

RSB Regular Meeting

Tuesday, March 10, 2026 6:00 PM

ZOOM, 500 Big Dog Salmon Way, Angoon, AK 99820

1. Call to Order	Speaker (s) : Board Chair or Vice Chair
1.1. Reading of the Mission Statement: We support students to become independent adults by promoting exceptional educational and cultural experiences.	Speaker (s) : Board Chair or Vice Chair
2. Flag Salute	Speaker (s) : Board Chair or Vice Chair
3. Roll Call	Speaker (s) : Board Chair or Vice Chair
4. Recognition	Speaker (s) : Board Chair or Vice Chair
5. Approval of the Agenda	Speaker (s) : Board Chair or Vice Chair
6. Presentations:	
6.1. Battle of the Books presentation by Jessie Soder	
7. Opportunity For Public Comment On Non-Agenda Items	Speaker (s) : Board Chair or Vice Chair
8. Consent Agenda	Speaker (s) : Board Chair or Vice Chair
8.1. Adopt RSB Meeting Minutes from February 10th and the 16th.	
8.2. Approve FY 2027 Contracts for the following confirmed grant-funded positions. FSCS Grant: Tiffany Dewitt, PreK in Klukwan, Clara Natonbah Grant coordinator in Klukwan, Sierra Hydroponics Coordinator in Klukwan, Tanya Salmi Grant Coordinator in Angoon, Frank Coenraad Grant Coordinator in Angoon. PNW Grant: Justina Starzynski, Hotch Language and Curriculum.	Speaker (s) : Board Chair
8.3. Approve Fy 2027 contracts for full-time principals Karen McSpadden and Emma Demmert.	
8.4. Approve FY 2027 Currently Tenured Teacher Contracts for: Jessie Soder, Megan Bishop, Alfie Asilom, Fernan Lopez, Azel Galarosa, Reanna Kookesh, and Mary Zika.	
9. Opportunity for Public Comment on Agenda Items	
10. Financial Report	Speaker (s) : Christina Ferguson
11. Action Items	
11.1. Approve the second reading of BP 10000 Charter School Series Policy.	
11.2. Approve the Second Reading of the BB 9123 Treasurer.	
11.3. Approve the contract between CSD and SERRC for Related Services in FY 2027, in the amount of \$64,133.58 for district wide Speech, PT and OT.	

11.4. Approve MOA between CSD and Lisa Kookesh to complete the Traditional & Contemporary Culinary Arts Class at the Angoon school for \$7,000. Funded through the FSCS grant.

11.5. Approve MOA between CSD and Kathryn Cruz, for the provision of educational services to Eligible Indian Students for \$5,000 Funded through the FSCS grant.

11.6. Approve MOA between CSD and Hilda Mendenhall, for the provision of educational services as AISES Student Research Project Coach, Student Chaperone for \$3500, funded through the FSCS grant.

11.7. Approve MOA between CSD and Natalia James to complete the Traditional & Contemporary Culinary Arts assistant for \$3500, funded by the FSCS grant.

12. **Special Reports**

12.1. Superintendent Report

12.2. ASB Minutes

13. **Information/Discussion Items**

13.1. Strategic Plan Update

13.2. FY 2027 District Calendar

13.3. Negotiations Update

13.4. Budget Committee schedule. First Meeting will be Thursday, March 12th and the next one on March 19th at 4:00 PM.

13.5. Draft CTE Pathways MOA with Sealaska Heritage Institute

13.6. Quality Assured Grant Consulting - Intent to apply for the 21st Century Grant

14. **Board Member Comments**

15. **Meetings/Work Sessions/and Other Announcements**

15.1. The next RSB Regular Meeting will be on Tuesday April 7th at 6PM

15.2. The RSB Work Session will be on Tuesday March 31st at 6pm

15.3. Budget Committee Schedule: Thursday March 12th and March 19th at 4:00 PM. **Speaker(s):** Board Chair

15.4. Angoon HS Graduation May 15th
Gustavus HS Graduation May 17th

16. **For The Good of the Order:**

17. **Adjournment**

RSB Regular Meeting
Tuesday, February 10, 2026 6:00 PM Alaskan

ZOOM
500 Big Dog Salmon Way
Angoon, AK 99820

III Albert Kookesh: Present
Stacey Proctor: Present
Jack Strong: Present
Jen Todd: Present
LeAnn Weikle: Present

Present: 5.

1. Call to Order

Called to order at 6:02 pm

1.1. Reading of the Mission Statement: We support students to become independent adults by promoting exceptional educational and cultural experiences.

Reading of the mission statement by Jack Strong

2. Flag Salute

Flag Salute completed.

3. Roll Call

Roll call to determine quorum

4. Recognition

Christina Ferguson

Emma Demmert

Vanessa Asilom

Luke Jack

Justina Hotch

Tiffany Dewitt

Liesl

Steve Ilg

Megan Bishop

Quynn Thompson

5. Approval of the Agenda

I make a motion to approve the agenda as presented, with the removal 8.5 from the consent agenda. Roll call vote passed unanimously. Motion carries. This motion, made by Jen Todd and seconded by III Albert Kookesh, Carried.

III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea, LeAnn Weikle:

Yea

Yea: 5, Nay: 0

A change to the agenda is to remove something from the consent agenda.

6. Presentations:

6.1. Eagle Espresso in Angoon

Emma shared a slide presentation and went through it verbally. She spoke about the FSCS grant funds that have been allocated to fund this venture. Currently, the coffee shop is not viable without the support of that grant. So, there will need to be some research done to find another grant that can support this program before the FSCS grant ends.

Luke Jack spoke about the positive impacts of the coffee shop being in the community. He was a student who initially ran the coffee program out of the school. He now works at the coffee shop, overseeing the students.

Vanessa Asilom ran the coffee shop and was very instrumental. Alfie has been keeping track of the students' hours, work development alignment with curriculum core values, and the ability to include this work as an elective.

6.2. Board Member Review of Legislative Fly In

LeAnn Weikle spoke about her time at the legislative fly in with Albert and Jack.

7. Opportunity For Public Comment On Non-Agenda Items

Tiffany Dewitt asked the board about the curriculum cycle and asked when it is reviewed and when it was last updated. She has noticed some gaps in her children's learning, and it is concerning to her.

Liesl Barker commented about the financial reports and states thanks for the more in-depth information on them now.

Justina Hotch comments about the Klukwan school administration and the history of leadership and district support. Asks for more information about the grants that they can be eligible to utilize funds from. She also asks that there be more communication about the number of students and the data tracking for those numbers. Would like the funds available from each grant at the beginning of the year, based on the student numbers.

8. Consent Agenda

8.5 was removed during approval of agenda.

8.1. Adopt RSB Meeting Minutes from 01/13/2026

I make a motion to approve the consent agenda 8.1 through 8.9, with the exception of 8.5, which was stricken earlier. Roll call vote passed unanimously Motion carries. This motion, made by III Albert Kookesh and seconded by Jack Strong, Carried.

III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea, LeAnn Weikle: Yea

Yea: 5, Nay: 0

8.2. Approve Extra Duty Contract to: August Autry for family literacy night payment \$500, coded to the FSCS grant.

8.3. Approve the hire of Jason Maxwell as an elementary teacher in Angoon for the remainder of the school year. This replaces the long-term sub who was covering.

8.4. Approve the hire of Kristen Bales as lunch monitor in Angoon for the remainder of this school year.

8.5.

Approve Extra Duty Contract to: Alfie Asilom for \$2,400 coded to the FSCS grant.

8.6.

Approve Extra duty contract to: Azel Galarosa who did the Christmas program \$1250, coded to the FSCS grant.

8.7.

Approve Extra Duty contract to: David Lueck for \$360.00 coded to the FSCS grant.

8.8.

Approve Extra duty contract to: Fernan Lopez as Student government for \$4,000, coded to the FSCS grant.

9. Opportunity for Public Comment on Agenda Items

None

10. Financial Report

Christina gives a verbal report covering the documents that were provided to the board members.

11. Action Items

11.1. Approve the First reading of BB 9123, Treasurer.

I make a motion to approve the first reading of BB 9123, Treasurer. Roll call vote passed unanimously. Motion carries. This motion, made by Jen Todd and seconded by Jack Strong, Carried.

III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea, LeAnn Weikle: Yea

Yea: 5, Nay: 0

11.2. Approve Rock n Road Construction Company to rent a teacherage apartment over the summer while in Angoon for \$3,000 per month.

I make a motion to approve the Rock n Road Construction Company to rent the teacherage apartment over the summer while in Angoon for \$3,00 per month. Roll call vote passed unanimously. Motion carries. This motion, made by III Albert Kookesh and seconded by Jack Strong, Carried.

III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea, LeAnn Weikle: Yea

Yea: 5, Nay: 0

David gave a summary

Board members asked questions about where the vacancy is, and made sure that no teachers would be affected if it were unavailable.

11.3. Approve first reading of Board Policy series Charter Schools.

I make a motion to approve the first reading of the Board Policy series Charter Schools. Roll call vote passed unanimously. Motion carries. This motion, made by III Albert Kookesh and seconded by Jack Strong, Carried.

III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea, LeAnn Weikle: Yea

Yea: 5, Nay: 0

David gave a summary

Board members commented about the changes to this policy.

11.4. Approve the security camera wiring project for the Angoon schools.

I make a motion to approve the security camera wiring project for the Angoon schools. Roll call vote passed unanimously. Motion carries. This motion, made by III Albert Kookesh and seconded by Jack Strong, Carried.

III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea, LeAnn Weikle: Yea

Yea: 5, Nay: 0

David gave a summary

Board members asked questions about the cost of this. They also asked if the district has funding to cover this project. The principal is looking at reducing the number of cameras to bring the cost down initially.

12. Special Reports

David gave a verbal superintendent report.

12.1. Superintendent Verbal Report

Any questions on the report?

12.2. ASB Minutes

13. Information/Discussion Items

13.1. Budget Committee: Who will be on the committee, and schedule the first meetings, as well as a public budget hearing.

LeAnn Weikle and Albert Kookesh will be on the committee.

Karen and Emma, Michael, and a staff member from Klukwan ask Tenakee if they have someone they would like to have join.

David and Michelle will reach out to the committee members, and update the webpage for the budget information. The public hearing just needs to happen sometime before the approval of the budget.

Board members comment that they really would like the stakeholders to get involved and give input.

13.2. Negotiations Updates

Stacey and LeAnn will be on the committee.

14. Board Member Comments

Stacey comments about being able to be there in person.

LeAnn also states how nice it has been to be in person with the other board members.

Alb

15. Meetings/Work Sessions/and Other Announcements

15.1. The next RSB Regular Meeting will be on:03/10/2026

15.2. The Work Session will be on Tuesday, 02/24/2026

16. For The Good of the Order:

17. Adjournment

Jack makes a motion to adjourn.

No objections

Meeting adjourned at 7:23 Pm

RSB Special Meeting
Monday, February 16, 2026 Earlier than usual
regular start times

ZOOM
500 Big Dog Salmon Way
Angoon, AK 99820

III Albert Kookesh: Absent
Stacey Proctor: Present
Jack Strong: Absent
Jen Todd: Present
LeAnn Weikle: Present

Present: 3, Absent: 2.
3 members present. Quorum obtained.

1. Call Special Meeting to Order
Called to order at 3:47 pm

2. Roll call to determine quorum

3. Approval of Agenda

I make a motion to approve the agenda. Roll call vote passed unanimously. Motion carries. This motion, made by LeAnn Weikle and seconded by Jen Todd, Carried.

III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea, LeAnn Weikle: Yea

Yea: 5, Nay: 0

4. Public comment on agenda or non-agenda items
None

5. Action Items:

5.1. Approve Out of State Travel to Hawaii for the Kolea Institute.

I make a motion to approve out-of-state travel to Hawaii for the Kolea Institute. Roll call vote passed unanimously. Motion carries. This motion, made by LeAnn Weikle and seconded by Jen Todd, Carried.

III Albert Kookesh: Yea, Stacey Proctor: Yea, Jack Strong: Yea, Jen Todd: Yea, LeAnn Weikle: Yea

Yea: 5, Nay: 0

Frank Coenraad, the organizer of this event, spoke about how this program came about. He explained what the classes cover and the college credits that the students are able to receive when they participate.

6. Board Member Comment

7. Adjournment
Adjourned at 4:07 pm

Chatham School District

Finance Narrative – February 2026



Prepared by: Christina Ferguson, Contracted Business Manager

General Fund Overview

Through the first eight months of FY26, Chatham School District has expended **approximately (see footnote under Expenditure Trends and Key Observations) 43.6%** of its adopted General Fund budget of **\$4,855,610**, totaling **\$2,115,855.20** in expenditures through February 28. Revenue received through February totals **\$2,651,935.24**, representing approximately **54.6% of the annual revenue budget**.

Expenditures remain within expected seasonal patterns for this point in the fiscal year. Spending levels are beginning to increase as winter utilities, travel activity, and previously delayed transactions are posted to the accounting system. As of this report, there is still \$173,471.92 in unposted credit card transactions that are not included in posted expenses.

Revenue Analysis

Total revenue received through February 2026 is **\$2,651,935.24**, or **54.6%** of the total annual revenue budget. This includes:

- **Foundation Program Revenue totaling \$2,638,928, representing approximately 66% of the \$3.99M budgeted.** Beginning in March 2026, based on the information from the October 2025 student count, the Foundation payments will likely be reduced based on information from the state dated 1/12/2026. The superintendent can offer any additional information that might be available about the appeal of the FY26 student count.
 - **Information** - The first 9 months of foundation payments each school year are based on the prior year's (FY25) student counts. Then the final 3 months of payments are adjusted based on actual student counts for FY 2026. The adjusted amounts have not been released by DEED yet, but it will likely be an annual reduction of approximately \$300,000 based on our original FY26 budgeted amount.
- **E-Rate revenue**, budgeted at \$352,000, has not yet been received but is anticipated in the coming months.

Expenditure Trends and Key Observations

Salaries and Benefits (certified and non-certified staff) account for the majority of General Fund spending and continue to trend within expected bounds.

Certified Extra Duty Pay totals \$32,125, exceeding the budget by approximately \$11,725, reflecting increased supplemental duties across sites.

Substitute and Temporary Staff costs now total \$59,904, slightly exceeding the annual allocation due to staffing vacancies and leave coverage. This is to be expected due to some vacancies, where you see lower than anticipated costs.

Utility expenditures are increasing as expected during peak winter months:

- Electricity expenses total \$110,069 (56% of the annual budget).

- Heating fuel expenses total \$34,253 to date.

