



Regular Board Session of the Board of Directors  
**BANKS SCHOOL DISTRICT 13**  
Banks, OR  
Tuesday, November 12, 2024

**Note:** The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

1. Preliminaries
  - 1.1. Call to Order
  - 1.2. Flag Salute
  - 1.3. Roll Call
  - 1.4. Public Welcome/Recognition

The Banks School District Board of Directors welcomes the public to our November 12th, 2024 Regular Business Meeting. The Board appreciates your participation in the education of our students and welcomes your continued engagement.
  - 1.5. Approval of Agenda
  - 1.6. Banks High School Leadership  
BHS Student Representatives
2. Recognitions
  - 2.1. National Native American Heritage Month, Grande Ronde Tribe  
Brian Sica, Superintendent  
We recognize the culture, traditions, and achievements of Native Americans and their descendants.
  - 2.2. BHS FFA Landscape and Nursery Team - National Silver Place winner  
Ericka Lepschat, BHS Teacher and Students
3. Audience Comment

The meeting will now be open to receive public comment. The Board appreciates community members sharing information during public comments. The Board will listen, and possibly ask clarifying questions but generally will not comment on information we hear from the audience. However, following the meeting, the chair, vice chair and superintendent will together determine the appropriate response. The response may be in a public way, a private way or the issue will be added to a future board meeting or work session agenda. Please note that speakers will have five minutes to express their thoughts.
4. Presentations/Reports

Board members will be presented with information on college credit opportunities and will hear the November Superintendent's report as well as the October Financial update. Board members should ask clarifying questions as needed.

  - 4.1. College Credit Opportunities  
Randy Rice, BHS Counselor
  - 4.2. Superintendent's Report  
Brian Sica, Superintendent
  - 4.3. October Financial Update  
Jennifer Collins, Business Manager
5. Consent
  - 5.1. Approval of October 14th, 2024 Regular Board Meeting Minutes
  - 5.2. Approval of October 14th, 2024 Work Session Meeting Minutes
  - 5.3. Approval of October 30th, 202 Board Work Session Minutes

#### 5.4. Routine Personnel Matters

Classified: Resignation; Janelle Callender, BMS IA2

New Hire: Amy Siadal, BMS IA2

Licensed: None at this time

Other: None at this time

#### 6. Discussion Items

##### 6.1. Integrated Programs - Quarter 4/Annual Progress Report for the 2023-24 School year

Brian Sica, Superintendent & Jennifer Collins, Business Manager

#### 7. Action Items

Routine Election nomination and Resolution adoptions per OSBA updates.

##### 7.1. OSBA Election - Position 20: **Position 20, Washington Region**

###### **(1 year term)**

Nancy Thomas – Candidate Questionnaire/Resume

Nancy Thomas – Nomination Form

##### 7.2. OSBA Election - Position 15

###### **Position 15, Washington Region**

Kristy Kottkey – Candidate Questionnaire/Resume

Kristy Kottkey – Nomination Form

##### 7.3. Cast a vote for OSBA Resolution #2425NOV01, #2425NOV02 and #2425NOV03.

The following resolutions will be voted on by the OSBA membership during electronic voting Nov. 15 - Dec. 15, 2023:

- Resolution #2425NOV01- Amends the OSBA dues schedule.
- Resolution #2425NOV02 - Creates the Oregon School Board Members PRIDE Caucus and designates a seat on the OSBA Board of Directors and Legislative Policy Committee.
- Resolution #2425NOV03 - Adopts the proposed amendments to the OSBA Bylaws. View the crosswalk for the proposed changes to the OSBA Bylaws [here](#).

It is recommended that the Board makes a motion to cast a vote of support for the Resolutions

#### 8. Closing

##### 8.1. Upcoming items

8.1.1. November 19th: Student Leadership Forum & Bond Oversight Committee meeting

8.1.2. November 25th: Interim Work Session (Virtual)

8.1.3. November 25-29: Fall Break

8.1.4. December 9th: December Regular Board & Work Session Meeting

8.1.5. December 3rd: Community Forum

8.1.6. December 23rd-Jan 3rd: Winter Break

8.1.7. December TBD (likely December 30): Interim Work Session

8.1.8. January 13th: January Regular Board and Work Session Meetings

##### 8.2. Board Comments

#### 9. Adjourn



# NATIONAL CONVENTION REPORT

# THANK YOU!

We are so grateful for all the Sponsors, Donors, and Coaches who helped us get to the 97th National FFA Convention and Expo in Indianapolis, Indiana! Huge shout out to the Banks FFA Alumni, the Bernards Family, Rand Brown, and Ty Ochoa for all of your help!



# Timeline

Tue

We went on educational tours at Ozark Fisheries and Risin' Creek Creamery

Wed

The Nursery team competed and the rest of the members continued their educational tours

Thur

We attended General Sessions and explored the Career Expo and FFA Mega Store

Fri

We attended a General Session and had fun at Three Hills Rodeo

Sat

We attended the American Degree Ceremony, went to the Indiana World War Memorial and the Indianapolis Zoo



## Nursery Contest



Left to Right: Ms. Lepschat, Lily Evey, William Evans, Robby Harris, and Brayden Hamel

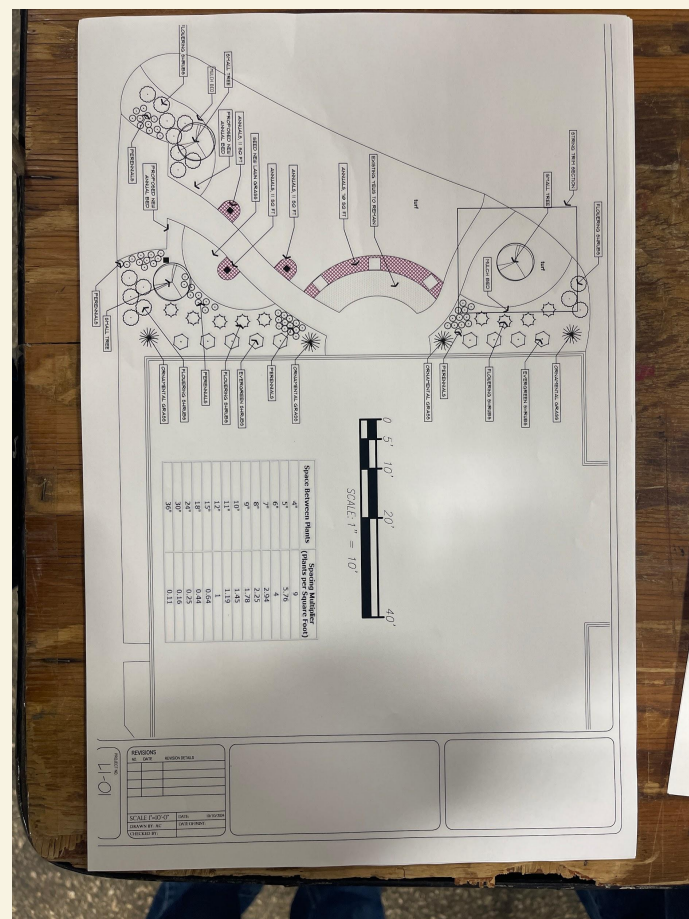
Last year these members with the help of James Bartholomew won the State Nursery/Landscape Career Development Event (CDE) and qualified to represent Oregon at the National level for this event.

These members studied for months in order to do the following practicums at the contest...

- General Knowledge and Landscape Estimating Test
- Plant and Pest Identification
- Potting Plants
- Verbal Customer Service
- Retaining Wall Installation
- Sod Installation
- Patio Paver Installation
- Intermediate Walk-Behind Mower Operation
- Skid Steer Loader Operation

We placed in the Silver ranking where we were ranked 27th out of 43 teams. As for Individual rankings; Robby Harris received Gold, Brayden Hamel and William Evans received Silver, and Lily Evey received Bronze.

# Practicum Pictures





### Ozark Fisheries

We learned the processes behind how ornamental fish are born, raised, and shipped around the country



### Risin' Creek Creamery

We learned about the process behind breeding and milking dairy goats. We also got to try goat cheese and soaps/lotions made from goat milk



### NCAA Hall of Champions

Our members had a chance to explore this museum and try the different sports simulations that they had available for use



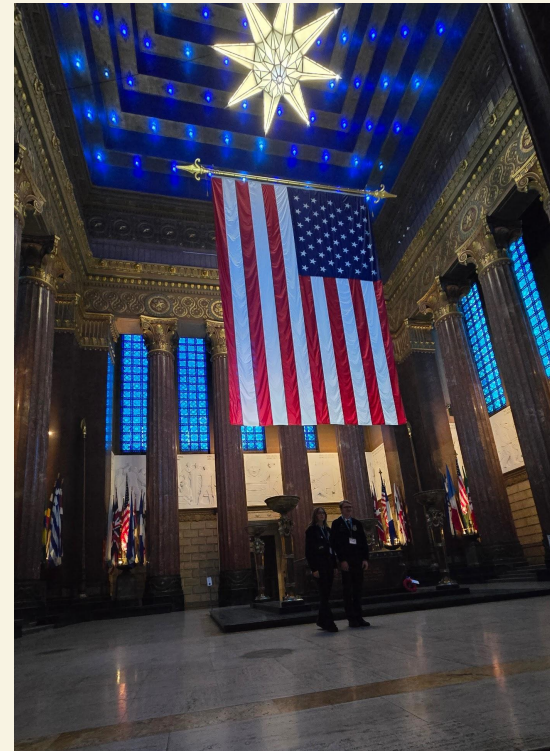
### Indianapolis Motor Speedway

Our members had a chance to explore this museum and learn about the behind the scenes action of the speedway



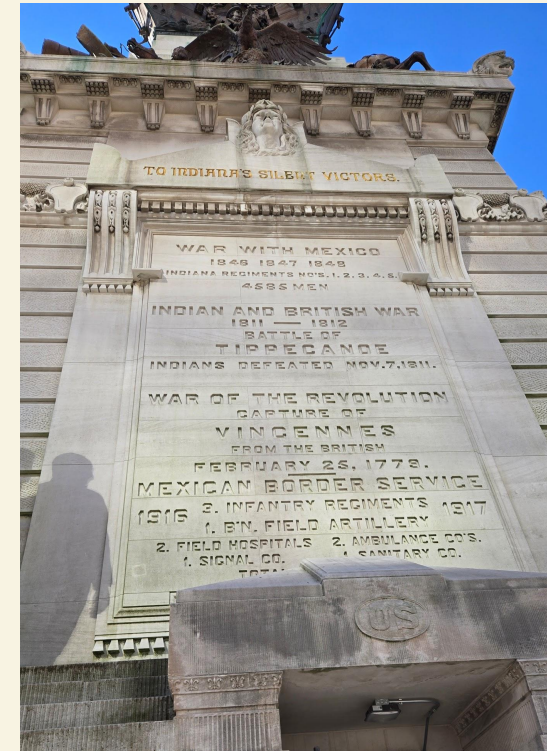
## Three Hills Rodeo

We were able to watch bareback and saddle bronc riding, bull-riding, trick riders, and a very funny rodeo clown



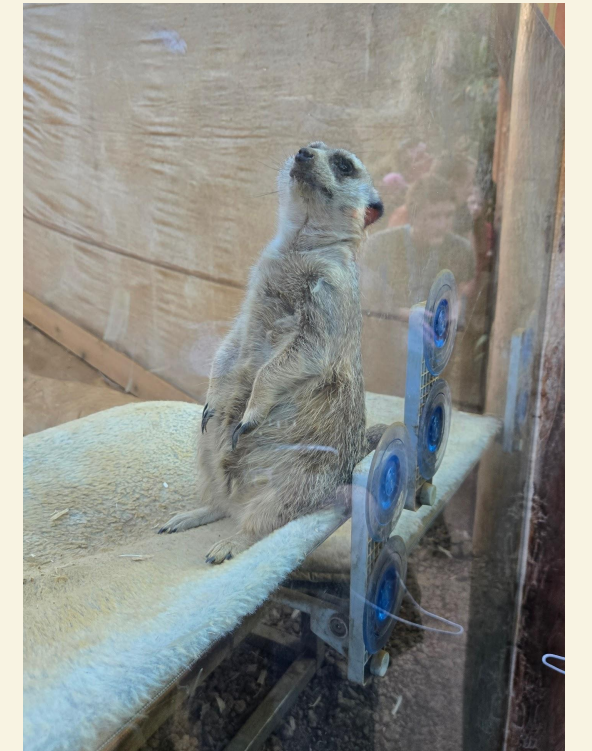
## Indiana World War Memorial

We visited different exhibitions about America's history ranging from the Revolutionary War to Afghanistan



