



Tuesday, January 20, 2026

Regular Board Meeting

6:30 PM

Board Room/Third Floor

4 Friendship Plaza

Addison, IL 60101

1. **Call to Order**

2. **Roll Call**

Establishment of a quorum

3. **Pledge of Allegiance**

4. **Approval of the Agenda**

5. **Public Comment**

6. **Treasurer's Report**

The Treasurer will provide a report on the library's revenue for the month and year-to-date (YTD), as well as monthly and YTD expenditures, and monthly disbursements including payroll expenses.

Revenue

Received in December: \$143,394.99

YTD Revenue: \$6,749,105.68

Expenditures

Expended in December: \$1,060,182.54

YTD Expenditures: \$8,423,337.04

Disbursements

\$681,665.95 + December Payroll \$396,667.21

Grand Total for December Disbursements: \$1,078,333.16

7. **Consent Agenda**

A. Approval of Minutes

B. Approval of Bills & Disbursements

8. **Reports**

A. Director & Staff Reports

B. Statistics

C. Building Project Report

9. **New Business**

A. ACTION ITEM: Surplus Equipment

B. ACTION ITEM: Penny rounding policy for cash transactions

10. **Closed Session (if needed)**

11. **Correspondence & Announcements**

A. Patron Communication

B. Other Correspondence

12. **Additional Discussion**

We need to schedule a Polices Committee meeting in February to review the Employee Handbook. This review will very likely take more than 30 minutes, so if we want to do it on the same day as the February board meeting, I recommend we start at 5:00 or earlier. We can also schedule the meeting on a different day, or break the review up into sections and meet on multiple days if shorter meetings are preferred.

13. **Adjournment**



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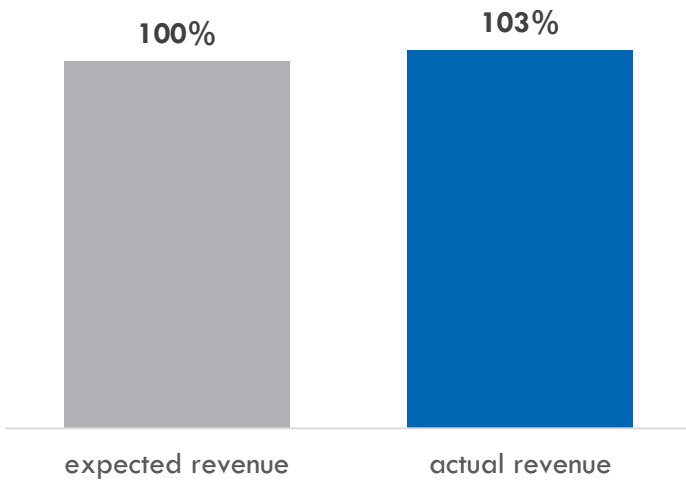
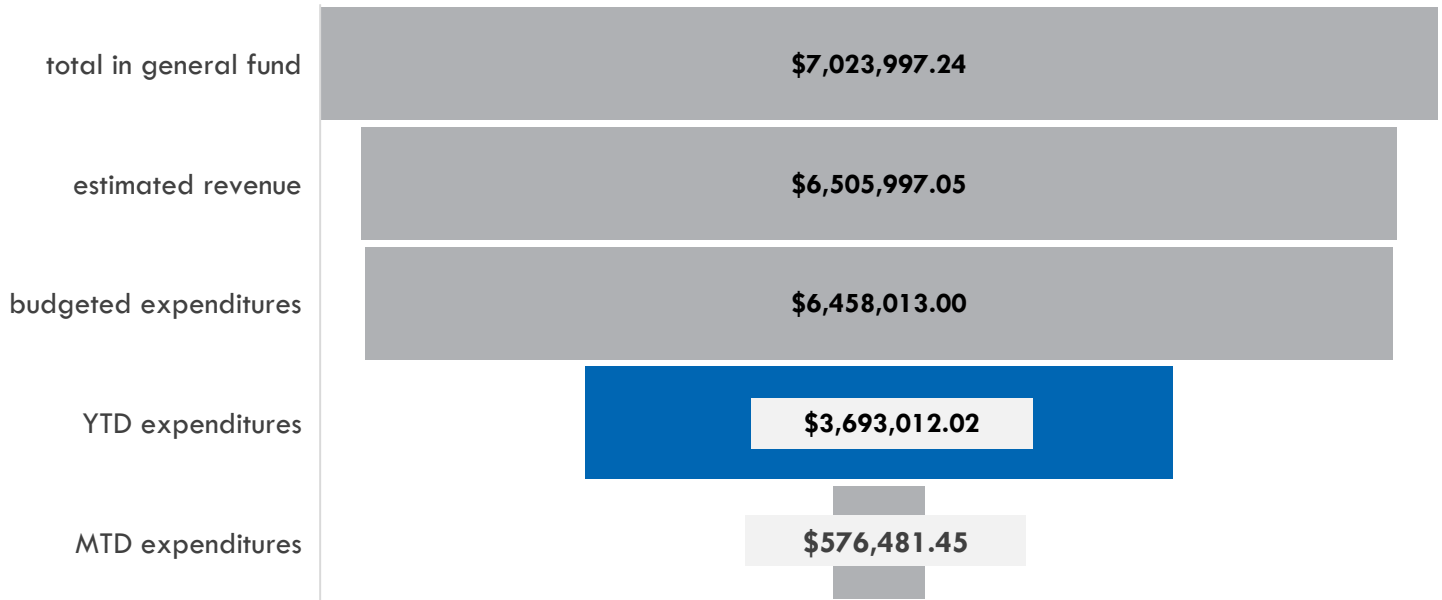
4 Friendship Plaza

Addison, IL 60101

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2. **Pledge of Allegiance**
3. **Approval of the Agenda**
4. **Public Comment**
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 - A. Approval of Minutes
 - B. Approval of Bills & Disbursements
7. **Reports**
 - A. Director & Staff Reports
 - B. Statistics
 - C. Building Project Report
8. **New Business**
 - A. ACTION ITEM: Surplus Equipment
 - B. ACTION ITEM: Penny rounding policy for cash transactions
9. **Closed Session (if needed)**
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 - A. Patron Communication
 - B. Other Correspondence
11. **Additional Discussion**
12. **Adjournment**

December 2025 Financial Highlights

General Fund



We have received 103% of our estimated revenue for the fiscal year including \$141,146.97 this month.

At this point last year, we had received 103% of our estimated revenue for FY25.



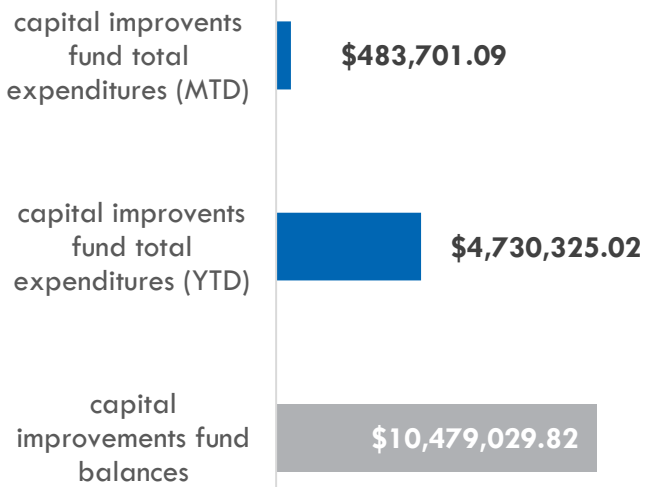
The general fund decreased from \$7.46 million to \$7.02 million from 12/1/2025 to 12/31/2025.

This is a result of \$203k revenue coming in, \$429k (general fund + asset replacemen) expended.

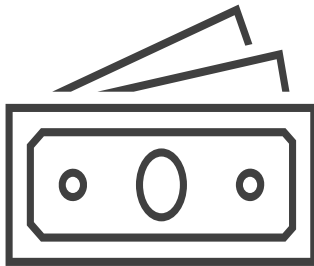
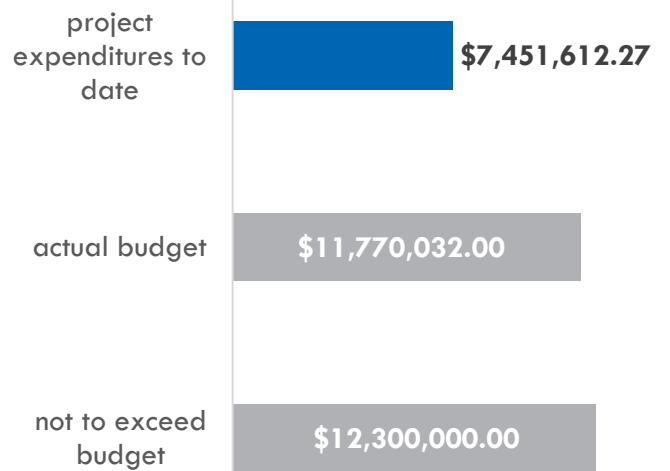
December 2025 Financial Highlights

General Fund

building project + asset replacement (FY26)



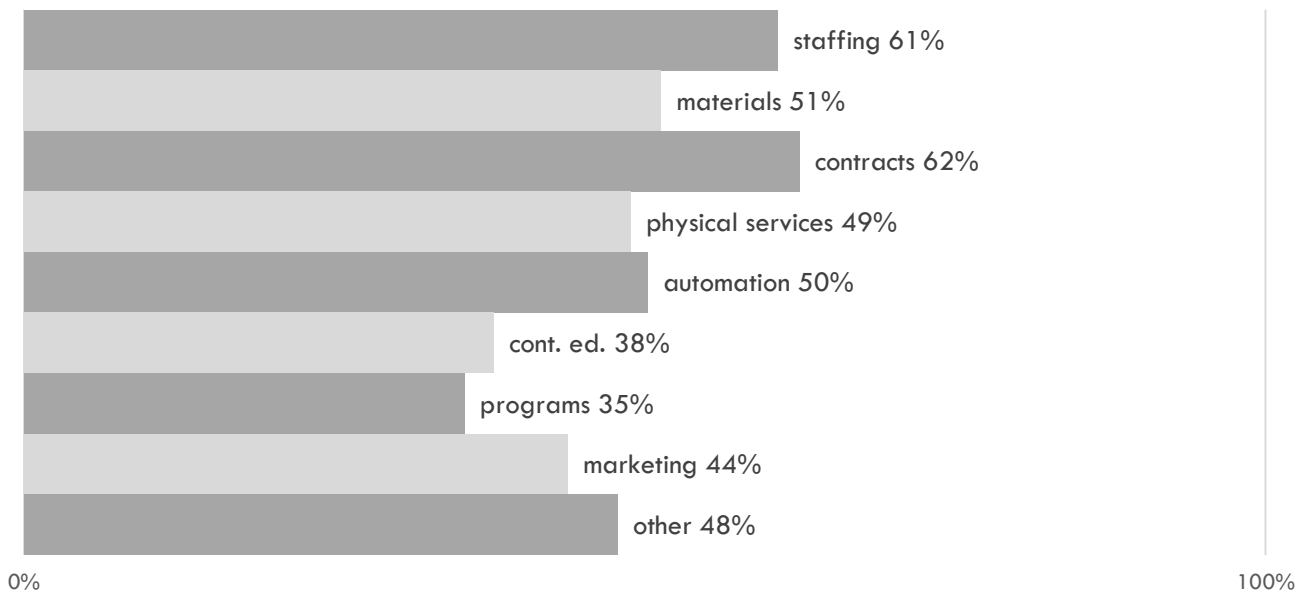
building project (January 2024 - present)



We have spent 57% of our estimated budget.

At this point last year, we had spent 56% of our estimated budget for FY25, so we're ahead of the previous year's spending.

Year-to-date spending by budget group



Addison Public Library Balance Sheet as of December 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> General Fund <hr/>			
<u>Assets</u>			
10-11-1030 - Cash on Hand - Petty Cash	205.35	0.00	205.35
10-11-1060 - Cash on Hand - Cash Registers	344.14	0.00	344.14
10-11-1075 - Cash in Bank - Harris Bank Comingled	561,590.55	483.87	562,074.42
10-11-1085 - Cash in Bank - Ehlers	11,097,440.85	53,493.13	11,150,933.98
10-11-1105 - Cash in Bank - Wintrust Bank Tax Account	6,418,957.44	(450,558.53)	5,968,398.91
10-11-1106 - Cash in Bank - Wintrust Bank Librarian's Fund	2,000.00	0.00	2,000.00
10-11-1107 - Cash in Bank - Wintrust Bank General Fund	317,081.25	(314,916.61)	2,164.64
10-11-1108 - Cash in Bank - Wintrust Bank Friends	10,700.00	(1,925.17)	8,774.83
10-11-2000 - Allocated Cash	(10,763,941.15)	338,404.12	(10,425,537.03)
10-12-0100 - Property Taxes Receivable	5,992,137.05	0.00	5,992,137.05
10-12-0101 - Due from State	52,858.61	0.00	52,858.61
10-13-0100 - Prepaid Items	39,278.76	0.00	39,278.76
	<u>13,728,652.85</u>	<u>(375,019.19)</u>	<u>13,353,633.66</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
10-21-2750 - Accounts Payable	123,934.33	52,541.02	176,475.35
10-22-0230 - Employee I.M.R.F. Payable	9,751.53	5,097.34	14,848.87
10-22-0260 - Def Annuity Withholding Payable	(7,025.00)	2,376.93	(4,648.07)
10-22-0270 - Roth 457 Payable	6,900.00	300.00	7,200.00
10-22-0390 - Accrued Payroll	92,749.80	0.00	92,749.80
10-24-0300 - Deferred Property Taxes	5,992,137.05	0.00	5,992,137.05
10-24-0301 - Deferred Revenue - Per Capita Grant	52,660.45	0.00	52,660.45
	<u>6,271,108.16</u>	<u>60,315.29</u>	<u>6,331,423.45</u>
<u>Fund Balance</u>			
10-30-2920 - Reserved - F.I.C.A.	(43,418.80)	0.00	(43,418.80)
10-30-2930 - Reserved - I.M.R.F.	287,303.67	0.00	287,303.67
10-30-2940 - Reserved - Unemployment Comp.	18,437.12	0.00	18,437.12
10-30-2950 - Reserved - Liability Insurance	21,179.61	0.00	21,179.61
10-30-2960 - Reserved - Audit	9,784.00	0.00	9,784.00
10-30-2965 - Reserved - Workers Comp	14,316.79	0.00	14,316.79
10-30-2970 - Reserved - Per Capita Grant	235,973.10	0.00	235,973.10
10-30-2990 - Unreserved Fund Balance	3,441,242.77	0.00	3,441,242.77
	<u>3,984,818.26</u>	<u>0.00</u>	<u>3,984,818.26</u>
 Total Liabilities and Fund Balance	<u>10,255,926.42</u>	<u>60,315.29</u>	<u>10,316,241.71</u>
 Excess Revenues Over Expenses	<u>3,472,726.43</u>	<u>(435,334.48)</u>	<u>3,037,391.95</u>

Addison Public Library Balance Sheet as of December 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> Capital Improvement Fund <hr/>			
<u>Assets</u>			
80-11-1110 - Cash in Bank - Ill Metropolitan	681,309.64	2,248.02	683,557.66
80-11-2000 - Allocated Cash	10,762,154.12	(338,404.12)	10,423,750.00
	11,443,463.76	(336,156.10)	11,107,307.66
Liabilities and Fund Balance			
<u>Liabilities</u>			
80-21-2750 - Accounts Payable	482,980.87	145,296.97	628,277.84
	482,980.87	145,296.97	628,277.84
<u>Fund Balance</u>			
80-30-2999 - Reserved for Capital Projects	15,190,653.13	0.00	15,190,653.13
	15,190,653.13	0.00	15,190,653.13
Total Liabilities and Fund Balance	15,673,634.00	145,296.97	15,818,930.97
Excess Revenues Over Expenses	(4,230,170.24)	(481,453.07)	(4,711,623.31)

<hr/> Rebillables Fund <hr/>			
<u>Assets</u>			
90-11-2000 - Allocated Cash	1,787.03	0.00	1,787.03
	1,787.03	0.00	1,787.03
Liabilities and Fund Balance			
<u>Liabilities</u>			
<u>Fund Balance</u>			
90-30-2990 - Fund Balance	1,787.03	0.00	1,787.03
	1,787.03	0.00	1,787.03
Total Liabilities and Fund Balance	1,787.03	0.00	1,787.03

Addison Public Library Balance Sheet as of December 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> Total All Funds <hr/>			
<u>Assets</u>			
Cash on Hand - Petty Cash	205.35	0.00	205.35
Cash on Hand - Cash Registers	344.14	0.00	344.14
Cash in Bank - Harris Bank Comingled	561,590.55	483.87	562,074.42
Cash in Bank - Ehlers	11,097,440.85	53,493.13	11,150,933.98
Cash in Bank - Wintrust Bank Tax Account	6,418,957.44	(450,558.53)	5,968,398.91
Cash in Bank - Wintrust Bank Librarian's Fund	2,000.00	0.00	2,000.00
Cash in Bank - Wintrust Bank General Fund	317,081.25	(314,916.61)	2,164.64
Cash in Bank - Wintrust Bank Friends	10,700.00	(1,925.17)	8,774.83
Cash in Bank - Ill Metropolitan	681,309.64	2,248.02	683,557.66
Property Taxes Receivable	5,992,137.05	0.00	5,992,137.05
Due from State	52,858.61	0.00	52,858.61
Prepaid Items	39,278.76	0.00	39,278.76
	<u>25,173,903.64</u>	<u>(711,175.29)</u>	<u>24,462,728.35</u>
 Liabilities and Fund Balance			
<u>Liabilities</u>			
Accounts Payable	606,915.20	197,837.99	804,753.19
Employee I.M.R.F. Payable	9,751.53	5,097.34	14,848.87
Def Annuity Withholding Payable	(7,025.00)	2,376.93	(4,648.07)
Roth 457 Payable	6,900.00	300.00	7,200.00
Accrued Payroll	92,749.80	0.00	92,749.80
Deferred Property Taxes	5,992,137.05	0.00	5,992,137.05
Deferred Revenue - Per Capita Grant	52,660.45	0.00	52,660.45
	<u>6,754,089.03</u>	<u>205,612.26</u>	<u>6,959,701.29</u>
 Fund Balance			
Reserved - F.I.C.A.	(43,418.80)	0.00	(43,418.80)
Reserved - I.M.R.F.	287,303.67	0.00	287,303.67
Reserved - Unemployment Comp.	18,437.12	0.00	18,437.12
Reserved - Liability Insurance	21,179.61	0.00	21,179.61
Reserved - Audit	9,784.00	0.00	9,784.00
Reserved - Workers Comp	14,316.79	0.00	14,316.79
Reserved - Per Capita Grant	235,973.10	0.00	235,973.10
Unreserved Fund Balance	3,443,029.80	0.00	3,443,029.80
Reserved for Capital Projects	15,190,653.13	0.00	15,190,653.13
	<u>19,177,258.42</u>	<u>0.00</u>	<u>19,177,258.42</u>
 Total Liabilities & Fund Balance	 <u>25,931,347.45</u>	 <u>205,612.26</u>	 <u>26,136,959.71</u>
 Excess Revenues Over Expenditures	 <u>(757,443.81)</u>	 <u>(916,787.55)</u>	 <u>(1,674,231.36)</u>

Addison Public Library Balance Sheet as of December 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
General Capital Assets Fund			
<u>Assets</u>			
95-14-0400 - Building Improvements	1,060,653.18	0.00	1,060,653.18
95-14-0410 - Construction in Progress	3,271,496.00	0.00	3,271,496.00
95-14-0450 - Books and Materials	3,322,737.89	0.00	3,322,737.89
95-14-0480 - Office Equipment	<u>1,201,525.00</u>	<u>0.00</u>	<u>1,201,525.00</u>
	<u>8,856,412.07</u>	<u>0.00</u>	<u>8,856,412.07</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
95-20-1000 - Accumulated Depreciation	<u>2,751,842.00</u>	<u>0.00</u>	<u>2,751,842.00</u>
	<u>2,751,842.00</u>	<u>0.00</u>	<u>2,751,842.00</u>
<u>Net Capital Assets</u>			
95-30-0600 - Net Capital Assets	<u>6,104,570.07</u>	<u>0.00</u>	<u>6,104,570.07</u>
	<u>6,104,570.07</u>	<u>0.00</u>	<u>6,104,570.07</u>
Total Liabilities and Net Capital Assets	<u><u>8,856,412.07</u></u>	<u><u>0.00</u></u>	<u><u>8,856,412.07</u></u>