Travel* spending has increased slightly from the prior month but remains below annual projections with most activity likely a part of the unposted credit card transactions that the Business Manager is waiting on information to post.:

- **Staff travel** totals **\$22,707**, or approximately 31% of the annual budget.
- **Student travel** totals **\$2,309**.

***Note:** February expenditure totals are **likely understated**, as **multiple credit card transactions for prior months are not yet posted to the financial system**. I am actively working with district staff to **review and assign appropriate fund codes** to these charges—including general fund allocations—before they are officially recorded in March. This delay may temporarily obscure the actual expenditure levels in certain categories such as supplies, travel, and professional services.

Site-Level Highlights

Below is a summary of year-to-date expenditures by site:

Site	YTD Expenditures	% of Site Budget
Angoon	\$715,500.88	46.9%
Gustavus	\$628,802.16	46.6%
Klukwan	\$309,007.07	37.5%
Correspondence	\$104,219.51	52.0%
Districtwide	\$358,325.58	37.4%

Expenditures reflect normal operating costs, staff compensation, and heating/utilities costs for winter. ***None of the expenses for the December 2025 winter building/site issues due to weather have been posted yet.***

Staff Housing Fund (Fund 370)

The Staff Housing Fund continues to operate in a stable position. Rental income collections remain consistent with occupancy levels across district housing units. Utility costs typically increase during the winter months and will continue to be monitored through the remainder of the heating season.

Conclusion

At the eight-month mark of FY26, the district’s financial position remains tenuous. While several operational categories are trending above their original allocations, these increases are largely offset by underutilization in other budget areas and delayed spending patterns earlier in the year.

Key areas that will continue to be monitored through the remainder of the fiscal year include:

- **Foundation funding adjustments** expected following the FY26 student count recalculation.
- **Staff compensation costs**, including substitute coverage and extra duty assignments.
- **Utility expenditures** during the winter heating season.
- **Spring travel and student activity expenses**, which typically increase in the final quarter.

In the coming month, the business office will also begin developing updated projections for FY26 year-end and continue preparing for the **FY27 budgeting cycle**.

Please feel free to contact me at christinaf@serrc.org if you have questions or would like more information on any aspect of this report.

Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from July 1, 2025 to February 28, 2026

Fund: 370-Staff Housing (370), Fund Class: Unrestricted (UNRESTRICT)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
046-Rental Income	-78,000.00	-43,541.64	-43,541.64		-34,458.36
Total Revenue	-78,000.00	-43,541.64	-43,541.64		-34,458.36
431-Water & Sewer	5,000.00	2,496.00	2,496.00		2,504.00
432-Garbage	1,500.00	768.00	768.00		732.00
436-Electricity	9,500.00	7,437.75	7,437.75		2,062.25
437-Natural or Bottled Gas	800.00	1,074.00	1,074.00		-274.00
438-Heating Fuel	26,000.00	12,841.16	12,841.16		13,158.84
443-Equipment Repair & Maintenance	5,000.00				5,000.00
446-Property Insurance	22,000.00				22,000.00
452-Maintenance Supplies	8,100.00				8,100.00
491-Dues and Fees	100.00	140.00	140.00		-40.00
Total Expenditures	78,000.00	24,756.91	24,756.91		53,243.09

Bank Account - Check Details

Friday, March 6, 2026

Period: 02/01/26..02/28/26

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Chatham School District

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This report also includes bank accounts that only have balances.

No.: B001, Date Filter: 02/01/26..02/28/26

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B001	General Fund Checking									
	Phone No.									
02/02/26	34053	US Foods, Inc.	1,201.68	0.00	1,201.68	Voided	Printed	Vendor	US FOODS	56673
02/02/26	34054	US Foods, Inc.	1,049.34	0.00	1,049.34	Voided	Printed	Vendor	US FOODS	56674
02/02/26	34055	US Foods, Inc.	310.39	0.00	310.39	Voided	Printed	Vendor	US FOODS	56675
02/02/26	34056	US Foods, Inc.	95.28	0.00	95.28	Voided	Printed	Vendor	US FOODS	56676
02/02/26	34053	US Foods, Inc.	2,656.69	2,656.69	0.00	Posted		Vendor	US FOODS	56677
02/06/26	34969	Allen Landeen	171.60	171.60	0.00	Posted		Vendor	ALLEN	56678
02/06/26	34970	Angoon Trading	500.02	500.02	0.00	Posted		Vendor	ANGOON	56679
02/06/26	34971	Beverly McGee	444.00	444.00	0.00	Posted		Vendor	BEVERLY	56680
02/06/26	34972	Chantel Mulligan-Rear	163.30	163.30	0.00	Posted		Vendor	CHANTEL	56681
02/06/26	34973	Christianne Janse Van Renburg	128.00	128.00	0.00	Posted		Vendor	CHRISTIANNE JANSE VA	56682
02/06/26	34974	Danielle Patrick	128.80	128.80	0.00	Posted		Vendor	DANIELLE	56683
02/06/26	34975	Deja Jarvis	128.00	128.00	0.00	Posted		Vendor	DEJA BARRIER	56684
02/06/26	34976	Duane J. Samato	300.00	300.00	0.00	Posted		Vendor	DUANE J.	56685
02/06/26	34977	Duncan O'Brien	272.00	272.00	0.00	Posted		Vendor	DUNCAN	56686
02/06/26	34978	Elm Robichaud	225.00	225.00	0.00	Posted		Vendor	ELM	56687
02/06/26	34979	Hayley Zink	292.00	292.00	0.00	Posted		Vendor	HAYLEY ZINK	56688
02/06/26	34980	Home Depot Credit Svcs	10,541.90	10,541.90	0.00	Posted		Vendor	HOME DEPOT	56689
02/06/26	34981	Inside Passage Electric Coop	19,830.87	19,830.87	0.00	Posted		Vendor	INSIDE PASSAGE ELEC	56690
02/06/26	34982	Inside Passage Electric Cooperative	8,660.41	8,660.41	0.00	Posted		Vendor	IPEC WASTE HEAT	56691
02/06/26	34983	Jaquette Kowalczyk	48.75	48.75	0.00	Posted		Vendor	JAQUETTE	56692
02/06/26	34984	Jason A. Maxwell	2,500.00	2,500.00	0.00	Posted		Vendor	JASON A.	56693
02/06/26	34985	Jennifer Todd	114.00	114.00	0.00	Posted		Vendor	JENNIFER	56694
02/06/26	34986	Jessica Mulligan	184.00	184.00	0.00	Posted		Vendor	JESSICA	56695
02/06/26	34987	Jessie Soder	196.00	196.00	0.00	Posted		Vendor	JESSIE SODER	56696
02/06/26	34988	Jordan Wagner	148.50	148.50	0.00	Posted		Vendor	JORDAN	56697
02/06/26	34989	Katelyn Tippery	483.00	483.00	0.00	Posted		Vendor	KATELYN	56698
02/06/26	34990	Kelley Create	4,293.23	4,293.23	0.00	Posted		Vendor	KELLEY	56699
02/06/26	34991	LeAnn Mattson	138.00	138.00	0.00	Posted		Vendor	LEANN	56700
02/06/26	34992	Leland Barker	653.25	653.25	0.00	Posted		Vendor	LELAND	56701
02/06/26	34993	Lisa Kookesh	4,800.00	4,800.00	0.00	Posted		Vendor	LISA KOOKESH	56702
02/06/26	34994	Margaret Hazen	100.00	100.00	0.00	Posted		Vendor	MARGARET	56703
02/06/26	34995	Megan Bishop	260.00	260.00	0.00	Posted		Vendor	MEGAN BISHOP	56704
02/06/26	34996	Michelle Shatswell	241.50	241.50	0.00	Posted		Vendor	MICHELLE	56705
02/06/26	34997	Molly Kelly	260.00	260.00	0.00	Posted		Vendor	MOLLY KELLY	56706
02/06/26	34998	Nancy Keen	750.00	750.00	0.00	Posted		Vendor	NANCY KEEN	56707
02/06/26	34999	Natalia James	3,200.00	3,200.00	0.00	Posted		Vendor	NATALIA JAMES	56708
02/06/26	35000	Rachel Parks	168.00	168.00	0.00	Posted		Vendor	RACHEL PARKS	56709
02/06/26	35001	Renee Patrick	156.40	156.40	0.00	Posted		Vendor	RENEE	56710
02/06/26	35002	Rhonda Degtoff	520.00	520.00	0.00	Posted		Vendor	RHONDA	56711
02/06/26	35003	Ryan Andree	114.00	114.00	0.00	Posted		Vendor	RYAN ANDREE	56712
02/06/26	35004	Stacey Proctor	292.00	292.00	0.00	Posted		Vendor	STACEY	56713
02/06/26	35005	Stephen Devenny	438.00	438.00	0.00	Posted		Vendor	STEPHEN	56714
02/09/26	34054	Albert Kookesh, III	435.00	435.00	0.00	Posted		Vendor	ALBERT	56715

Bank Account - Check Details

Friday, March 6, 2026

Period: 02/01/26..02/28/26

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Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
02/09/26	34055	Jennifer Todd	645.00	645.00	0.00	Posted		Vendor	JENNIFER	56716
02/09/26	34056	LeAnn Weikle	435.00	435.00	0.00	Posted		Vendor	LEANN WEIKLE	56717
02/09/26	34057	Richard Strong	435.00	435.00	0.00	Posted		Vendor	RICHARD J	56718
02/09/26	34058	Stacey Proctor	210.00	210.00	0.00	Posted		Vendor	STACEY	56719
02/16/26	35006	AK Communications Systems	4,683.68	4,683.68	0.00	Posted		Vendor	ACS	56725
02/16/26	35007	Alaska Power Company	11,437.85	11,437.85	0.00	Posted		Vendor	AK POWER	56726
02/16/26	35008	Angoon Oil	324.54	324.54	0.00	Posted		Vendor	ANGOON OIL	56727
02/16/26	35009	Central Welding Supply	1,261.70	1,261.70	0.00	Posted		Vendor	CENTRAL	56728
02/16/26	35010	City of Angoon	2,320.00	2,320.00	0.00	Posted		Vendor	CITY OF	56729
02/16/26	35011	City of Gustavus	442.19	442.19	0.00	Posted		Vendor	CITY OF	56730
02/16/26	35012	Darrel Jerue	300.00	300.00	0.00	Posted		Vendor	DARREL JERUE	56731
02/16/26	35013	Duane J. Samato	435.00	435.00	0.00	Posted		Vendor	DUANE J.	56732
02/16/26	35014	Elizabeth Devenny	435.00	435.00	0.00	Posted		Vendor	ELIZABETH	56733
02/16/26	35015	Emma Demmert	525.00	525.00	0.00	Posted		Vendor	EMMA	56734
02/16/26	35016	GCI	6,498.67	6,498.67	0.00	Posted		Vendor	GCI/ANCH	56735
02/16/26	35017	Gregory Bennum	525.00	525.00	0.00	Posted		Vendor	GREGORY	56736
02/16/26	35018	Gustavus Construction	1,813.00	1,813.00	0.00	Posted		Vendor	GUSTAVUS	56737
02/16/26	35019	Gustavus Dray, Inc.	11,693.10	11,693.10	0.00	Posted		Vendor	GUSTAVUS	56738
02/16/26	35020	Gustavus Landscaping	3,150.00	3,150.00	0.00	Posted		Vendor	GUSTAVUS	56739
02/16/26	35021	Jordan Wagner	1,050.00	1,050.00	0.00	Posted		Vendor	JORDAN	56740
02/16/26	35022	Jotform Inc.	442.40	442.40	0.00	Posted		Vendor	JOTFORM INC	56741
02/16/26	35023	Kelley Create	1,194.44	1,194.44	0.00	Posted		Vendor	KELLEY	56742
02/16/26	35024	Klein Educational Systems	2,620.00	2,620.00	0.00	Posted		Vendor	KLEIN EDUCATIONAL	56743
02/16/26	35025	Lauren McPhun	504.55	504.55	0.00	Posted		Vendor	LAUREN	56744
02/16/26	35026	Lylith Widmer	286.72	286.72	0.00	Posted		Vendor	LYLITH WIDMER	56745
02/16/26	35027	Realityworks	1,385.72	1,385.72	0.00	Posted		Vendor	REALITYWORK	56746
02/16/26	35028	Tiffany Dewitt	963.60	963.60	0.00	Posted		Vendor	TIFFANY	56747
02/16/26	35029	Eric Benedict	5,587.50	5,587.50	0.00	Posted		Vendor	ERIC BENEDICT	56748
02/23/26	35030	AK Communications Systems	88.86	88.86	0.00	Posted		Vendor	ACS	56749
02/23/26	35031	Apple, Inc.	1,499.00	1,499.00	0.00	Posted		Vendor	APPLE K12	56750
02/23/26	35032	Central Welding Supply	84,113.00	84,113.00	0.00	Posted		Vendor	CENTRAL	56751
02/23/26	35033	Delta Western	102.62	102.62	0.00	Posted		Vendor	DELTA	56752
02/23/26	35034	Gustavus Landscaping	225.00	225.00	0.00	Posted		Vendor	GUSTAVUS	56753
02/23/26	35035	Home Depot Credit Svcs	385.46	385.46	0.00	Posted		Vendor	HOME DEPOT	56754
02/23/26	35036	Inside Passage Electric Coop	15,642.73	15,642.73	0.00	Posted		Vendor	INSIDE PASSAGE ELEC	56755
02/23/26	35037	Inside Passage Electric Cooperative	3,653.35	3,653.35	0.00	Posted		Vendor	IPEC WASTE HEAT	56756
02/23/26	35038	Lisa Kookesh	852.30	852.30	0.00	Posted		Vendor	LISA KOOKESH	56757
02/23/26	35039	Public Education Health Trust	33,637.80	33,637.80	0.00	Posted		Vendor	PEHT	56758
02/23/26	35040	Robert Hunter	2,000.00	2,000.00	0.00	Posted		Vendor	ROBERT	56759
02/23/26	35041	Tenakee Fuel Service	2,587.22	2,587.22	0.00	Posted		Vendor	TENAKEE FUEL	56760
02/26/26	34800	CSED	1,403.62	1,403.62	0.00	Posted		Vendor	CSED	56904
02/26/26	34801	Equitable Equi-Vest Unit	5,875.00	5,875.00	0.00	Posted		Vendor	EQUITABLE	56905
02/26/26	34802	NEA - Alaska	381.00	381.00	0.00	Posted		Vendor	NEA - AK	56906
General Fund Checking			281,644.53	278,987.84	2,656.69					

Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from July 1, 2025 to February 28, 2026

