

Board of Education Meeting

Thursday, December 18, 2025 7:00 PM

John E. Albright Middle School, 1110 S. Villa Ave, Villa Park, IL 60181

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Speaker (s): Mr. Cuny

3. ROLL CALL

4. APPROVAL OF THE MEETING AGENDA

5. FIRST COMMENT BY VISITORS

6. RECOGNITION

Speaker (s): Dr. Zaher

7. CONSENT AGENDA

7.A. Approval of Meeting Minutes

7.B. Approval of Treasurer's Report for
November 2025

7.C. Approval of Disbursements for December
2025

7.D. Approval of P-Card Purchases for
November 2025

7.E. Approval of Revolving Fund
Disbursements for November 2025

7.F. Approval of Student Activity Funds
Report for November 2025

7.G. Approval of Personnel Report for
December 18, 2025

7.H. Approval of the Destruction of
Executive Session Audio Recordings that
are More Than 18 Months Old and That Have
Been Adopted

8. SUPERINTENDENT REPORTS

8.A. Curriculum Investigation Update

Speaker (s): Dr.
Martelli

8.B. Adoption of Board Policy Committee Policy
Recommendations

Speaker (s): Dr. Zaher

8.C. 2026-2027 School Year Calendar

Speaker (s): Dr. Zaher

8.D. Appointment of Legal Counsel

Speaker (s): Dr. Zaher

8.E. Safe Schools / Secure Futures Update

8.F. Student Enrollment Update

9. FINANCE AND OPERATIONS REPORT

9.A. Intent to Levy FY2024 Taxes

Speaker (s) : Ms. Jilek

9.B. Post Debt Issuance Tax Compliance Report - 2025

Speaker (s) : Ms. Jilek

9.C. November 2025 Monthly Financial
Statements Report

Speaker (s) : Ms. Jilek

10. BOARD COMMITTEES AND MEETING UPDATES

10.A. SASSED Updates

10.B. IASB Updates

11. FTC UPDATE

12. NOTICES AND COMMUNICATIONS

12.A. Freedom of Information Act (FOIA)
Requests

12.B. District 88 Board Recap Reports

13. UNFINISHED BUSINESS

14. NEW BUSINESS

15. SECOND COMMENT BY VISITORS

16. FUTURE AGENDA ITEMS

17. ADJOURNMENT



SALT CREEK SCHOOL DISTRICT 48

**Board of Education Meeting
John E. Albright Middle School
1110 S. Villa Avenue
Villa Park, IL 60181
December 18, 2025 at 7:00 PM
Board of Education Meeting**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF THE MEETING AGENDA**
- 5. FIRST COMMENT BY VISITORS**
- 6. RECOGNITION**
- 7. CONSENT AGENDA**
 - 7.A. Approval of Meeting Minutes
 - 7.B. Approval of Treasurer's Report for November 2025
 - 7.C. Approval of Disbursements for December 2025
 - 7.D. Approval of P-Card Purchases for November 2025
 - 7.E. Approval of Revolving Fund Disbursements for November 2025
 - 7.F. Approval of Student Activity Funds Report for November 2025
 - 7.G. Approval of Personnel Report for December 18, 2025
 - 7.H. Approval of the Destruction of Executive Session Audio Recordings that are More Than 18 Months Old and That Have Been Adopted
- 8. SUPERINTENDENT REPORTS**
 - 8.A. Curriculum Investigation Update
 - 8.B. Adoption of Board Policy Committee Policy Recommendations
 - 8.C. 2026-2027 School Year Calendar
 - 8.D. Appointment of Legal Counsel
 - 8.E. Safe Schools / Secure Futures Update
 - 8.F. Student Enrollment Update
- 9. FINANCE AND OPERATIONS REPORT**
 - 9.A. Intent to Levy FY2024 Taxes
 - 9.B. Post Debt Issuance Tax Compliance Report - 2025
 - 9.C. November 2025 Monthly Financial Statements Report
- 10. BOARD COMMITTEES AND MEETING UPDATES**
 - 10.A. SASSED Updates
 - 10.B. IASB Updates
- 11. FTC UPDATE**
- 12. NOTICES AND COMMUNICATIONS**
 - 12.A. Freedom of Information Act (FOIA) Requests
 - 12.B. District 88 Board Recap Reports
- 13. UNFINISHED BUSINESS**
- 14. NEW BUSINESS**
- 15. SECOND COMMENT BY VISITORS**
- 16. FUTURE AGENDA ITEMS**
- 17. ADJOURNMENT**



SALT CREEK SCHOOL DISTRICT 48

Minutes of the Regular Meeting of the Board of Education,
 School District 48, DuPage County, Illinois,
 Held on Thursday, November 13, 2025
 At Albright Middle School
 Villa Park, Illinois

<p><u>Members Present</u> Mr. Cuny, President Mrs. Rattana, Secretary Mr. Blair, Member Mr. Dickens, Member Mr. Downer, Member</p>	<p><u>Members Absent</u> Mr. Van De Velde, Vice-President Mr. Ray Kielminski, Member</p>
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<p><u>CALL TO ORDER</u></p>	<p>Mr. Cuny called the meeting to order at 7:02 pm</p>
<p><u>PLEDGE OF ALLEGIANCE</u></p>	<p>Led by Mr. Cuny</p>
<p><u>ROLL CALL</u></p>	<p>Present: Mr. Blair, Mr. Cuny, Mr. Dickens, Mr. Downer, and Mrs. Rattana Absent: Mr. Van De Velde and Mr. Kielminski</p> <p>Also present: Dr. Zaher, Dr. Burnett, Dr. Martelli, Ms. Jilek, Mrs. Scanlan, Mrs. Hummel, Mrs. Marino, Mr. Hanus, and Ms. Caffero</p>
<p><u>APPROVAL OF MEETING AGENDA</u></p>	<p>Mr. Cuny inquired whether there were any requests for changes to the agenda.</p> <p>No changes were noted.</p>
<p><u>FIRST COMMENT BY VISITORS</u></p>	<p>None</p>
<p><u>RECOGNITION</u></p>	<p>Dr. Zaher introduced the 7th-grade volleyball team. They made history for AMS by being undefeated, winning their conference, and winning 24 straight sets. Coaches Katie Tumilty and Jody Specht acknowledged how great the girls have been as a team. Mr. Dickens also discussed how the coaches brought a great culture to the team.</p> <p>Dr. Zaher spoke about the Illinois Report Card results, noting that Albright Middle School received an Exemplary rating. Swartz and Salt Creek received Commendable ratings.</p>

	<p>Dr. Zaher recognized our Board of Education members in honor of Board of Education Member Appreciation Day.</p>
<p><u>CONSENT AGENDA ITEMS</u></p>	<p><u>Meeting Minutes, Financials, Personnel Report, Destruction of Recordings</u> Mr. Cuny requested a motion to approve the Consent Agenda for November 13, 2025, consisting of the Minutes from the Regular Board Meeting of October 16, 2025, the Minutes from the Joint Board Meeting of October 23, 2025, the Treasurer's Report for October 2025, the Disbursement Report for November 2025, the P-Card Purchases for October 2025, the Revolving Fund Disbursements for October 2025, the Student Activity Funds Reports for October 2025, the Regular/Routine Personnel Report for November 13, 2025, and approval of the destruction of Executive Session audio recordings that are more than 18 months old. This motion, moved by Mr. Blair and seconded by Mr. Downer, PASSED.</p> <p><u>Yea:</u> Mr. Blair, Mr. Downer, Mrs. Rattana, Mr. Cuny, and Mr. Dickens</p> <p><u>Nay:</u> None</p> <p>Absent: Mr. Kielminski and Mr. Van De Velde</p>
<p><u>SUPERINTENDENT'S REPORT</u></p>	<p><u>Curriculum Review and Education Programming</u> Dr. Martelli provided a brief presentation on New Cut Scores, Interpreting 2025 IAR Results, Illinois Report Card, and Fall Benchmarking. Dr. Martelli noted that Albright Middle School received an Exemplary rating, Salt Creek Primary received a Commendable rating, and Stella May Swartz was 0.24 points away from receiving an Exemplary rating.</p> <p><u>Safe Schools / Secure Futures Update</u> Dr. Zaher mentioned that the punch lists for all three buildings are still being worked on. A very detailed payment summary is kept every month by Roxanne. Updated budget assessments are due to us on Monday, 11/17. In December, we will go out to bid, and in January, the bids will be brought to the Board for approval.</p> <p><u>Student Enrollment Update</u> Dr. Zaher updated the board with the current enrollment numbers.</p>

**FINANCE &
OPERATIONS
REPORTS**

Intent to Levy FY2025 Taxes

Ms. Jilek reviewed the preliminary 2025 Tax Levy that will need to be filed with the DuPage County Clerk's Office by the last Tuesday of December 2025. She indicated that it will be the district's intent to levy 4.55%. She explained that the district will hold a public hearing in conjunction with the December Board of Education Meeting and publish a legal notice in the newspaper prior to filing with the County Clerk's office.

Mr. Cuny requested a motion to approve the Resolution regarding estimated amounts necessary to be levied for the year 2025 and the publication of the amounts to be levied and the date and time of the public hearing (Truth in Taxation). This motion, moved by Mr. Blair and seconded by Mrs. Rattana, PASSED.

Yea: Mr. Blair, Mrs. Rattana, Mr. Cuny, Mr. Dickens, and Mr. Downer

Nay: None

Absent: Mr. Kielminski and Mr. Van De Velde

**ISBE School Maintenance Project Grant Application
Authorization**

Ms. Jilek provided information regarding the ISBE School Maintenance Project Grant, which provides up to \$50,000 to grantees for the maintenance and upkeep of buildings or structures for educational purposes.

Mr. Cuny requested a motion to authorize the ISBE School Maintenance Project Grant application and reserve a minimum of \$50,000 of local funds to cover the district's portion of the costs for a playground resurfacing project at Salt Creek Primary. The Board acknowledges that the work outlined for this project has not started and is scheduled to begin in the spring of 2026. This motion, moved by Mr. Blair and seconded by Mr. Downer, PASSED.

Yea: Mr. Blair, Mr. Downer, Mrs. Rattana, Mr. Cuny, and Mr. Dickens

Nay: None

Absent: Mr. Kielminski and Mr. Van De Velde

Review of Budget Calendar

Ms. Jilek discussed the timeline for the budget calendar for next year.

	<p><u>Monthly Financial Statements Report</u> Ms. Jilek provided monthly financial statements for the month of October and offered to answer any questions the board members may have regarding the following reports: ISDLAF+Monthly Statement - Current Investment Portfolio - Revenue Report Expenditure Reports/Levels I/II/III Student Activity Fund Accounts</p>
<p><u>BOARD COMMITTEE & MEETING UPDATES</u></p>	<p><u>SASED Update</u> Dr. Zaher noted that SASED is getting ready for teacher negotiations.</p> <p><u>IASB Update</u> Mr. Blair wished that everyone enjoy the Triple I Conference.</p>
<p><u>FTC UPDATE</u></p>	<p>FTC Updates provided: Casino Night is tomorrow Last few days of Butter Braids and cookie dough fundraiser Holiday Shoppe is coming up at Swart and Albright FTC restocked the book vending machine at Swartz FTC passed a vote that funded all of the field trips this year</p>
<p><u>NOTICES AND COMMUNICATIONS</u></p>	<p><u>FOIA Requests</u> The following Freedom of Information requests were received and fulfilled:</p> <ul style="list-style-type: none"> ● Current contracts for Custodial and Food Service ● Purchase order from July 1, 2022 to present ● Current employees salaries and email addresses <p>All requests were fulfilled within the statutory timeline.</p> <p><u>District 88 Board Recap Reports</u> Board briefs were received from District 88, which included informational items and activities.</p>
<p><u>UNFINISHED BUSINESS</u></p>	<p>None</p>
<p><u>NEW BUSINESS</u></p>	<p>None</p>

<u>SECOND COMMENT BY VISITORS</u>	Jay Downer thanked everyone for the flowers and prayers.
<u>FUTURE AGENDA ITEMS</u>	None
<u>ADJOURNMENT</u>	Mr. Cuny requested a motion to adjourn the meeting at 8:07 pm. This motion, moved by Mr. Blair, seconded by Mrs. Rattana, and on a voice vote, carried unanimously.

Board President

Board Secretary



SALT CREEK SCHOOL DISTRICT 48

Minutes of the Policy Committee Meeting of the Board of Education,
School District 48, DuPage County, Illinois,
Held on Wednesday, December 10, 2025
At John E. Albright Middle School
Villa Park, Illinois

<u>Members Present</u> Mr. Kielminski, Board Member Mr. Blair, Board Member Dr. Zaher, Superintendent Ms. Caffero, Board Recording Secretary	<u>Members Absent</u> None
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<u>CALL TO ORDER</u>	The meeting began at 10:55 am.
<u>REVIEW OF PRESS PLUS ISSUE 118 - OCTOBER 2024 PROPOSED POLICY REVISIONS</u>	<p>The Policy Committee met to review the most recent Press Plus Issue of recommended board policy revisions developed by IASB for the district policy handbook and online publication.</p> <p>The committee reviewed the following recommended revised policies:</p> <p><u>Section 2 - Board of Education</u> 2:120 Board Member Development 2:150 Committees 2:270 Immediately Available District Public Records and Web-Posted Reports and Records</p> <p><u>Section 4 - Operational Services</u> 4:10 Fiscal and Business Management 4:30 Revenue and Investments 4:80 Accounting and Audits 4:140 Waiver of Student Fees</p> <p><u>Section 5 - Personnel</u> 5:10 Equal Employment Opportunity and Minority Recruitment 5:90 Abused and Neglected Child Reporting 5:100 Staff Development Program 5:190 Teacher Qualifications 5:200 Terms and Conditions of Employment and Dismissal 5:220 Substitute Teachers 5:280 Duties and Qualifications 5:300 Schedules and Employment Year</p>

	<p><u>Section 6 - Instruction</u> 6:20 School Year Calendar and Day 6:40 Curriculum Development 6:60 Curriculum Content 6:130 Program for the Gifted 6:160 English Learners 6:210 Instructional Materials 6:260 Complaints About Curriculum, Instructional Materials, and Programs 6:280 Grading and Promotion 6:315 High School Credit for Students in Grade 7 or 8</p> <p><u>Section 7 - Students</u> 7:10 Equal Educational Opportunities 7:70 Attendance and Truancy 7:150 Agency and Lay Enforcement Requests 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment 7:190 Student Behavior 7:270 Administering Medicines to Students 7:290 Suicide and Depression Awareness and Prevention 7:310 Restriction on Publications; Elementary Schools 7:340 Student Records</p> <p><u>Section 8 - Community Relations</u> 8:30 Visitors and Conduct on School Property</p>
<u>ADJOURNMENT</u>	The meeting was adjourned at 12:20 p.m.

Board President

Board Secretary

AP Check Register

General Fund Check Register - December 18, 2025

AP Run: 12/18/2025 — Post Date: 2025-12-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount
12/18/2025	41100	Check	A T & T Mobility	1,369.39
Invoice Number	Description		Invoice Date	Invoice Amount
287289877822x1203	Wireless Phones / 10/26/2025 through 11/25/2025		11/25/2025	1,369.39
				20 E 2540 3237 00 910 000000
				1,369.39
12/18/2025	41101	Check	Accurate Biometrics, Inc.	61.75
Invoice Number	Description		Invoice Date	Invoice Amount
441342511	Fingerprinting Services - November 2025		11/30/2025	61.75
				10 E 2640 3925 00 910 000000
				61.75
12/18/2025	41102	Check	Accurate Translation Bureau, Inc.	50.60
Invoice Number	Description		Invoice Date	Invoice Amount
30027	Over the Phone Interpreting - October 2025		10/31/2025	50.60
				10 E 2330 3192 00 910 000000
				50.60
12/18/2025	41103	Check	BrightStar Healthcare	495.00
Invoice Number	Description		Invoice Date	Invoice Amount
9835299	Substitute Nurse 10/28/2025		11/02/2025	495.00
				10 E 2130 3090 00 910 000000
				495.00
12/18/2025	41104	Check	Brown, Andrew	105.89
Invoice Number	Description		Invoice Date	Invoice Amount
11/10/2025	Reimbursement for District Office Supplies		11/10/2025	105.89
				10 E 2520 4100 00 910 000000
				105.89
12/18/2025	41105	Check	Businessolver.com	60.00
Invoice Number	Description		Invoice Date	Invoice Amount
140138	November Fees for Ancillary Plan Services		11/18/2025	60.00
				10 E 2310 2910 00 910 000000
				60.00
12/18/2025	41106	Check	Camelot Therapeutic Schools, LLC	5,551.70
Invoice Number	Description		Invoice Date	Invoice Amount
231720	Therapeutic Day School Tuition - October 2025		11/05/2025	5,551.70
				10 E 4220 6805 00 910 000000
				5,551.70
12/18/2025	41107	Check	ClientFirst Consulting Group LLC	57,210.76
Invoice Number	Description		Invoice Date	Invoice Amount
18895	2025/2026 Client First IT Support Contract		10/31/2025	28,605.38
				10 E 2660 3100 14 910 000000
				28,605.38

AP Check Register

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Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
12/18/2025	41107	Check	ClientFirst Consulting Group LLC			57,210.76
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
18996	2025/2026 Client First IT Support Contract	11/30/2025	28,605.38	10 E 2660 3100 14 910 000000	28,605.38	
12/18/2025	41108	Check	Comcast			2,840.72
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
255196652	Business Voice / November 2025	11/01/2025	1,389.87	20 E 2540 3237 00 910 000000	1,389.87	
257583128	Business Voice / December 2025	12/01/2025	1,450.85	20 E 2540 3237 00 910 000000	1,450.85	
12/18/2025	41109	Check	Constellation New Energy - Gas Division, LLC			1,546.65
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
4456866	Natural Gas for All Schools / October 2025	11/17/2025	1,546.65	20 E 2540 4650 00 910 000000	1,546.65	
12/18/2025	41110	Check	COTG			105.04
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
6211309	Monthly Metered Prints - November 23 to December 22, 2025	11/20/2025	105.04	10 E 1120 3912 00 910 000000	83.68	
				10 E 2520 3912 00 910 000000	21.36	
12/18/2025	41111	Check	Crowley, Karen			500.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/12/2025	Bilingual Evaluation at SC 11/12/2025	11/12/2025	500.00	10 E 1800 3190 00 910 000000	500.00	
12/18/2025	41112	Check	Culligan Quench			170.78
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
9979444	District Office Supplies	12/10/2025	170.78	10 E 2520 4100 00 910 000000	170.78	
12/18/2025	41113	Check	Culligan Quench			567.68
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
09945688	Rental - 12/01/2025 through 01/31/2026	12/01/2025	567.68	20 E 2540 3190 00 910 000000	567.68	

AP Check Register

AP Run: 12/18/2025 — Post Date: 2025-12-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
12/18/2025	41114	Check	Cummane, Kathleen A			10.35
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/20/2025	Reimbursement for Girls on the Run Supplies	11/20/2025	10.35			
				<i>10 E 1110 4100 00 925 000000</i>	10.35	
12/18/2025	41115	Check	Daily Herald			612.44
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
361296	Legal Notice - Annual Statement of Affairs	12/01/2025	612.44			
				<i>10 E 2310 3600 00 910 000000</i>	612.44	
12/18/2025	41116	Check	Datamation Imaging Services Corp.			916.30
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
DEC-86230	Image Silo Hosting - November 2025	12/01/2025	916.30			
				<i>10 E 2310 3160 00 910 000000</i>	916.30	
12/18/2025	41117	Check	DuPage Federation On Human Services Reform			1,139.95
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
12314	Virtual &/or Face-to-Face Interpreting Services - October 2025	10/31/2025	143.17			
				<i>10 E 2330 3192 00 910 000000</i>	143.17	
12479	Virtual &/or Face-to-Face Interpreting Services - November 2025	11/30/2025	996.78			
				<i>10 E 1800 3192 00 910 000000</i>	836.96	
				<i>10 E 2330 3192 00 910 000000</i>	159.82	
12/18/2025	41118	Check	ECS Midwest, LLC			23,950.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
2109348	Geotechnical Engineering Services Salt Creek 48 - 2026 Capital Improvements	11/07/2025	10,750.00			
				<i>60 E 2530 3190 00 910 000000</i>	10,750.00	
2116720	Geotechnical Engineering Services Salt Creek 48 - 2026 Capital Improvements	12/05/2025	13,200.00			
				<i>60 E 2530 3190 00 910 000000</i>	13,200.00	
12/18/2025	41119	Check	Educational Environments			727.36
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
34927	Additional Furniture for the Superintendent's Office	11/12/2025	727.36			
				<i>60 E 2530 7000 00 910 000000</i>	727.36	

AP Check Register

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Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
12/18/2025	41120	Check	Elmhurst, City of			9,528.31
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
21065-20172	SC Maint Bldg / August 25 through October 25, 2025	11/07/2025	1,971.07			
				20 E 2540 3700 00 910 000000	1,971.07	
21067-40062	SC / Water & Sewer / August 25 through October 25, 2025	11/07/2025	7,557.24			
				20 E 2540 3700 00 910 000000	7,557.24	
12/18/2025	41121	Check	Empower Health Services LLC			205.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
EHS2025774	Flu Vaccinations at Albright Middle School 10/22/2025	11/13/2025	205.00			
				10 E 2130 4109 00 910 000000	205.00	
12/18/2025	41122	Check	Flagg Creek Water Reclamation District			88.09
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
008921-000	SMS / Sewer Fees / September 30 through October 30, 2025	11/26/2025	88.09			
				20 E 2540 3700 00 910 000000	88.09	
12/18/2025	41123	Check	FW Kline Inc			338.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
63092	AMS / Door Spring Kit & Installation	11/07/2025	338.00			
				20 E 2540 3190 00 910 000000	338.00	
12/18/2025	41124	Check	Graphic Arts Services, Inc.			4,241.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
25774	Fall Newsletter	11/11/2025	4,241.00			
				10 E 2310 3190 00 910 000000	4,241.00	
12/18/2025	41125	Check	Hartwig Mechanical			550.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
14569	AMS / Sewer Repair	11/20/2025	550.00			
				20 E 2540 3190 00 910 000000	550.00	
12/18/2025	41126	Check	Hummel, Heidi			139.15
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/10/2025	Reimbursement for Staff Incentives/Celebrations	11/10/2025	139.15			
				10 E 2410 4102 00 930 000000	139.15	

AP Check Register

AP Run: 12/18/2025 — Post Date: 2025-12-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
12/18/2025	41127	Check	Illinois Association of School Administrators			149.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
7577-FY26	Job Bank Custom Job Applications Subscription Invoice	11/10/2025	149.00	10 E 2640 3191 88 910 000000	149.00	
12/18/2025	41128	Check	JW Pepper & Son Inc			7.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
367990630	Music for Winter Concert	11/10/2025	7.50	10 E 1120 4100 69 930 000000	7.50	
12/18/2025	41129	Check	Kriha Boucek LLC			644.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
9443	Legal Services - October 2025	11/17/2025	644.50	10 E 2310 3220 00 910 000000	644.50	
12/18/2025	41130	Check	LearnWell			425.60
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
275359	Hospital Tutoring - October 27 - 29, 2025	10/31/2025	425.60	10 E 2130 3090 00 910 000000	425.60	
12/18/2025	41131	Check	LEND			200.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
12/10/2025	SD48 Attendees the LEND Breakfast at Triple I	12/10/2025	200.00	10 E 2310 3030 91 910 000000	200.00	
12/18/2025	41132	Check	Lindeen, Jessica			79.92
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/17/2025	Reimbursement for Staff Incentives	11/17/2025	79.92	10 E 2410 4102 00 921 000000	79.92	
12/18/2025	41133	Check	Marblesoft, LLC			95.37
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
37297	Touchchat Keyguard	11/07/2025	95.37	10 E 1225 4100 75 910 460000	95.37	
12/18/2025	41134	Check	Max's Mobile Small Engine			368.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/26/2025	Repairs to 3 Snowblowers	11/26/2025	368.00	20 E 2540 3190 00 910 000000	368.00	

AP Check Register

AP Run: 12/18/2025 — Post Date: 2025-12-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
12/18/2025	41135	Check	Midland Paper Company			3,515.20
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
2583253	40 Cartons of Paper (1 pallet) - Maestro 8.5x11 20# white Deliver to Salt Creek Primary School	12/05/2025	1,757.60			
				<i>10 E 2520 4108 00 910 000000</i>	1,757.60	
2583259	40 Cartons of Paper (1 pallet) - Maestro 8.5x11 20# white Deliver to Albright Middle School	12/05/2025	1,757.60			
				<i>10 E 2520 4108 00 910 000000</i>	1,757.60	
12/18/2025	41136	Check	Nelson Fire Protection Company			3,216.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
35852	Supply & Install a STORZ FDC	11/20/2025	3,216.00			
				<i>60 E 2530 3190 00 910 000000</i>	3,216.00	
12/18/2025	41137	Check	Nicholas & Associates, Inc.			1,028,742.72
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
8171-10	Professional Services	11/18/2025	167,027.00			
				<i>60 E 2530 3190 00 910 000000</i>	167,027.00	
8660 AMS	Professional Services & Capital Outlay	11/18/2025	19,675.22			
				<i>60 E 2530 3190 00 910 000000</i>	1,354.65	
				<i>60 E 2530 5000 00 910 000000</i>	18,320.57	
8661 SC	Professional Services & Capital Outlay	11/18/2025	79,400.50			
				<i>60 E 2530 3190 00 910 000000</i>	247.50	
				<i>60 E 2530 5000 00 910 000000</i>	79,153.00	
8662 SMS	Professional Services & Capital Outlay	11/18/2025	12,268.00			
				<i>60 E 2530 3190 00 910 000000</i>	760.00	
				<i>60 E 2530 5000 00 910 000000</i>	11,508.00	
AMS 11/18/2025	AMS: Monarch	11/18/2025	62,080.00			
				<i>60 E 2530 5000 00 910 000000</i>	62,080.00	
SC 11/18/2025	SC: Riemer & Metalmaster	11/18/2025	639,928.00			
				<i>60 E 2530 5000 00 910 000000</i>	639,928.00	
SMS 11/18/2025	SMS: JAC Masonry, Hartwig, & Acitelli Heating	11/18/2025	48,364.00			
				<i>60 E 2530 5000 00 910 000000</i>	48,364.00	

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Check Date	Check Number	Payment Type	Name			Check Amount
12/18/2025	41138	Check	Oak Brook Mechanical Services, Inc			1,795.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
45361	AMS / Music Room Motor	11/24/2025	945.00			
				20 E 2540 3190 00 910 000000		945.00
45363	SMS / Classroom 313 Univent Repairs - Ticket #40809	11/24/2025	850.50			
				20 E 2540 3190 00 910 000000		850.50
12/18/2025	41139	Check	Organic Life, LLC			8,896.30
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
1136020706024	November 2025 Invoice	11/30/2025	8,896.30			
				10 E 2560 3155 26 910 000000		8,896.30
12/18/2025	41140	Check	Orkin LLC			231.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
287278201	Extermination Monthly Service	11/28/2025	78.00			
				20 E 2540 3190 00 910 000000		78.00
287278202	Extermination Monthly Service	11/20/2025	87.00			
				20 E 2540 3190 00 910 000000		87.00
287278203	Extermination Monthly Service - November 2025	11/11/2025	66.00			
				20 E 2540 3190 00 910 000000		66.00
12/18/2025	41141	Check	Peerless Network, Inc.			1,119.69
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
87280	AMS / Alarm System - Phone Lines	12/01/2025	1,049.76			
				20 E 2540 3900 00 910 000000		1,049.76
87415	SMS / Alarm System - Phone Lines	12/01/2025	69.93			
				20 E 2540 3900 00 910 000000		69.93
12/18/2025	41142	Check	Quinlan & Fabish			111.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
17124544	Baritone Repair	11/18/2025	111.00			
				10 E 1120 3230 69 930 000000		111.00
12/18/2025	41143	Check	Ramrod Distributors Inc			1,460.12
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
800359	Rock Salt 49/PLT - 50 lb bags, Delivery Fee, Forklift Fee	12/10/2025	1,460.12			
				20 E 2540 4100 00 910 000000		1,460.12

