



Where Education **Empowers.**

**Southern Oklahoma Technology Center
Regular Meeting
Bob Thomason Board Room, 2610 Sam Noble Parkway, Ardmore, Oklahoma
73401
Thursday, April 10, 2025 at 11:30 AM**

AGENDA

{{Name: Agenda Item Name}}

I. Meeting Called to Order/ Welcome

- A. Call to order and record members present and absent
- B. Invocation
- C. Administer the oath of office and seat David Leu as board member for Zone 2

II. Introduction of Guests

- A. Briefings/Recognition
- B. Public Participation

III. Proposed Non-Action Items:

- A. Superintendent's Report
- B. Board Member Reports

IV. Proposed Consent Agenda All of the following items, which concern items of routine nature normally approved/accepted at Board meetings, will be approved/accepted by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Financial Reports and Recommendations
 - 1. Treasurer(s) Reports & Recommendations

2. Encumbrance Orders **2024-2025**
 - a. General Fund - \$240,272.72
 - b. General Fund Salaries - \$16,147.50
 - c. Building Fund - \$2,841,809.78
 3. Budget Amendment(s): #10
 4. Activity Fund/PELL Grant Reports
 5. Activity Fund Transfers
- B. Previous Meeting Minutes: March 13, 2025 - Regular Board Meeting
- C. Request(s) for Out-of-State:
1. Kerry Blankenship
NASRO SRO Supervisor/Manager Course
Lafayette, LA
April 22 - 26, 2025
Estimated Cost: \$1,675.00
- D. Travel Claim Reimbursement(s)
1. Eric Ward, Superintendent
- E. Date/Time/Place for Next Board of Education Meeting(s)-**Regular Meeting on May 8, 2025, @ 11:30 a.m. at the SouthernTech Main Campus, Bob Thomason Board Room**

V. **Proposed Board Action Items:**

- A. Discussion and possible board action to approve the Continuation of Services for 2025-2026
- B. Discussion and possible board action to approve Jenkins & Kemper, CPAs, P.C. as the contracting auditing firm to cover the 2024-2025 fiscal year beginning July 1, 2024, and ending June 30, 2025.
- C. Discussion and possible board action to approve equipment, installation, professional integration services on site, and room support for the classroom project that is part of the student expansion for the Dental Hygiene Program in the amount of \$46,220.45

- D. Discussion and possible board action to approve the purchase of supplies and equipment from Ardmore Plumbing for the Facilities Maintenance Program in the amount of \$40,276.00
- E. Discussion and possible board action to approve the purchase of sound-dampening wall panels to be installed on all walls throughout the three testing labs in the amount of \$35,564.32
- F. Discussion and possible board action to approve purchasing from Dell: Student Labtops/Saff Laptops/Testing Center Workstations/IT-Related Equipment & Service in the amount of \$237,548.82
- G. Discussion and possible board action to approve the 2025-2026 Excess Professional Allowance for the following:

H. Employee	I. Excess Amount
J. Jennifer Akins	K. \$130.00
L. Tracie Kelch	M. \$10.00
N. Rhonda Mize	O. \$5.00
P. Travis Southerland	Q. \$27.00
R. Shane Stepps	S. 77.00
T. Kimberly Vick	U. \$270.00
V. Eric Ward	W. \$225.00

X.

- Y. Discussion and Possible Board Action to Authorize the District Leadership to Solicit Information, Proposals, and Qualifications from Local Construction Management Firms for the purpose of planning future capital projects.

VI. Proposed Executive Session

Proposed Executive Session for the purpose of discussing the employment of the positions listed below, including discussions of information, the disclosure of which would violate confidentiality requirements of State and/or Federal Law, as authorized by Title 25, Oklahoma Statutes Section 307 (B)(1) and (B)(7).

A. Employment, as follows:

1. Clif Jenkins, Substitute/Adjunct, effective April 11, 2025
2. Taryn Wagner, Clinical Medical Assisting Instructor, effective May 5, 2025

- B. Vote to convene or not convene into Executive Session
- C. Acknowledgment of Board's Return to Open Session
- D. Statement of minutes of executive session

VII. Proposed Personnel Action Items

- A. Discussion and possible board action to approve the following employment:
 - 1. Clif Jenkins, Substitute/Adjunct, effective April 11, 2025
 - 2. Taryn Wagner, Clinical Medical Assisting Instructor, effective May 5, 2025

VIII. New Business

IX. Adjourn

Posted on April 9, 2025 @ 10:15 a.m.
by Karen Nail



*Where Education **Empowers.***

Recognitions

April 10, 2025

Student of the Month – March 2025

- Kayden Nix
- Media and Animation
- Professionalism Traits:
 - Being Productive
 - Developing a Professional Image
 - Taking Initiative
 - Maintaining Effective Work Habits
 - Managing Time Efficiently
 - Communicating Effectively
 - Developing Self-Awareness
 - Building Relationships
- "Kayden is a wonderful asset in our classroom. She maintains a professional attitude, encourages classmates and completes her work efficiently and many times early"



Employee of the Month – March 2025

- Carson Mumford
- Workforce and Economic Development - Health
- Core Values
 - Excellence
 - Competence
 - Diversity
 - Integrity
 - Accountability
 - Innovation
 - Listening and Collaboration
 - Service
 - Leadership
- "Carson consistently goes above and beyond in every aspect of her job, demonstrating exceptional dedication, teamwork, and a positive attitude. She is supportive, highly competent and holds herself to an extremely high standard"





*Where Education **Empowers.***

SUPERINTENDENT'S REPORT

April 10, 2025



OUR MISSION

To provide high-quality, skills-based, technical **education** opportunities that drive economic **success**.

SOUTHERN
TECH





OUR VISION

To be the premier technology center that develops a modern, highly skilled, and efficiently trained workforce to close the national skills gap.



CORE VALUES

- Excellence
- Competence
- Diversity
- Integrity
- Accountability
- Innovation
- Listening and Collaboration
- Service
- Leadership

“Integrity is striving towards our mission with moral and ethical standards that honor our promise to serve all students and members of our community.”

- The SouthernTech Staff

Enrollment Update – 4/10/25

- 650 Students in FT Programs
- 661 FT Students last month
- 640 Students in FT Programs last April
- -11 = 7 completed, 4 withdrew

Program	AM	PM	Total
Auto Collision	15	12	27
Auto Service	16	15	31
Aviation Foundations	8		8
Biotechnology	6		6
Basic Peace Officer Certification	17	17	34
Cabinetmaking or Carpentry	18	14	32
Computer Aided Design	8	8	16
Cosmetology	19	20	39
Cybersecurity and Network Administration	11	15	26
Dental Hygiene	11	11	22
Diesel	15	10	25
Electrical Technology	13	12	25
EmPower	11	0	11
Esthetics	13	9	22
Graphic Design	9	9	18
Heavy Equipment Operation	15	13	28
Hospitality Management		3	3
HVAC Install	15	11	26
HVAC Technician	13	9	22
Industrial Mechanics	14	7	21
Licensed Practical Nursing	32		32
Media and Animation	12	10	22
Medical Assisting	16	12	28
Medical Office Administration	15	7	22
Nurse Assisting	31	16	47
Patient Care Technician (PN Select)	11	8	19
Robotics	9	7	16
Welding	14	8	22
	387	263	650

Retention Rate Update – 4/10/25

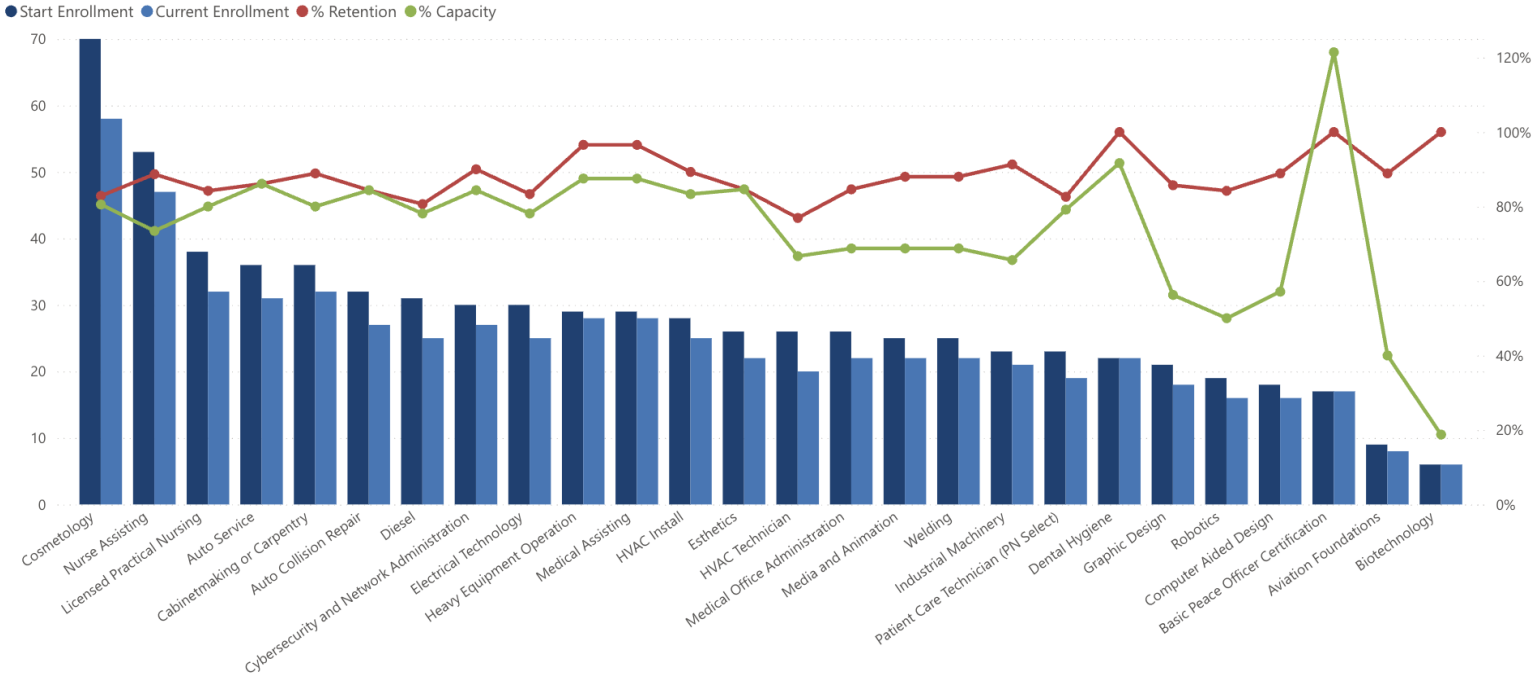
- FY25 - 88%
- FY24 - 83%
- FY23 - 61%
- 27 days of instruction left in FY25

FY25 Retention and Capacity

KPM 1 To achieve an increase toward our ultimate goal of 100% retention and completion in all programs, ensuring that every participant successfully completes their program, gains valuable skills, and achieves their educational goals.
KPM 4 To achieve an increase in training course and program enrollment, moving us closer to our objective of consistently maintaining enrollment at 100% capacity. (Updated 4/10/25)

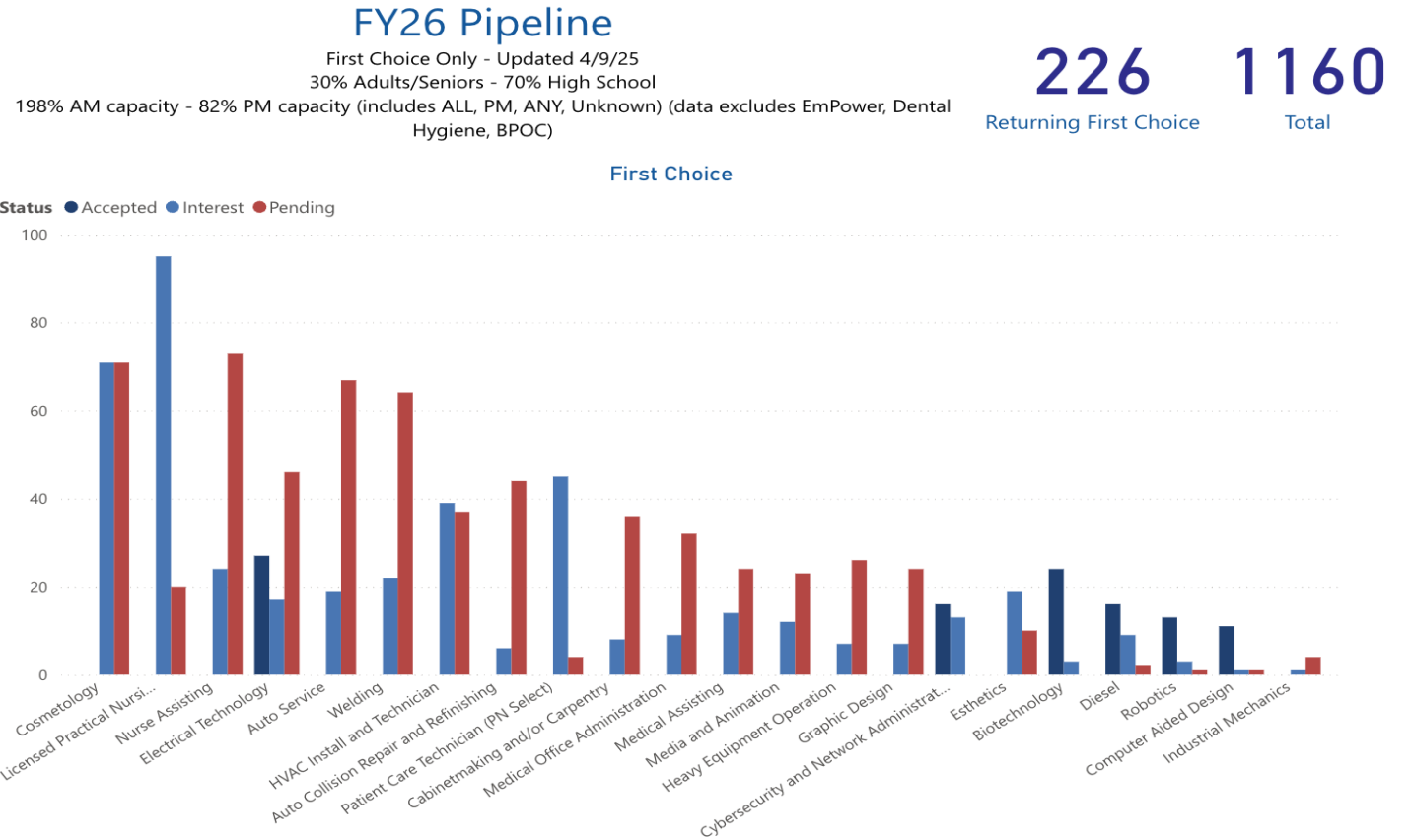
88%
Average of % Retention

74%
Average of % Capacity



Recruitment Update – 4/10/25

- Goal is 100% capacity
- 1160 - First Choice
- 411/411 - 822 spots available
- 226 Returning – 1st Choice
- Student slotting today!



Support Staff Conference

- Over 100 attendees
- 25+ staff members
 - Presenters
 - Planners
 - Custodial
 - Food Service
 - Coverage
- Professional Learning for all!



Murray State SONEC Ground Breaking

- New Nursing Education Center
- Lacey Perry – LPN Graduate and current MSC Student
- Full-circle!



Work-Based Learning Conference

- Increased WBL options with intentional outcomes is a state priority.
- Meridian is leading the way.
- Present our plan at the May Board meeting.



Great Place to Work

- Survey Launch – April 14th
- Concludes – April 30th
- Same questions as last year.



Southerntech

Updated June 2024.



Employees say this is a great place to work

Company Overview

ABOUT THE COMPANY

SouthernTech is one of 29 career technology centers in Oklahoma. Our mission is to provide high-quality, skills-based, technical education opportunities that drive economic success. And our vision is to be the premier technology center that develops a modern, highly skilled, and efficiently trained workforce to close the national skills gap. Training programs are offered to secondary and post-secondary students to develop career and technical skills that lead to industry credentials and entry-level starting positions.



COMPANY SIZE

124 U.S.-based Employees (Medium)

INDUSTRY

Education & Training

HQ LOCATION

Ardmore, OK, US



SouthernTech Board Retreat

- Scheduled for June 26th
- 9a start
- Email discussion topics and data sets you would like to review

Board Retreat



"Unity of Purpose: Driven by a shared moral imperative"

Upcoming Dates to Remember

- ACTE Region IV Conference - April 23-25
- Career Expo 2025 – April 25
- Signing Day – May 14
- Completion and Certification Ceremony - May 20
- SouthernTech Board Retreat – June 26



THANK YOU!



**SOUTHERN OKLAHOMA TECHNOLOGY CENTER
TREASURY REPORT
RECORD OF RECEIPTS FOR PERIOD JULY 1, 2024 THRU MARCH 31, 2025**

GENERAL FUND

SOURCE	ESTIMATED REVENUE	RECEIVED TO DATE	BALANCE ESTIMATED
Formula Alloc - Regular Programs	2,499,220.00	1,870,638.00	628,582.00
Special Formula Operations	461,367.00	346,023.00	115,344.00
Industry & Safety	95,131.00	71,352.00	23,779.00
FF Training FY25	6,239.00	2,893.86	3,345.14
FF Training FY24	-	-	-
Safety Grant	1,575.00	1,561.07	13.93
Education Lottery	45,875.00	-	45,875.00
Adult Education (ABE) FY25	161,738.40	114,382.69	47,355.71
Adult Education (ABE) FY24	4,568.05	4,568.05	-
Adult Education (ABE) - State Match FY25	20,407.00	5,454.84	14,952.16
Adult Education (ABE) - State Match FY24	-	-	-
Adult Education (ABE) - Professional Development FY25	5,000.00	2,159.87	2,840.13
Adult Education (ABE) - Professional Development FY24	-	-	-
Drop Out Recovery FY25	250,000.00	118,910.39	131,089.61
Drop Out Recovery FY24	55,277.74	53,439.57	1,838.17
Federal Funds - Carl Perkins III FY25	167,471.00	102,025.54	65,445.46
Federal Funds - Carl Perkins III FY24	8,873.23	8,873.23	-
Federal Funds - Carl Perkins Innovation - CTE New Program	24,685.00	-	24,685.00
Federal Funds - Carl Perkins Innovation - Career Development	48,356.00	45,800.00	2,556.00
Federal Funds - Carl Perkins CTE Special Populations	49,500.00	-	49,500.00
Federal Funds - Tech Centers That Work (TCTW) FY25	20,000.00	-	20,000.00
Federal Funds - Tech Centers That Work (TCTW) FY24	2,500.00	2,500.00	-
Oklahoma Highway Safety (Motorcycle Education) FY25	24,660.00	10,740.52	13,919.48
Oklahoma Highway Safety (Motorcycle Education) FY24	8,614.17	4,823.46	3,790.71
Rental of School Facilities	14,250.00	13,450.00	800.00
Murray State College	7,181.49	7,181.49	-
Food Service	243,521.03	213,104.84	30,416.19
Tuition, Full-Time Adult Students	295,000.00	238,935.62	56,064.38
Tuition, WED	315,000.00	252,853.27	62,146.73
Tuition, Contractor Safety	175,000.00	98,880.00	76,120.00
Activity Account Transfers	45,000.00	43,456.02	1,543.98
Interest On Investments	132,500.00	76,094.38	56,405.62
Ad Valorem Tax Collections - Carter	6,663,925.10	5,752,912.76	911,012.34
Ad Valorem Tax Collections - Garvin	46,664.00	44,016.33	2,647.67
Ad Valorem Tax Collections - Jefferson	152,249.85	123,692.44	28,557.41
Ad Valorem Tax Collections - Johnston	91,983.75	78,575.46	13,408.29
Ad Valorem Tax Collections - Love	1,067,325.95	848,252.12	219,073.83
Ad Valorem Tax Collections - Murray	1,499,809.65	1,046,884.07	452,925.58
Ad Valorem Tax Collections - Stephens	21,956.73	21,956.73	-
Ad Valorem Tax Collections - Prior Years - Carter	553,071.77	553,071.77	-
Ad Valorem Tax Collections - Prior Years - Garvin	4,185.59	1,127.67	3,057.92
Ad Valorem Tax Collections - Prior Years - Jefferson	41,549.38	6,481.51	35,067.87
Ad Valorem Tax Collections - Prior Years - Johnston	8,236.33	8,236.33	-
Ad Valorem Tax Collections - Prior Years - Love	41,158.83	41,158.83	-
Ad Valorem Tax Collections - Prior Years - Murray	202,553.71	202,553.71	-
Ad Valorem Tax Collections - Prior Years - Stephens	321.21	182.85	138.36
Ad Valorem Tax Collections - Farm Stamps	1,198.10	1,198.10	-
Ad Valorem Tax Collections - Interest	28.15	28.15	-
Ad Valorem Tax Collection - PILOT	11,134.39	11,134.39	-
Miscellaneous	79,870.81	79,870.81	-
E-Stopped Warrants	-	-	-
WRO - Yr 1/Start-Up	817,174.04	817,174.04	-
WRO - Yr 2	260,233.24	-	260,233.24
TOTAL	16,753,140.69	13,348,609.78	3,404,530.91
Fund Balance	3,199,629.80	3,199,629.80	-
Prior Year Lapsed Appropriations	1,043,218.40	1,043,218.40	-
GRAND TOTAL	20,995,988.89	17,591,457.98	3,404,530.91