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
031-Earnings on Investments	-50.00	-22.14	-22.14		-27.86
040-Other Local Revenues	-20,000.00	-12,685.10	-12,685.10		-7,314.90
046-Rental Income	-1,500.00	-300.00	-300.00		-1,200.00
047-E-Rate	-352,000.00				-352,000.00
051-Foundation Program Revenue	-3,990,682.00	-2,638,928.00	-2,638,928.00		-1,351,754.00
056-TRS On-Behalf Revenue	-239,389.00				-239,389.00
057-PERS On-Behalf Revenue	-44,785.00				-44,785.00
090-Other State Revenues	-1,000.00				-1,000.00
110-Impact Aid	-206,204.00				-206,204.00
Total Revenue	-4,855,610.00	-2,651,935.24	-2,651,935.24		-2,203,674.76
311-Certified Superintendent	124,000.00	50,000.00	50,000.00		74,000.00
313-Certified Principal	176,110.00	114,007.60	114,007.60		62,102.40
315-Certified Teacher	950,986.00	564,378.37	564,378.37		386,607.63
316-Certified Extra Duty Pay	20,400.00	32,125.08	32,125.08		-11,725.08
323-Non-Certified Aide	199,963.00	122,533.76	122,533.76		77,429.24
324-Non-Certified Support Staff	276,186.00	191,120.55	191,120.55		85,065.45
325-Non Cert Maintenance Custodial	167,199.00	115,804.65	115,804.65		51,394.35
329-Non-Certified Substitute/Temp	56,800.00	59,904.18	59,904.18		-3,104.18
361-Life/Health Insurance	381,968.00	132,792.18	132,792.18		249,175.82
362-Unemployment Insurance	9,865.00	8,880.66	8,880.66		984.34
363-Workers' Compensation	29,387.00	19,156.17	19,156.17		10,230.83
364-FICA Contribution	71,932.00	51,446.10	51,446.10		20,485.90
365-TRS	398,731.00	92,495.84	92,495.84		306,235.16
366-PERS	181,810.00	95,658.77	95,658.77		86,151.23
369-Other Employee Benefits		4,636.30	4,636.30		-4,636.30
380-Housing Allowance/Subsidy		5,039.00	5,039.00		-5,039.00
390-Transportation Allowance	20,000.00	11,250.00	11,250.00		8,750.00
410-Professional Technical Service	253,000.00	24,780.88	24,780.88		228,219.12
412-Auditing Accounting Service	88,000.00	44,840.00	44,840.00		43,160.00
414-Legal Services	10,000.00	2,596.60	2,596.60		7,403.40
420-Staff Travel & Per Diem	73,000.00	22,707.14	22,707.14		50,292.86
425-Student Travel	70,000.00	2,309.71	2,309.71		67,690.29
430-Utility Services	250.00				250.00
431-Water & Sewer	33,520.00	8,673.08	8,673.08		24,846.92
432-Garbage	3,680.00	2,067.64	2,067.64		1,612.36
433-Communications	470,700.00	28,370.78	28,370.78		442,329.22
434-Other Utility Services	400.00	2,219.00	2,219.00		-1,819.00
435-Energy	31,350.00	23,122.16	23,122.16		8,227.84
436-Electricity	197,896.00	110,069.03	110,069.03		87,826.97
438-Heating Fuel	119,382.00	34,253.71	34,253.71		85,128.29
440-Other Purchased Services	58,600.00	65,072.44	65,072.44		-6,472.44
441-Rentals/Leases	22,700.00	12,413.83	12,413.83		10,286.17
442-Building Repair & Maintenance	19,000.00	4,887.05	4,887.05		14,112.95
443-Equipment Repair & Maintenance	8,700.00	12,721.52	12,721.52		-4,021.52
446-Property Insurance	121,120.00				121,120.00
447-Liability Insurance	62,117.00				62,117.00

Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from July 1, 2025 to February 28, 2026

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
450-Supplies	17,600.00	18,016.49	18,016.49		-416.49
452-Maintenance Supplies	10,200.00	11,909.41	11,909.41		-1,709.41
453-Janitorial Supplies	10,050.00	2,383.55	2,383.55		7,666.45
454-Office Supplies	4,800.00	1,006.19	1,006.19		3,793.81
458-Vehicle Gasoline, Diesel, Oil	2,225.00	1,863.58	1,863.58		361.42
471-Textbooks	1,500.00	701.18	701.18		798.82
479-Other Supplies Materials Media	500.00	151.23	151.23		348.77
490-Other Expenses	2,360.00	235.24	235.24		2,124.76
491-Dues and Fees	18,945.00	13,062.24	13,062.24		5,882.76
493-Interest Expense	2,000.00	829.07	829.07		1,170.93
495-Indirect Cost Recovery	-75,000.00	-13,435.76	-13,435.76		-61,564.24
510-Equipment		6,799.00	6,799.00		-6,799.00
550-Transfer to Other Funds	151,678.00				151,678.00
Total Expenditures	4,855,610.00	2,115,855.20	2,115,855.20		2,739,754.80

Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from July 1, 2025 to February 28, 2026

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
 School: Null Value (000)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
031-Earnings on Investments	-50.00	-22.14	-22.14		-27.86
040-Other Local Revenues	-20,000.00	-10,124.80	-10,124.80		-9,875.20
046-Rental Income	-1,500.00	-300.00	-300.00		-1,200.00
047-E-Rate	-352,000.00				-352,000.00
051-Foundation Program Revenue	-3,990,682.00	-2,638,928.00	-2,638,928.00		-1,351,754.00
056-TRS On-Behalf Revenue	-239,389.00				-239,389.00
057-PERS On-Behalf Revenue	-44,785.00				-44,785.00
090-Other State Revenues	-1,000.00				-1,000.00
110-Impact Aid	-206,204.00				-206,204.00
Total Revenue	-4,855,610.00	-2,649,374.94	-2,649,374.94		-2,206,235.06

Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from July 1, 2025 to February 28, 2026

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
 School: Angoon (060)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
313-Certified Principal	98,784.00	57,624.00	57,624.00		41,160.00
315-Certified Teacher	370,194.00	251,774.04	251,774.04		118,419.96
316-Certified Extra Duty Pay	7,000.00	9,100.08	9,100.08		-2,100.08
323-Non-Certified Aide	50,738.00	35,437.28	35,437.28		15,300.72
324-Non-Certified Support Staff	40,725.00	31,185.86	31,185.86		9,539.14
325-Non Cert Maintenance Custodial	81,579.00	51,784.25	51,784.25		29,794.75
329-Non-Certified Substitute/Temp	18,500.00	19,826.25	19,826.25		-1,326.25
361-Life/Health Insurance	65,076.00	31,254.45	31,254.45		33,821.55
362-Unemployment Insurance	3,444.00	2,742.23	2,742.23		701.77
363-Workers' Compensation	10,121.00	7,017.50	7,017.50		3,103.50
364-FICA Contribution	21,485.00	15,595.73	15,595.73		5,889.27
365-TRS	149,491.00	40,009.68	40,009.68		109,481.32
366-PERS	50,504.00	25,679.53	25,679.53		24,824.47
410-Professional Technical Service	5,200.00	5,003.30	5,003.30		196.70
420-Staff Travel & Per Diem	12,000.00	3,872.16	3,872.16		8,127.84
425-Student Travel	35,000.00	499.71	499.71		34,500.29
430-Utility Services	250.00				250.00
431-Water & Sewer	11,520.00	5,760.00	5,760.00		5,760.00
432-Garbage	2,220.00	1,200.00	1,200.00		1,020.00
433-Communications	195,000.00	12,553.94	12,553.94		182,446.06
435-Energy	31,350.00	23,122.16	23,122.16		8,227.84
436-Electricity	117,500.00	56,859.30	56,859.30		60,640.70
438-Heating Fuel	4,000.00	3,157.76	3,157.76		842.24
440-Other Purchased Services		57.70	57.70		-57.70
441-Rentals/Leases	10,000.00	4,173.92	4,173.92		5,826.08
442-Building Repair & Maintenance	8,000.00				8,000.00
443-Equipment Repair & Maintenance	4,000.00	2,248.65	2,248.65		1,751.35
446-Property Insurance	52,548.00				52,548.00
450-Supplies	6,700.00	2,228.02	2,228.02		4,471.98
452-Maintenance Supplies	3,000.00	5,962.50	5,962.50		-2,962.50
453-Janitorial Supplies	5,000.00	420.75	420.75		4,579.25
454-Office Supplies	700.00	446.27	446.27		253.73
458-Vehicle Gasoline, Diesel, Oil	1,575.00	1,665.58	1,665.58		-90.58
471-Textbooks	500.00				500.00
479-Other Supplies Materials Media	500.00	151.23	151.23		348.77
490-Other Expenses	100.00				100.00
491-Dues and Fees	1,150.00	588.05	588.05		561.95
510-Equipment		6,499.00	6,499.00		-6,499.00
550-Transfer to Other Funds	50,000.00				50,000.00
Total Expenditures	1,525,454.00	715,500.88	715,500.88		809,953.12

Chatham School District
Revenue & Expense Accounts
Budget vs Actual - Actual, Encumbrance
For the Period from July 1, 2025 to February 28, 2026

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
School: Angoon (060)

Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
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Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from July 1, 2025 to February 28, 2026

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
 School: Gustavus (062)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
313-Certified Principal	77,326.00	56,383.60	56,383.60		20,942.40
315-Certified Teacher	370,125.00	200,786.58	200,786.58		169,338.42
316-Certified Extra Duty Pay	6,400.00	12,325.00	12,325.00		-5,925.00
323-Non-Certified Aide	72,290.00	54,357.49	54,357.49		17,932.51
324-Non-Certified Support Staff	31,066.00	18,651.96	18,651.96		12,414.04
325-Non Cert Maintenance Custodial	47,578.00	29,477.51	29,477.51		18,100.49
329-Non-Certified Substitute/Temp	11,000.00	22,611.22	22,611.22		-11,611.22
361-Life/Health Insurance	178,354.00	64,236.50	64,236.50		114,117.50
362-Unemployment Insurance	3,079.00	2,881.82	2,881.82		197.18
363-Workers' Compensation	9,238.00	6,021.43	6,021.43		3,216.57
364-FICA Contribution	18,971.00	13,610.33	13,610.33		5,360.67
365-TRS	142,193.00	33,848.62	33,848.62		108,344.38
366-PERS	42,763.00	20,189.47	20,189.47		22,573.53
369-Other Employee Benefits		2,306.70	2,306.70		-2,306.70
380-Housing Allowance/Subsidy		5,039.00	5,039.00		-5,039.00
390-Transportation Allowance	10,000.00				10,000.00
410-Professional Technical Service	13,400.00	7,133.27	7,133.27		6,266.73
420-Staff Travel & Per Diem	9,000.00	2,903.06	2,903.06		6,096.94
425-Student Travel	35,000.00	1,810.00	1,810.00		33,190.00
431-Water & Sewer	22,000.00	2,913.08	2,913.08		19,086.92
432-Garbage	1,460.00	867.64	867.64		592.36
433-Communications	105,000.00	6,699.11	6,699.11		98,300.89
436-Electricity	30,845.00	25,365.09	25,365.09		5,479.91
438-Heating Fuel	32,704.00	19,094.51	19,094.51		13,609.49
441-Rentals/Leases	5,000.00	4,243.74	4,243.74		756.26
442-Building Repair & Maintenance	5,000.00	3,737.05	3,737.05		1,262.95
443-Equipment Repair & Maintenance	4,000.00	4,890.48	4,890.48		-890.48
446-Property Insurance	26,702.00				26,702.00
450-Supplies	6,000.00	3,210.57	3,210.57		2,789.43
452-Maintenance Supplies	3,000.00	164.01	164.01		2,835.99
453-Janitorial Supplies	2,000.00	1,743.54	1,743.54		256.46
454-Office Supplies	1,000.00	559.92	559.92		440.08
458-Vehicle Gasoline, Diesel, Oil	400.00	38.68	38.68		361.32
471-Textbooks	500.00	701.18	701.18		-201.18
490-Other Expenses	500.00				500.00
491-Dues and Fees	750.00				750.00
550-Transfer to Other Funds	25,000.00				25,000.00
Total Expenditures	1,349,644.00	628,802.16	628,802.16		720,841.84

Chatham School District
Revenue & Expense Accounts
Budget vs Actual - Actual, Encumbrance
For the Period from July 1, 2025 to February 28, 2026

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
School: Gustavus (062)

Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
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Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from July 1, 2025 to February 28, 2026

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
 School: Correspondence Program (064)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
323-Non-Certified Aide	21,347.00	15,762.81	15,762.81		5,584.19
324-Non-Certified Support Staff	8,930.00	9,238.70	9,238.70		-308.70
325-Non Cert Maintenance Custodial	10,436.00	6,205.50	6,205.50		4,230.50
329-Non-Certified Substitute/Temp		311.19	311.19		-311.19
362-Unemployment Insurance	204.00	315.19	315.19		-111.19
363-Workers' Compensation	611.00	472.79	472.79		138.21
364-FICA Contribution	3,115.00	2,411.15	2,411.15		703.85
366-PERS	4,304.00	5,500.33	5,500.33		-1,196.33
410-Professional Technical Service	3,200.00	3,343.28	3,343.28		-143.28
433-Communications	63,000.00	1,374.47	1,374.47		61,625.53
434-Other Utility Services	400.00	2,219.00	2,219.00		-1,819.00
438-Heating Fuel	17,000.00	6,533.18	6,533.18		10,466.82
440-Other Purchased Services	47,600.00	48,372.41	48,372.41		-772.41
441-Rentals/Leases	700.00	16.98	16.98		683.02
442-Building Repair & Maintenance	3,000.00				3,000.00
443-Equipment Repair & Maintenance	500.00				500.00
446-Property Insurance	15,735.00				15,735.00
450-Supplies	200.00				200.00
452-Maintenance Supplies	100.00	1,898.25	1,898.25		-1,798.25
453-Janitorial Supplies	50.00	199.28	199.28		-149.28
491-Dues and Fees	45.00	45.00	45.00		
Total Expenditures	200,477.00	104,219.51	104,219.51		96,257.49

Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from July 1, 2025 to February 28, 2026