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Check Date	Check Number	Payment Type	Name			Check Amount
12/18/2025	41144	Check	Ricoh USA, Inc (lease)			1,652.71
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
109680081	Monthly Lease Billing for Copiers - 11/30/2025 through 12/29/2025	12/05/2025	428.51			
				10 E 2520 3910 00 910 000000	428.51	
109680083	Monthly Lease Billing for Copiers - 12/30/2025 through 01/29/2026	12/05/2025	1,094.74			
				10 E 1110 3910 00 910 000000	691.02	
				10 E 1120 3910 00 910 000000	403.72	
109680090	Monthly Lease Billing for Copiers - 12/30/25 through 01/29/2026	12/05/2025	129.46			
				10 E 1110 3910 00 910 000000	96.02	
				10 E 1120 3910 00 910 000000	33.44	
12/18/2025	41145	Check	RJB Properties			42,222.88
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
Salt-195	Monthly Janitorial Services - November 2025	11/30/2025	42,222.88			
				20 E 2540 3180 00 910 000000	42,222.88	
12/18/2025	41146	Check	Robbins Schwartz			1,024.35
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
1029840	2024 Butterfield Exchange Office CA PTAB Appeal 47%: Professional Services Through September 30, 2025	10/31/2025	359.55			
				10 E 2310 3220 00 910 000000	359.55	
1030809	Audit: Professional Services Through September 30, 2025	10/30/2025	162.50			
				10 E 2310 3220 00 910 000000	162.50	
1032167	2023 Butterfield Exchange PTAB Appeal 41% - For Professional Services Rendered Through October 31, 2025	11/30/2025	27.16			
				10 E 2310 3220 00 910 000000	27.16	
1033443	Audit: Professional Services Through October 31, 2025	11/30/2025	183.75			
				10 E 2310 3220 00 910 000000	183.75	
1033444	2024 Butterfield Exchange Office CA PTAB Appeal 47%: Professional Services Through October 31, 2025	11/30/2025	291.39			
				10 E 2310 3220 00 910 000000	291.39	

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Check Date	Check Number	Payment Type	Name			Check Amount
12/18/2025	41147	Check	SASED			35,059.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
1002600188	OT/PT PreBill FY25/26	11/18/2025	35,059.50			
				<i>10 E 4100 6800 00 910 000000</i>	35,059.50	
12/18/2025	41148	Check	School Specialty Inc			233.20
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
208136530191	Construction Paper	10/31/2025	233.20			
				<i>10 E 1110 4100 00 921 000000</i>	233.20	
12/18/2025	41149	Check	SEAL of Illinois			5,339.55
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
13812	Special Education Tuition Bill - November 2025	11/24/2025	5,339.55			
				<i>10 E 4220 6805 00 910 000000</i>	5,339.55	
12/18/2025	41150	Check	Securitas Technology Corporation			2,475.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
7001966892	SMS / Monitoring & Maintenance Services	11/12/2025	1,284.00			
				<i>20 E 2540 3900 00 910 000000</i>	1,284.00	
7001966893	SC / Monitoring & Maintenance Services	11/12/2025	1,191.00			
				<i>20 E 2540 3900 00 910 000000</i>	1,191.00	
12/18/2025	41151	Check	Smekens Education, The Literacy Store			398.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
31303	Professional Development, Writing Workshop for Cummane and Jordan	11/20/2025	398.00			
				<i>10 E 2210 3030 91 910 462000</i>	398.00	
12/18/2025	41152	Check	SMG Security Holdings LLC			670.49
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
228634	SC / Ticket #279038 - Fire System Repair	12/04/2025	670.49			
				<i>20 E 2540 3900 00 910 000000</i>	670.49	
12/18/2025	41153	Check	Sonitrol Chicagoland West			830.22
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
261306	SC / Monitoring and Maintenance Services - 01/01/2026 through 03/31/2026	12/01/2025	830.22			
				<i>20 E 2540 3900 00 910 000000</i>	830.22	

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Check Date	Check Number	Payment Type	Name			Check Amount
12/18/2025	41154	Check	Spencer, Sarah			113.46
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/18/2025	Reimbursement for Winter Picture Books	11/18/2025	113.46	10 E 1110 4100 00 925 000000	113.46	
12/18/2025	41155	Check	St. Alexander Church			875.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/11/2025	2025 Gym Rentals from September 11 - October 21, 2025	11/11/2025	875.00	10 E 1120 3190 00 930 000000	875.00	
12/18/2025	41156	Check	Thomson Reuters - West			527.18
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
852917335	Residency Verification - November 2025	12/01/2025	527.18	10 E 2310 3190 00 910 000000	527.18	
12/18/2025	41157	Check	VanderBrug, Abigail			350.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
November 2025	Speech/Language Services for Timothy Christian Students - November 2025	12/02/2025	350.00	10 E 3700 3193 00 910 462000	350.00	
12/18/2025	41158	Check	Video and Sound Service, Inc.			1,349.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
103621	Monthly Service Agreement for CCTV Equipment - December 2025	11/21/2025	1,349.00	20 E 2540 3238 00 910 000000	1,349.00	
12/18/2025	41159	Check	Village Of Villa Park			100.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
Elevator Lic, E-2025-35	Elevator Inspection at Albright Middle School	11/05/2025	100.00	20 E 2540 3190 00 910 000000	100.00	
12/18/2025	41160	Check	Village Of Villa Park			286.33
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
13-06970-00	AMS / Water - 10/15/2025 - 11/15/2025	11/28/2025	286.33	20 E 2540 3700 00 910 000000	286.33	

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Check Date	Check Number	Payment Type	Name	Check Amount		
12/18/2025	41161	Check	Waste Management Corporate Services, Inc.	2,923.50		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
0136018-4719-0	AMS & SC / Recycling & Garbage / November 2025		11/05/2025	1,314.19		
					<i>20 E 2540 3710 00 910 000000</i>	1,314.19
0137614-4719-5	AMS & SC / Recycling & Garbage / December 2025		12/03/2025	1,609.31		
					<i>20 E 2540 3710 00 910 000000</i>	1,609.31
12/18/2025	41162	Check	Wermer Rogers Doran & Ruzon LLC	18,125.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
85448	Audit, Single Audit, and Financial Report Preparation Services for Fiscal Year Ended June 30, 2025		11/19/2025	18,125.00		
					<i>10 E 2310 3170 00 910 000000</i>	18,125.00
12/18/2025	41163	Check	Westway Coach, Inc	78,791.45		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
1012147	SMS / Feed My Starving Children Field Trip		11/19/2025	731.72		
					<i>40 E 2550 3392 00 910 000000</i>	731.72
1012227	AMS / Orchestra to Chicago Symphony		10/14/2025	339.83		
					<i>40 E 2550 3392 00 910 000000</i>	339.83
1012238	AMS / Cheerleading / St. Alexander's		11/10/2025	239.88		
					<i>40 E 2550 3391 00 910 000000</i>	239.88
1012239	AMS / Basketball / Forest Park		11/11/2025	266.27		
					<i>40 E 2550 3391 00 910 000000</i>	266.27
1012240	AMS / Cheerleading / St. Alexander's		11/17/2025	239.88		
					<i>40 E 2550 3391 00 910 000000</i>	239.88
1012241	AMS / Basketball / Lindop		11/19/2025	239.88		
					<i>40 E 2550 3391 00 910 000000</i>	239.88
1012242	AMS / Basketball / Gross		12/03/2025	243.13		
					<i>40 E 2550 3391 00 910 000000</i>	243.13
1012243	AMS / Basketball / Hillside		12/04/2025	239.88		
					<i>40 E 2550 3391 00 910 000000</i>	239.88
1012267	AMS / 8th Grade Step Up Day at WBHS		12/02/2025	329.88		
					<i>40 E 2550 3392 00 910 000000</i>	329.88
RT 1005235	Regular Transportation - November 2025		11/30/2025	39,658.72		
					<i>40 E 2550 3185 00 910 000000</i>	1,402.72

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Check Date	Check Number	Payment Type	Name	Check Amount
12/18/2025	41163	Check	Westway Coach, Inc	78,791.45
Invoice Number	Description	Invoice Date	Invoice Amount	Account
				Amount
				<i>40 E 2550 3380 00 910 000000</i>
RT 1005239	Special Education Transportation - November 2025	11/30/2025	36,262.38	
				<i>40 E 2550 3390 00 910 000000</i>
				36,262.38
12/18/2025	41164	Check	Wheaton Warrenville South High School	30.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account
				Amount
Feb 27, 2026 - Tumilty	February 27, 2026 - West Suburban World Language Conference - Katie Tumilty Registration - Albright Middle School	11/19/2025	30.00	
				<i>10 E 1120 3030 00 930 000000</i>
				30.00
12/18/2025	41165	Check	Xerox IT Solutions, Inc.	400.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account
				Amount
07066849	Service Ticket - Order #4096010	10/20/2025	100.00	
				<i>10 E 2660 3230 14 910 000000</i>
				100.00
07069672	Service Ticket - Order #4101932	11/20/2025	100.00	
				<i>10 E 2660 3230 14 910 000000</i>
				100.00
07070451	Service Ticket - Order #4106459	12/04/2025	200.00	
				<i>10 E 2660 3230 14 910 000000</i>
				200.00
12/18/2025	8000000900	Wire Transfer	Amalgamated Bank of Chicago	2,329,781.25
Invoice Number	Description	Invoice Date	Invoice Amount	Account
				Amount
Bond Issue 8264	Salt Creek SD #48 General Obligation School Bond, Series 2025	11/17/2025	2,329,781.25	
				<i>30 E 5220 0000 00 910 000000</i>
				1,129,781.25
				<i>30 E 5300 0000 00 910 000000</i>
				1,200,000.00
12/18/2025	8000000901	Wire Transfer	Amazon Capital Services, Inc.	2,658.66
Invoice Number	Description	Invoice Date	Invoice Amount	Account
				Amount
11NR-MX17-R9CH	Batteries	12/10/2025	14.94	
				<i>10 E 1110 4100 00 921 000000</i>
				14.94
11P1-TLG1-74CT	2 Sets of Crayola Markers	11/12/2025	24.98	
				<i>10 E 1200 4100 78 910 000000</i>
				24.98
11RN-791C-LWRK	District Supplies	12/06/2025	19.99	
				<i>10 E 2310 4102 00 910 000000</i>
				19.99

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Check Date	Check Number	Payment Type	Name			Check Amount
12/18/2025	8000000901	Wire Transfer	Amazon Capital Services, Inc.			2,658.66
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11VH-F3VF-MNGL	Stamp	11/19/2025	9.99			
				10 E 1110 4100 00 921 000000		9.99
13LC-VGL6-6M1H	AMS / The Powerless Trilogy Book Set	11/25/2025	29.90			
				10 E 2220 4300 57 910 000000		29.90
13XW-VTHQ-P47G	District Office Supplies	11/21/2025	164.77			
				10 E 2310 4100 00 910 000000		164.77
14N1-634J-K7N9	Supplies	11/07/2025	234.02			
				10 E 1110 4100 00 921 000000		234.02
14V7-FGVX-GP9L	AMS / The Powerless Trilogy Book Set	12/08/2025	9.99			
				10 E 2220 4300 57 910 000000		9.99
1677-KDNJ-4JR6	District Office Supplies	11/12/2025	210.21			
				10 E 2310 4100 00 910 000000		210.21
16P3-NP9M-7MQ6	District Office Supplies	11/17/2025	158.39			
				10 E 2520 4100 00 910 000000		158.39
1746-RQ3K-DYQQ	Classroom Supplies	12/01/2025	39.97			
				10 E 1110 4100 00 925 000000		39.97
17P9-1V9L-LPGX	Pencil Sharpener	11/19/2025	56.97			
				10 E 1110 4100 00 921 000000		56.97
17P9-1V9L-LT96	Cardstock	11/19/2025	7.99			
				10 E 1110 4100 00 921 000000		7.99
19PM-RXGN-YHPC	Magnets for New Whiteboards Across the District & Coat Rack for District Office	12/05/2025	224.74			
				10 E 2520 4100 00 910 000000		224.74
1C9C-LJTL-9PJF	iReady Testing Supplies	12/03/2025	55.98			
				10 E 1110 4100 00 925 000000		55.98
1FRH-4MG7-9W6K	Classroom Supplies	11/05/2025	13.89			
				10 E 1110 4100 00 921 000000		13.89
1G3T-66XT-49L9	Air Horn for AMS Sporting Events at St. Alexander's	11/12/2025	26.99			
				10 E 1500 7410 00 930 000000		26.99
1GXL-F7JD-FT1Q	Classroom Supplies	11/24/2025	74.10			
				10 E 1110 4100 00 925 000000		74.10

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Check Date	Check Number	Payment Type	Name	Check Amount	
12/18/2025	8000000901	Wire Transfer	Amazon Capital Services, Inc.	2,658.66	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1KVT-KP9L-6J3L	Classroom Supplies	11/05/2025	86.43	10 E 1110 4100 00 921 000000	86.43
1LF9-G61C-RQPV	Classroom Supplies	12/08/2025	114.94	10 E 1110 4100 00 921 000000	114.94
1LT7-4XK3-X7Q1	Classroom Supplies	12/05/2025	40.02	10 E 1110 4100 00 921 000000	40.02
1MDC-CG44-7G7H	Office Supplies, STEM Supplies	11/10/2025	70.45	10 E 1110 4100 00 921 000000 10 E 1110 4100 79 921 000000	51.46 18.99
1MHF-DMLN-MGR9	Science Project Supplies & Office Supplies	11/07/2025	27.65	10 E 1120 4100 00 930 000000	27.65
1Q11-1MY3-4FNX	Glass White Board Magnets	11/20/2025	49.87	10 E 2520 4100 00 910 000000	49.87
1TH6-F1NC-H9KY	iReady Incentives	12/09/2025	129.90	10 E 1110 4100 00 925 000000	129.90
1VNJ-C79F-CY3J	School-wide iReady Incentive	11/20/2025	92.97	10 E 2410 4103 00 925 000000	92.97
1W6G-TFWY-YY3T	Color Paddles for Science	12/05/2025	15.99	10 E 1500 4100 00 930 000000	15.99
1WKC-GP9J-4FX7	Classroom Supplies	11/13/2025	88.16	10 E 1110 4100 00 921 000000	88.16
1WMG-XRXN-673X	Nurse Supplies	11/13/2025	222.54	10 E 2130 4100 83 910 000000	222.54
1XDW-6C19-T139	Classroom Supplies	12/10/2025	95.19	10 E 1110 4100 00 921 000000	95.19
1XDW-6C19-T139	Promos & Discounts	12/10/2025	-4.00	10 E 1110 4100 00 921 000000	-4.00
1XFL-4HPJ-QC4M	Office Supplies	11/21/2025	34.69	10 E 1110 4100 00 921 000000	34.69
1XH4-4WXC-1DPF	Printer Cart for Swartz Office	11/12/2025	75.99	10 E 1110 4100 00 925 000000	75.99

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Check Date	Check Number	Payment Type	Name			Check Amount
12/18/2025	8000000901	Wire Transfer	Amazon Capital Services, Inc.			2,658.66
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
1YT9-H11Y-16M4	LMC Books for AMS	12/05/2025	36.75	10 E 2220 4300 57 910 000000	36.75	
WY6-CM16-V1HD	5th Grade Supplies - Vargas	11/21/2025	103.31	10 E 1110 4100 00 925 000000	103.31	
12/18/2025	8000000902	Wire Transfer	ENGIE Resources LLC			6,108.58
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
10419107	SC / Electricity / October 8 through November 6, 2025	11/11/2025	1,765.70	20 E 2540 4660 00 910 000000	1,765.70	
10421284	AMS / Electricity / October 8 through November 6, 2025	11/14/2025	4,342.88	20 E 2540 4660 00 910 000000	4,342.88	
12/18/2025	8000000903	Wire Transfer	Republic Services #551			1,399.83
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
0551-016405558	AMS / Garbage & Recycling / December 2025	11/20/2025	676.43	20 E 2540 3710 00 910 000000	676.43	
0551-016405567	SC / Garbage & Recycling / December 2025	11/20/2025	723.40	20 E 2540 3710 00 910 000000	723.40	
Total:						3,697,864.47

12/18/2025 Summary

Type	Count	Amount
Regular Checks:	66	1,357,916.15
ACH Checks:	0	0.00
Wire Transfers:	4	2,339,948.32
Epayables:	0	0.00
Total:	70	3,697,864.47

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Fund	Total
10 - Education	152,486.71
20 - Operations & Maintenance	80,168.98
30 - Debt Service	2,329,781.25
40 - Transportation	78,791.45
60 - Capital Projects	1,056,636.08
	3,697,864.47

AP Check Register

Revolving Checks - November 2025

AP Run: REV 11/03/2025 — Post Date: 2025-11-03 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
11/03/2025	5301	Check	Kopach, Scott			90.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/03/2025	AMS / Basketball Referee / 11/03/2025	11/03/2025	90.00			
				<i>10 E 1500 3010 00 930 000000</i>	90.00	
11/03/2025	5302	Check	Rollins, Richard			90.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/03/2025	AMS / Basketball Referee / 11/03/2025	11/03/2025	90.00			
				<i>10 E 1500 3010 00 930 000000</i>	90.00	
Total:						180.00

REV 11/03/2025 Summary		
Type	Count	Amount
Regular Checks:	2	180.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	2	180.00

AP Check Register

AP Run: REV 11/10/2025 — Post Date: 2025-11-10 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
11/10/2025	5303	Check	Crowley, Martin J.			90.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/10/2025	AMS / Basketball Referee / 11/10/2025	11/10/2025	90.00	10 E 1500 3010 00 930 000000	90.00	
11/10/2025	5304	Check	Spevak, Gary			90.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/10/2025	AMS / Basketball Referee / 11/10/2025	11/10/2025	90.00	10 E 1500 3010 00 930 000000	90.00	
Total:						180.00

REV 11/10/2025 Summary		
Type	Count	Amount
Regular Checks:	2	180.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	2	180.00

AP Check Register

AP Run: REV 11/13/2025 — Post Date: 2025-11-13 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount	
11/13/2025	5305	Check	Aulisa, Gerrie	104.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
10/15/2025	Reimbursement for Endorsement for 2 Handlers on the Therapy Dog Annual Insurance	11/13/2025	104.00		
				<i>10 E 2310 6900 00 910 000000</i>	<i>104.00</i>
				Total:	104.00

REV 11/13/2025 Summary

Type	Count	Amount
Regular Checks:	1	104.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	104.00

AP Check Register

AP Run: REV 11/17/2025 — Post Date: 2025-11-17 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
11/17/2025	5306	Check	Doss, John			90.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/17/2025	AMS / Basketball Official / 11/17/2025	11/17/2025	90.00	10 E 1500 3010 00 930 000000	90.00	
11/17/2025	5307	Check	Sawchuk, Andy			90.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
11/17/2025	AMS / Basketball Official / 11/17/2025	11/17/2025	90.00	10 E 1500 3010 00 930 000000	90.00	
Total:						180.00

REV 11/17/2025 Summary		
Type	Count	Amount
Regular Checks:	2	180.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	2	180.00

AP Check Register

AP Run: REV 11/19/2025 — Post Date: 2025-11-19 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount	
11/19/2025	5308	Check	Riverside-Brookfield High School	150.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
208	Albright Middle School - Cheer Competition Team Registration	11/13/2025	150.00		
				<i>10 E 1500 6400 00 930 000000</i>	<i>150.00</i>
				Total:	150.00

REV 11/19/2025 Summary

Type	Count	Amount
Regular Checks:	1	150.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	150.00

AP Check Register

Salt Creek SD 48

Fund	Total
10 - Education	794.00
	794.00

AP Check Register

Activity Fund Checks - November 2025

AP Run: ACT 11/05/2025 — Post Date: 2025-11-05 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
11/05/2025	3291	Check	All Illinois Junior Band			36.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
AUD2025106	AJJB Audition Fees for 3 Students	10/22/2025	36.00	99 L 4412 0000 16 102 000000	36.00	
11/05/2025	3292	Check	Babiarz, Stephen J			155.82
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
10/22/2025	Reimbursement for Band Day Rehearsal Lunch 10/10/2025	10/22/2025	155.82	99 L 4412 0000 16 102 000000	155.82	
11/05/2025	3293	Check	Chicago Symphony Orchestra			462.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
Order #4726213	CSO Educational Concert - November 14, 2025	10/23/2025	462.00	99 L 4411 0000 16 102 000000	462.00	
11/05/2025	3294	Check	White, Kim			300.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
300	Changing Seasons Presentation for Kindergarten Students 11/05/2025	09/26/2025	300.00	99 L 4430 0000 17 102 000000	300.00	
Total:						953.82

ACT 11/05/2025 Summary

Type	Count	Amount
Regular Checks:	4	953.82
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	4	953.82

AP Check Register

AP Run: ACT 11/13/2025 — Post Date: 2025-11-13 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount	
11/13/2025	3295	Check	Salt Creek District #48	1,936.80	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Hummel1	09/16/2025 - First For Inspiration - Registration & Materials for Lego Robotics Team Pcard Flow Through	09/16/2025	1,532.80		
				99 L 4414 0000 16 102 000000	1,532.80
Scanlan2	10/01/2025 - Siegels Farm - Field Trip Deposit 10/24/2025 Pcard Flow Through	10/01/2025	309.00		
				99 L 4430 0000 17 102 000000	309.00
Scanlan3	10/01/2025 - CYT Chicago - Aladdin Jr. Show 01/30/2026 Pcard Flow Through 10-E-1110-4100-00-910	10/01/2025	95.00		
				99 L 4430 0000 17 102 000000	95.00
11/13/2025	992000	Wire Transfer	Amazon Capital Services, Inc.	39.73	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1QG3-GR1D-DVJG	Student Council	11/03/2025	39.73		
				99 L 4420 0000 16 102 000000	39.73
				Total:	1,976.53

ACT 11/13/2025 Summary

Type	Count	Amount
Regular Checks:	1	1,936.80
ACH Checks:	0	0.00
Wire Transfers:	1	39.73
Epayables:	0	0.00
Total:	2	1,976.53

AP Check Register

AP Run: ACT 11/20/2025 — Post Date: 2025-11-20 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount	
11/20/2025	3296	Check	Salt Creek District #48	5,754.46	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Holden1	10/08/2025 - Morton Arboretum - PreK Field Trip Pcard Flow Through 10-E-1110-4100-00-910	10/08/2025	335.00		
				<i>99 L 4430 0000 17 102 000000</i>	335.00
Holden5	11/04/2025 - DuPage Children's Museum - K Field Trip Deposit 01/21/2026 Pcard Flow Through 10-E-1110-4100-00-910	11/04/2025	100.00		
				<i>99 L 4430 0000 17 102 000000</i>	100.00
Scanlan1	10/03/2025 - Johansen Farms - 1st Grade Field Trip - October 3, 2025 Pcard Flow Through 10-E-1110-4100-00-910	11/03/2025	823.05		
				<i>99 L 4430 0000 17 102 000000</i>	823.05
Scanlan2	10/03/2025 - Alphabet Soup - 1st Grade Field Trip Deposit - April 15, 2026 Pcard Flow Through 10-E-1110-4100-00-910	10/03/2025	290.00		
				<i>99 L 4430 0000 17 102 000000</i>	290.00
Scanlan3	10/24/2025 - Siegels Cottonwood Farm - 2nd Grade Field Trip - October 24, 2025 Pcard Flow Through 10-E-1110-4100-00-910	10/24/2025	744.69		
				<i>99 L 4430 0000 17 102 000000</i>	744.69
Scanlan4	10/28/2025 - Lincoln Park Zoo - K Field Trip Parking Pcard Flow Through 10-E-1110-4100-00-910	10/28/2025	52.72		
				<i>99 L 4430 0000 17 102 000000</i>	52.72
Trexler1	10/03/2025 - Alphabet Soup - 3rd Grade Field Trip - February 25, 2026 Pcard Flow Through 10-E-1110-4100-00-910	10/03/2025	620.00		
				<i>99 L 4414 0000 18 102 000000</i>	620.00
Trexler2	10/03/2025 - Alphabet Soup - 4th Grade Field Trip - May 13, 2026 Pcard Flow Through 10-E-1110-4100-00-910	10/06/2025	460.00		
				<i>99 L 4414 0000 18 102 000000</i>	460.00
Trexler4	10/16/2025 - Actively Play - Gaga Ball Pit (FTC Donation) Pcard Flow Through 10-E-1110-4100-00-910	10/16/2025	2,329.00		
				<i>99 L 4414 0000 18 102 000000</i>	2,329.00

AP Check Register

AP Run: ACT 11/20/2025 — Post Date: 2025-11-20 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name		Check Amount
11/20/2025	3297	Check	Studenttreasures Publishing		1,212.75
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Albright Middle School	Published Books for 7th Grade Students	11/17/2025	1,212.75		
				99 L 4414 0000 16 102 000000	1,212.75
				Total:	6,967.21

ACT 11/20/2025 Summary

Type	Count	Amount
Regular Checks:	2	6,967.21
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	2	6,967.21

AP Check Register

Salt Creek SD 48

Fund	Total
99 - Student Activity Fund	9,897.56
	9,897.56

PERSONNEL REPORT FOR DECEMBER 2025

Name	Position	Replacing	Action	FTE	Number of Positions	Start Date	End Date	School
Dana Vance	Paraprofessional		New Hire	1	1	12/1/25		Salt Creek Primary
Steve Warmowski	Long Term Library Sub	Susan Krull		1	1	12/1/25	12/19/25	All Schools
Erica Popilek	Lunchroom Supervisor		New Hire	M/Th 11:40-12:55	1	12/8/25		Stella May Swartz

Document Status: Draft Update

2:120 Board Member Development

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development and leadership training in: (1) education and labor law; (2) financial oversight and accountability; (3) fiduciary responsibilities; (4) trauma-informed practices for students and staff; and (5) improving student outcomes, within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act (OMA) no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on OMA is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. ~~This dismissal process is available after the District's PERA implementation date.~~ [PRESSPlus1](#)

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, shall make reasonable efforts to provide ongoing professional development to Board members about the requirements of [105 ILCS 5/10-22.6](#) and [105 ILCS 5/10-20.14](#), adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

New Board Member Orientation

The orientation process for newly elected or appointed Board members may include:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

[5 ILCS 120/1.05](#) and [120/2](#), Open Meetings Act.

[105 ILCS 5/10-16a](#) and [5/24-16.5](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of Board of Education Meetings)

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

Document Status: Draft Update

2:150 Committees

The Board of Education may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose. The Board President makes all Board committee appointments unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board - it may only make recommendations to the Board.

Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate. Standing committees are:

1. Board Policy Committee. This committee researches policy issues, and provides information and recommendations to the Board.
2. Parent-Teacher Advisory Committee. This committee assists in the development of student discipline policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal [and civil](#) [PRESSPlus1](#) offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
3. Behavioral Interventions Committee. This committee develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*, and provides information and recommendations to the Board. At the Board President's discretion, the Parent-Teacher Advisory Committee shall perform the duties assigned to the Behavioral Interventions Committee.

Nothing in this policy limits the authority of the Superintendent or designee to create and use committees that report to him or her or to other staff members.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[105 ILCS 5/10-20.14](#) and [5/14-8.05](#).

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of

Education Meetings), 2:240 (Board Policy Development), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.14, amended by P.A. 104-430. **Issue 120, October 2025**

Document Status: Draft Update

2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

Discrimination and harassment on the basis of race, color, or national origin negatively affect a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from such discrimination and harassment is an important District goal. The District does not discriminate on the basis of actual or perceived race, color, or national origin in any of its education programs or activities, and it complies with federal and State non-discrimination laws.

Examples of Prohibited Conduct

Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: disciplining students more harshly and frequently because of their race, color, or national origin; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities based on their race, color, or national origin; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.

Harassment is a form of prohibited discrimination. Examples of conduct that may constitute harassment on the basis of race, color, or national origin include: the use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin; the display of racially-offensive symbols; racially-motivated physical threats and attacks; or other hateful conduct.

Making a Report or Complaint; Investigation Process

Individuals are encouraged to promptly report claims or incidents [see PRESSPlus1](#) of discrimination or harassment based on race, color, or national origin to the Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable speaking. Reports under this policy will be processed under Board policy 2:260, *Uniform Grievance Procedure*.

Any District employee who receives a report or complaint of discrimination or harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of discrimination or harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

This policy does not impair or otherwise diminish the existing rights of unionized employees to request an exclusive bargaining representative to be present during any investigatory interviews, nor does this policy diminish any rights available under an applicable collective bargaining agreement, including, but not limited to, a grievance procedure.

Federal and State Agencies

If the District fails to take necessary corrective action to stop harassment based on race, color, or national origin, further relief may be available through the Ill. Dept. of Human Rights (IDHR) or the U.S. Dept. of Education's Office for Civil Rights. To contact IDHR, go to: <https://dhr.illinois.gov/about-us/contact-idhr.html> or call (312) 814-6200 (Chicago) or (217) 785-5100 (Springfield).

Prevention and Response Program

The Superintendent or designee shall establish a prevention and response program to respond to complaints of discrimination based on race, color, and national origin, including harassment, and retaliation. The program shall include procedures for responding to complaints which:

1. Reduce or remove, to the extent practicable, barriers to reporting discrimination, harassment, and retaliation;
2. Permit any person who reports or is the victim of an incident of alleged discrimination, harassment, or retaliation to be accompanied when making a report by a support individual of the person's choice who complies with the District's policies and rules;
3. Permit anonymous reporting, except that an anonymous report may not be the sole basis of any disciplinary action;
4. Offer remedial interventions or take such disciplinary action as may be appropriate on a case-by-case basis;
5. Offer, but do not require or unduly influence, a person who reports or is the victim of an incident of harassment or retaliation the option to resolve allegations directly with the accused; and
6. Protects a person who reports or is the victim of an incident of harassment or retaliation from suffering adverse consequences as a result of a report of, investigation of, or a response to the incident.

