.G. Discussion, motion, and vote on a motion to approve/disapprove the purchase and/or contractual terms of certain real property and to authorize Kenda Terrones, Sapulpa Schools Board Treasurer, to execute/sign all documents on said purchase.
To approve the purchase and/or contractual terms of certain real property and to authorize Kenda Terrones, Sapulpa Schools Board Treasurer, to execute/sign all documents on said purchase passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H. Personnel

VI.H.1. Vote to approve/disapprove employing Personnel as per attachment.
To approve employing Personnel as per the attachment passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.2. Vote to approve/disapprove of the rehire of District Certified Staff on a regular continuing contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries.
To approve the rehire of District Certified Staff on a regular continuing contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.3. Vote to approve/disapprove the rehire of District Certified Staff moving from a first-year temporary contract to a second-year temporary contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries.
To approve the rehire of District Certified Staff moving from a first-year temporary contract to a second-year temporary contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries. passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.4. Vote to approve/disapprove the rehire of District Certified Staff from a second-year temporary contract to a regular continuing contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries.
To approve the rehire of District Certified Staff from a second-year temporary contract to a regular continuing contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.5. Vote to approve/disapprove the rehire of District Support Staff on contract for 2026-27 provided state and federal funds become available in sufficient amounts to pay their salaries.
To approve the rehire of District Support Staff on contract for 2026-27, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.6. Vote to approve/disapprove the 2026-27 employment and contract renewal for District Administrators, Directors, and Coordinators.
To approve the 2026-27 employment and contract renewal for District Administrators, Directors, and Coordinators as per attachment passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.7. Vote to approve/disapprove the 2026-27 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students.
To approve the 2026-27 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students as per attachment passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.8. Vote to approve/disapprove FMLA Request for Kaitlyn Youngblood, effective April 01, 2026, through May 17, 2026.
To approve FMLA Request for Kaitlyn Youngblood, effective April 01, 2026, through May 17, 2026 passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.H.9. Vote to accept Resignations received since the last board meeting.
To accept Resignations received since the last board meeting passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VII. Adjournment
To adjourn at 7:51 pm passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent

Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1009 - 99999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1009	05/08/2026	3826	SECURITY BANK CARD CENTER INC	Mechanic supplies and parts	3,000.00
11	1010	05/11/2026	80946	AMY SANDERS	541- Travel Per Diem for May 26-29, 2026	316.58
11	1011	05/12/2026	3826	SECURITY BANK CARD CENTER INC	Bus 14 Replace glass for bus window	300.00
11	1012	05/13/2026	3826	SECURITY BANK CARD CENTER INC	Airline ticket to NLC in DC 7.26	708.49
11	1013	05/13/2026	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	Oil Change Filters for buses	1,220.00
11	1014	05/14/2026	2041	HOUGHTON MIFFLIN HARCOURT	Structured Literacy Teacher Editions	4,732.75
11	1015	05/15/2026	3826	SECURITY BANK CARD CENTER INC	596- 2026 NAEHCY Conference Fees	950.00
11	1016	05/18/2026	3826	SECURITY BANK CARD CENTER INC	Title I Family Engagement	800.00
11	1017	05/20/2026	282	ORION SECURITY SOLUTIONS LLC	Annual Renewal- Access Control Software	4,898.39
11	1018	05/26/2026	3153	MOBILIZED VISION, LLC	011 Sped Orientation & Mobility Contract Services	977.50
11	1019	05/26/2026	10007	LIGHT EM UP EMERGENCY EQUIPMENT	EMERGENCY LIGHTS FOR SECURITY TAHOE	7,389.00
11	1020	05/27/2026	3826	SECURITY BANK CARD CENTER INC	621-SPED WPS Protocols	1,344.30
11	1021	05/27/2026	3826	SECURITY BANK CARD CENTER INC	621 - SPED MHS Protocols	791.70
11	1022	05/27/2026	3826	SECURITY BANK CARD CENTER INC	621 - SPED Pearson Protocols	3,759.38
11	1023	05/27/2026	362	SECURITY FINANCE OF OKLAHOMA LLC	Tulsa World annual subsciption	359.88
11	1024	05/27/2026	80267	KATHERINE A STUFFLEBEAM	011 Sped CCOSA Conf. Per Diem/Travel May 26-29	266.13
11	1025	05/28/2026	1818	MERRIFIELD OFFICE SUPPLY	Dividers for Rooms/paper	1,302.09
11	1026	05/28/2026	2282	ACCO BRANDS USA LLC	11-165 Paper Kraft 36'" x 1000'	506.50
11	1027	06/01/2026	80594	STEPHEN A SHIBLEY II	OAPT Per diem	200.00
11	1028	06/01/2026	82467	MELINDA ABBOTT	OAPT Per Diem	200.00
11	1029	06/01/2026	80383	TROY D WITZANSKY	OAPT Conference Per Diem	200.00
11	1030	06/03/2026	60155	THOMPSON BOOK DEPOSITORY	333- Envision Math Print Subscription 3-5 grade	40,396.32
11	1031	06/03/2026	99999	SAPULPA PUBLIC SCHOOLS	Spark 2026 June	1,800.00
11	1032	06/03/2026	99999	SAPULPA PUBLIC SCHOOLS	596 Summer School Program	50.00
11	1033	06/04/2026	1404	SHI INTERNATIONAL CORP	621 Sped Laptop for Sped Services (SHI)	1,000.00
11	1034	06/04/2026	3826	SECURITY BANK CARD CENTER INC	621 Apple iPads for SLP's FY26	9,000.00
11	1035	06/04/2026	3826	SECURITY BANK CARD CENTER INC	618 Sped Mobile Carts-Transition Program	18,000.00
11	1036	06/04/2026	3826	SECURITY BANK CARD CENTER INC	618 Sped Transition Supplies and Materials	6,872.00
11	1037	06/04/2026	542	LINDSAY R. BIGGS	011-Sped OT Contract Services-Biggs	6,843.75
11	1038	06/04/2026	99999	SAPULPA PUBLIC SCHOOLS	2025 2026 Latchkey MV students	3,360.00

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1009 - 99999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	**$121,544.76**
					Payroll Total:	**$32,603,393.60**
					Balance Forward:	**$0.00**
					Report Total:	**$32,724,938.36**

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 1 - 99999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2026	39594	IXL LEARNING, INC.	IXL site license	3,312.50
11	2	07/01/2026	60139	OSSBA	POLICY SERVICES SUBSCRIPTION THROUGH JUN 30, 2027	1,500.00
11	3	07/01/2026	60139	OSSBA	ASSEMBLE ANNUAL SUBSCRIPTION THROUGH JUN 30, 2026	3,000.00
11	4	07/01/2026	60139	OSSBA	SUPERINTENDENT EVAL TOOL THROUGH JUN 30, 2027	250.00
11	5	07/01/2026	60139	OSSBA	MEMBERSHIP DUES 2026-2027	4,660.00
11	6	07/01/2026	153	ESS SOUTH CENTRAL, LLC	SUBSTITUTE SERVICES- DISTRICT	100,000.00
11	7	07/01/2026	2269	SUPERIOR LINEN SERVICE	LINEN SERVICE-SPEC NEEDS CLASSROOMS	3,000.00
11	8	07/01/2026	60139	OSSBA	ADMIN STAFF TRAINING	500.00
11	9	07/01/2026	4055	O T A PIKEPASS	PIKEPASS TOLLS-DISTRICT	2,000.00
11	10	07/01/2026	2111	LANGUAGE LINE SERVICES	TRANSLATION SERVICES	250.00
11	11	07/01/2026	1818	MERRIFIELD OFFICE SUPPLY	ADMIN OFFICE FURNTIURE AND SUPPLIES	1,000.00
11	12	07/01/2026	874	QUILL CORPORATION	ADMIN OFFICE SUPPLIES	750.00
11	13	07/01/2026	943	VERIZON WIRELESS	DISTRICT SERVICES AND MIFIS	16,500.00
11	14	07/01/2026	2212	POWERSCHOOL GROUP LLC	Renewal of PowerSchool SIS	46,498.60
11	15	07/01/2026	2212	POWERSCHOOL GROUP LLC	Renewal of TalentEd Perform, Talent and Records	38,002.01
11	16	07/01/2026	2212	POWERSCHOOL GROUP LLC	Renewal PowerSchool Enrollment Registration	15,330.55
11	17	07/01/2026	2212	POWERSCHOOL GROUP LLC	Renewal of SearchSoft -McRel-Principal	6,105.58
11	18	07/01/2026	2212	POWERSCHOOL GROUP LLC	Renewal PowerSchool Ecollect Forms	7,581.76
11	19	07/01/2026	2212	POWERSCHOOL GROUP LLC	Renewal of Schoology LMS	24,762.85
11	20	07/01/2026	202	EMPIRICAL RESOLUTION, INC.	511-Quill Site License for Secondary ELA	2,000.00
11	21	07/01/2026	235	CCOSA-COOP COUNCIL OK SCH	000-CCOSA District Level Services Program FY27	2,000.00
11	22	07/01/2026	100005	Apptegy, Inc.	Foundations Subscription 1 year	20,000.00
11	23	07/01/2026	3826	SECURITY BANK CARD CENTER INC	541-Hotel for PLTW Conf. in Kansas City Jul 19-24	1,500.00
11	24	07/01/2026	685	AMIRA LEARNING, INC.	511- FY27 Amira License	41,602.50
11	25	07/01/2026	2041	HOUGHTON MIFFLIN HARCOURT	000/011- FY27 Read 180 License	17,092.50

Non-Payroll Total:	**$359,198.85**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$359,198.85**

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 668 - 668, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	668	01/07/2026	153	ESS SOUTH CENTRAL, LLC	SUBSTITUTE SERVICES - DISTRICT	115,000.00
SUBSTITUTE SERVICES - DISTRICT			11-000-1000-320-100-1050-000-125		01/07/2026	574.45
			11-000-1000-320-100-1050-000-125		01/07/2026	13,943.45
			11-000-1000-320-100-1050-000-125		01/07/2026	11,172.41
			11-000-1000-320-100-1050-000-125		01/07/2026	9,647.96
			11-000-1000-320-100-1050-000-125		01/07/2026	11,334.17
			11-000-1000-320-100-1050-000-125		03/26/2026	7,882.96
			11-412-1000-320-311-8000-000-705		03/26/2026	267.63
			11-000-1000-320-100-1050-000-125		04/02/2026	11,511.13
			11-412-1000-320-311-8000-000-705		04/02/2026	115.18
			11-022-1000-320-100-1050-000-705		04/14/2026	267.63
			11-022-1000-320-100-1050-000-705		04/14/2026	115.18
			11-000-1000-320-100-1050-000-125		04/30/2026	200.00
			11-008-1000-320-100-1050-000-125		04/30/2026	1,000.00
			11-000-1000-320-100-1050-000-125		05/15/2026	15,542.36
			11-000-1000-320-100-1050-000-125		05/15/2026	16,849.97
			11-000-1000-320-100-1050-000-125		05/15/2026	1,641.60
			11-000-1000-320-100-1050-000-125		05/15/2026	12,832.29
			11-022-1000-320-100-1050-000-125		05/15/2026	101.63

Non-Payroll Total:	**$115,000.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$115,000.00**

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 53 - 53, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	53	07/01/2025	3153	MOBILIZED VISION, LLC	011-Sped-Orientation & Mobility Contract Services	7,203.75

Establish P.O. for Mobilized Vision, LLC (Christina Evans) to provide orientation and mobility services for the 25-26 SY

11-011-2180-320-239-0000-000-705	07/01/2025	701.25
11-011-2180-320-239-0000-000-705	07/01/2025	1,126.25
11-011-2180-320-239-0000-000-705	07/01/2025	850.00
11-011-2180-320-239-0000-000-705	07/01/2025	573.75
11-011-2180-320-239-0000-000-705	07/01/2025	807.50
11-011-2180-320-239-0000-000-705	07/01/2025	361.25
11-011-2180-320-239-0000-000-705	07/01/2025	467.50
11-011-2180-320-239-0000-000-705	07/01/2025	510.00
11-011-2180-320-239-0000-000-705	05/15/2026	828.75
11-011-2180-320-239-0000-000-705	06/03/2026	977.50

Non-Payroll Total:	**$7,203.75**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$7,203.75**

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 233 - 99999, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	233	05/12/2026	32191	TULSA STRIPERS	District Parking Lot Striping	4,489.00
21	234	05/12/2026	2420	INTERMOUNTAIN LOCK & SECURITY	District Doors, Locks, Keys Supplies	3,000.00
21	235	05/12/2026	9622	WESTLAKE HARDWARE INC	District Supplies/Maintenance	2,000.00
21	236	05/12/2026	629	LOCKE SUPPLY	District Maintenance Supplies	3,000.00
21	237	05/12/2026	3826	SECURITY BANK CARD CENTER INC	TW/SC Projects: Amazon, WMart, Atwoods,	1,000.00
21	238	05/12/2026	3826	SECURITY BANK CARD CENTER INC	PURCHASE OF 1120 E HOBSON	99,000.00
21	239	05/12/2026	3826	SECURITY BANK CARD CENTER INC	Grounds Supplies: Amazon, Atwoods, Home Depot	2,200.00
21	240	05/20/2026	39479	SHERWIN WILLIAMS	PAINT AND SUPPLIES FOR SUMMER PROJECTS	5,000.00
21	241	05/27/2026	9554	ENVIRONMENTAL LOOP SVC	District HVAC Service	5,000.00
21	242	05/27/2026	7634	WT VENTURES LLC	District Power Washing/Collins Stadium	2,250.00
21	243	05/27/2026	7634	WT VENTURES LLC	District Pressure Washing/Jefferson	6,500.00
21	244	05/27/2026	2063	UNIFIRST HOLDINGS, INC.	District Custodial Cleaning Service/towels, mops	1,400.00
21	245	06/01/2026	1056	ASSURANCE RESTORATION	Drywall Repair, Painting/Holmes Park	1,500.00
21	246	06/02/2026	3158	WILLIAM A. HARRISON, INC.	Emergency HVAC Service & Repair/Freedom	6,000.00
21	247	06/02/2026	3158	WILLIAM A. HARRISON, INC.	District HVAC Service and Repair	2,000.00
21	248	06/04/2026	8510	HD SUPPLY FACILITIES MAINTENANCE	District Supplies: Maint, Custodial, Grounds	1,500.00
21	249	06/04/2026	2818	Kryptonite Kustomz, LLC	15 Soap Dispensers wrapped for new PAC	2,300.00
21	250	06/04/2026	3826	SECURITY BANK CARD CENTER INC	SC Projects/TW/ Amazon, Atwoods, WalMart	2,300.00
21	251	06/04/2026	687	ANTHONY GENE ELLIOTT	Carpet install/Jefferson Heights	3,200.00
21	252	06/04/2026	3674	JOE BOWEN	District Carpet and Supplies/Liberty	3,100.00
21	253	06/04/2026	3674	JOE BOWEN	District Carpet and Supplies/Jefferson	5,132.00

Non-Payroll Total:	**$161,871.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$161,871.00**

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 1 - 99999, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/01/2026	206	CITY OF SAPULPA	DISTRICT WATER/SEWER SERVICE	50,000.00
21	2	07/01/2026	30413	COX BUSINESS SERVICES	DISTRICT SERVICES	40,000.00
21	3	07/01/2026	796	OKLAHOMA GAS & ELECTRIC CO	DISTRICT ELECTRICAL SERVICES	300,000.00
21	4	07/01/2026	5015	CREEK COUNTY RWD #2	WATER SERVICE - AG FACILITY	700.00
21	5	07/01/2026	39350	TIGER INC	NATURAL GAS - SIX SITES	50,000.00
21	6	07/01/2026	30378	CONSOLIDATED RURAL WATER DIST. #3	WATER - JEFF HTS, SOCCER COMPLEX	5,500.00
21	7	07/01/2026	797	OKLAHOMA NATURAL GAS CO.	NATURAL GAS FEES - 5 SITES	50,000.00
21	8	07/01/2026	9098	SAPULPA RURAL WATER CO.	WATER SERVICE AT FREEDOM ELEMENTARY	3,500.00
21	9	07/01/2026	3328	WASTE MANAGEMENT OF OKLAHOMA, INC.	DISTRICT WASTE/TRASH COLLECTION SERVICE	85,000.00

Non-Payroll Total:	**$584,700.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$584,700.00**

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 30 - 99999, Fund(s): LEASE REV - MAR 2024

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
04	30	05/15/2026	1818	MERRIFIELD OFFICE SUPPLY	FURNITURE FOR ENDZONE	150,000.00
04	31	05/26/2026	31465	STEVE WEISS PERCUSSION	DRUMLINE INSTRUMENTS/EQUIP	9,139.50
					Non-Payroll Total:	**$159,139.50**
					Payroll Total:	**$0.00**
					Balance Forward:	**$0.00**
					Report Total:	**$159,139.50**

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2026 - 5/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 HS GRANTS	$1,323.07	$0.00	$0.00	$0.00	$1,323.07	$114.88	$1,208.19
802 HS OFFICE	$19,970.59	$5,964.42	$0.00	$1,113.23	$24,821.78	$2,815.20	$22,006.58
803 CREDIT RECOVERY	$13,459.78	$3,967.40	$0.00	$0.00	$17,427.18	$0.00	$17,427.18
804 ID BADGE	$5,501.41	$305.00	$0.00	$0.00	$5,806.41	$2,300.00	$3,506.41
805 HS ART	$20,413.24	$627.03	$0.00	$634.05	$20,406.22	$2,146.40	$18,259.82
806 HS BAND	$18,298.74	$5,170.65	$0.00	$9,283.12	$14,186.27	$6,204.33	$7,981.94
807 HS BAND BOOSTER CONCESSION	$24,416.66	$150.00	$0.00	$3,996.58	$20,570.08	$4,522.37	$16,047.71
808 HS OKLAHOMA CLOSE UP	$473.50	$0.00	$0.00	$0.00	$473.50	$0.00	$473.50
809 HS HOSPITALITY COMMITTEE	$1,132.80	$0.00	$0.00	$65.00	$1,067.80	$86.08	$981.72
810 HS STAY(STUD TCH AIDS YOUTH)	$445.06	$0.00	$0.00	$0.00	$445.06	$0.00	$445.06
811 HS COUNSELING OFFICE	$6,338.92	$863.45	$0.00	$0.00	$7,202.37	$0.00	$7,202.37
812 HS BUSINESS PROF ASSOC (BPA)	$2,285.82	$1,628.14	$255.00	$2,023.55	$2,145.41	$1,680.85	$464.56
814 HS AP EXAMS	$8,570.85	$0.00	$0.00	$0.00	$8,570.85	$1,600.00	$6,970.85
815 HS FCCLA	$12,136.08	$949.29	$0.00	$1,389.77	$11,695.60	$2,331.93	$9,363.67
817 HS LIBRARY	$751.12	$0.00	$0.00	$0.00	$751.12	$0.00	$751.12
818 HS NATIONAL HONOR SOCIETY	$7,292.94	$390.00	$0.00	$0.00	$7,682.94	$385.00	$7,297.94
819 GREEN-THUMB CHIEFTAINS	$5,170.17	$1,264.00	$0.00	$111.56	$6,322.61	$206.05	$6,116.56
820 HS NAACP	$312.60	$0.00	$0.00	$106.69	$205.91	$0.00	$205.91
821 HS SENIORS 2027	$14,918.67	$0.00	$0.00	$11,695.60	$3,223.07	$305.00	$2,918.07
822 HS SENIORS 2028	$4,301.96	$0.00	$0.00	$0.00	$4,301.96	$0.00	$4,301.96
823 HS SENIORS 2026	$3,387.91	$0.00	$0.00	$0.00	$3,387.91	$2,272.18	$1,115.73
824 HS SCIENCE & ENGINEERING	$46,844.79	$0.00	$0.00	$659.30	$46,185.49	$25,517.76	$20,667.73
825 HS SPANISH HONOR SOCIETY	$354.87	$0.00	$0.00	$0.00	$354.87	$143.40	$211.47
826 HS SPECIAL ED/OLYMPICS	$5,468.47	$0.00	$0.00	$107.28	$5,361.19	$392.72	$4,968.47
827 HS STUDENT COUNCIL	$6,800.70	$0.00	$0.00	$564.44	$6,236.26	$0.00	$6,236.26
828 HS VOCAL MUSIC	$16,353.18	$2,135.84	$0.00	$2,956.35	$15,532.67	$7,893.79	$7,638.88
829 HS AG ED & FFA	$8,328.43	$6,314.00	$0.00	$5,986.68	$8,655.75	$4,117.00	$4,538.75
830 HS LYONS SPED	$1,423.30	$0.00	$0.00	$0.00	$1,423.30	$0.00	$1,423.30
831 HS YEARBOOK	$4,187.22	$4,571.68	$0.00	$0.00	$8,758.90	$400.00	$8,358.90
832 HS GILLIS SPED	$1,047.33	$0.00	$0.00	$0.00	$1,047.33	$0.00	$1,047.33
833 HS FISHING TEAM/CLUB	$834.45	$0.00	$0.00	$0.00	$834.45	$0.00	$834.45
834 AG GRANTS	$4,000.00	$0.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00
835 HS BAND AUXILARIES	$1,841.61	$285.80	$0.00	$0.00	$2,127.41	$200.00	$1,927.41
836 HS BAND TRIPS	$45,406.79	$15,786.58	$0.00	$3,766.00	$57,427.37	$38,923.70	$18,503.67
837 HS BAND GRANTS	$51,225.75	$0.00	$0.00	$2,970.00	$48,255.75	$4,205.46	$44,050.29
838 HS PING PINGS	$1,454.24	$0.00	$0.00	$0.00	$1,454.24	$500.00	$954.24
840 HS INDIAN PARENT COMMITTEE	$776.17	$0.00	$0.00	$0.00	$776.17	$0.00	$776.17
841 HS SAPULPA INDIAN CLUB	$13,929.10	$0.00	$0.00	$0.00	$13,929.10	$3,953.56	$9,975.54
842 HS KEY CLUB	$137.84	$0.00	$0.00	$0.00	$137.84	$0.00	$137.84
843 HS GSA, GAY STRAIGHT ALLIANCE	$68.71	$0.00	$0.00	$0.00	$68.71	$0.00	$68.71
844 HS PRODUCTIONS	$17,340.11	$1,858.71	($255.00)	$10,498.45	$8,445.37	$1,916.18	$6,529.19
845 HS CULINARY ARTS	$3,019.59	$0.00	$0.00	$337.41	$2,682.18	$1,399.03	$1,283.15
846 HS JROTC	$77,045.82	$10,051.40	$0.00	$6,474.70	$80,622.52	$31,458.41	$49,164.11
848 HS SCHOOL NURSE	$1,813.34	$0.00	$0.00	$0.00	$1,813.34	$0.00	$1,813.34
849 BACK-PACK FOOD PANTRY	$9,719.16	$0.00	$0.00	$0.00	$9,719.16	$1,200.00	$8,519.16
850 LOCAL SCHOLARSHIPS	$38,756.42	$0.00	$0.00	$0.00	$38,756.42	$1,000.00	$37,756.42
851 HS SENIOR GIRL EVENTS	$3,613.32	$0.00	$0.00	$60.75	$3,552.57	$1,939.25	$1,613.32
852 HS FIRST ROBOTICS	$71,817.31	$2,577.00	$0.00	$23,623.13	$50,771.18	$17,424.84	$33,346.34
854 HS INDIAN ED STAFF DEV	$2,971.01	$0.00	$0.00	$0.00	$2,971.01	$0.00	$2,971.01
855 HS PHYSICS	$1,584.42	$0.00	$0.00	$0.00	$1,584.42	$0.00	$1,584.42
856 E-SPORTS	$1,216.49	$0.00	$0.00	$301.08	$915.41	$98.92	$816.49
857 JH OFFICE	$11,713.73	$2,893.93	$0.00	$576.97	$14,030.69	$5,210.75	$8,819.94
860 JH LIBRARY	$506.07	$82.00	$0.00	$111.31	$476.76	$0.00	$476.76
863 JH STUDENT COUNCIL	$2,287.02	$0.00	$0.00	$125.00	$2,162.02	$120.00	$2,042.02
864 JH VOCAL MUSIC	$4,854.42	$138.00	$0.00	$407.94	$4,584.48	$3,200.00	$1,384.48
866 JH YEARBOOK	$6,169.77	$2,495.29	$0.00	$0.00	$8,665.06	$100.00	$8,565.06
867 JH ROBOTICS	$13,415.45	$0.00	$0.00	$0.00	$13,415.45	$1,706.58	$11,708.87

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2026 - 5/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
870 JH ART	$9,533.21	$4,351.96	$0.00	$3,802.30	$10,082.87	$3,558.10	$6,524.77
871 JH TAPS	$315.81	$0.00	$0.00	$0.00	$315.81	$0.00	$315.81
873 JH BUILDERS CLUB	$0.00	$98.65	$0.00	$0.00	$98.65	$0.00	$98.65
874 JR HIGH GRANTS	$6,115.28	$0.00	$0.00	$0.00	$6,115.28	$266.68	$5,848.60
875 JH STEM GRANTS	$10,941.43	$0.00	$0.00	$684.15	$10,257.28	$5,690.91	$4,566.37
877 MS OFFICE	$7,530.53	$194.39	$0.00	$625.90	$7,099.02	$228.92	$6,870.10
878 MS LIBRARY	$278.01	$143.00	$0.00	$0.00	$421.01	$0.00	$421.01
879 MS STUDENT OF THE MONTH	$200.00	$0.00	$0.00	$0.00	$200.00	$0.00	$200.00
880 MS STUDENT COUNCIL	$2,595.34	$0.00	$0.00	$169.95	$2,425.39	$556.50	$1,868.89
881 MS YEARBOOK	$656.09	$2,135.00	$0.00	$0.00	$2,791.09	$0.00	$2,791.09
882 MS ART	$522.58	$0.00	$0.00	$0.00	$522.58	$0.00	$522.58
883 MS CHOIR	$7,843.65	$5.00	$0.00	$0.00	$7,848.65	$3,261.17	$4,587.48
884 MS TECHNOLOGY STUDENT ASSOC.	$1,240.71	$20.00	$0.00	$745.78	$514.93	$503.55	$11.38
886 MS NJHS	$574.85	$0.00	$0.00	$0.00	$574.85	$80.00	$494.85
887 7TH/8TH GR VOLLEYBALL	$886.33	$0.00	$0.00	$0.00	$886.33	$0.00	$886.33
888 MS GRANTS	$35,279.17	$0.00	$0.00	$0.00	$35,279.17	$0.00	$35,279.17
889 MS PLTW	$2,616.50	$0.00	$0.00	$0.00	$2,616.50	$0.00	$2,616.50
892 SPED DIRECTOR	$2,212.44	$0.00	$0.00	$0.00	$2,212.44	$715.17	$1,497.27
893 LIBERTY LIBRARY	$3,070.80	$0.00	$0.00	$1,757.65	$1,313.15	$90.04	$1,223.11
894 LIBERTY MISC	$1,321.77	$27.13	$0.00	$189.17	$1,159.73	$1,047.06	$112.67
895 LIBERTY FUNDRAISING	$15,989.04	$1,171.90	$0.00	$439.55	$16,721.39	$5,586.43	$11,134.96
896 LIBERTY STEM CLUB	$28,429.72	$9,428.00	$0.00	$3,005.29	$34,852.43	$6,463.20	$28,389.23
897 LIBERTY GRANTS	$1,497.53	$0.00	$0.00	$0.00	$1,497.53	$0.00	$1,497.53
900 FREEDOM MISC	$2,567.17	$80.84	$0.00	$1,288.77	$1,359.24	$1,052.68	$306.56
901 FREEDOM FUNDRAISING	$14,942.43	$20,233.90	$0.00	$1,782.62	$33,393.71	$10,236.35	$23,157.36
902 FREEDOM LIBRARY	$1,053.89	$0.00	$0.00	$102.10	$951.79	$97.90	$853.89
903 FREEDOM GRANTS	$1,118.24	$0.00	$0.00	$145.98	$972.26	$199.95	$772.31
904 FREEDOM TAPS	$21,507.27	$813.00	$0.00	$2,968.60	$19,351.67	$5,470.08	$13,881.59
907 JEFFERSON HTS MISC	$12,435.79	$7.10	$0.00	$2,020.82	$10,422.07	$2,633.13	$7,788.94
908 JEFFERSON HTS FUNDRAISING	$28,060.49	$1,844.88	$0.00	$1,368.99	$28,536.38	$6,466.92	$22,069.46
910 JEFFERSON HTS GRANTS	$7,391.43	$0.00	$0.00	$0.00	$7,391.43	$3,741.01	$3,650.42
911 JEFFERSON HTS LIBRARY	$5,872.50	$33.00	$0.00	$0.00	$5,905.50	$150.00	$5,755.50
919 HOLMES PARK MISC	$6,411.32	$141.29	$0.00	$42.62	$6,509.99	$4,840.89	$1,669.10
920 HOLMES PARK FUNDRAISING	$32,680.02	$1,442.13	$0.00	$1,165.20	$32,956.95	$11,722.90	$21,234.05
921 HOLMES PARK LIBRARY	$7,481.78	$0.00	$0.00	$0.00	$7,481.78	$107.35	$7,374.43
922 HOLMES PARK GRANTS	$3,639.93	$0.00	$0.00	$880.58	$2,759.35	$384.32	$2,375.03
928 REVOLUTIONARY DAYS	$2,323.54	$0.00	$0.00	$0.00	$2,323.54	$805.11	$1,518.43
929 DISTRICT STEM	$18,186.46	$0.00	$0.00	$0.00	$18,186.46	$0.00	$18,186.46
931 BENEVOLENCE FUND	$8,909.04	$0.00	$0.00	$0.00	$8,909.04	$0.00	$8,909.04
932 GT GRANTS	$13,550.00	$0.00	$0.00	$0.00	$13,550.00	$0.00	$13,550.00
933 NOW (INTEREST INCOME)	$147,994.17	$4,870.17	$0.00	$3,715.49	$149,148.85	$9,852.84	$139,296.01
934 DRIVERS EDUCATION	$16,020.00	$0.00	$0.00	$0.00	$16,020.00	$0.00	$16,020.00
935 CREEK NATION LATCHKEY	$25,190.37	$0.00	$0.00	$5,705.00	$19,485.37	$10,223.31	$9,262.06
936 STEM-CAMP INVENTION	$37,358.95	$2,530.00	$0.00	$0.00	$39,888.95	$1,310.00	$38,578.95
937 LATCHKEY	$187,609.50	$11,060.46	$0.00	$0.00	$198,669.96	$818.30	$197,851.66
938 COLLINS FOUNDATION	$27,166.55	$0.00	$0.00	$0.00	$27,166.55	$0.00	$27,166.55
940 SPARK	$44,564.63	$3,526.95	$0.00	$0.00	$48,091.58	$3,271.02	$44,820.56
941 LOCAL SCH CHILD WELFARE	$28,024.42	$60.00	$0.00	$2,118.20	$25,966.22	$0.00	$25,966.22
942 ALTERNATIVE STUDENT INCENTIVES	$1,380.29	$0.00	$0.00	$0.00	$1,380.29	$1,225.00	$155.29
943 ALTERNATIVE SCHOOL GRANTS	$1,385.62	$0.00	$0.00	$0.00	$1,385.62	$1.75	$1,383.87
944 CHILD NUTRITION BANQUETS	$406.50	$0.00	$0.00	$0.00	$406.50	$0.00	$406.50
945 SPS FOOD SERV ASSOC	$10,301.94	$276.00	$0.00	$0.00	$10,577.94	$420.00	$10,157.94
946 SOFT DRINK MONEY	$119.54	$0.00	$0.00	$0.00	$119.54	$119.54	$0.00
947 ALTERNATIVE SCHOOL	$1,885.13	$279.56	$0.00	$58.60	$2,106.09	$1,015.35	$1,090.74
949 CLEARING ACCOUNT	$6,867.90	$0.00	$0.00	$0.00	$6,867.90	$0.00	$6,867.90
950 SERVICE CENTER	$328.01	$0.00	$0.00	$0.00	$328.01	$0.00	$328.01
951 CREEK NATION SUMMER	$54,697.83	$0.00	$0.00	$1,700.00	$52,997.83	$20,800.00	$32,197.83

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2026 - 5/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
952 CHROMEBOOK INS/REPAIR	$36,829.86	$0.00	$0.00	$0.00	$36,829.86	$3,128.90	$33,700.96
954 5TH GRADE ELEM BASKETBALL	$1,923.67	$0.00	$0.00	$0.00	$1,923.67	$0.00	$1,923.67
955 CHIEFTAIN CARE	$14,501.53	$0.00	$0.00	$1,923.47	$12,578.06	$3,133.67	$9,444.39
957 HOMELESS	$10,570.25	$0.00	$0.00	$169.43	$10,400.82	$42.52	$10,358.30
960 ATHLETIC SPORTS OVERALL	$13,685.00	$213.24	$0.00	$1,434.11	$12,464.13	$12,279.66	$184.47
961 FOOTBALL BUDGET	$10,448.64	$0.00	$0.00	$860.71	$9,587.93	$2,682.37	$6,905.56
962 BOYS BASKETBALL BUDGET	$1,026.92	$1,840.00	$4,992.00	$400.00	$7,458.92	$4,407.63	$3,051.29
963 GIRLS BASKETBALL BUDGET	$5,962.68	$0.00	$0.00	$0.00	$5,962.68	$55.57	$5,907.11
964 BASEBALL BUDGET	$12,930.21	$200.00	$0.00	$3,376.71	$9,753.50	$438.99	$9,314.51
965 SOFTBALL BUDGET	$10,551.82	$0.00	$0.00	$0.00	$10,551.82	$4,130.89	$6,420.93
966 WRESTLING BUDGET	$5,323.82	$0.00	$0.00	$0.00	$5,323.82	$2,522.49	$2,801.33
967 TENNIS BUDGET	$1,941.12	$0.00	$0.00	$200.00	$1,741.12	$400.00	$1,341.12
968 TRACK BUDGET	$5,364.15	$8,562.60	$0.00	$1,197.69	$12,729.06	$2,088.34	$10,640.72
969 GOLF BUDGET	$15,185.03	$1,670.00	$0.00	$3,046.58	$13,808.45	$2,886.00	$10,922.45
971 ATHLETIC - BOOSTER CLUB	$106,195.43	$7,874.00	$0.00	$5,239.42	$108,830.01	$25,311.77	$83,518.24
972 CROSS COUNTRY BUDGET	$10,002.94	$0.00	$0.00	$0.00	$10,002.94	$2,700.34	$7,302.60
973 BOYS SOCCER BUDGET	$7,034.22	$0.00	$0.00	$1,674.85	$5,359.37	$1,103.10	$4,256.27
974 ATHLETICS - TRAINER	$6,112.32	$0.00	$0.00	$787.29	$5,325.03	$3,059.64	$2,265.39
975 GIRLS SOCCER BUDGET	$7,726.18	$1,150.00	$0.00	$1,037.47	$7,838.71	$678.26	$7,160.45
976 GIRLS VOLLEYBALL BUDGET	$2,627.10	$0.00	$0.00	$0.00	$2,627.10	$500.00	$2,127.10
977 CHEER BUDGET	$3,219.25	$1,190.00	$0.00	$890.21	$3,519.04	$1,179.58	$2,339.46
978 ALL EVENTS GATE	$35,100.12	$100.00	$0.00	$4,254.74	$30,945.38	$17,601.28	$13,344.10
979 JR HIGH CHEER	$7,339.84	$0.00	$0.00	$0.00	$7,339.84	$500.00	$6,839.84
983 DRUG TEST-PHYSICALS	$597.87	$2,906.68	$0.00	$0.00	$3,504.55	$1,591.00	$1,913.55
985 SPONSORS 2022-2023	$6,883.89	$0.00	$0.00	$0.00	$6,883.89	$567.45	$6,316.44
986 CHIEFTAIN CENTER CONCESSION	$8,694.12	$2,400.00	$0.00	$48.00	$11,046.12	$8,427.45	$2,618.67
988 INBC - BASKETBALL FUNDRAISER	$16,231.75	$0.00	($4,992.00)	$1,100.00	$10,139.75	$8,930.52	$1,209.23
Total	**$1,932,321.46**	**$163,350.44**	**$0.00**	**$154,069.93**	**$1,941,601.97**	**$415,352.47**	**$1,526,249.50**

Sapulpa Public Schools

Cash Balances

Options: Fiscal Years: 2026, Funds: 81, As Of Date: 5/31/2026, Account Types: All

Cash By Account and Fund

AC 8101	ALLEN SCHOLARSHIP ENDOWMENT				
2026	81	GIFT FUND			$9,156.08
			Total AC	8101	$9,156.08
AC 8104	DONNA HOLBROOK SCHOLARSHIP				
2026	81	GIFT FUND			$2,186.14
			Total AC	8104	$2,186.14
AC 8111	ALLEN SCHOLARSHIP CD 4401				
2026	81	GIFT FUND			$49,997.35
			Total AC	8111	$49,997.35
AC 8114	HOLBROOK SCHOLARSHIP CD				
2026	81	GIFT FUND			$10,000.00
			Total AC	8114	$10,000.00
					$71,339.57

Cash By Fund

2026	81	GIFT FUND	$71,339.57
			$71,339.57

SAPULPA PUBLIC SCHOOLS
TREASURER'S SUMMARY
MAY 2026

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND	TOTAL
BEG BALANCE	**9,585,941.59**	**742,432.62**	**71,063.31**	**14,042.33**	**10,623,583.32**	**21,037,063.17**
DEPOSITS	2,796,798.11	44,737.82	263,153.51	0.00	260,373.83	3,365,063.27
CHECKS ISSUED						
Current Year	2,977,066.71	113,031.56	112,276.23	0.00	8,196,762.50	11,399,137.00
Prior Year	0.00	0.00	0.00	0.00	0.00	0.00
END BALANCE	**9,405,672.99**	**674,138.88**	**221,940.59**	**14,042.33**	**2,687,194.65**	**13,002,989.44**
Last Yr Same Month	*10,680,529.20*	*794,573.41*	*402,281.72*	*132,316.07*	*4,692,919.84*	*16,702,620.24*
Gain or (Loss)	**(1,274,856.21)**	**(120,434.53)**	**(180,341.13)**	**(118,273.74)**	**(2,005,725.19)**	**(3,699,630.80)**

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3
IS CORRECT AND IN ACCORDANCE WITH THE RECORDS.