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
 School: Klukwan (067)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
315-Certified Teacher	210,667.00	111,817.75	111,817.75		98,849.25
316-Certified Extra Duty Pay	7,000.00	4,200.00	4,200.00		2,800.00
323-Non-Certified Aide	55,588.00	16,976.18	16,976.18		38,611.82
324-Non-Certified Support Staff	20,363.00	7,213.61	7,213.61		13,149.39
325-Non Cert Maintenance Custodial	27,606.00	28,337.39	28,337.39		-731.39
329-Non-Certified Substitute/Temp	3,500.00	5,275.52	5,275.52		-1,775.52
361-Life/Health Insurance	98,737.00	29,144.69	29,144.69		69,592.31
362-Unemployment Insurance	1,624.00	1,512.16	1,512.16		111.84
363-Workers' Compensation	4,871.00	2,647.77	2,647.77		2,223.23
364-FICA Contribution	11,347.00	7,803.60	7,803.60		3,543.40
365-TRS	68,198.00	11,547.42	11,547.42		56,650.58
366-PERS	30,132.00	16,826.77	16,826.77		13,305.23
410-Professional Technical Service	3,200.00	3,343.28	3,343.28		-143.28
420-Staff Travel & Per Diem	21,000.00	5,917.58	5,917.58		15,082.42
433-Communications	103,000.00	6,796.96	6,796.96		96,203.04
436-Electricity	44,725.00	25,617.86	25,617.86		19,107.14
438-Heating Fuel	65,678.00	5,468.26	5,468.26		60,209.74
441-Rentals/Leases	4,000.00	2,223.35	2,223.35		1,776.65
442-Building Repair & Maintenance	3,000.00	1,150.00	1,150.00		1,850.00
443-Equipment Repair & Maintenance	200.00	4,374.94	4,374.94		-4,174.94
446-Property Insurance	26,135.00				26,135.00
450-Supplies	3,700.00	6,212.79	6,212.79		-2,512.79
452-Maintenance Supplies	4,000.00	3,884.65	3,884.65		115.35
453-Janitorial Supplies	3,000.00	19.98	19.98		2,980.02
454-Office Supplies	1,000.00				1,000.00
458-Vehicle Gasoline, Diesel, Oil	250.00	159.32	159.32		90.68
471-Textbooks	500.00				500.00
490-Other Expenses		235.24	235.24		-235.24
510-Equipment		300.00	300.00		-300.00
Total Expenditures	823,021.00	309,007.07	309,007.07		514,013.93

Chatham School District
Revenue & Expense Accounts
 Budget vs Actual - Actual, Encumbrance
 For the Period from July 1, 2025 to February 28, 2026

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)
 School: District Wide (099)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
040-Other Local Revenues		-2,560.30	-2,560.30		2,560.30
Total Revenue		-2,560.30	-2,560.30		2,560.30
311-Certified Superintendent	124,000.00	50,000.00	50,000.00		74,000.00
316-Certified Extra Duty Pay		6,500.00	6,500.00		-6,500.00
324-Non-Certified Support Staff	175,102.00	124,830.42	124,830.42		50,271.58
329-Non-Certified Substitute/Temp	23,800.00	11,880.00	11,880.00		11,920.00
361-Life/Health Insurance	39,801.00	8,156.54	8,156.54		31,644.46
362-Unemployment Insurance	1,514.00	1,429.26	1,429.26		84.74
363-Workers' Compensation	4,546.00	2,996.68	2,996.68		1,549.32
364-FICA Contribution	17,014.00	12,025.29	12,025.29		4,988.71
365-TRS	38,849.00	7,090.12	7,090.12		31,758.88
366-PERS	54,107.00	27,462.67	27,462.67		26,644.33
369-Other Employee Benefits		2,329.60	2,329.60		-2,329.60
390-Transportation Allowance	10,000.00	11,250.00	11,250.00		-1,250.00
410-Professional Technical Service	228,000.00	5,957.75	5,957.75		222,042.25
412-Auditing Accounting Service	88,000.00	44,840.00	44,840.00		43,160.00
414-Legal Services	10,000.00	2,596.60	2,596.60		7,403.40
420-Staff Travel & Per Diem	31,000.00	10,014.34	10,014.34		20,985.66
433-Communications	4,700.00	946.30	946.30		3,753.70
436-Electricity	4,826.00	2,226.78	2,226.78		2,599.22
440-Other Purchased Services	11,000.00	16,642.33	16,642.33		-5,642.33
441-Rentals/Leases	3,000.00	1,755.84	1,755.84		1,244.16
443-Equipment Repair & Maintenance		1,207.45	1,207.45		-1,207.45
447-Liability Insurance	62,117.00				62,117.00
450-Supplies	1,000.00	6,365.11	6,365.11		-5,365.11
452-Maintenance Supplies	100.00				100.00
454-Office Supplies	2,100.00				2,100.00
490-Other Expenses	1,760.00				1,760.00
491-Dues and Fees	17,000.00	12,429.19	12,429.19		4,570.81
493-Interest Expense	2,000.00	829.07	829.07		1,170.93
495-Indirect Cost Recovery	-75,000.00	-13,435.76	-13,435.76		-61,564.24
550-Transfer to Other Funds	76,678.00				76,678.00
Total Expenditures	957,014.00	358,325.58	358,325.58		598,688.42

Charter Schools

Chapter 10000 Charter Schools Policy Table of Contents

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CONCEPTS AND ROLES

BP 10000

Charter schools are schools established under AS 14.03.250 that operate within the public school district. Charter schools are established upon the approval by the School Board and the State Board of Education of an application for a charter school. Charter schools shall operate under a written contract between the charter school and the School Board.

The School Board Shall:

1. Prescribe an application procedure, including the formation of an Academic Policy Committee.
2. Make decisions on charter school applications in writing and issued within 60 days, including relevant findings of fact and conclusions of law.
3. Provide an annual program budget based on student enrollment.
4. Require that Academic Policy Committees support the mission and strategic plan goals of the District by communicating feedback to the School Board, including recommended responses and actions.

Role of the Superintendent

1. Once the School Board has a decision in regards to a contract with the Charter School, they will work with DEED to communicate the decision of the Board in regards to the Charter School.
2. Work with the Principal and APC to ensure reports are timely to the School Board.
3. Ensure that the Charter is following their contract with the School District

To guide these efforts, the School Board adopts the following definitions:

"Employees" of charter schools are considered employees of the district with all rights guaranteed by their respective collective bargaining agreements unless specifically waived by mutual agreement between the appropriate bargaining unit and School Board.

"Principal" means a person selected by the Academic Policy Committee to select, appoint, or otherwise supervise employees of the charter school. This person is required to possess an Alaska Type B Administrative Certificate. The school district assumes no responsibility for employing this person after the termination of the charter school contract unless the person has tenure.

"Head Teacher" means a person selected by the Academic Policy Committee to select, appoint, or otherwise supervise employees of the charter school. This person is not required

to possess an Alaska Type B Administrative Certificate. If a type B is not possessed, the individual may not conduct certificated employee evaluations. The school district assumes no

CONCEPTS AND ROLES

BP 10000(b)

responsibility for employing this person after the termination of the charter school contract unless the person has tenure.

"Annual program budget" means the funding generated by students enrolled in the charter school as set forth in AS 14.03.260.

Note: Charter schools operating correspondence programs must comply with the requirements for state approval and operation as set forth in 4 AAC 33.405 – 4 AAC 33.490. Charter schools operating residential programs must comply with the requirements set forth in AS 14.16.100 and 4 AAC 33.090.
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Legal Reference:

Alaska Statutes

14.03.250-14.03.280 Charter Schools

AS 14.16.100 Application for residential school

Alaska Administrative Code

4 AAC 33.110-119 Charter Schools

4 AAC 33.405 - .490 Correspondence Study Programs

4 AAC 33.090 District-operated statewide and district-wide residential schools

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

ESTABLISHMENT OF CHARTER SCHOOLS

BP 10010

The School Board shall give appropriate consideration to any charter school application, in light of its overall effect on the district's children and the proposed school's ability to function effectively and meet its goals. The School Board desires to support innovations which improve student learning and views charter schools as an opportunity to implement school-level reform. In accordance with law, the proposed charter must include descriptions of the vision, mission and goals of the charter school, the governance structure which will be used, the educational outcomes to be attained by students, and the method by which progress in meeting these outcomes will be measured. The mission of the proposed charter school must be compatible with the School Board's priorities and the existing mission statement and strategic plan of the district.

Charter school applications must be in accordance with AS 14.03.250. Charter school applications and renewals may be submitted at any time, however they must be received by the school district no later than October 1 preceding the school year for which applicants propose commencement of charter school operations. All applications will be subject to administrative review and comment prior to the School Board's review. A charter school shall begin operation as agreed with the School Board, but no later than the first day of the count period of the year approved for opening.

Legal Reference:

Alaska Statutes

14.03.250 Application for Charter Schools

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

ORGANIZATION OF A NON-PROFIT FOR A CHARTER SCHOOL AR 10010

A district charter school may organize as a nonprofit corporation pursuant to the Alaska Non-profit Corporations Act (AS 10.20.005) Organization as a nonprofit corporation shall not affect the charter school's status as a public school in the District. A charter school organized as a nonprofit corporation, but not a distinct non-profit corporation organized to support the school, must include in its articles of incorporation a provision specifying that upon dissolution, voluntary or otherwise, assets of the corporation not required for discharge of existing liabilities and obligations of the charter school, shall be returned/transferred to the District.

Created 06/2025

AASB POLICY REFERENCE MANUAL
9/92

CHARTER SCHOOL APPLICATION

BP 10020

The following steps shall be followed in making an application for the establishment of a charter school, in accordance with AS 14.03.250 and 4 AAC 33.110. Applicants are cautioned that the Alaska Department of Education and Early Development has its own policies and deadlines, and to the extent the applicant's proposed charter school may be affected by those deadlines, the applicant should take those deadlines into account. The charter school application and proposed contract with the School Board shall comply with all application procedures and requirements as defined by AS 14.03.255, AS 14.03.250 and 4 AAC 33.110 and address all elements specified within the district policies and administrative regulations.

1. After receiving a Notice of Intent, the superintendent shall establish an administrative committee to meet with the charter school representatives to review the application procedures and requirements.
2. Following the initial meeting with the administrative committee, the charter school representatives shall prepare the application with all the required information and a proposed contract between the school and the Board, as well as the development of bylaws.
3. The contract between the charter school and the School Board shall reflect all agreements regarding the operation of the charter school. Any revisions of the terms of the contract may be made only with the approval of the School Board and charter school Academic Policy Committee. The contract will take effect upon the State Board of Education's approval of the application.
4. Following the timely receipt of the complete application form and the proposed written contract between the charter school and the School Board, the Board shall hold a public work session with the charter school representatives. During this work session, the charter school representatives shall present their proposal for a charter school and the contract with the School Board. The School Board and the charter school representatives may negotiate provisions of the contract during this meeting.
5. Following the work session the School Board shall place the charter school proposal on the agenda for a School Board meeting. A public hearing may be held prior to the approval or denial of the charter school application. The School Board will take action to approve or deny the request to establish the charter school.
6. Upon approval of a charter school application, the School Board will submit to the State Board of Education a copy of the charter school application and a report on the action taken by the School Board not later than 30 working days following the School Board's action, in accordance with 4 AAC 33.110(b).

(cf. E 10020 - Sample Bylaws)

Charter Schools

CHARTER SCHOOL APPLICATION

BP 10020

Legal Reference:

Alaska Statutes

14.03.250-14.03.280 Charter Schools

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

Charter Schools

DEED INITIAL CHARTER SCHOOL APPLICATION FORM

E 10020

DEED provides a model initial application form for all proposed charter schools in Alaska.

The DEED Initial Charter School Application Form is available at:

https://education.alaska.gov/alaskan_schools/charter

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

CHARTER SCHOOL APPLICATION APPEALS

BP 10021

If the School Board denies an application for a charter school, the applicant may appeal the denial to the Commissioner of Education and Early Development within 60 days of the School Board's denial, in accordance with AS 14.03.250(d). A decision of the Commissioner upholding the denial may be appealed by the charter school applicant within 30 days to the State Board of Education. If the Commissioner approves the application, they shall forward it to the State Board of Education for review and approval.

Legal Reference:

Alaska Statutes

14.03.250(d) – Application for charter school

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

GENERAL REQUIREMENTS

BP 10030

1. A charter school shall comply with all district policies, regulations, and procedures, except to the extent that the charter school is specifically exempted from compliance under its charter school contract. For example, a charter school shall comply in all respects with district discipline policies and the district's accounting, purchasing, audit, and other fiscal procedures.
2. A charter school shall operate in compliance with state and federal laws, and with school district policies and administrative regulations.
3. A charter school shall comply with the provisions of collective bargaining agreements applicable to teachers or employees of the school, unless the district and the affected bargaining unit agree to an exemption from the agreement's requirements.
4. A charter school shall operate under the annual program budget established in the charter school's contract with the School Board.
5. A charter school may not be affiliated with a religious organization or promote religion or any particular religious ideology or philosophy.
6. Facilities: All charter school lease and purchase agreements will adhere to local laws and regulations. No lease agreement or purchase agreement may be entered into without the approval of the charter school's Academic Policy Committee and the Superintendent. A lease agreement will not be approved unless the agreement includes: a provision for termination of the lease agreement, without further financial obligation of the charter school or the district, in the event of a lack of appropriation/funding for the charter school or in the event of termination of the charter school's authorization to operate as a charter school. A charter school shall conduct its program in a facility that satisfies all health and safety requirements applicable to other district schools. A charter school shall have insurance that complies with district policy.
7. The charter school shall comply with the requirements of the district facility safety and security standards.
8. The charter school shall be designed to advance basic skills areas (mathematics, science, language arts, and social studies) appropriate to the age of students included in the program. The charter school disciplinary program shall enforce Alaska statutes, state and federal regulations, and district policies with respect to drugs, alcohol, weapons, tobacco, harassment, and violence.

GENERAL REQUIREMENTS

BP 10030(b)

9. The charter school shall participate in all academic reporting processes as required by the district policies and regulation and by Alaska statute.

10. The charter school shall participate in all tests and assessments required by either the State Department of Education and Early Development or the district unless the contract specifies otherwise.

11. A charter school shall not charge tuition to students who reside within the district. Fees collected in adherence with district policies and regulations and the charter contract, such as for supplies, educational enhancement, or activities, must be deposited in a district account.

12. A charter school operating as a correspondence program or a residential program shall comply with all requirements of Alaska statute and regulation.

(cf. 3530 - Risk Management)

Created 06/2025

ORGANIZATION OF A CHARTER SCHOOL

AR 10030.1

A charter school operates as a school in the school district except a charter school:

1. Is exempt from the school district's textbook, program, curriculum, and scheduling requirements.
2. Is exempt from AS 14.14.130(c) which states "If the district employs a chief school administrator, the administrator shall select, appoint, and otherwise control all school district employees who serve under the chief school administrator subject to the approval of the School Board." The principal of the charter school shall be selected by the Academic Policy Committee.
3. Operates under the charter school's annual program budget as set out in the contract between the School Board and the charter school.
4. Shall designate a contact person for all communications between the charter school and the district administration.