BUILDING FUND

SOURCE	ESTIMATED REVENUE	RECEIVED TO DATE	BALANCE ESTIMATED
Interest On Investments	105,000.00	83,331.39	21,668.61
Ad Valorem Tax Collections - Carter	2,961,744.70	2,556,850.11	404,894.59
Ad Valorem Tax Collections - Garvin	20,659.65	19,487.50	1,172.15
Ad Valorem Tax Collections - Love	65,189.00	52,961.26	12,227.74
Ad Valorem Tax Collections - Jefferson	40,588.75	34,672.27	5,916.48
Ad Valorem Tax Collections - Johnston	475,179.55	377,646.49	97,533.06
Ad Valorem Tax Collections - Murray	668,714.50	466,770.16	201,944.34
Ad Valorem Tax Collections - Stephens	9,786.90	9,167.13	619.77
Ad Valorem Tax Collections - Prior Years - Carter	245,896.28	245,896.28	-
Ad Valorem Tax Collections - Prior Years - Garvin	1,852.85	499.23	1,353.62
Ad Valorem Tax Collections - Prior Years - Jefferson	17,789.85	4,300.00	13,489.85
Ad Valorem Tax Collections - Prior Years - Johnston	3,634.36	3,634.36	-
Ad Valorem Tax Collections - Prior Years - Love	18,324.11	18,324.11	-
Ad Valorem Tax Collections - Prior Years - Murray	90,311.83	90,311.83	-
Ad Valorem Tax Collections - Prior Years - Stephens	812.37	812.37	-
Ad Valorem Tax Collections - Farm Stamps	444.46	444.46	-
Ad Valorem Tax Collections - Interest	0.56	0.56	-
Ad Valorem Tax Collection - PILOT	4,952.17	4,952.17	-
Interfund Transfer (from CP)	508,875.85	-	508,875.85
Miscellaneous	132.63	132.63	-
E-Stopped Warrants	-	-	-
TOTAL	5,239,890.37	3,970,194.31	1,269,696.06
Fund Balance	4,828,425.78	4,828,425.78	-
Prior Years Lapsed Appropriations	727,453.28	727,453.28	-
GRAND TOTAL	10,795,769.43	9,526,073.37	1,269,696.06

CAPITAL PROJECTS FUND (A&P)

SOURCE	ESTIMATED REVENUE	RECEIVED TO DATE	BALANCE ESTIMATED
EDA Grant	344,383.20	-	344,383.20
TOTAL \$	344,383.20	-	344,383.20
Fund Balance	164,492.65	164,492.65	-
Prior Years Lapsed Appropriations	101,469.00	101,469.00	-
GRAND TOTAL \$	610,344.85	265,961.65	344,383.20

GIFTS AND ENDOWMENTS FUND

SOURCE	ESTIMATED REVENUE	RECEIVED TO DATE	BALANCE ESTIMATED
Green Interest on Investments	6,500.00	5,427.70	1,072.30
Misc Interest on Investments	2,000.00	1,485.97	514.03
Sturm Interest on Investments	60,000.00	58,017.46	1,982.54
Oil and Gas	200,000.00	198,812.21	1,187.79
Contributions & Donations	3,000.00	3,000.00	-
E-Stopped Warrants	-	226.25	-
TOTAL	\$ 271,500.00	266,969.59	4,756.66
Carry Forward - Green	59,623.76	59,623.76	-
Carry Forward - MISC	25,466.97	25,466.97	-
Carry Forward - Sturm	934,086.79	934,086.79	-
Carry Forward - Empower	8,092.22	8,092.22	-
Prior Years Lapsed Appropriations - Sturm	3,841.26	3,841.26	-
Prior Years Lapsed Appropriations - Green	-	-	-
Prior Years Lapsed Appropriations - MISC	591.51	591.51	-
Prior Years Lapsed Appropriations - Aviation	-	-	-
TOTAL	\$ 1,031,702.51	1,031,702.51	-
Carry Forward (Green Corpus)	100,000.00	100,000.00	-
Carry Forward (Sturm Corpus)	1,000,000.00	1,000,000.00	-
GRAND TOTAL	\$ 2,403,202.51	\$ 2,398,672.10	4,756.66

GRANTS FUND

SOURCE	ESTIMATED	RECEIVED	BALANCE ESTIMATED
Contributions & Donations (Dental)	57,250.00	57,250.00	-
Interest On Investments	0.40	0.40	-
TOTAL	57,250.40	57,250.40	-
CarryForward (McCrary)	123.49	123.49	-
CarryForward (Dental)	-	-	-
CarryForward (HEO)	1.58	1.58	-
CarryForward (Interest)	141.78	141.78	-
GRAND TOTAL	\$ 57,517.25	57,517.25	-

Southern Oklahoma Technology Center
Summary of Financial Activities
March 31, 2025

All Years Grouped by Fund:	General	Building	Capital Projects	Gifts & Endowments	Grant	Total All Funds
CASH ON HAND:						
BEGINNING MONTHLY BALANCE	95,807.38	848,648.74	10,000.00	15,204.95	10,000.00	979,661.07
ADD: MONTHLY RECEIPTS	642,486.16	85,169.29	-	22,057.76	-	749,713.21
MATURING INVESTMENTS	-	-	-	-	-	-
TOTAL CASH:	738,293.54	933,818.03	10,000.00	37,262.71	10,000.00	1,729,374.28
LESS: CHECKS ISSUED	1,132,188.71	330,049.98	-	1,972.72	3,530.17	1,467,741.58
PURCHASE OF INVESTMENTS	(475,121.26)	(268,070.00)		22,100.09	(3,530.17)	(724,621.34)
INTEREST ON NON-PAYABLE BOND INDEBTEDNESS REPAY-MONEY MGMT. MISCELLANEOUS INTEREST ON BONDS						
TRANSFERS ADJUSTMENTS						-
ENDING MONTHLY BALANCE	81,226.09	871,838.05	10,000.00	13,189.90	10,000.00	986,254.04
INVESTMENTS:						
BEGINNING MONTHLY BALANCE	6,490,435.78	7,335,720.78	255,961.65	2,135,246.86	28,772.10	16,246,137.17
ADD: INVESTMENTS	-	-		22,100.09	-	22,100.09
TOTAL INVESTMENTS:	6,490,435.78	7,335,720.78	255,961.65	2,157,346.95	28,772.10	16,268,237.26
LESS: INVESTMENTS	475,121.26	268,070.00	-	-	3,530.17	746,721.43
ENDING MONTHLY BALANCE:	6,015,314.52	7,067,650.78	255,961.65	2,157,346.95	25,241.93	15,521,515.83
TOTALS:						
END OF MONTH CASH BALANCE:	81,226.09	871,838.05	10,000.00	13,189.90	10,000.00	986,254.04
END OF MONTH INV. BALANCE:	6,015,314.52	7,067,650.78	255,961.65	2,157,346.95	25,241.93	15,521,515.83
TOTAL CASH:	6,096,540.61	7,939,488.83	265,961.65	2,170,536.85	35,241.93	16,507,769.87
ADD: OUTSTANDING CHECKS	187,645.67	21,509.43	-	1,000.00	3,530.17	213,685.27
TOTAL MONIES:	6,284,186.28	7,960,998.26	265,961.65	2,171,536.85	38,772.10	16,721,455.14

Southern Oklahoma Technology Center

Investment Ledger

Invest #	Date	Bank Name	Amount	Rate	Maturity Date	Fund	Interest Paid	Pay Date
112371	4/10/2023	Citizens Bank & Trust Co.	1,100,000.00	4.75%	10/10/2024	Gifts & Endowments	13,026.71	7/14/2023
							13,169.86	10/17/2023
							13,169.86	1/16/2024
							13,026.71	4/16/2024
							13,026.71	7/16/2024
							13,169.86	10/10/2024
Total Closed Investments for Gifts & Endowments:			1,100,000.00			Total Interest Received:	78,589.71	
1029963149	10/31/2024	CDARS/Citizens Bank & Trust Co.	1,250,000.00	4.25%	5/1/2025	Building		
113126	10/29/2024	Citizens Bank & Trust Co.	1,250,000.00	4.22%	7/29/2025	Building		
112371	10/10/2024	Citizens Bank & Trust Co.	1,100,000.00	4.50%	10/10/2025	Gifts & Endowments	12,476.71	1/10/2025
1029963173	10/31/2024	CDARS/Citizens Bank & Trust Co.	250,000.00	4.17%	10/30/2025	Building	1,777.02	12/31/2024
							2,583.67	3/31/2025
113127	10/29/2024	Citizens Bank & Trust Co.	500,000.00	4.05%	1/29/2026	Building	5,048.63	1/28/2029
113128	10/29/2024	Citizens Bank & Trust Co.	1,000,000.00	4.04%	4/29/2026	Building	10,072.33	1/28/2025
Total Open Investments for Building Fund:			4,250,000.00			Total Interest Received for Building Fund:	19,481.65	
Total Open Investments for Gifts & Endowments:			1,100,000.00			Total Interest Received Gifts & Endowment Fund:	12,476.71	
Total of All Investments:			5,350,000.00			Total Interest Received for all Funds:	31,958.36	

Daily Liquid Investments

Account #	Start Date	Investment Name	Balance as of End of Month	Daily Liquid 7 Day Yield	End Date	Fund	Interest Paid	Pay Date	Balance + Interest
22071	11/4/2024	OLAP Liquid Pool	2,205,309.35	4.4358%	11/30/2024	All Funds	9,351.98	11/30/2024	2,214,661.33
			340,729.80			General Fund	1,444.92		
			832,114.72			Building & Capital Projects Fund	3,528.72		
			1,032,464.83			Gifts & Endowment & Grants Fund	4,378.34		
22071	12/1/2024	OLAP Liquid Pool	1,565,361.47	4.361%	12/31/2024	All Funds	6,874.02	12/31/2024	1,572,235.49
			-			General Fund	-		
			529,260.17			Building & Capital Projects Fund	2,324.16		
			1,036,101.30			Gifts & Endowment & Grants Fund	4,549.86		
22071	1/1/2025	OLAP Liquid Pool	9,135,586.92	4.187%	1/31/2025	All Funds	24,825.86	1/31/2025	9,160,412.78
			5,179,349.66			General Fund	14,074.83		
			2,894,394.55			Building & Capital Projects Fund	7,865.49		
			1,061,842.71			Gifts & Endowment & Grants Fund	2,885.54		
22071	2/1/2025	OLAP Liquid Pool	10,862,083.32	4.139%	2/28/2025	All Funds	34,053.86	2/28/2025	10,896,137.18
			6,470,151.12			General Fund	20,284.66		
			3,331,238.62			Building & Capital Projects Fund	10,443.81		
			1,060,693.58			Gifts & Endowment & Grants Fund	3,325.39		
22071	3/14/2025	OLAP Liquid Pool	10,134,391.00	4.138%	3/31/2025	All Funds	37,124.84	3/31/2025	10,171,515.84
			5,993,359.33			General Fund	21,955.19		
			3,062,394.11			Building & Capital Projects Fund	11,218.32		
			1,078,637.56			Gifts & Endowment & Grants Fund	3,951.33		
Total Interest Received for General Fund:							57,759.60		
Total Interest Received for Building/Capital Projects Funds:							35,380.50		
Total Interest Received for Gifts & Endowments/Grant Funds:							19,090.46		
Total Interest Received for all Funds:							112,230.56		
Total Interest Received YTD - All Investments FY25:							170,385.49		

Pledges By Pledgee And Maturity



Pledged To: SOUTHERN OKLAHOMA TECHNOLOGY CENTER

Citizens Bank & Trust-Ardmore - Ardmore, OK

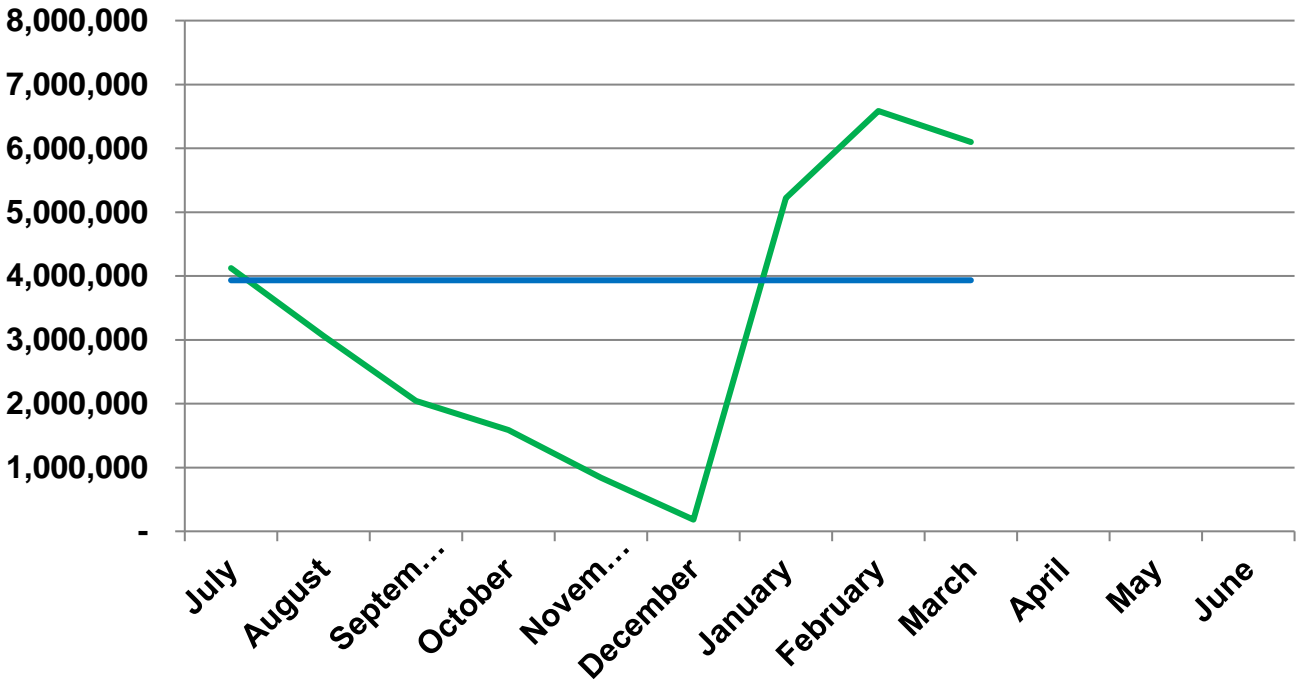
As Of 3/31/2025

Page 1 of 13

Receipt# Safekeeping Location	CUSIP	ASC 320	Description Maturity Prerefund	Pool/Type Coupon	Moody S&P	Original Face Pledged Percent	Pledged			
							Original Face	Par	Book Value	Market Value
BANK: BANKERS BANK	3132D6NR7	AFS	FRLMC 15YR 07/01/35	SB8500 2.50		800,000.00 100.00%	800,000.00	343,192.14	360,224.32	319,275.08
BANK: BANKERS BANK	31418DR46	AFS	FNMA 15YR 07/01/35	MA4106 1.50		1,000,000.00 100.00%	1,000,000.00	473,366.53	482,382.65	417,821.70
BANK: BANKERS BANK	3132D9B29	AFS	FRLMC 20YR 06/01/38	SC0057 3.00		500,000.00 100.00%	500,000.00	136,993.86	143,847.25	129,803.05
BANK: BANKERS BANK	3133KYS83	AFS	FRLMC 20YR 04/01/40	RB5043 2.50		750,000.00 100.00%	750,000.00	175,867.60	181,000.40	155,605.89
BANK: BANKERS BANK	3128M8AM6	AFS	FGLMC 30YR 09/01/40	G06012 4.00		2,250,000.00 100.00%	2,250,000.00	260,661.51	286,135.43	250,889.31
BANK: BANKERS BANK	3132D9EJ9	HTM	FRLMC 20YR 03/01/41	SC0137 2.00		1,025,000.00 100.00%	1,025,000.00	704,860.68	724,761.32	593,429.26
BANK: BANKERS BANK	31418DYG1	HTM	FNMA 20YR 04/01/41	MA4310 1.50		1,000,000.00 100.00%	1,000,000.00	722,774.04	717,462.40	594,380.46
BANK: BANKERS BANK	3132D9FR0	HTM	FRLMC 20YR 08/01/41	SC0176 2.00		1,000,000.00 100.00%	1,000,000.00	735,401.11	757,438.36	627,503.06
BANK: BANKERS BANK	31417BXW2	AFS	FNMA 30YR 05/01/42	AB5192 4.00		1,650,000.00 100.00%	1,650,000.00	192,708.32	208,031.37	185,549.21
9 Securities Pledged To: 04 - SOUTHERN OKLAHOMA TECHNOLOGY CENTER							9,975,000.00	3,745,825.79	3,861,283.50	3,274,257.02

Although the information in this report has been obtained from sources believed to be reliable, its accuracy cannot be guaranteed.