## The Soldiers and Sailors Monument

We paid our respects to the fallen soldiers by climbing all 284 feet (330 steps) of the monument and took a second to enjoy the view



## Indianapolis Zoo

We were able to take a look at all the different animals at the zoo, watch a dolphin show, and touch stingrays

## General Sessions

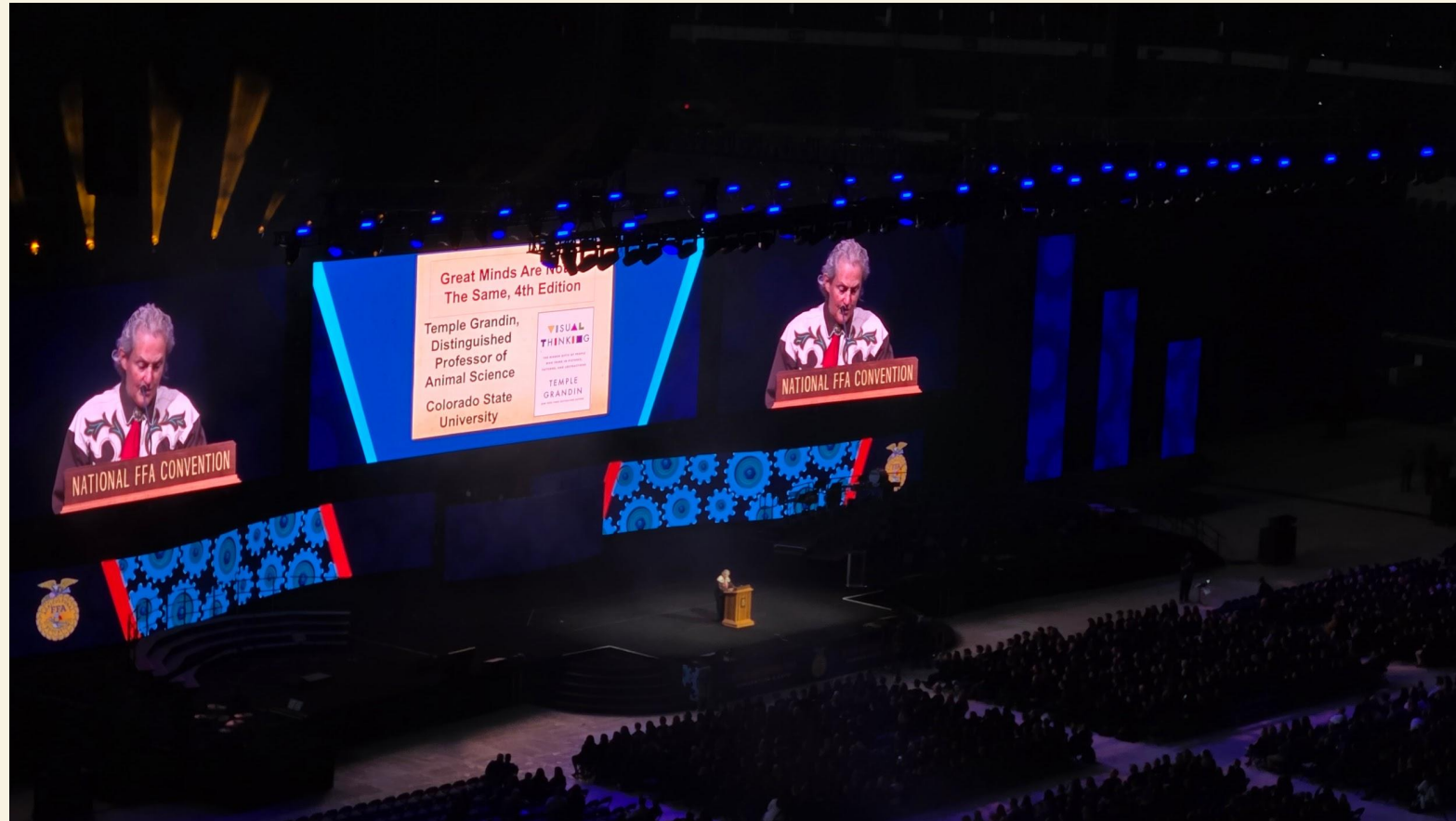


On Thursday we attended the 1st and 3rd General Sessions of the 97th National FFA Convention and Expo. During the 1st session we watched the different award presentations, watched the National FFA chorus and band perform, listened to the keynote speaker Kevin Wanzer talk about engaging through laughter

During the 3rd session we watched the different award presentations, listened to the National FFA Talent Show members perform, and listened to the Central Region Vice President, Kanyon Huntington's retiring address



## General Sessions



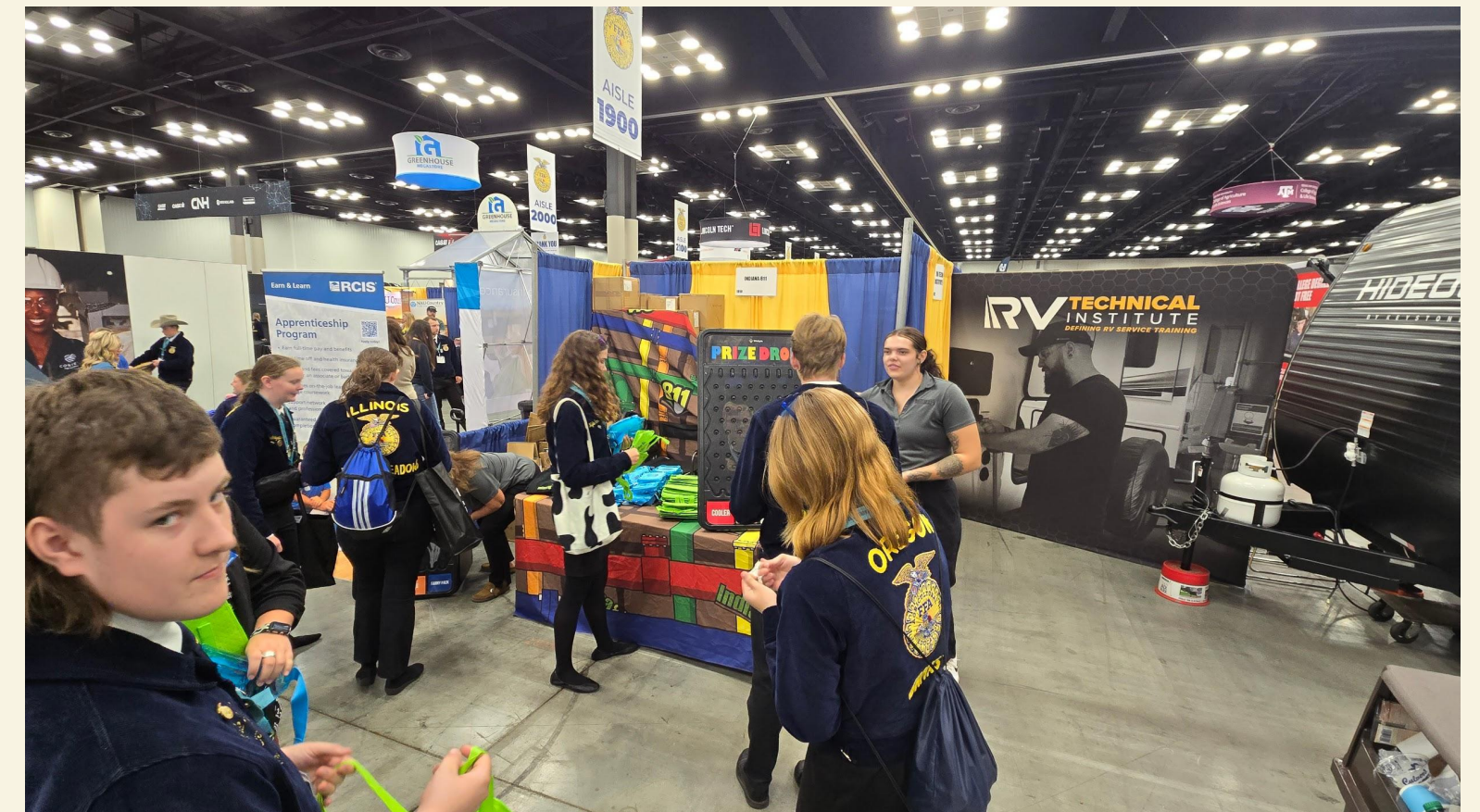
On Friday, we attended the 4th General Session of the National FFA Convention where we got to listen to the keynote speaker, Temple Grandin talk about how great minds are not all the same, and watched the Southern Region Vice President, Carter Howell's retiring address

On Saturday, we watched the American Degree Ceremony where we watched our very own Billy Harris receive his American Degree. Less than 1% of FFA members receive this award! Congratulations Billy!





More than 300 exhibitors showed up to support FFA members with representation ranging from agriculture, colleges, fundraising, the US Armed Services, and auto and truck manufacturers. Our members had a chance to explore and greet as many of these exhibits as possible. On top of spending a little too much money at the National FFA Mega Store/Shopping Mall!







