



# **WATFORD CITY - CITY COUNCIL MEETING**

**June 2, 2025 at 6:00 PM**

**City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854**

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## **AGENDA**

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approve Minutes**
  - A. 2025-05-05 Regular Meeting
  - 2025-05-06 Special Meeting
  - 2025-05-15 Special Meeting
- 5. Annual Liquor License Renewal**
- 6. Rough Rider Center Update**
- 7. Golf Course Update**
- 8. Police Department Report - Chief Jesse Wellen**
- 9. Planning Commission**
  - A. 2025-05-28 Agenda and Minutes
    1. Division of Land - Minor Plat submitted by MJE Enterprises Inc.
    2. Land Use Application - Conditional Use Permit submitted by Knife River - North Central
    3. Land Use Application - Conditional Use Permit submitted by Fulkerson Funeral Home Inc
  - B. May Building Permit Records
- 10. COMMITTEE REPORTS/MINUTES**
- 11. CHAIRMAN SANFORD COMMITTEE REPORTS**
- 12. Cemetery**
- 13. Street, Walks, Lights**
- 14. Ambulance/Fire Department**
- 15. Additions to Agenda**
- 16. CHAIRMAN CHAVEZ COMMITTEE REPORTS**

**17. Water, Sewer, Garbage**

A. 2025-05-21 Minutes

**18. JDA Report**

**19. Additions to Agenda**

**20. CHAIRMAN RENVILLE COMMITTEE REPORTS**

**21. Machinery and Equipment**

**22. Ordinance**

**23. Golf Course Board**

**24. LEC Joint Powers Board**

**25. McKenzie County Planning & Zoning**

**26. Additions to Agenda**

**27. CHAIRMAN SUTER COMMITTEE REPORTS**

**28. Building**

A. 2025-05-28 Minutes

B. 2025-06-02 Minutes

**29. Additions to Agenda**

**30. CHAIRMAN DEVLIN COMMITTEE REPORTS**

**31. Personnel**

A. Annual Step Increases:

Brianna Chaffee I-6; Matt Earl H-4; David Tschetter C-2; Chris Malone J-2.

B. 2025-05-29 Minutes

1. Policy 309 - Bereavement Leave

**32. Ways, Means, Finance**

A. 2025-05-22 Minutes

1. Emergency Sirens - Federal Signal Corporation Software Update - \$13,375

2. Rough Rider Center Requests

- JJ Electric - Flag Pole Lighting & Play Clock - \$7,014.26 (naming rights fund)

3. Golf Course Maintenance Shop Cement Slab -JG Concrete, LLC - \$14,000

4. May GPT Transfers

5. Investments -

- Accrued Interest - \$111,000 - Renew for 6 months

- Roughrider Fund Investment - \$1,359,300

- \$ 250,000.00 4.300% Renew until 5/31/26
- \$ 250,000.00 4.250% Renew until 8/31/25
- \$ 250,000.00 4.250% Renew until 8/31/25
- \$ 250,000.00 4.350% Renew until 11/30/25
- \$ 250,000.00 4.300% Renew until 2/28/26

**33. Lodging Tax Committee**

A. 2025-05-20 Meeting Minutes

- \$10,000 - Good Kids Branding Proposal

**34. Public Technology**

**35. Airport**

**36. Home Rule Charter**

**37. Wolf Run Village Board**

**38. Additions to Agenda**

**39. CHAIRMAN BULZOMI COMMITTEE REPORTS**

**40. Roughrider Fund**

A. 2025-05-19 Meeting Minutes

1. Enhancement Grants - Round 2

**41. Board of Health**

**42. Pest/Forestry/Vector**

**43. Franchise**

**44. Additions to Agenda**

**45. STAFF REPORTS**

**46. Mayor**

A. Joint Powers Agreement - McKenzie County Appropriation of Funds

B. 2025 Arbor Day Proclamation

C. Board Appointments:

- Kathy Skarda - Pest Control Board, 2-year term, expires 6/30/2027
- Marco Pelton - Pest Control Board, 2-year term, expires 6/30/2027
- Brady Lund - Lodging Tax Board, 4-year term, expires 6/30/2029
- Marco Pelton - Planning & Zoning Commission, 5-year term, expires 6/30/2030
- Jacob Jellesed - Planning & Zoning Commission, 5-year term, expires 6/30/2030
- Ari Johnson - Airport Authority, 5-year term, expires 6/30/2030
- Curt Moen - RRC JPA Board, 3-year term, expires 6/30/2026 (missed 2023 reappointment)

D. Housing Authority Resignation - Shayla Brown

**47. City Finance Director**

**48. City Administrator**

**49. Superintendent of Public Works**

**50. City Engineer**

- A. Request to Advertise Rough Rider Center Ball Field
- B. Task Order No. 55 - AE2S Waford City Municipal Engineering Services - \$40,000
- C. Task Order No. 60 - AE2S -2025 WRRF Improvements - Construction Services - \$110,050
- D. Change Order #2 - BEK Consulting (WC19-T10Ave NE) -\$4750
- E. Pay Application #2 - Brosz Engineering - BEK Consulting (10th Ave NE Improvements) - \$642,764.51
- F. Change Order #1 - Knife River (Watford City 2025 Concrete) - \$2500
- G. Infrastructure Improvement, Maintenance and Warranty Agreement - McDonald's USA, LLC

**51. Community Development Department**

**52. City Attorney**

- A. Lawsuit Update -Treloar and Burke

**53. NEW BUSINESS**

- A. Resolution No. 2025-13 - Resolution Setting Bond for City Auditor

**54. APPROVAL OF BILLS**

**55. INFORMATION**

**56. ADJOURNMENT**