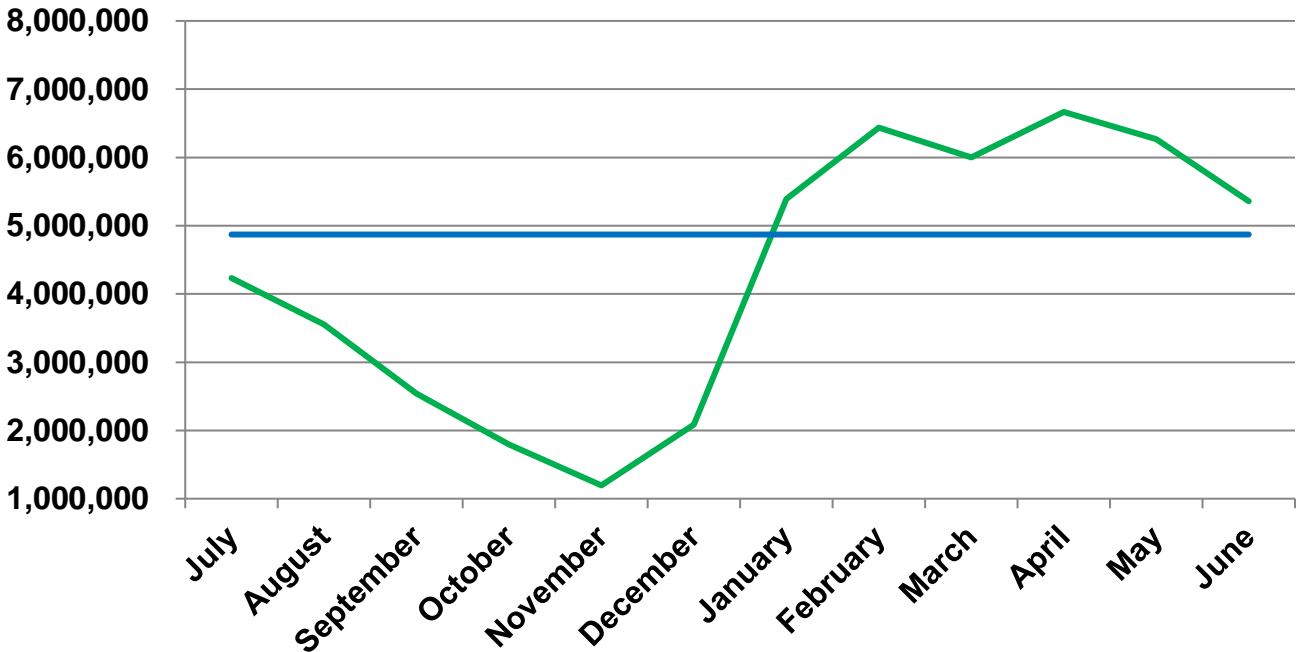
FY25 General Fund Cash Flow



Includes FY23 Carry forward \$3,199,629.80

FY24 Allowable Fund Balance \$3,933,969.51

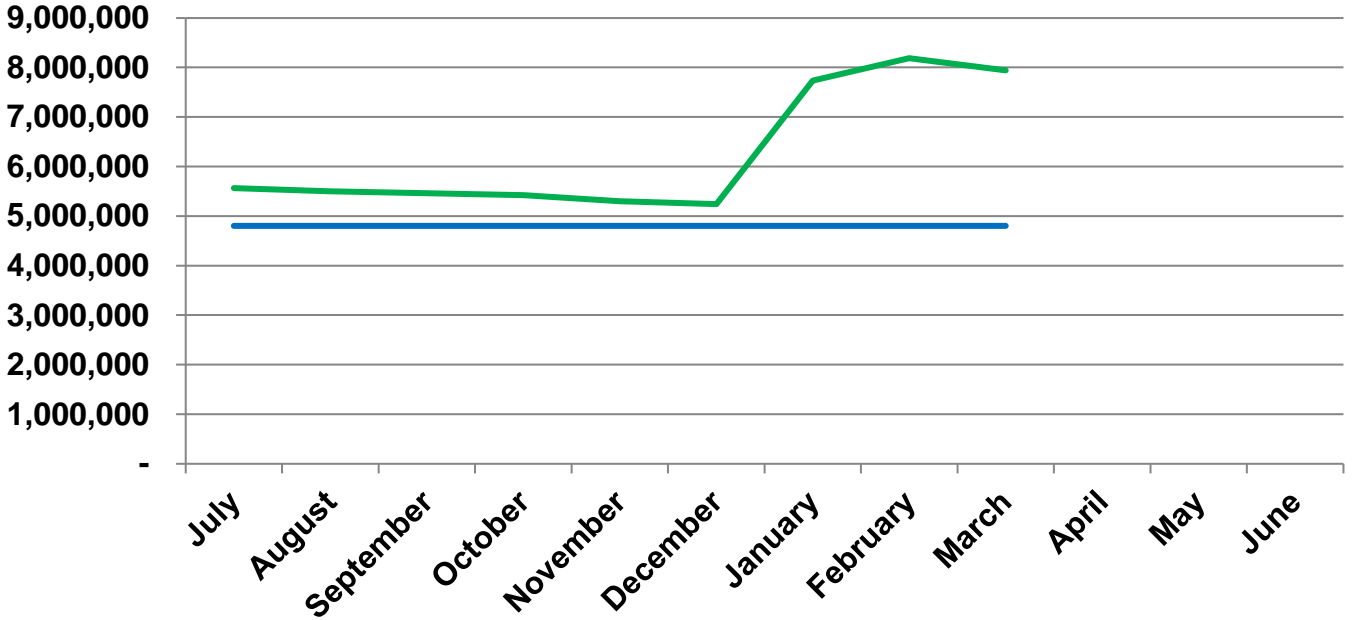
FY24 General Fund Cash Flow



Includes FY23 Carry forward \$3,933,969.51

FY24 Allowable Fund Balance \$4,871,649.19

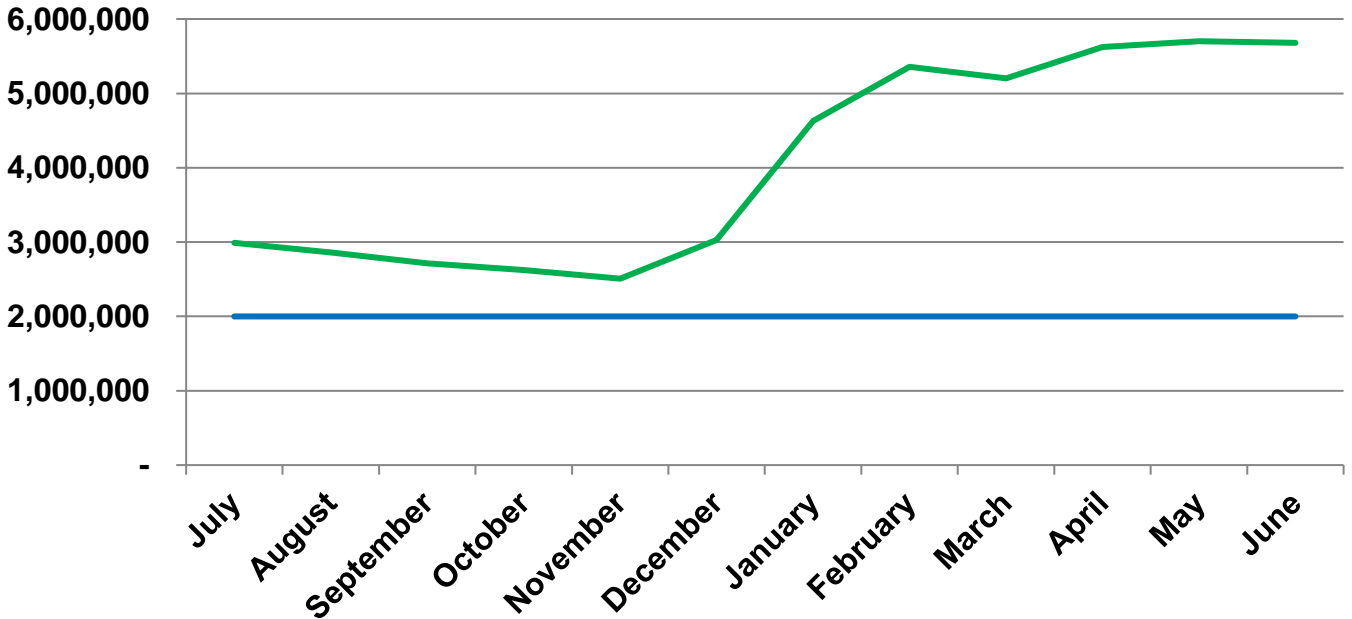
FY25 Building Fund Cash Flow



Includes FY23 Carry forward \$2,278,812.29.

FY24 Estimated Fund Balance \$4,800,000.

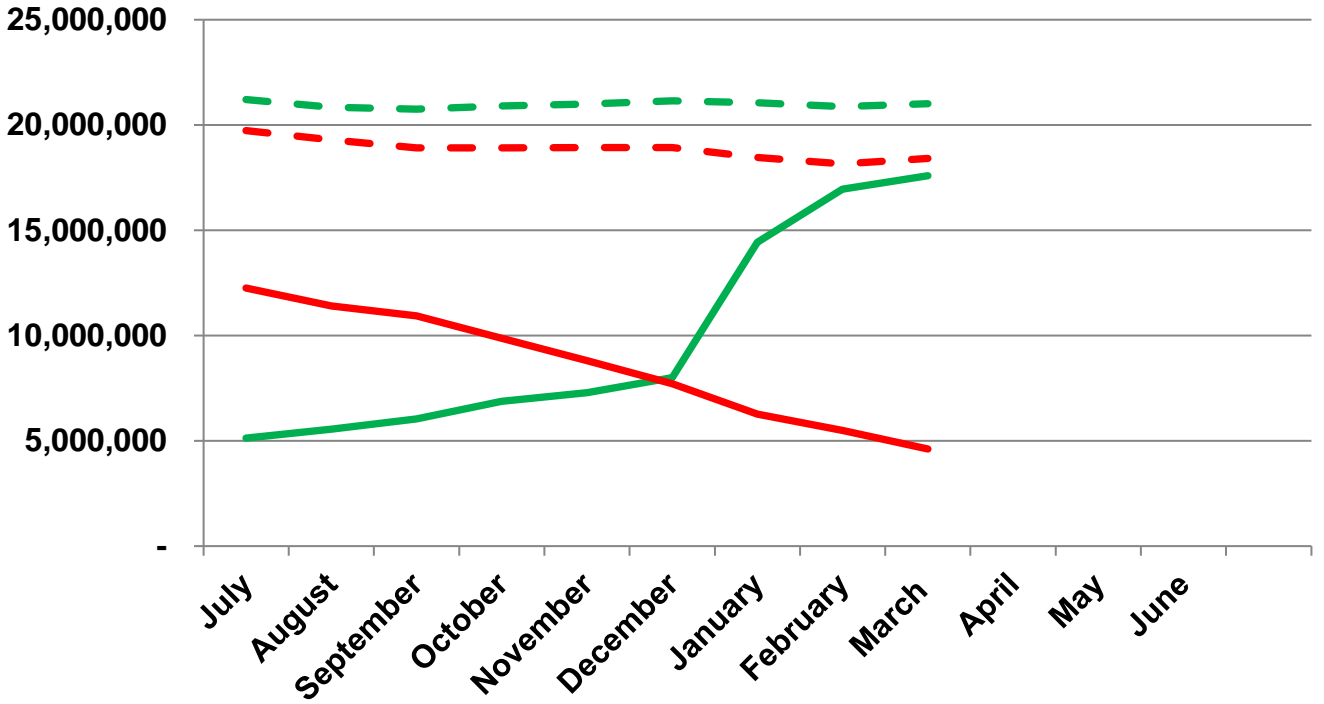
FY24 Building Fund Cash Flow



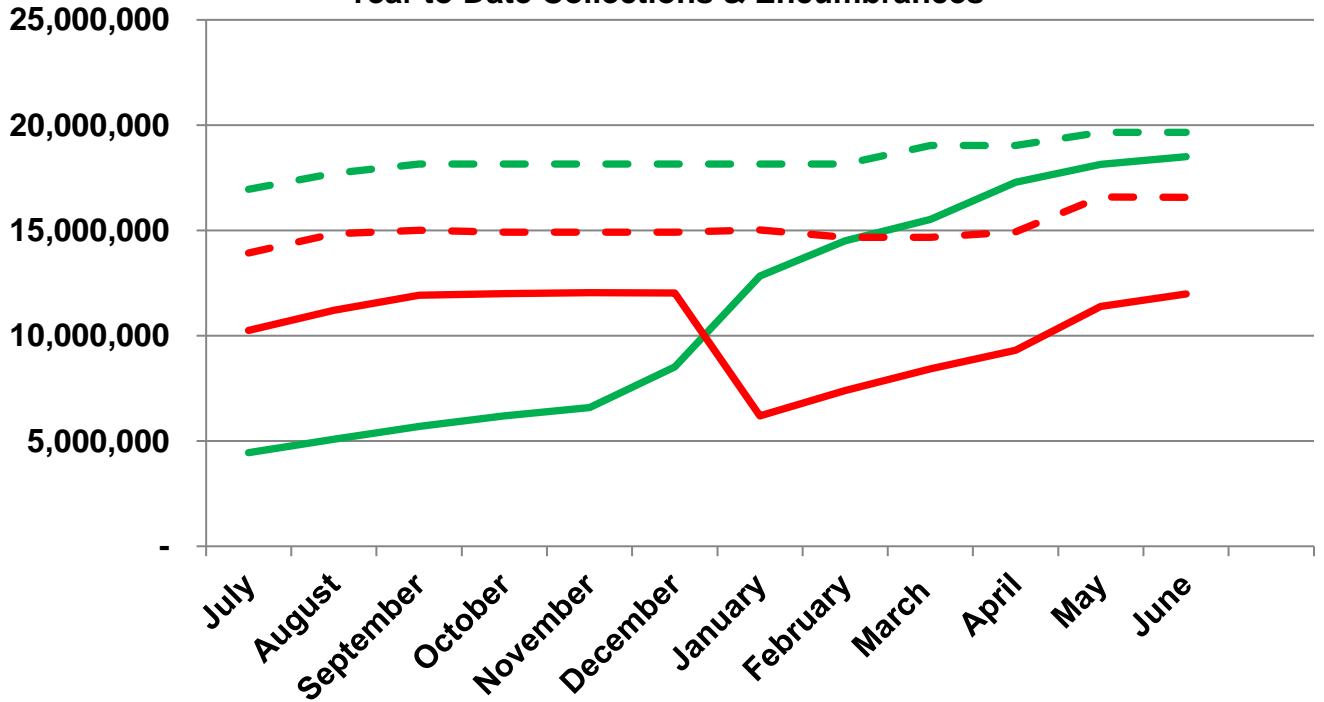
Includes FY23 Carry forward \$2,278,812.29.

FY24 Estimated Fund Balance \$2,000,000.

**FY25 General Fund
Estimated Revenue & Budgeted Line Items
Year to Date Collections & Encumbrances**



**FY24 General Fund
Estimated Revenue & Budgeted Line Items
Year to Date Collections & Encumbrances**



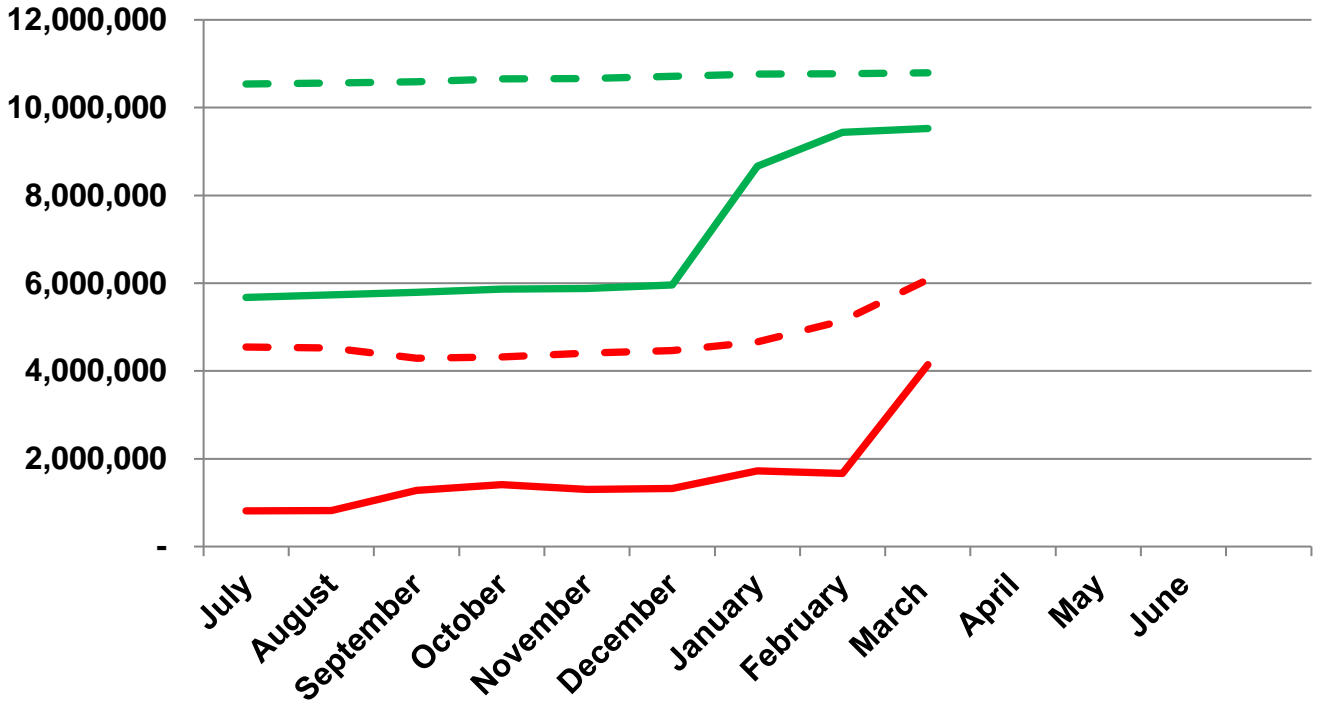
--- Estimated Revenue + Fund Bal

--- Budgeted Line Items

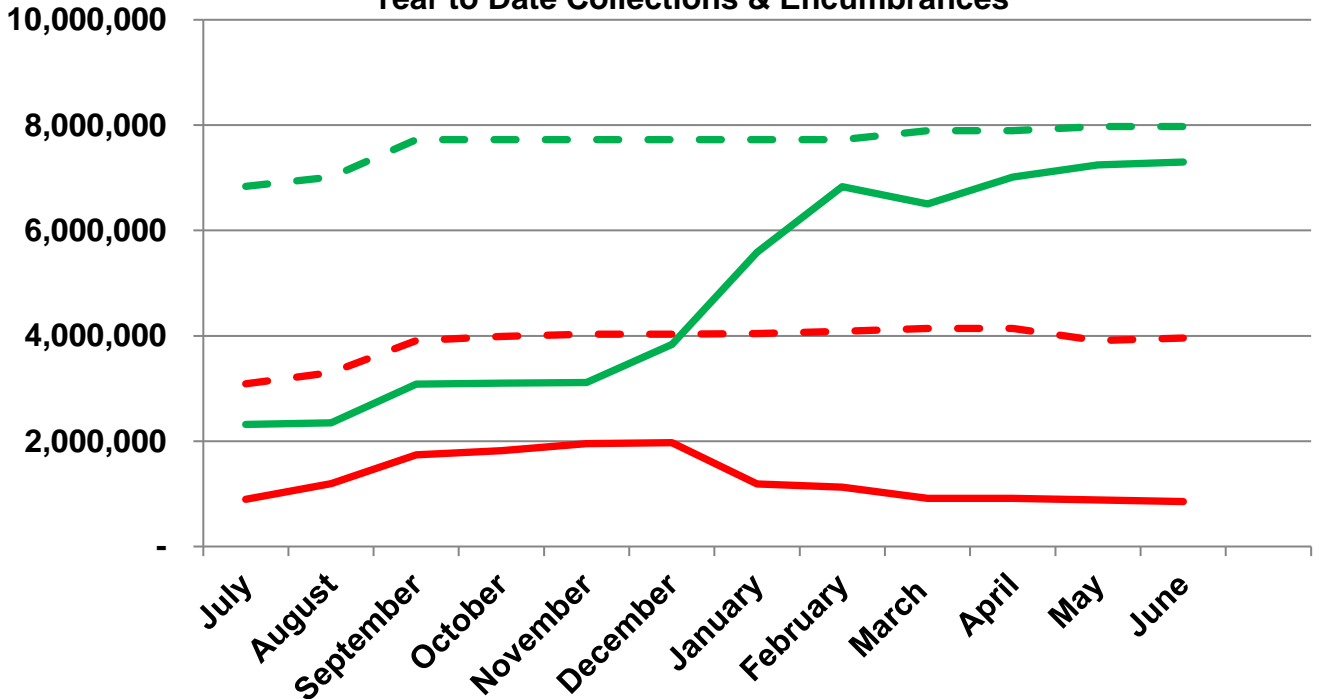
___ Year to Date Collections + Fund Bal

___ Year to Date Encumbrances

**FY25 Building Fund
Estimated Revenue & Budgeted Line Items
Year to Date Collections & Encumbrances**



**FY24 Building Fund
Estimated Revenue & Budgeted Line Items
Year to Date Collections & Encumbrances**



----- Estimated Revenue + Fund Bal

----- Budgeted Line Items

_____ Year to Date Collections + Fund Bal

_____ Year to Date Encumbrances

Southern Oklahoma Technology Center				
PO Board Report				
Fiscal Year: 2024 - 2025				
4/10/2025				
General Fund				
PO No.	Vendor	Description	Fund - Department	Amount
252210	Oklahoma Skills USA	Tim Bartholow Skills USA State Competition Registration April 27th - 29th Tulsa OK	Gen Fund - Indust Machinery	\$40.00
252211	Bank of Oklahoma	Supplies for HOSA (NA) health careers display presentation for HOSA contest at the Embassy Suites in Norman, OK April 14-16, 2025	Gen Fund - CTSO	\$100.00
252212	Bank of Oklahoma	Supplies for HOSA (NA) health careers research poster for HOSA contest at the Embassy Suites in Norman, OK April 14-16, 2025	Gen Fund - CTSO	\$100.00
252213	Bank of Oklahoma	2 nights stay at Embassy Suites Tulsa, OK April 27-29 for SkillsUSA State Competition	Gen Fund - Cosmetology	\$288.00
252214	Dinwiddie, Tamela	per diem meals WRO training/travel to OKC, April 1-2, 2025 - Tamela Dinwiddie	Gen Fund - WRO	\$130.00
252215	LOCKE SUPPLY	Electrical Supplies for 903 Classroom and Shop Buildout.	Gen Fund - 413 Special Operations	\$10,000.00
252216	HOGHEAD DESIGNS LLC	WRO Logo branded clothing - Tamela Dinwiddie	Gen Fund - WRO	\$300.00
252218	Bank of Oklahoma	Embassy Suites, Tulsa OK for SkillsUSA State Competition April 27th - 29th 2025 - Jeff Morris	Gen Fund - Cybersecurity	\$288.00
252220	Graphic Solutions Group	Printing media, blanks, and supplies	Gen Fund - Graphics	\$500.00
252221	AMAZON	Right rear taillamp assembly replacement for 2007 Chevy Trailblazer.	Gen Fund - Auto Service	\$34.99
252222	Boyd Metals	Materials to Build an "A" frame hoist for lifting. Manufacturing in house will cost the school 90% less than listed in Granger. The Item is currently not available.	Gen Fund - Aviation	\$1,741.70
252223	COABE	COABE REGISTRATION FEES FOR NTL CONFERENCE MARCH 30-APRIL 2 @ Dallas TX	Gen Fund - AEFL Local	\$700.00
252224	GLOBAL INDUSTRIAL	Hoist Trolley and chain fall for lifting airframes and engines on "A" frame	Gen Fund - Aviation	\$2,025.94
252225	HOGHEAD DESIGNS LLC	SoTech branded clothing - Tamela Dinwiddie	Gen Fund - WRO	\$300.00
252226	Lowes Company, Inc	Supplies/tools/general equipment for WRO Center	Gen Fund - WRO	\$500.00
252227	STAR AUTOMOTIVE	Battery Charges and Extension Cords for Kenworth and School Bus	Gen Fund - WED	\$198.28
252228	Bank of Oklahoma	Embassy Suites, Tulsa, OK., for SkillsUSA State Competition April 27-29 for Travis Southerland	Gen Fund - HVAC	\$288.00
252229	Bank of Oklahoma	Embassy Suites, Tulsa, OK for SkillsUSA State Competition April 27-29, room for Anthony Bilyeu	Gen Fund - CAD	\$288.00
252230	Mayo, Jaccilynn N	Spring Tuition Reimbursement- Jacci Mayo	Gen Fund - HR	\$1,258.20