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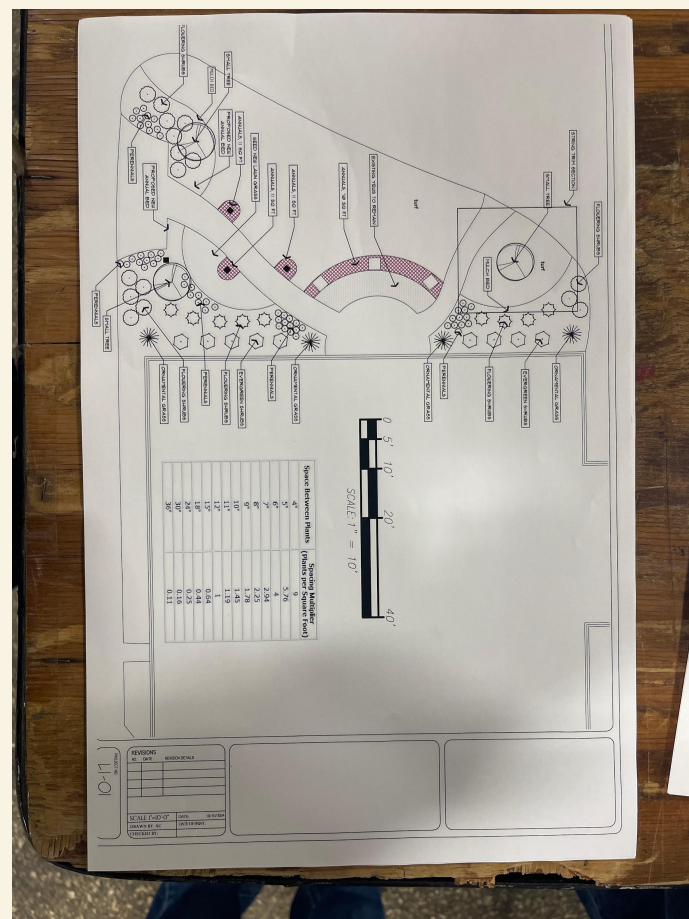
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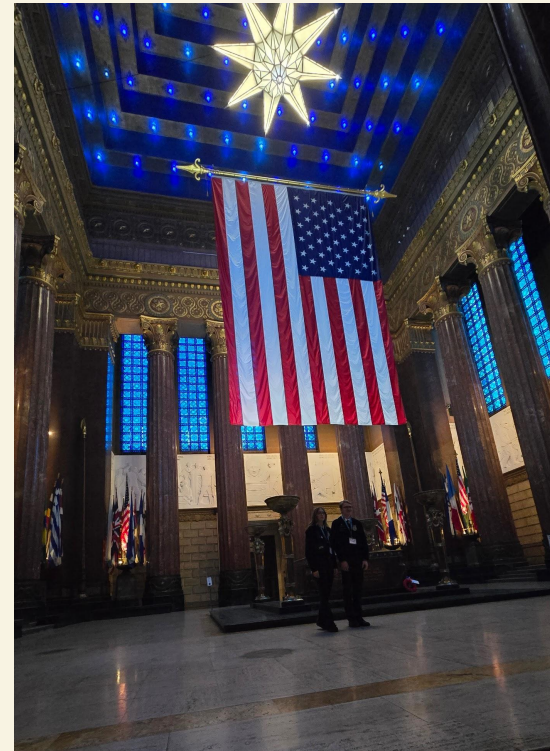
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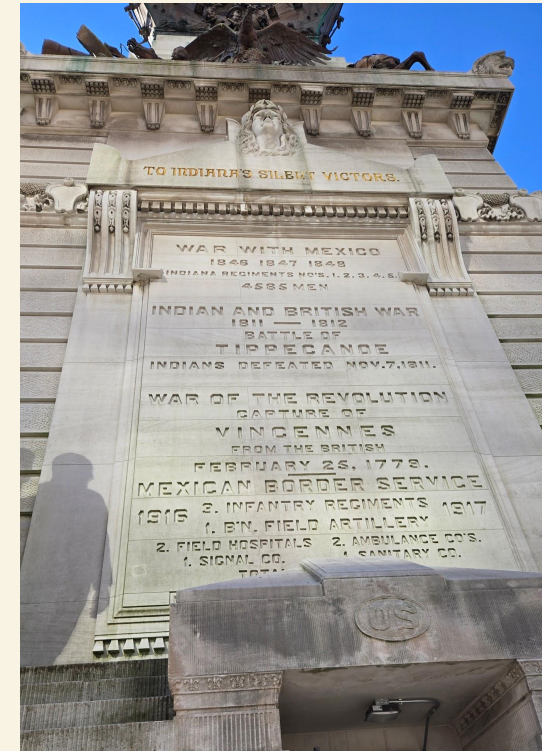
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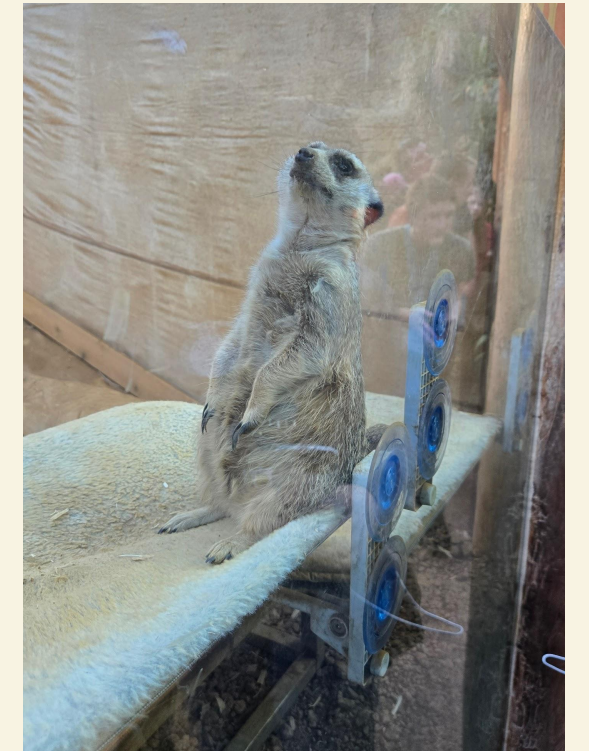
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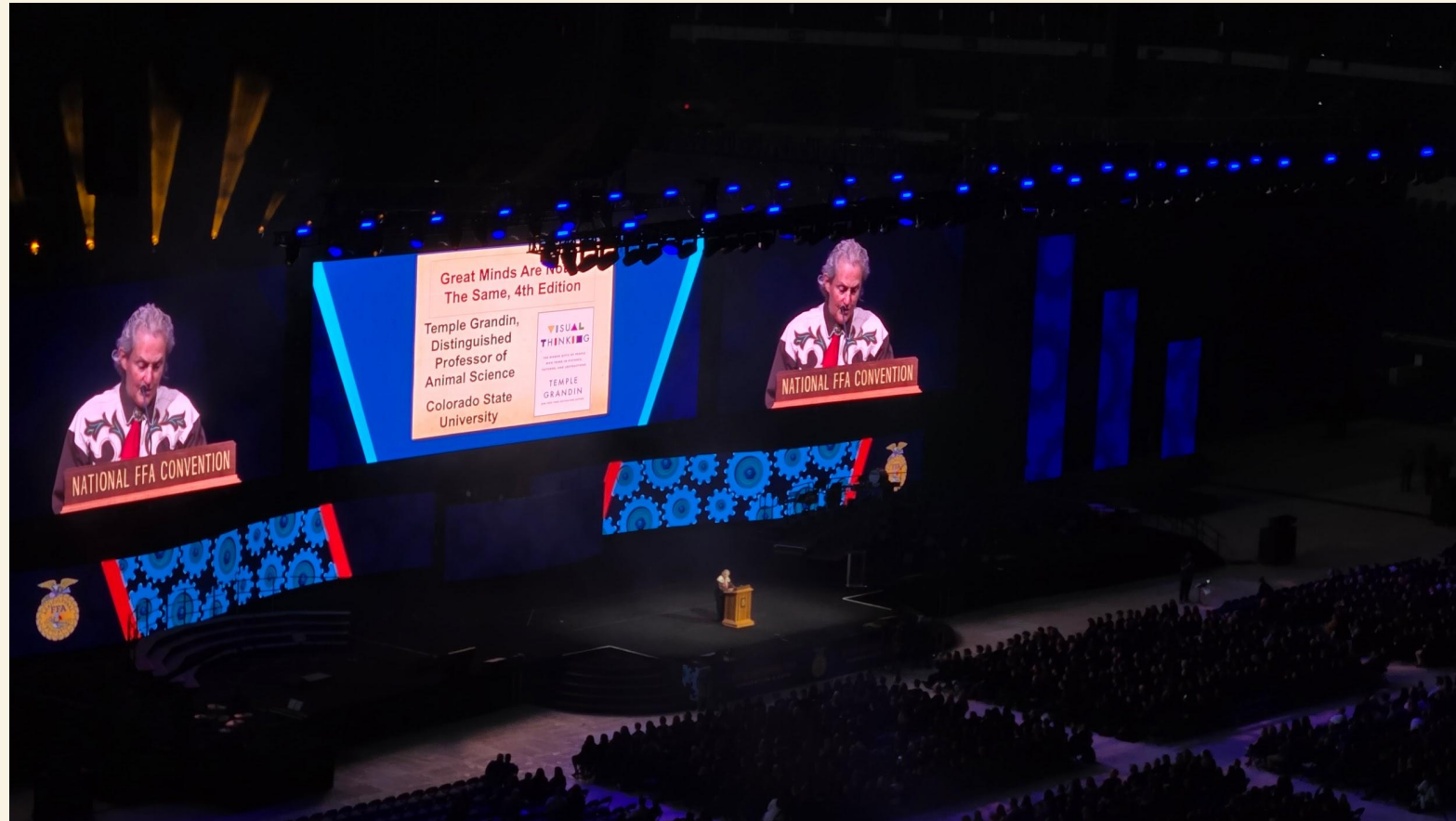


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*Walter Jones*  
Secretary  
2023-2024

*Mya Kelly*  
Secretary  
2024-2025

*Mya Kelly*  
Secretary  
2024-2025

*Walter Jones*  
Secretary  
2023-2024

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Secretary  
2023-2024

Banks School District  
Board of Directors  
Superintendent's Report to the Board  
November 12, 2024

## **General Updates**

As we enter Native American Heritage Month, we reflect on our partnership with the Confederated Tribes of the Grand Ronde. Without their guidance, collaboration, and permission, we would not be able to continue using the Brave as our mascot. We are very thankful (hayu masi) for their commitment to our students and community.

## **College Credit Opportunities at BHS**

During the regular meeting, you will hear from Mr. Rice, one of our high school counselors, who will present on current systems that allow students to earn college credit at BHS. We are also exploring additional opportunities, including collaboration with PCC and the Hillsboro School District, to provide students access to the Early College Program. In this program, qualifying students can progress toward a PCC degree or certificate while completing their high school requirements. Additionally, Washington County leaders are working together to expand workforce development opportunities. I recently met with John Legarza (Banks Economic Development Commissioner) and Jolynn Becker to discuss our involvement in this initiative.

## **District Equity Committee (Led by Caitlin Everett)**

Each school team is currently planning focus groups with students to gather input on topics such as belonging, respect, and kindness. The feedback gathered will be analyzed by the District Equity Committee (DEC) when it forms this winter. These focus groups will take place from November through January.

## **Instructional Leadership (Led by Darla Waite-Larkin)**

On October 14 and 15, Jenn McDermott, our coach from the Center for Educational Leadership at the University of Washington, met individually with each school's administrative team. This was the first of several coaching sessions focused on each team's specific goals. Jenn also conducted classroom observations with our admin team, allowing us to debrief on how these observations align with each school's Vision for Student Learning.

Our NWRES D Instructional Coach has been actively participating in several professional development sessions during late-start Wednesdays. This year, she will focus on building relationships with our teachers, understanding our district's priorities, and supporting teachers with feedback and resources.

## **Mentor Program**

Through NWRESD's Mentor Program, three of our newer teachers are receiving support from an instructional coach. We were pleased to have our district's mentor join one of our CEL Instructional Leadership sessions to better support teachers in aligning classroom practices with our Vision for Student Learning.

## **Transformational Social and Emotional Learning (Led by Darla Waite-Larkin)**

Our District TSEL team attended the BASES (Behavior, Attendance, and Social Emotional Systems) training at the ESD, where we recognized that our district is leading in several key areas. In addition to our progress with TSEL standards, we are implementing innovative methods to better understand student attendance. On October 9, we held our first high school Student Focus Group to amplify student voices regarding attendance and provide a platform for discussing the reasons behind absences. This initiative will expand to the middle and elementary schools. Stay tuned for further updates!

## **Community Curriculum Advisory Committee (Led by Darla Waite-Larkin)**

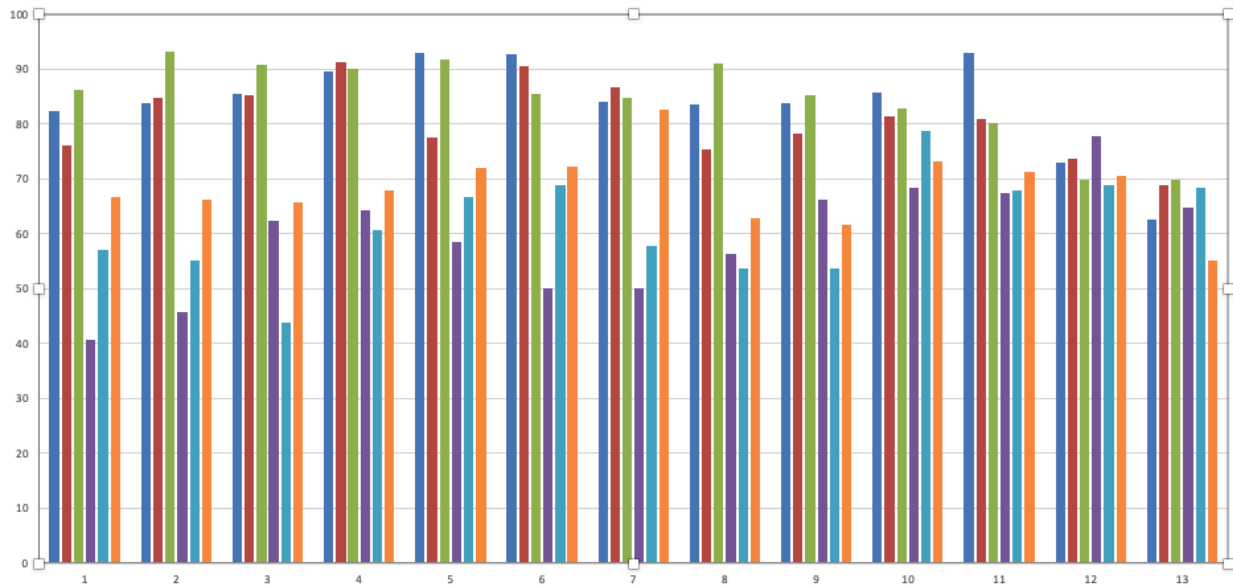
The Community Curriculum Advisory Committee (CCAC) met on October 17. Mr. Pence provided an overview of Oregon's State Standards, explaining their importance and how they guide curriculum selection. I also presented the district's timeline and process for Instructional Materials Adoption, discussing how the district committee and CCAC will collaborate. The next CCAC meeting is scheduled for January 16 at 7:00 p.m.

## **Attendance Efforts (Led by Darla Waite-Larkin)**

Elevating student voice is a priority for us. We have introduced new opportunities to gather student feedback, including attendance focus groups and interviews focusing on questions related to belonging and respect. These efforts are being conducted across all schools, and the data collected will be shared with students.

On October 9, we held our first high school Student Focus Group, providing a space for students to share with adults the factors contributing to their absences. This focus group initiative will continue at the middle and elementary school levels.

