

# **Finance Committee of the Whole Meeting**

Tuesday, June 10, 2025 4:00 PM

Educational Services Building, 25345 Taft Road, Novi, MI 48374

## **I. CALL TO ORDER**

## **II. REPORTS TO THE BOARD**

II.a. 2024-2025 Final Budget

II.b. 2025-2026 Preliminary Budget

II.c. 2025-2026 Tax Levy

## **III. INFORMATION AND DISCUSSION**

III.a. EnviroClean Contract Discussion

## **IV. COMMENTS FROM THE AUDIENCE**

## **V. ADJOURNMENT**

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
June 10, 2025**

**ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS**

**TOPIC: 2024-2025 Final Budget**

2024-2025 Final Budget:

On February 20, 2025, the Board of Education adopted the amendment to the 2024 – 2025 Budget. A final amendment to the budget reflecting all the changes known at that time was created and presented to the Board of Education.

Tonight, the 2024-2025 Final Budget Resolution is recommended for information and discussion. The resolution will come back for Board adoption at the June 12, 2025 regular board meeting.

**APPROVED AND RECOMMENDED FOR  
BOARD INFORMATION AND DISCUSSION**

  
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**Ben Mainka, Superintendent**

# Novi Community School District

TAXATION AND BUDGET REVIEW



# Annual District Tax Rate Request



## ▶ **Things to Know:**

- ▶ Filing is mandatory
- ▶ Tax rates levy property taxes that fund the general fund, debt service and special revenue funds
- ▶ Board approved tax rates will be used for the following
  - ▶ 2025-2026 Budget
  - ▶ 2026 Bond calculations
  - ▶ Ongoing debt payments

# 2025 Tax Rate Request



Michigan Department of Treasury  
614 (Rev. 02-25)

ORIGINAL TO: County Clerk(s)  
COPY TO: Equalization Department(s) **L-4029**  
COPY TO: Each township or city clerk

## 2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Oakland</b>	2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 <b>3,300,519,820</b>
Local Government Unit Requesting Millage Levy <b>Novi Community School District</b>	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>1,259,919,560</b>

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2025 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2025 Current Year "Headlee" Millage Reduction Fraction	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Ext. Voted	Operating Non-PRE	8-2023	19.0000	19.0000	0.9960	18.924	1.00	18.924	9.000	9.000	2033
Ext. Voted	Operating (ALL)	8-2023	5.4900	5.2472	0.9976	5.2346	1.00	5.2346	0.5065	0.5065	2033
Ext. Voted	Recreation Fund	8-2023	0.9800	0.9365	0.9976	0.9343	1.00	0.9343	0.4672	0.4671	2033
Ext. Voted	Sinking Fund	11-2019	0.4731	0.4713	0.9976	0.4702	1.00	0.4702	0.2351	0.2351	2030
Debt	Debt	Various	6.75	NA	NA	NA	NA	6.75	3.375	3.375	Various

Prepared by <b>Rebecca Scicluna</b>	Telephone Number <b>(248) 499-1209</b>	Title of Preparer <b>Assistant Superintendent</b>	Date
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Jason Michener</b>	
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Dr. Danielle Ruskin</b>	

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

**Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section.**

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	<b>1.013</b>
For Commercial Personal	<b>7.013</b>
For all Other	<b>18.00</b>

