

Novi Board of Education Regular Meeting

Thursday, January 22, 2026 6:00 PM

Educational Services Building, 25425 Taft Road, Novi, MI 48374

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. STUDENT BOARD REPRESENTATIVE REPORT

V. CELEBRATIONS

V.a. National Local School Board Month Resolution

V.b. NHS Theatre Department - State Thespian
Festival Awards

V.c. Weekly Wildcat Recognitions

VI. REPORT(S) TO THE BOARD

VI.a. Deerfield Elementary Building Report

VII. PERSONNEL REPORT(S)

VII.a. Personnel Report A

VIII. COMMENTS FROM THE AUDIENCE

IX. CONSENT AGENDA

IX.a. Approval of Minutes

IX.b. Approval of Bills

IX.c. Approval of Field Trip(s)

X. INFORMATION AND DISCUSSION

XI. Kitchen Equipment

XII. ACTION ITEM(S)

XII.a. District Team for NEA Negotiations

XIII. SUPERINTENDENT REPORT

XIV. ADMINISTRATIVE REPORTS

XV. BOARD COMMUNICATION

XVI. ADJOURNMENT

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

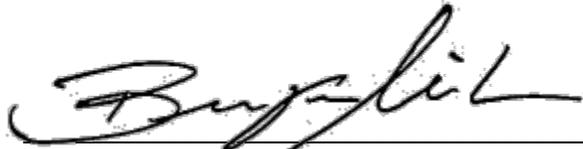
SUPERINTENDENT OF SCHOOL

TOPIC: Pledge of Allegiance

The Novi Community School District is proud and excited to welcome eight (8) of our Deerfield Elementary students to lead the Board members, audience members, and community in the Pledge of Allegiance.

Isobel Horne
Lucas Kolis
Irene Kim
Rivan Komaragiri
Ethan Wang
Alisha Neaz
Pearl Diers
Reyan Regeer

**APPROVED AND RECOMMENDED FOR
THE BOARD PLEDGE OF ALLEGIANCE**

A handwritten signature in black ink, appearing to read "Benjamin Mainka", written over a horizontal line.

Benjamin Mainka, Superintendent



**COMMUNITY SCHOOL DISTRICT
NOVI BOARD OF EDUCATION**

Regular Meeting – January 22, 2026

6:00 PM

AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**
- IV. STUDENT BOARD REPRESENTATIVE REPORT**
- V. CELEBRATIONS**
 - a. National Local School Board Month Resolution
 - b. NHS Theatre Department – State Thespian Festival Awards Recipients
 - c. Weekly Wildcat Recognitions
- VI. REPORT(S) TO THE BOARD**
 - a. Deerfield Elementary Building Report
- VII. PERSONNEL REPORT(S)**
 - a. Personnel Report A
- VIII. COMMENTS FROM THE AUDIENCE**

The board respectfully requests that any individual wishing to speak to the board provide their name, address, and any organization they represent. They are also asked to keep their comments within the allotted time and refrain from directing comments to individual members of the board, district employees, or members of the audience.
- 5-MINUTE BREAK**
- IX. CONSENT AGENDA**
 - a. Approval of Minutes
 - b. Approval of Bills
 - c. Approval of Field Trip(s)
- X. INFORMATION AND DISCUSSION**
 - a. Kitchen Equipment
- XI. ACTION ITEM(S)**
 - a. District Team for NEA Negotiations
- XII. SUPERINTENDENT REPORT**
- XIII. ADMINISTRATIVE REPORTS**
- XIV. BOARD COMMUNICATION**
- XV. ADJOURNMENT**

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

SUPERINTENDENT OF SCHOOLS

TOPIC: Recognizing the month of January 2026 as National Local School Board Month

Whereas, Michigan is home to more than 600 locally elected school boards of education that work to enrich the lives of Michigan's students through education and directly influence instruction in Michigan's public schools; and,

Whereas, Article VIII, Section 2 of the Michigan Constitution of 1963 states that providing for the education of Michigan's children is a fundamental duty of state government; and,

Whereas, local school board members represent their community to ensure that educational opportunities are provided to the children and young adults in their community that will advance student achievement in the schools and communities in which they serve; and,

Whereas, during this month, we join with the Michigan Association of School Boards, Michigan Department of Education, local school districts, and community organizations to recognize and raise awareness of the countless efforts and contributions of local school boards and school board members throughout Michigan;

NOW, THEREFORE, be it resolved that we, the Novi Community School District, do hereby proclaim the month of January 2026 as Local School Board Month; and honor the contribution of Novi Community School District school board members:

- a) Danielle Ruskin
- b) Besty Beaudoin
- c) Paul Cook
- d) Jamie Kliebert
- e) Jason Michener
- f) Mary Ann Roney
- g) Willy Mena

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: Novi High School Theatre Students – State Thespian Festival Honors

The Theatre Department had 16 kids at the State Thespian Festival on December 12th and 13th, 2025. They were part of a festival that included almost 1700 kids, and they represented Novi well in both their behavior and their results. Students can earn a Fair, Good, Excellent, or Superior rating for the various events. All Novi kids earned excellent or superior.

In the short play competition, the Novi entry received a **Superior** rating and will be taking the play to the state finals of the one-act competition in February, where it will be produced again in front of a new panel of judges. This short play was completely student-directed; it was directed by Kai Chopra and Lorelai Raudszus.

Cast: Joanna Ambadipudi, Ally Bajorek, Lilly Balino, Theo Knapp, Jumana Mancy, Esmé Scott, Ellyanna Sharrow, and Ishaan Thurman.

Individual Events:

Excellent:

Stage Management: Katey Kumon

Musical Theatre Solo: Christian Johnson

Musical Theatre Duet:

Diya Hariharan and Jumana Mancy

Lilly Balino and Esmé Scott

Superior:

Set Design: Kai Chopra

Lighting Design: Alaina Beaudoin

Theatre Marketing:

Joanna Ambadipudi

Ishaan Thurman

Playwriting:

Kai Chopra

Theo Knapp

Contrasting Monologues:

Lilly Balino

Lorelai Raudszus

Duet Acting:

Brody Gibson and Theo Knapp

Lorelai Raudszus and Ellyanna Sharrow

Group Acting:

Ally Barojek, Ellyanna Sharrow, and Sadahra Thomas

Ally Barjoek, Diya Hariharan, Jumana Mancy, and Ishaan Thurman

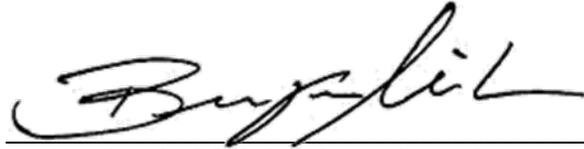
Musical Theatre Solo: Esmé Scott

Lilly Balino, Christian Johnson, and Lorelai Raudszus earned a total of \$914,180 in scholarship offers from colleges/universities.

Katey Kumon was awarded a Thespian Scholarship, the highest honor for a Theatre student in Michigan. Only 10 are awarded each year.

We want to extend our congratulations to these students for their achievement and present them to the Novi Community School District Board of Education this evening for recognition.

**APPROVED AND RECOMMENDED
FOR PRESENTATION AND RECOGNITION**

A handwritten signature in black ink, appearing to read "Benjamin Mainka", written over a horizontal line.

Benjamin Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT

TOPIC: Weekly Wildcat Recognitions

The Novi Community School District is proud and excited to present our Weekly Wildcat recognitions from this past month. This program allows us to highlight our remarkable staff's efforts, which are submitted by our staff.

Week of January 5, 2026: Carey Russell, Supervisor of Transportation, Transportation Building

Carey hit the ground running when she started with us in July. She has listened to her department staff to hear their needs and has helped set up processes and procedures to make transportation run more smoothly. Carey is responsive to parents, has worked collaboratively with building staff and the NTA leadership, and has worked hard to recruit staff to NCSD. We are so happy that she is here to lead our Transportation Team!

Week of January 12, 2026: Rachel Doa, Adult Education, ROAR Center

Rachel goes above and beyond to support her students. She genuinely cares about their success and well-being, making learning both meaningful and fun. Her creativity and use of varied teaching strategies keep the class sessions engaging and dynamic. Each night, she works hard to balance whole-class instruction, one-on-one tutoring, and breaks, all while covering all four core subjects.

Week of January 19, 2026: Ashley Bootz, Administrative Assistant, Athletics Department

Ashley is always ready and willing to help! If a coach needs something, they can go to Ashley, and she is ready, with a smile, to help them right away. Ashley enhances the NHS Athletic world by going out of her way to assist in any way needed. It is a pleasure to work with Ashley; she is a positive influence at Novi HS!

RECOMMENDATION:

That the Novi Community School District Board of Education recognize our Weekly Wildcats: Carey Russell, Rachel Doa, and Ashley Bootz, and extend our appreciation for their commitment to excellence, and our students and district.

**APPROVED AND RECOMMENDED FOR BOARD
RECOGNITION**



Benjamin Mainka, Superintendent

Find Your Passions Day



January 2026

What is Find Your Passions Day?

- Deerfield has a tradition of running a day focused on students exploring their interests, called “Find Your Passions Day”
- The Deerfield staff pick a topic that they love in order to share that interest with the school
- Students sign up for 2 different sessions
- It is our celebration at the mid-way point in the school year



Sessions offered this year



Uke Can Do
It!
(Ukuleles)



Shrinky
Dinks



Origami



Sledding



Bracelet
Making

Sessions offered this year



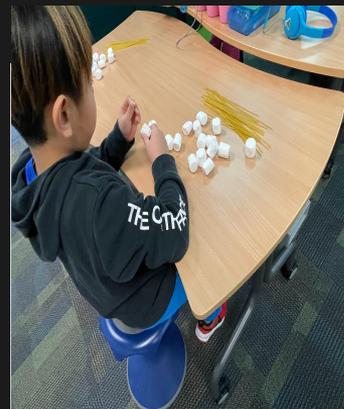
Puzzle Party



Rock
Painting



Directed
Drawing



STEM
Snowman
Activity



Relaxing
Reading
Party

Sessions offered this year



Fashion
Design



Watercolors



Coloring
Club



Soccer



Paper Game
Board Coding



Sessions offered this year



Home
Depot



Poi Balls



Make a Bird
Feeder



Memory
Crafts



Sessions offered this year



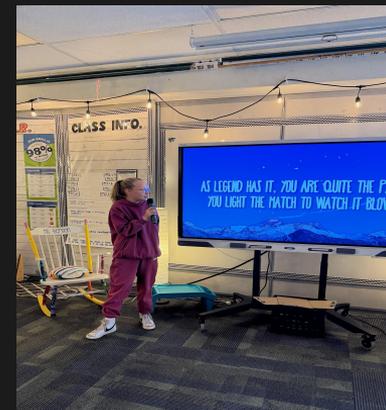
Cozy Book
and Craft



Ice Cream
Social



Swifties- Are
You Ready
for It?



Karaoke
Tunes

ISOBEL



Karaoke



Relaxing
Reading

LUCAS



origami



Water coloring

RIVAAN



Soccer



Sledding

ALISHA



Rock
painting



Make a bird
feeder



IRENE

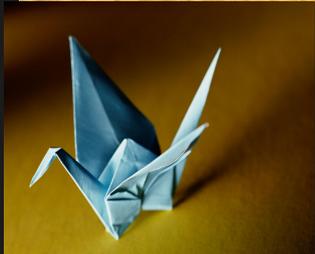
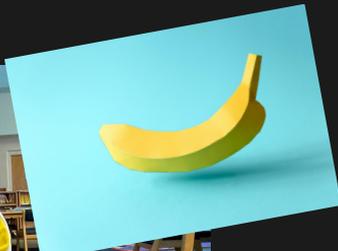


Memory Crafts



Cozy Book and Craft

REYAN



Origami

Cozy Book
& Craft

PEARL



Cozy cafe



Bracelet making

ETHAN



Uke can do it!



Cozy Book
and Craft

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026

ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT

TOPIC: Personnel Recommendations

Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, presents for your consideration the following personnel changes:

A. New Hires

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
NEA:					
Waldron, Celia	NM	5 th Grade Teacher	New Hire	BA	01-20-26

NESPA:

Deland, Michelle	NM	Special Ed. Para, Self-Contained	New Hire	Hourly	01-27-26
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NTA:

Simpson, Matthew	Trans.	Bus Driver	New Hire	Hourly	01-12-26
Swain, Donna	Trans.	Van Driver	New Hire	Hourly	01-12-26

B. Retirements and Resignations

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
NASA:				
Job, Stacey	ECEC	Coordinator of Community Services	Retirement	06-30-26

C. Leaves of Absence

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Satterfield, Sharon	VO	Special Ed. Para, Self-Contained	Personal LOA #1	01-20-26

RECOMMENDATION: That the Novi Community School District Board of Education adopts the Personnel Report A recommendations as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent

NOVI COMMUNITY SCHOOL DISTRICT

Professional Staff Recommendation Form

CANDIDATE INFORMATION & ASSIGNMENT						
Candidate Name:	Celia Waldron			Date:	1-7-26	
Assigned Building:	Novi Meadows		Position:	5th grade teacher		
Recommended By:	Lisa Fenchel and John Brickey			Start Date:	01-20-26	
FTE:	1.0	Job ID:	14691	Reason for Hire:	retirement	
EDUCATION						
College or University and Degree:						
B.A. - Spring Arbor University, May 2024						
PRIOR EXPERIENCE						
District Name:	Spring Arbor, MI			Years Worked:	2022-2024	
Position(s) Held:	Long Term Substitute teacher, student teacher, summer school lead/assistant teacher.					
SELECTION RATIONALE						
<p>Professional and knowledgeable about what 5th graders need. Has a heart for all students Understands the importance of building positive relationships with students Strong knowledge of how to use data to drive instruction. Excellent thoughts around how to deliver Tier 2 instruction.</p>						
APPLICANT INFORMATION						
Total # of Applicants:	14		# of Video Interviews:	4		
			# of Panel Interviews:	3		
INTERVIEW COMMITTEE MEMBERS						
	Name	Role		Name	Role	
1.	Lisa Fenchel	Admin	7.	Grace Byrne	teacher	
2.	John Brickey	Admin	8.			
3.	Emily Reitz	Admin	9.			
4.	Megan Sergison	Counselor	10.			
5.	Rosaleigh Johnson	ESB rep	11.			
6.	Andrea Alspaugh	teacher	12.			
SUPERINTENDENT RECOMMENDATION CERTIFICATION						
Superintendent Signature:				Date: 1-16-26		

NOVI COMMUNITY SCHOOL DISTRICT

Non-Certified Staff Recommendation Form

CANDIDATE IDENTIFICATION						
Candidate Name:	Michelle Deland			Date:	1/6/26	
Assigned Building:	Meadows	Position:	Self-Contained Paraprofessional			
JOB ASSIGNMENT INFORMATION						
Daily Hours:	7.5	Recommended By:	Brenna McGinn	Start Date:	01/27/26	
FTE:	1.0	Job ID:	14767	Reason for Hire:	Additional S-C room opening	
PRIOR EXPERIENCE (IF APPLICABLE)						
School Name:	South Lyon High School		District:	South Lyon		
Years Worked:	7	Position Held:	Paraprofessional			
SELECTION RATIONALE						
<p>Michelle is being recommended for a self-contained paraprofessional position at Novi Meadows based on her strong background and clear alignment with the needs of the program. She brings prior experience as a paraprofessional in a self-contained setting, providing her with a solid foundation in supporting students with complex learning needs. Michelle holds a degree from Madonna University, with focused coursework in English and speech, which strengthens her ability to support language development and effective communication within the classroom. Her former supervisor describes her as calm by nature, highly collaborative, and thoughtful in her approach to working with both students and staff. She is also recognized as a lifelong learner who actively seeks opportunities to grow and refine her practice. These qualities make Michelle a strong addition to the Novi Meadows self-contained team and well-suited to the demands of the role.</p>						
APPLICANT INFORMATION						
Total Number of Applicants:	2		Number of Applicants Interviewed:	2		
INTERVIEW COMMITTEE MEMBERS						
Name		Role		Name		Role
1.	Brenna McGinn	Supervisor of Spec. Ed.	7.			
2.	Amanda Squires	Director of Spec. Ed.	8.			
3.			9.			
4.			10.			
5.			11.			
6.			12.			
SUPERINTENDENT RECOMMENDATION CERTIFICATION						
Superintendent Signature:				Date: 1-16-26		

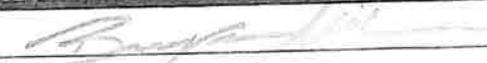
NOVI COMMUNITY SCHOOL DISTRICT

Non-Certified Staff Recommendation Form

CANDIDATE IDENTIFICATION						
Candidate Name:	Matthew Simpson			Date:	1/7/2026	
Assigned Building:	Transportation	Position:	Bus Driver			
JOB ASSIGNMENT INFORMATION						
Daily Hours:	various		Recommended By:	Carey Russell	Start Date:	01-12-26
FTE:	1.0	Job ID:	13987	Reason for Hire:	open position	
PRIOR EXPERIENCE (IF APPLICABLE)						
School Name:	N/A			District:		
Years Worked:		Position Held:				
SELECTION RATIONALE						
<p>Matt has a great personality, very calm and engaging. He is looking for an opportunity to make a difference with students. Matt is a veteran with experience handling difficult situations. Matt will be a great addition to the team with his reliability and eagerness to learn.</p>						
APPLICANT INFORMATION						
Total Number of Applicants:	3		Number of Applicants Interviewed:	2		
INTERVIEW COMMITTEE MEMBERS						
Name		Role		Name		Role
1.	Carey Russell	Supervisor		7.		
2.	Karen Dennett	Admin Assistant		8.		
3.	Fallon Phillips	Secretary		9.		
4.	Lynn Buha	Driver		10.		
5.				11.		
6.				12.		
SUPERINTENDENT RECOMMENDATION CERTIFICATION						
Superintendent Signature:				Date:	1-16-26	

NOVI COMMUNITY SCHOOL DISTRICT

Non-Certified Staff Recommendation Form

CANDIDATE IDENTIFICATION						
Candidate Name:	Donna Swain			Date:	1.6.2026	
Assigned Building:	Transportation	Position:	Van Driver			
JOB ASSIGNMENT INFORMATION						
Daily Hours:	Various		Recommended By:	Carey Russell		
			Start Date:	01-12-26		
FTE:	1	Job ID:	14781	Reason for Hire:	Vacant position	
PRIOR EXPERIENCE (IF APPLICABLE)						
School Name:	N/A			District:		
Years Worked:		Position Held:				
SELECTION RATIONALE						
<p>Donna is an esteemed member of the Novi community. She has volunteered at Novi schools, her family went to Novi schools and she lives in Novi. Donna would be a valued member of the transportation team as a Van driver. Her dedicated and caring personality would be an asset to the Special education students that we currently transport.</p>						
APPLICANT INFORMATION						
Total Number of Applicants:	2		Number of Applicants Interviewed:	2		
INTERVIEW COMMITTEE MEMBERS						
	Name	Role		Name	Role	
1.	Carey Russell	Supervisor	7.			
2.	Fallon Phillips	Secretary	8.			
3.	Lynn Buha	Driver	9.			
4.	Karen Dennett	Admin Assistant	10.			
5.			11.			
6.			12.			
SUPERINTENDENT RECOMMENDATION CERTIFICATION						
Superintendent Signature:				Date:	1-16-26	

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

SUPERINTENDENT OF SCHOOLS

TOPIC: Consent Items

Items included in the Consent Items have previously been considered by the Board, either during committee, at a prior meeting, or are of such a routine nature that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion if additional information is needed or available.

CONSENT ITEMS

- A. Approval Minutes
 - a. Minutes of a Regular Board Meeting, January 8, 2026

- B. Approval of Bills
 - a. Board Report December 2025
 - b. Check Register for December 2025
 - c. Purchase Card Report for December 2025

- C. Approval of Field Trips
 - a. MHSAA Women in Sports Leadership Conference
 - b. MHSAA Winter Tournaments 2026
 - c. NHS One Act Play State Finals
 - d. Business Professionals of America State Leadership Conference
 - e. DECA State Leadership Development Conference
 - f. Novi Middle School Science Olympiad Mentor Invitational
 - g. NHS and NMS Science Olympiad Solon Tournament

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Consent Item(s) as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent



An Organizational Regular Meeting of the Novi Community School District Board of Education was held on Thursday, January 8, 2026, beginning at 6:02 p.m., at the Educational Services Building.

Present: President Ruskin, Vice-President Cook, Secretary Michener, Treasurer Roney, Trustee Beaudoin, Trustee Kliebert, Trustee Mena

PLEDGE OF ALLEGIANCE

Students from Novi Middle School and audience members joined the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Vice-President Cook moved to adopt the agenda as presented.

Ayes: President Ruskin, Vice-President Cook, Secretary Michener, Treasurer Roney, Trustee Beaudoin, Trustee Kliebert, Trustee Mena

Nays: None

MOTION CARRIED 7-0

ELECTION OF OFFICERS

Secretary Michener moved to elect the following Novi Community School District Board of Education Officers for the 2026 Calendar Year:

Recommendation for President:

The Novi Board of Education elected Danielle Ruskin as the President of the Novi Community School District Board of Education for the 2026 Calendar Year.

Ayes: President Ruskin, Vice-President Cook, Secretary Michener, Treasurer Roney, Trustee Beaudoin, Trustee Kliebert, Trustee Mena

Nays: None

MOTION CARRIED 7-0

Recommendation for Vice President:

The Novi Board of Education elected Betsy Beaudoin as the Vice-President of the Novi Community School District Board of Education for the 2026 Calendar Year.

Ayes: President Ruskin, Vice-President Cook, Secretary Michener, Treasurer Roney, Trustee Beaudoin, Trustee Kliebert, Trustee Mena

Nays: None

MOTION CARRIED 7-0

Recommendation for Secretary:

The Novi Board of Education elected Paul Cook as the Secretary of the Novi Community School District Board of Education for the 2026 Calendar Year.

Ayes: President Ruskin, Vice-President Cook, Secretary Michener, Treasurer Roney, Trustee Beaudoin, Trustee Kliebert, Trustee Mena

Nays: None

MOTION CARRIED 7-0

Recommendation for Treasurer:

The Novi Board of Education elected Jamie Kliebert as the Treasurer of the Novi Community School District Board of Education for the 2026 Calendar Year.

Ayes: President Ruskin, Vice-President Cook, Secretary Michener, Treasurer Roney, Trustee Beaudoin, Trustee Kliebert, Trustee Mena

Nays: None

MOTION CARRIED 7-0

CELEBRATION(S)

National Board Certification – Katie James

Vice-President Beaudoin moved that the Novi Community School District Board of Education recognize Novi High School teacher Katie James with appreciation and thanks for her commitment to excellence, and our students and district for earning her National Board Certification.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

REPORT(S) TO THE BOARD

Novi Middle School Building Report

Principal Robert Baker, Assistant Principal David Sinopoli-Smith, and Dean of Students, Lindsay Radtke of Novi Middle School, presented with some students on things happening around Novi Middle School.

PERSONNEL REPORT(S)

Personnel Report A

Trustee Michener moved that the Novi Community School District Board of Education adopt the Personnel Report A recommendations as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

COMMENTS FROM THE AUDIENCE

There was one comment from the audience. Ibad Syed (speaking as an individual) commented on the school district and strong academic pathways, along with congratulating the Board on a successful bond passage. In addition, he thanked the board for addressing his concerns around blending administrative decision making around policy interpretation, left to people who support the students daily.

CONSENT AGENDA

Trustee Mena moved that the Novi Community School District Board of Education approve the Consent items as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

INFORMATION AND DISCUSSION

District Team for NEA Negotiations

Assistant Superintendent Carino introduced the district team that she would like to bring together for the upcoming 2026 NEA contract negotiations.

ACTION ITEM(S)

Board Meeting Calendar – Approval

Secretary Cook moved that the Novi Community School District Board of Education approve the 2026-2027 Board of Education Regular Meeting and Committee of the Whole Meeting schedules as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

Superintendent Evaluation - Approval

Secretary Cook moved that the Novi Community School District Board of Education approve the Superintendent Professional Practice Rating as Highly Effective.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

NAECE Agreement - Approval

Trustee Michener moved that the Novi Community School District Board of Education approve the agreement reached with the NAECE as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

OCSBA Resolutions

Vice-President Beaudoin moved that the Novi Community School District Board of Education approve the OCSBA Resolution #1 as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

Vice-President Beaudoin moved that the Novi Community School District Board of Education approve the OCSBA Resolution #2 as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

SUPERINTENDENT REPORT

Superintendent Mainka reported on the following:

- Welcome back from winter break
- Illness season
- 2-hour parking at the ESB
- 31aa
- Save the date: State of the District 2/25/26
- Coffee with the Superintendent on January 12th
- Parent Camp on 1/22/26
- Shoutout to Holden Jackson, USA Curling National Championship participant

ADMINISTRATIVE REPORTS

Assistant Superintendent Scicluna presented an update on welcoming everyone back from winter break and thanked everyone for their focus and energy coming into the new year. She reported that she and Kim Sinclair, Director of Food Service, have completed a kitchen equipment review, and that her custodial RFP is in final review to go out next week, kicking off on February 2, 2026.

Assistant Superintendent Carino wished everyone a Happy New Year and congratulated the NEACE on the approved contract. She reported that Dennis Huisman and Cathy Farris put together classroom emergency go bags over the break and that they would be distributed to all the classrooms. The Educator of the Year nominations will kick off on Friday, January 9th. She also let the Board know that the district's Winter Wellness Challenge for staff would be kicking off soon.

Assistant Superintendent Giromini presented an update on I-Ready testing results that will come to the Curriculum Committee of the Whole meeting on 2/19. He also mentioned the Kindergarten Info Night on January 20th at 6 p.m. at Novi High School. The 5-12 ELA pilots are wrapping up, and at the end of January, there will be discussions beginning with the math team for upcoming pilots.

BOARD COMMUNICATION

Trustee Roney mentioned that the registration is open for the OCSBA dinner on January 21st and that the NEF Green Gala will be on March 14th.

Treasurer Kliebert commented on the Volunteer Spotlight that was recently added to the Wildcat Happenings newsletter this month.

ADJOURNMENT

Trustee Mena moved to adjourn the meeting.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

The meeting adjourned at 7:26 p.m. The next Regular Meeting of the Board is scheduled for January 8, 2026, at 6:00 p.m., at the Educational Services Building.

Paul Cook, Board of Education Secretary

DRAFT

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

January 22nd, 2026

DIRECTOR OF FINANCE

TOPIC: Approval of Bills - December 2025

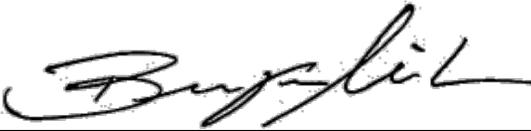
The monthly bills payable for December 2025 are submitted to the Novi Board of Education for review and approval:

Net payroll		\$3,418,832.91
Withheld and employer payroll taxes		\$1,255,698.61
Employer and employee ORS liability		\$1,771,744.67
Expenditures of accounts payable, comprised of:		
General Fund	\$1,099,735.49	
Special Revenue Funds	\$148,480.49	
Recreation Fund	\$33,669.94	
Food Service Fund	\$314,038.91	
Debt Funds	\$0.00	
Sinking Funds	\$38,721.07	
Capital Projects Fund	\$2,307,430.03	
PCard and EduStaff ACHs	<u>\$304,347.39</u>	
Total	\$4,246,423.32	<u>\$4,246,423.32</u>
Grand Total:		<u><u>\$10,692,699.51</u></u>

RECOMMENDATION:

That the Novi Community School Districts Board of Education approve the payment of bills for the month of December 2025 in the amount of \$10,692,699.51 , as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent

1/22/2026

Date

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
REGULAR CHECKS									
453582	12/08/25	MSC21	CHECK # 453582 VOIDED	16563 C	G	11-293-7410-022-000-9882	CHECK # 453582 VOIDED	(160.00)	(160.00)
454208	12/05/25	27106	NINA POLLZZIE	17897 C	A	61-296-7920-022-629-0000	CHECK # 454208 VOIDED	(1,000.00)	(1,000.00)
454890	12/05/25	27120	VEENA GURBANI	19544 C	R	21-321-3111-052-000-9200	CHECK # 454890 VOIDED	(412.56)	(412.56)
455349	12/15/25	27154	TODD ODONNELL DBA MOAB	20531 C	J	21-111-5110-011-000-9815	CHECK # 455349 VOIDED	(2,520.00)	
				20531 C	J	21-111-5110-012-000-9815	CHECK # 455349 VOIDED	(1,680.00)	
				20531 C	J	21-111-5110-013-000-9815	CHECK # 455349 VOIDED	(2,520.00)	
				20531 C	J	21-111-5110-014-000-9815	CHECK # 455349 VOIDED	(1,680.00)	
				20531 C	J	21-111-5110-015-000-9815	CHECK # 455349 VOIDED	(1,680.00)	
				20531 C	J	21-111-5110-018-000-9815	CHECK # 455349 VOIDED	(2,520.00)	
				20531 C	J	21-111-5110-020-000-9815	CHECK # 455349 VOIDED	(2,520.00)	
				20531 C	J	21-111-5110-022-000-9815	CHECK # 455349 VOIDED	(2,100.00)	(17,220.00)
455386	12/03/25	06132	INTEGRATED DESIGN SOLUTIONS	20708 C	Q	41-456-6225-001-000-9044	BUILDING IMPROVEMENT	1,579.42	1,579.42
455387	12/03/25	06138	DIGITAL AGE TECHNOLOGIES INC	20716 C	Q	41-456-6225-001-000-9044	BUILDING IMPROVEMENT	113,185.57	113,185.57
455388	12/03/25	10027	A PARTS WAREHOUSE	20646 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	420.00	
				20644 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	1,318.28	1,738.28
455389	12/03/25	10187	BAKER'S OF MILFORD	20661 C	A	61-296-7920-022-620-0000	CHOIR	100.00	100.00
455390	12/03/25	10219	BEST PLUMBING SPECIALTIES INC	20645 C	F	21-261-4120-018-000-4470	EQUIPMENT REPAIRS	11,107.04	
				20658 C	F	21-261-4120-020-000-4470	EQUIPMENT REPAIRS	3,292.77	
				20658 C	R	21-261-4120-022-000-9200	EQUIPMENT REPAIRS	5,487.95	
				20643 C	S	41-261-4110-001-000-0000	BUILDING REPAIRS	1,980.62	21,868.38
455391	12/03/25	10326	CINTAS CORPORATION #31	20580 C	G	11-271-5997-070-000-0000	MISC SUPPLIES - UNIF	206.60	
				20609 C	G	11-271-5997-070-000-0000	MISC SUPPLIES - UNIF	206.60	413.20
455392	12/03/25	10362	CORRIGAN ENTERPRISES	20548 C	G	11-261-5710-060-000-0000	FUEL	290.42	
				20635 C	G	11-261-5710-060-000-0000	FUEL	402.86	
				20640 C	G	11-271-5710-070-000-0000	FUEL	1,882.38	
				20591 C	G	11-271-5710-070-000-0000	FUEL	473.15	
				20592 C	G	11-271-5710-070-000-0000	FUEL	1,789.41	
				20559 C	G	11-271-5710-070-000-0000	FUEL	1,564.86	6,403.08
455393	12/03/25	11083	PLANTE AND MORAN REALPOINT	20709 C	Q	41-456-6225-099-000-9044	BUILDING IMPROVEMENT	34,825.00	34,825.00
455394	12/03/25	11558	DTE ENERGY	20721 C	G	11-261-5520-001-000-0000	ELECTRICITY	3,760.30	
				20721 C	G	11-261-5520-003-000-0000	ELECTRICITY	1,474.25	
				20721 C	G	11-261-5520-011-000-0000	ELECTRICITY	2,785.82	
				20721 C	G	11-261-5520-012-000-0000	ELECTRICITY	2,323.97	
				20721 C	G	11-261-5520-013-000-0000	ELECTRICITY	3,045.31	
				20721 C	G	11-261-5520-014-000-0000	ELECTRICITY	2,846.46	
				20721 C	G	11-261-5520-015-000-0000	ELECTRICITY	3,286.33	
				20721 C	G	11-261-5520-018-000-0000	ELECTRICITY	5,214.81	

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20721 C	G	11-261-5520-020-000-0000	ELECTRICITY	7,046.88	
				20721 C	G	11-261-5520-022-000-0000	ELECTRICITY	13,181.65	
				20721 C	G	11-261-5520-023-000-0000	ELECTRICITY	3,416.72	
				20721 C	G	11-261-5520-052-000-0000	ELECTRICITY	5,893.27	
				20721 C	G	11-261-5520-070-000-0000	ELECTRICITY	745.63	55,021.40
455395	12/03/25	11565	JACKSON TRUCK SERVICE INC	20593 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	300.00	300.00
455396	12/03/25	12250	M-2 AUTO PARTS INC	20570 C	G	11-261-5730-060-000-0000	VEHICLE REPAIR PARTS	479.21	
				20568 C	G	11-261-5730-060-000-0000	VEHICLE REPAIR PARTS	37.74	
				20569 C	G	11-261-5730-060-000-0000	VEHICLE REPAIR PARTS	479.21	
				20567 C	G	11-261-5730-060-000-0000	VEHICLE REPAIR PARTS	93.99	
				20613 C	G	11-261-5730-060-000-0000	VEHICLE REPAIR PARTS	168.52	
				20570 P	G	11-261-5730-060-000-0000	CREDIT MEMO 830536	(242.00)	
				20569 P	G	11-261-5730-060-000-0000	CREDIT MEMO 830534	(479.21)	
				20568 P	G	11-261-5730-060-000-0000	CREDIT MEMO 830538	(37.74)	499.72
455397	12/03/25	12276	LAWSON PRODUCTS INC	20594 C	G	11-271-5980-070-000-0000	MISC HARDWARE & TOOL	522.71	522.71
455398	12/03/25	12394	STATE OF MICHIGAN	20638 C	G	11-261-4110-022-000-0000	BUILDING REPAIRS	150.00	150.00
455399	12/03/25	12421	MICHIGAN DECA	20684 C	J	21-271-3310-022-510-3440	FIELD TRIPS - MARKET	170.00	
				20684 C	A	61-296-7920-022-625-0000	DECA	2,525.00	2,695.00
455400	12/03/25	12464	MICHIGAN STATE UNIVERSITY -	20688 C	A	61-296-7920-020-671-0000	UN STUDENT CLUB	2,530.00	2,530.00
455401	12/03/25	12579	NOVI ICE ARENA	20659 C	G	11-293-4290-022-000-0000	HOCKEY ICE RENTAL -	1,698.64	
				20659 C	A	61-296-7920-022-811-0000	ICE HOCKEY	3,394.56	5,093.20
455402	12/03/25	12736	ASCENSION MICHIGAN EMPLOYER	20707 C	G	11-241-4910-052-000-9551	OTHER PURCHASED SERV	28.00	
				20694 C	G	11-271-3195-070-000-0000	LICENSED PHYSICALS	45.00	
				20693 C	G	11-271-3195-070-000-0000	LICENSED PHYSICALS	45.00	118.00
455403	12/03/25	12828	SCHOLASTIC BOOK FAIRS	20610 C	A	61-296-7920-011-617-0000	VO BOOK FAIR	2,351.21	2,351.21
455404	12/03/25	12830	SCHOLASTIC INC	20541 C	G	11-111-5110-015-000-9611	TEACHING SUPPLIES	3,368.79	3,368.79
455405	12/03/25	12840	SCHOOLCRAFT COLLEGE	20649 C	G	11-113-3720-022-000-0000	DUAL ENROLLMENT TUIT	743.00	743.00
455406	12/03/25	12877	SET SEG	20576 C	G	11-283-3450-001-000-0000	SOFTWARE LICENSES	4,829.50	4,829.50
455407	12/03/25	12921	SOUTH LYON COMMUNITY	20718 C	G	11-271-3310-001-000-0000	HOMELESS TRANSPORTAT	42.56	42.56
455408	12/03/25	13041	POMPS TIRE SERVICE INC	20603 C	G	11-271-5720-070-000-0000	TIRES, TUBES, BATTER	2,459.96	2,459.96
455409	12/03/25	13086	US GAMES (DIVISION OF BSN	20702 C	G	11-293-5990-022-000-0000	MISC SUPPLIES	852.80	
				20691 C	A	61-296-7920-022-803-0000	BASKETBALL BOYS	1,341.38	2,194.18
455410	12/03/25	13096	MATHESON TRI-GAS INC	20681 C	G	11-113-5111-022-000-0000	TEACHING SUPPLIES -	4,601.01	4,601.01
455411	12/03/25	13125	WASTE MANAGEMENT OF	20637 C	G	11-261-3840-060-000-0000	TRASH DISPOSAL	3,206.56	
				20637 C	R	21-261-3840-060-000-9200	TRASH DISPOSAL	1,068.86	4,275.42
455412	12/03/25	13664	NORTHVILLE STITCHING POST LLC	20725 C	A	61-296-7920-022-873-0000	GYMNASTICS	140.00	140.00
455413	12/03/25	13767	MKT DESIGNS LLC	20618 C	A	61-296-7920-018-616-0000	CAMP	75.00	75.00
455414	12/03/25	15553	BOEHM, JENNIFER	20563 C	A	61-296-7920-001-739-0000	NEF EDUCATOR FELLOWS	500.00	500.00

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
455415	12/03/25	15734	MCKAIG, HEATHER	20542 C	G	11-113-5113-022-000-0000	TEACHING SUPPLIES -	539.60	539.60
455416	12/03/25	15756	MID AMERICAN	20670 C	A	61-296-7920-022-799-0000	MINI WILDCATS	540.00	540.00
455417	12/03/25	16040	ABEL, MARCI	20657 C	G	11-113-5114-022-000-9122	TEACHING SUPPLIES -	58.85	58.85
455418	12/03/25	16109	QUICK SILVER MARKETING	20662 C	A	61-296-7920-022-802-0000	BASEBALL	884.00	884.00
455419	12/03/25	16676	HORIZON ENGINEERING	20713 C	Q	41-456-6225-099-000-9044	BUILDING IMPROVEMENT	14,205.31	14,205.31
455420	12/03/25	17018	JOHNSON, MICHELLE	20544 C	I	21-122-3210-052-191-9300	LOCAL MILEAGE	88.34	88.34
455421	12/03/25	18304	RUTKOWSKI, MELANIE	20728 C	G	11-221-3220-001-000-9611	CONFERENCES	29.46	29.46
455422	12/03/25	18386	AETNA BEHAVIORAL HEALTH LLC	20732 C	G	11-283-2490-001-000-0000	EMPLOYEE ASSISTANCE	2,092.09	2,092.09
455423	12/03/25	18514	CUMMINGS, BRIANNA	20614 C	G	11-221-3210-001-000-9611	LOCAL MILEAGE	27.80	
				20614 C	G	11-221-3220-011-000-9611	CONFERENCES	106.72	134.52
455424	12/03/25	18521	LEONARD'S SYRUPS	20668 C	G	11-261-5990-022-000-0000	MISC SUPPLIES	156.20	
				20667 C	G	11-261-5990-022-000-0000	MISC SUPPLIES	127.50	283.70
455425	12/03/25	18526	ARC DOCUMENT SOLUTIONS LLC	20632 C	G	11-261-3450-060-000-0000	SOFTWARE LICENSES	110.00	110.00
455426	12/03/25	18607	AMAZON CAPITAL SERVICES INC.	20543 C	G	11-111-5110-012-000-0000	TEACHING SUPPLIES	27.15	
				20545 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	61.74	
				20604 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	16.22	
				20598 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	14.58	
				20605 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	74.46	
				20599 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	19.99	
				20623 C	G	11-111-5110-018-000-0000	TEACHING SUPPLIES -	68.32	
				20562 C	G	11-111-5110-018-000-9611	TEACHING SUPPLIES	135.52	
				20585 C	G	11-111-5111-015-000-0000	TEACHING SUPPLIES -	33.02	
				20608 C	G	11-111-5111-015-000-0000	TEACHING SUPPLIES -	127.67	
				20586 C	G	11-111-5111-015-000-0000	TEACHING SUPPLIES -	11.05	
				20628 C	G	11-111-5111-018-000-0000	TEACHING SUPPLIES -	14.42	
				20625 C	G	11-111-5111-018-000-0000	TEACHING SUPPLIES -	91.30	
				20624 C	G	11-111-5113-018-000-9122	TEACHING SUPPLIES -	122.92	
				20630 C	G	11-111-5117-018-000-0000	TEACHING SUPPLIES -	13.97	
				20627 C	G	11-111-5118-018-000-0000	TEACHING SUPPLIES -	5.39	
				20626 C	G	11-111-5118-018-000-0000	TEACHING SUPPLIES -	35.96	
				20654 C	G	11-113-5116-022-000-0000	TEACHING SUPPLIES- C	412.86	
				20553 C	G	11-118-5110-052-000-9551	TEACHING SUPPLIES	88.04	
				20583 C	G	11-118-5110-052-000-9551	TEACHING SUPPLIES	73.83	
				20617 C	G	11-221-5110-001-000-9611	TEACHING SUPPLIES -	35.00	
				20726 C	G	11-221-5110-001-000-9611	TEACHING SUPPLIES -	18.98	
				20561 C	G	11-221-5110-001-000-9611	TEACHING SUPPLIES -	68.73	
				20619 C	G	11-232-5910-001-000-0000	OFFICE SUPPLIES	19.96	
				20733 C	G	11-232-5990-001-000-0000	MISC SUPPLIES	279.99	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
20601	C			C	G	11-241-5910-023-000-0000	OFFICE SUPPLIES	31.11	
20547	C			C	G	11-261-5997-060-000-0000	MISC SUPPLIES - UNIF	59.99	
20579	C			C	G	11-271-5790-070-000-0000	OTHER TRANSPORTATION	31.96	
20577	C			C	G	11-271-5910-070-000-0000	OFFICE SUPPLIES	112.41	
20578	C			C	G	11-271-5910-070-000-0000	OFFICE SUPPLIES	28.39	
20606	C			C	G	11-283-5910-001-000-0000	OFFICE SUPPLIES	25.12	
20650	C			C	G	11-299-5990-022-000-0000	MISC SUPPLIES	151.77	
20551	C			C	G	11-351-5990-052-000-9551	MISC SUPPLIES	55.24	
20554	C			J	J	21-111-5110-012-000-2940	TEACHING SUPPLIES	8.46	
20558	C			J	J	21-111-5110-013-000-9815	TEACHING SUPPLIES	17.97	
20554	C			J	J	21-111-5110-015-000-2940	TEACHING SUPPLIES	4.23	
20560	C			J	J	21-111-5110-020-000-9815	TEACHING SUPPLIES	23.99	
20706	C			J	J	21-118-5110-051-000-3400	TEACHING SUPPLIES	26.98	
20552	C			J	J	21-118-5110-051-000-3400	TEACHING SUPPLIES	48.94	
20703	C			J	J	21-118-5110-051-000-3400	TEACHING SUPPLIES	464.16	
20549	C			J	J	21-118-5110-051-000-3400	TEACHING SUPPLIES	227.88	
20705	C			J	J	21-118-5110-051-000-3400	TEACHING SUPPLIES	283.70	
20582	C			J	J	21-118-5110-051-000-3400	TEACHING SUPPLIES	260.14	
20584	C			J	J	21-118-5110-051-000-3400	TEACHING SUPPLIES	62.93	
20581	C			J	J	21-118-5110-051-000-3400	TEACHING SUPPLIES	94.05	
20590	C			I	I	21-122-5990-013-194-9300	MISC SUPPLIES	112.45	
20546	C			F	F	21-261-4120-052-000-4470	EQUIPMENT REPAIRS	541.59	
20589	C			C	C	21-297-5910-099-000-9250	OFFICE SUPPLIES	49.68	
20588	C			C	C	21-297-5990-099-000-9255	MISC SUPPLIES - LIBR	33.98	
20587	C			C	C	21-297-5990-099-000-9255	MISC SUPPLIES - LIBR	23.75	
20641	P			S	S	41-261-4110-020-000-0000	CREDIT MEMO 1LRY-J9VG-L4Q4	(2,439.85)	
20641	C			S	S	41-261-4110-020-000-0000	BUILDING REPAIRS	2,439.85	
20642	C			S	S	41-261-4110-020-000-0000	BUILDING REPAIRS	2,439.85	
20651	C			A	A	61-296-7920-015-675-0000	DF GENERAL	105.13	
20629	C			A	A	61-296-7920-018-616-0000	CAMP	39.98	
20671	C			A	A	61-296-7920-022-637-0000	CLUB FEES	18.99	
20672	C			A	A	61-296-7920-022-637-0000	CLUB FEES	29.97	
20656	C			A	A	61-296-7920-022-673-0000	NATIONAL HONOR SOCIE	32.97	
20652	C			A	A	61-296-7920-022-690-0000	HOSA	56.57	
20674	C			A	A	61-296-7920-022-799-0000	MINI WILDCATS	113.95	
20692	C			A	A	61-296-7920-022-801-0000	STATE TOURNAMENT	163.95	
20660	C			A	A	61-296-7920-022-808-0000	CROSS COUNTRY BOYS	1,482.94	
20683	C			A	A	61-296-7920-022-846-0000	BOARDERCROSS	33.47	9,169.71