Addison Public Library Revenue Report For the 8 Months Ended December 31, 2025

<u>General Fund</u>	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Taxes</u>					
10-41-3201 - Property Current - General	42,640.96	5,266,971.79	5,285,321.00	18,349.21	99.65
10-41-3202 - Property Current - F.I.C.A.	2,428.58	299,975.42	301,020.48	1,045.06	99.65
10-41-3203 - Property Current - I.M.R.F.	2,428.58	299,975.42	301,020.48	1,045.06	99.65
10-41-3205 - Property Current - Liability Insurance	496.45	61,320.92	61,534.57	213.65	99.65
10-41-3206 - Property Current - Audit	53.67	6,629.30	6,652.39	23.09	99.65
10-41-3207 - Property Current - Unemployment	40.25	4,971.96	4,989.29	17.33	99.65
10-41-3208 - Property Current - Workers Compensation	40.25	4,971.96	4,989.29	17.33	99.65
10-41-3301 - Replacement Taxes	12,460.82	59,273.93	75,000.00	15,726.07	79.03
10-41-3400 - Aggregate Refunds	<u>214.68</u>	<u>26,517.18</u>	<u>26,609.55</u>	<u>92.37</u>	<u>99.65</u>
	<u>60,804.24</u>	<u>6,030,607.88</u>	<u>6,067,137.05</u>	<u>36,529.17</u>	<u>99.40</u>
<u>Fines & Fees</u>					
10-42-3010 - Fines	389.95	2,775.81	6,000.00	3,224.19	46.26
10-42-3011 - Reciprocal Borrowing Reimbursements	1,496.43	3,741.76	1,000.00	(2,741.76)	374.18
10-42-3012 - Nonresident Fees	0.00	1,796.84	1,500.00	(296.84)	119.79
10-42-3016 - Scanner Fees	715.03	5,938.98	7,500.00	1,561.02	79.19
10-42-3099 - Printing and Copying Fee	<u>528.25</u>	<u>6,646.98</u>	<u>5,000.00</u>	<u>(1,646.98)</u>	<u>132.94</u>
	<u>3,129.66</u>	<u>20,900.37</u>	<u>21,000.00</u>	<u>99.63</u>	<u>99.53</u>
<u>Intergovernmental</u>					
10-43-3004 - Per Capita Grant - Current Year	0.00	52,660.45	52,660.00	(0.45)	100.00
10-43-3015 - Wellness Initiatives	<u>0.00</u>	<u>3,700.00</u>	<u>3,700.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>0.00</u>	<u>56,360.45</u>	<u>56,360.00</u>	<u>(0.45)</u>	<u>100.00</u>
<u>Interest</u>					
10-46-3028 - Other Interest Income	21,500.86	117,164.53	50,000.00	(67,164.53)	234.33
10-46-3029 - Ehlers Interest	<u>53,493.13</u>	<u>400,679.80</u>	<u>200,000.00</u>	<u>(200,679.80)</u>	<u>200.34</u>
	<u>74,993.99</u>	<u>517,844.33</u>	<u>250,000.00</u>	<u>(267,844.33)</u>	<u>207.14</u>
<u>Miscellaneous</u>					
10-47-3014 - Donations	200.10	100,259.06	100,000.00	(259.06)	100.26
10-47-3024 - Other Income	0.00	558.39	6,500.00	5,941.61	8.59
10-47-3030 - Friends of Addison Public Library	<u>2,018.98</u>	<u>3,873.49</u>	<u>5,000.00</u>	<u>1,126.51</u>	<u>77.47</u>
	<u>2,219.08</u>	<u>104,690.94</u>	<u>111,500.00</u>	<u>6,809.06</u>	<u>93.89</u>
Total Non-Tax Revenues	<u>80,342.73</u>	<u>699,796.09</u>	<u>438,860.00</u>	<u>(260,936.09)</u>	<u>159.46</u>
Total General Fund Revenues	<u>141,146.97</u>	<u>6,730,403.97</u>	<u>6,505,997.05</u>	<u>(224,406.92)</u>	<u>103.45</u>

**Addison Public Library
Revenue Report
For the 8 Months Ended December 31, 2025**

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Capital Improvement Fund</u>					
<u>Other</u>					
80-46-3029 - Interest on IMET	2,248.02	18,700.86	0.00	(18,700.86)	0.00
80-47-3019 - Capital Donations	<u>0.00</u>	<u>0.85</u>	<u>0.00</u>	<u>(0.85)</u>	<u>0.00</u>
	<u>2,248.02</u>	<u>18,701.71</u>	<u>0.00</u>	<u>(18,701.71)</u>	<u>0.00</u>
<u>Transfers</u>					
Total Capital Improvement Fund Revenues	<u>2,248.02</u>	<u>18,701.71</u>	<u>0.00</u>	<u>(18,701.71)</u>	<u>0.00</u>
<u>Rebillables Fund</u>					
<u>Miscellaneous</u>					
Total All Funds	<u>143,394.99</u>	<u>6,749,105.68</u>	<u>6,505,997.05</u>	<u>(243,108.63)</u>	<u>103.74</u>

Addison Public Library Expense Report For the 8 Months Ended December 31, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>General Fund</u>						
<u>Staffing</u>						
10-50-1100 - Staff Salaries and Wages	359,998.34	2,133,567.75	3,452,600.00	1,319,032.25	61.80	38.20
10-50-2200 - Employer F.I.C.A. Expense	26,872.27	160,078.36	264,124.00	104,045.64	60.61	39.39
10-50-2300 - Employer I.M.R.F. Expense	14,144.01	106,605.73	190,000.00	83,394.27	56.11	43.89
10-50-2400 - Health Insurance	31,207.56	289,502.86	512,000.00	222,497.14	56.54	43.46
10-50-2450 - Employee Assistance Program	0.00	3,755.00	3,755.00	0.00	100.00	0.00
10-50-2500 - Recruiting	0.00	58.00	3,500.00	3,442.00	1.66	98.34
10-50-2600 - Wellness Initiatives EXP	0.00	(3,700.10)	3,700.00	7,400.10	(100.00)	200.00
	<u>432,222.18</u>	<u>2,689,867.60</u>	<u>4,429,679.00</u>	<u>1,739,811.40</u>	<u>60.72</u>	<u>39.28</u>
<u>Library Materials</u>						
<u>Children Services</u>						
10-52-3100 - Children Books	6,597.21	40,837.02	71,000.00	30,162.98	57.52	42.48
10-52-3900 - Children Other Expenditures	1,578.83	14,533.33	28,000.00	13,466.67	51.90	48.10
	<u>8,176.04</u>	<u>55,370.35</u>	<u>99,000.00</u>	<u>43,629.65</u>	<u>55.93</u>	<u>44.07</u>
<u>Adult Services</u>						
10-54-3110 - Adult Books	21,674.45	80,728.84	167,000.00	86,271.16	48.34	51.66
10-54-3900 - Adult Other Expenditures	11,105.31	50,693.78	80,500.00	29,806.22	62.97	37.03
	<u>32,779.76</u>	<u>131,422.62</u>	<u>247,500.00</u>	<u>116,077.38</u>	<u>53.10</u>	<u>46.90</u>
<u>Other Library Materials</u>						
10-55-3400 - Magazines/News	741.18	10,436.44	10,500.00	63.56	99.39	0.61
10-55-3500 - Online Databases	15,162.50	123,290.93	223,000.00	99,709.07	55.29	44.71
10-55-3860 - E-Books	8,685.16	34,980.51	75,000.00	40,019.49	46.64	53.36
10-55-3900 - Other Digital Media	0.00	4,200.00	46,000.00	41,800.00	9.13	90.87
	<u>24,588.84</u>	<u>172,907.88</u>	<u>354,500.00</u>	<u>181,592.12</u>	<u>48.78</u>	<u>51.22</u>
Total Library Materials	<u>65,544.64</u>	<u>359,700.85</u>	<u>701,000.00</u>	<u>341,299.15</u>	<u>51.31</u>	<u>48.69</u>
<u>General Contractual Services</u>						
10-56-4100 - Legal Fees	772.70	8,083.43	8,500.00	416.57	95.10	4.90
10-56-4410 - Collection Agency Fees	295.50	1,673.50	3,500.00	1,826.50	47.81	52.19
10-56-4420 - Equipment Rental & Leasing	254.85	869.55	4,000.00	3,130.45	21.74	78.26
10-56-4450 - Accounting Service Fees	1,850.00	15,040.00	24,500.00	9,460.00	61.39	38.61
10-56-4500 - Payroll Service Fees	4,714.56	36,805.84	58,575.00	21,769.16	62.84	37.16
10-56-4600 - Audit Service Fees	0.00	7,002.00	7,050.00	48.00	99.32	0.68
10-56-4900 - Other Contracts	373.99	28,078.74	50,000.00	21,921.26	56.16	43.84
	<u>8,261.60</u>	<u>97,553.06</u>	<u>156,125.00</u>	<u>58,571.94</u>	<u>62.48</u>	<u>37.52</u>

Addison Public Library Expense Report For the 8 Months Ended December 31, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Physical Services</u>						
<u>Utilities and Services</u>						
10-58-5100 - Natural Gas Service	2,001.73	3,830.12	25,000.00	21,169.88	15.32	84.68
10-58-5120 - Water Service	648.72	2,429.40	4,200.00	1,770.60	57.84	42.16
10-58-5310 - Refuse Disposal Service	413.72	2,999.54	4,265.00	1,265.46	70.33	29.67
10-58-5320 - Cleaning Service	<u>4,813.00</u>	<u>43,317.00</u>	<u>78,040.00</u>	<u>34,723.00</u>	<u>55.51</u>	<u>44.49</u>
	<u>7,877.17</u>	<u>52,576.06</u>	<u>111,505.00</u>	<u>58,928.94</u>	<u>47.15</u>	<u>52.85</u>
<u>Telecommunications</u>						
10-58-5510 - Telephone	986.35	4,562.97	11,000.00	6,437.03	41.48	58.52
10-58-5570 - Leased Internet Access Line	<u>499.80</u>	<u>4,038.96</u>	<u>10,700.00</u>	<u>6,661.04</u>	<u>37.75</u>	<u>62.25</u>
	<u>1,486.15</u>	<u>8,601.93</u>	<u>21,700.00</u>	<u>13,098.07</u>	<u>39.64</u>	<u>60.36</u>
<u>Maintenance and Repair</u>						
10-58-5610 - Building Supplies	3,291.13	25,391.65	45,000.00	19,608.35	56.43	43.57
10-58-5620 - HVAC	0.00	0.00	20,000.00	20,000.00	0.00	100.00
10-58-5690 - Other Building Materials & Repair	99.41	1,015.92	11,000.00	9,984.08	9.24	90.76
10-58-5710 - Equipment Maintenance & Repair	<u>6,462.73</u>	<u>46,297.49</u>	<u>65,000.00</u>	<u>18,702.51</u>	<u>71.23</u>	<u>28.77</u>
	<u>9,853.27</u>	<u>72,705.06</u>	<u>141,000.00</u>	<u>68,294.94</u>	<u>51.56</u>	<u>48.44</u>
Total Physical Services	<u>19,216.59</u>	<u>133,883.05</u>	<u>274,205.00</u>	<u>140,321.95</u>	<u>48.83</u>	<u>51.17</u>
<u>Automation</u>						
10-61-4800 - System Development	0.00	9,834.00	39,000.00	29,166.00	25.22	74.78
10-61-6100 - ILS Services	0.00	30,485.00	62,000.00	31,515.00	49.17	50.83
10-61-6200 - Software/Licenses	<u>9,413.15</u>	<u>63,182.46</u>	<u>105,000.00</u>	<u>41,817.54</u>	<u>60.17</u>	<u>39.83</u>
	<u>9,413.15</u>	<u>103,501.46</u>	<u>206,000.00</u>	<u>102,498.54</u>	<u>50.24</u>	<u>49.76</u>
<u>Continuing Education</u>						
10-62-7410 - Administration	400.00	1,713.62	3,000.00	1,286.38	57.12	42.88
10-62-7420 - Information Technology	42.22	42.22	800.00	757.78	5.28	94.72
10-62-7430 - Guest Services	80.10	545.10	1,000.00	454.90	54.51	45.49
10-62-7440 - Adult Services	0.00	3,528.99	4,300.00	771.01	82.07	17.93
10-62-7450 - Children Services	129.00	514.00	1,000.00	486.00	51.40	48.60
10-62-7455 - Teen Services	0.00	560.00	1,200.00	640.00	46.67	53.33
10-62-7460 - Materials Management	0.00	645.10	2,000.00	1,354.90	32.26	67.74
10-62-7470 - Staff In-Service	0.00	3,074.47	10,400.00	7,325.53	29.56	70.44
10-62-7480 - Board	0.00	1,670.00	3,500.00	1,830.00	47.71	52.29
10-62-7500 - Community Engagement	44.50	1,244.89	2,254.00	1,009.11	55.23	44.77
10-62-7510 - Memberships (Staff & Board)	1,297.00	7,729.50	12,000.00	4,270.50	64.41	35.59
10-62-7550 - In-State Travel	149.10	1,534.56	15,200.00	13,665.44	10.10	89.90
10-62-7560 - Out-of-State Travel	334.96	(593.80)	14,000.00	14,593.80	(4.24)	104.24
10-62-7600 - Tuition Reimbursement	<u>6,535.50</u>	<u>7,371.71</u>	<u>7,500.00</u>	<u>128.29</u>	<u>98.29</u>	<u>1.71</u>
	<u>9,012.38</u>	<u>29,580.36</u>	<u>78,154.00</u>	<u>48,573.64</u>	<u>37.85</u>	<u>62.15</u>

Addison Public Library Expense Report For the 8 Months Ended December 31, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Programs</u>						
10-64-8100 - Adult Services Programs	1,298.13	10,483.65	32,000.00	21,516.35	32.76	67.24
10-64-8110 - Adult Computer Programs	0.00	47.98	0.00	(47.98)	0.00	100.00
10-64-8120 - Children Services Programs - General	477.96	3,513.53	18,500.00	14,986.47	18.99	81.01
10-64-8160 - Teen Program	691.29	7,402.11	19,000.00	11,597.89	38.96	61.04
10-64-8165 - Community Engagement Program	589.68	3,659.31	8,250.00	4,590.69	44.36	55.64
10-64-8170 - IT Programs	<u>1,640.43</u>	<u>4,945.67</u>	<u>7,000.00</u>	<u>2,054.33</u>	<u>70.65</u>	<u>29.35</u>
	<u>4,697.49</u>	<u>30,052.25</u>	<u>84,750.00</u>	<u>54,697.75</u>	<u>35.46</u>	<u>64.54</u>
<u>PR/Marketing</u>						
10-64-8210 - Newsletter	6,447.72	28,849.87	55,380.00	26,530.13	52.09	47.91
10-64-8220 - Flyers/Brochures	0.00	2,732.29	16,475.00	13,742.71	16.58	83.42
10-64-8910 - Other Promotions	<u>26.80</u>	<u>6,908.05</u>	<u>16,000.00</u>	<u>9,091.95</u>	<u>43.18</u>	<u>56.82</u>
	<u>6,474.52</u>	<u>38,490.21</u>	<u>87,855.00</u>	<u>49,364.79</u>	<u>43.81</u>	<u>56.19</u>
<u>Other Operating Expenses</u>						
<u>Supplies</u>						
10-66-9210 - Office Supplies	316.74	3,886.01	6,500.00	2,613.99	59.78	40.22
10-66-9220 - Guest Services Supplies	606.00	1,590.45	6,085.00	4,494.55	26.14	73.86
10-66-9230 - Adult Services Supplies	208.47	970.11	1,500.00	529.89	64.67	35.33
10-66-9240 - Children Services Supplies	0.00	1,297.27	2,500.00	1,202.73	51.89	48.11
10-66-9245 - Teen Services Supplies	127.13	903.64	1,000.00	96.36	90.36	9.64
10-66-9250 - Materials Management Supplies	2,304.73	12,644.63	30,500.00	17,855.37	41.46	58.54
10-66-9260 - Public Relations Supplies	(34.51)	0.00	0.00	0.00	0.00	100.00
10-66-9270 - Information Technology Supplies	827.89	16,099.79	44,000.00	27,900.21	36.59	63.41
10-66-9290 - Postage	1,100.00	8,500.00	8,500.00	0.00	100.00	0.00
10-66-9300 - Library Wide Supplies	2,326.17	5,719.06	11,000.00	5,280.94	51.99	48.01
10-66-9330 - Community Engagement Supplies	<u>(887.12)</u>	<u>3,179.26</u>	<u>5,550.00</u>	<u>2,370.74</u>	<u>57.28</u>	<u>42.72</u>
	<u>6,895.50</u>	<u>54,790.22</u>	<u>117,135.00</u>	<u>62,344.78</u>	<u>46.78</u>	<u>53.22</u>
<u>Insurance</u>						
10-66-9510 - Unemployment Compensation Insurance	0.00	1,031.42	5,000.00	3,968.58	20.63	79.37
10-66-9520 - Workers' Compensation Insurance	0.00	11,181.00	11,500.00	319.00	97.23	2.77
10-66-9530 - Liability Insurance	<u>0.00</u>	<u>46,253.31</u>	<u>64,000.00</u>	<u>17,746.69</u>	<u>72.27</u>	<u>27.73</u>
	<u>0.00</u>	<u>58,465.73</u>	<u>80,500.00</u>	<u>22,034.27</u>	<u>72.63</u>	<u>27.37</u>
<u>Grant Expenses</u>						
10-66-9840 - Per Capita Grant - Current Year	<u>1,144.98</u>	<u>36,376.01</u>	<u>52,660.00</u>	<u>16,283.99</u>	<u>69.08</u>	<u>30.92</u>
	<u>1,144.98</u>	<u>36,376.01</u>	<u>52,660.00</u>	<u>16,283.99</u>	<u>69.08</u>	<u>30.92</u>

**Addison Public Library
Expense Report
For the 8 Months Ended December 31, 2025**

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Other Expenses</u>						
10-66-9910 - Hardware	0.00	42,332.56	55,000.00	12,667.44	76.97	23.03
10-66-9920 - Furniture and Equipment	0.00	417.30	10,000.00	9,582.70	4.17	95.83
10-66-9930 - Reciprocal Borrowing Expense	0.00	170.00	750.00	580.00	22.67	77.33
10-66-9940 - Cable Broadcast	0.00	450.00	5,400.00	4,950.00	8.33	91.67
10-66-9960 - Friends of the Library	3,885.00	4,028.27	4,000.00	(28.27)	100.71	(0.71)
10-66-9970 - FUNshine Committee	555.89	2,514.06	4,800.00	2,285.94	52.38	47.62
10-66-9980 - Staff Recognition	420.76	2,102.26	10,000.00	7,897.74	21.02	78.98
10-66-9985 - Sam's Lab	8,736.77	8,736.77	100,000.00	91,263.23	8.74	91.26
	<u>13,598.42</u>	<u>60,751.22</u>	<u>189,950.00</u>	<u>129,198.78</u>	<u>31.98</u>	<u>68.02</u>
<u>Transfers</u>						
Total Other Operating Expenses	<u>21,638.90</u>	<u>210,383.18</u>	<u>440,245.00</u>	<u>229,861.82</u>	<u>47.79</u>	<u>52.21</u>
Total General Fund Expenditures	<u>576,481.45</u>	<u>3,693,012.02</u>	<u>6,458,013.00</u>	<u>2,765,000.98</u>	<u>57.18</u>	<u>42.82</u>
<u>Capital Improvement Fund</u>						
<u>Asset Replacement</u>						
80-55-1900 - Asset Replacement Expense	0.00	36,159.45	135,000.00	98,840.55	26.78	73.22
80-55-1905 - Renovation Project	483,701.09	4,694,165.57	10,000,000.00	5,305,834.43	46.94	53.06
	<u>483,701.09</u>	<u>4,730,325.02</u>	<u>10,135,000.00</u>	<u>5,404,674.98</u>	<u>46.67</u>	<u>53.33</u>
<u>RFID Project</u>						
80-65-1940 - RFID Project	0.00	0.00	0.00	0.00	0.00	100.00
Total Capital Improvement Fund Expenditures	<u>483,701.09</u>	<u>4,730,325.02</u>	<u>10,135,000.00</u>	<u>5,404,674.98</u>	<u>46.67</u>	<u>53.33</u>
<u>Rebillables Fund</u>						
90-50-5900 - Personal Orders	0.00	0.00	0.00	0.00	0.00	100.00
90-50-5950 - Interlibrary Loans, etc.	0.00	0.00	0.00	0.00	0.00	100.00
Total All Funds	<u>1,060,182.54</u>	<u>8,423,337.04</u>	<u>16,593,013.00</u>	<u>8,169,675.96</u>	<u>50.76</u>	<u>49.24</u>

Addison Public Library Check Register

All Bank Accounts
December 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
Addison Public Library 500004 10-66-9960	Friends of the Library	Addison Public Library 500004	3,885.00	1401	12/31/25	<u>3,885.00</u>
ADP, LLC #110146 10-56-4500 10-56-4500	Payroll Service Fees Payroll Service Fees	Inv #707625383 Inv #707623230	4,320.16 394.40	21857	12/18/25	<u>4,714.56</u>
Albertsons - Safeway 112213 10-64-8120 10-66-9980 10-66-9970 10-66-9980 10-64-8100 10-64-8100 10-66-9300	Children Services Programs - General Staff Recognition FUNshine Committee Staff Recognition Adult Services Programs Adult Services Programs Library Wide Supplies	11/7/25 11/7/25 11/17/25 11/17/25 11/25/25 12/3/25 Read & Write Spanish Grad. 12/4/25 2nd fl Moving Day	38.96 36.92 43.44 89.87 71.44 11.98 26.49	21858	12/18/25	<u>319.10</u>
Comcast 132548 10-58-5510	Telephone	Acct #8771 20 183 0148973	83.07	21859	12/18/25	<u>83.07</u>
Comcast 132554 10-58-5510	Telephone	Inv #257799216	405.43	21860	12/18/25	<u>405.43</u>
Nicor Gas 241916 10-58-5100	Natural Gas Service	Acct #66-89-55-1902 4	2,001.73	21861	12/18/25	<u>2,001.73</u>
Republic Services #551 122869 10-58-5310	Refuse Disposal Service	Acct #3-0551-3000027	413.72	21862	12/18/25	<u>413.72</u>
Verizon 10-58-5570	Leased Internet Access Line	Inv #6130362090	100.20	21863	12/18/25	<u>100.20</u>
Village of Addison - HSA 10-50-2400	Health Insurance	EE & ER HSA Contribution 12/17/25 Payroll	2,534.60	21864	12/18/25	<u>2,534.60</u>
Hallett Movers 182563 80-55-1905 80-55-1905 80-55-1905 80-55-1905	Renovation Project Renovation Project Renovation Project Renovation Project	Inv# 68237 Inv# 68238 Inv# 68239 Inv# 68240	-61,425.24 -53,217.26 -22,292.75 -1,147.50	39945	12/31/25	<u>(141,635.75)</u>