Policy Posting and Distribution

This policy shall be posted on the District's website. The Superintendent shall annually inform staff members of this policy by posting it in a prominent and accessible location such as the District website, employee handbook, staff intranet site, and/or in other areas where policies and rules of conduct are made available to staff. The Superintendent shall annually inform students and their parents/guardians of this policy by posting it on the District's website and including an age-appropriate summary of the policy in the student handbook(s).

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, up to and including discharge.

Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, including but not limited to, suspension and expulsion consistent with Board policy 7:190, *Student Behavior*.

Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to remedial and/or disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints, participating in the complaint process, or

otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*).

Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.:

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

105 ILCS 5/22-95 (final citation pending).

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

Document Status: Draft Update

4:10 Fiscal and Business Management

The Superintendent is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board of Education and publishing it by ~~before~~ [PRESSPlus1](#) December 1 as required by State law.

The Superintendent shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Network*.

Budget Planning

The District's fiscal year is from July 1 until June 30. The Superintendent shall present to the Board, during a regular Board meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Superintendent shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

Preliminary Adoption Procedures

After receiving the Superintendent's proposed budget, the Board sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds, and the public shall be invited to comment, question, or advise the Board.

Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the

minutes.

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that it is posted and provide the website's address.
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.
3. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy.
4. Present a written report that includes the annual average expenditures of the District's operational funds for the previous three fiscal years at or before the board meeting at which the Board adopts its levy. In the event the District's combined cash reserve balance of its operational funds is more than 2.5 times the annual average expenditures of those funds for the previous three fiscal years, the Board will adopt and file with ISBE a reserve reduction plan by December 31.
5. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act; file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
6. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act.

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Superintendent or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on all interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements of it, if one exists.

LEGAL REF.:

[105 ILCS 5/10-17](#), [5/10-22.33](#), [5/17-1](#), [5/17-1.2](#), [5/17-1.3](#), [5/17-1.10](#), [5/17-2A](#), [5/17-3.2](#), [5/17-11](#), [5/20-5](#), [5/20-8](#), and [5/20-10](#).

[35 ILCS 200/18-55](#) *et seq.*, Truth in Taxation Law.

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-17, amended by P.A. 104-261, eff. 1-1-26. No later than December 1 each year, a school board must make its statement of affairs available to the public by posting it on the district's website and publishing it in a newspaper of general circulation. See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

Document Status: Draft Update

4:30 Revenue and Investments

Revenue

The Superintendent or designee is responsible for making all claims for property tax revenue, State Aid, special State funds for specific programs, federal funds, and categorical grants.

Investments

The Superintendent shall either appoint a Chief Investment Officer or serve as one. The Chief Investment Officer shall invest money that is not required for current operations, in accordance with this policy and State law.

The Chief Investment Officer and Superintendent shall use the standard of prudence when making investment decisions. They shall use the judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as its probable income.

Investment Objectives

The objectives for the School District's investment activities are:

1. Safety of Principal - Every investment is made with safety as the primary and over-riding concern. Each investment transaction shall ensure that capital loss, whether from credit or market risk, is avoided.
2. Liquidity - The investment portfolio shall provide sufficient liquidity to pay District obligations as they become due. In this regard, the maturity and marketability of investments shall be considered.
3. Rate of Return - The highest return on investments is sought, consistent with the preservation of principal and prudent investment principles.
4. Diversification - The investment portfolio is diversified as to materials and investments, as appropriate to the nature, purpose, and amount of the funds.

Authorized Investments

The Chief Investment Officer may invest District funds in any investment as authorized in [30 ILCS 235/2](#), and Acts amendatory thereto.

Except as provided herein, investments may be made only in banks, savings banks, savings and loan associations, or credit unions that are insured by the Federal Deposit Insurance Corporation or other approved share insurer.

The Chief Investment Officer and Superintendent shall regularly consider material, relevant, and decision-useful sustainability factors in evaluating investment decisions, within the bounds of financial and fiduciary prudence. Such factors include, but are not limited to: (1) corporate governance and leadership factors, (2) environmental factors, (3) social capital factors, (4) human capital factors, and

(5) business model and innovation factors, as provided under the Ill. Sustainable Investing Act, [30 ILCS 238/](#).

Selection of Depositories, Investment Managers, Dealers, and Brokers

The Chief Investment Officer shall establish a list of authorized depositories, investment managers, dealers and brokers based upon the creditworthiness, reputation, minimum capital requirements, qualifications under State law, as well as a long history of dealing with public fund entities. The Board will review and approve the list at least annually.

In order to be an authorized depository, each institution must submit copies of the last two sworn statements of resources and liabilities or reports of examination that the institution is required to furnish to the appropriate State or federal agency. Each institution designated as a depository shall, while acting as such depository, furnish the District with a copy of all statements of resources and liabilities or all reports of examination that it is required to furnish to the appropriate State or federal agency.

The above eligibility requirements of a bank to receive or hold public deposits do not apply to investments in an interest-bearing savings account, demand deposit account, interest-bearing certificate of deposit, or interest-bearing time deposit if: (1) the District initiates the investment at or through a bank located in Illinois, and (2) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

The District shall consider a financial institution's record and current level of financial commitment to its local community when deciding whether to deposit funds in that financial institution. The District may consider factors including:

1. For financial institutions subject to the federal Community Reinvestment Act of 1977 (CRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the CRA;
2. For financial institutions subject to the Ill. Community Reinvestment Act (ICRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the ICRA. [PRESSPlus1](#)
3. Any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;
4. The financial impact that the withdrawal or denial of District deposits might have on the financial institution;
5. The financial impact to the District as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and
6. Any additional burden on the District's resources that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

The District may not deposit public funds in a financial institution subject to the CRA unless the institution has a current rating of satisfactory or outstanding under the CRA. The District may not deposit public funds in a financial institution subject to the ICRA unless either: (1) the institution has a current rating of satisfactory under the ICRA at the time of deposit; or (2) the Ill. Dept. of Financial and Professional Regulation has not yet completed its initial examination of the institution under the ICRA. The District may not withdraw public funds from a financial institution prior to the date of maturity solely on the basis of a less than satisfactory rating under the ICRA. When investing or depositing public funds, the District may give preference to financial institutions that have a current rating of outstanding under the CRA and the ICRA.

Collateral Requirements

All amounts deposited or invested with financial institutions in excess of any insurance limit shall be collateralized in accordance with the Public Funds Investment Act, [30 ILCS 235/](#). The Superintendent or designee shall keep the Board informed of collateral agreements.

Safekeeping and Custody Arrangements

The preferred method for safekeeping is to have securities registered in the District's name and held by a third-party custodian. Safekeeping practices should qualify for the Governmental Accounting Standards Board Statement No. 3, Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements, Category I, the highest recognized safekeeping procedures.

Controls and Report

The Chief Investment Officer shall establish a system of internal controls and written operational procedures to prevent losses arising from fraud, employee error, misrepresentation by third parties, or imprudent employee action.

The Chief Investment Officer shall provide a quarterly investment report to the Board. The report will: (1) assess whether the investment portfolio is meeting the District's investment objectives, (2) identify each security by class or type, book value, income earned, and market value, (3) identify those institutions providing investment services to the District, and (4) include any other relevant information. The investment portfolio's performance shall be measured by appropriate and credible industry standards for the investment type.

The Board will determine, after receiving the Superintendent's recommendation, which fund is in most need of interest income and the Superintendent shall execute a transfer. This provision does not apply when the use of interest earned on a particular fund is restricted.

Ethics and Conflicts of Interest

The Board and District officials will avoid any investment transaction or practice that in appearance or fact might impair public confidence. Board members are bound by the Board policy 2:100, *Board Member Conflict of Interest*. No District employee having influence on the District's investment decisions shall:

1. Have any interest, directly or indirectly, in any investments in which the District is authorized to invest,
2. Have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments, or
3. Receive, in any manner, compensation of any kind from any investments in that the agency is authorized to invest.

LEGAL REF.:

[30 ILCS 235/](#), Public Funds Investment Act.

[30 ILCS 238/](#), III. Sustainable Investing Act.

[105 ILCS 5/8-7](#), [5/10-22.44](#), [5/17-1](#), and [5/17-11](#).

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:10 (Fiscal and Business Management),

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Public Funds Investment Act, 30 ILCS 235/8, amended by P.A. 104-92, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

4:80 Accounting and Audits

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit ~~an original and~~ one copy of the audit to the Regional Superintendent of Schools. The Superintendent shall also ensure the District's auditing firm files the District's audit with ISBE annually on or before October 15. [PRESSPlus1](#)

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report (AFR) on a timely basis using the form adopted by ~~the~~ ISBE. The Superintendent shall review and discuss the ~~Annual Financial Report~~ AFR with the Board before it is submitted, and submit one copy of the AFR to the Regional Superintendent of Schools annually on or before October 15. The Superintendent shall also ensure the District's auditing firm files the District's AFR with ISBE annually on or before October 15. [PRESSPlus2](#)

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by [2 C.F.R. §200.313](#), if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$10,000 and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition and, when permitted by the terms and conditions of the award, the retention of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Each revolving fund shall be maintained in a bank that has been approved by the Board and established in an amount approved by the Superintendent consistent with the annual budget. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

[2 C.F.R. §200](#) *et seq.*

30 ILCS 708/, Grant Accountability and Transparency Act, ~~implemented by~~ 44 Ill.Admin.Code 7000 et seq.

[105 ILCS 5/2-3.27](#), [5/2-3.28](#), [5/3-7](#), [5/3-15.1](#), [5/5-22](#), [5/10-21.4](#), [5/10-20.19](#), [5/10-22.8](#), and [5/17-1](#) *et seq.*

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

PRESSPlus Comments

PRESSPlus 1. Optional. Inclusion of this sentence supports the auditor's compliance with its filing requirement under 105 ILCS 5/3-7, amended by P.A. 104-261, eff. 1-1-26. **Issue 120, October 2025**

PRESSPlus 2. Optional. Inclusion of this sentence supports the auditor's compliance with its filing requirement under 105 ILCS 5/3-7, amended by P.A. 104-261, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

4:140 Waiver of Student Fees

The Superintendent will recommend to the Board of Education a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay fines for the loss of or damage to school books or other school-owned materials.

Fees for textbooks, other instructional materials, as well as fines for the loss or damage of school property are waived for students who meet the eligibility criteria for a waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay fees and fines, the following fees are also waived for students who meet the eligibility criteria for a waiver: athletic participation fees, lock fees, towel fees, shop fees, laboratory fees, and registration fees.

Notification

The Superintendent shall ensure that a notice of waiver applicability is provided to parents/guardians with every bill for fees and/or fines, and that applications for waivers are widely available and distributed according to State law and Ill. State Board of Education (ISBE) rule and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program;
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act ([42 U.S.C. §11434a](#)).

The Superintendent or designee will give additional consideration when one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements.

If a student receiving a waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

LEGAL REF.:

[42 U.S.C. §11434a](#), McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.13, 5/10-22.25, [and 5/27-24.2815](#), ~~and 5/28-19.2~~. [PRESSPlus1](#)

[23 Ill.Admin.Code §1.245](#) [may contain unenforceable provisions].

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:140 (Education of Homeless Children)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or use of District-issued equipment to record such types of violence, [PRESSPlus1](#) genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; family responsibilities; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*.

The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

Nondiscrimination Coordinator:

Dr. Emily Burnett

1110 S. Villa Ave., Villa Park, IL 60181

eburnett@saltcreek48.org

Title IX Coordinator:

Dr. Emily Burnett

1110 S. Villa Ave., Villa Park, IL 60181

eburnett@saltcreek48.org

630-279-8400, ext. 1005

eburnett@saltcreek48.org

630-279-8400, ext. 1005

Complaint Managers:

Dr. Christopher Martelli

1110 So. Villa Ave., Villa Park, IL 60181

cmartelli@saltcreek48.org

630-279-8400, ext. 1012

Dr. Emily Burnett

1110 S. Villa Ave., Villa Park, IL 60181

eburnett@saltcreek48.org

630-279-8400, ext. 1005

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §218d](#), Fair Labor Standards Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#) *et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#) *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#) *et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act of 2008.

[42 U.S.C. §2000gg](#) *et seq.*, Pregnant Workers Fairness Act; [29 C.F.R. Part 1636](#).

[42 U.S.C. §2000e](#)(k), Pregnancy Discrimination Act.

[42 U.S.C. §12111](#) *et seq.*, Americans with Disabilities Act, Title I.

[Ill. Constitution, Art. I](#), §§17, 18, and 19.

[105 ILCS 5/10-20.7](#), [5/10-20.7a](#), [5/10-21.1](#), [5/10-22.4](#), [5/10-23.5](#), [5/22-19](#), [5/24-4](#), [5/24-4.1](#), and [5/24-7](#).

[410 ILCS 130/40](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 513/25](#), Genetic Information Privacy Act.

[740 ILCS 174/](#), Ill. Whistleblower Act.

[775 ILCS 5/1-103](#), [5/2-101](#), [5/2-102](#), [5/2-103](#), [5/2-103.1](#), [5/2-104\(D\)](#) and [5/6-101](#), Ill. Human Rights Act.

[775 ILCS 35/](#), Religious Freedom Restoration Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 75/](#), Job Opportunities for Qualified Applicants Act.

[820 ILCS 112/](#), Ill. Equal Pay Act of 2003.

820 ILCS 180/30 [and 180/33](#), Victims' Economic Security and Safety Act.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/33, added by P.A. 104-171, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child shall immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873) (within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY). Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.

Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child sexual abuse material ~~pornography~~ [PRESSPlus1](#) on *electronic and information technology equipment*, as defined in 325 ILCS 5/4.5(a), shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.
3. Complete an annual evidence-informed training related to child sexual abuse, grooming

behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations as required by law and policy 5:100, *Staff Development Program*.

Alleged Incidents of Sexual Abuse; Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with Board policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of sexual misconduct under *Faith's Law*, and (2) that act resulted in the license holder's dismissal or resignation from the District, the Superintendent shall notify the State Superintendent and the Regional Superintendent in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated.

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*.

Special Board of Education Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under [105 ILCS 5/21B](#), has willfully or negligently failed to report an instance of suspected child abuse or neglect as

required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in Board policy 2:20, *Powers and Duties of the Board of Education; Indemnification*.

LEGAL REF.:

[20 U.S.C. §7926](#), Elementary and Secondary Education Act.

[105 ILCS 5/10-21.9](#), [5/10-23.13](#), [5/21B-85](#), [5/22-85.5](#), and [5/22-85.10](#).

[20 ILCS 1305/1-1](#) *et seq.*, Department of Human Services Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/12C-50.1](#), Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and [Law Enforcement Requests](#) [Police Interviews](#))

PRESSPlus Comments

PRESSPlus 1. Updated in response to 325 ILCS 5/4.5, amended by P.A. 104-245, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

5:100 Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

Abused and Neglected Child Reporting Act (ANCRA) and *Erin's Law* Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations.

In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:

1. Health conditions of students, including but not limited to training on:
 - a. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
 - b. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;
 - c. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
 - d. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
 - e. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
 - f. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.
2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to everyday school interactions, and examples of how social emotional learning can be integrated

into instructional practices across all grades and subjects.

3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in [105 ILCS 5/10-20.61](#) (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in [105 ILCS 5/2-3.166](#) (*Ann Marie's Law*) and the definitions of *trauma*, *trauma-responsive learning environments*, and *whole child* as set forth in [105 ILCS 5/3-11](#).
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
 - a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
 - b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
 - c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
 - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS [110/3.105/27-240](#) [PRESSPlus1](#) (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
 - a. The federal Americans with Disabilities Act as it pertains to the school environment; and
 - b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
 - a. Teacher-student conduct;
 - b. School employee-student conduct; and
 - c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in [105 ILCS 5/10-23.13](#) (*Erin's Law*).
8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of 105 ILCS 5/27-[11523.4](#) [PRESSPlus2](#) (violence prevention and conflict resolution education).

Additional Training Requirements

In addition, the staff development program shall include each of the following:

1. Ongoing professional development for all school personnel and school resource officers on the requirements of [105 ILCS 5/10-22.6](#) and [5/10-20.14](#), the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments as defined in [105 ILCS 5/3-11\(b\)](#), the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain

documentation for a three-year period.

3. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
4. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
5. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with [105 ILCS 150/](#), the Seizure Smart School Act.
6. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with [105 ILCS 145/](#), the Care of Students with Diabetes Act.
7. For all District staff, annual sexual harassment prevention training.
8. Title IX requirements for training in accordance with [34 C.F.R. Part 106](#) (see Board policy 2:265, *Title IX Grievance Procedure*).
9. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years.
10. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it.
11. Training in accordance with [105 ILCS 5/26A](#) for at least one staff member in each school designated as a resource for students who are parents, expectant parents, or victims of domestic or sexual violence, and for any employees whose duties include the resolution of complaints of violations of [105 ILCS 5/26A](#) (see Board policy 7:255, *Students who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*).

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010; [7 C.F.R. Parts 210](#) and [235](#).

[105 ILCS 5/2-3.62](#), [5/2-3.166](#), [5/3-11](#), [5/10-20.17a](#), [5/10-20.61](#), [5/10-22.6\(c-5\)](#), [5/10-22.39](#), [5/10-23.12](#), [5/10-23.13](#), [5/22-80\(h\)](#), [5/22-95](#), [5/22-115](#), [5/24-5](#), and [5/26A](#).

[105 ILCS 25/1.15](#), Interscholastic Athletic Organization Act.

[105 ILCS 145/25](#), Care of Students with Diabetes Act

[105 ILCS 150/25](#), Seizure Smart School Act.

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 49/](#), Good Samaritan Act.

[775 ILCS 5/2-109](#) and [5/5A-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§ 22.20, 226.800](#), and [Part 525](#).

[77 Ill.Admin.Code §527.800](#).

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-240, added by P.A. 104-391, replacing the citation to 105 ILCS 110/3.10, repealed by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-115, renumbered by P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

5:190 Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply:

1. Each teacher must:
 - a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
 - b. Provide the District Office with a complete official transcript of credits earned in institutions of higher education.
 - c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with an official transcript of any credits earned since the date the last transcript was filed.
 - d. Notify the Superintendent of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.:

[20 U.S.C. §6312\(e\)\(1\)\(A\)](#).

[105 ILCS 5/10-20.15](#), [5/21B-15](#), [5/21B-20](#), [5/21B-25](#), [5/21B-120](#), [PRESSPlus1](#) and [5/24-23](#).

[23 Ill.Admin.Code §1.610 et seq.](#), [§1.705 et seq.](#), and [Part 25](#).

CROSS REF.: 6:170 (Title I Programs)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response P.A. 104-111, eff. 1-1-26, establishing a short-term approval credential for teachers in accordance with rules developed by ISBE. **Issue 120, October 2025**

Document Status: Draft Update

5:200 Terms and Conditions of Employment and Dismissal

The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

Salary, Assignments and Transfers, Evaluation

Please refer to the applicable collective bargaining agreement.

School Year

Teachers shall work according to the school calendar adopted by the Board, which shall have a minimum of 176 student attendance days and a minimum of 180 teacher work days, including teacher institute days. Teachers are not required to work on legal school holidays unless the District has followed applicable State law that allows it to hold school or schedule teachers' institutes, parent-teacher conferences, or staff development on the third Monday in January (the Birthday of Dr. Martin Luther King, Jr.); February 12 (the Birthday of President Abraham Lincoln); the first Monday in March (known as Casimir Pulaski's birthday); the second Monday in October (Columbus Day); and November 11 (Veterans Day).

School Day

Teachers are required to work the school day adopted by the Board.

Duty-Free Lunch

Teachers employed for at least four hours per day shall receive a duty-free lunch equivalent to the student lunch period, or 30 minutes, whichever is longer.

Nursing Mothers

The District accommodates employees who are nursing mothers and compensates them for reasonable time needed to express breast milk [PRESSPlus1](#) according to provisions in State and federal law.

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in [105 ILCS 5/14-1.09a](#).

Dismissal

The District will follow State law when dismissing a teacher.

LEGAL REF.:

[29 U.S.C. §218\(d\)](#), [Pub. L. 117-328](#), Pump for Nursing Mothers Act.

[42 U.S.C. §2000gg](#) *et seq.*, [Pub. L. 117-328](#), Pregnant Workers Fairness Act.

[105 ILCS 5/10-19](#), [5/10-19.05](#), [5/10-20.65](#), [5/14-1.09a](#), [5/22-96](#), [5/22.4](#), [5/24-16.5](#), [5/24-2](#), [5/24-8](#), [5/24-9](#), [5/24-11](#), [5/24-12](#), [5/24-21](#), [5/24A-1 through 24A-20](#).

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

[23 Ill.Admin.Code Parts 50](#) (Evaluation of Educator Licensed Employees) and [51](#) (Dismissal of Tenured Teachers).

[Cleveland Bd. of Educ. v. Loudermill](#), 470 U.S. 532(1985).

CROSS REF.: 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Nursing Mothers in Workplace Act, 820 ILCS 260/10, amended by P.A. 104-76, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The III. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year through June 30, 2026, but not more than 100 paid days in the same classroom. Beginning July 1, 2026, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education (ROE) within five business days after the employment of a substitute teacher in an emergency situation. The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30-calendar-day period, the District makes a written request to the ROE for a 30-calendar-day extension and the extension is granted by the ROE.

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[105 ILCS 128/22, School Safety Drill Act.](#) [PRESSPlus1](#)

[40 ILCS 5/16-118](#), Ill. Pension Code.

[23 Ill.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-198, eff. 1-1-26, requiring districts to provide all substitute personnel with: (1) training on school evacuation drills and law enforcement lockdown drills, and (2) support that includes, at a minimum, the information packet given to employees with district-approved materials outlining evacuation and lockdown procedures. Maps indicating all school exits must also be prominently displayed in every classroom. **Issue 120, October 2025**

Document Status: Draft Update

5:280 Duties and Qualifications

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to Board of Education policies as they may be changed from time to time at the Board's sole discretion.

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Ill. State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

Nonlicensed Personnel Working with Students and Performing Non-Instructional Duties

Nonlicensed personnel performing non-instructional duties may be used:

1. For supervising study halls, long-distance teaching reception areas used incident to instructional programs transmitted by electronic media (e.g., computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities or for school activities connected to the academic program during any time in which the Governor has declared a disaster due to a public health emergency, in accordance with ISBE rule; or
3. For non-teaching duties not requiring instructional judgment or student evaluation.

Nothing in this policy prevents a nonlicensed person from serving as a guest lecturer or resource person under a ~~certificated~~licensed [PRESSPlus1](#) teacher's direction and with the administration's approval.

Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the School District maintains a membership. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach: (1) is knowledgeable regarding coaching principles, (2) has first aid training, and (3) is a trained Automated External Defibrillator user according to rules adopted by the Illinois Department of Public Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing care activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

Bus Drivers

All school bus drivers must have a valid school bus driver permit. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder who is a service member [PRESSPlus2](#) has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board policy 5:30, *Hiring Process and Criteria* and Board policy 5:285, *Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers*.

LEGAL REF.:

[34 C.F.R. §200.58](#).

[105 ILCS 5/10-22.34](#), [5/10-22.34a](#), and [5/10-22.34b](#).

[625 ILCS 5/6-104](#) and [5/6-106.1](#), Ill. Vehicle Code.

[23 Ill.Admin.Code §§1.280](#), [1.630](#), and [25.510](#).

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 5:30 (Hiring Process and Criteria), 5:35 (Compliance with the Fair Labor Standards Act), 5:285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6:250 (Community Resource Persons and Volunteers)

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

PRESSPlus 2. *Service member* means a member of the Armed Services or reserve forces of the United States or a member of the Ill. National Guard. 625 ILCS 5/6-106.1(j). **Issue 120, October 2025**

Document Status: Draft Update

5:300 Schedules and Employment Year

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, Board of Education policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, workload, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules as needed; and
3. Consider the well-being of the employee. The Superintendent's approval is required to establish a flexible work schedule or job-sharing.

Breaks

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first five hours of the employee's workday. The District accommodates employees who are nursing mothers and compensates them for reasonable time needed to express breast milk^{PRESSPlus1} according to State and federal law.

LEGAL REF.:

[29 U.S.C. §§207](#) and [218d](#), Fair Labor Standards Act.

[105 ILCS 5/10-20.14a](#), [5/10-22.34](#), and [5/10-23.5](#).

[740 ILCS 137/](#), Right to Breastfeed Act.

[820 ILCS 105/](#), Minimum Wage Law.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:35 (Compliance with the Fair Labor Standards Act)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Nursing Mothers in Workplace Act, 820 ILCS 260/10, amended by P.A. 104-76, eff. 1-1-26. **Issue 120, October 2025**

Document Status: Draft Update

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students ~~shall~~^{may} [PRESSPlus1](#) devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, [5/10-20.46](#), 5/10-20.56, ~~5/10-20.46~~, 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-~~510~~³, ~~5/27-18~~, ~~5/27-19~~, ~~5/27-20~~, and 5/27-~~1025~~^{20.1}, and ~~5/27-20.2~~.

[10 ILCS 5/11-4.1](#), Election Code.

[5 ILCS 490/](#), State Commemorative Dates Act.

[23 Ill.Admin.Code §1.420\(f\)](#).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *affd* by 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/24-2(c), amended by P.A. 104-391, making commemorative holidays optional to observe and moving the last Friday in April (Arbor and Bird Day), October 9 (Leif Erikson Day), and the day immediately after Thanksgiving (Native American Heritage Day) to commemorative holidays. In addition, 105 ILCS 5/27-20 and 105 ILCS 5/27-20.2, both repealed by P.A. 104-391, removed American Indian Day and Just Say No Day, respectively, from the

list of commemorative holidays. **Issue 120, October 2025**

Document Status: Draft Update

6:40 Curriculum Development

Adoption

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals,
2. Student needs as identified by research, demographics, and student achievement and other data,
3. The knowledge, skills, and abilities required for students to become life-long learners,
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements,
5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available,
6. The Illinois State Learning Standards and any District learning standards, and
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

Experimental Educational Programs and Pilot Projects

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

Single-Gender Classes and Activities

The Superintendent may recommend a program of nonvocational single-gender classes and/or activities to provide diverse educational opportunities and/or meet students' identified educational needs. Participation in the classes or activities must be voluntary, both genders must be treated with substantial equality, and the program must otherwise comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*. At least every two years, [PRESSPlus1](#) ~~1~~ The Superintendent must periodically evaluate any single-gender class or activity to ensure that: (1) it does not rely on overly broad generalizations about the different talents, capabilities, or preferences of either gender, (2) it is substantially related to the achievement of the important objective for the class or activity, and (3) it continues to comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*.

Development

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments,

student needs, and community expectations.

The Superintendent shall report to the Board as appropriate, the curriculum review program's efforts to:

1. Regularly evaluate the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents/guardians, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

LEGAL REF.:

20 U.S.C. §1681, Title IX of the Education Amendments of 1972, ~~implemented by~~ 34 C.F.R. Part 106.

[105 ILCS 5/10-20.8](#) and [5/10-19](#).

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues), 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Learners), 6:170 (Title I Programs), 6:180 (Extended Instructional Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

PRESSPlus Comments

PRESSPlus 1. Districts are required to evaluate single-sex classes and extracurricular activities at least every two years. 34 C.F.R. §106.34(b)(4)(ii). See also an FAQ from the U.S. Dept. of Education's Office of Civil Rights at: www.ed.gov/sites/ed/files/about/offices/list/ocr/docs/faqs-title-ix-single-sex-201412.pdf. Consult the board attorney about accommodation issues for transgender or gender non-conforming students in single-sex classes. This subhead may be removed if a district will not offer single-gender classes or activities. **Issue 120, October 2025**

Document Status: Draft Update

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, and (h) music, and (i) drug and substance abuse prevention including the dangers of opioid abuse. [PRESSPlus1](#) A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. In grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In all schools, drug and alcohol abuse prevention education, including: [PRESSPlus2](#) (a) in each year in grades K through 4, age- and developmentally appropriate instruction, study, and discussion of effective methods for the prevention and avoidance of drugs and the dangers of opioid and substance abuse, (b) in grades 5 through 8, age- and developmentally appropriate classroom instruction on alcohol and drug use and abuse, (c) in grades 6-8, the dangers of fentanyl, and (d) in grades 7 and 8, as well as in interscholastic athletic programs, anabolic steroid abuse prevention, which must also be taught in interscholastic athletic programs.
3. In kindergarten through grade 8, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. In addition, anti-bias education and intergroup conflict resolution may be taught as an effective method for preventing violence and lessening tensions in schools; these prevention methods are most effective when they are respectful of individuals and their divergent viewpoints and religious beliefs, which are protected by the First Amendment to the Constitution of the United States.
4. In grades kindergarten through 8, through the 2026-2027 school year, [PRESSPlus3](#) age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate Board policy 6:235, *Access to Electronic Networks*, and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
5. Beginning in the fall of 2027, in grades 3-8 each year, age- and developmentally appropriate instruction on online safety. [PRESSPlus4](#)
6. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
7. In all grades, character education [PRESSPlus5](#) must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction on in all grades will include examples of behaviors that violate Board policy 7:180, *Prevention of and Response to*

Bullying, Intimidation, and Harassment.

8. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, and (d) the Pledge of Allegiance, and (e) the voting process. [PRESSPlus6](#)
9. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For exemptions and substitutions, see Board policy 7:260, *Exemption from Physical Education*.
10. In all schools, health education must be stressed, including: [PRESSPlus7](#) (a) human ecology, health, growth, development, personal health habits, and nutrition, (b) family life, (c) prevention and control of disease, proper nutrition, (b) physical fitness, (c) personal health habits, (d) dangers and avoidance of abduction, (de) age- and developmentally appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades, (e) public health, environmental health, disaster preparedness, and safety education, [PRESSPlus8](#) (f) mental health and illness, (g) dental health, (h) cancer education, and (i) age- and developmentally appropriate consent education [PRESSPlus9](#) and (f) in grades 6-8, the dangers of fentanyl. The Superintendent shall implement a comprehensive health education program in accordance with State law.
11. In all schools, abduction education that addresses the danger of and avoidance of abduction. [PRESSPlus10](#)
12. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels. In grades 6-8, students engage in career exploration and career development activities to prepare them to make informed plans and decisions about their future education and career goals.
13. In all schools, environmental education, including instruction on: (a) the current problems and needs in the conservation of natural resources and (b) beginning in the fall of 2026, instruction on climate change.
14. In all schools, instruction as determined by the Superintendent or designee on United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective

community of faith that has shaped America, (i) Native American nations' sovereignty and self-determination, both historically and in the present day, with a focus on urban Native Americans, and (j) ~~beginning in the fall of 2024,~~ the events of the Native American experience and Native American history within the Midwest and Illinois since time immemorial in accordance with [105 ILCS 5/27-20.05](#).

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

15. ~~In grade 7, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.~~ [PRESSPlus11](#)
16. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, the Native American genocide in North America, Armenian Genocide, the Famine-Genocide in Ukraine, [Q1](#) and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
17. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
18. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.
19. ~~In all schools offering a secondary agricultural education program, the curriculum includes courses as required by [105 ILCS 5/2-3.80](#).~~ [PRESSPlus12](#)
20. ~~In all schools offering a secondary agricultural education program, the curriculum includes courses as required by [105 ILCS 5/2-3.80](#).~~
21. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
22. In all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.
23. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#).

[5 ILCS 465/3](#) and [465/3a.?](#)

[20 ILCS 2605/2605-480.](#)

[105 ILCS 5/2-3.80\(e\)](#) and (f), [5/10-20.79](#), [5/10-20.84](#), [5/10-23.13](#), [5/27-3](#), [5/27-3.5](#), [5/27-5](#), [5/27-6](#), [5/27-6.5](#), [5/27-7](#), [5/27-12](#), [5/27-12.1](#), [5/27-13.1](#), [5/27-13.2](#), [5/27-20.05](#), [5/27-20.08](#), [5/27-20.3](#), [5/27-20.4](#), [5/27-20.5](#), [5/27-20.7](#), [5/27-20.8](#), [5/27-21](#), [5/27-22](#), [5/27-23.3](#), [5/27-23.4](#), [5/27-23.7](#), [5/27-23.8](#), [5/27-23.10](#), [5/27-23.11](#), [5/27-23.15](#), [5/27-23.16](#), [5/27-24.1](#), and [5/27-24.2](#), [5/22-110](#), [5/27-105](#), [5/27-110](#), [5/27-115](#), [5/27-210](#), [5/27-215](#), [5/27-245](#), [5/27-250](#), [5/27-255](#), [5/27-260](#), [5/27-305](#), [5/27-310](#), [5/27-315](#), [5/27-405](#), [5/27-410](#) (scheduled for repeal on 7-1-27), [5/27-415](#) (scheduled for repeal on 7-1-27), [5/27-505](#), [5/27-510](#), [5/27-515](#), [5/27-520](#), [5/27-525](#), [5/27-530](#), [5/27-535](#), [5/27-540](#), [5/27-545](#), [5/27-605](#), [5/27-705](#), [5/27-710](#), [5/27-715](#), [5/27-720](#), [5/27-725](#), [5/27-810](#), [5/27-815](#), and [5/27-1050](#). [PRESSPlus13](#)

[105 ILCS 110/3](#), Comprehensive Health Education Program. [PRESSPlus14](#)

[105 ILCS 435/](#), Vocational Education Act.

[625 ILCS 5/6-408.5](#), Ill. Vehicle Code.

[23 Ill.Admin.Code §§1.420](#), [1.425](#), [1.430](#), and [1.440](#).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

Questions and Answers:

***Required Question 1. A district may include in its curriculum a unit of instruction studying the causes and effects of mass starvation in mid-19th century Ireland, known as the "Irish Famine." 105 ILCS 5/27-1030, renumbered by P.A. 104-391. If offered, the board locally determines the minimum amount of instruction time. For a resource originally developed by the NJ Commission on Holocaust Education, see www.oregon.gov/ode/educator-resources/standards/socialsciences/Documents/IrishFamine.pdf.

Does the Board provide instruction studying the causes and effects of the Irish Famine?

- No. (Default)
- Yes. (IASB will add "the Irish Famine" after "the Famine-Genocide in Ukraine," and IASB will add 5/27-1030 to the Legal References.)

PRESSPlus Comments

PRESSPlus 1. Stricken from #1 and added below. **Issue 120, October 2025**

PRESSPlus 2. Drug abuse prevention education is no longer part of the Comprehensive Health Education Program (CHEP) and is therefore listed as a separate item. P.A. 104-391 consolidated drug prevention education related topics into one new section of the School Code, 105 ILCS 5/27-

255. **Issue 120, October 2025**

PRESSPlus 3. Updated in response to 105 ILCS 5/27-410 (scheduled for repeal on 7-1-27), amended by P.A. 104-399, eff. 1-1-26, and renumbered by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 4. Required by 105 ILCS 5/27-405(b), added by P.A. 104-391. Boards locally determine the scope and duration of this unit of instruction. Topics to include in online safety instruction are not mandated, but the following are recommended: (1) safe and responsible use of the Internet, social networking websites, electronic mail, online messaging and posting, and other means of communication on the Internet; (2) recognizing, avoiding, and reporting online solicitations of students, their classmates, and their friends by sexual predators; (3) risks of transmitting personal information on the Internet; (4) recognizing and avoiding unsolicited or deceptive communications received online; (5) reporting online harassment, cyber-bullying, and illegal activities and communications on the Internet; (6) the legal penalties and social ramifications for illicit actions taken online, including infringement of copyright laws and the creation and sharing of harmful, defamatory, or sexually explicit content; and (7) the relationship between responsible use of online resources and social-emotional health. *Online safety* means safe practices relating to an individual's or group's use of the Internet, social networking website, electronic mail, online messaging and posting, and other means of communication on the Internet. **Issue 120, October 2025**

PRESSPlus 5. Updated in response to P.A. 104-391, which repealed the requirement to teach character education formerly at 105 ILCS 5/27-12. **Issue 120, October 2025**

PRESSPlus 6. Updated in response to P.A. 104-391, which moved instruction on the voting process to civics education for grades 6, 7, or 8. **Issue 120, October 2025**

PRESSPlus 7. Letters (a) - (i) are required by CHEP. 105 ILCS 5/27-215, added by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 8. 105 ILCS 5/27-815, renumbered by P.A. 104-391, also requires safety instruction in each of grades 1 through 8, equivalent to one class period each week. Neither CHEP nor 105 ILCS 5/27-815 (as it pertains to grades 1-8) define safety education or explain how it differs from the optional safety education that boards can offer under 105 ILCS 5/27-1020, renumbered by P.A. 104-391, though districts could draw from the topics listed in that section. **Issue 120, October 2025**

PRESSPlus 9. Consent education under CHEP is limited to the definition of *consent* under 105 ILCS 5/27-215(a), added by P.A. 104-391; this basic consent instruction is separate from the more extensive, optional consent education under 105 ILCS 5/27-1010, amended and renumbered by P.A. 104-391. For more information, see PRESS sample policy 6:60, *Curriculum Content*, at footnote 33, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

PRESSPlus 10. Required by 105 ILCS 5/27-105, added by P.A. 104-391. The Ill. State Police and Ill. State Board of Education (ISBE) must develop instruction on child abduction prevention. 20 ILCS 2605/2605-480. See www.isbe.net/Documents/Child-Abduction-Prevention.pdf. Although this topic is no longer required by CHEP, it is also addressed in sample administrative procedure 6:60-

AP1, *Comprehensive Health Education Program*, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

PRESSPlus 11. Repealed by P.A. 104-391, formerly at 105 ILCS 5/27-3.5. **Issue 120, October 2025**

PRESSPlus 12. Removal of duplicated list item that applies to school districts providing secondary agricultural education programs.

PRESSPlus 13. Updated in response to P.A. 104-391, renumbering, reorganizing, and repealing citations throughout 105 ILCS 5/27. **Issue 120, October 2025**

PRESSPlus 14. Repealed by P.A. 104-391 and replaced, in part, by 105 ILCS 5/27-215, added by P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

6:130 Program for the Gifted

Based upon state funding, the Superintendent or designee shall implement an education program for gifted and talented learners that will challenge and motivate academically advanced learners and engage them in appropriately differentiated learning experiences to develop their unique abilities. This program will be responsive to student needs and within the budget parameters as set by the Board. ~~If the State Superintendent of Education issues a Request for Proposals because sufficient State funding is available to support local programs of gifted education the Superintendent or designee shall inform the Board concerning the feasibility and advisability of developing a “plan for gifted education” that would qualify for State funding.~~ [PRESSPlus1](#)

Eligibility to participate in the gifted program shall not be conditioned upon race, religion, sex, disability, or any factor other than the student's identification as gifted or talented learner.

The Board of Education will monitor this program's performance by meeting periodically with the Superintendent or designee to determine and/or review the indicators and data that evidence whether the educational program for gifted and talented learners is accomplishing its goals and objectives and is otherwise in compliance with this policy.

LEGAL REF.:

[105 ILCS 5/14A.](#)

~~23 Ill.Admin.Code Part 227.~~

CROSS REF.: 6:135 (Accelerated Placement Program)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/14A, amended by P.A. 104-129, eff. 1-1-26, removing references to State funding for gifted programs and related requirements. **Issue 120, October 2025**

Document Status: Draft Update

6:160 English Learners

The District offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State academic standards that all children are expected to meet. The Superintendent or designee shall develop and maintain a program for English Learners that will:

1. Assist all English Learners to achieve English proficiency, facilitate effective communication in English, and encourage their full participation in school activities and programs as well as promote participation by the parents/guardians of English Learners.
2. Appropriately identify students with limited English language proficiency.
3. Comply with State law regarding the Transitional Bilingual Educational Program (TBE) or Transitional Program of Instruction (TPI), whichever is applicable.
4. Comply with any applicable State and federal requirements for the receipt of grant money for English Learners and programs to serve them.
5. Determine the appropriate instructional program and environment for English Learners.
6. Annually assess the English proficiency of English Learners and monitor their progress in order to determine their readiness for a mainstream classroom environment.
7. Include English Learners, to the extent required by State and federal law, in the District's student assessment program to measure their achievement in reading/language arts and mathematics.
8. Provide information to the parents/guardians of English Learners about: (a) the reasons for their child's identification, (b) their child's level of English proficiency, (c) the method of instruction to be used, (d) how the program will meet their child's needs, (e) how the program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation, (f) specific exit requirements of the program, (g) how the program will meet their child's individualized education program, if applicable, and (h) information on parent/guardian rights. Parents/guardians will be regularly apprised of their child's progress and involvement will be encouraged.

Parent/Guardian Involvement [PRESSPlus1](#)

Parents/guardians of English Learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Programs Parent Advisory Committee.

LEGAL REF.:

[20 U.S.C. §§6312, 6314, 6315, and 6318.](#)

[20 U.S.C. §6801](#) *et seq.*

[34 C.F.R. Part 200.](#)

[105 ILCS 5/14C-1](#) *et seq.*

[23 Ill.Admin.Code Part 228.](#)

CROSS REF.: 6:15 (School Accountability), 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program)

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

Document Status: Draft Update

6:210 Instructional Materials

All District classrooms and learning centers should be equipped with an evenly-proportioned, wide assortment of instructional materials, including textbooks, workbooks, audio-visual materials, and electronic materials. These materials should provide quality learning experiences for students and:

1. Enrich and support the curriculum;
2. Stimulate growth in knowledge, literary appreciation, aesthetic values, and ethical standards;
3. Provide background information to enable students to make informed judgments and promote critical reading and thinking;
4. Depict in an accurate and unbiased way the cultural diversity and pluralistic nature of American society; and
5. Contribute to a sense of the worth of all people regardless of sex, race, religion, nationality, ethnic origin, sexual orientation, disability, or any other differences that may exist.

The Superintendent or designee shall annually provide a list or description of textbooks and instructional materials used in the District to the Board of Education. Anyone may inspect any textbook or instructional material.

Teachers are encouraged to use age-appropriate supplemental material only when it will enhance, or otherwise illustrate, the subjects being taught. No R-rated movie shall be shown to students unless prior approval is received from the Superintendent or designee, and no movie rated NC-17 (no one 17 and under admitted) shall be shown under any circumstances. These restrictions apply to television programs and other media with equivalent ratings. The Superintendent or designee shall give parents/guardians an opportunity to request that their child not participate in a class showing a movie, television program, or other media with an R or equivalent rating.

Instructional Materials Selection and Adoption

The Superintendent shall recommend to the Board for consideration and adoption all textbooks and instructional materials and shall include the following information: (1) title, publisher, copyright dates, number of copies desired, and cost; (2) any texts being replaced; and (3) rationale for recommendation. [Q1](#) The School Code governs the adoption and purchase of textbooks and instructional materials.

LEGAL REF.:

[105 ILCS 5/10-20.8](#) and [5/28-19.1](#).

CROSS REF.: 6:30 (Organization of Instruction), 6:40 (Curriculum Development), 6:80 (Teaching About Controversial Issues), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

Questions and Answers:

***Required Question 1. A Board that does not have the capacity or desire to approve all instructional materials may use the following alternative:

The Superintendent shall recommend to the Board for consideration and adoption all textbooks and primary instructional materials and shall include the following information: (1) title, publisher, copyright dates, number of copies desired, and cost; (2) any texts being replaced; and (3) rationale for recommendation. The Superintendent shall approve the selection of all other instructional materials.

Has the Board adopted the alternative language shown above?

- No. (Default)
 - Yes. (IASB will add the language shown in underline above.)
-

Document Status: Draft Update

6:260 Complaints About Curriculum, Instructional Materials, and Programs

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to Board of Education policy 7:15, *Student and Family Privacy Rights*.

Parents/guardians, employees, and community members who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

Parents/guardians, employees, and community members with other suggestions or complaints about curriculum, instructional materials, or programs should complete a *Curriculum Objection Form*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *Curriculum Objection Form*. The Superintendent or designee shall establish criteria for the review of objections and inform the parent/guardian, employee, or community member, as applicable, of the District's decision.

LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Amendment.

[Mahmoud v. Taylor, 145 S.Ct. 2332 \(2025\)](#). [PRESSPlus1](#)

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:15 (Student and Family Privacy Rights)

PRESSPlus Comments

PRESSPlus 1. Updated in response to [Mahmoud v. Taylor, 145 S.Ct. 2332 \(2025\)](#). holding that classroom instruction will likely burden parents' free exercise rights if it requires their children to submit to instruction "that poses 'a very real threat of undermining' the religious beliefs and practices that the parents wish to instill." Unless otherwise required by law, it is unclear from Mahmoud whether a district would ever need to give advance notice to all parents/guardians of the use of certain curriculum or instructional materials that could trigger religious objections. Doing so could present discrimination concerns. Given the many unsettled legal issues in this area and the fact-dependent nature of the analysis involved, boards should consult with the board attorney regarding any curriculum objections. **Issue 120, October 2025**

Document Status: Review and Monitoring

6:280 Grading and Promotion

The Superintendent or designee shall establish a system of grading and reporting academic achievement to students and their parents/guardians. The system shall also determine when promotion requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the standardized tests required by the Ill. State Board of Education (ISBE) and/or other assessments. A student shall not be promoted based upon age or any other social reason not related to academic performance. The administration shall determine remedial assistance for a student who is not promoted. [PRESSPlus1](#)

Every teacher shall maintain an evaluation record for each student in the teacher's classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. Reasons for changing a student's final grade include:

- A miscalculation of test scores,
- A technical error in assigning a particular grade or score,
- The teacher agrees to allow the student to do extra work that may impact the grade,
- An inappropriate grading system used to determine the grade, or
- An inappropriate grade based on an appropriate grading system.

Should a grade change be made, the administrator making the change must sign the changed record.

LEGAL REF.:

[105 ILCS 5/2-3.64a-5](#), [5/10-20.9a](#), [5/10-21.8](#), and [5/27-27](#).

CROSS REF.: 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:340 (Student Testing and Assessment Program), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Document Status: Draft Update

6:315 High School Credit for Students in Grade 7 or 8

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma. Students in grades 7 and 8 who successfully complete a course required for a high school diploma will receive academic credit if permitted by, and in accordance with, the policy of the district where the elementary student will attend high school.

LEGAL REF.:

105 ILCS 5/10-22.43 and 5/27-615-22.10. [PRESSPlus1](#)

[23 Ill.Admin.Code §1.460.](#)

CROSS REF.: 6:135 (Accelerated Placement Program)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 120, October 2025**

Document Status: Draft Update

7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination complaint by using Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

Any student may file a sexual harassment complaint by using Board policy 2:265, *Title IX Grievance Procedure*.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, and a Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[Plyler v. Doe, 457 U.S. 202 \(1982\)](#). [PRESSPlus1](#)

[Good News Club v. Milford Central Sch., 533 U.S. 98 \(2001\)](#).

Ill. Constitution, Art. I, §18.

105 ILCS 5/3.25b, 5/3.25d(b), 5/10-20.12, 5/10-20.60, 5/10-20.63, 5/10-22.5, [5/22-105](#), 5/26A, and 5/27-1.

[775 ILCS 5/1-101](#) et seq., Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), [7:150 \(Agency and Law Enforcement Requests\)](#), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-105(c)(1-3), added by P.A. 104-288, eff. 1-1-26, codifying *Plyler v. Doe*, 457 U.S. 202 (1982), prohibiting districts from taking any action that would deny a child free public education based on the child's or their parent's/guardian's actual or perceived citizenship or immigration status, and requiring districts to establish a policy and procedures regarding agency and law enforcement requests, to ensure this right is preserved. See policy 7:150, *Agency and Law Enforcement Requests*, and sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*, available at PRESS Online by logging in at www.iasb.com.
Issue 120, October 2025

Document Status: Draft Update - Rewritten

7:150 Agency and Law Enforcement Requests

Title has been updated. Original Title: Agency and Police Interviews

The District recognizes the right of every student to equal access to a free public education under State and federal law, consistent with Board policy 7:10, *Equal Educational Opportunities*. District administrators and staff stand *in loco parentis* when government agency and law enforcement authority requests occur at school. [PRESSPlus1](#)

Federal and State Law Requirements Regarding Citizenship and Immigration Status in Schools [PRESSPlus2](#)

No student shall be denied an education based on the student's, or their parent's/guardian's, actual or perceived citizenship or immigration status. Based on such status, the District will not:

1. Exclude a student from participating in, or deny them the benefits of, any District program or activity.
2. Use policies or procedures or engage in practices that have the effect of excluding a student from participating in or denying the benefits of any District program or activity.
3. Use policies or procedures or engage in practices that have the effect of excluding participation of a student's parent(s)/guardian(s) from District parental engagement activities or programs.
4. Threaten to disclose information related to the actual or perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency.
5. Disclose information related to the perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency if the District does not have direct knowledge of the student's or associated person's actual citizenship or immigration status, subject to the requirements in 105 ILCS 5/22-105(c)(3). [PRESSPlus3](#)
6. Disclose information related to the actual citizenship or immigration status of a student or a person associated with the student to any other person or nongovernmental entity if the District has direct knowledge of the student's or associated person's actual citizenship status, subject to the requirements in 105 ILCS 5/22-105(c)(3).

State law does not prohibit or restrict the District from sending or receiving information about the citizenship or immigration status of an individual to or from the U.S. Dept. of Homeland Security or any other governmental entity under 8 U.S.C. §§1373 and 1644.

Responding to Agency and Law Enforcement Requests [PRESSPlus4](#)

The Superintendent shall develop procedures to manage requests by government agencies or law enforcement authorities regarding students at school. Procedures will:

1. Recognize individual student rights and privacy.
2. Recognize the potential impact the release of information or an interview may have on an

individual student.

3. Minimize potential disruption.
4. Foster a cooperative relationship with government agencies and law enforcement authorities.
5. Maintain discipline and recognize that school employees stand in the relationship of the parents/guardians to the students during the school day.
6. Comply with State law including, but not limited to, ensuring that before a law enforcement agent, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the Superintendent or designee will:[PRESSPlus5](#)
 - a. Notify or attempt to notify the student's parent(s)/guardian(s) and document the time and manner in writing;
 - b. Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that school employees (including, but not limited to, a school social worker, psychologist, nurse, counselor, or any other mental health professional) are present during the questioning; and
 - c. If practicable, make reasonable efforts to ensure a trained law enforcement officer [PRESSPlus6](#) to promote safe interactions and communications with the student is present during questioning.
7. Manage reviewing and authorizing requests from law enforcement agents attempting to enter a school or school facility, in accordance with the requirements of 105 ILCS 5/22-105(c) (4). [PRESSPlus7](#)

LEGAL REF.:

U.S. Constitution, Amend. IV.

8 U.S.C. §1373 and §1644.

Plyler v. Doe, 457 U.S. 202 (1982).

Ill. Constitution, Art. I, §6.

105 ILCS 5/10-20.64, 5/10-20.68, 5/22-88, 5/22-105, and 5/24-24.

55 ILCS 80/, Children's Advocacy Center Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/31-1 et seq., Interference with Public Officers Act.

725 ILCS 120/, Rights of Crime Victims and Witnesses Act.

CROSS REF.: 2:160 (Board Attorney), 2:260 (Uniform Grievance Procedure), and 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:90 (Abused and Neglected Child Reporting), 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:190 (Student Behavior)

PRESSPlus Comments

PRESSPlus 1. This policy is renamed and rewritten in response to 105 ILCS 5/22-105, added by

P.A. 104-288, eff. 1-1-26, requiring districts to establish a policy by 7-1-26 regarding agency and law enforcement requests at school, and for continuous improvement. See the footnotes of this sample policy for more information, available at PRESS Online by logging in at www.iasb.com.

By 7-1-26, districts are also required to develop procedures for reviewing and authorizing requests from *lawenforcement agents* attempting to enter a school or school facility. 105 ILCS 5/22-105(b), added by P.A. 104-288, eff. 1-1-26, defines *lawenforcement agent* as "an agent of federal, State, or local law enforcement authorized with the power to arrest or detain individuals or manage the custody of detained individuals for a law enforcement purpose, including civil immigration enforcement." *Law enforcement agent* does not include a school resource officer as defined in 105 ILCS 5/10-20.68. Id. See sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*. **Issue 120, October 2025**

PRESSPlus 2. Required by 105 ILCS 5/22-105(d), added by P.A. 104-288, eff. 1-1-26. **Issue 120, October 2025**

PRESSPlus 3. Districts must also still comply with federal and State laws, e.g., FERPA and the Ill. School Student Records Act, governing the disclosure of student records or information. **Consult the board attorney regarding legal requirements when requests are received from federal law enforcement agencies. Issue 120, October 2025**

PRESSPlus 4. With the exception of items #6 and #7, the listed standards for procedures are at the local school board's discretion and may be omitted. For procedures addressing #1-6, refer to the *Guidelines for Interviews of Students*, published by the Ill. Council of School Attorneys (ICSA *Guidelines*) at: www.iasb.com/policy-services-and-school-law/guidance-and-resources/guidelines-for-interviews-of-students/ in consultation with the board attorney. For procedures addressing the items listed in #7, refer to sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*, available at PRESS Online by logging in at www.iasb.com, in consultation with the board attorney. Procedures covering item #7 are required by 105 ILCS 5/22-105, added by P.A. 104-288, eff. 1-1-26, and must be implemented by 7-1-26. **Issue 120, October 2025**

PRESSPlus 5. 105 ILCS 5/22-88. The statute does not specifically assign these duties to a school official, but instead states that "a law enforcement officer, school resource officer, or other school security personnel" must ensure these conditions are met before detaining and questioning a student on school grounds. For ease of implementation, this policy assigns these duties to a school official as they routinely contact parents/guardians and can arrange for the presence of school personnel during an interview. See the *ICSA Guidelines* for further discussion of school officials' responsibilities when law enforcement authorities interview students at school. **Issue 120, October 2025**

PRESSPlus 6. A *trained lawenforcement officer* is someone who: (1) received training in youth investigations approved or certified by his/her law enforcement agency or under 50 ILCS 705/10.22, or (2) is a juvenile police officer per 705 ILCS 405/1-3(17). 105 ILCS 5/22-88(b)(4). **Issue 120, October 2025**

PRESSPlus 7. 105 ILCS 5/22-105(c)(4), added by P.A. 104-288, eff. 1-1-26, requires a district to develop procedures that: (1) designate authorized personnel at the school and the superintendent's

office or school administrative office who may contact the board attorney, (2) require the designated authorized person and board attorney to work together to review requests from law enforcement agents to enter a school or school facility, including under judicial warrants, nonjudicial warrants, and subpoenas, (3) require the designated authorized personnel to monitor or accompany and to document all interactions with law enforcement agents while on the school's premises, and (4) require the designated authorized person to notify and seek consent from a student's parent/guardian, or from the student if the student is 18 years old or older or emancipated, if a law enforcement agent requests access to a student for immigration enforcement purposes, unless such access is in compliance with a judicial warrant or subpoena that restricts the disclosure of the information to the student's parent/guardian.

Regarding requirement #2 in the paragraph immediately above, ensure that the superintendent's authority to designate others to contact the board attorney aligns with policy 2:160, *Board Attorney*. The superintendent will need to work with the board attorney to create a list of administrators authorized to consult directly with the board attorney if any agency or law enforcement request is received. Factors to consider when drafting this list include: the type of request received, the type of agency or law enforcement unit making the request, whether or not a warrant is presented, and whether or not exigent circumstances are claimed. **Issue 120, October 2025**

Document Status: Draft Update

7:70 Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of 6 (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades, kindergarten through 8, in the public school regardless of age.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, and (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), attendance at a verified medical or therapeutic appointment (including a victim services provider), observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, other situations beyond the control of the student as determined by the Board, other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. For students who are parents, expectant parents, or victims of domestic or sexual violence, valid cause for absence also includes the fulfillment of a parenting responsibility and addressing circumstances resulting from domestic or sexual violence. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active-duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to telephone, within two hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification.
5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in [105 ILCS 5/26-2a](#).

6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, and information about available community services relevant to such students' needs See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
8. A process for the collection and review of chronic absence data and to:
 - a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
 - b. Encourage the habit of daily attendance and promote success.
9. Reasonable efforts to provide ongoing professional development to all school personnel, Board members, and school resource officers on the appropriate and available supportive services for the promotion of student attendance and engagement.
10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community-based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
12. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies
14. An approval process for students to attend activities allowed under 105 ILCS 5/10-19.05(k), including provisions for making up missed coursework that do not penalize students. [PRESSPlus1](#)

Updating

Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.:

105 ILCS [5/10-19.05\(k\)](#), 5/22-92, and 5/26-1 through 5/26-3, 5/26-5 through 5/26-16, 5/26-18, and 5/26A.

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

[23 Ill.Admin.Code §§1.242](#) and [1.290](#).

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and

Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:90 (Release During School Hours), 7:190 (Student Behavior), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-19.05(k), amended by P.A. 104-250, eff. 1-1-26, requiring an approval process for students to attend allowable activities by the beginning of the 2026-2027 school year. Allowable activities are: (1) instruction in a college course where the student is dually enrolled for both high school and college credit, (2) participation in a Supervised Career Development Experience in which student participation and learning outcomes are approved by an educator licensed under 105 ILCS 5/21B for assessment of competencies, (3) participation in any work-based learning experience in which student participation and learning outcomes are approved by an educator who holds an Educator License with Stipulations with a career and technical educator endorsement and a work-based learning designation, (4) participation in a youth apprenticeship in which student participation and learning outcomes are approved by an educator licensed under 105 ILCS 5/21B for assessment of competencies, and (5) participation in a blended learning program approved by the district in which course content, student evaluation, and instructional methods are supervised by an educator licensed under 105 ILCS 5/21B. **Issue 120, October 2025**

Document Status: Draft Update

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school-related activity, function, or program.