Kenda Terrones

Kenda Terrones, Treasurer

GENERAL FUND

		PREVIOUS TOTAL	CURRENT MONTH	NEW YR-TO-DATE
Local Revenue				
Current Ad Valorem		8,532,991.92	297,649.44	8,830,641.36
Prior Ad Valorem		226,331.73	9,728.48	236,060.21
Homestead & In Lieu Tax		481,520.53	813.79	482,334.32
Interest Earned		433,836.87	53,239.96	487,076.83
5-Year Manufacturing Exemp		0.00	0.00	0.00
Rental of Facilities		3,800.25	0.00	3,800.25
Sale of Surplus Equipment		0.00	0.00	0.00
Insurance Recovery		25,137.12	0.00	25,137.12
Workers' Compensation		0.00	0.00	0.00
Misc Reimbursements		94,779.13	8,030.27	102,809.40
Donations and Contributions		71,700.00	0.00	71,700.00
Repayment from CNF		0.00	0.00	0.00
Repayment from Activity Fd		54,038.20	206.40	54,244.60
	Local TOTALS	**9,924,135.75**	**369,668.34**	**10,293,804.09**
County Revenue				
Mill Levy		904,601.30	40,736.88	945,338.18
Mortgage Tax		117,017.02	10,927.75	127,944.77
	County TOTALS	**1,021,618.32**	**51,664.63**	**1,073,282.95**
State Revenue				
Gross Production		145,650.22	12,084.42	157,734.64
Auto Tags		1,258,151.69	140,124.49	1,398,276.18
School Land		565,444.75	43,383.21	608,827.96
Tax Stamps & Other Misc		5,101.88	307.04	5,408.92
Farm Implement Tax Stamp		0.00	0.00	0.00
State Aid (Fdn. & Incentive)		11,752,469.12	1,450,922.11	13,203,391.23
Flexible Benefit		2,602,593.85	320,696.05	2,923,289.90
Alternative Ed/High Challenge		102,353.96	34,117.99	136,471.95
Staff Development		0.00	0.00	0.00
National Board Cert Stipends		29,350.00	4,000.00	33,350.00
Reading Sufficiency		64,250.67	0.00	64,250.67
State Textbook Allocation		189,526.46	23,398.32	212,924.78
Driver's Education		1,155.00	0.00	1,155.00
Okla Parents as Teachers		0.00	0.00	0.00
State Land Reimbursement		0.86	0.00	0.86
State Misc/ACE Technology		93,041.47	18,785.10	111,826.57
State Misc/ACE Remediation		0.00	0.00	0.00
State Misc/Gear Up (022)		81,839.38	0.00	81,839.38
Robotics Grant (3690)		0.00	0.00	0.00
Vocational Salaries		28,320.00	16,440.00	44,760.00
Voc. Incentive Assistance		75,000.00	25,000.00	100,000.00
Okla Education Lottery Fund		38,524.14	0.00	38,524.14
	State TOTALS	**17,032,773.45**	**2,089,258.73**	**19,122,032.18**
Federal Revenue		Y-T-D	CUR	Y-T-D
FEMA		0.00	0.00	0.00
Title VII - Indian Ed (561)		229,225.60	19,780.92	249,006.52

JROTC	71,354.81	7,155.00	78,509.81
SIG Grants -Liberty	555.14	0.00	555.14
Title I (511)	872,986.50	61,185.82	934,172.32
Title II Part A (541)	96,212.41	29,103.12	125,315.53
IDEA-B Flow Thru (621)	667,318.75	116,848.62	784,167.37
IDEA-B Preschool 3-5 (641)	20,632.16	4,183.51	24,815.67
Other Federal	127,056.84	23,525.87	150,582.71
Title 9 (596)	67,914.12	12,882.75	80,796.87
Rehabilitation Salaries	0.00	0.00	0.00
CARES Act	0.00	0.00	0.00
Carl Perkins (421)	50,414.07	11,540.80	61,954.87
Federal TOTALS	**2,203,670.40**	**286,206.41**	**2,489,876.81**
TOTAL GEN FUND	**30,182,197.92**	**2,796,798.11**	**32,978,996.03**
BUILDING FUND			
Current Taxes	1,218,658.16	42,509.46	1,261,167.62
Prior Taxes	32,324.04	1,389.39	33,713.43
In Lieu of Taxes	10,478.30	0.00	10,478.30
5-Year Manufacturing Exemp	56,681.01	0.00	56,681.01
Facility Rental	0.00	0.00	0.00
Insurance Recovery	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
Redbud	445,752.86	0.00	445,752.86
Reimbursements	0.00	838.97	0.00
Building Fund TOTALS	**1,763,894.37**	**44,737.82**	**1,807,793.22**
CHILD NUTR FUND			
Local (Meals, Interest, etc)	368,724.73	51,360.10	420,084.83
State Reimbursement	122,993.91	14,812.59	137,806.50
Federal Reimbursement	1,149,782.77	196,980.82	1,346,763.59
Child Nutrition Fund TOTALS	**1,641,501.41**	**263,153.51**	**1,904,654.92**
TOTAL GF/BF/CNF	**33,587,593.70**	**3,104,689.44**	**36,691,444.17**
BOND FUND			
Interest	0.00	0.00	0.00
Sale of New Bonds	7,575,400.00	0.00	7,575,400.00
Bond Fund TOTALS	**7,575,400.00**	**0.00**	**7,575,400.00**
SINKING FUND			
Current Taxes	7,242,723.55	252,644.30	7,495,367.85
Prior Taxes	181,186.47	7,729.53	188,916.00
In Lieu of Taxes	398,478.95	0.00	398,478.95
5-Year Manufacturing Exempt	0.00	0.00	0.00
Interest/In Lieu Reimb	16,007.54	0.00	16,007.54
State Land Reimbursement	0.73	0.00	0.73
Farm Implement Tax Stamp	0.00	0.00	0.00
Premium on Bonds Sold	1,784.08	0.00	1,784.08
Sinking Fund TOTALS	**7,840,181.32**	**260,373.83**	**8,100,555.15**
INSURANCE REIMBURSEMENT FUND	**0.00**	**0.00**	**0.00**
GRAND TOTAL	49,003,175.02	3,365,063.27	52,367,399.32

GENERAL FUND EXPENDITURE COMPARISON

ACCOUNTS PAYABLE

	AP 2024-25	AP 2025-26	Monthly Diff	YTD Sub Total	% Change
Jul	962,572	762,415	-200,156	-200,156	-20.79%
Aug	110,355	98,567	-11,788	-211,944	-10.68%
Sep	383,002	451,778	68,776	-143,169	17.96%
Oct	462,127	201,654	-260,473	-403,641	-56.36%
Nov	368,519	212,198	-156,321	-559,962	-42.42%
Dec	204,472	219,968	15,496	-544,467	7.58%
Jan	195,615	310,468	114,853	-429,614	58.71%
Feb	269,507	224,499	-45,008	-474,622	-16.70%
Mar	206,207	218,347	12,140	-462,482	5.89%
Apr	198,710	215,269	16,559	-445,923	8.33%
May	221,297	274,554	53,258	-392,666	24.07%
Jun	173,297		-173,297	-565,963	-100.00%
TOTAL	3,755,681	3,189,718	-565,963		

CERTIFIED PAYROLL

	Cert 24-25	Cert 25-26	Monthly Diff	YTD Sub Total	% Change
Jul	290,516	288,557	-1,960	-1,960	-0.67%
Aug	1,159,357	1,274,607	115,251	113,291	9.94%
Sep	1,955,007	2,026,464	71,457	184,748	3.66%
Oct	1,918,038	2,071,975	153,937	338,685	8.03%
Nov	1,918,703	2,043,616	124,913	463,597	6.51%
Dec	1,920,309	2,023,184	102,875	566,473	5.36%
Jan	1,901,190	2,046,818	145,628	712,101	7.66%
Feb	1,946,605	2,068,088	121,483	833,584	6.24%
Mar	1,907,904	2,036,346	128,442	962,026	6.73%
Apr	1,919,510	2,041,011	121,501	1,083,527	6.33%
May	1,910,884	2,042,228	131,343	1,214,871	6.87%
Jun5-Aug5	4,347,711		-4,347,711	-3,132,841	-100.00%
	23,095,735	19,962,895			

SUPPORT PAYROLL

	Supp 24-25	Supp 25-26	Monthly Diff	YTD Sub Total	% Change
Jul	162,175	170,952	8,777	8,777	5.41%
Aug	494,396	545,674	51,278	60,055	10.37%
Sep	660,550	725,332	64,782	124,838	9.81%
Oct	655,674	775,343	119,669	244,507	18.25%
Nov	649,900	673,188	23,288	267,795	3.58%
Dec	629,830	686,440	56,610	324,404	8.99%
Jan	621,965	652,770	30,805	355,209	4.95%
Feb	650,540	669,044	18,504	373,714	2.84%
Mar	650,571	678,804	28,233	401,947	4.34%
Apr	630,905	651,657	20,752	422,698	3.29%
May	635,125	660,285	25,160	447,858	3.96%
Jun5-Aug5	1,297,108		-1,297,108	-849,250	-100.00%
	7,738,739	6,889,489			

ACCOUNTS PAYABLE AND PAYROLL SUMMARY — **YTD TOTALS**

AP&PR Current Year		YTD TOTAL	AP&PR Previous Year		YTD TOTAL	Mo Diff		Mo % Change	Total % Change	AP YTD%	CP YTD%	SP YTD%	
Jul	1,221,924	1,221,924	Jul	1,415,263	1,415,263	-193,339		-13.66%	48.90%	-20.79%	-0.67%	5.41%	Jul
Aug	1,918,849	3,140,773	Aug	1,764,108	3,179,371	154,741	-38,598	8.77%	-1.21%	-19.75%	7.81%	9.15%	Aug
Sep	3,203,574	6,344,348	Sep	2,998,559	6,177,930	205,015	359,756	6.84%	5.82%	-9.83%	5.43%	9.48%	Sep
Oct	3,048,972	9,393,320	Oct	3,035,839	9,213,770	13,133	218,148	0.43%	2.37%	-21.04%	6.36%	12.39%	Oct
Nov	2,929,001	12,322,321	Nov	2,937,122	12,150,892	-8,121	5,012	-0.28%	0.04%	-24.49%	6.40%	10.21%	Nov
Dec	2,929,592	15,251,913	Dec	2,754,611	14,905,502	174,981	166,860	6.35%	1.12%	-21.86%	6.18%	9.97%	Dec
Jan	3,010,056	18,261,969	Jan	2,718,771	17,624,273	291,286	466,267	10.71%	2.65%	-15.99%	6.44%	9.17%	Jan
Feb	2,961,631	21,223,601	Feb	2,866,652	20,490,925	94,979	386,265	3.31%	1.89%	-16.06%	6.41%	8.26%	Feb
Mar	2,933,497	24,157,098	Mar	2,764,682	23,255,608	168,815	263,794	6.11%	1.13%	-14.62%	6.45%	7.77%	Mar
Apr	2,907,937	27,065,035	Apr	2,749,125	26,004,733	158,812	327,627	5.78%	1.26%	-13.27%	6.44%	7.28%	Apr
May	2,977,067	30,042,102	May	2,767,306	28,772,039	209,761	368,573	7.58%	1.28%	-10.96%	6.48%	6.95%	May
Jun	0	30,042,102	Jun	5,818,116	34,590,155	-5,818,116	-5,608,355	-100.00%	-16.21%	-15.07%	-13.56%	-10.97%	(Jun)
TOTAL	30,042,102		TOTAL	34,590,155		2,330,528							

EXPENDITURE PERCENTAGES

	25-26	24-25	23-24	22-23	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10
AP	62.39%	10.86%	11.90%	10.53%	8.78%	9.81%	9.13%	9.18%	12.85%	13.66%	12.31%	11.42%	12.13%	13.59%	14.13%	13.89%	16.06%
CERT	66.45%	66.77%	65.87%	66.02%	67.79%	67.46%	68.01%	69.37%	66.32%	65.73%	69.14%	68.24%	68.44%	68.45%	67.09%	67.34%	64.94%
SUPP	22.93%	22.37%	22.22%	23.45%	23.45%	22.73%	22.86%	21.45%	20.82%	20.60%	18.55%	20.34%	19.42%	17.97%	18.78%	18.77%	19.00%
ALL PR	89.38%	89.14%	88.09%	89.47%	91.24%	90.19%	90.87%	90.82%	87.15%	86.34%	87.69%	88.58%	87.87%	86.41%	85.87%	86.11%	83.94%
TOTAL	151.78%	100.00%	100.00%	100.00%	100.01%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

UTILITIES COMPARISON 2023-24 TO 2025-26

	410 Water	623 Diesel	624 Electricity	625 Gasoline	627 Nat'l Gas	MO TOTAL	YTD TOTAL	MONTHLY INCR/DECR	YEAR INCR/DECR	%
July 23	12,775	3,075	50,798	4,986	2,037	73,671	73,671	2,561	2,561	3.60%
August 23	15,604	1,081	78,405	4,537	1,114	100,741	174,412	4,411	6,972	4.16%
Sep 23	11,196	9,589	94,208	4,416	538	119,947	294,359	-1,192	5,780	2.00%
Oct 23	13,480	17,850	113,443	7,095	866	152,734	447,093	10,746	16,527	3.84%
Nov 23	14,084	18,877	91,697	6,732	2,592	133,983	581,076	-498	16,028	2.84%
Dec 23	4,173	16,294	59,722	4,694	7,201	92,084	673,159	5,038	21,067	3.23%
Jan 24	23,918	9,424	49,427	2,626	11,348	96,743	769,902	-44,500	-23,433	-2.95%
Feb 24	16,832	11,391	37,909	3,164	27,926	97,221	867,123	-9,989	-33,423	-3.71%
Mar 24	18,788	16,023	44,694	3,468	9,960	92,933	960,056	-20,149	-53,572	-5.29%
Apr 24	31,541	15,234	42,541	4,109	7,451	100,876	1,060,932	-9,225	-62,797	-5.59%
May 24	16,466	19,605	39,103	5,102	3,059	83,333	1,144,266	-15,722	-78,519	-6.42%
June 24	12,987	14,444	45,331	4,494	2,175	79,432	1,223,697	-9,946	-88,465	-6.74%
July 24	9,277	4,988	50,782	4,350	0	69,397	69,397	-4,274	-4,274	-5.80%
Aug 24	8,214	1,834	76,504	2,852	0	89,404	158,802	-11,336	-15,611	-8.95%
Sep 24	10,759	7,690	83,997	3,580	2,112	108,138	266,940	-11,809	-27,419	-9.31%
Oct 24	11,151	14,770	94,277	1,230	4,208	125,637	392,576	-27,097	-54,516	-12.19%
Nov 24	14,962	16,848	76,637	3,831	2,526	114,804	507,381	-19,178	-73,695	-12.68%
Dec 24	16,361	12,111	53,649	3,469	5,103	90,693	598,074	-1,390	-75,085	-11.15%
Jan 25	20,620	10,524	45,648	2,566	9,282	88,640	686,713	-8,103	-83,188	-10.81%
Feb 25	27,630	11,960	42,145	2,810	6,965	91,511	778,224	-5,711	-88,899	-10.25%
Mar 25	22,256	10,123	39,767	3,499	12,459	88,104	866,328	-4,829	-93,728	-9.76%
Apr 25	24,427	14,004	44,805	3,539	5,415	92,190	958,518	-8,686	-102,414	-9.65%
May 25	15,956	17,398	83,286	6,074	2,529	125,242	1,083,761	41,909	-60,505	-5.29%
Jun 25	9,522	9,003	0	4,620	1,818	24,963	1,108,724	-54,469	-114,974	-9.40%
Jul 25	8,570	5,349	57,742	1,386	1,080	74,126	74,126	4,729	4,729	6.81%
Aug 25	9,666	7,505	84,313	2,553	680	104,718	178,844	15,314	20,043	12.62%
Sep 25	12,974	6,005	72,714	2,661	1,122	95,475	274,319	-12,663	7,380	2.76%
Oct 25	11,990	14,078	94,249	7,000	2,650	129,966	404,285	4,329	11,709	2.98%
Nov 25	6,306	19,200	98,336	2,401	0	126,243	530,529	11,439	23,148	4.56%
Dec 25	6,038	14,724	57,731	75	5,277	83,845	614,373	-6,848	16,300	2.73%
Jan 26	4,249	6,816	48,878	8,300	16,383	84,626	698,999	-4,014	12,286	1.79%
Feb 26	4,883	12,272	54,805	495	30,183	102,639	801,638	11,128	23,414	3.01%
Mar 26	5,412	14,631	86,407	3,480	22,601	132,530	934,168	44,426	67,840	7.83%
Apr 26	6,985	15,062	*1,764	9,700	6,168	37,915	972,083	-54,275	13,565	1.42%
May 26	6,937	24,065	49,939	8,554	9,114	98,609	1,070,692	-26,633	-13,069	-1.21%

*Paid April bill early in March

General Fund
WORKING BUDGET

	Budgeted 2025-26	Actual as of 05/31/2026	Variance
WADM			
State Allocation	14,664,963	13,203,391	(1,461,572)
Other State Revenue	6,461,333	5,918,641	(542,692)
Ad Valorem Projection	9,150,000	9,549,036	399,036
Other Local and County Revenue	1,922,414	1,818,051	(104,363)
Federal Grant Revenue	2,531,760	2,489,877	(41,883)
Mid Term Adjustment State Allocation	(153,195)		
CURRENT YEAR REVENUE	**34,577,275**	**32,978,996**	**(1,598,279)**
Prior Year Carryover	*6,265,650*		
Total Revenue	40,842,925		
Projected Expenses		**Encumbered as of 5/31/2026**	
Certified Salaries	19,130,000	19,109,004	20,996
Support Salaries	6,350,000	6,338,930	11,070
Certified Benefits	5,312,500	5,276,126	36,374
Support Benefits	1,900,000	1,877,791	22,209
Purchased Professional & Technical Services	875,000	847,909	27,091
Contracted Property Services	650,000	165,870	484,130
Other Contracted Services	750,000	693,871	56,129
Supplies & Materials	1,845,000	1,810,184	34,816
Property Expenses*	6,000	100,200	(94,200)
Other Objects**	300,000	379,040	(79,040)
Total Expenses	**37,118,500**	**36,598,925**	**519,575**
Projected Carryover	3,724,425		
	10.77%		

*Received grants to purchase STEM and Ag equip, purchased security vehicle

**Gear up grant, JOM purchases

6/9/2026 7:04:05

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	47755
Date	7/15/2026
Amount Due	$4,660.00
Customer #	7081

Customer:

Sapulpa Public Schools
511 E Lee
Sapulpa, OK 74066

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.	Due Date	
7081	Sapulpa Public Schools		7/15/2026	

Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
1000	2026 Membership Dues July 1, 2026 - June 30, 2027	1	$0.00	$4,660.00	$4,660.00

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of eduction. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school offiicals and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs.

Subtotal	$4,660.00
Tax	$0.00
Total	$4,660.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	47172
Date	7/15/2026
Amount Due	$3,000.00
Customer #	7081

Customer:

Sapulpa Public Schools
511 E Lee
Sapulpa, OK 74066

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7081	Sapulpa Public Schools			7/15/2026	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
3502	2026 Assemble for Education - July 1, 2026 - June 30, 2027	1	$0.00	$3,000.00	$3,000.00

Subtotal	$3,000.00
Tax	$0.00
Total	$3,000.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	48183
Date	7/15/2026
Amount Due	$1,500.00
Customer #	7081

Customer:

Sapulpa Public Schools
511 E Lee
Sapulpa, OK 74066

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7081	Sapulpa Public Schools			7/15/2026	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
3105	2026 Policy Service July 1, 2026 - June 30, 2027	1	$0.00	$1,500.00	$1,500.00

Subtotal	$1,500.00
Tax	$0.00
Total	$1,500.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	49300
Date	7/15/2026
Amount Due	$250.00
Customer #	7081

Customer:

Sapulpa Public Schools
511 E Lee
Sapulpa, OK 74066

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7081	Sapulpa Public Schools			7/15/2026	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
3205	2026 Superintendent Evaluation - Sapulpa Public Schools	1	$0.00	$250.00	$250.00

Subtotal	$250.00
Tax	$0.00
Total	$250.00

Questions?
Contact OSSBA at accounting@ossba.org

OSAG

Oklahoma School Assurance Group

May 25, 2026

Sapulpa School District
Robert Armstrong
511 East Lee
Sapulpa, OK 74066

Dear Robert Armstrong and Board of Education:

Your 2026-2027 workers' compensation premium quote from the Oklahoma School Assurance Group (OSAG) is enclosed.

It is important to review the proposal completely, to familiarize yourself with the member benefits provided by OSAG for your district. Several important documents are enclosed for your review. Don't hesitate to call our office for assistance with questions about your OSAG quote.

OSAG is the largest provider of workers' compensation services to Oklahoma public schools, proudly saving our members over $116,364,539 since we began in 1994. Our motto is to provide *"the most efficient and economical workers' compensation services to Oklahoma public school districts"*. We strive to uphold this motto and look forward to serving Sapulpa School District in 2026-2027.

Your OSAG policy will automatically renew on 7/1/2026, so no action is due on your part. If you have any questions regarding your quote material, please contact Victoria Keith or Tom Beckman at 800-699-5905.

Sincerely,

Tina J. Wamsley

Tina J. Wamsley, Chief Operating Officer
Oklahoma School Assurance Group

TJW/ear
enclosure

OSAG

Oklahoma School Assurance Group

May 25, 2026

Robert Armstrong
Sapulpa School District
511 East Lee
Sapulpa, OK 74066

Re: 2026-2027 OSAG Workers' Compensation Insurance Quote
The policy will automatically renew on 7/1/26 – No action needed.

Dear Robert Armstrong,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2026-2027 OSAG renewal quote is as follows:

Total 2026-2027 OSAG Workers' Compensation Renewal Premium including Dividend/Credits: **$122,294.00**
Non-Auditable

****Your OSAG policy also contains Employers' Liability Limits of $1,000,000/$1,000,000/$1,000,000***

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The membership dividend is based on an overall favorable group loss ratio.

About the OSAG Proposal:

*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

*All members that renew with OSAG have a *Membership Dividend* associated with active membership.
To receive the Membership Dividend, a member must be active with paid premium.

****OSAG has awarded $500,000 in Safety Equipment Grants, a $250,000 board approved Shared Premium Credit awarded to all active members in 2024-2025, as well as continued Annual Premium Credits when available. OSAG credits are predicted to continue in the future for all active members.***

****See enclosed listing of all OSAG member benefits – ALL at NO COST to members!**

P.O. Box 18858, Oklahoma City, Oklahoma 73154
Ph: 800-699-5905 Fax: 405-842-0051 www.okschoolassurancegroup.org

OSAG

Member Benefits of the
Oklahoma School Assurance Group

The Oklahoma School Assurance Group (O.S.A.G.) is the largest provider of workers' compensation services to Oklahoma public schools, proudly serving 98% of Oklahoma schools!

The OSAG motto is *"to provide the most efficient and economical workers' compensation services to Oklahoma public schools."*

Since 1994, member school districts have accumulated a total savings of $116,364,539!

ALL OSAG member benefits are FREE to include the following:

- *Insurance consulting services covering **MOST** lines of district insurance needs, i.e. workers' compensation, property, liability, etc.*
- *OSAG Training Seminars provided four times annually, in addition to presentations at Oklahoma ASBO spring & fall conferences, & various conferences throughout Oklahoma.*
- *Online safety training video program with 1,000+ videos provided. Accessible with assigned school-specific username and password. All videos are accessible through the OSAG webpage at www.okschoolassurancegroup.org, 24 hrs/day, 7 days/week.*
- *NEW Learning Management System as part of the OSAG – Amtrust Financial Services partnership.*
- *Onsite Risk Control Management visitations as designated or upon request.*
- *Monthly newsletter providing claims processing assistance, OSAG board correspondence, & notifications of upcoming OSAG events.*
- ***Guaranteed annual premium! One premium quote for one year of coverage with no additional premium owed due to payroll auditing.***
- *Premiums based on **individual** school district's workers' compensation claim performance and not based on group.*
- ***No risk policy!** OSAG, as well as its members, assume **ZERO** risk or liability for claims made. OSAG is a fully insured program. All OSAG funds belong to OSAG membership.*

Potential dividend earnings!

- *Individual district performance dividend used to reduce future premium costs! Since inception, approximately $33,750,604 has been awarded to qualifying members as premium refunds, performance dividends, $500,000 in Safety Equipment Grants, a $250,000 Shared Premium Credit, & upfront premium savings.*

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF OKLAHOMA)
) SS
COUNTY OF OKLAHOMA)

Tom Beckman, of lawful age, being first duly sworn, an oath says that he is the agent authorized by the bidder to submit the attached bid. Affidavit further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality, or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

____
Tom Beckman

Subscribed and sworn to before me this 25th day of May 2026.

Elizabeth A. Ridener
Notary Public

ELIZABETH A. RIDENER
NOTARY PUBLIC - STATE OF OKLAHOMA
MY COMMISSION EXPIRES FEB. 07, 2028
COMMISSION # 12001300

My commission expires: 02/07/28
My commission number: 12001300

NOTE:
Each competitive bid submitted to a county, school district or municipality must be accompanied by the above Affidavit as required by 74 O.S. 1976 85.25. Any bids received without an attached affidavit cannot be received as a valid bid per O.S.

OSIG Oklahoma Schools Insurance Group

Resolution of Sapulpa ISD to Join Oklahoma Schools Insurance Group

Whereas, Oklahoma Schools Insurance Group ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Sapulpa ISD is an Oklahoma public school district ("the District"); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2026/2027 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District herby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Sapulpa ISD understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

Date: ____________

Sapulpa ISD By:

____
President, Board of Education

Attest:

____
Clerk, Board of Education

STATE OF OKLAHOMA)
)
COUNTY OF Tulsa)

NONKICKBACK AFFIDAVIT

The undersigned person, of lawful age, being duly sworn, on oath, says that this invoice is true and correct and that (s)he is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the (work, services, or materials) as shown by this invoice have been (completed or supplied) in accordance with the plans specifications, orders, requests, or contract furnished or executed by the affiant.

Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer, or employee of the (county, municipality, or school district) or money or any other thing of value to obtain payment of the invoice to procure the contract or purchase order pursuant to which an invoice is submitted.

Agent

Subscribed and sworn to before me this 18th day of May, 20 26.

Ashley Robertson
Notary Public

My Commission Expires 8/9/2027

ASHLEY ROBERTSON
NOTARY
#11007224
PUBLIC
STATE OF OKLAHOMA

STATE OF OKLAHOMA)
)
COUNTY OF Tulsa)

NONCOLLUSION AFFIDAVIT

The undersigned person, of lawful age, being duly sworn, on oath, says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality, or price in the prospective contact; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Agent

Subscribed and sworn to before me this 18th day of May, 20 26.

Ashley Robertson
Notary Public

My Commission Expires 8/9/2027

ASHLEY ROBERTSON
NOTARY
#11007224
PUBLIC
STATE OF OKLAHOMA

OSIG Oklahoma Schools Insurance Group

May 23, 2026

Robert Armstrong
Sapulpa ISD
511 E. Lee
Sapulpa, OK 74066

RE: Membership Proposal Effective 7/1/2026

Dear Armstrong, Robert:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, **member owned** and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 541 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.

For the 2026-2027 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG before close of business 6/30/2026 in order to bind coverage effective 7/1/2026. **Coverage will not be bound if resolution letter is not received by June 30, 2026**

Loss control, risk management services and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, Deadly Weapons Protection
- Loss Control Site Surveys/Safety Inspections
- Vector Solutions online training platform
- On Site Appraisal Service
- StopIt Anonymous Incident Reporting mobile and web app
- Helix Intel

Sincerely,
OSIG Program Administration
Cc: Insurica

OSIG Oklahoma Schools Insurance Group

Sapulpa ISD
511 E. Lee
Sapulpa, OK 74066

This is not an invoice.

Breakdown of Insurance Cost

Annual Premium Breakdown	
Property:	$560,524
Boiler & Machinery:	$2,295
Auto Physical Damage:	$5,633
General Liability:	$28,611
Auto Liability:	$38,149
Educators Legal:	$28,612
Excess Liability Limit 3,000,000	$10,235
Total Annual:	**$674,059**

Excess Liability Options

$1 Million Excess
Coverage: $4,411
Total Proposal: $668,235

$2 Million Excess
Coverage: $7,440
Total Proposal: $671,264

$3 Million Excess
Coverage: $10,235
Total Proposal: $674,059

A 25% minimum earned premium applies.

Agent's Commission = 7%

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
Total Values	$180,710,278	$185,102,418	$194,225,698	$228,015,233	$219,760,847	$236,312,697
Premium	$400,403	$457,547	$516,412	$616,986	$704,986	$681,305

Number of Claims	Insurance Cost Paid to OSIG (With Endorsements)	Incurred Claims	Loss Ratio
43	$3,375,891	$1,202,814	36%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses and community will result in savings in the cost of your insurance.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A full pay or three (3) payment plan option is available.

Full Pay			Three Pay		
Installment #1	Total Amount	Due 7/1/2026	Installment #1	1/3 of Total	Due 7/1/2026
			Installment #2	1/3 of Total	Due 8/1/2026
			Installment #3	1/3 of Total	Due 9/1/2026

Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation.

Property

- Full Replacement Cost— except roofs over 15 years old and Autos, Contractors Equipment and DRO adjusted at ACV or buildings designated as ACV or *Stated Value
- No Coinsurance Clause
- Exclusion— Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property— Limit Per Occurrence $2,000,000,000
- Building— Margin Clause 125% of scheduled limits per statement of value
- Business Personal Property— blanket coverage per statement of values, including:
  - Electronic Data Processing Equipment and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed/Undescribed Property
  - Builder's Risk
    (Note: all builder's risk projects must be reported to OSIG— frame projects are subject to approval)
  - Outdoor Property— covered all perils
  - Extra Expense
  - Business Income Including Rental Income and Tuition Income
  - Ordinance or Law Including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property in Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption Including Extra Expense
  - Vehicle damage
- Newly acquired property coverage— newly aquired property should be reported to OSIG within 30 days of acquisition. $25,000,000
- Earthquake, volcanic eruption— aggregate any one policy year $10,000,000
- Flood— aggregate any one policy year $25,000,000
  (Note: Flood Zones A and V are excluded)
- Terrorism $500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage— any one occurrence $200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles **Optional increased deductible quotations are available upon request.**

- $100,000 Property deductible per occurrence
- $100,000 Property deductible per occurrence: windstorm/hail
- $10,000 Terrorism deductible per occurrence
- $50,000 Flood, earthquake and pollution
- $1,000 Boiler/machinery deductible per occurrence

General Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily injury, property damage and personal/advertising injury
- Premises/operations and products/completed operations
- Miscellaneous medical professional to include school nurses, student nurses, counselors and Allied Health Programs
- Insureds include district, board members, employees, student teachers and volunteers
- No exclusions for corporal punishment or sexual misconduct
- No deductible
- PTA/PTOs included for coverage if funds flow through school's books

School Board Legal Liability

- Claims-made form
- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Errors and Omissions Liability including Educational Errors and Omissions sd
- Employment Practices Liability
- Insureds include district, board members, employees, student teachers and volunteers
- Unlimited Prior Acts*/no retroactive date included
- $25,000 legal costs for IEP administrative hearings
- $5,000 Deductible

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made form
- Unlimited Prior Acts*/no retroactive date included

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury and Property Damage
- Includes hired and non-owned exposures
- Insureds include district, board members, employees, student teachers and volunteers
- Coverage included for garage liability and garage keepers legal liability
- $1,000 Auto Property Damage deductible
- No charge for vehicles added/deleted during the policy term; **vehicle changes must be reported to OSIG**

Oklahoma Uninsured Motorist Coverage

- $25,000 per covered party
- $50,000 per accident

Automobile Physical Damage

- Actual cash value
- $1,000 deductible
- Vehicle additions/deletions/changes must be reported to OSIG; no charge for vehicles added/deleted during the policy term
- Please refer to the attached schedule of vehicles

Crime

- $10,000 limit per occurrence/per district
- Employee dishonesty
- Premises money and securities
- Transit money and securities
- $1,000 deductible

Cyber Liability

- Claims-made form
- Retro date - first effective date with OSIG
- Liability
  - $2,000,000 Annual Aggregate Limit for Information Data and Network Liability
  - $2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - $2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - $2,000,000 Annual Aggregate for Media Liability
- Breach Response Cost
  - $500,000 Annual Aggregate for Breach Response Cost
- First Party
  - $750,000 Annual Aggregate for Cyber Extortion Loss
  - $750,000 Annual Aggregate for Data Recovery Costs
  - $750,000 Annual Aggregate for Business Interruption Resulting in Security Breach
  - $500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - $750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
  - $100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- CRIME
  - $75,000 Annual Aggregate for Fraudulent Instruction
  - $75,000 Annual Aggregate for Transfer Fraud
  - $75,000 Annual Aggregate for Telephone Fraud
- Coverage Endorsements
  - $100,000 Annual Aggregate for Reputation Loss
  - $50,000 Annual Aggregate for Claims Preparation Costs for Reputation Loss Claims Only
  - $100,000 Annual Aggregate for Computer Hardware Replacement Costs
  - $100,000 Annual Aggregate for Invoice Manipulation
  - $25,000 Annual Aggregate for Cryptojacking
- $10,000 Deductible

Excess Cyber Coverage

- $2,000,000 Limit
- $5,000,000 annual aggregate
- * Note, to access full first-party and full liability limits of the Cyber and Excess Cyber coverages, members must have:
- Multi-Factor Authentication (MFA) for all remote access
- Enterprise-wide Endpoint Protection Platform (EPP)
- Without these controls, first-party sublimits are reduced to $100,000 per coverage, and liability limits for Data Network, Regulatory Defense, Payment Card, and Media Liability are reduced to $1,000,000 per member.

