



# **WATFORD CITY - CITY COUNCIL MEETING**

**November 3, 2025 at 6:00 PM**

**City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854**

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## **AGENDA**

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Public Comment Period**
- 5. Approve Minutes**
  - A. October 13, 2025
- 6. Rough Rider Center Update**
  - A. Johnson Control - Quote to replace failed VFD to the supply fan of the pool locker rooms - \$6,400 ( RRC Deferred Maintenance Fund)
- 7. Golf Course Update**
- 8. Police Department Report - Chief Jesse Wellen**
  - A. Permission to retire squad unit #9 and sell at the next impound auction.
    - Unit #9 - 2014 Ford Expedition
    - Mileage 117.290
- 9. Planning Commission**
  - A. 2025-10-27 Meeting
    - Agenda
    - Minutes
    1. Division of Land Application - Subdivision Preliminary Plat submitted by Kyle B Hagen
  - B. October Permit Records
- 10. COMMITTEE REPORTS/MINUTES**
- 11. CHAIRMAN SANFORD COMMITTEE REPORTS**
- 12. Cemetery**
- 13. Street, Walks, Lights**

**14. Ambulance/Fire Department**

**15. Additions to Agenda**

**16. CHAIRMAN CHAVEZ COMMITTEE REPORTS**

**17. Water, Sewer, Garbage**

**18. JDA Report**

**19. Additions to Agenda**

**20. CHAIRMAN RENVILLE COMMITTEE REPORTS**

**21. Machinery and Equipment**

**22. Ordinance**

A. 2025-10-22 Meeting Minutes

1. First Reading on an Ordinance Repealing and Replacing Chapter XV - Regarding the Watford City Land Use Ordinance
2. First Reading on an Ordinance Repealing Section 2-301, Article 3, Chapter 2 - Regarding Streets, Avenues, and Numbering
3. First Reading on an Ordinance Amending Section 4-1302, Article 13, Chapter 4 - Relating to Loud, Disturbing, Unnecessary Noises Prohibited
4. First Reading on an Ordinance Repealing Section 1712 of Article 17, Chapter 4 - Regarding Temporary Workforce Housing
5. First Reading on an Ordinance Amending Section 7-102, 7-103, 7-107, and 7-110 of Article 1, Chapter 7 - Relating to Animals
6. First Reading on an Ordinance Repealing and Replacing Article 2, Chapter 7 - Relating to Control of Dogs and Cats
7. First Reading on an Ordinance Amending Section 7-302 and 7-303 of Article 3, Chapter 7 - Relating to Pit Bull Dogs - Keeping Prohibited
8. First Reading on an Ordinance Repealing Chapter 14 - Regarding Flood Damage
9. First Reading on an Ordinance Repealing Chapter 20 - Regarding Watford City Municipal Airport Zoning

**23. Golf Course Board**

**24. LEC Joint Powers Board**

**25. McKenzie County Planning & Zoning**

**26. Additions to Agenda**

**27. CHAIRMAN SUTER COMMITTEE REPORTS**

**28. Building**

A. 2025-10-28 Meeting Minutes

1. Signage at Long X Visitor Center
2. Christmas Lights - Main Street (Evergreen Tree and Boulevard Trees)

**29. Additions to Agenda**

### **30. CHAIRMAN DEVLIN COMMITTEE REPORTS**

#### **31. Personnel**

- A. November Step Increases: Kaleigh Carmichael K-1; Josh McGoven H-10; Rita Olson F-8; Hosanna Patten K-3, Peni Peterson C-13; Shaun Schatz G-8.

#### **32. Ways, Means, Finance**

##### A. 2025-10-23 Meeting Minutes

###### 1. Sponsorship Agreements

- Digital Sponsor (GPS)
- Golf Cart Decals
- Hole Sponsorship
- Scorecards
- Range Balls

###### 2. Golf Course Policies

###### 3. Golf Course Rules

###### 4. 2026 Golf Course Rates

###### 5. Agreements

- 2026 Food & Beverage Lease Agreement
- 2026 Fund-Raising & Marketing Agreement
- 2026 Cart Agreements
  - Golf Cart Rental Agreement
  - Private Golf Cart Storage Agreement
  - Private Golf Cart Usage Agreement
- 2026 Event Agreements
  - Day Event Agreement
  - Night Event Agreement
- Golf Course Direct Billing Agreement
- Locker Storage Agreement
- School User Agreements
  - McKenzie County Public School Dist 1
  - Alexander Public School

##### B. 2025-10-27 Meeting Minutes

###### 1. October GPT Transfers

#### **33. Lodging Tax Committee**

#### **34. Public Technology**

#### **35. Airport**

36. **Home Rule Charter**
37. **Wolf Run Village Board**
38. **Additions to Agenda**
39. **CHAIRMAN BULZOMI COMMITTEE REPORTS**
40. **Roughrider Fund**
41. **Board of Health**
42. **Pest/Forestry/Vector**
43. **Franchise**
44. **Additions to Agenda**
45. **STAFF REPORTS**
46. **Mayor**
  - A. Parade of Lights - November 28, 2025
47. **City Administrator**
48. **Superintendent of Public Works**
  - A. Approval to Advertise for:
    - Grass Maintenance Golf Course RFP
    - Grass Maintenance ROW and Cemetery RFP
49. **City Engineer**
  - A. Task Order #55 - Amendment #2 from AE2S (Watford City Municipal Engineering Services) in the amount of \$40,000
  - B. Pay Application #3 (Final) from Knife River Corporation (10th Ave NE Improvements) \$11,811.35
  - C. Recommend Awarding the Main Street Downtown Redevelopment Area 2 CMAR Services Contract to Construction Engineers
  - D. Permission to Advertise 2026 Aggregate Processing Project
  - E. Permission to Advertise Watford City Entrance Monuments RFQ
  - F. Request to apply for TA Grant for 2028 4th Ave NE Shared Use Path
  - G. CIP Update
50. **Community Development Department**
51. **City Attorney**
  - A. Lawsuit Update - Treloar & Burke
  - B. Lawsuit Update - Speedie Cab, LLC
52. **NEW BUSINESS**
53. **APPROVAL OF BILLS**
54. **INFORMATION**
  - A. Set December City Council Meeting Date

**55. ADJOURNMENT**