Definitions from 105 ILCS 5/22-110~~27-23.7~~ [PRESSPlus1](#)

Artificial intelligence means a machine-based system that, for explicit or implicit objectives, infers, from the input it receives, how to generate outputs such as predictions, content, recommendations, or decisions that can influence physical or virtual environments. Artificial intelligence includes generative artificial intelligence.

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, posting or distributing sexually explicit images, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the posting or distribution of an unauthorized digital replica by electronic means if the posting or distribution creates any of the effects enumerated in the definition of *bullying*. [PRESSPlus2](#)

Digital replica means a newly created, electronic representation of the identity of an actual individual created using a computer, algorithm, software, tool, artificial intelligence, or other technology that is fixed in a sound recording or audiovisual work in which that individual did not actually perform or appear and that is so realistic that a reasonable observer would believe it is a performance by the individual being portrayed and no other individual.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Unauthorized digital replica means the use of a digital replica of an individual without the consent of the depicted individual.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free

expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).

3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator:

Dr. Emily Burnett
1110 S. Villa Ave., Villa Park, IL 60181
eburnett@saltcreek48.org
630-279-8400, ext. 1005

Title IX Coordinator:

Dr. Emily Burnett
1110 S. Villa Ave., Villa Park, IL 60181
eburnett@saltcreek48.org
630-279-8400, ext. 1005

Complaint Managers:

Dr. Christopher Martelli
1110 So. Villa Ave., Villa Park, IL 60181
cmartelli@saltcreek48.org
630-279-8400, ext. 1012

Dr. Emily Burnett
1110 S. Villa Ave., Villa Park, IL 60181
eburnett@saltcreek48.org
630-279-8400, ext. 1005

4. Consistent with federal and State laws and rules governing student privacy rights, the parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
 - d. Consistent with federal and State laws and rules governing student privacy rights,

providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date specifying the date of adoption (indicated by month, date, and year) [PRESSPlus3](#) included in the reference portion of the policy;

2) If no revisions are deemed necessary, a copy of Board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or

3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
- a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
 - b. 2:265, *Title IX Grievance Procedure*. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
 - c. 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act.
 - d. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
 - e. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
 - f. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
 - g. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
 - h. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
 - i. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
 - j. 7:310, *Restrictions on Publications*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-22.6(b-20), 5/22-110, and 5/24-24, and ~~5/27-23.7~~.

[405 ILCS 49/](#), Children’s Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§1.240, 1.280](#), and [1.295](#).

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 Anaphylaxis Prevention, Response, and Management Program), 7:310 (Restrictions on Publications; Elementary Schools)

PRESSPlus Comments

PRESSPlus 1. All definitions are directly from 105 ILCS 5/22-110, amended by P.A. 104-338, eff. 7-1-26, and renumbered by P.A. 104-391, or any other statutes it incorporates by reference. **Issue 120, October 2025**

PRESSPlus 2. This sentence is required beginning with the 2026-27 school year. 105 ILCS 5/22-110, amended by P.A. 104-338, eff. 7-1-26, and renumbered by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 3. Including the month, date, and year that an updated policy was adopted is required by 23 Ill. Admin.Code §1.295(c)(2). **Issue 120, October 2025**

Document Status: Draft Update

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed

practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.

- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

- 4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
- 5. Using or possessing an electronic paging device.
- 6. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered off or silenced and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP) or Section 504 plan; (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
- 7. *Sexting*, which, for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone. Sexting also includes creating, sending, sharing, viewing, receiving, or possessing *indecent visual depictions*, *non-consensual dissemination of private sexual images*, and *non-consensual dissemination of sexually explicit digitized depictions*, as defined in State law.
- 8. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.

9. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
10. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
11. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
12. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
13. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
14. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
15. Entering school property or a school facility without proper authorization.
16. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
17. Being absent without a recognized excuse; State law and Board of Education policy regarding truancy control will be used with chronic and habitual truants.
18. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
19. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
20. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
21. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
22. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
23. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or

in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended shall also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School](#)

Code.

14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited in all circumstances. *Corporal punishment* is defined as a discipline method in which a person deliberately inflicts pain upon a student in response to the student's unacceptable behavior or inappropriate language, with an aim to halt an offense, prevent its recurrence, or set an example for others. It includes slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as permitted by [105 ILCS 5/10-20.33](#).

Isolated Time Out, Time Out, and Physical Restraint

Isolated time out, time out, and physical restraint, other than prone physical restraint, may be used only if (i) the student's behavior presents an imminent danger of serious physical harm to the student or to others; (ii) other less restrictive and intrusive measures have been tried and have proven to be ineffective in stopping the imminent danger of serious physical harm; (iii) there is no known medical contraindication to its use on the student; and (iv) the school staff member or members applying the use of time out, isolated time out, or physical restraint on a student have been trained in its safe application, as established by rule by the Ill. State Board of Education (ISBE), consistent with [105 ILCS 5/10-20.33](#).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of 2012 ([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look alike*s of any firearm as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed

firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on ~~or around~~ school grounds, becomes aware of any person in possession of a firearm on school grounds, or becomes aware of any threat of gun violence on school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving a report of (1), above, the Building Principal or designee shall immediately notify local law enforcement. If the report of (1), above, pertains to a threat of firearm violence made by a student, the Building Principal or designee shall attempt to notify the student's parent/guardian as soon as possible and shall further attempt to contact the parent/guardian to ensure that the student does not have access to a firearm. [PRESSPlus1](#)

In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee and any involved student's parent/guardian.

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report these incidents to ISBE through its web-based School Incident Reporting System as they occur during the year and no later than July 31 for the preceding school year.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other licensed educational employees, and any other persons (whether or not a licensed employee) providing a related service for or with respect to a student, may only use reasonable force as permitted by [105 ILCS 5/10-20.33](#). Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary

rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

LEGAL REF.:

[20 U.S.C. §7971](#) *et seq.*, Pro-Children Act of 2004.

[20 U.S.C. §7961](#) *et seq.*, Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/22-100](#), [5/22-110](#), [5/24-24](#), [5/26-12](#), [5/27-240](#)~~27-23.7~~, and 5/31-3.

~~105 ILCS 110/3.10, Critical Health Problems and Comprehensive Health Education Act.~~

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§1.280](#).

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and [Law Enforcement Requests](#) ~~Police Interviews~~), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 8:30 (Visitors to and Conduct on School Property)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-27.1A(b), amended by P.A. 104-174. **Issue 120, October 2025**

Document Status: Draft Update

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form (SMA Form)* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed an *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an allergy emergency action plan, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act. A student may also possess the supplies and equipment necessary to monitor and treat diabetes in accordance with the student's diabetes care plan and/or the supplies, equipment, and medication necessary to treat epilepsy in accordance with the student's seizure action plan. [PRESSPlus1](#)

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of

undesigned epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesigned epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesigned epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesigned Opioid Antagonists

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesigned opioid antagonists and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesigned opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools or obtained by the District without a prescription. A school nurse or trained personnel, as defined in State law, may administer an undesigned opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
 - a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
 - b. Copies of the registry identification cards are provided to the District;
 - c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
 - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is unable to obtain a supply of opioid antagonists due to a shortage, in which case the District shall make reasonable efforts to maintain a supply.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

LEGAL REF.:

[105 ILCS 5/10-20.14b](#), [5/10-22.21b](#), [5/22-30](#), and [5/22-33](#).

[105 ILCS 145/](#), Care of Students with Diabetes Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[105 ILCS 150/](#), Seizure Smart School Act.

[720 ILCS 550/](#), Cannabis Control Act.

[23 Ill.Admin.Code §1.540.](#)

CROSS REF.: 7:285 (Anaphylaxis Prevention, Response, and Management Program)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 145/30; 105 ILCS 150/30. This is not a new requirement, but it is added to make clear in policy that self-carry may also be authorized for diabetes/seizure management. **Issue 118, April 2025**

Document Status: Draft Update

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the [School Code Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements ~~105 ILCS 5/2-3.139 and 105 ILCS 5/27-215.7~~ (requiring education for students on mental health and illness ~~to develop a sound mind and a healthy body~~). [PRESSPlus1](#)
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
 - a. The training required by [105 ILCS 5/10-22.39](#) for all District staff who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
 - b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:
 - a. 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and [405 ILCS 49/15\(b\)](#) (requiring student social and emotional development in the District's educational program);

- b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
 - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
 - d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and [105 ILCS 5/10-22.24a](#) and [22.24b](#), which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
 - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
 - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
 - g. 7:250, *Student Support Services*, implementing the Children’s Mental Health Act, [405 ILCS 49/](#) (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
 - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE’s website pursuant to *Ann Marie’s Law*.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
 5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
 6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student and staff [PRESSPlus2](#) identification (ID) cards, the District’s website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Student Confidential Reporting Act, [5 ILCS 860/](#), Children’s Mental Health Act, [405 ILCS 49/](#), Mental Health and Developmental Disabilities Confidentiality Act, [740 ILCS 110/](#), and the Individuals with Disabilities Education Act, [42 U.S.C. §12101 et seq.](#)

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

[42 U.S.C. § 1201 et seq.](#), Individuals with Disabilities Education Act.

105 ILCS 5/2-3.166, ~~105 ILCS 5/2-3.139~~, 5/3-14.8, ~~5/10-20.76~~, 5/10-20.81, 5/10-22.24a, 5/10-22.24b, 5/10-22.39, 5/14-1.01 et seq., 5/14-7.02, ~~and 5/14-7.02b~~, and 5/27-2157.

[5 ILCS 860/](#), Student Confidential Reporting Act.

[405 ILCS 49/](#), Children’s Mental Health Act.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

[745 ILCS 10/](#), Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-215, added by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-20.81, amended by P.A. 104-264, eff. 1-1-26, requiring districts to insert the same contact information for suicide prevention helplines required for student ID cards on employee ID cards for employees serving any of grades 6 through 12. **Issue 120, October 2025**

Document Status: Draft Update

7:310 Restrictions on Publications; Elementary Schools

School-Sponsored Publications and Websites

School-sponsored publications, productions, and websites are part of the curriculum and are not a public forum for general student use. School authorities may edit or delete material that is inconsistent with the District's educational mission.

All school-sponsored communications shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the school, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated.

The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

Non-School Sponsored Publications Accessed or Distributed On-Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital files, flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital files, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., text or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by Board policy 7:190, *Student Behavior*, and/or Student Handbooks;
4. Is reasonably viewed as promoting illegal drug use; or
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. Nothing herein shall be interpreted to prevent the inclusion of material from outside sources or the citation to such sources as long as the material to be distributed or accessed is primarily prepared by students.

Accessing or distributing *on-campus* includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

LEGAL REF.:

105 ILCS 5/22-1107-23.7. [PRESSPlus1](#)

[Hazelwood v. Kuhlmeier](#), 484 U.S. 260 (1988).

[Tinker v. Des Moines Indep. Cmty. Sch. Dist.](#), 393 U.S. 503 (1969).

[Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118](#), 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

Document Status: Draft Update

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement ~~professionals~~ ~~officers~~ [PRESSPlus1](#) working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement ~~professionals~~ ~~officials~~, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grants students, parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights, including the right to inspect, copy, and/or challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

Student Biometric Information Collection

The Superintendent or designee may recommend a student biometric information collection system solely for the purposes of identification and fraud prevention. Such recommendation shall be consistent with budget requirements and in compliance with State law. Biometric information means any information that is collected through an identification process for individuals based on their unique behavioral or physiological characteristics, including fingerprint, hand geometry, voice, or facial recognition or iris or retinal scans.

Before collecting student biometric information, the District shall obtain written permission from the person having legal custody/parental responsibility or the student (if over the age of 18). Upon a student's 18th birthday, the District shall obtain written permission from the student to collect student biometric information. Failure to provide written consent to collect biometric information shall not be the basis for refusal of any services otherwise available to a student.

All collected biometric information shall be stored and transmitted in a manner that protects it from disclosure. Sale, lease, or other disclosure of biometric information to another person or entity is strictly prohibited.

The District will discontinue use of a student's biometric information and destroy all collected biometric information within 30 days after: (1) the student graduates or withdraws from the School District, or (2) the District receives a written request to discontinue use of biometric information from the person having legal custody/parental responsibility of the student or the student (if over the age of 18). Requests to discontinue using a student's biometric information shall be forwarded to the Superintendent or designee.

The Superintendent or designee shall develop procedures to implement this policy consistent with State and federal law.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act; [34 C.F.R. Part 99](#).

[50 ILCS 205/7](#), Local Records Act.

[105 ILCS 5/10-20.12b](#), [5/10-20.40](#), [5/14-1.01](#) et seq., and [5/26A-30](#).

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

[Chicago Tribune Co. v. Chicago Bd. of Ed.](#), 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

PRESSPlus Comments

PRESSPlus 1. Revised in #2 and #4 to match the text of the Illinois School Student Records Act (ISSRA). **Issue 120, October 2025**

Document Status: Draft Update

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270,

Administering Medicines to Students, implementing Ashley's Law.

11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a licensed~~certified~~ [PRESSPlus1](#) employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Exclusive Bargaining Representative Agent

Please refer to the applicable collective bargaining agreement(s).

For employees whose collective bargaining agreement does not address this subject:

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. The person also may be subject to being denied admission to school athletic or extracurricular events for up to one calendar year in accordance

with the procedures below.

Procedures to Deny Future Admission to Athletic or Extracurricular School Events

Before any person may be denied admission to athletic or extracurricular school events, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least ten days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing;
2. A description of the prohibited conduct;
3. The proposed time period that admission to school events will be denied; and
4. Instructions on how to waive a hearing.

LEGAL REF.:

[20 U.S.C. §7971](#) *et seq.*, Pro-Children Act of 2001.

[Nuding v. Cerro Gordo Community Unit School Dist.](#), 313 Ill. App.3d 344 (4th Dist. 2000).

[105 ILCS 5/10-20.5](#), [10-20.5b](#), [5/10-22.10](#), [5/22-33](#), [5/22-110](#), and [5/24-25](#), and [5/27-23.7\(a\)](#). PRESSPlus2

[115 ILCS 5/3](#)(c), Ill. Educational Labor Relations Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 705/](#), Cannabis Tax and Regulation Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[720 ILCS 5/11-9.3](#), [5/21-1](#), [5/21-1.2](#), [5/21-3](#), [5/21-5](#), [5/21-5.5](#), [5/21-9](#), and [5/21-11](#).

CROSS REF.: 2:200 (Types of Board of Education Meetings), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

PRESSPlus 2. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

Salt Creek District 48

2026-2027

School Calendar - **DRAFT**



AUGUST 2026

Mon	Tue	Wed	Thu	Fri	Total
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	{25	26	27	28	4
31					1
					5

SEPTEMBER 2026

Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	4
H 7	8	9	10	11	4
14	15	16	17	18	5
21	22	E 23	24	25	5
28	29	30			3
					21

OCTOBER 2026

Mon	Tue	Wed	Thu	Fri	Total
			1	2	2
5	6	7	8	9	5
H 12	13	14	15	16	4
19	20	21	22	23	5
26	27	28	29	E 30	5
					21

NOVEMBER 2026

Mon	Tue	Wed	Thu	Fri	Total
2	3	4	5	6	5
9	10	11	12	E 13	5
16	17	18	19	20	5
X 23	X 24	X 25	H 26	X 27	
30					1
					16

DECEMBER 2026

Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	E 18	5
X 21	X 22	X 23	X 24	H 25	
X 28	X 29	X 30	X 31		
					14

JANUARY 2027

Mon	Tue	Wed	Thu	Fri	Total
				H 1	
4	5	6	7	8	5
11	12	13	14	15	5
H 18	I 19	20	21	22	3
25	26	27	28	29	5
					18

FEBRUARY 2027

Mon	Tue	Wed	Thu	Fri	Total
1	2	3	4	5	5
8	9	10	11	12	5
H 15	16	17	18	19	4
22	23	24	25	I 26	4
					18

MARCH 2027

Mon	Tue	Wed	Thu	Fri	Total
1	2	3	4	5	5
8	9	E 10	11	12	5
15	16	17	18	19	5
22	23	24	25	X 26	4
X 29	X 30	X 31			
					19

APRIL 2027

Mon	Tue	Wed	Thu	Fri	Total
			X 1	X 2	
5	6	7	8	9	5
12	13	14	15	16	5
19	20	21	22	23	5
26	27	E 28	29	30	5
					20

MAY 2027

Mon	Tue	Wed	Thu	Fri	Total
3	4	5	6	7	5
10	11	12	13	14	5
17	18	19	20	E 21	5
24	25	26	27	28	5
H 31					
					20

JUNE 2027

Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	4
^7	^8	^9	^10	^11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30			
					4

First day of Classes	August 25, 2026
Last day of Classes	June 4, 2027

Pupil Attendance Days	176
Institute Days	4

SCHOOL HOLIDAYS/BREAKS	
Labor Day	September 7, 2026
Columbus/Indigenous People's Day	October 12, 2026
Thanksgiving Break	Nov. 23 thru Nov. 27, 2026
Winter Break	Dec. 21, 2026 thru Jan. 1, 2027
Christmas Day	December 25, 2026
New Year's Day	January 1, 2027
M.L. King's Birthday	January 18, 2027
President's Day	February 15, 2027
Spring Break	March 29 thru April 2, 2027
Memorial Day	May 25, 2026
Juneteenth	June 19, 2026

LEGEND	
H	Legal School Holiday
X	Not in Attendance
I	Institute Day (full day)
E	Half-Day Ins. (Early dismissal)
{	School Begins
}	School Closes
^	Emergency Days



kriha boucek

1801 S. Meyers Rd, Suite 120, Oakbrook Terrace, IL 60181
204 Evergreen Lane, Suite A, Glen Carbon, IL 62034
7733 Forsyth Blvd, 11th Floor, Clayton, MO 63105

December 8, 2025

Dr. Amy Zaher
AZaher@SaltCreek48.org
Salt Creek School District 48
1110 S. Villa Ave.
Villa Park, IL 60181

**RE: Kriha Boucek, LLC (“KB”) and Fagen Friedman & Fulfroost, LLP (“F3 Law”)
Transfer of Engagement Letter / Appointment of Legal Counsel**

Dear Dr. Zaher and Members of the Board of Education,

We are excited that effective January 1, 2026, Kriha Boucek, LLC (“KB”) will be combining with Fagen Friedman & Fulfroost, LLP (“F3 Law”) and will continue providing legal services to public school districts and other educational entities. We have already reached out to you to discuss this exciting news, and we want to follow up with this official correspondence.

As we previously explained, everyone at KB will be joining F3 Law and we will continue to provide outstanding legal representation in the same accessible manner to which you are accustomed. To maintain continuity of representation as we transition from KB to F3 Law, we ask you to ***please sign this transfer of engagement letter and return as soon as possible.***

Again, if you want to maintain the representation of the KB attorneys you have been working with, we ask you to ***authorize this letter and return an executed copy to our attention as soon as possible.*** In the interim, we will continue to provide legal representation of the Board of Education to the extent necessary to protect its legal interests. Finally, as always, you also have the right to retain different counsel and to direct the transfer of your client files, or to take possession of those files. You must let us know if you wish to exercise either of those rights. If we do not hear from you within ninety (90) days of receipt of this letter, we will presume that you consent to the transfer of files to F3.

Resolution: If your Board of Education or Policy requires a Resolution authorizing the appointment of F3 Law as legal counsel, we have included a draft Resolution for your use (see attached). The Resolution directs the transfer of your client files to F3 Law, effective as of January 1, 2026.

Hourly Rates: Our fees for legal service will continue to be billed in 6-minute (1/10th of an hour) increments with rates as follows: \$295-\$320 per hour for senior partners; \$275-\$295 per hour for partners; \$265-\$285 per hour for senior associates; \$255-\$275 per hour for associates and \$145-\$175 per hour for paralegals. The hourly rates for our legal services may change from time to time, but only with advance written notice.

Kriha Boucek

Cassie Black
Partner

630.332.0469
cassie@krihaboucek.com

Sara Boucek
Partner

630.394.3792
sara@krihaboucek.com

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Director of Operations

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kriha boucek

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Out of State attorneys: Following our combination with F3 law, work may on occasion be performed by attorneys who are admitted to practice in states other than Illinois and/or Missouri. If so, work by such attorneys will always be directly supervised by an Attorney admitted to practice in Illinois and/or Missouri as appropriate and will be billed at the same rates set out above.

Invoices: As you are accustomed to working with KB, the following costs shall not be charged:

In office Photocopying	No Charge
Facsimile Charges	No Charge
Ordinary Postage	No Charge
Online Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge

Instead, invoices will only include significant expenses incurred beyond the normal course of our day-to-day work, *e.g.*, fees fixed by law or assessed by public agencies, messenger and other delivery fees, out of office copying/reproduction costs, extensive travel costs (including mileage charged at the standard IRS rate, parking, transportation, meals and hotel expenses, if applicable), and other similar items. Our invoices will continue to be detailed and thorough and sent on a monthly basis.

Next Level Client Services: After our combination with F3 Law we can offer consulting services, referred to as "Next Level Client Services", as a value-added benefit in addition to or in support of the legal services provided through this engagement. Our Next Level Client Services team, composed of recently retired superintendents, chief business officers, special education directors, communication directors, and other senior school district leaders, provides the following: governance training and assistance; communications services; education program planning and implementation; mentoring, coaching, and leadership; strategic planning and solutions; and legislative and policy expertise. These services are delivered only upon request, through qualified non-attorney consultants. Our fees for Next Level Client Services are billed in 6-minute increments, at the rate of \$180 per hour. Again, these hourly rates may change from time to time, but only with advanced written notice.

File Retention: Our representation will include advice and counsel regarding day-to-day issues, including any necessary investigations of employees and/or students. Our legal work product on these matters will be subject to attorney-client privilege. We will maintain and store records that are received from the Client for approximately five years after a matter has been resolved, at which time the file will be destroyed unless we are instructed otherwise.

If you have any questions or would like to further discuss the transition from KB to F3 Law's services, please do not hesitate to contact the undersigned, or any current KB attorney. We are truly excited about this opportunity to increase the breadth and depth of quality services to our outstanding clients.

If these terms are acceptable, please sign below and return to me with a cc: to Director of Operations, Janine Jones at janine@krihaboucek.com. You have my sincere thanks and gratitude.



kriha boucek

1801 S. Meyers Rd, Suite 120, Oakbrook Terrace, IL 60181
204 Evergreen Lane, Suite A, Glen Carbon, IL 62034
7733 Forsyth Blvd, 11th Floor, Clayton, MO 63105

Sincerely,

Kevin Gordon

My signature below demonstrates that I have reviewed and agree with all the terms contained in this Transfer of Engagement Letter / Appointment of Legal Counsel.

Signature: Amy Zaher, Superintendent
Salt Creek School District 48

[Date]



kriha boucek

1801 S. Meyers Rd, Suite 120, Oakbrook Terrace, IL 60181
204 Evergreen Lane, Suite A, Glen Carbon, IL 62034
7733 Forsyth Blvd, 11th Floor, Clayton, MO 63105

**RESOLUTION AUTHORIZING TRANSFER OF ENGAGEMENT /
APPOINTMENT OF LEGAL COUNSEL**

WHEREAS, the Board of Education (the “Board”) of _____ School District _____,
_____ County, Illinois (the “District”), is authorized to approve the engagement of legal
counsel; and

WHEREAS, the Board previously approved Kriha Boucek, LLC (“KB”) as a law firm authorized to represent
the Board and District relating to legal matters assigned by the Board President, Superintendent, and/or
Superintendent’s designee;

WHEREAS, effective January 1, 2026, Kriha Boucek, LLC will combine with the law firm Fagen Friedman
& Fulfroost, LLP (“F3 Law”); and

WHEREAS, the Board desires to continue this legal representation by approving F3 Law to represent the
Board and District in matters previously assigned to Kriha Boucek, LLC and in such other matters as may
be assigned by the Board President, Superintendent, and/or Superintendent’s designee.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of _____
School District _____, _____ County, Illinois as follows:

Section 1. The Board hereby finds that the recitals set forth above are true and correct, and that
they are incorporated herein by reference.

Section 2. The Board approves Fagen Friedman & Fulfroost, LLC (“F3 Law”) as a law firm authorized
to represent the Board and District in all matters previously assigned to Kriha Boucek,
LLC, and in such other matters as may be assigned by the Board President,
Superintendent, and/or Superintendent’s designee effective January 1, 2026.

Section 3. The Board hereby authorizes the Board President and/or Superintendent to execute
the Transfer of Engagement Letter / Appointment of Counsel attached hereto as Exhibit
A.

Section 4. The Board hereby authorizes Kriha Boucek, LLC to transfer any and all client files of the
District to Fagen Friedman & Fulfroost, LLP (“F3 Law”).

Section 5. This Resolution shall be in full force and effect immediately upon its passage and
approval.

Adopted this ___ day of _____, 202__.



kriha boucek

1801 S. Meyers Rd, Suite 120, Oakbrook Terrace, IL 60181
204 Evergreen Lane, Suite A, Glen Carbon, IL 62034
7733 Forsyth Blvd, 11th Floor, Clayton, MO 63105

AYES: _____

NAYS: _____

ABSENT: _____

BOARD OF EDUCATION,

DISTRICT _____, **SCHOOL**
_____ **County, Illinois**

President

ATTEST:

Secretary

DISTRICT 48 ENROLLMENT - December 2025

Dec 2024 Jan 2025 Feb 2025 Mar 2025 April 2025 May 2025 June 2025 Aug 2025 Sept 2025 Oct 2025 Nov 2025 Dec 2025

SALT CREEK												
Kdgn	49	49	49	49	48	47	47	58	60	61	61	60
1st	52	52	52	52	51	53	53	52	56	57	57	57
2nd	60	61	61	59	59	59	59	52	51	51	50	51
Pre-School	47	46	48	51	50	50	50	37	39	39	39	42
TOTAL												
	208	208	210	211	208	209	209	199	206	208	207	210
SWARTZ												
3rd	44	43	43	43	42	42	42	58	60	60	60	60
4th	60	60	60	60	60	59	59	41	43	43	43	42
5th	42	42	42	42	42	42	42	61	63	65	65	65
TOTAL												
	146	145	145	145	144	143	143	160	166	168	168	167
ALBRIGHT												
6th	49	50	50	47	47	47	47	44	46	46	46	45
7th	46	47	47	47	47	47	47	44	44	44	44	44
8th	41	41	41	41	41	41	41	44	46	46	46	46
TOTAL												
	136	138	138	135	135	135	135	132	136	136	136	135
District 48 TOTAL												
	490	491	493	491	487	487	487	491	508	512	511	512

SASED PROGRAMS (housed in Albright Middle School)

Dec 2024 Jan 2025 Feb 2025 Mar 2025 April 2025 May 2025 June 2025 Aug 2025 Sept 2025 Oct 2025 Nov 2025 Dec 2025

ALBRIGHT												
Vision	10	10	9	9	11	11	11	12	12	12	12	12
SASED TOTAL												
	10	10	9	9	11	11	11	12	12	12	12	12

DISTRICT 48 STUDENTS/OUT-OF-DISTRICT PLACEMENTS

Dec 2024 Jan 2025 Feb 2025 Mar 2025 April 2025 May 2025 June 2025 Aug 2025 Sept 2025 Oct 2025 Nov 2025 Dec 2025

TOTAL	16	17	17	18	18	18	18	15	14	13	10	10
--------------	----	----	----	----	----	----	----	----	----	----	----	----

TOTAL NUMBER OF STUDENTS

	Dec 2024	Jan 2025	Feb 2025	Mar 2025	April 2025	May 2025	June 2025	Aug 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025
SALT CREEK												
Sub-Total	151	149	147	149	152	150	150	199	206	208	207	210
SWARTZ												
Sub-Total	160	164	164	164	162	160	160	160	166	168	168	167
ALBRIGHT												
Sub-Total	178	179	180	180	177	177	177	132	136	136	136	135
OUT OF DIST	16	17	17	18	18	18	18	15	14	13	10	10
GRAND TOTAL	505	509	508	511	509	505	505	506	522	525	521	522



SALT CREEK SCHOOL DISTRICT NO. 48

SERVING THE COMMUNITIES OF ELMHURST • OAK BROOK • OAKBROOK TERRACE • VILLA PARK

www.saltcreek48.org

AMY M. ZAHER, ED.D.
Superintendent of Schools

ADMINISTRATIVE OFFICES
1110 S. VILLA AVE.
VILLA PARK, IL 60181
(630) 279-8400
FAX (630) 279-6167

To: Board of Education
Dr. Amy Zaher, Superintendent

From: Julie Jilek, Director of Operations and Business Services, CSBO

Date: December 18, 2029

Re: Adoption of Property Tax Levy 2025

The Board of Education annually approves a property tax levy and must file the adopted property tax levy with the Cook County Clerk's Office no later than the last Tuesday in December. The Truth-In-Taxation Act requires the Board of Education to determine a proposed levy amount at least twenty days prior to final adoption of the property tax levy. If the proposed aggregate levy, which excludes the Debt Service levy, exceeds 105% of the prior year aggregate extension, then a public hearing must be held prior to levy adoption. While the district is not requesting an increase in the levy by over 5%, we have elected to hold a Truth-In-Taxation hearing in order to provide transparency to the community.