Addison Public Library Check Register

All Bank Accounts
December 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
80-55-1905	Renovation Project	Inv# 68241	-3,102.50			
80-55-1905	Renovation Project	Inv# 68242	-450.50			
Hallett Movers 182563				40046	12/31/25	<u>(2,941.00)</u>
80-55-1905	Renovation Project	Inv# 68494	-1,020.00			
80-55-1905	Renovation Project	Inv# 68495	-901.00			
80-55-1905	Renovation Project	Inv# 68601	-1,020.00			
Albertsons - Safeway 112213				40180	01/08/26	<u>208.82</u>
10-66-9970	FUNshine Committee	Jewel Osco 12.08.25	23.97			
10-66-9210	Office Supplies	Jewel Osco 12.15.25	28.95			
10-66-9210	Office Supplies	Jewel Osco 12.22.25	70.96			
10-66-9970	FUNshine Committee	Jewel Osco 01.05.26	28.98			
10-64-8100	Adult Services Programs	Jewel Osco 01.05.26	55.96			
Albertsons - Safeway 112213				40181	01/08/26	<u>319.10</u>
10-64-8120	Children Services Programs - General	11/7/25	38.96			
10-66-9980	Staff Recognition	11/7/25	36.92			
10-66-9970	FUNshine Committee	11/17/25	43.44			
10-66-9980	Staff Recognition	11/17/25	89.87			
10-64-8100	Adult Services Programs	11/25/25	71.44			
10-64-8100	Adult Services Programs	12/3/25 Read & Write Spanish Grad.	11.98			
10-66-9300	Library Wide Supplies	12/4/25 2nd fl Moving Day	26.49			
Ale Ramirez				40182	01/08/26	<u>150.00</u>
10-64-8160	Teen Program	Instructor 1.12.26	150.00			
Amazon Capital Services 112300				40183	01/08/26	<u>310.76</u>
10-54-3110	Adult Books	Inv# 1DKY-J4H6-3WF6	80.21			
10-66-9980	Staff Recognition	Inv# 1FPT-3NJN-RXJW	93.97			
10-54-3900	Adult Other Expenditures	Inv# 1GQ9-6RNP-3NXH	49.93			
10-52-3900	Children Other Expenditures	Inv# 1M11-H1YC-3HH3	41.47			
10-54-3110	Adult Books	Inv# 1T13-GL76-6YVK	11.40			
10-52-3100	Children Books	Inv# 1FWJ-NJ16-3FQP	33.78			
Elan Financial Services				40184	01/08/26	<u>6,431.51</u>
10-62-7410	Administration	HR Source Workplace Investigations	375.00			
10-61-6200	Software/Licenses	Adobe Inv# 3299022994	358.72			
10-66-9210	Office Supplies	Caputo's Catering 12.11.25	201.15			
10-66-9840	Per Capita Grant - Current Year	HR Source Manager Bootcamp	1,100.00			

Addison Public Library Check Register

All Bank Accounts
December 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-61-6200	Software/Licenses	CyberFox Inv# 098443	87.50			
10-58-5610	Building Supplies	Perfect Water Technologies Order# 203757	406.61			
10-64-8120	Children Services Programs - General	Universal Yums Gift# 16375116	39.00			
10-64-8170	IT Programs	Michael's Order# 3000110827456249	187.25			
10-64-8170	IT Programs	123stitch.com Order# 3715226	38.20			
10-61-6200	Software/Licenses	ScreenConnect Trans# 121362641370	39.00			
10-61-6200	Software/Licenses	ZOHO Corp Inv# 50101329877	123.50			
10-61-6200	Software/Licenses	Lightspeed Inv# 990158	201.08			
10-58-5690	Other Building Materials & Repair	Partwarehouse.com Odrer# 9123823	99.41			
10-62-7500	Community Engagement	ALA PLA Webinar 12.10.25	44.50			
10-62-7420	Information Technology	Fast Forward Libraries Webinar 12.9.25	25.00			
10-61-6200	Software/Licenses	ScreenConnect Trans# 121375406456	41.00			
10-62-7450	Children Services	ALA Virtual Event 2.10.26	129.00			
10-61-6200	Software/Licenses	SRFAX Inv# 5730298	12.60			
10-61-6200	Software/Licenses	ZOHO Corp Inv# 50101380301	155.00			
10-64-8170	IT Programs	JohnsonPlastics Inv# 3830974	458.20			
10-66-9270	Information Technology Supplies	Monoprice.com Inv# 24703446	73.14			
10-66-9970	FUNshine Committee	Harry & David - Retirement Gift	36.61			
10-66-9840	Per Capita Grant - Current Year	GovDocs Order# 01304436	44.98			
10-61-6200	Software/Licenses	ZOHO Corp Inv# 50101443700	123.50			
10-61-6200	Software/Licenses	ScreenConnect Trans# 121406089975	39.00			
10-66-9300	Library Wide Supplies	Sam's Club 12.3.25	410.33			
10-62-7430	Guest Services	ALA Webinar 12.9.25	80.10			
10-62-7410	Administration	Fast Forward Libraries Webinar	25.00			
10-62-7510	Memberships (Staff & Board)	ALA Membership Dues - Sievers ID# 1189553	215.00			
10-54-3900	Adult Other Expenditures	Mobile Beacon Inv# A-007454- 20251209-1516	960.00			
10-55-3500	Online Databases	ProLiteracy NewReadersPress Order# SO64936	167.50			
10-58-5610	Building Supplies	Home Depot 12.10.25	134.63			
Hallett Movers 182563				40185	01/08/26	<u>141,635.75</u>
80-55-1905	Renovation Project	Inv# 68237	61,425.24			
80-55-1905	Renovation Project	Inv# 68238	53,217.26			
80-55-1905	Renovation Project	Inv# 68239	22,292.75			
80-55-1905	Renovation Project	Inv# 68240	1,147.50			

Addison Public Library Check Register

All Bank Accounts
December 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
80-55-1905	Renovation Project	Inv# 68241	3,102.50			
80-55-1905	Renovation Project	Inv# 68242	450.50			
Hallett Movers 182563				40186	01/08/26	<u>2,941.00</u>
80-55-1905	Renovation Project	Inv# 68494	1,020.00			
80-55-1905	Renovation Project	Inv# 68495	901.00			
80-55-1905	Renovation Project	Inv# 68601	1,020.00			
Hallett Movers 182563				40187	01/08/26	<u>4,743.00</u>
80-55-1905	Renovation Project	Inv# 68707, Lot# 12539L	1,802.00			
80-55-1905	Renovation Project	Inv# 68708, Lot# 12549L	2,040.00			
80-55-1905	Renovation Project	Inv# 68600, Lot# 12539L	901.00			
Midwest Tape 231925				40188	01/08/26	<u>5,908.11</u>
10-55-3860	E-Books	Inv# 508081443	87.94			
10-54-3900	Adult Other Expenditures	Inv# 507957532	383.03			
10-54-3900	Adult Other Expenditures	Inv# 507957535	164.93			
10-54-3900	Adult Other Expenditures	Inv# 507957533	55.47			
10-54-3900	Adult Other Expenditures	Inv# 507957536	60.72			
10-55-3860	E-Books	Inv# 508019370	653.18			
10-54-3900	Adult Other Expenditures	Inv# 507957531	117.10			
10-55-3860	E-Books	Inv# 507584498	1,062.99			
10-54-3900	Adult Other Expenditures	Inv# 507916344	717.87			
10-54-3900	Adult Other Expenditures	Inv# 507992352	143.92			
10-54-3900	Adult Other Expenditures	Inv# 507992354	80.21			
10-54-3900	Adult Other Expenditures	Inv# 507992353	91.46			
10-54-3900	Adult Other Expenditures	Inv# 508001409	39.99			
10-54-3900	Adult Other Expenditures	Inv# 507992350	86.97			
10-54-3900	Adult Other Expenditures	Inv# 507992218	14.99			
10-54-3900	Adult Other Expenditures	Inv# 507992219	107.21			
10-52-3900	Children Other Expenditures	Inv# 508001641	141.73			
10-52-3900	Children Other Expenditures	Inv# 507992355	136.42			
10-52-3900	Children Other Expenditures	Inv# 507992356	145.45			
10-52-3900	Children Other Expenditures	Inv# 507992358	17.24			
10-55-3860	E-Books	Inv# 508046313	87.94			
10-54-3900	Adult Other Expenditures	Inv# 507979222	544.88			
10-54-3900	Adult Other Expenditures	Inv# 507992357	86.22			
10-54-3900	Adult Other Expenditures	Inv# 508001408	100.98			
10-54-3900	Adult Other Expenditures	Inv# 507992359	23.24			
10-54-3900	Adult Other Expenditures	Inv# 507992360	14.99			
10-54-3900	Adult Other Expenditures	Inv# 508046069	352.93			
10-52-3900	Children Other Expenditures	Inv# 508046121	32.24			

**Addison Public Library
Check Register**

All Bank Accounts
December 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-66-9250	Materials Management Supplies	Inv# 508107222	355.87			
Nicor Gas 241916 10-58-5100	Natural Gas Service	Acct# 66-89-55-1902 4	2,001.73	40189	01/08/26	<u>2,001.73</u>
United States Postal Service 312448 10-66-9290	Postage	Postage for Newsletter, Permit #85	1,100.00	40190	01/08/26	<u>1,100.00</u>
Verizon 10-58-5570	Leased Internet Access Line	Inv# 6130362090	100.20	40191	01/08/26	<u>100.20</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Self Bill Life & AD&D January 2026	857.69	40192	01/08/26	<u>857.69</u>
Village of Addison: Misc Exp 500010 10-22-0260	Def Annuity Withholding Payable	Worksite Benefits January 2026	797.14	40193	01/08/26	<u>797.14</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	TransAmerica October 2025	240.01	40194	01/08/26	<u>240.01</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	TransAmerica November 2025	240.01	40195	01/08/26	<u>240.01</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	MetLife Hyatt Legal January 2026	132.00	40196	01/08/26	<u>132.00</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Allstate ID Protection January 2026	85.65	40197	01/08/26	<u>85.65</u>
Village of Addison: Water Ser 500013 10-58-5120	Water Service	Acct# 5433070004-001	648.72	40198	01/08/26	<u>648.72</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	01.01.26-01.31.26, Inv# J2884292-Rebill-001	33,881.24	40199	01/08/26	<u>33,881.24</u>
Adam V. Weis 10-55-3500	Online Databases	Inv# 1576	400.00	40200	01/20/26	<u>400.00</u>
Ale Ramirez				40201	01/20/26	<u>150.00</u>

Addison Public Library Check Register

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-64-8160	Teen Program	Instructor 1.21.26	150.00			
Ale Ramirez 10-64-8160	Teen Program	Instructor 2.4.26	150.00	40202	01/20/26	<u>150.00</u>
Amazon Capital Services 112300				40203	01/20/26	<u>1,189.08</u>
10-52-3900	Children Other Expenditures	Inv# 1QJF-WVL3-37RJ	14.99			
10-54-3110	Adult Books	Inv# 1FLD-1WPW-3Y6V	30.00			
10-54-3110	Adult Books	Inv# 19MV-7QVV-3KC4	84.51			
10-52-3900	Children Other Expenditures	Inv# 14HN-YM9L-3MHJ	3.99			
10-54-3900	Adult Other Expenditures	Inv# 1JXW-CJDK-3M7R	24.24			
10-54-3110	Adult Books	Inv# 1K3C-PXVW-3TKG	-22.95			
10-54-3110	Adult Books	Inv# 1MM7-7DNY-3CQG	16.99			
10-54-3900	Adult Other Expenditures	Inv# 1GXL-F7JD-3D1T	953.04			
10-54-3900	Adult Other Expenditures	Inv# 14QX-YM4T-49LL	19.42			
10-54-3900	Adult Other Expenditures	Inv# 1MWL-CFHN-394F	14.96			
10-54-3110	Adult Books	Inv# 1MCY-MYVF-1TLV	16.95			
10-54-3110	Adult Books	Inv# 16HQ-61V4-4HKP	32.94			
Amazon Capital Services 112300				40204	01/20/26	<u>655.77</u>
10-52-3100	Children Books	Inv# 1RMV-G4V4-3X1M	18.99			
10-66-9330	Community Engagement Supplies	Inv# 17LW-7Y6Q-V9GX	29.54			
10-64-8100	Adult Services Programs	Inv# 11KY-N7PX-61GC	55.43			
10-52-3900	Children Other Expenditures	Inv# 17LW-7Y6Q-WDQK	57.29			
10-52-3100	Children Books	Inv# 1991-W9RL-TKK6	31.45			
10-52-3100	Children Books	Inv# 1JGC-TTWY-XXLJ	46.04			
10-54-3900	Adult Other Expenditures	Inv# 1991-W9RL-WNLR	61.59			
10-52-3100	Children Books	Inv# 13NX-K9QL-4PXT	9.87			
10-54-3900	Adult Other Expenditures	Inv# 1LYT-Q4YX-6HXR	9.68			
10-66-9230	Adult Services Supplies	Inv# 14RC-DQDD-XFF4	45.99			
10-66-9250	Materials Management Supplies	Inv# 1DHK-C6TW-TLWD	8.95			
10-66-9270	Information Technology Supplies	Inv# 1FVP-QMR6-3X6F	280.95			
Amazon Capital Services 112300				40205	01/20/26	<u>651.52</u>
10-66-9270	Information Technology Supplies	Inv# 11KY-N7PX-7RMY	24.99			
10-64-8170	IT Programs	Inv# 14GF-WC9H-6L34	196.06			
10-66-9270	Information Technology Supplies	Inv# 19MN-7FPC-6FHC	12.59			
10-66-9250	Materials Management Supplies	Inv# 14GF-WC9H-666F	16.54			
10-64-8170	IT Programs	Inv# 1LJQ-PHMY-4JPW	78.73			
10-64-8170	IT Programs	Inv# 11KY-N7PX-3W63	24.56			
10-64-8170	IT Programs	Inv# 1LJQ-PHMY-77FQ	6.79			
10-64-8170	IT Programs	Inv# 1GKD-WD9K-3JD7	38.47			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-64-8165	Community Engagement Program	Inv# 1GKD-WD9K-3JD7	38.47			
10-64-8100	Adult Services Programs	Inv# 1GKD-WD9K-3JD7	38.46			
10-66-9230	Adult Services Supplies	Inv# 1MKX-MLKC-619R	162.48			
10-64-8100	Adult Services Programs	Inv# 141L-VTFN-3RF4	13.38			
Amazon Capital Services 112300				40206	01/20/26	<u>342.70</u>
10-64-8170	IT Programs	Inv# 1P14-K63D-61GQ	10.97			
10-64-8165	Community Engagement Program	Inv# 1P14-K63D-61GQ	10.97			
10-64-8100	Adult Services Programs	Inv# 1P14-K63D-61GQ	10.96			
10-64-8170	IT Programs	Inv# 1WFM-LKR4-4MW4	25.32			
10-64-8165	Community Engagement Program	Inv# 1WFM-LKR4-4MW4	25.32			
10-64-8100	Adult Services Programs	Inv# 1WFM-LKR4-4MW4	25.32			
10-64-8170	IT Programs	Inv# 1NFC-F136-4MRD	64.92			
10-64-8165	Community Engagement Program	Inv# 1NFC-F136-4MRD	64.92			
10-64-8100	Adult Services Programs	Inv# 1NFC-F136-4MRD	64.93			
10-54-3110	Adult Books	Inv# 19G4-M3KW-7NW3	13.96			
10-52-3100	Children Books	Inv# 1L7R-FQLK-7G7F	10.71			
10-52-3100	Children Books	Inv# 1VJD-J6YQ-93QF	14.40			
Amazon Capital Services 112300				40207	01/20/26	<u>701.20</u>
10-54-3900	Adult Other Expenditures	Inv# 1TTK-WDTK-7476	24.99			
10-54-3110	Adult Books	Inv# 1NCC-MHHN-4WKJ	12.99			
10-52-3100	Children Books	Inv# 1RP1-WJ4L-3Y4Q	16.44			
10-52-3100	Children Books	Inv# 1Q6Q-G74H-DMH1	19.94			
10-64-8160	Teen Program	Inv# 1XVG-73MR-3LH9	196.79			
10-66-9245	Teen Services Supplies	Inv# 11KY-N7PX-47KW	55.15			
10-54-3110	Adult Books	Inv# 1QDW-6LCK-7697	34.47			
10-54-3110	Adult Books	Inv# 1XVG-73MR-7MML	22.98			
10-54-3110	Adult Books	Inv# 1JVM-Y17T-7H4C	97.11			
10-54-3900	Adult Other Expenditures	Inv# 1JVM-Y17T-6MN3	159.90			
10-54-3900	Adult Other Expenditures	Inv# 1L1V-3C79-7943	24.44			
10-52-3100	Children Books	Inv# 1QDW-6LCK-4DVV	36.00			
Amazon Capital Services 112300				40208	01/20/26	<u>2,396.66</u>
10-54-3110	Adult Books	Inv# 139M-W6YK-4K3V	76.91			
10-52-3900	Children Other Expenditures	Inv# 1XVG-73MR-4DYC	39.99			
10-52-3100	Children Books	Inv# 1R7L-1VGC-44PX	53.52			
10-52-3100	Children Books	Inv# 1MFQ-4HT9-3YQ6	33.98			
10-66-9985	Sam's Lab	Inv# 1L6W-6HN7-3QLD	236.00			
10-66-9985	Sam's Lab	Inv# 199N-66RJ-1P1Q	1,026.00			
10-66-9270	Information Technology Supplies	Inv# 13G9-WK3W-7Q3N	309.78			
10-64-8170	IT Programs	Inv# 11Q4-9MN4-7R6R	210.96			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-64-8100	Adult Services Programs	Inv# 1NCC-MHMH-716Y	64.69			
10-66-9270	Information Technology Supplies	Inv# 1MGL-JJF7-6LRM	11.84			
10-66-9980	Staff Recognition	Inv# 1GGN-7Q6W-3R7X	200.00			
10-66-9985	Sam's Lab	Inv# 19FL-PD1F-47L6	132.99			
Amazon Capital Services 112300				40209	01/20/26	<u>123.09</u>
10-64-8910	Other Promotions	Inv# 1CJ7-W99P-6XQY	26.80			
10-66-9245	Teen Services Supplies	Inv# 1VJD-J6YQ-76KR	71.98			
10-66-9970	FUNshine Committee	Inv# 1Q6Q-G74H-CLMM	24.31			
American Library Association				40210	01/20/26	<u>582.00</u>
10-62-7510	Memberships (Staff & Board)	Lynch, Member# 2298264	187.00			
10-62-7510	Memberships (Staff & Board)	Liu, Member# 0256685	215.00			
10-62-7510	Memberships (Staff & Board)	Beltran, Member# 2391344	180.00			
Ana Beltran 892191				40211	01/20/26	<u>526.50</u>
10-62-7600	Tuition Reimbursement	Tuituon Reimbursement - COD LTA Course	526.50			
Aurelio's Pizza 113172				40212	01/20/26	<u>419.25</u>
10-64-8100	Adult Services Programs	Book Discussion 12.9.25	20.67			
10-66-9970	FUNshine Committee	Liz M Retirement Party 12.22.25	398.58			
Betsi Beltran				40213	01/20/26	<u>8.26</u>
10-62-7550	In-State Travel	G.Stanley Hall Elementary - 12.17.25 - 11.8 mi	8.26			
Bibliotheca, LLC 121830				40214	01/20/26	<u>4,081.59</u>
10-58-5710	Equipment Maintenance & Repair	Inv# INV-US83845	4,081.59			
Brigit Goudie 892136				40215	01/20/26	<u>200.00</u>
10-64-8120	Children Services Programs - General	Underwater Volanos Program 2.3.26	200.00			
Brittany Burns 892141				40216	01/20/26	<u>2.24</u>
10-62-7550	In-State Travel	Wesley Elementary - Winter Reading- 3.2 mi	2.24			
Bruce A. Bennett				40217	01/20/26	<u>150.00</u>
10-64-8165	Community Engagement Program	Lemonade Program 1.28.26	150.00			
Built Rite Construction LLC				40218	01/20/26	<u>50,766.00</u>
80-55-1905	Renovation Project	Payment 13, 12.31.25	50,766.00			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Business Office Systems 123175 80-55-1905	Renovation Project	Inv# 80844	7,018.82	40219	01/20/26	<u>7,018.82</u>
Caputo's Fresh Markets 10-64-8100	Adult Services Programs	Food for Jane Austen Program 12.16.25	49.91	40220	01/20/26	<u>94.41</u>
10-64-8160	Teen Program	Food for Taste the World Program 12.1.25	44.50			
Carol Leeson 10-64-8170	IT Programs	Crochet - 2 sessions	300.00	40221	01/20/26	<u>300.00</u>
CDS Office Technologies 131476 10-58-5710	Equipment Maintenance & Repair	Inv# INV1745167	605.64	40222	01/20/26	<u>858.64</u>
10-58-5710	Equipment Maintenance & Repair	Inv# INV1743092	253.00			
CDW Government 131480 10-66-9270	Information Technology Supplies	Inv# AH3QX8P	114.60	40223	01/20/26	<u>114.60</u>
Center Point Publishing 131571 10-54-3110	Adult Books	Inv# 2214890	130.57	40224	01/20/26	<u>130.57</u>
Chicago Tribune 131860 10-55-3400	Magazines/News	26 week subscriptom - Acct# 60047801	500.73	40225	01/20/26	<u>500.73</u>
Colley Elevator 132555 10-58-5710	Equipment Maintenance & Repair	Inv# 291660	122.50	40226	01/20/26	<u>367.50</u>
10-58-5710	Equipment Maintenance & Repair	Inv# 291276	245.00			
Comcast 132548 10-58-5510	Telephone	Acct# 8771201830148973, 12.29.25-1.28.26	93.07	40227	01/20/26	<u>93.07</u>
Comcast 132554 10-58-5510	Telephone	Inv# 260288951	404.78	40228	01/20/26	<u>404.78</u>
Complete Cleaning 132523 10-58-5320	Cleaning Service	Inv# C32058	4,813.00	40229	01/20/26	<u>4,813.00</u>
Consumer Reports on Health 132571 10-55-3400	Magazines/News	Acct# 0217481134	26.00	40230	01/20/26	<u>26.00</u>