# Projected Final 2024-2025 Budget



	2022-23 FINAL BUDGET	2023-24 FINAL BUDGET	2024-25 ORIGINAL BUDGET	2024-25 FIRST AMENDMENT	2024-25 Projected FINAL
<b>Revenues:</b>					
Local Revenues	25,623,689	29,785,474	28,785,672	30,408,918	29,741,318
State Revenues	62,378,145	67,084,657	67,501,809	64,894,506	67,095,769
Federal Revenues	3,235,861	3,660,790	3,558,477	2,170,917	1,850,682
Incoming Transfers & Other Transactions	4,372,367	4,642,625	5,200,761	5,353,095	5,340,104
<b>Total Revenue</b>	<b>95,610,062</b>	<b>105,173,545</b>	<b>105,046,719</b>	<b>102,827,436</b>	<b>104,027,873</b>
<b>Expenditures:</b>					
<b>Instruction Services</b>					
Basic programs	52,528,350	50,956,271	52,291,802	50,183,501	51,320,501
Added Needs	10,746,940	12,603,698	12,545,376	12,612,438	12,811,107
Adult Education	375,710	416,716	498,070	668,269	558,892
<b>Total Instruction Services</b>	<b>63,651,000</b>	<b>63,976,684</b>	<b>65,335,248</b>	<b>63,464,208</b>	<b>64,690,499</b>
<b>Pupil &amp; Instructional Support</b>					
Pupil Support Services	6,789,279	8,341,354	8,516,635	9,210,274	8,681,116
Instructional Support Services	5,534,495	6,982,786	7,322,921	8,228,820	7,957,014
<b>Total Pupil &amp; Instructional Support</b>	<b>12,323,774</b>	<b>15,324,141</b>	<b>15,839,556</b>	<b>17,439,094</b>	<b>16,638,130</b>
<b>Other Support Services</b>					
General Administration	877,499	1,039,985	925,443	778,122	733,941
School Administration	4,263,894	4,689,664	4,701,199	5,153,264	5,124,990
Business Services	1,112,600	909,851	1,010,900	1,336,026	1,299,539
Operations & Maintenance, Security	5,812,689	7,919,291	6,298,173	5,704,763	5,586,951
Transportation	2,517,260	2,955,280	2,937,110	2,954,790	3,038,516
Central Services	2,735,678	3,418,337	3,223,994	3,074,140	3,450,458
Athletics & Other Support Services	1,683,207	2,078,304	1,967,793	1,775,860	1,894,940
Community Services & Other	1,953,247	1,783,895	1,769,540	1,392,657	1,534,113
<b>Total Other Support Services</b>	<b>20,956,074</b>	<b>24,794,607</b>	<b>22,834,152</b>	<b>22,169,622</b>	<b>22,663,450</b>
<b>Total Expenditures</b>	<b>96,930,848</b>	<b>104,095,432</b>	<b>104,008,956</b>	<b>103,072,924</b>	<b>103,992,079</b>
<b>Net Change in Fund Balance</b>	<b>(1,320,786)</b>	<b>1,078,113</b>	<b>1,037,763</b>	<b>(245,488)</b>	<b>35,794</b>
<b>Beginning Fund Balance, Audited</b>	<b>15,744,833</b>	<b>14,424,047</b>	<b>15,502,159</b>	<b>15,502,159</b>	<b>15,502,159</b>
<b>Ending Fund Balance, Projected</b>	<b>14,424,047</b>	<b>15,502,159</b>	<b>16,539,922</b>	<b>15,256,671</b>	<b>15,537,954</b>
<i>Fund Balance % of Expenditures</i>	<i>14.9%</i>	<i>14.9%</i>	<i>15.9%</i>	<i>14.8%</i>	<i>14.9%</i>