Check Register

Novi Community School District

Type of Checks: All

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
455427	12/03/25	18625	NOVI MEADOWS PTO	20731	C	A 61-296-7920-022-686-0000	STUDENT COUNCIL	1,745.00	1,745.00
455428	12/03/25	18693	KNEE, MIEKO	20698	C	A 61-296-7920-099-958-0000	ROBOTICS TEAM 10477	25.26	25.26
455429	12/03/25	18765	MAHALINGAM, KARTHIKEYAN	20699	C	A 61-296-7920-099-960-0000	ROBOTICS TEAM 11129	409.72	409.72
455430	12/03/25	20094	MACDOUGALL, ANNE	20616	C	G 11-221-3220-018-000-9611	CONFERENCES	18.20	18.20
455431	12/03/25	20121	CONSTELLATION NEWENERGY INC	20714	C	G 11-261-5520-070-000-0000	ELECTRICITY	812.02	812.02
455432	12/03/25	20236	MIDWEST MOTOR SUPPLY CO INC	20602	C	G 11-271-5790-070-000-0000	OTHER TRANSPORTATION	455.29	455.29
455433	12/03/25	20279	MEI TOTAL ELEVATOR SOLUTIONS	20633	C	G 11-261-4110-018-000-0000	BUILDING REPAIRS	583.60	583.60
455434	12/03/25	20401	BUSINESS PROFESSIONALS OF	20666	C	A 61-296-7920-022-753-0000	BUSINESS PROF OF AME	130.00	
				20669	C	A 61-296-7920-022-753-0000	BUSINESS PROF OF AME	1,360.00	
				20666	C	A 61-296-7920-022-753-0000	CHECK # 455434 VOIDED	(130.00)	
				20669	C	A 61-296-7920-022-753-0000	CHECK # 455434 VOIDED	(1,360.00)	0.00
455435	12/03/25	20423	GEERS, ANTHONY A	20639	C	I 21-271-3330-099-099-9300	PARENT TRANSPORTATIO	1,200.00	1,200.00
455436	12/03/25	20536	SWEENEY, SABRINA	20730	C	G 11-221-3220-014-000-9611	CONFERENCES	34.02	34.02
455437	12/03/25	20770	CUMMINS SALES AND SERVICE	20556	C	G 11-261-4110-011-000-0000	BUILDING REPAIRS	998.84	
				20611	C	G 11-261-4110-013-000-0000	BUILDING REPAIRS	281.28	
				20571	C	G 11-261-4110-022-000-0000	BUILDING REPAIRS	999.14	
				20572	C	G 11-261-4110-022-000-0000	BUILDING REPAIRS	283.98	
				20555	C	G 11-261-4110-023-000-0000	BUILDING REPAIRS	998.28	
				20612	C	G 11-261-4110-052-000-0000	BUILDING REPAIRS	288.36	3,849.88
455438	12/03/25	20787	MARCIA BRENNER ASSOCIATES	20729	C	G 11-221-3220-001-000-9611	CONFERENCES	556.20	556.20
455439	12/03/25	20850	SCHOOL DISTRICT OF THE CITY OF	20665	C	G 11-293-7410-022-000-0000	DUES & FEES	300.00	300.00
455440	12/03/25	21174	IMPERIAL DADE DBA NICHOLS	20047	C	G 11-261-5991-012-000-0000	MISC SUPPLIES - CUST	697.60	
				19876	C	G 11-261-5991-020-000-0000	MISC SUPPLIES - CUST	518.00	
				19879	C	G 11-261-5991-052-000-0000	MISC SUPPLIES - CUST	362.60	1,578.20
455441	12/03/25	21252	JAPAN SOCIETY OF DETROIT	20664	C	A 61-296-7920-022-659-0000	JAPANESE CLUB	37.00	37.00
455442	12/03/25	21257	ALLEN, MEGHAN	20621	C	G 11-221-3220-018-000-9611	CONFERENCES	35.00	35.00
455443	12/03/25	21529	GREAT MINDS PBC	20261	C	J 21-111-5110-011-000-2940	TEACHING SUPPLIES	13,783.33	
				20261	C	J 21-111-5110-012-000-2940	TEACHING SUPPLIES	11,108.02	
				20261	C	J 21-111-5110-013-000-2940	TEACHING SUPPLIES	13,782.04	
				20261	C	J 21-111-5110-014-000-2940	TEACHING SUPPLIES	11,108.02	
				20261	C	J 21-111-5110-015-000-2940	TEACHING SUPPLIES	11,108.02	60,889.43
455444	12/03/25	21798	GREAT LAKES HOTEL SUPPLY	20673	C	C 21-297-4120-099-000-9251	EFB EQUIPMENT REPAIR	12,450.28	12,450.28
455445	12/03/25	21840	KINGSCOTT ASSOCIATES INC	20712	C	Q 41-456-6225-022-000-9044	BUILDING IMPROVEMENT	91,679.07	91,679.07
455446	12/03/25	26869	NATIONAL ENERGY CONTROL	20557	C	G 11-261-5992-011-000-0000	MISC SUPPLIES - MAIN	289.13	289.13
455447	12/03/25	26913	JOVON BUTTS	20685	C	A 61-296-7920-022-805-0000	CHEER	7,900.00	7,900.00
455448	12/03/25	26934	NANDHINEE KANDASAMY	20696	C	A 61-296-7920-099-980-0000	LOWER ELEM - ROBOTIC	197.92	197.92
455449	12/03/25	26939	WOODHAVEN BROWNSTOWN	20682	C	A 61-296-7920-022-803-0000	BASKETBALL BOYS	50.00	50.00
455450	12/03/25	27013	DANIELS GLASS CO INC	20634	C	S 41-261-4110-022-000-0000	BUILDING REPAIRS	385.00	385.00

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
455451	12/03/25	27035	OREILLY AUTO ENTERPRICES LLC	20573 C	G	11-261-5730-060-000-0000	VEHICLE REPAIR PARTS	6.21	6.21
455452	12/03/25	27085	EDCLUB INC	17307 C	G	11-225-3450-001-000-0000	SOFTWARE LICENSES	7,826.00	7,826.00
455453	12/03/25	27145	PRIORITY WASTE LLC	20636 C	G	11-241-4910-018-000-0000	OTHER PURCHASED SERV	24.26	24.26
455454	12/03/25	27157	BRIGHTON FORD INC	20564 C	G	11-261-5730-060-000-0000	VEHICLE REPAIR PARTS	1,737.31	
				20566 C	G	11-261-5730-060-000-0000	VEHICLE REPAIR PARTS	34.54	
				20565 C	G	11-261-5730-060-000-0000	VEHICLE REPAIR PARTS	158.37	1,930.22
455455	12/03/25	27159	BIRCH RUN AREA SCHOOLS	20655 C	G	11-293-7410-022-000-0000	DUES & FEES	175.00	175.00
455456	12/03/25	27197	DEANDRE CASH DBA DC DESIGN	20653 C	A	61-296-7920-022-799-0000	MINI WILDCATS	705.00	705.00
455457	12/03/25	27200	CARLY LOFTING	20704 C	A	61-296-7920-022-805-0000	CHEER	1,854.64	1,854.64
455458	12/03/25	27201	REBEL ATHLETIC HOLDINGS LLC	20724 C	G	11-293-5997-022-000-0000	MISC SUPPLIES - UNIF	1,464.66	1,464.66
455459	12/03/25	MSC21	BLAIR KAIN	20648 C	A	61-296-7920-022-686-0000	BLAIR KAIN	889.75	889.75
455460	12/03/25	MSC21	CAITLIN HENRY	20600 C	G	11-229-7910-099-000-0000	CAITLIN HENRY	77.25	77.25
455461	12/03/25	MSC21	DAN WOYTOWICH	20689 C	A	61-296-7920-022-810-0000	DAN WOYTOWICH	658.35	658.35
455462	12/03/25	MSC21	GRACE KASHIWAGURA	20687 C	A	61-296-7920-022-657-0000	GRACE KASHIWAGURA	21.16	21.16
455463	12/03/25	MSC21	HARINI SIVA	20697 C	A	61-296-7920-099-980-0000	HARINI SIVA	37.07	37.07
455464	12/03/25	MSC21	JAMIE CHRISTEN	20620 C	G	11-111-5110-018-000-0000	JAMIE CHRISTEN	58.28	58.28
455465	12/03/25	MSC21	KRISTY BARANIK	20720 C	A	61-296-7920-001-739-0000	KRISTY BARANIK	500.00	500.00
455466	12/03/25	MSC21	LEANN WINKLER	20686 C	G	11-112-5117-020-000-0000	LEANN WINKLER	65.96	65.96
455467	12/03/25	MSC21	MARYANNE LEADBETTER	20622 C	G	11-111-5110-018-000-0000	MARYANNE LEADBETTER	39.20	39.20
455468	12/03/25	MSC21	MELISSA OSBORNE	20690 C	A	61-296-7920-022-810-0000	MELISSA OSBORNE	335.68	335.68
455469	12/03/25	MSC21	MELISSA OSBORNE	20663 C	A	61-296-7920-020-810-0000	MELISSA OSBORNE	106.80	106.80
455470	12/03/25	MSC21	NANCY MONTALES	20719 C	A	61-296-7920-001-739-0000	NANCY MONTALES	175.00	175.00
455471	12/03/25	MSC21	NICOLE SAD	20647 C	A	61-296-7920-022-686-0000	NICOLE SAD	120.16	120.16
455472	12/03/25	MSC21	RAZUR RAHMAN	20679 C	G	10-173-0000-000-000-0000	RAZUR RAHMAN	175.00	175.00
455473	12/03/25	MSC21	RUTH FAFFOUL	20727 C	A	61-296-7920-001-739-0000	RUTH FAFFOUL	250.00	250.00
455474	12/03/25	MSC21	SHOW SIONG LIM	20615 C	C	22-471-0000-000-000-9250	SHOW SIONG LIM	108.75	108.75
455475	12/03/25	MSC21	SUNG HEE PARK	20676 C	G	10-173-0001-000-000-0000	SUNG HEE PARK	75.00	75.00
455476	12/03/25	MSC21	TIERRA LEVI	20675 C	G	10-173-0000-000-000-0000	TIERRA LEVI	75.00	75.00
455477	12/03/25	MSC21	VEENA KRISHNAMURTHY	20677 C	G	10-173-0000-000-000-0000	VEENA KRISHNAMURTHY	75.00	75.00
455478	12/03/25	MSC21	YUKI SUGIE	20695 C	A	61-296-7920-099-984-0000	YUKI SUGIE	576.90	576.90
455479	12/09/25	10320	CHAPTER 13 TRUSTEE		G	12-451-0009-000-000-9451	24-47066-MLO	108.06	108.06
455480	12/09/25	12461	MISDU		G	12-451-0009-000-000-0000	913920497	501.75	
					G	12-451-0009-000-000-0000	913919326	51.75	553.50
455481	12/09/25	16424	CHAPTER 13 TRUSTEE		G	12-451-0009-000-000-9451	23-41458-LSG	595.00	595.00
455482	12/09/25	21739	TEAMSTERS LOCAL 214		G	12-451-0009-000-000-9451	Union Dues-18955 - See report	35.00	
					G	12-451-0009-000-000-9451	Union Dues-18141	35.00	
					G	12-451-0009-000-000-9451	Union Dues-14795	35.00	
					G	12-451-0009-000-000-9451	Union Dues-18734	35.00	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	12-451-0009-000-000-9451	Union Dues-17586	35.00	
					G	12-451-0009-000-000-9451	Union Dues-18236	35.00	
					G	12-451-0009-000-000-9451	Union Dues-17501	35.00	
					G	12-451-0009-000-000-9451	Union Dues-16230	35.00	
					G	12-451-0009-000-000-9451	Union Dues-18727	35.00	
					G	12-451-0009-000-000-9451	Union Dues-18853	35.00	350.00
455483	12/11/25	10144	ARCH ENVIRONMENTAL GROUP	20762 C	G	11-261-3840-060-000-0000	TRASH DISPOSAL	974.73	
				20764 C	G	11-261-4911-060-000-0000	STORMWATER PERMIT	636.75	1,611.48
455484	12/11/25	10326	CINTAS CORPORATION #31	20932 C	G	11-271-5997-070-000-0000	MISC SUPPLIES - UNIF	206.60	
				20935 C	G	11-271-5997-070-000-0000	MISC SUPPLIES - UNIF	206.60	413.20
455485	12/11/25	10355	CONSUMERS ENERGY	20876 C	G	11-261-5510-001-000-0000	NATURAL GAS	435.59	
				20876 C	G	11-261-5510-003-000-0000	NATURAL GAS	334.11	
				20876 C	G	11-261-5510-011-000-0000	NATURAL GAS	1,822.69	
				20876 C	G	11-261-5510-012-000-0000	NATURAL GAS	1,880.19	
				20876 C	G	11-261-5510-013-000-0000	NATURAL GAS	869.17	
				20876 C	G	11-261-5510-014-000-0000	NATURAL GAS	1,337.68	
				20876 C	G	11-261-5510-015-000-0000	NATURAL GAS	1,466.82	
				20876 C	G	11-261-5510-018-000-0000	NATURAL GAS	6,565.27	
				20876 C	G	11-261-5510-020-000-0000	NATURAL GAS	5,535.05	
				20876 C	G	11-261-5510-022-000-0000	NATURAL GAS	10,861.12	
				20876 C	G	11-261-5510-023-000-0000	NATURAL GAS	1,240.25	
				20876 C	G	11-261-5510-052-000-0000	NATURAL GAS	673.47	
				20876 C	G	11-261-5510-060-000-0000	NATURAL GAS	328.91	
				20876 C	G	11-261-5510-070-000-0000	NATURAL GAS	759.72	34,110.04
455486	12/11/25	10362	CORRIGAN ENTERPRISES	20788 C	G	11-261-5710-060-000-0000	FUEL	416.97	
				20907 C	G	11-271-5710-070-000-0000	FUEL	763.32	1,180.29
455487	12/11/25	10584	REACHING HIGHER INC	20844 C	G	11-282-7410-001-000-0000	DUES & FEES	2,500.00	2,500.00
455488	12/11/25	10638	GOODWILL INDUSTRIES OF	20772 C	F	21-212-3130-025-000-6711	FACILITATOR	7,528.62	
				20771 C	F	21-212-3130-025-000-6711	FACILITATOR	7,267.36	14,795.98
455489	12/11/25	10883	ALLIED INC	20757 C	G	11-261-4120-022-000-0000	EQUIPMENT REPAIRS	489.00	489.00
455490	12/11/25	11407	CHARTWELLS DINING SERVICES	20842 C	C	21-297-2315-099-000-9250	UNIFORM ALLOWANCE	331.32	
				20842 C	C	21-297-3150-099-000-9250	MANAGEMENT SERVICES-	12,146.31	
				20842 C	C	21-297-3151-099-000-9250	MANAGEMENT SERVICES-	37,222.12	
				20842 C	C	21-297-3190-099-000-9250	OTHER PROFESSIONAL S	132,891.14	
				20842 C	C	21-297-3210-099-000-9250	LOCAL MILEAGE	279.43	
				20842 C	C	21-297-3410-099-000-9250	TELEPHONE	75.50	
				20842 C	C	21-297-3610-099-000-9250	PRINTING & BINDING	85.20	
				20842 C	C	21-297-4120-099-000-9250	EQUIPMENT REPAIRS	282.03	

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20842	C	21-297-5610-099-000-9250	FOOD EXPENSE	101,959.45	
				20842	C	21-297-5640-099-000-9250	NON FOOD EXPENSE	10,253.43	
				20842	C	21-297-5910-099-000-9250	OFFICE SUPPLIES	75.00	
				20842	C	21-297-5990-099-000-9250	MISC SUPPLIES	4,128.43	
				20842	C	21-297-5995-099-000-9250	MISC SUPPLIES - CLEA	567.84	300,297.20
455491	12/11/25	11565	JACKSON TRUCK SERVICE INC	20934	C	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	934.94	
				20933	C	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	37.80	972.74
455492	12/11/25	11594	DIRECT ENERGY BUSINESS INC	20753	C	11-261-5520-001-000-0000	ELECTRICITY	260.98	
				20753	C	11-261-5520-003-000-0000	ELECTRICITY	1,200.33	
				20753	C	11-261-5520-011-000-0000	ELECTRICITY	2,392.36	
				20753	C	11-261-5520-012-000-0000	ELECTRICITY	1,972.52	
				20753	C	11-261-5520-013-000-0000	ELECTRICITY	2,628.02	
				20753	C	11-261-5520-014-000-0000	ELECTRICITY	2,447.52	
				20753	C	11-261-5520-015-000-0000	ELECTRICITY	2,847.14	
				20753	C	11-261-5520-018-000-0000	ELECTRICITY	6,872.32	
				20753	C	11-261-5520-020-000-0000	ELECTRICITY	11,351.50	
				20753	C	11-261-5520-022-000-0000	ELECTRICITY	30,478.15	62,450.84
455493	12/11/25	11760	MCMASTER-CARR SUPPLY	20851	C	61-296-7920-020-734-0000	SCIENCE OLYMPIAD	40.63	40.63
455494	12/11/25	12216	JOSTENS INC	20900	C	11-249-3610-022-000-0000	PRITNING & BINDING	18.65	18.65
455495	12/11/25	12226	JUNIOR LIBRARY GUILD	20855	C	11-222-5310-020-000-0000	EDUCATIONAL MEDIA	10.00	10.00
455496	12/11/25	12250	M-2 AUTO PARTS INC	20790	C	11-261-5730-060-000-0000	VEHICLE REPAIR PARTS	213.45	
				20790	P	11-261-5730-060-000-0000	CREDIT MEMO	(44.00)	169.45
455497	12/11/25	12293	LIFE INSURANCE COMPANY OF	20829	C	12-451-0003-000-000-9451	LIFE & AD&D	13,182.55	
				20829	C	12-451-0004-000-000-9451	LTD	8,103.54	21,286.09
455498	12/11/25	12412	MICHIGAN ASSOC SECONDARY	20894	C	61-296-7920-022-686-0000	STUDENT COUNCIL	1,320.00	1,320.00
455499	12/11/25	12475	MIDWEST GOLF & TURF COMPANY	20915	C	11-293-4120-022-000-0000	EQUIPMENT REPAIRS	321.00	321.00
455500	12/11/25	12481	MILFORD HIGH SCHOOL	20918	C	11-293-7410-022-000-0000	DUES & FEES	200.00	200.00
455501	12/11/25	12606	OAKLAND SCHOOLS	20936	C	11-221-3220-018-000-9611	CONFERENCES	18.00	18.00
455502	12/11/25	12608	OAKLAND COUNTY COMMUNITY &	20944	C	21-226-7410-025-000-3311	DUES & FEES	80.00	
				20770	C	21-282-3510-025-000-3311	ADVERTISING	2,000.00	2,080.00
455503	12/11/25	12683	PITNEY BOWES INC	20865	C	11-252-5910-001-000-0000	OFFICE SUPPLIES	265.58	265.58
455504	12/11/25	12684	PITNEY BOWES GLOBAL	20863	C	11-289-3430-001-000-0000	POSTAGE	559.20	559.20
455505	12/11/25	12736	ASCENSION MICHIGAN EMPLOYER	20937	C	11-271-3195-070-000-0000	LICENSED PHYSICALS	216.00	216.00
455506	12/11/25	12813	SAFEWAY SHREDDING LLC	20882	C	11-241-4910-022-000-0000	OTHER PURCHASED SERV	69.95	
				20860	C	11-261-4910-001-000-0000	OTHER PURCHASED SERV	69.95	
				20862	C	11-261-4910-023-000-0000	OTHER PURCHASED SERV	70.95	210.85
455507	12/11/25	12877	SET SEG	20776	C	11-283-3190-001-000-0000	OTHER PROFESSIONAL S	24,745.00	24,745.00
455508	12/11/25	13106	VARSITY SPIRIT FASHIONS	20904	C	11-293-5997-022-000-0000	MISC SUPPLIES - UNIF	10,691.70	

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20908 C	A	61-296-7920-022-805-0000	CHEER	1,484.61	
				20905 C	A	61-296-7920-022-805-0000	CHEER	11,718.95	23,895.26
455509	12/11/25	13118	WAGeworks INC	20778 C	G	11-283-3190-001-000-0000	OTHER PROFESSIONAL S	886.16	886.16
455510	12/11/25	13125	WASTE MANAGEMENT OF	20767 C	G	11-261-3840-060-000-0000	TRASH DISPOSAL	252.64	
				20767 C	R	21-261-3840-060-000-9200	TRASH DISPOSAL	84.22	336.86
455511	12/11/25	13135	WAYNE STATE UNIVERSITY	20768 C	A	61-296-7920-011-675-0000	VO ADMIN	400.00	400.00
455512	12/11/25	15629	KERBRAT, JENNIFER	20781 C	J	21-221-3220-022-000-9349	CONFERENCES	19.47	19.47
455513	12/11/25	15734	MCKAIG, HEATHER	20895 C	A	61-296-7920-022-643-0000	DRAMA-THESPIANS	209.78	209.78
455514	12/11/25	16344	NAVADA, SUMA	20889 C	A	61-296-7920-099-978-0000	ROBOTICS TEAM 503	1,047.00	1,047.00
455515	12/11/25	17018	JOHNSON, MICHELLE	20743 C	I	21-122-3210-052-191-9300	LOCAL MILEAGE	54.81	54.81
455516	12/11/25	18008	SEARS, LISA	20785 C	G	11-221-3210-001-000-9611	LOCAL MILEAGE	13.92	
				20785 C	G	11-221-3220-015-000-9611	CONFERENCES	64.54	78.46
455517	12/11/25	18203	GUIDO'S PREMIUM PIZZA IN NOVI	20887 C	A	61-296-7920-099-978-0000	ROBOTICS TEAM 503	1,535.49	1,535.49
455518	12/11/25	18206	WILKINS, RENEE	20741 C	I	21-214-3210-018-021-9300	LOCAL MILEAGE	33.88	33.88
455519	12/11/25	18523	KEIMIG, ELIZABETH	20749 C	G	11-229-7910-099-000-0000	MISC EXPENSE - THERA	71.00	71.00
455520	12/11/25	18607	AMAZON CAPITAL SERVICES INC.	20816 C	G	11-111-5110-011-000-9611	TEACHING SUPPLIES	2,199.89	
				20751 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	22.49	
				20809 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	33.41	
				20808 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	49.04	
				20812 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	17.99	
				20811 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	39.83	
				20815 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	72.91	
				20774 C	G	11-111-5110-015-000-0000	TEACHING SUPPLIES	66.43	
				20946 C	G	11-111-5110-015-000-9611	TEACHING SUPPLIES	147.72	
				20810 C	G	11-111-5110-015-000-9611	TEACHING SUPPLIES	159.99	
				20805 C	G	11-111-5110-018-000-0000	TEACHING SUPPLIES -	34.96	
				20948 C	G	11-111-5111-011-000-0000	TEACHING SUPPLIES -	27.96	
				20952 C	G	11-111-5111-011-000-0000	TEACHING SUPPLIES -	155.53	
				20868 P	G	11-111-5111-011-000-0000	CREDIT MEMO	(28.66)	
				20858 C	G	11-111-5111-011-000-0000	TEACHING SUPPLIES -	47.99	
				20949 C	G	11-111-5111-011-000-0000	TEACHING SUPPLIES -	25.99	
				20950 C	G	11-111-5111-011-000-0000	TEACHING SUPPLIES -	9.99	
				20866 C	G	11-111-5111-011-000-0000	TEACHING SUPPLIES -	5.99	
				20868 C	G	11-111-5111-011-000-0000	TEACHING SUPPLIES -	37.97	
				20873 C	G	11-111-5111-011-000-0000	TEACHING SUPPLIES -	18.95	
				20951 C	G	11-111-5111-011-000-0000	TEACHING SUPPLIES -	15.96	
				20864 C	G	11-111-5111-011-000-0000	TEACHING SUPPLIES -	15.62	
				20777 C	G	11-111-5111-011-000-0000	TEACHING SUPPLIES -	18.40	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20871	C	G 11-111-5111-011-000-0000	TEACHING SUPPLIES -	55.19	
				20784	C	G 11-111-5111-015-000-0000	TEACHING SUPPLIES -	12.85	
				20756	C	G 11-111-5111-015-000-0000	TEACHING SUPPLIES -	7.98	
				20880	C	G 11-111-5111-015-000-0000	TEACHING SUPPLIES -	83.65	
				20801	C	G 11-111-5112-018-000-9122	TEACHING SUPPLIES -	9.74	
				20804	C	G 11-111-5112-018-000-9122	TEACHING SUPPLIES -	52.36	
				20802	C	G 11-111-5113-018-000-9122	TEACHING SUPPLIES -	16.49	
				20799	C	G 11-111-5115-018-000-0000	TEACHING SUPPLIES -	117.69	
				20800	C	G 11-111-5116-018-000-0000	TEACHING SUPPLIES -	41.93	
				20838	C	G 11-112-5110-020-000-0000	TEACHING SUPPLIES -	16.02	
				20824	C	G 11-112-5110-020-000-0000	TEACHING SUPPLIES -	57.44	
				20820	C	G 11-112-5110-020-000-0000	TEACHING SUPPLIES -	39.99	
				20826	C	G 11-112-5110-020-000-0000	TEACHING SUPPLIES -	69.00	
				20823	C	G 11-112-5110-020-000-0000	TEACHING SUPPLIES -	9.74	
				20830	C	G 11-112-5110-020-000-0000	TEACHING SUPPLIES -	12.53	
				20782	C	G 11-112-5110-020-000-0000	TEACHING SUPPLIES -	1,612.01	
				20826	C	G 11-112-5113-020-000-0000	TEACHING SUPPLIES -	76.94	
				20824	C	G 11-112-5113-020-000-0000	TEACHING SUPPLIES -	39.89	
				20787	C	G 11-112-5115-020-000-0000	TEACHING SUPPLIES -	22.60	
				20929	C	G 11-113-5110-022-000-0000	TEACHING SUPPLIES -	5.50	
				20818	C	G 11-113-5110-022-000-9611	TEACHING SUPPLIES	561.10	
				20927	C	G 11-113-5110-022-000-9614	TEACHING SUPPLIES -	52.18	
				20928	C	G 11-113-5110-022-000-9614	TEACHING SUPPLIES -	27.54	
				20917	C	G 11-113-5112-022-000-0000	TEACHING SUPPLIES -	110.44	
				20916	C	G 11-113-5112-022-000-0000	TEACHING SUPPLIES -	165.66	
				20925	C	G 11-113-5112-022-000-0000	TEACHING SUPPLIES -	37.99	
				20922	C	G 11-113-5118-022-000-9122	TEACHING SUPPLIES -	95.96	
				20921	C	G 11-113-5210-022-000-9614	TEXTBOOKS - IB	152.99	
				20798	C	G 11-212-5910-018-000-0000	OFFICE SUPPLIES	14.24	
				20943	P	G 11-221-5110-001-000-9611	CREDIT MEMO 1LK3-FNJQ-EFQM	(29.73)	
				20943	C	G 11-221-5110-001-000-9611	TEACHING SUPPLIES -	29.73	
				20747	C	G 11-221-5110-001-000-9611	TEACHING SUPPLIES -	41.53	
				20763	C	G 11-221-5110-020-000-9611	TEACHING SUPPLIES -	296.90	
				20763	C	G 11-221-5110-022-000-9611	TEACHING SUPPLIES -	296.90	
				20783	C	G 11-222-5310-020-000-0000	EDUCATIONAL MEDIA	5.98	
				20825	C	G 11-222-5310-020-000-0000	EDUCATIONAL MEDIA	15.93	
				20859	C	G 11-229-7910-099-000-0000	MISC EXPENSE - THERA	31.90	
				20845	C	G 11-229-7910-099-000-0000	MISC EXPENSE - THERA	16.97	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20836	C	G 11-229-7910-099-000-0000	MISC EXPENSE - THERA	47.65	
				20828	C	G 11-241-5910-020-000-0000	OFFICE SUPPLIES	229.56	
				20884	C	G 11-261-5980-060-000-0000	MISC HARDWARE & TOOL	28.74	
				20879	C	G 11-261-5993-001-000-0000	MISC SUPPLIES - GROU	81.68	
				20884	C	G 11-261-5993-060-000-0000	MISC SUPPLIES - GROU	34.57	
				20766	C	G 11-261-5997-060-000-0000	MISC SUPPLIES - UNIF	59.99	
				20901	C	G 11-293-5990-022-000-0000	MISC SUPPLIES	22.45	
				20903	C	G 11-293-5990-022-000-0000	MISC SUPPLIES	66.49	
				20856	C	G 11-351-5110-052-000-9551	TEACHING SUPPLIES -	7.39	
				20760	C	J 21-118-5110-051-000-3400	TEACHING SUPPLIES	27.99	
				20852	C	J 21-118-5110-051-000-3400	TEACHING SUPPLIES	105.33	
				20854	C	J 21-118-5110-051-000-3400	TEACHING SUPPLIES	187.69	
				20849	C	J 21-118-5110-051-000-3400	TEACHING SUPPLIES	15.99	
				20761	C	J 21-118-5110-081-000-3405	TEACHING SUPPLIES	27.43	
				20761	C	J 21-118-5110-082-000-3405	TEACHING SUPPLIES	27.43	
				20761	C	J 21-118-5110-083-000-3405	TEACHING SUPPLIES	27.43	
				20761	C	J 21-118-5110-084-000-3405	TEACHING SUPPLIES	27.43	
				20761	C	J 21-118-5110-085-000-3405	TEACHING SUPPLIES	27.43	
				20761	C	J 21-118-5110-086-000-3405	TEACHING SUPPLIES	27.43	
				20761	C	J 21-118-5110-087-000-3405	TEACHING SUPPLIES	27.43	
				20761	C	J 21-118-5110-088-000-3405	TEACHING SUPPLIES	27.43	
				20761	C	J 21-118-5110-089-000-3405	TEACHING SUPPLIES	27.43	
				20861	C	F 21-125-5110-011-000-6010	TEACHING SUPPLIES -	36.93	
				20867	C	F 21-125-5110-011-000-6010	TEACHING SUPPLIES -	17.37	
				20750	C	J 21-125-5110-099-000-3071	TEACHING SUPPLIES	301.86	
				20896	C	J 21-131-5210-025-000-2890	TEXTBOOKS	130.07	
				20769	C	J 21-212-5910-025-000-2890	OFFICE SUPPLIES	38.31	
				20819	C	J 21-222-5310-014-000-9349	EDUCATIONAL MEDIA	9.99	
				20813	C	C 21-297-5640-099-000-9250	NON FOOD EXPENSE	9.99	
				20775	C	C 21-297-5990-099-000-9255	MISC SUPPLIES - LIBR	9.39	
				20941	C	A 61-296-7920-001-740-0000	NEF TEACHER GRANT	74.95	
				20939	C	A 61-296-7920-001-740-0000	NEF TEACHER GRANT	492.40	
				20954	C	A 61-296-7920-001-740-0000	NEF TEACHER GRANT	285.92	
				20940	C	A 61-296-7920-001-740-0000	NEF TEACHER GRANT	22.34	
				20938	C	A 61-296-7920-001-740-0000	NEF TEACHER GRANT	45.99	
				20872	C	A 61-296-7920-001-740-0000	NEF TEACHER GRANT	482.35	
				20831	C	A 61-296-7920-020-621-0000	ART	31.21	
				20822	C	A 61-296-7920-020-621-0000	ART	166.59	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20821	C	A 61-296-7920-020-621-0000	ART	82.71	
				20823	C	A 61-296-7920-020-667-0000	CCF DONATION - OPERA	179.95	
				20840	C	A 61-296-7920-020-710-0000	SPELLING BEE	73.72	
				20846	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	51.35	
				20833	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	27.71	
				20832	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	7.28	
				20843	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	75.50	
				20924	C	A 61-296-7920-022-618-0000	IASA	71.68	
				20919	C	A 61-296-7920-022-631-0000	DANCE	43.98	
				20914	C	A 61-296-7920-022-631-0000	DANCE	311.65	
				20920	C	A 61-296-7920-022-748-0000	HS COOKING LABS	73.96	
				20913	C	A 61-296-7920-022-776-0000	PARKING/SECURITY	251.16	
				20899	C	A 61-296-7920-022-805-0000	CHEER	350.76	12,399.56
455521	12/11/25	18779	MARK BOGARIN PHOTOGRAPHY	20893	C	A 61-296-7920-022-803-0000	BASKETBALL BOYS	1,625.00	1,625.00
455522	12/11/25	18827	INTERIOR OFFICE SOURCE INC.	20923	C	Q 41-456-6225-001-000-9044	BUILDING IMPROVEMENT	575.00	575.00
455523	12/11/25	19583	SEHI COMPUTER PRODUCTS INC	20051	C	Q 41-456-6225-099-000-9044	BUILDING IMPROVEMENT	77,104.00	77,104.00
455524	12/11/25	20069	LOWERY CORP. DBA APPLIED	20839	C	G 11-111-4222-011-000-0000	COPIER EXPENSE	376.10	
				20839	C	G 11-111-4222-012-000-0000	COPIER EXPENSE	245.55	
				20839	C	G 11-111-4222-013-000-0000	COPIER EXPENSE	276.36	
				20839	C	G 11-111-4222-014-000-0000	COPIER EXPENSE	333.10	
				20839	C	G 11-111-4222-015-000-0000	COPIER EXPENSE	267.77	
				20839	C	G 11-111-4222-018-000-0000	COPIER EXPENSE	661.15	
				20837	C	G 11-111-4223-011-000-0000	PRINTER EXPENSE	583.10	
				20837	C	G 11-111-4223-012-000-0000	PRINTER EXPENSE	241.47	
				20837	C	G 11-111-4223-013-000-0000	PRINTER EXPENSE	62.27	
				20837	C	G 11-111-4223-014-000-0000	PRINTER EXPENSE	288.70	
				20837	C	G 11-111-4223-015-000-0000	PRINTER EXPENSE	187.45	
				20837	C	G 11-111-4223-018-000-0000	PRINTER EXPENSE	343.55	
				20839	C	G 11-112-4222-020-000-0000	COPIER EXPENSE	664.88	
				20837	C	G 11-112-4223-020-000-0000	PRINTER EXPENSE	374.24	
				20839	C	G 11-113-4222-022-000-0000	COPIER EXPENSE	1,233.36	
				20839	C	G 11-113-4222-024-000-9411	COPIER EXPENSE	70.11	
				20837	C	G 11-113-4223-022-000-0000	PRINTER EXPENSE	710.56	
				20837	C	G 11-113-4223-024-000-9411	PRINTER EXPENSE	39.24	
				20839	C	G 11-261-4222-060-000-0000	COPIER EXPENSE	2.37	
				20839	C	G 11-271-4222-070-000-0000	COPIER EXPENSE	4.65	
				20839	C	G 11-289-4222-001-000-0000	COPIER EXPENSE	229.61	
				20837	C	G 11-289-4223-001-000-0000	PRINTER EXPENSE	93.91	

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20839 C	G	11-293-4222-022-000-0000	COPIER EXPENSE	20.90	
				20839 C	G	11-311-4222-052-000-9551	COPIER EXPENSE	79.15	
				20837 C	G	11-311-4223-052-000-9551	PRINTER EXPENSE	155.21	7,544.76
455525	12/11/25	20401	BUSINESS PROFESSIONALS OF	20754 C	A	61-296-7920-022-753-0000	BUSINESS PROF OF AME	130.00	130.00
455526	12/11/25	20499	SHIRAKABE, NORIMICHI	20926 C	A	61-296-7920-022-846-0000	BOARDERCROSS	475.92	475.92
455527	12/11/25	20674	GREAT LAKES BEVERAGE	20814 C	C	21-297-5610-099-000-9250	FOOD EXPENSE	520.00	520.00
455528	12/11/25	20862	JAMES, KATHERINE	20911 C	G	11-113-5110-022-000-9614	TEACHING SUPPLIES -	21.55	21.55
455529	12/11/25	21051	BUSINESS PROFESSIONALS OF	20755 C	A	61-296-7920-022-753-0000	BUSINESS PROF OF AME	1,360.00	1,360.00
455530	12/11/25	21432	KURUP, DEEPTHI	20888 C	A	61-296-7920-099-978-0000	ROBOTICS TEAM 503	593.02	593.02
455531	12/11/25	21539	FRANKE, PAIGE	20953 C	G	11-221-3210-001-000-9611	LOCAL MILEAGE	62.55	
				20953 C	G	11-221-3220-001-000-9611	CONFERENCES	246.62	309.17
455532	12/11/25	21544	CIGNA HEALTH AND LIFE	20827 C	G	12-451-0003-000-000-9451	LIFE & AD&D	5,777.06	5,777.06
455533	12/11/25	26793	BASE10ASSETS LLC	17673 P	A	61-296-7920-099-954-0000	ROBOTICS TEAM 6294	636.91	
				17673 P	A	61-296-7920-099-958-0000	ROBOTICS TEAM 10477	309.45	946.36
455534	12/11/25	26945	STRICTLY 2SP LLC	20909 C	A	61-296-7920-022-811-0000	ICE HOCKEY	1,400.00	1,400.00
455535	12/11/25	27004	NCS PEARSON INC	20910 C	J	21-127-5110-022-510-3440	TEACHING SUPPLIES -	2,676.65	2,676.65
455536	12/11/25	27016	FOLLETT CONTENT SOLUCTIONS	20794 C	G	11-111-5110-013-000-0000	TEACHING SUPPLIES	506.91	506.91
455537	12/11/25	27091	LAW OFFICES OF DENNIS	20834 C	G	11-231-3170-001-000-0000	LEGAL SERVICES	162.30	162.30
455538	12/11/25	27099	MICHIGAN OFFICE SOLUTIONS INC	20797 C	S	41-261-4910-001-000-0000	OTHER PURCHASED SERV	34,029.85	34,029.85
455539	12/11/25	27106	NINA POLLZZIE	20792 C	A	61-296-7920-022-629-0000	DANCE COMPANY	1,000.00	1,000.00
455540	12/11/25	27110	THOMAS REUTERS - WEST	20773 C	G	11-283-3450-001-000-0000	SOFTWARE LICENSES	1,688.00	1,688.00
455541	12/11/25	27120	VEENA GURBANI	20793 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	412.56	412.56
455542	12/11/25	27130	HMH EDUCATION COMPANY	18476 P	G	11-111-5110-018-000-9611	TEACHING SUPPLIES	2,628.50	
				18476 P	G	11-111-5110-018-000-9611	TEACHING SUPPLIES	1,577.38	
				18476 C	G	11-111-5110-018-000-9611	TEACHING SUPPLIES	16.27	
				18476 C	G	11-112-5110-020-000-9611	TEACHING SUPPLIES	2.98	
				18476 P	G	11-112-5110-020-000-9611	TEACHING SUPPLIES	289.22	
				18476 P	G	11-112-5110-020-000-9611	TEACHING SUPPLIES	481.96	
				18476 P	G	11-113-5110-022-000-9611	TEACHING SUPPLIES	1,084.40	
				18476 P	G	11-113-5110-022-000-9611	TEACHING SUPPLIES	650.75	
				18476 C	G	11-113-5110-022-000-9611	TEACHING SUPPLIES	6.71	6,738.17
455543	12/11/25	27138	DAIOHS USA INC	20795 C	G	11-232-4910-001-000-0000	OTHER PURCHASED SERV	183.75	
				20796 C	G	11-232-5990-001-000-0000	MISC SUPPLIES	189.26	373.01
455544	12/11/25	27186	LANSING HOTEL INVESTORS LLC	20930 C	A	61-296-7920-022-643-0000	DRAMA-THESPIANS	170.13	170.13
455545	12/11/25	27188	ROAD RUNNER FLOORING LLC	20740 C	A	61-296-7920-022-811-0000	ICE HOCKEY	3,300.00	3,300.00
455546	12/11/25	27198	PLATINUM NATIONAL DANCE	20886 C	A	61-296-7920-022-631-0000	DANCE	616.00	616.00
455547	12/11/25	27199	KIRAH PRICE	20742 C	A	61-296-7920-012-675-0000	ADMIN OH	720.00	720.00
455548	12/11/25	MSC21	ADIANA HATCHARD	20857 C	J	21-118-5110-051-000-3400	ADIANA HATCHARD	38.44	38.44

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
455549	12/11/25	MSC21	ALAINA BROWN	20902 C	A	61-296-7920-022-606-0000	ALAINA BROWN	44.50	44.50
455550	12/11/25	MSC21	AMANDA CLARKSON	20945 C	A	61-296-7920-001-739-0000	AMANDA CLARKSON	295.00	295.00
455551	12/11/25	MSC21	AMY WATKINS	20759 C	G	11-229-7910-099-000-0000	AMY WATKINS	99.60	99.60
455552	12/11/25	MSC21	AMY WATKINS	20758 C	G	11-229-7910-099-000-0000	AMY WATKINS	99.60	99.60
455553	12/11/25	MSC21	ANUPAMA BAJAJ	20891 C	A	61-296-7920-099-984-0000	ANUPAMA BAJAJ	145.88	145.88
455554	12/11/25	MSC21	ASHLEY HARVEY	20890 C	A	61-296-7920-022-642-0000	ASHLEY HARVEY	63.38	63.38
455555	12/11/25	MSC21	ASHOK RAYAPUDI	20817 C	A	61-296-7920-018-616-0000	ASHOK RAYAPUDI	250.00	250.00
455556	12/11/25	MSC21	BLAIR KAIN	20906 C	A	61-296-7920-022-686-0000	BLAIR KAIN	29.97	29.97
455557	12/11/25	MSC21	DAVID SINOPOLI-SMITH	20779 C	G	11-241-5990-020-000-0000	DAVID SINOPOLI-SMITH	51.77	51.77
455558	12/11/25	MSC21	DEANNA FIELDER	20947 C	A	61-296-7920-001-739-0000	DEANNA FIELDER	470.34	470.34
455559	12/11/25	MSC21	JENNA GRUNDSTROM	20746 C	I	21-218-3210-022-063-9300	JENNA GRUNDSTROM	16.16	16.16
455560	12/11/25	MSC21	JENNIFER KERBRAT	20835 C	G	11-252-7910-001-000-0000	JENNIFER KERBRAT	200.00	200.00
455561	12/11/25	MSC21	JOSE GONZALEZ CRUZ	20881 C	G	10-173-0000-000-000-0000	JOSE GONZALEZ CRUZ	350.00	350.00
455562	12/11/25	MSC21	KAITLYN CHOPRA	20898 C	A	61-296-7920-022-643-0000	KAITLYN CHOPRA	67.96	67.96
455563	12/11/25	MSC21	KATELYN KUMON	20897 C	A	61-296-7920-022-643-0000	KATELYN KUMON	63.17	63.17
455564	12/11/25	MSC21	KIRSTEN COLLINS	20744 C	I	21-219-3210-022-074-9300	KIRSTEN COLLINS	14.16	14.16
455565	12/11/25	MSC21	KIRSTEN COLLINS	20745 C	I	21-219-3210-022-074-9300	KIRSTEN COLLINS	24.91	24.91
455566	12/11/25	MSC21	LAURA BORING	20807 C	G	11-293-7410-022-000-9882	LAURA BORING	160.00	160.00
455567	12/11/25	MSC21	LEANN WINKLER	20780 C	G	11-112-5117-020-000-0000	LEANN WINKLER	155.97	155.97
455568	12/11/25	MSC21	OLIVIA HEWITT	20875 C	I	21-122-5110-022-194-9300	OLIVIA HEWITT	36.10	36.10
455569	12/11/25	MSC21	PREMADHAS MOHUNRAJ	20931 C	A	61-296-7920-022-614-0000	PREMADHAS MOHUNRAJ	20.69	20.69
455570	12/11/25	MSC21	SAI VISWANATHA	20892 C	A	61-296-7920-022-618-0000	SAI VISWANATHA	100.00	100.00
455571	12/11/25	MSC21	THEJASREE KOTI	20885 C	G	10-173-0001-000-000-0000	THEJASREE KOTI	50.00	50.00
455572	12/11/25	MSC21	YING TANG	20789 C	F	21-331-3210-099-000-6845	YING TANG	31.00	31.00
455573	12/11/25	MSC21	YONGGOO KIM	20883 C	G	10-173-0000-000-000-0000	YONGGOO KIM	175.00	175.00
455574	12/17/25	06132	INTEGRATED DESIGN SOLUTIONS	21054 C	Q	41-456-6225-099-000-9044	BUILDING IMPROVEMENT	2,449.42	2,449.42
455575	12/17/25	06138	DIGITAL AGE TECHNOLOGIES INC	19026 C	Q	41-456-6225-001-000-9044	BUILDING IMPROVEMENT	2,225.00	2,225.00
455576	12/17/25	10109	AMERICAN RED CROSS	20960 C	G	11-221-3220-022-000-9611	CONFERENCES	200.00	
				20959 C	G	11-221-3220-022-000-9611	CONFERENCES	410.00	
				20959 C	G	11-293-7410-022-000-0000	DUES & FEES	30.00	
				20960 C	G	11-293-7410-022-000-0000	DUES & FEES	100.00	
				21033 C	G	11-293-7410-022-000-0000	DUES & FEES	30.00	
				20960 C	I	21-122-3220-052-191-9300	CONFERENCES	530.00	
				20959 C	I	21-122-3220-052-191-9300	CONFERENCES	20.00	1,320.00
455577	12/17/25	10199	BUILDING AUTOMATED SYSTEMS	20986 C	S	41-261-4110-020-000-0000	BUILDING REPAIRS	1,397.50	
				20975 C	S	41-261-4110-020-000-0000	BUILDING REPAIRS	607.50	2,005.00
455578	12/17/25	10237	BOCO ENTERPRISES INC	21124 C	A	61-296-7920-022-686-0000	STUDENT COUNCIL	2,500.00	2,500.00
455579	12/17/25	10326	CINTAS CORPORATION #31	21092 C	G	11-271-5997-070-000-0000	MISC SUPPLIES - UNIF	206.60	206.60

