

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

IECC Board of Trustees Meeting

Tuesday, January 16, 2024



Location:

**Wabash Valley College- WVC Cafeteria
2200 College Drive
Mt. Carmel, IL 62863**

**Dinner – 5:30 p.m.
Meeting – 6:15 p.m.**

The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

**Illinois Eastern Community Colleges
Board Agenda**

**Tuesday, January 16, 2024
6:15 p.m.**

**Wabash Valley College- WVC Cafeteria
2200 College Drive
Mt. Carmel, IL 62863**

- | | | |
|---------------------------------------|------------------|---|
| 1. Call to Order & Roll Call | Chairman Carter | |
| 2. Welcome from the Chair | Chairman Carter | |
| 3. Recognition of Visitors and Guests | President Fowler | |
| 3.A. Visitors and Guests | | |
| 3.B. IECEA Representative | | |
| 4. Public Comments | | |
| 5. Reports | | |
| 5.A. Trustees | | |
| 5.B. Chancellor | | |
| 5.C. Presidents | | |
| 5.D. Decennial Committee | | 5 |
| 6. Approval of Consent Agenda | Chancellor Gower | |
| 6.A. Disposition of Minutes | | 6 |

6.B.	Policy 500.12 Student Mental Health Needs Information	12
6.C.	Behavioral Health Services Agreement Lawrence Co. Health Department/IECC	14
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7.	Action on Items Removed from Consent Agenda	Chancellor Gower
8.	Policy First Reading (and Possible Approval)	Chancellor Gower
9.	Policy Second Reading	Chancellor Gower
10.	Staff Recommendations for Approval	Chancellor Gower
10.A.	CDB Project 810-044-015 Trust Agreement	22
10.B.	Sale of Real or Personal Property	25
10.C.	Easement at Lincoln Trail College for Ameren Illinois	26
11.	Bid Committee Report	Chancellor Gower
11.A.	None.	
12.	District Finance	Mr. Hawkins
12.A.	Financial Report	31

12.B. Approval of Financial Obligations	
13. Executive Session	Chancellor Gower
14. Approval of Executive Session Minutes	Chancellor Gower
15. Approval of Personnel Report	Chancellor Gower 40
16. Collective Bargaining	Chancellor Gower
17. Litigation	Chancellor Gower
18. Other Items	
19. Adjournment	

**NOTICE OF DECENNIAL COMMITTEE MEETING
THE BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 529, COUNTIES OF RICHLAND, CLARK, CLAY,
CRAWFORD, CUMBERLAND, EDWARDS, HAMILTON, JASPER, LAWRENCE, WABASH, WAYNE
AND WHITE AND STATE OF ILLINOIS**

PUBLIC NOTICE IS HEREBY GIVEN that Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois (the "*District*"), will hold a Decennial Committee meeting on the 16th day of January, 2024, at 6:15 o'clock P.M. The meeting will be held at the WVC Cafeteria at Wabash Valley College, 2200 College Drive, Mt. Carmel, Illinois. In compliance with the Decennial Committees on Local Government Efficiency Act (P.A. 102-1088), the purpose of the meeting will be to study local efficiencies and report recommendations regarding efficiencies and increased accountability.

By order of the Chairman of the Board of Trustees of Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois.

DATED the 12th day of January 2024.

Sonja Wease
Secretary, Board of Trustees,
Community College District No. 529,
Counties of Richland, Clark, Clay, Crawford,
Cumberland, Edwards, Hamilton, Jasper, Lawrence,
Wabash, Wayne and White and State of Illinois

1. Call to Order & Roll Call – Chairman Gary Carter called the meeting to order at 4:30 p.m. and directed the Board Secretary Sonja Wease to call the roll.

Guadalupe Amicone Absent
(Student Advisory):
Susan Batchelor: Present
John Brooks: Absent
Roger Browning: Present
Gary Carter: Present
Brenda Culver: Present
Jan Ridgely: Present
Barbara Shimer: Present
Present: 6, Absent: 2.

Also present at the meeting, in addition to trustees:

Ryan Gower, Chancellor
Jay Edgren, President of Frontier Community College/Vice Chancellor Academic Affairs
Tona Ambrose, President of Lincoln Trail College/Vice Chancellor Institutional Outreach
Chris Simpson, President of Olney Central College/Vice Chancellor Business Operations
Matt Fowler, President of Wabash Valley College/Vice Chancellor Student Affairs
Alex Cline, Director of Information & Communications Technology
Ryan Hawkins, Chief Financial Officer/Treasurer
Andrea McDowell, Director of Human Resources
Sonja Wease, Board Secretary

2. Welcome from the Chair – Chairman Carter welcomed all who were present for the meeting.

3. Recognition of Visitors and Guests

3.A. Visitors and Guests – Angel Kerner, Student Advisor was present on behalf of Leadership Crawford County.

3.B. IECEA Representative - None

4. Public Hearing - Notice of Intent to Levy Additional Tax under 110 ILCS 805/3-14.3
Motion to recess the regular meeting to convene a public hearing on this 12th day of December, 2023 at 4:33 p.m. The purpose of the public hearing is to receive public comments on the intent to levy additional tax under 110 ILCS 805/3-14.3. This motion, made by Brenda Culver and seconded by Barbara Shimer, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

5. Public Hearing - 2023 Tax Levy

Motion to recess the regular meeting to convene a public hearing on this 12th day of December, 2023. The purpose of the public hearing is to receive public comments on the 2023 Tax Levy.

This motion, made by Brenda Culver and seconded by Susan Batchelor, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent

Yea: 6, Nay: 0, Absent: 2

Motion to adjourn the public hearing. This motion, made by Brenda Culver and seconded by Susan Batchelor, Carried.

Guadalupe Amicone: Absent, John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

6. Public Comments - None

7. Reports

7.A. Trustees - None

7.B. Chancellor – No additional information to his previously sent report.

7.C. Presidents & Divisions – Reports were presented by the Presidents.

8. Approval of Consent Agenda

Motion to approve the consent agenda as presented with the exception of Policy 100.12 Americans with Disabilities Act. This motion, made by Barbara Shimer and seconded by Brenda Culver, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent

Yea: 6, Nay: 0, Absent: 1

8.A. Disposition of Minutes – Open meeting minutes as prepared for the special meeting held on November 21, 2023 were presented for approval.

8.B. Policy 100.12 Americans with Disabilities Act – removed from Consent Agenda (see Item #9)

8.C. Health Savings Accounts Calendar Year 2024 – Financial contribution for Calendar Year 2024 to each qualified employee's Health Savings Account was presented for approval.

8.D. GASB Designation of Tax Levy Year 2023 – The Governmental Accounting Standards Board is the organization that establishes accounting and financial reporting standards in the United States. The Designation of Tax Levy Year 2023 was presented for approval.

8.E. Affiliation Agreements – Chancellor Gower recommended approval of affiliation agreements with CTF Illinois and Good Samaritan of Vincennes.