Excess Liability

• Excess Primary Limits	$3,000,000
• Follow Form Underlying - Excluding Employers Liability.	

Deadly Weapon Protection Coverage

• Claims Made Form	
• Per Occurrence Limit	$500,000
• Annual Aggregate (Shared by Members)	$2,500,000
• Deductible	$10,000 Event
• Must notify OSIG within 90 days of receiving a notice of a covered accident.	

Note: Per occurrence limits are shared limits except as otherwise indicated.

This coverage form is an outline of the coverages provided through OSIG. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual plan language.

OSIG Oklahoma Schools Insurance Group

Property Schedule

Location	Occupied As	Valuation Type	Building Value	Contents Value
1004 W. Bryan	Indoor Baseball Practice Facility	Replacement Cost	$1,237,009	$123,701
110 S. Burnett St.	Serv Ctr Administration Building	Replacement Cost	$751,669	$107,079
110 S. Burnett St.	Serv Ctr Transportation/Maintenance Building	Replacement Cost	$1,420,203	$265,021
110 S. Burnett St.	Serv Ctr Warehouse Building	Replacement Cost	$1,228,554	$200,773
11840 S 33rd West Ave	Cattle Barn (Pole Barn)	Replacement Cost	$293,870	$29,446
11840 S 33rd West Ave	Cow Barn	Replacement Cost	$252,459	$50,594
11840 S 33rd West Ave	Farrow Pig Barn	Replacement Cost	$126,231	$25,298
11840 S 33rd West Ave	Pig Pole Barn (Pole Barn)	Replacement Cost	$351,116	$62,962
11840 S 33rd West Ave	Sheep Pole Barn (Pole Barn)	Replacement Cost	$275,703	$55,251
11840 S 33rd West Ave	Vo-Ag Center	Replacement Cost	$576,621	$85,665
1231 E. Dewey Ave.	Holmes Park Elementary	Replacement Cost	$22,155,993	$4,223,255
1304 E Cleveland	Middle School	Replacement Cost	$21,280,895	$3,781,026
1521 S Wickham Road	Bleachers	Replacement Cost	$141,241	$0
1521 S Wickham Road	Canopies w/Fabric Shades (2)	Replacement Cost	$18,563	$0
1521 S Wickham Road	Canopy w/Fabric Shade	Replacement Cost	$13,436	$0
1521 S Wickham Road	Canopy w/Fabric Shade	Replacement Cost	$25,905	$0
1521 S Wickham Road	Fencing	Replacement Cost	$47,533	$0
1521 S Wickham Road	Flagpole	Replacement Cost	$2,093	$0
1521 S Wickham Road	Jefferson Heights	Replacement Cost	$17,002,078	$3,154,909
1521 S Wickham Road	Lights/Poles (4) w/12 lights each	Replacement Cost	$101,857	$0

1521 S Wickham Road	Scoreboard	Replacement Cost	$37,346	$0
1521 S Wickham Road	Soccer Building	Replacement Cost	$1,416,045	$141,604
1521 S Wickham Road	Soccer/Turf/Track	Replacement Cost	$1,060,900	$0
1620 S. Cheyenne Rd	Baseball Field - Artificial Turf @ Westside BB/SB Complex		$1,807,712	$0
1620 S. Cheyenne Rd	Baseball Press Box @ Westside BB/SB Complex		$80,395	$8,063
1620 S. Cheyenne Rd	Baseball Scoreboard		$43,803	$0
1620 S. Cheyenne Rd	Bleachers @ Westside BB/SB Complex		$169,744	$0
1620 S. Cheyenne Rd	Dugouts @ Baseball Field @ Westside BB/SB Complex		$95,481	$9,548
1620 S. Cheyenne Rd	Dugouts @ Softball Field @ Westside BB/SB Complex		$95,481	$9,548
1620 S. Cheyenne Rd	Fencing @ Westside BB/SB Complex		$123,064	$0
1620 S. Cheyenne Rd	Main Building @ Westside BB/SB Complex		$5,323,066	$532,306
1620 S. Cheyenne Rd	OccupiedAs RCBldgVal ContentsValue SqFt Floors YrBuilt YrAddn ConstID RoofConstr RoofAge SprinklerType BurglarAlarmType BoilerInspectionType FireAlarmType Cost RoofConditions		$0	$0
1620 S. Cheyenne Rd	SB Canopies (2)		$13,851	$0
1620 S. Cheyenne Rd	SB Press Box Canopies		$36,016	$0
1620 S. Cheyenne Rd	Scoreboard @ SB Field		$43,803	$0
1620 S. Cheyenne Rd	Softball Field - Artificial Turf @ Westside BB/SB Complex		$633,360	$0
1620 S. Cheyenne Rd	Softball Press Box @ Westside BB/SB Complex		$80,395	$8,063
1620 S. Cheyenne Rd	Ticket Booth @ Westside BB/SB Complex		$23,870	$2,388
3 S. Mission	Band Building	Replacement Cost	$3,130,249	$843,246
3 S. Mission	Chieftain Center	Replacement Cost	$12,360,000	$1,288,292
3 S. Mission	Football Electronic Scoreboard	Replacement Cost	$525,638	$0

3 S. Mission	Football Field Surface	Replacement Cost	$1,060,900	$0
3 S. Mission	Goal Post	Replacement Cost	$11,221	$0
3 S. Mission	High School Bailey Building	Replacement Cost	$3,593,714	$1,407,418
3 S. Mission	Home Bleachers 195' x 20 rows metal/approx 1950 seating cap	Replacement Cost	$946,853	$0
3 S. Mission	Lighting-Home 2 Poles w/15 Lights & Visitor 2 Poles w/14 Lights	Replacement Cost	$236,170	$0
3 S. Mission	North Band Bleachers/Storage 60 x 14 rows metal/approx. 420	Replacement Cost	$141,241	$0
3 S. Mission	Playground Equipment (Elementaries)	Replacement Cost	$395,440	$0
3 S. Mission	South & North RR & Aux Areas/Ticket Booth/Concession & Pressboxes/Crows Nest	Replacement Cost	$2,358,428	$355,235
3 S. Mission	Stadium Fencing	Replacement Cost	$119,218	$0
3 S. Mission	Stadium Lighting- Poles (4)	Replacement Cost	$434,969	$0
3 S. Mission	Tennis Courts	Replacement Cost	$144,200	$0
3 S. Mission	Tennis Courts - Fencing	Replacement Cost	$61,113	$0
3 S. Mission	Tennis Courts - Lighting	Replacement Cost	$47,533	$0
3 S. Mission	Track @ Football Field	Replacement Cost	$173,154	$0
3 S. Mission	Visitors Bleachers 135 x 20 rows metal/approx 1350 seating	Replacement Cost	$247,168	$0
3 S. Mission	Visitors Concession/Restroom/Ticket Booth	Replacement Cost	$342,917	$77,449
3 S. Mission	Visitors Locker Rooms	Replacement Cost	$928,923	$148,940
513 E Lee	Washington Administration Building	Replacement Cost	$8,378,840	$1,179,793
603 South Park	Bartlett School	Replacement Cost	$3,251,440	$651,610
631 North Brown	DRO-Indoor Softball Practice Facility/Locker Rooms	Replacement Cost	$51,500	$0
631 North Brown	Liberty Kindergarten	Replacement Cost	$616,624	$74,104
631 North Brown	Liberty School Complex (2 1/2 Story) w/New Addn/Safe Room	Replacement Cost	$9,936,479	$2,014,058
7 S. Mission	HS/JH Complex	Replacement Cost	$57,520,396	$9,607,749

7 S. Mission	JROTC Storage/Training Building	Replacement Cost	$696,222	$69,622
9170 S 73 W Ave	Canopy @ Freedom Elementary	Replacement Cost	$9,142	$0
9170 S 73 W Ave	Canopy @ Freedom Elementary	Replacement Cost	$11,497	$0
9170 S 73 W Ave	Canopy @ Freedom Elementary School	Replacement Cost	$12,053	$0
9170 S 73 W Ave	Electronic Marquis Sign	Replacement Cost	$22,440	$0
9170 S 73 W Ave	Freedom Elementary School	Replacement Cost	$17,355,738	$3,154,909
	Total		**$203,508,782**	**$33,748,922**

Floater Limit: $745,500
EDP Limit: $2,000,000
Extra Expense Limit: $500,000

Auto Schedule

Vehicle Number	Year	Make	Model	Capacity	VIN	Value
2349-000001	2008	International	Activity bus	48	4DRBUAAN19B659795	$25,887
2349-000002	2016	Chevy	Activity Bus	15	1GB3GSBGZG1297621	$26,454
2349-000003	2016	Chevy	Activity Bus	15	1GB3GSBG1G1298145	$26,454
2349-000004	2016	Chevy	Activity Bus	15	1GB3GSBG5G1292140	$26,454
2349-000005	2016	Chevy	Activity Bus	15	1GB3GSBG5G1300995	$26,454
2349-000006	2021	International	Activity Bus	71	4DRBUC8N2NB435849	$70,567
2349-000007	2021	International	Activity Bus	71	4DRBUC8N9NB435850	$72,796
2349-000008	2003	Chevy	Astro Van	8	1GNDM19X73B133267	$0
2349-000009	1998	Kenworth	Band Truck		1XKAD99X1WR781519	$13,770
2349-000010	2000	Freightliner	Bus	72	4UZ6CJAA5YCG10421	$3,904
2349-000011	2010	International	Bus	77	4DRBUAAN4AB247701	$27,293
2349-000012	2010	International	Bus	77	4DRBUAAN8AB247703	$24,564
2349-000013	2011	Thomas	Bus	77	4UZABRDT1BCAR8057	$26,359
2349-000015	2015	International	Bus	77	4DRBUSKPXFB027864	$34,398
2349-000016	2013	Thomas	Bus		4UZABRDT7DCBT1954	$30,185
2349-000017	2013	Thomas	Bus	77	4UZABRDT9DCBT1955	$30,185
2349-000018	2013	Thomas	Bus	77	4UZABRDT0DCBT1956	$30,185
2349-000019	2019	International	Bus	71	4DRBUC8N3KB231265	$37,484
2349-000020	2019	International	Bus	71	4DRBUC8N5KB231266	$37,484
2349-000021	2019	International	Bus	71	4DRBUC8NXKB231263	$37,484
2349-000022	2019	International	Bus	71	4DRBUC8N1KB231264	$37,484
2349-000023	2023	International	Bus	71	4DRBUPWN6PB611444	$53,586
2349-000024	2024	International	Bus	70	4DRBUC8PXRB104542	$87,823
2349-000025	2024	International	Bus	70	4DRBUC8P1RB104543	$87,823
2349-000028	2026	International	Bus	71	4DRGVMMP5TB053117	$115,710
2349-000030	2012	International	Bus w/lift	54	4DRBUAAN9CB565848	$27,211
2349-000031	2017	Nissan	Cargo Van	2	3N6CM0KN7HK700481	$13,487
2349-000032	2008	Chevy	Delivery Van	2	1GBJG31KX81229538	$4,441
2349-000033	2024	Family Garden	Enclosed Trailer		1F91E1621RG545913	$4,289
2349-000034	2018	Ford	Explorer		1FM5K7B85JGA71548	$10,714
2349-000035	2024	Ford	Explorer		1FMSK8DH9RGA19440	$36,054
2349-000036	2008	Chevy	Express Van	8	1GNFG154681183716	$3,779
2349-000037	2023	Ford	F350 Pickup		1FT8W3DT5PED24467	$47,677
2349-000038	2019	International	Handicap Bus	39	4DRBUC8N8KB660854	$44,135
2349-000039	2009	Chevy	Impala		2G1WB57K491221555	$2,834
2349-000040	2009	Chevy	Impala		2G1WB57K191249815	$3,307
2349-000041	2022	Interstate	LoadRunner 6x12 Trailer		4RALS1216NC058247	$3,454
2349-000042	2009	Car Hauler	Maxi Trailer		5GXCH1822AM013206	$0
2349-000043	2009	Car Hauler	Maxi Trailer		5GXCH1827AM013444	$0
2349-000044	2021	Collins	Mini Bus	15	1GB3GRB77M1263694	$41,819
2349-000045	1988	Chevy	Pickup		1GCFK24K4JZ219133	$0
2349-000046	2001	Chevy	Pickup		2GCEC19V311226623	$1,890
2349-000047	2001	Ford	Pickup		1FTZF17221NB25279	$0
2349-000048	2002	Ford	Pickup		1FTRF17272KA80908	$0
2349-000049	2007	Chevy	Pickup		1GCEC19X78Z202442	$4,724
2349-000050	2010	Ford	Pickup		1FTWW3DR3AEA18337	$9,973
2349-000051	2010	Ford	Pickup		1FTWW3DR5AEA18338	$8,976
2349-000052	2017	Ford	Pickup		1FT8W3DT0HEE99050	$18,564
2349-000053	1988	Nabors	Semi Trailer		1NT142483J10X0148/BAND	$2,834
2349-000054	2006	Chevy	Silverado		1HCJK33D06F178270	$5,048

2349-000055	2006	Chevy	Silverado		3GCEC14X26G257286	$2,834
2349-000056	2024	Chevy	Silverado		1GCRDAEKXRZ395406	$34,470
2349-000057	2009	Chevy	Suburban		1GNFC26089R262305	$7,653
2349-000058	2018	Ford	Taurus		1FAHP2D80JG102469	$9,353
2349-000059	2018	Ford	Taurus		1FAHP2D87JG102470	$9,353
2349-000060	1979	Utility	Trailer		7290	$0
2349-000061	1984	Flatbed	Trailer		7089R	$0
2349-000062	1987	Flatbed	Trailer		7089	$0
2349-000063	1993	Custom made	Trailer		3985	$0
2349-000064	1986	Hillsboro	Trailer		3985	$0
2349-000065	2008	Lo Pro Gooseneck	Trailer		129SG242980169369	$4,724
2349-000066	2005	Wells Fargo	Trailer		1W4200F1X62055750	$0
2349-000067	2010	Maxey Carhauler	Trailer		5GXCH2027AM014157	$0
2349-000068	2018	Lark	Trailer		571BE1622JM027575	$2,126
2349-000069	2018	Texas Bragg	Trailer		17XFY1821J1083866	$1,604
2349-000070	2019	Tiger	Trailer		5UTBU162XKM015709	$1,559
2349-000071	2024	Chevy	Traverse	8	1GNERFKS1RJ199538	$29,970
2349-000072	2024	Chevy	Traverse	8	1GNERFKS0RJ199661	$29,970
2349-000073	2024	Chevy	Traverse	8	1GNERFKS4RJ199601	$29,970
2349-000074	1999	International	Truck		1HTSCAAM4XH205262	$3,904
2349-000075	2011	Chevy	Utility Truck		1GB0CVCG9BF139500	$6,802
2349-000076	2005	Chevy	Van	8	1GNFG15X451105649	$0
2349-000077	2005	Chevy	Van	8	1GNFG15X951105307	$0
2349-000078	2008	Chevy	Van	8	1GNFG154381134005	$4,015
2349-000079	2010	Chevy	Van	8	1GNUGBD46A1111158	$5,953
2349-000080	2010	Chevy	Van	8	1GNUGBD42A1109875	$5,953
2349-000081	2011	Chevy	Van	8	1GNSGBF46B1178672	$5,953
2349-000082	2008	Chevy	Van w/lift	6	1GAHG39K481117647	$4,252
2349-000083	2025	Chevy	Suburban	8	1GNS5BRD0SR188116	$40,500
2349-000084	2026	International	Bus	71	4DRGVMMP1TB053115	$115,710
2349-000085	2026	International	Bus	71	4DRGVMMP3TB053116	$115,710
2349-000086	2024	Ford Collins	Activity Bus		1FDEU6PG8RKA56586	$106,102
2349-000087	2024	GMC Collins	Activity Bus		1GD37SB72R1277427	$104,086
2349-000088	2026	International	Bus	71	4DRGVMMP7TB053149	$115,710
2349-000089	2026	International	Bus	71	4DRGVMMP5TB053148	$115,710
2349-000090	2026	International	Bus	71	4DRGVMMPXTB715077	$165,823
2349-000091	2026	Chevy	Tahoe		1GNS6LED9TR270307	$51,485
					Total:	**$2,417,251**

Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through “A” rated insurance carriers and professional risk management services. Over the past 24 years, OSIG's membership has grown to 541 and the program insures more than $32 Billion in school property across Oklahoma.

Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers.

"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools."

The group purchases insurance and reinsurance from "A"-rated carriers. OSIG's insurance providers are long-term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Risk Program Administrators in Tulsa to administer the program. RPA is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your school’s property, your students and patrons.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced **insurance and risk management** services you need to protect your school’s assets, your board, your staff and, most importantly, your children.

Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than $9 million to our members over the years as distributions. Surplus at year ended 6/30/2025 was more than $21 million and our assets were more than $105 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share our operating results with our members each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district.

Statement of Net Assets As of 06/30/2025	
Cash	$67,503,673
Other Assets	$37,632,794
Total Assets	$105,136,467
Total Liabilities	$83,166,312
Total Net Assets/Surplus	**$21,970,155**

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at ok.gov/oid. Click on Interlocals under the Quick Links section of the homepage. Your school's auditor can help in analyzing the statements.

Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power **with an intense focus on controlling member losses**. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to $2,000,000,000 for property losses and $2,000,000 for liability claims in **each and every occurrence subject to a $10M annual aggregate limit**. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education should be returned to OSIG before June 30, 2026 in order to bind coverage effective 7/1/2026.

Risk Management and Loss Control Tools

- On Site Safety Inspection
- Onsite Appraisals
- Stop It Anonymous Incident Reporting Mobile and Web App
- Risk Management focused website **osig.org**
- Vector Solutions – Professional Development Training Platform
- Beazley & Lodestone Cyber Portal
- Helix Intel
- HSB Water and Temperature Monitoring Devices (Pilot Program)

Contacts For Questions

Coverage Questions

Your Local Agent or:

Jennifer McKenzie
Risk Program Administrators
5314 S. Yale Avenue, Suite 900
Tulsa, OK 74135
Phone: 918-764-7137
Fax: 866-420-0695
Email: mailto:Jennifer_mckenzie@osigadmin.org

Eastern Oklahoma Schools (East of I-35)

Guy Griggs
Insurica
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

General Program Questions

Rick Thomas
Executive Director
P.O. Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695
Email: osigdirector@gmail.com

OSIG Board Members

Terry Davidson – Chairman	Comanche Schools	580.439.2900
Sherry Durkee – Vice Chairman	Sand Springs Schools	918.246.1406
Dr. John Cox – Treasurer	Peggs Schools	918.598.3412
Shelley Free – Secretary	Kiamichi Technology Center	918.465.2323
Jeremy Hogan – Member	Collinsville Schools	918.371.2326
Jeff Daugherty – Member	Merritt Schools	580.225.5460
Jason Lindley – Member	Hartshorne Schools	918.297.2534
Laura Sprouse - Member	Select Actuarial Services	615-620-7584
Steve Moyer - Member	Shelter Insurance	918.396.3379

LEGAL CONTRACT

BETWEEN SAPULPA PUBLIC SCHOOLS AND MOBILIZED VISION, LLC (CHRISTINA EVANS)

This agreement is entered into between Sapulpa Public Schools and Mobilized Vision, LLC-Christina Evans, CTVI/COMS (sole member and owner), as a Certified Orientation and Mobility Specialist to work with students who are blind or have visual impairments. She will provide consultation and teach individuals with visual impairments to travel safely, confidently and independently in their environment.

I. Terms

A. Christina Evans shall maintain ACVREP certification.

B. Christina Evans shall provide consultation along with orientation and mobility services for children with visual impairments as requested by the director of special services. Services may include meeting with teachers and parents, reviewing student files, observing students in class, and serving as the related service provider in IEP meetings. Services will be scheduled as feasible for the COMS (Certified Orientation and Mobility Specialist) and school.

C. Christina Evans shall maintain the confidentiality of all student, family, and district information in accordance with applicable federal and state laws, including the Family Educational Rights and Privacy Act (FERPA).

II. Consideration and Cost of Services

A. Sapulpa Public Schools shall pay Christina Evans $87.00 an hour port to port for the hours served for the length of this agreement. Christina will provide services up to 10 hours per week unless additional services are approved by the Director of Special Services.

B. Christina Evans will submit a bill/invoice by the 5th of each month to Sapulpa Public Schools for services provided.

III. Duration of the Contract

The duration of this contract is to become effective August 1, 2026 and terminate June 30, 2027 with the Board of Education approval.

IV. This contract is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

V. Amendment

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools____ Date______________________
Board President

Christina Evans____Date______________________
Certified Orientation and Mobility Specialist

LEGAL CONTRACT

BETWEEN SAPULPA PUBLIC SCHOOLS AND CINDY LUMPKIN

This agreement is entered into between Sapulpa Public Schools and Superior Vision Consulting, LLC/Cindy Lumpkin, a teacher certified to teach students with visual impairments, for providing consultant services to the Sapulpa Public Schools.

I. **Terms**

A. Cindy Lumpkin shall maintain Oklahoma State Department of Education certification as a teacher of children with visual impairments.

B. Superior Vision Consulting/Cindy Lumpkin shall provide direct or consultant services for children with visual disabilities as requested by the director of special services. Services may include meeting with teachers and parents, reviewing student files, observing students in class, attending IEP meetings, writing portions of the IEP, and conducting functional vision assessments. Services will be scheduled as feasible for the consultant and school.

C. Cynthia Lumpkin shall maintain the confidentiality of all student, family, and district information in accordance with applicable federal and state laws, including the Family Educational Rights and Privacy Act (FERPA).

II. **Consideration and Cost of Services**

A. Sapulpa Public Schools shall pay Superior Vision Consulting $80.00 per hour, port to port, for the hours served for the length of this agreement. Superior Vision Consulting/Cindy Lumpkin will provide services up to 12 hours per week unless additional services are approved by the Director of Special Services.

B. Superior Vision Consulting will submit a bill/invoice by the 5th of each month to Sapulpa Public Schools for services provided.

III. **Duration of the Contract**

The duration of this contract is to become effective August 1, 2026 and terminate June 30, 2027 with the Board of Education approval.

IV. This contract is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

V. **Amendment**

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools____________________________________ Date_____________________

Board President

Cindy Lumpkin____Date_____________________

Superior Vision Consulting, LLC

CONSULTATION AGREEMENT

BETWEEN SAPULPA PUBLIC SCHOOLS AND CASEY NEWMAN WOOD

This agreement is entered into between Sapulpa Public Schools and Casey Newman Wood, AuD., CCC-A, to provide educational audiology consultant services to Sapulpa Public Schools.

I. **Terms**

A. Casey Newman Wood shall provide consultant services for children with hearing impairments as requested by the Director of Special Services. Services may include consultation in regard to the selection, purchase, installation, maintenance, calibration checking and utilization of audiologic equipment, meeting with teachers and parents, and serving as the educational audiologist at meetings. Services will be scheduled as feasible for the consultant and school.

B. Casey Newman Wood shall maintain the confidentiality of all student, family, and district information in accordance with applicable federal and state laws, including the Family Educational Rights and Privacy Act (FERPA).

II. **Consideration and Cost of Services**

A. Sapulpa Public Schools shall pay Casey Newman Wood $65.00 per hour for the length of this agreement. Casey will provide services up to 5 hours per week unless additional services are approved by the Director of Special Services. Sapulpa Public Schools will pay the current IRS federal mileage rate for travel to and from her homebase/clinic.

B. Casey Newman Wood will submit a bill/invoice by the 5th of each month to Sapulpa Public Schools for consultation services provided.

III. **Duration of the Agreement**

The duration of this agreement is to become effective August 1, 2026 and terminate June 30, 2027.

IV. This agreement is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

V. **Amendment**

This agreement is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools_______________________________________ Date_______________________

Board President

Casey Newman Wood____Date_______________________

Educational Audiology Consultant

LEGAL CONTRACT

BETWEEN SAPULPA PUBLIC SCHOOLS AND LEAH K. GRUNS

This agreement is entered into between Sapulpa Public Schools and Leah K. Gruns, a Speech-Language Pathologist, certified to conduct speech and/or language therapy and related activities for Sapulpa Public Schools.

I. Terms

A. Leah K. Gruns shall maintain current Oklahoma State Department of Education certification and ASHA licensure as a Speech-Language Pathologist and carry personal liability insurance for the duration of the contract.

B. Leah K. Gruns shall conduct speech and/or language evaluations, therapy (in-person or teletherapy), IEP meetings, and related activities as directed by the Director of Special Services. Services may include meeting with teachers, parents or other SLP's, reviewing student files, observing students in class, and serving as a Speech-Language Pathologist in child study meetings. Services will be scheduled as feasible for both parties.

C. Leah K. Gruns shall maintain the confidentiality of all student, family, and district information in accordance with applicable federal and state laws, including the Family Educational Rights and Privacy Act (FERPA).

II. Consideration and Cost of Services

A. Sapulpa Public Schools shall pay Leah K. Gruns $55.00 per hour for duties related to the position of Speech-Language Pathologist and related activities as directed by the Director of Special Services.

B. Leah K. Gruns will provide services up to 18 hours per week unless additional services are approved by the Director of Special Services. Sapulpa Public Schools will pay the current IRS federal mileage rate for travel to and from her homebase.

D. Leah K. Gruns will submit an invoice by the 5th of each month to Sapulpa Public Schools for services provided.

III. Duration of the Contract

The duration of this contract is to become effective August 1, 2026 and terminate June 30, 2027 with the Board of Education approval.

IV. This contract is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

V. Amendment

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools ______________________________ Date______________
Board President

Leah K. Gruns ______________________________________ Date______________
Speech Language Pathologist

Sapulpa Public Schools

Contractual Agreement For Occupational Therapy Services

This agreement is between Sapulpa Public Schools (hereinafter referred to as school) and Lindsay Biggs MS, OTR/L (hereinafter referred to as therapist) wherein good and valuable consideration it is hereby agreed that the therapist being licensed by the Oklahoma Board of Examiners for Occupational Therapy (Registered Occupational Therapist) to provide occupational therapy services according to the following stipulated provisions:

1. Therapist agrees during the term of this agreement to be covered by adequate professional liability and malpractice insurance.
2. The school shall take all necessary steps to assure provision of and complete access by the therapist to all records, supplies, and equipment within the school necessary for the performance of services described herein.
3. Therapist agrees not to bill Medicaid individually for Occupational and Physical Therapy, but will provide the school with required documentation needed for them to bill.
4. Therapist agrees to retain as confidential all information relating to policies, procedures, and resources of the school provided. However, the therapist reserves the express right to act as a consultant to any other school or related instruction during the term of this agreement or subsequent thereto.
5. Therapist shall devote sufficient number of hours based on the needs of the school to carry out the above responsibilities. However therapist will be reimbursed for hours worked regardless of actual units billed to Medicaid.
6. In consideration of the services to be performed, the school agrees to pay the therapist the fees listed below. Billing will be made monthly to the school. Payment is to be made within 15 (15) days of receipt of invoice for services rendered.
7. $75 per hour to include diagnostics, formal evaluations, screenings, direct treatment, consultation, IEP meetings (when applicable), trainings, and/or monitoring. OT will provide school with a minimum of 24hrs per week.
8. For any other services requested by school such as but not limited to classroom modifications and development of sensory rooms and strategies within school and classrooms, there will be a negotiated rate put into agreement between Lindsay Biggs and Sapulpa Public Schools.
9. School will be charged .25hrs for virtual no shows. OT will provide reminders prior to each virtual session.
10. If school is unable to be in session due to COVID-19, OT will provide virtual session when needed.

11. OT will provide the school with summer packets for each student that is actively on caseload.
12. School will be charged $75 per hour during school start up and school closing. During this time OT will be developing schedules, review of IEP's, and introduction to new schools.
13. Sapulpa will reimburse either mileage or drive-time, whichever is agreed upon with both parties.

This contract will be in effect for the 2026-2027 school year. This agreement shall not be assignable by either party; however, this agreement may be modified or terminated by either party provided that the other party gives thirty (30) days written notice.

Signed:

Lindsay Biggs MS, OTR/L Date

Larry Hoover, Board President, Sapulpa Public Schools Date

Memorandum of Understanding
Between
United Community Action Program Head Start and
Sapulpa Public Schools
2026-2027

This Memorandum of Understanding is entered into by and between United Community Action Program Head Start and Sapulpa Public Schools to improve the availability and quality of services to Head Start Children and families in our community.

The purpose of this memorandum is for coordination of services between Head Start and the local public school for our preschool aged children and families.

UCAP Head Start is mandated under the “Improving Head Start for School Readiness Act of 2007” section 642 (e) (5) to collaborate and coordinate with public entities to the extent practicable.

UCAP Head Start has identified activities in which services between Head Start and the public school may appease this provision in a unified manner.

Both parties will engage in an ongoing system of communication to ensure all eligible children and their families have access to quality early childhood educational experiences.

The UCAP Head Start Program along with the public school will provide the following roles and responsibilities in this collaborative agreement.

These activities will include; but not limited to:

a) Share the UCAP School Readiness Goals
   UCAP will provide along with this MOU a copy of our School Readiness Goals
b) Join in Recruitment/Pre-Enrollment events
   Staff will inform parents of upcoming enrollment time as notified by the public school
c) Share information as needed for children transitioning into public school with written consent from parent.
   Staff will gather written consent from parents as to what documents is needed by the Public school for enrollment such as birth certificate, immunization record, etc.
d) Invite Kindergarten teacher to speak at parent meeting in UCAP Head Start
   Staff will inform the public school on a scheduled time for a representative, preferably a kindergarten teacher, to come and provide parents as to what is to be expected in their child’s next level of education.
e) Joint staff training sessions when allowable to establish camaraderie between school and Head Start personnel
   UCAP staff will collaborate with public school administrators on training that would be of interest to both parties for joint attendance.
f) Share information with parents about events occurring at the public school via flyers or notes

UCAP staff will disseminate any flyers or notices from the public school informing parents of events they would be welcome to attend

g) Plan tours for Head Start children and parents to visit public school and get acquainted with public school personnel and the view the facility.
UCAP staff will coordinate with public school personnel for a time for tours or visits to occur.

Approved By:

___________________________	______________________________
Kim Rice	Larry Hoover
UCAP Head Start Director	SPS Board President

SPECIAL SERVICES AGREEMENT BETWEEN
United Community Action Head Start & Sapulpa Public Schools
2026-2027

This is a local agreement between Sapulpa Public Schools, hereinafter referred to as the local education agency (LEA), and United Community Action Head Start Program, hereinafter referred to as the local Head Start Program. The following information states the roles and responsibilities of parties regarding Head Start Program eligible children ages three through five identified as having disabilities in accordance with procedures established by the Oklahoma State Department of Education, Special Education Services (OSDE/SES) and by the Head Start Program Performance Standards (45 CFR 1304 Chapter XIII 1302). These regulations are promulgated under federal and state laws governing the education of children with disabilities.

This agreement is to describe the responsibilities of each entity, outline areas of cooperation and provide guidance for local cooperation, and coordination between and among all aforementioned parties in the implementation of the Disabilities Education Improvement Act (IDEA) 2007 and (45 CFR Chapter XIII), Head Start Program Performance Standards: 42 U.S.C. 9801 et seq., subchapter B of 45 CFR Chapter XIII is revised, 2016). Pertinent contact information for all agencies is included as Attachment A.

For the 2026-2027 School Year, Sapulpa Public Schools will utilize: Developmental Delay __X__, or Categorical, __________________, eligibility for Head Start age children.

Sapulpa Public Schools is________is not___X___using Response to Intervention (RTI) for Head Start aged (3-5) children.

I. LEA RESPONSIBILITIES:

A. The LEA ensures that IDEA Part B, Section 619, (preschool) funds received for the provision of services to eligible children with disabilities ages three through five who are served in the Head Start Program are expended in accordance with the requirements of the IDEA. Funds may be used for, but are not limited to, the following: cost of evaluation; materials and supplies; contractual arrangements for services when the Head Start Program has a qualified provider and/or the provision of qualified providers for IDEA Individualized Education Program (IEP) services.

B. Upon referral from the Head Start Disabilities Services Manager or designee, the LEA shall provide a multidisciplinary team evaluation, when appropriate, for determination of the need for special education and related services under the IDEA.

C. The LEA shall be responsible for the provision of procedural safeguards including due process and mediation procedures for any child determined to be eligible under the IDEA and enrolled in the Head Start Program.

D. The LEA shall provide, through prior written notice of meetings, that the appropriate Head Start Program representative be directly involved and receive appropriate documentation throughout the process of referral, evaluation, IEP development, and/or placement of children with disabilities enrolled in the Head Start Program.

E. The LEA shall ensure the provision of appropriate special education and related services to those eligible children with disabilities under IDEA enrolled in the Head Start Program. All IDEA services for which the child is eligible will be documented on the IEP with the responsible person(s)/agency specified for the provision of each service.

F. The LEA will maintain and submit to the OSDE/SES the annual child count of IDEA eligible preschool children with disabilities served in the LEA and by the Head Start Program.

II. LOCAL HEAD START RESPONSIBILITIES:

A. The Head Start shall provide screening and assessment for all children enrolled in the Head Start as required by Head Start Program Performance Standards 45 CFR 1304 and 1308, participate in Child Find activities under the IDEA with the LEA, and in coordination with the LEA shall provide parents with their rights under these programs.

B. The Head Start shall provide all Head Start services to any child enrolled in Head Start who meets eligibility requirements in accordance with the Head Start Program Performance Standards.

C. A Head Start representative will participate in the LEA referral procedures, multidisciplinary evaluation, IEP development, and implementation of the portions of the IEP's identified for the Head Start Program, and the IEP review as appropriate.

D. The Head Start will provide a support system for families and children with disabilities through training, information dissemination and involvement in the program as well as collaboration with the LEA and other community services.

E. The Head Start Disabilities Services Manager or designee shall work with the LEA for assurance of collaboration and coordination of services to preschool children with disabilities.

F. The Head Start will provide the number of children receiving IEP services under the IDEA to the LEA for the child count report by October 1, annually.

G. The Head Start agrees to provide and participate with the LEA in joint training of staff and parents as appropriate.

III. COORDINATION OF COST SHARING:

The local Head Start and Local Education Agency agreement will address planning of cost-sharing resources and funding to assure that integrated services are implemented in a manner which maintains State and Federal fiscal support for children with disabilities in these programs. The Head Start and the LEA agree to the following cost-sharing services (see Attachment B for examples)

IV. COORDINATION OF REQUIRED PAPERWORK:

To coordinate paperwork required by Head Start and the LEA special education program, the following process will be utilized:

A. Parental consent must be obtained by the Head Start Program prior to referral to the LEA.

B. The Head Start or the LEA will obtain parental consent for exchange of information between the two programs through use of the State of Oklahoma Standard Form: consent for Release of Confidential Information.

C. The Head Start will release results of vision, hearing, developmental, health, and speech screenings as well as other relevant information as a part of the Head Start referral process developed in conjunction with the LEA.

D. When Head Start refers a child for a multidisciplinary evaluation to the LEA, the LEA will first obtain parental consent, with assistance of the Head Start personnel as needed.

E. The LEA special education program, with parental consent, will release copies of IDEA IEP's, multidisciplinary evaluations, multidisciplinary evaluation and eligibility team summary, necessary special education records and documentation of services provided to the Head Start.

F. All personally identifiable information collected, used, or maintained by the Head Start will be kept in a secure manner, which prevents unauthorized access, in a central location adhering to confidentiality requirements under the Family Educational Rights and Privacy Act (FERPA) and state laws.

V. COORDINATION OF SCREENING:

In the coordination of screening between the Head Start and the LEA special education program, the following process is agreed upon:

A. The LEA special education program and the Head Start will determine designated program personnel to be responsible for conducting screenings within each program to collaboratively implement requirements of the IDEA and Head Start Performance Standards (45 CFR 1308).

B. This agreement will include the following time frame for completion of screening or transfer of information. The time frame includes the 45 calendar days' timeline for screening of all children enrolled in the Head Start as mandated in the Head Start Performance Standards (45 CFR 1308).

One or more of the following methods has been considered: (Check one or more as appropriate)

X 1. Joint screening: -Screening will be conducted simultaneously by Head Start staff and LEA special education staff within the same location.

