

# Novi Board of Education Regular Meeting

Thursday, May 14, 2026 6:00 PM

Educational Services Building, 25425 Taft Road, Novi, MI 48374

## I. CALL TO ORDER

## II. PLEDGE OF ALLEGIANCE

## III. APPROVAL OF AGENDA

## IV. STUDENT BOARD REPRESENTATIVE REPORT

## V. CELEBRATIONS

V.a. Weekly Wildcat Recognitions

V.b. Retiree Recognitions

## VI. REPORT(S) TO THE BOARD

VI.a. Orchard Hills Elementary

VI.b. 5-12 Grade ELA Resource Recommendation

## VII. PERSONNEL REPORT(S)

VII.a. Personnel Report A

## VIII. COMMENTS FROM THE AUDIENCE

## IX. CONSENT AGENDA

IX.a. Approval of Minutes

IX.b. Approval of Field Trip(s)

## X. INFORMATION AND DISCUSSION

X.a. Wellness Center GMP Package

X.b. NCSD Extra Curricular Activities Handbooks

X.c. NCSD Van Purchase

X.d. L-4029 Tax Levy

X.e. NHS Ecuador and the Galapagos Islands Field  
Trip - Spring Break 2028

## XI. ACTION ITEM(S)

XI.a. NCSD Extra Curricular Activities  
Handbooks Approval

XI.b. Elementary Playgrounds and NHS Turf and  
Track GMP Package

XI.c. 2025 Bond Program Technology Design  
Services – Award Recommendation

XI.d. Chartwell Renewal Agreement

XI.e. Oakland County School FY27 Budget

XI.f. NCSD Buses Purchase

XI.g. 5-12 Grade ELA Resource Approval

XI.h. Oakland Schools 2026 Board Election

**XII. COMMITTEE REPORT(S)**

XII.a. 4/30 Capital Projects Administrative  
Committee and 5/4 Capital Projects COTW Meeting

XII.b. 5/7 Governance and Policy COTW

**XIII. SUPERINTENDENT REPORT**

**XIV. ADMINISTRATIVE REPORTS**

**XV. BOARD COMMUNICATION**

**XVI. CLOSED SESSION**

**XVII. ADJOURNMENT**



**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

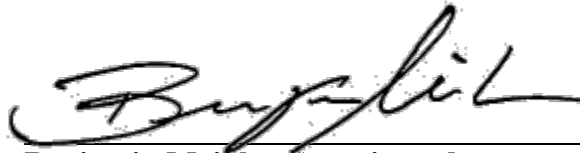
**SUPERINTENDENT OF SCHOOLS**

**TOPIC:** Pledge of Allegiance

The Novi Community School District is proud and excited to welcome eight (4) of our Village Oaks students to lead the Board members, audience members, and community in the Pledge of Allegiance.

Abhyuday Asundi  
Isadora Sousa Ribeiro  
Veda Vijairaj  
Yash Mehta

**APPROVED AND RECOMMENDED FOR  
THE BOARD PLEDGE OF ALLEGIANCE**

A handwritten signature in black ink, appearing to read 'Benjamin Mainka', written over a horizontal line.

**Benjamin Mainka, Superintendent**

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT**

**TOPIC:** Weekly Wildcat Recognitions

The Novi Community School District is proud and excited to present our final two Weekly Wildcat recognitions of the school year. This program allows us to highlight our remarkable staff's efforts, which are submitted by our staff. It has been a year filled with incredible talent, and we are ending on a high note by recognizing two outstanding individuals.

**Week of April 27, 2026: Jon Visnyak, Building Engineer, Novi Meadows and ESB**

Jon is genuinely committed to seeing that everyone's needs are met. He is always willing to go the extra mile to support us with kindness and a smile. Jon approaches every task with a positive attitude and a strong sense of responsibility. He is priceless to our buildings!

**Week of May 4, 2026: Katie Walker, Instructional Coach, Village Oaks Elementary**

Katie works with staff on a weekly basis, providing thoughtful support to help her colleagues continue to grow as math teachers and implement Building Thinking Classrooms (BTC) into their instruction. Katie's expertise, guidance, and encouragement have been amazing throughout this process. She consistently brings insight and clarity to teachers' work and helps plan "next steps" for instruction. Katie is an invaluable member of our district and continues to make a positive impact on student learning and teacher growth.

**RECOMMENDATION:**

That the Novi Community School District Board of Education recognize our Weekly Wildcats: Jon Visnyak and Katie Walker, and extend our appreciation for their commitment to excellence, and our students and district.

**APPROVED AND RECOMMENDED FOR BOARD  
RECOGNITION**



**Benjamin Mainka, Superintendent**

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT**

**TOPIC:** Retirement Recognitions

The Novi Community School District Board of Education wishes to formally recognize and extend our sincere appreciation to the following individuals:

|                          |                                   |                                  |
|--------------------------|-----------------------------------|----------------------------------|
| John Brickey             | Principal                         | Novi Meadows Elementary School   |
| Michelle Campos          | 5th Grade Teacher                 | Novi Meadows Elementary School   |
| David Cosman             | 6th Grade Teacher                 | Novi Meadows Elementary School   |
| Kari Ellsworth-Carothers | 6th Grade Teacher                 | Novi Meadows Elementary School   |
| Lisa Fenchel             | Principal                         | Novi Meadows Elementary School   |
| Lori Gerecke             | Science Teacher                   | Novi Middle School               |
| Cary Grimm               | 5th Grade Teacher                 | Novi Meadows Elementary School   |
| Kathleen Grisa           | Kindergarten Teacher              | Parkview Elementary School       |
| Rand Helmkamp            | Science Teacher                   | Novi High School                 |
| Scott Hill               | 3rd Grade Teacher                 | Parkview Elementary School       |
| Donna Holtschneider      | GSRP Teacher                      | Early Childhood Education Center |
| Stacey Job               | Coordinator of Community Services | Community Education              |
| Gerard Kenrick           | Kindergarten Teacher              | Novi Woods Elementary School     |
| Carolyn Kidder           | Math Interventionist              | Novi Middle School               |
| Amy Kilgore              | Counselor                         | Novi Middle School               |
| Kellie Lach              | Kindergarten Teacher              | Deerfield Elementary School      |
| Terrie McCarty           | Administrative Assistant          | Novi Meadows Elementary School   |
| Carri McDonald           | 5th Grade Teacher                 | Novi Meadows Elementary School   |
| Nikki McEvers            | Physical Education Teacher        | Village Oaks Elementary School   |
| William O'Donnel         | High School Math Teacher          | Novi High School                 |
| Lori Osborne             | 6th Grade Teacher                 | Novi Meadows Elementary School   |
| Megan Ristau             | 2nd Grade Teacher                 | Orchard Hills Elementary School  |
| Jessica Rodgers          | High School ELA Teacher           | Novi High School                 |
| Mary Sorensen            | Music Teacher                     | Novi Meadows Elementary School   |
| Patricia Stambouliau     | Kindergarten Teacher              | Novi Woods Elementary School     |
| Thomas Timmer            | 6th Grade Teacher                 | Novi Meadows Elementary School   |
| Kyley Treadwell Smith    | 1st Grade Teacher                 | Parkview Elementary School       |
| Christopher Tyrpak       | 6th Grade Teacher                 | Novi Meadows Elementary School   |
| Renea Vollmer            | 6th Grade Teacher                 | Novi Meadows Elementary School   |
| Karen Wilson             | Preschool Teacher                 | Early Childhood Education Center |
| Kerri Yuchuck            | 6th Grade Teacher                 | Novi Meadows Elementary School   |
| Bridget Zahradnik        | 5th Grade Teacher                 | Novi Meadows Elementary School   |

Tonight, we thank them for their dedicated service to our students, staff, and community. Their commitment, professionalism, and positive impact have strengthened our district and supported our mission of educational excellence. We are grateful for their contributions and honor them for the difference they have made here in the Novi Community School District.

**RECOMMENDATION:**

That the Novi Community School District Board of Education recognize our retirees and extend our appreciation for their commitment to excellence, and our students and district.

**APPROVED AND RECOMMENDED FOR BOARD  
RECOGNITION**

A handwritten signature in black ink, appearing to read 'Benjamin Mainka', written over a horizontal line.

**Benjamin Mainka, Superintendent**

Orchard Hills Elementary 2025-2026 School Year Highlights

# A Year of **ROARing**

# Success

Presented to the Novi School Board

# September: Making History



#10 BEST PUBLIC ELEMENTARY SCHOOLS IN MICHIGAN

**Orchard Hills Elementary School** ✓

📍 Novi Community School District, MI · K-4

ⓐ Overall Niche Grade · Students 425 · Student-teacher ratio 18:1

## Michigan Niche Report

For the first time ever, Orchard Hills ranked in the elite Top 10. This milestone sparked "happy dances" in the halls and set a tone of excellence for the entire year.

# October: The ROAR Initiative

## ROAR Assemblies

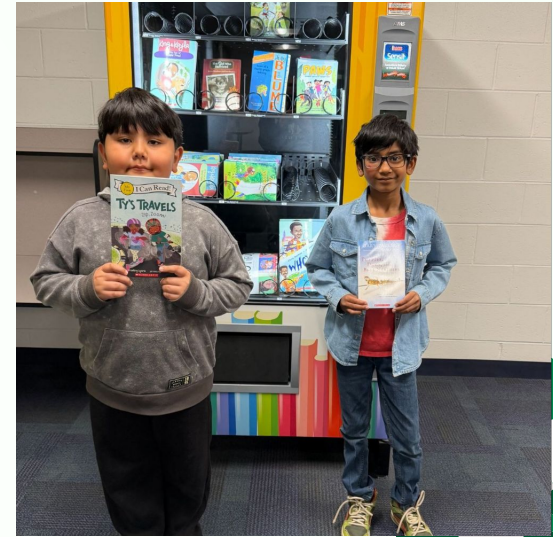
Celebrating Respect, Ownership, Acceptance,  
and Responsibility every single month.

## ROAR Reps

Student leaders working together to  
promote service and community values.

## Book Vending Machine

Students earn tokens for our PTO  
machine—bringing the joy of reading to life  
with rewards.

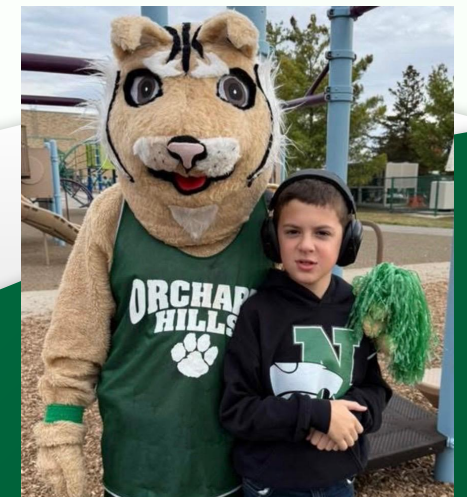




# October: Wildcat Walk Success



- Our PTO-sponsored walk broke all records! To celebrate, we had a "sweet" surprise for our administration.
- Human S'mores: Mrs. Danforth and Mr. Schutemia were transformed into giant s'mores as a reward for our hard work and community spirit.





# Giving Back to the Community

## November: Hospitality House

Our ROAR Reps helped fill an entire truckload of food and essentials for families in need.



## December: Cards for Fox Run

Students created heartfelt holiday cards for residents, ensuring everyone felt loved and remembered.

# January: Snowball Battle

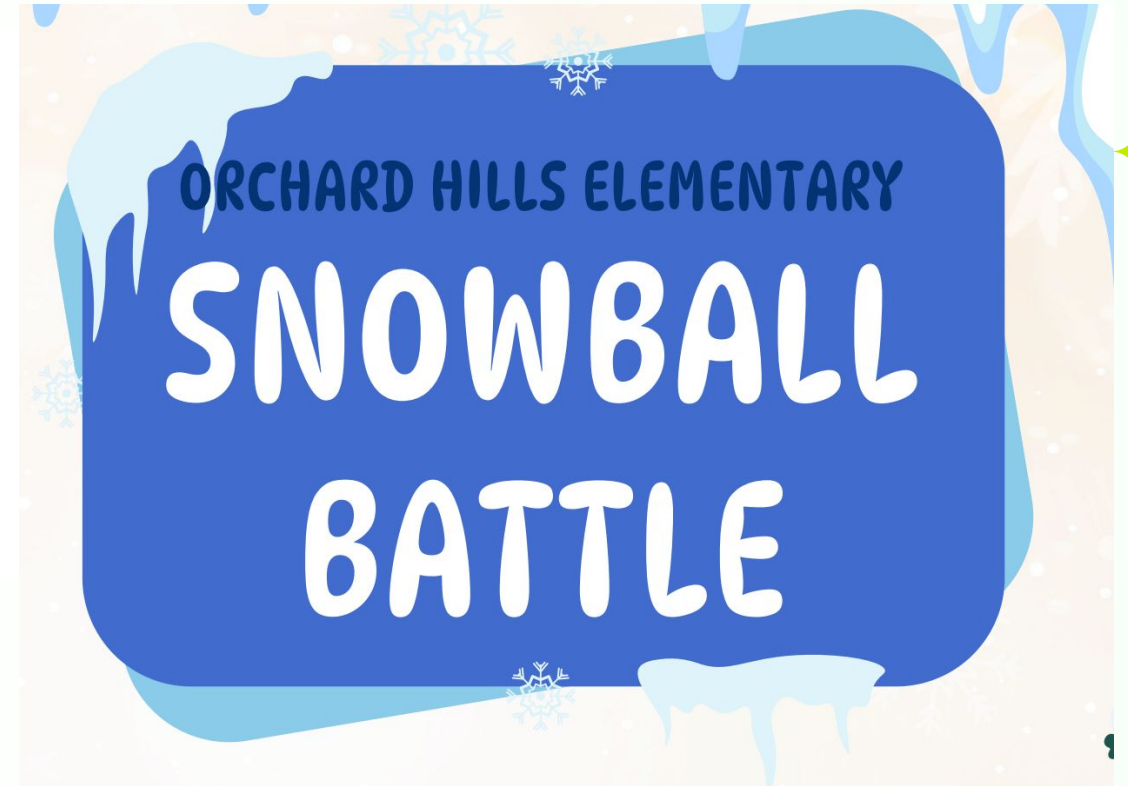
## Kindness in Action

A friendly, indoor "snowball battle" that turned fun into global support for children. No real snow—just a whole lot of kindness.



**\$700**

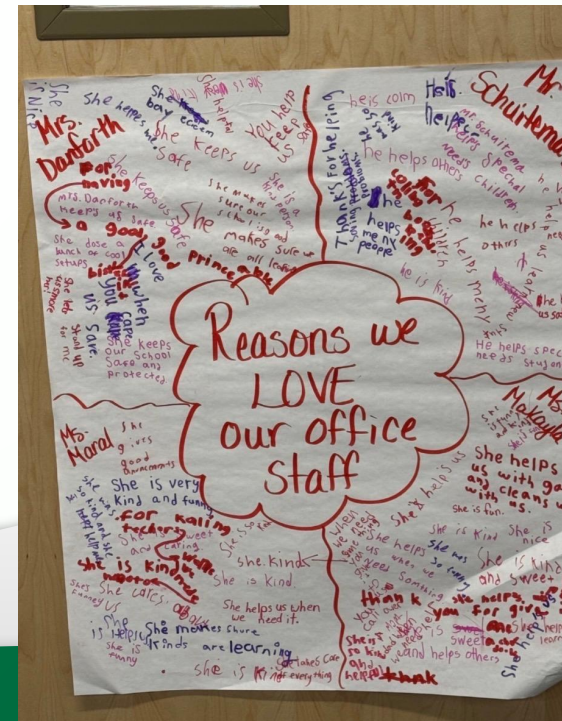
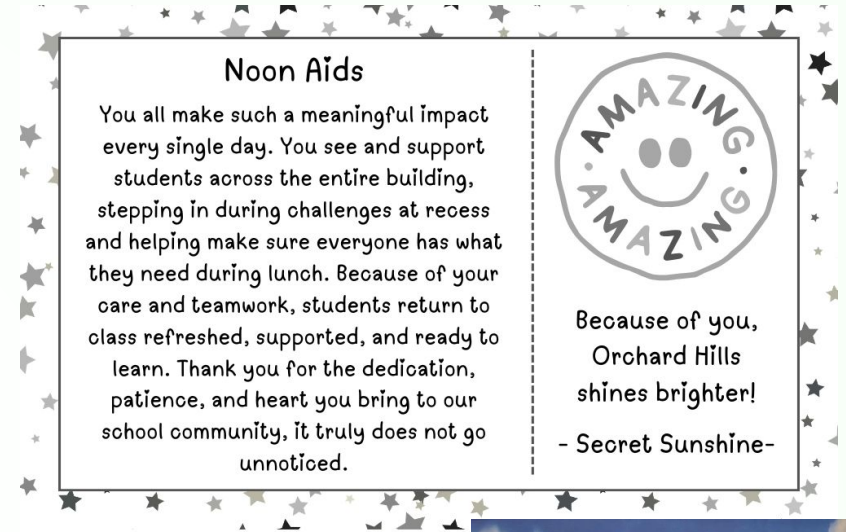
**Raised for UNICEF**





# February: Staff Appreciation

- **Heartfelt Notes:** Students wrote letters of gratitude to our teachers and office staff.
- **Support Team:** Recognizing our custodians and lunch staff who keep Orchard Hills running smoothly.
- **A Home Away from Home:** Every person in our building helps make us feel welcome and safe.



# March: Reading Month Magic

## Authors & Battles

We welcomed three guest authors and competed in the intense "Battle of the Books." Writing and reading were celebrated school-wide.

## The Book Blast

Thanks to our community, every single student took home at least one brand-new book to add to their personal library.





# March: The ROAR Coffee Cart



## Leadership in Business

- Our ROAR Reps launched a brand-new coffee cart for staff! This program teaches students communication, leadership, and sales skills.
- It's a meaningful way for us to serve our community while gaining real-world business experience.

# April & May: Inclusion First

## Peer-to-Peer Growth

- In April, we also supported our 3rd and 4th graders with encouraging posters and notes during testing weeks.
- In May, we visited Rock the Spectrum to learn about empathy and inclusion. These experiences help us grow as leaders who value friendship and diversity.



# June: Looking Toward the Future

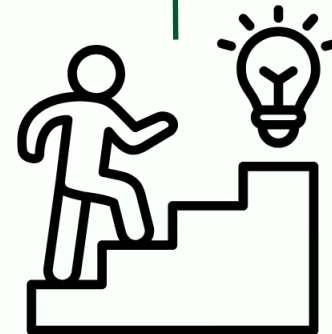


## Senior Walk

Welcoming back our Wildcat seniors as they walk our halls one last time.

Continuing to ROAR, learn, and grow as we prepare for our own future steps.

## Our Turn Next

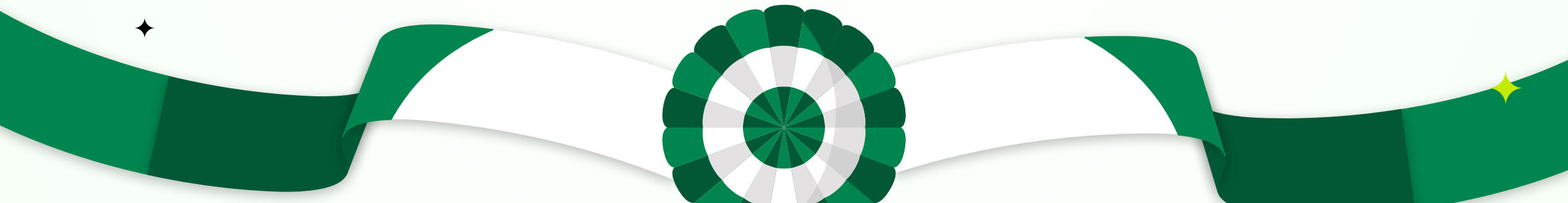




✦ ✦ ✦  
"At Orchard Hills, we don't just learn—we  
care, we grow, and we lift each other up  
every single day."

— The Students of Orchard Hills Elementary

Thank you for your support!







# 5-12 English Language Arts Resource Recommendation

**MICIP**

**Connection**

**Goal 1:** Reduce & eliminate opportunity gaps to ensure strong academic performance for all students.

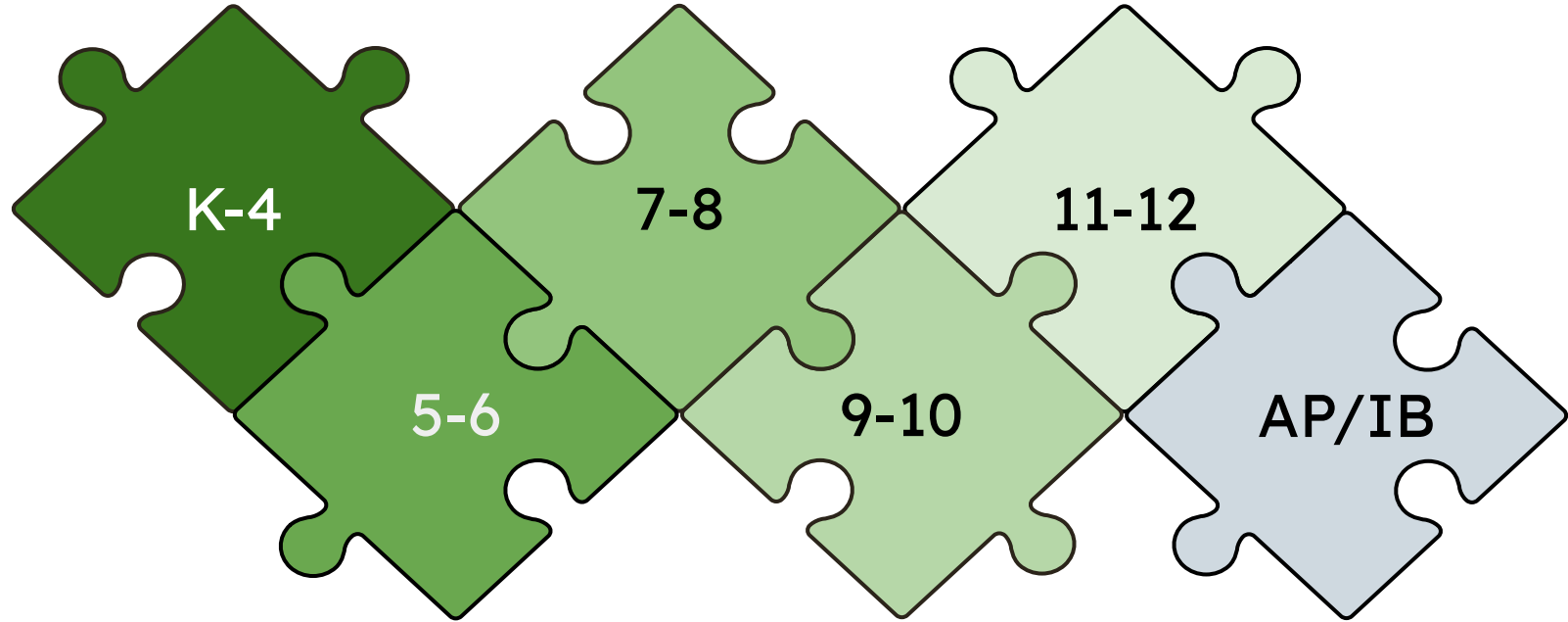
**Strategic Plan**

**Innovative Academics 3.1**  
Curriculum Alignment

**What's Next**

Board Approval, Implementation Prep

# 5-12 Literacy Expectations to Create Cohesion



Alignment  
with K-4  
efforts

Standards  
Aligned

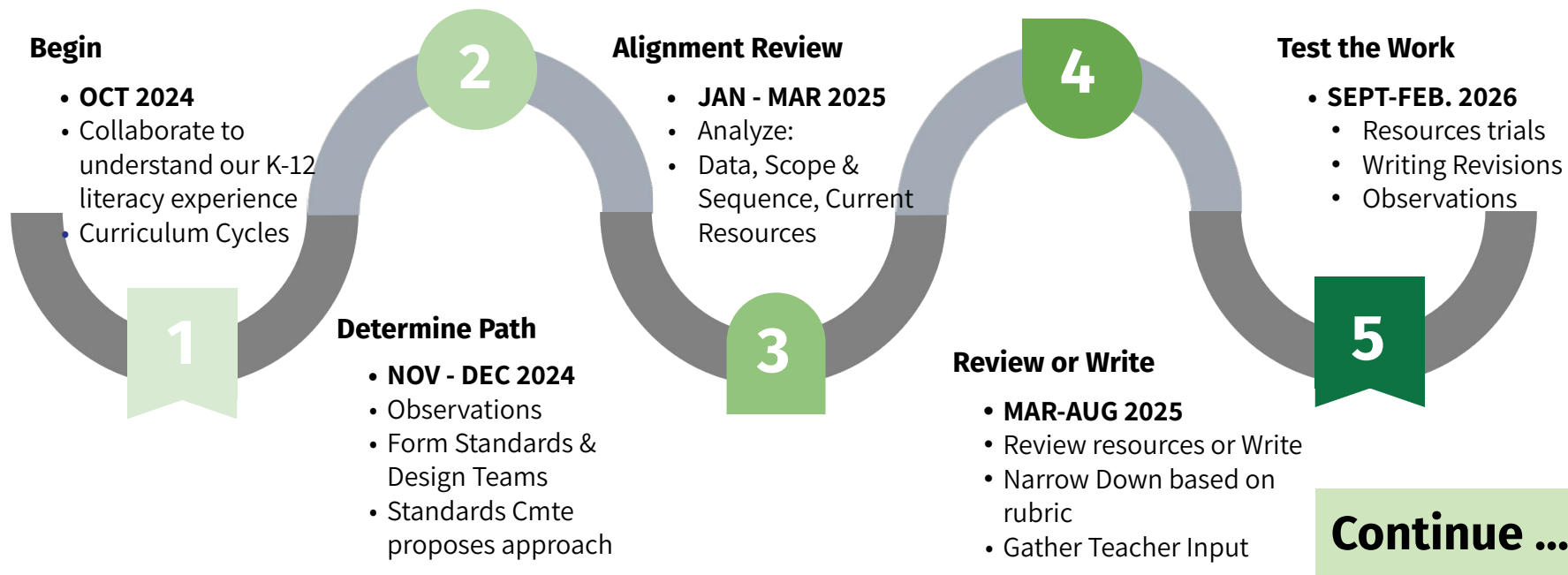
Best Practices  
aligned

Ready for  
26-27 school  
year



# 5-12 ELA Curriculum Cycle Process

Prioritizing Teacher, Administrator, and Student Voices







## 5-12 Literacy



### "What are the elements of high-quality literacy instruction in Novi Community School District?"

1. Focus on direct instruction for reading comprehension and engaging students to think, speak, and write strategically and critically about complex texts.
2. Use of diverse, culturally responsive core and choice texts.
3. Valuing and building background knowledge to deepen students' contextual pools and understanding texts in a rich and robust way.
4. Explicit instruction in various settings including whole-class, small-group, and one-on-one conferences to meet all students' needs while ensuring equitable participation.
5. Purposeful and authentic common assessment practices, to inform instructional decisions and student goal setting across all literacy domains.
6. Cultivating students' identities, interests, and motivation as lifelong readers, writers, and learners.
7. Explicit, systematic, and research-based instruction of foundational skills: reading, writing, vocabulary, and conventions.
8. Developing and sustaining student self-efficacy to critically examine texts in the world around them.
9. Aligned scope and sequence to ensure students are intentionally building more complex skills and understandings across grades and buildings.
10. Embedded professional learning (coaching, learning labs, leveling performance standards) to continuously and systematically enhance instructional strategies and promote teacher efficacy.

# 5-12 Literacy Pilot

## Selected Resources:

5 - 8



9-12



5 - 12



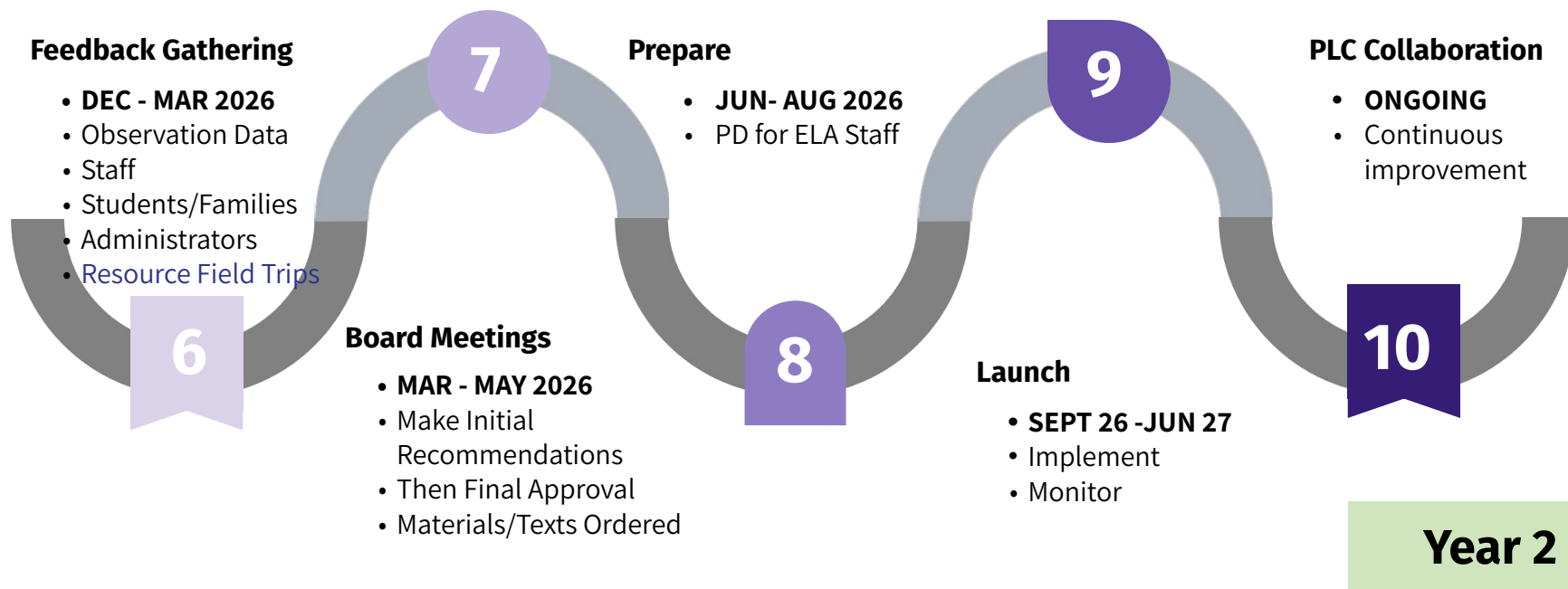
5 - 12

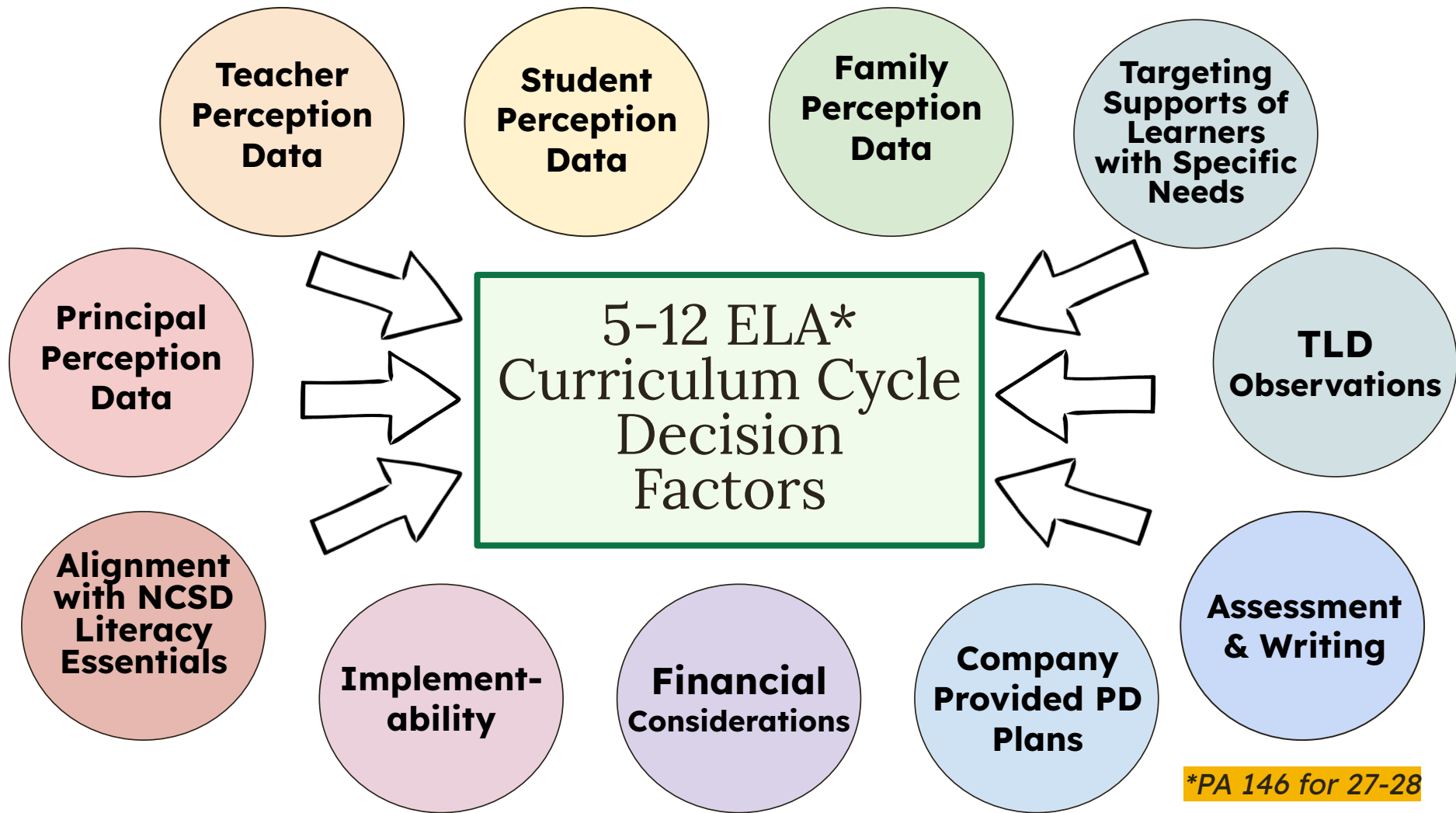


**22 Teachers**  
**63 Course Sections**

# 5-12 ELA Curriculum Cycle Process

Prioritizing Teacher, Administrator, and Student Voices





**Teacher  
Perception  
Data**

Into Literature

**Student  
Perception  
Data**

Into Literature

**Family  
Perception  
Data**

NEUTRAL

**Targeting  
Supports of  
Learners  
with Specific  
Needs**

Into Literature

**Principal  
Perception  
Data**

Into Literature

**TLD  
Observations**

Into Literature

**9-12 ELA\***  
**Curriculum Cycle  
Decision  
Factors**

**Alignment  
with NCSD  
Literacy  
Essentials**

Into Literature

**Implement-  
ability**

Into Literature

**Financial  
Considerations**

Into Literature

**Company  
Provided PD  
Plans**

Into Literature

**Assessment  
& Writing**

Into Literature

*\*PA 146 for 27-28*

**Teacher  
Perception  
Data**

NEUTRAL

**Student  
Perception  
Data**

NEUTRAL

**Family  
Perception  
Data**

NEUTRAL

**Targeting  
Supports of  
Learners  
with Specific  
Needs**

ARTS & LETTERS

**Principal  
Perception  
Data**

NEUTRAL

**5-8 ELA\***  
**Curriculum Cycle  
Decision  
Factors**

**TLD  
Observations**

ARTS & LETTERS

**Alignment  
with NCSD  
Literacy  
Essentials**

NEUTRAL

**Implement-  
ability**

HHM: IR, IL

**Financial  
Considerations**

ARTS & LETTERS

**Company  
Provided PD  
Plans**

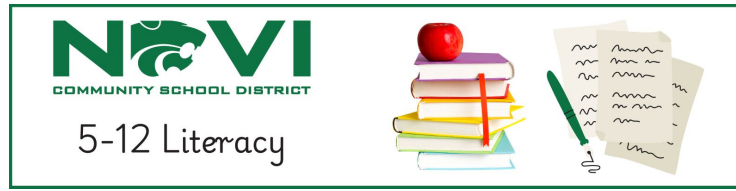
NEUTRAL

**Assessment  
& Writing**

ARTS & LETTERS

*\*PA 146 for 27-28*





# Teaching and Learning's Recommendation

K-4



5-8

9-12



**BOARD OF EDUCATION**  
**NOVI COMMUNITY SCHOOL DISTRICT**  
**NOVI, MICHIGAN**  
May 14, 2026

**ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT**

**TOPIC:** Personnel Recommendations

Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, presents for your consideration the following personnel changes:

**A. New Hires**

| <u><i>Name</i></u> | <u><i>Location</i></u> | <u><i>Assignment</i></u>                          | <u><i>Reason</i></u> | <u><i>Rate</i></u> | <u><i>Effective</i></u> |
|--------------------|------------------------|---------------------------------------------------|----------------------|--------------------|-------------------------|
| <b>NEA:</b>        |                        |                                                   |                      |                    |                         |
| Brown, Maura       | PV                     | K-4 Special Ed. Social-Emotional Resource Teacher | New Hire             | MA                 | 05-12-26                |
| Dubie, Rebecca     | HS                     | ELA Teacher                                       | New Hire             | MA+30              | 05-20-26                |

**NESPA:**

|                  |          |                                  |          |        |          |
|------------------|----------|----------------------------------|----------|--------|----------|
| Carter, Brittany | Novi4All | Registered Behavior Technician   | New Hire | Hourly | 05-13-26 |
| Perry, Samantha  | Novi4All | Special Ed. Para, Self-contained | New Hire | Hourly | 05-11-26 |

**B. Retirements and Resignations**

| <u><i>Name</i></u> | <u><i>Location</i></u> | <u><i>Assignment</i></u> | <u><i>Reason</i></u> | <u><i>Effective</i></u> |
|--------------------|------------------------|--------------------------|----------------------|-------------------------|
| <b>NASA:</b>       |                        |                          |                      |                         |
| Brickey, John      | NM                     | Principal                | Retirement           | 06-30-26                |
| Fenchel, Lisa      | NM                     | Principal                | Retirement           | 06-30-26                |

**NEA:**

|                |    |                      |            |          |
|----------------|----|----------------------|------------|----------|
| Lach, Kellie   | DF | Kindergarten Teacher | Retirement | 06-05-26 |
| McEvers, Nikki | VO | PE Teacher           | Retirement | 06-05-26 |

**ADNU**

|            |     |                                |             |          |
|------------|-----|--------------------------------|-------------|----------|
| Eddy, Erin | ESB | Benefits/Payroll<br>Specialist | Resignation | 06-30-26 |
|------------|-----|--------------------------------|-------------|----------|

**Teamsters:**

|                   |             |                               |             |          |
|-------------------|-------------|-------------------------------|-------------|----------|
| Vangieson, Robert | Maintenance | Sr. Maintenance<br>Technician | Resignation | 07-06-26 |
|-------------------|-------------|-------------------------------|-------------|----------|

**RECOMMENDATION:** That the Novi Community School District Board of Education adopts the Personnel Report A recommendations as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**



**Benjamin Mainka, Superintendent**

# NOVI COMMUNITY SCHOOL DISTRICT

## Professional Staff Recommendation Form

### CANDIDATE INFORMATION & ASSIGNMENT

|                    |                     |           |                                                 |                  |                            |
|--------------------|---------------------|-----------|-------------------------------------------------|------------------|----------------------------|
| Candidate Name:    | Maura D. Brown      |           |                                                 | Date:            | 4.21.26                    |
| Assigned Building: | Parkview Elementary | Position: | K-4 Spec. Ed. Social Emotional Resource Teacher |                  |                            |
| Recommended By:    | Amanda Squires      |           |                                                 | Start Date:      | 05.12.26                   |
| FTE:               | 1.0                 | Job ID:   | 14796                                           | Reason for Hire: | New FTE, Opening Classroom |

### EDUCATION

College or University and Degree:

West Chester University of Pennsylvania, Special Education

### PRIOR EXPERIENCE

|                   |                            |               |   |
|-------------------|----------------------------|---------------|---|
| District Name:    | New Oakland Family Centers | Years Worked: | 1 |
| Position(s) Held: | Certified Teacher          |               |   |

### SELECTION RATIONALE

Maura is a highly qualified candidate for the Social Emotional Resource Teacher position at Parkview Elementary, bringing both strong academic preparation and a variety of relevant professional experiences. She holds both her bachelor's and master's degrees in Elementary and Special Education from West Chester University of Pennsylvania, and has served in multiple roles including elementary teacher, student support services coordinator, PlayWorks coach, center-based ASD teacher, and most recently as a teacher at New Oakland Family Centers. Across these settings, she has consistently demonstrated a deep understanding of social-emotional development and the diverse needs of students. Others describe her as highly committed to interdependence, with a natural ability to build inclusive, supportive environments where all students feel valued. She is known for showing up consistently for students and approaching challenges with a solution-oriented mindset, making her a strong fit for this role.

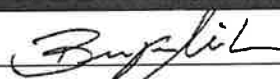
### APPLICANT INFORMATION

|                        |    |                        |   |                        |   |
|------------------------|----|------------------------|---|------------------------|---|
| Total # of Applicants: | 87 | # of Video Interviews: | 1 | # of Panel Interviews: | 1 |
|------------------------|----|------------------------|---|------------------------|---|

### INTERVIEW COMMITTEE MEMBERS

| Name               | Role               | Name | Role |
|--------------------|--------------------|------|------|
| 1. Brenna McGinn   | SPED Supervisor    | 7.   |      |
| 2. Denis McBride   | SPED Director      | 8.   |      |
| 3. Amanda Squires  | SPED Director      | 9.   |      |
| 4. Leah Marchetti  | Speech Path        | 10.  |      |
| 5. Nicole Rosemary | Teacher Consultant | 11.  |      |
| 6.                 |                    | 12.  |      |

### SUPERINTENDENT RECOMMENDATION CERTIFICATION

|                           |                                                                                     |       |          |
|---------------------------|-------------------------------------------------------------------------------------|-------|----------|
| Superintendent Signature: |  | Date: | 05-08-26 |
|---------------------------|-------------------------------------------------------------------------------------|-------|----------|

# NOVI COMMUNITY SCHOOL DISTRICT

## Professional Staff Recommendation Form

### CANDIDATE INFORMATION & ASSIGNMENT

|                    |               |           |             |                  |                        |
|--------------------|---------------|-----------|-------------|------------------|------------------------|
| Candidate Name:    | Rebecca Dubie |           |             | Date:            | 4/20/26                |
| Assigned Building: | NHS           | Position: | ELA Teacher |                  |                        |
| Recommended By:    | Nicole Carter |           |             | Start Date:      | 05/20/26               |
| FTE:               | 1.0           | Job ID:   | 15612       | Reason for Hire: | Replacing Jess Rodgers |

### EDUCATION

College or University and Degree:

University of Michigan-Flint - Ed Specialist, Eastern Michigan University - Masters in Curriculum and Instruction, University of Michigan-Flint - Bachelor in English/Psychology

### PRIOR EXPERIENCE

|                   |                 |               |         |
|-------------------|-----------------|---------------|---------|
| District Name:    | Livonia         | Years Worked: | 6 years |
| Position(s) Held: | English Teacher |               |         |

### SELECTION RATIONALE

Rebecca has a Bachelors and Ed. Specialist degree from University of Michigan-Flint. She also has a masters in curriculum and instruction from Eastern Michigan University. Rebecca is coming from Livonia Churchill High School where she has served as a District Content Area Leader for English 11 and she has also taught AP English Language and Composition, Senior Humanities. Rebecca has also been the coach of the Quiz Bowl team. Rebecca comes highly recommended as she is always improving her teaching and is a great team player.

### APPLICANT INFORMATION

|                        |    |                        |    |                        |   |
|------------------------|----|------------------------|----|------------------------|---|
| Total # of Applicants: | 87 | # of Video Interviews: | 27 | # of Panel Interviews: | 8 |
|------------------------|----|------------------------|----|------------------------|---|

### INTERVIEW COMMITTEE MEMBERS

|    | Name             | Role                            |     | Name | Role |
|----|------------------|---------------------------------|-----|------|------|
| 1. | Nicole Carter    | Principal                       | 7.  |      |      |
| 2. | Marci Augenstein | Director of Secondary Education | 8.  |      |      |
| 3. | Ron Kane         | Assistant Principal             | 9.  |      |      |
| 4. | Brian Langly     | Assistant Principal             | 10. |      |      |
| 5. | Mike Ziegler     | Teacher/CAL                     | 11. |      |      |
| 6. |                  |                                 | 12. |      |      |

### SUPERINTENDENT RECOMMENDATION CERTIFICATION

|                           |                                                                                      |       |        |
|---------------------------|--------------------------------------------------------------------------------------|-------|--------|
| Superintendent Signature: |  | Date: | 5.7.26 |
|---------------------------|--------------------------------------------------------------------------------------|-------|--------|



# NOVI COMMUNITY SCHOOL DISTRICT

## Non-Certified Staff Recommendation Form

| CANDIDATE IDENTIFICATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                 |                           |                 |                                   |             |          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------|-----------------|-----------------------------------|-------------|----------|
| Candidate Name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                 | Brittany Carter           |                 |                                   | Date:       | 4/21/26  |
| Assigned Building:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 | Novi4All                  | Position:       | Registered Behavior Technician    |             |          |
| JOB ASSIGNMENT INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                 |                           |                 |                                   |             |          |
| Daily Hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                 | 7.5                       | Recommended By: | Amanda Squires                    | Start Date: | 05/13/26 |
| FTE:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 1.0             | Job ID:                   | 15670           | Reason for Hire:                  | New FTE     |          |
| PRIOR EXPERIENCE (IF APPLICABLE)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                 |                           |                 |                                   |             |          |
| School Name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                 | Blossom Children's Center |                 | District:                         | n/a         |          |
| Years Worked:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                 | 2                         | Position Held:  | Registered Behavior Technician    |             |          |
| SELECTION RATIONALE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                 |                           |                 |                                   |             |          |
| <p>Brittany brings a unique and valuable skill set to the RBT role. As a certified teacher with clinical experience supporting ABA programming, she offers a strong foundation in both student learning and behavior support. She is knowledgeable about student behavior and diverse learning needs, and she brings a positive energy that will be an asset to the team. Brittany is eager to transition into the school setting as she continues her studies toward becoming a BCBA, and her enthusiasm, teamwork, and relevant experience make her a strong fit for this position.</p> |                 |                           |                 |                                   |             |          |
| APPLICANT INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                 |                           |                 |                                   |             |          |
| Total Number of Applicants:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                 |                           | 2               | Number of Applicants Interviewed: | 2           |          |
| INTERVIEW COMMITTEE MEMBERS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                 |                           |                 |                                   |             |          |
| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 | Role                      |                 | Name                              |             | Role     |
| 1.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Denis           | Director of Secondary     | 5               | 7.                                |             |          |
| 2.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Amanda          | Director of Elementary    | 6               | 8.                                |             |          |
| 3.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Dylan Lochbiler | BCBA                      |                 | 9.                                |             |          |
| 4.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |                           |                 | 10.                               |             |          |
| 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |                           |                 | 11.                               |             |          |
| 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |                           |                 | 12.                               |             |          |
| SUPERINTENDENT RECOMMENDATION CERTIFICATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                 |                           |                 |                                   |             |          |
| Superintendent Signature:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                 |                           |                 | Date:                             |             | 5.7.26   |

# NOVI COMMUNITY SCHOOL DISTRICT

## Non-Certified Staff Recommendation Form

| CANDIDATE IDENTIFICATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |                         |                                   |                                                                                      |                          |           |        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------|-----------------------------------|--------------------------------------------------------------------------------------|--------------------------|-----------|--------|
| Candidate Name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               | Samantha Perry          |                                   |                                                                                      | Date:                    | 4/21/26   |        |
| Assigned Building:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               | Novi4All                | Position:                         | Self-Contained Paraprofessional                                                      |                          |           |        |
| JOB ASSIGNMENT INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |                         |                                   |                                                                                      |                          |           |        |
| Daily Hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               | 7.5                     | Recommended By:                   | Brenna McGinn                                                                        | Start Date:              | 5/11/2026 |        |
| FTE:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1.0           | Job ID:                 | 15224                             | Reason for Hire:                                                                     | New FTE                  |           |        |
| PRIOR EXPERIENCE (IF APPLICABLE)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |               |                         |                                   |                                                                                      |                          |           |        |
| School Name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               | Oxford Virtual Academy  |                                   | District:                                                                            | Oxford Community Schools |           |        |
| Years Worked:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               | 2                       | Position Held:                    | Instructor                                                                           |                          |           |        |
| SELECTION RATIONALE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |               |                         |                                   |                                                                                      |                          |           |        |
| <p>Samantha brings a strong and well-rounded background that aligns with the needs of a self-contained paraprofessional position at Novi4All. As a graduate of Novi Community School District, she offers a meaningful connection to the community, along with diverse professional experiences including preschool director, music teacher, and virtual instructor. Her educational background from DePaul University in acting and Erikson Institute in Child Development and Administration supports her ability to engage students in creative and developmentally appropriate ways. References consistently highlight her deep understanding of child development, her ability to support the whole child, and her use of music and movement to promote self-regulation. Her creativity, adaptability, and proven success working with neurodivergent students make her a strong and valuable addition to the team.</p> |               |                         |                                   |                                                                                      |                          |           |        |
| APPLICANT INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |               |                         |                                   |                                                                                      |                          |           |        |
| Total Number of Applicants:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               | 1                       | Number of Applicants Interviewed: |                                                                                      | 1                        |           |        |
| INTERVIEW COMMITTEE MEMBERS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |                         |                                   |                                                                                      |                          |           |        |
| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |               | Role                    |                                   | Name                                                                                 |                          | Role      |        |
| 1.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Brenna McGinn | Supervisor of Special E |                                   | 7.                                                                                   |                          |           |        |
| 2.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Denis McBride | Director of Secondary S |                                   | 8.                                                                                   |                          |           |        |
| 3.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |                         |                                   | 9.                                                                                   |                          |           |        |
| 4.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |                         |                                   | 10.                                                                                  |                          |           |        |
| 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |                         |                                   | 11.                                                                                  |                          |           |        |
| 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |                         |                                   | 12.                                                                                  |                          |           |        |
| SUPERINTENDENT RECOMMENDATION CERTIFICATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |                         |                                   |                                                                                      |                          |           |        |
| Superintendent Signature:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |               |                         |                                   |  |                          | Date:     | 5.7.26 |

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**SUPERINTENDENT OF SCHOOLS**

**TOPIC:** Consent Items

Items included in the Consent Items have previously been considered by the Board, either during committee, at a prior meeting, or are of such a routine nature that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion if additional information is needed or available.

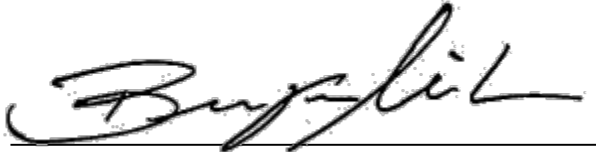
**CONSENT ITEMS**

- A. Approval Minutes
  - a. Minutes of a Regular Board Meeting, April 23, 2026
  - b. Minutes of a Capital Projects COTW, May 4, 2026
  - c. Minutes of a Governance and Policy COTW, May 7, 2026
- B. Approval of Field Trips
  - a. NHS Varsity Volleyball 2025 Season Celebration
  - b. NHS Varsity Volleyball MSU Team Camp
  - c. Michigan HOSA State Leadership Conference 2027
  - d. HOSA International Leadership Competition 2027

**RECOMMENDATION:**

That the Novi Community School District Board of Education approve the Consent Item(s) as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**



**Benjamin Mainka, Superintendent**



**Minutes of an Organizational Regular Board Meeting, April 23, 2026**  
**Novi Community School District**  
**Board of Education**

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A Regular Meeting of the Novi Community School District Board of Education was held on Thursday, April 23, 2026, beginning at 6:01 p.m., at the Educational Services Building.

Present: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

**PLEDGE OF ALLEGIANCE**

Students from Village Oaks Elementary and audience members joined the Board in the Pledge of Allegiance.

**APPROVAL OF THE AGENDA**

Vice-President Beaudoin moved to adopt the agenda as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

**MOTION CARRIED 7-0**

**STUDENT BOARD REPRESENTATIVE REPORT**

Anika Patel, Student Board Representative, reported on the following:

- Bring Your Child to Work Day
- Local Scholarship Breakfast for NHS Seniors
- Student Council Senior Week
- Muslim Student Association Dessert Bar
- Teacher Appreciation Week in May
- Performing Arts Shoutouts
- NHS Senior Art Show
- NHS Girls Lacrosse
- NHS Track Invitational and Senior Night
- Novi Dance Company Performance on 5/7
- NHS Girls Tennis
- NHS Baseball Victory Over Hartland
- Novi Meadows Cultural Night
- April Testing and Upcoming AP and IB Exams
- Middle School PSAT and Assembly

## CELEBRATION(S)

### Weekly Wildcat Recognitions

Treasurer Kliebert moved that the Novi Community School District Board of Education recognize our Weekly Wildcats: Renee Wilkins, Angie Southworth, Tammy Raffle, and Scott Schuitema, and extend our appreciation for their commitment to excellence, and our students and district.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

### **MOTION CARRIED 7-0**

### Support Person of the Year

Treasurer Kliebert moved that the Novi Community School District Board of Education recognize Kelli Lauer as the 2026 Outstanding Support Person of the Year and extend appreciation for their commitment to excellence.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

### **MOTION CARRIED 7-0**

## REPORT(S) TO THE BOARD

### Village Oaks Elementary

Katy Dinkelman, Principal, and Phelan Smith, Dean of Students, of Village Oaks Elementary, and several Village Oaks Elementary students presented on their "Year in Review."

### NCSD and City of Novi Easement and Retention Pond Partnership

Superintendent Mainka presented a potential partnership with the NCSD and City of Novi to share and leverage resources of retention pond ownership, expansion, beautification, and maintenance, along with the utility and maintenance easement and development of Novi Way, allowing for community use and access to the Novi Activity Center.

### Right At School (RAS) Presentation

Assistant Superintendent Carino presented a CARE program proposed transition plan with Right At School (RAS).

## PERSONNEL REPORT(S)

### Personnel Report A

Trustee Mena moved that the Novi Community School District Board of Education adopt the Personnel Report A recommendations as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

**MOTION CARRIED 7-0**

COMMENTS FROM THE AUDIENCE

There were several comments from the audience.

Allison Angus (speaking as an individual) commented on the privatizing of care and staff members whose high schoolers must leave the district.

Dylan Lochbiler (speaking as an individual) commented on families of the Cat's Dan and the concerns about losing the program and its impact on staff families' access to quality, affordable care.

Katy Shpakoff (speaking as an individual) commented on the toddler care program.

A. Soundasya (speaking as an individual) commented on the toddler care programming as an NCSD employee/mother, and how it has helped her and eased her work without stressing her much.

Ashley Bootz (speaking as an individual) commented on the toddler care program.

CONSENT AGENDA

Trustee Michener moved that the Novi Community School District Board of Education approve the Consent items as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

**MOTION CARRIED 7-0**

INFORMATION AND DISCUSSION

Novi Middle School Kitchen Equipment

Assistant Superintendent Scicluna and Director of Food Service, Kim Sinclair, brought a proposal for the purchase of a new dish machine at Novi Middle School. This was motioned to move to approval, given the urgency.

Trustee Michener moved that the Novi Community School District Board of Education approve the purchase of a new dish machine at Novi Middle School from Great Lakes Hotel Supply in the amount of \$82,522.90.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None



## **MOTION CARRIED 7-0**

### Chartwell Renewal Agreement

Assistant Superintendent Scicluna presented Chartwells' final-year renewal agreement, to be funded through the Food Service Fund. This will be returned to the Board for approval at the May 14, 2026, Regular Board Meeting.

### 2025 Bond Program Technology Design Services – Award Recommendation

Superintendent Mainka presented the recent RFP process and the Project Team's selection of the 2025 Bond Program Technology Design Services award recommendation. It is recommended that the district select Integrated Design Solutions (IDS). This will be returned to the Board for approval at the May 14, 2026, Regular Board Meeting.

### Oakland County School FY27 Budget

Assistant Superintendent Scicluna presented the annual Oakland Schools Intermediate School District Budget 2026-27. This will be returned to the Board for approval at the May 14, 2026, Regular Board Meeting.

### School District Buses Purchase

Assistant Superintendent Scicluna presented the recommendation to purchase four school buses for the transportation fleet. This will be returned to the Board for approval at the May 14, 2026, Regular Board Meeting.

## **ACTION ITEM(S)**

### Right At School (RAS) Contract Approval

Vice-President Beaudoin moved that the Novi Community School District Board of Education, in the best interest of the Novi Community School District, approve the Right At School (RAS) Contract Agreement and Memorandum of Understanding (MOU), as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

## **MOTION CARRIED 7-0**

### Custodial Services RFP Approval

Trustee Michener moved that the Novi Community School District Board of Education, in the best interest of the Novi Community School District, approves the three-year renewal agreement with Enviro-Clean for the cost of \$9,080,324.00, as presented

Ayes: President Ruskin, Vice-President Beaudoin, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: Secretary Cook

## **MOTION CARRIED 6-1**

NCSD E-Rate Firewall Approval

Secretary Cook moved that the Novi Community School District Board of Education, in the best interest of the Novi Community School District, approve Delta Networking Services, for the E-Rate Firewall, for \$150,000.00 to be paid from the 2025 Bond – Technology Related funds.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

**MOTION CARRIED 7-0**

NCSD Stormwater Resolution Approval

Trustee Roney moved that the Novi Community School District Board of Education, in the best interest of the Novi Community School District, approve the Resolution in support of the NCSD Stormwater Management Plan, as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

**MOTION CARRIED 7-0**

2026 Committee of the Whole – Meeting Additions

Trustee Mena asked to amend the suggested Governance and Policy Committee of the Whole meeting that was proposed for May 6, 2026, to May 7, 2026.

Trustee Michener moved that the Novi Community School District Board of Education approve the additional Governance and Policy Committee of the Whole meeting for May 7<sup>th</sup>, 2026, at 4 p.m. at the Educational Services Building.

Trustee Michener moved that the Novi Community School District Board of Education approve the other additional Committee of the Whole meetings for 2026, as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

**MOTION CARRIED 7-0**

COMMITTEE REPORT(S)

4/9 Governance and Policy COTW Meeting

Trustee Michener reported on the recent committee meeting, which reviewed school procedures for athletics and clubs, as well as various policies.

#### 4/21 Curriculum Committee Administrative Meeting

President Ruskin reported on the recent committee meeting, which reviewed the 5-12 literacy recommendation, the K-12 math pilot, and Assistant Superintendent Giromini's recent ASU+GSV Conference.

#### SUPERINTENDENT REPORT

Superintendent Mainka reported on the following:

- Coffee with the Superintendent
- School Calendar
- School Registration
- Staff Appreciation Week
- Courageous Curiosity Podcast's Recent Episode w/ Community Liaisons
- NHS Graduation 5/17

#### ADMINISTRATIVE REPORTS

Assistant Superintendent Scicluna reported that she and other NCSD leaders attended the MSBO Conference this week. She updated that NCSD will participate in their 2<sup>nd</sup> Finance Residency Cohort, and she also updated on the excess fund balance.

Assistant Superintendent Carino reported on the success of the NEA negotiations. She also let everyone know about the upcoming Mental Health Awareness month in May and the theme for this year. Final Community Conversation with Novi Mental Health Alliance, in partnership with NCSD, will be on May 4<sup>th</sup>. Finally, Novi Youth Assistance reinstated the Youth Recognition Awards, and 15 students will be honored the week of April 27<sup>th</sup>, which coincides with Hope Week at NHS.

Assistant Superintendent Giromini reported on the upcoming Advanced Placement and IB testing, wishing everyone good luck. He also gave a recap of his recent ASU+GSV Conference. Finally, he wanted to celebrate our two leaders presenting at the upcoming Michigan Association for Bilingual Education.

#### BOARD COMMUNICATION

Trustee Michener gave an update on the middle school PTO's recent sweet treats from DQ after M-Step testing.

Secretary Cook gave an update on the CTE Mechanics meeting he attended and the need for industrial participation.

Trustee Mena gave an update on the middle school track team.

Trustee Roney reminded the board that June 17<sup>th</sup> is the OCSBA awards banquet.

### CLOSED SESSION

Secretary Cook moved that the Novi Community School District Board of Education move into a Closed Session for the purpose of engaging in negotiations as permitted under section 8(1)(c) of the OPEN MEETINGS ACT. A roll-call vote was taken:

Vice-President Beaudoin: Yes

Secretary Cook: Yes

Treasurer Kliebert: Yes

Trustee Mena: Yes

Trustee Michener: Yes

Trustee Roney: Yes

President Ruskin: Yes

Ayes: 7

Nays: 0

### **MOTION CARRIED 7-0**

### ADJOURNMENT

Secretary Cook moved to adjourn the meeting.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

### **MOTION CARRIED 7-0**

The meeting adjourned at 9:45 p.m. The next Regular Meeting of the Board is scheduled for May 14, 2026, at 6:00 p.m., at the Educational Services Building.

---

Paul Cook, Board of Education Secretary



**Minutes of Capital Project COTW, May 4, 2026**  
**Novi Community School District**  
**Board of Education**

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A Capital Projects Committee of the Whole Meeting was held on Monday, May 4, 2026, beginning at 4:01 p.m., at the Educational Services Building.

Present: President Ruskin, Vice-President Beaudoin, Treasurer Kliebert, Secretary Cook, Trustee Mena, Trustee Michener, Trustee Roney

**NEW BUSINESS**

a. **Overview and Update for Summer 2026 Projects**

The district bond team reviewed the updates for the 2026 bond summer projects, including the elementary playgrounds (Novi Woods, Parkview, and ECEC), the NHS football field turf and track, and the Novi Meadows practice fields.

b. **Wellness Center Update**

The district bond team gave an update and overview of the Wellness Center.

c. **Design and Programming Update High School**

The district bond team gave an update on the design and programming for NHS.

d. **Activity Center and City of Novi Update**

The district bond team and Superintendent Mainka gave an update on the activity center and the City of Novi partnership.

e. **Professional Services Update – PMR**

The district bond team gave an update on professional services.

f. **Review of Christman GMP Amendment**

The district bond team reviewed the Christman GMP amendment, which will be brought to the May 14, 2026, Regular Meeting for approval.

**COMMENTS FROM THE AUDIENCE**

There were no comments from the audience.

The meeting adjourned at 5:37 p.m.

---

Paul Cook, Board of Education Secretary



**Minutes of Governance and Policy COTW, May 7, 2026**  
**Novi Community School District**  
**Board of Education**

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A Governance and Policy Committee of the Whole Meeting was held on Thursday, May 7, 2026, beginning at 4:10 p.m., at the Educational Services Building.

Present: President Ruskin, Vice-President Beaudoin, Treasurer Kliebert, Secretary Cook, Trustee Mena, Trustee Michener, Trustee Roney

**HANDBOOK REVIEW**

a. **NCSD Athletics Handbook Review**

Assistant Superintendent Carino and Athletic Director Watchowski discussed updates to the NCSD Athletics Handbook. This handbook will be on the agenda for Information, Discussion, and Action at the May 14, 2026, Regular Meeting.

b. **NCSD Non-Competitive Club Handbook Review**

Assistant Superintendent Carino and Dean of Activities Tobis discussed updates to the NCSD Non-Competitive Club Handbook. This handbook will be on the agenda for Information, Discussion, and Action at the May 14, 2026, Regular Meeting.

c. **NCSD Competitive Club Handbook Review**

Assistant Superintendent Carino and Dean of Activities Tobis discussed updates to the NCSD Competitive Club Handbook. This handbook will be on the agenda for Information, Discussion, and Action at the May 14, 2026, Regular Meeting.

d. **NCSD Performing Arts/Concert Handbook Review**

Assistant Superintendent Carino and Dean of Activities Tobis discussed updates to the NCSD Performing Arts/Concert Handbook. This handbook will be on the agenda for Information, Discussion, and Action at the May 14, 2026, Regular Meeting.

**POLICIES DISCUSSION**

There was no discussion of policies.

**COMMENTS FROM THE AUDIENCE**

There were no comments from the audience.

The meeting adjourned at 5:45 p.m.

---

Paul Cook, Board of Education Secretary



**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT FOR TEACHING AND LEARNING**

**TOPIC:** Novi High School Varsity Volleyball 2025 Season Celebration

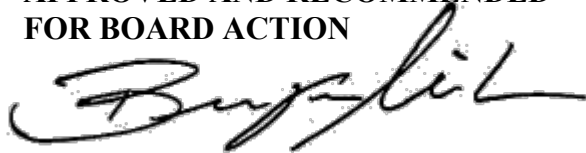
Kaitlyn Schoeppner, Novi High School Volleyball Coach, requests permission for the Girls' Varsity Volleyball team to attend an out-of-state trip to Cedar Point on June 8, 2026, as a celebration of their fundraising success in the 2025 season.

The cost will be no individual out of pocket cost per student athlete, as a \$50.00 per student athlete will be covered by the team's fundraising account.

**RECOMMENDATION:**

That the Novi Community School District Board of Education approve the Novi High School Girls' Varsity Volleyball Cedar Point trip on June 8, 2026, as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Benjamin Mainka', written over a horizontal line.

**Benjamin Mainka, Superintendent**



SY 25-26

0000113

## NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

|                                                                          |                                      |                                                    |
|--------------------------------------------------------------------------|--------------------------------------|----------------------------------------------------|
| <b>Date Request Submitted (auto-populated)</b><br>12 weeks prior minimum | <b>Date of Request</b><br>05/07/2026 | <b>Type of Trip:</b><br>Out of State-not overnight |
| <b>Dates of Trip</b>                                                     | <b>Leave</b> 06/08/2026              | <b>Return</b> 06/08/2026                           |
| <b>Number of School Days Missed by Students</b>                          | 0                                    |                                                    |

### TRIP INFORMATION

|                            |                                                                                   |
|----------------------------|-----------------------------------------------------------------------------------|
| Requester's Name           | Kaitlyn Schoeppner                                                                |
| Requester's Building       | Novi High School                                                                  |
| Group/Class Traveling      | Varsity Volleyball                                                                |
| Title of Field Trip        | 2025 Season Celebration                                                           |
| Primary Destination        | Cedar Point                                                                       |
| Expected Chaperone Numbers | NCSD Staff Chaperones 2 <span style="float: right;">Non-Staff Chaperones 0</span> |

**Summary of Trip:**

We are planning to attend Cedar Point with the Varsity team as a celebration of their fundraising success in the 2025 season.

### CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

### OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

No

If yes, when:

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

We are not staying overnight.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

### HOTEL ACCOMMODATIONS

Hotel Name  
If applicable

Address

Contact Name

Phone #

Link to Hotel:

**\*DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

## TRANSPORTATION DETAILS

|                                                                                           |                                                                                          |  |
|-------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|--|
| <b>Must be contacted for pre-arrangements.</b><br><br><b>Requirements: 12 weeks prior</b> | Date contacted/prearranged                                                               |  |
|                                                                                           | Transportation Provider<br>If charter bus, confirm on <a href="#">MDOT approved list</a> |  |
|                                                                                           | Contact Person                                                                           |  |
|                                                                                           | Contact Phone Number                                                                     |  |
|                                                                                           | Email Address                                                                            |  |
| Does the bus need to stay?                                                                |                                                                                          |  |
| Lift Bus Required?                                                                        |                                                                                          |  |
| Special Equipment Required:                                                               |                                                                                          |  |
| Number of Students Attending                                                              |                                                                                          |  |

### TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

|                                                 |  |                       |  |
|-------------------------------------------------|--|-----------------------|--|
| Departure Location<br>Building Name & Address   |  | Departure Date & Time |  |
| Destination Location<br>Building Name & Address |  | Arrival Time          |  |

### RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

|                                                 |  |                       |  |
|-------------------------------------------------|--|-----------------------|--|
| Departure Location<br>Building Name & Address   |  | Departure Date & Time |  |
| Destination Location<br>Building Name & Address |  | Arrival Time          |  |

Notes:

# CHAPERONE INFORMATION

**NCSD STAFF CHAPERONES** - NUMBER EXPECTED: 2 \_\_\_\_\_ COMPLETE INFO. BELOW

|    | Last Name  | First Name | Cell Phone Number | Home Building    | Sub Required? IF YES, CHAPERONE MUST REQUEST SUB IN RED ROVER |
|----|------------|------------|-------------------|------------------|---------------------------------------------------------------|
| 1  | Schoeppner | Kaitlyn    | 248-914-2164      | Novi High School | No sub required                                               |
| 2  | Elliott    | Paige      | 248-914-2164      | Novi High School | No sub required                                               |
| 3  |            |            |                   |                  |                                                               |
| 4  |            |            |                   |                  |                                                               |
| 5  |            |            |                   |                  |                                                               |
| 6  |            |            |                   |                  |                                                               |
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| 16 |            |            |                   |                  |                                                               |
| 17 |            |            |                   |                  |                                                               |
| 18 |            |            |                   |                  |                                                               |
| 19 |            |            |                   |                  |                                                               |
| 20 |            |            |                   |                  |                                                               |
| 21 |            |            |                   |                  |                                                               |
| 22 |            |            |                   |                  |                                                               |
| 23 |            |            |                   |                  |                                                               |
| 24 |            |            |                   |                  |                                                               |
| 25 |            |            |                   |                  |                                                               |

Notes:

## FIELD TRIP COSTS

### NCSD BUS TRANSPORTATION COSTS

|                                                                                         |                |              |       |        |
|-----------------------------------------------------------------------------------------|----------------|--------------|-------|--------|
| Bus trip to the destination                                                             | Start 7:30 AM  | End 10:00 AM | Hours | 2.50   |
| Bus remaining at location between traveling                                             | Start 10:00 AM | End 8:00 PM  | Hours | 10.00  |
| Bus trip returning to school                                                            | Start 8:00 PM  | End 10:30 PM | Hours | 2.50   |
| <b>TOTAL HOURS</b>                                                                      |                |              |       | 15.00  |
| Mileage from NCSD Bus Garage at 45505 11 Mile, Novi, MI 48374 to field trip destination |                |              |       | 133    |
| Mileage from field trip destination back to school                                      |                |              |       | 131    |
| <b>TOTAL ROUND TRIP MILES</b>                                                           |                |              |       | 264.00 |

### HOURLY FLAT RATE FEE

| Day of the Week | Number of Hours | Fee Per Hour | Per Bus Total | Number of Buses | Total Flat Rate |
|-----------------|-----------------|--------------|---------------|-----------------|-----------------|
| Mon-Fri         | 15              | \$30.00      | 450.00        | 1               | 450.00          |
| Saturday        | 0               | \$45.00      | 0.00          | 0               | 0.00            |
| Sunday          | 0               | \$60.00      | 0.00          | 0               | 0.00            |

### MILEAGE FEE

|                    | Fee Per Mile | Number of Miles | Number of Buses | Total Mileage |
|--------------------|--------------|-----------------|-----------------|---------------|
| Round-trip Mileage | \$3.00       | 264.00          | 1               | 792.00        |

**TOTAL NCSD BUS COST      \$ 1,242.00**

Are drivers' meals, tickets, or fees included? Please specify details.  
Yes

Parking facilities on-site? Is there a cost?  
Yes parking facilities - \$30

Other important information about NCSD Bus Cost:  
Can provide driver meal!

## FIELD TRIP COST SUMMARY **PER STUDENT**

|                                                |                                   |                                               |
|------------------------------------------------|-----------------------------------|-----------------------------------------------|
| <b>Total Estimated Cost Per Student</b>        |                                   | \$ 50.00                                      |
| <b>Estimated Total <b>Per Student</b></b>      |                                   | <b>Expense Description (what is included)</b> |
| Paid by Students & Families                    | 0.00                              | N/A                                           |
| Supplied by Students During the Trip           | 0.00                              | N/A                                           |
| Covered By Other Funding Sources*              | 50.00                             | Entry ticket, meals                           |
| *List other funding sources (grant names etc.) | Previous fundraising - SA account |                                               |

|                                               |                     |                            |                          |        |
|-----------------------------------------------|---------------------|----------------------------|--------------------------|--------|
| NCSD<br>BUSINESS<br>OFFICE<br>INFO<br>NEEDED: | Expense Item        | Account Name to be charged | Account Number           | Amount |
|                                               | Cedar Point Tickets | Varsity Volleyball         | 61-296-7920-022-827-0000 | 800    |
|                                               | Cedar Point Bus     | Varsity Volleyball         | 61-296-7920-022-827-0000 | 1242   |
|                                               |                     |                            |                          |        |
|                                               |                     |                            |                          |        |

Notes:

## APPROVAL TO COLLECT FUNDS

|                                                                                                                                              |                                     |                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------|
| Anticipated participants (qty)                                                                                                               | Amt. Collected per participant (\$) | Expected Total Collected                      |
| 16                                                                                                                                           | 0                                   | \$ 0.00                                       |
| Account Name Where Funds will be Deposited                                                                                                   |                                     | Account Number                                |
| N/A                                                                                                                                          |                                     | 60-179-0000-022-827-0000                      |
| Name of Adult(s) present and responsible for collecting, counting, and turning in money to the school's financial secretary the day of sale. |                                     | Estimated Date (s)<br>Money will be Collected |
| N/A                                                                                                                                          |                                     | N/A                                           |

By submitting this field trip form you agree to collect these funds in compliance with district policies and acknowledge all District policies and procedures will be followed for cash handling and cash procedures.

- I understand that I am personally responsible for all funds collected and for keeping accurate records.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I am responsible for completing the [Event Balance Sheet](#) and will turn in all records to the financial secretary within 5 school days of the money collection date.
- Collected monies to be deposited a minimum of 5 business days prior to expenditures being paid out.



## LINKS / ITEMS NEEDED TO PROCESS

| Links / Documents                                                                                    | When Needed                                                                                                                                                                                                                                                                                                                                                   | Process                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NCSD Field Trip Permission Form -</b><br><br>KS                                                   | Required for <ul style="list-style-type: none"> <li>All field trips. Completed, unsigned version required to process this request.</li> </ul>                                                                                                                                                                                                                 | <ol style="list-style-type: none"> <li>Choose a form option <ol style="list-style-type: none"> <li><a href="#">Digital Form</a></li> <li><a href="#">Paper Form</a></li> </ol> </li> <li>Update with event details.</li> <li>Attach an unsigned, updated form at the end of this process (scroll all the way to the bottom). If using the digital form, simply upload a document with the link you are sharing with families.</li> </ol> |
| <b>Detailed Itinerary</b><br><br>KS                                                                  | Required for: <ul style="list-style-type: none"> <li>All overnight, out of state or out of country field trips.</li> </ul>                                                                                                                                                                                                                                    | No required format.<br>Must be attached at the end of this process (scroll all the way to the bottom).                                                                                                                                                                                                                                                                                                                                   |
| <b>Chaperone &amp; Volunteer Non-Employment Background Request (<a href="#">ICHAT</a>)</b><br><br>KS | Required for: <ul style="list-style-type: none"> <li>All NON-NCSD chaperones</li> </ul>                                                                                                                                                                                                                                                                       | Please follow district guidelines found at <a href="#">link</a> including allow 3 business days for your submission to be processed.                                                                                                                                                                                                                                                                                                     |
| <b>NCSD Health Forms</b><br><br>KS                                                                   | Required for all students: <ul style="list-style-type: none"> <li><a href="#">Emergency Medical Release Form</a></li> <li><a href="#">Authorization for Administering Over-The-Counter Medication</a></li> </ul><br>Required for students bringing Medications: <ul style="list-style-type: none"> <li><a href="#">Medication Procedure Letter</a></li> </ul> | <a href="#">Medication Instructions for Overnight Field Trips</a><br><br>All forms must be reviewed by district nurses at least two weeks prior to the trip.<br><br>KS                                                                                                                                                                                                                                                                   |
| <b>Student &amp; Chaperone Rules and Responsibilities</b><br><br>KS                                  | Required for: <ul style="list-style-type: none"> <li>All overnight, out-of-state or out-of-country field trips.</li> </ul>                                                                                                                                                                                                                                    | Attach the <a href="#">NCSD Overnight, Out of State or Out of Country Rules and Responsibilities</a> to the permission slip when distributing. (already linked in the digital form).<br><br>Ensure that all chaperones have reviewed the chaperone responsibilities.                                                                                                                                                                     |

**KS RETAINING RECORDS AFTER THE TRIP:** Health forms, itineraries, proof of insurance, driver information, permission slips, transportation request forms, and trip mileage or any other information documenting the student trips must be retained (by the trip sponsor) for the remainder of the school year PLUS one additional year and then may be shredded.

**For More Details Please Review the [NCSD Overnight, Out of State, Out of Country Field Trip Procedure](#)**

## APPROVAL PROCESS

| Staff Member                                                                                                                                              | Signature                                                                              | Date                         | Action                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------------------------|
| <b>Requester's Signature</b>                                                                                                                              | <u>Kaitlyn Schoeppner</u><br><small>Kaitlyn Schoeppner [05/07/2026 1:14pm EDT]</small> | 05/07/2026                   | <b>Submitted</b>                                                      |
| <b>Sponsoring Administrator of Trip</b>                                                                                                                   | <u>Don Watchowski</u><br><small>Don Watchowski [05/07/2026 7:01pm EDT]</small>         | 05/07/2026                   | Reviewed, okay to proceed.                                            |
| Notes:                                                                                                                                                    |                                                                                        |                              |                                                                       |
| <b>Building Administrator</b>                                                                                                                             | <u>Nicole Carter</u><br><small>Nicole Carter [05/07/2026 7:25pm EDT]</small>           | 05/07/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                                                                    |                                                                                        |                              |                                                                       |
| <b>Building Budget Admin. Asst. Review</b>                                                                                                                | <u>Barbara McDougall</u><br><small>Barbara McDougall [05/08/2026 7:35am EDT]</small>   | 05/08/2026                   | Reviewed, okay to proceed.                                            |
| Account number(s) provided have been reviewed and are accurate. Yes<br>Notes: Account was balanced 4/16/26 - no other income or expenses since that time. |                                                                                        |                              |                                                                       |
| <b>Director of Transportation Only if NCSD Bus used</b>                                                                                                   | <u>Carey Russell</u><br><small>Carey Russell [05/08/2026 8:41am EDT]</small>           | 05/08/2026                   | Reviewed, entered in TripFinder                                       |
| Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.                                                           |                                                                                        |                              |                                                                       |
| <b>Director of Instruction</b>                                                                                                                            | <u>Michael Giromini</u><br><small>Michael Giromini [05/08/2026 8:51am EDT]</small>     | 05/08/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                                                                    |                                                                                        |                              |                                                                       |
| <b>Asst. Superintendent Teaching &amp; Learning</b>                                                                                                       | <u>Michael Giromini</u><br><small>Michael Giromini [05/08/2026 8:52am EDT]</small>     | 05/08/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                                                                    |                                                                                        |                              |                                                                       |
| <b>Proposed Overnight, Out of State/Country Trip</b><br>Executive Assistant, Superintendent & Board of Education                                          | <u>Jennifer Bueter</u><br><small>Jennifer Bueter [05/09/2026 11:12am EDT]</small>      | 05/09/2026                   | Expected Board Review Date<br><br>05/14/2026                          |
| Notes: This will go for Board approval at the Regular Meeting on 5/14/26.                                                                                 |                                                                                        |                              |                                                                       |
| <b>Board of Ed Decision</b>                                                                                                                               |                                                                                        |                              | Remember to CC Director of Transportation if Denied & Using NCSD Bus. |
| All completed forms automatically cc'd to:<br>SUPERVISOR OF MEDICAL SERVICES                                                                              |                                                                                        | Board of Education Decision: |                                                                       |

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT FOR TEACHING AND LEARNING**

**TOPIC:** Novi High School Varsity Volleyball Team Camp

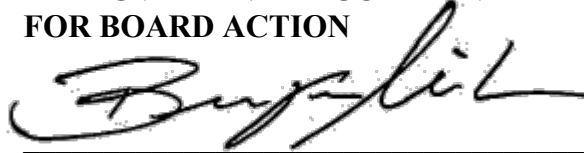
Kaitlyn Schoeppner, Novi High School Volleyball Coach, requests permission for the Girls' Volleyball team to attend the MSU Team Camp this summer from July 17 to July 19, 2026, for training. They will be staying at the Kellogg Hotel and Conference Center for 2 nights.

The cost will be \$300.00 per student athlete, which will cover the team camp entry fee and hotel stay. An additional \$150.00 per student-athlete will cover part of the team camp entry fee from the team's fundraising account.

**RECOMMENDATION:**

That the Novi Community School District Board of Education approve the Novi High School Girls' Varsity Volleyball MSU Team Camp trip from July 17 to July 19, 2026, as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Ben Mainka', is written over a horizontal line.

**Benjamin Mainka, Superintendent**



SY 25-26

0000110

## NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

|                                                                          |                                      |                                   |
|--------------------------------------------------------------------------|--------------------------------------|-----------------------------------|
| <b>Date Request Submitted (auto-populated)</b><br>12 weeks prior minimum | <b>Date of Request</b><br>04/20/2026 | <b>Type of Trip:</b><br>Overnight |
| <b>Dates of Trip</b>                                                     | <b>Leave</b> 07/17/2026              | <b>Return</b> 07/19/2026          |
| <b>Number of School Days Missed by Students</b>                          | 0                                    |                                   |

### TRIP INFORMATION

|                            |                                                                                                         |
|----------------------------|---------------------------------------------------------------------------------------------------------|
| Requester's Name           | Kaitlyn Schoeppner                                                                                      |
| Requester's Building       | Novi High School                                                                                        |
| Group/Class Traveling      | Varsity Volleyball                                                                                      |
| Title of Field Trip        | MSU Team Camp                                                                                           |
| Primary Destination        | Michigan State University                                                                               |
| Expected Chaperone Numbers | NCSD Staff Chaperones <sup>3</sup> <span style="float: right;">Non-Staff Chaperones <sup>0</sup></span> |

**Summary of Trip:**

We are hoping to attend the MSU Team Camp this summer for training. We will mostly be on campus and staying at a nearby hotel for 2 nights.

### CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

### OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

No

If yes, when:

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

I was hired on as the Varsity coach last year so this will be my first overnight trip with Novi, but I have attended overnight team camps with other teams in the past where we trained on campus and stayed in a nearby hotel. I was coaching for St. Mary's Dominican High School in New Orleans, LA and we attended the LSU Team Camp in 2022. We had two teams equaling about 30 girls. We also attended the state tournament that year and stayed overnight in Baton Rouge again.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

### HOTEL ACCOMMODATIONS

Hotel Name  
If applicable

Kellogg Hotel and Conference Center

Address 219 S Harrisburg Rd, East  
Lansing, MI 48824

Contact Name

N/A

Phone # 5174324000

Link to Hotel: <https://kelloggcenter.com/>

**\*DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

## TRANSPORTATION DETAILS

|                                                                                           |                                                                                          |  |
|-------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|--|
| <b>Must be contacted for pre-arrangements.</b><br><br><b>Requirements: 12 weeks prior</b> | Date contacted/prearranged                                                               |  |
|                                                                                           | Transportation Provider<br>If charter bus, confirm on <a href="#">MDOT approved list</a> |  |
|                                                                                           | Contact Person                                                                           |  |
|                                                                                           | Contact Phone Number                                                                     |  |
|                                                                                           | Email Address                                                                            |  |
| Does the bus need to stay?                                                                |                                                                                          |  |
| Lift Bus Required?                                                                        |                                                                                          |  |
| Special Equipment Required:                                                               |                                                                                          |  |
| Number of Students Attending                                                              |                                                                                          |  |

### TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

|                                                 |  |                       |  |
|-------------------------------------------------|--|-----------------------|--|
| Departure Location<br>Building Name & Address   |  | Departure Date & Time |  |
| Destination Location<br>Building Name & Address |  | Arrival Time          |  |

### RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

|                                                 |  |                       |  |
|-------------------------------------------------|--|-----------------------|--|
| Departure Location<br>Building Name & Address   |  | Departure Date & Time |  |
| Destination Location<br>Building Name & Address |  | Arrival Time          |  |

Notes:

Athletes will be dropped off and picked up by their parents. The hotel is a 5 minute walk to the training facility so we will walk to and from the hotel and training.

# CHAPERONE INFORMATION

**NCSD STAFF CHAPERONES** - NUMBER EXPECTED: 3 \_\_\_\_\_ COMPLETE INFO. BELOW

|    | Last Name  | First Name | Cell Phone Number | Home Building    | Sub Required? IF YES, CHAPERONE MUST REQUEST SUB IN RED ROVER |
|----|------------|------------|-------------------|------------------|---------------------------------------------------------------|
| 1  | Schoeppner | Kaitlyn    | 248-914-2164      | Novi High School | No sub required                                               |
| 2  | Elliott    | Paige      | 248-914-2164      | Novi High School |                                                               |
| 3  | Lehman     | Lindsey    | 248-914-2164      | Novi High School |                                                               |
| 4  |            |            |                   |                  |                                                               |
| 5  |            |            |                   |                  |                                                               |
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| 23 |            |            |                   |                  |                                                               |
| 24 |            |            |                   |                  |                                                               |
| 25 |            |            |                   |                  |                                                               |

Notes:



## FIELD TRIP COSTS

### NCSD BUS TRANSPORTATION COSTS

|                                                                                         |       |     |       |      |
|-----------------------------------------------------------------------------------------|-------|-----|-------|------|
| Bus trip to the destination                                                             | Start | End | Hours |      |
| Bus remaining at location between traveling                                             | Start | End | Hours |      |
| Bus trip returning to school                                                            | Start | End | Hours |      |
| <b>TOTAL HOURS</b>                                                                      |       |     |       |      |
| Mileage from NCSD Bus Garage at 45505 11 Mile, Novi, MI 48374 to field trip destination |       |     |       | 0    |
| Mileage from field trip destination back to school                                      |       |     |       | 0    |
| <b>TOTAL ROUND TRIP MILES</b>                                                           |       |     |       | 0.00 |

### HOURLY FLAT RATE FEE

| Day of the Week | Number of Hours | Fee Per Hour | Per Bus Total | Number of Buses | Total Flat Rate |
|-----------------|-----------------|--------------|---------------|-----------------|-----------------|
| Mon-Fri         |                 | \$30.00      |               |                 |                 |
| Saturday        |                 | \$45.00      |               |                 |                 |
| Sunday          |                 | \$60.00      |               |                 |                 |

### MILEAGE FEE

|                    | Fee Per Mile | Number of Miles | Number of Buses | Total Mileage |
|--------------------|--------------|-----------------|-----------------|---------------|
| Round-trip Mileage | \$3.00       | 0.00            |                 | 0.00          |

**TOTAL NCSD BUS COST      \$    0.00**

Are drivers' meals, tickets, or fees included? Please specify details.  
N/A

Parking facilities on-site? Is there a cost?  
N/A

Other important information about NCSD Bus Cost:  
We will not be using a bus.

## FIELD TRIP COST SUMMARY **PER STUDENT**

|                                                |                          |                                               |
|------------------------------------------------|--------------------------|-----------------------------------------------|
| <b>Total Estimated Cost Per Student</b>        |                          | \$ 450.00                                     |
| <b>Estimated Total <b>Per Student</b></b>      |                          | <b>Expense Description (what is included)</b> |
| Paid by Students & Families                    | 300.00                   | Team camp entry fee, hotel stay               |
| Supplied by Students During the Trip           | 0.00                     | N/A                                           |
| Covered By Other Funding Sources*              | 150.00                   | Part of team camp entry fee                   |
| *List other funding sources (grant names etc.) | Fundraising - SA account |                                               |

|                                               |              |                            |                          |        |
|-----------------------------------------------|--------------|----------------------------|--------------------------|--------|
| NCSD<br>BUSINESS<br>OFFICE<br>INFO<br>NEEDED: | Expense Item | Account Name to be charged | Account Number           | Amount |
|                                               | N/A          | N/A                        | 61-296-7920-022-827-0000 | N/A    |
|                                               |              |                            |                          |        |
|                                               |              |                            |                          |        |
|                                               |              |                            |                          |        |

Notes:

## APPROVAL TO COLLECT FUNDS

|                                                                                                                                              |                                     |                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------|
| Anticipated participants (qty)                                                                                                               | Amt. Collected per participant (\$) | Expected Total Collected                      |
| 16                                                                                                                                           | 300.00                              | \$ 4,800.00                                   |
| Account Name Where Funds will be Deposited                                                                                                   |                                     | Account Number                                |
| Varsity Volleyball                                                                                                                           |                                     | 61-296-7920-022-827-0000                      |
| Name of Adult(s) present and responsible for collecting, counting, and turning in money to the school's financial secretary the day of sale. |                                     | Estimated Date (s)<br>Money will be Collected |
| Kaitlyn Schoeppner                                                                                                                           |                                     | June 1                                        |

By submitting this field trip form you agree to collect these funds in compliance with district policies and acknowledge all District policies and procedures will be followed for cash handling and cash procedures.

- I understand that I am personally responsible for all funds collected and for keeping accurate records.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I am responsible for completing the [Event Balance Sheet](#) and will turn in all records to the financial secretary within 5 school days of the money collection date.
- Collected monies to be deposited a minimum of 5 business days prior to expenditures being paid out.

## LINKS / ITEMS NEEDED TO PROCESS

| Links / Documents                                                                                    | When Needed                                                                                                                                                                                                                                                                                                                                                   | Process                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NCSD Field Trip Permission Form -</b><br><br>KS                                                   | Required for <ul style="list-style-type: none"> <li>All field trips. Completed, unsigned version required to process this request.</li> </ul>                                                                                                                                                                                                                 | <ol style="list-style-type: none"> <li>Choose a form option <ol style="list-style-type: none"> <li><a href="#">Digital Form</a></li> <li><a href="#">Paper Form</a></li> </ol> </li> <li>Update with event details.</li> <li>Attach an unsigned, updated form at the end of this process (scroll all the way to the bottom). If using the digital form, simply upload a document with the link you are sharing with families.</li> </ol> |
| <b>Detailed Itinerary</b><br><br>KS                                                                  | Required for: <ul style="list-style-type: none"> <li>All overnight, out of state or out of country field trips.</li> </ul>                                                                                                                                                                                                                                    | No required format.<br>Must be attached at the end of this process (scroll all the way to the bottom).                                                                                                                                                                                                                                                                                                                                   |
| <b>Chaperone &amp; Volunteer Non-Employment Background Request (<a href="#">ICHAT</a>)</b><br><br>KS | Required for: <ul style="list-style-type: none"> <li>All NON-NCSD chaperones</li> </ul>                                                                                                                                                                                                                                                                       | Please follow district guidelines found at <a href="#">link</a> including allow 3 business days for your submission to be processed.                                                                                                                                                                                                                                                                                                     |
| <b>NCSD Health Forms</b><br><br>KS                                                                   | Required for all students: <ul style="list-style-type: none"> <li><a href="#">Emergency Medical Release Form</a></li> <li><a href="#">Authorization for Administering Over-The-Counter Medication</a></li> </ul><br>Required for students bringing Medications: <ul style="list-style-type: none"> <li><a href="#">Medication Procedure Letter</a></li> </ul> | <a href="#">Medication Instructions for Overnight Field Trips</a><br><br>All forms must be reviewed by district nurses at least two weeks prior to the trip.<br><br>KS                                                                                                                                                                                                                                                                   |
| <b>Student &amp; Chaperone Rules and Responsibilities</b><br><br>KS                                  | Required for: <ul style="list-style-type: none"> <li>All overnight, out-of-state or out-of-country field trips.</li> </ul>                                                                                                                                                                                                                                    | Attach the <a href="#">NCSD Overnight, Out of State or Out of Country Rules and Responsibilities</a> to the permission slip when distributing. (already linked in the digital form).<br><br>Ensure that all chaperones have reviewed the chaperone responsibilities.                                                                                                                                                                     |

**KS RETAINING RECORDS AFTER THE TRIP:** Health forms, itineraries, proof of insurance, driver information, permission slips, transportation request forms, and trip mileage or any other information documenting the student trips must be retained (by the trip sponsor) for the remainder of the school year PLUS one additional year and then may be shredded.

**For More Details Please Review the [NCSD Overnight, Out of State, Out of Country Field Trip Procedure](#)**

## APPROVAL PROCESS

| Staff Member                                                                                                        | Signature                                                                               | Date                         | Action                                                                |
|---------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------------------------|
| <b>Requester's Signature</b>                                                                                        | <u>Kaitlyn Schoeppner</u><br><small>Kaitlyn Schoeppner [04/20/2026 11:03am EDT]</small> | 04/20/2026                   | <b>Submitted</b>                                                      |
| <b>Sponsoring Administrator of Trip</b>                                                                             | <u>Don Watchowski</u><br><small>Don Watchowski [04/20/2026 11:33am EDT]</small>         | 04/20/2026                   | Reviewed, okay to proceed.                                            |
| Notes:                                                                                                              |                                                                                         |                              |                                                                       |
| <b>Building Administrator</b>                                                                                       | <u>Nicole Carter</u><br><small>Nicole Carter [04/22/2026 2:20pm EDT]</small>            | 04/22/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                              |                                                                                         |                              |                                                                       |
| <b>Building Budget Admin. Asst. Review</b>                                                                          | <u>Barbara McDougall</u><br><small>Barbara McDougall [04/22/2026 3:34pm EDT]</small>    | 04/22/2026                   | Reviewed, okay to proceed.                                            |
| Account number(s) provided have been reviewed and are accurate. Yes<br>Notes:                                       |                                                                                         |                              |                                                                       |
| <b>Director of Transportation<br/>Only if NCSD Bus used</b>                                                         |                                                                                         |                              |                                                                       |
| Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.                     |                                                                                         |                              |                                                                       |
| <b>Director of Instruction</b>                                                                                      | <u>Michael Giromini</u><br><small>Michael Giromini [04/23/2026 4:55pm EDT]</small>      | 04/23/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                              |                                                                                         |                              |                                                                       |
| <b>Asst. Superintendent Teaching &amp; Learning</b>                                                                 | <u>Michael Giromini</u><br><small>Michael Giromini [04/23/2026 4:55pm EDT]</small>      | 04/23/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                              |                                                                                         |                              |                                                                       |
| <b>Proposed Overnight, Out of State/Country Trip</b><br>Executive Assistant,<br>Superintendent & Board of Education | <u>Jennifer Bueter</u><br><small>Jennifer Bueter [05/09/2026 10:44am EDT]</small>       | 05/09/2026                   | Expected Board Review Date<br><br>05/14/2026                          |
| Notes: This will go for Board approval at the 5/14/26 Regular Meeting.                                              |                                                                                         |                              |                                                                       |
| <b>Board of Ed Decision</b>                                                                                         |                                                                                         |                              | Remember to CC Director of Transportation if Denied & Using NCSD Bus. |
| All completed forms automatically cc'd to:<br>SUPERVISOR OF MEDICAL SERVICES                                        |                                                                                         | Board of Education Decision: |                                                                       |

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN**

May 14, 2026

**ASSISTANT SUPERINTENDENT FOR TEACHING AND LEARNING**

**TOPIC:** Michigan HOSA State Leadership Conference 2027

Novi High School teacher Kathleen Ader is requesting that the Novi HOSA students participate in the Michigan HOSA State Leadership Conference in Traverse City, MI from April 28, 2027, to May 1, 2027.

In the fall of 2026, NHS HOSA will compete in the Region 8 HOSA competition where over 1000 students will compete in over 50 competitive events ranging from Clinical Nursing to Medical Photography. Students who earn top 5 will qualify to compete at the State Leadership Conference in Traverse City, MI.

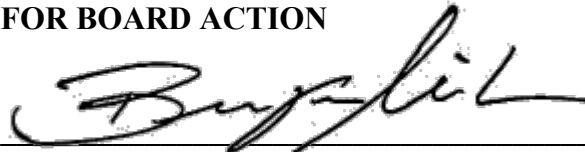
Last year, Novi HOSA was again the largest chapter in the state with over 400 members. At the State Conference, students will compete in their events, attend symposiums, listen to speakers and build medical and leadership skills. We are planning to have approximately 200 students attend.

The total estimated cost per student is \$400.00, which will cover the charter bus, hotel, competition fee, and some meals. An additional \$100.00 will be supplied by students during the trip to cover meals.

**RECOMMENDATION:**

That the Novi Community School District Board of Education approve the Michigan HOSA State Leadership Conference in Traverse City, MI, from April 28, 2027, to May 1, 2027, as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Benjamin Mainka', written over a horizontal line.

**Benjamin Mainka, Superintendent**



SY 26-27

0000108

## NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

|                                                                          |                                      |                                                  |
|--------------------------------------------------------------------------|--------------------------------------|--------------------------------------------------|
| <b>Date Request Submitted (auto-populated)</b><br>12 weeks prior minimum | <b>Date of Request</b><br>04/17/2026 | <b>Type of Trip:</b><br>Out of State & Overnight |
| <b>Dates of Trip</b>                                                     | <b>Leave</b> 04/28/2027              | <b>Return</b> 05/01/2027                         |
| <b>Number of School Days Missed by Students</b>                          | 2                                    |                                                  |

### TRIP INFORMATION

|                            |                                                                      |
|----------------------------|----------------------------------------------------------------------|
| Requester's Name           | Kathleen Ader                                                        |
| Requester's Building       | Novi High School                                                     |
| Group/Class Traveling      | Novi HOSA                                                            |
| Title of Field Trip        | Michigan HOSA State Leadership Conference                            |
| Primary Destination        | Traverse City                                                        |
| Expected Chaperone Numbers | NCSD Staff Chaperones 15                      Non-Staff Chaperones 5 |

#### Summary of Trip:

In the fall of 2026, NHS HOSA will compete in the Region 8 HOSA competition where over 1000 students will compete in over 50 competitive events ranging from Clinical Nursing to Medical Photography. Students who earn top 5 will qualify to compete at the State Leadership Conference in Traverse City from April 29-30, 2027. Last year, Novi HOSA was again the largest chapter in the state with over 400 members. At the State Conference, students will compete in their events, attend symposiums, listen to speakers and build medical and leadership skills. Once our numbers are finalized for student competitors, we will be able to determine how many bus drivers and chaperones will be attending. We are planning to have approximately 200 students and 4 buses.

### CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

Objective #1: Ensure all students, and especially underserved populations, have meaningful access to high-quality career pathways, and that a commitment to equity is embedded in all efforts to improve career preparation.

Objective #2: Forge well-designed linkages between secondary and postsecondary education and training for all career pathways.

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

n/a

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

n/a

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

n/a

### OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

Yes

If yes, when:

04/15/2026

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

### HOTEL ACCOMMODATIONS

Hotel Name  
If applicable

Bayshore Resort

Address 833 E Front St, Traverse City,  
MI 49686

Contact Name

Lauren Griggs

Phone # 231) 935-4400

Link to Hotel: <https://www.bayshore-resort.com/>

**\*DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

## TRANSPORTATION DETAILS

|                                                                                           |                                                                                          |                                |
|-------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|--------------------------------|
| <b>Must be contacted for pre-arrangements.</b><br><br><b>Requirements: 12 weeks prior</b> | Date contacted/prearranged                                                               | 04/17/2026                     |
|                                                                                           | Transportation Provider<br>If charter bus, confirm on <a href="#">MDOT approved list</a> | National Trails                |
|                                                                                           | Contact Person                                                                           | Natalie Lozon                  |
|                                                                                           | Contact Phone Number                                                                     | 248-353-9510                   |
|                                                                                           | Email Address                                                                            | nataliel@nationaltrailsbus.com |
| Does the bus need to stay?                                                                |                                                                                          | Yes                            |
| Lift Bus Required?                                                                        |                                                                                          | No                             |
| Special Equipment Required:                                                               |                                                                                          | No                             |
| Number of Students Attending                                                              |                                                                                          | 200                            |

### TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

|                                                 |                                                                          |                       |                           |
|-------------------------------------------------|--------------------------------------------------------------------------|-----------------------|---------------------------|
| Departure Location<br>Building Name & Address   | Novi High School<br>24062 Taft Rd<br>Novi, MI 48375                      | Departure Date & Time | 04/28/2027<br><br>4:00 PM |
| Destination Location<br>Building Name & Address | Grand Traverse Resort<br>100 Grand Traverse Village Blvd, Acme, MI 49610 | Arrival Time          | 8:30 PM                   |

### RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

|                                                 |                                                            |                       |         |
|-------------------------------------------------|------------------------------------------------------------|-----------------------|---------|
| Departure Location<br>Building Name & Address   | Bayshore Resort<br>833 E Front St, Traverse City, MI 49686 | Departure Date & Time | 9:00 AM |
| Destination Location<br>Building Name & Address | Novi High School<br>24062 Taft Rd<br>Novi, MI 48375        | Arrival Time          | 1:30 PM |

Notes:

Traverse City Itinerary -  
[https://docs.google.com/document/d/16Wnig361UJcwWL9pFxxwRug5\\_dshjBhyTqFB9FMBRoPg/edit?usp=sharing](https://docs.google.com/document/d/16Wnig361UJcwWL9pFxxwRug5_dshjBhyTqFB9FMBRoPg/edit?usp=sharing)



## CHAPERONE INFORMATION

**NCSD STAFF CHAPERONES** - NUMBER EXPECTED: 15 COMPLETE INFO. BELOW

|    | Last Name   | First Name | Cell Phone Number | Home Building      | Sub Required? IF YES, CHAPERONE MUST REQUEST SUB IN RED ROVER |
|----|-------------|------------|-------------------|--------------------|---------------------------------------------------------------|
| 1  | Chapin-Dube | Megan      | 517-227-0271      | Novi High School   | Yes, chaperone to request sub                                 |
| 2  | Smith       | Hallie     | 586-770-0478      | Novi High School   | Yes, chaperone to request sub                                 |
| 3  | Scavo       | Phil       | 248-444-3130      | Novi High School   | Yes, chaperone to request sub                                 |
| 4  | Tituskin    | Julia      | 248-345-4157      | Novi High School   | Yes, chaperone to request sub                                 |
| 5  | Ader        | Kathleen   | 734-673-0805      | Novi High School   | No sub required                                               |
| 6  | Allcorn     | Jaime      |                   | Novi High School   | Yes, chaperone to request sub                                 |
| 7  | Baker       | Stephanie  |                   | Novi High School   | Yes, chaperone to request sub                                 |
| 8  | Moulik      | Sarah      |                   | Novi High School   | No sub required                                               |
| 9  | Carter      | Nicole     |                   | Novi High School   | No sub required                                               |
| 10 | Langley     | Brian      |                   | Novi High School   | No sub required                                               |
| 11 | Miller      | Amy        |                   | Novi High School   | Yes, chaperone to request sub                                 |
| 12 | Bonacorsi   | Gina       |                   | Novi High School   | Yes, chaperone to request sub                                 |
| 13 | Friske      | Gina       |                   | Novi High School   | Yes, chaperone to request sub                                 |
| 14 | Harvey      | Ashley     |                   | Novi High School   | Yes, chaperone to request sub                                 |
| 15 | Kaschyk     | Jackie     |                   | Novi Middle School | Yes, chaperone to request sub                                 |
| 16 |             |            |                   |                    |                                                               |
| 17 |             |            |                   |                    |                                                               |
| 18 |             |            |                   |                    |                                                               |
| 19 |             |            |                   |                    |                                                               |
| 20 |             |            |                   |                    |                                                               |
| 21 |             |            |                   |                    |                                                               |
| 22 |             |            |                   |                    |                                                               |
| 23 |             |            |                   |                    |                                                               |
| 24 |             |            |                   |                    |                                                               |
| 25 |             |            |                   |                    |                                                               |

Notes:

## FIELD TRIP COSTS

### NCSD BUS TRANSPORTATION COSTS

|                                                                                         |       |     |       |  |
|-----------------------------------------------------------------------------------------|-------|-----|-------|--|
| Bus trip to the destination                                                             | Start | End | Hours |  |
| Bus remaining at location between traveling                                             | Start | End | Hours |  |
| Bus trip returning to school                                                            | Start | End | Hours |  |
| <b>TOTAL HOURS</b>                                                                      |       |     |       |  |
| Mileage from NCSD Bus Garage at 45505 11 Mile, Novi, MI 48374 to field trip destination |       |     |       |  |
| Mileage from field trip destination back to school                                      |       |     |       |  |
| <b>TOTAL ROUND TRIP MILES</b>                                                           |       |     |       |  |

### HOURLY FLAT RATE FEE

| Day of the Week | Number of Hours | Fee Per Hour | Per Bus Total | Number of Buses | Total Flat Rate |
|-----------------|-----------------|--------------|---------------|-----------------|-----------------|
| Mon-Fri         |                 | \$30.00      |               |                 |                 |
| Saturday        |                 | \$45.00      |               |                 |                 |
| Sunday          |                 | \$60.00      |               |                 |                 |

### MILEAGE FEE

|                    | Fee Per Mile | Number of Miles | Number of Buses | Total Mileage |
|--------------------|--------------|-----------------|-----------------|---------------|
| Round-trip Mileage | \$3.00       |                 |                 |               |

**TOTAL NCSD BUS COST      \$**

Are drivers' meals, tickets, or fees included? Please specify details.

Parking facilities on-site? Is there a cost?

