

Novi Board of Education Regular Meeting

Thursday, August 3, 2023 7:00 PM

Educational Services Building, 25345 Taft Road, Novi, MI 48374

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

IV. COMMENTS FROM THE AUDIENCE

V. CONSENT AGENDA

VI. ACTION ITEMS

VI.a. PERSONNEL REPORT A

VI.b. PERSONNEL REPORT B

VII. BOARD COMMUNICATION

VIII. ADJOURNMENT



Minutes of a Regular Board Meeting, July 13, 2023
Novi Community School District
Board of Education

A Regular Meeting of the Board of Trustees of Novi Community School District was held Thursday, July 13, 2023, beginning at 7:09 PM.

Present: Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Absent: Mr. Smith by Roll Call Vote

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Approve the Agenda

It was moved by Mr. Cook and supported by Mrs. Beaudoin that the Novi Community School Board of Education approve the agenda adding a closed session just before the action times.

Ayes: 6 Dr. Ruskin, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

COMMENTS FROM THE AUDIENCE

There one comment from the audience with regards to any public member arriving late having an opportunity to speak.

CONSENT AGENDA

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

It was moved by Mr. Mena and supported by Mrs. Beaudoin that the Novi Community School Board of Education approve the Consent Item(s) as presented.

Ayes: 6 Dr. Ruskin, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

DONATIONS

Novi Woods PTO

The District is in receipt of a generous donation from the Novi Woods PTO. This generous donation is in the amount of \$ 12,529.00. They would like to dedicate these funds for the Outdoor learning space, known as The Nest.

It was moved by Mrs. Roney and supported by Mr. Cook that the Novi Community Schools Board of Education accept the donation(s) as presented, with appreciation and thanks.

Ayes: 6 Dr. Ruskin, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

CLOSED SESSION – FOR THE PURPOSES OF NEGOTIATIONS [OMA 8(1)(c)]

ACTION ITEMS

A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session for the purposes of contract Negotiations [OMA Sect.8(1)(c)].

It was moved by Mr. Cook and supported by Mrs. Roney that the Novi Community Schools Board of Education move into a Closed Session for the purposes of contract negotiations.

Ayes: 6 Dr. Ruskin, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0 By Roll Call Vote

MOTION CARRIED

The Board went into a closed session at 7:06 PM and returned at 7:21 PM.

Personnel Report A

Mr. Ben Mainka, Superintendent of Schools presented for Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, for the Board's consideration the personnel changes.

It was moved by Mr. Michener and supported by Mr. Cook that the Novi Community School Board of Education adopts the personnel report A recommendations as presented.

Ayes: 6 Dr. Ruskin, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

Personnel Report B – Administrative Contracts

On July 14, 2022, the Novi Community School District Board of Education approved a resolution entering into a contract with Mr. Ben Mainka, to engage his services as Superintendent beginning July 15, 2022.

Recently, the Novi Community School District Board of Education has assembled an ad-hoc superintendent contract subcommittee that met and reviewed Superintendent Mainka's contract. The subcommittee is recommending that our board approve an amended contract that continues Mr. Mainka's services to the district.

The Board of Education has had the opportunity to review the Superintendent contract with Mr. Mainka and tonight this comes for Board approval.

It was moved by Mrs. Beaudoin and supported by Mr. Cook the Novi Community School District Board of Education approve the superintendent contract, of Mr. Ben Mainka, as presented, for the period from July 1, 2023 through June 30, 2027.

Ayes: 6 Dr. Ruskin, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

Approval of Policies 1000 Series, 2000 Series (bylaws), 5202, and 5207

The Governance and Policy Advisory Committee and Committee of the Whole have met several times over the past few months to review and discuss Thrun Law's Policies. The 1,000, 2,000 Series, Policy

5202, and Policy 5207. This came to the Board for further discussion at the June 15, 2023. These policies come tonight for Board Approval.

It was moved by Mr. Mena and supported by Mr. Michener the Novi Community School District Board of Education adopt Thrun Law's Policy Series 1000, 5202, and 5207 replacing the current policies, and Thrun Law's Bylaw Series 2000 and tabling 2501 and 2502 for further discussion. In addition, adding the veribiage Board of Education after the District's legal name to policy 2102 and eliminating the optional section 82a regarding carpooling to policy 2305.

Ayes: 6 Dr. Ruskin, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener
Nays: 0 **MOTION CARRIED**

NMS Outdoor Learning Space Approval

An Outdoor learning space will be developed for Novi Middle School. This space will include accessible seating, a teaching platform and natural elements for students to explore. Outdoor seating and sun shade.

The bids were opened on July 7th. The project team conducted post bid interviews of the qualified bidders. Based on their review they team is recommending that the Novi Board of Education award the attached contracts for a total amount of \$269,906 as presented

It was moved by Mr. Michener and supported by Mrs. Roney that the Novi Community School District Board of Education award the attached contracts in the total amount of \$269,906 as presented.

It was moved by Mr. Michener and supported by Mr. Mena to amend the original motion striking the words, as presented, and adding the words provided no more that 10 percent of the District's funds are used towards the total project amount.