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

OPERATION OF A CHARTER SCHOOL

AR 10030.2

A charter school shall:

1. Keep financial records of the charter school;
2. Oversee the operation of the charter school to ensure that the terms of the contract are being met;
3. Meet regularly with parents and with teachers of the charter school to review, evaluate, and improve operations of the charter school; and
4. Meet with the Academic Policy Committee at least once each year to monitor progress in achieving the committee's policies and goals.

Created 06/2025

**AASB POLICY REFERENCE MANUAL
9/92**

ACADEMIC POLICY COMMITTEE

BP 10040

Charter schools shall establish an Academic Policy Committee. Each application for a charter school shall include a description of the Academic Policy Committee and its procedures. The Academic Policy Committee shall consist of parents of students attending (or planning to attend) the charter school, teachers at the charter school (or teachers who agree to teach at the charter school), and employees of the charter school (or employees who agree to work at the charter school). The committee composition details are documented in the By-Laws of the Charter School.

The Academic Policy Committee shall supervise the academic operation of the charter school and ensure the fulfillment of the mission of the charter school. The Academic Policy Committee will meet regularly and not less than four times during the academic year with teachers and staff to monitor progress in achieving the policies and goals established for the school and to review, evaluate, and improve its operations.

The Academic Policy Committee shall select the principal/head teacher of the charter school. The principal/head teacher shall select, appoint, or otherwise supervise employees of the charter school in accordance with District HR policies. If the person selected as the principal/head teacher by the Academic Policy Committee does not possess an Alaska Type B administrative certificate, the Superintendent shall designate an administrator to evaluate the certified staff/teacher(s) in the charter school.

The Academic Policy Committee will function according to the terms of law.

The Academic Policy Committee shall report directly to the Superintendent or designee.

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

CODE OF ETHICS

AR 10040.1

Members of Academic Policy Committees (APCs) represent their charter school community. They are subject to the following code of ethics:

1. My school community has entrusted me with the educational development of the children and youth of this community;
2. The public expects my first and greatest concern to be in the best interest of each and every one of these young people without distinction as to who they are or what their background may be;
3. The future welfare of the school community, district, state, and of the nation depends upon the quality of education we provide in the public schools to fit the needs of every learner;
4. My fellow Academic Policy Committee members and I must take the initiative in helping all the people in this school community to have all the facts, all the time, about our school;
5. I must never neglect my personal obligation to the school community and my obligation to the district, state, nor surrender these responsibilities to any other person, group, or organization.

In view of the foregoing consideration, it shall be my constant endeavor:

1. To devote time, thought, and study to the duties and responsibilities of an Academic Policy Committee member, as outlined in our by-laws so that I may render effective and creditable service;
2. To work with my fellow Academic Policy Committee members in a spirit of harmony and cooperation in spite of differences of opinion that arise during vigorous debate of points at issue;
3. To base my personal decision upon all available facts in each situation; to vote my honest conviction in every case, unswayed by partisan bias of any kind; thereafter, abide by and uphold the final majority decision of the Academic Policy Committee and the School Board;
4. To remember at all times that as an individual I have no authority outside the meeting of the Academic Policy Committee, and to conduct my relationships with the school staff, local citizenry, media representatives and all other agencies or individuals on the basis of this fact.
5. To resist every temptation and outside pressure to use my position as an Academic Policy Committee member to benefit either myself or any other individual or agency apart from the total interest of the school;

CODE OF ETHICS

AR 10040.1

6. To recognize it is as important for the Academic Policy Committee to understand and evaluate the educational program of the school as it is to plan for the business of school operation;
7. To bear in mind under all circumstances that the primary function of the Academic Policy Committee is to recommend procedures by which the school is to be administered, but that the administration of the educational program and the conduct of school business shall be left to the employed principal or designee of the school and staff;
8. To welcome and encourage active cooperation by citizens, organizations and the media of communication in the district with respect to making recommendations on current school operations and proposed future developments;
9. Finally, to strive step by step toward ideal conditions for the most effective Academic Policy Committee service to my community, in a spirit of teamwork and devotion to public education as the greatest instrument for the preservation and perpetuation of our representative democracy.

Created 06/2025

AASB POLICY REFERENCE MANUAL
9/92

PRINCIPAL / HEAD TEACHER

BP 10050

Charter School Principal

A charter school principal must possess a current Alaska Administrative Certificate and be either an existing principal in the district or be eligible for hire as a district administrator. A retired district administrator may serve as a charter school principal if the administrator left the district in good standing, had satisfactory performance evaluations, and has a current administrative certificate. The school district assumes no responsibility for employing this person after the termination of the charter school contract except as required by state statute and/or an applicable negotiated agreement.

If the charter school Academic Policy Committee desires to contract by addendum with a principal who is currently employed as a district principal, the superintendent's approval is required prior to entering into the contract.

Charter School Head Teacher

A charter school head teacher is not required to possess an Alaska type B administrative certificate. A head teacher must possess an Alaska type A certificate and be either an existing teacher in the district or be eligible for hire as a district teacher. A retired district teacher may serve as a charter school head teacher if the teacher left the district in good standing, had satisfactory performance evaluations, and has a current teacher certificate. The school district assumes no responsibility for employing this person after the termination of the charter school contract except as required by state statute and/or an applicable negotiated agreement.

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

CHARTER SCHOOL PRINCIPAL AND HEAD TEACHER EVALUATION AR 10050

Principal Evaluation

The district will designate a qualified evaluator to conduct an evaluation of the charter school principal. The individual conducting the evaluation will meet the requirements of AS 14.20.149 and will utilize the district's administrator evaluation procedures.

The evaluator shall ensure that during the evaluation process, the Academic Policy Committee will have the opportunity to provide written information on the performance of the administrator, including the administrator's performance in meeting obligations set forth in school board policy and the charter school contract.

The district's evaluation of the charter school principal does not preclude additional assessment by the Academic Policy Committee regarding the professional performance of the principal. Any additional assessment should be arranged between the Academic Policy Committee and the principal.

Any members of charter school staff (classified or certified) who serve on the Academic Policy Committee shall recuse themselves from any votes, discussions, or other Academic Policy Committee proceedings pertaining to the principal's salary, contract, evaluation, and termination.

A copy of any additional assessment conducted by the Academic Policy Committee will be provided by the Academic Policy Committee to the district upon request.

Head Teacher Evaluation

If the charter school administrator performs both administrative and teaching functions, the procedures for evaluation shall be those for a principal/administrator identified above. However, the district administration will determine an appropriate evaluation instrument that must be used for accurate evaluation of both teaching and administrative duties based on district performance standards.

Confidentiality of Evaluations

The Academic Policy Committee is neither responsible nor authorized to take personnel actions with respect to any employee other than the Charter School principal/head teacher. Before receiving any information that is confidential under law or contract, each member of the Academic Policy Committee must sign a confidentiality agreement acknowledging and agreeing to abide by that confidentiality.

Certificated teacher evaluations are confidential and may not be publicly disclosed, including disclosure to members of the Academic Policy Committee, absent a written waiver signed and dated by the employee.

CHARTER SCHOOL PRINCIPAL AND HEAD TEACHER EVALUATION AR 10050

The Charter School principal/head teacher's evaluation conducted by the district may not be publicly disclosed without the written permission of the principal/head teacher but may be shared with the Academic Policy Committee without a waiver.

Legal Reference:

Alaska Statutes

14.03.270(c) – Teacher or employee transfers, evaluations, and negotiated agreements.

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

MEETINGS

BP 10060

All meetings of the Academic Policy Committee (APC) shall comply with Alaska's Open Meetings Act. The Academic Policy Committee shall provide public notice of its meetings and allow for public participation at its meetings.

The Principal/Head Teacher or designee shall establish regulations to ensure compliance with law.

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

REVIEW OF THE CHARTER SCHOOL

BP 10070

Once approved by both the School Board and the State Board of Education, the charter school will be subject to an annual review of its operations and finances by the School Board. Annually, the charter school will submit a written report and make a presentation to the School Board and the public. This report will include information on the attainment of student performance expectations, meetings of the governing bodies of the charter school, descriptions of charter school activities, and other information of interest to the School Board.

If academic performance targets for student achievement are not reached by the identified timelines specified in the contract, the Academic Policy Committee must submit a Plan for Improvement, outlining activities for remediation, a process for monitoring the progress of the Plan, and a process for reporting progress of the Plan to the School Board.

If any allegations of noncompliance with the charter school contract are presented either during the annual review or at any other time, then the School Board, through the Superintendent or designee, shall investigate these allegations. Prior to terminating the charter school contract, the School Board and the charter school Academic Policy Committee shall attempt to remedy any violations of the contract. The School Board shall provide written notice to the charter school Academic Policy Committee of its intent to terminate the contract and the reasons therefore.

The Department of Education and Early Development may audit the charter school's program and may take any action necessary to ensure compliance with federal and state law, including the withholding of funding.

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

CHARTER SCHOOL ANNUAL REVIEW

AR 10070

Written Report:

Annually, the charter school will submit a written report to the district and the School Board no later than May 1 of each school year. The report will include:

1. A cover letter, including:
 - name of the charter school,
 - school year/annual report title, and
 - name(s) of person(s) responsible for report,
 - Vision and Mission statements and strategic plan goal areas.
2. Student achievement assessment results, including:
 - recommendations for remediation of poor student performance, and
 - school goal attainment;
3. Student enrollment and mobility data;
4. Descriptions of charter school activities;
5. Data on the meetings of the governing bodies of the charter school, including:
 - a list of the Academic Policy Committee meetings, including officers, and staff members by position,
 - minutes of the meetings,
 - current bylaws of the Academic Policy Committee,
 - a list of employees and job titles, and
 - a list of officers in any PTA/PTO or other parent organization;
6. Any major changes planned for the following school year including:
 - changes to the contract between the charter school and the district, and
 - modifications to the school's charter; and
7. Other information of interest to the school board and/or the school district administration.

Presentation to School Board:

Annually the charter school may make a presentation to the school board and the public. If presentations are requested by the board, they will be scheduled on a board meeting agenda in the spring of each year. Written reports will be received by the district prior to the charter school's presentation to the school board. Presentations will include student achievement results, highlights of the year, and changes being requested to the contract or charter.

CHARTER SCHOOL ANNUAL REVIEW

AR 10070

The school board will act on the charter school's contract renewal (including changes to the contract language and estimated budget) as required following the school's written report and presentation (if applicable).

Created 06/2025

AASB POLICY REFERENCE MANUAL
9/92

AMENDMENT OF CHARTER AND TERMINATION OF CONTRACT BP 10080

A charter school may apply to the School Board for an amendment to its charter during the term of its contract. If the School Board approves the amendment, an amended contract must be executed to conform to the amended charter. The School Board must forward an amended charter and amended contract to the Department of Education and Early Development. A charter school may make minor changes to its program without review by the Department, if they are approved by the district. A change of program that involves the addition of an elementary or secondary program must be approved by the School Board and the State Board of Education and Early Development.

When the charter school updates their vision and mission statements or the strategic plan the Academic Policy Committee shall send this information to the School Board.

The School Board may terminate a contract with a charter school pursuant to the causes set forth in AS 14.03.256.

Legal Reference:

Alaska Statutes

14.03.256 Charter school termination

Alaska Administrative Code

4 AAC 33.113 Amendment of Charter

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

COMMUNICATION

BP 10090

Charter schools are an integral part of the District. Open communication between the charter school and the district is essential to the effective functioning of each.

The District shall:

1. respond in a timely manner to requests for information from the charter school.
2. develop materials such as calendars, time lines, or forms to assist charter schools in meeting district deadlines and reports.
3. invite charter school employees to participate in district sponsored professional development workshops and programs.
4. Designate a contact person as the primary contact person between the charter school and the district administration.

The Charter School shall:

1. respond in a timely manner to requests for information from the district.
2. designate a contact person as the primary contact between the charter school and the district administration.

Created 06/2025

AASB POLICY REFERENCE MANUAL

9/92

BB 9123 Treasurer

Board Policy Proposal: Treasurer Duties and Responsibilities

Purpose: To define the role and responsibilities of the Treasurer on the Chatham School District Board of Education.

Treasurer Responsibilities:

- Serve as liaison between the Board and the district's finance department and the Superintendent.
- Serve as liaison between the Board and the district's grants committee.
- Participate in the annual budget development process (Budget Committee).
- Participate in the Negotiations development process with the NEA (Negotiations Committee).

Authority: The Treasurer acts under the direction of the full Board and does not have independent authority to commit district funds without Board approval.

Term: The Treasurer position is appointed annually by the Board at the organizational meeting.

Accountability: The Treasurer shall maintain transparency and provide regular updates to ensure the Board and community are informed of the district's financial health.

CHATHAM SCHOOL DISTRICT

First Reading 02/10/2026

2/27/2026

To: Chatham School District Regional School Board

The Special Education Department recommends that Chatham School District continue contracting related services through SERRC. After comparing available service providers including Presence Learning and other contractors we have worked with, SERRC remains by far the strongest and most reliable option for our district.

SERRC has consistently provided high-quality services, dependable staffing, and strong communication, particularly within the unique context of our rural sites. In contrast to other providers, SERRC has demonstrated greater consistency, stronger follow-through, and a deeper understanding of our district's needs.

Because we have maintained a strong and consistent partnership, SERRC is reserving our current providers for next year. This continuity is critical for student progress and overall program stability. Maintaining the same providers ensures uninterrupted services and preserves the trust and rapport already established with students and staff.

Continuing with SERRC is both educationally sound and operationally responsible for the district.

Respectfully,
Karen McSpadden
Special Education Director



February 17, 2026

Ms. Karen McSpadden
Chatham School District
PO Box 109
Angoon, AK 99820

Dear Ms. McSpadden,

Attached you will find Service Contract DCRS-27-08-001 in the amount of \$64,133.58 for Speech-Language Therapy, Physical Therapy, and Occupational Therapy services for the 2026-27 school year, as well as the corresponding invoice.

If acceptable, please use the DocuSign field to electronically sign. The signed contract will be automatically returned to us. We require the signed contract be returned before services are provided.

Thank you for choosing SERRC - Alaska's Educational Resource Center. We will do everything to ensure that you receive the best services available.

Kind regards,

A handwritten signature in blue ink, appearing to read 'Chris Reitan', is written over a white background.