# 2024-2025 General Fund Final Amendment Summary

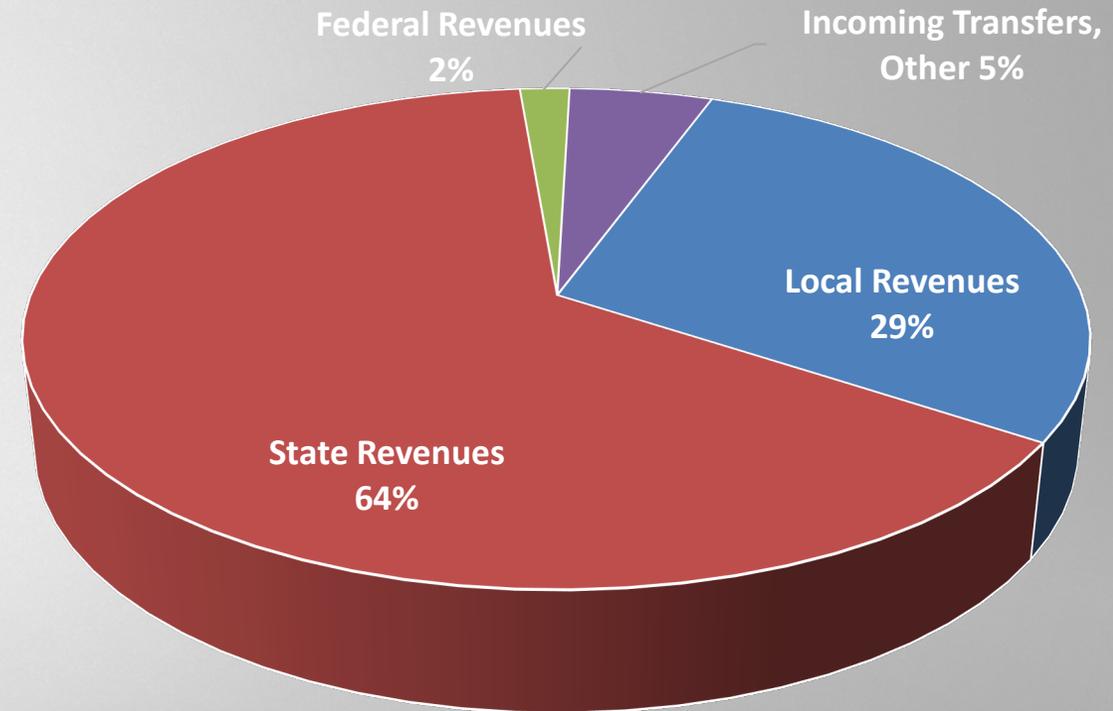


	2024-2025 Original Budget	2024-2025 First Amendment	2024-2025 Projected FINAL Budget	Change +/-
Revenues	104,044,502	102,827,436	104,027,873	(16,629)
Expenditures	104,020,891	102,907,942	103,992,079	(28,812)
Incr (Decr) to Fund Balance	23,611	(80,506)	35,794	12,183
Beginning Fund Balance, June 30 2024 <i>(audited)</i>	15,502,159	15,502,159	15,502,159	
Ending Fund Balance, projected June 30 2025	15,525,770	15,421,653	15,537,953	
Fund Balance as % of Expenditures	14.9%	15.0%	14.9%	

# 2024-25 General Fund Revenues



	2024-2025 Original Budget	2024-2025 First Amendment	2024-2025 Projected FINAL Budget	Change +/-
Local Revenues	28,780,672	30,408,918	29,741,318	960,646
State Revenues	67,100,874	64,894,506	67,095,769	(5,105)
Federal Revenues	2,968,445	2,170,917	1,850,682	(1,117,763)
Incoming Transfers, Other	5,194,511	5,353,095	5,340,104	145,593
<b>Total Revenues</b>	<b>\$ 104,044,502</b>	<b>\$ 102,827,436</b>	<b>\$ 104,027,873</b>	<b>(16,629)</b>



## ▶ Revenue Updates

### ▶ Local Revenue

- ▶ Increase driven by investment income, facility rentals and athletics

### ▶ State Revenue

- ▶ Increase is 147g monies which is the 3% ORS reimbursement being paid back to employees.

### ▶ Federal Revenue

- ▶ Decrease is due to eliminate of ESSER (\$800K) and unused Filter First (\$300K)

# 2024-25 General Fund Expenses



	2024-2025 Original Budget	2024-2025 First Amendment	2024-2025 Projected FINAL Budget	Change +/-
Basic Programs	52,292,286	50,088,767	51,320,501	(971,785)
Added Needs	12,540,846	12,711,732	12,811,107	270,261
Adult Education	498,070	603,913	558,892	60,822
<b>Total Instruction Services</b>	<b>\$ 65,331,202</b>	<b>\$ 63,404,412</b>	<b>\$ 64,690,499</b>	<b>\$ (640,703)</b>
Pupil Support Services	8,523,880	9,149,912	8,681,116	157,236
Instructional Support Services	6,967,725	7,418,363	7,957,014	989,289
<b>Total Pupil &amp; Instructional Support Services</b>	<b>\$ 15,491,605</b>	<b>\$ 16,568,275</b>	<b>\$ 16,638,130</b>	<b>\$ 1,146,525</b>
General Administration	1,021,781	1,026,260	733,941	(287,840)
School Administration	4,701,199	5,086,748	5,124,990	423,791
Business Services	1,010,900	1,258,276	1,299,539	288,639
Operations & Maintenance, Security	6,298,173	6,443,123	5,586,951	(711,222)
Transportation	2,937,110	2,964,017	3,038,516	101,406
Central Services	3,484,793	2,994,214	3,450,458	(34,335)
Athletics & Other Support Services	1,967,793	1,769,960	1,894,940	(72,853)
Community Services	1,776,335	1,392,657	1,534,113	(242,222)
<b>Total Other Support Services</b>	<b>\$ 23,198,084</b>	<b>\$ 22,935,255</b>	<b>\$ 22,663,450</b>	<b>\$ (534,634)</b>
<b>Total Expenditures</b>	<b>\$ 104,020,891</b>	<b>\$ 102,907,942</b>	<b>\$ 103,992,079</b>	<b>\$ (28,812)</b>