X 2. Shared staff: -Local implementation may incorporate coordination of shared staff (e.g., required vision, hearing, speech/language, health, and developmental screening may be conducted by the Head Start under Head Start Program Performance Standards, and the LEA special education program may complete required screening under the IDEA).

X 3. Shared Information-Screening will be provided for referrals as determined by both entities. Consent for release of information will be obtained at the time of screening.

VI. COORDINATION OF IEP REVIEW:

The Head Start and the LEA will conduct an IEP review at least annually or when a change of program or placement of a child is being considered. The parent, the Head Start staff or the LEA special education program staff at any time, may request a meeting. Procedural safeguards for notification will be followed.

VII. COORDINATION OF INSERVICE TRAINING:

The LEA and the Head Start program will agree to coordinate inservice training when feasible. Considerations for top priority training include:

1. IDEA procedural safeguards training for both entities
2. Overview of Head Start program requirements
3. Overview of LEA Special Education Program and requirements
4. Identified local training needs
5. Individual child needs.

VIII. TRANSITION

The LEA and Head Start Program will agree to coordinate transition of children with disabilities from the Head Start program to the LEA early in the school year of the child's last attending year in Head Start, no later than October. Meetings will be held between the LEA and Head Start program and child's family members in order to facilitate a smooth transition.

IX. RESOLUTION OF DISPUTE

In the event of disputes between the Head Start and the LEA special education program, the following process will be followed for resolution:

A. The dispute will first be brought to the attention of the LEA special education director and the Head Start Director and/or the Head Start Disabilities Services Manager to seek resolution of the dispute.

B. If the issue is not resolved, the matter will then be submitted in writing to the Head Start Director and the LEA special education director or the LEA superintendent to facilitate resolution.

C. If the issue is not resolved, as described in section VIII.B, then the matter will be submitted in writing to OSDE/SES, for assistance in the resolution of any IDEA dispute between the Head Start and the LEA.

D. If the issue is not resolved and is an issue under the Head Start Program Performance Standards 45 CFR 1308 the matter will be submitted in writing to the Administration on Children Families Region VI office or the American Indian/Alaska Native Programs Branch.

Signatures:

Head Start Director   Date

Superintendent, LEA   Date

Larry Hoover, Board President

ATTACHMENT A:
CONTACT INFORMATION

Head Start Program Name: UCAP, Inc.
Head Start Director: Kim Rice
Head Start Director's
Email:krice@ucapinc.org

Head Start Disabilities Services Coordinator:
Heather Tennial
Head Start Disabilities Services Coordinator's
Email: htennial@ucapinc.org
United CAP Head Start Program Address: 501 6th Street, Pawnee, OK 74058
Disabilities Coordinator Phone Number: 918-762-2561 x 385

UCAP Fax Number: 918-762-3712
Head Start Site: 404 S. Walnut
Sapulpa, OK 74066
Head Start Site Phone Number: 918-224-1083
Head Start Site Fax Number: 918-224-6731

ACF Federal Region VI Office
Kenneth Gilbert, Regional Program Manager
1301 Young Street, Ste 917
Dallas, TX 75202
Phone: (214) 767-9648
Fax: (214) 767-3743
Email: dallas@acf.hhs.gov

ACF/ACYF/Head Start Bureau/AI/ANPB
330 "C" Street, S.W., Room 2030 Main Office
Washington, D.C. 20047
Phone: (202) 205-8437
Fax: (202) 205-8436
AI/ANPB Toll-Free Phone: 877-876-2662

LEA Superintendent: Robert Armstrong
LEA Address: 511 East Lee, Sapulpa, OK 74066
LEA Superintendent's Phone Number: 918-224-3400
LEA Superintendent's Email Address: rarmstrong@sapulpaps.org
LEA Superintendent's Fax Number: 918-227-8347

Oklahoma Head Start Collaboration Office
Paula Brown, Project Director
605 Centennial Blvd
Edmond OK 73013
Phone 405-949-1495
Fax 405-949-0955
Email: headstart@okacaa.org

ATTACHMENT B:

EXAMPLES OF AREAS OF COST-SHARING

- Classroom assistants
- Transportation
- Adaptive equipment
- Assistive technology

D-1* 2022-2023

UCAP, Inc. Head Start/Early Head Start
Permission for Referral to LEA/SoonerStart for Evaluation

Disabilities Manager info: Heather Tennial email:htennial@ucapinc.org

This form is completed in conjunction with the Release of Confidential Information CFSUPP-3, with both being sent to LEA or SoonerStart office. Send e-mail from COPA referral to pbrown@ucapinc.org

Center: ________________________________ Teacher: ________________________
Child's Name:_________________________________ DOB:____________________
I, ____, (do) _____ (do not) ________
(Parent/Guardian Name) (mark one)
hereby give ____ Head Start/Early Head
(Name of Head Start/Early Head Start Center)
Start permission to refer my child ____________________________________to the
(Child's Name)
___________________________ Public Schools/SoonerStart for further evaluation
(Name of LEA or Local SoonerStart Office)
and possible special or early intervention services.

____
(Parent/Guardian Signature) (Date)

____
____
(Teacher Signature) (Date)

****

Head Start/Early Head Start Use Only
Screening Results

ASQ-3 *Indicate Score/Cutoff for each area:*
Communication: ___/____, Gross Motor: ____/___, Fine Motor: ___/___,
Problem Solving: ___/___, Personal-social: ___/___/
Comments: __________________________Date____________
ASQSE *Indicate Total Score/Cutoff Score*__________/_____________/Date__________
Hearing______/______/Date___________ Vision_______/_________/Date__________
(Indicate Child Results/Pass Results for both Hearing and Vision)
Physical____Date________________________
(*Most Recent)*
Dental____Date_________________________
(Most Recent)
Other____Date_________________________

Price Quotation # : **2026-1YRDS**

THIS QUOTE IS VALID until July 20, 2026

Contact Name :	**Date: June 3, 2026**
Company: Sapulpa School District	**Terms:** Total Contract payable: Net 30
Address: 511 East Lee	**Order Payment:** Purchase Order / Money Order
City, State Zip:	**Installation and Support: Family Zone**
Phone:	**Tax & Shipping:** Added to Invoice
E-Mail:	**BorderLAN Contact:** Deena Swidler 858.752.2339 deena@borderlan.com
Notes: **Subscription 7/25/2026-7/24/2027**	**Remit To:** BorderLAN Security Receivables 950 Boardwalk #300 San Marcos, CA 92078 FAX: (860) 736-8100

Item	Description	Units	Your COST
1	Advanced Student Information System (SIS) Integration to pull classroom rosters and associate them with directory users from gsuite or windows environments. 1 Year Subscription. Charged Per Integrated School.	8	**$2,000.00**
2	Linewize Community Package 1 Year Subscription. Includes access to our Parental Control App, Qustodio, that allows parents to manage school-issued and student-owned devices (if district/school allows). Also includes community engagement content, virtual classes, digital parenting course, staff awareness training, a unique Linewize.com URL with school logo and school safety reporting information.	3600	**$0.00**
3	Linewize Local Gateway Renewal Lease for SMG-40	1	**$3,828.27**
4	Linewize Filter 1 Year Subscription. Cloud-Managed Filter and Reporter w/ built in Cyber-Safety controls.	3600	**$10,848.60**
5	Classwize - 1 Year Subscription. Cloud managed classroom management suite. Provides screen visibility and control on Windows, Mac, and Chrome Operating Systems with cloud directory integration and school roster support.	3600	**$6,048.00**
6	**Taxes, If applicable or need tax exempt certificate**		**TBD**
	This quotation contains proprietary information and is confidential, intended for use by your company only, and only for the User identified above.	**Contract Total**	**$22,724.87**

Price Quotation # : **2026-1YRDS**

THIS QUOTE IS VALID until July 20, 2026

PAYMENT TERMS: 100% of the total payment is due in Net 30 from the date of the Purchase Order. Real costs of shipping and handling will be added to the prices shown above and will be reflected on the invoice if applicable, and paid by Customer as part of the total invoice amount. If applicable, state sales tax will be added to the price of all products unless Customer provides written evidence of exemption prior to shipment**.**

ENTIRE AGREEMENT: The terms and conditions of this Agreement are intended by the parties as the final expression of their agreement with respect to the subject matter of this Agreement, and supersede all prior discussions, representations and agreements, both oral and written. This Agreement may only be modified by means of a document, signed by both parties.

Upon signing, you agree to have BorderLAN Security invoice you for the amount listed. This is a binding order effective once signed and faxed to BorderLAN Security.

To order, fax signed copy of this agreement AND a PO to:

Sales Department: Fax # (860)736-8100

Agreed and accepted:

Customer	**BorderLAN Security**
By: ______________________ SIGNATURE	By: ______________________ SIGNATURE
Name: ______________________	Name: ______________________
Title: ______________________	Title: ______________________
Date: ______________________	Date: ______________________

Pricing Proposal
Quotation #: 27466077
Reference #: 84556196 Renewal
Created On: 4/28/2026
Valid Until: 6/30/2026

OK-City of Sapulpa Public Schools

James Lawrence
511 E Lee Avenue
Sapulpa, OK 74066
United States
Phone: (918) 512-8540
Fax: (918) 216-5591
Email: Jlawrence2@sapulpaps.org

Inside Account Manager

Ashlee Warren
290 Davidson Ave
Somerset, NJ 08873
Phone: 732-868-5886
Fax:
Email: ashlee_warren@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	M365 A3 Unified Edu Sub Per User Microsoft - Part#: AAD-38391 Contract Name: Edge Market – TeCHS Full Catalog Contract #: 269EMCPS-21-001-EM-SHI Coverage Term: 7/1/2026 – 6/30/2027 **Note:** FAC B / 12 Month Renewal	408	$54.10	$22,072.80
2	M365 A3 Unified Edu Sub Student Use Benefit Per User Microsoft - Part#: AAD-38397 Contract Name: Edge Market – TeCHS Full Catalog Contract #: 269EMCPS-21-001-EM-SHI Coverage Term: 7/1/2026 – 6/30/2027 **Note:** STU B / 12 Month Renewal	6000	$0.00	$0.00
3	Win Server DC Core ALng LSA 16L Microsoft - Part#: 9EA-00271 Contract Name: Edge Market – TeCHS Full Catalog Contract #: 269EMCPS-21-001-EM-SHI Coverage Term: 7/1/2026 – 6/30/2027 **Note:** ADP / 12 Month Renewal	3	$335.13	$1,005.39
4	O365 A1 Edu Sub Per User Microsoft - Part#: M6K-00001 Contract Name: Edge Market – TeCHS Full Catalog Contract #: 269EMCPS-21-001-EM-SHI Coverage Term: 7/1/2026 – 6/30/2027 **Note:** FAC / 12 Month Renewal	500	$0.00	$0.00
			Total	$23,078.19

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman

Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

Memorandum of Understanding

between

OKLAHOMA STATE UNIVERSITY

OFFICE OF EDUCATOR SUPPORT

and

Sapulpa Public Schools

for

FIELD CLINICAL EXPERIENCES

This UNDERSTANDING made and entered into this day of August 1, 2026, by and between the Oklahoma State University Office of Educator Support, party of the first part, hereinafter referred to as "OSU OES," and Sapulpa Public Schools, party of the second part, hereinafter referred to as "SAPULPA PUBLIC SCHOOLS." Oklahoma State University students participating in an approved OSU OES field or clinical experience course will be referred to as OSU OES candidates.

<u>SECTION 1</u> SAPULPA PUBLIC SCHOOLS agrees to provide the authorization, supervision, and instruction of OSU OES candidates completing the field and clinical experiences component of the teacher preparation program. This would include activities such as a) observation, b) teacher job-shadowing, c) student teaching, d) advanced certification internships/practicum, and e) other activities as approved by both the OSU OES and SAPULPA PUBLIC SCHOOLS. OSU OES requires all candidates to have a cleared Oklahoma State Bureau of Investigation (OSBI) name check prior to being placed in any field experience or clinical practice. OSU OES will not place a candidate without a clear OSBI check, but the completion of a cleared OSBI name check will not necessarily require SAPULPA PUBLIC SCHOOLS to accept that OSU OES candidate in a field or clinical experience. All placements should be mutually acceptable to both parties and either party may withdraw a candidate from the program if they believe it is not in the best interest of the candidate, faculty member, or the program to continue. Procedures for problem solving are detailed in the Handbook for Cooperating Teachers, Supervisors, and Principals. The OSU OES will provide the appropriate forms, collect the fees, and provide the information to SAPULPA PUBLIC SCHOOLS. The completed OSBI report will be valid for up to four (4) years while the candidate is enrolled at OSU.

<u>SECTION 2</u> SAPULPA PUBLIC SCHOOLS agrees to accept OSU OES candidates for assignment in the public schools with cooperating teachers, administrators, and other related teaching personnel. SAPULPA PUBLIC SCHOOLS further agrees the cooperating certified staff will give direct supervision to the OSU OES candidates assigned and will work with a faculty member assigned by the OSU OES in directing and evaluating the field or clinical experience.

<u>SECTION 3</u> The OSU OES agrees to award *Certificates of Professional Development* (CPD) for SAPULPA PUBLIC SCHOOLS certified staff who supervise OSU OES candidates. Each cooperating certified staff member who singly supervises a student teacher for 12 weeks will receive a three hour CPD. For each 360 hours of clinical observations, a one hour CPD will be awarded to SAPULPA PUBLIC SCHOOLS. This certificate provides a tuition waiver for the continuing professional development of certified staff member. Cooperating teachers must complete an online evaluation of candidate performance prior to the last day of the semester serving as a cooperating teacher; failure to do so will result in no CPD being issued for that cooperating teacher. The cooperating certified staff member of record can transfer the

certificate to another SAPULPA PUBLIC SCHOOLS certified, contracted staff member with the approval of the superintendent. Certificates cannot be sold. If a certified staff member chooses not to redeem the certificate, it must be redeemed by another member of the SAPULPA PUBLIC SCHOOLS certified staff following all OSU OES and district procedures. The donating certified staff member (or superintendent approved district administrator with documentation of donation), the certificate recipient and the superintendent must sign the certificate in order to complete the transfer. Certificates must be used during the semester in which course work is completed and will expire after 18 months. Lost CPDs cannot be replaced. No more than 6 hours of certificates may be redeemed by any one person during a semester or summer session. Certificates pay only the graduate resident rate (not the online program rate).

SECTION 4 The OSU OES agrees to provide or arrange for non-credit staff development training related to supervision for those teachers desiring to serve as supervisors of teacher candidates and other clinical experiences. All instructors (tenure-track faculty, adjunct faculty, visiting faculty, and graduate teaching assistants or associates) are required to complete FERPA training. As part of our national accreditation, we are required to teach and assess the professional dispositions of our candidates throughout their coursework. Remediation is provided for any candidate receiving a low score on any element in each course. The elements in this assessment include ethics, professionalism, commitment to education, respect for diversity, work ethic, communication, learner attributes, cooperative/collaborative nature, and flexibility.

All OSU candidates are protected under FERPA. Mentor teachers with concerns about a candidate should communicate with their own administrator/principal and/or Dr. Kathy Thomas in the OSU OES.

SECTION 5 All field experience forms will be initially processed for each course and each semester through the OSU OES Field and Clinical Experiences office. Forms processed by the OSU OES will be given to the designated SAPULPA PUBLIC SCHOOLS personnel for further processing and site placement.

SECTION 6 The OSU OES agrees to provide SAPULPA PUBLIC SCHOOLS a report of the year's activities with field and clinical experiences including the schools involved, the various experiences and activities that occurred and the number of CPDs and hours awarded to SAPULPA PUBLIC SCHOOLS teachers and the district.

SECTION 7 All OSU employees are covered by professional insurance for their actions performed within the scope of their employment but the university is prohibited from indemnifying a third party (candidates). Therefore, OSU advises all candidates to purchase professional liability insurance through a professional organization. Candidates placed in SAPULPA PUBLIC SCHOOLS for clinical practice will be advised that they must show proof of liability insurance when requested. OSU will not be responsible for maintaining coverage for any liability arising from the acts and/or omissions of the employees, representatives or agents of Sapulpa Public Schools.

SAPULPA PUBLIC SCHOOLS will maintain adequate insurance to provide coverage for the liabilities arising from the acts and/or omissions of employees, representatives or agents of SAPULPA PUBLIC SCHOOLS who are participating in the internship program with OSU. SAPULPA PUBLIC SCHOOLS will not be responsible for maintaining coverage for any liability arising from the acts and/or omissions of the candidates, employees, representatives or agents of Oklahoma State University. Worker's compensation coverage is not provided to the OSU candidate by Sapulpa Public Schools.

SECTION 8 UNDERSTANDING begins August 1, 2026, and may be renewed by memorandum of understanding between the two parties.

By: ______________________________

Dr. Toni Ivey
Director, Office of Educator Support
College of Education and Human Sciences
Oklahoma State University
Date: ____4-1-2026

By: ______________________________

Sapulpa Public Schools
Date: ______________________

AGREEMENT
Between

UNIVERSITY OF TULSA
Acting for and on behalf of its
TEACHER EDUCATION PROGRAM

And

SAPULPA PUBLIC SCHOOLS

For

TEACHER EDUCATION PROGRAM

THIS AGREEMENT is made and entered into this 1st day of July, 2026, by and between **THE UNIVERSITY OF TULSA**, **acting on behalf of its Teacher Education Program ("University"), and INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY, OKLAHOMA, a/k/a SAPULPA PUBLIC SCHOOLS ("SPS").**

WITNESSETH:

SECTION 1: SPS agrees to provide the authorization, supervision and instruction of student teachers completing their student teaching portion of teacher preparation and to provide pre-student teaching observation and participation activity in the Teacher Education Program.

SECTION 2: SPS agrees to accept for assignment to cooperating teachers in the public schools a certain number of students enrolled in the University's Teacher Education Program. SPS further agrees the cooperating teacher will give direct supervision to the student teacher assigned and will work with a faculty member assigned by the University in directing and evaluating the student teacher experience.

SPS further agrees to provide student teacher supervision, instruction, mentoring or assistance, as needed by various staff members to enhance and develop the student teacher's ability to effectively educate children in an urban educational environment including, but not limited to, identifying, and serving children with disabilities, serving children from diverse socio-economical populations, and serving children with foreign language barriers.

SECTION 3: All arrangements for the placement or removal of student teachers will be coordinated through SPS building administrators and University's Department of Education Coordinator of Field Services. If a student teacher fails to comply with the requirements of this

Agreement or to perform to the satisfaction of SPS, the University will, upon written request by SPS, immediately remove that student teacher from the school.

SECTION 4: The University and its student teachers will comply with all applicable federal and state laws and regulations and will comply with all SPS policies, rules, and regulations (available for review at www.sapulpaps.org) while on SPS premises or performing services under this Agreement. The University and its student teachers will keep confidential and not disclose to any person or entity any records or other documentation, including progress notes which may constitute student records as defined in the Family Educational Rights and Privacy Act unless such disclosure is authorized under the Act or pursuant to court order.

SECTION 5: To the extent allowed by law, each party shall save and protect the other, and indemnify the other from all legal liability resulting in injury, death, or damages, including costs and attorney fees, caused by or arising out of the indemnifying party's negligent or willful misconduct in the supervision of students pursuant to this agreement or resulting from the negligent or intentional acts or omissions of the parties, its student teachers, officers, agents, employees, or contractors.

SECTION 6: It is not the intention of the parties to form a joint venture or partnership. This Agreement shall not be construed to create an employment or agency relationship between the University and SPS or any of their respective employees, student teachers or agents. SPS and the University shall, at all times, act and function pursuant to this Agreement and hold themselves out as independent contractors. The University agrees and affirms that all University employees entering upon SPS property under the provisions of this Agreement are and shall be covered by worker's compensation insurance to the extent required by applicable law and that SPS shall, in no event, be required to provide such coverage for the University's student teachers and employees.

SECTION 7: SPS and the University agree that student safety is a top priority. In an effort to protect the students' safety, the University agrees that it will not place any individual on SPS property, whether as a student teacher, officer, agent, employee, or contractor, if that person has been convicted of a felony or has been convicted of any crime involving moral turpitude. The University hereby certifies that none of its student teachers and none of its employees working on SPS property are currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act or the Mary Rippy Violent Offender Registration Act. The University shall submit written proof to SPS that all student teachers and faculty supervisors coming on to SPS property have passed background checks. While there is no drug/alcohol screening requirement for the University student teachers and faculty supervisors, they shall be subject to drug/alcohol testing pursuant to the District's policies and regulations regarding such matters as if they are employees of the District (www.sapulpaps.org) All University employees and student teachers must have in their possession, at all times, a current photo ID which identifies them as a student teacher or employee of the University and, if required by SPS, a SPS photo ID authorizing access to a specific SPS site. If at any time a student teacher or University employee demonstrates actions which are inappropriate or create a disruption within a school, the principal may require that such person leave SPS property and not return without specific permission of the principal, and District personnel.

SECTION 8: Neither SPS, nor its employees, shall receive compensation from the University for services performed under this Agreement in support of the University's Teacher Education Program. The University may, however, with SPS's consent, pay a reasonable and customary honorarium to cooperating teachers or, alternatively, may provide cooperating teachers a tuition waiver to enroll in a University course upon completion of their supervision of a student teacher.

SECTION 9: All notices to be made under this Agreement shall be made in writing and delivered by personal delivery by commercial delivery service, or by certified United States mail, return receipt requested, to the following addresses:

If to the University: **The University of Tulsa**
Department of Education
ATTN: Jolly Meadows
Coordinator of Field Services
800 South Tucker Drive
Tulsa, OK 74104
jolly-meadows@utulsa.edu

If to SPS: **Sapulpa Public Schools**
Attn: Superintendent
511 East Lee Ave
Sapulpa, OK 74066

With a copy to: **Sapulpa Public Schools**
Attn:________________________
511 East Lee Ave
Sapulpa, OK 74066

SECTION 10: This Agreement sets forth the entire agreement between the parties as to the subject matter hereof, and supersedes all prior agreements, understandings, negotiations, and discussions, whether oral or written.

SECTION 11: This Agreement is for a period of one (1) year beginning July 1, 2026 and ending June 30, 2027. Either party may terminate this Agreement, without cause, upon sixty (60) days written notice. Student teachers enrolled in the University's Teacher Education Program and assigned to a SPS site at the time such notice is given will be afforded the opportunity to complete their assignment notwithstanding such early termination.

IN WITNESS WHEREOF, the University and SPS have executed this Agreement as of the day and year first written above.

THE UNIVERSITY OF TULSA,
acting for and on behalf of its
TEACHER EDUCATION PROGRAM

Signed by:
By: Josh Corngold 5/19/2026
745528DF57D34A1...
Name: Josh Corngold
Title: Chair, Department of Education

Signed by:
By: Blaine Greteman 5/19/2026
6F218781A4CF4BF...
Name: Blaine Greteman
Title: Dean, Henry Kendall College of Arts & Sciences

“UNIVERSITY”

INDEPENDENT SCHOOL DISTRICT NO. 33
OF CREEK COUNTY, OKLAHOMA, a/k/a
SAPULPA PUBLIC SCHOOLS (SPS)

SAPULPA PUBLIC SCHOOLS BOE

By: ______________________________

Name (print): ______________________________

Title: Sapulpa Public Schools BOE President

SAPULPA PUBLIC SCHOOLS

By: ______________________________

Name (print): ______________________________

Title: Sapulpa Public Schools Superintendent

“SPS”

Memorandum of Understanding
Tulsa Community College
And
Sapulpa Public Schools

This Memorandum of Understanding ("MOU") between Sapulpa Public Schools, Sapulpa, Oklahoma, ("partner"), and Tulsa Community College ("TCC"), an agency of the State of Oklahoma. Its purpose is to set forth the responsibilities and obligations of the parties with regard to dual credit programs. Tulsa Community College is dedicated to serving high school students while helping to develop a seamless and accessible transition to higher education. Tulsa Community College is a member of the National Alliance of Concurrent Enrollment Partnerships (NACEP). Established in 1999, NACEP provides standards of academic excellence, research, and advocacy. TCC has developed partnership guidelines based on NACEP standards in order to provide a valuable and credible academic experience. The TCC guidelines are available on request from the TCC Office of Dual Credit Programs. NACEP standards can be viewed at www.nacep.org.

TCC enrollment provides high school students with an opportunity to earn transferable college credits while also satisfying high school course requirements through dual credit as well as an introduction to college academics and rigor. Additionally, this program provides an economical head start through the tuition waiver program and low fees for courses taught at TCC campuses, TCC community campuses, approved off-campus sites, online, or high school campuses during the regular school day. Through the program, students have access to TCC writing labs, math labs, academic advisement, career advisement, libraries, clubs, organizations, and fitness centers.

1. Purpose

The purpose of this agreement is to foster increased access to college courses for high school students who have demonstrated the academic ability to complete a rigorous course of study. By using TCC campuses, community campuses, online technology, and eligible partner facilities to offer TCC courses in appropriate course modalities, eligible students have an opportunity to participate in college courses during regular high school hours. Students will earn high school academic credit and college credit, referred to as dual credit, as established by the Oklahoma Legislature in 70 O.S. §628.13. Any addendum shall be governed by the terms, provisions, and conditions set forth in this agreement.

2. Term

The agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution. Either party shall have the right to terminate this MOU with or without cause by giving ninety (90) days prior written notice of intention to terminate at the end of the college semester during which the notice was provided. If the notice to terminate is received less than 90 days from the end of the college semester, then the agreement will conclude at the end of the following college semester.

The parties agree to work in good faith to avoid any such termination. The rationale for the requested termination should be stated with the request, and the parties will attempt to resolve any disputes in a mutually satisfactory way. Any future agreements will be subject to their own terms for termination, which may differ from this memorandum of understanding.

3. Operations

A. <u>TCC will ensure the following conditions:</u>

- Admit high school students to the college according to the Oklahoma State Regents for Higher Education requirements.
- Offer 1000 level and 2000 level courses to a minimum of fourteen (14) pre-enrolled students.
- Hold courses open and accept enrollments to meet the required minimum fourteen enrollments: minimums must be met by December 15 for spring courses and May 15 for fall courses.
- Accept course enrollments in addition to the minimum fourteen (14) students until the section fills or until the first class meeting.
- Post the Dual Credit Student Enrollment Portal and instructional video on the TCC Dual Credit Programs' web pages for participating high school districts.
- Counsel students on issues concerning academic success and higher education goals including course transferability, college majors, and pathways to associate's degrees, or workforce certifications.
- Provide college academic advising and individualized academic plans for students who meet with TCC academic advisors.
- Conduct annual training for high school counselors.
- Provide online, online live, blended, and classroom delivered instruction for courses as agreed upon by TCC, the partner, attending districts, and appropriate external authorities.
- Endeavor to provide instructors and courses; however, TCC cannot guarantee course availability at the site.
- Provide curriculum and instructors for all TCC courses.
- Comply with the policies, practices, and procedures as outlined in the TCC faculty handbook at all times.
- Administer courses to follow either an eight (8) week format, a fourteen (14) week format or a sixteen (16) week format. Students will follow the established TCC calendar as it relates to add/drop dates, withdrawal dates, holidays, and unscheduled closings.
- Provide high schools with due dates for the course scheduling process. See addendums for specific program timelines.

- Provide TCC student ID cards to each concurrently enrolled student who presents a TCC ID number and photo identification at TCC Student Activities Centers. The ID card will provide students with entrance to TCC campuses and access to all four (4) TCC libraries and online library access. Students are billed $5.00 per semester.
- Allow students to enroll in additional courses on TCC campuses as well as in the courses taught at the off-campus sites, online, online live modalities.
- Bill the student for all course fees and materials, as applicable.
- Bill the student for tuition charges for credit hours that exceed the tuition waiver program.
- Send a password encrypted, electronic end of term grade spreadsheet to the district registrar or staff authorized to receive FERPA information.
- Provide the COMPASS: dual credit student success orientation. Partners may attend a scheduled COMPASS on TCC campuses, online, or students may view the dual credit orientation electronically from www.tulsacc.edu/dualcredit in the high school counselor's office.
- Provide an early alert system via email to the district's high school counselor and/or administrator authorized to receive student information.
- Provide ADA accommodations: TCC requires students to self-identify and submit appropriate professional documentation in accordance with the guidelines established by the Accessibility Resources Center located at 909 S. Boston Ave Room MC 331B.
- The Director of Dual Credit Programs, TCC faculty department chairs, TCC Deans and Associate Deans, and the Associate Vice-President of Academic Affairs will review all course requests from participating high schools. Courses will be approved based on the program scope, collective resources, and available support for each course.

B. The partner high school will ensure the following conditions:

- Ensure that each student has textbooks and instructional materials as required for each course and that no student is denied an opportunity to participate due to the inability to purchase textbooks and instructional materials.
- Comply with the one hour and fifty-minute TCC semester finals schedule.
- Designate a representative as the liaison between the partner and TCC. The partner liaison provides program information and guidance to students, parents, and high school faculty.
- Establish a process to confirm eligibility.
- Support and help guide the development and integrity of the program through the partner high school principal and counselor(s).
- Advise concurrently enrolling students on all issues concerning high school education, graduation, and college application requirements.
- Distribute for signatures and retain the signed district's student/parent MOU (if used).
- Communicate clearly to the parents and students regarding financial responsibilities and the college environment.
- Ensure that students have an opportunity to enroll in courses necessary for high school graduation. TCC courses may not be available or convenient for some students so should

not be depended on as the sole source for completing high school graduation requirements.

- Include TCC courses in the high school course catalog.
- Display TCC brochures, guides, posters, and other promotional materials that TCC provides in a designated area such as the high school guidance office.
- Allow compliance with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from high school will be expected to continue participating in his or her TCC class(es).
- Provide program information and enrollment due dates to parents and students prior to registration periods.
- Support the instructor and the student through standards set by TCC.
- TCC campuses, including community campuses, do not close as frequently as high schools. If the high school closes and TCC does not, students will be expected to complete any homework or assigned readings and may be required to complete an online assignment, using Blackboard. Even when TCC is closed, students should keep up with the course agenda and check Blackboard for updated assignment schedules.
- Provide an orientation for TCC faculty prior to the start of the semester if the district or partner campus hosts the TCC faculty. The orientation should include a tour of the campus, information about parking, keys to rooms, introductions to appropriate personnel, computer network passwords, IDs, and other information that may be unique to the site that faculty will need to teach their classes.
- Provide students with adequate time to travel to and participate fully in courses and time to return to their home high school if applicable.
- Provide, when course delivery model requires, qualified (per TCC MOU) facilitators in classrooms, access to computer labs, and access to tutoring services. See addenda for specific program requirements.
- Request all course additions or program changes in writing to the TCC Dual Credit Programs office.
    - Fall semester requests should be submitted by January 15th. Spring and summer semesters' requests should be submitted by August 15th.
    - English courses require a minimum of 14 enrollments and a maximum of 20 enrollments per section. All other courses require a minimum of 14 and a maximum set by the discipline and faculty. All enrollment maximums are additionally based on the ability to provide a collegiate environment.
    - Course change requests and program requests should include the rationale for the additional course, any extenuating circumstances surrounding the request; the number of students qualified and expected to enroll in the course, and the availability of specialized equipment/labs if appropriate. The requests will be reviewed, and newly approved courses may be offered in the following semester.

C. <u>Obligations of both TCC and Partner:</u>

- Attend an annual senior leadership meeting.
- Collaborate to provide program information, communication, promotional materials, and activities.
- Collaborate to articulate curricula between the high school and the college.
- Collaborate to develop a two-year pathway of academic course offerings. The course schedule will be reviewed annually.
- Collaborate when advising a concurrently enrolled student to ensure that the student is apprised of all education options.
- Attend operations meetings as required.

D. High School Concurrently Enrolled Students Will:

- Meet the minimum requirements as set forth by the Oklahoma State Regents for Higher Education. Admission and enrollment requirements are posted at www.tulsacc.edu.
- Complete the online TCC college admission application a minimum of one week prior to enrollment.
- Enroll using the Dual Credit Student Enrollment Portal www.tulsacc.edu/dualcredit .
- Pay course fees and materials used per the student account balance available in Blackboard for all courses at any TCC Bursar office or online via MYTCC.
- Pay full tuition incurred beyond the maximum tuition waiver amount.

- Assume responsibility for course materials.
- Complete a COMPASS: dual credit student success orientation in person, online, or with a high school counselor via TCC's COMPASS presentations and materials.
- Assume all responsibility for personal actions during transportation to the course delivery sites and during the return to the home high school including driving or riding in personal vehicles and district transportation on roads or in parking lots.
- Comply with the TCC student policies and resources as outlined in the TCC Student Code of Conduct (http://www.tulsacc.edu/student-resources/student-handbook) during TCC class time.
- Behave in the same manner as any student enrolled in and participating in a college course as written in the TCC Student Code of Conduct available on the TCC website.
- Assume responsibility for any malicious destruction of property, equipment and materials belonging to the host concurrent delivery site and/or TCC.
- Read the district's student/parent MOU if required by the district (to be retained at the high school counselor's office).
- Participate as required and outlined in the course syllabus.
- Check the television, radio, and TCC Alerts for class cancellations due to unforeseen situations (weather), and log onto TCC Blackboard to complete any assignments.
- Assume responsibility for reporting grades to appropriate high school staff.

4. Financial Arrangements

- Students will pay the one-time admission fee of $20.00 with the first semester enrollment.
- TCC applies in-state tuition and Oklahoma tuition waivers for US citizens, permanent residents, and other approved documented students. TCC International Student Services at iss@tulsacc.edu confirms residency status.

- TCC will waive tuition via the state of Oklahoma's tuition waiver policy and TCC's tuition waiver policy.

  - TCC Financial Aid will apply the juniors' tuition waiver for a maximum of twelve (12) credit hours total for the three junior semesters beginning in the summer after the 10th grade. The student must meet all OSRHE policy regulations for high school student early enrollment including Oklahoma residency and being on track for graduation from high school in the spring of their senior year.
  - TCC Financial Aid will apply the seniors' tuition waiver for a maximum of eighteen (18) credit hours total for the three senior semesters beginning in the summer after the 11th grade. The student must meet all OSRHE policy regulations for high school student early enrollment including Oklahoma residency and being on track for graduation from high school in the spring of their senior year.
- All courses are charged Oklahoma State Regents for Higher Education mandatory course fees regardless of delivery mode or location. Other courses' fees vary.
- Partners may set up third-party billing with the TCC bursar to eliminate student barriers.
  - Participating third-party billing high schools will be billed for all students on the TCC rosters after the semester drop date. Consult the TCC academic calendar for semester dates.
  - Students are not eligible to receive a federal T-1098 tuition statement for education credit for any amounts remitted by the district via 3rd party billing.

5. Liability

Each party to this Agreement will be responsible for its own negligent acts or omissions and those if its employees, officers, volunteers or agents in the performance of this Agreement. Neither party will be considered the agent of the other nor does either party assume any responsibility to the other party for the consequences of any act or omission of any person or entity not a party to this Agreement. The terms of this provision shall survive the termination of the Agreement.

Both parties recognize that this is a programmatic agreement and does not afford TCC control of over any District property, therefore the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act does not apply to District property utilized under this agreement.

6. Independent Capacity

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

Official Signatures

We agree to the conditions and responsibilities and indicate by our signatures our commitment to provide quality dual credit enrollment courses for our students.

Signed by:

D69EBC39220A495...

Dr. Kristopher Copeland, Assoc. Vice-President Academic Affairs Tulsa Community College	School Board President, Superintendent, or designee. Participating school or district
6/3/2026 | 11:06 AM CDT Date:	Date:

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MOU Addendum:

College Prep Math (CPM)

In cooperation with the high school mathematics department, Tulsa Community College is offering eligible high school juniors and seniors the opportunity to earn three hours of transferable college Mathematics and satisfy their high school Mathematics requirement. College-Prep Mathematics (CPM) is an intensive preparatory course designed for students aiming to excel in their chosen math pathway during the subsequent semester. This course is tailored to equip students with the fundamental skills necessary for success across various mathematical disciplines. CPM prepares students for one of three distinct pathways:

- **Precalculus I (MATH 1513)** – Primarily designed for STEM majors, this pathway delves into advanced mathematical concepts essential for disciplines such as engineering, physics, and mathematics.
- **Math Functions (MATH 1483)** – Geared towards business majors, this pathway emphasizes practical mathematical applications relevant to fields such as economics, finance, and management.
- **Quantitative Reasoning (MATH 1473)** – Tailored for Liberal Arts majors, this pathway focuses on developing critical thinking skills through the application of mathematics in everyday contexts.