Chris Reitan



**SERRC Special Education Services Contract
FY27**

Contract Number DCRS_27-08-001
 District Chatham School District
 Date Written 2/17/26
 Date Amended


TERMS

No less than 50% of agreed amount shall be due by September 30, 2026; 25% due by December 31, 2026; 25% due by March 31, 2027.

SERVICES

Speech-Language Therapy (50 Virtual Days)
 Physical Therapy (4 On-Site Days, 3 Office Days, 2 Virtual Days, 2 Trips)
 Occupational Therapy (23 Virtual Days)

100 Personnel Services - Onsite, Distance, Supervision, Paperwork, Travel	\$671.24	per day for	82.00 days	\$ 55,041.68
200 Travel, Lodging, Meals Per Diem				\$ 5,319.90
400 Software Licenses, Testing Materials, and Supplies				\$ 3,772.00
500 Equipment				\$ -
Contract Total				\$ 64,133.58


2/17/2026

SERRC Officer Date
Client Officer
Date

CONTRACT PROVISIONS

PT is in Klukwan only - SERRC arranges travel to Haines, travel hotels, rental car and fuel, and hotel in Haines.

DETAILS OF AMENDMENT

See below for SERRC's standard provisions.

Standard Provisions

1.) SERRC shall not be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, epidemic, strikes, act of God or the public enemy, unusually severe weather, legal act of public authority, or delays or defaults caused by public carrier, which cannot reasonably be forecast or provided against.

2.) Each party shall perform any services under this agreement as an independent contractor. Each party shall be responsible exclusively with respect to its respective employees. Each party shall provide for employment-related benefits and deductions that are required by law, including but not limited to federal income tax deductions, workers' compensation coverage, and retirement system contributions, as applicable.

3.) Each party shall be responsible, to the extent required by law, only for the act, omissions, and/or negligence of its own officers, employees, or agents. Each party shall indemnify and hold harmless the other party, its officers, employees, and agents only from and against any and all claims, damages, and expenses resulting from the sole negligence of that party. Otherwise, each party is responsible for its own percentage of fault. Each party should maintain its own Commercial General Liability, Cyber Liability, Workman's Compensation, Umbrella Liability, Property, and Automotive insurance policy to cover services incorporated herein.

4.) Except as otherwise expressly provided in this agreement, SERRC disclaims any and all promises, representation and warranties, express or implied, with respect to the Supported Systems, corrections and the services provided hereunder, including promises, representations and warranties as to condition, the existence of any latent or patent defects, merchantability or fitness for any particular purpose, non-infringement, or any implied warranty of information content or system integration. Without limiting the generality of the foregoing disclaimer, SERRC does not warrant that its advice, systems configuration, or programming on behalf of the Customer will be error free.

5.) For a period on 1 (one) month following delivery of the hereunder listed Service, SERRC shall have an obligation to correct demonstrated errors in the operation of the Supported Systems which may appear as a result of incorrect provision of Service.

6.) SERRC shall not have any obligation to correct errors in the operation of the Supported Systems if the programming code, configuration, or wiring has been modified by Customer or by any other party.

7.) SERRC disclaims all liability whatsoever to Customer or any other party for any act or omission that may result in consequential, indirect, incidental, special, or such other damages including but not limited to, any loss of performance, functionality, or data resulting from equipment, software, malware, configuration, or overall systems component interaction.

8.) Each party shall, to the extent required by law, provide services in a manner compliant with Federal and State Special Education regulations as per the Alaska State Special Education Handbook.

9.) This agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change of terms or provisions of this agreement shall bind the parties unless in writing and signed by SERRC and DISTRICT. Such waiver, consent, modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this agreement.



Southeast Regional Resource Center
 210 Ferry Way
 Juneau, AK 99801
 Phone: 907.586.6806

Invoice Number
 1132

Contract Number
 DCRS_27-08-001

Chatham School District
 Ms. Karen McSpadden
 PO Box 109
 Angoon, AK 99820

Invoice Number	Invoice Date	Transaction Description	Amount
1132	7/1/26	<p>Speech-Language Therapy (50 Virtual Days)</p> <p>Physical Therapy (4 On-Site Days, 3 Office Days, 2 Virtual Days, 2 Trips)</p> <p>Occupational Therapy (23 Virtual Days)</p> <p style="text-align: center;">Contract Terms</p> <p>No less than 50% of agreed amount shall be due by September 30, 2026; 25% due by December 31, 2026; 25% due by March 31, 2027.</p> <p style="text-align: right;">Please Pay This Amount</p>	<p>\$64,133.58</p> <p style="text-align: right;">\$64,133.58</p>



Michelle Shatswell : Human Resources Director
<mshatswell@chatham.org>

A New Service Agreement Needs Board Approval - SA-1012 - Kookesh, Lisa

1 message

Chatham School District <noreply@formresponse.com>
Reply-To: noreply@chatham.org
To: mshatswell@chatham.org

Mon, Feb 23, 2026 at 2:02 PM

CSD Board Approval of Service Agreement is assigned to you. Please complete this task.

[View Task](#)

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CSD Service Agreement

Service Agreement Number (Contract Number) SA-1012

Submitter Name/Point of Contact Tanya Salmi

Submitter Email tsalmi@chatham.org

Submission Date 02-10-2026

Is this being paid for with a grant? Yes

Grant Manager (if applicable) Tanya Salmi

Grant Manager Email (if applicable) tsalmi@chatham.org

Account Code (you may add another row if you want the cost split between two account codes)

Fund	Site	Function	Program	Object
317 - FSCS	060 - Angoon	100 - Regular Instruction	025 - FY25 grant	

Contract Start Date 02-02-2026

Contract End Date	05-29-2026
Service Provider Name (Last, First or Vendor/Business)	Kookesh, Lisa
Service Provider Email Address	
Service Provider Phone Number	
Service Provider AK Business License #	xxx
Social Security/Tax ID Number	
Mailing Address	
Upload W-9 (required) and Business License or Relevant Documents	LKookeshW9.pdf
Terms and Conditions	Accepted
List out any Service Agreement definitions of terms that are relevant to this contract.	<p>Traditional & Contemporary Culinary Arts: Cooking & Baking Together</p> <p>A class offered after school and on weekends for children and their families</p>
Statement of Work - Detailed description of services and/or subject matter (additional information may be added as an attachment)	<p>Traditional & Contemporary Culinary Arts: Cooking & Baking Together</p> <p>This program provides the opportunity for students & families to cook & bake together in a safe & supervised setting. Contractor agrees to offer the class to various age levels each week. Contractor agrees to offer a class for families on weekends. Contractor agrees to order necessary supplies. Contractor agrees to prepare for each class, including communicating with participating families, setting up the classroom, and cleaning up afterwards. Contractor agrees to guide students and families through cooking and baking projects during each class period.</p>
Annual Contract Amount (not to exceed)	7000
Payment Frequency	Quarterly
Additional Payment Terms	District will send a check in March and a second check in May, each for \$3,500



Michelle Shatswell : Human Resources Director
<mshatswell@chathamds.org>

Re: CSD Service Agreement

Chatham School District <noreply@formresponse.com>

Mon, Feb 23, 2026 at 9:43 AM

Reply-To: fcoenraad@chathamds.org

To: christinaf@serrc.org, rjack@chathamds.org, ssingson@chathamds.org, dpatrick@chathamds.org, llospenosochatel@chathamds.org, spowlison@chathamds.org, mshatswell@chathamds.org

CSD Service Agreement

Service Agreement Number (Contract Number) SA-1014

Submitter Name/Point of Contact Frank Coenraad

Submitter Email fcoenraad@chathamds.org

Submission Date 02-23-2026

Is this being paid for with a grant? Yes

Grant Manager (if applicable) Tanya Salmi

Grant Manager Email (if applicable) tsalmi@chathamds.org

Account Code (you may add another row if you want the cost split between two account codes)

Fund	Site	Function	Program	Object
317 - FSCS	060 - Angoon	300 - Support Services - Students	026 - FY26 grant	410 Professional and Technical

Contract Start Date 01-05-2026

Contract End Date 05-21-2026

Service Provider Name (Last, First or Vendor/Business) Kate Cruz

Service Provider Email Address

Service Provider Phone Number

Service Provider AK Business License # n/a

Social Security/Tax ID Number

Mailing Address

Upload W-9 (required) and Business License or Relevant Documents [Kate's updated w-9.pdf](#)

Terms and Conditions Accepted

List out any Service Agreement definitions of terms that are relevant to this contract. This agreement ("Agreement") is a contract between Chatham School District, located in Angoon, Alaska, and Kathryn Cruz ("Service Provider"), for the provision of educational services to Eligible Indian Students, as defined below.

Statement of Work - Detailed description of services and/or subject matter (additional information may be added as an attachment) AISES Conference and Regional Student Support: Provide comprehensive student support for participation in AISES regional and national programming (as needed), including but not limited to conference preparation and presentation development. This contract does not include travel, conference registration fees, lodging, or per diem for AISES regional or national events. Support may include:

- Collaborating with students and relevant faculty or community mentors to develop, refine, and finalize presentation materials for AISES regional and or national conferences, including slide decks and posters.
- Providing coaching and preparation support for student presenters, including practice sessions, feedback on delivery, and confidence building for live presentations.
- Assisting with conference or regional event submission processes, including registration guidance and ensuring required materials are completed accurately and on time.

Statement of Work (as attachment) - Please use a lettering system if there are multiple attachments (Attachment A, Attachment B) so that they can easily be referenced in any subsequent amendments to the Service Agreement. [Kate's Scope of Work.docx](#)

Annual Contract Amount (not to exceed) 5000.00

Payment Frequency

Annually - One Time

This consultation is intended to remain responsive and adaptive, allowing support to shift based on instructor needs, community context, and student learning trajectories.

4.2.

4.3.

Cost. Subject to the Payment & Financial Requirements provisions of this Agreement,

Grantee shall pay Service Provider: \$5,000.00.

Additional Payment Terms

Location, Date, and Time. Service Provider shall provide the educational services described in Vancouver, British Columbia.

4.4. Capacity. Service Provider shall have the capacity to provide the educational services described.

4.5.

Modification. The Performance Expectations may be modified upon mutual written agreement by Grantee and Service Provider.



Michelle Shatswell : Human Resources Director
<mshatswell@chathamshd.org>

Reminder: A task is assigned to you.

4 messages

Chatham School District <noreply@formresponse.com>
Reply-To: christinaf@serrc.org
To: mshatswell@chathamshd.org

Thu, Feb 26, 2026 at 1:45 PM

is assigned to you. Please complete this task.

[View Task](#)

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CSD Service Agreement

Service Agreement Number (Contract Number) SA-1016

Submitter Name/Point of Contact Frank Coenraad

Submitter Email fcoenraad@chathamshd.org

Submission Date 02-24-2026

Is this being paid for with a grant? Yes

Grant Manager (if applicable) Tanya Salmi

Grant Manager Email (if applicable) tsalmi@chathamshd.org

Account Code (you may add another row if you want the cost split between two account codes)


Fund	Site	Function	Program	Object
317 - FSCS	060 - Angoon	300 - Support Services - Students	026 - FY26 grant	410 Professional and Technical

Contract Start Date 01-05-2026

Contract End Date 05-21-2026

Service Provider Name (Last, First or Vendor/Business) Hilda Mendenhall

Service Provider Email Address hmendenhall@chatham.sd.org

Service Provider Phone Number 

Service Provider AK Business License # n/a

Social Security/Tax ID Number 

Mailing Address 

Upload W-9 (required) and Business License or Relevant Documents [Hilda's W-9.pdf](#)

Terms and Conditions Accepted

List out any Service Agreement definitions of terms that are relevant to this contract. This agreement ("Agreement") is a contract between Chatham School District, located in Angoon, Alaska, and Hilda Mendenhall("Service Provider"), for the provision of educational services as AISES Student Research Project Coach, Student Chaperone, and Logistics Assistant as defined below:

Statement of Work - Detailed description of services and/or subject matter (additional information may be added as an attachment) Educational and Logistical Services. Service Provider shall provide the following educational services to Angoon School students:
1. Participate in monthly SHI Coach's meetings.
2. Participate with SHI's AISES' Project Coordinator in individual update meetings
3. Distribute, collect, and submit all necessary AISES Student Project and Kolea Research Institute paperwork.
4. Collaborate with Raven's Eye: GeoCultural Mapping Instructors in course delivery.
5 Assist students in creating AISES Student Research Project poster.
6 Provide Chaperone Responsibilities for Angoon Students participating in the Kolea Research Institute March 5-15, 2026 (Institute and Travel Dates included); and at the AISES Regional Project Fair April 24-26 (Project Fair and Travel Dates included)

Annual Contract Amount (not to exceed) 3500.00

Payment Frequency Annually - One Time

Additional Payment Terms

Cost.
 Subject to the Payment & Financial Requirements provisions of this Agreement, Chatham School District shall pay Service Provider a total of \$3,500.00 for services rendered at the completion of the project.

Location
 Service Provider shall provide services to Angoon students, families and staff in Angoon, Juneau, and Hawaii Island through in-person and remote delivery.

Capacity.

Service Provider will provide services to Angoon HS students, staff and administrators.

Chatham School District <noreply@formresponse.com>
 Reply-To: christinaf@serrc.org
 To: mshatswell@chathamds.org

Thu, Feb 26, 2026 at 2:05 PM

is assigned to you. Please complete this task.

[View Task](#)

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CSD Service Agreement

Service Agreement Number (Contract Number)	SA-1012
Submitter Name/Point of Contact	Tanya Salmi
Submitter Email	tsalmi@chathamds.org

Submission Date 02-10-2026

Is this being paid for with a grant? Yes

Grant Manager (if applicable) Tanya Salmi

Grant Manager Email (if applicable) tsalmi@chatham.sd.org

Account Code (you may add another row if you want the cost split between two account codes)

Fund	Site	Function	Program	Object
317 - FSCS	060 - Angoon	100 - Regular Instruction	025 - FY25 grant	

Contract Start Date 02-02-2026

Contract End Date 05-29-2026

Service Provider Name (Last, First or Vendor/Business) Kookesh, Lisa

Service Provider Email Address lkookesh@chatham.sd.org

Service Provider Phone Number (907) 723-5467

Service Provider AK Business License # xxx

Social Security/Tax ID Number 574481838

Mailing Address PO Box 177, Angoon, AK, 99820

Upload W-9 (required) and Business License or Relevant Documents [LKookeshW9.pdf](#)

Terms and Conditions Accepted

List out any Service Agreement definitions of terms that are relevant to this contract. Traditional & Contemporary Culinary Arts: Cooking & Baking Together

A class offered after school and on weekends for children and their families

Statement of Work - Detailed description of services and/or subject matter (additional information may be added as an attachment)

Traditional & Contemporary Culinary Arts: Cooking & Baking Together
 This program provides the opportunity for students & families to cook & bake together in a safe & supervised setting. Contractor agrees to offer the class to various age levels each week. Contractor agrees to offer a class for families on weekends. Contractor agrees to order necessary supplies.