## Expense Updates

- ▶ Increase in expenses due to increasing costs for services and supplies, utilities and labor

# Initial 2025-2026 Budget



	2022-23 FINAL BUDGET	2023-24 FINAL BUDGET	2024-25 Projected FINAL	2025-26 INITIAL BUDGET
<b>Revenues:</b>				
Local Revenues	25,623,689	29,785,474	29,741,318	32,095,087
State Revenues	62,378,145	67,084,657	67,095,769	65,239,328
Federal Revenues	3,235,861	3,660,790	1,850,682	1,503,840
Incoming Transfers & Other Transactions	4,372,367	4,642,625	5,340,104	5,163,095
<b>Total Revenue</b>	<b>95,610,062</b>	<b>105,173,545</b>	<b>104,027,873</b>	<b>104,001,350</b>
<b>Expenditures:</b>				
<b>Instruction Services</b>				
Basic programs	52,528,350	50,956,271	51,320,501	52,168,912
Added Needs	10,746,940	12,603,698	12,811,107	12,198,279
Adult Education	375,710	416,716	558,892	552,014
<b>Total Instruction Services</b>	<b>63,651,000</b>	<b>63,976,684</b>	<b>64,690,499</b>	<b>64,919,205</b>
<b>Pupil &amp; Instructional Support</b>				
Pupil Support Services	6,789,279	8,341,354	8,681,116	9,713,633
Instructional Support Services	5,534,495	6,982,786	7,957,014	7,214,327
<b>Total Pupil &amp; Instructional Support</b>	<b>12,323,774</b>	<b>15,324,141</b>	<b>16,638,130</b>	<b>16,927,961</b>
<b>Other Support Services</b>				
General Administration	877,499	1,039,985	733,941	732,031
School Administration	4,263,894	4,689,664	5,124,990	4,879,809
Business Services	1,112,600	909,851	1,299,539	1,403,153
Operations & Maintenance, Security	5,812,689	7,919,291	5,586,951	5,898,412
Transportation	2,517,260	2,955,280	3,038,516	2,902,752
Central Services	2,735,678	3,418,337	3,450,458	3,336,851
Athletics & Other Support Services	1,683,207	2,078,304	1,894,940	1,774,518
Community Services & Other	1,953,247	1,783,895	1,534,113	1,707,009
<b>Total Other Support Services</b>	<b>20,956,074</b>	<b>24,794,607</b>	<b>22,663,450</b>	<b>22,634,536</b>
<b>Total Expenditures</b>	<b>96,930,848</b>	<b>104,095,432</b>	<b>103,992,079</b>	<b>104,481,702</b>
<b>Net Change in Fund Balance</b>	<b>(1,320,786)</b>	<b>1,078,113</b>	<b>35,794</b>	<b>(480,352)</b>
<b>Beginning Fund Balance, Audited</b>	<b>15,744,833</b>	<b>14,424,047</b>	<b>15,502,159</b>	<b>15,537,954</b>
<b>Ending Fund Balance, Projected</b>	<b>14,424,047</b>	<b>15,502,159</b>	<b>15,537,954</b>	<b>15,057,602</b>
<i>Fund Balance % of Expenditures</i>	<i>14.9%</i>	<i>14.9%</i>	<i>14.9%</i>	<i>14.4%</i>