*Note: The graph below displays our historical attendance rates, indicating the percentage of "regular attenders," defined as students present for at least 90% of school days (Kinder = 1 on the X-axis, and so on).*



## Bond Updates

The Board will now meet in a work session twice monthly, with virtual meetings scheduled between regular sessions. The additional work session aims to keep Board members informed on progress as we approach the adoption of the long-range campus master plan. Below is a timeline leading up to the decision:

- **November 12, 2024**  
The Board will receive updates on the current drafts of the Master Plan, including options for the district office. There will be no bond related action items on the agenda; however, Board members are encouraged to ask questions during the presentation or afterward via email to Brian.
- **November 19, 2024**  
Student Leadership Forum regarding master plan options.
- **November 19, 2024**  
Bond Oversight Committee meeting.
- **November 25, 2024**  
Interim Work Session (virtual)  
The Board will address follow-up items from the November 12 meeting, along with any updates on the Master Plan or bond progress.

- **December 3, 2024**  
Community Forum regarding master plan options. The format will mirror previous forums, focusing exclusively on master plan reviews.
- **December 9, 2024**  
Work Session and Regular Business Meeting  
The Board will receive a report from the Bond Oversight Committee and any updates on the Master Plan drafts or bond progress. At this time, the district anticipates recommending that the Board take advisory action to advance a single draft by January.
- **December TBD (likely December 30)**  
Interim Work Session
- **January 13, 2024**  
Work Session and Regular Business Meeting  
**Proposed Action:** Adopt a resolution for the preferred master plan.

| Banks School District                  |                                  |   |                        |                         |               |                                     |  |
|--|----------------------------------|---|------------------------|-------------------------|---------------|-------------------------------------|--|
| Schedule of Resources and Requirements |                                  |   |                        |                         |               |                                     |  |
| October 31, 2024                       |                                  |   |                        |                         |               |                                     |  |
| General Fund                           | Function                         | Description   | 2024-25 Budget         | Actual through 10/31/24 | % of Budget   |                                     |  |
| <b>Resources</b>                       | Local                            | Property taxes, rentals, interest and other miscellaneous revenues  | 3,960,000.00           | 81,092.43               | 2.05%         |                                     |  |
|  | Intermediate                     | County School Funds   | 38,000.00              | 0.00                    | 0.00%         |                                     |  |
|  | State                            | State, common school fund and other grants in aid   | 9,490,500.00           | 3,910,499.52            | 41.20%        |                                     |  |
|  | Timber                           | Timber Revenue  | 380,000.00             | 0.00                    | 0.00%         |                                     |  |
|  | Other                            | Interfund transfers and beginning fund balance  | 2,155,000.00           | 2,479,697.58            | 115.07%       | Estimated 23-24 Ending Fund Balance |  |
|  | <b>Total</b>                     |   | <b>\$16,023,500.00</b> | <b>\$6,471,289.53</b>   | <b>40.39%</b> |                                     |  |
| <b>Requirements</b>                    | Salaries                         | Salaries for all licensed, classified, substitutes, administration and other support staff  | 6,560,628.59           | 1,382,374.54            | 21.07%        |                                     |  |
|  | Benefits                         | PERS, social security, workers comp, unemployment, and other contractual employee benefits  | 4,129,071.41           | 852,056.34              | 20.64%        |                                     |  |
|  | Purchased Services               | Instructional services, rentals, travel out of district, tuition, audit fees, legal fees, copiers, utilities, cleaning, bldg repairs, reimbursable transportation | 2,804,700.00           | 548,853.31              | 19.57%        |                                     |  |
|  | Supplies & Depreciable Equipment | Consumable and non consumable supplies, custodian supplies, maint supplies, computer software and hardware  | 393,100.00             | 154,853.51              | 39.39%        |                                     |  |
|  | Other                            | Dues and fees, insurance premiums   | 185,700.00             | 166,517.02              | 89.67%        |                                     |  |
|  | Transfers                        | Transfer from GF to support athletics, food service and repay Buxton Fund   | 645,300.00             | 0.00                    | 0.00%         |                                     |  |
|  | Contingency                      |   | 500,000.00             | 0.00                    | 0.00%         |                                     |  |
|  | Total Appropriated               |   | 15,218,500.00          | <b>\$3,104,654.72</b>   | <b>20.40%</b> |                                     |  |
|  | Unappropriated Balance           |   | 805,000.00             |                         |               |                                     |  |
|  | <b>Total</b>                     |   | <b>\$16,023,500.00</b> |                         |               |                                     |  |

Regular Board Session  
Monday, October 14, 2024 6:00 PM Pacific

District Office Board Room  
12850 NW Main Street  
Banks, OR 97106

Ron Frame: Present  
Corissa Mazurkiewicz: Present  
William Moore: Present  
Leslee Sipp: Present  
Daniel Streblov: Present  
Present: 5.

## 1. Preliminaries

1.1. Call to Order

1.2. Flag Salute

1.3. Roll Call

1.4. Public Welcome/Recognition

1.5. Approval of October 14th, 2024 Agenda

I make a motion to approve the October 14th, 2024 agenda as presented. This motion, made by Corissa Mazurkiewicz and seconded by Daniel Streblov, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblov: Yea  
Yea: 5, Nay: 0

1.6. Banks High School Leadership

BHS Leadership; Kyle Nichols , ASB Vice President & James Bartholomew, FFA Chapter Sentinel, shared information about the recent Homecoming Festivities and Dance as well as upcoming events. Next week, FFA Nursery and Landscaping classes are going to Nationals in Indianapolis, where they will meet new people and learn about how other chapters operate. Kyle and James also shared updates on Fall Sports, school-wide news and details about the broadcasting.

## 2. Recognitions - Food Service Staff

This week is National School Lunch Week, and we want to acknowledge and formally thank our District Food Service staff. These individuals are behind the scenes, greeting students with a smile, creating a welcoming environment where students feel valued and cared for. The District's Food Service staff includes

- Sheila Dale, BES Kitchen Manager, 14 years, and Scott DeGeorge, Cook, 16 years
- Cammie Ford, BMS Kitchen Manager, 10 years
- Saddie Larson, BHS Kitchen Manager, 4 years

This year our meals are free for all students, which has led to an increase in participation by 92% for breakfast and 59% for lunch. We are grateful to our Food Service staff for happily taking on

the increased preparation and work it takes to keep our students well-fed and fueled for better health and academic performance.

### 3. Audience Comment

No public comments

### 4. Presentations/Reports

#### 4.1. Superintendent's Report

Dr. Sica shared his October Superintendent's Report. The full report is available in the board packet.

#### 4.2. Financial Update

Shared the September Financial update, with

5% increase to salaries

### 5. Consent

I make a motion to approve the Consent Agenda Items as presented. This motion, made by Leslee Sipp and seconded by Daniel Streblov, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblov: Yea

Yea: 5, Nay: 0

#### 5.1. Approval of 9.11.24 Regular Board Meeting Minutes

#### 5.2. Approval of 9.11.24 Work Board Meeting Minutes

#### 5.3. Update to the Student Code of Conduct

Brief updates have been made to the Student Code of Conduct to better align with our district policies.

#### 5.4. Routine Personnel Matters

- Classified: Rachael Wright, .625 FTE, BMS IA2
- Licensed: None at this time
- Other: None at this time

#### 5.5. Approval of Out of State Wrestling Tournament

The 9-12 Wrestling team is requesting to travel to California for a Wrestling tournament which requires Board approval.

#### 5.6. Swimming Cooperative Agreement with Forest Grove School District

### 6. Action Items

#### 6.1. Division 22 Assurances

I make a motion to approve the 2023-24 Division 22 Assurances as presented. This motion, made by Daniel Streblov and seconded by Corissa Mazurkiewicz, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblov: Yea

Yea: 5, Nay: 0

Dr. Sica shared the current Division 22 Assurances. Division 22 Assurances, which is required by law to be completed each year, and is based on the prior school year. Rule categories include Teaching and Learning, Health and Safety, District Performance & Accountability, and Human Resources & Staffing. The purpose is to provide a balance of State accountability and local control, as well as details of waivers and corrective actions. For the 2023-24 year, the district is in compliance with all standards and has no corrective actions needed. The full report is attached to this agenda.

For the 2024-25 school year, a Financial Literacy course will need to be a stand-alone class. The District is developing a plan for stand-alone requirements related to this class. Curriculum Adoption will also be addressed. 2024-25 Assurances will be discussed at a later date.

#### 6.2. Approve P&C Construction as the CM/GC

I make a motion to approve P&C Construction for CM/GC Services on the Banks High School Project utilizing 2024 Bond Funds. This motion, made by William Moore and seconded by Daniel Streblov, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblov: Yea

Yea: 5, Nay: 0

The Banks School District solicited Construction Manager / General Contractor (CM/GC) Proposals for the Banks HS Project as part of the 2024 Bond Program with the issuance of Request for Proposals for CM/GC Services. The RFP was publicly advertised on August 16th, 2024 in the Daily Journal of Commerce. Proposals were received on September 12th, 2024 at 2pm. Nine (9) proposals were received that expressed interest in the RFP associated with the 2024 School Bond. Four firms were selected by the District Appointed Evaluation Committee for Interviews on 9/25/2024 (P&C Construction, Triplett Wellman, Kirby Nagelhout and Bremik Construction). The interview committee consisted of Board Chair Ron Frame, Board Member Will Moore, Superintendent Brian Sica, High School Principal Jacob Pence and Vice Principal Ben Buchanan, Maintenance Supervisor Dale Virden, Julie Condon of Bric Architecture, and District Owner's Representatives John Abel and Casey Cunningham. Upon completion of Interviews, the District Interview Committee is recommending P&C Construction.

The administration recommends the Banks School Board approve P&C Construction for CM/GC Services on the Banks High School Project utilizing 2024 Bond Funds. The contract for this project will be negotiated and approved by the Business Manager.

#### 7. Closing

Dr. Sica shared a summary of a recent issue that took place in our district, and how it was handled by Administration.

##### 7.1. Upcoming items

7.1.1. OSBA Legislative Road Show, NWRESD; October 17th, 2024

7.1.2. Conferences: November 6th & 7th, 2024

### 7.1.3. Next Board Meeting: November 12th, 2024

#### 7.2. Board Comments

Member Streblov: Enjoyed hearing the update from the students tonight and is glad to hear that the recent student issue that came up was dealt with quickly and responsibly. Requests more advance notice for the Board when decisions and action need to take place.

Member Sipp: Grateful for the support after her recent husband's passing. Appreciates the District and the families involved for the swift action related to the recent student issue. Loves our Food Service staff and thinks we are lucky to have them. She is also grateful for, and feels privileged to work with our Board members.

Member Moore: Shared some kind words for Member Sipp. Stated he is also grateful for the district's swift handling of the recent student issue. He feels the FFA and the other excitement going on in our district is really cool. He is also grateful for the Board for their professionalism and for their work.

Member Mazurkiewicz: Recognizes Indigenous People's Day. Appreciates Dr. Sica's vision as he develops his own, as well as the district's goal setting. She also appreciates the district's handling of the recent student issue. She feels the district is on a positive trajectory and is grateful for our Food Service staff.

Chairman Frame: There is a lot going on in our district right now. Mentioned the recent Bond meeting had about 17 community members participate. He is encouraged by the actions of the district and reflected on his feelings about the meaning behind We Are Banks Braves.

### 8. Adjourn

Board Work Session  
Monday, October 14, 2024 4:00 PM Pacific

District Office Board Room  
12850 NW Main Street  
Banks, OR 97106

Ron Frame: Present  
Corissa Mazurkiewicz: Present  
William Moore: Present  
Leslee Sipp: Present  
Daniel Streblov: Present  
Present: 5.

## 1. Preliminaries

### 1.1. Call to Order

### 1.2. Roll Call

### 1.3. Approval of Agenda

I make a motion to approve the October 14th, 2024 agenda as presented. This motion, made by Corissa Mazurkiewicz and seconded by Leslee Sipp, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblov: Yea

Yea: 5, Nay: 0

## 2. Discussion Items

### 2.1. Superintendent Goals & Evaluation

Dr. Sica reviewed the 23-24 Superintendent Goals, progress made and goals not met. For 2024-25, goal setting is aligned with the 5 criteria as outlined in the Strategic Plan, which will be used as the criteria for scoring. The board and staff will score Dr. Sica in each of the areas.

Dr. Sica shared an overview of previous year's goals, student and survey data, social emotional learning and safety concerns, community feedback and goal refinement.

The full report is attached to this meeting agenda.

#### 2.1.1. Goal #1 - BSD will provide a positive school culture.

### 2.2. Kelly Field 365 Update

Dr. Sica provided an update on the Kelly Field fundraising campaign which is in the soft launch phase right now, with an overall goal of approximately \$1 million dollars. The goal is to raise 500,000 while in the private phase, before moving into the public phase. Every donor will be recognized, and ideas about what recognition will look like are being considered.

