



WATFORD CITY - CITY COUNCIL MEETING

June 10, 2024 at 6:00 PM

City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854

AGENDA

1. **6:00 Call to Order of Regular Meeting**
2. **Pledge of Allegiance**
3. **Approve Agenda**
4. **Approve Minutes**
 - **2024-05-06**
 - **2024-05-10 Special Meeting**
5. **Steve Williams, City Building Inspector - Dangerous Building Report 3305 & 3309 11th Ave NE**
6. **2024-25 Annual Liquor License Renewal**
7. **Rough Rider Center Update**
8. **Golf Course Update**
9. **Police Department Report - Chief Jesse Wellen**
 - A. 2024-25 School Resource Officer MOU Agreement
 - B. Permission to Retire Police Vehicles
 - #10 - 2015 Chevy Tahoe (90k miles)
 - #16 - 2016 Chevy Tahoe (88k miles)
 - #13 - 2015 Chevy Tahoe (95k miles)
 - C. Commercial Motor Vehicle Enforcement Report
10. **Planning Commission**
 - A.
 - 2024-05-28 Agenda
 - 2024-05-28 Minutes
 - B. Building Permit Records
11. **COMMITTEE REPORTS/MINUTES**
12. **CHAIRMAN SANFORD COMMITTEE REPORTS**

13. **Cemetery**
14. **Building**
15. **Ambulance/Fire Department**
16. **Additions to Agenda**
17. **CHAIRMAN BEARD COMMITTEE REPORTS**
18. **Ordinance**
 - A. Second Reading on Ordinance #665 Amending Section 4-314 of Article 3 of Chapter 4 - Relating to Unlicensed Haulers
19. **Street, Walks, Lights**
 - A. 2024-05-07 Minutes (no action needed)
20. **Water, Sewer, Garbage**
21. **JDA Report**
22. **WAWSA/MCWRD**
23. **County Planning and Zoning Board**
24. **Roughrider Fund**
 - A. 2024-05-28 Meeting
 1.
 - Enhancement Grant Applications - Round 2
25. **Additions to Agenda**
26. **CHAIRMAN RENVILLE COMMITTEE REPORTS**
27. **Machinery and Equipment**
28. **Golf Course Board**
29. **Additions to Agenda**
30. **CHAIRMAN LIEBEL COMMITTEE REPORTS**
31. **Airport**
32. **Board of Health**
33. **Public Technology**
34. **Additions to Agenda**
35. **CHAIRMAN DEVLIN COMMITTEE REPORTS**
36. **Personnel**
 - A. Annual Step Increases: David Tschetter (1yr) C-1; Chris Malone (1yr) J-1; Tahlia Norman (1 1/2 yr) H-1; Matthew Earl (3 yrs) H-3 ; Brianna Chaffee (8 yrs) I-5; Wyatt Voll A-8 (1 yr - effective July 3).
 - B. 2024-06-10 Minutes
 1. Job Description Amendments
 - Marketing & Communications Coordinator

- Administrative Assistant to the Chief of Police
 - Turf Technician
 - Administrative Assistant I - Long X Visitors Center
2. Lieutenant Position (Approve to include in the 2025 Budget)
 3. Jason Faller - transfer to Superintendent of Public Works
 - Amended Job Description for the Superintendent of Public Works
 4. Justin Smith - Transfer to City Engineer
 - Amended Job Description for the City Engineer

37. Ways, Means, Finance

A. 2024-05-22 Minutes

1. Special Event Security Officer Hourly Rate Increase - \$50 to \$75
2. Taser Suit Request - Axon Quote \$5719.46
3. Tax Incentive Programs
 - Resolution 2024-09 - Existing Building or Structure for Commercial or Residential Purposes
 - Resolution 2024-10 - New and Expanding Businesses
4. Golf Course Restrooms (update no action needed at this time)
5. Long X Visitors Center Art Quote - Eddie Wold Art \$4000
6. Website Quote - Proud City (\$4,500 Initial Fee & \$2,400 Annual Fee)
7. Rough Rider Center - Request to Use Naming Rights - \$6,614.78
8. May GPT Transfers
9. Monthly Financials

38. LEC Joint Powers Board

39. Lodging Tax Committee

A. 2024-05-21 Meeting

1.
 - Long X Visitors Center Rebranding Request - \$15,000

40. Home Rule Charter

41. Wolf Run Village Board

42. Additions to Agenda

43. CHAIRMAN BULZOMI COMMITTEE REPORTS

44. Pest/Forestry/Vector

45. Franchise

46. Additions to Agenda

47. STAFF REPORTS

48. Mayor

49. City Finance Director

50. City Administrator

51. Superintendent of Public Works

- A. Pay Application #15 - Construction Engineers (Watford City New Public Works Facility) \$359,475
- B. Pay Application #1 - Strata Corporation (3rd Ave SW Recon) \$323,089.88
- C. Permission to Advertise for 14th Ave SE Design Engineering RFP
- D. Permission to Apply for WaterSMART Grant
- E. ND Water Commission Cost Share Agreement - Hunters Run
- F. Revised MCWRD Infrastructure Sharing Agreement

52. City Planner

- A. Schell and Jarland Replat Proposal
- B. Authorization to Replat Lots 55-76 of Hunter's Run Subdivision
- C. JPA Housing Authority and City of Watford City

53. Workforce Development

54. City Attorney

- A. Arnegard Requested Planning Services Agreement (Amended)

55. NEW BUSINESS

- A. Resolution No. 2024-08 - Resolution Setting Bond for the City Auditor

56. APPROVAL OF BILLS

57. INFORMATION

- A. Potential Special City Council Meeting - Tuesday, June 25th @ 5:15
- B. Election Day tomorrow, poles open in the Civic Center at 9:00 am - 7:00 pm

58. ADJOURNMENT