Other important information about NCSD Bus Cost:

## FIELD TRIP COST SUMMARY **PER STUDENT**

|                                                |        |                                                 |
|------------------------------------------------|--------|-------------------------------------------------|
| <b>Total Estimated Cost Per Student</b>        |        | \$ 400.00                                       |
| <b>Estimated Total <b>Per Student</b></b>      |        | <b>Expense Description (what is included)</b>   |
| Paid by Students & Families                    | 400.00 | charter bus, hotel, competition fee, some meals |
| Supplied by Students During the Trip           | 100.00 | some meals                                      |
| Covered By Other Funding Sources*              | 0.00   | n/a                                             |
| *List other funding sources (grant names etc.) |        |                                                 |

|                                               |              |                            |                          |        |
|-----------------------------------------------|--------------|----------------------------|--------------------------|--------|
| NCSD<br>BUSINESS<br>OFFICE<br>INFO<br>NEEDED: | Expense Item | Account Name to be charged | Account Number           | Amount |
|                                               | na           | HOSA SA                    | 61-296-7920-022-690-0000 | 0      |
|                                               |              |                            |                          |        |
|                                               |              |                            |                          |        |
|                                               |              |                            |                          |        |

Notes: SA #690

## APPROVAL TO COLLECT FUNDS

|                                                                                                                                              |                                     |                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------|
| Anticipated participants (qty)                                                                                                               | Amt. Collected per participant (\$) | Expected Total Collected                      |
| 200                                                                                                                                          | 400.00                              | \$ 80,000.00                                  |
| Account Name Where Funds will be Deposited                                                                                                   |                                     | Account Number                                |
| #690 HOSA SA account                                                                                                                         |                                     | 60-179-0000-022-690-0000                      |
| Name of Adult(s) present and responsible for collecting, counting, and turning in money to the school's financial secretary the day of sale. |                                     | Estimated Date (s)<br>Money will be Collected |
| Megan Chapin-Dube, Halle Smith, Phil Scavo, Julia Tituskin                                                                                   |                                     | 02/12/27                                      |

By submitting this field trip form you agree to collect these funds in compliance with district policies and acknowledge all District policies and procedures will be followed for cash handling and cash procedures.

- I understand that I am personally responsible for all funds collected and for keeping accurate records.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I am responsible for completing the [Event Balance Sheet](#) and will turn in all records to the financial secretary within 5 school days of the money collection date.
- Collected monies to be deposited a minimum of 5 business days prior to expenditures being paid out.

## LINKS / ITEMS NEEDED TO PROCESS

| Links / Documents                                                                                    | When Needed                                                                                                                                                                                                                                                                                                                                                   | Process                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NCSD Field Trip Permission Form -</b><br><br>KA                                                   | Required for <ul style="list-style-type: none"> <li>All field trips. Completed, unsigned version required to process this request.</li> </ul>                                                                                                                                                                                                                 | <ol style="list-style-type: none"> <li>Choose a form option                             <ol style="list-style-type: none"> <li><a href="#">Digital Form</a></li> <li><a href="#">Paper Form</a></li> </ol> </li> <li>Update with event details.</li> <li>Attach an unsigned, updated form at the end of this process (scroll all the way to the bottom). If using the digital form, simply upload a document with the link you are sharing with families.</li> </ol> |
| <b>Detailed Itinerary</b><br><br>KA                                                                  | Required for: <ul style="list-style-type: none"> <li>All overnight, out of state or out of country field trips.</li> </ul>                                                                                                                                                                                                                                    | No required format.<br>Must be attached at the end of this process (scroll all the way to the bottom).                                                                                                                                                                                                                                                                                                                                                               |
| <b>Chaperone &amp; Volunteer Non-Employment Background Request (<a href="#">ICHAT</a>)</b><br><br>KA | Required for: <ul style="list-style-type: none"> <li>All NON-NCSD chaperones</li> </ul>                                                                                                                                                                                                                                                                       | Please follow district guidelines found at <a href="#">link</a> including allow 3 business days for your submission to be processed.                                                                                                                                                                                                                                                                                                                                 |
| <b>NCSD Health Forms</b><br><br>KA                                                                   | Required for all students: <ul style="list-style-type: none"> <li><a href="#">Emergency Medical Release Form</a></li> <li><a href="#">Authorization for Administering Over-The-Counter Medication</a></li> </ul><br>Required for students bringing Medications: <ul style="list-style-type: none"> <li><a href="#">Medication Procedure Letter</a></li> </ul> | <a href="#">Medication Instructions for Overnight Field Trips</a><br><br>All forms must be reviewed by district nurses at least two weeks prior to the trip.<br><br>KA                                                                                                                                                                                                                                                                                               |
| <b>Student &amp; Chaperone Rules and Responsibilities</b><br><br>KA                                  | Required for: <ul style="list-style-type: none"> <li>All overnight, out-of-state or out-of-country field trips.</li> </ul>                                                                                                                                                                                                                                    | Attach the <a href="#">NCSD Overnight, Out of State or Out of Country Rules and Responsibilities</a> to the permission slip when distributing. (already linked in the digital form).<br><br>Ensure that all chaperones have reviewed the chaperone responsibilities.                                                                                                                                                                                                 |

**KA RETAINING RECORDS AFTER THE TRIP:** Health forms, itineraries, proof of insurance, driver information, permission slips, transportation request forms, and trip mileage or any other information documenting the student trips must be retained (by the trip sponsor) for the remainder of the school year PLUS one additional year and then may be shredded.

**For More Details Please Review the [NCSD Overnight, Out of State, Out of Country Field Trip Procedure](#)**

## APPROVAL PROCESS

| Staff Member                                                                                                        | Signature                                                                             | Date                         | Action                                                                |
|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------------------------|
| <b>Requester's Signature</b>                                                                                        | <u>Kathleen M Ader</u><br><small>Kathleen M Ader [04/17/2026 12:23pm EDT]</small>     | 04/17/2026                   | <b>Submitted</b>                                                      |
| <b>Sponsoring Administrator of Trip</b>                                                                             | <u>Michelle Eathorne</u><br><small>Michelle Eathorne [04/27/2026 10:48am EDT]</small> | 04/27/2026                   | Reviewed, okay to proceed.                                            |
| Notes:                                                                                                              |                                                                                       |                              |                                                                       |
| <b>Building Administrator</b>                                                                                       | <u>Nicole Carter</u><br><small>Nicole Carter [04/27/2026 10:49am EDT]</small>         | 04/27/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                              |                                                                                       |                              |                                                                       |
| <b>Building Budget Admin. Asst. Review</b>                                                                          | <u>Mary Warra</u><br><small>Mary Warra [04/27/2026 12:22pm EDT]</small>               | 04/27/2026                   | Reviewed, okay to proceed.                                            |
| Account number(s) provided have been reviewed and are accurate. Yes<br>Notes:                                       |                                                                                       |                              |                                                                       |
| <b>Director of Transportation<br/>Only if NCSD Bus used</b>                                                         |                                                                                       |                              |                                                                       |
| Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.                     |                                                                                       |                              |                                                                       |
| <b>Director of Instruction</b>                                                                                      | <u>Michael Giromini</u><br><small>Michael Giromini [04/28/2026 8:00am EDT]</small>    | 04/28/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                              |                                                                                       |                              |                                                                       |
| <b>Asst. Superintendent Teaching &amp; Learning</b>                                                                 | <u>Michael Giromini</u><br><small>Michael Giromini [04/28/2026 8:01am EDT]</small>    | 04/28/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                              |                                                                                       |                              |                                                                       |
| <b>Proposed Overnight, Out of State/Country Trip</b><br>Executive Assistant,<br>Superintendent & Board of Education | <u>Jennifer Bueter</u><br><small>Jennifer Bueter [05/09/2026 11:02am EDT]</small>     | 05/09/2026                   | Expected Board Review Date<br><br>05/14/2026                          |
| Notes: This will go to the Board for approval at the 5/14/26 Regular Meeting.                                       |                                                                                       |                              |                                                                       |
| <b>Board of Ed Decision</b>                                                                                         |                                                                                       |                              | Remember to CC Director of Transportation if Denied & Using NCSD Bus. |
| All completed forms automatically cc'd to:<br>SUPERVISOR OF MEDICAL SERVICES                                        |                                                                                       | Board of Education Decision: |                                                                       |

# 2027 HOSA States Itinerary (Option A):

\*Note - there will be NO late arrivals or early departures.

**Students MUST ride the bus both ways!**

When students are not competing they should:

- attend seminars and leadership sessions,
- study in one of the Grand Traverse common areas,
- or swim in one of the pools **if there is a NOVI HS chaperone present- must check the chaperone suite first.**

## Wednesday, April 28, 2027

7:15am                      Bag drop in Auditorium Lobby

MUST ATTEND ALL CLASSES ON TIME (marked PRESENT)

3:00pm                      Meet in the Auditorium - Lecture Area A/B **BY BUS**  
Pick up luggage, boxed lunches, & get backpacks screened

3:30pm                      Bus leaves

8:00pm                      Arrive at Bayshore for check in and late night pizza

10:30pm                      Bed check

**\*\* HOSA curfew times are different from Novi bed check times. We will adhere to the *NOVI* schedule for curfews on each day\*\***

## Thursday, April 29, 2027

8am-10am                      Eat free breakfast at hotel

10:45am                      Pick up boxed Jimmy John's lunch in hotel common rooms **BY BUS**

11:00am                      Get on bus - drive to GT - bring bag for the day including swimsuit, towel, stuff to do

12:00 noon                      Competition begins

2:00-5:00pm                      Exhibitors and career fair

5:00pm                      Voting delegate briefing (candidates/delegates do check-in with advisors at 4:45pm)

5:30pm                      Dinner on your own at a Grand Traverse restaurant

4:00 - 6:00pm                      **Mandatory** face to face - check-in - in the Grand Traverse Chaperone Suite

7:00pm                      Symposiums

9:00pm                      Opening session - awards #1

10:00pm                      Return to Bayshore Hotel & grab late night snack

10:30pm                      Bed check

**\*\* HOSA curfew times are different from Novi bed check times. We will adhere to the *NOVI* schedule for curfews on each day\*\***

**Friday, April 30, 2027**

|           |                                                                                                                                                                                                                                      |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6:00am    | Free breakfast opens at the Bayshore Hotel.                                                                                                                                                                                          |
| 6:30am    | Bus A leaves, bring bag for the day including swimsuit/stuff to do                                                                                                                                                                   |
| 8:00am    | First event begins                                                                                                                                                                                                                   |
| 9:30am    | Bus B, C, & E leave bring bag for the day including swimsuit/stuff to do                                                                                                                                                             |
| 12-3:30pm | Lunch (on your own at Grand Traverse Resort restaurants), seminars, events, etc.<br>Pick up Tshirt from GT Suite                                                                                                                     |
| 3:30pm    | State officer election                                                                                                                                                                                                               |
| 4:00pm    | Get on bus                                                                                                                                                                                                                           |
| 5:00pm    | Dinner on Front Street - students choose restaurant, dinner on their own<br>Students must stay in the RED & BLUE Zones when downtown.<br><a href="https://www.downtowntc.com/map/">https://www.downtowntc.com/map/</a> (See top map) |
| 7:00pm    | Get on bus to return to Grand Traverse Resort                                                                                                                                                                                        |
| 7:30pm    | Team picture outside                                                                                                                                                                                                                 |
| 8:30pm    | Grand Awards Ceremony                                                                                                                                                                                                                |
| 10:30pm   | HOSA Activity Night (must wear HOSA shirt provided with registration)                                                                                                                                                                |
| 11:00pm   | Return to Bayshore Hotel; immediate bed check.                                                                                                                                                                                       |

**Saturday, May 1, 2027**

|        |                                                                     |
|--------|---------------------------------------------------------------------|
| 7:00am | Eat free breakfast at Bayshore Hotel                                |
| 8:00am | Check out and load buses                                            |
| 9:00am | Bus leaves (no stops)                                               |
| 1:00pm | Estimated return to Novi High School (parents MUST pick up on time) |

My Bayshore room # \_\_\_\_\_

My chaperone's room # \_\_\_\_\_

My bus \_\_\_\_\_



## Novi Community School District Field Trip Permission Form

---

Teacher/Sponsor: Chapin-Dube/Smith

Destination: Traverse City, MI - HOSA SLC

Field Trip Date: 4/28/27-5/1/27

Departure Time: 4:00pm on 4/28/27

Return Time: 1pm on 5/1/27

Transportation By (must select one of the boxes below for approval):



Bus



Parent-driving own child(ren)



Other

Student Name: Parent/Guardian Name:

Parent/Guardian Phone #:

Parent/Guardian Email:

Emergency Contact Name:

Emergency Contact Phone #:

Student Cell #:

Parent/Guardian Approval:

I have reviewed the above teacher comments and hereby grant permission for my student to participate in this field trip. I understand that students are to follow Novi Community School District policies, procedures, and expectations (including appropriate dress), when participating in school-sponsored trips.

Parent Signature

Date

**Student:** Return completed form to your field trip sponsor by: 2/12/27

**Trip Sponsor:** Provide anticipated attendance list to attendance office before your trip, and completed forms upon your return.



**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT FOR TEACHING AND LEARNING**

**TOPIC:** HOSA International Leadership Competition 2027

Novi High School teacher Kathleen Ader is requesting that the Novi HOSA students participate in the HOSA International Leadership Competition in Baltimore, MD, from June 22, 2027, to June 27, 2027.

In the spring of 2027, NHS HOSA will compete in the MI State HOSA competition, where students will compete in over 50 competitive events ranging from Clinical Nursing to Medical Photography. Students who earn the top 3 will qualify to compete at the International Leadership Conference in Baltimore, MD.

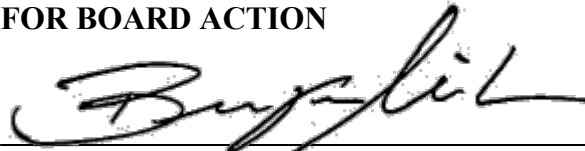
At the International Conference, students will compete in their events, attend symposiums, listen to speakers, and build medical and leadership skills. They expect around 40 students to attend.

The total estimated cost per student is \$950.00, which will cover the charter bus, hotel, competition fee, and some meals. An additional \$200.00 will be supplied by students during the trip to cover meals and entertainment.

**RECOMMENDATION:**

That the Novi Community School District Board of Education approve the HOSA International Leadership Competition in Baltimore, MD, from June 22, 2027, to June 27, 2027, as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**



**Benjamin Mainka, Superintendent**



SY 26-27

0000109

## NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

|                                                                          |                                      |                                                  |
|--------------------------------------------------------------------------|--------------------------------------|--------------------------------------------------|
| <b>Date Request Submitted (auto-populated)</b><br>12 weeks prior minimum | <b>Date of Request</b><br>04/17/2026 | <b>Type of Trip:</b><br>Out of State & Overnight |
| <b>Dates of Trip</b>                                                     | <b>Leave</b> 06/22/2027              | <b>Return</b> 06/27/2027                         |
| <b>Number of School Days Missed by Students</b>                          | 0                                    |                                                  |

### TRIP INFORMATION

|                            |                                                                                   |
|----------------------------|-----------------------------------------------------------------------------------|
| Requester's Name           | Kathleen Ader                                                                     |
| Requester's Building       | Novi High School                                                                  |
| Group/Class Traveling      | Novi HOSA                                                                         |
| Title of Field Trip        | HOSA International Leadership Competition                                         |
| Primary Destination        | Baltimore, MD                                                                     |
| Expected Chaperone Numbers | NCSD Staff Chaperones 4 <span style="float: right;">Non-Staff Chaperones 0</span> |

**Summary of Trip:**

In the spring of 2027, NHS HOSA will compete in the MI State HOSA competition where students will compete in over 50 competitive events ranging from Clinical Nursing to Medical Photography. Students who earn top 3 will qualify to compete at the International Leadership Conference in Baltimore, MD from June 23-26, 2027. At the International Conference, students will compete in their events, attend symposiums, listen to speakers and build medical and leadership skills. Once our numbers are finalized for student competitors, we will be able to determine how many chaperones will be attending. We expect to have around 40 students.

### CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

Objective #1: Ensure all students, and especially underserved populations, have meaningful access to high-quality career pathways, and that a commitment to equity is embedded in all efforts to improve career preparation.  
 Objective #2: Forge well-designed linkages between secondary and postsecondary education and training for all career pathways.

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

n/a

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

n/a

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

n/a

### OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

Yes

If yes, when:

04/15/2026

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

### HOTEL ACCOMMODATIONS

Hotel Name  
If applicable

Hilton Baltimore Inner Harbor- based on availability

Address 401 W Pratt St  
Baltimore, MD 21201

Contact Name

TBD

Phone # (443) 573-8700

Link to Hotel: <https://hiltonbaltimoreinnerharbor.reservationstays.com/>

Based on availability and group room block

**\*DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

## TRANSPORTATION DETAILS

|                                                                                           |                                                                                          |                                |
|-------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|--------------------------------|
| <b>Must be contacted for pre-arrangements.</b><br><br><b>Requirements: 12 weeks prior</b> | Date contacted/prearranged                                                               | 04/17/2026                     |
|                                                                                           | Transportation Provider<br>If charter bus, confirm on <a href="#">MDOT approved list</a> | National Trails                |
|                                                                                           | Contact Person                                                                           | Natalie Lozon                  |
|                                                                                           | Contact Phone Number                                                                     | 248-353-9510                   |
|                                                                                           | Email Address                                                                            | nataliel@nationaltrailsbus.com |
| Does the bus need to stay?                                                                |                                                                                          | Yes                            |
| Lift Bus Required?                                                                        |                                                                                          | No                             |
| Special Equipment Required:                                                               |                                                                                          | No                             |
| Number of Students Attending                                                              |                                                                                          | 50                             |

### TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

|                                                 |                                                                        |                       |                           |
|-------------------------------------------------|------------------------------------------------------------------------|-----------------------|---------------------------|
| Departure Location<br>Building Name & Address   | Novi High School<br>24062 Taft Rd<br>Novi, MI 48377                    | Departure Date & Time | 06/22/2027<br><br>8:00 AM |
| Destination Location<br>Building Name & Address | Hilton Baltimore Inner Harbor<br>401 W Pratt St<br>Baltimore, MD 21201 | Arrival Time          | 4:00 PM                   |

### RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

|                                                 |                                                                        |                       |                           |
|-------------------------------------------------|------------------------------------------------------------------------|-----------------------|---------------------------|
| Departure Location<br>Building Name & Address   | Hilton Baltimore Inner Harbor<br>401 W Pratt St<br>Baltimore, MD 21201 | Departure Date & Time | 06/27/2027<br><br>7:00 AM |
| Destination Location<br>Building Name & Address | Novi High School<br>24062 Taft Rd<br>Novi, MI 48377                    | Arrival Time          | 4:00 PM                   |

**Notes:**

Tentative Itinerary- [https://docs.google.com/document/d/1GHefdXiMwDVbzkX-oh9shyzNQ\\_81\\_c1D-3A6sOcwQrQ/edit?usp=sharing](https://docs.google.com/document/d/1GHefdXiMwDVbzkX-oh9shyzNQ_81_c1D-3A6sOcwQrQ/edit?usp=sharing)

# CHAPERONE INFORMATION

**NCSD STAFF CHAPERONES** - NUMBER EXPECTED: 4 \_\_\_\_\_ COMPLETE INFO. BELOW

|    | Last Name   | First Name | Cell Phone Number | Home Building    | Sub Required? IF YES, CHAPERONE MUST REQUEST SUB IN RED ROVER |
|----|-------------|------------|-------------------|------------------|---------------------------------------------------------------|
| 1  | Tituskin    | Julia      | 248-345-4157      | Novi High School | No sub required                                               |
| 2  | Chapin-Dube | Megan      | 517-227-0271      | Novi High School | No sub required                                               |
| 3  | Smith       | Hallie     | 586-770-0478      | Novi High School | No sub required                                               |
| 4  | Farmer      | Doug       | 248-318-5604      | Novi High School | No sub required                                               |
| 5  |             |            |                   |                  |                                                               |
| 6  |             |            |                   |                  |                                                               |
| 7  |             |            |                   |                  |                                                               |
| 8  |             |            |                   |                  |                                                               |
| 9  |             |            |                   |                  |                                                               |
| 10 |             |            |                   |                  |                                                               |
| 11 |             |            |                   |                  |                                                               |
| 12 |             |            |                   |                  |                                                               |
| 13 |             |            |                   |                  |                                                               |
| 14 |             |            |                   |                  |                                                               |
| 15 |             |            |                   |                  |                                                               |
| 16 |             |            |                   |                  |                                                               |
| 17 |             |            |                   |                  |                                                               |
| 18 |             |            |                   |                  |                                                               |
| 19 |             |            |                   |                  |                                                               |
| 20 |             |            |                   |                  |                                                               |
| 21 |             |            |                   |                  |                                                               |
| 22 |             |            |                   |                  |                                                               |
| 23 |             |            |                   |                  |                                                               |
| 24 |             |            |                   |                  |                                                               |
| 25 |             |            |                   |                  |                                                               |

Notes:

## FIELD TRIP COSTS

### NCSD BUS TRANSPORTATION COSTS

|                                                                                         |       |     |       |      |
|-----------------------------------------------------------------------------------------|-------|-----|-------|------|
| Bus trip to the destination                                                             | Start | End | Hours |      |
| Bus remaining at location between traveling                                             | Start | End | Hours |      |
| Bus trip returning to school                                                            | Start | End | Hours |      |
| <b>TOTAL HOURS</b>                                                                      |       |     |       |      |
| Mileage from NCSD Bus Garage at 45505 11 Mile, Novi, MI 48374 to field trip destination |       |     |       | 0    |
| Mileage from field trip destination back to school                                      |       |     |       | 0    |
| <b>TOTAL ROUND TRIP MILES</b>                                                           |       |     |       | 0.00 |

### HOURLY FLAT RATE FEE

| Day of the Week | Number of Hours | Fee Per Hour | Per Bus Total | Number of Buses | Total Flat Rate |
|-----------------|-----------------|--------------|---------------|-----------------|-----------------|
| Mon-Fri         |                 | \$30.00      |               |                 |                 |
| Saturday        |                 | \$45.00      |               |                 |                 |
| Sunday          |                 | \$60.00      |               |                 |                 |

### MILEAGE FEE

|                    | Fee Per Mile | Number of Miles | Number of Buses | Total Mileage |
|--------------------|--------------|-----------------|-----------------|---------------|
| Round-trip Mileage | \$3.00       | 0.00            |                 | 0.00          |

**TOTAL NCSD BUS COST      \$    0.00**

Are drivers' meals, tickets, or fees included? Please specify details.  
Charter bus

Parking facilities on-site? Is there a cost?  
n/a

Other important information about NCSD Bus Cost:  
n/a

## FIELD TRIP COST SUMMARY **PER STUDENT**

|                                                |        |                                                 |
|------------------------------------------------|--------|-------------------------------------------------|
| <b>Total Estimated Cost Per Student</b>        |        | \$ 950.00                                       |
| <b>Estimated Total <b>Per Student</b></b>      |        | <b>Expense Description (what is included)</b>   |
| Paid by Students & Families                    | 950.00 | charter bus, hotel, competition fee, some meals |
| Supplied by Students During the Trip           | 200.00 | some meals, entertainment                       |
| Covered By Other Funding Sources*              | 0.00   | n/a                                             |
| *List other funding sources (grant names etc.) |        |                                                 |

|                                               |              |                            |                          |        |
|-----------------------------------------------|--------------|----------------------------|--------------------------|--------|
| NCSD<br>BUSINESS<br>OFFICE<br>INFO<br>NEEDED: | Expense Item | Account Name to be charged | Account Number           | Amount |
|                                               | n/a          | HOSA SA                    | 61-296-7920-022-690-0000 | 0      |
|                                               |              |                            |                          |        |
|                                               |              |                            |                          |        |
|                                               |              |                            |                          |        |

Notes:

## APPROVAL TO COLLECT FUNDS

|                                                                                                                                              |                                     |                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------|
| Anticipated participants (qty)                                                                                                               | Amt. Collected per participant (\$) | Expected Total Collected                      |
| 50                                                                                                                                           | 950.00                              | \$ 47,500.00                                  |
| Account Name Where Funds will be Deposited                                                                                                   |                                     | Account Number                                |
| #690 HOSA SA account                                                                                                                         |                                     | 60-179-0000-022-690-0000                      |
| Name of Adult(s) present and responsible for collecting, counting, and turning in money to the school's financial secretary the day of sale. |                                     | Estimated Date (s)<br>Money will be Collected |
| Kathleen Ader, Megan Chapin-Dube, Halle Smith                                                                                                |                                     | 05/07/2027                                    |

By submitting this field trip form you agree to collect these funds in compliance with district policies and acknowledge all District policies and procedures will be followed for cash handling and cash procedures.

- I understand that I am personally responsible for all funds collected and for keeping accurate records.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I am responsible for completing the [Event Balance Sheet](#) and will turn in all records to the financial secretary within 5 school days of the money collection date.
- Collected monies to be deposited a minimum of 5 business days prior to expenditures being paid out.

## LINKS / ITEMS NEEDED TO PROCESS

| Links / Documents                                                                                    | When Needed                                                                                                                                                                                                                                                                                                                                                   | Process                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NCSD Field Trip Permission Form -</b><br><br>ka                                                   | Required for <ul style="list-style-type: none"> <li>All field trips. Completed, unsigned version required to process this request.</li> </ul>                                                                                                                                                                                                                 | <ol style="list-style-type: none"> <li>Choose a form option                             <ol style="list-style-type: none"> <li><a href="#">Digital Form</a></li> <li><a href="#">Paper Form</a></li> </ol> </li> <li>Update with event details.</li> <li>Attach an unsigned, updated form at the end of this process (scroll all the way to the bottom). If using the digital form, simply upload a document with the link you are sharing with families.</li> </ol> |
| <b>Detailed Itinerary</b><br><br>ka                                                                  | Required for: <ul style="list-style-type: none"> <li>All overnight, out of state or out of country field trips.</li> </ul>                                                                                                                                                                                                                                    | No required format.<br>Must be attached at the end of this process (scroll all the way to the bottom).                                                                                                                                                                                                                                                                                                                                                               |
| <b>Chaperone &amp; Volunteer Non-Employment Background Request (<a href="#">ICHAT</a>)</b><br><br>ka | Required for: <ul style="list-style-type: none"> <li>All NON-NCSD chaperones</li> </ul>                                                                                                                                                                                                                                                                       | Please follow district guidelines found at <a href="#">link</a> including allow 3 business days for your submission to be processed.                                                                                                                                                                                                                                                                                                                                 |
| <b>NCSD Health Forms</b><br><br>ka                                                                   | Required for all students: <ul style="list-style-type: none"> <li><a href="#">Emergency Medical Release Form</a></li> <li><a href="#">Authorization for Administering Over-The-Counter Medication</a></li> </ul><br>Required for students bringing Medications: <ul style="list-style-type: none"> <li><a href="#">Medication Procedure Letter</a></li> </ul> | <a href="#">Medication Instructions for Overnight Field Trips</a><br><br>All forms must be reviewed by district nurses at least two weeks prior to the trip.<br><br>ka                                                                                                                                                                                                                                                                                               |
| <b>Student &amp; Chaperone Rules and Responsibilities</b><br><br>ka                                  | Required for: <ul style="list-style-type: none"> <li>All overnight, out-of-state or out-of-country field trips.</li> </ul>                                                                                                                                                                                                                                    | Attach the <a href="#">NCSD Overnight, Out of State or Out of Country Rules and Responsibilities</a> to the permission slip when distributing. (already linked in the digital form).<br><br>Ensure that all chaperones have reviewed the chaperone responsibilities.                                                                                                                                                                                                 |

ka **RETAINING RECORDS AFTER THE TRIP:** Health forms, itineraries, proof of insurance, driver information, permission slips, transportation request forms, and trip mileage or any other information documenting the student trips must be retained (by the trip sponsor) for the remainder of the school year PLUS one additional year and then may be shredded.

**For More Details Please Review the [NCSD Overnight, Out of State, Out of Country Field Trip Procedure](#)**



## APPROVAL PROCESS

| Staff Member                                                                                                        | Signature                                                                             | Date                         | Action                                                                |
|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------------------------|
| <b>Requester's Signature</b>                                                                                        | <u>Kathleen M Ader</u><br><small>Kathleen M Ader [04/17/2026 11:37am EDT]</small>     | 04/17/2026                   | <b>Submitted</b>                                                      |
| <b>Sponsoring Administrator of Trip</b>                                                                             | <u>Michelle Eathorne</u><br><small>Michelle Eathorne [04/27/2026 10:46am EDT]</small> | 04/27/2026                   | Reviewed, okay to proceed.                                            |
| Notes:                                                                                                              |                                                                                       |                              |                                                                       |
| <b>Building Administrator</b>                                                                                       | <u>Nicole Carter</u><br><small>Nicole Carter [04/27/2026 10:46am EDT]</small>         | 04/27/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                              |                                                                                       |                              |                                                                       |
| <b>Building Budget Admin. Asst. Review</b>                                                                          | <u>Mary Warra</u><br><small>Mary Warra [04/27/2026 12:20pm EDT]</small>               | 04/27/2026                   | Reviewed, okay to proceed.                                            |
| Account number(s) provided have been reviewed and are accurate. Yes<br>Notes:                                       |                                                                                       |                              |                                                                       |
| <b>Director of Transportation<br/>Only if NCSD Bus used</b>                                                         |                                                                                       |                              |                                                                       |
| Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.                     |                                                                                       |                              |                                                                       |
| <b>Director of Instruction</b>                                                                                      | <u>Michael Giromini</u><br><small>Michael Giromini [04/27/2026 12:21pm EDT]</small>   | 04/27/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                              |                                                                                       |                              |                                                                       |
| <b>Asst. Superintendent Teaching &amp; Learning</b>                                                                 | <u>Michael Giromini</u><br><small>Michael Giromini [04/27/2026 12:22pm EDT]</small>   | 04/27/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                              |                                                                                       |                              |                                                                       |
| <b>Proposed Overnight, Out of State/Country Trip</b><br>Executive Assistant,<br>Superintendent & Board of Education | <u>Jennifer Bueter</u><br><small>Jennifer Bueter [05/09/2026 10:56am EDT]</small>     | 05/09/2026                   | Expected Board Review Date<br><br>05/04/2026                          |
| Notes: This will go to the Board for approval at the 5/14/26 Regular Meeting.                                       |                                                                                       |                              |                                                                       |
| <b>Board of Ed Decision</b>                                                                                         |                                                                                       |                              | Remember to CC Director of Transportation if Denied & Using NCSD Bus. |
| All completed forms automatically cc'd to:<br>SUPERVISOR OF MEDICAL SERVICES                                        |                                                                                       | Board of Education Decision: |                                                                       |

# **Baltimore ILC Itinerary 2027: (subject to change)**

**Megan Chapin-Dube 517-227-0271**

**Hallie Smith 586-770-0478**

## **Tuesday, June 22, 2027**

7:30am Arrive at Novi High School- 24062 Taft Rd, Novi, MI 48377  
8:00am Bus leaves NHS  
8 - 4pm Bus will make approximately 2 stops - lunch break and bathroom  
4:30pm Check in to Hotel

## **Wednesday, June 23, 2027**

All day Competition, Symposiums, Opening Session

## **Thursday, June 24, 2027**

All day Competition, Symposiums, Opening Session

## **Friday, June 25, 2027**

All day Competition, Symposiums, Opening Session

## **Saturday, June 26, 2027**

9:00am Load Bus to HOSA Fun Day  
4pm Load bus back to Hotel  
8pm Awards

## **Sunday, June 27, 2027**

7am Load Bus to return to Novi High School  
8am-4pm Bus will make approximately 2 stops for restroom and lunch break.

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**SUPERINTENDENT OF SCHOOLS**

**TOPIC:** Wellness Center GMP Package

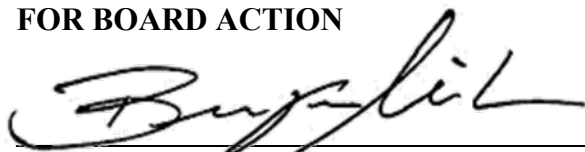
On April 16, 2026, bids were received and evaluated for the Novi Community Wellness Center. Post-bid reviews were conducted with multiple bidders to determine the lowest qualified contractors. Concluding post bid reviews the Project Team is recommending award to the following contractors:

- Demolition Christman Constructors \$ 146,900.00
- Foundations CI Contracting \$ 49,484.00
- Structural Steel T.B.D. (Budget Only - With Final Read) \$ 144,761.00
- Glazing Crystal Glass \$ 208,160.00
- General Trades Christman Constructors \$ 864,014.00
- Walls and Ceilings Clark Contracting Services \$ 356,900.00
- Flooring and Hard Tile Stoneworks Remodeling \$ 170,158.00
- Paint Conci Painting \$ 79,850.00
- Mechanical Piping and Plumbing WJ O'Neil \$ 652,615.00
- Sheetmetal and HVAC Equipment Conti \$ 606,699.00
- Electrical Advance Contracting and Electrical \$1,078,159.00
- Elevator T.B.D. (Budget Only – With Final Read) \$ 173,871.00

The Project Team is recommending that The Christman Company enter into subcontract agreements with the contractors noted above for the Novi Community Wellness Center. GMP (Guaranteed Maximum Price), including all subcontractor bids, CM Fees and Costs, contingencies, and allowances, the total award recommendation is: **\$6,537,768.00.**

This comes to the Board tonight as information and discussion and will return for approval at the June 25, 2026, Regular Board Meeting.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
Benjamin Mainka, Superintendent

May 05, 2026

Benjamin Mainka  
Superintendent  
Novi Community School District  
25345 Taft Road  
Novi, Michigan 48374

RE: NCSD 2025 Bond Program GMP #2 – Bid Package 3

Dear Mr. Mainka:

The Christman Company is excited to begin construction on the 2025 Bond Program. Pursuant to our agreement, this letter serves as a written statement of our Guaranteed Maximum Price proposal for the Novi Community Schools 2025 Bond Program, Bid package 3. Enclosed you will find the following:

Exhibit A – Guaranteed Maximum Price Amendment  
Attachment A – Detailed Schedule of Values of the Cost of the Work and Contract Sum  
Attachment B – Alternates  
Attachment E – List of Specifications  
Attachment F – List of Drawings  
Attachment H – Clarifications and Assumptions  
Attachment I – Project Schedule

In accordance with Article 14.5 of our Contract, The Christman Company has obtained bids from Subcontractors to perform work in accordance with the Contract Documents. The lowest responsible bidder for the work was determined through our competitive bidding process, the cost of each accepted bid is listed in Attachment A – Detailed Schedule of Values of the Cost of the Work and Contract Sum. In order to maintain the pricing shown in Attachment A, Novi Community Schools must accept our proposal no later than June 25, 2026. Pricing cannot be guaranteed past this date.

We are excited to be teamed with Novi Community School District to improve your facilities and are looking forward to our continued partnership with yourself and the Board.

Sincerely,  
**The Christman Company**

Jason Ide  
Vice President and General Manager

## Attachment A

Detailed Schedule of Values of the Cost of the Work and Contract Sum



|                        |       | <u>Previously Approved<br/>Contract Value</u> | <u>Amount added in this<br/>GMP</u> | <u>New Contract Value</u> |
|------------------------|-------|-----------------------------------------------|-------------------------------------|---------------------------|
| Preconstruction        |       |                                               |                                     |                           |
| - CM Preconstruction   |       | \$ 900,000                                    | \$ -                                | \$ 900,000                |
| Subtotal               |       | \$ 900,000                                    | \$ -                                | \$ 900,000                |
|                        |       |                                               |                                     |                           |
| Construction           |       |                                               |                                     |                           |
| - Hard Construction    |       | \$ 1,810,531                                  | \$ 4,531,571                        | \$ 6,342,102              |
| - CM Staffing          |       | \$ 423,095                                    | \$ 813,327                          | \$ 1,236,422              |
| - Reimbursables        |       | \$ -                                          | \$ -                                | \$ -                      |
| - General Conditions   |       | \$ 171,680                                    | \$ 293,220                          | \$ 464,900                |
| - General Requirements |       | \$ 111,248                                    | \$ 172,496                          | \$ 283,744                |
| - Owner Allowances     |       | \$ 365,000                                    | \$ 275,000                          | \$ 640,000                |
| - CM Contingency       | 3.00% | \$ 113,447                                    | \$ 182,568                          | \$ 296,015                |
| - BR Insurance         | 0.39% | \$ 11,681                                     | \$ 24,446                           | \$ 36,126                 |
| - GL Insurance         | 0.85% | \$ 33,207                                     | \$ 53,487                           | \$ 86,694                 |
| - Bonds                | 1.00% | \$ 39,399                                     | \$ 63,461                           | \$ 102,860                |
| - CM Fee               | 2.00% | \$ 79,586                                     | \$ 128,192                          | \$ 207,777                |
| Subtotal               |       | \$ 3,158,873                                  | \$ 6,537,768                        | \$ 9,696,641              |
|                        |       |                                               |                                     |                           |
| Grand Total            |       | \$ 4,058,873                                  | \$ 6,537,768                        | \$ 10,596,641             |

# Novi Community Schools GMP #2

BP-03 NCSD Wellness Center

Novi, MI

Bid Date: April 16, 2026

TCC Proj #: 225009-100

SQFT: 14,625



## Hard Construction Summary

| WC #                          | Description                    | Amount       | Awarded To                                    |
|-------------------------------|--------------------------------|--------------|-----------------------------------------------|
| 01                            | Demolition                     | \$ 146,900   | Christman Constructors                        |
| 05                            | Foundations                    | \$ 49,484    | CI Contracting                                |
| 12                            | Structural Steel               | \$ 144,761   | Budget only. Will be included for final read. |
| 18                            | Glazing                        | \$ 208,160   | Crystal Glass                                 |
| 20                            | General Trades                 | \$ 864,014   | Christman Constructors                        |
| 21                            | Walls and Ceilings             | \$ 356,900   | Clark Contracting Services                    |
| 22                            | Flooring and Hard Tile         | \$ 170,158   | Stoneworks Remodeling                         |
| 24                            | Paint                          | \$ 79,850    | Conci Painting                                |
| 27                            | Mechanical Piping and Plumbing | \$ 652,615   | WJ O'Neil                                     |
| 27A                           | Sheetmetal and HVAC Equipment  | \$ 606,699   | Conti                                         |
| 28                            | Electrical                     | \$ 1,078,159 | Advance Contracting & Electrical Service      |
| 30                            | Elevator                       | \$ 173,871   | Budget only. Will be included for final read. |
| Total Hard Construction Cost: |                                | \$ 4,531,571 |                                               |

| General Conditions            |                                     |          |             |           |            |
|-------------------------------|-------------------------------------|----------|-------------|-----------|------------|
| Phase                         | Description                         | Quantity | Units       | Unit Cost | Cost       |
| 40-4020                       | Dumpsters                           | 130      | EA          | \$ 650    | \$ 84,500  |
| 40-4040H                      | Safety Supplies                     | 10       | Months      | \$ 1,000  | \$ 10,000  |
| 40-4040H                      | AED                                 | 1        | EA          | \$ 4,000  | \$ 4,000   |
| 40-4059B                      | Site Office Internet                | 10       | Months      | \$ 1,000  | \$ 10,000  |
| 40-4062                       | Portable Toilets/Hand Wash Stations | 10       | Months      | \$ 1,000  | \$ 10,000  |
| 40-4066                       | Site Office Setup (furniture)       | 1        | Sites       | \$ 5,000  | \$ 5,000   |
| 40-4067                       | Site Office Rental                  | 10       | Months      | \$ 5,000  | \$ 50,000  |
| 40-4067A                      | Site Office Delivery / Removal      | 1        | LS          | \$ 10,000 | \$ 10,000  |
| 40-4068                       | IT Charges                          | 7944     | Staff Hours | \$ 5.00   | \$ 39,720  |
| 40-4069                       | Office Supplies                     | 10       | Months      | \$ 750    | \$ 7,500   |
| 40-4072                       | Printer / Copier                    | 10       | Months      | \$ 1,000  | \$ 10,000  |
| 40-4073                       | Site Signage                        | 1        | Sites       | \$ 5,000  | \$ 5,000   |
| 40-4075                       | Printing / Reproduction             | 1        | LS          | \$ 10,000 | \$ 10,000  |
| 40-4078                       | General tools and supplies          | 10       | Months      | \$ 1,000  | \$ 10,000  |
| 40-4082                       | Progress Photos                     | 10       | Months      | \$ 2,000  | \$ 20,000  |
| 40-4095                       | Postage                             | 10       | Months      | \$ 250    | \$ 2,500   |
| 40-4099                       | Partnering                          | 10       | Months      | \$ 500    | \$ 5,000   |
| Total General Conditions Cost |                                     |          |             |           | \$ 293,220 |

| General Requirements       |          |       |           |            |
|----------------------------|----------|-------|-----------|------------|
| Description                | Quantity | Units | Unit Cost | Total Cost |
| Budget - Laborer           | 1392     | HRS   | \$ 88     | \$ 122,496 |
| Budget - Temporary Fence   | 1        | LS    | \$ 50,000 | \$ 50,000  |
| Total General Requirements |          |       |           | \$ 172,496 |

| Owner Allowances                |          |       |            |            |
|---------------------------------|----------|-------|------------|------------|
| Description                     | Quantity | Units | Unit Cost  | Total Cost |
| Unforeseen Conditions           | 1        | LS    | \$ 50,000  | \$ 50,000  |
| Concrete Replacement            | 1        | LS    | \$ 10,000  | \$ 10,000  |
| Elevator Coordination           | 1        | LS    | \$ 25,000  | \$ 25,000  |
| Subcontractor Default Allowance | 1        | LS    | \$ 100,000 | \$ 100,000 |
| Special Lite Doors              | 1        | LS    | \$ 30,000  | \$ 30,000  |
| Overtime                        | 1        | LS    | \$ 60,000  | \$ 60,000  |
| Total Owner Allowances          |          |       |            | \$ 275,000 |

| Work Category Allowances - Included in Hard Construction Cost |          |       |            |            |
|---------------------------------------------------------------|----------|-------|------------|------------|
| Description                                                   | Quantity | Units | Unit Cost  | Total Cost |
| <i>BP03 - NCSD Wellness Center</i>                            |          |       |            |            |
| WC 01 - Demolition                                            | 1        | LS    | \$ 15,000  | \$ 15,000  |
| WC 05 - Foundations                                           | 1        | LS    | \$ 15,000  | \$ 15,000  |
| WC 12 - Structural Steel                                      | 1        | LS    | \$ 15,000  | \$ 15,000  |
| WC 18 - Glazing                                               | 1        | LS    | \$ 15,000  | \$ 15,000  |
| WC 20 - General Trades                                        | 1        | LS    | \$ 25,000  | \$ 25,000  |
| WC 21 - Walls and Ceilings                                    | 1        | LS    | \$ 20,000  | \$ 20,000  |
| WC 22 - Flooring and Hard Tile                                | 1        | LS    | \$ 20,000  | \$ 20,000  |
| WC 24 - Paint                                                 | 1        | LS    | \$ 15,000  | \$ 15,000  |
| WC 27 - Mechanical Piping and Plumbing                        | 1        | LS    | \$ 20,000  | \$ 20,000  |
| WC 27A - Sheetmetal and HVAC Equipment                        | 1        | LS    | \$ 25,000  | \$ 25,000  |
| WC 28 - Electrical                                            | 1        | LS    | \$ 300,000 | \$ 300,000 |
| WC 30 - Elevator                                              | 1        | LS    | \$ 15,000  | \$ 15,000  |
| Total Work Category Allowances                                |          |       |            | \$ 500,000 |



## Attachment B

Alternates



BP-03 NCSD Wellness Center Mandatory Alternates:

|                                    |  |  |
|------------------------------------|--|--|
| There are no Mandatory Alternates. |  |  |
|------------------------------------|--|--|

## Attachment E

### List of Specifications



Kingscott Associates, Inc.  
Architects/Engineers  
Portage, Michigan

Novi Community School District  
Novi Wellness Center  
Novi, Michigan

## SECTION 000110 - TABLE OF CONTENTS

### PROCUREMENT AND CONTRACTING REQUIREMENTS

#### DIVISION 00 -- PROCUREMENT AND CONTRACTING REQUIREMENTS

##### 000110 - Table of Contents

### SPECIFICATIONS

#### DIVISION 01 -- GENERAL REQUIREMENTS

##### 012500 - Substitution Procedures

##### 013000 - Administrative Requirements

##### 013300 - Submittal Procedures

##### 014000 - Quality Requirements

##### 016000 - Product Requirements

##### 016116 - Volatile Organic Compound (VOC) Content Restrictions

##### 017000 - Execution and Closeout Requirements

#### DIVISION 02 -- EXISTING CONDITIONS

##### 024119 - Selective Demolition

#### DIVISION 03 -- CONCRETE

##### 033000 - Cast-in-Place Concrete

#### DIVISION 04 -- MASONRY

#### DIVISION 05 -- METALS

##### 051200 - Structural Steel Framing

##### 055000 - Metal Fabrications

##### 055100 - Metal Stairs

##### 057311 - Decorative Metal and Glazed Metal Railings - VIVA

#### DIVISION 06 -- WOOD, PLASTICS, AND COMPOSITES

##### 061000 - Rough Carpentry

061000 - Rough Carpentry (RDA)

061053 - Miscellaneous Rough Carpentry

061600 - Sheathing

061800 - Glued-Laminated Construction (RDA)

062000 - Finish Carpentry

## DIVISION 07 -- THERMAL AND MOISTURE PROTECTION

071300 - Sheet Waterproofing

072100 – Thermal Insulation

~~072500 – Weather Barriers~~

076200 - Sheet Metal Flashing and Trim

078400 - Firestopping

079200 - Joint Sealants

## DIVISION 08 -- OPENINGS

081113 - Hollow Metal Doors and Frames

081116 - Aluminum Doors and Frames

~~081116 – Wide Stile Monumental Door~~

081416 - Flush Wood Doors

081743 - Hybrid FRP Doors

083100 - Access Doors and Panels

084413 - Glazed Aluminum Curtain Walls

087100 – Door Hardware

088000 - Glazing

## DIVISION 09 -- FINISHES

092116 - Gypsum Board Assemblies

092116.23 - Gypsum Board Shaft Wall Assemblies

092253 - Sound Barrier Mullion Trim Cap

093013 - Ceramic Tiling  
095113 - Acoustical Panel Ceilings  
095423 - Linear Metal Ceilings  
096433 - Laminated Wood Flooring  
096513 - Resilient Base and Accessories  
096519 - Resilient Tile Flooring  
096566 - Resilient Athletic Flooring  
096813 - Tile Carpeting  
097200 - Wall Coverings  
099124 - Interior Painting (MPI Standards)  
099300 - Staining and Transparent Finishing  
099600 - High-Performance Coatings

DIVISION 10 -- SPECIALTIES

101423.16 - Room-Identification Panel Signage  
102113.16 – Plastic-Laminate-Clad Toilet Compartments  
102310 – Glazed Interior Wall and Door Assemblies  
102600 - Wall and Door Protection  
102800 - Toilet, Bath, and Laundry Accessories  
104400 - Fire Protection Specialties  
105723 - Closet and Utility Shelving

DIVISION 11 -- EQUIPMENT

DIVISION 12 -- FURNISHINGS

123216 - Manufactured Plastic-Laminate-Clad Casework  
123623.13 - Plastic-Laminate-Clad Countertops  
123661.16 - Solid Surface Countertops

DIVISION 13 -- SPECIAL CONSTRUCTION

DIVISION 14 -- CONVEYING EQUIPMENT

142600 - Limited-Use/Limited-Application Elevators

DIVISION 21 -- FIRE SUPPRESSION

DIVISION 22 -- PLUMBING

220513 - Common Motor Requirements for Plumbing Equipment

220516 - Expansion Fittings and Loops for Plumbing Piping

220517 - Sleeves and Sleeve Seals for Plumbing Piping

220518 - Escutcheons for Plumbing Piping

220519 - Meters and Gauges for Plumbing Piping

220523.12 - Ball Valves for Plumbing Piping

220523.13 - Butterfly Valves for Plumbing Piping

220523.14 - Check Valves for Plumbing Piping

220529 - Hangers and Supports for Plumbing Piping and Equipment

220553 - Identification for Plumbing Piping and Equipment

220593 - Testing, Adjusting and Balancing for Plumbing

220719 - Plumbing Piping Insulation

221116 - Domestic Water Piping

221119 - Domestic Water Piping Specialties

221316 - Sanitary Waste and Vent Piping

221319 - Sanitary Waste Piping Specialties

221319.13 - Sanitary Drains

223200 - Domestic Water Filtration Equipment

223300 - Electric, Domestic-Water Heaters

223400 - Fuel-Fired, Domestic-Water Heaters

224000 - Plumbing Fixtures

226600 - Chemical-Waste System

Division 23 -- Heating, Ventilating, and Air-Conditioning (HVAC)

230513 - Common Motor Requirements For HVAC Equipment

230517 - Sleeves And Sleeve Seals For HVAC Piping

230518 - Escutcheons For HVAC Piping

230519 - Meters And Gauges For HVAC Piping

230523.12 - Ball Valves For HVAC Piping

230523.13 - Butterfly Valves For HVAC Piping

230523.14 - Check Valves For HVAC Piping

230529 - Hangers And Supports For HVAC Piping And Equipment

230553 - Identification For HVAC Piping And Equipment

230593 - Testing, Adjusting, And Balancing For HVAC

230713 - Duct Insulation

230716 - HVAC Equipment Insulation

230719 - HVAC Piping Insulation

230800 - Commissioning Of HVAC

230923 - Direct Digital Control (DDC) System For HVAC

232113 - Hydronic Piping

231123 - Facility Natural-Gas Piping

232116 - Hydronic Piping Specialties

232123 - Hydronic Pumps

232300 - Refrigerant Piping

232500 - HVAC Water Treatment

232533 - HVAC Makeup-Water Filtration Equipment

233113 - Metal Ducts

233300 - Air Duct Accessories



233346 - Flexible Ducts

233423 - HVAC Power Ventilators

233713.13 - Air Diffusers, Registers, And Grilles

235416.13 - Gas-Fired Furnaces

238126 - Split-System Air-Conditioners

DIVISION 25 -- INTEGRATED AUTOMATION

DIVISION 26 -- ELECTRICAL

260010 - Supplemental Requirements For Electrical

260519 - Low-Voltage Electrical Power Conductors And Cables

260523 - Control-Voltage Electrical Power Cables

260526 - Grounding And Bonding For Electrical Systems

260529 - Hangers And Supports For Electrical Systems

260533.13 - Conduits For Electrical Systems

260533.16 - Boxes And Covers For Electrical Systems

260533.23 - Surface Raceways For Electrical Systems

260536 - Cable Trays For Electrical Systems

260543 - Underground Ducts And Raceways For Electrical Systems

260544 - Sleeves And Sleeve Seals For Electrical Raceways And Cabling

260553 - Identification For Electrical Systems

260800 - Commissioning Of Electrical Systems

260923 - Lighting Control Devices

262416 – Panelboards

262726 - Wiring Devices

262816 - Enclosed Switches And Circuit Breakers

262913.03 - Manual And Magnetic Motor Controllers

262923 - Variable-Frequency Motor Controllers

264313 - Surge Protective Devices For Low-Voltage Electrical Power Circuits

265119 - Led Interior Lighting

DIVISION 27 -- COMMUNICATIONS

DIVISION 28 -- ELECTRONIC SAFETY AND SECURITY

284621.11 - Addressable Fire-Alarm Systems

DIVISION 31 -- EARTHWORK

DIVISION 32 -- EXTERIOR IMPROVEMENTS

DIVISION 33 -- UTILITIES

DIVISION 34 -- TRANSPORTATION

DIVISION 40 -- PROCESS INTEGRATION

DIVISION 46 -- WATER AND WASTEWATER EQUIPMENT

## Attachment F

### List of Drawings

#### SHEET INDEX

| NO.                  | NAME                                    | NO.                         | NAME                                                 |
|----------------------|-----------------------------------------|-----------------------------|------------------------------------------------------|
| <b>GENERAL</b>       |                                         | <b>ARCHITECTURAL CONT'D</b> |                                                      |
| G0.1                 | TITLE SHEET                             | A501                        | STAIR DETAILS                                        |
| G0.2                 | DATA SHEET                              | A502                        | ELEVATOR DETAILS                                     |
| G001                 | DESIGN RENDERINGS                       | A506                        | DETAILS                                              |
| G002                 | GENERAL NOTES                           | A507                        | TRANSITION AND BASE DETAILS                          |
| G003                 | ADA STANDARDS                           |                             |                                                      |
| G004                 | WALL TYPES                              | A600                        | FINISH SCHEDULE                                      |
| G005                 | LIFE SAFETY PLANS                       | A601                        | LIGHTING SCHEDULE                                    |
|                      |                                         | A602                        | PLUMBING & EQUIPMENT SCHEDULE                        |
|                      |                                         | A603                        | DOOR & HARDWARE SCHEDULE                             |
| <b>STRUCTURAL</b>    |                                         | <b>MECHANICAL</b>           |                                                      |
| S001                 | STRUCTURAL NOTES                        | FP000                       | FIRE SUPPRESSION SYMBOLS AND NOTES                   |
| S002                 | SPECIAL INSPECTIONS AND TYPICAL DETAILS | FP110                       | BASEMENT AND FIRST FLOOR FIRE PROTECTION PLANS       |
| SD100                | DEMOLITION PLANS - FOUNDATION AND FLOOR |                             |                                                      |
| S100                 | FOUNDATION AND FLOOR FRAMING PLANS      | P000                        | PLUMBING SYMBOLS AND NOTES                           |
| S101                 | ROOF FRAMING PLAN AND BUILDING SECTIONS | PD110                       | BASEMENT AND FIRST FLOOR PLUMBING DEMOLITION PLANS   |
| S200                 | SECTIONS AND DETAILS                    | P100                        | BELOW SLAB PLUMBING PLAN                             |
|                      |                                         | P110                        | BASEMENT AND FIRST FLOOR PLUMBING PLANS              |
| <b>ARCHITECTURAL</b> |                                         | P301                        | ENLARGED PLUMBING PLANS                              |
| D100                 | DEMOLITION FLOOR PLANS                  | P501                        | PLUMBING SCHEDULES & DETAILS                         |
| D110                 | DEMOLITION CEILING PLANS                |                             |                                                      |
|                      |                                         | M000                        | MECHANICAL SYMBOLS AND GENERAL NOTES                 |
| A100                 | FLOOR PLANS                             | MD110                       | BASEMENT AND FIRST FLOOR MECHANICAL DEMOLITION PLANS |
| A120                 | REFLECTED CEILING PLANS                 | M110                        | BASEMENT AND FIRST FLOOR SHEET METAL PLANS           |
| A130                 | FINISH FLOOR PLANS                      | M130                        | ROOF MECHANICAL PLAN                                 |
| A140                 | POWER + COMMUNICATION PLANS             | M301                        | ENLARGED MECHANICAL PLANS & SECTIONS                 |
| A150                 | FURNITURE PLANS                         | M501                        | MECHANICAL SCHEDULES                                 |
| A170                 | SIGNAGE PLANS                           | M502                        | MECHANICAL SCHEDULES                                 |
|                      |                                         | M510                        | MECHANICAL DETAILS                                   |
| A300                 | INTERIOR ELEVATIONS                     | M800                        | MECHANICAL SEQUENCE OF OPERATIONS                    |
| A301                 | INTERIOR ELEVATIONS                     |                             |                                                      |
| A302                 | INTERIOR ELEVATIONS                     | <b>ELECTRICAL</b>           |                                                      |
| A303                 | INTERIOR ELEVATIONS                     | E000                        | ELECTRICAL SYMBOLS AND GENERAL NOTES                 |
| A304                 | INTERIOR ELEVATIONS                     | ED110                       | BASEMENT AND FIRST FLOOR ELECTRICAL DEMOLITION PLANS |
|                      |                                         | E110                        | BASEMENT AND FIRST FLOOR POWER PLANS                 |
| A400                 | MILLWORK DETAILS - RECEPTION            | E210                        | BASEMENT AND FIRST FLOOR LIGHTING PLANS              |
| A401                 | MILLWORK DETAILS - CAFE                 | E301                        | ELECTRICAL ELEVATIONS                                |
| A402                 | MILLWORK DETAILS                        | E401                        | ELECTRICAL ONE-LINE DIAGRAM AND SCHEDULES            |
| A410                 | ENLARGED PLANS - RESTROOMS              | E402                        | ELECTRICAL DETAILS                                   |
|                      |                                         | E420                        | LIGHT FIXTURE SCHEDULE                               |
|                      |                                         | E501                        | ELECTRICAL PANEL LOAD SCHEDULES                      |

## Attachment H – Clarifications and Assumptions

### Basis of the Guaranteed Maximum Price (GMP)

This Guaranteed Maximum Price will constitute an amendment to the Agreement between Owner and Construction Manager as Constructor dated XX.

GMP must be accepted by no later than June 25, 2026.

This GMP identifies the documentation and other components used to compile the BPO3 – NCSD Wellness Center. It further clarifies, in a narrative format, the assumptions used to generate this clarification document.

#### **A. Phased GMP**

1. The GMP for this Project is being developed and approved in phases. The current GMP Amendment #2 incorporates all previous GMP Amendments, as listed below, by reference. In the event of a conflict, the most current GMP Amendment shall take precedence.
2. Previously approved GMP Amendments include:
  - a. GMP#1 dated April 10, 2026.

#### **B. General**

1. GMP is a guarantee in total and not by individual line item. The GMP Breakdown is an accounting breakdown only.
2. GMP includes State of Michigan Sales and Use Taxes.
3. Financing fees, interest charges, and legal costs are not included.
4. Any increase in cost or time arising from changes in U.S. foreign, trade or other policies or acts, including but not limited to, sanctions, tariffs, trade restrictions, or other governmental actions that affect the availability or cost of materials, equipment, or labor necessary for the completion of the Project is specifically excluded from this GMP.
5. GMP excludes any cost, time, or changes due to modifications or revisions to other projects affecting the work being performed under this GMP.
6. This GMP amendment does not include cost for work to be bid in future Bid Packages, including any percentage-based cost on work to be bid in future packages. The GMP amount will be adjusted in multiple future GMP amendments once corresponding scope and cost has been finalized.
7. Christman is not responsible for any work not shown in the Contract Documents, including bringing any existing conditions up to code.
8. Payment for stored materials shall be allowed with proper supporting documentation.
9. GMP includes prevailing wage and certified payroll.
10. A Project Labor Agreement (PLA) is not in place for this project and both union and non-union subcontractors will be utilized for the performance of work. Should a labor dispute arise, the Owner will work with the Construction Manager to establish a Dual-Gate System for access to the project site.
11. The ability of the Construction Manager to meet schedule dates and achieve Client milestones is based on Construction Manager having access to all Work areas. All costs associated with accelerating work due to time lost from lack of access have been excluded.
12. CM fee is a lump sum amount as noted in executed CM Services Agreement dated XX, and will be billed in proportion to the overall progress of the project.
13. The amount shown in Attachment A for both WC 12 and WC 30 is a budget allowance only, actual cost of these subcontracts will be updated at a future date.

#### **C. Plans, Specifications & Other Documents**

1. A detailed listing of Plans and Specifications is included with this GMP Package as Attachment F.
2. The following documents were used to develop the GMP Package:
3. Bid Package #3 – NCSD Wellness Center
  - a. "NCSD Wellness Center" dated 03.09.2026, Including the following Addendum:
    - i. Kingscott Addendum #1 dated 03.27.2026
    - ii. Kingscott Addendum #2 dated 04.01.2026
    - iii. Kingscott Addendum #3 dated 04.10.2026
    - iv. Kingscott Addendum #4 dated 04.27.2026

4. GMP includes only work specifically identified in the Contract Documents, and is subject to this Basis of the GMP. To the extent there is a conflict between the Basis of the GMP and the Contract Documents, the Basis of the GMP shall take precedence.
5. GMP excludes any costs related to code compliance. Contract Documents are assumed to be compliant with all Applicable Law and no provision has been made for deficiencies or omissions in the drawings and specifications nor changes required by codes, laws or regulations, from reviews by any code or other authorities having Jurisdiction, utility providers, insurance underwriters, etc., including bringing any existing conditions up to code.
6. CAD drawings are assumed to be provided by the design team for use in development of shop drawings and as-built drawing. Costs for CAD drawings are excluded.
7. If Construction Manager's Request for Information (RFI) includes a suggested solution and/or substitution related to a design issue, such solution and/or substitution is suggested by Construction Manager only in its capacity as a prudent construction professional and does not relieve the Architect or other design professional from their respective professional obligations to evaluate and approve any such suggestions, including ancillary impacts to other systems or equipment.
8. GMP excludes any work not explicitly shown on the drawings. Where excavations are shown on the Documents, CM has assumed that no existing utilities are within the excavation unless explicitly shown in the Drawings. Any cost associated with utilities in excavations has been excluded.
9. No specification was given for the electric fireplace, so this GMP includes \$2,500 for material. Installation is included in the GMP.

**D. Permits & Fees**

1. Building permit fees have been excluded from this GMP.
2. Trade-specific permits, as applicable, have been included in trade contractors' scopes of work.
3. No costs are included for any budget or schedule impact due to the late delivery of permits.

**E. Site & Other Existing Conditions**

1. GMP excludes all costs for addressing subsurface conditions (unsuitable soils, rock mitigation or remediation, subsidence, dewatering, soil stabilization, etc.), except as specifically required by the Contract Documents or as follows:
2. GMP excludes all costs associated with addressing subsurface conditions necessary to support equipment during construction or as otherwise may be required for construction activities (soil stabilization, crane pads, etc.) except as specifically required by the Contract Documents.
3. GMP excludes all costs associated with removal or relocation of existing utilities except as specifically required by the Contract Documents.
4. GMP is based on all existing utilities being in adequate condition and of sufficient capacity for tie-in for any new or temporary utility feeds. No repairs, replacements or improvements to existing utilities are included.
5. Christman has excluded all hazardous material abatement and has assumed that all hazardous material has been removed prior to start of construction. Any cost associated with removal of hazardous material, or delays to schedule, is excluded.
6. Christman has excluded all costs for testing and removal of contaminated soils, or otherwise hazardous materials. This GMP assumes that all such hazardous materials were removed prior to start of construction.
7. Where excavations are shown on the Documents, Christman has assumed that no existing utilities are within the excavation unless explicitly shown in the Drawings. Any cost associated with utilities in excavations has been excluded.
8. Christman assumes that engineered utility supports, dewatering, and traffic controls are not required.

**F. Coordination with Utilities & Offsite Work**

1. GMP excludes utility tap fees, connection charges, capital assessments or other similar charges related to connection to, or disconnection from, municipal or other offsite utilities.

**G. Testing, Inspections & Quality Control**

1. GMP excludes all third-party testing, inspections and certifications (materials testing, geotechnical investigations, third-party commissioning, special certifications, air-quality monitoring, etc.). To the extent required, such testing, inspections and certifications shall be by the Owner.
2. Christman has excluded all costs associated with overtime inspections.

**H. Jobsite Management, Logistics & Temporary Provisions**

1. GMP excludes jobsite security.
2. GMP excludes traffic control.

3. GMP is based on all work being performed on standard shift time of 7:00 AM – 3:30 PM weekdays, excluding holidays. GMP excludes overtime and/or shift premiums unless specifically noted.
4. All construction parking is assumed to be onsite. Costs for offsite parking are excluded from GMP.

**I. General Conditions**

1. A breakdown of General Conditions is included with this GMP Package in Attachment A.

**J. Contingencies & Allowances**

1. The CM Construction Risk Contingency is not intended to fund additional owner scope or design errors and omissions.
2. Per section 3.8.2.3 of the General Conditions, the allowances included here are budget amounts and whenever costs are more than the allowance amount shown, the Contract Sum shall be adjusted accordingly by Change Order.
3. GMP excludes an Owner Contingency to fund Owner-requested changes.
4. GMP excludes contingencies or allowances for material escalations. Unforeseen material escalation outside of a subcontractor's control, with documentation proving the increased cost, will be addressed via change order.
5. The following Owner Allowances have been included in this GMP:

| Owner Allowances                |          |       |            |            |
|---------------------------------|----------|-------|------------|------------|
| Description                     | Quantity | Units | Unit Cost  | Total Cost |
| Unforeseen Conditions           | 1        | LS    | \$ 50,000  | \$ 50,000  |
| Concrete Replacement            | 1        | LS    | \$ 10,000  | \$ 10,000  |
| Elevator Coordination           | 1        | LS    | \$ 25,000  | \$ 25,000  |
| Subcontractor Default Allowance | 1        | LS    | \$ 100,000 | \$ 100,000 |
| Special Lite Doors              | 1        | LS    | \$ 30,000  | \$ 30,000  |
| Overtime                        | 1        | LS    | \$ 60,000  | \$ 60,000  |
| Total Owner Allowances          |          |       |            | \$ 275,000 |

- a. Unforeseen Conditions – To be used for conditions currently covered or hidden by existing materials or property.
- b. Concrete replacement – To be used for replacement of existing concrete damaged during construction.
- c. Elevator Coordination – To be used for final elevator installation details.
- d. Subcontractor Default Allowance – To be used in the event of default by the low bidder, for cost to engage and mobilize a different contractor for completion of work included in the GMP.
- e. Special Lite Doors – To be used to change from Tube Lite doors that WC18 included with their bid, to Special Lite doors.
- f. Overtime – To be used for selective subcontractor overtime.
- g. An allowance of \$2,500 has been carried in the WC 28 subcontract for the electric fireplace material.

**K. Insurance & Bonds**

1. GMP includes insurance as required by Contract.
2. GMP includes a Builders Risk Insurance policy.
3. GMP includes a payment and performance bond provided by Construction Manager.
4. GMP includes the following subcontractor payment and performance bonds:
  - a. WC 28 – Electrical, Advanced Contracting & Electrical Service, as required by Subcontractor Underwriting.

**L. Owner-provided Items**

1. Any separate contractors employed or contracted by Owner will abide by all jobsite safety rules & regulations and shall not interfere with the work of other trades or Construction Manager.

**M. Completion, Turnover & Warranties**

1. GMP includes one (1) certificate of occupancy for each bid package.
2. Phased delivery and partial occupancy are excluded.
3. GMP includes one (1) punch list walk per bid package. We assume that we will receive one collective punch list from the owner and/or owner's representative that is inclusive of punch list comments by all project stakeholders.
4. All warranties shall be two (2) years from Substantial Completion unless otherwise required by the Contract Documents.

5. Implied warranties, or warranties for suitability for any particular purpose, are excluded.
6. Christman will assign all Subcontractor and Sub-subcontractor warranties to Owner and support the Owner in the administration of such subcontractor warranties. Owner's sole recourse with respect to warranty work shall be only to applicable Subcontractor or Sub-subcontractor.
7. O&M Manuals and Closeout Documents will be provided electronically. Owner training will be video recorded and provided electronically.
8. GMP does not include final cleaning.

**N. Schedule, Time & Key Milestones**

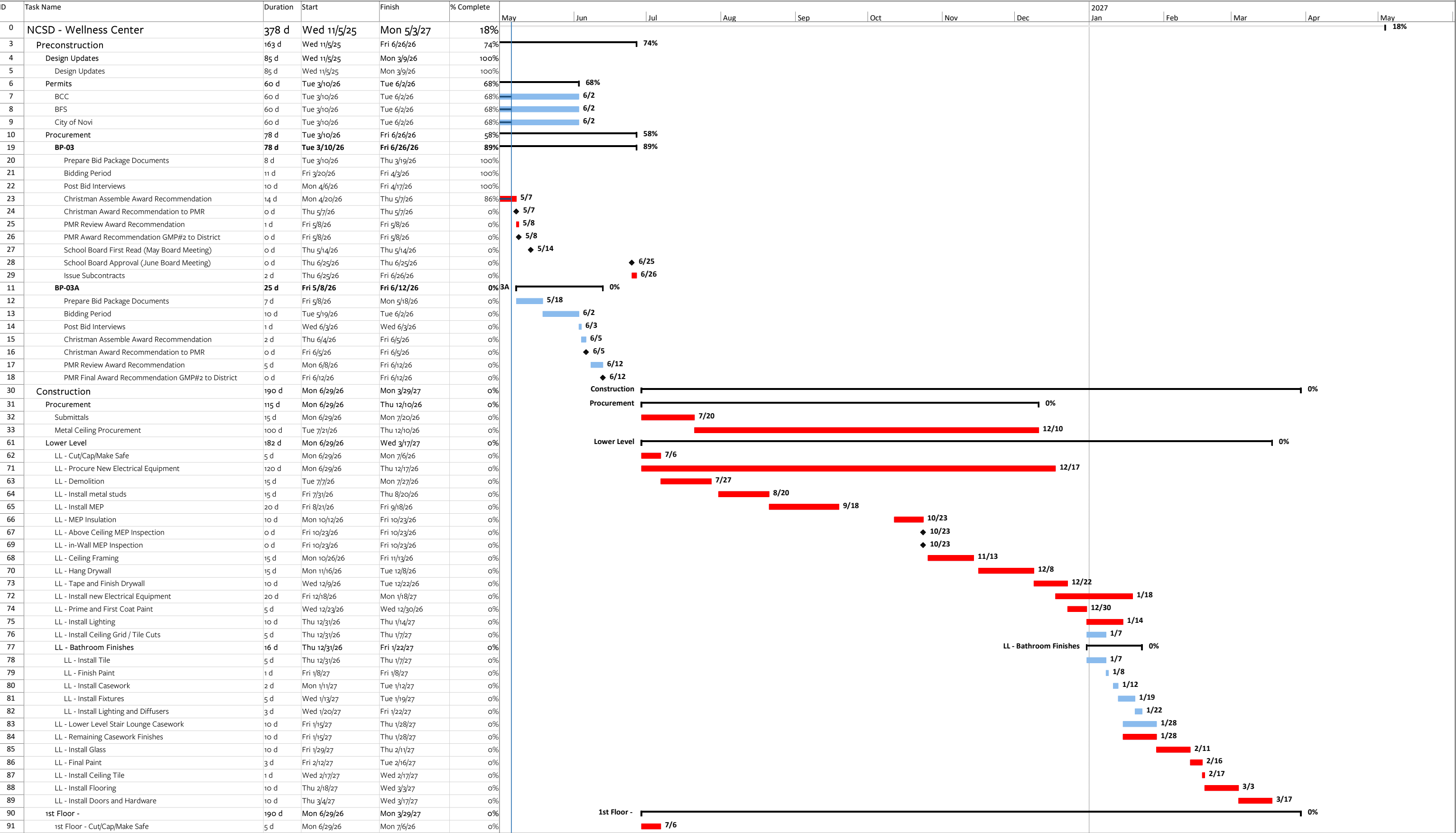
1. A Detailed Schedule for Bid Package #3 is included with this GMP Package as Attachment I.
2. This GMP is based on achieving the following Schedule Milestones:
  - a. BPO3 – NCSD Wellness Center:
    - i. All required AHJ permits (as determined by Kingscott) approved and issued prior to June 01, 2026. This milestone will require physical permit(s), if required.
    - ii. Board of Education approval for GMP on June 25, 2026.
    - iii. Signed GMP amendment to contract by June 29, 2026.
    - iv. Uninterrupted access to the work area beginning on June 29, 2026.
    - v. Substantial Completion on April 19, 2027.

# Attachment I

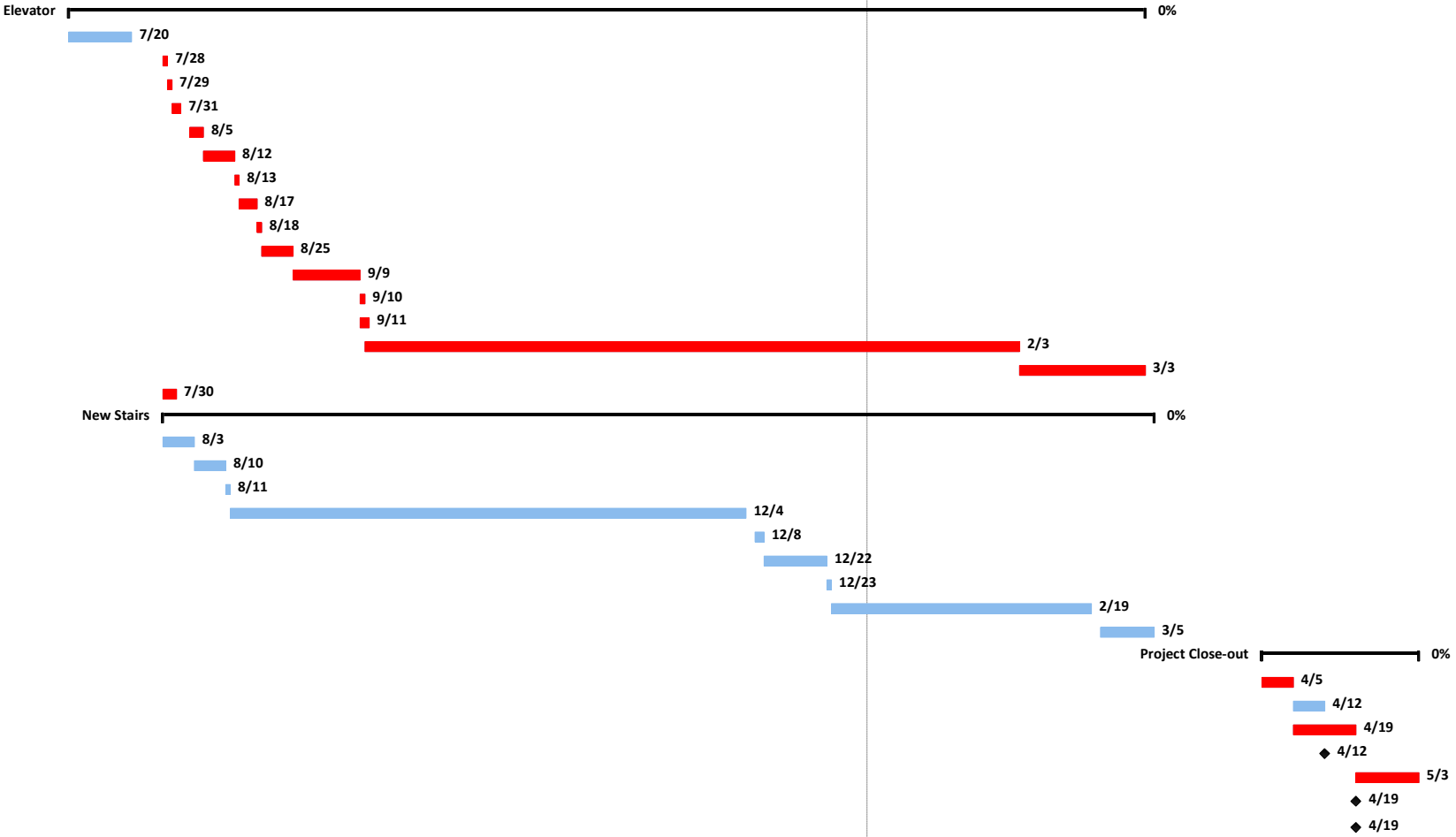
## Project Schedule







| ID  | Task Name                                                     | Duration | Start        | Finish       | % Complete | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | 2027 Jan | Feb | Mar | Apr | May |
|-----|---------------------------------------------------------------|----------|--------------|--------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|
| 92  | 1st Floor - Demolition                                        | 15 d     | Tue 7/7/26   | Mon 7/27/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 93  | 1st Floor - Install metal studs                               | 15 d     | Fri 8/21/26  | Fri 9/11/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 94  | 1st Floor - Install MEP                                       | 20 d     | Mon 9/14/26  | Fri 10/9/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 95  | 1st Floor - MEP Insulation                                    | 10 d     | Mon 10/12/26 | Fri 10/23/26 | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 96  | 1st Floor - Above Ceiling MEP Inspection                      | 0 d      | Fri 10/23/26 | Fri 10/23/26 | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 98  | 1st Floor - in-Wall MEP Inspection                            | 0 d      | Fri 10/23/26 | Fri 10/23/26 | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 97  | 1st Floor - Ceiling Framing                                   | 15 d     | Mon 10/26/26 | Fri 11/13/26 | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 99  | 1st Floor - Hang Drywall                                      | 15 d     | Mon 11/16/26 | Tue 12/8/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 100 | 1st Floor - Tape and Finish Drywall                           | 10 d     | Wed 12/9/26  | Tue 12/22/26 | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 101 | 1st Floor - Prime and First Coat Paint                        | 5 d      | Wed 12/23/26 | Wed 12/30/26 | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 102 | 1st Floor - Install Ceiling Grid / Tile Cuts                  | 5 d      | Thu 12/31/26 | Thu 1/7/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 104 | 1st Floor - Bathroom Finishes                                 | 21 d     | Thu 12/31/26 | Fri 1/29/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 105 | 1st Floor - Install Tile                                      | 5 d      | Thu 12/31/26 | Thu 1/7/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 106 | 1st Floor - Finish Paint                                      | 1 d      | Fri 1/8/27   | Fri 1/8/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 107 | 1st Floor - Install Casework                                  | 2 d      | Mon 1/11/27  | Tue 1/12/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 108 | 1st Floor - Install Fixtures                                  | 5 d      | Wed 1/13/27  | Tue 1/19/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 109 | 1st Floor - Install Partitions                                | 5 d      | Wed 1/20/27  | Tue 1/26/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 110 | 1st Floor - Install Lighting and Diffusers                    | 3 d      | Wed 1/27/27  | Fri 1/29/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 111 | 1st Floor - Main Floor Welcome Entrance Casework and Finishes | 25 d     | Thu 12/31/26 | Thu 2/4/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 103 | 1st Floor - Install Lighting (not in Welcome Entrance)        | 10 d     | Fri 1/8/27   | Thu 1/21/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 112 | 1st Floor - Install Welcome Entrance Lighting                 | 5 d      | Fri 2/5/27   | Thu 2/11/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 113 | 1st Floor - Remaining Casework Finishes                       | 10 d     | Fri 2/5/27   | Thu 2/18/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 114 | 1st Floor - Install Glass                                     | 5 d      | Fri 2/19/27  | Thu 2/25/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 115 | 1st Floor - Install Ceiling Tile                              | 2 d      | Fri 2/26/27  | Mon 3/1/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 116 | 1st Floor - Install Flooring                                  | 10 d     | Tue 3/2/27   | Mon 3/15/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 117 | 1st Floor - Install Sun Therapy Equipment                     | 10 d     | Tue 3/16/27  | Mon 3/29/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 118 | 1st Floor - Install Doors and Hardware                        | 10 d     | Tue 3/16/27  | Mon 3/29/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 45  | Elevator                                                      | 167 d    | Tue 7/7/26   | Wed 3/3/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 46  | Demo existing elevator                                        | 10 d     | Tue 7/7/26   | Mon 7/20/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 47  | Install shoring for new elevator pit                          | 1 d      | Tue 7/28/26  | Tue 7/28/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 48  | Sawcut basement slab                                          | 1 d      | Wed 7/29/26  | Wed 7/29/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 49  | Excavate pit                                                  | 2 d      | Thu 7/30/26  | Fri 7/31/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 50  | Install foundation                                            | 3 d      | Mon 8/3/26   | Wed 8/5/26   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 51  | Install pit walls                                             | 5 d      | Thu 8/6/26   | Wed 8/12/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 52  | Backfill                                                      | 1 d      | Thu 8/13/26  | Thu 8/13/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 53  | Prep and pour slab back                                       | 2 d      | Fri 8/14/26  | Mon 8/17/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 54  | Remove Shoring                                                | 1 d      | Tue 8/18/26  | Tue 8/18/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 55  | Demo first floor                                              | 5 d      | Wed 8/19/26  | Tue 8/25/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 56  | Install elevator shaft                                        | 10 d     | Wed 8/26/26  | Wed 9/9/26   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 57  | Field measure hoist way                                       | 1 d      | Thu 9/10/26  | Thu 9/10/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 59  | Repair existing joists and decking                            | 2 d      | Thu 9/10/26  | Fri 9/11/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 58  | Procure Elevator                                              | 100 d    | Fri 9/11/26  | Wed 2/3/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 60  | Install Elevator                                              | 20 d     | Thu 2/4/27   | Wed 3/3/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 34  | Temporary Power                                               | 3 d      | Tue 7/28/26  | Thu 7/30/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 35  | New Stairs                                                    | 154 d    | Tue 7/28/26  | Fri 3/5/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 36  | Demo floor for stair                                          | 5 d      | Tue 7/28/26  | Mon 8/3/26   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 37  | Install foundations for stair                                 | 5 d      | Tue 8/4/26   | Mon 8/10/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 38  | Field Measure for Stairs                                      | 1 d      | Tue 8/11/26  | Tue 8/11/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 39  | Procure stair                                                 | 80 d     | Wed 8/12/26  | Fri 12/4/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 40  | Install Structural Steel                                      | 2 d      | Mon 12/7/26  | Tue 12/8/26  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 41  | Install Stair Cladding                                        | 10 d     | Wed 12/9/26  | Tue 12/22/26 | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 42  | Field Measure Handrail and Glass                              | 1 d      | Wed 12/23/26 | Wed 12/23/26 | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 43  | Procure Handrail and Glass                                    | 40 d     | Thu 12/24/26 | Fri 2/19/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 44  | Install Handrail and Glass                                    | 10 d     | Mon 2/22/27  | Fri 3/5/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 119 | Project Close-out                                             | 25 d     | Tue 3/30/27  | Mon 5/3/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 120 | Test and Balance                                              | 5 d      | Tue 3/30/27  | Mon 4/5/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 121 | Commissioning                                                 | 5 d      | Tue 4/6/27   | Mon 4/12/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 122 | Final Cleaning                                                | 10 d     | Tue 4/6/27   | Mon 4/19/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 124 | Final Occupancy                                               | 0 d      | Mon 4/12/27  | Mon 4/12/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 123 | Owner Furniture Move-In                                       | 10 d     | Tue 4/20/27  | Mon 5/3/27   | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 1   | Milestones                                                    | 0 d      | Mon 4/19/27  | Mon 4/19/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |
| 2   | Substantial Completion                                        | 0 d      | Mon 4/19/27  | Mon 4/19/27  | 0%         |     |     |     |     |     |     |     |     |          |     |     |     |     |





# Student-Athlete Handbook



## **Wildcats Fight Song**

We're going to fight for you NOVI  
Hail to your might  
Fight all you Wildcats  
Wave your green and white to all the world  
We're gonna fight for a victory  
And conquer the foe  
FIGHT, FIGHT, FIGHT for NOVI  
We're proud of you!

[www.novi.k12.mi.us/departments/athletics](http://www.novi.k12.mi.us/departments/athletics)



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1. **Mission**

To provide our student-athletes with a comprehensive education through sports.

2. **Vision**

|                |                                                          |
|----------------|----------------------------------------------------------|
| Toughness      | "Mental and physical"                                    |
| Execution      | "Show me, do not tell me"                                |
| Aggressiveness | "Do not be afraid to fail"                               |
| Movement       | "Always want to get better, do not settle"               |
| Be             | "Unselfish"                                              |
| Accountable    | "For your actions and responsibilities"                  |
| Smart          | "Learning never stops, classroom or field"               |
| Enthusiastic   | "Nothing great was ever accomplished without enthusiasm" |
| Disciplined    | "Work hard, Work smart, Be punctual, Be organized"       |

3. **Principles/Core Values- The NoVI "6"**

Commitment  
Discipline  
Grit  
Respect  
Teamwork  
Trust



4. **Parent/Guardian Expectations**

Parent/guardian play a critical role in the success of our athletic programs. We ask that all parent/guardian:

- Share in your student's positive athletic experience
- Ensure your student attends all practices and competitions
- Support your student at games and events
- Cheer in a positive and respectful manner
- Allow coaches to coach



- Respect officials and their decisions
- Encourage and compliment your student
- Communicate appropriately with coaches
- Positively represent and promote Novi Community School District Athletics within the community

5. **Parent/Guardian/Coach Communication**

Critical team information will be shared in preseason meetings. Parent/guardian attendance is strongly encouraged. Some general communication expectations for coaches and parent/guardian can be found below.

Communication Parent/Guardian Should Expect from Coaches:

- Program philosophy and expectations
- Individual and team expectations
- Practice and competition schedules
- Team requirements (e.g., equipment, offseason expectations)
- Notification of disciplinary actions that may impact participation

Communication Coaches Expect from Parents/Guardians:

- Concerns communicated directly to the coach
- Advance notice of schedule conflicts
- Support for program values such as commitment, responsibility, and effort
- Encouragement of your student's growth and development

Appropriate Topics to Discuss with Coaches:

- Your student's physical and emotional well-being
- Ways to support your student's development
- Concerns regarding your student's behavior

Topics Not Appropriate to Discuss with Coaches:

- Playing time (questions about how to improve are appropriate)
- Team strategy
- Play-calling
- Other student-athletes



Protocol for resolving issues in an extracurricular activity:

- Step One: Athlete and Coach Meeting
- Step Two: Athlete, Coach, and Parent/Guardian Meeting
- Step Three: Athlete, Coach, Parent/Guardian, and Athletic Director
- Step Four: Athlete, Coach, Parent/Guardian, Athletic Director, and Principal
- Step Five: Athlete, Coach, Parent/Guardian, Athletic Director, Principal, and Superintendent

#### **6. Novi Community School District (NCSD) Eligibility**

All students enrolled in NCSD are eligible to participate in our athletic program, subject to specific rules and regulations established by national, state, league, school district, and local organization requirements. After a period of tryouts, a team may be reduced to an appropriate size based on guidelines established by the program head coach and the Athletic Director.

#### **7. Michigan High School Athletic Association Eligibility**

##### **Enrollment**

- To be eligible for interscholastic athletics during the first semester of the school year, a student must be enrolled in a high school not later than the fourth Friday after Labor Day (MHSAA Regulation I, Section 1A).
- To be eligible for interscholastic athletics during the second semester of the school year, a student must be enrolled in a high school not later than the fourth Friday of February (MHSAA Regulation I, Section 1A).

##### **Age**

- A student who competes in any interscholastic athletic contests must be under the age of nineteen years of age, except a student whose nineteenth birthday occurs on or after September 1 (MHSAA Regulation I, Section 2A).

##### **Physical Examinations**

- No student shall be allowed to represent a high school/middle school for whom there is not on file in the athletic director's office/Final Forms, statements for the current school year certifying that the student has (1) passed a physical examination and is physically able to compete in athletic tryouts, contests, and practices and (2) there has been consent for disclosure to the MHSAA of information otherwise protected.
- A physical for the current school year is interpreted as any physical examination given on or after April 15 of the previous school year.



#### Maximum Enrollment

- A student shall not compete in any branch of athletics that has been enrolled in grades 9-12, inclusive, for more than eight semesters. The seventh and eighth semesters must be consecutive.

#### Semesters of Competition

- An athlete, once enrolled in grade nine, shall be allowed to compete in only four first semesters and four second semesters. A student shall be limited to participation in only one sports season when that sport is sponsored twice during the school year (ie, tennis, soccer, etc).

#### Transfers

- Sport-Specific Transfer Regulation: Unless a high school student meets one of the 15 stated exceptions (most exceptions involve a defined residential change), a student will not be eligible for the next season in a sport he or she participated in at his or her former high school (any level) during the most recent previous school year. A student would be eligible for sports in which he or she did not participate during the previous or current school year. Ineligibility is for the next school year in the sport played previously. A student who transfers during a season will not be eligible that season in a sport played that season, and ineligible in that sport the next season.
- All transfer students need to check with the athletic director prior to trying out.

#### Amateur Status

- A student may accept, for participation in athletics, a symbolic or merchandise award, which does not have a value or cost in excess of \$40. Awards for athletic participation in the form of cash, merchandise certificates, loans, or any other type of negotiable documents are never allowed.
- Students must not have accepted money, merchandise, membership privileges, or other valuable consideration for participating in any form of athletics, sports, games, or have signed a professional contract.
- In regard to Name, Image, and Likeness (NIL) activities, NCSD strictly adheres to the rules, regulations, and guidelines established by the Michigan High School Athletic Association (MHSAA). All student-athletes are expected to maintain eligibility by complying with these standards.





#### Limited Team Membership

- A student who, after practicing with (including tryouts) or participating in an athletic contest or scrimmage as a member of a high school athletic team, participates in any athletic competition not sponsored by his or her school in the same sport during the same season, shall become ineligible for a minimum of the next three days of competition and maximum of the remainder of the season (exceptions do apply).

#### Other Regulations

- All regulations, policies, and rules provided by the MHSAA Handbook must be followed to maintain eligibility.

### 8. Registration

To register for Novi Community School District Athletics:

- Visit [www.novi-mi.finalforms.com](http://www.novi-mi.finalforms.com)
- **Important: Parent/guardian & student accounts are saved year-to-year. If you already have an account with Final Forms, please log in or reset your password.**
- You must be a parent/guardian to create this account and start the process.
- Register as a **Parent/Guardian**.
- Click on "New Account".
- Enter all information.
- Check the email you entered for further instructions.
- You will receive an email within 3 minutes prompting you to confirm and complete your registration. You will then find yourself logged in and able to register your student(s).
- Please enter your student's Novi Community School District email.
- Have your student visit the email account that you entered.
- They will be asked to create their own password.
- Once they do so, they can log in to their student account, then visit the "forms" section and sign where applicable.

#### Athletic Physical

- Remember, athletic physicals must be signed and dated on or after April 15 of the previous school year. You can upload it to Final Forms or have your student hand it into their coach on the 1st day of practice/tryouts. Coaches and Administration will communicate with student-athletes and their parent/guardian via the Final Forms platform. Please provide your cell phone (student-athlete and parent/guardian) numbers when registering to ensure communications are received.



## 9. Pay to Participate

Visit the NCSD Athletics Website for specific details regarding our Pay to Participate fee structure for Novi Middle School and Novi High School.

### Refund Policy

- Voluntary withdrawal, quitting, lack of playing time, disciplinary suspension, or canceled contests due to inclement weather are not a basis for refunding fees. Should a season-ending injury occur, please contact the athletic office. In order to process a refund, you must forward a letter from the doctor stating that it's a season-ending injury.

## 10. Academic Eligibility - Novi High School (NHS)

Novi High School/MHSAA academic eligibility is based upon the following:

- **Previous Academic Credit Record (MHSAA)**  
At least 66 percent (4 out of 6 classes) of full credit load potential for a full-time student for the last semester during which he or she shall have been enrolled in grades 9 to 12, inclusive. A student entering the 9th grade for the first time may compete without reference to his/her record in the 8th grade. Period of ineligibility under this rule (the next trimester or 60 scheduled school days in a non-trimester school).
- **Current Academic Credit Record (MHSAA)**  
Academic eligibility checks, of not more than 10 weeks (semesters), are required. If a student is not passing at least 66 percent (4 out of 6 classes) of full credit load potential for a full-time student when checked, that student is ineligible for interscholastic scrimmages and contests until the next check, but not less than for the next Monday through Sunday. If the next eligibility check reveals the student is still not passing at least 66 percent of full credit load potential for a full-time student, that student is ineligible for interscholastic scrimmages and contests for not less than the next Monday through Sunday, and so on until the student is passing 66 percent (4 out of 6 classes) of full-credit load potential for a full-time student in courses enrolled in from the start of the current semester or trimester through the most recent eligibility check.

**An ineligible athlete, in coordination with the MHSAA, is defined as an athlete who may continue to practice with the team; however, they may not participate in competition, i.e., games or scrimmages. Furthermore, an ineligible NHS/NMS student-athlete may travel and sit on the “bench” with the team, yet they may not dress for home or away events.**

An academic grade check calendar will be determined annually, mirroring the example below:



| <i>Grade Check Type</i>                               | <i>Warning Week Date</i> | <i>Grade Check Date</i>               | <i>Ineligible Phase</i>                        | <i>Return Date (School Year)</i>                        |
|-------------------------------------------------------|--------------------------|---------------------------------------|------------------------------------------------|---------------------------------------------------------|
| <b>Fall</b><br>Previous Academic Record               | N/A                      | 1st/2nd week in August                | 60 days or until credits are recovered         | 60 scheduled school days from the 1st day of tryouts    |
| <b>Fall</b><br>Current Academic Record                | 1st MP end date          | 1st/2nd week in November              | One week and/or until grades meet the standard | One week (M- Sun) and/or until grades meet the standard |
| <b>Winter</b><br>Previous Academic Record Tryouts     | N/A                      | Head Coach Review (Athletic Office)   | 60 days or until credits are recovered         | 60 scheduled school days from final grade submission    |
| <b>Winter</b><br>Previous Academic Record             | 1st Semester End Date    | 3rd/4th week in January (W, TH, or F) | 60 days or until credits are recovered         | 60 scheduled school days from final grade submission    |
| <b>Spring</b><br>Previous Academic Record Tryout      | N/A                      | Spring Tryout Week (M, T, or W)       | 60 days or until credits are recovered         | 60 scheduled school days from the 1st semester end date |
| <b>Spring</b><br>Current Academic Record Testing Week | 1st/2nd week in April    | 1st/2nd week in April (M, T, or W)    | One week and/or until grades meet the standard | One week and/or until grades meet the standard          |

#### 11. Academic Eligibility- Novi Middle School (NMS)

Novi Middle School/MHSAA academic eligibility is based upon the following:

- **Previous Academic Credit Record (MHSAA)**

No student shall compete in any junior high/middle school interscholastic scrimmage or contest during the current semester who does not have in the official records of the school represented for the last semester credit in at least 50 percent (3 out of 6 classes) of the total periods of work carried.

- **Current Academic Credit Record (MHSAA)**

Academic eligibility checks of not more than 10 weeks are required. If, when checked, a student is not passing at least 50 percent (3 out of 6 classes) of a full class load for a regularly enrolled full-time student, that student is ineligible for interscholastic scrimmages and contests until the next check, but not less than for the next Monday through Sunday. If the next eligibility check reveals the student is still not passing at least 50 percent (3 out of 6 classes) of a full class load of a regularly enrolled full-time student, that student is ineligible for interscholastic scrimmages and contests for not less than the next Monday through Sunday, and so on until the student is passing 50 percent of the credit hours from the start of the semester or trimester through the most recent eligibility check.



**An ineligible athlete, in coordination with the MHSAA, is defined as an athlete who may continue to practice with the team; however, they may not participate in competition, i.e., games or scrimmages. Furthermore, an ineligible NHS/NMS student-athlete may travel and sit on the “bench” with the team, yet they may not dress for home or away events.**

An academic grade check calendar will be determined annually, mirroring the example below:

| <i>Grade Check Type</i>                              | <i>Warning Week Date</i> | <i>Grade Check Date</i>               | <i>Ineligible Phase</i>                        | <i>Return Date (School Year)</i>                        |
|------------------------------------------------------|--------------------------|---------------------------------------|------------------------------------------------|---------------------------------------------------------|
| <b>Fall</b><br>Previous Academic Record              | N/A                      | 1st/2nd week in August                | 60 days or until credits are recovered         | 60 scheduled school days from the 1st day of tryouts    |
| <b>Fall</b><br>Current Academic Record               | 1st MP end date          | 1st/2nd week in November              | One week and/or until grades meet the standard | One week (M- Sun) and/or until grades meet the standard |
| <b>Winter</b><br>Previous Academic Record<br>Tryouts | N/A                      | Head Coach Review (Athletic Office)   | 60 days or until credits are recovered         | 60 scheduled school days from final grade submission    |
| <b>Winter</b><br>Previous Academic Record            | 1st Semester End Date    | 3rd/4th week in January (W, TH, or F) | 60 days or until credits are recovered         | 60 scheduled school days from final grade submission    |
| <b>Spring</b><br>Previous Academic Record<br>Tryout  | N/A                      | Spring Tryout Week (M, T, or W)       | 60 days or until credits are recovered         | 60 scheduled school days from the 1st semester end date |

## 12. MHSAA Sanctioned Sports/Club Sports

Regardless of the designation, if a sport or club works under the umbrella of Novi High School or Novi Middle School, they will be expected to abide by the Athletic Code of Conduct and expectations.

## 13. Athletic Code of Conduct

*24/7/365 - NCSD athletes are athletes 24 hours, 7 days per week, 365 days per year*

- a. Hazing/Bullying/Intimidation



- We take a zero-tolerance approach regarding any behavior that involves hazing, bullying, and intimidation.
  - 1<sup>st</sup> offense: After confirmation of involvement, the student/team may be immediately suspended from all athletic activity. The athletic director, based on the nature and severity of the violation and in consultation with Novi Community School District administration, will make a final decision regarding the length of suspension. This could range from 1 game to 25%, 50%, or 100% of the current season.
  - 2<sup>nd</sup> offense: Any subsequent violation may result in the student-athlete/team being suspended from all future Novi Community School District athletic participation.
- b. Responsible Technology Use
  - It is expected that athletes will utilize technology responsibly. No threats, trash-talking, and/or inappropriate posts will be tolerated. Any misuse, including but not limited to Snapchat, Instagram, Twitter/X, Facebook, or any other social media platform, will result in formal discipline.
    - 1<sup>st</sup> offense: The athletic director, based on the nature and severity of the violation and in consultation with NCSD administration, may make a final decision regarding the length of suspension. This could range from .5 game, 1 game, to 25%, 50%, or 100% of the current season.
    - 2<sup>nd</sup> offense: Any subsequent violation may result in progressive discipline, including up to a full season suspension and possibly all future Novi Community School District athletics participation.
- c. School Attendance
  - Athletes are expected to be in school the entire day to participate in contests and practices
  - Random attendance checks will be completed throughout the Fall, Winter, and Spring seasons.
  - Exceptions to this rule and special arrangements for absences must be approved in advance or ASAP by the building administration (i.e., funerals, prearranged dental and doctor appointments, college visits, emergencies).
    - 1<sup>st</sup> Offense: No participation in that day's practice/competition
    - 2<sup>nd</sup> Offense: No participation in that day's practice/competition
    - 3<sup>rd</sup> Offense: Current day and (plus 1) may apply
- d. Practice Attendance
  - Athletes must attend practices and games, except when receiving prior approval from the Head Coach.



- 1<sup>st</sup> Offense (unexcused): Full game/day suspension
- 2<sup>nd</sup> Offense (unexcused): Removal from the team

e. Multiple Sports in the Same Season

- Athletes may participate in more than one sport per season, subject to the following conditions:
  - Both head coaches, parents/guardians, and the athletic director agree with the completion of the dual-sport contract ([link](#)).
  - An athlete must declare, before participating in the second sport, a primary sport.
  - The athlete must attend all practices and contests of the primary sport before being allowed to participate in the secondary sport unless the coach of the primary sport gives approval.
  - Contests for the secondary sport may take priority over practices of the primary sport upon approval by both Head Coaches.

f. Quitting a Sport

- Unless mutually agreed upon by both teams' head coaches, athlete, and administration, a student who quits a sport may not participate in another sport or sport training for the remainder of that season.

g. Dress Code

- Athletes are expected to follow the dress code policy at all times. There may be times when athletes are asked to dress in common attire (e.g., jerseys, dress-up, etc.). Athletes are expected to comply. Any athlete not participating in an event, due to injury/ineligibility, must wear the team's warm-up or jersey, etc. No jeans are allowed on the sidelines. If an athlete does not have access to any of the required attire, please see the athletic director for support.
  - 1<sup>st</sup> Offense: No participation in that day's competition
  - 2<sup>nd</sup> Offense: No participation in that day's competition
  - 3<sup>rd</sup> Offense: Current day and (plus 1) may apply

h. Out-of-School Suspension - Minor (5 days or less)

- In-Season
  - 1<sup>st</sup> Offense: Minimum of one game date/suspension
  - 2<sup>nd</sup> Offense: Removal from team
- Out-of-Season
  - 1<sup>st</sup> Offense: Minimum of one future game date/suspension
  - 2<sup>nd</sup> Offense: Minimum of two future game date/suspension



- i. Out-of-School Suspension- Major (more than 5 days)
  - In-Season
    - 1<sup>st</sup> Offense: Ineligible for 25% of the current season
    - 2<sup>nd</sup> Offense: Removal from team
  - Out-of-Season
    - 1<sup>st</sup> Offense: Ineligible for 25% of the upcoming season
    - 2<sup>nd</sup> Offense: Not eligible for the upcoming season
- j. In-School Suspension
  - In-Season Only
    - 1<sup>st</sup> Offense: 50% game suspension
    - 2<sup>nd</sup> Offense: Full game/day suspension
    - 3<sup>rd</sup> Offense: Removal from Team
- k. Drugs, Alcohol, and Tobacco Policy (Includes E-cigarettes, Vaporizers & E-Hookah)
  - Novi Community School District athletes, including those of legal age, shall not use, possess, buy, sell, or give away any illicit substance, including but not limited to illegal drugs, inhalants, alcohol, tobacco/nicotine products (Ex, e-cigarettes, vapes, & e-hookah), performance-enhancing substances, paraphernalia, pills, and medication (unless prescribed to the student).
  - Violation
    - 1<sup>st</sup> Offense: The athlete will be suspended for 25% of their current or upcoming season.
    - 2<sup>nd</sup> Offense: The athlete will be suspended for 50% of their current and/or upcoming season. If the remainder of the season is less than 50%, the violation will carry over into their next season of participation. The upcoming season will be determined based on prior sports participation. In addition, the student athlete must complete a school-approved drug and alcohol program through completion. Failure to do so will result in a full season calendar year suspension.
    - 3<sup>rd</sup> Offense: The athlete will be suspended from all future Novi Community School District athletics participation.
  - Self/Parent/Guardian Reporting Violation
    - 1<sup>st</sup> Offense: If an athlete or parent/guardian approaches a school official to seek help for a “Problem” with the use or abuse of an illicit substance, the following procedure will be utilized: (A) The athlete must agree to participate in a school-approved drug and alcohol program through completion. Upon completion of the program or





evidence of progress, the student-athlete will be allowed to return to full participation. \*\*\*This exception is in place to assist a student who is struggling with the use and/or abuse of a substance. The Novi Community School District will work cooperatively with the student's parent/guardian, the student, the counselor, and others to help them in the recovery process.

- 2<sup>nd</sup> Offense: The athlete will be suspended for 50% of their current and/or upcoming season. If the remainder of the season is less than 50%, the violation will carry over into their next season of participation. The upcoming season will be determined based on prior sports participation. In addition, the student athlete must complete a school-approved drug and alcohol program through completion. Failure to do so will result in a full season calendar year suspension.
- 3<sup>rd</sup> Offense: The athlete will be suspended from all future Novi Community School District athletics participation.

l. Law Violations

- 1<sup>st</sup> offense: After confirmation of involvement in larceny, assault, vandalism, or other inappropriate behavior unbecoming of an athlete, the student will be immediately suspended from all athletic activity. The athletic director, based on the nature and severity of the violation and in consultation with law enforcement officials, will make a final decision regarding the length of suspension (the 25%, 50%, 100% determination will be followed).
- 2<sup>nd</sup> offense: Any subsequent violation may result in the athlete being suspended from all future Novi Community School District athletics participation.

m. Other Inappropriate Behaviors

- Understanding that this code cannot exhaust all possible behavioral infractions, please note that appropriate discipline may be administered as needed to maintain the high standards for student behavior expected for Novi Community School District athletes. While the nature and severity of such violations could vary significantly, the athletic department is committed to fairness and consistency in the application of discipline.

n. Carry Over Policy

- If an athlete receives discipline in a current season and cannot carry out the full suspension, the suspension will carry over into the athlete's next season. This does carry over from year to year.

o. Appeal Process





- The consequences and/or disciplinary action that an athlete is subject to, under the guidelines of the Athletic Code of Conduct, may or may not be appealed. The decision to grant the request for an appeal is at the discretion of the athletic director.
  - The athlete or parent/guardian must initiate appeals of disciplinary actions. Appeals shall be directed to the athletic director.
  - A request for an appeal must be made within 3 days of the date of disciplinary action taken. The appeal must be made in writing, clearly stating the concern and an explanation of the events.
  - The Athletic Review Committee will review the appeal.
  - The committee shall consist of: NHS Principal/Designee, athletic director, and a minimum of three NCSD coaches selected by the district.
  - The student/parent/guardian will be notified in writing the results of the appeal.
  - The committee's action is final.

#### **14. Individual Team Rules and Regulations**

Each team is allowed its own specific team rules. The rules may increase expectations, but may not lower expectations from this Student-Athlete Handbook.

#### **15. Transportation Policy**

The Novi Community School District may provide transportation. When transportation is not provided, it is the responsibility of the parent/guardian to either provide or arrange transportation for their student. When transportation is provided, students must travel via the district-provided transportation unless the sponsor/coach or athletic director (or designee) grants prior approval. Requests should be made in writing before the trip. Details will be provided by the Coach/Sponsor about the timeline for those requests.

#### **16. Publication of Students' Names/Images**

The Novi Community School District/Athletic & Activity department is proud to highlight the accomplishments, daily work, and achievements of our students in various internal and external publications. Sharing news benefits the students, staff, school, district, and community immensely. As a result, your student's name and/or picture may appear in various publications, including newspapers, websites, calendars, and/or social media. If you request exclusion, please notify the NCSD Athletic & Activity office as soon as possible.



## 17. Equipment Responsibility

Athletes are responsible for the use and care of assigned equipment. Equipment must be turned in before any awards can be presented. If an athlete has outstanding equipment, they will not be allowed to participate in another sport and will be held financially responsible for any lost or damaged equipment.