The goal is for all students who take the CPM class to successfully complete a TCC college-level math course (MATH 1513 – Precalculus I, MATH 1473 – Quantitative Reasoning, or MATH 1483 – Mathematics Functions & Their Uses) the following semester. Recognizing the importance of embedded support, students enrolled in CPM will receive daily assistance from their high school math instructors during the subsequent semester as they navigate their chosen TCC math pathway online.

<u>Tulsa Community College Responsibilities</u>

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with CPM curriculum and objectives, which will be used during the fall semester to prepare students for the college-level math course.
- Provide a TCC Dual Credit Coordinator to administrate and liaison with the student, teacher, and counselor (See DC procedural timeline).
- Conduct an on-site or virtual information session during the first week(s) of the CPM class.
- Provide a TCC Math faculty liaison to review the CPM course materials with the high school math teacher and to provide support throughout the semester.
- Meet with students to help them apply to TCC in September (fall) and in February (spring).
- Provide a 16-week online section of MATH 1513, MATH 1473, and/or MATH 1483 taught by TCC faculty who will communicate with the high school support instructor throughout the semester.
- Reserve seats for the CPM students who meet admissions and enrollment criteria, who earn a C or better in CPM, and who enroll by January 3 for spring semester, by May 30 for fall semester.

- Send TCC Qualtrics student survey link to high school teacher to gather student roster information.
- Share Excel Class Roster Sheet with the high school teachers to communicate admission and enrollment status and any student issues.
- ENROLLMENT: The TCC coordinator will conduct enrollment workshops either in person or via zoom in October/November (fall) or March/April (spring). Students are to enroll in the designated, reserved CRN during the enrollment workshop.
- Process the junior or senior tuition waiver for all dual credit high school students as applicable.

District Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administration to review the MOU and addendum before offering the class for the first time.
- Immediately notify dualcredit@tulsacc.edu if personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Grant the teacher a full day of paid professional development during the semester to participate in professional development with college faculty
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as Youtube videos.
- Send fall semester transcript by January 8th for each college level math student to demonstrate all students meet placement criteria unless they meet other TCC placement criteria, TCC will de-enroll students from the designated class if they did not earn a C and/or do not have the high school teacher's recommendation

High School Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administration to review the MOU and addendum before offering the class for the first time.
- Work with high school math faculty to identify students who can meet the admission requirements (see below), who want to go to college, and who have a strong work ethic, but who don't yet have the academic and/or study skills needed succeed in a college-level math class.
    - 3.0 **Unweighted** GPA
    - 19 Composite score on ACT or Pre-ACT
    - 990 on SAT/PSAT
- Send the parent letter to students interested in the CPM class (see below) and keep them on file.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide a qualified math teacher to deliver the preparatory curriculum *and* to provide support for the online college-level math class the following semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Provide a dedicated class period and space for both CPM and online college-level math class.

- Send the math teacher's name and contact information to dualcredit@tulsacc.edu by August 1.
- Immediately notify dualcredit@tulsacc.edu of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Provide a high school counselor to complete the college prep enrollment approvals in the dual credit enrollment portal.
- Enroll only CPM students in designated sections until the deadline has passed. The deadline for enrolling students for fall semester is June 30; for spring semester, the deadline is January 3. Once the deadline passes, other students may be added to the designated section which no longer guarantees the student a seat.
- Make sure students *and* support high school teachers participate in/watch the video of the dual credit student orientation and complete the Blackboard orientation before the start date of the college-level math class.
- Review the math teacher's lesson plans as needed to ensure he/she is adhering to the CPM curriculum.
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as Youtube videos.
- Ensure that qualified students have access to course material, software, and textbooks.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Monitor the progress of and provide academic support for students throughout the TCC semester, including days when the high school is not in session or switches to virtual instruction. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.
- Ensure that students take their Midterm and Final exams with an appropriate method of proctoring for your district's location, such as (but not limited to) a TCC testing center, a TCC classroom with a TCC instructor, a high school proctored by a TCC instructor, or a local College/University testing center.

<u>High School Teacher responsibilities</u>

- Complete the Beginning of Semester survey for CPM teachers by the end of week two of the semester. The Dual Credit office will send teachers a link to the TCC Qualtrics student survey the first week of the semester.
    - Teachers will have students fill out the survey by the end of the second week of the semester.
- Provide the TCC Dual Credit Coordinator one class period to conduct college admission workshop (late August-mid September). NOTE: Admission does not guarantee enrollment.
- Use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, to update admission and enrollment information, and to note any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

- Consult the Excel Class Roster Sheet frequently during the semester and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- Teach the CPM math class.
  - Attend professional development with the TCC faculty.
  - Follow the curriculum as explained during the professional development and discuss any variations with the TCC faculty liaison.
  - Communicate regularly with the TCC faculty liaison throughout the semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Alert students to enrollment information, including the registration portal link, tutorial video links for students and parents, and date the coordinator will be conducting an enrollment workshop.
- Complete the end-of-the-semester teacher survey. TCC will send this survey so that teachers can identify students who are NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better. Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.
- Complete the Blackboard orientation with students.
- Assist with time management, study skills, and technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately. Students should be directed to the TCC Student Support Center (918-595-2000).
- View the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- Communicate regularly with the college-level math professor(s).
- Print the TCC professor’s syllabus, major assignments, mid-term/finals schedule, and other materials as needed.
- Review the course syllabus with students during the first week of the TCC’s semester. Focus on the instructor contact information, grading policy, assignment list, attendance/participation, lab assignment & make-up work, due dates, and pacing schedule.
- Provide supplemental instruction and/or individual tutoring to reinforce the course’s learning outcomes. While students are expected to work independently during the dedicated class period and to behave as responsible college students, the teacher may offer mini-lessons to reinforce the college-level math course outcomes and should periodically schedule tutoring sessions with students.
- Monitor student progress by taking attendance during both semesters’ dedicated class periods. During the online college math semester, send regular updates on attendance to the college professor.
- Check Bb grades once a week and alert the high school counselor if the students’ grade drops below 70%.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Support the TCC Student handbook, the TCC professor’s syllabus, and the grading standards.

- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, the high school teacher will work with the TCC professor to dismiss students who consistently disrupt the designated study time.
- Follow best practices for tutoring.
- Meet at least three times a week with any student who needs to temporarily pivot to virtual attendance.

Student Responsibilities

- Complete the CPM student information survey by the end of week 2 of the preparatory semester.
- Apply for TCC admission with the TCC Coordinator during late August-mid September. For admission eligibility, see the Dual Credit Program's Website.
- Set up TCC email and password in MYTCC after admission and prior to enrollment. Students must use their TCC email to communicate with TCC faculty.
- Use ICAP time to explore the math pathway assigned to your college/university major and higher education institution post high school. Consult your TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Enroll in the designated, reserved section of online Math 1473, Math 1483, or Math 1513 with the Dual Credit Coordinator during enrollment workshop. Students must enroll by January 8th for spring semester, May 30th for fall semester; after those dates, the CPM section will be closed to enrollment or no longer guaranteed.
- Demonstrate enrollment eligibility if necessary. Students who earn a C or better in CPM and who have the teacher's recommendation meet the placement criteria to enroll in the designated online section of Math 1473, Math 1483, or Math 1513 only; the grade does not work for placement in any other section of math. For any other section of math, students must demonstrate enrollment eligibility as explained on the Dual Credit Program's Website. Course choice will be guided by the student's declared major and college/university post high school.
- Seek assistance for any Bb or technology issues immediately. Students should alert their high school teacher and the TCC Student Support Center (918-595-2000).
- Attend the TCC dual credit student orientation and complete the TCC online Bb orientation (see Dual Credit Programs webpage for dates and locations).
- Attend the high school class regularly while taking the TCC online course. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

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College Preparatory Math
Letter to parents/guardians

Dear Parent/Guardian,
Your student has been identified as a candidate for the College Prep Math (CPM) course, a high school class that prepares students to succeed in a Tulsa Community College MATH 1473, MATH 1483, or MATH 1513 course. This letter is to inform you about this opportunity.

College Preparatory Math is a class developed by college and high school math faculty with the goal of ensuring high school students are prepared for college-level reading and writing. Data show that many high school students graduate without meeting the standards required to take a college-level math class. These students often must take costly remedial courses at the college and/or may not be able to pass a first-year math class. While taking College Preparatory Math does not guarantee that a student will be taking Math 1473, or Math 1483, or Math 1513 the following semester, the class will challenge all students to improve their math skill so that they graduate high school prepared to succeed in college classes.

The CPM class helps prepare students for the 3 college-level pathways (MATH 1513, MATH 1473, & MATH 1483) by asking students to practice some of the same math concepts they will be asked to complete in these college-level courses. High school teachers will also

- Enforce strict deadlines for late work
- Require students spend time studying outside of class
- Review challenging learning outcomes from the precalculus curriculum
- Focus on time management skills
- Consult with a TCC math professor about learning outcomes and student progress

The high school instructor will continue to help students succeed in an online college-level math class the following semester by providing tutoring, technology support, and encouragement. Although students will have a dedicated class period to work on their TCC math class, they are expected to work independently and to behave as responsible college students. The professor will follow college policies regarding attendance, academic freedom, and grades, and the high school teacher will reinforce college policies (including the professor's syllabus policies), take daily attendance, and ensure that the classroom environment is conducive to studying.

Students will be required to take proctored mid-term and final exams. (Locations vary: college campus, remote, or high school campus as determined by TCC and the high school.) Students who complete the college-level math class successfully will have three hours of college credit, transferable to most colleges and universities and required of almost all degree programs.

If you would like your student to participate in this opportunity, please discuss the overview of student responsibilities and the project timeline with him or her. If he or she is interested, please sign and return this letter to your high school counselor.

____ Parent _______________________Date

____Student _______________________Date

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The College Preparatory Math Timeline

CPM Offered in the Fall

February - March

- High schools indicate interest in offering/continuing to offer CPM fall semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM (February to August school start date):
    - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
    - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
    - High school sends letters to parents about CPM

April - July

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than June 1.**
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

August

- High school may replace teacher if necessary by August 15th.
- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session, or the high school teacher shares an informational video from the TCC faculty lead during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester survey sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the TCC Student Survey the first week of the semester. Students fill out the survey by the end of the second week of the semester.

September-October

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

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October-November

- TCC coordinator conducts enrollment workshop either in person or via zoom for the college level math course.
    - All *admitted* students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in January.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and date of enrollment workshop; note any student issues on the Excel Class roster sheet.

December

- CPM teacher completes the end of semester teacher survey. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
    - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.

January

- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends fall semester transcript by January 8th for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet other enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

February – May

- CPM teacher reviews the professor's handouts, assignment sheets, mid-term and final schedule, and grading rubrics with students and be familiar with other materials posted in Blackboard.

- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.
- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

CPM Offered in the Spring

September-October

- High schools indicate interest in offering/continuing to offer CPM spring semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM
    - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
    - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
    - High school sends letters to parents about CPM

November-December

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than November 1.**
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

December

- High school may replace teacher if necessary by December 15.

January

- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester Survey for CPM Teachers sent by the Dual Credit office by the end of week two of the semester.

- The Dual Credit office sends teachers a link to the Survey for CPM Students the first week of the semester. Students fill out the survey by the end of the second week of the semester.

February-March

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

March-April

- TCC coordinator conducts enrollment workshop for the college level math course.
    - All *admitted* students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in August unless other placement criteria are met.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the date for the enrollment workshop; note any student issues on the Excel Class roster sheet.

May

- CPM teacher completes the End of Semester Survey for CPM Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
    - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

August

- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends spring semester transcript by August 15 for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet optional enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.

- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

September-December

- CPM teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.
- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

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MOU Addendum:

College Preparatory English (CPE)

In cooperation with the high school English department, Tulsa Community College is offering eligible high school students (second-semester sophomores, juniors, and/or seniors) the opportunity to earn three hours of college English (transferable to state universities) while at the same time satisfying their high school English requirements. The goal is for all students who take the College Preparatory English (CPE) class to successfully complete a TCC English 1113 course the following semester.

Tulsa Community College Responsibilities

- Meet with the district and high school administration to review the MOU and addenda.
- Provide the high school with CPE curriculum: a syllabus, selected readings, assignments, and grading rubrics.
- Provide a TCC Dual Credit Coordinator to administrate and liaison with the student, teacher, and counselor (See DC procedural timeline).
- Conduct an on-site or virtual information session during the first week(s) of the CPE class.
- Provide a TCC English faculty liaison to review the CPE course materials with the high school English teacher and to provide support throughout the semester.
- Meet with students to help them apply to TCC in August-September (fall) and in February (spring).
- Provide a 16-week online section of ENGL 1113, taught by a TCC faculty who will communicate with the high school support instructor throughout the semester.
- Reserve seats for the CPE students who meet admissions and enrollment criteria, who earn a C or better in CPE, and who enroll by January 3 for spring semester, by May 30 for fall semester.
- Process the junior or senior tuition waiver for all dual credit high school students as applicable.
- Send Survey link for CPE Students to high school teacher to gather student roster information.
- Send links for Beginning of Semester Survey for CPE Teachers and End of Semester Survey for CPE Teachers to CPE instructors to gather teacher information.
- Share Excel Roster Sheet with the high school teachers to communicate admission and enrollment status and any student issues.
- ENROLLMENT: The TCC coordinator will conduct enrollment workshops either in person or via zoom in October/November (fall) or March/April (spring).

District Responsibilities

- Follow the CPE procedural timeline.
- Meet with the TCC dual credit director to review the MOU and addendum before offering the class for the first time.
- Immediately notify dualcredit@tulsacc.edu of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Grant the teacher a full day of paid professional development time during the semester to participate in professional development with college faculty.
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take English 1113. Students using district-owned devices may need assistance downloading MS Word (free) from

TCC. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as YouTube videos.
- Send fall semester transcript by January 8th for each English 1113 student to demonstrate all students meet placement criteria unless they meet other TCC placement criteria, TCC will de-enroll students from the designated class if they did not earn a C and/or do not have the high school teacher's recommendation.

High School Responsibilities

- Follow the CPE procedural timeline.
- Meet with the TCC dual credit representative to review the MOU and addendum before offering the class for the first time.
- Work with high school English teachers to identify students who can meet one of the admission requirements (see below), who want to go to college, and who have a strong work ethic, but who don't yet have the academic and/or study skills needed succeed in a college-level English class.
    - 3.0 **Unweighted** GPA
    - 19 Composite score on ACT or Pre-ACT
    - 990 on SAT/PSAT
- Communicate student deadlines for admission, enrollment, and payments to the students.
- Provide a qualified and interested English teacher to deliver the curriculum and to provide support for the online English 1113 class the following semester.
- Provide a dedicated class period and space for CPE and the online English 1113 course.
- Assign the CPE teacher class time to support the online English 1113 students; during this class time, the support teacher should not teach other classes or use a plan period.
- Send the English teacher's name and contact information to dualcredit@tulsacc.edu by August 1.
- Immediately notify dualcredit@tulsacc.edu of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Provide a high school counselor to complete the college prep enrollment approvals in the dual credit enrollment portal.
- Enforce the 25-student maximum enrollment in the CPE course. To teach this course effectively, instructors must work with no more than 25 students each semester. If all 25 students place into English 1113 successfully, TCC will provide seats for all students who meet the deadline for enrollment.
- Enroll only CPE students in designated sections until the deadline has passed. The deadline for enrolling students for fall semester is June 30; for spring semester, the deadline is January 8. Once the deadline passes, other students may be added to the designated section which no longer guarantees the student a seat
- Make sure students *and* support high school teachers participate in/watch the video of the dual credit student orientation and complete the Blackboard orientation before the start date of English 1113.
- Review the English teacher's lesson plans as needed to ensure he/she is adhering to the CPE curriculum.
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take English 1113. Students using district-owned devices may need assistance downloading MS Word (free) from TCC. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as YouTube videos.

- Ensure that qualified students have access to course materials. Neither the CPE nor the English 1113 class uses a textbook; however, students will need to access, print, and/or photocopy online readings and other materials.
- Advise students to withdraw from the course and transfer into an on-level English class if they consistently underperform during the first four weeks of the semester.
- Discourage students from withdrawing if they can pass the class with a C or better; students who cannot pass may withdraw before Week 12 of the semester, but withdrawals may affect future financial aid and should be discouraged unless the student cannot pass.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Monitor the progress of and provide academic support for students throughout the TCC semester, including days when the high school is not in session or switches to virtual instruction. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

High School Teacher responsibilities

- Complete the Beginning of the Semester Survey for CPE teachers by the end of week two of the semester. The Dual Credit Coordinator will send teachers a link to the survey.
- Have students fill out the Survey for CPE Students by the end of the second week of the semester. The Dual Credit Coordinator will send teachers a link to the student survey the first week of the semester.
- Provide the TCC Dual Credit Coordinator one class period to conduct college admission workshop (late August-early September). NOTE: Admission does not guarantee enrollment.
- Use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, to update admission and enrollment information, and to note any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.
- Consult the Excel Class Roster Sheet frequently during the semester and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- Teach the CPE English class:
  - Attend professional development with the TCC faculty.
  - Submit the CPE syllabus to the TCC faculty liaison for review no later than the second week of the semester.
  - Follow the curriculum closely and discuss any variations with the TCC faculty liaison.
  - Share a selection of graded assignments with the liaison twice during the semester.
- Alert students to enrollment information, including the registration portal link, tutorial video links for students and parents, and date the coordinator will be conducting an enrollment workshop.
- Complete the End of Semester Survey for CPE Teachers sent the first week of December. The Dual Credit Coordinator will send this survey so that teachers can identify students who are NOT recommended for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better. Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.
- Complete the Blackboard orientation with students and help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- View the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- Communicate regularly with the English 1113 professor throughout the semester.
- Print the TCC professor’s syllabus, major assignments, and other materials.
- Share supplemental instruction handouts or other materials with the English 1113 professor.
- Check Bb grades once a week and alert the high school counselor if a student’s grade drops below 70%.
- Advise students to withdraw from the course and transfer into an on-level English class if they consistently underperform during the first four weeks of the semester.
- Discourage students from withdrawing if they can pass the class with a C or better; students who cannot pass may withdraw before Week 12 of the semester, but withdrawals may affect future financial aid and should be discouraged unless the student cannot pass.
- Support the TCC Student handbook, the TCC professor’s syllabus, and the grading standards.
- Follow the “Guidelines for Supporting English 1113 Students”.

- Meet at least three times a week with any student who needs to temporarily pivot to virtual attendance.

Student Responsibilities

- Complete the Survey for CPE Students by the end of week 2 of the preparatory semester.
- Apply for TCC admission with the TCC Coordinator during late August-mid September. For admission eligibility, see the Dual Credit Program's Website.
- Set up TCC email and password in MYTCC after admission and prior to enrollment. Students must use their TCC email to communicate with TCC faculty.
- Enroll in the designated, reserved section of online English 1113 with the Dual Credit Coordinator during enrollment workshop. Students must enroll by January 8th for spring semester, May 30th for fall semester; after those dates, the CPE section will be closed to enrollment or no longer guaranteed.
- Demonstrate enrollment eligibility if necessary. Students who earn a C or better in CPE and who have the teacher's recommendation meet the placement criteria to enroll in the designated online section of English 1113 only; the grade does not work for placement in any other section of English 1113. For any other section of English 1113, students must demonstrate enrollment eligibility as explained on the Dual Credit Program's Website.
- Attend the TCC dual credit student orientation and complete the TCC online Bb orientation (see Dual Credit Programs webpage for dates and locations).
- Attend the high school class regularly while taking the TCC online course.

College Preparatory English
Letter to parents

Dear Parent/Guardian,

Your student has been identified as a candidate for the College Preparatory English course, a high school class that prepares students to succeed in a Tulsa Community College ENGL 1113 course. This letter is to inform you about this opportunity.

College Preparatory English is a class developed by college and high school English faculty with the goal of ensuring high school students are prepared for college-level reading and writing. Data show that many high school students graduate without meeting the standards required to take a college-level English class. These students often must take costly remedial courses at the college and/or may not be able to pass a first-year English class. While taking College Preparatory English does not guarantee that a student will be taking English 1113 the following semester, the class will challenge all students to improve their reading and writing so that they graduate high school prepared to succeed in college classes.

The College Preparatory English class helps prepare students for English 1113 by asking students to complete some of the same reading and writing assignments they will be asked to complete in English 1113; as such, students taking this class must have the time, motivation, and support to do the work. High school teachers will also

- Enforce strict deadlines for late work and attendance
- Require students spend approximately 4 hours a week studying *outside of class*
- Emphasize critical reading strategies needed for college-level courses
- Assign challenging texts that students will read, summarize, and analyze
- Teach specific writing skills students will use in college English classes
- Consult with a TCC English professor for guidance on grading standards

The high school instructor will continue to help students succeed in an online English 1113 class the following semester by providing tutoring, technology support, and encouragement. Students who complete English 1113 successfully will have three hours of college credit, transferable to most colleges and universities and required of almost all degree programs.

If you would like your student to participate in this opportunity, please discuss the overview of student responsibilities and the project timeline with him or her. If he or she is interested, please sign and return this letter to your high school counselor.

____ Parent ______________________Date

____Student ______________________Date

The College Preparatory English Timeline

CPE Offered in the Fall

February - March

- High schools indicate interest in offering/continuing to offer CPE fall semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPE (February to August school start date):
    - High school English faculty should recruit current sophomores and juniors during the high school scheduling period.
    - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
    - High school sends letters to parents about CPE

April - July

- High school sends name(s) and contact information of CPE teacher(s) to the Dual Credit Programs Coordinator **no later than June 1.**
- TCC notifies teachers of date for CPE workshop.
- CPE instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

August

- High school may replace teacher if necessary by August 15th.
- CPE teachers attend the CPE workshop.
- TCC faculty liaison begins regular communication with the CPE teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPE class.
- CPE teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPE teacher completes the Beginning of Semester Survey for CPE Teachers sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the Survey for CPE Students the first week of the semester. Students fill out the survey by the end of the second week of the semester.

September-October

- Dual Credit Coordinator visits the CPE class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For

example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.
- CPE teacher shares samples of graded assignments with the TCC faculty liaison.

October-November
- TCC coordinator conducts enrollment workshop either in person or via zoom for the English 1113 course for enrollment in October/November for Spring enrollment.
  - All *admitted* students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in January.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, date of enrollment workshop; note any student issues on the Google Class roster sheet.

December
- CPE teacher completes the End of Semester Survey for CPE Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
  - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.

January

- CPE teacher transitions to supporting role for English 1113 students, is placed in English 1113 Blackboard site, and begins regular communication with English 1113 professor.
- CPE teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPE teachers.
- Students who complete a fall semester CPE class and have enrolled in English 1113 complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends fall semester transcript by January 8th for each English 1113 student to demonstrate all students meet placement criteria for English 1113; TCC will de-enroll students who were projected to earn a C but did not.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPE teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).
- CPE teacher makes sure all students complete the diagnostic writing sample; students who don't complete the sample may be dropped from the class and will need to enroll in an on-level English class.

February – May

- CPE teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPE teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPE teacher communicates regularly with English 1113 professor and shares supplemental instruction handouts or other materials with the English 1113 professor.
- CPE teacher monitors student progress by checking grades regularly.
- CPE teacher alerts the high school counselor if a student's grade drops below 70%.
- CPE teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

CPE Offered in the Spring

September-October

- High schools indicate interest in offering/continuing to offer CPE spring semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPE
    - High school English faculty should recruit current sophomores and juniors during the high school scheduling period.
    - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
    - High school sends letters to parents about CPE

November-December

- High school sends name(s) and contact information of CPE teacher(s) to the Dual Credit Programs Coordinator **no later than November 1.**
- TCC notifies teachers of date for CPE workshop.
- CPE instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

December

- High school may replace teacher if necessary by December 15.

January

- CPE teachers attend the CPE workshop.
- TCC faculty liaison begins regular communication with the CPE teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPE class.

- CPE teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPE teacher completes the Beginning of Semester Survey for CPE Teachers sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the Survey for CPE Students the first week of the semester. Students fill out the survey by the end of the second week of the semester.

February-March

- Dual Credit Coordinator visits the CPE class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.
- CPE teacher shares samples of graded assignments with the TCC faculty liaison.

March-April

- TCC coordinator conducts enrollment workshop for the English 1113 course.
    - All *admitted* students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in August unless other placement criteria are met.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the date for the enrollment workshop; note any student issues on the Excel Class roster sheet.

May

- CPE teacher completes the End of Semester Survey for CPE Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
    - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

August

- CPE teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPE teachers.
- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- CPE teacher transitions to supporting role for English 1113 students, is placed in English 1113 Blackboard site, and begins regular communication with English 1113 professor.
- Students who complete a fall semester CPE class and have enrolled in English 1113 complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends spring semester transcript by August 15 for each English 1113 student to demonstrate all students meet placement criteria for English 1113; TCC will de-enroll students who were projected to earn a C but did not and do not meet optional enrollment criteria..

- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPE teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).
- CPE teacher makes sure all students complete the diagnostic writing sample; students who don't complete the sample may be dropped from the class and will need to enroll in an on-level English class.

September-December

- CPE teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPE teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPE teacher communicates regularly with English 1113 professor and shares supplemental instruction handouts or other materials with the English 1113 professor.
- CPE teacher monitors student progress by checking grades regularly.
- CPE teacher alerts the high school counselor if a student's grade drops below 70%.
- CPE teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

AY 2026-2027

MOU Addenda

TCC Online Courses Embedded into the high school schedule and supported by a high school staff or teacher as academic coach.

In cooperation with the high school, Tulsa Community College (TCC) is offering eligible high school juniors and seniors the opportunity to earn college credit online, embedded into the school day, while at the same time satisfying their high school graduation requirements. The goal of this collaboration is for all students involved to successfully complete (grade of C or above) a TCC online course(s).

<u>TCC Responsibilities</u>

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with TCC admissions qualifications for dual credit students.
- Provide the high school with TCC qualifications for course enrollment.
- Provide a Dual Credit Compass: high school student success orientation at a TCC campus and online.
- Provide online sections of college courses provided minimum enrollment requirements are met.
- Provide a TCC professor to deliver the online course(s).
- Provide early alerts to high school counselors authorized to receive FERPA information (early alerts sent when faculty reply to bi-weekly early alert requests, or student grades/participation trigger auto-alerts).
- Provide semester grades to the district staff authorized to accept electronic FERPA reports.
- Meet with potential students and parents at Dual Credit Programs' information meetings organized by the high school.

<u>TCC Professor Responsibilities:</u>

- Follow college syllabus template and departmental standards.
- Provide grade updates after every major graded assignment.
- Grade and return work in a reasonable amount of time (no more than two weeks for essays, less for other assignments).
- Incorporate best practices for engaging students in online classes.
- Create a column in Blackboard called "Grade to Date" or "Eligibility." This column will help students demonstrate eligibility for extracurricular activities. (Note: this saves faculty time, is not a violation of FERPA, and ensures the high school has accurate information about grades).
- Update the grade book either by indicating each student's letter grade (A, B, C, D, F) or by indicating the student is passing (P) or in danger of failing (F). High school students taking college classes must maintain a C average to continue taking college classes, so high school students earning below a C may be in danger of failing.
- Report students who are in danger of failing (i.e. whose grade drops below a 70%) either by responding to the Early Alert email from the Dual Credit office and/or by following college protocol.
- Work with students living outside of TCC's testing area on any exams that require proctoring-students living outside of the testing area qualify for remote proctoring at their high school location by a designated, qualified proctor.

<u>College Prep Programs' Additional Responsibilities:</u>
<u>College Prep English, College Prep Math Program, and College Prep Psychology Additional Professor Responsibilities</u>

- Follow the CPE, CPM, or CPP specific addenda requirements for college courses that follow the TCC preparation curriculum.
- Meet with high school instructor and/or faculty liaison prior to the beginning of the semester to review the course curriculum and materials.

- Communicate with the high school instructor frequently throughout the semester—once a week the first four weeks of the semester, less frequently after.

<u>High School District Responsibilities</u>

- Identify students who express a desire to go to college, who have sufficient time to complete assignments outside of class time (minimum 9 hours a week per 3 credit hour online course) and who meet admission and enrollment qualifications for dual credit students.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide adequate safety and security while faculty and students are at the site. This includes posting and practicing emergency evacuation as well as collaboration with TCC police.
- Provide a dedicated space for 20 to 30 students to support students in the online class during the TCC academic semester.
- Provide a dedicated class period within the regular school day and ensure that students attend the scheduled class time.
- Display physical evidence in a designated area such as outside the door to the TCC classroom that identify the site as a TCC course site. TCC provides brochures, guides, posters, and promotional materials.
- Provide internet access, including website access, TCC library and database access, computer hardware, and software at the site as is required for the college courses' delivery and instruction.
- Provide a collegiate environment free from classroom interruptions. This includes announcements, staff entering the classroom, classroom orderliness, and room changes, and TCC faculty/staff access to the facility for on-site orientations, admission or enrollment workshops as scheduled by the partners.
- Comply with the one hour and fifty-minute TCC semester finals schedule.
- Designate a representative as the liaison between the partner and TCC. The partner liaison provides marketing, program information, and notification to potential students in all area districts.
- Support and help guide the development and integrity of the program.
- Support the instructor and the student through standards set by TCC.
- Allow the dual credit enrolled students to comply with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from high school will be expected to continue participating in his or her TCC class(es).
- Ensure that qualified students have access to course materials. Note: Photocopying portions of a textbook is a copyright violation. Students should be responsible for purchasing, printing, and/or borrowing assigned texts.
- Grant dual credit for all college courses per OK SB290.
- Optional: Set up third party billing with the TCC Bursar.
- Commit by June 1 to an instructor or staff for the full year.
- Provide students with computers and Internet access during the dedicated class period.
- Meet with the TCC dual credit enrollment director and high school administrations to review the MOU and addenda.

<u>College Prep Programs' Additional Responsibilities:</u>
<u>College Prep English, College Prep Math Programs, and College Prep Psychology Additional District Responsibilities</u>

- Provide a qualified high school teacher to work with students during scheduled class meeting times.
    - English courses require a certified high school English teacher (B.S. in English).
    - Math courses require a certified high school math teacher (B.S. in Mathematics).
    - Psychology courses require a certified high school teacher with a bachelor's degree in a social science.
- Notify the director of dual credit enrollment of any personnel changes and arrange for the new instructor to come to TCC for orientation and training.

- Provide the support instructor with the required textbooks and/or ancillary materials (e.g., Lumen)
- Ensure high school support instructor communicates regularly with TCC faculty and follows the requirements for effective student support.

High School Support Instructor Responsibilities All Courses

- Become familiar with Blackboard and other TCC technology.
- Assist with time management, study skills, and technology issues.
- Avoid intervening in the student's day-to-day work. Although the course is taking place at a high school, students are expected to work independently and to behave as responsible college students.
- Monitor student progress by checking Bb grades throughout the semester.
- Alert the student and the high school counselor if the student's grade drops below 70%.
- Counsel failing students into an on-level high school class prior to the week 12 withdraw date in a 16-week POT.
- Support the TCC professor's syllabus and TCC student Handbook.
- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, work with the high school dual credit lead to dismiss students who consistently disrupt the designated study time.
- When appropriate, facilitate group discussions, study sessions, or workshops.
- Attend or watch the TCC Dual Credit Student Orientation.

Additional English teacher responsibilities

- Meet with TCC professor and/or full-time faculty liaison prior to the beginning of the semester to review the course curriculum and materials.
- Attend TCC faculty's meeting/professional development activity.
- Take attendance each class period and let the course instructor know if students miss more than three hours of class.
- Provide supplemental instruction and/or individual tutoring to reinforce the course's learning outcomes.
- Read the texts students are required to read and study the professor's handouts and assignment sheets.
- Provide impromptu tutoring and instruction on an as-needed basis.
- Communicate regularly with course instructor.
- During the first three weeks of the semester, spend several class periods re-enforcing the online instruction, reviewing grammar and mechanics, assisting students with time management and study skills, and helping with any technology issues. After the first few weeks of the semester, the instructor can intervene less in the students' day-to-day progress in the class.
- Monitor student progress by collecting copies of students' graded essays and summaries. *Students who earn less than a C on an assignment should be required to meet with the support instructor for additional tutoring*.
- Follow the TCC tutorial best practices guidelines and provide individual tutoring to each student at least twice semester.
- Provide tutoring in thirty-minute sessions (to prevent some students from monopolizing tutoring time).

Additional Math teacher responsibilities
- Assist with time management and course pace to ensure all assignments are completed in time for the scheduled exams.
- Assist with Lumen technology.

Student Responsibilities All courses:

- Apply for admissions into the Tulsa Community dual credit enrollment program. For admission requirements and to apply for admission see https://www.tulsacc.edu/admissions-aid/admissions/college-courses-high-school-students
- Acceptance into the dual credit enrollment program requires:
  - Junior or Senior status in high school
  - On-track for high school graduation with peer group
  - Enrolled in no more than 19 credit hours combined high school and college classes per semester
  - Admission score or GPA
    - ACT, Pre-ACT composite of 19 or above [ACT college code #3441]
    - **OR** SAT, PSAT10, PSAT -NMSQ composite of at least 990 [SAT college code # 6839]
    - **OR** H.S. GPA of 3.0 or above.
  - If the student's national ACT exam score does not meet the acceptance or enrollment criteria, the student may take the Residual ACT at TCC's Northeast Campus testing center. Dual Credit students may take the residual ACT one time between November 1 and October 31. 918-595-7594 for information and guidelines.
- Qualify for course enrollment in TCC's off-campus dual credit enrollment program in the spring semester (for fall enrollment). See https://www.tulsacc.edu/dualcredit for the dual credit programs' college enrollment policy. Multiple placement options are available for students including ACT, Pre-ACT, SAT, PSAT10, PSAT-NMSQ, unweighted High School GPA (accredited schools).
- Read and sign the faculty association welcome letter within the registration portal (students and their parents), indicating that they understand the requirements of Dual Credit Programs.
- Enrollment is completed on a first-come, first-served basis and is not guaranteed. After the first day of the class meeting, students will not be allowed to enroll in a class, even if the class is not at capacity.
- Attend a Dual Credit Programs' Compass in person, zoom, or access the recorded orientation via the website if required.
- Purchase required course materials (students or high schools); students (not the support instructor) are responsible for obtaining the required materials. Check with your high school counselor.
- Complete a FERPA Student Records Release Form to allow communication between TCC and the high school within the registration portal.
- Students should be prepared to complete required assignments on the first day of the TCC semester.
- Note assignment deadlines, follow course policies as outlined in the syllabus, and seek additional help from the high school support instructor, as needed.
- Devote a minimum of 6 hours a week per course to studying, completing assignments, and revising and editing written work.
- Provide Blackboard grade report to the high school support instructor / academic coach every 2-3 weeks and to your high school counselor weekly.
- Pay the appropriate TCC course fees and any tuition if applicable.
- Attend the high school's dedicated class period throughout the entire semester.
- Communicate any concerns or issues (e.g., questions about grades) with the TCC professor.

Additional responsibilities for English courses:

- Print graded essays and summaries to give to the high school support instructor for review.
- Students (not the support instructor) will be expected to find articles from the TCC library databases.
- Complete all English departmental requirements for Composition I and II (see TCC Composition I and II Guidebook).

Additional responsibilities for Math courses:

- Purchase required textbooks/ Lumen Student Access Kit (students or high schools)
- Take a proctored midterm and final exam (These exams may be scheduled at the high school, a TCC campus, or online depending on the student's distance from TCC).
- Work with TCC faculty and Dual Credit Coordinator to set up remote proctoring for students outside of TCC's testing area.

Tulsa Community College
Dual Credit Programs
MOU AY 2026- 2027
April 1, 2026

Dear partner,

Thank you for your collaboration with Tulsa Community College's Dual Credit Programs. We value your partnership and dedication to Oklahoma high school students. Your students benefit from your passion for education and your partnership with Tulsa Community College.