252231	Stephens, Dayna P	BPA National Leadership Conference, May 6 - 11, 2025 in Orlando, Florida Travel for D. Stephens	Gen Fund - Media & Animation	\$850.00
252232	KI	Furniture for WED Facilities Maintenance program in building 900.	Gen Fund - 413 Special Operations	\$19,835.60
252233	AMAZON	50 hangers for Ipn graduation lab coats	Gen Fund - Practical Nursing	\$19.99
252234	AMAZON	Balance Due on PO 252099	Gen Fund - WED	\$39.98
252235	Heartland Food And Dairy	General Supplies for WRO Center	Gen Fund - WRO	\$600.00
252236	HOGHEAD DESIGNS LLC	Southern Tech Logo Apparel - Heather Miller	Gen Fund - Practical Nursing	\$88.00
252237	SHI INTERNATIONAL CORP.	Classroom display and AIO Printer for new WED Facilities Maintenance program	Gen Fund - 413 Special Operations	\$2,043.00
252238	Moore Norman Technology Center	Brad Stewart - WED Forum Registration - 3/12/25 - Moore Norman	Gen Fund - WED	\$35.00
252241	ARDMORE PLUMBING SUPPLY	plumbing materials for buildout: tubs, sinks, hot water heaters, fixtures and other plumbing supplies	Gen Fund - 413 Special Operations	\$2,900.00
252244	OATC--Superintendents	Registration for Eric Ward to attend the Superintendent's Meeting on April 23, 2025 at Metro Technology Center	Gen Fund - Superintendent's Office	\$100.00
252245	OATC--Superintendents	Registration for Mike Martin to attend the Superintendent's Meeting on April 23, 2025 at Metro Technology Center	Gen Fund - Assistant Superintendent	\$100.00
252251	McCathern, Kristal G	2 nights stay at Omni OKC Hotel on July 21-23rd, 2025, for the ODMHSAS 2025 Children's Behavioral Health Conference.	Gen Fund - Career Advisors	\$469.16
252252	COABE	COABE REGISTRATION FEES FOR NTL CONFERENCE MARCH 30-APRIL 2 @ Dallas TX - Tresa Kagan & Janet Asbury	Gen Fund - AEFL Local	\$1,400.00
252254	Bank of Oklahoma	SkillPath Seminars Customer Service the Disney Way Webinar & Download for WED Team	Gen Fund - WED	\$149.00
252258	AMAZON	CAD: 11x17 and 8.5 x 11 copy paper	Gen Fund - CAD	\$101.52
252259	Oklahoma Skills USA	State Skills and Leadership registrations for SkillsUSA programs (listed below) on campus that qualified to compete in Tulsa, OK. on April 27-29, 2025. Cosmetology, Esthetics, Cyber, Graphics, HVAC Tech, Auto Service, Diesel, HEO, CAD, IM, Robotics, Auto	Gen Fund - CTSO	\$8,550.00
252260	Southern Tech-Food Service	Complimentary Meals for OSD Students on campus April 15th, 2025	Gen Fund - Marketing	\$80.00
252261	Republic Law Group	Construction Contract Reviews and Consulting	Gen Fund - Operations	\$2,500.00
252262	Republic Law Group	Building 2000 Legal Opinions and Consulting	Gen Fund - Operations	\$12,500.00
252264	AMAZON	Professional allowance baseball caps to be Southern Tech embroidered	Gen Fund - Auto Service	\$80.28
252265	HOGHEAD DESIGNS LLC	Professional allowance Hoghead Southern Tech embroidery for 6 hats Austin Emge	Gen Fund - Auto Service	\$60.00
252269	ACTE	ACTE Work-based Learning Conference Registration, Seattle, WA - April 2-4	Gen Fund - Job Placement	\$425.00

252270	AMAZON	HVAC INSTALL- Map gas, wood screws, pex fittings and expansion pieces.	Gen Fund - HVAC	\$567.30
252271	RUTH YOUNG TRAVEL AGENCY	Air Travel to WBL Conference, Seattle, WA - April 2-4 Seattle, WA, April 2-4	Gen Fund - Job Placement	\$567.00
252272	Bank of Oklahoma	State skills competition lodging Tulsa, OK April 27-29 - Jeff McCathern	Gen Fund - Diesel	\$144.00
252273	Mize, Rhonda	Misc Travel Exp - WBL Conference Seattle, WA, April 2-4	Gen Fund - Job Placement	\$550.00
252276	Graphic Solutions Group	2 cleaning cartridges for the Roland Printer	Gen Fund - Marketing	\$119.98
252277	AMAZON	Paint gun cleaner, port cleaner, sanding discs 2 in, sawzaa blades, cell phone box, paint cups disposable, sanding blocks, wheel dollies	Gen Fund - Auto Collision	\$1,535.23
252279	Jenkins & Kemper	Financial Audit Expenses	Gen Fund - BOE	\$9,750.00
252280	OKSPRA	Registration OKSPRA Spring Conference Apr 15-17 Bartlesville, OK - Brad Bentley	Gen Fund - Marketing	\$375.00
252281	PeopleFacts, LLC	Pre-employment & annual employee background checks	Gen Fund - HR	\$582.03
252284	Bank of Oklahoma	Embassy Suites, Tulsa, OK., for SkillsUSA State Competition April 27-29 for Kristal McCathern	Gen Fund - Career Advisors	\$144.00
252285	Bank of Oklahoma	Embassy Suites, Tulsa, OK., for SkillsUSA State Competition April 28, 1 room for Jerry Kuntz	Gen Fund - Aviation	\$144.00
252286	Bank of Oklahoma	Chris Ricketts Embassy Suites, Tulsa, OK., for SkillsUSA State Competition April 27-29	Gen Fund - Auto Collision	\$288.00
252287	Bank of Oklahoma	2 nights Hotel stay April 15th & 16th to attend the OKSPRA Spring Conference in Bartlesville, OK	Gen Fund - Marketing	\$250.58
252288	O' Reilly Auto Parts	,fast clear, activator, reducer, paint thinner cleaner bags	Gen Fund - Auto Collision	\$781.48
252289	Matco Tools	Low profile ratcheting wrench set w/ case	Gen Fund - Auto Service	\$75.93
252290	Discount Auto Supply	Shop Fan, Jump box, First Aid Kit, Compressor oil, 600,1000,1500 3000 grit sand paper, paint light	Gen Fund - Auto Collision	\$1,457.80
252292	AMAZON	Black Light Flashlight	Gen Fund - WED	\$38.67
252293	AMAZON	Direct Participant Cost - Snacks - April/May 2025 workshop	Gen Fund - WRO	\$329.52
252295	Jolliff Coffee	Jolliff Coffee Machine Monthly Service Fee for 3 Months	Gen Fund - Food Service	\$750.00
252296	Jolliff Coffee	Jolliff Coffee for Caterings and Southern Tech	Gen Fund - Food Service	\$2,000.00
252297	OKLAHOMA STATE SCHOOLS BOARDS ASSN	Registration for Mike Martin to attend the Student Handbook Updates Virtual Session put on by OSSBA on March 27, 2025	Gen Fund - Assistant Superintendent	\$100.00
252298	Pronto Print Inc.	Replacement vinyl number stickers	Gen Fund - WED	\$40.00
252300	Bank of Oklahoma	Shannon Lewis - National Restaurant Association Convention Lodging - Whitehall Hotel - 5/16-19/25 - Chicago, IL"	Gen Fund - Food Service	\$1,150.00
252301	Drivers License Guide Co.	2025 ID Checking Guide, US and Canada Edition	Gen Fund - WED	\$52.00

252302	AMAZON	Shop tool, Cleaning solution, Wrecking bars for opening crates	Gen Fund - Aviation	\$411.13
252303	GLOBAL INDUSTRIAL	Hoist casters Colson® 7 Series Swivel Plate Caster 7.12689.379 LH15.5 BRK1 With Brake 12" Dia. 3500 Lb. Cap.	Gen Fund - Aviation	\$1,280.79
252305	Bank of Oklahoma	Tech Related: Kahoot 1 yr Subscription	Gen Fund - Media & Animation	\$155.00
252306	Tru by Hilton Tahlequah	Lodging at Tru by Hilton Talequah OK for SKILLS USA State April 9th - 10th for Ed Edington	Gen Fund - HEO	\$288.00
252307	Bank of Oklahoma	Skills USA State Awards Ceremony Ed Edington - April 27 - 29th Tulsa, OK 1 Night Embassy Suites	Gen Fund - HEO	\$144.00
252308	Kagan, Tresa	Spring tuition reimbursement- Tresa Kagan	Gen Fund - HR	\$1,252.90
252309	Graphic Solutions Group	Graphics/Printer inks, media, supplies	Gen Fund - Graphics	\$500.00
252310	AMAZON	General supplies for WRO Center	Gen Fund - WRO	\$802.82
252311	AMAZON	Safety Vest for safety training	Gen Fund - WED	\$147.44
252312	AMAZON	School wide supplies for Supply closet.	Gen Fund - School-Wide Purchasing	\$1,036.25
252313	Lands End Business Outfitters	Southern Tech Logoed clothing from Lands End Business for FY 2025	Gen Fund - Cybersecurity	\$100.00
252314	OK State Board/Cosmetology & Barbering	Cosmetology school license renewal	Gen Fund - Cosmetology	\$125.00
252315	Bank of Oklahoma	2 nights hotel at Embassy Suites Tulsa, OK., for April 27-29th, 2025. Bus Driver from Village Travel & 3 days Parking for bus	Gen Fund - CTSO	\$363.00
252316	Bank of Oklahoma	Cindy Adams - Travel - Round Trip Luggage Fees for DFW to Orlando, FL for BPA National Competition, May 6-11, 2025	Gen Fund - Medical Office	\$170.00
252317	Bank of Oklahoma	Holiday Inn Express Duncan OK April 9-10 TechCAP - Amber Pershica	Gen Fund - Program Director	\$190.00
252318	Adams, Cynthia A	Cindy Adams - Travel Misc expenses for Cindy Adams attending BPA National Leadership Conference, May 6-11, 2025 in Orlando, FL	Gen Fund - Medical Office	\$200.00
252319	Morris, Jeff D	Per Diem for the SkillsUSA State Leadership Conference on April 27th-29th, 2025 in Tulsa, OK - Jeff Morris	Gen Fund - Cybersecurity	\$204.00
252320	Pershica, Amber D	FY25 remaining travel - Amber Pershica	Gen Fund - Program Director	\$400.00
252321	McCathern, Kristal G	FY25 Travel for Kristal McCathern	Gen Fund - Career Advisors	\$500.00
252322	Village Travel	Rental of a 56-seat Deluxe Motorcoach for SkillsUSA State Leadership on April 27- 29 in Tulsa, OK. Programs: Cosmetology, esthetics, CAD, IM, Robotics, graphics, and diesel	Gen Fund - CTSO	\$4,165.00
252323	Tru by Hilton Tahlequah	SkillsUSA State HEO Competition at Tahlequah, OK on April 9th & 10th, 2025 2 rooms	Gen Fund - CTSO	\$530.00
252325	HOGHEAD DESIGNS LLC	SoTech Logo Apparel - Jeremiah Cox	Gen Fund - Operations	\$189.95

252326	McCoys Building Supply	lumber, sheetrock, screws and other building supplies for trainers	Gen Fund - 413 Special Operations	\$5,000.00
252327	AMAZON	Indust Mech Parts for Meclab Kits	Gen Fund - Indust Machinery	\$21.63
252328	B & H Photo - Video, Inc.	Wide Format Printer	Gen Fund - Operations	\$3,607.00
252329	Lands End Business Outfitters	Southern Tech Logoed Clothing from Lands End Business for FY2025 - J.Mayo	Gen Fund - Cosmetology	\$100.00
252330	Bank of Oklahoma	Vender: Colossal Heat & Air - a complete HVAC system with 2-ton AC and 80% gas furnace.	Gen Fund - HVAC	\$1,400.00
252331	Bank of Oklahoma	Lodging Jennifer Laird SkillsUSA State Competition April 27-29, 2025, Tulsa, OK	Gen Fund - Robotics	\$288.00
252332	Mayo, Jaccilynn N	Per Diem for the SkillsUSA State Leadership Conference on April 27th-29th, 2025 in Tulsa, OK - Jaccilynn Mayo	Gen Fund - Cosmetology	\$204.00
252334	SHI INTERNATIONAL CORP.	Microsoft Surface for Jerry Henderson	Gen Fund - IT	\$1,727.40
252335	Bank of Oklahoma	Accomodation at Embassy Suites Tulsa for AUstin Emge, Skills USA State April 27th - 29th	Gen Fund - Auto Service	\$288.00
252336	Bank of Oklahoma	Accomodation at Embassy Suites Tulsa for Juli McClennahan, Skills USA State April 27th - 29th	Gen Fund - Graphics	\$288.00
252337	Bank of Oklahoma	Accomodation at Embassy Suites Tulsa for Tim Bartholow, Skills USA State April 27th - 29th	Gen Fund - Indust Machinery	\$288.00
252338	Uniforms Etc	LPN scrub jackets for Pinning Ceremony 5-20-25	Gen Fund - Practical Nursing	\$150.00
252339	Bank of Oklahoma	Membership to Grantstation - FY25	Gen Fund - Superintendent's Office	\$200.00
252340	RUTH YOUNG TRAVEL AGENCY	TCTW Grant - Flights for the following to attend the SREB's Making Schools Work Conference in New Orleans, Louisiana on July 15-18, 2025: Eric Ward, Alisha Mason, Amanda Shatwell, Jeff Morris, Kristina Frodsham Fiona McAlister, and Anthonly Bilyeu	Gen Fund - TCTW	\$3,913.00
252341	AMAZON	Replacement Lamps for Portable Audio/Visual Equipment.	Gen Fund - WED	\$66.78
252342	GRAINGER	Facilities Maintenance Equipment	Gen Fund - 413 Special Operations	\$18,565.36
252343	RUTH YOUNG TRAVEL AGENCY	Shannon Lewis - National Restaurant Association Convention Flight - 5/16-5/19 Chicago, IL	Gen Fund - Food Service	\$606.00
252344	WALKER COMPANIES	Oklahoma Notary Public Renewal- M. Sanders	Gen Fund - WED	\$130.00
252346	ATAAdvanced Technologies	Hydronic Boilers and Hot Water Supply Heaters course and Licensing Exam - Class to be held April 28th - 30th, 2025	Gen Fund - WED	\$6,730.00

252347	Office Wonderland Corp	Epson PowerLite 335 Presenter Projectors and Draper 230162 72" Piper Portable Projection Screens.	Gen Fund - WED	\$2,388.00
252348	AMAZON	Gloves, makeup, wax sticks, mannequin	Gen Fund - Esthetics	\$1,637.90
252349	Baker Distributing Company	Sheet Metal and Copper rolls are for the new equipment.	Gen Fund - HVAC	\$575.28
252350	COUNTY BUILDING CENTER	Construction Technology Supplies: Birch Plywood	Gen Fund - Construction	\$250.00
252351	Lowes Company, Inc	Supplies for Teamworks--Plumbing supplies, fasteners, hammers, tape measures, masonry supplies, drill bits, saw blades	Gen Fund - Construction	\$1,000.00
252352	McCoys Building Supply	Construction Technology Supplies:2x4's, 2x6's, 2x12's, plywood, fasteners, shingles, exterior trim	Gen Fund - Construction	\$1,000.00
252353	OConnor	Control Board for Trane System	Gen Fund - HVAC	\$128.39
252354	HOGHEAD DESIGNS LLC	Dakota Brown - Professional Allowance - 6 Shirts w/Logo	Gen Fund - WED	\$282.25
252357	AMAZON	Cybersecurity - Ubiquiti accessories for dream machine setup including WiFi7 Access Point, NAS Hard Drive for NVR Storage, Turret Camera, GBIC SFP with a Fiber 3M patch cable, and double sided tape to mount it to the wall.	Gen Fund - Cybersecurity	\$533.14
252358	AMAZON	Consumables for Piston Engine valve lapping	Gen Fund - Aviation	\$281.63
252361	Mayo, Jaccilynn N	Per Diem Skills USA National Conference June 22-28, Atlanta GA	Gen Fund - Cosmetology	\$602.00
252362	O' Reilly Auto Parts	Chevy 8.6 inch rear differential rebuild kit for trainer	Gen Fund - Auto Service	\$144.77
252364	National Technical Honor Society	NTHS Honor Cords/New inductees only 4/16/25; NTHS Second Year Member Pin repeat/return and Medallions members only 4/16/25; NTHS 2025 Graduate Tassels/HS seniors only 4/16/25 and shipping	Gen Fund - CTSO	\$1,365.00
252365	Bank of Oklahoma	Shannon Lewis - National Restaurant Association Convention Registration Fee Chicago, IL 5/16/25 - 5/29/25	Gen Fund - Food Service	\$585.00
252366	Bank of Oklahoma	Rooms for SkillsUSA Students state competition, Bus & Fleet Car Parking Car parking for fleet cars	Gen Fund - CTSO	\$11,526.00
252367	Mathis, Robbin	Robbin Mathis - LEDT Per Diem - March 12-14, 2025 - Ada, OK	Gen Fund - WED	\$204.00
252368	Aircraft Spruce Specialities	Engine cylinder wrenches, Valve spring compressor	Gen Fund - Aviation	\$522.60
252369	CIMC	Meat Processing Instructor Book	Gen Fund - WED	\$56.00
252370	CTAC	ACTE Region IV Conference Registration April 23-25 Oklahoma City, Ok (\$300 stipend to be reimbursed by CCD Division for officer registration)	Gen Fund - Career Advisors	\$307.50

252371	CTAC	ACTE Region IV Conference Registration, April 23rd-25th, Oklahoma City, OK (\$300 stipend to be reimbursed by CCD Division for Officer Registration)	Gen Fund - Career Advisors	\$307.50
252372	GRAINGER	Facilities Maintenance Equipment	Gen Fund - 413 Special Operations	\$5,753.53
252373	James Supplies And Rental Co.	Facilities Maintenance Equipment	Gen Fund - 413 Special Operations	\$353.06
252374	James Supplies And Rental Co.	Fluids for Cold Sawing 5 gal CTN band aid	Gen Fund - Welding	\$157.41
252375	National Technical Honor Society	NTHS membership/induction new inductees only and processing fees	Gen Fund - CTSO	\$1,960.00
252376	Elmore, Whitney D	FY25 Travel - Whitney Elmore	Gen Fund - Career Advisors	\$500.00
252377	Lewis, Michele R	FY25 Travel-Shelly Lewis	Gen Fund - Career Advisors	\$500.00
252378	Good Heart Wilcox (G-W Publishers)	Facilities Maintenance Classroom Curriculum	Gen Fund - 413 Special Operations	\$22,935.00
252380	APPLE INC	Apple iPads Instructional	Gen Fund - WED	\$987.00
252381	APPLE INC	Apple iPad Instruction	Gen Fund - HVAC	\$398.00
252382	APPLE INC	Apple iPads Instruction	Gen Fund - HEO	\$2,632.00
252386	Lowes Company, Inc	Casters for plumbing trainers	Gen Fund - 413 Special Operations	\$145.00
252387	Southern Regional Education Board (SREB)	Registration for the following to attend the SREB Making Schools Work Conference on July 15-18, 2025, in New Orleans, Louisiana: Eric Ward, Alisha Mason, Amanda Shatwell, Anthony Bilyeu, Kristina Frodsham, Jeff Morris, Fiona McAlister	Gen Fund - TCTW	\$4,375.00
252388	ESM Software, LLC	Strategic planning software with all-staff access for updating goal supporting initiatives and data metrics.	Gen Fund - Data Management	\$10,560.00
252389	Video Reality	Auto Service USB Camera Extender over CAT Box Kit & cable	Gen Fund - Auto Service	\$220.15
252390	SPI Borescopes, LLC	6030 RECON PRO- COMPLETE KIT: Equipment inspection camera with data logging for Facilities & Operations.	Gen Fund - Operations	\$11,489.00
252392	SHI INTERNATIONAL CORP.	Auto Service Shop Display & Stand	Gen Fund - Auto Service	\$1,422.90
252393	SHI INTERNATIONAL CORP.	Display and Wall Mount for Bldg500 Facilities Meeting Room	Gen Fund - IT	\$1,659.10