The campaign involves a committee of 13 community members trained to identify potential donors and work with them. Emphasis oif the importance of board members making a donation to demonstrate commitment to the campaign.

Some discussion regarding the need for additional funding for construction and the potential impact on the project timeline.

### 2.3. Bond Update

#### 2.3.1. Master Planning

The Board made a motion to direct the Superintendent to continue working on a master plan utilizing all available district campus space and to work with consultants to further organize the evidence from the investigation from the current district office building. This motion, made by William Moore and seconded by Daniel Streblov, Carried.

Corissa Mazurkiewicz: Abstain (With Conflict), Ron Frame: Nay, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblov: Yea

Yea: 3, Nay: 1, Abstain (With Conflict): 1

Ron Frame: Nay

Introductions were made.

District Administration Building Evaluation: BRIC Architecture, Cornerstone Mngt. & P&C Construction presented a memo on the status of the District Administration building including a comprehensive evaluation of the campus, including cost feedback, sequencing, etc.

Highlights were shared; discussing the potential use of this building, due diligence in understanding its structural integrity, educational and fiscal responsibility and community impact. The conversation included the need for mechanical engineering and structural evaluations to understand the true cost of renovating the building.

Cost estimates and program considerations: The revised budget estimates were shared, including higher costs for structural work and demolition. The team discussed the potential cost differences between renovating the existing building and new construction. The need for accurate cost estimates and the impact on the overall budget was emphasized. The conversation included the importance of understanding the real cost of renovating the building and the potential impact on the new high school program.

Historical Significance and Community Impact: The historical significance of the building was discussed as well as the need to balance preservation with modern educational needs. The team is considering the cost of maintaining the building's character and the impact on the overall budget. A concern was raised regarding the community's desire to preserve the building and its historical value. The conversation emphasized the need for detailed documentation and transparency in the decision-making process.

Next Steps and Decision Making: The team discussed the importance of following protocol and providing direction to the Superintendent for the master plan, as well as the need for additional documentation, and due diligence to support the decision. The potential impact on the project timeline and the importance of making the right decision for the district was also discussed.

Board members shared their thoughts and continued the discussion.

BRIC Architecture is tasked to develop 2 different master plans - one with keeping the building, one with eliminating it. Preliminary plans and costs in November so that a decision can be made in December.

In an effort to move the process forward, Member Moore proposed the motion to direct the Superintendent to continue working on a master plan utilizing all available district campus space and to work with consultants to further organize the evidence from the investigation of the current district office building.

The Superintendent reminded the Board that they would not be adopting a master plan until January.

### 3. Adjourn

Board Work Session  
Wednesday, October 30, 2024 7:00 PM Pacific

Temporary District Office Location  
42350 NW Trellis Way (BES)  
Banks, Or 97106

Ron Frame: Present  
Corissa Mazurkiewicz: Present  
William Moore: Present  
Leslee Sipp: Present  
Daniel Strelbow: Present  
Present: 5.

1. Preliminaries  
Dr. Sica gave a brief overview of the purpose of tonight's meeting.

1.1. Call to Order  
Called to order at 7:05 pm

1.2. Roll Call

1.3. Approval of Agenda  
I make a motion to approve the October 30th, 2024 Work Session agenda as presented. This motion, made by Daniel Strelbow and seconded by Leslee Sipp, Carried.  
Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Strelbow: Yea  
Yea: 5, Nay: 0

2. Discussion Items

2.1. Bond Progress & Upcoming Decisions  
Dr. Sica shared a document that will be used for maintaining and monitoring Bond topics and progress. The Board reviewed the specifics of each item on the list  
Campus Safety: BRIC completed security surveys and interviews with staff. Safety updates will be started in the middle and elementary schools in the immediate future. Although surveys and initial work has been done, reports have not been provided yet.

Community Forum: The links in the document will be live soon; Board members can view them to see the information from each event. The Bond Oversight Committee will meet for the first time on November 15th. The committee will meet quarterly and is tasked with making sure that the Bond progress follows what was conveyed and promised to the community. Cornerstone Management will facilitate the meetings and the committee will have access to as much information as the Board does; as much as they need. After each committee meeting, the Board will receive a report.

Reviewed the Ballot title language as well as the list of the potential adds/wish list. A brief overview of the budget and allocation was reviewed as well. Some discussion of HVAC costs, contingency funds and interest.

In an effort to maintain better efficiency, Dr. Sica shared a proposal for changes to the structure of the Bond meetings. The proposal suggests that the weekly Bond Management and Master Plan meetings are attended by BSD staff only, and Board members attend a Bi-Monthly Work session. The Regular Board and Work Sessions will remain the same. The Bond Oversight Committee Meetings will report to the Board on a quarterly basis.

Chairman Frame's preference is to participate directly with the consultants. Dr. Sica would like a process that is more systemic. Sipp and Mazurkiewicz are fine with this change.

The Master Plan will be created with the highest student population the campus can maintain.

At the November 12th Board meeting, BRIC will present 3 new campus plans; one plan will completely remove the current District Administration Building; one plan will keep the current building but is over the square footage; one plan will include the District Admin building unattached to the high school building. At this point, a significant change in approach will start eating into the cost of BRIC and P&C services, as well as diminish the results of the plans. The Board will need to consider what point they will want to move forward to the next phase. The plans will be shared with the Board on November 8th; the Board should review the plans and send any questions to Brian to pass along to BRIC. There will be no action item on November 12th. The Bond Oversight Committee will meet on November 19th and there will be a community forum held on December 3rd. Dr. Sica proposes that the Board is prepared to make emotion to move a draft master plan forward, for BRIC to refine a draft during December to presenting January,

Misc: Temporary housing of students will likely be a Superintendent's decision. The Auxillary gym is being planned to be built next to the middle school.

The memo from BRIC regarding the District Administration Building was shared again, as well as the BSD Board agreements. Noteworthy: any formal decision will be listed as an action item. The next interim work session was scheduled. Board members should send any clarifying questions ahead of time to Brian.

Chairman made mention of purchasing additional property. Member Moore spoke to Mr. Eggleston and will provide the Board with the specific needs and desires of the shop.

3. Adjourn

Adjourned at 8:32pm

| November Progress |          |  |  |                                    |                                    |
|-------------------|----------|--|--|------------------------------------|------------------------------------|
| Topic             | Progress | Current Decisions  | Upcoming Decision                            | Needs of the Board by the District | Needs of the District by the Board |
| Master Planning   |          | <ul style="list-style-type: none"> <li>● Revised Bond Program (<b>Decisions Made at BMT</b>) -               <ul style="list-style-type: none"> <li>○ For Example                   <ul style="list-style-type: none"> <li>■ Square Footage of the classrooms</li> </ul> </li> <li>○ We have been advised:                   <ul style="list-style-type: none"> <li>■ Recent projects are consistently over budget at the design phase due to the rate at which cost have increased</li> <li>■ The cost is not due to excessive or lavish design, rather, trying to build more sq, ft than funds allow.</li> </ul> </li> </ul> </li> </ul> | First Reading of the Master Plan in December |                                    |                                    |
| Campus Safety     |          |  |  |                                    |                                    |
| Site Analysis     |          |  |  |                                    |                                    |
| October Progress  |          |  |  |                                    |                                    |
| Topic             | Progress | Current Decisions  | Upcoming Decision                            | Needs of the Board by the District |                                    |

|                 |   |  |  |   |  |
|-----------------|---|--|--|---|--|
| Master Planning | <ul style="list-style-type: none"> <li>BRIC is preparing a Master Plan draft that includes options for the current DO building as part of due diligence. They are not considering additional exploration and cost are estimates based on consultant observation and experience (<a href="#">See memo with supporting documents</a>). The Master Plan will show how portions of the HS program are impacted (location, omission, etc) by keeping the DO</li> <li>BRIC is moving forward with the details of a Master Plan that includes the removal of the District Office and maximizes the HS program that can be included in the 2024 Bond Project</li> </ul> | <ul style="list-style-type: none"> <li>The more beneficial location of the aux gym is adjacent (possibly not connected) to the Middle School)</li> <li>Pending - Two or three story building <ul style="list-style-type: none"> <li>Three seems to be against current city ordinance.</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>First Reading of the Master Plan in December</li> <li>Master Plan updates given on November 12</li> </ul> | <ul style="list-style-type: none"> <li>At the November 12 Meeting <ul style="list-style-type: none"> <li>Provide feedback and specific questions to Cornerstone/BRIC/P&amp;C regarding <ul style="list-style-type: none"> <li>The DO memo and supporting documentation</li> <li>The Master Plans</li> </ul> </li> </ul> </li> </ul> |  |
| Campus Safety   | <ul style="list-style-type: none"> <li>BRIC is completing a safety analysis using the <a href="#">CPTED Tool</a> and interviews with building staff</li> </ul>  |  | <ul style="list-style-type: none"> <li>Perimeter Fencing and Secure Vestibule design (Details and Date TBD)</li> </ul>                           | <ul style="list-style-type: none"> <li>Review and provide feedback when plans are available.</li> </ul>   |  |
| Site Analysis   | <ul style="list-style-type: none"> <li>Cornerstone is organizing survey work and initial permitting etc.</li> <li>Use of Wilkes and North roads for bus traffic</li> <li>Use of Oak Way for entrance</li> </ul>   | None   | None   | None  |  |

# Banks SD 13 - 23-25 Progress Markers

| Progress Marker Identifier # | Progress Marker  | 2023-24 Q1 Progress (7/1/23-9/30/23) |
|------------------------------|--|--------------------------------------|
| 1                            | <b>Start to See: Early signs of progress (3-6 months)</b>  |                                      |
| 2                            | PM1<br>Community engagement is authentic, consistent, and ongoing. The strengths that educators, students, families, focal groups, and tribal communities bring to the educational experience informs school and district practices and planning.  | Low                                  |
| 3                            | PM2<br>Equity tools are utilized in continuous improvement cycles, including the ongoing use of an equity lens or decision-tool that impacts policies, procedures, people/students, resource allocation, and practices that may impact grading, discipline, and attendance.  | Medium                               |
| 4                            | PM3<br>Data teams are formed and provided time to meet regularly to review disaggregated student data in multiple categories (grade bands, content areas, attendance, discipline, mental health, participation in advanced coursework, formative assessment data, etc.). These teams have open access to timely student data and as a result decisions are made that positively impact district/school-wide systems and focal populations.   | Medium                               |
| 5                            | PM4<br>Schools and districts have an accurate inventory of literacy assessments, tools, and curriculum being used, including digital resources, to support literacy (reading, writing, listening, and speaking). The inventory includes a review of what resources and professional development are research-aligned, formative, diagnostic, and culturally responsive.  | Low                                  |
| 6                            | <b>Gaining Traction: Intermediate Changes (6-18 months)</b>  |                                      |
| 7                            | PM5<br>Two-way communication practices are in place, with attention to mobile students and primary family languages. Families understand approaches to engagement and attendance, literacy strategy, math vision, what "9th grade on-track" means, graduation requirements, access to advanced/college-level courses and CTE experiences, and approaches to supporting student well-being and well-rounded education.  | Low                                  |
| 8                            | PM6<br>Student agency and voice is elevated. Educators use student-centered approaches and instructional practices that shift processes and policies that actualize student and family ideas and priorities.   | Low                                  |
| 9                            | PM7<br>Action research, professional learning, data teams, and strengths-based intervention systems are supported by school leaders and are working in concert to identify policies, practices, or procedures informed by staff feedback to meet student needs, including addressing systemic barriers, the root-causes of chronic absenteeism, academic disparity, and student well-being. These changes and supports are monitored and adjusted as needed.   | Low                                  |
| 10                           | PM8<br>Comprehensive, evidence-informed, culturally responsive literacy plans, including professional development for educators, are documented and communicated to staff, students (developmentally appropriate), and families. Literacy plans and instruction are evaluated and adjusted to deepen students' learning. Digital resources are being used with fidelity to advance learners' engagement with instruction.  | Low                                  |
| 11                           | PM9<br>A review of 9th grade course scheduling, as it relates to on-track status for focal student groups, accounts for core and support core class placement. School staff ensure emerging bilingual students are enrolled in appropriate credit-bearing courses that meet graduation requirements.   | Medium                               |
| 12                           | PM10<br>Foundational learning practices that create a culturally sustaining and welcoming climate are visible. This includes practices that ensure safe, brave, and welcoming classrooms, schools and co/extra curricular environments. Strengths-based, equity-centered, trauma and SEL-informed practices are present and noticeable. Policies and practices prioritize health, well-being, care, connection, engagement, and relationship building. Multiple ways of being are supported through culturally affirming and sustaining practices for students, staff, and administrators. | Medium                               |
| 13                           | <b>Profound Progress: Substantial and Significant Changes (18 months+)</b>   |                                      |
| 14                           | PM11<br>Schools strengthen partnerships with active community organizations and partners, including local public health, mental health, colleges, workforce development boards, employers, labor partners, faith communities, Tribal nations, and other education partners in order to collaboratively support students' growth and well-being. Characteristics of strong partnerships include mutual trust and respect, strengths-based and collaborative approaches, clear communication around roles, and shared responsibilities and decision-making power.                            | High                                 |
| 15                           | PM12<br>Financial stewardship reflects high-quality spending with accurate and transparent use of state and federal funds in relationship to a comprehensive needs assessment, disaggregated data, and the priorities expressed by students, families, communities, business, and Tribal partners in resource allocation and review.   | Low                                  |
| 16                           | PM13<br>Students and educators experience a well-rounded and balanced use of assessment systems that help them identify student learning in the areas of the Oregon State Standards. Educators understand how to assess emerging multilingual students' assets to inform gauging progress.   | No observable change                 |
| 17                           | PM14<br>Policies, practices, and learning communities address systemic barriers. Schools and districts have a process to identify, analyze, and address barriers that disconnect students from their educational goals, impact student engagement or attendance, and/or impede students from graduating on-time or transitioning to their next steps after high school. Staff members are consistently engaging in action research, guided by students strengths and interests, to improve their practice and advance professional learning.   | No observable change                 |
| 18                           | PM15<br>Schools create places and learning conditions where every student, family, educator and staff member is welcomed, where their culture and assets are valued and supported, and where their voices are integral to decision making. Instruction is monitored and adjusted to advance and deepen individual learners' knowledge and understanding of the curriculum. Educators are empowered with agency and creativity. Communities are alive with visions, stories, and systems of vitality, wholeness, and sustainability.  | Low                                  |
| 19                           | <b>Overall Reflection: Narrative Response</b><br><b>For the following questions, please type your narrative response directly, ignoring the drop-down options.</b>   |                                      |