# 2025-2026 General Fund Original Budget Summary

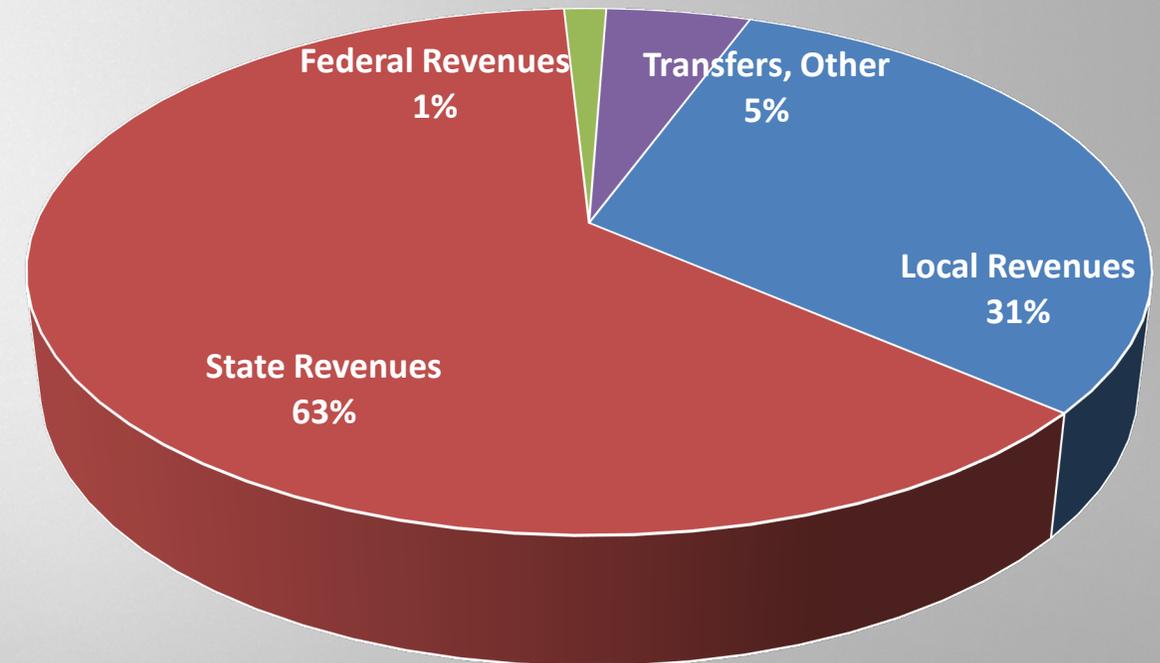


	2024-2025 Projected FINAL Budget	2025-2026 Original Budget	Change +/-
Revenues	104,027,873	104,001,350	(26,523)
Expenditures	103,992,079	104,481,702	489,623
Incr (Decr) to Fund Balance	35,794	(480,352)	(516,146)
Beginning Fund Balance, June 30 2025 <i>(unaudited)</i>	15,502,159	15,537,953	
Ending Fund Balance, projected June 30 2026	15,537,953	15,057,602	
Fund Balance as % of Expenditures	14.9%	14.4%	

# 2025-26 General Fund Revenues



	2024-2025 Projected FINAL Budget	2025-2026 Original Budget	Change +/-
Local Revenues	29,741,318	32,095,087	2,353,769
State Revenues	67,095,769	65,239,328	(1,856,441)
Federal Revenues	1,850,682	1,503,840	(346,842)
Incoming Transfers, Other	5,340,104	5,163,095	(177,009)
<b>Total Revenues</b>	<b>\$ 104,027,873</b>	<b>\$ 104,001,350</b>	<b>(26,523)</b>



► **Revenue Changes:**

- Increase in local property values
- State reduction of retirement offsets possible
- Federal reduction in Grants (Carryovers)
- Elimination of unknown transfers not previously received

# 2025-2026 General Fund Expenses



	2024-2025 Projected FINAL Budget	2025-2026 Original Budget	Change +/-
Basic Programs	51,320,501	52,168,912	848,411
Added Needs	12,811,107	12,198,279	(612,828)
Adult Education	558,892	552,014	(6,878)
<b>Total Instruction Services</b>	<b>\$ 64,690,499</b>	<b>\$ 64,919,205</b>	<b>\$ 228,706</b>
Pupil Support Services	8,681,116	9,713,633	1,032,518
Instructional Support Services	7,957,014	7,214,327	(742,687)
<b>Total Pupil &amp; Instructional Support Services</b>	<b>\$ 16,638,130</b>	<b>\$ 16,927,961</b>	<b>\$ 289,831</b>
General Administration	733,941	732,031	(1,909)
School Administration	5,124,990	4,879,809	(245,181)
Business Services	1,299,539	1,403,153	103,614
Operations & Maintenance, Security	5,586,951	5,898,412	311,460
Transportation	3,038,516	2,902,752	(135,764)
Central Services	3,450,458	3,336,851	(113,607)
Athletics & Other Support Services	1,894,940	1,774,518	(120,422)
Community Services	1,534,113	1,707,009	172,896
<b>Total Other Support Services</b>	<b>\$ 22,663,450</b>	<b>\$ 22,634,536</b>	<b>\$ (28,914)</b>
<b>Total Expenditures</b>	<b>\$ 103,992,079</b>	<b>\$ 104,481,702</b>	<b>\$ 489,623</b>

