Southern Oklahoma Technology Center
Regular Meeting
Bob Thomason Board Room, 2610 Sam Noble Parkway, Ardmore, Oklahoma 73401
Thursday, August 13, 2026 at 11:30 AM

AGENDA

I. **Meeting Called to Order/ Welcome**

A. Call to order and record members present and absent

B. Invocation

II. **Introduction of Guests**

A. Briefings/Recognition

III. **Proposed Consent Agenda**

All of the following items, which concern items of routine nature normally approved/accepted at Board meetings, will be approved/accepted by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Financial Reports and Recommendations

1. Encumbrance Orders **2026-2027**

a. General Fund - $1,103,298.40

b. General Fund Salaries - $18,532.80

c. Building Fund - $99,912.71

d. G & E Funds - $43,293.80

2. Budget Amendment #2

3. Activity Fund/PELL Grant Reports

4. Activity Fund Transfers

B. Previous Meeting Minutes:

1. Special Board Meeting - July 7, 2026

2. Regular Board Meeting - July 9, 2026

C. Request(s) for Out-of-State:

1. Jason Phipps
OkACTE Apprenticeship Conference
Concord, NC
September 13 - 16, 2026
Estimated Cost: $1,957.00

2. Angela Leu
Mental Health America Conference
Washington, DC
October 7 - 10, 2026
Estimated Cost: $2,726.00

3. Mike Martin
Michael Gustafson
NCLA Best Practices & Innovations in CTE Conference
North Falmouth, MA
September 19 - 23, 2026
Estimated Cost: $3,910.00 (each)

D. Travel Claim Reimbursement(s)

1. Mike Martin, Superintendent

E. Date/Time/Place for Next Board of Education Meeting(s)-**Regular Meeting on September 10, 2026, @ 11:30 a.m. at the SouthernTech Main Campus, Bob Thomason Board Room**

IV. **Proposed Board Action Items:**

A. Discussion and possible board action to approve the Treasurer's Report

B. Discussion and possible board action to approve the purchase of furniture for the John Maher Conference Room in the amount of $26,106.50

C. Discussion and possible board action to approve the purchase of new chairs for Conference Room B in the amount of $35,684.00

D. Discussion and possible board action to approve the proposed surplus and IT surplus

E. Discussion and possible board action to approve the proposed surplus of Toyota Camry, VIN#4T1BF1FK1GU552532 and approve the proposed purchase of 2026 Ford Explorer, not to exceed $45,000.00

F. Discussion and possible board action to approve the purchase of two maintenance golf carts, not to exceed $35,000.00

G. Discussion and possible board action to approve the changes to the following policies:

1. Policy BB - District Property and Facilities
2. Policy DA - General Personnel Policies

H. Discussion and possible board action to approve changing the current part-time LPN Instructor position to a full-time LPN Instructor position

I. Discussion and possible board action to approve the EMPOWER Oklahoma TANF Oklahoma by CareerTech 2026-2027 Memorandum of Agreement

V. **Proposed Executive Session**

Proposed Executive Session for the purpose of discussing the resignation, and employment of the positions listed below, including discussions of information, the disclosure of which would violate confidentiality requirements of State and/or Federal Law, as authorized by Title 25, Oklahoma Statutes Section 307 (B)(1) and (B)(7); and for the purpose of discussing the purchase of real property, as authorized by Title 25 O.S.§ 307 (B)(3)

A. Resignation:

1. Jamie Beth Hobson, Marketing Specialist, effective July 30, 2026

B. Employment, as follows:

1. Evening Custodian, effective August 13, 2026

2. Four (4) Substitute/Adjunct Instructors, effective August 13, 2026

C. Salary Adjustment(s)/Contract Change(s)/Reassignments:

1. Elizabeth Davis, from PN Administrative Assistant to Practical Nursing (PN) Operations Specialist, effective August 17, 2026

2. Rhonda Mize, from Job Placement Coordinator to Career Services Coordinator, effective August 13, 2026

D. Discuss the purchase of real property

E. Discuss the sale of district-owned land

F. Vote to convene or not convene into Executive Session

G. Acknowledgment of Board's Return to Open Session

H. Statement of minutes of executive session

VI. **Proposed Personnel Action Items**

A. Discussion and possible board action to approve the resignation of:

1. Jamie Beth Hobson, Marketing Specialist, effective July 30, 2026

B. Discussion and possible board action to approve the following employment:

1. Evening Custodian, effective August 13, 2026
2. Four (4) Substitute/Adjunct Instructors, effective August 13, 2026

C. Salary Adjustment(s)/Contract Change(s)/Reassignments:

1. Elizabeth Davis, from PN Administrative Assistant to Practical Nursing (PN) Operations Specialist, effective August 17, 2026
2. Rhonda Mize, from Job Placement Coordinator to Career Services Coordinator, effective August 13, 2026

VII. **Proposed Action Items - Real Property**

A. Discussion and possible board action regarding the purchase of real property discussed in executive session

B. Discussion and possible board action to approve the sale of district-owned land as discussed in executive session

VIII. **Proposed Non-Action Items:**

A. Assistant Superintendent's Report

B. Superintendent's Report

C. Board Member Reports

IX. **New Business**

X. **Adjourn**

Posted on August 12, 2026 @ 10:45 a.m.
by Karen Nail