Contractor agrees to prepare for each class, including communicating with participating families, setting up the classroom, and cleaning up afterwards. Contractor agrees to guide students and families through cooking and baking projects during each class period.

Annual Contract Amount (not to exceed)

7000

Payment Frequency

Quarterly

Additional Payment Terms

District will send a check in March and a second check in May, each for \$3,500

Chatham School District <noreply@formresponse.com>
Reply-To: christinaf@serrc.org
To: mshatswell@chathamds.org

Thu, Feb 26, 2026 at 2:05 PM

is assigned to you. Please complete this task.

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CSD Service Agreement

Service Agreement Number
(Contract Number)

SA-1014

Submitter Name/Point of Contact

Frank Coenraad

Submitter Email fcoenraad@chatham.sd.org

Submission Date 02-23-2026

Is this being paid for with a grant? Yes

Grant Manager (if applicable) Tanya Salmi

Grant Manager Email (if applicable) tsalmi@chatham.sd.org

Account Code (you may add another row if you want the cost split between two account codes)

Fund	Site	Function	Program	Object
317 - FSCS	060 - Angoon	300 - Support Services - Students	026 - FY26 grant	410 Professional and Technical

Contract Start Date 01-05-2026

Contract End Date 05-21-2026

Service Provider Name (Last, First or Vendor/Business) Kate Cruz

Service Provider Email Address kathryn.leigh.cruz@gmail.com

Service Provider Phone Number (250) 361-8671

Service Provider AK Business License # n/a

Social Security/Tax ID Number 039541657

Mailing Address 1540 Muir Place, Sooke, British Columbia, V9Z 0T3

Upload W-9 (required) and Business License or Relevant Documents [Kate's updated w-9.pdf](#)

Terms and Conditions Accepted

List out any Service Agreement definitions of terms that are relevant to this contract. This agreement (“Agreement”) is a contract between Chatham School District, located in Angoon, Alaska, and Kathryn Cruz (“Service Provider”), for the provision of educational services to Eligible Indian Students, as defined below.

Statement of Work - Detailed description of services and/or subject matter (additional AISES Conference and Regional Student Support: Provide comprehensive student support for participation in AISES regional and national programming (as needed), including but not limited

information may be added as an attachment)

to conference preparation and presentation development. This contract does not include travel, conference registration fees, lodging, or per diem for AISES regional or national events.

Support may include:

- Collaborating with students and relevant faculty or community mentors to develop, refine, and finalize presentation materials for AISES regional and or national conferences, including slide decks and posters.
- Providing coaching and preparation support for student presenters, including practice sessions, feedback on delivery, and confidence building for live presentations.
- Assisting with conference or regional event submission processes, including registration guidance and ensuring required materials are completed accurately and on time.

Statement of Work (as attachment) - Please use a lettering system if there are multiple attachments (Attachment A, Attachment B) so that they can easily be referenced in any subsequent amendments to the Service Agreement.

[Kate's Scope of Work.docx](#)

Annual Contract Amount (not to exceed)

5000.00

Payment Frequency

Annually - One Time

This consultation is intended to remain responsive and adaptive, allowing support to shift based on instructor needs, community context, and student learning trajectories.

4.2.

4.3.

Cost. Subject to the Payment & Financial Requirements provisions of this Agreement, Grantee shall pay Service Provider: \$5,000.00.

Additional Payment Terms

Location, Date, and Time. Service Provider shall provide the educational services described in Vancouver, British Columbia.

4.4. Capacity. Service Provider shall have the capacity to provide the educational services described.

4.5.

Modification. The Performance Expectations may be modified upon mutual written agreement by Grantee and Service Provider.

Chatham School District <noreply@formresponse.com>
Reply-To: christinaf@serrc.org
To: mshatswell@chathamds.org

Thu, Feb 26, 2026 at 2:05 PM

is assigned to you. Please complete this task.

[View Task](#)

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CSD Service Agreement

Service Agreement Number (Contract Number) SA-1015

Submitter Name/Point of Contact Tanya Salmi

Submitter Email tsalmi@chathamds.org

Submission Date 02-12-2026

Is this being paid for with a grant? Yes

Grant Manager (if applicable) Tanya Salmi

Grant Manager Email (if applicable) tsalmi@chathamds.org

Account Code (you may add another row if you want the cost split between two account codes)

Fund	Site	Function	Program	Object
317 - FSCS	060 - Angoon	100 - Regular Instruction	025 - FY25 grant	

Contract Start Date 02-02-2026

Contract End Date 05-29-2026

Service Provider Name (Last, First or Vendor/Business)	James, Natalia
Service Provider Email Address	talisujames.1994@gmail.com
Service Provider Phone Number	(907) 209-9584
Service Provider AK Business License #	xxx
Social Security/Tax ID Number	574212233
Mailing Address	511 Kookesh Court, Angoon, AK, 99820
Upload W-9 (required) and Business License or Relevant Documents	Tali James W9.jpeg
Terms and Conditions	Accepted
List out any Service Agreement definitions of terms that are relevant to this contract.	<p>Traditional & Contemporary Culinary Arts: Cooking & Baking Together</p> <p>Assistant</p> <p>Traditional & Contemporary Culinary Arts: Cooking & Baking Together</p>
Statement of Work - Detailed description of services and/or subject matter (additional information may be added as an attachment)	<p>This class provides the opportunity for students & families to cook & bake together in a safe and supervised setting. This class is offered after school and on weekends. Contractor agrees to provide assistance to the class, including communicating with participating families, assisting in setting up for class, guiding students through each activity, and cleaning up afterwards. Contractor agrees to guide students and families through cooking and baking projects during each class period.</p>
Annual Contract Amount (not to exceed)	4500
Payment Frequency	Quarterly
Additional Payment Terms	District will provide a check in March and in May, of \$2250 each



Michelle Shatswell : Human Resources Director
<mshatswell@chatham.sd.org>

Reminder: A task is assigned to you.

Chatham School District <noreply@formresponse.com>
Reply-To: christinaf@serrc.org
To: mshatswell@chatham.sd.org

Thu, Feb 26, 2026 at 2:05 PM

is assigned to you. Please complete this task.

[View Task](#)

[Go to Inbox](#)

CSD Service Agreement

Service Agreement Number (Contract Number) SA-1015

Submitter Name/Point of Contact Tanya Salmi

Submitter Email tsalmi@chatham.sd.org

Submission Date 02-12-2026

Is this being paid for with a grant? Yes

Grant Manager (if applicable) Tanya Salmi

Grant Manager Email (if applicable) tsalmi@chatham.sd.org

Account Code (you may add another row if you want the cost split between two account codes)

Fund	Site	Function	Program	Object
317 - FSCS	060 - Angoon	100 - Regular Instruction	025 - FY25 grant	

Contract Start Date 02-02-2026

Contract End Date 05-29-2026

Service Provider Name (Last, First or Vendor/Business)

James, Natalia

Service Provider Email Address

[Redacted]

[Redacted]

[Redacted]

Service Provider AK Business License #

xxx

Social Security/Tax ID Number

[Redacted]

Mailing Address

[Redacted]

Upload W-9 (required) and Business License or Relevant Documents

[Tali James W9.jpeg](#)

Terms and Conditions

Accepted

List out any Service Agreement definitions of terms that are relevant to this contract.

Traditional & Contemporary Culinary Arts: Cooking & Baking Together

Assistant

Traditional & Contemporary Culinary Arts: Cooking & Baking Together

Statement of Work - Detailed description of services and/or subject matter (additional information may be added as an attachment)

This class provides the opportunity for students & families to cook & bake together in a safe and supervised setting. This class is offered after school and on weekends. Contractor agrees to provide assistance to the class, including communicating with participating families, assisting in setting up for class, guiding students through each activity, and cleaning up afterwards. Contractor agrees to guide students and families through cooking and baking projects during each class period.

Annual Contract Amount (not to exceed)

4500

Payment Frequency

Quarterly

Additional Payment Terms

District will provide a check in March and in May, of \$2250 each

Gustavus Advisory School Board

Special Meeting
Friday, January 30, 2026
6:00pm

(DRAFT)

CALL TO ORDER: 6:07 pm

ROLE CALL:

- Board members: Molly Kelly, Liesl Barker, Deja Jarvis, and Lizz Durco (all via Zoom)
- Principal Karen McSpadden (via Zoom)

PUBLIC ATTENDANCE:

- Tom Traibush, Megan Bishop (via Zoom)

APPROVAL OF AGENDA:

- Kelly made 1st motion, Jarvis made 2nd motion. Agenda approved by unanimous consent.

APPROVAL OF MINUTES FROM LAST MEETING:

- N/A

CORRESPONDENCE:

- None

PUBLIC COMMENT ON NON-AGENDA ITEMS:

- None.

ITEMS FOR ADVISORY SCHOOL BOARD CONSIDERATION:

OLD BUSINESS:

- None

NEW BUSINESS:

1. Gustavus School Fund review - Jarvis said there is nothing major to report. We will be using some of the staff appreciation funds soon. Danielle has been processing orders for equipment needed for the Endowment Fund Grant.
2. Kelly made 1st motion, Jarvis made 2nd motion to approve Gustavus School Fund Request for the Brice Searles Basketball Camp in the amount of \$1080.00. Unanimous vote yes.
3. Jarvis made 1st motion, Kelly made 2nd motion to approve Gustavus School Fund Request for Gustavus Students traveling to Costa Rica in the amount of \$2449.00. Unanimous vote yes.

BOARD MEMBER COMMENTS:

- None

DISCUSSION:

- None

ITEMS FOR NEXT MEETING AGENDA:

- N/A

NEXT MEETING:

- February 16, 2026

MEETING ADJOURNED:

- Adjourned 6:25 pm

Gustavus Advisory School Board

Monday, February 16, 2026
5:30pm

(DRAFT)

CALL TO ORDER: 5:33 pm

ROLE CALL:

- Board members: Molly Kelly, Liesl Barker, Deja Jarvis (via Zoom)
- Principal Karen McSpadden

PUBLIC ATTENDANCE:

- None

APPROVAL OF AGENDA:

- Kelly made 1st motion, Jarvis made 2nd motion. Agenda approved by unanimous consent.

APPROVAL OF MINUTES FROM LAST MEETING:

- (1-19-26 Regular Meeting and 1-30-26 Special Meeting) Kelly made 1st motion, Jarvis made 2nd motion. Minutes approved by unanimous consent.

CORRESPONDENCE:

- Barker commented that LeAnn Weikle (RSB) would like to present information about the upcoming legislation at our next ASB meeting in March.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

- None

REPORTS:

- Administrative Report:

Gustavus School hosted Yakutat for a competitive and well-played basketball series. Both teams demonstrated outstanding effort and sportsmanship, making the games enjoyable and representative of the values we strive to instill in our students. Prior to the games, Student Council organized a full-school pep rally that brought the entire building together and created an atmosphere of school spirit.

We were also pleased to host Bryce Searles for a basketball camp. The camp was well attended and supported by members of the broader Gustavus community. It was encouraging to see families, students, and community members come together in support of youth athletics.

The recent drive-through fundraiser was another strong example of community support, with more than 80 individuals participating. Final fundraising totals will be shared once confirmed, but early reports indicate a successful event. We are grateful for the volunteers and organizers who made it possible.

Our basketball team has returned home and is regrouping before departing Wednesday for Regionals in Sitka. We are proud of their commitment and wish them safe travel and continued success.

On the professional development front, I recently attended MTSS sessions and the Special Education Conference in Anchorage. The focus of these meetings was strengthening tiered instructional supports, refining intervention systems, and ensuring high-quality services for students across settings. The learning gained will continue to inform our instructional planning and student support structures.

Parent-teacher conferences were well attended and very positive. Families engaged in thoughtful conversations about student progress, goals, and next steps.

Overall, this week reflected a healthy and engaged school community, students demonstrating leadership and effort, staff continuing professional growth, and families and community members actively supporting our school.

Respectfully,

Karen McSpadden

Gustavus School Principal

STUDENT COUNCIL REPORT:

- N/A

ITEMS FOR ADVISORY SCHOOL BOARD CONSIDERATION:

OLD BUSINESS:

- None

NEW BUSINESS:

1. Gustavus School Fund review - SMART equipment has been purchased, waiting for reimbursement. Approximately \$1000 increase in shipping, we may need to take it out of the general fund if Grant doesn't cover everything. Purchased cards and gift cards for staff appreciation. Discussed starting an "Art Fund" in the Gustavus School Fund. ASB may hold a work session in the future to review Gustavus School Fund policies.
2. Kelly made 1st motion, Jarvis made 2nd motion to approve Gustavus School Fund Request for visiting artist in the amount of \$300. Unanimous vote yes.
3. Jarvis made 1st motion, Kelly made 2nd motion to approve Gustavus School Fund Request for reading events for PreK-12 in the amount of \$1000. Unanimous vote yes.
4. Discussed hanging a plaque at the school commemorating students who have graduated/served in the military. Barker found a custom design that is approved by the military. We need to decide the format/wording that we want displayed on the plaque. Barker will present the idea to the Student Council and get their input as well.
5. Update on breakfast burrito drive-thru fundraiser - Barker made 1st motion, Kelly made 2nd motion to move to amend burrito fundraiser to be postponed until after spring break. Unanimous vote yes.
6. Talent Show discussion - we would like to bring back the Talent Show, involving both Gustavus students and community members. Possible dates we are considering are 4/17

or 4/24. There is a possibility that Tim Sunday may be able to emcee, Kelly is waiting to hear back from him.

7. Community Breakfast update - Student Council will be serving breakfast 2/19. The City will be serving in March and Girl Scouts in April.
8. Review Board Policy 8000 Concepts and Role and 8200 Power and Duties - members read and reviewed, noting some areas that are not applicable to Gustavus ASB. Discussed making possible amendments in the future in coordination with the Superintendent.