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Convergent Technologies LLC 132568 80-55-1905	Renovation Project	Inv# IN00424775	4,641.02	40231	01/20/26	<u>4,641.02</u>
Crimson Multimedia Dist. 132835				40232	01/20/26	<u>1,692.12</u>
10-54-3900	Adult Other Expenditures	Inv# 026108	75.00			
10-54-3900	Adult Other Expenditures	Inv# 025426	45.00			
10-54-3900	Adult Other Expenditures	Inv# 026106	237.12			
10-52-3900	Children Other Expenditures	Inv# 026110	100.00			
10-52-3900	Children Other Expenditures	Inv# 025428	123.02			
10-52-3900	Children Other Expenditures	Inv# 025689	80.00			
10-52-3900	Children Other Expenditures	Inv# 025692	73.71			
10-54-3900	Adult Other Expenditures	Inv# 026109	162.39			
10-54-3900	Adult Other Expenditures	Inv# 026107	70.00			
10-54-3900	Adult Other Expenditures	Inv# 025688	40.00			
10-54-3900	Adult Other Expenditures	Inv# 025691	50.00			
10-54-3900	Adult Other Expenditures	Inv# 025690	89.47			
10-54-3900	Adult Other Expenditures	Inv# 025425	406.41			
10-54-3900	Adult Other Expenditures	Inv# 025427	140.00			
Cyberdyne Masonry Corporation 133100 80-55-1905	Renovation Project	Payment 13, 12.31.25	7,425.00	40233	01/20/26	<u>7,425.00</u>
D&Z House of Books Inc 143662				40234	01/20/26	<u>278.64</u>
10-54-3110	Adult Books	Inv# 2025/I005892	52.92			
10-54-3110	Adult Books	Inv# 2025/I005287	225.72			
Deborah Sanchez 829116 10-62-7550	In-State Travel	Little Wonders Daycare - 12.02.25 - 12.16.25 - 6.9 mi	4.83	40235	01/20/26	<u>4.83</u>
Demco Inc 141551 10-66-9250	Materials Management Supplies	Inv# 7745656	806.01	40236	01/20/26	<u>806.01</u>
Diana M Cincinello 10-64-8100	Adult Services Programs	Tai Chi Program 1.29.26	80.00	40237	01/20/26	<u>80.00</u>
DogWatch Newsletter 10-55-3400	Magazines/News	Subscription Renewal - One Year	29.00	40238	01/20/26	<u>29.00</u>
Eco Lighting Services and Technology LLC 151341 80-55-1905	Renovation Project	Payment 13, 12.31.25	63,990.00	40239	01/20/26	<u>63,990.00</u>

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Eden Morris 10-62-7550	In-State Travel	Bank Run - BMO & Wintrust	15.40	40240	01/20/26	<u>15.40</u>
Elizabeth Freebairn 10-62-7550	In-State Travel	Food fo the Soul's Ministry - Food Pantry 12.19.25	1.68	40241	01/20/26	<u>6.30</u>
10-62-7550	In-State Travel	Food fo the Soul's Ministry - Food Pantry 12.12.25	1.68			
10-62-7550	In-State Travel	Aurelio's Pizza - 12.09.25	2.94			
Francotyp-Postalia, Inc 162817 10-56-4420	Equipment Rental & Leasing	Inv# RI106899286	149.85	40242	01/20/26	<u>149.85</u>
Frederick Quinn Corporation 162815 80-55-1905	Renovation Project	Payment 13, 12.31.25	59,644.00	40243	01/20/26	<u>59,644.00</u>
Gabriela Tafolla 162821 10-62-7550	In-State Travel	Outreach: Addison Trail, Ardmore, AELC	6.23	40244	01/20/26	<u>6.23</u>
Grainger 333337 10-58-5610	Building Supplies	Inv# 9746572487	431.80	40245	01/20/26	<u>431.80</u>
Hargrave Builders Inc. 181171 80-55-1905	Renovation Project	Payment 13, 12.31.25	24,696.00	40246	01/20/26	<u>24,696.00</u>
Heitkotter Inc. 181547 80-55-1905	Renovation Project	Payment 13, 12.31.25	8,249.00	40247	01/20/26	<u>8,249.00</u>
Home Life, Inc 262700 10-55-3400	Magazines/News	Inv# SIEVER16-2025	29.50	40248	01/20/26	<u>29.50</u>
HW Wilson c/o Grey House Publishing 172830 10-55-3500	Online Databases	Inv# 92874-875	3,595.00	40249	01/20/26	<u>3,595.00</u>
IL Assoc. of Park Dist 192253 10-55-3400	Magazines/News	Inv# IP&R2025	35.00	40250	01/20/26	<u>35.00</u>
IL Library Association 192210 10-62-7510	Memberships (Staff & Board)	Eilers Membership, Inv# 323099	150.00	40251	01/20/26	<u>350.00</u>
10-62-7510	Memberships (Staff & Board)	Liu Membership, Inv# 323112	200.00			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Imperial Dade 12800 10-58-5610	Building Supplies	Inv# 39912069	1,863.87	40252	01/20/26	<u>1,863.87</u>
Ingram Library Services 192453				40253	01/20/26	<u>27,730.29</u>
10-66-9250	Materials Management Supplies	Inv# 92542733	1.28			
10-66-9250	Materials Management Supplies	Inv# 92466915	14.08			
10-66-9250	Materials Management Supplies	Inv# 92123160	0.64			
10-66-9250	Materials Management Supplies	Inv# 92019060	0.64			
10-52-3100	Children Books	Inv# 92019041	11.30			
10-52-3100	Children Books	Inv# 92068846	11.61			
10-52-3100	Children Books	Inv# 92153601	32.23			
10-52-3100	Children Books	Inv# 92153605	56.55			
10-52-3100	Children Books	Inv# 92019045	1,062.31			
10-52-3100	Children Books	Inv# 92019040	13.53			
10-52-3100	Children Books	Inv# 92315562	22.50			
10-52-3100	Children Books	Inv# 92315569	10.26			
10-52-3100	Children Books	Inv# 91977709	37.52			
10-52-3100	Children Books	Inv# 91977708	11.29			
10-52-3100	Children Books	Inv# 91977701	11.27			
10-52-3100	Children Books	Inv# 91977699	51.58			
10-52-3100	Children Books	Inv# 91977697	15.43			
10-54-3900	Adult Other Expenditures	Inv# 92244009	35.13			
10-54-3110	Adult Books	Inv# 92201692	11.45			
10-54-3110	Adult Books	Inv# 92201691	34.29			
10-54-3110	Adult Books	Inv# 92201690	18.86			
10-54-3110	Adult Books	Inv# 92201687	13.37			
10-54-3110	Adult Books	Inv# 92201686	34.57			
10-54-3110	Adult Books	Inv# 92201694	28.14			
10-54-3900	Adult Other Expenditures	Inv# 92244010	17.57			
10-52-3100	Children Books	Inv# 92201693	39.02			
10-52-3100	Children Books	Inv# 92244011	27.37			
10-52-3100	Children Books	Inv# 92201689	10.95			
10-52-3100	Children Books	Inv# 92001688	16.20			
10-52-3100	Children Books	Inv# 92001685	11.49			
10-66-9250	Materials Management Supplies	Inv# 92201695	11.52			
10-66-9250	Materials Management Supplies	Inv# 92244012	3.84			
10-52-3100	Children Books	Inv# 92166472	13.51			
10-52-3100	Children Books	Inv# 92166475	10.97			
10-52-3100	Children Books	Inv# 92422555	6.01			
10-52-3100	Children Books	Inv# 92280127	10.95			
10-52-3100	Children Books	Inv# 92280128	23.81			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-52-3100	Children Books	Inv# 92422561	135.87			
10-52-3100	Children Books	Inv# 92422557	180.26			
10-52-3100	Children Books	Inv# 92520670	194.05			
10-52-3100	Children Books	Inv# 92520667	10.53			
10-52-3100	Children Books	Inv# 92422569	48.81			
10-52-3100	Children Books	Inv# 92727157	10.25			
10-52-3100	Children Books	Inv# 92727160	11.40			
10-52-3100	Children Books	Inv# 92727151	5.26			
10-54-3110	Adult Books	Inv# 92520669	1,026.05			
10-54-3110	Adult Books	Inv# 92727164	19.91			
10-54-3110	Adult Books	Inv# 92520671	279.07			
10-54-3110	Adult Books	Inv# 92727165	13.14			
10-54-3110	Adult Books	Inv# 92727166	16.41			
10-54-3110	Adult Books	Inv# 92727167	58.67			
10-54-3110	Adult Books	Inv# 92727168	44.71			
10-54-3110	Adult Books	Inv# 92727169	42.12			
10-54-3110	Adult Books	Inv# 92727171	22.42			
10-54-3110	Adult Books	Inv# 92727170	33.09			
10-54-3110	Adult Books	Inv# 92422571	47.57			
10-54-3110	Adult Books	Inv# 92422572	16.45			
10-54-3110	Adult Books	Inv# 92520662	51.91			
10-54-3110	Adult Books	Inv# 92520665	18.46			
10-54-3110	Adult Books	Inv# 92520664	9.76			
10-54-3110	Adult Books	Inv# 92520663	25.23			
10-54-3110	Adult Books	Inv# 92520666	10.51			
10-54-3110	Adult Books	Inv# 92520668	61.37			
10-54-3110	Adult Books	Inv# 92422565	69.65			
10-54-3110	Adult Books	Inv# 92422564	28.95			
10-54-3110	Adult Books	Inv# 92422566	16.98			
10-54-3110	Adult Books	Inv# 92422567	31.78			
10-54-3110	Adult Books	Inv# 92422568	15.09			
10-54-3110	Adult Books	Inv# 92422570	50.24			
10-54-3110	Adult Books	Inv# 92166473	7.26			
10-54-3110	Adult Books	Inv# 92166474	15.28			
10-54-3110	Adult Books	Inv# 92166477	33.53			
10-54-3110	Adult Books	Inv# 92166476	12.10			
10-54-3110	Adult Books	Inv# 92166478	18.29			
10-54-3110	Adult Books	Inv# 92166479	19.78			
10-54-3110	Adult Books	Inv# 92166480	36.72			
10-54-3110	Adult Books	Inv# 92166481	15.24			
10-54-3110	Adult Books	Inv# 92466917	15.89			
10-54-3110	Adult Books	Inv# 92422560	100.59			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3110	Adult Books	Inv# 92422559	28.92			
10-54-3110	Adult Books	Inv# 92422558	32.06			
10-54-3110	Adult Books	Inv# 92422556	110.48			
10-54-3110	Adult Books	Inv# 92422554	18.61			
10-54-3110	Adult Books	Inv# 92466916	19.88			
10-54-3110	Adult Books	Inv# 92422562	31.14			
10-54-3110	Adult Books	Inv# 92422563	9.76			
10-66-9250	Materials Management Supplies	Inv# 92598379	0.64			
10-66-9250	Materials Management Supplies	Inv# 92556630	7.04			
10-66-9250	Materials Management Supplies	Inv# 92649130	7.68			
10-66-9250	Materials Management Supplies	Inv# 92649123	33.28			
10-66-9250	Materials Management Supplies	Inv# 92280129	0.64			
10-66-9250	Materials Management Supplies	Inv# 92466918	1.28			
10-66-9250	Materials Management Supplies	Inv# 92382501	13.44			
10-66-9250	Materials Management Supplies	Inv# 92505417	48.00			
10-66-9250	Materials Management Supplies	Inv# 92763743	2.56			
10-66-9250	Materials Management Supplies	Inv# 92542730	104.32			
10-66-9250	Materials Management Supplies	Inv# 92727175	3.84			
10-66-9250	Materials Management Supplies	Inv# 92201698	1.92			
10-66-9250	Materials Management Supplies	Inv# 92727163	6.40			
10-66-9250	Materials Management Supplies	Inv# 92727172	10.24			
10-66-9250	Materials Management Supplies	Inv# 92502672	69.76			
10-54-3110	Adult Books	Inv# 92315563	11.61			
10-66-9250	Materials Management Supplies	Inv# 91977710	1.92			
10-54-3110	Adult Books	Inv# 92727152	15.91			
10-66-9250	Materials Management Supplies	Inv# 92422573	46.08			
10-66-9250	Materials Management Supplies	Inv# 92292624	0.64			
10-66-9250	Materials Management Supplies	Inv# 92315574	1.92			
10-66-9250	Materials Management Supplies	Inv# 92153617	3.20			
10-66-9250	Materials Management Supplies	Inv# 92264843	0.64			
10-66-9250	Materials Management Supplies	Inv# 92382488	16.64			
10-66-9250	Materials Management Supplies	Inv# 92422575	1.28			
10-66-9250	Materials Management Supplies	Inv# 92280126	3.20			
10-66-9250	Materials Management Supplies	Inv# 92368432	62.08			
10-66-9250	Materials Management Supplies	Inv# 92186086	21.76			
10-66-9250	Materials Management Supplies	Inv# 92315561	17.92			
10-52-3100	Children Books	Inv# 92649107	36.41			
10-52-3100	Children Books	Inv# 92649114	20.54			
10-52-3100	Children Books	Inv# 92505411	10.18			
10-52-3100	Children Books	Inv# 92649126	16.47			
10-52-3100	Children Books	Inv# 92649120	22.11			
10-52-3100	Children Books	Inv# 92505416	863.52			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-52-3100	Children Books	Inv# 92382493	9.82			
10-52-3100	Children Books	Inv# 92382490	47.12			
10-52-3100	Children Books	Inv# 92201697	21.97			
10-54-3110	Adult Books	Inv# 92727159	31.30			
10-54-3110	Adult Books	Inv# 92727161	24.88			
10-54-3110	Adult Books	Inv# 92727162	41.25			
10-54-3110	Adult Books	Inv# 92727158	25.30			
10-54-3110	Adult Books	Inv# 92201696	17.11			
10-54-3110	Adult Books	Inv# 92727150	10.88			
10-54-3110	Adult Books	Inv# 92727149	55.98			
10-54-3110	Adult Books	Inv# 92727156	18.21			
10-54-3110	Adult Books	Inv# 92727155	17.18			
10-66-9250	Materials Management Supplies	Inv# 91977707	55.04			
10-66-9250	Materials Management Supplies	Inv# 91640084	-16.00			
10-66-9250	Materials Management Supplies	Inv# 92068848	1.92			
10-66-9250	Materials Management Supplies	Inv# 92153614	119.68			
10-66-9250	Materials Management Supplies	Inv# 92019046	67.84			
10-66-9250	Materials Management Supplies	Inv# 92315571	8.96			
10-52-3100	Children Books	Inv# 92099322	11.41			
10-52-3100	Children Books	Inv# 92099327	10.88			
10-52-3100	Children Books	Inv# 92099326	9.87			
10-52-3100	Children Books	Inv# 92099331	35.63			
10-54-3110	Adult Books	Inv# 92099325	17.12			
10-54-3110	Adult Books	Inv# 92099323	11.59			
10-54-3110	Adult Books	Inv# 92099328	31.91			
10-54-3110	Adult Books	Inv# 92099329	25.36			
10-54-3110	Adult Books	Inv# 92099330	15.95			
10-54-3110	Adult Books	Inv# 92099332	12.24			
10-54-3110	Adult Books	Inv# 91952184	1,143.80			
10-66-9250	Materials Management Supplies	Inv# 92123158	28.16			
10-66-9250	Materials Management Supplies	Inv# 92621044	-1.92			
10-54-3110	Adult Books	Inv# 92315551	33.44			
10-54-3110	Adult Books	Inv# 92315552	62.97			
10-54-3110	Adult Books	Inv# 92556629	67.13			
10-54-3110	Adult Books	Inv# 92542727	1,748.89			
10-54-3110	Adult Books	Inv# 92542728	15.27			
10-54-3110	Adult Books	Inv# 92542720	17.53			
10-54-3110	Adult Books	Inv# 92368430	1,002.74			
10-54-3110	Adult Books	Inv# 92280125	17.38			
10-54-3110	Adult Books	Inv# 92315560	16.43			
10-54-3110	Adult Books	Inv# 92186084	21.79			
10-54-3110	Adult Books	Inv# 92315549	30.86			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3110	Adult Books	Inv# 92315555	25.59			
10-54-3110	Adult Books	Inv# 92315553	68.71			
10-54-3110	Adult Books	Inv# 92315558	22.85			
10-54-3110	Adult Books	Inv# 92315556	18.18			
10-54-3110	Adult Books	Inv# 92542716	20.41			
10-54-3110	Adult Books	Inv# 92542715	26.68			
10-54-3110	Adult Books	Inv# 92542714	9.00			
10-54-3110	Adult Books	Inv# 92153615	16.74			
10-54-3110	Adult Books	Inv# 92153616	94.73			
10-54-3110	Adult Books	Inv# 92292623	19.38			
10-54-3110	Adult Books	Inv# 92315572	37.59			
10-54-3110	Adult Books	Inv# 92542719	18.10			
10-54-3110	Adult Books	Inv# 92542717	10.78			
10-54-3110	Adult Books	Inv# 92315548	42.21			
10-54-3110	Adult Books	Inv# 92368431	370.82			
10-52-3100	Children Books	Inv# 92906495	25.58			
10-54-3110	Adult Books	Inv# 92906493	19.58			
10-54-3110	Adult Books	Inv# 92906528	14.40			
10-54-3110	Adult Books	Inv# 92906492	19.58			
10-66-9250	Materials Management Supplies	Credit# 93117991	-0.64			
10-66-9250	Materials Management Supplies	Credit# 93149348	-1.92			
10-66-9250	Materials Management Supplies	Credit# 93076346	-1.28			
10-66-9250	Materials Management Supplies	Credit# 93076345	-1.28			
10-66-9250	Materials Management Supplies	Inv# 92906496	1.28			
10-66-9250	Materials Management Supplies	Inv# 92906494	1.28			
10-66-9250	Materials Management Supplies	Inv# 92906529	0.64			
10-54-3110	Adult Books	Inv# 92382502	21.08			
10-54-3110	Adult Books	Credit# 93117994	-16.79			
10-54-3110	Adult Books	Credit# 93117992	-19.78			
10-54-3110	Adult Books	Credit# 93117995	-16.95			
10-54-3110	Adult Books	Inv# 9231554	34.05			
10-54-3110	Adult Books	Credit# 93149349	-17.99			
10-54-3110	Adult Books	Inv# 92727154	18.21			
10-54-3110	Adult Books	Inv# 92649129	16.55			
10-54-3110	Adult Books	Inv# 92727147	17.17			
10-54-3110	Adult Books	Inv# 92727148	32.98			
10-52-3100	Children Books	Credit# 93149347	-24.72			
10-54-3110	Adult Books	Inv# 92727153	15.91			
10-54-3110	Adult Books	Inv# 92382489	10.21			
10-54-3110	Adult Books	Inv# 92382499	30.29			
10-54-3110	Adult Books	Inv# 92727174	55.74			
10-54-3110	Adult Books	Inv# 92727173	55.74			

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10-54-3110	Adult Books	Inv# 92505410	32.84			
10-54-3110	Adult Books	Inv# 92505415	15.28			
10-54-3110	Adult Books	Inv# 92505414	22.67			
10-54-3110	Adult Books	Inv# 92505412	12.01			
10-54-3110	Adult Books	Inv# 92505413	17.02			
10-54-3110	Adult Books	Inv# 92505408	13.02			
10-54-3110	Adult Books	Inv# 92505407	32.82			
10-54-3110	Adult Books	Inv# 92505409	66.22			
10-54-3110	Adult Books	Inv# 92505405	18.11			
10-54-3110	Adult Books	Inv# 92505406	16.98			
10-54-3110	Adult Books	Inv# 92649127	106.09			
10-54-3110	Adult Books	Inv# 92649125	20.63			
10-54-3110	Adult Books	Inv# 92505404	33.95			
10-54-3110	Adult Books	Inv# 92649105	18.63			
10-54-3110	Adult Books	Inv# 92649108	15.03			
10-54-3110	Adult Books	Inv# 92649109	100.37			
10-54-3110	Adult Books	Inv# 92649111	52.15			
10-54-3110	Adult Books	Inv# 92649112	22.73			
10-54-3110	Adult Books	Inv# 92649113	17.01			
10-54-3110	Adult Books	Inv# 92649122	42.58			
10-54-3110	Adult Books	Inv# 92649116	47.47			
10-54-3110	Adult Books	Inv# 92649115	27.85			
10-54-3110	Adult Books	Inv# 92649117	89.28			
10-54-3110	Adult Books	Inv# 92649118	48.71			
10-54-3110	Adult Books	Inv# 92649128	36.73			
10-54-3110	Adult Books	Inv# 92649124	17.19			
10-54-3110	Adult Books	Inv# 92649121	40.51			
10-54-3110	Adult Books	Inv# 92649119	16.99			
10-54-3110	Adult Books	Inv# 92382491	25.90			
10-54-3110	Adult Books	Inv# 92382492	39.28			
10-54-3110	Adult Books	Inv# 92382494	49.59			
10-54-3110	Adult Books	Inv# 92382495	17.28			
10-54-3110	Adult Books	Inv# 92649103	27.86			
10-54-3110	Adult Books	Inv# 92649106	96.49			
10-54-3110	Adult Books	Inv# 92382496	16.53			
10-54-3110	Adult Books	Inv# 92382498	27.09			
10-54-3110	Adult Books	Inv# 92382500	15.34			
10-54-3110	Adult Books	Inv# 92649110	38.64			
10-66-9250	Materials Management Supplies	Inv# 92691420	105.60			
10-66-9250	Materials Management Supplies	Inv# 92824571	35.84			
10-54-3110	Adult Books	Inv# 92824562	19.89			
10-54-3110	Adult Books	Inv# 92824561	15.86			

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10-54-3110	Adult Books	Inv# 92824559	15.06			
10-54-3110	Adult Books	Inv# 92824558	56.25			
10-54-3110	Adult Books	Inv# 92824555	27.04			
10-54-3110	Adult Books	Inv# 92824554	70.32			
10-54-3110	Adult Books	Inv# 92691417	1,747.58			
10-54-3110	Adult Books	Inv# 92691416	16.97			
10-54-3110	Adult Books	Inv# 92691415	11.25			
10-54-3110	Adult Books	Inv# 92824551	6.77			
10-54-3110	Adult Books	Inv# 92824569	114.83			
10-54-3110	Adult Books	Inv# 92691419	112.23			
10-54-3110	Adult Books	Inv# 92824552	62.43			
10-54-3110	Adult Books	Inv# 92691414	16.40			
10-54-3110	Adult Books	Inv# 92691413	16.41			
10-54-3110	Adult Books	Inv# 92691412	27.03			
10-54-3110	Adult Books	Inv# 92691410	24.00			
10-54-3110	Adult Books	Inv# 92691409	22.23			
10-54-3110	Adult Books	Inv# 92691408	16.41			
10-54-3110	Adult Books	Inv# 92691407	42.02			
10-54-3110	Adult Books	Inv# 92691406	69.33			
10-54-3110	Adult Books	Inv# 92824568	15.88			
10-54-3110	Adult Books	Inv# 92824567	116.13			
10-54-3110	Adult Books	Inv# 92824565	16.99			
10-54-3110	Adult Books	Inv# 92824564	44.26			
10-54-3110	Adult Books	Inv# 92824563	94.75			
10-52-3100	Children Books	Inv# 92691418	317.08			
10-52-3100	Children Books	Inv# 92691411	14.45			
10-52-3100	Children Books	Inv# 92824570	35.42			
10-52-3100	Children Books	Inv# 92824566	51.93			
10-52-3100	Children Books	Inv# 92824557	12.38			
10-52-3100	Children Books	Inv# 92824560	14.29			
10-52-3100	Children Books	Inv# 92824556	10.79			
10-52-3100	Children Books	Inv# 92824553	28.56			
10-52-3100	Children Books	Inv# 92422574	25.48			
10-52-3100	Children Books	Inv# 92315573	17.25			
10-52-3100	Children Books	Inv# 92649104	22.12			
10-52-3100	Children Books	Inv# 92649102	11.35			
10-52-3100	Children Books	Inv# 92382497	18.82			
10-52-3100	Children Books	Inv# 92382477	10.82			
10-52-3100	Children Books	Inv# 92382476	9.09			
10-52-3100	Children Books	Inv# 92382484	47.68			
10-52-3100	Children Books	Inv# 92264842	13.73			
10-52-3100	Children Books	Inv# 92186082	11.39			