## ► Expense Updates

- Budgeted salary scale steps for all eligible employees
- Budgeted 2% scale increase based on potential \$400 per pupil allowance increase
- Budgeted reduction in MPSERS retirement funding (equates to 3.3%)
- Budgeted 3.0% increase in healthcare costs
- Includes additions to Budget for technology, department services (ELD, translation/interpretation)
- Includes short list of new hires (Open Item)

# 2025-2026 General Fund Open Items



## ▶ **Open Items**

- ▶ State Funding (Per Pupil) Allowance still in the air
- ▶ Categoricals in the air
- ▶ 147a(4) eliminated in Senate – not in Governor's or house budget
- ▶ District new hires – Cabinet still in talks
- ▶ Elimination of Grant funding requires second look at employees covered by grant(s)

**Novi Community School District General Appropriations Resolution  
Resolution for Final Budget by the Board of Education  
General Fund Budget - June 12, 2025**

**RESOLVED**, that this resolution shall be the general appropriations of the Novi Community School District for the fiscal year 2024-2025: A resolution to make appropriations; and to provide for the disposition of all income received by the Novi Community School District.

**BE IT FURTHER RESOLVED**, that the total revenue and unappropriated fund balance be available for appropriations in the **GENERAL FUND** of the Novi Community School District for the fiscal year 2024-25 as follows:

<b>REVENUE:</b>	
Local	\$29,741,318
State	\$67,095,769
Federal	\$1,850,682
Incoming Transfers & Other Transactions	<u>\$5,340,104</u>
TOTAL REVENUE AND INCOMING TRANSFERS	\$104,027,873
FUND BALANCE AS OF JULY 1, 2024	\$15,502,159
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	<u>\$119,530,032</u>

**BE IT FURTHER RESOLVED**, that \$118,628,194 of the total available to appropriate in the **GENERAL FUND** is thereby appropriated in the amounts and for the purposes set forth below:

<b>EXPENDITURES:</b>	
Basic Programs	\$51,320,501
Added Needs	\$12,811,104
Adult Education	\$558,892
Pupil Services	\$8,681,116
Instructional Support Services	\$7,957,014
General Administration	\$733,941
School Administration	\$5,124,990
Business Services	\$1,299,539
Maintenance/Operations & Security	\$5,586,951
Transportation	\$3,038,516
Central Services	\$3,450,458
Athletics	\$1,894,940
Community Services	<u>\$1,534,113</u>
TOTAL EXPENDITURES	\$103,992,079
TOTAL APPROPRIATED	<u>\$103,992,079</u>
FUND BALANCE AS OF JUNE 30, 2025	<u>\$15,537,953</u>

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
June 10, 2025**

**ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS**

**TOPIC: 2025-2026 Preliminary Budget**

2025-2026 Preliminary Budget:

The State requires that all school districts adopt a budget for the upcoming fiscal year by June 30<sup>th</sup> of each year. The proposed budget document for the 2025-2026 fiscal year has been prepared based on projections and estimates, including student enrollment, which will be known at a later date.

The budget adoption process for an upcoming fiscal year must include a public budget hearing; a notice of such public hearing, which must appear in the local newspaper at least six (6) days prior to the hearing; a budget document, made available for public inspection including the proposed property tax millage rate; and Board adoption of the budget in the form of a 2025-2026 General Appropriations Act resolution.

Once the public budget hearing has taken place, the Board adopts the budget. The public hearing will be held Thursday, June 12, 2025, at 7:30 p.m. at a meeting of the Board of Education. The notice will appear in the local newspaper and the budget document will be available for public inspection at the Educational Services Building beginning Friday, June 13, 2025.

The proposed budget document is presented to the Board tonight for approval, with adoption of a 2025-2026 General Appropriations Act resolution (draft resolution attached).

**RECOMMENDATION:**

That the Novi Community School District Board of Education adopts the 2025-2026 Preliminary Budget Resolution as present.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
Ben Mainka, Superintendent

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
June 10, 2025**

**ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS**

**TOPIC: Certification of 2025 District Tax Levy**

In order to prepare for the July 1 tax bills, the District must certify the District tax levy no later than June. Tonight we are holding a public hearing to discuss the L 4029 form, tax levy.

The 2025 (2025-26 fiscal year) taxable value of the Novi Community School District is \$3,300,519,820. This is an increase over the previous year's taxable value of \$3,145,294,150. Using the district's taxable value as the predominant factor, the 2025-2026 budget will be based upon the millage rates on the attached schedule.