Your AY 2026- 2027 MOU agreement has one substantive addition this year that I'd like to bring to your attention. A bullet has been added to section 4: Financial Arrangements that address the in-state tuition and waiver process.

TCC applies in-state tuition and Oklahoma tuition waivers for US citizens, permanent residents, and other approved documented students. TCC International Student Services at iss@tulsacc.edu confirms residency status.

EDGE: Earn a Degree, Graduate Early and Dual Credit to College Degree programs' MOUs have not had substantive changes. The addenda for online embedded programs--College Prep English, College Prep Math, and College Prep Psychology--have been updated to reflect lessons learned and feedback from faculty and high school partners. We will review updates at our required district meetings.

If TCC has face-to-face embedded faculty on your campus or district site, your facilities agreement is included. If you have facilities questions, please contact me.

Your Dual Credit Programs' MOU agreements will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution (see Term).

Dual Credit Programs Update

1. We have Career Cluster Pathways and resources ready for the class of 2030 in cooperation with the State Department of Education.
2. We are graduating over 160 high school seniors with associate degrees in May – ready to transfer to their universities with freshman scholarship status and /or continue in application programs at TCC.
3. Our first cohorts of AA degree graduates from Norman High School, Norman North High School will join TCC graduates in May.
4. Our first cohort in the Engineering Technology Advance Manufacturing AAS degree and College Certificates from Tulsa Will Rogers College High School will join TCC graduates in May.
5. Dual Credit Programs grew to an unprecedented 25.3% of the college's unduplicated student headcount in AY 2025-2026.
6. We continue to provide access for all Oklahoma high school students – fully online courses and resources.
7. We hired a dual credit coordinator for the DASH: Degrees in Applied Science in High School program. These work-ready pathways include college micro-credentials, college certificates, and AAS degrees in fields such as Cybersecurity, Data Analytics, Accounting, Business, Aeronautics Drafting, CADCAM Drafting, Electronics, Manufacturing, and Early Childhood Education.

Here to serve,

Melissa Steadley
Director, Dual Credit Programs
dualcredit@tulsacc.edu

MEMORANDUM OF UNDERSTANDING

between

Sapulpa Public School District in Creek County, Oklahoma
and **CREOKS Behavioral Health Services, Inc.**

This **MEMORANDUM OF UNDERSTANDING ("MOU")** is hereby made and entered into by and between **Sapulpa Public Schools** hereinafter referred to as "the District", and **CREOKS Behavioral Health Services, Inc.,** hereinafter referred to as **"CREOKS"** for the **2026-2027** school year.

I. Purpose

a. The purpose of this MOU is to obtain Behavioral Health Services from CREOKS for students who are eligible, and their families, in all schools of the District as mutually agreed upon by the District and CREOKS ("the Program").

b. CREOKS offers to provide behavioral health services under the terms and conditions of this MOU.

II. Working Agreement

a. The parties agree as follows:

1. CREOKS shall provide a minimum of one ("Provider or Providers") to deliver behavioral health support services to students participating in the Program. Each provider will possess licensure as a Licensed Professional Counselor (LPC) or be a Licensed Clinical Social Worker or be under supervision for licensure in the State of Oklahoma. Behavioral Health Rehabilitation Specialist may also be utilized to provide coping skills and training.

2. CREOKS will also possess all other qualifications necessary under state of federal law and regulations to support successful Medicaid billing by CREOKS for the services the Providers provide in the Program.

3. CREOKS will implement behavioral health services consistent with the expectations of the District's Special Services Director or designee. CREOKS will perform the following duties in accordance with the following mutually agreed design:

    a. Determine specific therapeutic needs, plan and provide appropriate therapies and activities, and assess, modify and improve the services provided to each student involved in the Program as dictated by the student's individual needs and consistent with this MOU.
    b. At the request of the District's Special Services Director or designee, the Provider shall participate in District meetings, such as pre-referral meetings, team building staffing meetings, IEP meetings, parent conferences or other meetings as mutually agreed upon by both parties to the MOU;
    c. Orient, train and consult with professional and nonprofessional staff in treatment techniques that can be used in the classroom;
    d. Provide monthly tracking reports and other reports to the District on a mutually agreed upon schedule.
    e. Provide in-service training for District staff as mutually agreed upon by both parties to the MOU; and
    f. Perform other services as may be mutually agreed upon by both parties to the MOU.

4. The participating school's designated faculty will make referrals into the Program and work with on-site CREOKS staff to help optimize Program attendance.

a. In the event that a Provider or other CREOKS employee providing services under this MOU is not providing services in accordance with the stated direction provided by the District's Director of Special Services or designee, the designated CREOKS administrative representative will be contacted by the Director of Special Services or designee. In the event that said issues are not resolved, CREOKS will, upon written request by the District, remove said personnel immediately from the Program.
b. Full and proper staffing by CREOKS to fulfill its obligations under this MOU is required and paramount to the District's interests. CREOKS is required to fill all vacant positions or otherwise provide a substitute Provider for all vacant positions within thirty (30) days. The District may choose to terminate this MOU as provided herein and contract with another provider for the provisions of these services if at any time CREOKS fails to provide the requisite number and classification of Providers for the full performance of this MOU.
c. All wages, taxes, benefits and other employment-related expenses and duties associated with the Providers or other CREOKS personnel are the sole responsibility of CREOKS.
d. Services under this MOU will extend from August 1, 2026, to July 31, 2027. The Providers will provide services at the assigned school sites on the same schedule as the teachers at the assigned schools on each regular school day according to the District's 2026-2027 school calendar. Services provided during the summer months which are billable under this MOU will be mutually agreed upon by both parties.
e. The District agrees to provide adequate space, furniture, computers, telephones, and other furnishings as mutually agreed upon by both parties to the MOU for the implementation of the Program.
f. CREOKS will maintain all records, logs and documentation, including progress notes prepared by the Providers concerning students in the Program in compliance with the Family Educational Rights and Privacy Act and Oklahoma law.
g. CREOKS shall act as the Medicaid Provider for all services provided under this MOU and will promptly bill Medicaid for all services provided to District students who are Medicaid eligible pursuant to the current Medicaid fee schedule for the services to be provided. CREOKS will comply with the requirements of state and federal law and regulations in seeking Medicaid reimbursement for these services. CREOKS is solely responsible for the proper billing of Medicaid-covered services under this Memorandum.

III. **Liability and Indemnification**

a. CREOKS agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss, or expense, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of CREOKS, its officers, agents, employees, or contractors. Also, as the Medicaid Provider under this Agreement, CREOKS shall specifically indemnify and hold harmless the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss or expense, including reasonable attorneys' fees, relating to any legal proceedings (including, but not limited to, administrative proceedings), penalties, claims, or Medicaid disallowances arising out of any omission, fault or negligence by CREOKS, its agents, employees or anyone under its direction or control, or on its behalf, in connection with the billing of and reimbursement from Medicaid as required in this MOU.

1. CREOKS agrees that prior to entering this MOU, CREOKS has obtained a Commercial General Liability (CGL) insurance policy, Professional Liability insurance policy (PL) and School Leaders Legal Liability insurance policy (SLL) (otherwise known as Directors and Officers Liability Insurance), each insuring CREOKS in an amount not less than $125,000.00 for personal injury to or death of any individual, and $2,000,000.00 in the

aggregate for person injury or death. CREOKS must add the District as an additional insured party on each policy for purposes of CREOKS's performance of this MOU and maintain the required insurance policies at all times while this MOU is in effect. CREOKS agrees that it will furnish the District with verification of the insurance policies required by this MOU. If any of the required insurance policies is cancelled during the school year, CREOKS must immediately notify the District.

2. Further, CREOKS affirms that its employees and any subcontractor who will be on District property and acting on behalf of CREOKS in performance of this MOU are covered by Workers Compensation Insurance and shall in no event be entitled to any such coverage from the District.

3. All educational materials and supplies will be provided to the Providers but remain the property of the District and shall be annually inventoried by the District.

4. CREOKS will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations and guidance applicable to the Program. District personnel will directly supervise the day-to-day operation of the Program.

IV. Privacy and Security

a. Recognizing the District's interest in providing the most secure environment possible for its students, CREOKS agrees it will act under this MOU in compliance with 70 O.S. §6-101.48. Specifically:

   1. CREOKS will not permit the Providers or any other person under its authority, whether employee or volunteer, to come on to school premises for any activity covered by this MOU if that person is currently registered or required to register under the Oklahoma Sex Offenders Registration Act, or the Mary Rippy Violent Crime Offenders Registration Act; and

   2. CREOKS agrees that where work is to be performed by a CREOKS employee which would otherwise be performed by a District employee on a full-time or part-time basis, CREOKS shall not permit any person(s) from performing work on District premises if said person(s) has been convicted in this state, the United States, or another state of a felony offense unless ten (10) years has elapsed since the date of the criminal conviction or the employee has received a presidential or gubernatorial pardon for the offense.

b. CREOKS's agreement to and acceptance of this MOU as evidenced by the signature(s) below serves as CREOKS's statement of compliance with the requirements of paragraphs a. of this section, as required by 70 O.S. §6-101.48(B).

c. CREOKS agrees to require all persons under its authority to register through the District's visitor tracking system and clearly display the printed visitor badge while performing activities described in this MOU on school premises.

d. CREOKS agrees to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as amended (FERPA) and Oklahoma law.

   1. A student's social security number or student identification number, race/ethnicity, citizenship, nationality, gender, grades, or class schedule is always protected information which should solely be used internally and even then only when essential and among authorized individuals, and which should never be shared with any third party.

2. Other records that are directly related to a student or students are also considered educational records that are protected under FERPA. They can be items that contain a student's name, or several students' names, or information from which an individual student or students can be personally (individually) identified. Educational records include files, documents and materials in whatever medium (handwriting, print, monitor screen, tapes, disks, film, microfilm, microfiche or notes) that contain information directly related to students and from which students can be personally identified. No educational record should ever be shared with a third party without express written permission from the parent or guardian (if the student is under the age of 18), or the student (if the student is age 18 or older).

3. CREOKS agrees that no one under its authority shall gather, release, or make public in any way any information related to or that could lead to identification of a student. This includes taking photographs, making recordings (video and/or sound), collecting student's written or oral statements, or using records made in connection with the activities that are the subject of this MOU. The only exception is where written permission for gathering, releasing, or otherwise using the types of information described in this paragraph is obtained from the parent (if the student is under the age of 18), or the student (if the student is age 18 or older).

e. CREOKS and the District agree that their employees and volunteers under their authority will conduct themselves in a professional and ethical manner and in accordance with District policies and procedures.

V. POINTS OF CONTACT

Primary Contacts:

Sapulpa Public Schools

Name: Robert Armstrong
Title: Superintendent
Address: Sapulpa Public Schools
511 E Lee,
Sapulpa, OK 74066
Phone: (918) 224-3400
Email: rarmstrong@sapulpaps.org

CREOKS Behavioral Health Services, Inc.

Brandi Smith
Chief Clinical Officer/Clinical Director
CREOKS Behavioral Health Services
4103 S Yale Ave Ste B
Tulsa, OK 74135
Office: 918-382-7300
Cell: *918-884-1630*

VI. GENERAL

a. CREOKS agrees that the activities it undertakes under this MOU are not intended to provide services to the District and that it will not seek compensation from the District in connection with its participation in these activities.
b. CREOKS agrees that it will not claim or imply that the District endorses the sale or purchase of its services.
c. This MOU in no way restricts either party from participating in any activity with other public or private agencies, organizations, or individuals.
d. Nothing in this MOU authorizes or is intended to obligate the District to expend, exchange, or reimburse funds, services, or supplies, or transfer anything else of value.
e. All agreements within this MOU are subject to, and will be carried out in compliance with, all applicable laws, regulations, and other legal requirements of the State of Oklahoma and Tulsa County.

f. This MOU takes effect on August 1st, 2026 or on execution and approval by the Board of Education of the District, whichever occurs last, and ends on July 31st, 2027. Either party may cancel this agreement on thirty (30) days' notice to the other party, in writing, by certified mail or personal delivery.

Both the District and CREOKS agree to the terms of the above MOU.

Witnessed:

Sapulpa Public Schools	**CREOKS Behavioral Health Services, Inc.**
______________________	______________________
Signature	Signature
______________________	______________________
Printed Name	Printed Name
______________________	______________________
Title	Title
______________________	______________________
Date	Date

Memorandum of Understanding

Youth Services of Creek County and **Sapulpa Public Schools**
School Based Therapy and Counseling Services
Effective: 2026-2027 School Year

This Memorandum of Understanding (MOU) establishes a collaborative agreement between Youth Services of Creek County and Sapulpa Public Schools, to provide school-based mental health and counseling services to students enrolled in Sapulpa Public Schools. The intent is to support student well-being, academic success, and social-emotional development.

YSCC Agrees to:

- Provide accessible, confidential, and professional counseling services on school premises.
- To collaborate with school staff and families to support student needs.
- Promote a positive and inclusive school climate.
- Provide licensed, under supervision, or certified mental health professionals.
- Maintain client confidentiality.

Sapulpa Public School Agrees to:

- Allow YSCC credentialed therapists a confidential space to meet clients.
- Refer students to the counseling program as needed.
- Inform parents/guardians of referral.
- Uphold confidentiality.

This MOU shall remain in effect from ___7/1/26_________ to __6/30/27_____________, unless terminated earlier by either party with a written notice.

Erin Brook LCMH 5/14/26
Erin Brook, Executive Director YSCC Date

____
Sapulpa Public Schools Date

P.O. BOX 2346 • Sapulpa, Oklahoma 74067 • Office (918) 227-2622 • Fax (918) 227-4644
E-mail ebrook@yscc.net •Tulsa Area United Way Partner Agency

EDUCATIONAL AGREEMENT

This Agreement is made this 1st day of July 2026 by and between Sapulpa Public Schools (hereinafter "District") and CREOKS Mental Health Services, Inc. (hereinafter "CREOKS").

RECITALS:

A. CREOKS operates a private Crisis Stabilization Center, called Spring Creek Kids which serves Sapulpa and the surrounding communities, and which is located within the District's boundaries. At any given time school-aged children will be placed at the Crisis Stabilization Center on an emergent basis. CREOKS desires to obtain the District's educational services for qualified residential students participating in CREOKS' program. The District desires to provide educational services to qualified residential students participating in CREOKS' programs.

NOW, THEREFORE, the parties agree as follows:

1. For purposes of this Agreement, the term "qualifying" students shall mean students residing within a CREOKS facility who have enrolled in Sapulpa Public Schools, and "unqualified" students shall mean those not enrolled in the District including those who are unable to enroll due to serving an out-of-school suspension. Once the terms of the suspension have been met or the time of suspension has expired the student may enroll in the District.
2. The District agrees to provide educational services at the CREOKS Spring Creek Kids location, 27 E. Ross Ave Sapulpa, Oklahoma, to all qualified residential students for whom a homebound placement is determined to be the least restrictive environment.
3. In no event shall the District bear the cost or obligation of providing educational services to residential students from out-of-state school districts ("out-of-state residents"). CREOKS shall ultimately bear all costs of educational services provided to out-of-state residents by the District.
4. Procedural safeguards shall be followed for eligible children with disabilities in accordance with the Individuals with Disabilities Education Act (IDEA), which includes the requirements for individualized education programs (where applicable) and placement in the least restrictive environment, and with Section 504 Plan (504 Plan), if any, prepared by the student's school district of residence, prior to the student's admission to the District's program. The instructional program for each disabled student shall be in accordance with the provisions of his or her IEP or 504 Plan. CREOKS may have a representative present at the IEP or Section 504 team meeting to advise the team of any concerns or information CREOKS has to offer regarding the student's education needs and eligibility for related services. An advocate shall be provided by the District and represent the student's educational needs on the IEP or 504 Plan when the student is in OKDHS custody. Students who are English Language Learners (EL) shall be afforded assessment and program modifications as indicated under the Office of Civil Rights, U.S. Court of Appeals, 7th Circuit, which includes identification, assessment, and program modifications.
5. For any qualified residential students who are not residents of the District, District personnel shall notify the student's school district of residence immediately upon finding that the student requires special education and related services. District staff shall notify the student's school district of residence of the time, date, and location of the meeting for

the purpose of planning the student's IEP and subsequent review. CREOKS staff and District staff shall coordinate with the student's school district of residence as necessary to develop the student's IEP.

6. Within a timely manner of admittance, a team of professionals shall review the education needs of each qualified residential student participating in the District's educational services at a CREOKS site. The purpose of this review is to determine the student's educational needs and to develop an Individualized Education Plan (IEP) consistent with state and federal laws and regulations. The professional team shall include a teacher or appropriately qualified educator representative and be under the direction of the Superintendent or designee. The Superintendent or designee and a CREOKS representative shall develop a procedure to permit team members to communicate their recommendations and other relevant information to CREOKS staff on a regular basis. If the student has an IEP or Section 504 plan, the IEP or Section 504 Plan will serve as the basis for the student's Individualized Learning Plan (ILP). Each student's Individualized Learning Plan will describe the appropriate grade level curriculum, strengths needed, career goals, instructional time, and education setting for the student to progress toward participating in a full-day education program. Each student's Individualized Educational Plan (IEP) shall be implemented not later than ten (10) days from his or her admission and will be reviewed periodically thereafter. Each student's Individualized Learning Plan (ILP) shall be implemented on the fifth (5) day from his or her admittance to the program and will be reviewed periodically thereafter.
7. The District shall initially provide an education teacher, appropriately certified by the Oklahoma State Board of Education to provide educational services to qualified residential students at CREOKS Spring Creek Kids facility. The number of teachers may change according to need. The District will periodically reevaluate the number of teachers required in light of the number of qualified residential students in the CREOKS program. The District has the right to unilaterally reduce the number of teachers provided at the CREOKS facility if the District determines that appropriate educational services can be provided in a manner that does not adversely affect the delivery of appropriate educational services, including educational services provided pursuant to the student IEPs or 504 Plans.
8. The District will make every reasonable effort to provide a substitute to cover classes during the absence of a teacher assigned to the Spring Creek Kids and will assign substitutes, when available, in the same manner as substitutes assigned to the District's schools. If, however, after every reasonable effort by the District or its substitute provider, a substitute teacher cannot be found, it becomes the responsibility of Spring Creek Kids to provide coverage during the absence of the teacher at no additional cost to the District.
9. The District shall determine and coordinate which teacher(s) and other staff are assigned to the Spring Creek Kids site. Compensation, including wages and benefits, shall be provided to teachers assigned to CREOKS at the same rate and under the same conditions as provided to other teachers employed by the District.
10. Staff supplied by the District shall be evaluated by a District administrator. The evaluation process shall include the input of CREOKS assigned representative(s). In particular, CREOKS assigned representative(s) shall provide the District's designee with information regarding the teacher's compliance with treatment team attendance, interactions with CREOKS staff, and general classroom structure. District staff members assigned to Spring Creek will cooperate with CREOKS personnel to ensure the smooth functioning of

the District's education programs as part of the overall CREOKS Spring Creek Kids program.

11. CREOKS shall provide appropriate facilities and space of adequate size to accommodate the number of students assigned. CREOKS facilities shall meet accreditation standards of the State Board of Education for educational services and other existing applicable standards. The parties will comply with applicable safety and health standards.
12. The District shall provide current online curriculum, textbooks, workbooks, teacher guides, student devices, and other material of the nature and type utilized in the District's schools. In the event specialized instructional materials are requested, designated representatives of the District and CREOKS shall meet to discuss the materials requested, the relationship of the materials to the educational offering to students at CREOKS Spring Creek, and whether an agreement can be reached regarding the sharing of costs for specialized material. Absent a cost-sharing arrangement approved by both parties, the District has no obligation to furnish special materials not otherwise used or required by the District in its schools.
13. CREOKS will supply non-instructional materials, including pencils, erasers, paper, crayons, tape, glue, and similar materials. CREOKS shall also be responsible for providing and maintaining all classroom equipment including, but not limited to student and teacher desks, chairs, whiteboard, similar equipment, and student internet access as well as filters and controls. Additionally, CREOKS shall provide District staff access to a copier and computer with internet access and to the office equipment generally available to CREOKS staff.
14. The District shall assume the responsibility for the development and supervision of the curriculum taught at CREOKS Spring Creek.
15. CREOKS and District administration will develop a discipline policy and procedure outlining suspension, time-out, and detention procedures. The teacher will provide classroom management with assistance from CREOKS in severe disciplinary situations. At the District's request, CREOKS will remove disruptive students from the classroom. CREOKS will provide management for outside-of-classroom suspension, time-out, and detention during school scheduled time.
16. The District's teacher(s) will record students' grades, daily attendance, absences, and withdrawals in accordance with District board policy. This information will be provided to CREOKS personnel upon request. A local Educational Plan for educational services shall be developed and implemented in accordance and aligned with the mission and goals of the District and Special Facilities. CREOKS agrees to provide a locking storage cabinet at CREOKS Spring Creek Kids to which District personnel will have sole access for the storage of student records. CREOKS students shall earn credit for classes in which they are enrolled in the same manner as other students within the District. The District is responsible for making all reports, if any, required to be made to the Oklahoma State Department of Education or any other applicable authority. The District shall meet monthly (or as otherwise deemed feasible by the District) with CREOKS to discuss the facility's operations and the educational needs of the students in an attempt to communicate about issues and resolve issues raised by either party.
17. CREOKS shall assign specific clerical staff to coordinate enrollment information between its facility and the District, and CREOKS shall complete all necessary paperwork related to certifying the residency of students placed in its facility so that the District may receive financial reimbursement for students as well as obtaining any necessary special education

records from other school districts attended by students. CREOKS agrees to abide by all rules and regulations issued by the State Department of Education and specified by the District, including the District's Policies and Procedures for Special Education. CREOKS shall certify the placement of all students in its facility to the District and shall take any steps necessary to assure attendance of students at the daytime educational program provided by the District. CREOKS personnel will complete and provide the District daily enrollment forms, discharges, withdrawals, and other paperwork necessary for the District to secure financial reimbursement from the State of Oklahoma and other sources. All enrollment forms should be forwarded to the designated district-appointed person at the time of admission. CREOKS agrees to abide by all the rules and regulations issued by the State Department of Education related to certification of the residency of students and their attendance in the District's educational programs. CREOKS may provide personnel to assist each teacher in the monitoring of the classroom daily.

18. CREOKS shall certify the residence of all students to the District and shall take any steps necessary to ensure the attendance of residents at the daytime educational program provided by the District.
19. CREOKS personnel are required to maintain the same level of confidentiality concerning information about students as is required of District personnel. CREOKS personnel will maintain and release student data or records in their possession as required by Federal and State law and District policy, regulations, and guidelines. This shall include, but is not limited to, the Family Educational Rights and Privacy Act. The State of Oklahoma Standard Form – Consent for Release of Confidential Information – shall be utilized when appropriate to expedite the exchange of student records.
20. The parent(s) or legal guardian(s) of each student will be expected to sign a consent allowing the District to release education information to CREOKS.
21. The District shall have no responsibility for directly or indirectly financing any programs or services of CREOKS.
22. Prior to the commencement of educational services at CREOKS under this agreement, CREOKS agrees to furnish the District with a certificate of public liability insurance coverage, naming the District as an additional insured, in minimum amounts of $25,000 to any claimant for any number of claims for damages to or destruction of property, including consequential damages, arising out of a single accident or occurrence, $125,000 to any claimant for all other claims arising out of a single accident or occurrence, and $1,000,000 for any number of claims arising out of a single accident or occurrence. The certificate shall require at least ten (10) days' notice to the District before cancellation of coverage for any reason. CREOKS agrees to maintain the said liability coverage in force during the entire term of this agreement.
23. The District shall provide Workers' Compensation insurance for each qualifying staff member who enters CREOKS property. In addition, the District shall provide CREOKS with proof of a General Liability Policy with limits of $100,000 per occurrence and $2,000,000 in aggregate. These insurance policies shall be kept in place for the duration of this Agreement. In the event of any change in the policy of coverage, the District shall provide such information to CREOKS; however, the general terms pursuant to this Paragraph may not be altered.
24. The District and its assigned staff shall release, indemnify, and hold harmless CREOKS and its employees and agents from any and all claims, liabilities, and actions that occur

pursuant to any activity undertaken to effectuate the terms of this Agreement. This would include crimes, torts (excluding gross negligence), and other civil causes of action.

25. The term of this Agreement shall begin upon execution and shall terminate on the last day of the fourth quarter of the 2026-2027 school year. Educational services will coincide with the District approved calendar including all school closures. This Agreement may be modified by mutual agreement of the parties. The Agreement may be terminated, with or without cause by either party, upon thirty (30) days' written notice to the other.
26. The Agreement shall be governed by, interpreted, and construed in accordance with the procedural and substantive laws of the State of Oklahoma.
27. If at all possible, disputes arising regarding this Agreement shall be resolved through mediation.
28. The parties shall conduct their relationship and perform their duties under this Agreement in full compliance with applicable federal, state, and local laws, regulations, and ordinations.
29. This Agreement constitutes the entire agreement of the parties with respect to the subject matter thereof and may be amended in writing and signed by the parties.
30. It is expressly understood that the District is acting at all times in the role of an independent contractor to CREOKS. Nothing in this Agreement shall be construed to constitute the District as an agent or employee of CREOKS; nor shall anything contained in this Agreement be construed or constitute CREOKS as an agent of the District. CREOKS shall have no control or direction over the methods by which the District shall perform its services and functions under this Agreement. CREOKS shall have no liability for payroll taxes or benefits for the District’s teacher and other employees.

Address for Notices to CREOKS:

CREOKS Health Services

27 E. Ross Ave.

Sapulpa, OK 74066

Address for Notices to District:

Superintendent of Schools

511 East Lee

Sapulpa, OK 74066

Executed the day and year first written above.

____

Name:

Title:

On behalf of the District, the Board of Education

_______________________ Brandi Smith

Name:

Title: Chief Clinical Officer

On behalf of CREOKS Mental Health Services, Inc.

ORDER FORM

BrightThinker

PO Box 292632
Lewisville, TX 75029
Phone 469-464-5420
EIN #85-1398467

ORDER #: **SQ-2071**
DATE: **04/16/2026**

BILL TO: **Sapulpa Public Schools - OK**
511 East Lee
Sapulpa, OK 74066-4699

QUANTITY	PRODUUCT	UNIT PRICE	LINE TOTAL
1	Customer Support	$500.00	$500.00
35	Student License - 1 Year	$200.00	$7,000.00
		Subtotal	**$7,500.00**
		Sales Tax	**$0.00**
		Total	**$7,500.00**

Notes

1. This is a proposal for the 2026-2027 School Year for 35 students.
2. Any student over 35 on any given year will be invoiced at the rate of $200 per student license.
3. Professional Development includes: domain training, implementation, virtual admin training and teacher training for district staff members, and continuous customer support for the duration of the agreement.
4. Print is available for K-2 will be $150 and 3-12 will be $115 per course, per student plus tax, shipping and handling.
5. Student Licenses are not transferable. Once a student is enrolled, the enrollment counts toward your total Student License amount. Bright Thinker conducts True Ups each November and March, and an invoice will be sent for any students enrolled over the contract amount. There is no charge for parent or teacher usage.
6. Student Licenses run yearly with your school calendar and expire after your last day of summer school or 7/30, whichever is earlier.

Signature: Please Send Invoices to:

Signature ____________________ Date: __________ Name ____________________

Title School Board President Date: __________ Email ____________________

Bright Thinker Contact

Name ____________________ Signature ____________________ Date: __________

TERMS AND CONDITIONS

Execution of this Order Form shall bind the signatories below (the "Parties") to the BRIGHTTHINKERTM License Agreement and the BRIGHTTHINKERTM Privacy Policy, the terms and conditions of which are located at https://brightthinker.com/legal-disclosures/, as may be amended, supplemented, or changed from time to time without notice. In the event of a conflict, the provisions of the BRIGHTTHINKERTM License Agreement shall supersede the Order Form or the BRIGHTTHINKERTM Privacy Policy.

AMIRA LEARNING

Quote: Q-91888
Prepared For: Sapulpa Public Schools
Quote Issue Date: 3/26/2026
Expires On: 7/31/2026

QUOTE

Amira Q-91888

PREPARED FOR

Sapulpa Public Schools
511 E Lee Ave
ACCOUNTS PAYABLE
Sapulpa, OK, 74066-4308

YOUR AMIRA PARTNER

Heather Tennyson
Partnership Manager-OK
heather.tennyson@amiralearning.com

Quote: Q-91888
Prepared For: Sapulpa Public Schools
Quote Issue Date: 3/26/2026
Expires On: 7/31/2026

Amira Instruct Student License

QTY	Product	Campus	Start Date	Months	Sales Price
1525	Amira Instruct Student License		7/01/2026	12	$19,062.50

Istation Math (existing campus)

ISIP Math assessment and math instruction/curriculum.

QTY	Product	Campus	Start Date	Months	Sales Price
1	Istation Math (existing campus)	Freedom Elementary	7/01/2026	12	$6,520.00
1	Istation Math (existing campus)	Holmes Park Elementary	7/01/2026	12	$8,300.00
1	Istation Math (existing campus)	Jefferson Heights Elementary	7/01/2026	12	$3,860.00
1	Istation Math (existing campus)	Liberty STEM Elementary School	7/01/2026	12	$3,860.00

AMIRA LEARNING

Quote: Q-91888
Prepared For: Sapulpa Public Schools
Quote Issue Date: 3/26/2026
Expires On: 7/31/2026

Start Date: 7/01/2026 **Term:** 12 **End Date:** 6/30/2027

List Amount	$41,602.50
Tax Amount	$0.00
Customer Total	$41,602.50

Quote: Q-91888
Prepared For: Sapulpa Public Schools
Quote Issue Date: 3/26/2026
Expires On: 7/31/2026

DISCLAIMER: Pricing is as quoted and subject to change with any edits to bundle configurations, enrollment updates, or other revisions. Additional Options (to be paid in full). Totals do not include tax (if applicable):

Failure to provide the below will cause a delay in processing your order.

- Please email your Purchase Order that includes this quote number to orders@amiralearning.com.
- Digitally signed contract provided to you upon commitment with your Amira partner

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and delivered by their respective authorized representatives whose signatures appear below.

Amira Terms of Use: https://amiralearning.com/amira-terms
Amira Privacy Policy: https://amiralearning.com/amira-privacy

AMIRA LEARNING

Quote: Q-91888
Prepared For: Sapulpa Public Schools
Quote Issue Date: 3/26/2026
Expires On: 7/31/2026

Amira	**Customer**
Signature	Signature
Printed Signature:	Printed Signature: Larry Hoover
Title:	Title: School Board President
Dated:	Dated:

To ensure timely and accurate fulfillment, please provide the requested contact information below:

Primary Implementation Contact	**Accounts Payable / Billing Contact**
Name:	Name: Kenda Terrones
Email:	Email: kterrones@sapulpaps.org
Phone:	Phone:

Quote: Q-91888
Prepared For: Sapulpa Public Schools
Quote Issue Date: 3/26/2026
Expires On: 7/31/2026

District Technology Contact

Name:
James Lawrence

Email:
jlawrence2@sapulpaps.org

Phone:

District Data Contact

Name:
Amy Riff

Email:
ariff@sapulpaps.org

Phone:

Acceptance of Terms. Customer accepts this quote, and forms a binding agreement with Amira Learning, Inc. ("Amira"), by (a) issuing a purchase order ("PO") that references this quote, (b) emailing a written acceptance to the Amira contact listed below, or (c) executing any separate written agreement that Amira provides to Customer for signature in connection with this quote. No countersignature on this quote is required, except where Amira has provided Customer with a separate written agreement for execution, in which case acceptance occurs upon execution of that agreement. By accepting this quote in any manner described above, Customer agrees to be bound by (i) the terms of this quote, (ii) Amira's Terms and Conditions at amiralearning.com/amira-terms, and (iii) Amira's Privacy Policy at amiralearning.com/amira-privacy, each of which is incorporated herein by reference. The individual issuing the PO, sending the written acceptance, or signing the separate written agreement represents that he or she is authorized to bind Customer.

Order of Precedence. In the event of any conflict between (a) any separate written agreement executed by authorized representatives of both Amira and Customer, (b) any state or regional addendum applicable to Customer and executed by both parties, (c) the terms of this quote (including the Amira Terms and Conditions and Privacy Policy), and (d) the terms of any Customer-issued purchase order, the order of precedence is (a), (b), (c), and then (d). Any changes to the standard terms set forth in this quote, the Amira Terms and Conditions, or the Privacy Policy require a separate written agreement signed by authorized representatives of both parties. Modifications proposed unilaterally by Customer (whether on a purchase order, in correspondence, or otherwise) shall have no effect unless accepted by Amira in such a signed written agreement.

Version Pinning. The version of Amira's Terms and Conditions and Privacy Policy in effect on the Quote Issue Date shall apply for the term of this Order. Material changes shall not apply retroactively to this Order without Customer's written consent.

Sales Quote - This Is Not An Invoice

PowerSchool Group LLC
150 Parkshore Dr.
Folsom CA 95630

Quote #: Q-158770-1

Prepared By:	Lavanya Hegde	Customer Contact:	Donia Doudican
Customer Name:	Sapulpa Indep School District 33	Title:	Executive Director of Teaching and Learning
		Address:	511 E. Lee
Contract Term:	12 Months	City:	Sapulpa
Billing Frequency:	Annually		
Start Date:	July 1, 2026	State/Province:	Oklahoma
End Date:	June 30, 2027	Zip Code:	74066
Payment Terms:	Net 30	Phone #	(918) 224-3400 ext. 1127
Pricing Vehicle:		Pricing Vehicle Contract #:	

Contract Term : July 1, 2026 to June 30, 2027

Quote Summary

License and Subscription Period(s)	License and Subscription	Total
Subscription Period 1: July 1, 2026 to June 30, 2027	USD 24,762.85	USD 24,762.85
Total Contract : July 1, 2026 to June 30, 2027	USD 24,762.85	USD 24,762.85

License and Subscription Fees

Subscription Period 1 License and Subscription Fees

Product Description	Quantity	Unit	Price
Schoology LMS Subscription	3,679.00	Students	USD 22,774.79
Lesson Planner for Schoology	1.00	Each	USD 0.00
PD+ for Schoology Learning	1.00	Per Person	USD 1,988.06

Subscription Period 1 License and Subscription Fees TOTAL: USD 24,762.85

Total License and Subscription Fees : **USD 24,762.85**

Subscription Start and End Dates shall be as set forth above. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or executed agreement between the parties (e.g., services billed on time and material basis will be invoiced when such services are incurred).

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

If Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used within such twelve (12) month period will be forfeited.

This quote incorporates any statement of work attached hereto.

By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at:
https://www.powerschool.com/MSA_Feb2022/, as may be amended by the parties from time to time.

Subscription Start and End Dates shall be as set forth above. The Start Date may be delayed based upon the date that PowerSchool receives this executed quote or Customer's purchase order if one is needed. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or executed agreement between the parties (e.g., services billed on time and material basis will be invoiced when such services are incurred).

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This quote incorporates any statement of work attached hereto. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at:
https://www.powerschool.com/MSA_2024

By either (i) executing this quote or (ii) accessing the services described on this quote, Customer agrees that after the contract term of this quote, the subscription for such services will continue for successive twelve (12) month subscription periods on the same terms and conditions as set forth herein, subject to a standard annual price uplift, unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the applicable current contract term.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Sapulpa Indep School District 33
Signature:	Signature:
Printed Name: Jon Scrimshaw	Printed Name:
Title: Chief Accounting Officer	Title:
Date: 13-FEB-2026	Date:

PO Number: ___________________________

IDEMIA

Oklahoma
Enrollment Services Statewide Network

This NCAC Agreement ("Agreement") is between IDEMIA Identity and Security USA, LLC ("IDEMIA") and the company or organization identified below ("Customer"), and sets forth the terms and conditions under which IDEMIA will provide no-charge authorization codes ("Authorization Code(s)") to Customer for distribution to applicants required to submit to a fingerprint based background check ("Applicant(s)") through the State of Oklahoma,Digital Fingerprint Program.