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10-52-3100	Children Books	Inv# 92382479	28.78			
10-52-3100	Children Books	Inv# 92280119	19.75			
10-52-3100	Children Books	Inv# 92345305	13.16			
10-52-3100	Children Books	Inv# 92542718	10.17			
10-52-3100	Children Books	Inv# 92186085	349.67			
10-52-3100	Children Books	Inv# 92315557	31.80			
10-52-3100	Children Books	Inv# 92315550	57.99			
10-52-3100	Children Books	Inv# 92280121	30.11			
10-52-3100	Children Books	Inv# 92280124	15.40			
10-54-3110	Adult Books	Inv# 92542723	10.81			
10-54-3110	Adult Books	Inv# 92542722	11.32			
10-54-3110	Adult Books	Inv# 92315559	77.15			
10-54-3110	Adult Books	Inv# 92763742	35.40			
10-54-3110	Adult Books	Inv# 92763741	35.40			
10-54-3110	Adult Books	Inv# 92280123	23.22			
10-54-3110	Adult Books	Inv# 92280122	17.13			
10-54-3110	Adult Books	Inv# 92280120	13.31			
10-54-3110	Adult Books	Inv# 92280118	27.66			
10-54-3110	Adult Books	Inv# 92186083	31.63			
10-54-3110	Adult Books	Inv# 92368429	14.95			
10-54-3110	Adult Books	Inv# 92315547	87.78			
10-54-3110	Adult Books	Inv# 92382482	27.14			
10-54-3110	Adult Books	Inv# 92382481	38.40			
10-54-3110	Adult Books	Inv# 92382480	67.72			
10-54-3110	Adult Books	Inv# 92382478	37.49			
10-54-3110	Adult Books	Inv# 92382487	32.95			
10-54-3110	Adult Books	Inv# 92382486	32.94			
10-54-3110	Adult Books	Inv# 92382485	48.05			
10-54-3110	Adult Books	Inv# 92382483	17.01			
10-54-3110	Adult Books	Inv# 92542729	549.12			
10-54-3110	Adult Books	Inv# 92556625	6.04			
10-54-3110	Adult Books	Inv# 92556626	13.47			
10-54-3110	Adult Books	Inv# 92542721	16.41			
10-54-3110	Adult Books	Inv# 92542726	32.80			
10-54-3110	Adult Books	Inv# 92542725	35.07			
10-54-3110	Adult Books	Inv# 92542724	16.97			
10-54-3110	Adult Books	Inv# 92598378	18.82			
10-54-3110	Adult Books	Inv# 92556628	19.00			
10-54-3110	Adult Books	Inv# 92556627	46.30			
10-66-9250	Materials Management Supplies	Credit# 93117996	-0.64			
10-52-3100	Children Books	Inv# 92862378	11.71			
10-52-3100	Children Books	Inv# 92862381	11.32			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-52-3100	Children Books	Inv# 92862390	1,069.85			
10-54-3110	Adult Books	Inv# 92862383	35.10			
10-54-3110	Adult Books	Inv# 92862382	13.01			
10-54-3110	Adult Books	Inv# 92862385	16.96			
10-54-3110	Adult Books	Inv# 92862380	38.48			
10-54-3110	Adult Books	Inv# 92862384	11.29			
10-54-3110	Adult Books	Inv# 92862388	31.97			
10-54-3110	Adult Books	Inv# 92862387	10.74			
10-54-3110	Adult Books	Inv# 92862386	16.96			
10-54-3110	Adult Books	Inv# 92862389	18.62			
10-54-3110	Adult Books	Inv# 92862391	599.15			
10-54-3110	Adult Books	Inv# 92862376	56.73			
10-54-3110	Adult Books	Inv# 92862377	7.80			
10-54-3110	Adult Books	Inv# 92862379	22.66			
10-66-9250	Materials Management Supplies	Credit# 93117993	-0.64			
10-66-9250	Materials Management Supplies	Inv# 92862392	86.40			
10-54-3110	Adult Books	Inv# 91977702	16.97			
10-54-3110	Adult Books	Inv# 91977703	21.61			
10-54-3110	Adult Books	Inv# 91977704	29.43			
10-54-3110	Adult Books	Inv# 91977700	59.30			
10-54-3110	Adult Books	Inv# 92315570	71.44			
10-54-3110	Adult Books	Inv# 91977706	336.62			
10-54-3110	Adult Books	Inv# 91977705	638.78			
10-54-3110	Adult Books	Inv# 92315565	7.86			
10-54-3110	Adult Books	Inv# 92315566	35.51			
10-54-3110	Adult Books	Inv# 92315564	20.15			
10-54-3110	Adult Books	Inv# 92315568	10.99			
10-54-3110	Adult Books	Inv# 92315567	14.26			
10-54-3110	Adult Books	Inv# 92153607	16.39			
10-54-3110	Adult Books	Inv# 92153608	11.87			
10-54-3110	Adult Books	Inv# 92153603	18.00			
10-54-3110	Adult Books	Inv# 92153604	74.27			
10-54-3110	Adult Books	Inv# 92068845	18.51			
10-54-3110	Adult Books	Inv# 92068847	16.38			
10-54-3110	Adult Books	Inv# 91238142 - return	-10.19			
10-54-3110	Adult Books	Inv# 92153611	2,018.85			
10-54-3110	Adult Books	Inv# 92153612	1,390.50			
10-54-3110	Adult Books	Inv# 92153602	11.38			
10-54-3110	Adult Books	Inv# 92153609	121.56			
10-54-3110	Adult Books	Inv# 92153606	16.39			
10-54-3110	Adult Books	Inv# 91977698	16.96			
10-54-3110	Adult Books	Inv# 92019044	14.17			

Addison Public Library Check Register

All Bank Accounts
December 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3110	Adult Books	Inv# 92019042	34.34			
10-54-3110	Adult Books	Inv# 92019043	28.37			
10-54-3110	Adult Books	Inv# 92153613	171.95			
10-54-3110	Adult Books	Inv# 92153610	16.96			
10-54-3110	Adult Books	Inv# 92542732	47.72			
10-54-3110	Adult Books	Inv# 92542731	17.43			
10-54-3110	Adult Books	Inv# 92466904	49.69			
10-54-3110	Adult Books	Inv# 92019059	17.12			
10-54-3110	Adult Books	Inv# 92466905	8.51			
10-54-3110	Adult Books	Inv# 92466908	19.32			
10-54-3110	Adult Books	Inv# 92466909	45.14			
10-54-3110	Adult Books	Inv# 92466911	17.20			
10-54-3110	Adult Books	Inv# 92466912	51.20			
10-54-3110	Adult Books	Inv# 92466913	33.59			
10-54-3110	Adult Books	Inv# 92466914	16.50			
10-54-3110	Adult Books	Inv# 92466907	69.11			
10-52-3100	Children Books	Inv# 92123159	13.73			
10-52-3100	Children Books	Inv# 92466910	10.82			
10-52-3100	Children Books	Inv# 92466906	19.73			
10-52-3100	Children Books	Inv# 92123146	107.05			
10-52-3100	Children Books	Inv# 92123149	136.80			
10-52-3100	Children Books	Inv# 92123150	10.22			
10-52-3100	Children Books	Inv# 92123143	11.32			
10-52-3100	Children Books	Inv# 92123155	43.11			
10-52-3100	Children Books	Inv# 92099324	37.00			
10-52-3100	Children Books	Inv# 92482005	-30.82			
10-54-3110	Adult Books	Inv# 92123144	12.52			
10-54-3110	Adult Books	Inv# 92123145	86.88			
10-54-3110	Adult Books	Inv# 92123147	17.04			
10-54-3110	Adult Books	Inv# 92123151	19.92			
10-54-3110	Adult Books	Inv# 92123148	33.87			
10-54-3110	Adult Books	Inv# 92123152	49.35			
10-54-3110	Adult Books	Inv# 92123153	48.80			
10-54-3110	Adult Books	Inv# 92123156	18.18			
10-54-3110	Adult Books	Inv# 92123154	13.05			
10-54-3110	Adult Books	Inv# 92123157	11.42			
Innovation Arts Connection LLC 10-64-8120	Children Services Programs - General	Inv# 1479	200.00	40254	01/20/26	<u>200.00</u>
Jackson-Hirsh, Inc. 201115 10-66-9300	Library Wide Supplies	Inv# 1104583	99.89	40255	01/20/26	<u>99.89</u>

**Addison Public Library
Check Register**

All Bank Accounts
December 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Jenny Cuevas 892155 10-62-7550	In-State Travel	Bank Run - BMO & Wintrust	8.40	40256	01/20/26	<u>8.40</u>
Karen Dini 814196 10-62-7550	In-State Travel	Bank Run - BMO & Wintrust	12.60	40257	01/20/26	<u>12.60</u>
Kiplinger's Investing for Income 211960 10-55-3400	Magazines/News	Annual Subscription, Acct# 6023718973	29.95	40258	01/20/26	<u>29.95</u>
Kristina Howard 892658 10-62-7550	In-State Travel	Bank Run - BMO & Wintrust	4.20	40259	01/20/26	<u>4.20</u>
LACONI, Inc. 221163 10-62-7510	Memberships (Staff & Board)	January - December 2026 Membership	150.00	40260	01/20/26	<u>150.00</u>
Lauterbach&Amen LLP 172582 10-56-4450	Accounting Service Fees	Inv# 113302	1,850.00	40261	01/20/26	<u>1,850.00</u>
Len's Ace Hardware Inc. 221567 10-58-5610	Building Supplies	Inv# 541236/1	37.77	40262	01/20/26	<u>429.94</u>
10-58-5610	Building Supplies	Inv# 541406/1	276.53			
10-58-5610	Building Supplies	Inv# 541408/1	-173.99			
10-58-5610	Building Supplies	Inv# 541438/1	14.38			
10-58-5610	Building Supplies	Inv# 541542/1	45.87			
10-58-5610	Building Supplies	Inv# 541548/1	112.44			
10-58-5610	Building Supplies	Inv# 541728/1	27.05			
10-58-5610	Building Supplies	Inv# 542188/1	89.89			
Libraria 131861 10-52-3100	Children Books	Inv# 268963	29.90	40263	01/20/26	<u>359.91</u>
10-52-3100	Children Books	Inv# 269268	330.01			
Library Furniture International 221920 80-55-1905	Renovation Project	Inv# 2025-111-Ph 3	53,137.25	40264	01/20/26	<u>53,137.25</u>
LinkedIn Corporation 10-55-3500	Online Databases	Inv# 10112981208, 12.01.25- 11.30.26	7,000.00	40265	01/20/26	<u>7,000.00</u>

Addison Public Library Check Register

All Bank Accounts
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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Makera Inc. 10-66-9985	Sam's Lab	Inv# 6415	7,341.78	40266	01/20/26	<u>7,341.78</u>
Marilyn Williams 823600 10-62-7550	In-State Travel	Bank Run - BMO & Wintrust	8.40	40267	01/20/26	<u>8.40</u>
Marti LaHood 281914 10-64-8100	Adult Services Programs	Chair Yoga 1.22.26	80.00	40268	01/20/26	<u>80.00</u>
Marti LaHood 281914 10-64-8100	Adult Services Programs	Chair Yoga 2.12.26	80.00	40269	01/20/26	<u>80.00</u>
Mary Medjo ME Zengue 833455 10-62-7560	Out-of-State Travel	Delta Flights to Minneapolis for PLA	334.96	40270	01/20/26	<u>334.96</u>
Matthew Sherlock 892179 10-62-7550	In-State Travel	Bank Run - BMO & Wintrust	12.60	40271	01/20/26	<u>12.60</u>
Matthew Williams 892182 10-62-7550	In-State Travel	ABE Event: SCARCE	16.24	40272	01/20/26	<u>16.24</u>
Mechanical & Industrial Steel Services Inc. 80-55-1905	Renovation Project	Payment 13, 12.31.25	119,907.00	40273	01/20/26	<u>119,907.00</u>
Megan Christianson 892201 10-62-7600	Tuition Reimbursement	Megan Christianson 892201	3,975.00	40274	01/20/26	<u>3,975.00</u>
Midwest Tape 231925 10-54-3900	Adult Other Expenditures	Inv# 508191479	35.98	40275	01/20/26	<u>9,382.39</u>
10-54-3900	Adult Other Expenditures	Inv# 508191471	14.99			
10-54-3900	Adult Other Expenditures	Inv# 508191473	333.60			
10-54-3900	Adult Other Expenditures	Inv# 508191472	289.38			
10-54-3900	Adult Other Expenditures	Inv# 508191474	84.69			
10-54-3900	Adult Other Expenditures	Inv# 508191475	26.99			
10-54-3900	Adult Other Expenditures	Inv# 508191477	50.98			
10-54-3900	Adult Other Expenditures	Inv# 508191478	51.72			
10-66-9250	Materials Management Supplies	Inv# 508254157	365.09			
10-54-3900	Adult Other Expenditures	Inv# 508237635	474.91			
10-54-3900	Adult Other Expenditures	Inv# 508237636	45.99			
10-54-3900	Adult Other Expenditures	Inv# 508208965	45.99			
10-54-3900	Adult Other Expenditures	Inv# 508208964	54.99			

Addison Public Library Check Register

All Bank Accounts
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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3900	Adult Other Expenditures	Inv# 508208962	912.81			
10-54-3900	Adult Other Expenditures	Inv# 508061461	83.22			
10-54-3900	Adult Other Expenditures	Inv# 508061462	245.87			
10-54-3900	Adult Other Expenditures	Inv# 508061471	27.73			
10-54-3900	Adult Other Expenditures	Inv# 508061472	20.24			
10-54-3900	Adult Other Expenditures	Inv# 508061469	129.70			
10-54-3900	Adult Other Expenditures	Inv# 508061468	140.20			
10-54-3900	Adult Other Expenditures	Inv# 508061464	17.99			
10-54-3900	Adult Other Expenditures	Inv# 508028830	143.21			
10-54-3900	Adult Other Expenditures	Inv# 508028831	56.22			
10-54-3900	Adult Other Expenditures	Inv# 508025364	23.24			
10-54-3900	Adult Other Expenditures	Inv# 508025365	155.91			
10-54-3900	Adult Other Expenditures	Inv# 508025368	14.24			
10-54-3900	Adult Other Expenditures	Inv# 508025366	102.69			
10-52-3900	Children Other Expenditures	Inv# 508025367	30.72			
10-52-3900	Children Other Expenditures	Inv# 508061467	113.94			
10-52-3900	Children Other Expenditures	Inv# 508061463	19.49			
10-52-3900	Children Other Expenditures	Inv# 508061470	99.71			
10-54-3900	Adult Other Expenditures	Inv# 508061465	78.70			
10-54-3900	Adult Other Expenditures	Inv# 508118905	25.49			
10-54-3900	Adult Other Expenditures	Inv# 508118903	119.95			
10-54-3900	Adult Other Expenditures	Inv# 508118902	86.22			
10-54-3900	Adult Other Expenditures	Inv# 508118901	125.20			
10-54-3900	Adult Other Expenditures	Inv# 508088778	123.72			
10-54-3900	Adult Other Expenditures	Inv# 508088779	30.74			
10-54-3900	Adult Other Expenditures	Inv# 508067479	696.87			
10-54-3900	Adult Other Expenditures	Inv# 508067478	92.98			
10-52-3900	Children Other Expenditures	Inv# 508067641	38.99			
10-52-3900	Children Other Expenditures	Inv# 508088984	23.99			
10-52-3900	Children Other Expenditures	Inv# 508088777	22.49			
10-52-3900	Children Other Expenditures	Inv# 508088983	15.74			
10-54-3900	Adult Other Expenditures	Inv# 508088775	462.73			
10-54-3900	Adult Other Expenditures	Inv# 508088982	14.99			
10-54-3900	Adult Other Expenditures	Inv# 508088985	18.74			
10-54-3900	Adult Other Expenditures	Inv# 508088981	57.73			
10-54-3900	Adult Other Expenditures	Inv# 508088980	21.59			
10-54-3900	Adult Other Expenditures	Inv# 508088774	222.63			
10-55-3860	E-Books	Inv# 507584498	1,062.99			
10-55-3860	E-Books	Inv# 507951262	109.99			
10-54-3900	Adult Other Expenditures	Inv# 508153790	10.49			
10-54-3900	Adult Other Expenditures	Inv# 508153800	110.34			
10-54-3900	Adult Other Expenditures	Inv# 508153795	102.69			

Addison Public Library Check Register

All Bank Accounts
December 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3900	Adult Other Expenditures	Inv# 508153688	20.23			
10-54-3900	Adult Other Expenditures	Inv# 508143121	52.99			
10-54-3900	Adult Other Expenditures	Inv# 508143124	39.99			
10-54-3900	Adult Other Expenditures	Inv# 508143122	245.95			
10-54-3900	Adult Other Expenditures	Inv# 508153793	101.63			
10-54-3900	Adult Other Expenditures	Inv# 508160569	213.95			
10-54-3900	Adult Other Expenditures	Inv# 508161132	11.24			
10-54-3900	Adult Other Expenditures	Inv# 508161131	48.99			
10-54-3900	Adult Other Expenditures	Inv# 508153794	304.36			
10-54-3900	Adult Other Expenditures	Inv# 508153799	22.49			
10-54-3900	Adult Other Expenditures	Inv# 508153798	20.24			
10-54-3900	Adult Other Expenditures	Inv# 508153792	208.75			
10-54-3900	Adult Other Expenditures	Inv# 508153791	57.72			
10-54-3900	Adult Other Expenditures	Inv# 508153796	79.48			
10-54-3900	Adult Other Expenditures	Inv# 508153797	21.74			
10-52-3900	Children Other Expenditures	Inv# 508191850	38.98			
10-52-3900	Children Other Expenditures	Inv# 508191851	5.24			
Midwest Wrecking Co Inc 231979 80-55-1905	Renovation Project	Payment 13, 12.31.25	6,300.00	40276	01/20/26	<u>6,300.00</u>
Nardi's Pizza 241172 10-64-8100	Adult Services Programs	Receipt# 251896, 12.4.25	35.00	40277	01/20/26	<u>35.00</u>
Nelson Fire Protection 80-55-1905	Renovation Project	Payment 13, 12.31.25	18,440.00	40278	01/20/26	<u>18,440.00</u>
NobleTec LLC 10-61-6200	Software/Licenses	Inv# C22071	3,767.30	40279	01/20/26	<u>3,767.30</u>
Norcomm Public Safety 242571 10-58-5710 10-56-4420	Equipment Maintenance & Repair Equipment Rental & Leasing	Inv# 31932 Inv# 31932	105.00 105.00	40280	01/20/26	<u>210.00</u>
OCLC Inc 251352 10-55-3860 10-55-3860	E-Books E-Books	Inv# 1000479146 Inv# 1000474293	3,092.09 4,420.09	40281	01/20/26	<u>7,512.18</u>
ODP Business Solutions 251353 10-66-9300	Library Wide Supplies	Inv# 442882031001	18.49	40282	01/20/26	<u>18.49</u>
OTC Brands, Inc 252842				40283	01/20/26	<u>64.99</u>

Addison Public Library Check Register

All Bank Accounts
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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-66-9250	Materials Management Supplies	Inv# 74004526201	64.99			
Paul Rubio 10-62-7550	In-State Travel	Bank Run - BMO & Wintrust	18.20	40284	01/20/26	<u>18.20</u>
Playaway Products 262219 10-52-3900	Children Other Expenditures	Inv# 517495	635.08	40285	01/20/26	<u>635.08</u>
Prime Architectural Metal & Glass Inc. 80-55-1905	Renovation Project	Payment 13, 12.31.25	42,744.00	40286	01/20/26	<u>42,744.00</u>
Product Architecture + Design 262850 80-55-1905	Renovation Project	Inv# 1650.1006	12,000.00	40287	01/20/26	<u>12,000.00</u>
Quill 273145 10-66-9300	Library Wide Supplies	Inv# 47065652	290.43	40288	01/20/26	<u>869.99</u>
10-66-9300	Library Wide Supplies	Inv# 47003995	21.46			
10-66-9210	Office Supplies	Inv# 47003995	15.68			
10-66-9300	Library Wide Supplies	Inv# 46962620	105.57			
10-66-9300	Library Wide Supplies	Inv# 46917650	26.18			
10-66-9300	Library Wide Supplies	Inv# 46916660	31.67			
10-66-9300	Library Wide Supplies	Inv# 46723333	379.00			
Raghda Badr 10-62-7600	Tuition Reimbursement	Tuition Reimbursement - COD LTA Course	234.00	40289	01/20/26	<u>242.40</u>
10-62-7550	In-State Travel	Bank Run - BMO & Wintrust	8.40			
Rails 281145 10-55-3500	Online Databases	Inv# 15282	4,000.00	40290	01/20/26	<u>4,000.00</u>
Rebecca Hoffman 181156 10-64-8165	Community Engagement Program	Small Business Program 2.10.26	300.00	40291	01/20/26	<u>300.00</u>
Robbins Schwartz 282514 10-56-4100	Legal Fees	Services through 10.31.25	485.72	40292	01/20/26	<u>772.70</u>
10-56-4100	Legal Fees	Services through 11.31.25	286.98			
Samantha Parkison 892193 10-62-7600	Tuition Reimbursement	Foundations of Lib & Info Sci Classes	1,800.00	40293	01/20/26	<u>1,800.00</u>