To the homeowner, the district's total millage levy will be 18.0 mills, which is no increase to the 18.0 mills from fiscal year 2024-25.

This will come back for approval at the June 12, 2025 Regular Board meeting.

**APPROVED AND RECOMMENDED FOR  
BOARD INFORMATION AND DISCUSSION**

  
\_\_\_\_\_  
**Ben Mainka, Superintendent**

**2025 Tax Rate Request** (This form must be completed and submitted on or before September 30, 2025)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Oakland</b>	2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 <b>3,300,519,820</b>
Local Government Unit Requesting Millage Levy <b>Novi Community School District</b>	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>1,259,919,560</b>

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2025 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2025 Current Year "Headlee" Millage Reduction Fraction	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Ext. Voted	Operating Non-PRE	8-2023	19.0000	19.0000	0.9960	18.924	1.00	18.924	9.000	9.000	2033
Ext. Voted	Operating (ALL)	8-2023	5.4900	5.2472	0.9976	5.2346	1.00	5.2346	0.5065	0.5065	2033
Ext. Voted	Recreation Fund	8-2023	0.9800	0.9365	0.9976	0.9343	1.00	0.9343	0.4672	0.4671	2033
Ext. Voted	Sinking Fund	11-2019	0.4731	0.4713	0.9976	0.4702	1.00	0.4702	0.2351	0.2351	2030
Debt	Debt	Various	6.75	NA	NA	NA	NA	6.75	3.375	3.375	Various

Prepared by <b>Rebecca Scicluna</b>	Telephone Number <b>(248) 499-1209</b>	Title of Preparer <b>Assistant Superintendent</b>	Date
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

**Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section.**

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Jason Michener</b>	

<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Dr. Danielle Ruskin</b>	

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	<b>1.013</b>
For Commercial Personal	<b>7.013</b>
For all Other	<b>18.00</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

# Instructions For Completing Form 614 (L-4029) 2025 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

**Column 1: Source.** Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

**Column 2:** Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2025 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

**Column 3: Date of Election.** Enter the month and year of the election for each millage authorized by direct voter approval.

**Column 4: Millage Authorized.** List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

**Column 5: 2024 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The **2024** permanently reduced rate can be found in column 7 of the **2024** Form L-4029. For operating millage approved by the voters after April 30, 2024, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 6: Current Year Millage Reduction Fraction.** List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2025 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2025 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2025. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

**Column 7: 2025 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** The number in column 7 is found by multiplying column 5 by column 6 on this 2025 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization).** List the millage rollback fraction for 2025 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2025. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

**Column 9: Maximum Allowable Millage Levy.** Multiply column 7 (2025 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

**Column 10/Column 11: Millage Requested to be Levied.** Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2025. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

**Column 12: Expiration Date of Millage.** Enter the month and year on which the millage will expire.

Novi Community School District (the “District”)

A Regular meeting of the Board of Education (the “Board”) was held in the Educational Services Building, within the boundaries of the District, on the 12<sup>th</sup> day of June 2025, at 7:30 o’clock in the p.m.

The meeting was called to order by Danielle Ruskin, President.

Present: Members Paul Cook, Danielle Ruskin, Willy Mena, Mary Ann Roney,  
Betsy Beaudoin, Jamie Kliebert and Jason Michener

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_  
and supported by Member \_\_\_\_\_ .

WHEREAS, THIS Board previously adopted a resolution to impose a District tax levy for the collection of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board, pursuant to 1976 PA 451, as amended (the Revised School Code), invokes for 2025 its previously adopted ongoing resolution imposing the District tax levy of the annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those levied taxes.

2. The Superintendent of designee is authorized and directed o forward to the governing body of each city and/or township in which the District is located a copy of this Board’s resolution imposing the District property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the District tax levy for 2025 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the District tax levy shall be performed so that they are received by the appropriate governing bodies before July 1, 2025.

3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent of designee is authorized and directed to negotiate on behalf of the District with The governing body of each city and/or township in which the District is located for the reasonable expenses of collection of the District’s tax levy that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

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Jason Michener, Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Novi community school District, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a Regular meeting held on June 12, 2025, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

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Jason Michener, Secretary, Board of Education

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN**

June 10, 2025

**ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS**

**TOPIC:** Enviro-Clean Contract Discussion

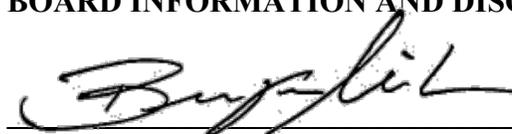
Enviro-Clean is a family-owned business headquartered in Holland, Michigan and has been in business since 1975. Enviro-Clean employs over 1,400 cleaning staff and clean over 35,000,000 square feet of commercial facilities daily.

