



WATFORD CITY - CITY COUNCIL MEETING

January 6, 2025 at 5:00 PM

City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854

AGENDA

- 1. 5:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approve Minutes**
 - **2024-12-03**
- 5. Brosz Engineering**
 - **10th Ave NE Reconstruction Project Bid Award**
 - **Task Order WC 25-01 - 2025 Concrete Repair - Phase 1 Planning**
- 6. Rough Rider Center Update**
- 7. Golf Course Update**
- 8. Police Department Report - Chief Jesse Wellen**
- 9. Planning Commission**
 - A. **2024-12-30 Agenda**
2024-12-30 Minutes
 - B. **December Permit Records**
- 10. COMMITTEE REPORTS/MINUTES**
- 11. CHAIRMAN SANFORD COMMITTEE REPORTS**
- 12. Cemetery**
- 13. Street, Walks, Lights**
 - A. **2024-12-10 Minutes**
 - B. **2025-01-02 Meeting Minutes**
 1. **2025 Snow Emergency Route Map**
 2. **2023 Snow Plow Routes (Informational)**
- 14. Ambulance/Fire Department**
- 15. Additions to Agenda**

16. CHAIRMAN CHAVEZ COMMITTEE REPORTS

17. Water, Sewer, Garbage

A. Meeting Minutes 2025-01-02

1. Billing Adjustments

- McKenzie County Ambulance Services
 - Utility Bill for First Responder Dormitory will be paid by Mck Ambulance Services
 - Utility Bill for Ambulance Building will be paid by the City
 - Mck Ambulance and City will split the garbage fee (share dumpster)
- Park District Garbage
 - City will pay for garbage service at Tourist Park
- Fire Department
 - Fire Department will pay garbage fee
 - City will pay for water and sewer

2. Past Due Policy - Shut off/on Policy

3. Amend Resolution 2025-02 - 2025 Utility Rate Resolution

18. JDA Report

19. Additions to Agenda

20. CHAIRMAN RENVILLE COMMITTEE REPORTS

21. Machinery and Equipment

22. Ordinance

23. Golf Course Board

24. LEC Joint Powers Board

25. McKenzie County Planning & Zoning

26. Additions to Agenda

27. CHAIRMAN SUTER COMMITTEE REPORTS

28. Building

29. Additions to Agenda

30. CHAIRMAN DEVLIN COMMITTEE REPORTS

31. Personnel

A. Meeting Minutes 2025-01-06

1. Amend Policy 507 - Overtime and On Call

B. Annual Step Increase: Jake Walters B-4; Cierra Ell K-7; Melanie Fitzwater H-3; Addie Magnuson J-9; Bailey Swanson J-8; Stephanie Packer F-4; Tyrel Sweet J-5;

No Resignations

New Hire: Bart Wamble - Golf Course Equipment Manager

C. Motion to publish the 2024 Employee salaries - Per NDCC 40-01-09.1

32. Ways, Means, Finance

A. Meeting Minutes 2025-01-06

1. Golf Course Fundraising Request

- Approval to Transfer \$50,000 from Jr Golf Program to Short Game Practice Area Project

2. December GPT Transfers

3. December Monthly Financials

- Cash Report
- Revenue Report
- Expenditure Report
- Transfers Report

33. Lodging Tax Committee

A. Meeting Minutes 2024-12-11

B. Lodging Tax 2025 Budget Requests

34. Public Technology

35. Airport

36. Home Rule Charter

37. Wolf Run Village Board

38. Additions to Agenda

39. CHAIRMAN BULZOMI COMMITTEE REPORTS

40. Roughrider Fund

A. 2024-12-16 Meeting Minutes

B. Roughrider Fund Policies and Procedures - Revised January 6, 2025

41. Board of Health

42. Pest/Forestry/Vector

43. Franchise

44. Additions to Agenda

45. STAFF REPORTS

46. Mayor

- A. Katie Tschetter - Occupancy Tax Committee (fulfill unexpired term until 6/30/26);
Wawnita Best ND Opportunity Fund Steering Committee (appoint as representative)

47. City Building Inspector

A. Dangerous Buildings Update

- 405 7th Ave NE - Pro Auto Body (no hearing required)
- 210 & 214 24th Ave NE - removed dangerous building status
- 3309 11th Ave NE - removed dangerous building status

48. City Finance Director

49. City Administrator

50. Superintendent of Public Works

51. City Engineer

- A. Request to Advertise Water Service Material Identification Engineering RFP
- B. Informational: 2026-2029 Federal Aid Street Project List
- C. Informational: Approved Watford City Functional Classification Update

52. Community Development Department

53. City Attorney

- A. 2025 Fox Hills Food & Beverage Lease Agreement - Six Shooter, LLC

54. NEW BUSINESS

55. APPROVAL OF BILLS

56. INFORMATION

- A. Theodore Roosevelt Expressway December 2024 Report

57. ADJOURNMENT