**Addison Public Library
Check Register**

All Bank Accounts
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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Sarah Vanderheyden 892177 10-62-7420	Information Technology	Linda Z' Sewing Center - 24.6 mi	17.22	40294	01/20/26	<u>17.22</u>
Shaw Media 291845 10-55-3400	Magazines/News	52 week subscription, Acct# 89293	91.00	40295	01/20/26	<u>91.00</u>
Sherie C Shapiro 291967 10-64-8100	Adult Services Programs	Ageless Grace Program 12.18.25	75.00	40296	01/20/26	<u>75.00</u>
Sidecar Publications LLC 291920 10-61-6200	Software/Licenses	Inv# INV-4137	648.00	40297	01/20/26	<u>648.00</u>
Susan Eilers 815196 10-62-7550	In-State Travel	Bank Run - BMO & Wintrust	16.80	40298	01/20/26	<u>16.80</u>
Team One Repair, Inc. 301514 10-66-9220	Guest Services Supplies	Inv# 1681744	606.00	40299	01/20/26	<u>606.00</u>
Technology Management Revolving Fund 132558 10-58-5570	Leased Internet Access Line	Inv# T2607145	399.60	40300	01/20/26	<u>399.60</u>
The Language Labs 112890 10-64-8100	Adult Services Programs	Spanish Program 1.19.26, 1.26.26, 2.2.26, 2.9.26	465.00	40301	01/20/26	<u>465.00</u>
Today's Business Solutions, Inc 302521 10-61-6200 10-58-5710	Software/Licenses Equipment Maintenance & Repair	Inv# 19218 Inv# 19218	3,736.95 1,050.00	40302	01/20/26	<u>4,786.95</u>
Unique Management Services Inc 312430 10-56-4410 10-61-6200 10-61-6200	Collection Agency Fees Software/Licenses Software/Licenses	Inv# 6147337 Inv# 6147901 Inv# 6149997	295.50 40.00 40.00	40303	01/20/26	<u>375.50</u>
Villa Park Electrical Supply 321940 10-58-5610	Building Supplies	Inv# 292529-00	24.28	40304	01/20/26	<u>24.28</u>
VisoGraphic 322200 10-64-8210	Newletter	Jan/Feb Newsletter, Inv# 248969	6,447.72	40305	01/20/26	<u>6,447.72</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	Plan #306740 12/15/25 Payroll	3,525.02	ACH	12/15/25	<u>3,525.02</u>

Addison Public Library

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All Bank Accounts

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	Plan #306740 12/31/25	3,457.08	ACH	12/31/25	<u>3,457.08</u>
					Check List Total	<u><u>681,665.95</u></u>

Addison Public Library

Check List

All Bank Accounts

December 1, 2025 - January 20, 2026

Check Number	Check Date	Payee	Amount
Vendor Checks			
1401	12/31/25	Addison Public Library 500004	3,885.00
21857	12/18/25	ADP, LLC #110146	4,714.56
21858	12/18/25	Albertsons - Safeway 112213	319.10
21859	12/18/25	Comcast 132548	83.07
21860	12/18/25	Comcast 132554	405.43
21861	12/18/25	Nicor Gas 241916	2,001.73
21862	12/18/25	Republic Services #551 122869	413.72
21863	12/18/25	Verizon	100.20
21864	12/18/25	Village of Addison - HSA	2,534.60
39945	12/31/25	Hallett Movers 182563	(141,635.75)
40046	12/31/25	Hallett Movers 182563	(2,941.00)
40180	01/08/26	Albertsons - Safeway 112213	208.82
40181	01/08/26	Albertsons - Safeway 112213	319.10
40182	01/08/26	Ale Ramirez	150.00
40183	01/08/26	Amazon Capital Services 112300	310.76
40184	01/08/26	Elan Financial Services	6,431.51
40185	01/08/26	Hallett Movers 182563	141,635.75
40186	01/08/26	Hallett Movers 182563	2,941.00
40187	01/08/26	Hallett Movers 182563	4,743.00
40188	01/08/26	Midwest Tape 231925	5,908.11
40189	01/08/26	Nicor Gas 241916	2,001.73
40190	01/08/26	United States Postal Service 312448	1,100.00
40191	01/08/26	Verizon	100.20
40192	01/08/26	Village of Addison: Misc Exp 500010	857.69
40193	01/08/26	Village of Addison: Misc Exp 500010	797.14
40194	01/08/26	Village of Addison: Misc Exp 500010	240.01
40195	01/08/26	Village of Addison: Misc Exp 500010	240.01
40196	01/08/26	Village of Addison: Misc Exp 500010	132.00
40197	01/08/26	Village of Addison: Misc Exp 500010	85.65
40198	01/08/26	Village of Addison: Water Ser 500013	648.72
40199	01/08/26	Village of Addison:Health Ins 500011	33,881.24
40200	01/20/26	Adam V. Weis	400.00
40201	01/20/26	Ale Ramirez	150.00
40202	01/20/26	Ale Ramirez	150.00
40203	01/20/26	Amazon Capital Services 112300	1,189.08
40204	01/20/26	Amazon Capital Services 112300	655.77
40205	01/20/26	Amazon Capital Services 112300	651.52
40206	01/20/26	Amazon Capital Services 112300	342.70
40207	01/20/26	Amazon Capital Services 112300	701.20
40208	01/20/26	Amazon Capital Services 112300	2,396.66
40209	01/20/26	Amazon Capital Services 112300	123.09
40210	01/20/26	American Library Association	582.00
40211	01/20/26	Ana Beltran 892191	526.50
40212	01/20/26	Aurelio's Pizza 113172	419.25
40213	01/20/26	Betsi Beltran	8.26
40214	01/20/26	Bibliotheca, LLC 121830	4,081.59
40215	01/20/26	Brigit Goudie 892136	200.00
40216	01/20/26	Brittany Burns 892141	2.24
40217	01/20/26	Bruce A. Bennett	150.00
40218	01/20/26	Built Rite Construction LLC	50,766.00
40219	01/20/26	Business Office Systems 123175	7,018.82
40220	01/20/26	Caputo's Fresh Markets	94.41
40221	01/20/26	Carol Leeson	300.00
40222	01/20/26	CDS Office Technologies 131476	858.64
40223	01/20/26	CDW Government 131480	114.60
40224	01/20/26	Center Point Publishing 131571	130.57
40225	01/20/26	Chicago Tribune 131860	500.73

Addison Public Library**Check List**

All Bank Accounts

December 1, 2025 - January 20, 2026

Check Number	Check Date	Payee	Amount
40226	01/20/26	Colley Elevator 132555	367.50
40227	01/20/26	Comcast 132548	93.07
40228	01/20/26	Comcast 132554	404.78
40229	01/20/26	Complete Cleaning 132523	4,813.00
40230	01/20/26	Consumer Reports on Health 132571	26.00
40231	01/20/26	Convergent Technologies LLC 132568	4,641.02
40232	01/20/26	Crimson Multimedia Dist. 132835	1,692.12
40233	01/20/26	Cyberdyne Masonry Corporation 133100	7,425.00
40234	01/20/26	D&Z House of Books Inc 143662	278.64
40235	01/20/26	Deborah Sanchez 829116	4.83
40236	01/20/26	Demco Inc 141551	806.01
40237	01/20/26	Diana M Cincinello	80.00
40238	01/20/26	DogWatch Newsletter	29.00
40239	01/20/26	Eco Lighting Services and Technology LLC 151341	63,990.00
40240	01/20/26	Eden Morris	15.40
40241	01/20/26	Elizabeth Freebairn	6.30
40242	01/20/26	Francotyp-Postalia, Inc 162817	149.85
40243	01/20/26	Frederick Quinn Corporation 162815	59,644.00
40244	01/20/26	Gabriela Tafolla 162821	6.23
40245	01/20/26	Grainger 333337	431.80
40246	01/20/26	Hargrave Builders Inc. 181171	24,696.00
40247	01/20/26	Heitkotter Inc. 181547	8,249.00
40248	01/20/26	Home Life, Inc 262700	29.50
40249	01/20/26	HW Wilson c/o Grey House Publishing 172830	3,595.00
40250	01/20/26	IL Assoc. of Park Dist 192253	35.00
40251	01/20/26	IL Library Association 192210	350.00
40252	01/20/26	Imperial Dade 12800	1,863.87
40253	01/20/26	Ingram Library Services 192453	27,730.29
40254	01/20/26	Innovation Arts Connection LLC	200.00
40255	01/20/26	Jackson-Hirsh, Inc. 201115	99.89
40256	01/20/26	Jenny Cuevas 892155	8.40
40257	01/20/26	Karen Dini 814196	12.60
40258	01/20/26	Kiplinger's Investing for Income 211960	29.95
40259	01/20/26	Kristina Howard 892658	4.20
40260	01/20/26	LACONI, Inc. 221163	150.00
40261	01/20/26	Lauterbach&Amen LLP 172582	1,850.00
40262	01/20/26	Len's Ace Hardware Inc. 221567	429.94
40263	01/20/26	Libraria 131861	359.91
40264	01/20/26	Library Furniture International 221920	53,137.25
40265	01/20/26	LinkedIn Corporation	7,000.00
40266	01/20/26	Makera Inc.	7,341.78
40267	01/20/26	Marilyn Williams 823600	8.40
40268	01/20/26	Marti LaHood 281914	80.00
40269	01/20/26	Marti LaHood 281914	80.00
40270	01/20/26	Mary Medjo ME Zengue 833455	334.96
40271	01/20/26	Matthew Sherlock 892179	12.60
40272	01/20/26	Matthew Williams 892182	16.24
40273	01/20/26	Mechanical & Industrial Steel Services Inc.	119,907.00
40274	01/20/26	Megan Christianson 892201	3,975.00
40275	01/20/26	Midwest Tape 231925	9,382.39
40276	01/20/26	Midwest Wrecking Co Inc 231979	6,300.00
40277	01/20/26	Nardi's Pizza 241172	35.00
40278	01/20/26	Nelson Fire Protection	18,440.00
40279	01/20/26	NobleTec LLC	3,767.30
40280	01/20/26	Norcomm Public Safety 242571	210.00
40281	01/20/26	OCLC Inc 251352	7,512.18
40282	01/20/26	ODP Business Solutions 251353	18.49
40283	01/20/26	OTC Brands, Inc 252842	64.99

Addison Public Library

Check List

All Bank Accounts

December 1, 2025 - January 20, 2026

Check Number	Check Date	Payee	Amount
40284	01/20/26	Paul Rubio	18.20
40285	01/20/26	Playaway Products 262219	635.08
40286	01/20/26	Prime Architectural Metal & Glass Inc.	42,744.00
40287	01/20/26	Product Architecture + Design 262850	12,000.00
40288	01/20/26	Quill 273145	869.99
40289	01/20/26	Raghda Badr	242.40
40290	01/20/26	Rails 281145	4,000.00
40291	01/20/26	Rebecca Hoffman 181156	300.00
40292	01/20/26	Robbins Schwartz 282514	772.70
40293	01/20/26	Samantha Parkison 892193	1,800.00
40294	01/20/26	Sarah Vanderheyden 892177	17.22
40295	01/20/26	Shaw Media 291845	91.00
40296	01/20/26	Sherie C Shapiro 291967	75.00
40297	01/20/26	Sidecar Publications LLC 291920	648.00
40298	01/20/26	Susan Eilers 815196	16.80
40299	01/20/26	Team One Repair, Inc. 301514	606.00
40300	01/20/26	Technology Management Revolving Fund 132558	399.60
40301	01/20/26	The Language Labs 112890	465.00
40302	01/20/26	Todays Business Solutions,Inc 302521	4,786.95
40303	01/20/26	Unique Management Services Inc 312430	375.50
40304	01/20/26	Villa Park Electrical Supply 321940	24.28
40305	01/20/26	VisoGraphic 322200	6,447.72
ACH	12/15/25	Mission Square 231901	3,525.02
ACH	12/31/25	Mission Square 231901	3,457.08
Vendor Check Total			<u>681,665.95</u>
Check List Total			<u><u>681,665.95</u></u>

Check count = 139

Addison Public Library
Payroll Distribution Summary

Board Meeting 1/20/2026

<u>Description</u>	<u>Amount</u>
Payroll	\$396,667.21

Approved by Board of Trustees

President

Date

Secretary

Date



ADDISON
PUBLIC LIBRARY

ADULT SERVICES – DECEMBER 2025

SNAPSHOT

December is considered a month of celebration and Adult Services staff and our patrons felt that celebratory spirit!



Jane Austen birthday tea party!

Jane Austen's 250th birthday was December 16 and Katrina planned a birthday party! Patrons in attendance enjoyed tea, snacks, a themed playlist, and Jane Austen related games and activities.

December marks the end of our Read & Write in Spanish course and our students, their families, and staff came together to celebrate their success. Our intern, Amber, presented students with a certificate in appreciation of their dedication over the past four months and shared samples of their work. Each student also took a turn reading something they had written, which they could not have done when the course began!

AS staff also celebrated moving out of the Board Room and back into our newly remodeled workroom on the 2nd floor! Being back on the same floor as the service desk and having more space to work and spread out was a great end to 2025.

Interesting Questions

Question: Do you have any resources that would help me learn what the symbols and icons I see online and on my phone mean?

Answer: Yes! We have a free platform called Digital Learn that offers short online lessons on a wide variety of tech topics, including computer basics, search engines and the internet, and phone basics. We are also offering two in-person programs covering phone basics in February.

Question: How many books does the library buy each year?

Answer: Lesley reached out to Jenny and she ran a report that shows in FY25 we ordered 16,674 books!

Question: Can you help me find books on knitting?

Answer: After searching the catalog for "knitting" and filtering for nonfiction books shelved on the second floor, Megan found several introductory books on knitting, including *Knitting Stitches: Step by Step* and *The Knitting Book*, that were of interest to the patron.

Success Story/Stories

A patron brought their personal laptop to Megan's Computer Basics program hoping to learn about organizing photos and files digitally. He mentioned that after getting his data backed up, all his photos had disappeared off his laptop. After taking the class and learning more about file management, he was relieved to discover that his photos were being stored in a different location than before, and had not been deleted! Megan helped him move the photos back to their original location, and showed him how to use the search function in File Explorer to find missing files or photos in the future.

A patron came in sad that their iPod died and they could no longer listen to books in bed while going to sleep. Jodi advised them on how to use Bluetooth headphones and install apps on their phone for free listening to audiobooks checked out on Libby and Hoopla!

A patron stopped in to let Yesenia know that they had been approved for subsidized housing at the new Bright Horizons Addison location and are now our neighbors! Yesenia had helped them fill out many applications and they had to wait several months to get the final answer, so everyone is very excited to see them settled in their new home at an affordable price.



Read & Write in Spanish students celebrating their last class with our intern, Amber.

SNAPSHOT

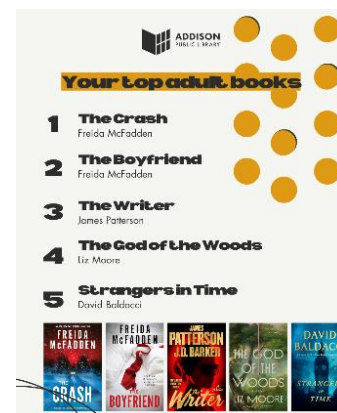
The Community Engagement department put the “out” in outreach at...

- Clarendale’s Memory care unit. This month’s theme was “A Charlie Brown Christmas” celebrating the 60th Anniversary of its first television airing with a reading of the companion picture book and finishing up with the music video & holiday tree cake treat. Patti also shared more information about Charles Schultz. Including his life and career.
- At Addison School District 4’s second round of the Great Shake & the Elves Festival. For this round, Indian Trail Junior High students take on the role of customer service agents during the Black Friday season, one of Matt’s favorites! At the Elves Festival, Matt engaged with over 200 community members.
- District 88’s Padres Latinos meeting, where Gaby listened to a panel of D88 teachers share what a normal day would look like in their classes and expanded on the school’s grading policies. Afterwards, she briefly spoke about library questions and invited attendees to stop by the table.

Patti volunteered to be buddies with our new IT Associate, Armando! She had the pleasure of showing him around the library and providing insight about the community.

Natalie helped Claire take pictures of stuffed animals throughout the library for Claire’s Stuffed Animal Sleepover Story Time. A collage of the photos was created and shared when returning the stuffed animals to their respective owner.

Matt teamed up with fellow Business Librarian Ashley Johnson (Vernon Area Library) to give a presentation on Business Reference through RAILS. 25 people attended and learned how to handle a range of business reference questions!



PROJECTS / COMMITTEES

Moving Back into the 2nd Floor

Community Engagement staff were excited to return to their desks and make their space cozier! This transition provided another opportunity to review and weed out items that were no longer needed after a year of working out of multiple spaces.

Marketing

Staff Anniversaries: Samantha created invitations and certificates for staff members celebrating milestone work anniversaries at the December Board of Trustees meeting. The social media post featuring the photo she took of staff was well received and performed strongly, reflecting continued community interest in staff at the library!

Spotify Wrapped–Style Post: In early December, Samantha created and shared a library-themed “Wrapped” social media post inspired by Spotify Wrapped. The post highlighted annual statistics such as total items checked out and top titles in books, movies, and music, aligning with a popular library social media trend.



STATISTICS

- The CE connected with **327** community members at **6** outreach events!
- **10** New Job Toolkits distributed and **17** one-on-one appointments with Job Seekers & Business Owners.
- Matt & Gaby notarized a total of **58** signatures this month.



Top to bottom: Graphic from the “Wrapped” social media posts, highlighting the 5 most popular titles; Books, treats, and a tree used in the Charlie Brown visit to Clarendale’s Memory Care; Elmo stuffed-animal next to a construction hat during the Stuffed Animal Sleepover; Natalie and Ana (AS) rolling out the last cart of materials from the Board Room.

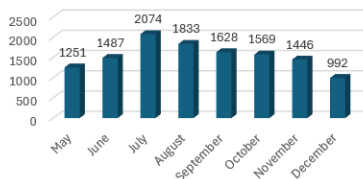
IT Services – December 2025

SNAPSHOT – Usage Statistics of the Temporary Computer Lab

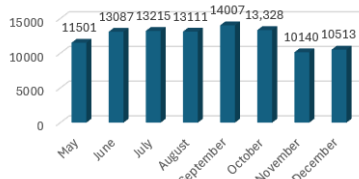
Even though we experienced an unprecedented decrease in patron equipment usage in November, we increased in 2 out of 3 areas, as illustrated below. We will keep monitoring patron usage trends.

- There was a total of 992 computer sessions by patrons in December 2025.
 - decreased 31% from 1,446 in November 2025.
 - decreased 41% from 1,685 in December 2024, which was pre-renovation.
- A total of 10,513 pages were printed by patrons in December 2025.
 - increased 4% from 10,140 in November 2025.
 - increased 12% from 9,358 in December 2024, which was pre-renovation.
- A total of 5,069 pages were scanned by patrons in December 2025.
 - increased 43% from 3,545 in November 2025.
 - increased 12% from 4,510 in November 2024, which was pre-renovation.

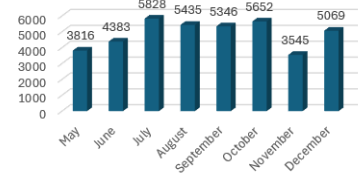
Computer Sessions by Patrons
(May - Dec 2025)



Pages Printed by Patrons
(May - Dec 2025)



Pages Scanned by Patrons
(May - Dec 2025)



PROJECTS

The IT Services Associates

- Answered a total of 504 patron queries in December 2025.
 - a 6% decrease from 537 in November 2025, due to holiday closing.
 - a 9% increase from 461 in December 2024.
- Adapted to the changes associated with building renovation.

The Creative Services Coordinator

- Focused on “Open Labs” in December, with 11 patrons creating 14 gifts. The most popular was sublimation mugs (6 mugs) followed by Cricut vinyl projects.
- Ordered a laser cutter, a CNC milling machine, an embroidery machine, a sticker printer, a white toner heat transfer printer, 2 new Cricut machines, a Silhouette Curio, and 6 sewing machines for Sam’s Lab.

The IT System Administrator

- Responded to and resolved a total of 18 IT tickets, compared to 14 in November.
- Troubleshooted printing issues from public desktop computers, together with TBS.
- Moved equipment for Adult Services and Community Engagement staff and 2nd-floor public computers, printers, and scanners to their new location.

The Head of IT Services

- Led IT Associates in experimenting with new hours for covering the Tech Help Desk starting 12/9.
- Trained a new IT Services Associate to work at the Tech Help Desk.
- Submitted FY27 IT Services budget proposal.



MATERIALS MANAGEMENT – DECEMBER 2025

SNAPSHOT

As the second floor nears completion, our collections are finally finding their permanent homes. The Library Aides have been busy shifting the Spanish and Polish collections, and the Travel and New Books sections are now on their new shelving units. Thank you to everyone who has been working hard to shift and arrange collections!

Annual staff performance reviews have been written and conducted, and all staff have completed this year's Preventing Workplace Harassment training.

The department has also been busy receiving a large number of orders from Ingram. It's exciting to see new materials coming in for our patrons. A big shout-out to Marilyn, Paul, Raghda, Matt, and Eden for working diligently to get materials out onto the shelves. Jenny is also working with Ingram to see if we can reduce the number of invoices we receive.

PROJECTS

Carly and Priyanka helped pull Winter Reading books for Adult Services.

Paul reclassified our children's picture books from "Holidays Chinese" to "Holidays Lunar." He also volunteered to serve as a "buddy" for one of our new hires, offering them a tour of the library.

Karen finished weeding the Romance section and completed weeding Fantasy titles.

Kristina shifted the Music CD collection and helped shift the Fiction Audiobooks, the Spanish collection, and Literacy collections.

Sue created new browse categories for Christmas and designed new signs for the Spanish and Manga collections to support the newly shifted collections.

Jenny submitted a request for a draft of our new Library of Things tags, which will be used on the pegboard in the Lobby. She also worked on a cleanup project for in-house items for Children's and IT Services.