Southern Oklahoma Technology Center				
PO Board Report				
Fiscal Year: 2024 - 2025				
4/10/2025				
Building Fund				
PO No.	Vendor	Description	Fund - Department	Amount
252217	Lowes Company, Inc	Facilities and Operations Supplies: Lumber, Brushes, Rollers, Hardware,	Bldg Fund - Operations	\$10,000.00
252219	Bank of Oklahoma	IFMA - NORTH AMERICA Operations and Maintenance Benchmarking Report	Bldg Fund - Operations	\$295.00
252239	AMAZON	IT equipment for testing lab	Bldg Fund - IT	\$75.98
252240	AMAZON	Dewalt 6. ah batteries, Unison 600 UPS batteries, Miady 6v 5ah batteries, white boards	Bldg Fund - Operations	\$2,431.00
252242	GRAINGER	vibration isolator pad	Bldg Fund - Operations	\$260.00
252243	McCoys Building Supply	Sealant, Screws, bolts and other campus supplies	Bldg Fund - Operations	\$1,000.00
252246	Bank of Oklahoma	6.56 ft channel extrusion, linking brackets and end caps	Bldg Fund - Operations	\$261.52
252247	Posh Portable Restrooms, LLC	portable restroom rental for March 15-22nd	Bldg Fund - Operations	\$1,825.00
252248	SOUTHERN OKLAHOMA REGIONAL DISPOSAL	Roll-off dumpster usage	Bldg Fund - Operations	\$1,600.00
252249	Chemtron River Bend	BOILER WATER TREATMENT	Bldg Fund - Operations	\$1,200.00
252250	PERSONA	Balance due on POs 2150145 & 251752 updated Persona Access Control support and license.	Bldg Fund - Operations	\$30.12
252253	ULINE	snap edge frame signs	Bldg Fund - Operations	\$653.04
252255	MA+ Architecture LLC	Balance Due: Architectural fees for Building 100 – East Wing Roof	Bldg Fund - Capital Outlay	\$53,580.00
252256	Allen Consulting, Inc.	Capital Planning and Mechanical Consulting Services	Bldg Fund - Capital Outlay	\$10,000.00
252257	Fenix Constructors, Inc.	Building 100 – East Wing Roof and Upgrades Project	Bldg Fund - Capital Outlay	\$2,593,000.00
252263	Fenix Constructors, Inc.	Site concrete work	Bldg Fund - Capital Outlay	\$24,886.80
252266	WPS, Inc.	Campus Security Cameras	Bldg Fund - IT	\$75,623.00
252267	Texoma Air Pros Inc.	Campus mechanical service and repairs	Bldg Fund - Operations	\$15,000.00
252268	Vaughn's Electric	building 400 compressor circuit - materials	Bldg Fund - Operations	\$3,125.00
252274	AMAZON	6 Wheel Steel Gate Slide Trolley to repair gate. (Could not find local, Amazon next day delivery)	Bldg Fund - Operations	\$0.00
252275	AMAZON	6 WHEEL STEEL GATE SLIDE TROLLY (could not source local Amazon next day delivery)	Bldg Fund - Operations	\$241.84
252278	COUNTER ACT, INC.	Cosmo Quartz Tops for Hair Wash Stations	Bldg Fund - Operations	\$2,996.00

252282	SOUTHERN OKLAHOMA REGIONAL DISPOSAL	Roll-Off Dumpsters, Bulk Trash/Waste	Bldg Fund - Operations	\$2,000.00
252283	Town & Country Pest Control Co. INC.	Campus Pest Control Services	Bldg Fund - Operations	\$1,250.00
252291	Fenix Constructors, Inc.	Bldg 500 - HC Parking Curb Cut South Side	Bldg Fund - Operations	\$4,560.00
252294	B & H Photo - Video, Inc.	Audio I/O cables for PN Pod Rooms	Bldg Fund - IT	\$598.00
252299	WPS, Inc.	Campus wide Phone Paging System Subscription Renewal	Bldg Fund - IT	\$2,268.50
252304	TimeClock Plus LLC	TCP Plus software yearly annual renewal	Bldg Fund - IT	\$11,057.25
252324	AMAZON	filters, oil, and compressor regulator	Bldg Fund - Operations	\$516.08
252333	Texoma Air Pros Inc.	Love County HVAC & Mechanical Repairs	Bldg Fund - Operations	\$2,000.00
252345	Bank of Oklahoma	State Vessel inspection from Department of Labor	Bldg Fund - Operations	\$15.00
252355	ULINE	plastic bins, stackable bins, wire shelves with posts and casters	Bldg Fund - Operations	\$841.40
252356	AMAZON	Battery backups and cables for staff/student desktops	Bldg Fund - IT	\$991.80
252359	Camfill USA, Inc.	campus air filters	Bldg Fund - Operations	\$2,123.60
252360	Bank of Oklahoma	1-Year, Dropbox Business	Bldg Fund - Operations	\$720.00
252363	Kings Overhead Doors	Welding Garage door replacement.	Bldg Fund - Operations	\$3,100.00
252379	AMAZON	charges and cords for relay radio's, Corbin Russwin 716245 GRADE 1 DOOR CLO1-6 ADA SILVER ALUMINUM, Wagon Cart Push Handle Replacement, Portable Folding Wagon Push Handle, GU Energy packs	Bldg Fund - Operations	\$1,760.85
252383	ARDMORE PLUMBING SUPPLY	Water heaters, pipe fittings, pipe, and other plumbing supplies	Bldg Fund - Operations	\$3,000.00
252384	Deaver Lawn Care Inc	Lawn care and flowerbed rock	Bldg Fund - Grounds	\$3,250.00
252385	KnowBe4	Student Security Awareness Training Subscription - Balance Due PO 250091	Bldg Fund - IT	\$1,173.00
252391	LOCKE SUPPLY	Electrical, plumbing and hvac supplies, fuses, couplings, and and other supplies	Bldg Fund - Operations	\$2,500.00

SOUTHERN OKLAHOMA TECHNOLOGY CENTER, DISTRICT 20
SUMMARY OF AMENDMENT NO. 10, FY25 BUDGET
April 10, 2025

CODE	FUNCTION	PREVIOUS	AMENDED	INCREASE/ DECREASE
GENERAL FUND				
REVENUE				
1110	Ad Valorem - Current Year	9,543,914.70	9,543,915.03	0.33
1120	Ad Valorem - Prior Year	836,815.74	851,076.82	14,261.08
1211	WED Tution	214,583.27	315,000.00	100,416.73
1310	Interest Earnings	60,000.00	132,500.00	72,500.00
1350	Interest on Taxes	6.62	28.15	21.53
1460	Commissions/Vending	10,574.90	11,916.09	1,341.19
1620	WRO Yr 2	251,756.63	262,800.65	11,044.02
1620	WRO Yr 1/Start-Up	866,982.45	817,174.04	(49,808.41)
1650	Food Service Enterprise	260,000.00	243,521.03	(16,478.97)
1990	AF Transfers	43,026.31	45,000.00	1,973.69
3160	Farm Stamp Revenue	1,067.89	1,198.10	130.21
	TOTAL USES	12,088,728.51	12,224,129.91	135,401.40
EXPENDITURES				
1000	Instruction	1,148,289.45	1,177,339.67	29,050.22
1500	Client Based	480,513.75	486,503.75	5,990.00
1700	Full-Time Programs	6,247,513.66	6,245,065.66	(2,448.00)
2100	Support Services - Students	855,087.95	931,936.18	76,848.23
2300	Support Services - General Administration	505,894.26	521,144.26	15,250.00
2400	Support Services - School Administration	2,397,792.49	2,421,408.37	23,615.88
2500	Support Services - Business	1,839,420.88	2,020,937.63	181,516.75
2600	Operation & Maint of Plant Services	1,883,377.32	1,902,037.29	18,659.97
3200	Food Service Enterprise	678,956.80	662,477.83	(16,478.97)
3300	Community Services Operations	1,024,410.86	986,446.47	(37,964.39)
7999	Contingency	2,719,964.07	2,561,325.78	(158,638.29)
	TOTAL USES	19,781,221.49	19,916,622.89	135,401.40
BUILDING FUND				
REVENUE				
1120	Ad Valorem - Prior Year	372,170.50	378,621.65	6,451.15
1310	Interest Earnings	88,000.00	105,000.00	17,000.00
3160	Farm Stamp Revenue	386.59	444.46	57.87
	TOTAL USES	460,557.09	484,066.11	23,509.02
EXPENDITURES				
4300	Land Improvements		31,000.00	(31,000.00)
4400	Architectural Services	280,636.34	345,636.34	(65,000.00)
4700	Building Improvement	2,062,953.00	2,905,953.00	(843,000.00)
7999	Contingency	5,630,575.46	4,715,084.48	915,490.98
	TOTAL USES	7,974,164.80	7,997,673.82	(23,509.02)

GIFTS & ENDOWMENTS FUND

REVENUE

1310	Interest Earned - Green	5,207.34	6,500.00	1,292.66
1310	Interest Earned - MISC	1,305.86	2,000.00	694.14
	TOTAL USES	6,513.20	8,500.00	1,986.80

EXPENDITURES

7999	Contingency - Green	64,831.10	66,123.76	1,292.66
7999	Contingency - MISC	27,064.34	27,758.48	694.14
	TOTAL USES	91,895.44	93,882.24	1,986.80

Board President

Date

SouthernTech
2610 Sam Noble Pkwy
Ardmore, OK 73401

Activity Fund
Summary of Accounts
April 1, 2025

March, FY2025
MTD SUMMARY

Beginning: 539,619.07
Revenue: 78,866.73
Expenditures: 107,149.75
Ending: 511,336.05

Account Name	Beg. Balance	Revenue	Expenditures	Ending Balance
AF MISC All Service	20.00	-	-	20.00
Assessment-Testing	32,598.46	3,851.30	1,383.00	35,066.76
Auto Collision	4,025.00	-	-	4,025.00
Auto Service	1,880.55	-	-	1,880.55
Aviation	-	-	-	-
Biotechnology	298.00	-	-	298.00
CADD	1,841.00	-	-	1,841.00
Chickasaw Nation	1,167.85	-	-	1,167.85
Construction	6,100.00	-	-	6,100.00
Construction House	-	-	-	-
Contractor Safety Training Tuition	5,128.00	6,760.00	5,128.00	6,760.00
Cosmetology	20,768.86	703.00	2,171.06	19,300.80
CTSO	142,977.87	25.00	-	143,002.87
Cybersecurity & Networking	12,684.00	178.00	-	12,862.00
Dental Grant Funding	9,177.78	-	-	9,177.78
Dental	11,324.01	1,350.00	514.86	12,159.15
Diesel	3,000.50	-	-	3,000.50
Electrical	1,092.00	-	-	1,092.00
Esthetics	11,171.80	400.00	449.58	11,122.22
Fingerprinting Background Chk.	229.10	-	-	229.10
Food Service	19,907.57	19,844.63	25,767.11	13,985.09
Full Time Adult Tuition	35,440.18	4,582.33	27,375.51	12,647.00
General School Activities	3,559.89	-	-	3,559.89
Graphic Design	3,886.98	-	-	3,886.98
Haas Scholarship Fund	22,994.67	-	29.50	22,965.17
Heavy Equipment	1,723.50	-	-	1,723.50
Henry Bridge Scholarship	11,224.53	-	-	11,224.53
HVAC	2,398.00	-	-	2,398.00
HVAC Install	5,264.00	-	-	5,264.00
Industrial Machinery	1,085.00	-	-	1,085.00
Interest Earned	63.21	65.50	63.21	65.50
K-12 Student Outreach	9,920.16	-	-	9,920.16
Marketing & Communications Resale	703.05	-	-	703.05
Media & Animation	1,223.60	-	74.50	1,149.10
Medical Assisting	9,117.93	602.00	-	9,719.93
Medical Office	5,471.92	-	-	5,471.92
National Tech Honor Society	-	-	-	-
Noble Foundation Scholarship	4,600.00	-	-	4,600.00
Nurse Assisting	1,709.67	-	-	1,709.67
OTAG	-	-	-	-

Otha Grimes Scholarship	-	4,700.00	-	4,700.00
PN Select	23,191.66	-	125.25	23,066.41
Practical Nursing	43,775.40	-	550.55	43,224.85
Proximity Key Card	3,265.90	10.00	-	3,275.90
Refund-Sub Acct.	20.00	-	-	20.00
Robotics	705.50	-	-	705.50
Scholarship Fund	5,593.22	500.00	500.00	5,593.22
SEMINAR CENTER	-	-	-	-
Vending	1,114.99	1,145.91	1,341.19	919.71
WED	13,812.76	9,366.00	3,406.43	19,772.33
WED Tuition	40,481.00	24,783.06	38,270.00	26,994.06
Welding	1,880.00	-	-	1,880.00
TOTALS	539,619.07	78,866.73	107,149.75	511,336.05

Southern Oklahoma Technology Center District #20

Reprint Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: Activity Fund 605492

From Date: 03/01/2025

To Date: 03/31/2025

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1471	03/07/2025	Capital One	\$220.84	1362	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1472	03/07/2025	Amazon Capital Services	\$480.24	1367	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1473	03/07/2025	Bumper to Bumper Easy CDL	\$229.35	1367	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1474	03/07/2025	Capital One	\$120.74	1367	Printed	Expense	<input type="checkbox"/>		
1475	03/07/2025	Castle Branch, Inc.	\$83.50	1367	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1476	03/07/2025	Chickasaw Nation Division of Health	\$550.55	1367	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1477	03/07/2025	MCKESSON MEDICAL-SURGICAL	\$1,095.65	1367	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1478	03/07/2025	MERCY SPECIALIZED BILLING SVCS	\$200.00	1367	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1479	03/07/2025	ODCTE	\$278.30	1367	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1480	03/07/2025	ODCTE-Health Certification Project	\$870.00	1367	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1481	03/07/2025	POCKET NURSE	\$295.10	1367	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1482	03/07/2025	University of Texas at Arlington	\$160.00	1367	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1483	03/13/2025	Amazon Capital Services	\$1,783.11	1373	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1484	03/13/2025	Capital One	\$74.50	1373	Printed	Expense	<input type="checkbox"/>		
1485	03/13/2025	LAW ENFORCEMENT PSYCHOLOGICAL SVC, INC	\$125.00	1373	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1486	03/13/2025	MSF Motorcycle Safety Foundation	\$17.31	1373	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1487	03/13/2025	Southern Tech	\$98,311.52	1373	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1488	03/26/2025	Capital One	\$359.93	1391	Printed	Expense	<input type="checkbox"/>		
1489	03/26/2025	Castle Branch, Inc.	\$41.75	1391	Printed	Expense	<input type="checkbox"/>		
1490	03/26/2025	MARISSA HAMMETT	\$500.00	1391	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2025	
1491	03/26/2025	Midwest Dental Equipment & Supply Inc.	\$364.36	1391	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2025	
1492	03/26/2025	ODCTE-CareerTech	\$78.00	1391	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	

Southern Oklahoma Technology Center District #20

Reprint Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: Activity Fund 605492

From Date: 03/01/2025

To Date: 03/31/2025

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1493	03/26/2025	ODCTE-Health Certification Project	\$310.00	1391	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2025	
1494	03/26/2025	OU Health Sciences Center	\$600.00	1391	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2025	
Total Amount:			\$107,149.75						

Other Disbursements

Date	BankName	Account	Amount	Memo	Clear Date
Other Disbursement Total:			0.00		

Report Total Amount: \$107,149.75

End of Report

SouthernTech
 2610 Sam Noble Pkwy
 Ardmore, OK 73401

PELL Grant
 Summary of Accounts
 April 1, 2025

March, FY2025
 MTD SUMMARY

Beginning: 332.90
 Revenue: 0.04
 Expenditures: -
 Ending: 332.94

Account Name	Beg. Balance	Revenue	Expenditures	Ending Balance
PELL Disbursement	2,505.50	-	-	2,505.50
PELL Returns	(2,505.50)	-	-	(2,505.50)
PELL Administrative Fees	325.00	-	-	325.00
Interest Earned	7.90	0.04	-	7.94
TOTALS	332.90	0.04	-	332.94

SOUTHERN OKLAHOMA TECHNOLOGY CENTER
ACTIVITY ACCOUNT TRANSFERS TO GENERAL FUND
April 10, 2025

Tuition, Full-Time Adult Students		\$4,137.63
Full-Time Adult Tuition		
Tuition, WED		\$20,758.06
Tuition, Contractor Safety		\$3,760.00
Food Service Enterprise		\$19,030.85
Live Work/Other		\$1,188.21
Cosmo	73.00	
Dental Hyg	116.50	
Esthetician	79.00	
Vending	919.71	
		\$65.50
Interest Earned Activity Fund	65.50	
Interest Earned Federal Account		
TOTAL AMOUNT TO BE TRANSFERRED TO GENERAL FUND		\$48,940.25



Where Education Empowers.

Bob Thomason Board Room
2610 Sam Noble Parkway
Ardmore, Oklahoma 73401

Regular Meeting
Thursday, March 13, 2025 11:30 AM Central

I. Meeting Called to Order/ Welcome

A. Call to order and record members present and absent

The meeting was called to order at 11:33 a.m.

Bill Coleman	Absent
Dana Gossvener	Present
David Leu	Present
Brian McDaniel	Present
Georganne Westfall	Present
Present: 4, Absent: 1	

B. Invocation

David Leu gave the invocation.

II. Introduction of Guests

A. Briefings/Recognition

1. Student of the month for February - Ryleigh Davoult, Cybersecurity
2. Employee of the month for February - Dakota Brown
3. BPA students who went to State were recognized

B. Public Participation

There was no public participation.

III. Proposed Non-Action Items:

A. Auditor's Report

Michael Kemper from Jenkins & Kemper, PC gave the annual audit report.

B. Superintendent's Report

- We currently have 661 students enrolled in FT programs as compared to 652 in March at this time last year.
- Enrollment numbers are holding steady.
- SouthernTech will be hosting the 2025 OkACTE Support Staff Division Spring Leadership Conference with a pre-event activity on April 1st at Lake Murray Lodge and April 2nd at SouthernTech.
- Dates to remember:
 - March 17-21 - Spring Break
 - OK CareerTech - Annual Support Staff Conference - April 1-2
 - National Work-based Learning Conference - April 2-4
 - Partners in Progress - April 7 (reschedule)
 - ACTE Region IV Conference - April 23-25
 - Career Expo 2025 - April 25

Tentative Regular Board Meeting Minutes
March 13, 2025

- Signing Day - May 14
- Completion and Certification Ceremony - May 20
- SouthernTech Board Retreat - June 26

C. Board Member Reports

Awesome job to the nursing program for how flawless it is to transition from SouthernTech to MSC.

D. Airframe and Powerplant Program (FAA Part 147) Update

Dr. Ward gave updates on the Airframe and Powerplant Program.

IV. **Proposed Consent Agenda**

All of the following items, which concern items of routine nature normally approved/accepted at Board meetings, will be approved/accepted by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Financial Reports and Recommendations

1. Treasurer(s) Reports & Recommendations
2. Encumbrance Orders **2024-2025**
 - a. General Fund - \$397,212.32
 - b. General Fund Salaries - \$42,728.30
 - c. Building Fund - \$89,573.49
 - d. G & E Funds - \$1,160.00
 - e. Grant Fund - \$38,772.10
3. Budget Amendment: #9
4. Activity Fund/PELL Grant Reports
5. Activity Fund Transfers

B. Previous Meeting Minutes: February 13, 2025 - Regular Meeting

C. Request(s) for Out-of-State:

1. Rhonda Mize
ACTE 2025 National Work-Based Learning Conference
Bellevue, WA
April 2-4, 2025
Estimated Cost: \$2,142.00
2. Shannon Lewis
National Food Service Restaurant Association Show
Chicago, IL
May 17-20, 2025
Estimated Cost: \$2,754.00
3. Anthony Bilyeu, Kristina Frodsham, Alisha Mason, Fiona McAlister
Jeff Morris, Amanda Shatwell, Eric Ward
SREB Making School Work Conference
New Orleans, LA
July 14 - 18, 2025
Estimated Cost: \$2,425.00 (each)
(will be paid for by the TCTW Grant)

D. Date/Time/Place for the Next Board of Education Meeting(s)-**Regular Meeting on April 10, 2025 @ 11:30 a.m. at the SouthernTech Main Campus, Bob Thomason Board Room**

Motion to approve items IV.A through IV.D, as presented. This motion, made by Georganne Westfall and seconded by David Leu, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

V. **Proposed Board Action Items:**

- A. Discussion and possible board action to approve the agreement for pro-rata share of interest with Jefferson County Treasurer for fiscal year 2025-2026

Motion to approve the agreement for pro-rata share of interest with Jefferson County Treasurer for fiscal year 2025-2026. This motion, made by Georganne Westfall and seconded by Brian McDaniel, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

- B. Discussion and possible board action to approve the vehicle lease agreement with Midwest Bus Sales, Inc.