Following the review and approval of the tentative levy on November 13th, the Board of Education authorized the publication of a notice in The Daily Herald regarding the Salt Creek District 48 2025 Proposed Property Tax Levy. This notice advised the community of the amount of the tax levy increase and the date of the public hearing. The levy will then be approved following the public hearing.

The Salt Creek School District Administration has worked with our partners at Raymond James and PMA to prepare the Draft 2025 Tentative Tax Levy. That document served as the preliminary estimate of the 2025 Property Tax Levy as required by Illinois State Statutes. In summary, with the CPI of 2.9%, which is under the maximum allowed under the Property Tax Extension Limitation law (PTELL) of 5.0%, and applying an estimate of \$15,000,000 for new property, the levy represents an increase of 4.55% over the previous year. The District's goal is to levy the maximum amount allowable under the specifications of PTELL in order to generate revenues sufficient to meet increasing operating costs.

“Teaching Tomorrow’s Leaders”

Once the Public Hearing is completed, the Board will be asked to take the following actions.

1. Move that the Board of Education approve the Resolution Authorizing and Directing the Tax Levy, including authorizing the Certificate of Tax Levy for the year 2025 be filed with the Dupage County Clerk accordingly.
2. Signature (Board President) on the Certificate of Compliance with Truth-In-Taxation form.
3. Signature (Board President and Secretary) on the ISBE Certificate of Tax Levy

The final Levy has been attached for Board review.

Attachments:

- Newspaper Posting
- 2025 Levy Calculation Page
- ISBE Certificate of Tax Levy
- Certificate of Compliance with Truth-In-Taxation
- Compliance with Public Act 102-0895 and Public Act 103-0394 Memo
- Resolution to Adopt Tax Levy for 2025
- IMRF Resolution

Recommendation:

It is recommended that the Salt Creek School District Board of Education authorize the filing of the 2025 Salt Creek District 48 Tax Levy in the amount of \$12,758,284 with the DuPage County Clerk that represents a 4.55% increase over the 2024 actual tax capped extension.

**NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR
SALT CREEK SCHOOL DISTRICT 48
2025 Tax Year**

I. A public hearing to approve a proposed property tax levy for Salt Creek School District 48 DuPage County, Illinois for 2025 will be held on December 18, 2025, at John E. Albright Middle School, 1110 South Villa Avenue, Villa Park, IL 60181 at 7:00 PM. (*Library*).

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Julie Jilek, Director of Operations & Business Services at jjilek@saltcreek48.org.

II. The corporate and special property taxes extended or abated for the year 2024 were \$12,203,554.

The estimated corporate and special property taxes to be levied for 2025 are \$12,758,285. This represents a 4.55% increase over the previous year.

III. The property taxes extended for debt service and public building commission leases for 2024 were \$3,228,393.

The estimated property taxes to be levied for debt service and public commission leases for 2025 are \$3,199,563.

IV. The total property taxes extended or abated for 2024 were \$15,431,947.

The estimated total property taxes to be levied for 2025 are \$15,957,848. This represents a 3.41% increase over the previous year.

The hearing notice must meet the following requirements:

- *It must appear not more than 14 days nor less than 7 days before the date of the public hearing (12/8/2025)*
- *It must be at least 1 /8 page in size*
- *It must be enclosed in a black border not less than ¼ inch wide*
- *The smallest type used must be 12 point*
- *It may not appear in the classified or legal section of the newspaper*

EXHIBIT III

2025 LEVY CALCULATION PAGE

Original Assumptions

Legend

Consumer Price Index	2.90%
Actual Total EAV for 2024	\$876,566,124

District Assumptions & Data Entry
Calculated Values
Review Needed

Limiting Rate: $\frac{\text{Prior Year Extension} \times (1 + \text{Lesser of 5\% or CPI})}{\text{Total EAV} - \text{New Property}}$

Estimated Existing EAV % change for 2025	7.00%
Estimated Existing EAV Value for 2025	\$937,925,753

Estimated New Property for 2025	\$15,000,000
---------------------------------	--------------

Limiting Rate	1.3389
Estimated Capped Extension	\$12,758,284.74

Estimated Total EAV for 2025	\$952,925,753	<i>Includes New Property</i>
Estimated Total EAV % change for 2025	8.71%	<i>Includes New Property</i>

	Prior Year Extension	Statutory Maximum Tax Rate	Individual Fund Estimated Maximum Extension	Weighted Extension Based on Prior Year			Final Levy Amount
				Extension	Levy Amount \$	Levy Increase %	
Educational	\$9,451,135.95			\$9,880,751.76			\$9,880,752.00
Operations & Maintenance	\$2,194,045.01	0.55	\$5,241,091.64	\$2,293,778.68	\$1,993,779		\$1,993,779.00
Transportation	\$386,565.66			\$404,137.59	\$704,137		\$704,137.00
Working Cash	\$0.00	0.05	\$476,462.88	\$0.00			\$0.00
Municipal Retirement	\$72,754.99			\$76,062.18			\$76,062.00
Social Security	\$99,051.97			\$103,554.53			\$103,555.00
Fire Prevention & Safety *	\$0.00	0.10	\$952,925.75	\$0.00			\$0.00
Tort Immunity	\$0.00			\$0.00			\$0.00
Special Education	\$0.00	0.40	\$3,811,703.01	\$0.00			\$0.00
Leasing	\$0.00	0.10	\$952,925.75	\$0.00			\$0.00
	\$0.00	0.00	\$0.00	\$0.00			\$0.00

Capped Extension	\$12,203,553.58
------------------	-----------------

\$12,758,284.74

Capped Levy	\$12,758,285.00	4.55%	NO
-------------	-----------------	-------	----

Truth in Taxation

Levy Amount Above Estimated Extension	\$0.26
---------------------------------------	--------

SEDOL IMRF Extension	\$0.00
----------------------	--------

Estimated SEDOL IMRF Levy		SEDOL IMRF Levy	\$0.00
---------------------------	--	-----------------	--------

(Lake County Only, Included in Truth in Taxation Calculation)

Bond & Interest Extension	\$3,228,393.03
---------------------------	----------------

Estimated Bond and Interest Levy	\$3,199,562.50	Bond & Int. Levy	\$3,199,562.50	-0.89%
----------------------------------	----------------	------------------	----------------	--------

(County Clerk Levies Bond & Interest for the District. Verify Records with County Clerk)

Total Extension	\$15,431,946.61
-----------------	-----------------

Total Levy	\$15,957,847.50	3.41%
------------	-----------------	-------

Original:
 Amended:

ILLINOIS STATE BOARD OF EDUCATION
 School Business and Support Services Division
 (217) 785-8779

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name	Salt Creek	District Number	48	County	DuPage
---------------	------------	-----------------	----	--------	--------

Amount of Levy

Educational	\$	<u>9,880,752</u>	Fire Prevention & Safety *	\$	<u>0</u>
Operations & Maintenance	\$	<u>1,993,779</u>	Tort Immunity	\$	<u>0</u>
Transportation	\$	<u>704,137</u>	Special Education	\$	<u>0</u>
Working Cash	\$	<u>0</u>	Leasing	\$	<u>0</u>
Municipal Retirement	\$	<u>76,062</u>		\$	<u>0</u>
Social Security	\$	<u>103,555</u>	Other	\$	<u>0</u>
			Total Levy	\$	<u>12,758,285</u>

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 9,880,752 dollars to be levied as a special tax for educational purposes; and
 the sum of 1,993,779 dollars to be levied as a special tax for operations and maintenance purposes; and
 the sum of 704,137 dollars to be levied as a special tax for transportation purposes; and
 the sum of 0 dollars to be levied as a special tax for a working cash fund; and
 the sum of 76,062 dollars to be levied as a special tax for municipal retirement purposes; and
 the sum of 103,555 dollars to be levied as a special tax for social security purposes; and
 the sum of 0 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
 the sum of 0 dollars to be levied as a special tax for tort immunity purposes; and
 the sum of 0 dollars to be levied as a special tax for special education purposes; and
 the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
 the sum of 0 dollars to be levied as a special tax for _____; and
 the sum of 0 dollars to be levied as a special tax for _____
 on the taxable property of our school district for the year 2025

Signed this 18 day of December 2025 . _____
 (President)

 (Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 1 .

 (Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 48 , DuPage County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2025 was filed in the office of the County Clerk of this County on 2025 .

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total levy, as provided in the original resolution(s), for said purposes for the year 2025 , is \$ _____ .

 (Signature of County Clerk)

 (Date)

 (County)



SALT CREEK SCHOOL DISTRICT NO. 48

SERVING THE COMMUNITIES OF ELMHURST • OAK BROOK • OAKBROOK TERRACE • VILLA PARK

www.saltcreek48.org

AMY M. ZAHER, ED.D.
Superintendent of Schools

ADMINISTRATIVE OFFICES
1110 S. VILLA AVE.
VILLA PARK, IL 60181
(630) 279-8400
FAX (630) 279-6167

CERTIFICATE OF COMPLIANCE WITH TRUTH IN TAXATION IN ACCORDANCE WITH CHAPTER 35 SECTIONS 200/18-55 THROUGH 200/18-100 ILLINOIS COMPILED STATUTES

I, Dane Cuny, hereby certify to the DuPage County Clerk that Salt Creek School District No. 48 has complied with all provisions of Truth in Taxation, as amended, with respect to the adoption of the 2025 tax levy;

(CHECK ONE)

The District levied an amount of ad valorem tax that is less than or equal to 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year, therefore the publication and hearing provisions of Truth in Taxation are inapplicable.

The District levied an amount of ad valorem tax that is greater than 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year, therefore the publication and hearing provisions of Truth in Taxation are applicable and have been met. Said public hearing was held on December 18, 2025.

Presiding Officer

Date



SALT CREEK SCHOOL DISTRICT NO. 48

SERVING THE COMMUNITIES OF ELMHURST • OAK BROOK • OAKBROOK TERRACE • VILLA PARK

www.saltcreek48.org

AMY M. ZAHER, ED.D.
Superintendent of Schools

ADMINISTRATIVE OFFICES
1110 S. VILLA AVE.
VILLA PARK, IL 60181
(630) 279-8400
FAX (630) 279-6167

To: Board of Education
Dr. Amy Zaher, Superintendent

From: Julie Jilek, Director of Operations and Business Services, CSBO

Date: December 18, 2025

Re: Compliance with Public Act 102-0895 and Public Act 103-0394

Public Act 102-0895 requires all school districts to disclose to the public at a public hearing at which the district certifies its budget and levy for the taxable year, the cash reserve balance of all funds held by the district related to its operational levy.

Public Act 103-0394 requires school districts to calculate and present annually at a Board meeting the combined annual average expenditures of its operational funds for the previous three fiscal years as reported in the district’s most recently audited annual financial reports. Operation funds shall include the district’s Educational, Transportation, Operations, and Maintenance Funds.

Fiscal Expenditures and Fund Balances					
Principal Operating Funds	2023 AFR	2024 AFR	2025 AFR	3-Year Average	Fund Balance 6/30/2025
Education	\$9,760,753	\$11,525,808	\$10,586,505	\$10,624,355	\$8,547,099
O&M	\$1,024,369	\$1,974,369	\$2,079,583	\$1,692,774	\$3,885,421
Transportation	\$710,689	\$897,982	\$1,232,455	\$947,042	\$617,059
Total	\$11,495,811	\$14,398,159	\$13,898,543	\$13,264,171	\$13,049,579

“Teaching Tomorrow’s Leaders”

Since the principal operating funds of the district are not equal to or greater than 2.5 times the district's average combined expenditures in those funds over the prior three years, no further action is required.

**RESOLUTION
TO ADOPT TAX LEVY FOR 2025
SALT CREEK SCHOOL DISTRICT NO. 48
DUPAGE COUNTY, ILLINOIS**

“WHEREAS, The Board of Education of Salt Creek School District No. 48, DuPage County, Illinois, has received a recommendation from the Administration of the amounts of money required to run the school and to be levied against all taxable property of said School District No. 48 in the amount of \$12,758,285.

NOW, THEREFORE BE IT RESOLVED that the Board of Education for Salt Creek School District No. 48, DuPage County, Illinois, certifies that the following taxes be levied on the equalized assessed value of all taxable property of said School District for 2025 in the amount of \$9,880,752 for Educational purposes; \$1,993,779 for Operations and Maintenance purposes; \$704,137 for Transportation purposes; \$76,062 for Illinois Municipal Retirement purposes; \$103,555 for Social Security purposes; the aggregate amount of the above being \$12,758,285 and that its officers do certify the Certificate of Tax Levy to the Clerk of DuPage County, Illinois, this 18th day of December, 2025; a copy of said Certificate being attached.” As the Bond and Interest levy will automatically be added on by the County Clerk based on the Bond Ordinance on file with the Clerk’s office, it is not included on the Certificate of Tax Levy the District submits to the Cook County Director of Tax Extensions.

This Resolution shall be in full force and effect forthwith upon its passage. Member _____ moved and Member _____ seconded the motion that said resolution as presented and read by title be adopted. After a full and complete discussion thereof, the President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution. Upon the roll being called, the members voted as follows:

AYES:

NAYS:

ABSENT:

President,
Board of Education
Salt Creek School District 48,
DuPage County, Illinois

ATTEST:

Secretary, Board of Education
Salt Creek School District 48,
DuPage County, Illinois

DATE: _____, 2025

**RESOLUTION AUTHORIZING TAX FOR
ILLINOIS MUNICIPAL RETIREMENT PURPOSES**

WHEREAS, Section 7-171 of the Illinois Pension Code (40 ILCS 5/7-171) authorizing levy of a special tax for Illinois Municipal Retirement Fund purposes in accordance with the provisions set forth in said section of the Pension Code; and

WHEREAS, this Board does hereby intend to authorize such tax,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of School Salt Creek School District 48, DuPage County, Illinois as follows:

SECTION 1. This Board by this proper resolution does hereby levy the sum of \$76,062.00 for the year 2025 as a special tax for Illinois Municipal Retirement Fund purposes in accordance with the provisions of Section 7-171 of The Illinois Pension Code and the County Clerk is directed to extend taxes for such purpose to meet the needs of the District.

SECTION 2. The President and Secretary are hereby directed to file a certified copy of this resolution with the County Clerk of each county within which this district has taxable property and to request extension of such taxes for the 2025 tax year.

MEMBER _____ moved that the foregoing resolution be adopted and

MEMBER _____ seconded the motion, upon the roll being called the members voted as follows:

AYE: _____

NAY: _____

ABSENT: _____

The President declared the motion had been duly adopted.

President, Secretary,
Board of Education Board of Education
Dated: December 18, 2025



SALT CREEK SCHOOL DISTRICT NO. 48

SERVING THE COMMUNITIES OF ELMHURST • OAK BROOK • OAKBROOK TERRACE • VILLA PARK

www.saltcreek48.org

AMY M. ZAHER, ED.D.
Superintendent of Schools

ADMINISTRATIVE OFFICES
1110 S. VILLA AVE.
VILLA PARK, IL 60181
(630) 279-8400
FAX (630) 279-6167

Board of Education Memorandum Information Item

To: Board of Education
Amy M. Zaher, ED.D., Superintendent of Schools

From: Julie Jilek, Director of Operations & Business Services

Date: December 18, 2025

Subject: **Post Debt Issuance Tax Compliance Report - 2025**

In accordance with board policy 4:42 Securities Disclosure, as the Disclosure Officer for the district, I am required to annually report to the Board of Education regarding the post debt issuance tax compliance. To assist with this responsibility, Chapman and Cutler LLP provided the attached reporting template that I have completed for all outstanding bonds from 2025 through 2050. As of December 2025, it was determined that we are in compliance with the applicable reporting and tax law requirements. Raymond James will submit the required reporting to the Electronic Municipal Market Access (EMMA) portal annually.

“Teaching Tomorrow’s Leaders”

POST ISSUANCE COMPLIANCE CHECKLIST

\$45,570,000 GENERAL OBLIGATION SCHOOL BONDS, SERIES 2025

Responsible Person for Debt Management Activities	Director of Operations and Business Services
Bond and Disclosure Counsel	Chapman and Cutler LLP
Underwriter	Raymond James & Associates, Inc.
Paying Agent	Amalgamated Bank of Chicago

A. FEDERAL TAX LAW REQUIREMENTS

1. General Matters.

- (a) Location of complete bond transcript: a copy of the complete bond Transcript is located in both the District 48 vault in the District office and in the Director of Business Service's office.
- (b) Have there been any "significant modifications" to the bond documents? If so, this could result in a reissuance. You may need proof of filing a new Form 8038-G plus a final rebate calculation on the pre-modified bonds. None

2. Monitor the Use of Proceeds and Financed Facilities.

- (a) Do you have any private business use arrangements with any private entities (includes the federal government and Section 501(c)(3) organizations)? None
- (b) Have you taken any actions Re: the Financed Facilities? None
 - (i) Sale? None
 - (ii) Leases? None
 - (iii) Management contracts? None
 - (iv) "Special legal entitlements"? None

3. Arbitrage.

- (a) Rebate¹.
 - (i) First installment of arbitrage rebate generally is due on the fifth anniversary of bond issuance plus 60 days.
 - (ii) Succeeding installments every five years.
 - (iii) Final installment 60 days after retirement of last bonds of issue.
 - (iv) Monitor expenditures prior to semi-annual target dates for six-month, 18-month, or 24-month spending exception.
- (b) Monitor expenditures generally against date of issuance expectations for three-year temporary period.
- (c) For advance refunding escrows, confirm that any scheduled purchases of 0% SLGS are made on scheduled date.

4. Record Retention.

- (a) Maintain general records relating to issue for life of issue plus any refunding plus three years.
- (b) Maintain special records required by safe harbor for investment contracts or defeasance escrows.
- (c) Maintain record of identification on issuer's books and records of "qualified hedge" contracts and all payments and receipts thereunder.

B. SECURITIES LAW DISCLOSURE REQUIREMENTS

1. SEC Rule 15c2-12 Requirements².

- (a) Did the District execute and deliver a continuing disclosure undertaking ("CDU") in connection with the Bond issue? Was it a limited or a full CDU? If you are obligated to provide certain information to the market and fail to do so, subsequent attempts to access the market may be penalized.
- (b) Periodically determine that required CDU filings have been prepared, sent to and received by EMMA.

¹ To calculate rebate one must have at least (i) complete records of all payments of principal and interest made on the Bonds and (ii) all investment income received on the investment of Bond proceeds.

² Disclosures must be made via the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system. Material filed at EMMA will be open to the public for free.

(c) Information required to be provided to EMMA:

(i) Annual Reports.

(1) Quantitative financial information and operating data disclosed in official statement.

(2) Audited financial statements.

(ii) Other information.

(1) Change of fiscal year.

(2) Other information specified in CDU.

(d) Reportable Event Disclosure.

Notification by obligated person to EMMA, in timely manner, of any of the following events with respect to the Bonds:

(i) Principal and interest payment delinquencies.

(ii) Non-payment related defaults, if material.

(iii) Unscheduled draws on debt service reserves reflecting financial difficulties.

(iv) Unscheduled draws on credit enhancements reflecting financial difficulties.

(v) Substitution of credit or liquidity providers, or their failure to perform.

(vi) Adverse tax opinions, the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the bonds.

(vii) Modifications to rights of holders of the bonds, if material.

(viii) Bond calls and tender offers.

(ix) Defeasances.

(x) Release, substitution or sale of property securing repayment of the bonds.

(xi) Rating changes.

(xii) Bankruptcy, insolvency, receivership or similar event of the District.

(xiii) The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or

the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material.

- (xiv) Appointment of a successor or additional trustee or the change of name of a trustee, if material.
 - (xv) The incurrence of a financial obligation of the District, if material, or an agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the District, any of which affect security holders, if material.
 - (xvi) A default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the District, any of which reflect financial difficulties.
- (e) Failure of the District to timely file financial information (including audited financial statements) and operating data with EMMA.

2. Information Required to be Filed with Other Entities.

- (a) Rating Agency(ies).
- (b) Bond Insurer.
- (c) Credit Enhancer.

Examples:

- (i) Financial records.
 - (1) Annual.
 - (2) Quarterly.
- (ii) Budgets.
- (iii) Issuance of additional bonds.
- (iv) Events of default.
- (v) Notices of redemption.
- (vi) Amendments to bond documents.

C. MISCELLANEOUS

1. Financial Covenants.

Monitor rate or other covenants.

2. Investments.

Monitor permitted investments restrictions.

PLEASE NOTE: This checklist is by its nature not comprehensive. No checklist can ever be a complete safeguard. Federal tax law compliance depends upon all of the relevant facts and circumstances in the particular transaction. Nonetheless, checklists can help provide a methodology for compliance.

The joint task force between the National Association of Bond Lawyers and the Government Finance Officers Association has prepared a more comprehensive “Tax Compliance Checklist—Post Issuance,” which can be found at [www.http://www.gfoa.org/downloads/ PostIssuanceCompliance.pdf](http://www.gfoa.org/downloads/PostIssuanceCompliance.pdf).

December 18, 2025

A handwritten signature in black ink, appearing to read "Jim Jim", with a long horizontal flourish extending to the right.

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Education of School District Number 48, DuPage County, Illinois
Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record

Keeping Policy (the "*Policy*") adopted by the Board of Education (the "*Board*") of School District Number 48, DuPage County, Illinois (the "*District*"), on the 11th day of March, 2014, I have prepared a report reviewing the District's contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District's compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District [does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of

the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 18 day of December 2025

By  _____
Compliance Officer



ISDLAF+ Monthly Statement
Salt Creek School District 48

Current Portfolio

11/30/2025

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV / Share Price	Face/Par	Market Value
LIQ				11/30/2025		LIQ Account Balance	\$1,503,712.31	3.903%	\$1.000	\$1,503,712.31	\$1,503,712.31
MAX				11/30/2025		MAX Account Balance	\$2,264,359.81	3.916%	\$1.000	\$2,264,359.81	\$2,264,359.81
CD	N	1379432-1	05/13/2025	05/13/2025	12/12/2025	State Bank of the Lakes, National Association, IL	\$144,000.00	4.080%		\$147,428.54	\$144,000.00
CD	N	1379427-1	05/13/2025	05/13/2025	12/12/2025	St. Charles Bank & Trust Company, National Association, IL	\$244,100.00	4.080%		\$249,911.85	\$244,100.00
CD	N	1379429-1	05/13/2025	05/13/2025	12/12/2025	Old Plank Trail Community Bank, National Association, IL	\$244,100.00	4.080%		\$249,911.85	\$244,100.00
CD	N	1379431-1	05/13/2025	05/13/2025	12/12/2025	Town Bank, National Association, WI	\$235,500.00	4.080%		\$241,107.09	\$235,500.00
CD	N	1379426-1	05/13/2025	05/13/2025	12/12/2025	Northbrook Bank and Trust Company, National Association, IL	\$244,100.00	4.080%		\$249,911.85	\$244,100.00
CD	N	1379428-1	05/13/2025	05/13/2025	12/12/2025	ServisFirst Bank, FL	\$244,100.00	4.098%		\$249,937.49	\$244,100.00
CD	N	1379430-1	05/13/2025	05/13/2025	12/12/2025	Financial Federal Bank, TN	\$244,100.00	4.080%		\$249,911.85	\$244,100.00
TS	TS	1381003-1	06/13/2025	06/13/2025	01/06/2026	ISDLAF TERM SERIES	\$500,000.00	4.120%		\$511,682.74	\$500,000.00
CD	N	1379425-1	05/13/2025	05/13/2025	01/14/2026	Dundee Bank, NE	\$243,300.00	4.043%		\$249,928.79	\$243,300.00
CD	N	1379424-1	05/13/2025	05/13/2025	01/14/2026	Village Bank and Trust, National Association, IL	\$243,300.00	4.030%		\$249,908.30	\$243,300.00
CD	N	1380162-1	05/28/2025	05/28/2025	01/14/2026	CIBC Bank USA, MI	\$243,500.00	4.110%		\$249,833.27	\$243,500.00
CD	N	1380163-1	05/28/2025	05/28/2025	01/14/2026	Priority Bank, AR	\$243,600.00	4.060%		\$249,859.25	\$243,600.00
TS	TS	1381002-1	06/13/2025	06/13/2025	02/03/2026	ISDLAF TERM SERIES	\$250,000.00	4.120%		\$256,631.51	\$250,000.00
CD	N	1379420-1	05/13/2025	05/13/2025	02/12/2026	GBank, NV	\$242,500.00	4.053%		\$249,905.05	\$242,500.00
CD	N	1379423-1	05/13/2025	05/13/2025	02/12/2026	First Priority Bank, OK	\$242,500.00	4.050%		\$249,900.33	\$242,500.00
CD	N	1379421-1	05/13/2025	05/13/2025	02/20/2026	Cornerstone Bank, NE	\$242,200.00	4.059%		\$249,822.31	\$242,200.00
CD	N	1379422-1	05/13/2025	05/13/2025	02/20/2026	Cumberland Federal Bank, FSB, WI	\$242,300.00	4.020%		\$249,852.19	\$242,300.00
TS	TS	1380164-1	05/30/2025	05/30/2025	03/02/2026	ISDLAF TERM SERIES	\$1,600,000.00	4.081%		\$1,649,374.89	\$1,600,000.00
CD	N	1381016-1	06/09/2025	06/09/2025	04/14/2026	Beverly Bank & Trust Company, National Association, IL	\$241,600.00	4.040%		\$249,863.12	\$241,600.00

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV / Share Price	Face/Par	Market Value
CD	N	1381015-1	06/09/2025	06/09/2025	04/14/2026	Barrington Bank & Trust Company, National Association, IL	\$241,600.00	4.040%		\$249,863.12	\$241,600.00
CD	N	1386218-1	08/22/2025	08/22/2025	04/14/2026	Truxton Trust Company, TN	\$243,700.00	3.903%		\$249,824.29	\$243,700.00
CD	N	1386219-1	08/22/2025	08/22/2025	04/14/2026	MapleMark Bank, TX	\$243,800.00	3.850%		\$249,843.64	\$243,800.00
CD	N	1381013-1	06/09/2025	06/09/2025	04/29/2026	Libertyville Bank & Trust Company, National Association, IL	\$241,200.00	4.050%		\$249,871.31	\$241,200.00
TS	TS	1381004-1	06/13/2025	06/13/2025	05/04/2026	ISDLAF TERM SERIES	\$750,000.00	4.050%		\$777,046.23	\$750,000.00
TS	TS	1389763-1	10/10/2025	10/10/2025	05/08/2026	ISDLAF TERM SERIES	\$1,750,000.00	3.610%		\$1,786,347.26	\$1,750,000.00
CD	N	1381010-1	06/09/2025	06/09/2025	05/14/2026	Home Savings Bank, UT	\$240,800.00	4.043%		\$249,840.94	\$240,800.00
CD	N	1381014-1	06/09/2025	06/09/2025	05/14/2026	First Federal Savings and Loan Association, MS	\$240,800.00	4.050%		\$249,857.01	\$240,800.00
CD	N	1389764-1	10/10/2025	10/10/2025	05/21/2026	Third Coast Bank, TX	\$244,400.00	3.637%		\$249,830.71	\$244,400.00
CD	N	1381012-1	06/09/2025	06/09/2025	06/12/2026	The First State Bank of Healy, KS	\$240,000.00	4.013%		\$249,709.15	\$240,000.00
CD	N	1381017-1	06/09/2025	06/09/2025	06/12/2026	West Texas State Bank, TX	\$240,200.00	4.010%		\$249,911.19	\$240,200.00
CD	N	1381011-1	06/09/2025	06/09/2025	06/12/2026	First State Bank of DeQueen, AR	\$239,800.00	4.079%		\$249,661.18	\$239,800.00
CD	N	1381009-1	06/09/2025	06/09/2025	06/12/2026	NorthEast Community Bank, NY	\$240,100.00	4.011%		\$249,809.57	\$240,100.00
CD	N	1381007-1	06/09/2025	06/09/2025	06/12/2026	First Internet Bank of Indiana, IN	\$239,900.00	4.045%		\$249,682.54	\$239,900.00
CD	N	1381008-1	06/09/2025	06/09/2025	06/12/2026	NexBank, TX	\$239,800.00	4.143%		\$249,815.36	\$239,800.00
CD	N	1386215-1	08/22/2025	08/22/2025	07/14/2026	Patriot Bank, TN	\$241,700.00	3.821%		\$249,947.49	\$241,700.00
CD	N	1386217-1	08/22/2025	08/22/2025	07/14/2026	Regent Bank, OK	\$241,700.00	3.821%		\$249,947.49	\$241,700.00
CD	N	1386222-1	08/22/2025	08/22/2025	07/14/2026	Community Savings Bank, IA	\$133,300.00	3.821%		\$137,849.14	\$133,300.00
CD	N	1386216-1	08/22/2025	08/22/2025	07/14/2026	Premier Bank, IA	\$241,600.00	3.823%		\$249,848.39	\$241,600.00
CD	N	1386220-1	08/22/2025	08/22/2025	07/14/2026	DMB Community Bank, WI	\$241,700.00	3.820%		\$249,946.41	\$241,700.00
CD	N	1386212-1	08/22/2025	08/22/2025	08/13/2026	FirstBank Puerto Rico, PR	\$240,500.00	3.960%		\$249,788.97	\$240,500.00
CD	N	1386214-1	08/22/2025	08/22/2025	08/13/2026	State Bank of Texas, TX	\$240,500.00	3.943%		\$249,747.92	\$240,500.00
CD	N	1386221-1	08/22/2025	08/22/2025	08/13/2026	Transportation Alliance Bank, Inc. d/b/a TAB Bank, UT	\$240,500.00	4.020%		\$249,929.71	\$240,500.00
CD	N	1386211-1	08/22/2025	08/22/2025	08/13/2026	Royal Business Bank, CA	\$240,500.00	3.938%		\$249,738.21	\$240,500.00
CD	N	1386213-1	08/22/2025	08/22/2025	08/13/2026	Sentry Bank, CO	\$240,600.00	3.921%		\$249,800.75	\$240,600.00
CD	N	1387438-1	09/08/2025	09/08/2025	09/08/2026	KS StateBank, KS	\$240,600.00	3.856%		\$249,928.37	\$240,600.00
CD	N	1387436-1	09/08/2025	09/08/2025	09/10/2026	First National Bank, ME	\$240,600.00	3.821%		\$249,843.92	\$240,600.00