STATISTICS

MM staff completed **15** hours of CE.

MM staff added **1,616** items.

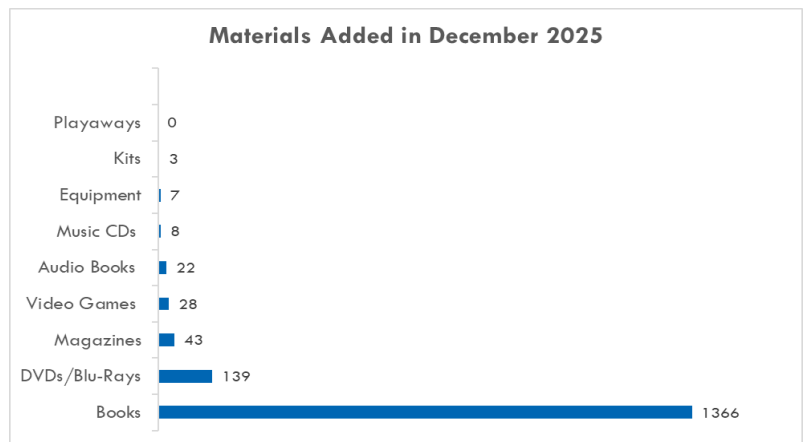
MM staff withdrew **1,487** items.

Library Aides shelved **218** carts.

APL patrons borrowed **12** items from other libraries through interlibrary loan.

- Average time patrons had to wait for item to arrive through OCLC: **9.92** days.

APL sent **152** items to other libraries through interlibrary loan.



TEEN SERVICES – DECEMBER 2025

SNAPSHOT



We served an average of 78 snacks a day.

"Bro, the library is like, the only safe space for teens. Honestly, where else can you go? But this place, you're good."

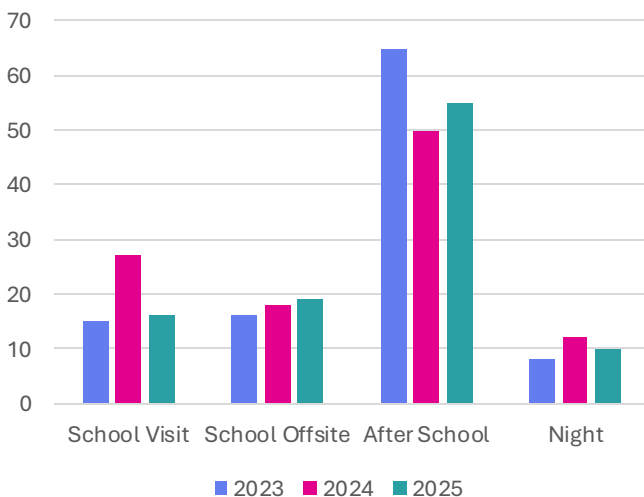
We were very happy to see a large number of high school students studying for finals at the library. Second floor staff found creative ways to accommodate as many as we could, even without our study rooms completed. We will think about how we can offer more assistance to these students for finals next semester, when we have our second floor space completed.

A patron told TS staff how much she enjoyed their Twitch stream, "Tell It Like Its Tea." Staff booktalk novels as if they are telling gossip. The patron said "You ladies were very silly, and I had a great time watching it!"

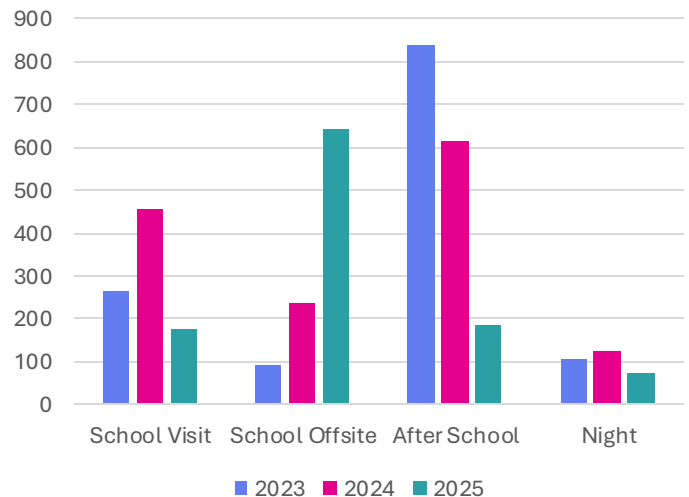
STATISTICS

At this time of year we like to look closely at our programming and plan any changes for the winter/spring and following fall. It's no surprise that we saw lower participation in synchronous, in-person after school programs, given the limitations of our space this fall. We hope to bring back our active programs like badminton, more formal arts + crafts and STEM programs, and our collaborations with outside organizations once our building project is completed. We also hosted fewer visits from Indian Trail classes this year, so it's clear that we need to do some work to reengage with ITJH. We also noticed a decreased interest in night programming, so we are planning to host several of our programs earlier for winter/spring. However, we are very pleased with the robust participation in our Lunch Bunch visits to Indian Trail (under School Offsite.)

Number of Programs



Participation



In-person, synchronous only

In-person, synchronous only

YOUTH SERVICES – DECEMBER 2025

SNAPSHOT

While we took a break from weekly storytimes in December, YS staff planned and implemented a variety of programs to keep kids and their families engaged:

- Debbie planned and implemented two sessions of Toddler Time. Little ones and their caregivers had the chance to try out different hands-on activities and socialize.
- Claire planned and implemented a Time to Hibernate: Stuffed Animal Sleepover storytime, which included stories and songs about hibernating animals. After the storytime, Claire staged the participants' stuffed animals around the library and took photos to share with families when they came to pick up their stuffies after the sleepover.
- Lora Vodicka of Innovation Arts Connection presented a Winter Wonderland Dance Party on Dec. 19. Little ones and their caregivers had a wonderful time listening to stories about winter and participating in movement activities.
- Betsi and Brittany visited Wesley Elementary on Dec. 10 to promote Winter Reading. They did a book talk for the older grades and read alouds for the younger children. All the students were excited to receive a Winter Reading log in anticipation of the program starting in January.
- Betsi visited both Army Trail's 1st and 2nd graders and did a tissue paper winter landscape craft as well as a read aloud about winter.
- During D4's winter break, YS staff planned and presented two sessions of Activity Corner, which included LEGOs, board games, and various craft activities.



STATISTICS

Youth Programs: 15 programs, 504 participants

Asynchronous Programs: 11 programs; 560 participants | Appointments: 22 | Continuing Education: 6.5

Reference Questions: 125 | Directional Questions: 111 | Teacher Resource Room: 2

Book Displays: Christmas & Winter Holidays; Let Your Creativity Shine; Yummy Treats; If You Like ... Owl Diaries.



Director's Report – December 2025

Personnel – Jose Gomez and Liz McLean have resigned from their positions on our staff. Jose who worked part-time in IT was with us for 2 years and left because he found a full-time position. Liz worked in Guest Services for 13 years and chose to retire at the end of the year.

Sundae has been working with Kathy and Yabin, the supervisors for these positions, to hire new staff. Jackie Morales will join the Guest Services Department on January 19. She's actually filling a prior vacancy and so we still need one more part-time GS staff member as well as the part-time IT employee. Interviews for both are underway.

Certification – I completed our annual certification with the Illinois State Library on 1/7/26 as required by law. This process involves answering a series of questions to substantiate that we meet all of the legal requirements to retain system membership and eligibility for grants administered by the Illinois State Library.

FOIA – We've received three more FOIA requests since the last board meeting. One was from Jacob Plaza who identified himself as a Researcher with Service Employees International Union – Local 73. He requested the following information for all APL employees:

- *Employee Name*
- *Employee ID*
- *Job Code*
- *Job Title*
- *Hire Date*
- *Department/Division*
- *Department ID (if available)*
- *Library Location/Name of Library*
- *Part-time or full-time status*
- *Standard weekly hours*
- *Annual budgeted salary*
- *Hourly rate*
- *Union representing job title, where applicable*

The second was from Bill Meyer, who requested the following:

Complete and unredacted copies of the following records relating to burglar alarm, fire alarm, and closed-circuit television (CCTV) systems installed, monitored, maintained, inspected, serviced, or otherwise provided for facilities owned, leased, or operated by the public body:

1. *All agreements, contracts, amendments, addenda, renewals, extensions, task orders, purchase orders, or memoranda of understanding concerning:*
 - *Burglar / intrusion alarm systems*

- *Fire alarm and life-safety systems*
- *CCTV / video surveillance systems*

This request includes, without limitation:

- *Master service agreements and site-specific agreements*
 - *Exhibits, schedules, scopes of work, pricing schedules, rate sheets, and appendices*
 - *Any documents incorporated by reference into such agreements*
2. *All invoices, billing statements, payment requests, or draw submissions associated with the above-referenced systems for the most recent full calendar year, including:*
- *Itemized invoices*
 - *Supporting documentation submitted with invoices*
 - *Payment approvals or processing records, if maintained*

The third request was from AFSCME Council 31, who requested:

- A list of all current employees of the Addison Public Library that includes: name, start date, full time status, wage, job title, department, and work location.

All of these requests were “non-commercial” as defined by law which means we had 5 business days to gather the requested records and respond to these requests.

Ehlers – I met with Tami Olszewski and Logan Schwartz, our portfolio managers from Ehlers, on 1/13/26. We reviewed our current cash flow needs for the remainder of the renovation and discussed strategies for maximizing our rate of return on the balance remaining after the renovation. Currently, we have approximately \$8.6 million in funds that will become available by May. With \$6 million earmarked for the current project, that leaves us with \$2.6 million that can be invested. One strategy we discussed was:

Add to and extend our current ladder of \$1 million maturing each year. Possible buys:

- \$500,000 in quarter 1 or 2 of 2028 (roughly 3.65% yield)
- \$500,000 in quarter 1 or 2 of 2029 (roughly 3.85% yield)
- \$500,000 in quarter 3 or 4 of 2029 (roughly 3.95% yield)
- \$500,000 in quarter 1 or 2 of 2030 (roughly 4.05% yield)
- \$500,000 in quarter 3 or 4 of 2030 (roughly 4.10% yield)
- \$100,000 kept liquid or added to any of the above buys

The ending annual maturity amounts for this strategy would come to:

- 2026: \$1.05 million
- 2027: \$1 million

- 2028: \$1 million
- 2029: \$1 million
- 2030: \$1 million

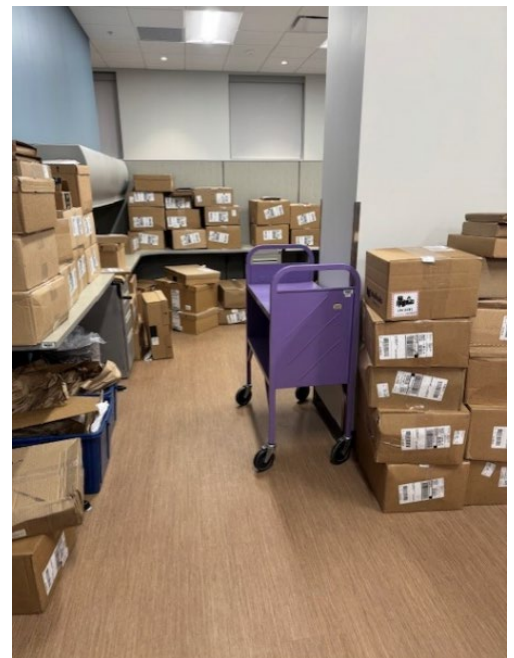
If we need to have more available each year for possible projects, we could add to our current ladder without extending as far. Possible buys in this scenario:

- \$500,000 in quarter 1 of 2027 (roughly 3.65% yield)
- \$500,000 in quarter 1 of 2028 (roughly 3.65% yield)
- \$500,000 in quarter 3 of 2028 (roughly 3.75% yield)
- \$500,000 in quarter 1 of 2029 (roughly 3.85% yield)
- \$500,000 in quarter 2 of 2029 (roughly 3.85% yield)
- \$100,000 kept liquid or added to one of the above buys

The ending annual maturity amounts for strategy 2 would come to:

- 2026: \$1.05 million
- 2027: \$1.5 million
- 2028: \$1.5 million
- 2029: \$1 million

Ingram – If you’ve already looked at the financial reports, you will note that the backlog of orders that were cancelled from Baker & Taylor and then re-ordered from Ingram have started to arrive. The result of this has been an astounding number of boxes being delivered with materials to be cataloged and processed, followed by an equally astounding number of invoices to be processed and paid. The photo on the right shows just some of the boxes of materials that were recently received. Typically, we have two file boxes of invoices for our accountants to process when they visit each month. This month we had four boxes, and two of them contained only Ingram invoices. This has been a challenging time for staff in Materials Management and Administration, and I’m grateful to all involved for their dedication and patience as we continue to catch up. I’m especially grateful to Jenny who is working with Ingram to see if we can streamline their invoicing process so we have fewer individual documents to process. If you look at pages 7-12 through 7-21 of this month’s check register, you will see what we dealt with this month, and next month will be very similar.





GUEST SERVICES – DECEMBER 2025

SNAPSHOT

113 patrons were purged in December and \$0 were waived.

Theresa started as a new Guest Services Associate on Monday, December 1st.

Liz M. retired, and her last day at APL was December 29. We wish her well!



Nicole was recognized at the December Board meeting for 15 years of service at APL.

Thanks to Javier for emptying the outdoor book drop when we were closed for Christmas and New Year's.

Eva was able to find lost things for a Board member (earring) and patron (wallet) this month.

Kathy and Sundae interviewed candidates for the open Guest Services Associate position.

Kathy shared with a patron how to associate her family's library cards and that by using the SWAN Libraries + app the patron could see all the barcodes for the library cards on her phone.

Kathy helped a patron that came in with a walker and asked to sit down to get a library card. Kathy brought over the wheelchair for the patron and she was very grateful. Her son even pushed her in the wheelchair to check out the library and for her to get back to the car. She said she appreciated the fact that the library has a wheelchair for her to use.

Projects in December:

- Organizing video games including checking status and pulling items no longer in the ILS (Theresa).
- Cleaning out the lost & found (Nicole).
- Organizing holds and RAILS bins (Socorro).

STATISTICS

There were 5 curbside pickups this month.

11 items that were on the overdue lists were found on the shelf. This is more than normal, and a lot of the items were returned from non-SWAN libraries.

22 patrons are new adults in December. Their accounts will be updated in January.

Guest Services completed 4.5 hours of Continuing Education.

12 non-SWAN ILLs were checked out this month.

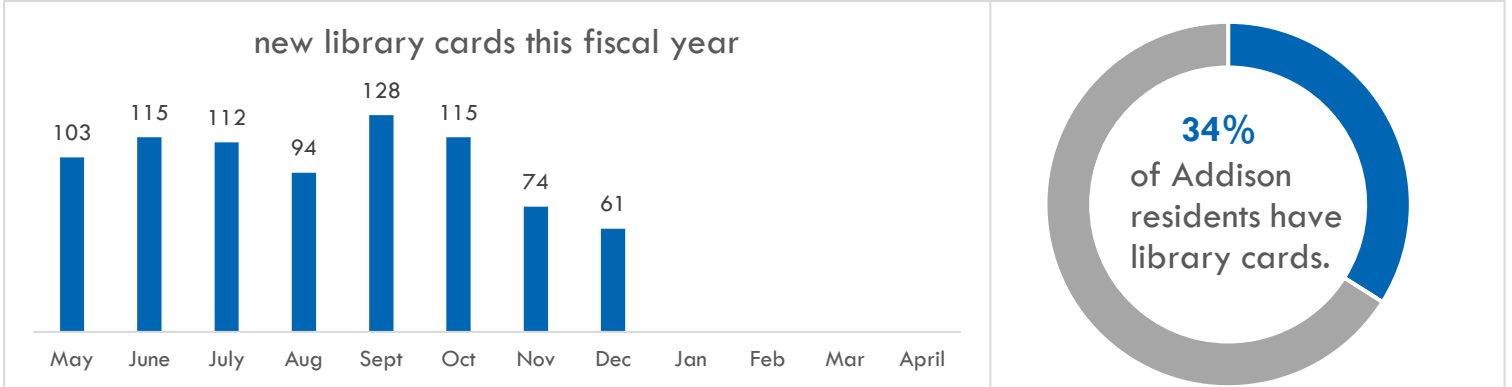
The self-check percentage was 24%

December 2025 Library Usage Report

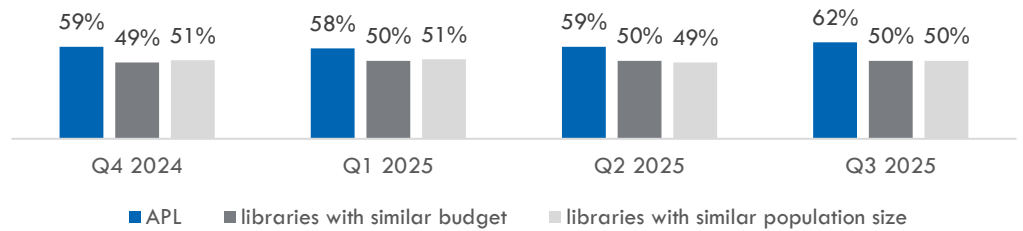


Library Cards

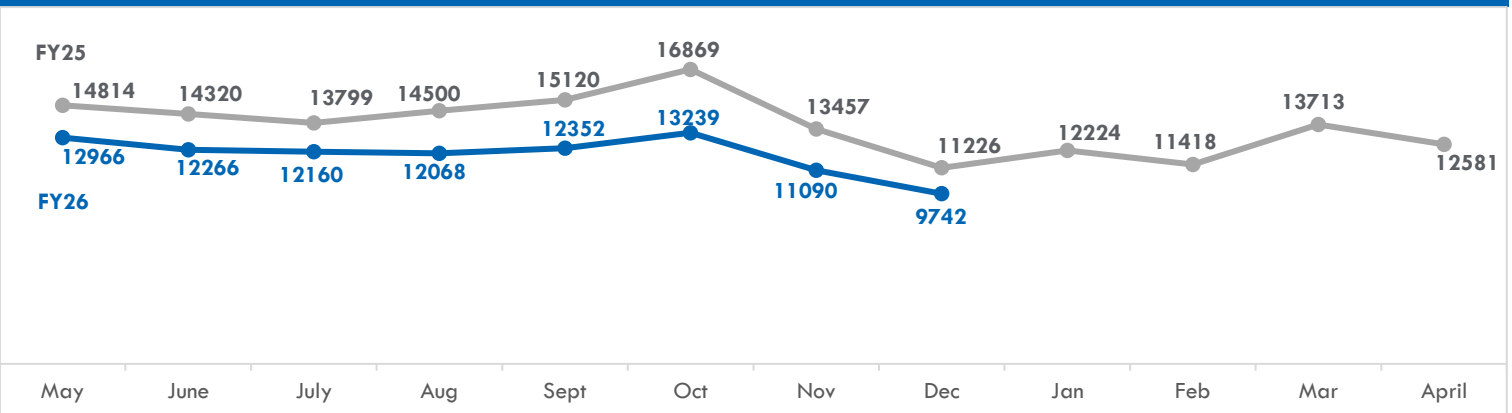
61 new library cards this month.



percentage of new cardholders who signed up between 12 and 24 months ago and actively use the library

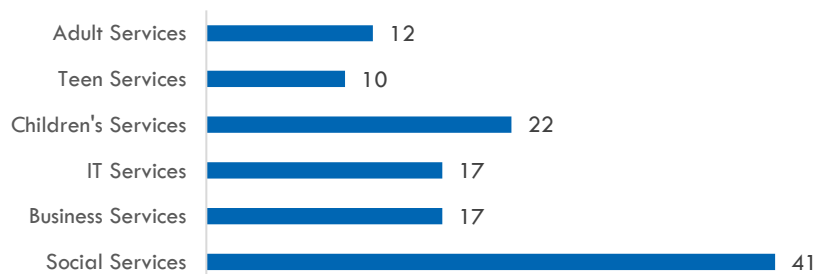


Library Visits



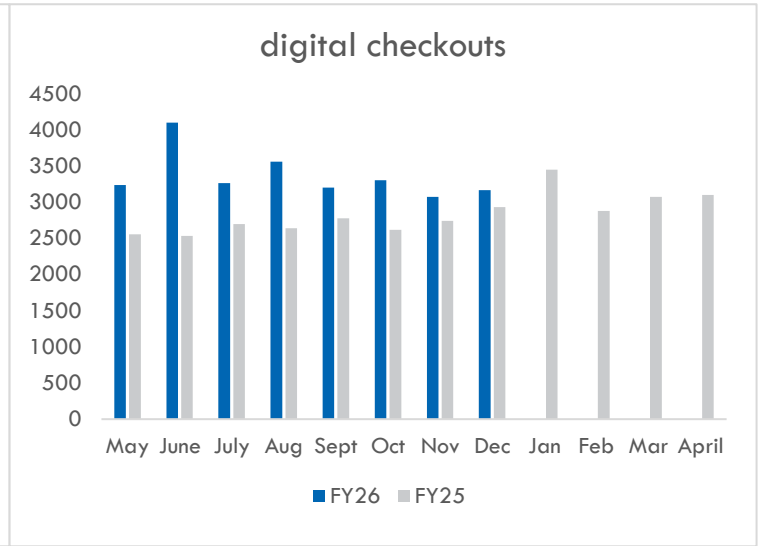
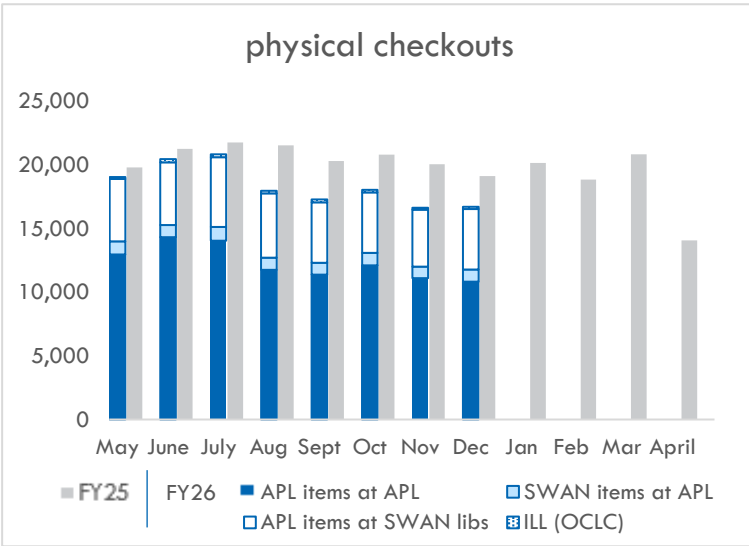
1-on-1 appointments