## 18. Health and Safety/Trainer Expectations (Primarily at Novi High School)

Head Trainer:

- Contact Information ([click here](#))

Injury/Illness

- In the event an athlete is removed from athletic participation due to injury or illness, the athlete must be evaluated and returned (full, as tolerated, or limited) by the covering athletic trainer. If there is no athletic trainer on-site, good judgment must be used by the coach, athlete, parent/guardian, or a combination.

Return to Participation

- If an athlete seeks medical treatment or is directed to be evaluated by a Doctor (MD or DO), Physician's Assistant (PA), or Nurse Practitioner (NP), the athlete must have written clearance on a script pad, office letterhead, or Novi Community School District Return-to-Participate form to return to participation. Clearance can be emailed or dropped off at the NCSD Athletic Office. Athletic Administration and staff hold the right to withhold any athlete from participation for precautionary reasons.

Concussion

- If an athlete is withheld from competition due to a suspected concussion, he or she may not return at all on that day and only on a subsequent day with the clearance of an MD, DO, PA, or NP. The Concussion Return –to-Participate form can be downloaded via our NCSD Athletic website or received from the athletic director or Trainers' Office.
  - In addition to the MD, DO, PA, or NP clearance, athletes may be required to follow the 5-step progression detailed below. If there is any additional reason for concern, the athlete will need to be re-evaluated by the MD/DO/PA/NP.
    - a. Step 1: Light Exercise (5 min walk or Bike, no weight training)
    - b. Step 2: Running with no equipment (15-30 Minutes)



- c. Step 3: Non-contact training drills, full equipment
- d. Step 4: Full practice, contact, or training
- e. Step 5: Full game play

#### Communicable Diseases

- In the event an athlete is suspected of a communicable disease, the athlete will be removed from person-to-person and/or person-to-equipment contact. Medical treatment and clearance are required by an MD or DO. Written clearance must be on NF/MHSAA Communicable Disease-Physician Evaluation and returned to the NCSD athletic trainer.

#### Heat Illness

- In the event an athlete is suspected of heat illness, they will be removed from all activity. In addition, they must be evaluated by the NCSD athletic trainer, coach, and/or doctor who will determine if/when they can return to the activity.

### 19. Medical Expenses and Insurance Program

The Novi Community School District does not assume responsibility for medical expenses. Athletic participation is voluntary, and the athlete and his/her parent/guardian participate with the knowledge that athletic training and competition, though rare, involve the risk of minor to major injury, catastrophic injury, and even death. The school district does not provide insurance, hospitalization, or ambulance service coverage for its athletes. This is the sole responsibility of the parents/guardians.

All injuries must be reported immediately by the athlete to the coach and subsequently to the NCSD athletic trainer, and when injuries are serious in nature, to the NCSD athletic director.

### 20. Athletic Awards - High School ([click here](#))

### 21. Varsity Letter Requirements ([click here](#))

### 22. Ticket Prices

Novi High School Admission-visit the NCSD Athletics website for specific details regarding our admission fees:

- Novi High School- GoFan/cashless entry, ages K – 62 required to purchase tickets



- Novi Middle School- GoFan/cashless entry, ages 18 – 62 required to purchase tickets
- No cash accepted.
- Tickets may be purchased online via the Novi GoFan Webpage (includes phone compatibility)- click [here](#) or copy and paste the following link into your web browser, <https://gofan.co/app/school/MI10044>
- Credit card payments are accepted onsite at the ticket booth
- Photos or screenshots of tickets will not be accepted
- There is a no-refund policy

23. **Novi High School Sport Offerings** ([click here](#))

24. **NMS & NHS Head Coach Contact Information** ([click here](#))

25. **Appendix**

MHSAA Physical ([click here](#))

# Competitive Clubs Handbook



## **Novi High School Programs Covered by this Handbook**

Color Guard  
Debate  
DECA  
E-Sports  
Forensics  
HOSA  
Math Club  
Marching Band  
Musicals  
One Act  
Plays  
Quiz Bowl  
Robotics  
Science Club (Science Olympiad)

## **Novi Middle School Programs Covered by this Handbook**

Math Club  
Musicals  
Plays  
Robotics  
Science Club (Science Olympiad)



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## **1. Mission**

Novi Clubs and Activities strives to provide dynamic and inclusive offerings of extracurricular experiences that students are passionate about. We are dedicated to providing an experience that promotes leadership, intellectual growth, and skill development, all while ensuring a sense of belonging in Novi Schools.

## **2. Vision**

In Novi Clubs and Activities, we envision a cohesive and interconnected community that spans the entire K-12 spectrum, fostering a culture of commitment, discipline, and trust. Our vision is to align and synchronize activities across the district, creating a seamless journey for students from kindergarten through twelfth grade, where each stage builds upon the other to cultivate well-rounded Wildcats.

## **3. Purpose**

As we envision the future of Novi Clubs and Activities, we see a district where every student, regardless of age or background, has access to a rich tapestry of activities that inspire a lifelong love for learning and engagement. Together, we strive to unlock the potential within each student, creating a unified, district-wide culture that celebrates diversity, fosters excellence, and prepares individuals for success in the ever-evolving landscape of the future.

## **4. Parent/Guardian Expectations**

- Share in your student's positive extracurricular experience
- Have your student attend meetings and events
- Support your student at events
- Cheer positively
- Allow the coach to coach and the sponsor to sponsor
- Let the officials officiate, judges judge, and performers perform
- Compliment your student
- Communicate with the sponsor/coach
- Positively promote Novi Clubs and Activities within our community



## **5. Parent/Guardian/Sponsor/Coach Communication**

Communication that a parent/guardian should expect from sponsors/coaches

- Sponsor/Coach's and club's philosophy
- Individual and club expectations
- Locations and times of all meetings and events
- Club requirements, ie, meetings, special equipment, travel expectations
- Any discipline that may result in the denial of your student's participation

Communication sponsors/coaches can expect from parents/guardians

- Concerns expressed directly to the sponsor/coach
- Notification of schedule conflicts well in advance
- Support for the program and attributes of dedication, commitment, and responsibility as ingredients for success and excellence
- Encourage your student to excel

Appropriate concerns to discuss with the sponsor/coach

- The treatment of your student, mentally and physically
- Ways to help your student improve and develop
- Concerns about your student's behavior

Issue not appropriate to discuss with the sponsor/coach

- Lack of participation time, however, how to earn more participation time is acceptable
- Other students

Protocol for resolving issues in an extracurricular activity

- Step One: Student and Sponsor/Coach Meeting
- Step Two: Student, Sponsor/Coach, and Parent/Guardian Meeting
- Step Three: Student, Sponsor/Coach, Parent/Guardian, and Dean of Activities
- Step Four: Student, Sponsor/Coach, Parent/Guardian, Dean of Activities, and Principal
- Step Five: Student, Sponsor/Coach, Parent/Guardian, Dean of Activities, Principal, and Superintendent

## **6. Novi Eligibility**





All students enrolled at NCSD are eligible to participate in our Competitive Clubs, subject to specific rules and regulations established by national, state, league, school district, and local organization requirements.

## 7. Academic Eligibility- High School

- Novi academic eligibility is based upon the following:
  - **Previous Academic Credit Record**

At least 66 percent (4 out of 6 classes) of full credit load potential for a full-time student for the last semester during which he or she shall have been enrolled in grades 9 to 12, inclusive. A student entering the 9th grade for the first time may compete without reference to his/her record in the 8th grade. Period of ineligibility under this rule (60 scheduled school days). (Return Dates: Dec 4 & May 2)
  - **Current Academic Credit Record**

Academic eligibility checks of not more than 10 weeks (semesters) are required. If a student is not passing at least 66 percent (4 out of 6 classes) of full credit load potential for a full-time student when checked, that student is ineligible for contests or events until the next check, but not less than for the next Monday through Sunday. If the next eligibility check reveals the student is still not passing at least 66 percent of full credit load potential for a full-time student, that student is ineligible for contests or events for not less than the next Monday through Sunday, and so on until the student is passing 66 percent (4 out of 6 classes) of full-credit load potential for a full-time student in courses enrolled in from the start of the current semester or trimester through the most recent eligibility check.

*An ineligible student is defined as a student who may continue to participate with the club; however, they may not participate in competition, i.e., games or events. Furthermore, an ineligible NHS/NMS student may travel and sit on the "bench" with the club, yet they may not participate in home or away events.*



- An academic grade check calendar will be determined annually, mirroring the example below:

| <i>Grade Check Type</i>                               | <i>Warning Week Date</i> | <i>Grade Check Date</i>                      | <i>Ineligible Phase</i>                        | <i>Return Date (School Year)</i>                        |
|-------------------------------------------------------|--------------------------|----------------------------------------------|------------------------------------------------|---------------------------------------------------------|
| <b>Fall</b><br>Previous Academic Record               | N/A                      | 1st/2nd week in August                       | 60 days or until credits are recovered         | 60 scheduled school days from 1st day of tryouts        |
| <b>Fall</b><br>Current Academic Record                | 1st MP end date          | 1st/2nd week in November                     | One week and/or until grades meet the standard | One week (M- Sun) and/or until grades meet the standard |
| <b>Winter</b><br>Previous Academic Record Tryouts     | N/A                      | Sponsor/ Head Coach Review (Athletic Office) | 60 days or until credits are recovered         | 60 scheduled school days from final grade submission    |
| <b>Winter</b><br>Previous Academic Record             | 1st Semester End Date    | 3rd/4th week in January (W, TH, or F)        | 60 days or until credits are recovered         | 60 scheduled school days from final grade submission    |
| <b>Spring</b><br>Previous Academic Record Tryout      | N/A                      | 1st/2nd week in March                        | 60 days or until credits are recovered         | 60 scheduled school days from 1st semester end date     |
| <b>Spring</b><br>Current Academic Record Testing Week | 1st/2nd week in April    | 1st/2nd week in April (M, T, or W)           | One week and/or until grades meet the standard | One week and/or until grades meet the standard          |



## 8. Academic Eligibility- Middle School

- Novi academic eligibility is based upon the following:
  - **Previous Academic Credit Record**

No student shall compete in any junior high/middle school interscholastic scrimmage or contest during the current semester who does not have in the official records of the school represented for the last semester credit in at least 50 percent (3 out of 6 classes) of the total periods of work carried. (Return Dates: 2nd Semester)
  - **Current Academic Credit Record**

Academic eligibility checks of not more than 10 weeks are required. If, when checked, a student is not passing at least 50 percent (3 out of 6 classes) of a full class load for a regularly enrolled full-time student, that student is ineligible for contests or events until the next check, but not less than for the next Monday through Sunday. If the next eligibility check reveals the student is still not passing at least 50 percent (3 out of 6 classes) of a full class load of a regularly enrolled full-time student, that student is ineligible for contests or events for not less than the next Monday through Sunday, and so on until the student is passing 50 percent of the credit hours from the start of the semester or trimester through the most recent eligibility check.

*An ineligible student is defined as a student who may continue to participate with the club; however, they may not participate in competition, i.e., games or events. Furthermore, an ineligible NHS/NMS student may travel and sit on the “bench” with the club, yet they may not participate in home or away events.*



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| <b>Fall</b><br>Previous Academic Record           | N/A                      | 1st/2nd week in August                | 60 days or until credits are recovered         | 60 scheduled school days from 1st day of tryouts        |
| <b>Fall</b><br>Current Academic Record            | 1st MP end date          | 1st/2nd week in November              | One week and/or until grades meet the standard | One week (M- Sun) and/or until grades meet the standard |
| <b>Winter</b><br>Previous Academic Record Tryouts | N/A                      | Head Coach Review (Athletic Office)   | 60 days or until credits are recovered         | 60 scheduled school days from final grade submission    |
| <b>Winter</b><br>Previous Academic Record         | 1st Semester End Date    | 3rd/4th week in January (W, TH, or F) | 60 days or until credits are recovered         | 60 scheduled school days from final grade submission    |
| <b>Spring</b><br>Previous Academic Record Tryout  | N/A                      | 1st/2nd week in March (M, T, or W)    | 60 days or until credits are recovered         | 60 scheduled school days from 1st semester end date     |

## 9. Competitive Club Student Code of Conduct

*Novi Competitive Club Students are students 24 hours, 7 days per week, 365 days per year*

### a. Hazing/Bullying/Intimidation

- We take a zero-tolerance approach regarding any behavior that involves hazing, bullying, and intimidation
  - 1<sup>st</sup> Offense: After confirmation of involvement, the student/club may be immediately suspended from all club activity. The Dean of Activities (or



designee), based on the nature and severity of the violation and in consultation with Novi administration, will make a final decision regarding the length of suspension. This could range from 1 game/event to 25%, 50%, or 100% of the current season.

- 2<sup>nd</sup> Offense: Any subsequent violation may result in the student being suspended from all future Novi club participation.

b. Responsible Technology Use

- It is expected that students will utilize technology responsibly. No threats, trash-talking, and/or inappropriate posts will be tolerated. Any misuse, including but not limited to Snapchat, Instagram, Twitter/X, Facebook, or any other social media platform, will result in formal discipline.
  - 1<sup>st</sup> Offense: The Dean of Activities (or designee), based on the nature and severity of the violation and in consultation with NCSD administration, may make a final decision regarding the length of suspension.
  - 2<sup>nd</sup> Offense: Any subsequent violation may result in progressive discipline, including up to a full year suspension and possibly all future Novi club participation.

c. School Attendance

- Students are expected to be in school the entire day in order to participate in contests and meetings.
- Random attendance checks will be completed throughout the year.
- Exceptions to this rule and special arrangements for absences must be approved in advance or ASAP by the building administration (i.e., funerals, prearranged dental and doctor appointments, college visits, emergencies)
  - 1<sup>st</sup> Offense: No participation in that day's meeting/competition/event
  - 2<sup>nd</sup> Offense: No participation in that day's meeting/competition/event
  - 3<sup>rd</sup> Offense: Current day and (plus 1) may apply



d. Meeting Attendance

- Students must attend meetings and events, except when receiving prior approval from the Sponsor/Coach.
  - 1<sup>st</sup> Offense (unexcused): Full meeting/event suspension
  - 2<sup>nd</sup> Offense (unexcused): Removal from the club

e. Multiple Clubs and Sports

- Students may participate in more than one club or sport, subject to the following:
- Head coaches, sponsors/coaches, parents/guardians, Dean of Activities, and Athletic Director agree with the completion of the Dual-Sport contract ([link](#)).
- Students must declare, before participating in the second activity, a primary activity.
- The student must attend all practices/meetings and contests/events of the primary activity before being allowed to participate in the secondary activity, unless the sponsor/coach of the primary activity gives approval.
- Contests/events for the secondary activity may take priority over practices/meetings of the primary activity upon approval by both Head Coaches or Sponsors.

f. Dress Code

- Students are expected to follow the dress code policy at all times. There may be times when students are asked to dress in common attire (i.e., uniforms, dress-up, etc.), and students are expected to comply. If a student does not have access to any of the required attire, please see the Dean of Activities (or designee) for support.
  - 1<sup>st</sup> Offense: No participation in that day's meeting/events
  - 2<sup>nd</sup> Offense: No participation in that day's meeting/events
  - 3<sup>rd</sup> Offense: Current day and (plus 1) may apply

g. Out of School Suspension - Minor (5 days or less)

- In Season
  - 1<sup>st</sup> Offense: Minimum of one event/suspension
  - 2<sup>nd</sup> Offense: Removal from Club
- Out of Season



- 1<sup>st</sup> Offense: Minimum of one future event/suspension
  - 2<sup>nd</sup> Offense: Minimum of two future event/suspension
- h. Out of School Suspension- Major (more than 5 days)
- In Season
    - 1<sup>st</sup> Offense: Ineligible for 25% of the current season
    - 2<sup>nd</sup> Offense: Removal from club
  - Out of Season
    - 1<sup>st</sup> Offense: Ineligible for 25% of the upcoming season
    - 2<sup>nd</sup> Offense: Not eligible for the upcoming season
- i. In School Suspension
- In-Season Only
    - 1<sup>st</sup> Offense: ½ event suspension
    - 2<sup>nd</sup> Offense: Full event /day suspension
    - 3<sup>rd</sup> Offense: Removal from Club
- j. Drugs, Alcohol, and Tobacco Policy (Includes e-cigarettes, vaporizers & e-hookah)
- Novi Competitive Club students, even those of legal age, shall not use, possess, buy, sell, or give away any illicit substance, including but not limited to illegal drugs, inhalants, alcohol, tobacco/nicotine products (Ex, e-cigarettes, vapes, & e-hookah), performance enhancing substances, paraphernalia, pills, or medication (unless prescribed).
    - Violation
    - 1<sup>st</sup> Offense: The Competitive Club student will be suspended for 25% of their current or upcoming season.
    - 2<sup>nd</sup> Offense: The Competitive Club student will be suspended for 50% of their current and/or upcoming season. If the remainder of the season is less than 50%, the violation will carry over into their next season of participation. The upcoming season will be determined based on prior sports participation. In addition, the Competitive Club student must complete a school-approved Drug and Alcohol program through completion. Failure to do so will result in a full season calendar year suspension.



- 3<sup>rd</sup> Offense: The Competitive Club student will be suspended from all future Novi Competitive Club participation.
- Self/Parent/Guardian Reporting Violation
  - 1<sup>st</sup> Offense: If a Competitive Club student or parent/guardian approaches a school official to seek help for a “Problem” with the use or abuse of an illicit substance, the following procedure will be utilized: (A) The student must agree to participate in a school-approved Drug and Alcohol program through completion. Upon completion of the program or evidence of progress, the Competitive Club student will be allowed to return to full participation. \*\*\*This exception is in place to assist a student who is struggling with the use and/or abuse of a substance. The Novi Community School District will work cooperatively with the student’s parents/guardians, the student, the counselor, and others to help them in the recovery process.
  - 2<sup>nd</sup> Offense: The Competitive Club student will be suspended for 50% of their current and/or upcoming season. If the remainder of the season is less than 50%, the violation will carry over into their next season of participation. The upcoming season will be determined based on prior sport/club participation. In addition, the Competitive Club student must complete a school-approved Drug and Alcohol program through completion. Failure to do so will result in a full season calendar year suspension.
  - 3<sup>rd</sup> Offense: The Competitive Club student will be suspended from all future Novi Competitive Club participation.
- k. Law Violations
  - 1<sup>st</sup> Offense: After confirmation of involvement in larceny, assault, vandalism or other inappropriate behavior unbecoming of a Competitive Club student, the student will be immediately suspended from all Competitive Club activity. The Dean of Activities (or designee), based on the nature and severity of the violation and in consultation with law enforcement officials, will make a final decision regarding the length of suspension. (The 25%, 50%, 100% determination will be followed)
  - 2<sup>nd</sup> Offense: Any subsequent violation may result in the student being suspended from all future Novi club participation.





- l. Other Inappropriate Behaviors: Understanding that this code cannot exhaust all possible behavioral infractions, please note that appropriate discipline may be administered as needed to maintain the high standards for student behavior expected for Novi Competitive Club students. While the nature and severity of such violations could vary significantly, the athletic and activities department is committed to fairness and consistency in the application of discipline.

m. Appeal Process

- The consequences and/or disciplinary action that a student is subject to, under the guidelines of the Competitive Club Code of Conduct, may or may not be appealed. The decision to grant the request for an appeal is at the discretion of the Dean of Activities (or designee).
  - The competitive club student or parent/guardian must initiate appeals of disciplinary actions. Appeals shall be directed to the Dean of Activities (or designee).
  - A request for an appeal must be made within 3 days of the date of disciplinary action taken. The appeal must be made in writing, clearly stating the concern and an explanation of the events.
  - The Club Review Committee will review the appeal
  - The committee shall consist of: Principal/Designee, Dean of Activities (or designee), and a minimum of three NCSD Club Sponsors/Coaches selected by the District.
  - The student/parent/guardian will be notified in writing the results of the appeal.
  - The committee's action is final.

## **10. Individual Club Rules and Regulations**

Each club is allowed its own specific club rules. The rules may increase expectations, but may not lower expectations from our current Competitive Club Code of Conduct.

## **11. Transportation Policy**



The Novi Community School District may provide transportation. When transportation is not provided, it is the responsibility of the parent/guardian to either provide or arrange transportation for their student. When transportation is provided, students must travel on the bus unless the Sponsor/Coach or Dean of Activities (or designee) grants prior approval. Requests should be made in writing (via email) 24 hours before the trip.

## **12. Publication of Students' Names/Images**

The Novi Community School District Athletic & Activity Department is proud to highlight the accomplishments, daily work, and achievements of our students in various internal and external publications. Sharing competitive club news benefits the students, staff, school, district, and community immensely. As a result, your student's name and/or picture may appear in various publications, including newspapers, websites, calendars, and/or social media. If you request exclusion, please notify the Athletic & Activity office as soon as possible.

## **13. Equipment Responsibility**

Competitive club students are responsible for the use and care of assigned equipment. Equipment must be turned in before any awards can be presented. If a competitive club student has outstanding equipment, they will not be allowed to participate in another club and will be held financially responsible for any lost or damaged equipment.

## **14. Health and Safety/Trainer Expectations (Primarily at Novi HS)**

### **Injury/Illness**

- In the event a competitive club student is removed from club participation due to injury or illness, the student must be evaluated and cleared for return (full, as tolerated, or limited) by the covering athletic trainer. If there is no Athletic Trainer on-site, good judgment must be used by the sponsor/coach, student, parent/guardian, or a combination.

### **Return to Participation**



- If a competitive club student seeks medical treatment or is directed to be evaluated by a doctor (MD or DO), physician assistant (PA), or nurse practitioner (NP), the competitive club student must have written clearance on a script pad, office letterhead, or Novi School District Return to Participate form to return to participation. Clearance can be faxed (248-449-1529) or emailed to the Novi Athletic Office. Athletic & Activity Administration and staff hold the right to withhold any Competitive Club student from participation for precautionary reasons.

#### Concussion

- If a student is withheld from competition or an event due to a suspected concussion, he or she may not return at all on that day and only on a subsequent day with the clearance of an MD, DO, PA, or NP. The Concussion Return –to-Participate form can be downloaded via our Athletic website or received from the Athletic Director or Trainers' Office.
- In addition to the MD, DO, PA, or NP clearance, students may be required to follow the 5-step progression detailed below. If there is any additional reason for concern, the student will need to be re-evaluated by the MD/DO/PA/NP.
  - Step 1: Light Exercise (5 min walk or Bike, no weight training)
  - Step 2: Running with no equipment (15-30 Minutes)
  - Step 3: Non-contact training drills, full equipment
  - Step 4: Full practice, contact, or training
  - Step 5: Full game play

#### Communicable Diseases

- In the event a student is suspected of a communicable disease, the Competitive Club student will be removed from person-to-person and/or person-to-equipment contact. Medical treatment and clearance are required by an MD or DO. Written clearance must be on NF/MHSAA Communicable Disease-Physician Evaluation and returned to the Novi Athletic Trainer

#### Heat Illness

- In the event a student is suspected of heat illness, they will be removed from all activity for their safety. In addition, they must be evaluated by the NCSD Athletic Trainer,



Coach, and/or Doctor. The Competitive Club student must pass a specific gravity test before returning to play.

### **Wildcats Fight Song**

We're going to fight for you NOVI  
Hail to your might  
Fight all you Wildcats  
Wave your green and white to all the world  
We're gonna fight for a victory  
And conquer the foe  
FIGHT, FIGHT, FIGHT for NOVI  
We're proud of you!

# **Non-Competitive Clubs Handbook**



## **Wildcats Fight Song**

We're going to fight for you NOVI  
Hail to your might  
Fight all you Wildcats  
Wave your green and white to all the world  
We're gonna fight for a victory  
And conquer the foe  
FIGHT, FIGHT, FIGHT for NOVI  
We're proud of you!



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## **1. Mission**

Novi Community School District (NCSD) Clubs and Activities strive to provide dynamic and inclusive offerings of extracurricular experiences that students are passionate about. We are dedicated to providing an experience that promotes leadership, intellectual growth, and skill development, all while ensuring a sense of belonging in NCSD schools.

## **2. Vision**

In NCSD Clubs and Activities, we envision a cohesive and interconnected community that spans the entire K-12 spectrum, fostering a culture of commitment, discipline, and trust. Our vision is to align and synchronize activities across the district, creating a seamless journey for students from kindergarten through twelfth grade, where each stage builds upon the other to cultivate well-rounded Wildcats.

## **3. Purpose**

As we envision the future of NCSD Clubs and Activities, we see a district where every student, regardless of age or background, has access to a rich tapestry of activities that inspire a lifelong love for learning and engagement. Together, we strive to unlock the potential within each student, creating a unified, district-wide culture that celebrates diversity, fosters excellence, and prepares individuals for success in the ever-evolving landscape of the future.

## **4. Parent/Guardian Expectations**

- Share in your student's positive extracurricular experience
- Have your student attend meetings and events
- Support your student at events
- Cheer positively
- Allow the coach to coach and the sponsor to sponsor
- Let the officials officiate, judges judge, and performers perform
- Compliment your student
- Communicate with the sponsor/coach
- Positively promote NCSD Clubs and Activities within our community



## **5. Parent/Guardian/Sponsor/Coach Communication**

- Communication that a parent/guardian should expect from sponsors/coaches
  - Sponsor/coach's and club's philosophy
  - Individual and club expectations
  - Locations and times of all meetings and events
  - Club requirements, i.e., meetings, special equipment, travel expectations
  - Any discipline that may result in the denial of your student's participation
- Communication that sponsors/coaches can expect from a parent/guardian
  - Concerns expressed directly to the sponsor/coach
  - Notification of schedule conflicts well in advance
  - Support for the program and attributes of dedication, commitment, and responsibility as ingredients for success and excellence
  - Encourage your student to excel
- Appropriate concerns to discuss with the sponsor/coach
  - The treatment of your student, mentally and physically
  - Ways to help your student improve and develop
  - Concerns about your student's behavior
- Protocol for resolving issues in an extracurricular activity
  - Step One: Student and Sponsor/Coach Meeting
  - Step Two: Student, Sponsor/Coach, and Parent/Guardian Meeting
  - Step Three: Student, Sponsor/Coach, Parent/Guardian, and Dean of Activities
  - Step Four: Student, Sponsor/Coach, Parent/Guardian, Dean of Activities, and Principal
  - Step Five: Student, Sponsor/Coach, Parent/Guardian, Dean of Activities, Principal, and Superintendent

## **6. Novi Community School District (NCSD) Eligibility**

All students enrolled at NCSD are eligible to participate in our clubs, subject to specific rules and regulations established by national, state, league, school district, and local organization requirements.





## **7. Club Student Code of Conduct**

*NCSD club students are students 24 hours, 7 days per week, 365 days per year*

### **a. Hazing/Bullying/Intimidation**

- We take a zero-tolerance approach regarding any behavior that involves hazing, bullying, and intimidation.
  - 1<sup>st</sup> offense: After confirmation of involvement, the student/club may be immediately suspended from all club activity. The Dean of Activities (or designee), based on the nature and severity of the violation and in consultation with Novi Community School District administration, will make a final decision regarding the length of suspension. This could range from 1 meeting/event to 25%, 50%, or 100% of the current school year.
  - 2<sup>nd</sup> offense: Any subsequent violation may result in the student/club being suspended from all future NCSD club participation.

### **b. Responsible Technology Use**

- It is expected that students will utilize technology responsibly. No threats, trash-talking, and/or inappropriate posts will be tolerated. Any misuse, including but not limited to Snapchat, Instagram, Twitter/X, Facebook, or any other social media platform, will result in formal discipline.
  - 1<sup>st</sup> offense: The Dean of Activities (or designee), based on the nature and severity of the violation and in consultation with NCSD administration, may make a final decision regarding the length of suspension.
  - 2<sup>nd</sup> offense: Any subsequent violation may result in progressive discipline, including up to a full year suspension and possibly all future NCSD club participation.

### **c. School Attendance**

- Students are expected to be in school the entire day in order to participate in contests and meetings.



- Random attendance checks will be completed throughout the year.
- Exceptions to this rule and special arrangements for absences must be approved in advance or ASAP by the building administration (i.e., funerals, prearranged dental and doctor appointments, college visits, emergencies).
- d. Dress Code
  - Students are expected to follow the dress code policy at all times. There may be times when students are asked to dress in common attire (i.e., uniforms, dress-up, etc.), and students are expected to comply. If a student does not have access to any of the required attire, please see the Dean of Activities (or designee) for support.
- e. Drugs, Alcohol, and Tobacco Policy (Includes e-cigarettes, vaporizers & e-hookah)
  - NCSD club students shall not use, possess, buy, sell, or give away any illicit substance, including but not limited to illegal drugs, inhalants, alcohol, tobacco/nicotine products (Ex, e-cigarettes, vapes, & e-hookah), performance-enhancing substances, paraphernalia, pills, or medication (unless prescribed).
  - Violation
    - 1<sup>st</sup> Offense: The club student will be suspended for 25% of their current or upcoming season.
    - 2<sup>nd</sup> Offense: The club student will be suspended for 50% of their current and/or upcoming season. If the remainder of the season is less than 50%, the violation will carry over into their next season of participation. The upcoming season will be determined based on prior club participation. In addition, the club student must complete a school-approved Drug and Alcohol program through completion. Failure to do so will result in a full season calendar year suspension.
    - 3<sup>rd</sup> Offense: The club student will be suspended from all future NCSD club participation.
  - Self/Parent/Guardian Reporting Violation
    - 1<sup>st</sup> Offense: If a club student or parent/guardian approaches a school official to seek help for a “problem” with the use or abuse of an illicit substance, the following procedure will be utilized:
      - a. The student must agree to participate in a school-approved Drug and Alcohol Program through



completion. Upon completion of the program or evidence of progress, the club student will be allowed to return to full participation.

\*\*\*This exception is in place to assist a student who is struggling with the use and/or abuse of a substance. The Novi Community School District will work cooperatively with the student's parent/guardian, the student, the counselor, and others to help them in the recovery process.

- 2<sup>nd</sup> Offense: The club student will be suspended for 50% of their current and/or upcoming season. If the remainder of the season is less than 50%, the violation will carry over into their next season of participation. The upcoming season will be determined based on prior club participation. In addition, the club student must complete a school-approved Drug and Alcohol Program through completion. Failure to do so will result in a full-season calendar-year suspension.
- 3<sup>rd</sup> Offense: The club student will be suspended from all future NCSD club participation.

f. Law Violations

- 1<sup>st</sup> offense: After confirmation of involvement in larceny, assault, vandalism, or other inappropriate behavior unbecoming of a club student, the student will be immediately suspended from all club activity. The Dean of Activities (or designee), based on the nature and severity of the violation and in consultation with law enforcement officials, will make a final decision regarding the length of suspension (the 25%, 50%, 100% determination will be followed).
- 2<sup>nd</sup> offense: Any subsequent violation may result in the student being suspended from all future NCSD club participation.

g. Other Inappropriate Behaviors: Understanding that this code cannot exhaust all possible behavioral infractions, please note that appropriate discipline may be administered as needed to maintain the high standards for student behavior expected for NCSD club students. While the nature and severity of such violations could vary significantly, the athletic and activities department is committed to fairness and consistency in the application of discipline.



#### h. Appeal Process

- The consequences and/or disciplinary action that a student is subject to, under the guidelines of the Club Code of Conduct, may or may not be appealed. The decision to grant the request for an appeal is at the discretion of the Dean of Activities (or designee).
  - The club student or parent/guardian must initiate appeals of disciplinary actions. Appeals shall be directed to the Dean of Activities (or designee).
  - A request for an appeal must be made within 3 days of the date of disciplinary action taken. The appeal must be made in writing, clearly stating the concern and an explanation of the events.
  - The Club Review Committee will review the appeal.
  - The committee shall consist of: Principal/Designee, Dean of Activities (or designee), and a minimum of three NCSD club Sponsors/Coaches selected by the district.
  - The student/parent/guardian will be notified in writing the results of the appeal.
  - The committee's action is final.

### **8. Individual Club Rules and Regulations**

Each club is allowed its own specific club rules. The rules may increase expectations, but may not lower expectations from our current Club Code of Conduct.

### **9. Transportation Policy**

The Novi Community School District may provide transportation. When transportation is not provided, it is the responsibility of the parent/guardian to either provide or arrange transportation for their student. When transportation is provided, students must travel via the district-provided transportation unless the Sponsor/Coach or Dean of Activities (or designee) grants prior approval. Requests should be made in writing before the trip. Details will be provided by the Coach/Sponsor about the timeline for those requests.



## **10. Publication of Students' Names/Images**

The Novi Community School District/Athletic & Activity department is proud to highlight the accomplishments, daily work, and achievements of our students in various internal and external publications. Sharing news benefits the students, staff, school, district, and community immensely. As a result, your student's name and/or picture may appear in various publications, including newspapers, websites, calendars, and/or social media. If you request exclusion, please notify the NCSD Athletic & Activity office as soon as possible.

## **11. Equipment Responsibility**

Club students are responsible for the use and care of assigned equipment. Equipment must be turned in before any awards can be presented. If a club student has outstanding equipment, he/she may not be allowed to participate in another club and will be held financially responsible for any lost or damaged equipment.

## **12. Health and Safety/Trainer Expectations (Primarily at Novi High School)**

- Injury/Illness
  - In the event a club student is removed from club participation due to injury or illness, the student must be evaluated and returned (full, as tolerated, or limited) by the covering athletic trainer. If there is no athletic trainer on-site, good judgment must be used by the sponsor/coach, student, parent/guardian, or a combination.
- Return to Participation
  - If a club student seeks medical treatment or is directed to be evaluated by a Doctor (MD or DO), Physician Assistant (PA), or Nurse Practitioner (NP), the club student must have written clearance on a script pad, office letterhead, or Novi Community School District Return to Participate form to return to participation. Clearance can be faxed (248-449-1529) or emailed to the NCSD Athletic Office. The Athletic & Activity Administration and staff hold the right to withhold any club student from participation for precautionary reasons.



- Concussion
  - If a student is withheld from competition or an event due to a suspected concussion, he or she may not return at all on that day and only on a subsequent day with the clearance of an MD, DO, PA, or NP. The Concussion Return to Participate form can be downloaded via our athletics website or received from the Athletic Director or the trainers' office.
    - a. In addition to the MD, DO, PA, or NP clearance, students may be required to follow a progressive return. If there is any additional reason for concern, the student will need to be re-evaluated by the MD/DO/PA/NP.
- Communicable Diseases
  - In the event a club student is suspected of a communicable disease, the club student will be removed from person-to-person and/or person-to-equipment contact. Medical treatment and clearance are required by an MD or DO. Written clearance must be on NF/MHSAA Communicable Disease-Physician Evaluation and returned to the NCSD athletic trainer.
- Heat Illness
  - In the event that a student is suspected of heat illness, they will be removed from all activity. In addition, they must be evaluated by the NCSD athletic trainer, coach, and/or doctor who will determine if/when they can return to the activity.



# Performing Arts Concert Handbook



## Wildcats Fight Song

We're going to fight for you NOVI  
Hail to your might  
Fight all you Wildcats  
Wave your green and white to all the world  
We're gonna fight for a victory  
And conquer the foe  
FIGHT, FIGHT, FIGHT for NOVI  
We're proud of you!



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## **1. Parent/Guardian Expectations**

- Share in your student's positive extracurricular experience
- Have your student attend meetings and events
- Support your student at events
- Cheer positively
- Allow the coach to coach, the sponsor to sponsor, and the teacher to teach
- Let the officials officiate, judges judge, and performers perform
- Compliment your student
- Communicate with the sponsor/coach or teacher
- Positively promote Novi Community School District's performing arts within our community

## **2. Parent/Guardian/Teacher Communication**

- Appropriate Concerns to Discuss with Teacher
  - The treatment of your student, mentally and physically
  - Ways to help your student improve and develop
  - Concerns about your student's behavior
- Protocol for resolving issues in an extracurricular activity
  - Step One: Student and Teacher Meeting
  - Step Two: Student, Teacher, and Parent/Guardian Meeting
  - Step Three: Student, Sponsor/Coach, Parent/Guardian, and Principal
  - Step Four: Student, Sponsor/Coach, Parent/Guardian, and Dean of Activities and Principal
  - Step Five: Student, Sponsor/Coach, Parent/Guardian, Dean of Activities, Principal, and Superintendent

## **3. Novi Community School District (NCSD) Eligibility**

All students enrolled at NCSD are eligible to participate in our performing arts, subject to specific rules and regulations established by national, state, league, school district, and local organization requirements. Participation in NCSD Performing Arts may be subject to classroom enrollment.

## **4. Student Code of Conduct**

*NCSD club students are students 24 hours, 7 days per week, 365 days per year*



a. Hazing/Bullying/Intimidation

- We take a zero-tolerance approach regarding any behavior that involves hazing, bullying, and intimidation
  - 1<sup>st</sup> Offense: After confirmation of involvement, the student/performance may be immediately suspended from all performance activities. The Dean of Activities (or designee), based on the nature and severity of the violation and in consultation with Novi Community School District administration, will make a final decision regarding the length of suspension. This could range from 1 meeting/event to 25%, 50%, or 100% of the current school year.
  - 2<sup>nd</sup> Offense: Any subsequent violation may result in the student being suspended from all future NCSD Performing Arts participation.

b. Responsible Technology Use

- It is expected that students will utilize technology responsibly. No threats, trash-talking, and/or inappropriate posts will be tolerated. Any misuse, including but not limited to Snapchat, Instagram, Twitter/X, Facebook, or any other social media platform, will result in formal discipline.
  - 1<sup>st</sup> offense: The Dean of Activities (or designee), based on the nature and severity of the violation and in consultation with NCSD administration, may make a final decision regarding the length of suspension.
  - 2<sup>nd</sup> offense: Any subsequent violation may result in progressive discipline, including up to a full year suspension and possibly all future NCSD Performing Arts participation.

c. School Attendance

- Students are expected to be in school the entire day in order to participate in contests, meetings, and performances.
- Exceptions to this rule and special arrangements for absences must be approved in advance or ASAP by the building administration (i.e., funerals, prearranged dental and doctor appointments, college visits, emergencies).

d. Dress Code

- Students are expected to follow the dress code policy at all times. There may be times when students are asked to dress in common attire (i.e., uniforms, dress-up, etc.), and students are expected to comply. If a student does not have access to any of the required attire, please see the Dean of Activities (or designee) for support.

e. Drugs, Alcohol, and Tobacco Policy (Includes e-cigarettes, vaporizers & e-hookah)



- NCSD students, even those of legal age, shall not use, possess, buy, sell, or give away any illicit substance, including but not limited to illegal drugs, inhalants, alcohol, tobacco/nicotine products (Ex, e-cigarettes, vapes, & e-hooka), performance-enhancing substances, paraphernalia, pills, or medication (unless prescribed).
- Violation
  - 1<sup>st</sup> Offense: The student will be suspended for 25% of their current or upcoming performances.
  - 2<sup>nd</sup> Offense: The student will be suspended for 50% of their current and/or upcoming performances. If the remainder of the year is less than 50%, the violation will carry over into the next year of participation. The upcoming season will be determined based on prior participation. In addition, the student must complete a school-approved Drug and Alcohol program through completion. Failure to do so will result in a full-season calendar-year suspension.
  - 3<sup>rd</sup> Offense: The student will be suspended from all future NCSD performance participation.
- Self/Parent/Guardian Reporting Violation
  - 1<sup>st</sup> Offense: If a student or parent/guardian approaches a school official to seek help for a “problem” with the use or abuse of an illicit substance, the following procedure will be utilized:
    - a. The student must agree to participate in a school-approved Drug and Alcohol Program through completion. Upon completion of the program or evidence of progress, the student will be allowed to return to full participation.

\*\*\*This exception is in place to assist a student who is struggling with the use and/or abuse of a substance. The Novi Community School District will work cooperatively with the student’s parents/guardians, the student, the counselor, and others to help them in the recovery process.

- 2<sup>nd</sup> Offense: The performing arts student will be suspended for 50% of their current and/or upcoming performances. If the remainder of the performances is less than 50%, the violation will carry over into their next year of performances. In addition, the student must complete a school-approved Drug and Alcohol Program through completion. Failure to do so will result in a full performance calendar year suspension.



- 3<sup>rd</sup> Offense: The performing arts student will be suspended from all future NCSD performances and participation.

f. Law Violations

- 1<sup>st</sup> offense: After confirmation of involvement in larceny, assault, vandalism, or other inappropriate behavior unbecoming of a student, the student will be immediately suspended from all performance activities. The Dean of Activities (or designee), based on the nature and severity of the violation and in consultation with law enforcement officials, will make a final decision regarding the length of suspension (the 25%, 50%, 100% determination will be followed).
  - 2<sup>nd</sup> offense: Any subsequent violation may result in the student being suspended from all future NCSD performances and participation.
- g. Other Inappropriate Behaviors: Understanding that this code cannot exhaust all possible behavioral infractions, please note that appropriate discipline may be administered as needed to maintain the high standards for student behavior expected for NCSD students. While the nature and severity of such violations could vary significantly, the athletic and activities department is committed to fairness and consistency in the application of discipline.

h. Appeal Process

- The consequences and/or disciplinary action that a student is subject to, under the guidelines of the Performing Arts Code of Conduct, may or may not be appealed. The decision to grant the request for an appeal is at the discretion of the Dean of Activities (or designee).
  - The student or parent/guardian must initiate appeals of disciplinary actions. Appeals shall be directed to the Dean of Activities (or designee).
  - A request for an appeal must be made within 3 days of the date of disciplinary action taken. The appeal must be made in writing, clearly stating the concern and an explanation of the events.
  - The Review Committee will review the appeal.
  - The committee shall consist of: Principal/Designee, Dean of Activities (or designee), and a minimum of three NCSD representatives selected by the district.
  - The student/parent/guardian will be notified in writing the results of the appeal.
  - The committee's action is final.



## **5. Individual Performing Arts Rules and Regulations**

Each performing art is allowed its own specific performing art rules. The rules may increase expectations, but may not lower expectations from our current Code of Conduct.

## **6. Transportation Policy**

The Novi Community School District may provide transportation. When transportation is not provided, it is the responsibility of the parent/guardian to either provide or arrange transportation for their student. When transportation is provided, students must travel via the district-provided transportation unless the Sponsor/Coach or Dean of Activities (or designee) grants prior approval. Requests should be made in writing before the trip. Details will be provided by the Coach/Sponsor about the timeline for those requests.

## **7. Publication of Students' Names/Images**

The Novi Community School District/Athletic & Activity department is proud to highlight the accomplishments, daily work, and achievements of our students in various internal and external publications. Sharing news benefits the students, staff, school, district, and community immensely. As a result, your student's name and/or picture may appear in various publications, including newspapers, websites, calendars, and/or social media. If you request exclusion, please notify the NCSD Athletic & Activity office as soon as possible.

## **8. Equipment Responsibility**

Performing Arts students are responsible for the use and care of assigned equipment. Equipment must be turned in before any awards can be presented. If a performing arts student has outstanding equipment, he/she may not be allowed to participate in another activity and will be held financially responsible for any lost or damaged equipment.

## **9. Health and Safety - Trainer Expectations**

Injury/Illness

- In the event a student is removed from participation due to injury or illness, the student must be evaluated and returned (full, as tolerated, or limited) by the covering



athletic trainer. If there is no athletic trainer on-site, good judgment must be used by the teacher, sponsor/coach, student, parent/guardian, or a combination.

#### Return to Participation

- If a student seeks medical treatment or is directed to be evaluated by a Doctor (MD or DO), Physician Assistant (PA), or Nurse Practitioner (NP), the student must have written clearance on a script pad, office letterhead, or Novi Community School District Return-to-Participate form to return to participation. Clearance can be faxed (248-449-1529) or emailed to the NCSD Athletic Office. Athletic & Activity Administration and staff hold the right to withhold any student from participation for precautionary reasons.

#### Concussion

- If a student is withheld from competition or an event due to a suspected concussion, he or she may not return at all on that day and only on a subsequent day with the clearance of an MD, DO, PA, or NP. The Concussion Return-to-Participate form can be downloaded via our NCSD Athletics website or received from the Athletic Director or trainers' office.
  - In addition to the MD, DO, PA, or NP clearance, students may be required to follow a progressive return. If there is any additional reason for concern, the student will need to be re-evaluated by the MD/DO/PA/NP.
- Communicable Diseases
  - In the event a student is suspected of a communicable disease, the student will be removed from person-to-person and/or person-to-equipment contact. Medical treatment and clearance are required by an MD or DO. Written clearance must be on NF/MHSAA Communicable Disease-Physician Evaluation and returned to the NCSD athletic trainer
- Heat Illness
  - In the event that a student is suspected of heat illness, they will be removed from all activity. In addition, they must be evaluated by the NCSD athletic trainer, coach, and/or doctor who will determine if/when they can return to the activity.

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS**

**TOPIC: NCSD Van Purchase**

The district is looking to add two school vans to the transportation fleet. The last purchase of school vans was completed in 2024, and these additions are part of the district's ongoing effort to provide and maintain a safe, reliable, and efficient transportation system for our students.

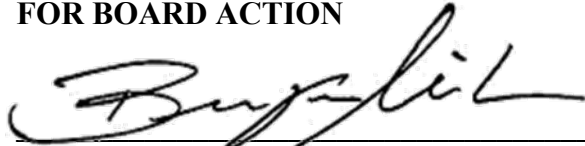
We have identified a need for two vans that will provide transportation for smaller groups of students, SPED students, and athletics groups that can utilize the vans during the school day and for longer overnight trips.

The recommended purchase is through Lunghammer Ford, which has provided a competitive and responsive proposal that meets the district's specifications and operational needs. The vans will be funded through Series I of the 2026 Bond.

Total expenditure for the two school vans is **\$162,104.00**.

This comes tonight for information and discussion. If no action is taken, it will come back before the Board on June 25, 2026, for approval.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Benjamin Mainka', written over a horizontal line.

**Benjamin Mainka, Superintendent**





April 20, 2026

Novi Community Schools  
Attn: Matthew Nowicki  
45495 Eleven Mile Rod  
Novi, MI 48374

Dear Matthew Nowicki:

Price on 2026 Vehicle State of Michigan Contract# MA 240000001208 and Macomb County Contract# 21-18 Bid:

**(2) 2026 Ford Transit 350 AWD Medium Roof 10-Passenger Van \$81,052.00 ea**  
**Total Delivered Price \$162,104.00**

**Order Cutoff Date: TBD.**

**Delivery date: Approximately 90-120 Days A.R.O.**

**Standard Service Contract:** 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty. Service to be handled by your local Ford Dealer.

**Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.**

**Payment requirements:** All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

*Bill Campbell*

Bill Campbell  
Government & Fleet Sales

1960 E Main St Owosso, MI 48867, 888-92-FLEET (888.923.5338) Fax 517-625-5832



# 2025 Transit 350 12 and 15 Passenger Van

## 9,000# GVWR

### Major Standard Equipment

#### **POWERTRAIN**

- Engine 3.5L PFDi V6 Includes port injection and E-85 Flex-Fuel Capable capability.
- Transmission 10-Speed Automatic Overdrive with SelectShift.
- Auxiliary Transmission Oil Cooler is Standard.

#### **FUNCTIONAL**

- Alternator 250 amp
- Horn – Single-note
- Air Conditioning Front and Rear
- Antenna – Fender Mounted
- SYNC® 4 with 12" center display, AM/FM stereo, Bluetooth, Dual USB ports, Enhanced Voice Recognition and Connectivity Package includes:

- Information On Demand Panel
- Wireless Apple CarPlay® and Android Auto™ Compatibility
- Cloud Connected
- 911 Assist®

- Digital Owner's Manual
- Conversational Voice Command Recognition
- Single AGM Battery – 70 amp-hr
- Brakes – 4-wheel Anti-lock Disc Brakes
- Parking Brake
- FordPass™ Connect / Telematics Essentials
- Ford Co-Pilot360® (Cargo Van/Passenger Van)
- Auto High Beam Headlamps
- Camera Only Evasive Steering Assist
- Lane-Keeping System
- Lane-Keeping Alert
- Lane-Keeping Assist
- Driver Alert
- Road Edge Detection
- Intersection Assist
- Pre-Collision Assist® with Automatic Emergency Braking
- Pedestrian Detection
- Forward Collision Warning
- Dynamic Brake Support
- Automatic Emergency Braking (AEB) Oncoming
- Post-Collision Braking
- Rear View Camera
- Rear Parking Sensors
- Front Parking Sensors
- Instrumentation Tachometer, Fuel Level and Coolant Temperature
- PowerPoint – 12V One is located in the instrument panel and one in center console.
- 5G Modem
- Telematics Essentials
- USB Ports – 5 amps.
- Passive Start with Push Button Functionality
- Electric Power Assisted Steering (EPAS)
- Steering Wheel – Power Rack and Pinion
- Steering Wheel – Tilt and Telescoping
- Steering Column Lock
- Front – Independent MacPherson-strut, Stabilizer Bar
- Rear – Leaf Springs, Heavy-duty Gas Shock Absorbers

#### **EXTERIOR**

- Body Side Moldings – Carbon Black
- Front License Plate Bracket
- Front Bumper – Carbon Black, Body Colored with Lower Valance
- Rear Bumper – Carbon Black, without Integral Step
- 50/50 Hinged Rear Door, 180-degree Opening is standard on all low/medium-roof cargo vans. 253-degree Opening is standard on all High Roof Transit Vans
- Sliding Passenger-side Door
- Halogen Headlamps with Autolamp
- Headlamp Courtesy Display
- Center High Mount Stop Lamp (CHMSL)

- Taillamps
- Auxiliary Fuel Port
- Fuel Tank – Capless Fuel Fill, 25 U.S. gallons (midship)
- Honeycomb Mesh Grille with Carbon Black Surround
- Mirrors, Short-Arm, Power Adjusting, Manual-Folding
- Tires 235/65R16C 121/119 R BSW all-season
- Rear Tow Hook
- Wheels – 16" Silver Steel Wheel with Black Hubcap (Standard Front Axle configurations only)
- 16" Silver Steel Wheel with Exposed Lug Nuts (Heavy-Duty Front Axle configurations only)
- Full-size Spare Tire and Wheel
- Rear Window
- Windows All-around

#### **INTERIOR**

- Step Well Pads – Black
- Medium Center Console with integrated shifter and a dual cup holder
- Cruise Control which includes Adjustable Speed Limiting Device (ASLD)
- Glove Box – Locking
- Rear Cargo Door – Exterior Lock Cylinder
- Power Equipment Group (Power Locks and Windows) with Remote Keyless-Entry
- Push Button Start.
- Floor Covering Vinyl, Front and Rear
- Rearview Mirror
- Front Dome Lamp with Map Lights and Theater Dimming
- Full Rear Compartment Lighting
- Accessory Delay – 30 minutes
- Front Overhead Shelf. Delete
- A-Pillar Assist Handles (Driver and Passenger-side)
- B-Pillar Assist Handle (Passenger-side)
- Headliner – Cloth, Full-length
- Seating Driver and Front-passenger Manual Reclining Bucket Seats with Adjustable Headrest (Includes driver-side and passenger-side inboard armrest)
- Rear Seat(s) Recline and Inboard Armrest. **Note:** Last Row of Seats do not recline.
- Manual Driver-side Lumbar
- 12-Passenger Seating
- Sun visors

#### **SAFETY/SECURITY**

- Autolocking Drive Away with Crash Unlocking
- AdvanceTrac® w/Roll Stability Control™ (RSC®)
- Safety Belts – 3-point, All Positions
- Note:** Belt minder is included on the driver and front passenger seat(s).
- SecuriLock® Passive Anti-Theft System (PATS) with engine immobilizer
- SOS Post-Crash Alert System
- Stationary Elevated Idle Control (SEIC)
- Tire Pressure Monitoring System (TPMS)
- Driver and Passenger Airbags
- Safety Canopy® Side-curtain Airbags

#### **FORD CO-PILOT360 TECHNOLOGY**

- Forward Collision Warning
- Hill Start Assist
- Post-Collision Braking
- Pre-Collision Assist with Automatic Emergency Braking
- Side Wind Stabilization
- Lane-Keeping System
- Auto High-Beam Headlamps
- Rear View Camera with Trailer Hitch Assist.
- Automatic Rain-Sensing Windshield Wipers



**Base Prices Low Roof (83.6") 12 Passenger Seating (W.2)**

|                                                                |             |
|----------------------------------------------------------------|-------------|
| [ ] Transit 350 (X2Y/301A) 148" Long Wheelbase                 | \$54,577.00 |
| [ ] Transit 350 (X9Y/301A) 148" Long Wheelbase All-Wheel Drive | \$58,396.00 |

**Base Prices Medium Roof (100.8") 12 Passenger Seating**

|                                                                |             |
|----------------------------------------------------------------|-------------|
| [ ] Transit 350 (X2C/301A) 148" Long Wheelbase                 | \$55,781.00 |
| [x] Transit 350 (X9C/301A) 148" Long Wheelbase All-Wheel Drive | \$59,587.00 |

**Base Prices Low Roof (83.6") 15 Passenger Seating (W.1)**

|                                                                    |             |
|--------------------------------------------------------------------|-------------|
| [ ] Transit 350 (X2Y/301A/96P) 148" Long Wheelbase                 | \$55,897.00 |
| [ ] Transit 350 (X9Y/301A/96P) 148" Long Wheelbase All-Wheel Drive | \$60,683.00 |

**Base Prices Medium Roof (100.8") 15 Passenger Seating**

|                                                                    |             |
|--------------------------------------------------------------------|-------------|
| [ ] Transit 350 (X2C/301A/96P) 148" Long Wheelbase                 | \$57,091.00 |
| [ ] Transit 350 (X9C/301A/96P) 148" Long Wheelbase All-Wheel Drive | \$60,877.00 |

**Base Prices High Roof (109.4"), Dual Rear Wheel 15 Passenger Seating**

|                                                                          |             |
|--------------------------------------------------------------------------|-------------|
| [ ] Transit 350 HD EL (U4X/301A/96P) 148" Long Wheelbase                 | \$57,541.00 |
| [ ] Transit 350 HD EL (U5X/301A/96P) 148" Long Wheelbase All-Wheel Drive | \$63,128.00 |

**Available Options**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b><u>Code</u></b> | <b><u>Price</u></b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------|
| [ ] 3.5L EcoBoost V-6 Engine                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 99G/44U            | 2800.00             |
| [ ] Heater, Engine Block                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 41H                | 75.00               |
| [x] Dual Batteries 70 amp-hr (ea)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 63E                | 295.00              |
| [ ] Axle, Limited Slip                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | X_L                | 325.00              |
| [ ] Black HID Headlamps                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 91C                | 455.00              |
| [ ] Auto lamp with Wiper Activated Headlamps                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 91B                | 35.00               |
| [ ] Fog Lamps                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 55D                | 105.00              |
| [ ] Seats Cloth, 2-way manual driver and Passenger Seats                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 21L/21M            | 115.00              |
| [x] Daytime Running Lights                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 942                | 45.00               |
| [ ] Long Arm Non Telescoping Mirrors-Power                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 543                | 65.00               |
| [ ] Long Arm Non Telescoping Mirrors-Power Heated with Turn Signals                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 543/544            | 285.00              |
| [ ] Trailer Tow Package-Heavy Duty                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 53B                | 485.00              |
| [ ] Trailer Tow Package w/Integrated Trailer Brake Controller                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 67D/53B            | 1215.00             |
| [x] Back Up Alarm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 43B                | 150.00              |
| [ ] Keyless-Entry Pad                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 52C                | 95.00               |
| [ ] Remote Start.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 68B                | 495.00              |
| [x] Privacy Glass                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 92E                | 500.00              |
| [ ] Digital Rearview Mirror                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 90C                | 750.00              |
| [ ] Ford Co-Pilot 360® Assist 2.0 (SiriusXM® with 360L, HD Radio, Connected Navigation, Front Fog Lamps, Adaptive Cruise Control: Stop-and-Go, Lane Centering, Predictive Speed Assist, 360-Degree Camera, Side Parking Sensors, Reverse Brake Assist (excludes Passenger Van or Extended Length Cargo Van), Blind Spot Information System (BLIS®) with Cross Traffic Alert, Short-Arm, Power Adjusting, Power Folding Heated Mirrors with Turn Signals (Mirror becomes Manual-Folding if LongArm (544) is selected) | 61M                | 1100.00             |
| [ ] Vehicle Integration System                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 55A                | 255.00              |
| [ ] Extended Length Running Boards                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 68J                | 655.00              |
| [ ] Passenger Running Board Covers the B-C Pillar Passenger-side)                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 68H                | 310.00              |

|                                                                |     |           |
|----------------------------------------------------------------|-----|-----------|
| <input checked="" type="checkbox"/> Builders Prep Package      | 96K | (-505.00) |
| <input type="checkbox"/> All-Weather Floor Mats Front          | 86W | 120.00    |
| <input checked="" type="checkbox"/> (2) Additional Keys w/FOBS | 86F | 75.00     |

### Colors for Transit 350 Passenger Van

| <u>Solid</u>                           | <u>Interior Colors</u> |            |
|----------------------------------------|------------------------|------------|
| <u>Exterior Colors</u>                 | <u>Pewter (VK/CK)</u>  |            |
| School Bus Yellow                      | [BY]                   | [ ]        |
| Race Red                               | [PQ]                   | [ ]        |
| <b>Oxford White</b>                    | <b>[YZ]</b>            | <b>[x]</b> |
| <u>Extra Cost Paint (add \$300.00)</u> |                        |            |
| Agate Black Metallic                   | [UM]                   | [ ]        |
| Ingot Silver Metallic                  | [UX]                   | [ ]        |
| Carbonized Gray Metallic               | [M7]                   | [ ]        |
| Blue Metallic                          | [FT]                   | [ ]        |
| Wild Green                             | [FC]                   | [ ]        |

**Total Price \$60,147.00 ea**



3741 Roger B Chaffee Memorial Dr  
Grand Rapids, MI 49507  
Phone: (616) 245-7440

Account Name: Novi Schools/Lunghamer Ford

Created Date: 4/20/26

Expiration Date: 5/20/26

Prepared By: James Murray

Phone: 616-430-3378

Email: [jmurray@hoekstrainc.com](mailto:jmurray@hoekstrainc.com)

| Product Description           | Quantity | Sales Price Per Each |
|-------------------------------|----------|----------------------|
| 10 Passenger Van – Upfit Only | 1        | \$20,905             |

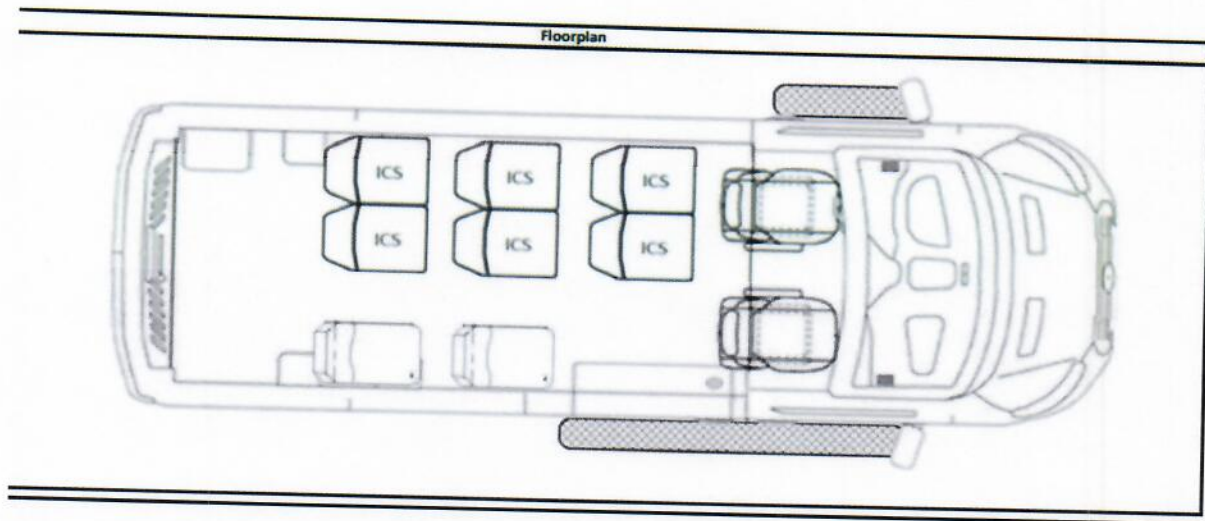
*\*Applicable Tax Not Included*

*\*Delivery/Vehicle Orientation Included*

*\*Chassis To Be Sourced Through Lunghamer Ford*

## **FLOORPLAN**





## CONVERSION SPECIFICATIONS

|              |   |                                                               |
|--------------|---|---------------------------------------------------------------|
|              |   | <b>FLOOR COVERING</b>                                         |
| 99           | 1 | Grey Gerfloor - Anthracite 6727 - Seal flooring to wall       |
|              |   | <b>SAFETY EQUIPMENT</b>                                       |
| NOTE         | 1 | Back-Up Alarm (ORDERED WITH CHASSIS 43B)                      |
|              |   | <b>RUNNING BOARDS</b>                                         |
| 99           | 1 | HD Aluminum Driver Side Door Running Board                    |
| 99           | 1 | HD Aluminum Full Length Passenger Side Running Board          |
|              |   | <b>STANCHIONS &amp; GRAB RAILS</b>                            |
| 99           | 1 | Entry grab rail (stanchion) on right side (B pillar)          |
|              |   | <b>WOOD FLOOR OPTION</b>                                      |
| 99           | 1 | FULL WOOD SUBFLOOR - 5/8" PLYWOOD - MR LONG BODY              |
|              |   | <b>FREEDMAN SEATING - WOOD FLOOR</b>                          |
| 99           | 2 | FREEDMAN GO-ES MID-HI SGL RIGID (2) LEGS                      |
| 99           | 3 | FREEDMAN CAREGIVER Double RIGID With Two ICS, 35" (3) LEGS    |
|              |   | <b>SEATING - OPTIONS</b>                                      |
| 99           | 8 | Standard Fabric Level 1 (Each Passenger)                      |
| Fabric Color | 8 | Fabric Color Selection                                        |
|              |   | <b>WARRANTY</b>                                               |
| 99           | 1 | STANDARD MOBILITYTRANS 5 YEAR / 100,000 MILE LIMITED WARRANTY |

**Attention Used Vehicle Buyers:** If you are buying a used vehicle with this contract, federal regulations may require a special buyer's guide to be displayed on the window of the vehicle. THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISION IN THE CONTRACT OF SALE.

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT THE DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALER, AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED".

The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement. I have read the matter printed on the back hereof and agree to it as part of this order the same as if it were printed above my signature. I certify that I am of legal age, and hereby acknowledge receipt of a copy of this order.

### Quote Acceptance

Signature:

Printed Name:

Title:

Date:

### Additional Terms and Conditions

1. As used in this Order the terms (a) "Dealer" shall mean the authorized Dealer to whom this Order is addressed and who shall become a party hereto by its acceptance hereof, (b) "Purchaser" shall mean the party executing this Order as such on the face hereof, and (c) "Manufacturer" shall mean the Corporation that manufactured the vehicle or chassis, it being understood by the Purchaser and Dealer that Dealer is in no respect the agent of Manufacturer, that Dealer and Purchaser are the sole parties to this Order and that reference to Manufacturer herein is for the purpose of explaining generally certain contractual relationships, existing between Dealer and Manufacturer with respect to new motor vehicles.
2. Manufacturer has reserved the right to change the price to Dealer of new motor vehicles without notice. In the event the price to Dealer of new motor vehicles of the series and body type ordered hereunder is changed by Manufacturer prior to delivery of the new motor vehicle ordered hereunder to Purchaser, Dealer reserves the right to change the cash delivered price of such motor vehicle to Purchaser accordingly. If such cash delivered price is increased by Dealer, Purchaser may, if dissatisfied therewith, cancel this order.
3. If the used motor vehicle which has been traded in as a part of the consideration for the motor vehicle ordered hereunder is not to be delivered to Dealer until delivery to Purchaser of such motor vehicle, the used motor vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for such used motor vehicle. If such reappraised value is lower than the original allowance therefore shown on the front of this Order, Purchaser may, if dissatisfied therewith, cancel this Order, provided, however, that such right to cancel is exercised prior to the delivery of the motor vehicle ordered hereunder to the Purchaser and surrender of the used motor vehicle to Dealer.
4. Purchaser agrees to deliver to Dealer satisfactory evidence of title to any used motor vehicle traded in as a part of the consideration for the motor vehicle ordered hereunder at the time of delivery of such used motor vehicle to Dealer. Purchaser



warrants any such used motor vehicle to be his property free and clear of all liens and encumbrances except as otherwise noted herein.

5. Manufacturer has reserved the right to change the design of any new motor vehicle, chassis accessories or parts thereof at any time without notice and without obligation to make the same or any similar change upon any motor vehicle, chassis, accessories or parts thereof previously purchased by or shipped to Dealer or being manufactured or sold in accordance with Dealer's orders. Correspondingly, in the event of any such change by Manufacturer, Dealer shall have no obligation to Purchaser to make the same or any similar change in any motor vehicle, chassis, accessories or parts thereof covered by this Order either before or subsequent to delivery thereof to Purchaser.

6. Dealer shall not be liable for failure to deliver or delay in delivering the motor vehicle covered by this Order where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Dealer.

7. The price for the motor vehicle specified on the face of this Order includes reimbursement for Federal Excise taxes, but does not include sales taxes, use taxes or occupational taxes based on sales volume, (Federal, State, or Local) unless expressly so stated. Purchaser assumes and agrees to pay, unless prohibited by law, any such sales, use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability therefore.

8. PURCHASER SHALL NOT BE ENTITLED TO RECOVER FROM DEALER ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS, OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.

9. The Purchaser, before or at the time of delivery of the motor vehicle covered by this Order will execute such forms of agreement or documents as may be required by the terms and conditions of payment indicated on the front of this Order.

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS**

**TOPIC: L-4029 Tax Levy**

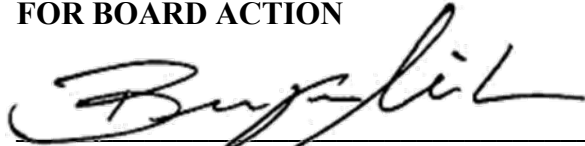
To prepare for the July 1, 2026, tax bills, the district must certify the district tax levy no later than June. Tonight, we are holding a public hearing to discuss the L-4029 form outlining the tax levy.

The 2026 (2026-2027 fiscal year) taxable value of the Novi Community School District is \$3,446,222,610. This is an increase over the previous year's taxable value of \$3,300,519,820. Using the District's taxable value as the predominant factor, the 2026-2027 budget will be based upon the millage rates on the attached schedule.

To the homeowner, the district's total millage levy will be 18.0 mills, which is no increase from the 18.0 mills from fiscal year 2025-2026.

This will come back for approval at the June 25, 2026, regular board meeting.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Ben Mainka', written over a horizontal line.

**Benjamin Mainka, Superintendent**



## 2026 Tax Rate Request (This form must be completed and submitted on or before September 30, 2026)

### MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

**Carefully read the instructions on page 2.**

|                                                                                        |                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| County(ies) Where the Local Government Unit Levies Taxes<br><b>Oakland</b>             | 2026 Taxable Value of ALL Properties in the Unit as of 05-26-2026<br><b>3,446,222,610</b>                                                                                                               |
| Local Government Unit Requesting Millage Levy<br><b>Novi Community School District</b> | For LOCAL School Districts: 2026 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.<br><b>1,326,536,230</b> |

**This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2026 tax roll.**

| (1)<br>Source | (2)<br>Purpose of<br>Millage | (3)<br>Date of<br>Election | (4)<br>Original<br>Millage<br>Authorized by<br>Election<br>Charter, etc. | (5) **<br>2025 Millage Rate<br>Permanently<br>Reduced by MCL<br>211.34d<br>"Headlee" | (6)<br>2026 Current<br>Year "Headlee"<br>Millage Reduction<br>Fraction | (7)<br>2026 Millage<br>Rate Permanently<br>Reduced by MCL<br>211.34d<br>"Headlee" | (8)<br>Sec. 211.34 Truth<br>in Assessing or<br>Equalization<br>Millage Rollback<br>Fraction | (9)<br>Maximum<br>Allowable<br>Millage Levy * | (10)<br>Millage<br>Requested to<br>be Levied July 1 | (11)<br>Millage<br>Requested to be<br>Levied Dec. 1 | (12)<br>Expiration<br>Date of<br>Millage<br>Authorized |
|---------------|------------------------------|----------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------------------------------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|--------------------------------------------------------|
| Ext. Voted    | Operating<br>Non-Pre         | 8-2023                     | 19.0000                                                                  | 18.924                                                                               | 0.9929                                                                 | 18.7896                                                                           | 1.00                                                                                        | 18.7896                                       | 9.0000                                              | 9.0000                                              | 2033                                                   |
| Ext. Voted    | Operating (All)              | 8-2023                     | 5.4900                                                                   | 5.2346                                                                               | 0.9957                                                                 | 5.2120                                                                            | 1.00                                                                                        | 5.2120                                        | 0.4943                                              | 0.4943                                              | 2033                                                   |
| Ext. Voted    | Recreation Fund              | 8-2023                     | 0.9800                                                                   | 0.9342                                                                               | 0.9957                                                                 | 0.9301                                                                            | 1.00                                                                                        | 0.9301                                        | 0.4650                                              | 0.4651                                              | 2033                                                   |
| Ext. Voted    | Sinking Fund                 | 11-2019                    | 0.4731                                                                   | 0.4701                                                                               | 0.9957                                                                 | 0.4680                                                                            | 1.00                                                                                        | 0.4680                                        | 0.2340                                              | 0.2340                                              | 2030                                                   |
| Debt          | <b>Debt</b>                  | Various                    | 6.75                                                                     | NA                                                                                   | NA                                                                     | NA                                                                                | NA                                                                                          | 6.75                                          | 3.375                                               | 3.375                                               | Various                                                |
|               |                              |                            |                                                                          |                                                                                      |                                                                        |                                                                                   |                                                                                             |                                               |                                                     |                                                     |                                                        |
|               |                              |                            |                                                                          |                                                                                      |                                                                        |                                                                                   |                                                                                             |                                               |                                                     |                                                     |                                                        |
|               |                              |                            |                                                                          |                                                                                      |                                                                        |                                                                                   |                                                                                             |                                               |                                                     |                                                     |                                                        |

|                                      |                                           |                                                      |                           |
|--------------------------------------|-------------------------------------------|------------------------------------------------------|---------------------------|
| Prepared by<br><b>Becca Scicluna</b> | Telephone Number<br><b>(248) 449-1209</b> | Title of Preparer<br><b>Assistant Superintendent</b> | Date<br><b>05/14/2026</b> |
|--------------------------------------|-------------------------------------------|------------------------------------------------------|---------------------------|

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

|                                               |           |                            |                   |
|-----------------------------------------------|-----------|----------------------------|-------------------|
| <input type="checkbox"/> Clerk                | Signature | Print Name                 | Date              |
| <input checked="" type="checkbox"/> Secretary |           | <b>Paul Cook</b>           | <b>05/14/2026</b> |
| <input type="checkbox"/> Chairperson          | Signature | Print Name                 | Date              |
| <input checked="" type="checkbox"/> President |           | <b>Dr. Danielle Ruskin</b> | <b>5/14/2026</b>  |

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

**Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2026 for instructions on completing this section.**

|                                                                                  |               |
|----------------------------------------------------------------------------------|---------------|
| Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)    | Rate          |
| For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal | <b>0.9886</b> |
| For Commercial Personal                                                          | <b>6.9886</b> |
| For all Other                                                                    | <b>18.00</b>  |

# Instructions For Completing Form 614 (L-4029) 2026 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

**Column 1: Source.** Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

**Column 2: Purpose of millage.** Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2026 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

**Column 3: Date of Election.** Enter the month and year of the election for each millage authorized by direct voter approval.

**Column 4: Millage Authorized.** List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

**Column 5: 2025 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2025 permanently reduced rate can be found in column 7 of the 2025 Form L-4029. For operating millage approved by the voters after April 30, 2025, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 6: Current Year Millage Reduction Fraction.** List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2026 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2026 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2026. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

**Column 7: 2026 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** The number in column 7 is found by multiplying column 5 by column 6 on this 2026 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization).** List the millage rollback fraction for 2026 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2026. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

**Column 9: Maximum Allowable Millage Levy.** Multiply column 7 (2026 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

**Column 10/Column 11: Millage Requested to be Levied.** Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2026. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

**Column 12: Expiration Date of Millage.** Enter the month and year on which the millage will expire.

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING**

**TOPIC: NHS Ecuador and the Galapagos Islands Field Trip – Spring Break 2028**

The Science teachers at Novi High School would like to lead a group of students to Ecuador and the Galapagos Islands during Spring Break 2028. Travel is an educational and exciting experience, and this trip would be a once-in-a-lifetime opportunity for Novi High School students. The students would leave on March 30, 2028, and return on April 8, 2028.

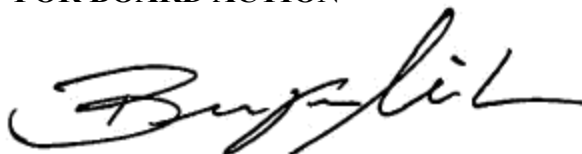
The Galapagos Islands specifically offer a unique opportunity to enrich students' understanding of life sciences.

The cost per student is \$4,999.00, which includes the cost to enroll in the ER tour trip, including flights, hotels, tours, taxes, breakfast and dinner daily, lunch on days 3-6. An additional \$130.00 per student will be supplied by students during the trip to cover the lunches on the remaining days, tips for drivers, guides, etc.

**IMPORTANT NOTE:** The dates identified above are intended to be over Spring Break 2028. Without a finalized calendar, if this does not align with Spring Break, the trip dates will be adjusted to align. The company we are working with is aware of this possibility, and any such change will not change the trip plan or cost.

This comes to the board this evening as information and discussion.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Benjamin Mainka', written over a horizontal line.

**Benjamin Mainka, Superintendent**



SY 26-27

0000107

## NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

|                                                                          |                                      |                                                    |
|--------------------------------------------------------------------------|--------------------------------------|----------------------------------------------------|
| <b>Date Request Submitted (auto-populated)</b><br>12 weeks prior minimum | <b>Date of Request</b><br>04/13/2026 | <b>Type of Trip:</b><br>Out of Country & Overnight |
| <b>Dates of Trip</b>                                                     | <b>Leave</b> 03/30/2028              | <b>Return</b> 04/08/2028                           |
| <b>Number of School Days Missed by Students</b>                          | 1                                    |                                                    |

### TRIP INFORMATION

|                            |                                                                      |
|----------------------------|----------------------------------------------------------------------|
| Requester's Name           | Julia Tituskin                                                       |
| Requester's Building       | Novi High School                                                     |
| Group/Class Traveling      | Novi High School Students                                            |
| Title of Field Trip        | Ecuador and the Galapagos Islands                                    |
| Primary Destination        | Ecuador and the Galapagos Islands                                    |
| Expected Chaperone Numbers | NCSD Staff Chaperones <sup>2</sup> Non-Staff Chaperones <sup>0</sup> |

**Summary of Trip:**

The Science teachers of Novi High School would like to lead a group of students to Ecuador and the Galapagos Islands during Spring Break 2028. Travel is an educational and exciting experience, and this trip would be once-in-a-lifetime opportunity for Novi High School students. The Galapagos Islands specifically offer a unique opportunity to enrich student understanding of life sciences.

**IMPORTANT NOTE:** The dates identified above are intended to be over Spring Break 2028. Without a finalized calendar, if this does not align with Spring Break, the trip dates will change to align. The company we are working with is aware of this possibility, and any such change will not change the trip plan or cost.

### CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

Life Science:

HS-LS4-2 Construct an explanation based on evidence that the process of evolution primarily results from four factors: (1) the potential for a species to increase in number, (2) the heritable genetic variation of individuals in a species due to mutation and sexual reproduction, (3) competition for limited resources, and (4) the proliferation of those organisms that are better able to survive and reproduce in the environment.

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

To qualify as a participant, science students must have completed/or be enrolled in Biology with a C average or higher. If necessary, priority would be awarded to upper level students.

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

Visiting the Galápagos Islands is one of the best ways to learn biology because it allows students to see key ideas like evolution and adaptation in real life. The islands helped inspire Charles Darwin and his theory of natural selection, and they can observe unique species like the Galápagos tortoise that evolved differently on each island. Because the ecosystems are protected and relatively undisturbed, it's easier to understand how organisms interact with their environment, making biology more clear and memorable than just learning it in a classroom.

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

Students will meet to discuss their experiences and present photos and experiences to classmates who are not able to attend.

### OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

No

If yes, when:

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

HOSA Overnight States field trip to Traverse City, MI (4/15/26 - 4/18/26)

HOSA Overnight Nationals field trip to Nashville, TN (6/14/25-6/20/25)

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

Julia Tituskin

### HOTEL ACCOMMODATIONS

Hotel Name  
If applicable

TBD

Address TBD

Contact Name

TBD

Phone # TBD

Link to Hotel: TBD

**\*DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

## TRANSPORTATION DETAILS

|                                                                                           |                                                                                          |                             |
|-------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-----------------------------|
| <b>Must be contacted for pre-arrangements.</b><br><br><b>Requirements: 12 weeks prior</b> | Date contacted/prearranged                                                               |                             |
|                                                                                           | Transportation Provider<br>If charter bus, confirm on <a href="#">MDOT approved list</a> | Airline TBD - no bus needed |
|                                                                                           | Contact Person                                                                           | TBD                         |
|                                                                                           | Contact Phone Number                                                                     | TBD                         |
|                                                                                           | Email Address                                                                            |                             |
| Does the bus need to stay?                                                                |                                                                                          |                             |
| Lift Bus Required?                                                                        |                                                                                          |                             |
| Special Equipment Required:                                                               |                                                                                          |                             |
| Number of Students Attending                                                              |                                                                                          | 10-25                       |

### TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

|                                                 |                             |                       |  |
|-------------------------------------------------|-----------------------------|-----------------------|--|
| Departure Location<br>Building Name & Address   | DTW Airport                 | Departure Date & Time |  |
| Destination Location<br>Building Name & Address | UIO Airport, Quito, Ecuador | Arrival Time          |  |

### RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

|                                                 |                             |                       |  |
|-------------------------------------------------|-----------------------------|-----------------------|--|
| Departure Location<br>Building Name & Address   | UIO Airport, Quito, Ecuador | Departure Date & Time |  |
| Destination Location<br>Building Name & Address | DTW Airport                 | Arrival Time          |  |

Notes:

EF Tours shares flight and accommodation details with chaperones 90 days prior to departure.

## CHAPERONE INFORMATION

**NCSD STAFF CHAPERONES** - NUMBER EXPECTED: 2 COMPLETE INFO. BELOW

|    | Last Name | First Name | Cell Phone Number | Home Building    | Sub Required? <b>IF YES, CHAPERONE MUST REQUEST SUB IN RED ROVER</b> |
|----|-----------|------------|-------------------|------------------|----------------------------------------------------------------------|
| 1  | Tituskin  | Julia      | 248-345-4157      | Novi High School | No sub required                                                      |
| 2  | Harvey    | Ashley     | 989-482-9248      | Novi High School | No sub required                                                      |
| 3  |           |            |                   |                  |                                                                      |
| 4  |           |            |                   |                  |                                                                      |
| 5  |           |            |                   |                  |                                                                      |
| 6  |           |            |                   |                  |                                                                      |
| 7  |           |            |                   |                  |                                                                      |
| 8  |           |            |                   |                  |                                                                      |
| 9  |           |            |                   |                  |                                                                      |
| 10 |           |            |                   |                  |                                                                      |
| 11 |           |            |                   |                  |                                                                      |
| 12 |           |            |                   |                  |                                                                      |
| 13 |           |            |                   |                  |                                                                      |
| 14 |           |            |                   |                  |                                                                      |
| 15 |           |            |                   |                  |                                                                      |
| 16 |           |            |                   |                  |                                                                      |
| 17 |           |            |                   |                  |                                                                      |
| 18 |           |            |                   |                  |                                                                      |
| 19 |           |            |                   |                  |                                                                      |
| 20 |           |            |                   |                  |                                                                      |
| 21 |           |            |                   |                  |                                                                      |
| 22 |           |            |                   |                  |                                                                      |
| 23 |           |            |                   |                  |                                                                      |
| 24 |           |            |                   |                  |                                                                      |
| 25 |           |            |                   |                  |                                                                      |

Notes: Additional chaperones may be added if more than 12 students enroll.

## FIELD TRIP COSTS

### NCSD BUS TRANSPORTATION COSTS

|                                                                                         |       |     |       |  |
|-----------------------------------------------------------------------------------------|-------|-----|-------|--|
| Bus trip to the destination                                                             | Start | End | Hours |  |
| Bus remaining at location between traveling                                             | Start | End | Hours |  |
| Bus trip returning to school                                                            | Start | End | Hours |  |
| <b>TOTAL HOURS</b>                                                                      |       |     |       |  |
| Mileage from NCSD Bus Garage at 45505 11 Mile, Novi, MI 48374 to field trip destination |       |     |       |  |
| Mileage from field trip destination back to school                                      |       |     |       |  |
| <b>TOTAL ROUND TRIP MILES</b>                                                           |       |     |       |  |

### HOURLY FLAT RATE FEE

| Day of the Week | Number of Hours | Fee Per Hour | Per Bus Total | Number of Buses | Total Flat Rate |
|-----------------|-----------------|--------------|---------------|-----------------|-----------------|
| Mon-Fri         |                 | \$30.00      |               |                 |                 |
| Saturday        |                 | \$45.00      |               |                 |                 |
| Sunday          |                 | \$60.00      |               |                 |                 |

### MILEAGE FEE

|                    | Fee Per Mile | Number of Miles | Number of Buses | Total Mileage |
|--------------------|--------------|-----------------|-----------------|---------------|
| Round-trip Mileage | \$3.00       |                 |                 |               |

**TOTAL NCSD BUS COST      \$**

Are drivers' meals, tickets, or fees included? Please specify details.

Parking facilities on-site? Is there a cost?

Other important information about NCSD Bus Cost:



## FIELD TRIP COST SUMMARY **PER STUDENT**

|                                                |          |                                                                                                                         |
|------------------------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Total Estimated Cost Per Student</b>        |          | \$ 4,999.00                                                                                                             |
| <b>Estimated Total <b>Per Student</b></b>      |          | <b>Expense Description (what is included)</b>                                                                           |
| Paid by Students & Families                    | 4,999.00 | Cost to enroll in EF tour trip - includes flights, hotels, tours, taxes, breakfast and dinner daily, lunch on days 3-6. |
| Supplied by Students During the Trip           | 130.00   | Lunch on remaining days, tips for drivers, guides etc.                                                                  |
| Covered By Other Funding Sources*              | 0.00     | N/A                                                                                                                     |
| *List other funding sources (grant names etc.) |          |                                                                                                                         |

|                                               |              |                            |                |        |
|-----------------------------------------------|--------------|----------------------------|----------------|--------|
| NCSD<br>BUSINESS<br>OFFICE<br>INFO<br>NEEDED: | Expense Item | Account Name to be charged | Account Number | Amount |
|                                               | N/A          | N/A                        | N/A            | N/A    |
|                                               |              |                            |                |        |
|                                               |              |                            |                |        |
|                                               |              |                            |                |        |

Notes: All funds will be collected by EF tours and not Novi High School.

## APPROVAL TO COLLECT FUNDS

|                                                                                                                                              |                                     |                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------|
| Anticipated participants (qty)                                                                                                               | Amt. Collected per participant (\$) | Expected Total Collected                      |
| 0.00                                                                                                                                         | 0.00                                | \$ 0.00                                       |
| Account Name Where Funds will be Deposited                                                                                                   |                                     | Account Number                                |
| N/A                                                                                                                                          |                                     | N/A                                           |
| Name of Adult(s) present and responsible for collecting, counting, and turning in money to the school's financial secretary the day of sale. |                                     | Estimated Date (s)<br>Money will be Collected |
| N/A                                                                                                                                          |                                     | N/A                                           |

By submitting this field trip form you agree to collect these funds in compliance with district policies and acknowledge all District policies and procedures will be followed for cash handling and cash procedures.

- I understand that I am personally responsible for all funds collected and for keeping accurate records.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I am responsible for completing the [Event Balance Sheet](#) and will turn in all records to the financial secretary within 5 school days of the money collection date.
- Collected monies to be deposited a minimum of 5 business days prior to expenditures being paid out.

## LINKS / ITEMS NEEDED TO PROCESS

| Links / Documents                                                                                    | When Needed                                                                                                                                                                                                                                                                                                                                                         | Process                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NCS D Field Trip Permission Form -</b><br><br>JT                                                  | Required for <ul style="list-style-type: none"> <li>• <u>All</u> field trips. Completed, unsigned version required to process this request.</li> </ul>                                                                                                                                                                                                              | <ol style="list-style-type: none"> <li>1. Choose a form option                             <ol style="list-style-type: none"> <li>a. <a href="#">Digital Form</a></li> <li>b. <a href="#">Paper Form</a></li> </ol> </li> <li>2. Update with event details.</li> <li>3. <b>Attach an unsigned, updated form at the end of this process (scroll all the way to the bottom).</b> If using the digital form, simply upload a document with the link you are sharing with families.</li> </ol> |
| <b>Detailed Itinerary</b><br><br>JT                                                                  | Required for: <ul style="list-style-type: none"> <li>• All overnight, out of state or out of country field trips.</li> </ul>                                                                                                                                                                                                                                        | No required format.<br><b>Must be attached at the end of this process (scroll all the way to the bottom).</b>                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Chaperone &amp; Volunteer Non-Employment Background Request (<a href="#">ICHAT</a>)</b><br><br>JT | Required for: <ul style="list-style-type: none"> <li>• <u>All</u> NON-NCS D chaperones</li> </ul>                                                                                                                                                                                                                                                                   | Please follow district guidelines found at <a href="#">link</a> including allow 3 business days for your submission to be processed.                                                                                                                                                                                                                                                                                                                                                       |
| <b>NCS D Health Forms</b><br><br>JT                                                                  | Required for all students: <ul style="list-style-type: none"> <li>• <a href="#">Emergency Medical Release Form</a></li> <li>• <a href="#">Authorization for Administering Over-The-Counter Medication</a></li> </ul><br>Required for students bringing Medications: <ul style="list-style-type: none"> <li>• <a href="#">Medication Procedure Letter</a></li> </ul> | <a href="#">Medication Instructions for Overnight Field Trips</a><br><br>All forms must be reviewed by district nurses at least two weeks prior to the trip.<br><br>JT                                                                                                                                                                                                                                                                                                                     |
| <b>Student &amp; Chaperone Rules and Responsibilities</b><br><br>JT                                  | Required for: <ul style="list-style-type: none"> <li>• All overnight, out-of-state or out-of-country field trips.</li> </ul>                                                                                                                                                                                                                                        | Attach the <a href="#">NCS D Overnight, Out of State or Out of Country Rules and Responsibilities</a> to the permission slip when distributing. (already linked in the digital form).<br><br>Ensure that all chaperones have reviewed the chaperone responsibilities.                                                                                                                                                                                                                      |

**JT** **RETAINING RECORDS AFTER THE TRIP:** Health forms, itineraries, proof of insurance, driver information, permission slips, transportation request forms, and trip mileage or any other information documenting the student trips must be retained (by the trip sponsor) for the remainder of the school year PLUS one additional year and then may be shredded.

**For More Details Please Review the [NCS D Overnight, Out of State, Out of Country Field Trip Procedure](#)**

## APPROVAL PROCESS

| Staff Member                                                                                                                                                                                                | Signature                                                                             | Date                         | Action                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------------------------|
| <b>Requester's Signature</b>                                                                                                                                                                                | <u>Julia Tituskin</u><br><small>Julia Tituskin [04/13/2026 3:56pm EDT]</small>        | 04/13/2026                   | <b>Submitted</b>                                                      |
| <b>Sponsoring Administrator of Trip</b>                                                                                                                                                                     | <u>Michelle Eathorne</u><br><small>Michelle Eathorne [04/17/2026 10:32am EDT]</small> | 04/17/2026                   | Reviewed, okay to proceed.                                            |
| Notes:                                                                                                                                                                                                      |                                                                                       |                              |                                                                       |
| <b>Building Administrator</b>                                                                                                                                                                               | <u>Nicole Carter</u><br><small>Nicole Carter [04/17/2026 3:39pm EDT]</small>          | 04/17/2026                   | Reviewed, okay to proceed                                             |
| Notes:                                                                                                                                                                                                      |                                                                                       |                              |                                                                       |
| <b>Building Budget Admin. Asst. Review</b>                                                                                                                                                                  | <u>Mary Warra</u><br><small>Mary Warra [04/20/2026 3:14pm EDT]</small>                | 04/20/2026                   | Reviewed, okay to proceed.                                            |
| Account number(s) provided have been reviewed and are accurate. Yes<br>Notes:                                                                                                                               |                                                                                       |                              |                                                                       |
| <b>Director of Transportation<br/>Only if NCSD Bus used</b>                                                                                                                                                 |                                                                                       |                              |                                                                       |
| Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.                                                                                                             |                                                                                       |                              |                                                                       |
| <b>Director of Instruction</b>                                                                                                                                                                              | <u>Michael Giromini</u><br><small>Michael Giromini [04/21/2026 1:04pm EDT]</small>    | 04/21/2026                   | Reviewed, okay to proceed                                             |
| Notes: Confirmed trip is to be over Spring Break 2028.                                                                                                                                                      |                                                                                       |                              |                                                                       |
| <b>Asst. Superintendent Teaching &amp; Learning</b>                                                                                                                                                         | <u>Michael Giromini</u><br><small>Michael Giromini [04/21/2026 1:06pm EDT]</small>    | 04/21/2026                   | Reviewed, okay to proceed                                             |
| Notes: Cabinet authorized trip communication and funds collection because EF Tours offered a cancellation policy that will fully refund if the trip is not approved by June 26.                             |                                                                                       |                              |                                                                       |
| <b>Proposed Overnight, Out of State/Country Trip</b><br>Executive Assistant,<br>Superintendent & Board of Education                                                                                         | <u>Jennifer Bueter</u><br><small>Jennifer Bueter [05/08/2026 3:51pm EDT]</small>      | 05/08/2026                   | Expected Board Review Date<br><br>06/25/2026                          |
| Notes: This will come to the board as information and discussion at the 5/14/26 Regular Board meeting. It will then come as action for approval at the June 25, 2026 meeting, pending no other board needs. |                                                                                       |                              |                                                                       |
| <b>Board of Ed Decision</b>                                                                                                                                                                                 |                                                                                       |                              | Remember to CC Director of Transportation if Denied & Using NCSD Bus. |
| All completed forms automatically cc'd to:<br>SUPERVISOR OF MEDICAL SERVICES                                                                                                                                |                                                                                       | Board of Education Decision: |                                                                       |

<https://forms.gle/MEECSJsQ4Nc2ReQq7>





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Watch videos, read  
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This is also your tour number

# CHARTING THE GALÁPAGOS ISLANDS

9 or 12 days | Quito | Santa Cruz Island | Isabela Island | San Cristóbal Island | Extension to Riobamba

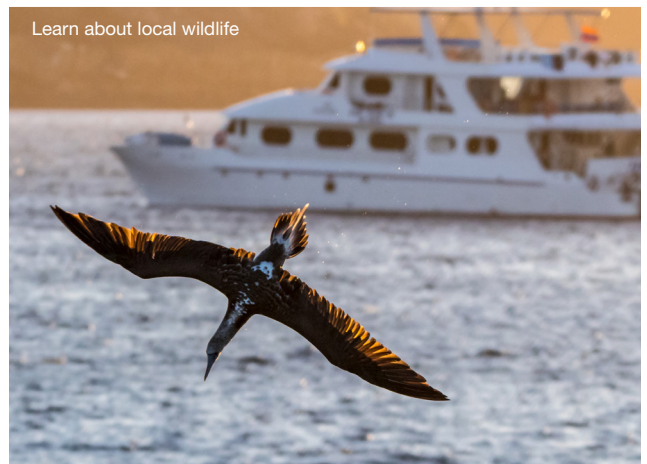
The Galápagos Islands are most famous for the profound discoveries of Charles Darwin. Carry on that scientific tradition as you learn about the unique species that call the islands home. On mainland Ecuador, experience the local culture in Quito, where Independence Plaza and the Intiñan Museum provide social context to the biological wonders of this fascinating country.

## YOUR EXPERIENCE INCLUDES

-  **Full-time Tour Director**
-  **Sightseeing:** 2 sightseeing tours led by your Tour Director; comprehensive sightseeing of natural attractions
-  **Entrances:** Compañía de Jesús church; Intiñan Museum; Charles Darwin Research Station; artisan's workshop; *with extension:* Devil's Cauldron; community visit in Riobamba; Chimborazo Volcano
-  **Personalized learning guide:** Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for academic credit.
-   **All of the details are covered:** Round-trip flights on major carriers; comfortable motorcoach; internal flights; boat; 7 overnight stays in hotels with private bathrooms (10 with extension); breakfast and dinner daily; lunch on Days 3–6 (lunch on Days 10–11 with extension)
-  



Learn about local wildlife





*Anyone can see the world.*

# YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food, the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

And the experience begins long before you get your passport stamped and meet your Tour Director in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter, or Instagram, or delving deeper into your destinations with our personalized learning experience, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels, and meals while also providing their own insight into the local history and culture. Expert local guides will lead your group on sightseeing tours, providing detailed views on history, art, architecture, or anything you may have a question about.

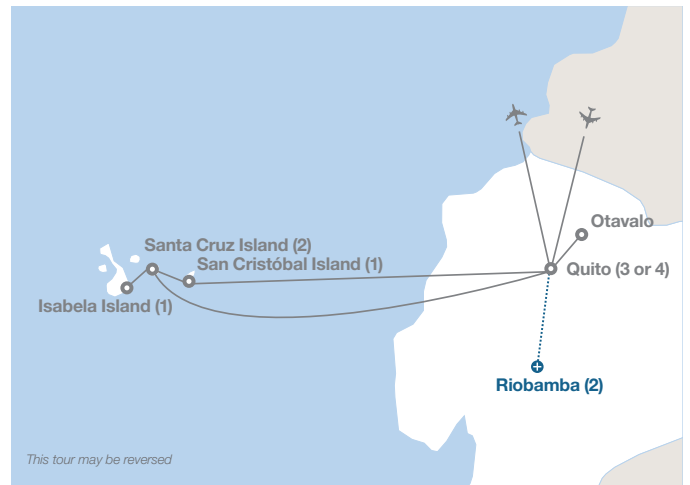
When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.

*@EFtours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school #traveltuesday*

— MELISSA, TRAVELER



Via Twitter



Learn from your Tour Director and expert local guides



**CHECK OUT WHAT A TOUR IS ALL ABOUT**

Watch the videos at  
[eftours.com/](https://www.ef-tours.com/)

Your teacher's Tour Website

## What you'll experience on your tour

### Day 1: Fly to Ecuador

- Meet your Tour Director at the airport in Quito. The Ecuadorian capital is carved into a narrow plateau high above the Andean valleys, beneath the peaks of the Pichincha Volcano.

### Day 2: Quito

- Take a tour of Quito and see Independence Plaza and Government Palace.
- Visit the Compañía de Jesús church.
- Take an excursion to the equatorial line. If you've ever wanted to stand in both hemispheres at the same time, this is your chance.
- Visit the Intiñan Museum, where you'll discover how the Incas determined the middle of the Earth.

### Day 3: Quito | Baltra Island | Santa Cruz Island

- Fly to Baltra Island.
- Travel to Santa Cruz Island.
- Visit the Twin Craters.
- Explore a tortoise ranch in the Santa Cruz Highlands to see wild tortoises.
- Visit the Charles Darwin Research Station and see the breeding center for giant tortoises from which the islands took their name.

### Day 4: Santa Cruz Island | Isabela Island

- Continue on to Isabela Island, the largest of the Galápagos Islands. In 1959, the archipelago was declared a national park in order to protect the flora and fauna that Charles Darwin observed while formulating his theory of evolution. Critical to his studies were the islands' iguanas, penguins, flightless cormorants, and 13 species of finches, whose beak sizes and shapes provided invaluable insights into the process he called natural selection.
- Take an excursion to a pink flamingo habitat.
- Visit a tortoise breeding center.
- Enjoy a snorkeling activity where you'll see animals like sea turtles, sea lions, and exotic fish. You'll also participate in a boat excursion that brings you to the Tintoreras Islet, made entirely out of lava. While exploring Tintoreras, you'll view large colonies of black marine iguanas.

### Day 5: Isabela Island | Santa Cruz Island

- Travel to Santa Cruz Island.
- Enjoy a hike in Tortuga Bay.
- Visit the Playa de los Alemanes.

### Day 6: San Cristóbal Island

- Travel by boat to San Cristóbal Island.
- Visit the San Cristóbal Interpretation Center.
- Hike up Tijeretas Hill.
- Enjoy a snorkeling activity and take a coastal walk on La Lobería beach.

### Day 7: San Cristóbal Island | Quito

- Enjoy free time on San Cristóbal Island.
- Fly to Quito.

### Day 8: Quito | Otavalo | Depart for home

- Visit the market town of Otavalo. Surrounded by the Imbabura, Cotacachi, and Mojanda volcanoes, Otavalo is a small farming town known for its textiles. Otavaleña women traditionally wear lace blouses with dark skirts and a colored band around their waists. You'll have the opportunity to shop for handmade goods and other souvenirs crafted by the area's local residents at one of the largest craft markets in the country. And don't think that handicrafts are the only thing you'll find here—you can purchase anything from musical instruments to a meal. Plus, the market offers a unique glimpse into traditional Andean culture, as locals have frequented the markets for hundreds of years.
- Learn how local families create ponchos during a demonstration of the craft.
- Travel to the airport for your overnight flight home.

### Day 9: Arrive home

## 3-DAY TOUR EXTENSION

### Day 9: Quito | Riobamba

- Travel to Riobamba via Banos.
- Climb the winding staircase alongside the massive Devil's Cauldron waterfall. Be prepared to get wet!

### Day 10: Riobamba

- Enjoy a hike through the Chimborazo Wildlife Reserve.

### Day 11: Riobamba | Guamate | Quito | Depart for home

- Participate in cultural exchange activities with the local community.
- Travel to Quito.

### Day 12: Arrive home

*This trip made me infinitely more confident about my Spanish speaking and listening capabilities. Seeing Ecuador and the Galápagos like this is truly a once in a lifetime opportunity.*

– CAMERON, TRAVELER

“ Tour review

*This trip to Ecuador and the Galápagos Islands was unexpectedly amazing. Our Tour Director was excellent and handled all aspects of our trip with grace and expertise. I loved trying new foods thanks to our tour guides who helped us select new fruits and other items.*

– KRISTEN, TRAVELER

“ Tour review

## TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

— The easiest ways to —

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Cambridge, MA 02141

*My daughter has gained such an amazing view of the world and history from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan, and knowledgeable tour guides.*

—CHARLOTTE, PARENT OF TRAVELER

“ Tour review

## THE WORLD LEADER IN INTERNATIONAL EDUCATION

For over 55 years, EF has been working toward one global mission: *Opening the World Through Education*. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration, and global competence. What's more:

- **We always offer the lowest prices** so more students can travel.
- **We're fully accredited, just like your school**, so you can earn credit while on tour.
- **All of our educational tours feature experiential learning activities** and visits to the best sites.
- **We're completely committed to your safety.** We have more than 600 schools and offices in over 50 countries around the world, so local EF staff members can react quickly and in person wherever you travel.
- **Your full-time Tour Director is with your group** every step of the way on tour, providing insight about your destinations as well as great local tips.



Education First





04/22/2026

Julia Tituskin and Ashley Harvey  
Novi High School

Dear Novi administration,

We understand that you, your school board and/or administration needs more time to review your tour proposal to travel with your students in the 2027-2028 school year. Therefore, we would like to extend a *School Board Guarantee* to your group. In the event that your school board does not approve your tour, simply notify EF that you need to cancel your tour and we will refund enrolled travelers all monies paid, including the \$95 deposit. In order for this offer to be valid, EF must receive written notification of your intent to cancel by end of day June 26<sup>th</sup>, 2026.

We hope this guarantee will give your school board ample time to make its decision and allow travelers to take advantage of early enrollment benefits and discounts available now. Please do not hesitate to contact your tour consultant, Jillian Maynard Gage, should you have any questions.

Thank you for inspiring your students inside your classroom – and out in the world.

Best,

A handwritten signature in black ink that reads 'Hannah Nixon'.

Hannah Nixon  
Sales Manager – Michigan  
EF Educational Tours  
Hannah.nixon@ef.com

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT**

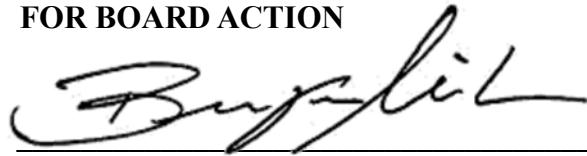
**TOPIC:** NCSD Extra Curricular Activities Handbooks

The NCSD Extra Curricular Activities Handbooks were brought to the Board for information and discussion, and are being asked to be approved this evening.

**Recommendation:**

That the Novi Community School District Board of Education, in the best interest of the Novi Community School District, approves the NCSD Extra Curricular Activities Handbooks, as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Benjamin Mainka', written over a horizontal line.

**Benjamin Mainka, Superintendent**

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**SUPERINTENDENT OF SCHOOLS**

**TOPIC:** Elementary Playgrounds and NHS Turf and Track GMP Package

On February 26, 2026, bids were received and evaluated for the HS Turf and Track Replacement project. Post-bid reviews were conducted with multiple bidders to determine the lowest qualified contractors. Concluding post-bid reviews, the Project Team is recommending an award to the following contractors:

- Earthwork and Site Utilities Site Development \$496,000.00
- Asphalt Paving Nagle Paving Company \$201,975.00
- Athletic Coating Goddard Coatings \$248,625.00
- Electrical O'Donnell Electric \$118,841.00

On March 06, 2026, bids were received and evaluated for the 2026 Elementary Playground projects. Post-bid reviews were conducted with multiple bidders to determine the lowest qualified contractors. Concluding post-bid review, the Project Team is recommending an award to the following contractors.

- Demolition and Sitework Site Development \$636,000.00
- Concrete JJ Barney Construction \$ 73,978.00
- Fencing Executive Fence and Gate \$ 35,112.00

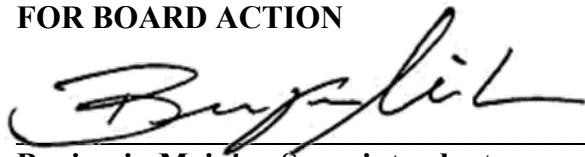
The Project Team is recommending that The Christman Company enter into subcontract agreements with the contractors noted above for the 2026 Elementary Playgrounds and NHS Turf and Track Replacements. GMP (Guaranteed Maximum Price), including all subcontractor bids, CM Fees and Costs, contingencies, and allowances, the total award recommendation is: **\$3,095,650.00**.

This was brought to the board for review at the May 4, 2026, Capital Projects Committee of the Whole and is up for approval this evening.

**Recommendation:**

That the Novi Community School District Board of Education, in the best interest of the Novi Community School District, approves the recommendation to enter into subcontract agreements with the contractors for the 2026 Elementary Playgrounds and NHS Turf and Track Replacements, in the amount of \$3,095,650.00, as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
**Benjamin Mainka, Superintendent**

May 04, 2026

Ben Mainka, Superintendent of Schools  
Novi Community School District  
25345 Taft Rd.  
Novi, MI 48374

RE: NCSD 2025 Bond Program  
The Christman Company GMP (Guaranteed Maximum Price)  
Bid Packages #01 and #02 – 2026 Elementary Playgrounds and HS Turf and Track Replacement

Dear Mr. Mainka:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise the Novi Community School District (NCSD) in the procurement of bids for 2026 Elementary Playgrounds and HS Turf and Track Replacement (Project). This update represents the mutual efforts of PMR NCSD Administration, and The Christman Company (The Project Team) to present a framework to identify, evaluate and recommend bids for these projects.

### **SELECTION PROCESS**

On February 26, 2026 bids were received and evaluated for the HS Turf and Track Replacement project. Post bid reviews were conducted with multiple bidders to determine the lowest qualified contractors. Concluding post bid reviews the Project Team is recommending award to the following contractors:

|                                |                      |              |
|--------------------------------|----------------------|--------------|
| ▪ Earthwork and Site Utilities | Site Development     | \$496,000.00 |
| ▪ Asphalt Paving               | Nagle Paving Company | \$201,975.00 |
| ▪ Athletic Coating             | Goddard Coatings     | \$248,625.00 |
| ▪ Electrical                   | O'Donnell Electric   | \$118,841.00 |

On March 06, 2026 bids were received and evaluated for the 2026 Elementary Playground projects. Post bid reviews were conducted with multiple bidders to determine the lowest qualified contractors. Concluding post bid review the Project Team is recommending award to the following contractors.

|                           |                          |              |
|---------------------------|--------------------------|--------------|
| ▪ Demolition and Sitework | Site Development         | \$636,000.00 |
| ▪ Concrete                | JJ Barney Construction   | \$ 73,978.00 |
| ▪ Fencing                 | Executive Fence and Gate | \$ 35,112.00 |

**RECOMMENDATION**

The Project Team is recommending The Christman Company enter into subcontract agreements with the contractors noted above for the 2026 Elementary Playgrounds and HS Turf and Track Replacements. GMP (Guaranteed Maximum Price) Amendment #01 and #02 was prepared by The Christman Company and is attached for review. Including all subcontractor bids, CM Fees and Costs, contingencies, and allowances total award recommendation is: **\$3,095,650.00.**

Should you have any questions regarding this recommendation, or the selection process described above, please do not hesitate to contact me at 586-703-1044 or [kevin.donnelly@plantemoran.com](mailto:kevin.donnelly@plantemoran.com).