| 2023-24 Q2 Progress (10/1/23-12/31/23) | 2023-24 Q3 Progress (1/1/24-3/31/24) | 2023-24 Q4 Progress (4/1/24-6/30/24) |
|--|--------------------------------------|--------------------------------------|
| Medium                                 | Medium                               | No observable change                 |
| Medium                                 | Medium                               | No observable change                 |
| Medium                                 | Medium                               | No observable change                 |
| Medium                                 | Medium                               | No observable change                 |
| Low                                    | Low                                  | No observable change                 |
| Medium                                 | Medium                               | No observable change                 |
| Medium                                 | Medium                               | No observable change                 |
| Low                                    | Low                                  | No observable change                 |
| Medium                                 | Medium                               | No observable change                 |
| Medium                                 | Medium                               | No observable change                 |
| High                                   | High                                 | No observable change                 |
| Low                                    | Low                                  | No observable change                 |
| No observable change                   | Low                                  | No observable change                 |
| No observable change                   | Low                                  | No observable change                 |
| Medium                                 | Medium                               | No observable change                 |

2024-25 Q1 Progress  
(7/1/24-9/30/24)

Medium

Low

High

Low

Low

Low

Medium

Low

No observable change

Low

Low

Low

Low

Low

Low

| Progress Marker Identifier # | Progress Marker  | 2023-24 Q1 Progress (7/1/23-9/30/23)  |
|------------------------------|--|---|
| 20<br>OR1                    | Please share any highlights that provide additional context about the changes you have noted in your progress marker ratings above   | BSD has undergone an extensive process of community engagement to create a strategic plan. As we move into our second year of the project, we have created scorecards and action plans for each of our schools that are aligned to the priorities of that plan. Some other highlights include: 1) Banks Elementary School was selected to participate in the Oregon RTI project. They have met regularly and are making steps toward full implementation. 2) We are making significant progress by partnering with the University of Washington to develop instructional visions for each of our schools. We are also implementing feedback loops to staff that are directly tied to that vision. 3) Our 9th grade success team continues to meet and make progress toward their goals. 4) Each school is represented at the Rural Development Initiative in our community to strengthen the partnerships of the entities in Banks. 5) The Banks School District has defined our vision for the educational experience of every child to be one that makes them Happy and Proud. We continue to align our actions to realizing this vision. |
| 21<br>OR2                    | Please share other changes you've observed outside of the progress markers; for example, any observable changes made toward your outcomes when or if they don't correspond to the progress markers.                    | Nothing to report at this time.   |
| 22<br>OR3                    | Please share any lessons learned, constructive or critical, over this quarter, including anything surprising that has occurred that might be valuable for other leaders in your region or state leaders to understand. | We continue to strive to find assessment modes that are palatable to our community. However, it is clear that OSAS is not one. We need to reconcile the fatal flaw of allowing families to opt out while still counting those opt outs against the success rates of the school. That flawed use of data supports the false narrative of school failure.   |

| 2023-24 Q2 Progress (10/1/23-12/31/23)   | 2023-24 Q3 Progress (1/1/24-3/31/24)   | 2023-24 Q4 Progress (4/1/24-6/30/24) |
|--|--|--------------------------------------|
| <p>Banks School District continues the actions described in the Q1 report and continues to see evidence of growth. For example, the percentage of Elementary School Students Identified as Tier 3 for Literacy Intervention dropped in half by the end of December 2023. Likewise, over 50% of 6th grade students gained at least a year of literacy growth in the first semester.</p> | <p>Similar trends continue from Q2 as previously described. We believe these are indicative of successes that will be realized in Q4 with our summative indicators.</p>  |                                      |
| <p>Nothing to report at this time.</p>   | <p>We have increased community inputs by formalizing a community curriculum committee to advise the board.</p>   |                                      |
| <p>We continue to work on mending the distrust our community sees in the OSAS exams. We continue to ask ODE to make progress toward fixing the obvious fatal flaw in the opt out process. However, we have built a comprehensive battery of assessments that our community trusts to demonstrate valid and reliable evidence of progress.</p>  | <p>We continue to administer the OSAS exam as are analyzing results. We have observed significant increase in participation at our high school. In 2022-2023 all but one student opted out. We now have approximately 50% of our students testing.</p> |                                      |

2024-25 Q1 Progress  
(7/1/24-9/30/24)

We anecdotally believe that we are making significant progress in part due to our commitment to improvement science. Each school has a clearly defined action plan that is aligned to these indicators and quantitatively evaluated for both implementation as impact each quarter. Our professional belief is that our year long indicators will continue to improve.

Our progress indicators exceed the breadth of the IG reporting tools.

While we see incremental increases to our OSAS participation, it is clear that measure is not valued by the majority of our community. We are forced to find other valid and reliable measures of student progress in order to engage our community in academic discourse.

# Banks SD 13 - 2023-24 Budget

| Activity ID # | Outcome and Strategy | Activity   | All Reported Quarters Total Spent (autosum) | Activity Notes Q4 4/1/24-6/30/24 (Optional) | EIS Activity Spending Q4 4/1/24-6/30/24 | HSS Activity Spending Q4 4/1/24 - 8/15/24 | SIA Activity Spending Q4 4/1/24 - 9/30/24 | Q4 Total Spent (Autosum) |
|---------------|----------------------|--|---|---|---|---|---|--------------------------|
| 1             |                      | <b>Total Allocation 2023-24</b>                              | <b>\$0.00</b>                               |   |   |   |   | <b>\$0.00</b>            |
| 2             |                      | <b>Unbudgeted (Autocalculate)</b>                            | <b>\$0.00</b>                               |   |   |   |   | <b>\$0.00</b>            |
| 3             |                      | <b>- Total Budgeted Amounts (Autosum)</b>                    | <b>\$1,326,755.82</b>                       |   | <b>\$0.00</b>                           | <b>\$144,739.75</b>                       | <b>\$511,639.10</b>                       | <b>\$656,378.85</b>      |
| 4             | 1 --                 | Indirect/Administration                                      | \$0.00                                      |   |   |   |   | \$0.00                   |
| 5             | 2 A1                 | Salary for Certified Fine Arts Teacher at Banks High School  | \$54,033.47                                 |   |   |   | \$26,009.44                               | \$26,009.44              |
| 6             | 3 A1                 | Associated Payroll Costs for Certified Fine Arts Teacher at  | \$42,961.88                                 |   |   |   | \$20,807.72                               | \$20,807.72              |
| 7             | 4 A1                 | Salary for two Certified Social Studies Teachers. One at     | \$122,761.13                                |   |   |   | \$62,574.61                               | \$62,574.61              |
| 8             | 5 A1                 | Associated Payroll Costs for two Certified Social Studies    | \$92,742.99                                 |   |   |   | \$45,999.03                               | \$45,999.03              |
| 9             | 6 A1                 | Salary for Certified Science Teacher at Banks Middle         | \$88,071.84                                 |   |   |   | \$44,248.12                               | \$44,248.12              |
| 10            | 7 A1                 | Associated Payroll Costs for Certified Science Teacher at    | \$57,175.46                                 |   |   |   | \$28,773.58                               | \$28,773.58              |
| 11            | 8 C3                 | Salary for counselor for the Banks Elementary School         | \$52,944.56                                 |   |   |   | \$25,099.04                               | \$25,099.04              |
| 12            | 9 C3                 | Associated Payroll Costs for counselor for the Banks         | \$35,141.79                                 |   |   |   | \$20,864.00                               | \$20,864.00              |
| 13            | 10 B1                | Salary for counselor/dropout specialist for the Banks Middle | \$56,963.88                                 |   |   |   | \$26,804.23                               | \$26,804.23              |
| 14            | 11 B1                | Associated Payroll Costs for counselor/dropout specialist    | \$44,810.30                                 |   |   |   | \$21,200.91                               | \$21,200.91              |
| 15            | 12 C3                | Salary for TOSA for Banks Elementary School for              | \$107,203.33                                |   |   |   | \$49,967.76                               | \$49,967.76              |
| 16            | 13 C3                | Associated Payroll Costs for TOSA for Banks Elementary       | \$59,462.58                                 |   |   |   | \$30,570.13                               | \$30,570.13              |
| 17            | 14 C2                | Salary for two Classified Aids at Kindergarten Level         | \$54,218.62                                 |   |   |   | \$27,651.92                               | \$27,651.92              |
| 18            | 15 C2                | Associated Payroll costs for two Classified Aids at          | \$22,752.39                                 |   |   |   | \$11,087.80                               | \$11,087.80              |
| 19            | 16 A5                | Salary for CTE Agriculture Teacher                           | \$58,131.30                                 |   |   | \$27,020.10                               |   | \$27,020.10              |
| 20            | 17 A5                | Salary for CTE Applied Arts Teacher                          | \$77,031.36                                 |   |   | \$32,045.00                               |   | \$32,045.00              |
| 21            | 18 A5                | Associated Payroll Costs for CTE Applied Arts Teacher and    | \$96,701.93                                 |   |   | \$41,336.85                               |   | \$41,336.85              |
| 22            | 19 A4                | Salary for Counselor at Banks High School                    | \$52,692.26                                 |   |   | \$23,641.63                               |   | \$23,641.63              |
| 23            | 20 A4                | Associated Payroll Costs for Counselor at Banks High         | \$44,236.40                                 |   |   | \$20,696.17                               |   | \$20,696.17              |
| 24            | 21 C1                | Partnership with community organizations to provide          | \$3,022.05                                  |   |   |   |   | \$0.00                   |
| 25            | A5                   | Supplies for CTE Program Expansion                           | \$2,917.96                                  |   |   |   |   | \$0.00                   |
| 26            | D1                   | Salary for Family Engagement Coordinator                     | \$25,635.36                                 |   |   |   | \$11,522.16                               | \$11,522.16              |
| 27            | D1                   | Associated Payroll Costs for Family Engagement               | \$10,380.70                                 |   |   |   | \$4,687.65                                | \$4,687.65               |
| 28            | A1                   | Enhancing Materials Adoptions                                | \$53,771.00                                 |   |   |   | \$53,771.00                               | \$53,771.00              |
| 29            | A3                   | Instructional Coaching/Mentoring                             | \$10,991.28                                 |   |   |   |   | \$0.00                   |