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV / Share Price	Face/Par	Market Value
CD	N	1387433-1	09/08/2025	09/08/2025	09/10/2026	FirstBank Southwest, GA	\$240,500.00	3.793%		\$249,670.94	\$240,500.00
CD	N	1387434-1	09/08/2025	09/08/2025	09/10/2026	BOM Bank, LA	\$240,300.00	3.871%		\$249,653.47	\$240,300.00
CD	N	1387435-1	09/08/2025	09/08/2025	09/10/2026	Omb Bank, MO	\$240,300.00	3.750%		\$249,360.63	\$240,300.00
CD	N	1387437-1	09/08/2025	09/08/2025	09/10/2026	Preferred Bank, NY	\$240,800.00	3.749%		\$249,876.24	\$240,800.00
CD	N	1387439-1	09/08/2025	09/08/2025	09/10/2026	Millennial Bank, AL	\$240,400.00	3.871%		\$249,757.36	\$240,400.00
TS	TS	1389358-1	10/03/2025	10/03/2025	09/21/2026	ISDLAF TERM SERIES	\$750,000.00	3.560%		\$775,822.19	\$750,000.00
CD	N	1387440-1	09/08/2025	09/08/2025	10/02/2026	Merrick Bank, UT	\$240,600.00	3.596%		\$249,820.28	\$240,600.00
CD	N	1387441-1	09/08/2025	09/08/2025	10/02/2026	GBC International Bank, CA	\$240,600.00	3.573%		\$249,760.62	\$240,600.00
CD	N	1389382-1	10/03/2025	10/03/2025	10/02/2026	Loyal Trust Bank, GA	\$241,000.00	3.643%		\$249,754.37	\$241,000.00
CD	N	1389385-1	10/03/2025	10/03/2025	11/02/2026	Bank of Hindman, KY	\$240,500.00	3.562%		\$249,770.71	\$240,500.00
CD	N	1389381-1	10/03/2025	10/03/2025	11/02/2026	Hometown Community Bank, ND	\$240,400.00	3.593%		\$249,746.21	\$240,400.00
CD	N	1381006-1	06/09/2025	06/09/2025	11/30/2026	Customers Bank, NY	\$235,900.00	3.978%		\$249,757.54	\$235,900.00
CD	N	1387431-1	09/08/2025	09/08/2025	02/26/2027	Oklahoma Capital Bank, OK	\$237,100.00	3.504%		\$249,300.83	\$237,100.00
CD	N	1387432-1	09/08/2025	09/08/2025	02/26/2027	First Capital Bank, SC	\$237,300.00	3.543%		\$249,644.67	\$237,300.00
CD	N	1389384-1	10/03/2025	10/03/2025	03/26/2027	American Plus Bank, N.A., CA	\$238,000.00	3.400%		\$249,949.56	\$238,000.00
CD	N	1389383-1	10/03/2025	10/03/2025	03/26/2027	CIBM Bank, WI	\$237,900.00	3.419%		\$249,909.66	\$237,900.00
							\$22,664,372.12			\$23,291,539.94	\$22,664,372.12

Time and Dollar Weighted Average Portfolio Yield: 3.792%

Weighted Average Portfolio Maturity: 182.65 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
LIQ	6.635%	\$1,503,712.31	LIQ Account
MAX	9.991%	\$2,264,359.81	MAX Account
CD	58.666%	\$13,296,300.00	Certificate of Deposit
TS	24.708%	\$5,600,000.00	Term Series

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Current Portfolio

11/30/2025

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV / Share Price	Face/Par	Market Value
LIQ				11/30/2025		LIQ Account Balance	\$7,053,655.13	3.903%	\$1.000	\$7,053,655.13	\$7,053,655.13
MAX				11/30/2025		MAX Account Balance	\$4,502,425.17	3.916%	\$1.000	\$4,502,425.17	\$4,502,425.17
CD	1	1374263-1	02/14/2025	02/14/2025	12/18/2025	Hinsdale Bank & Trust Company, National Association, IL	\$3,200,000.00	4.190%		\$3,312,774.14	\$3,200,000.00
CD	N	1374261-1	02/14/2025	02/14/2025	02/19/2026	Baxter Credit Union, IL	\$239,600.00	4.199%		\$249,798.04	\$239,600.00
CD	N	1374265-1	02/14/2025	02/14/2025	02/19/2026	Consumers Credit Union, IL	\$239,700.00	4.196%		\$249,896.12	\$239,700.00
CD	N	1374260-1	02/14/2025	02/14/2025	02/19/2026	Farmers and Merchants Union Bank, WI	\$239,700.00	4.193%		\$249,887.09	\$239,700.00
CD	N	1374262-1	02/14/2025	02/14/2025	02/19/2026	Solera National Bank, CO	\$239,600.00	4.196%		\$249,791.94	\$239,600.00
							\$15,714,680.30			\$15,868,227.63	\$15,714,680.30

Time and Dollar Weighted Average Portfolio Yield: 4.193%

Weighted Average Portfolio Maturity: 32.52 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
LIQ	44.886%	\$7,053,655.13	LIQ Account
MAX	28.651%	\$4,502,425.17	MAX Account
CD	26.463%	\$4,158,600.00	Certificate of Deposit

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Cost is comprised of the total amount you paid for the investment (including any fees and commissions) plus any reinvested dividends.

Rate is the average monthly yield for pool investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.

Revenue Report by Month

Fiscal Year: 2025-2026
Month: November

Budget Type: Original Budget

Salt Creek SD 48

Account			Account Description	Budget	Monthly	YTD	(Under) / Over	Original Budget
10	R	1111	Current Taxes	5,099,360.00	0.00	0.00	-5,099,360.00	
10	R	1112	Back Taxes 1 Year Prior	4,495,490.00	17.70	4,391,234.74	-104,255.26	
10	R	1113	Back Taxes Other Years	0.00	0.00	0.00	0.00	
10	R	1114	Aggregate Refunds	23,175.00	0.08	19,956.44	-3,218.56	
			<i>Total Property Taxes</i>	<i>9,618,025.00</i>	<i>17.78</i>	<i>4,411,191.18</i>	<i>-5,206,833.82</i>	
10	R	1230	Corporate Rplcmt Tax	0.00	0.00	0.00	0.00	
10	R	1510	Checking Interest	257,000.00	22,335.68	111,949.88	-145,050.12	
10	R	1611	Student Lunch	42,000.00	5,264.90	20,856.87	-21,143.13	
10	R	1612	Student Brkfst	7,000.00	52.92	2,378.68	-4,621.32	
10	R	1620	Adult Hot Lunch	2,000.00	309.50	659.50	-1,340.50	
			<i>Total Student Lunch & Breakfast</i>	<i>51,000.00</i>	<i>5,627.32</i>	<i>23,895.05</i>	<i>-27,104.95</i>	
10	R	1720	School Fees	0.00	0.00	0.00	0.00	
10	R	1725	School Tech Fees	0.00	200.00	335.50	335.50	
10	R	1730	Student Sports Fees	0.00	0.00	0.00	0.00	
10	R	1731	PE Uniforms	0.00	0.00	0.00	0.00	
10	R	1732	Graduation Fee	0.00	0.00	0.00	0.00	
10	R	1798	Locks	0.00	0.00	0.00	0.00	
10	R	1799	LMC Revenue	0.00	230.00	240.00	240.00	
			<i>Total Student Fees</i>	<i>0.00</i>	<i>430.00</i>	<i>575.50</i>	<i>575.50</i>	
10	R	1920	Donations	0.00	0.00	2,189.27	2,189.27	
10	R	1940	Salary Vision	0.00	0.00	0.00	0.00	
10	R	1941	Inclusion Fee	0.00	0.00	0.00	0.00	
10	R	1950	Refund Prior Yr	4,000.00	0.00	30,495.42	26,495.42	
10	R	1993	Pre-School Fees	54,000.00	6,500.00	24,500.00	-29,500.00	
10	R	1999	Misc Revenue	5,000.00	0.00	0.00	-5,000.00	
			<i>Total Misc Fees</i>	<i>63,000.00</i>	<i>6,500.00</i>	<i>57,184.69</i>	<i>-5,815.31</i>	

Revenue Report by Month

Fiscal Year: 2025-2026
Month: November

Budget Type: Original Budget

Salt Creek SD 48

Account			Account Description	Budget	Monthly	YTD	(Under) / Over	Original Budget
10	R	3001	Evidence-Based Funding	485,440.00	44,130.00	176,520.00	-308,920.00	
10	R	3100	Private Facility	10,000.00	0.00	2,075.94	-7,924.06	
10	R	3105	Sp Ed Extraordinary	0.00	0.00	0.00	0.00	
10	R	3110	Sp Ed Personnel	0.00	0.00	0.00	0.00	
10	R	3120	Special Ed - Orphanage	0.00	0.00	0.00	0.00	
10	R	3145	Summer School	0.00	0.00	0.00	0.00	
10	R	3305	TPI (ESL) Grant	0.00	0.00	0.00	0.00	
10	R	3360	State Free Breakfast/Lunch	800.00	82.48	336.01	-463.99	
10	R	3800	Library Grant	0.00	0.00	0.00	0.00	
10	R	3999	Other Grants	0.00	0.00	3,862.00	3,862.00	
			<i>Total State Funds</i>	<i>496,240.00</i>	<i>44,212.48</i>	<i>182,793.95</i>	<i>-313,446.05</i>	
10	R	4210	Regular Lunch	73,000.00	9,873.44	19,068.54	-53,931.46	
10	R	4220	Regular Brkfst	22,000.00	2,868.06	5,262.10	-16,737.90	
10	R	4225	Summer Food Service	0.00	0.00	0.00	0.00	
10	R	4250	Library Svcs & Tech Act Grant	0.00	0.00	0.00	0.00	
10	R	4299	Commodity Rebate	0.00	0.00	304.16	304.16	
10	R	4300	Title I Low Income	95,585.00	0.00	0.00	-95,585.00	
10	R	4331	Title I - School Improvement &	0.00	0.00	0.00	0.00	
10	R	4400	Title IV	10,000.00	0.00	5,065.00	-4,935.00	
10	R	4600	Pre-school Flow Thru	4,617.00	0.00	4,617.00	0.00	
10	R	4620	Fed IDEA Flow Thru	242,612.00	19,534.00	110,836.00	-131,776.00	
10	R	4625	IDEA-Room & Board	0.00	0.00	0.00	0.00	
10	R	4932	Title II	0.00	0.00	7,115.00	7,115.00	
10	R	4991	Admin Outreach/Medicaid	8,000.00	5,212.15	12,428.38	4,428.38	
10	R	4992	Fee For Svcs/Medicaid	45,000.00	0.00	55,043.64	10,043.64	
10	R	4998	Other Federal Programs	0.00	0.00	0.00	0.00	
10	R	4999	Other Restricted Federal Sources	0.00	0.00	0.00	0.00	
			<i>Total Federal Funds</i>	<i>500,814.00</i>	<i>37,487.65</i>	<i>219,739.82</i>	<i>-281,074.18</i>	
Total Education Fund Revenue				10,986,079.00	116,610.91	5,007,330.07	-5,978,748.93	

Revenue Report by Month

Fiscal Year: 2025-2026
Month: November

Budget Type: Original Budget

Salt Creek SD 48

Account			Account Description	Budget	Monthly	YTD	(Under) / Over	Original Budget
20	R	1111	Current Taxes	1,183,797.00	0.00	0.00	-1,183,797.00	
20	R	1112	Back Taxes 1 Year Prior	1,043,611.00	4.11	1,019,408.34	-24,202.66	
20	R	1113	Back Taxes Other Years	0.00	0.00	0.00	0.00	
			<i>Total Property Taxes</i>	<i>2,227,408.00</i>	<i>4.11</i>	<i>1,019,408.34</i>	<i>-1,207,999.66</i>	
20	R	1230	Corporate Rplcmt Tax	0.00	0.00	0.00	0.00	
20	R	1510	INTEREST INCOME	114,000.00	1,768.64	20,965.68	-93,034.32	
20	R	1513	Interest - Other	0.00	0.00	0.00	0.00	
			<i>Total Interest Income</i>	<i>114,000.00</i>	<i>1,768.64</i>	<i>20,965.68</i>	<i>-93,034.32</i>	
20	R	1910	Rental Of Facilities	58,000.00	0.00	17,250.00	-40,750.00	
20	R	1920	Donations	0.00	0.00	0.00	0.00	
20	R	1930	State Deco Grant	0.00	0.00	0.00	0.00	
20	R	1951	SALE OF AN ASSET	0.00	0.00	0.00	0.00	
20	R	1960	E-RATE	0.00	0.00	34,427.40	34,427.40	
20	R	1999	Miscellaneous	2,000.00	0.00	0.00	-2,000.00	
			<i>Total Misc Fees</i>	<i>60,000.00</i>	<i>0.00</i>	<i>51,677.40</i>	<i>-8,322.60</i>	
20	R	3925	School Maintenance Project Grant	50,000.00	0.00	0.00	-50,000.00	
20	R	3999	Other Grants	0.00	0.00	0.00	0.00	
			<i>Total State Funds</i>	<i>50,000.00</i>	<i>0.00</i>	<i>0.00</i>	<i>-50,000.00</i>	
20	R	4998	Other Federal Programs	0.00	0.00	0.00	0.00	
			<i>Total Federal Funds</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
Total Operations & Maintenance Fund Revenue				2,451,408.00	1,772.75	1,092,051.42	-1,359,356.58	

Revenue Report by Month

Fiscal Year: 2025-2026
Month: November

Budget Type: Original Budget

Salt Creek SD 48

Account			Account Description	Budget	Monthly	YTD	(Under) / Over	Original Budget
30	R	1111	Current Taxes	1,663,442.00	0.00	0.00	-1,663,442.00	
30	R	1112	Back Taxes 1 Year Prior	1,535,605.00	6.05	1,499,992.36	-35,612.64	
30	R	1113	Back Taxes Other Years	0.00	0.00	0.00	0.00	
			<i>Total Property Taxes</i>	<i>3,199,047.00</i>	<i>6.05</i>	<i>1,499,992.36</i>	<i>-1,699,054.64</i>	
30	R	1510	Checking Interest	37,000.00	6,593.73	27,297.44	-9,702.56	
30	R	1999	TRANSFER FROM O&M FUND	0.00	0.00	0.00	0.00	
Total Debt Service Fund Revenue				3,236,047.00	6,599.78	1,527,289.80	-1,708,757.20	

Revenue Report by Month

Fiscal Year: 2025-2026
Month: November

Budget Type: Original Budget

Salt Creek SD 48

Account			Account Description	Budget	Monthly	YTD	(Under) / Over	Original Budget
40	R	1111	Current Taxes	208,571.00	0.00	0.00	-208,571.00	
40	R	1112	Back Taxes 1 Year Prior	183,872.00	0.72	179,608.09	-4,263.91	
40	R	1113	Back Taxes Other Years	0.00	0.00	0.00	0.00	
			<i>Total Property Taxes</i>	<i>392,443.00</i>	<i>0.72</i>	<i>179,608.09</i>	<i>-212,834.91</i>	
40	R	1230	Corporate Rplcmt Tax	600,000.00	0.00	337,513.08	-262,486.92	
40	R	1411	Trans. Field Trip F	0.00	0.00	0.00	0.00	
40	R	1415	FIELD TRIPS - STUDENT FEE	0.00	0.00	0.00	0.00	
			<i>Total Student Fees</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
40	R	1510	Interest - Other	18,000.00	4,626.76	19,072.92	1,072.92	
40	R	1995	Homeless Reimbursement	0.00	82.00	1,066.00	1,066.00	
40	R	1999	Misc Revenues	0.00	0.00	0.00	0.00	
			<i>Total Misc Fees</i>	<i>0.00</i>	<i>82.00</i>	<i>1,066.00</i>	<i>1,066.00</i>	
40	R	3500	Regular Transportation	5,000.00	0.00	1,155.90	-3,844.10	
40	R	3510	Special Ed Transportation	190,000.00	0.00	100,451.03	-89,548.97	
			<i>Total State Funds</i>	<i>195,000.00</i>	<i>0.00</i>	<i>101,606.93</i>	<i>-93,393.07</i>	
40	R	4991	Medicaid Fee for Svc/Transportation	0.00	0.00	0.00	0.00	
40	R	4992	Fee for Svc/Transportaion	0.00	0.00	0.00	0.00	
			<i>Total Federal Funds</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
Total Transportation Fund Revenue				1,205,443.00	4,709.48	638,867.02	-566,575.98	

Revenue Report by Month

Fiscal Year: 2025-2026
Month: November

Budget Type: Original Budget

Salt Creek SD 48

Account			Account Description	Budget	Monthly	YTD	(Under) / Over	Original Budget
50	R	1111	Current Taxes-Imrf	39,255.00	0.00	0.00	-39,255.00	
50	R	1112	Bk Txs 1 Yr Prior-Imrf	34,606.00	0.14	33,803.81	-802.19	
50	R	1113	Bk Txs Oth Yrs-Imrf	0.00	0.00	0.00	0.00	
50	R	1151	Current Taxes-Fica	53,443.00	0.00	0.00	-53,443.00	
50	R	1152	Bk Txs 1 Yr Prior-Fica	47,115.00	0.19	46,022.03	-1,092.97	
50	R	1153	Bk Txs Oth Yrs-Fica	0.00	0.00	0.00	0.00	
			<i>Total Property Taxes</i>	<i>174,419.00</i>	<i>0.33</i>	<i>79,825.84</i>	<i>-94,593.16</i>	
50	R	1230	Corporate Rplcmt Tax	63,485.00	0.00	0.00	-63,485.00	
50	R	1510	Interest - Other	4,000.00	336.41	1,721.43	-2,278.57	
Total Retirement Fund Revenue				241,904.00	336.74	81,547.27	-160,356.73	

Revenue Report by Month

Fiscal Year: 2025-2026
 Month: November

Budget Type: Original Budget

Salt Creek SD 48

Account			Account Description	Budget	Monthly	YTD	(Under) / Over	Original Budget
51	R	1151	Current Taxes -Medicare/Social	0.00	0.00	0.00	0.00	
51	R	1152	Bk Txs 1 Yr Prior -Medicare/Social	0.00	0.00	0.00	0.00	
51	R	1153	Bk Txs Oth Yrs - Medicare/Social	0.00	0.00	0.00	0.00	
			<i>Total Property Taxes</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
51	R	1230	Corporate Replacement Tax	0.00	0.00	0.00	0.00	
51	R	1510	Interest - Other	0.00	0.00	0.00	0.00	
Total Medicare/Social Security Fund Fund Revenue				0.00	0.00	0.00	0.00	

Revenue Report by Month

Fiscal Year: 2025-2026
 Month: November

Budget Type: Original Budget

Salt Creek SD 48

Account			Account Description	Budget	Monthly	YTD	(Under) / Over	Original Budget
60	R	1510	Checking Interest	211,000.00	23,490.90	107,345.25	-103,654.75	
60	R	1999	Miscellaneous	0.00	0.00	0.00	0.00	
60	R	7210	Capital Pjct Principal On	0.00	0.00	0.00	0.00	
60	R	7220	Capital Pjct Premium On B	0.00	0.00	0.00	0.00	
60	R	7230	Accrued Interest from Sale of Bonds	1,000,000.00	37,909.56	631,711.65	-368,288.35	
			<i>Total Bond Proceeds</i>	<i>1,000,000.00</i>	<i>37,909.56</i>	<i>631,711.65</i>	<i>-368,288.35</i>	
Total Capital Projects Fund Revenue				1,211,000.00	61,400.46	739,056.90	-471,943.10	

Revenue Report by Month

Fiscal Year: 2025-2026
Month: November

Budget Type: Original Budget

Salt Creek SD 48

Account	Account Description	Budget	Monthly	YTD	(Under) / Over	<u>Original Budget</u>
70 R 1510	INTEREST EARNED	9,000.00	707.27	3,523.54	-5,476.46	
70 R 1513	Checking Interest	0.00	0.00	0.00	0.00	
	<i>Total Interest Income</i>	<i>9,000.00</i>	<i>707.27</i>	<i>3,523.54</i>	<i>-5,476.46</i>	
Total Working Cash Fund Revenue		9,000.00	707.27	3,523.54	-5,476.46	
Grand Total Revenue - All Funds		19,340,881.00	192,137.39	9,089,666.02	-10,251,214.98	

Level 1 (By Fund)

Fund: 10 - 70
 Type: E - Expense
 Function: 1000 - 6999
 Location: 910 - 999

Fiscal Year: 2025-2026
 Month: November

Budget Type: Original Budget

Salt Creek SD 48

Fund Code	Fund Description	Current Budget	Month Activity	YTD Activity	YTD %	Encumbered Balance	Unencumbered Balance
10	Education	12,141,202	844,792	4,107,934	33.83%	295,833	7,737,435
20	Operations & Maintenance	1,580,315	190,680	539,954	34.17%	14,439	1,025,922
30	Debt Service	3,429,563	2,329,781	3,195,948	93.19%	0	233,615
40	Transportation	1,483,000	120,239	287,774	19.40%	0	1,195,226
50	Retirement	209,954	17,323	67,739	32.26%	0	142,215
60	Capital Projects	47,965,623	784,289	27,156,105	56.62%	50,895	20,758,623
Account Grand Totals:		66,809,657	4,287,104	35,355,454	52.92%	361,167	31,093,036
Number of Accounts:		1,204					

Level 2 (By Fund/Object Position 1)

Fund: 10 - 70
 Type: E - Expense
 Function: 1000 - 6999
 Location: 910 - 999

Fiscal Year: 2025-2026
 Month: November

Budget Type: Original Budget

Salt Creek SD 48

Fund	Original Budget	Month Activity	YTD Activity	YTD %	Encumbered Balance	Unencumbered Balance
Education						
Salaries	6,955,946	573,328	2,168,672	31.18%	0	4,787,274
Employee Benefits	1,642,819	114,318	481,683	29.32%	0	1,161,136
Purchased Services	1,353,341	104,940	492,806	36.41%	294,816	561,718
Supplies	344,946	17,320	145,357	42.14%	653	204,436
Capital Outlay	254,500	0	10,867	4.27%	0	243,633
Other Expense	1,580,150	34,020	803,443	50.85%	0	776,707
Non-Capitalized Equipment	9,500	866	5,107	53.75%	364	2,530
Total	12,141,202	844,792	4,107,934	33.83%	295,833	7,737,435
Operations & Maintenance						
Salaries	163,193	13,334	66,713	40.88%	0	96,480
Employee Benefits	37,621	1,676	8,382	22.28%	0	29,240
Purchased Services	929,000	139,932	382,067	41.13%	27,380	519,552
Supplies	169,500	19,174	47,747	28.17%	0	121,753
Capital Outlay	250,000	16,564	35,045	14.02%	(12,941)	227,896
Other Expense	31,000	0	0	0.00%	0	31,000
Total	1,580,315	190,680	539,954	34.17%	14,439	1,025,922
Debt Service						
District	3,429,563	2,329,781	3,195,948	93.19%	0	233,615
Total	3,429,563	2,329,781	3,195,948	93.19%	0	233,615
Transportation						
Purchased Services	1,433,000	120,239	287,774	20.08%	0	1,145,226
Other Expense	50,000	0	0	0.00%	0	50,000
Total	1,483,000	120,239	287,774	19.40%	0	1,195,226
Retirement						
Employee Benefits	209,954	17,323	67,739	32.26%	0	142,215
Total	209,954	17,323	67,739	32.26%	0	142,215

Level 2 (By Fund/Object Position 1)

Fund: 10 - 70
 Type: E - Expense
 Function: 1000 - 6999
 Location: 910 - 999

Fiscal Year: 2025-2026
 Month: November

Budget Type: Original Budget

Salt Creek SD 48

Fund	Original Budget	Month Activity	YTD Activity	YTD %	Encumbered Balance	Unencumbered Balance
Retirement						
Medicare/Social Security Fund						
Capital Projects						
Purchased Services	5,620,706	324,877	1,960,991	34.89%	47,631	3,612,085
Supplies	685,906	0	16,860	2.46%	0	669,046
Capital Outlay	40,529,011	455,756	24,685,444	60.91%	0	15,843,567
Non-Capitalized Equipment	1,130,000	3,656	492,810	43.61%	3,264	633,926
Total	47,965,623	784,289	27,156,105	56.62%	50,895	20,758,623
<hr/>						
Account Grand Totals:	66,809,657	4,287,104	35,355,454	52.92%	361,167	31,093,036
Number of Accounts:	1,204					

Salt Creek School District 48 - Student Activity Fund Summary
November 30, 2025

Account	Account Description	Beginning Balance October 31, 2025	Deposits	Checks or Withdrawals	Ending Balance November 30, 2025
Account	Account Description	Beginning Balance	Credit	Debit	Ending Balance
99 L 4390 0000 00 000 000000	Activity Fees	(4.62)	0.00	2.32	(6.94)
99 L 4402 0000 15 102 000000	FTC Learn to Lead	6,017.00	0.00	0.00	6,017.00
99 L 4445 0000 15 102 000000	Interest Income	1,363.21	65.98	0.00	1,429.19
	<i>District Total</i>	<u>7,375.59</u>	<u>65.98</u>	<u>2.32</u>	<u>7,439.25</u>
99 L 4430 0000 16 102 000000	AMS Field Trip	4,501.09	0.00	0.00	4,501.09
99 L 4440 0000 16 102 000000	AMS SPIRIT WEAR	361.00	269.00	0.00	630.00
99 L 4416 0000 16 102 000000	AMS/Art Club	459.67	0.00	0.00	459.67
99 L 4415 0000 16 102 000000	AMS/AVTV	163.38	216.00	0.00	379.38
99 L 4412 0000 16 102 000000	AMS/Band	1,963.78	0.00	191.82	1,771.96
99 L 4424 0000 16 102 000000	AMS/FTC	705.41	0.00	0.00	705.41
99 L 4411 0000 16 102 000000	AMS/Orchestra	3,659.49	296.00	462.00	3,493.49
99 L 4418 0000 16 102 000000	AMS/PE	86.00	0.00	0.00	86.00
99 L 4422 0000 16 102 000000	AMS/STEM	317.96	0.00	0.00	317.96
99 L 4414 0000 16 102 000000	AMS/Student	4,507.87	80.00	2,745.55	1,842.32
99 L 4420 0000 16 102 000000	AMS/Student Council	2,866.41	0.00	39.73	2,826.68
99 L 4423 0000 16 102 000000	AMS/Support a Family	1,053.35	0.00	0.00	1,053.35
	<i>Albright Middle School Total</i>	<u>20,645.41</u>	<u>861.00</u>	<u>3,439.10</u>	<u>18,067.31</u>
99 L 4430 0000 17 102 000000	SC Field Trip	2,139.85	2,937.00	3,049.46	2,027.39
99 L 4414 0000 17 102 000000	SC/Student	367.94	0.00	0.00	367.94
	<i>Salt Creek Total</i>	<u>2,507.79</u>	<u>2,937.00</u>	<u>3,049.46</u>	<u>2,395.33</u>
99 L 4427 0000 18 102 000000	SMS & SC Yearbook	122.00	0.00	0.00	122.00
99 L 4416 0000 18 102 000000	SMS/Art Club	3.64	0.00	0.00	3.64
99 L 4426 0000 18 102 000000	SMS/Art Remember	(23.97)	23.97	0.00	0.00
99 L 4425 0000 18 102 000000	SMS/Earthsavers	534.10	0.00	0.00	534.10
99 L 4414 0000 18 102 000000	SMS/Student	9,284.55	80.00	3,432.97	5,931.58
	<i>Stella May Swartz Total</i>	<u>9,920.32</u>	<u>103.97</u>	<u>3,432.97</u>	<u>6,591.32</u>
	Outstanding Checks			500.00	500.00
Grand Total Student Activity Fund		<u>40,449.11</u>	<u>3,967.95</u>	<u>10,423.85</u>	<u>34,993.21</u>

District 88 Board Recap

November 10, 2025

Recognition of District 88 Successes

88's Best

88's Best Students Esteban Camilo Barbosa Daza from Addison Trail and Illia Kyrychenko from Willowbrook were recognized for the month of November. The students were congratulated on their many accomplishments. The students thanked the Board, their teachers and their families for support.