Applicants will present an Authorization Code to IDEMIA at the time IDEMIA collects their fingerprints and verifies their biographic information ("Applicant Information"). Upon IDEMIA's collection of Applicant Information, IDEMIA will charge the credit card identified by Customer in a Credit Card Authorization Agreement ("Credit Card").

IDEMIA will provide an initial quantity of 500 (minimum order of 50) Authorization Codes to Customer upon execution of this Agreement and a Credit Card Authorization Agreement. All of the codes will expire one (1) year of the date of issuance to Customer or at the date of expiration of the Credit Card, whichever occurs first. Customer will not be charged for Authorization Codes that have not been redeemed before expiration. IDEMIA will provide additional Authorization Codes at a quantity (minimum order of 50) requested by Customer. The provision and redemption of additional Authorization Codes provided to Customer will be governed by the terms of this Agreement.

IDEMIA will provide all Authorization Codes to an email address provided by Customer, in a password-protected file. Customer may distribute the Authorization Codes to applicants via any method of delivery (e.g., email, US mail).

IDEMIA will debit the Credit Card for the amount corresponding to the Oklahoma Fingerprint service code identified by the Customer in this agreement.

If the State of Oklahoma or other relevant government agency authorizes or dictates a fee increase or decrease in Fingerprint fees, IDEMIA will charge Customer the new fee for any redemption of Authorization Codes occurring on or after the effective date of the fee change.

Customer acknowledges and agrees that Customer will be responsible for all Credit Card charges for Authorization Codes issued to Customer and provided to IDEMIA by applicants, regardless of whether the corresponding Authorization Codes are obtained or redeemed by fraud, redeemed by persons to whom Customer did not issue the Authorization Codes, or that are transferred in violation of any terms and conditions under which Customer distributes the Authorization Codes.

If a charge to the Credit Card is declined by IDEMIA's payment processor or by the issuer of the Credit Card, or if IDEMIA is otherwise unable to obtain payment through the Credit Card, or if any IDEMIA charges to the Credit Card are refused or disputed, IDEMIA will require payment in full prior to or at the time of processing any further applicants of Customer, until such time that IDEMIA notifies Customer that the payment issue has been resolved.

Please indicate acceptance of these terms by having an authorized representative of Customer sign below, and return a copy to IDEMIA via fax at 615-871-0845.

ACCEPTED AND AGREED TO: Date: 06/04/2026

Name of Customer: Sapulpa Public Schools EIN/Tax ID: 73-6026796

Signature ______________________ Printed Name: Larry Hoover

Title: Board President

Agency ID (agency name): Oklahoma State Department of Education ORI: OK920060Z

Reason for printing: 8095 Applicant type: School District Employment

Provider #: N/A Service Code: 2B7KRR

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

CCOSA's District Level Services (DLS) Program
(Agreement 2026-2027)

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and Sapulpa School District No.33 of Creek County, Oklahoma (District) concerning the District's participation in **CCOSA's District Level Services Program** (Program) for the fiscal year ending June 30, 2027.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2025-26 ADM for your district.

P.O. CALCULATION GRID

County Name: Creek County Number: 19

District Name: Sapulpa Public Schools District Number: 33

P.O. CALCULATION GRID

ADM	COST
25,000 plus	$ 4,000
10,000 to 24,999	$ 3,000
5,000 to 9,999	$ 2,500
1,500 to 4,999	$ 2,000
500 to 1,499	$ 1,800
499 or less	$ 1,500

ADM (2025-26)	TOTAL COST
3571	$2000

Purchase Order Number: 2027-11-21

Purchase Order Amount: $2000.00

Please attach a copy of the purchase order when submitting completed forms

CCOSA
The Cooperative Council for Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

Superintendent Certification of Participation

I certify that on the 9th day of June 2026 the Board of Education of Sapulpa Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The Sapulpa Board of Education has encumbered $ 2000 for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with Sapulpa Public Schools.

Signature of Board President ____________________ Date ____________________

The District understands that CCOSA's District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research: Leadership and Governance: Culture and Climate; Mentoring and Coaching; Teaching and Learning; Assessing and Using Data for Learning; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District's Board of Education and ends on June 30, 2027. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However, a delay in contract approval could result in your district missing valued services and workshops!

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

CCOSA's District Level Services (DLS) Program

Designated Administrator Contact Form 2026-2027

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

Designated Administrators
(based upon each district's size in ADM for the 2025-26 school year)

ADM	# of eligible administrators
10,000 +	3
1 to 9,999	2

ADMINISTRATOR	PHONE NUMBER	EMAIL ADDRESS
Donia Doudican	918224-3400 x 1127	ddoudican@sapulpaps.org
Katherine Stufflebeam	918224-3400 x 1119	kstufflebeam@sapulpaps.org
*		

*only if ADM exceeds 10,000

Please scan and send a copy of the completed forms to Jen Knight (jennifer@ccosa.org) or fax to 405.524.1196 (ATTN: Jen Knight). Keep one copy for your records.

SAPULPA PUBLIC SCHOOLS
CHILD NUTRITION

Hayley Holmes, Director • hholmes@sapulpaps.org

June 3, 2026

Subject: Recommendation for Renewal of Prime Vendor Contract with Ben E. Keith Foods (SY 2026-2027)

Dear Members of the Board of Education,

I am writing to formally recommend the renewal of our prime vendor food service contract with Ben E. Keith Foods for the upcoming 2026-2027 school year.

Ben E. Keith Foods has served as our primary food distributor, consistently delivering high-quality products and dependable delivery services to our district's cafeterias. This renewal will ensure operational continuity and stability for our school nutrition program.

Per the provisions of the initial contract, this extension maintains all original terms, conditions, and pricing structures. There are no modifications to the agreement.

I request the Board's approval to execute this contract renewal at the upcoming scheduled meeting. Thank you for your time, consideration, and ongoing support of our student nutrition programs.

Sincerely,
Hayley Holmes
Hayley Holmes

110 S. Burnett • Sapulpa, OK 74066 • Ph (918) 224-3400 Ext. 1217

SAPULPA PUBLIC SCHOOLS
CHILD NUTRITION

Hayley Holmes, Director • hholmes@sapulpaps.org

June 3, 2026

Subject: Recommendation for Renewal of the Milk bid with Hiland Dairy (SY 2026-2027)

Dear Members of the Board of Education,

I am writing to formally recommend the renewal of our milk and dairy products contract with Hiland Dairy for the upcoming school year. Hiland Dairy has consistently demonstrated a commitment to providing high-quality products and dependable delivery services to our district's food service program.

Per the terms of our original agreement, this contract renewal utilizes the approved escalating and de-escalating price adjustment clause. This mechanism allows pricing to fluctuate fairly based on official market data, protecting the district from fixed overpricing while ensuring a stable supply chain.

The current pricing structure for our core dairy items under this agreement is detailed below:

Product Description	Packaging Size	Current Bid Price ($)
Milk, White 1%	1 Pint	0.4100
Milk, Chocolate 1%	1 Pint	0.4250
Milk, White	1 Gallon	1.4000
Sour Cream	5 Pounds	12.0000
Cottage Cheese	5 Pounds	12.5100

Hiland Dairy continues to meet all nutritional standards required by federal and state school meal programs. Their proven track record of reliable service and adherence to our budgetary framework makes them the ideal partner for our student nutrition needs.

Thank you for your time, consideration, and continued support of our school nutrition initiatives. I request your approval for this contract renewal at the next scheduled board meeting.

Sincerely,

Hayley Holmes

Hayley Holmes

34428 W. Highway 66 • Bristow, OK 74010 • (405) 227-7946 (Tulsa) | 817 SE 83rd • OKC, OK 73149 • 405-673-7260 (OKC)

June 5, 2026

Cheryl Moore
Sapulpa Public Schools
110 S. Burnett St.
Sapulpa, OK 74066

Re: Sapulpa Public Schools fire protection needs

Thank you for again considering Action Fire Protection for your fire protection needs. Below, please find the proposal for your annual inspections and service work.

- Annual and six-year fire extinguisher inspections and annual fire sprinkler inspections: $5,000.00

Fire alarm and fire sprinkler service work is provided at $131.00/hour plus materials for one service tech or $199.00/hour plus materials for one crew.

Please let me know if you would like to move forward with this proposal, and we will work with you to get it scheduled.

Thank you for the opportunity to serve Sapulpa Public Schools,

Chris Claggett
Action Fire Protection
OK State License No. AC440587

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM

(To Be Jointly Completed By Participating Schools)

1. ACTIVITY See back page For School Year(s) 2026-27
(One Activity Per Application Form)

Check one: ☐ High School ☒ Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A.)

A. Sapulpa Public Schools	B. Lone Star
Address 3 S Mission	Address 2945 S Hickory
City Sapulpa ZIP 74066	City Sapulpa ZIP 74066
Supt. Rob Armstrong	Supt. Tracie Hale
Prin. Seth Shibley	Prin. Dusty Kriegel
A.D. Michael Rose	A.D. Justin Whitehorse

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):

Name Michael Rose Work Phone 918-859-8464

4. Do the boundaries of the school districts join? Yes X No ____

5. NAME OF COOPERATIVE TEAM or GROUP Lone Star (School(s)) Braves (Mascot, if applicable)

6. DISTANCE BETWEEN SCHOOLS 3.8 miles.

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor See back page School ____

Assistant ____ School ____

8. SITE OF CONTEST Sapulpa Public Schools

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12)____

School B ADM (9-12) ____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS
Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):
a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
b. Administrative Responsibility
c. Liability and Insurance
d. Uniforms (colors, cost, identifying names, etc.)
e. Financial Arrangements
f. Operating Procedures
g. Facilities
h. Practice Sites and Schedules
i. Staffing
j. Evaluation of Staff
k. Supervision at Contests, home and away
l. Transportation
m. Contracting Game Officials
n. Cheerleaders/Pep Squads
o. OSSAA Eligibility Reports
p. Periodic In-School Eligibility Checks
q. Procedures for Awarding Athletic Letters

11. Indicate the date and location of the school board meeting at which the filing of this application was approved.

School A Sapulpa Public Schools (Host)

Date 6 / 9 / 26 12pm Location 511 E Lee

School B Lone Star

Date Location

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program.

12. AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein.

Date of Application: 6 / 9 / 26

SCHOOL A. Sapulpa Public Schools (Host) SCHOOL B. Lone Star

Bd. Pres. Bd. Pres.

Supt. Supt.

~~Prin.~~ AD [signature] Prin.

Softball - Magen Coddiron

Volleyball - Hannah Killian

Football - Tim Holt

Wrestling - Shawn Jones

Baseball - Steve Irvine

G Soccer - Lori Arundell

B Soccer - Adedolapo Sobowale

Tennis - Karma Ludlow

Perry Weather
3102 Oak Lawn Ave, Ste 202
Dallas, TX 75219
+14695465082
billing@perryweather.com

INVOICE

BILL TO
Sapulpa Public Schools
511 E Lee Ave
Sapulpa, OK 74066

SHIP TO
Sapulpa Public Schools
511 E Lee Ave
Sapulpa, OK 74066

INVOICE # 14273
DATE 06/15/2026
DUE DATE 06/15/2026

PRODUCT / SERVICE	QTY	UNIT PRICE	AMOUNT
Software + Weather Station (WXS) Subscription Bundle	1	2,938.31	2,938.31
Software + Weather Station (WXS) Subscription Bundle	1	3,570.00	3,570.00T

*** OUR MAILING ADDRESS HAS CHANGED! Please remit payment to: Perry Weather, 3102 Oak Lawn Ave, Ste 202, Dallas, TX 75219 ***
Thank you for your business! If you would like to pay by credit card, please let us know (billing@perryweather.com) and we will send you a payment link with an additional processing fee included.
If you are a tax-exempt entity, please email your exemption certificate to billing@perryweather.com to remove sales tax from your invoices.

SUBTOTAL	6,508.31
TAX	0.00
TOTAL	6,508.31
BALANCE DUE	**$6,508.31**

Ways to pay

BANK

View and pay

Hudl Agreement for Customer Feature

Effective Date:	Jun 3, 2026		
Hudl:	Hudl, Inc. (“**Hudl**”)	**Hudl Address:**	600 P Street, Suite 400, Lincoln, NE 68508
Hudl Parties:	Hudl and its affiliates (“**Hudl Parties**”)	**Hudl Contact Name and Email:**	**Jessica Knobbe** **jess.knobbe@hudl.com**
Customer:	**Sapulpa High School** (“**Customer**”)	**Customer Address:**	3 S Mission St, Sapulpa, OK 74066
		Customer Contact Name and Email:	**Michael Rose** **mrose@sapulpaps.org**
Materials:	Customer is providing the following items to Hudl to use pursuant to the license below (the “**Materials**”): **audio, video and quotes shared during the appearance on The Educational Podcast recorded Jun 3, 2026 .** The Materials also include any written copy, photographs, videos, audio, and other materials, in any form or format, provided by Customer to any of the Hudl Parties related to this Customer Feature Agreement.		
Limited License:	Customer grants the Hudl Parties a limited, worldwide, non-exclusive, royalty-free, fully-paid up, and sublicensable license to (i) use Customer’s Trademarks, images of Customer’s facility, and the Likeness of any Customer Personnel and (ii) reproduce, publicly perform, transmit, publicly display, distribute, modify, translate, adapt, edit, alter, create derivative works based on, and otherwise use the Materials, in either case for the marketing and promotion of Hudl and its affiliates and their products and services, in any media or format now known or hereafter devised, without further consent from Customer. This license will survive the termination of this Agreement. This license is irrevocable and perpetual and is transferable in the event this Agreement is assigned. Hudl retains sole discretion over the creation, publication, use, promotion, and advertising of Hudl related advertising and promotional materials, and Hudl is under no obligation to use the Materials, Customer’s Trademarks, or Likeness of any Customer Personnel.		
Customer Obligations:	If requested by Hudl, Customer agrees to provide the Hudl Parties and their photographer/videographer access to Customer’s facilities, at mutually agreed to dates/times, in order for the Hudl Parties and their photographer/videographer to photograph or record Customer’s facilities and its coaches, athletes, team members, employees, students, and staff (“**Customer Personnel**”) for use as described herein (collectively, “**Hudl Photos/Videos**”).		
Hudl Obligations:	• Hudl shall provide the photographer/videographer for any Hudl Photos/Videos. • The use of any of Customer’s Trademarks shall be in accordance with Customer’s brand standards provided to Hudl in writing in advance.		
Reservation of Rights:	Hudl acknowledges that Customer owns all right, title, and interest in, to, and under Customer’s Trademarks and that Hudl shall not acquire any proprietary rights therein, subject to the license. Any use of Customer’s Trademarks and all goodwill associated therewith shall inure to the benefit of Customer. Except for Customer’s Trademarks, Materials, and the Likeness of any Customer Personnel, Customer acknowledges that the Hudl Parties own all right, title, and interest in, to, and under the Hudl Photos/Videos and that Customer shall not acquire any proprietary rights therein.		
Additional Definitions:	• “**Intellectual Property Rights**” means any and all registered and unregistered rights granted, applied for, or otherwise now or hereafter in existence under or related to any patent, copyright, Trademarks, trade secret, database protection, moral rights, right of publicity, right of privacy, or any other intellectual property or proprietary rights laws, and all similar or equivalent rights or forms of protection, in any part of the world. • “**Likeness**” means an individual’s name, photograph, image, likeness, voice, biographical information, physical characteristics or other unique indicia of such individual. Likeness also includes any statements or quotes made by such individual in recordings authorized in this Agreement or by Customer or such individual as well as any written review, comment or other content related to Hudl created by such individual. • “**Trademarks**” means all rights in and to US, UK, EU and foreign trademarks, service marks, trade dress, trade names, brand names, logos, corporate names, website URLs, and domain names, and other similar designations of source, sponsorship, association or origin, together with the goodwill symbolized by any of the foregoing, in each case whether registered or unregistered and including all registrations and applications for, and renewals and extensions of, such rights and all similar or equivalent rights or forms of protection in any part of the world.		

Data Privacy: If Customer or its affiliate and any of the Hudl Parties have entered into, or later enter into, a data privacy agreement or similar agreement ("**Data Privacy Agreement**") that would limit the use by any of the Hudl Parties of the personal information of any of the Customer Personnel or other individuals included or depicted in any Hudl marketing or advertising materials or any of the Hudl Photos/Videos or Materials ("**Project-Related Personal Information**"), Customer agrees that such Data Privacy Agreement shall not apply to the Project-Related Personal Information and any Hudl Parties' use of the Project-Related Personal Information as authorized herein shall not violate the Data Privacy Agreement.

Permissions: Customer agrees that it has obtained from all Customer Personnel, the owner of the Customer's facilities and other individuals or entities who are, or whose Trademarks or other property is, identified, depicted, included in or otherwise referred to in the Materials or the Hudl Photos/Videos such written and signed licenses, permissions, waivers, releases and consents (collectively, "**Permissions**"), including those relating to rights of publicity, rights of privacy and any Intellectual Property Rights as are, or reasonably may be expected to be, necessary for the Hudl Parties (and their sublicensees, successors and permitted assigns) to exercise their rights with respect to the Likeness of any Customer Personnel, images of the Customer's facilities and Materials as permitted by this Agreement without incurring any payment or other obligation to, or otherwise violating any right of, any such individual or entity.

Representations and Warranties: Customer represents and warrants that (i) it has secured and will maintain the Permissions and any and all rights, consents and releases, including all Intellectual Property Rights, necessary to grant the rights and licenses herein, including from any governing athletic bodies, conferences and other organizations and individuals and parents/legal guardians of minors; (ii) it has the full right, power and authority to enter into this Agreement, to grant the rights and licenses granted hereunder and to perform its obligations hereunder; and (iii) none of the Materials or Customer's Trademarks, or the Hudl Parties (or their sublicensees', successors' and permitted assigns') use thereof or use of the Likeness of the Customer Personnel in accordance with this Agreement, infringe or violate any publicity, privacy, or other rights of any third party.

No Public Announcements: Customer shall not publicly disclose, issue any press release, make any other public statement or announcement, or otherwise communicate with the media, concerning the existence of this Agreement or the subject matter hereof, without the prior written approval of Hudl.

Liability: NEITHER ORGANIZATION NOR THE HUDL PARTIES WILL BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES WHATSOEVER (INCLUDING DAMAGES FOR LOSS OF USE, REVENUE OR PROFIT, BUSINESS INTERRUPTION AND LOSS OF INFORMATION), WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE HUDL PARTIES' AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, SHALL NOT EXCEED USD$100.

General: The relationship between the parties is that of independent contractors. This Agreement constitutes the entire agreement of the parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous agreements, with respect to such subject matter. Any provision that, in order to give proper effect to its intent, should survive the termination of this Agreement, shall survive the termination of this Agreement. If any term of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, it shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. No amendment, modification, or waiver under this Agreement is effective unless it is in writing and signed by each party. Neither party may assign this Agreement, without the prior written consent of the other party; provided, however, that Hudl may assign this Agreement to an affiliate or a successor-in-interest by consolidation, merger, or operation of law or to a purchaser of all or substantially all of Hudl's assets without consent. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and permitted assigns. This Agreement, and all matters arising out of or relating to this Agreement, shall be governed by, and construed in accordance with, the laws of the State of Nebraska without giving effect to any conflict of laws provisions thereof. Any legal suit, action, or proceeding arising out of or relating to this Agreement will be instituted exclusively in the courts located in Lancaster County, Nebraska and each party irrevocably submits to the exclusive jurisdiction of such courts in any such legal suit, action, or proceeding. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same Agreement. A signed copy of this Agreement delivered by facsimile, e-mail or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

In exchange for the intangible value Customer will gain by participating in Hudl's publicity programs and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree to this Customer Feature Agreement as of the above Effective Date.

Customer	**Hudl, Inc. ("Hudl")**
by ______________________________	by Jess Knobbe Jess Knobbe (Jun 5, 2026 09:44:27 CDT)
Name:	Name: Jessica Knobbe
Title:	Title: Senior Marketing Manager

Order

Order Number	Q-1468138-1
Expiration Date	6/12/2026
Billing Entity	Hudl, Inc. 600 P Street, Suite 400 Lincoln, NE 68508

Address Information

Customer Name	Sapulpa High School	Ship To	Sapulpa High School
Bill To Email	mrose@sapulpaps.org		Michael Rose
Bill To	3 S Mission St		mrose@sapulpaps.org
	Sapulpa, Oklahoma 74066-4698		9182243400
	United States		3 S MISSION ST
			SAPULPA, OK 74066-4698
			US

Terms

Contract Start Date	10/15/2026	Billing Frequency	Annual
Contract End Date	10/14/2027	Payment Terms	Net 30
		Payment Method	Wire Transfer

Fan Experience

Revenue Share %	60
Ticketing Rebate %	30

Product and Services

1 - Hudl Package - Level 3
- 1 - Hudl Gold+ Org Access
- 2 - FastScout and FastDraw Basketball
- 1 - Playtools
- 5 - Titan
  - 5 - Titan Software
  - 5 - Titan Device
  - 5 - Titan USB Cables
  - 5 - Titan Vest
  - 1 - Titan USB Charging Hub
- 1 - Focus Exchange Network
- 1 - Registration

- 1 - Hudl Tickets
- 1 - Focus Indoor Software
- 1 - Focus Outdoor Software
- 1 - Hudl Focus Point MA200 - Software
- 1 - Hudl Sideline Premium
  - 1 - Hudl Sideline Premium Software
  - 1 - Hudl Sideline Premium Hardware Kit
- 1 - Hudl Streaming Premium
- 1 - Hudl Platinum+
- 1 - 4G
- 1 - Focus Flex Software
- 1 - Hudl Focus Point MA200 - Software

Total Price: USD 18,500.00

Authorized Signature

Signature:	Signature:
Name:	Name:
Title:	Title:
Date:	Date:

Do you require a Reference Number on the Invoice?

Select...

Do you need to reference a specific number on the invoice for payment processing (such as a purchase order number)? If you know you will need something referenced, but do not have the specific answer yet, please fill in the letters TBD.

Reference Number

Terms and Services

1 This Order and Organization's purchase and use of the Products described on this Order are governed by the signed agreement in place between the parties, or, if no such agreement exists, the Hudl Organization Terms of Service found at
www.hudl.com/eula
2 The Invoice will be sent to Organization either 30 days before the start date indicated above or once the Order is executed by both parties (whichever is later).
3 Prices shown above do not include applicable taxes; Organization is responsible for the payment of applicable taxes. A tax-exempt organization should submit a copy of its tax-exemption certificate to Hudl. This is not an invoice.
4 If this Order is returned to Hudl after the start date indicated above, Hudl may adjust the start and end dates to reflect the actual dates of service without changing the total days of service or price. Any Hudl products currently used or purchased by Organization, including those listed above, will remain effective for the remainder of the current Subscription Term.
5 Organization's access to or use of the Hudl Registration Services is subject to the Hudl Registration Terms, available at
https://www.hudl.com/legal/agreements/registration-terms
6 Organization's use of the Hudl Ticket Services is governed by the Hudl Ticket Terms, found at
https://www.hudl.com/legal/agreements/hudl-ticket-terms

7 The following provisions relate to the purchase or use of any Wearable Hardware and supplement the signed agreement in place between the parties, or, if no such agreement exists, the Organization Terms of Service found at www.hudl.com/eula (in either case, the "Organization Terms"):

1. Definitions: "Hardware User" means the individual whose data and information are being recorded and measured by Wearable Hardware and related Products. "Performance Data" means the data and information recorded and measured by Wearable Hardware and related Products that is related to Hardware Users, including athlete tracking data and performance analysis data. Private Content includes Performance Data. "Wearable Hardware" means Hardware intended to be worn by an individual to record and measure data related to such individual.
2. Anonymized Data: Hudl may aggregate or anonymize any Performance Data such that no individual can be identified ("Anonymized Data"). Organization hereby grants to Hudl and its Affiliates a non-exclusive, worldwide, irrevocable, royalty-free, sublicensable, non-transferable (except pursuant to Section 16.4 of the Organization Terms), and perpetual license and right to use, modify, reproduce, perform, display, transmit, distribute, aggregate, translate, generate data from, and create derivative works of the Anonymized Data, including any Intellectual Property Rights therein, (i) for the internal business purposes of Hudl or its Affiliates, including the development and improvement of Hudl's or its Affiliates' products, and (ii) provided that Organization is not identified in the Anonymized Data, for any and all purposes, in any and all media, whether now or hereafter known or devised, and by any and all technologies and means of delivery, whether now or hereafter known or devised. This license shall survive the termination or expiration of this Agreement.
3. Acknowledgement: Organization acknowledges that Wearable Hardware and any related Products and data are not intended to be used for medical or health care purposes or by health care professionals. Organization represents that it and its Authorized Users are not health care professionals and are not using the Products for health care purposes. With respect to Performance Data, Organization agrees that it has obtained written consent, in accordance with applicable privacy law, from any Hardware Users whose personal data is collected, stored, or processed in accordance with the Organization Terms.
4. Prior Agreement: If Organization previously purchased, used, or had access to any wearable technologies and related software pursuant to the End User License Agreement between it and Integrated Bionics, Inc. (dba Titan Sports) ("Titan Agreement"), the parties agree that the Titan Agreement is hereby terminated and further that title to any physical equipment or accessories (not including any intellectual property rights therein) previously provided by Titan Sports to Organization is assigned to Organization and shall be deemed to be Hardware under the Organization Terms and subject to any warranties therein. For clarity, the Organization Terms do not include the Titan Agreement, and in the event the only signed agreement between the parties is the Titan Agreement, then the Organization Terms means the Organization Terms of Service found at www.hudl.com/eula

Lifetouch
Shuttterfly Lifetouch, LLC

Service Agreement

Sapulpa High School

Lifetouch ID: 54710

Account Representative Email:
dallas.arnold@lifetouch.com

School Year(s): 2026-2027

Agreement Length: 1

Account Information

Sapulpa High School
3 S Mission ST
Sapulpa, OK 74066-4633

Main Phone: 918-224-6560
Enrollment: 1100
Grades: 10 - 12

Summary of Programs Provided

- [x] Fall Individuals
- [ ] Yearbook
- [ ] Groups
- [ ] Commencements
- [ ] Spring Individuals
- [ ] Prestige Seniors
- [ ] Dance
- [ ] Other/Misc
- [x] Underclass Grads
- [ ] Sports
- [ ] Special Events

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo’d	Setup Location
Fall Individuals - Original							
Underclass Grads - Original							

*All dates are tentative and subject to change or TBD if blank.

Account Services

- [x] Yearbook - Media CD/DMD
- [ ] Storefront
- [x] Lifetouch Portal

Storefront Contact:

Lifetouch Portal Contact: Shana Lloyd

Picture Day Notify is a complimentary service included when parent/guardian emails are provided.

Other Services

Digital Media Download - Medium Res - Yearbook
Digital Media Download - High Res (up to 800)

Contact information

Contact Name	Title	Phone	Email
Authorized School Representative	Administrator	918-224-6560	communications@sapulpaps.org

Agreement Terms

The account noted above (referred to as "you") designates Shutterfly Lifetouch, LLC (referred to as "Lifetouch") as your exclusive professional photographer and authorizes Lifetouch to: (i) photograph all students and staff who participate in "Picture Day" or other photography events, and (ii) produce and deliver photographs and services for the programs identified above. You are solely responsible for obtaining staff and parent or guardian consent to, or opt out of: (i) participation in all events and activities, and (ii) inclusion in class photographs or yearbooks (if included in services). You will provide us with access to students and staff, and use of your facilities, property and information for the purpose of performing the services, including Picture Day or event administration, fulfillment and distribution of photographs and yearbooks to you, delivery of Picture Day or event notices, and providing parents or guardians of photographed students opportunities to purchase individual and class pictures and yearbooks (if included in services). Lifetouch may modify the terms of this agreement or terminate this agreement upon notice to you. You may terminate this agreement if Lifetouch notifies you of a material change. If you do not terminate this agreement within 30 days after you receive notice of a change to the terms, you will be deemed to have accepted the change. Lifetouch's liability for any breach is limited to the amount you paid for services. Lifetouch will maintain confidential information provided by you in confidence and will not use or share it for purposes outside of providing the services requested by You or its own legitimate business purposes. Lifetouch agrees to comply with laws, regulations and governmental orders governing the privacy and security of personal information including, where applicable and without limitation, the Family Educational Rights in Privacy Act. Lifetouch is and remains the copyright owner of all photographic images created in connection with this agreement. If Lifetouch is obligated to provide photographic images to you as part of the services provided under this agreement, Lifetouch hereby grants you a nonexclusive, irrevocable, royalty-free license to use such photographic images solely for your administrative and educational purposes. Within any term, this Agreement may only be terminated i) by the written agreement of both parties, or ii) for convenience only more than ninety (90) days prior to the first photography event of that term. If you terminate this Agreement under the preceding sentence or reduce the number, kind, or amount of services and received anything of value from Lifetouch as part of this Agreement, you agree to immediately repay Lifetouch for the full value of any products or services received. In order to cancel this Agreement or modify the services under this paragraph, contact your Lifetouch account representative in writing. You agree to promptly pay all invoices or monies owed by you to Lifetouch and in no case later than thirty (30) days. Any invoices that remain unpaid after sixty (60) days shall accrue interest at a rate of one (1) percent per month or the maximum amount allowed under applicable law and may accumulate fees for collection services. Lifetouch may remove your access to value-added goods and services, such as the Lifetouch Portal, until invoices are paid in full. Lifetouch provides access to value-added goods and services as a courtesy to customers; termination of this Agreement or failure to renew will result in removal of Your ongoing access to these goods and services, including the Lifetouch Portal.

Signatures

Dallas Arnold — Sales Account Executive - School

Authorized School Representative — Administrator

PENDING BOARD OF EDUCATION APPROVAL

Lifetouch
Shuttterfly Lifetouch, LLC

Service Agreement

Sapulpa Junior High School

Lifetouch ID: 54709

Account Representative Email:
dallas.arnold@lifetouch.com

School Year(s): 2026-2027

Agreement Length: 1

Account Information

Sapulpa Junior High School
7 S Mission ST
Sapulpa, OK 74066-4633

Main Phone: 918-224-6710
Enrollment: 684
Grades: 8 - 9

Summary of Programs Provided

- [x] Fall Individuals
- [ ] Spring Individuals
- [ ] Underclass Grads
- [ ] Yearbook
- [ ] Prestige Seniors
- [ ] Sports
- [ ] Groups
- [ ] Dance
- [ ] Special Events
- [ ] Commencements
- [ ] Other/Misc

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individuals - Original							

*All dates are tentative and subject to change or TBD if blank.

Account Services

- [x] Yearbook - Media CD/DMD
- [ ] Storefront
- [x] Lifetouch Portal

Storefront Contact:

Lifetouch Portal Contact: Shana Lloyd

Picture Day Notify is a complimentary service included when parent/guardian emails are provided.

Other Services

Digital Media Download - Medium Res - Yearbook

Contact information

Contact Name	Title	Phone	Email
Authorized School Representative	Administrator	918-224-6710	communications@sapulpaps.org

Agreement Terms

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Signatures

Dallas Arnold — Sales Account Executive - School

Authorized School Representative — Administrator

PENDING BOARD OF EDUCATION APPROVAL

<u>Vehicles to surplus</u>

***Bus 29** - Blown engine **2005 International**	**Vin #: DRBUAAN15E981346**
***Bus 940** - 26 yrs old and not used **2000 Freightliner**	**Vin #: 4UZ6CJAA3YLG10420**
***Bus 941** - 26 yrs old and worn out **2000 Freightliner**	**Vin #: 4UZ6CJAA5YCG10421**
***Bus 34** - Bad engine **2009 International**	**Vin #: 4DRBUAAN49B121849**
***Bus L35** - Bad engine **2009 International**	**Vin #: 4DRBUAAN19B121873**
***Bus 3** - Bad engine **2010 International**	**Vin#: 4DRBUAAN6AB247702**
***Bus 4** - Bad engine **2010 International**	**Vin #: 4DRBUAAN8BB247704**
***Bus 36** - Bad engine **2015 International**	**Vin #: 4DRBUSKP8FB027863**
***Truck 251** - 27 yrs old and not used **1999 Ford F-350**	**Vin #: 1FTWW32F6XEB78665**
***Truck 250** - 26 yrs old and not used **2000 Ford F-250**	**Vin #: 3FTNW20F4YMA78214**

***Truck 211** - 29 yrs old and not used **Vin #: 2FTEX27L9UCA10751**
1997 Ford F-250
(This is the truck that was stolen and basically ruined)

***Truck 200** - Bad engine and Transmission **Vin #: 1FTEW1E84AKA13672**
2010 Ford F-150

***Car 123** - 17 yrs old and worn out **Vin #: 2G1WB57K491221555**
2009 Chevrolet Impala

***Truck 204** - 32 yrs old and worn out **Vin #: 1FDKE30HXRHB88280**
1994 Ford E-350 Box Truck

***Van 118** - 24 yrs old and bad engine **Vin #: 1GNDM19X42B109278**
2002 Chevrolet Astro Van

SAPULPA PUBLIC SCHOOLS

SUPERINTENDENT'S REQUEST FOR

OUT-OF-STATE ACTIVITY TRIP

REQUESTING GROUP: _Thespians__ DATE OF REQUEST: 5/26/26

SPONSOR: _Becky Braswell___________________

DESTINATION: _Indiana University - International Thespian Festival____

DATE LEAVING (DAY AND DATE): Sunday, June 21____

DATE RETURNING (DAY AND DATE): __Saturday, June 27__

NUMBER OF SCHOOLS DAYS MISSED: ___0_______

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: ___Bartlett Grant & One Act / Auction fundraiser_

NUMBER OF STUDENTS ATTENDING:___6__ NUMBER OF SPONSORS:___2__

PURPOSE OF TRIP: Attend the International Thespian Festival__

MODE OF TRANSPORTATION:____School van____

Principal's Approval

Rob Armstrong 6/1/2026

Superintendent Approval

Board President Approval

FUNDRAISERS 2026-27 School Year				
SITE	CLUB	DATE OF EVENT	FUNDRAISER	HOW FUNDS WILL BE USED
Sapulpa High School	Sapulpa Ping Pings	8/15/2026	Atwoods Hotdog Sales	Fund uniforms, travel, food, and other expenses for the team.
Sapulpa High School	Sapulpa Ping Pings	7/25/2026	Car Wash	Fund uniforms, food, travel and other expenses that the team may encounter.
High School at the the Sapulpa Golf Course	HS/JH Softball	7/25/2026	Golf tournament for Hight School and Jh High Softball Teams	The funds will be used to purchase uniforms, meals for traveling, and equipment needed
Softball Fields	HS/JH Softball	7/30/2026	Jr. High Festival July 30-31st	The funds will be used to purchase uniforms, meals for traveling, and equipment needed
High School Softball	HS/JH Softball	8/1/2026	snap raise	The funds will be used to purchase uniforms, meals for traveling, and equipment needed
SHS	Football	8/5/2026	Discount Cards	Funds will be used to help cover all programs wants and needs.
SHS	Football	8/20/2026	Gate admission into varsity football scrimmages	Funds will be used to help cover all program wants and needs!
SHS	Girls Basketball	10/3/2026	Annual Golf Scramble	Team Travel Gear/ Program Misc.
SHS	Girls Basketball	10/21/2026	FanPledge	Team Meals/ Team Gear
SHS	Girls Basketball	1/27/2027	Bucket Squad Game	Special Chieftains Program
SHS	Girls Basketball	11/13/2026	Sponsorship Signage Campaign	Team Meal, Program necessities, Team Speciality Nights
SHS	Girls Basketball	12/5/2026	INBC Youth Basketball	Program Needs/ Summer Camps
Jr High and High School	Softball	8/3/2026	Sponsor t-shirts	The funds will be used to purchase uniforms, meals for traveling, banquet, Christmas party, and equipment needed
SHS	Football	6/10/2026	Chieftain Power Performance Summer Workouts 8th-12th (Camp fee $100)	Funds for these summer workouts will be used to pay the football coaches this summer.
SHS	Girls Baskeball	6/10/2026	Summer Basketball Camp	Summer Coaches Stipend
High School	Cheer	9/22/2026	Golf Tournament	Seasonal Needs, Flags, Signs, Poms, etc
SHS	Softball	8/28/2026	High School Festival	The funds will be used to purchase uniforms, meals for traveling, banquet, Christmas party, and equipment needed.
Athletics	Cross Country	8/8/2026	Lap-A-Thon	The booster club uses the funds for programs wants in the season, also including meals and team banquet
Athletics	Cross Country	9/5/2026	Home Meet Concession stand	The booster club uses the funds for programs wants in the season, also including meals and team banquet

SHS	SHS/SJH Choir	9/3/2026	Instaraise- JMS Fundraising Online- popcorn/movie sales; online donation opportunity	To fund the SJH/SHS Choir Activity Accounts for the year which is used for sheet music, accompaniment tracks, contest entry fees, all-state choir expenses, bus travel expenses, banquet supplies, performance equipment and supplies, venue rental, accompanist fees, and classroom supplies.
High School	Class of 2027	8/1/2026	Senior Sunset T-shirts	Senior Class Activities
High School	Class of 2027	8/28/2026	Soak a Senior	Senior Class Activities
Sapulpa High School	Junior Class	8/1/2026	Spirit Shirts	Funds will help pay prom venue & rental deposits prior to ticket sales.
Sapulpa High School	Junior Class	8/1/2026	Raffle Basket for community kickoff or additional sporting event	Funds will help pay prom venue & rental deposits prior to ticket sales.
High School	Volleyball	7/15/2026	dTeamSponsor	To pay for meals and team bonding events
SHS & SJH	FFA	8/24/2026	Fall Meat Sales	student activities, entries, travel, department supplies & equipment
SHS & SJH	FFA	1/11/2027	Spring Meat Sales	student activities, entries, travel, classroom supplies & equipment
SHS & SJH	FFA	8/20/2026	Metal work sales	student activities, entries, travel, classroom supplies & equipment
SJH & SHS	FFA	8/24/2026	Plant Sales (Fall/Spring)	student activities, entries, travel, classroom supplies & equipment
Athletics	Cross Country	7/20/2026	Pamperred Chef	Funds used by the Booster Club for program wants and needs (banquet, travel, meals, etc)
Athletics	Cross Country	7/20/2026	Sponsor Banners at Westside Track	Funds used by the Booster Club for program wants and needs (banquet, travel, meals, etc)
SHS	Yearbook	9/1/2026	Picture day (we get a percentage for working with a company)	To fund the yearbook
JR/SR High	Volleyball	7/17/2026	Car Wash	For meals for players during the season
JR/SR High	Volleyball	7/30/2026	Volleyball mini clinic	End of year banquet
HS	Softball	6/2/2026	Summer league concessions for the month of June. June 2, June 9, June 16, and June 23rd.	Purchase food for teams while traveling.
Sapulpa High School	Junior Class, Sapulpa Ping Pings, Academic Team, JROTC	8/20/2026	Green Country Vending Machine Fundraiser	Junior Class -Used for Prom Expenses, Academic Team -Funds will be used to purchase student shirts and food for meets, JROTC- Funds will be used to support JROTC cadet uniform dry cleaning expenses., Ping Pings-Team state and nationals and banquet expenses
High school softball fields	Softball	8/21/2026	Sapulpa Jr High Tournament	The funds will be used to purchase uniforms, meals for traveling, banquet, Christmas party, and equipment needed.