| Activity Notes Q3 1/1/24-3/31/24 (Optional) | EIIS Activity Spending Q3 1/1/24-3/31/24 | HSS Activity Spending Q3 1/1/24-3/31/24 | SIA Activity Spending Q3 1/1/24-3/31/24 | Q3 Total Spent (Autosum) | Activity Notes Q1 & Q2 7/1/23-12/31/23 (Optional) | EIIS Activity Spending Q1 & Q2 7/1/23-12-31-23 | HSS Activity Spending Q1 & Q2 7/1/23-12/31-23 |
|---|--|---|---|--------------------------|---|--|---|
|   |  |   |   | \$0.00                   |   |  |   |
|   |  |   |   | \$0.00                   |   |  |   |
|   | \$3,022.05                               | \$79,602.45                             | \$235,457.67                            | \$318,082.17             |   | \$0.00   | \$107,369.01                                  |
|   |  |   |   | \$0.00                   |   |  |   |
|   |  |   | \$12,810.99                             | \$12,810.99              |   |  |   |
|   |  |   | \$10,176.82                             | \$10,176.82              |   |  |   |
|   |  |   | \$29,998.58                             | \$29,998.58              |   |  |   |
|   |  |   | \$22,844.31                             | \$22,844.31              |   |  |   |
|   |  |   | \$21,943.52                             | \$21,943.52              |   |  |   |
|   |  |   | \$14,609.86                             | \$14,609.86              |   |  |   |
|   |  |   | \$13,779.24                             | \$13,779.24              |   |  |   |
|   |  |   | \$7,778.09                              | \$7,778.09               |   |  |   |
|   |  |   | \$13,211.28                             | \$13,211.28              |   |  |   |
|   |  |   | \$10,326.88                             | \$10,326.88              |   |  |   |
|   |  |   | \$23,198.73                             | \$23,198.73              |   |  |   |
|   |  |   | \$14,293.85                             | \$14,293.85              |   |  |   |
|   |  |   | \$13,456.41                             | \$13,456.41              |   |  |   |
|   |  |   | \$6,106.93                              | \$6,106.93               |   |  |   |
|   |  | \$13,379.76                             |   | \$13,379.76              |   |  | \$17,731.44                                   |
|   |  | \$19,398.36                             |   | \$19,398.36              |   |  | \$25,588.00                                   |
|   |  | \$24,177.91                             |   | \$24,177.91              |   |  | \$31,187.17                                   |
|   |  | \$12,450.27                             |   | \$12,450.27              |   |  | \$16,600.36                                   |
|   |  | \$10,089.02                             |   | \$10,089.02              |   |  | \$13,451.21                                   |
|   | \$3,022.05                               |   |   | \$3,022.05               | Still finalizing program                          | \$0.00   |   |
|   |  | \$107.13                                |   | \$107.13                 |   |  | \$2,810.83                                    |
|   |  |   | \$7,056.60                              | \$7,056.60               |   |  |   |
|   |  |   | \$2,874.30                              | \$2,874.30               |   |  |   |
| No Q3 Expenditures                          |  |   | \$0.00                                  | \$0.00                   | No Q1 & Q2 expenditures                           |  |   |
|   |  |   | \$10,991.28                             | \$10,991.28              | No Q1 & Q2 expenditures                           |  |   |

| SIA Activity Spending Q1 & Q2 7/1/23-12/31/23 | Q1 and Q2 Spending Totals (autosum) | Partnership                  | FTE    | FTE Type                                     | EIS Allowable Expenditure Area | HSS Activity Category | SIA Allowable Use Category | Object Code |
|---|-------------------------------------|------------------------------|--------|--|--------------------------------|-----------------------|----------------------------|-------------|
|   | \$0.00                              |                              |        |  |                                |                       |                            |             |
|   | \$0.00                              |                              |        |  |                                |                       |                            |             |
| <b>\$244,925.79</b>                           | <b>\$352,294.80</b>                 |                              |        |  |                                |                       |                            |             |
|   | \$0.00                              | --                           | --     | --   | --                             | --                    | --                         | 690         |
| \$15,213.04                                   | \$15,213.04                         |                              |        | 1 Arts: Fine & Performance Arts (art/ music/ |                                |                       | WRE                        | 111         |
| \$11,977.34                                   | \$11,977.34                         |                              |        | Arts: Fine & Performance Arts (art/ music/   |                                |                       | WRE                        | 2XX         |
| \$30,187.94                                   | \$30,187.94                         |                              |        | 2 Core: Social Sciences (civics/ history/    |                                |                       | WRE                        | 111         |
| \$23,899.65                                   | \$23,899.65                         |                              |        | Core: Social Sciences (civics/ history/      |                                |                       | WRE                        | 2XX         |
| \$21,880.20                                   | \$21,880.20                         |                              |        | 1 Core: Science (biology/ chemistry/         |                                |                       | WRE                        | 111         |
| \$13,792.02                                   | \$13,792.02                         |                              |        | Core: Science (biology/ chemistry/           |                                |                       | WRE                        | 2XX         |
| \$14,066.28                                   | \$14,066.28                         |                              |        | 1 Supports: School Counselor/School Social   |                                |                       | H&S                        | 111         |
| \$6,499.70                                    | \$6,499.70                          |                              |        | Supports: School Counselor/School Social     |                                |                       | H&S                        | 2XX         |
| \$16,948.37                                   | \$16,948.37                         |                              |        | 1 Supports: School Counselor/School Social   |                                | DP MS8                | H&S                        | 111         |
| \$13,282.51                                   | \$13,282.51                         |                              |        | Supports: School Counselor/School Social     |                                | DP MS8                | H&S                        | 2XX         |
| \$34,036.84                                   | \$34,036.84                         |                              |        | 1 Supports: Other                            |                                |                       | H&S                        | 113         |
| \$14,598.60                                   | \$14,598.60                         |                              |        | Supports: Other                              |                                |                       | H&S                        | 2XX         |
| \$13,110.29                                   | \$13,110.29                         |                              | 1.625  | Supports: Other                              |                                |                       | RCS                        | 112         |
| \$5,557.66                                    | \$5,557.66                          |                              |        | Supports: Other                              |                                |                       | RCS                        | 2XX         |
|   | \$17,731.44                         |                              |        | 1 Arts (Applied): CTE (Approved Program of   |                                | CTE STA               |                            | 111         |
|   | \$25,588.00                         |                              |        | 1 Arts (Applied): CTE (Approved Program of   |                                | CTE STA               |                            | 111         |
|   | \$31,187.17                         |                              |        | Arts (Applied): CTE (Approved Program of     |                                | CTE STA               |                            | 2XX         |
|   | \$16,600.36                         |                              |        | 1 Supports: School Counselor/School Social   |                                | DP STA                |                            | 111         |
|   | \$13,451.21                         |                              |        | Supports: School Counselor/School Social     |                                | DP STA                |                            | 2XX         |
|   | \$0.00                              | Community-Based Organization |        |  | ENG                            |                       |                            | 31X         |
|   | \$2,810.83                          |                              |        |  |                                | CTE STA               |                            | 4XX         |
| \$7,056.60                                    | \$7,056.60                          |                              | 0.8125 | Supports: Family/Community Engagement        |                                |                       | OCG                        | 112         |
| \$2,818.75                                    | \$2,818.75                          |                              |        | Supports: Family/Community Engagement        |                                |                       | OCG                        | 2XX         |
| \$0.00  | \$0.00                              |                              |        |  |                                |                       | WRE                        | 410         |
| \$0.00  | \$0.00                              |                              |        |  |                                |                       | WRE                        | 31X         |

| EIS Activity Budget 23-24 | HSS Activity Budget 23-24 | SIA Activity Budget 23-24 | Total Activity Budget 23-24 (autosum) | Last Updated     |
|---------------------------|---------------------------|---------------------------|---------------------------------------|------------------|
| \$3,022.05                | \$331,711.21              | \$992,022.56              | \$1,326,755.82                        | 08/10/24 4:14 PM |
| \$0.00                    | \$0.00                    | \$0.00                    | \$0.00                                | 08/10/24 4:14 PM |
| \$3,022.05                | \$331,711.21              | \$992,022.56              | \$1,326,755.82                        | 10/14/24 2:58 PM |
|                           |                           |                           | \$0.00                                | 08/10/24 4:14 PM |
|                           |                           | \$51,244.00               | \$51,244.00                           | 10/14/24 2:29 PM |
|                           |                           | \$40,292.98               | \$40,292.98                           | 10/14/24 2:29 PM |
|                           |                           | \$116,835.60              | \$116,835.60                          | 10/14/24 2:29 PM |
|                           |                           | \$86,887.57               | \$86,887.57                           | 10/14/24 2:29 PM |
|                           |                           | \$88,723.95               | \$88,723.95                           | 10/14/24 2:29 PM |
|                           |                           | \$57,741.00               | \$57,741.00                           | 10/14/24 2:35 PM |
|                           |                           | \$55,915.65               | \$55,915.65                           | 10/14/24 2:35 PM |
|                           |                           | \$42,715.13               | \$42,715.13                           | 10/14/24 2:35 PM |
|                           |                           | \$55,117.00               | \$55,117.00                           | 10/14/24 2:35 PM |
|                           |                           | \$42,475.81               | \$42,475.81                           | 10/14/24 2:35 PM |
|                           |                           | \$92,795.00               | \$92,795.00                           | 10/14/24 2:35 PM |
|                           |                           | \$57,529.33               | \$57,529.33                           | 10/14/24 2:35 PM |
|                           |                           | \$48,825.22               | \$48,825.22                           | 10/14/24 2:35 PM |
|                           |                           | \$27,764.21               | \$27,764.21                           | 10/14/24 2:35 PM |
|                           | \$52,802.00               |                           | \$52,802.00                           | 10/14/24 2:49 PM |
|                           | \$76,764.00               |                           | \$76,764.00                           | 10/14/24 2:55 PM |
|                           | \$95,965.00               |                           | \$95,965.00                           | 10/14/24 2:58 PM |
|                           | \$49,801.12               |                           | \$49,801.12                           | 10/14/24 2:39 PM |
|                           | \$40,351.96               |                           | \$40,351.96                           | 10/14/24 2:43 PM |
| \$3,022.05                |                           |                           | \$3,022.05                            | 08/10/24 4:14 PM |
|                           | \$16,027.13               |                           | \$16,027.13                           | 08/10/24 4:14 PM |
|                           |                           | \$25,875.00               | \$25,875.00                           | 10/14/24 1:59 PM |
|                           |                           | \$10,338.00               | \$10,338.00                           | 10/14/24 1:59 PM |
|                           |                           | \$50,947.11               | \$50,947.11                           | 10/14/24 2:35 PM |
|                           |                           | \$40,000.00               | \$40,000.00                           | 08/10/24 4:14 PM |

# OSBA Board of Directors CANDIDATE QUESTIONNAIRE

Name: Nancy E Thomas

Date: 23 Sept 2024

Address: 3766 SE Mckenzie Ave

City/Zip: Hillsboro, OR 97123

Business phone: 971 813.3189

Residence phone: 503.270.7596

Cell phone: 503.270.7596

E-mail: thomasn@hds.k12.or.us

District/ESD/CC: Hillsboro School District

Term expires: 2025 Years on board: 4

Region: Washington County



Position #: 20

*I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.*

Nancy E Thomas  
Name

September 23, 2024  
Date

**Be brief; please limit your responses to 50 words per question.**

1. Describe in your own words the mission and goals of OSBA.

OSBA provides multiple supports to local school boards and their directors including but not limited to Board of Director training, attorneys specializing in education, legislative lobbying efforts for matters that impact all school districts, contracted services, eg, insurance. These resources and others are INVALUABLE to all districts and especially our smaller and rural school districts.

2. What do you want to accomplish by serving on the OSBA board of directors?

I want to see continued progress as OSBA reviews itself, revamps itself and makes the turn toward a brighter and sustainable future for itself and our state school boards. I'd like to be a part of the OSBA change and the OSBA future. Looking forward to seeing a redraft of the strategic plan as well as stabilization and accountability of our finances. Hillsboro has taught me about partnership, collaboration and accountability and I bring these values to OSBA participation.

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

There are two skills that I bring to the OSBA. One is the ability to say what needs to be said and know when to say it, and the other is authentic servant leadership. I prioritize the organization and its mission and direct my activities to support that mission. I respect the opinions of all and value the right to express them. As an elected official on behalf of our school districts and school boards, its imperative that I listen as intently as I speak and share my own thoughts.

# OSBA Board of Directors

4. What do you see as the two most challenging issues faced by OSBA?

First, we need to stabilize our budget for now and protect the endowment that supports the organization. That includes a successful increase in dues for all members. Second, we must re-brand ourselves under our new leadership and provide transparency and accountability to our members as well as maximize our value add to them and their districts.

5. What do you see as the two most challenging issues faced by your region?

First, our most challenging issues is the completion of all collective bargaining agreements of which Hillsboro is last. We must conclude and without further negative impact on students and teacher lay offs. Second, we must navigate a deficit created by lack of CSL level funding. We now face hard decisions that will impact collect bargaining as well as services delivered to our students and community.