9. Action on Items Removed from Consent Agenda

Motion to approve Policy 100.12 Americans with Disabilities Act with revisions to establish acceptable documentation that must be considered to determine whether a student has a qualifying disability, and allowing for reasonable accommodations as presented. This motion, made by Brenda Culver and seconded by Roger Browning, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

10. Policy First Reading (and Possible Approval)

10.A. Policy 100.28 Concealed Firearms

Motion to waive the second reading and approve revisions of Policy 100.28 Concealed Firearms Policy as presented. The revisions provide definitions, restrictions, expectations, and exceptions pertaining to weapons and ensures applicability is extended to faculty/staff, and visitors, as well as students. This motion, made by Brenda Culver and seconded by Barbara Shimer, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

10.B. Policy 300.3 Auxiliary Enterprises Fund

Motion to waive the second reading and approve revisions to Policy 300.3 Auxiliary Enterprises Fund as presented. This motion, made by Susan Batchelor and seconded by Roger Browning, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

10.C. Policy 400.4 Holiday, Leave, and Benefit Policy Non-Bargaining Unit Employees

Motion to waive the second reading and approve revisions to Policy 400.4 Leave and Benefit Policy for Non-Bargaining Unit Employees as presented to comply with the Paid Leave for All Workers Act (820 ILCS 192). This motion, made by Roger Browning and seconded by Susan Batchelor, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

11. Policy Second Reading – None.

12. Staff Recommendations for Approval

12.A. Certification of Tax Levy 2023

Motion to approve the Certification of Tax Levy for Calendar Year 2023 as reviewed and recommended. The estimated tax rate for the 2023 levy, which is inclusive of all levies and anticipated bond issues, is 43.79 cents per \$100 in equalized assessed valuation. This rate is consistent with the district's 20 year average of 43.80 cents per \$100 in equalized assessed valuation. This motion, made by Roger Browning and seconded by Brenda Culver, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

12.B. Resolution to Issue General Obligation Community College Bonds- *Resolution providing for the issue of not to exceed \$6,500,000 General Obligation Bonds of the District for the purpose of paying claims against the District, providing for the levy of a direct annual*

tax sufficient to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchaser thereof.

Motion to approve the Resolution to Issue \$6,500,000 Taxable General Obligation Community College Bonds, Series 2024 as presented. It is anticipated the rate of interest on said bonds will be at or near 4%. The final maturity of the bonds is expected to be December 1, 2027. This motion, made by Roger Browning and seconded by Barbara Shimer, Carried.
John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

12.C. Fee Changes Fall 2024

Motion to modify the current fee structure for students at IECC by removing the Computer Lab, Science Lab, and Online Hybrid Course fee and increase the Technology Fee to \$9 per credit hour starting with the Fall 2024 term. This motion, made by Brenda Culver and seconded by Barbara Shimer, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

12.D. FY2023 Audit

Motion to approve the FY2023 Audit prepared by Martin Hood LLC as presented. The committee reported a clean audit with no findings. This motion, made by Barbara Shimer and seconded by Susan Batchelor, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

12.E. Annual Financial Report

Motion to approve annual financial report as presented. This motion, made by Roger Browning and seconded by Brenda Culver, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

12.F. Certificate of Compliance with the Truth in Taxation Law

Motion to approve the Certificate of Compliance with the Truth in Taxation Law as presented. This motion, made by Roger Browning and seconded by Brenda Culver, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

12.G. Gravel and Fill for Temporary Broadband Technology Building

Motion to accept the bid from RKN, LLC for a total of \$33,740 for gravel and fill for the temporary Broadband Technology Building at Lincoln Trail College. This motion, made by Susan Batchelor and seconded by Brenda Culver, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
Yea: 6, Nay: 0, Absent: 1

13. Bid Committee Report – None.

14. District Finance

Motion to approve payment of district obligations for December 2023 in the total amount of \$702,442.90. This motion, made by Jan Ridgely and seconded by Roger Browning, Carried.
 John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
 Yea: 6, Nay: 0, Absent: 1

15. Executive Session - None

16. Approval of Executive Session Minutes

16.A. Written Executive Session Minutes - None

16.B. Audio Executive Session Minutes - None

16.C. Semi-Annual Review of Executive Session Minutes

Motion to accept the report on the Semi-Annual Review of Executive Session Minutes as outlined with the recommendation that closed meeting minutes of February 21, 2023 & May 16, 2023 be opened to the public . This motion, made by Barbara Shimer and seconded by Susan Batchelor, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent
 Yea: 6, Nay: 0, Absent: 1

17. Approval of Personnel Report

400.1 Employment of Personnel

A. Classified, Non-Exempt

1. Caleb Dunn, Maintenance/Groundskeeper, FCC effective January 2, 2024

400.2 Change in Status

A. Professional, Non-Faculty, Exempt

1. Jamie Barbee, TRIO Upward Bound Coordinator, OCC to College & Career Specialist, DO effective December 18, 2023

400.3 Bargaining Unit Faculty Seniority List 2023-2024 (attachment)

400.4 Resignation Ratification

A. Professional, Non-Faculty, Non-Exempt

1. Denise Givens, TRIO Upward Bound Counselor, OCC effective November 29, 2023
2. Javier Milla, Head Men's & Women's Soccer Coach, LTC effective December 20, 2023

Motion to approve the foregoing Personnel Report as presented. This motion, made by Brenda Culver and seconded by Barbara Shimer, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent

Yea: 6, Nay: 0, Absent: 1

18. Collective Bargaining – None.

19. Litigation – None.

20. Other Items – None.

21. Adjournment

Motion to adjourn at 5:55 p.m. This motion, made by Susan Batchelor and seconded by Brenda Culver, Carried.

John Brooks: Absent, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea, Student Advisory: Absent

Yea: 6, Nay: 0, Absent: 1

Approved: Chairman: _____

Secretary: _____

MEMORANDUM

TO: IECC Board of Trustees
FROM: Ryan Gower; Chancellor
DATE: January 16, 2024
RE: Student Optional Disclosure of Private Mental Health Information (Policy 500.12)

This policy was targeted for review due to the recent employment of IECC's Mental Health Specialist. Consequently, revisions were recommended related to adherence to Public Act 101-0251, Mental Health Early Action on Campus Act. The primary purpose of the Act is to address gaps in mental health services on college campuses through training, peer support, and community-campus partnerships. The revisions reflect our commitment to address the mental health needs of IECC students.

The proposed revisions have been approved by Cabinet. I would ask the Board to waive the second reading and approve Policy 500.12 as presented.

RG/mf

Attachments

Student Optional Disclosure of Private Mental Health Needs Information (500.12)

Date Adopted: October 20, 2015

Revised: January 16, 2024 (Pending Board Approval)

In accordance with Illinois Public Act 101-0251, Illinois Eastern Community Colleges (IECC) is committed to addressing the mental health needs of its student population through training, peer support, and community-campus partnerships. IECC is dedicated to the success of all students, including those with depression or other mental health conditions.

IECC will provide programs, services, and trainings which will:

- endeavor to identify students with mental health needs and connect them with services;
- increase access to support services on college campuses;
- increase access to clinical mental health services in the surrounding communities for college students;
- empower students through peer-to-peer support and training on identifying mental health needs and resources.

IECC is committed to:

- assisting those who live with or who have experienced symptoms of a mental illness by providing detailed information and support
- ensuring that those who disclose a mental illness are treated with compassion, supported, and that their right to dignity and respect is protected throughout the process of disclosure
- ensuring appropriate consent, coordination, and communication among the various departments most likely to be involved in the response and support to student's experiencing symptoms of a mental illness;
- reasonably accommodating students with depression or another mental health condition to enable the student to remain in school, meet academic standards and maintain normal social relationships;
- engaging in mental health public education and prevention activities;
- providing information to the College community about campus mental health;
- providing appropriate education and training to the College community in response to mental health concerns;
- contributing to the creation of a campus atmosphere which is supportive of positive mental health and wellness, and where stigma and discrimination about mental health are not tolerated;
- monitoring, and updating as necessary, our processes to ensure quality and effectiveness.