Motion to approve the vehicle lease agreement with Midwest Bus Sales, Inc. This motion, made by David Leu and seconded by Brian McDaniel, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

- C. Discussion and possible board action to approve Jenkins & Kemper, CPAs, P.C. as the contracting auditing firm to cover the 2024-2025 fiscal year beginning July 1, 2024, and ending June 30, 2025.

This item was tabled.

- D. Discussion and possible board action to approve the purchase of cameras for the classroom, totaling \$75,623.00

Motion to approve the purchase of cameras for the classroom, totaling \$75,623.00. This motion, made by Georganne Westfall and seconded by Brian McDaniel, Passed.

Bill Coleman: Absent, David Leu: Nay, Dana Gossvener: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 3, Nay: 1, Absent: 1

- E. Discussion and possible board action to approve Building 100 East Wing roof project to Fenix Construction for a total of \$2,593,000.00.

- Base Bid: \$2,568,000
- Alternate 1: \$25,000.00 (Replacing mechanical units for walk-in cooler & freezer in kitchen)
- Unit Price: \$10.00 sq/ft (for any decking that needs to be replaced do to rust)

Tentative Regular Board Meeting Minutes
March 13, 2025

Motion to approve Building 100 East Wing roof project to Fenix Construction for a total of \$2,593,000.00. This motion, made by Brian McDaniel and seconded by David Leu, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

F. Discussion and possible board action to approve Ardmore Main Campus sidewalk and concrete repair, not to exceed \$31,000.00

Motion to approve Ardmore Main Campus sidewalk and concrete repair, not to exceed \$31,000.00. This motion, made by David Leu and seconded by Brian McDaniel, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

G. Discussion and possible board action to approve the development and design of Building 1000, Cosmetology, and the Conference Center roofing & HVAC upgrades

Motion to approve the development and design of Building 1000, Cosmetology, and the Conference Center roofing & HVAC upgrades. This motion, made by David Leu and seconded by Brian McDaniel, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

VI. **Proposed Executive Session**

Proposed Executive Session for the purpose of discussing the resignation(s), and employment of the positions listed below, including discussions of information, the disclosure of which would violate confidentiality requirements of State and/or Federal Law, as authorized by Title 25, Oklahoma Statutes Section 307 (B)(1) and (B)(7).

A. Resignations:

1. Angela Baker, Finance Director, effective June 30, 2025
2. Parker Johnson, Food Service, effective June 30, 2025
3. Dianna Boeckman, Program Director, effective June 30, 2025

B. Early Retirement Incentive Program application for Dianna Boeckman.

C. Employment, as follows:

1. Daniel Rowley, Adjunct Instructor - CDL, Class A, effective March 13, 2025
2. Austin Emge, Adjunct Instructor - Automotive Service, effective March 13, 2025
3. Danny Strus, Adjunct Instructor - Facilities and Industrial Maintenance, effective March 13, 2025
4. Thomas Hefley, WED Facilities Maintenance Instructor, effective April 1, 2025
5. Marty Markve, Aviation Maintenance Technician Instructor, effective April 1, 2025

D. Vote to convene or not convene into Executive Session

Motion to convene into Executive Session to discuss items VI.A through VI.C, as presented. This motion, made by Georganne Westfall and seconded by David Leu, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea,
Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

- E. Acknowledgment of Board's Return to Open Session
The Board returned from the Executive Session at 1:39 p.m.
Dana Gossvener left the Executive Session at 1:17 p.m.
- F. Statement of minutes of executive session
The Board convened into an Executive Session at 12:52 p.m. Those attending the Executive Session were board members Dana Gossvener, David Leu, Brian McDaniel and Georganne Westfall; Eric Ward, Superintendent; Mike Martin, Assistant Superintendent; and Jennifer Akins, HR Director. Only items listed on the Agenda were discussed. The Board took no action during the Executive Session.

VII. **Proposed Personnel Action Items**

- A. Discussion and possible board action to approve the resignations of:
 - 1. Angela Baker, Finance Director, effective June 30, 2025
 - 2. Parker Johnson, Food Service, effective June 30, 2025
 - 3. Dianna Boeckman, Program Director, effective June 30, 2025

Motion to approve items VII.A. This motion, made by Brian McDaniel and seconded by David Leu, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea,
Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

- B. Early Retirement Incentive Program application for Dianna Boeckman.

Motion to approve the Early Retirement Incentive Program application for Dianna Boeckman. This motion, made by David Leu and seconded by Brian McDaniel, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea,
Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

- C. Discussion and possible board action to approve the following employment:
 - 1. Daniel Rowley, Adjunct Instructor - CDL, Class A, effective March 13, 2025

Motion to approve Daniel Rowley, Adjunct Instructor – CDL, Class A, effective March 13, 2025. This motion, made by Brian McDaniel and seconded by David Leu, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea,
Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

- 2. Austin Emge, Adjunct Instructor - Automotive Service, effective March 13, 2025

Motion to approve Austin Emge, Adjunct Instructor – Automotive Service, effective March 13, 2025. This motion, made by David Leu and seconded by Brian McDaniel, Passed.

Tentative Regular Board Meeting Minutes
March 13, 2025

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea,
Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

3. Danny Strus, Adjunct Instructor - Facilities and Industrial Maintenance, effective March 13, 2025

Motion to approve Danny Strus, Adjunct Instructor – Facilities and Industrial Maintenance, effective March 13, 2025. This motion, made by Davis Leu and seconded by Brian McDaniel, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea,
Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

4. Thomas Hefley, WED Facilities Maintenance Instructor, effective April 1, 2025

Motion to approve Thomas Hefley, WED Facilities Maintenance Instructor, effective April 1, 2025. This motion, made by Brian McDaniel and seconded by David Leu, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea,
Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

5. Marty Markve, Aviation Maintenance Technician Instructor, effective April 1, 2025

Motion to approve Marty Markve, Aviation Maintenance Technician Instructor effective April 1, 2025. This motion, made by Brian McDaniel and seconded by David Leu, Passed.

Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea,
Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

VIII. **New Business**
There was no new business.

IX. **Adjourn**
Motion to adjourn at 1:43 p.m. This motion, made by Brian McDaniel and seconded by David Leu, Passed.
Bill Coleman: Absent, Dana Gossvener: Yea, David Leu: Yea, Brian McDaniel: Yea,
Georganne Westfall: Yea
Yea: 4, Nay: 0, Absent: 1

REQUEST FOR OUT-OF-STATE TRAVEL

Refer to Policy / Regulation / Forms / Instructions C1-R1-F1-3-11

Name: Kerry Blankenship

Position / Department: Safety / Security

ACTIVITY / MEETING

Purpose of Trip: NASRO SRO Supervisor / Manager Course

Destination: City: Lafayette,

State: LA

Departure Date: 4/22/25

Return Date: 4/26/25

ESTIMATED TRAVEL COSTS

Air Travel: _____

Registration: 450.00

Meals Per Diem: 325.00

Lodging: 900.00

Rental Car: _____

Mileage: _____

Miscellaneous: _____

Total Estimated Cost: 1675.00

Employee Signature Kerry Blankenship

Date 4-2-25

Supervisor Signature [Signature]

Date 4/2/2025

Superintendent Signature [Signature]

Date 4/8/25

Requires pre-approval by the Superintendent and Board of Education before requisitions and or reservations are made.

TRAVEL CLAIM REIMBURSEMENT

District Form CI-R1-F1

Name _____

Purchase Order # _____

DESTINATION					Per Diem Allowable	PER DIEM MEAL REIMBURSEMENT				
DATE	FROM	TO	MILEAGE	LODGING		AMOUNT	BREAKFAST-25%	LUNCH-25%	DINNER-50%	TOTAL
Destination:					Purpose of Trip:		Time of Departure:		Time of Return:	
Destination:					Purpose of Trip:		Time of Departure:		Time of Return:	
Destination:					Purpose of Trip:		Time of Departure:		Time of Return:	
Destination:					Purpose of Trip:		Time of Departure:		Time of Return:	
Destination:					Purpose of Trip:		Time of Departure:		Time of Return:	

Per Diem & Mileage rates should be verified/attached at

www.gsa.gov

Mileage rate _____

Total Miles _____

Total Per Diem _____

Total Mileage _____

Total Lodging _____

Total Misc _____

Miscellaneous Items:

Total Misc Items	

TOTAL APPROVED

SIGNATURE OF CLAIMANT DATE

Your signature affirms the information submitted is true and correct.

APPROVED BY DATE

Your signature verifies accuracy of the information submitted.

Continuation of Services

Vendor	Current 2024-2025	Proposed 2025-2026
ACCOUNTING		
Tyler Tech	5% increase contractually - \$35,890.79	5% increase contractually
ARCHITECT		
MA+ Architecture – Oklahoma City	Hourly Rates Attached 6% of the overall cost of new construction 7% overall cost of remodeling/renovation Storm Shelter Structural and Non-Structural Peer Review will be reimbursable expenses Landscape Architecture will be reimbursable expenses	No change in service. Change in hourly rates (see attached)
ATTORNEY		
Mordy, Mordy, Pfrehm & Wilson, P.C.	\$275.00 per hour for Associate Attorneys \$325.00 per hour for Senior Attorneys (billing rate charged for services rendered)	No changes.
McAfee & Taft	\$225.00 per hour	No changes.
AUDITOR		
Jenkins & Kemper CPAs, P.C.	\$9,750.00 per year Financial Audit Federal Single Audit, if required	\$10,050.00 per year Financial Audit Federal Single Audit, if required
AUDIT CONSULTATION		
Mary E. Johnson & Associates, PLLC	\$7,800.00 per year	No changes.
E-RATE CONSULTANT		
Kellogg & Sovereign Consulting	\$4,784.00 per year	No changes.
ENGINEERING SERVICES		
Allen Consulting, Inc.	Per Hour: \$215.00 – Principal \$175.00 – Sr. Mechanical Engineer \$175.00 – Sr. Electrical Engineer \$135.00 – Mechanical Engineer \$135.00 – Electrical Engineer \$85.00 - Sr. CAD Technician \$65.00 – CAD Technician \$150.00 – Mechanical/Electrical Inspectors \$75.00 – Clerical Travel: \$.70/mile or direct cost of public transportation plus per diem Other Direct Cost: Cost + 10%	*New

INSURANCE		
INSURICA	<ul style="list-style-type: none"> • increase property rates from 35 cents/hundred to 42 cents/hundred • auto rates up 5% • optional wind/hail deductibles 	Property rates increase 10%
MINERALS PROPERTIES MANAGEMENT		
Graybill-Haas	\$500.00 per month <ul style="list-style-type: none"> • Should discrepancies occur and field landman services become necessary, these will be billed on an hourly basis with your approval. • If records provided do not include information which links each well with the inventoried properties, an additional setup charge may be necessary with approval. • The above bid is based upon 60 to 100 wells. If this number is significantly more, an Adjustment may need to be made. 	No changes.
Graybill-Haas (con't)		
BANK		
Citizens Bank & Trust	Interest and fees: No fees charged Services Provided: ATM Shred Boxes, Online Banking, Electronic ACH Transactions, Remote Deposit Capture Adjustable-Rate: \$0.00 to \$3,000,000.00 – 0.35% \$3,000,000.01 to \$6,000,000.00 – 25% of the Fed Funds rate (currently 1.1875%) Over \$6,000,000.00 – 40% of the Fed Funds rate (currently 1.90%) <ul style="list-style-type: none"> • Adjusted Quarterly (starting October) using the Fed Funds Rate on the last day of the quarter, with a change of no more than 0.10% per quarter • With a floor of 0.20% 	No changes.



MA+ Architecture, LLC Hourly Rates Effective January 1, 2025

Principal Architect	\$200.00
Senior Architect	\$185.00
Project Architect / Level II	\$175.00
Project Architect / Level I	\$165.00
Project Manager / Level III	\$155.00
Project Manager / Level II	\$145.00
Project Manager / Level I	\$135.00
Architectural Intern / Level III	\$125.00
Architectural Intern / Level II	\$115.00
Architectural Intern / Level I	\$105.00
Interior Designer, Registered / Manager	\$175.00
Interior Designer, Registered / Senior Designer	\$165.00
Interior Designer, Registered	\$155.00
Interior Designer, Intern II	\$120.00
Interior Designer, Intern I	\$105.00
Graphic Design / Animation	\$155.00
Marketing / Graphic Design	\$115.00
CAD Operator / Level III	\$105.00
CAD Operator / Level II	\$100.00
CAD Operator / Level I	\$95.00
Administrative / Level II	\$95.00
Administrative / Level I	\$75.00
Mileage Rate	70 cents per mile

Mr. Brent Haken
State Director
Oklahoma Department of Career and Technology Education
1500 W 7th Avenue, Stillwater, OK 74074

CONTRACT FOR AUDIT OF TECHNOLOGY CENTERS
2024-2025 SCHOOL YEAR

The Audit reports are to be made in accordance with Oklahoma Statutes and the Rules and Regulations of the State Board of Career and Technology Education. The contracting auditing firm stipulates that the audit will include a financial and compliance examination in accordance with the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; when applicable, the provisions of the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards, also known as 2 C.F.R Part 200. The contracting auditing firm is currently included on the State Board of Education's list of approved public school auditors.

We, the undersigned, do hereby further stipulate that we have entered into an agreement to provide an annual audit of the financial affairs and transactions of all funds and activities of the technology center district specified below. The audit period shall cover the 2024-2025 fiscal year beginning July 1, 2024, and ending June 30, 2025.

This audit contract was approved by the Board and entered in the minutes of its meeting on the
Day of 2025

ATTEST:

CLERK

BOARD PRESIDENT

Southern Oklahoma Technology Center
DISTRICT

Carter
COUNTY

10/V-20

COUNTY/DISTRICT NO.

APPROVED THIS

DAY OF

2025

Jenkins & Kemper CPAs, P.C.
AUDITING FIRM


SIGNATURE OF AUTHORIZED REPRESENTATIVE OF AUDITING FIRM

A copy of this completed form should be maintained in the school's files and at the contracting audit firm and a copy sent to:

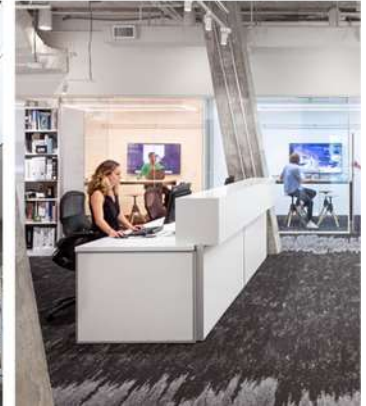
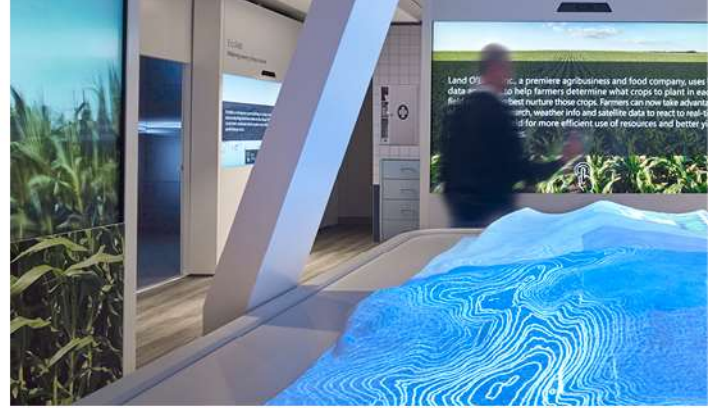
Lisa Batchelder, Chief Financial Officer
Oklahoma Department of Career and Technology Education
1500 W. 7th Ave.
Stillwater, OK 74074
lisa.batchelder@careertech.ok.gov

MUST BE FILED NO LATER THAN JUNE 30, 2025
Contracts which do not contain all of the above provisions **will not** be accepted.

Proposal Prepared For

Southern Oklahoma Technology Center

Southern OK Tech Cntr-DCS ARD upgrades



20 N Rockwell Ave
Suite 304
Oklahoma City, OK 73127
(913) 422-4222
Fax: (800) 454-4752
www.avispl.com



Thank you for the opportunity to provide this proposal.

We value our partnership with you.

At AVI-SPL, our goal is to build partnerships with our clients, and we appreciate our continued partnership with you.

We are dedicated to providing you with solutions that will enable your organization to perform at the highest level and be in a position to meet the challenges you face today and in the future.

You can count on the AVI-SPL team to deliver exceptional service and solutions to help you improve the user experience of your collaboration systems – anywhere in the world.

Our vision is to help your teams work smarter and live better.



At AVI-SPL, our goal is to empower meaningful communication and collaboration.



We take your investment in collaborative solutions as seriously as you do.

That's why we're with you every step of the way, making sure you have the support to keep your business running smoothly and you get the return on investment you expect.

The hallmark of AVI-SPL's client success is our ability to keep pace with the technology trends that drive the way organizations operate, and to innovate and improve upon them so that we can offer customers a standard of quality that no other company can match.



When you partner with us as your trusted guide, you will experience:



Commitment

A partner **committed** to your success and making a positive impact on your organization and our world



Expertise

Expertise you can trust to guide your digital transformation and realize your business objectives



Proven Record

A **proven** track record of supporting deployment and managed services in-country, wherever needed



Global Reach

Optimized **global deployment** teams with in-country support teams to deliver localized solutions and service – anywhere in the world



Customer Experience

World-class **customer experience** with a continual improvement mindset informed by the ITIL methodology



Analytics

Focus on **actionable** business intelligence with routine reporting on key success metrics and usage analytics powered by our patented Symphony application



AVI-SPL Project Integration Process



How we define your needs and follow through with consistent execution. AVI-SPL ensures high quality project delivery that is on time and on budget.

- **Define** and document each step
- **Determine** an effective, standardized communication and reporting style
- **Develop** a comprehensive training and adoption program
- **Dedicate** regular oversight to the project, even after completion

AVI-SPL uses a five-phase process to integrate solutions seamlessly and focus on the end-user experience:

Phase I Initiate

We will host a kickoff meeting and work with your key team members to determine the best approach to making your project a success. Our team will review the scope of the project, the schedule, the communication strategy, and all other relevant matters to ensure a smooth start.

Phase II Plan

The planning phase begins with development of the project schedule including detailed work breakdown tasks identifying key deliverables, dependencies and both internal and external milestones required to successfully execute the project.

Phase III Execute

AVI-SPL will complete all engineering, programming, fabrication, and on-site installation activities. When the installation is complete, testing is executed prior to the final inspection and acceptance of the deployed solutions.

Phase IV Monitor

This phase is focused on consistent review of project work activities to ensure alignment with the approved project plan. Our team delivers quality assurance through checks and balances along with consistent testing at specified intervals in the project lifecycle. We will review risk management plans and deploy risk mitigation strategies to ensure scope, schedule and budget remain on track.

Phase V Close

The final phase is centered on completion of all contractual and operational activities to ensure your complete satisfaction and readiness to sign-off on the completed project. This includes demonstration and training on using your new technology along with all final project documentation for service onboarding.

You will receive automated Customer Satisfaction Score (CSAT) and Net Promoter Score (NPS) surveys to provide feedback. We closely analyze the data to ensure we are providing outstanding customer service.



Global Support and Maintenance

AVI-SPL's Global Support and Maintenance services relieve you of the day-to-day burden of maintaining your collaboration technology estate, keeping your teams connected, and concentrated on delivering business value.

Elite Support

Our Elite services give you an extra level of onsite responsiveness and support with:

- **Unlimited onsite support M-F, 8am-5pm***
- **Unlimited remote help desk support – available globally 24x7x365**
- Facilitation of manufacturer repair or replacement programs – **let us navigate your warranty terms**
- **Software and firmware updates** managed remotely for covered assets



Global Support Operations Centers

- AVI-SPL's Global Support Operations Centers (GSOCs) deliver live help desk support 24x7x365.
- Offering quick and efficient email, phone, and portal communications options.
- The GSOCs will diagnose a problem, implement a repair remotely, or escalate to a specialist.

Repair/Replacement Facilitation – Some equipment may be repairable or replaced at no charge under the manufacturer's warranty. The help desk will assist in arranging the return of the defective equipment to the manufacturer for service/replacement as applicable.

Software Updates and Upgrades – access to the help desk for software updates and upgrades remotely available per manufacturer recommendation. Updates are provided on an as needed basis. Once an issue is reported, the remote help desk coordinates with you and the manufacturer to determine the best course of action. If a programmer is required, additional charges may apply at the applicable rate for those services.

Unlimited Onsite Support – available Monday through Friday, 8 a.m. - 5 p.m.*, excluding holidays, with travel included. Where applicable, AVI-SPL will provide a two-business day onsite response following the help desk's determination that an onsite dispatch is needed.

*Local standard time excluding AVI-SPL holidays.