6. What is your plan for communicating with boards in your region?

I communicate either in writing or via report out to our board of directors after every OSBA event. The OSBA board itself has provided a wealth of opportunity to share and collaborate with districts in my region. I would like to do some type of newsletter to all boards in our region collaborated by regional members of the OSBA board.

**Please continue to the next section.**

# OSBA Board of Directors

## CANDIDATE PERSONAL/PROFESSIONAL RESUME

**Work or service performed for OSBA or local district (include committee name and if you were chair):**

OSBA Board of Directors, 23' - '24; Hillsboro School District Board Member

**Other education board positions held/dates:**

HSD Board Strategic Planning Liaison '21 - '23; HSD Board Vice Chair '21 - '23

**Occupation (Include at least the past five years):**

Employers:

Oregon Department of Human Services

Dates:

2017 - 2020 Sr Internal Auditor

Jun 2020 - Current; Chief Operations Officer, District 2 - Multnomah County

**Schools attended (Include official name of school, where and when):**

High school: Parkway North High School, St. Louis, MO; graduated 1984

College: Drake University, Des Moines, IA - graduated 1988; Salmon P Chase College of Law - graduated 1996; George Washington U

Degrees earned: Bachelors - International Relations (Drake); Juris Doctorate (Salmon P Chase College of Law - Northern KY Univ); Master's

**Education honors and/or awards:**

**Other applicable training or education:**

**Activities, other state and local community services:**

**Hobbies/special interests:**

- + Dragon boat Paddling
- + Teach / Present on Leadership, Emotional Intelligence

**Business/professional/civic group memberships; offices held and dates:**

**Additional comments:**

Looking forward to continuing service to this noble organization.

# NANCY E THOMAS, J.D.

[nan.thomasinPDX@gmail.com](mailto:nan.thomasinPDX@gmail.com) \* 503.270.7596

## EDUCATION

**Bachelor of Arts**, Drake University

**Jurisprudence Doctorate**, Salmon P. Chase College of Law, Northern Kentucky University

**Master's Certification**, Commercial Contract Management, George Washington University

**Lean Six Sigma, Green Belt**, GE Aviation

## STATE OF OREGON WORK HISTORY

### OREGON DEPARTMENT OF HUMAN SERVICES (ODHS)

|                  |  |
|------------------|--|
| 6/2020 - To date | Chief Operations Officer, District 2-Multnomah County <ul style="list-style-type: none"><li>▪ First Priorities include Contracts, Facilities, Safety &amp; Budget</li><li>▪ Second Priorities include Personnel &amp; Training</li><li>▪ 1000+/- Employees</li><li>▪ \$350M+/- average biennium budget for 2 programs</li><li>▪ 8 branches throughout Multnomah County</li><li>▪ Child Welfare &amp; Self Sufficiency Programs</li><li>▪ Leadership &amp; Supervision of the following hybrid teams:<ul style="list-style-type: none"><li>• District Administration &amp; Facilities Team (1+8)<ul style="list-style-type: none"><li>○ Business Expert &amp; Integrity Manager</li><li>○ (2) Facility Coordinators</li><li>○ (1) District Office Manager</li><li>○ (2) District Personnel Team</li><li>○ (1) District Auditor</li></ul></li><li>• Contracts / Budget Team (1+6)<ul style="list-style-type: none"><li>○ Contracts Manager</li><li>○ (3) Contract Administrators</li><li>○ (1) Invoice Specialist</li><li>○ (2) Contract Support Specialists</li></ul></li><li>• Safety Specialists Team (3)<ul style="list-style-type: none"><li>○ (2) Safety Specialists</li><li>○ (1) Safety Specialist Vacancy</li></ul></li><li>• Continuous Quality Improvement Team (4)<ul style="list-style-type: none"><li>○ MO</li><li>○ KB</li><li>○ JMK</li><li>○ SN</li></ul></li></ul></li></ul> |
| 9/2019 - 6/2020  | Sr. Internal Auditor, Shared Services, ODHS Internal Audit Dept  |
| 1/2019 - 9/2019  | Child Welfare Contract Optimization Consultant, Child Welfare  |
| 5/2017 - 1/2019  | Sr. Internal Auditor, Shared Services, ODHS Internal Audit Dept  |

## PRIOR WORK HISTORY

2/2017 - 5/2017 VIGOR INDUSTRIES, LEGAL CONSULTANT, Legal Department

11/2015 - 6/2016 QORVO, INC., CONTRACTS MANAGER, Legal Department

11/2008—11/2015 GE AVIATION LEGAL DEPARTMENT

COMMERCIAL ENGINE OPERATIONS LEGAL DEPARTMENT,

LEGAL SALES CONTRACT ANALYST (2012-2015)

Produced risk analysis and contract management for \$100M+ airframe contract. Oversaw legal

response for internal risk approval process for internal stakeholders. Implemented legal assistance in volatile claims settlement negotiations with strong rapport with large customers. Appointed to provide contract support to (7) site global business unit worth \$200M+.

UNISON DIVISION, LEGAL FOCAL (2010 - 2012)

GE AVIATION CONTRACT MANAGER, (2008 - 2010)

Authored and negotiated sales contracts and amendments for engine sales \$1M—\$800M+.

Established legal analysis for Sales in Executive approval matrix procedure. Formalized and drafted protocols for legal support and risk analysis to PM of 150+ engine services program. Negotiated \$850M services contract for large airline customer.

- 2004—2008 HARRIS CORPORATION BROADCAST COMMUNICATIONS DIVISION, LEGAL DEPARTMENT, CONTRACTS MANAGER
- 1999—2004 HAMILTON COUNTY FAMILY & CHILDREN FIRST COUNCIL, CONTRACTS MANAGER
- 1996—1999 HEALTHCARE LEGAL DEPARTMENTS  
CHOICECARE, INC., ANCILLARY CONTRACTS SPECIALIST, (1996 - 1998)  
MEDICA, INC., BUSINESS DEVELOPMENT SPECIALIST, (1998 -1999)

## POST UNDERGRAD & GRADUATE WORK HISTORY

- 1993—1996 SALMON P. CHASE COLLEGE OF LAW, FULL TIME LAW STUDENT
- \* Harmon, Davis & Associates, LAW CLERK
    - Personal Injury trial preparation and research
    - Federal criminal investigations and defense preparation
    - Criminal trial preparation
  - \* Hamilton County Court of Common Pleas, LEGAL EXTERN, 6 months
    - Drafted initial opinions for judge
    - Conducted legal research for judge opinions
    - Assisted judge clerk in his absence
  - 6<sup>th</sup> Circuit Court of Appeals, LAW CLERK ASSOCIATE, 6 months
    - Authored Court of Appeals Guide to use and practice
    - Drafted initial court opinions for judge magistrate
- 1992—1993 HARRIS, BELLA & BURGIN, ASSOCIATES, WORKER'S COMPENSATION PARALEGAL
- \* Legal research and evidence preparation and organization
  - \* Litigation & Worker's Comp Board Hearing preparation for attorney
- 1990—1992 AEON CORPORATION, INTERNATIONAL HUMANITIES SPECIALIST
- \* Lived and worked in Osaka, Japan
  - \* Taught English to businessmen and relocating families
  - \* Translated business documents and correspondence
  - \* Achieved 4th grade level Kanji certification

## PROFESSIONAL LEADERSHIP & PUBLIC SPEAKING

### OREGON DEPARTMENT OF HUMAN SERVICES

- WELD Guest Speaker on Emotional Intelligence for Women Leaders Spring 2023
- In COO Role...
  - Executive Sponsor of District Employee Resource Groups
  - Member of African-American Managers Council
  - Multiple Mentor-Mentee relationships annually
- Speaker (Emotional Intelligence) at OR State Diversity Conference, 2020
- ODHS Leadership Academy, Annual curriculum speaker on Emotional Intelligence 2018 - 2019

### GE AVIATION -

- Co-Chaired GE AVIATION Legal Operations ("ALO") Diversity Council;

- Orchestrated Global Diversity & Inclusion Programs at 5 global sites for Diversity Day Celebration featuring New York Times Bestselling author Dr. Mahzarin Banaji, author of Blind Spot
- Facilitated Diversity Summit for Women Engineer students being recruited to GE Aviation;
- Chaired GE Sings (internal competition for winner participation in Cincinnati Sings competition);
- Appointed to Steering Committee for GE People With Disabilities Network guiding efforts to organize and achieve 'affinity' status and corporate recognition;
- Participating member of AAF, Hispanic Forums and Women's & Veteran's Networks;
- Taught Junior Achievement to at-risk urban high school students providing personal finance awareness and career exposure
  - GE Aviation SWEL (Summer Work Experience in Law), MENTOR
  - GE Aviation AAF Coop & Leadership Program, MENTOR
  - GE Aviation People With Disabilities Network, STEERING COMMITTEE

**NON-PROFIT ADVOCACY –**

- Parents For Public Schools of Greater Cincinnati; Advancing board leadership roles to President, advocating strong public schools for all students and empowering parents to engagement;
- Girls On The Run of Ohio, Inc.; Advocating for girl power, self-confidence and success in life
- Greater Cincinnati Stroke Association; "HERO AWARD" recipient advocating stroke awareness

**PURPOSE DRIVEN ADVOCACY**

|                |   |
|----------------|---|
| 2021 - CURRENT | Publicly Elected to Hillsboro School District ("HSD") Board of Directors<br>7/2023 – current Board Member<br>8/21 – 7/23 – Board Vice Chair   |
| 2014—2015      | Parents for Public Schools of Greater Cincinnati, Inc., BOARD PRESIDENT, leading 8 member Board and agency budget of \$350K<br>CLASS IS IN SESSION, Radio Co-host; Live Call-in talk show on education, WDBZ—AM1230   |
| 2014—2015      | North Avondale Montessori School, Local School Decision Making Committee (LSDMC) Chair (12 member committee)  |
| 2013—2015      | The Vineyard Cincinnati, PRAYER TEAM VOLUNTEER  |
| 2012—2014      | Parents for Public Schools of Greater Cincinnati, Inc., BOARD SECRETARY<br>North Avondale Montessori School, LSDMC PARENT REPRESENTATIVE<br>North Avondale Montessori School, Field Day Chair, leading 125+ volunteers<br>WCET TV, Town Hall on Education, PARENT REPRESENTATIVE participant<br>GE Aviation Junior Achievement, VOLUNTEER teaching 9-12 urban high school |
| 2010 - 2011    | GE Aviation SWEL (Summer Work Experience in Law), MENTOR<br>GE Aviation AAF Coop & Leadership Program, MENTOR<br>GE Aviation People With Disabilities Network, STEERING COMMITTEE   |
| 2002—2007      | Girls On The Run of Ohio, Inc., BOARD MEMBER  |

**PUBLICATIONS -**

**MAGAZINE—**

National Contract Management Magazine, *"The Value Proposition for Diversity vs. the 'Do Nothing' Cost & Impact", August 2015 edition*

**BOOKS—**

*Thriving In Denial: The MS Manifesto*

*A Shot In the Ass!*

*The Other 90%: Success In & After Law School When You're Not At the Top of the Class*

# NOMINATION FORM

## OSBA BOARD OF DIRECTORS

### REGIONAL MEMBER

Date: 09/24/2024

TO: Chris Cronin, OSBA President-Elect  
Oregon School Boards Association  
1201 Court St NE, #400  
Salem, OR 97301  
Fax: 503-588-2813  
E-mail: [OSBAelections@osba.org](mailto:OSBAelections@osba.org)

**Nominations are due by 5 pm,  
September 27, 2024**

Return this form and all candidate information forms to the OSBA office by email at [OSBAelections@osba.org](mailto:OSBAelections@osba.org), or mail to Oregon School Boards Association, 1201 Court St. NE, #400, Salem, OR 97301

Dear Chris Cronin:

With this letter, our board nominates the candidate named below to a position on the OSBA Board of Directors for the Northwest Region, Position # 15.

### BOARD CANDIDATE INFORMATION

Name: Kristy Kottkey  
District/ESD/Community College: Forest Grove School District  
Address: 2728 Harvest Ct.  
City: Forest Grove Oregon ZIP: 97116  
E-mail: kkottkey@osba.org Phone: 503-810-4877

This nomination was approved by official action of our board of directors at a duly called meeting on 09/24/2024.  
(date)

  
(Board Chair signature)

Board Chair name: Kate Grandusky, Vice Chair  
District: Forest Grove School District  
Address: 1728 Main St  
City, State, Zip: Forest Grove, OR 97116