BOARD MEMBER COMMENTS:

- None

DISCUSSION:

- 7:10 Barker made 1st motion for 5 minute recess, Kelly made 2nd motion. Motion approved by unanimous consent. Back in session at 7:15
- Kelly announced the Pulled Pork Fundraiser for basketball was a huge success, selling 90 plates. The Half Court Shot challenge, which took place during half-time of Thursday night's game, was also a big hit.
- Kelly reviewed the protocol of how the Athletic Fund is distributed.
- Jarvis mentioned bringing back the Fool's Fashion Show - a possible fundraiser in the future.
- Barker pointed out that the ASB unknowingly didn't follow protocol when applying for the Endowment Fund Grant. In the future, all grants have to go through Christina in the business office. For audit purposes, reimbursement checks from the city will need to be made out to Chatham School District and they will transfer the money to the Gustavus School Fund. Christina will be responsible for filing the report on the Gustavus SMART Fitness progress.
- Barker reached out to the Superintendent about the possibility of Gustavus ASB members joining Klukwan's AASB training via Zoom.
- Barker reminded ASB members that we are invited to join the SMART presentation given by LeAnn Weikle this Friday 2/20 at 2:30.

- Barker wants to ensure our seniors have the support they need for graduation.

ITEMS FOR NEXT MEETING AGENDA:

- LeAnn Weikle will present info about upcoming legislation
- Further discuss plaque honoring students that have graduated/served in the military
- Graduation
- Solidify Talent Show details

NEXT MEETING:

- March 16, 2026

MEETING ADJOURNED:

- Adjourned 7:25 pm



MEMORANDUM OF AGREEMENT

Between

SEALASKA HERITAGE INSTITUTE and CHATHAM SCHOOL DISTRICT

This MEMORANDUM OF AGREEMENT (MOA) is designed to further the communication, collaboration, and partnership between SEALASKA HERITAGE INSTITUTE and the CHATHAM SCHOOL DISTRICT in relation to Pathways and Partnerships to Support Culturally Relevant Career and Technical Education for Southeast Alaska Students grant.

PURPOSE

Sealaska Heritage Institute was awarded the Pathways and Partnerships to Support Culturally Relevant Career and Technical Education for Southeast Alaska Students grant. Chatham School District signed an MOU in support of the project proposal, and the purpose of this agreement is to participate as a Pilot Partner. As a Pilot Partner, CHATHAM SCHOOL DISTRICT agrees to fully participate as a member of the Southeast Alaska Region Career and Technical Education Consortium and help shape future efforts to meet the overarching goal of the grant: Southeast Alaskan students will participate in a career and technical education program that is locally and culturally relevant and inclusive of career and postsecondary guidance, resulting in an actionable postsecondary plan upon high school graduation and increased resilience and cultural confidence. The Parties hereby agree to collaborate in good faith and expressly commit to the development, maintenance, and strengthening of the consortium as a reliable and integral partner in fulfilling the objectives and obligations set forth in this Agreement.

PARTNERS

Sealaska Heritage Institute (SHI) was created by Sealaska Corporation Inc. (Sealaska) in 1980 as a nonprofit 501(c)(3). Sealaska recognizes SHI as its tribal organization established for the purposes of applying on its behalf for grants and contracts – and to administer programs and funding – to enhance the culture, education, heritage, and well-being of its tribal members. SHI is governed entirely by Alaska Natives and operates with a mission to “*Perpetuate and enhance the Tlingit, Haida, and Tsimshian cultures.*” SHI is located in Alaska’s capital city of Juneau and it serves the region of Southeast Alaska. SHI has 39 years of experience partnering with Alaska Native parents and youth, tribal Elders, educators, leaders, local communities, and school districts to develop and collaboratively manage educational programming that meet the State of Alaska Content and the Performance Standards for Alaska Students and Alaska Standards for Culturally Responsible Schools.

CHATHAM SCHOOL DISTRICT operates with a mission: “We support students to become independent adults by promoting exceptional educational and cultural experiences.”

GOALS

Project Goal:

Alaska Native students will participate in a career and technical education program that is locally and culturally relevant and inclusive of career and postsecondary guidance, resulting in an actionable postsecondary plan upon high school graduation and increased resilience and cultural confidence.

Objectives:

1. The Southeast Alaska Region CTE Consortium will develop diverse and culturally relevant learning opportunities for students and professional development for educators defined by career pathways and clusters in both virtual, hybrid, and in-person intensive instructional formats to support equitable access.
2. Students in Southeast Alaska will develop a post-secondary pathway plan prior to high school graduation.
3. Students in Southeast Alaska will develop competence with cultural identity tools to gain resilience and confidence.

TERM

The term of this agreement is from February 17, 2026 – July 1st, 2028.

SCOPE/OBJECTIVES

Sealaska Heritage Institute agrees to:

1. Coordinate a CTE Consortium Advisory Committee to develop the operational plan for the consortium.
2. Work in partnership to create a process for identifying, creating, and growing career pathway courses.
3. Engage Cultural Specialists/Elders as traditional knowledge experts.
4. Establish a model of services to students and partner school districts/educators, including processes for identifying student participants that are equitable and sustainable.
5. Establish and publish a calendar of course offerings (intensives) for students that lead to industry relevant certifications and occupational endorsements.
6. Work with School based CTE coordinators on advertising, student enrollment, student travel forms, etc.
7. Create a Community of Practice for educators focused on culturally sustaining CTE pedagogy.
8. Create and adopt sustainable mentorship and internship opportunities for students.

9. Work with personnel in the school districts to implement career guides and work readiness courses including options such as *Haa Latseeni* (Our Strength Work Readiness Course) and/or RootEd.
10. Implement and support travel to a yearly 3-day Career Focused Education Conference.
11. Provide wellness & mental health training to partner school districts.
12. Implement project evaluation components relating to this grant.
13. Assist with obtaining students' enrollment verification, post-secondary transcripts, and course completion forms to school-based CTE coordinators in a timely manner for districts to issue credits.

CHATHAM SCHOOL DISTRICT agrees to:

1. Select a staff member(s) to serve on a CTE advisory committee.
2. Work in collaboration with other districts to coordinate school calendars allowing students to participate in CTE intensives.
3. Collaborate with SHI and CTE Consortium members to identify suitable hub communities to execute intensive weeks, focused on workforce and community strengths.
4. CHATHAM SCHOOL DISTRICT staff will work to ensure student completion forms are filed in a timely manner so students can be issued credits.
5. Identify a staff member as CHATHAM SCHOOL DISTRICT School-Based CTE coordinator to be the liaison between SHI and the school. Responsibilities will include school-level -advertising, recruitment, enrollment, coordinating participation in the Career Focused Education Conference, SHI site visits, and travel form collection.
6. Provide input on and participate in CTE programming through SHI.
7. Allow eligible students to participate in the Annual Career Focused Education Conference, CTE Intensives and/or distance courses.
8. Allow SHI to advertise the opportunity for high school students to participate in CTE Intensives and the Career Focused Education Conference.
9. Chaperone students to the Career Focused Education Conference and assist with chaperoning plans and support for intensive weeks.
10. Encourage staff, including coaches and teachers, to receive coach training from Traditional Games staff, including supporting students' social-emotional wellbeing.
11. Coordinate with grant partners to schedule yearly mental health first aid and wellness training.
12. Participate and support data collection for grant evaluation.

Year I of the grant will pilot short term intensive coursework and a career guidance framework Pilot partner input will help shape the next two years of programming to align with community workforce needs, schedules, student interests, and regional training opportunities.

Activities and Participation

Objective 1

Development of a collaborative, regional approach to increasing career and technical education learning opportunities for high school students.

Objective 2

Coordination of Career Guides in school districts

Finalizing digital program for career exploration & Intro Staff Training to programming

Objective 3

NYO Coach Training

NYO Team Community Event

Mental Health First Aid for Districts and Communities

TERMINATION

SHI, in its sole discretion, may terminate this Agreement or any work related to this Agreement, in whole or in part, at any time without cause, and without liability except for required payment for services rendered, and reimbursement for authorized expenses incurred, prior to the termination date, by providing written notice to CHATHAM SCHOOL DISTRICT.

If the federal funding used to pay for services under this Agreement is terminated or reduced so that payments cannot be made in full, this Agreement shall automatically and immediately terminate, unless both parties agree to a modification of the terms of this Agreement.

DISPUTES

In the event of any dispute arising under this Agreement, as a condition precedent of any action being initiated by CHATHAM SCHOOL DISTRICT, CHATHAM SCHOOL DISTRICT shall submit to SHI, within five days after the date of the event giving rise to the dispute, a written statement of CHATHAM SCHOOL DISTRICT's claim including a full description of the basis for said claim, its amount, and the contract provision(s) relied upon.

CODE OF CONDUCT

SHI will not tolerate harassment or discrimination. Harassment or discrimination includes offensive verbal or written comments, negative and unwelcomed behavior, related to actual or perceived gender, gender identity, race, ethnicity, body size, sexual orientation, ability, socioeconomic status, age, religion, or group identity. Harassment or discrimination also includes display of sexual images in public spaces, deliberate intimidation, stalking, following, harassing photography or recording, sustained disruption of presentations or other events, and unwelcome physical contact or sexual attention. Sexual language and imagery are not appropriate for any participant venue, including events, talks, workshops, social events, committee activities, email, and social media. In addition, SHI will not tolerate emotionally abusive behavior by employees of CHATHAM SCHOOL DISTRICT, such as the deliberate hazing or public shaming of individuals in ways that violate the cultural protocols of being respectful of other people.

Any breach of the above-mentioned protocols may result in warnings, including immediate termination of the Agreement.

CHANGES

Any changes, additions, or deletions to the scope of the services of this contract shall be made in writing. At the request of SHI, CHATHAM SCHOOL DISTRICT shall prepare a written amendment together with such supporting data as necessary to reflect the manner in which any change is requested.

NOTICES

All notices required or permitted under this Agreement shall be delivered as stated hereunder. Notice shall be deemed complete upon mailing.

ASSURANCES AND CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS:

CHATHAM SCHOOL DISTRICT certifies that:

- a) In the event that the funding for this contract is Federal Funds, CHATHAM SCHOOL DISTRICT will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies.

CHATHAM SCHOOL DISTRICT certifies to the best of their knowledge and belief, that it and its principals:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- b) Have not within a three-year period preceding this proposal been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c) Are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and;
- d) Have not within a three-year period preceding this Agreement had one or more public transactions (Federal, State, or local) terminated for cause or default. Where HBSD is unable to certify any of the statements in this certification such they shall attach an explanation.

INTEGRATION

This Agreement represents the entire integrated agreement between SHI and CHATHAM SCHOOL DISTRICT and supersedes all prior negotiations, representations or agreements, either

written or oral. This Agreement may be amended only by written instrument signed by both SHI and CHATHAM SCHOOL DISTRICT .

INDEMNIFICATION

The parties intend that the relation between them created by this Agreement is that of SHI and CHATHAM SCHOOL DISTRICT. CHATHAM SCHOOL DISTRICT will be solely and entirely responsible for its acts and those of its agents, employees, contractors, and sub-contractors, and none of said persons shall be considered employees of SHI for any purpose. CHATHAM SCHOOL DISTRICT will be responsible for all taxes and other withholdings from any employee’s pay, and for maintaining all appropriate business licenses, worker’s compensation insurance, and other insurance, and agrees to indemnify and defend SHI for any liability SHI may face as a result of this relationship.

RIGHTS AND PERMISSIONS

CHATHAM SCHOOL DISTRICT agrees that any photographs, material, and other work used in connection with this Agreement will be the property of SHI. All work prepared by CHATHAM SCHOOL DISTRICT under this Agreement will be “works made for hire” for SHI and so SHI will be deemed the sole author/owner thereof, automatically upon their creation, as contemplated by Sections 101 and 201 of the United States Copyright Act of 1976 as amended. In the event that any such work is not a work made for hire, CHATHAM SCHOOL DISTRICT hereby irrevocably transfers and assigns to SHI in perpetuity and in all manner, media and channels of distribution now known or hereafter devised, developed or created, including but not limited to electronic media and the internet, any and all rights, title and interests, including but not limited to the copyright and other proprietary rights, effective automatically as of the creation thereof. CHATHAM SCHOOL DISTRICT hereby waives any right of “droit morale” or similar right that he or she might have. To the extent that any right, title, or interest in any of the photographs, material, or other work used in connection with this Agreement is found to reside in CHATHAM SCHOOL DISTRICT, CHATHAM SCHOOL DISTRICT licenses SHI to use such photographs, materials, and other work in any way and in perpetuity, without restriction.

BACKGROUND CHECK

SHI may, as allowed by law, obtain additional background reports pertaining to CHATHAM SCHOOL DISTRICT, without asking for authorization, throughout the contract period from Hire Right and/or other consumer reporting agencies.

In the case that CHATHAM SCHOOL DISTRICT is a Company/ Organization, CHATHAM SCHOOL DISTRICT shall perform background checks of all Personnel involved with executing activities under this agreement.

NONASSIGNABLE

This work required under this Contract will be performed by CHATHAM SCHOOL DISTRICT. The university shall not assign this contract, unless prior written consent from SHI is given.

ACCEPTANCE

This MEMORANDUM OF AGREEMENT hereby supports efforts between SEALASKA HERITAGE INSTITUTE and CHATHAM SCHOOL DISTRICT to implement the Pathways and Partnerships to Support Culturally Relevant Career and Technical Education for Southeast Alaska Students.

Rosita Worl, PhD, President
Sealaska Heritage Institute

David Langford, Superintendent
Chatham School District

Date _____

Date _____

DRAFT

**Intent to Apply Form
Alaska 21st Century Community Learning Centers FY27 RFA**

Chatham School District	
Name of lead applicant organization	
David P. Langford	
Name of application contact person	
Email address	(907) 788-3302
	Telephone
P.O. Box 109, Angoon, AK 99820	
Mailing address	

Give a brief description of the proposed services: Where do services occur? When do services occur? Who is the target audience? Who provides the services or programming?
The program will offer after-school tutoring, mental-health support, family engagement activities, and coached sports on the school campus, along with CTE shop access for small engines, woodshop, and welding. Services will run on regular after-school days and be led by certified teachers, counselors, coaches, and CTE instructors. The target audience includes K–12 students needing academic or social-emotional support and families seeking additional resources.

Which schools will be served by this application (i.e., what are the names of the schools the intended participants will attend)?
Angoon School

Give a brief description of the process that will be used to develop this application.
The application will be developed through a collaborative process that includes input from school leadership, teachers, counselors, families, and partners (Kootznoowoo Tribe, Angoon City Council, Sea Alaska Corporation). Needs assessment data, stakeholder feedback, and school priorities will guide the design of proposed services and program goals. A small planning team will draft the application, refine it with stakeholder review, and finalize it for submission.

This Intent to Apply form is due to DEED by March 5, 2026.

Email to:

Jessica Paris
Subject line: Intent to Apply for 21st CCLC
jessica.paris@alaska.gov

This form not to exceed one page