Investment Summary

Prepared By:	

Total Equipment Cost \$15,776.20

Includes cable, connectors, hardware, switches, relays, terminal blocks, panels, etc., to ensure complete and operational system

Professional Integration Services \$24,652.96

Includes engineering, project management, CAD, on-site installation and wiring, coordination and supervision, testing, checkout, owner training, etc. performed on the Owner's premises. Also includes all fabrication, modification, assembly, rack wiring, programming, warranties, etc., some performed at AVI-SPL

Direct Costs \$3,214.12

Includes non equipment or labor costs, such as travel expenses, per diem, lift and vehicle rentals

General & Administrative \$1,048.16

Includes all G & A expenses: vehicle mileage, shipping and insurance, as applicable

Services - Room Support and Maintenance \$1,529.01

Includes post-installation support and maintenance options selected for installed rooms

Subtotal	\$46,220.45
Tax	Exempt (*)
Total	\$46,220.45

* Exemption from sales tax will be recognized only after a valid sales tax exemption certificate or other appropriate documentation of exemption has been provided to and approved by AVI-SPL; otherwise all applicable sales taxes will apply.

Purchase orders should be addressed to AVI-SPL LLC

Due to global semiconductor ("chip") shortages and supply chain disruptions pricing quoted in this proposal may change. Installation schedules are subject to current (daily) product availability and may be delayed or postponed.

This Entire Document and all information (including drawings, specifications and designs) presented by AVI-SPL LLC are the property of AVI-SPL LLC or its affiliate. Proprietary information provided to potential customers, clients or agents is for the sole purpose of demonstrating solutions delivery capabilities and shall be held in confidence. These Materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of AVI-SPL. © Copyright AVI-SPL LLC. All Rights Reserved



Terms and Conditions

This Proposal together with AVI-SPL’s General Terms and Conditions and the applicable Addendum(a) located here and incorporated herein by this reference (collectively the “Agreement”) constitutes the entire agreement between AVI-SPL LLC (“Seller”, “AVI-SPL”, “we”, “us”, “our”) and the buyer/customer identified in the Proposal (“Buyer”, “Customer”, “Client”, “you”, “your”) with respect to its subject matter and supersedes all prior and contemporaneous agreements, representations and understandings of the Parties, written or oral. By signing below, issuing a valid purchase order for the Services and/or Products specified herein or receiving the Products and/or Services specified herein, whichever occurs first, Buyer acknowledges it has read and agrees to the terms of this Agreement. This Agreement shall not be binding upon Seller until accepted by Buyer as set forth in this Agreement and the earlier of Seller’s confirmation in writing of Buyer’s order and Seller’s performance under the applicable Proposal. Any terms and conditions contained in Buyer’s purchase order or any other Buyer-provided documents related to this transaction shall have no effect and are hereby rejected. Notwithstanding anything herein to the contrary, if a master services agreement signed by both Parties is in effect covering the sale of the Services and/or Products that are the subject of this Proposal, the terms and conditions of said agreement shall prevail to the extent they conflict or are inconsistent with this Agreement.

Billing and Payment Terms

Unless otherwise agreed in writing by Buyer and Seller in the Proposal, the total Proposal price, excluding the price for Stand-alone Services (as defined in this section), shall be billed as follows, subject to continuing credit approval: 50% down payment at time of order, 40% upon delivery at Seller; 10% upon project completion and Buyer sign-off or first beneficial use, whichever occurs first, payable net 30 from Buyer’s receipt of invoice. For purposes of this Agreement, “Stand-alone Services” means any Services not attached to an installation project. Billing and payment terms for Stand-alone Services are set forth in the applicable Service Addendum(a). Unless otherwise specified in the Proposal, Products are sold F.O.B. origin-Buyer to pay all shipping charges. If this Proposal covers Products or Services for more than one system, room, suite, or location, for purposes of payment in accordance with payment terms stated on the face hereof each room, suite, or location shall be treated as if the subject of a separate sale and payment made accordingly. Unless otherwise specified in the Proposal, all pricing and amounts are in US Dollars and all billing and payment shall be made in US Dollars.

Link to AVI-SPL Terms and Conditions: <https://avispl.com/terms-of-use/>

Buyer Acceptance

Buyer Legal Entity

Buyer Authorized Signature

Buyer Authorized Signatory Title

Buyer Authorized Signatory Name

Date

This Entire Document and all information (including drawings, specifications and designs) presented by AVI-SPL LLC are the property of AVI-SPL LLC or its affiliate. Proprietary information provided to potential customers, clients or agents is for the sole purpose of demonstrating solutions delivery capabilities and shall be held in confidence. These Materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of AVI-SPL. © Copyright AVI-SPL LLC. All Rights Reserved



AVI-SPL Solution Scope of Work

After careful and deliberate consideration of your requirements, we are pleased to provide the following audiovisual solutions scope of work. The scope of work noted is based on sound engineering principles, reliable technology, and have been formulated specifically to meet your requirements.

Project Overview

AVI-SPL is proposing the following audio/video solutions for the University of Oklahoma's DCS ARD Upgrades.

Existing Video Conferencing Systems Upgrades

Applies to:

- ROOM 1013
- ROOM 1011

Design Narrative

AVI-SPL will perform the following A/V installation and integration work to reconfigure the existing video conferencing room systems for both ROOM 1013 and ROOM 1011. As part of the requested scope of work, AVI-SPL will remove and reutilize some of the existing owner furnished/owner installed equipment(OFOI). Any OFOI equipment that is uninstalled and no longer required will be turned over to the client:

- Install 65" TV on front cinder block walls
- Replace table top microphones (will require drilling table, replacing old lines, soldering 5pin xlr, and connecting to biamp AEC and Logic I/Os)
- Replace podium microphones (will require soldering 5pin xlr's and possibly replacing old lines)
- Replace existing AV switches with Crestron
- Add Atlona DAs, replace existing receivers reusing cat6 line, run x2 cat6 line and 2nd receiver to newly installed 65" TV
- Commission AV system
- ITLS will provide code, drawings, phone/remote assistance

The customer will be responsible for the following:

- Providing power outlets located directly behind the displays in the video conference rooms.
- Providing mounting heights to the center of all the displays located in the video conference rooms.

AVI-SPL will be responsible for the following:

- Equipment and labor for systems installation and integration.
- System testing/commissioning.

This Entire Document and all information (including drawings, specifications, and designs) presented by AVI-SPL LLC is the property of AVI-SPL LLC or its affiliate. Proprietary information provided to potential customers, clients or agents is for the sole purpose of demonstrating solutions delivery capabilities and shall be held in confidence. These Materials may not be copied, distributed, or disclosed in any way without the sole written permission of an authorized representative of AVI-SPL. © Copyright AVI-SPL LLC. All Rights Reserved



AVI-SPL will NOT provide the following:

- System Drawings
- Programming Services

**** Please see the “Environmental Considerations” and “Customer Responsibilities” sections of this document for required room properties and deployment best practices. ****

Scope of Work – Hardware Integration

This section describes hardware installation and general functionality or specifications. All equipment provided and installed by AVI-SPL unless otherwise specified.

Displays

The following display devices will be integrated into the system:

- (QTY 1), 65” flat panel display for displaying video content will be installed in ROOM 1013.
 - Display will be wall mounted in the location specified in the customer provided floor plan drawing and/or photographs.
- (QTY 1), 65” flat panel display for displaying video content will be installed in ROOM 1011.
 - Display will be wall mounted in the location specified in the customer provided floor plan drawing and/or photographs.

Source Equipment and Interfaces

The following source devices will be integrated into the system:

- (QTY 1), BYOD - USB and HDMI connections will be provided at the podium, in ROOM 1013.
- (QTY 1), BYOD - USB and HDMI connections will be provided at the podium, in ROOM 1011.
- (QTY 1), ROOM PC will remain and be reused, in ROOM 1013.
- (QTY 1), ROOM PC will remain and be reused, in ROOM 1011.
- (QTY 2), EXISTING CONFERENCING CAMERAS will remain and be reused, in ROOM 1013.
- (QTY 2), EXISTING CONFERENCING CAMERAS will remain and be reused, in ROOM 1011.

Routing and Switching

The following video routing and switching devices will be integrated into the system:

- All switching of video sources will be handled by the new video presentation switcher CRESTRON HDPS402.
- A new USB switch will facilitate between using the ROOM PC or a BYOD laptop for presentation and video conferencing.
- The ROOM PC will be set as the priority and the system will auto-switch to the BYOD ingest when a user connects the USB & HDMI cables to their laptop located at the podium.

Audio

The following audio devices will be integrated into the system:

- The existing ceiling speakers will remain and be reused for overhead program audio in all the video conferencing systems.
- The existing CRESTRON AMP-X300 shall remain and be reused to power the OFOI speakers.
- (QTY 8), AUDIO TECHNICA ES947C/FM5 table microphones will replace the existing table top microphones in ROOM 1013.
- (QTY 1), SHURE MX418D/S Gooseneck microphone will replace the existing podium microphone in ROOM 1013.
- (QTY 9), AUDIO TECHNICA ES947C/FM5 table microphones will replace the existing table top microphones in ROOM 1011.

This Entire Document and all information (including drawings, specifications, and designs) presented by AVI-SPL LLC is the property of AVI-SPL LLC or its affiliate. Proprietary information provided to potential customers, clients or agents is for the sole purpose of demonstrating solutions delivery capabilities and shall be held in confidence. These Materials may not be copied, distributed, or disclosed in any way without the sole written permission of an authorized representative of AVI-SPL. © Copyright AVI-SPL LLC. All Rights Reserved



- (QTY 1), SHURE MX418D/S Gooseneck microphone will replace the existing podium microphone in ROOM 1011.
 - (QTY 1), Biamp EX-LOGIC will be included for additional mic/line input into the system.
 - AVI-SPL will replace old/existing microphone audio lines as part of new installation.
 - This responsibility shall include: drilling table, replacing old lines, soldering 5pin xlr, and connecting to biamp AEC and Logic I/Os
 - THIS PROPOSAL DOES NOT COVER DAMAGE OR REPAIRS TO THE CLIENT FURNITURE/TABLES/PODIUM THAT MAY OCCUR DURING INSTALLATION OF THE TABLE AND PODIUM MICROPHONES. THESE MICROPHONES REQUIRE A HOLE DRILLED/CUT THROUGH THE TABLE TOP IN ORDER TO SECURE THE MICROPHONE AND CONNECT THE CABLING.

Equipment Rack and Accessories

Equipment will be installed in the following locations:

- Equipment will be mounted within the OFE podiums and OFE equipment rack that's existing within room 1011 closet.

Control System and Accessories

The existing control system processor CRESTRON CP4N and CRESTRON TS-770 touch panels will remain and be reutilized for system control in both rooms.

Network and Network Security

The integration of Audio-Visual hardware can consist of many different devices and systems, each with varying network requirements, impacts to traffic and routing, and unique management and security processes. AVI-SPL will work with University of Oklahoma identified stakeholders to properly assess network requirements and deployment considerations.

AVI-SPL will design the system to meet identified network requirements and will provide construction drawings and a list of devices before installation on site. At the time of installation, AVI-SPL will connect devices according to the documented system design and identified network requirements. The following network design is being followed for this project:

Hybrid AV/Client Network

Hardware that does not require integration to the client network can be completely isolated from the client network.

- The control system, touch panel, and audio video transport devices that carry Ethernet control reside in their own wired network.
- Hardware that requires integration with the owner network will be connected directly to the owner network. Examples: control system for monitoring, video conference codec, 3rd party SIP device.
- Systems for monitoring, control, scheduling, and other, is provided by services residing in the "Cloud", external to the owner's network. In this type of deployment data will need to traverse the owner network.

** Please see the "**Customer Responsibilities**" and "**Software Licenses and Service Accounts**" sections of this document for deployment best practices and installation requirements. Additional information regarding specific applicable processes and procedures can be referenced in the "**AVI-SPL Network and Security**" addendum to this document. **



Customer Responsibilities

These are items that AVI-SPL is dependent upon to complete the project scope of work on time, however, these requirements and responsibilities are not provided by AVI-SPL. For a complete list of exclusions, please refer to the Integration Inclusions and Exclusions section of this proposal.

These requirements must be provided by the owner or other 3rd parties and may fall under the responsibility of an Architect, General Contractor, Electrical Contractor, Data Contractor, Security Contractor, Furniture/Millwork Contractor, IT departments, Facilities or Real Estate groups.

- All required backing and any other wall reinforcement required to safely accommodate displays. Any display wall shall be properly backed to withstand the weight of the display with a safety factor of at least 5:1.
- All AC power at the equipment locations, including hardwired power connections.
- All required conduit for low voltage cable paths to AV equipment.
- All ceiling work required to accommodate the projectors, projection screens, or other equipment.
- All required millwork modifications to tables or other millwork.
- Proper heat dissipation venting for the equipment in this system. Where convection cooling is not possible, a powered venting system with thermostatically controlled quiet fans.
- All required network configuration for any network connection to the client network.
- All software or hardware licenses not specifically provided in this scope of work or associated bill of materials.
- All software or hardware configuration for owner furnished equipment.
- Where VoIP is utilized, all required configuration information prior to installation.
- All cable/satellite/over-the-air TV connections and all associated hardware.
- AVI-SPL not responsible for damages created during the millwork/furniture modification required to install the table and podium microphones.
- AVI-SPL is not responsible for the condition and troubleshooting of any existing owner furnished owner installed equipment (OFOI). This OFOI equipment is excluded from the warranty. If any existing OFOI equipment is found to be non-working or defective, AVI-SPL will notify the client. Replacement costs for non-working and/or defective OFOI equipment is not included in this proposal.

Site Readiness

The minimum acceptable site conditions of the project site for the installation of electronic equipment are as follows.

- The rooms and directly adjacent areas into which the equipment will be installed must be dust-free with floor, ceiling, and wall finishes to be completely installed in the rooms affected by the equipment.
- The rooms into which the equipment will be installed must be secure.
- All Electrical power, conduit systems, HVAC systems, IT requirements (wired or wireless services), communication circuits, and or other services required by the systems and equipment should be fully installed, energized, and configured for use.
- All furniture into which components of the equipment will be installed shall be present at the time of staging and/or installation.
- All telephone, POTS, VOIP, modem, PRI, data, LAN, and telecommunications connections are installed, fully tested, and active.
- Configuration of OFE networks, applications, servers, and services to provide interoperation with installed systems.
- Coordination and timely IT support and documentation (such as providing IP addresses or account credentials).

This Entire Document and all information (including drawings, specifications, and designs) presented by AVI-SPL LLC is the property of AVI-SPL LLC or its affiliate. Proprietary information provided to potential customers, clients or agents is for the sole purpose of demonstrating solutions delivery capabilities and shall be held in confidence. These Materials may not be copied, distributed, or disclosed in any way without the sole written permission of an authorized representative of AVI-SPL. © Copyright AVI-SPL LLC. All Rights Reserved



Software Licenses and Service Accounts

Supervised or direct access to systems must be provided as needed for a properly provisioned and licensed account where appropriate. Examples include Zoom Rooms activation codes, Microsoft Teams accounts, calendar service account, and more.

- The customer may decide not to provide credentials to AVI-SPL, and to provision the installed hardware themselves. In this case AVI-SPL will be unable to fully test the system before receiving sign-off for the installation. All system components will be tested individually to ensure proper stand-alone function, and project sign-off will be requested before technicians leave site.
- If AVI-SPL is unable to properly commission and test the system at the time of installation due to issues with access, an additional site visit may be required. Any additional visits will be billed at the standard contracted labor rate, provided Customer is at fault and approves additional cost in advanced and in writing, scheduling will be done on a best effort basis.

Room Environmental Considerations

To maximize the user experience in a conferencing room, the following parameters should be observed:

- The room should have a measured ambient noise level of no more than NC35. For new spaces, the design parameters for the mechanical engineering within the room should have a target NC of 35 or less. Ambient noise includes noise from the air handling systems, mechanical systems and noises outside the building. Noise levels above this specification adversely affects the meeting environment and may degrade the overall audio quality and intelligibility of a conference call. This is especially important when ceiling microphones are utilized. If a problem is identified with ambient noise levels, AVI-SPL can work with your mechanical engineer to identify possible solutions to lower the NC rating and improve the meeting experience.
- Reverberation time (T60) for typical conference rooms should be less than 0.6 seconds in the 125 - 4000 Hz octave bands to provide an optimum meeting experience and acceptable audio quality in a conference call. A significant number of hard surfaces in a room (glass, drywall or other surfaces) can adversely affect audio intelligibility and the meeting experience overall. Acoustic treatment is advised for rooms with higher T60 levels. If the room requires acoustically treatment, AVI-SPL can provide direction and solutions to overcome this issue and enhance the meeting experience for the participants.
- Evenly distributed lighting is important for videoconferencing applications. Lighting on the faces of the participants should be at least 40-foot candles and should be evenly distributed throughout the camera's field of view. Where the camera's field of view includes windows, recommended window treatment should be employed to provide an acceptable background for the camera to view the participants.
- When microphones are used for local voice reinforcement, the amount of available gain before feedback is dependent on the microphone's location within the room. Placement of the microphone immediately below a ceiling speaker may adversely affect the overall required audio level and cause feedback. Care should be taken to reduce the volume level of the microphone or locate the microphone(s) correctly to minimize the possibility of feedback.



Room Summary - ROOM 1013

Equipment List

Mfg	Model	Description	Qty	Unit Price	Extended Price
		DISPLAY SYSTEM			
SONY PRO B2B	SONFW43EZ20L	LCD, 43" 4K/UHD 350NIT 10LB 1200:1 CONT WIFI RS232 CONT 16/7	1	\$531.22	\$531.22
CRIMSON AV LLC	CRIAU65	MOUNT, THIN ARTICULATING ARM FOR 13" - 65" SCREENS	1	\$143.86	\$143.86
		VIDEO / PRESENTATION SYSTEM			
CRESTRON	CREHDPS402	PRESENTATION SYSTEM, 4X2 4k60 4:4:4	1	\$2,302.33	\$2,302.33
BIAMP SYSTEMS	BIAUSB200	2 X 1 USB SWITCH	1	\$160.47	\$160.47
ATLONA	ATLATHDRCAT2	DISTRIBUTION AMPLIFIER, 4K UHD HDR HDMI TO 2-OUTPUT HDBASET	1	\$846.98	\$846.98
ATLONA	ATLATHDREX70CRX	RECEIVER, 4K HDR W/IR, RS-232 AND POE	2	\$258.14	\$516.28
		AUDIO SYSTEM			
SHURE	SHUMX418DS	MICROPHONE, GOOSENECK - DESKTOP SUPERCARDIOID	1	\$264.01	\$264.01
AUDIO-TECHNICA	AUDES947CFM5	MICROPHONE, CONDENSER BOUNDARY	8	\$206.82	\$1,654.56
WINDY CITY WIRE	WIN222PREPSPBLK	CABLE, 22AWG 2 PAIR BARE COPPER, SHIELDED PLENUM (500' MIN)	500	\$0.30	\$150.00
WINDY CITY WIRE	WINCAT6BLK	CABLE, 23-4P UNS SOL CMR C6 BLK JKT	250	\$0.27	\$67.50
NEUTRIK	NEUNC5FXX	CONNECTOR, 5 PIN CABLE MOUNT - FEMALE	9	\$6.78	\$61.02
				Subtotal	\$6,698.23

Room Support and Maintenance

Elite Maintenance Services - Room; 12-months	\$717.67
Equipment Total	\$6,698.23
Installation Materials	\$706.42
Professional Services	\$12,137.47
Direct Costs	\$1,607.06
General & Administrative	\$510.81
Services - Room Support and Maintenance	\$717.67
Subtotal	\$22,377.66

For informational purposes only – all Purchase Orders must match Investment Summary details.