Privacy and Student Election to Formally Disclose Mental Health Information

Confidentiality is particularly important to those who live with a mental illness or have experienced mental health symptoms. IECC will follow the guidelines set forth in the Family Educational Rights and Privacy Act (FERPA) in safeguarding the confidentiality of students experiencing mental health issues. However, under FERPA, authorization for the release of personally identifiable information contained in education records, without the student's consent, is given to appropriate parties in health or safety emergencies when knowledge of the information is necessary to protect the health or safety of the student or individuals within the campus community.

Students have the ability to elect the release of information relating to their mental health to a designated person in accordance with Illinois Public Act 099-0278. IECC will ensure that, at or near the time that an incoming student enrolls, he or she is provided the opportunity to authorize in writing the disclosure of certain private mental health information to a designated person.

MEMORANDUM

TO: IECC Board of Trustees
FROM: Ryan Gower; Chancellor
DATE: January 16, 2024
RE: Behavioral Health Linkage Agreement

A linkage agreement is a nonbinding agreement that simply connects IECC students to a provider for potential services should they be warranted for the students. In this agreement, IECC is agreeing to increase visibility of behavioral health providers through marketing and outreach, workshops, wellness fairs and general awareness in return for access to psychiatric evaluations, counseling services and substance abuse counseling. It identifies the responsibilities of each party and recognizes that students are responsible for the cost of services from the provider. It is the intention of management to explore similar partnerships with other service providers across the District.

IECC wishes to enter into a linkage agreement with the following organizations:

- Lawrence County Health Department

I ask the Board's approval of this linkage agreement.

RG/mf

LINKAGE AGREEMENT

between

Lawrence County Health Department

and

Illinois Eastern Community Colleges

This Agreement for the provision of services by the Lawrence County Health Department (hereinafter referred to as "LCHD") is entered into on the **1st day of January 2024** (hereinafter referred to as "Effective Date"), by and between the Lawrence County Health Department and Illinois Eastern Community Colleges (hereinafter referred to as "IECC"). In consideration of the mutual convenience herein entered into, LCHD and IECC agree to the following:

- **LAWRENCE COUNTY HEALTH DEPARTMENT (LCHD)** agrees to the following services and responsibilities:
 - LCHD - Behavior Health Department:
 - **Psychiatric Nurse Practitioner Services:** LCHD will provide a Psychiatric Mental Health Nurse Practitioner and a Mental Health Professional to IECC students for psychiatric evaluations, medication monitoring, and outpatient counseling services, as appropriate. The duties of the Psychiatric Mental Health Nurse Practitioner shall include, but are not limited to, the following:
 - Provide scheduled, authorized outpatient mental health services to assigned clients in accordance with the Illinois Department of Healthcare and Family Services, Illinois Department of Mental Health and Health Code, and Confidentiality ACT.
 - Complete documentation within 48-hours using the electronic medical records system, CIS.
 - Abide by all applicable LCHD / IECC policies and procedures when performing services for IECC students.
 - **Counseling Services:** Individual therapy will be provided to IECC students as scheduled, and / or needed. LCHD will be responsible for invoicing the student and / or applicable insurance, or complete a fee for services rendered based upon the individual's fee assessment (per Department of Mental Health regulations and in accordance with the LCHD Behavior Health Department policy).
 - **Substance Abuse Counseling:** Substance Abuse services will be provided to IECC students as scheduled, and / or needed. LCHD will be responsible for invoicing the student and / or applicable insurance, or complete a fee for services rendered based upon the individual's fee assessment (per Department of Mental Health regulations and in accordance with the LCHD Behavior Health Department policy).



Lawrence County Health Department

2101 James Street, Lawrenceville, IL 62439 (618) 943-3302

- **Compensation:** LCHD will assume the responsibility of reimbursement to the providers including salary and fringe benefits. LCHD will be responsible for invoicing the student and / or student’s insurance for the appropriate amount of fees rendered for services provided.
 - LCHD will participate in activities to increase visibility to IECC students via marketing and outreach.
 - LCHD will participate in opportunities to engage the student body at IECC through student outreach initiatives, such as mindfulness workshops or campus-wide wellness fairs, as capable.
 - LCHD will participate in opportunities to support awareness and training requirements for mental health issues and / or crisis situations with the student body at IECC.

- **ILLINOIS EASTERN COMMUNITY COLLEGES (IECC)** agrees to the following services and responsibilities:
 - IECC will provide avenues for LCHD mental health service providers to increase visibility to students via marketing and outreach.
 - IECC will provide opportunities to LCHD to engage the student body at IECC through student outreach initiatives, such as mindfulness workshops or campus-wide wellness fairs.
 - IECC will provide opportunities for LCHD to support awareness and training requirements for mental health issues and / or crisis situations with the student body at IECC.

All of the expressed, or implied, terms of this Agreement shall be subject to all federal, state, and local laws, executive orders, rules, and / or regulations.

This Agreement constitutes the entire understanding of the parties in which are involved and supersedes all prior negotiations and agreements between the two parties, both oral and written. This Agreement will expire on the 31st of December 2024, unless amended by mutual agreement. The provisions of this Agreement and the program of services carried out pursuant, thereto, shall be reviewed and examined annually or upon thirty (30) days written notice to determine whether the provisions of this Agreement shall be modified.

IN WITNESS WHEREOF, the Lawrence County Health Department and the Illinois Eastern Community Colleges have hereunto executed this Agreement by the signatures below.

Illinois Eastern Community Colleges
Representative

Date

Lawrence County Health Department, Administrator
Amy Marley, MSN, RN

Date

MEMORANDUM

TO: Board of Trustees
FROM: Ryan Gower
DATE: January 16, 2024
RE: Affiliation Agreements

An affiliation agreement is a formal contract between the educational institution and the facility or business where the student(s) will have the experience. It identifies the responsibilities and liabilities of the various parties covered by the contract. Students engaged in these placements are not paid and the experience is required for completion of the program.

IECC wishes to enter into a standard clinical affiliation agreement with the following organizations:

- Stone Bridge Memory Care

I ask the Board's approval of this affiliation agreement.

RG/sc

ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529
Frontier Community College | Lincoln Trail College | Olney Central College | Wabash Valley College
CLINICAL AFFILIATION AGREEMENT

THIS AGREEMENT is made and entered into as of the date of last signature by and between ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, FRONTIER COMMUNITY COLLEGE, LINCOLN TRAIL COLLEGE, OLNEY CENTRAL COLLEGE and WABASH VALLEY COLLEGE, for its degree and certificate programs (hereinafter referred to as DISTRICT #529) and _____
_____(hereinafter referred to as AGENCY): of _____
_____(city) (state)
_____.

WITNESSETH THAT:

WHEREAS, DISTRICT #529 desires to make use of the AGENCY'S facilities for clinical laboratory practice by students of the DISTRICT, and

WHEREAS, the AGENCY has agreed to make its facilities available to the students and IECC Faculty of DISTRICT #529 for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care which are appropriate for educational experiences for observation and participation by the students and IECC Faculty and/or staff of the DISTRICT #529, subject to the conditions and limitations contained herein.

2. The arrangements for use of said facilities of the AGENCY will be made by the designated employee(s) on behalf of DISTRICT #529 and the Administrator, and the Director of Nursing Service or Department Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.

3. DISTRICT #529 will be responsible for the teaching and guidance of the students in the clinical laboratory experience and will be available to the students.

The specific assignment of learning experiences to specific students will be made and arranged by the IECC Faculty on behalf of DISTRICT #529, in consultation with the Head Nurse, Department Supervisor, or Coordinator on behalf of the AGENCY. IECC Faculty assumes full responsibility and supervision of the students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the IECC Faculty on behalf of DISTRICT #529 will be responsible for maintaining proper standards of patient care and safeguard of patients assigned to students. The AGENCY professional personnel will retain full and final decisions for patient care assigned to students.

5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of DISTRICT #529 and will comply with the policies of the health AGENCY.

IECC Faculty and students assigned to or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

This agreement forbids discrimination against any student on the basis of race, color, sex, pregnancy, gender identity, sexual orientation, age, marital status, parental status, religious affiliation, veteran status, national origin, ancestry, order of protection status, conviction record, physical or mental disability, genetic information, or any other protected category.

Prior to the use of any AGENCY facilities, under the contemplated program, DISTRICT #529 will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The IECC Faculty of DISTRICT #529 participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT #529 Faculty participating in the program may be included in demonstrations of new equipment and techniques. Each new IECC Faculty member of DISTRICT #529 participating in the program will arrange with the appropriate department director or supervisor, on behalf of the AGENCY, for an orientation prior to the assignment of the new IECC Faculty member to any clinical area.

7. DISTRICT #529 will provide orientation for the educational program for the AGENCY staff.

8. The AGENCY'S facilities may be available for DISTRICT #529 continuing educational program on a pre-planned project basis; the arrangements for such to be made with the department director, supervisor, or Director of Nursing Service on behalf of the AGENCY, and by the IECC Faculty, Department Head, and/or Associate Dean, on behalf of DISTRICT #529.

9. The students and IECC Faculty will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

10. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program.

11. IECC Faculty and students shall be covered by occurrence type professional liability insurance in the amount of one million (\$1,000,000) per occurrence and five million (\$5,000,000) annual aggregate prior to any assignment for practice at the AGENCY.

12. The AGENCY will supply dressing rooms and space for storage of clothing not in use while students are practicing at the AGENCY, and conference room facilities for use of IECC Faculty and students.

13. This agreement will remain in effect until July 1, 2025 at which time it will be reviewed for renewal. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party. All students enrolled in DISTRICT #529 and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is given by either party to the other, shall be permitted to complete their laboratory experience needed for graduation at the AGENCY.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the _____ day of _____, _____.

ILLINOIS EASTERN COMMUNITY
COLLEGES DISTRICT #529

Signature: _____

Chair, IECC Board of Trustees

Name: _____

Date: _____

Title: _____

Date: _____

Illinois Eastern Community Colleges District No. 529 does not discriminate on the basis of race, color, sex, pregnancy, gender identity, sexual orientation, age, marital status, parental status, religious affiliation, veteran status, national origin, ancestry, order of protection status, conviction record, physical or mental disability, genetic information, or any other protected category. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon requests.

MEMORANDUM

TO: Board of Trustees

FROM: Ryan Gower

DATE: January 16, 2024

RE: CDB Project 810-044-015 Trust Agreement

On October 15, 2019, the Board of Trustees entered into a Trust Agreement with the State of Illinois to complete an electrical services upgrade at Wabash Valley College. The State has issued this project for bid and confirmed that they have a responsive bid that can be awarded. However, before a notice to proceed may be issued, the District must increase its local share to the trust agreement due to cost increases that exceed the original project budget.

The attached amendment will increase the District's share by \$58,943, which consists of: \$34,991 in cost shortfall and \$23,952 required 8% contingency of bid amount. The lowest responsive bidder for the project was received from Lytle Electric Company for \$299,400.

I ask the Board's approval to amend the Trust Agreement so that the project to upgrade the electrical services at Wabash Valley College may proceed forward.

RG/akb
Attachment

**AMENDMENT TO TRUST
AGREEMENT**

This Amendment to that certain Trust Agreement, hereinafter called Trust Agreement dated October 15, 2019, entered into by and between the Illinois Eastern Community Colleges – Wabash Valley College whose address is 2200 College Drive, Mt. Carmel IL 62863-2699 hereinafter called the USING EDUCATIONAL AGENCY, and First National Bank in Olney, hereinafter called BANK.

WITNESSETH

WHEREAS the USING EDUCATIONAL AGENCY has entered into a Trust Agreement for the purpose of depositing seventy-five thousand dollars (\$75,000) with BANK as its required contribution to the project known as Capital Development Board (State of Illinois) Project No. 810-044-015 hereinafter called Project, and

WHEREAS the required contribution to the PROJECT by the USING EDUCATIONAL AGENCY has been increased.

NOW THEREFORE, the TRUST AGREEMENT is hereby amended by adding paragraphs as follows:

“11. That the USING EDUCATIONAL AGENCY does simultaneously with the execution hereof deposit with BANK additional funds totaling fifty-eight thousand nine hundred forty-three dollars (\$58,943) raising the total contribution to one hundred thirty-three thousand nine hundred forty-three dollars (\$133,943).

“12. That the funds so deposited with the BANK shall be part of the contribution and shall be held by the BANK in trust according to the terms of TRUST AGREEMENT and any amendments thereto.”

IN WITNESS WHEREOF the parties have hereunder set their hand and seals this day

_____.

USING EDUCATIONAL AGENCY

Printed Name

Phone Number

(Seal)

Signature

Title

ATTEST: _____

Signature

Title

BANK

Printed Name

Phone Number

Signature

Title

ATTEST:

Signature

Title

Acknowledgement of Receipts of Funds
in the Amount of \$ _____

Printed Name/Signature

Title

Paula Sorensen

Administrator of Fiscal Management
CAPITAL DEVELOPMENT BOARD

MEMORANDUM

To: IECC Board of Trustees
From: Ryan Gower; Chancellor
RE: Sale of real or personal property
Date: January 16, 2026

We are seeking Board authorization to proceed with a sealed bid process for the sale of 5 acres owned by IECC in Crawford County. Located on Route 1, formerly the location of the Lincoln Trail College "South Campus" (Harry L Crisp Building) these five acres now sit vacant and are no longer needed for community college purposes.

As requested by the Board, we have obtained an appraisal for the property, conducted by certified general appraiser William J. Carson. The valuation he gave will serve as a basis for initiating the sale of the property through a sealed bid process.

A copy of this appraisal was shared with the Board under separate cover. Upon receiving authorization to proceed with the sale of the land, administration will take the following actions:

1. Provide public notice of the intention to sell this parcel of land by advertising our intent to do so in papers of local circulation.
2. Initiate a sealed bid process to solicit offers for the purchase of the property.
3. Review bids with Chairman Carter and accept the high bid provided it meets a minimum threshold that is acceptable to our Trustees.
4. Upon successful completion of the sale, the proceeds will be directed to capital improvements and deferred maintenance projects.

I would ask for the Boards authorization to proceed with the sale of this property.

RG

MEMORANDUM

TO: Board of Trustees

FROM: Ryan Gower

DATE: January 16, 2024

RE: Easement at Lincoln Trail College for Ameren Illinois

As part of the construction of the new athletic facility at Lincoln Trail College, a new transformer is required to be placed near the site of the facility. In order to place the transformer and install the conduit necessary for the system, the attached easement has been prepared by Ameren Illinois.

The attached Easement provides the legal description and necessary approvals to allow the project to proceed.

I ask the Board to approve the easement.

RG/rh
Attachment

REMS INFORMATION

Agreement ID: AIC-202312-51856

Project ID: 66244

EASEMENT

(Underground Electric)

PIN #: 05-1-25-000-005-004

KNOW ALL MEN BY THESE PRESENTS, this _____ day of _____, 20____, that **ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT 529**, its successors and assigns, whether one or more and whether an individual, individuals, a corporation, or other legal entity (hereinafter "Grantor"), for and in consideration of the sum of One and No/100th Dollars (\$1.00) and other valuable consideration in hand paid, the receipt of which is hereby acknowledged, does hereby grant unto **AMEREN ILLINOIS COMPANY d/b/a AMEREN ILLINOIS**, an Illinois corporation, its successors and assigns (hereinafter "Grantee"), a perpetual easement (hereinafter "Easement") with the right, privilege, and authority of Grantee, its agents, contractors, and subcontractors to survey, stake, construct, reconstruct, replace, use, operate, maintain, patrol, inspect, protect, repair, relocate, modify, add to the number of, abandon or retire in place, and remove an electric and communication line or lines consisting of wires, cables, conduits, fixtures, appliances, and other appurtenances thereto, including above-ground transformers, cabinets, and pedestals (hereinafter individually and collectively "Facilities"), together with all rights and privileges for the exercise and enjoyment of the Easement rights and the authority to extend to any other party the right to use, pursuant to the provisions hereof, upon, over, across and under the following described land in Section 25, Township 7 North, Range 12 West, of the 2nd Principal Meridian, in Crawford County, State of Illinois, to-wit:

Property Description:

Commencing at the N.E. Corner, S.E. ¼, Section 25, Township 7 North, Range 12 West of the Second Principal Meridian, Crawford County, Illinois; thence North 89 degrees 37 minutes 50 seconds West along the North line, S.E. ¼ of Section 25 a distance of 2020.43 feet to an iron pin set; thence South 00 degrees 43 minutes 22 seconds East along the East line of a previous survey by PLS#2794 and dated 7/31/2009 a distance of 828.59 feet to an existing iron pin and the Point of Beginning; thence South 00 degrees 45 minutes 12 seconds East a distance of 800.00 feet to an iron pin set; thence North 89 degrees 43 minutes 51 seconds West a distance of 598.98 feet to an iron pin set; thence North 00 degrees 45 minutes 12 seconds West a distance of 800.00 feet to an iron pin set; thence South 89 degrees 43 minutes 51 seconds East a distance of 598.95 feet to the Point of Beginning, containing 11.00 acres, more or less.

Easement Description (hereinafter "Easement Area"):

The centerline of a 10 foot wide easement strip to be described as follows: Commencing at the Northeast corner of the above-described Property Description; thence West, along North property line, a distance of 152 feet to the Point of Beginning; thence South, a distance of 188 feet to the Point of Terminus and more particularly shown on Exhibit "A" attached hereto and made a part hereof.

Grantor also conveys the right of ingress and egress to and over the Easement Area and premises of Grantor adjoining the same, for all purposes herein stated, together with the right to trim, control the growth, cut and remove or cause to be removed at any time and from time to time, by any means, any and all brush, bushes, saplings, trees, roots, undergrowth, rock, over-hanging branches, and other obstructions upon, over, and under the surface of said Easement Area and of the premises of Grantor adjoining the same deemed by Grantee to interfere with the exercise and enjoyment of Grantee's rights hereunder, endanger the safety of the Facilities, or in order for Grantee to maintain compliance with the minimum clearance requirements of the National Electric Safety Code.

Grantee shall be responsible for actual damages (except the trimming, controlling of growth, cutting, and removal of trees and other vegetation) occurring as a result of the Grantee's exercise of the Easement rights hereinabove conveyed and shall reimburse the owner thereof for such loss or damages.

Grantor, for itself, its successors and assigns, does hereby warrant and covenant unto Grantee, (1) that Grantor is the owner of the Easement Area and has the full right and authority to grant this Easement, (2) that Grantee may quietly enjoy the Easement for the purposes herein stated, and (3) that Grantor will not create or permit any building or other obstruction or condition of any kind or character upon Grantor's premises that will interfere with the Grantee's exercise and enjoyment of the Easement rights hereinabove conveyed.

Grantor hereby waives and releases any and all homestead and other marital rights it may have pursuant to Illinois law.

This Easement shall be governed by the laws of the State of Illinois.

IN WITNESS WHEREOF, the Grantor has hereunto caused this Easement to be executed on the date hereinabove written.

Signature:

Print Name:

Title:

ALL PURPOSE NOTARY ACKNOWLEDGMENT

STATE OF _____ }
 COUNTY OF _____ } SS

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for said State, personally appeared (print or type names of signatories):

to me known to be the person described in and who executed the foregoing instrument and acknowledged that he/she/they executed the same as his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

Capacity Claimed By Signator(s)			
<input type="checkbox"/> Individual(s)	<input type="checkbox"/> Corporate	<input type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Partner(s)
<input type="checkbox"/> Trustee(s)	Title(s) of Officer(s):	Member(s)/Manager(s):	<input type="checkbox"/> Limited Partnership
<input type="checkbox"/> Executor(s)	_____	_____	<input type="checkbox"/> General Partnership
<input type="checkbox"/> Administrator(s)	_____	_____	<input type="checkbox"/> Other (Specify Below):
<input type="checkbox"/> Attorney-In-Fact	_____	_____	_____
<input type="checkbox"/> Conservator(s)	_____	_____	_____
<input type="checkbox"/> Guardian(s)	_____	_____	_____

My Commission Expires _____

Notary Public _____

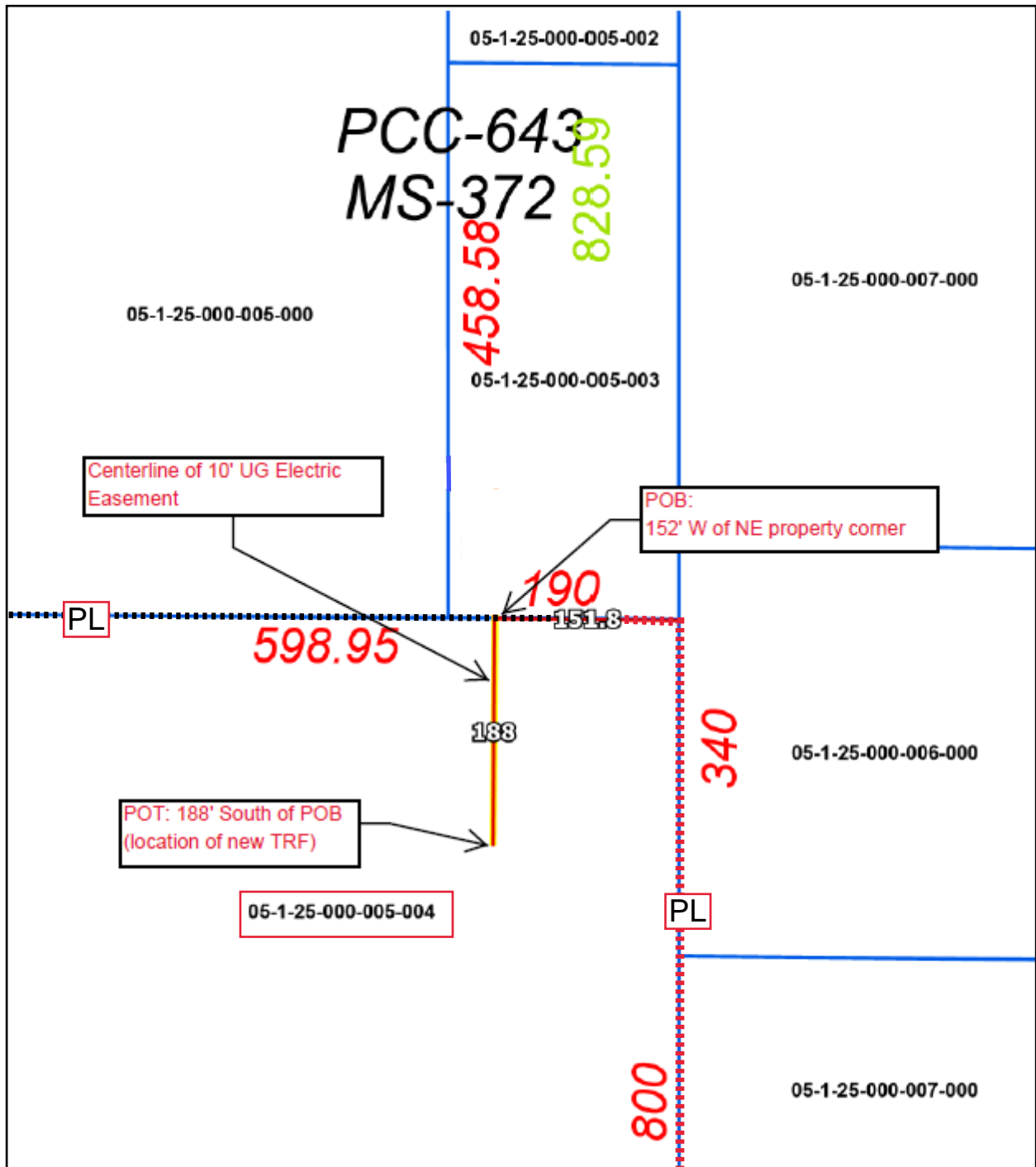
Affix Notary Stamp Below

Prepared By: Don York

Return To: Don York
 Attn: Ameren Real Estate
 P.O. Box 218
 Palestine, IL 62451

DWY
 WR#: IA47376
 Facility Name:
 39.020198, -87.692308
 12/12/2023

EXHIBIT "A"



ILLINOIS EASTERN COMMUNITY
 DISTRICT 529 EXHIBIT
 CRAWFORD COUNTY, ILLINOIS
 T. 7N- R. 12W - SECTION 25
 PIN #: 05-1-25-000-005-004

NO SCALE



**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

**TREASURER'S REPORT
December 31, 2023**

FUND	BALANCE
Educational	\$ 7,286,779.98
Operations & Maintenance	1,713,758.38
Operations & Maintenance (Restricted)	2,935,612.90
Bond & Interest	66,700.37
Auxiliary	1,771,598.32
Restricted Purposes	292,222.27
Working Cash	537,923.11
Trust & Agency	603,630.19
Audit	12,613.34
Liability, Protection & Settlement	681,053.87
TOTAL ALL FUNDS	<u>\$ 15,901,892.73</u>

Respectfully submitted,

Ryan Hawkins, Treasurer

Illinois Eastern Community Colleges
Balance Sheets - All Funds (Unaudited)
December 31, 2023

	Educational Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliaries Fund	Restricted Purposes Fund
ASSETS						
Cash	\$ 7,302,080	\$ 1,713,758	\$ 2,935,613	\$ 66,700	\$ 1,792,098	\$ 292,222
Investments	8,501,266	2,750,001	11,001,854	-	3,400,184	-
Accounts Receivable	1,774,363	299,367	-	-	275,732	-
Other Receivables	961,552	5,808	3,500	-	8,764	32,612
Restricted Cash	-	-	3,947,286	-	-	-
Inventory	-	-	-	-	638,738	-
Other Assets	131,355	-	-	-	-	444,410
Due From Other Funds	-	-	-	-	-	-
Total Assets	<u>\$ 18,670,616</u>	<u>\$ 4,768,934</u>	<u>\$ 17,888,253</u>	<u>\$ 66,700</u>	<u>\$ 6,115,516</u>	<u>\$ 769,244</u>
LIABILITIES						
Accounts Payable	\$ 18,217	\$ 47,525	\$ 210	\$ -	\$ 20,773	\$ 2,274
Accrued Payroll Liabilities	4,529	-	-	-	-	-
Other Accrued Liabilities	54,067	-	29,331	-	23,483	(39,030)
Due to Other Funds	-	-	-	-	-	-
Total Liabilities	<u>76,813</u>	<u>47,525</u>	<u>29,541</u>	<u>-</u>	<u>44,256</u>	<u>(36,756)</u>
FUND BALANCES						
Non-Spendable	-	-	-	-	638,738	-
Restricted						
Board Designated	10,857,626	1,325,502	-	-	-	-
Other Purposes	-	2,641,745	15,134,799	66,700	-	-
Encumbered	9,633,425	754,162	2,723,913	-	1,479,850	1,097,625
Unassigned	(1,897,248)	-	-	-	3,952,672	(291,625)
Total Fund Balances	<u>18,593,803</u>	<u>4,721,409</u>	<u>17,858,712</u>	<u>66,700</u>	<u>6,071,260</u>	<u>806,000</u>
Total Liabilities and Fund Balances	<u>\$ 18,670,616</u>	<u>\$ 4,768,934</u>	<u>\$ 17,888,253</u>	<u>\$ 66,700</u>	<u>\$ 6,115,516</u>	<u>\$ 769,244</u>

Illinois Eastern Community Colleges
Balance Sheets - All Funds (Unaudited)
December 31, 2023

	Working Cash Fund	Trust & Agency Fund	Audit Fund	Liability, Protection and Settlement Fund	Total Funds
ASSETS					
Cash	\$ 537,923	\$ 603,630	\$ 12,613	\$ 681,054	\$ 15,937,691
Investments	5,756,961	-	-	-	31,410,266
Accounts Receivable	-	-	-	-	2,349,462
Other Receivables	51,482	100,889	-	-	1,164,607
Restricted Cash	-	-	-	-	3,947,286
Inventory	-	-	-	-	638,738
Other Assets	-	-	-	-	575,765
Due From Other Funds	-	-	-	-	-
Total Assets	<u>\$ 6,346,366</u>	<u>\$ 704,519</u>	<u>\$ 12,613</u>	<u>\$ 681,054</u>	<u>\$ 56,023,815</u>
LIABILITIES					
Accounts Payable	\$ -	\$ 379	\$ -	\$ (196)	\$ 89,182
Accrued Payroll Liabilities	-	-	-	-	4,529
Other Accrued Liabilities	-	-	-	-	67,851
Due to Other Funds	-	-	-	-	-
Total Liabilities	<u>-</u>	<u>379</u>	<u>-</u>	<u>(196)</u>	<u>161,562</u>
FUND BALANCES					
Non-Spendable	6,315,000	-	-	-	6,953,738
Restricted					
Board Designated	-	-	-	-	12,183,128
Other Purposes	31,366	697,986	9,613	262,291	18,844,500
Encumbered	-	6,154	3,000	418,959	16,117,088
Unassigned	-	-	-	-	1,763,799
Total Fund Balances	<u>6,346,366</u>	<u>704,140</u>	<u>12,613</u>	<u>681,250</u>	<u>55,862,253</u>
Total Liabilities and Fund Balances	<u>\$ 6,346,366</u>	<u>\$ 704,519</u>	<u>\$ 12,613</u>	<u>\$ 681,054</u>	<u>\$ 56,023,815</u>

Illinois Eastern Community Colleges
 Statements of Revenues, Expenditures, and Changes in Fund Balance - All Funds (Unaudited)
 For the Period Ended December 31, 2023

	Educational Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliaries Fund	Restricted Purposes Fund
REVENUES						
Property Taxes	\$ 2,890,921	\$ 1,306,050	\$ 172,909	\$ 1,618,395	\$ -	\$ -
Replacement Taxes	222,695	222,695	-	-	-	-
ICCB Grants	7,052,917	-	-	-	-	900,993
Federal Grants	-	-	-	-	-	4,117,669
Tuition & Fees	10,200,211	870,128	-	-	262,216	-
Charges for Services	22,467	47,265	-	-	1,432,578	107
Interest	134,849	49,455	36,671	14,206	66,632	4,595
Other Revenues	63,288	41	7,881,133	-	126,115	64,869
Total Revenues	<u>20,587,348</u>	<u>2,495,634</u>	<u>8,090,713</u>	<u>1,632,601</u>	<u>1,887,541</u>	<u>5,088,233</u>
EXPENDITURES						
Payroll	7,362,582	572,214	-	-	1,052,027	914,571
Benefits	1,263,581	128,514	-	-	115,868	212,771
Contractual Services	989,558	306,396	237,052	-	156,901	179,084
Supplies	857,875	161,182	4,915	-	1,324,362	148,107
Travel	117,296	-	210	-	183,582	38,839
Fixed	41,099	355	-	1,875,994	137,657	5,785
Utilities	22,521	617,401	-	-	325	-
Capital Outlay	138,114	78,531	1,185,496	-	12,689	325,644
Other	139,127	109	32,147	-	75,917	773,443
Scholarships, Student Grants, & Waivers	4,111,176	-	-	-	209,360	2,343,966
Total Expenditures	<u>15,042,929</u>	<u>1,864,702</u>	<u>1,459,820</u>	<u>1,875,994</u>	<u>3,268,688</u>	<u>4,942,210</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>5,544,419</u>	<u>630,932</u>	<u>6,630,893</u>	<u>(243,393)</u>	<u>(1,381,147)</u>	<u>146,023</u>
TRANSFERS						
Net Transfers	(2,202,656)	58,041	1,450,000	-	694,615	-
Total Transfers	<u>(2,202,656)</u>	<u>58,041</u>	<u>1,450,000</u>	<u>-</u>	<u>694,615</u>	<u>-</u>
Net Change in Fund Balance	<u>3,341,763</u>	<u>688,973</u>	<u>8,080,893</u>	<u>(243,393)</u>	<u>(686,532)</u>	<u>146,023</u>
Fund Balance - Beginning	15,252,040	4,032,436	9,777,819	310,093	6,757,792	659,977
Fund Balance - Ending	<u>\$ 18,593,803</u>	<u>\$ 4,721,409</u>	<u>\$ 17,858,712</u>	<u>\$ 66,700</u>	<u>\$ 6,071,260</u>	<u>\$ 806,000</u>

Illinois Eastern Community Colleges
Statements of Revenues, Expenditures, and Changes in Fund Balance - All Funds (Unaudited)
For the Period Ended December 31, 2023

	Working Cash Fund	Trust & Agency Fund	Audit Fund	Liability, Protection and Settlement Fund	Total Funds
REVENUES					
Property Taxes	\$ -	\$ -	\$ 44,049	\$ 969,016	\$ 7,001,340
Replacement Taxes	-	-	-	-	445,390
ICCB Grants	-	-	-	-	7,953,910
Federal Grants	-	-	-	-	4,117,669
Tuition & Fees	-	-	-	-	11,332,555
Charges for Services	-	25,450	-	-	1,527,867
Interest	37,666	9,888	320	9,676	363,958
Other Revenues	-	360,009	-	60,083	8,555,538
Total Revenues	<u>37,666</u>	<u>395,347</u>	<u>44,369</u>	<u>1,038,775</u>	<u>41,298,227</u>
EXPENDITURES					
Payroll	-	-	-	-	9,901,394
Benefits	-	-	-	52,997	1,773,731
Contractual Services	-	171	59,000	235,247	2,163,409
Supplies	-	30,056	-	39,707	2,566,204
Travel	-	10,919	-	-	350,846
Fixed	-	-	-	253,095	2,313,985
Utilities	-	-	-	-	640,247
Capital Outlay	-	-	-	83,499	1,823,973
Other	-	(88,045)	-	-	932,698
Scholarships, Student Grants, & Waivers	-	267,626	-	-	6,932,128
Total Expenditures	<u>-</u>	<u>220,727</u>	<u>59,000</u>	<u>664,545</u>	<u>29,398,615</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>37,666</u>	<u>174,620</u>	<u>(14,631)</u>	<u>374,230</u>	<u>11,899,612</u>
TRANSFERS					
Net Transfers	-	-	-	-	-
Total Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	<u>37,666</u>	<u>174,620</u>	<u>(14,631)</u>	<u>374,230</u>	<u>11,899,612</u>
Fund Balance - Beginning	6,308,700	529,520	27,244	307,020	43,962,641
Fund Balance - Ending	<u>\$ 6,346,366</u>	<u>\$ 704,140</u>	<u>\$ 12,613</u>	<u>\$ 681,250</u>	<u>\$ 55,862,253</u>

ILLINOIS EASTERN COMMUNITY COLLEGES
Comparative Combined Balance Sheets - All Funds
December 31, 2023

	ALL FUNDS	
	Fiscal	Fiscal
	Year	Year
	2023	2022
ASSETS:		
CASH	\$ 15,901,893	\$ 18,681,697
IMPREST FUND	21,300	21,300
CHECK CLEARING	14,500	14,500
CDB PROJECT TRUST	3,947,286	3,909,022
PREPAID EXPENSES	131,355	113,011
INVESTMENTS	31,410,265	19,352,687
RECEIVABLES	3,407,810	3,437,313
ACCRUED REVENUE	106,260	5,029
INTERFUND RECEIVABLES	-	-
INVENTORY	638,738	610,360
OTHER ASSETS	444,410	454,866
FIXED ASSETS (Net of Depr)	24,651,091	19,956,846
TOTAL ASSETS AND OTHER DEBITS:	\$ 80,674,908	\$ 66,556,631
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	\$ 4,529	\$ 1,049
ACCOUNTS PAYABLE	104,260	156,181
ACCRUED EXPENSES	-	-
INTERFUND PAYABLES	-	-
DEFERRED REVENUE	52,772	46,572
L-T DEBT GROUP (FUND 9)	2,425,237	4,073,092
OPEB (Prior Year Restated for GASB 75 Implementation)	5,856,409	13,963,316
OTHER LIABILITIES	-	-
TOTAL LIABILITIES:	8,443,207	18,240,210
FUND BALANCES:		
FUND BALANCE	39,745,168	30,023,864
INVESTMENT IN PLANT (Net of Depr)	24,651,091	19,956,846
OTHER FUND BALANCES RECOGNIZED AS A LIABILITY (FUND 9)	(8,281,646)	(18,036,408)
RESERVE FOR ENCUMBRANCES	16,117,088	16,372,119
TOTAL EQUITY AND OTHER CREDITS	72,231,701	48,316,421
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	\$ 80,674,908	\$ 66,556,631

**ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS ONLY
COMPARISON TO BUDGET REPORT FOR FISCAL YEARS 2022-2024**

College	Category	FISCAL YEAR 2022			FISCAL YEAR 2023			FISCAL YEAR 2024			
		Budget	Spent Thru December	% of Budget	Budget	Spent Thru December	% of Budget	Tentative Budget	Spent Thru December	% of Budget	% of Year
Frontier	Bills		\$ 273,110			\$ 353,755			\$ 336,001		
	Payroll		904,778			1,020,667			1,029,675		
	Waivers		523,493			518,710			513,299		
	Totals	\$ 3,688,586	1,701,381	46%	\$ 3,873,183	1,893,132	40%	\$ 3,936,161	1,878,975	48%	50%
Lincoln Trail	Bills		\$ 471,748			\$ 472,046			\$ 609,589		
	Payroll		1,104,975			1,077,653			1,077,178		
	Waivers		714,155			728,326			831,109		
	Totals	\$ 4,977,953	2,290,878	46%	\$ 4,727,391	2,278,025	40%	\$ 4,480,373	2,517,876	56%	50%
Olney Central	Bills		\$ 692,577			\$ 827,619			\$ 1,081,840		
	Payroll		1,995,205			2,165,825			2,082,588		
	Waivers		539,045			588,730			623,114		
	Totals	\$ 7,367,058	3,226,827	44%	\$ 7,402,072	3,582,174	40%	\$ 7,643,937	3,787,542	50%	50%
Wabash Valley	Bills		\$ 534,294			\$ 601,388			\$ 818,041		
	Payroll		1,453,204			1,502,323			1,412,607		
	Waivers		1,021,842			986,253			1,028,137		
	Totals	\$ 5,775,220	3,009,340	52%	\$ 6,271,689	3,089,964	41%	\$ 5,915,330	3,258,785	55%	50%
Workforce Educ.	Bills		\$ 110,797			\$ 84,893			\$ 85,973		
	Payroll		369,401			293,623			332,472		
	Waivers		392,204			603,342			848,199		
	Totals	\$ 3,378,641	872,402	26%	\$ 2,761,446	981,858	32%	\$ 2,619,370	1,266,644	48%	50%
District Office	Bills		\$ 242,442			\$ 335,142			\$ 381,856		
	Payroll		623,542			683,472			868,294		
	Waivers		-			-			-		
	Totals	\$ 1,991,105	865,984	43%	\$ 2,334,026	1,018,614	37%	\$ 2,741,040	1,250,150	46%	50%
District Wide	Bills		\$ 2,019,176			\$ 1,788,302			\$ 1,548,361		
	Payroll		598,086			931,852			1,131,982		
	Waivers		133,234			32,009			267,318		
	Totals	\$ 7,148,722	2,750,496	38%	\$ 7,711,317	2,752,163	29%	\$ 7,145,460	2,947,661	41%	50%
GRAND TOTALS		\$ 34,327,285	\$ 14,717,308	43%	\$ 35,081,124	\$ 15,595,930	44%	\$ 34,481,671	\$ 16,907,633	49%	50%

ILLINOIS EASTERN COMMUNITY COLLEGES
Operating Funds Revenues & Expenditures Report
For the Period Ended December 31, 2023

Unaudited

	FY 2024		FY 2023		Increase (Decrease)	
	Amount	% of Total	Amount	% of Total	\$	%
	Property Taxes	\$ 4,196,971	18.18%	\$ 3,620,608	17.14%	\$ 576,363
Replacement Taxes	445,390	1.93%	676,210	3.20%	(230,820)	-34.134%
ICCB Grants	7,052,917	30.55%	6,606,217	31.28%	446,700	6.762%
Tuition & Fees	11,070,339	47.96%	9,993,185	47.32%	1,077,154	10.779%
Charges for Services	69,732	0.30%	41,596	0.20%	28,136	67.641%
Interest	184,303	0.80%	82,676	0.39%	101,627	122.922%
Other Revenues	63,329	0.27%	99,292	0.47%	(35,963)	-36.219%
	<u>\$ 23,082,981</u>	<u>100.00%</u>	<u>\$ 21,119,784</u>	<u>100.00%</u>	<u>\$ 1,963,197</u>	<u>9.296%</u>

	FY 2024		FY 2023		Increase (Decrease)	
	Amount	% of Total	Amount	% of Total	\$	%
	Salaries	\$ 7,934,796	46.93%	\$ 7,675,415	49.21%	\$ 259,381
Employee Benefits	1,392,096	8.23%	1,235,268	7.92%	156,828	12.696%
Contractual Services	1,295,954	7.66%	1,208,337	7.75%	87,617	7.251%
Materials	1,019,057	6.03%	1,129,217	7.24%	(110,160)	-9.755%
Travel & Staff Development	117,296	0.69%	88,684	0.57%	28,612	32.263%
Fixed Charges	41,455	0.25%	9,357	0.06%	32,098	343.037%
Utilities	639,923	3.78%	501,631	3.22%	138,292	27.568%
Capital Outlay	216,646	1.28%	209,530	1.34%	7,116	3.396%
Other	4,250,410	25.14%	3,538,489	22.69%	711,921	20.119%
	<u>\$ 16,907,633</u>	<u>100.00%</u>	<u>\$ 15,595,928</u>	<u>100.00%</u>	<u>\$ 1,311,705</u>	<u>8.411%</u>

**Locally Funded, CDB, & PHS Projects
Projects Schedule**

	Funding Source	Estimated Budget										
Center for Technology - LTC	CDB	\$11,160,000										
Applied Technology Center - OCC	CDB	\$3,076,400										
Power Hub - WVC	CDB	\$300,000										
Parking Lot Resurfacing	CDB	\$918,392										
LTC - Crawford County Recreational Center	Local	\$4,779,011										
WVC - Main Hall Roof Replacement	PHS	\$253,800										
WVC - Science Building East Canopy	Local	\$58,041										
LTC - Athletic Facility	2023 Debt Certificates	\$2,400,300										
GRAND TOTAL		\$22,945,944	Board Approval	Preliminary Design	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Fully Accepted	

12/31/2023

MEMORANDUM

TO: Board of Trustees

FROM: Ryan Gower

DATE: January 16, 2024

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the January Personnel Report. Additional information for items 400.1, 400.2, 400.3, & 400.4 have been sent under separate confidential cover.

INDEX

- 400.1. Employment of Personnel**
- 400.2. Change in Status**
- 400.3. Resignation Ratification**
- 400.4. Retirement Ratification**

PERSONNEL REPORT

400.1 Employment of Personnel

A. Professional, Non-Faculty, Exempt

1. Lyndon Huey, Director of Business, WVC effective January 22, 2024

B. Classified, Non-Exempt

1. Shani Quarton, Adult Education Office Assistant, FCC effective January 22, 2024

400.2 Change in Status

A. Administrative

1. Alex Cline, Title Change from Director of Information Technology to Chief Information Officer, DO, effective January 22, 2024
2. Andrea McDowell, Title Change from Director of Human Resources to Executive Director of Human Resources, DO, effective January 22, 2024
3. Amy Tarr, Director of Instructional Service, OCC to Associate Dean of Instruction, OCC effective July 1, 2024.

B. Professional, Non-Faculty, Exempt

1. Collin Maynard, Interim Head Baseball Coach, LTC to Full-time Head Baseball Coach, LTC effective January 22, 2024.
2. Julie Auteberry, TRIO Upward Bound Coordinator, WVC to TRIO Upward Bound Coordinator, OCC effective January 22, 2024.

400.3 Resignation Ratification

1. Karissa Perry, Student Services Specialist, WVC effective January 16, 2024.

400.4 Retirement Ratification

1. Clay Atkins, Maintenance Worker/O&M Team Leader, OCC effective January 19, 2024.