



WATFORD CITY - CITY COUNCIL MEETING

December 2, 2025 at 6:00 PM

City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854

AGENDA

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Public Comment Period**
- 5. Approve Minutes**
- 6. Rough Rider Center Update**
- 7. Golf Course Update**
- 8. Police Department Report - Chief Jesse Wellen**
- 9. Planning Commission**
 - A. 2025-11-24 Agenda
2025-11-24 Minutes
 - B. Building Permits
- 10. COMMITTEE REPORTS/MINUTES**
- 11. CHAIRMAN SANFORD COMMITTEE REPORTS**
- 12. Cemetery**
- 13. Street, Walks, Lights**
 - A. 2025-11-26 Meeting Minutes
- 14. Ambulance/Fire Department**
- 15. Additions to Agenda**
- 16. CHAIRMAN CHAVEZ COMMITTEE REPORTS**
- 17. Water, Sewer, Garbage**
 - A. 2025-11-26 Meeting Minutes
- 18. JDA Report**
- 19. Additions to Agenda**
- 20. CHAIRMAN RENVILLE COMMITTEE REPORTS**

21. Machinery and Equipment

22. Ordinance

- A. 2025-11-19 Meeting Minutes
 - 1. Second Reading on Ordinance #692 Repealing and Replacing Chapter XV - Regarding the Watford City Land Development Ordinance
 - 2. Animal Exhibit
 - 3. First Reading on an Ordinance Amending Section 708 of Article 7 of Chapter 1 - Relating to Special Police
- B. Second Reading on Ordinance #693 Repealing Section 301, Article 3, Chapter 2 - Regarding Streets, Avenues, and Numbering
- C. Second Reading on Ordinance #694 Amending Section 4-1302, Article 13, Chapter 4 - Relating to Loud, Disturbing, Unnecessary Noises Prohibited
- D. Second Reading on Ordinance #695 Repealing Section 1712 of Article 4 - Regarding Temporary Workforce Housing
- E. Second Reading on Ordinance #696 Amending Section 7-102, 7-103, 7-107, and 7-110 of Article 1, Chapter 7 - Relating to Animals
- F. Second Reading on Ordinance #697 Repealing and Replacing Article 2 of Chapter 7 - Relating to Control of Dogs and Cats
- G. Second Reading on Ordinance #698 Amending Section 7-302 and 7-303 of Article 3, Chapter 7 - Relating to Pit Bull Dogs - Keeping Prohibited
- H. Second Reading on Ordinance #699 Repealing Chapter 14 - Regarding Flood Damage
- I. Second Reading on Ordinance #700 Repealing Chapter 20 - Regarding Watford City Municipal Airport Zoning

23. Golf Course Board

24. LEC Joint Powers Board

25. McKenzie County Planning & Zoning

26. Additions to Agenda

27. CHAIRMAN SUTER COMMITTEE REPORTS

28. Building

- A. 2025-11-26 Meeting Minutes
 - 1. Approve Area 2 Press Release

29. Additions to Agenda

30. CHAIRMAN DEVLIN COMMITTEE REPORTS

31. Personnel

- A. December Step Increases:
Rhandy Teves F-4; Cameryn Brill H-4.

32. Ways, Means, Finance

- A. 2025-12-01 Meeting Minutes

1. Rough Rider Center
 - HVAC Contract - Award H.A. Thompson
 - Johnson Control 3-Way Valve
 - Johnson Control - Boiler Boxes (7 gaskets & 3 panels)
2. Back the Blue Grant - State Error
3. 2026 JPA Wolf Run Village Loan Guaranty
 - McKenzie County
 - McKenzie County Public School Dist #1
4. Golf Course
 - Range Ball Sponsorship (Two Companies) Amended Agreement
 - 2026 Golf Course Fund-Raising and Marketing Agreement
5. November GPT Transfers
6. Investment Maturities
 - General Fund (Nov) - \$1,029,500 - 1 year
 - General Fund (Dec) - \$111,000 - 1 year
7. November Financials
 - Cash Report
 - Expenditure Report
 - Revenue Report
 - Monthly Transfers

33. Lodging Tax Committee

- A. 2025-12-02 Agenda and Packet
2025-12-02 Minutes
 1. 2026 Budget Requests

34. Public Technology

35. Airport

36. Home Rule Charter

37. Wolf Run Village Board

38. Additions to Agenda

39. CHAIRMAN BULZOMI COMMITTEE REPORTS

40. Roughrider Fund

- A. 2025-11-17 Agenda & Packet
2025-11-17 Minutes
 1. Business Flex Pace/Pace Interest Buy Down Match Grant - Sanford on 6th, LLC
 2. Business Flex Pace/Pace Interest Buy Down Match Grant - LGND Realty, LLC
 3. Build Grant - Area 2 - Downtown Redevelopment - Planning, Design, Demo

4. Build Grant - Retail Strategies - Proposed - Joint with McKenzie County JDA
5. Build Grant - McKenzie Health - Sustainability & Efficiency Study - Joint with McKenzie County JDA
6. Licensed Childcare Renewal Reimbursement Grant
 - Bright Minds, LLC
 - Catuli Academy
 - It Takes a Village Daycare, LLC
 - Janice Clifford
 - Wolf Pup Daycare
 - Wolf Pup Daycare - Fox Hills
 - Wolf Pup Learning Center

41. Board of Health

42. Pest/Forestry/Vector

43. Franchise

44. Additions to Agenda

45. STAFF REPORTS

46. Mayor

47. City Administrator

- A. 2026 Golf Course Food and Beverage Agreement

48. Superintendent of Public Works

49. City Engineer

- A. Moore Engineering Task Order - 2026 Concrete Repair
- B. Request Approval of AET Geotechnical Services Agreement - Watford City Downtown Redevelopment Project
- C. Request to Advertise for 2026 Water Main Replacement Project
- D. Request to Advertise for Park Avenue East Reconstruction Project
- E. Request to Advertise Watford City LS1 Improvement Project
- F. Request Approval to Request DOT Sign Permit
- G. Request to Fund City Portion (up to \$400,000) of 2028 Golf Course to 38th St Shared Use Path Project (if TA grant is approved)
- H. Request to Apply for NDDOT TA Grant for 2028 Golf Course to 38th St Shared Use Path Project
- I. Request to Advertise for 2027 Water Main Replacement RFP
- J. Recommend Award of WC26 -FMU Watford City Entrance Monument Design and Construction Administration - ICON

50. Community Development Department

- A. 2026 North Dakota Tourism Co-Op Ad Placement Agreement

51. City Attorney

- A. Lawsuit Update - Treloar & Burke
- B. Lawsuit Update - Fruchey

52. NEW BUSINESS

- A. Resolution 2026-01 - 2026 Fee Schedule Resolution

53. APPROVAL OF BILLS

54. INFORMATION

- A. Thank you card from Ports to Plains
- B. Petitions for the 2026 Election can begin circulation January 1, 2026

55. ADJOURNMENT