School Board Members Day and American Education Week 2025-26

The administration recognized American Education Week and School Board Members Day. Messages of appreciation were shared along with proclamations from the villages of Addison, Lombard and Villa Park. The administration thanked District 88 staff and school board members for their passion, dedication and service.

Recognition of Business Partnership

The administration and Board President Donna Craft Cain recognized Culver's of Addison. They thanked them for their support in building futures for students and helping to accomplish District 88's mission and vision.

The Consent Agenda, which included the following items, was approved by the Board:

A. Approve meeting minutes from October 6, 2025, through October 28, 2025.

- 1) Minutes of the October 6, 2025, Board meeting.
- 2) Minutes of the October 6, 2025, Closed Session Board meeting.
- 3) Minutes of the October 7, 2025, Building & Grounds meeting.
- 4) Minutes of the October 23, 2025, Joint Board meeting.
- 5) Minutes of the October 27, 2025, Board meeting.
- 6) Minutes of the October 27, 2025, Closed Session Board meeting.
- 7) Minutes of the October 28, 2025, Wellness Committee meeting.

B. Financial Reports

- 1) List of Bills – October 2025
- 2) List of Bills- Vendor checks from October 2- November 6, 2025

C. Fundraiser(s) Exceeding \$1,000

1. Willowbrook Dance Team will sell digital coupons. The proceeds will be used to purchase competition costumes, choreography and team meals.
2. Willowbrook Choirs will sell World's Finest Chocolate. The proceeds will be used to support the costs of the choirs' trip to New York during the Spring of 2026.
3. Willowbrook Girls Basketball will sell digital coupons. The proceeds will be used to purchase team gear and team meals.
4. Willowbrook Softball will sell digital coupons. The proceeds will be used to cover expenses for the Spring Break trip—including transportation, lodging and team meals.

D. Personnel

CLASSIFIED STAFF APPOINTMENTS:

Kevon Caldwell

Addison Trail Buildings & Grounds 2nd Shift Custodian

Effective: November 2, 2025

Victoria Ramon

Addison Trail SPED Teacher Assistant

Effective: November 03, 2025

Paul Schrik Jr.

District Office Payroll Specialist

Effective: November 11, 2025

CLASSIFIED STAFF RESIGNATION:

Lisa Owens

Addison Trail CTE Teacher Assistant

Separate Action items, which include the following, were approved by the Board:

A. Proposed Property Tax Levy 2025

B. Illinois School Maintenance Grant

Discussion Items

A. ONCC Intergovernmental Agreement

Chief Financial Officer Ryan Domeracki shared information pertaining to an intergovernmental agreement renewal agreement with the O'Hare Noise Compatibility Commission (ONCC).

B. 2024-25 School Report Card Release and District 88 Data Review

Mrs. Yvonne Tsagalis, Assistant Superintendent for College and Career Readiness, and Mrs. Erica Craig, Assistant Superintendent for Student Programs and Services, provided an update on the recent release of the 2025 Illinois School Report Card, shared highlights from the District 88 Strategic Plan Data Dashboard, and reviewed progress in English Learner (EL) growth.

[LINK](#) to presentation

C. 2026-27 Proposed School Calendar

Mrs. Yvonne Tsagalis, Assistant Superintendent for College and Career Readiness, presented the School Calendar for 2026-27 and will seek board approval at the December 8, 2025, meeting. The highlights of this calendar include a teacher start date of August 12, 2026, and a student start date of August 17, 2026. The first semester will conclude following the semester exams on December 16-18, 2026. The first day of the second semester would be Monday, January 4, 2027. Second semester exams would begin on Tuesday, May 26-28, 2027, and the last day of school without the use of emergency days would be Friday, May 28, 2027.

D. Community Support

Ms. Dani Brink, Director of Community Relations discussed resources, supports and programs that are available to assist students and families.

1. Mental health and social-emotional supports: www.dupage88.net/Supports
2. Addison Trail and Willowbrook relief centers (what they offer and requested items): www.dupage88.net/ReliefCenters
3. Available food services: <https://qrco.de/bgQA1E>
4. Individualized programming for students: District 88 offers in-person and remote options for students to complete coursework, including a Virtual Learning Academy, homebound services and supportive placement options.
5. Addison Resources Connect (ARC) Community Resource Guide: <http://addisonilguide.org>
6. How community members can help local initiatives
 - a. Support local food services: <https://qrco.de/bgQA1E>

Information (no discussion)

A. Freedom of Information Request

On Monday, October 20, 2025, DuPage High School District 88 received the following request via email from Taso Triantafillos, for the following information through the Freedom of Information Act (FOIA):

Dear Mr. Bolden,

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/), I am requesting copies of the following public records from DuPage High School District 88. Please provide the records in electronic format if available, via email or a secure download link, to minimize costs and processing time. If any portion of this request is denied, please provide a detailed explanation, including the specific statutory exemption relied upon, and inform me of my right to appeal.

1. The number of students enrolled in Online Physical Education (PE) courses for each of the last four school years (2021-2022, 2022-2023, 2023-2024, and 2024-2025 to date), broken down by school year and grade level if possible.
2. The combined average passing grade (e.g., GPA or percentage) for each grade level participating in Online PE for each of the last four school years (2021-2022, 2022-2023, 2023-2024, and 2024-2025 to date).
3. The total number of students exempted from Online PE for each of the last four school years (2021-2022, 2022-2023, 2023-2024, and 2024-2025 to date), including reasons for exemptions if recorded (aggregated and anonymized to protect privacy).
4. The total number of minutes recorded by students participating in Online PE for each of the last four school years (2021-2022, 2022-2023, 2023-2024, and 2024-2025 to date), aggregated across all participants.
5. The average total heart rate achieved and measured by students in Online PE for each grade level, for each of the last four school years (2021-2022, 2022-2023, 2023-2024, and 2024-2025 to date). Please include any methodology used for measurement and averaging.
6. All school policy documents related to MEPs (including any guidelines, procedures, or requirements for monitoring equipment or programs in Online PE).

7. All contracts, emails, and related communications and agreements between District 88 and any technology provider(s) for Online PE monitoring or related services, covering the last 24 months (from October 20, 2023, to present). Please redact any sensitive personal information as necessary.

8. All board communications, emails, memorandums, and board documents related to Online PE and MEPs for the last 24 months (from October 20, 2023, to present). Please redact any sensitive personal information as necessary.

I request a waiver of any fees associated with this request, as the disclosure of this information is in the public interest and will contribute to public understanding of the operations of District 88, particularly regarding Online PE programs. If fees are required, please notify me in advance if they exceed \$10.

Please respond within the statutorily required timeframe of five business days (5 ILCS 140/3). If you need clarification on any part of this request, contact me at the phone number or email provided above.

Thank you for your attention to this matter.

Sincerely,

Taso Triantafillos

FOIA request sent to tasotriantafillos@gmail.com on Friday, October 24, 2025.

On Monday, October 21, 2025, DuPage High School District 88 received the following request via email from Mike Jones, for the following information through the Freedom of Information Act (FOIA):

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140, I am requesting copies of all district-issued credit card statements (including purchasing cards, procurement cards, or any other credit instruments used for district business) for the time period July 1, 2023 to present.

Please include:

- The full monthly statements from each account or card issued;
- Any documentation showing the names of cardholders; and
- Transaction detail pages if maintained separately from the statements. Please send all responsive records as PDF files to my email address.

If any portion of this request is denied, please provide a written explanation citing the specific exemption(s) under 5 ILCS 140/7 and release all non-exempt portions as required by law.

Because these are routinely maintained accounting records, compliance with this request should not be considered unduly burdensome under 5 ILCS 140/3(g). These financial documents are regularly retained for audit purposes and are of clear public interest.

Thank you. Mike Jones

FOIA request was sent to jones76pacs@gmail.com on Tuesday, October 28, 2025.

On Monday, October 27, 2025, DuPage High School District 88 received the following request via email from Sheri Reid from SmartProcure, for the following information through the Freedom of Information Act (FOIA):

Thank you for reviewing our request. Please confirm receipt of this request. The attached documents are past reports from your agency, and can be used as references for this request.

Thank you for reviewing our request.

Please confirm receipt of this request. The attached documents are past reports from your agency, and can be used as references for this request.

SmartProcure is submitting a commercial FOIA request to the DuPage High School District No. 88 for general purchasing records from 7/22/2025 to the current request date of 10/27/2025.

To be specific, we are looking for a report comparable in format and content to the attached report from an older request.

The unique upload link below has been added as a security measure for current and future requests. Please feel free to upload responsive documents here, or attach them to your response email:

<https://upload.smartprocure.com/>

For any questions or concerns, please feel free to contact me via email or at the phone number in my signature below.

As always, thank you for your time and consideration.

Regards,

Sheri Reid

Data Acquisition Specialist

SmartProcure

Direct: (561) 609-6759 | Support: 954-420-9900

Email: sreid@smartprocure.com | <https://smartprocure.us/>

5000 T-Rex Ave, Suite 200, Boca Raton, FL 33431

FOIA request sent to sreid@smartprocure.com on Monday, October 27, 2025.

On Monday, October 27, 2025, DuPage High School District 88 received the following request via email from Mike Jones, for the following information through the Freedom of Information Act (FOIA):

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140, I am requesting copies of the following records from DuPage High School District 88:

1. The District's official ADA policy and any other policy, regulation, administrative procedure, or written guidance that governs how the District processes requests for reasonable accommodations under the Americans with Disabilities Act (ADA).
2. Any document, provision, or written policy—including but not limited to emails, memoranda, or procedural guidelines—that states, authorizes, or discusses whether the District may delay, deny, or indefinitely postpone an ADA accommodation meeting on the basis of an internal investigation.
 - o On October 22, 2025, I emailed Superintendent Jean Barbanente and Assistant Superintendent Mike Bolden regarding this issue and received no response.
 - o If no responsive records exist for this request, please provide a written statement confirming that no such records exist pursuant to 5 ILCS 140/9(a) and (b).
3. The District's current Title II Self-Evaluation and Transition Plan, as referenced in Board Policy 8:70 (Accommodations for Individuals with Disabilities), including any updates or revisions maintained by the Superintendent or Title II Coordinator.

Please provide these records in PDF format via email. If any portion of the requested records is withheld, please identify the specific exemption(s) under 5 ILCS 140/7 relied upon and release all reasonably segregable portions of the records.

Thank you. Mike Jones

FOIA request was sent to jones76pacs@gmail.com on Friday, October 31, 2025.

School Recognitions

Addison Trail

- **AT/IT CONCERT SERIES**- Approximately 400+ middle school students performed with AT.
- **HOLA BAILE**- 500+ students attended the 2nd annual Baile on November 1st.

- **NHS INDUCTION**- We inducted or reaffirmed over 145 students on November 5th.
- **BLACKTOPIA**- Dr. Valarie Humphrey hosted a student and parent conference for our students and neighboring school districts. Approximately 350+ people were in attendance.
- **ILMEA**- Six AT students participated in the ILMEA festival this weekend.
 - **Giuseppe Risolvo**– Senior Band
 - **Sofia Chaidez**– Senior Chorus
 - **Mary-Terese Tamondong** – Senior Jazz Band II
 - **Joseph Pausa**– Senior Jazz Band III
 - **Nelson Cardona**– Senior Orchestra
 - **Lilia Zielinski** Senior Orchestra
- **VETERANS DAY LUNCH**-Addison Trail hosted our annual Veterans Day luncheon coordinated by the ATVSO club, with participation from the JROTC.
- **INTERNATIONAL FEST-This Week!** Planned events include presenters, spirit week, lunch time fun/games, giveaways, and more.
- **INTERNATIONAL DANCE**- Friday at 7 p.m., with 7th graders coming over on Friday during the day to see the performance.
- **CLUB TREE DECORATING**- Trees around the world theme (Clubs around AT).
- **SEAL OF BILITERACY**-Testing for over 100 students will take place on Wednesday.

ATHLETICS

- Nathan Gundersen- Finished 37th overall and ran a 14:45 3 mile run which is a new Addison Trail record! He PRed, broke records, and is still not satisfied. Nathan is a junior who wants to make his senior year his best one yet.
- Fall sports have begun. While the fields outside looked empty and covered in snow, every court and gym was full of student-athletes eager to start their season.
- AT Athletics and WB Athletics are being recognized as a “RISE superstar friend” by NEDSRA on Friday during their event at Medinah Shriners.

Willowbrook- Dr. Krause reported:

FALL MUSICAL - The Theater Department is proud to present Willowbrook's fall musical, 🎭 SEUSSICAL 🎵 that will run November 13-15 at 7 PM! There are 112 students involved in this production! Also, please join us on Friday, November 14, from 5:00 PM to 6:45 PM, for the annual Kiwanis Club Spaghetti Dinner in the student cafeteria.

WPO CRAFT FAIR - The 10th Annual Willowbrook Parent Organization (WPO) Craft Fair was held on Saturday, November 8, from 9:00 AM to 3:00 PM in the fieldhouse. More than 180 vendors and over 1200 patrons participated. Proceeds from the event are used for student scholarships and supporting student events.

ATHLETICS

- **Girls Cross Country** - Congratulations to Senior, Mariangela Popoca, on competing at the IHSA Class 4A Cross Country State Championships on Saturday, November 8, 2025, at historic Detweiller Park in Peoria!
- **Boys Cross Country** - Congratulations to Senior, Miteku Branch, on competing at the IHSA Class 4A Cross Country State Championships on Saturday, November 8, 2025, at historic Detweiller Park in Peoria!
- **Girls Swimming** - Congratulations to our Warriors as they competed in the IHSA Sectional Championship on Saturday, November 8th at Downers Grove South.

- **Boys Bowling** - Best of luck to our Boys Bowling team as they open their third season of competition this upcoming Monday, November 10th, hosting Glenbard North at Stardust Bowl.
- Winter Sports have begun.

IMPORTANT DATES

November 13 to 15 Fall Musical
November 17 to 21 American Education Week
November 26 to 28 No School
December 2 to 4 8th Grade Step-up Days

Board member report

Board President Donna Craft Cain reminded Board members that Wednesday, November 12th is the Board of Education Student Feedback meeting during 4th period at Willowbrook.

BOARD OF EDUCATION MEETING DATES

Board of Education Meeting: Monday, December 8, 2025, 7:00 p.m., District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

Board of Education Meeting: Monday, January 12, 2026, 7:00 p.m., District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.



District 88 Board Recap

December 8, 2025

Recognition of District 88 Successes

88's Best

88's Best Students Zion Martinez from Addison Trail and Sarah Enescu from Willowbrook were recognized for the month of December. The students were congratulated on their many accomplishments. The students thanked the Board, their teachers and their families for support.

State Level Recognition

Principal Dr. Krause from Willowbrook High School presented the students who received State Recognition in the fall of 2025.

Flag Football 3rd in State:

Jada Langston- All-State Honorable Mention

Leigh Bernardo- All-State Honorable Mention

Mckenzie Edison- 2nd Team All-State

Lillian Macias

Elizabeth Pettinger

Marli Smrz- 1st Team All-State

Carson Rieger

Janell Adams

Alexandria Suggs

Dream Walker

Jada Johnson

Allyson Rovanseck

Lilyanna Carine

Taylor Koziol

Kennedy Rieger

Honey Castillo

Denesha Craddock

Belle Knudtson

Aubrie Bernero

Jazilah Gatlin

Mia Grochowski

Jessica Mora

Kaitlyn Santos

Meara Sutton

Rachel Karos 2024-25 Girls Flag Football Coach of the Year Award

Dr. Barbanente and Board President, Donna Craft Cain, recognized Rachel Karos, Head Coach of the Willowbrook Girls Flag Football Team, for being selected by the Illinois High School Association (IHSA) administrative staff as the recipient of the 2024-25 Girls Flag Football Coach of the Year Award.

Recognition of Business Partnership

Dr. Barbanente and Board President, Donna Craft Cain, recognized Deb DeMito, owner of DeVine Wine and Cocktail Bar in Villa Park. They thanked her for her support in building futures for students and helping to accomplish District 88's mission and vision.

Public Hearing on the 2025 Tax Levy

During the November 10, 2025, meeting, the Board was presented with the proposed property tax levy for 2025. The 2025 proposed Property Tax Levy of \$71,818,883 represents a request of 4.0% over the prior year extension.

The Consent Agenda, which included the following items, was approved by the Board:

A. Approve meeting minutes from November 4 through November 18, 2025.

- 1) Minutes of the November 4, 2025, Building & Grounds meeting.
- 2) Minutes of the November 10, 2025, Board meeting.
- 3) Minutes of the November 17, 2025, Board Officer Committee meeting.
- 4) Minutes of the November 17, 2025, Closed Board Officer Committee meeting.

B. Financial Reports

- 1) List of Bills – November 2025
- 2) List of Bills- Vendor checks from November 7 - December 3, 2025

C. Fundraiser(s) Exceeding \$1,000

1. Addison Trail Cheerleading will sell popcorn. The proceeds will be used to offset the costs for the ICCA state competition and to purchase team gear.
2. Addison Trail Baseball will solicit pledges to support the team. The proceeds will be used to offset the cost of team meals, hats and equipment.
3. Willowbrook Softball will sell cookie dough. The proceeds will be used to support travel and lodging expenses for the spring trip.
4. Willowbrook Boys Basketball will sell digital coupons. The proceeds will be used to purchase team gear and team meals.
5. Willowbrook Girls Bowling will sell digital coupons. The proceeds will be used to purchase team gear, team meals and senior night gifts.

D. Personnel

CERTIFIED STAFF RETIREMENTS:

Pedro Castro

Addison Trail Assistant Principal

Effective Date: June 2032, at which time Pedro will have completed 8 years of service with District 88.

Kallie Haney

Addison Trail Physical Education Teacher

Effective Date: June 2033, at which time Kallie will have completed 32 years of service with District 88.

CLASSIFIED STAFF APPOINTMENTS:

Kevon Caldwell

Addison Trail Buildings & Grounds 2nd Shift Custodian
Effective: November 2, 2025

Marina Zatos
Addison Trail CTE Teacher Assistant
Effective: December 01, 2025

Marcus Gordon
Addison Trail Buildings & Grounds 3rd Shift Custodian
Effective: November 17, 2025

Joshua Phonsaneha
Addison Trail Buildings & Grounds 2nd Shift Custodian
Effective: December 1, 2025

CLASSIFIED STAFF RETIREMENT:

Bob Jakupi
Addison Trail Buildings & Grounds Custodial Foreman
Effective Date: June 30, 2030, at which time Bob will have completed 8 years of service with District 88.

CLASSIFIED STAFF RESIGNATIONS:

Jacquez Woolford
Addison Trail Buildings & Grounds 2nd Shift Custodian
Effective: November 7, 2025

Roberto Doria
Addison Trail Buildings & Grounds 2nd Shift Custodian
Effective: November 19, 2025

Ashley Fuentes
Addison Trail In-School Intervention Teacher Assistant
Effective: December 19, 2025

E. ONCC Intergovernmental Agreement Renewal

F. Pay Application - Company Switch

G. 2026-27 Proposed School Calendar
The 2026-27 School Calendar can be viewed [here](#).

Separate Action items, which include the following were approved by the Board:

- A. Adoption of Property Tax Levy 2025
- B. Treasurer's Report for October 2025
- C. Budget Status Report for October 2025
- D. Final Pay Application - Hot Water System Replacement
- E. Disposal of Wrestling Mat
- F. Purchase of Band Uniforms

Discussion Items

A. Post Issuance Tax Report

Mr. Ryan Domeracki, Chief Financial Officer, presented the district's Post Debt Issuance Tax Compliance Report for 2025.

B. Curriculum Council Committee Meeting Recap

Mrs. Yvonne Tsagalis, Assistant Superintendent for College and Career Readiness, shared a recap of the Curriculum Council Committee meeting held on December 3, 2025. [LINK](#) to presentation

Information (no discussion)

A. Freedom of Information Request

On Monday, November 24, 2025, DuPage High School District 88 received the following request via email from Feettothefire2@gmail.com, for the following information through the Freedom of Information Act (FOIA):

11/24/2025

I need the entire budget amount for the past fiscal year. Additionally, I need the exact amount of that budget allocated to employee salaries, including all administrators for District 88. Feettothefire2@gmail.com FOIA request sent to Feettothefire2@gmail.com on Tuesday, December 2, 2025.

On Tuesday, December 2, 2025, DuPage High School District 88 received the following request via email from Rikki Whitlock at rikki.whitlock@getixhealth.com for the following information through the Freedom of Information Act (FOIA): Please provide the workers comp insurance information for the following employee, needed for billing purposes. Thank you very much for your assistance.

Place of Service: Advocate Sherman Hospital

Patient name: Requesting this information

Date of Birth: Requesting this information

Date of Service: 08/20/2025

Claim#: Requesting this information

Claims adjuster: Requesting this information

Insurance company name: Requesting this information

Date of Injury: Requesting this information

Ref#: 525106857

FOIA request sent to rikki.whitlock@getixhealth.com on Tuesday, December 2, 2025.

On Monday, December 1, 2025, DuPage High School District 88 received the following request via email from Max Binnington of Judiciocracy LLC foia@judiciocracy.com for the following information through the Freedom of Information Act (FOIA):

To whom it may concern,

I am a news reporter from Judiciocracy, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. I am requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format: We are not only writing on behalf of Judiciocracy LLC but also our affiliate organization the Coalition Opposing Governmental Secrecy. We are requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:

1) All bills from external attorneys or law firms for the year 2024, and through July 18, 2025 for 2025.

2) All engagement agreements with attorneys or law firms affiliated with any of the legal bills for the time period in item #1.

3) All other engagement agreements with attorneys or law firms executed in 2024 and in 2025 through July 18, 2025 not affiliated with any legal bills produced in item #1.

4) Documents showing any and all attorneys or legal professionals (attorneys, law firms, law clerks, paralegals and the like) who appeared on behalf of, represented, advised, or otherwise counseled the entity in 2024, and for 2025 through July 18, 2025 Please let us know if you have any questions not answered on COGS' website, or by contacting COGS' attorneys whose contact information can be found at FOIASolved.com (a division of LegalSolved LLC).

Attorney for Judiciocracy LLC Judiciocracy.com

Max Binnington o/b/o

Edward "Coach" Weinhaus, Esq. as Attorney, licensure info verifiable:

California License # 330344

Illinois License # 6333901

Missouri License # 72-255. (72255)

FOIA request sent to foia@judiciocracy.com on Tuesday, December 1, 2025.

B. Credit Card Summary

Mr. Ryan Domeracki, Chief Financial Officer, presented the district's credit card use report for October 2025, as outlined in Board Policy 4:55 Use of Credit and Procurement Cards.

School Recognitions

Addison Trail - Mr. Andrews reported:

- Four students participated in the JROTC Leadership and Academic Bowl (JLAB) and qualified for the second round of competition in February.
Kelsey Diaz - Junior
Samantha Manago - Freshman
April Benitez - Freshman
Dulce Xinic - Freshman
- Freshman/Sophomore College and Career Planning Night (Zoom) will take place tomorrow, December 9th, at 6:00 p.m., and Junior College and Career Planning Night (Zoom) will take place on December 10th at 6:00 p.m.
- La Posada- Family and Community Holiday Event will take place at 4:00 p.m. on December 13th.
- Semester Exams are next week:
Wednesday periods 1,3,4
Thursday periods 7,2,5
Friday periods 8,6,0
- Holiday events that students are participating in to help spread holiday cheer:
Best Buddies Santa Paws - pet item donations
Letters of Love- "Reindeer Food"—a fun and festive treat for families to sprinkle outside
Toys for Tots- Township toy drive
La Posada- Wrapping Paper
Boy Scouts- Food Drive
Students will be packing boxes at the Township.
Holiday Benefit Concert - Wednesday, 7 p.m.
- Step Up Day will take place on January 13th.
- Course Information will take place on January 15th.

ATHLETICS

- Manny Roque qualified for the Hoffman Estates Thanksgiving All-Tournament Team.
- The boys' Basketball team had a conference win against Proviso East.

- AT Athletes of the Month (November) are Elina Rodriguez (Flag Football) and Noah Cruz (Football).
- Football player Nico Dill is the WSC Gold Player of the Year, also earning Honorable Mention 7A All-State. Yves Romeus earned WSC Defensive Player of the Year, Noah Cruz earned WSC Special Teams Player of the Year and Dan Gonzalez earned WSC DL Player of the Year.

Willowbrook- Dr. Krause reported:

CLASS OF 2030 STEP-UP DAYS - Willowbrook welcomed members of the Class of 2030 for our annual 8th Grade Step-Up Days on December 2, 3, 4. Students from Jackson, Albright and Jefferson Middle Schools, as well as students from private schools, enjoyed a tour of the building, met with School Counselors, learned more about the Warrior Code and creating their legacy as a class. The Class of 2030 will continue their transition to Willowbrook on Thursday, January 15, 2026, for our annual Curriculum Showcase and Meet The Coaches Night.

MUSIC HOLIDAY CONCERTS - The Winter Concert Series for the Music Department began on Tuesday, December 2, with the Jazz Band and CenterStage Concert. This will be followed by the Holiday Band Concert on Tuesday, December 9, and the Holiday Choir & Orchestra Concert on Thursday, December 11. Each concert begins at 7:00 PM in the Auditorium.

ILMEA ALL-STATE CHOIR AND BAND - Congratulations to Malachy Heneghan (Voice), Christina Legutki (Trumpet), and Isabel Weaver (Voice) on being selected for the 2025 ILMEA All-State Band and Choir. This year, more than 2,500 students from District 9 auditioned, making the selection process extremely competitive. These talented students will represent Willowbrook in Peoria at the ILMEA Festival in January, where they will participate in rehearsals, workshops, and concerts with top musicians from across Illinois.

SPEECH TEAM - Congratulations to the Speech Team who took 8th place out of 21 schools at Romeoville High School on November 22. The team followed that with a 5th-place finish out of 30 schools at DeKalb this past weekend. The team hosts their home tournament this weekend at WBHS.

ATHLETICS

- **Winter Sports Community Night** - Our 3rd Annual Winter Sports Community Night was held on Friday, December 5, 2025. It was a great night where our Warrior Family (Past, Present, and Future) came together to celebrate the start of Winter Sports! We introduced our 11 Winter Sports teams, our Feeder programs, and held contests for prizes. It was an action packed night of fun!
- **Flag Football** - Congratulations to Senior Marli Smrz on being selected as the Suburban Life Girls Flag Football Player of the Year! This season, she threw for 3,681 yards and 72 touchdowns, with six touchdown passes in the sectional final. Smrz also rushed for 536 yards and six TDs. Defensively, she had 51 flag pulls and 23 interceptions. You can view the article celebrating this accomplishment [here](#).
- Winter Sports are in full competition now.

IMPORTANT DATES

December 9	Holiday Band Concert
December 10	Funky Java Coffeehouse Art Show Reception (4:30-7:00)
December 11	Outstanding Student Breakfast & Holiday Choir/Orchestra Concert
December 12	Holiday Assembly
December 16	Holiday Luncheon
December 17 to 19	Final Exams

Superintendent’s Report- Dr. Barbanente reported:

The next District 88 Update Meeting will take place on December 16th at 6:30 p.m. via Zoom. Interpretation services will be provided. Registration information will be emailed to families, or you may contact District 88 Director of Community Relations Dani Brink at dbrink@dupage88.net or 630-530-3989.

As temperatures begin to get lower and we prepare for the winter season, District 88 would like to remind stakeholders about the district’s plans/procedures during inclement weather and the guidance documents used for weather-related school closings. In the event it is necessary to use an emergency day, families will be notified as soon as possible through an automated message. School closings will also be announced on our website at www.dupage88.net and through our social media outlets. More information on school closures can be found [here](#).

Action Necessitated by Closed Session

- A. Adoption of Resolution of Closed Session Meeting Minutes
- B. Resignation Agreement for Employee #12082025
- C. Approval of Assistant Superintendent for Staff Services Contract

BOARD OF EDUCATION MEETING DATES

Board of Education Meeting: Monday, January 12, 2026, 7:00 p.m., District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

Board of Education Meeting: Monday, February 2, 2026, 7:30 p.m., District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.