Sincerely,

Plante Moran Realpoint



Kevin Donnelly  
Senior Vice President

Enclosures: The Christman Company GMP Amendment #01 and #02 Dated: April 10, 2026

Cc: Rebecca Scicluna, NCSD  
Michael Dragoo, NCSD  
Sandra Brasil, NCSD  
Jennifer Bueter, NCSD  
Greg VanKirk, PMR  
Brian Weber, PMR  
Shannon Momot, PMR  
Micah Swansey, PMR  
Jason Ide, TCC  
Brad Anderson, TCC  
Stewart Reich, Kingscott

April 10, 2026

Benjamin Mainka  
Superintendent  
Novi Community School District  
25345 Taft Road  
Novi, Michigan 48374

RE: NCSD 2025 Bond Program GMP #1 – Bid Packages 1 and 2

Dear Mr. Mainka:

The Christman Company is excited to begin construction on the 2025 Bond Program. Pursuant to our agreement, this letter serves as a written statement of our Guaranteed Maximum Price proposal for the Novi Community Schools 2025 Bond Program, Bid packages 1 and 2. Enclosed you will find the following:

Exhibit A – Guaranteed Maximum Price Amendment  
Attachment A – Detailed Schedule of Values of the Cost of the Work and Contract Sum  
Attachment B – Alternates  
Attachment E – List of Specifications  
Attachment F – List of Drawings  
Attachment H – Clarifications and Assumptions  
Attachment I – Project Schedule

In accordance with Article 14.5 of our Contract, The Christman Company has obtained bids from Subcontractors to perform work in accordance with the Contract Documents. The lowest responsible bidder for the work was determined through our competitive bidding process, the cost of each accepted bid is listed in Attachment A – Detailed Schedule of Values of the Cost of the Work and Contract Sum. In order to maintain the pricing shown in Attachment A, Novi Community Schools must accept our proposal no later than May 14, 2026. Pricing cannot be guaranteed past this date.

We are excited to be teamed with Novi Community School District to improve your facilities and are looking forward to our continued partnership with yourself and the Board.

Sincerely,

**The Christman Company**

  
Digitally signed by Jason Ide  
DN: C=US,  
E=jason.ide@christmanco.com,  
O="The Christman Company",  
CN=Jason Ide  
Date: 2026.04.14 12:50:19-04'00'

Jason Ide  
Vice President and General Manager

## Attachment A

Detailed Schedule of Values of the Cost of the Work and Contract Sum



Schedule of Values  
BP-1 HS Athletic Improvements  
BP-2 2026 Playgrounds

|                        |       | <u>Previously Approved<br/>Contract Value</u> | <u>Amount added in this<br/>GMP</u> | <u>New Contract Value</u> |
|------------------------|-------|-----------------------------------------------|-------------------------------------|---------------------------|
| Preconstruction        |       |                                               |                                     |                           |
| - CM Preconstruction   |       | \$ -                                          | \$ -                                | \$ -                      |
| Subtotal               |       | \$ -                                          | \$ -                                | \$ -                      |
|                        |       |                                               |                                     |                           |
| Construction           |       |                                               |                                     |                           |
| - Hard Construction    |       | \$ -                                          | \$ 1,810,531                        | \$ 1,810,531              |
| - CM Staffing          |       | \$ -                                          | \$ 423,095                          | \$ 423,095                |
| - Reimbursables        |       | \$ -                                          | \$ -                                | \$ -                      |
| - General Conditions   |       | \$ -                                          | \$ 171,680                          | \$ 171,680                |
| - General Requirements |       | \$ -                                          | \$ 111,248                          | \$ 111,248                |
| - Owner Allowances     |       | \$ -                                          | \$ 365,000                          | \$ 365,000                |
| - CM Contingency       | 3.00% | \$ -                                          | \$ 86,447                           | \$ 86,447                 |
| - BR Insurance         | 0.39% | \$ -                                          | \$ 11,575                           | \$ 11,575                 |
| - GL Insurance         | 0.85% | \$ -                                          | \$ 25,326                           | \$ 25,326                 |
| - Bonds                | 1.00% | \$ -                                          | \$ 30,049                           | \$ 30,049                 |
| - CM Fee               | 2.00% | \$ -                                          | \$ 60,699                           | \$ 60,699                 |
| Subtotal               |       | \$ -                                          | \$ 3,095,650                        | \$ 3,095,650              |
|                        |       |                                               |                                     |                           |
| Grand Total            |       | \$ -                                          | \$ 3,095,650                        | \$ 3,095,650              |



# Novi Community Schools GMP #1

BP-1 HS Athletic Improvements

Novi, MI

Bid Date: February 27, 2026

TCC Proj #: 225009-200

SQFT:



## Hard Construction Summary

| WC #                          | Description                  | Amount       | Awarded To               |
|-------------------------------|------------------------------|--------------|--------------------------|
| 02                            | Earthwork and Site Utilities | \$ 496,000   | Site Development, Inc.   |
| 06                            | Paving                       | \$ 201,975   | Nagle Paving Company     |
| 06A                           | Athletic Coating             | \$ 248,625   | Goddard Coatings Company |
| 28                            | Electrical                   | \$ 118,841   | O'Donnell Electric, LLC  |
| Total Hard Construction Cost: |                              | \$ 1,065,441 |                          |

# Novi Community Schools GMP #1

BP-2 2026 Playgrounds

Novi, MI

Bid Date: March 6, 2026

TCC Proj #: 225009-001

SQFT:



## Hard Construction Summary

| WC #                          | Description       | Amount     | Awarded To                   |
|-------------------------------|-------------------|------------|------------------------------|
| 02                            | Demo and Sitework | \$ 636,000 | Site Development, Inc.       |
| 05                            | Concrete          | \$ 73,978  | JJ Barney Construction, Inc. |
| 07                            | Fencing           | \$ 35,112  | Executive Fence and Gate     |
| Total Hard Construction Cost: |                   | \$ 745,090 |                              |

| General Conditions            |                                          |          |             |           |            |
|-------------------------------|------------------------------------------|----------|-------------|-----------|------------|
| Phase                         | Description                              | Quantity | Units       | Unit Cost | Cost       |
| 40-4010                       | Survey                                   | 1        | LS          | \$ 15,000 | \$ 15,000  |
| 40-4020                       | Dumpsters                                | 52       | EA          | \$ 650    | \$ 33,800  |
| 40-4040H                      | Safety Supplies                          | 4        | Months      | \$ 1,000  | \$ 4,000   |
| 40-4040H                      | AED                                      | 2        | EA          | \$ 4,000  | \$ 8,000   |
| 40-4059B                      | Site Office Internet                     | 4        | Months      | \$ 1,000  | \$ 4,000   |
| 40-4062                       | Portable Toilets/Hand Wash Stations      | 4        | Months      | \$ 1,500  | \$ 6,000   |
| 40-4066                       | Site Office Setup (furniture)            | 2        | Sites       | \$ 3,000  | \$ 6,000   |
| 40-4067                       | Site Office Rental                       | 4        | Months      | \$ 4,000  | \$ 16,000  |
| 40-4067A                      | Site Office Delivery / Removal           | 1        | LS          | \$ 6,000  | \$ 6,000   |
| 40-4067B                      | Site Office Power, Lighting, Cut and Cap | 1        | Sites       | \$ 10,000 | \$ 10,000  |
| 40-4068                       | IT Charges                               | 4376     | Staff Hours | \$ 5.00   | \$ 21,880  |
| 40-4069                       | Office Supplies                          | 4        | Months      | \$ 1,000  | \$ 4,000   |
| 40-4072                       | Printer / Copier                         | 2        | EA          | \$ 1,000  | \$ 2,000   |
| 40-4073                       | Site Signage                             | 2        | Sites       | \$ 5,000  | \$ 10,000  |
| 40-4075                       | Printing / Reproduction                  | 1        | LS          | \$ 10,000 | \$ 10,000  |
| 40-4078                       | General tools and supplies               | 4        | Months      | \$ 1,000  | \$ 4,000   |
| 40-4082                       | Progress Photos                          | 4        | Months      | \$ 2,000  | \$ 8,000   |
| 40-4095                       | Postage                                  | 4        | Months      | \$ 250    | \$ 1,000   |
| 40-4099                       | Partnering                               | 4        | Months      | \$ 500    | \$ 2,000   |
| Total General Conditions Cost |                                          |          |             |           | \$ 171,680 |

| General Requirements       |          |       |           |            |
|----------------------------|----------|-------|-----------|------------|
| Description                | Quantity | Units | Unit Cost | Total Cost |
| Budget - Laborer           | 696      | HRS   | \$ 88     | \$ 61,248  |
| Budget - Temporary Fence   | 1        | LS    | \$ 50,000 | \$ 50,000  |
| Total General Requirements |          |       |           | \$ 111,248 |

| Owner Allowances                              |          |       |            |            |
|-----------------------------------------------|----------|-------|------------|------------|
| Description                                   | Quantity | Units | Unit Cost  | Total Cost |
| Unforeseen Conditions                         | 1        | LS    | \$ 100,000 | \$ 100,000 |
| Concrete Replacement                          | 1        | LS    | \$ 10,000  | \$ 10,000  |
| Temporary Stone Parking Lot @ Wellness Center | 1        | LS    | \$ 180,000 | \$ 180,000 |
| Asphalt drive replacement at HS               | 1        | LS    | \$ 75,000  | \$ 75,000  |
| Total Owner Allowances                        |          |       |            | \$ 365,000 |

| Work Category Allowances - Included in Hard Construction Cost |          |       |           |            |
|---------------------------------------------------------------|----------|-------|-----------|------------|
| Description                                                   | Quantity | Units | Unit Cost | Total Cost |
| <i>BPo1 - HS Athletic Updates</i>                             |          |       |           |            |
| WC 02 - Earthwork and Site Utilities                          | 1        | LS    | \$ 75,000 | \$ 75,000  |
| WC 06 - Paving                                                | 1        | LS    | \$ 15,000 | \$ 15,000  |
| WC 06A - Athletic Coating                                     | 1        | LS    | \$ 15,000 | \$ 15,000  |
| WC 28 - Electrical                                            | 1        | LS    | \$ 25,000 | \$ 25,000  |
| <i>BPo2 - 2026 Playgrounds</i>                                |          |       |           |            |
| WC 02 - Demo and Sitework                                     | 1        | LS    | \$ 50,000 | \$ 50,000  |
| WC 05 - Concrete                                              | 1        | LS    | \$ 15,000 | \$ 15,000  |
| WC 07 - Fencing                                               | 1        | LS    | \$ 10,000 | \$ 10,000  |
| Total Work Category Allowances                                |          |       |           | \$ 205,000 |

## Attachment B

Alternates



Alternates  
BP-1 HS Athletic Improvements  
BP-2 2026 Playgrounds

BP-1 HS Athletic Improvements Mandatory Alternates:

|                                    |  |  |
|------------------------------------|--|--|
| There are no Mandatory Alternates. |  |  |
|------------------------------------|--|--|

BP-2 2026 Playgrounds Mandatory Alternates:

|                                    |  |  |
|------------------------------------|--|--|
| There are no Mandatory Alternates. |  |  |
|------------------------------------|--|--|

## Attachment E

### List of Specifications



List of Specifications  
BP-1 HS Athletic Improvements  
BP-2 2026 Playgrounds

*Specifications included for BP-1 HS Athletic Improvements:*

"Novi High School Field and Turf Replacement" dated 01.30.2026, Including the following Addendum:

- Foresite Addendum #1 dated 02.23.2026

*Specifications included for BP-2 2026 Playgrounds:*

"NCSD Playground Updates" dated 02.17.2026

## Attachment F

### List of Drawings





**List of Drawings**  
BP-1 HS Athletic Improvements  
BP-2 2026 Playgrounds

***Drawing Set included for BP-1 HS Athletic Improvements:***

"Novi High School Field and Turf Replacement" dated 01.30.2026, Including the following Addendum:

- Foresite Addendum #1 dated 02.23.2026
- Ignite Addendum #1 dated 02.24.2026

***Drawing Set included for BP-2 2026 Playgrounds:***

"Novi Elementary Schools Playground Improvements" dated 02.17.2026

## Attachment H – Clarifications and Assumptions

### Basis of the Guaranteed Maximum Price (GMP)

This Guaranteed Maximum Price will constitute an amendment to the Agreement between Owner and Construction Manager as Constructor dated XX.

GMP must be accepted by no later than May 14, 2026.

This GMP identifies the documentation and other components used to compile the BPO1 – HS Athletic Improvements and BPO2 – 2026 Playgrounds. It further clarifies, in a narrative format, the assumptions used to generate this clarification document.

#### A. General

1. GMP is a guarantee in total and not by individual line item. The GMP Breakdown is an accounting breakdown only.
2. GMP includes State of Michigan Sales and Use Taxes.
3. Financing fees, interest charges, and legal costs are not included.
4. Any increase in cost or time arising from changes in U.S. foreign, trade or other policies or acts, including but not limited to, sanctions, tariffs, trade restrictions, or other governmental actions that affect the availability or cost of materials, equipment, or labor necessary for the completion of the Project is specifically excluded from this GMP.
5. GMP excludes any cost, time, or changes due to modifications or revisions to other projects affecting the work being performed under this GMP.
6. This GMP amendment does not include cost for work to be bid in future Bid Packages, including any percentage-based cost on work to be bid in future packages. The GMP amount will be adjusted in multiple future GMP amendments once corresponding scope and cost has been finalized.
7. Christman is not responsible for any work not shown in the Contract Documents, including bringing any existing conditions up to code.
8. Payment for stored materials shall be allowed with proper supporting documentation.
9. GMP includes prevailing wage and certified payroll.
10. A Project Labor Agreement (PLA) is not in place for this project and both union and non-union subcontractors will be utilized for the performance of work. Should a labor dispute arise, the Owner will work with the Construction Manager to establish a Dual-Gate System for access to the project site.
11. The ability of the Construction Manager to meet schedule dates and achieve Client milestones is based on Construction Manager having access to all Work areas. All costs associated with accelerating work due to time lost from lack of access have been excluded.
12. CM fee is a lump sum amount as noted in executed CM Services Agreement dated October 07, and will be billed in proportion to the overall progress of the project.
13. Scheduling software to be utilized is Microsoft Project unless otherwise specified.
14. Procore will be utilized as the project website for complete document control, including RFIs, submittals, safety and QA/QC management with the onsite project team. Access will be provided to the Owner and designated representatives as requested.
15. Vista by Viewpoint will be utilized for project cost tracking.

**B. Phased GMP**

1. The GMP for this Project is being developed and approved in phases. The current GMP Amendment #1 incorporates all previous GMP Amendments, as listed below, by reference. In the event of a conflict, the most current GMP Amendment shall take precedence.
2. Previously approved GMP Amendments include:
  - a. There are no previously approved GMP Amendments.

**C. Plans, Specifications & Other Documents**

1. A detailed listing of Plans and Specifications is included with this GMP Package as Attachment F.
2. The following documents were used to develop the GMP Package:
  - a. Bid Package #1 – HS Athletic Improvements
    - i. "Novi High School Field and Turf Replacement" dated 01.30.2026, Including the following Addendum:
      1. Foresite Addendum #1 dated 02.23.2026
      2. Ignyte Addendum #1 dated 02.24.2026
  - b. Bid Package #2 – 2026 Playgrounds
    - i. "NCSD Playground Updates" dated 02.17.2026
3. GMP includes only work specifically identified in the Contract Documents, and is subject to this Basis of the GMP. To the extent there is a conflict between the Basis of the GMP and the Contract Documents, the Basis of the GMP shall take precedence.
4. GMP excludes any costs related to code compliance. Contract Documents are assumed to be compliant with all Applicable Law and no provision has been made for deficiencies or omissions in the drawings and specifications nor changes required by codes, laws or regulations, from reviews by any code or other authorities having Jurisdiction, utility providers, insurance underwriters, etc., including bringing any existing conditions up to code.
5. CAD drawings are assumed to be provided by the design team for use in development of shop drawings and as-built drawing. Costs for CAD drawings are excluded.
6. If Construction Manager's Request for Information (RFI) includes a suggested solution and/or substitution related to a design issue, such solution and/or substitution is suggested by Construction Manager only in its capacity as a prudent construction professional and does not relieve the Architect or other design professional from their respective professional obligations to evaluate and approve any such suggestions, including ancillary impacts to other systems or equipment.
7. GMP excludes any work not explicitly shown on the drawings. Where excavations are shown on the Documents, CM has assumed that no existing utilities are within the excavation unless explicitly shown in the Drawings. Any cost associated with utilities in excavations has been excluded.

**D. Permits & Fees**

1. Building permit fees have been excluded from this GMP.
2. Trade-specific permits, as applicable, have been included in trade contractors' scopes of work.
3. No costs are included for any budget or schedule impact due to the late delivery of permits.

**E. Site & Other Existing Conditions**

1. GMP excludes all costs for addressing subsurface conditions (unsuitable soils, rock mitigation or remediation, subsidence, dewatering, soil stabilization, etc.), except as specifically required by the Contract Documents or as follows:

- a. An allowance has been included in this GMP to address unforeseen conditions.
2. GMP excludes all costs associated with addressing subsurface conditions necessary to support equipment during construction or as otherwise may be required for construction activities (soil stabilization, crane pads, etc.) except as specifically required by the Contract Documents.
3. GMP excludes all costs associated with removal or relocation of existing utilities except as specifically required by the Contract Documents.
4. GMP is based on all existing utilities being in adequate condition and of sufficient capacity for tie-in for any new or temporary utility feeds. No repairs, replacements or improvements to existing utilities are included.
5. Christman has excluded all hazardous material abatement and has assumed that all hazardous material has been removed prior to start of construction. Any cost associated with removal of hazardous material, or delays to schedule, is excluded.
6. Christman has excluded all costs for testing and removal of contaminated soils, or otherwise hazardous materials. This GMP assumes that all such hazardous materials were removed prior to start of construction.
7. Where excavations are shown on the Documents, Christman has assumed that no existing utilities are within the excavation unless explicitly shown in the Drawings. Any cost associated with utilities in excavations has been excluded.
8. Christman assumes that engineered utility supports, dewatering, and traffic controls are not required.

F. Coordination with Utilities & Offsite Work

1. GMP excludes utility tap fees, connection charges, capital assessments or other similar charges related to connection to, or disconnection from, municipal or other offsite utilities.

G. Testing, Inspections & Quality Control

1. GMP excludes all third-party testing, inspections and certifications (materials testing, geotechnical investigations, third-party commissioning, special certifications, air-quality monitoring, etc.). To the extent required, such testing, inspections and certifications shall be by the Owner.
2. Christman has excluded all costs associated with overtime inspections.

H. Jobsite Management, Logistics & Temporary Provisions

3. GMP excludes jobsite security.
4. GMP excludes traffic control.
5. GMP is based on all work being performed on standard shift time of 7:00 AM – 3:30 PM weekdays, excluding holidays. GMP excludes overtime and/or shift premiums unless specifically noted.
6. All construction parking is assumed to be onsite. Costs for offsite parking are excluded from GMP.

I. General Conditions

1. A breakdown of General Conditions is included with this GMP Package in Attachment A.

J. Contingencies & Allowances

1. The CM Construction Risk Contingency is not intended to fund additional owner scope or design errors and omissions.
2. Per section 3.8.2.3 of the General Conditions, the allowances included here are budget amounts and whenever costs are more than the allowance amount shown, the Contract Sum shall be adjusted accordingly by Change Order.
3. GMP excludes an Owner Contingency to fund Owner-requested changes.

4. GMP excludes contingencies or allowances for material escalations. Unforeseen material escalation outside of a subcontractor's control, with documentation proving the increased cost, will be addressed via change order.
5. The following Owner Allowances have been included in this GMP:

| Owner Allowances                              |          |       |            |            |
|-----------------------------------------------|----------|-------|------------|------------|
| Description                                   | Quantity | Units | Unit Cost  | Total Cost |
| Unforeseen Conditions                         | 1        | LS    | \$ 100,000 | \$ 100,000 |
| Concrete Replacement                          | 1        | LS    | \$ 10,000  | \$ 10,000  |
| Temporary Stone Parking Lot @ Wellness Center | 1        | LS    | \$ 180,000 | \$ 180,000 |
| Asphalt drive replacement at HS               | 1        | LS    | \$ 75,000  | \$ 75,000  |
| Total Owner Allowances                        |          |       |            | \$ 365,000 |

- a. Unforeseen Conditions – To be used for unsuitable soils or other conditions currently covered or hidden by existing materials or property.
- b. Concrete replacement – To be used for replacement of existing concrete damaged during construction.
- c. Temporary Stone Parking Lot @ Wellness Center – To be used for an approximately 15,000 sf temporary stone parking lot next to the wellness center. The lot will be used to support construction activities on that campus.
- d. Asphalt drive replacement at High School – To be used for repair and/or replacement of the asphalt drive, on the south side of the stadium, used to access the track and field area from the parking lot.

K. Insurance & Bonds

1. GMP includes insurance as required by Contract.
2. GMP includes a Builders Risk Insurance policy.
3. GMP includes a payment and performance bond provided by Construction Manager.

L. Owner-provided Items

1. Any separate contractors employed or contracted by Owner will abide by all jobsite safety rules & regulations and shall not interfere with the work of other trades or Construction Manager.
2. Playground equipment and playground surfacing, including all labor, materials and equipment required for a complete installation, are by the Owner.

M. Completion, Turnover & Warranties

1. GMP includes one (1) certificate of occupancy for each bid package.
2. Phased delivery and partial occupancy are excluded.
3. GMP includes one (1) punch list walk per bid package. We assume that we will receive one collective punch list from the owner and/or owner's representative that is inclusive of punch list comments by all project stakeholders.
4. All warranties shall be two (2) years from Substantial Completion unless otherwise required by the Contract Documents.
5. Implied warranties, or warranties for suitability for any particular purpose, are excluded.
6. Christman will assign all Subcontractor and Sub-subcontractor warranties to Owner and support the Owner in the administration of such subcontractor warranties. Owner's sole recourse with respect to warranty work shall be only to applicable Subcontractor or Sub-subcontractor.

7. O&M Manuals and Closeout Documents will be provided electronically. Owner training will be video recorded and provided electronically.
8. GMP does not include final cleaning.

N. Schedule, Time & Key Milestones

1. A Detailed Schedule for both Bid Package #1 and Bid Package #2 is included with this GMP Package as Attachment I.
2. This GMP is based on achieving the following Schedule Milestones:
  - a. BPO1 – HS Athletic Improvements:
    - i. All required AHJ permits (as determined by Kingscott) approved and issued prior to June 01, 2026.  
This milestone will require physical permit(s), if required.
    - ii. Board of Education approval for GMP on May 14, 2026.
    - iii. Signed GMP amendment to contract by May 15, 2026.
    - iv. Uninterrupted access to the work area beginning on June 08, 2026.
    - v. Field ready for Owner turf installation on July 16, 2026.
    - vi. Owner turf installation completed on or before August 06, 2026.
    - vii. Substantial Completion on August 21, 2026.
  - b. BPO2 – 2026 Playgrounds:
    - i. All required AHJ permits (as determined by Kingscott) approved and issued prior to June 01, 2026.  
This milestone will require physical permit(s), if required.
    - ii. Board of Education approval for GMP on May 14, 2026.
    - iii. Signed GMP amendment to contract by May 15, 2026.
    - iv. Uninterrupted access to the work area beginning June 08, 2026.
    - v. All playgrounds ready for Owner equipment and surfacing installation on July 28, 2026.
    - vi. Substantial Completion on August 11, 2026.

## Attachment I

### Project Schedule



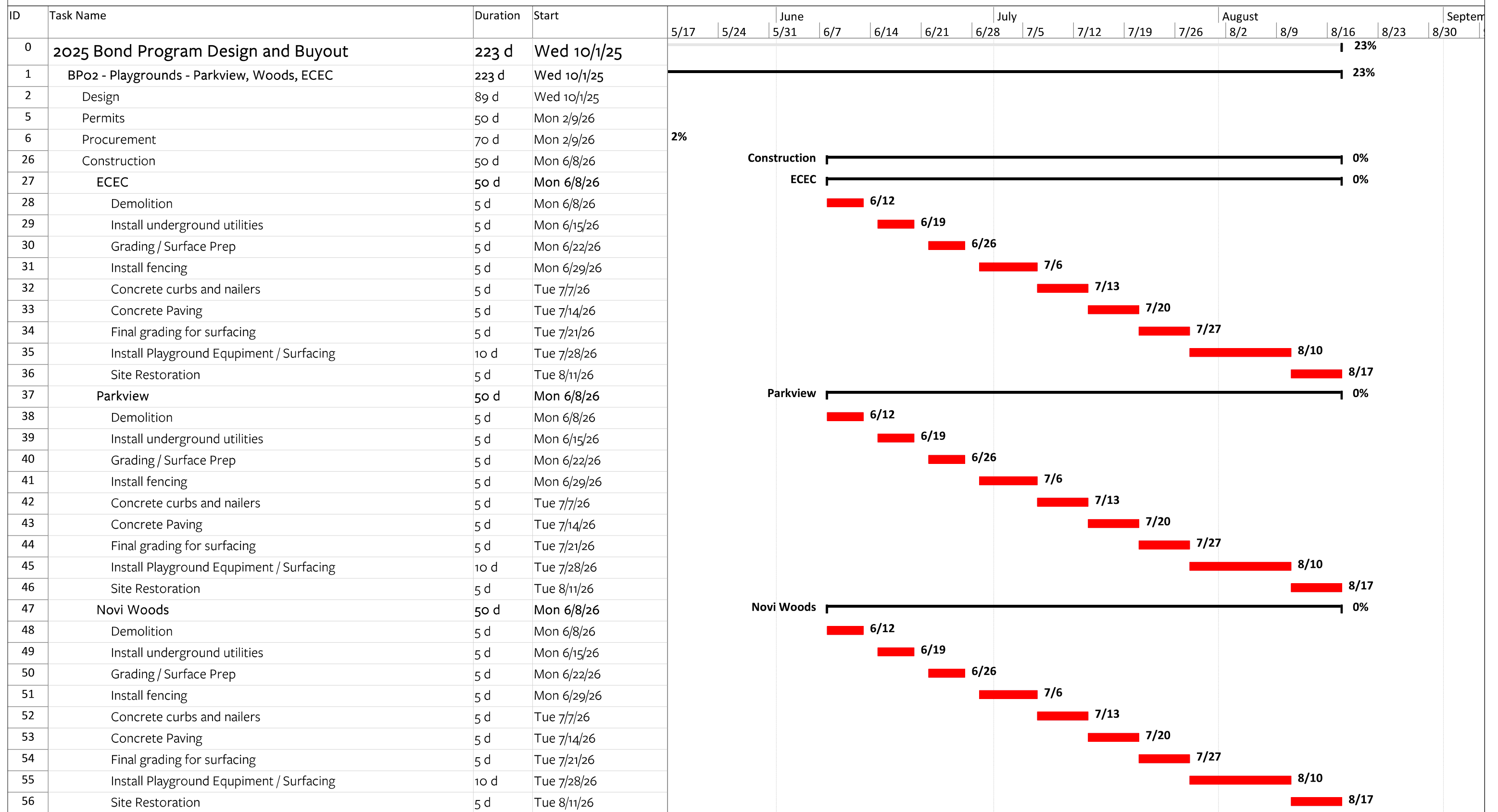
Novi Community School District 2025 Bond Program

BP01 HS Athletic Updates

Bid Schedule

| ID | WC (Text1) | Task Name                                          | Duration | Start       | Finish      | June |     |      |      |      | July |      |      |      |     | August |      |      |      | September |
|----|------------|----------------------------------------------------|----------|-------------|-------------|------|-----|------|------|------|------|------|------|------|-----|--------|------|------|------|-----------|
|    |            |                                                    |          |             |             | 5/31 | 6/7 | 6/14 | 6/21 | 6/28 | 7/5  | 7/12 | 7/19 | 7/26 | 8/2 | 8/9    | 8/16 | 8/23 | 8/30 |           |
| 0  |            | 2025 Bond Program                                  | 227 d    | Wed 10/1/25 | Fri 8/21/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      | 33%       |
| 1  |            | BPo1 - HS Athletic Updates - Turf Carpet and Track | 227 d    | Wed 10/1/25 | Fri 8/21/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      | 33%       |
| 2  |            | Design                                             | 84 d     | Wed 10/1/25 | Sat 1/31/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 5  |            | Permits                                            | 50 d     | Mon 2/2/26  | Fri 4/10/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 6  |            | Procurement                                        | 88 d     | Mon 2/2/26  | Fri 6/5/26  |      |     |      |      |      |      |      |      |      |     |        |      |      |      | 0%        |
| 26 |            | Construction [Summer 2026]                         | 54 d     | Mon 6/8/26  | Fri 8/21/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      | 0%        |
| 27 | o2         | Demo existing turf and shock pad                   | 3 d      | Mon 6/8/26  | Wed 6/10/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 28 | o2         | Demo exisitng Athletic Surface from Track          | 2 d      | Mon 6/8/26  | Tue 6/9/26  |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 29 | o2         | Sawcut asphalt inside fence                        | 1 d      | Wed 6/10/26 | Wed 6/10/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 30 | o2         | Demo north area of track                           | 2 d      | Thu 6/11/26 | Fri 6/12/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 31 | o2         | Demo existing turf boxes and conduit               | 1 d      | Thu 6/11/26 | Thu 6/11/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 32 | o2         | Remove existing asphalt track                      | 5 d      | Thu 6/11/26 | Wed 6/17/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 33 | o2         | Install new turf curb and nailer                   | 5 d      | Thu 6/18/26 | Wed 6/24/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 34 | 28         | Install new turf boxes and in-field electrical     | 5 d      | Thu 6/18/26 | Wed 6/24/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 35 | o2         | install new stone base and drainage in north area  | 5 d      | Thu 6/25/26 | Wed 7/1/26  |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 36 | o2         | Install new fines and fine grade field             | 5 d      | Thu 7/2/26  | Thu 7/9/26  |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 37 | o6         | Fine grade and pave track                          | 5 d      | Fri 7/10/26 | Thu 7/16/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 38 | Shaw       | Install new turf field                             | 15 d     | Fri 7/17/26 | Thu 8/6/26  |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 39 | o6A        | Install track and field event Athletic Coating     | 5 d      | Fri 8/7/26  | Thu 8/13/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 40 | o6A        | Paint lines                                        | 2 d      | Fri 8/14/26 | Mon 8/17/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 41 |            | Punchlist                                          | 4 d      | Tue 8/18/26 | Fri 8/21/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |
| 42 |            | Project Complete                                   | o d      | Fri 8/21/26 | Fri 8/21/26 |      |     |      |      |      |      |      |      |      |     |        |      |      |      |           |





**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING**

**TOPIC:** 2025 Bond Program Technology Design Services Award Recommendation

On March 09, 2026, RFP documents were formally issued and made available. Five (5) firms were solicited and invited to provide proposals. These five firms included: Integrated Design Solutions (IDS), Wright & Hunter, Communications by Design, Plante Moran Technologies, and Commtech Design. Proposals were received on March 24, 2026. Upon receipt of proposals, the Project Team reviewed each firm's submission and conducted interviews with (2) firms on April 16, 2026.

At the April 23, 2026, Regular Board Meeting, the Project Team recommended Integrated Design Solutions (IDS) to the Board of Education to enter into an Agreement Between Owner and Technology Designer for Technology Design Services with Integrated Design Solutions (IDS). Terms and conditions negotiated by the Project Team, NCSD Administration, PMR, and the District's legal counsel. Integrated Design Solutions fee will be set at 5.5% of the cost of technology work for the duration of the program. Budgeted cost of technology work for the 2025 Bond Program is approximately \$20,628,000.00.

**Recommendation:**

That the Novi Community School District Board of Education, in the best interest of the Novi Community School District, approves the agreement with Owner and Technology Designer for Technology Design Services with Integrated Design Solutions (IDS), using the budgeted cost of technology work for the 2025 Bond Program for approximately \$20,628,000.00.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
Benjamin Mainka, Superintendent

April 23, 2026

Ben Mainka, Superintendent of Schools  
Novi Community School District  
25345 Taft Rd.  
Novi, MI 48374

RE: NCSD 2025 Bond Program  
Technology Design Services Award Recommendation Letter

Dear Mr. Mainka:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise the Novi Community School District (NCSD) in the procurement of Technology Design Services for the NCSD 2025 Bond Program (Project). This update represents the mutual efforts of PMR and NCSD Administration (The Project Team) to present a framework to identify, evaluate and recommend a Firm for this Project.

#### **SELECTION PROCESS**

On March 09, 2026 RFP documents were formally issued and made available. Five (5) firms were solicited and invited to provide proposals. These five firms included: Integrated Design Solutions (IDS), Wright & Hunter, Communications by Design, Plante Moran Technologies, and Commtech Design. Proposals were received on March 24, 2026. Upon receipt of proposals, the Project Team reviewed each firm's submission and conducted interviews with (2) firms on April 16, 2026.

#### **RECOMMENDATION**

The Project Team is recommending Integrated Design Solutions (IDS). The Project Team recommends the Board of Education approves to enter into an Agreement Between Owner and Technology Designer for Technology Design Services with Integrated Design Solutions (IDS). Terms and conditions negotiated by the Project Team, NCSD Administration, PMR, and the District's legal counsel. Integrated Design Solutions fee will be set at 5.5% of the cost of technology work for the duration of the program. Budgeted cost of technology work for the 2025 Bond Program is approximately \$20,628,000.

Should you have any questions regarding this recommendation, or the selection process described above, please do not hesitate to contact me at 586-703-1044 or [kevin.donnelly@plantemoran.com](mailto:kevin.donnelly@plantemoran.com).

Sincerely,

Plante Moran Realpoint

A handwritten signature in black ink, appearing to read 'Kevin Donnelly', with a stylized flourish at the end.

Kevin Donnelly  
Senior Vice President

Enclosures: PMR Proposal Summary Dated: April 16, 2026

Cc: Rebecca Scicluna, NCSD  
Michael Dragoo, NCSD  
Sandra Brasil, NCSD  
Jason Smith, NCSD  
Lisa Whiteside, NCSD  
Greg VanKirk, PMR  
Brian Weber, PMR  
Shannon Momot, PMR  
Micah Swansey, PMR

NOVI COMMUNITY SCHOOL DISTRICT  
TECHNOLOGY DESIGNER RFP TABULATION

Budgeted Cost of the Work \$ 20,628,000  
Construction Contingency \$ -

| Category                                       | Integrated Design Solutions (IDS) | Wright & Hunter (Kingscott) | Communications by Design | Plante Moran     | Commtech Design | AVERAGES     |
|------------------------------------------------|-----------------------------------|-----------------------------|--------------------------|------------------|-----------------|--------------|
| General Information                            |                                   |                             |                          |                  |                 |              |
| Local Offices                                  | Troy, MI                          | Detroit, MI                 | Grand Rapids, MI         | Southfield, MI   | Rockford, MI    |              |
| Contact                                        | Bruce Snyder                      | Scott Brune                 | Carl VanderZee           | Mark Warner      | Bret Emerson    |              |
| Addendum Acknowledged (#1 / #2)                | Yes                               | Yes                         | Yes                      | Yes              | Yes             |              |
| Agree to Contract Terms                        | No - Very Minor (1)               | No - 11 Comments            | Yes                      | No - 19 Comments | Yes             |              |
| Familial Disclosure                            | Yes                               | Yes                         | Yes                      | Yes              | Yes             |              |
| Iran Sanctions                                 | Yes                               | Yes                         | Yes                      | Yes              | Yes             |              |
| Criminal Background Disclosure                 | Yes                               | Yes                         | Yes                      | Yes              | Yes             |              |
| Proposed Fee Information                       |                                   |                             |                          |                  |                 |              |
| AE Fee Percentage                              | 5.50%                             | 5.80%                       | 5.65%                    | 7.20%            | 8.00%           | 6.43%        |
| CM Fee (as a dollar value)                     | \$ 1,134,540                      | \$ 1,196,424                | \$ 1,165,482             | \$ 1,485,216     | \$ 1,650,240    | \$ 1,245,416 |
| Estimated Reimbusables                         | \$ 5,000                          | \$ 12,000                   | \$ -                     | \$ 15,000        | \$ 70,000       |              |
| Total Estimated Tech Design Services Cost      | \$ 1,139,540                      | \$ 1,208,424                | \$ 1,165,482             | \$ 1,500,216     | \$ 1,720,240    | \$ 1,253,416 |
| Total Estimated Tech Design Cost as Percentage | 5.52%                             | 5.86%                       | 5.65%                    | 7.27%            | 8.34%           | 6.08%        |
| Billable Hourly Rate Schedule                  |                                   |                             |                          |                  |                 |              |
| Principal / Director                           | \$ 245.00                         | \$ 125.00                   | NONE PROVIDED            | NONE PROVIDED    | \$ 180.00       | \$ 183.33    |
| Vice President                                 | \$ 200.00                         |                             |                          |                  |                 | \$ 200.00    |
| Senior Associate                               | \$ 180.00                         |                             |                          |                  |                 | \$ 180.00    |
| Associate / Designer                           | \$ 145.00                         | \$ 125.00                   |                          |                  | \$ 135.00       | \$ 135.00    |
| Project Coordinator V                          | \$ 125.00                         |                             |                          |                  |                 | \$ 125.00    |
| Project Coordinator IV                         | \$ 120.00                         |                             |                          |                  |                 | \$ 120.00    |
| Project Coordinator III                        | \$ 105.00                         |                             |                          |                  |                 | \$ 105.00    |
| Project Coordinator II                         | \$ 95.00                          |                             |                          |                  |                 | \$ 95.00     |
| Project Coordinator I                          | \$ 85.00                          |                             |                          |                  |                 | \$ 85.00     |
| Principal Architect                            | \$ 190.00                         |                             |                          |                  |                 | \$ 190.00    |
| Architect V                                    | \$ 135.00                         |                             |                          |                  |                 | \$ 135.00    |
| Architect IV                                   | \$ 120.00                         |                             |                          |                  |                 | \$ 120.00    |
| Architect III                                  | \$ 95.00                          |                             |                          |                  |                 | \$ 95.00     |
| Architect II                                   | \$ 85.00                          |                             |                          |                  |                 | \$ 85.00     |
| Architect I                                    | \$ 70.00                          |                             |                          |                  |                 | \$ 70.00     |
| Interior Designer V                            | \$ 120.00                         |                             |                          |                  |                 | \$ 120.00    |
| Interior Designer IV                           | \$ 115.00                         |                             |                          |                  |                 | \$ 115.00    |
| Interior Designer III                          | \$ 95.00                          |                             |                          |                  |                 | \$ 95.00     |
| Interior Designer II                           | \$ 75.00                          |                             |                          |                  |                 | \$ 75.00     |
| Interior Designer I                            | \$ 65.00                          |                             |                          |                  |                 | \$ 65.00     |
| Designer V                                     | \$ 145.00                         |                             |                          |                  |                 | \$ 145.00    |
| Designer IV                                    | \$ 125.00                         | \$ 125.00                   |                          |                  |                 | \$ 125.00    |
| Designer III                                   | \$ 100.00                         |                             |                          |                  |                 | \$ 100.00    |
| Designer II                                    | \$ 95.00                          |                             |                          |                  |                 | \$ 95.00     |

|                    |    |        |    |       |  |    |        |
|--------------------|----|--------|----|-------|--|----|--------|
| Designer I         | \$ | 80.00  |    |       |  | \$ | 80.00  |
| Principal Engineer | \$ | 210.00 |    |       |  | \$ | 210.00 |
| Engineer V         | \$ | 155.00 |    |       |  | \$ | 155.00 |
| Engineer IV        | \$ | 140.00 |    |       |  | \$ | 140.00 |
| Engineer III       | \$ | 115.00 |    |       |  | \$ | 115.00 |
| Engineer II        | \$ | 105.00 |    |       |  | \$ | 105.00 |
| Engineer I         | \$ | 90.00  |    |       |  | \$ | 90.00  |
| CADD Operator      | \$ | 75.00  | \$ | 60.00 |  | \$ | 135.00 |
| Clerical           | \$ | 65.00  |    |       |  | \$ | 120.00 |
|                    |    |        |    |       |  |    |        |
| Notes              |    |        |    |       |  |    |        |
|                    |    |        |    |       |  |    |        |
| Comments           |    |        |    |       |  |    |        |
| Clarifications     |    |        |    |       |  |    |        |

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS**

**TOPIC:** Chartwell Renewal Agreement

Chartwells has been a valued partner to the District since 2022, providing high-quality breakfast and lunch meals to all students, as well as catering services across the District as needed. This partnership has expanded menu offerings, introduced students to diverse food experiences, and fostered increased interest in healthy eating and nutrition.

The District currently holds a four-year contract with Chartwells. Administration recommends renewal of the contract for its final year. The contract will continue to be funded through the Food Service Fund, with the District invoiced monthly.

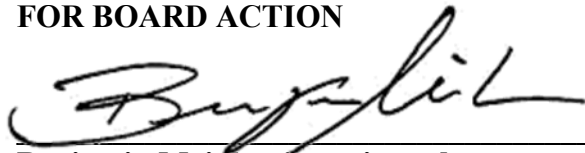
Contractual rates are reviewed and approved by the MDE; the contracted rate will increase by 4% for the 26-27 school year.

This item was presented for information and discussion to the Board at the April 23, 2026, Regular Board meeting and comes this evening for approval.

**Recommendation:**

That the Novi Community School District Board of Education, in the best interest of the Novi Community School District, approves the Chartwell contract renewal, as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Benjamin Mainka', is written over a horizontal line.

**Benjamin Mainka, Superintendent**

**School Year 2026-2027**  
**Food Service Management Company**  
**Contract Renewal Agreement**  
**(COST REIMBURSABLE CONTRACT)**

Note: Do not complete this tab if sponsor has a Fixed Price contract.  
 Use the Fixed Price Agreement form on next tab.

|                                                                                                        |  |  |                                       |  |
|--------------------------------------------------------------------------------------------------------|--|--|---------------------------------------|--|
| Sponsor Name<br>Novi Community Schools                                                                 |  |  | Agreement Number<br>63100             |  |
| Food Service Management Company Name<br>Compass Group USA, Inc. by and through its Chartwells Division |  |  | Year of Original Contract<br>7/1/2022 |  |

This document contains the rates and fees for the furnishing of food service management for non-profit food service programs for the period beginning July 1, 2026, and ending June 30, 2027. The terms and conditions of the original contract are applicable to the contract renewal. The Consumer Price Index for All Urban Consumers (CPI-U) for the Midwest Region for December 2025 is 4% as released by the U.S. Bureau of Labor Statistics. The Equivalent Meal Factor increased from \$4.9700 to \$5.14 for SY 2025-2026.

This Contract Renewal Agreement, attachments, and the original Contract, with addenda, if any, constitute the entire agreement between the Sponsor and the Food Service Management Company. The parties shall not execute any additional contractual documents pertaining to this Contract, except as permitted by applicable law.

| RATES MUST NOT BE ROUNDED UP                                                      |                                                                                         |                             |                                  |                   |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-----------------------------|----------------------------------|-------------------|
| Fee Items                                                                         | Current SY 25-26 Rate<br>(must match what was approved by MDE for the SY 25-26 renewal) | Percentage Rate of Increase |                                  | New SY 26-27 Rate |
|                                                                                   |                                                                                         | % Per Original Contract     | Other Agreed Upon % for SY 26-27 |                   |
| 1. Management Fee per Meal (breakfast and lunch) and Meal Equivalent (a la carte) | \$ 0.0507                                                                               | 4.5%                        | 4%                               | \$ 0.0527         |
| 2. Administrative Fee per Meal or Month                                           | \$ 7,517.00                                                                             | 4.5%                        | 4%                               | \$ 7,817.68       |
| 3. Reimbursable Breakfasts                                                        | N/A                                                                                     | N/A                         | N/A                              | N/A               |
| 4. Reimbursable Lunches                                                           | N/A                                                                                     | N/A                         | N/A                              | N/A               |
| 5. A la Carte Meal Equivalents                                                    | N/A                                                                                     | N/A                         | N/A                              | N/A               |
| 6. After School Snacks                                                            | N/A                                                                                     | N/A                         | N/A                              | N/A               |
| 7. At Risk Suppers                                                                | N/A                                                                                     | N/A                         | N/A                              | N/A               |
| 8. Special Milk                                                                   | N/A                                                                                     | N/A                         | N/A                              | N/A               |

Note: Only percentage rates lower than the original contract's percentage rate may be negotiated and/or agreed upon by both parties (such as 0%) for renewals. Higher negotiated percentage rates are not allowed; a rebid for new contract terms will be necessary.

\*\*\*Price Per Meal and Meal Equivalents must be quoted as if no USDA Donated Commodities will be received.

\*\*\*Planned Client Investment refers to any planned dollar amount the FSMC will invest on the Sponsor's behalf to improve the food service program (such as the purchase of large kitchen equipment or improvements to serving lines, etc.). The Sponsor will pay back that dollar amount to the FSMC over a specified time period as agreed upon by both parties.

|                                                                               |               |
|-------------------------------------------------------------------------------|---------------|
| 9. Has the SY 26-27 budget been agreed upon by the Sponsor and FSMC? (yes/no) | NO            |
| 10. Advance Payment dollar amount for SY 26-27, if any                        | \$ 175,000.00 |
| 11. Guaranteed Return dollar amount for SY 26-27, if any                      | N/A           |
| 12. Planned Client Investment*** dollar amount for SY 26-27, if any           | N/A           |

|                                                                                                         |                                        |                                                |
|---------------------------------------------------------------------------------------------------------|----------------------------------------|------------------------------------------------|
| 13. Has the Sponsor made any changes to the scope of service in the last year?                          | Describe Changes Made in the Last Year | Addendum or Amendment Approved by MDE (yes/no) |
| (X) Mark all that apply.                                                                                |                                        |                                                |
| <input type="checkbox"/> Added or closed a site(s)                                                      |                                        |                                                |
| <input type="checkbox"/> Began a new child nutrition program, such as CACFP, SFSP, FFVP, etc.           |                                        |                                                |
| <input type="checkbox"/> Made changes to meal types served, such as adding snacks or suppers            |                                        |                                                |
| <input type="checkbox"/> Added a vendored meal agreement/contract with another sponsor                  |                                        |                                                |
| <input type="checkbox"/> Added an alternate agreement with another local education authority (LEA)      |                                        |                                                |
| <input type="checkbox"/> Made changes to revenue, such as catering, concessions, vending machines, etc. |                                        |                                                |
| <input type="checkbox"/> Other (describe)                                                               |                                        |                                                |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                             |                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------------------|
| <p><b>Before MDE Approval - Both parties must sign this portion prior to GEMS/MARS upload.</b></p> <p>The Food Service Management Company (FSMC) certifies that it will operate in accordance with all applicable State and Federal laws and regulations. By submission of this proposal, the FSMC certifies that, in the event it receives a renewal award under this solicitation, the FSMC shall operate in accordance with applicable program laws and regulations. The FSMC shall not plead misunderstanding or deception because of such estimates of quantities, or of the character, location, or other conditions pertaining to the proposal. This Agreement shall not exceed one year.</p> <p>IN WITNESS WHEREOF, both parties agree to the terms specified on this Contract Renewal Agreement and hereto have caused this Agreement to be signed by their duly authorized representative on this day and year.</p> | <p style="text-align: center;"><b>After MDE Approval</b></p> <p style="text-align: center;"><u>FOR MDE USE ONLY</u></p> <p>Michigan Department of Education (MDE) has reviewed and approved this Food Service Management Company Contract Renewal Agreement for School Year 2026-2027.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>MDE Reviewer Signature<br/><i>Tammy Saul</i></td> <td>Date Approved<br/><i>3/23/26</i></td> </tr> </table> <p>Sponsor must sign this section AFTER MDE's review/approval in GEMS/MARS.</p> <p>The Sponsor may proceed with this item at the next board meeting for approval and obtain the authorized Board Representative signature and date below. Once the contract renewal is fully executed, it is the Sponsor's responsibility to upload a copy of the final, fully executed FSMC Contract Renewal Agreement form into GEMS/MARS and submit a copy to the FSMC.</p> | MDE Reviewer Signature<br><i>Tammy Saul</i> | Date Approved<br><i>3/23/26</i> |
| MDE Reviewer Signature<br><i>Tammy Saul</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Date Approved<br><i>3/23/26</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                             |                                 |

|                                                                               |                          |
|-------------------------------------------------------------------------------|--------------------------|
| FSMC's Authorized Representative Signature<br><i>Amy Shaffer</i>              | Date<br><i>2/23/2026</i> |
| Printed Name/Title<br><b>Amy Shaffer CEO, Chartwells K12</b>                  |                          |
| Sponsor's Authorized Representative Signature<br><i>Rebecca Scicluna</i>      | Date<br><i>3/04/2026</i> |
| Printed Name/Title<br><b>Rebecca Scicluna, Ass't Sup. Business Operations</b> |                          |



School Year 2026-2027  
Food Service Management Company  
**Sponsor Acknowledgement for Contract Renewal**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| <b>Sponsor Name</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Agreement Number</b>          |
| Novi Community Schools                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 63100                            |
| <b>Food Service Management Company Name</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Year of Original Contract</b> |
| Compass Group USA, Inc. by and through its Chartwells Division                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 7/1/2022                         |
| <p>By signing this Sponsor Acknowledgement for Contract Renewal, the Sponsor acknowledges its responsibilities as outlined in the food service contract, including the overall operational and financial responsibility for the Child Nutrition Programs.</p> <p>The Sponsor acknowledges it is required to conduct monthly (or at least quarterly) invoice reconciliations of its food service contract to ensure compliance with Federal law.</p> <p>The Sponsor certifies its staff directly and independently conducts reconciliations of food service contract invoices to verify the usage and crediting of USDA Foods, allowable costs, and the accuracy of fees and/or per meal charges in accordance with the Sponsor's food service contract.</p> <p>The Sponsor further acknowledges it may be required to submit copies of any and all books and records pertaining to the food service contract including, but not limited to, the following: food service contract invoices with supporting documentation from the company, Sponsor's internal reconciliation materials, distributor invoices, and all other related documents.</p> |                                  |
| <p><b>Note: The Sponsor <u>must sign</u> this page prior to uploading into GEMS/MARS.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                  |
| <b>Sponsor's Authorized Representative Signature</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Date</b>                      |
| <i>Rebecca Scicluna</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 3/4/2026                         |
| <b>Printed Name/Title</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                  |
| Rebecca Scicluna, Asst. Sup. Business + Operations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                  |

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL  
DISTRICT NOVI, MICHIGAN**  
May 14, 2026

**ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS**

**TOPIC:** Oakland Schools Intermediate School District Budget 2026-27

Per the Michigan Revised School Code, Section 380.624(2), the Oakland Schools annual budget must be presented to Oakland County's 28 school districts by May 1 each year. Accordingly, electronic copies were sent along with three hard copy sets of the fiscal year 2024-25 proposed budget documents to each district.

Per section 624(2)(b), the following actions are required by the district for compliance:

- 1) Review of the Intermediate School District's General Education Fund operating budget.
- 2) Not later than June 1<sup>st</sup>, adopt a board resolution expressing support for or disapproval of the proposed budget.
- 3) Submit to the ISD's board of education any specific objections and proposed changes to said budget.

Per section 624, only the general operating fund budget requires a board resolution. However, the ISD has provided all their draft budgets: Special Education, Career Focused Education, Special Revenue-Cooperative Activities, Debt Service, Capital Projects, Enterprise and Internal Service, and Grant Funds budgets.

At the April 23, 2026, Regular Board Meeting, the two resolutions attached, one supporting the ISD budget and one disapproving of it, were brought to the Board as Information and Discussion.

Tonight, this returns to the Board for a vote.

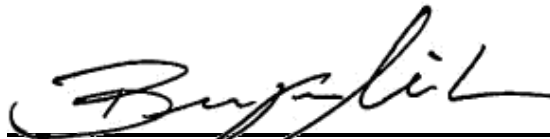
**RECOMMENDATION 1:**

That the Board of Education adopts the attached resolution, supporting the ISD budget.

**RECOMMENDATION 2:**

That the Board of Education adopts the attached resolution, disapproving of the ISD budget.

**APPROVED AND RECOMMENDED FOR  
BOARD INFORMATION AND DISCUSSION**

A handwritten signature in black ink, appearing to read 'Benjamin Mainka', is written over a horizontal line.

Benjamin Mainka, Superintendent

## Disapproval of General Fund Budget

### ISD BUDGET RESOLUTION

\_\_\_\_\_, Michigan (the "District")  
A \_\_\_\_\_ meeting of the board of education of the District was held in the  
\_\_\_\_\_ in the District, on the \_\_\_\_ day of \_\_\_\_\_, 2026  
at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and  
supported by Member \_\_\_\_\_:

#### WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed General Fund budget no later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district General Fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district General Fund budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

#### NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has reviewed the proposed intermediate school district General Fund budget and has determined that it disapproves of certain portions of the proposed intermediate school district General Fund budget which objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objection and proposed changes that this board has to the budget.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adoption.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2026, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

**Support for General Fund Budget**

**ISD BUDGET RESOLUTION**

\_\_\_\_\_, Michigan (the "District")  
A \_\_\_\_\_ meeting of the board of education of the District was held in the  
\_\_\_\_\_ in the District, on the \_\_\_\_ day of \_\_\_\_\_, 2026  
at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and  
supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the  
intermediate school board to submit its proposed General Fund budget no later than May  
1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district  
shall review the proposed intermediate school district General Fund budget, shall adopt a  
board resolution expressing its support for or disapproval of the proposed intermediate  
school district General Fund budget, and shall submit to the intermediate school board  
any specific objections and proposed changes the constituent district board has to the  
budget.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed  
intermediate school district General Fund budget in accordance with Section 624 of the  
Revised School Code, as amended, and by the adoption of this resolution, expresses its  
support for the proposed intermediate school district General Fund budget.

2. The secretary of the board of education or his/her designee shall forward a  
copy of this resolution to the intermediate school board or its superintendent no later than  
June 1.

3. All resolutions insofar as they conflict with this resolution be and the same  
are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adoption.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2026, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

# Original Budget

for the fiscal year 2026-27



## **Oakland Schools Enterprise-Wide Overview**

Oakland Schools is one of 56 Intermediate Schools Districts (ISDs) established in Michigan in 1962. ISDs are regional service agencies that provide support services to constituent district school personnel that are best delivered regionally, as measured by cost, size and quality advantages. Oakland Schools is an autonomous, tax-supported public school district governed by Michigan General School Law.

### **Our Mission**

Every Student. Every Day.

### **Our Beliefs**

We believe:

- It's about service.
- Students form the lens through which our best educational decisions are made.
- All students can and will learn.
- Collaboration builds understanding.
- Education is a shared responsibility.
- Our success depends upon our employees.
- Change is opportunity.
- Lifelong learning is a key to lifelong success.
- Effective relationships are powerful.
- Differences expand our thinking.
- Visionary leadership creates a dynamic environment.
- We must develop leaders for tomorrow.
- Ethical behavior is everyone's responsibility.

### **Our Credo**

Service, expertise, and excellence form the foundation of Oakland Schools. We prepare students to be meaningful contributors in a diverse society. Continuous learning drives our efforts to support local districts and the community while fostering a global perspective. Organizational strength and effectiveness come from inclusion, advocacy, innovation, and leadership. We share responsibility for leading the Oakland County educational community.

We believe our first responsibility is to the educators of Oakland County, their students and families. We believe that all students can learn, and will, given the right resources and time. Our services, products, tools, and knowledge are focused to support high levels of student achievement, maximize resources and meet compliance obligations. Through visionary leadership and inclusive relationships, we develop regional capacity for the continuous improvement of student learning.

We believe every employee can be highly productive. We support ongoing learning by providing necessary tools and resources. We hold one another to a high standard of professionalism, respect, integrity, and fairness. Together, we embrace a culture that promotes ideas and innovation as it encourages creativity and fun. We deliver high quality service as we advocate for every child.

We collaborate with the Oakland County community and develop strong partnerships with all levels of government, business, social agencies, and education to enhance the quality of life in this region. These collaborations strengthen teaching and learning and increase opportunities for Oakland County students as they graduate to a global economy. For all those with whom we work and whom we serve, we pledge to partner in practices that honor collaboration, responsible stewardship of public resources, transparent business practices and ethical behavior.



## **Our Objectives**

Oakland Schools' organizational strategies are centered around these three objectives:

- Increasing student achievement
- Serving the diverse needs of schools
- Decreasing costs and increasing efficiencies.

## **How We Are Funded**

Our proposed total funding for fiscal year 2026-27 is \$563.2 million:

- Property taxes - \$270.7 million
- Other local revenue and investment revenue - \$51.7 million
- State source revenue - \$24.8 million
- Other financing sources & indirect revenue - \$15.8 million
- Estimated grant award funding - \$200.2 million

*Note: Funding as presented is net of eligible inter-company eliminated Risk Related Activity Fund revenues.*

## **How We Use Our Resources**

Our proposed total expenditures for fiscal year 2026-27 are \$591.7 million:

- Salary, wage, and benefits - \$88.8 million
- Purchased Services, Supplies, Utilities & Dues/Fees - \$27.2 million
- Capital outlay - \$23.9 million
- Transfers to LEAs and other funds - \$233.4 million
- Grant related expenditures - \$200.2 million
- Payment on existing debt - \$18.2 million

*Note: Expenditures as presented are net of eligible inter-company eliminated Risk Related Activity Fund expenses.*

## **What's New or of Special Significance in the 2026-27 Oakland Schools Budget?**

### **Revenues**

Property tax revenue is budgeted to increase by 3.4%, or \$9.0 million. Taxable values have been increasing incrementally over the last twelve years and finally reached pre-recession levels in 2022-23. While taxable values in Oakland County are expected to increase just over 4.0%, the District is using a conservative estimate in the 2026-27 budget until actual taxable values are made available. Tax abatements leveled off significantly for several years after peaking in fiscal years 2012 and 2013, however an increase in tax tribunal challenges occurred in the last two years and the District carefully monitors open cases with the assistance of Oakland County Equalization. The District holds reserves for anticipated losses due to these abatements as all unfavorable judgments are the responsibility of the District.

### **Michigan Tax Tribunal Expense**

Michigan Tax Tribunal (MTT) judgments regarding property tax assessments have a direct impact on the expenditures of Oakland Schools. Unfavorable judgments result in the return of funds to the taxing authority with no recoupment of funds from the State of Michigan. As such, the District evaluates the risk of MTT losses with the assistance of Oakland County Equalization. The MTT reserve percentage for FY 2026-27 is budgeted at .25% of tax revenues, which equates to approximately \$676,700 in expense.

### **PA-18 Special Education Funding**

Oakland Schools receives property tax revenue for support of Special Education programs. In the last few years, the County has enjoyed healthy taxable value growth which correlates to increases in the amount that

can be provided to local districts via the PA-18 distribution. In FY 2026-27 there is growth projected in tax revenues of 3.4%. The base distribution of PA-18 funding to local school districts is budgeted to increase approximately \$5.2 million or 2.9% to \$189,106,200. Additional distributions may be made to local districts based on 2025-26 final audited financial results.

### Employee Positions

There is a net 7.2 FTE increase in positions contained in the 2026-27 budget, including the following:

- (1.0) FTE – Human Resources Manager position has been eliminated
- (.5) FTE – Business Office Residency Program; reduction from four residents to three for a portion of 2026-27
- 1.0 FTE – Shipping/Receiving new Warehouse Supervisor position due to increased workload, replacing a position eliminated in 2024-25
- (.3) FTE –reduction in District & School Services Pupil Services part-time staff
- 6.0 FTE – Special Populations new unit, Continuum of Supports (see discussion below in this executive summary)
- 2.0 FTE – Technology Services Artificial Intelligence (see discussion below in this executive summary).

### Personnel Costs

- Step increases for those employees who are eligible have been built into the 2026-27 budget; additionally, an across-the-board pay increase of 2.0% has been included in the proposed budget for all staff. This increase is consistent with union salary changes in the current collective bargaining agreement which expires June 30, 2027.
- Regarding the State-mandated retirement rate, there are 8 rates in effect, depending on the hire date of employees and their choices for eventual retirement benefits. The most common employee choice is for the Basic/MIP plan with Health Care Premium Subsidy. That rate is 29.91% through September 30, 2026, and will be reduced to 27.51% beginning October 1, 2026. Oakland Schools analyzed its own employee retirement elections and has projected an overall blended retirement rate of 26.53% for 2026-27, which includes employer contributions to Defined Contribution plans and the Personal Healthcare Fund.
- The “Hard Cap” for employee health care costs remains in effect for all labor groups. The hard cap dollar limits that employers may pay are subject to annual adjustment based on the medical consumer price index, over which the school district has no jurisdiction. Growth in the medical consumer price index of 4.0% has been budgeted for 2026-27. This projection results in the following dollar limits used in this budget:

|                     | Plan year<br>beginning after<br>1/1/26 | Plan year<br>beginning after<br>1/1/27* |
|---------------------|----------------------------------------|-----------------------------------------|
| Family              | \$ 21,660.30                           | \$ 22,526.71                            |
| Individual plus one | \$ 16,609.38                           | \$ 17,273.76                            |
| Single              | \$ 7,942.09                            | \$ 8,259.77                             |

*\*projected, assuming growth in the Medical CPI of 4.0%*

### Artificial Intelligence (AI) Strategy and Capacity Building

Since establishing the AI Strategy and Innovation function within Technology Services, Oakland Schools has moved from vision to execution. In September 2025, we hired the Director of AI Strategy and Innovation to lead a comprehensive AI strategy building upon the AI foundation that was laid, including

supporting the 28 districts we serve. This role delivered on the commitment in last year's budget narrative and positioned Oakland Schools to lead with clarity in a rapidly shifting environment.

This year's budget advances that strategy through two critical hires that complete the foundation of an operational AI team:

- **AI Solutions Architect**  
Provides the technical backbone for vetting, evaluating, and developing AI solutions that improve internal operations and ensure responsible adoption.
- **AI Implementation Consultant**  
Works directly with Oakland Schools staff, district leaders, and educators to deliver professional learning, cohort based programs, and hands on consultation that moves districts from awareness to sustainable implementation.

This budget investment is about protecting districts from unmanaged AI risk, accelerating responsible innovation, and ensuring Oakland Schools remains the indispensable partner districts rely on to navigate complexity and improve outcomes for every learner.

Planned initiatives include district embedded consultation, superintendent level briefings informed by needs assessment data, expanded cohort based learning aligned to national frameworks, and continued development of policy, procurement, and governance guidance as the AI landscape evolves.

### **Focus on Cybersecurity**

The cybersecurity threat environment continues to intensify, and schools remain a high value target. Technology Services has made strategic, layered investments that reduce risk, strengthen resilience, and expand countywide protection.

Budget support sustains and expands protections already deployed, including:

- Managed mobile access through our mobile device management platform
- Cybersecurity awareness training through monthly staff training and phishing exercises, plus improved end user reporting and rapid quarantine workflows
- Enhanced server security tools to monitor and protect approximately 700 servers against data exfiltration and compromise
- Strengthened security posture across Oakland Schools supported applications and devices through vulnerability identification and remediation
- Multi factor authentication across critical systems to prevent unauthorized access
- Automated threat detection through a Security Information and Event Management platform, now extended as an option to local districts at no charge
- Endpoint Detection and Response capabilities to secure connected devices
- Network stability and continuity through mitigation of Distributed Denial of Service attacks
- Ongoing culture building to reduce human risk through awareness and simulation
- Expanded district security partnership programs:
  - Internal and external penetration testing services
  - Shared SIEM capabilities for improved threat visibility
  - Phishing simulation and cybersecurity awareness training platforms for field service districts

### **Special Populations Continuum of Supports**

A new unit within Special Populations will be introduced for the 2026-27 school year. This unit was designed to address the varying levels of expertise, staffing, and resources among local education agencies; additional areas of support for districts that were identified by the center program workgroup. The ISD must play a stronger role in ensuring that students receive appropriate services in their least restrictive environment whenever possible. This new unit will provide dedicated, specialized support

focused on building local district capacity to serve complex students in their least restrictive environment. The unit will guide district teams in data-based decision-making and provide targeted consultation, professional learning, coaching, and direct problem-solving support. The unit will work collaboratively with local districts to:

- strengthen programming for students with complex needs
- support teachers and support staff through training, coaching and consultation
- reduce inappropriate referrals to center programs
- ensure students receive FAPE while remaining in local settings
- promote consistent, evidence-based practices across the county
- ensure fidelity of Leveled Program implementation in LEA's and PSA's.

### **Social-Emotional Wellbeing and Mental Health Support**

Oakland Schools remains committed to supporting the social-emotional well-being and mental health needs of students and educators across our districts. As the demand for these services continues to grow, we are expanding our resources and partnerships to further strengthen mental health support at all levels.

In 2026-27, our mental health team will continue to provide critical support in key areas:

- *Expanding Tier 1 Supports* – Increasing access to Question, Persuade, Refer (QPR) training, Positive Behavioral Interventions and Supports (PBIS), Restorative Practices, and Social-Emotional Learning (SEL) strategies to promote student and staff wellbeing.
- *Enhancing School Safety* – Strengthening both physical and psychological safety through the PREPaRE curriculum, the I Love You Guys Foundation training, Behavioral Threat Assessment and Management, and additional crisis-response initiatives.
- *Advancing Suicide Prevention and Postvention* – Providing professional learning on updated suicide prevention strategies and postvention supports to respond effectively in times of crisis.
- *Improving Crisis Prevention and De-escalation* – Expanding training in Behavioral Supports, Nonviolent Crisis Intervention (CPI), and Life Space Crisis Intervention (LSCI) to equip school staff with strategies for preventing and safely managing crisis situations.
- *Developing School-Based Mental Health Systems* – Continuing to help districts build and sustain comprehensive mental health frameworks that integrate school, community, and state-level supports.

Additionally, we are working closely with districts to maximize the impact of state categorical funding, including:

- *31n Funding* – Supporting the continued expansion of licensed, school-based mental health professionals to increase Tier 2 and 3 interventions.
- *31p Funding* – Helping districts implement three-tiered SEL curricula to promote emotional resilience and wellbeing at all grade levels.

### **Crisis Response & Trauma Support**

Oakland Schools remains a key partner in providing direct support to districts experiencing traumatic events. We continue to offer crisis response and recovery assistance, including ongoing consultation for districts and expanded support for districts impacted by trauma. In the 2026-27 school year, we will build on our crisis response efforts by strengthening trauma-informed and restorative approaches and increasing district capacity to address both immediate and long-term student and staff needs.

### **Comprehensive Safety & Threat Assessment Training**

- *PREPaRE Training* – Oakland Schools continues to partner with the National Association of School Psychologists (NASP) to provide PREPaRE (Prevent, Reaffirm, Evaluate, Provide and Respond, Examine) training. Our team of PREPaRE trainers continue to expand their work with

districts to enhance school crisis prevention, response, and recovery planning. As of January 5, 2026, we have 695 Oakland County educators/professionals trained in workshop 1 with representation from 21 of our 28 districts. Workshop 2 has representation from 27 of 28 districts with 427 Oakland County educators/professionals trained.

- *I Love U Guys* - The “I Love U Guys” Foundation provides training for Pre-K through 12th grade schools, higher education, businesses, and municipal settings focused on standardized language for response to crisis situations. Additionally, they provide a standard method and all materials for locations to activate the reunification annex if necessary. As of February 1, 2026, Oakland Schools has provided four trainings for our county.
- *Behavioral Threat Assessment and Management (BTAM)* – In collaboration with the Michigan State Police, Oakland Community Health Network, and national experts, we are expanding access to countywide training on the BTAM model. Our in-house trainers will continue to build district capacity to assess and manage potential threats while strengthening relationships with community partners. In addition, we were able to offer Advanced BTAM this year and are offering eighteen districts the opportunity to participate in a Training of Trainers, as a means to quickly scale up district capacity in order to be prepared for compliance with the new legislative requirements that take effect October 1, 2026. As of February 25, 2026, we have 663 Oakland County educators from 23 of our 28 districts and 26 Oakland County resource officers participating in this training.
- *Comprehensive School Suicide Prevention* - In partnership with Dr. Steven Brock, we have expanded our offerings around comprehensive school suicide prevention to offer more in depth work around suicide assessment, prevention strategies, and postvention response. As of February 25, 2026, we have 313 Oakland County Educators that have taken part in this training, from 26 of our 28 districts in Oakland County.

### **Intensive Mental Health & Complex Behavior Support**

Our mental health team will broaden access to specialized support services, including:

- *Life Space Crisis Intervention (LSCI)*, which is a set of strategic and tailored verbal intervention strategies to help staff prevent, defuse, and process "crisis" situations in schools involving dysfunctional thinking and student misbehavior, and to assist students in developing more usable self-management skills.
- *Non-violent Crisis Intervention (NCI)*, which provides professional staff with the skills to safely recognize and respond to students in crisis situations. This program promotes the philosophy of Care, Welfare, Safety, and Security, and may help to proactively deescalate students in crisis, reduce the risk of injury; and comply with legislative mandates.

As we look ahead to 2026-27, Oakland Schools remains dedicated to fostering safe, supportive learning environments and providing districts with the expertise, training, and resources they need to address the ever-evolving mental health needs.

### **Nanotechnology, Artificial Intelligence and Synthetic Biology (NAIS) Lab**

Our Nanotechnology, Artificial Intelligence, and Synthetic Biology lab will serve our local districts and public school academies as a resource they can visit during the school year. In this lab, located at the Southeast Technical Campus, students and educators will explore cutting-edge technologies firsthand. Nanotechnology involves manipulating materials at the molecular level to create new substances and devices with unique properties. Artificial Intelligence encompasses developing intelligent systems capable of tasks typically requiring human intelligence, such as problem-solving and decision-making. Synthetic Biology integrates principles from biology and engineering to design and construct novel biological components and systems. Through visits to the lab, students will gain exposure to these exciting scientific fields, preparing them for future opportunities and technological advancements. The 2026-27 budget contains funding for 2.0 FTE for Nanotechnology Consultants (approved in 2024-25)

within the Career Focused Education Fund budget and capital budgets for equipment and lab buildout within the CFE Campus Renovations Capital Projects Fund. We anticipate districts will be able to fully access this service during the 2027-28 school year.

### **Mobile STEM Classroom (STEMi)**

Oakland Schools Administration and Student Services deployed a mobile Science, Technology, Engineering & Math (STEM) classroom called “the STEMi” in 2021. FY 2026-27 Capital Projects Fund budgets include estimated costs for capital needs and the Career Focused Education Fund budget includes lease costs for the vehicle and estimated costs of operating the STEMi. We are approaching the end of our original lease period and are excited to introduce new activities and functionality in the updated STEMi beginning in the 2026-27 school year. New features include an interactive design wall, Drone Racing League (DRL) simulator, new robotics and AI interactive equipment, among others. The mobile classroom is utilized by Oakland Schools’ constituent districts to supplement and extend their existing career readiness curriculum, instruction and assessments. The STEMi is fully booked at all 28 school districts and public school academies for the 2025-26 school year. The Board of Education receives quarterly access and impact updates from Student Services.

### **Oakland Schools Technical Campus Renovations**

Oakland Schools recently completed a two-year project to renovate and refresh our four technical campuses. Renovation work consisted of the following:

- Phase I – Construction of secured entrances for all four Oakland Schools Technical Campus (OSTC) buildings. The renovations improved safety/security infrastructure and enhanced the student and guest experience. Included in the secured entrances are Welcome Centers for visitors waiting to be screened for entry into the building. In addition to providing important security controls, the Welcome Centers highlight OSTC academic programs, events and awards.
- Phase II – Consisted of the OSTC corridor refresh projects and parking lot replacements at all campuses. Improvements included updating corridor lighting, flooring, wayfinding, and program identification for all four campuses. Also included were upgrades to student collaboration spaces in common areas of the building. The project also included replacement of all parking lots and drives along with security gates at strategic locations.

Technical campus planned improvements in the 2026-27 year include the replacement of Southeast Campus rooftop units and lighting controls upgrades at all campuses in addition to the Nanotechnology lab buildout.

### **Special Collaborative Projects**

#### *Business Office Residency Program*

Oakland Schools Administration, in collaboration with local district stakeholders, developed a Business Office Residency Program that launched in June 2024. The program was created in response to significant turnover and retirements within local district business offices, coupled with the lack of a sustainable pipeline to fill these vacancies.

The residency is a two-year program in which a cohort of participants receives comprehensive technical training, leadership development, and preparation toward Michigan School Business Officials certification. Participants include individuals hired by Oakland Schools as well as staff currently employed in local district business offices. In addition to the training and certification components, Oakland School employees are placed as interns within local districts, providing them with valuable, real-world experience.

The inaugural cohort consists of four Oakland School employees and nine local district staff members. Upon completion of the program, participants are expected to be well prepared to assume leadership roles

within local district business offices. The program has experienced a highly successful first year, and the current cohort will continue its training through the 2025–26 school year. The 2026-27 budget contains funding for a second cohort, recruitment for which will begin in Spring 2026.

#### *Human Resources Leadership Academy*

Oakland Schools launched the Human Resources Leadership Academy (HRLA) in 2024-2025 as a two-year leadership development program designed to cultivate future human resource leaders across the county. The program blends training with hands-on experience, preparing participants to step into HR leadership roles in Oakland County.

In the first year, participants engaged in professional development, gaining foundational knowledge and skills. The second year focused on project-based learning within a district setting, where participants tackle real-world HR challenges. Year two includes a capstone project that focuses on critical HR areas, including recruitment, performance evaluations, employee training, and retention. Through these capstone projects, participants develop practical solutions that enhance HR practices, ensuring they are prepared to step confidently into a leadership role.

In the 2026-2027 school year, we will welcome our third cohort into the program.

The General Education Fund is fully funding both the Business Office Residency and HR Leadership Academy programs.

#### *Literacy Essentials Oakland*

The Literacy Essentials Oakland (LEO) project is a multi-year initiative aimed at ensuring early literacy success for children in Oakland County. Established in 2019-20, the project remains rooted in research and is grounded by these goals:

1. Enhanced, equitable instructional practices grounded in research
2. Increased effectiveness of instructional leaders
3. Increased system coherence

In 2025-26, we made significant progress in ensuring educational excellence via the following indicators:

- Metrics analytics indicate strength in coaches spending a majority of their time working directly with teachers to improve student learning.
- LEO leadership teams are adjusting services to strengthen the use of short-term data cycles to drive instructional decisions.
- Collaboration with state-funded literacy coaches continues, supporting full coaching cycles, evidence-based practices, and alignment with PA 146, K-12 Literacy and Dyslexia Law.

Looking ahead, Literacy Essentials Oakland will focus on strengthening the systems that sustain high-quality literacy instruction across districts. This includes enhanced and more coordinated support for literacy coaches, recognizing their critical role in building educator capacity and supporting implementation at the classroom level. The project will also prioritize stronger collaboration between the District and School Services (DSS) and Special Populations departments within Oakland Schools to ensure coherence, shared expertise, and aligned guidance for districts. Finally, continued emphasis will be placed on deepening Tier 1 instruction, supporting districts in strengthening their foundational literacy systems in ways that both meet the requirements of PA 146 and fully reflect the evidence-based instructional practices called for in the law—ensuring access and success for all students.

Oakland Schools is providing up to \$5 million for Literacy Essentials Oakland.

### *Numeracy Initiative (EPIC – Essential Practices in Instruction ⇌ Capacity & Coherence)*

The Numeracy initiative was launched in the 2024-25 school year in response to declining performance from 3rd-6th grade on the Mathematics M-STEP. This project is designed to increase an organization's capacity to support effective mathematics practices leading to increased student outcomes in mathematics.

The program has three goals:

1. Increase and enhance teachers' use of equitable research-informed tier 1 instructional practices that support student learning
2. Increase instructional leaders' efficacy and effectiveness to support tier 1 instruction
3. Increased system coherence

Even though this initiative is in its early stages, good progress has already been made and will continue into 2026-27 with the following supportive data:

| EPI⇌C <sup>2</sup> NAIL & Principal efficacy data received from a CCI Survey |                |                |        |
|------------------------------------------------------------------------------|----------------|----------------|--------|
| Question (out of a 4.0 rating)                                               | Fall 24-25     | Fall 25-26     | Change |
| I am able to influence district-level decisions.                             | 3.19<br>(n=22) | 3.26<br>(n=27) | +.07   |
|                                                                              | 3.30<br>(n=33) | 3.47<br>(n=30) | +.17   |
| I have a voice in how this team focuses its efforts/time.                    | 3.41<br>(n=22) | 3.44<br>(n=27) | +.03   |
|                                                                              | 3.61<br>(n=33) | 3.77<br>(n=30) | +.16   |
| My contributions to the team are valued.                                     | 3.41<br>(n=22) | 3.59<br>(n=27) | +.18   |
|                                                                              | 3.70<br>(n=33) | 3.80<br>(n=30) | +.10   |

2026-27 will focus on:

- Adding more non-administrative instructional leaders.
- Including more teachers in PDSA cycles.
- Extending PDSA cycles from 3rd through 8th grade.
- Serving more students.

### *HR/Finance Consortium*

The HR/Finance Consortium Fund was established in FY 2012-13 as a result of a collaborative effort between Oakland County school districts to select a countywide Enterprise Resource Planning (ERP) system for HR and financial applications. The school districts formed a consortium called the Michigan Partnership for Essential Education Resources (MiPEER).

The MIPEER Consortium is a strategic alliance between Oakland Schools and 20 districts that streamlines ERP services through BusinessPlus. By centralizing systems and support for finance, HR, and payroll, the consortium delivers standardized software, high tier support, and improved compliance readiness.

This budget sustains the technical team and infrastructure that make the consortium viable, including database administration, system analysis, hosting, monitoring, upgrades, and user support. It also supports



proactive compliance work that keeps districts aligned with changing regulations and operational requirements.

Core value drivers include:

- A dedicated technical backbone that secures and manages software and hardware infrastructure
- Proactive compliance alignment through continuous process recalibration
- End to end lifecycle management including testing, upgrades, training, and advisory governance

This model protects district operations, reduces duplication, and provides a predictable cost structure for essential business systems.

#### *MiServiceDesk*

The Oakland Schools Service Desk oversees MiServiceDesk, which provides tier 1 support for essential statewide education systems. This service is a critical reliability layer for Michigan districts and stakeholders and operates as the technical support division of the Michigan Collaboration Hub, led by Intermediate School Districts and MAISA.

Funding in the upcoming year sustains the staffing and tools required to maintain consistent service levels, timely issue resolution, and strong customer experience for statewide solutions that districts depend on daily, including:

- MiStrategyBank
- MICIP
- MiRead
- EduPaths
- MiEarly Childhood Connect
- Michigan Data Hub
- MiEWIMS

This investment protects statewide continuity and reduces disruption in compliance reporting, instructional planning, and data access.

#### **Financial Subsidies for Cooperative Services**

Oakland Schools provides financial subsidies to support several cooperative agreements with constituent districts. The following financial subsidies are incorporated in the FY 2026-27 budget:

| <b>Department</b>                                | <b>Description</b>                                                          | <b>Budgeted Subsidy Amount</b> |
|--------------------------------------------------|-----------------------------------------------------------------------------|--------------------------------|
| Students Services (Career Readiness)             | Career cruising software (Xello)                                            | \$ 360,000                     |
| Students Services (Career & Technical Education) | CDX Automotive software                                                     | \$ 31,400                      |
| Students Services (Career Readiness)             | Industry connections platform Pathful (Nepris)                              | \$ 250,000                     |
| Students Services (Career Readiness)             | Alumni Pathways - Lightcast (Economic Modeling)                             | \$ 45,000                      |
| District & School Services                       | Illuminate DnA student assessment & data analysis tool                      | \$ 376,000                     |
| District & School Services                       | Discovery Education Streaming - digital video on demand and online teaching | \$ 78,000                      |
| District & School Services                       | Atlas Rubicon curriculum management system                                  | \$ 217,300                     |
| District & School Services                       | STAMP (STAndards-based Measurement of Proficiency) assessments              | \$ 60,000                      |
|                                                  | <b>TOTAL SUBSIDIES</b>                                                      | <b>\$ 1,417,700</b>            |

*Note: This reporting is required by Board Policy 3230. Subsidies do not include the cost of staff FTE providing direct district support.*

In addition to the above financial subsidies, the District provides dedicated staff to support the MiStar student application and the PowerSchool application for the MiPEER consortium. Distributions are also made directly to districts for PA-18 special education funding, Career and Technical Education (CTE) transportation reimbursement and CTE regional programming funding. Details of those distributions can be found in those funds' specific budget sections of this document.

## **What We Do - Programs & Services**

Oakland Schools remains committed to making strategic investments in both current programming and new initiatives that enhance collaboration, efficiency, and impact for our constituent districts. The 2026-27 budget reflects our dedication to ensuring fiscal responsibility while maximizing the return on investment for school districts. By leveraging regional partnerships, emerging technologies, and cost-saving measures, we continue to support the evolving needs of Oakland County's students and educators.

### **District and School Services**

The District and School Services (DSS) Department strategically allocates resources to provide high-quality support to all Oakland County learners. Our budget prioritizes:

- Cost-effective professional learning opportunities for educators
- Expanding collaborative networks to drive best practices across districts
- Consultation services that assist school and district leaders in implementing high-impact strategies
- Development of instructional resources that maximize district investments in student learning
- Advocacy at the state and national levels to secure additional funding and resources for Oakland County schools
- Securing consortium pricing and cost-saving opportunities to reduce financial burdens on districts

The following services are provided as part of Oakland Schools' core mission to support districts at no additional cost:

- *Professional Learning Investments* – Expanding context-based, scalable models and research-based educational strategies
- *Networking Groups* – Facilitating educator collaboration through role-specific leadership development and networking cohorts
- *Consultation Services* – Assisting districts with learning models, assessment system redesign, AI integration, and implementation of multi-tiered support systems (MTSS)
- *Resource Development* – Investing in digital innovation, including the expansion of miPLACE and the development of interactive instructional content aligned with Michigan's educational priorities
- *Supporting State Accountability Schools* – Providing enhanced supports for schools identified through the state system of support, and strengthening improvement strategies for Comprehensive Support and Improvement Schools
- *Early Childhood Services* – Expanding early intervention programs, community partnerships, and family resources to improve long-term student success

The services below are offered on a cost-recovery basis or through consortium pricing to provide districts with high-quality, cost-effective solutions:

- *Consortium Pricing & Procurement* – Negotiating discounted pricing on assessment tools, curriculum mapping systems, and digital learning platforms such as Atlas Curriculum Mapping System, Illuminate DnA, and STAMP proficiency assessment
- *Data and Analytics Solutions* – Offering access to advanced analytics platforms for student performance monitoring and predictive data modeling

- *Technical Assistance and Specialized Programs* – Supporting districts with specialized technical assistance, compliance guidance, and tailored district improvement initiatives

### **Early Childhood**

Early Childhood is a unit within DSS that works with schools, families, and other agencies to support the school success of children from birth to kindergarten by developing, evaluating, and improving high-quality early childhood programs. These efforts save local districts thousands of dollars by supporting school readiness, early identification of developmental, learning and behavioral challenges, and strategic cost-saving initiatives.

Our Early Childhood team provides the following services to our constituent districts at no additional cost:

- Providing direct assistance, resources and outreach to young learners and their families to promote school readiness.
- Supporting program administrators with technical assistance to ensure compliance with state and federal regulations, licensing rules and grant requirements.
- Coordinating county-wide preschool recruitment marketing campaigns, saving districts an estimated \$160,900 annually.
- Managing centralized care coordination to determine child eligibility for GSRP, resulting in an estimated savings of \$475,400 in 2025-2026.
- Securing over 200 start-up and expansion grants, leveraging over \$5.0 million to expand access to GSRP.
- Providing developmental screening and referral coordination for GSRP programs, generating \$47,700 in savings while strengthening early identification systems.

The following services are provided by Early Childhood on a cost-recovery basis:

- *Early Childhood Specialists (ECSs)* – Supporting GSRP preschool teaching teams and site administrators across 28 LEAs, 6 PSAs, and 62 community-based organizations. Oakland Schools recruits, trains, monitors, and coaches ECSs, saving districts approximately 40% in staffing and administrative costs.
- *Online Child Assessment Tool* – Coordinating a county-wide purchase of the COR Advantage child assessment tool, reducing per-child licensing costs by 47% and generating more than \$75,000 in countywide savings. Also coordinated 500 Teaching Strategies GOLD licenses, saving programs more than \$7,000 through bulk purchasing.
- *High Scope GSRP Professional Learning* – Providing HighScope curriculum training for GSRP teachers and administrators at substantially reduced rates, lowering professional learning costs up to 70% and saving districts more than \$250,000 in registration and travel expenses.

### **Student Services**

The Student Services Department provides direct instructional programs for K-12 students and consulting services for local districts throughout Oakland County.

- Student Services provides consultation, professional development and employer-based experiences for the core content areas as well as CTE programming.
- Student Services has worked collaboratively with our 28 local districts to roll out a K-12 Career Readiness system in Oakland County. This system is guiding students, parents and educators to help students make informed career preparation decisions, developing the skills and knowledge needed to be successful in their chosen career and preparing them for post-secondary education or direct employment.
- Professional development and technical assistance (via a gradual release professional learning model) is provided to educators, parents and community members throughout Oakland County and beyond.

- Student Services provides leadership and support for a variety of student programs. This includes the ACE Program and the VLAC K-12 programs. In addition, Student Services operates the four technical campuses serving approximately 2,600 – 2,700 students each semester from all 28 constituent districts.

### **Special Populations**

The Special Populations Department is dedicated to providing quality services and support intended to strengthen the capacity of Oakland County public school districts. In partnership with local districts and community agencies, the department strives to improve the educational achievement and well-being of all students with disabilities.

The Oakland Schools Special Populations Department provides services to all local districts, public school academies and nonpublic schools in Oakland County on behalf of the approximately 22,800 students with an Individualized Education Program (IEP) as well as students requiring community support programs.

Coordinated ISD services support districts by providing Educational Audiologists, Orientation and Mobility Specialists, and teacher consultants for students with low-incidence disabilities. These professionals deliver high-quality instruction, consultation, and evaluations, and ensure access to services that promote student achievement. Audiological services are available to support eligibility evaluations, provide hearing assistive technology, and conduct assessments for preschool-age students to rule out hearing loss. Additional supplemental and related supports, including specialized assistive equipment and services, are also available. The Materials Center coordinates the procurement, preparation, delivery, and ongoing support of assistive equipment and alternate format instructional materials for students with IEPs.

Professional learning opportunities are offered throughout the year and are designed to address the county's identified needs, using student achievement data, compliance indicators, district input, and current educational initiatives. These opportunities focus on strengthening instruction for students with disabilities with IEPs and improving student outcomes. Oakland Schools also offers an annual Special Populations Summer Conference to build the capacity of staff who support students in self-contained and center-based programs, serving our most complex learners. This multi-day conference offers foundational shared learning experiences and a variety of targeted sessions that participants can use to deepen their knowledge. Stipends and substitute reimbursement are available for eligible staff.

Technical assistance to meet mandatory compliance regulations occurs in many forms. The ISD has staff available by phone and email to assist parents and districts in creating a positive, supportive learning environment that meets the needs of students with IEPs.

### **Technology Services**

Technology Services delivers enterprise grade systems, solutions, and support that enable teaching, learning, and operations across public and nonpublic schools throughout the region. Our work supports districts in running stable, secure, and compliant technology environments.

Our service portfolio includes integrated online applications that support student information, human resources, finance, payroll, and academic systems. We also provide technology planning, network infrastructure, telecommunications, ONE fiber network technical support, internet connectivity, audiovisual solutions, and general technology assistance. Districts continue to partner with Oakland Schools for technology services as a cost effective and high-quality alternative to commercial solutions. In addition, we offer end-to-end technology support to districts on a cost recovery basis, providing predictable access to premium IT capabilities.

This budget supports three primary outcomes:

1. Reliable operations for students, staff, and families
2. Stronger cybersecurity and risk reduction across the county
3. Scalable innovation and modernization, including artificial intelligence, without sacrificing safety or governance

#### *Student Systems and Data Services*

The Student Applications team provides comprehensive support through two models:

- **MISTAR Q** serving 15 local education agencies and seven public school academies
- **MISTAR Lite** supporting 13 local education agencies

MISTAR Q functions as a full student information system, centralizing data, streamlining compliance reporting, and integrating with platforms such as Canvas and Google Classroom. MISTAR Lite supports districts using alternative student information systems by providing student directory management and Medicaid billing support.

The MISTAR Q consortium, in partnership with Wayne RESA and Aequitas Solutions, includes a strong governance structure with a user group and steering committee that drives strategic direction. Current work focuses on student support and success tracking including MTSS and accommodations, and real time analytics.

The team is also exploring expansion of the support framework to accommodate additional student information platforms, with the goal of creating more consistent countywide application support services across districts.

#### *Direct District Support through Field Services*

Technology Services delivers comprehensive IT support to 15 local districts through a cost-effective service model. Field Services provides year-round onsite support with highly technical staff who combine strong customer service with deep infrastructure and systems expertise. This team also supports long range district initiatives, including bond implementation, capital refresh cycles, construction technology integration, and strategic technology planning.

The budget supports staffing, tools, training, and service capacity that districts rely on for continuity and for timely resolution of issues that would otherwise interrupt instruction and daily operations.

#### **Production, Printing & Graphics**

Production, Printing & Graphics (PP&G) was established to support the printing needs of Oakland Schools and its local districts. Since its inception, the program has consistently delivered high-quality materials including brochures, booklets, programs, business cards, calendars, newsletters, posters, and more, at rates below standard market pricing. Committed to growth and innovation, PP&G have recently expanded its capabilities and streamlined workflow with new equipment, enabling in-house production of lawn signs, acrylic signage, direct-to-foam core printing, and a variety of rigid and specialty substrates, including golf balls and baseballs, all while maintaining low costs.

#### **Other Operational Areas of Oakland Schools**

- Administrative Services provides coaching for newly placed superintendents, governance training for superintendent/board teams, and leadership training for administrative teams.
- Auxiliary Services, Maintenance and Facilities Operations works with local districts in the county to share information and help improve facility management effectiveness. Collaboration among local districts allows for shared knowledge, networking and operational efficiencies.

- Facility Operations is committed to providing a safe, clean and healthy environment within our buildings and on our campus grounds. Team members strive to provide services in an efficient and cost-effective manner.
- The district continues to promote its Green Schools initiatives. The Michigan Green Schools Program encourages public and private schools to participate in environmentally friendly and energy-saving activities. There are 85 schools in the County that are participating.
- Communication Services collaborates with communications professionals across local districts, offering support and skill enhancement opportunities through tailored professional development initiatives. Our dedicated team publishes an informative District Service Report annually, ensuring transparent communication and highlighting achievements. Moreover, we prioritize the dissemination of pertinent educational topics through multiple social media platforms. Additionally, our team offers comprehensive assistance to local school districts, addressing their unique communication and marketing needs, including crisis communication upon request.
- Government Relations advocates for and communicates the impact of legislation on public education and coordinates services with other federal, state and county agencies.
- Pupil, Corporate and District Services provides assistance to our constituent public school districts ensuring accountability of all student populations with pupil accounting audits, truancy, residency, schools of choice, MEIS liaison, home schooling, legal services, and legislative services.
- Financial Services provides accurate, timely and detailed information to all internal and external stakeholders with an emphasis on transparency, collaboration and continuous improvement. The department provides direct and indirect operational support and best practice-based training to all of our constituent districts upon request. Financial Services provides fiduciary oversight of the financial resources of Oakland Schools.
- The Medicaid Billing Services program provides billing services to all school districts and is expected to generate approximately \$18.2 million of revenue for LEAs in FY 2026-27.
- Business Office Shared Services assistance on a limited scope is provided to one constituent district.
- The Human Resources department administers the Oakland Human Resources Consortium (OHRC) providing recruitment and job posting services.
- Child Nutrition provides consulting services for all federal child nutrition programs operated in Oakland County including school lunch, breakfast, after-school snack/supper programs, Summer Food Service and special grant programs. Services provided to districts include USDA food purchasing cooperative, professional standards training, technical assistance and operations consulting services. Child Nutrition staff have been instrumental in leading the effort to get universal free meals in public schools permanently.
- Event Management organizes, hosts and services professional learning opportunities. The Oakland Schools conference center provides meeting, conference and training space for educational, community and special events.
- The Office of Procurement & Contracting coordinates the procurement process and provides links for our constituent districts to county, state, and national purchasing programs and cooperative purchasing opportunities.
- Pupil Transportation provides MDE school bus safety education training; efficiency reviews; implementation, training and support for transportation-related applications; consultation for MDE required reports; training and support for transportation staff and committees and cooperative purchasing support for transportation needs.

### **Collaborative Program Development Initiative**

The Collaborative Program Development Initiative (CPDI) is a program designed to provide “seed funding” for new and innovative initiatives, programs and ideas among our constituent local districts. Most recently,

CPDI funds have been used for the Literacy Essentials Oakland (LEO) initiative and the EPIC Math initiative which kicked off in 2024-25.

### **Notable Fee-Based Programs**

#### *Virtual Learning Academy Consortium (VLAC) K-8*

- The District's online educational program for K – 8<sup>th</sup> grade students is projecting an enrollment of 250 FTE. Tuition is projected at \$6,450 per pupil for Oakland County residents and \$6,650 for non-resident pupils, which represents no increase from 2025-26 rates.

#### *Virtual Learning Academy Consortium (VLAC) 9-12*

- In the VLAC 9-12 program, students previously participating in the K-8 program can continue their virtual educational program through high school. Enrollment is projected at 300 FTE and tuition is \$6,700 per pupil for Oakland County residents and \$6,900 for non-resident pupils, which represents no increase from 2025-26 rates.

#### *Oakland Accelerated College Experience (ACE)*

- In this program, students from Oakland Schools' constituent districts have the opportunity to attend their district's high school as well as Oakland Community College. This opportunity allows students to earn up to 60 transferable college credits, an associate degree or a certificate of completion while extending high school through year 13. The preliminary enrollment is estimated at 300 students. Tuition is \$4,900 per pupil, which represents no increase from 2025-26 rates.

#### *Secondary Online Programs*

- The District, in partnership with Graduation Alliance, offers a specialized educational program and support services to provide students who have dropped out of school with an opportunity to complete their coursework and graduate from high school. It also services students who have been expelled or placed on long-term suspension. This program is being offered to Oakland County students on a cost-recovery basis.

#### *Foreign Exchange Programs*

- This is a high school study abroad program in which students from other countries can spend a year in several Oakland County high schools. The District is partnering with KCK, Inc. to provide this experience and is budgeting for approximately 30 students to participate in FY 2026-27. Participating districts will also have the opportunity to apply for a mini-grant up to \$5,000 to support their foreign exchange enrichment activities.

### **Oakland Schools Economic Environment & Forward Planning**

Oakland County remains one of Michigan's most significant economic centers, contributing more than 22 percent of the state's GDP and benefiting from a highly educated workforce, strong professional employment base, and relatively low poverty rate. Despite these long-term strengths, the local economy has experienced a recent slowdown. Employment growth weakened in 2024, with a modest decline in payroll jobs and a small rise in unemployment, reflecting broader economic headwinds affecting Michigan and the nation. Even so, Oakland County's labor market continues to perform comparatively well, with unemployment rates historically below the state average and a workforce characterized by high levels of educational attainment and professional occupations.

Looking ahead, economic growth in Oakland County is expected to remain modest but positive through 2027. Total employment is projected to grow at an average annual rate of approximately 0.5 percent—slower than the 2 percent growth experienced during the decade following the Great Recession. Several industries are expected to drive job gains, particularly private health and social services, finance and

insurance, and construction. However, employment in manufacturing and professional and technical services has declined in recent years and is expected to recover only gradually. The region's economy is also closely tied to the automotive industry, making it sensitive to global trade policies and tariffs that could raise production costs and slow vehicle sales in the short term.

Despite these near-term uncertainties, Oakland County's economic fundamentals remain strong and position the region for continued long-term prosperity. Small businesses play a critical role in the local economy, representing nearly 90 percent of all firms and paying wages that rank among the highest compared with similar counties nationwide. Real wages are projected to continue rising modestly through 2027, remaining above the statewide average. Combined with a highly skilled labor force and strong industry diversity, these factors support a stable economic environment and continued opportunities for employment and business growth across the county.

Oakland County takes education very seriously. The County's education initiative, Oakland80, sets a goal of 80% of county adults with a post-secondary degree or credential by 2030. In order to achieve this goal, the County is focused on ensuring high school students obtain the financial assistance available to them, students who start college finish with a degree, and industry-recognized credentials are widely available.

Our Board of Education and Administration consider many factors when setting the District's 2026-27 fiscal year budget. One of the most important factors affecting the budget is the economic condition of the state of Michigan. The fiscal year 2026-27 budgets will be adopted effective July 1, 2026, and are based on estimated property tax revenues, state aid, and grant funding. State law requires the District to amend the budget if actual District resources are not sufficient to fund original appropriations. The District amends its budgets at regular intervals during the year and also maintains a five-year forecast. This robust frequent analysis ensures the financial stability of the organization and that resources are available to fulfill the mission of Oakland Schools.

### **Oakland Schools' District Budget Policy, Development Process, Management & Internal Control**

Oakland Schools' budgetary policies (3050, 3100, 3150, and 3170) direct, authorize and hold responsible the Superintendent for the planning, preparation, and execution of the District's annual operating budgets. The Board of Education authorizes and funds the operating budgets according to approved district policy, procedures and laws of the State of Michigan. The Board of Education conducts budget hearings and a budget adoption process in accordance with state law. Changes to the original annual operating budgets shall be documented to maintain accurate working budgets and shall be presented through the budget amendment process at least three (3) times each fiscal year for Board of Education review and approval.

#### **Significant Budget Policy:**

The district's significant budget policies and the complete policy citations are presented below:

#### **Policy 3050 - Budget preparation:**

The Superintendent shall be responsible for planning the District's budget. The budget shall be the numerical representations of the Board's and District's programs and operational priorities. The Superintendent shall keep the Board informed during the planning process and secure input from the Board through discussion or workshops. The Board may approve a special committee to work with the Superintendent in determining the budget priorities.

#### **Policy 3100 - Annual operating budget and amendments:**

The District's budget shall be prepared by the Superintendent and shall reflect the program and operational priorities of the District. The Superintendent shall follow the adopted budget. The Board shall fund the operating budget according to approved fiscal and budgetary procedures



adhered to and required by the State of Michigan. The Board, working with administration, shall establish priorities for the District. The budget shall contain a contingency appropriation within the General Education, Special Education, and the Vocational Education funds, to be used and transferred at the discretion of the Superintendent, for the express purpose of addressing unforeseen existing program and operational costs. The Board shall be notified of the use of such funds within the budget amendment process. In order for the District's budget preparation to proceed in an orderly fashion, the Superintendent shall establish deadlines and time schedules. The Board shall conduct hearings and budget approval in accordance with state law. Changes to the original operating annual budget shall be documented to maintain accurate working budgets. Changes shall be prepared through budget amendments at least three (3) times each fiscal year for Board review and approval. The Superintendent shall develop administrative rules to implement this policy.

**Policy 3150 – Fund balance:**

The Board realizes its responsibility under law to maintain a balanced, non-deficit, financial condition for the District. A fund balance provides flexibility in dealing with unanticipated budget emergencies such as mid-year reductions in state funding. In addition, a fund balance will help to avoid cash flow borrowing. To this end, the board will strive to maintain an appropriated and budgeted fund balance in each fund which appropriately considers known actual or estimated liabilities of each fund and the risk in the operating and state and local economic environment. The Board's goal is to maintain annual fund balances as set forth below:

1. The General Education Fund ending unassigned fund balance target shall be at least 15% of estimated operating expenditures.
2. The Career Focused Education Fund ending restricted fund balance target shall be equal to 15% of estimated operating expenditures.
3. The Special Education Fund ending restricted fund balance target shall be at least 5% of expected operating expenditures of the fund less payments (also referred to as transfers) to local school districts.
4. All other District ending fund balances shall be determined by the Superintendent who shall consider the financial environment and the associated risks to include actual or estimated liabilities.

The Board delegates to the Superintendent the authority to create assigned fund balances and to allocate amounts to such balances to be used for specific purposes. Such assignments cannot exceed the available (spendable, unrestricted, uncommitted) fund balance in any particular fund. The Superintendent is directed to bring only those budget recommendations to the Board that comply with all laws and the intent of the policy.

**Policy 3170 – Budget transfer authority:**

The Superintendent is authorized to approve adjustments and/or transfers between line items within a fund of the Board adopted operating budget. Such adjustments and/or transfers shall be reported to the Board through the amendment process. Authorization for such adjustments and/or transfers shall be included in the general appropriations act amendments. Inter-fund transfers shall not be made without prior Board of Education approval.

**Budget Development Process**

The Oakland Schools' budget development process operates on a continuous improvement basis. In order for the District's budget preparation to proceed in an orderly fashion, the Superintendent annually establishes a budget development calendar. Budget documents, as released each year, will include presentation changes and improvements. Accordingly, the proposed budget documents reflect all changes made to our general ledger reporting structure done to maintain compliance with the Michigan Public Schools Accounting Manual (Bulletin 1022). Included in our budget document are all governmental fund types, proprietary fund types, and a summary of our grant and state funded projects. The District has

fiduciary type funds which are used to account for assets held by the school district in a trustee capacity or as an agent. These funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. These funds are not presented in this document as the district is not required to formally adopt a budget for these funds; however, information on the Fiduciary funds can be found in the District's most recent Annual Comprehensive Financial Report.

### **District Cost Allocation Methodologies**

During the normal course of conducting our business, Oakland Schools incurs costs that require a logical methodology to allocate between our three major operating funds: the General Education Fund (GEF), the Special Education Fund (SEF) and the Career Focused Education Fund (CFEF). The Michigan Department of Education's (MDE) "Accounting and Fiscal Reporting Requirements for Intermediate School District Use of Special Education Funds" rules identify allocation-eligible function-based costs as defined by the Michigan Department of Education's Bulletin 1022 Accounting Manual.

For the Special Education Fund, the primary controlling parameter is a 25% maximum allocation cap on each eligible function-based cost pool. The CFEF has no such limiting set of rules to date, but we treat the allocation of costs to the CFEF in the same manner as the SEF with respect to the application of our general allocation methodology process. The following function-based cost pools, as defined in the Michigan Department of Education's bulletin 1022 Accounting Manual, are eligible to be allocated:

- Truancy/Absenteeism Services – (211)
- Improvement of Instruction – (221)
- Board of Education – (231)
- Executive Administration – (232)
- Fiscal Services – (252)
- Internal Services – (257)
- Operating Building Services – (261)
- Building Security Services – (266)
- Student Transportation Services – (271)
- Planning, Research, Development and Evaluation Services – (281)
- Communication Services – (282)
- Human Resources Services – (283)
- Technology Support Services – (284)
- Pupil Accounting – (285)
- Other Central Services – (289)
- Other Support Services – (299)

Oakland Schools uses two basic cost allocation methodologies, the general allocation method and the activity based cost method. The application of the two allocation methodologies is limited to the allocation eligible function based cost pools as identified in the Special Education Fund rules referenced above and revised to reflect the most current issuance of the MDE Bulletin 1022 Accounting Manual definitions. The methodology used most by the District is the general allocation. The following is a synopsis of the general allocation methodology.

Most qualifying function-based gross budget cost pools not allocated using an activity based cost methodology are allocated 50% to the General Education Fund, 25% to the Special Education Fund and 25% to the Career Focused Education Fund with the exception of those departments that generate revenues and those for which a study has been done and another allocation method has been deemed more appropriate. For function based gross budget cost pools with departments that generate revenue (predominately Technology Services), the gross cost pool is decreased by the amount of related revenue to create a "net" budget cost pool. The remaining net budget cost pool is then subject to the general allocation

methodology (GEF 50% - SEF 25% - CFEF 25%). We reconcile budget to actual expenditures throughout the year and at year-end to ensure the costs allocated align to the appropriate percentages.

The activity based cost allocation – space utilization methodology is used for allocating capital, maintenance and operating costs associated with our facilities. The space utilization allocation methodology is predicated on square footage occupied or utilized by the District’s departments and programs. The activity based cost allocation – FTE based methodology is applied to the Financial Services, Human Resources, Office of Procurement & Contracting and the Enterprise Technical Services departments. The primary activity based cost driver of each department is the number of employees in the organization they serve therefore the allocation percentages are based on the full time equivalent employees of each fund. The activity based cost allocation – transportation miles is used for Pupil Transportation and is based on the cost of student miles transported for all constituent districts of the ISD.

The following schedules provide the fund level and departmental level allocation percentage utilized in the proposed budget.

## **Fiscal Year 2027 Budget – Allocation Schedule**

| <b>Allocation Name</b>                                |            |             | <b>Fund 100</b> | <b>Fund 200</b> | <b>Fund 600</b> |
|-------------------------------------------------------|------------|-------------|-----------------|-----------------|-----------------|
| General Allocation                                    |            |             | 50%             | 25%             | 25%             |
| Activity Based Cost Allocation - FTE based            |            |             | 27%             | 25%             | 48%             |
| Activity Based Cost Allocation - Space Utilization    |            |             | 50%             | 24%             | 26%             |
| Activity Based Cost Allocation - Transportation Miles |            |             | 73%             | 25%             | 2%              |
|                                                       |            |             |                 |                 |                 |
|                                                       | <b>Loc</b> | <b>Func</b> | <b>Fund 100</b> | <b>Fund 200</b> | <b>Fund 600</b> |
| Office of the Superintendent                          | 001        | 0231/0232   | 50%             | 25%             | 25%             |
| Deputy Superintendent                                 | 002        | 232         | 50%             | 25%             | 25%             |
| Asst Supt - Finance & Operations                      | 003        | 232         | 50%             | 25%             | 25%             |
| LEA & Administration Support                          | 006        | 232         | 50%             | 25%             | 25%             |
| Financial Services                                    | 011        | 252         | 27%             | 25%             | 48%             |
| Financial Services - Property Taxes                   | 011        | 259         | 6%              | 75.50%          | 18.50%          |
| Event Management Operations                           | 013        | 299         | 50%             | 25%             | 25%             |
| Government Relations                                  | 014        | 232         | 50%             | 25%             | 25%             |
| Technology Services - Licensing                       | 028        | 284         | 70%             | 15%             | 15%             |
| Technology Services Administration                    | 029        | 284         | 50%             | 25%             | 25%             |
| Technology Services - Technical Support Services      | 030        | 284         | 50%             | 25%             | 25%             |
| Technology Services - Application Services            | 032        | 284         | 50%             | 25%             | 25%             |
| Technology Services - Enterprise Tech Services        | 033        | 284         | 27%             | 25%             | 48%             |
| Legal Affairs                                         | 038        | 232         | 50%             | 25%             | 25%             |
| Records Management                                    | 039        | 289         | 50%             | 25%             | 25%             |
| Auxiliary Services Administration                     | 040        | 0257/0289   | 50%             | 25%             | 25%             |
| Facilities & Building Projects                        | 041        | 0261/0266   | 50%             | 24%             | 26%             |
| Office of Procurement & Contracting                   | 042        | 252         | 27%             | 25%             | 48%             |
| Pupil, Corporate & District Services                  | 044        | 0211/0285   | 50%             | 25%             | 25%             |
| Pupil Transportation                                  | 045        | 271         | 73%             | 25%             | 2%              |
| Shipping and Receiving                                | 047        | 257         | 50%             | 25%             | 25%             |
| Communications Services                               | 049        | 282         | 50%             | 25%             | 25%             |
| Human Resources                                       | 083        | 283         | 27%             | 25%             | 48%             |
| DSS Research, Evaluation & Assessment                 | 086        | 281         | 50%             | 25%             | 25%             |
| Plant & Fixed Charges - Facility Operations           | 091        | 261         | 50%             | 24%             | 26%             |

| <b>Oakland Schools Allocated Departments<br/>Consolidated Fiscal Year 2027 Budget</b> | <b>Loc</b> | <b>Fund 100</b> | <b>Fund 200</b> | <b>Fund 600</b> | <b>Total</b> | <b>% of GEF,<br/>SEF, CFEF<br/>Funds</b> |
|---------------------------------------------------------------------------------------|------------|-----------------|-----------------|-----------------|--------------|------------------------------------------|
| <b>General Allocation</b>                                                             |            | 50%             | 25%             | 25%             | 100%         | %                                        |
| Office of the Superintendent                                                          | 001        | 456,900         | 228,300         | 228,300         | 913,500      | 0.30%                                    |
| Deputy Superintendent                                                                 | 002        | 373,300         | 158,700         | 158,200         | 690,200      | 0.23%                                    |
| Asst Supt - Finance & Operations                                                      | 003        | 185,400         | 91,500          | 94,700          | 371,600      | 0.12%                                    |
| LEA & Administration Support                                                          | 006        | 740,900         | 32,800          | 32,800          | 806,500      | 0.26%                                    |
| Event Management Operations                                                           | 013        | 475,900         | 192,800         | 192,700         | 861,400      | 0.28%                                    |
| Government Relations                                                                  | 014        | 370,200         | 184,400         | 184,900         | 739,500      | 0.24%                                    |
| Technology Services Administration                                                    | 029        | 159,900         | 77,700          | 83,200          | 320,800      | 0.11%                                    |
| Technology Services - Technical Support Services                                      | 030        | 598,200         | 300,100         | 299,900         | 1,198,200    | 0.39%                                    |
| Technology Services - Application Services                                            | 032        | 2,233,900       | 1,115,800       | 1,116,300       | 4,466,000    | 1.47%                                    |
| Legal Affairs                                                                         | 038        | 487,100         | 250,900         | 520,300         | 1,258,300    | 0.41%                                    |
| Records Management                                                                    | 039        | 14,400          | 7,400           | 7,300           | 29,100       | 0.01%                                    |
| Auxiliary Services Administration                                                     | 040        | 181,500         | 91,400          | 91,800          | 364,700      | 0.12%                                    |
| Pupil, Corporate, & District Services                                                 | 044        | 664,700         | 334,700         | 331,200         | 1,330,600    | 0.44%                                    |
| Auxiliary Services - Shipping and Receiving                                           | 047        | 188,200         | 94,200          | 94,300          | 376,700      | 0.12%                                    |
| Communications Services                                                               | 049        | 583,400         | 290,700         | 291,600         | 1,165,700    | 0.38%                                    |
|                                                                                       |            | 7,713,900       | 3,451,400       | 3,727,500       | 14,892,800   | 4.89%                                    |
| <b>General Allocation Net of Revenue</b>                                              |            | 70%             | 15%             | 15%             | 100%         |                                          |
| Technology Services - Licensing                                                       | 028        | 2,206,000       | 469,900         | 469,900         | 3,145,800    | 1.03%                                    |
|                                                                                       |            |                 |                 |                 |              |                                          |
| <b>Activity Based Cost Allocation - FTE based</b>                                     |            | 27%             | 25%             | 48%             | 100%         |                                          |
| Financial Services (Func 252)                                                         | 011        | 507,800         | 469,500         | 901,600         | 1,878,900    | 0.62%                                    |
| Technology Services - Enterprise Tech Services                                        | 033        | 749,400         | 695,700         | 1,333,000       | 2,778,100    | 0.91%                                    |
| Office of Procurement & Contracting                                                   | 042        | 237,400         | 218,700         | 419,000         | 875,100      | 0.29%                                    |
| Human Resources                                                                       | 083        | 905,600         | 490,800         | 1,078,600       | 2,475,000    | 0.81%                                    |
|                                                                                       |            | 2,400,200       | 1,874,700       | 3,732,200       | 8,007,100    | 2.63%                                    |
|                                                                                       |            |                 |                 |                 |              |                                          |
| <b>Property Tax Allocation - Millage</b>                                              |            | 6%              | 75.5%           | 18.5%           | 100%         |                                          |
| Financial Services - Property Taxes (Func 259)                                        | 011        | 51,600          | 656,500         | 160,500         | 868,600      | 0.29%                                    |
|                                                                                       |            |                 |                 |                 |              |                                          |
| <b>Activity Based Cost - Space Usage</b>                                              |            | 50%             | 24%             | 26%             | 100%         |                                          |
| Facilities & Building Projects                                                        | 041        | 275,400         | 133,300         | 142,300         | 551,000      | 0.18%                                    |
| Plant & Fixed Charges - Facility Operations                                           | 091        | 498,500         | 248,300         | 301,800         | 1,048,600    | 0.34%                                    |
|                                                                                       |            |                 |                 |                 |              |                                          |
| <b>Cost Based Allocation</b>                                                          |            | 73%             | 25%             | 2%              | 100%         |                                          |
| Auxiliary Services - Pupil Transportation                                             | 045        | 208,300         | 71,500          | 6,300           | 286,100      | 0.09%                                    |
|                                                                                       |            |                 |                 |                 |              |                                          |
| <b>Grand Total</b>                                                                    |            | 13,353,900      | 6,905,600       | 8,540,500       | 28,800,000   | 9.46%                                    |

### **Significant Legal Requirements**

The State of Michigan requires Intermediate School Districts to comply with the following Public Acts and Michigan Compiled Laws:

1. The General Property Tax Act - Public Act 206 of 1893 ( MCL 211.24e)
2. Uniform Budgeting and Accounting Act – Public Act 2 of 1968
3. The Revised School Code - Public Act 451 of 1976 ( MCL 380.624)
4. The Revised School Code - Public Act 451 of 1976 (MCL 380.684)

These acts require all school districts to prepare budgets for their funds, which account for the day-to-day operations of the school district; however, fiduciary funds are not required to be budgeted. The budgets are prepared in accordance with generally accepted accounting principles and a specific uniform chart of accounts established by the State of Michigan. The Michigan School Accounting Manual (Bulletin 1022) serves as a mandatory guide to the uniform classification and recording of accounting transactions for Michigan public school districts. The ISD Board, not later than May 1<sup>st</sup>, must submit its proposed budget (the general fund is required but we provide budgets for all funds) for the next school fiscal year to the board of each constituent district for review and comment.

Budgets must be approved and adopted no later than June 30 for the fiscal year beginning July 1 and ending June 30 of the subsequent year. Prior to adoption, the Board must conduct a public hearing and make the budget available for review as well as provide notice of the hearing in accordance with the law. Formal adoption of the budget is accomplished through a general appropriations resolution approved by the Board which sets forth the amounts to defray the expenditures and meet the liabilities of the school district as well as a statement of estimated revenues and a statement of estimated expenditures, by function in each fund. Once approved expenditures cannot exceed the budget by function during the fiscal year without Board approval of amendments.

### **District Budget Management and Internal Controls:**

The district maintains a system of budgetary and internal controls designed to assist management in meeting its responsibility for reporting reliable information. The system is designed to provide reasonable assurance that assets are safeguarded, and transactions are recorded correctly and executed with management's authorization. The financial software system will not allow funds to be encumbered or processed for payment that exceed the total of the budgetary control account. During the fiscal year, a quarterly financial reporting package is provided to the Board of Education. Included in the quarterly financial reporting package are "budget to actual" summary revenue and expenditure reports for all budgeted funds, cash and investment position information, check register by fund, procurement card activity report and biweekly employee expense reimbursement reports.

## **BUDGET DEVELOPMENT ASSUMPTIONS**

### **Revenue Assumptions & Proposed Budgets**

#### **Property Tax Revenues**

Property tax revenues drive the revenue budgets of Oakland Schools' General Education, Special Education and Career Focused Education Funds.

Oakland Schools' tax base is comprised of 70% principal residence and 30% non-principal residence taxable value classification property. Property taxes have been budgeted to increase by 3.4% over the prior year which is a conservative estimate based on current Oakland County Equalization projections. The

District experienced a Headlee rollback for ten of the last eleven years. Below are the property tax revenue expectations by fund for the proposed budget:

| <b>Property Taxes</b>         | 2025-26        | 2026-27        | \$ change    | % change |
|-------------------------------|----------------|----------------|--------------|----------|
| General Education Fund        | \$ 15,547,600  | \$ 16,076,200  | \$ 528,600   | 3.40%    |
| Special Education Fund        | 197,835,800    | 204,562,200    | 6,726,400    | 3.40%    |
| Career Focused Education Fund | 48,379,700     | 50,024,600     | 1,644,900    | 3.40%    |
| Total Property Tax Revenue    | \$ 261,763,100 | \$ 270,663,000 | \$ 8,899,900 | 3.40%    |

### **Investment Revenues**

Oakland Schools' investment strategy is driven by its investment policy and is supplemented with the professional skills of an investment advisory firm. We expect the individual funds' total actual investment revenue to reflect the available cash flow resources for investment and the length of the investment. Investment revenue began improving in 2023-24 after years of weak interest rates. Investment revenues for 2025-26 are projected to decrease approximately 11% and are budgeted to decline further in 2026-27 due to future economic uncertainties:

| <b>Investment Revenue</b>                   | 2025-26      | 2026-27      | \$ change    | % change |
|---------------------------------------------|--------------|--------------|--------------|----------|
| General Education Fund                      | \$ 1,500,000 | \$ 1,200,000 | \$ (300,000) | -20.0%   |
| Special Education Fund                      | 3,136,700    | 2,509,400    | (627,300)    | -20.0%   |
| Career Focused Education Fund               | 1,220,000    | 976,000      | (244,000)    | -20.0%   |
| Shared Services & Tuition Programs Fund 270 | 185,000      | 148,000      | (37,000)     | -20.0%   |
| ONE Fund 271                                | 530,000      | 424,000      | (106,000)    | -20.0%   |
| Medicaid Fund 273                           | 450,000      | 360,000      | (90,000)     | -20.0%   |
| HR/Finance Consortium 277                   | 50,000       | 40,000       | (10,000)     | -20.0%   |
| Debt Service Funds                          | 419,000      | 1,206,000    | 787,000      | 187.8%   |
| Capital Project Funds                       | 1,280,000    | 1,024,000    | (256,000)    | -20.0%   |
| Production Print Enterprise Fund            | 7,800        | 6,000        | (1,800)      | -23.1%   |
| Total Investment Revenue                    | \$ 8,778,500 | \$ 7,893,400 | \$ (885,100) | -10.1%   |

### **Other Local Revenue**

District wide, Other Local Revenue is projected to remain relatively flat in most funds, increasing by 4.0% in 2026-27. Significant changes include:

- decrease in total payments related to the Community Telecommunications Network due to an additional CTN distribution which occurred in 2025-26
- CFEF miscellaneous revenue is projected to decrease due to the receipt of public surplus auction revenue in 2025-26
- Net VLAC and ACE tuition revenue is projected to increase year to year due to refunds issued in 2025-26 in accordance with the District's fund balance protocol
- Foreign Exchange Program revenue is projected to increase due to expected increased participation
- decrease in E-rate revenue in the ONE Fund due to a reduction in projects which qualify for the refund

The schedules below depict the changes by fund.

| <b>GEF local revenue</b>                          | 2025-26      | 2026-27      | \$ change    | % change |
|---------------------------------------------------|--------------|--------------|--------------|----------|
| Auxiliary Services-Rebates                        | \$ 40,000    | \$ 40,000    | \$ -         | 0.0%     |
| Central Applicant Tracking                        | 167,200      | 175,500      | 8,300        | 5.0%     |
| Community Television Network (CTN)                | 750,000      | 600,000      | (150,000)    | -20.0%   |
| Conference Center - Catering Revenue              | 28,500       | 28,500       | -            | 0.0%     |
| Cooperative Programs                              | 173,000      | 173,000      | -            | 0.0%     |
| District & School Services - Discovery/Learn 360  | 238,900      | 212,000      | (26,900)     | -11.3%   |
| District & School Services - Illuminate           | 537,000      | 536,300      | (700)        | -0.1%    |
| District & School Services - Rubicon West         | 85,500       | 82,000       | (3,500)      | -4.1%    |
| Miscellaneous and Other                           | 58,000       | 56,500       | (1,500)      | -2.6%    |
| MOOR Coop Fees                                    | 85,200       | 85,200       | -            | 0.0%     |
| Rental Fees                                       | 36,100       | 36,100       | -            | 0.0%     |
| Technology Services - Student Application         | 612,000      | 614,700      | 2,700        | 0.4%     |
| Technology Services - Virtual Server Area Storage | 127,700      | 127,700      | -            | 0.0%     |
| Workshop fees                                     | 350,000      | 350,000      | -            | 0.0%     |
| Total GEF Other Local Revenue                     | \$ 3,289,100 | \$ 3,117,500 | \$ (171,600) | -5.2%    |

| <b>SEF Local Revenue</b>               | 2025-26   | 2026-27   | \$ change | % change |
|----------------------------------------|-----------|-----------|-----------|----------|
| Professional development workshop fees | \$ 50,000 | \$ 50,000 | \$ -      | 0.0%     |
| Miscellaneous & other                  | 20,000    | 20,000    | -         | 0.0%     |
| Total SEF Other Local Revenue          | \$ 70,000 | \$ 70,000 | \$ -      | 0.0%     |

| <b>CFEF Local Revenue</b>      | 2025-26    | 2026-27    | \$ change   | % change |
|--------------------------------|------------|------------|-------------|----------|
| Early college tuition          | \$ 445,000 | \$ 445,000 | \$ -        | 0.0%     |
| Miscellaneous revenue          | 66,500     | 26,500     | (40,000)    | -60.2%   |
| Program revenue                | 68,800     | 68,800     | -           | 0.0%     |
| Total CFEF Other Local Revenue | \$ 580,300 | \$ 540,300 | \$ (40,000) | -6.9%    |

| <b>Special Revenue Funds</b>             | 2025-26       | 2026-27       | \$ change    | % change |
|------------------------------------------|---------------|---------------|--------------|----------|
| Shared Services                          | \$ 11,403,900 | \$ 11,992,300 | \$ 588,400   | 5.2%     |
| VLAC Program - Tuition                   | 3,078,600     | 3,666,500     | 587,900      | 19.1%    |
| ACE Tuition                              | 1,218,300     | 1,470,000     | 251,700      | 20.7%    |
| Graduation Alliance                      | 1,400,000     | 1,400,000     | -            | 0.0%     |
| Foreign Exchange Program                 | 108,000       | 180,000       | 72,000       | 66.7%    |
| ONE Fund - capital outlay fees           | 523,800       | 523,800       | -            | 0.0%     |
| ONE Fund - Erate discount revenue        | 400,000       | 100,000       | (300,000)    | -75.0%   |
| Medicaid Fund                            | 17,837,900    | 18,495,100    | 657,200      | 3.7%     |
| HR/Finance Consortium Fees               | 1,161,000     | 1,183,700     | 22,700       | 2.0%     |
| School Activities Fund                   | 180,000       | 180,000       | -            | 0.0%     |
| Total Special Revenue Fund Local Revenue | \$ 37,311,500 | \$ 39,191,400 | \$ 1,879,900 | 5.0%     |

| <b>PPEF Local Revenue</b>               | 2025-26    | 2026-27    | \$ change | % change |
|-----------------------------------------|------------|------------|-----------|----------|
| Production printing - external services | \$ 350,000 | \$ 350,000 | \$ -      | 0.0%     |
| Production printing - internal services | 430,000    | 430,000    | -         | 0.0%     |
| Fingerprinting & miscellaneous revenue  | 65,000     | 65,000     | -         | 0.0%     |
| Total PPEF Other Local Revenue          | \$ 845,000 | \$ 845,000 | \$ -      | 0.0%     |

|                                          | 2025-26              | 2026-27              | \$ change           | % change    |
|------------------------------------------|----------------------|----------------------|---------------------|-------------|
| <b>Grand Total - other local revenue</b> | <b>\$ 42,095,900</b> | <b>\$ 43,764,200</b> | <b>\$ 1,668,300</b> | <b>4.0%</b> |

### **State Source Revenue**

The majority of State Revenue is projected to stay flat across all funds for 2026-27, with some exceptions:



- Sec 81 ISD Operations revenue is budgeted to increase by 2.0%.
- Sec 147c(1) MPSERS UAAL Rate Stabilization revenue is budgeted to decrease but has a corresponding expenditure decrease as these funds are passed through to the Office of Retirement Services.
- Section 27L(4) Healthcare Offset revenue is projected to be one-time funding in 2025-26 and has been removed from the 2026-27 budget.
- Section 147a(2) MPSERS Normal Cost Offset revenue contained a one-time adjustment in 2025-26 that is not included in the 2026-27 budget, causing a reduction in that categorical.

The chart below identifies in dollars, by fund, the expectations contained in this budget document:

| <b>State Source Revenue</b>          | <b>2025-26</b> | <b>2026-27</b> | <b>\$ change</b> | <b>% change</b> |
|--------------------------------------|----------------|----------------|------------------|-----------------|
| General Education Fund               | \$ 7,617,100   | \$ 7,509,100   | \$ (108,000)     | -1.4%           |
| Special Education Fund               | 9,431,500      | 9,168,300      | (263,200)        | -2.8%           |
| Career Focused Education Fund        | 6,560,900      | 6,343,200      | (217,700)        | -3.3%           |
| Shared Services - MPSERS Section 147 | 1,763,700      | 1,578,200      | (185,500)        | -10.5%          |
| Medicaid - MPSERS MPSERS Section 147 | 72,400         | 61,200         | (11,200)         | -15.5%          |
| HR/FIN - MPSERS MPSERS Section 147   | 97,200         | 95,500         | (1,700)          | -1.7%           |
| PPEF - MPSERS MPSERS Section 147     | 56,200         | 56,300         | 100              | 0.2%            |
| Total State Source Revenue           | \$ 25,599,000  | \$ 24,811,800  | \$ (787,200)     | -3.1%           |

### **Other Financing Sources - Indirect Revenue**

Oakland Schools' other financing sources - indirect revenue for the proposed fiscal year budget is associated with our grant management program and shared services engagements and are identified by fund below. Revenue budgets are based on current estimates of grant funding and intergovernmental agreements and are adjusted via the budget amendment process throughout the year as grant funds are expended.

| <b>Indirect Revenue</b>               | <b>2025-26</b> | <b>2026-27</b> | <b>\$ change</b> | <b>% change</b> |
|---------------------------------------|----------------|----------------|------------------|-----------------|
| General Education Fund                | \$ 326,300     | \$ 326,300     | \$ -             | 0.0%            |
| Special Education Fund                | 250,000        | 250,000        | -                | 0.0%            |
| Career Focused Education Fund         | 13,000         | 13,000         | -                | 0.0%            |
| Shared Services & Tuition Programs    | 538,400        | 552,000        | 13,600           | 2.5%            |
| Total Other Financing Sources Revenue | \$ 1,127,700   | \$ 1,141,300   | \$ 13,600        | 1.2%            |

### **Other Financing Sources**

Oakland Schools' other financing source revenues are presented in the table below. Most revenue lines in this category are for interfund operating transfers. Operating transfers are made based on the availability of funds in any given year and current and anticipated needs of the District. Also included in Debt Service Funds is the interest subsidy received from the federal government for the Qualified School Construction Bonds (QSCB). Operating transfers show a significant decrease in 2026-27 as additional funds were available in 2025-26 to transfer for current and future capital projects. Additionally, transfers to the QSCB bonds that will become due in 2027 are reduced in 2026-27.

| <b>Other Financing Sources Net of Indirect Revenue</b> | <b>2025-26</b> | <b>2026-27</b> | <b>\$ change</b> | <b>% change</b> |
|--------------------------------------------------------|----------------|----------------|------------------|-----------------|
| General Education Fund                                 | \$ 396,200     | \$ 406,000     | \$ 9,800         | 2.5%            |
| Career Focused Education Fund                          | 1,025,000      | 25,000         | (1,000,000)      | -97.6%          |
| ONE Fund                                               | 426,600        | 426,600        | -                | 0.0%            |
| HR/Finance Consortium                                  | 50,000         | 50,000         | -                | 0.0%            |
| Debt Service Funds                                     | 4,832,700      | 4,536,300      | (296,400)        | -6.1%           |
| Capital Project Funds                                  | 10,500,000     | 9,200,000      | (1,300,000)      | -12.4%          |
| Total Other Financing Sources Revenue                  | \$ 17,230,500  | \$ 14,643,900  | \$ (2,586,600)   | -15.0%          |

### **Grant Award Funding**

Oakland Schools grant award funding includes formally awarded federal, state, and local grants plus Michigan Department of Education state aid funded projects. The “Other Financing Sources - Indirect Revenue” generated from the management of our grant program is assigned to the General Education, Special Education, and Career Focused Education Funds. The following schedule presents year-to-year new grant award and carryover award funding expectations and comparisons. Funding amounts as presented for fiscal year 2026-27 are estimates at the time of the writing of this document, therefore the actual award amounts will vary. Oakland Schools budgets grant revenue and expenditures based on the entire award; actual expenditures and reimbursements may be lower than awarded amounts. The proposed budget contains a 1.1% increase in grant revenues and expenditures due to anticipated growth of early childhood programs and the amount of carryover funds expected.

| <b>Grant Revenue</b>                | 2025-26        | 2026-27        | \$ change      | % change |
|-------------------------------------|----------------|----------------|----------------|----------|
| Local Source Revenue                | \$ 2,910,000   | \$ 1,866,600   | \$ (1,043,400) | -35.9%   |
| State Source Revenue                | 132,265,000    | 136,389,300    | 4,124,300      | 3.1%     |
| Federal Source Revenue              | 62,826,000     | 61,993,900     | (832,100)      | -1.3%    |
| Total Grant Revenue                 | \$ 198,001,000 | \$ 200,249,800 | \$ 2,248,800   | 1.1%     |
|                                     |                |                |                |          |
| <b>Grant Expenditures and Other</b> | 2025-26        | 2026-27        | \$ change      | % change |
| Instruction                         | \$ 491,700     | \$ 423,500     | \$ (68,200)    | -13.9%   |
| Support Services:                   |                |                |                |          |
| Pupil                               | 7,322,400      | 7,205,200      | (117,200)      | -1.6%    |
| Instructional Staff                 | 15,028,200     | 17,908,300     | 2,880,100      | 19.2%    |
| General Administration              | 70,000         | 36,900         | (33,100)       | -47.3%   |
| Business Services                   | 145,300        | 117,500        | (27,800)       | -19.1%   |
| Operations & Maintenance            | 170,200        | 20,300         | (149,900)      | -88.1%   |
| Pupil Transportation Services       | 2,845,500      | 2,523,000      | (322,500)      | -11.3%   |
| Central Services                    | 4,334,300      | 5,744,900      | 1,410,600      | 32.5%    |
| Other Services                      | 10,000         | -              | (10,000)       | -100.0%  |
| Community Services                  | 3,390,900      | 3,341,200      | (49,700)       | -1.5%    |
| Interdistrict Transfers and Other   | 164,192,500    | 162,929,000    | (1,263,500)    | -0.8%    |
| Total expenditures and other        | \$ 198,001,000 | \$ 200,249,800 | \$ 2,248,800   | 1.1%     |
|                                     |                |                |                |          |

## **Expenditure Assumptions & Proposed Budgets**

### **Staffing Changes**

The schedule represented below provides a snapshot of staffing as of March 2026 and changes incorporated into our fiscal year 2026-27 budgets. The resulting staff adjustments, if any, are intended to better meet our service priorities and manage our operating costs.

| <b>Summary Staffing Report (as of 3/10/26)</b> |                |                |               |
|------------------------------------------------|----------------|----------------|---------------|
|                                                |                |                |               |
|                                                | <b>FTE</b>     | <b>FTE</b>     |               |
| <b>Business &amp; Operations Departments</b>   | <b>2025-26</b> | <b>2026-27</b> | <b>Change</b> |
| Administration                                 | 6.0            | 6.0            | 0.0           |
| Auxiliary Services                             | 8.0            | 8.0            | 0.0           |
| Communication Services                         | 7.0            | 7.0            | 0.0           |
| Event Management                               | 6.0            | 6.0            | 0.0           |
| Financial Services                             | 18.3           | 18.3           | 0.0           |
| Human Resources                                | 12.0           | 11.0           | -1.0          |
| Legal Affairs                                  | 5.0            | 5.0            | 0.0           |
| Medicaid                                       | 4.0            | 4.0            | 0.0           |
| Purchasing                                     | 6.0            | 6.0            | 0.0           |
| Business Office & HR Residency Programs        | 4.7            | 4.2            | -0.5          |
| Shipping/Receiving                             | 2.0            | 3.0            | 1.0           |
| Transportation                                 | 2.0            | 2.0            | 0.0           |
| <b>Subtotal:</b>                               | <b>81.0</b>    | <b>80.5</b>    | <b>-0.5</b>   |
|                                                | <b>FTE</b>     | <b>FTE</b>     |               |
| <b>Programs &amp; Services Departments</b>     | <b>2025-26</b> | <b>2026-27</b> | <b>Change</b> |
| Student Services (Technical Campuses)          | 159.5          | 159.5          | 0.0           |
| Child Nutrition                                | 1.3            | 1.3            | 0.0           |
| District & School Services & Pupil Services    | 96.1           | 95.8           | -0.3          |
| Gov't Relations                                | 2.7            | 2.7            | 0.0           |
| Special Populations                            | 83.7           | 89.7           | 6.0           |
| Student Services                               | 21.3           | 21.3           | 0.0           |
| Technology Services                            | 61.3           | 63.3           | 2.0           |
| <b>Subtotal:</b>                               | <b>425.9</b>   | <b>433.5</b>   | <b>7.7</b>    |
|                                                | <b>FTE</b>     | <b>FTE</b>     |               |
| <b>Other Programs &amp; Services</b>           | <b>2025-26</b> | <b>2026-27</b> | <b>Change</b> |
| Accelerated Early College (ACE)                | 2.1            | 2.1            | 0.0           |
| Shared & Field Services / MiPEER               | 112.5          | 112.5          | 0.0           |
| Virtual Learning Academy Consortium (VLAC)     | 17.2           | 17.2           | 0.0           |
| Production Print & Graphics                    | 4.3            | 4.3            | 0.0           |
| <b>Subtotal:</b>                               | <b>136.1</b>   | <b>136.1</b>   | <b>0.0</b>    |
| <b>Total Across All Departments:</b>           | <b>642.9</b>   | <b>650.1</b>   | <b>7.2</b>    |

### **Salaries, Wages and Mandatory Benefits**

Salaries, wages and mandatory benefits comprise the second largest expenditure category for Oakland Schools behind transfers to local districts (Other Financing Uses). Mandatory benefits are defined as employer FICA and employer Michigan Public School Employee Retirement System funding.

There is an across-the-board salary increase in the 2026-27 budget of 2.0% for all Oakland Schools staff. All union salary changes are subject to collective bargaining. The current collective bargaining agreement expires June 30, 2027. The growth rate assumption applied to the existing non-union salary/wage base for step increases in the three major funds for fiscal year 2026-27 is 1.3%. The union wage base will experience step increases resulting in a wage base cost growth rate estimated at .9%. As a cost efficiency measure, and

to continue to provide certain services, the district utilizes part time employees and contractors to provide certain services when possible.

The schedule below illustrates the salary and wage plus FICA (social security plus Medicare) changes by fund. All FY 2026-27 positions are assumed to be filled and fully funded for the entire year, whereas the FY 2025-26 budget takes current vacancies into consideration at the time of the 2<sup>nd</sup> budget amendment. All budget figures listed below are presented net of grant funded expenditures:

| <b>Salaries &amp; Wages w/FICA</b> | 2025-26       | 2026-27       | \$ change    | % change |
|------------------------------------|---------------|---------------|--------------|----------|
| General Education Fund             | \$ 11,828,500 | \$ 12,601,700 | \$ 773,200   | 6.5%     |
| Special Education Fund             | 12,607,700    | 13,674,300    | 1,066,600    | 8.5%     |
| Career Focused Education Fund      | 20,079,000    | 20,450,900    | 371,900      | 1.9%     |
| Shared Services & Tuition Programs | 10,207,200    | 10,341,200    | 134,000      | 1.3%     |
| Medicaid Fund                      | 372,500       | 366,200       | (6,300)      | -1.7%    |
| HR/Finance Consortium              | 600,700       | 624,200       | 23,500       | 3.9%     |
| Production Print Enterprise Fund   | 310,900       | 321,500       | 10,600       | 3.4%     |
| Total Salary & Wages w/FICA        | \$ 56,006,500 | \$ 58,380,000 | \$ 2,373,500 | 4.2%     |

### **MPSERS Retirement Costs**

The district will pay, for most employees, an additional \$28.10 in retirement costs for every \$100 of wages it pays to our employees in fiscal year 2026-27. Since employees may participate in one of eight different plans, the District calculates a blended retirement rate based on plan participation. The blended retirement rate expectation for fiscal year 2026-27 is 26.53%. Please see the chart below for fund level budget information. All budget figures listed below are presented net of grant funded expenditures:

| <b>MPSERS Retirement Costs</b>     | 2025-26       | 2026-27       | \$ change    | % change |
|------------------------------------|---------------|---------------|--------------|----------|
| General Education Fund             | \$ 4,658,600  | \$ 4,566,600  | \$ (92,000)  | -2.0%    |
| Special Education Fund             | 5,000,000     | 5,023,600     | 23,600       | 0.5%     |
| Career Focused Education Fund      | 7,786,400     | 7,475,200     | (311,200)    | -4.0%    |
| Shared Services & Tuition Programs | 3,678,800     | 3,503,500     | (175,300)    | -4.8%    |
| Medicaid Fund                      | 151,400       | 136,800       | (14,600)     | -9.6%    |
| HR/Finance Consortium              | 242,200       | 229,300       | (12,900)     | -5.3%    |
| Production Print Enterprise Fund   | 119,400       | 114,200       | (5,200)      | -4.4%    |
| Total MPSERS Retirement Costs      | \$ 21,636,800 | \$ 21,049,200 | \$ (587,600) | -2.7%    |

### **Healthcare Insurance**

The “hard cap” on the dollar limits the district may pay due to legislative mandates and district implementation choice are adjusted annually on January 1. Collective bargaining may impact the current plans and the cost sharing arrangement that is projected in the proposed budget.

Employees are required to pay any and all costs of their individual plan choice that exceed these limits. According to the medical plans currently in place, it is expected that employees will contribute approximately 17% on average toward the cost of their health insurance, under the hard cap scenario. Future increases to the employer hard cap limits are subject to the medical consumer price index, over which the district has no jurisdiction.

| <b>Healthcare Insurance</b>        | 2025-26      | 2026-27      | \$ change  | % change |
|------------------------------------|--------------|--------------|------------|----------|
| General Education Fund             | \$ 1,213,800 | \$ 1,338,600 | \$ 124,800 | 10.3%    |
| Special Education Fund             | 1,478,500    | 1,646,100    | 167,600    | 11.3%    |
| Career Focused Education Fund      | 2,361,400    | 2,657,100    | 295,700    | 12.5%    |
| Shared Services & Tuition Programs | 1,177,800    | 1,106,500    | (71,300)   | -6.1%    |
| Medicaid Fund                      | 64,200       | 65,000       | 800        | 1.2%     |
| HR/Finance Consortium              | 34,300       | 34,800       | 500        | 1.5%     |
| Production Print Enterprise Fund   | 77,600       | 78,400       | 800        | 1.0%     |
| Total Healthcare Insurance Costs   | \$ 6,407,600 | \$ 6,926,500 | \$ 518,900 | 8.1%     |

### **Other Benefit Costs**

Other benefit costs include the following benefits, both self-insured and premium-based insured programs:

- Premium-based dental, vision, life, short- and long-term disability insurance benefit programs
- Workers compensation as a member of the SET-SEG Self-Insurers Workers' Compensation Fund pool
- Cash in lieu benefits to those opting out of employer-provided health insurance
- Miscellaneous benefits including career assistance/tuition reimbursement, unemployment and vacation sale.

The budgeted expenditures as presented do not include any one-time charges. The District is expecting a net increase of 7.5% for dental and 2% for life and disability programs. Budget increases are included for workers compensation insurance based on a slight increase in our experience modification combined with rate increases. Nominal changes to other insurance budgets are expected in 2026-27. Please see the chart below for fund level budget information. All budget figures listed below are presented net of grant funded expenditures and assume full staffing:

| <b>Other Benefits</b>              | 2025-26      | 2026-27      | \$ change  | % change |
|------------------------------------|--------------|--------------|------------|----------|
| General Education Fund             | \$ 426,700   | \$ 491,900   | \$ 65,200  | 15.3%    |
| Special Education Fund             | 443,600      | 500,300      | 56,700     | 12.8%    |
| Career Focused Education Fund      | 803,400      | 924,900      | 121,500    | 15.1%    |
| Shared Services & Tuition Programs | 411,300      | 463,600      | 52,300     | 12.7%    |
| Medicaid Fund                      | 9,400        | 10,000       | 600        | 6.4%     |
| HR/Finance Consortium              | 21,700       | 26,900       | 5,200      | 24.0%    |
| Production Print Enterprise Fund   | 11,200       | 11,700       | 500        | 4.5%     |
| Total Other Insurances             | \$ 2,127,300 | \$ 2,429,300 | \$ 302,000 | 14.2%    |

### **Purchased Services/Supplies/Other Expenditures**

Oakland Schools' goal is to manage the purchased services, supplies, and other expenditure budgets relative to the prior year through improved material and cost management practices and cooperative purchasing programs. Included in the proposed budgets for the General Education Fund, Special Education Fund and Career Focused Education Fund in the dues & fees line items are the property tax abatement expenditure budgets. The schedule below highlights fund comparative purchased services, materials and dues & fees budgets including utilities. Expenditure budgets in the General Education Fund in 2026-27 contain a shift in budgets for Artificial Intelligence from purchased services to the addition of 2.0 FTE as aforementioned in this executive summary, which is the primary driver for those budgets decreasing in 2026-27 by 4.5%. Professional services budgets in the capital projects funds are projected to decrease as the demand for services was higher in 2025-26 when the campus renovations projects were in their early stages. We will carefully monitor budgets and adjust them as necessary through the amendment process.

| <b>Purchased Services/Supplies/Other</b> | 2025-26       | 2026-27       | \$ change    | % change |
|------------------------------------------|---------------|---------------|--------------|----------|
| General Education Fund                   | \$ 7,098,100  | \$ 6,779,000  | \$ (319,100) | -4.5%    |
| Special Education Fund                   | 4,022,200     | 4,127,000     | 104,800      | 2.6%     |
| Career Focused Education Fund            | 8,412,800     | 8,441,400     | 28,600       | 0.3%     |
| Shared Services & Tuition Programs       | 4,883,000     | 5,036,900     | 153,900      | 3.2%     |
| ONE Fund                                 | 1,686,400     | 1,648,100     | (38,300)     | -2.3%    |
| Medicaid Fund                            | 137,900       | 146,500       | 8,600        | 6.2%     |
| HR/Finance Consortium                    | 266,400       | 243,600       | (22,800)     | -8.6%    |
| School Activities Fund                   | 180,000       | 180,000       | -            | 0.0%     |
| Debt Service Funds                       | 6,500         | 6,500         | -            | 0.0%     |
| Capital Projects Funds                   | 179,000       | 142,900       | (36,100)     | -20.2%   |
| Production Print Enterprise Fund         | 429,000       | 468,000       | 39,000       | 9.1%     |
| Total Combined Budgets                   | \$ 27,301,300 | \$ 27,219,900 | \$ (81,400)  | -0.3%    |

### **Capital Expenditures**

The chart below depicts the planned capital outlay expenditures for all funds including the Capital Project Funds for the new fiscal year. Capital projects can vary significantly from year to year based on a needs assessment and the timing of furniture and equipment replacement. Amounts budgeted agree to the Board-approved 5-Year Capital Outlay Plan. Budget increases in the Special Education, Medicaid and Production Print Enterprise Funds are due to technology capital needs at the leased building housing those activities. Decreases in ONE Fund capital budgets are for the countywide fiber infrastructure project that will be completed in 2025-26.

| <b>Capital Expenditures</b>        | 2025-26       | 2026-27       | \$ change    | % change |
|------------------------------------|---------------|---------------|--------------|----------|
| General Education Fund             | \$ 892,400    | \$ 936,100    | \$ 43,700    | 4.9%     |
| Special Education Fund             | 394,300       | 678,500       | 284,200      | 72.1%    |
| Career Focused Education Fund      | 248,600       | 245,600       | (3,000)      | -1.2%    |
| Shared Services & Tuition Programs | 300,200       | 260,000       | (40,200)     | -13.4%   |
| ONE Fund                           | 1,229,300     | 35,000        | (1,194,300)  | -97.2%   |
| Medicaid Fund                      | 4,100         | 35,600        | 31,500       | 768.3%   |
| Capital Projects Funds             | 21,733,200    | 21,626,300    | (106,900)    | -0.5%    |
| Production Print Enterprise Fund   | 19,800        | 66,700        | 46,900       | 236.9%   |
| Total Capital Outlay Budgets       | \$ 24,821,900 | \$ 23,883,800 | \$ (938,100) | -3.8%    |

### **Other Financing Uses**

The chart below depicts outgoing transfers and other transactions not classified elsewhere. The General Education Fund other financing uses consist of substitute reimbursements to districts, funding for collaborative projects such as Literacy Essentials Oakland (LEO), along with operating transfers to fund capital projects and Oakland Schools' fees to the ONE Fund and HR/Finance Consortium. In 2025-26, the General Education Fund budget contains an additional \$1.0 million transfer to the Career Focused Education Fund to be used for the STEMi lease and operations. Special Education Fund budgets in this category consist primarily of the PA-18 base distribution, group home, extraordinary, startup and Section 24 (adjudicated youth) budgets, along with an operating transfer to fund capital projects. Career Focused Education Fund expenditure budgets are primarily to districts for transportation reimbursement and to reimburse districts for staffing and other costs of operating a Career and Technical Education program (regional allocation), along with debt service and capital projects related to the four technical campuses and administration building. Transfers from CFE to the Campus Renovations Capital Projects Fund were higher in 2025-26 as more funding was available for the aforementioned renovation projects. The Shared Services & Tuition Programs budgets contain payments to local districts for the foreign exchange program. In 2026-27, the District is increasing the payments to LEA's from \$4,000 per student to \$5,000 per student for participating in the program. This increase, combined with an anticipated increase in students and mini-

grant opportunities for participating districts results in an increased budget in this fund. Debt service fund transfers are expected to decrease in 2026-27 due to the payoff of the Qualified School Construction Bonds.

| <b>Other Financing Uses</b>        | 2025-26        | 2026-27        | \$ change      | % change |
|------------------------------------|----------------|----------------|----------------|----------|
| General Education Fund             | \$ 1,700,000   | \$ 700,000     | \$ (1,000,000) | -58.8%   |
| Special Education Fund             | 193,068,600    | 195,847,000    | 2,778,400      | 1.4%     |
| Career Focused Education Fund      | 18,636,300     | 17,344,300     | (1,292,000)    | -6.9%    |
| Shared Services & Tuition Programs | 421,200        | 556,000        | 134,800        | 32.0%    |
| ONE Fund                           | 148,000        | 148,000        | -              | 0.0%     |
| Medicaid Fund                      | 17,620,800     | 18,156,200     | 535,400        | 3.0%     |
| HR/Finance Consortium              | 138,400        | 141,800        | 3,400          | 2.5%     |
| Debt Service Funds                 | 770,000        | 473,600        | (296,400)      | -38.5%   |
| Production Print Enterprise Fund   | 26,700         | 28,000         | 1,300          | 4.9%     |
| Total Other Financing Uses         | \$ 232,530,000 | \$ 233,394,900 | \$ 864,900     | 0.4%     |

### **Debt Service Expenditures**

Included in this budget document are the individual budgets for all three of our Debt Service funds. Principal payments in 2026-27 reflect the maturity of the Qualified School Construction Bonds in May 2027, totaling \$14.8 million. For additional debt service details, please reference the specific fund budget documents. At the time of the printing of this document, the District is in the process of doing a partial refunding of the 2016 Refunding Bonds. As it is too early to budget for the impact of the refunding, the budgets will be amended in the first budget amendment of 2026-27, after the refunding is complete. Below are the combined debt service budgeted expenditures:

| <b>Debt Service expenditures</b>    | 2025-26      | 2026-27       | \$ change     | % change |
|-------------------------------------|--------------|---------------|---------------|----------|
| Debt Service - Principal redemption | \$ 1,610,000 | \$ 16,490,000 | \$ 14,880,000 | 924.2%   |
| Debt Service - Interest             | 1,777,200    | 1,696,700     | (80,500)      | -4.5%    |
| Total Debt Service Expenditures     | \$ 3,387,200 | \$ 18,186,700 | \$ 14,799,500 | 436.9%   |

## Fund Equity Assumptions

The fund equity schedules below highlight our budgeted ending fund equity assumptions by major fund and reserve designation.

| <b>GEF Fund Balance Information</b>                   | 2025-26       | 2026-27       | \$ change      |
|-------------------------------------------------------|---------------|---------------|----------------|
| Non-spendable - prepaids                              | \$ 66,400     | \$ 66,400     | \$ -           |
| Assigned                                              | 11,233,100    | 12,407,300    | 1,174,200      |
| Unassigned                                            | 4,134,700     | 4,181,700     | 47,000         |
| Total Budgeted Ending Fund Balance                    | \$ 15,434,200 | \$ 16,655,400 | \$ 1,221,200   |
| Unassigned Fund Balance as % of Budgeted Expenditures | 15%           | 15%           |                |
|                                                       |               |               |                |
| <b>SEF Fund Balance Information</b>                   | 2025-26       | 2026-27       | \$ change      |
| Non-spendable - prepaids                              | \$ 39,200     | \$ 39,200     | \$ -           |
| Restricted for future center facility renovations     | 20,943,200    | 15,934,100    | (5,009,100)    |
| Restricted - Special Education Fund                   | 1,167,200     | 1,239,400     | 72,200         |
| Total Budgeted Ending Fund Balance                    | \$ 22,149,600 | \$ 17,212,700 | \$ (4,936,900) |
| Restricted Fund Balance as % of Budgeted Expenditures | 5%            | 5%            |                |
|                                                       |               |               |                |
| <b>CDEF Fund Balance Information</b>                  | 2025-26       | 2026-27       | \$ change      |
| Non-spendable - Prepaids, Inventory, etc.             | \$ 43,000     | \$ 43,000     | \$ -           |
| Restricted - Career Focused Education                 | 7,946,600     | 8,329,300     | 382,700        |
| Total Budgeted Ending Fund Balance                    | \$ 7,989,600  | \$ 8,372,300  | \$ 382,700     |
| Restricted Fund Balance as % of Budgeted Expenditures | 14%           | 14%           |                |

*In accordance with state and federal law, Oakland Schools does not discriminate, nor permit discrimination, on the basis of race, color, national origin, ethnicity, religion, sex, pregnancy or parental status, gender identity, gender expression, sexual orientation, disability, age, height, weight, marital status, military service, veteran status, genetic information, or any other legally protected status, in its educational programs and activities, employment, or enrollment. The District also provides equal access to the Boy Scouts and other designated youth groups.*

*For questions or complaints regarding unlawful discrimination or harassment, employees should contact the Assistant Superintendent of Human Resources, Personnel Management and Labor Relations at (248) 209-2429 or [HR@oakland.k12.mi.us](mailto:HR@oakland.k12.mi.us). Students and others should contact the Civil Rights/Title IX Coordinator at (248) 209-2590 or [Laura.Richards-Farwell@oakland.k12.mi.us](mailto:Laura.Richards-Farwell@oakland.k12.mi.us).*





# **General Education Fund Original Budget and Five-Year Forecast**

Fiscal Year 2026-27

## GENERAL EDUCATION FUND SPECIFIC ANALYSIS

### **FUND OVERVIEW**

The Oakland Schools General Education Fund is projected to end FY 2026-27 with an unassigned year-end fund balance (at the time of this printing) of \$4,181,700. In 2025-26 and 2026-27, the Superintendent, in accordance with the District's fund balance policy, assigned a portion of fund balance for certain planned projects to be completed in the subsequent fiscal year. Anticipated ending fund balances for FY 2025-26 and 2026-27 are detailed in the schedules below:

|                                    | FY 2025-26<br>Amend 2 Budget | FY 2026-27<br>Budget |
|------------------------------------|------------------------------|----------------------|
| Non-Spendable - Prepaids           | \$ 66,400                    | \$ 66,400            |
| Assigned                           | 11,233,100                   | 12,407,300           |
| Unassigned                         | 4,134,700                    | 4,181,700            |
| Total Budgeted Ending Fund Balance | \$ 15,434,200                | \$ 16,655,400        |

FY 2026-27 revenues are projected to be \$28.6 million:

- Property taxes - \$16.1 million (56% of total revenue)
- Other local revenues - \$4.3 million
- State Source revenues - \$7.5 million
- Other Financing Source revenues - \$.7 million

FY 2026-27 expenditures are projected to be \$27.4 million:

- General Administration - \$3.4 million
- Finance and Operations - \$10.8 million
- Instructional Programs and Services - \$10.9 million
- Plant and Fixed charges - \$2.3 million

The proposed FY 2026-27 General Education Fund budget contains an operating surplus of \$1,221,200.

### **Revenue**

The below represent significant assumptions and items of interest in the 2026-27 revenue budgets:

- Property taxes have been budgeted to increase by 3.4% based on our projections and supported by those of the Oakland County Equalization Division.
- Interest revenue is projected to decrease due to the uncertain economic forecast.
- Oakland Schools continues to offer a subsidy for a student assessment and data analysis system, called Illuminate DnA at 50% of the base product cost. Add-ons above the base product requested by districts are at the districts' cost. Other instructional tools such as Atlas-Rubicon and Learn360 continue to be provided to LEA's at a fraction of their cost. The revenue for these products represents the LEA portion of the cost of those tools.
- State source revenue is held flat for FY 2026-27 pending a new state aid budget, apart from Section 81 ISD Operations revenue which is budgeted to increase 2.0% and MPSERS categorical revenue. The District has adjusted the various MPSERS categoricals based on the most recent information available at the time of printing of this document.
- Other Financing Source revenues, which consist of indirect revenue on grants, are projected to remain constant in 2026-27 with just minor increases. Indirect revenue is directly correlated to direct grant spending and fluctuates annually based on the timing of expenditures.

### **Expenditures**

The below represent significant assumptions and items of interest in the 2026-27 expenditure budgets:

- Salary and benefit budgets were forecasted in fiscal year 2026-27 to reflect a 2.0% across-the-board salary increase, plus step increases for staff not on the top step of their respective salary schedule. Budgets for 2026-27 assume all staff positions are filled for the entire fiscal year with no vacancies, whereas 2025-26 budgets have been adjusted for unfilled positions and vacancies through March 2026.
- Staffing changes contained in the General Education Fund budget include:
  - (.27) FTE reduction – HR Manager
  - (.50) FTE reduction – Business Office Residency Program
  - (.30) FTE reduction – District & School Services part-time staff
  - .50 FTE increase – Warehouse Supervisor
  - 2.0 FTE increase - Artificial Intelligence, representing a shift in funding from purchased services; no overall increase
- The 2026-27 General Education Fund budget includes a shift in funding some of our Early Childhood staff that were previously funded by grants due to the loss of Great Start Collaborative funding. These staff allocations will be re-evaluated with the release of the state's 2026-27 budget.
- Property tax abatements reflect a budget of .25% of the property tax revenue budget to address the Michigan Tax Tribunal unsettled claims.

Additional variances are included on the footnote pages.

### **FIVE-YEAR FORECAST OVERVIEW**

Following the General Education Fund (GEF) budget is the GEF five-year operating forecast model. Significant assumptions utilized in the model are identified below:

#### **Revenue**

- Property tax revenues drive the revenue budget. Oakland Schools' property tax collection rate has been historically very high and stable. Oakland Schools utilizes projections obtained from Oakland County Equalization to create our taxable value forecasts. Based on the expectation of growth of the real-estate market, offset by the possibility of a Headlee rollback, property taxes are forecasted to increase by the following percentages:
  - 2027-28 2.7%
  - 2028-29 through 2031-32 2.6%
- The investment revenue forecast model uses a formula to generate the expected revenue figures for each fiscal year period based on projected cash flows and expected rate of return. The factors relied upon in this forecast for a reduction in investment income are based on economic uncertainty and the potential for another recession. All investments are managed within the district's investment policy and state law. The current state of economic affairs as of March 2026 makes investment income uncertain. The District will continue to monitor investment returns and modify forecasts as deemed necessary on an ongoing basis.
- Fee-based service revenues are budgeted at 1.5 million for 2026-27 and are expected to remain stable through the duration of the forecast.

- Technology application fees are budgeted at \$.7 million for 2026-27 and are expected to remain flat through 2032.
- State source revenues of \$7.5 million in 2026-27 for the General Education Fund are comprised primarily of Section 81 funds and Section 147 MPSERS revenue. Section 81 funds are projected to remain flat for the duration of the five-year forecast model. MPSERS 147c(1) revenues within State Revenues are projected to increase correspondingly to the expenditure increase for the same item, as 147c(1) is revenue/expenditure neutral. The final significant component of state source revenues is State Payment in Lieu of Taxes which represents reimbursement to the organization for personal property tax losses by the Local Community Stabilization Authority.
- Other Financing Sources consist of the indirect revenues associated with our grant management responsibilities and charges to Medicaid, tuition programs and the Print Production Enterprise Fund. This line item may fluctuate based on anticipated grant awards but is projected as flat in the forecast.

### **Expenditures**

- Oakland Schools' non-union personnel salary and wage cycle is fiscal year based with regards to step movement and salary schedule increases. The forecast includes a salary/growth rate of 1.3%, which would be indicative of step movement from year to year. The forecast includes a 2% base salary increase for every year of the forecast.
- The FICA rate is 7.65%. This rate is multiplied by the wage base (social security rate of 6.2% applied to individuals wages up to \$184,500 for calendar year 2026) to produce the FICA costs for the year.
- There are 8 different retirement rates for school district employees, based on their hire date and/or their personal choice for retirement benefits.

The rates that are effective from October 1, 2025 through September 30, 2026 are:

|                                | Basic/MIP<br>with<br>Premium<br>Subsidy | Pension<br>Plus with<br>Premium<br>Subsidy | Pension<br>Plus PHF | Pension<br>Plus to<br>DC with<br>PHF | Basic/MIP<br>to DC with<br>Premium<br>Subsidy | Basic/MIP<br>to DC with<br>PHF | Basic/MIP<br>with PHF | Pension<br>Plus 2 |
|--------------------------------|-----------------------------------------|--------------------------------------------|---------------------|--------------------------------------|-----------------------------------------------|--------------------------------|-----------------------|-------------------|
| Rate Chgd on Reported Payroll  | 29.91%                                  | 25.17%                                     | 21.34%              | 15.21%                               | 19.04%                                        | 15.21%                         | 26.08%                | 21.41%            |
| MPSERS UAAL Stabilization Rate | 15.02%                                  | 15.02%                                     | 15.02%              | 15.02%                               | 15.02%                                        | 15.02%                         | 15.02%                | 15.02%            |
| Subtotal                       | 44.93%                                  | 40.19%                                     | 36.36%              | 30.23%                               | 34.06%                                        | 30.23%                         | 41.10%                | 36.43%            |
| DC Employer Mandatory          | 0.00%                                   | 0.00%                                      | 0.00%               | 4.00%                                | 4.00%                                         | 4.00%                          | 0.00%                 | 0.00%             |
| DC Employer Match              | 0.00%                                   | 1.00%                                      | 1.00%               | 3.00%                                | 3.00%                                         | 3.00%                          | 0.00%                 | 1.00%             |
| Personal Healthcare Fund (PHF) | 0.00%                                   | 0.00%                                      | 2.00%               | 2.00%                                | 0.00%                                         | 2.00%                          | 2.00%                 | 2.00%             |
| <b>Total Rate Charged</b>      | <b>44.93%</b>                           | <b>41.19%</b>                              | <b>39.36%</b>       | <b>39.23%</b>                        | <b>41.06%</b>                                 | <b>39.23%</b>                  | <b>43.10%</b>         | <b>39.43%</b>     |

The forecasted rates for October 1, 2026 through September 30, 2027 contained in the Governor's proposed FY27 budget are:

|                                | Basic/MIP<br>with<br>Premium<br>Subsidy | Pension<br>Plus with<br>Premium<br>Subsidy | Pension<br>Plus PHF | Pension<br>Plus to<br>DC with<br>PHF | Basic/MIP<br>to DC with<br>Premium<br>Subsidy | Basic/MIP<br>to DC with<br>PHF | Basic/MIP<br>with PHF | Pension<br>Plus 2 |
|--------------------------------|-----------------------------------------|--------------------------------------------|---------------------|--------------------------------------|-----------------------------------------------|--------------------------------|-----------------------|-------------------|
| Rate Chgd on Reported Payroll  | 27.51%                                  | 22.77%                                     | 21.34%              | 15.21%                               | 16.64%                                        | 15.21%                         | 26.08%                | 21.41%            |
| MPERS UAAL Stabilization Rate  | 13.51%                                  | 13.51%                                     | 13.51%              | 13.51%                               | 13.51%                                        | 13.51%                         | 13.51%                | 13.51%            |
| Subtotal                       | 41.02%                                  | 36.28%                                     | 34.85%              | 28.72%                               | 30.15%                                        | 28.72%                         | 39.59%                | 34.92%            |
| DC Employer Mandatory          | 0.00%                                   | 0.00%                                      | 0.00%               | 4.00%                                | 4.00%                                         | 4.00%                          | 0.00%                 | 0.00%             |
| DC Employer Match              | 0.00%                                   | 1.00%                                      | 1.00%               | 3.00%                                | 3.00%                                         | 3.00%                          | 0.00%                 | 1.00%             |
| Personal Healthcare Fund (PHF) | 0.00%                                   | 0.00%                                      | 2.00%               | 2.00%                                | 0.00%                                         | 2.00%                          | 2.00%                 | 2.00%             |
| <b>Total Rate Charged</b>      | <b>41.02%</b>                           | <b>37.28%</b>                              | <b>37.85%</b>       | <b>37.72%</b>                        | <b>37.15%</b>                                 | <b>37.72%</b>                  | <b>41.59%</b>         | <b>37.92%</b>     |

In order to project a budgeted rate overall for Oakland Schools for 2026-27, an analysis of how many employees we have on each of these plans was studied. A blended rate, exclusive of UAAL, for budgeting retirement costs for 2026-27 has been established at 26.53%. The blended rate exclusive of UAAL has been projected for the duration of the five-year forecast at a 1.0% rate of increase annually.

- The district provides health insurance to employees, adopting the “hard cap” on the dollar limits the district may pay for health insurance due to legislative mandates and district implementation choice. Future increases to the employer hard cap limits are subject to the medical consumer price index, which the district has no jurisdiction over. The forecast assumes an annual growth rate of 4.0% in the medical CPI for all five years of the forecast.
- Purchased services accounts are forecasted to increase 2% for all years of the forecast due to inflation.
- Supply and material budgets as well as dues and fees are projected to grow by 2-3% for the duration of the forecast.

### **Fund Balance**

The Unassigned Fund Balance forecast shows an estimated fund balance of the following levels:

|         |               |       |
|---------|---------------|-------|
| 2027-28 | \$4.4 million | 12.7% |
| 2028-29 | \$5.5 million | 16.7% |
| 2029-30 | \$6.3 million | 21.3% |
| 2030-31 | \$6.1 million | 20.2% |
| 2031-32 | \$5.5 million | 17.5% |

**OAKLAND SCHOOLS GENERAL EDUCATION FUND  
REVENUE AND EXPENDITURE BUDGET  
FISCAL YEAR 2026-27**

|                                                           | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>BUDGET</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> | <b>NOTES</b> | <b>FY TO FY<br/>%<br/>CHANGE</b> |
|-----------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|--------------|----------------------------------|
| FUND EQUITY, BEGINNING OF YEAR                            |                           |                                           |                                        |              |                                  |
| Non-Spendable Prepaids, Inventory, & Deposits             | 55,353                    | 66,400                                    | 66,400                                 |              | 0.00%                            |
| Assigned                                                  | 7,700,000                 | 9,796,000                                 | 11,233,100                             |              | 14.67%                           |
| Unassigned                                                | 4,660,488                 | 4,713,600                                 | 4,134,700                              |              | -12.28%                          |
| <b>TOTAL FUND EQUITY, BEGINNING OF YEAR</b>               | <b>12,415,841</b>         | <b>14,576,000</b>                         | <b>15,434,200</b>                      |              | <b>5.89%</b>                     |
| REVENUE                                                   |                           |                                           |                                        |              |                                  |
| LOCAL SOURCES                                             |                           |                                           |                                        |              |                                  |
| Property Taxes                                            | 14,846,578                | 15,547,600                                | 16,076,200                             | A            | 3.40%                            |
| Interest on Investments                                   | 1,593,532                 | 1,500,000                                 | 1,200,000                              | B            | -20.00%                          |
| Auxiliary Services - Purchasing Card Rebate               | 41,725                    | 40,000                                    | 40,000                                 |              | 0.00%                            |
| Central Applicant Tracking                                | 163,151                   | 167,200                                   | 175,500                                |              | 4.96%                            |
| Community Telecommunications Network (CTN)                | 750,000                   | 750,000                                   | 600,000                                | C            | -20.00%                          |
| Conference Center - Catering Revenue                      | 39,753                    | 28,500                                    | 28,500                                 |              | 0.00%                            |
| Cooperative Purchasing Rebates                            | 185,591                   | 173,000                                   | 173,000                                |              | 0.00%                            |
| District & School Services - Discovery/Learn 360          | 211,730                   | 238,900                                   | 212,000                                |              | -11.26%                          |
| District & School Services - Illuminate                   | 513,724                   | 537,000                                   | 536,300                                |              | -0.13%                           |
| District & School Services - Rubicon West                 | 82,316                    | 85,500                                    | 82,000                                 |              | -4.09%                           |
| MAISA IGA                                                 | 81,615                    | -                                         | -                                      |              | 0.00%                            |
| MOR COOP Fees                                             | 11,375                    | 85,200                                    | 85,200                                 |              | 0.00%                            |
| Rental - Facility Rental Fees (External)                  | 23,546                    | 11,000                                    | 11,000                                 |              | 0.00%                            |
| Rental - Virtual Learning Academy                         | 34,300                    | 25,100                                    | 25,100                                 |              | 0.00%                            |
| SCECH Credits                                             | 5,205                     | -                                         | -                                      |              | 0.00%                            |
| Technology Services - Student Application                 | 607,516                   | 612,000                                   | 614,700                                |              | 0.44%                            |
| Technology Services - Virtual (Cloud) Server Area Storage | 117,637                   | 127,700                                   | 127,700                                |              | 0.00%                            |
| Workshop Fees                                             | 346,383                   | 350,000                                   | 350,000                                |              | 0.00%                            |
| Miscellaneous & Other                                     | 71,618                    | 58,000                                    | 56,500                                 |              | -2.59%                           |
| <b>TOTAL LOCAL SOURCES</b>                                | <b>19,727,295</b>         | <b>20,336,700</b>                         | <b>20,393,700</b>                      |              | <b>0.28%</b>                     |
| STATE SOURCES                                             |                           |                                           |                                        |              |                                  |
| Section 81 - General Aid                                  | 4,482,875                 | 4,693,600                                 | 4,787,500                              |              | 2.00%                            |
| Section 147a(2) MPSERS Normal Cost Offset                 | 426,035                   | 571,700                                   | 447,200                                | D            | -21.78%                          |
| Section 147a(3) MPSERS Cost Offset ISDs & Districts       | 119,169                   | -                                         | -                                      |              | 0.00%                            |
| Section 147a(4) MPSERS Cost Offset - Reduced UAAL         | 631,050                   | -                                         | -                                      |              | 0.00%                            |
| Section 147c(1) MPSERS UAAL Rate Stabilization            | 1,160,635                 | 1,839,300                                 | 1,932,400                              |              | 5.06%                            |
| Section 147c(2) MPSERS One Time Deposit                   | 263,817                   | -                                         | -                                      |              | 0.00%                            |
| Section 147e MPSERS Employer DC Match                     | 57,417                    | 75,500                                    | 75,500                                 |              | 0.00%                            |
| Section 147g MPSERS 3% Healthcare Reimbursement           | 216,687                   | -                                         | -                                      |              | 0.00%                            |
| Section 27L4 Healthcare Offset                            | -                         | 170,500                                   | -                                      | E            | -100.00%                         |
| MPSERS DC Credit                                          | 23,262                    | 37,000                                    | 37,000                                 |              | 0.00%                            |
| Section 152a Headlee Obligation for Data Collections      | 264                       | 200                                       | 200                                    |              | 0.00%                            |
| Section 26.a Renaissance Zone                             | 1,585                     | 1,600                                     | 1,600                                  |              | 0.00%                            |
| Section 26d Brownfield Redevelopment Reimbursement        | 74,033                    | 47,800                                    | 47,800                                 |              | 0.00%                            |
| State Payment in Lieu of Taxes                            | 163,336                   | 164,700                                   | 164,700                                |              | 0.00%                            |
| State Payment in Lieu of Taxes - SBTE                     | -                         | 15,200                                    | 15,200                                 |              | 0.00%                            |
| <b>TOTAL STATE SOURCES</b>                                | <b>7,620,165</b>          | <b>7,617,100</b>                          | <b>7,509,100</b>                       |              | <b>-1.42%</b>                    |
| OTHER FINANCING SOURCES                                   |                           |                                           |                                        |              |                                  |
| Proceeds from Sale of Capital Assets                      | 18,000                    | -                                         | -                                      |              | 0.00%                            |
| Transfer from Fund 270 - Indirect                         | 261,155                   | 269,200                                   | 276,000                                |              | 2.53%                            |
| Transfer from MiPeer Fund 277                             | 127,000                   | 127,000                                   | 130,000                                |              | 2.36%                            |
| Indirect Revenue                                          | 484,544                   | 326,300                                   | 326,300                                |              | 0.00%                            |
| <b>TOTAL OTHER FINANCING SOURCES</b>                      | <b>890,699</b>            | <b>722,500</b>                            | <b>732,300</b>                         |              | <b>1.36%</b>                     |
| <b>TOTAL REVENUE</b>                                      | <b>28,238,159</b>         | <b>28,676,300</b>                         | <b>28,635,100</b>                      |              | <b>-0.14%</b>                    |
| <b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>           | <b>40,654,000</b>         | <b>43,252,300</b>                         | <b>44,069,300</b>                      |              | <b>1.89%</b>                     |

**OAKLAND SCHOOLS GENERAL EDUCATION FUND  
REVENUE AND EXPENDITURE BUDGET  
FISCAL YEAR 2026-27**

|                                               | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>BUDGET</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> | <b>NOTES</b> | <b>FY TO FY<br/>%<br/>CHANGE</b> |
|-----------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|--------------|----------------------------------|
| EXPENDITURES                                  |                           |                                           |                                        |              |                                  |
| General Administration                        | 2,485,213                 | 3,420,100                                 | 3,428,200                              |              | 0.24%                            |
| Finance & Operations                          | 8,652,280                 | 10,698,000                                | 10,750,400                             |              | 0.49%                            |
| Instructional Programs & Services             | 9,081,485                 | 10,531,000                                | 10,923,100                             |              | 3.72%                            |
| Plant & Fixed Charges                         | 5,859,011                 | 3,169,000                                 | 2,312,200                              |              | -27.04%                          |
| <b>TOTAL EXPENDITURES</b>                     | <b>26,077,989</b>         | <b>27,818,100</b>                         | <b>27,413,900</b>                      |              | <b>-1.45%</b>                    |
| Operating Surplus/(Deficit)                   | 2,160,170                 | 858,200                                   | 1,221,200                              |              | 42.30%                           |
| FUND EQUITY, END OF YEAR                      |                           |                                           |                                        |              |                                  |
| Non-Spendable Prepaids, Inventory, & Deposits | 66,417                    | 66,400                                    | 66,400                                 |              | 0.00%                            |
| Assigned                                      | 9,796,000                 | 11,233,100                                | 12,407,300                             |              | 10.45%                           |
| Unassigned                                    | 4,713,594                 | 4,134,700                                 | 4,181,700                              |              | 1.14%                            |
| <b>TOTAL FUND EQUITY, END OF YEAR</b>         | <b>14,576,011</b>         | <b>15,434,200</b>                         | <b>16,655,400</b>                      |              | <b>7.91%</b>                     |
|                                               |                           |                                           |                                        |              |                                  |
| <b>TOTAL EXPEND AND ENDING BALANCE</b>        | <b>40,654,000</b>         | <b>43,252,300</b>                         | <b>44,069,300</b>                      |              | <b>1.89%</b>                     |

**OAKLAND SCHOOLS GENERAL EDUCATION FUND  
EXPENDITURE BUDGET SUMMARY  
FISCAL YEAR 2026-27**

|                                                                    | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> | <b>NOTES</b> | <b>FY TO FY<br/>%<br/>CHANGE</b> |
|--------------------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|--------------|----------------------------------|
| General Administration                                             |                           |                                           |                                        |              |                                  |
| 001 Office of the Superintendent                                   | 412,504                   | 446,700                                   | 456,900                                |              | 2.28%                            |
| 002 Deputy Superintendent                                          | 281,138                   | 369,700                                   | 373,300                                |              | 0.97%                            |
| 003 Assistant Superintendent - Finance & Operations                | 182,611                   | 190,100                                   | 185,400                                |              | -2.47%                           |
| 006 LEA & Administration Support                                   | 530,043                   | 746,700                                   | 740,900                                |              | -0.78%                           |
| 049 Communications Services                                        | 513,375                   | 582,600                                   | 583,400                                |              | 0.14%                            |
| 083 Human Resources                                                | 395,699                   | 910,300                                   | 905,600                                |              | -0.52%                           |
| 084 Central Applicant Tracking                                     | 169,843                   | 174,000                                   | 182,700                                |              | 5.00%                            |
| GROUP TOTAL                                                        | 2,485,213                 | 3,420,100                                 | 3,428,200                              |              | 0.24%                            |
| Finance & Operations                                               |                           |                                           |                                        |              |                                  |
| 011 Financial Services                                             | 421,578                   | 527,300                                   | 531,300                                |              | 0.76%                            |
| 013 Event Management                                               | 392,113                   | 484,700                                   | 475,900                                |              | -1.82%                           |
| 014 Government Relations                                           | 346,945                   | 367,300                                   | 370,200                                |              | 0.79%                            |
| 028 Technology Services - Technology Licensing                     | 1,924,600                 | 2,151,600                                 | 2,206,000                              |              | 2.53%                            |
| 029 Technology Services - Administration                           | 143,930                   | 159,300                                   | 159,900                                |              | 0.38%                            |
| 030 Technology Services - Technical Support Services               | 655,654                   | 667,400                                   | 598,200                                |              | -10.37%                          |
| 031 Artificial Intelligence                                        | -                         | 911,000                                   | 911,000                                |              | 0.00%                            |
| 032 Technology Services - Application Services                     | 2,103,490                 | 2,252,200                                 | 2,233,900                              |              | -0.81%                           |
| 033 Technology Services - Enterprise Technical Services            | 629,630                   | 755,700                                   | 749,400                                |              | -0.83%                           |
| 038 Legal Affairs                                                  | 318,311                   | 477,300                                   | 487,100                                |              | 2.05%                            |
| 039 Records Management                                             | 1,595                     | 14,400                                    | 14,400                                 |              | 0.00%                            |
| 040 Auxiliary Services, Maintenance, & Facility Operations         | 182,494                   | 191,900                                   | 181,500                                |              | -5.42%                           |
| 041 Facilities & Building Projects                                 | 230,570                   | 274,500                                   | 275,400                                |              | 0.33%                            |
| 042 Office of Purchasing Management                                | 189,372                   | 234,100                                   | 237,400                                |              | 1.41%                            |
| 044 Pupil, Corporate, & District Services                          | 605,025                   | 637,700                                   | 664,700                                |              | 4.23%                            |
| 045 Auxiliary Services - Pupil Transportation                      | 155,234                   | 200,500                                   | 208,300                                |              | 3.89%                            |
| 047 Auxiliary Services - Shipping & Receiving                      | 94,905                    | 133,400                                   | 188,200                                | F            | 41.08%                           |
| 048 Child Nutrition                                                | 256,834                   | 257,700                                   | 257,600                                |              | -0.04%                           |
| GROUP TOTAL                                                        | 8,652,280                 | 10,698,000                                | 10,750,400                             |              | 0.49%                            |
| Instructional Programs & Services                                  |                           |                                           |                                        |              |                                  |
| 018 Workshops                                                      | 503,295                   | 883,500                                   | 883,500                                |              | 0.00%                            |
| 081 District & School Services - School Culture & Climate          | 1,377,094                 | 1,615,200                                 | 1,632,200                              |              | 1.05%                            |
| 082 District & School Services - Early Childhood                   | 846,473                   | 881,900                                   | 1,131,300                              | G            | 28.28%                           |
| 085 District & School Services - Instruction & Pedagogy            | 2,768,566                 | 3,081,200                                 | 3,151,500                              |              | 2.28%                            |
| 086 District & School Services - Research, Eval, & Assessment Plus | 524,566                   | 558,300                                   | 567,500                                |              | 1.65%                            |
| 087 District & School Services - Curriculum & Assessment           | 1,404,462                 | 1,677,000                                 | 1,665,500                              |              | -0.69%                           |
| 089 District & School Services - Leadership & School Improvement   | 1,657,029                 | 1,833,900                                 | 1,891,600                              |              | 3.15%                            |
| GROUP TOTAL                                                        | 9,081,485                 | 10,531,000                                | 10,923,100                             |              | 3.72%                            |
| Plant & Fixed Charges                                              |                           |                                           |                                        |              |                                  |
| 011 TXG-Property Tax Adjustments & Fees                            | 33,415                    | 51,600                                    | 53,600                                 |              | 3.88%                            |
| 091 Plant & Fixed Charges - Facility Operations                    | 446,111                   | 427,800                                   | 498,500                                |              | 16.53%                           |
| 092 Plant & Fixed Charges - Telephone                              | 58,186                    | 118,500                                   | 119,300                                |              | 0.68%                            |
| 093 Facility Operations - Summit Place North                       | 158,473                   | 132,700                                   | 132,400                                |              | -0.23%                           |
| 094 Plant & Fixed Charges - Capital Outlay                         | 318,526                   | 800,000                                   | 870,000                                |              | 8.75%                            |
| 095 Operating Transfers Out                                        | 4,844,300                 | 1,638,400                                 | 638,400                                | H            | -61.04%                          |
| GROUP TOTAL                                                        | 5,859,011                 | 3,169,000                                 | 2,312,200                              |              | -27.04%                          |
| TOTAL EXPENDITURES                                                 | 26,077,989                | 27,818,100                                | 27,413,900                             |              | -1.45%                           |



**OAKLAND SCHOOLS GENERAL EDUCATION FUND**

**FOOTNOTES**

**FISCAL YEAR 2026-2027**

**FOOTNOTES: Highlighting line items that are +/-25% and/or +/- \$100K from last year**

- A The 3.4% increase in Property Tax Revenue reflects the tax base growth and its impact on the District's property tax revenues as forecasted by the Oakland County Equalization Department.
- B The decrease in Interest on Investments is a conservative projection due to forecasted economic uncertainties.
- C 2025-26 includes a one-time additional distribution payment of \$150,000 from CTN.
- D 2025-26 includes a one-time adjustment that is removed in FY27.
- E 2025-26 includes one-time funding that is removed in FY27.
- F 2026-27 includes the addition of a 1.0 FTE Warehouse Supervisor.
- G 2026-27 reflects the reallocation of several Early Childhood staff from grant funds to the General Education Fund.
- H 2025-26 includes a one-time fund transfer to the Career Focused Education Fund.

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/6/2026

|                 |  |                               |  | FY2026                        |  | FY2027    |  |
|-----------------|--|-------------------------------|--|-------------------------------|--|-----------|--|
|                 |  | Function                      |  | Location Description          |  | Amendment |  |
| Type: 4 Revenue |  |                               |  |                               |  |           |  |
| Fund: 100       |  | General Education Fund        |  |                               |  |           |  |
| Function: 000   |  | Not Applicable                |  |                               |  |           |  |
|                 |  | Function: 000                 |  | Not Applicable                |  | Total:    |  |
|                 |  | Fund: 100                     |  | General Education Fund        |  | Total:    |  |
|                 |  | Type: 4                       |  | Revenue                       |  | Total:    |  |
| Type: 5 Expense |  |                               |  |                               |  |           |  |
| Fund: 100       |  | General Education Fund        |  |                               |  |           |  |
| Function: 211   |  | Truancy/Absenteeism Services  |  |                               |  |           |  |
|                 |  | Function: 211                 |  | Truancy/Absenteeism Services  |  | Total:    |  |
| Function: 213   |  | Health Services               |  |                               |  |           |  |
|                 |  | Function: 213                 |  | Health Services               |  | Total:    |  |
| Function: 219   |  | Othr Pupil Support Svc        |  |                               |  |           |  |
|                 |  | Function: 219                 |  | Othr Pupil Support Svc        |  | Total:    |  |
| Function: 221   |  | Improve of Instruction        |  |                               |  |           |  |
|                 |  | Function: 221                 |  | Improve of Instruction        |  | Total:    |  |
| Function: 225   |  | Technology Assisted Instructn |  |                               |  |           |  |
|                 |  | Function: 225                 |  | Technology Assisted Instructn |  | Total:    |  |
| Function: 226   |  | Supv/Dir Instr Staff          |  |                               |  |           |  |
|                 |  | Function: 226                 |  | Supv/Dir Instr Staff          |  | Total:    |  |
| Function: 231   |  | Board of Education            |  |                               |  |           |  |
|                 |  | Function: 231                 |  | Board of Education            |  | Total:    |  |
| Function: 232   |  | Exec Administration           |  |                               |  |           |  |
|                 |  | Function: 232                 |  | Exec Administration           |  | Total:    |  |
| Function: 252   |  | Fiscal Services               |  |                               |  |           |  |
|                 |  | Function: 252                 |  | Fiscal Services               |  | Total:    |  |
| Function: 257   |  | Internal Services             |  |                               |  |           |  |
|                 |  | Function: 257                 |  | Internal Services             |  | Total:    |  |
| Function: 259   |  | Oth Business Svcs             |  |                               |  |           |  |
|                 |  | Function: 259                 |  | Oth Business Svcs             |  | Total:    |  |
| Function: 261   |  | Oper Bldg Svcs                |  |                               |  |           |  |
|                 |  | Function: 261                 |  | Oper Bldg Svcs                |  | Total:    |  |
| Function: 266   |  | Security Services             |  |                               |  |           |  |
|                 |  | Function: 266                 |  | Security Services             |  | Total:    |  |
| Function: 271   |  | Pupil Transportation Services |  |                               |  |           |  |
|                 |  | Function: 271                 |  | Pupil Transportation Services |  | Total:    |  |
| Function: 281   |  | Plan, Research, Dev and Eval  |  |                               |  |           |  |
|                 |  | Function: 281                 |  | Plan, Research, Dev and Eval  |  | Total:    |  |
| Function: 282   |  | Communication Services        |  |                               |  |           |  |
|                 |  | Function: 282                 |  | Communication Services        |  | Total:    |  |
| Function: 283   |  | Staff/Personnel Svcs          |  |                               |  |           |  |
|                 |  | Function: 283                 |  | Staff/Personnel Svcs          |  | Total:    |  |
| Function: 284   |  | Support Svcs Tech             |  |                               |  |           |  |
|                 |  | Function: 284                 |  | Support Svcs Tech             |  | Total:    |  |
| Function: 285   |  | Pupil Accounting              |  |                               |  |           |  |
|                 |  | Function: 285                 |  | Pupil Accounting              |  | Total:    |  |
| Function: 289   |  | Other Central Services        |  |                               |  |           |  |

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/6/2026

|               |                             |                      |  | FY2026        | FY2027        |
|---------------|-----------------------------|----------------------|--|---------------|---------------|
| Function      |                             | Location Description |  | Amendment     |               |
| Function: 289 | Other Central Services      | Total:               |  | 537,300.00    | 545,900.00    |
| Function: 299 | Other Support Services      |                      |  |               |               |
| Function: 299 | Other Support Services      | Total:               |  | 1,368,200.00  | 1,359,400.00  |
| Function: 456 | Building Improv Svcs        |                      |  |               |               |
| Function: 456 | Building Improv Svcs        | Total:               |  | 756,300.00    | 756,000.00    |
| Function: 511 | Debt Svc LT-Principal       |                      |  |               |               |
| Function: 511 | Debt Svc LT-Principal       | Total:               |  | 189,500.00    | 199,600.00    |
| Function: 626 | Fund Mod-Vocational Ed Fund |                      |  |               |               |
| Function: 626 | Fund Mod-Vocational Ed Fund | Total:               |  | 1,000,000.00  | 0.00          |
| Function: 627 | Fund Mod-Co-op Activity     |                      |  |               |               |
| Function: 627 | Fund Mod-Co-op Activity     | Total:               |  | 438,400.00    | 438,400.00    |
| Function: 634 | Fund Mod-QSCB Defeasement   |                      |  |               |               |
| Function: 634 | Fund Mod-QSCB Defeasement   | Total:               |  | 0.00          | 0.00          |
| Function: 647 | Fund Mod-CP Adm Bldg Reno   |                      |  |               |               |
| Function: 647 | Fund Mod-CP Adm Bldg Reno   | Total:               |  | 200,000.00    | 200,000.00    |
| Fund: 100     | General Education Fund      | Total:               |  | 27,818,100.00 | 27,413,900.00 |
| Type: 5       | Expense                     | Total:               |  | 27,818,100.00 | 27,413,900.00 |

End of Report

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/6/2026

|                        | Location               | Location Description           |        | FY2026<br>Amendment | FY2027        |
|------------------------|------------------------|--------------------------------|--------|---------------------|---------------|
| <b>Type: 4 Revenue</b> |                        |                                |        |                     |               |
| <b>Fund: 100</b>       | General Education Fund |                                |        |                     |               |
|                        | Location: 000          | None                           | Total: | 25,417,200.00       | 25,547,600.00 |
|                        | Location: 006          | LEA & Administration Support   | Total: | 750,000.00          | 600,000.00    |
|                        | Location: 013          | Event Management Operations    | Total: | 378,500.00          | 378,500.00    |
|                        | Location: 028          | Tech Services-Licensing        | Total: | 750,200.00          | 746,000.00    |
|                        | Location: 032          | Application Services           | Total: | 612,000.00          | 614,700.00    |
|                        | Location: 040          | Auxiliary Services Admin       | Total: | 0.00                | 0.00          |
|                        | Location: 041          | Facilities Management          | Total: | 37,600.00           | 37,600.00     |
|                        | Location: 042          | Ofc of Procurement & Contracts | Total: | 213,000.00          | 213,000.00    |
|                        | Location: 045          | Pupil Transportation           | Total: | 1,500.00            | 0.00          |
|                        | Location: 048          | Child Nutrition                | Total: | 85,200.00           | 85,200.00     |
|                        | Location: 084          | Central Applicant Tracking     | Total: | 167,200.00          | 175,500.00    |
|                        | Location: 085          | Instruction & Pedagogy         | Total: | 263,900.00          | 237,000.00    |
|                        | Fund: 100              | General Education Fund         | Total: | 28,676,300.00       | 28,635,100.00 |
|                        | Type: 4                | Revenue                        | Total: | 28,676,300.00       | 28,635,100.00 |

**Type: 5 Expense**

|                  |                        |                                |        |              |              |
|------------------|------------------------|--------------------------------|--------|--------------|--------------|
| <b>Fund: 100</b> | General Education Fund |                                |        |              |              |
|                  | Location: 001          | Office Of The Superintendent   | Total: | 446,700.00   | 456,900.00   |
|                  | Location: 002          | Deputy Supt-Education Services | Total: | 369,700.00   | 373,300.00   |
|                  | Location: 003          | Asst Supt-Finance & Operations | Total: | 190,100.00   | 185,400.00   |
|                  | Location: 006          | LEA & Administration Support   | Total: | 746,700.00   | 740,900.00   |
|                  | Location: 011          | Financial Services             | Total: | 578,900.00   | 584,900.00   |
|                  | Location: 013          | Event Management Operations    | Total: | 484,700.00   | 475,900.00   |
|                  | Location: 014          | Government & Community Svcs    | Total: | 367,300.00   | 370,200.00   |
|                  | Location: 018          | Event Management-Workshops     | Total: | 883,500.00   | 883,500.00   |
|                  | Location: 028          | Tech Services-Licensing        | Total: | 2,151,600.00 | 2,206,000.00 |
|                  | Location: 029          | Tech Services Administration   | Total: | 159,300.00   | 159,900.00   |
|                  | Location: 030          | Technical Support Services     | Total: | 667,400.00   | 598,200.00   |
|                  | Location: 031          | Artificial Intelligence        | Total: | 911,000.00   | 911,000.00   |
|                  | Location: 032          | Application Services           | Total: | 2,252,200.00 | 2,233,900.00 |
|                  | Location: 033          | Enterprise Tech Services       | Total: | 755,700.00   | 749,400.00   |
|                  | Location: 038          | Legal Affairs                  | Total: | 477,300.00   | 487,100.00   |
|                  | Location: 039          | Records Management             | Total: | 14,400.00    | 14,400.00    |
|                  | Location: 040          | Auxiliary Services Admin       | Total: | 191,900.00   | 181,500.00   |
|                  | Location: 041          | Facilities Management          | Total: | 274,500.00   | 275,400.00   |
|                  | Location: 042          | Ofc of Procurement & Contracts | Total: | 234,100.00   | 237,400.00   |
|                  | Location: 044          | Corporate & District Services  | Total: | 637,700.00   | 664,700.00   |
|                  | Location: 045          | Pupil Transportation           | Total: | 200,500.00   | 208,300.00   |
|                  | Location: 047          | Shipping & Receiving           | Total: | 133,400.00   | 188,200.00   |
|                  | Location: 048          | Child Nutrition                | Total: | 257,700.00   | 257,600.00   |
|                  | Location: 049          | Communications Services        | Total: | 582,600.00   | 583,400.00   |
|                  | Location: 073          | Special Pops Capacity Building | Total: | 0.00         | 0.00         |
|                  | Location: 081          | School Culture and Climate     | Total: | 1,615,200.00 | 1,632,200.00 |
|                  | Location: 082          | Early Childhood                | Total: | 881,900.00   | 1,131,300.00 |
|                  | Location: 083          | Human Resources                | Total: | 910,300.00   | 905,600.00   |
|                  | Location: 084          | Central Applicant Tracking     | Total: | 174,000.00   | 182,700.00   |
|                  | Location: 085          | Instruction & Pedagogy         | Total: | 3,081,200.00 | 3,151,500.00 |
|                  | Location: 086          | Research/Evaluation & Assess   | Total: | 558,300.00   | 567,500.00   |

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/6/2026

|               |                                |        |  | FY2026        | FY2027        |
|---------------|--------------------------------|--------|--|---------------|---------------|
| Location      | Location Description           |        |  | Amendment     |               |
| Location: 087 | Curriculum & Assessment        | Total: |  | 1,677,000.00  | 1,665,500.00  |
| Location: 089 | Leadership & School Improvemnt | Total: |  | 1,833,900.00  | 1,891,600.00  |
| Location: 091 | Plant & Fixed-Plant Operations | Total: |  | 427,800.00    | 498,500.00    |
| Location: 092 | Plant & Fixed-Telephone        | Total: |  | 118,500.00    | 119,300.00    |
| Location: 093 | Plant & Fixed-Plant Ops Summit | Total: |  | 132,700.00    | 132,400.00    |
| Location: 094 | Plant & Fixed-Capital Outlay   | Total: |  | 800,000.00    | 870,000.00    |
| Location: 095 | Transfers Out                  | Total: |  | 1,638,400.00  | 638,400.00    |
| Fund: 100     | General Education Fund         | Total: |  | 27,818,100.00 | 27,413,900.00 |
| Type: 5       | Expense                        | Total: |  | 27,818,100.00 | 27,413,900.00 |

End of Report

**OAKLAND SCHOOLS GENERAL EDUCATION  
FUNDED PROJECTS/GRANTS  
REVENUE AND EXPENDITURE BUDGET  
FISCAL YEAR 2026-27**

|                                                          | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> | <b>FY TO FY<br/>%<br/>CHANGE</b> |
|----------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|----------------------------------|
| <b>FUND 105</b>                                          |                           |                                           |                                        |                                  |
| FUND EQUITY, BEGINNING OF YEAR                           |                           |                                           |                                        |                                  |
| Non-Spendable for Prepaids, Inventory, & Deposits        | 87,570                    | 7,800                                     | 7,800                                  | 0.00%                            |
| Unassigned                                               | (239,426)                 | (326,900)                                 | (326,900)                              | 0.00%                            |
| <b>TOTAL FUND EQUITY, BEGINNING OF YEAR</b>              | <b>(151,856)</b>          | <b>(319,100)</b>                          | <b>(319,100)</b>                       | <b>0.00%</b>                     |
| REVENUE                                                  |                           |                                           |                                        |                                  |
| Local & Other Sources                                    | 764,322                   | 2,800,000                                 | 1,811,900                              | -35.29%                          |
| State Sources                                            | 67,044,133                | 128,600,000                               | 132,552,000                            | 3.07%                            |
| Federal Sources                                          | 4,160,141                 | 5,546,000                                 | 5,172,600                              | -6.73%                           |
| <b>TOTAL REVENUE</b>                                     | <b>71,968,596</b>         | <b>136,946,000</b>                        | <b>139,536,500</b>                     | <b>1.89%</b>                     |
| <b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>          | <b>71,816,740</b>         | <b>136,626,900</b>                        | <b>139,217,400</b>                     | <b>1.90%</b>                     |
| EXPENDITURES                                             |                           |                                           |                                        |                                  |
| Basic Programs - 110                                     | 145,998                   | 23,400                                    | 187,300                                | 700.43%                          |
| Added Needs - 120                                        | 150,833                   | 101,000                                   | 95,500                                 | -5.45%                           |
| Support Services Pupil - 210                             | 1,275,412                 | 1,342,000                                 | 1,140,100                              | -15.04%                          |
| Support Services Instructional Staff - 220               | 6,824,590                 | 14,199,000                                | 17,155,200                             | 20.82%                           |
| Support Services General Administration - 230            | 358                       | 70,000                                    | 36,900                                 | -47.29%                          |
| Support Services School Administration - 240             | 200                       | -                                         | -                                      | 0.00%                            |
| Support Services Business - 250                          | 120,150                   | 145,300                                   | 117,500                                | -19.13%                          |
| Operation & Maintenance - 260                            | 76,503                    | 170,200                                   | 20,300                                 | -88.07%                          |
| Pupil Transportation - 270                               | 1,802,023                 | 2,828,000                                 | 2,505,500                              | -11.40%                          |
| Support Services Central - 280                           | 616,935                   | 3,415,000                                 | 4,803,700                              | 40.66%                           |
| Support Service - Other - 290                            | 21,900                    | 10,000                                    | -                                      | -100.00%                         |
| Community Services Direction - 310                       | 349,633                   | 90,500                                    | 83,000                                 | -8.29%                           |
| Community Activities - 330                               | 768,340                   | 558,500                                   | 226,800                                | -59.39%                          |
| Welfare Activities - 360                                 | 10,966                    | 60,700                                    | 60,100                                 | -0.99%                           |
| Payments to Other Public Schools - 410                   | 40,817,443                | 76,104,800                                | 69,119,700                             | -9.18%                           |
| Payments to Not for Profit Entities - 440                | 18,850,918                | 37,240,700                                | 43,493,800                             | 16.79%                           |
| Fund Modifications (Other Operating Transfers Out) - 610 | 303,598                   | 586,900                                   | 491,100                                | -16.32%                          |
| <b>TOTAL EXPENDITURES</b>                                | <b>72,135,800</b>         | <b>136,946,000</b>                        | <b>139,536,500</b>                     | <b>1.89%</b>                     |
| FUND EQUITY, END OF YEAR                                 |                           |                                           |                                        |                                  |
| Non-Spendable for Prepaids, Inventory, & Deposits        | 7,812                     | 7,800                                     | 7,800                                  | 0.00%                            |
| Unassigned                                               | (326,872)                 | (326,900)                                 | (326,900)                              | 0.00%                            |
| <b>TOTAL FUND EQUITY, END OF YEAR</b>                    | <b>(319,060)</b>          | <b>(319,100)</b>                          | <b>(319,100)</b>                       | <b>0.00%</b>                     |
| <b>TOTAL EXPEND AND ENDING BALANCE</b>                   | <b>71,816,740</b>         | <b>136,626,900</b>                        | <b>139,217,400</b>                     | <b>1.90%</b>                     |

**OAKLAND SCHOOLS**  
**GENERAL EDUCATION FUND**  
**5-YEAR FORECAST**

|                                               | Actuals<br>2024-25 | AM2<br>2025-26    | Proposed<br>2026-27 | Projection<br>2027-28 | Projection<br>2028-29 | Projection<br>2029-30 | Projection<br>2030-31 | Projection<br>2031-32 |
|-----------------------------------------------|--------------------|-------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>REVENUES:</b>                              |                    |                   |                     |                       |                       |                       |                       |                       |
| Local Revenues:                               |                    |                   |                     |                       |                       |                       |                       |                       |
| Property taxes                                | 14,846,578         | 15,547,600        | 16,076,200          | 16,510,300            | 16,939,600            | 17,380,000            | 17,831,900            | 18,295,500            |
| Investment revenue                            | 1,593,532          | 1,500,000         | 1,200,000           | 700,000               | 600,000               | 500,000               | 500,000               | 500,000               |
| Fee based services & misc. revenue            | 1,554,089          | 1,626,300         | 1,452,700           | 1,452,700             | 1,452,700             | 1,452,700             | 1,452,700             | 1,452,700             |
| Technology fees - Applications                | 725,153            | 739,700           | 742,400             | 742,400               | 742,400               | 742,400               | 742,400               | 742,400               |
| Technology fees - Illuminate                  | 513,724            | 537,000           | 536,300             | 536,300               | 536,300               | 536,300               | 536,300               | 536,300               |
| Workshop fees                                 | 343,383            | 350,000           | 350,000             | 350,000               | 350,000               | 350,000               | 350,000               | 350,000               |
| Rental revenue                                | 57,846             | 36,100            | 36,100              | 36,100                | 36,100                | 36,100                | 36,100                | 36,100                |
| State Revenues                                | 7,456,829          | 7,437,200         | 7,329,200           | 7,434,000             | 7,488,000             | 7,543,900             | 7,601,600             | 7,661,200             |
| State Payment in Lieu of Taxes                | 163,336            | 179,900           | 179,900             | 179,900               | 179,900               | 179,900               | 179,900               | 179,900               |
| Transfers In - CPDI & SRF                     | 127,000            | 127,000           | 130,000             | 130,000               | 130,000               | 130,000               | 130,000               | 130,000               |
| Transfer In - Fund 270 (indirect)             | 261,155            | 269,200           | 276,000             | 276,000               | 276,000               | 276,000               | 276,000               | 276,000               |
| Other Financing Sources                       | 595,534            | 326,300           | 326,300             | 326,300               | 326,300               | 326,300               | 326,300               | 326,300               |
| <b>TOTAL REVENUES</b>                         | <b>28,238,159</b>  | <b>28,676,300</b> | <b>28,635,100</b>   | <b>28,674,000</b>     | <b>29,057,300</b>     | <b>29,453,600</b>     | <b>29,963,200</b>     | <b>30,486,400</b>     |
| <b>EXPENDITURES:</b>                          |                    |                   |                     |                       |                       |                       |                       |                       |
| Salaries/wages                                | 9,844,411          | 11,015,900        | 11,737,700          | 12,125,000            | 12,525,100            | 12,938,400            | 13,365,400            | 13,806,500            |
| Employee Benefits:                            |                    |                   |                     |                       |                       |                       |                       |                       |
| FICA insurance                                | 723,265            | 812,600           | 864,000             | 927,600               | 958,200               | 989,800               | 1,022,500             | 1,056,200             |
| MPERS retirement program costs                | 2,930,649          | 3,107,800         | 3,033,300           | 3,248,900             | 3,389,700             | 3,536,600             | 3,689,800             | 3,849,700             |
| MPERS Sec 147c & 147g                         | 1,319,376          | 1,550,800         | 1,533,300           | 1,638,100             | 1,692,100             | 1,748,000             | 1,805,700             | 1,865,300             |
| Healthcare insurance                          | 1,202,542          | 1,213,800         | 1,338,600           | 1,392,100             | 1,447,800             | 1,505,700             | 1,565,900             | 1,628,500             |
| Other employee insurances & benefits          | 388,915            | 426,700           | 491,900             | 516,500               | 542,300               | 569,400               | 597,900               | 627,800               |
| Purchased Services - Contractors (3110-99)    | 594,880            | 1,825,000         | 1,814,400           | 1,868,800             | 1,924,900             | 1,982,600             | 2,042,100             | 2,103,400             |
| Purchased Services                            | 2,798,700          | 3,333,600         | 3,417,000           | 3,485,300             | 3,555,000             | 3,626,100             | 3,698,600             | 3,772,600             |
| Supplies and Materials                        | 508,614            | 690,100           | 686,200             | 706,800               | 728,000               | 749,800               | 772,300               | 795,500               |
| Utilities                                     | 184,246            | 172,900           | 212,800             | 221,300               | 230,200               | 239,400               | 249,000               | 259,000               |
| Capital Outlay (I.T. Refresh & other)         | 347,877            | 892,400           | 936,100             | 238,000               | 238,000               | 238,000               | 238,000               | 238,000               |
| CTE Programming                               | -                  | -                 | -                   | 2,426,000             | -                     | -                     | -                     | -                     |
| Dues/Fees/Leases                              | 364,546            | 335,400           | 345,900             | 352,800               | 359,900               | 367,100               | 374,400               | 381,900               |
| Property tax abatement & delinquency WO       | 21,203             | 38,600            | 40,200              | 41,300                | 42,300                | 43,500                | 44,600                | 45,700                |
| Artificial Intelligence (non-salary/benefits) | -                  | 702,500           | 262,500             | 280,900               | 300,600               | 321,600               | 344,100               | 368,200               |
| Safety/security placeholder                   | -                  | -                 | -                   | 4,500,000             | 4,400,000             | -                     | -                     | -                     |
| Transfers Out - CFE                           | -                  | 1,000,000         | -                   | -                     | -                     | -                     | -                     | -                     |
| Transfers Out - SRF                           | 438,400            | 438,400           | 438,400             | 438,400               | 438,400               | 238,400               | 38,400                | 38,400                |
| Transfers Out - QSCB                          | 105,900            | -                 | -                   | -                     | -                     | -                     | -                     | -                     |
| Transfers Out - CP Fund:                      | 4,300,000          | 200,000           | 200,000             | 200,000               | 200,000               | 200,000               | 200,000               | 200,000               |
| Transfers to LEAs                             | 4,465              | 61,600            | 61,600              | 61,600                | 61,600                | 61,600                | 61,600                | 61,600                |
| <b>TOTAL EXPENDITURES</b>                     | <b>26,077,989</b>  | <b>27,818,100</b> | <b>27,413,900</b>   | <b>34,669,400</b>     | <b>33,034,100</b>     | <b>29,356,000</b>     | <b>30,110,300</b>     | <b>31,098,300</b>     |
| <b>OPERATING EXCESS (DEFICIT)</b>             | <b>2,160,170</b>   | <b>858,200</b>    | <b>1,221,200</b>    | <b>(5,995,400)</b>    | <b>(3,976,800)</b>    | <b>97,600</b>         | <b>(147,100)</b>      | <b>(611,900)</b>      |

**OAKLAND SCHOOLS  
GENERAL EDUCATION FUND  
5-YEAR FORECAST**

| Actuals<br>2024-25 | AM2<br>2025-26 | Proposed<br>2026-27 | Projection<br>2027-28 | Projection<br>2028-29 | Projection<br>2029-30 | Projection<br>2030-31 | Projection<br>2031-32 |
|--------------------|----------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 4,660,488          | 4,713,600      | 4,134,700           | 4,181,700             | 4,418,100             | 5,501,600             | 6,258,500             | 6,088,600             |
| 7,700,000          | 9,796,000      | 11,233,100          | 12,407,300            | 6,175,500             | 1,115,200             | 455,900               | 478,700               |
| 55,353             | 66,400         | 66,400              | 66,400                | 66,400                | 66,400                | 66,400                | 66,400                |
| 4,713,594          | 4,134,700      | 4,181,700           | 4,418,100             | 5,501,600             | 6,258,500             | 6,088,600             | 5,452,800             |
| 9,796,000          | 11,233,100     | 12,407,300          | 6,175,500             | 1,115,200             | 455,900               | 478,700               | 502,600               |
| 66,417             | 66,400         | 66,400              | 66,400                | 66,400                | 66,400                | 66,400                | 66,400                |
| 18.1%              | 14.9%          | 15.3%               | 12.7%                 | 16.7%                 | 21.3%                 | 20.2%                 | 17.5%                 |

**FUND BALANCES:**

Beginning of Year - unassigned  
Beginning of Year - assigned  
Beginning of Year - unspendable  
  
End of Year - unassigned  
End of Year - assigned  
End of Year - unspendable  
End of Year Unassigned FB as % of Exp.





# **Special Education Fund Original Budget and Five-Year Forecast**

**Fiscal Year 2026-27**

## **SPECIAL EDUCATION FUND SPECIFIC ANALYSIS**

### **FUND OVERVIEW**

The Oakland Schools Special Education Fund is projected to have a FY 2026-27 year-end restricted fund balance (at the time of this printing) of \$1,239,400. Anticipated ending fund balances for FY 2025-26 and 2026-27 are detailed in the schedule below:

|                                            | FY 2025-26<br>Amend 2 Budget | FY 2026-27<br>Budget |
|--------------------------------------------|------------------------------|----------------------|
| Non-Spendable Prepaids                     | \$ 39,200                    | \$ 39,200            |
| Restricted for Center Facility Renovations | 20,943,200                   | 15,934,100           |
| Restricted                                 | 1,167,200                    | 1,239,400            |
| Total Budgeted Ending Fund Balance         | \$ 22,149,600                | \$ 17,212,700        |

Included in the above fund balance summary, is an estimated \$15,934,100 to be restricted for future special education center facility renovations. This restricted fund balance component is available for center program operators to request funding for renovations. This component of restricted fund balance has been reduced in the 2026-27 budget due to Oxford Community Schools' construction of an Autism Spectrum Disorder (ASD) Center Program, for which they have requested \$5.6 million over FY26 and FY27.

FY 2026-27 revenue is projected to be \$216.6 million:

- Property taxes - \$204.6 million (94% of total revenue)
- Other local revenues - \$2.5 million
- State Source revenues - \$9.2 million
- Other Financing Sources - \$0.3 million

FY 2026-27 expenditures are projected to be \$221.5 million:

- Special Education - Program Supervision and Direction - \$2.9 million
- Special Education - Program Operations – \$13.2 million
- Special Education - Plant and Fixed charges – \$8.7 million
- Special Education – PA-18 Distribution – \$189.1 million
- Special Education - LEA Transfers and Program Subsidies – \$7.6 million

The PA-18 distribution base funding for fiscal year 2026-27 has been budgeted at \$189,106,200. An additional \$2,450,000 is budgeted for group home and medical student support issues, incarcerated youth, startup assistance, extraordinary contingency, assistive technology equipment and Section 24 payments provided to the local districts that operate educational programs in juvenile detention facilities. The District's Special Education Fund restricted fund balance is regulated by our fund balance target protocol. The protocol directs goal levels for the restricted fund balance of at least 5% of Oakland Schools operations. The Oakland Schools Board of Education has determined for the past several years that the District would budget for a 5% restricted fund balance. Our FY 2026-27 budget documents are developed, authorized and issued with fund balance expectations imbedded prior to the end of the current fiscal year using the current fiscal year revenue and expenditure budgets as a basis. Additional PA-18 funds may be released if the 2025-26 audited fund balance results are higher than the 5% target. The FY 2025 audited fund balance exceeded our current 5% target, and as such a supplemental PA-18 Distribution of \$5.8 million was distributed to the LEAs in FY 2026.

## **PROGRAM AND PERSONNEL**

The Special Populations Department within the Special Education Fund has historically been organized into four service delivery areas that interface through the Special Populations Administration. The four service delivery areas are:

- Compliance Support
- Capacity Building
- Student Services for Low Incidence
- Materials Center, Braille & Large Print Library

As discussed in the enterprise-wide overview, a new unit, Continuum of Supports, will be added to Special Populations services to address additional areas of support identified by the center program workgroup. As such, in FY 2026-27 staffing is projected to increase by 6.0 FTE for this unit. New positions consist of the following:

- Supervisor
- Social Worker
- ASD Consultant
- School Psychologist
- Board Certified Behavior Analyst
- Speech and Language Pathologist

Other minor staffing changes are detailed in the Enterprise Wide Executive Summary & Budget Assumptions under Staffing Changes.

### **Revenue**

The below represent significant assumptions and items of interest in the 2026-27 revenue budgets:

- Property taxes have been budgeted to increase by 3.4% based on our projections and supported by those of the Oakland County Equalization Division.
- Interest revenue is projected to decrease due to the uncertain economic forecast.
- State source revenue is held flat for FY 2026-27 pending a new state aid budget, apart from MPSERS categorical revenue. The District has adjusted the various MPSERS categoricals based on the most recent information available at the time of printing of this document.
- Other Financing Source revenues, which consist of indirect revenue on grants, are projected to remain consistent from 2025-26 to 2026-27. Indirect revenue is directly correlated to direct grant spending and fluctuates annually based on the timing of expenditures.

### **Expenditures**

The below represent significant assumptions and items of interest in the 2026-27 expenditure budgets:

- The Special Education PA-18 base distribution (department 078) shows an increase of \$5.2 million or 2.9% from the FY 2025-26 Amendment 2 budget. The FY 2025-26 budget contains a supplemental distribution budget of \$6.9 million not budgeted in FY 2026-27, of which \$5.8 million was distributed to constituent districts in December 2025 and the remaining may be distributed pending finalization of the year end audit.
- Salary and benefit budgets were forecasted in fiscal year 2026-27 to reflect a 2.0% across-the-board salary increase, plus step increases for staff not on the top step of their respective salary schedule. Budgets for 2026-27 assume all staff positions are filled for the entire fiscal year with no vacancies, whereas 2025-26 budgets have been adjusted for unfilled positions and vacancies through March 2026.

- Property Tax abatements reflect a budget of .25% of the property tax revenue budget to address the Michigan Tax Tribunal unsettled claims.
- Oxford Community Schools has been approved to receive \$5.6 million in funding from Oakland Schools for the construction of an ASD Center Program. The funding is contingent upon Oxford using the facility for special education purposes for twenty-five (25) years.

Additional variances are included on the footnote pages.

## **FIVE-YEAR FORECAST OVERVIEW**

Attached is the Special Education Fund (SEF) five-year operating forecast model. Significant assumptions utilized in the model are identified below:

### **REVENUE**

- Property tax revenues drive the revenue budget. Oakland Schools' property tax collection rate has been historically very high and stable. Oakland Schools utilizes projections obtained from Oakland County Equalization to create our taxable value forecasts. Based on the expectation of growth of the real-estate market, offset by the possibility of a Headlee rollback, property taxes are forecasted to increase by the following percentages:
  - 2027-28 2.7%
  - 2028-29 through 2031-32 2.6%
- The investment revenue forecast model uses a formula to generate the expected revenue figures for each fiscal year period based on projected cash flows and expected rate of return. The factors relied upon in this forecast for a reduction in investment income are based on economic uncertainty and the potential for another recession. All investments are managed within the district's investment policy and state law. The current state of economic affairs as of March 2026 makes investment income uncertain. The District will continue to monitor investment returns and modify forecasts as deemed necessary on an ongoing basis.
- Fee-based service revenues are budgeted at \$70,000 for 2026-27 and are expected to remain stable through the duration of the forecast.
- State source revenues for the Special Education Fund, primarily Section 51, are projected to remain flat for the duration of the five-year forecast model. MPSERS 147c(1) revenues within State Revenues are projected to increase correspondingly to the expenditure increase for the same item, as 147c(1) is revenue/expenditure neutral. The final significant component of state source revenues is State Payment in Lieu of Taxes which represents reimbursement to the organization for personal property tax losses by the Local Community Stabilization Authority.
- Other Financing Sources consist of the indirect revenues associated with our grant management responsibilities. This line item may fluctuate based on anticipated grant awards but is forecasted to remain flat.

### **EXPENDITURES**

- Oakland Schools' non-union personnel salary and wage cycle is fiscal year based with regards to step movement and salary schedule increases. The forecast includes a salary/growth rate of 1.3%, which would be indicative of step movement from year to year. The forecast includes a 2% base salary increase for every year of the forecast.

- The FICA rate is 7.65%. This rate is multiplied by the wage base (social security rate of 6.2% applied to individuals wages up to \$184,500 for calendar year 2026) to produce the FICA costs for the year.
- There are 8 different retirement rates for school district employees, based on their hire date and/or their personal choice for retirement benefits.

The rates that are effective from October 1, 2025 through September 30, 2026 are:

|                                | Basic/MIP<br>with<br>Premium<br>Subsidy | Pension<br>Plus with<br>Premium<br>Subsidy | Pension<br>Plus PHF | Pension<br>Plus to<br>DC with<br>PHF | Basic/MIP<br>to DC with<br>Premium<br>Subsidy | Basic/MIP<br>to DC with<br>PHF | Basic/MIP<br>with PHF | Pension<br>Plus 2 |
|--------------------------------|-----------------------------------------|--------------------------------------------|---------------------|--------------------------------------|-----------------------------------------------|--------------------------------|-----------------------|-------------------|
| Rate Chgd on Reported Payroll  | 29.91%                                  | 25.17%                                     | 21.34%              | 15.21%                               | 19.04%                                        | 15.21%                         | 26.08%                | 21.41%            |
| MPSERS UAAL Stabilization Rate | 15.02%                                  | 15.02%                                     | 15.02%              | 15.02%                               | 15.02%                                        | 15.02%                         | 15.02%                | 15.02%            |
| Subtotal                       | 44.93%                                  | 40.19%                                     | 36.36%              | 30.23%                               | 34.06%                                        | 30.23%                         | 41.10%                | 36.43%            |
| DC Employer Mandatory          | 0.00%                                   | 0.00%                                      | 0.00%               | 4.00%                                | 4.00%                                         | 4.00%                          | 0.00%                 | 0.00%             |
| DC Employer Match              | 0.00%                                   | 1.00%                                      | 1.00%               | 3.00%                                | 3.00%                                         | 3.00%                          | 0.00%                 | 1.00%             |
| Personal Healthcare Fund (PHF) | 0.00%                                   | 0.00%                                      | 2.00%               | 2.00%                                | 0.00%                                         | 2.00%                          | 2.00%                 | 2.00%             |
| <b>Total Rate Charged</b>      | <b>44.93%</b>                           | <b>41.19%</b>                              | <b>39.36%</b>       | <b>39.23%</b>                        | <b>41.06%</b>                                 | <b>39.23%</b>                  | <b>43.10%</b>         | <b>39.43%</b>     |

The forecasted rates for October 1, 2026 through September 30, 2027 contained in the Governor's proposed FY27 budget are:

|                                | Basic/MIP<br>with<br>Premium<br>Subsidy | Pension<br>Plus with<br>Premium<br>Subsidy | Pension<br>Plus PHF | Pension<br>Plus to<br>DC with<br>PHF | Basic/MIP<br>to DC with<br>Premium<br>Subsidy | Basic/MIP<br>to DC with<br>PHF | Basic/MIP<br>with PHF | Pension<br>Plus 2 |
|--------------------------------|-----------------------------------------|--------------------------------------------|---------------------|--------------------------------------|-----------------------------------------------|--------------------------------|-----------------------|-------------------|
| Rate Chgd on Reported Payroll  | 27.51%                                  | 22.77%                                     | 21.34%              | 15.21%                               | 16.64%                                        | 15.21%                         | 26.08%                | 21.41%            |
| MPSERS UAAL Stabilization Rate | 13.51%                                  | 13.51%                                     | 13.51%              | 13.51%                               | 13.51%                                        | 13.51%                         | 13.51%                | 13.51%            |
| Subtotal                       | 41.02%                                  | 36.28%                                     | 34.85%              | 28.72%                               | 30.15%                                        | 28.72%                         | 39.59%                | 34.92%            |
| DC Employer Mandatory          | 0.00%                                   | 0.00%                                      | 0.00%               | 4.00%                                | 4.00%                                         | 4.00%                          | 0.00%                 | 0.00%             |
| DC Employer Match              | 0.00%                                   | 1.00%                                      | 1.00%               | 3.00%                                | 3.00%                                         | 3.00%                          | 0.00%                 | 1.00%             |
| Personal Healthcare Fund (PHF) | 0.00%                                   | 0.00%                                      | 2.00%               | 2.00%                                | 0.00%                                         | 2.00%                          | 2.00%                 | 2.00%             |
| <b>Total Rate Charged</b>      | <b>41.02%</b>                           | <b>37.28%</b>                              | <b>37.85%</b>       | <b>37.72%</b>                        | <b>37.15%</b>                                 | <b>37.72%</b>                  | <b>41.59%</b>         | <b>37.92%</b>     |

In order to project a budgeted rate overall for Oakland Schools for 2026-27, an analysis of how many employees we have on each of these plans was studied. A blended rate, exclusive of UAAL, for budgeting retirement costs for 2026-27 has been established at 26.53%. The blended rate exclusive of UAAL has been projected for the duration of the five-year forecast at a 1.0% rate of increase annually.

- The district provides health insurance to employees, adopting the "hard cap" on the dollar limits the district may pay for health insurance due to legislative mandates and district implementation choice. Future increases to the employer hard cap limits are subject to the medical consumer price index, which the district has no jurisdiction over. The forecast assumes an annual growth rate of 4.0% in the medical CPI for all five years of the forecast.
- Purchased services accounts are forecasted to increase 2% for all years of the forecast due to inflation.
- Supply and material budgets as well as dues and fees are projected to grow by 2-3% for the duration of the forecast.

- Capital outlay costs are budgeted to stay flat at \$378,500 annually for the entire forecast. The Capital Outlay budget agrees to the 5-Year Capital Outlay Plan that is being presented to the School Board for first reading on March 24, 2026.
- The SEF distributes Public Act-18 funds to local districts to support new program start-up costs, extraordinary cost reimbursement and distributions calculated through the PA-18 funding distribution model (“LEA base distribution”). The largest component of funds distributed is the LEA base distribution. The start-up and extraordinary cost budgets, along with other budgets for assistive technology capital to be made available to the districts, along with other special education appropriations, is included in LEA support in the forecasts.

The LEA base distribution amounts projected are as follows:

|           |                 |
|-----------|-----------------|
| • 2027-28 | • \$194,028,200 |
| • 2028-29 | • \$198,582,100 |
| • 2029-30 | • \$203,278,700 |
| • 2030-31 | • \$208,171,400 |
| • 2031-32 | • \$213,183,800 |

- The property tax abatement budget is set at .25% of budgeted annual property tax revenue for all years of this forecast.

### **FUND BALANCE**

The Fund Balance Target protocol per Oakland Schools Board policy is at least 5% of expenditures. The Oakland Schools Board of Education has determined that during these past several years of economic difficulties for our constituent districts, we would budget for a 5% restricted fund balance. The forecast shows an estimated Restricted – Special Education fund balance of the following levels:

|         |               |      |
|---------|---------------|------|
| 2027-28 | \$1.3 million | 5.0% |
| 2028-29 | \$1.3 million | 5.0% |
| 2029-30 | \$1.4 million | 5.0% |
| 2030-31 | \$1.4 million | 5.0% |
| 2031-32 | \$1.5 million | 5.0% |

The PA 18 distribution to local districts is adjusted to ensure that the fund only retains a fund balance of approximately 5% and therefore maximizes the amounts available to be distributed to the LEA’s.

**OAKLAND SCHOOLS SPECIAL EDUCATION FUND  
REVENUE AND EXPENDITURE BUDGET  
FISCAL YEAR 2026-27**

|                                                      | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> | <b>NOTES</b> | <b>FY TO FY<br/>%<br/>CHANGE</b> |
|------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|--------------|----------------------------------|
| <b>FUND EQUITY, BEGINNING OF YEAR</b>                |                           |                                           |                                        |              |                                  |
| Non-Spendable for Prepaids, Inventory, & Deposits    | 41,729                    | 39,200                                    | 39,200                                 |              | 0.00%                            |
| Restricted for Future SE Center Facility Renovations | 20,000,000                | 21,500,000                                | 20,943,200                             |              | -2.59%                           |
| Restricted - Special Education                       | 6,660,456                 | 6,901,300                                 | 1,167,200                              |              | -83.09%                          |
| <b>TOTAL FUND EQUITY, BEGINNING OF YEAR</b>          | <b>26,702,185</b>         | <b>28,440,500</b>                         | <b>22,149,600</b>                      |              | <b>-22.12%</b>                   |
| <b>REVENUE</b>                                       |                           |                                           |                                        |              |                                  |
| <b>LOCAL SOURCES</b>                                 |                           |                                           |                                        |              |                                  |
| Property Taxes                                       | 188,838,055               | 197,835,800                               | 204,562,200                            | A            | 3.40%                            |
| Interest on Investments                              | 3,749,235                 | 3,136,700                                 | 2,509,400                              | B            | -20.00%                          |
| Workshop Fees                                        | 64,716                    | 50,000                                    | 50,000                                 |              | 0.00%                            |
| Miscellaneous & Other                                | 40,423                    | 20,000                                    | 20,000                                 |              | 0.00%                            |
| <b>TOTAL LOCAL SOURCES</b>                           | <b>192,692,429</b>        | <b>201,042,500</b>                        | <b>207,141,600</b>                     |              | <b>3.03%</b>                     |
| <b>STATE SOURCES</b>                                 |                           |                                           |                                        |              |                                  |
| Special Ed Sec 51A                                   | 4,455,952                 | 4,040,000                                 | 4,040,000                              |              | 0.00%                            |
| Special Ed Sec 51e Foundation Payments               | 86,472                    | 53,300                                    | 53,300                                 |              | 0.00%                            |
| Section 147a(2) MPSERS Normal Cost Offset            | 403,321                   | 541,000                                   | 423,400                                | C            | -21.74%                          |
| Section 147a(3) MPSERS Cost Offset ISDs & Districts  | 112,815                   | -                                         | -                                      |              | 0.00%                            |
| Section 147a(4) MPSERS Cost Offset - Reduced UAAL    | 597,405                   | -                                         | -                                      |              | 0.00%                            |
| Section 147c(1) MPSERS UAAL Rate Stabilization       | 1,098,755                 | 1,740,600                                 | 1,756,400                              |              | 0.91%                            |
| Section 147c(2) MPSERS One Time Deposit              | 249,751                   | -                                         | -                                      |              | 0.00%                            |
| Section 147e MPSERS Employer DC Match                | 54,356                    | 71,500                                    | 71,500                                 |              | 0.00%                            |
| Section 147g MPSERS 3% Healthcare Reimbursement      | 223,776                   | -                                         | -                                      |              | 0.00%                            |
| Section 27L4 Healthcare Offset                       | -                         | 161,400                                   | -                                      | D            | -100.00%                         |
| MPSERS DC Credit                                     | 18,449                    | 31,800                                    | 31,800                                 |              | 0.00%                            |
| Section 26.a Renaissance Zone                        | 20,162                    | 20,300                                    | 20,300                                 |              | 0.00%                            |
| Section 26d Brownfield Redevelopment Reimbursement   | 941,644                   | 608,400                                   | 608,400                                |              | 0.00%                            |
| Michigan School for Deaf/Blind Section 54            | 136,598                   | 77,700                                    | 77,700                                 |              | 0.00%                            |
| Michigan School for Deaf/Blind Deduct (net) 51a.1    | (342,107)                 | (202,700)                                 | (202,700)                              |              | 0.00%                            |
| State Payment in Lieu of Taxes                       | 2,077,524                 | 2,094,600                                 | 2,094,600                              |              | 0.00%                            |
| State Payment in Lieu of Taxes - SBTE                | -                         | 193,600                                   | 193,600                                |              | 0.00%                            |
| <b>TOTAL STATE SOURCES</b>                           | <b>10,134,873</b>         | <b>9,431,500</b>                          | <b>9,168,300</b>                       |              | <b>-2.79%</b>                    |
| <b>OTHER FINANCING SOURCES</b>                       |                           |                                           |                                        |              |                                  |
| Indirect Revenue                                     | 279,078                   | 250,000                                   | 250,000                                |              | 0.00%                            |
| <b>TOTAL OTHER FINANCING SOURCES</b>                 | <b>279,078</b>            | <b>250,000</b>                            | <b>250,000</b>                         |              | <b>0.00%</b>                     |
| <b>TOTAL REVENUE</b>                                 | <b>203,106,380</b>        | <b>210,724,000</b>                        | <b>216,559,900</b>                     |              | <b>2.77%</b>                     |
| <b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>      | <b>229,808,565</b>        | <b>239,164,500</b>                        | <b>238,709,500</b>                     |              | <b>-0.19%</b>                    |
| <b>EXPENDITURE SUMMARY</b>                           |                           |                                           |                                        |              |                                  |
| Oakland Schools - Program Supervision & Direction    | 2,301,172                 | 2,702,400                                 | 2,923,200                              |              | 8.17%                            |
| Oakland Schools - Program Operations                 | 11,367,662                | 12,010,300                                | 13,183,900                             |              | 9.77%                            |
| Oakland Schools - Plant & Fixed Charges              | 7,292,882                 | 8,365,000                                 | 8,681,400                              |              | 3.78%                            |
| PA-18 Distribution                                   | 173,974,823               | 183,872,500                               | 189,106,200                            |              | 2.85%                            |
| PA-18 Additional Distribution                        | 5,600,000                 | 6,911,600                                 | -                                      |              | -100.00%                         |
| LEA Transfers & Program Subsidies                    | 831,515                   | 3,153,100                                 | 7,602,100                              |              | 141.10%                          |
| <b>TOTAL EXPENDITURES</b>                            | <b>201,368,054</b>        | <b>217,014,900</b>                        | <b>221,496,800</b>                     |              | <b>2.07%</b>                     |
| Operating Surplus/(Deficit)                          | 1,738,326                 | (6,290,900)                               | (4,936,900)                            |              | -21.52%                          |
| <b>FUND EQUITY, END OF YEAR</b>                      |                           |                                           |                                        |              |                                  |
| Non-Spendable for Prepaids, Inventory, & Deposits    | 39,197                    | 39,200                                    | 39,200                                 |              | 0.00%                            |
| Restricted for Future SE Center Facility Renovations | 21,500,000                | 20,943,200                                | 15,934,100                             |              | -23.92%                          |
| Restricted - Special Education                       | 6,901,314                 | 1,167,200                                 | 1,239,400                              |              | 6.19%                            |
| <b>TOTAL FUND EQUITY, END OF YEAR</b>                | <b>28,440,511</b>         | <b>22,149,600</b>                         | <b>17,212,700</b>                      |              | <b>-22.29%</b>                   |
| <b>TOTAL EXPEND AND ENDING BALANCE:</b>              | <b>229,808,565</b>        | <b>239,164,500</b>                        | <b>238,709,500</b>                     |              | <b>-0.19%</b>                    |

**OAKLAND SCHOOLS SPECIAL EDUCATION FUND  
EXPENDITURE BUDGET SUMMARY  
FISCAL YEAR 2026-27**

|                                                             | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> | <b>NOTES</b> | <b>FY TO FY<br/>%<br/>CHANGE</b> |
|-------------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|--------------|----------------------------------|
| Oakland Schools - Program Supervision & Direction           |                           |                                           |                                        |              |                                  |
| 071 Compliance Support - Supervision & Direction 226        | 239,125                   | 252,400                                   | 249,400                                | E            | -1.19%                           |
| 072 Continuum of Supports - Supervision & Direction 226     | -                         | -                                         | 232,700                                |              | 100.00%                          |
| 073 Capacity Building - Supervision & Direction 226         | 577,895                   | 647,000                                   | 649,300                                |              | 0.36%                            |
| 074 SSLI - Supervision & Direction 226                      | 493,903                   | 551,900                                   | 548,200                                |              | -0.67%                           |
| 075 Executive Director - Supervision & Direction 226        | 743,799                   | 954,300                                   | 948,700                                |              | -0.59%                           |
| 076 Assistive Material Center - Supervision & Direction 226 | 246,450                   | 296,800                                   | 294,900                                |              | -0.64%                           |
| GROUP TOTAL                                                 | 2,301,172                 | 2,702,400                                 | 2,923,200                              |              | 8.17%                            |
| Oakland Schools - Program Operations                        |                           |                                           |                                        |              |                                  |
| 018 Special Education Workshops                             | 152,037                   | 195,600                                   | 238,100                                | E            | 21.73%                           |
| 071 Compliance Support - Support Services 281               | 914,378                   | 958,100                                   | 948,200                                |              | -1.03%                           |
| 072 Continuum of Supports - Support Services xxx            | -                         | -                                         | 1,032,800                              |              | 100.00%                          |
| 073 Capacity Building - Psychological Services 214          | 662,013                   | 692,300                                   | 694,700                                |              | 0.35%                            |
| 073 Capacity Building - Speech & Audiology 215              | 406,828                   | 415,400                                   | 421,000                                |              | 1.35%                            |
| 073 Capacity Building - Social Work 216                     | 221,206                   | 201,800                                   | 181,100                                |              | -10.26%                          |
| 073 Capacity Building - Teacher Consultant 218              | 1,217,359                 | 1,258,400                                 | 1,284,300                              |              | 2.06%                            |
| 073 Capacity Building - Pupil Support 219                   | 1,372,075                 | 1,572,700                                 | 1,563,500                              |              | -0.58%                           |
| 074 SSLI - Audiologists 215                                 | 774,203                   | 831,500                                   | 839,300                                |              | 0.94%                            |
| 074 SSLI - Orient Mobility 217                              | 649,514                   | 641,300                                   | 647,400                                |              | 0.95%                            |
| 074 SSLI - Teacher Consultant 218                           | 4,049,952                 | 4,201,300                                 | 4,294,300                              |              | 2.21%                            |
| 076 Assistive Material Center 219                           | 948,097                   | 1,041,900                                 | 1,039,200                              |              | -0.26%                           |
| GROUP TOTAL                                                 | 11,367,662                | 12,010,300                                | 13,183,900                             |              | 9.77%                            |
| Oakland Schools - Plant & Fixed Charges                     |                           |                                           |                                        |              |                                  |
| 011 Property Tax Adjustments & Fees                         | 423,797                   | 656,500                                   | 681,800                                | F<br>F       | 3.85%                            |
| 091 Plant & Fixed Charges - Facility Operations             | 228,361                   | 220,700                                   | 248,300                                |              | 12.51%                           |
| 092 Plant & Fixed Charges - Telephone                       | 54,617                    | 84,700                                    | 85,300                                 |              | 0.71%                            |
| 093 Facility Operations - Summit Place North                | 301,602                   | 444,600                                   | 587,200                                |              | 32.07%                           |
| 094 Plant & Fixed Charges - Capital Outlay                  | 162,699                   | 50,000                                    | 170,000                                |              | 240.00%                          |
| 095 Operating Transfers Out                                 | 213,300                   | 115,100                                   | 115,100                                |              | 0.00%                            |
| General Allocation                                          | 5,908,507                 | 6,793,400                                 | 6,793,700                              |              | 0.00%                            |
| GROUP TOTAL                                                 | 7,292,882                 | 8,365,000                                 | 8,681,400                              |              | 3.78%                            |
| PA-18 Distribution                                          |                           |                                           |                                        |              |                                  |
| 078 PA-18 Base Distribution                                 | 173,974,823               | 183,872,500                               | 189,106,200                            | G            | 2.85%                            |
| 078 PA-18 Additional Distribution                           | 5,600,000                 | 6,911,600                                 | -                                      | H            | -100.00%                         |
| GROUP TOTAL                                                 | 179,574,823               | 190,784,100                               | 189,106,200                            |              | -0.88%                           |
| LEA Transfers & Program Subsidies                           |                           |                                           |                                        |              |                                  |
| 078 LEA Transfers & Program Subsidies                       | 831,515                   | 2,596,300                                 | 2,593,000                              | I            | -0.13%                           |
| 079 SE Center Facility Renovations                          | -                         | 556,800                                   | 5,009,100                              |              | 799.62%                          |
| GROUP TOTAL                                                 | 831,515                   | 3,153,100                                 | 7,602,100                              |              | 141.10%                          |
| TOTAL EXPENDITURES                                          | 201,368,054               | 217,014,900                               | 221,496,800                            |              | 2.07%                            |



## OAKLAND SCHOOLS GENERAL EDUCATION FUND

### FOOTNOTES

#### FISCAL YEAR 2026-2027

#### FOOTNOTES: Highlighting line items that are +/-25% and/or +/- \$100K from last year

- A The 3.4% increase in Property Tax Revenue reflects the tax base growth and its impact on the District's property tax revenues as forecasted by the Oakland County Equalization Department.
- B The decrease in Interest on Investments is a conservative projection due to forecasted economic uncertainties.
- C 2025-26 includes a one-time adjustment that is removed in FY27.
- D 2025-26 includes one-time funding that is removed in FY27.
- E 2026-27 includes a new Special Populations unit, Continuum of Supports, with 6.0 FTEs (see discussion in Executive Summary).
- F 2026-27 includes an increase in refresh technology and equipment needs.
- G The PA-18 base distribution increase is a result of property tax revenue growth, offset by changes in the OS operational accounts contained in this budget.
- H The decrease in the PA-18 Additional Distribution reflects the one time additional distribution in 2025-26 to align with the Special Education fund balance protocol which distributes additional funds in excess of a 5% fund balance to the LEAs upon completion of the annual audit. Any additional distribution available for 2026-27 will be determined upon completion of the FY26 audit.
- I This budget line is for Oxford's new center program construction costs and reflects the anticipated cash flow of the project.

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/10/2026

|                 |  |                               |  | FY2026               |                | FY2027         |  |
|-----------------|--|-------------------------------|--|----------------------|----------------|----------------|--|
|                 |  | Function                      |  | Location Description |                | Amendment      |  |
| Type: 4 Revenue |  |                               |  |                      |                |                |  |
| Fund: 200       |  | Special Education Fund        |  |                      |                |                |  |
| Function: 000   |  | Not Applicable                |  |                      |                |                |  |
| Function: 000   |  | Not Applicable                |  | Total:               | 210,724,000.00 | 216,559,900.00 |  |
| Fund: 200       |  | Special Education Fund        |  | Total:               | 210,724,000.00 | 216,559,900.00 |  |
| Type: 4         |  | Revenue                       |  | Total:               | 210,724,000.00 | 216,559,900.00 |  |
| Type: 5 Expense |  |                               |  |                      |                |                |  |
| Fund: 200       |  | Special Education Fund        |  |                      |                |                |  |
| Function: 122   |  | Special Education             |  |                      |                |                |  |
| Function: 122   |  | Special Education             |  | Total:               | 1,500,000.00   | 1,500,000.00   |  |
| Function: 211   |  | Truancy/Absenteeism Services  |  |                      |                |                |  |
| Function: 211   |  | Truancy/Absenteeism Services  |  | Total:               | 134,700.00     | 133,300.00     |  |
| Function: 212   |  | Guidance Services             |  |                      |                |                |  |
| Function: 212   |  | Guidance Services             |  | Total:               | 46,300.00      | 43,000.00      |  |
| Function: 213   |  | Health Services               |  |                      |                |                |  |
| Function: 213   |  | Health Services               |  | Total:               | 100,000.00     | 100,000.00     |  |
| Function: 214   |  | Psychological Services        |  |                      |                |                |  |
| Function: 214   |  | Psychological Services        |  | Total:               | 1,042,300.00   | 1,457,800.00   |  |
| Function: 215   |  | Speech Path & Audiology       |  |                      |                |                |  |
| Function: 215   |  | Speech Path & Audiology       |  | Total:               | 1,296,900.00   | 1,516,800.00   |  |
| Function: 216   |  | Social Work Services          |  |                      |                |                |  |
| Function: 216   |  | Social Work Services          |  | Total:               | 251,800.00     | 437,700.00     |  |
| Function: 217   |  | Visual Aid Services           |  |                      |                |                |  |
| Function: 217   |  | Visual Aid Services           |  | Total:               | 761,300.00     | 767,400.00     |  |
| Function: 218   |  | Teacher Consultant            |  |                      |                |                |  |
| Function: 218   |  | Teacher Consultant            |  | Total:               | 5,459,700.00   | 5,785,200.00   |  |
| Function: 219   |  | Othr Pupil Support Svc        |  |                      |                |                |  |
| Function: 219   |  | Othr Pupil Support Svc        |  | Total:               | 2,794,600.00   | 2,782,700.00   |  |
| Function: 221   |  | Improve of Instruction        |  |                      |                |                |  |
| Function: 221   |  | Improve of Instruction        |  | Total:               | 695,300.00     | 702,200.00     |  |
| Function: 225   |  | Technology Assisted Instructn |  |                      |                |                |  |
| Function: 225   |  | Technology Assisted Instructn |  | Total:               | 36,500.00      | 31,900.00      |  |
| Function: 226   |  | Supv/Dir Instr Staff          |  |                      |                |                |  |
| Function: 226   |  | Supv/Dir Instr Staff          |  | Total:               | 2,736,200.00   | 2,958,200.00   |  |
| Function: 231   |  | Board of Education            |  |                      |                |                |  |
| Function: 231   |  | Board of Education            |  | Total:               | 108,000.00     | 107,900.00     |  |
| Function: 232   |  | Exec Administration           |  |                      |                |                |  |
| Function: 232   |  | Exec Administration           |  | Total:               | 850,300.00     | 860,500.00     |  |
| Function: 252   |  | Fiscal Services               |  |                      |                |                |  |
| Function: 252   |  | Fiscal Services               |  | Total:               | 682,700.00     | 688,200.00     |  |
| Function: 257   |  | Internal Services             |  |                      |                |                |  |
| Function: 257   |  | Internal Services             |  | Total:               | 162,100.00     | 184,100.00     |  |
| Function: 259   |  | Oth Business Svcs             |  |                      |                |                |  |
| Function: 259   |  | Oth Business Svcs             |  | Total:               | 665,100.00     | 691,000.00     |  |
| Function: 261   |  | Oper Bldg Svcs                |  |                      |                |                |  |
| Function: 261   |  | Oper Bldg Svcs                |  | Total:               | 519,300.00     | 510,200.00     |  |
| Function: 266   |  | Security Services             |  |                      |                |                |  |

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/10/2026

|               |                               |                               |        | FY2026         | FY2027         |
|---------------|-------------------------------|-------------------------------|--------|----------------|----------------|
|               | Function                      | Location Description          |        | Amendment      |                |
|               | Function: 266                 | Security Services             | Total: | 15,600.00      | 15,300.00      |
| Function: 271 | Pupil Transportation Services |                               |        |                |                |
|               | Function: 271                 | Pupil Transportation Services | Total: | 68,400.00      | 71,500.00      |
| Function: 281 | Plan, Research, Dev and Eval  |                               |        |                |                |
|               | Function: 281                 | Plan, Research, Dev and Eval  | Total: | 1,156,800.00   | 1,150,200.00   |
| Function: 282 | Communication Services        |                               |        |                |                |
|               | Function: 282                 | Communication Services        | Total: | 285,500.00     | 285,100.00     |
| Function: 283 | Staff/Personnel Svcs          |                               |        |                |                |
|               | Function: 283                 | Staff/Personnel Svcs          | Total: | 514,200.00     | 490,800.00     |
| Function: 284 | Support Svcs Tech             |                               |        |                |                |
|               | Function: 284                 | Support Svcs Tech             | Total: | 2,737,600.00   | 3,003,200.00   |
| Function: 285 | Pupil Accounting              |                               |        |                |                |
|               | Function: 285                 | Pupil Accounting              | Total: | 186,700.00     | 201,400.00     |
| Function: 289 | Other Central Services        |                               |        |                |                |
|               | Function: 289                 | Other Central Services        | Total: | 74,800.00      | 74,800.00      |
| Function: 299 | Other Support Services        |                               |        |                |                |
|               | Function: 299                 | Other Support Services        | Total: | 393,200.00     | 430,900.00     |
| Function: 411 | Pymt to K12 Public W/In St    |                               |        |                |                |
|               | Function: 411                 | Pymt to K12 Public W/In St    | Total: | 190,784,100.00 | 189,106,200.00 |
| Function: 456 | Building Improv Svcs          |                               |        |                |                |
|               | Function: 456                 | Building Improv Svcs          | Total: | 556,800.00     | 5,009,100.00   |
| Function: 511 | Debt Svc LT-Principal         |                               |        |                |                |
|               | Function: 511                 | Debt Svc LT-Principal         | Total: | 283,000.00     | 285,100.00     |
| Function: 627 | Fund Mod-Co-op Activity       |                               |        |                |                |
|               | Function: 627                 | Fund Mod-Co-op Activity       | Total: | 19,100.00      | 19,100.00      |
| Function: 634 | Fund Mod-QSCB Defeasement     |                               |        |                |                |
|               | Function: 634                 | Fund Mod-QSCB Defeasement     | Total: | 0.00           | 0.00           |
| Function: 647 | Fund Mod-CP Adm Bldg Reno     |                               |        |                |                |
|               | Function: 647                 | Fund Mod-CP Adm Bldg Reno     | Total: | 96,000.00      | 96,000.00      |
|               | Fund: 200                     | Special Education Fund        | Total: | 217,014,900.00 | 221,496,800.00 |
|               | Type: 5                       | Expense                       | Total: | 217,014,900.00 | 221,496,800.00 |

End of Report

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/10/2026

|                        |                        |                                |        | FY2026         | FY2027         |
|------------------------|------------------------|--------------------------------|--------|----------------|----------------|
|                        | Location               | Location Description           |        | Amendment      |                |
| <b>Type: 4 Revenue</b> |                        |                                |        |                |                |
| <b>Fund: 200</b>       | Special Education Fund |                                |        |                |                |
|                        | Location: 000          | None                           | Total: | 210,674,000.00 | 216,509,900.00 |
|                        | Location: 013          | Event Management Operations    | Total: | 50,000.00      | 50,000.00      |
|                        | Fund: 200              | Special Education Fund         | Total: | 210,724,000.00 | 216,559,900.00 |
|                        | Type: 4                | Revenue                        | Total: | 210,724,000.00 | 216,559,900.00 |
| <b>Type: 5 Expense</b> |                        |                                |        |                |                |
| <b>Fund: 200</b>       | Special Education Fund |                                |        |                |                |
|                        | Location: 001          | Office Of The Superintendent   | Total: | 223,000.00     | 228,300.00     |
|                        | Location: 002          | Deputy Supt-Education Services | Total: | 157,300.00     | 158,700.00     |
|                        | Location: 003          | Asst Supt-Finance & Operations | Total: | 94,200.00      | 91,500.00      |
|                        | Location: 006          | LEA & Administration Support   | Total: | 32,800.00      | 32,800.00      |
|                        | Location: 011          | Financial Services             | Total: | 1,144,900.00   | 1,173,100.00   |
|                        | Location: 013          | Event Management Operations    | Total: | 197,600.00     | 192,800.00     |
|                        | Location: 014          | Government & Community Svcs    | Total: | 183,300.00     | 184,400.00     |
|                        | Location: 018          | Event Management-Workshops     | Total: | 195,600.00     | 238,100.00     |
|                        | Location: 028          | Tech Services-Licensing        | Total: | 458,300.00     | 469,900.00     |
|                        | Location: 029          | Tech Services Administration   | Total: | 77,500.00      | 77,700.00      |
|                        | Location: 030          | Technical Support Services     | Total: | 333,100.00     | 300,100.00     |
|                        | Location: 032          | Application Services           | Total: | 1,122,900.00   | 1,115,800.00   |
|                        | Location: 033          | Enterprise Tech Services       | Total: | 700,300.00     | 695,700.00     |
|                        | Location: 038          | Legal Affairs                  | Total: | 245,900.00     | 250,900.00     |
|                        | Location: 039          | Records Management             | Total: | 7,300.00       | 7,400.00       |
|                        | Location: 040          | Auxiliary Services Admin       | Total: | 97,000.00      | 91,400.00      |
|                        | Location: 041          | Facilities Management          | Total: | 132,500.00     | 133,300.00     |
|                        | Location: 042          | Ofc of Procurement & Contracts | Total: | 216,100.00     | 218,700.00     |
|                        | Location: 044          | Corporate & District Services  | Total: | 321,400.00     | 334,700.00     |
|                        | Location: 045          | Pupil Transportation           | Total: | 68,400.00      | 71,500.00      |
|                        | Location: 047          | Shipping & Receiving           | Total: | 66,600.00      | 94,200.00      |
|                        | Location: 049          | Communications Services        | Total: | 291,000.00     | 290,700.00     |
|                        | Location: 071          | SE Compliance                  | Total: | 1,210,500.00   | 1,197,600.00   |
|                        | Location: 072          | Continuum of Supports          | Total: | 0.00           | 1,265,500.00   |
|                        | Location: 073          | Special Pops Capacity Building | Total: | 4,787,600.00   | 4,793,900.00   |
|                        | Location: 074          | Student Svcs for Low Incidence | Total: | 6,226,000.00   | 6,329,200.00   |
|                        | Location: 075          | Compliance Supervision/Support | Total: | 954,300.00     | 948,700.00     |
|                        | Location: 076          | Materials Center               | Total: | 1,338,700.00   | 1,334,100.00   |
|                        | Location: 078          | Program Subsidies-Special Ed   | Total: | 193,380,400.00 | 191,699,200.00 |
|                        | Location: 079          | SE Center Facility Renovations | Total: | 556,800.00     | 5,009,100.00   |
|                        | Location: 081          | School Culture and Climate     | Total: | 309,900.00     | 316,300.00     |
|                        | Location: 083          | Human Resources                | Total: | 514,200.00     | 490,800.00     |
|                        | Location: 085          | Instruction & Pedagogy         | Total: | 70,300.00      | 66,900.00      |
|                        | Location: 086          | Research/Evaluation & Assess   | Total: | 196,700.00     | 200,400.00     |
|                        | Location: 087          | Curriculum & Assessment        | Total: | 163,500.00     | 163,700.00     |
|                        | Location: 089          | Leadership & School Improvemnt | Total: | 23,900.00      | 23,800.00      |
|                        | Location: 091          | Plant & Fixed-Plant Operations | Total: | 220,700.00     | 248,300.00     |
|                        | Location: 092          | Plant & Fixed-Telephone        | Total: | 84,700.00      | 85,300.00      |
|                        | Location: 093          | Plant & Fixed-Plant Ops Summit | Total: | 444,600.00     | 587,200.00     |
|                        | Location: 094          | Plant & Fixed-Capital Outlay   | Total: | 50,000.00      | 170,000.00     |
|                        | Location: 095          | Transfers Out                  | Total: | 115,100.00     | 115,100.00     |

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/10/2026

| Location |     | Location Description   |        | FY2026<br>Amendment |                | FY2027 |
|----------|-----|------------------------|--------|---------------------|----------------|--------|
| Fund:    | 200 | Special Education Fund | Total: | 217,014,900.00      | 221,496,800.00 |        |
| Type:    | 5   | Expense                | Total: | 217,014,900.00      | 221,496,800.00 |        |

End of Report

**OAKLAND SCHOOLS SPECIAL EDUCATION  
FUNDED PROJECTS/GRANTS  
REVENUE AND EXPENDITURE BUDGET  
FISCAL YEAR 2026-27**

|                                                          | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> | <b>FY TO FY<br/>%<br/>CHANGE</b> |
|----------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|----------------------------------|
| <b>FUND 205</b>                                          |                           |                                           |                                        |                                  |
| FUND EQUITY, BEGINNING OF YEAR                           |                           |                                           |                                        |                                  |
| Non-Spendable for Prepaids, Inventory, & Deposits        | 29,959                    | 7,200                                     | 7,200                                  | 0.00%                            |
| Unassigned                                               | (206,485)                 | (7,300)                                   | (7,300)                                | 0.00%                            |
| <b>TOTAL FUND EQUITY, BEGINNING OF YEAR</b>              | <b>(176,526)</b>          | <b>(100)</b>                              | <b>(100)</b>                           | <b>0.00%</b>                     |
| REVENUE                                                  |                           |                                           |                                        |                                  |
| State Sources                                            | 2,309,871                 | 2,605,000                                 | 2,790,400                              | 7.12%                            |
| Federal Sources                                          | 53,536,048                | 55,430,000                                | 54,975,500                             | -0.82%                           |
| <b>TOTAL REVENUE</b>                                     | <b>55,845,919</b>         | <b>58,035,000</b>                         | <b>57,765,900</b>                      | <b>-0.46%</b>                    |
| <b>TOTAL REVENUE AND BEGINNING BALANCE</b>               | <b>55,669,393</b>         | <b>58,034,900</b>                         | <b>57,765,800</b>                      | <b>-0.46%</b>                    |
| EXPENDITURES                                             |                           |                                           |                                        |                                  |
| Special Education - 12x                                  | -                         | 170,300                                   | -                                      | -100.00%                         |
| Support Services Pupil - 21x                             | 4,227,037                 | 4,751,400                                 | 4,778,200                              | 0.56%                            |
| Support Services Instructional Staff - 22x               | 425,600                   | 420,000                                   | 419,100                                | -0.21%                           |
| Support Services Central - 28x                           | 729,761                   | 752,000                                   | 772,900                                | 2.78%                            |
| Community Activities - 33x                               | -                         | 31,000                                    | 24,400                                 | -21.29%                          |
| Non-Public School Pupils - 37x                           | 949,007                   | 2,650,200                                 | 2,946,900                              | 11.20%                           |
| Payments to Other Public Schools - 41x                   | 49,072,056                | 48,900,000                                | 48,515,500                             | -0.79%                           |
| Fund Modifications (Other Operating Transfers Out) - 6xx | 266,003                   | 360,100                                   | 308,900                                | -14.22%                          |
| <b>TOTAL EXPENDITURES</b>                                | <b>55,669,464</b>         | <b>58,035,000</b>                         | <b>57,765,900</b>                      | <b>-0.46%</b>                    |
| FUND EQUITY, END OF YEAR                                 |                           |                                           |                                        |                                  |
| Non-Spendable for Prepaids, Inventory, & Deposits        | 7,275                     | 7,200                                     | 7,200                                  | 0.00%                            |
| Unassigned                                               | (7,346)                   | (7,300)                                   | (7,300)                                | 0.00%                            |
| <b>TOTAL FUND EQUITY, END OF YEAR</b>                    | <b>(71)</b>               | <b>(100)</b>                              | <b>(100)</b>                           | <b>0.00%</b>                     |
| <b>TOTAL EXPEND AND ENDING BALANCE</b>                   | <b>55,669,393</b>         | <b>58,034,900</b>                         | <b>57,765,800</b>                      | <b>-0.46%</b>                    |

**OAKLAND SCHOOLS  
SPECIAL EDUCATION FUND  
5-YEAR FORECAST**

|                                         | Actuals<br>2024-25 | AM2<br>2025-26 | Proposed<br>2026-27 | Projection<br>2027-28 | Projection<br>2028-29 | Projection<br>2029-30 | Projection<br>2030-31 | Projection<br>2031-32 |
|-----------------------------------------|--------------------|----------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>REVENUES:</b>                        |                    |                |                     |                       |                       |                       |                       |                       |
| Local Revenues:                         |                    |                |                     |                       |                       |                       |                       |                       |
| Property tax revenue                    | 188,838,055        | 197,835,800    | 204,562,200         | 210,085,400           | 215,547,600           | 221,151,800           | 226,901,700           | 232,801,100           |
| Investment revenue                      | 3,749,235          | 3,136,700      | 2,509,400           | 2,700,000             | 2,580,000             | 2,500,000             | 2,500,000             | 2,500,000             |
| Fee based service revenues              | 105,140            | 70,000         | 70,000              | 70,000                | 70,000                | 70,000                | 70,000                | 70,000                |
| State Revenues                          | 8,057,349          | 7,143,300      | 6,880,100           | 6,980,500             | 7,039,100             | 7,099,700             | 7,162,200             | 7,226,800             |
| State Pmt in Lieu of Taxes              | 2,077,524          | 2,288,200      | 2,288,200           | 2,288,200             | 2,288,200             | 2,288,200             | 2,288,200             | 2,288,200             |
| Other Financing Sources                 | 279,077            | 250,000        | 250,000             | 250,000               | 250,000               | 250,000               | 250,000               | 250,000               |
| <b>TOTAL REVENUES</b>                   | 203,106,380        | 210,724,000    | 216,559,900         | 222,374,100           | 227,774,900           | 233,359,700           | 239,172,100           | 245,136,100           |
| <b>EXPENDITURES:</b>                    |                    |                |                     |                       |                       |                       |                       |                       |
| Salaries/wages                          | 10,862,423         | 11,736,400     | 12,728,000          | 13,148,000            | 13,581,900            | 14,030,100            | 14,493,100            | 14,971,400            |
| Employee Benefits:                      |                    |                |                     |                       |                       |                       |                       |                       |
| FICA insurance                          | 801,594            | 869,600        | 944,800             | 1,005,800             | 1,039,000             | 1,073,300             | 1,108,700             | 1,145,300             |
| MPSERS retirement program costs         | 3,312,558          | 3,319,900      | 3,349,200           | 3,523,000             | 3,675,700             | 3,835,000             | 4,001,100             | 4,174,500             |
| MPSERS Sec 147c & 147g                  | 1,502,262          | 1,681,800      | 1,675,900           | 1,776,300             | 1,834,900             | 1,895,500             | 1,958,000             | 2,022,600             |
| Healthcare insurance                    | 1,426,294          | 1,478,500      | 1,646,100           | 1,711,900             | 1,780,400             | 1,851,600             | 1,925,700             | 2,002,700             |
| Other employee insurances               | 407,239            | 443,600        | 500,300             | 525,300               | 551,600               | 579,200               | 608,200               | 638,600               |
| Purchase Services                       | 1,205,627          | 1,939,800      | 1,976,700           | 2,016,200             | 2,056,500             | 2,097,600             | 2,139,600             | 2,182,400             |
| Supplies and Materials                  | 191,402            | 304,200        | 347,100             | 357,500               | 368,200               | 379,200               | 390,600               | 402,300               |
| Utilities                               | 138,735            | 182,200        | 179,300             | 186,500               | 194,000               | 201,800               | 209,900               | 218,300               |
| Capital Outlay                          | 205,126            | 94,300         | 378,500             | 378,500               | 378,500               | 378,500               | 378,500               | 378,500               |
| Dues/Fees/Leases                        | 420,270            | 554,900        | 562,500             | 573,800               | 585,300               | 597,000               | 608,900               | 621,100               |
| Property tax abatement & delinquency WO | 270,053            | 491,100        | 511,400             | 525,200               | 538,900               | 552,900               | 567,300               | 582,000               |
| PA-18 base distribution                 | 173,594,489        | 183,872,500    | 189,106,200         | 194,028,200           | 198,582,100           | 203,278,700           | 208,171,400           | 213,183,800           |
| PA-18 additional distribution           | 5,600,000          | 6,911,600      | -                   | -                     | -                     | -                     | -                     | -                     |
| Operating Transfers - Oxford capital    | -                  | 556,800        | 5,009,100           | -                     | -                     | -                     | -                     | -                     |
| Transfers to LEAs - other support       | 1,216,682          | 2,462,600      | 2,466,600           | 2,450,000             | 2,450,000             | 2,450,000             | 2,450,000             | 2,450,000             |
| Transfer Out - SRF                      | 19,100             | 19,100         | 19,100              | 19,100                | 19,100                | 19,100                | 19,100                | 19,100                |
| Transfer Out - QSCB                     | 98,200             | -              | -                   | -                     | -                     | -                     | -                     | -                     |
| Transfer Out - CP FUND 406:             | 96,000             | 96,000         | 96,000              | 96,000                | 96,000                | 96,000                | 96,000                | 96,000                |
| <b>TOTAL EXPENDITURES</b>               | 201,368,054        | 217,014,900    | 221,496,800         | 222,321,300           | 227,732,100           | 233,315,500           | 239,126,100           | 245,088,600           |
| <b>OPERATING EXCESS (DEFICIT):</b>      | 1,738,326          | (6,290,900)    | (4,936,900)         | 52,800                | 42,800                | 44,200                | 46,000                | 47,500                |

**OAKLAND SCHOOLS  
SPECIAL EDUCATION FUND  
5-YEAR FORECAST**

| Actuals<br>2024-25 | AM2<br>2025-26 | Proposed<br>2026-27 | Projection<br>2027-28 | Projection<br>2028-29 | Projection<br>2029-30 | Projection<br>2030-31 | Projection<br>2031-32 |
|--------------------|----------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|--------------------|----------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|

**FUND BALANCES:**

|                                                            |            |            |            |            |            |            |            |
|------------------------------------------------------------|------------|------------|------------|------------|------------|------------|------------|
| Beginning of Year:                                         |            |            |            |            |            |            |            |
| Restricted-SE Ctr Renovation                               | 26,702,185 | 28,440,500 | 17,212,700 | 17,265,500 | 17,308,300 | 17,352,500 | 17,398,500 |
| Nonspendable                                               | 20,000,000 | 21,500,000 | 15,934,100 | 15,934,100 | 15,934,100 | 15,934,100 | 15,934,100 |
| Restricted-Special Education                               | 41,729     | 39,200     | 39,200     | 39,200     | 39,200     | 39,200     | 39,200     |
|                                                            | 6,660,456  | 6,901,300  | 1,239,400  | 1,292,200  | 1,335,000  | 1,379,200  | 1,425,200  |
| End of Year:                                               |            |            |            |            |            |            |            |
| Restricted-SE Ctr Renovation                               | 28,440,511 | 22,149,600 | 17,212,700 | 17,308,300 | 17,352,500 | 17,398,500 | 17,446,000 |
| Nonspendable                                               | 21,500,000 | 20,943,200 | 15,934,100 | 15,934,100 | 15,934,100 | 15,934,100 | 15,934,100 |
| Restricted-Special Education                               | 39,197     | 39,200     | 39,200     | 39,200     | 39,200     | 39,200     | 39,200     |
|                                                            | 6,901,314  | 1,167,200  | 1,239,400  | 1,292,200  | 1,379,200  | 1,425,200  | 1,472,700  |
| End of Year Restricted FB as % of Exp net of LEA Transfers | 32.9%      | 5.0%       | 5.0%       | 5.0%       | 5.0%       | 5.0%       | 5.0%       |





# **Career Focused Education Fund Original Budget and Five-Year Forecast**

Fiscal Year 2026-27

## CAREER FOCUSED EDUCATION FUND SPECIFIC ANALYSIS

### FUND OVERVIEW

The Oakland Schools Career Focused Education Fund is projected to have a FY 2026-27 year-end restricted fund balance (at the time of this printing) of \$8,329,300. Anticipated ending fund balances for FY 2025-26 and 2026-27 are detailed in the schedule below:

|                                    | FY 2025-26<br>Amend 2 Budget | FY 2026-27<br>Budget |
|------------------------------------|------------------------------|----------------------|
| Non-Spendable - Prepays            | \$ 43,000                    | \$ 43,000            |
| Restricted                         | 7,946,600                    | 8,329,300            |
| Total Budgeted Ending Fund Balance | \$ 7,989,600                 | \$ 8,372,300         |

FY 2026-27 revenue is projected to be \$57.9 million:

- Property taxes - \$50.0 million (86% of total revenue)
- Other local revenues - \$1.5 million
- State Source revenues - \$6.3 million
- Other Financing Source revenues - <\$ 0.1 million

FY 2026-27 expenditures are projected to be \$57.5 million:

- Campus Operations - \$24.6 million
- District & Campus Support Operations - \$4.9 million
- LEA Transfers & Program Subsidies - \$6.3 million
- Plant & Fixed Charges - \$21.7 million

In compliance with Public Act 451 of 1976, MCL section 380.684, as amended by Public Act 45 of 2007, the following career and technical education programs are operated by the ISD and submitted for review in the Career Focused Education Fund Budget:

| <u>State Program Code</u> | <u>State Program Name</u>                                 |
|---------------------------|-----------------------------------------------------------|
| 501                       | Agriculture, Agricultural Operations and Related Sciences |
| 510                       | Marketing Sales and Service                               |
| 523                       | Cooking and Related Culinary Arts                         |
| 524                       | Education General                                         |
| 531                       | Cosmetology                                               |
| 538                       | Public Safety/Protective Services                         |
| 540                       | Construction Trades                                       |
| 541                       | Line Worker                                               |
| 548                       | Cyber Security                                            |
| 549                       | Collision Repair Technician (NATEF Certified)             |
| 550                       | Automobile Technician (NATEF Certified)                   |
| 551                       | Medium/Heavy Truck Technician (NATEF Certified)           |
| 562                       | Graphics and Printing Technology and Communications       |
| 564                       | Machine Tool Technology/Machinist                         |
| 566                       | Welding, Brazing, and Soldering                           |
| 575                       | Mechatronics                                              |
| 580                       | Therapeutic Services                                      |
| 595                       | Computer Programming/Programmer                           |

## **PROGRAM AND PERSONNEL**

The Career Focused Education (CFE) Fund budget provides leadership and support for a countywide K-12 Career Readiness System that guides students in making informed decisions about their career. The purpose of this funding is as follows:

- The CFE fund is directly responsible for operating four Oakland Schools Technical Campuses; promoting continuous improvement through quality initiatives; aligning instruction and curriculum with the Career Pathways and coordinating career development initiatives across Oakland County's 28 public school districts.
- K-12 Career Readiness Unit leads and coordinates career awareness, exploration, and preparation initiatives via direct services and indirect services to the 28 local districts. They oversee state and federal funding in Oakland County for career and technical education in local districts and OSTC campuses. They provide Education Development Plan (EDP) support and other career readiness resources as well. They create and support regional and local career readiness activities, events, and professional learning for students, parents, and educators.
- The CFE fund develops and coordinates models of teaching and learning for Career Technical Education (CTE), and oversees curriculum development, district coordination and accountability, online and electronic learning resources, Career Readiness summer offerings, integration of emerging technologies into career, post-secondary credit opportunities, business and community partnerships, support career and technical student organization competitions (CTSO), work-based learning opportunities, regional advisory committees, staff development, instruction and assessment.

In FY 2026-27 CTE staffing remains consistent. Details of other personnel changes can be found in the Enterprise Wide Executive Summary & Budget Assumptions under Staffing Changes.

## **Revenue**

The below represent significant assumptions and items of interest in the 2026-27 revenue budgets:

- Property taxes have been budgeted to increase by 3.4% based on our projections and supported by those of the Oakland County Equalization Division.
- Interest revenue is projected to decrease due to the uncertain economic forecast.
- State source revenue is held flat for FY 2026-27 pending a new state aid budget, with the exception of MPERS categorical revenue. The District has adjusted the various MPERS categoricals based on the most recent information available at the time of printing of this document.
- Other Financing Source revenues, which consist of indirect revenue on grants, interfund transfers and funding from Wayne RESA for Section 107 Adult Education compliance and monitoring, are projected to remain consistent from 2025-26 to 2026-27 with the exception of operating transfers. In 2025-26, a one-time transfer from the General Education Fund totaling \$1 million was made to fund future STEMi operations. This transfer is not in the 2026-27 budget. Indirect revenue is directly correlated to direct grant spending and fluctuates annually based on the timing of expenditures.

## **Expenditures**

- Campus program operations and their budgets have been aligned to meet the enrollment needs and maximize program offerings.
- Salary and benefit budgets were forecasted in fiscal year 2026-27 to reflect a 2.0% across-the-board salary increase for all staff, plus step increases for staff not on the top step of their respective salary schedule. All salary changes for union staff are subject to collective bargaining. The current collective bargaining agreement expires June 30, 2027. Budgets for 2026-27 assume all staff

positions are filled for the entire fiscal year with no vacancies, whereas 2025-26 budgets have been adjusted for unfilled positions and vacancies through March 2026.

- Property Tax abatements reflect a budget of .25% of the property tax revenue budget to address the Michigan Tax Tribunal unsettled claims.

Additional variances are included on the footnote pages.

## **FIVE-YEAR FORECAST OVERVIEW**

Following the Career-Focused Education Fund (CFEF) budget, is the CFEF five-year operating forecast model. Significant assumptions utilized in the model are identified below:

### **REVENUE**

- Property tax revenues drive the revenue budget. Oakland Schools' property tax collection rate has been historically very high and stable. Oakland Schools utilizes projections obtained from Oakland County Equalization to create our taxable value forecasts. Based on the expectation of growth of the real-estate market, offset by the possibility of a Headlee rollback, property taxes are forecasted to increase by the following percentages:
  - 2027-28 2.7%
  - 2028-29 through 2031-32 2.6%
- The investment revenue forecast model uses a formula to generate the expected revenue figures for each fiscal year period based on projected cash flows and expected rate of return. The factors relied upon in this forecast for a reduction in investment income are based on economic uncertainty and the potential for another recession. All investments are managed within the district's investment policy and state law. The current state of economic affairs as of March 2026 makes investment income uncertain. The District will continue to monitor investment returns and modify forecasts as deemed necessary on an ongoing basis.
- Miscellaneous and other revenues are projected to remain flat through the balance of the forecast.
- State source revenues of \$5.8 million in 2026-27 for the Career Focused Education Fund are comprised primarily of Section 61 and MPSERS Sec 147 funds. Section 61 funds are projected to remain flat for the duration of the five-year forecast model. MPSERS 147c(1) revenues within State Revenues are projected to increase correspondingly to the expenditure increase for the same item, as 147c(1) is revenue/expenditure neutral. The final significant component of state source revenues is State Payment in Lieu of Taxes which represents reimbursement to the organization for personal property tax losses by the Local Community Stabilization Authority.
- Other Financing Sources revenue are projected to remain flat for the duration of the forecast.

### **EXPENDITURES**

- This fund's forecast utilizes two salary/wage growth rate assumptions. The first rate is representative of the fund's non-union personnel. Oakland Schools' non-union personnel salary and wage cycle is fiscal year based with regards to step movement and salary schedule increases, when applicable. The forecast includes a salary/growth rate of 1.3%, which would be indicative of step movement from year to year.

The union wage assumption rate is also fiscal year based. The rate is comprised of an average of .89% for step increases as based on the current union contract.

The forecast includes a 2% increase in base wages for every year of the forecast.

- The FICA rate is 7.65%. This rate is multiplied by the wage base (social security rate of 6.2% applied to individuals wages up to \$184,500 for calendar year 2026) to produce the FICA costs for the year.
- There are 8 different retirement rates for school district employees, based on their hire date and/or their personal choice for retirement benefits.

The rates that are effective from October 1, 2025 through September 30, 2026 are:

|                                | Basic/MIP<br>with<br>Premium<br>Subsidy | Pension<br>Plus with<br>Premium<br>Subsidy | Pension<br>Plus PHF | Pension<br>Plus to<br>DC with<br>PHF | Basic/MIP<br>to DC with<br>Premium<br>Subsidy | Basic/MIP<br>to DC with<br>PHF | Basic/MIP<br>with PHF | Pension<br>Plus 2 |
|--------------------------------|-----------------------------------------|--------------------------------------------|---------------------|--------------------------------------|-----------------------------------------------|--------------------------------|-----------------------|-------------------|
| Rate Chgd on Reported Payroll  | 29.91%                                  | 25.17%                                     | 21.34%              | 15.21%                               | 19.04%                                        | 15.21%                         | 26.08%                | 21.41%            |
| MPSERS UAAL Stabilization Rate | 15.02%                                  | 15.02%                                     | 15.02%              | 15.02%                               | 15.02%                                        | 15.02%                         | 15.02%                | 15.02%            |
| Subtotal                       | 44.93%                                  | 40.19%                                     | 36.36%              | 30.23%                               | 34.06%                                        | 30.23%                         | 41.10%                | 36.43%            |
| DC Employer Mandatory          | 0.00%                                   | 0.00%                                      | 0.00%               | 4.00%                                | 4.00%                                         | 4.00%                          | 0.00%                 | 0.00%             |
| DC Employer Match              | 0.00%                                   | 1.00%                                      | 1.00%               | 3.00%                                | 3.00%                                         | 3.00%                          | 0.00%                 | 1.00%             |
| Personal Healthcare Fund (PHF) | 0.00%                                   | 0.00%                                      | 2.00%               | 2.00%                                | 0.00%                                         | 2.00%                          | 2.00%                 | 2.00%             |
| <b>Total Rate Charged</b>      | <b>44.93%</b>                           | <b>41.19%</b>                              | <b>39.36%</b>       | <b>39.23%</b>                        | <b>41.06%</b>                                 | <b>39.23%</b>                  | <b>43.10%</b>         | <b>39.43%</b>     |

The forecasted rates for October 1, 2026 through September 30, 2027 contained in the Governor's proposed FY27 budget are:

|                                | Basic/MIP<br>with<br>Premium<br>Subsidy | Pension<br>Plus with<br>Premium<br>Subsidy | Pension<br>Plus PHF | Pension<br>Plus to<br>DC with<br>PHF | Basic/MIP<br>to DC with<br>Premium<br>Subsidy | Basic/MIP<br>to DC with<br>PHF | Basic/MIP<br>with PHF | Pension<br>Plus 2 |
|--------------------------------|-----------------------------------------|--------------------------------------------|---------------------|--------------------------------------|-----------------------------------------------|--------------------------------|-----------------------|-------------------|
| Rate Chgd on Reported Payroll  | 27.51%                                  | 22.77%                                     | 21.34%              | 15.21%                               | 16.64%                                        | 15.21%                         | 26.08%                | 21.41%            |
| MPSERS UAAL Stabilization Rate | 13.51%                                  | 13.51%                                     | 13.51%              | 13.51%                               | 13.51%                                        | 13.51%                         | 13.51%                | 13.51%            |
| Subtotal                       | 41.02%                                  | 36.28%                                     | 34.85%              | 28.72%                               | 30.15%                                        | 28.72%                         | 39.59%                | 34.92%            |
| DC Employer Mandatory          | 0.00%                                   | 0.00%                                      | 0.00%               | 4.00%                                | 4.00%                                         | 4.00%                          | 0.00%                 | 0.00%             |
| DC Employer Match              | 0.00%                                   | 1.00%                                      | 1.00%               | 3.00%                                | 3.00%                                         | 3.00%                          | 0.00%                 | 1.00%             |
| Personal Healthcare Fund (PHF) | 0.00%                                   | 0.00%                                      | 2.00%               | 2.00%                                | 0.00%                                         | 2.00%                          | 2.00%                 | 2.00%             |
| <b>Total Rate Charged</b>      | <b>41.02%</b>                           | <b>37.28%</b>                              | <b>37.85%</b>       | <b>37.72%</b>                        | <b>37.15%</b>                                 | <b>37.72%</b>                  | <b>41.59%</b>         | <b>37.92%</b>     |

In order to project a budgeted rate overall for Oakland Schools for 2026-27, an analysis of how many employees we have on each of these plans was studied. A blended rate, exclusive of UAAL, for budgeting retirement costs for 2026-27 has been established at 26.53%. The blended rate exclusive of UAAL has been projected for the duration of the five-year forecast at a 1.0% rate of increase annually.

- The district provides health insurance to employees, adopting the "hard cap" on the dollar limits the district may pay for health insurance due to legislative mandates and district implementation choice. Future increases to the employer hard cap limits are subject to the medical consumer price index, which the district has no jurisdiction over. The forecast assumes an annual growth rate of 4.0% in the medical CPI for all five years of the forecast.

- Purchased services accounts are forecasted to increase 2% for all years of the forecast due to inflation and contain other year-to-year adjustments as necessary. In 2023-24, the district received funding for partial reimbursement of a School Resource Officer (SRO) through a Michigan State Police grant, with the balance funded through local revenues. The district has an arrangement with the Oakland County Sheriff's Department to provide one SRO for each of the four technical campuses. Beginning August 1, 2026, all SRO's will be 100% funded through local revenues.
- Supply and material budgets as well as dues and fees are projected to grow by 2-3% for the duration of the forecast.
- The Capital Outlay budget agrees to the Oakland Schools 5-year Capital Outlay Plan that is being presented to the School Board for first reading on April 1, 2025. Budgeted expenditures for instructional capital, I.T. refresh capital and facilities non-instructional capital fluctuate annually based on refresh cycles.

In addition, there are funds budgeted in the Campus Capital Projects Fund 404 for additional capital outlay needs. Operating transfers are budgeted to be made from the CFE Fund to the Campus Capital Projects Fund for renovation projects currently underway. Additional details can be found in the enterprise-wide executive summary.

- The Campus Renovations Debt Service obligations are funded by the related Debt Service Fund 311. To the extent possible, transfers out from the CFEF fund into debt service are established in the forecast. The forecast contains transfers out to debt service of \$2.0 - \$3.3 million annually from 2026-27 through 2030-32.

The annual debt service payments are \$2.5 million through 2036 under the existing debt service schedule. At the time of the printing of this document, the District is in the process of doing a partial refunding of the 2016 Refunding Bonds. As it is too early to budget for the impact of the refunding, the budgets will be amended in the first budget amendment of 2026-27, after the refunding is complete

- The property tax abatement budget is set at .25% of budgeted annual property tax revenue for all years of this forecast.
- Regional Programs consist of resource allocations designed to meet countywide regional plan priorities. Budgets also include early college/dual enrollment for students attending the Oakland Schools Technical Campuses and costs for students to obtain regional certifications or attend CTE competitions. Total funding for these programs is \$4.5 - \$4.6 million annually throughout the entire forecast.
- All years of the forecast include \$550,000 for lease and operating costs for the STEM mobile classroom.
- The Transportation Reimbursement Transfer to LEAs is set at \$1.8 million annually throughout the forecast.

## **FUND BALANCE**

The forecast shows an estimated restricted fund balance of the following levels:

|         |                |       |
|---------|----------------|-------|
| 2027-28 | \$9.4 million  | 16.1% |
| 2028-29 | \$10.2 million | 17.0% |
| 2029-30 | \$11.0 million | 18.0% |
| 2030-31 | \$12.1 million | 19.5% |
| 2031-32 | \$12.7 million | 19.7% |

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND  
REVENUE AND EXPENDITURE BUDGET  
FISCAL YEAR 2026-27**

|                                                     | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> | <b>NOTES</b> | <b>FY TO FY<br/>%<br/>CHANGE</b> |
|-----------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|--------------|----------------------------------|
| FUND EQUITY, BEGINNING OF YEAR                      |                           |                                           |                                        |              |                                  |
| Non-Spendable for Prepaids, Inventory, & Deposits   | 29,088                    | 43,000                                    | 43,000                                 |              | 0.00%                            |
| Restricted - Career Focused Education               | 8,159,759                 | 8,495,600                                 | 7,946,600                              |              | -6.46%                           |
| <b>TOTAL FUND EQUITY, BEGINNING OF YEAR</b>         | <b>8,188,847</b>          | <b>8,538,600</b>                          | <b>7,989,600</b>                       |              | <b>-6.43%</b>                    |
| REVENUE                                             |                           |                                           |                                        |              |                                  |
| LOCAL SOURCES                                       |                           |                                           |                                        |              |                                  |
| Property Taxes                                      | 46,189,355                | 48,379,700                                | 50,024,600                             | A            | 3.40%                            |
| Earnings on Investments                             | 1,285,854                 | 1,220,000                                 | 976,000                                | B            | -20.00%                          |
| Early College Tution - District                     | 348,253                   | 445,000                                   | 445,000                                |              | 0.00%                            |
| Oakland County Competitive Robotics Association     | 7,400                     | 6,500                                     | 6,500                                  |              | 0.00%                            |
| Program Revenue                                     | 105,342                   | 68,800                                    | 68,800                                 |              | 0.00%                            |
| Workshop Revenue                                    | 4,362                     | 10,000                                    | 10,000                                 |              | 0.00%                            |
| Miscellaneous Revenue                               | 20,803                    | 50,000                                    | 10,000                                 |              | -80.00%                          |
| <b>TOTAL LOCAL SOURCES</b>                          | <b>47,961,369</b>         | <b>50,180,000</b>                         | <b>51,540,900</b>                      |              | <b>2.71%</b>                     |
| STATE SOURCES                                       |                           |                                           |                                        |              |                                  |
| Voc Ed Sec 61a.1                                    | 1,729,845                 | 1,759,200                                 | 1,759,200                              |              | 0.00%                            |
| Voc Ed Administration Sec 61a.2                     | 14,193                    | 14,200                                    | 14,200                                 |              | 0.00%                            |
| CTE Early/Middle College Programs 61b               | 198,974                   | 370,400                                   | 370,400                                |              | 0.00%                            |
| Section 147a(2) MPSERS Normal Cost Offset           | 666,107                   | 783,200                                   | 699,300                                | C            | -10.71%                          |
| Section 147a(3) MPSERS Cost Offset ISDs & Districts | 186,321                   | -                                         | -                                      |              | 0.00%                            |
| Section 147a(4) MPSERS Cost Offset - Reduced UAAL   | 986,649                   | -                                         | -                                      |              | 0.00%                            |
| Section 147c(1) MPSERS UAAL Rate Stabilization      | 1,814,656                 | 2,519,700                                 | 2,619,500                              |              | 3.96%                            |
| Section 147c(2) MPSERS One Time Deposit             | 412,479                   | -                                         | -                                      |              | 0.00%                            |
| Section 147e MPSERS Employer DC Match               | 89,772                    | 103,400                                   | 103,400                                |              | 0.00%                            |
| Section 147g MPSERS 3% Healthcare Reimbursement     | 311,579                   | -                                         | -                                      |              | 0.00%                            |
| Section 27L4 Healthcare Offset                      | -                         | 233,600                                   | -                                      | D            | -100.00%                         |
| MPSERS DC Credit                                    | 38,503                    | 63,800                                    | 63,800                                 |              | 0.00%                            |
| Section 26.a Renaissance Zone                       | 4,932                     | 4,900                                     | 4,900                                  |              | 0.00%                            |
| Section 26d Brownfield Redevelopment Reimbursement  | 230,324                   | 148,800                                   | 148,800                                |              | 0.00%                            |
| State Payment in Lieu of Taxes                      | 508,156                   | 512,300                                   | 512,300                                |              | 0.00%                            |
| State Payment in Lieu of Taxes - SBTE               | -                         | 47,400                                    | 47,400                                 |              | 0.00%                            |
| <b>TOTAL STATE SOURCES</b>                          | <b>7,192,490</b>          | <b>6,560,900</b>                          | <b>6,343,200</b>                       |              | <b>-3.32%</b>                    |
| OTHER FINANCING SOURCES                             |                           |                                           |                                        |              |                                  |
| Sec 107 Adult Ed - Wayne RESA                       | 25,580                    | 25,000                                    | 25,000                                 |              | 0.00%                            |
| Proceeds from Sale of Capital Assets                | 40,600                    | -                                         | -                                      |              | 0.00%                            |
| Transfer from GEF                                   | -                         | 1,000,000                                 | -                                      | E            | -100.00%                         |
| Indirect Revenue                                    | 13,075                    | 13,000                                    | 13,000                                 |              | 0.00%                            |
| <b>TOTAL OTHER FINANCING SOURCES</b>                | <b>79,255</b>             | <b>1,038,000</b>                          | <b>38,000</b>                          |              | <b>-96.34%</b>                   |
| <b>TOTAL REVENUE</b>                                | <b>55,233,114</b>         | <b>57,778,900</b>                         | <b>57,922,100</b>                      |              | <b>0.25%</b>                     |
| <b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>     | <b>63,421,961</b>         | <b>66,317,500</b>                         | <b>65,911,700</b>                      |              | <b>-0.61%</b>                    |
| EXPENDITURE SUMMARY                                 |                           |                                           |                                        |              |                                  |
| Campus Operations                                   | 23,373,989                | 24,434,100                                | 24,599,500                             |              | 0.68%                            |
| District & Campus Support Operations                | 3,656,051                 | 4,535,700                                 | 4,954,100                              |              | 9.22%                            |
| LEA Transfers & Program Subsidies                   | 5,633,390                 | 6,274,000                                 | 6,264,000                              |              | -0.16%                           |
| Plant & Fixed Charges                               | 22,219,936                | 23,084,100                                | 21,721,800                             |              | -5.90%                           |
| <b>TOTAL EXPENDITURES</b>                           | <b>54,883,366</b>         | <b>58,327,900</b>                         | <b>57,539,400</b>                      |              | <b>-1.35%</b>                    |
| Operating Surplus/(Deficit)                         | 349,748                   | (549,000)                                 | 382,700                                |              | -169.71%                         |
| FUND EQUITY, END OF YEAR                            |                           |                                           |                                        |              |                                  |
| Non-Spendable for Prepaids, Inventory, & Deposits   | 43,004                    | 43,000                                    | 43,000                                 |              | 0.00%                            |
| Restricted - Career Focused Education               | 8,495,591                 | 7,946,600                                 | 8,329,300                              |              | 4.82%                            |
| <b>TOTAL FUND EQUITY, END OF YEAR</b>               | <b>8,538,595</b>          | <b>7,989,600</b>                          | <b>8,372,300</b>                       |              | <b>4.79%</b>                     |
| <b>TOTAL EXPEND AND ENDING BALANCE</b>              | <b>63,421,961</b>         | <b>66,317,500</b>                         | <b>65,911,700</b>                      |              | <b>-0.61%</b>                    |



**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND  
EXPENDITURE BUDGET SUMMARY  
FISCAL YEAR 2026-27**

|                                                     | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> | <b>NOTES</b> | <b>FY TO FY<br/>%<br/>CHANGE</b> |
|-----------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|--------------|----------------------------------|
| <b>CAMPUS OPERATIONS</b>                            |                           |                                           |                                        |              |                                  |
| <b>NW CAMPUS OPERATIONS</b>                         |                           |                                           |                                        |              |                                  |
| 056 NORTHWEST CAMPUS - Office of the Principal 241  | 666,500                   | 717,500                                   | 713,800                                |              | -0.52%                           |
| NORTHWEST CAMPUS - Extended Day & Summer School 127 | 203,979                   | 198,700                                   | 215,800                                |              | 8.61%                            |
| NORTHWEST CAMPUS - Counseling 212                   | 267,129                   | 216,100                                   | 208,300                                |              | -3.61%                           |
| NORTHWEST CAMPUS - Social Work 216                  | 182,315                   | 279,100                                   | 310,500                                |              | 11.25%                           |
| NORTHWEST CAMPUS - Custodial 261                    | 527,804                   | 538,600                                   | 552,700                                |              | 2.62%                            |
| NORTHWEST CAMPUS - Security 266                     | 237,829                   | 234,900                                   | 235,400                                |              | 0.21%                            |
| NORTHWEST CAMPUS - Transportation 271               | 22,843                    | 26,800                                    | 26,800                                 |              | 0.00%                            |
| NORTHWEST CAMPUS - Technical Support 284            | 119,727                   | 129,000                                   | 123,200                                |              | -4.50%                           |
| NORTHWEST CAMPUS - Academic Support 0524            | 276,241                   | 295,000                                   | 313,100                                |              | 6.14%                            |
| Agricultural Operations 0501                        | 411,759                   | 434,900                                   | 430,200                                |              | -1.08%                           |
| Marketing, Sales, & Services 0510                   | 183,442                   | 186,100                                   | 186,300                                |              | 0.11%                            |
| Culinary Services 0523                              | 261,503                   | 345,500                                   | 337,600                                |              | -2.29%                           |
| Construction Trades 0540                            | 210,778                   | 232,100                                   | 240,500                                |              | 3.62%                            |
| Building Maintenance 0541                           | 183,790                   | 192,000                                   | 192,800                                |              | 0.42%                            |
| Collision Repair 0549                               | 218,282                   | 225,600                                   | 224,900                                |              | -0.31%                           |
| Automobile Technician 0550                          | 239,572                   | 263,100                                   | 264,100                                |              | 0.38%                            |
| Graphics Communications 0562                        | 160,362                   | 164,000                                   | 153,100                                |              | -6.65%                           |
| Mechatronics 0575                                   | 172,217                   | 190,500                                   | 192,100                                |              | 0.84%                            |
| Health Sciences 0580                                | 399,271                   | 409,100                                   | 409,500                                |              | 0.10%                            |
|                                                     | 4,945,343                 | 5,278,600                                 | 5,330,700                              |              | 0.99%                            |
| F56 NORTHWEST CAMPUS - Facilities                   | 455,471                   | 436,000                                   | 430,700                                |              | -1.22%                           |
| 056 NW CAMPUS TOTAL                                 | 5,400,814                 | 5,714,600                                 | 5,761,400                              |              | 0.82%                            |
| <b>SE CAMPUS OPERATIONS</b>                         |                           |                                           |                                        |              |                                  |
| 057 SOUTHEAST CAMPUS - Office of the Principal 241  | 578,505                   | 662,100                                   | 690,800                                |              | 4.33%                            |
| SOUTHEAST CAMPUS - Extended Day & Summer School 127 | 255,273                   | 226,000                                   | 234,100                                |              | 3.58%                            |
| SOUTHEAST CAMPUS - Counseling 212                   | 231,279                   | 250,400                                   | 230,100                                |              | -8.11%                           |
| SOUTHEAST CAMPUS - Social Work 216                  | 176,120                   | 170,200                                   | 171,100                                |              | 0.53%                            |
| SOUTHEAST CAMPUS - Custodial 261                    | 629,861                   | 626,300                                   | 633,600                                |              | 1.17%                            |
| SOUTHEAST CAMPUS - Security 266                     | 255,932                   | 238,200                                   | 235,000                                |              | -1.34%                           |
| SOUTHEAST CAMPUS - Transportation 271               | 20,018                    | 18,600                                    | 21,600                                 |              | 16.13%                           |
| SOUTHEAST CAMPUS - Technical Support 284            | 119,177                   | 126,400                                   | 123,100                                |              | -2.61%                           |
| SOUTHEAST CAMPUS - Academic Support 0524            | 311,055                   | 329,100                                   | 338,500                                |              | 2.86%                            |
| Marketing, Sales, & Services 0510                   | 148,154                   | 160,700                                   | 161,800                                |              | 0.68%                            |
| Culinary Services 0523                              | 414,918                   | 422,100                                   | 425,300                                |              | 0.76%                            |
| Public Safety 0538                                  | 136,790                   | 161,600                                   | 147,800                                |              | -8.54%                           |
| Construction Trades 0540                            | 242,050                   | 250,400                                   | 245,500                                |              | -1.96%                           |
| Building Maintenance 0541                           | 135,088                   | 137,000                                   | 149,100                                |              | 8.83%                            |
| Cyber Security 0548                                 | 109,542                   | 122,000                                   | 122,700                                |              | 0.57%                            |
| Collision Repair 0549                               | 172,715                   | 182,800                                   | 191,800                                |              | 4.92%                            |
| Automobile Technician 0550                          | 242,430                   | 254,000                                   | 254,600                                |              | 0.24%                            |
| Graphics Communications 0562                        | 155,210                   | 155,500                                   | 122,400                                |              | -21.29%                          |
| Welding, Brazing, & Soldering 0566                  | 139,245                   | 145,900                                   | 151,900                                |              | 4.11%                            |
| Mechatronics 0575                                   | 247,285                   | 192,000                                   | 194,300                                |              | 1.20%                            |
| Health Sciences 0580                                | 488,457                   | 513,500                                   | 486,200                                |              | -5.32%                           |
| Computer Programming/Programmer 0595                | 176,861                   | 179,200                                   | 181,300                                |              | 1.17%                            |
|                                                     | 5,385,965                 | 5,524,000                                 | 5,512,600                              |              | -0.21%                           |
| F57 SOUTHEAST CAMPUS - Facilities                   | 411,209                   | 427,800                                   | 415,600                                |              | -2.85%                           |
| 057 SE CAMPUS TOTAL                                 | 5,797,174                 | 5,951,800                                 | 5,928,200                              |              | -0.40%                           |
| <b>NE CAMPUS OPERATIONS</b>                         |                           |                                           |                                        |              |                                  |
| 058 NORTHEAST CAMPUS - Office Of The Principal 241  | 675,108                   | 713,000                                   | 705,400                                |              | -1.07%                           |
| NORTHEAST CAMPUS - Extended Day & Summer School 127 | 395,020                   | 305,600                                   | 317,100                                |              | 3.76%                            |
| NORTHEAST CAMPUS - Counseling 212                   | 245,924                   | 238,800                                   | 236,800                                |              | -0.84%                           |
| NORTHEAST CAMPUS - Social Work 216                  | 238,489                   | 304,200                                   | 289,600                                |              | -4.80%                           |
| NORTHEAST CAMPUS - Custodial 261                    | 520,147                   | 554,200                                   | 569,100                                |              | 2.69%                            |
| NORTHEAST CAMPUS - Security 266                     | 328,044                   | 323,700                                   | 327,800                                |              | 1.27%                            |
| NORTHEAST CAMPUS - Transportation 271               | 42,811                    | 33,000                                    | 39,300                                 |              | 19.09%                           |
| NORTHEAST CAMPUS - Technical Support 284            | 110,570                   | 133,100                                   | 130,300                                |              | -2.10%                           |
| NORTHEAST CAMPUS - Academic Support 0524            | 293,166                   | 305,800                                   | 315,800                                |              | 3.27%                            |
| Marketing, Sales, & Services 0510                   | 164,991                   | 159,700                                   | 162,400                                |              | 1.69%                            |
| Culinary Services 0523                              | 448,795                   | 420,900                                   | 426,100                                |              | 1.24%                            |

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND  
EXPENDITURE BUDGET SUMMARY  
FISCAL YEAR 2026-27**

|                                                                | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> | <b>NOTES</b> | <b>FY TO FY<br/>%<br/>CHANGE</b> |
|----------------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|--------------|----------------------------------|
| Cosmotology 0531                                               | 691,598                   | 779,200                                   | 803,000                                |              | 3.05%                            |
| Construction Trades 0540                                       | 428,295                   | 437,300                                   | 455,000                                |              | 4.05%                            |
| Collision Repair 0549                                          | 182,906                   | 188,400                                   | 196,000                                |              | 4.03%                            |
| Automobile Technician 0550                                     | 198,028                   | 207,200                                   | 215,000                                |              | 3.76%                            |
| Machine Tool Technology 0564                                   | 150,342                   | 151,600                                   | 152,900                                |              | 0.86%                            |
| Welding, Brazing, & Soldering 0566                             | 193,838                   | 208,000                                   | 206,600                                |              | -0.67%                           |
| Mechatronics 0575                                              | 185,647                   | 193,900                                   | 195,500                                |              | 0.83%                            |
| Health Sciences 0580                                           | 370,813                   | 391,800                                   | 395,600                                |              | 0.97%                            |
| Computer Programming/Programmer 0595                           | 180,718                   | 155,200                                   | 165,600                                |              | 6.70%                            |
|                                                                | 6,045,250                 | 6,204,600                                 | 6,304,900                              |              | 1.62%                            |
| F58 NORTHEAST CAMPUS - Facilities                              | 446,778                   | 402,900                                   | 417,800                                |              | 3.70%                            |
| 058 NE CAMPUS TOTAL                                            | 6,492,028                 | 6,607,500                                 | 6,722,700                              |              | 1.74%                            |
| <b>SW CAMPUS OPERATIONS</b>                                    |                           |                                           |                                        |              |                                  |
| 059 SOUTHWEST CAMPUS - Office Of The Principal 241             | 564,071                   | 673,200                                   | 698,000                                |              | 3.68%                            |
| SOUTHWEST CAMPUS - Extended Day & Summer School 127            | 189,955                   | 220,000                                   | 230,300                                |              | 4.68%                            |
| SOUTHWEST CAMPUS - Counseling 212                              | 238,561                   | 237,900                                   | 224,700                                |              | -5.55%                           |
| SOUTHWEST CAMPUS - Social Work 216                             | 155,401                   | 154,500                                   | 155,500                                |              | 0.65%                            |
| SOUTHWEST CAMPUS - Custodial 261                               | 480,426                   | 557,600                                   | 568,100                                |              | 1.88%                            |
| SOUTHWEST CAMPUS - Security 266                                | 177,974                   | 175,300                                   | 176,300                                |              | 0.57%                            |
| SOUTHWEST CAMPUS - Transportation 271                          | 17,505                    | 11,000                                    | 11,000                                 |              | 0.00%                            |
| SOUTHWEST CAMPUS - Technical Support 284                       | 122,742                   | 128,700                                   | 125,300                                |              | -2.64%                           |
| SOUTHWEST CAMPUS - Academic Support 0524                       | 312,960                   | 323,200                                   | 324,400                                |              | 0.37%                            |
| Agricultural Operations 0501                                   | 254,397                   | 266,200                                   | 266,800                                |              | 0.23%                            |
| Marketing, Sales, & Services 0510                              | 158,652                   | 178,200                                   | 179,400                                |              | 0.67%                            |
| Culinary Services 0523                                         | 413,164                   | 429,900                                   | 431,000                                |              | 0.26%                            |
| Cyber Security 0548                                            | 173,203                   | 158,800                                   | 121,800                                |              | -23.30%                          |
| Collision Repair 0549                                          | 250,856                   | 265,400                                   | 265,100                                |              | -0.11%                           |
| Automobile Technician 0550                                     | 244,898                   | 265,800                                   | 261,900                                |              | -1.47%                           |
| Medium & Heavy Truck Technology 0551                           | 193,978                   | 205,000                                   | 228,600                                |              | 11.51%                           |
| Graphics Communications 0562                                   | 214,521                   | 220,000                                   | 223,200                                |              | 1.45%                            |
| Welding, Brazing, & Soldering 0566                             | 172,959                   | 226,600                                   | 225,500                                |              | -0.49%                           |
| Mechatronics 0575                                              | 249,283                   | 255,400                                   | 243,000                                |              | -4.86%                           |
| Health Sciences 0580                                           | 579,533                   | 644,400                                   | 677,000                                |              | 5.06%                            |
| Computer Programming/Programmer 0595                           | 157,423                   | 162,900                                   | 164,000                                |              | 0.68%                            |
|                                                                | 5,322,462                 | 5,760,000                                 | 5,800,900                              |              | 0.71%                            |
| F59 SOUTHWEST CAMPUS - Facilities                              | 361,511                   | 400,200                                   | 386,300                                |              | -3.47%                           |
| 059 SW CAMPUS TOTAL                                            | 5,683,973                 | 6,160,200                                 | 6,187,200                              |              | 0.44%                            |
| <b>TOTAL CAMPUS OPERATIONS</b>                                 | <b>23,373,989</b>         | <b>24,434,100</b>                         | <b>24,599,500</b>                      |              | <b>0.68%</b>                     |
| <b>DISTRICT AND CAMPUS SUPPORT OPERATIONS</b>                  |                           |                                           |                                        |              |                                  |
| 018 Workshop Budget                                            | 7,500                     | 16,800                                    | 16,800                                 |              | 0.00%                            |
| 051 Early College                                              | 521,672                   | 562,400                                   | 562,400                                |              | 0.00%                            |
| 055 District & Campus Support - Instructional Services 127     | 35,186                    | 136,800                                   | 136,800                                |              | 0.00%                            |
| 055 District & Campus Support - Counseling 212                 | 553                       | 6,000                                     | 6,000                                  |              | 0.00%                            |
| 055 District & Campus Support - Improvement of Instruction 221 | 2,024,772                 | 2,445,600                                 | 2,871,300                              | F            | 17.41%                           |
| 055 District & Campus Support - Supervision & Direction 226    | 422,488                   | 448,400                                   | 446,200                                |              | -0.49%                           |
| 055 District & Campus Support - Academic Support 227           | 17,045                    | 120,000                                   | 120,000                                |              | 0.00%                            |
| 055 District & Campus Support - Transportation 271             | 1,020                     | 7,000                                     | 7,000                                  |              | 0.00%                            |
| 055 District & Campus Support - Personnel Services 283         | 4,071                     | 40,000                                    | 40,000                                 |              | 0.00%                            |
| 055 District & Campus Support - Technology Support 284         | 170,620                   | 248,300                                   | 248,300                                |              | 0.00%                            |
| 062 STEMi Operational Budget                                   | 451,124                   | 504,400                                   | 499,300                                |              | -1.01%                           |
| <b>TOTAL DISTRICT AND CAMPUS SUPPORT OPERATIONS</b>            | <b>3,656,051</b>          | <b>4,535,700</b>                          | <b>4,954,100</b>                       |              | <b>9.22%</b>                     |
| <b>LEA TRANSFERS AND PROGRAM SUBSIDIES</b>                     |                           |                                           |                                        |              |                                  |
| 061 LEA Transportation Support                                 | 1,800,000                 | 1,800,000                                 | 1,800,000                              |              | 0.00%                            |
| 063 LEA Career Readiness Allocation                            | 3,484,246                 | 3,678,100                                 | 3,678,100                              |              | 0.00%                            |
| 063 LEA Career Readiness - OCCRA 0574                          | 66,355                    | 97,600                                    | 112,600                                |              | 15.37%                           |
| 064 LEA Career Readiness - Camps                               | 68,992                    | 100,000                                   | 100,000                                |              | 0.00%                            |
| 065 LEA Career Readiness - STEM                                | 162,185                   | 134,500                                   | 131,300                                |              | -2.38%                           |
| 066 LEA Career Readiness - NAIS                                | 51,612                    | 463,800                                   | 442,000                                |              | -4.70%                           |
| <b>TOTAL LEA TRANSFERS AND PROGRAM SUBSIDIES</b>               | <b>5,633,390</b>          | <b>6,274,000</b>                          | <b>6,264,000</b>                       |              | <b>-0.16%</b>                    |

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND  
EXPENDITURE BUDGET SUMMARY  
FISCAL YEAR 2026-27**

|                                     | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> | <b>NOTES</b> | <b>FY TO FY<br/>%<br/>CHANGE</b> |
|-------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|--------------|----------------------------------|
| PLANT AND FIXED CHARGES             |                           |                                           |                                        |              |                                  |
| 011 Property Tax Adjustments & Fees | 103,734                   | 160,500                                   | 166,700                                |              | 3.86%                            |
| 091 Facility Operations             | 286,349                   | 278,800                                   | 301,800                                |              | 8.25%                            |
| 092 Telephone                       | 53,235                    | 62,900                                    | 63,200                                 |              | 0.48%                            |
| 094 Capital Outlay                  | 199,660                   | 50,000                                    | 50,000                                 |              | 0.00%                            |
| 095 Operating Transfers Out         | 13,338,200                | 13,523,100                                | 12,223,100                             | G            | -9.61%                           |
| General Allocation                  | 8,238,758                 | 9,008,800                                 | 8,917,000                              |              | -1.02%                           |
| TOTAL PLANT AND FIXED CHARGES       | 22,219,936                | 23,084,100                                | 21,721,800                             |              | -5.90%                           |
| TOTAL EXPENDITURES                  | 54,883,366                | 58,327,900                                | 57,539,400                             |              | -1.35%                           |

**OAKLAND SCHOOLS GENERAL EDUCATION FUND**

**FOOTNOTES**

**FISCAL YEAR 2026-2027**

**FOOTNOTES: Highlighting line items that are +/-25% and/or +/- \$100K from last year**

- A The 3.4% increase in Property Tax Revenue reflects the tax base growth and its impact on the District's property tax revenues as forecasted by the Oakland County Equalization Department.
- B The decrease in Interest on Investments is a conservative projection due to forecasted economic uncertainties.
- C 2025-26 includes a one-time adjustment that is removed in FY27.
- D 2025-26 includes a one-time adjustment that is removed in FY27.
- E 2025-26 includes a one-time transfer from the General Education Fund this is removed in FY27.
- F 2026-27 includes the addition of a 1.0 FTE Career Readiness Coordinator.
- G Operating Transfers Out consist primarily of transfers to the Capital Projects Funds. Transfers fluctuate annually based on need and available resources.

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/10/2026

|                 |  |                               |  | FY2026    | FY2027 |
|-----------------|--|-------------------------------|--|-----------|--------|
| Function        |  | Location Description          |  | Amendment |        |
| Type: 4 Revenue |  |                               |  |           |        |
| Fund: 600       |  | Vocational Ed Fund            |  |           |        |
| Function: 000   |  | Not Applicable                |  |           |        |
| Function: 000   |  | Not Applicable                |  | Total:    |        |
| Fund: 600       |  | Vocational Ed Fund            |  | Total:    |        |
| Type: 4         |  | Revenue                       |  | Total:    |        |
| Type: 5 Expense |  |                               |  |           |        |
| Fund: 600       |  | Vocational Ed Fund            |  |           |        |
| Function: 127   |  | Career & Technical            |  |           |        |
| Function: 127   |  | Career & Technical            |  | Total:    |        |
| Function: 211   |  | Truancy/Absenteeism Services  |  |           |        |
| Function: 211   |  | Truancy/Absenteeism Services  |  | Total:    |        |
| Function: 212   |  | Guidance Services             |  |           |        |
| Function: 212   |  | Guidance Services             |  | Total:    |        |
| Function: 216   |  | Social Work Services          |  |           |        |
| Function: 216   |  | Social Work Services          |  | Total:    |        |
| Function: 221   |  | Improve of Instruction        |  |           |        |
| Function: 221   |  | Improve of Instruction        |  | Total:    |        |
| Function: 225   |  | Technology Assisted Instructn |  |           |        |
| Function: 225   |  | Technology Assisted Instructn |  | Total:    |        |
| Function: 226   |  | Supv/Dir Instr Staff          |  |           |        |
| Function: 226   |  | Supv/Dir Instr Staff          |  | Total:    |        |
| Function: 227   |  | Academic Student Assessment   |  |           |        |
| Function: 227   |  | Academic Student Assessment   |  | Total:    |        |
| Function: 231   |  | Board of Education            |  |           |        |
| Function: 231   |  | Board of Education            |  | Total:    |        |
| Function: 232   |  | Exec Administration           |  |           |        |
| Function: 232   |  | Exec Administration           |  | Total:    |        |
| Function: 241   |  | Principal Office              |  |           |        |
| Function: 241   |  | Principal Office              |  | Total:    |        |
| Function: 252   |  | Fiscal Services               |  |           |        |
| Function: 252   |  | Fiscal Services               |  | Total:    |        |
| Function: 257   |  | Internal Services             |  |           |        |
| Function: 257   |  | Internal Services             |  | Total:    |        |
| Function: 259   |  | Oth Business Svcs             |  |           |        |
| Function: 259   |  | Oth Business Svcs             |  | Total:    |        |
| Function: 261   |  | Oper Bldg Svcs                |  |           |        |
| Function: 261   |  | Oper Bldg Svcs                |  | Total:    |        |
| Function: 266   |  | Security Services             |  |           |        |
| Function: 266   |  | Security Services             |  | Total:    |        |
| Function: 271   |  | Pupil Transportation Services |  |           |        |
| Function: 271   |  | Pupil Transportation Services |  | Total:    |        |
| Function: 281   |  | Plan, Research, Dev and Eval  |  |           |        |
| Function: 281   |  | Plan, Research, Dev and Eval  |  | Total:    |        |
| Function: 282   |  | Communication Services        |  |           |        |
| Function: 282   |  | Communication Services        |  | Total:    |        |
| Function: 283   |  | Staff/Personnel Svcs          |  |           |        |

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/10/2026

|               |                            |        | FY2026        | FY2027        |
|---------------|----------------------------|--------|---------------|---------------|
| Function      | Location Description       |        | Amendment     |               |
| Function: 283 | Staff/Personnel Svcs       | Total: | 1,226,900.00  | 1,118,600.00  |
| Function: 284 | Support Svcs Tech          |        |               |               |
| Function: 284 | Support Svcs Tech          | Total: | 4,137,900.00  | 4,078,800.00  |
| Function: 285 | Pupil Accounting           |        |               |               |
| Function: 285 | Pupil Accounting           | Total: | 186,500.00    | 201,200.00    |
| Function: 289 | Other Central Services     |        |               |               |
| Function: 289 | Other Central Services     | Total: | 57,500.00     | 57,500.00     |
| Function: 299 | Other Support Services     |        |               |               |
| Function: 299 | Other Support Services     | Total: | 214,400.00    | 209,500.00    |
| Function: 411 | Pymt to K12 Public W/In St |        |               |               |
| Function: 411 | Pymt to K12 Public W/In St | Total: | 3,088,000.00  | 3,088,000.00  |
| Function: 511 | Debt Svc LT-Principal      |        |               |               |
| Function: 511 | Debt Svc LT-Principal      | Total: | 244,900.00    | 224,600.00    |
| Function: 627 | Fund Mod-Co-op Activity    |        |               |               |
| Function: 627 | Fund Mod-Co-op Activity    | Total: | 19,100.00     | 19,100.00     |
| Function: 632 | Fund Mod-2016 Debt         |        |               |               |
| Function: 632 | Fund Mod-2016 Debt         | Total: | 3,300,000.00  | 3,300,000.00  |
| Function: 634 | Fund Mod-QSCB Defeasement  |        |               |               |
| Function: 634 | Fund Mod-QSCB Defeasement  | Total: | 0.00          | 0.00          |
| Function: 645 | Fund Mod-CP CFE Reno       |        |               |               |
| Function: 645 | Fund Mod-CP CFE Reno       | Total: | 10,100,000.00 | 8,800,000.00  |
| Function: 647 | Fund Mod-CP Adm Bldg Reno  |        |               |               |
| Function: 647 | Fund Mod-CP Adm Bldg Reno  | Total: | 104,000.00    | 104,000.00    |
| Fund: 600     | Vocational Ed Fund         | Total: | 58,327,900.00 | 57,539,400.00 |
| Type: 5       | Expense                    | Total: | 58,327,900.00 | 57,539,400.00 |

End of Report

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/10/2026

|                        |                             |        | FY2026        | FY2027        |
|------------------------|-----------------------------|--------|---------------|---------------|
| Location               | Location Description        |        | Amendment     |               |
| <b>Type: 4 Revenue</b> |                             |        |               |               |
| <b>Fund: 600</b>       | Vocational Ed Fund          |        |               |               |
| Location: 000          | None                        | Total: | 57,248,600.00 | 57,391,800.00 |
| Location: 013          | Event Management Operations | Total: | 10,000.00     | 10,000.00     |
| Location: 050          | Career Focused Educ Admin   | Total: | 6,500.00      | 6,500.00      |
| Location: 051          | OTC Early College           | Total: | 445,000.00    | 445,000.00    |
| Location: 056          | OSTC-NW                     | Total: | 11,000.00     | 11,000.00     |
| Location: 057          | OSTC-SE                     | Total: | 3,000.00      | 3,000.00      |
| Location: 058          | OSTC-NE                     | Total: | 13,000.00     | 13,000.00     |
| Location: 059          | OSTC-SW                     | Total: | 41,800.00     | 41,800.00     |
| Location: 062          | STEMi                       | Total: | 0.00          | 0.00          |
| Fund: 600              | Vocational Ed Fund          | Total: | 57,778,900.00 | 57,922,100.00 |
| Type: 4                | Revenue                     | Total: | 57,778,900.00 | 57,922,100.00 |

**Type: 5 Expense**

|                  |                                |        |              |              |
|------------------|--------------------------------|--------|--------------|--------------|
| <b>Fund: 600</b> | Vocational Ed Fund             |        |              |              |
| Location: 001    | Office Of The Superintendent   | Total: | 223,100.00   | 228,300.00   |
| Location: 002    | Deputy Supt-Education Services | Total: | 156,900.00   | 158,200.00   |
| Location: 003    | Asst Supt-Finance & Operations | Total: | 97,400.00    | 94,700.00    |
| Location: 006    | LEA & Administration Support   | Total: | 32,800.00    | 32,800.00    |
| Location: 011    | Financial Services             | Total: | 1,097,900.00 | 1,110,000.00 |
| Location: 013    | Event Management Operations    | Total: | 197,600.00   | 192,700.00   |
| Location: 014    | Government & Community Svcs    | Total: | 183,800.00   | 184,900.00   |
| Location: 018    | Event Management-Workshops     | Total: | 16,800.00    | 16,800.00    |
| Location: 028    | Tech Services-Licensing        | Total: | 458,300.00   | 469,900.00   |
| Location: 029    | Tech Services Administration   | Total: | 83,600.00    | 83,200.00    |
| Location: 030    | Technical Support Services     | Total: | 334,100.00   | 299,900.00   |
| Location: 032    | Application Services           | Total: | 1,123,600.00 | 1,116,300.00 |
| Location: 033    | Enterprise Tech Services       | Total: | 1,344,400.00 | 1,333,000.00 |
| Location: 038    | Legal Affairs                  | Total: | 514,600.00   | 520,300.00   |
| Location: 039    | Records Management             | Total: | 7,200.00     | 7,300.00     |
| Location: 040    | Auxiliary Services Admin       | Total: | 97,600.00    | 91,800.00    |
| Location: 041    | Facilities Management          | Total: | 142,400.00   | 142,300.00   |
| Location: 042    | Ofc of Procurement & Contracts | Total: | 413,800.00   | 419,000.00   |
| Location: 044    | Corporate & District Services  | Total: | 317,000.00   | 331,200.00   |
| Location: 045    | Pupil Transportation           | Total: | 6,100.00     | 6,300.00     |
| Location: 047    | Shipping & Receiving           | Total: | 66,700.00    | 94,300.00    |
| Location: 049    | Communications Services        | Total: | 292,800.00   | 291,600.00   |
| Location: 051    | OTC Early College              | Total: | 562,400.00   | 562,400.00   |
| Location: 055    | District & Campus Support      | Total: | 3,452,100.00 | 3,875,600.00 |
| Location: 056    | OSTC-NW                        | Total: | 5,714,600.00 | 5,761,400.00 |
| Location: 057    | OSTC-SE                        | Total: | 5,951,800.00 | 5,928,200.00 |
| Location: 058    | OSTC-NE                        | Total: | 6,607,500.00 | 6,722,700.00 |
| Location: 059    | OSTC-SW                        | Total: | 6,160,200.00 | 6,187,200.00 |
| Location: 061    | LEA Transportation Support     | Total: | 1,800,000.00 | 1,800,000.00 |
| Location: 062    | STEMi                          | Total: | 504,400.00   | 499,300.00   |
| Location: 063    | Career Readiness               | Total: | 3,775,700.00 | 3,790,700.00 |
| Location: 064    | Career Readiness Camps         | Total: | 100,000.00   | 100,000.00   |
| Location: 065    | CFE STEMCo Operations          | Total: | 134,500.00   | 131,300.00   |
| Location: 066    | Nano Tech CFE                  | Total: | 463,800.00   | 442,000.00   |

# Oakland Schools

## Annual Budgeting Amendment Report

As of 3/10/2026

|               |                                |        |               | FY2026        | FY2027 |
|---------------|--------------------------------|--------|---------------|---------------|--------|
| Location      | Location Description           |        | Amendment     |               |        |
| Location: 081 | School Culture and Climate     | Total: | 236,900.00    | 244,000.00    |        |
| Location: 083 | Human Resources                | Total: | 1,186,900.00  | 1,078,600.00  |        |
| Location: 085 | Instruction & Pedagogy         | Total: | 166,400.00    | 162,900.00    |        |
| Location: 086 | Research/Evaluation & Assess   | Total: | 252,900.00    | 256,400.00    |        |
| Location: 087 | Curriculum & Assessment        | Total: | 110,400.00    | 109,900.00    |        |
| Location: 089 | Leadership & School Improvemnt | Total: | 24,100.00     | 23,900.00     |        |
| Location: 091 | Plant & Fixed-Plant Operations | Total: | 278,800.00    | 301,800.00    |        |
| Location: 092 | Plant & Fixed-Telephone        | Total: | 62,900.00     | 63,200.00     |        |
| Location: 094 | Plant & Fixed-Capital Outlay   | Total: | 50,000.00     | 50,000.00     |        |
| Location: 095 | Transfers Out                  | Total: | 13,523,100.00 | 12,223,100.00 |        |
| Fund: 600     | Vocational Ed Fund             | Total: | 58,327,900.00 | 57,539,400.00 |        |
| Type: 5       | Expense                        | Total: | 58,327,900.00 | 57,539,400.00 |        |

End of Report



**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION  
FUNDED PROJECTS/GRANTS  
REVENUE AND EXPENDITURE BUDGET  
FISCAL YEAR 2026-27**

|                                               | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|-----------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| <b>FUND 605</b>                               |                           |                                           |                                        |
| FUND EQUITY, BEGINNING OF YEAR                |                           |                                           |                                        |
| Non-Spendable Prepaids, Inventory, & Deposits | 4,388                     | 42,400                                    | 42,400                                 |
| Unassigned                                    | (17,442)                  | (40,700)                                  | (40,700)                               |
| <b>TOTAL FUND EQUITY, BEGINNING OF YEAR</b>   | <b>(13,054)</b>           | <b>1,700</b>                              | <b>1,700</b>                           |
| OPERATING REVENUE                             |                           |                                           |                                        |
| Local & Other Sources                         | 43,762                    | 110,000                                   | 54,700                                 |
| State Sources                                 | 49,735                    | 1,060,000                                 | 1,046,900                              |
| Federal Sources                               | 1,877,832                 | 1,850,000                                 | 1,845,800                              |
| <b>TOTAL REVENUE</b>                          | <b>1,971,329</b>          | <b>3,020,000</b>                          | <b>2,947,400</b>                       |
| <b>TOTAL REVENUE AND BEGINNING BALANCE</b>    | <b>1,958,275</b>          | <b>3,021,700</b>                          | <b>2,949,100</b>                       |
| EXPENDITURES                                  |                           |                                           |                                        |
| Added Needs - 120                             | 120,590                   | 197,000                                   | 140,700                                |
| Support Services Pupil - 210                  | 1,280,670                 | 1,229,000                                 | 1,286,900                              |
| Support Services Instructional Staff - 220    | 393,927                   | 409,200                                   | 334,000                                |
| Operations & Maintenance - 260                | 14,200                    | -                                         | -                                      |
| Pupil Transportation Services - 270           | 12,639                    | 17,500                                    | 17,500                                 |
| Support Services Central - 280                | 134,461                   | 167,300                                   | 168,300                                |
| Payments to Other Public Schools - 410        | 120                       | -                                         | -                                      |
| Payments to Not for Profit Entities - 440     | -                         | 1,000,000                                 | 1,000,000                              |
| <b>TOTAL EXPENDITURES</b>                     | <b>1,956,607</b>          | <b>3,020,000</b>                          | <b>2,947,400</b>                       |
| FUND EQUITY, END OF YEAR                      |                           |                                           |                                        |
| Non-Spendable Prepaids, Inventory, & Deposits | 42,399                    | 42,400                                    | 42,400                                 |
| Unassigned                                    | (40,731)                  | (40,700)                                  | (40,700)                               |
| <b>TOTAL FUND EQUITY, END OF YEAR</b>         | <b>1,668</b>              | <b>1,700</b>                              | <b>1,700</b>                           |
| <b>TOTAL EXPEND AND ENDING BALANCE</b>        | <b>1,958,275</b>          | <b>3,021,700</b>                          | <b>2,949,100</b>                       |

**OAKLAND SCHOOLS  
CAREER FOCUSED EDUCATION FUND  
5-YEAR FORECAST**

|                                  | Actuals<br>2024-25 | AM2<br>2025-26    | Proposed<br>2026-27 | Projection<br>2027-28 | Projection<br>2028-29 | Projection<br>2029-30 | Projection<br>2030-31 | Proposed<br>2031-32 |
|----------------------------------|--------------------|-------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|
| <b>REVENUES:</b>                 |                    |                   |                     |                       |                       |                       |                       |                     |
| Local Revenues:                  |                    |                   |                     |                       |                       |                       |                       |                     |
| Property tax revenues            | 46,189,355         | 48,379,700        | 50,024,600          | 51,375,300            | 52,711,100            | 54,081,600            | 55,487,700            | 56,930,400          |
| Investment revenue               | 1,285,854          | 1,220,000         | 976,000             | 780,000               | 700,000               | 680,000               | 680,000               | 680,000             |
| Miscellaneous and other revenues | 486,162            | 580,300           | 540,300             | 540,300               | 540,300               | 540,300               | 540,300               | 540,300             |
| State Revenues                   | 6,684,334          | 6,001,200         | 5,783,500           | 5,912,200             | 5,993,600             | 6,077,600             | 6,164,100             | 6,253,300           |
| State payment in lieu of taxes   | 508,157            | 559,700           | 559,700             | 559,700               | 559,700               | 559,700               | 559,700               | 559,700             |
| Transfers In - GEF               | -                  | 1,000,000         | -                   | -                     | -                     | -                     | -                     | -                   |
| Other Financing Sources          | 79,255             | 38,000            | 38,000              | 38,000                | 38,000                | 38,000                | 38,000                | 38,000              |
| <b>TOTAL REVENUES:</b>           | <b>55,233,117</b>  | <b>57,778,900</b> | <b>57,922,100</b>   | <b>59,205,500</b>     | <b>60,542,700</b>     | <b>61,977,200</b>     | <b>63,469,800</b>     | <b>65,001,700</b>   |

**EXPENDITURES:**

**Oakland Schools - Direct Programming:**

|                                               |                   |                   |                   |                   |                   |                   |                   |                   |
|-----------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Salaries/wages - Non union                    | 7,362,724         | 8,342,600         | 8,551,100         | 8,833,300         | 9,124,800         | 9,425,900         | 9,737,000         | 10,058,300        |
| Salaries/wages - Union                        | 9,706,797         | 10,345,900        | 10,468,000        | 10,770,500        | 11,081,800        | 11,402,100        | 11,731,600        | 12,070,600        |
| Total Salaries/wages                          | 17,069,521        | 18,688,500        | 19,019,100        | 19,603,800        | 20,206,600        | 20,828,000        | 21,468,600        | 22,128,900        |
| Employee Benefits:                            |                   |                   |                   |                   |                   |                   |                   |                   |
| FICA insurance                                | 1,230,211         | 1,382,500         | 1,423,800         | 1,499,700         | 1,545,800         | 1,593,300         | 1,642,300         | 1,692,900         |
| MPERS retirement program costs                | 5,175,791         | 5,242,100         | 4,955,400         | 5,252,900         | 5,468,600         | 5,693,100         | 5,926,900         | 6,170,300         |
| MPERS Sec 147c & 147g                         | 2,449,162         | 2,544,300         | 2,519,800         | 2,648,500         | 2,729,900         | 2,813,900         | 2,900,400         | 2,989,600         |
| Healthcare insurance                          | 2,454,110         | 2,361,400         | 2,657,100         | 2,763,400         | 2,873,900         | 2,988,900         | 3,108,500         | 3,232,800         |
| Other employee insurances                     | 728,573           | 803,400           | 924,900           | 971,100           | 1,019,700         | 1,070,700         | 1,124,200         | 1,180,400         |
| Purchased Services                            | 3,614,758         | 4,376,900         | 4,375,700         | 4,463,200         | 4,552,500         | 4,643,600         | 4,736,500         | 4,831,200         |
| Supplies and Materials                        | 1,148,553         | 1,641,200         | 1,662,400         | 1,712,300         | 1,763,700         | 1,816,600         | 1,871,100         | 1,927,200         |
| Utilities Costs                               | 898,337           | 899,900           | 902,200           | 938,300           | 975,800           | 1,014,800         | 1,055,400         | 1,097,600         |
| Capital Outlay-instructional equipment        | 46,523            | 58,600            | 58,600            | 55,000            | 55,000            | 55,000            | 55,000            | 55,000            |
| Capital Outlay-IT Refresh                     | 199,659           | 52,000            | 52,000            | 75,000            | 240,000           | 75,000            | 75,000            | 75,000            |
| Capital Outlay-facility, non-instruct capital | -                 | 3,000             | -                 | 20,000            | 20,000            | 20,000            | 20,000            | 20,000            |
| Dues/Fees/Leases                              | 161,175           | 174,300           | 178,900           | 182,500           | 186,200           | 189,900           | 193,700           | 197,600           |
| Property tax abatement & delinquency WO       | 68,973            | 120,100           | 125,100           | 128,400           | 131,800           | 135,200           | 138,700           | 142,300           |
| Transfers Out - CPF 404                       | 9,000,000         | 10,100,000        | 8,800,000         | 7,900,000         | 8,000,000         | 8,200,000         | 8,000,000         | 10,000,000        |
| Transfers Out - CPF 406                       | 104,000           | 104,000           | 104,000           | 104,000           | 104,000           | 104,000           | 104,000           | 104,000           |
| Transfers Out - Debt Service*                 | 4,215,100         | 3,300,000         | 3,300,000         | 3,300,000         | 3,300,000         | 3,300,000         | 3,300,000         | 1,956,500         |
| Transfers Out - SRF                           | 19,100            | 19,100            | 19,100            | 19,100            | 19,100            | 19,100            | 19,100            | 19,100            |
| Transfers to LEAs                             | 155,742           | 197,200           | 205,200           | 205,200           | 205,200           | 205,200           | 205,200           | 205,200           |
| Total Expenditure - Direct Programming        | <b>48,739,288</b> | <b>52,068,500</b> | <b>51,283,300</b> | <b>51,842,400</b> | <b>53,397,800</b> | <b>54,766,300</b> | <b>55,944,600</b> | <b>58,025,600</b> |

**OAKLAND SCHOOLS  
CAREER FOCUSED EDUCATION FUND  
5-YEAR FORECAST**

|                                             | Actuals<br>2024-25 | AM2<br>2025-26 | Proposed<br>2026-27 | Projection<br>2027-28 | Projection<br>2028-29 | Projection<br>2029-30 | Projection<br>2030-31 | Proposed<br>2031-32 |
|---------------------------------------------|--------------------|----------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|
| <b>Oakland Schools - Regional Programs:</b> |                    |                |                     |                       |                       |                       |                       |                     |
| Tuition - Early College/Dual Enrollment     | 479,449            | 482,500        | 482,500             | 497,000               | 511,900               | 527,300               | 543,100               | 559,400             |
| Regional certifications/competitions        | 206,407            | 150,000        | 155,000             | 159,700               | 164,500               | 169,400               | 174,500               | 179,700             |
| K-12 Career Readiness - LEA support         | 3,207,102          | 3,322,500      | 3,319,300           | 3,319,300             | 3,319,300             | 3,319,300             | 3,319,300             | 3,319,300           |
| PS - STEM mobile classroom                  | 451,124            | 504,400        | 499,300             | 550,000               | 550,000               | 550,000               | 550,000               | 550,000             |
| Regional Programs - LEA support             | 4,344,082          | 4,459,400      | 4,456,100           | 4,526,000             | 4,545,700             | 4,566,000             | 4,586,900             | 4,608,400           |
| Transportation Reimbursement - LEA support  | 1,799,999          | 1,800,000      | 1,800,000           | 1,800,000             | 1,800,000             | 1,800,000             | 1,800,000             | 1,800,000           |
| Total Expenditures - Regional Programs      | 6,144,081          | 6,259,400      | 6,256,100           | 6,326,000             | 6,345,700             | 6,366,000             | 6,386,900             | 6,408,400           |
| <b>GRAND TOTAL EXPENDITURES</b>             | 54,883,369         | 58,327,900     | 57,539,400          | 58,168,400            | 59,743,500            | 61,132,300            | 62,331,500            | 64,434,000          |
| <b>GRAND TOTAL EXCESS/(DEFICIT)</b>         | 349,748            | (549,000)      | 382,700             | 1,037,100             | 799,200               | 844,900               | 1,138,300             | 567,700             |
| <b>FUND BALANCES:</b>                       |                    |                |                     |                       |                       |                       |                       |                     |
| Beginning of Year - Non-spendable           | 29,088             | 43,000         | 43,000              | 43,000                | 43,000                | 43,000                | 43,000                | 43,000              |
| Beginning of Year - Restricted              | 8,159,759          | 8,495,600      | 7,946,600           | 8,329,300             | 9,366,400             | 10,165,600            | 11,010,500            | 12,148,800          |
| Beginning of Year - Total                   | 8,188,847          | 8,538,600      | 7,989,600           | 8,372,300             | 9,409,400             | 10,208,600            | 11,053,500            | 12,191,800          |
| End of Year - Non-spendable                 | 43,004             | 43,000         | 43,000              | 43,000                | 43,000                | 43,000                | 43,000                | 43,000              |
| End of Year - Restricted                    | 8,495,591          | 7,946,600      | 8,329,300           | 9,366,400             | 10,165,600            | 11,010,500            | 12,148,800            | 12,716,500          |
| End of Year - Total                         | 8,538,595          | 7,989,600      | 8,372,300           | 9,409,400             | 10,208,600            | 11,053,500            | 12,191,800            | 12,759,500          |
| End of Year Restricted FB as % of Exp.      | 15.5%              | 13.6%          | 14.5%               | 16.1%                 | 17.0%                 | 18.0%                 | 19.5%                 | 19.7%               |



# **Special Revenue, Debt Service, Capital Projects and Internal Service Funds Original Budget**

Fiscal Year 2026-27

## **SPECIAL REVENUE FUNDS**

### **FUND SPECIFIC ANALYSIS**

#### **Shared Services & Tuition Programs Fund 270**

The Shared Services & Tuition Programs Fund is a cost-recovery fund that accounts for all tuition programs of the District as well as shared services engagements and other special programs. The following operations are accounted for in this fund:

- Virtual Learning Academy Consortium (VLAC) K-8 and 9-12
- Accelerated College Experience
- Graduation Alliance
- Shared Services
- Foreign Exchange Program

This fund is projected to have a FY 2026-27 year-end committed fund balance of \$3,703,500. Anticipated ending fund balances for FY 2025-26 and 2026-27 are detailed in the schedule below:

|                                    | FY 2025-26<br>Amend 2 Budget | FY 2026-27<br>Budget |
|------------------------------------|------------------------------|----------------------|
| Non-Spendable - Prepaids           | \$ 2,600                     | \$ 2,600             |
| Committed fund balance             | 3,984,200                    | 3,703,500            |
| Total Budgeted Ending Fund Balance | \$ 3,986,800                 | \$ 3,706,100         |

FY 2026-27 revenue is projected to be \$21.0 million:

- Tuition revenue - \$5.1 million
- Graduation Alliance - \$1.4 million
- Foreign Exchange - \$.2 million
- Shared Services - \$11.9 million
- State Aid Revenue (Sec 147) - \$1.6 million
- Indirect and other revenue - \$.8 million

FY 2026-27 operational expenses are projected to be \$21.3 million:

- Tuition program expenditures - \$4.8 million
- Graduation Alliance - \$1.4 million
- Foreign Exchange - \$.2 million
- Shared Services, including administration - \$14.9 million

Staffing levels in this fund are unchanged. Staffing is completely dependent on existing intergovernmental agreements for shared services and based on enrollment in tuition programs. It will be reevaluated as necessary throughout 2026-27.