Enviro-Clean started partnering with the District to clean our facilities in the summer of 2013. They currently clean 1.735 million square feet of office/building space.

The District and contractor have agreed upon a one-year extension starting July 1, 2025 and continuing through June 30, 2026.

The District recommends renewing the Enviro-Clean contract for the 2025-2026 school year in the amount of \$2,781,866.00. The District will continue to contribute 75% of their health care and payment for weekend hours worked.

**APPROVED AND RECOMMENDED FOR  
BOARD INFORMATION AND DISCUSSION**



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**Benjamin J.A. Mainka, Superintendent**



## Service Agreement

THIS AGREEMENT, between **NOVI COMMUNITY SCHOOL DISTRICT**, a Michigan school district (hereinafter referred to as "District"), whose address is 25345 Taft Road, Novi, MI 48374 and **ENVIRO-CLEAN SERVICES, INC.** (hereinafter referred to as "Contractor"), whose primary address is 2457 112th Ave, Holland, MI 49424 is for services to be provided by the Contractor at Novi Community Schools. The District and Contractor enter into this agreement on \_\_\_\_\_ and is effective starting **July 1, 2025**.

As referenced in the former agreement between the District and Contractor, the District may opt to extend with the Contractor. As a result, the District and Contractor are mutually agreeing to a one (1) year extension starting July 1, 2025 and continuing through June 30, 2026. There may be additional extensions if requested by the District.

In accordance with the above, the District agrees to pay the Contractor **\$2,781,866** (payable in **12** equal monthly installments of \$231,822.17 July 1, 2025 – June 30, 2026).

All said amounts shall be due and payable by the 20th day of each month

In addition, the District will continue to pay the Contractor 75% of the cost to provide "Single" Health Care Coverage for each employee who opts to take health care coverage. That amount will be itemized and invoiced separately each month.

Lastly, the District will continue to pay the Contractor for weekend hours each month. The Contractor will submit those hours to the District designee for approval prior to invoicing. Once approved, that amount will be invoiced separately each month.

### IT IS MUTUALLY AGREED:

1. The District may request the Contractor to perform work on over-time. Any such over-time is to be pre-approved by the District. Without such approval, the Contractor may not invoice for such hours.
2. The District may, at its option, request the Contractor to perform additional services beyond the normal scope. When such circumstances occur, the District agrees that any additional work will be performed at a price mutually agreed upon by the Parties as of the time of performance. Such additional services shall be performed in accordance with the terms of this agreement.
3. Modifications to this agreement may be made by mutual consent of the Parties and must be in writing and signed by both parties.
4. The Contractor shall perform all work in a good and competent manner and the Contractor shall provide regular inspections by the Contractor's supervisory personnel of all premises on which services are provided.
5. The Contractor shall carry worker's compensation insurance as required by state statute. The Contractor shall carry liability insurance for personal and property damage.
6. Either Party shall have the privilege, with or without cause, to terminate this Agreement at any time upon 60 days written notice to the other Party as hereinafter specified.
7. In case of default by the District of any of its agreements obtained herein, the Contractor shall have the right, at its option, to declare this contract null and void. The Contractor may declare immediately due and payable all amounts due hereunder.
8. In the event that the Contractor continues to provide services beyond the term of this agreement, it is agreed that this contract will continue in effect until 60 days after written notice of termination is given by either Party.
9. Notice to the Parties, as herein required, shall be given in writing, by certified mail, at the above listed addresses.
10. Neither the District nor the Contractor may assign its rights under this agreement without prior written consent of the other Party.
11. During the course of this Agreement, or in the event of its termination for any cause, the District shall not solicit employment of any employees or subcontractors of the Contractor nor allow any contractor replacing this Contractor for like services to approach and/or hire this Contractor's employees for a period of **12** months after termination of this agreement unless agreed upon by the Contractor otherwise.
12. This agreement shall be governed by the laws of the State of MI.

DISTRICT:

By Rebecca Scudlino

Authorized Signature

Date

CONTRACTOR:

By \_\_\_\_\_

Authorized Signature

Date