- 119 1-on-1 appointments
- 992 computer logins
- 664 wifi sessions
- 0 large meeting room bookings
- 118 study room bookings
- 0 Creative Studio bookings
- 14 Sound Studio bookings

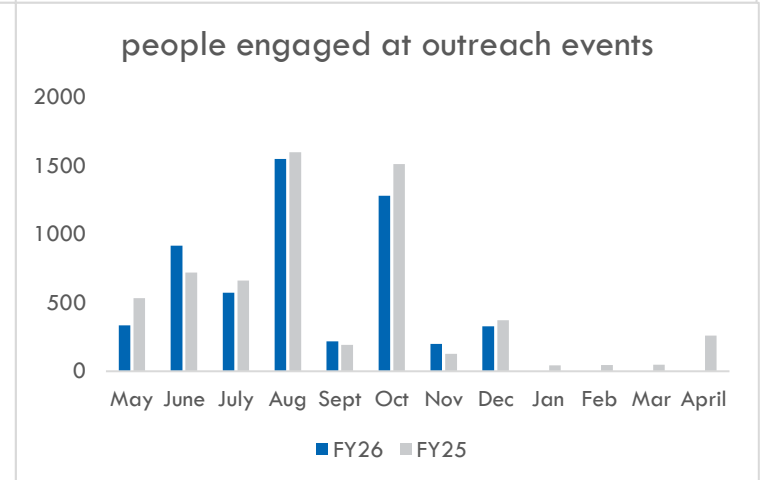
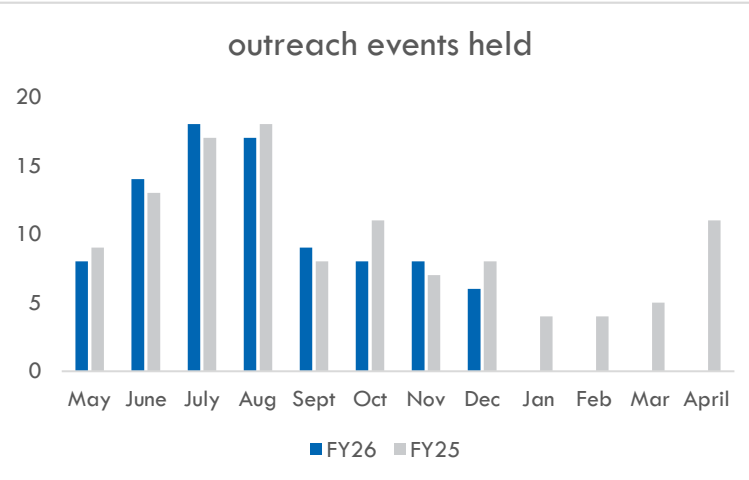
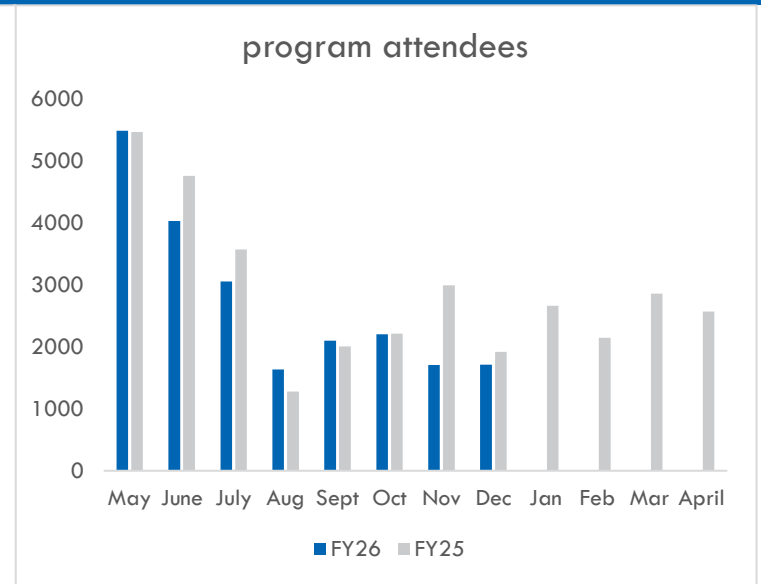
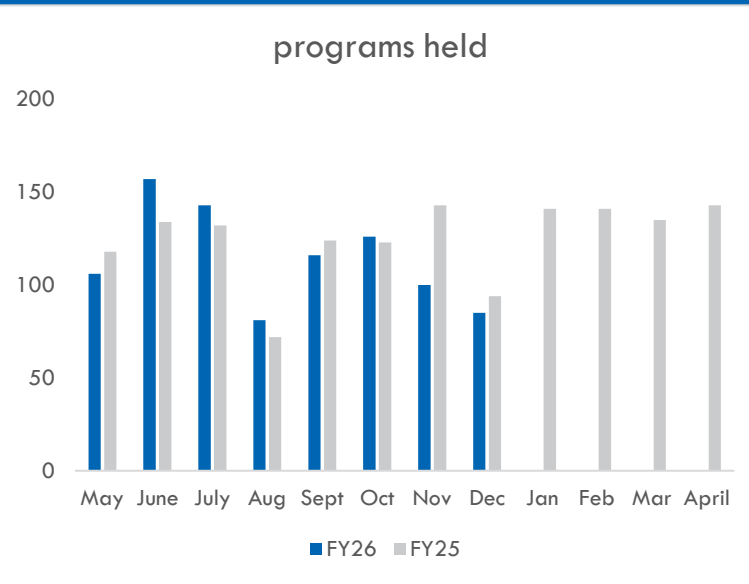


Circulation

19866 total checkouts this month



Programs & Outreach





Meetings

- 12/18, 1/8, 1/15: Mary, Brooke, and Greg attend OAC meetings. We review the schedule, progress so far, and what will happen in the next three weeks. PA+D attends these meetings every other week.

APL project work

- IT staff moved back into the program room for two weeks while the glass study room walls were being installed. We set out laptops for patron use.
- Study room walls were installed! Patrons have been very excited to have study rooms back. We are still waiting on the glass for the curved walls. Those two study rooms are open for use.
- Youth Services has moved into their new workroom! They temporarily worked in the Children's Program Room for a week.
- Most of the children's area will be closed the week of 1/26 when Hallett is moving the stacks for patron safety.

Construction progress

- We did not pass the south elevator inspection. This delay pushes back the lobby renovation work since we need one working elevator.
- The 2nd floor storage shelving and collection shelving installation is completed! Staff are now working to shift collections into their permanent home.
- Drive-up window has been installed! The AMH will arrive in mid-February. The Guest Services workroom is close to being completed.
- The brick wall was removed for the new main entrance. That was some very noisy work!
- The HVAC system was successfully balanced for Phases 1-3 and everything is working well!

2nd floor shelving around elevator



Interior of drive-up window



Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

Your staff are all service excellent & friendly, professional & supportive. The lady @ the front desk even walked me to the elevator & everyone made me feel blessed, warm, supported & comfortable.

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

Lucas, each & every time I ~~to~~ visit the library this gentleman is extremely helpful, patient & kind. He never makes me feel incompetent even though I am (so with regards to using your computers) what a great person you have helping with the computer. Regards JC.

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

What I think you
should try is have not a
book we're kids like in
for example "daily of writing
kid do it yourself" havin tons
parent paper tappin its a the
book is not damage some
kids have fun.

Su opinión cuenta, por favor déjenos saber de qué manera podemos ayudarle la siguiente vez que nos visite. ¿Cree que debemos mejorar? ¿Qué programas le gustaría que incluyéramos? Apreciamos su comentario.

Sam at IT Help Desk

GRACIAS!

Por tu ayuda.

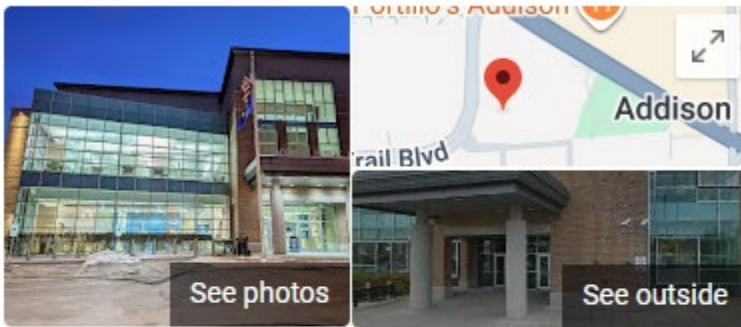
TRANSLATION:

Thank you for your help.

Have a good afternoon.

Que tengas una
bonita tarde...
* 😊

Google Reviews of the Library from the last 6 months.



Addison Public Library

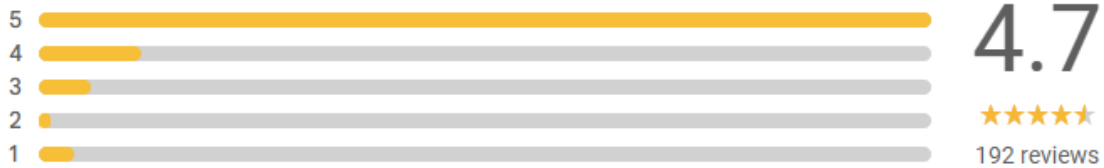
4.7 ★★★★★ 192 Google reviews

Public library in Addison, Illinois

Reviews

Google review summary ⓘ

Write a review



Laurel Hays

Local Guide · 374 reviews · 2475 photos



★★★★★ Edited a week ago

This is a three language library: English Polish and Spanish!

They have really awesome reading programs for the kids that come with a free book to keep and last time the prize was a free slice of chocolate cake from Portillo's.

They have packets of crafts for the kids and lots of activity totes to check out. And a nice playing area for the children! Plus all the usual library things

Edit: 2024 library is still awesome. Such friendly librarians and so helpful. Excellent crafts and programs.

The kids area has new fresh magnetiles and a grilling section

Edit: 2025 and they are under construction with so awesome pictures for the newly designed vision! It's going to be so awesome

Edit: Summer 2025 and we love the free kid lunch every weekday 11:30-12:30 they have food and toys and coloring and temporary tattoos.. come check it out

Edit: Jan 2026 and the library is under construction, can't wait for the grand opening!



Tim Beck
3 reviews



★☆☆☆☆ 3 weeks ago **NEW**

Remodeling it for 2 years still not done everything is bunched up cause of lack of space cause none of the work is done maybe next year 🙄



Tuqa Abdurraheem
Local Guide · 18 reviews · 164 photos



★★★★★ a month ago

I loved this library; today I had my first English lesson 😊



K Orze
Local Guide · 3 reviews · 20 photos



★★★★★ 3 months ago

Fabulous library, helpful staff, and a great collection. Thank you all for what you do!



Ryan John
Local Guide · 15 reviews



★★★★★ 4 months ago

Fantastic library with friendly staff, great programs, and a welcoming atmosphere. Always a good experience here.



Erika Downer
Local Guide · 39 reviews · 33 photos



★★★★★ 5 months ago

Who doesn't love books? A little ice in the best place with the best attention.





Mac

6 reviews



★★★★★ 5 months ago

Even though the building is currently being remodeled, it looks like the work is almost finished. The bathrooms are usually clean, and water fountains are available on both the first and second floors.

During the renovation, there weren't many chairs to sit in, but after looking around today, I noticed that they've added a lot more—though the new space isn't open to the public just yet.

One major advantage this library has over others is the number of study rooms available to students and patrons. You can even request a laptop along with a study room, which I think is pretty cool. A library card is required.

I'm also a big fan of their computer lab. It has 15 computers, all equipped with headphones and charging cables (Type-C, Lightning, and Micro-USB), so you don't need to bring your own. Printers and scanners are available as well. The staff is very knowledgeable and helpful with any questions you may have about printing and other services.

The only downside, in my experience, is the noise. Some patrons answer phone calls and speak loudly, or bring children who can be disruptive. Unfortunately, the staff usually doesn't address this. Oddly enough, food isn't allowed near the computers (which makes sense), but taking loud phone calls indoors seems to be overlooked.

Also, this library is next to a junior high school, which makes it easily accessible for students—which is great. However, some of the students can be loud and disruptive. Again, the staff should intervene more when noise becomes an issue.

Aside from those issues, it's a great library with many resources—like a mini pantry that's offered a few times a week, among other things.



Tristan Seals

Local Guide · 103 reviews · 36 photos



★★★★★ Edited 6 months ago

Staff was amazing very patient and friendly and they are always going out of the way to help and I have never seen one staff member upset



Hover to react



Supervisor
BOBBY HERNANDEZ
Clerk
MARIA VESEY
Assessor
CHRISTOPHER T. KAIN



Trustees
MAX ASHRAFI
TITUS DARE
JOEY MOORE
DEBBIE SANDSTROM

December 15, 2025

Addison Public Library
4 Friendship Plaza
Addison, IL 60101

Dear Friends,

On behalf of Supervisor Bobby Hernandez, the Addison Township Board of Trustees and the residents of Addison Township, we thank you for your generous donation of food to our pantry.

The Addison Township Community Market hosted its first client choice shopping day on August 27th. Residents can now choose the items their family eats. **During November, the Community Market fed 367 households and distributed 370 Thanksgiving meals!** This would not have been possible without support from our donors and the dedicated volunteers who worked together to make it happen.

Moving forward as we strive to grow our services, community partnerships will be vital. If you would like more information regarding ongoing donations or volunteer opportunities, please feel free to contact me at 630-530-8161 extension 145 or via email at JulieV@addisontownship.com.

With sincere gratitude,

Julie Villareal, MA
Director of Human Services

Municipal Minute

From Municipal Minute <jtappendorf@ancelglink.com>
Date Mon 2025-12-29 9:44 AM
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Municipal Minute

[Summary of 2025 Binding PAC Opinions \(FOIA\)](#)

It's that time of year when we close out 2025 with a summary of the binding opinions issued by the Illinois Attorney General's Public Access Counselor's office (PAC). To-date, the PAC has issued 14 binding opinions, which are all published on the Attorney General's [website](#). Today, we will focus on the PAC's 11 binding opinions on FOIA.

PAC Op. 25-003, PAC Op. 25-005 (Failure to respond to FOIA requests)

In binding opinions [PAC Op. 25-003](#) and [PAC Op. 25-005](#), the PAC found that several public bodies violated FOIA by failing to respond to FOIA requests.

PAC Op. 25-001 (Disclosing Electronic Records in Format Specified by Requester)

In [PAC Op. 25-001](#), the PAC found that a County Housing Authority violated Section 6(a) of FOIA by disclosing a password-protected locked versions of Microsoft Excel budget workbooks, instead of unlocked versions sought by the requester, because the requester specifically requested an unlocked versions, and it was feasible for the Authority to disclose the unlocked versions

PAC Op. 25-002 (Improperly Withheld Resignation/Termination Records)

In [PAC Op. 25-002](#), the PAC concluded that a city police department improperly withheld termination/resignation letters, because it did not demonstrate how and why disclosing the records would interfere with either (1) a pending or actually and reasonably contemplated law enforcement proceeding, (2) an active administrative enforcement proceeding, or (3) create a substantial likelihood of

depriving people of a fair trial or an impartial hearing. The PAC also determined that the records were not exempt from disclosure pursuant to Section 7(1)(d-6) of FOIA, because the Illinois Police Training Act does not exempt local law enforcement agencies from disclosing public records subject to FOIA.

PAC Op. 25-004 (Record Not “Related to” Adjudicatory Proceeding)

In [PAC Op. 25-004](#), the PAC found that a municipal police department improperly withheld a video recording of a former deputy chief's DUI arrest pursuant to Section 7(1)(n) of FOIA, because the video was created before any disciplinary proceeding took place and existed independently on the subsequent adjudication. The PAC stated that a record can only "relate to" an adjudication within the meaning of Section 7(l)(n) of FOIA if it is created in the process of conducting the adjudication itself.

PAC Op. 25-006 (Settlement Records Improperly Withheld)

In [PAC Op. 25-006](#), the PAC found that that a city department improperly withheld a settlement records concerning a class action lawsuit against a named alderperson pursuant to Section 7(1)(m) of FOIA, because the alderperson was represented by a private attorney, while the city was represented by attorneys from its law department, so the parties had separate interests in the subject matter of the withheld record, and there was no indication that the city's attorney were acting as the alderperson's attorneys in connection with the settlement. Because the withheld record was not an attorney-client privileged communication, and related to the obligation, receipt, or use of city funds regarding the settlement, the PAC determined that the public had a right to know the purposes for which public funds were expended in connection with the settlement.

PAC Op. 25-008 (Record of Billing Dispute with Former Attorney Improperly Withheld)

In [PAC Op. 25-008](#), the PAC found that an email attachment regarding a billing dispute between a school district with its former attorney was improperly withheld pursuant to Section 7(1)(m) of FOIA, because the record pertained to a billing dispute and did not reveal the substance of matters for which the school district sought legal advice or any legal advice the school district's former attorneys provided while acting as their legal advisor. The record was also not exempt pursuant to Section 7(1)(f) of FOIA, because the record did not reflect deliberations with a third party acting on the school district's behalf, since the school district's former attorney was acting with independent interests that were not aligned with the school district's interests at the time of the communication.

PAC Op. 25-010 (Separation Agreement Improperly Withheld)

In [PAC Op. 25-010](#), the PAC concluded that a public body improperly withheld a police officer's separation agreement pursuant to Sections 7(1)(b) and 7(1)(c) of FOIA, because the withheld records concerned a public employee's separation from employment which "bears on the public duties" of a public employee," and are therefore subject to disclosure. However, the public body was authorized to discreetly redact exempt private or personal information within the record.

PAC Op. 25-012 (Construction Plans Properly Withheld)

In [PAC Op. 25-012](#), the PAC found that a county land use department properly withheld construction-related technical documents relating to a proposed commercial solar farm, because the records were commissioned by the private company, and no public funds were used to construct or develop the project, so these records were *per se* exempt from disclosure pursuant to Section 7(1)(k), and the department did not have to demonstrate that disclosure would compromise the security of the project.

PAC Op. 25-013 (Improperly Charged Fee for Electronic Copy of Report)

In [PAC Op. 25-013](#), the PAC determined that a city violated Section 6(a) of FOIA by improperly assessing a fee for disclosing an electronic copy of the incident report. Because state law does not expressly authorize imposing a statutory fee in excess of the cost of the recording medium for electronic copies of incident reports, and it was feasible for the city to disclose the report in the electronic format without the need to purchase a recording medium, the city was prohibited by FOIA from assessing the requester a fee for disclosing an electronic copy of the incident report.

PAC Op. 25-014 (Imposing “redaction charge” violates FOIA)

In [PAC Op. 25-014](#), the PAC determined that a city police department violated FOIA by imposing a per minute “redaction charge” for redacting body camera footage. Because FOIA imposes fiscal obligations on public bodies, Section 6 of FOIA does not authorize reimbursing public bodies for redaction costs, and FOIA restricts fees for electronic records to the cost of purchasing the "recording medium" (i.e., CD, flash drive) and not other costs, the police department could not impose a "redaction charge" on FOIA requesters.

PAC Op. 25-015 (Redactions improper)

A requester filed a FOIA request with a county state's attorney's office (SAO) seeking copies of records showing law enforcement officers or experts who responded "yes" to a question on a "Brady/Giglio Form" regarding professional misconduct, credibility, or disciplinary history. The SAO provided four police officer questionnaires but redacted the officers' names, as well as other information. The requester filed a request for review with the PAC, and the PAC issued binding opinion [PAC Op. 25-015](#), finding that the redactions were improper because the information was not exempt under FOIA's personal privacy exemption because the information "bears on the public duties of public employees." The PAC also rejected the SAO's other arguments that the information was exempt under the "deliberative privilege" and attorney-client privilege exemptions, finding that the SAO did not prove by clear and convincing evidence that those exemptions applied.

Post Authored by Eugene Bolotnikov, Ancel Glink

Municipal Minute is authored by Julie Tappendorf, a partner at the Ancel Glink law firm in Chicago, to provide timely legal updates on topics of interest to local governments.



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Municipal Minute

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Municipal Minute

[Summary of 2025 Binding PAC Opinions \(OMA\)](#)

Following our earlier summary of the 2025 PAC binding opinions on FOIA, today we focus on the PAC's 3 binding opinions issued on OMA matters in 2025, which are summarized below.

PAC Op. 25-007 (City Committee was Subsidiary Body Subject to OMA)

In [PAC Op. 25-007](#), the PAC found that a city pool committee (Committee) violated the OMA by holding meetings closed to the public regarding building a new pool in a city, because the Committee was a "subsidiary body" subject to OMA requirements. The PAC determined that the Committee was a subsidiary body because it did not legally exist independently on the city, the city exerted significant governmental control over the Committee, the Committee performed governmental activities typically performed by a municipal committee, and the Committee received at least some indirect public funding by virtue of being part of the city.

PAC Op. 25-009 (Board Violated OMA by Not Naming Candidate for Appointment)

In [PAC Op. 25-009](#), the PAC concluded that a village board violated Section 2(e) of the OMA because it took "final action" by voting on a motion to appoint a person to fill a vacancy on the village board without providing sufficient detail to inform the public about the matter being voted on, because the board did not name or identify the person whose appointment the board considered prior to taking the vote.

PAC OP. 25-011 (improper meeting)

In [PAC Op. 25-011](#), the PAC determined that a county board violated the OMA by holding an improper private meeting when a majority of a quorum of the board discussed public business at an informational event hosted by a private energy company, without posting advance notice of the meeting and complying with other OMA requirements. While there were no specific items concerning the energy company pending before the board, and the board did not reach an accord on any specific matters at the event, the event was nonetheless a meeting subject to OMA's requirements, because a majority of a quorum of board members engaged in the collective inquiry phase of deliberations by gathering and exchanging information concerning the renewable energy project in anticipation of possibly taking future action.

Post Authored by Eugene Bolotnikov, Ancel Glink

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