To: Mr. Rob Armstrong
Sapulpa Public Schools
511 East Lee
Sapulpa, OK 74066

From: Jordan Knutson
Senior Project Manager, Nabholz Construction Corporation

Ref: Guaranteed Maximum Price Amendment #6 for SPS Capital Improvements Recommendation Letter

June 9, 2026

Dear Mr. Armstrong,

It is our recommendation that a GMP Amendment to our construction management Agreement be approved in the amount of **Eight hundred and twenty-one thousand, two hundred and sixty-three dollars** ($ 821,263.00). This amount includes monies for all recommended work covered in the bidding documents, project requirements, contingency, insurances, and fees. A cost breakdown sheet (Exhibit B) is included.

Thank You,

Jordan Knutson

Jordan Knutson
Senior Project Manager

Attachments
Cc: GMP Amendment #6 Documents

AIA Document A133® – 2019 Exhibit A

Guaranteed Maximum Price Amendment

This Amendment dated the 9 day of June in the year 2026 , is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 20 day of September in the year 20233 (the "Agreement")
(In words, indicate day, month, and year.)

for the following **PROJECT:**
(Name and address or location)

SHS Chieftain Center Addition & End Zone Building
Multiple Addresses
Sapulpa, OK

THE OWNER:
(Name, legal status, and address)

Sapulpa Public Schools ISD 19-033

511 E Lee Ave, Sapulpa, OK 74066

THE CONSTRUCTION MANAGER:
(Name, legal status, and address)

Nabholz Construction Corporation

10319 E 54th St, Tulsa, OK 74146

ADDITIONS AND DELETIONS:
The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

ARTICLE A.1 GUARANTEED MAXIMUM PRICE
§ A.1.1 Guaranteed Maximum Price
Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed one hundred and twenty-three million, seven hundred and eighty-five thousand, one hundred and fifty dollars ($ 123,785,150.00), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.
(Provide itemized statement below or reference an attachment.)

Refer to Exhibit B

§ A.1.1.3 The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

§ A.1.1.4 The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

§ A.1.1.5 Alternates
§ A.1.1.5.1 Alternates, if any, included in the Guaranteed Maximum Price:

Item	Price

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance

§ A.1.1.6 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)

ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ A.2.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[X] The date of execution of this Amendment.

[ ] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

§ A.2.2 Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

§ A.2.3 Substantial Completion
§ A.2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

[ ] Not later than ( ) calendar days from the date of commencement of the Work.

[X] By the following date: 10/31/2027

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages

§ A.3.1.2 The following Specifications:
(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

Refer to Exhibit C

Section	Title	Date	Pages

§ A.3.1.3 The following Drawings:
(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

Refer to Exhibit C

Number	Title	Date

§ A.3.1.4 The Sustainability Plan, if any:
(If the Owner identified a Sustainable Objective in the Owner's Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner's and Construction Manager's roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

Title	Date	Pages

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:

(Identify each allowance.)

Item	Price

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:
(Identify each assumption and clarification.)

Refer to Exhibit D

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:
(List any other documents or information here, or refer to an exhibit attached to this Amendment.)

Refer to Exhibits B & C

ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:
(List name, discipline, address, and other information.)

Refer to Exhibit B

This Amendment to the Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	CONSTRUCTION MANAGER *(Signature)*
(Printed name and title)	*(Printed name and title)*

Additions and Deletions Report for
AIA® Document A133® – 2019 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 13:22:53 CDT on 06/04/2026.

Changes to original AIA text

PAGE 2

§ **A.1.1.1** The Contract Sum is guaranteed by the Construction Manager not to exceed ~~($~~ one hundred and twenty-three million, seven hundred and eighty-five thousand, one hundred and fifty dollars ($ 123,785,150.00), subject to additions and deductions by Change Order as provided in the Contract Documents.

[~~]~~ X] The date of execution of this Amendment.

[~~]~~] Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

PAGE 3

[~~]~~] Not later than ( ) calendar days from the date of commencement of the Work.

[~~]~~ X] By the following date: 10/31/2027

Variable Information

PAGE 1

This Amendment dated the 9 day of June in the year 2026 , is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 20 day of September in the year 20233 (the "Agreement")

SHS Chieftain Center Addition & End Zone Building

Multiple Addresses

Sapulpa, OK

Sapulpa Public Schools ISD 19-033

511 E Lee Ave, Sapulpa, OK 74066

Nabholz Construction Corporation

10319 E 54th St, Tulsa, OK 74146

PAGE 2

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed one hundred and twenty-three million, seven hundred and eighty-five thousand, one hundred and fifty dollars ($ 123,785,150.00), subject to additions and deductions by Change Order as provided in the Contract Documents.

Refer to Exhibit B

[X] The date of execution of this Amendment.

[ ] Established as follows:

PAGE 3

[ ] Not later than ( ) calendar days from the date of commencement of the Work.

[X] By the following date: 10/31/2027

Refer to Exhibit C

Refer to Exhibit C

PAGE 4

Refer to Exhibit D

Refer to Exhibits B & C

Refer to Exhibit B

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Jordan Knutson, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 13:22:53 CDT on 06/04/2026 under Order No. 20240038907 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A133™ - 2019 Exhibit A, Guaranteed Maximum Price Amendment, other than those additions and deletions shown in the associated Additions and Deletions Report.

____
(Signed)

Senior Project Manager
(Title)

06/04/2026
(Dated)

Exhibit B

SPS Capital Improvements GMP Breakdown (Amendments 1 - 6)

Exhibit B

#	ITEM	Project	Subtotals	NOTES
1	**GMP Amendments**			
1.1	GMP Amendment #1 - Prep Work	High School	$129,628.00	Approved July 2024
1.2	GMP Amendment #2 - Site Preperation Package	High School	$3,419,415.00	Approved November 2024
1.3	GMP Amendment #3 - High School and PAC	High School	$89,277,866.00	Approved April 2025
1.4	GMP Amendment #4 - Chieftain Center Addition & End Zone Building	Chieftain Center Addition & End Zone Building	$23,332,989.00	Approved October 2025
1.5.1	GMP Amendment #5 - Ag Facility & JROTC Building	Ag Facility & JROTC Building	$6,075,784.00	Approved April 2026
1.5.2	GMP Amendment #5 - PR 03 Walk Grid	High School	$453,373.00	Approved April 2026
1.5.2	GMP Amendment #5 - PR 06 Fencing & Landscaping	High School	$274,832.00	Approved April 2026
1.6	GMP Amendment #6 - Chieftain Center Reroof	Chieftain Center Addition & End Zone Building	$821,263.00	Presenting June 9, 2026
2	**Total Construction Costs for High School To Date**		**$93,555,114.00**	
3	**Total Construction Costs for High School To Date**		**$24,154,252.00**	
4	**Total Construction Costs for Ag Facility & JROTC Building To Date**		**$6,075,784.00**	
5	**TOTAL GMP TO DATE (Amendments #1 - 6)**		**$123,785,150.00**	

Exhibit B

Project name	Sapulpa Chieftain Center
Estimator	Danny Duncan
Project	Reroof GMP

Exhibit B

PROJECT NAME **Sapulpa Chieftain Center**
PROJECT LOCATION ,
REVIEW DATE
ARCHITECT
ESTIMATED DURATION Mnth
BUILDING SIZE SF

5/27/2026
10:52 AM

Item		Description	Takeoff Qty		Subcontract Unit Cost		Subcontract Amount	Subcontract Name	Other Amount	Total Amount
01.01		**Sapulpa Chieftain Center**								
07-5000		**Roofing**								
n	0020	Roofing	1.00	LS	686,425.00	/LS	686,425		-	686,425
		07-5000 Roofing					**686,425**			**686,425**
		0.161 Labor hours								
23-0500		**Plumbing**								
n	1300	Plumbing	1.00	LS	48,988.00	/LS	48,988		-	48,988
		23-0500 Plumbing					**48,988**			**48,988**
26-0500		**Electrical**								
n	0100	Electrical	1.00	LS	5,462.00	/LS	5,462		-	5,462
		26-0500 Electrical					**5,462**			**5,462**
		01.01 Sapulpa Chieftain Center					**740,875**		**0**	**740,875**
		0.161 Labor hours								

Exhibit B

PROJECT NAME	**Sapulpa Chieftain Center**	5/27/2026
PROJECT LOCATION	,	10:52 AM
REVIEW DATE		
ARCHITECT		
ESTIMATED DURATION	Mnth	
BUILDING SIZE	SF	

Estimate Totals

Description	Amount	Totals	
Labor			
Material			
Equipment			
Subcontract	740,875		
General Conditions & Requirements			
Cost of Work	**740,875**	**740,875**	
Building Permit			
Permits and Fees		**740,875**	
General Liability	8,213		
Builder's Risk	1,643		
Insurance	**9,856**	**750,731**	
Subcontractor Surety			
Performance Payment Bond			
Bonds		**750,731**	
Escalation Contingency			
Design Contingency			
Construction Contingency	50,000		
Contingency	**50,000**	**800,731**	
Project Fee	20,532		2.500 %
Contractors Fee	**20,532**	**821,263**	
Total		***821,263***	

EXHIBIT C

Plans, Specifications, and Addenda

Reed Architects & Interiors

Sapulpa High School

Reed Architects & Interiors documents titled "Chieftain Center Addition"& "End Zone Building"

Plans and Specifications dated August 20, 2025
Addendum #01 dated September 8, 2025
Addendum #01C dated September 10, 2025
Addendum #02E dated September 18, 2025
Addendum #02C dated September 18, 2025

Geotechnical Engineering Report dated April 3, 2024

Construction Manager's Manual dated September 8, 2025

CM Clarification #1 dated September 8, 2025
CM Clarification #2 dated September 17, 2025
CM Clarification #3 dated September 22, 2025
CM Clarification #4 dated September 23, 2025

EXHIBIT D

Contract & Scope Clarifications

1. This GMP includes the cost associated for reroofing the existing Chieftain Center as specifically shown in the referenced drawings in Exhibit A. This GMP Amendment also includes the Contingency, Insurances, & Fees as outlined within the GMP Contract Amendment 6 Exhibit B Financial Breakdown.
2. Sales tax is excluded.
3. Permit fees have been excluded.
4. Third party testing costs have been excluded.
5. Some investigation of existing conditions was performed prior to pricing, but some areas are not accessible without substantial demolition. Any conditions that are different that what was assumed may be subject to additional cost.
6. The new roof system will have a 20-year warranty from the time of completion of that scope.
7. The same thickness of the existing roof system will be installed with the new roof. The same r-value will be achieved.
8. All new gas piping will be installed on the roof.
9. Special care and coordination will be taken to minimize risk of damage to items in existing building. If unexpected or unforeseen circumstances are encountered, contingency shall be used to repairs and replacement to damaged property.
10. Substantial Completion is subject to change if caused by factors outside of Nabholz' control.
11. City, State, Special Testing, and Inspections, as well as all Design or Soft costs are excluded. These may include, but not be limited to the following: Architectural, Engineering, Civil, and other design consultant's fees and design, Geotechnical Investigation, Special Testing and Inspections, Asbestos Remediation beyond scope included reports provided by Sapulpa Public Schools, Furniture, Fixtures, Equipment, Technology, Owner's Insurance, Errors and Omissions Insurance, or Offsite Utility costs.
12. Nabholz shall locate all existing utilities but shall not be responsible for any unforeseen conditions. Any utility relocations required due to existing conditions that are not shown on the Construction Documents shall be considered unforeseen conditions.
13. All remediation associated to any potential underground appurtenances and associated soil removal, lead or any other material requiring remediation is excluded.
14. Nabholz has included all elements of the Construction Documents unless clarified or agreed elsewhere within this GMP Amendment 6, or the Prime Contract. Should there be any missing elements not detailed or drawn, but intended, there may be cost and time impact.

MINUTES AND RESOLUTION AUTHORIZING ISSUANCE OF BONDS

Pursuant to notice given under the Open Meeting Act, the Board of Education of Independent School District Number 33 of Creek County, State of Oklahoma, met in regular session in the Washington Administrative Center, Room 200, 511 E. Lee Avenue, Sapulpa, Oklahoma, in said school district on the 9th day of June, 2026, at 12:00 p.m.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2026 was given in writing to the County Clerk of Creek County, Oklahoma, at ____ _.m. on the ___ day of _______, 2025, and public notice of this meeting was posted in the lobby of the Administrative Center in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at ____ _.m. on the ___ day of __________, 2026, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 25, Oklahoma Statutes, Section 311.1.

(OTHER PROCEEDINGS)

Thereupon _______ introduced a Resolution by reading the Title, and upon motion by _______ seconded by _______, said Resolution was adopted by the following vote:

Aye:
Nay:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District and is as follows:

RESOLUTION

A RESOLUTION PROVIDING FOR THE ISSUANCE OF THE GENERAL OBLIGATION COMBINED PURPOSE BONDS, FEDERALLY TAXABLE SERIES 2026, IN THE SUM OF $8,000,000, BY INDEPENDENT SCHOOL DISTRICT NUMBER 33 OF CREEK COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE: DEEMING THE PRELIMINARY OFFICIAL STATEMENT "FINAL" FOR THE PURPOSES OF SEC RULE 15(C)2-12; AFFIRMING THE SCHOOL DISTRICT'S INTENTION TO ASSIST UNDERWRITERS IN COMPLYING WITH SEC RULE 15C2-12(B)(5); DESIGNATING BONDS FOR CERTAIN PROVISIONS OF THE INTERNAL REVENUE CODE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF

PRINCIPAL AND INTEREST ON THE SAME; AND FIXING OTHER DETAILS OF THE ISSUE.

WHEREAS, on the 12th day of September, 2023, pursuant to notice duly given, an election was held in Independent School District Number 33 of Creek County, Oklahoma, for the purpose of submitting to the registered qualified electors of such District the question of the issuance of the Bonds of said District in the sum of $276,750,000 to provide funds for the purpose of improving or acquiring school sites, constructing, repairing, remodeling and equipping school buildings, and acquiring school furniture, fixtures and equipment; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (Proposition #1); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Creek County, Oklahoma, at said election there were cast by the registered qualified electors of said School District on the question of the issuance of $276,750,000 of bonds for the purpose of improving or acquiring school sites, constructing, repairing, remodeling and equipping school buildings, and acquiring school furniture, fixtures and equipment; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (Proposition #1), 2,320 votes, of which 1,416 were in favor of and 904 were against the issuance of said Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition #1 cast their ballots in favor of the issuance of said Bonds, as certified by the County Election Board of Creek County, Oklahoma on the 22nd day of September, 2023, the issuance has been duly authorized; and

WHEREAS, on the 12th day of September, 2023, pursuant to notice duly given, an election was held in Independent School District Number 33 of Creek County, Oklahoma, for the purpose of submitting to the registered qualified electors of such District the question of the issuance of the Bonds of said District in the sum of $2,500,000 to provide funds for the purpose of acquiring transportation equipment and auxiliary transportation equipment; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (Proposition #2); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Creek County, Oklahoma, at said election there were cast by the registered qualified electors of said School District on the question of the issuance of $2,500,000 of bonds for the purpose of acquiring transportation equipment and auxiliary transportation equipment; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (Proposition #2), 2,334 votes, of which 1,442 were in favor of and 892 were against the issuance of said Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition #2 cast their ballots in favor of the issuance of said Bonds, as certified by the County Election Board of Creek County, Oklahoma on the 15th day of September, 2023, the issuance has been duly authorized; and

WHEREAS, Independent School District Number 33 of Creek County, Oklahoma has previously determined to sell the approved Bonds in separate series, and

WHEREAS, Independent School District Number 33 of Creek County, Oklahoma has previously issued $3,460,000 of the authorized Building Bonds (Proposition #1) and such bonds were known as the $3,460,000 General Obligation Building Bonds, Series 2023B, and

WHEREAS, Independent School District Number 33 of Creek County, Oklahoma has previously issued $635,000 of the authorized Transportation Equipment Bonds (Proposition #2) and such bonds were known as the $635,000 General Obligation Transportation Equipment Bonds, Series 2024, and

WHEREAS, Independent School District Number 33 of Creek County, Oklahoma has previously issued $7,055,000 of the authorized Building Bonds (Proposition #1) and $675,000 of the authorized Transportation Equipment Bonds (Proposition #2) and such bonds were known as the $7,730,000 General Obligation Combined Purpose Bonds, Series 2025, and

WHEREAS, Independent School District Number 33 of Creek County, Oklahoma desires to issue at this time $7,700,000 of the authorized Building Bonds (Proposition #1) and $300,000 of the authorized Transportation Equipment Bonds (Proposition #2) and such bonds shall be combined for the purpose of sale and known as the $8,000,000 General Obligation Combined Purpose Bonds, Federally Taxable Series 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 33 OF CREEK COUNTY, OKLAHOMA:

<u>SECTION 1.</u> That there are hereby ordered and directed to be issued the bonds of said School District in accordance with the forms hereinafter set out, in the aggregate amount of Eight Million Dollars ($8,000,000), which said Bonds shall be designated "General Obligation Combined Purpose Bonds, Federally Taxable Series 2026", shall be dated July 1, 2026, and become due and payable and bear interest from their date until paid as follows:

$8,000,000 maturing on July 1, 2028 at ____%

Payable on the 1st day of July, 2028. The bonds are issuable as registered Bonds in denominations of $5,000 or any multiple thereof.

<u>SECTION 2</u>. That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF OKLAHOMA

No. ___ $__________

Independent School District Number 33 of Creek County, Oklahoma
General Obligation Combined Purpose Bonds, Federally Taxable Series 2026

<u>Interest Rate:</u> <u>Maturity Date:</u> <u>Dated:</u> <u>Cusip No.:</u>

KNOW ALL MEN BY THESE PRESENTS: That Independent School District Number 33 of Creek County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below:

CEDE & Co, as nominee of THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK,

or registered assigns (hereinafter called the "Registered Holder"), for the bond number(s) set forth above, together with interest thereon at the rate specified hereon, from the date hereof until paid, payable on July 1, 2028.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of UMB Bank, n.a., Oklahoma City, Oklahoma (herein called the "Paying Agent/Registrar/Paying Agent") payable to the order of the Registered Holder and mailed to the address shown in the Registration Record and before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of this Bond to the Paying Agent.

THE FULL FAITH, CREDIT, AND RESOURCES of said District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest, denomination, and terms of redemption, totaling the principal sum of Eight Million Dollars ($8,000,000). This Bond, authorized on September 12, 2023, and the Bonds of the issue of which it is one, are issued to provide funds for (i) $7,700,000 to provide funds for the purpose of improving or acquiring school sites, constructing, repairing, remodeling and equipping school buildings, and acquiring school furniture, fixtures and equipment, and (ii) $300,000 to provide funds for the purpose of acquiring transportation equipment and auxiliary transportation equipment; all pursuant to Section 26, Article 10, of the Constitution, and Title 70 Chapter XV, Oklahoma Statutes, and other statutes of the State supplementary and amendatory thereto. The Bonds are not subject to redemption prior to maturity.

No person shall be entitled to any right or benefit provided in this Bond unless the name of such person is registered by the Paying Agent, who shall also act as the Registrar/Paying Agent of the School District, on the Registration Record. This Bond shall be transferable only upon delivery of this Bond to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Paying Agent, duly executed by the Registered Holder hereof or his attorney duly authorized in writing, and such transfer registered on the Registration Record. The Registrar/Paying Agent shall not be required to make such transfer after the fifteenth (15) day preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar/Paying Agent will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar/Paying Agent for any reason, notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law, and that the total indebtedness of said District, including this Bond, and the series of which it forms a part, does not exceed any constitutional or statutory limitation; and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be signed by the President of the Board of Education, attested by its Clerk, and sealed with the seal thereof this 1st day of July, 2026.

____
President, Board of Education

ATTEST:

____
Clerk, Board of Education

(SEAL)

Authentication Certificate

This Bond is one of the Bonds of the issue described in the Transcript of Proceedings prepared for this Bond issue and is one of the General Obligation Combined Purpose Bonds, Federally Taxable Series 2026, of Independent School District Number 33 of Creek County, Oklahoma.

Date of Registration and Authentication.

____
By: Authorized Officer

State of Oklahoma)
) SS.
County of Creek)

We, the undersigned, District Attorney and County Clerk, respectively, of said County, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law, and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seal of said County this 1st day of July, 2026.

___________________________	_______________________________
County Clerk Creek County, Oklahoma	District Attorney District Number 24

(SEAL)

FORM OF ASSIGNMENT NO. 1

For value received, the undersigned hereby sells, assigns and transfers unto ______________ the within Bond and does hereby irrevocably constitute and appoint __________ attorney to transfer such Bond on the books kept for registration and transfer of the within Bond, with full power of substitution in the premises.

Dated: ___________

____
Signature guaranteed by:

In the presence of: ________________________

FORM OF ASSIGNMENT NO. 2

For value received, the Registered Holder last listed below sells, conveys, transfers and delivers this Bond to the assignee last listed below.

Registered Holder	Date of Assignee	Date of Assignment	Signature Guaranteed by	Signature of Authorized Official of Registrar

(Legal Opinion)

State of Oklahoma)
) SS.
County of Creek)

I, the undersigned, the duly qualified and acting Treasurer of the within named School District, in said County and State, hereby certify that I have duly registered the within Bond in my office on this the 1st day of July, 2026.

WITNESS My hand the date above written.

____
Treasurer

STATE OF OKLAHOMA
OFFICE OF THE ATTORNEY GENERAL
BOND DEPARTMENT ________________, 2026.

I HEREBY CERTIFY that I have examined a certified copy of the record of proceedings taken preliminary to and in the issuance of the within bond; that such proceedings and such bond show lawful authority for the issue and are in accordance with the forms and method of procedure prescribed and provided by me for the issuance of bonds of like kind; and that said bond is a valid and binding obligation according to its tenor and terms, and, under the provisions of Title 62, Oklahoma Statutes, Sections 11, 13, and 14, requiring the certificate of the Bond Commissioner of the State of Oklahoma thereon, is incontestable in any count in the State of Oklahoma unless suit thereon shall be brought in a court having jurisdiction of the same within thirty days from the date of this approval of said bond appearing in the caption hereto.

____
Attorney General
Ex-Officio Bond Commissioner of the
State of Oklahoma

SECTION 3. That each of said Bonds shall be signed by the manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto, and be attested by the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorney and County Clerk, and presented to the Attorney General Ex-Officio Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance, for his approval and endorsement; that thereafter the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in a special fund and used solely for the purpose of providing funds for the purposes set out in the Bond in Section 2 hereof. The School District certifies and covenants that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and laws.

SECTION 4. Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or Bonds of different denomination, the Registrar/Paying Agent shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Registrar/Paying Agent shall cause additional registered Bonds to be prepared, at the expense of School District. The School District covenants that upon request of the Registrar/Paying Agent, its appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

SECTION 5. The Registrar/Paying Agent for all registered Bonds issued pursuant to this Resolution shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Registrar/Paying Agent will keep the Registration Record open for registrations during its business hours. In the event of a change of Registrar/Paying Agent, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appears on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of law of such Registered Holder. Registered Bonds shall be transferable only upon delivery of such Bonds to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar/Paying Agent, executed by the Registered Holder thereof or his attorney duly authorized in writing, and such transfer registered on the Registration Record. If the Form of Assignment on such Bonds is exhausted, such Registered Bonds delivered to the Registrar/Paying Agent for registration of transfer shall be canceled by the Registrar/Paying Agent on the face thereof and the Registrar/Paying Agent shall authenticate and deliver to the transferee Bonds in aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of $5,000 or any whole multiple thereof. The Registrar/Paying Agent shall not be required to make such transfer after the fifteenth (15) day preceding any interest payment date until after said latter date.

SECTION 6. There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62 Oklahoma Statues, Section 582(13)(b), whereby books shall be maintained on behalf of the School District by the Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds, which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively) are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

SECTION 7. That beginning in the year 2027 a continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property of said School District, in addition to all other taxes, said sinking fund to be designated "General Obligation Combined Purpose Bonds, Federally Taxable Series 2026, Sinking Fund." Said tax shall be and is hereby ordered certified, levied, and extended upon the tax rolls and collected by the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund, which, together with all interest collected on same, shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

SECTION 8. The Preliminary Official Statement dated June 1, 2026 (the "Preliminary Official Statement") outlining the terms, conditions and security for the Bonds, is hereby adopted and approved and the President of the Board of Education is authorized to approve any corrections, additions or deletions thereto for and on behalf of the Board of Education and is further authorized and directed to execute and deliver same for and on behalf of the Board of Education; provided further, that the information contained in said Preliminary Official Statement with respect to the School District is correct in all material respects and such information does not contain any untrue statements of a material fact and does not omit to state a material fact necessary to make the statements made in such Preliminary Official Statement, in light of the circumstances in which they were made, not misleading. The Board of Education hereby deems the Preliminary Official Statement "near final" in accordance with the requirements of Rule 15c2-12 of the Securities and Exchange Commission promulgated pursuant to the Securities and Exchange Act of 1934. The Board of Education authorizes the Underwriter to distribute the Preliminary Official Statement in connection with the sale of the General Obligation Combined Purpose Bonds, Federally Taxable Series 2026.

SECTION 9. The Board of Education determines and intends to provide, for the benefit of the Bondholders, certain financial information and operating data relating to the School District by not later than eight months following the end of its fiscal year (the “Annual Financial Information”), and to provide notices of the occurrence of certain enumerated events. The Annual Financial Information will be filed by the School District with each Nationally Recognized Municipal Securities Information Repository (NRMSIR). The notices of material events will be filed by the School District with either each NRMSIR or the Municipal Securities Rulemaking Board and each State Repository. The specific nature of the information to be contained in the Annual Financial Information or the notices of material events is included in the Continuing Disclosure Agreement adopted by the Board. These covenants have been made in order to assist the Underwriters in complying with SEC Rule 15c2-12(b)(5). Concurrent with the approval of the Resolution Authorizing Issuance of Bonds, the School District will execute a Continuing Disclosure Agreement detailing its disclosure obligations to Bondholders.

ADOPTED AND APPROVED THIS 9TH DAY OF JUNE, 2026.

____
President, Board of Education

ATTEST:

____
Clerk, Board of Education

(SEAL)

State of Oklahoma)
) SS.
County of Creek)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 33 of Creek County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the issuance of bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board had at a regular meeting thereof held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears on record in my office.

WITNESS my hand and official seal this 9th day of June, 2026.

____
Clerk, Board of Education

(SEAL)

PERSONNEL REPORT
June 09, 2026

CERTIFIED PERSONNEL REPORT

EMPLOYMENT

FIRST-YEAR TEMPORARY CONTRACTS
(Positions/duties subject to assignment by the Superintendent.)

Name	Position	Effective Date
Lacey Sizemore	Speech-Language Pathologist/$44,422.18	August 10, 2026
Tammy Strickland	Assistant Principal/TBD	TBD
*Kayla Butler	Assistant Principal/TBD	TBD
Spencer Doupe	Teacher/$43,021.88	August 10, 2026

(Pending Approval of Adjunct/Emergency Certification)

EXTRA DUTY ASSIGNMENTS/STIPENDS

Name	Extra-duty Assignment/Stipend
Kimberly McCallum	Spark Activities Director/$30 hr
Brandie Cline	Spark Co-Director/$30 hr
Sara Arundell	Spark Teacher/$25 hr
Shay Miller	Spark Teacher/$25 hr
Dominga Hernandez	Spark Teacher/$25 hr
Chelsea Garell	Spark Teacher/$25 hr
Nicholas Williams	Spark Teacher/$25 hr
DeEllen Bush	Spark Teacher/$25 hr
Ashley Barker	ESY Speech/Lang Path/$25 hr
Micah James	ESY Speech/Lang Path/$25 hr
Tara Simpson	ESY Speech/Lang Path/$25 hr
Cindy Regier	ESY Special Ed Teacher/$25 hr
Katie Greer	Summer School Teacher/$25 hr
Kari Kearney	Summer School Teacher/$25 hr
Shannon Lloyd	Summer School Teacher/$25 hr
Abby Boren	Summer School Teacher/$25 hr
Erin Niccum	Summer School Teacher/$25 hr
Ashley Johnson	Summer School Teacher/$25 hr
Maggie Ragsdale	Summer School Teacher/$25 hr
Trudie Riggs	Summer Book Bus Supervisor/$25 hr
Brandie Baker	Summer Book Bus Supervisor/$25 hr
Dina Verel	Summer Youth Shelter Tutor/$25 hr
Chris Wallace	Summer Head Coach Stipend/$1,000
Darlean Calip	Summer Head Coach Stipend/$1,000

Adedolapo Sobowale	Summer Head Coach Stipend/$1,000
Debbie Williams	Summer Head Coach Stipend/$1,000
Steve Irvine	Summer Head Coach Stipend/$1,000
Magen Coldiron	Summer Head Coach Stipend/$1,000
Lori Arundell	Summer Head Coach Stipend/$1,000
Hannah Kemp	Summer Head Coach Stipend/$1,000
Sam Johnson	8th Grade Asst FB Coach/$2,400
Cody Hubbard	8th Grade Asst FB Coach/$2,400
Cody Hubbard	JH Wrestling Asst Coach/$2,400
Madison Noble	Special Olympics Chair/$1,500
Shannon Lloyd	Extra Grading/Planning/$1,000
Paul Bussert	Extra Grading/Planning/$1,000
Aaron Rice	Extra Planning/$600
Linda Warner	Extra Planning/$600

REMOVAL OF EXTRA DUTY ASSIGNMENTS/STIPENDS

Name	**Extra-duty Assignment/Stipend**
Sam Johnson	7th Grade Head FB Coach/$3,200
Dakota Ritchie	8th Grade Asst FB Coach/$2,400
Adedalpo Sobwale	8th Grade Asst FB Coach/$2,400
Charlie Dugan	Asst Cross Country Coach/$3,600
	Asst Track Coach/$3,400

FMLA REQUEST

Name	**Position**	**Reason**	**Effective Date**

CHANGE OF STATUS

Name	**From**	**To**	**Effective Date**
Emily Tanner	Paraprofessional/$13.83 hr	Sped Teacher/$43,021.88	August 10, 2026
William Shannon	MIP/$88,723.32	MIP/$89,618.04	July 01, 2026
Madison Noble	Bachelors/$46,789.93	Masters/$48,770.45	July 01, 2026

TRANSFERS

Name	**From**	**To**	**Effective Date**
*Gina Ritchie	JHE Principal	Bartlett Counselor	TBD
*Jazzman Musgrove	LIB Principal	JHE Principal	TBD
*Sunny Jiles	LIB Assistant Principal	JHE Asst Principal	TBD
*Abbey Boren	SHS Teacher	SHS Assistant Principal	TBD
*Amy Sanders	SMS Assistant Principal	Bartlett Principal	TBD
Barbara Lowe	HPE Teacher	HPE Assistant Principal	TBD
*Jeremy Lusk	SJH Assistant Principal	SJH Interim Principal	TBD

RESIGNATIONS

Name	Position	Effective Date
Christine Linder	Teacher	June 30, 2026
Timothy Richards	Teacher	June 30, 2026
Suemaya Taha	Teacher	June 30, 2026
Michelle Ray	Teacher	June 30, 2026
Kristi Carter	Assistant Principal	June 30, 2026
Shad Miller	Principal	June 30, 2026
Randall Bruce	Counselor	June 30, 2026
Payton Cole	Counselor	June 30, 2026

PERSONNEL REPORT

June 09, 2026

SUPPORT PERSONNEL REPORT

EMPLOYMENT

Name	Position	Effective Date
Shay Koetting	Spark Assistant/$15 hr	May 27, 2026
Dayton Doudican	Spark Assistant/$15 hr	May 26, 2026
Greg McCurdy	9th Grade FB Asst Coach/$2,400	June 01, 2026
Jayden Smith	JH Volleyball Coach/$2,000	June 09, 2026
Carlos Vallejo	Assistant Athletic Trainer/$51,000	July 01, 2026
Lloyd Wheeler	Bus Driver/$18.58 hr	August 17, 2026

EXTRA DUTY ASSIGNMENTS/STIPENDS

Name	Extra-duty Assignment/Stipend
Amanda Mason	Summer Feeding/$15 hr
Judith Ramsey	Summer Feeding/$15 hr
Shelley Baig	Summer Camp Cultural Specialist/$20 hr
Keyla Chapman	Summer Camp Cultural Specialist/$20 hr
Vanessa Zimmerman	Summer Camp Cultural Specialist/$20 hr
Jessica Cahwee	ESY Paraprofessional/$15 hr
Josh Littlebear	JH Asst Baseball Coach/$3,200
Lloyd Wheeler	McKinney-Vento Driver/$20hr as needed

REMOVAL OF EXTRA DUTY ASSIGNMENTS/STIPENDS

Name	Extra-duty Assignment/Stipend
Josh Hicks	7th Grade Asst FB Coach/$2,400

RESIGNATIONS

Name	Position	Effective Date
Aslyn O’Donnell	Teacher Assistant	June 30, 2026
Renee Adkins	Title I Assistant	May 20, 2026