Ayes: 4 Dr. Ruskin, Mr. Mena, Mrs. Roney, and Mr. Michener
Nays: 2 Mr. Cook and Mrs. Beaudoin **MOTION CARRIED**

INFORMATION AND DISCUSSION

Strategic Planning

On October 4, 2018, the Novi Community School District Board of Education agreed to engage in a process of strategic planning involving the Board, Novi Community School District parents, students, and community members, and Novi Community School District staff. The goal was to develop goals and objectives from that would help us as a district live into our new vision, mission, and beliefs.

On April 11, 2019, after several meetings with all stakeholders, the Board approved a strategic plan that included the following information.

Vision: Students who are passionate, empowered, and prepared for their world and their future.

Mission: Provide impactful opportunities for all to cultivate lifelong learning.

Beliefs:

- An equity of opportunity
- A culture of unity
- Fostering and inspiring a curiosity of learning

- A community of well-being

for all stake holders

In order to stay current and in touch with their stakeholders, a Board should review and update their strategic plan every five (5) years. Tonight, the Board will discuss the process for reviewing and updating their plan

ADJOURNMENT

It was moved by Mr. Michener and supported by Mrs. Beaudoin that the Novi Community School District Board of Education Regular Board meeting be adjourned.

Ayes: 6 Dr. Ruskin, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

The meeting adjourned at 9:27 p.m. The next regular meeting of the Board is scheduled for August 3, 2023 at 7:00 p.m., at the Educational Services Building.

Willy Mena, Board of Education Secretary



Minutes of a Closed Session, July 13, 2023
Novi Community School District
Board of Education

A Closed Session of the Board of Trustees of Novi Community School District was held Thursday, July 13, 2023, beginning at 7:06 PM.

Present: Dr. Ruskin, Mr. Mena, Mrs. Roney, Mr. Cook, Mr. Michener, and Mrs. Beaudoin
by Roll Call

Absent: Mr. Smith

TOPIC(S) DISCUSSED

- A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session for the purposes of contract Negotiations.

Tonight, the Board moved into a closed session for the purpose stated above.

No action was taken by the Board at these meetings.

The Closed Session ended at 7:21 PM. The next regular meeting of the Board is scheduled for August 3, 2023 at 7:00 PM, at the Educational Service Building.

Willy Mena, Board of Education Secretary

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
August 3, 2023**

ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT

TOPIC: Personnel Recommendations

Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, presents for your consideration the following personnel changes:

A. New Hires

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
ADNU:					
Lauer, Kelli	ESB	Administrative Assistant Teaching & Learning	Position Chg.	Salary	08-01-23
NB:					
Nicholson, Suzanne	NV	ESL Teacher	New Hire	Hourly	08-17-23
NEA:					
Brewer, Fiona	MS	School Psychologist	New Hire	MA+30	08-28-23
Harbin, Kaitlin	VO	School Psychologist	New Hire	MA+30	08-28-23
Kaul, Meera	TBD	Social Worker	New Hire	MA	08-28-23
Lesniak, Lauren	OH	3 rd Grade Teacher	New Hire	BA+15	08-28-23
Reitz, Emily	NM	Student Success Coach	New Hire	MA	08-28-23
See, Ellen	OH	Special Ed Teacher	New Hire	BA	08-28-23
Spiker, Blane	VO	PE Teacher	New Hire	MA	08-28-23
Swirczek, Megan	NW	Speech/Language Path	New Hire	MA	08-28-23

B. Retirements and Resignations

NASA:

Ringle, Adva	ESB	Dir. ELD & State/Federal	Resignation	08-02-23
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NB:

Bowen, Debbie	Career Prep/	ESL Teacher	Resignation	07-27-23
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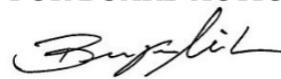
C. Leaves of Absence

NEA:

Sholtis, Erica	PV	2 nd Grade Teacher	LOA#1-Child Care
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RECOMMENDATION: That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
August 3, 2023**

SUPERINTENDENT OF SCHOOLS

TOPIC: Administrative Hires

Mr. Ben Mainka, Superintendent, presents for your consideration the following administrative hires:

Name: Sarah Lephart
Building: Novi High School
Assignment: Assistant Principal
Reason: Replacement for Andrew Comb
Effective date: August 7, 2023

Name: David Sinopoli-Smith
Building: Novi Middle School
Assignment: Dean of Students
Reason: New position
Effective date: August 7, 2023

Name: Andrew Saari
Building: Special Education
Assignment: Coordinator of Special Education Transition Services
Reason: New Position
Effective date: August 7, 2023

Name: Shaina Simmons
Building: Special Education
Assignment: Coordinator of Autism Services
Reason: New Position
Effective date: August 7, 2023

Name: Daniel Tobis
Building: Novi Middle School & High School
Assignment: Coordinator of Fine Arts & Activities
Reason: New Position
Effective date: August 7, 2023

RECOMMENDATION: That the Novi Community School District Board of Education approve the above hires, and in addition, approve their 2023-2025 Administrative Contracts.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent