



BOARD OF TRUSTEES AGENDA

Regular
Regular Meeting
Tuesday, July 14, 2026
6:00 PM
Ambler Board Room
1801 N. Cottonwood
Iola, KS 66749

Current Board Members:

Gena Clouch; Vicki Curry; Rebecca Nilges; Corey Schinstock; Jenny Spillman; Jessica Thompson

1. **Call to order and establish quorum.**

2. **Approval of Agenda**

3. **Patron's Concerns - 3 minutes**

"Persons who wish to address the Board of Trustees regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the Board of Trustees regarding items not on the agenda and that are under the jurisdiction of the Board of Trustees may do so at this time when called upon by the Chair. Comments on personnel matters and matters pending in court are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken."

4. **Executive session for consultation with an attorney for the public body or agency, which would be deemed privileged in the attorney-client relationship regarding grievance.**

5. **Executive session for the purpose of discussing personnel matters for non-elected personnel regarding new hires.**

6. **Presentations - 10 minutes**

6.a. Strategic Enrollment Management 4

Cami Keitel

Enrollment_Funnel & Student Affairs presentation ai 4

6.b. Recruitment and Enrollment 17

Nikki Peters, Director of Enrollment Management

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Josiah D'Albini, Director of Student Life

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12. Executive session to discuss employer-employee negotiations, whether or not in consultation with the representative or representatives for the public body or agency.	
13. Upcoming Meetings	
Board budget workshop: Tuesday, August 11, 2026, at 4:30 PM	
Regular meeting: Tuesday, August 11, 2026, at 6:00 PM	
14. Pending Agenda Items	
15. Adjournment	

STRATEGIC ENROLLMENT MANAGEMENT

JULY 14. 2026



Core Components — Part 1: Strategy & Pipeline

1

Mission & Institutional Alignment

Ties enrollment goals to the college's mission, shaping who is recruited and why — especially given the residential model.

2

Data & Environmental Scan

Demographic trends, competitor analysis, and internal metrics: yield, retention, persistence, and time-to-completion.

3

Enrollment Goals

Specific, measurable targets for headcount, FTE, program mix, geographic reach, and residential vs. commuter balance.

4

Recruitment & Marketing

A defined funnel from inquiry to enrollment, with messaging that reaches beyond the local service area.

5

Admissions & Financial Aid

Aid-leveraging and pricing decisions — scholarships and tuition discounting — that drive yield within a limited budget.

6

Retention & Student Success

Advising models, early-alert systems, and first-year programming; every lost student is felt acutely at small colleges.

Core Components — Part 2: Experience & Operations

7

Residential Life & Campus Experience

Housing capacity, room & board planning, and student life programming — central to a residential community college.

8

Academic Program Portfolio

Ongoing review of program viability and demand, matched to what a small institution can realistically support.

9

Organizational Structure & Governance

A cross-functional SEM committee spanning admissions, aid, academics, and student affairs, with clear ownership.

10

Technology Infrastructure

CRM and data systems that track the enrollment funnel and retention metrics in real time.

11

Budget & Resource Alignment

Enrollment goals matched to realistic staffing, marketing, and financial aid budgets.

12

Assessment & Continuous Improvement

KPIs and dashboards reviewed on a regular cycle — often annual — to adjust tactics based on results.

THE ENROLLMENT FUNNEL

Small Residential Community Colleges

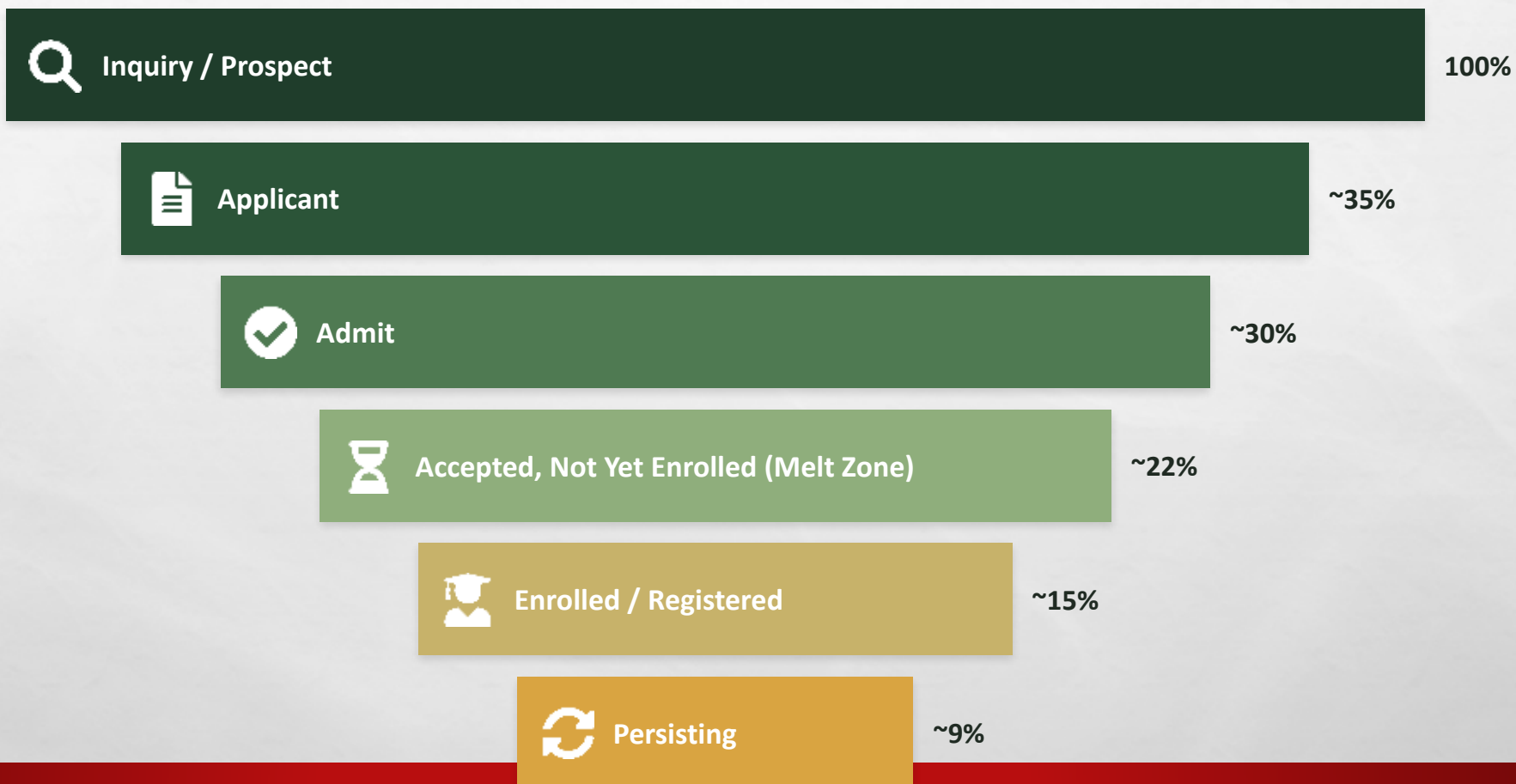
From first inquiry to fall-to-fall persistence: where prospective students enter, where they drop off, and what makes residential programs distinct.

- *A six-stage view, with a focus on the residential melt problem*



The Funnel at a Glance

Six stages, narrowing from broad inquiry to year-over-year persistence



Illustrative proportions for a typical small residential community college — actual figures vary by institution and recruiting cycle.

Stage-by-Stage Detail

What happens at each step, and why it matters



Not currently captured

Inquiry / Prospect

Names from PSAT/SAT/ACT lists, fairs, web forms, digital ads. Widest stage; weakest intent.



Unknown

Applicant

Open or near-open admissions mean applying is less of a filter than at selective schools.



100%

Admit

Most applicants are admitted under the open-door mission. Real filtering happens later.



57%

Accepted, Not Enrolled

FAFSA, deposits, housing decisions, orientation. The biggest drop-off point — summer melt.



43%

Enrolled / Registered

Students who register for courses. Residential students add a housing sub-funnel.



47.28%

Persisting

Fall-to-fall retention often runs 50–60% nationally, compounding the funnel over time.

The Melt Zone: Where Residential CCs Lose Ground

Admit-to-enrollment is the single largest leak in the funnel

20–40%

typical summer melt between admit and
first day of class

50–60%

national fall-to-fall retention benchmark
for community colleges



Financial aid friction

Incomplete FAFSA filings or unresolved aid packages stall the decision.



Housing commitment

Many students default to commuting; a housing deposit is a real extra hurdle.



Orientation no-shows

Missed orientation and course registration windows quietly drop students from rolls.



First-gen / lower-income barriers

These students, a large share of CC populations, melt at higher rates.

What Makes Residential CCs Different

Compared to larger, commuter-focused community colleges



Housing adds a sub-funnel

Deposit → assignment → move-in creates its own drop-off points layered on top of admissions.



Smaller pools, bigger swings

With fewer applicants overall, one recruiting cycle's hiccup shows up clearly in the numbers.



Channel-driven enrollment

Athletics or specific programs (agriculture, trades, etc.) often drive a disproportionate share of residential students.



Commuting is the default

Most prospective students assume they'll commute, so choosing to live on campus is an added commitment to win.

ENROLLMENT MANAGEMENT

DIRECTOR
NIKKI

- **RECRUITMENT**
- **ADMISSIONS**
- **INTERNATIONAL STUDENT SERVICES**
- **DISABILITY STUDENT SERVICES**
- **PLACEMENT TESTING**
- **ADVISING**
- **REGISTRATION**
- **RETENTION (DROP-OUT DETECTIVE)**

- **MODULE MANAGER FOR 7 MODULES IN J1**
- **COMMS PLUS—STUDENT COMMUNICATIONS**
- **INFO MAKER – REPORTS/QUERIES FOR J1**
- **PDSO—LEAD DESIGNATED SCHOOL OFFICIAL FOR INTERNATIONAL STUDENTS**

ENROLLMENT MANAGEMENT TEAM

ADMISSIONS

MELISSA

- **PROCESS ADMISSIONS APPLICATIONS**
- **COORDINATE CAMPUS VISITS**
- **ASSIST IN PLANNING/COORDINATING CAMPUS EVENTS**
- **GUIDE STUDENTS TO THE APPROPRIATE OFFICES WHEN THEY NEED HELP**
- **PRIMARY POC IN WELCOME CENTER**

STUDENT SUCCESS

MASON

- **LEAD FOR RECRUITMENT EFFORTS**
- **RECRUITMENT TRAVEL**
- **ASSIST IN PLANNING CAMPUS RECRUITING EVENTS**
- **ADVISING STUDENTS - PLAN AND ASSIST STUDENTS WITH ENROLLMENT**
- **PLACEMENT TESTING**
- **WORK THROUGH DROPOUT DETECTIVE ALERTS**
- **DSO - INTERNATIONAL ADMISSIONS**
- **BACKUP FOR PROCESSING ADMISSIONS APPLICATIONS**

STUDENT SUCCESS

ABBI

- **DSO - INTERNATIONAL ADMISSIONS**
- **LEAD FOR RETENTION EFFORTS**
- **ACADEMIC ADVISING - PLAN AND ASSIST STUDENTS WITH ENROLLMENT IN PERSON**
- **PLACEMENT TESTING - IN PERSON AND VIRTUALLY**
- **WORK THROUGH DROPOUT DETECTIVE ALERTS**
- **TRAVEL FOR RECRUITMENT**
- **AID IN RECRUITMENT EFFORTS**
- **BACKUP FOR PROCESSING ADMISSIONS APPLICATIONS**

ENROLLMENT MANAGEMENT TEAM

ADVISING

ALEX

- **ACADEMIC ADVISOR - PLAN AND ASSIST STUDENTS WITH ENROLLMENT IN PERSON AND VIRTUALLY**
- **WORK THROUGH DROPOUT DETECTIVE ALERTS**
- **PLACEMENT TESTING - IN PERSON AND VIRTUALLY**
- **STUDENT ACCOMMODATIONS**
- **AID IN RECRUITMENT EFFORTS**

ADVISING

AMY

- **PLAN AND ASSIST STUDENTS WITH ENROLLMENT VIRTUALLY**
- **WORK THROUGH DROPOUT DETECTIVE ALERTS**
- **VIRTUAL PLACEMENT TESTING**
- **AID IN RECRUITMENT EFFORTS**
- **REPRESENTATIVE FOR NORTHERN TIER CONSIDERATIONS**

STUDENT SUCCESS

TEMESGN

- **LEAD FOR TRANSFER AND CAREER ADVISING**
- **RECRUITMENT TRAVEL**
- **ADVISING STUDENTS - PLAN AND ASSIST STUDENTS WITH ENROLLMENT**
- **PLACEMENT TESTING**
- **WORK THROUGH DROPOUT DETECTIVE ALERTS**
- **ASSIST IN INTERNATIONAL STUDENT ADMISSIONS**
- **AID IN RECRUITMENT EFFORTS**

STUDENT LIFE

COORDINATOR

ALISON

- ID SYSTEM
- MANAGES DOOR ACCESS FOR HOUSING
- PARKING STICKERS
- HOUSING ASSISTANCE

RESIDENT DIRECTORS

ASST COACHES (6)

- HOUSING ASSISTANCE –ON-CALL EVENING AND WEEKENDS
- PROVIDES ADDITIONAL ASSISTANCE TO EVENTS AS NEEDED
- SAFETY & SECURITY ROOM CHECKS
- RESIDENCE HALL MOVE-IN AND CHECK-OUT PROTOCOLS
- DISCIPLINE REPORTING

RESIDENT ASSISTANCE

STUDENT STAFF (11)

- PROGRAMMING FOR EVENING & WEEKEND EVENTS
- PROVIDE STUDENT ASSISTANCE AS NEEDED
- DISCIPLINE REPORTING

STUDENT LIFE

- **STUDENT ACTIVITIES**
- **HOUSING**
- **CLUBS & ORGANIZATIONS**
- **DISCIPLINE**
- **NEW STUDENT ORIENTATION**
- **FIRST YEAR EXPERIENCE**
- **STUDENT LEADERSHIP PROGRAMS**

DIRECTOR
JOSIAH

- **DISCIPLINE OFFICER**
- **HOUSING ASSIGNMENTS**
- **ADVISOR TO STUDENT SENATE**
- **COORDINATES CAMPUS EVENTS**
- **LEADS NSO & FYRE**
- **SUPERVISES HOUSING STAFF**

Enrollment Tracking

7/14/26

Make it Happen Mondays

Schedule:

- 6/1 Summer Applicants
- 6/8 Housing Applicants/Athletes/Activities
- 6/15 FAFSA/Scholarship Applicants
- 6/22 Fall Applicants
- 6/29 “Other” Returning Students
- 7/6 Housing Applicants/Athletes/Activities
- 7/13 FAFSA/Scholarship Applicants
- 7/20 Fall Applicants
- 7/27 Stopout Students

Make it Happen Mondays

- Strategically targets prospective and returning student populations
- Enrollment Management staff will contact students via email and phone
- Tracking in Teams
- Collaborative effort amongst all of student affairs
 - Athletic Rosters, Housing Spreadsheet, Student lists from Financial Aid & Marketing

Additional Details

- Weekly goals based on enrollment from 1 year ago & total semester
 - Example:
 - Date Goal
 - FA25 as of 6/7 = 903 students in 7834 credit hours
 - FA26 as of 6/7 = 739 students in 6964 credit hours
 - Based on date comparison = NEED 164 students and 870 credit hours this week
 - Total Semester Goal
 - FA25 total enrollment = 1829 students in 14633 credit hours
 - $1829 - 739 = 1090$ students
 - $14633 - 7669 = 7669$ credit hours
 - Dividing each of these numbers by 8 (total weeks in MIHM) =
 - NEED 136 students per week
 - NEED 958 credit hours per week

Data

- Week of 6/1 - Summer
 - 365 summer applicants since going live in J-1
 - 193 not enrolled in summer classes;

Summer 2025 Enrollment 5/30/25	664	Headcount	
	3359	Hours	
Summer 2026 Enrollment 6/1/26	659	Headcount	
	3408	Hours	
Need at least 5 more students			
Summer 2026 Enrollment 6/7/26	725	Headcount	61
	3728	Hours	369
			GOALS MET

-105	WEEKLY Headcount
-1	WEEKLY Hours
-988	Total FA25 Headcount
-6376	Total FA25 Hours

-106	WEEKLY Headcount
314	WEEKLY Hours
-937	Total FA25 Headcount
-5735	Total FA25 Hours

-65	WEEKLY Headcount
675	WEEKLY Hours
-868	Total FA25 Headcount
-5052	Total FA25 Hours

-19	WEEKLY Headcount
1101	WEEKLY Hours
-785	Total FA25 Headcount
-4262	Total FA25 Hours

Data

- Fall Data
 - Weeks of 6/15, 6/21, 6/29, 7/6

MoreData

FA26 Returning Athlete Enrollment Days

Sport	Total Roster Number	Summer Enrollment	Fall Enrollment	Fall Enrollment - Ret	New	Returning	Housing	Housing - Ret	Blue Ocean	Number left to enroll
Men's Soccer	32	7	29	29	0	32	23	23	30	3
Baseball	62	5	26	14	39	21	10	21	14	36
Track	45	2	16	8	25	20	8	7	17	29
Women's Soccer	15	2	8	7	7	8	8	8	7	7
Softball	22	2	16	11	10	12	12	12	12	6
Volleyball	9	0	8	8	0	9	4	4	7	1
Men's Basketball	12	0	9	9	2	10	5	10	10	3
Women's Basketball	12	0	2	2	9	3	2	3	3	10
Shooting Sports	7	0	5	3	3	4	2	1	3	2
	216	18	119	91	95	119	74	89	103	97

Community Engagement Opportunities

- 7/17 – 7/20 Woodson County Fair – Booth & Sponsorship;
 - Sign-up Sheets 7/13/26
- 7/21 – 7/26 Coffey County Fair
- 7/23 – 7/26 Allen County Fair – Booth & Sponsorship;
 - Sign-up Sheets 7/15/26
- 7/23 – 7/26 Shawnee County Fair
- 7/23 – 7/27 Neosho County Fair
- 7/24 – 7/28 Wabaunsee County Fair
- 7/27 – 7/31 Anderson County Fair
- 7/30 – 8/2 Crawford County Fair
- 8/11 – 8/15 Overbrook Fair

August

- 7/28 Early Athletes arrive
- 8/5 & 8/6 Complete placement testing/finalize schedules
- 8/9 International Student Orientation
- 8/14 Housing Orientation
- 8/15 New Student Orientation
- 8/16 Athletic Orientation

LET'S GET LIT!

Designing a First Year Experience (FYRE) program
for students at Allen Community College

PURPOSE

- **Original Purpose**

- Creating a First Year Experience program for students on the Iola Campus

- **Program Purpose**

- *Align New Student Orientation with First Year Experience*
 - Creation of SPARK, which introduces concepts quickly for new students and ties into the FYRE program
 - *Support the Transition*
 - Provide structured support to help new students overcome academic and personal challenges throughout their first year
 - *Improving Retention*
 - Foster early and consistent engagement to reduce isolation and improve retention rates
 - *Academic Preparedness*
 - Equip students with learning strategies, time management, and an understanding of college expectations
 - *Sense of Belonging*
 - Build a supportive community that makes students feel valued and connected to the college community
-

STRATEGIES

- Structured Bi-Weekly Sessions
 - Bi-weekly sessions focused on skill-building and introducing essential campus resources
 - Cross-Department/Campus Collaboration
 - Collaboration with various departments including Academic divisions to provide consistent, aligned support and break down institutional silos
 - English Composition classes will help market participation as a gateway course
 - Personal and Career Development
 - Focus on goal setting, financial literacy, and career exploration to motivate student persistence
 - Assessment and Feedback Integration
 - Continuous feedback and assessment to ensure the program adapts to student needs effectively
-



TIMELINE

- Fall 2025
 - Research of promising practices
 - Spring 2026
 - Develop proposal for Allen's Administration
 - Meet with Marketing
 - April 2026
 - KCCLI Presentation
 - Board of Trustees Presentation
 - Summer 2026
 - Finalize materials
 - Market FYRE & SPARK
 - Fall 2026
 - Launch FYRE & SPARK
-

EVALUATION

- Student Participation
 - Bi-weekly attendance and return rates
 - Pre- and Post-Program Surveys
 - Measure confidence, belonging, resource awareness, and college preparedness before and after participation
 - Institutional Retention
 - Compare retention rates between program participants and non-participants, along with historical data
 - Qualitative Feedback
 - Reflections and open responses capture student experiences, enriching the evaluation with personal insights
-



OUTCOMES TO DATE

Program Framework Completion

- Strategic Alignment
 - Retention, equity, and student engagement for broader impact
- Stakeholder Engagement
 - Collaboration builds shared ownership and supports program sustainability
 - English Department, Administration, Students
- Assessment Preparation
 - Assessment tools and evaluation methods are being developed to measure program success effectively

STATISTICS

Cohort	2022	2023	2024
All Fall to Spring Retention	70.00%	70.12%	71.95%
All Fall to Fall Retention	40.75%	44.21%	47.26%
Iola Fall to Spring Retention	83.85%	84.02%	85.28%
Iola Fall to Fall Retention	53.65	53.85%	58.38%
Fall Semester FF Iola Students	192	169	197

2023 National Community College Cohort Fall to Spring retention was 75.5% and Fall to Fall retention was 62.5% (Dembicki, 2025).

ANTICIPATED IMPACT

- Increased Student Retention*
 - Aims to boost retention of on-campus students by addressing challenges
 - Enhanced Sense of Belonging
 - Foster connection to faculty, staff, and peers improving motivation and satisfaction
 - Improved Academic Readiness
 - Students develop various skills related to academics and academic success
 - Sustainable Success Model
 - A scalable framework to improve future student success initiatives
-

OUT OF THE FLAMES...

- **SPARK**
 - A new New Student Orientation (NSO) program beginning in Fall 2026
- **Cool EF**
 - Monthly drop-in workshops on executive functioning skills for students
- **“Adulting” Programming**
 - Poster education, activities, speakers



REFERENCE

- Dembicki, M. (2025, June 26). Persistence, retention drop among older students - Community College Daily. *Community College Daily - American Association of Community Colleges*. <https://www.ccdaily.com/2025/06/persistence-retention-drop-among-older-students/>

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF ALLEN COMMUNITY COLLEGE
IOLA, KANSAS, JUNE 9, 2026

Rebecca Nilges called the meeting to order at 6:00 PM; also present:

Trustees: Gena Clouch
Vicki Curry
Corey Schinstock
Jenny Spillman
Jessica Thompson

Other Attendees: Dr. Lyvier Leffler, Dr. Kara Wheeler, Cami Keitel, Melanie Wallace, Karen Gillespie, Brad Henderson, Vince DeGrado, Ryan Sigg, John Collins, Christine Freelove, Tracy Lee, Dr. Susie McKinnis, Josiah D'Albini, Leslie Crane, Richard Luken (Iola Register), Brett Parker (KNEA), Jacob Strecker (INA Alert), Shawn Corkell (INA Alert), Eric Armstrong (INA Alert).

Agenda Approval Corey Schinstock moved to approve the agenda as amended. Gena Clouch seconded, motion carried 6-0.

Presentations

HLC Dr. Kara Wheeler, Acting VP for Finance and Operations, presented the Higher Learning Commission (HLC) mission and vision statements, highlighting rules and laws, and KBOR guidelines. Allen follows all rules, laws, and guidelines for accreditation. Allen is currently on an open pathway that involves a quality initiative/internal project. A yearly financial and nonfinancial update is required and is well above the composite financial index. The 2023 HLC report showed no issues but did provide suggestions.

Melanie Wallace, Acting VP for Academic Affairs, gave a recap on the year-four accreditation process and the feedback with recommended suggestions. Allen is continuing to work on and has completed several of the recommendations from the report.

Dr. Wheeler shared that the Accreditation Committee is in place to begin initiating the approved Qualitative Initiative. The committee will meet in August to provide oversight and direction on the Qualitative Initiative, led by Cami Keitel, VP for Student Affairs. The next HLC site visit is in 28-29; a mock visit will be scheduled before the 2028 site visit.

Trustees Gena Clouch and Jessica Thompson attended the conference, each highlighting sessions they attended.

Agenda/Reports:

Consent Agenda Jessica Thompson moved to approve the consent agenda as presented to include the May 12, 2026 regular board minutes, the financial documents, pay bills, and approve the statement of claims. Vicki Curry seconded, motion carried 6-0.

Administrative Reports No questions or concerns to report.

Board Reports KACC – Jessica Thompson, Trustee, attended the KACC Sunday evening meeting that consisted of federal and state changes for the upcoming year. Becky Nilges, Trustee, attended the Sunday meeting and added that data collection is going to be very vital. Gena Clouch, Trustee, attended the Monday meeting that consisted of various presentations.

Iola Industries – Corey Schinstock, Trustee, was not able to attend the Iola Industries annual meeting due to a scheduling conflict.

ACC Endowment – Vicki Curry, Trustee, was not able to attend the May meeting due to a scheduling conflict.

Board Finance Committee – Gena Clouch and Vicki Curry met with Dr. Wheeler to review general information on outstanding receipts and discussed J1 issues with the new format. Schinstock requested to add account numbers on the payables.

Policy Committee - Jessica Thompson was not able to attend the meeting but did report that the policies being submitted for approval were updated on verbiage and format.

Resident Hall Committee - Corey Schinstock reported that the committee proposed options with the next step RFP to design the building and collect documentation for funding. There are requests for the new hall that will be considered in the planning.

Hall of Fame Committee - Becky Nilges, Trustee, no new information to report.

Other – Nilges shared that the fireworks display is July 2, 2026 at the ACC baseball fields; Allen's presence at Waters Hardware store was noticed; and the Innovation Day held on campus was well received with the community.

New Business

Policies

The following student policies have been updated with an updated format and pulling procedure out of the policy to be reviewed for approval at the July board meeting:

- BP 6.1 Drug Free Schools and Communities
- BP 6.2 Tobacco and Alcohol Use
- BP 6.3 Student Conduct
- BP 6.4 Student Discipline
- BP 6.5 Student Appeals
- BP 6.6 Student Senate
- BP 6.7 Recognized Student Organization
- BP 6.8 Student Housing
- BP 6.9 Tuberculosis Screening
- BP 6.10 Missing Student Notification
- BP 6.11 Campus Parking

Josiah D'Albini, Director of Student Life, explained the reasons for requesting approval to archive six student policies.

Jessica Thompson moved to approve VIII-C-1.6 Intramurals, VIII-F-1.24 Public Health Disclosures, III-F-1.1 College Parking, VIII-A-1.9 Orientation, VIII-E-1.1 Student Support Services, and VIII-E-1.3 Student Activities Office to retire/archive as recommended. Seconded by Vicki Curry, motion carried 6-0.

Karen Gillespie, Executive Director of HR, presented the BP 7.11 Wage and Salary Administration updated policy for review and feedback. With the updated policy, the longevity pay will be paid as a bonus to keep the wage bracket from offsetting. The monetary level will stay the same.

Athletic Gear	Dr. Wheeler presented recommendations from the RFP evaluation committee to award athletic apparel, footwear, and equipment a 5-year contract to BSN Sports and approve the associated five-year Under Armour partnership agreement. Vicki Curry moved to approve the RFP Committee recommendation to contract with BSN Sports and approve associated Under Armour partnership agreement. Seconded by Gena Clounch, motion carried 6-0.
INA Alert	Ryan Sigg, Director of Physical Plant Operations, presented INA Alert interior door access controls to replace old locks on 184 interior doors. The new system will provide security, remote access to lock and unlock doors, and immediate badge deactivation when badges are lost or employees leave. Jacob Strecker, INA, explained plans for the security of the badge-locking system. The funds are in the budget for next year; Sigg is requesting approval to use the funds now. Corey Schinstock moved to approve the agreement with INA for the interior door access controls for \$659,076.42. Seconded by Jenny Spillman, motion carried 6-0.
J1 Update	Wallace reported on the J1 conference, with eleven staff members attending the conference. The academic side of J1 is going smoothly after several issues have been resolved. Dr. Wheeler reported that there are many financial issues not working effectively. There are too many random issues, and many hours have been spent working on resolving these issues. The HR module is scheduled to go live next year. Dr. Wheeler commented that other institutions using Jenzabar are unhappy and recommended not using the HR module. Discussion ensued about the possibility of changing the SIS system and researching what other institutions use. An RFP committee will be established to submit recommendations.
<u>Old Business</u>	
Board Future Statement	Dr. Lyvier Leffler, President, requested approval to remove the date, "By 2028," from the Board Future Statement. This will remove the time constraint. Vicki Curry moved to approve to remove the date "By 2028" from the Board Future Statement. Seconded by Gena Clounch, motion carried 6-0.
Budget Workshop	Dr. Wheeler requested to schedule a board budget workshop to go over expected revenue, budget line items, timelines, and answer detailed questions. It was agreed to meet on August 11, 2026 at 4:30 PM in the Ambler Board Room.
Policy Approval	Gillespie presented the revised BP 7.34 Nepotism policy for approval. It was suggested to remove the first sentence from the fourth paragraph and adjust the wording to the following sentence. Corey Schinstock moved to approve the BP 7.34 Nepotism policy as amended. Seconded by Vicki Curry, motion carried 6-0.
Facility Updates	Dr. Wheeler reported on the Milling Design meeting with the 2 to 4 pipe replacement. Schinstock reported that the job would be less expensive, provide good quality service, and accommodate student and employee work schedules. Milling looked for potential future projects to be considered for updates/replacement. Vicki Curry moved to accept the Milling Design contract pending approval by the board attorney. Seconded by Jessica Thompson, motion carried 6-0.

Gym Floor Payment	Cami Keitel, VP for Student Affairs, presented the Von Lintel Refinishing, Inc. invoice for the gym floor with additional cost from water damage repair under bleacher and drainpipe area. Vicki Curry moved to approve the gym floor invoice for \$46,480. Seconded by Gena Clouch, motion carried 6-0.
Patron Concerns	Dr. Susan McKinnis, English Instructor, voiced that information requested by the faculty negotiation team has not been received in a timely manner according to the Kansas Open Meeting Act timeline.

Executive Sessions

At 8:20 PM, Corey Schinstock moved to enter executive session to discuss employer-employee negotiations, whether or not in consultation with the representative or representatives for the public body or agency, for 15 minutes, to include the board, Karen Gillespie, Melanie Wallace, Dr. Wheeler, and Dr. Leffler. Seconded by Jessica Thompson, motion carried 6-0.

At 8:35 PM, returned to open session, no action taken.

At 8:36 PM, Gena Clouch moved to enter executive session to discuss and strategize regarding the potential purchase/lease of real property, for 20 minutes, to include the board, Dr. Leffler, Cami Keitel, Ryan Sigg, and Dr. Kara Wheeler. Seconded by Vicki Curry, motion carried 6-0.

At 8:56 PM, Vicki Curry moved to extend the executive session for 15 minutes. Seconded by Jessica Thompson, motion carried 6-0.

At 9:11 PM, returned to open session, no action taken.

At 9:12 PM, Corey Schinstock moved to enter executive session for the purpose of discussing personnel matters for non-elected personnel, for 15 minutes, to include the board, Dr. Leffler, and Karen Gillespie. Seconded by Vicki Curry, motion carried 6-0.

At 9:27 PM, Jessica Thompson moved to extend the executive session for 10 minutes. Seconded by Vicki Curry, motion carried 6-0.

At 9:37 PM, Vicki Curry moved to extend the executive session for 10 minutes. Seconded by Jessica Thompson, motion carried 6-0.

At 9:47 PM, returned to open session. Vicki Curry moved to approve a 3% pay raise for staff for the 2026-2027 FY. Seconded by Corey Schinstock, motion carried 6-0.

Adjournment

At 9:48 PM, Gena Clouch moved to adjourn the meeting. Vicki Curry seconded, motion carried 6-0.

MINUTES OF THE SPECIAL MEETING/RETREAT OF THE
BOARD OF TRUSTEES OF ALLEN COMMUNITY COLLEGE
IOLA, KANSAS, JUNE 17, 2026

Rebecca Nilges called the meeting to order at 4:00 PM; also present:

Trustees: Gena Clouch
 Corey Schinstock
 Jenny Spillman
 Vicki Curry
 Jessica Thompson

Other Attendees: Dr. Lyvier Leffler, President
 Cami Keitel, VP for Student Affairs
 Karen Gillespie, Executive Director of HR
 Jacob Reichard, Executive Director of Institutional Effectiveness & Research
 Vince DeGrado, Director of Advancement
 Dr. Aidan Dunleavy, AVP of Institutional Research & Effectiveness, Butler CCC
 Max Kautsch, Kautsch Law, L.L.C.

Agenda Gena Clouch moved to approve the agenda. Seconded by Vicki Curry, motion
Approval carried 6-0.

Presentation/Trainings

Data Driven Dr. Aidan Dunleavy, AVP of Institutional Research & Effectiveness from Butler CCC
Decision presented a PowerPoint: "Just a Flesh Wound: Developing a Culture of Data-Driven-
Making Making". An introduction and session objectives were shared, with an overview of the
 components of a data-driven decision-making culture. Case studies and data specific to
 Allen were included in the presentation.

KORA Training Attorney Max Kautsch, Kautsch Law, LLC provided "Open Government Crash Course:
 Access to Public Records and Meetings". Discussion included, but not limited to, public
 notice, executive session processes, and documenting minutes.

Adjournment At 6:07 PM, Vicki Curry moved to adjourn the meeting. Seconded by Gena Clouch,
 motion carried 6-0.

Allen Community College

Human Resources Board Report

Date:07/14/2026

Personnel Report

New Hires:

Abbey Wiggins – Education Instructor – DOH 8/6/2026

Carrie Shaffer – Athletic Trainer – DOH 8/1/2026

Offer – Head Track and Cross Country

Transfers / Position Changes:

Melanie Wallace – Math Instructor – transition effective 8/6/2026

Greg Franklin – Head Track and Cross-Country Coach- transition effective 8/1/2026

Terminations:

Julia Carter – Custodian – Termination effective June 10, 2026

Allen County Community College
Direct Payment Bills Presented for Ratification
From 06/01/2026 thru 06/30/2026

<u>Date Paid</u>	<u>Vendor Name</u>	<u>Fund</u>	<u>Center</u>	<u>Account</u>	<u>Amount</u>
6/18/26	KPERS	11	No Center	Retirement/KPERS Life Payable	203.54
6/18/26	KPERS	11	No Center	Retirement/KPERS Life Payable	2,891.58
6/5/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	12,122.84
6/29/26	KPERS	11	No Center	Retirement/KPERS Life Payable	3,048.48
6/30/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	18,140.26
6/15/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	5,315.66
6/16/26	Kansas Dept of Revenue	11	No Center	Kansas Sales Tax	164.60
6/30/26	KPERS	11	No Center	Retirement/KPERS Life Payable	17,958.51
6/21/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	2,821.82
6/15/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	25,238.49
6/16/26	UMB	11	No Center	Health Savings Account	862.24
6/23/26	Bay Bridge Administrators	11	No Center	403B/457-AFA/Security Benefit + mtch	18,709.00
6/23/26	Bay Bridge Administrators	11	No Center	DISR,LIFR,ACCR,XDEP,XMED,Vision	5,290.30
6/30/26	KPERS	11	No Center	Retirement/KPERS Life Payable	563.28
6/15/26	KPERS	11	No Center	Retirement/KPERS Life Payable	6,900.53
6/30/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	90,451.82
6/16/26	KPERS	11	No Center	Retirement/KPERS Life Payable	841.57
6/23/26	Kansas Dept of Revenue	11	No Center	Comsumers Use Tax	15.61
6/5/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	2,603.65
6/5/26	KPERS	11	No Center	Retirement/KPERS Life Payable	2,835.78
6/5/26	KPERS	11	No Center	Retirement/KPERS Life Payable	206.53
6/18/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	13,011.26
					<u>\$230,197.35</u>

Signed and approved this _____ day of _____, 2026

ATTEST:

Chairman, Board of Trustees

Clerk, Board of Trustees

Date	Vendor	Description
6/3/2026	Harry A Patrick	Void Refund on sp26 ref
6/3/2026	Daniel J Dunkley	Void Refund on sp26 ref
6/1/2026	Heartland Tractor	Void Refund on Sensor
6/1/2026	Heartland Tractor	Void Refund on Softball field turf repai
6/1/2026	Heartland Tractor	Void Refund on Interest due
5/28/2026	American Fidelity	Cancer insurance
5/28/2026	American Fidelity	Disability insurance
5/28/2026	American Fidelity	Accident insurance
5/28/2026	American Fidelity	Life insurance
5/28/2026	Assel Grant Svcs	Disaster Supplemental Project
5/28/2026	Blackshine Inc	White Frigidaire Dishwasher
5/28/2026	Blackshine Inc	APT 103/104/204
5/28/2026	Blackshine Inc	APT 102/201/202
5/28/2026	Blackshine Inc	APT 101/203
5/28/2026	Dell Financial Svcs	Lease Rental Dell Laptop
5/28/2026	Fix A Field LLC	Softball field turf repair
5/28/2026	Grainger	Pipe ins Poly 7/8 IN 6FT
5/28/2026	Great Western Dining	Board day 5/14/2026
5/28/2026	Green Environmental Svcs	Trash service
5/28/2026	Green Environmental Svcs	Trash service
5/28/2026	Green Environmental Svcs	Trash service
5/28/2026	Green Environmental Svcs	Trash service
5/28/2026	Green Environmental Svcs	Trash service
5/28/2026	Green Environmental Svcs	Trash service
5/28/2026	Green Environmental Svcs	Fuel surcharge
5/28/2026	Heartland Tractor	Sensor
5/28/2026	Heartland Tractor	Interest due
5/28/2026	Ingram Library Svcs	Pennington-Quakers Christ & the Enlighte
5/28/2026	Ingram Library Svcs	shipping
5/28/2026	Iola Auto Parts LLC	75W 90 Gear Oil
5/28/2026	Iola Auto Parts LLC	Gun, Suction
5/28/2026	Lyvier Leffler	Cell phone allowance
5/28/2026	Lyvier Leffler	Personal vehicle travel
5/28/2026	Locke Supply Co	3/4" PRESS COUPLINGS W/O STOP 78177
5/28/2026	Locke Supply Co	3/4" PRESS MALE ADAPTER 79230
5/28/2026	Meyer Music	Yamaha Used Trumpet V52574
5/28/2026	Meyer Music	Bach Used Trumpet 515623, 296922
5/28/2026	Lauren Nicole Peters	Recruiting @ Regional/State Games
5/28/2026	Halle K Zupan	Recruiting meal
6/3/2026	4Imprint Inc	4Imprint ACC Promo Items
6/3/2026	Ad Astra Per Aspera	AdAstra Radio Agreement
6/3/2026	Ad Astra Per Aspera	Annual Weather Center Sponsor
6/3/2026	Apple Inc	Apple Macbook Pro (Lindahl)
6/3/2026	Bowlus Fine Arts Center	Bowlus Rental Fee
6/3/2026	Scot Brownrigg	Scot Brownrigg Conf. Expense Reimb.

6/3/2026	Brandon Callaway	Allen Aggie Day 2026
6/3/2026	Carnegie Dartlet LLC	AI Audit and AEO Workshop
6/3/2026	Cintas	Cinta Fire Protection
6/3/2026	Cintas	AED Check/Medicine Cabinet
6/3/2026	CPI Financial	contract agreement
6/3/2026	CPI Technologies	CPI - Cutter
6/3/2026	CPI Technologies	Service - annual
6/3/2026	Crossroad Tours	40896
6/3/2026	Crossroad Tours	40874
6/3/2026	Crossroad Tours	40875
6/3/2026	Crossroad Tours	40877
6/3/2026	Crossroad Tours	40881
6/3/2026	Crossroad Tours	40885
6/3/2026	Crossroad Tours	40893
6/3/2026	Crossroad Tours	40987
6/3/2026	Crossroad Tours	40894
6/3/2026	Crossroad Tours	40886
6/3/2026	Crossroad Tours	40895
6/3/2026	Crossroad Tours	40887
6/3/2026	Crossroad Tours	40888
6/3/2026	Crossroad Tours	40889
6/3/2026	Crossroad Tours	40897
6/3/2026	Crossroad Tours	40890
6/3/2026	Crossroad Tours	40898
6/3/2026	Crossroad Tours	41050
6/3/2026	Crossroad Tours	40899
6/3/2026	Dales Sheet Metal	Made Metal Plates for floor Outlets GYM
6/3/2026	Datasource Inc	Background checks for new employees
6/3/2026	Design Mechanical	Furnish Actuator Valve Linkage
6/3/2026	Fast Lube Iola	Oil Change
6/3/2026	Fast Lube Iola	Oil Change # 1 Van
6/3/2026	FedEx	FedEx Express Services
6/3/2026	Jeff K Gillespie	Allen Aggie Day 2026
6/3/2026	Grainger	Grille
6/3/2026	Grainger	Marking Flags FluorPink
6/3/2026	Grainger	Motor Start Capacitor
6/3/2026	Grey House Publishing	Refugees & Asylum Seeker
6/3/2026	Grey House Publishing	Domestic Terrorism
6/3/2026	Grey House Publishing	Shipping
6/3/2026	Hampel Oil	Off Road #2 Hampel Powered Diesel TW
6/3/2026	Hampel Oil	KS Environment Fee
6/3/2026	Hampel Oil	Superfund Excise Tax
6/3/2026	Hampel Oil	Federal LUST Fee
6/3/2026	Ingram Library Svcs	Amer Rambler
6/3/2026	Ingram Library Svcs	Amer Tall Tales
6/3/2026	Ingram Library Svcs	Fentanyl
6/3/2026	Ingram Library Svcs	Ger-Merm Web German-English Dictionary

6/3/2026	Ingram Library Svcs	How the Democrats Lost America
6/3/2026	Ingram Library Svcs	Into the Blue Reeses Bk Club
6/3/2026	Ingram Library Svcs	ITA-Merm Web Italian-English Dictionary
6/3/2026	Ingram Library Svcs	Labyrinth of Waking Dreams
6/3/2026	Ingram Library Svcs	Last Lady B
6/3/2026	Ingram Library Svcs	Managing Type 2 Diabetes
6/3/2026	Ingram Library Svcs	Most Awful Responsibility
6/3/2026	Ingram Library Svcs	Tech for Good
6/3/2026	Ingram Library Svcs	Shipping
6/3/2026	Iola Auto Parts LLC	12/3 Cord, Connectors
6/3/2026	Iola Register	Iola Register 6/1/26 to 5/31/26
6/3/2026	Kansas HOSA	HOSA Conference Fee
6/3/2026	Korney Board Aids	Basketball bounce back
6/3/2026	Korney Board Aids	Basketball bounce back
6/3/2026	Henry Kraft Inc	10/100 Raxwell 200BLK Large Gloves
6/3/2026	Blake D Lasley	Allen Aggie Day 2026
6/3/2026	Locke Supply Co	KT-LED12T8-36GC-850-3' Direct 12W
6/3/2026	Locke Supply Co	Blackhawk Foaming Coil Cleaner
6/3/2026	Locke Supply Co	ZLP20202 20 X 20 X 2 M10 Pleated Filter
6/3/2026	Locke Supply Co	ZLP20202 16 X 20 X 2 M10 Pleated Filter
6/3/2026	Locke Supply Co	1/2/X1/2 Brass
6/3/2026	Locke Supply Co	1/2 94 ALF THRD FP Ball
6/3/2026	Locke Supply Co	1# Water Safe Lead Free Solder Bridgit
6/3/2026	Locke Supply Co	1/2 pt c-lux Rectorseal Corp 74025
6/3/2026	Locke Supply Co	Blackhawk Foaming Coil Cleaner
6/3/2026	Paige Marvin	Chair Massages for staff
6/3/2026	Paige Marvin	Tip
6/3/2026	New Klein Lumber	2/6x6/8 Colonist Flat jamb
6/3/2026	New Klein Lumber	2/8X6/8 LH COLONIST FLAT JAMB
6/3/2026	New Klein Lumber	4.5" SUP/FAB Jumbo Koter
6/3/2026	New Klein Lumber	12" Jumbo Koter Frame RR013
6/3/2026	New Klein Lumber	1/2X6 LDT TAPCON REDHEAD
6/3/2026	New Klein Lumber	1/2 HP Zinc Sump Pump
6/3/2026	Jay O'Brien	Allen Aggie Day 2026
6/3/2026	Peak Uptime	Microsoft O365 A3 for Faculty Licenses
6/3/2026	Play It Again Sports	Footwear
6/3/2026	Rays Metal Depot	20-1/2 X 3/16 Sq.
6/3/2026	Travis Micha Robb	Biology Supplies- FA26/SP26
6/3/2026	Sports Locker	BP Jackets
6/3/2026	Spring Hill High School	c/o Alicia Hampton SHHS FFA
6/3/2026	Stout Electric & Mechanical	Worked on lights in Library
6/3/2026	Stout Electric & Mechanical	Running Electric to Sprinkler Shed
6/3/2026	Stout Electric & Mechanical	Finished up CAT6 cable under gym floor
6/3/2026	Stout Electric & Mechanical	Worked on rewiring lights and install Dr
6/3/2026	Stout Electric & Mechanical	Worked on Direct Drive lights
6/3/2026	Trane US Inc	Capacitor 5MFD
6/3/2026	Trane US Inc	Motor 1/8 HP

6/3/2026	Trane US Inc	Freight
6/3/2026	Triple K Parts & Svc	388771 Clutch
6/3/2026	Turf Solutions Inc	2026 Maintenance Softball Field
6/3/2026	Turf Solutions Inc	Turf Solutions Invoice
6/3/2026	Turf Solutions Inc	Turf Solutioon
6/3/2026	USD #257 Iola	Meals at Baseball Game
6/3/2026	Waters Hardware	Tree & Shrub Irrigator
6/3/2026	Leslie M Weir	Shania Flight
6/4/2026	Blackshine Inc	Rent increase on apt 103/104/204
6/4/2026	City of Iola	Maintenance bldg utilities 07-1977-01
6/4/2026	City of Iola	Maintenance bldg utilities 07-1977-01
6/4/2026	City of Iola	Maintenance bldg utilities 07-1977-01
6/4/2026	City of Iola	Maintenance bldg utilities 07-1977-01
6/4/2026	City of Iola	Ballard utilities 04-1607-04
6/4/2026	City of Iola	Ballard utilities 04-1607-04
6/4/2026	City of Iola	Ballard utilities 04-1607-04
6/4/2026	City of Iola	Ballard utilities 04-1607-04
6/4/2026	City of Iola	RDD Gas
6/4/2026	City of Iola	RDD Electric
6/4/2026	City of Iola	RDD Water
6/4/2026	City of Iola	RDD Sewer
6/4/2026	City of Iola	Herynk Utilities 07-2615-00
6/4/2026	City of Iola	Herynk Utilities 07-2615-00
6/4/2026	City of Iola	Herynk Utilities 07-2615-00
6/4/2026	City of Iola	Herynk Utilities 07-2615-00
6/4/2026	City of Iola	Tech Bldg Utilities 07-2810-01
6/4/2026	City of Iola	Tech Bldg Utilities 07-2810-01
6/4/2026	City of Iola	Tech Bldg Utilities 07-2810-01
6/4/2026	City of Iola	Tech Bldg Utilities 07-2810-01
6/4/2026	City of Iola	Inst Gas
6/4/2026	City of Iola	Inst Electric
6/4/2026	City of Iola	Inst Water
6/4/2026	City of Iola	Inst Sewer
6/4/2026	City of Iola	Horton Utilities 07-2837-05
6/4/2026	City of Iola	Horton Utilities 07-2837-05
6/4/2026	City of Iola	Horton Utilities 07-2837-05
6/4/2026	City of Iola	Horton Utilities 07-2837-05
6/4/2026	City of Iola	Winter Utilities 07-2850-01
6/4/2026	City of Iola	Winter Utilities 07-2850-01
6/4/2026	City of Iola	Winter Utilities 07-2850-01
6/4/2026	City of Iola	Masterson Utilities 07-2855-01
6/4/2026	City of Iola	Masterson Utilities 07-2855-01
6/4/2026	City of Iola	Masterson Utilities 07-2855-01
6/4/2026	City of Iola	Masterson Utilities 07-2855-01
6/4/2026	City of Iola	Parkford Electricity
6/4/2026	Great Western Dining	Board day 5/7-5/13
6/4/2026	Great Western Dining	Staff meals 5/7-5/13

6/4/2026	Great Western Dining	Leadership Awards
6/4/2026	Great Western Dining	Reception - ACE Awards
6/3/2026	Piper L Hall	hall/su26 ref
6/4/2026	Tri-Valley	April 2026 Shredding
6/4/2026	Phillips 66/SYNCB	Athletics fuel charges
6/4/2026	Phillips 66/SYNCB	General fuel charges
6/4/2026	Phillips 66/SYNCB	Maintenance fuel charges
6/8/2026	Great Western Dining	Board day 4/30-5/6
6/8/2026	Great Western Dining	Staff meals 4/30-5/6
6/8/2026	Simple Soiree LLC	Simple Soiree Catering
6/9/2026	Cox Business	RDD Internet
6/9/2026	Cox Business	Parkford Internet
6/9/2026	Cox Business	Herynk Internet
6/10/2026	All in One Pest Lawn & Home	Monthly pest control
6/10/2026	All in One Pest Lawn & Home	Montly pest control
6/10/2026	Karl D Allen	Nick Black Cheer KCI Pick up4/12/26
6/10/2026	Karl D Allen	Trey Harris Baseball @ Ft Scott
6/10/2026	American Pride LLC	Accomodations for adjunct attending meet
6/10/2026	Borens Roofing Inc	Container for Trash
6/10/2026	Borens Roofing Inc	Landfill Charges
6/10/2026	Borens Roofing Inc	Container For Trash
6/10/2026	Borens Roofing Inc	Landfill Charges
6/10/2026	Bowlus Fine Arts Center	Symphony Orchestra Donation A Dunlap Mem
6/10/2026	Scot Brownrigg	Scot Brownrigg-Mileage Reimbursement
6/10/2026	Carnegie Dartlet LLC	Carnegie - Tactic Ads
6/10/2026	Carnegie Dartlet LLC	Carnegie - display retargeting
6/10/2026	Carnegie Dartlet LLC	Carnegie - Strategic Advertising Fund
6/10/2026	CDW Government	Board Laptops
6/10/2026	CE Water Management Inc	Monthly water treatment
6/10/2026	Cintas	Medical Cabinet Restock
6/10/2026	Cintas	Service Charge
6/10/2026	Cintas	Reviver AED View Agreement
6/10/2026	Cintas	Medical Cabinet refill
6/10/2026	City of Iola	Meter Loop
6/10/2026	Concept3D Inc	Concept3D
6/10/2026	Council for Higher Education	CHEA annual membership
6/10/2026	CPI Technologies	CPI - Production printer
6/10/2026	Crossroad Tours	10115575
6/10/2026	Crossroad Tours	10115500
6/10/2026	CSI	Desk: Pedestal w/ 2 box & 1 file drawer
6/10/2026	CSI	Innerspring Mattress 36x80 TwinXL
6/10/2026	CSI	Freight
6/10/2026	Duanes Flowers	Nancy Chander service
6/10/2026	Duanes Flowers	Graduation Stage Decor
6/10/2026	Duanes Flowers	Plant for Melissa Sellman
6/10/2026	Duanes Flowers	Duane's Flowers - Gala Gifts
6/10/2026	EDSI	2025 1098T Electronic Forms

6/10/2026	EDSI	2025 1098T Paper Forms
6/10/2026	Fast Lube Iola	#20 Oil Change
6/10/2026	First Class Color	Business Cards
6/10/2026	Flynn Appliance Center	Filter
6/10/2026	Flynn Appliance Center	Inline Filter
6/10/2026	Four States Maintenance	Bambooe Roll Towel
6/10/2026	Four States Maintenance	Tissue 2ply 9" 12/1000'
6/10/2026	Fuelman	Gen Inst Fuel
6/10/2026	Fuelman	Athletics fuel
6/10/2026	Garnett Publishing Inc	Garnett Publishing advertisement
6/10/2026	Grainger	U-lock
6/10/2026	Grainger	Key Blank
6/10/2026	Grainger	Tool Cage
6/10/2026	Grainger	Floodlight Aluminum Housing
6/10/2026	Grainger	Battery restock
6/10/2026	Grainger	Cordless Hege Trimmers
6/10/2026	Grainger	Exit Sign
6/10/2026	Grainger	Fire Barrier Mortar Pail 6 Gal
6/10/2026	Inceptia	Inceptia Loan Summary
6/10/2026	Ingram Library Svcs	Fentanyl
6/10/2026	Ingram Library Svcs	Intro to Intl Relations 4/E
6/10/2026	Ingram Library Svcs	Life Insurance
6/10/2026	Ingram Library Svcs	Political Thinkers for our time
6/10/2026	Ingram Library Svcs	Politics of Education Policy
6/10/2026	Ingram Library Svcs	Pot for Profit
6/10/2026	Ingram Library Svcs	Wood Riddance
6/10/2026	Ingram Library Svcs	Wood You be Mine
6/10/2026	Ingram Library Svcs	Wood You Rather
6/10/2026	Ingram Library Svcs	Shipping
6/10/2026	Ingram Library Svcs	Ingram Library Services - P.O. Webhost
6/10/2026	Ingram Library Svcs	Attention Shoppers
6/10/2026	Ingram Library Svcs	Black Narratives of Slavery
6/10/2026	Ingram Library Svcs	Children Theology & Bioethics
6/10/2026	Ingram Library Svcs	Grumpy Darling
6/10/2026	Ingram Library Svcs	Killing the Dead
6/10/2026	Ingram Library Svcs	Madness Pill
6/10/2026	Ingram Library Svcs	Making Sanctuary Cities
6/10/2026	Ingram Library Svcs	Ordinary Sort of Evil
6/10/2026	Ingram Library Svcs	Startup Hell
6/10/2026	Ingram Library Svcs	Stealing America
6/10/2026	Ingram Library Svcs	This is Me
6/10/2026	Ingram Library Svcs	Yesteryear
6/10/2026	Ingram Library Svcs	shipping
6/10/2026	Ingram Library Svcs	Homesteaders GT cut flowers
6/10/2026	Iola Auto Parts LLC	Bolt Cutter
6/10/2026	Iola Auto Parts LLC	Grommet
6/10/2026	Iola Auto Parts LLC	Grommet

6/10/2026	Iola Auto Parts LLC	Acetone
6/10/2026	JD's Automotive	Coil Pack and Plug
6/10/2026	JD's Automotive	#20 Tire Repair
6/10/2026	Jenzabar Lockbox	Advancement Implementation
6/10/2026	Jenzabar Lockbox	Jenzabar Retention Implementation
6/10/2026	Jenzabar Lockbox	Jenzabar Pool Services
6/10/2026	Jenzabar Lockbox	J1 Implementation
6/10/2026	Jenzabar Lockbox	Create Student Update Integration
6/10/2026	Jenzabar Lockbox	Simple Syllabi Integration
6/10/2026	Johnson Vaughn PA	Legal services
6/10/2026	Jerald Johnson	JAM fuel
6/10/2026	KS Assoc of School Boards	Negotiation Training-Lyvier Leffler
6/10/2026	KS Assoc of School Boards	Prepping for Negotiations Training
6/10/2026	KS Assoc of School Boards	Legal Essentials
6/10/2026	KCIA	KCIA Dues
6/10/2026	Henry Kraft Inc	10/FRESH WAVE 3D FABULOUS
6/10/2026	Henry Kraft Inc	12/410 #105065 SCA TORK
6/10/2026	Locke Supply Co	KT-LED 14.5T8
6/10/2026	Locke Supply Co	KTEB-242-UV-RS-DW-KIT CFL BALLAST
6/10/2026	Locke Supply Co	3/4/ X 76' Black Electrical Tape
6/10/2026	Mannington Mills Inc	Materials & Labor Carpet Admin Center
6/10/2026	Mannington Mills Inc	Carpet AComplex,Financial Aid,Classrooms
6/10/2026	Monster Displays	Monster Display Shipping
6/10/2026	Nelson Quarries Inc	Rock
6/10/2026	Nelson Quarries Inc	Delivery
6/10/2026	New Klein Lumber	Gal-Ready Mix Compound
6/10/2026	New Klein Lumber	2x4x16 spf
6/10/2026	New Klein Lumber	2x4x10 SPF
6/10/2026	New Klein Lumber	1/2x20 Rebar
6/10/2026	New Klein Lumber	3/4x18 round stake w/ holes
6/10/2026	New Klein Lumber	Lb 2" torx deck screw
6/10/2026	New Klein Lumber	lb 1-1/4 torx screw
6/10/2026	New Klein Lumber	lb 3" torx deck screw
6/10/2026	New Klein Lumber	17GA 6" 1M roll bar ties
6/10/2026	New Klein Lumber	bar tie twister tool
6/10/2026	New Klein Lumber	1/2x4 lg tapcon
6/10/2026	New Klein Lumber	Delivery charge
6/10/2026	New Klein Lumber	50381 Garden Hose O Rings
6/10/2026	New Klein Lumber	3/4 xclose Black Nipple
6/10/2026	New Klein Lumber	HOLLOW CORE 6 PANEL
6/10/2026	New Klein Lumber	08640 10-OZ WHT Bath Silicone Caulk
6/10/2026	New Klein Lumber	1/2x3/4x17 GY FOAM Tape
6/10/2026	North Central Missouri College	Bus for nationals shared with NCMC
6/10/2026	Peak Uptime	Peak Network Switch Cables
6/10/2026	Person Education Inc	Pearson Books
6/10/2026	Play it Again Sports	UA Game Shorts
6/10/2026	Pur-O-Zone	HAND SOAP AUTOFOAM LOTION

6/10/2026	Pur-O-Zone	ARSENAL 1 WINDO-CLEAN+ 2.5LT
6/10/2026	Pur-O-Zone	SPONGE 4.8"X2.6" MARK ERASER
6/10/2026	Pur-O-Zone	ARSENAL 1 HD FLOOR CLEANER
6/10/2026	Pur-O-Zone	ARSENAL 1 RE-JUV-NAL DISF. 2.5
6/10/2026	Pur-O-Zone	ARSENAL 1 WINDO-CLEAN+ 2.5LTR
6/10/2026	Pur-O-Zone	DELIVERY FUEL SURCHARGE 10
6/10/2026	Ravin Printing	Vince DeGrado Name Badge
6/10/2026	Ravin Printing	Karen Gillespie Name Badge
6/10/2026	Ravin Printing	Brad Henderson Name Badge
6/10/2026	Ravin Printing	Jacob Reichard Name Badge
6/10/2026	Regroup Mass Notification	Regroup
6/10/2026	Sandifer Engineering	Completed Annual Fire Alarm Inspection
6/10/2026	Sandifer Engineering	PSI270 Batteries
6/10/2026	Sandifer Engineering	PS12180
6/10/2026	Sharkys Pub & Grub	Sharkys Pub & Crub Beverage Service
6/10/2026	Stanion Wholesale Electric Co	ATCO S39916 14 WATT T8 LED 4-FT 5000K
6/10/2026	Stanion Wholesale Electric Co	SATCO S39916 14 WATT T8 LED 4-FT 5000K
6/10/2026	Stout Electric & Mechanical	Working on gym wiring, go over Cat6
6/10/2026	Triple K Parts & Svc	CROSS DRIVE BELT, BELT
6/10/2026	Turf Solutions Inc	Allen CC Irrigation Upgrades
6/10/2026	Turf Solutions Inc	Allen CC Irrigation Upgrades
6/10/2026	Twin Motors Ford	Electrical system
6/10/2026	Twin Motors Ford	Worked on Left Turn signal
6/10/2026	UPS	Outbound - UPS Worldship
6/10/2026	UPS	Inbound UPS Returns
6/10/2026	UPS	Adjustments & Other Charges
6/10/2026	UPS	Service Charges
6/10/2026	UPS	Outbound
6/10/2026	UPS	Inbound
6/10/2026	UPS	Adjustments and Other Charges
6/10/2026	UPS	Service Charges
6/10/2026	UPS	Outbound
6/10/2026	UPS	Inbound
6/10/2026	UPS	Adjustments and Other Charges
6/10/2026	UPS	Service Charges
6/10/2026	UPS	Outbound
6/10/2026	UPS	Inbound
6/10/2026	UPS	Adjustments and Other Chargs
6/10/2026	UPS	Service Charges
6/10/2026	Wild Bloom Coffee	Wild Bloom Lunch
6/10/2026	Wild Bloom Coffee	Wild Bloom Breakfast
6/10/2026	Youngs Welding Inc	Powder Coating Poles for Disc Golf
6/10/2026	Christa Ziegler	Mileage to Topeka to Pittsburg
6/10/2026	Christa Ziegler	Mileage Topeka to Iola
6/10/2026	Christa Ziegler	Mileage Topeka to Humboldt
6/10/2026	Christa Ziegler	Mileage Topeka to Parsons
6/8/2026	Cardmember Service	ASA Conference Registration

6/8/2026	Cardmember Service	PTK Graduation Stoles
6/8/2026	Cardmember Service	Southwest Airfare
6/8/2026	Cardmember Service	Charades for TF
6/8/2026	Cardmember Service	Cardstock for TF
6/8/2026	Cardmember Service	Binder Clips for TF
6/8/2026	Cardmember Service	Beats for TF and CZ
6/8/2026	Cardmember Service	White Board for TF
6/8/2026	Cardmember Service	Lamp for CZ
6/8/2026	Cardmember Service	Catan for CZ
6/8/2026	Cardmember Service	Toggle Hooks for TF
6/8/2026	Cardmember Service	Index Cards for CZ
6/8/2026	Cardmember Service	Sticky Notes for TF
6/8/2026	Cardmember Service	Difficult Conversations for CZ
6/8/2026	Cardmember Service	Catan Quick for TF and CZ
6/8/2026	Cardmember Service	Taboo for TF
6/8/2026	Cardmember Service	Monitor Riser for TF
6/8/2026	Cardmember Service	Blue Ink Pens for CZ
6/8/2026	Cardmember Service	Post it Notes for TF
6/8/2026	Cardmember Service	Thanks for the Feedback for CZ
6/8/2026	Cardmember Service	Magnets for TF
6/8/2026	Cardmember Service	Gel ink pens for TF
6/8/2026	Cardmember Service	Mini Projector for CZ
6/8/2026	Cardmember Service	Taja Gel Pens
6/8/2026	Cardmember Service	Apple Barrel Acrylic Paint
6/8/2026	Cardmember Service	Nicpro 12 Pack Retractable Pen Eraser
6/8/2026	Cardmember Service	Allinside Black Keyboard
6/8/2026	Cardmember Service	16 Pack Micro Fineliner Drawing Pens
6/8/2026	Cardmember Service	June Gold 18 Gray Kneaded Erasers
6/8/2026	Cardmember Service	MOSISO Keyboard Cover Skin
6/8/2026	Cardmember Service	KALOUR Detail Eraser Pencil
6/8/2026	Cardmember Service	Muchcute Micro Fineliner Drawing Art Pen
6/8/2026	Cardmember Service	Precision Eraser Pen 10-Pack
6/8/2026	Cardmember Service	22pcs Paint Palettes
6/8/2026	Cardmember Service	Daily Doodle Journal
6/8/2026	Cardmember Service	Beistle Wrapped Balloon Weight
6/8/2026	Cardmember Service	Black Curling Ribbon
6/8/2026	Cardmember Service	120Pcs 300GSM Natural Cotton Watercolor
6/8/2026	Cardmember Service	Card Sleeves
6/8/2026	Cardmember Service	100 Sheets ATC Cards
6/8/2026	Cardmember Service	Strathmore 300 Series Bristol
6/8/2026	Cardmember Service	WILLBOND 5 Pcs Linocut Carving Tools
6/8/2026	Cardmember Service	108 PCS Blending Stumps
6/8/2026	Cardmember Service	Quilling Art
6/8/2026	Cardmember Service	2.85mm Silk Rainbow PLA Filament
6/8/2026	Cardmember Service	Two Tumbleweeds Art Dice
6/8/2026	Cardmember Service	Red Black and Gold Balloons Garland
6/8/2026	Cardmember Service	WUO 36 Colors Acrylic Paint Markers

6/8/2026	Cardmember Service	Erasers, Shuttle Art 72 Pack
6/8/2026	Cardmember Service	Andy Warhol Crayon set
6/8/2026	Cardmember Service	KALOUR PDAS 50 Neon Colored Pencils
6/8/2026	Cardmember Service	24 Pack Scissors Bulk
6/8/2026	Cardmember Service	Pink Eraser Art
6/8/2026	Cardmember Service	Amazon Basics Colored Pencils
6/8/2026	Cardmember Service	Mini Watercolor Paint Set
6/8/2026	Cardmember Service	HIMI Gouache Paint Set
6/8/2026	Cardmember Service	10 Pcs 19x25 Inch Art Portfolio Bag
6/8/2026	Cardmember Service	KUKLIPJIM 25 Pcs 4x6" Rubber Linoleum
6/8/2026	Cardmember Service	MyGift 11 Inch Clear Plastic Storage
6/8/2026	Cardmember Service	Artbreezing Acrylic Paint Set,48 Colors
6/8/2026	Cardmember Service	Grey&White Modern Plastic Storage
6/8/2026	Cardmember Service	Paper Quilling Kit
6/8/2026	Cardmember Service	Blick Cutting Mat - Gray/Black, 18" x 24
6/8/2026	Cardmember Service	Blick E-Z Grip Knife - Black
6/8/2026	Cardmember Service	Blick Aluminum Ruler - 24"
6/8/2026	Cardmember Service	Blick General Purpose Masking Tape - Nat
6/8/2026	Cardmember Service	Bienfang Watercolor Pad - 18" x 24" 15 S
6/8/2026	Cardmember Service	Crescent Berkeley White Core Matboard -
6/8/2026	Cardmember Service	White Foam Board - 16" x 20" x 3/16", Pk
6/8/2026	Cardmember Service	Royal Talens Cobra Study
6/8/2026	Cardmember Service	Cobra Artist Water Mixable Oil Paint
6/8/2026	Cardmember Service	Cobra Artist Water Mixable Oil Paint
6/8/2026	Cardmember Service	Neil Metal Buttons - 2.25" diameter, Pkg
6/8/2026	Cardmember Service	Blick Premier Stretched Cotton Canvas -
6/8/2026	Cardmember Service	Blick Premier Stretched Cotton Canvas -
6/8/2026	Cardmember Service	Shipping Over Size Charge for Mat Board
6/8/2026	Cardmember Service	Custom 1/2" Elastic Wristbands
6/8/2026	Cardmember Service	Carolina Supply list
6/8/2026	Cardmember Service	ACA Membership
6/8/2026	Cardmember Service	Therapist Educators Academy Workshop
6/8/2026	Cardmember Service	NBCC Membership
6/8/2026	Cardmember Service	Instructional Materials
6/8/2026	Cardmember Service	Office Supplies
6/8/2026	Cardmember Service	Lunch for Instructor Evaluations
6/8/2026	Cardmember Service	K-ACTE Career Tech Summit Registration
6/8/2026	Cardmember Service	Computer Monitor
6/8/2026	Cardmember Service	Amazon Order (Printer/Ink, Hang. Files)
6/8/2026	Cardmember Service	Saline Solution
6/8/2026	Cardmember Service	Biohazard Waste Bags
6/8/2026	Cardmember Service	Butterfly Syringes
6/8/2026	Cardmember Service	Overbed Bedside Tables
6/8/2026	Cardmember Service	USPS Priority Mail
6/8/2026	Cardmember Service	Phlebotomy for the healthcare profession
6/8/2026	Cardmember Service	3 Tier Acrylic Stand
6/8/2026	Cardmember Service	Top 200 Drugs Simplified Activity Book

6/8/2026	Cardmember Service	Pharmacy Pens
6/8/2026	Cardmember Service	Top 300 Drug Flashcards
6/8/2026	Cardmember Service	Walmart order for Red Devil Pantry
6/8/2026	Cardmember Service	Made in Abyss Vol 1
6/8/2026	Cardmember Service	Scotch Desktop Tape Dispenser Black
6/8/2026	Cardmember Service	Kaiju No. 8, Vol. 2
6/8/2026	Cardmember Service	Chainsaw Man, Vol 2
6/8/2026	Cardmember Service	Deadman Wonderland Vol 1
6/8/2026	Cardmember Service	French in 3 Months with Free Audio
6/8/2026	Cardmember Service	Metal Ruler with Cork Backing x 2
6/8/2026	Cardmember Service	300 pcs Index cards 4x6 ruled
6/8/2026	Cardmember Service	300 pcs Index Cards 3x5 ruled
6/8/2026	Cardmember Service	Grifiti Band Joes x Cross style 20 count
6/8/2026	Cardmember Service	Tokyo Revengers Vol 3-4
6/8/2026	Cardmember Service	Wite-out EZ correction tape 4 count
6/8/2026	Cardmember Service	Caregy 300 Pack Laminating Sheets
6/8/2026	Cardmember Service	Swingline Commercial Stapler, 2 pack
6/8/2026	Cardmember Service	German in 3 months w/ free audio
6/8/2026	Cardmember Service	Made in Abyss Vol 2
6/8/2026	Cardmember Service	Sharpie Metallic Permanent markers, 6 co
6/8/2026	Cardmember Service	Pass the monster meat, milady 2
6/8/2026	Cardmember Service	Gisedkle 200 Pcs Plastic Key labels
6/8/2026	Cardmember Service	Tokyo Revengers 1-2
6/8/2026	Cardmember Service	Inkslick 50 pack black ink pens
6/8/2026	Cardmember Service	Tokyo Revengers 5-6
6/8/2026	Cardmember Service	Clean Revolution Liquid Gel Hand Soap
6/8/2026	Cardmember Service	Made in Abyss Vol 3
6/8/2026	Cardmember Service	Scott Multifold paper towels 16 packs
6/8/2026	Cardmember Service	Cornell Drawer Cabinet
6/8/2026	Cardmember Service	NACTA Membership
6/8/2026	Cardmember Service	Pitt State CTE Workshop
6/8/2026	Cardmember Service	Ag Products
6/8/2026	Cardmember Service	Amazon Bank Card
6/8/2026	Cardmember Service	Eurydice Rights and Scripts
6/8/2026	Cardmember Service	206118
6/8/2026	Cardmember Service	206118 US Bank Card
6/8/2026	Cardmember Service	AI Subscription
6/8/2026	Cardmember Service	Graduation Lunch for Student Workers
6/8/2026	Cardmember Service	Office Chair
6/8/2026	Cardmember Service	Accidental pers purchase - reimbursed
6/8/2026	Cardmember Service	Lunch at Mason Jar for KCCLI
6/8/2026	Cardmember Service	Chipotle - Lunch for KCCLI
6/8/2026	Cardmember Service	Retractable Eraser
6/8/2026	Cardmember Service	Pentel Pens - Blue
6/8/2026	Cardmember Service	Pentel Pens - Pink
6/8/2026	Cardmember Service	Pentel Pens - Purple
6/8/2026	Cardmember Service	Small Binder Clips

6/8/2026	Cardmember Service	0.7 Lead Refills
6/8/2026	Cardmember Service	Highlighters - Blue
6/8/2026	Cardmember Service	Highlighters - Orange
6/8/2026	Cardmember Service	Highlighters - Green
6/8/2026	Cardmember Service	Highlighters - Yellow
6/8/2026	Cardmember Service	Water
6/8/2026	Cardmember Service	streamers
6/8/2026	Cardmember Service	Sales tax
6/8/2026	Cardmember Service	Google Ads
6/8/2026	Cardmember Service	Meta Boosted Ads FACEBOOK AND INSTAGRAM
6/8/2026	Cardmember Service	Amazon Gift Bag Items
6/8/2026	Cardmember Service	Student Parking Permits
6/8/2026	Cardmember Service	Employee Parking Passes
6/8/2026	Cardmember Service	Sales Tax
6/8/2026	Cardmember Service	Senate meals
6/8/2026	Cardmember Service	Alternative Payment
6/8/2026	Cardmember Service	Tip
6/8/2026	Cardmember Service	Vince hotel - refund next cycle
6/8/2026	Cardmember Service	Track team hotel 5/17/26
6/8/2026	Cardmember Service	Baseball travel meal
6/8/2026	Cardmember Service	Darci travel meal no req/receipt
6/8/2026	Cardmember Service	Darci travel meal no req/receipt
6/8/2026	Cardmember Service	Darci travel meal no req/receipt
6/8/2026	Cardmember Service	Softball hotel 5-10-26
6/8/2026	Cardmember Service	Track team massages
6/8/2026	Cardmember Service	Food and supplies nationals track
6/8/2026	Cardmember Service	Track team massages PO 10866
6/8/2026	Cardmember Service	Tri State Texas entry fees for 5 athlete
6/8/2026	Cardmember Service	Uber
6/8/2026	Cardmember Service	Patrick Nee
6/8/2026	Cardmember Service	Hotel Room
6/8/2026	Cardmember Service	Waldos Chicken
6/8/2026	Cardmember Service	Holiday Inn Express 5-15-26
6/8/2026	Cardmember Service	food
6/8/2026	Cardmember Service	Team Meal at Texas Roadhouse
6/8/2026	Cardmember Service	Team Meals for Day 1 Regionals
6/8/2026	Cardmember Service	Team Meals for Regionals Day 3
6/8/2026	Cardmember Service	Team Meals for Day 2 of Regional Tournam
6/8/2026	Cardmember Service	Team Meals for Day 4 of Regionals
6/8/2026	Cardmember Service	Hilton
6/8/2026	Cardmember Service	Meals
6/8/2026	Cardmember Service	Digital Space (Fax Service)
6/8/2026	Cardmember Service	Team dinner at playoffs
6/8/2026	Cardmember Service	Team meal at playoffs in hutch
6/8/2026	Cardmember Service	Hotels for playoffs in Hutch baseball
6/8/2026	Cardmember Service	Order # 111-7067965-3673832
6/8/2026	Cardmember Service	WSU Tech Foundation

6/8/2026	Cardmember Service	Hilton - Hotel Wichita, KS
6/8/2026	Cardmember Service	Simple Soiree Catering - Gala
6/8/2026	Cardmember Service	Order# 2000147-38464234
6/8/2026	Cardmember Service	Amazon Paper Trimmer - Cutter
6/8/2026	Cardmember Service	Food during softball regionals
6/8/2026	Cardmember Service	Meal during softball regionals
6/8/2026	Cardmember Service	Chic Fil A
6/16/2026	Cardmember Service	USA U20 Track & Field
6/16/2026	Cardmember Service	Recruiting
6/16/2026	Cardmember Service	Team hotel for nationals
6/16/2026	Cardmember Service	Recruiting booth space fees
6/16/2026	Cardmember Service	Hotel Room
6/16/2026	Cardmember Service	Nike Air Zoom Pegasus 9 pairs
6/16/2026	Cardmember Service	BOA Running Shorts
6/16/2026	Cardmember Service	USA U20 Track & Field
6/16/2026	Cardmember Service	Fuel
6/16/2026	Cardmember Service	Recruiting
6/16/2026	Cardmember Service	Bake My Day - Endowment
6/16/2026	Cardmember Service	415 Event Center Rental
6/16/2026	Cardmember Service	Walmart - TR#33
6/16/2026	Cardmember Service	Walmart TR#3013
6/16/2026	Cardmember Service	Hilton CREDIT 5.9.26
6/16/2026	Cardmember Service	Amazon
6/16/2026	Cardmember Service	Shirts for ATCs and AT Students
6/16/2026	Cardmember Service	Jackets for ATCs and AT Students
6/16/2026	Cardmember Service	The Prehab Guys
6/16/2026	Cardmember Service	Stools
6/16/2026	Cardmember Service	Nike
6/16/2026	Cardmember Service	KTAG Toll
6/16/2026	Cardmember Service	Food & Drink
6/16/2026	Cardmember Service	Hotel
6/16/2026	Cardmember Service	Smartsheet subscription for IT
6/16/2026	Cardmember Service	Kwikom Internet - Ballard
6/16/2026	Cardmember Service	JAM 2026 Meals
6/16/2026	Cardmember Service	Stay at Gaylord Texan - JAM 2026
6/16/2026	Cardmember Service	Pilot - travel drinks and food
6/16/2026	Cardmember Service	Buc-ee's - travel drinks and food
6/16/2026	Cardmember Service	206118
6/16/2026	Cardmember Service	206118
6/16/2026	Cardmember Service	206118
6/16/2026	Cardmember Service	Shipping
6/16/2026	Cardmember Service	206118
6/16/2026	Cardmember Service	206118 Us Bank card
6/16/2026	Cardmember Service	206118
6/16/2026	Cardmember Service	206118-
6/16/2026	Cardmember Service	206118
6/16/2026	Cardmember Service	Super 8 CR 6.4.26

6/16/2026	Cardmember Service	the Little Book of Coaching
6/16/2026	Cardmember Service	Springhill Suites
6/16/2026	Cardmember Service	Tuesday Dinner - Riverwalk Cantina
6/16/2026	Cardmember Service	Lunch on Tuesday - Chick-fil-A
6/16/2026	Cardmember Service	Saturday Lunch - Loves
6/16/2026	Cardmember Service	Friday Dinner - Zeppole
6/16/2026	Cardmember Service	JAM 2026 Hotel
6/16/2026	Cardmember Service	US Bank
6/16/2026	Cardmember Service	JAM Hotel Rooms
6/16/2026	Cardmember Service	US Bank
6/16/2026	Cardmember Service	AACRAO
6/16/2026	Cardmember Service	Gaylord Hotel
6/16/2026	Cardmember Service	Gaylord Hotel
6/16/2026	Cardmember Service	Google Ads
6/16/2026	Cardmember Service	Chick-fil-A
6/16/2026	Cardmember Service	Oldwest Cafe
6/16/2026	Cardmember Service	Hotel for Jam Conference
6/16/2026	Cardmember Service	Meta Ads
6/16/2026	Cardmember Service	Monster Banner Displays
6/16/2026	Cardmember Service	Hanaive 100 pack table tennis balls
6/16/2026	Cardmember Service	YDDS Billiard Balls Set 2-1/4"
6/16/2026	Cardmember Service	Empire USA Set of 6 Pool Cues - 57" 1pc
6/16/2026	Cardmember Service	JAM Hotel - Josiah's Card
6/16/2026	Cardmember Service	Nicpro 6 Pack Rotary Retractable Erasers
6/16/2026	Cardmember Service	Sketching and Drawing Pencil Set
6/16/2026	Cardmember Service	Jetmore 10 Pack Exacto Knife
6/16/2026	Cardmember Service	Strathmore 300 Bristol Artist Trading Ca
6/16/2026	Cardmember Service	Methyl Salicylate, 99%
6/16/2026	Cardmember Service	Fumaric Acid, 100g
6/16/2026	Cardmember Service	Transportation/shipping/tax
6/16/2026	Cardmember Service	Eisco Distillation Kit, 19/22 Joints
6/16/2026	Cardmember Service	Copper (II) Nitrate, Lab Grade, 100g
6/16/2026	Cardmember Service	Iron (III) Chloride, reagent grade, 100g
6/16/2026	Cardmember Service	Iron (III) Nitrate, reagent grade, 100 g
6/16/2026	Cardmember Service	Methyl Alcohol, reagent grade, 500mL
6/16/2026	Cardmember Service	Sodium Nitrate, Lab grade, 500g
6/16/2026	Cardmember Service	Sodium Phosphate, dibasic, 100g
6/16/2026	Cardmember Service	Sodium Sulfate, reagent grade, 500g
6/16/2026	Cardmember Service	Vernier LabQuest 3
6/16/2026	Cardmember Service	Vernier Colorimeter
6/16/2026	Cardmember Service	Shipping
6/16/2026	Cardmember Service	AALHE Membership
6/16/2026	Cardmember Service	AAHLE Conference Registration
6/16/2026	Cardmember Service	Carolina Bio
6/16/2026	Cardmember Service	Food
6/16/2026	Cardmember Service	JAM Food
6/16/2026	Cardmember Service	Parking

6/16/2026	Cardmember Service	Gaylor Texan Resort
6/16/2026	Cardmember Service	JAM 2026 Hotel - Gaylord Texan
6/16/2026	Cardmember Service	HP Printer - NEW Order
6/16/2026	Cardmember Service	Returned printer
6/16/2026	Cardmember Service	Workbook for Hartmans Nursing Assist
6/16/2026	Cardmember Service	Hartman's Nursing Assistant Book
6/16/2026	Cardmember Service	EMR Test Vouchers
6/16/2026	Cardmember Service	DAP in EC Programs: 4th Edition
6/16/2026	Cardmember Service	Fruit and veggies and beverages
6/16/2026	Cardmember Service	Rookies Supper
6/16/2026	Cardmember Service	Amazon Basics Facial Tissues 2-Ply 4 box
6/16/2026	Cardmember Service	America, U.S.A. How Race Shadows the Nat
6/16/2026	Cardmember Service	In the Deep Blue
6/16/2026	Cardmember Service	We Were Warned: A YA Thriller
6/16/2026	Cardmember Service	What We Did To Survive
6/16/2026	Cardmember Service	Ellen Poe: The Forgotten Lore
6/16/2026	Cardmember Service	The Verdant Cage: A Dystopian Young Adul
6/16/2026	Cardmember Service	The Escape Game
6/16/2026	Cardmember Service	Cherry Baby: A Novel
6/16/2026	Cardmember Service	The Rainshadow Orphans:
6/16/2026	Cardmember Service	Dolly All the Time: A GMA book club pic
6/16/2026	Cardmember Service	Laws of Witchcraft
6/16/2026	Cardmember Service	Shipping
6/16/2026	Cardmember Service	Hotel Stay
6/16/2026	Cardmember Service	Staat Award
6/16/2026	Cardmember Service	Film Sound Equipment
6/16/2026	Cardmember Service	Media Storage
6/16/2026	Shermal Clifton-John	Soccer shagger FA25 (OG PO 89949)
6/16/2026	Shermal Clifton-John	Soccer shagger FA25 (OG PO 89949)
6/17/2026	Logan Jeffrey Page	Reissue stale-dated check
6/18/2026	Molly Brown	SU26 disb
6/18/2026	Ryan Smith	SU26 disb
6/18/2026	Micki Brumley	SU26 disb
6/18/2026	Dominick Schnider	SU26 disb
6/18/2026	Marquee Williams	SU26 disb
6/18/2026	Harley Diehl	SU26 disb
6/18/2026	De'Aja'Nay Keeling	SU26 disb
6/18/2026	Chisom Okoronkwo	SU26 disb
6/18/2026	Rebecca Town	SU26 disb
6/18/2026	Caitlin Hays	SU26 disb
6/18/2026	nicholas Weatherford	SU26 disb
6/18/2026	Patricia Thomas	A/R refund check
6/18/2026	Loren Vazquez	SU26 disb
6/18/2026	Takiea King	SU26 disb
6/18/2026	James Mallory	A/R refund check
6/18/2026	Jehovah Djimtotinine	SU26 disb
6/18/2026	Charley Matthews	SU26 disb

6/18/2026	Elizabeth Roa	SU26 disb
6/18/2026	Ashon Gratton	SU26 disb
6/18/2026	Carli Haney-Brockover	SU26 disb
6/18/2026	Roberta Fazel	SU26 disb
6/18/2026	Randi Amore	SU26 disb
6/18/2026	Haylei Roberts	SU26 disb
6/18/2026	Cheyenne Burkett	SU26 disb
6/18/2026	Niesha McBride-Rains	SU26 disb
6/18/2026	Myongae Miller	SU26 disb
6/18/2026	Sadye Coltrane	SU26 disb
6/18/2026	Joshua Kwizera	SU26 disb
6/18/2026	Andrew Carter	SU26 disb
6/18/2026	Alexis Gutierrez	SU26 disb
6/18/2026	Mary A Ticehurst	SU26 disb
6/18/2026	Patricia L Benning	SU26 disb
6/18/2026	Ashley K Brown	SU26 disb
6/18/2026	Erick Ramirez	SU26 disb
6/18/2026	Tierre Hamilton	SU26 disb
6/18/2026	Heather Randall	SU26 disb
6/18/2026	Sydney Godard	SU26 disb
6/18/2026	Hannah Meadows	SU26 disb
6/18/2026	Josephine Jones	SU26 disb
6/18/2026	Deviyn Hartford	SU26 disb
6/18/2026	Linda Hannigan	SU26 disb
6/18/2026	Lauren merchant	SU26 disb
6/18/2026	Carla Chapman	SU26 disb
6/18/2026	Nikki Talib	SU26 disb
6/18/2026	Anne Eason	SU26 disb
6/18/2026	Alyssa Phillips	SU26 disb
6/18/2026	Alorah Rumbaugh	SU26 disb
6/18/2026	Alicha Talbert	SU26 disb
6/18/2026	Azauni Burris	SU26 ref & disb
6/18/2026	Clair Sales	SU26 disb
6/18/2026	Angel Teel	SU26 disb
6/18/2026	Zion Meadows	SU26 disb
6/18/2026	Aleena Martindale	SU26 ref
6/18/2026	Elizabeth Crook	SU26 disb
6/18/2026	Taylor Moore	SU26 disb
6/18/2026	Chanteil Smith	SU26 disb
6/18/2026	Melissa moser	SU26 disb
6/18/2026	Kimberly Quigley	SU26 disb
6/18/2026	Stacia Van Houden	SU26 disb
6/18/2026	Briar Medina	SU26 disb
6/18/2026	Arianna Solis	SU26 disb
6/18/2026	Amber Martinez	SU26 disb
6/18/2026	Ashley Landreth	SU26 disb
6/18/2026	Liliana Guzman	SU26 disb

6/18/2026	Kirubel Alemu	SU26 disb
6/18/2026	Donovan Nee	SU26 disb
6/18/2026	Adaeze Okoronkwo	SU26 disb
6/18/2026	Mandy Gardner	SU26 disb
6/18/2026	Savannah Zollinger	SU26 disb
6/18/2026	Sara Spain	SU26 disb
6/18/2026	Mackenzie Sewell	SU26 disb
6/18/2026	Jessica Peles	SU26 disb
6/18/2026	Corrina Calvin	SU26 disb
6/18/2026	Jade Miller	SU26 disb
6/18/2026	Shiloh Snyder	SU26 disb
6/18/2026	Bailey Wales	SU26 disb
6/18/2026	O'Neal Smith IV	SU26 disb
6/18/2026	Brailey Schmidt	SU26 ref
6/18/2026	Hannah Hershberger	SU26 disb
6/18/2026	Peytan Austin	SU26 disb
6/18/2026	Alyssa Hamm	SU26 disb
6/18/2026	Sheman Clifton-John	SU26 disb
6/18/2026	Alley marlow	SU26 disb
6/18/2026	Alexis Hidalgo	SU26 disb
6/18/2026	Trina Farmer	SU26 disb
6/18/2026	Paige Griffin	SU26 disb
6/18/2026	Chrestos Clark	SU26 disb
6/18/2026	Nicole Wallace	SU26 disb
6/18/2026	Richard Koons Jr	SU26 disb
6/18/2026	Daniel Burgess	SU26 disb
6/18/2026	Addson McPike	SU26 ref
6/16/2026	ACCC Endowment Assn	Turf Baseball and softball loan
6/16/2026	Balfour Company	Black & Red Cords
6/16/2026	Balfour Company	Shipping & Handling
6/16/2026	Borens Roofing Inc	Container # 3
6/16/2026	Borens Roofing Inc	Landfill Charge
6/16/2026	CDW Government	StarTech USB C to Display
6/16/2026	CDW Government	Proline Displayport 1.2 Male to Male
6/16/2026	Cengage Learning Inc	Cengage Contract Third Payment of Year
6/16/2026	City of Iola	Ballard gas
6/16/2026	City of Iola	Ballard electricity
6/16/2026	City of Iola	Ballard water
6/16/2026	City of Iola	Ballard sewer
6/16/2026	City of Iola	Maintenance bldg gas
6/16/2026	City of Iola	Maintenance bldg electricity
6/16/2026	City of Iola	Maintenance bldg water
6/16/2026	City of Iola	Maintenance bldg sewer
6/16/2026	City of Iola	RDD gas
6/16/2026	City of Iola	RDD Electricity
6/16/2026	City of Iola	RDD water
6/16/2026	City of Iola	RDD sewer

6/16/2026	City of Iola	Herynk gas
6/16/2026	City of Iola	Herynk electricity
6/16/2026	City of Iola	Herynk water
6/16/2026	City of Iola	Herynk sewer
6/16/2026	City of Iola	Tech bldg gas
6/16/2026	City of Iola	Tech bldg electricity
6/16/2026	City of Iola	Tech bldg water
6/16/2026	City of Iola	Tech bldg sewer
6/16/2026	City of Iola	Inst gas
6/16/2026	City of Iola	Inst electricity
6/16/2026	City of Iola	Inst water
6/16/2026	City of Iola	Inst sewer
6/16/2026	City of Iola	Horton gas
6/16/2026	City of Iola	Horton electricity
6/16/2026	City of Iola	Horton water
6/16/2026	City of Iola	Horton sewer
6/16/2026	City of Iola	Winter electricity
6/16/2026	City of Iola	Winter water
6/16/2026	City of Iola	Winter sewer
6/16/2026	City of Iola	Masterson gas
6/16/2026	City of Iola	Masterson electrcity
6/16/2026	City of Iola	Masterson water
6/16/2026	City of Iola	Masterson sewer
6/16/2026	City of Iola	Parkford electricity
6/16/2026	Clear Creek Golf Car	Club Car CA700 HP Electric LI YR:2026
6/16/2026	Dell Marketing LP	Dell Pro Dock
6/16/2026	Dell Marketing LP	Dell Pro 24 Adj Stand Monitor E2425HSM
6/16/2026	Fast Lube Iola	Oil Change #11 new Wipers
6/16/2026	Ingram Library Svcs	Adult Neurogenesis 3/E
6/16/2026	Ingram Library Svcs	Everyone Breaks these laws
6/16/2026	Ingram Library Svcs	World of Resistance
6/16/2026	Ingram Library Svcs	shipping
6/16/2026	Jenzabar Lockbox	Softdocs year 3 of 5
6/16/2026	McCartys Office Machines Inc	Lorell Essentials Front Reception Desk
6/16/2026	McCartys Office Machines Inc	Lorell Essentials Return Shell
6/16/2026	McCartys Office Machines Inc	Lorell Essentials Rectangular Desk
6/16/2026	McCartys Office Machines Inc	Lorell Essentials Rectangular Desk
6/16/2026	McCartys Office Machines Inc	Lorell Essentials File Cabinet
6/16/2026	McCartys Office Machines Inc	Lorell Essentials File Cabinet
6/16/2026	McCartys Office Machines Inc	Lorell Essentials 2 Door Storage Cabinet
6/16/2026	McCartys Office Machines Inc	Lorell Essentials Bookcase
6/16/2026	McCartys Office Machines Inc	Lorell Essentials Conference Tabletop
6/16/2026	McCartys Office Machines Inc	Lorell Essentials Round Conference Table
6/16/2026	McCartys Office Machines Inc	Lorell Laminate Desk 4 Compartment Drawe
6/16/2026	McCartys Office Machines Inc	Lorell ErgoMesh Series Managerial Chair
6/16/2026	McCartys Office Machines Inc	Lorell Essentials Reception Return
6/16/2026	McCartys Office Machines Inc	Lorell Essentials Revelance Tall Storage

6/16/2026	Medco Sports Medicine	Normatec 3 Leg Package
6/16/2026	Medco Sports Medicine	Hypervolt Sphere (Massage Ball)
6/16/2026	Medco Sports Medicine	Protex Disinfectant Spray Bottles
6/16/2026	Medco Sports Medicine	Protex Disinfectant Gallon Refill
6/16/2026	Medco Sports Medicine	Protex Disinfectant Wipes
6/16/2026	Medco Sports Medicine	XEL Medkit
6/16/2026	Medco Sports Medicine	Shipping/Handling
6/16/2026	Micahs Printing	Transcript paper
6/16/2026	Nelnet Campus Commerce	Housing & maintenance
6/16/2026	Nelnet Campus Commerce	ACH Transactions
6/16/2026	Nelnet Campus Commerce	Hosting & Maintenance
6/16/2026	Nelnet Campus Commerce	ACH Return
6/16/2026	Nelnet Campus Commerce	ACH Transactions
6/16/2026	New Klein Lumber	2" paint brush
6/16/2026	Oreilly Auto Stores Inc	Wiper Blade
6/16/2026	Phillips 66/SYNCB	Athletics fuel
6/16/2026	Phillips 66/SYNCB	Inst fuel
6/16/2026	Phillips 66/SYNCB	Maintenance fuel
6/16/2026	Pro Paining & More	Labor
6/16/2026	Quadient Inc	Invoice: 62977613 08/20/24
6/16/2026	Quadient Inc	Invoice: 62977623 from 11/20/24
6/16/2026	Quadient Inc	Invoice: 62977624 From 02/20/25
6/16/2026	Quadient Inc	Invoice: 62977609 from Aug - Nov 2025
6/16/2026	Quadient Inc	Invoice: 62977607 from Feb - May 2025
6/16/2026	Quadient Inc	Invoice: 62977611 from Feb - May 2026
6/16/2026	Quadient Inc	Invoice: 62977608 from May - Aug 2025
6/16/2026	Quadient Inc	Invoice: 62977612 from May - Aug 2026
6/16/2026	Quadient Inc	Invoice: 62977610 from Nov '25 - Feb '26
6/16/2026	Simple Soiree	Tuesday Lunch
6/16/2026	Tri-Valley	May 2026 Shredding
6/16/2026	UPS	Outbound
6/16/2026	UPS	Inbound
6/16/2026	UPS	Adjustments & Other Charges
6/16/2026	UPS	Service Charges
6/24/2026	All Clean LLC	Vent Cleaning for two hoods
6/24/2026	Architect One	Phase I Discovery & Schematic Design
6/24/2026	Architect One	Phase II Design Development
6/24/2026	Architect One	MEP Engineering Services
6/24/2026	Blackshine LLC	APT 103/104/204
6/24/2026	Blackshine LLC	APT 102/201/202
6/24/2026	Blackshine LLC	APT 101/203
6/24/2026	ComputerWorks of Chicago	Computer Works of Chicago Invoice 55444
6/24/2026	CPI Technologies	Toner
6/24/2026	Datasource Inc	Background Checks - Datasource
6/24/2026	Enterprise FM Trust	Enterprise Fleet
6/24/2026	Fast Lube Iola	Oil Change #4 Flex
6/24/2026	Grainger	Motor Run Capacitor

6/24/2026	Grainger	Tub and Shower Trim
6/24/2026	Grainger	Cartridge For tub and shower
6/24/2026	Grainger	Nut Fits Delta
6/24/2026	Grainger	Hand Wind Cord Reel
6/24/2026	Grainger	Scrubber
6/24/2026	Grainger	Paint Roller 9"
6/24/2026	Grainger	Paint Tray
6/24/2026	Grainger	Paint Tray Liner
6/24/2026	Grainger	Paint Poller Cover 9"
6/24/2026	Grainger	Coin Battery
6/24/2026	Grainger	Bathroom Sink
6/24/2026	Grainger	Chainsaw
6/24/2026	Grainger	Cordless Pruner
6/24/2026	Grainger	Calcium Lime/Rust Remover
6/24/2026	Grainger	Adhesive remover
6/24/2026	Grainger	Bin Cabinet Gray
6/24/2026	Grainger	Shipping
6/24/2026	Great Western Dining	Campus Visit Meals
6/24/2026	HY-FLO Equipment	Hurricane 5 Gallon Degreaser
6/24/2026	Inceptia	Inceptia Invoice
6/24/2026	Ingram Library Svcs	Communication Myths
6/24/2026	Ingram Library Svcs	Memory 2/E
6/24/2026	Ingram Library Svcs	Natures Balancing Act
6/24/2026	Ingram Library Svcs	Proquest Statistical Abstract
6/24/2026	Ingram Library Svcs	Shipping
6/24/2026	Iola Register	Iola Register Renewal
6/24/2026	Andy Swindall	su26 refund
6/24/2026	Micki Brumley	su26 disb
6/24/2026	Nickolas Bauer	sp26 refund
6/24/2026	Dylan Dreher	su26 refund
6/24/2026	Kegan Wilson	outs schol ref/sp26
6/24/2026	De'Vez Oliver	su26 disb
6/24/2026	Kautsch Law LLC	Board Retreat speaker - Kautsch Law
6/24/2026	Lock Supply Co	1" Press Male Adapter 79245
6/24/2026	Lock Supply Co	60-199 15" Flush Dome Brushed Nickle
6/24/2026	Lock Supply Co	KT-LED 14.57 -48G
6/24/2026	McCartys Office Machines Inc	Enrollment Services Office Chairs
6/24/2026	Medco Sports Medicine	Nexus Dragonfly Alpine WRX
6/24/2026	Medco Sports Medicine	Nexus Dragonfly Black
6/24/2026	Medco Sports Medicine	Nexus Dragonfly Grey
6/24/2026	Medco Sports Medicine	Hypervolt Go 3
6/24/2026	Medco Sports Medicine	Hypervolt 3
6/24/2026	New Klein Lumber	3/8X3 LG Tapcon
6/24/2026	New Klein Lumber	2X60 Blue Painters Tape
6/24/2026	Partnership	PartnerShip 116893
6/24/2026	Lauren Nicole Peters	Nicole Peters recruiting hotel 6/18/26
6/24/2026	Lauren Nicole Peters	Nicole Peters recruiting meal

6/24/2026	Lauren Nicole Peters	Flat tire repair 2019 Ford Fusion
6/24/2026	Lauren Nicole Peters	Recruiting meal Chickfila
6/24/2026	Lauren Nicole Peters	Recruiting meal Twisted OP
6/24/2026	Lauren Nicole Peters	Recruiting meal Chilis
6/24/2026	Lauren Nicole Peters	Recruiting meal Maverik
6/24/2026	Lauren Nicole Peters	Recruiting meal Freddys
6/24/2026	Ravin Printing	Sonia Gugnani Name Badge
6/24/2026	Ravin Printing	John Collins Name Badge
6/24/2026	Rays Metal Depot	15 Gallon of Propane
6/24/2026	Stanion Wholesale Electric Co	SATCO LED 4-FT 5000K
6/24/2026	Stout Electric & Mechanical	Wiring Direct Drives
6/24/2026	Stout Electric & Mechanical	Wiring for direct drives
6/24/2026	Stout Electric & Mechanical	Rewiring lights for direct drives
6/24/2026	Stout Electric & Mechanical	Rewiring lights for direct Drives
6/24/2026	Stout Electric & Mechanical	Single White Rec Cat-6
6/24/2026	TMK Hawk Parent Corp	Spaceman 6378-C
6/24/2026	TMK Hawk Parent Corp	Freight
6/24/2026	Van Diest Supply Co	Roundup Quikpro SC
6/24/2026	Von Lintel Refinishing Inc	Allen CC Gym Floor
6/24/2026	Waters Hardware	30" Floor Squeegee
6/24/2026	Waters Hardware	Misc. Bolts and Screws
6/24/2026	Waters Hardware	Tire Gauge
6/24/2026	Waters Hardware	3/8 1/2 DR IMP SOCKET
6/25/2026	Cardmember Service	Wacom Intuos Pro Larg Bluetooth Tablet
6/25/2026	Cardmember Service	ACTE Postsecondary CTE Summit Regist
6/25/2026	Cardmember Service	ACTE Membership Registration
6/25/2026	Cardmember Service	AirBNB + extra day
6/25/2026	Cardmember Service	Privacy Screen Cover
6/25/2026	Cardmember Service	HP126A Color Cartridges
6/25/2026	Cardmember Service	HP126A Black Cartridge
6/25/2026	Cardmember Service	Goblin Slayer Vol 1
6/25/2026	Cardmember Service	Innovation Day Walmart Order
6/25/2026	Cardmember Service	Innovation Day Pizza Hut order
6/25/2026	Cardmember Service	Paperfold Adjustab Book Jacket 10"
6/25/2026	Cardmember Service	Paperfold Adjust Book Jacket 12"
6/25/2026	Cardmember Service	Paperfold Adjust Book Cover 16"
6/25/2026	Cardmember Service	CircExtender Covers 9 1/2 x 6 1/2 100/ct
6/25/2026	Cardmember Service	Norbond Liquid Plastic Adhesive 9 oz.
6/25/2026	Cardmember Service	Demco Fiction Label 500/roll
6/25/2026	Cardmember Service	Shipping
6/25/2026	Cardmember Service	Rode Blimp Windshield - Ref PO 10893
6/25/2026	Cardmember Service	Tolls
6/25/2026	Cardmember Service	10' Power strip
6/25/2026	Cardmember Service	6' power strip
6/25/2026	Cardmember Service	HDMI cables
6/25/2026	Cardmember Service	HDMI adapaters for dual monitors
6/25/2026	Cardmember Service	Promo Credit

6/25/2026	Cardmember Service	Twilio/Sendgrid
6/25/2026	Cardmember Service	Mouse for Tara Lindahl
6/25/2026	Cardmember Service	Amazon Shipping
6/25/2026	Cardmember Service	Toner for HP 400 (Frankie)
6/25/2026	Cardmember Service	Digital Space (Fax Service)
6/25/2026	Cardmember Service	HP LaserJet Pro MFP M227fdn
6/25/2026	Cardmember Service	206118
6/25/2026	Cardmember Service	206118
6/25/2026	Cardmember Service	206118
6/25/2026	Cardmember Service	League for Innovation Membership
6/25/2026	Cardmember Service	ChatGPT Subscription
6/25/2026	Cardmember Service	Walmart
6/25/2026	Cardmember Service	WalMart-snacks and water
6/25/2026	Cardmember Service	Admin retreat meals
6/25/2026	Cardmember Service	Monday Dinner - Texas Roadhouse
6/25/2026	Cardmember Service	Tuesday Breakfast - Doubletree
6/25/2026	Cardmember Service	Tuesday Dinner - Cinzetti's
6/25/2026	Cardmember Service	Wednesday Dinner - Twisted Fresh OP
6/25/2026	Cardmember Service	Thursday Lunch - BD's
6/25/2026	Cardmember Service	Doubletree - June 8-11, 2026
6/25/2026	Cardmember Service	206118
6/25/2026	Cardmember Service	Chair
6/25/2026	Cardmember Service	Table (Replacement) & Totes
6/25/2026	Cardmember Service	SEVIS Recertification FEe
6/25/2026	Cardmember Service	Wireless Keyboard/Mouse Combo
6/25/2026	Cardmember Service	Dorm Refrigerator - Welcome Center
6/25/2026	Cardmember Service	Recurring monthly ads
6/25/2026	Cardmember Service	Facebook ads
6/25/2026	Cardmember Service	Cardmember Services - RedKap - Promo Uni
6/25/2026	Cardmember Service	Cardmember Services - Humboldt Chamber
6/25/2026	Cardmember Service	Portable Photo Booth
6/25/2026	Cardmember Service	Apple iPad Air 11-inch
6/25/2026	Cardmember Service	Shipping & Handling
6/25/2026	Cardmember Service	Provider Coffe CR 6.22.26
6/25/2026	Cardmember Service	Greg Franklin hotel 6/15/26
6/25/2026	Cardmember Service	Greg travel 6.12-6.15
6/25/2026	Cardmember Service	Ricardo travel 6.11.26
6/25/2026	Cardmember Service	Coldstone Wichita 6.2.26
6/25/2026	Cardmember Service	Chipotle Wichita 6.3.26
6/25/2026	Cardmember Service	Caseys Iola 6.4.26
6/25/2026	Cardmember Service	Kindful Fundraising Platform Fee
6/25/2026	Cardmember Service	Kindful Fundraising Platform Fee
6/25/2026	Cardmember Service	Velcro for Locker tags
6/25/2026	Cardmember Service	Amazon CR 6.22.26
6/25/2026	Cardmember Service	KS.GOV CR 6.18.26
6/29/2026	Ace Refrigeration	Masterson AC Unit Balance
6/29/2026	Ace Refrigeration	Service Labor Ice Machine Cleaning

6/29/2026	Ace Refrigeration	Service call-Laboe Ice Machine/Install
6/29/2026	Borens Roofing Inc	Labor and Materials
6/29/2026	Cintas	Service Refill Medicine Cabinets
6/29/2026	Cintas	Service for AEDs
6/29/2026	Cintas Fire 636525	Parts Repairs Kitchen Hood
6/29/2026	Cintas Fire 636525	Labor
6/29/2026	Cintas Fire 636525	Service Charge
6/29/2026	Daktronics Inc	PanaView Baseball/Softball Scoreboard
6/29/2026	Daktronics Inc	Physical installation
6/29/2026	Daktronics Inc	Freight
6/29/2026	Grainger	EMERG LT LED LIGHT
6/29/2026	Grainger	Jersey Gloves
6/29/2026	Grainger	Safety Glasses
6/29/2026	Grainger	Coated Gloves
6/29/2026	Grainger	Planters
6/29/2026	Grainger	Shipping
6/29/2026	Heartland Seating	Removal of existing bleachers
6/29/2026	Iola Auto Parts LLC	2 Cycle SABER QT
6/29/2026	Iola Auto Parts LLC	Red Mark Paint
6/29/2026	Iola Auto Parts LLC	Coil
6/29/2026	Iola Auto Parts LLC	Blue Monster Teflon Tape
6/29/2026	Jayhawk Lumber	Tear Out inter conference Room
6/29/2026	Henry Kraft Inc	10/100 Ambitex XL
6/29/2026	Locke Supply Co	EVAP FOAM - NO RINSE 4171-75
6/29/2026	Locke Supply Co	JUG Orange/Blue Wire Connector
6/29/2026	Locke Supply Co	Locke Supply Invoice-Order# 58372030-00
6/29/2026	Locke Supply Co	Foam Tape
6/29/2026	New Klein Lumber	Liquid Nails
6/29/2026	New Klein Lumber	Liquid Nails
6/29/2026	New Klein Lumber	18101 10.1 oz white Alex plus
6/29/2026	New Klein Lumber	12330 QT Drydex Spackle
6/29/2026	Play It Again Sports	Mens ArmourFuse PrimeTime Speed Suit
6/29/2026	Play It Again Sports	Womens ArmourFuse Primetime Speed Suit
6/29/2026	Play It Again Sports	Shipping
6/29/2026	Play It Again Sports	Pitch Icon Fleece Hoody
6/29/2026	Play It Again Sports	Black Icon Fleece HS Hoodie
6/29/2026	Play It Again Sports	Black Hustle 6.0 Team Backpack
6/29/2026	Play It Again Sports	Shipping
6/29/2026	Play It Again Sports	UA Travel Gear
6/29/2026	Play It Again Sports	Shipping
6/29/2026	Play It Again Sports	ArmourFuse SB Pant
6/29/2026	Play It Again Sports	Shipping
6/29/2026	Play It Again Sports	NJCAA Baseballs per dz
6/29/2026	Play It Again Sports	Shipping
6/29/2026	Play It Again Sports	Icon Softball Knicker Pant
6/29/2026	Play It Again Sports	Icon Softball Knicker Pant
6/29/2026	Play It Again Sports	Shipping

6/29/2026	Play It Again Sports	Hustle Backpack
6/29/2026	Play It Again Sports	Team Icon Fleece Hoodie
6/29/2026	Play It Again Sports	Womens team icon fleece hoodie
6/29/2026	Play It Again Sports	Unstopable fleece FZ hoodie
6/29/2026	Play It Again Sports	Unstopable fleece FZ hoodie
6/29/2026	Play It Again Sports	Launch Mens Tight
6/29/2026	Play It Again Sports	Shipping
6/29/2026	Pro Painting & More	Allen Comm College
6/29/2026	Sam & Louies	Theater meal 3/6/26
6/29/2026	Storrer Implement	816-141C
6/29/2026	Storrer Implement	UPS Shipping
6/29/2026	Stout Electric & Mechanical	Direct Drives Install
6/29/2026	Stout Electric & Mechanical	Direct Drive Install
6/29/2026	Stout Electric & Mechanical	Direct Drive repairs
6/29/2026	Stout Electric & Mechanical	Softball lights Meter install
6/29/2026	Stout Electric & Mechanical	Direct Drive Replacement LED
6/29/2026	Stout Electric & Mechanical	Direct Drive replaceme to LED
6/29/2026	Waters Hardware	1/2HP Cast Transfer Pump
6/29/2026	Waters Hardware	Misc. Bolts and Screws
6/29/2026	Leslie M Weir	Bulk Charger DC
6/29/2026	Leslie M Weir	Raising Cane's

Payment Date	Amount	Pmt Number	Account	
6/3/2026	-182.00	228658	10-11-0001-1310	
6/3/2026	-182.00	228670	10-11-0001-1310	
6/1/2026	-60.55	228932	10-11-7200-6610	
6/1/2026	-2,680.00	228932	10-11-5506-8030	
6/1/2026	-12.00	228932	10-11-7300-7100	\$ (2,752.55)
6/2/2026	38.00	228978	10-11-0001-2088	
6/2/2026	65.70	228978	10-11-0001-2086	
6/2/2026	59.90	228978	10-11-0001-2076	
6/2/2026	78.00	228978	10-11-0001-2084	\$ 241.60
6/2/2026	3,750.00	228979	10-11-6210-6690	
6/2/2026	200.00	228980	10-16-9831-6610	
6/2/2026	2,115.00	228980	10-16-9831-6430	
6/2/2026	2,115.00	228980	10-16-9831-6430	
6/2/2026	1,410.00	228980	10-16-9831-6430	\$ 5,840.00
6/2/2026	1,500.18	228981	10-11-6400-8030	
6/2/2026	2,680.00	228982	10-11-5506-8030	
6/2/2026	115.40	228983	10-11-7100-7100	
6/2/2026	3,098.88	228984	10-16-9840-7550	
6/2/2026	1,306.00	228985	10-11-7100-6600	
6/2/2026	150.00	228985	10-16-9835-6600	
6/2/2026	150.00	228985	10-16-9836-6600	
6/2/2026	150.00	228985	10-16-9838-6600	
6/2/2026	150.00	228985	10-16-9833-6600	
6/2/2026	150.00	228985	10-16-9837-6600	
6/2/2026	102.80	228985	10-11-7100-6600	\$ 2,158.80
6/2/2026	60.55	228986	10-11-7200-6600	
6/2/2026	12.00	228986	10-11-7300-7100	\$ 72.55
6/2/2026	110.50	228987	10-11-4100-8110	
6/2/2026	9.00	228987	10-11-4100-8110	\$ 119.50
6/2/2026	35.10	228988	10-11-7100-7100	
6/2/2026	23.68	228988	10-11-7100-7100	\$ 58.78
6/2/2026	100.00	228989	10-11-6100-6350	
6/2/2026	500.00	228989	10-11-6100-6010	\$ 600.00
6/2/2026	54.88	228990	10-11-7100-7100	
6/2/2026	19.46	228990	10-11-7100-7100	\$ 74.34
6/2/2026	450.00	228991	10-11-5620-8030	
6/2/2026	900.00	228991	10-11-5620-8030	\$ 1,350.00
6/2/2026	155.37	228992	10-11-5506-6010	
6/2/2026	5.83	228993	10-11-5506-6010	
6/3/2026	4,246.75	228994	10-11-5360-6455	
6/3/2026	3,282.00	228995	10-11-5360-6450	
6/3/2026	6,000.00	228995	10-11-5360-6450	\$ 9,282.00
6/3/2026	1,998.00	228996	10-11-6400-8030	
6/3/2026	5,840.00	228997	70-70-2686-7700	
6/3/2026	841.98	228998	20-27-8761-6010	

6/3/2026	250.00	228999 10-11-5511-6040	
6/3/2026	11,000.00	229000 10-11-5360-6600	
6/3/2026	6,815.61	229001 10-11-7100-7100	
6/3/2026	322.80	229001 10-11-7100-6600	\$ 7,138.41
6/3/2026	1,667.72	229002 10-11-4400-6600	
6/3/2026	5,850.00	229003 10-11-5360-6600	
6/3/2026	405.00	229003 10-11-5360-6600	\$ 6,255.00
6/3/2026	1,542.85	229004 10-11-5500-6040	
6/3/2026	3,020.40	229004 10-11-5500-6040	
6/3/2026	4,650.00	229004 10-11-5500-6040	
6/3/2026	3,660.00	229004 10-11-5500-6040	
6/3/2026	2,190.00	229004 10-11-5500-6040	
6/3/2026	1,738.00	229004 10-11-5500-6040	
6/3/2026	2,569.20	229004 10-11-5500-6040	
6/3/2026	2,188.00	229004 10-11-5500-6040	
6/3/2026	2,651.40	229004 10-11-5500-6040	
6/3/2026	1,778.15	229004 10-11-5500-6040	
6/3/2026	2,362.28	229004 10-11-5500-6040	
6/3/2026	2,569.20	229004 10-11-5500-6040	
6/3/2026	1,840.00	229004 10-11-5500-6040	
6/3/2026	1,897.00	229004 10-11-5500-6040	
6/3/2026	1,897.00	229004 10-11-5500-6040	
6/3/2026	1,874.45	229004 10-11-5500-6040	
6/3/2026	1,895.00	229004 10-11-5500-6040	
6/3/2026	1,497.16	229004 10-11-5500-6040	
6/3/2026	1,648.00	229004 10-11-5500-6040	\$ 43,468.09
6/3/2026	96.76	229005 10-11-7100-7100	
6/3/2026	163.25	229006 10-11-6250-6690	
6/3/2026	498.00	229007 10-11-7100-7100	
6/3/2026	63.95	229008 10-11-7200-6610	
6/3/2026	57.95	229008 10-11-7200-6610	\$ 121.90
6/3/2026	40.81	229009 10-16-9810-6110	
6/3/2026	250.00	229010 10-11-5511-6040	
6/3/2026	128.60	229011 10-11-7100-7100	
6/3/2026	47.32	229011 10-11-7300-7195	
6/3/2026	41.46	229011 10-11-7100-7100	\$ 217.38
6/3/2026	195.00	229012 10-11-4100-8110	
6/3/2026	195.00	229012 10-11-4100-8110	
6/3/2026	18.50	229012 10-11-4100-8110	\$ 408.50
6/3/2026	1,841.46	229013 10-11-7300-7130	
6/3/2026	3.85	229013 10-11-7300-7130	
6/3/2026	1.66	229013 10-11-7300-7130	
6/3/2026	.39	229013 10-11-7300-7130	\$ 1,847.36
6/3/2026	18.24	229014 10-11-4100-8110	
6/3/2026	11.39	229014 10-11-4100-8110	
6/3/2026	15.96	229014 10-11-4100-8110	
6/3/2026	7.35	229014 10-11-4100-8110	

6/3/2026	18.23	229014 10-11-4100-8110	
6/3/2026	17.10	229014 10-11-4100-8110	
6/3/2026	7.35	229014 10-11-4100-8110	
6/3/2026	11.39	229014 10-11-4100-8110	
6/3/2026	11.78	229014 10-11-4100-8110	
6/3/2026	11.77	229014 10-11-4100-8110	
6/3/2026	18.24	229014 10-11-4100-8110	
6/3/2026	17.07	229014 10-11-4100-8110	
6/3/2026	9.00	229014 10-11-4100-8110	\$ 174.87
6/3/2026	24.89	229015 10-11-7300-7195	
6/3/2026	193.10	229016 10-11-4100-6960	
6/3/2026	910.00	229017 10-11-5663-6030	
6/3/2026	665.00	229018 10-11-5502-7180	
6/3/2026	665.00	229018 10-11-5501-7180	\$ 1,330.00
6/3/2026	53.71	229019 10-11-7100-7110	
6/3/2026	250.00	229020 10-11-5511-6040	
6/3/2026	18.18	229021 10-11-7100-7100	
6/3/2026	44.16	229021 10-11-7100-7100	
6/3/2026	218.16	229021 10-11-7100-7100	
6/3/2026	188.64	229021 10-11-7100-7100	
6/3/2026	6.11	229021 10-11-7100-7100	
6/3/2026	15.81	229021 10-11-7100-7100	
6/3/2026	68.56	229021 10-11-7100-7100	
6/3/2026	13.89	229021 10-11-7100-7100	
6/3/2026	71.40	229021 10-11-7100-7100	\$ 644.91
6/3/2026	270.00	229022 10-11-4300-7162	
6/3/2026	50.00	229022 10-11-4300-7162	\$ 320.00
6/3/2026	139.99	229023 10-16-9831-6610	
6/3/2026	149.99	229023 10-16-9831-6610	
6/3/2026	27.96	229023 10-11-7300-7100	
6/3/2026	11.38	229023 10-11-7300-7100	
6/3/2026	94.80	229023 10-11-7300-7100	
6/3/2026	289.99	229023 10-11-7100-7100	\$ 714.11
6/3/2026	250.00	229024 10-11-5511-6040	
6/3/2026	6,336.00	229025 10-11-6400-6960	
6/3/2026	3,035.76	229026 10-11-5506-7182	
6/3/2026	64.80	229027 10-11-7200-7100	
6/3/2026	227.03	229028 10-11-1141-7013	
6/3/2026	861.88	229029 10-11-5506-7183	
6/3/2026	250.00	229030 10-11-5511-6040	
6/3/2026	500.00	229031 10-11-7100-6610	
6/3/2026	8,266.99	229031 10-11-7300-8030	
6/3/2026	1,655.45	229031 10-11-7100-6610	
6/3/2026	700.00	229031 10-11-7100-6610	
6/3/2026	425.00	229031 10-11-7100-6610	
6/3/2026	7.90	229032 10-11-7100-7100	
6/3/2026	653.26	229032 10-11-7100-7100	

6/3/2026	28.00	229032 10-11-7100-7100	\$ 689.16
6/3/2026	420.00	229033 10-11-7200-6610	
6/3/2026	559.00	229034 10-11-5506-6610	
6/3/2026	1,120.50	229034 10-11-5515-6600	
6/3/2026	1,120.50	229034 10-11-5513-6600	
6/3/2026	784.00	229035 10-16-9830-7185	
6/3/2026	44.99	229036 10-11-7300-7195	
6/3/2026	552.00	229037 10-11-5663-6040	
6/4/2026	150.00	229038 10-16-9831-6430	
6/4/2026	87.97	229039 10-11-6500-6310	
6/4/2026	297.04	229039 10-11-6500-6320	
6/4/2026	52.03	229039 10-11-6500-6330	
6/4/2026	18.48	229039 10-11-6500-6340	
6/4/2026	52.99	229039 10-16-9832-6310	
6/4/2026	231.69	229039 10-16-9832-6320	
6/4/2026	91.59	229039 10-16-9832-6330	
6/4/2026	38.87	229039 10-16-9832-6340	
6/4/2026	438.90	229039 10-16-9837-6310	
6/4/2026	1,214.54	229039 10-16-9837-6320	
6/4/2026	543.75	229039 10-16-9837-6330	
6/4/2026	271.92	229039 10-16-9837-6340	
6/4/2026	80.98	229039 10-16-9833-6310	
6/4/2026	397.09	229039 10-16-9833-6320	
6/4/2026	193.32	229039 10-16-9833-6330	
6/4/2026	91.31	229039 10-16-9833-6340	
6/4/2026	80.98	229039 10-11-6510-6310	
6/4/2026	2,075.63	229039 10-11-6510-6320	
6/4/2026	68.99	229039 10-11-6510-6330	
6/4/2026	27.22	229039 10-11-6510-6340	
6/4/2026	637.75	229039 10-11-6500-6310	
6/4/2026	10,850.16	229039 10-11-6500-6320	
6/4/2026	3,243.20	229039 10-11-6500-6330	
6/4/2026	1,624.62	229039 10-11-6500-6340	
6/4/2026	322.88	229039 10-16-9835-6310	
6/4/2026	1,076.32	229039 10-16-9835-6320	
6/4/2026	1,866.30	229039 10-16-9835-6330	
6/4/2026	953.59	229039 10-16-9835-6340	
6/4/2026	2,362.65	229039 10-16-9836-6320	
6/4/2026	1,216.33	229039 10-16-9836-6330	
6/4/2026	618.58	229039 10-16-9836-6340	
6/4/2026	178.93	229039 10-16-9838-6310	
6/4/2026	1,729.54	229039 10-16-9838-6320	
6/4/2026	622.87	229039 10-16-9838-6330	
6/4/2026	312.71	229039 10-16-9838-6340	
6/4/2026	1,267.66	229039 10-16-9831-6320	\$ 35,239.38
6/4/2026	21,692.16	229040 10-16-9840-7550	
6/4/2026	585.06	229040 10-11-0001-2125	

6/4/2026	137.50	229040 70-70-2895-7700	
6/4/2026	247.50	229040 10-11-1131-6050	\$ 22,662.22
6/4/2026	1,216.00	229041 10-11-0001-1310	
6/4/2026	13.80	229042 10-11-6500-6600	
6/4/2026	2,274.05	229043 10-11-5500-7130	
6/4/2026	265.09	229043 10-11-6500-7130	
6/4/2026	94.66	229043 10-11-7100-7130	\$ 2,633.80
6/8/2026	21,692.16	229044 10-16-9840-7550	
6/8/2026	509.44	229044 10-11-0001-2125	\$ 22,201.60
6/8/2026	1,900.00	229045 10-11-6100-6050	
6/9/2026	209.68	229046 10-16-9837-6600	
6/9/2026	153.04	229046 10-16-9831-6600	
6/9/2026	114.78	229046 10-16-9833-6600	\$ 477.50
6/11/2026	510.00	229047 10-11-7100-6600	
6/11/2026	500.00	229047 10-11-7100-6600	\$ 1,010.00
6/11/2026	24.54	229048 10-11-5500-6010	
6/11/2026	16.74	229048 10-11-5500-6010	\$ 41.28
6/11/2026	198.00	229049 12-12-1268-6010	
6/11/2026	300.00	229050 10-16-9838-7100	
6/11/2026	14.60	229050 10-16-9838-7100	
6/11/2026	300.00	229050 10-16-9835-7100	
6/11/2026	18.60	229050 10-16-9835-7100	\$ 633.20
6/11/2026	100.00	229051 10-11-6110-6050	
6/11/2026	143.38	229052 12-12-1230-6010	
6/11/2026	1,652.60	229053 10-11-5360-6600	
6/11/2026	4,368.15	229053 10-11-5360-6600	
6/11/2026	20,000.00	229053 10-11-5360-6600	\$ 26,020.75
6/11/2026	11,591.93	229054 10-11-6110-8010	
6/11/2026	242.95	229055 10-11-7100-6600	
6/11/2026	178.88	229056 10-11-7100-6600	
6/11/2026	18.15	229056 10-11-7100-6600	
6/11/2026	973.00	229056 10-11-7100-6600	
6/11/2026	187.91	229056 10-11-7100-6600	\$ 1,357.94
6/11/2026	3,781.52	229057 70-70-2890-7700	
6/11/2026	11,742.57	229058 10-11-5360-6455	
6/11/2026	470.00	229059 10-11-6110-6810	
6/11/2026	9,772.92	229060 10-11-5360-6600	
6/11/2026	3,890.00	229061 10-11-5575-6060	
6/11/2026	2,334.55	229061 10-11-5500-6040	\$ 6,224.55
6/11/2026	4,185.50	229062 10-16-9830-8010	
6/11/2026	19,950.00	229062 10-16-9830-8010	
6/11/2026	2,853.00	229062 10-16-9830-8010	\$ 26,988.50
6/11/2026	87.00	229063 10-11-6110-7160	
6/11/2026	150.00	229063 10-11-5300-7150	
6/11/2026	77.00	229063 10-11-6110-6050	
6/11/2026	453.00	229063 10-11-6310-7160	\$ 767.00
6/11/2026	23.40	229064 10-11-6200-6600	

6/11/2026	4,802.27	229064 10-11-6200-6600	\$ 4,825.67
6/11/2026	74.90	229065 10-11-7300-6610	
6/11/2026	2.25	229066 10-11-5000-7199	
6/11/2026	113.28	229067 10-11-7100-7100	
6/11/2026	71.98	229067 10-11-7100-7100	\$ 185.26
6/11/2026	60.00	229068 10-11-7100-7110	
6/11/2026	223.14	229068 10-11-7100-7110	\$ 283.14
6/11/2026	193.60	229069 10-11-6500-7130	
6/11/2026	252.45	229069 10-11-5500-7130	\$ 446.05
6/11/2026	200.00	229070 10-11-5360-6455	
6/11/2026	313.80	229071 10-11-7100-7100	
6/11/2026	6.02	229071 10-11-7100-7100	
6/11/2026	1,862.47	229071 12-12-1230-8030	
6/11/2026	276.24	229071 10-11-7100-7100	
6/11/2026	508.94	229071 10-11-7100-7100	
6/11/2026	148.00	229071 10-11-7300-8025	
6/11/2026	137.92	229071 10-11-7100-7100	
6/11/2026	297.88	229071 10-16-9831-7100	\$ 3,551.27
6/11/2026	2,500.00	229072 10-11-5200-6600	
6/11/2026	174.80	229073 10-11-4100-8110	
6/11/2026	160.00	229073 10-11-4100-8110	
6/11/2026	10.50	229073 10-11-4100-8110	
6/11/2026	145.00	229073 10-11-4100-8110	
6/11/2026	174.80	229073 10-11-4100-8110	
6/11/2026	93.50	229073 10-11-4100-8110	
6/11/2026	11.77	229073 10-11-4100-8110	
6/11/2026	11.77	229073 10-11-4100-8110	
6/11/2026	11.77	229073 10-11-4100-8110	
6/11/2026	3.00	229073 10-11-4100-8110	
6/11/2026	54.63	229073 10-16-9810-6600	
6/11/2026	99.95	229073 10-11-4100-8110	
6/11/2026	11.04	229073 10-11-4100-8110	
6/11/2026	101.20	229073 10-11-4100-8110	
6/11/2026	9.91	229073 10-11-4100-8110	
6/11/2026	29.75	229073 10-11-4100-8110	
6/11/2026	17.10	229073 10-11-4100-8110	
6/11/2026	85.00	229073 10-11-4100-8110	
6/11/2026	16.53	229073 10-11-4100-8110	
6/11/2026	12.39	229073 10-11-4100-8110	
6/11/2026	22.79	229073 10-11-4100-8110	
6/11/2026	17.10	229073 10-11-4100-8110	
6/11/2026	17.10	229073 10-11-4100-8110	
6/11/2026	2.02	229073 10-11-4100-8110	
6/11/2026	17.33	229073 10-11-4100-8110	\$ 1,310.75
6/11/2026	183.96	229074 10-11-7300-8025	
6/11/2026	6.72	229074 10-11-7200-7100	
6/11/2026	4.40	229074 10-11-7200-7100	

6/11/2026	25.49	229074 10-11-7100-7100	\$ 220.57
6/11/2026	205.50	229075 10-11-7200-6610	
6/11/2026	20.00	229075 10-11-7200-6610	\$ 225.50
6/11/2026	180.00	229076 10-11-6400-8030	
6/11/2026	1,207.50	229076 10-11-6400-8030	
6/11/2026	20,000.00	229076 10-11-6400-8030	
6/11/2026	1,725.00	229076 10-11-6400-8030	
6/11/2026	120.00	229076 10-11-6400-8030	
6/11/2026	2,220.00	229076 10-11-6400-8030	\$ 25,452.50
6/11/2026	6,750.00	229077 10-11-6110-6470	
6/11/2026	63.49	229078 10-11-6500-7130	
6/11/2026	25.00	229079 10-11-6110-6810	
6/11/2026	75.00	229079 10-11-6110-6810	
6/11/2026	150.00	229079 10-11-6110-6810	\$ 250.00
6/11/2026	90.00	229080 10-11-4200-6810	
6/11/2026	486.20	229081 10-11-7100-7110	
6/11/2026	413.76	229081 10-11-7100-7110	\$ 899.96
6/11/2026	487.50	229082 10-11-7100-7100	
6/11/2026	91.24	229082 10-16-9835-7100	
6/11/2026	96.10	229082 10-11-7100-7100	\$ 674.84
6/11/2026	31,002.03	229083 10-11-7100-8030	
6/11/2026	31,002.03	229083 10-11-7100-8030	\$ 62,004.06
6/11/2026	368.20	229084 10-11-5360-6110	
6/11/2026	363.29	229085 70-70-2862-7700	
6/11/2026	186.30	229085 70-70-2862-7700	\$ 549.59
6/11/2026	19.98	229086 10-16-9835-7100	
6/11/2026	109.90	229086 70-70-2862-7700	
6/11/2026	82.35	229086 70-70-2862-7700	
6/11/2026	647.46	229086 70-70-2862-7700	
6/11/2026	149.70	229086 70-70-2862-7700	
6/11/2026	11.98	229086 70-70-2862-7700	
6/11/2026	11.98	229086 70-70-2862-7700	
6/11/2026	11.98	229086 70-70-2862-7700	
6/11/2026	18.99	229086 70-70-2862-7700	
6/11/2026	5.99	229086 70-70-2862-7700	
6/11/2026	194.50	229086 70-70-2862-7700	
6/11/2026	7.50	229086 70-70-2862-7700	
6/11/2026	3.29	229086 10-16-9831-7100	
6/11/2026	1.59	229086 10-16-9831-7100	
6/11/2026	139.39	229086 10-16-9831-7100	
6/11/2026	95.88	229086 10-16-9835-7100	
6/11/2026	6.99	229086 10-16-9835-7100	\$ 1,519.45
6/11/2026	3,500.00	229087 10-11-5575-6060	
6/11/2026	1,095.92	229088 10-11-6400-8030	
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6/11/2026	19.00	229092 10-11-6310-7020	
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6/11/2026	19.00	229092 10-11-5360-7020	
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6/11/2026	7,355.00	229093 10-11-5360-6010	
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6/16/2026	69.83	229106 10-11-1141-7013
6/16/2026	132.20	229106 10-11-1174-6010
6/16/2026	7.40	229106 10-11-1174-6010
6/16/2026	62.80	229106 10-11-1174-6010

6/16/2026	717.57	229106 10-11-1174-6030	
6/16/2026	717.57	229106 10-11-6400-6010	
6/16/2026	439.99	229106 12-12-1230-7020	
6/16/2026	-392.86	229106 12-12-1230-7020	
6/16/2026	38.00	229106 12-12-1260-7010	
6/16/2026	93.38	229106 12-12-1260-7010	
6/16/2026	176.00	229106 12-12-1261-7062	
6/16/2026	237.76	229106 12-12-1268-7010	
6/16/2026	104.36	229106 12-12-1268-6050	
6/16/2026	68.31	229106 12-12-1268-6050	
6/16/2026	19.92	229106 10-11-4100-7030	
6/16/2026	27.44	229106 10-11-4100-8110	
6/16/2026	15.60	229106 10-11-4100-8110	
6/16/2026	7.97	229106 10-11-4100-8110	
6/16/2026	9.48	229106 10-11-4100-8110	
6/16/2026	19.99	229106 10-11-4100-8110	
6/16/2026	17.24	229106 10-11-4100-8110	
6/16/2026	17.24	229106 10-11-4100-8110	
6/16/2026	22.38	229106 10-11-4100-8110	
6/16/2026	22.38	229106 10-11-4100-8110	
6/16/2026	15.00	229106 10-11-4100-8110	
6/16/2026	16.99	229106 10-11-4100-8110	
6/16/2026	6.99	229106 10-11-4100-8110	
6/16/2026	389.37	229106 10-11-4250-6010	
6/16/2026	62.70	229106 12-12-1240-7160	
6/16/2026	1,373.00	229106 10-11-5640-6510	
6/16/2026	846.98	229106 10-11-5640-6510	\$ 43,828.74
6/18/2026	20.00	229107 10-11-5513-6680	
6/18/2026	20.00	229107 10-11-5515-6680	\$ 40.00
6/18/2026	52.00	229108 10-11-0001-1310	
6/18/2026	937.00	229109 10-11-0001-1310	
6/18/2026	423.00	229110 10-11-0001-1310	
6/18/2026	937.00	229111 10-11-0001-1310	
6/18/2026	468.00	229112 10-11-0001-1310	
6/18/2026	1,270.00	229113 10-11-0001-1310	
6/18/2026	1,261.00	229114 10-11-0001-1310	
6/18/2026	590.00	229115 10-11-0001-1310	
6/18/2026	937.00	229116 10-11-0001-1310	
6/18/2026	1,405.00	229117 10-11-0001-1310	
6/18/2026	1,405.00	229118 10-11-0001-1310	
6/18/2026	423.00	229119 10-11-0001-1310	
6/18/2026	937.00	229120 10-11-0001-1310	
6/18/2026	997.00	229121 10-11-0001-1310	
6/18/2026	468.00	229122 10-11-0001-1310	
6/18/2026	847.00	229123 10-11-0001-1310	
6/18/2026	261.00	229124 10-11-0001-1310	
6/18/2026	937.00	229125 10-11-0001-1310	

6/18/2026	423.00	229126 10-11-0001-1310
6/18/2026	468.00	229127 10-11-0001-1310
6/18/2026	3,100.00	229128 10-11-0001-1310
6/18/2026	1,213.00	229129 10-11-0001-1310
6/18/2026	266.00	229130 10-11-0001-1310
6/18/2026	3,188.00	229131 10-11-0001-1310
6/18/2026	1,405.00	229132 10-11-0001-1310
6/18/2026	1,261.00	229133 10-11-0001-1310
6/18/2026	590.00	229134 10-11-0001-1310
6/18/2026	1,261.00	229135 10-11-0001-1310
6/18/2026	429.00	229136 10-11-0001-1310
6/18/2026	847.00	229137 10-11-0001-1310
6/18/2026	468.00	229138 10-11-0001-1310
6/18/2026	937.00	229139 10-11-0001-1310
6/18/2026	468.00	229140 10-11-0001-1310
6/18/2026	498.00	229141 10-11-0001-1310
6/18/2026	423.00	229142 10-11-0001-1310
6/18/2026	423.00	229143 10-11-0001-1310
6/18/2026	937.00	229144 10-11-0001-1310
6/18/2026	937.00	229145 10-11-0001-1310
6/18/2026	1,225.00	229146 10-11-0001-1310
6/18/2026	1,405.00	229147 10-11-0001-1310
6/18/2026	498.00	229148 10-11-0001-1310
6/18/2026	937.00	229149 10-11-0001-1310
6/18/2026	937.00	229150 10-11-0001-1310
6/18/2026	468.00	229151 10-11-0001-1310
6/18/2026	468.00	229152 10-11-0001-1310
6/18/2026	937.00	229153 10-11-0001-1310
6/18/2026	937.00	229154 10-11-0001-1310
6/18/2026	88.00	229155 10-11-0001-1310
6/18/2026	1,405.00	229156 10-11-0001-1310
6/18/2026	620.00	229157 10-11-0001-1310
6/18/2026	590.00	229158 10-11-0001-1310
6/18/2026	468.00	229159 10-11-0001-1310
6/18/2026	78.00	229160 10-11-0001-1310
6/18/2026	912.00	229161 10-11-0001-1310
6/18/2026	593.00	229162 10-11-0001-1310
6/18/2026	937.00	229163 10-11-0001-1310
6/18/2026	468.00	229164 10-11-0001-1310
6/18/2026	468.00	229165 10-11-0001-1310
6/18/2026	937.00	229166 10-11-0001-1310
6/18/2026	3,092.00	229167 10-11-0001-1310
6/18/2026	468.00	229168 10-11-0001-1310
6/18/2026	937.00	229169 10-11-0001-1310
6/18/2026	990.00	229170 10-11-0001-1310
6/18/2026	1,261.00	229171 10-11-0001-1310
6/18/2026	847.00	229172 10-11-0001-1310

6/18/2026	937.00	229173 10-11-0001-1310	
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6/18/2026	1,261.00	229175 10-11-0001-1310	
6/18/2026	590.00	229176 10-11-0001-1310	
6/18/2026	468.00	229177 10-11-0001-1310	
6/18/2026	3,072.00	229178 10-11-0001-1310	
6/18/2026	937.00	229179 10-11-0001-1310	
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6/18/2026	468.00	229181 10-11-0001-1310	
6/18/2026	937.00	229182 10-11-0001-1310	
6/18/2026	481.00	229183 10-11-0001-1310	
6/18/2026	937.00	229184 10-11-0001-1310	
6/18/2026	937.00	229185 10-11-0001-1310	
6/18/2026	435.00	229186 10-11-0001-1310	
6/18/2026	1,405.00	229187 10-11-0001-1310	
6/18/2026	468.00	229188 10-11-0001-1310	
6/18/2026	1,405.00	229189 10-11-0001-1310	
6/18/2026	847.00	229190 10-11-0001-1310	
6/18/2026	3,092.00	229191 10-11-0001-1310	
6/18/2026	768.00	229192 10-11-0001-1310	
6/18/2026	387.50	229193 10-11-0001-1310	
6/18/2026	997.00	229194 10-11-0001-1310	
6/18/2026	937.00	229195 10-11-0001-1310	
6/18/2026	423.00	229196 10-11-0001-1310	
6/18/2026	937.00	229197 10-11-0001-1310	
6/18/2026	937.00	229198 10-11-0001-1310	
6/18/2026	195.00	229199 10-11-0001-1310	
6/22/2026	27,600.53	229200 70-70-2534-7700	
6/22/2026	160.00	229201 10-11-1180-6455	
6/22/2026	15.00	229201 10-11-1180-6455	\$ 175.00
6/22/2026	300.00	229202 10-16-9837-7100	
6/22/2026	13.20	229202 10-16-9837-7100	\$ 313.20
6/22/2026	29.11	229203 10-11-6200-7050	
6/22/2026	24.74	229203 10-11-6200-7050	\$ 53.85
6/22/2026	18,810.00	229204 10-16-9810-7410	
6/22/2026	31.38	229205 10-16-9832-6310	
6/22/2026	158.85	229205 10-16-9832-6320	
6/22/2026	40.73	229205 10-16-9832-6330	
6/22/2026	12.66	229205 10-16-9832-6340	
6/22/2026	44.13	229205 10-11-6500-6310	
6/22/2026	385.16	229205 10-11-6500-6320	
6/22/2026	68.99	229205 10-11-6500-6330	
6/22/2026	27.22	229205 10-11-6500-6340	
6/22/2026	301.03	229205 10-16-9837-6310	
6/22/2026	955.50	229205 10-16-9837-6320	
6/22/2026	148.11	229205 10-16-9837-6330	
6/22/2026	68.01	229205 10-16-9837-6340	

6/22/2026	37.75	229205 10-16-9833-6310	
6/22/2026	317.07	229205 10-16-9833-6320	
6/22/2026	68.99	229205 10-16-9833-6330	
6/22/2026	27.22	229205 10-16-9833-6340	
6/22/2026	31.38	229205 10-11-6510-6310	
6/22/2026	2,055.70	229205 10-11-6510-6320	
6/22/2026	40.73	229205 10-11-6510-6330	
6/22/2026	12.66	229205 10-11-6510-6340	
6/22/2026	254.00	229205 10-11-6500-6310	
6/22/2026	11,353.38	229205 10-11-6500-6320	
6/22/2026	3,842.32	229205 10-11-6500-6330	
6/22/2026	1,933.40	229205 10-11-6500-6340	
6/22/2026	222.13	229205 10-16-9835-6310	
6/22/2026	1,059.60	229205 10-16-9835-6320	
6/22/2026	843.30	229205 10-16-9835-6330	
6/22/2026	426.32	229205 10-16-9835-6340	
6/22/2026	1,884.21	229205 10-16-9836-6320	
6/22/2026	1,086.34	229205 10-16-9836-6330	
6/22/2026	551.58	229205 10-16-9836-6340	
6/22/2026	76.00	229205 10-16-9838-6310	
6/22/2026	1,228.21	229205 10-16-9838-6320	
6/22/2026	159.41	229205 10-16-9838-6330	
6/22/2026	73.83	229205 10-16-9838-6340	
6/22/2026	837.37	229205 10-16-9831-6320	\$ 30,664.67
6/22/2026	31,028.55	229206 10-11-7200-8030	
6/22/2026	184.99	229207 10-11-6200-7050	
6/22/2026	416.22	229207 10-11-6200-7050	\$ 601.21
6/22/2026	89.35	229208 10-11-7200-6610	
6/22/2026	191.25	229209 10-11-4100-8110	
6/22/2026	29.75	229209 10-11-4100-8110	
6/22/2026	30.31	229209 10-11-4100-8110	
6/22/2026	.98	229209 10-11-4100-8110	\$ 252.29
6/22/2026	66,836.70	229210 10-11-6400-8030	
6/22/2026	560.44	229211 10-11-6500-8010	
6/22/2026	254.00	229211 10-11-6500-8010	
6/22/2026	420.16	229211 10-11-6500-8010	
6/22/2026	353.02	229211 10-11-6500-8010	
6/22/2026	735.78	229211 10-11-6500-8010	
6/22/2026	716.98	229211 10-11-6500-8010	
6/22/2026	416.42	229211 10-11-6500-8010	
6/22/2026	254.86	229211 10-11-6500-8010	
6/22/2026	195.69	229211 10-11-6500-8010	
6/22/2026	356.15	229211 10-11-6500-8010	
6/22/2026	225.99	229211 10-11-6500-8010	
6/22/2026	2,426.20	229211 10-11-6500-8010	
6/22/2026	254.00	229211 10-11-6500-8010	
6/22/2026	1,384.00	229211 10-11-6500-8010	\$ 8,553.69

6/22/2026	799.00	229212 10-11-5570-7180	
6/22/2026	79.00	229212 10-11-5570-7180	
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6/22/2026	283.00	229212 10-11-5570-7180	
6/22/2026	52.80	229212 10-11-5570-7180	
6/22/2026	557.01	229212 10-11-5570-7180	
6/22/2026	199.96	229212 10-11-5570-7180	\$ 2,080.27
6/22/2026	139.13	229213 10-11-5300-7020	
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6/22/2026	1.75	229214 10-11-6500-6500	
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6/22/2026	30.00	229214 10-11-6500-6500	
6/22/2026	8.05	229214 10-11-6500-6500	\$ 839.80
6/22/2026	31.98	229215 10-11-7100-7100	
6/22/2026	17.32	229216 10-11-7200-7100	
6/22/2026	1,208.10	229217 10-11-5500-7130	
6/22/2026	286.95	229217 10-11-6500-7130	
6/22/2026	166.88	229217 10-11-7300-7130	\$ 1,661.93
6/22/2026	7,750.00	229218 10-11-7100-8030	
6/22/2026	120.62	229219 10-16-9810-6110	
6/22/2026	215.86	229219 10-16-9810-6110	
6/22/2026	215.86	229219 10-16-9810-6110	
6/22/2026	215.86	229219 10-16-9810-6110	
6/22/2026	215.86	229219 10-16-9810-6110	
6/22/2026	215.86	229219 10-16-9810-6110	
6/22/2026	215.86	229219 10-16-9810-6110	
6/22/2026	215.86	229219 10-16-9810-6110	
6/22/2026	215.86	229219 10-16-9810-6110	\$ 1,847.50
6/22/2026	75.00	229220 12-12-1268-6050	
6/22/2026	19.80	229221 10-11-6500-6600	
6/22/2026	506.91	229222 10-16-9810-6110	
6/22/2026	105.43	229222 10-16-9810-6110	
6/22/2026	18.35	229222 10-16-9810-6110	
6/22/2026	5.00	229222 10-16-9810-6110	\$ 635.69
6/25/2026	1,892.30	229223 10-11-7100-6610	
6/25/2026	10,000.00	229224 10-11-7500-8210	
6/25/2026	1,000.00	229224 10-11-7500-8210	
6/25/2026	12,346.40	229224 10-11-7500-8210	\$ 23,346.40
6/25/2026	2,265.00	229225 10-16-9831-6430	
6/25/2026	2,265.00	229225 10-16-9831-6430	
6/25/2026	1,410.00	229225 10-16-9831-6430	\$ 5,940.00
6/25/2026	11,000.85	229226 10-16-9810-6600	
6/25/2026	12.50	229227 10-11-4400-7040	
6/25/2026	117.95	229228 10-11-6250-6690	
6/25/2026	360,168.75	229229 10-11-7200-8030	
6/25/2026	59.45	229230 10-11-7200-6610	
6/25/2026	22.02	229231 10-11-7100-7100	

6/25/2026	137.40	229231 10-11-7100-7100	
6/25/2026	149.06	229231 10-11-7100-7100	
6/25/2026	40.29	229231 10-11-7100-7100	
6/25/2026	31.14	229231 10-11-7100-7100	
6/25/2026	29.36	229231 10-11-7100-7110	
6/25/2026	51.84	229231 10-11-7100-7100	
6/25/2026	40.56	229231 10-11-7100-7100	
6/25/2026	40.32	229231 10-11-7100-7100	
6/25/2026	49.50	229231 10-11-7100-7100	
6/25/2026	16.80	229231 10-11-7200-7100	
6/25/2026	132.59	229231 10-16-9835-6610	
6/25/2026	176.00	229231 10-11-7300-8025	
6/25/2026	99.00	229231 10-11-7300-8025	
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6/25/2026	61.72	229231 10-11-7100-7110	
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6/25/2026	169.00	229231 10-11-7100-7100	\$ 3,837.06
6/25/2026	38.57	229232 10-11-5350-7020	
6/25/2026	95.00	229233 10-11-7300-7100	
6/25/2026	318.60	229234 10-11-5200-6600	
6/25/2026	29.44	229235 70-70-2762-7700	
6/25/2026	11.04	229235 70-70-2762-7700	
6/25/2026	29.71	229235 70-70-2762-7700	
6/25/2026	225.40	229235 70-70-2762-7700	
6/25/2026	9.00	229235 70-70-2762-7700	\$ 304.59
6/25/2026	193.10	229236 10-11-5350-7020	
6/25/2026	456.00	229237 10-11-0001-1310	
6/25/2026	379.00	229238 10-11-0001-1310	
6/25/2026	45.00	229239 10-11-0001-1310	
6/25/2026	912.00	229240 10-11-0001-1310	
6/25/2026	1,448.00	229241 10-11-0001-1310	
6/25/2026	468.00	229242 10-11-0001-1310	
6/25/2026	241.00	229243 10-11-6110-6050	
6/25/2026	18.11	229244 10-11-7100-7100	
6/25/2026	130.44	229244 10-11-7100-7100	
6/25/2026	42.36	229244 10-11-7100-7100	\$ 190.91
6/25/2026	1,039.80	229245 10-11-5350-7020	
6/25/2026	85.53	229246 10-11-5570-7180	
6/25/2026	85.53	229246 10-11-5570-7180	
6/25/2026	85.53	229246 10-11-5570-7180	
6/25/2026	250.00	229246 10-11-5570-7180	
6/25/2026	210.00	229246 10-11-5570-7180	\$ 716.59
6/25/2026	104.50	229247 10-11-7100-7100	
6/25/2026	21.98	229247 10-11-7100-7100	\$ 126.48
6/25/2026	17.14	229248 10-16-9810-6110	
6/25/2026	123.97	229249 10-11-7200-6010	
6/25/2026	19.13	229249 10-11-7200-6010	

6/25/2026	311.32	229249 10-11-7200-6610	
6/25/2026	14.07	229249 10-11-5506-6010	
6/25/2026	10.74	229249 10-11-5506-6010	
6/25/2026	20.75	229249 10-11-5506-6010	
6/25/2026	8.99	229249 10-11-5506-6010	
6/25/2026	15.31	229249 10-11-5506-6010	\$ 524.28
6/25/2026	19.00	229250 10-11-6210-7020	
6/25/2026	19.00	229250 10-11-7100-7020	\$ 36.00
6/25/2026	52.50	229251 10-11-7100-7100	
6/25/2026	1,381.25	229252 10-11-7100-7100	
6/25/2026	1,100.00	229253 10-11-7100-6610	
6/25/2026	825.00	229253 10-11-7100-6610	
6/25/2026	975.00	229253 10-11-7100-6610	
6/25/2026	1,200.00	229253 10-11-7100-6610	
6/25/2026	195.40	229253 10-11-7100-6610	\$ 4,295.40
6/25/2026	22,531.44	229254 10-16-9840-8030	
6/25/2026	552.98	229254 10-16-9840-8030	\$ 23,084.42
6/25/2026	787.50	229255 10-11-7300-7100	
6/25/2026	46,480.00	229256 10-11-5500-6690	
6/25/2026	35.99	229257 10-11-7300-7100	
6/25/2026	2.59	229257 10-11-7300-7100	
6/25/2026	8.49	229257 10-11-7200-7100	
6/25/2026	7.99	229257 10-11-7200-7100	\$ 55.06
6/29/2026	499.95	229258 12-12-1227-8030	
6/29/2026	1,245.00	229258 20-27-8760-6030	
6/29/2026	145.00	229258 12-12-1230-6820	
6/29/2026	1,828.71	229258 10-11-5663-6040	
6/29/2026	34.43	229258 12-12-1268-7020	
6/29/2026	232.89	229258 12-12-1268-7020	
6/29/2026	135.78	229258 12-12-1268-7020	
6/29/2026	10.40	229258 10-11-4100-8110	
6/29/2026	173.15	229258 10-11-4100-6050	
6/29/2026	100.76	229258 10-11-4100-6050	
6/29/2026	75.99	229258 10-11-4100-7030	
6/29/2026	77.99	229258 10-11-4100-7030	
6/29/2026	66.99	229258 10-11-4100-7030	
6/29/2026	410.00	229258 10-11-4100-7030	
6/29/2026	10.19	229258 10-11-4100-7030	
6/29/2026	11.99	229258 10-11-4100-7030	
6/29/2026	71.85	229258 10-11-4100-7030	
6/29/2026	299.00	229258 10-11-5640-6510	
6/29/2026	26.50	229258 10-11-5500-6010	
6/29/2026	75.98	229258 10-11-6400-6610	
6/29/2026	51.16	229258 10-11-6400-6610	
6/29/2026	29.99	229258 10-11-6400-6610	
6/29/2026	79.96	229258 10-11-6400-6610	
6/29/2026	-7.60	229258 10-11-6400-6610	

6/29/2026	89.95	229258 10-11-6400-8030	
6/29/2026	15.59	229258 10-11-6400-6610	
6/29/2026	2.78	229258 10-11-6400-6610	
6/29/2026	419.78	229258 10-11-6400-7050	
6/29/2026	49.11	229258 10-11-6400-7050	
6/29/2026	359.00	229258 10-11-6400-8030	
6/29/2026	77.71	229258 10-11-7100-7100	
6/29/2026	297.00	229258 10-11-7100-7110	
6/29/2026	82.99	229258 10-11-7100-7020	
6/29/2026	855.00	229258 10-11-6110-6810	
6/29/2026	20.00	229258 10-11-6210-7020	
6/29/2026	74.24	229258 10-11-6210-6050	
6/29/2026	26.85	229258 10-11-6110-6050	
6/29/2026	247.81	229258 10-11-6100-6050	
6/29/2026	20.99	229258 10-11-6120-6010	
6/29/2026	11.70	229258 10-11-6120-6010	
6/29/2026	30.17	229258 10-11-6120-6010	
6/29/2026	18.72	229258 10-11-6120-6010	
6/29/2026	27.74	229258 10-11-6120-6010	
6/29/2026	773.36	229258 10-11-6120-6010	
6/29/2026	399.96	229258 10-11-7200-7100	
6/29/2026	269.99	229258 10-11-5200-8010	
6/29/2026	107.73	229258 10-11-5350-7020	
6/29/2026	1,250.00	229258 10-11-5611-6810	
6/29/2026	64.44	229258 10-11-5611-7020	
6/29/2026	197.00	229258 10-11-5611-7020	
6/29/2026	500.00	229258 10-11-5360-6450	
6/29/2026	6.41	229258 10-11-5360-6450	
6/29/2026	239.71	229258 10-11-5360-6455	
6/29/2026	58.50	229258 10-11-5360-6600	
6/29/2026	549.00	229258 10-11-5610-7185	
6/29/2026	559.00	229258 10-11-5610-7185	
6/29/2026	6.99	229258 10-11-5610-7185	
6/29/2026	-4.36	229258 10-11-5663-6040	
6/29/2026	231.79	229258 10-11-5510-6010	
6/29/2026	68.69	229258 10-11-5510-6040	
6/29/2026	46.36	229258 10-11-5510-6040	
6/29/2026	7.77	229258 10-11-6310-6010	
6/29/2026	20.43	229258 10-11-6310-6010	
6/29/2026	50.59	229258 10-11-6310-6010	
6/29/2026	7.17	229258 10-11-6310-6450	
6/29/2026	8.41	229258 10-11-6310-6450	
6/29/2026	23.68	229258 10-11-5515-7180	
6/29/2026	-172.79	229258 10-11-5513-6040	
6/29/2026	-85.12	229258 10-11-5570-6030	\$ 13,597.90
6/30/2026	4,480.02	229259 10-16-9838-8030	
6/30/2026	1,213.00	229259 10-11-7100-6600	

6/30/2026	2,015.50	229259 10-11-7100-7100	\$ 7,708.52
6/30/2026	20.00	229260 10-16-9835-7100	
6/30/2026	267.18	229261 10-11-7100-6600	
6/30/2026	268.52	229261 10-11-7100-6600	\$ 535.70
6/30/2026	54.74	229262 10-11-7100-6610	
6/30/2026	545.00	229262 10-11-7100-6610	
6/30/2026	175.00	229262 10-11-7100-6610	\$ 774.74
6/30/2026	20,247.00	229263 70-70-2890-7700	
6/30/2026	7,900.00	229263 70-70-2890-7700	
6/30/2026	1,170.00	229263 70-70-2890-7700	\$ 29,317.00
6/30/2026	378.27	229264 10-11-7100-7100	
6/30/2026	30.24	229264 10-11-7100-7110	
6/30/2026	46.32	229264 10-11-7100-7110	
6/30/2026	37.32	229264 10-11-7100-7110	
6/30/2026	5,477.08	229264 10-11-7300-8030	
6/30/2026	169.00	229264 10-11-7300-8030	\$ 6,138.23
6/30/2026	19,040.00	229265 70-70-2534-7700	
6/30/2026	29.98	229266 10-11-7300-7100	
6/30/2026	5.95	229266 10-11-7300-7100	
6/30/2026	1.70	229266 10-11-7300-7100	
6/30/2026	13.80	229266 10-11-7300-7100	\$ 51.43
6/30/2026	300.00	229267 10-11-7100-7100	
6/30/2026	53.71	229268 10-11-7100-7110	
6/30/2026	85.68	229269 10-16-9835-6610	
6/30/2026	55.01	229269 10-11-7100-6610	
6/30/2026	21,554.53	229269 20-27-8761-8030	
6/30/2026	63.36	229269 10-11-7100-7100	\$ 21,758.58
6/30/2026	46.68	229270 10-11-7100-7100	
6/30/2026	46.68	229270 10-11-7100-7100	
6/30/2026	25.74	229270 10-16-9838-6610	
6/30/2026	12.99	229270 10-16-9836-7100	\$ 132.09
6/30/2026	2,754.00	229271 70-70-2534-7700	
6/30/2026	1,701.00	229271 70-70-2534-7700	
6/30/2026	75.00	229271 70-70-2534-7700	
6/30/2026	84.00	229271 70-70-2534-7700	
6/30/2026	90.00	229271 70-70-2534-7700	
6/30/2026	95.00	229271 70-70-2534-7700	
6/30/2026	17.15	229271 70-70-2534-7700	
6/30/2026	5,042.00	229271 70-70-2534-7700	
6/30/2026	252.10	229271 70-70-2534-7700	
6/30/2026	840.00	229271 70-70-2534-7700	
6/30/2026	42.00	229271 70-70-2534-7700	
6/30/2026	937.50	229271 70-70-2534-7700	
6/30/2026	42.50	229271 70-70-2534-7700	
6/30/2026	520.00	229271 70-70-2534-7700	
6/30/2026	60.00	229271 70-70-2534-7700	
6/30/2026	20.00	229271 70-70-2534-7700	

6/30/2026	1,800.00	229271 70-70-2534-7700	
6/30/2026	1,512.00	229271 70-70-2534-7700	
6/30/2026	900.00	229271 70-70-2534-7700	
6/30/2026	264.00	229271 70-70-2534-7700	
6/30/2026	264.00	229271 70-70-2534-7700	
6/30/2026	54.00	229271 70-70-2534-7700	
6/30/2026	237.00	229271 70-70-2534-7700	\$ 17,603.25
6/30/2026	10,000.00	229272 10-11-7100-8030	
6/30/2026	145.20	229273 10-11-5640-6050	
6/30/2026	372.12	229274 10-11-7300-7100	
6/30/2026	22.50	229274 10-11-7300-7100	\$ 394.62
6/30/2026	1,100.00	229275 10-11-7100-6610	
6/30/2026	1,087.50	229275 10-11-7100-6610	
6/30/2026	700.00	229275 10-11-7100-6610	
6/30/2026	1,418.61	229275 10-11-7300-6610	
6/30/2026	975.00	229275 10-11-7100-6610	
6/30/2026	625.00	229275 10-11-7100-6610	\$ 5,906.11
6/30/2026	214.99	229276 10-11-7300-7100	
6/30/2026	6.18	229276 10-11-7300-7100	\$ 221.17
6/30/2026	8.47	229277 10-11-5663-6040	
6/30/2026	53.00	229277 10-11-5663-6040	\$ 61.47

1,500,275.46

Void check due to being international student - issued ref via CC
Void check due to being international student - issued ref via CC

Void check due to incorrect vendor

Allen County Community College
Schedule of Investments
June 30, 2026
FINAL VERSION

<u>Date Purchased</u>	<u>Invested With</u>		<u>Amount Invested</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
02/24/2026	Landmark - 6 month	0322	\$ 2,053,832.88	3.78%	08/25/2026
06/23/2025	Landmark - 9 month	0377	\$ 2,059,985.21	3.78%	09/29/2026
06/23/2025	Landmark -10 month	0410	\$ 2,079,762.68	3.78%	10/13/2026
10/07/2025	Landmark - 6 month	0423	\$ 2,066,796.71	3.83%	04/23/2027
10/30/2025	Landmark - 6 month	0442	\$ 2,122,064.53	3.83%	05/01/2027
06/02/2026	Landmark - 12 month	0493	\$ 3,110,082.74	3.83%	06/02/2027
08/29/2025	CNB&T - 365 Day	523625	\$ 2,077,955.25	3.80%	08/29/2026
09/18/2025	CNB&T - 6 month	515560	\$ 2,073,244.60	3.50%	9/18/2026
10/18/2025	CNB&T - 6 month	515897	\$ 2,078,529.36	3.50%	10/18/2026
09/16/2025	CNB&T - 365 Day	520897	\$ 469,896.62	4.35%	09/16/2026
07/01/2026	CNB&T - 6 month	525994	\$ 268,810.14	3.50%	01/01/2027
			<u><u>\$ 20,460,960.72</u></u>	Total Investments	
			\$ 13,492,524.75	CDs @ Landmark	
			\$ 6,968,435.97	CDs @ CNB&T	
			<u><u>\$ 20,460,960.72</u></u>	Total Investments	



BOARD REPORT

JULY 2026

PREPARED BY CHRIS FREELOVE

PRESIDENT LYVIER L. LEFFLER, PHD, LMHC

01

PRESIDENT'S REPORT

President – Dr. Lyvier Leffler

Meeting/Engagement Dates:

- June 7-9th – KACCT @ Allen
- June 15-16th – President's Cabinet Leadership Retreat
- June 30th – America 250 Employee Appreciation BBQ

Grant Administrator and Government Relations Officer – Sonia Gugnani

Grants:

- EDA Grant: Allen's application for the EDA grant was denied, because the entire City of Iola is a designated Superfund site by the EPA. The site is the former United Zinc and Lead Smelter, but it impacts the entire city. EDA will not participate until the entire clean-up is completed, which is expected to be in 2027. Once the project is closed out by EPA, EDA may be able to participate in the project.
- Specialty Crop Grant Block Program: I checked with the Kansas Department of Agriculture on the status. The funding proposal is with USDA, and awards will be announced in August or September.
- Kansas Office of Apprentice Grant: Submitted the monthly expenditure report to Kansas Department of Commerce. I shared all the documents with Kelly so that she can submit the quarterly report next month.
- COPS Grant: 6 COPS grants were released by the Department of Justice in early June. Kara had requested information regarding the COPS grants. Reviewed the literature for all of them and shared the notes with Kara.
- Patterson Foundation Grant: The final application for the Patterson Foundation Grant was submitted on June 2. Award notifications are expected to be sent in September, with grant disbursements scheduled for October.

Meetings:

- Monthly KBOR meetings
- TEA meetings
- Weekly President's meeting
- Attended the Workforce Pell Webinar
- Latest Action in Washington Live Webinar

Director of Institutional Effectiveness and Research – Jacob Reichard

- I attended the Benchmarking Conference hosted by the National Community College Benchmarking Project at Johnson County. There I was able to attend sessions about gathering and reporting data that will allow an institution to compare itself to other institutions. I also attended a pre-conference session about the use of Power BI, a reporting tool that will allow the average user to see data in a visual manner. I will be working on using Power BI to visually present our data in the future.
- With the Academic Year report opening this month, we are finalizing the information the reports need to allow the system to create the submission. I am working with Jenzabar and others on campus to finalize the reports.
- I attended the Data Driven Decision training with the ACC Board and am creating similar reports for my monthly board report. The first set of reports has been included in this report.
- We are working through minor issues in our J1 implementation as they are discovered. Depending on what is causing the issue, we are either making changes to workflows or making changes to the backend process. These issues are expected as part of the implementation and the number of them being found is decreasing.

Upcoming Conferences, Events, and Reports:

- AY reports for KBOR – Opens July 1, closes late August.
- Annual Perkins Training – August 4-6 – Johnson County Community College

Director of Advancement – Vince DeGrado

Endowment/Advancement

No report for July.

Director of Human Resources – Karen Gillespie

HR Projects:

- 30 Minute Virtual Leadership / Employee Education Opportunities
- June: *The Pursuit of Happiness*, via Teams by presenter Karen Gillespie, Exec Director of Human Resources, June 25, 2026
- July: Staff CourseDog Training – July 21, 2026 at 2 pm, presenter.

Policies from last Month:

- (Human Resources / Personnel)
BP 7.11 Wage and Salary Administration
- (Student)
BP 6.1 – Drug Free Schools and Communities
BP 6.2 – Tobacco and Alcohol Use

Quality Education in a Caring Atmosphere.

BP 6.3 – Student Conduct
 BP 6.4 – Student Discipline
 BP 6.5 – Student Discipline Appeals
 BP 6.6 – Student Senate
 BP 6.7 – Recognized Student Organizations
 BP 6.8 – Student Housing
 BP 6.10 – Missing Student Notification
 BP 6.11 – Campus Parking

Policies for this Month:

- (Administrative Services)
 4.50 – Purchasing
 4.51 – Competitive Solicitation Requirements
 4.52 – Contract Approval and Signature Authority
- (Student)
 6.13 – Hazing Proposal
 6.14 – Title IX and Sexual Harassment
 6.15 – Sexual Misconduct

Proposed Policies to Archive:

IX – A – 1.8 Procurement and Contracts

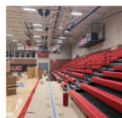
- **Engagement of new attorney resource:** This is a follow up on the opportunity to engage with specialized higher education legal counsel to provide additional support in employment, labor, education law, and collective negotiations. The proposed agreement (attached email) includes a monthly retainer for consultation services, with additional support available as needed, and would also provide assistance with board policy and handbook reviews. Based on positive feedback from other Kansas community colleges and initial HR interactions currently utilizing the firm, Administration requests engagement approval of this additional legal resource.
- **Staff Increases:** Following the Board's approval of the 3% staff salary increase, Human Resources is communicating pay adjustment details to eligible 12-month staff by July 10. Communications to eligible 10-month and part-time staff will be distributed by August 10, based on their respective effective dates. Updated faculty contracts will be issued following the completion of negotiations. Staff hired on or before February 1, 2026, are eligible for the salary increase.
- **Benefit Update:** We met with Blue Cross and Blue Shield in June to discuss 2026-27 rates/plans. To stay with our current plan reflects a **24.47% increase** for the health plan and a **13.2%** increase in the dental plan. We will work with the benefits committee to come up with our plan recommendation and any follow other related steps as we finalize our benefit plans for the 2026-2027 plan year. As a reminder, we received three new proposals for benefit

administration, Health and Dental. We will evaluate the RFP's after our BCBS meeting.

- **Position Updates:** We are in the hiring process for Head Track and Cross Country. We are still collecting applications for Livestock Judging Coach, Assistant Men's Soccer, Assistant Volleyball Coach, Business Office Assistant, Grant Administrator and Government Relations Officer, Computer Technician, Head Track and Cross Country Coach, Head Women's Soccer Coach, evening Custodian, Bookstore Assistant (part-time), and Theater Costume Assistant (part-time).
- Working with VP's to review all job descriptions for posting on the website in August 2027. Job Descriptions are due back to HR by July 20th.
- Working on setting up Employee Well Being Platform Strive (through BCBS). Looking at an August 1, go live for all employees and offering FREE Biometric Screenings in January 2027.

Director of Public Relations & Marketing – Brad Henderson

Weekly Communications Report (Allen Details)

	7/2/2026 Allen Details (July 1, 2026)	057 Total views	3 min Avg time spent	72% Avg completion	10 glanced 21 quick read 26 deep read
	6/25/2026 Allen Details (June 24, 2026)	061 Total views	4 min Avg time spent	74% Avg completion	11 glanced 16 quick read 34 deep read
	6/17/2026 Allen Details (June 17, 2026)	123 Total views	3 min Avg time spent	47% Avg completion	59 glanced 26 quick read 38 deep read
	6/9/2026 Allen Details (June 3, 2026)	095 Total views	3 min Avg time spent	60% Avg completion	33 glanced 22 quick read 40 deep read

Media Report (ACC in the news)

[Allen Women's Soccer Unveils 2026 Schedule – Ad Astra Radio | Everything Local](#) – Ad Astra RadioThe **Red Devils** will then transition into regular-season action on Aug. 22 when they host Dallas College Eastfield at 10 a.m. **Allen** will follow ...

[Breaking up is hard to do – The lola Register](#) The lola Registerlola Hormigas open spring training, move into **Allen Community College**Sunday ... We here at the Register care deeply about Allen County and want you to ...

[Disc golfers let it fly! – The lola Register](#) The lola Register... Allen County to try out their craft. Work is nearly complete on an 18-hole disc golf course at **Allen Community College**. All that remains is to ...

[College approves security upgrades - The Iola Register](#) - The Iola Register **Allen Community College** trustees gave the green light Tuesday to complete an ongoing security upgrade throughout the Iola campus.

[Ronald Ray Phipps II Obituary \(2026\) - Topeka, KS - Midwest Cremation, Inc. - Legacy](#) - Legacy He passed away on June 1, 2026, at the age of 31. Ron attended elementary school in Indianola, Iowa, from 1998 to 2007, completing kindergarten ...

[Ad Astra Radio Welcomes Brayton Lind as Sports Director and Account Executive in Iola](#) - Ad Astra Radio In addition, Lind will also become the new voice of the Iola High School Mustangs and **Allen Community College Red Devils**. "I'm looking forward to ...

[Igor Ibaka at Allen County C.C. Recruit Rank History - 247 Sports](#) - 247 Sports **College Team Talent** · Expert Picks · 2026 NFL Draft · Polls · Player Leaders ... High School **Allen County C.C.**; Home Town Miami, OK; Class 2015 ...

[Moten earns two titles at nationals - The Iola Register](#) The Iola Register HOBBS, N.M. — Future Texas Tech sprinter RaNayla Moten ended her final run with the **Allen Red Devils** in grand fashion after taking first place in ...

[ACC players earn all-conference - The Iola Register](#) The Iola Register Jayhawk Conference officials named six **Allen Community College Red Devil** baseball players to the All-Jayhawk Conference Team after their season ...

[College eyes savings for HVAC project - The Iola Register](#) The Iola Register It isn't taking long for construction projects to hit high gear at **Allen Community College**

[Damme named MVP; Peters coach of the year - The Iola Register](#) The Iola Register **Allen Red Devils** softball fans have plenty to look forward to next season after freshman shortstop Taylor Damme won Jayhawk Conference MVP while ...

Information Technology (I.T. Department)

- Projects currently in progress:
 - Jenzabar 1 migration Data Validation work
 - Jenzabar 1 Data Conversion cleanup
 - Working with Tandem Cybersecurity to assess our security standpoint for GLBA
 - Upgrading employee computers from Windows 10 to Windows 11
 - Learning the locations of J1 data so that we can effectively write reports
 - J1 Permission refining
 - Employee training of J1 and JICS
 - Lots of helping students get logged into the new portal
 - RBU updates for classifications
 - Implemented a new ticketing system for IT using SmartSheets – exploring other options to better fit our needs
 - JFA SSO – Still in progress – working with Jenzabar support
- Recent or Upcoming events:
 - Coursedog implementation

GLBA evaluation

SoftDocs expansion - building forms and workflows and onboarding other departments

Removal of unapproved or unsupported Software from devices

Cybersecurity Awareness Training

SSPR and increased password complexity discussion and implementation

JAM 2026 (Jenzabar Annual Meeting May 26-30 Grapevine Texas)

Preparing new Allen Board member laptops

Installing new Fortinet Firewall units

Assisting employees relocate to temporary office locations.

Working with Peak Uptime to improve network efficiency.

SoftDocs/J1 integration complete

Canvas/J1 integration complete

Advanced Infomaker Training

02

ACADEMIC AFFAIRS REPORT

Acting Vice President for Academic Affairs – Melanie Wallace

Academic Affairs

- Coursera
 - Still moving forward with Implementation and so far all is going well.
- Newman University Partnership
 - Meeting with local business and industry to present information on the partnership. Will have a formal signing ceremony in August.
- Melanie attended the CAO retreat on June 17th and 18th in Topeka.
- All open instructor positions have been filled.
- Activity scholarship table at the end of this report.

Faculty Senate (Anne Marie Foley):

- No new report – Faculty are off contract until August

Faculty and Classes (Melanie Wallace/Jerald Johnson):

- Positions have been accepted for two full-time faculty. Vocal Music and Education instructors have both accepted positions and have started onboarding. There will be a few adjunct positions posted soon to improve the depths of "pools" in a couple of departments.

- Adjuncts are currently being assigned to the remaining fall classes. The Deans are meeting with Enrollment Management weekly to double-check scheduling and course offerings to ensure it meets the demand of our students.
- Continuing meetings with community organizations- Iola Chamber, K-State Extension, Thrive, KSU College of Agriculture, Allied Healthcare roundtable, and SEKansas, Inc.
- Working with Kelly to submit final Perkins report and prepare for 26-27 application period.
- Developing workflow for future apprenticeship development.

Early Childhood Education (Beth Toland):

- Summer camp is underway a morning session and an afternoon session will take place July 6th – 9th.
- Melanie and Beth met with Marc Nepote from the Kansas Department of Wildlife and Parks who will oversee Lehigh State Park. Some sessions for the summer camp will be held at the park.

Online Learning (Jerald Johnson):

- In online learning, the team is reviewing courses that were created last spring and early summer to provide feedback to the designers. There will be approximately 5 new course designs that will launch this fall. Online Learning is also working on creating course copies for the fall course shells.

Concurrent/Dual Credit (Lauren Moots):

- Enrolling HS Students for the fall semester should see an increase in enrollment in both concurrent and dual credit when HS counselors return at the end of July.
- Created an Attestation form for any High School Partners who have students taking Excel in CTE classes with us this fall to track the new KBOR requirements. I am managing all of the tracking and data collection for these new requirements. It is an extremely manual process to gather, store and record all of this information for each students enrolling in an Excel in CTE course. Also is a manual process for tracking failed courses for billing accuracy.
- Drafting more direct and easier CTE Pathway outlines for high school students with Tara Lindahl. Hopes this better communicates our CTE pathways and General Studies Pathway for HS students, costs, time of program and specific course work each one entails. Building these out for better visuals for our students for marketing purposes.
- Prepared Maternity Leave Plan for my absence and communicated with those needed to cover tasks.
- Planning a High School Partnership Day at Allen, mainly targeted towards our concurrent school partners in our service area. This will be in conjunction with the Admissions team as well.

- Planning the training and reminders for our semester counselor meetings that are for all concurrent and dual credit school partners.
- Cleaning up incorrect high school student data in J1, regarding majors, classification and graduation credentials.
- Pulling Data for SEKMHC Grant report that promotes our Mental Health Certificate to HS students. Open to Iola, Humboldt, Moran and Yates Center students now. So far, 1 completer, but the grant was published late to those students that were eligible. We look to have more complete by the end of 26-27AY.
- Attending State-wide Deans & Directors online meeting regarding the changes in Excel in CTE we are all facing. Learning how other colleges are managing this adoption. Working with marketing for more targeted high school marketing flyers, ads, etc.
- Working on designing a high school student orientation class in Canvas and in person tour (if desired) similar to full-time students attend at Allen.

CTE & Apprenticeships (Kelly Baker):

- Perkins:
 - Perkins final report for 26/27 submitted to Pitt State
 - Since I will be filling in for Katie, Angie Clemmer will be the Perkins Coordinator effective immediately. Jacob Reichard is still the backup coordinator.
- Other:
 - 6/3/26 – Tara, Kelly, Melanie met with Beth and Julie at B&W. Discussed current state of MMT (Machining and Manufacturing Technology) program and ways we could support each other.
 - 6/9/26 – Tara, Kelly, Melanie toured NCCC's Mitchell Center.
 - 6/11/26 – Tara, Kelly met with Kelly Sigg at Iola Chamber. Discussed ways we can support local businesses.

Academic Support (Virginia):

- No new update at this time.

Upcoming Events:

- Summer Semester – ends July 31st.
- First faculty contract day for Fall – August 6th.
- Fall Inservice day – August 11th.

Activity	25-26 Allocation	25-26 Used	26-27 Allocation	26-27 Offered	26-27 Signed LOI's	Notes
Agriculture	10	0	10	0	0	Most of the AGR students are a part of either Collegiate Farm Bureau or Livestock Judging.
Art	5	3	5	3	1	The other 2 offered are deciding between Art and Academic Scholarships.
Collegiate Farm Bureau	10	5	10	7	5	
ECE	4	1	4	0	0	Beth has mostly part-time students and is interested in more conversation around part-time scholarships.
Education	5	1	5	0	0	EDU instructor has been hired and will be able to recruit for EDU scholarships.
EMS	2	0	2	0	0	
Graphic Design	5	4	5	5	3	
HOSA	12	5	12	3	1	
Livestock Judging	10	6	10	0	0	Currently in the hiring process for a coach.
Machining and Manufacturing	8	0	8	0	0	Program curriculum will be redesigned to meet industry needs in the 26-27 academic year.
Music	20	7	20	9	9	
Theatre	25	13	25	25	21	

03

STUDENT SERVICES REPORT

Vice President for Student Affairs – Cami Keitel

Enrollment Data as of July 7, 2026

Summer 2026

101% for summer enrollment

Daily Enrollment Report

Summer 2026	Headcount Hours		Summer 2025	Headcount Hours	
Iola	0	0	Iola	0	0
Online	635	3172	Online	656	3226
High School	23	91	High School	0	0
Totals (Undup Headcount)	647	3263	Totals (Undup Headcount)	656	3226

Fall 2026

67.75% to fall enrollment target with 7 weeks to go

Quality Education in a Caring Atmosphere.

Daily Enrollment Report

Fall 2027	Headcount	Hours	Fall 2026	Headcount	Hours
Iola	335	3623	Iola	454	4803
Online	796	5120	Online	1465	8574
High School	165	1118	High School	391	2169
Totals (Undup Headcount)	988	9861	Totals (Undup Headcount)	1829	14633

- Committee reviewing Scholarship Processes
- Establishing Summer Temp/Student Worker procedures

Admissions and Advising:

- 2,099 Applications for Admissions submitted for Fall 2025; 883 (42%) enrolled for the term.
 - 1,203 indicated full-time enrollment and 896 part time
 - 998 indicated attendance on the Iola campus and 1,082 indicated online campus
- 740 Applications for Admissions submitted for the Spring 2026 semester; 384 (52%) enrolled for the term.
 - 275 indicated full-time enrollment and 465 indicated part time
 - 112 indicated attendance on the Iola campus and 626 selected online
- 586 Applications for Admissions submitted for Summer 2026; 199 (34%) enrolled for the term.
 - 178 indicated full-time enrollment and 408 indicated part time
 - 97 indicated enrollment on the Iola campus and 486 online
- Total Applications/Enrollment 25/26: 3,425 applications of which 1,466 enrolled in courses during the year. This amounts to 43% of all applicants enrolling throughout the year.
- Advising conducted 523 virtual appointments for academic advising and accuplacer testing during the course of the year.
- 1,514 alerts acknowledged in Dropout Detective through the 25-26 year

Financial Aid

25/26 (as of 07/01/2026)	26/27 (as of 7/01/2026)
2364 ISIRs received	1666 ISIRs received
1660 unduplicated	1134 unduplicated

- Awarding fall aid. Release from JFA to come soon for loan SOR.
- Awarding LOI's and scholarships for the fall semester.
- Multiple meetings with Inceptia, began new verification set up and training with Inceptia for the verification processes.

- The Department of Education continues to send updated ISIRS for new verification and updated loan information, many per day. Staff is working diligently to keep up on these.
- Continuing to work through SAP issues that did not process correctly in J1 for SP26, manual process.
- Working through FA Eligible Hours not pulling over from J1 to JFA, manual process/review for each student.
- Have relocated to temporary work location.
- Summer disbursement was June 18 for students that were finalized. Disbursements continue as needed weekly.
- As of 7/1/2026 =
- Pell -\$ 168,8153 372 students
 - SEOG -\$42,800 141 students
 - Loans - \$375,746 Gross 183 students
 - Scholarships (Activity, Academic, Athletic) \$796,536 276 students
 - Student Employment - \$127,277 74 students *8 Federal Work Study, working with Comptroller to utilize federal funds, adjustments to those eligible will be made in July.
- 31% of ACC Students accepted/received federal aid (excludes high school students).

Student Life

- End of Semester Occupancy:
 - Fall 2025: 293 (97.7%)
 - Spring 2026: 261 (87%)
- Event attendance
 - Over the 2025-2026 Academic Year, Student Life only tracked attendance at \$1 Dairy Queen and \$1 Movie Nights. We will be increasing our tracking to other programs throughout the year to gain important data for involvement and retention
 - \$1 Dairy Queen Nights: Total attendance 813 over 6 events, average 135.5 per night
 - \$1 Movie Night: Total attendance 474 over 8 events, average 59.25 per night
- GPA by Organization
 - Collegiate Farm Bureau
 - FA: 3.52; SP: 2.76
 - Student Senate
 - FA: 3.67; SP: 3.30
 - Rosters for the other 2025-2026 RSOs were not entered. The Office is including semesterly roster updates as a requirement to stay in good standing next year.

Registrar

- 216 students applied for 2025–2026 graduation.
 - 135 graduates walked at graduation on Saturday, May 9th.
 - 37 degrees awarded Fall 2025
 - 102 degrees awarded Spring 2026
 - Summer degrees will be awarded at the end of the summer session.
- Hypercare for J1 conversion is ongoing. Working through all issues that have come up. Updating processes that are needed for J1.
- Working with Enrollment Services and Financial Aid offices to resolve issues with JFA and J1 working together.
- Moving files from the “P” drive to Soft Docs. This will be an ongoing process.
- Preparing to move from B complex to the Admissions area.
- After attending the Jenzabar conference in Dallas, I have worked with other Registrars to learn new ways to pull data from J1.
- Infomaker report training will take place in July.
- Diplomas will be mailed out in July.
- My office is looking to offer digital diplomas for our graduates. Having this option would also benefit our international graduates.

Athletics

- Over 100 athletes got Academic All Conference which means they had over a 3.5 GPA.
- Baseball 14, Softball 15, Volleyball 13, Women's Soccer 13, Men's Soccer 27, Women's Basketball 12, Men's Basketball 3 Men's Track 2, Women's Track 1, and Shooting Sports 3
- Baseball, Men's Basketball, Women's Basketball, Men's Cross Country, Men's Soccer, Women's Soccer, Softball, and Volleyball all had team GPA's over 3.0 which makes them NJCAA All-Academic teams.
- Raised over 100k in fundraising as an athletic department.
- The GPA for the athletic department was 3.058 with 271 athletes.
- Had over 50 All conference athletes and 15 All-Americans.
- Had over 50 athletes sign to play college at four year schools.
- Will have NJCAA All-Academic teams next month
- Have conference and region meetings at Butler on July 13th.
- Have physicals set up for early athletes on July 30th at 5:30 pm in gym. Other athletes on Aug. 17th at 6:30 am
- Also will be doing heart testing again on all athletes in August.
- 2026–27 Recruiting.
- Cheer/Dance
 - Have 27 right now and still actively recruiting.
- Men's Basketball
 - Have 15 committed and still looking for another 1 or 2.

- Women's Basketball
 - Have 12 committed and multiple offers out.
- Track/Cross Country
 - Maurice Connor competed in the under 20 USTAF National Outdoor Championships. He finished 4th in the 100 and 200, he made the relay pool for the 4 X 100.
 - Have 50 committed for next year with multiple offers out.
- Shooting Sports
 - Have 8 committed for next year and still recruiting.
- Baseball
 - Have 74 committed for next year and still recruiting

July

20-23 Resident Hall Director Training

27-30 Resident Assistant Training

28 Flights for early athletes

29 Flights for early athletes

29 Mental Health First Aid part 1

30 Flights for early athletes and others arrive

30 Mental Health First Aid part 2

30 Physicals for early athletes 5:30 pm in gym

31 Physicals for early athletes at ACRH

31 Residence Hall Orientation for Early Athletes 9:30 am

31 Coaches meeting

August

1 Practices begin for fall sports

1 Academic Scholarship deadline

8 Soccer Alumni games

10 Financial Aid Appeals Due

10 Payment Deadline

10-13 Cardiovascular testing athletics

12 Women's Soccer Scrimmage vs Hutch 11 am

14 Move-in Day 9 am to 3 pm

15 Women's Soccer Scrimmage vs Coffeyville 11am

15 Men's Soccer Scrimmage vs Coffeyville 1 pm

15 New Student Orientation

15-17 Cardiovascular testing athletics

Athletic LOIs							
Team	Number Available	Required KS	Signed LOI	Kansas	Out of State	International	Notes
Athletic Training	10	2	3	2	0	1	
Baseball	30	8	25	8	16	1	74 Committed, still recruiting
Basketball Men's	15	3	14	4	10	0	15 Committed, seeking 1-2 more
Basketball Women's	15	3	11	1	3	7	12 Committed, multiple offers out
Cheer & Dance	30	8	19	9	1	9	27 Committed, still recruiting
Cross County Men	10	2	10	2	8	0	
Cross County Women	10	2	2	1	1	0	
Shooting Sports	20	5	6	5	1	0	8 Committed, still recruiting
Soccer Men	24	6	2	1	0	1	75 committed still recruiting
Soccer Women	24	6	16	4	3	9	17 committed still recruiting
Softball	24	6	18	13	5	0	22 committed still recruiting
Track Manager			1	0	1	0	
Track Men	20	5	18	3	12	3	50 Committed with multiple offers out
Track Women	20	5	11	0	8	3	
Volleyball	14	3	8	1	3	4	12 committed still recruiting
Totals	266	64	164	54	72	38	

Academic Scholarship	24-25 # of Scholarships	24-25 Amount	25-26 # of Scholarships	25-26 Amount	Notes
Presidential	80	\$152,621	37	\$63,750	Tuition, Instructional Material Fees (Book Rent) & Student Fees up to 18 hours for 24-25. \$1,250 Flat Rate for 25-26.
Dean's	39	\$56,028	23	\$26,000	Tuition & Instructional Material Fees (Book Rent) up to 18 hours for 24-25. \$1,000 Flat Rate for 25-26.
Merit	26	\$17,425	27	\$20,000	\$700 Flat Rate for 24-25. \$500 Flat Rate for 25-26.

*The Financial Aid Office has received 70 applications for Academic Scholarships for 2026-2027 as of 7/7/2026. The Academic Scholarship deadline is for Fall is August 1st.

04

FINANCE AND OPERATIONS REPORT

Interim Vice President for Finance and Operations – Dr. Kara Wheeler

Business Office – Alicia Sterling

- Initiatives and projects currently in progress:
 - The company working on AI for our bank rec has developed a manual solution, which I will be testing.
 - We have decided to transition away from J1 Payroll. We have already held an initial meeting with ADP and are in the process of scheduling additional time with our regional representative.
 - We continue to explore every available option on our end to correct the refund tables so it functions properly. It does take multiple departments to complete as it pulls in information from all.
 - Kelly has begun training with Katie on the various aspects of accounts receivable to ensure coverage during Katie's absence.

- The Business Office interview committee will be scheduling another meeting to review additional applicants who have recently applied for the position. While we have already interviewed two candidates, we want to ensure we find the best fit for the role before moving forward with a final decision.
- Recent or upcoming events:
No events to report at this time.
- Accolades or recognitions for team members or departments:
The team continues to collaborate effectively while navigating J1 challenges, demonstrating persistence and teamwork.
- Key statistics and data relevant to your area of responsibility:
No new data to report at this time.

Bookstore Manager – Austin Hendrix

- No new update at this time.

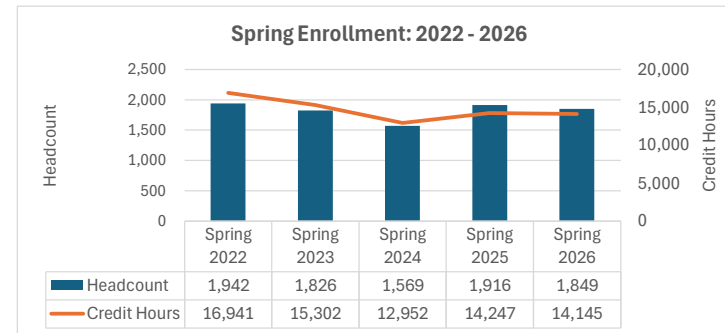
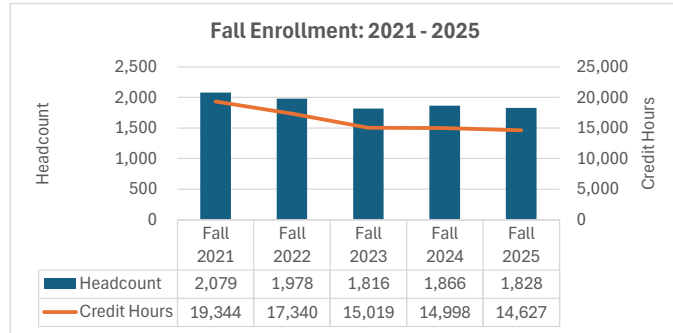
Director Physical Plant and Operations – Ryan Sigg

- Custodial Maintenance:
 - Our Custodial Maintenance Department is underway with the summer cleaning process for student housing and academic buildings.
 - Grounds Maintenance:
 - Our Grounds crew is continuing construction on the Disc Golf Course.
 - We have installed new landscaping around the main entrance sign and planted trees along the main drive.
 - The crew is in progress to update all ADA parking with signage and required markings.
 - With the Spring weather, our campus mowing has had some challenges. They are working hard to keep up with the grass in the limited opportunities.
 - Automotive/Equipment Maintenance:
 - Our Automotive/Equipment Tech has been working to keep the grounds equipment clean with the Spring weather.
 - The seven new 15 passenger vans will be getting wraps installed on them beginning July 7th.
 - Maintenance Techs I & II:
 - Both of our Maintenance Techs continue with the service requests filed through MicroMain on a daily schedule.
 - Below is data collected for our maintenance request in MicroMain:
 - January 1, 2025 – December 31, 2025 – 1,002 completed requests
 - January 1, 2026 – June 30, 2026 – 695 completed requests
 - May 26, 2026 – June 30, 2026 – 145 completed requests
- Quality Education in a Caring Atmosphere.

Note: Data only reflects maintenance requests filed through MicroMain.

- The Kansas State Fire Marshal was on campus for their annual inspections. We had several deficiencies but have been approved for our corrective actions and have 60 days to complete the corrective actions. Our maintenance crew are currently working on this process.
- Maintenance Projects:
 - Updates to Facilities Assessment are limited this month.
 - Please see Facilities Assessment Timetable Tab June 2026 for reference.

Allen Community College Strategic Plan - Key Metrics



Enrollment by Residency: Spring 2026			
	Proportion of		
	Headcount	Headcount	Credit Hours
In-District	172	9%	1,352
Out-District	1,428	77%	9,509
Non-Resident	249	13%	3,284
	1,849		14,145

Enrollment by Gender: Spring 2026			
	Proportion of		
	Headcount	Headcount	Credit Hours
Female	1,150	62%	8,429
Male	694	38%	5,667
Not Reported	5	0%	49
	1,849		14,145

Enrollment by Race: Spring 2026			
	Proportion of		
	Headcount	Headcount	Credit Hours
Minority	364	20%	3,513
White	1,408	76%	9,925
Not Reported	77	4%	707
	1,849		14,145

Enrollment by Student Type: Fall 2025			
	Proportion of		
	Headcount	Headcount	Credit Hours
New	210	11%	2,635
Transfer	9	0%	80
High School	987	54%	5,418
Other	622	34%	6,494
	1,828		14,627
Other includes continuing and non-degree students			

Enrollment by Full- and Part-Time Status: Spring 2026			
	Proportion of		
	Headcount	Headcount	Credit Hours
Full-Time	527	29%	7,701
Part-Time	1,322	71%	6,444
	1,849		14,145

Top High School Alumni: Spring 2026			
	Proportion of		
	Headcount	Headcount	Credit Hours
Burlington	87	5%	651
Iola	84	5%	644
Santa Fe Trail	72	4%	635
Humboldt	54	3%	420
Osage City	49	3%	259
Yates Center	29	2%	238
Crest	22	1%	191
Other - Service Area	125	7%	842
Other - KS	977	53%	6,249
Other	350	0	4,016
	1,849		14,145
Other includes other states, foreign countries, and unknown high schools			

Board Report for Allen Advancement – July 2026

Endowment

Creating a Bernie Blevins Trust Distribution Procedure

Finished up the accounting for the scholarship distribution and paid up.

Alumni Relations

There is plans moving forward to increase that area of development.

Advancement

Currently working on finance plan moving forward that streamlines the accounting, scholarship distribution.

Focusing on Donor Management and finance has been June and July's main theme

ALLEN COMMUNITY COLLEGE FACILITY ASSESSMENT

LOCATION	DEFICIENCY	CORRECTIVE ACTION		25-26	26-27	27-28	28-29	29-30	Work Force	Estimate Cost	Completion Date	Comments	LEGEND:
													Immediate Needs 1-2 year Plan 3-5 year Plan Completed Project Other In Progress
ACTIVITIES BUILDING													
	Drainage issue	Regrade drainage		x					ACCC	2,500.00	Winter 25-26		
	Down Spout Extension	Extension tubes		x					ACCC	750	Winter 25-26		
	Condensate Drain Line	Repair drains		x					ACE Refrigeration	1,522.25	Completed		
	Overhead Door	Replace door			x				Contractor	4,000.00	Summer 26-27		
	Interior Insulation	Discuss Options				x			Contractor	?	Summer 27-28		
	Urinal Plumbing	Replace drain		x					ACCC Staff	100	Completed		
	HVAC Split Units x 3	Replace Units x 3					x		Contractor	45,000.00	Summer 28-29		
BALLARD HOUSE													
	Parking lot grading	regrade parking lot		x	x	x	x	x	ACCC	300	Completed		
	Standing water	Repair pump		x					ACCC Staff	750	Completed		
	Roofing	Shingle replacement				x			ACCC -RFP	25,000.00	Summer 27-28		
	Exterior Hand Rails	Repair/Replacement			x				ACCC	5,000.00	Summer 26-27		
	Exterior Sealant/Paint	Reseal/Repaint			x				Contractor	20,000.00	Summer 26-27		
	HVAC Split Unit	Replacement				x			Contractor	15,000.00	Summer 27-28		
HERYNK HALL													
	Concrete Sidewalk	Replace sidewalk			x				Contractor/Arch	5,000.00	Summer 26-27	Plans in progress w/ AO	
	Concrete Stairs	Replace Stairs			x				Contractor/Arch	155,000.00	Summer 26-27	Plans in progress w/ AO	
	HVAC Split Units X 6	Replace Units x 6					x		ACCC - RFP	90,000.00	Summer 28-29		
	Bathroom Showers x 2 Units 10&11	Replace showers x 2			x				Major Const	12,000.00	Summer 25-26	In progress	
	ADA Parking Signs x 2	Install correct signs x 2			x				ACCC	1,000.00	Summer 25-26	In progress ACC	
HORTON HALL													
	Paving @ Rear Entrance	Repair Sidewalk		?					Contractor	33,928.00	?	Discussion	
	Concrete Landings	Repair Landings		?					Contractor	Included above	?	Discussion	
	Seating Area Pavers	Replace pavers/Concrete		?					Contractor	Included above	?	Discussion	
	2 Pipe HVAC System	Replace to 4-pipe		?					Arch/Engineer	2,347,907.00	?	Leave on 2-pipe system	
	Gutter Downspout	Repair drain lines		x					ACCC	1,500.00	Summer 25-26		
	Brick/Stone Cladding	Tuckpoint/Sealing					x		Contractor	45,000.00			
	Exterior Main Door Handle	Replace Handle		x					ACCC Staff	150	Completed		
	Exterior Sealants	R&R Sealants		x					Contractor	10,497.00	Summer 25-26		
	Hallway Sublevel	Original Build										Discussion	
	Main Entrance Store Front	Replacement		?					Contractor	50,000.00	?	Discussion	
	Electric Transformer	City of Iola							City of Iola				
	Exterior Receptacle	Replacement		x					ACCC Staff	200	Completed		
	Utility Closet Electrical Panels	Clean/Mark Storage Area		x					ACCC	250	Summer 25-26		
	Dorm Rooms	Annual Maint		x					ACCC		Completed		
	Utility Closet/Mop Sink	Repairs to Utility Closets		x					ACCC	2,500.00	Summer 25-26		
	Stair Hand Railing	Original Build											
	Ceiling Tiles	Repairs as needed		x					ACCC	150	Completed		
	Mini Split HVAC Units x 2	Replacement							Contractor		2032		
	Hallway Restroom	Original Build										Discussion	
	Shower/Tub Sealants	Repairs as needed		x					ACCC	1,500.00	Completed		

Egress Door Signage	Check for signage		x		ACCC	?	In Progress ACCC
Plumbing (Cast Iron)	Replace all plumbing		?		Arch/Engineer	1,000,000.00 ?	Discussion
Hot water heaters	Replace water heaters			x	ACCC/Contractor	75,000.00 Summer 26-27	Discussion
Electrical Panels	Replace all panels			x	Arch/Engineer	500,000.00 ?	Discussion
Roofing	Repair/Replace Roof		?		ACCC/Contractor	? ?	Discussion
Self Illuminating Exit Signs	Replace w/disposal			x	ACCC/Contractor	7,500.00 Summer 26-27	In Progress ACCC
Security Cameras	Camera Updates		x		Sandifer E&C	27,000.00 Completed	

MAIN BUILDING

Storm water drain (east)	Clean out ditch/bridge			x	Contractor	103,000.00 Summer 26-27	
Brick Pavers	Repairs as needed		?		Contractor	158,000.00 ?	Discussion
Library Windows	Replace windows		?		Contractor	202,000.00 ?	1 of 4 replaced
Office ceilings/walls	Repairs as needed		x	x	ACCC/Contractor	20,000.00 25-26-27	
Hallway wall cracking	Repairs as needed		?		ACCC/Contractor	50,000.00 ?	Discussion
ADA Signage	Install Signage		x		ACCC	2,500.00 Winter 25-26	In Progress ACCC
ADA Access Restrooms	Remodel		?		Architech	? ?	Discussion
Music Room HVAC Package 10ton	Replace Unit		x		ACE Refrigeration	30,000.00 Completed	
Brick Repairs/Tuckpoint	Repairs as needed		x	x	ACCC/Contractor	90,000.00 Yearly to 2030	Grant Funds
Option 1 HVAC Piping Updates	Repairs as planned		?		Arch/Engineer	9,300,000.00 Phases	In Progress
Option 2 HVAC Piping Updates	Repairs as planned		?		Arch/Engineer	8,150,000.00 Phases	In Progress
RTU1 York 20ton	Replace Unit		?		Arch/Engineer	100,000.00 Remodel	Discussion
RTU2 York 30ton	Replace Unit		?		Arch/Engineer	100,000.00 Remodel	Discussion
RTU3 York 25ton	Replace Unit		?		Arch/Engineer	100,000.00 Remodel	Discussion
RTU4 York 25ton	Replace Unit		?		Arch/Engineer	100,000.00 Remodel	Discussion
RTU Volleyball RUUD 10ton	Fall Protection Needed		x		ACCC Staff	2,500.00 Winter 25-26	
RTU1 Daikin (Kitchen) 25ton	Installed 2018						2038
RTU2 Daikin (Student Center) 20ton	Installed 2018						2038
RTU3 Daikin (Board Room) 12ton	Installed 2018						2038
HAVC Multi-Zone System Door#14	Repairs as needed			x	ACCC/Contractor	30,000.00 Summer 26-27	Discussion
HVAC Mini Split System Door#17	Replace Unit			x	ACCC/Contractor	8,000.00 Summer 26-27	Discussion
HVAC Mini Split System Chem IT 1ton	Replace Unit				ACCC/Contractor	8,000.00 Summer 29-30	Discussion
HVAC Multi-Zone Heat Pump 6ton	Replace Unit			x	ACCC/Contractor	30,000.00 Summer 29-30	Discussion
HVAC Mini Split IT Shipping 1.5ton	Installed 2017				ACCC/Contractor	8,000.00	2032 Discussion
Fume Hood #1 Chem Lab	Repairs as needed		x		ACCC Staff	750 Completed	
Fume Hood #2 Chem Lab	Repairs as needed		x		ACCC Staff	750 Completed	
Accurex Make Up Air Unit #1	Repairs as needed		x		ACCC/Contractor	2,500.00 Winter 25-26	
Accurex Make Up Air Unit #2	Repairs as needed		x		ACCC/Contractor	2,500.00 Winter 25-26	
Electrical Switch Gear/Panels	Installed 2013						2048
Emergency Light Code Requirements	Repair as needed		x		ACCC/Contractor	5,000.00 Winter 25-26	
Security Camera System	Incomplete coverage			x	Arch/Engineer	150,000.00 Summer 26-27	
Trane Chiller #1 (2006)	Replace as needed				Arch/Engineer	? ?	Discussion
Trane Chiller #2 (2006)	Replace as needed			x	Arch/Engineer	? ?	Discussion
Cooling Tower#1 (2006)	Repairs as needed		x		ACCC/Contractor	62,500.00 Completed	
Cooling Tower#2 (2006)	Repairs as needed		x		ACCC/Contractor	62,500.00 Completed	
Condensor Water Pump #1	Replace as needed			x	ACCC/Contractor	? ?	In Progress
Condensor Water Pump #2	Replace as needed			x	ACCC/Contractor	? ?	In Progress
Circulation Pump #1	Replace as needed			x	ACCC/Contractor	? ?	In Progress
Circulation Pump #2	Replace as needed			x	ACCC/Contractor	? ?	In Progress
Circulation Pump #3	Replace as needed			x	ACCC/Contractor	? ?	In Progress

MASTERTSON HALL

Storm water drains	Clean out ditch/repairs		x		Contractor	10,000.00 Summer 26-27	
Roofing	Roof replacement			x	Contractor	80,000.00 Summer 26-27	
ADA Signage	Install signage		x		ACCC	2,500.00 Winter 25-26	In Progress ACCC

Exterior Sealants	Repair as needed		x		Contractor	12,000.00	Summer 25-26	Discussion
Stone Repairs/Tuckpoint/Stucco	Repair as needed		x		Contractor	33,500.00	Summer 25-26	
Drywall/Ceiling Repairs	Repair as needed		x		Contractor	19,500.00	Summer 25-26	
HVAC Split Systems x 18	Replace units x 18		x		ACCC/Contractor	295,500.00	Summer 26-27	In Progress ACCC
Stair Hand Rail	Replace or repairs		x		ACCC	13,600.00	Summer 25-26	
Window Replacement	Replace windows		x		ACCC/Contractor	120,000.00	Summer 25-26	

RED DEVIL DUPLEXES

Driveway (front)	City of Lola street				City of Lola			
Sidewalks/Grading for drainage	Repairs as needed			x	Contractor	100,000.00	Summer 27-28	
311 Foundation	Repairs as needed			x	Contractor	35,000.00	Summer 27-28	Discussion
Masonry/Tuckpointing	Repairs as needed		x		Contractor	19,500.00	Summer 26-27	
HVAC Split Systems x 10	Replace units x 10		x		ACCC/Contractor	200,000.00	Summer 26-27	Discussion
Roofing	Shingle replacement				ACCC/Contractor	150,000.00	Summer 27-28	
Sewer Cleanout Cover	Repairs as needed		x		ACCC Staff	1,500.00	Completed	
Dryer Vent @ 216	Repaired		x		ACCC Staff	150	Completed	

THEATER BUILDING

Sidewalk/Patio Concrete	Repairs as needed		x		ACCC/Contractor	20,000.00	Summer 26-27	
Gutter/Drainage	Repairs as needed		x		ACCC Staff	5,000.00	Summer 26-27	
Exterior Sealants/Repairs	Repairs as needed		x		Mid-Continent Restoration	30,000.00	Summer 26-27	
Window seals	Replacement windows		x		ACCC/Contractor	68,981.24	Completed	PO# CP-88500
HVAC Package Unit	Replace Unit		x		ACCC/Contractor	35,000.00	Summer 26-27	
HVAC Split Systems x	Replace Units x			x	ACCC/Contractor	150,000.00	Summer 26-27	
Electrical Transformer	City of Lola				City of Lola			
Electrical Panel Clearance	Work with Theater Dept		x		ACCC Staff	500	Winter 25-26	
Ceiling Staining	Replace Ceiling Tiles		x		ACCC Staff	2,500.00	Completed	
75 Gallon Water Heater	Replace water heater			x	ACCC/Contractor	5,000.00	Summer 27-28	

WINTER HALL

Storm water drainage	Clean ditch/grading		x		ACCC/Contractor	13,000.00	Summer 26-27	
Asphalt Paving/Sealing	Semi-annual maint			x	McConnell & Assoc	120,000.00	Summer 27-28	8-Jul
Sidewalk/Handrails	Replace sidewalk & rails		x		ACCC/Contractor	17,000.00	Summer 27-28	
2nd Floor Exit Stairs	Repairs as needed			x	ACCC/Contractor	2,500.00	Summer 27-28	
Masonry/Brick/Tuckpointing	Repairs as needed		x		ACCC/Contractor	54,000.00	Summer 27-28	
Vinyl siding	Repairs as needed			x	ACCC/Contractor	421,000.00	Summer 27-28	
PTAC HVAC Units x 1	Replace as needed		x	x	ACCC Staff	1,600.00	Annual Task	Replaced 4 units 1/23/2026
Interior Finishes	Repairs as needed			x	ACCC/Contractor	620,000.00	Summer 27-28	
Restroom Renovations	Update Restrooms			x	ACCC/Contractor	540,000.00	Summer 27-28	
Exterior Exits	Update to ADA Comp			x	ACCC/Contractor	3,200.00	Summer 27-28	

Budget Timeline

If exceeding Revenue Neutral Rate (RNR), follow procedure outlined in KSA 79-2988

- **June 15:** Assessed property valuation estimate and RNR issued from County Clerk
- **July 20:** Last day to notify County Clerk of intent to levy above RNR
 - County Clerk will notify tax payers via mail/email of all taxing subdivisions exceeding RNR 10 days prior to first hearing in the county
- **August 20 - September 20 (only if exceeding RNR):** Hold RNR hearing prior to or in conjunction with budget hearing
 - Publication at least 10 days prior to RNR hearing (newspaper and website, if maintained)*
 - Governing body passes resolution to exceed RNR, records roll call vote, and then formally adopts budget anytime AFTER resolution passes
 - Resolution MUST be passed at the RNR hearing at the conclusion of the public comment period BEFORE the hearing is closed.
 - Roll call vote is recorded & submitted with budget docs even if resolution fails
- **By September 20:** Hold budget hearing
 - Publication at least 10 days prior to budget hearing*
- **By October 1:** Governing body certifies budget to County Clerk
 - If certified budget not received by 5:00 PM, County Clerk shall use the previous year's budget information and amount of ad valorem tax to be levied for taxing subdivision
- **By December 31:** County Clerk submits budget to Municipal Services as a PDF.

***Best Practice:** Contact newspaper(s) in advance to confirm publication content due dates, procedure, and contact information! There is no remedy if the RNR hearing newspaper publication is missed.



KANSAS BOARD OF REGENTS

Certification Regarding 2027 Property Tax Levy

Allen Community College

June 11, 2026

Whereas Section 114(a) of 2026 House Bill 2513 contains a \$12,419,311 appropriation for Community and Technical College Capital Outlay Aid to be distributed to the community colleges and technical colleges within Fiscal Year 2027 by the Kansas Board of Regents;

Whereas Section 114(a) of 2026 House Bill 2513 also contains a \$14,300,000 appropriation for the Two-Year College Business/Industry and Apprenticeship Act to be distributed to the community colleges and technical colleges for the development of apprenticeships, business and industry outreach, and development of programming to meet the emerging needs of Kansas businesses within Fiscal Year 2027 by the Kansas Board of Regents;

Whereas the two appropriations cited herein require a certification of eligibility by the community college to the Kansas Board of Regents before a community college may receive its designated amount of state aid from the two appropriations:

“...Provided, however, That prior to any expenditures being made to any community college by the above agency from such account in fiscal year 2027, the agency shall receive a certification from each such community college certifying that the board of trustees of such community college has not adopted and will not adopt a resolution that increases the 2027 tax levy on the taxable tangible property of the community college district: And provided further, That, if any such certification is made, the above agency shall deliver a copy of such certification to the director of legislative research and the director of the budget: And provided further, That on June 30, 2027, the sum of the amounts appropriated in such account to any community college that does not submit a certification is hereby lapsed.”

Whereas this certification by the Board must substantiate that the community college is eligible for the specified amount of state aid by certifying there will be no increase to the 2027 tax levy on the taxable tangible property of the community college district;

Be it hereby resolved that the president and the board of trustees' chairperson of the community college named in this document hereby certify that the board has not and will not adopt any resolution that increases the 2027 tax levy on the taxable tangible property of the community college district.

The community college understands that this certification is a condition precedent to receiving the applicable state appropriation in Fiscal Year 2027 and that failure to submit this certification will result in lapse of appropriated funds on June 30, 2027; and that if the college receives the applicable state appropriation and is later found to have increased the 2027 tax levy on the taxable tangible property of the

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community college district, the college will return the state aid prior to June 15, 2027, for which the college is not eligible.

ACKNOWLEDGMENT

It is hereby acknowledged that pursuant to 2026 House Bill 2513, Section 114(a), community colleges are eligible to receive specified amounts from the Community and Technical College Capital Outlay Aid and from the Two-Year College Business Industry and Apprenticeship Act accounts during the fiscal year ending June 30, 2027, only upon certification that the board of trustees of such community college has not adopted and will not adopt a resolution that increases the 2027 tax levy on the taxable tangible property of the community college district. Further, it is hereby acknowledged that a copy of this certification will be transmitted by the Board of Regents to the Director of Legislative Research and the Director of the Budget.

Board Chairperson Name (printed): Rebecca Nilges

Signature of Board Chairperson: Rebecca Nilges 6/15/2026
Date

President's Name (printed): Lyndee C. Lether

Signature of College President: [Signature] 6-22-26
Date

Mill Levy Discussion:

Using the **estimated assessed valuation of \$207,116,220** from the county:

Rate Option	Mill Rate	Estimated Revenue
Revenue Neutral Rate	18.299	\$3,789,894
Proposed Total Tax Rate	19.044	\$3,944,205
Additional Revenue Above RNR	0.745 mills	\$154,311

Total Loss received from the State Legislature this year: **(\$288,037)**

Total loss for year if you choose to go with proposed tax rate of 19.044: **(\$133,726)**

Board Policy 4.50



<i>Board Policy Title:</i>	<i>Purchasing</i>
<i>Board Policy Number:</i>	<i>BP 4.50</i>
<i>Adoption Date:</i>	
<i>Schedule for Review & Update:</i>	<i>Every three years</i>
<i>Review Date(s):</i>	
<i>Revision Date(s):</i>	
<i>Legal Reference:</i>	
<i>Cross Reference:</i>	<i>(New)</i>

Purpose: The purpose of this Policy is to govern the expenditure of College Funds.

Definitions:

“College Funds” are defined as funds administered or held by the College in an account controlled by the College.

“Expenditure” means payment or other disbursement for goods or services using College Funds.

Statement:

The Expenditure of College Funds should be handled in a manner that assures the greatest ultimate value per dollar expended.

Where goods or services have been approved for purchase either individually or by inclusion in the budget the Board of Trustees (the “Board”) has adopted for the College, the President or designee is authorized to process such purchases in accordance with policies and procedures administered by the business office.

The Board retains the right to deviate from its procurement policies, as the Board shall determine from time to time, for the acquisition of products, goods and services or a combination thereof.

Under Kansas law, all contracts relating to purchase of goods or services must be governed by and interpreted in accordance with the laws of Kansas, and the College may not agree to submit to the jurisdiction of any court other than a court of the state of Kansas.

The Board reserves the power to omit or modify any of the otherwise mandatory contract provisions determined or annunciated from time to time by the Department of Administration of the state of Kansas to the extent permitted by and in accordance with procedures required by Kansas law.

Board Policy 4.51

<i>Board Policy Title:</i>	<i>Competitive Solicitation Requirements</i>
<i>Board Policy Number:</i>	<i>BP 4.51</i>
<i>Adoption Date:</i>	<i>(new)</i>
<i>Schedule for Review & Update:</i>	<i>Every three years</i>
<i>Review Date(s):</i>	
<i>Revision Date(s):</i>	
<i>Legal Reference:</i>	<i>K.S.A. 75-3317 to 75-3322; K.S.A. 75-5273 to 75-5282</i>
<i>Cross Reference:</i>	<i>IX-A-1.8</i>

Purpose: The purpose of this Policy is to ensure that purchases are administered in a manner that maximizes open and free competition by using the following solicitation methods unless otherwise provided for by College policy.

Definitions:

“Requests for Quotes” or “RFQs” refer to requests made to potential vendors to establish pricing and terms and conditions under which a vendor offers to provide the goods or services sought by the College. RFQs may be solicited informally via email, fax, mail, written documentation, or verbally.

“Requests for Bids” or “RFBs” refer to announcements that the College intends to purchase goods or services and include an invitation for potential vendors to submit a response outlining the pricing and terms and conditions under which a vendor offers to provide such goods or services. RFBs may be invitation-only or open to the public and bids may be solicited in sealed or unsealed format.

“Requests for Proposals” or “RFPs” refer to announcements that the College intends to purchase goods or services and include an invitation for potential vendors to submit a response outlining the pricing, terms and conditions, vendor qualifications and manner in which a vendor offers to provide the goods or services. RFPs are utilized when the College determines that the nature and complexity of the goods or services to be acquired require detailed proposals rather than quotations or bids.

Policy:

When procuring goods or services, the following dollar thresholds, based on the estimated total transaction amount, shall serve as guidelines for the minimum requirements of competition and for the Board of Trustees review and approval prior to committing the College. Exceptions to the requirements for seeking competitive solicitations are defined below.

1. \$0.00 - \$9,999.99 - Selection of potential vendors may be made by unrestricted open-market processes in a manner that maximizes value to the College. While competitive solicitations are not required, necessary steps should be taken to ensure price reasonableness.
2. \$10,000.00 – \$34,999.99 - Quotations or proposals will be requested from three (3) or more qualified sources. The Vice President of Finance and Operations may select a vendor without verifying three (3) or more qualified sources if current market conditions provide evidence of competitiveness or price reasonableness.
3. \$35,000.00 - \$149,999.99 – Quotations or proposals will be requested from three (3) or more qualified sources. The Vice President of Finance and Operations may select a vendor without verifying three (3) or more qualified sources if current market conditions provide evidence of competitiveness or price reasonableness. After appropriate administrative evaluation for the purchase of goods or services, a recommendation for approval shall be submitted to the Board of Trustees prior to the issuance of a purchase order or execution of a contract or agreement
4. \$150,000 and above - Formal, sealed RFBs or RFPs shall be solicited from at least three (3) qualified sources. Such RFBs or RFPs shall be advertised via the College's website and in the College's approved newspaper(s) at least ten (10) calendar days prior to the scheduled bid opening. After appropriate administrative evaluation for the purchase of goods or services, a recommendation for approval shall be submitted to the Board of Trustees prior to the issuance of a purchase order or execution of a contract or agreement.

Awards following competitive solicitation shall be made to the lowest qualified bidder(s) meeting specifications unless it is determined not to be in the College's best interest. The selection by the College of any vendor will be at the College's sole discretion.

Nothing contained herein shall preclude the College from negotiating with the lowest qualified bidder, issuing change orders modifying any bid received, or from rejecting any and all bids.

In the event other criteria are equal, the purchase will be made from the vendor that provides the best services to the College or best meets the College's needs. Preference may be given, when quality and price are comparable, to the purchase of goods or services offered by vendors with offices or plants located in the College's Service Area.

Federal and State Awards:

In the event that the college is awarded a federal or state grant, the college will maintain compliance with the terms and conditions of the award for purchasing and contracts, and/or will follow federal or state guidelines outlined in such resources such as the EDGAR Handbook.

Exceptions:

Purchases exceeding \$35,000.00 that fall within one of the exceptions below (except for sole source purchases and goods or services purchased for resale) shall be approved by the President or designee and reported to the appropriate committee.

1. Sole source purchases that are available only from one supplier including but not limited to:
 - A. Utility services (e.g., electricity, gas, or water);
 - B. Government-issued permits, licenses, or certificates, or authorities-having-jurisdiction (AHJ); or
 - C. Real property.
2. Single source purchases that are reasonably available only from one supplier due to substantial reasons including but not limited to:
 - A. Films, manuscripts, books and media publishers, or works of art (including live performances and productions) for which competition is precluded because of the existence of patents or copyrights;
 - B. Internet, fiber, and other telecom services;
 - C. Goods or services required to meet specific educational objectives;
 - D. Goods or services that ensure compatibility with existing equipment, infrastructure, software, or systems; or
 - E. Advertising (including TV, radio, print, billboard, and electronic mediums) to reach a target audience.
3. Products or services that are offered for purchase under K.S.A. 75-3317 to 75-3322 (purchase of products and services of nonprofit entities for blind or disabled persons), and any amendments thereto.
4. Articles or products that are produced, manufactured, or provided by inmates under K.S.A. 75-5273 to 75-5282 (the Prison-made Goods Act of Kansas), and amendments thereto.
5. Materials, goods, or wares required for reconstructing, remodeling, repairing, or equipping buildings when such purchases are necessitated by the occurrence of a loss covered by property or casualty insurance.
6. Motor fuels and alternative energy sources, such as electrical vehicle (EV) charging equipment, required for College-owned vehicles.
7. Emergency situations that necessitate the immediate purchase of goods or services. Emergency purchasing procedures may be designated by the President and delegated to appropriate College personnel.
8. Goods or services that are purchased for resale.
9. Pre-owned goods available for purchase deemed to be in the College's best interest.
10. Items that are acquired when the College is serving as a facilitating agent or trustee.
11. Items where negotiation would render a more favorable pricing and product condition for the College.
12. The College may contract for goods and services provided by state of Kansas agencies, or by federal agencies, political subdivisions of Kansas, agencies of other states or subdivisions thereof, or private nonprofit educational institutions.
13. Services of any kind when it is determined to be in the best interest of the College.
14. Items with unit or contract prices stated in cooperative contracts and purchasing cooperatives that are in the College's best interest.

Board Policy 4.52



Board Policy Title: *Contract Approval and Signature Authority*

Board Policy Number: *BP 4.52*

Adoption Date: *(new)*

Schedule for Review & Update: *Every three years*

Review Date(s):

Revision Date(s):

Legal Reference:

Cross Reference:

Purpose: The purpose of this Policy is to set forth the approvals required to contractually bind the College with third parties and establish the process for delegating signatory authority.

Definitions:

“Business Agreement” means any agreement, contract, or other business relationship which legally and contractually binds or obligates the College including, but not limited to, purchase agreements for goods, services, and real property, leases, affiliation agreements, sales agreements, grant contracts, memoranda of understanding, letter and arrangement agreements, and commitments.

Policy:

The power to enter into Business Agreements on behalf of the College is vested in the Board of Trustees (the “Board”). No individual has authority to enter into a Business Agreement on behalf of the College or in any other way obligate the College for procurement or contractual liability unless authorized to do so by the Board. The Board has delegated to the President and the Vice President for Finance and Operations authority to execute Business Agreements on behalf of the College when such agreements have been approved in accordance with College policies and operating procedures, and the President may delegate such signatory authority to Allen employees or officers in leadership positions related to such agreements.

Business Agreements for the purchase of goods or services by the College are subject to review by the Vice President for Finance and Operations prior to being finalized. Communication with vendors pertaining to negotiations affecting purchases, prospective purchases, or purchase orders (“POs”), which involve prices, terms, conditions, or delivery of any service or product shall be conducted in coordination with the business office. The College shall only accept written proposals for such services at the College's request, and all such quotations, bids, and proposals must be submitted through the business office. Direct contact with College employees (other

than Business office employees) by vendors regarding future contracts or contract solicitations shall be permissible only on matters such as product information, technical specifications, and literature review, and only when the College is not actively soliciting bids or proposals for goods or services.

Business Agreements that are not reviewed, approved, and executed in accordance with this Policy or otherwise approved by the Board are considered unauthorized and will be null and void with respect to the College, and the employee making the purchase or entering into the agreement may be subject to discipline up to and including termination of employment in accordance with current policies and procedures, and be deemed to have personal liability for the purchase or agreement.

Board Policy 6.13

<i>Board Policy Title:</i>	<i>Hazing Prevention & Prohibition</i>
<i>Board Policy Number:</i>	BP 6.13
<i>Adoption Date:</i>	
<i>Schedule for Review & Update:</i>	Every three years
<i>Review Date(s):</i>	
<i>Revision Date(s):</i>	
<i>Legal Reference:</i>	<i>Jean Clery Campus Safety Act (20 U.S.C. § 1092(f)) as amended by the Stop Campus Hazing Act of 2025; K.S.A. 21-5418</i>
<i>Cross Reference:</i>	<i>Student Code of Conduct; Athletic Policies and Procedures; Recognized Student Organization Handbook</i>

The Board of Trustees of Allen Community College is committed to providing a safe, respectful, and supportive environment for all students, employees, and participants in College programs and activities. Hazing is strictly prohibited in any form.

The College shall maintain policies, procedures, and prevention programs designed to eliminate hazing and promote healthy student engagement, in compliance with applicable federal and state laws.

Hazing is defined as any intentional, knowing, or reckless act committed by an individual or group against another person, regardless of consent, in connection with initiation into, affiliation with, or continued membership in any organization, team, or group, that creates a risk of physical or psychological harm.

This prohibition applies to all students, student organizations, athletic teams, and any other groups or individuals affiliated with the College. It includes conduct occurring on or off campus when connected to College-related activities.

Individuals and organizations found responsible for hazing may be subject to disciplinary action, up to and including suspension, expulsion, loss of organizational recognition, and referral to law enforcement.

The President or designee is authorized to develop and implement procedures necessary to enforce this policy.

Board Policy 6.14



Board Policy Title:

Title IX and Sexual Harassment

Board Policy Number:

BP 6.14

Adoption Date:

1987

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

1997, 6/2017

Legal Reference:

Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106

Cross Reference:

Student Code of Conduct; Employee Conduct Policies; Non-Discrimination Policies; Grievance Procedures; IV-A-1.7 Sexual Misconduct

The Board of Trustees is committed to maintaining an educational and working environment free from sex-based discrimination, including sexual harassment, sexual assault, dating violence, domestic violence, and stalking.

The College prohibits conduct that constitutes sexual harassment under Title IX and will respond promptly and equitably to all reports in accordance with federal law and College procedures.

The College shall utilize a formal or informal grievance process as appropriate that provides for fair, consistent, and impartial resolution of complaints. The process may include notice of allegations, an investigation, opportunity to review evidence, a live hearing, a written determination, and an appeal process, in compliance with applicable federal regulations.

The Title IX Coordinator(s) is/are responsible for overseeing compliance with Title IX, including intake of reports, provision of supportive measures, and administration of the grievance

process. The Title IX Coordinator shall not serve in multiple decision-making roles within the same case.

The College shall ensure that all individuals involved in the Title IX process, including investigators, decision-makers, and appeal officers, are trained and free from conflicts of interest or bias.

The College shall provide supportive measures to complainants and respondents, as appropriate, to preserve access to educational programs and activities, regardless of whether a formal complaint is filed.

Retaliation against any individual for reporting, participating in, or refusing to participate in a Title IX matter is strictly prohibited.

Violations of this policy may result in disciplinary action in accordance with College policies and procedures. When appropriate, matters may be referred to law enforcement or other authorities.

This policy applies to all students, employees, contractors, and third parties participating in College programs or activities and to conduct occurring within the College's education programs or activities as defined by federal regulation.

The Board authorizes the administration to establish and implement procedures necessary to carry out this policy in compliance with federal law, including the designation of investigators, decision-makers, and appeal officers, provided that no individual serves in more than one role in the same matter.

The determination issued through the Title IX grievance process shall be subject to appeal as defined by College procedures. The decision of the designated Appeal Officer shall be final. The President and Board of Trustees shall not serve as appellate bodies in Title IX matters.

~~ALLEN COUNTY COMMUNITY COLLEGE~~

~~BOARD OF TRUSTEES~~

~~POLICIES AND PROCEDURES~~

~~SEXUAL MISCONDUCT~~

~~I. POLICY~~

~~1.00 GENERAL STATEMENTS~~

~~1.01 Allen County Community College is committed to maintaining a positive and safe learning and working environment. Allen Community College students and employees are responsible for assuring that the College maintains an environment for study and work free from Sexual Misconduct or related retaliation and all members of the Allen community are expected to conduct themselves in a manner that does not infringe upon the rights of others. Allen Community College prohibits Sexual Misconduct, specifically including sexual assault, sexual exploitation, rape, acquaintance rape, domestic/dating violence, sexual harassment, stalking, cyber-stalking/bullying, or facilitating the commission of a violation, and retaliation.~~

~~1.02 Sexual Misconduct violates the dignity of individuals, impedes the realization of educational goals, is unlawful and will not be tolerated. Specifically, Sexual Misconduct is a form of illegal discrimination in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, The Violence Against Women Act of 1994, and the Kansas Act Against Discrimination and could lead to criminal prosecution.~~

~~2.00 SPECIFIC STATEMENTS~~

~~2.01 Definitions~~

~~Sexual Misconduct is a broad term that includes, but is not limited to sexual assault, sexual exploitation, rape, acquaintance rape, domestic/dating violence, sexual harassment, stalking,~~

cyber-stalking/bullying, or facilitating the commission of a violation of sexual misconduct, and retaliation.

Sexual assault is defined as actual or attempted sexual contact with another person without that person's consent. Sexual assault includes, but is not limited to: physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent.

Sexual exploitation is defined as a person taking non-consensual or abusive sexual advantage of another for anyone's advantage or benefit other than the person being exploited.

Rape is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object or oral penetration by a sex organ of another person, without consent.

Acquaintance rape occurs when the parties involved in a rape know each other.

Domestic/Dating Violence is defined as violence committed by a current or former spouse or intimate partner. It can include both physical and emotional abuse.

Sexual harassment is defined as encompassing non-consensual or unwelcome sexual advances, requests for sexual favors and any other verbal or physical conduct of a sexual or gender-based nature, whether intentional or unintentional, where:

- An individual's submission to or rejection of the conduct is made, either explicitly or implicitly, a term or condition of employment or of status in a course, program or activity, or is used as a basis for an employment or academic decision; or
- The conduct is sufficiently severe, persistent or of creating an intimidating, hostile, humiliating or offensive working or educational environment.

Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his/her safety or the safety of others, or suffer substantial emotional distress.

Cyber-stalking is defined as the use of electronic communication to harass or threaten someone with physical harm.

Cyber-bullying is defined as the verbal bullying of someone (as a classmate) through the use of often anonymous electronic communication (as online posts or text messages).

Retaliation is defined as any action taken against a person or persons because they have opposed any practices forbidden in policy, or have filed a report, assisted, or participated in any manner in an investigation or proceeding under this policy. This includes any action taken by a bystander who intervenes to stop or attempt to stop discrimination, harassment, sexual misconduct, stalking, or cyber bullying.

Consent is defined as a willingness or agreement to engage in conduct. Consent must be freely given with full information of the facts and circumstances. A person cannot give valid consent in Kansas if he/she is:

- Overcome by force or fear;
- Unconscious or powerless;
- Mentally incapacitated, whether due to a mental disease or alcohol/drug intoxication;
- Under the minimum age required to give consent in Kansas or
- Providing apparent consent due to fraud or misrepresentation.

Consent to engage in sexual activity must be informed, freely given, and mutual. Consent must be ongoing, throughout each instance of sexual activity, and for each sexual contact. Consent to one form of sexual contact does not mean consent to all forms of sexual contact. Consent may not be inferred from silence, passivity, lack of resistance, or lack of active response alone. A person who does not physically resist or verbally refuse sexual activity is not necessarily giving consent. In the absence of an outward demonstration, consent does not exist. It is the responsibility of the initiator of the sexual activity to ensure he or she has the other person's consent to engage in sexual activity. At any time, a participant can communicate that he or she no longer consents to the continuing activity.

2.02 Reporting

Individuals with questions or concerns about Sexual Misconduct, or those wishing to file a complaint of Sexual Misconduct, should contact the Vice President for Student Affairs, Allen Community College, 1801 N. Cottonwood Street, Iola, Kansas 66749, 620-365-5116, vpsa@allencc.edu. In an emergency, please call 911 for immediate assistance.

Allen Community College is committed to fostering community that promotes prompt reporting of all types of Sexual Misconduct and timely and fair resolution of Sexual Misconduct complaints. It is a violation of this Policy for anyone acting knowingly and recklessly either to make a false complaint or to provide false information regarding a complaint of Sexual Misconduct.

Every reasonable effort will be made by the Title IX Coordinator to protect the confidentiality of the parties during an investigation. After an investigation, any person who is found to have violated this policy or retaliated against another will be subject to discipline, up to and including expulsion from Allen and/or termination of employment, to help ensure that such actions are not repeated.

~~Students and employees are encouraged to file a criminal complaint with local law enforcement in addition to reporting sexual misconduct to the College. The College will not wait for the conclusion of any criminal investigation or proceedings to commence its own Investigation and take interim measures to protect the complainant and the College community.~~

~~Campus Crime should be reported to a Dean, a Vice President, the Director of Student Life, or student housing staff members. Those crimes involving sexual misconduct will then be reported to the Title IX Coordinator. All other employees are expected to report knowledge of any suspected Sexual Misconduct.~~

~~Any person may file a Sexual Misconduct complaint against a college student or employee under these complaint procedures. A “college student” means any student who is registered or enrolled at the College at the time of the alleged Sexual Misconduct. A “college employee” means any full or part-time employee who is employed at the time of the alleged Sexual Misconduct. These complaint procedures apply to any allegation of Sexual Misconduct against a student or employee, regardless of where the alleged Sexual Misconduct occurred. The College reserves the right to determine if the complaint constitutes a sufficient risk to the College community to warrant processing the complaint. Complaints against individuals not associated with the College should be reported to local law enforcement.~~

~~2.03 Complainant’s Safety and Welfare~~

~~The College will take prompt and effective action as is reasonably practicable under the circumstances to support the complainant, including taking appropriate interim steps before the final outcome of complaint.~~

~~The College may impose a “no contact” order, which typically will include a directive that the parties refrain from having contact with one another, directly or through proxies, whether in person or via electronic means, pending the investigation.~~

~~The College also may take any further protective action that it deems appropriate concerning the interaction of the parties both during the investigation and as part of the outcome of the investigation, including, without limitation, directing appropriate college officials to alter the students’ academic and/or college employment arrangements, and if applicable, working with the individuals involved to alter living or dining arrangements. When taking steps to separate the complainant and the respondent, the College will seek to minimize unnecessary or unreasonable burdens on either party; provided, however, every reasonable effort will be made to allow the complainant to continue in his/her academic and/or college employment arrangements. Violations(s) of the College’s directive and/or protective actions will constitute related offenses that may lead to additional disciplinary action.~~

2.04 Respondent's Rights

The respondent will be provided with a statement of the complaint in writing, and the complainant will be provided a copy of this notification. The respondent will be provided an opportunity to meet with the investigator(s) who are investigating the complaint and to respond to the allegation. Respondents may respond in person or in writing within a reasonable time to be determined by the investigator(s). If a respondent chooses not to participate or refuses to answer a complaint, his/her nonparticipation will not prevent the investigation from proceeding and could result in a finding based only on the information provided by the complainant. Both the complainant and the respondent have the opportunity to bring a representative/advisor to the meeting with the investigator(s). However, the representative/advisor is present only to advise the represented party. He/she may not address or communicate directly with the investigator(s) or any other person involved with the investigation.

2.05 Investigation and Disciplinary Process

Upon receipt of notice of any allegation of Sexual Misconduct, the Title IX Coordinator will first schedule an individual intake meeting with the complainant in order to

- Provide to the complainant a general understanding of college policy and complaint procedures;
- To identify forms of support or immediate interventions available to the complainant such as academic support, disability services, health and mental health services, victim advocacy, and legal assistance; and
- Provide a general overview of how the allegation of Sexual Misconduct could potentially be addressed at both the College level and as a criminal matter with local law enforcement.

An investigation will be conducted by an individual who has been trained on Allen's Sexual Misconduct Policy and Procedures, and may include review of documentation, interviews with the complainant, respondent, and other witnesses, and any other necessary inquiries.

College personnel will utilize a preponderance of the evidence standard during the investigation, and determine and implement a resolution and discipline, if necessary. A preponderance of the evidence means that the information shows that it is "more likely than not" that the respondent violated college policy.

Allen Community College disciplinary procedures will be followed for students and employees. The complainant and the respondent will be entitled to the same opportunities to have others present during any disciplinary proceeding (including an advisor of his/her choice), and both the complainant and the respondent are entitled to be simultaneously notified in writing of the

~~outcome of the disciplinary proceeding, the college's appeal procedures, any subsequent change to the outcome of the disciplinary proceeding and the date the results are considered final.~~

2.06 Education

~~Allen Community College has programs in place to provide education on sexual misconduct. These programs include:~~

- ~~• Annual training to all employees on sexual misconduct or active bystander during staff convocations.~~
- ~~• *Know What To Do* is an online educational program developed by the college for students and employees on issues of bullying, dating and domestic violence, sexual assault, stalking, substance abuse, online violence and being an active bystander.~~
- ~~• Sexual misconduct education is included in the College Career Success Seminar course.~~
- ~~• Training and information on sexual misconduct provided to all new employees.~~
- ~~• Monthly sexual misconduct and prevention education provided through *Student Health 101* for students, faculty, and staff.~~
- ~~• Personal safety programs for students provided by the Student Life Office on dating violence, bullying, drug and alcohol issues, and stalking.~~

Adopted: 1987

Revised: 1997

Revised: 06/2017

—————IV-A-1.7

Board Policy 6.15



Board Policy Title:

Sexual Misconduct

Board Policy Number:

BP 6.15

Adoption Date:

1987

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

1997, 06/2017

Legal Reference:

Applicable federal and state laws; Jeanne Clery Act; Violence Against Women Act (VAWA)

Cross Reference:

Student Code of Conduct; Employee Conduct Policies; Non-Discrimination Policy; Campus Safety Procedures

The Board of Trustees is committed to maintaining an educational and working environment free from all forms of sexual misconduct and sex-based inappropriate behavior.

The College prohibits sexual misconduct that does not fall within the jurisdiction or definition of Title IX but may impact the safety, well-being, or participation of individuals in College programs, activities, or the College community.

Non-Title IX sexual misconduct may include, but is not limited to:

- Sexual harassment that does not meet the Title IX definition
- Sexual assault occurring outside Title IX jurisdiction
- Dating violence, domestic violence, or stalking not covered under Title IX
- Sexual exploitation
- Inappropriate conduct of a sexual nature that interferes with the educational or work environment

The College will address such conduct through established student conduct and employee conduct procedures, ensuring a fair, prompt, and equitable process for all parties.

The Board authorizes the administration to determine whether reported conduct falls under the Title IX Sexual Harassment Policy or this policy and to assign the appropriate process accordingly.

The College shall ensure that individuals reporting misconduct are provided with appropriate support resources and, when necessary, interim or protective measures to maintain access to educational programs and activities.

Retaliation against any individual for reporting or participating in a misconduct matter is strictly prohibited.

Violations of this policy may result in disciplinary action in accordance with College policies and procedures and may be referred to law enforcement or other authorities when appropriate.

This policy applies to all students, employees, contractors, and visitors on property owned or controlled by Allen Community College, at College-sponsored activities, or in situations that impact the College community.

The College shall provide supportive measures to complainants and respondents, as appropriate, to preserve access to educational programs and activities, regardless of whether a formal complaint is filed.

Retaliation against any individual for reporting, participating in, or refusing to participate in a Title IX matter is strictly prohibited.

Violations of this policy may result in disciplinary action in accordance with College policies and procedures. When appropriate, matters may be referred to law enforcement or other authorities.

This policy applies to all students, employees, contractors, and third parties participating in College programs or activities and to conduct occurring within the College's education programs or activities as defined by federal regulation.

The Board authorizes the administration to establish and implement procedures necessary to carry out this policy in compliance with federal law, including the designation of investigators, decision-makers, and appeal officers, provided that no individual serves in more than one role in the same matter.

The determination issued through the Title IX grievance process shall be subject to appeal as defined by College procedures. The decision of the designated Appeal Officer shall be final. The President and Board of Trustees shall not serve as appellate bodies in Title IX matters.

~~ALLEN COUNTY COMMUNITY COLLEGE~~

~~BOARD OF TRUSTEES~~

~~POLICIES AND PROCEDURES~~

~~SEXUAL MISCONDUCT~~

~~I. POLICY~~

~~1.00 GENERAL STATEMENTS~~

~~1.01 Allen County Community College is committed to maintaining a positive and safe learning and working environment. Allen Community College students and employees are responsible for assuring that the College maintains an environment for study and work free from Sexual Misconduct or related retaliation and all members of the Allen community are expected to conduct themselves in a manner that does not infringe upon the rights of others. Allen Community College prohibits Sexual Misconduct, specifically including sexual assault, sexual exploitation, rape, acquaintance rape, domestic/dating violence, sexual harassment, stalking, cyber-stalking/bullying, or facilitating the commission of a violation, and retaliation.~~

~~1.02 Sexual Misconduct violates the dignity of individuals, impedes the realization of educational goals, is unlawful and will not be tolerated. Specifically, Sexual Misconduct is a form of illegal discrimination in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, The Violence Against Women Act of 1994, and the Kansas Act Against Discrimination and could lead to criminal prosecution.~~

~~2.00 SPECIFIC STATEMENTS~~

~~2.01 Definitions~~

~~Sexual Misconduct is a broad term that includes, but is not limited to sexual assault, sexual exploitation, rape, acquaintance rape, domestic/dating violence, sexual harassment, stalking, cyber-stalking/bullying, or facilitating the commission of a violation of sexual misconduct, and retaliation.~~

Sexual assault is defined as actual or attempted sexual contact with another person without that person's consent. Sexual assault includes, but is not limited to: physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent.

Sexual exploitation is defined as a person taking non-consensual or abusive sexual advantage of another for anyone's advantage or benefit other than the person being exploited.

Rape is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object or oral penetration by a sex organ of another person, without consent.

Acquaintance rape occurs when the parties involved in a rape know each other.

Domestic/Dating Violence is defined as violence committed by a current or former spouse or intimate partner. It can include both physical and emotional abuse.

Sexual harassment is defined as encompassing non-consensual or unwelcome sexual advances, requests for sexual favors and any other verbal or physical conduct of a sexual or gender-based nature, whether intentional or unintentional, where:

- An individual's submission to or rejection of the conduct is made, either explicitly or implicitly, a term or condition of employment or of status in a course, program or activity, or is used as a basis for an employment or academic decision; or
- The conduct is sufficiently severe, persistent or of creating an intimidating, hostile, humiliating or offensive working or educational environment.

Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his/her safety or the safety of others, or suffer substantial emotional distress.

Cyber-stalking is defined as the use of electronic communication to harass or threaten someone with physical harm.

Cyber-bullying is defined as the verbal bullying of someone (as a classmate) through the use of often anonymous electronic communication (as online posts or text messages).

Retaliation is defined as any action taken against a person or persons because they have opposed any practices forbidden in policy, or have filed a report, assisted, or participated in any manner in an investigation or proceeding under this policy. This includes any action taken by a bystander who intervenes to stop or attempt to stop discrimination, harassment, sexual misconduct, stalking, or cyber-bullying.

Consent is defined as a willingness or agreement to engage in conduct. Consent must be freely given with full information of the facts and circumstances. A person cannot give valid consent in Kansas if he/she is:

- Overcome by force or fear;
- Unconscious or powerless;
- Mentally incapacitated, whether due to a mental disease or alcohol/drug intoxication;
- Under the minimum age required to give consent in Kansas or
- Providing apparent consent due to fraud or misrepresentation.

Consent to engage in sexual activity must be informed, freely given, and mutual. Consent must be ongoing, throughout each instance of sexual activity, and for each sexual contact. Consent to one form of sexual contact does not mean consent to all forms of sexual contact. Consent may not be inferred from silence, passivity, lack of resistance, or lack of active response alone. A person who does not physically resist or verbally refuse sexual activity is not necessarily giving consent. In the absence of an outward demonstration, consent does not exist. It is the responsibility of the initiator of the sexual activity to ensure he or she has the other person's consent to engage in sexual activity. At any time, a participant can communicate that he or she no longer consents to the continuing activity.

2.02 Reporting

Individuals with questions or concerns about Sexual Misconduct, or those wishing to file a complaint of Sexual Misconduct, should contact the Vice President for Student Affairs, Allen Community College, 1801 N. Cottonwood Street, Iola, Kansas 66749, 620-365-5116, vpsa@allencc.edu. In an emergency, please call 911 for immediate assistance.

Allen Community College is committed to fostering community that promotes prompt reporting of all types of Sexual Misconduct and timely and fair resolution of Sexual Misconduct complaints. It is a violation of this Policy for anyone acting knowingly and recklessly either to make a false complaint or to provide false information regarding a complaint of Sexual Misconduct.

Every reasonable effort will be made by the Title IX Coordinator to protect the confidentiality of the parties during an investigation. After an investigation, any person who is found to have violated this policy or retaliated against another will be subject to discipline, up to and including expulsion from Allen and/or termination of employment, to help ensure that such actions are not repeated.

Students and employees are encouraged to file a criminal complaint with local law enforcement in addition to reporting sexual misconduct to the College. The College will not wait for the conclusion of any criminal investigation or proceedings to commence its own Investigation and take interim measures to protect the complainant and the College community.

~~Campus Crime should be reported to a Dean, a Vice President, the Director of Student Life, or student housing staff members. Those crimes involving sexual misconduct will then be reported to the Title IX Coordinator. All other employees are expected to report knowledge of any suspected Sexual Misconduct.~~

~~Any person may file a Sexual Misconduct complaint against a college student or employee under these complaint procedures. A “college student” means any student who is registered or enrolled at the College at the time of the alleged Sexual Misconduct. A “college employee” means any full or part-time employee who is employed at the time of the alleged Sexual Misconduct. These complaint procedures apply to any allegation of Sexual Misconduct against a student or employee, regardless of where the alleged Sexual Misconduct occurred. The College reserves the right to determine if the complaint constitutes a sufficient risk to the College community to warrant processing the complaint. Complaints against individuals not associated with the College should be reported to local law enforcement.~~

~~2.03 Complainant’s Safety and Welfare~~

~~The College will take prompt and effective action as is reasonably practicable under the circumstances to support the complainant, including taking appropriate interim steps before the final outcome of complaint.~~

~~The College may impose a “no contact” order, which typically will include a directive that the parties refrain from having contact with one another, directly or through proxies, whether in person or via electronic means, pending the investigation.~~

~~The College also may take any further protective action that it deems appropriate concerning the interaction of the parties both during the investigation and as part of the outcome of the investigation, including, without limitation, directing appropriate college officials to alter the students’ academic and/or college employment arrangements, and if applicable, working with the individuals involved to alter living or dining arrangements. When taking steps to separate the complainant and the respondent, the College will seek to minimize unnecessary or unreasonable burdens on either party; provided, however, every reasonable effort will be made to allow the complainant to continue in his/her academic and/or college employment arrangements. Violations(s) of the College’s directive and/or protective actions will constitute related offenses that may lead to additional disciplinary action.~~

~~2.04 Respondent’s Rights~~

~~The respondent will be provided with a statement of the complaint in writing, and the complainant will be provided a copy of this notification. The respondent will be provided an opportunity to meet with the investigator(s) who are investigating the complaint and to respond~~

~~to the allegation. Respondents may respond in person or in writing within a reasonable time to be determined by the investigator(s). If a respondent chooses not to participate or refuses to answer a complaint, his/her nonparticipation will not prevent the investigation from proceeding and could result in a finding based only on the information provided by the complainant. Both the complainant and the respondent have the opportunity to bring a representative/advisor to the meeting with the investigator(s). However, the representative/advisor is present only to advise the represented party. He/she may not address or communicate directly with the investigator(s) or any other person involved with the investigation.~~

~~2.05 Investigation and Disciplinary Process~~

~~Upon receipt of notice of any allegation of Sexual Misconduct, the Title IX Coordinator will first schedule an individual intake meeting with the complainant in order to~~

- ~~• Provide to the complainant a general understanding of college policy and complaint procedures;~~
- ~~• To identify forms of support or immediate interventions available to the complainant such as academic support, disability services, health and mental health services, victim advocacy, and legal assistance; and~~
- ~~• Provide a general overview of how the allegation of Sexual Misconduct could potentially be addressed at both the College level and as a criminal matter with local law enforcement.~~

~~An investigation will be conducted by an individual who has been trained on Allen's Sexual Misconduct Policy and Procedures, and may include review of documentation, interviews with the complainant, respondent, and other witnesses, and any other necessary inquiries.~~

~~College personnel will utilize a preponderance of the evidence standard during the investigation, and determine and implement a resolution and discipline, if necessary. A preponderance of the evidence means that the information shows that it is "more likely than not" that the respondent violated college policy.~~

~~Allen Community College disciplinary procedures will be followed for students and employees. The complainant and the respondent will be entitled to the same opportunities to have others present during any disciplinary proceeding (including an advisor of his/her choice), and both the complainant and the respondent are entitled to be simultaneously notified in writing of the outcome of the disciplinary proceeding, the college's appeal procedures, any subsequent change to the outcome of the disciplinary proceeding and the date the results are considered final.~~

~~2.06 Education~~

~~Allen Community College has programs in place to provide education on sexual misconduct. These programs include:~~

- ~~• Annual training to all employees on sexual misconduct or active bystander during staff convocations.~~
- ~~• *Know What To Do* is an online educational program developed by the college for students and employees on issues of bullying, dating and domestic violence, sexual assault, stalking, substance abuse, online violence and being an active bystander.~~
- ~~• Sexual misconduct education is included in the College Career Success Seminar course.~~
- ~~• Training and information on sexual misconduct provided to all new employees.~~
- ~~• Monthly sexual misconduct and prevention education provided through *Student Health 101* for students, faculty, and staff.~~
- ~~• Personal safety programs for students provided by the Student Life Office on dating violence, bullying, drug and alcohol issues, and stalking.~~

~~Adopted: 1987~~

~~Revised: 1997~~

~~Revised: 06/2017~~

————— IV-A-1.7

Requesting to ARCHIVE this policy. It is being replaced by BP 4.51 and BP 5.52. Also the Federal Handbook is outdated. This version will be more general, so we do not have to continually update the policy.

IX-A-1.8

ALLEN COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
POLICIES AND PROCEDURES

PROCUREMENT/CONTRACTS

~~I. POLICY~~

~~1.00 GENERAL STATEMENT~~

~~1.01 The college will maintain compliance with the terms and conditions of the Federal award for purchasing and contracts.~~

~~2.00 SPECIFIC STATEMENTS~~

~~2.01 Micro purchase is defined as an acquisition of supplies or services, the aggregate amount of which does not exceed the current Federal threshold as set by the Federal Acquisition Regulation, (the current threshold amount in 2015 is \$3,000. Current amount, if different, is listed in the current EDGAR Handbook). The college may complete micro purchases without soliciting quotations if the price is reasonable.~~

~~2.02 Equipment is defined as tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the awarding agency or pass-through entity for financial statement purposes, or \$3,000. Purchases between \$3,000 and \$150,000 are considered small purchases and require informal procedures, requiring getting bids from an adequate number of sources. For purchases of more than \$150,000, sealed bids or competitive proposals are required. (The amounts listed are for 2015; current amount, if different, is listed in the current EDGAR Handbook).~~

~~2.03 General purpose equipment is not limited to technical activities. Examples include office equipment and furnishings, modular offices, telephone networks, information technology equipment and systems, air conditioning equipment, reproduction and printing equipment, and motor vehicles.~~

2.04 — ~~Special purpose equipment is defined as equipment used only for research, medical, scientific, or other technical activities, such as microscopes.~~

2.05 — ~~Supplies are defined as all tangible personal property other than those described in 2.03.~~

2.06 — ~~Computing devices are defined as machines used to acquire, store, analyze, and process public data and other information electronically. Included are accessories for printing, transmitting and receiving or storing electronic information.~~

2

2.07 — ~~A computing device is a supply if acquisition cost is less than the lesser of the capitalization level established by the college for financial statement purposes or \$5,000, regardless of its useful life. (amount listed is for 2015; current amount, if different, is listed in the current EDGAR Handbook).~~

2.08 — ~~The college will remain in federal compliance by abiding by the following methods of procurement for micro-purchases:~~

- a. ~~To the extent practicable, the college will distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive ——— quotations if the college considers the price to be reasonable.~~
- b. ~~The college will follow the same procedures for micro-purchases with Federal funds as — are followed for all smaller amount purchases, which include using price or rate ——— quotations from an adequate number of qualified sources.~~

2.09 — ~~The college will remain in federal compliance by abiding by the following methods of procurement for equipment:~~

- a. ~~The purchase of major college equipment and supplies and the contract for basic ——— services shall be made on the basis of competitive bids detailing like, kind and quality — of merchandise or service from separate vendors (minimum of three).~~
- b. ~~If low price is not selected, a record in writing justifying the rationale behind the ——— selection will be maintained.~~
- c. ~~The college will maintain oversight to ensure that contractors perform in accordance ——— with the terms, conditions, and specifications of their contracts or purchase orders.~~
- d. ~~For all procurements, the college will follow the same Conflict of Interest policy as ——— stated in college policy IX-A-1.4.~~
- e. ~~When appropriate, an analysis will be made of lease versus purchase alternatives, ——— consolidating or breaking out procurements, and any other appropriate analysis to — determine the most economical approach.~~

- f. ~~All procurement transactions will be conducted in a manner providing full and open competition. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work or invitations for bids, or requirements for proposals will be excluded from competing for such procurements.~~
 - g. ~~The college will conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. When contracting for architectural and engineering services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.~~
- 2.10 ~~The preferred method for procuring construction is the Sealed Bid method (formal advertising). Sealed bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price.~~
- 2.11 ~~If low price is not selected, a record in writing justifying the rationale behind the selection will be maintained.~~
- 2.12 ~~The college will use the sealed bid method for procurements and construction when considered feasible according to the following conditions:~~
- a. ~~A complete, adequate, and realistic specification or purchase description is available;~~
 - b. ~~Two or more responsible bidders are willing and able to compete effectively for the business; and~~
 - c. ~~The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.~~
 - d. ~~The invitation for bids will be publically advertised. Bids will be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids (at least ten days).~~
 - e. ~~The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;~~
 - f. ~~All bids will be opened publically at the time and place prescribed in the invitation for bids, with at least two institutional personnel, outside of purchasing office, will be present at the opening of the sealed bids.~~

- g. ~~A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, ——— transportation costs, and life cycle costs will be considered in determining which bid is — lowest. Payment discounts will only be used to determine the low bid when prior — experience indicates that such discounts are usually taken advantage of;~~
 - h. ~~Any or all bids may be rejected if there is sound documented reason.~~
- 2.13 ~~When conditions are not appropriate for sealed bids, the college will use procurement by competitive proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost reimbursement type contract is awarded.~~
- 2.14 ~~The college will use competitive proposals when considered feasible according to the following conditions:~~
- a. ~~Requests for proposals will be publicized and identify all evaluation factors and their ——— relative importance. Any response to publicized requests for proposals will be ——— considered to the maximum extent practical.~~
 - b. ~~Proposals will be solicited from an adequate number of qualified sources;~~
 - c. ~~The college will conduct technical evaluations of the proposals received for selecting recipients.~~
 - d. ~~Contracts will be awarded to the responsible firm whose proposal is most ——— advantageous to the program, with price and other factors considered;~~
 - e. ~~The college may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional ——— services. It cannot be used to purchase other types of services, although A/E firms are a — potential source to perform the proposed effort.~~
- 2.15 ~~Procurement by noncompetitive proposals is procurement through solicitation of a ———~~
- ~~proposal from only one source and may be used only when one or more of the following conditions apply:~~
- a. ~~The item is available only from a single source.~~
 - b. ~~The public exigency or emergency for the requirement will not permit a delay resulting — from competitive solicitation.~~

- ~~e. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response from a request in writing from the college.~~
- ~~d. After solicitation of a number of sources, competition is determined inadequate.~~
- ~~2.16 Single source procurement is defined as the one among others. It will be followed when, although two or more vendors supply the commodities or services, the department selects one for substantial reasons, eliminating the competitive bidding process.~~
- ~~2.17 Sole source procurement is defined as the one and only. It will be followed when only one vendor is capable of supplying the commodity or service. This may occur when the goods or services are specialized or unique in character. Written justification will be provided.~~
- ~~2.18 Sole Source/Single Source Procurement will be used by the college in cases where there is no practical value in soliciting competition for materials or equipment and where only one source is available, and procurement will be made without formal bidding.~~
- ~~2.19 The Vice President for Finance and Operations will evaluate each request and make a determination whether a sole source acquisition is appropriate. Careful distinction will be used when determining between "sole source" and "sole product" If only one product will do the job, but the product is available from different vendors, a "sole source" acquisition is not appropriate.~~
- ~~2.20 Sole/Single source procurements will be justified in sufficient detail to explain the basis for suspending the usual competitive procurement process. Sole/Single source procurements may require board approval prior to purchase, if no prior resolution authorizing the purchases of the goods/services exists.~~
- ~~2.21 For a sole source procurement a justification request will include:~~
 - ~~a. A product description, including quantity and technical features.~~
 - ~~b. History of prior purchases and their nature (competitive vs. noncompetitive).~~
 - ~~c. Statement as to the unique circumstances that require award by noncompetitive bid/proposal.~~
 - ~~d. An explanation of why the product is unique, if applicable: either (1) The product has special technical qualities, essential to the proposed use/function, and no acceptable substitutes are available from another supplier/manufacturer; or (2) The product is a replacement or auxiliary part to match existing specialized equipment with unique physical design and quality requirements serving a particular function/use.~~
 - ~~e. Proof on no known equal, including a description of attempts to find an equal from other vendors and verification/information of only one available source.~~

- ~~f. An explanation that the purchase price is reasonable: (1) attaching documents that
———prove that the manufacturer offers the best price available because a purchase
from a —— distributor includes the distributor's mark-up. (2) Attaching a written
certification letter——from the vendor that its sales price is the best price it offers to any
similarly situated —— educational or non-profit customer.~~
 - ~~g. Description of the efforts made to find competitive sources.~~
 - ~~h. Statement as to the efforts that will be taken in the future to promote competition for
———the requirement.~~
 - ~~i. The letter of justification must be approved by the appropriate Dean, and the Vice
———President for Finance and Operations.~~
 - ~~j. Sole source requests may go before the board for approval if determined necessary by
the President's Council.~~
- ~~2.22 — The college will avoid acquisition of unnecessary or duplicative items, and will use
Federal excess and surplus property in lieu of purchasing new equipment and property
whenever such use is feasible and reduces project costs.~~
- ~~2.23 — The college will perform a cost or price analysis for every procurement action in excess
of the Simplified Acquisition Threshold (the current threshold amount in 2015 is \$3,000.
Current amount, if different, is listed in the current EDGAR Handbook) including
contract modifications. The method and degree of analysis will be dependent on the facts
surrounding the particular procurement situation, but will at the least make an
independent estimate before receiving bids or proposals.~~
- ~~2.24 — The college will use value engineering clauses in contracts for construction projects of
sufficient size to offer reasonable opportunities for cost reductions. Value engineering is
a systematic and creative analysis of each contract item to task to ensure that its essential
function is provided at the overall lower cost.~~
- ~~2.25 — The college will award contracts only to responsible contractors possessing the ability to
perform successfully under the terms and conditions of a proposed procurement.
Consideration will be given to such matters as contractor integrity, compliance with
public policy, record of past performance, and financial and technical resources.~~
- ~~2.26 — The college will negotiate profit as a separate element of the price for each contract in
which there is no price competition and in all cases where cost analysis is performed. To
establish a fair and reasonable profit, consideration must be given to the complexity of
the work to be performed, the risk borne by the contractor, the contractor's investment,
the amount of subcontracting, the quality of its record of past performance, and industry
profit rates in the surrounding geographical area for similar work.~~
- ~~2.27 — The college will maintain records sufficient to detail the history of procurement. The
records will include, but are not necessarily limited to the following: rationale for the~~

method of procurement, selection of contract type, contractor selection or rejection, and the basis for contract price.

2.28—The college may use a time and materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract is a contract whose cost to the college is the sum of the actual cost of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

2.28—The college will never use the cost plus a percentage of cost or percentage of construction cost methods of contracting.

2.30—The college will assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

2.31—To remain in compliance with Federal regulations the college will require the following provisions for all contracts as applicable:

- a. Contracts from more than the simplified acquisition threshold currently set at \$150,000—(amount listed is for 2015; current amount, if different, is listed in the current EDGAR—Handbook) must address administrative, contractual, or legal remedies in instances——where contractors violate or breach contract terms, and provide for such sanctions and——penalties as appropriate.
- b. All contracts in excess of \$10,000 must address termination for cause and for——convenience by the college including the manner by which it will be affected and the——basis for settlement.
- c. Contracts that meet the definition of “federally assisted construction contract” must——include the legal equal opportunity clause as mandated by federal regulation.
- d. All prime construction contracts in excess of \$2,000 must include a provision for compliance with the Davis-Bacon Act as supplemented by Department of Labor——regulations. Contractors must be required to pay wages to laborers and mechanics at a——rate not less than the prevailing wages specified in a wage determination made by the——Secretary of Labor. In addition, contractors must be required to pay wages not less than——once a week. The college will report all suspected or reported violations to the Federal——awarding agency or pass-through entity.
- e. All prime construction contracts in excess of \$2,000 must include a provision for——compliance with the Copeland Anti-Kickback Act, as supplemented by department of——Labor regulations. The Act provides that each contractor or subrecipient must be——prohibited from inducing, by any means, any person employed in the construction,——completion, or repair of public work, to give up any part of the compensation to which——he or she is otherwise entitled. The college

will report all suspected or reported _____ violations to the Federal awarding agency or pass-through entity.

- f. ~~Where applicable, all contracts awarded by the college in excess of \$100,000 that _____ involve the employment of mechanics or laborers must include a provision for _____ compliance with 40 U.S.C. 3702 and 3704, as supplemented by the Department of _____ Labor regulations. Under 40 U.S.C. 3702 of the Act, each contractor must be required _____ to complete the wages of every mechanic and laborer on the basis of a standard work _____ week of 40 hours. Work in excess of the standard work week is permissible provided _____ that the worker is compensated at a rate of not less than one and a half times the basic _____ rate of pay of all hours worked in excess of 40 hours in the work week. The _____ requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no _____ laborer or mechanic must be required to work in surroundings or under working _____ conditions that are unsanitary, hazardous or dangerous. These requirements do not _____ apply to the purchases of supplies or materials or articles ordinarily available on the _____ open market, or contracts for transportation or transmission of intelligence.~~
- g. ~~If the award meets the definition of “funding agreement” and the recipient or _____ subrecipient wishes to enter into a contract with a small business firm or nonprofit _____ organization regarding the substitution of parties, assignment or performance of _____ experimental, developmental, or research work under that “funding agreement” the _____ recipient or subrecipient must comply with the requirements of the “Right to _____ Inventions Made by Nonprofit Organizations and Small Business Firms Under _____ Government Grants, Contracts, and Cooperative Agreements” and any implementing _____ regulations issued by the Federal awarding agency or pass-through entity.~~
- h. ~~Contracts and subgrants of amounts in excess of \$150,000 must contain a provision the _____ requires the college to agree to comply with all applicable standards, orders or _____ regulations issued pursuant to the Clean Air Act and Federal Water Pollution Control _____ Act as amended. Violations will be reported to the Federal Awarding agency and the _____ Regional Office of the Environmental Protection Agency (EPA).~~
- I. ~~A contract award will not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM) in accordance with the OMB guidelines that implement Executive Orders 12459 and 12689 “Debarment and Suspension”. _____ SAM Exclusions contains the names of parties debarred, suspended, or otherwise _____ excluded by agencies, as well as parties declared ineligible under statutory or regulatory _____ authority other than Executive Order 12549.~~
- j. ~~_____ Contractors that apply or bid for an award exceeding \$100,000 must file the required _____ certification. Each tier certifies to the tier above that it will not and has~~

not used ~~_____~~ Federal appropriated funds to pay any person or organization for influencing or ~~_____~~ attempting to influence an officer or employee of any agency, a member of Congress, ~~_____~~ officer or employee of Congress, or an employee of a member of Congress in ~~_____~~ connection with obtaining any Federal contract, grant or any other award covered by 1 ~~_____~~ U.S.C. 1352. Each tier must disclose any lobbying with the non-Federal funds that ~~_____~~ takes place in connection with obtaining any Federal award. Such disclosures will be ~~_____~~ forwarded from tier to tier up to the non-Federal award.

k. ~~_____~~ The college will procure only items that comply with the Solid Waste Disposal Act, as ~~_____~~ amended by the Resource Conservation and Recovery Act. The requirements of ~~_____~~ Section 6002 include procuring only items designated in guidelines of the ~~_____~~ Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest ~~_____~~ percentage of recovered materials practicable, consistent with maintaining satisfactory ~~_____~~ level of competition, where the purchase price if the item exceeds \$10,00 or the value ~~_____~~ of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring ~~_____~~ solid waste management services in a manner that maximizes energy and resource ~~_____~~ recovery, and establishing an affirmative procurement program for procurement of ~~_____~~ recovered materials identified in the EPA guidelines.

2.32 ~~_____~~ The college will present, upon request for review from the Federal awarding agency or ~~_____~~ pass-through entity, all records of pre-procurement documents or independent cost ~~_____~~ estimates for contracts.

2.33 ~~_____~~ The college will be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to: source valuation, protests, disputes, and claims. These standards do not relieve the college of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the college unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.



THE LAW OFFICES OF
JOHN R. DIETRICK, P.A.

EMPLOYMENT, LABOR & CORPORATE LAW

JOHN R. DIETRICK
ADMITTED IN KANSAS AND LOUISIANA

KIMBERLY STREIT VOGELSBERG
ADMITTED IN KANSAS

June 9, 2026

Dear College President:

Thank you for considering our firm, The Law Offices of John R. Dietrick, P.A., (“Dietrick Law”) to represent _____ (“College”) beginning on or about July 1, 2026, with respect to covered legal services in the areas of employment, labor, and education law as set forth pursuant to the terms in the Addendum (“covered legal services”).

I and my colleague, Kimberly Streit Vogelsberg, will be personally responsible for managing any matters assigned to us by you or your designee. A Law Clerk may also provide legal assistance and/or research as well.

Dietrick Law will acknowledge all client communications within seventy-two (72) hours (excluding weekends and holidays) unless otherwise agreed upon. Substantive response times will be based upon the needs of the College and the scope and complexity of the legal matter. Both Dietrick Law and the College commit to timely and prompt communication and responses to aid in high-quality legal representation.

In consideration of Dietrick Law’s commitment to remain available and to avoid conflicts that would impair such availability during the retained month to provide legal services, Dietrick Law will bill the College a monthly fee of \$500 at the end of each retained month. This fee is earned upon the end of each month that Dietrick Law is retained.

Additionally, Dietrick Law will provide up to three (3) hours of covered legal services at \$0 per hour each retained month. These hours do not roll over to the next month if unused.

Any additional time spent providing covered legal services, i.e., billable time exceeding three (3) hours in a retained month, will be billed in accordance with Dietrick Law’s standard hourly billing policies. My hourly rate for working on these matters is \$300.00; Kimberly’s hourly rate is \$250.00. Our law clerk hourly rate is \$125.00. Generally, Dietrick Law will bill the College for all legal time worked on covered legal matters, including telephone calls, emails, and reasonable travel.

We will forward billing statements to your attention - or your designee - monthly. Statements will include a detailed description of services provided, including the date, the person rendering the service, the amount of time involved, as well as the associated cost.

The College retains the right to discharge Dietrick Law at any time. If and when that occurs prior to the end of a month, Dietrick Law will prorate the appropriate portion of the retainer fee for that month as well as the number of hours of covered legal services provided at \$0/hour for that month.

If this Engagement Letter fairly represents your understanding and agreement, please sign and date a copy of this Engagement Letter and return it to me either electronically or by mail to the below listed address.

We greatly appreciate the opportunity to work with you and the College and look forward to assisting you with your legal matters. If you have any questions or need additional information, please do not hesitate to contact me.

Very truly yours,

Approved:



John R. Dietrick
Managing Partner

By: _____
President

Date: _____

By: _____
Board President

Date: _____

Addendum to Dietrick Law Engagement Letter

All covered legal services must be mutually agreed upon; parties acknowledge that Dietrick Law is bound by ethical rules for attorneys. Compliance with ethical duties may prohibit Dietrick Law's representation of clients in certain circumstances, e.g., when a conflict of interest exists or when matters cannot be pursued with competency and diligence.

Covered legal services generally include legal services in the areas of employment, labor, and education law, such as:

- **Board Governance Issues**
 - Bylaws and governance questions
 - KORA/KOMA
 - Fiduciary duty issues, including conflicts of interest questions
- **Policy Development and Review**
 - Board policies
 - Employee handbooks
- **Risk Management and Compliance with State and Federal Laws**
 - FERPA
 - Title VII complaints and workplace investigations
 - Evaluation of certified staff
 - Title IX investigations and hearings
 - Contract analysis and interpretation
 - Responses to the Kansas Human Rights Commission and the Equal Employment Opportunity Commission
- **Employment Law/HR and Personnel Issues**
 - ADA, FMLA, PWFA, USERRA, ADEA, etc.
 - FLSA and Kansas Wage Payment Act
 - Constitutional rights of employees
 - Hiring processes and job description review
 - Disciplinary issues
 - Workplace investigations
 - Terminations and nonrenewals, including settlements and due process hearings
- **Labor Relations**
 - Consultation regarding bargaining proposals
 - Strategic advice and analysis
 - Review of notice letters
 - Advice and counsel through professional staff negotiations, including bargaining and impasse (mediation and fact-finding)
 - Advice and counsel through grievance procedures, representation in grievance mediation and arbitration
 - Kansas Department of Labor hearings

- **Support for Governmental Affairs**
 - Testimony before governing or regulatory bodies on legal implications and impact
 - Legal analysis of bills or proposed regulations
- **Training for Boards and/or Staff**
- **Litigation Referrals and Consultation/Coordination**
- **Other services upon request of client and as agreed upon by Dietrick Law**

Excluded Legal Services:

- Litigation representation; however, Dietrick Law will make referrals and serve as a resource and liaison to litigators
- Real Estate transactions
- Legal issues requiring expertise beyond core competencies in employment, labor, and education law, or which Dietrick Law cannot ethically provide
- Representation, other than general advice, in student and academic matters

Again, all legal services must be agreed upon by both parties; parties acknowledge that the Law Offices of John R. Dietrick, P.A., is bound by ethical rules for attorneys.

Facilities Update

1. (Facility Assessment) 2 to 4 Pipe Replacement:
 - a. Have notified Architect One/Basis Consulting of decision to move forward with Millig.
 - b. Have signed contract with Millig. Will begin every-other-week meetings soon. Have sent them preliminary information (academic calendar, project leads, etc.)
2. (Facility Assessment) Herynk Hall Shower Replacement:
 - a. Scheduled for July 16th
3. (Facility Assessment) Egress Door Signage:
 - a. Finalizing maps based on actual offices/classrooms
 - b. Will be hung up soon.
4. (Facility Assessment) Ballard House Roof Replacement
 - a. Signed quote from Borens
 - b. Ryan is also seeking quote for painting/sealing. Hasn't been painted in at least 7-8 years minimum, probably longer.
5. Phlebotomy Classroom:
 - a. Removing all carpet and installing tile per accreditation requirements. Should be done by early next week.
6. Emergency Exit signs disposal
 - a. Radioactive Emergency Exit signs disposal in progress per Fire Marshall requirements.
7. Bleacher Replacement: Complete
8. Enterprise Fleet Management:
 - a. Some vans have been dropped off to be wrapped, other will be dropped off soon.
 - b. WEX fuel cards have been delivered, will train employees once everyone is back.
 - c. Enterprise is starting to look for replacement vehicles.
9. Admissions/Complex B Carpet Replacement:
 - a. Will be complete tomorrow (July 15th).

10. Parking Lot Maintenance:

- a. Chip and Seal is scheduled for this Thursday, July 16th.

11. Landscaping: Complete

12. Speed Bumps

- a. Safety and Security Committee got approval for 5 more
- b. Will be installed this summer

13. Disc Golf Course

- a. Grounds crew is installing tee pads/launch pads. They are 5'x15'
- b. Hope to have finished by end of June

14. Water Softener Project

- a. Been installed in kitchen. Will get fully hooked up this Friday (water will be turned off for a couple of hours).

15. INA Alert

- a. Working on taking over security cameras.
- b. Will start on interior doors of main campus, theatre, etc. soon.

16. Student housing cleaning

- a. Close to being done!

Board Policy 6.1

Board Policy Title: Drug-Free Schools and Communities

Board Policy Number: BP 6.1

Adoption Date: 9/6/1990

Schedule for Review & Update: Every three years

Review Date(s):

Revision Date(s): 1997

*Legal Reference: Drug-Free Schools and Communities Act
Amendments of 1989 (34 CFR Part 86);
Applicable Kansas laws*

*Cross References: Student Code of Conduct; Employee Conduct
Policies; Drug and Alcohol Prevention Procedures;
Drug-Free Schools and Campuses VIII-F-1.1*

The Board of Trustees affirms its commitment to maintaining a drug-free learning and working environment and to full compliance with the Drug-Free Schools and Communities Act Amendments of 1989.

The unlawful manufacture, distribution, possession, or use of illicit drugs and alcohol on College property or as part of College activities is prohibited, in accordance with College policy and applicable law.

The Board authorizes the administration to establish and maintain a drug and alcohol prevention program, to implement educational initiatives, and to enforce standards of conduct and disciplinary actions for violations, as defined in applicable College policies and procedures.

The College shall conduct periodic reviews of its drug and alcohol prevention efforts to ensure effectiveness, compliance with legal requirements, and consistent enforcement.

~~VIII F-1.1~~

~~ALLEN COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
POLICIES AND PROCEDURES~~

~~DRUG-FREE SCHOOLS AND CAMPUSES~~

~~I. POLICY~~

~~1.00 GENERAL STATEMENTS~~

~~1.01 Allen County Community College will comply with the Drug-Free Schools and Communities Act Amendments of 1989, P.L. 101-226, 34 CFR, Part 86, Subpart B, to maintain a Drug Prevention Program and a Drug Free School.~~

~~1.02 It is the intent of the Board of Trustees, employees, and students to comply with the letter and spirit of the law for a drug-free school.~~

~~1.03 Be it known to all students of the college, regardless of the length of study, that the unlawful manufacture, possession, use, or distribution of illicit drugs and alcohol by students on its property or as part of any of the college's activities is prohibited. Violation of this policy will result in the student's requirement to participate in a drug or alcohol abuse counseling, treatment, and re-entry program acceptable to the Board of Trustees and may include expulsion from school or termination of employment and referral for prosecution to local, state, or federal authorities.~~

~~II. PROCEDURES~~

~~2.00 SPECIFIC STATEMENTS~~

~~2.01 The college will certify a drug-free workplace by:~~

~~a. Publishing a statement notifying students that the unlawful manufacture, distribution, possession, use, and harmful effects of a controlled substance or alcohol is prohibited in the school setting and will specify the actions that will be taken for violation of such prohibition.~~

~~b. Establishing a drug-free program to inform all students about:~~

- ~~1. The dangers of drug/alcohol abuse in the workplace or school setting;~~
- ~~2. The school's policy of maintaining a drug-free environment;~~
- ~~3. Available counseling, rehabilitation, re-entry assistance programs will be required for continued enrollment if a violation of this policy occurs;~~

~~VIII F-1.1~~

- ~~4. The penalties that may be imposed upon students, et. al., for drug/alcohol violations occurring in the workplace and/or school setting.~~
- ~~5. That students and employees may be dismissed, expelled, terminated, or referred for prosecution for violation of this policy.~~

- _____

Adopted: 9/6/1990

~~Revised: 1997~~

VIII-F-1.1

Board Policy 6.2

Board Policy Title:

Tobacco and Alcohol Use

Board Policy Number:

BP 6.2

Adoption Date:

1990

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

1997, 2002, 2011, 2018

Legal Reference:

Applicable federal and state laws

Cross Reference:

*BP 6.1 Drug-Free Schools and
Communities Policy; Student Code of
Conduct; Employee Conduct Policies;
Campus Safety Procedures;
Tobacco/Alcohol Beverages VIII-F-1.2*

The Board of Trustees is committed to promoting a healthy, safe, and respectful learning and working environment for students, employees, and visitors.

The use of tobacco and tobacco-related products is prohibited within all College buildings, campus housing, and College-owned or controlled vehicles, in accordance with College policy and administrative procedures. The Board authorizes the administration to establish reasonable restrictions on tobacco use outdoors on College property to protect the health and safety of the campus community.

The possession or use of alcoholic beverages on College property or at College-sponsored activities is prohibited except as permitted by College policy, administrative procedure, and applicable law. The Board authorizes the administration to approve and regulate lawful alcohol use in limited circumstances consistent with institutional standards and legal requirements.

Violations of this policy may result in administrative or disciplinary action in accordance with College policies and procedures and may be referred to appropriate authorities when required by law.

This policy applies to all students, employees, contractors, and visitors on property owned or controlled by Allen Community College and at College sponsored activities.

ALLEN COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

POLICIES AND PROCEDURES

TOBACCO/ALCOHOLIC BEVERAGES

-

I. ~~_____~~ POLICY

1.00 ~~_____~~ GENERAL STATEMENT

1.01 ~~_____~~ The Board of Trustees discourages the use of tobacco or tobacco products as the Board supports the Surgeon General's warning on their use. Alcoholic beverages are not permitted on the campus unless previously authorized by the Board of Trustees.

II. ~~_____~~ PROCEDURE

2.00 ~~_____~~ SPECIFIC STATEMENTS

2.01 ~~_____~~ Tobacco usage of any kind is prohibited in all college buildings, including student housing, and vehicles.

2.02 ~~_____~~ Tobacco may be used by those 18 years of age or older outside college buildings. No smoking is allowed outside college-owned buildings within a minimum of a ten foot radius of any doorway, open window, or intake leading into such buildings.

2.03 ~~_____~~ Students found using tobacco within a college building shall be subject to disciplinary measures. Students under the age of 18 possessing tobacco or ~~_____~~ tobacco products violate Kansas law and shall be subject to disciplinary measures.

2.04 ~~_____~~ The use of alcoholic beverages or drugs on campus or at any college-sponsored activity is a violation of college policy unless previously authorized by the Board of Trustees. Students under 21 years of age who use alcoholic beverages also violate Kansas Law. College officials may report violations to local authorities. Students are subject to disciplinary action up to dismissal from college for violation of this policy.

Adopted: 1990

Revised: 1997, 2002, 2011, 2018 ~~_____~~ VIII-F-1.2

Board Policy 6.3

Board Policy Title:

Student Conduct

Board Policy Number:

BP 6.3

Adoption Date:

12/11/2003

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

Legal Reference:

Cross Reference:

VIII-F-1.18 Code of Conduct; Student Code of Conduct; Student Discipline Procedures; Student Rights & Responsibilities

The Board of Trustees establishes standards of student behavior necessary to maintain a safe, orderly, and effective learning environment at Allen Community College. Students are expected to conduct themselves in accordance with the College Student Code of Conduct, all applicable College policies and procedures, and local, state, and federal laws.

The Board authorizes the Vice President for Student Affairs, or designee, to administer, implement, and oversee the Student Code of Conduct, including the development, revision, and enforcement of related procedures. The Vice President for Student Affairs may delegate operational responsibility for the Student Code of Conduct to appropriate College administrators, including the Director of Student Life.

The Student Code of Conduct and associated procedures shall ensure fairness, consistency, due process, and an educational approach to student accountability. The Code of Conduct shall be reviewed periodically to ensure compliance with legal requirements, accreditation standards, and institutional priorities.

ALLEN COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

POLICIES AND PROCEDURES

CODE OF CONDUCT

-

I. ~~_____~~ POLICY

1.00 ~~_____~~ GENERAL STATEMENT

1.01 ~~_____~~ Students are encouraged through free inquiry and free expression to develop their capacity for critical judgment and to engage in sustained and independent search for knowledge. The freedom to learn depends upon appropriate opportunities and conditions in the classroom, on the campus, and in the local community. Students should exercise their freedom with responsibility.

2.00 ~~_____~~ SPECIFIC STATEMENTS

1. ~~_____~~ As a student you are in a unique position of being a member of the community at large, having the rights and responsibilities of any citizen, and of being a member of the Allen County Community College family.

Being involved in athletics or activities carries a presumption that students will conduct themselves as responsible members of the college and local community. This includes an expectation that students will:

- a. ~~_____~~ obey the law;
- b. ~~_____~~ will comply with rules and regulation of the college;
- c. ~~_____~~ will maintain a high standard of integrity and honesty;
- d. ~~_____~~ will respect the rights, privileges and property of other members of the college and local community; and
- e. ~~_____~~ will not interfere with legitimate college affairs.

2. ~~_____~~ If an activity or sports team participant engages in behavior considered inappropriate or otherwise unbecoming, Allen County Community College may pursue disciplinary action following the procedures outlined in the Activity Handbook and other college publications.

~~Conduct that may lead to official sanction includes but is not limited to:~~

~~VIII-F-1.18~~

- ~~a. — behavior that unreasonably interferes with the college's educational responsibilities or subsidiary responsibilities;~~
 - ~~b. — threatens the health or safety of persons on or in college property or facilities;~~
 - ~~c. — threatens or interferes with the maintenance of college property or private property on or off campus;~~
 - ~~d. — compromises the security or integrity of college records; or~~
 - ~~e. — interferes with the college's ability to provide services or sponsor non-classroom activities such as lectures, concerts, plays, athletic events and social functions.~~
- ~~-~~
- ~~-~~
- ~~-~~
- ~~-~~
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Adopted: 12/11/2003 VIII-F-1.18

Board Policy 6.4



Board Policy Title:

Student Discipline

Board Policy Number:

BP 6.4

Adoption Date:

09/06/1990

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

07/15/2003

Legal Reference:

Applicable local, state, and federal traffic and motor vehicle laws

Cross Reference:

BP 6.3 Student Conduct, AP X.XX Student Discipline Procedures; BP 6.5 Student Appeals; Student Rights & Responsibilities

The Board of Trustees expects students of Allen Community College to conduct themselves in a manner that supports the mission, values, and educational purpose of the College. Students are responsible for becoming familiar with and complying with the Allen Community College Student Code of Conduct and all applicable College policies and procedures.

The Board authorizes the Vice President for Student Affairs, or designee, to administer student discipline and to take appropriate action in response to violations of the Student Code of Conduct. Disciplinary actions shall be applied in a manner that is fair, consistent, proportionate to the violation, and supportive of student learning and community safety.

Students subject to disciplinary action shall be afforded due process and the right to appeal disciplinary decisions in accordance with Board policy and established administrative procedures.

ALLEN COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

POLICIES AND PROCEDURES

DISCIPLINE

I. ~~_____~~ POLICY

1.00 ~~_____~~ GENERAL STATEMENT

1.01 ~~_____~~ Students are expected to maintain high standards of conduct. A student whose conduct is detrimental to the college or opposes college policy shall be disciplined ~~_____~~ by the Dean of Student Services.

2.00 ~~_____~~ SPECIFIC STATEMENTS

2.01 ~~_____~~ The Dean of Student Services is authorized to take action of discipline which is ~~_____~~ deemed appropriate for the offense.

2.02 ~~_____~~ Action taken may range from verbal or written reprimands, fines, or duty service to expulsion from residence hall or college expulsion.

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~~Adopted: 9/6/1990~~

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Revised: 7/15/03 ~~_____~~ VIII-F-1.9

Board Policy 6.5



Board Policy Title:

Student Appeals

Board Policy Number:

BP 6.5

Adoption Date:

1990

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

1997, 2003, 2006

Legal Reference:

Cross Reference:

VIII-F-1.8

*BP 6.3 Student Conduct, Student Appeals
Procedures; Student Rights &
Responsibilities*

The Board of Trustees affirms its commitment to ensuring fairness, equity, and due process in matters affecting students. Allen Community College shall maintain an appeals process that allows students to request review of disciplinary and academic decisions in accordance with established policies and procedures.

The Board authorizes the administration to develop and implement procedures governing student appeals to ensure decisions are reviewed consistently, impartially, and within a reasonable timeframe. Appeals shall be limited to the criteria established in administrative procedure and shall not constitute a rehearing of the original matter unless otherwise specified.

Decisions resulting from the student appeals process shall be final as provided in procedure. The role of the Board of Trustees is limited to policy oversight and shall not include routine review of individual student cases, except as required by law or Board policy.

ALLEN COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

POLICIES AND PROCEDURES

STUDENT APPEAL PROCESS

I. ~~_____~~ POLICY

1.00 ~~_____~~ GENERAL STATEMENT

1.01 ~~_____~~ It is the desire of the Board of Trustees and college personnel that all students be treated fairly. The student appeal process is designed to ensure that the individual's rights to appropriate due process are guaranteed.

II. ~~_____~~ PROCEDURE FOR DISCIPLINARY APPEALS

2.00 ~~_____~~ SPECIFIC STATEMENTS

2.01 ~~_____~~ The Student

The Student Handbook is provided on the College website. Student residents are also provided a Residence Hall Handbook. These handbooks set forth the guidelines, rules, and regulations of the college. If a violation of these rules, regulations, occurs that results in disciplinary action by a college official, the student may appeal the college official's decision regarding the punishment to the Vice President for Student Affairs.

Upon receipt of the statement of disciplinary action from a college official, if the student does not concur he/she shall appeal in writing to the Vice President for Student Affairs within 24 hours. This appeal shall set forth the alleged violation and the student's account of it. It shall include the student's interpretation of the college official's decision. And specifically state why the student feels the action taken by the college official was incorrect or inappropriate. This appeal shall be delivered to the Vice President for Student Affairs.

2.02 ~~_____~~ The Vice President for Student Affairs

Upon receipt of the appeal by the student, the Vice President for Student Affairs shall confer with the student, the college official, and others who may act as witnesses or provide pertinent information regarding the incident. The Vice President for Student Affairs shall assess the violation and make a decision regarding disciplinary action, if any. Since it is impossible to

~~develop guidelines to fit all conceivable situations, the Vice President for Student Affairs is given broad authority to use subjective evaluation of disciplinary action necessary when~~

~~VIII-F-1.8~~

~~no clearly defined guidelines are available or if the Vice President for Student Affairs feels minor deviations from written guidelines are in the best interest of the student, the college, and others who may be concerned. The Vice President for Student Affairs shall advise the student in writing of the student's appellant rights and procedures.~~

~~If the student feels that he/she has been treated unfairly by the Vice President for Student Affairs, the student may appeal to the Student Appeals Committee. Upon receipt of the statement of disciplinary action from the Vice President for Student Affairs, the student shall appeal in writing to the Student Appeals Committee within 24 hours. This appeal shall set forth the alleged violation and the student's account of it. It shall include the student's interpretation of the college official's decision, and specifically state why the student feels the action taken by the college official was incorrect or too harsh. This appeal shall be delivered to the Vice President for Student Affairs. Upon receipt of written appeal, the Vice President for Student Affairs shall immediately notify the Student Appeals Committee and the President of the college. The Vice President for Student Affairs shall provide sufficient copies of all statements, letters, and the appeal of the student to all members of the Student Appeals Committee.~~

~~2.03—The Student Appeals Committee~~

~~The committee is a standing committee and consists of three members of the faculty and the President of the Student Senate. This committee shall be appointed annually by the President and sit for hearings for the academic year.~~

~~When the written appeal and accompanying papers are received from the Vice President for Student Affairs, the student shall be notified within 24 hours as to the time and place of the hearing.~~

~~The committee shall ask the Vice President for Student Affairs for a written account of the alleged offense and the action taken. The committee may call upon the student, the Vice President for Student Affairs, and others for information to assist the committee in its deliberations. The student shall be able to be present throughout the hearing and question any and all witnesses brought before the committee. The student shall not be present after the committee begins executive session to consider the evidence. The student may bring counsel or any advisor he/she wishes to the hearing, but at the student's expense. Student's counsel/advisor may only confer with the student and may not question the witness or the committee.~~

~~The committee's function is to determine if:~~

~~(a)——The allegation is correct.~~

~~(b) — The student is guilty.~~

~~VIII-F-1.8~~

~~(c) — The student had an adequate opportunity to present his/her position to — the Vice President for Student Affairs.~~

~~(d) — The Vice President for Student Affairs was fair, equitable, and just in his/her decision.~~

~~(e) — The student's rights were protected. —~~

~~If the committee discovers new information during the course of the hearing that was not available to the Vice President for Student Affairs, the information shall be made available to the Vice President for Student Affairs to give the Vice President an opportunity to re-evaluate his/her position.~~

~~If the committee does not agree with the findings or disciplinary action and the Vice President for Student Affairs and the committee cannot mutually agree upon the action to be taken, then the matter shall be referred to the President of the college for review and assistance in a resolution.~~

~~A written response of the findings shall be delivered to the student from the chairperson of the committee within 24 hours after the deliberations have been completed by the committee. If the student genuinely feels that he/she has been unfairly treated by the committee, then the student may appeal in writing directly to the President within 24 hours upon receipt of the committee's ruling.~~

~~2.04 — The President~~

~~The President shall review all unresolved issues between the committee and the Vice President for Student Affairs and render a decision. The President shall also receive any written appeal by a student in response to committee action. Within a reasonable period of time, not greater than 72 hours, the President shall:~~

~~(a) — Review all information relevant to the appeal;~~

~~(b) — Interview any individuals necessary to assist in resolving the appeal; and~~

~~(c) — Issue a written decision to the student, the committee chairperson and the~~

~~Vice President for Student Affairs.~~

~~The student shall be advised that he/she may also appeal to the Board of Trustees.~~

2.05—~~The Board of Trustees~~

~~A student who genuinely feels he/she has received unfair treatment may appeal in writing to the Board of Trustees in the same manner as to the Student Appeals Committee. The Board shall respond within 72 hours if at all possible.~~

~~The Vice President for Student Affairs and committee shall make their findings and decisions available to the Board in writing upon the Board's request. The~~

VIII-F-1.8

~~Board may call upon the student, Vice President for Student Affairs, Committee Chairperson, or others when the Board feels they may provide insight to the matter.~~

~~The function of the Board in this capacity shall be to determine whether or not the committee's decision and action was fair and just. The Board shall advise the student and his/her parent(s) or guardian(s) of its decision in writing within 24 hours if possible. A copy shall be sent to the Vice President for Student Affairs and committee. If a decision cannot be made within 24 hours the Board shall advise the student of a time when a decision will be given. In all cases it shall act as quickly as is administratively efficient and effective.~~

~~2.06—When the Board's decision is made it shall be final and the student who finds it necessary to pursue the matter must do so outside the realm of the college administrative structure.~~

III.—PROCEDURES FOR ACADEMIC APPEALS

3.00—SPECIFIC STATEMENTS

~~3.01—Students are provided with a Student Handbook that outlines general academic policies. Students also receive a course syllabus that indicates expectations, grading system, and other pertinent data regarding a particular course. It is the student's responsibility to become familiar with the contents of these publications.~~

~~3.02—If a student receives a grade that he/she feels is unfair and not in compliance with guidelines in the above publications, he/she may appeal the grade using the following process.~~

~~3.03—The student shall appeal in writing to the instructor who issued the grade with a copy going to the Vice President for Student Affairs and Dean for the Iola Campus, Dean for the Burlingame Campus, or Dean for Online Learning. This shall be done within seven (7) calendar days from the day the grade was issued for an assignment or test and within thirty (30) calendar days from the end of the semester for a final grade. Included in the appeal shall be the student's name, the class in which the grade was received, and the basis for the appeal. The instructor shall respond to the student in writing within five (5) calendar days of receipt of the notice, regarding the disposition of the appeal. A copy of the appeal and the instructor's response shall be filed with the Vice President for Academic, Vice President for Student Affairs and the appropriate Dean.~~

VIII-F-1.8

~~3.04—If the student feels that the instructor’s decision is not fair, he/she may appeal the matter to the Vice President for Academic Affairs with a copy going to the Vice President for Student Affairs. This appeal shall be in writing and shall be submitted within five (5) calendar days of the date of the instructor’s written response. The Vice President for Academic Affairs shall confer with both the student and the instructor and may review any other information relevant to the situation. The Vice President for Academic Affairs shall respond to the student in writing within seven (7) calendar days of receipt of the appeal regarding its disposition with a copy going to the Vice President for Student Affairs.~~

~~3.05—If the student feels the Vice President for Academic Affairs decision is not fair, he/she may within five (5) calendar days of receipt of the Vice President for Academic Affairs decision, appeal the matter to an Academic Appeals Task Force. This task force shall be composed of the Vice President for Student Affairs, the Dean for the Iola Campus, Dean for the Burlingame Campus, or Dean for Online Learning, an instructor of the student’s choice, and an instructor appointed by the Vice President for Academic Affairs. The instructor whose grade is being appealed shall not serve on the task force. The Academic Appeals Task Force shall confer with the student and instructor and review all pertinent information. The task force shall come to a decision regarding the appeal and respond to the student, in writing, within seven (7) calendar days of receipt of the appeal.~~

~~3.06—If the student still feels that he/she is being treated unfairly, an appeal may be made to the Board of Trustees through the President. A written appeal shall be filed with the President within five (5) calendar days after the Academic Appeals Task Force notifies the student. All pertinent information shall be forwarded to the President for dissemination to the Board of Trustees. The Board shall place the appeal on the agenda for their regularly scheduled meeting. The appeal may be heard in open or executive session depending on the wishes of the student. The President shall deliver the decision of the Board to the student in writing.~~

~~3.07—The Board’s decision is final. The student who finds it necessary to further pursue the matter must do so outside the realm of the college administrative structure.~~

Adopted: 1990

Revised: 1997

Revised: 7/2003——

Revised: 3/2006—————VIII-F-1.8——

Board Policy 6.6

Board Policy Title:

Student Senate

Board Policy Number:

BP 6.6

Adoption Date:

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

05/2021, 03/8/2022

Legal Reference:

Applicable federal and state laws

Cross Reference:

Student Senate Constitution; BP 6.7

Recognized Student Organization Policy;

Student Code of Conduct; VIII-C-1.1

Student Senate

The Board of Trustees recognizes the Student Senate as the official representative body through which the student body may participate in shared governance and contribute to institutional decision-making, as provided by Board policy and the Student Senate Constitution.

The Student Senate serves to promote communication and cooperation between students and the College administration; to encourage leadership, responsibility, and ethical conduct among students; and to support social, civic, and educational activities that enhance the student experience at Allen Community College.

The Board authorizes the allocation of student activity funds to support the operations of the Student Senate and student organizations in a manner consistent with Board-approved funding models and administrative procedures.

The Student Senate shall operate in accordance with College policies, the Student Code of Conduct, and its approved Constitution, under the general oversight of the administration.

ALLEN COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

POLICIES AND PROCEDURES

STUDENT SENATE

I. ~~_____~~ POLICY

1.00 ~~_____~~ GENERAL STATEMENT

1.01 ~~_____~~ The Student Senate is recognized by the Board of Trustees as the organization through which the student body may participate in decision making as provided by board policy and the Student Senate Constitution.

2.00 ~~_____~~ SPECIFIC STATEMENTS

2.01 ~~_____~~ The Student Senate is composed of senators as prescribed by the Student Senate Constitution, and a representative from each officially recognized club or organization.

2.02 ~~_____~~ The Student Senate is charged with creating a sense of greater cooperation between the student body and the administration; fostering higher ideals and conduct among the student body and promoting loyalty to Allen Community College. The Student Senate cooperates with other student organizations in providing social, civic, and educational activities for students.

2.03 ~~_____~~ The Student Senate shall be funded each semester at a rate approved by the Board of ~~_____~~ Trustees per on campus credit hour, determined on the 21st class day of each ~~_____~~ semester.

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Board Policy 6.7

Board Policy Title:

Recognized Student Organizations

Board Policy Number:

BP 6.7

Adoption Date:

1980

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

1997, 2018, 3/8/2022

Legal Reference:

Applicable federal and state laws

Cross Reference:

Student Code of Conduct; Recognized Student Organization Handbook; Student Senate Constitution; Student Life Procedures and Directives; VIII-C-1.2 Student Organizations

The Board of Trustees recognizes the value of student organizations in promoting student engagement, leadership development, civic responsibility, and a vibrant campus community. Allen Community College supports student involvement in recognized student organizations consistent with the mission and values of the College.

The Board authorizes the Student Senate, in accordance with established policies and procedures, to recognize and provide funding to student organizations and to rescind recognition when organizations fail to comply with institutional requirements or governing standards.

The Board further authorizes the Office of Student Life to provide oversight of recognized student organizations and Student Senate actions to ensure compliance with College policies, procedures, and applicable laws. Recognized student organizations and their members are subject to the College Student Code of Conduct and other applicable institutional requirements.

Rules, expectations, and requirements governing the recognition, funding, operation, and accountability of student organizations shall be outlined in the Student Organization Handbook, the Student Senate Constitution, and related administrative procedures, which shall serve as an extension of this policy.

ALLEN COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
POLICIES AND PROCEDURES

STUDENT ORGANIZATIONS

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~~I. POLICY~~

~~1.00 GENERAL STATEMENT~~

~~1.01—Student clubs and organizations are an important part of the co-curricular experience for students at Allen Community College. These clubs and organizations must be approved in order to be recognized by the College.~~

~~2.00 SPECIFIC STATEMENTS~~

~~2.01—Student groups wishing to be recognized by the College must present a proposed Constitution to the Student Senate. The Student Senate, Director of Student Life, and Vice President for Student Affairs shall review and either approve or disapprove the group as a recognized student organization. To become a recognized student organization, groups must meet the following criteria:~~

- ~~• The mission of the organization must align with the mission of the College;~~
- ~~• The organization must have a constitution that includes the organization's purpose, membership, officers, advisor, meetings/activities, and funding;~~
- ~~• Voting members and officers must be enrolled students at Allen Community College;~~
- ~~• The organization must have an advisor who is a full-time faculty or staff member of Allen Community College;~~
- ~~• The organization will establish an account with the College to secure its funds.~~

~~2.02—Recognized student organizations have the following privileges:~~

- ~~• Use of the College's name and logos if branding and social media standards are followed,~~
- ~~• Use of College facilities at no charge, and~~
- ~~• Advertise and/or solicit funds or support at Allen while following the guidelines found in the promotional activities policy.~~

~~1.07—Student organization will follow policies and procedures established by Allen Community College and local, state, and federal law.~~

~~2.07—Student organizations will not discriminate on the basis of race, color, sex, national origin, religion, age, or disability.~~

~~3.07——Recognized student organizations can request funding from the Student Senate by submitting a budget request.—~~

~~4.07——All financial obligations incurred by the club shall be met prior to the end of each semester.—~~

~~5.07——A student organization will be considered dissolved when the organization is inactive for two consecutive semesters. In the event a student organization is dissolved, all financial assets will be given to the Student Senate.—~~

÷ 1980

Revised: 1997; 2018; 3/8/2022

VIII-C-1.2

Board Policy 6.8



Board Policy Title:

Student Housing

Board Policy Number:

BP 6.8

Adoption Date:

1990

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

1997, 2018

Legal Reference:

Applicable federal and state laws

Cross Reference:

*Residence Hall Handbook and Guide;
Residence Hall Application and Contract;
Student Code of Conduct; VIII-C-1.9
College Housing*

The Board of Trustees affirms that student housing is an integral component of the educational experience at Allen Community College and supports student engagement, personal development, safety, and academic success.

The Board authorizes the administration to establish eligibility requirements for student housing. Students residing in College housing must meet institutional standards, including age, enrollment status, and other criteria as established by administrative procedure.

The Board further authorizes the College to require students receiving activity or athletic scholarships to reside in College housing as a condition of scholarship eligibility when such students are not residing with a parent, legal guardian, or approved close relative.

Rules, regulations, and expectations governing student housing shall be published in the College Residence Hall Handbook and the Residence Hall Application and Contract, which shall serve as an extension of this policy and be enforced by the administration.

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ALLEN COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

POLICIES AND PROCEDURES

COLLEGE HOUSING

I. ~~_____~~ POLICY

1.00 ~~_____~~ GENERAL STATEMENT

1.01 ~~_____~~ Allen County Community College considers the housing of students a part of ~~_____~~ the total educational plan.

2.00 ~~_____~~ SPECIFIC STATEMENTS

2.01 ~~_____~~ Students taking classes on the Iola campus are encouraged to live in college housing.

2.02 ~~_____~~ Students must be 17 years of age or an emancipated minor to live in student housing.

2.03 ~~_____~~ Students must be full-time and degree-seeking to live in student housing.

2.04 ~~_____~~ All students receiving activity or athletic scholarships and not residing with parents, close relatives, or legal guardian are required to live in college housing as a condition of scholarship. Students breaking the residence hall contract shall forfeit all scholarship benefits.

2.05 ~~_____~~ Specific rules and regulations shall be published in the current Allen Residence Hall Handbook and the Residence Hall Application/Contract, and are an extension of this policy.

Adopted: 1990

Revised: 1997

Updated: 2018

VIII-C-1.9

Board Policy 6.9



Board Policy Title:

Tuberculosis (TB) Screening

Board Policy Number:

BP 6.9

Adoption Date:

11/8/2012

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

Legal Reference:

K.S.A. 65-129e – Tuberculosis evaluation requirements for certain students

Cross Reference:

Admissions Procedures; Student Health Records Procedures; Tuberculosis Prevention VIII-F-1.23

The Board of Trustees affirms its commitment to student health and safety and to compliance with applicable public health requirements.

In accordance with Kansas law, Allen Community College requires students to complete tuberculosis (TB) screening prior to enrollment, as determined by administrative procedure. The Board authorizes the administration to establish, implement, and enforce procedures necessary to ensure compliance with state and local public health requirements related to TB screening.

Failure to comply with required health screening requirements may result in administrative action as provided by College procedures.

~~ALLEN COUNTY COMMUNITY COLLEGE~~

~~BOARD OF TRUSTEES~~

~~POLICIES AND PROCEDURES~~

~~TUBERCULOSIS PREVENTION~~

~~I. ——— POLICY~~

~~1.00 — GENERAL STATEMENTS~~

~~1.01 — Tuberculosis (TB) is a highly infectious disease that can be spread through the air from person to person. The bacteria can be transmitted through coughing, laughing, talking, or sneezing. More than 1/3 of the world's population has TB infection. Allen Community College students are required by Kansas statute to complete a TB screening before beginning their first semester.~~

~~2.00 — SPECIFIC STATEMENTS~~

~~2.01 — Students will answer a short screening survey after completing an admissions application. This screening is required for all new students prior to attending classes for their first semester.—~~

~~2.02 — For some students, the initial screening will indicate a need for additional testing. These students will be informed and must complete the additional required testing through the local Health Department. The cost of this testing is the responsibility of the student. Failure to complete this testing will result in an academic hold which will prevent the student from enrolling for the following semester. Allen Community College is required to keep records of students required to undergo additional testing.~~

~~II. ——— PROCEDURES~~

~~3.00 — SCREENING~~

~~3.01 — Screening Survey Questions~~

- ~~1. — Do you have any of the following symptoms: lasting cough, coughing up blood, fatigue, fever, loss of appetite, or weight loss?~~
- ~~2. — Have you been diagnosed with active TB?~~
- ~~3. — Have you been in contact with a person who has been diagnosed with active TB?~~
- ~~4. — Have you traveled, resided in for more than three months, or were born in a country other than the US?~~

If yes, what country?

4.0 TESTING

4.01—Additional Testing

If the initial screening designates a student at a high-risk for TB, s/he will be required to complete additional testing through the local Health Department. Test results from outside the United States will not be accepted. The additional testing may involve:

Tuberculin skin test (PPD) _____ Interferon blood assay _____

Chest x-ray _____ Sputum evaluation _____

Physical exam _____ Review of signs of symptoms _____

4.02—Contacting the Health Department

Students will be given the location of the nearest Health Department when they are notified that additional testing is needed. An evaluation form will be completed by the Health Department and the college will keep this form as a record that the student completed the additional testing required. The student is responsible for any testing costs.

Adopted: 11/8/2012 _____ VIII-F-1.23

Board Policy 6.10

Board Policy Title:

Missing Student Notification

Board Policy Number:

BP 6.10

Adoption Date:

05/2017

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

Legal Reference:

Applicable federal and state laws; Higher Education Opportunity Act of 2008; Clery Act

Cross Reference:

Missing Student Notification Procedures; Campus Safety and Emergency Procedures; Student Housing Handbook and Guide; VIII-F-1.22 Missing Person

The Board of Trustees is committed to the health, safety, and welfare of students residing in College-owned housing. In compliance with the Higher Education Opportunity Act of 2008, Allen Community College shall maintain a Missing Student Notification Policy for students who reside in on-campus housing.

The Board authorizes the administration to establish and implement procedures for responding to reports of missing students, including coordination with law enforcement agencies and notification of designated emergency contacts or parents or legal guardians, as required by law.

Procedures governing missing student response shall ensure timely action, compliance with applicable federal and state requirements, and coordination among appropriate College officials and external authorities.

~~ALLEN COUNTY COMMUNITY COLLEGE~~

~~BOARD OF TRUSTEES~~

~~POLICIES AND PROCEDURES~~

~~MISSING PERSONS~~

~~I. ——— POLICY~~

~~1.0 GENERAL STATEMENTS~~

~~Allen Community College is committed to maintaining a positive and safe learning and working environment. The purpose of this policy is to establish procedures for the college's response to reports of missing students, as required by the Higher Education Opportunity Act of 2008. This policy applies to students who reside in campus housing, including off-campus apartment units owned or leased by the college for student residents.~~

~~2.00 — SPECIFIC STATEMENTS~~

~~2.01 — For purposes of this policy, a student may be considered to be a “missing person” if the person's absence is contrary to his/her usual pattern of behavior and unusual circumstances may have caused the absence. Such circumstances could include, but not be limited to, a report or suspicion that the missing person may be the victim of foul play, has expressed suicidal thoughts, is drug dependent, is in a life-threatening situation or has been with persons who may endanger the student's welfare.~~

~~II. ——— PROCEDURES~~

~~3.00 — DESIGNATION OF EMERGENCY CONTACT INFORMATION~~

- ~~• Students age 18 and above and emancipated minors will be given the opportunity each semester to designate an individual or individuals to be contacted by the college no more than 24 hours after the time that the student is determined to be missing in accordance with the procedures set forth below. A designation will remain in effect until changed or revoked by the student.~~
- ~~• If a student under the age of 18 is determined to be missing pursuant to the procedures set forth below, the college is required to notify a custodial parent or guardian no more than 24 hours after the student is determined to be missing in accordance with the procedures set forth below.~~

~~3.01 — OFFICIAL NOTIFICATION FOR MISSING PERSONS~~

- ~~• Any individual on campus who has information that a residential student may be a missing person must notify the Vice President for Student Affairs and/or the Director of Student Life as soon as possible.~~

Note: In order to avoid jurisdictional conflicts when an off-campus and/or commuter student is believed to be missing, the reporting person should immediately notify local law enforcement authorities. The Vice President for Student Affairs and/or the Director of Student Life will assist external authorities with these investigations as requested.

- The Vice President for Student Affairs and/or the Director of Student Life will gather all essential information about the residential student from the reporting person and from the student's acquaintances (description, clothes last worn, where student might be, who student might be with, vehicle description, information about the physical and mental well-being of the student, an up-to-date photograph, class schedule, etc.). Appropriate campus staff will be notified to aid in the search for the student.

3.02—INITIAL SEARCH

- Verify student is not in the assigned residence hall room, in an academic class, and/or with an athletic or activity group
- If the student has a registered vehicle on campus, check all parking lots to determine if the vehicle is on campus
- Attempt to contact the student by both phone call and text
- If the student is an athletic or activity student, contact the coach or activity sponsor to identify last contact with the student
- Contact roommates to determine last contact with the student
- Contact instructors to determine last contact with the student
- Check any known social media accounts to look for the last update or use
- Conduct a quick but thorough campus search
- If the above actions are unsuccessful in locating the student or it is apparent immediately that the student is a missing person (e.g., witnessed abduction), the Vice President for Student Affairs and/or the Director of Student Life will contact the appropriate local law enforcement agency to report the student as a missing person, and the local law enforcement agency will take charge of the investigation
- No later than 24 hours after determining that a residential student is missing, the Vice President for Student Affairs and/or the Director of Student Life will notify the emergency contact (for students 18 and over) or the parent/guardian (for students under the age of 18) that the student is believed to be missing.

III.—COMMUNICATIONS

4.00—MISSING STUDENTS

In cases involving missing persons, law enforcement personnel are best situated to provide information to the media that is designed to elicit public assistance in the search for a missing person. Therefore, all communications regarding missing students will be handled by outside law enforcement authorities, who may consult with the college's Administration. All inquiries to the college regarding missing students, or information provided to any individual at the college about a missing student, shall be referred to the Vice President for Student Affairs and/or the Director of Student Life, who shall refer such inquiries and information to law enforcement.

~~authorities. Prior to providing the Allen community with any information about a missing student, the Vice President for Student Affairs and/or the Director of Student Life shall consult with the local law enforcement authorities to ensure that communications do not hinder the investigation.~~

~~Adopted: 05/2017~~

~~VIII-F-1.22~~

Board Policy 6.11

Board Policy Title:

Campus Parking

Board Policy Number:

BP 6.11

Adoption Date:

1990

Schedule for Review & Update:

Every three years

Review Date(s):

Revision Date(s):

1997

Legal Reference:

*Applicable local, state, and federal traffic
and motor vehicle laws*

Cross Reference:

VIII-F-1.4 Vehicles on Campus

The Board of Trustees authorizes the regulation of motor vehicle operation and parking on the Allen Community College campus in order to promote safety, accessibility, and effective campus operations.

Students taking classes on campus and the college employees who park vehicles on campus are asked to comply with College parking procedures, including possession of a valid College parking pass, as established by administrative procedure.

The Board authorizes the administration to develop, implement, and enforce parking regulations, including designation of parking areas, issuance of permits, and enforcement actions necessary to ensure campus safety and accessibility. Parking spaces designated for individuals with disabilities shall be reserved and enforced in accordance with applicable law.

ALLEN COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

POLICIES AND PROCEDURES

VEHICLES ON CAMPUS

I. POLICY

1.00 GENERAL STATEMENTS

1.01 Students are permitted to drive and park vehicles on the campus. All student drivers shall hold a valid driver's license.

1.02 All drivers shall observe state laws as well as local parking policies.

1.03 Speed limits on campus shall be 20 M.P.H. unless otherwise posted.

1.04 Cars that block driveways or double park may be towed at the driver's expense.

1.05 Handicapped parking is reserved for those with state approved handicapped parking permits.

Adopted: 1990

Revised: 1997 _____ VIII-F-1.4

Board Policy 7.11



<i>Board Policy Title:</i>	<i>Wage and Salary Administration</i>
<i>Board Policy Number:</i>	<i>BP 7.11</i>
<i>Adoption Date:</i>	<i>6/13/2007</i>
<i>Schedule for Review & Update:</i>	<i>Every three years</i>
<i>Review Date(s):</i>	
<i>Revision Date(s):</i>	<i>07/12/2022</i>
<i>Legal Reference:</i>	
<i>Cross Reference:</i>	<i>III-A-1.6.1</i>

Allen Community College (The College) aims to attract and retain qualified employees at all levels by offering fair and competitive salaries that align with the organization’s economic needs and reflect the community’s standards.

The College follows a systematic approach to classifying jobs and determining wages to ensure competitive and equitable pay for Staff. Total compensation considers all aspects of compensation, including base salary, variable compensation, benefits coverage and options, non-cash rewards, recognition programs, and the work environment. The College will balance the principles of fairness, equity, and market competitiveness with sound fiscal discipline. Compensation programs will support Allen’s mission, vision, and values and be consistent with the College’s compensation philosophy.

Pay for Professional Employees will be according to the negotiated Agreement.

JOB ANALYSIS

The College utilizes a job analysis process to identify the essential functions, responsibilities, qualifications, and requirements of each position. Job descriptions are maintained for positions and reviewed periodically to ensure accuracy and compliance with applicable laws, including the Fair Labor Standards Act (FLSA).

JOB EVALUATION

The College utilizes a job evaluation process that considers factors such as training, complexity, responsibility, market data, and internal equity to determine appropriate job classifications and salary grades.

SALARY STRUCTURE

The College maintains a salary structure consisting of pay grades and salary ranges designed to

support equitable and competitive compensation practices. Compensation decisions may consider knowledge, skills, experience, market conditions, job responsibilities, internal equity, and special licenses or certifications.

JOB CLASSIFICATION

Employees are assigned to positions based on the appropriate job classification and salary grade. Initial compensation and other pay-related decisions are administered in accordance with College compensation procedures and subject to applicable approvals.

PAY EVALUATION

The College may periodically review compensation practices and consider adjustments to maintain market competitiveness, internal equity, and fiscal responsibility. Compensation adjustments, including cost-of-living adjustments, merit increases, promotional increases, market adjustments, and pay differentials, may be recommended and implemented subject to administrative and Board approval processes where applicable.

Positions may be re-evaluated when job responsibilities substantially change, and compensation may be adjusted accordingly.

Employees may receive compensation changes associated with promotions, transfers, demotions, reclassifications, or market adjustments in accordance with College procedures.

ACC TALENT STRATEGY

The College may periodically review compensation practices and consider adjustments to maintain market competitiveness, internal equity, and fiscal responsibility. Compensation adjustments, including cost-of-living adjustments, merit increases, promotional increases, market adjustments, and pay differentials, may be recommended and implemented subject to administrative and Board approval processes where applicable.

Positions may be re-evaluated when job responsibilities substantially change, and compensation may be adjusted accordingly.

Employees may receive compensation changes associated with promotions, transfers, demotions, reclassifications, or market adjustments in accordance with College procedures.

LONGEVITY PAY

The College recognizes the contributions of long-term employees through longevity compensation programs for eligible employees. Longevity payments for Staff/Non-Faculty are separate from base salary and administered in accordance with College procedures and applicable negotiated agreements.

Full Time Professional Employees/Faculty are eligible for longevity incentive pay as outlined in the most current negotiated Agreement.

~~LONGEVITY PAY INCENTIVE~~

~~I. POLICY~~

~~1.00 GENERAL STATEMENT~~

~~Allen County Community College recognizes the contribution of its employees in making the College successful. In recognition of long-term, continuous service with Allen County Community College, all full-time employees are eligible to participate in a longevity pay incentive.~~

~~2.00 SPECIFIC STATEMENTS 2.01 Full-time faculty are eligible for longevity incentive pay as outlined in the most recently negotiated Master Agreement.~~

~~2.02 All full-time, non-faculty employees will be granted longevity incentive pay as outlined in the most recently negotiated Master Agreement.~~

~~2.03 The employee must have completed the five-year increment of consecutive service by July 1 of each year. Anniversary dates after July 1 will be awarded in the following year's contract.~~

~~2.04 Longevity increases will be granted to qualifying employees who are in good standing, as determined by their satisfactory fulfillment of contractual and professional responsibilities and favorable evaluations.~~

~~Adopted: 06/13/2007~~

~~Revised: 07/12/2022~~

III-A-1.6.



Heartland Seating

— 11222 Johnson Drive, Shawnee, KS 66203 —
913-268-0069

Invoice

Date	Invoice #
6/26/2026	16076

Bill To

Allen County Community College
Accounts Payable
1801 N. Cottonwood Street
Iola, KS 66749

P.O. No.	Terms	Project
90059	Net 30	Allen County Comm...

Item	Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
Removal Bleach...	Removal of existing bleachers Provide and install (1) 7 row x 102' long bleacher on the east bank and (1) 11 row x 102' long bleacher on the west bank.	19,040.00 275206.00	19,040.00	100.00%	0	19,040.00 275,206.00	0.00% 100.00%	100.00% 100.00%	0.00 275206.00

Subtotal \$275,206.00

Sales Tax (0.00) \$0.00

Total \$275,206.00

Payments/Credits \$0.00

Balance Due \$275,206.00