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
455580	12/17/25	10362	CORRIGAN ENTERPRISES	21005 C	G	11-261-5710-060-000-0000	FUEL	497.66	
				21008 C	G	11-271-5710-070-000-0000	FUEL	1,716.93	2,214.59
455581	12/17/25	11348	VISUAL SPORTS NETWORK	21069 C	G	11-293-5990-022-000-0000	MISC SUPPLIES	300.00	300.00
455582	12/17/25	11508	DELTACOM INC	21013 C	G	11-271-3450-070-000-0000	SOFTWARE LICENSES	504.00	504.00
455583	12/17/25	11962	FARMINGTON PUBLIC SCHOOL	21040 C	I	21-122-8210-022-194-9300	TUITION	58,026.00	58,026.00
455584	12/17/25	11968	FENTON HIGH SCHOOL	21071 C	G	11-293-7410-022-000-0000	DUES & FEES	200.00	200.00
455585	12/17/25	12127	HOLLAND BUS COMPANY	21166 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	400.09	
				21164 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	370.74	
				21163 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	32.92	
				21161 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	5,354.50	
				21168 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	185.41	
				21165 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	323.96	6,667.62
455586	12/17/25	12211	JOHN'S SANITATION INC	21000 C	G	11-271-7910-070-000-0000	MISC EXPENSE	150.00	
				21001 C	G	11-271-7910-070-000-0000	MISC EXPENSE	150.00	300.00
455587	12/17/25	12472	MID-AMERICAN POMPON INC	21108 C	A	61-296-7920-022-814-0000	V POM PON	2,214.00	2,214.00
455588	12/17/25	12534	NEFF MOTIVATION INC	21051 C	G	11-293-5999-022-000-0000	MISC SUPPLIES - GRAD	1,337.81	1,337.81
455589	12/17/25	12569	CITY OF NOVI WATER & SEWER	21090 C	G	11-261-3830-015-000-0000	WATER & SEWAGE	2,572.20	
				21090 C	G	11-261-3830-020-000-0000	WATER & SEWAGE	4,119.02	
				21090 C	G	11-261-3830-023-000-0000	WATER & SEWAGE	1,373.80	8,065.02
455590	12/17/25	12594	OAKLAND COUNTY HEALTH	21148 C	G	11-261-4110-022-000-0000	BUILDING REPAIRS	86.00	86.00
455591	12/17/25	12696	PLYMOUTH PT SPECIALISTS	21048 C	G	11-293-4910-022-000-0000	OTHER PURCHASED SERV	4,772.00	4,772.00
455592	12/17/25	12813	SAFEWAY SHREDDING LLC	21075 C	G	11-241-4910-020-000-0000	OTHER PURCHASED SERV	49.95	49.95
455593	12/17/25	12854	SCHOOL SPECIALITY LLC	17299 C	G	11-113-5112-022-000-0000	TEACHING SUPPLIES -	278.70	278.70
455594	12/17/25	12921	SOUTH LYON COMMUNITY	21109 C	A	61-296-7920-022-642-0000	DEBATE	170.00	170.00
455595	12/17/25	13070	UNITY SCHOOL BUS PARTS INC	21014 C	G	11-271-4130-070-000-0000	VEHICLE REPAIRS	123.40	123.40
455596	12/17/25	13080	URBANS PARTITION &	21151 C	G	11-261-4110-011-000-0000	BUILDING REPAIRS	2,129.50	2,129.50
455597	12/17/25	13084	US FOODSERVICE INC	21126 C	A	61-296-7920-022-612-0000	CATRACK	1,204.78	1,204.78
455598	12/17/25	13086	US GAMES (DIVISION OF BSN	21067 C	A	61-296-7920-022-804-0000	BASKETBALL GIRLS	734.40	
				21056 C	A	61-296-7920-022-805-0000	CHEER	2,004.24	2,738.64
455599	12/17/25	13106	VARSITY SPIRIT FASHIONS	21097 C	G	11-293-5997-022-000-0000	MISC SUPPLIES - UNIF	5,156.75	5,156.75
455600	12/17/25	13189	BEYER, TODD	21149 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	2,193.56	2,193.56
455601	12/17/25	13323	LEISURE UNLIMITED LLC	21153 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	648.00	648.00
455602	12/17/25	13769	MAKE-A-WISH FOUNDATION	21120 C	A	61-296-7920-022-686-0000	STUDENT COUNCIL	24,743.77	24,743.77
455603	12/17/25	15331	BANGA, VANDANA	21119 C	A	61-296-7920-099-978-0000	ROBOTICS TEAM 503	327.68	327.68
455604	12/17/25	15468	CARY ROBERT GRIMM	21152 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	4,515.00	4,515.00
455605	12/17/25	15647	PATEL, SHAILEE	21102 C	I	21-226-3210-001-081-9300	LOCAL MILEAGE	429.94	429.94
455606	12/17/25	15737	SCOBIE, ERIC	21107 C	A	61-296-7920-022-671-0000	MODEL UN	48.54	48.54
455607	12/17/25	15860	EBEL, SHEILA	21103 C	A	61-296-7920-022-679-0000	S.A.D.D.	109.90	109.90

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
455608	12/17/25	15958	HUANG, CHRIS	21172 C	A	61-296-7920-099-978-0000	ROBOTICS TEAM 503	2,479.04	2,479.04
455609	12/17/25	15965	DIDIO, JAMES	21121 C	A	61-296-7920-022-734-0000	SCIENCE CLUB	200.00	200.00
455610	12/17/25	15984	OAKLAND SCHOOLS	21085 C	G	11-225-3450-001-000-0000	SOFTWARE LICENSES	16,949.52	16,949.52
455611	12/17/25	16157	SCAVO, LAWRENCE	21122 C	G	11-113-5116-022-000-0000	TEACHING SUPPLIES- C	465.37	465.37
455612	12/17/25	16653	SCHYPINSKI, RACHEL	21106 C	A	61-296-7920-022-686-0000	STUDENT COUNCIL	65.90	65.90
455613	12/17/25	17467	TUMBLE BUNNIES GYMNASTICS	21158 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	896.00	896.00
455614	12/17/25	17600	LEGACY CENTER LLC	21035 C	G	11-293-7410-022-000-0000	DUES & FEES	350.00	350.00
455615	12/17/25	17970	VALVONA, ANTHONY	21157 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	90.00	90.00
455616	12/17/25	18005	REV ROBOTICS LLC	17464 P	A	61-296-7920-099-976-0000	ROBOTICS TEAM 23445	822.09	822.09
455617	12/17/25	18206	WILKINS, RENEE	20965 C	I	21-214-3220-018-021-9300	CONFERENCES	20.00	20.00
455618	12/17/25	18578	HURON VALLEY SCHOOLS	21030 C	G	11-293-7410-022-000-0000	DUES & FEES	250.00	250.00
455619	12/17/25	18607	AMAZON CAPITAL SERVICES INC.	20991 C	G	11-111-5110-014-000-0000	TEACHING SUPPLIES	27.68	
				21068 C	G	11-111-5110-018-000-0000	TEACHING SUPPLIES -	15.99	
				21156 C	G	11-111-5110-018-000-0000	TEACHING SUPPLIES -	30.22	
				21063 C	G	11-111-5110-018-000-0000	TEACHING SUPPLIES -	20.00	
				21065 C	G	11-111-5110-018-000-0000	TEACHING SUPPLIES -	13.86	
				21050 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	46.29	
				21052 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	34.17	
				21041 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	54.25	
				21038 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	34.38	
				21029 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	89.00	
				21028 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	40.20	
				21044 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	81.72	
				21047 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	131.74	
				21032 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	49.44	
				21046 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	61.12	
				21045 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	9.99	
				21037 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	11.34	
				21042 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	40.95	
				21034 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	38.39	
				21036 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	17.59	
				21043 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	105.89	
				21031 C	G	11-111-5111-012-000-0000	TEACHING SUPPLIES -	71.03	
				20998 C	G	11-111-5111-014-000-0000	TEACHING SUPPLIES -	37.19	
				20994 C	G	11-111-5111-014-000-0000	TEACHING SUPPLIES -	37.99	
				20981 C	G	11-111-5111-014-000-0000	TEACHING SUPPLIES -	28.77	
				20983 C	G	11-111-5111-014-000-0000	TEACHING SUPPLIES -	24.97	
				20985 C	G	11-111-5111-014-000-0000	TEACHING SUPPLIES -	15.99	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20992	C	G 11-111-5111-014-000-0000	TEACHING SUPPLIES -	111.92	
				20980	C	G 11-111-5111-014-000-0000	TEACHING SUPPLIES -	19.94	
				20982	C	G 11-111-5111-014-000-0000	TEACHING SUPPLIES -	30.83	
				20999	C	G 11-111-5111-014-000-0000	TEACHING SUPPLIES -	68.13	
				20997	C	G 11-111-5111-014-000-0000	TEACHING SUPPLIES -	35.48	
				20990	C	G 11-111-5111-014-000-0000	TEACHING SUPPLIES -	74.20	
				20996	C	G 11-111-5111-014-000-0000	TEACHING SUPPLIES -	22.67	
				20988	C	G 11-111-5111-014-000-0000	TEACHING SUPPLIES -	77.53	
				20984	C	G 11-111-5111-014-000-0000	TEACHING SUPPLIES -	20.54	
				20972	C	G 11-111-5111-015-000-0000	TEACHING SUPPLIES -	25.98	
				21064	C	G 11-111-5111-018-000-0000	TEACHING SUPPLIES -	47.30	
				21061	C	G 11-111-5118-018-000-0000	TEACHING SUPPLIES -	96.00	
				21099	C	G 11-112-5110-020-000-0000	TEACHING SUPPLIES -	12.59	
				21081	C	G 11-112-5110-020-000-0000	TEACHING SUPPLIES -	5.98	
				21076	C	G 11-112-5113-020-000-9122	TEACHING SUPPLIES -	60.00	
				21127	C	G 11-113-5110-022-000-9614	TEACHING SUPPLIES -	316.92	
				21133	C	G 11-113-5112-022-000-0000	TEACHING SUPPLIES -	11.38	
				21128	C	G 11-113-5116-022-000-0000	TEACHING SUPPLIES- C	66.96	
				21131	C	G 11-113-5116-022-000-0000	TEACHING SUPPLIES- C	96.45	
				21130	C	G 11-113-5116-022-000-0000	TEACHING SUPPLIES- C	264.58	
				21139	C	G 11-113-5118-022-000-9122	TEACHING SUPPLIES -	35.69	
				21083	C	G 11-222-5310-020-000-0000	EDUCATIONAL MEDIA	28.25	
				21193	C	G 11-229-7910-099-000-0000	MISC EXPENSE - THERA	53.16	
				20963	C	G 11-229-7910-099-000-0000	MISC EXPENSE - THERA	9.05	
				21194	C	G 11-241-5910-011-000-0000	OFFICE SUPPLIES	33.57	
				20995	C	G 11-241-5910-014-000-0000	OFFICE SUPPLIES	10.62	
				20993	C	G 11-241-5910-014-000-0000	OFFICE SUPPLIES	19.89	
						G 11-241-5990-020-000-0000	CREDIT MEMO 1RF7-LX4M-FP39	(14.28)	
				21010	C	G 11-261-5980-060-000-0000	MISC HARDWARE & TOOL	32.87	
				21077	C	G 11-261-5980-060-000-0000	MISC HARDWARE & TOOL	187.05	
				21096	C	G 11-266-5990-099-000-0000	MISC SUPPLIES	580.67	
				21015	C	G 11-271-5790-070-000-0000	OTHER TRANSPORTATION	145.53	
				21167	C	J 21-111-5110-011-000-9815	TEACHING SUPPLIES	261.78	
				21160	C	J 21-111-5110-011-000-9815	TEACHING SUPPLIES	41.99	
				21188	C	J 21-111-5110-012-000-9815	TEACHING SUPPLIES	72.92	
				21184	C	J 21-111-5110-012-000-9815	TEACHING SUPPLIES	271.79	
				21187	C	J 21-111-5110-012-000-9815	TEACHING SUPPLIES	31.99	
				21186	C	J 21-111-5110-013-000-9815	TEACHING SUPPLIES	66.24	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21171	C	J 21-111-5110-014-000-9815	TEACHING SUPPLIES	41.99	
				21190	C	J 21-111-5110-014-000-9815	TEACHING SUPPLIES	288.42	
				21174	C	J 21-111-5110-014-000-9815	TEACHING SUPPLIES	46.22	
				21176	C	J 21-111-5110-015-000-9815	TEACHING SUPPLIES	51.03	
				21162	C	J 21-111-5110-015-000-9815	TEACHING SUPPLIES	82.97	
				21192	C	J 21-111-5110-015-000-9815	TEACHING SUPPLIES	113.94	
				21185	C	J 21-111-5110-015-000-9815	TEACHING SUPPLIES	9.99	
				21150	C	J 21-111-5110-018-000-9815	TEACHING SUPPLIES	156.14	
				21169	C	J 21-111-5110-020-000-9815	TEACHING SUPPLIES	135.90	
				21191	C	J 21-111-5110-020-000-9815	TEACHING SUPPLIES	43.62	
				21173	C	J 21-111-5110-020-000-9815	TEACHING SUPPLIES	49.48	
				21189	C	J 21-111-5110-022-000-9815	TEACHING SUPPLIES	76.23	
				21018	C	J 21-118-5110-051-000-3400	TEACHING SUPPLIES	31.17	
				21017	C	J 21-118-5110-051-000-3400	TEACHING SUPPLIES	223.35	
				21020	C	J 21-118-5110-051-000-3400	TEACHING SUPPLIES	40.97	
				21019	C	J 21-118-5110-051-000-3400	TEACHING SUPPLIES	153.39	
				21182	C	I 21-122-5990-011-194-9300	MISC SUPPLIES	1,673.87	
				21143	C	I 21-122-5990-011-194-9300	MISC SUPPLIES	28.98	
				21183	C	I 21-122-5990-013-194-9300	MISC SUPPLIES	1,667.28	
				21178	C	I 21-122-5990-018-194-9300	MISC SUPPLIES	1,667.28	
				20969	C	F 21-125-5110-011-000-6010	TEACHING SUPPLIES -	26.36	
				20966	C	F 21-125-5110-011-000-6010	TEACHING SUPPLIES -	294.30	
				20971	C	F 21-125-5110-011-000-6010	TEACHING SUPPLIES -	15.89	
				20970	C	F 21-125-5110-011-000-6010	TEACHING SUPPLIES -	18.49	
				20967	C	F 21-125-5110-011-000-6010	TEACHING SUPPLIES -	14.98	
				20968	C	F 21-125-5110-011-000-6010	TEACHING SUPPLIES -	28.96	
				20978	C	J 21-125-5110-099-000-3071	TEACHING SUPPLIES	119.97	
				20979	C	J 21-125-5110-099-000-3071	TEACHING SUPPLIES	119.97	
				20977	C	J 21-125-5110-099-000-3071	TEACHING SUPPLIES	70.87	
				20976	C	J 21-221-5110-099-000-3071	TEACHING SUPPLIES	19.58	
				20987	C	J 21-221-5110-099-000-3071	TEACHING SUPPLIES	19.25	
				21105	C	J 21-261-6420-081-000-3405	NEW EQUIPMENT UNDER	23.84	
				21105	C	J 21-261-6420-082-000-3405	NEW EQUIPMENT UNDER	23.84	
				21105	C	J 21-261-6420-083-000-3405	NEW EQUIPMENT UNDER	23.84	
				21105	C	J 21-261-6420-084-000-3405	NEW EQUIPMENT UNDER	23.84	
				21105	C	J 21-261-6420-085-000-3405	NEW EQUIPMENT UNDER	23.84	
				21105	C	J 21-261-6420-086-000-3405	NEW EQUIPMENT UNDER	23.84	
				21105	C	J 21-261-6420-087-000-3405	NEW EQUIPMENT UNDER	23.84	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21105	C	J 21-261-6420-088-000-3405	NEW EQUIPMENT UNDER	23.84	
				21105	C	J 21-261-6420-089-000-3405	NEW EQUIPMENT UNDER	23.85	
				20958	C	J 21-283-5210-099-000-2720	TEXTBOOKS	1,159.50	
				21104	C	C 21-297-6420-001-000-9250	NEW EQUIPMENT UNDER	235.89	
				21093	C	A 61-296-7920-015-675-0000	DF GENERAL	29.92	
				21154	C	A 61-296-7920-018-617-0000	BOOK FAIR	772.68	
				21082	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	6.99	
				21084	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	250.39	
				21079	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	9.49	
				21080	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	7.99	
				21101	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	179.15	
				21088	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	110.85	
				21100	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	490.18	
				21078	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	95.97	
				21087	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	39.95	
				21086	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	375.89	
				21089	C	A 61-296-7920-020-734-0000	SCIENCE OLYMPIAD	47.49	
				21113	C	A 61-296-7920-020-814-0000	MS POM PON	132.93	
				21114	C	A 61-296-7920-020-814-0000	MS POM PON	37.98	
				21117	C	A 61-296-7920-022-637-0000	CLUB FEES	164.38	
				21137	C	A 61-296-7920-022-659-0000	JAPANESE CLUB	39.99	
				21142	C	A 61-296-7920-022-670-0000	ENGINEERING CLUB	70.56	
				21135	C	A 61-296-7920-022-670-0000	ENGINEERING CLUB	124.08	
				21138	C	A 61-296-7920-022-686-0000	STUDENT COUNCIL	77.32	
				21132	C	A 61-296-7920-022-686-0000	STUDENT COUNCIL	158.66	
				21140	C	A 61-296-7920-022-686-0000	STUDENT COUNCIL	815.33	
				21140	P	A 61-296-7920-022-686-0000	CREDIT MEMO 17MY-FYCQ-19D3	(38.83)	
				21129	C	A 61-296-7920-022-748-0000	HS COOKING LABS	5.69	
				21115	C	A 61-296-7920-022-799-0000	MINI WILDCATS	321.88	
				21060	C	A 61-296-7920-022-803-0000	BASKETBALL BOYS	28.98	
				21110	C	A 61-296-7920-022-828-0000	WRESTLING	166.46	17,967.46
455620	12/17/25	20069	LOWERY CORP. DBA APPLIED	21181	C	G 11-283-3450-001-000-0000	SOFTWARE LICENSES	5,790.66	
				21181	C	G 12-192-0000-000-000-0000	PREPAID EXPENSES	5,790.66	11,581.32
455621	12/17/25	20121	CONSTELLATION NEWENERGY INC	20989	C	G 11-261-5510-001-000-0000	NATURAL GAS	94.54	
				20989	C	G 11-261-5510-003-000-0000	NATURAL GAS	94.72	
				20989	C	G 11-261-5510-011-000-0000	NATURAL GAS	972.05	
				20989	C	G 11-261-5510-012-000-0000	NATURAL GAS	729.93	
				20989	C	G 11-261-5510-013-000-0000	NATURAL GAS	752.81	

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20989 C	G	11-261-5510-014-000-0000	NATURAL GAS	1,361.74	
				20989 C	G	11-261-5510-015-000-0000	NATURAL GAS	1,490.36	
				20989 C	G	11-261-5510-018-000-0000	NATURAL GAS	5,480.47	
				20989 C	G	11-261-5510-020-000-0000	NATURAL GAS	3,986.94	
				20989 C	G	11-261-5510-022-000-0000	NATURAL GAS	9,524.22	
				20989 C	G	11-261-5510-023-000-0000	NATURAL GAS	438.76	
				20989 C	G	11-261-5510-052-000-0000	NATURAL GAS	695.91	
				20989 C	G	11-261-5510-060-000-0000	NATURAL GAS	332.74	
				20989 C	G	11-261-5510-070-000-0000	NATURAL GAS	824.48	26,779.67
455622	12/17/25	20236	MIDWEST MOTOR SUPPLY CO INC	21012 C	G	11-271-5790-070-000-0000	OTHER TRANSPORTATION	617.78	617.78
455623	12/17/25	20360	CLEAR RATE COMMUNICATINS INC	21177 C	G	11-225-3410-001-000-0000	TELEPHONE	888.90	888.90
455624	12/17/25	20367	HAN, MINJUNG	21025 C	I	21-271-3330-099-099-9300	PARENT TRANSPORTATIO	750.00	750.00
455625	12/17/25	20463	NAVIGATE360 LLC DBA ALICE	21179 C	G	11-283-3450-001-000-0000	SOFTWARE LICENSES	8,682.20	8,682.20
455626	12/17/25	20516	VARAKAVI INC	21147 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	364.00	364.00
455627	12/17/25	20591	SWANCUTT, STACEY	21072 C	A	61-296-7920-020-620-0000	CHOIR	352.50	352.50
455628	12/17/25	20770	CUMMINS SALES AND SERVICE	21002 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	105.43	
				21004 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	57.31	
				21011 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	30.54	
				21003 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	215.24	
				21016 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	478.72	887.24
455629	12/17/25	20824	HOPSKIPDRIVE INC	21170 C	I	21-271-3310-099-099-9300	TRANSPORTATION	3,195.33	3,195.33
455630	12/17/25	21153	SWEETFLOUR LLC	21134 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	550.00	550.00
455631	12/17/25	21174	IMPERIAL DADE DBA NICHOLS	20535 C	G	11-261-5991-011-000-0000	MISC SUPPLIES - CUST	1,237.60	
				20539 C	G	11-261-5991-013-000-0000	MISC SUPPLIES - CUST	826.23	
				20540 P	G	11-261-5991-022-000-0000	MISC SUPPLIES - CUST	7,136.29	
				20538 C	G	11-261-5991-052-000-0000	MISC SUPPLIES - CUST	1,147.96	10,348.08
455632	12/17/25	21365	FASTSIGNS OF BRIGHTON	21062 C	A	61-296-7920-022-803-0000	BASKETBALL BOYS	345.00	345.00
455633	12/17/25	21441	MORENO, RODRIGO FELIX	21066 C	A	61-296-7920-022-810-0000	FOOTBALL	900.00	900.00
455634	12/17/25	21465	MICHIGAN CENTER FOR CIVIC	21123 C	A	61-296-7920-022-755-0000	MOCK TRIAL	1,050.00	1,050.00
455635	12/17/25	21487	LOCHBILER, DYLAN	20964 C	I	21-219-3220-022-074-9300	CONFERENCES	109.65	109.65
455636	12/17/25	21599	RAYHAVEN GROUP INC	20973 C	S	41-261-4110-020-000-0000	BUILDING REPAIRS	425.00	
				20974 C	S	41-261-4110-020-000-0000	BUILDING REPAIRS	55.00	480.00
455637	12/17/25	21616	NORUK, JESSICA	21094 C	I	21-122-5110-004-194-9300	TEACHING SUPPLIES	24.38	24.38
455638	12/17/25	26769	IMAGINE LEARNING LLC	18160 C	G	11-113-3451-022-000-9611	SOFTWARE LICENSES -	2,152.50	
				18160 C	G	11-131-3450-001-000-9611	SOFTWARE LICENSES	13,222.50	15,375.00
455639	12/17/25	26803	AERO FILTER LLC	19556 C	G	11-261-5992-003-000-0000	MISC SUPPLIES - MAIN	69.30	
				19559 C	G	11-261-5992-011-000-0000	MISC SUPPLIES - MAIN	786.03	
				19550 C	G	11-261-5992-012-000-0000	MISC SUPPLIES - MAIN	981.39	

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				19558 C	G	11-261-5992-013-000-0000	MISC SUPPLIES - MAIN	537.53	
				19549 C	G	11-261-5992-014-000-0000	MISC SUPPLIES - MAIN	778.11	
				19548 C	G	11-261-5992-015-000-0000	MISC SUPPLIES - MAIN	362.75	
				19553 C	G	11-261-5992-018-000-0000	MISC SUPPLIES - MAIN	1,659.14	
				19554 C	G	11-261-5992-020-000-0000	MISC SUPPLIES - MAIN	839.32	
				19555 C	G	11-261-5992-022-000-0000	MISC SUPPLIES - MAIN	2,534.28	
				19552 C	G	11-261-5992-023-000-0000	MISC SUPPLIES - MAIN	193.26	
				19551 C	G	11-261-5992-052-000-0000	MISC SUPPLIES - MAIN	836.59	
				19557 C	G	11-261-5992-070-000-0000	MISC SUPPLIES - MAIN	33.46	9,611.16
455640	12/17/25	26823	HALLET, HANNAH	21058 C	I	21-219-3210-022-074-9300	LOCAL MILEAGE	33.33	33.33
455641	12/17/25	27070	SKYHAWKS SPORTS ACADEMY LLC	21144 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	1,946.00	1,946.00
455642	12/17/25	27086	CAMBRIDGE UNIVERSITY PRESS &	20050 C	J	21-131-5210-025-000-3311	TEXTBOOKS	14,725.14	14,725.14
455643	12/17/25	27093	SWEETWATER SOUND HOLDINGS,	17613 C	G	11-111-6420-018-000-0000	NEW EQUIPMENT UNDER	2,182.73	2,182.73
455644	12/17/25	27134	TONIA RANGARAJAN DBA RATAZEE	21145 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	1,116.00	1,116.00
455645	12/17/25	27138	DAIOHS USA INC	21021 C	G	11-232-7910-001-000-0000	MISC EXPENSE	755.85	755.85
455646	12/17/25	27154	TODD ODONNELL DBA MOAB	21095 C	J	21-111-5110-011-000-9815	TEACHING SUPPLIES	2,520.00	
				21095 C	J	21-111-5110-012-000-9815	TEACHING SUPPLIES	1,680.00	
				21095 C	J	21-111-5110-013-000-9815	TEACHING SUPPLIES	2,520.00	
				21095 C	J	21-111-5110-014-000-9815	TEACHING SUPPLIES	1,680.00	
				21095 C	J	21-111-5110-015-000-9815	TEACHING SUPPLIES	1,680.00	
				21095 C	J	21-111-5110-018-000-9815	TEACHING SUPPLIES	2,520.00	
				21095 C	J	21-111-5110-020-000-9815	TEACHING SUPPLIES	2,520.00	
				21095 C	J	21-111-5110-022-000-9815	TEACHING SUPPLIES	2,100.00	17,220.00
455647	12/17/25	MSC21	AARON GONICK	21146 C	A	61-296-7920-018-616-0000	AARON GONICK	250.00	250.00
455648	12/17/25	MSC21	ALEC COOPER	21022 C	G	11-111-5117-018-000-0000	ALEC COOPER	55.00	55.00
455649	12/17/25	MSC21	ASHLEY HARVEY	21111 C	A	61-296-7920-022-642-0000	ASHLEY HARVEY	134.00	134.00
455650	12/17/25	MSC21	ASHLEY HARVEY	21112 C	A	61-296-7920-022-642-0000	ASHLEY HARVEY	125.46	125.46
455651	12/17/25	MSC21	CHRISTIAN BARETTI	21027 C	A	61-296-7920-018-616-0000	CHRISTIAN BARETTI	250.00	250.00
455652	12/17/25	MSC21	DEBRA JODOIN	21098 C	G	11-241-5990-020-000-0000	DEBRA JODOIN	21.87	21.87
455653	12/17/25	MSC21	JIHYUN JO	21175 C	C	22-471-0000-000-000-9250	JIHYUN JO	300.00	300.00
455654	12/17/25	MSC21	KAREN WILKINSON	21023 C	G	11-111-5110-018-000-0000	KAREN WILKINSON	27.00	27.00
455655	12/17/25	MSC21	KEN STARK	21059 C	A	61-296-7920-022-821-0000	KEN STARK	345.00	345.00
455656	12/17/25	MSC21	LAUREN KELLER	21057 C	A	61-296-7920-022-805-0000	LAUREN KELLER	199.99	199.99
455657	12/17/25	MSC21	LAUREN KELLER	21039 C	A	61-296-7920-022-805-0000	LAUREN KELLER	170.13	170.13
455658	12/17/25	MSC21	LOKESH MEHRA	20962 C	A	61-296-7920-020-671-0000	LOKESH MEHRA	60.00	60.00
455659	12/17/25	MSC21	MEGAN GASIDLO	21070 C	G	11-112-5110-020-000-0000	MEGAN GASIDLO	60.82	60.82
455660	12/17/25	MSC21	PREMKUMAR PERIYASAMY	20961 C	A	61-296-7920-020-734-0000	PREMKUMAR PERIYASAMY	300.00	300.00
455661	12/17/25	MSC21	RACHEL KENNETT	21053 C	J	21-221-3220-025-000-3310	RACHEL KENNETT	38.22	38.22

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
455662	12/17/25	MSC21	SNEHAL PARMAR	21024 C	A	61-296-7920-018-616-0000	SNEHAL PARMAR	250.00	250.00
455663	12/17/25	MSC21	SOUAD BERRY	21026 C	A	61-296-7920-018-616-0000	SOUAD BERRY	250.00	250.00
455664	12/19/25	10320	CHAPTER 13 TRUSTEE		G	12-451-0009-000-000-9451	24-47066-MLO	108.06	108.06
455665	12/19/25	12461	MISDU		G	12-451-0009-000-000-0000	913920497	501.75	
					G	12-451-0009-000-000-0000	913919326	51.75	553.50
455666	12/19/25	16424	CHAPTER 13 TRUSTEE		G	12-451-0009-000-000-9451	23-41458-LSG	595.00	595.00

Sub Total: \$1,468,319.52

PCARD CHECKS

P1247	12/23/25	11057	JP MORGAN CHASE BANK NA		G	11-111-5110-011-000-0000	SCHOOL SPECIALTY	26.60	
					G	11-111-5110-012-000-0000	QUILL CORPORATION/MAKAYLA	439.90	
					G	11-111-5110-012-000-0000	ACCO BRANDS DIRECT/MAKAYLA	292.13	
					G	11-111-5110-013-000-0000	SCHOOL DATEBOOKS/KIMBERLY	400.42	
					G	11-111-5110-013-000-0000	STAPLS7668935801000001/KIMBERL	32.14	
					G	11-111-5110-015-000-0000	STAPLS7668189709000001/HEATHER	1,115.00	
					G	11-111-5110-018-000-0000	EDPUZZLE PRO TEACHER/MARINA	15.00	
					G	11-111-5118-018-000-0000	PHYSICAL EDUCATION EQU/MARINA	412.70	
					G	11-112-5990-020-000-0000	SAMS CLUB #6657/ROBERT BAKER	30.91	
					G	11-113-3452-022-000-9611	FOLLETT CONTENT SOLUTI/ALAINA	339.99	
					G	11-113-4120-022-000-0000	MARSH POWER TOOLS/MARY	119.28	
					G	11-113-5110-022-000-0000	STAPLS7669312093000001/MARY WA	1,409.60	
					G	11-113-5110-022-000-0000	SAMSCLUB.COM/MARY WARRA	54.94	
					G	11-113-5110-022-000-0000	STAPLS7668734850000001/MARY WA	26.87	
					G	11-113-5110-022-000-0000	SAMSCLUB.COM/MARY WARRA	29.36	
					G	11-113-5110-022-000-9614	FLINN SCIENTIFIC INC/MARY WARR	17.10	
					G	11-113-5110-022-000-9614	SAMSCLUB.COM/MARY WARRA	111.95	
					G	11-113-5110-022-000-9614	FLINN SCIENTIFIC INC/MARY WARR	160.33	
					G	11-113-5110-022-000-9614	CAROLINA BIOLOGIC SUPP/MARY	150.15	
					G	11-113-5110-022-000-9614	FLINN SCIENTIFIC INC/MARY WARR	140.58	
					G	11-113-5111-022-000-9122	PAYPAL *SHEETMUSICP/MATTHEW	9.99	
					G	11-113-5111-022-000-9122	BOX5 MEDIA/ADAM RONNING	71.16	
					G	11-113-5112-022-000-0000	DBC*BLICK ART MATERIAL/ERIN HA	99.85	
					G	11-113-5112-022-000-0000	NASCO EDUCATION LLC/MARY	306.35	
					G	11-113-5112-022-000-0000	DBC*BLICK ART MATERIAL/MARY	400.06	
					G	11-113-5112-022-000-0000	CHNMLJOE/MARY WARRA	134.95	
					G	11-113-5116-022-000-0000	SP USBOLTKITS/MARY WARRA	175.99	
					G	11-113-5116-022-000-0000	IDEAL SHIELD LLC/MARY WARRA	2,641.80	
					G	11-113-5116-022-000-0000	SP USBOLTKITS/MARY WARRA	499.99	
					G	11-113-5116-022-000-9122	J.W. PEPPER/CLAIRE SCHURIG	41.75	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-113-5116-022-000-9122	MSVMA/MARY WARRA	560.00	
					G	11-113-5117-022-000-0000	SHIPT* ORDER/MARY WARRA	40.67	
					G	11-113-5117-022-000-0000	IC* INSTACART/MARY WARRA	97.51	
					G	11-113-5117-022-000-0000	IC* INSTACART*1102/MARY WARRA	132.40	
					G	11-113-5117-022-000-0000	SHIPT* ORDER/MARY WARRA	54.75	
					G	11-113-5117-022-000-0000	SHIPT* ORDER/MARY WARRA	152.99	
					G	11-113-7410-022-000-0000	MCGC.NET/MARY WARRA	494.64	
					G	11-113-7410-022-000-0000	MCGC.NET/MARY WARRA	1,030.18	
					G	11-113-7410-022-000-0000	MI SCHOOL BAND & ORCHE/MARY	20.00	
					G	11-113-7410-022-000-0000	BOX5 MEDIA STREAMING/MARY	71.16	
					G	11-113-7410-022-000-0000	MI SCHOOL BAND & ORCHE/MARY	4,330.00	
					G	11-113-7410-022-000-0000	EMU WEB PURCHASE/MARY WARRA	990.00	
					G	11-118-5110-052-000-9551	STAPLS7669021177000001/RACHELL	146.18	
					G	11-118-5110-052-000-9551	STAPLS7668420963000001/RACHELL	78.02	
					G	11-221-3220-011-000-9611	BUREAU OF EDUCATION AN/KELLI L	59.00	
					G	11-221-3220-012-000-9611	BUREAU OF EDUCATION AN/KELLI L	59.00	
					G	11-221-3220-013-000-9611	BUREAU OF EDUCATION AN/KELLI L	59.00	
					G	11-221-3220-014-000-9611	BUREAU OF EDUCATION AN/KELLI L	59.00	
					G	11-221-3220-015-000-9611	BUREAU OF EDUCATION AN/KELLI L	59.00	
					G	11-221-7410-001-000-9611	IN *MICHIGAN	288.00	
					G	11-221-7910-001-000-9611	QDOBA 2823 ONLINE/JACQUELINE B	753.20	
					G	11-222-5310-014-000-0000	FOLLETT CONTENT SOLUTI/NANCY	160.32	
					G	11-222-5990-013-000-0000	DEMCO INC/KIMBERLY GORNY	112.65	
					G	11-222-5990-018-000-0000	DEMCO INC/TODD ERICKSON	181.93	
					G	11-222-5990-022-000-0000	FOLLETT CONTENT	60.63	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.32)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.11)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.01)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.00)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.00)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(0.95)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(0.71)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(0.49)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(0.62)	
					G	11-222-5990-022-000-0000	BOOKSAMILLION.COM/BETHANY	112.06	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	441.53	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(0.87)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(0.97)	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(0.50)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.32)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.28)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(0.97)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.33)	
					G	11-222-5990-022-000-0000	BOOKSAMILLION.COM/BETHANY	34.01	
					G	11-222-5990-022-000-0000	BOOK OUTLET/BETHANY BRATNEY	113.88	
					G	11-222-5990-022-000-0000	BOOKSAMILLION.COM/BETHANY	42.34	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.32)	
					G	11-222-5990-022-000-0000	SP TERTULIA/BETHANY BRATNEY	184.95	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.00)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.00)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(0.77)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.01)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.57)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(1.06)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(0.84)	
					G	11-222-5990-022-000-0000	THRIFT BOOKS GLOBAL,	(0.97)	
					G	11-225-3430-001-000-0000	FEDEX OFFIC47500004754/LISA WH	13.49	
					G	11-225-3430-001-000-0000	FEDEX OFFIC47500004754/LISA WH	26.02	
					G	11-225-5910-001-000-0000	AMAZON MKTPL*B84P86XX1/LISA	24.97	
					G	11-225-5990-001-000-0000	AMAZON.COM*B05SM6VB1/LISA	261.39	
					G	11-225-5990-001-000-0000	AMAZON.COM*NK3112UQ2/LISA	29.77	
					G	11-229-7910-099-000-0000	SP HILLS PET HPSF/KELLY EVANS	46.11	
					G	11-229-7910-099-000-0000	SP HILLS PET HPSF/KELLY EVANS	46.11	
					G	11-231-3220-001-000-0000	MASB/JENNIFER BUETER	1,249.00	
					G	11-231-3220-001-000-0000	OAKLAND SC* OAKLAND	45.00	
					G	11-231-3220-001-000-0000	OAKLAND SC* OAKLAND	45.00	
					G	11-231-3220-001-000-0000	OAKLAND SC* OAKLAND	45.00	
					G	11-232-3220-001-000-0000	MICHIGAN ASSOCIATION O/JENNIFE	550.00	
					G	11-232-3220-001-000-0000	OAKLAND SC* OAKLAND	45.00	
					G	11-232-4910-001-000-0000	OPENAI *CHATGPT	20.00	
					G	11-232-7910-001-000-0000	SQ *SWEETWATERS	27.69	
					G	11-232-7910-001-000-0000	REBECCAS FAMILY	44.06	
					G	11-232-7910-001-000-0000	PARKING STATE OF MI KI/BENJAMI	5.00	
					G	11-232-7910-001-000-0000	TST*PICASSO DELI NOVI/BENJAMIN	28.57	
					G	11-232-7910-001-000-0000	NOVI COFFEE AND TEA/BENJAMIN	22.67	
					G	11-232-7910-001-000-0000	PANERA BREAD #600667 K/BENJAMI	44.19	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-241-3220-011-000-0000	IN *MICHIGAN ELEMENTAR/LAKEISA	559.00	
					G	11-241-4910-052-000-9551	SAFEWAY SHREDDING/RACHELLE	49.95	
					G	11-241-7410-015-000-0000	DUES & FEES - ADMIN	559.00	
					G	11-241-7410-015-000-0000	DUES & FEES - ADMIN	599.00	
					G	11-252-5910-001-000-0000	STAPLS7669646317000001/BETH HE	96.35	
					G	11-252-5910-001-000-0000	STAPLS7667644092000002/BETH HE	15.98	
					G	11-261-4120-060-000-0000	HUTSON OF MI SOUTH LYO/JAMES	1,327.93	
					G	11-261-4120-060-000-0000	WEINGARTZ FARMINGTON	174.99	
					G	11-261-4220-060-000-0000	CHET S RENT ALL - WATE/JASON G	676.22	
					G	11-261-4220-060-000-0000	COUGAR SALES & RENTAL/JAMES	197.75	
					G	11-261-4910-060-000-0000	WILLSCOT MOBILE MINI/MICHAEL D	231.09	
					G	11-261-5730-060-000-0000	NAPA AUTO M-2/JASON GREAVES	129.66	
					G	11-261-5910-060-000-0000	THE HOME DEPOT 2737/JASON	119.94	
					G	11-261-5980-060-000-0000	THE HOME DEPOT	11.97	
					G	11-261-5980-060-000-0000	THE HOME DEPOT #2737/STEPHEN	31.94	
					G	11-261-5980-060-000-0000	LAWSON PRODUCTS INC/EDWARD	87.66	
					G	11-261-5980-060-000-0000	THE HOME DEPOT	84.85	
					G	11-261-5990-001-000-0000	SAMSClub #6657/JASON GREAVES	54.35	
					G	11-261-5990-001-000-0000	SAMS CLUB #6657/JASON GREAVES	54.35	
					G	11-261-5990-060-000-0000	THE HOME DEPOT 2737/JASON GLIN	9.94	
					G	11-261-5992-001-000-0000	THE HOME DEPOT 2737/EDWARD	54.32	
					G	11-261-5992-001-000-0000	SHERWIN-WILLIAMS701197/ROBERT	44.17	
					G	11-261-5992-009-000-0000	GRAINGER/EDWARD DUQUETTE	30.78	
					G	11-261-5992-009-000-0000	THE HOME DEPOT #2737/ROBERT	22.22	
					G	11-261-5992-009-000-0000	SHERWIN-WILLIAMS701197/ROBERT	47.06	
					G	11-261-5992-012-000-0000	GRAINGER/JASON GLINSKI	(66.12)	
					G	11-261-5992-012-000-0000	GRAINGER/JASON GLINSKI	(11.41)	
					G	11-261-5992-012-000-0000	THE HOME DEPOT #2737/ROBERT	18.88	
					G	11-261-5992-012-000-0000	GRAINGER/JASON GLINSKI	66.14	
					G	11-261-5992-013-000-0000	SHERWIN-WILLIAMS701197/ROBERT	47.06	
					G	11-261-5992-013-000-0000	THE HOME DEPOT #2737/ROBERT	13.69	
					G	11-261-5992-014-000-0000	THE HOME DEPOT #2737/ROBERT	3.75	
					G	11-261-5992-014-000-0000	THE HOME DEPOT #2737/ROBERT	11.26	
					G	11-261-5992-015-000-0000	THE HOME DEPOT #2737/STEPHEN	49.36	
					G	11-261-5992-018-000-0000	THE HOME DEPOT #2737/ROBERT	3.48	
					G	11-261-5992-018-000-0000	TRANE SUPPLY-113415/JASON GLIN	209.98	
					G	11-261-5992-020-000-0000	GREAT LAKES ACE HDWE/STEPHEN	30.38	
					G	11-261-5992-020-000-0000	SQ *BRIGHTSOURCE LIGHT/COHL	322.50	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-261-5992-020-000-0000	GREAT LAKES ACE HDWE/STEPHEN	4.38	
					G	11-261-5992-020-000-0000	MADISON ELECTRIC/COHL DAHMEN	15.31	
					G	11-261-5992-020-000-0000	MADISON ELECTRIC/COHL DAHMEN	14.92	
					G	11-261-5992-020-000-0000	DOWNRIVER REFRIG SUP C/JASON	326.86	
					G	11-261-5992-020-000-0000	DECKER EQUIP SCHOOL	633.68	
					G	11-261-5992-022-000-0000	GRAINGER/JASON GLINSKI	69.24	
					G	11-261-5992-022-000-0000	THE HOME DEPOT	10.94	
					G	11-261-5992-022-000-0000	THE HOME DEPOT 2737/JASON GLIN	50.72	
					G	11-261-5992-022-000-0000	MADISON ELECTRIC/COHL DAHMEN	2.38	
					G	11-261-5992-022-000-0000	SQ *BRIGHTSOURCE LIGHT/COHL	25.74	
					G	11-261-5992-022-000-0000	THE HOME DEPOT #2737/STEPHEN	18.89	
					G	11-261-5992-022-000-0000	THE HOME DEPOT 2737/STEPHEN	59.94	
					G	11-261-5992-022-000-0000	GRAINGER/COHL DAHMEN	14.36	
					G	11-261-5992-052-000-0000	SQ *BRIGHTSOURCE LIGHT/COHL	17.16	
					G	11-261-5992-060-000-0000	MADISON ELECTRIC/COHL DAHMEN	56.01	
					G	11-261-5992-060-000-0000	THE HOME DEPOT #2737/ROBERT	3.36	
					G	11-261-5992-060-000-0000	GREAT LAKES ACE HDWE/ROBERT	9.49	
					G	11-261-5992-060-000-0000	THE HOME DEPOT #2737/ROBERT	37.05	
					G	11-261-5992-060-000-0000	THE HOME DEPOT #2737/ROBERT	13.98	
					G	11-261-5992-060-000-0000	THE HOME DEPOT #2737/ROBERT	6.78	
					G	11-261-5992-060-000-0000	BEST PLUMBING	129.55	
					G	11-261-5992-060-000-0000	THE HOME DEPOT #2737/ROBERT	4.97	
					G	11-261-5992-060-000-0000	BEST PLUMBING	34.99	
					G	11-261-5992-060-000-0000	GRAINGER/COHL DAHMEN	57.44	
					G	11-261-5992-060-000-0000	SQ *BRIGHTSOURCE LIGHT/COHL	134.94	
					G	11-261-5992-060-000-0000	THE HOME DEPOT #2737/ROBERT	119.40	
					G	11-261-5992-060-000-0000	SQ *BRIGHTSOURCE LIGHT/COHL	322.50	
					G	11-261-5993-011-000-0000	THE HOME DEPOT 2737/EDWARD	84.38	
					G	11-261-5993-018-000-0000	THE HOME DEPOT #2737/ROBERT	19.97	
					G	11-261-5997-060-000-0000	PP*SPORTS & APPARE/NANCY	170.00	
					G	11-271-3450-070-000-0000	SQ *MICHIGAN ASSN FOR/DENNETT	182.39	
					G	11-271-3450-070-000-0000	SQ *OAKLAND COUNTY	75.00	
					G	11-271-4910-070-000-0000	SQ *HOTH TESTING INC/DENNETT K	175.00	
					G	11-271-5990-070-000-0000	BJ'S WHOLESALE #383/DENNETT	84.78	
					G	11-271-7410-070-000-0000	MICHIGAN SCHOOL	210.00	
					G	11-271-7410-070-000-0000	MICHIGAN SCHOOL	105.00	
					G	11-282-3450-001-000-0000	ZAZZLE INC/GEORGE SIPPLE	68.73	
					G	11-282-3450-001-000-0000	OPENAI *CHATGPT	20.00	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-283-3220-001-000-0000	HYATT PLACE/LAURA CARINO	124.95	
					G	11-283-7910-001-000-0000	MISC EXPENSE	96.98	
					G	11-283-7910-001-000-0000	IN *APPLE AWARDS/DENISE	112.00	
					G	11-283-7910-001-000-0000	MISC EXPENSE	208.29	
					G	11-293-3220-022-000-0000	SUPER 8 MOTELS/ASHLEY BOOTZ	115.50	
					G	11-293-3220-022-000-0000	SUPER 8 MOTELS/ASHLEY BOOTZ	115.50	
					G	11-293-3220-022-000-0000	HOLIDAY INNS/ASHLEY BOOTZ	282.56	
					G	11-293-3220-022-000-0000	HOLIDAY INNS/ASHLEY BOOTZ	298.08	
					G	11-293-3220-022-000-0000	HOLIDAY INNS/ASHLEY BOOTZ	298.08	
					G	11-293-3220-022-000-0000	HOLIDAY INNS/ASHLEY BOOTZ	315.36	
					G	11-293-3220-022-000-0000	HOLIDAY INNS/ASHLEY BOOTZ	315.36	
					G	11-293-3220-022-000-0000	HOLIDAY INNS/ASHLEY BOOTZ	277.38	
					G	11-293-3220-022-000-0000	HOLIDAY INNS/ASHLEY BOOTZ	277.38	
					G	11-293-3220-022-000-0000	HOLIDAY INNS/ASHLEY BOOTZ	298.08	
					G	11-293-3220-022-000-0000	HOLIDAY INNS/ASHLEY BOOTZ	277.38	
					G	11-293-3220-022-000-0000	HOLIDAY INNS/ASHLEY BOOTZ	282.56	
					G	11-293-5990-022-000-0000	THE HOME DEPOT 2737/DONALD	115.90	
					G	11-293-7410-022-000-0000	MHSAA/DONALD WATCHOWSKI	60.00	
					G	11-293-7410-022-000-0000	ATHLETIC.NET/BARBARA	135.00	
					G	11-293-7410-022-000-0000	MHSAA/DONALD WATCHOWSKI	40.00	
					G	11-293-7410-022-000-0000	MHSAA/DONALD WATCHOWSKI	40.00	
					G	11-299-4120-022-000-0000	MENARDS WIXOM MI/JUSTIN JARVIS	1.28	
					G	11-311-7910-052-000-9551	SP NOTARYSTAMP.COM/RACHELLE	49.15	
					J	21-111-5110-012-000-9815	CREATEMYTEECOM/SHAILEE PATEL	482.00	
					J	21-111-5110-013-000-9815	CREATEMYTEECOM/SHAILEE PATEL	210.00	
					J	21-111-5110-013-000-9815	UM ATH SPECIAL EVENTS/CYNTHIA	330.00	
					J	21-111-5110-014-000-9815	CREATEMYTEECOM/SHAILEE PATEL	128.00	
					J	21-111-5110-018-000-9815	SP HABA USA/CYNTHIA EASTER	84.97	
					J	21-111-5110-022-000-9815	CREATEMYTEECOM/SHAILEE PATEL	240.00	
					J	21-118-5110-051-000-3400	STAPLS7668420963000001/RACHELL	110.40	
					J	21-118-5110-051-000-3400	STAPLS7668564295000001/RACHELL	71.94	
					J	21-118-5110-051-000-3400	BLT*FUN AND FUNCTION/RACHELLE	187.41	
					J	21-118-5110-051-000-3400	STAPLS7668873883000001/RACHELL	128.91	
					J	21-118-5110-051-000-3400	LAKESHORE LEARNING	150.81	
					J	21-118-5110-051-000-3400	STAPLS7667938134000001/RACHELL	25.69	
					J	21-118-5110-051-000-3400	STAPLS7667938134000002/RACHELL	169.35	
					I	21-122-5110-099-194-9300	EXLLC* EDSPACES AND CA/SHAILEE	36.00	
					I	21-122-5110-099-194-9300	CRISIS PREVENTION INST/CYNTHIA	775.35	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					F	21-125-5110-011-000-6010	THE HOME DEPOT #2737/KATY DINK	33.88	
					J	21-131-5210-025-000-2890	CAMBRIDGE UNIV PRESS/DIANE	2,541.81	
					J	21-212-3220-022-000-9349	SAMS CLUB.COM/CHRISTINE	274.10	
					I	21-215-3450-099-031-9300	ULTIMATE SLP/AMANDA SQUIRES	1,453.32	
					J	21-221-3220-025-000-3311	MACAE* MI/HANA CHARFI	250.00	
					J	21-221-3220-025-000-3311	MACAE* MI/HANA CHARFI	750.00	
					I	21-226-3229-001-081-9300	AGAVE & RYE SHORT	13.78	
					I	21-226-3229-001-081-9300	HYATT REGENCY	7.02	
					I	21-226-3229-001-081-9300	HYATT REGENCY	5.94	
					J	21-226-7410-025-000-3311	MACAE* INV-24654/SARAH	1,200.00	
					J	21-227-3450-025-000-3310	PROLITERACY WORLDWIDE/DIANE	425.00	
					J	21-271-3310-022-593-3440	SQ *DECA INC./MARY WARRA	17.00	
					J	21-271-3310-022-593-3440	CARRS MOTORCOACH LLC/MARY	1,025.00	
					S	41-261-4110-001-000-0000	SQ *BRIGHTSOURCE LIGHT/COHL	1,087.44	
					S	41-261-4110-001-000-0000	GRAINGER/JASON GREAVES	(4,773.84)	
					S	41-261-4110-011-000-0000	THE HOME DEPOT #2737/ROBERT	11.96	
					S	41-261-4110-011-000-0000	THE HOME DEPOT #2737/ROBERT	149.00	
					S	41-261-4110-012-000-0000	SQ *BRIGHTSOURCE LIGHT/COHL	477.52	
					S	41-261-4110-022-000-0000	THE HOME DEPOT #2737/STEPHEN	143.09	
					S	41-261-4110-022-000-0000	THE HOME DEPOT #2737/STEPHEN	1.38	
					S	41-261-4110-022-000-0000	THE HOME DEPOT #2737/STEPHEN	235.73	
					S	41-261-4110-022-000-0000	THE HOME DEPOT #2737/STEPHEN	23.49	
					S	41-261-4110-022-000-0000	SQ *BRIGHTSOURCE LIGHT/COHL	44.98	
					A	61-296-7920-011-617-0000	FOLLETT CONTENT	1,312.75	
					A	61-296-7920-013-675-0000	SCHOLASTIC, INC./KIMBERLY GORN	1,578.16	
					A	61-296-7920-018-616-0000	LITTLE CAESARS FUNDRAI/MARINA	634.00	
					A	61-296-7920-018-616-0000	BENITO S CAFE/MARINA HERTRICH	103.93	
					A	61-296-7920-020-624-0000	EMAGINE NOVI/DEBRA JODOIN	50.00	
					A	61-296-7920-020-624-0000	SAMS CLUB #6657/DEBRA JODOIN	13.23	
					A	61-296-7920-020-643-0000	MUSIC THEATRE INTL/JUSTIN JARV	740.00	
					A	61-296-7920-020-675-0000	SAMS CLUB #6657/ROBERT BAKER	411.16	
					A	61-296-7920-020-782-0000	SAMSCLUB #6657/KIMBERLY	44.64	
					A	61-296-7920-020-814-0000	SP MID AMERICAN POMP/ASHLEY	210.00	
					A	61-296-7920-020-823-0000	BENITO S CAFE/BARBARA	95.48	
					A	61-296-7920-022-605-0000	CAROLINA BIOLOGIC SUPP/MARY	24.95	
					A	61-296-7920-022-608-0000	MEIJER STORE #122/MARY WARRA	47.45	
					A	61-296-7920-022-613-0000	SAMSCLUB.COM/MARY WARRA	25.96	
					A	61-296-7920-022-618-0000	LITTLE CAESARS #0057/JUSTIN JA	142.78	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					A	61-296-7920-022-620-0000	UM GEN ACCT REC/MARY WARRA	220.00	
					A	61-296-7920-022-620-0000	UM GEN ACCT REC/MARY WARRA	20.00	
					A	61-296-7920-022-620-0000	CUSTOMINK LLC/CLAIRE SCHURIG	74.17	
					A	61-296-7920-022-625-0000	PINK SISTERS INC./MARY WARRA	902.55	
					A	61-296-7920-022-625-0000	PINK SISTERS INC./MARY WARRA	140.00	
					A	61-296-7920-022-625-0000	SQ *DECA INC./MARY WARRA	2,057.00	
					A	61-296-7920-022-631-0000	LITTLE CAESARS 1303 00/MARY WA	87.63	
					A	61-296-7920-022-673-0000	SAMS CLUB.COM/MARY WARRA	71.31	
					A	61-296-7920-022-675-0000	WAL-MART #5893/CHRISTINE HARRI	14.47	
					A	61-296-7920-022-675-0000	SAMS CLUB #6657/CHRISTINE HARR	34.98	
					A	61-296-7920-022-686-0000	EZCATER*PANERA BREAD/MARY	238.68	
					A	61-296-7920-022-686-0000	SAMS CLUB.COM/MARY WARRA	264.40	
					A	61-296-7920-022-686-0000	SAMS CLUB #6657/MARY WARRA	264.40	
					A	61-296-7920-022-748-0000	SHIPT* ORDER/MARY WARRA	74.93	
					A	61-296-7920-022-748-0000	SHIPT* ORDER/MARY WARRA	94.04	
					A	61-296-7920-022-748-0000	SHIPT* ORDER/MARY WARRA	81.79	
					A	61-296-7920-022-748-0000	SHIPT* TIP 419516673/MARY WARR	5.00	
					A	61-296-7920-022-748-0000	SHIPT* ORDER/MARY WARRA	75.23	
					A	61-296-7920-022-748-0000	SHIPT* ORDER/MARY WARRA	112.19	
					A	61-296-7920-022-748-0000	SHIPT* ORDER/MARY WARRA	114.88	
					A	61-296-7920-022-748-0000	SHIPT* ORDER/MARY WARRA	341.73	
					A	61-296-7920-022-748-0000	SHIPT* ORDER/MARY WARRA	45.22	
					A	61-296-7920-022-748-0000	SHIPT* TIP 416834984/MARY WARR	8.24	
					A	61-296-7920-022-748-0000	SHIPT* ORDER/MARY WARRA	100.70	
					A	61-296-7920-022-748-0000	SHIPT* ORDER/MARY WARRA	103.24	
					A	61-296-7920-022-775-0000	KROGER #634/CHRISTINE HARRIS	45.98	
					A	61-296-7920-022-799-0000	SP MID AMERICAN POMP/ASHLEY	20.00	
					A	61-296-7920-022-799-0000	ELITE SPORTSWEAR/ASHLEY	2,603.16	
					A	61-296-7920-022-801-0000	KNAPPS DONUTS INC/DONALD	162.74	
					A	61-296-7920-022-801-0000	MARIA S ITALIAN BAKER/ASHLEY	77.63	
					A	61-296-7920-022-801-0000	NOVI ICE ARENA/DONALD	9.00	
					A	61-296-7920-022-801-0000	BENITO S CAFE/BARBARA	274.18	
					A	61-296-7920-022-801-0000	MEIJER STORE #057/DONALD	218.32	
					A	61-296-7920-022-801-0000	SAMSCLUB #6657/BARBARA	79.40	
					A	61-296-7920-022-801-0000	MARIA S ITALIAN BAKER/BARBARA	827.48	
					A	61-296-7920-022-801-0000	TST*ACHATZ PIES - LIVO/BARBARA	87.96	
					A	61-296-7920-022-801-0000	SAMS CLUB #6657/BARBARA	147.62	
					A	61-296-7920-022-801-0000	SAMSCLUB #6657/BARBARA	51.96	

Check Register

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					A	61-296-7920-022-801-0000	NIAAA FEES/DONALD WATCHOWSKI	832.00	
					A	61-296-7920-022-801-0000	BENITO S CAFE/BARBARA	244.99	
					A	61-296-7920-022-811-0000	HOLIDAY INN EXPRESS/BARBARA	1,892.10	
					A	61-296-7920-022-811-0000	HAMPTON INN HOTELS/BARBARA	2,222.50	
					A	61-296-7920-022-811-0000	HAMPTON INN HOTELS/BARBARA	2,500.00	
					A	61-296-7920-022-811-0000	HAMPTON INN HOTELS/BARBARA	1,000.00	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	HAMPTON INN HOTELS/DONALD	224.70	
					A	61-296-7920-022-814-0000	ELITE SPORTSWEAR/DONALD	275.38	
					A	61-296-7920-025-607-0000	BENITO S CAFE/DIANE HOSKINS	347.11	
					A	61-296-7920-025-607-0000	SAMSCLUB #6657/DIANE HOSKINS	109.90	
					A	61-296-7920-025-607-0000	SAMSCLUB #6657/DIANE HOSKINS	180.04	
					A	61-296-7920-025-607-0000	SAMS CLUB.COM/DIANE HOSKINS	103.19	
					A	61-296-7920-025-607-0000	BENITO S CAFE/DIANE HOSKINS	137.09	
					A	61-296-7920-025-607-0000	EZCATER*HONEY BAKED HA/DIANE	998.75	
					A	61-296-7920-025-607-0000	EZCATER*HONEY BAKED HA/DIANE	799.00	
					A	61-296-7920-025-607-0000	BENITO S CAFE/DIANE HOSKINS	138.17	
					A	61-296-7920-025-607-0000	TIM HORTON'S #914221/SARAH KRA	46.68	
					A	61-296-7920-025-607-0000	SAMS CLUB #6657/DIANE HOSKINS	77.40	
					A	61-296-7920-025-607-0000	CRICUT/DIANE HOSKINS	119.88	
					A	61-296-7920-025-607-0000	WALMART.COM 8009256278/DIANE H	88.10	
					A	61-296-7920-025-607-0000	WALMART.COM/DIANE HOSKINS	8.60	
					A	61-296-7920-025-607-0000	SAMSCLUB.COM/DIANE HOSKINS	125.43	
					A	61-296-7920-025-607-0000	SAMSCLUB.COM/DIANE HOSKINS	151.19	
					A	61-296-7920-025-607-0000	WALMART.COM 8009256278/DIANE H	119.17	
					A	61-296-7920-025-607-0000	SAMSCLUB.COM/DIANE HOSKINS	743.13	
					A	61-296-7920-099-956-0000	FIRST FOR INSPIRATION/ASHLEY B	1,300.00	
					A	61-296-7920-099-958-0000	SQ *THE KOLOUR BOX LLC/ASHLEY	570.00	78,268.24

Sub Total: \$78,268.24

ACH CHECKS

Check Register

Novi Community School District

Type of Checks: All

Date Range: 12/01/2025 to 12/31/2025

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A00593	12/03/25	10176	AVENTRIC TECHNOLOGIES LLC	20607 C	G	11-213-5990-099-015-0000	MISC SUPPLIES - NURS	1,945.00	1,945.00
A00594	12/03/25	10663	EXECUTIVE ENERGY SVS LLC	20597 C	G	11-261-4910-060-000-0000	OTHER PURCHASED SERV	400.00	400.00
A00595	12/03/25	10748	MCCARTHY & SMITH INC	20710 C	Q	41-456-6225-022-000-9044	BUILDING IMPROVEMENT	554,247.01	554,247.01
A00596	12/03/25	10915	LOGISTICS INC DBA RELIABLE	20722 C	G	11-261-3430-060-000-0000	POSTAGE	2,037.62	2,037.62
A00597	12/03/25	11392	ENVIRO-CLEAN SERVICES INC	20717 C	G	11-261-4116-001-000-0000	ENVIRO-CLEAN	11,416.04	
				20717 C	G	11-261-4116-003-000-0000	ENVIRO-CLEAN	1,731.12	
				20717 C	G	11-261-4116-011-000-0000	ENVIRO-CLEAN	13,848.97	
				20717 C	G	11-261-4116-012-000-0000	ENVIRO-CLEAN	13,848.97	
				20717 C	G	11-261-4116-013-000-0000	ENVIRO-CLEAN	12,336.19	
				20717 C	G	11-261-4116-014-000-0000	ENVIRO-CLEAN	14,940.67	
				20717 C	G	11-261-4116-015-000-0000	ENVIRO-CLEAN	14,940.67	
				20717 C	G	11-261-4116-018-000-0000	ENVIRO-CLEAN	30,006.10	
				20717 C	G	11-261-4116-020-000-0000	ENVIRO-CLEAN	31,097.80	
				20717 C	G	11-261-4116-022-000-0000	ENVIRO-CLEAN	62,070.84	
				20717 C	G	11-261-4116-023-000-0000	ENVIRO-CLEAN	9,482.18	
				20717 C	G	11-261-4116-052-000-0000	ENVIRO-CLEAN	9,482.18	
				20717 C	G	11-261-4116-060-000-0000	ENVIRO-CLEAN	545.85	
				20723 C	G	11-261-4116-060-000-0000	ENVIRO-CLEAN	12,664.42	
				20717 C	G	11-261-4116-070-000-0000	ENVIRO-CLEAN	545.85	
				20717 C	G	11-261-4116-099-000-0000	ENVIRO-CLEAN	5,528.74	244,486.59
A00598	12/03/25	12219	J.W. PEPPER & SON INC	20680 C	A	61-296-7920-022-620-0000	CHOIR	25.00	
				20678 C	A	61-296-7920-022-620-0000	CHOIR	236.04	261.04
A00599	12/03/25	13018	THRUN LAW FIRM P.C.	20596 C	G	11-231-3170-001-000-0000	LEGAL SERVICES	301.50	
				20595 C	G	11-231-3170-001-000-0000	LEGAL SERVICES	195.00	496.50
A00600	12/03/25	15286	SME	20711 C	Q	41-456-6225-001-000-9044	BUILDING IMPROVEMENT	1,241.15	1,241.15
A00601	12/03/25	16508	ECA SCIENCE KIT SERVICES	17007 P	G	11-111-3190-018-000-9611	SCIENCE KITS	1,666.51	1,666.51
A00602	12/03/25	20462	ENTECH MEDICAL STAFFING	20575 C	I	21-213-3130-022-015-9300	CONTRACTED SERVICES	2,160.00	
				20715 C	I	21-213-3130-022-015-9300	CONTRACTED SERVICES	1,512.00	3,672.00
A00603	12/03/25	21304	FIVE STAR TECHNOLOGY	20550 C	G	11-221-3450-099-000-0000	SOFTWARE LICENSES	25,300.00	25,300.00
A00604	12/03/25	21451	MICHAEL LANCE DBA EXCELANCE	20631 C	G	11-221-3190-001-000-9611	OTHER PROFESSIONAL S	2,083.33	2,083.33
A00605	12/03/25	21521	PEOPLE DRIVEN TECHNOLOGY	20574 C	Q	41-456-6225-001-000-9044	BUILDING IMPROVEMENT	6,125.00	6,125.00
A00606	12/03/25	21523	REALLY GREAT READING	18019 C	J	21-221-5110-099-000-2820	TEACHING SUPPLIES	4,490.20	4,490.20
A00607	12/03/25	21617	CHROMEBOOKPARTS.COM	20264 C	G	11-225-5990-001-000-0000	MISC SUPPLIES	967.50	967.50
A00608	12/03/25	21687	SECOND TRIOLGY LLC	20701 C	G	11-293-3310-022-000-0000	TRANSPORTATION	520.00	
				20700 C	G	11-293-3310-022-000-0000	TRANSPORTATION	1,900.00	2,420.00
A00609	12/11/25	06035	ANDYMARK INC	17474 P	A	61-296-7920-099-978-0000	ROBOTICS TEAM 503	229.34	229.34
A00610	12/11/25	10591	AQUATIC SOURCE LLC	20765 C	G	11-261-4120-022-000-0000	EQUIPMENT REPAIRS	420.00	420.00
A00611	12/11/25	11047	POWER VAC OF MICHIGAN LLC	20786 C	G	11-261-4110-022-000-0000	BUILDING REPAIRS	2,840.00	2,840.00

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A00612	12/11/25	11125	FIRE SYSTEMS OF MICHIGAN INC	20878 C	G	11-261-4120-022-000-0000	EQUIPMENT REPAIRS	1,016.55	
				20877 C	G	11-261-4120-022-000-0000	EQUIPMENT REPAIRS	302.50	1,319.05
A00613	12/11/25	11392	ENVIRO-CLEAN SERVICES INC	20841 C	R	21-261-4116-060-000-9263	ENVIRO-CLEAN INSURAN	11,620.80	11,620.80
A00614	12/11/25	11835	ARBITER TRUST ACCOUNT	20912 C	G	12-191-0003-000-000-0000	ARBITER REF PAY	45,000.00	45,000.00
A00615	12/11/25	12219	J.W. PEPPER & SON INC	20850 C	G	11-112-5113-020-000-9122	TEACHING SUPPLIES -	10.00	
				20848 C	G	11-112-5113-020-000-9122	TEACHING SUPPLIES -	127.99	
				20847 C	G	11-112-5113-020-000-9122	TEACHING SUPPLIES -	12.00	149.99
A00616	12/11/25	12346	MARSHALL MUSIC	17675 P	G	11-111-4121-018-000-0000	EQUIPMENT REPAIRS -	52.24	
				17675 P	G	11-111-4121-018-000-0000	EQUIPMENT REPAIRS -	30.00	
				17675 P	G	11-112-4121-020-000-0000	EQUIPMENT REPAIRS -	30.00	
				20853 C	G	11-112-5113-020-000-9122	TEACHING SUPPLIES -	23.97	
				17675 P	G	11-113-4121-022-000-0000	EQUIPMENT REPAIRS -	128.00	264.21
A00617	12/11/25	12656	PEDIATRIC HEALTH CONSULTANTS	20874 C	I	21-213-3131-099-015-9300	CONTRACTED SERVICES	40,871.72	40,871.72
A00618	12/11/25	12682	PITNEY BOWES PURCHASE	20806 C	G	12-192-0003-000-000-0000	PREPAID EXPENSES - P	6,000.00	6,000.00
A00619	12/11/25	15848	ADER, KATHLEEN	20942 C	G	11-221-3220-001-000-9611	CONFERENCES	119.00	119.00
A00620	12/11/25	16574	PREMIER RELOCATIONS LLC	20791 C	Q	41-456-6225-003-000-9044	BUILDING IMPROVEMENT	2,340.00	2,340.00
A00621	12/11/25	20462	ENTECH MEDICAL STAFFING	20803 C	I	21-213-3130-022-015-9300	CONTRACTED SERVICES	864.00	864.00
A00622	12/11/25	21351	BROWN, RANSOM	20748 C	G	11-229-7910-099-000-0000	MISC EXPENSE - THERA	89.25	89.25
A00623	12/11/25	21474	MULTILANGUAGE SERVICES INC	20752 C	G	11-219-3190-099-000-0000	TRANSLATION & INTERP	232.56	232.56
A00624	12/11/25	21521	PEOPLE DRIVEN TECHNOLOGY	20870 C	Q	41-456-6225-018-000-9044	BUILDING IMPROVEMENT	18,130.00	
				20869 C	Q	41-456-6225-018-000-9044	BUILDING IMPROVEMENT	10,528.00	28,658.00
A00625	12/11/25	21687	SECOND TRILOGY LLC	19870 C	J	21-271-3310-022-000-9349	FIELD TRIPS	1,560.00	1,560.00
A00626	12/17/25	06035	ANDYMARK INC	18290 P	A	61-296-7920-099-956-0000	ROBOTICS TEAM 8426	993.92	993.92
A00627	12/17/25	11047	POWER VAC OF MICHIGAN LLC	21009 C	G	11-261-4110-022-000-0000	BUILDING REPAIRS	3,870.00	3,870.00
A00628	12/17/25	12219	J.W. PEPPER & SON INC	21074 C	G	11-112-5113-020-000-9122	TEACHING SUPPLIES -	21.99	
				21091 C	G	11-112-5113-020-000-9122	TEACHING SUPPLIES -	185.00	
				21073 C	G	11-112-5119-020-000-0000	TEACHING SUPPLIES -	38.75	
				21125 C	A	61-296-7920-022-620-0000	CHOIR	2.50	248.24
A00629	12/17/25	15286	SME	21055 C	Q	41-456-6225-001-000-9044	BUILDING IMPROVEMENT	714.60	714.60
A00630	12/17/25	18198	DUDA, SUSAN	21141 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	936.00	936.00
A00631	12/17/25	20278	KAUKAB LLC	21159 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	380.00	380.00
A00632	12/17/25	20462	ENTECH MEDICAL STAFFING	21049 C	I	21-213-3130-022-015-9300	CONTRACTED SERVICES	1,296.00	1,296.00
A00633	12/17/25	20579	DOROTHY FAY HALL	21136 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	1,064.80	1,064.80
A00634	12/17/25	20892	PRIYA PANCHOOLI DAMAN DBA	21155 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	708.75	708.75
A00635	12/17/25	21351	BROWN, RANSOM	21116 C	G	11-221-3220-022-000-9614	CONFERENCES - IB	1,175.09	1,175.09
A00636	12/17/25	21474	MULTILANGUAGE SERVICES INC	21006 C	G	11-219-3190-099-000-0000	TRANSLATION & INTERP	7,046.92	
				21007 C	G	11-219-3190-099-000-0000	TRANSLATION & INTERP	65.00	7,111.92
A00637	12/17/25	21598	CAPITAL CONSULTANTS INC DBA	21180 C	Q	41-456-6225-001-000-9044	BUILDING IMPROVEMENT	3,500.00	3,500.00

Check Register

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A00638	12/17/25	21687	SECOND TRILOGY LLC	21118 C	G	11-293-3310-022-000-0000	TRANSPORTATION	4,695.00	4,695.00
A00639	12/17/25	26859	INSTITUTE FOR MULTI SENSORY	20739 C	J	21-221-3220-099-000-3071	CONFERENCES	1,600.00	1,600.00
A00640	12/17/25	10748	MCCARTHY & SMITH INC	21195 C	Q	41-456-6225-001-000-9044	BUILDING IMPROVEMENT	1,065,431.49	
				21196 C	Q	41-456-6225-022-000-9044	BUILDING IMPROVEMENT	307,344.99	1,372,776.48
Sub Total:								\$2,395,488.17	
Register Total:								\$3,942,075.93	

JP MORGAN/CHASE		PCARD CYCLE 12/1/2025-12/31/2025				
NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION	
BAKER, ROBERT	61-296-7920-020-686-0000	90.10	12/10/2025	DOLLARTREE	STUCO DECORATIONS FOR SENIOR LUNCH	
BAKER, ROBERT	61-296-7920-020-686-0000	-15.90	12/11/2025	DOLLARTREE	STUCO DECORATIONS REFUND	
BAKER, ROBERT	61-296-7920-020-686-0000	-47.70	12/11/2025	DOLLARTREE	STUCO SENIOR LUNCHEON REFUND	
BAKER, ROBERT	61-296-7920-020-686-0000	130.45	12/11/2025	GFS STORE #1985	STUCO DECORATIONS FOR SENIOR LUNCH	
BAKER, ROBERT Total		156.95				
BOBOIGE, JACQUELINE	11-221-3220-001-000-9611	-222.30	12/08/2025	GRAND TRAVERSE RESORT	MEMSPA ROOM CONF. REFUND	
BOBOIGE, JACQUELINE Total		-222.30				
BOOTZ, ASHLEY	61-296-7920-022-801-0000	1106.83	12/03/2025	MARIA S ITALIAN BAKER	THANKSGIVING	
BOOTZ, ASHLEY	61-296-7920-022-820-0000	1754.60	12/05/2025	MAKING WAVES CUSTOM CA	BOYS SWIM T-SHIRTS	
BOOTZ, ASHLEY	61-296-7920-022-821-0000	1257.87	12/05/2025	MAKING WAVES CUSTOM CA	GIRLS SWIM T SHIRTS	
BOOTZ, ASHLEY	61-296-7920-099-956-0000	5551.75	12/08/2025	NATIONWIDE WHOLESALE V	ITEMS FOR TEAM 8426	
BOOTZ, ASHLEY	61-296-7920-022-820-0000	1375.00	12/10/2025	MAKING WAVES CUSTOM CA	NO RECEIPT, TO BE REFUNDED.	
BOOTZ, ASHLEY	61-296-7920-020-814-0000	102.00	12/12/2025	PAYPAL *DFX DANCE	ENTRY FEE FOR DANCE FORCE	
BOOTZ, ASHLEY	61-296-7920-099-958-0000	1576.77	12/15/2025	FAIRFIELD HOTELS	TEAM 10477 HOTEL STAY	
BOOTZ, ASHLEY	61-296-7920-022-820-0000	3187.10	12/19/2025	MAKING WAVES CUSTOM CA	NO RECEIPT, TO BE REFUNDED.	
BOOTZ, ASHLEY	61-296-7920-022-799-0000	654.00	12/22/2025	MID AMERICA	MINI POM PANTS	
BOOTZ, ASHLEY Total		16565.92				
BRASIL, SANDRA	11-232-3450-001-000-0000	500.00	12/15/2025	SQ *FRESH STATE MARKET	NOVI ALUMNI WEBSITE LAUNCH	
BRASIL, SANDRA	11-293-4220-022-000-0000	880.50	12/17/2025	CHET S RENT ALL - NOVI	LIGHTING FOR HS PRACTICE FIELD	
BRASIL, SANDRA Total		1380.50				
BUETER, JENNIFER	11-231-3220-001-000-0000	45.00	12/02/2025	OAKLAND SC* OAKLAND SC	REGISTRATION- OCSBA &OCSA MEETING	
BUETER, JENNIFER	11-231-3220-001-000-0000	250.00	12/15/2025	MASB	REGISTRATION FOR CBA COURSE 107	
BUETER, JENNIFER	11-231-3220-001-000-0000	250.00	12/15/2025	MASB	REGISTRATION FOR CBA COURSE 108	
BUETER, JENNIFER	11-232-7910-001-000-0000	341.88	12/17/2025	SAMSCLUB.COM	BEN'S CANDY DELIVERIES	
BUETER, JENNIFER Total		886.88				
CARINO, LAURA	11-283-3220-001-000-0000	124.95	12/22/2025	HYATT PLACE	SUPES ACADEMY HOTEL	
CARINO, LAURA Total		124.95				
DAHMEN, COHL	11-261-5992-022-000-0000	25.49	12/03/2025	MADISON ELECTRIC	HS ELECTRICAL SIGN GFC	
DAHMEN, COHL	11-261-5992-060-000-0000	523.04	12/04/2025	SQ *BRIGHTSOURCE LIGHT	MTCE ELECTRICAL SENSORS STOCK	
DAHMEN, COHL	11-261-5992-001-000-0000	5.89	12/05/2025	MADISON ELECTRIC	ESB ELECTRICAL OFFICE ELECTRICAL BOX	
DAHMEN, COHL	11-261-5992-022-000-0000	17.21	12/09/2025	SQ *BRIGHTSOURCE LIGHT	HS ELECTRICAL SIGN LAMP	
DAHMEN, COHL	11-261-5992-060-000-0000	240.94	12/09/2025	SQ *BRIGHTSOURCE LIGHT	MTCE ELECTRICAL SIGN LAMPS STOCK	
DAHMEN, COHL	11-261-5992-011-000-0000	222.34	12/16/2025	MADISON ELECTRIC	VO ELECTRICAL PLUGS	
DAHMEN, COHL	11-261-5992-023-000-0000	180.20	12/16/2025	SQ *BRIGHTSOURCE LIGHT	FIRE INSP-REPLACEMENT BATTERIES	
DAHMEN, COHL	11-261-5992-022-000-0000	292.94	12/16/2025	SQ *BRIGHTSOURCE LIGHT	FIRE INSP REPLACEMENT BATTERIES	
DAHMEN, COHL	11-261-5992-020-000-0000	183.12	12/16/2025	SQ *BRIGHTSOURCE LIGHT	FIRE INSP REPLACEMENT BATTERIES	
DAHMEN, COHL	11-261-5992-011-000-0000	292.94	12/16/2025	SQ *BRIGHTSOURCE LIGHT	FIRE INSP REPLACEMENT BATTERIES	
DAHMEN, COHL	11-261-5992-070-000-0000	123.58	12/16/2025	SQ *BRIGHTSOURCE LIGHT	FIRE INSP REPLACEMENT BATTERIES	
DAHMEN, COHL	11-261-5992-060-000-0000	180.20	12/16/2025	SQ *BRIGHTSOURCE LIGHT	FIRE INSP REPLACEMENT BATTERIES	
DAHMEN, COHL	11-261-5992-060-000-0000	549.50	12/18/2025	SQ *BRIGHTSOURCE LIGHT	MTCE SIGN LIGHTING LED SIGN TUBE	

DAHMEN, COHL	11-261-5992-022-000-0000	915.60	12/23/2025	SQ *BRIGHTSOURCE LIGHT	HS FIRE PANEL BATTERIES
DAHMEN, COHL	11-261-5992-020-000-0000	1101.12	12/23/2025	SQ *BRIGHTSOURCE LIGHT	MS ELECTRICAL LED LUMENS
DAHMEN, COHL	11-261-5992-020-000-0000	858.36	12/24/2025	SQ *BRIGHTSOURCE LIGHT	MS ELECTRICAL LED LUMENS
DAHMEN, COHL	11-261-5992-020-000-0000	-307.80	12/24/2025	SQ *BRIGHTSOURCE LIGHT	MS LED LUMENS REFUND
DAHMEN, COHL	11-261-5992-060-000-0000	349.50	12/30/2025	SQ *BRIGHTSOURCE LIGHT	MTCE LED BALLAST BYPASS
DAHMEN, COHL Total		5754.17			
DRAGOO, MICHAEL	11-261-4910-060-000-0000	82.94	12/09/2025	WILLSCOT MOBILE MINI	DISTRICT POD RENTAL FOR JSD
DRAGOO, MICHAEL Total		82.94			
DUQUETTE, EDWARD	11-261-5980-060-000-0000	95.61	12/03/2025	LAWSON PRODUCTS INC	MTCE TOOLSHED REPLENISHMENT
DUQUETTE, EDWARD	11-261-5992-018-000-0000	164.14	12/04/2025	THE HOME DEPOT 2737	NM COAT HOOKS
DUQUETTE, EDWARD	11-261-5992-018-000-0000	775.93	12/05/2025	DECKER EQUIP SCHOOL FI	NM COAT HOOKS
DUQUETTE, EDWARD	11-261-5992-022-000-0000	1159.60	12/08/2025	IN *THE BLIND LADY LLC	HS BLINDS REPAIR FROM AUTO ACCIDENT
DUQUETTE, EDWARD	11-261-5992-020-000-0000	36.11	12/08/2025	THE HOME DEPOT 2737	MS 300 BOYS BATHROOM REPAIR
DUQUETTE, EDWARD	11-261-5992-018-000-0000	35.69	12/08/2025	THE HOME DEPOT 2737	NM COAT HOOKS
DUQUETTE, EDWARD	11-261-5992-012-000-0000	16.14	12/10/2025	GREAT LAKES ACE HDWE	OH CARPENTRY BRICK REPAIR IN
DUQUETTE, EDWARD	11-261-6420-060-000-0000	1542.90	12/10/2025	WEINGARTZ FARMINGTON H	MTCE EQUIPMENT 2 NEW SNOW BLOWERS
DUQUETTE, EDWARD	11-261-5980-060-000-0000	15.50	12/12/2025	LAWSON PRODUCTS INC	MTCE - PLASTIC SCRW ANCHORS
DUQUETTE, EDWARD	11-261-5992-020-000-0000	186.42	12/12/2025	REDFORD LOCK SECURITY	MS CARPENTRY ROOM CABINET LOCKS
DUQUETTE, EDWARD	11-261-5992-015-000-0000	16.50	12/15/2025	THE HOME DEPOT 2737	DF FLAGS CEILING CLIPS
DUQUETTE, EDWARD	11-261-5980-060-000-0000	199.95	12/15/2025	THE HOME DEPOT 2737	MTCE STEP LADDER AND TOOL TOTE
DUQUETTE, EDWARD	11-261-4220-060-000-0000	156.14	12/18/2025	CHET S RENT ALL - NOVI	ECEC RENTAL FOR SIDE WALK REPAIR
DUQUETTE, EDWARD	11-261-4220-060-000-0000	156.14	12/18/2025	CHET S RENT ALL - NOVI	PV RENTAL FOR SIDE WALK REPAIR
DUQUETTE, EDWARD Total		4556.77			
EASTER, CYNTHIA	21-226-3220-001-081-9300	75.00	12/05/2025	METROPOLITAN DETROIT B	SPECIAL ED LEADERS WEBINAR 12/16/25
EASTER, CYNTHIA	21-216-3220-011-041-9300	80.00	12/18/2025	SQ *NASW MICHIGAN CHAP	SOCIAL WORKERS PD VO
EASTER, CYNTHIA	21-216-3220-012-041-9300	80.00	12/18/2025	SQ *NASW MICHIGAN CHAP	SOCIAL WORKERS PD OH
EASTER, CYNTHIA	21-216-3220-013-041-9300	80.00	12/18/2025	SQ *NASW MICHIGAN CHAP	SOCIAL WORKERS PD WOODS
EASTER, CYNTHIA	21-216-3220-014-041-9300	80.00	12/18/2025	SQ *NASW MICHIGAN CHAP	SOCIAL WORKERS PD PV
EASTER, CYNTHIA	21-216-3220-015-000-0000	80.00	12/18/2025	SQ *NASW MICHIGAN CHAP	SOCIAL WORKERS PD DF
EASTER, CYNTHIA	21-216-3220-018-041-9300	80.00	12/18/2025	SQ *NASW MICHIGAN CHAP	SOCIAL WORKERS PD MEADOWS
EASTER, CYNTHIA	21-216-3220-020-041-9300	80.00	12/18/2025	SQ *NASW MICHIGAN CHAP	SOCIAL WORKERS PD MS
EASTER, CYNTHIA	21-216-3220-022-041-9300	80.00	12/18/2025	SQ *NASW MICHIGAN CHAP	SOCIAL WORKERS PD NHS
EASTER, CYNTHIA	21-216-3220-026-041-9300	80.00	12/18/2025	SQ *NASW MICHIGAN CHAP	SOCIAL WORKERS PD NATC
EASTER, CYNTHIA	21-216-3220-052-041-9300	80.00	12/18/2025	SQ *NASW MICHIGAN CHAP	SOCIAL WORKERS PD ECEC
EASTER, CYNTHIA Total		875.00			
EVANS, KELLY	11-229-7910-099-000-0000	89.04	12/03/2025	SP HILLS PET HPSF	FOOD FOR DISTRICT'S THERAPY DOGS
EVANS, KELLY	11-229-7910-099-000-0000	42.93	12/10/2025	SP HILLS PET HPSF	FOOD FOR DISTRICT'S THERAPY DOGS
EVANS, KELLY Total		131.97			
FENCHEL, LISA	61-296-7920-018-675-0000	317.95	12/19/2025	CHIPOTLE 2840	STAFF LUNCH
FENCHEL, LISA Total		317.95			
FULAR, JAMES	11-261-5730-060-000-0000	847.52	12/04/2025	STEENSMA LAWN - WEBSIT	MTCE VEHICLE SNOW PLOW PARTS
FULAR, JAMES	11-261-5730-060-000-0000	-47.97	12/08/2025	STEENSMA LAWN - WEBSIT	MTCE SALE TAX REFUND