This Entire Document and all information (including drawings, specifications and designs) presented by AVI-SPL LLC are the property of AVI-SPL LLC or its affiliate. Proprietary information provided to potential customers, clients or agents is for the sole purpose of demonstrating solutions delivery capabilities and shall be held in confidence. These Materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of AVI-SPL. © Copyright AVI-SPL LLC. All Rights Reserved

Room Summary - ROOM 1011

Equipment List

Mfg	Model	Description	Qty	Unit Price	Extended Price
		DISPLAY SYSTEM			
SONY PRO B2B	SONFW43EZ20L	LCD, 43" 4K/UHD 350NIT 10LB 1200:1 CONT WIFI RS232 CONT 16/7	1	\$531.22	\$531.22
CRIMSON AV LLC	CRIAU65	MOUNT, THIN ARTICULATING ARM FOR 13" - 65" SCREENS	1	\$143.86	\$143.86
		VIDEO / PRESENTATION SYSTEM			
CRESTRON	CREHDPS402	PRESENTATION SYSTEM, 4X2 4k60 4:4:4	1	\$2,302.33	\$2,302.33
BIAMP SYSTEMS	BIAUSB200	2 X 1 USB SWITCH	1	\$160.47	\$160.47
ATLONA	ATLATHDRCAT2	DISTRIBUTION AMPLIFIER, 4K UHD HDR HDMI TO 2-OUTPUT HDBASET	1	\$846.98	\$846.98
ATLONA	ATLATHDREX70CRX	RECEIVER, 4K HDR W/IR, RS-232 AND POE	2	\$258.14	\$516.28
		AUDIO SYSTEM			
SHURE	SHUMX418DS	MICROPHONE, GOOSENECK - DESKTOP SUPERCARDIOID	1	\$264.01	\$264.01
AUDIO-TECHNICA	AUDES947CFM5	MICROPHONE, CONDENSER BOUNDARY	9	\$206.82	\$1,861.38
WINDY CITY WIRE	WIN222PREPSPBLK	CABLE, 22AWG 2 PAIR BARE COPPER, SHIELDED PLENUM (500' MIN)	500	\$0.30	\$150.00
PANDUIT ELECTRICAL GROUP	PANLD10IW10A	RACEWAY SURFACE, 10' (WHITE)	3	\$36.84	\$110.52
PANDUIT ELECTRICAL GROUP	PANJBP1DWH	DEEPBOX, 1-GANG JUNCTION - WHITE	3	\$31.67	\$95.01
WINDY CITY WIRE	WINCAT6BLK	CABLE, 23-4P UNS SOL CMR C6 BLK JKT	250	\$0.27	\$67.50
NEUTRIK	NEUNC5FXX	CONNECTOR, 5 PIN CABLE MOUNT - FEMALE	10	\$6.78	\$67.80
COMTOP	COM10X6286A203	CABLE, 3' BLACK SLIM CAT6A UTP PATCH	1	\$6.40	\$6.40
BIAMP SYSTEMS	BIATESIRAEXLOGIC	TESIRA POE LOGIC EXPANDER W/16 LOGIC GPIO	1	\$448.84	\$448.84
				Subtotal	\$7,572.60

Room Support and Maintenance

Elite Maintenance Services - Room; 12-months

\$811.34

This Entire Document and all information (including drawings, specifications and designs) presented by AVI-SPL LLC are the property of AVI-SPL LLC or its affiliate. Proprietary information provided to potential customers, clients or agents is for the sole purpose of demonstrating solutions delivery capabilities and shall be held in confidence. These Materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of AVI-SPL. © Copyright AVI-SPL LLC. All Rights Reserved

Equipment Total	\$7,572.60
Installation Materials	\$798.95
Professional Services	\$12,515.49
Direct Costs	\$1,607.06
General & Administrative	\$537.35
Services - Room Support and Maintenance	\$811.34
Subtotal	\$23,842.79

For informational purposes only – all Purchase Orders must match Investment Summary details.

This Entire Document and all information (including drawings, specifications and designs) presented by AVI-SPL LLC are the property of AVI-SPL LLC or its affiliate. Proprietary information provided to potential customers, clients or agents is for the sole purpose of demonstrating solutions delivery capabilities and shall be held in confidence. These Materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of AVI-SPL. © Copyright AVI-SPL LLC. All Rights Reserved

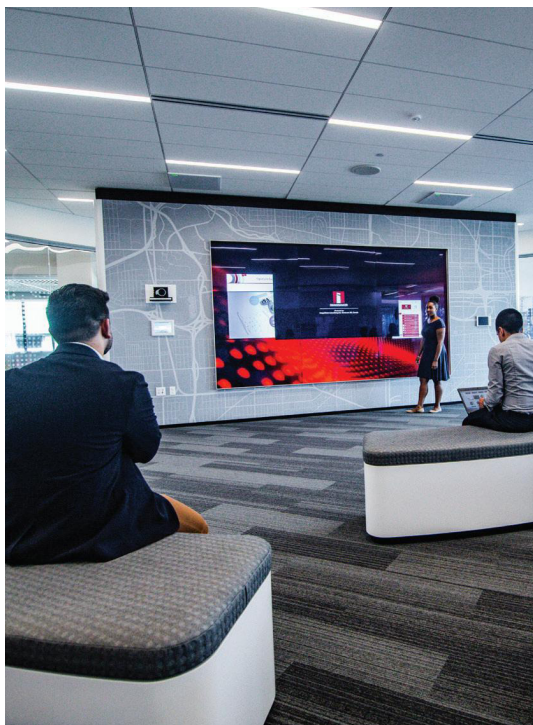


Integration Inclusions and Exclusions

Inclusions

The following items are **included** in this proposal unless **specifically noted otherwise** within this proposal document or scope of work statement:

- All equipment, wire, and accessories required for a fully functional audio/visual system per the agreed upon scope of work.
- Non-union labor associated with audio/visual system engineering, installation, programming, and testing.
- Documentation package including complete as-built AV system diagrams, and manufacturer's operation manuals.
- Coordination and cooperation with the construction team in regard to installing the system.
- User demonstration of full AV system operation for final sign-off.



Any additional trips, labor, or materials due to failure of the other workforces to have the audiovisual system rough-in work completed as anticipated and previously confirmed, will be added to the project billing as required.

Unless otherwise agreed in writing by AVI-SPL, all work performed by AVI-SPL will take place between the hours of 8:00 a.m. and 6:00 p.m. local time, Monday through Friday, excluding public and bank holidays. If AVI-SPL is required to perform work outside of these hours, customer will be charged AVI-SPL's standard overtime rates. Any changes in the hours or days of performance must be agreed to in writing by AVI-SPL.

Where applicable, the owner's architect will provide AVI-SPL's engineering department with all required architectural floor, reflected ceiling, building elevation, and section plans in AutoCAD® format at no charge to AVI-SPL.



Exclusions

The following items are **excluded** from this proposal **unless specifically identified otherwise** within this proposal document or scope of work statement.

- All conduits, high voltage wiring panels, breakers, relays, boxes, receptacles, etc. Any related electrical work including, but not limited to, 110VAC, conduit, core drilling, raceway, and boxes.
- Voice/data cabling, IE analogue phone lines, ISDN lines, network ports, etc.
- Network connectivity, routing, switching, and port configuration necessary to support audiovisual equipment.
- Concrete saw cutting and/or core drilling.
- Fire wall, ceiling, roof and floor penetration, patching, removal, or fire stopping.
- Necessary sheet rock replacement, ceiling tile, T-bar replacement, and/or wall/ceiling repair.
- Any and all millwork (moldings, trim, etc.). All millwork or modifications to project millwork/furniture to accommodate the AV equipment is to be provided by others.
- Painting, patching, or finishing, of architectural surfaces.
- Permits (unless specifically provided for elsewhere in this proposal document or scope of work statement).
- Engineered (P.E.) seals and/or stamped structural/system details.
- HVAC and plumbing relocation.
- Rough-in, bracing, framing. or finish trim carpentry for installation.
- Cutting, structural welding, or reinforcement of structural steel members required for support of assemblies, if required.
- Owner furnished equipment or equipment furnished by others that is integrated into the systems (as described above) is assumed to be current, industry acceptable, and in good working order. If it is determined that this equipment is faulty upon installation, additional project charges may be incurred.
- Additional or specific manufacturer’s “User Adoption” training.
- Additional costs for union labor.



Addendum to General Terms and Conditions – Equipment Ordering

Due to global supply chain constraints, Seller is experiencing longer than normal lead times on equipment. As a result, Seller cannot guarantee lead times on equipment and will not be liable for any delays in equipment delivery to the extent caused by such constraints. However, as the supply chain continues to improve, we will not be ordering equipment for jobs that start more than 120 days from when the contracted site is ready unless lead times are greater than 90 days.

In order for Seller to appropriately plan and coordinate its resources, Buyer must commit to a **site readiness for installation date**, (subject to timely delivery of equipment) on or about _____, 20__.

AVI-SPL LLC Initials

Should Buyer elect to purchase equipment immediately upon placement of order or greater than 120 days prior to the above readiness date, to mitigate delays, Buyer agrees to receive the equipment at their designated location and Seller will immediately bill Buyer upon placement of such order. Buyer shall pay for such equipment within the payment terms (e.g. net 30) specified herein, regardless of any other agreed upon billing terms or billing terms specified herein. Warranty on such equipment shall commence upon delivery of the equipment to Buyer's designated location, notwithstanding any other agreed upon warranty terms or warranty terms specified herein.

By initialing next to this sentence, Buyer elects to purchase equipment immediately upon placement of order in accordance with the terms of this Addendum.

Buyer Initials

Buyer Acceptance

Signed Name

Company Name

Printed Name, Title

Date



Ardmore Plumbing

Plumbing

Pipe thread dies	\$3,200.00
Propress Tool	\$4,300.00
Hot Water Tanks	\$4,000.00
Ridgid SeeSnake Model 70808	\$4,315.00
Ridgid SeeSnake Monitor Model 64943	\$3,020.00
Ridgid Locator Model 19238 - NaviTrack Scout	\$1,750.00
Ridgid 6' Coset Auger - Model 59802	\$85.00
Ridgid Power Spin+ - Model 57043	\$72.00
Ridgid K-40 Sink Machine - Model 71722	\$1,415.00
Ridgid K-400 Sewer Machine - Model 27008	\$949.00
Dewalt Drain Snake Kit	\$427.00
Ridgid Manual Threader - Model 11R - 36390	\$515.00
DeWalt Pex Expansion Tool Kit	\$509.00
DeWalt Compact Press Kit	\$2,374.00
DeWalt IPS Jaw Set for Compact Press Tool	\$949.00
Dewalt Full Size Press Kit	\$3,274.00
Dewalt IPS Jaw Kit	\$2,510.00
2 DeWalt PVC and Pex Tubing Cutter (\$210ea)	\$420.00
2 DeWalt Mid Size Bandsaw (\$240ea)	\$480.00
5 Dewalt Two Tool Combo Kit (\$269ea)	\$1,345.00
2 DeWalt One Handed Recip Saw (\$163ea)	\$326.00
2 Ridgid Aluminum Pipe Wrenches (10"-\$49, 12"-\$59, 14"-\$67, 18"-83)	\$516.00
2 Ridgid Steel HD Pipe Wrench (6"-\$30, 8"-\$33)	\$126.00
2 Ridgid Adjustable Wrench (6"-\$24, 8"-\$28, 10"-\$33, 12"-\$45, 15"-\$63)	\$386.00
2 Ridgid Basin Wrench - Model 31175 (\$45)	\$90.00
2 Ridgid Tubing Cutter - Model 32915 (\$39)	\$78.00
2 Ridgid C-Style Tubing Cutter - Model 57008 (\$38)	\$76.00
4 Ridgid Aluminum Torpedo Level - Model 36248 (\$52)	\$208.00
4 Ridgid Deburring Tool - Model 35155 (\$26)	\$104.00
2 Sargent Pex Crimp Tool (\$74ea)	\$148.00
5 Wilde 11" Water Pump Pliers (\$24)	\$96.00
5 Wilde 10" Smooth Jaw Water Pump Pliers	\$96.00
2 Lenox 12" PVC Saw (\$19ea)	\$38.00
2 Lenox Lightweight Hacksaw (\$28ea)	\$56.00
2 Lenox 6" Mini Hacksaw (\$14ea)	\$28.00
10 - DeWalt 25' Tape Measure (\$12.50 ea)	\$125.00
2 Channellock #209 Slip Nut Wrench (\$23ea)	\$46.00
2 Large & Small Plunger Set	\$28.00
4 Flame King Torch Head - Propane and MAP (\$35ea)	\$140.00
10 DeWalt Knee Pads (\$35 ea)	\$350.00
2 DeWalt Plumbers Hole Saw Kit - Model D180001 (\$76ea)	\$152.00
4 Werner 6' Fiberglass Ladder (\$119ea)	\$476.00
2 Werner 8' Fiberglass Ladder (\$140ea)	\$280.00
2 Werner 10' Fiberglass Ladder (\$175ea)	\$350.00

Everything signage + graphics. We are that.

PLANNING & DESIGN | MANUFACTURING | INSTALLATION



Innovative products.

We incorporate the latest in materials, technology, and sustainability. That's why we can guarantee them for 5 years.

Designed to work together.

Our products streamline the design process and deliver nearly unlimited creative possibilities.

From start to finish.

Let us handle it. Our turnkey approach makes the process easier and delivers beautiful outcomes.

Signage Platforms

- Interior Signage
- Exterior Signage
- Dimensional Logos & Letters
- Parking Garage Signage

Brand + Experiential Graphics

- Custom Wallcoverings
- Custom Window Films
- Graphic panels
- Acoustic panels w/ custom graphics
- Recognition Displays

takeform





branding space. moving people.

Quorum Group, LLC DBA

Estimate #: 224797

November 15, 2024

Prepared For:

Interior Connections

2497 CR 1322
Blanchard, OK 73010

Account Manager: Josh McAvoy

jmm@takeform.net
(585) 318-1059

Ashleigh Heffernan

(405) 397-1528
Ashleigh.Heffernan@ki.com

Representative: Ashleigh Heffernan

ashleigh.heffernan@ki.com
(405) 397-1528

SOU0159: Southern Tech

	QTY	Unit Net	Extended Net
1 Type Oomph: Testing 12 - 7"W x 47"	13	\$824.11	\$10,713.43
2 Type Oomph: Testing 12 - 2"W x 4"H	7	\$217.39	\$1,521.73
3 Type Oomph: Testing 15 - 7"W x 47"H	12	\$824.10	\$9,889.20
4 Type Oomph: Testing 15 - 2"W x 4"H	7	\$217.39	\$1,521.73
5 Type Oomph: Testing 16 - 7"W x 47"H	5	\$824.11	\$4,120.55
6 Type Oomph: Testing 16 - 2"W x 4"H	4	\$193.17	\$772.68
7 Production Documents and File Creation	1	\$1,200.00	\$1,200.00
		Subtotal:	\$29,739.32
		S & H:	\$825.00
		Taxes:	\$0.00
		Total:	\$30,564.32

SOU0159: Southern Tech

Terms: Net 30

DEPOSIT: 40% deposit due upon release to production. Deposits are requested due to the custom nature of signage and graphic products, design hours, and planning services.

MINIMUMS: Orders less than \$500 must be paid in full prior to fabrication.

RELEASE TO PRODUCTION: Client approvals of rendering, location plan and message schedule/proof required prior to production.

SHIPMENT WINDOW: If shipment cannot be completed within 1 year of purchase order, a price escalation of 7% shall apply with an additional 7% for every ensuing year. The increase shall be based on total invoice excluding taxes.

DELIVERY: 4 weeks after receipt of approvals contingent on project scope and materials.

FOB Origin, with full freight allowed.

INSTALLATION: Unless indicated, sign installation is not included. If shown, price is based on the minimum trips required to perform the work. If additional trips are necessary, for reasons beyond our control, additional charges may apply. Please advise if multiple trips are anticipated. Prices reflect installations performed during regular business hours (M-F, 7:00am - 5:00pm). Work outside these hours or days will incur additional cost.

CHANGES: Changes in quantities, sign types and/or finishes may affect prices. Further, due to rising material prices, it may be necessary to adjust prices for orders which fail to ship within one year of placement.

CANCELLATION: Canceled orders shall be subject to a 25% fee.

EXPIRATION: Prices are valid for 90 days.

WARRANTY: Takeform warrants its products to be free of defects in material and workmanship for a period of five years from date of shipment. Warranty covers all material and labor to repair or replace products determined to be defective.

Purchase Order: _____ **Total:** \$30,564.32

Signature: _____ **Date:** _____



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **May. 07, 2025**.

You can download a copy of this quote during checkout.

[Place your order](#)

Quote Name:

Quote No.

Total

Customer #

Quoted On

Expires by

Contract Name

Contract Code

Customer Agreement #

Deal ID

\$227,812.67

Apr. 07, 2025

May. 07, 2025

Sales Rep

Phone

Email

Billing To

ACCOUNTS PAYABLE
SOUTHERN OKLAHOMA TECH
CENTER
2610 SAM NOBLE PKWY
ARDMORE, OK 73401-2100

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,

Shipping Group

Shipping To

RECEIVABLE DEPT
SOUTHERN OKLAHOMA TECH
CENTER
2610 SAM NOBLE PKWY
ARDMORE, OK 73401-2100
(580) 223-2070

Shipping Method

Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell USB-C to 2.5Gbps Ethernet Adapter	\$22.31	32	\$713.92
Dell 100W USB-C AC Adapter	\$34.14	32	\$1,092.48
Dell Pro 27 Plus USB-C Hub Monitor - P2725HE	\$243.37	10	\$2,433.70

Dell 34 Curved USB-C Hub Monitor - P3424WE, 86.5cm (34"), USB-C, RJ45	\$481.59	10	\$4,815.90
Dell Mobile Precision Workstation 5690 Latitude 7030 Rugged, XCTO	\$2,878.11	12	\$34,537.32
Dell Keyboard for Latitude Rugged 7030	\$2,245.55	1	\$2,245.55
Dell Pro 14 XCTO Base	\$337.49	1	\$337.49
Dell Pro 16 Plus XCTO Base	\$1,089.72	99	\$107,882.28
Dell Pro Micro Plus QBM1250	\$1,509.32	20	\$30,186.40
Dell Pro Micro Plus QBM1250	\$1,262.77	13	\$16,416.01
Dell Dock – WD19S 90W Power Delivery – 130w AC	\$140.24	20	\$2,804.80
Dell Micro AIO Stand – MFS22	\$68.89	12	\$826.68
Dell Wall/Under-the-Desk VESA Mount w/ PSU Sleeve - MFF/TC/CFF	\$24.99	2	\$49.98
Dell Pro 22 Plus Monitor - P2225H	\$142.18	2	\$284.36
Precision 3680 Tower CTO Base	\$1,932.15	12	\$23,185.80
Subtotal:			\$227,812.67
Shipping:			\$0.00
Non-Taxable Amount:			\$227,812.67
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$227,812.67

Special pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Accelerate the power of AI for your data

Take the first step in achieving Generative AI success

[Learn More](#)



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Apr. 30, 2025**.

You can download a copy of this quote during checkout.

[Place your order](#)

Quote Name:	[REDACTED]	Sales Rep	[REDACTED]
Quote No.	[REDACTED]	Phone	[REDACTED]
Total	\$4,719.44	Email	[REDACTED]
Customer #	[REDACTED]	Billing To	ACCOUNTS PAYABLE
Quoted On	Mar. 31, 2025		SOUTHERN OKLAHOMA TECH
Expires by	Apr. 30, 2025		CENTER
Contract Name	[REDACTED]		2610 SAM NOBLE PKWY
Contract Code	[REDACTED]		ARDMORE, OK 73401-2100
Customer Agreement #	[REDACTED]		
Deal ID	[REDACTED]		

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
[REDACTED]

Shipping Group

Shipping To	Shipping Method
RECEIVABLE DEPT SOUTHERN OKLAHOMA TECH CENTER 2610 SAM NOBLE PKWY ARDMORE, OK 73401-2100 (580) 223-2070	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Pro Rugged, RB14250 XCTO	\$2,138.42	1	\$2,138.42
Dell Pro Rugged 13/14 Passive Pen	\$27.84	1	\$27.84
Latitude 7030 Rugged, XCTO	\$2,199.24	1	\$2,199.24
Dell Keyboard for Latitude Rugged 7030	\$315.68	1	\$315.68

Rugged Tablet 7030 Rotating Hand Strap	\$38.26	1	\$38.26
			Subtotal:
			\$4,719.44
			Shipping:
			\$0.00
			Non-Taxable Amount:
			\$4,719.44
			Taxable Amount:
			\$0.00
			Estimated Tax:
			\$0.00
			Total:
			\$4,719.44

Accelerate the power of AI for your data

Take the first step in achieving Generative AI success

[Learn More](#)



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **May. 01, 2025**.

You can download a copy of this quote during checkout.

[Place your order](#)

Quote Name:

Quote No.

Total

Customer #

Quoted On

Expires by

Apr. 01, 2025

May. 01, 2025

Contract Name

Contract Code

Customer Agreement #

Solution ID

Deal ID

Sales Rep

Phone

Email

Billing To

ACCOUNTS PAYABLE
SOUTHERN OKLAHOMA TECH
CENTER
2610 SAM NOBLE PKWY
ARDMORE, OK 73401-2100

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,

Shipping Group

Shipping To

RECEIVABLE DEPT
SOUTHERN OKLAHOMA TECH
CENTER
2610 SAM NOBLE PKWY
ARDMORE, OK 73401-2100
(580) 223-2070

Shipping Method

Standard Delivery

Product

PowerEdge R450 Server [PowerEdge R450 -
[AMER_R450_15127]]

Unit Price

Quantity

Subtotal


\$5,016.71

1

\$5,016.71

Subtotal:	\$5,016.71
Shipping:	\$0.00
Non-Taxable Amount:	\$5,016.71
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total:	\$5,016.71
---------------	-------------------



Accelerate the power
of AI for your data

Take the first step in achieving
Generative AI success

[Learn More](#)