#### **Oakland Network for Education Fund 271**

The Oakland Network for Education (ONE) is a fiber-based data network connecting twenty-nine consortium members in Oakland County. Also contained in this fund is funding for certain countywide collaborative programs. Between 2023-24 and 2025-26, a \$1.9 million ONE infrastructure update was done resulting in higher expenditures in those years. The project is expected to be complete by June 30, 2026. This fund is projected to have a FY 2026-27 year-end

committed fund balance of \$12,349,800. Anticipated ending fund balances for FY 2025-26 and 2026-27 are detailed in the schedule below:

|                        | FY 2025-26<br>Amend 2 Budget | FY 2026-27<br>Budget |
|------------------------|------------------------------|----------------------|
| Committed fund balance | \$ 12,706,500                | \$ 12,349,800        |

FY 2026-27 revenue is projected to be \$1.5 million:

- Operating Transfer In, including Oakland Schools Fees - \$.5 million
- ONE Fees - \$.5 million
- E-Rate Revenue & Interest - \$.5 million

FY 2026-27 expenditures are projected to be \$1.8 million:

- Literacy Essentials Oakland - \$.3 million
- EPIC Math Numeracy Initiative - \$.3 million
- ONE Professional Services, Maintenance, Capital & Other - \$1.2 million

### **Medicaid Fund 273**

The Medicaid Fund contains the transactions of the Medicaid School Services Program, which is a fee-based program. All Medicaid revenues, less operational expenses of the program are distributed to participating constituent districts and as such the fund is expected to have no committed fund balance at year end.

FY 2026-27 revenue is projected to be \$18.9 million:

- Medicaid Fees (Local and Federal) - \$18.5 million
- Interest income & other local revenue - \$.3 million
- State Revenue (MPERS Sec 147) & Other - \$.1 million

FY 2026-27 expenditures are projected to be \$18.9 million:

- Wages & Benefits - \$.6 million
- Facility & Program Operations - \$.1 million
- Transfers to LEAs - \$18.2 million

### **HR/Finance Consortium Fund 277**

The HR/Finance Consortium is a result of a collaborative effort between twenty (20) Oakland County school districts to select a county-wide Enterprise Resource Planning system for HR and financial applications. In FY 2012-13 through FY 2015-16 Oakland Schools transferred a net \$4,875,000 from the Collaborative Program Development Initiative (CPDI) Fund, which is a component of the ONE Fund 271, to subsidize the per student cost for all participating districts. Anticipated ending fund balances for FY 2025-26 and 2026-27 are detailed in the schedule below:

|                        | FY 2025-26<br>Amend 2 Budget | FY 2026-27<br>Budget |
|------------------------|------------------------------|----------------------|
| Committed fund balance | \$ 892,700                   | \$ 961,300           |

FY 2026-27 revenue is projected to be \$1.4 million:

- District Consortium Fees - \$1.2 million
- State Revenue (MPERS Sec 147) & Other - \$.2 million

FY 2026-27 operational expenses are projected to be \$1.3 million:

- Salaries and benefits - \$.9 million
- Purchased services, supplies and capital outlay - \$.4 million

### **School Activities Fund 290**

Due to the issuance of Governmental Accounting Standards Board (GASB) 84, Fiduciary Activities, Oakland Schools utilizes a School Activities Fund to report activities previously considered fiduciary activities but no longer meeting that definition per GASB 84. Projected revenues and expenditures both total \$180,000. This fund has a projected ending fund balance of \$268,600 in both FY 2025-26 and 2026-27.

## **DEBT SERVICE FUNDS – FUND SPECIFIC ANALYSIS**

Oakland Schools maintains three debt service funds as follows:

The Debt Service Fund 311 – 2016 Refunding Bonds accounts for the partial refunding of the 2007 CFE Campus Renovation Bonds. The remainder of the unrefunded bonds were paid off in May 2017. The bonds have a debt payment schedule through 2036 with annual debt service expenditures of approximately \$3.3 million. At the time of printing of this document, the District is doing a second refunding of these bonds in order to reduce interest costs. The impact of that refunding will be included in the first budget amendment of 2026-27.

The Debt Service Fund 313 – Qualified School Construction Bond (QSCB) accounts for the 2010 bond which was used to fund Oakland Schools' renovations of the Administration Building and Career Focused Education Campuses. Resources are accumulated in this fund and transferred to the Debt Service Fund 314 annually in order to make semi-annual interest payments and annual set-aside payment. The debt payment schedule runs through 2027.

The Debt Service Fund 314 – Qualified School Construction Bond Construction Reserve Fund accounts for the required annual set-aside payments for the QSCB Bond. Upon the bonds' maturity in 2027, the assets set aside and invested will pay the bond principal.

Anticipated ending fund balances for FY 2025-26 and 2026-27 for the three debt service funds are detailed in the schedule below:

|                                                                  | FY 2025-26<br>Amend 2 Budget | FY 2026-27<br>Budget |
|------------------------------------------------------------------|------------------------------|----------------------|
| DSF 311 - 2016 Refunding Bonds Restricted Fund Balance           | \$ 10,039,300                | \$ 11,164,100        |
| DSF 313 - QSCB Restricted Fund Balance                           | \$ 460,900                   | \$ -                 |
| DSF 314 - QSCB Construction Reserve Fund Restricted Fund Balance | \$ 13,588,400                | \$ -                 |

FY 2026-27 revenue consists primarily of operating transfers to fund debt service, interest earnings and a Federal interest subsidy in the QSCB Construction Reserve Fund.

FY 2026-27 expenditures consist of principal and interest payments, along with minor investment advisory service fees.

## **CAPITAL PROJECT FUNDS – FUND SPECIFIC ANALYSIS**

### **CFE Technical Campus Renovations Phase II Project – Fund 404**

Oakland Schools Career Focused Education Technical Campus renovations continue based on need at each of the four technical campuses. Significant renovations have been occurring over the last two years and were completed in 2025-26 (see Enterprise-wide Executive Summary for additional information). Anticipated ending fund balances for FY 2025-26 and 2026-27 are detailed in the schedule below:

|                                    | FY 2025-26<br>Amend 2 Budget | FY 2026-27<br>Budget |
|------------------------------------|------------------------------|----------------------|
| Non-Spendable - Prepaids           | \$ 18,700                    | \$ 18,700            |
| Committed fund balance             | 17,089,000                   | 9,972,900            |
| Total Budgeted Ending Fund Balance | \$ 17,107,700                | \$ 9,991,600         |

FY 2026-27 revenue is projected to be \$10.2 million which consists of interest earned and an operating transfer in from the Career Focused Education Fund of \$8.8 million.

FY 2026-27 expenditures are projected to be \$21.8 million, consisting of various facility renovations detailed in the 5-year capital plan of the organization. Significant projects in 2026-27 include safety & security updates at all campuses, and HVAC replacement and NAIS lab buildout at the Southeast campus. These projects may span multiple fiscal years from 2025-26 to 2026-27.

### **Administration Building Renovation & Maintenance – Fund 406**

The Administration Building Renovation & Maintenance Capital Projects Fund 406 contains funding for various capital projects as necessary at the Administration Building & Conference Center in the following categories: HVAC and chiller replacement, audio/visual (AV) updates, safety and security upgrades and general capital projects. FY 2025-26 and 2026-27 fund balances are detailed in the schedule below:

|                                    | FY 2025-26<br>Amend 2 Budget | FY 2026-27<br>Budget |
|------------------------------------|------------------------------|----------------------|
| Committed fund balance             | \$ 32,700                    | \$ 32,700            |
| Non-Spendable Prepaids & Inventory | 11,075,200                   | 6,646,100            |
| Total Budgeted Ending Fund Balance | \$ 11,107,900                | \$ 6,678,800         |

FY 2026-27 revenue is projected to be \$.8 million and consists of interest earned and operating transfers from the GEF, SEF and CFEF for future projects.

FY 2026-27 expenditures are projected to be \$5.3 million consisting of various facility renovations detailed in the 5-year capital plan of the organization, including those described above. These projects may span multiple fiscal years from 2025-26 to 2026-27.



## ENTERPRISE FUND – FUND SPECIFIC ANALYSIS

### **Production Print Enterprise Fund – FUND 710**

The Production Print Enterprise Fund accounts for all operations of the District's full-service print shop operations. In FY 2020-21, the district retroactively applied GASB 68, *Accounting and Financial Reporting for Pensions* and GASB 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions* to the Print Production Enterprise Fund. The application of these standards resulted in a negative fund balance due to the recording of the fund's share of statewide pension and OPEB liabilities. Anticipated ending net assets for this fund for FY 2025-26 and 2026-27 are detailed in the schedule below:

|                                  | FY 2025-26<br>Amend 2 Budget | FY 2026-27<br>Budget |
|----------------------------------|------------------------------|----------------------|
| Net investment in capital assets | \$ 93,800                    | \$ 93,800            |
| Restricted Net OPEB Asset        | \$ 95,300                    | \$ 95,300            |
| Unrestricted net position        | (972,400)                    | (1,153,600)          |
| Total net position               | \$ (783,300)                 | \$ (964,500)         |

FY 2026-27 revenue is projected to be \$.9 million:

- Operating Revenue - \$.8 million
- State Revenue (MPERS Sec 147) & other - \$.1 million

In 2024-25, administration decided to scale down the size of print shop operations and discontinue business with local county, city and township governments and focus services on our constituent school districts.

FY 2026-27 expenditures are projected to be \$1.1 million:

- Wages & Benefits - \$.5 million
- Purchased Services - \$.2 million
- Supplies, Materials & Other - \$.3 million
- Facility Operations - \$.1 million

## INTERNAL SERVICE FUNDS – FUND SPECIFIC ANALYSIS

### **Risk Related Activity Fund (RRAF) – FUND 810**

The RRAF is an internal service fund in which all insurances of the district are reported. This fund is projected to have a FY 2026-27 year-end net position of \$3.2 million. Anticipated net position for FY 2025-26 and 2026-27 is detailed in the schedule below:

|                                                    | FY 2025-26<br>Amend 2 Budget | FY 2026-27<br>Budget |
|----------------------------------------------------|------------------------------|----------------------|
| Claim Fluctuation Reserve - Professional Liability | 1,280,000                    | 1,320,000            |
| Claim Fluctuation Reserve - Cyber Liability        | 1,278,400                    | 1,278,400            |
| Contingency Reserve - P/C Settlements              | 50,000                       | 50,000               |
| Retained Earnings                                  | 473,200                      | 537,800              |
| Total Net Position                                 | \$ 3,081,600                 | \$ 3,186,200         |

The district has fully funded (100%) its compensated absence liabilities through June 30, 2025, and will continue to fund the liabilities annually. The accruals currently reflected on the fund's balance sheet for compensated absences total \$3.7 million.

**OAKLAND SCHOOLS COOPERATIVE SERVICES FUND BUDGET**  
**SHARED SERVICES & TUITION PROGRAMS FUND 270**  
**FISCAL YEAR 2026-27**

|                                                     | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|-----------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| FUND EQUITY, BEGINNING OF YEAR                      |                           |                                           |                                        |
| Non-Spendable for Prepaids, Inventory, & Deposits   | 9,460                     | 2,600                                     | 2,600                                  |
| Committed                                           | 4,313,498                 | 5,367,800                                 | 3,984,200                              |
| <b>TOTAL FUND EQUITY, BEGINNING OF YEAR</b>         | <b>4,322,958</b>          | <b>5,370,400</b>                          | <b>3,986,800</b>                       |
| REVENUE                                             |                           |                                           |                                        |
| LOCAL SOURCES                                       |                           |                                           |                                        |
| Earnings on Investment                              | 204,819                   | 185,000                                   | 148,000                                |
| Virtual Learning Academy K-8 Tuition                | 1,626,200                 | 1,117,400                                 | 1,644,000                              |
| Virtual Learning Academy 9-12 Tuition               | 1,541,975                 | 2,409,200                                 | 2,020,500                              |
| VLAC Learning Academy K-8 Tuition Refund            | -                         | (450,000)                                 | -                                      |
| Accelerated College Experience Tuition              | 1,092,700                 | 1,433,300                                 | 1,470,000                              |
| Accelerated College Experience Tuition Refund       | -                         | (215,000)                                 | -                                      |
| Graduation Alliance                                 | 1,638,941                 | 1,400,000                                 | 1,400,000                              |
| Foreign Exchange Program                            | 144,000                   | 108,000                                   | 180,000                                |
| Shared Services                                     | 10,989,830                | 11,323,900                                | 11,912,300                             |
| E-Rate Revenue                                      | 56,497                    | 80,000                                    | 80,000                                 |
| Miscellaneous Revenue                               | 1,169                     | 2,000                                     | 2,000                                  |
| <b>TOTAL LOCAL SOURCES</b>                          | <b>17,296,131</b>         | <b>17,393,800</b>                         | <b>18,856,800</b>                      |
| STATE SOURCES                                       |                           |                                           |                                        |
| Section 147a(2) MPSERS Normal Cost Offset           | 304,337                   | 379,500                                   | 319,500                                |
| Section 147a(3) MPSERS Cost Offset ISDs & Districts | 85,128                    | -                                         | -                                      |
| Section 147a(4) MPSERS Cost Offset - Reduced UAAL   | 450,789                   | -                                         | -                                      |
| Section 147c(1) MPSERS UAAL Rate Stabilization      | 829,097                   | 1,220,900                                 | 1,208,600                              |
| Section 147c(2) MPSERS One Time Deposit             | 188,458                   | -                                         | -                                      |
| Section 27L4 Healthcare Offset                      | -                         | 113,200                                   | -                                      |
| Section 147e MPSERS Employer DC Match               | 41,015                    | 50,100                                    | 50,100                                 |
| Section 147g MPSERS 3% Healthcare Reimbursement     | 79,347                    | -                                         | -                                      |
| <b>TOTAL STATE SOURCES</b>                          | <b>1,978,171</b>          | <b>1,763,700</b>                          | <b>1,578,200</b>                       |
| OTHER FINANCING SOURCES                             |                           |                                           |                                        |
| Indirect Revenue                                    | 522,310                   | 538,400                                   | 552,000                                |
| <b>TOTAL OTHER FINANCING SOURCES</b>                | <b>522,310</b>            | <b>538,400</b>                            | <b>552,000</b>                         |
| <b>TOTAL REVENUE</b>                                | <b>19,796,612</b>         | <b>19,695,900</b>                         | <b>20,987,000</b>                      |
| <b>TOTAL REVENUE AND BEGINNING BALANCE</b>          | <b>24,119,570</b>         | <b>25,066,300</b>                         | <b>24,973,800</b>                      |
| EXPENDITURES                                        |                           |                                           |                                        |
| Virtual Learning Academy K-8                        | 1,546,256                 | 2,106,200                                 | 1,925,900                              |
| Virtual Learning Academy 9-12                       | 1,233,881                 | 1,616,400                                 | 1,528,100                              |
| Oakland Accelerated College Experience              | 997,701                   | 1,445,200                                 | 1,370,500                              |
| Graduation Alliance                                 | 1,552,953                 | 1,334,700                                 | 1,335,100                              |
| Foreign Exchange Program                            | 114,621                   | 91,000                                    | 219,000                                |
| Shared Services                                     | 12,990,237                | 14,143,600                                | 14,537,900                             |
| Shared Services Administration                      | 313,520                   | 342,400                                   | 351,200                                |
| <b>TOTAL EXPENDITURES</b>                           | <b>18,749,169</b>         | <b>21,079,500</b>                         | <b>21,267,700</b>                      |
| FUND EQUITY, END OF YEAR                            |                           |                                           |                                        |
| Non-Spendable for Prepaids, Inventory, & Deposits   | 2,606                     | 2,600                                     | 2,600                                  |
| Committed                                           | 5,367,795                 | 3,984,200                                 | 3,703,500                              |
| <b>TOTAL FUND EQUITY, END OF YEAR</b>               | <b>5,370,401</b>          | <b>3,986,800</b>                          | <b>3,706,100</b>                       |
| <b>TOTAL EXPEND AND ENDING BALANCE</b>              | <b>24,119,570</b>         | <b>25,066,300</b>                         | <b>24,973,800</b>                      |

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET**  
**OAKLAND NETWORK FOR EDUCATION FUND 271**  
**FISCAL YEAR 2026-27**

|                                      | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|--------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| FUND EQUITY, BEGINNING OF YEAR       |                           |                                           |                                        |
| Committed                            | 14,086,734                | 13,889,800                                | 12,706,500                             |
| TOTAL FUND EQUITY, BEGINNING OF YEAR | 14,086,734                | 13,889,800                                | 12,706,500                             |
| REVENUE                              |                           |                                           |                                        |
| Operating Transfer In - GEF          | 413,400                   | 413,400                                   | 413,400                                |
| Operating Transfer In - SEF          | 6,600                     | 6,600                                     | 6,600                                  |
| Operating Transfer In - CFEF         | 6,600                     | 6,600                                     | 6,600                                  |
| ONE Capital Outlay Fees              | 526,149                   | 523,800                                   | 523,800                                |
| E-Rate Revenue                       | 94,787                    | 400,000                                   | 100,000                                |
| Earnings on Investment               | 628,180                   | 530,000                                   | 424,000                                |
| TOTAL REVENUE                        | 1,675,716                 | 1,880,400                                 | 1,474,400                              |
| TOTAL REVENUE AND BEGINNING BALANCE  | 15,762,450                | 15,770,200                                | 14,180,900                             |
| EXPENDITURES                         |                           |                                           |                                        |
| Expenditures                         | 1,872,685                 | 3,063,700                                 | 1,831,100                              |
| TOTAL EXPENDITURES                   | 1,872,685                 | 3,063,700                                 | 1,831,100                              |
| FUND EQUITY, END OF YEAR             |                           |                                           |                                        |
| Committed                            | 13,889,765                | 12,706,500                                | 12,349,800                             |
| TOTAL FUND EQUITY, END OF YEAR       | 13,889,765                | 12,706,500                                | 12,349,800                             |
|                                      |                           |                                           |                                        |
| TOTAL EXPEND AND ENDING BALANCE      | 15,762,450                | 15,770,200                                | 14,180,900                             |

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET**  
**OAKLAND NETWORK FOR EDUCATION FUND 271**  
**FISCAL YEAR 2026-27**

| PROGRAM DESCRIPTION       |      |                                         | FY 2025<br>ACTUAL | FY 2026<br>AMENDMENT 2<br>TOTALS | FY 2027<br>PROPOSED<br>BUDGET |
|---------------------------|------|-----------------------------------------|-------------------|----------------------------------|-------------------------------|
| 221                       | XXXX | Literacy Essentials Oakland - CPDI      | 216,949           | 315,000                          | 301,700                       |
| 221                       | XXXX | Numeracy Initiative - CPDI              | 174,240           | 325,000                          | 300,000                       |
| 231                       | 3170 | Legal Fees                              | 5,395             | 5,000                            | 5,000                         |
| 284                       | 3190 | Other Professional & Technical Services | 476,908           | 715,500                          | 715,500                       |
| 284                       | 3450 | Copyright Fees/Software Licenses        | 60,720            | 80,800                           | 80,800                        |
| 284                       | 4120 | Equipment Repair & Maintenance          | 234,390           | 270,000                          | 270,000                       |
| 284                       | 5990 | Misc Supplies & Materials               | 3,469             | 10,000                           | 10,000                        |
| 284                       | 6410 | New Equip/Furniture - Depreciable       | 27,631            | 10,000                           | 10,000                        |
| 456                       | 6220 | ONE Infrastructure                      | 379,065           | 1,219,300                        | 25,000                        |
| 511                       | XXXX | Principal & Interest - SBITA            | 133,118           | 113,100                          | 113,100                       |
| 634                       | 8110 | ONE Fund Transfer to Fund 313           | 160,800           | -                                | -                             |
| <b>TOTAL EXPENDITURES</b> |      |                                         | <b>1,872,685</b>  | <b>3,063,700</b>                 | <b>1,831,100</b>              |

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET**  
**MEDICAID FUND 273**  
**FISCAL YEAR 2026-27**

|                                                     | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|-----------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| FUND EQUITY, BEGINNING OF YEAR                      |                           |                                           |                                        |
| Non-Spendable for Prepaids, Inventory, & Deposits   | 1,219                     | 600                                       | 600                                    |
| Committed                                           | -                         | 600                                       | 600                                    |
| TOTAL FUND EQUITY, BEGINNING OF YEAR                | 1,219                     | 1,200                                     | 1,200                                  |
| REVENUE                                             |                           |                                           |                                        |
| LOCAL SOURCES                                       |                           |                                           |                                        |
| Medicaid Cost Recovery Fees                         | 190,421                   | 217,100                                   | 338,900                                |
| Medicaid Service Fees                               | 14,150,138                | 14,897,300                                | 15,000,000                             |
| Medicaid Service Fees - Caring 4 Students           | 1,056,959                 | 923,500                                   | 1,356,200                              |
| Earnings on Investment                              | 458,153                   | 450,000                                   | 360,000                                |
| TOTAL LOCAL SOURCES                                 | 15,855,671                | 16,487,900                                | 17,055,100                             |
| STATE SOURCES                                       |                           |                                           |                                        |
| Section 147a(2) MPSERS Normal Cost Offset           | 12,927                    | 15,600                                    | 13,600                                 |
| Section 147a(3) MPSERS Cost Offset ISDs & Districts | 3,616                     | -                                         | -                                      |
| Section 147a(4) MPSERS Cost Offset - Reduced UAAL   | 19,148                    | -                                         | -                                      |
| Section 147c(1) MPSERS UAAL Rate Stabilization      | 35,217                    | 50,100                                    | 45,500                                 |
| Section 147c(2) MPSERS One Time Deposit             | 8,005                     | -                                         | -                                      |
| Section 27L4 Healthcare Offset                      | -                         | 4,600                                     | -                                      |
| Section 147e MPSERS Employer DC Match               | 1,742                     | 2,100                                     | 2,100                                  |
| Section 147g MPSERS 3% Healthcare Reimbursement     | 6,918                     | -                                         | -                                      |
| TOTAL STATE SOURCES                                 | 87,573                    | 72,400                                    | 61,200                                 |
| FEDERAL SOURCES                                     |                           |                                           |                                        |
| Medicaid Outreach Fees                              | 1,538,160                 | 1,800,000                                 | 1,800,000                              |
| TOTAL REVENUE                                       | 17,481,404                | 18,360,300                                | 18,916,300                             |
| TOTAL REVENUE AND BEGINNING BALANCE                 | 17,482,623                | 18,361,500                                | 18,917,500                             |
| EXPENDITURES                                        |                           |                                           |                                        |
| Expenditures                                        | 17,481,407                | 18,360,300                                | 18,916,300                             |
| TOTAL EXPENDITURES                                  | 17,481,407                | 18,360,300                                | 18,916,300                             |
| FUND EQUITY, END OF YEAR                            |                           |                                           |                                        |
| Non-Spendable for Prepaids, Inventory, & Deposits   | 583                       | 600                                       | 600                                    |
| Committed                                           | 633                       | 600                                       | 600                                    |
| TOTAL FUND EQUITY, END OF YEAR                      | 1,216                     | 1,200                                     | 1,200                                  |
| TOTAL EXPENDITURES AND ENDING BALANCE               | 17,482,623                | 18,361,500                                | 18,917,500                             |

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET  
MEDICAID FUND 273  
FISCAL YEAR 2026-27**

| <b>PROGRAM DESCRIPTION</b>        |      |                                          | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|-----------------------------------|------|------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| <b><i>SALARIES</i></b>            |      |                                          |                           |                                           |                                        |
| 289                               | 1390 | Other Professional Business Salary       | 279,582                   | 292,200                                   | 283,800                                |
| 289                               | 1620 | Secretarial/Clerical/Bookkeepr           | 54,017                    | 50,100                                    | 53,500                                 |
| 289                               | 1760 | Compensated Absences                     | 5,653                     | 3,000                                     | 3,000                                  |
| <b>SALARIES TOTAL</b>             |      |                                          | <b>339,252</b>            | <b>345,300</b>                            | <b>340,300</b>                         |
| <b><i>EMPLOYEE BENEFITS</i></b>   |      |                                          |                           |                                           |                                        |
| 289                               | 2110 | Group Life Insurance                     | 245                       | 300                                       | 300                                    |
| 289                               | 2121 | Long Term Disability                     | 740                       | 700                                       | 600                                    |
| 289                               | 2122 | Short Term Disability                    | 921                       | 1,000                                     | 1,200                                  |
| 289                               | 2130 | Group Health                             | 61,379                    | 64,200                                    | 65,000                                 |
| 289                               | 2140 | Dental Health Care                       | 4,293                     | 5,600                                     | 5,900                                  |
| 289                               | 2150 | Vision Care                              | 403                       | 400                                       | 400                                    |
| 289                               | 2490 | Other Prof Srvs for Employees            | 1,100                     | 1,200                                     | 1,200                                  |
| 289                               | 2820 | Contr To Retirement Funds                | 97,319                    | 90,000                                    | 83,200                                 |
| 289                               | 2821 | Defined Contr Employer                   | 5,584                     | 7,800                                     | 6,300                                  |
| 289                               | 2822 | Personal Health Care Fund                | 1,595                     | 2,200                                     | 1,800                                  |
| 289                               | 2823 | Contr To Retirement Funds - UAAL         | 35,217                    | 51,400                                    | 45,500                                 |
| 289                               | 2824 | Contr To Retirement 147c2 UAAL           | 8,005                     | -                                         | -                                      |
| 289                               | 2825 | MPERS 147g 3% Health Reimb               | 6,918                     | -                                         | -                                      |
| 289                               | 2830 | Employer Social Security                 | 25,386                    | 27,200                                    | 25,900                                 |
| 289                               | 2840 | Workers Compensation                     | 657                       | 200                                       | 400                                    |
| <b>EMPLOYEE BENEFITS TOTAL</b>    |      |                                          | <b>249,762</b>            | <b>252,200</b>                            | <b>237,700</b>                         |
| <b><i>FACILITY OPERATIONS</i></b> |      |                                          |                           |                                           |                                        |
| 261                               | 3190 | Other Professional & Technology Services | 242                       | 400                                       | 600                                    |
| 261                               | 3830 | Water & Sewage                           | 120                       | 100                                       | 200                                    |
| 261                               | 3840 | Waste & Trash Disposal                   | 426                       | 100                                       | 100                                    |
| 261                               | 3910 | Property & Liability                     | 1,194                     | 1,300                                     | 800                                    |
| 261                               | 4110 | Land/Bldg Repair & Maintenance           | 2,267                     | 1,300                                     | 3,000                                  |
| 261                               | 4111 | Plant & Fixed Operations                 | -                         | 200                                       | 200                                    |
| 261                               | 5510 | Natural Gas                              | 586                       | 600                                       | 1,000                                  |
| 261                               | 5520 | Electricity                              | 3,031                     | 3,300                                     | 4,800                                  |
| 261                               | 5990 | Misc Supplies & Materials                | 4                         | -                                         | 200                                    |
| 261                               | 6410 | New Equipment/Furniture                  | 929                       | 800                                       | 1,100                                  |
| 511                               | 7150 | Lease Payment Principal & Interest       | 9,571                     | 10,300                                    | 10,300                                 |
| <b>FACILITY OPERATIONS TOTAL</b>  |      |                                          | <b>18,370</b>             | <b>18,400</b>                             | <b>22,300</b>                          |

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET  
MEDICAID FUND 273  
FISCAL YEAR 2026-27**

| <b>PROGRAM DESCRIPTION</b> |      |                                           | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|----------------------------|------|-------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| <b>OPERATIONS</b>          |      |                                           |                           |                                           |                                        |
| 231                        | 3170 | Legal Services                            | 2,106                     | -                                         | -                                      |
| 284                        | 4120 | Equipment Repair & Maintenance            | -                         | -                                         | 1,000                                  |
| 284                        | 6410 | New Equipment/Furniture                   | 636                       | 3,300                                     | 34,500                                 |
| 284                        | 6421 | New Equipment - Computers                 | 10,843                    | -                                         | -                                      |
| 289                        | 3190 | Other Professional & Technical Services   | 89,185                    | 92,000                                    | 96,000                                 |
| 289                        | 3210 | Mileage Reimbursement                     | -                         | 300                                       | 300                                    |
| 289                        | 3220 | Employee Reimburse (Conference)           | 3,914                     | 3,600                                     | 3,600                                  |
| 289                        | 3410 | Telephone                                 | -                         | 500                                       | -                                      |
| 289                        | 3450 | Copyright Fees                            | 249                       | 300                                       | 300                                    |
| 289                        | 3490 | Other Misc Communications                 | 749                       | 600                                       | 600                                    |
| 289                        | 4121 | Equipment Repair & Maintenance - Printing | 677                       | 1,500                                     | 1,500                                  |
| 289                        | 5910 | Office Supplies                           | -                         | 500                                       | 500                                    |
| 289                        | 5990 | Misc Supplies & Materials                 | 257                       | 500                                       | 500                                    |
| 289                        | 7410 | Dues & Fees                               | 150                       | 200                                       | 200                                    |
| 289                        | 9990 | Indirect                                  | 20,000                    | 20,300                                    | 20,800                                 |
| 411                        | 8910 | Transfers to LEAs - Medicaid Fees         | 14,150,138                | 14,897,300                                | 15,000,000                             |
| 411                        | 8913 | Transfers to LEAs - Outreach Fees         | 1,538,160                 | 1,800,000                                 | 1,800,000                              |
| 411                        | 8914 | Transfers to LEAs - Caring 4 Students     | 1,056,959                 | 923,500                                   | 1,356,200                              |
| <b>OPERATIONS TOTAL</b>    |      |                                           | <b>16,874,023</b>         | <b>17,744,400</b>                         | <b>18,316,000</b>                      |
| <b>TOTAL EXPENDITURES</b>  |      |                                           | <b>17,481,407</b>         | <b>18,360,300</b>                         | <b>18,916,300</b>                      |



**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET**  
**HR/FINANCE CONSORTIUM FUND 277**  
**FISCAL YEAR 2026-27**

|                                                     | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|-----------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| FUND EQUITY, BEGINNING OF YEAR                      |                           |                                           |                                        |
| Committed                                           | 645,247                   | 838,200                                   | 892,700                                |
| TOTAL FUND EQUITY, BEGINNING OF YEAR                | 645,247                   | 838,200                                   | 892,700                                |
| REVENUE                                             |                           |                                           |                                        |
| LOCAL SOURCES                                       |                           |                                           |                                        |
| District Consortium Fees                            | 1,185,294                 | 1,161,000                                 | 1,183,700                              |
| Earnings on Investment                              | 54,368                    | 50,000                                    | 40,000                                 |
| TOTAL LOCAL SOURCES                                 | 1,239,662                 | 1,211,000                                 | 1,223,700                              |
| STATE SOURCES                                       |                           |                                           |                                        |
| Section 147a(2) MPSERS Normal Cost Offset           | 17,913                    | 20,900                                    | 15,500                                 |
| Section 147a(3) MPSERS Cost Offset ISDs & Districts | 5,011                     | -                                         | -                                      |
| Section 147a(4) MPSERS Cost Offset - Reduced UAAL   | 26,533                    | -                                         | -                                      |
| Section 147c(1) MPSERS UAAL Rate Stabilization      | 48,800                    | 67,300                                    | 77,200                                 |
| Section 147c(2) MPSERS One Time Deposit             | 11,092                    | -                                         | -                                      |
| Section 27L4 Healthcare Offset                      | -                         | 6,200                                     | -                                      |
| Section 147e MPSERS Employer DC Match               | 2,414                     | 2,800                                     | 2,800                                  |
| Section 147g MPSERS 3% Healthcare Reimbursement     | 8,712                     | -                                         | -                                      |
| TOTAL STATE SOURCES                                 | 120,475                   | 97,200                                    | 95,500                                 |
| OTHER FINANCING SOURCES                             |                           |                                           |                                        |
| Operating Transfer In - GEF (OS Fees)               | 25,000                    | 25,000                                    | 25,000                                 |
| Operating Transfer In - SEF (OS Fees)               | 12,500                    | 12,500                                    | 12,500                                 |
| Operating Transfer In - CFEF (OS Fees)              | 12,500                    | 12,500                                    | 12,500                                 |
| TOTAL OTHER FINANCING SOURCES                       | 50,000                    | 50,000                                    | 50,000                                 |
| TOTAL REVENUE                                       | 1,410,137                 | 1,358,200                                 | 1,369,200                              |
| TOTAL REVENUE AND BEGINNING BALANCE                 | 2,055,384                 | 2,196,400                                 | 2,261,900                              |
| EXPENDITURES                                        |                           |                                           |                                        |
| Expenditures                                        | 1,217,231                 | 1,303,700                                 | 1,300,600                              |
| TOTAL EXPENDITURES                                  | 1,217,231                 | 1,303,700                                 | 1,300,600                              |
| FUND EQUITY, END OF YEAR                            |                           |                                           |                                        |
| Committed                                           | 838,153                   | 892,700                                   | 961,300                                |
| TOTAL FUND EQUITY, END OF YEAR                      | 838,153                   | 892,700                                   | 961,300                                |
| TOTAL EXPEND AND ENDING BALANCE                     | 2,055,384                 | 2,196,400                                 | 2,261,900                              |

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET**  
**HR/FINANCE CONSORTIUM FUND 277**  
**FISCAL YEAR 2026-27**

| <b>PROGRAM DESCRIPTION</b>                                 | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|------------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| <b><i>SALARIES</i></b>                                     |                           |                                           |                                        |
| 1510 Information Management                                | 530,386                   | 549,600                                   | 571,600                                |
| 1760 Compensated Absences                                  | 9,460                     | 9,000                                     | 9,000                                  |
| <b>SALARIES TOTAL</b>                                      | <b>539,846</b>            | <b>558,600</b>                            | <b>580,600</b>                         |
| <b><i>EMPLOYEE BENEFITS</i></b>                            |                           |                                           |                                        |
| 2110 Life Insurance                                        | 398                       | 500                                       | 500                                    |
| 2121 Long Term Disability                                  | 1,196                     | 1,100                                     | 1,100                                  |
| 2122 Short Term Disability                                 | 1,536                     | 1,400                                     | 2,100                                  |
| 2137 Group Health                                          | 49,346                    | 34,300                                    | 34,800                                 |
| 2142 Dental Health Care                                    | 5,903                     | 6,500                                     | 8,600                                  |
| 2152 Vision Care                                           | 535                       | 400                                       | 400                                    |
| 2490 Professional Services For Employees                   | 1,600                     | 1,800                                     | 1,800                                  |
| 2820 Contributions To Retirement                           | 140,856                   | 153,200                                   | 140,500                                |
| 2821 Defined Contribution Employer Match                   | 16,836                    | 17,500                                    | 9,500                                  |
| 2822 Personal Healthcare Fund                              | 4,074                     | 4,200                                     | 2,100                                  |
| 2823 Contributuions To Retirement Funds - UAAL             | 48,800                    | 67,300                                    | 77,200                                 |
| 2824 Contr To Retirement 147c2 UAAL                        | 11,092                    | -                                         | -                                      |
| 2825 MPSERS 147g 3% Health Reimb                           | 8,712                     | -                                         | -                                      |
| 2830 Social Security                                       | 39,978                    | 42,100                                    | 43,600                                 |
| 2840 Worker's Compensation                                 | 986                       | 200                                       | 1,000                                  |
| 2920 Cash In Lieu Of Benefits                              | 4,921                     | 4,600                                     | 11,200                                 |
| 2930 Cellphone Stipend                                     | 540                       | 500                                       | -                                      |
| 2950 Vacation Sale                                         | -                         | 4,700                                     | 200                                    |
| <b>EMPLOYEE BENEFITS TOTAL</b>                             | <b>337,309</b>            | <b>340,300</b>                            | <b>334,600</b>                         |
| <b><i>PURCHASE SERVICES</i></b>                            |                           |                                           |                                        |
| 3170 Legal Fees                                            | -                         | 6,200                                     | -                                      |
| 3190 Other Professional & Technical Services               | 15,000                    | 25,000                                    | 5,000                                  |
| 3191 Other Professional & Technical Services (PowerSchool) | -                         | 20,000                                    | 20,000                                 |
| 3210 Mileage                                               | 186                       | 200                                       | 200                                    |
| 3220 Conference Travel                                     | 6,127                     | 8,000                                     | 8,200                                  |
| 3450 Copyright & Software Licenses                         | 3,780                     | 16,000                                    | 16,200                                 |
| 3610 Printing & Binding                                    | 3,449                     | 3,500                                     | 4,500                                  |
| 3910 Property & General Liability                          | 1,402                     | 1,400                                     | 1,100                                  |
| 4140 Software Maintenance Agreements                       | 142,037                   | 142,800                                   | 147,400                                |
| <b>PURCHASED SERVICES TOTAL</b>                            | <b>171,981</b>            | <b>223,100</b>                            | <b>202,600</b>                         |
| <b><i>SUPPLIES &amp; MATERIALS</i></b>                     |                           |                                           |                                        |
| 5990 Misc Supplies & Materials                             | 5,950                     | 6,000                                     | 4,500                                  |
| 7410 Dues & Fees                                           | 940                       | 1,000                                     | 1,200                                  |
| 8110 Operating Transfer - GEF Hosting Fee                  | 127,000                   | 127,000                                   | 130,000                                |
| 8290 Payments to Districts                                 | 705                       | -                                         | -                                      |
| 8915 Contingency                                           | -                         | 11,400                                    | 11,800                                 |
| 9990 Indirect                                              | 33,500                    | 36,300                                    | 35,300                                 |
| <b>SUPPLIES &amp; MATERIALS TOTAL</b>                      | <b>168,095</b>            | <b>181,700</b>                            | <b>182,800</b>                         |
| <b>TOTAL EXPENDITURES</b>                                  | <b>1,217,231</b>          | <b>1,303,700</b>                          | <b>1,300,600</b>                       |

**OAKLAND SCHOOLS SCHOOL ACTIVITIES FUND BUDGET**  
**SCHOOL ACTIVITIES FUND 290**  
**FISCAL YEAR 2026-27**

|                                                     | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|-----------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| FUND EQUITY, BEGINNING OF YEAR                      |                           |                                           |                                        |
| Committed                                           | 257,366                   | 268,600                                   | 268,600                                |
| TOTAL FUND EQUITY, BEGINNING OF YEAR                | 257,366                   | 268,600                                   | 268,600                                |
| REVENUE                                             |                           |                                           |                                        |
| Local Source Revenue - Other School Activity Income | 214,318                   | 180,000                                   | 180,000                                |
| TOTAL REVENUE                                       | 214,318                   | 180,000                                   | 180,000                                |
| TOTAL REVENUE AND BEGINNING BALANCE                 | 471,684                   | 448,600                                   | 448,600                                |
| EXPENDITURES                                        |                           |                                           |                                        |
| Expenditures - Other Support Services               | 203,037                   | 180,000                                   | 180,000                                |
| TOTAL EXPENDITURES                                  | 203,037                   | 180,000                                   | 180,000                                |
| FUND EQUITY, END OF YEAR                            |                           |                                           |                                        |
| Committed                                           | 268,647                   | 268,600                                   | 268,600                                |
| TOTAL EXPEND AND ENDING BALANCE                     | 471,684                   | 448,600                                   | 448,600                                |

**OAKLAND SCHOOLS DEBT SERVICE FUND BUDGET  
2016 REFUNDING BONDS DEBT SERVICE FUND 311  
FISCAL YEAR 2026-27**

|                                             | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|---------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| FUND EQUITY, BEGINNING OF YEAR              |                           |                                           |                                        |
| Restricted                                  | 7,643,125                 | 8,843,000                                 | 10,039,300                             |
| <b>TOTAL FUND EQUITY, BEGINNING OF YEAR</b> | <b>7,643,125</b>          | <b>8,843,000</b>                          | <b>10,039,300</b>                      |
| REVENUE                                     |                           |                                           |                                        |
| Interest Earned/Unrealized Gain (Loss)      | 364,257                   | 360,000                                   | 288,000                                |
| Operating Transfer In - CFE                 | 3,300,000                 | 3,300,000                                 | 3,300,000                              |
| <b>TOTAL REVENUE</b>                        | <b>3,664,257</b>          | <b>3,660,000</b>                          | <b>3,588,000</b>                       |
| <b>TOTAL REVENUE AND BEGINNING BALANCE</b>  | <b>11,307,382</b>         | <b>12,503,000</b>                         | <b>13,627,300</b>                      |
| EXPENDITURES                                |                           |                                           |                                        |
| Principal - Serial Bonds                    | 1,535,000                 | 1,610,000                                 | 1,690,000                              |
| Interest On Serial Bonds                    | 928,900                   | 852,200                                   | 771,700                                |
| Professional Services Fees                  | 500                       | 1,500                                     | 1,500                                  |
| <b>TOTAL EXPENDITURES</b>                   | <b>2,464,400</b>          | <b>2,463,700</b>                          | <b>2,463,200</b>                       |
| FUND EQUITY, END OF YEAR                    |                           |                                           |                                        |
| Restricted                                  | 8,842,982                 | 10,039,300                                | 11,164,100                             |
| <b>TOTAL FUND EQUITY, END OF YEAR</b>       | <b>8,842,982</b>          | <b>10,039,300</b>                         | <b>11,164,100</b>                      |
|                                             |                           |                                           |                                        |
| <b>TOTAL EXPEND AND ENDING BALANCE</b>      | <b>11,307,382</b>         | <b>12,503,000</b>                         | <b>13,627,300</b>                      |

**OAKLAND SCHOOLS DEBT SERVICE FUND BUDGET**  
**2010 QSCB DEFEASEMENT FUND 313**  
**FISCAL YEAR 2026-27**

|                                      | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|--------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| FUND EQUITY, BEGINNING OF YEAR       |                           |                                           |                                        |
| Restricted                           | 533,029                   | 1,214,400                                 | 460,900                                |
| TOTAL FUND EQUITY, BEGINNING OF YEAR | 533,029                   | 1,214,400                                 | 460,900                                |
| REVENUE                              |                           |                                           |                                        |
| Interest Earned                      | 53,014                    | 19,000                                    | 15,200                                 |
| Operating Transfer In - GEF          | 105,900                   | -                                         | -                                      |
| Operating Transfer In - SEF          | 98,200                    | -                                         | -                                      |
| Operating Transfer In - CFE          | 915,100                   | -                                         | -                                      |
| Operating Transfer In - ONE Fund     | 160,800                   | -                                         | -                                      |
| Operating Transfer In - CPF 406      | 120,000                   | -                                         | -                                      |
| TOTAL REVENUE                        | 1,453,014                 | 19,000                                    | 15,200                                 |
| TOTAL REVENUE AND BEGINNING BALANCE  | 1,986,043                 | 1,233,400                                 | 476,100                                |
| EXPENDITURES                         |                           |                                           |                                        |
| Professional Services Fees           | 1,600                     | 2,500                                     | 2,500                                  |
| Transfer to DSF 314                  | 770,000                   | 770,000                                   | 473,600                                |
| TOTAL EXPENDITURES                   | 771,600                   | 772,500                                   | 476,100                                |
| FUND EQUITY, END OF YEAR             |                           |                                           |                                        |
| Restricted                           | 1,214,443                 | 460,900                                   | -                                      |
| TOTAL FUND EQUITY, END OF YEAR       | 1,214,443                 | 460,900                                   | -                                      |
| TOTAL EXPEND AND ENDING BALANCE      | 1,986,043                 | 1,233,400                                 | 476,100                                |

**OAKLAND SCHOOLS DEBT SERVICE FUND BUDGET  
2010 QSCB CONSTRUCTION RESERVE FUND 314  
FISCAL YEAR 2026-27**

|                                                         | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|---------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| FUND EQUITY, BEGINNING OF YEAR                          |                           |                                           |                                        |
| Restricted                                              | 11,628,148                | 12,943,200                                | 13,588,400                             |
| TOTAL FUND EQUITY, BEGINNING OF YEAR                    | 11,628,148                | 12,943,200                                | 13,588,400                             |
| REVENUE                                                 |                           |                                           |                                        |
| Interest Earned / Unrealized Gain (Loss) on Investments | 710,912                   | 40,000                                    | 902,800                                |
| Federal Interest Subsidy                                | 761,683                   | 762,700                                   | 762,700                                |
| Operating Transfer In - Fund 313 QSCB Defeasement Fund  | 770,000                   | 770,000                                   | 473,600                                |
| TOTAL REVENUE                                           | 2,242,595                 | 1,572,700                                 | 2,139,100                              |
| TOTAL REVENUE AND BEGINNING BALANCE                     | 13,870,743                | 14,515,900                                | 15,727,500                             |
| EXPENDITURES                                            |                           |                                           |                                        |
| Principal on Term Bond                                  | -                         | -                                         | 14,800,000                             |
| Interest on Term Bond                                   | 925,000                   | 925,000                                   | 925,000                                |
| Professional Services Fees                              | 2,500                     | 2,500                                     | 2,500                                  |
| TOTAL EXPENDITURES                                      | 927,500                   | 927,500                                   | 15,727,500                             |
| FUND EQUITY, END OF YEAR                                |                           |                                           |                                        |
| Restricted                                              | 12,943,243                | 13,588,400                                | -                                      |
| TOTAL FUND EQUITY, END OF YEAR                          | 12,943,243                | 13,588,400                                | -                                      |
|                                                         |                           |                                           |                                        |
| TOTAL EXPEND AND ENDING BALANCE                         | 13,870,743                | 14,515,900                                | 15,727,500                             |

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND BUDGET**  
**CFE CAMPUS RENOVATIONS CAPITAL PROJECTS FUND - FUND 404**  
**FISCAL YEAR 2026-27**

|                                                   | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|---------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| FUND EQUITY, BEGINNING OF YEAR                    |                           |                                           |                                        |
| Non-Spendable for Prepaids, Inventory, & Deposits | 39,008                    | 18,700                                    | 18,700                                 |
| Committed                                         | 24,692,790                | 23,622,400                                | 17,089,000                             |
| <b>TOTAL FUND EQUITY, BEGINNING OF YEAR</b>       | <b>24,731,798</b>         | <b>23,641,100</b>                         | <b>17,107,700</b>                      |
| REVENUE                                           |                           |                                           |                                        |
| Interest Earned - Non Bond Proceeds               | 824,218                   | 740,000                                   | 592,000                                |
| Operating Transfer In - GEF                       | 1,100,000                 | -                                         | -                                      |
| Operating Transfer In - CFEF                      | 9,000,000                 | 10,100,000                                | 8,800,000                              |
| <b>TOTAL REVENUE</b>                              | <b>10,924,218</b>         | <b>10,840,000</b>                         | <b>9,392,000</b>                       |
| <b>TOTAL REVENUE AND BEGINNING BALANCE</b>        | <b>35,656,016</b>         | <b>34,481,100</b>                         | <b>26,499,700</b>                      |
| EXPENDITURES                                      |                           |                                           |                                        |
| Expenditures                                      | 12,014,926                | 17,373,400                                | 16,508,100                             |
| <b>TOTAL EXPENDITURES</b>                         | <b>12,014,926</b>         | <b>17,373,400</b>                         | <b>16,508,100</b>                      |
| FUND EQUITY, END OF YEAR                          |                           |                                           |                                        |
| Non-Spendable for Prepaids, Inventory, & Deposits | 18,656                    | 18,700                                    | 18,700                                 |
| Committed                                         | 23,622,434                | 17,089,000                                | 9,972,900                              |
| <b>TOTAL FUND EQUITY, END OF YEAR</b>             | <b>23,641,090</b>         | <b>17,107,700</b>                         | <b>9,991,600</b>                       |
|                                                   |                           |                                           |                                        |
| <b>TOTAL EXPEND AND ENDING BALANCE</b>            | <b>35,656,016</b>         | <b>34,481,100</b>                         | <b>26,499,700</b>                      |

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND**  
**CFE CAMPUS RENOVATIONS CAPITAL PROJECTS FUND - FUND 404**  
**FISCAL YEAR 2026-27**

| <b>PROGRAM DESCRIPTION</b>                        | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|---------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| <b>PHASE I CONSTRUCTION/RENOVATIONS</b>           |                           |                                           |                                        |
| 261 4110 Land & Buildings Repair/Maintenance      | 7,833                     | -                                         | -                                      |
| 261 4220 Equipment Rental                         | 627                       | -                                         | -                                      |
| 456 3190 Other Professional & Technology Services | 47,026                    | 16,000                                    | -                                      |
| 456 3191 Plan Review Fees                         | 35,900                    | -                                         | -                                      |
| 456 5990 Misc. Supplies                           | 6,788                     | -                                         | -                                      |
| 456 6220 Trade Contracts                          | 5,248,204                 | -                                         | -                                      |
| 456 6221 Building Alterations - Roofs             | 1,717,559                 | -                                         | -                                      |
| 456 6224 AE Consulting Fees                       | 67,812                    | -                                         | -                                      |
| 456 6227 CM General Conditions                    | 557,082                   | -                                         | -                                      |
| 456 6229 CM Fees                                  | 208,567                   | -                                         | -                                      |
| 456 6232 Construction Contingency                 | 22,900                    | -                                         | -                                      |
| 456 6410 New Furniture & Equipment                | 295,121                   | 18,500                                    | -                                      |
| 456 6411 Technology Equipment                     | 130,050                   | -                                         | -                                      |
| <b>TOTAL PHASE I CONSTRUCTION/RENOVATIONS</b>     | <b>8,345,469</b>          | <b>34,500</b>                             | <b>-</b>                               |
| <b>PHASE II CONSTRUCTION/RENOVATIONS</b>          |                           |                                           |                                        |
| 284 6421 Equipment/Computers                      |                           | 6,800                                     | -                                      |
| 456 6220 Trade Contracts                          | 506,030                   | 2,865,200                                 | 60,000                                 |
| 456 6224 AE Consulting Fees                       | 240,743                   | 151,600                                   | -                                      |
| 456 6227 CM General Conditions                    | 211,674                   | 434,700                                   | -                                      |
| 456 6229 CM Fees                                  | 24,940                    | 91,200                                    | -                                      |
| 456 6232 Construction Contingency                 | -                         | 174,600                                   | -                                      |
| 456 6411 Technology Equipment                     |                           | 33,200                                    | -                                      |
| <b>TOTAL PHASE II CONSTRUCTION/RENOVATIONS</b>    | <b>983,387</b>            | <b>3,757,300</b>                          | <b>60,000</b>                          |
| <b>PARKING LOT/GATE ACCESS RENOVATIONS</b>        |                           |                                           |                                        |
| 452 3191 Other Professional & Technology Services | 7,166                     | 108,000                                   | -                                      |
| 452 6310 Improvements other than Building         | 587,777                   | 3,845,800                                 | 50,000                                 |
| 452 6311 CM General Conditions                    | 173,921                   | 464,700                                   | -                                      |
| 452 6312 CM Fees                                  | 17,633                    | 115,800                                   | -                                      |
| 452 6313 Construction Contingency                 | -                         | 13,300                                    | -                                      |
| 452 6314 AE Consulting Fees                       | 56,446                    | 33,800                                    | -                                      |
| <b>TOTAL PARKING LOT/GATE ACCESS RENOVATIONS</b>  | <b>842,943</b>            | <b>4,581,400</b>                          | <b>50,000</b>                          |
| <b>SAFETY &amp; SECURITY UPGRADES</b>             |                           |                                           |                                        |
| 456 6220 Trade Contracts                          | -                         | -                                         | 1,800,000                              |
| <b>TOTAL SAFETY &amp; SECURITY UPGRADES</b>       | <b>-</b>                  | <b>-</b>                                  | <b>1,800,000</b>                       |
| <b>OSTC-SE ROOFTOP UNIT REPLACEMENTS</b>          |                           |                                           |                                        |
| 456 3191 Other Professional & Technology Services | -                         | 25,300                                    | 25,300                                 |
| 456 6220 Trade Contracts                          | -                         | 2,529,900                                 | 2,529,900                              |
| 456 6224 AE Consulting Fees                       | -                         | 410,000                                   | 410,000                                |
| 456 6227 CM General Conditions                    | -                         | 207,500                                   | 207,500                                |
| 456 6229 CM Fees                                  | -                         | 74,900                                    | 74,900                                 |
| 456 6232 Construction Contingency                 | -                         | 253,000                                   | 253,000                                |
| 456 6233 Owners Contingency                       | -                         | 309,400                                   | 309,400                                |
| <b>TOTAL OSTC-SE ROOFTOP UNIT REPLACEMENTS</b>    | <b>-</b>                  | <b>3,810,000</b>                          | <b>3,810,000</b>                       |



**OAKLAND SCHOOLS CAPITAL PROJECTS FUND**  
**CFE CAMPUS RENOVATIONS CAPITAL PROJECTS FUND - FUND 404**  
**FISCAL YEAR 2026-27**

| <b>PROGRAM DESCRIPTION</b>                            | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|-------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| <b>FACILITIES RENOVATIONS/REPAIRS</b>                 |                           |                                           |                                        |
| 261 4110 Land & Building Repair/Maintenance           | 40,181                    | -                                         | -                                      |
| 261 4220 Equipment Rental                             | 14,917                    | -                                         | -                                      |
| 261 6510 New Vehicles                                 | 361,615                   | 470,800                                   | -                                      |
| 284 4120 Software Maintenance Agreements              | -                         | 8,700                                     | 27,700                                 |
| 284 6410 Technology Equipment                         | -                         | 486,000                                   | 486,000                                |
| 284 6421 Equipment/Computers                          | 556,774                   | 1,069,200                                 | 1,563,000                              |
| 456 3190 Other Professional & Technology Services     | 1,704                     | 10,000                                    | 10,000                                 |
| 456 6220 Trade Contracts                              | 37,240                    | 1,249,800                                 | 835,800                                |
| 456 6224 AE Consulting Fees                           | 14,978                    | 100,000                                   | 100,000                                |
| 456 6410 New Furniture & Equipment - Depreciable      | 599,353                   | 657,400                                   | 1,300,000                              |
| 456 6411 Technology Equipment                         | 20,352                    | 18,800                                    | 18,800                                 |
| 456 6420 New Equipment & Furniture - Non-Depreciable  | 31,460                    | 40,000                                    | 40,000                                 |
| <b>TOTAL FACILITIES RENOVATIONS/REPAIRS</b>           | <b>1,678,574</b>          | <b>4,110,700</b>                          | <b>4,381,300</b>                       |
| <b>INSTRUCTIONAL CAPITAL &amp; STEMi</b>              |                           |                                           |                                        |
| 456 6220 Robotics Building Alterations                | -                         | -                                         | 1,000,000                              |
| 456 6220 NAIS Building Alterations                    | -                         | 650,600                                   | 4,900,000                              |
| 456 6410 NAIS New Furniture & Equipment - Depreciable | -                         | 49,400                                    | -                                      |
| 456 6410 New Furniture & Equipment - Depreciable      | 141,070                   | 179,500                                   | 306,800                                |
| 459 XXXX STEMi Mobile Classroom                       | 23,483                    | 200,000                                   | 200,000                                |
| <b>TOTAL INSTRUCTIONAL CAPITAL AND STEMi</b>          | <b>164,553</b>            | <b>1,079,500</b>                          | <b>6,406,800</b>                       |
|                                                       |                           |                                           |                                        |
| <b>TOTAL EXPENDITURES</b>                             | <b>12,014,926</b>         | <b>17,373,400</b>                         | <b>16,508,100</b>                      |

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND BUDGET**  
**ADMINISTRATION BUILDING RENOVATIONS - FUND 406**  
**FISCAL YEAR 2026-27**

**\*Activity Based Cost Allocation 50% GEF, 24% SEF, 26% CFEF**

|                                                   | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|---------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| FUND EQUITY, BEGINNING OF YEAR                    |                           |                                           |                                        |
| Non-Spendable for Prepaids, Inventory, & Deposits | 68,264                    | 32,700                                    | 32,700                                 |
| Committed                                         | 11,283,820                | 14,674,000                                | 11,075,200                             |
| <b>TOTAL FUND EQUITY, BEGINNING OF YEAR</b>       | <b>11,352,084</b>         | <b>14,706,700</b>                         | <b>11,107,900</b>                      |
| REVENUE                                           |                           |                                           |                                        |
| Interest Earned                                   | 570,633                   | 540,000                                   | 432,000                                |
| Operating Transfer In - GEF                       | 3,200,000                 | 200,000                                   | 200,000                                |
| Operating Transfer In - SEF                       | 96,000                    | 96,000                                    | 96,000                                 |
| Operating Transfer In - CFEF                      | 104,000                   | 104,000                                   | 104,000                                |
| <b>TOTAL REVENUE</b>                              | <b>3,970,633</b>          | <b>940,000</b>                            | <b>832,000</b>                         |
| <b>TOTAL REVENUE AND BEGINNING BALANCE</b>        | <b>15,322,717</b>         | <b>15,646,700</b>                         | <b>11,939,900</b>                      |
| EXPENDITURES                                      |                           |                                           |                                        |
| Expenditures                                      | 616,035                   | 4,538,800                                 | 5,261,100                              |
| <b>TOTAL EXPENDITURES</b>                         | <b>616,035</b>            | <b>4,538,800</b>                          | <b>5,261,100</b>                       |
| FUND EQUITY, END OF YEAR                          |                           |                                           |                                        |
| Non-Spendable for Prepaids, Inventory, & Deposits | 32,648                    | 32,700                                    | 32,700                                 |
| Committed                                         | 14,674,034                | 11,075,200                                | 6,646,100                              |
| <b>TOTAL FUND EQUITY, END OF YEAR</b>             | <b>14,706,682</b>         | <b>11,107,900</b>                         | <b>6,678,800</b>                       |
| <b>TOTAL EXPEND AND ENDING BALANCE</b>            | <b>15,322,717</b>         | <b>15,646,700</b>                         | <b>11,939,900</b>                      |

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND BUDGET  
ADMINISTRATION BUILDING RENOVATIONS - FUND 406  
FISCAL YEAR 2026-27**

**\*Activity Based Cost Allocation 50% GEF, 24% SEF, 26% CFEE**

| PROGRAM DESCRIPTION              |      |      |                                         | FY 2025<br>ACTUAL | FY 2026<br>AMENDMENT 2<br>TOTALS | FY 2027<br>PROPOSED<br>BUDGET |
|----------------------------------|------|------|-----------------------------------------|-------------------|----------------------------------|-------------------------------|
| ROOF REPLACEMENT                 |      |      |                                         |                   |                                  |                               |
| 456                              | 4100 | 6221 | Building Improvements                   | 109,500           | 921,300                          | -                             |
| 456                              | 4200 | 6221 | Building Improvements                   | 52,560            | 442,200                          | -                             |
| 456                              | 4600 | 6221 | Building Improvements                   | 56,940            | 479,100                          | -                             |
| 456                              | 4100 | 6224 | A/E Consulting Fees - Roof              | 8,000             | -                                | -                             |
| 456                              | 4200 | 6224 | A/E Consulting Fees - Roof              | 3,840             | -                                | -                             |
| 456                              | 4600 | 6224 | A/E Consulting Fees - Roof              | 4,160             | -                                | -                             |
| 456                              | 4100 | 6227 | CM General Conditions                   | 23,315            | 53,200                           | -                             |
| 456                              | 4200 | 6227 | CM General Conditions                   | 11,191            | 25,500                           | -                             |
| 456                              | 4600 | 6227 | CM General Conditions                   | 12,124            | 27,700                           | -                             |
| 456                              | 4100 | 6229 | CM Fees                                 | 5,854             | 27,600                           | -                             |
| 456                              | 4200 | 6229 | CM Fees                                 | 2,810             | 13,300                           | -                             |
| 456                              | 4600 | 6229 | CM Fees                                 | 3,044             | 14,400                           | -                             |
| TOTAL ROOF REPLACEMENT           |      |      |                                         | 293,338           | 2,004,300                        | -                             |
| HVAC REPLACEMENT                 |      |      |                                         |                   |                                  |                               |
| 456                              | 4100 | 6224 | AE Consulting Fees                      | -                 | 40,700                           | 40,700                        |
| 456                              | 4200 | 6224 | AE Consulting Fees                      | -                 | 19,500                           | 19,500                        |
| 456                              | 4600 | 6224 | AE Consulting Fees                      | -                 | 21,100                           | 21,100                        |
| TOTAL HVAC REPLACEMENT           |      |      |                                         | -                 | 81,300                           | 81,300                        |
| CHILLER REPLACEMENT              |      |      |                                         |                   |                                  |                               |
| 456                              | 4100 | 3190 | Other Professional & Technical Services | -                 | 800                              | 4,600                         |
| 456                              | 4200 | 3190 | Other Professional & Technical Services | -                 | 400                              | 2,200                         |
| 456                              | 4600 | 3190 | Other Professional & Technical Services | -                 | 400                              | 2,400                         |
| 456                              | 4100 | 6220 | Trade Contracts                         | -                 | 60,400                           | 342,500                       |
| 456                              | 4200 | 6220 | Trade Contracts                         | -                 | 29,000                           | 164,400                       |
| 456                              | 4600 | 6220 | Trade Contracts                         | -                 | 31,400                           | 178,100                       |
| 456                              | 4100 | 6224 | AE Consulting Fees                      | -                 | 18,700                           | 18,700                        |
| 456                              | 4200 | 6224 | AE Consulting Fees                      | -                 | 9,000                            | 9,000                         |
| 456                              | 4600 | 6224 | AE Consulting Fees                      | -                 | 9,700                            | 9,700                         |
| 456                              | 4100 | 6227 | CM General Conditions                   | -                 | 9,700                            | 54,800                        |
| 456                              | 4200 | 6227 | CM General Conditions                   | -                 | 4,600                            | 26,300                        |
| 456                              | 4600 | 6227 | CM General Conditions                   | -                 | 5,000                            | 28,500                        |
| 456                              | 4100 | 6229 | CM Fees                                 | -                 | 2,500                            | 14,000                        |
| 456                              | 4200 | 6229 | CM Fees                                 | -                 | 1,200                            | 6,700                         |
| 456                              | 4600 | 6229 | CM Fees                                 | -                 | 1,300                            | 7,300                         |
| 456                              | 4100 | 6232 | Construction Contingency                | -                 | 12,100                           | 68,500                        |
| 456                              | 4200 | 6232 | Construction Contingency                | -                 | 5,800                            | 32,900                        |
| 456                              | 4600 | 6232 | Construction Contingency                | -                 | 6,300                            | 35,600                        |
| 456                              | 4100 | 6233 | Owners Contingency                      | -                 | 79,500                           | 450,600                       |
| 456                              | 4200 | 6233 | Owners Contingency                      | -                 | 38,200                           | 216,200                       |
| 456                              | 4600 | 6233 | Owners Contingency                      | -                 | 41,300                           | 234,300                       |
| TOTAL CHILLER REPLACEMENT        |      |      |                                         | -                 | 367,300                          | 1,907,300                     |
| AV UPGRADES                      |      |      |                                         |                   |                                  |                               |
| 284                              | 4100 | 6224 | AE Consulting Fees                      | -                 | 47,500                           | 5,000                         |
| 284                              | 4200 | 6224 | AE Consulting Fees                      | -                 | 22,800                           | 2,400                         |
| 284                              | 4600 | 6224 | AE Consulting Fees                      | -                 | 24,700                           | 2,600                         |
| 284                              | 4100 | 6410 | New Furniture & Equipment - Depreciable | -                 | 500,000                          | 50,000                        |
| 284                              | 4200 | 6410 | New Furniture & Equipment - Depreciable | -                 | 240,000                          | 24,000                        |
| 284                              | 4600 | 6410 | New Furniture & Equipment - Depreciable | -                 | 260,000                          | 26,000                        |
| TOTAL AV UPGRADES                |      |      |                                         | -                 | 1,095,000                        | 110,000                       |
| SAFETY & SECURITY UPGRADES       |      |      |                                         |                   |                                  |                               |
| 456                              | 4100 | 6220 | Trade Contracts                         | -                 | -                                | 250,000                       |
| 456                              | 4200 | 6220 | Trade Contracts                         | -                 | -                                | 120,000                       |
| 456                              | 4600 | 6220 | Trade Contracts                         | -                 | -                                | 130,000                       |
| TOTAL SAFETY & SECURITY UPGRADES |      |      |                                         | -                 | -                                | 500,000                       |

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND BUDGET  
ADMINISTRATION BUILDING RENOVATIONS - FUND 406  
FISCAL YEAR 2026-27**

**\*Activity Based Cost Allocation 50% GEF, 24% SEF, 26% CFEF**

| <b>PROGRAM DESCRIPTION</b>            |      |      |                                             | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|---------------------------------------|------|------|---------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| <b>GENERAL CAPITAL PROJECTS</b>       |      |      |                                             |                           |                                           |                                        |
| 261                                   | 4100 | 4110 | Land/Building Repair/Maintenance            | 31                        | -                                         | -                                      |
| 261                                   | 4200 | 4110 | Land/Building Repair/Maintenance            | 15                        | -                                         | -                                      |
| 261                                   | 4600 | 4110 | Land/Building Repair/Maintenance            | 16                        | -                                         | -                                      |
| 284                                   | 4100 | 4120 | Equipment Repair/Maintenance                | 13,320                    | 2,100                                     | 32,800                                 |
| 284                                   | 4200 | 4120 | Equipment Repair/Maintenance                | 6,394                     | 1,000                                     | 15,700                                 |
| 284                                   | 4600 | 4120 | Equipment Repair/Maintenance                | 6,927                     | 1,100                                     | 17,000                                 |
| 284                                   | 4100 | 4140 | Software Maintenance Agreements             | -                         | 1,100                                     | 1,100                                  |
| 284                                   | 4200 | 4140 | Software Maintenance Agreements             | -                         | 500                                       | 500                                    |
| 284                                   | 4600 | 4140 | Software Maintenance Agreements             | -                         | 600                                       | 600                                    |
| 284                                   | 4100 | 6410 | New Furniture & Equipment - Depreciable     | 27,210                    | 320,000                                   | 1,077,500                              |
| 284                                   | 4200 | 6410 | New Furniture & Equipment - Depreciable     | 13,773                    | 153,600                                   | 517,200                                |
| 284                                   | 4600 | 6410 | New Furniture & Equipment - Depreciable     | 13,437                    | 166,400                                   | 560,300                                |
| 284                                   | 4100 | 6421 | Technology Equipment - Non Depreciable      | 3,223                     | -                                         | 25,000                                 |
| 284                                   | 4200 | 6421 | Technology Equipment - Non Depreciable      | 1,611                     | -                                         | 12,000                                 |
| 284                                   | 4600 | 6421 | Technology Equipment - Non Depreciable      | 1,611                     | -                                         | 13,000                                 |
| 452                                   | 4100 | 6310 | Improvements Other Than Building            | -                         | 5,000                                     | 30,000                                 |
| 452                                   | 4200 | 6310 | Improvements Other Than Building            | -                         | 2,400                                     | 14,400                                 |
| 452                                   | 4600 | 6310 | Improvements Other Than Building            | -                         | 2,600                                     | 15,600                                 |
| 456                                   | 4100 | 3190 | Other Professional & Technical Services     | 1,500                     | 1,500                                     | 1,500                                  |
| 456                                   | 4200 | 3190 | Other Professional & Technical Services     | 720                       | 700                                       | 700                                    |
| 456                                   | 4600 | 3190 | Other Professional & Technical Services     | 780                       | 800                                       | 800                                    |
| 456                                   | 4100 | 6220 | Trade Contracts                             | 2,027                     | 156,100                                   | 141,900                                |
| 456                                   | 4200 | 6220 | Trade Contracts                             | 973                       | 74,900                                    | 68,100                                 |
| 456                                   | 4600 | 6220 | Trade Contracts                             | 5,107                     | 81,200                                    | 73,800                                 |
| 456                                   | 4100 | 6410 | New Furniture & Equipment - Depreciable     | 52,011                    | 7,800                                     | 20,000                                 |
| 456                                   | 4200 | 6410 | New Furniture & Equipment - Depreciable     | 24,965                    | 3,900                                     | 9,600                                  |
| 456                                   | 4600 | 6410 | New Furniture & Equipment - Depreciable     | 27,046                    | 4,600                                     | 10,400                                 |
| 456                                   | 4100 | 6420 | New Furniture & Equipment - Non Depreciable | -                         | 1,500                                     | 1,500                                  |
| 456                                   | 4200 | 6420 | New Furniture & Equipment - Non Depreciable | -                         | 700                                       | 700                                    |
| 456                                   | 4600 | 6420 | New Furniture & Equipment - Non Depreciable | -                         | 800                                       | 800                                    |
| <b>TOTAL GENERAL CAPITAL PROJECTS</b> |      |      |                                             | <b>202,697</b>            | <b>990,900</b>                            | <b>2,662,500</b>                       |
| <b>OTHER EXPENDITURES</b>             |      |      |                                             |                           |                                           |                                        |
| 634                                   | 4100 | 8110 | Transfer Out - QSCB Defeasement Fund 313    | 60,000                    | -                                         | -                                      |
| 634                                   | 4200 | 8110 | Transfer Out - QSCB Defeasement Fund 313    | 28,800                    | -                                         | -                                      |
| 634                                   | 4600 | 8110 | Transfer Out - QSCB Defeasement Fund 313    | 31,200                    | -                                         | -                                      |
| <b>TOTAL OTHER EXPENDITURES</b>       |      |      |                                             | <b>120,000</b>            | <b>-</b>                                  | <b>-</b>                               |
| <b>TOTAL EXPENDITURES</b>             |      |      |                                             | <b>616,035</b>            | <b>4,538,800</b>                          | <b>5,261,100</b>                       |

**OAKLAND SCHOOLS PRODUCTION PRINTING ENTERPRISE FUND - FUND 710**  
**REVENUE AND EXPENSE BUDGET**  
**FISCAL YEAR 2026-27**

|                                                     | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|-----------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| NET POSITION, BEGINNING OF YEAR                     |                           |                                           |                                        |
| Net Investment in Capital Assets                    | 160,262                   | 93,800                                    | 93,800                                 |
| Restricted Net OPEB Asset                           | 9,117                     | 95,300                                    | 95,300                                 |
| Unrestricted Net Position                           | (996,402)                 | (886,800)                                 | (972,400)                              |
| <b>TOTAL NET POSITION, BEGINNING OF YEAR</b>        | <b>(827,023)</b>          | <b>(697,700)</b>                          | <b>(783,300)</b>                       |
| REVENUE                                             |                           |                                           |                                        |
| LOCAL SOURCES                                       |                           |                                           |                                        |
| Production Printing - External Services             | 561,128                   | 350,000                                   | 350,000                                |
| Production Printing - Internal Services             | 385,248                   | 430,000                                   | 430,000                                |
| Fingerprinting Revenue                              | 83,689                    | 65,000                                    | 65,000                                 |
| Earning on Investment                               | 12,548                    | 7,800                                     | 6,000                                  |
| Miscellaneous - Pension/OPEB Gain                   | 126,729                   | -                                         | -                                      |
| <b>TOTAL LOCAL SOURCES</b>                          | <b>1,169,342</b>          | <b>852,800</b>                            | <b>851,000</b>                         |
| STATE SOURCES                                       |                           |                                           |                                        |
| Section 147a(2) MPSERS Normal Cost Offset           | 16,066                    | 12,100                                    | 16,900                                 |
| Section 147a(3) MPSERS Cost Offset ISDs & Districts | 4,494                     | -                                         | -                                      |
| Section 147a(4) MPSERS Cost Offset - Reduced UAAL   | 23,798                    | -                                         | -                                      |
| Section 147c(1) MPSERS UAAL Rate Stabilization      | 43,769                    | 38,900                                    | 37,800                                 |
| Section 147c(2) MPSERS One Time Deposit             | 9,949                     | -                                         | -                                      |
| Section 27L4 Healthcare Offset                      | -                         | 3,600                                     | -                                      |
| Section 147e MPSERS Employer DC Match               | 2,165                     | 1,600                                     | 1,600                                  |
| Section 147g MPSERS 3% Healthcare Reimbursement     | 7,089                     | -                                         | -                                      |
| <b>TOTAL STATE SOURCES</b>                          | <b>107,330</b>            | <b>56,200</b>                             | <b>56,300</b>                          |
| OTHER FINANCING SOURCES                             |                           |                                           |                                        |
| Miscellaneous - Lease Transfer to GEF               | 79,688                    | -                                         | -                                      |
| <b>TOTAL OTHER FINANCING SOURCES</b>                | <b>79,688</b>             | <b>-</b>                                  | <b>-</b>                               |
| <b>TOTAL OPERATING REVENUE</b>                      | <b>1,356,360</b>          | <b>909,000</b>                            | <b>907,300</b>                         |
| <b>TOTAL OPERATING REVENUE AND BEG BALANCE</b>      | <b>529,337</b>            | <b>211,300</b>                            | <b>124,000</b>                         |
| OPERATING EXPENSES                                  | 1,226,990                 | 994,600                                   | 1,088,500                              |
| <b>TOTAL OPERATING EXPENSES</b>                     | <b>1,226,990</b>          | <b>994,600</b>                            | <b>1,088,500</b>                       |
| NET POSITION, END OF YEAR                           |                           |                                           |                                        |
| Net Investment in Capital Assets                    | 93,840                    | 93,800                                    | 93,800                                 |
| Restricted Net OPEB Asset                           | 95,319                    | 95,300                                    | 95,300                                 |
| Unrestricted Net Position                           | (886,812)                 | (972,400)                                 | (1,153,600)                            |
| <b>TOTAL NET POSITION, END OF YEAR</b>              | <b>(697,653)</b>          | <b>(783,300)</b>                          | <b>(964,500)</b>                       |

**OAKLAND SCHOOLS PRODUCTION PRINTING ENTERPRISE FUND - FUND 710**  
**EXPENSE BUDGET SUMMARY**  
**FISCAL YEAR 2026-27**

|                                                    | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|----------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| <b>OPERATING EXPENSES</b>                          |                           |                                           |                                        |
| <b><i>SALARIES</i></b>                             |                           |                                           |                                        |
| 1170 Department Director                           | 89,091                    | 93,000                                    | 97,200                                 |
| 1620 Secretary/Clerical                            | 170,840                   | 178,900                                   | 181,900                                |
| 1760 Compensated Absences                          | 151                       | 6,000                                     | 6,000                                  |
| 1841 Temporary Retirees                            | 8,791                     | 10,300                                    | 13,000                                 |
| 1990 Overtime Salaries                             | -                         | 2,000                                     | 2,000                                  |
| <b>SALARIES TOTAL</b>                              | <b>268,873</b>            | <b>290,200</b>                            | <b>300,100</b>                         |
| <b><i>EMPLOYEE BENEFITS</i></b>                    |                           |                                           |                                        |
| 2110 Life Insurance                                | 195                       | 200                                       | 200                                    |
| 2121 Long Term Disability                          | 586                       | 500                                       | 500                                    |
| 2122 Short Term Disability                         | 814                       | 800                                       | 1,100                                  |
| 2130 Group Health                                  | 65,959                    | 77,600                                    | 78,400                                 |
| 2140 Dental Health Care                            | 5,557                     | 7,200                                     | 7,800                                  |
| 2150 Vision Care                                   | 525                       | 500                                       | 600                                    |
| 2490 Other Prof Srvs For Employees                 | 1,200                     | 1,800                                     | 1,400                                  |
| 2820 Contributions To Retirement Funds             | 79,486                    | 79,900                                    | 75,800                                 |
| 2821 Defined Contribution Employer Match           | 537                       | 600                                       | 600                                    |
| 2823 Contributions To Retirement Funds - UAAL      | 43,769                    | 38,900                                    | 37,800                                 |
| 2824 Contr To Retirement 147c2 UAAL                | 9,949                     | -                                         | -                                      |
| 2825 MPSERS 147g 3% Health Reimb                   | 7,089                     | -                                         | -                                      |
| 2830 Social Security                               | 19,933                    | 20,700                                    | 21,400                                 |
| 2840 Workers Compensation                          | 767                       | 200                                       | 100                                    |
| 2920 Cash In Lieu of Benefits                      | 792                       | -                                         | -                                      |
| <b>EMPLOYEE BENEFITS TOTAL</b>                     | <b>237,158</b>            | <b>228,900</b>                            | <b>225,700</b>                         |
| <b><i>PURCHASED SERVICES</i></b>                   |                           |                                           |                                        |
| 3140 Staff Services                                | 60,359                    | 53,100                                    | 62,000                                 |
| 3198 Other Technology & Professional Services      | -                         | -                                         | 15,000                                 |
| 3210 Mileage Reimbursement                         | -                         | 100                                       | 100                                    |
| 3430 Postage                                       | 207,282                   | 60,000                                    | 60,000                                 |
| 3450 Copyright Fees/Software Licenses              | 13,018                    | 14,500                                    | 14,500                                 |
| 3490 Other Misc Communication                      | -                         | 200                                       | 200                                    |
| 4120 Equipment Repair/Maintenance                  | 93,903                    | 84,600                                    | 90,000                                 |
| 4140 Software Maintenance Agreement                | -                         | 5,400                                     | 5,400                                  |
| <b>PURCHASED SERVICES TOTAL</b>                    | <b>374,562</b>            | <b>217,900</b>                            | <b>247,200</b>                         |
| <b><i>SUPPLIES &amp; OTHER</i></b>                 |                           |                                           |                                        |
| 259 5690 Other Resale                              | 175,471                   | 110,000                                   | 110,000                                |
| 259 5990 Misc Supplies/Materials                   | 7,261                     | 11,000                                    | 11,000                                 |
| 259 7410 Dues & Fees                               | 4,479                     | 4,000                                     | 9,000                                  |
| 259 7910 Miscellaneous                             | 696                       | -                                         | -                                      |
| 259 9990 Indirect                                  | 32,300                    | 26,700                                    | 28,000                                 |
| 284 4120 Equipment Repair/Maintenance              | -                         | -                                         | 1,000                                  |
| 284 6410 Tech Service Equipment - Depreciable      | 1,908                     | 10,000                                    | 43,000                                 |
| 284 6421 New Equipment/Furniture - Non-Depreciable | 289                       | -                                         | 8,000                                  |
| 711 7710 Amortization & Depreciation               | 42,743                    | 38,000                                    | 39,600                                 |
| <b>SUPPLIES &amp; OTHER TOTAL</b>                  | <b>265,147</b>            | <b>199,700</b>                            | <b>249,600</b>                         |

**OAKLAND SCHOOLS PRODUCTION PRINTING ENTERPRISE FUND - FUND 710**  
**EXPENSE BUDGET SUMMARY**  
**FISCAL YEAR 2026-27**

|                                                    | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|----------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| <b>OPERATING EXPENSES</b>                          |                           |                                           |                                        |
| <i><b>FACILITIES</b></i>                           |                           |                                           |                                        |
| 261 3190 Other Professional & Technology Services  | 2,572                     | 2,700                                     | 3,000                                  |
| 261 3410 Telephone                                 | 153                       | 500                                       | 500                                    |
| 261 3830 Water & Sewage                            | 1,292                     | 900                                       | 1,400                                  |
| 261 3840 Waste & Trash Disposal                    | 870                       | 300                                       | 800                                    |
| 261 3910 Property & Liability                      | 3,823                     | 4,100                                     | 4,800                                  |
| 261 4110 Land/Building Repair & Maintenance        | 16,228                    | 9,300                                     | 14,500                                 |
| 261 4111 Land/Building Repair & Maintenance        | 7,943                     | 1,700                                     | 2,500                                  |
| 261 5510 Natural Gas                               | 6,285                     | 4,300                                     | 3,400                                  |
| 261 5520 Electricity                               | 31,829                    | 24,000                                    | 18,700                                 |
| 261 5990 Misc Supplies/Materials                   | 41                        | 300                                       | 600                                    |
| 261 6410 New Equipment/Furniture - Depreciable     | 10,214                    | 5,900                                     | 11,800                                 |
| 261 6420 New Equipment/Furniture - Non-Depreciable | -                         | 3,900                                     | 3,900                                  |
| <b>FACILITIES TOTAL</b>                            | <b>81,250</b>             | <b>57,900</b>                             | <b>65,900</b>                          |
| <b>TOTAL OPERATING EXPENSES</b>                    | <b>1,226,990</b>          | <b>994,600</b>                            | <b>1,088,500</b>                       |

**OAKLAND SCHOOLS INTERNAL SERVICES FUND BUDGET**  
**RISK RELATED ACTIVITY FUND - FUND 810**  
**FISCAL YEAR 2026-27**

|                                                                  | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|------------------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| NET POSITION, BEGINNING OF YEAR                                  |                           |                                           |                                        |
| Claim Fluctuation Reserve - Health Care Insurance                | 100,000                   | -                                         | -                                      |
| Claim Fluctuation Reserve - Dental Insurance                     | 276,800                   | -                                         | -                                      |
| Claim Fluctuation Reserve - Vision Insurance                     | 31,000                    | -                                         | -                                      |
| Claim Fluctuation Reserve - Life Insurance                       | 1,800                     | -                                         | -                                      |
| Claim Fluctuation Reserve - Short/Long Term Disability Insurance | 11,800                    | -                                         | -                                      |
| Claim Fluctuation Reserve - Workers Compensation Insurance       | 35,000                    | -                                         | -                                      |
| Claim Fluctuation Reserve - Unemployment Insurance               | 50,000                    | -                                         | -                                      |
| Claim Fluctuation Reserve - General Liability Insurance          | 1,500                     | -                                         | -                                      |
| Claim Fluctuation Reserve - Errors & Omissions Insurance         | 300                       | -                                         | -                                      |
| Claim Fluctuation Reserve - Professional Liability               | 720,000                   | 1,240,000                                 | 1,280,000                              |
| Claim Fluctuation Reserve - Cyber Liability                      | 1,000,000                 | 1,278,400                                 | 1,278,400                              |
| Claim Fluctuation Reserve - Building, Vehicle & Other Insurance  | 7,900                     | -                                         | -                                      |
| Contingency Reserve - W/C Settlements                            | 100,000                   | -                                         | -                                      |
| Contingency Reserve - P/C Settlements                            | 72,900                    | 50,000                                    | 50,000                                 |
| Contingency Reserve - Wellbeing                                  | -                         | -                                         | -                                      |
| Unrestricted Net Position                                        | 402,698                   | 374,500                                   | 473,200                                |
| <b>TOTAL NET POSITION, BEGINNING OF YEAR</b>                     | <b>2,811,698</b>          | <b>2,942,900</b>                          | <b>3,081,600</b>                       |
| REVENUE                                                          |                           |                                           |                                        |
| Compensated Absences                                             | 554,450                   | 600,000                                   | 600,000                                |
| Healthcare Contribution                                          | 6,893,034                 | 7,000,000                                 | 7,404,500                              |
| Health Insurance Opt Out                                         | 326,241                   | 323,600                                   | 567,500                                |
| Health Insurance Non-Cap/Other                                   | 176,800                   | 213,300                                   | 203,300                                |
| Dental Contribution                                              | 758,586                   | 829,600                                   | 985,400                                |
| Vision Contribution                                              | 67,884                    | 63,100                                    | 66,600                                 |
| Life Insurance Contribution                                      | 38,852                    | 41,800                                    | 46,100                                 |
| LTD Insurance Contribution                                       | 113,288                   | 120,200                                   | 107,400                                |
| STD Insurance Contribution                                       | 134,111                   | 134,700                                   | 187,700                                |
| Worker Compensation Contribution                                 | 109,540                   | 36,500                                    | 50,000                                 |
| Unemployment Contribution                                        | 2,215                     | 23,000                                    | 23,000                                 |
| General Liability Contribution                                   | 37,675                    | 43,000                                    | 47,300                                 |
| Errors & Omissions Liability Contribution                        | 6,877                     | 8,200                                     | 9,000                                  |
| Professional Liability Contribution                              | 40,000                    | 40,000                                    | 40,000                                 |
| Building, Vehicle, & Other Insurance Contribution                | 169,816                   | 169,100                                   | 186,000                                |
| Cyber Liability Contribution                                     | 111,225                   | 111,200                                   | 122,300                                |
| Investment Income                                                | 223,016                   | 200,000                                   | 160,000                                |
| <b>TOTAL REVENUE</b>                                             | <b>9,763,610</b>          | <b>9,957,300</b>                          | <b>10,806,100</b>                      |



**OAKLAND SCHOOLS INTERNAL SERVICES FUND BUDGET**  
**RISK RELATED ACTIVITY FUND - FUND 810**  
**FISCAL YEAR 2026-27**

|                                                       | <b>FY 2025<br/>ACTUAL</b> | <b>FY 2026<br/>AMENDMENT 2<br/>TOTALS</b> | <b>FY 2027<br/>PROPOSED<br/>BUDGET</b> |
|-------------------------------------------------------|---------------------------|-------------------------------------------|----------------------------------------|
| EXPENSES                                              |                           |                                           |                                        |
| Compensated Absences                                  | 556,525                   | 600,000                                   | 600,000                                |
| Health Insurance                                      | 6,893,031                 | 7,000,000                                 | 7,404,500                              |
| Health Insurance Opt Out                              | 326,241                   | 323,600                                   | 567,500                                |
| Benefits Specialist                                   | 125,122                   | 134,900                                   | 136,000                                |
| Wellbeing Program                                     | 68,702                    | 84,600                                    | 81,200                                 |
| Benefits Administration                               | 48,979                    | 80,000                                    | 63,100                                 |
| Dental Insurance                                      | 758,586                   | 829,600                                   | 985,400                                |
| Vision Insurance                                      | 67,883                    | 63,100                                    | 66,600                                 |
| Life Insurance                                        | 38,914                    | 41,800                                    | 46,100                                 |
| LTD Insurance                                         | 114,425                   | 120,200                                   | 107,400                                |
| STD Insurance                                         | 132,969                   | 134,700                                   | 187,700                                |
| Worker Compensation Insurance                         | 109,540                   | 36,600                                    | 50,000                                 |
| Unemployment                                          | 2,215                     | 23,000                                    | 23,000                                 |
| Other Professional & Technical Services - OSTC Nurses | 61,683                    | -                                         | -                                      |
| General Liability Insurance                           | 37,676                    | 43,000                                    | 47,300                                 |
| Errors & Omissions Liability Insurance                | 6,877                     | 8,200                                     | 9,000                                  |
| Building, Vehicle, & Other Insurance                  | 169,815                   | 169,100                                   | 186,000                                |
| Cyber Insurance                                       | 111,225                   | 111,200                                   | 122,300                                |
| Safety Program                                        | 1,968                     | 15,000                                    | 18,400                                 |
| <b>TOTAL EXPENSES</b>                                 | <b>9,632,376</b>          | <b>9,818,600</b>                          | <b>10,701,500</b>                      |
| <b>NET OPERATING PROFIT (LOSS)</b>                    | <b>131,234</b>            | <b>138,700</b>                            | <b>104,600</b>                         |
| NET POSITION, END OF YEAR                             |                           |                                           |                                        |
| Claim Fluctuation Reserve - Professional Liability    | 1,240,000                 | 1,280,000                                 | 1,320,000                              |
| Claim Fluctuation Reserve - Cyber Liability           | 1,278,400                 | 1,278,400                                 | 1,278,400                              |
| Contingency Reserve - P/C Settlements                 | 50,000                    | 50,000                                    | 50,000                                 |
| Unrestricted Net Position                             | 374,532                   | 473,200                                   | 537,800                                |
| <b>TOTAL NET POSITION, END OF YEAR</b>                | <b>2,942,932</b>          | <b>3,081,600</b>                          | <b>3,186,200</b>                       |

Oakland Schools 5 Year Capital Plan

| Oakland Schools<br>Capital Outlay Needs 5-Year Plan<br>by Funding Source | Fund<br>Number | Ending<br>Fund Balance<br>6/30/2025 | Projected<br>Needs<br>2025-26 | Projected<br>Needs<br>2026-27 | Projected<br>Needs<br>2027-28 | Projected<br>Needs<br>2028-29 | Projected<br>Needs<br>2029-30 | Projected<br>Needs<br>2030-31 | Total<br>Projected<br>Needs<br>FY26-FY31 | Net<br>Transfers<br>FY26-FY31 | Estimated<br>Fund Balance<br>Surplus (Deficit)<br>6/30/2031 |
|--------------------------------------------------------------------------|----------------|-------------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|------------------------------------------|-------------------------------|-------------------------------------------------------------|
| I.T. Refresh/Capital Projects GEF (A)                                    | 100            | N/A                                 | \$ 450,000                    | \$ 895,000                    | \$ 225,000                    | \$ 100,000                    | \$ 100,000                    | \$ 196,000                    | \$ 1,966,000                             | \$ -                          | N/A                                                         |
| I.T. Refresh/Capital Projects SEF (A)                                    | 200            | N/A                                 | \$ 225,000                    | \$ 97,500                     | \$ 112,500                    | \$ 50,000                     | \$ 50,000                     | \$ 98,000                     | \$ 633,000                               | \$ -                          | N/A                                                         |
| I.T. Refresh/Capital Projects CFEF (A)                                   | 600            | N/A                                 | \$ 225,000                    | \$ 97,500                     | \$ 112,500                    | \$ 50,000                     | \$ 50,000                     | \$ 98,000                     | \$ 633,000                               | \$ -                          | N/A                                                         |
| Special Ed Assistive Tech & Other Capital<br>Needs                       | 200            | N/A                                 | \$ 300,000                    | \$ 300,000                    | \$ 300,000                    | \$ 300,000                    | \$ 300,000                    | \$ 300,000                    | \$ 1,800,000                             | \$ -                          | N/A                                                         |
| Summit                                                                   | 200/273/710    | N/A                                 | \$ 951,000                    | \$ 480,000                    | \$ 967,000                    | \$ 117,000                    | \$ 31,000                     | \$ 34,000                     | \$ 2,580,000                             | \$ -                          | N/A                                                         |
| O.N.E.                                                                   | 271            | N/A                                 | \$ -                          | \$ -                          | \$ 2,000,000                  | \$ -                          | \$ -                          | \$ -                          | \$ 2,000,000                             | \$ -                          | N/A                                                         |
| VLAC K-8 & 9-12                                                          | 270            | N/A                                 | \$ 80,000                     | \$ 195,000                    | \$ 80,000                     | \$ 80,000                     | \$ 80,000                     | \$ 80,000                     | \$ 595,000                               | \$ -                          | N/A                                                         |
| ACE                                                                      | 270            | N/A                                 | \$ 20,000                     | \$ 55,000                     | \$ 20,000                     | \$ 20,000                     | \$ 20,000                     | \$ 20,000                     | \$ 155,000                               | \$ -                          | N/A                                                         |
| Capital Projects CFEF                                                    | 404            | \$ 23,641,100                       | \$ 19,947,600                 | \$ 16,110,800                 | \$ 11,936,300                 | \$ 11,571,900                 | \$ 3,928,000                  | \$ 2,573,400                  | \$ 66,068,000                            | \$ 51,000,000                 | \$ 8,573,100                                                |
| Capital Projects Admin Bldg                                              | 406            | \$ 14,706,700                       | \$ 4,516,700                  | \$ 5,119,500                  | \$ 1,340,900                  | \$ 1,256,000                  | \$ 815,600                    | \$ 1,831,000                  | \$ 14,879,700                            | \$ 2,400,000                  | \$ 2,227,000                                                |
| PP&G                                                                     | 710*           | \$ (697,700)                        | \$ 162,000                    | \$ 43,000                     | \$ 130,800                    | \$ 98,000                     | \$ 144,300                    | \$ 150,000                    | \$ 728,100                               | \$ -                          | \$ (1,425,800)                                              |
| <b>Totals</b>                                                            |                |                                     | <b>\$ 26,877,300</b>          | <b>\$ 23,393,300</b>          | <b>\$ 17,225,000</b>          | <b>\$ 13,642,900</b>          | <b>\$ 5,518,900</b>           | <b>\$ 5,380,400</b>           | <b>\$ 92,037,800</b>                     | <b>\$ 53,400,000</b>          | <b>\$ 9,374,300</b>                                         |

\*PPG fund balance includes the impact of GASB 68/75

# Oakland Schools 5 Year Capital Plan

| Oakland Schools<br>Capital Outlay 5-Year Plan<br>School Fiscal Years 2027-31 |                                                 | 2027         |              |              |              |              |           |            |              |               |
|------------------------------------------------------------------------------|-------------------------------------------------|--------------|--------------|--------------|--------------|--------------|-----------|------------|--------------|---------------|
|                                                                              |                                                 | Main         | NE           | NW           | SE           | SW           |           |            | Instr/Curr   | 2027          |
|                                                                              |                                                 | Campus       | Campus       | Campus       | Campus       | Campus       | PP&G      | Summit     | Programs     | TOTAL         |
| Facilities<br>Projects                                                       | HVAC Upgrades                                   | \$ 81,300    |              |              |              |              |           |            |              | \$ 81,300     |
|                                                                              | Chiller                                         | \$ 1,907,400 |              |              |              |              |           |            |              | \$ 1,907,400  |
|                                                                              | Lighting & Energy Efficiency Upgrades           | \$ 31,800    | \$ 53,800    | \$ 45,400    | \$ 42,600    | \$ 43,000    |           |            |              | \$ 216,600    |
|                                                                              | Painting                                        |              | \$ 35,000    | \$ 35,000    | \$ 35,000    | \$ 35,000    |           |            |              | \$ 140,000    |
|                                                                              | Parking Lot Repaving                            |              |              | \$ 25,000    |              | \$ 25,000    |           |            |              | \$ 50,000     |
|                                                                              | Phase I Sec. Ent. (Security, Card Access, Fire) |              |              |              |              |              |           |            |              | \$ -          |
|                                                                              | Phase II (Painting, Floors, Aesthetics)         |              | \$ 15,000    | \$ 15,000    | \$ 15,000    | \$ 15,000    |           |            |              | \$ 60,000     |
|                                                                              | Roof Replacement                                |              |              |              |              |              |           |            |              | \$ -          |
|                                                                              | Safety/Security                                 | \$ 500,000   | \$ 500,000   | \$ 500,000   | \$ 500,000   | \$ 500,000   |           | \$ 250,000 |              | \$ 2,750,000  |
| SE RTUs                                                                      |                                                 |              |              | \$ 3,810,000 |              |              |           |            | \$ 3,810,000 |               |
| Summit Reconfig                                                              |                                                 |              |              |              |              |              |           |            | \$ -         |               |
| Facilities<br>Operations<br>Routine<br>Maintenance                           | A&E Consulting Fees                             |              | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |           |            |              | \$ 100,000    |
|                                                                              | Asphalt Repairs                                 | \$ 50,000    | \$ 5,000     | \$ 5,000     | \$ 5,000     | \$ 5,000     |           |            |              | \$ 70,000     |
|                                                                              | Building Updates                                | \$ 160,000   | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |           |            |              | \$ 260,000    |
|                                                                              | Concrete Repairs/Replacement/Leveling           | \$ 10,000    | \$ 5,000     | \$ 5,000     | \$ 5,000     | \$ 5,000     |           |            |              | \$ 30,000     |
|                                                                              | Custodial/Maintenance Equipment                 |              | \$ 15,000    | \$ 15,000    | \$ 15,000    | \$ 15,000    |           |            |              | \$ 60,000     |
|                                                                              | Electrical Updates                              | \$ 5,000     | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    |           |            |              | \$ 45,000     |
|                                                                              | Exterior - Brick Tuck-Pointing                  |              |              |              |              |              |           |            |              | \$ -          |
|                                                                              | Flooring Updates                                | \$ 25,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    |           |            |              | \$ 65,000     |
|                                                                              | Furniture/Equipment                             | \$ 40,000    | \$ 35,000    | \$ 35,000    | \$ 35,000    | \$ 35,000    |           | \$ 5,000   |              | \$ 185,000    |
|                                                                              | Grounds                                         | \$ 2,000     | \$ 2,000     | \$ 2,000     | \$ 2,000     | \$ 2,000     |           |            |              | \$ 10,000     |
|                                                                              | HVAC Maintenance                                | \$ 30,000    | \$ 25,000    | \$ 28,000    | \$ 25,000    | \$ 25,000    |           |            |              | \$ 133,000    |
|                                                                              | Lighting & Energy Maintenance                   | \$ 2,000     |              |              |              |              |           |            |              | \$ 2,000      |
|                                                                              | Plumbing                                        | \$ 10,000    | \$ 15,000    | \$ 15,000    | \$ 15,000    | \$ 15,000    |           |            |              | \$ 70,000     |
|                                                                              | Program Refresh                                 |              | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |           |            |              | \$ 100,000    |
|                                                                              | Roof Repair                                     |              | \$ 5,000     | \$ 5,000     | \$ 5,000     | \$ 5,000     |           |            |              | \$ 20,000     |
|                                                                              | Safety/Security                                 | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    |           |            |              | \$ 50,000     |
|                                                                              | Vehicles                                        |              |              |              |              |              |           |            |              | \$ -          |
| Sub-total Facilities Operations                                              |                                                 | \$ 2,864,500 | \$ 815,800   | \$ 835,400   | \$ 4,614,600 | \$ 830,000   | \$ -      | \$ 255,000 | \$ -         | \$ 10,215,300 |
| PP&G                                                                         | Production Print & Graphics                     |              |              |              |              |              |           |            |              | \$ -          |
|                                                                              | Sub-total PP&G                                  | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -      | \$ -       | \$ -         | \$ -          |
| Student<br>Services &<br>Special Pops                                        | ACE                                             |              |              |              |              |              |           |            | \$ 55,000    | \$ 55,000     |
|                                                                              | Program Refresh (Instructional Equipment)       |              | \$ 63,000    | \$ 63,000    | \$ 63,000    | \$ 63,000    |           |            |              | \$ 252,000    |
|                                                                              | Repair/Replacement                              |              | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |           |            |              | \$ 100,000    |
|                                                                              | STEMi                                           |              |              |              | \$ 200,000   |              |           |            |              | \$ 200,000    |
|                                                                              | NAIS Build (SE)                                 |              |              | \$ 4,900,000 |              |              |           |            |              | \$ 4,900,000  |
|                                                                              | NAIS Equipment                                  |              |              | \$ 1,000,000 |              |              |           |            |              | \$ 1,000,000  |
|                                                                              | Robotics (Location TBD)                         |              |              |              |              | \$ 1,000,000 |           |            |              | \$ 1,000,000  |
|                                                                              | Special Ed Assistive Tech + Other Cap Needs     |              |              |              |              |              |           |            | \$ 300,000   | \$ 300,000    |
|                                                                              | VLAC K-8/ 9-12                                  |              |              |              |              |              |           |            | \$ 195,000   | \$ 195,000    |
| Sub-total Student Services                                                   |                                                 | \$ -         | \$ 88,000    | \$ 5,988,000 | \$ 288,000   | \$ 1,088,000 | \$ -      | \$ -       | \$ 550,000   | \$ 8,002,000  |
| Technology<br>Services                                                       | Audio Video Equipment Upgrades                  | \$ 100,000   |              |              |              |              |           |            |              | \$ 100,000    |
|                                                                              | Battery Replacements (UPS for Data Center)      | \$ 120,000   | \$ 20,000    | \$ 20,000    | \$ 20,000    | \$ 20,000    | \$ 1,000  | \$ 2,000   |              | \$ 203,000    |
|                                                                              | Cabling Services                                | \$ 50,000    | \$ 50,000    | \$ 50,000    | \$ 50,000    | \$ 50,000    | \$ 5,000  | \$ 20,000  |              | \$ 275,000    |
|                                                                              | CFEF Desktops/Laptops/Labs                      |              | \$ 100,000   | \$ 100,000   | \$ 100,000   | \$ 100,000   |           |            |              | \$ 400,000    |
|                                                                              | CFEF Mobile Devices                             |              | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |           |            |              | \$ 100,000    |
|                                                                              | CFEF Network Electronics                        |              |              |              |              |              |           |            |              | \$ -          |
|                                                                              | Communications Channel                          | \$ 700,000   |              |              |              |              |           |            |              | \$ 700,000    |
|                                                                              | Copier/Printer Replacements                     |              |              |              |              |              |           |            |              | \$ -          |
|                                                                              | Emerging Technologies (equip test/demo)         | \$ 100,000   |              |              |              |              |           |            |              | \$ 100,000    |
|                                                                              | ONE Network Electronics                         |              |              |              |              |              |           |            |              | \$ -          |
|                                                                              | OS Backup                                       | \$ 195,000   | \$ 21,000    | \$ 18,000    | \$ 21,000    | \$ 21,000    | \$ 3,000  | \$ 21,000  |              | \$ 300,000    |
|                                                                              | OS Desktops/Laptops/Labs/Mobile Devices         | \$ 390,000   |              |              |              |              | \$ 8,000  |            |              | \$ 398,000    |
|                                                                              | OS Network Electronics                          | \$ 130,000   | \$ 14,000    | \$ 12,000    | \$ 14,000    | \$ 14,000    | \$ 2,000  | \$ 14,000  |              | \$ 200,000    |
|                                                                              | OS SAN                                          |              |              |              |              |              |           |            |              | \$ -          |
|                                                                              | OS Security (Firewalls/Filtering)               | \$ 975,000   | \$ 105,000   | \$ 90,000    | \$ 105,000   | \$ 105,000   | \$ 15,000 | \$ 105,000 |              | \$ 1,500,000  |
|                                                                              | OS Servers Incl Virtual/OS Voice Upgrade        | \$ 325,000   | \$ 35,000    | \$ 30,000    | \$ 35,000    | \$ 35,000    | \$ 5,000  | \$ 35,000  |              | \$ 500,000    |
|                                                                              | OS Telecomm/Enterprise Software Licensing       | \$ 260,000   | \$ 28,000    | \$ 24,000    | \$ 28,000    | \$ 28,000    | \$ 4,000  | \$ 28,000  |              | \$ 400,000    |
| Sub-total T.S.                                                               |                                                 | \$ 3,345,000 | \$ 398,000   | \$ 369,000   | \$ 398,000   | \$ 398,000   | \$ 43,000 | \$ 225,000 | \$ -         | \$ 5,176,000  |
|                                                                              | GRAND TOTAL                                     | \$ 6,209,500 | \$ 1,301,800 | \$ 7,192,400 | \$ 5,300,600 | \$ 2,316,000 | \$ 43,000 | \$ 480,000 | \$ 550,000   | \$ 23,393,300 |

# Oakland Schools 5 Year Capital Plan

| Oakland Schools<br>Capital Outlay 5-Year Plan<br>School Fiscal Years 2027-31 |                                                 | 2028         |              |              |              |              |              |            |            |               |
|------------------------------------------------------------------------------|-------------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|------------|---------------|
|                                                                              |                                                 | Main         | NE           | NW           | SE           | SW           |              |            | Instr/Curr | 2028          |
|                                                                              |                                                 | Campus       | Campus       | Campus       | Campus       | Campus       | PP&G         | Summit     | Programs   | TOTAL         |
| Facilities Projects                                                          | HVAC Upgrades                                   |              | \$ 1,566,000 | \$ 525,200   | \$ 150,000   | \$ 197,000   |              |            |            | \$ 2,438,200  |
|                                                                              | Chiller                                         |              |              |              |              |              |              |            |            |               |
|                                                                              | Lighting & Energy Efficiency Upgrades           |              | \$ 718,600   | \$ 831,100   | \$ 1,049,400 | \$ 832,700   |              |            |            | \$ 3,431,800  |
|                                                                              | Painting                                        | \$ 50,000    | \$ 50,000    | \$ 50,000    | \$ 50,000    | \$ 50,000    |              |            |            | \$ 250,000    |
|                                                                              | Parking Lot Repaving                            |              |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Phase I Sec. Ent. (Security, Card Access, Fire) |              |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Phase II (Painting, Floors, Aesthetics)         |              |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Roof Replacement                                |              |              |              | \$ 1,151,000 |              |              |            |            | \$ 1,151,000  |
|                                                                              | Safety/Security                                 |              |              |              |              |              |              |            |            | \$ -          |
|                                                                              | SE RTUs                                         |              |              |              |              |              |              |            |            | \$ -          |
| Summit Reconfig                                                              |                                                 |              |              |              |              |              | \$ 900,000   |            | \$ 900,000 |               |
| Facilities Operations Routine Maintenance                                    | A&E Consulting Fees                             |              | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |              |            |            | \$ 100,000    |
|                                                                              | Asphalt Repairs                                 | \$ 25,000    | \$ 5,000     | \$ 5,000     | \$ 5,000     | \$ 5,000     |              |            |            | \$ 45,000     |
|                                                                              | Building Updates                                | \$ 50,000    | \$ 20,000    | \$ 20,000    | \$ 20,000    | \$ 20,000    |              |            |            | \$ 130,000    |
|                                                                              | Concrete Repairs/Replacement/Leveling           | \$ 20,000    | \$ 5,000     | \$ 5,000     | \$ 5,000     | \$ 5,000     |              |            |            | \$ 40,000     |
|                                                                              | Custodial/Maintenance Equipment                 |              | \$ 20,000    | \$ 20,000    | \$ 20,000    | \$ 20,000    |              |            |            | \$ 80,000     |
|                                                                              | Electrical Updates                              | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    |              |            |            | \$ 50,000     |
|                                                                              | Exterior - Brick Tuck-Pointing                  |              |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Flooring Updates                                | \$ 50,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    |              |            |            | \$ 90,000     |
|                                                                              | Furniture/Equipment                             | \$ 25,000    | \$ 40,000    | \$ 40,000    | \$ 40,000    | \$ 40,000    |              | \$ 5,000   |            | \$ 190,000    |
|                                                                              | Grounds                                         |              | \$ 2,000     | \$ 2,000     | \$ 2,000     | \$ 2,000     |              |            |            | \$ 8,000      |
|                                                                              | HVAC Maintenance                                | \$ 50,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |              |            |            | \$ 150,000    |
|                                                                              | Lighting & Energy Maintenance                   | \$ 10,000    |              |              |              |              |              |            |            | \$ 10,000     |
|                                                                              | Plumbing                                        | \$ 10,000    | \$ 20,000    | \$ 20,000    | \$ 20,000    | \$ 20,000    |              |            |            | \$ 90,000     |
|                                                                              | Program Refresh                                 | \$ -         | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |              |            |            | \$ 100,000    |
|                                                                              | Roof Repair                                     |              | \$ 5,000     | \$ 5,000     |              | \$ 5,000     |              |            |            | \$ 15,000     |
|                                                                              | Safety/Security                                 | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    |              | \$ 10,000  |            | \$ 60,000     |
|                                                                              | Vehicles                                        |              |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Sub-total Facilities Operations                 |              | \$ 310,000   | \$ 2,556,600 | \$ 1,628,300 | \$ 2,617,400 | \$ 1,301,700 | \$ -       | \$ 915,000 | \$ -          |
| PP&G                                                                         | Production Print & Graphics                     |              |              |              |              |              | \$ 90,000    |            |            | \$ 90,000     |
|                                                                              | Sub-total PP&G                                  | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ 90,000    | \$ -       | \$ -       | \$ 90,000     |
| Student Services & Special Pops                                              | ACE                                             |              |              |              |              |              |              |            | \$ 20,000  | \$ 20,000     |
|                                                                              | Program Refresh (Instructional Equipment)       |              | \$ 63,000    | \$ 63,000    | \$ 63,000    | \$ 63,000    |              |            |            | \$ 252,000    |
|                                                                              | Repair/Replacement                              |              | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |              |            |            | \$ 100,000    |
|                                                                              | STEMi                                           |              |              |              | \$ 200,000   |              |              |            |            | \$ 200,000    |
|                                                                              | NAIS Build (SE)                                 |              |              |              |              |              |              |            |            | \$ -          |
|                                                                              | NAIS Equipment                                  |              |              |              |              |              |              |            |            |               |
|                                                                              | Robotics (Location TBD)                         |              |              |              |              | \$ 2,000,000 |              |            |            | \$ 2,000,000  |
|                                                                              | Special Ed Assistive Tech + Other Cap Needs     |              |              |              |              |              |              | \$ 300,000 |            | \$ 300,000    |
| VLAC K-8/ 9-12                                                               |                                                 |              |              |              |              |              | \$ 80,000    |            | \$ 80,000  |               |
| Sub-total Student Services                                                   |                                                 | \$ -         | \$ 88,000    | \$ 88,000    | \$ 288,000   | \$ 2,088,000 | \$ -         | \$ -       | \$ 400,000 | \$ 2,952,000  |
| Technology Services                                                          | Audio Video Equipment Upgrades                  | \$ 100,000   |              |              |              |              |              |            |            | \$ 100,000    |
|                                                                              | Battery Replacements (UPS for Data Center)      |              |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Cabling Services                                | \$ 1,000     | \$ 500       | \$ 500       | \$ 500       | \$ 500       |              | \$ 1,000   |            | \$ 4,000      |
|                                                                              | CFEF Desktops/Laptops/Labs                      |              | \$ 100,000   | \$ 100,000   | \$ 100,000   | \$ 100,000   |              |            |            | \$ 400,000    |
|                                                                              | CFEF Mobile Devices                             |              | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |              |            |            | \$ 100,000    |
|                                                                              | CFEF Network Electronics                        |              | \$ 143,600   | \$ 143,800   | \$ 143,800   | \$ 143,800   |              |            |            | \$ 575,000    |
|                                                                              | Communications Channel                          | \$ -         |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Copier/Printer Replacements                     |              |              |              |              |              |              |            |            |               |
|                                                                              | Emerging Technologies (equip test/demo)         | \$ 100,000   |              |              |              |              |              |            |            | \$ 100,000    |
|                                                                              | ONE Network Electronics                         | \$ 2,000,000 |              |              |              |              |              |            |            | \$ 2,000,000  |
|                                                                              | OS Backup                                       |              |              |              |              |              |              |            |            | \$ -          |
|                                                                              | OS Desktops/Laptops/Labs/Mobile Devices         | \$ 450,000   |              |              |              |              |              |            |            | \$ 450,000    |
|                                                                              | OS Network Electronics                          | \$ 390,900   |              |              |              | \$ 4,300     | \$ 29,800    |            |            | \$ 425,000    |
|                                                                              | OS SAN                                          |              |              |              |              |              |              |            |            | \$ -          |
|                                                                              | OS Security (Firewalls/Filtering)               | \$ 114,000   | \$ 16,000    | \$ 16,000    | \$ 16,000    | \$ 16,000    | \$ 6,000     | \$ 16,000  |            | \$ 200,000    |
|                                                                              | OS Servers Incl Virtual/OS Voice Upgrade        | \$ 325,000   | \$ 35,000    | \$ 30,000    | \$ 35,000    | \$ 35,000    | \$ 5,000     | \$ 35,000  |            | \$ 500,000    |
|                                                                              | OS Telecomm/Enterprise Software Licensing       |              |              |              |              |              |              |            |            | \$ -          |
| Sub-total T.S.                                                               |                                                 | \$ 3,480,900 | \$ 320,100   | \$ 315,300   | \$ 320,300   | \$ 324,600   | \$ 40,800    | \$ 52,000  | \$ -       | \$ 4,854,000  |
|                                                                              | GRAND TOTAL                                     | \$ 3,790,900 | \$ 2,964,700 | \$ 2,031,600 | \$ 3,225,700 | \$ 3,714,300 | \$ 130,800   | \$ 967,000 | \$ 400,000 | \$ 17,225,000 |

# Oakland Schools 5 Year Capital Plan

| Oakland Schools<br>Capital Outlay 5-Year Plan<br>School Fiscal Years 2027-31 |                                                 | 2029                            |              |              |              |              |              |            |            |               |
|------------------------------------------------------------------------------|-------------------------------------------------|---------------------------------|--------------|--------------|--------------|--------------|--------------|------------|------------|---------------|
|                                                                              |                                                 | Main                            | NE           | NW           | SE           | SW           |              |            | Instr/Curr | 2029          |
|                                                                              |                                                 | Campus                          | Campus       | Campus       | Campus       | Campus       | PP&G         | Summit     | Programs   | TOTAL         |
| Facilities Projects                                                          | HVAC Upgrades                                   |                                 | \$ 1,566,100 | \$ 1,383,900 | \$ -         | \$ 3,046,900 |              |            |            | \$ 5,996,900  |
|                                                                              | Chiller                                         |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Lighting & Energy Efficiency Upgrades           |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Painting                                        | \$ 50,000                       | \$ 50,000    | \$ 50,000    | \$ 50,000    | \$ 50,000    |              |            |            | \$ 250,000    |
|                                                                              | Parking Lot Repaving                            |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Phase I Sec. Ent. (Security, Card Access, Fire) |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Phase II (Painting, Floors, Aesthetics)         |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Roof Replacement                                |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Safety/Security                                 |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | SE RTUs                                         |                                 |              |              |              |              |              |            |            | \$ -          |
| Summit Reconfig                                                              |                                                 |                                 |              |              |              |              |              |            | \$ -       |               |
| Facilities Operations Routine Maintenance                                    | A&E Consulting Fees                             |                                 | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |              |            |            | \$ 100,000    |
|                                                                              | Asphalt Repairs                                 | \$ 10,000                       | \$ 5,000     | \$ 5,000     | \$ 5,000     | \$ 5,000     |              |            |            | \$ 30,000     |
|                                                                              | Building Updates                                | \$ 30,000                       | \$ 30,000    | \$ 30,000    | \$ 30,000    | \$ 30,000    |              | \$ 5,000   |            | \$ 155,000    |
|                                                                              | Concrete Repairs/Replacement/Leveling           | \$ 10,000                       | \$ 5,000     | \$ 5,000     | \$ 5,000     | \$ 5,000     |              |            |            | \$ 30,000     |
|                                                                              | Custodial/Maintenance Equipment                 |                                 | \$ 30,000    | \$ 30,000    | \$ 30,000    | \$ 30,000    |              |            |            | \$ 120,000    |
|                                                                              | Electrical Updates                              | \$ 40,000                       | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    |              |            |            | \$ 80,000     |
|                                                                              | Exterior - Brick Tuck-Pointing                  | \$ 5,000                        |              |              |              |              |              |            |            | \$ 5,000      |
|                                                                              | Flooring Updates                                | \$ 50,000                       | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    |              | \$ 40,000  |            | \$ 130,000    |
|                                                                              | Furniture/Equipment                             | \$ 20,000                       | \$ 40,000    | \$ 40,000    | \$ 40,000    | \$ 40,000    |              |            |            | \$ 180,000    |
|                                                                              | Grounds                                         |                                 | \$ 5,000     | \$ 5,000     | \$ 5,000     | \$ 5,000     |              |            |            | \$ 20,000     |
|                                                                              | HVAC Maintenance                                | \$ 70,000                       | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |              |            |            | \$ 170,000    |
|                                                                              | Lighting & Energy Maintenance                   | \$ 50,000                       | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    |              |            |            | \$ 90,000     |
|                                                                              | Plumbing                                        | \$ 10,000                       | \$ 20,000    | \$ 20,000    | \$ 20,000    | \$ 20,000    |              |            |            | \$ 90,000     |
|                                                                              | Program Refresh                                 |                                 | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |              |            |            | \$ 100,000    |
|                                                                              | Roof Repair                                     |                                 | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    |              |            |            | \$ 40,000     |
|                                                                              | Safety/Security                                 | \$ 10,000                       | \$ 10,000    | \$ 10,000    | \$ 10,000    | \$ 10,000    |              | \$ 5,000   |            | \$ 55,000     |
|                                                                              | Vehicles                                        | \$ 180,000                      |              |              |              | \$ 65,000    |              |            |            | \$ 245,000    |
|                                                                              |                                                 | Sub-total Facilities Operations | \$ 535,000   | \$ 1,876,100 | \$ 1,693,900 | \$ 310,000   | \$ 3,421,900 | \$ -       | \$ 50,000  | \$ -          |
| PP&G                                                                         | Production Print & Graphics                     |                                 |              |              |              |              | \$ 90,000    |            |            | \$ 90,000     |
|                                                                              | Sub-total PP&G                                  | \$ -                            | \$ -         | \$ -         | \$ -         | \$ -         | \$ 90,000    | \$ -       | \$ -       | \$ 90,000     |
| Student Services & Special Pops                                              | ACE                                             |                                 |              |              |              |              |              |            | \$ 20,000  | \$ 20,000     |
|                                                                              | Program Refresh (Instructional Equipment)       |                                 | \$ 63,000    | \$ 63,000    | \$ 63,000    | \$ 63,000    |              |            |            | \$ 252,000    |
|                                                                              | Repair/Replacement                              |                                 | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |              | \$ 10,000  |            | \$ 110,000    |
|                                                                              | STEMi                                           |                                 |              |              | \$ 200,000   |              |              |            |            | \$ 200,000    |
|                                                                              | NAIS Build (SE)                                 |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | NAIS Equipment                                  |                                 |              |              |              |              |              |            |            |               |
|                                                                              | Robotics (Location TBD)                         |                                 |              |              |              | \$ 3,000,000 |              |            |            | \$ 3,000,000  |
|                                                                              | Special Ed Assistive Tech + Other Cap Needs     |                                 |              |              |              |              |              | \$ 300,000 |            | \$ 300,000    |
|                                                                              | VLAC K-8/ 9-12                                  |                                 |              |              |              |              |              | \$ 80,000  |            | \$ 80,000     |
|                                                                              | Sub-total Student Services                      | \$ -                            | \$ 88,000    | \$ 88,000    | \$ 288,000   | \$ 3,088,000 | \$ -         | \$ 10,000  | \$ 400,000 | \$ 3,962,000  |
| Technology Services                                                          | Audio Video Equipment Upgrades                  | \$ 100,000                      |              |              |              |              |              |            |            | \$ 100,000    |
|                                                                              | Battery Replacements (UPS for Data Center)      |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Cabling Services                                | \$ 1,000                        | \$ 500       | \$ 500       | \$ 500       | \$ 500       |              | \$ 1,000   |            | \$ 4,000      |
|                                                                              | CFEF Desktops/Laptops/Labs                      |                                 | \$ 100,000   | \$ 100,000   | \$ 100,000   | \$ 100,000   |              |            |            | \$ 400,000    |
|                                                                              | CFEF Mobile Devices                             |                                 | \$ 25,000    | \$ 25,000    | \$ 25,000    | \$ 25,000    |              |            |            | \$ 100,000    |
|                                                                              | CFEF Network Electronics                        |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Communications Channel                          | \$ -                            |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Copier/Printer Replacements                     |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | Emerging Technologies (equip test/demo)         | \$ 100,000                      |              |              |              |              |              |            |            | \$ 100,000    |
|                                                                              | ONE Network Electronics                         |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | OS Backup                                       |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | OS Desktops/Laptops/Labs/Mobile Devices         | \$ 200,000                      |              |              |              |              |              |            |            | \$ 200,000    |
|                                                                              | OS Network Electronics                          |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | OS SAN                                          | \$ 520,000                      | \$ 56,000    | \$ 48,000    | \$ 56,000    | \$ 56,000    | \$ 8,000     | \$ 56,000  |            | \$ 800,000    |
|                                                                              | OS Security (Firewalls/Filtering)               |                                 |              |              |              |              |              |            |            | \$ -          |
|                                                                              | OS Servers Incl Virtual/OS Voice Upgrade        |                                 |              |              |              |              |              |            |            | \$ -          |
| OS Telecomm/Enterprise Software Licensing                                    |                                                 |                                 |              |              |              |              |              |            | \$ -       |               |
|                                                                              | Sub-total T.S.                                  | \$ 921,000                      | \$ 181,500   | \$ 173,500   | \$ 181,500   | \$ 181,500   | \$ 8,000     | \$ 57,000  | \$ -       | \$ 1,704,000  |
|                                                                              | GRAND TOTAL                                     | \$ 1,456,000                    | \$ 2,145,600 | \$ 1,955,400 | \$ 779,500   | \$ 6,691,400 | \$ 98,000    | \$ 117,000 | \$ 400,000 | \$ 13,642,900 |

# Oakland Schools 5 Year Capital Plan

| Oakland Schools<br>Capital Outlay 5-Year Plan<br>School Fiscal Years 2027-31 |                                                 | 2030         |            |            |              |              |            |            |            |              |
|------------------------------------------------------------------------------|-------------------------------------------------|--------------|------------|------------|--------------|--------------|------------|------------|------------|--------------|
|                                                                              |                                                 | Main         | NE         | NW         | SE           | SW           |            |            | Instr/Curr | 2030         |
|                                                                              |                                                 | Campus       | Campus     | Campus     | Campus       | Campus       | PP&G       | Summit     | Programs   | TOTAL        |
| Facilities Projects                                                          | HVAC Upgrades                                   |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Chiller                                         |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Lighting & Energy Efficiency Upgrades           |              | \$ 206,600 | \$ 197,800 | \$ 169,300   | \$ 216,000   |            |            |            | \$ 789,700   |
|                                                                              | Painting                                        |              | \$ 50,000  | \$ 50,000  | \$ 50,000    | \$ 50,000    | \$ 15,000  |            |            | \$ 215,000   |
|                                                                              | Parking Lot Repaving                            |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Phase I Sec. Ent. (Security, Card Access, Fire) |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Phase II (Painting, Floors, Aesthetics)         |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Roof Replacement                                |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Safety/Security                                 |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | SE RTUs                                         |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Summit Reconfig                                 |              |            |            |              |              |            |            |            | \$ -         |
| Facilities Operations Routine Maintenance                                    | A&E Consulting Fees                             |              | \$ 25,000  | \$ 25,000  | \$ 25,000    | \$ 25,000    |            |            |            | \$ 100,000   |
|                                                                              | Asphalt Repairs                                 | \$ 10,000    | \$ 5,000   | \$ 5,000   | \$ 5,000     | \$ 5,000     |            |            |            | \$ 30,000    |
|                                                                              | Building Updates                                | \$ 10,000    | \$ 30,000  | \$ 30,000  | \$ 30,000    | \$ 30,000    |            |            |            | \$ 130,000   |
|                                                                              | Concrete Repairs/Replacement/Leveling           |              | \$ 5,000   | \$ 5,000   | \$ 5,000     | \$ 5,000     |            |            |            | \$ 20,000    |
|                                                                              | Custodial/Maintenance Equipment                 |              | \$ 22,000  | \$ 22,000  | \$ 22,000    | \$ 22,000    |            |            |            | \$ 88,000    |
|                                                                              | Electrical Updates                              | \$ 20,000    | \$ 10,000  | \$ 10,000  | \$ 10,000    | \$ 10,000    |            |            |            | \$ 60,000    |
|                                                                              | Exterior - Brick Tuck-Pointing                  |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Flooring Updates                                | \$ 50,000    | \$ 10,000  | \$ 10,000  | \$ 10,000    | \$ 10,000    |            |            |            | \$ 90,000    |
|                                                                              | Furniture/Equipment                             | \$ 35,000    | \$ 40,000  | \$ 40,000  | \$ 40,000    | \$ 40,000    | \$ 5,000   |            |            | \$ 200,000   |
|                                                                              | Grounds                                         |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | HVAC Maintenance                                | \$ 150,000   | \$ 25,000  | \$ 25,000  | \$ 25,000    | \$ 25,000    |            |            |            | \$ 250,000   |
|                                                                              | Lighting & Energy Maintenance                   | \$ 50,000    |            |            |              |              | \$ 30,000  |            |            | \$ 80,000    |
|                                                                              | Plumbing                                        | \$ 10,000    | \$ 20,000  | \$ 20,000  | \$ 20,000    | \$ 20,000    |            |            |            | \$ 90,000    |
|                                                                              | Program Refresh                                 |              | \$ 25,000  | \$ 25,000  | \$ 25,000    | \$ 25,000    |            |            |            | \$ 100,000   |
|                                                                              | Roof Repair                                     |              | \$ 5,000   | \$ 5,000   | \$ 5,000     | \$ 5,000     |            |            |            | \$ 20,000    |
|                                                                              | Safety/Security                                 |              | \$ 238,700 | \$ 23,200  | \$ 343,300   | \$ 275,000   |            |            |            | \$ 880,200   |
|                                                                              | Vehicles                                        |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Sub-total Facilities Operations                 |              | \$ 335,000 | \$ 717,300 | \$ 493,000   | \$ 784,600   | \$ 763,000 | \$ 50,000  | \$ -       | \$ -         |
| PP&G                                                                         | Production Print & Graphics                     |              |            |            |              |              | \$ 90,000  |            |            | \$ 90,000    |
|                                                                              | Sub-total PP&G                                  | \$ -         | \$ -       | \$ -       | \$ -         | \$ -         | \$ 90,000  | \$ -       | \$ -       | \$ 90,000    |
| Student Services & Special Pops                                              | ACE                                             |              |            |            |              |              |            |            | \$ 20,000  | \$ 20,000    |
|                                                                              | Program Refresh (Instructional Equipment)       |              | \$ 63,000  | \$ 63,000  | \$ 63,000    | \$ 63,000    |            |            |            | \$ 252,000   |
|                                                                              | Repair/Replacement                              |              | \$ 25,000  | \$ 25,000  | \$ 25,000    | \$ 25,000    |            |            |            | \$ 100,000   |
|                                                                              | STEMi                                           |              |            |            | \$ 200,000   |              |            |            |            | \$ 200,000   |
|                                                                              | NAIS Build (SE)                                 |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | NAIS Equipment                                  |              |            |            |              |              |            |            |            |              |
|                                                                              | Robotics (Location TBD)                         |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Special Ed Assistive Tech + Other Cap Needs     |              |            |            |              |              |            | \$ 300,000 |            | \$ 300,000   |
| VLAC K-8/ 9-12                                                               |                                                 |              |            |            |              |              |            | \$ 80,000  | \$ 80,000  |              |
| Sub-total Student Services                                                   |                                                 | \$ -         | \$ 88,000  | \$ 88,000  | \$ 288,000   | \$ 88,000    | \$ -       | \$ -       | \$ 400,000 | \$ 952,000   |
| Technology Services                                                          | Audio Video Equipment Upgrades                  | \$ 100,000   |            |            |              |              |            |            |            | \$ 100,000   |
|                                                                              | Battery Replacements (UPS for Data Center)      | \$ 19,600    | \$ 2,100   | \$ 1,800   | \$ 2,100     | \$ 2,100     | \$ 300     | \$ 2,000   |            | \$ 30,000    |
|                                                                              | Cabling Services                                | \$ 1,000     | \$ 500     | \$ 500     | \$ 500       | \$ 500       |            | \$ 1,000   |            | \$ 4,000     |
|                                                                              | CFEF Desktops/Laptops/Labs                      |              | \$ 100,000 | \$ 100,000 | \$ 100,000   | \$ 100,000   |            |            |            | \$ 400,000   |
|                                                                              | CFEF Mobile Devices                             |              | \$ 25,000  | \$ 25,000  | \$ 25,000    | \$ 25,000    |            |            |            | \$ 100,000   |
|                                                                              | CFEF Network Electronics                        |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Communications Channel                          | \$ -         |            |            |              |              |            |            |            | \$ -         |
|                                                                              | Copier/Printer Replacements                     |              |            |            |              |              |            |            |            |              |
|                                                                              | Emerging Technologies (equip test/demo)         | \$ 100,000   |            |            |              |              |            |            |            | \$ 100,000   |
|                                                                              | ONE Network Electronics                         |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | OS Backup                                       |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | OS Desktops/Laptops/Labs/Mobile Devices         | \$ 200,000   |            |            |              |              |            |            |            | \$ 200,000   |
|                                                                              | OS Network Electronics                          |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | OS SAN                                          |              |            |            |              |              |            |            |            | \$ -         |
|                                                                              | OS Security (Firewalls/Filtering)               | \$ 130,000   | \$ 14,000  | \$ 12,000  | \$ 14,000    | \$ 14,000    | \$ 2,000   | \$ 14,000  |            | \$ 200,000   |
|                                                                              | OS Servers Incl Virtual/OS Voice Upgrade        | \$ 130,000   | \$ 14,000  | \$ 12,000  | \$ 14,000    | \$ 14,000    | \$ 2,000   | \$ 14,000  |            | \$ 200,000   |
|                                                                              | OS Telecomm/Enterprise Software Licensing       |              |            |            |              |              |            |            |            | \$ -         |
| Sub-total T.S.                                                               |                                                 | \$ 680,600   | \$ 155,600 | \$ 151,300 | \$ 155,600   | \$ 155,600   | \$ 4,300   | \$ 31,000  | \$ -       | \$ 1,334,000 |
|                                                                              | GRAND TOTAL                                     | \$ 1,015,600 | \$ 960,900 | \$ 732,300 | \$ 1,228,200 | \$ 1,006,600 | \$ 144,300 | \$ 31,000  | \$ 400,000 | \$ 5,518,900 |

# Oakland Schools 5 Year Capital Plan

| Oakland Schools<br>Capital Outlay 5-Year Plan<br>School Fiscal Years 2027-31 |                                                 | 2031         |            |            |            |            |            |            |            |              |
|------------------------------------------------------------------------------|-------------------------------------------------|--------------|------------|------------|------------|------------|------------|------------|------------|--------------|
|                                                                              |                                                 | Main         | NE         | NW         | SE         | SW         |            |            | Instr/Curr | 2031         |
|                                                                              |                                                 | Campus       | Campus     | Campus     | Campus     | Campus     | PP&G       | Summit     | Programs   | TOTAL        |
| Facilities Projects                                                          | HVAC Upgrades                                   |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Chiller                                         |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Lighting & Energy Efficiency Upgrades           |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Painting                                        |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Parking Lot Repaving                            |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Phase I Sec. Ent. (Security, Card Access, Fire) |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Phase II (Painting, Floors, Aesthetics)         |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Roof Replacement                                |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Safety/Security                                 |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | SE RTUs                                         |              |            |            |            |            |            |            |            | \$ -         |
| Summit Reconfig                                                              |                                                 |              |            |            |            |            |            |            | \$ -       |              |
| Facilities Operations Routine Maintenance                                    | A&E Consulting Fees                             |              | \$ 25,000  | \$ 25,000  | \$ 25,000  | \$ 25,000  |            |            |            | \$ 100,000   |
|                                                                              | Asphalt Repairs                                 | \$ 10,000    | \$ 5,000   | \$ 5,000   | \$ 5,000   | \$ 5,000   |            |            |            | \$ 30,000    |
|                                                                              | Building Updates                                | \$ 1,000,000 | \$ 30,000  | \$ 30,000  | \$ 30,000  | \$ 30,000  |            |            |            | \$ 1,120,000 |
|                                                                              | Concrete Repairs/Replacement/Leveling           | \$ 10,000    | \$ 5,000   | \$ 5,000   | \$ 5,000   | \$ 5,000   |            |            |            | \$ 30,000    |
|                                                                              | Custodial/Maintenance Equipment                 |              | \$ 22,000  | \$ 22,000  | \$ 22,000  | \$ 22,000  |            |            |            | \$ 88,000    |
|                                                                              | Electrical Updates                              | \$ 10,000    | \$ 10,000  | \$ 10,000  | \$ 10,000  | \$ 10,000  |            |            |            | \$ 50,000    |
|                                                                              | Exterior - Brick Tuck-Pointing                  | \$ 5,000     |            |            |            |            |            |            |            | \$ 5,000     |
|                                                                              | Flooring Updates                                | \$ 50,000    | \$ 15,000  | \$ 15,000  | \$ 15,000  | \$ 15,000  | \$ 25,000  |            |            | \$ 135,000   |
|                                                                              | Furniture/Equipment                             | \$ 20,000    | \$ 40,000  | \$ 40,000  | \$ 40,000  | \$ 40,000  | \$ 5,000   |            |            | \$ 185,000   |
|                                                                              | Grounds                                         |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | HVAC Maintenance                                | \$ 150,000   | \$ 25,000  | \$ 25,000  | \$ 25,000  | \$ 25,000  |            |            |            | \$ 250,000   |
|                                                                              | Lighting & Energy Maintenance                   | \$ 100,000   | \$ 10,000  | \$ 10,000  | \$ 10,000  | \$ 10,000  | \$ 20,000  |            |            | \$ 160,000   |
|                                                                              | Plumbing                                        | \$ 5,000     | \$ 20,000  | \$ 20,000  | \$ 20,000  | \$ 20,000  |            |            |            | \$ 85,000    |
|                                                                              | Program Refresh                                 |              | \$ 25,000  | \$ 25,000  | \$ 25,000  | \$ 25,000  |            |            |            | \$ 100,000   |
|                                                                              | Roof Repair                                     |              | \$ 5,000   | \$ 5,000   | \$ 5,000   | \$ 5,000   |            |            |            | \$ 20,000    |
|                                                                              | Safety/Security Vehicles                        | \$ 15,000    | \$ 10,000  | \$ 10,000  | \$ 10,000  | \$ 10,000  |            |            |            | \$ 55,000    |
|                                                                              |                                                 |              |            |            |            |            |            |            |            | \$ -         |
| Sub-total Facilities Operations                                              |                                                 | \$ 1,375,000 | \$ 247,000 | \$ 247,000 | \$ 247,000 | \$ 247,000 | \$ 50,000  | \$ -       | \$ -       | \$ 2,413,000 |
| PP&G                                                                         | Production Print & Graphics                     |              |            |            |            |            | \$ 90,000  |            |            | \$ 90,000    |
|                                                                              | Sub-total PP&G                                  | \$ -         | \$ -       | \$ -       | \$ -       | \$ -       | \$ 90,000  | \$ -       | \$ -       | \$ 90,000    |
| Student Services & Special Pops                                              | ACE                                             |              |            |            |            |            |            |            | \$ 20,000  | \$ 20,000    |
|                                                                              | Program Refresh (Instructional Equipment)       |              | \$ 63,000  | \$ 63,000  | \$ 63,000  | \$ 63,000  |            |            |            | \$ 252,000   |
|                                                                              | Repair/Replacement                              |              | \$ 25,000  | \$ 25,000  | \$ 25,000  | \$ 25,000  |            |            |            | \$ 100,000   |
|                                                                              | STEMi                                           |              |            |            | \$ 200,000 |            |            |            |            | \$ 200,000   |
|                                                                              | NAIS Build (SE)                                 |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | NAIS Equipment                                  |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Robotics (Location TBD)                         |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Special Ed Assistive Tech + Other Cap Needs     |              |            |            |            |            |            | \$ 300,000 |            | \$ 300,000   |
|                                                                              | VLAC K-8/ 9-12                                  |              |            |            |            |            |            | \$ 80,000  |            | \$ 80,000    |
| Sub-total Student Services                                                   |                                                 | \$ -         | \$ 88,000  | \$ 88,000  | \$ 288,000 | \$ 88,000  | \$ -       | \$ -       | \$ 400,000 | \$ 952,000   |
| Technology Services                                                          | Audio Video Equipment Upgrades                  | \$ 100,000   |            |            |            |            |            |            |            | \$ 100,000   |
|                                                                              | Battery Replacements (UPS for Data Center)      | \$ 120,000   | \$ 20,000  | \$ 20,000  | \$ 20,000  | \$ 20,000  |            | \$ 3,000   |            | \$ 203,000   |
|                                                                              | Cabling Services                                | \$ 1,000     | \$ 500     | \$ 500     | \$ 500     | \$ 500     |            | \$ 1,000   |            | \$ 4,000     |
|                                                                              | CFEF Desktops/Laptops/Labs                      |              | \$ 156,100 | \$ 154,100 | \$ 150,100 | \$ 151,100 |            |            |            | \$ 611,400   |
|                                                                              | CFEF Mobile Devices                             |              | \$ 25,000  | \$ 25,000  | \$ 25,000  | \$ 25,000  |            |            |            | \$ 100,000   |
|                                                                              | CFEF Network Electronics                        |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Communications Channel                          | \$ -         |            |            |            |            |            |            |            | \$ -         |
|                                                                              | Copier/Printer Replacements                     | \$ 135,000   | \$ 60,000  | \$ 60,000  | \$ 60,000  | \$ 60,000  | \$ 2,000   | \$ 30,000  |            | \$ 407,000   |
|                                                                              | Emerging Technologies (equip test/demo)         | \$ 100,000   |            |            |            |            |            |            |            | \$ 100,000   |
|                                                                              | ONE Network Electronics                         |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | OS Backup                                       |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | OS Desktops/Laptops/Labs/Mobile Devices         | \$ 392,000   |            |            |            |            | \$ 8,000   |            |            | \$ 400,000   |
|                                                                              | OS Network Electronics                          |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | OS SAN                                          |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | OS Security (Firewalls/Filtering)               |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | OS Servers Incl Virtual/OS Voice Upgrade        |              |            |            |            |            |            |            |            | \$ -         |
|                                                                              | OS Telecomm/Enterprise Software Licensing       |              |            |            |            |            |            |            |            | \$ -         |
| Sub-total T.S.                                                               |                                                 | \$ 848,000   | \$ 261,600 | \$ 259,600 | \$ 255,600 | \$ 256,600 | \$ 10,000  | \$ 34,000  | \$ -       | \$ 1,925,400 |
|                                                                              | GRAND TOTAL                                     | \$ 2,223,000 | \$ 596,600 | \$ 594,600 | \$ 790,600 | \$ 591,600 | \$ 150,000 | \$ 34,000  | \$ 400,000 | \$ 5,380,400 |

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS**

**TOPIC:** District School Buses Purchase

The district is looking to replace four school buses within the transportation fleet. The last purchase of school buses was completed in 2023, and these replacements are part of the District's ongoing effort to maintain a safe, reliable, and efficient transportation system for our students.

We have identified four buses that have reached the end of their useful life and require replacement. Upon replacement, these buses will be auctioned at a later date, with proceeds returned to the appropriate fund.

The recommended purchase is through Holland Bus Company, which has provided a competitive and responsive proposal that meets the District's specifications and operational needs. The buses will be funded through Series I of the 2026 Bond.

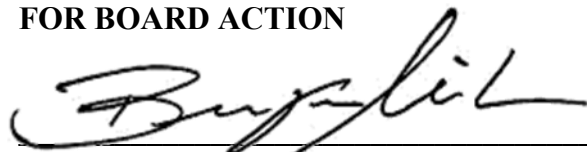
Total expenditure for the school buses is **\$602,420.00**.

This came to the Board as Information and Discussion at the April 23, 2026, Regular Board Meeting and comes for approval tonight.

**Recommendation:**

That the Novi Community School District Board of Education, in the best interest of the Novi Community School District, approves the purchase of four school buses from Holland Bus Company, to be funded through Series I of the 2026 Bond, in the amount of \$602,420.00.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
Benjamin Mainka, Superintendent



**Michigan Bus Purchasing**  
**Price Comparison Report - Spec #25797**  
 Apr 14, 2026 10:19 AM

**Buying Organization**

Novi Community Schools  
 25345 Taft Rd  
 Novi MI 48374-2423

**Notes**

3/24/26 Phase II 25-26

**Product Category**

Conventional (2025-26 Phase 2)

**Product**

77 Passenger

**Quantity**

4

**Option**

**Option SKU Buyer Comments**

Hoekstra

Holland

Midwest Trans

**Product Base Price**

**\$144,427.00    \$142,816.00    \$153,463.00**

**Chassis Options**

**Air Dryer**

Bendix AD-IP dryer w/spin-on filter

C101    N/C    (\$231.00)    N/A

**Alternator**

240-amp. Leece-Neville

C123    \$140.00    S/E    \$159.00

Axle, Front: minimum load

12,000 lbs.

C142    \$159.00    S/E    N/A

Axle, Rear: minimum load

23,000 lbs.

C153    \$623.00    S/E    \$226.00

**Batteries**

3 12-volt, 950-CCA each

C163    S/E    S/E    \$256.00

Brake Dust Shield

Brake dust shield on all wheels

C170    S/E    S/E    S/E

**Brakes, ESC**

Electronic Stability Control for Air Brakes

C172    S/E    S/E    S/E

Brakes, Traction Control

For air brakes

C184    S/E    S/E    S/E

**Engine**

Cummins ISB 240 hp w/PTS2500 trans

C202    ---    ---    S/E

Cummins ISB 240 hp w/PTS2500 trans

C202    \$1,044.00    ---    ---

Gasoline Engine, 7.3 L w/Ford Trans

C218    N/A    (\$3,350.00)    N/A

**Fuel Tank**

Increase to 100-gallon gasoline tank

C252    N/A    \$375.00    N/A

**Headlights**

|                                                     |      |           |                      |
|-----------------------------------------------------|------|-----------|----------------------|
| <b>LED Headlamps</b>                                |      |           |                      |
| Heater Block, Internal (Engine)                     |      |           |                      |
| Delete block heater                                 | C266 | S/E       | \$657.00             |
| Pedals, Adjustable                                  | C273 | (\$76.00) | (\$127.00) (\$47.00) |
| Adjustable brake and accelerator pedals             | C310 | \$917.00  | \$912.00 \$676.00    |
| <b>Rust Proofing</b>                                |      |           |                      |
| Rust proofing fuel tank anticorrosion spray coating | C315 | \$478.00  | \$192.00 \$316.00    |
| <b>Steering</b>                                     |      |           |                      |
| Telescoping steering wheel w/ Drivers Air bag       | C321 | N/A       | S/E N/A              |
| Switches, Ignition                                  |      |           |                      |
| Keyed alike                                         | C350 | N/C       | \$5.00 \$23.00       |
| <b>Tires</b>                                        |      |           |                      |
| 11R Steer, Mud and Snow, Kuhmo                      | C400 | N/A       | (\$500.00) N/A       |
| <b>Turn Signals</b>                                 |      |           |                      |
| Fender-mounted, LED                                 | C422 | \$171.00  | S/E \$132.00         |
| <b>Warranty, Extended</b>                           |      |           |                      |
| 3 year/unlimited miles                              | C451 | S/E       | \$1,425.00 \$890.00  |

## Body Options

|                                                  |      |            |                       |
|--------------------------------------------------|------|------------|-----------------------|
| <b>Battery Cut Off Switch</b>                    |      |            |                       |
| Add battery cut off switch                       | B190 | S/E        | S/E                   |
| <b>Defogger Fans</b>                             |      |            |                       |
| Increase from 2 to 3                             | B250 | N/A        | \$65.00 \$70.00       |
| <b>Electrical Equipment and Wiring</b>           |      |            |                       |
| Camera System, Front/Rear Back-up View, exterior | B275 | N/A        | S/E N/A               |
| <b>Exit, Emergency Window</b>                    |      |            |                       |
| Increase from 2 to 4                             | B290 | S/E        | \$25.00 S/E           |
| <b>Exit, Evacuation Step</b>                     |      |            |                       |
| Step & handle at rear door                       | B310 | \$245.00   | S/E \$105.00          |
| <b>Exit, Roof Hatch</b>                          |      |            |                       |
| 2 Specialty ProLo 9240 series                    | B324 | (\$62.00)  | (\$360.00) N/A        |
| <b>Floor Covering</b>                            |      |            |                       |
| 1 piece, gray                                    | B373 | N/A        | \$780.00 \$652.00     |
| <b>Lights, Strobe</b>                            |      |            |                       |
| Delete light & wiring                            | B480 | (\$107.00) | (\$145.00) (\$117.00) |
| <b>Lights</b>                                    |      |            |                       |
| Backup Lights, LED, skirt mounted                | B485 | N/A        | S/E \$96.00           |
| <b>Mirror, Timer</b>                             |      |            |                       |
| Timer for heated mirror                          | B525 | S/E        | S/E                   |
| <b>Mirrors, Crossview</b>                        |      |            |                       |

|                                                                                   |         |            |            |            |
|-----------------------------------------------------------------------------------|---------|------------|------------|------------|
| Rosco, Eye-Max LP, heated                                                         | B537    | \$41.00    | S/E        | N/A        |
| Mirrors, Crossview, Arms                                                          |         |            |            |            |
| Stainless steel arms                                                              | B555    | S/E        | \$38.00    | \$100.00   |
| Mirrors, Rearview                                                                 |         |            |            |            |
| Rosco Open View ES, remote, heated, split view                                    | B575    | \$309.00   | \$265.00   | \$132.00   |
| Mirrors, Rearview, Arms                                                           |         |            |            |            |
| Stainless steel arms                                                              | B590    | S/E        | \$38.00    | \$100.00   |
| Noise Reduction System                                                            |         |            |            |            |
| Perforated ceiling, full bus                                                      | B595    | S/E        | \$641.00   | S/E        |
| Paint, Roof                                                                       |         |            |            |            |
| White, polyurethane                                                               | B605    | \$355.00   | \$220.00   | \$373.00   |
| Power Source                                                                      |         |            |            |            |
| 12-volt power source in driver's area                                             | B615    | S/E        | S/E        | S/E        |
| Radio & Public Address System                                                     |         |            |            |            |
| AM/FM radio, PA System inside & outside                                           | B623    | \$647.00   | \$597.00   | \$503.00   |
| Sashes, Side                                                                      |         |            |            |            |
| Painted flat black                                                                | B650    | N/C        | \$145.00   | \$294.00   |
| Seat, Driver's                                                                    |         |            |            |            |
| National, air ride w/1 arm rest                                                   | B664    | \$137.00   | \$225.00   | \$170.00   |
| Seats, Child Restraint                                                            |         |            |            |            |
| Sabre, 39" floor mount (per seat) (Qty: 4)                                        | B699    | \$1,148.00 | ---        | ---        |
| 39" IMMI SafeGuard ICS - (1) ICS, (3) 3-pt belts, floor mount (per seat) (Qty: 4) | B677    | ---        | ---        | \$2,704.00 |
| IMMI 39"-Child Restraint (Qty: 4)                                                 | B677.14 | N/A        | \$1,868.00 | N/A        |
| Seats, Passenger: Color                                                           |         |            |            |            |
| Gray                                                                              | B713    | S/E        | S/E        | S/E        |
| Severe Service Package                                                            |         |            |            |            |
| Must meet Colorado Racking Test                                                   | B740    | S/E        | S/E        | S/E        |
| Stepwell                                                                          |         |            |            |            |
| Stainless steel                                                                   | B755    | N/A        | \$545.00   | \$843.00   |
| Stop Arm Signals                                                                  |         |            |            |            |
| Electric, LED lights, front only                                                  | B762    | (\$293.00) | (\$417.00) | (\$425.00) |
| Storage Compartment Driver's Area                                                 |         |            |            |            |
| Over drivers sash window                                                          | B781    | S/E        | \$285.00   | \$269.00   |
| Storage Pouch                                                                     |         |            |            |            |
| Mounted on barrier behind driver                                                  | B782    | \$21.00    | \$16.00    | \$50.00    |
| Student Reminder System                                                           |         |            |            |            |
| Delete Student Reminder System                                                    | B793    | (\$115.00) | (\$130.00) | N/A        |
| Tail Pipe                                                                         |         |            |            |            |
| Exhaust Exit, Left Side                                                           | B803    | N/A        | (\$120.00) | \$39.00    |
| Warning System-Driver Alert                                                       |         |            |            |            |

Transpec Driver Alert Model 7500

|                      |      |          |          |          |
|----------------------|------|----------|----------|----------|
| Window, Rear         | B805 | \$466.00 | \$440.00 | \$440.00 |
| Tempered, 28% tinted | B870 | \$15.00  | \$50.00  | N/C      |
| Windshield           |      |          |          |          |
| 2-piece curved       | B880 | N/A      | \$135.00 | N/A      |

**Configured Price \$150,690.00    \$146,723.00    \$163,149.00**

**Dealer Options**

|                            |  |  |            |            |
|----------------------------|--|--|------------|------------|
| silver grill and glove box |  |  | \$0.00     |            |
| Angletrax camera system    |  |  | \$3,882.00 |            |
| Angletrax camera system    |  |  |            |            |
| Angletrax camera system    |  |  |            | \$3,882.00 |

|                    | <u>Hoekstra</u>     | <u>Holland</u>      | <u>Midwest Trans:</u> |
|--------------------|---------------------|---------------------|-----------------------|
| Unit Price         | \$154,572.00        | \$150,605.00        | \$167,031.00          |
| Total Price        | \$618,288.00        | \$602,420.00        | \$668,124.00          |
| <b>Grand Total</b> | <b>\$618,288.00</b> | <b>\$602,420.00</b> | <b>\$668,124.00</b>   |

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**ASSISTANT SUPERINTENDENT TEACHING AND LEARNING**

**TOPIC:** 5-12 Grade ELA Resource Approval

A draft presentation for the 5-12 Grade ELA Resource recommendation was shared with the Board Curriculum Committee at the administrative meeting on April 21, 2026.

This curriculum work is about alignment and coherence, ensuring high expectations for all students on a trajectory from kindergarten through 12th grade. Curriculum should also be aligned with state standards and with best practice, and resources should support research- and evidence-based instructional practices.

Based on the information outlined in the report to the board earlier this evening and following our comprehensive pilots, **the Teaching and Learning Department recommends the adoption of Great Minds *Arts & Letters* for grades 5-8 and HMH *Into Literature* for grades 9-12.** This will maintain continuity from K-4 Great Minds *Wit & Wisdom* to 5-8 *Arts & Letters*, supporting students' preparation for their high school experience.

**Recommendation:**

That the Novi Community School District Board of Education, in the best interest of the Novi Community School District, approves the recommendation to adopt Great Minds *Arts & Letters*, for grades 5-8, and HMH *Into Literature*, for grades 9-12, as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
Benjamin Mainka, Superintendent



every child  
is capable of  
greatness

## Great Minds Quote

Date April 14, 2026  
Expiration Date July 10, 2026  
Prepared By Kaela Sakorafis  
Email kaela.sakorafis@greatminds.org

Quote Number 00530689  
Contact Name Laura Bidlack  
Phone (248) 449-1200  
Email laura.bidlack@novik12.org

Bill to Name AP Novi Comm SD  
Bill To 49000 West 11 Mile Road  
Novi, MI 48374

Ship to Name Laura Bidlack  
Ship To 49000 West 11 Mile Road  
Novi, MI 48374

End User Novi Community School District

### Make Payment to:

Great Minds PBC Tax ID: 84-3785772

### Mail payment to:

Great Minds PBC  
P.O. Box 200283  
Pittsburgh, PA 15251-0283

Phone: 202.223.1854

Email: [ordertracking@greatminds.org](mailto:ordertracking@greatminds.org)

### Wire/ACH Silicon Valley Bank Beneficiary: Great Minds PBC

ABA #121140399 – Account #3303446795 Intl: SWIFT SVBKUS6S

Please email all remittance information to [payments@greatminds.org](mailto:payments@greatminds.org).

| Arts and Letters - Kit                            | ISBN              | Quantity | Special Price | Total Price |
|---------------------------------------------------|-------------------|----------|---------------|-------------|
| Grade 5                                           |                   |          |               |             |
| Arts & Letters Prologue Level 5 Set (Modules 1-4) | 979-8-88811-258-8 | 6.00     | \$38.00       | \$228.00    |
| Arts & Letters Student Bundle Level 5             | 979-8-89417-050-3 | 600.00   | \$28.50       | \$17,100.00 |
| Arts & Letters Teach Level 5 Set (Modules 1-4)    | 979-8-88811-213-7 | 6.00     | \$190.00      | \$1,140.00  |
| Arts & Letters Year 1 Teacher Bundle Level 5      | 979-8-89191-961-7 | 14.00    | \$332.50      | \$4,655.00  |
| Grade 6                                           |                   |          |               |             |
| Arts & Letters Prologue Level 6 Set (Modules 1-4) | 979-8-88811-263-2 | 6.00     | \$38.00       | \$228.00    |
| Arts & Letters Student Bundle Level 6             | 979-8-89417-051-0 | 600.00   | \$28.50       | \$17,100.00 |
| Arts & Letters Teach Level 6 Set (Modules 1-4)    | 979-8-88811-218-2 | 6.00     | \$190.00      | \$1,140.00  |
| Arts & Letters Year 1 Teacher Bundle Level 6      | 979-8-89191-962-4 | 9.00     | \$332.50      | \$2,992.50  |
| Grade 7                                           |                   |          |               |             |
| Arts & Letters Prologue Level 7 Set (Modules 1-4) | 979-8-88811-268-7 | 5.00     | \$38.00       | \$190.00    |
| Arts & Letters Student Bundle Level 7             | 979-8-89417-052-7 | 600.00   | \$28.50       | \$17,100.00 |
| Arts & Letters Teach Level 7 Set (Modules 1-4)    | 979-8-88811-223-6 | 5.00     | \$190.00      | \$950.00    |
| Arts & Letters Year 1 Teacher Bundle Level 7      | 979-8-89191-963-1 | 8.00     | \$332.50      | \$2,660.00  |
| Grade 8                                           |                   |          |               |             |
| Arts & Letters Prologue Level 8 Set (Modules 1-4) | 979-8-88811-273-1 | 5.00     | \$38.00       | \$190.00    |
| Arts & Letters Student Bundle Level 8             | 979-8-89417-053-4 | 600.00   | \$28.50       | \$17,100.00 |
| Arts & Letters Teach Level 8 Set (Modules 1-4)    | 979-8-88811-228-1 | 5.00     | \$190.00      | \$950.00    |
| Arts & Letters Year 1 Teacher Bundle Level 8      | 979-8-89191-964-8 | 8.00     | \$332.50      | \$2,660.00  |

| Coaching - Services                                  | ISBN     | Quantity | Special Price | Total Price |
|------------------------------------------------------|----------|----------|---------------|-------------|
| Grade Multiple                                       |          |          |               |             |
| Arts & Letters - On Site Coaching Services - 6 Hours | GM-03943 | 4.00     | \$3,822.00    | \$15,288.00 |

| Core Text - Print                                                                  | ISBN          | Quantity | Special Price | Total Price |
|------------------------------------------------------------------------------------|---------------|----------|---------------|-------------|
| Grade 5                                                                            |               |          |               |             |
| All Thirteen: The Incredible Cave Rescue of the Thai Boys' Soccer Team (Paperback) | 9781536228243 | 614.00   | \$22.09       | \$13,564.18 |
| Finding Langston                                                                   | 9780823445820 | 614.00   | \$6.79        | \$4,169.98  |
| GRADE 5 MODULE 2 THE PHANTOM TOLLBOOTH                                             | 9780394820378 | 614.00   | \$7.64        | \$4,691.88  |
| The Birchbark House (2024, Paperback)                                              | 9780063064171 | 614.00   | \$8.49        | \$5,213.78  |
| Grade 6                                                                            |               |          |               |             |
| Bud, Not Buddy                                                                     | 9780440413288 | 609.00   | \$7.64        | \$4,653.67  |
| Grade 6 Module 2 Ramayana                                                          | 9780811871075 | 609.00   | \$29.75       | \$18,117.75 |
| Grade 6 Module 4 I Am Malala: How One Girl Stood Up...                             | 9780316327916 | 609.00   | \$9.34        | \$5,688.97  |
| GRADE 6 MODULE 4 SHIPWRECK AT THE BOTTOM OF THE WORLD: THE E                       | 9780375810497 | 608.00   | \$11.89       | \$7,230.03  |
| Picturing a Nation                                                                 | 9781536235654 | 609.00   | \$21.24       | \$12,936.07 |
| The Odyssey (2025, Paperback)                                                      | 9781536213188 | 609.00   | \$15.29       | \$9,312.52  |
| Grade 7                                                                            |               |          |               |             |
| 90 Miles to Havana                                                                 | 9781250005595 | 608.00   | \$7.64        | \$4,646.03  |
| A Single Shard                                                                     | 9780547534268 | 609.00   | \$6.79        | \$4,136.02  |
| Good Masters! Sweet Ladies!                                                        | 9780763650940 | 608.00   | \$5.94        | \$3,612.43  |
| GRADE 7 MODULE 1 CASTLE DIARY THE JOURNAL OF TOBIAS BURGESS                        | 9780763621643 | 608.00   | \$6.79        | \$4,129.23  |
| Grade 7 Module 1 The Midwife's Apprentice                                          | 9781328631121 | 608.00   | \$6.79        | \$4,129.23  |
| GRADE 7 MODULE 2 CODE TALKER                                                       | 9780142405963 | 608.00   | \$9.34        | \$5,679.63  |
| Grade 7 Module 3 Animal Farm                                                       | 9780451526342 | 608.00   | \$8.49        | \$5,162.83  |
| Grade 7 Module 4 An American Plague: The True and Terrifying Story...              | 9780395776087 | 608.00   | \$18.69       | \$11,364.43 |
| Grade 7 Module 4 Fever 1793                                                        | 9780689848919 | 608.00   | \$7.64        | \$4,646.03  |
| Grade 8                                                                            |               |          |               |             |
| GRADE 8 MODULE 1 THE CROSSOVER                                                     | 9780544935204 | 608.00   | \$9.34        | \$5,679.63  |
| GRADE 8 MODULE 3 A MIDSUMMER NIGHT'S DREAM                                         | 9780743477543 | 608.00   | \$5.94        | \$3,612.43  |
| Grade 8 Module 4 Claudette Colvin: Twice Toward Justice                            | 9780312661052 | 608.00   | \$11.04       | \$6,713.23  |



| PD - Services                                              | ISBN     | Quantity | Special Price | Total Price |
|------------------------------------------------------------|----------|----------|---------------|-------------|
| Grade Multiple                                             |          |          |               |             |
| Arts & Letters - On-Site PD Support<br>Services - Full Day | GM-03339 | 6.00     | \$3,822.00    | \$22,932.00 |

|          |              |
|----------|--------------|
| Kit      | \$90,930.00  |
| Print    | \$175,400.03 |
| Services | \$39,000.00  |

|                                |                     |
|--------------------------------|---------------------|
| Solution Subtotal              | \$305,330.03        |
| Discount                       | (\$31,636.50)       |
| Shipping and Handling          | \$25,301.35         |
| <b>*Pre-Tax Solution Total</b> | <b>\$298,994.88</b> |
| Estimated Sales Tax            | \$0.00              |
| Estimated S&H Tax              | \$0.00              |
| Total Solution:                | <b>\$298,994.88</b> |

This Quote is governed by the Terms and Conditions at <https://greatminds.org/customer-quote-terms> which are hereby incorporated by reference as if fully set forth herein.

*\*The estimated tax amounts provided in this quote are based on the state and local tax rates applicable at the time of quotation. These rates are subject to change by relevant tax authorities. The final tax amount on the invoice will reflect the applicable rates at the time of invoicing. If Customer is tax-exempt, valid exemption documentation must be provided prior to invoicing in order for the exemption to be applied.*



every child  
is capable of  
greatness

**Great Minds Quote**

|                 |                                |              |                                |
|-----------------|--------------------------------|--------------|--------------------------------|
| Date            | April 14, 2026                 | Quote Number | 00530875                       |
| Expiration Date | April 27, 2027                 |              |                                |
| Prepared By     | Kaela Sakorafis                | Contact Name | Laura Bidlack                  |
| Email           | kaela.sakorafis@greatminds.org | Phone        | (248) 449-1200                 |
|                 |                                | Email        | laura.bidlack@novik12.org      |
| Bill to Name    | AP Novi Comm SD                | Ship to Name | Laura Bidlack                  |
| Bill To         | 49000 West 11 Mile Road        | Ship To      | 49000 West 11 Mile Road        |
|                 | Novi, MI 48374                 |              | Novi, MI 48374                 |
|                 |                                | End User     | Novi Community School District |

|                                                                                            |                                            |
|--------------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Make Payment to:</b><br>Great Minds PBC Tax ID: 84-3785772                              | <b>Phone:</b> 202.223.1854                 |
| <b>Mail payment to:</b><br>Great Minds PBC<br>P.O. Box 200283<br>Pittsburgh, PA 15251-0283 | <b>Email:</b> ordertracking@greatminds.org |

**Wire/ACH Silicon Valley Bank Beneficiary: Great Minds PBC**  
ABA #121140399 – Account #3303446795 Intl: SWIFT SVBKUS6S  
Please email all remittance information to [payments@greatminds.org](mailto:payments@greatminds.org).

| Arts and Letters - Digital                                                                                                   | ISBN     | Quantity | Special Price | Total Price |
|------------------------------------------------------------------------------------------------------------------------------|----------|----------|---------------|-------------|
| Grade Multiple                                                                                                               |          |          |               |             |
| Arts & Letters Digital Teacher License Levels K-8: Service End Date (6/30 of School Year 2027 - 2028 unless noted otherwise) | GM-03758 | 39.00    | \$95.00       | \$3,705.00  |

| Arts and Letters - Kit                | ISBN              | Quantity | Special Price | Total Price |
|---------------------------------------|-------------------|----------|---------------|-------------|
| Grade 5                               |                   |          |               |             |
| Arts & Letters Student Bundle Level 5 | 979-8-89417-050-3 | 600.00   | \$28.50       | \$17,100.00 |
| Grade 6                               |                   |          |               |             |
| Arts & Letters Student Bundle Level 6 | 979-8-89417-051-0 | 600.00   | \$28.50       | \$17,100.00 |
| Grade 7                               |                   |          |               |             |
| Arts & Letters Student Bundle Level 7 | 979-8-89417-052-7 | 600.00   | \$28.50       | \$17,100.00 |
| Grade 8                               |                   |          |               |             |
| Arts & Letters Student Bundle Level 8 | 979-8-89417-053-4 | 600.00   | \$28.50       | \$17,100.00 |

| Coaching - Services                                  | ISBN     | Quantity | Special Price | Total Price |
|------------------------------------------------------|----------|----------|---------------|-------------|
| Grade Multiple                                       |          |          |               |             |
| Arts & Letters - On Site Coaching Services - 6 Hours | GM-03943 | 3.00     | \$3,822.00    | \$11,466.00 |

| PD - Services                                           | ISBN     | Quantity | Special Price | Total Price |
|---------------------------------------------------------|----------|----------|---------------|-------------|
| Grade Multiple                                          |          |          |               |             |
| Arts & Letters - On-Site PD Support Services - Full Day | GM-03339 | 3.00     | \$3,822.00    | \$11,466.00 |

Total cost subject to change

|                                |                     |
|--------------------------------|---------------------|
| Kit                            | \$72,000.00         |
| Services                       | \$23,400.00         |
| Digital                        | \$3,900.00          |
| Solution Subtotal              | \$99,300.00         |
| Discount                       | (\$4,263.00)        |
| Shipping and Handling          | \$6,840.00          |
| <b>*Pre-Tax Solution Total</b> | <b>\$101,877.00</b> |
| Estimated Sales Tax            | \$0.00              |
| Estimated S&H Tax              | \$0.00              |
| <b>Total Solution:</b>         | <b>\$101,877.00</b> |

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*\*The estimated tax amounts provided in this quote are based on the state and local tax rates applicable at the time of quotation. These rates are subject to change by relevant tax authorities. The final tax amount on the invoice will reflect*

*the applicable rates at the time of invoicing. If Customer is tax-exempt, valid exemption documentation must be provided prior to invoicing in order for the exemption to be applied.*



**Proposal #009613394**  
Prepared For  
**Novi Cmty School District**

**Attention:**  
**Michael Giromini**  
**michael.giromini@novik12.org**

For the Purchase of:  
**HMH Into Literature (9-12 Version 2 w/Writable) 1-  
Year Renewal**

**Prepared By**  
**Mia Wheeler**  
**mia.wheeler@hnhco.com**

**Please submit this proposal with your purchase order.**

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:  
<http://www.hnhco.com/common/terms-conditions>

Send **Check Payments** to:  
HMH Education Company  
14046 Collection Center Drive  
Chicago, IL 60693

Attention:  
Michael Giromini  
michael.giromini@novik12.org

Send **Orders** to:  
orders@hnhco.com  
FAX: 800-269-5232

**HMH Confidential and Proprietary**

# Proposal for Novi Cmty School District

| ISBN                                                     | Title                                                                                                                                                                                                                                                            | Price              | Quantity | Value of All Material | Free Materials Quantity |
|----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------|-----------------------|-------------------------|
| <b><u>Grade 9</u></b>                                    |                                                                                                                                                                                                                                                                  |                    |          |                       |                         |
| <b>Student Digital Licenses</b>                          |                                                                                                                                                                                                                                                                  |                    |          |                       |                         |
| 1857724                                                  | 9780358880134 Into Literature Vrs2 WR Student License Grades 9-12 1 Year<br>Includes:<br>Into Literature Digital Student Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Student Resources 1 Year Grades 9-12<br>Implementation Success     | \$38.25            | 651      | \$24,900.75           |                         |
| <b>Total for Student Digital Licenses</b>                |                                                                                                                                                                                                                                                                  | <b>\$24,900.75</b> |          |                       |                         |
| <b>Teacher Digital Licenses</b>                          |                                                                                                                                                                                                                                                                  |                    |          |                       |                         |
| 1857725                                                  | 9780358880141 Into Literature Vrs2 WR Teacher License Grades 9-12 1 Year<br>Includes:<br>Into Literature Digital Teacher Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Teacher Resources 1 Year Grades 9-12<br>Access to Teacher's Corner | \$337.95           |          |                       | 10                      |
| 1911294                                                  | 9798202157790 HMH AI Tools Teacher License Unlimited Grades K-12 1 Year                                                                                                                                                                                          | \$50.00            | 10       | \$500.00              |                         |
| <b>Total for Teacher Digital Licenses</b>                |                                                                                                                                                                                                                                                                  | <b>\$500.00</b>    |          |                       |                         |
| <b>A la Carte Items Available for Purchase</b>           |                                                                                                                                                                                                                                                                  |                    |          |                       |                         |
| <b>Student Materials</b>                                 |                                                                                                                                                                                                                                                                  |                    |          |                       |                         |
| 1791529                                                  | 9780358416425 Into Literature Vrs2 Student Edition Softcover Grade 9                                                                                                                                                                                             | \$6.50             | 651      | \$4,231.50            |                         |
| 1770528                                                  | 9780358264163 Into Literature Grammar Practice Workbook Grade 9                                                                                                                                                                                                  | \$14.15            | 50       | \$707.50              |                         |
| <b>Total for A la Carte Items Available for Purchase</b> |                                                                                                                                                                                                                                                                  | <b>\$4,939.00</b>  |          |                       |                         |
| <b><u>Total for Grade 9</u></b>                          |                                                                                                                                                                                                                                                                  | <b>\$30,339.75</b> |          |                       |                         |

|                                           |                                                                                                                                                                                                                                                                  |                    |     |             |    |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----|-------------|----|
| <b><u>Grade 10</u></b>                    |                                                                                                                                                                                                                                                                  |                    |     |             |    |
| <b>Student Digital Licenses</b>           |                                                                                                                                                                                                                                                                  |                    |     |             |    |
| 1857724                                   | 9780358880134 Into Literature Vrs2 WR Student License Grades 9-12 1 Year<br>Includes:<br>Into Literature Digital Student Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Student Resources 1 Year Grades 9-12<br>Implementation Success     | \$38.25            | 623 | \$23,829.75 |    |
| <b>Total for Student Digital Licenses</b> |                                                                                                                                                                                                                                                                  | <b>\$23,829.75</b> |     |             |    |
| <b>Teacher Digital Licenses</b>           |                                                                                                                                                                                                                                                                  |                    |     |             |    |
| 1857725                                   | 9780358880141 Into Literature Vrs2 WR Teacher License Grades 9-12 1 Year<br>Includes:<br>Into Literature Digital Teacher Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Teacher Resources 1 Year Grades 9-12<br>Access to Teacher's Corner | \$337.95           |     |             | 11 |

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# Proposal for Novi Cmty School District

| ISBN                                                     | Title                                                     | Price              | Quantity | Value of All Material | Free Materials Quantity |
|----------------------------------------------------------|-----------------------------------------------------------|--------------------|----------|-----------------------|-------------------------|
| 1911294 9798202157790                                    | HMH AI Tools Teacher License Unlimited Grades K-12 1 Year | \$50.00            | 11       | \$550.00              |                         |
| <b>Total for Teacher Digital Licenses</b>                |                                                           | <b>\$550.00</b>    |          |                       |                         |
| <b>A la Carte Items Available for Purchase</b>           |                                                           |                    |          |                       |                         |
| <b>Student Materials</b>                                 |                                                           |                    |          |                       |                         |
| 1791530 9780358416432                                    | Into Literature Vrs2 Student Edition Softcover Grade 10   | \$6.50             | 623      | \$4,049.50            |                         |
| 1770529 9780358264170                                    | Into Literature Grammar Practice Workbook Grade 10        | \$14.15            | 55       | \$778.25              |                         |
| <b>Total for A la Carte Items Available for Purchase</b> |                                                           | <b>\$4,827.75</b>  |          |                       |                         |
| <b><u>Total for Grade 10</u></b>                         |                                                           | <b>\$29,207.50</b> |          |                       |                         |

## Grade 11 Student Digital Licenses

|                                                          |                                                                                                                                                                                                                                                    |                    |     |             |   |
|----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----|-------------|---|
| 1857724 9780358880134                                    | Into Literature Vrs2 WR Student License Grades 9-12 1 Year<br>Includes:<br>Into Literature Digital Student Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Student Resources 1 Year Grades 9-12<br>Implementation Success     | \$38.25            | 287 | \$10,977.75 |   |
| <b>Total for Student Digital Licenses</b>                |                                                                                                                                                                                                                                                    | <b>\$10,977.75</b> |     |             |   |
| <b>Teacher Digital Licenses</b>                          |                                                                                                                                                                                                                                                    |                    |     |             |   |
| 1857725 9780358880141                                    | Into Literature Vrs2 WR Teacher License Grades 9-12 1 Year<br>Includes:<br>Into Literature Digital Teacher Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Teacher Resources 1 Year Grades 9-12<br>Access to Teacher's Corner | \$337.95           |     |             | 9 |
| 1911294 9798202157790                                    | HMH AI Tools Teacher License Unlimited Grades K-12 1 Year                                                                                                                                                                                          | \$50.00            | 9   | \$450.00    |   |
| <b>Total for Teacher Digital Licenses</b>                |                                                                                                                                                                                                                                                    | <b>\$450.00</b>    |     |             |   |
| <b>A la Carte Items Available for Purchase</b>           |                                                                                                                                                                                                                                                    |                    |     |             |   |
| <b>Student Materials</b>                                 |                                                                                                                                                                                                                                                    |                    |     |             |   |
| 1805857 9780358538257                                    | Into Literature Vrs2 Student Edition Softcover Set Grade 11                                                                                                                                                                                        | \$6.50             | 287 | \$1,865.50  |   |
| 1770530 9780358264187                                    | Into Literature Grammar Practice Workbook Grade 11                                                                                                                                                                                                 | \$14.15            | 45  | \$636.75    |   |
| <b>Total for A la Carte Items Available for Purchase</b> |                                                                                                                                                                                                                                                    | <b>\$2,502.25</b>  |     |             |   |

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# Proposal for Novi Cmty School District

| ISBN                                                     | Title         |                                                                                                                                                                                                                                                    | Price              | Quantity | Value of All Material | Free Materials Quantity |
|----------------------------------------------------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------|-----------------------|-------------------------|
| <b><u>Total for Grade 11</u></b>                         |               |                                                                                                                                                                                                                                                    | <b>\$13,930.00</b> |          |                       |                         |
|                                                          |               |                                                                                                                                                                                                                                                    |                    |          |                       |                         |
| <b><u>Grade 12</u></b>                                   |               |                                                                                                                                                                                                                                                    |                    |          |                       |                         |
| <b>Student Digital Licenses</b>                          |               |                                                                                                                                                                                                                                                    |                    |          |                       |                         |
| 1857724                                                  | 9780358880134 | Into Literature Vrs2 WR Student License Grades 9-12 1 Year<br>Includes:<br>Into Literature Digital Student Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Student Resources 1 Year Grades 9-12<br>Implementation Success     | \$38.25            | 399      | \$15,261.75           |                         |
| <b>Total for Student Digital Licenses</b>                |               |                                                                                                                                                                                                                                                    | <b>\$15,261.75</b> |          |                       |                         |
| <b>Teacher Digital Licenses</b>                          |               |                                                                                                                                                                                                                                                    |                    |          |                       |                         |
| 1857725                                                  | 9780358880141 | Into Literature Vrs2 WR Teacher License Grades 9-12 1 Year<br>Includes:<br>Into Literature Digital Teacher Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Teacher Resources 1 Year Grades 9-12<br>Access to Teacher's Corner | \$337.95           |          |                       | 5                       |
| 1911294                                                  | 9798202157790 | HMH AI Tools Teacher License Unlimited Grades K-12 1 Year                                                                                                                                                                                          | \$50.00            | 5        | \$250.00              |                         |
| <b>Total for Teacher Digital Licenses</b>                |               |                                                                                                                                                                                                                                                    | <b>\$250.00</b>    |          |                       |                         |
| <b>A la Carte Items Available for Purchase</b>           |               |                                                                                                                                                                                                                                                    |                    |          |                       |                         |
| <b>Student Materials</b>                                 |               |                                                                                                                                                                                                                                                    |                    |          |                       |                         |
| 1805858                                                  | 9780358538264 | Into Literature Vrs2 Student Edition Softcover Set Grade 12                                                                                                                                                                                        | \$6.50             | 399      | \$2,593.50            |                         |
| 1770531                                                  | 9780358264194 | Into Literature Grammar Practice Workbook Grade 12                                                                                                                                                                                                 | \$14.15            | 25       | \$353.75              |                         |
| <b>Total for A la Carte Items Available for Purchase</b> |               |                                                                                                                                                                                                                                                    | <b>\$2,947.25</b>  |          |                       |                         |
| <b><u>Total for Grade 12</u></b>                         |               |                                                                                                                                                                                                                                                    | <b>\$18,459.00</b> |          |                       |                         |

## **Professional Services - Into Literature 9-12 WR Implementation Success Plan**

|         |                                                                                                                                                                                                                                                                                                                                                                |  |   |  |  |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---|--|--|
| 1857551 | 9780358878339 Into Literature Vrs2 WR Getting Started Live Online Grades 9-12 2-Hour<br>This two-hour Getting Started session introduces teachers to their new program's structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and the professional learning pathway on Ed. |  | 3 |  |  |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---|--|--|

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# Proposal for Novi Cmty School District

| ISBN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Title                                                                                     | Price | Quantity | Value of All Material | Free Materials Quantity |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------|----------|-----------------------|-------------------------|
| <p>Getting Started is the initial step toward a successful first 30 days. Ongoing training and support will be also provided on Ed. There, teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of topics, which includes live sessions, videos, interactive media, and related resources, will help teachers plan, teach, and assess student learning using their new HMH program. After teachers complete each pathway topic, they receive a certificate of completion.</p>                                                                                                                                                                                                                                                                                                                 |                                                                                           |       |          |                       |                         |
| 1787472                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 9780358385356 Writable for Into Literature Getting Started Live Online Grades 6-12 2-Hour |       | 3        |                       |                         |
| <p>This session walks teachers through how to use Writable in their classroom to improve writing with flexible tools that guide students to develop purposeful drafts, incorporate personalized feedback, and produce writing that shines.</p> <p>This initial session is the first step on the way to a successful first 30 days. Additional training and support will be provided via Teacher's Corner on Ed. There, teachers will access a guided learning pathway based on their HMH program(s), grade level and implementation timeline. A recommended sequence of live sessions and on-demand interactive media and videos will help teachers plan, teach and assess learning using their new HMH program.</p> <p>Note: To ensure a successful training, please schedule this session after teachers are rostered on Ed, HMH teaching and learning platform.</p> |                                                                                           |       |          |                       |                         |
| 1872622                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 9780358966272 Into Literature Connected Solution WR Leader Success Live Online 1-Hour     |       | 1        |                       |                         |
| <p>During this one-hour live online session, leaders learn about the design and resources of their HMH program. To help leaders develop a plan to guide implementation and set up teachers for a successful start, HMH Coaches share tools and best teaching and student learning practices to observe in the classroom. Leaders also preview the Teacher Success Pathways and resources on HMH Ed for ongoing support.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                           |       |          |                       |                         |

**Total for Professional Services - Into Literature 9-12 WR****\$ 0.00**

|                                  |                    |
|----------------------------------|--------------------|
| <b>Total Savings:</b>            | <b>\$11,828.25</b> |
| <b>Subtotal Purchase Amount:</b> | <b>\$91,936.25</b> |
| <b>Shipping &amp; Handling:</b>  | <b>\$1,749.87</b>  |

|                                            |                    |
|--------------------------------------------|--------------------|
| <b>Total Cost of Proposal (PO Amount):</b> | <b>\$93,686.12</b> |
|--------------------------------------------|--------------------|

**\*\*Please add proper sales tax to your order\*\***

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**Total Cost of Proposal (PO Amount): \$93,686.12**

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- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
  - o Point of Contact for Print materials
  - o Point of Contact for Digital materials
  - o Point of Contact for Scheduling Professional Development
  - o Email address for Accounts Payable contact
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.
 

|                                                                                      |                                                                                      |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
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|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
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**Date of Proposal: 4/20/2026**
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009613394 Sold:0000134971 Ship:0000134971

Page 6 of 6

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Proposal #009613369  
Prepared For  
**Novi Cmty School District**

Attention:  
Michael Giromini  
michael.giromini@novik12.org

For the Purchase of:  
**HMH Into Literature (9-12 Version 2 w/Writable) 1-Year**

Prepared By  
Mia Wheeler  
mia.wheeler@hnhco.com

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# Proposal for Novi Cmty School District

| ISBN                                                                                                                                                                                 | Title                                                                                                           | Price                                                          | Quantity | Value of all Materials                                          | Value of Free Materials | Value of Charged Materials                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|----------|-----------------------------------------------------------------|-------------------------|--------------------------------------------------|
| 1791530 9780358416432                                                                                                                                                                | Into Literature Vrs2 Student Edition Softcover Grade 10                                                         | \$6.50                                                         | 623      | \$4,049.50                                                      | \$404.95                | \$3,644.55                                       |
| 1770529 9780358264170                                                                                                                                                                | Into Literature Grammar Practice Workbook Grade 10                                                              | \$14.16                                                        | 55       | \$778.80                                                        | \$78.10                 | \$700.70                                         |
| 1790705 9780358411529                                                                                                                                                                | HMH 1 Novel Point<br>Option for purchasing by single point for adding individual titles from the HMH Novel List | \$4.35                                                         | 8,734    | \$37,992.90                                                     | \$3,755.62              | \$34,237.28                                      |
| Total for A la Carte Items Available for Purchase                                                                                                                                    |                                                                                                                 | \$40,595.20                                                    |          |                                                                 |                         |                                                  |
| Total for Grade 10                                                                                                                                                                   |                                                                                                                 | \$62,533.86                                                    |          |                                                                 |                         |                                                  |
| Grade 11                                                                                                                                                                             |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| Student Digital Licenses                                                                                                                                                             |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| 1857724 9780358880134                                                                                                                                                                | Into Literature Vrs2 WR Student License<br>Grades 9-12 1 Year                                                   | \$38.25                                                        | 287      | \$10,977.75                                                     | \$1,099.21              | \$9,878.54                                       |
| Includes:<br>Into Literature Digital Student Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Student Resources 1 Year Grades 9-12<br>Implementation Success     |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| Total for Student Digital Licenses                                                                                                                                                   |                                                                                                                 | \$9,878.54                                                     |          |                                                                 |                         |                                                  |
| Teacher Digital Licenses                                                                                                                                                             |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| 1857725 9780358880141                                                                                                                                                                | Into Literature Vrs2 WR Teacher License<br>Grades 9-12 1 Year                                                   | \$337.95                                                       | 9        | \$3,041.55                                                      | \$3,041.55              |                                                  |
| Includes:<br>Into Literature Digital Teacher Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Teacher Resources 1 Year Grades 9-12<br>Access to Teacher's Corner |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| 1911294 9798202157790                                                                                                                                                                | HMH AI Tools Teacher License Unlimited<br>Grades K-12 1 Year                                                    | \$50.00                                                        | 9        | \$450.00                                                        | \$45.00                 | \$405.00                                         |
| Total for Teacher Digital Licenses                                                                                                                                                   |                                                                                                                 | \$405.00                                                       |          |                                                                 |                         |                                                  |
| A la Carte Items Available for Purchase                                                                                                                                              |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| Teacher Materials                                                                                                                                                                    |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| 1791540 9780358416531                                                                                                                                                                | Into Literature Vrs2 Teacher Edition Grade 11                                                                   | \$203.30                                                       | 9        | \$1,829.70                                                      | \$182.97                | \$1,646.73                                       |
| Student Materials                                                                                                                                                                    |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| 1805857 9780358538257                                                                                                                                                                | Into Literature Vrs2 Student Edition Softcover Set Grade 11                                                     | \$6.50                                                         | 287      | \$1,865.50                                                      | \$186.55                | \$1,678.95                                       |
| 1770530 9780358264187                                                                                                                                                                | Into Literature Grammar Practice Workbook Grade 11                                                              | \$14.16                                                        | 45       | \$637.20                                                        | \$63.90                 | \$573.30                                         |
| 1790705 9780358411529                                                                                                                                                                | HMH 1 Novel Point<br>Option for purchasing by single point for adding individual titles from the HMH Novel List | \$4.35                                                         | 4,879    | \$21,223.65                                                     | \$2,146.76              | \$19,076.89                                      |
| Total for A la Carte Items Available for Purchase                                                                                                                                    |                                                                                                                 | \$22,975.87                                                    |          |                                                                 |                         |                                                  |
| Total for Grade 11                                                                                                                                                                   |                                                                                                                 | \$33,259.41                                                    |          |                                                                 |                         |                                                  |
| Grade 12                                                                                                                                                                             |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| Student Digital Licenses                                                                                                                                                             |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| 1857724 9780358880134                                                                                                                                                                | Into Literature Vrs2 WR Student License<br>Grades 9-12 1 Year                                                   | \$38.25                                                        | 399      | \$15,261.75                                                     | \$1,528.17              | \$13,733.58                                      |
| Includes:<br>Into Literature Digital Student Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Student Resources 1 Year Grades 9-12<br>Implementation Success     |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| Total for Student Digital Licenses                                                                                                                                                   |                                                                                                                 | \$13,733.58                                                    |          |                                                                 |                         |                                                  |
| Teacher Digital Licenses                                                                                                                                                             |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
| 1857725 9780358880141                                                                                                                                                                | Into Literature Vrs2 WR Teacher License<br>Grades 9-12 1 Year                                                   | \$337.95                                                       | 5        | \$1,689.75                                                      | \$1,689.75              |                                                  |
| Includes:<br>Into Literature Digital Teacher Resources 1 Year Grades 9-12<br>Writable for Into Literature Digital Teacher Resources 1 Year Grades 9-12                               |                                                                                                                 |                                                                |          |                                                                 |                         |                                                  |
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| 009613369                                                                                                                                                                            |                                                                                                                 | Sold:0000134971 Ship:0000134971                                |          | Page 3 of 7                                                     |                         | Please submit this form with your purchase order |

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# Proposal for Novi Cmty School District

| ISBN                                                          | Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Price              | Quantity | Value of all Materials | Value of Free Materials | Value of Charged Materials |
|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------|------------------------|-------------------------|----------------------------|
| 1911294                                                       | Access to Teacher's Corner<br>9798202157790 HMH AI Tools Teacher License Unlimited<br>Grades K-12 1 Year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$50.00            | 5        | \$250.00               | \$25.00                 | \$225.00                   |
| <b>Total for Teacher Digital Licenses</b>                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>\$225.00</b>    |          |                        |                         |                            |
| <b>A la Carte Items Available for Purchase</b>                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |          |                        |                         |                            |
| <b>Teacher Materials</b>                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |          |                        |                         |                            |
| 1791541                                                       | 9780358416548 Into Literature Vrs2 Teacher Edition Grade 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$203.30           | 5        | \$1,016.50             | \$101.65                | \$914.85                   |
| <b>Student Materials</b>                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |          |                        |                         |                            |
| 1805858                                                       | 9780358538264 Into Literature Vrs2 Student Edition Softcover Set Grade 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$6.50             | 399      | \$2,593.50             | \$259.35                | \$2,334.15                 |
| 1770531                                                       | 9780358264194 Into Literature Grammar Practice Workbook Grade 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$14.16            | 25       | \$354.00               | \$35.50                 | \$318.50                   |
| 1790705                                                       | 9780358411529 HMH 1 Novel Point<br>Option for purchasing by single point for adding individual titles from the HMH Novel List                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$4.35             | 5,187    | \$22,563.45            | \$2,282.28              | \$20,281.17                |
| <b>Total for A la Carte Items Available for Purchase</b>      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>\$23,848.67</b> |          |                        |                         |                            |
| <b><u>Total for Grade 12</u></b>                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>\$37,807.25</b> |          |                        |                         |                            |
| <b><u>Professional Services - Into Literature 9-12 WR</u></b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |          |                        |                         |                            |
| <b>Implementation Success Plan</b>                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |          |                        |                         |                            |
| 1857551                                                       | 9780358878339 Into Literature Vrs2 WR Getting Started Live Online Grades 9-12 2-Hour<br><br>This two-hour Getting Started session introduces teachers to their new program's structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and the professional learning pathway on Ed.<br><br>Getting Started is the initial step toward a successful first 30 days. Ongoing training and support will be also provided on Ed. There, teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of topics, which includes live sessions, videos, interactive media, and related resources, will help teachers plan, teach, and assess student learning using their new HMH program. After teachers complete each pathway topic, they receive a certificate of completion.                                        | \$800.00           | 3        | \$2,400.00             | \$2,400.00              |                            |
| 1787472                                                       | 9780358385356 Writable for Into Literature Getting Started Live Online Grades 6-12 2-Hour<br><br>This session walks teachers through how to use Writable in their classroom to improve writing with flexible tools that guide students to develop purposeful drafts, incorporate personalized feedback, and produce writing that shines.<br><br>This initial session is the first step on the way to a successful first 30 days. Additional training and support will be provided via Teacher's Corner on Ed. There, teachers will access a guided learning pathway based on their HMH program(s), grade level and implementation timeline. A recommended sequence of live sessions and on-demand interactive media and videos will help teachers plan, teach and assess learning using their new HMH program.<br><br>Note: To ensure a successful training, please schedule this session after teachers are rostered on Ed, HMH teaching and learning platform. | \$800.00           | 3        | \$2,400.00             | \$2,400.00              |                            |
| 1872622                                                       | 9780358966272 Into Literature Connected Solution WR Leader Success Live Online 1-Hour<br><br>During this one-hour live online session, leaders learn about the design and resources of their HMH program. To help leaders develop a plan to guide implementation and set up teachers for a successful start, HMH Coaches share tools and best teaching and student learning practices to observe in the classroom. Leaders also preview the Teacher Success Pathways and resources on HMH Ed for ongoing support.                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$400.00           | 1        | \$400.00               | \$400.00                |                            |
| <b>Total for Implementation Success Plan</b>                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>\$0.00</b>      |          |                        |                         |                            |

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# Proposal for Novi Cmty School District

| ISBN                                                             | Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Price              | Quantity | Value of all Materials | Value of Free Materials | Value of Charged Materials |
|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------|------------------------|-------------------------|----------------------------|
| <b>Total for Professional Services - Into Literature 9-12 WR</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$0.00</b>      |          |                        |                         |                            |
| <b>Professional Services - Into Literature 9-12 WR</b>           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |          |                        |                         |                            |
| <b>Year 1 – 2026-2027</b>                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |          |                        |                         |                            |
| 1857555                                                          | 9780358878377 Into Literature Vrs2 WR with Classcraft Getting Started In-Person (Two Sessions) Grades 9-12 6-Hour<br><br>This three-hour Getting Started session introduces teachers to their new program's structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and the professional learning pathway on Ed. An HMH Coach will provide the introductory Getting Started session to one teacher group in the morning and a different group in the afternoon.<br><br>Getting Started is the initial step toward a successful first 30 days. Ongoing training and support will be also provided on Ed. There, teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of topics, which includes live sessions, videos, interactive media, and related resources, will help teachers plan, teach, and assess student learning using their new HMH program. After teachers complete each pathway topic, they receive a certificate of completion. | \$4,200.00         | 1        | \$4,200.00             | \$420.00                | \$3,780.00                 |
| 1866754                                                          | 9780358933519 Into Literature Vrs2 WR Coachly License Grades 6-12 1 Year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$1,500.00         | 6        | \$9,000.00             | \$900.00                | \$8,100.00                 |
| 1858759                                                          | 9780358885481 Into Literature Vrs2 Coaching In-Person Grades 6-12 6-Hour                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$4,200.00         | 5        | \$21,000.00            | \$2,100.00              | \$18,900.00                |
| <b>Total for Year 1 – 2026-2027</b>                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$30,780.00</b> |          |                        |                         |                            |
| <b>Year 2 – 2027-2028</b>                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |          |                        |                         |                            |
| 1857559                                                          | 9780358878414 Into Literature Vrs2 WR Getting Started In-Person Grades 9-12 6-Hour<br><br>In this six-hour Getting Started, participants explore the essential components of Into Literature and its instructional model, walk through a lesson, and practice accessing key resources on HMH Ed. To strengthen learning, they collaborate with colleagues to explore their new program and engage in rich discussions. Participants become prepped and ready to plan their first lessons as they continue learning on the Teacher Success Pathway.<br><br>Getting Started is the initial step towards a successful first 30 days. Ongoing training and support will be provided on Ed through their Into Literature Teacher Success Pathway. This guided learning pathway offers a recommended sequence of topics, including live sessions, videos, interactive media, and related resources, to help teachers plan, teach, and assess student learning using their new HMH program. After teachers complete pathway topics, they receive a certificate of completion.                                  | \$4,200.00         | 1        | \$4,200.00             | \$420.00                | \$3,780.00                 |
| 1866754                                                          | 9780358933519 Into Literature Vrs2 WR Coachly License Grades 6-12 1 Year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$1,500.00         | 6        | \$9,000.00             | \$900.00                | \$8,100.00                 |
| 1858759                                                          | 9780358885481 Into Literature Vrs2 Coaching In-Person Grades 6-12 6-Hour                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$4,200.00         | 2        | \$8,400.00             | \$840.00                | \$7,560.00                 |
| <b>Total for Year 2 – 2027-2028</b>                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$19,440.00</b> |          |                        |                         |                            |
| <b>Total for Professional Services - Into Literature 9-12 WR</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$50,220.00</b> |          |                        |                         |                            |

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# Proposal for Novi Cmty School District

| ISBN | Title | Price | Quantity | Value of all<br>Materials | Value of Free<br>Materials | Value of<br>Charged<br>Materials |
|------|-------|-------|----------|---------------------------|----------------------------|----------------------------------|
|------|-------|-------|----------|---------------------------|----------------------------|----------------------------------|

|                                                   |                     |
|---------------------------------------------------|---------------------|
| <i>Total Savings:</i>                             | \$38,939.53         |
| <i>Subtotal Purchase Amount:</i>                  | \$243,582.54        |
| <i>Shipping &amp; Handling:</i>                   | \$2,311.44          |
| <b><i>Total Cost of Proposal (PO Amount):</i></b> | <b>\$245,893.98</b> |

**\*\*Please add proper sales tax to your order\*\***

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**Total Cost of Proposal (PO Amount): \$245,893.98**

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- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
  - o Point of Contact for Print materials
  - o Point of Contact for Digital materials
  - o Point of Contact for Scheduling Professional Development
  - o Email address for Accounts Payable contact
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.
 

|                                                                                      |                                                                                      |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <b>Ship to:</b><br>Novi Cmty School District<br>25425 TAFT RD<br>NOVI, MI 48374-2424 | <b>Sold to:</b><br>Novi Cmty School District<br>25425 TAFT RD<br>NOVI, MI 48374-2424 |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
- Please provide funding start and end dates.
- Please note HMH bills products and services as they are fulfilled. You may receive multiple invoices for your order.
- HMH reserves the right to transmit documents electronically.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 4/20/2026

Proposal Expiration Date: 7/15/2026



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 Chicago, IL 60693

Attention:  
 Michael Giromini  
 michael.giromini@novik12.org

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**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**SUPERINTENDENT OF SCHOOLS**

**TOPIC:** Oakland Schools 2026 Board Election

The individual listed below has filed as a candidate for the one 6-year term seat open for the 2026 Oakland Schools Board of Education Biennial Election.

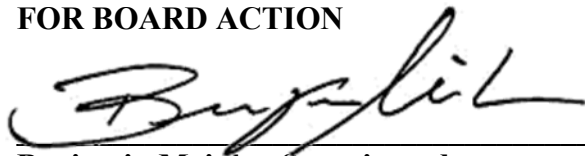
\*Hauff, Gary

Oakland Schools board members are elected by an electoral body composed of one (1) person designated by the board of each constituent school district. The Revised School Code prescribes that each constituent school district board must designate a representative to this electoral body by adopting a resolution that will:

1. Designate a person to vote in the election on behalf of the local district board.
2. Direct the designee as to which candidate(s) the local district board supports to fill the open seat(s).
3. Direct the designee to vote for the individual(s), at least on the first ballot taken by the electoral body.

Designated electors must cast their ballots in person at the election scheduled to take place between 5:30 and 7:30 PM on Monday, June 1, 2026, at the Oakland Schools Conference Center located at 2111 Pontiac Lake Road in Waterford. The revised ISD election law prohibits the acceptance of absentee ballots.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
**Benjamin Mainka, Superintendent**

**RESOLUTION OF THE NOVI COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION**

(To be adopted on or after May 11, 2026)

**WHEREAS**, Mich. Comp. Laws § 380.614 requires a constituent school board to designate its representative and identify the Intermediate School Board candidate the board supports by a resolution adopted not earlier than 21 days prior to the date of the election, and

**WHEREAS**, Mich. Comp. Laws § 380.614 prescribes the method for passage of a resolution including the requirement to consider the resolution at not less than one public meeting before adopting the resolution, and

**WHEREAS**, the Board previously considered the resolution at an open meeting conducted in a manner prescribed under the Open Meetings Act on May 14, 2026.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board designates \_\_\_\_\_ as its representative and \_\_\_\_\_ as its alternate representative to serve on the 2026 electoral body responsible for electing members to the Oakland Schools Intermediate School District Board of Education.
2. The Board supports candidate Gary Hauff for the one (1) position on the Oakland Schools Intermediate School District Board of Education for a term of six (6) years ending June 30, 2032.
3. The Board directs its representative \_\_\_\_\_ to vote for the candidate \_\_\_\_\_ at least on the first ballot taken at the June 1, 2026, election.

Ayes: Members

Nays: Members

Motion declared adopted

\_\_\_\_\_  
Secretary, Board of Education

Certification

The undersigned, duly qualified and acting Secretary of the Board of Education of the Novi Community School District, Novi, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a Regular Meeting held on May 14, 2026, the original of which resolution is a part of the Board's minutes.

**THE REVISED SCHOOL CODE (EXCERPT)**  
**Act 451 of 1976**

**380.614 Board; election of members; resolution; notice of meeting; acting chairperson and secretary; open meeting; term; vacancy; nominating petition; signatures; filing petition and affidavit; ballots; filing fee.**

Sec. 614. (1) Except as provided in section 615 and subject to section 642c of the Michigan election law, MCL 168.642c, the members of the intermediate school board shall be elected biennially on the first Monday in June by an electoral body composed of 1 person designated by the board of each constituent school district.

(2) The board of a constituent district shall designate its representative to this electoral body by resolution adopted not earlier than 21 days before the date of this biennial election. The board shall consider the resolution at not less than 1 public meeting before adopting the resolution. The resolution shall be adopted by majority vote of the members serving on the board. In its resolution designating its representative, the board of a constituent district shall identify the candidate the board supports for each position to be filled on the intermediate school board and shall direct its representative to vote for that individual or individuals at least on the first ballot taken by the electoral body. The secretary of the intermediate school board shall send a notice by certified mail of the hour and place of the meeting of the electoral body described in subsection (1) to the secretary of the board of each constituent school district at least 10 days before the meeting. The president and secretary of the intermediate school board shall act as chairperson and secretary at the meeting. The meeting of the electoral body shall be an open meeting conducted in the manner prescribed under the open meetings act, 1976 PA 267, MCL 15.261 to 15.275.

(3) Except as provided in section 703, the term of office of each member elected to the intermediate school board is 6 years and begins on July 1 following election. Not more than 2 members of the intermediate school board shall be from the same school district unless there are fewer districts than there are positions to be filled.

(4) A vacancy shall be filled by the remaining members of the intermediate school board until the next biennial election at which time the vacancy shall be filled for the balance of the unexpired term. Notice of the vacancy shall be filed with the state board within 5 days after the vacancy occurs. If the vacancy is not filled within 30 days after it occurs, the vacancy shall be filled by the state board.

(5) Subject to subsection (7), a candidate for election to the intermediate school board shall be nominated by petitions that are signed by a number of school electors of the combined constituent school districts of the intermediate school district, as follows:

(a) If the population of the intermediate school district is less than 10,000 according to the most recent federal census, a minimum of 6 and a maximum of 20.

(b) If the population of the intermediate school district is 10,000 or more according to the most recent federal census, a minimum of 40 and a maximum of 100.

(6) A school elector may sign as many petitions as there are vacancies to fill. Nominating petitions and an affidavit as provided in section 558 of the Michigan election law, MCL 168.558, shall be filed with the school district filing official not later than 30 days before the date of the biennial election under subsection (1). The school district filing official shall determine the sufficiency of the petitions and the eligibility of the candidates nominated. The school district filing official shall provide ballots for the biennial election, listing on the ballots the names of all candidates properly nominated. The chairperson of the biennial election meeting may accept nominations for a vacancy from the floor only if no nominating petitions have been filed for the vacancy.

(7) Instead of filing nominating petitions, a candidate for election to the intermediate school board may pay a nonrefundable filing fee of \$100.00 to the school district filing official. If this fee is paid by the due date for nominating petitions, the payment has the same effect under this section as the filing of nominating petitions.

**History:** 1976, Act 451, Imd. Eff. Jan. 13, 1977;—Am. 1977, Act 43, Imd. Eff. June 29, 1977;—Am. 1981, Act 87, Imd. Eff. July 2, 1981;—Am. 1984, Act 322, Eff. Dec. 28, 1984;—Am. 1992, Act 263, Eff. Jan. 1, 1993;—Am. 2002, Act 157, Eff. Jan. 1, 2003;—Am. 2003, Act 299, Eff. Jan. 1, 2005;—Am. 2004, Act 233, Imd. Eff. July 21, 2004;—Am. 2004, Act 419, Imd. Eff. Nov. 29, 2004;—Am. 2011, Act 232, Eff. Jan. 1, 2012.

**Popular name:** Act 451



## Oakland Schools Board of Education 2026 Election Timeline

### **December 2025:**

Candidates may pick up nominating petitions and affidavit forms at the Oakland County Clerk's Office, Elections Division [1200 N. Telegraph Road, Dept. 417, Pontiac, MI 48341].

### **May 1, 2026 – 4:00 PM:**

Deadline for candidates to file nominating petitions, filing fees, and Affidavits of Identity with the Oakland County Clerk's Office, Elections Division.

### **May 4, 2026:**

Oakland Schools receives Official Candidate List from Oakland County Clerk's Office, Elections Division. Oakland Schools sends list of candidates to constituent district superintendents and executive assistants to the superintendents.

### **May 11 - 29, 2026:**

Each constituent district board of education must:

- 1) Designate its representative(s) and identify the ISD candidate(s) its board supports.
- 2) Consider and adopt a resolution affirming #1. Each board must consider its resolution at not less than one (1) public meeting before adopting the resolution.

### **May 29, 2026 – 4:00 PM:**

Copies of district resolutions due to the Oakland Schools Superintendent's office via fax (248.209.2206) or email (Nicole.Christian@oakland.k12.mi.us). **Please note that no approved resolutions shall be accepted after this time/date. If the resolution is not filed, the constituent district will be unable to cast a vote during the June 1 election.**

### **June 1, 2026 – 5:30-7:30 PM:**

District representatives attend Oakland Schools Board of Education Biennial Board Election open meeting to cast ballot(s) on behalf of their districts. ***No absentee ballots can be accepted.***

### **June 2, 2026:**

Notification of election results sent from Oakland Schools to constituent district superintendents, executive assistants to the superintendents, and the Oakland County Clerk's Office, Elections Division.

### **July 7, 2026:**

Successful candidates take *Oath of Office* at Oakland Schools Board of Education Organizational Meeting, *if not present at the Biennial Board Election.*

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
May 14, 2026**

**SUPERINTENDENT OF SCHOOLS**

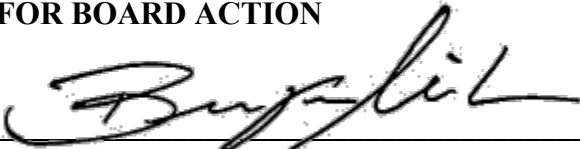
**TOPIC:** Moving to a Closed Session

A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session to engage in negotiations [OMA Sect. 8(1)(c)].

**RECOMMENDATION:**

That the Novi Community School District Board of Education move into a Closed Session for the purpose of engaging in negotiations as permitted under section 8(1)(c) of the Open Meetings Act.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
**Benjamin Mainka, Superintendent**