FULAR, JAMES	11-261-5710-060-000-0000	52.53	12/15/2025	SPEEDWAY 44251	MTCE DIESEL FUEL FOR MTCE LOADER
FULAR, JAMES	11-261-4130-060-000-0000	1690.98	12/16/2025	HAROLDS FRAME SHOP INC	MTCE VEHICLE PLOW REPAIRS
FULAR, JAMES	11-261-4120-060-000-0000	42.22	12/17/2025	FIRESTONE795267	MTCE GROUNDS TIRE REPAIR
FULAR, JAMES Total		2585.28			
GLINSKI, JASON	11-261-5992-014-000-0000	1619.30	12/02/2025	DOWNRIVER REFRIG SUP C	PV HVAC ROOM 112 AIR CONDITIONER
GLINSKI, JASON	41-261-4110-012-000-0000	961.96	12/02/2025	NATIONAL ENERGY CONTRO	OH BOILER 1FIRE & SMOKE ACTUATOR
GLINSKI, JASON	41-261-4110-012-000-0000	238.20	12/03/2025	DOWNRIVER REFRIG SUP C	OH HVAC RTU 3 GAS REGULATOR CTRL
GLINSKI, JASON	11-261-5992-022-000-0000	2465.10	12/09/2025	RL DEPPMANN	HS BRIDGE PUMP 1 BEARING ASSY
GLINSKI, JASON	41-261-4110-013-000-0000	935.55	12/10/2025	NATIONAL ENERGY CONTRO	NW BOILER ACTUATOR SF PG 12
GLINSKI, JASON	11-261-5992-023-000-0000	3321.10	12/12/2025	RL DEPPMANN	ROAR HEATING BEARING ASSEMBLY/MTR
GLINSKI, JASON	11-261-5992-012-000-0000	376.00	12/15/2025	TRANE SUPPLY-113415	OH HVAC RTU 3 ROOM 112 - IGNITER
GLINSKI, JASON	11-261-5980-060-000-0000	199.00	12/22/2025	THE HOME DEPOT 2737	HS STEP LADDER TO FOR EAST BOILER RM
GLINSKI, JASON	11-261-5992-018-000-0000	134.15	12/30/2025	ETNA DISTRIBUTORS, LLC	NM KITCHEN WATER HEATER - PROGRESS
GLINSKI, JASON Total		10250.36			
GORNY, KIMBERLY	11-222-5310-013-000-0000	52.94	12/08/2025	DEMCO INC	MEDIA SUPPLIES
GORNY, KIMBERLY	11-111-5111-013-000-0000	6.75	12/09/2025	SCHOOL SPECIALTY ECOMM	CLASSROOM SUPPLIES
GORNY, KIMBERLY Total		59.69			
GREAVES, JASON	11-261-5992-009-000-0000	46.50	12/10/2025	MICHIGAN CHANDELIER NO	NOVUS ELECTRICAL LIGHT SWITCH PARTS
GREAVES, JASON	11-261-6420-060-000-0000	1211.53	12/24/2025	THE HOME DEPOT #2737	NOVUS OVEN REPLACEMENT
GREAVES, JASON Total		1258.03			
HARRIS, CHRISTINE	61-296-7920-022-608-0000	32.96	12/12/2025	SAMSCLUB #6657	NATIONAL EDUCATOR CERT.
HARRIS, CHRISTINE	61-296-7920-022-608-0000	56.22	12/15/2025	BUSCH'S #1205	NATIONAL EDUCATOR CERT.
HARRIS, CHRISTINE	61-296-7920-022-608-0000	35.93	12/16/2025	MEIJER STORE #122	STAFF HOLIDAY CELEBRATION
HARRIS, CHRISTINE	61-296-7920-022-608-0000	214.29	12/16/2025	SAMS CLUB #6657	STAFF HOLIDAY CELEBRATION BREAKFAST
HARRIS, CHRISTINE	61-296-7920-022-608-0000	100.56	12/17/2025	SAMS CLUB.COM	STAFF HOLIDAY BREAKFAST
HARRIS, CHRISTINE	61-296-7920-022-608-0000	104.93	12/18/2025	DD/BR #336551	STAFF HOLIDAY BREAKFAST
HARRIS, CHRISTINE	61-296-7920-022-608-0000	70.78	12/18/2025	PANERA BREAD #600667 O	STAFF HOLIDAY BREAKFAST
HARRIS, CHRISTINE Total		615.67			
HERTRICH, MARINA	61-296-7920-018-752-0000	595.70	12/02/2025	IMAGE MARKET	ORCHESTRA CLUB T-SHIRTS
HERTRICH, MARINA	11-111-5112-018-000-9122	28.49	12/05/2025	WWW.MATHRECOVERY.ORG	MATH MANIPULATIVES
HERTRICH, MARINA	11-111-5111-018-000-0000	429.18	12/08/2025	DBC*BLICK ART MATERIAL	ART SUPPLIES
HERTRICH, MARINA	11-111-5112-018-000-9122	22.90	12/08/2025	MFW BOOKS LLC	MATH MANIPULATIVES
HERTRICH, MARINA	11-111-5110-018-000-0000	15.00	12/10/2025	EDPUZZLE PRO TEACHER	TEACHING SUPPLIES
HERTRICH, MARINA	11-111-4910-018-000-0000	49.95	12/10/2025	SAFeway SHREDDING	BUILDING SHREDDING
HERTRICH, MARINA	11-222-5310-018-000-0000	654.36	12/12/2025	JUNIOR LIBRARY GUILD	MEDIA SUPPLIES
HERTRICH, MARINA Total		1795.58			
HOSKINS, DIANE	61-296-7920-025-607-0000	425.68	12/01/2025	SAMS CLUB.COM	STUDENT ACTIVITY
HOSKINS, DIANE	61-296-7920-025-607-0000	4.99	12/03/2025	KEURIG GREEN MOUNTAIN	ESL COFFEE
HOSKINS, DIANE	61-296-7920-025-607-0000	150.70	12/08/2025	KEURIG GREEN MOUNTAIN	ESL COFFEE
HOSKINS, DIANE	61-296-7920-025-607-0000	82.70	12/10/2025	SAMS CLUB.COM	CLASSROOM/CHILL ZONE SUPPLIES

HOSKINS, DIANE	61-296-7920-025-607-0000	125.00	12/12/2025	SQ *ELITE SWEETS BY TH	ESL END OF YEAR PARTY - CAKE
HOSKINS, DIANE	61-296-7920-025-607-0000	61.13	12/16/2025	GFS ECOMM #1985	FOODS CLASS SUPPLIES
HOSKINS, DIANE	61-296-7920-025-607-0000	251.50	12/19/2025	EZCATER*BIG TOMMYS PAR	STUDENT LUNCH
HOSKINS, DIANE Total		1101.70			
HURT, KEIFER	11-261-5993-060-000-0000	353.97	12/03/2025	WEINGARTZ FARMINGTON H	MTCE SNOW BLOWER STOCK PADDLES
HURT, KEIFER	11-261-5992-060-000-0000	9.98	12/05/2025	THE HOME DEPOT #2737	MTCE FURNITURE SOCKS STOCK
HURT, KEIFER	11-261-5980-060-000-0000	159.00	12/11/2025	THE HOME DEPOT #2737	MTCE SHOP STEAMER
HURT, KEIFER Total		522.95			
JARVIS, JUSTIN	11-299-5990-022-000-0000	71.48	12/04/2025	MENARDS WIXOM MI	X4 PACKS OF AA BATTERIES
JARVIS, JUSTIN Total		71.48			
JOB, STACEY	11-351-7410-052-000-9551	125.00	12/04/2025	SOM LARA CCLB LICENSE	OH LICENSING FEES
JOB, STACEY	11-351-7410-052-000-9551	125.00	12/04/2025	SOM LARA CCLB LICENSE	VO LICENSING FEE
JOB, STACEY Total		250.00			
JODOIN, DEBRA	61-296-7920-020-620-0000	420.00	12/12/2025	MSVMA	MSVMA CHOIR STUDENT ACCOUNT
JODOIN, DEBRA Total		420.00			
JORDAN, CHRISTOPHER	11-261-5992-020-000-0000	1726.20	12/03/2025	RL DEPPMANN	MS BOILER REPLACEMENT MOTOR
JORDAN, CHRISTOPHER	11-261-5992-013-000-0000	2556.90	12/12/2025	RL DEPPMANN	NW BOILER #2 BEARING ASSEMBLY
JORDAN, CHRISTOPHER	11-261-5992-020-000-0000	2556.90	12/12/2025	RL DEPPMANN	MS BOILER #2 BEARING ASSEMBLY
JORDAN, CHRISTOPHER	11-261-5992-070-000-0000	16.42	12/19/2025	GRAINGER	TRANS WASH MOTOR START CAPACITOR
JORDAN, CHRISTOPHER	11-261-5992-020-000-0000	384.93	12/22/2025	GRAINGER	MS STEAMER VACUUM BREAKER
JORDAN, CHRISTOPHER Total		7241.35			
KAREN, DENNETT	11-271-5990-070-000-0000	79.95	12/22/2025	SAMSCLUB #6657	MISC SUPPLIES
KAREN, DENNETT Total		79.95			
KERR, MAKAYLA	11-111-5116-012-000-0000	600.73	12/03/2025	FOLLETT CONTENT SOLUTI	LIBRARY BOOKS
KERR, MAKAYLA	11-111-5111-012-000-0000	91.30	12/04/2025	QUILL CORPORATION	COLORLED PAPER
KERR, MAKAYLA Total		692.03			
LANDAU, DENISE	11-283-7410-001-000-0000	95.00	12/08/2025	MSU PAYMENT ONLINE	CHRS CERTIFICATION RENEWAL FEE
LANDAU, DENISE Total		95.00			
LASH, NANCY	11-241-4910-014-000-0000	79.52	12/12/2025	GFL - ENV	RECYCLING FOR PV
LASH, NANCY	11-241-4910-014-000-0000	102.60	12/12/2025	STERICYCLE, INC	SHREDDING SERVICES
LASH, NANCY	11-241-5910-014-000-0000	35.64	12/16/2025	SCHOOL SPECIALTY ECOMM	OFFICE SUPPLIES - CA60 INSERTS
LASH, NANCY Total		217.76			
LAUER, KELLI	21-125-5110-000-000-3071	58.57	12/02/2025	BARNES&NOBLE PAPERSOUR	BILINGUAL DICTIONARIES
LAUER, KELLI	11-221-7910-001-000-9611	526.31	12/22/2025	APPLE SPICE	WORKING LUNCH ELD/INTERVENTION
LAUER, KELLI Total		584.88			
MAINKA, BENJAMIN	11-232-7410-001-000-0000	22.95	12/01/2025	GANNETT MEDIA CO	DETROIT NEWS SUBSCRIPTION RENEWAL
MAINKA, BENJAMIN	11-232-7910-001-000-0000	55.20	12/02/2025	TST*SEDONA TAPHOUSE -	WORKING LUNCH WITH BOARD MEMBER.
MAINKA, BENJAMIN	11-232-7910-001-000-0000	54.06	12/08/2025	BIG TOMMYS PARTHENON	WORKING LUNCH WITH BOARD MEMBER.
MAINKA, BENJAMIN	11-232-7910-001-000-0000	79.78	12/12/2025	BIG TOMMYS PARTHENON	WORKING LUNCH WITH BOARD MEMBER.
MAINKA, BENJAMIN	11-232-7910-001-000-0000	52.47	12/15/2025	NOVI CONEY ISLAND	WORKING LUNCH WITH BOARD MEMBER.

MAINKA, BENJAMIN	11-232-3450-001-000-0000	300.00	12/16/2025	VMO*VIMEO.COM	ANNUAL AI SOFTWARE SUBSCRIPTION
MAINKA, BENJAMIN	11-232-4910-001-000-0000	20.00	12/19/2025	OPENAI *CHATGPT SUBSCR	SUBSCRIPTION RENEWAL
MAINKA, BENJAMIN	11-232-7410-001-000-0000	24.00	12/31/2025	GANNETT MEDIA CO	DETROIT NEWS SUBSCRIPTION
MAINKA, BENJAMIN Total		608.46			
MCDOUGALL, BARBARA	61-296-7920-022-828-0000	620.00	12/02/2025	SUPLES, LTD	WRESTLING ITEMS FOR BOOSTER GRANT
MCDOUGALL, BARBARA	61-296-7920-022-882-0000	4005.90	12/05/2025	KENSINGTON VALLEY VARS	SKI - PARKAS
MCDOUGALL, BARBARA	11-293-5999-022-000-0000	2550.00	12/05/2025	MAXWELL MEDALS AND AWA	NEW MEDALS FOR BANQUET AWARDS
MCDOUGALL, BARBARA	61-296-7920-022-801-0000	101.16	12/16/2025	TST*ACHATZ PIES - LIVO	PIES FOR KLAAs HOLIDAY LUNCHEON
MCDOUGALL, BARBARA	61-296-7920-022-801-0000	24.98	12/18/2025	KROGER #632	GATORADE -THE HOLIDAY SEASON.
MCDOUGALL, BARBARA	61-296-7920-022-811-0000	93.45	12/19/2025	FSP*BAYSHORE RESORT	HOCKEY
MCDOUGALL, BARBARA	61-296-7920-022-811-0000	93.45	12/19/2025	FSP*BAYSHORE RESORT	HOCKEY
MCDOUGALL, BARBARA Total		7488.94			
NESMITH, RUSSELL	11-261-5992-060-000-0000	115.38	12/03/2025	BEST PLUMBING SPECIALT	MTCE SPUD AND BPS FULL ZIP HOODIE
NESMITH, RUSSELL	11-261-5980-060-000-0000	119.96	12/03/2025	THE HOME DEPOT #2737	MTCE TOOLS HUSKY TOOL BAG AND TOTE
NESMITH, RUSSELL	11-261-5992-060-000-0000	291.36	12/04/2025	BEST PLUMBING SPECIALT	MTCE 12 RETRO DROP IN KIT 3.5 CLOSET
NESMITH, RUSSELL	21-261-4120-018-000-4470	160.08	12/05/2025	BEST PLUMBING SPECIALT	NM PLUMBING FAUCET FLOW DEVICE
NESMITH, RUSSELL	11-261-5992-060-000-0000	443.88	12/09/2025	BEST PLUMBING SPECIALT	MTCE CERAMIC CARTRIGE HOT AND COLD
NESMITH, RUSSELL	11-261-5730-060-000-0000	980.00	12/15/2025	HAROLDS FRAME SHOP INC	MTCE CUTTING EDGE FOR SNOW PLOWS
NESMITH, RUSSELL	11-261-5980-060-000-0000	61.88	12/17/2025	THE HOME DEPOT #2737	NM FILTER FIRST HOLE SAW TOOL
NESMITH, RUSSELL	11-261-5992-060-000-0000	17.43	12/19/2025	ETNA DISTRIBUTORS, LLC	MTCE WAX RING FOR URINAL FLANGE
NESMITH, RUSSELL	11-261-5992-060-000-0000	41.97	12/23/2025	BEST PLUMBING SPECIALT	MTCE PLUMBING STOCK
NESMITH, RUSSELL Total		2231.94			
NOWICKI, MATTHEW	11-271-5997-070-000-0000	349.98	12/12/2025	RED WING SHOES #786	SHOES PER CONTRACT -UNIFORMS
NOWICKI, MATTHEW Total		349.98			
PARK, CATHRYN	61-296-7920-001-740-0000	491.74	12/02/2025	GARDYN INC	NEF CLASSROOM GRANT - PENDERGRAFF
PARK, CATHRYN	61-296-7920-001-740-0000	147.19	12/05/2025	SP WIPEBOOK CORP.	NEF CLASSROOM GRANT
PARK, CATHRYN	61-296-7920-001-740-0000	200.00	12/08/2025	SP RUNNINWILDKIDS 4644	NEF CLASSROOM - PAS
PARK, CATHRYN	11-111-3450-011-000-9611	249.00	12/10/2025	THEPESPECIALIST.COM	VO-1 YEAR MEMBERSHIP
PARK, CATHRYN	61-296-7920-001-740-0000	218.70	12/12/2025	FOLLETT CONTENT SOLUTI	NEF CLASSROOM - WESNER
PARK, CATHRYN	61-296-7920-001-740-0000	45.99	12/15/2025	WALMART.COM	NEF CLASSROOM - SIMMONS
PARK, CATHRYN	11-221-3220-018-000-9611	300.00	12/18/2025	OAKLAND SC* OAKLAND SC	MAKING SENSE SCIENCE CONF.EXP NM
PARK, CATHRYN	11-221-7910-001-000-9611	5.99	12/19/2025	MEIJER STORE #122	WATER BOTTLES FOR MEETING
PARK, CATHRYN	61-296-7920-001-740-0000	480.83	12/19/2025	SP DIANE ALBER	NEF CLASSROOM - NORUK
PARK, CATHRYN	11-221-7910-001-000-9611	165.40	12/19/2025	SQ *SWEETWATERS COFFEE	EXTENDED MEETING BEV/SNACKS
PARK, CATHRYN Total		2304.84			
POSHADLO, JEFFREY	11-261-5993-060-000-0000	56.97	12/03/2025	WEINGARTZ FARMINGTON H	MTCE STOCK SNOW BLOWER BELTS
POSHADLO, JEFFREY	11-261-5993-013-000-0000	18.99	12/03/2025	WEINGARTZ FARMINGTON H	NW SNOW BLOWER BELT
POSHADLO, JEFFREY	11-261-5993-022-000-0000	13.99	12/05/2025	WEINGARTZ FARMINGTON H	HS SNOWBLOWER CABLE CLUTCH
POSHADLO, JEFFREY	11-261-5993-060-000-0000	27.98	12/05/2025	WEINGARTZ FARMINGTON H	MTCE SNOWBLOWER CABLE CLUTCH
POSHADLO, JEFFREY	11-261-4130-060-000-0000	-16.79	12/08/2025	FIRESTONE795267	SALES TAX REFUND

POSHADLO, JEFFREY	11-261-4130-060-000-0000	296.97	12/08/2025	FIRESTONE795267	MTCE VEHICLE WHEEL ALIGNMENT
POSHADLO, JEFFREY	11-261-4130-060-000-0000	147.78	12/08/2025	FIRESTONE795267	MTCE VEHICLE PLOW TRUCK TIRE
POSHADLO, JEFFREY	11-261-5993-015-000-0000	30.08	12/10/2025	WEINGARTZ FARMINGTON H	DF SNOW BLOWER WHEEL ASSEMBLY
POSHADLO, JEFFREY Total		575.97			
SHAFER, RACHELLE	21-118-5110-051-000-3400	104.00	12/04/2025	STAPLS7670075770000001	GSRP-MICHAELA'S CLASSROOM
SHAFER, RACHELLE	11-118-4910-052-000-9551	49.95	12/10/2025	SAFEGWAY SHREDDING	SHREDDING
SHAFER, RACHELLE	21-118-5110-051-000-3400	62.81	12/11/2025	STAPLS7670669254000002	GSRP-KIMBERLY'S CLASSROOM
SHAFER, RACHELLE	21-118-5110-051-000-3400	188.17	12/12/2025	STAPLS7670837450000001	GSRP-MEGAN'S CLASSROOM
SHAFER, RACHELLE	21-118-5110-051-000-3400	43.57	12/12/2025	STAPLS7670839423000001	GSRP-ALYSSA'S CLASSROOM
SHAFER, RACHELLE	21-118-5110-051-000-3400	156.76	12/18/2025	STAPLS7671279555000001	GSRP-TISSUES FOR CLASSROOMS
SHAFER, RACHELLE	21-118-5110-051-000-3400	10.10	12/22/2025	STAPLS7670839423000003	GSRP-ALYSSA'S CLASSROOM
SHAFER, RACHELLE Total		615.36			
SINANIS, HEATHER	11-111-6420-015-000-0000	2099.35	12/03/2025	CCT-SSS	EQUIPMENT UNDER 5K
SINANIS, HEATHER Total		2099.35			
SIPPLE, GEORGE	11-232-5990-001-000-0000	48.84	12/22/2025	SAMSCLUB #6657	CANDY FOR BUILDING VISITS.
SIPPLE, GEORGE	11-282-3450-001-000-0000	20.00	12/29/2025	OPENAI *CHATGPT SUBSCR	MONTHLY CHARGES FOR CHATGPT
SIPPLE, GEORGE Total		68.84			
SQUIRES, AMANDA	21-122-3221-018-194-9300	40.00	12/03/2025	OAKLAND SC* OAKLAND SC	CO-TEACHING CONFERENCE
SQUIRES, AMANDA Total		40.00			
THOMPSON, STEPHEN	11-261-5992-022-000-0000	82.80	12/03/2025	REDFORD LOCK SECURITY	HS CARPENTRY CABINET LOCK RM 244
THOMPSON, STEPHEN	11-261-5980-060-000-0000	24.88	12/08/2025	THE HOME DEPOT #2737	MTCE 800LM DETACHABLE TRIPOD LIGHT
THOMPSON, STEPHEN	11-261-5992-020-000-0000	34.44	12/18/2025	THE HOME DEPOT #2737	MS PLUMBING SINK IN CLINIC REPAIR
THOMPSON, STEPHEN	11-261-5992-014-000-0000	5.10	12/24/2025	GREAT LAKES ACE HDWE	PV SUPPLIES TO HANG BANNER
THOMPSON, STEPHEN Total		147.22			
VANGIESON, ROBERT	11-261-5980-060-000-0000	116.27	12/03/2025	SHERWIN-WILLIAMS701197	MTCE SHOP TOOL - PIVIT LADDER
VANGIESON, ROBERT	11-261-5730-060-000-0000	4.46	12/03/2025	THE HOME DEPOT #2737	MTCE VEHICLE REPAIR PART
VANGIESON, ROBERT	11-261-5993-052-000-0000	7.50	12/04/2025	THE HOME DEPOT #2737	ECEC SALT SPREADER
VANGIESON, ROBERT	11-261-5992-060-000-0000	7.58	12/05/2025	GREAT LAKES ACE HDWE	MTCE STIHL REPAIR PARTS
VANGIESON, ROBERT	11-261-5992-060-000-0000	-7.58	12/05/2025	GREAT LAKES ACE HDWE	MTCE STIHL REPAIR PARTS RETURN
VANGIESON, ROBERT	11-261-5992-014-000-0000	22.71	12/05/2025	THE HOME DEPOT #2737	PV MILK COOLER REPAIR
VANGIESON, ROBERT	11-261-5993-018-000-0000	6.99	12/05/2025	WEINGARTZ FARMINGTON H	NM GROUNDS SNOW BLOWER PARTS
VANGIESON, ROBERT	11-261-5992-060-000-0000	30.07	12/08/2025	THE HOME DEPOT #2737	MTCE PAINT SUPPLIES
VANGIESON, ROBERT	11-261-5992-009-000-0000	19.89	12/08/2025	THE HOME DEPOT #2737	NOVUS BATHROOM COVER
VANGIESON, ROBERT	41-261-4110-022-000-0000	69.24	12/30/2025	CONTRACTORS PIPE&SUPPL	HS DOME GIRLS WALL HUNG TOILET BOWL
VANGIESON, ROBERT	11-261-5992-022-000-0000	1.22	12/31/2025	THE HOME DEPOT #2737	HS GIRLS BATHROOM HEX NUT
VANGIESON, ROBERT Total		278.35			
WARRA, MARY	11-113-5117-022-000-0000	34.87	12/02/2025	IC* INSTACART	GROCERIES FOR CULINARY CLASS
WARRA, MARY	11-113-5117-022-000-0000	159.24	12/02/2025	IC* INSTACART	GROCERIES FOR CULINARY CLASS
WARRA, MARY	61-296-7920-022-748-0000	139.62	12/02/2025	SHIPT* ORDER	GROCERIES FOR CULINARY CLASS
WARRA, MARY	11-113-5117-022-000-0000	138.01	12/02/2025	SHIPT* ORDER	GROCERIES FOR CULINARY CLASS
WARRA, MARY	61-296-7920-022-671-0000	892.38	12/03/2025	DOUBLETREE	CONFERENCE HOTEL STAY
WARRA, MARY	11-113-5117-022-000-0000	19.93	12/03/2025	IC* INSTACART*161	GROCERIES FOR CULINARY CLASS

WARRA, MARY	11-113-5117-022-000-0000	48.75	12/03/2025	SHIPT* ORDER	GROCERIES FOR CULINARY CLASS
WARRA, MARY	61-296-7920-022-686-0000	51.36	12/04/2025	SAMS CLUB.COM	WISH WEEK PIE A TEACHER SUPPLY
WARRA, MARY	11-113-5110-022-000-9122	37.05	12/04/2025	SQ *OAKLAND SCHOOLS	COLLABORATION CONCERT PROGRAMS
WARRA, MARY	61-296-7920-022-618-0000	2000.00	12/04/2025	WWW.APUSA.ORG	CLUB DONATION
WARRA, MARY	11-113-5113-022-000-9122	129.00	12/08/2025	SAMSCLUB.COM	CLASSROOM SPEAKER
WARRA, MARY	11-113-5118-022-000-9122	50.04	12/08/2025	SAMSCLUB.COM	EXAM GLOVES
WARRA, MARY	61-296-7920-022-686-0000	880.00	12/08/2025	SQ *HAZEL COFFEE LLC	WISH WEEK COFFEE BAR
WARRA, MARY	21-127-5110-022-510-3440	47.94	12/09/2025	FOLLETT CONTENT SOLUTI	IB BUSINESS SUPPLIES
WARRA, MARY	61-296-7920-022-686-0000	15.66	12/09/2025	SAMSCLUB #6657	WISH WEEK SUPPLIES
WARRA, MARY	11-113-5117-022-000-0000	168.65	12/09/2025	SHIPT* ORDER	GROCERIES FOR CULINARY CLASS
WARRA, MARY	61-296-7920-022-631-0000	206.00	12/09/2025	SQ *LIFETIME PHOTO AND	EVENT PHOTOGRAPHER
WARRA, MARY	61-296-7920-022-748-0000	35.77	12/10/2025	IC* INSTACART	GROCERIES FOR CULINARY CLASS
WARRA, MARY	61-296-7920-022-675-0000	800.00	12/10/2025	MASSP & MASC/MAHS	CATALYST CONFERENCE REGISTRATION
WARRA, MARY	11-113-5111-022-000-9122	160.00	12/10/2025	METAPHOR MUSIC WORKS	WIND ENSEMBLE MUSIC
WARRA, MARY	61-296-7920-022-620-0000	200.00	12/10/2025	MSVMA	DISTRICT 4 ENTRY
WARRA, MARY	61-296-7920-022-748-0000	157.54	12/10/2025	SHIPT* ORDER	GROCERIES FOR CULINARY CLASS
WARRA, MARY	61-296-7920-022-748-0000	40.33	12/10/2025	SHIPT* ORDER	GROCERIES FOR CULINARY CLASS
WARRA, MARY	11-113-5110-022-000-0000	1409.60	12/11/2025	STAPLS7670711798000001	HS COPY PAPER
WARRA, MARY	61-296-7920-022-686-0000	55.46	12/12/2025	CC* CRUMBL NOVI	WISH WEEK COOKIES
WARRA, MARY	11-113-5118-022-000-9122	1252.20	12/15/2025	CAROLINA BIOLOGIC SUPP	MINKS/SHEEP BRAIN FOR DISSECTION
WARRA, MARY	61-296-7920-022-686-0000	31.98	12/15/2025	DD/BR #336551	WISH WEEK DONUTS
WARRA, MARY	61-296-7920-022-673-0000	160.99	12/15/2025	NASSP PRODUCT & SERVI	NHS PINS & PATCHES
WARRA, MARY	61-296-7920-022-642-0000	211.15	12/15/2025	SQ *MICHIGAN INTERSCHO	TOURNAMENT REGISTRATION FEE
WARRA, MARY	61-296-7920-022-631-0000	431.50	12/16/2025	FSP*NDEO	MEDALS AND CORDS
WARRA, MARY	61-296-7920-022-631-0000	118.80	12/16/2025	WEISSMAN'S THEATRICAL	COSTUMES
WARRA, MARY	61-296-7920-022-631-0000	170.00	12/18/2025	IN *PARAMOUNT SIGNS &	PERFORMANCE JACKETS
WARRA, MARY	61-296-7920-022-613-0000	350.00	12/18/2025	PAYPAL *ASSOCIATION	ACSL REGISTRATION
WARRA, MARY	61-296-7920-022-606-0000	136.85	12/19/2025	BENITO S CAFE	ALUMNI LUNCH
WARRA, MARY	61-296-7920-022-686-0000	47.97	12/19/2025	DD/BR #336551	WISH WEEK APPRECIATION
WARRA, MARY	61-296-7920-022-686-0000	47.97	12/19/2025	DD/BR #336551	WISH WEEK APPRECIATION
WARRA, MARY	61-296-7920-022-620-0000	110.00	12/19/2025	MSVMA	HONORS CHOIR REGISTRATION FEES
WARRA, MARY	61-296-7920-022-686-0000	104.45	12/19/2025	PANERA BREAD #600667 O	WISH WEEK WINNERS
WARRA, MARY	61-296-7920-022-686-0000	1735.00	12/19/2025	SQ *FIZZ SODA SHOP	WISH WEEK SODA SHOP
WARRA, MARY	61-296-7920-022-696-0000	500.00	12/22/2025	IN *SNO SITES	WEBSITE HOSTING FEE
WARRA, MARY	61-296-7920-022-631-0000	71.23	12/22/2025	LS TUTUS AND TENDUS	DANCE SHOES
WARRA, MARY	11-113-7410-022-000-0000	20.00	12/22/2025	MI SCHOOL BAND & ORCHE	SOLO & ENSEMBLE REGISTRATION FEE
WARRA, MARY	11-241-4910-022-000-0000	223.26	12/22/2025	WM.COM	HS RECYCLING SERVICE
WARRA, MARY Total		13600.55			
WATCHOWSKI, DONALD	11-293-3490-022-000-0000	79.99	12/03/2025	NFHSNETWORK* ACBECFC377	NFHS NETWORK SUBSCRIPTION RENEWAL
WATCHOWSKI, DONALD	61-296-7920-022-801-0000	91.70	12/04/2025	SAMSCLUB #6657	SALPI DECEMBER NUTRITION
WATCHOWSKI, DONALD	11-293-5988-022-000-0000	75.00	12/22/2025	MHSAA	MHSAA TENNIS BALL FEE STATES
WATCHOWSKI, DONALD	61-296-7920-022-814-0000	100.00	12/22/2025	PAYPAL *REBEKAHKPHO	POM PHOTOS (MEDIA DAY)DWN PYMT

WATCHOWSKI, DONALD Total		346.69			
WESNER, KIMBERLY	11-222-3220-020-000-0000	-180.00	12/11/2025	MASL 52 CONFERENCE REG	CREDIT FOR CONFERENCE
WESNER, KIMBERLY Total		-180.00			
WHITESIDE, LISA	11-225-5990-001-000-0000	1857.20	12/05/2025	CDW GOVT #AH2CP3G	REPLACEMENT PROJECTOR BULBS
WHITESIDE, LISA	11-225-5910-001-000-0000	52.97	12/08/2025	AMAZON MKTPL*BI6925XH0	STICKY NOTES, IPAD CASE, CLOROX
WHITESIDE, LISA	11-225-5990-001-000-0000	179.80	12/08/2025	AMAZON.COM*BI2SK0QQ1	HDMI CABLES
WHITESIDE, LISA	11-225-5990-001-000-0000	189.00	12/10/2025	SP PLAUD	PLAUD AI RECORDING TOOL
WHITESIDE, LISA	11-225-5990-001-000-0000	155.00	12/15/2025	AMAZON MKTPL*2L3DF2BL3	PLAUD AI RECORDING DEVICE
WHITESIDE, LISA	11-225-5990-001-000-0000	114.90	12/15/2025	AMAZON MKTPL*Y02XG8G53	USB TO HDMI ADAPTERS
WHITESIDE, LISA	11-225-3410-001-000-0000	51.80	12/16/2025	TELZIO* TELZIO 292443	MONTHLY TELZIO BILL
WHITESIDE, LISA	11-225-5990-001-000-0000	191.25	12/19/2025	GMASS (WWW.GMASS.CO)	TLD GMASS YEARLY RENEWAL
WHITESIDE, LISA Total		2791.92			
WILLIAMS, LAKEISA	61-296-7920-011-617-0000	641.82	12/09/2025	FOLLETT CONTENT SOLUTI	MEDIA CENTER BOOK PURCHASES.
WILLIAMS, LAKEISA	11-241-5910-011-000-0000	155.92	12/09/2025	STERICYCLE, INC	OFFICE RECYCLE BEND.
WILLIAMS, LAKEISA	61-296-7920-011-617-0000	79.87	12/18/2025	DEMCO INC	MEDIA CENTER 3D SUPPLIES.
WILLIAMS, LAKEISA	11-111-5111-011-000-0000	30.95	12/22/2025	STAPLS767131513100001	CLASSROOM SUPPLIES.
WILLIAMS, LAKEISA Total		908.56			
Grand Total		92730.38			

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

ASSISTANT SUPERINTENDENT FOR TEACHING AND LEARNING

TOPIC: MHSAA Women in Sports Leadership Conference

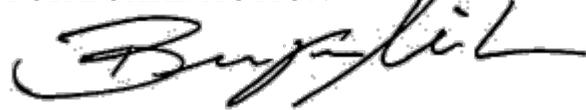
The MHSAA Women in Sports Leadership Conference is the first, largest, and longest-running conference of its type in the country. The conference is designed for those interested in becoming a high school coach, administrator, official, or athletic trainer and is held in Lansing every other year. We have sent a group to represent Novi HS for the last (3) sessions.

The conference takes place in Lansing, MI, from February 1 to February 2, 2026. Students will stay overnight at the Crowne Plaza in Lansing. The total estimated cost per student is \$70.00, to cover the registration and hotel, which will be covered by the athletic department budget.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the MHSAA Women in Sports Leadership Conference from February 1 to February 2, 2026, as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent



SY 25-26

0000094

**NCSD OVERNIGHT,
OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM**

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 01/19/2026	Type of Trip: Overnight
Dates of Trip	Leave 02/01/2026	Return 02/02/2026
Number of School Days Missed by Students	1	

TRIP INFORMATION

Requester's Name	Don Watchowski	
Requester's Building	Novi High School	
Group/Class Traveling	(3) Coaches and (6) student-athletes	
Title of Field Trip	MHSAA Women in Sports Leadership	
Primary Destination	Crowne Plaza Hotel, Lansing MI	
Expected Chaperone Numbers	NCS D Staff Chaperones ³	Non-Staff Chaperones ⁰

Summary of Trip:

The MHSAA Women In Sports Leadership Conference is the first, largest, and longest-running conference of its type in the country. The conference is designed for those interested in becoming a high school coach, administrator, official or athletic trainer and is held in Lansing every other year. We have sent a group to represent Novi HS for the last (3) sessions.

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

Yes

If yes, when:

02/03/2024

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

HOTEL ACCOMMODATIONS

Hotel Name
If applicable

Crowne Plaza Lansing

Address 925 S Creyts RD Lansing MI
48917

Contact Name

Phone # 517-323-7100

Link to Hotel: <https://www.ihg.com/crowneplaza/hotels/us/en/lansing/lancp/hoteldetail>

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

TRANSPORTATION DETAILS

Must be contacted for pre-arrangements. Requirements: 12 weeks prior	Date contacted/prearranged	02/01/2026
	Transportation Provider If charter bus, confirm on MDOT approved list	NCSD
	Contact Person	Carey Russell
	Contact Phone Number	
	Email Address	carey.russell@novik12.org
Does the bus need to stay?	No	
Lift Bus Required?	No	
Special Equipment Required:	No	
Number of Students Attending	6	

TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

Departure Location Building Name & Address	Novi HS	Departure Date & Time	02/01/2026 8:00 AM
Destination Location Building Name & Address		Arrival Time	

RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

Departure Location Building Name & Address	Crown Plaza (Lansing)	Departure Date & Time	02/02/2026 12:30 PM
Destination Location Building Name & Address		Arrival Time	

Notes:

CHAPERONE INFORMATION

NCSD STAFF CHAPERONES - NUMBER EXPECTED: 3 COMPLETE INFO. BELOW

	Last Name	First Name	Cell Phone Number	Home Building	Sub Required? IF YES, CHAPERONE MUST REQUEST SUB IN RED ROVER
1	Cummings	Brianna	586-255-8871	Village Oaks	Yes, chaperone to request sub
2	Kilgore	Amy	734-646-0259	Novi Middle School	Yes, chaperone to request sub
3	Coleman	Abigail		Orchard Hills	Yes, chaperone to request sub
4					
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Notes:

FIELD TRIP COSTS

NCSD BUS TRANSPORTATION COSTS

Bus trip to the destination	Start 8:00 AM	End 11:00 AM	Hours	3.00
Bus remaining at location between traveling	Start	End	Hours	
Bus trip returning to school	Start 11:00 AM	End 2:00 PM	Hours	3.00
TOTAL HOURS				6.00
Mileage from NCSD Bus Garage at 45505 11 Mile, Novi, MI 48374 to field trip destination				67
Mileage from field trip destination back to school				67
TOTAL ROUND TRIP MILES				134.00

HOURLY FLAT RATE FEE

Day of the Week	Number of Hours	Fee Per Hour	Per Bus Total	Number of Buses	Total Flat Rate
Mon-Fri	3	\$30.00	90.00	1	90.00
Saturday		\$45.00			
Sunday	3	\$60.00	180.00	1	180.00

MILEAGE FEE

	Fee Per Mile	Number of Miles	Number of Buses	Total Mileage
Round-trip Mileage	\$3.00	134.00		0.00

TOTAL NCSD BUS COST \$ 270.00

Are drivers' meals, tickets, or fees included? Please specify details.
No

Parking facilities on-site? Is there a cost?

Other important information about NCSD Bus Cost:

FIELD TRIP COST SUMMARY **PER STUDENT**

Total Estimated Cost Per Student		\$ 70.00
Estimated Total Per Student		Expense Description (what is included)
Paid by Students & Families	0.00	n/a
Supplied by Students During the Trip	0.00	n/a
Covered By Other Funding Sources*	6.00	Covered by Athletic Budget
*List other funding sources (grant names etc.)		

NCSD BUSINESS OFFICE INFO NEEDED:	Expense Item	Account Name to be charged	Account Number	Amount
	Registration & Hotel	ATH- Conference	11-293-3220-022-000-000-0000	approx \$1500

Notes:

APPROVAL TO COLLECT FUNDS

Anticipated participants (qty)	Amt. Collected per participant (\$)	Expected Total Collected
0	0	\$ 0.00
Account Name Where Funds will be Deposited		Account Number
n/a		11-293-3220-022-000-000-0000
Name of Adult(s) present and responsible for collecting, counting, and turning in money to the school's financial secretary the day of sale.		Estimated Date (s) Money will be Collected
n/a		n/a

By submitting this field trip form you agree to collect these funds in compliance with district policies and acknowledge all District policies and procedures will be followed for cash handling and cash procedures.

- I understand that I am personally responsible for all funds collected and for keeping accurate records.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I am responsible for completing the [Event Balance Sheet](#) and will turn in all records to the financial secretary within 5 school days of the money collection date.
- Collected monies to be deposited a minimum of 5 business days prior to expenditures being paid out.

LINKS / ITEMS NEEDED TO PROCESS

Links / Documents	When Needed	Process
<p>NCS D Field Trip Permission Form -</p> <p>DW</p>	<p>Required for</p> <ul style="list-style-type: none"> All field trips. Completed, unsigned version required to process this request. 	<ol style="list-style-type: none"> Choose a form option <ol style="list-style-type: none"> Digital Form Paper Form Update with event details. Attach an unsigned, updated form at the end of this process (scroll all the way to the bottom). If using the digital form, simply upload a document with the link you are sharing with families.
<p>Detailed Itinerary</p> <p>DW</p>	<p>Required for:</p> <ul style="list-style-type: none"> All overnight, out of state or out of country field trips. 	<p>No required format. Must be attached at the end of this process (scroll all the way to the bottom).</p>
<p>Chaperone & Volunteer Non-Employment Background Request (ICHAT)</p> <p>DW</p>	<p>Required for:</p> <ul style="list-style-type: none"> All NON-NCS D chaperones 	<p>Please follow district guidelines found at link including allow 3 business days for your submission to be processed.</p>
<p>NCS D Health Forms</p> <p>DW</p>	<p>Required for all students:</p> <ul style="list-style-type: none"> Emergency Medical Release Form Authorization for Administering Over-The-Counter Medication <p>Required for students bringing Medications:</p> <ul style="list-style-type: none"> Medication Procedure Letter 	<p>Medication Instructions for Overnight Field Trips</p> <p>All forms must be reviewed by district nurses at least two weeks prior to the trip.</p> <p>DW</p>
<p>Student & Chaperone Rules and Responsibilities</p> <p>DW</p>	<p>Required for:</p> <ul style="list-style-type: none"> All overnight, out-of-state or out-of-country field trips. 	<p>Attach the NCS D Overnight, Out of State or Out of Country Rules and Responsibilities to the permission slip when distributing. (already linked in the digital form).</p> <p>Ensure that all chaperones have reviewed the chaperone responsibilities.</p>

RETAINING RECORDS AFTER THE TRIP: Health forms, itineraries, proof of insurance, driver information, permission slips, transportation request forms, and trip mileage or any other information documenting the student trips must be retained (by the trip sponsor) for the remainder of the school year PLUS one additional year and then may be shredded.

For More Details Please Review the [NCS D Overnight, Out of State, Out of Country Field Trip Procedure](#)

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<u>Don Watchowski</u> <small>Don Watchowski [01/19/2026 1:51pm EST]</small>	01/19/2026	Submitted
Sponsoring Administrator of Trip	<u>Don Watchowski</u> <small>Don Watchowski [01/19/2026 2:04pm EST]</small>	01/19/2026	Reviewed, okay to proceed.
Notes:			
Building Administrator	<u>Nicole Carter</u> <small>Nicole Carter [01/19/2026 2:07pm EST]</small>	01/19/2026	Reviewed, okay to proceed
Notes:			
Building Budget Admin. Asst. Review	<u>Barbara McDougall</u> <small>Barbara McDougall [01/19/2026 3:50pm EST]</small>	01/19/2026	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. Yes Notes:			
Director of Transportation Only if NCSD Bus used	<u>Carey Russell</u> <small>Carey Russell [01/19/2026 3:57pm EST]</small>	01/19/2026	Reviewed, entered in TripFinder
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Michael Giromini</u> <small>Michael Giromini [01/19/2026 7:39pm EST]</small>	01/19/2026	Reviewed, okay to proceed
Notes: DW acknowledges missed timeline. Staff release time had been submitted, overnight trip was overlooked due to frequency of this trip. Can adjust to non-overnight if needed.			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [01/19/2026 7:38pm EST]</small>	01/19/2026	Reviewed, okay to proceed
Notes: See previous comments. If Board approval (repeated trip) 1/22/26 is possible, overnight trip. If not, adjustments will be made.			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Jennifer Bueter</u> <small>Jennifer Bueter [01/20/2026 10:08am EST]</small>	01/20/2026	Expected Board Review Date 01/22/2026
Notes: This will go to the Board for approval at the Regular Board Meeting on 1/22/26.			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	



MHSAA Women in Sports Leadership Conference 2026

Wildcat,

Congratulations. You have proven to your coaches that you have what it takes to become a true leader within your sport and our Athletic Department. As a result, Novi Athletics and your Coach staff would like to invite you to join us in representing Novi HS at the 2026 MHSAA Women in Sports Leadership Conference in Lansing MI, Feb 1-2. We will depart from the Novi HS parking lot on **Sunday Feb 1 at 8:00am** via school transportation and be returning to Novi HS via school transportation at approximately **2:00pm Monday Feb 2**. Please meet in the stadium parking lot on Sunday at 7:50 am. Students will be staying two per room supervised by their Coach (separate room) at the **Crowne Plaza Lansing, 925 S Creyts Road, Lansing MI 48917**. All costs will be covered by Novi Athletics including meals and accommodations.

For more information on the conference, please visit

<https://www.mhsaa.com/sites/default/files/WISL/2026/Program.pdf?time=1768846164039>.

This is another small step towards continuing our Athletic Department mission of creating a culture of education, collaboration, leadership, action, and service. We will commit to implementing and ensuring our Department core values: Commitment, Discipline, Grit, Respect, Teamwork, and Trust. We want to empower you to facilitate this growth individually, but more importantly, among your teammates and within our hallways and community.

Are you in? If so, I ask that you and your parent/guardian fill out the (2) permission forms below and return it to your Head Coach by Wednesday January 28, 2026.

Yours in Educational Athletics,

Mr. Watchowski, Director of Athletics Novi Community School District

I, _____, agree to always abide by the Novi HS Athletic Code of Conduct and to challenge myself to become the best leader I can be. I will approach this opportunity and Athletic Department leadership with energy, enthusiasm, and a true desire and willingness to learn and lead. I will be punctual, committed, and present. Go Cats!

Student Name (Print): _____ Student Signature: _____ Date: _____

Student Email (Print): _____

PARENT/GUARDIAN PERMISSION FORM: NEXT PAGE

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

ASSISTANT SUPERINTENDENT FOR TEACHING AND LEARNING

TOPIC: Winter 2026 MHSAA Tournaments and Overnight Field Trips

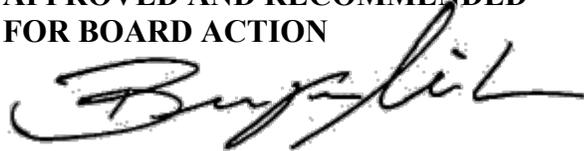
The Novi Athletics Department is requesting approval for the Prospective MHSAA State Tournaments and possible overnight Field Trips as listed in the attached document.

All these events are contingent on the progression of the teams as they move forward.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Winter 2026 MHSAA Tournaments and Overnight Field Trips as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

Out of State/Overnight Field Trip Approval Form

Novi Winter 2026 MHSAA Tournaments (possible Overnight Field Trips)

Field Trip Title: See below **Group:** See below
Dates of Trip: See below **Sponsor:** Head Coach & Athletic Department

Summary:

Novi Athletics would like to bring to your attention the prospective MHSAA state tournament dates and sites below for our Winter sports. If we continue to move on during tournament play, we may move forward with the overnight trips.

