



## **TEJANO CENTER FOR COMMUNITY CONCERNS, INC.**

### **Raul Yzaguirre Schools for Success**

Tejano Center for Community Concerns, 2950 Broadway St., Houston, TX 77017  
Phone: 713-640-3700 FAX: 713-644-6232 [www.tejanocenter.org](http://www.tejanocenter.org)

*“The mission of the Tejano Center for Community Concerns is to develop education, social, health, and community institutions that empower families to transform their lives.”*

### **PUBLIC NOTICE**

#### **Meeting Agenda for Friday, September 8, 2023**

Notice is hereby given that the Board of Directors of Tejano Center for Community Concerns, Inc., (Tejano Center) will hold its regular meeting on Friday, September 8, 2023, 11:30 AM. This meeting is open to the public, and community input is welcomed during the time designated for public comment. It is the intent of the Tejano Center to have, and the meeting will have, a quorum and presiding officer. If a member of the public can provide testimony or otherwise wishes to participate in the meeting when public input is permitted, but lacks the necessary technology, such will be provided at 2255 N. Coria Brownsville, TX 78520. The board will consider, discuss, and adopt such orders, resolutions, and/or motions, and take direct or indirect actions as may be necessary, convenient, or desirable with respect to the matters outlined in this agenda.

#### **Meeting Call-In Information**

This meeting will be conducted in person; however, a Zoom link to the meeting is made available for those unable to attend, please contact [Jessica.Villarreal@tejanocenter.org](mailto:Jessica.Villarreal@tejanocenter.org) one day prior to the meeting.

**Friday, September 8, 2023 at 11:30 AM – Special-Called Board Meeting**

1. **CALL TO ORDER** (2 minutes)

2. **PRAYER** (3 minutes)
3. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE** (2 minutes)
4. **ROLL CALL** (3 minutes)
5. **PUBLIC COMMENT** (7-10 minutes) Any individual wishing to address the Board of Directors of Tejano Center for Community Concerns must sign in with Jessica Villarreal, Board Services, by emailing a request to speak, at least 72-hours prior to scheduled meeting. The request must include the name of speaker, telephone, number and email address of the speaker, and the topic of the intended comments, to Jessica.villarreal@tejanocenter.org. Those doing so will be allowed to address the board for a maximum of three minutes. Individuals will address the board in the order that they have signed in. Alternatively, the individual may email comments to the above email address.
6. **PRESIDENT'S PRESENTATIONS & UPDATES**
7. **ACTION ITEMS**

- 7.a. Approval of Amendment to the Children at Risk Contract by \$13,200 to Add 10 days of Professional Development for P STEM Academy. The Cumulative Amount of the Contract with Children at Risk is \$98,502.

Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin Fuentes, Chief Schools & Operations Officer

The amount of the contract is being amended by 10 days. The total number of days is 76 at \$1,302 for a total of 98,502.

Professional Learning Days with a focus on integration of data driven practices into teaching methodologies to improve student centered classrooms.

- 7.b. Ratification of Contract Not to Exceed \$250,000 with Schoolforce Solutions to Provide Special Education Teachers for NESTEM Academy for FY 23-24.

Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin Fuentes, Chief Schools & Operations Officer

Schoolforce is a full-service agency that takes a holistic and thoughtful approach to each district's needs. Schoolforce Solutions takes pride in its services, valuing hiring superior special education teachers and therapists with the desire to make a difference.

- 7.c. Approval of Payment to Music & Arts in the Amount of \$66,978. to Provide Musical Instruments for Early College TSTEM and STEM Academy from Omnia Purchasing Cooperative.

Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin Fuentes, Chief Schools & Operations Officer

Music & Arts is an online music store that also offers instrument rentals, music lessons & instrument repair at their locations nationwide. Music & Arts has a longstanding commitment to supporting its local communities with contributions to a variety of nonprofit organizations, including beneficiaries ranging from school-based gifting programs to specific cause-related initiatives, both nationwide and in many of the local areas Music & Arts serves.

7.d. Approval of Payment to Liberty Office Product in the Amount of \$79,097 to Provide School Furniture for the Early College TSTEM and STEM Academy Through the Choice Partners Cooperative.

Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin Fuentes, Chief Schools & Operations Officer

Liberty Office Products are a nationwide supplier of office & computer supplies. They also sell printing, such as statements, checks, envelopes, labels, tags, and plastic cards. The team has worked hard to set a new standard of service in the supplies industry. For over 40 years their sales and service professionals have been perfecting their understanding of exactly what business customers want. Today, thousands of companies across the country enjoy the benefits of having selected Liberty as their supplier. Liberty has a rich 38-year history of molding their company culture to concentrate on living up to their Promises.

7.e. Ratification of Disbursement Report/Vendor Payments for FY 2022-2023 to Include Procurement Processes and Expenditure Approvals.

Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant

A report of the vendor payments for RYSS and Non School is attached for all vendor payments above \$50,000. A monthly report will be provided to the board each month in the future.

7.f. Approval of Harris County Constable Precinct 2 Contract Patrol Program Agreement at 2950 Broadway in the Amount of \$116,400 for FY 23-24.

Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin Fuentes, Chief Schools & Operations Officer

The safety of our students and staff members is a priority for Raul Yzaguirre Schools for Success. After the District Safety Committee analyzed several safety models, it has been determined that a full-time deputy is needed to secure the campuses located at 2950 Broadway. Campus leaders were included in the discussion and agreed with having a full-time deputy assigned to the campuses. Precinct 2 offers the availability of a fully trained deputy that will be on campus to address any safety concerns, serve as Incident Command in the event of an emergency and coordinate and lead safety processes. The cost to fund this position is stated below.

7.g. Approval of Proposed 2023-2024 Raul Yzaguirre Schools for Success District Parent-Student Handbook

Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin Fuentes, Chief Schools & Operations Officer

The 2023-2024 Parent-Student handbook is intended to provide all families served by the Raul Yzaguirre Schools for Success with knowledge and understanding of the expectations of our organization, and updates to TEA Guidelines and Texas law.

7.h. Approval of the 2023 Non-Statutory Conflict of Interest Statements for the Board of Directors of the Tejano Center for Community Concerns

Dr. Adriana Tamez, President/CEO & Superintendent of Schools

The term "conflict of interest" is defined as a circumstance in which an individual or his family/relations derives personal benefit from actions or decisions made in his or her official capacity in a profit or nonprofit environment. The Tejano Center and the Raul Yzaguirre Schools for Success seek to protect board members from potential conflicts of interest by circulating a yearly conflict resolution form to each member so that he or she may disclose any possible conflict of interest or impropriety arising from his or her official board duties. Board members are asked to complete conflict of interest statements and approve them for the official record. They are also reminded to disclose any potential conflict of interest that could arise in the future. As provided in its previous approval of conflict of interest statements, the board annually reviews and discusses its conflict of interest policy and how such disclosures will be handled as a governing body.

7.i. Approval of the Memorandum of Understanding between Raul Yzaguirre Schools for Success and Neighbors in Need of Service, Inc. Head Start/Early Head Start Program Related to Education Services

Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin Fuentes, Chief Schools & Operations Officer  
NINOs, Inc. Head Start/Early Head Start Program (NINOS, Inc.) and the Raul Yzaguirre Schools for Success (RYSS) agree to provide educational services as set in this Memorandum of Understanding. The following services will be incorporated: educational services, disability services, and transition services.

7.j. Approval of Extension on the Ground Lease with SEF Investments for the BRYSS School Location in the Annual Amount of \$34,200

Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant  
The amount of the contract is \$2,850 per month. The previous amount was \$1,580 per month. The new lease is for a term of five years.

8. **INFORMATION ITEMS**

9. **DISCUSSION ITEMS**

10. **EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE §§ 551.071, 551.072, 551.074, AND 551.082, TO ADDRESS:**

- a. Private consultation with attorney concerning privileged issues from agenda matters and pending or threatened litigations.
- b. Deliberations concerning the purchase of real property
- c. Deliberations concerning the duties of the CEO and CFO regarding supervision of personnel
- d. Consider complaints against directors and senior staff
- e. Discussion of duties and evaluation of administrative personnel, including complaints regarding school staffing, academic and organizational changes for the 2022-2023

school year