Sport	Head Coach & Asst. Coach/s	Regionals/ Semifinals Date/s	Regionals/ Semifinal Location	Finals Date/s	Finals Location
Boys Basketball	Chris Housey	March 10-13	Local	March 14	Breslin Center East Lansing, MI
Girls Basketball	Zack Hauk	March 17-20	Local	March 21	Breslin Center East Lansing, MI
Boys & Girls Bowling	Mike Scopone	Feb 18-21	Local	Feb 27-28	Thunderbird Lanes Allen Park, MI
Competitive Cheer	Brianna Cummings	Feb 28	Local	March 6-7	McGuirk Arena Mt. Pleasant, MI
Girls Gymnastics	Leslie Bowers	Feb 28	Local	March 6-7	Milford HS Milford, MI
Hockey	Anthony Lietz	Feb 16 - 28	Local	March 5-7	USA Hockey Arena Plymouth, MI
Pom	Morgan Homan	Jan 18	Local	Feb 15	Eastern Michigan University Ypsilanti, MI
Ski- Boys & Girls	Ben Hoose	Feb 9-13	Local	Feb 23	Nubs Nob Harbor Springs, MI
Snowboard Cross		Feb 16	Local	Feb 27	Treetop Resorts Gaylord, MI
Swim & Dive- Boys	Ken Stark	N/A	N/A	March 13-14	Oakland University Rochester Hills, MI
Wrestling- Individ.	Curtis Blackwell	Boys- Feb 14 Girls- Feb 15	Local	March 6-7	Ford Field Detroit, MI
Wrestling- Team	Curtis Blackwell	Feb 18	Local	Feb 27-28	Wings Event Center Kalamazoo, MI

The attached Field Trip form has been reviewed and approved by:



Michael Giromini
Assistant Superintendent for Academic Services

Don W atchowski- Athletic Director Date: 1-12-26
Principal Designee

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: One-Act State Finals

This trip would be for the One Act State Finals, held this year at St. Johns HS in St. Johns, MI, February 13-14, 2026. This competition was held at Wayne State University for the last two years, and it was believed that it would be again, but now we know of the move.

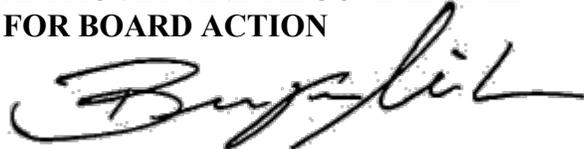
This form is clearly not before the 12-week cut-off for an overnight trip, but I hope for a dispensation if possible. St. Johns is 1.5 hours away on good roads, and in the middle of February, good roads cannot be counted on. Novi currently has one show that has qualified for the State Finals - a 15-minute play that qualified at last week's State Thespian Festival - and will know whether the full One Act qualifies on 1/31/26.

Should both take part, there will be one each day. Should we need to travel back and forth to Novi, my concern, in addition to potential road conditions, is the sleep that kids will lose by not staying close to the competition site. The trip is being coordinated by Ms. Heather McKaig, sponsor and NHS teacher, who will be accompanying the group of 30 students along with 2 chaperones. The students will pay \$100.00 to cover the cost of the hotel, food, and money during the trip.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the trip for the NHS One-Act Play State Finals, February 13-14, 2026, at St John's High School in St Johns, MI, as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent



SY 25-26

0000088

NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 12/19/2025	Type of Trip: Overnight
Dates of Trip	Leave 02/13/2026	Return 02/14/2026
Number of School Days Missed by Students	0	

TRIP INFORMATION

Requester's Name	Heather McKaig	
Requester's Building	Novi High School	
Group/Class Traveling	One Act Play	
Title of Field Trip	One Act State Finals	
Primary Destination	St. Johns High School	
Expected Chaperone Numbers	NCSD Staff Chaperones ¹	Non-Staff Chaperones ² (TBD)

Summary of Trip:

This trip would be for the One Act State Finals, held this year at St. Johns HS in St. Johns, MI. This competition was held at Wayne State University for the last two years and it was believed that it would be again, but now we know of the move.

This form is clearly not before the 12 week cut off for an overnight trip, but I hope for a dispensation if possible. St. Johns is 1.5 hours away on good roads and in the middle of February, good roads cannot be planned counted on. Novi currently has one show that has qualified for the State Finals - a 15 minute play that qualified at last week's State Thespian Festival - and will know whether the full One Act qualifies on 1/31/26. Should both take part, there will be one each day. Should we need to travel back and forth to Novi, my concern in addition to potential road conditions is the sleep that kids will lose by not staying close to the competition site.

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

N/A

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

N/A

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

N/A

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

N/A

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

Yes

If yes, when:

02/17/2023

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

I have coordinated a One Act State Finals overnight several times and also have two overnight trips this school year: one was last weekend (StateThespian Festival) and one is in May (MSCI Spring Tournament).

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

HOTEL ACCOMMODATIONS

Hotel Name
If applicable

Courtyard by Marriott Lansing

Address 2710 Lake Lansing Rd,
Lansing, MI 48912

Contact Name

Justine Mendyk

Phone # 989-397-9042

Link to Hotel: <https://www.marriott.com/en-us/hotels/lancy-courtyard-lansing/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

TRANSPORTATION DETAILS

Must be contacted for pre-arrangements. Requirements: 12 weeks prior	Date contacted/prearranged	12/15/2025
	Transportation Provider If charter bus, confirm on MDOT approved list	
	Contact Person	
	Contact Phone Number	
	Email Address	
Does the bus need to stay?		No
Lift Bus Required?		No
Special Equipment Required:		No
Number of Students Attending		30

TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

Departure Location Building Name & Address	Novi High School Tennis Courts	Departure Date & Time	02/13/2026 7:00 AM
Destination Location Building Name & Address	St. Johns High School 501 W. Sickles St. Johns, MI 48879	Arrival Time	8:30 AM

RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

Departure Location Building Name & Address	St. Johns High School 501 W. Sickles St. Johns, MI 48879	Departure Date & Time	02/14/2026 8:30 PM
Destination Location Building Name & Address	Novi High School Tennis Courts	Arrival Time	10:00 PM

Notes:

CHAPERONE INFORMATION

NCSD STAFF CHAPERONES - NUMBER EXPECTED: 1 COMPLETE INFO. BELOW

	Last Name	First Name	Cell Phone Number	Home Building	Sub Required? IF YES, CHAPERONE MUST REQUEST SUB IN RED ROVER
1	McKaig	Heather	810-299-1586	Novi High School	No sub required
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					

Notes:

FIELD TRIP COSTS

NCSD BUS TRANSPORTATION COSTS

Bus trip to the destination	Start 8:00 AM	End 10:30 AM	Hours	2.50
Bus remaining at location between traveling	Start	End	Hours	
Bus trip returning to school	Start 8:30 PM	End 10:00 PM	Hours	1.50
TOTAL HOURS				4.00
Mileage from NCSD Bus Garage at 45505 11 Mile, Novi, MI 48374 to field trip destination				81
Mileage from field trip destination back to school				81
TOTAL ROUND TRIP MILES				162.00

HOURLY FLAT RATE FEE

Day of the Week	Number of Hours	Fee Per Hour	Per Bus Total	Number of Buses	Total Flat Rate
Mon-Fri	7	\$30.00	210.00	1	210.00
Saturday	7	\$45.00	315.00	1	315.00
Sunday		\$60.00			

MILEAGE FEE

	Fee Per Mile	Number of Miles	Number of Buses	Total Mileage
Round-trip Mileage	\$3.00	162.00	1	486.00

TOTAL NCSD BUS COST \$ 1,011.00

Are drivers' meals, tickets, or fees included? Please specify details.
N/A

Parking facilities on-site? Is there a cost?
Lot

Other important information about NCSD Bus Cost:

The above numbers do not take into account the entire trip because there are trips on Friday evening and Saturday morning to and from the hotel. Per an email I received on 12/16/25 at 8:56 AM, the actual costs are below. In the past, the bus for the one act has been paid for by the district because it is competition.

Friday AM for one bus from NHS to St. Johns HS and having the driver come back to the garage:
total cost = \$591; Friday PM for one bus to go from the bus garage to St. Johns HS to the hotel in Lansing and back to the garage: total cost = \$588

Saturday AM for one bus to go from the garage to the hotel in Lansing to St. John's HS and back to the bus garage:
total cost = \$640.50; Saturday PM for one bus to go from the bus garage to St. John's HS to NHS and back to the bus garage:
total cost = \$ 652.50

Total estimated Transportation cost: \$2472

FIELD TRIP COST SUMMARY **PER STUDENT**

Total Estimated Cost Per Student		\$ \$100.00
Estimated Total Per Student		Expense Description (what is included)
Paid by Students & Families	\$50.00	Hotel
Supplied by Students During the Trip	\$50.00	Food
Covered By Other Funding Sources*	\$0.00	N/A
*List other funding sources (grant names etc.)		

NCSD BUSINESS OFFICE INFO NEEDED:	Expense Item	Account Name to be charged	Account Number	Amount
	Hotel	Drama Club	61-296-7920-022-643-0000	1200.00
	Transportation		11-271-3310-022-000-0000	

Notes:

APPROVAL TO COLLECT FUNDS

Anticipated participants (qty)	Amt. Collected per participant (\$)	Expected Total Collected
30	50.00	\$ 1,500.00
Account Name Where Funds will be Deposited		Account Number
Drama Club		60-179-0000-022-643-0000
Name of Adult(s) present and responsible for collecting, counting, and turning in money to the school's financial secretary the day of sale.		Estimated Date (s) Money will be Collected
Heather McKaig		2/1/26

By submitting this field trip form you agree to collect these funds in compliance with district policies and acknowledge all District policies and procedures will be followed for cash handling and cash procedures.

- I understand that I am personally responsible for all funds collected and for keeping accurate records.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I am responsible for completing the [Event Balance Sheet](#) and will turn in all records to the financial secretary within 5 school days of the money collection date.
- Collected monies to be deposited a minimum of 5 business days prior to expenditures being paid out.

LINKS / ITEMS NEEDED TO PROCESS

Links / Documents	When Needed	Process
<p>NCS D Field Trip Permission Form -</p> <p>HM</p>	<p>Required for</p> <ul style="list-style-type: none"> All field trips. Completed, unsigned version required to process this request. 	<ol style="list-style-type: none"> Choose a form option <ol style="list-style-type: none"> Digital Form Paper Form Update with event details. Attach an unsigned, updated form at the end of this process (scroll all the way to the bottom). If using the digital form, simply upload a document with the link you are sharing with families.
<p>Detailed Itinerary</p> <p>HM</p>	<p>Required for:</p> <ul style="list-style-type: none"> All overnight, out of state or out of country field trips. 	<p>No required format.</p> <p>Must be attached at the end of this process (scroll all the way to the bottom).</p>
<p>Chaperone & Volunteer Non-Employment Background Request (ICHAT)</p> <p>HM</p>	<p>Required for:</p> <ul style="list-style-type: none"> All NON-NCS D chaperones 	<p>Please follow district guidelines found at link including allow 3 business days for your submission to be processed.</p>
<p>NCS D Health Forms</p> <p>HM</p>	<p>Required for all students:</p> <ul style="list-style-type: none"> Emergency Medical Release Form Authorization for Administering Over-The-Counter Medication <p>Required for students bringing Medications:</p> <ul style="list-style-type: none"> Medication Procedure Letter 	<p>Medication Instructions for Overnight Field Trips</p> <p>All forms must be reviewed by district nurses at least two weeks prior to the trip.</p> <p>HM</p>
<p>Student & Chaperone Rules and Responsibilities</p> <p>HM</p>	<p>Required for:</p> <ul style="list-style-type: none"> All overnight, out-of-state or out-of-country field trips. 	<p>Attach the NCS D Overnight, Out of State or Out of Country Rules and Responsibilities to the permission slip when distributing. (already linked in the digital form).</p> <p>Ensure that all chaperones have reviewed the chaperone responsibilities.</p>

RETAINING RECORDS AFTER THE TRIP: Health forms, itineraries, proof of insurance, driver information, permission slips, transportation request forms, and trip mileage or any other information documenting the student trips must be retained (by the trip sponsor) for the remainder of the school year PLUS one additional year and then may be shredded.

For More Details Please Review the [NCS D Overnight, Out of State, Out of Country Field Trip Procedure](#)

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<u>Heather McKaig</u> <small>Heather McKaig [12/19/2025 5:26pm EST]</small>	12/19/2025	Submitted
Sponsoring Administrator of Trip	<u>Michelle Eathorne</u> <small>Michelle Eathorne [12/22/2025 8:58pm EST]</small>	12/22/2025	Reviewed, okay to proceed.
Notes:			
Building Administrator	<u>Nicole Carter</u> <small>Nicole Carter [12/23/2025 12:58am EST]</small>	12/23/2025	Reviewed, okay to proceed
Notes:			
Building Budget Admin. Asst. Review	<u>Mary Warra</u> <small>Mary Warra [01/05/2026 7:40am EST]</small>	01/05/2026	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. Yes Notes:			
Director of Transportation Only if NCSD Bus used	<u>Carey Russell</u> <small>Carey Russell [01/05/2026 7:58am EST]</small>	01/05/2026	Reviewed, entered in TripFinder
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Michael Giromini</u> <small>Michael Giromini [01/05/2026 8:29am EST]</small>	01/05/2026	Reviewed, okay to proceed
Notes:			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [01/05/2026 8:28am EST]</small>	01/05/2026	Reviewed, okay to proceed
Notes:			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Jennifer Bueter</u> <small>Jennifer Bueter [01/13/2026 12:56pm EST]</small>	01/13/2026	Expected Board Review Date 01/22/2026
Notes: This trip will go to the Board for approval at the 1/22/26 Regular Board Meeting.			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	

TBD

Dear Theater Adults,

As you are no doubt aware, *Complete Words* qualified for the State Finals this past Saturday. We are tremendously excited to take this show to the next level, and are grateful that so many of you were able to come see the show earlier this week.

State Finals will take place on February 14 this year for Division I Mainstage and will be held at St. Johns HS. We will depart Novi High School on Thursday evening the 16th (time approximately 6:00 PM, but realistically whenever the truck is loaded) and arrive back at the high school at approximately 10:00 PM on Friday the 17th. We will be staying at the SpringHill Suites at 800 Joe Mann Blvd. in Midland. The phone number is 989-837-2700. The cost per student is \$45.00 for the hotel. Checks can be made out to Novi High School and cash is also accepted. If financial assistance is needed, please do reach out to me because we will absolutely make it work.

Our schedule on 2/14 is 3:05 Spike, 3:30 Show, 4:25 Critique. If you have not previously attended spike time, I encourage you to: it is a chance to see the entire team work together and to see what backstage kids do for every show, just usually backstage only. Everyone is welcome to come to critique; it is a bit (or a lot) nerve-wracking, but also quite interesting. Awards will be at approximately 7:30 PM on Friday. Admission to the Festival is \$10, \$5 for students, which covers both mainstage and studio shows all day; there is a lot of great theatre to see! The students involved in the show do NOT pay the admission fee.

One important note: **according to MIFA, they will close and lock the doors five minutes prior to each performance.** Do not be late; last year two families drove all the way to Avondale HS and were kept out of the show because they arrived after the doors had closed.

We will need help from all of you!

-First, if you are up to the trip, and can take a Friday off, please come to St. Johns HS to support the kids! They are a lot of fun to watch and we are making many small changes this week and next that add up to a different - and hopefully even stronger - show than that seen this week.

-Second, we will be looking for snacks to keep the kids going both days. Snacks may include water, snack mixes, crackers, fruit, etc. Individually packaged items are the best. It will be a long two days; we certainly don't want cranky children. You can send in snacks at any time for us to add the stock.

-Third, Katheryn Maguire has offered to coordinate food again, just as she did for Regionals. Please keep an eye out for an email from her about helping out. The kids should bring cash for lunches, dinners and snacks, which may consist of meals brought in by parent volunteers, and may involve our group ordering from a nearby location. At this time, no communication has come my way about food being provided on site, and I do not believe that will change. Breakfast WILL be provided at the hotel.

All plays are intended for high school students and may be inappropriate for younger audiences. All mainstage shows are serious and all studio shows are not. If you have questions or concerns, please consult with your student, give me a call at (810) 299-1586, or send me an email at heather.mckaig@novik12.org.

Thank you for your support in so many ways. I look forward to seeing you all soon!

Sincerely,

Heather McKaig
Director

Complete Works State Finals Schedule

Thursday, February 13, 2023

- 8:00 Depart NHS
- 9:30 Opening Meeting
- 9:00 Depart St. Johns HS for hotel
- 11:00 Bedcheck

Friday, February 14, 2026

- 8:10 Depart Hotel
- 9:00 Tech Meeting - **Alyssa, Hannah, Brian, Keira, Katey, Dorothy, Arushi, Purani, Thomas, Jarvis**
- 9:30 Western - *The White Rose*; Nouvel Catholic - *Sugar Bean Sisters*
- 11:00 Woodhaven - *26 Pebbles*; Trenton - *39 Steps Even More Abridged*
- 11:45 Lunch
- 1:00 Bloomfield Hills - *Girls Like That*; Bay City Academy - *Superhero Sanitarium*
- 1:45 Load In
- 2:40 Everyone in Costumes and Black: Leave for Warm Up
- 2:50 Warm Up
- 3:25 Shift to Stage
- 3:35 Spike
- 4:00 Show**
- 4:45 Strike
- 4:55 Oral Critique
- 5:30 West Bloomfield - *1984*; John Glen - *Little Shop of Horrors*
- 5:45 Load Out
- 7:45 Awards
- 9:00 Depart for NHS (this time is approximate based on Awards start time)



Novi Community School District Field Trip Permission Form

Teacher/Sponsor:

Destination: **Field Trip Date:**

Departure Time: **Return Time:**

Transportation By (must select one of the boxes below for approval):

Bus **Parent-driving own child(ren)** **Other**

Student Name:

Parent/Guardian Name:

Parent/Guardian Phone #:

Parent/Guardian Email:

Emergency Contact Name:

Emergency Contact Phone #: **Student Cell #:**

Parent/Guardian Approval:

I have reviewed the above teacher comments and hereby grant permission for my student to participate in this field trip. I understand that students are to follow Novi Community School District policies, procedures, and expectations (including appropriate dress), when participating in school-sponsored trips.

Parent Signature **Date**

Student: Return completed form to your field trip sponsor by:

Trip Sponsor: Provide anticipated attendance list to attendance office before your trip, and completed forms upon your return.

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: Business Professionals of America State Leadership Conference

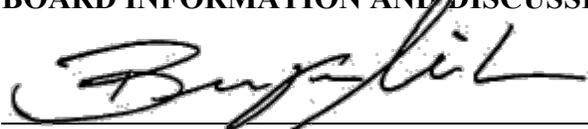
Hallie Smith, Novi High School teacher, is requesting that thirty (30) students attend the State Leadership Conference in Grand Rapids. Along with competing against other regional winners from across the state of Michigan, students will participate in workshops led by professionals representing varied professions, elect next year's state officers, speak with college representatives at the college fair, and attend a formal dinner.

Students will be staying at the Amway Grand Resort. Cost of the trip per student is \$350.00 to cover registration, the hotel, transportation, and two dinners, with an additional \$125.00 provided by students during the trip.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Business Professionals of America Leadership Conference, March 12 through March 15th, 2026, in Grand Rapids, MI, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Benjamin Mainka, Superintendent



SY 25-26

0000087

NCS D OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 12/19/2025	Type of Trip: Overnight
Dates of Trip	Leave 03/12/2026	Return 03/15/2026
Number of School Days Missed by Students	1	

TRIP INFORMATION

Requester's Name	Hallie Smith	
Requester's Building	Novi High School	
Group/Class Traveling	Business Professionals of America	
Title of Field Trip	Business Professionals of America State Leadership Conference	
Primary Destination	Grand Rapids	
Expected Chaperone Numbers	NCS D Staff Chaperones ²	Non-Staff Chaperones ¹

Summary of Trip:

Students will be attending the State Leadership Conference in Grand Rapids. Along with competing against other regional winners from across the state of Michigan, students will participate in workshops led by professionals representing varied professions, elect next year's state officers, speak with college representatives at the college fair and attend a formal dinner.

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

BPA is a national co-curricular organization. Relevant standards include: Collect, organize, and utilize data and problem solving skills to analyze and communicate business decisions. Explore career opportunities as well as utilize strategies to determine appropriate career opportunities and relationships. Demonstrate and communicate strategies for ensuring a successful business career.

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

Students in related courses will be working on skills that mirror or lead to future jobs in finance, design, computer science, marketing, business administration, etc.

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

Students are able to test their skills in career-related events.

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

Students assess what they knew and what they need to improve upon. They also are better able to evaluate potential career paths.

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

Yes

If yes, when:

03/13/2025

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

HOTEL ACCOMMODATIONS

Hotel Name
If applicable

Amway Grand Plaza Hotel

Address 187 Monroe Ave. NW
Grand Rapids, MI 49503

Contact Name

Brittany VanderWal

Phone # 616.776.6463

Link to Hotel: <https://amwaygrand.com/>

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

TRANSPORTATION DETAILS

Must be contacted for pre-arrangements. Requirements: 12 weeks prior	Date contacted/prearranged	12/15/2025
	Transportation Provider If charter bus, confirm on MDOT approved list	Carr's
	Contact Person	sales@carrsmotorcoach.com
	Contact Phone Number	313-931-1240
	Email Address	sales@carrsmotorcoach.com
Does the bus need to stay?	No	
Lift Bus Required?	No	
Special Equipment Required:	No	
Number of Students Attending	30	

TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

Departure Location Building Name & Address	Novi High School 24062 Taft Road Novi, MI 48375	Departure Date & Time	03/12/2026 3:30 PM
Destination Location Building Name & Address	Amway Grand Plaza Hotel 187 Monroe Ave. NW Grand Rapids, MI 49503	Arrival Time	

RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

Departure Location Building Name & Address	Amway Grand Plaza Hotel 187 Monroe Ave. NW Grand Rapids, MI 49503	Departure Date & Time	03/15/2026 11:30 AM
Destination Location Building Name & Address	Novi High School 24062 Taft Road Novi, MI 48375	Arrival Time	1:30 PM

Notes:

CHAPERONE INFORMATION

NCSD STAFF CHAPERONES - NUMBER EXPECTED: 2 COMPLETE INFO. BELOW

	Last Name	First Name	Cell Phone Number	Home Building	Sub Required? IF YES, CHAPERONE MUST REQUEST SUB IN RED ROVER
1	Smith	Hallie	586-770-0478	Novi High School	Yes, chaperone to request sub
2	Tituskin/Chapin-Dube	Julia/Megan		Novi High School	Yes, chaperone to request sub
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Notes:

FIELD TRIP COSTS

NCSD BUS TRANSPORTATION COSTS

Bus trip to the destination	Start	End	Hours	
Bus remaining at location between traveling	Start	End	Hours	
Bus trip returning to school	Start	End	Hours	
TOTAL HOURS				
Mileage from NCSD Bus Garage at 45505 11 Mile, Novi, MI 48374 to field trip destination				
Mileage from field trip destination back to school				
TOTAL ROUND TRIP MILES				

HOURLY FLAT RATE FEE

Day of the Week	Number of Hours	Fee Per Hour	Per Bus Total	Number of Buses	Total Flat Rate
Mon-Fri		\$30.00			
Saturday		\$45.00			
Sunday		\$60.00			

MILEAGE FEE

	Fee Per Mile	Number of Miles	Number of Buses	Total Mileage
Round-trip Mileage	\$3.00			

TOTAL NCSD BUS COST \$

Are drivers' meals, tickets, or fees included? Please specify details.

Parking facilities on-site? Is there a cost?

Other important information about NCSD Bus Cost:

FIELD TRIP COST SUMMARY **PER STUDENT**

Total Estimated Cost Per Student		\$ 350.00
Estimated Total Per Student		Expense Description (what is included)
Paid by Students & Families	350.00	registration, hotel (4 per room), transportation, 2 dinners
Supplied by Students During the Trip	125.00	food
Covered By Other Funding Sources*	0.00	n/a
*List other funding sources (grant names etc.)		

	Expense Item	Account Name to be charged	Account Number	Amount
NCSD BUSINESS OFFICE INFO NEEDED:	Hotel	Business Professionals of America	61-296-7920-022-753-0000	5,800
	Transportation	Business Professionals of America	61-296-7920-022-753-0000	2,000
	Meals	Business Professionals of America	61-296-7920-022-753-0000	600
	Registration	Business Professionals of America	61-296-7920-022-753-0000	3,450

Notes: Expenses shown above are for student costs. Chaperone costs of \$1,110 (hotel, registration, meals) should be paid out of CTE account 21-271-3310-022-593-3440

APPROVAL TO COLLECT FUNDS

Anticipated participants (qty)	Amt. Collected per participant (\$)	Expected Total Collected
30	350	\$ 10,500.00
Account Name Where Funds will be Deposited		Account Number
Business Professionals of America		60-179-0000-022-753-0000
Name of Adult(s) present and responsible for collecting, counting, and turning in money to the school's financial secretary the day of sale.		Estimated Date (s) Money will be Collected
Hallie Smith		1/12/25

By submitting this field trip form you agree to collect these funds in compliance with district policies and acknowledge all District policies and procedures will be followed for cash handling and cash procedures.

- I understand that I am personally responsible for all funds collected and for keeping accurate records.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I am responsible for completing the [Event Balance Sheet](#) and will turn in all records to the financial secretary within 5 school days of the money collection date.
- Collected monies to be deposited a minimum of 5 business days prior to expenditures being paid out.

LINKS / ITEMS NEEDED TO PROCESS

Links / Documents	When Needed	Process
<p>NCS D Field Trip Permission Form -</p> <p>HS</p>	<p>Required for</p> <ul style="list-style-type: none"> All field trips. Completed, unsigned version required to process this request. 	<ol style="list-style-type: none"> Choose a form option <ol style="list-style-type: none"> Digital Form Paper Form Update with event details. Attach an unsigned, updated form at the end of this process (scroll all the way to the bottom). If using the digital form, simply upload a document with the link you are sharing with families.
<p>Detailed Itinerary</p> <p>HS</p>	<p>Required for:</p> <ul style="list-style-type: none"> All overnight, out of state or out of country field trips. 	<p>No required format. Must be attached at the end of this process (scroll all the way to the bottom).</p>
<p>Chaperone & Volunteer Non-Employment Background Request (ICHAT)</p> <p>HS</p>	<p>Required for:</p> <ul style="list-style-type: none"> All NON-NCS D chaperones 	<p>Please follow district guidelines found at link including allow 3 business days for your submission to be processed.</p>
<p>NCS D Health Forms</p> <p>HS</p>	<p>Required for all students:</p> <ul style="list-style-type: none"> Emergency Medical Release Form Authorization for Administering Over-The-Counter Medication <p>Required for students bringing Medications:</p> <ul style="list-style-type: none"> Medication Procedure Letter 	<p>Medication Instructions for Overnight Field Trips</p> <p>All forms must be reviewed by district nurses at least two weeks prior to the trip.</p> <p>HS</p>
<p>Student & Chaperone Rules and Responsibilities</p> <p>HS</p>	<p>Required for:</p> <ul style="list-style-type: none"> All overnight, out-of-state or out-of-country field trips. 	<p>Attach the NCS D Overnight, Out of State or Out of Country Rules and Responsibilities to the permission slip when distributing. (already linked in the digital form).</p> <p>Ensure that all chaperones have reviewed the chaperone responsibilities.</p>

RETAINING RECORDS AFTER THE TRIP: Health forms, itineraries, proof of insurance, driver information, permission slips, transportation request forms, and trip mileage or any other information documenting the student trips must be retained (by the trip sponsor) for the remainder of the school year PLUS one additional year and then may be shredded.

For More Details Please Review the [NCS D Overnight, Out of State, Out of Country Field Trip Procedure](#)

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<u>Hallie Smith</u> <small>Hallie Smith [12/19/2025 9:48am EST]</small>	12/19/2025	Submitted
Sponsoring Administrator of Trip	<u>Michelle Eathorne</u> <small>Michelle Eathorne [12/19/2025 3:31pm EST]</small>	12/19/2025	Reviewed, okay to proceed.
Notes:			
Building Administrator	<u>Nicole Carter</u> <small>Nicole Carter [12/23/2025 12:35am EST]</small>	12/23/2025	Reviewed, okay to proceed
Notes:			
Building Budget Admin. Asst. Review	<u>Mary Warra</u> <small>Mary Warra [01/05/2026 9:55am EST]</small>	01/05/2026	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. Yes Notes:			
Director of Transportation Only if NCSD Bus used			
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Michael Giromini</u> <small>Michael Giromini [01/05/2026 10:14am EST]</small>	01/05/2026	Reviewed, okay to proceed
Notes:			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [01/05/2026 10:14am EST]</small>	01/05/2026	Reviewed, okay to proceed
Notes:			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Jennifer Bueter</u> <small>Jennifer Bueter [01/13/2026 1:11pm EST]</small>	01/13/2026	Expected Board Review Date 01/22/2026
Notes: This will go to the Board for approval at the 1/22/26 Regular Board Meeting.			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	

2026 SLC Tentative Schedule of Events

(Please note that times and locations are subject to change.)

TENTATIVE AS OF 9/23/2025

FINAL/OFFICIAL VERSION WILL BE PUBLISHED ON THE CONFERENCE MOBILE APP

A: Amway Grand Plaza Hotel **DU:** Davenport University **CC:** DeVos Place Convention Center

Special Information for Judged Events

Student arrives late for a judged contest: (Judged contests are contests that involve unique scheduled appointment times.) If the student is late because the student was competing in another judged contest that ran over the scheduled time, the student should receive an assessment events pass from the contest administrator of the contest they were involved in. Once the assessment events pass is submitted to the contest administrator of the contest for which the student arrived late, the student will be allowed to compete in a different or the last time slot. The rescheduled time will be based on what is convenient for judges and the administration of the contest. If a student arrives late because that student was competing in another written/computer contest that was scheduled at the same time or because of any type of carelessness such as oversleeping, that student will not be allowed to compete. Administrators will submit any assessment event passes received during their contest to the grading room at the end of the competition for verification.

Judged Event Finals Postings: Results from Friday's preliminary events will be posted on our conference mobile app only. For Saturday's events, listings of finalists for those contests having finals will be posted at the location where the final round will be held. In addition, finalists will be posted on our conference mobile app. Finalists will be posted between 12:30-1:30 p.m.; therefore, please bring all necessary materials with you when you review the finals listing. **Results will NOT be posted at any other location other than indicated.**

DAY/DATE/TIME	EVENT	SITE
Thursday, March 12, 2026		
12:00pm-8:00pm	Luggage Holding	A
4:00pm	Hotel Check-in	All Hotels
5:00pm-9:00pm	Registration Open Information Desk (Courtesy Corps)	A
7:00pm-8:45pm	Assessment Events Headquarters	A
8:00pm-9:30pm	Special Event Hosted by the State Executive Council (Open to all registered conference attendees)	A
9:00pm-9:45pm	Administrators/Proctors/Graders Meeting for all computer and non-judged events	A
10:00pm-10:30pm	Michigan BPA Staff Meeting	A
11:00pm	Curfew – Advisors will conduct room check/students in their assigned room	All Hotels
Friday, March 13, 2026		
7:00am-4:00pm	Assessment Events Headquarters	A
7:00am-7:00pm	Registration Open Information Desk (Courtesy Corps)	A
7:30am-4:00pm	Davenport University Shuttle Bus Pickup (Near Sales & Catering Office/Fine Arts Room)	A

DAY/DATE/TIME	EVENT	SITE
Friday, March 13, 2026 (cont.)		
8:00am-9:00am	SQL Database Fundamentals	A
8:00am-6:00pm	Luggage Holding	A
8:00am-6:00pm	Coat Check	A
8:15am-8:45am	Judges Breakfast/Orientation (By Invitation Only/Ticket Required)	A
8:30am-9:30am	Banking & Finance	A
8:30am-10:00am	Headshot & Group Photo Studio <i>(Group photos are prescheduled)</i>	A
8:30am-10:00am	Fundamental Word Processing	DU
8:30am-10:00am	Intermediate Word Processing	DU
8:30am-10:00am	C# Programming (Session 1) C++ Programming (Session 1) Java Programming (Session 1) Python Programming (Session 1)	A
8:30am-10:30am	Advanced Word Processing	DU
8:30am-10:30am	Fundamentals of Web Design	DU
8:30am-3:30pm	Financial Analyst Team	A
8:45am-12:15pm	Ethics & Professionalism (Preliminaries) Preparation Section 1 Section 2 Section 3	A A A A
9:00am-10:00am	Health Insurance & Medical Billing	A
9:00am-2:00pm	State Executive Council Candidate Interviews	A
9:00am-7:00pm	Grading Room	A
9:15am-12:15pm	Prepared Speech (Preliminaries) Section 1 Section 2 Section 3	A A A
9:15am-1:00pm	Presentation Individual (Preliminaries) Section 1 Section 2 Section 3 Section 4	A A A A
9:15am-3:00pm	Broadcast News Production Team	A
9:15am-3:00pm	Economic Research Team	A
9:15am-3:00pm	Podcast Production Team	A
9:15am-3:00pm	Video Production Team	A
9:15am-3:15pm	Global Marketing Team	A
9:30am-10:30am	Computer Security	A
9:30am-3:00pm	Parliamentary Procedure Team Preparation Demonstration	A A
10:00am-11:00am	Personal Financial Management	A
10:00am-4:00pm	Exhibits Open	A
10:15am-11:45am	C# Programming (Session 2) C++ Programming (Session 2) Java Programming (Session 2) Python Programming (Session 2)	A
10:30am-11:30am	Medical Billing	A
10:30am-12:30pm	Advanced Spreadsheet Applications	DU

DAY/DATE/TIME	EVENT	SITE
Friday, March 13, 2026 (cont.)		
10:30am-12:30pm	Fundamental Spreadsheet Applications	DU
10:30am-12:30pm	Integrated Office Applications	DU
11:00am-11:45am	Legacy Launcher #1	A
11:00am-11:45am	Legacy Launcher #2	A
11:00am-12:00pm	Computer Network Technology	A
11:00am-12:00pm	Proctors Meeting for Open Event Personnel & Staff	A
11:30am-2:00pm	Judges Luncheon (By Invitation Only/Ticket Required)	A
12:00pm-1:20pm	Payroll Accounting	A
12:30pm-1:30pm	Device Configuration & Troubleshooting	A
12:30pm-2:00pm	Administrators & Proctors Meeting for all Saturday Judged Events	A
12:30pm-2:30pm	Advanced Office Systems & Procedures	DU
12:30pm-2:30pm	Basic Office Systems & Procedures	DU
12:30pm-2:30pm	Database Applications	DU
1:00pm-1:45pm	Legacy Launcher #3	A
1:00pm-1:45pm	Legacy Launcher #4	A
2:00pm-2:45pm	Legacy Launcher #5	A
2:00pm-2:45pm	Legacy Launcher #6	A
2:00pm-3:00pm	Business Law & Ethics	A
2:00pm-3:00pm	Network Administration Using Cisco	A
2:30pm-4:30pm	Administrative Support Team	DU
2:30pm-3:50pm	Health Administration Procedures	DU
2:30pm-3:50pm	Legal Office Procedures	DU
3:00pm-5:00pm	Advanced Accounting	A
3:00pm-5:00pm	Fundamental Accounting	A
3:30pm-4:30pm	Server Administration Using Microsoft	A
3:30pm-6:00pm	Headshot & Group Photo Studio (Group photos are prescheduled)	A
5:00pm-6:00pm	Linux Operating System Fundamentals	A
6:30pm-7:00pm	Annual Business Meeting (Voting Delegates/Chapter Presidents must be seated for roll call by 6:15pm. This meeting will be held to conduct all the official business of the annual conference.)	CC
7:30pm-9:00pm	Opening Session/Parade of Presidents (Special Awards, Candidate Speeches, Statesman Torch Awards)	CC
11:00pm	Curfew – Advisors will conduct room check/students in their assigned room	All Hotels
Saturday, March 14, 2026		
7:30am-10:00am	Test Distribution (Assessment Events Headquarters)	A
8:00am-8:30am	Headshot & Group Photo Studio (Group photos are prescheduled)	A
8:00am-5:00pm	Information Desk (Courtesy Corps)	A
8:00am-5:00pm	Coat Check	A
8:00am-8:30am	Judges Breakfast/Orientation (By Invitation Only/Ticket Required)	A
8:30am-4:00pm	Small Business Management Team Preparation Demonstration	A A

DAY/DATE/TIME	EVENT	SITE
Saturday, March 14, 2026 (cont.)		
8:45am-12:00pm	Human Resource Management (Preliminaries) Preparation Section 1 Section 2 Section 3	A A A A
9:00am-4:00pm	College Fair and Exhibits Open	A
9:00am-12:00pm	Advanced Interview Skills (Preliminaries)	CC
9:00am-12:00pm	Ethics & Professionalism (Finals) Preparation Demonstration	A A
9:00am-12:00pm	Extemporaneous Speech (Preliminaries) Preparation Section 1 Section 2 Section 3	A A A A
9:00am-12:00pm	Interview Skills (Preliminaries)	CC
9:00am-12:15pm	Economic Research Individual (Preliminaries)	A
9:00am-12:30pm	Entrepreneurship (Preliminaries) Section 1 Section 2 Section 3	A A A
9:00am-12:45pm	Digital Media Production (Preliminaries) Section 1 Section 2 Section 3	A A A
9:00am-12:45pm	Graphic Design Promotion (Preliminaries)	A
9:00am-1:00pm	Prepared Speech (Finals)	A
9:00am-1:00pm	Presentation Individual (Finals)	A
9:00am-2:00pm (Last student admitted at 1:00pm)	Open Events Administrative Support Concepts Business Spelling Computer Programming Concepts Digital Communication & Design Concepts Digital Marketing Concepts Financial Math & Analysis Concepts Health Administration Concepts Information Technology Concepts Management/Marketing/Human Resources Concepts Meeting and Event Planning Concepts Merit Scholar Parliamentary Procedure Concepts	CC
9:00am-3:30pm	Website Design Team	A
9:00am-3:30pm	Presentation Team	A
10:00am-10:45am	Legacy Launcher #7	A
10:00am-10:45am	Legacy Launcher #8	A
10:00am-5:00pm	Grading Room	A
11:00am-11:45am	Legacy Launcher #9	A
11:00am-11:45am	Legacy Launcher #10	A
11:30am-2:30pm	Judges Luncheon (By Invitation Only/Ticket Required)	A
12:15pm-1:15pm	Judges Orientation (Finals Judges Only)	A
1:00pm-1:45pm	Legacy Launcher #11	A

DAY/DATE/TIME	EVENT	SITE
Saturday, March 14, 2026 (cont.)		
1:30pm-4:30pm	Advanced Interview Skills (Finals)	A
1:30pm-4:30pm	Extemporaneous Speech (Finals) Preparation Demonstration	A A
1:30pm-4:30pm	Interview Skills (Finals)	A
1:45pm-4:45pm	Economic Research Individual (Finals)	A
1:45pm-4:45pm	Entrepreneurship (Finals)	A
1:45pm-4:45pm	Graphic Design Promotion (Finals)	A
2:00pm-4:30pm	Human Resource Management (Finals) Preparation Demonstration	A A
2:15pm-5:00pm	Digital Media Production (Finals)	A
2:15pm-2:30pm	Campaign Rally Setup (State Officer Candidates & Campaign Managers only)	A
2:30pm-3:45pm	"Meet the Candidates" Campaign Rally (First 30 minutes for Voting Delegates only)	A
4:00pm-5:45pm	Headshot & Group Photo Studio (Group photos are prescheduled)	A
6:30pm-9:00pm	Dinner Session (Doors open at 6:15pm) (2024-2025 State Officer Farewells, New Chapter Initiation, Scholarship Award, Barbara Chambers Outstanding Advisor Award, Honorary Lifetime Award, 2025-2026 State Officer Installation)	CC
9:00pm-9:30pm	Reception: 2025-2026 State Executive Council Officers-Elect, Advisors & Parents	A
9:00pm-9:30pm	Advisor Open Forum	A
9:30pm-10:30pm	Region 1 Advisors Meeting	A
9:30pm-10:30pm	Region 2 Advisors Meeting	A
9:30pm-10:30pm	Region 3 Advisors Meeting	A
9:30pm-10:30pm	Region 4 Advisors Meeting	A
9:30pm-10:30pm	Region 5 Advisors Meeting	A
9:30pm-10:30pm	Region 6 Advisors Meeting	A
9:30pm-10:30pm	Region 7 Advisors Meeting	A
9:30pm-10:30pm	Region 8 Advisors Meeting	A
9:30pm-11:30pm	Dance & Karaoke	CC
12:00 midnight	Curfew – Advisors will conduct room check/students in their assigned rooms	All Hotels
Sunday, March 15, 2026		
6:00am-3:00pm	Luggage Storage	A
7:45am-8:45am	Advisors Meeting	A
9:15am-Finish	Awards Session	CC



Novi Community School District Field Trip Permission Form

Teacher/Sponsor:

Destination: **Field Trip Date:**

Departure Time: **Return Time:**

Transportation By (must select one of the boxes below for approval):

Bus **Parent-driving own child(ren)** **Other**

Student Name:

Parent/Guardian Name:

Parent/Guardian Phone #:

Parent/Guardian Email:

Emergency Contact Name:

Emergency Contact Phone #:

Student Cell #:

Parent/Guardian Approval:

I have reviewed the above teacher comments and hereby grant permission for my student to participate in this field trip. I understand that students are to follow Novi Community School District policies, procedures, and expectations (including appropriate dress), when participating in school-sponsored trips.

Parent Signature

Date

Student: Return completed form to your field trip sponsor by:

Trip Sponsor: Provide anticipated attendance list to attendance office before your trip, and completed forms upon your return.

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

January 22, 2026

ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: DECA State Leadership Development Conference

Kathryn Keszei, teacher at the Novi High School and DECA sponsor, is requesting eighty (80) students participate in an overnight field trip to the DECA State Leadership Development Conference, being held at Huntington Place Detroit, in Detroit MI, from March 5 through March 7th, 2026.

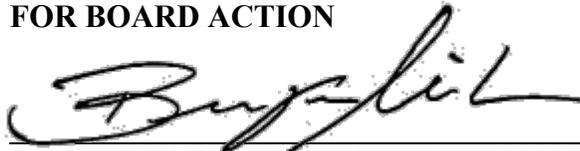
The State Career Development Conference (SCDC) is expected to host over 4,500 Michigan DECA members and advisors. This conference promises to be the most exhilarating Michigan DECA conference of the year because of the competitive edge, location, entertainment, and activities offered. Members are focused on improving their leadership and professional skills, in hopes of making their way to the final stage. In addition, members will elect the new Michigan DECA Executive Council, who will lead us into another exciting DECA year.

The total cost per student is \$200.00, which will cover competition fees and accommodations. There will be a DECA/CTE-sponsored dinner at \$80.00 per student. Students will also be asked to bring \$50.00 to cover extra food and/or souvenirs.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the DECA State Leadership Development Conference at Huntington Place Detroit, in Detroit, MI, from March 5 through March 7th, 2026, as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent



SY 25-26

0000086

NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 12/17/2025	Type of Trip: Overnight
Dates of Trip	Leave 03/05/2026	Return 03/07/2026
Number of School Days Missed by Students	1.5	

TRIP INFORMATION

Requester's Name	Kathryn Keszei	
Requester's Building	Novi High School	
Group/Class Traveling	DECA	
Title of Field Trip	DECA State Leadership Development Conference	
Primary Destination	Huntington Place Detroit	
Expected Chaperone Numbers	NCS D Staff Chaperones ⁷	Non-Staff Chaperones ⁰

Summary of Trip:

The State Career Development Conference (SCDC) is expected to host over 4,500 Michigan DECA members and advisors. This conference promises to be the most exhilarating Michigan DECA conference of the year because of the competitive edge, location, entertainment, and activities offered. Members are focused on improving their leadership and professional skills, in hopes of making their way to the finalist stage. In addition, members will elect the new Michigan DECA Executive Council who will lead us into another exciting DECA year.

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

DECA is a competitive club, in order to be a member of DECA students must be enrolled in marketing or IB Business Management courses. This competition is the direct application of their learning to real world experiences. Additionally DECA is committed to developing students leadership skills, understanding our free enterprise system, developing positive human relations skills.

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

Students who qualified at the regional conference in January will compete here
Students must be enrolled in marketing or IB Business in order to participate.

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

This is a state competition to demonstrate learning and skills related to real-world business scenarios.

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

The club will continue to learn from this event and prepare for the international competition in April.

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

No

If yes, when:

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

Kathryn Keszei has not coordinated, but has chaperoned this trip in the past (March 2025). She is the current club sponsor.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

Sarah Lepahrt

HOTEL ACCOMMODATIONS

Hotel Name
If applicable

Address

Contact Name

Phone #

Link to Hotel: We will be assigned to one of the hotels in or around Huntington Place Convention Center

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

TRANSPORTATION DETAILS

Must be contacted for pre-arrangements. Requirements: 12 weeks prior	Date contacted/prearranged	12/17/2025
	Transportation Provider If charter bus, confirm on MDOT approved list	
	Contact Person	Ashley Bootz
	Contact Phone Number	248-449-5504
	Email Address	ashley.bootz@novik12.org
Does the bus need to stay?	No	
Lift Bus Required?	No	
Special Equipment Required:		
Number of Students Attending		

TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

Departure Location Building Name & Address	Athletic Entrance Novi High School 24062 Taft Road Novi, MI 48375	Departure Date & Time	03/05/2026 11:00 AM
Destination Location Building Name & Address	Huntington Place Convention Center 1 Washington Blvd Detroit, MI 48226	Arrival Time	12:00 PM

RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

Departure Location Building Name & Address	Huntington Place Convention Center 1 Washington Blvd Detroit, MI 48226	Departure Date & Time	03/07/2026 1:00 PM
Destination Location Building Name & Address	Taft Entrance (Bus Turnaround) Novi High School 24062 Taft Road, nO==	Arrival Time	2:00 PM

Notes:
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CHAPERONE INFORMATION

NCS D STAFF CHAPERONES - NUMBER EXPECTED: 6 _____ COMPLETE INFO. BELOW

	Last Name	First Name	Cell Phone Number	Home Building	Sub Required? IF YES, CHAPERONE MUST REQUEST SUB IN RED ROVER
1	Keszei	Kathryn	248-310-3193	Novi High School	No sub required
2	Brown	Alaina	248-231-4625	Novi High School	No sub required
3	Armstrong	Rob	734-320-2436	Novi High School	Yes, chaperone to request sub
4	Lephart	Sarah	651-398-6159	Novi High School	No sub required
5	Farmer	Doug	248-318-5604	Novi High School	No sub required
6	Kilgore	Kevin	734-812-8958	Novi High School	No sub required
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Notes:

FIELD TRIP COSTS

NCSD BUS TRANSPORTATION COSTS

Bus trip to the destination	Start	End	Hours	
Bus remaining at location between traveling	Start	End	Hours	
Bus trip returning to school	Start	End	Hours	
TOTAL HOURS				
Mileage from NCSD Bus Garage at 45505 11 Mile, Novi, MI 48374 to field trip destination				
Mileage from field trip destination back to school				
TOTAL ROUND TRIP MILES				

HOURLY FLAT RATE FEE

Day of the Week	Number of Hours	Fee Per Hour	Per Bus Total	Number of Buses	Total Flat Rate
Mon-Fri		\$30.00			
Saturday		\$45.00			
Sunday		\$60.00			

MILEAGE FEE

	Fee Per Mile	Number of Miles	Number of Buses	Total Mileage
Round-trip Mileage	\$3.00			

TOTAL NCSD BUS COST \$

Are drivers' meals, tickets, or fees included? Please specify details.

Parking facilities on-site? Is there a cost?

Other important information about NCSD Bus Cost:

FIELD TRIP COST SUMMARY **PER STUDENT**

Total Estimated Cost Per Student		\$ 200.00
Estimated Total Per Student		Expense Description (what is included)
Paid by Students & Families	200.00	competition fees and accommodations
Supplied by Students During the Trip	50.00	extra food and souvenirs
Covered By Other Funding Sources*	800.00	team dinner
*List other funding sources (grant names etc.)		

NCSD BUSINESS OFFICE INFO NEEDED:	Expense Item	Account Name to be charged	Account Number	Amount
	Team Dinner	DECA/CTE account	61-296-7920-022-625-0000	800

Notes: Historically, DECA has covered a team dinner

APPROVAL TO COLLECT FUNDS

Anticipated participants (qty)	Amt. Collected per participant (\$)	Expected Total Collected
80	200	\$ 16,000.00
Account Name Where Funds will be Deposited		Account Number
DECA/CTE account		60-179-0000-022-625-0000
Name of Adult(s) present and responsible for collecting, counting, and turning in money to the school's financial secretary the day of sale.		Estimated Date (s) Money will be Collected
Kathry Keszei		January 27-February 6, 2026

By submitting this field trip form you agree to collect these funds in compliance with district policies and acknowledge all District policies and procedures will be followed for cash handling and cash procedures.

- I understand that I am personally responsible for all funds collected and for keeping accurate records.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I am responsible for completing the [Event Balance Sheet](#) and will turn in all records to the financial secretary within 5 school days of the money collection date.
- Collected monies to be deposited a minimum of 5 business days prior to expenditures being paid out.

LINKS / ITEMS NEEDED TO PROCESS

Links / Documents	When Needed	Process
<p>NCS D Field Trip Permission Form -</p> <p>AMB</p>	<p>Required for</p> <ul style="list-style-type: none"> All field trips. Completed, unsigned version required to process this request. 	<ol style="list-style-type: none"> Choose a form option <ol style="list-style-type: none"> Digital Form Paper Form Update with event details. Attach an unsigned, updated form at the end of this process (scroll all the way to the bottom). If using the digital form, simply upload a document with the link you are sharing with families.
<p>Detailed Itinerary</p> <p>AMB</p>	<p>Required for:</p> <ul style="list-style-type: none"> All overnight, out of state or out of country field trips. 	<p>No required format.</p> <p>Must be attached at the end of this process (scroll all the way to the bottom).</p>
<p>Chaperone & Volunteer Non-Employment Background Request (ICHAT)</p> <p>AMB</p>	<p>Required for:</p> <ul style="list-style-type: none"> All NON-NCS D chaperones 	<p>Please follow district guidelines found at link including allow 3 business days for your submission to be processed.</p>
<p>NCS D Health Forms</p> <p>AMB</p>	<p>Required for all students:</p> <ul style="list-style-type: none"> Emergency Medical Release Form Authorization for Administering Over-The-Counter Medication <p>Required for students bringing Medications:</p> <ul style="list-style-type: none"> Medication Procedure Letter 	<p>Medication Instructions for Overnight Field Trips</p> <p>All forms must be reviewed by district nurses at least two weeks prior to the trip.</p> <p>AMB</p>
<p>Student & Chaperone Rules and Responsibilities</p> <p>AMB</p>	<p>Required for:</p> <ul style="list-style-type: none"> All overnight, out-of-state or out-of-country field trips. 	<p>Attach the NCS D Overnight, Out of State or Out of Country Rules and Responsibilities to the permission slip when distributing. (already linked in the digital form).</p> <p>Ensure that all chaperones have reviewed the chaperone responsibilities.</p>

RETAINING RECORDS AFTER THE TRIP: Health forms, itineraries, proof of insurance, driver information, permission slips, transportation request forms, and trip mileage or any other information documenting the student trips must be retained (by the trip sponsor) for the remainder of the school year PLUS one additional year and then may be shredded.

For More Details Please Review the [NCS D Overnight, Out of State, Out of Country Field Trip Procedure](#)

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<u>Alaina M. Brown</u> <small>Alaina M. Brown [12/17/2025 1:16pm EST]</small>	12/17/2025	Submitted
Sponsoring Administrator of Trip	<u>Michelle Eathorne</u> <small>Michelle Eathorne [12/19/2025 3:29pm EST]</small>	12/19/2025	Reviewed, okay to proceed.
Notes:			
Building Administrator	<u>Nicole Carter</u> <small>Nicole Carter [12/23/2025 12:56am EST]</small>	12/23/2025	Reviewed, okay to proceed
Notes:			
Building Budget Admin. Asst. Review	<u>Mary Warra</u> <small>Mary Warra [01/05/2026 9:58am EST]</small>	01/05/2026	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. Yes Notes:			
Director of Transportation Only if NCSD Bus used	<u>Carey Russell</u> <small>Carey Russell [01/05/2026 10:18am EST]</small>	01/05/2026	Reviewed, entered in TripFinder
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Michael Giromini</u> <small>Michael Giromini [01/05/2026 10:18am EST]</small>	01/05/2026	Reviewed, okay to proceed
Notes:			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [01/05/2026 10:19am EST]</small>	01/05/2026	Reviewed, okay to proceed
Notes:			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Jennifer Bueter</u> <small>Jennifer Bueter [01/13/2026 1:24pm EST]</small>	01/13/2026	Expected Board Review Date 01/22/2026
Notes: This will go to the Board for approval at the 1/22/26 Regular Board Meeting.			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	

TENTATIVE AGENDA

Registration starts at 11:00am on Thursday with the first student activity at 2pm.

[THIS document](#) says that a tentative program will be included in the February issue of Spotlight on DECA and will be posted on <http://mideca.org>.

State Conference Judge Needs

February 24 - March 7, 2026

Prepared Event Project Evaluations

30 Judges Needed

Evaluations of the written portion of the projects will be conducted online.

Thursday, March 5, 2026 at Huntington Place

Prepared Event Presentation Evaluations

1:00 p.m. - 7:00 p.m.

70 Judges Needed

Business Operations Research Events
Chapter Award Program
Entrepreneurship Prepared Events
Integrated Marketing Campaign Events
Merit Award Program
Project Management Events

Friday, March 6, 2026 at Huntington Place

Morning Events - 8:30 a.m. - 2:00 p.m.

280 Judges Needed

Accounting Applications	Personal Financial Literacy
Automotive Services Marketing	Principles of Business Management
Business Law & Ethics Team Decision Making	Principles of Entrepreneurship
Buying & Merchandising Team Decision Making	Principles of Finance
Financial Consulting	Principles of Hospitality & Tourism
Financial Services Team Decision Making	Principles of Marketing
Hospitality & Tour Professional Selling	Professional Selling Event
Leadership & Teamwork	School Based Enterprise
Marketing Management Team Decision Making	

Afternoon Events - 12:00 noon - 6:00 p.m.

315 Judges Needed

Apparel & Accessories Marketing	Human Resources Management
Business Finance	Marketing Communication
Business Services Marketing	Quick Serve Restaurant Management
Entrepreneurship Series	Restaurant & Food Service Management
Entrepreneurship Team Decision Making	Retail Merchandising
Ethics Team Event	Sports & Entertainment Series
Food Marketing	Sports & Entertainment Team Decision Making
Hospitality Services Team Decision Making	Travel & Tourism Team Decision Making
Hotel & Lodging Management	

2026 State Conference Competitive Event Schedule

All times are subject to change EVENT	ADVISOR AND EVENT ASSISTANT ORIENTATION	STUDENT ORIENTATION AND TESTING	COMPETITION
Business Growth Plan (EBG) Business Services Operations Research (BOR) Business Solutions Project (PMBS) Buying & Merchandising Operations Research (BMOR) Career Development Project (PMCD) Chapter Award Program (MICAP) Community Awareness Project (PMCA) Community Giving Project (PMCG) Financial Literacy Project (PMFL) Financial Operations Research (FOR) Franchise Business Plan (EFB) Gold Merit Awards Program (MIGMAP) Hospitality & Tourism Operations Research (HTOR) Independent Business Plan (IBP) Innovation Plan (EIP) Integrated Marketing Campaign - Event (IMCE) Integrated Marketing Campaign - Product (IMCP) Integrated Marketing Campaign - Service (IMCS) International Business Plan (IBP) Sales Project (PMSP) Sports & Entertainment Operations Research (SEOR) Start-Up Business Plan (ESB)	<p style="text-align: center;">Thursday</p> <p style="text-align: center;">1:00 p.m. to 1:45 p.m.</p>	<p style="text-align: center;">Thursday</p> <p style="text-align: center;">2:00 p.m. to 2:45 p.m.</p> <p style="text-align: center;"><i>Integrated Marketing Campaigns (Event, Product, and Service) will take their comprehensive exam on Friday; time to be announced</i></p>	<p style="text-align: center;">Thursday</p> <p style="text-align: center;">3:00 p.m. to 7:00 p.m.</p>
Automotive Services Marketing (ASM) Business Finance (BFS) Business Law & Ethics Team Decision Making (BLTDM) Buying & Merchandising Team Decision Making (BTDM) Financial Consulting (FCE) Financial Services Team Decision Making (FTDM) Hospitality & Tour Professional Selling (HTPS) Leadership & Teamwork (MILTW) Marketing Management Team Decision Making (MTDM) Personal Financial Literacy (PFL) Principles of Business Management (PBM) Principles of Entrepreneurship (PEN) Principles of Finance (PFN) Principles of Hospitality & Tourism (PHT) Principles of Marketing (PMK) Professional Selling Event (PSE) Quick Serve Restaurant Management (QSRM) Retail Merchandising (RMS) School Based Enterprise (MISBE)	<p style="text-align: center;">Thursday</p> <p style="text-align: center;">one hour prior to student orientation</p>	<p style="text-align: center;">Thursday</p> <p style="text-align: center;">4:00 p.m. to 6:45 p.m.</p> <p style="text-align: center;"><i>specific times will be posted online in March</i></p>	<p style="text-align: center;">Friday Morning</p> <p style="text-align: center;">8:30 a.m. to 1:00 p.m.</p>
Accounting Applications (ACT) Apparel & Accessories Marketing (ASM) Business Services Marketing (BSM) Entrepreneurship Series (ENT) Entrepreneurship Team Decision Making (ETDM) Ethics Team Event (MIETH) Food Marketing (FMS) Hospitality Services Team Decision Making (HTDM) Hotel & Lodging Management (HLM) Human Resources Management (HRM) Marketing Communications (MCS) Restaurant & Food Service Management (RFSM) Sports & Entertainment Series (SEM) Sports & Entertainment Team Decision Making (STDM)	<p style="text-align: center;">Thursday</p> <p style="text-align: center;">one hour prior to student orientation</p>	<p style="text-align: center;">Thursday</p> <p style="text-align: center;">4:00 p.m. to 6:45 p.m.</p> <p style="text-align: center;"><i>specific times will be posted online in March</i></p>	<p style="text-align: center;">Friday Afternoon</p> <p style="text-align: center;">12:30 p.m. to 5:30 p.m.</p>

Novi Community District Field Trip Permission Form

Teacher/Sponsor: Katie Keszei

Destination: DECA State Leadership Conference - Huntington Place Convention Center

Field Trip Date: March 5-7, 2026

Departure Time: 11:00 AM

Return Time: 2:00 PM

Transportation By (bus, walking, etc) ****Students should not drive other students:**

Form Returned By: February 6, 2026

Trip Sponsor to provide anticipated attendance list to attendance office before your trip and completed forms upon your return.

[Overnight Field Trip Rules and Responsibilities](#)

* Indicates required question

1. Email *

Parent/Guardian Approval

I have reviewed the above teacher comments and by filling out my student's information I am granting permission for my student to participate in this field trip. I understand that students are to follow Novi Community School District policies, procedures, and expectations (including appropriate dress), when participating in school-sponsored trips.

2. Student Last Name *

3. Student First Name *

4. Parent/Guardian Name *

5. Parent/Guardian Phone # *

6. Parent/Guardian Email Address *

7. Emergency Contact Name *

8. Emergency Contact Phone # *

9. Student Cell # (if applicable)

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Google Forms

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: Novi Middle School Science Olympiad Mentor Invitational

Tonight, Debra Jodoin, Administrative Assistant at Novi Middle School, is requesting to have thirty (30) students travel to Mentor, Ohio, to participate in the Mentor Invitational. Students will travel on January 31, 2026, to the invitational by personal parent car accompanied by their parents, to compete in this tournament.

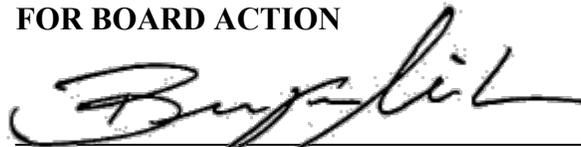
This will only be a day trip. It is a great opportunity to travel to Ohio and compete against the nation's highest-ranked teams. The tournament will begin at 8:00 a.m. and conclude at 3:00 p.m. with an award ceremony at 4:30 pm. The day should finish by 6:00 p.m., and students will return home via parent vehicle.

There is no cost for this invitational.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Novi Middle School Science Olympiad trip to Mentor, Ohio, on January 31, 2026, as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent



SY 25-26

0000089

NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 01/04/2026	Type of Trip: Out of State-not overnight
Dates of Trip	Leave 01/31/2026	Return 01/31/2026
Number of School Days Missed by Students	0	

TRIP INFORMATION

Requester's Name	Debra Jodoin	
Requester's Building	Novi Middle School	
Group/Class Traveling	Novi Middle School Science Olympiad team	
Title of Field Trip	Mentor Invitational	
Primary Destination	Mentor High School 6477 Center St, Mentor OH 44060	
Expected Chaperone Numbers	NCSD Staff Chaperones ¹	Non-Staff Chaperones ⁰

Summary of Trip:

Novi Middle School would like to travel to Mentor Ohio to participate in the Mentor Invitational. Students will travel on January 31, 2026 to the invitational by personal parent car accompanied by their parents to compete in this tournament. 30 students will be attending and I will be their primary chaperone. This will only be a day trip. It is a great opportunity to travel to Ohio and compete against the natina highest ranked teams. The tournament will begin at 8:00am and conclude at 3:00pm with a award ceremony at 4:30pm. The day should finish by 6:00pm and students will return home via parent vehicle

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

N/A

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

N/A

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

N/A

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

N/A

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

No

If yes, when:

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

I coordinated and Chaperoned the Novi High School Science Olympiad team to the National Tournament to the University of Nebraska- Lincoln in the 2025 School year.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

HOTEL ACCOMMODATIONS

Hotel Name
If applicable

none

Address

Contact Name

Phone #

Link to Hotel:

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

TRANSPORTATION DETAILS

Must be contacted for pre-arrangements. Requirements: 12 weeks prior	Date contacted/prearranged	
	Transportation Provider If charter bus, confirm on MDOT approved list	Parent Vehicle
	Contact Person	
	Contact Phone Number	
	Email Address	
Does the bus need to stay?		
Lift Bus Required?		
Special Equipment Required:		
Number of Students Attending		

TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

Departure Location Building Name & Address	Novi Middle School or Individual Homes	Departure Date & Time	01/31/2026
Destination Location Building Name & Address	Mentor High School 6477 Center St, Mentor OH 44060	Arrival Time	

RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

Departure Location Building Name & Address	Mentor High School 6477 Center St, Mentor OH 44060	Departure Date & Time	01/31/2026
Destination Location Building Name & Address	Novi Middle School or Individual Homes	Arrival Time	

Notes:
Students will travel to tournament with parents via parent vehicle.

CHAPERONE INFORMATION

NCSD STAFF CHAPERONES - NUMBER EXPECTED: 1 COMPLETE INFO. BELOW

	Last Name	First Name	Cell Phone Number	Home Building	Sub Required? IF YES, CHAPERONE MUST REQUEST SUB IN RED ROVER
1	Jodoin	Debra	248-505-3970	Novi Middle School	No sub required
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					

Notes:

FIELD TRIP COSTS

NCSD BUS TRANSPORTATION COSTS

Bus trip to the destination	Start	End	Hours	
Bus remaining at location between traveling	Start	End	Hours	
Bus trip returning to school	Start	End	Hours	
TOTAL HOURS				
Mileage from NCSD Bus Garage at 45505 11 Mile, Novi, MI 48374 to field trip destination				
Mileage from field trip destination back to school				
TOTAL ROUND TRIP MILES				

HOURLY FLAT RATE FEE

Day of the Week	Number of Hours	Fee Per Hour	Per Bus Total	Number of Buses	Total Flat Rate
Mon-Fri		\$30.00			
Saturday		\$45.00			
Sunday		\$60.00			

MILEAGE FEE

	Fee Per Mile	Number of Miles	Number of Buses	Total Mileage
Round-trip Mileage	\$3.00			

TOTAL NCSD BUS COST \$

Are drivers' meals, tickets, or fees included? Please specify details.

Parking facilities on-site? Is there a cost?

Other important information about NCSD Bus Cost:

FIELD TRIP COST SUMMARY **PER STUDENT**

Total Estimated Cost Per Student		\$ 0.00
Estimated Total Per Student		Expense Description (what is included)
Paid by Students & Families	0.00	none
Supplied by Students During the Trip	0.00	none
Covered By Other Funding Sources*	0.00	none
*List other funding sources (grant names etc.)		

NCSD BUSINESS OFFICE INFO NEEDED:	Expense Item	Account Name to be charged	Account Number	Amount
	none	none	none	none

Notes:

APPROVAL TO COLLECT FUNDS

Anticipated participants (qty)	Amt. Collected per participant (\$)	Expected Total Collected
30	0.00	\$ 0.00
Account Name Where Funds will be Deposited		Account Number
none		none
Name of Adult(s) present and responsible for collecting, counting, and turning in money to the school's financial secretary the day of sale.		Estimated Date (s) Money will be Collected
none		none

By submitting this field trip form you agree to collect these funds in compliance with district policies and acknowledge all District policies and procedures will be followed for cash handling and cash procedures.

- I understand that I am personally responsible for all funds collected and for keeping accurate records.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I am responsible for completing the [Event Balance Sheet](#) and will turn in all records to the financial secretary within 5 school days of the money collection date.
- Collected monies to be deposited a minimum of 5 business days prior to expenditures being paid out.

LINKS / ITEMS NEEDED TO PROCESS

Links / Documents	When Needed	Process
<p>NCS D Field Trip Permission Form -</p> <p>DJ</p>	<p>Required for</p> <ul style="list-style-type: none"> All field trips. Completed, unsigned version required to process this request. 	<ol style="list-style-type: none"> Choose a form option <ol style="list-style-type: none"> Digital Form Paper Form Update with event details. Attach an unsigned, updated form at the end of this process (scroll all the way to the bottom). If using the digital form, simply upload a document with the link you are sharing with families.
<p>Detailed Itinerary</p> <p>DJ</p>	<p>Required for:</p> <ul style="list-style-type: none"> All overnight, out of state or out of country field trips. 	<p>No required format.</p> <p>Must be attached at the end of this process (scroll all the way to the bottom).</p>
<p>Chaperone & Volunteer Non-Employment Background Request (ICHAT)</p> <p>DJ</p>	<p>Required for:</p> <ul style="list-style-type: none"> All NON-NCS D chaperones 	<p>Please follow district guidelines found at link including allow 3 business days for your submission to be processed.</p>
<p>NCS D Health Forms</p> <p>DJ</p>	<p>Required for all students:</p> <ul style="list-style-type: none"> Emergency Medical Release Form Authorization for Administering Over-The-Counter Medication <p>Required for students bringing Medications:</p> <ul style="list-style-type: none"> Medication Procedure Letter 	<p>Medication Instructions for Overnight Field Trips</p> <p>All forms must be reviewed by district nurses at least two weeks prior to the trip.</p> <p>DJ</p>
<p>Student & Chaperone Rules and Responsibilities</p> <p>DJ</p>	<p>Required for:</p> <ul style="list-style-type: none"> All overnight, out-of-state or out-of-country field trips. 	<p>Attach the NCS D Overnight, Out of State or Out of Country Rules and Responsibilities to the permission slip when distributing. (already linked in the digital form).</p> <p>Ensure that all chaperones have reviewed the chaperone responsibilities.</p>

RETAINING RECORDS AFTER THE TRIP: Health forms, itineraries, proof of insurance, driver information, permission slips, transportation request forms, and trip mileage or any other information documenting the student trips must be retained (by the trip sponsor) for the remainder of the school year PLUS one additional year and then may be shredded.

For More Details Please Review the [NCS D Overnight, Out of State, Out of Country Field Trip Procedure](#)

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<u>Debra Jodoin</u> <small>Debra Jodoin [01/04/2026 2:56pm EST]</small>	01/04/2026	Submitted
Sponsoring Administrator of Trip	<u>Robert J Baker</u> <small>Robert J Baker [01/05/2026 9:08am EST]</small>	01/05/2026	Reviewed, okay to proceed.
Notes:			
Building Administrator	<u>Robert J Baker</u> <small>Robert J Baker [01/05/2026 9:09am EST]</small>	01/05/2026	Reviewed, okay to proceed
Notes:			
Building Budget Admin. Asst. Review	<u>Debra Jodoin</u> <small>Debra Jodoin [01/05/2026 11:15am EST]</small>	01/05/2026	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. No, see below. Notes: None Needed. It is already paid for.			
Director of Transportation Only if NCSD Bus used			
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Michael Giromini</u> <small>Michael Giromini [01/05/2026 11:26am EST]</small>	01/05/2026	Reviewed, okay to proceed
Notes:			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [01/05/2026 11:26am EST]</small>	01/05/2026	Reviewed, okay to proceed
Notes:			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Jennifer Bueter</u> <small>Jennifer Bueter [01/13/2026 1:39pm EST]</small>	01/13/2026	Expected Board Review Date 01/22/2026
Notes: This will go to the Board for approval at the 1/22/26 Regular Board Meeting.			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	

The Novi Middle School Science Olympiad teams would like to travel to the Mentor Invitational in Mentor Ohio. The invitational takes place on Saturday January 31, 2026. We will travel to and from the tournament in a private, parent vehicle . Parents will be traveling with their own students. It is an amazing opportunity to be able to travel to out of state tournaments and compete against the top nationally ranked teams. We would appreciate the opportunity to attend.

Itinerary

5:00am Leave Novi - Student leave from individual homes

7:00am Arrives Mentor High School , Mentor Ohio

8:00am - Competition begins

3:00pm Competition concludes

4:30 Award Ceremony begins

6:00pm Award Ceremony concluded

6:00pm Students travel home in parent vehicle

8:00pm students arrive home = Novi.



Novi Community School District Field Trip Permission Form

Teacher/Sponsor: Debra Jodoin

Destination: Field Trip Date: January 31, 2026

Departure Time: Return Time: After 7:00pm

Transportation By (must select one of the boxes below for approval):

Bus **Parent-driving own child(ren)** **Other**

Student Name:

Parent/Guardian Name:

Parent/Guardian Phone #:

Parent/Guardian Email:

Emergency Contact Name:

Emergency Contact Phone #: Student Cell #: Parent/Guardian Approval:

I have reviewed the above teacher comments and hereby grant permission for my student to participate in this field trip. I understand that students are to follow Novi Community School District policies, procedures, and expectations (including appropriate dress), when participating in school-sponsored trips.

Parent Signature Date

Student: Return completed form to your field trip sponsor by:

Trip Sponsor: Provide anticipated attendance list to attendance ocer before your trip, and completed forms upon your return.

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

January 22, 2026

ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: Novi High School & Novi Middle School Science Olympiad Solon Tournament

Debra Jodoin, Administrative Assistant at Novi Middle School, is requesting to have forty-five (45) students travel to Solon, Ohio, together as a joint venture. We have received quotes to travel by charter bus from the Novi High School to two destinations in Solon, Ohio.

The High School Competition will be at: Solon High School, located at 33600 Inwood Drive, Solon, OH 44139.

The Middle School competition will be held at: Solon Middle School, 6835 S.O.M Center Rd

The venues are approximately 1 mile apart. The charter bus will take students from Novi High School to Solon High School to drop off the High School Students and then to Solon Middle School to drop off the Middle School students. We will then compete in our respective tournaments, and the bus will pick up the middle school team and then travel to pick up the high school team. We will then travel back to Novi High School.

There is no cost for this tournament.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Novi High School and Novi Middle School Science Olympiad trip to Solon, Ohio, on February 7, 2026, as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent



SY 25-26

0000090

NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 01/07/2026	Type of Trip: Out of State-not overnight
Dates of Trip	Leave 02/07/2026	Return 02/07/2026
Number of School Days Missed by Students	None	

TRIP INFORMATION

Requester's Name	Debra Jodoin	
Requester's Building	Novi Middle School	
Group/Class Traveling	Novi High School and Novi Middle School Science Olympiad teams	
Title of Field Trip	Solon Tournament	
Primary Destination	Solon Ohio	
Expected Chaperone Numbers	NCSD Staff Chaperones ¹	Non-Staff Chaperones ⁰

Summary of Trip:

Novi High School and Novi Middle School would like to attend the Solon Invitationals together as a joint venture. We have received quotes to travel by charter bus from the Novi High School to two destinations in Solon Ohio. The High School Competition will be at: Solon High School, located at 33600 Inwood Drive, Solon, OH 44139, and the Middle School competition will be held at: Solon Middle School 6835 S.O.M Center Rd The venues are approx 1 mile apart. The charter bus will take us from Novu High School to Solon High School to drop off the High School Students and then to Solon Middle School to drop off the Middle School Students. We will then compete in our respective tournaments and the bus will then pick up the Middle School team and then travel to pick up the high school team. We will then travel back to Novi High School.

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

N/A

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

N/A

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

N/A

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

N/A

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

No

If yes, when:

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

I chaperoned and coordinated Novi High School Science Olympiad teams trip to the National Tournament in Lincoln, Nebraska in May 2025.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

HOTEL ACCOMMODATIONS

Hotel Name
If applicable

None

Address

Contact Name

Phone #

Link to Hotel:

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

TRANSPORTATION DETAILS

Must be contacted for pre-arrangements. Requirements: 12 weeks prior	Date contacted/prearranged	07/31/2025
	Transportation Provider If charter bus, confirm on MDOT approved list	National Trails
	Contact Person	Natalie Lozon
	Contact Phone Number	248-353-9510
	Email Address	
Does the bus need to stay?	Yes	
Lift Bus Required?	No	
Special Equipment Required:	No	
Number of Students Attending	45	

TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

Departure Location Building Name & Address	Novi High School 24062 Taft Rd Novi	Departure Date & Time	02/07/0006 3:00 AM
Destination Location Building Name & Address	Solon High School 33600 Inwood Solon Oh	Arrival Time	6:30 AM

RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

Departure Location Building Name & Address	Solon High School 33600m Inwood Solon Oh	Departure Date & Time	02/07/2026 5:45 PM
Destination Location Building Name & Address	Novi High School 24062 Taft Rd Novi	Arrival Time	9:15 PM

Notes:

Novi Middle School and Novi High School will be bringing 2 High School Teams and 1 Middle School team to Solon's Invitational. This is a joint venture and shall be a great experience for all involved. Parents will be joining us, driving there separately. All Parents are required for Middle School Students. i will be accompanying them on the bus.

CHAPERONE INFORMATION

NCSD STAFF CHAPERONES - NUMBER EXPECTED: 45 COMPLETE INFO. BELOW

	Last Name	First Name	Cell Phone Number	Home Building	Sub Required? IF YES, CHAPERONE MUST REQUEST SUB IN RED ROVER
1	Jodoin	Debra	248-505-3970	Novi Middle School	No sub required
2	Chenapalli	Vamsidhar	925-639-2336	Novi High School	No sub required
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Notes:

FIELD TRIP COSTS

NCSD BUS TRANSPORTATION COSTS

Bus trip to the destination	Start	End	Hours	
Bus remaining at location between traveling	Start	End	Hours	
Bus trip returning to school	Start	End	Hours	
TOTAL HOURS				
Mileage from NCSD Bus Garage at 45505 11 Mile, Novi, MI 48374 to field trip destination				
Mileage from field trip destination back to school				
TOTAL ROUND TRIP MILES				

HOURLY FLAT RATE FEE

Day of the Week	Number of Hours	Fee Per Hour	Per Bus Total	Number of Buses	Total Flat Rate
Mon-Fri		\$30.00			
Saturday		\$45.00			
Sunday		\$60.00			

MILEAGE FEE

	Fee Per Mile	Number of Miles	Number of Buses	Total Mileage
Round-trip Mileage	\$3.00			

TOTAL NCSD BUS COST \$

Are drivers' meals, tickets, or fees included? Please specify details.

Parking facilities on-site? Is there a cost?

Other important information about NCSD Bus Cost:

FIELD TRIP COST SUMMARY **PER STUDENT**

Total Estimated Cost Per Student		\$ 0.00
Estimated Total Per Student		Expense Description (what is included)
Paid by Students & Families	0.00	None
Supplied by Students During the Trip	50.00	Meals, snacks
Covered By Other Funding Sources*	4,125.00	Charter Bus
*List other funding sources (grant names etc.)		

NCSD BUSINESS OFFICE INFO NEEDED:	Expense Item	Account Name to be charged	Account Number	Amount
	Charter Bus	Novi High School Science Olympiad	61-296-7920-022-734-0000	2750.00
	Charter Bus	Novi Middle School Science Olympiad	61-296-7920-020-734-0000	1375.00

Notes:

APPROVAL TO COLLECT FUNDS

Anticipated participants (qty)	Amt. Collected per participant (\$)	Expected Total Collected
45	0.00	\$ 0.00
Account Name Where Funds will be Deposited		Account Number
none		None
Name of Adult(s) present and responsible for collecting, counting, and turning in money to the school's financial secretary the day of sale.		Estimated Date (s) Money will be Collected
none		None

By submitting this field trip form you agree to collect these funds in compliance with district policies and acknowledge all District policies and procedures will be followed for cash handling and cash procedures.

- I understand that I am personally responsible for all funds collected and for keeping accurate records.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I will provide all money received along with the name and amount turned in by the student [parent] to the financial secretary daily for deposits.
- I am responsible for completing the [Event Balance Sheet](#) and will turn in all records to the financial secretary within 5 school days of the money collection date.
- Collected monies to be deposited a minimum of 5 business days prior to expenditures being paid out.

LINKS / ITEMS NEEDED TO PROCESS

Links / Documents	When Needed	Process
NCS D Field Trip Permission Form - DJ	Required for <ul style="list-style-type: none"> All field trips. Completed, unsigned version required to process this request. 	<ol style="list-style-type: none"> Choose a form option <ol style="list-style-type: none"> Digital Form Paper Form Update with event details. Attach an unsigned, updated form at the end of this process (scroll all the way to the bottom). If using the digital form, simply upload a document with the link you are sharing with families.
Detailed Itinerary DJ	Required for: <ul style="list-style-type: none"> All overnight, out of state or out of country field trips. 	No required format. Must be attached at the end of this process (scroll all the way to the bottom).
Chaperone & Volunteer Non-Employment Background Request (ICHAT) Dj	Required for: <ul style="list-style-type: none"> All NON-NCS D chaperones 	Please follow district guidelines found at link including allow 3 business days for your submission to be processed.
NCS D Health Forms Dj	Required for all students: <ul style="list-style-type: none"> Emergency Medical Release Form Authorization for Administering Over-The-Counter Medication Required for students bringing Medications: <ul style="list-style-type: none"> Medication Procedure Letter 	Medication Instructions for Overnight Field Trips All forms must be reviewed by district nurses at least two weeks prior to the trip. DJ
Student & Chaperone Rules and Responsibilities Dj	Required for: <ul style="list-style-type: none"> All overnight, out-of-state or out-of-country field trips. 	Attach the NCS D Overnight, Out of State or Out of Country Rules and Responsibilities to the permission slip when distributing. (already linked in the digital form). Ensure that all chaperones have reviewed the chaperone responsibilities.

RETAINING RECORDS AFTER THE TRIP: Health forms, itineraries, proof of insurance, driver information, permission slips, transportation request forms, and trip mileage or any other information documenting the student trips must be retained (by the trip sponsor) for the remainder of the school year PLUS one additional year and then may be shredded.

For More Details Please Review the [NCS D Overnight, Out of State, Out of Country Field Trip Procedure](#)

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<u>Debra Jodoin</u> <small>Debra Jodoin [01/07/2026 9:35am EST]</small>	01/07/2026	Submitted
Sponsoring Administrator of Trip	<u>Robert J Baker</u> <small>Robert J Baker [01/12/2026 7:48am EST]</small>	01/12/2026	Reviewed, okay to proceed.
Notes:			
Building Administrator	<u>Robert J Baker</u> <small>Robert J Baker [01/12/2026 7:49am EST]</small>	01/12/2026	Reviewed, okay to proceed
Notes:			
Building Budget Admin. Asst. Review	<u>Debra Jodoin</u> <small>Debra Jodoin [01/12/2026 7:52am EST]</small>	01/12/2026	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. Yes Notes:			
Director of Transportation Only if NCSD Bus used			
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Michael Giromini</u> <small>Michael Giromini [01/12/2026 8:53am EST]</small>	01/12/2026	Reviewed, okay to proceed
Notes:			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [01/12/2026 8:54am EST]</small>	01/12/2026	Reviewed, okay to proceed
Notes:			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Jennifer Bueter</u> <small>Jennifer Bueter [01/13/2026 2:14pm EST]</small>	01/13/2026	Expected Board Review Date 01/22/2026
Notes: This will go to the Board for approval at the 1/22/26 Regular Board Meeting.			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	

Novi High School and Novi Middle School would like the opportunity to jointly attend a tournament in Solon Ohio. It would be a great opportunity for us to compete against some of the highest ranked teams in the nation. It will also give us an opportunity to collaborate together as one team. All middle school parents will be driving in a personal vehicle and meeting us there. Novi High School will be bringing 30 students and Novi Middle School, 15 students. Novi High School is providing an additional chaperone. Here is an overview of the day planned:

- 3:00AM – Leave Novi High School Via Charter Bus
- 6:30 AM –Arrive Solon High School
- 7:00AM — Solon HS opens to participating teams
- 8:00AM — Competition begins
- 3:20PM — Competition ends; participating teams clean homebases
- 4:00PM — Auditorium opens to participating teams; pre-awards entertainment begins
- 5:30PM — Awards Ceremony begins in the Auditorium
- 6:15PM — Awards Ceremony concludes; participating teams depart Solon HS
- 6:30– Depart Solon High School
-
- 9:15 –PM Arrive Novi High School

Thank you for considering.

Debra Jodoin, Novi Middle School/ Novi Meadows Science Olympiad Coach



Novi Community School District Field Trip Permission Form

Teacher/Sponsor:

Destination: Field Trip Date:

Departure Time: Return Time:

Transportation By (must select one of the boxes below for approval):

Bus Parent-driving own child(ren) Other

Student Name:

Parent/Guardian Name:

Parent/Guardian Phone #:

Parent/Guardian Email:

Emergency Contact Name:

Emergency Contact Phone #: Student Cell #:

Parent/Guardian Approval:

I have reviewed the above teacher comments and hereby grant permission for my student to participate in this field trip. I understand that students are to follow Novi Community School District policies, procedures, and expectations (including appropriate dress), when participating in school-sponsored trips.

Parent Signature Date

Student: Return completed form to your field trip sponsor by:

Trip Sponsor: Provide anticipated attendance list to attendance office before your trip, and completed forms upon your return.

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

ASSISTANT SUPERINTENDENT OF BUSINESS OPERATIONS

TOPIC: Novi High School Kitchen Equipment Purchase

Novi High School needs new ovens, a combi, and display slides for grab-and-go options.

We have recently completed an inventory of kitchen equipment across the district to create a comprehensive replacement plan utilizing the excess fund balance. This purchase will come out of the excess fund balance in the Food Service fund.

The best price for the kitchen equipment is available through Stafford-Smith and will be delivered and installed in 5-8 weeks. A third party, HRI, completed the measurements and facilitated the bidding process with all companies.

Total expenditure for the kitchen equipment is \$175,512.95.

This comes tonight for information and discussion, and will come back before the Board on February 19, 2026, for approval.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent

To:
Novi Community School District
Kimberly Sinclair

Project:
Novi Schools- HS Items

From:
Stafford Smith, Inc.
Mike Trombley
25311 Dequindre Road
Madison Heights, MI 48071
2693431240 1111
248-744-4414 3605 (Contact)

Job Reference Number: 112214

Due to global supply chain issues, freight surcharges and changing tariff rates, Stafford Smith shall not be responsible for any unforeseen surcharges, price increases, tariffs or any other increases in cost after the order is placed. These costs will be passed along to the customer.

Item	Qty	Description	Sell	Sell Total
2	2 ea	DISPLAY MERCHANDISER, HEATED, FOR MULTI-PRODUCT Hatco Model No. GR3SDS-33D Glo-Ray® Designer Slant Display Warmer, (18) rods, countertop, dual shelf, adjustable thermostat, hardcoated heated base, heated glass shelves, tempered glass side panels, LED display lights, stainless steel or designer colors, 2227 watts, cULus, UL EPH Classified, Made in USA	\$5,513.75	\$11,027.50
	1 ea	NOTE: Sale of this product must comply with Hatco's Minimum Resale Price Policy; consult order acknowledgement for details		
	1 ea	NOTE: Includes 24/7 parts & service assistance, call 414-671-6350		
	2 ea	One year on-site parts & labor warranty, plus one additional year parts only warranty on all Glo-Ray metal sheathed elements		
	2 ea	One year parts warranty on Glo-Ray halient ribbon elements against burnout		
	2 ea	One year parts warranty on heated glass shelves against burnout or breakage		
	2 ea	(1) 120v/60/1-ph, 1272 watts, 10.6 amps & (1) 120v/60/1-ph, 955 watts, 8.0 amps, (2) NEMA 5-15P		
	2 ea	BLACK Black, designer color, body & shelf (available at time of purchase only)		
			ITEM TOTAL:	\$11,027.50
4	1	CUSTOM Multiteria Model No. CLS54 Multiteria Essence Cold Food Counter CLS54, 54 L x 32 W x 34 H w/ Solid Surface Top	\$28,383.64	\$28,383.64

Item	Qty	Description	Sell	Sell Total
		Laminated Wood Panels with Standard Essence Corners		
		Front Panel		
		Back Panel		
		2 Side Panels		
		Standard Caster		
		Operator Side Doors		
		CWBP-3 drop-in 3 pan cold pan		
		54" Island Food Shield with Polished Finish and LED Lights		
		12" Solid Surface Customer Side Tray Slide		
		12" Solid Surface Operator Side Tray Slide		
		Ship Island Food Shield loose. Installers and E.C. to attach to counter and connect light wiring with supplied hardware		
		Ship tray slides loose. Installers to attach to counter and level with supplied hardware		
			ITEM TOTAL:	\$28,383.64

6	1 ea	ICE MAKER WITH BIN, CUBE-STYLE	\$3,112.55	\$3,112.55
		ITV Ice Makers Model No. SPIKA NG 230 SPIKA Ice Maker, self-contained, half or full Classic American ice cube-style, 223 lb. production/24 hr, 77 lb ice storage capacity, electro mechanic timer, dual switch, 304 stainless steel construction, vertical plate evaporator, legs adjustable from 4" to 6" (not included on dimensions), cETLus, NSF		
	1 ea	3 Years Parts & Labor on entire machine.		
	1 ea	5 Years Parts & Labor on Evaporator		
	1 ea	5 Years Parts on Compressor		
	1 ea	115v/60/1-ph, NEMA 5-15P, standard		
	1 ea	"A" - Air-cooled		
	1 ea	Full dice cube, 1" x 1" x 1"		
	1 ea	CF-210 MAX FILTER Water Filtration System, double filtration kit, (1 Year Extra Warranty)	\$640.71	\$640.71
	1 ea	1 Year Parts & Labor on entire machine.		
			ITEM TOTAL:	\$3,753.26

7	3 ea	REACH-IN REFRIGERATOR	\$6,056.52	\$18,169.56
		Traulsen Model No. G20010 Dealer's Choice Refrigerator, Reach-in, two-section, 46.0 cu. ft., self-contained refrigeration, (2) full height doors (hinged left/right), (3) epoxy coated shelves per section (factory installed), microprocessor control with LED display, LED interior lights, stainless steel exterior & interior, 6" high casters, R290 Hydrocarbon refrigerant, 1/4 HP, 115v/60/1, 4.3 amps, NEMA 5-15P, cETLus, ETL-Sanitation, ENERGY STAR®		
	3 ea	6-year parts & labor and 7 year compressor, standard. Visit www.traulsen.com for details		

Item	Qty	Description	Sell	Sell Total
	3 ea	Casters, 6"H, locking (set of 4), standard		
			ITEM TOTAL:	\$18,169.56
8	4 ea	CONVECTION OVEN, GAS Vulcan Model No. VC44GD Convection Oven, gas, double-deck, standard depth, solid state controls, electronic spark igniters, 60 minute timer, (5) nickel plated racks per oven, stainless steel front, top, sides & 8"H legs, stainless steel doors with windows, (2) 50,000 BTU, NSF, CSA Star, CSA Flame, ENERGY STAR®	\$11,164.00	\$44,656.00
	4 ea	1 year limited parts & labor warranty, standard		
	4 ea	K-12 School Nutrition extended warranty extends the warranty for 12 months beyond the 12 month Original Equipment Warranty, not to exceed 24 months from date of installation		
	4 ea	Natural gas (specify elevation if over 2,000 ft.)		
	4 ea	(2) 120v/60/1-ph, 15.4 amps total, (2) cords with plugs, standard		
	4 ea	Gas manifold piping included with stacking kit to provide single point gas connection		
	4 ea	Simultaneous doors, top oven		
	4 ea	Simultaneous doors, bottom oven		
	4 st	Casters, set of (4) in lieu of standard legs	\$149.00	\$596.00
	4 ea	INSTALLATION Delivery and Installation of new Convection Oven, stacked. Hobart will make all final connections to existing utilities within five feet. H	\$2,000.00	\$8,000.00
			ITEM TOTAL:	\$53,252.00
8.1	4 kt	GAS CONNECTOR HOSE KIT / ASSEMBLY T&S Brass Model No. HG-4D-48SK Packed 1 kt Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, (2) Swivelink fittings, (1) 90° elbow, ball valve, restraining cable adjustable for 3' to 5', 180,000 BTU / hr minium flow capacity	\$211.02	\$844.08
			ITEM TOTAL:	\$844.08
9	1 ea	KETTLE, ELECTRIC, COUNTERTOP Vulcan Model No. K6ETT Tilting Kettle, Electric, 6-gallon true working capacity, 2/3 jacketed countertop model, stainless steel construction with 316 series stainless steel liner, stainless steel splash proof console on right with faucet bracket, cleaning lock, stainless steel tilt handle, 50 psi, cUL	\$8,113.00	\$8,113.00
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	K-12 School Nutrition extended warranty extends the warranty for 12 months beyond the 12 month Original Equipment Warranty, not to exceed 24 months from date of installation		
	1 ea	NOTE: This unit includes: embossed gallon/liter markings, 316		



Item	Qty	Description	Sell	Sell Total
		stainless steel liner & heavy bar rim standard		
	1 ea	208v/50/60/3-ph, 7.5kW, 22.0 amps, direct wired, (6-gal kettle) standard		
	1 ea	STAND VSKT30 Equipment Stand, 29-1/2" wide, for electric counter kettles & braising pans, stainless steel frame, utility tabs, drain basin, stationary gutter & flanged feet on front & rear, drain basin on roller & ball bearings, integral splash shield/cover, includes mounting hardware, NSF	\$2,758.06	\$2,758.06
	1 ea	DBLTS 18NZLJ DOUBLE Pantry Deck-Mount Faucet, 18" double jointed swivel spout, includes 4" & 12" riser, NSF & Lead Reduction Compliant (Note: water connection required)	\$663.42	\$663.42
	1 ea	COVER K6 Stainless steel cover, 6 gallon	\$675.55	\$675.55
	1 ea	STRAINR K6 Tilting kettle pouring lip strainer, 6 gallon	\$491.04	\$491.04
	4 ea	INSTALLATION Delivery and Installation of new Kettle and Stand. Hobart will make all final connections to existing utilities within five feet. H	\$1,850.00	\$7,400.00
ITEM TOTAL:				\$20,101.07



10	1 ea	COMBI OVEN, GAS Vulcan Model No. CHEF-102G Chef'sCombi 102G, Gas 10-level full-size (GN 2/1) capacity (10) 18" x 26" full-size sheet or (20) 12" x 20" steam pan. All-in-one multifunctional cooking equipment with customizable CombiOS interface, CombiClimateControl, AutoClimate, CombiGuide, MenuMix, & CombiCare. Advanced technologies for premium cooking results with powerful heating, humidity sensor-controlled climate regulation, high-performance dehumidification, controlled even heat distribution and humidifying function. Multi-point food probe, (5) wire racks, retractable sprayer, Ethernet & WiFi enabled, steam generator combi oven, 143,310 BTU, IPX5, cULus, NSF	\$22,162.95	\$22,162.95
	1 ea	CHEFSCOMBI WARRANTY 2 years limited parts & labor warranty, standard		
	1 ea	CHEFSCOMBI NOTE NOTE: Water is a customer supplied utility just like Gas & Electric to the equipment. Proper Water Filtration based on customer water quality is essential to meet the equipment water spec requirements. Verify type of filtration needed based on performing a cold water analysis from the customer site. A suitable Water Treatment System & regular filter replacements coupled with routine cleaning/deliming is required.		
	1 ea	CHEF-VCC Chef Assistance Program, a Vulcan Certified Chef conducts 4 hours/location specialized application training with personnel, no charge		
	1 ea	CHEF-102G-120 (VICS102G-81) 120v/60/1-ph, 0.6kW, 5.8 amps		
	1 ea	CHEF-STAND102 Stainless steel short 27" stand with (6) shelving levels for full size Chef'sCombi ovens 62 or 102 (see spec sheet for	\$1,363.30	\$1,363.30

Item	Qty	Description	Sell	Sell Total
		machine height on stand)		
	1 cs	CHEF-TAB Cleaner Tab - bucket (100) - for use inside the oven as part of the CombiCare cleaning cycles of quick, light, medium, & strong (Non-Discountable NET Pricing)	\$73.70	\$73.70
	1 cs	CHEF-STICK Care Stick - bucket (100) - for use in the front descaling box as part of the CombiCare descaling cycle (Non-Discountable NET Pricing)	\$82.50	\$82.50
	1 ea	CHEF-USBPROBE USB Food Probe 3pts - Diameter 0.13"	\$509.82	\$509.82
	1 ea	CHEF-SVPROBE USB "Sous vide" Food Probe 1pt - Diameter .10"	\$489.20	\$489.20
	1 ea	CB15K-SYSTEM Single Hollow Carbon Filter System, with 15,000 gallon capacity, for chlorine & chloramine reduction, sediment, bad tastes & odors, total organic compounds, tannins & trihalomethanes, ANSI/NSF 42 & 53	\$1,070.23	\$1,070.23
	2 ea	HOSEWTR 3/4BBV Flex stainless steel water hose 72", 3/4" female GHT (2 per unit recommended for gas & electric, 1 per unit for direct steam)	\$220.90	\$441.80
	1 ea	VRACK-102 (5) Standard Grab-and-Go Racks for 102 sized Vulcan Combi, for use with 18" x 26" full sheet pans		
	1 ea	VRACK-102 (5) Extra Grab-and-Go Racks for 102 sized Vulcan Combi, for use with 18" x 26" full sheet pans (Non-Discountable NET Pricing)	\$249.00	\$249.00
	1 ea	INSTALL Delivery and installation of new combi ovens. Hobart will deliver new equipment on the designated installation date. Hobart will move the new equipment into the building and assemble it in its final location. Hobart will make all final connections to existing utilities within 5 feet. (Water and Drain.) Hobart will make final connections to electrical disconnects within 5 feet of machine. (NO UPGRADES.) Dealer will provide all specialty items (Stacking kit, Gas hoses, Etc.) Responsibilities of the site. Customer is responsible for making sure that we have a clear path to move the ovens in (Hallways, Door openings, Etc.) Customers responsible for all utility upgrades to include any special fabrication work if needed. Having the proper CFM for the ventilation on the new machine. Having all the proper utilities and disconnects for the new equipment within 5 feet.	\$2,595.00	\$2,595.00
			ITEM TOTAL:	\$29,037.50
10.1	1 kt	GAS CONNECTOR HOSE KIT / ASSEMBLY T&S Brass Model No. HG-4D-48SK Packed 1 kt Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, (2) Swivelink fittings, (1) 90° elbow, ball valve, restraining cable adjustable for 3' to 5', 180,000 BTU / hr minium flow capacity	\$211.02	\$211.02
				
			ITEM TOTAL:	\$211.02
13	1 ea	REACH-IN FREEZER	\$5,582.75	\$5,582.75

Item	Qty	Description	Sell	Sell Total
		<p>Traulsen Model No. G12011 Dealer's Choice Freezer, Reach-in, one-section, self-contained, microprocessor control with LED display, stainless steel front, full-height solid door (hinged left), stainless steel sides & interior, (3) epoxy coated shelves (factory installed), LED interior lights, 6" high casters, eco-friendly R290 Hydrocarbon refrigerant, unit can be programmed to operate at -10°F, 1/2 HP, 115v/60/1, 6.5 amps, NEMA 5-15P, cETLus, ETL-Sanitation</p>		
	1 ea	6-year parts & labor and 7 year compressor, standard. Visit www.traulsen.com for details		
	1 ea	Casters, 6"H, locking (set of 4), standard		
			ITEM TOTAL:	\$5,582.75
15	1 ea	<p>INSTALL – SET IN PLACE Stafford-Smith, Inc. Model No. INSTALL – SET IN PLACE SSI will receive items at a local warehouse, inspect for damage, uncrate, assemble as necessary, then blanket wrap item(s) for a scheduled delivery time to the specified location(s). Scope of work: Receive, inspect, deliver, and install: (2) Countertop display warmers (1) Ice maker (1) Cold food counter (3) 2 door reach-ins (1) Single door reach-in Includes final connections of the ice machine. Must be within three feet of the equipment and any additional modifications to existing utilities are by others.</p> <p>Final connections for water, electrical, and drains are made by others.</p>		



Merchandise	\$170,362.38
Freight	\$2,613.76
Installation	\$2,536.81
Total	\$175,512.95



Scan QR code above to apply today

For assistance, contact:

Joe Burns

Mobile: 410.977.2608
jburns@LEAFnow.com

Rob Wasson

Mobile: 410.977.2607
rwasson@LEAFnow.com

Flexible payment terms*

12-month term:	\$15,520.61
24-month term:	\$8,187.68
36-month term:	\$5,755.07
48-month term:	\$4,544.03
60-month term:	\$3,824.43

*Payments subject to change based on credit approval

TERMS: Upon receipt of application for business account, signed quote/purchase order and review by the credit department, the down payment and terms will be established and shared with the customer and account executive. Stafford-Smith reserves the right to progress bill for equipment as needed. This includes items shipped by the manufacturer to Stafford-Smith for storage and is not conditional upon being installed, mechanically connected or operational. You are welcome to inspect all stored materials.

Stafford-Smith, Inc. shall retain security interest in all equipment, parts, small wares, accessories, attachments, additions, and any replacements of the above that have been installed, affixed to or used in connection with the items specified in this proposal until all amounts have been paid.

Should the Buyer sell or otherwise dispose of such collateral in violation of the terms of this agreement, Stafford-Smith, Inc. retains an interest in the proceeds from such transactions. Buyer authorizes Stafford-Smith, Inc. to file a financing statement describing the collateral and a copy of this agreement and/or the credit application may be filed as a security agreement for granting a secured interest in Buyer's inventory and sales proceeds thereof.

Past due amounts constitute a default and are subject to service charges of 1 ½% per month, collection costs, and attorney fees. Warranties are conditioned on your paying the full purchase price for the equipment.

In addition to non-payment, an act of default by the buyer will have occurred if the buyer fails to accept the order of goods or fails to perform any other covenants under this agreement. In the event of default, Stafford-Smith, Inc. may enter any business property and without breach of the peace take possession of any or all collateral and exercise our rights in the event of default of a secured party as specified under the Uniform Commercial Code. Should any disputes arise, Buyer also acknowledges and submits to jurisdiction in the State of Michigan and County of Kalamazoo.

Except as otherwise provided herein, this proposal does not include any applicable State or Federal taxes, any charge for electrical wiring or plumbing and is subject to acceptance by buyer and seller within fifteen (15) days from the date of this quote and only in accordance with the terms stated.

When ordering drop-ship equipment, please be aware to inspect your order immediately upon receipt. You may request the driver wait, for a reasonable amount of time, while you inspect and they must comply to your request. If the driver refuses to wait, please mark the receipt "driver not willing to wait" and contact Stafford-Smith within (48) hours in order for a claim to be filed. If there is damage, you may refuse or you can accept and note the damage. Please take photos, if possible, to assist in filing the claim. You must keep all original cartons, even if you accept the damage, so Stafford-Smith can pursue a freight claim on your behalf. Please send the bill of lading and any additional documentation to your Stafford-Smith representative.

If you don't have time to inspect when delivered, you have up to (48) hours to inspect and notify us immediately if there is an issue so we can address the best way to handle the claim. If not notified within (48) hours, your claim may not be valid.

We have implemented a 3.0% convenience fee on credit card transactions. As an alternative we also accept ACH, ECheck and wire transactions and you can pay directly from our website.

I agree to the terms set forth in the application, this quote hereof and offer to purchase described goods and services as proposed hereby.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$175,512.95



Quote

01/14/2026

To:
 Novi Community School District
 Kimberly Sinclair
 25345 Taft Road
 Novi, MI 48374

Project:
 Novi High School - Multiteria &
 Misc Cooking Equipment
 24062 Taft Rd Room 100, Novi, MI
 48375
 Novi, MI 48375

From:
 Great Lakes Hotel Supply Co.
 Carole Wendling
 24101 W 9 Mile Road
 Southfield, MI 48033
 313-962-9176

Customer ID: 014097

Item	Qty	Description	Sell	Sell Total
2	2 ea	DISPLAY MERCHANDISER, HEATED, FOR MULTI-PRODUCT Hatco Model No. GR3SDS-33D Glo-Ray® Designer Slant Display Warmer, (18) rods, countertop, dual shelf, adjustable thermostat, hardcoated heated base, heated glass shelves, tempered glass side panels, LED display lights, stainless steel or designer colors, 2227 watts, cULus, UL EPH Classified, Made in USA	\$5,569.44	\$11,138.88
	1 ea	NOTE: Sale of this product must comply with Hatco's Minimum Resale Price Policy; consult order acknowledgement for details		
	1 ea	NOTE: Includes 24/7 parts & service assistance, call 414-671-6350		
	2 ea	One year on-site parts & labor warranty, plus one additional year parts only warranty on all Glo-Ray metal sheathed elements		
	2 ea	One year parts warranty on Glo-Ray halient ribbon elements against burnout		
	2 ea	One year parts warranty on heated glass shelves against burnout or breakage		
	2 ea	(1) 120v/60/1-ph, 1272 watts, 10.6 amps & (1) 120v/60/1-ph, 955 watts, 8.0 amps, (2) NEMA 5-15P		
	2 ea	BLACK Black, designer color, body & shelf (available at time of purchase only)		
			ITEM TOTAL:	\$11,138.88
4	1	CUSTOM Multiteria Model No. CLS54 Multiteria Essence Cold Food Counter CLS54, 54 L x 32 W x 34 H w/ Solid Surface Top Laminated Wood Panels with Standard Essence Corners Front Panel Back Panel	\$29,034.00	\$29,034.00

Item	Qty	Description	Sell	Sell Total
		2 Side Panels Standard Caster Operator Side Doors CWBP-3 drop-in 3 pan cold pan 54" Island Food Shield with Polished Finish and LED Lights 12" Solid Surface Customer Side Tray Slide 12" Solid Surface Operator Side Tray Slide Ship Island Food Shield loose. Installers to drop the pan in. Customer's Electricity Contractor to attach to counter and connect light wiring with supplied hardware Ship tray slides loose. Installers to attach to counter and level with supplied hardware		
			ITEM TOTAL:	\$29,034.00
6	1 ea	ICE MAKER WITH BIN, CUBE-STYLE ITV Ice Makers Model No. SPIKA NG 230 SPIKA Ice Maker, self-contained, half or full Classic American ice cube-style, 223 lb. production/24 hr, 77 lb ice storage capacity, electro mechanic timer, dual switch, 304 stainless steel construction, vertical plate evaporator, legs adjustable from 4" to 6" (not included on dimensions), cETLus, NSF	\$3,153.55	\$3,153.55
				
	1 ea	3 Years Parts & Labor on entire machine.		
	1 ea	5 Years Parts & Labor on Evaporator		
	1 ea	5 Years Parts on Compressor		
	1 ea	115v/60/1-ph, NEMA 5-15P, standard		
	1 ea	"A" - Air-cooled		
	1 ea	Full dice cube, 1" x 1" x 1"		
	1 ea	CF-210 MAX FILTER Water Filtration System, double filtration kit, (1 Year Extra Warranty)	\$649.15	\$649.15
	1 ea	1 Year Parts & Labor on entire machine.		
	1 ea	Shipping charge, per unit	\$159.57	\$159.57
			ITEM TOTAL:	\$3,962.27
7	3 ea	REACH-IN REFRIGERATOR Traulsen Model No. G20010 Dealer's Choice Refrigerator, Reach-in, two-section, 46.0 cu. ft., self-contained refrigeration, (2) full height doors (hinged left/right), (3) epoxy coated shelves per section (factory installed), microprocessor control with LED display, LED interior lights, stainless steel exterior & interior, 6" high casters, R290 Hydrocarbon refrigerant, 1/4 HP, 115v/60/1, 4.3 amps, NEMA 5-15P, cETLus, ETL-Sanitation, ENERGY STAR®	\$7,744.12	\$23,232.36
				
	3 ea	6-year parts & labor and 7 year compressor, standard. Visit www.traulsen.com for details		
	3 ea	Casters, 6"H, locking (set of 4), standard		

Item	Qty	Description	Sell	Sell Total
			ITEM TOTAL:	\$23,232.36
8	4 ea	CONVECTION OVEN, GAS Vulcan Model No. VC44GD Convection Oven, gas, double-deck, standard depth, solid state controls, electronic spark igniters, 60 minute timer, (5) nickel plated racks per oven, stainless steel front, top, sides & 8"H legs, stainless steel doors with windows, (2) 50,000 BTU, NSF, CSA Star, CSA Flame, ENERGY STAR®	\$11,876.60	\$47,506.40
	4 ea	1 year limited parts & labor warranty, standard		
	4 ea	K-12 School Nutrition extended warranty extends the warranty for 12 months beyond the 12 month Original Equipment Warranty, not to exceed 24 months from date of installation		
	4 ea	Natural gas (specify elevation if over 2,000 ft.)		
	4 ea	(2) 120v/60/1-ph, 15.4 amps total, (2) cords with plugs, standard		
	4 ea	Gas manifold piping included with stacking kit to provide single point gas connection		
	4 ea	Simultaneous doors, top oven		
	4 ea	Simultaneous doors, bottom oven		
	4 st	Casters, set of (4) in lieu of standard legs	\$158.51	\$634.04
	4 ea	INSTALLATION Delivery and Installation of new Convection Oven, stacked. Hobart will make all final connections to existing utilities within five feet. H	\$2,127.66	\$8,510.64
			ITEM TOTAL:	\$56,651.08
8.1	4 kt	GAS CONNECTOR HOSE KIT / ASSEMBLY T&S Brass Model No. HG-4D-48SK Packed 1 kt Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, (2) Swivelink fittings, (1) 90° elbow, ball valve, restraining cable adjustable for 3' to 5', 180,000 BTU / hr minium flow capacity	\$213.80	\$855.20
			ITEM TOTAL:	\$855.20
9	1 ea	KETTLE, ELECTRIC, COUNTERTOP Vulcan Model No. K6ETT Tilting Kettle, Electric, 6-gallon true working capacity, 2/3 jacketed countertop model, stainless steel construction with 316 series stainless steel liner, stainless steel splash proof console on right with faucet bracket, cleaning lock, stainless steel tilt handle, 50 psi, cUL	\$8,630.85	\$8,630.85
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	K-12 School Nutrition extended warranty extends the warranty for 12 months beyond the 12 month Original Equipment Warranty, not to exceed 24 months from date of installation		
	1 ea	NOTE: This unit includes: embossed gallon/liter markings, 316 stainless steel liner & heavy bar rim standard		

Item	Qty	Description	Sell	Sell Total
	1 ea	208v/50/60/3-ph, 7.5kW, 22.0 amps, direct wired, (6-gal kettle) standard		
	1 ea	STAND VSKT30 Equipment Stand, 29-1/2" wide, for electric counter kettles & braising pans, stainless steel frame, utility tabs, drain basin, stationary gutter & flanged feet on front & rear, drain basin on roller & ball bearings, integral splash shield/cover, includes mounting hardware, NSF	\$2,934.11	\$2,934.11
	1 ea	DBLTS 18NZLJ DOUBLE Pantry Deck-Mount Faucet, 18" double jointed swivel spout, includes 4" & 12" riser, NSF & Lead Reduction Compliant (Note: water connection required)	\$705.77	\$705.77
	1 ea	COVER K6 Stainless steel cover, 6 gallon	\$718.67	\$718.67
	1 ea	STRAINR K6 Tilting kettle pouring lip strainer, 6 gallon	\$522.38	\$522.38
	4 ea	INSTALLATION Delivery and Installation of new Kettle and Stand. Hobart will make all final connections to existing utilities within five feet. H	\$1,968.09	\$7,872.36
			ITEM TOTAL:	\$21,384.14

10	1 ea	COMBI OVEN, GAS Vulcan Model No. CHEF-102G Chef'sCombi 102G, Gas 10-level full-size (GN 2/1) capacity (10) 18" x 26" full-size sheet or (20) 12" x 20" steam pan. All-in-one multifunctional cooking equipment with customizable CombiOS interface, CombiClimateControl, AutoClimate, CombiGuide, MenuMix, & CombiCare. Advanced technologies for premium cooking results with powerful heating, humidity sensor-controlled climate regulation, high-performance dehumidification, controlled even heat distribution and humidifying function. Multi-point food probe, (5) wire racks, retractable sprayer, Ethernet & WiFi enabled, steam generator combi oven, 143,310 BTU, IPX5, cULus, NSF	\$23,577.60	\$23,577.60
	1 ea	CHEFSCOMBI WARRANTY 2 years limited parts & labor warranty, standard		
	1 ea	CHEFSCOMBI NOTE NOTE: Water is a customer supplied utility just like Gas & Electric to the equipment. Proper Water Filtration based on customer water quality is essential to meet the equipment water spec requirements. Verify type of filtration needed based on performing a cold water analysis from the customer site. A suitable Water Treatment System & regular filter replacements coupled with routine cleaning/deliming is required.		
	1 ea	CHEF-VCC Chef Assistance Program, a Vulcan Certified Chef conducts 4 hours/location specialized application training with personnel, no charge		
	1 ea	CHEF-102G-120 (VICS102G-81) 120v/60/1-ph, 0.6kW, 5.8 amps		
	1 ea	CHEF-STAND102 Stainless steel short 27" stand with (6) shelving levels for full size Chef'sCombi ovens 62 or 102 (see spec sheet for machine height on stand)	\$1,450.32	\$1,450.32



Item	Qty	Description	Sell	Sell Total
	1 cs	CHEF-TAB Cleaner Tab - bucket (100) - for use inside the oven as part of the CombiCare cleaning cycles of quick, light, medium, & strong (Non-Discountable NET Pricing)	\$78.40	\$78.40
	1 cs	CHEF-STICK Care Stick - bucket (100) - for use in the front descaling box as part of the CombiCare descaling cycle (Non-Discountable NET Pricing)	\$87.77	\$87.77
	1 ea	CHEF-USBPROBE USB Food Probe 3pts - Diameter 0.13"	\$542.36	\$542.36
	1 ea	CHEF-SVPROBE USB "Sous vide" Food Probe 1pt - Diameter .10"	\$520.43	\$520.43
	1 ea	CB15K-SYSTEM Single Hollow Carbon Filter System, with 15,000 gallon capacity, for chlorine & chloramine reduction, sediment, bad tastes & odors, total organic compounds, tannins & trihalomethanes, ANSI/NSF 42 & 53	\$1,138.54	\$1,138.54
	2 ea	HOSEWTR 3/4BBV Flex stainless steel water hose 72", 3/4" female GHT (2 per unit recommended for gas & electric, 1 per unit for direct steam)	\$234.99	\$469.98
	1 ea	VRACK-102 (5) Standard Grab-and-Go Racks for 102 sized Vulcan Combi, for use with 18" x 26" full sheet pans		
	1 ea	VRACK-102 (5) Extra Grab-and-Go Racks for 102 sized Vulcan Combi, for use with 18" x 26" full sheet pans (Non-Discountable NET Pricing)	\$264.89	\$264.89
	1 ea	INSTALL Delivery and installation of new combi ovens. Hobart will deliver new equipment on the designated installation date. Hobart will move the new equipment into the building and assemble it in its final location. Hobart will make all final connections to existing utilities within 5 feet. (Water and Drain.) Hobart will make final connections to electrical disconnects within 5 feet of machine. (NO UPGRADES.) Dealer will provide all specialty items (Stacking kit, Gas hoses, Etc.) Responsibilities of the site. Customer is responsible for making sure that we have a clear path to move the ovens in (Hallways, Door openings, Etc.) Customers responsible for all utility upgrades to include any special fabrication work if needed. Having the proper CFM for the ventilation on the new machine. Having all the proper utilities and disconnects for the new equipment within 5 feet.	\$2,760.64	\$2,760.64
			ITEM TOTAL:	\$30,890.93
10.1	1 kt	GAS CONNECTOR HOSE KIT / ASSEMBLY T&S Brass Model No. HG-4D-48SK Packed 1 kt Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, (2) Swivelink fittings, (1) 90° elbow, ball valve, restraining cable adjustable for 3' to 5', 180,000 BTU / hr minium flow capacity	\$213.80	\$213.80
				
			ITEM TOTAL:	\$213.80
13	1 ea	REACH-IN FREEZER	\$7,138.34	\$7,138.34

Item	Qty	Description	Sell	Sell Total
		Traulsen Model No. G12011 Dealer's Choice Freezer, Reach-in, one-section, self-contained, microprocessor control with LED display, stainless steel front, full-height solid door (hinged left), stainless steel sides & interior, (3) epoxy coated shelves (factory installed), LED interior lights, 6" high casters, eco-friendly R290 Hydrocarbon refrigerant, unit can be programmed to operate at -10°F, 1/2 HP, 115v/60/1, 6.5 amps, NEMA 5-15P, cETLus, ETL-Sanitation		
	1 ea	6-year parts & labor and 7 year compressor, standard. Visit www.traulsen.com for details		
	1 ea	Casters, 6"H, locking (set of 4), standard		
			ITEM TOTAL:	\$7,138.34

0900	1 ea	LABOR	\$323.00	\$323.00
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GLHS EQUIPINSTALL Model No. EQUIPINSTALL
INCLUDES FOLLOWING:

---RECEIVE AND WAREHOUSE OF EQUIPMENT

---DELIVER, UNCRATE, REMOVAL OF SHIPPING MATERIALS

---SET IN PLACE, MAKE READY FOR FINAL HOOK-UP BY OTHERS

PLEASE NOTE-ALL FINAL CONNECTIONS ARE BY OTHERS AND NOT INCLUDED. HOBART SERVICE TO RECEIVE, DELIVER AND INSTALL KETTLE, COMBI OVEN & KETTLE. PRICING IS FOR 1 DELIVERY RUN, ADDITIONAL MAY REQUIRE AN EXTRA TRIP FEE

**PRICING IS VALID FOR 30 DAYS. PLEASE NOTE THAT THE COST MAY ESCALATE BEYOND 30 DAYS DUE TO MARKET VOLATILITY WITH RISING MATERIAL AND COMPONENT COST INCREASES. CONSULT FACTORY FOR FINAL PRICE CONFIRMATION PRIOR TO ORDER.

**Lead times vary from 10 to 14 weeks after receipt of all approvals, field dimensions, and material selections.

ITEM TOTAL: \$323.00

Merchandise	\$184,824.00
Freight	\$3,323.21
Total	\$188,147.21

Successful Bidder must verify door hinging, type of door and trayslides/shelves on all Traulsen units with the district prior to ordering

Please note that our pricing is subject to potential adjustments due to fluctuations in tariffs and import duties; we will communicate any changes promptly to ensure transparency and alignment with project budgets

CONDITIONS OF SALE:

By signing this order, you are indicating that you are an authorized signatory and able to execute this agreement.

W-9 form as well as a Sales Tax Exemption or Resale Certificate must be provided with sale if not already on file with Great Lakes Ventures.

Credit can be established with Great Lakes Ventures upon receipt of completed credit application. Terms are established by Great Lakes Ventures' Accounting Team only and will be communicated upon completed review.

Warehousing includes receiving equipment and storing product until job site is ready. Warehousing exceeding 30 days beyond initial delivery date will be subject to storage charges.

Changes or cancellations made to this quotation by the Equipment Owner after equipment is ordered from the manufacturer will result in change, cancellation, crating, restocking, credit card fees/bank fees, and/or freight charges. These charges are the responsibility of the Equipment Owner.

Returns of new, unused equipment is contingent upon manufacturer's approval and their returns/restocking policy. Returns will result in factory restocking fee, 5% handling fee, freight charges, and cleaning charges, if necessary. Requests for return must be made within three days of delivery of equipment to site and prior to equipment being hooked to utilities or used. Credit will be given only after manufacturer's credit is received by Great Lakes Ventures.

Special or custom-ordered equipment is non-returnable and includes, but is not limited to, ventilation & rooftop equipment, walk-ins, counters, cooking suites, etc. Equipment hooked up to utilities or used is not returnable. Custom equipment requires 50% down payment regardless of terms established with Great Lakes Ventures.

Great Lakes Ventures reserves a purchase-money security interest in each unit of equipment or item of property listed herein in the amount of its purchase price. These interests will be satisfied by payment in full. A copy of this agreement may be filed with the appropriate State authorities at any time after signature of the Equipment Owner as a financing statement to protect Great Lakes Ventures' security interest.

When receiving drop-shipped equipment, inspect product and packaging prior to signing for it. Once accepted, Equipment Owner accepts responsibility and conditions of the product. Great Lakes Ventures assumes no responsibility for drop-shipped equipment with visible or concealed damage once product is accepted. Great Lakes Ventures may assist with your freight claim as a courtesy if notified within 48 hours of receipt of damaged product. Such assistance does not imply successful resolution of claim.

All new equipment shall have standard manufacturer's warranties unless otherwise specified.

No salesperson or agent of Great Lakes Ventures is permitted to make any verbal contract or promise that

in any way conflicts with the verbiage in these Terms & Conditions. Any modifications of these Terms & Conditions must be approved in writing by either the Sales Manager or Vice President of Great Lakes Ventures.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$188,147.21

GOLD STAR PRODUCTS

DESIGN - EQUIPMENT - SUPPLIES - DISPOSABLES
 21680 COOLIDGE HWY, OAK PARK, MI 48237 - 800.800.0205

01/15/2026

Quote

To: Novi HS Cooking Equipment

From: Gold Star Products
 Luke Rygh
 21680 Coolidge Hwy
 Oak Park, MI 48237-3109
 (630)723-8315 (Contact)

Item	Qty	Description	Sell	Sell Total
1	2 ea	DISPLAY MERCHANDISER, HEATED, FOR MULTI-PRODUCT Hatco GR3SDS-33D Glo-Ray® Designer Slant Display Warmer, (18) rods, countertop, dual shelf, adjustable thermostat, hardcoated heated base, heated glass shelves, tempered glass side panels, LED display lights, stainless steel or designer colors, 2227 watts, cULus, UL EPH Classified, Made in USA 1 ea NOTE: Includes 24/7 parts & service assistance, call 414-671-6350 2 ea One year on-site parts & labor warranty, plus one additional year parts only warranty on all Glo-Ray metal sheathed elements 2 ea One year parts warranty on Glo-Ray halient ribbon elements against burnout 2 ea One year parts warranty on heated glass shelves against burnout or breakage 2 ea (1) 120v/60/1-ph, 1272 watts, 10.6 amps & (1) 120v/60/1-ph, 955 watts, 8.0 amps, (2) NEMA 5-15P 2 ea BLACK Black, designer color, body & shelf (available at time of purchase only)	\$5,513.75	\$11,027.50
			Extended Total:	\$11,027.50
2	1	CUSTOM Multiteria CLS54 Multiteria Essence Cold Food Counter CLS54, 54 L x 32 W x 34 H w/ Solid Surface Top Laminated Wood Panels with Standard Essence Corners Front Panel Back Panel 2 Side Panels	\$27,974.26	\$27,974.26



Item	Qty	Description	Sell	Sell Total
		Standard Caster Operator Side Doors CWBP-3 drop-in 3 pan cold pan 54" Island Food Shield with Polished Finish and LED Lights 12" Solid Surface Customer Side Tray Slide 12" Solid Surface Operator Side Tray Slide Ship Island Food Shield loose. Installers and E.C. to attach to counter and connect light wiring with supplied hardware Ship tray slides loose. Installers to attach to counter and level with supplied hardware		
			Extended Total:	\$27,974.26
3	1 ea	ICE MAKER WITH BIN, CUBE-STYLE ITV Ice Makers SPIKA NG 230 SPIKA Ice Maker, self-contained, half or full Classic American ice cube-style, 223 lb. production/24 hr, 77 lb ice storage capacity, electro mechanic timer, dual switch, 304 stainless steel construction, vertical plate evaporator, legs adjustable from 4" to 6" (not included on dimensions), cETLus, NSF	\$3,038.44	\$3,038.44
				
	1 ea	3 Years Parts & Labor on entire machine.		
	1 ea	5 Years Parts & Labor on Evaporator		
	1 ea	5 Years Parts on Compressor		
	1 ea	115v/60/1-ph, NEMA 5-15P, standard		
	1 ea	"A" - Air-cooled		
	1 ea	Full dice cube, 1" x 1" x 1"		
	1 ea	CF-210 MAX FILTER Water Filtration System, double filtration kit, (1 Year Extra Warranty)	\$625.46	\$625.46
	1 ea	1 Year Parts & Labor on entire machine.		
			Extended Total:	\$3,663.90
4	3 ea	REACH-IN REFRIGERATOR Traulsen G20010 Dealer's Choice Refrigerator, Reach-in, two-section, 46.0 cu. ft., self-contained refrigeration, (2) full height doors (hinged left/right), (3) epoxy coated shelves per section (factory installed), microprocessor control with LED display, LED interior lights, stainless steel exterior & interior, 6" high casters, R290 Hydrocarbon refrigerant, 1/4 HP, 115v/60/1, 4.3 amps, NEMA 5-15P, cETLus, ETL-Sanitation, ENERGY STAR®	\$7,352.26	\$22,056.78
				
	3 ea	6-year parts & labor and 7 year compressor, standard. Visit www.traulsen.com for details		
	3 ea	Casters, 6"H, locking (set of 4), standard		
			Extended Total:	\$22,056.78
5	4 ea	CONVECTION OVEN, GAS	\$11,869.52	\$47,478.08

Item	Qty	Description	Sell	Sell Total
		Vulcan VC44GD Convection Oven, gas, double-deck, standard depth, solid state controls, electronic spark igniters, 60 minute timer, (5) nickel plated racks per oven, stainless steel front, top, sides & 8"H legs, stainless steel doors with windows, (2) 50,000 BTU, NSF, CSA Star, CSA Flame, ENERGY STAR®		
	4 ea	1 year limited parts & labor warranty, standard		
	4 ea	K-12 School Nutrition extended warranty extends the warranty for 12 months beyond the 12 month Original Equipment Warranty, not to exceed 24 months from date of installation		
	4 ea	Natural gas (specify elevation if over 2,000 ft.)		
	4 ea	(2) 120v/60/1-ph, 15.4 amps total, (2) cords with plugs, standard		
	4 ea	Gas manifold piping included with stacking kit to provide single point gas connection		
	4 ea	Simultaneous doors, top oven		
	4 ea	Simultaneous doors, bottom oven		
	4 st	Casters, set of (4) in lieu of standard legs	\$150.49	\$601.96
	4 ea	INSTALLATION Delivery and Installation of new Convection Oven, stacked. Hobart will make all final connections to existing utilities within five feet. H	\$2,050.00	\$8,200.00
			Extended Total:	\$56,280.04
6	4 kt	GAS CONNECTOR HOSE KIT / ASSEMBLY T&S Brass HG-4D-48SK Packed 1 kt Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, (2) Swivelink fittings, (1) 90° elbow, ball valve, restraining cable adjustable for 3' to 5', 180,000 BTU / hr minium flow capacity	\$202.98	\$811.92
				
			Extended Total:	\$811.92
7	1 ea	KETTLE, ELECTRIC, COUNTERTOP Vulcan K6ETT Tilting Kettle, Electric, 6-gallon true working capacity, 2/3 jacketed countertop model, stainless steel construction with 316 series stainless steel liner, stainless steel splash proof console on right with faucet bracket, cleaning lock, stainless steel tilt handle, 50 psi, cUL	\$8,625.40	\$8,625.40
				
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	K-12 School Nutrition extended warranty extends the warranty for 12 months beyond the 12 month Original Equipment Warranty, not to exceed 24 months from date of installation		
	1 ea	NOTE: This unit includes: embossed gallon/liter markings, 316 stainless steel liner & heavy bar rim standard		
	1 ea	208v/50/60/3-ph, 7.5kW, 22.0 amps, direct wired, (6-gal kettle) standard		
	1 ea	STAND VSKT30 Equipment Stand, 29-1/2" wide, for electric counter	\$2,777.93	\$2,777.93

Item	Qty	Description	Sell	Sell Total
		kettles & braising pans, stainless steel frame, utility tabs, drain basin, stationary gutter & flanged feet on front & rear, drain basin on roller & ball bearings, integral splash shield/cover, includes mounting hardware, NSF		
	1 ea	DBLTS 18NZLJ DOUBLE Pantry Deck-Mount Faucet, 18" double jointed swivel spout, includes 4" & 12" riser, NSF & Lead Reduction Compliant (Note: water connection required)	\$668.20	\$668.20
	1 ea	COVER K6 Stainless steel cover, 6 gallon	\$680.41	\$680.41
	1 ea	STRAINR K6 Tilting kettle pouring lip strainer, 6 gallon	\$494.58	\$494.58
	4 ea	INSTALLATION Delivery and Installation of new Kettle and Stand. Hobart will make all final connections to existing utilities within five feet. H	\$1,900.00	\$7,600.00
			Extended Total:	\$20,846.52
8	1 ea	COMBI OVEN, GAS Vulcan CHEF-102G Chef'sCombi 102G, Gas 10-level full-size (GN 2/1) capacity (10) 18" x 26" full-size sheet or (20) 12" x 20" steam pan. All-in-one multifunctional cooking equipment with customizable CombiOS interface, CombiClimateControl, AutoClimate, CombiGuide, MenuMix, & CombiCare. Advanced technologies for premium cooking results with powerful heating, humidity sensor-controlled climate regulation, high-performance dehumidification, controlled even heat distribution and humidifying function. Multi-point food probe, (5) wire racks, retractable sprayer, Ethernet & WiFi enabled, steam generator combi oven, 143,310 BTU, IPX5, cULus, NSF	\$22,322.57	\$22,322.57
	1 ea	CHEFSCOMBI WARRANTY 2 years limited parts & labor warranty, standard		
	1 ea	CHEFSCOMBI NOTE NOTE: Water is a customer supplied utility just like Gas & Electric to the equipment. Proper Water Filtration based on customer water quality is essential to meet the equipment water spec requirements. Verify type of filtration needed based on performing a cold water analysis from the customer site. A suitable Water Treatment System & regular filter replacements coupled with routine cleaning/deliming is required.		
	1 ea	CHEF-VCC Chef Assistance Program, a Vulcan Certified Chef conducts 4 hours/location specialized application training with personnel, no charge		
	1 ea	CHEF-102G-120 (VICS102G-81) 120v/60/1-ph, 0.6kW, 5.8 amps		
	1 ea	CHEF-STAND102 Stainless steel short 27" stand with (6) shelving levels for full size Chef'sCombi ovens 62 or 102 (see spec sheet for machine height on stand)	\$1,373.12	\$1,373.12
	1 cs	CHEF-TAB Cleaner Tab - bucket (100) - for use inside the oven as part of the CombiCare cleaning cycles of quick, light, medium, & strong (Non-Discountable NET Pricing)	\$74.44	\$74.44



Item	Qty	Description	Sell	Sell Total
	1 cs	CHEF-STICK Care Stick - bucket (100) - for use in the front descaling box as part of the CombiCare descaling cycle (Non-Discountable NET Pricing)	\$83.33	\$83.33
	1 ea	CHEF-USBPROBE USB Food Probe 3pts - Diameter 0.13"	\$513.49	\$513.49
	1 ea	CHEF-SVPROBE USB "Sous vide" Food Probe 1pt - Diameter .10"	\$492.73	\$492.73
	1 ea	CB15K-SYSTEM Single Hollow Carbon Filter System, with 15,000 gallon capacity, for chlorine & chloramine reduction, sediment, bad tastes & odors, total organic compounds, tannins & trihalomethanes, ANSI/NSF 42 & 53	\$1,077.94	\$1,077.94
	2 ea	HOSEWTR 3/4BBV Flex stainless steel water hose 72", 3/4" female GHT (2 per unit recommended for gas & electric, 1 per unit for direct steam)	\$222.49	\$444.98
	1 ea	VRACK-102 (5) Standard Grab-and-Go Racks for 102 sized Vulcan Combi, for use with 18" x 26" full sheet pans		
	1 ea	VRACK-102 (5) Extra Grab-and-Go Racks for 102 sized Vulcan Combi, for use with 18" x 26" full sheet pans (Non-Discountable NET Pricing)	\$251.49	\$251.49
	1 ea	INSTALL Delivery and installation of new combi ovens. Hobart will deliver new equipment on the designated installation date. Hobart will move the new equipment into the building and assemble it in its final location. Hobart will make all final connections to existing utilities within 5 feet. (Water and Drain.) Hobart will make final connections to electrical disconnects within 5 feet of machine. (NO UPGRADES.) Dealer will provide all specialty items (Stacking kit, Gas hoses, Etc.) Responsibilities of the site. Customer is responsible for making sure that we have a clear path to move the ovens in (Hallways, Door openings, Etc.) Customers responsible for all utility upgrades to include any special fabrication work if needed. Having the proper CFM for the ventilation on the new machine. Having all the proper utilities and disconnects for the new equipment within 5 feet.	\$2,625.00	\$2,625.00
			Extended Total:	\$29,259.09
9	1 kt	GAS CONNECTOR HOSE KIT / ASSEMBLY T&S Brass HG-4D-48SK Packed 1 kt Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, (2) Swivelink fittings, (1) 90° elbow, ball valve, restraining cable adjustable for 3' to 5', 180,000 BTU / hr minium flow capacity	\$202.98	\$202.98
				
			Extended Total:	\$202.98
10	1 ea	REACH-IN FREEZER Traulsen G12011 Dealer's Choice Freezer, Reach-in, one-section, self-contained, microprocessor control with LED display, stainless steel front, full-height solid door (hinged left), stainless steel sides & interior, (3) epoxy coated shelves (factory installed), LED interior lights, 6" high casters, eco-friendly R290 Hydrocarbon refrigerant, unit can be	\$6,777.14	\$6,777.14
				

Item	Qty	Description	Sell	Sell Total
		programmed to operate at -10°F, 1/2 HP, 115v/60/1, 6.5 amps, NEMA 5-15P, cETLus, ETL-Sanitation		
	1 ea	6-year parts & labor and 7 year compressor, standard. Visit www.traulsen.com for details		
	1 ea	Casters, 6"H, locking (set of 4), standard		
			Extended Total:	\$6,777.14
11	1 ea	DELIVER-SET Gold Star Products DELIVER-SET Deliver, Uncrate, Set in Place Hatco slanted displays, Ice Maker, Serving Counter, two door refrigerator and one door freezer. All plumbing and/or electrical are by others. Kettle, Convection Ovens and Combi Oven installations are turnkey installs, pricing is broken out for each.	\$1,100.00	\$1,100.00
			Extended Total:	\$1,100.00
12	1 ea	TERMS Gold Star Products TERMS TERMS A. School purchase order required in lieu of deposit B. NET 30 day terms C. An Administrative fee of 4% will be added to all Credit Card payments D. After orders have been placed with the manufacturers, any changes made, or the cancellation of any item, at the direction of the Owner, will result in change/cancellation charges and Owner will be responsible for such charges.		
			Merchandise	\$180,000.13
			Freight	\$2,075.00
			Total	\$182,075.13

Acceptance: _____ Date: _____
 Printed Name: _____

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
January 22, 2026**

ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT

TOPIC: District Team for NEA Negotiations

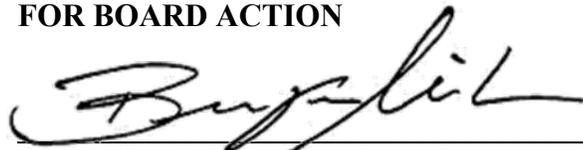
We will be entering into the 2026 NEA contract negotiations. Below is the list of the District Team that will participate in the negotiations:

Katie Booth
Dr. Laura Carino
Nicole Carter
Mike Giromini
Ben Mainka
Emily Reitz
Becca Scicluna
Amanda Squires

This list was presented at the January 8th, 2026, Organizational Regular Board meeting as Information and Discussion, and comes back tonight for approval.

RECOMMENDATION: That the Novi Community School District Board of Education approve the District Team for NEA Negotiations, as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent