



Regular Board Session of the Board of Directors
BANKS SCHOOL DISTRICT 13
Banks, OR
Monday, October 14, 2024

Note: The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

1. Preliminaries

1.1. Call to Order

1.2. Flag Salute

1.3. Roll Call

1.4. Public Welcome/Recognition

The Banks School District Board of Directors welcomes the public to our October 14th, 2024 Regular Business Meeting. The Board appreciates your participation in the education of our students and welcomes your continued engagement.

1.5. Approval of October 14th, 2024 Agenda

1.6. Banks High School Leadership

Ryan Nichols/James Bartholomew, BHS Representative

2. Recognitions - Food Service Staff

This week is National School Lunch Week, and we want to acknowledge and formally thank our District Food Service staff. These individuals are behind the scenes, greeting students with a smile, creating a welcoming environment where students feel valued and cared for. The District's Food Service staff includes

- Sheila Dale, BES Kitchen Manager, 14 years, and Scott DeGeorge, Cook, 16 years
- Cammie Ford, BMS Kitchen Manager, 10 years
- Saddle Larson, BHS Kitchen Manager, 4 years

This year our meals are free for all students, which has led to an increase in participation by 92% for breakfast and 59% for lunch. We are grateful to our Food Service staff for happily taking on the increased preparation and work it takes to keep our students well-fed and fueled for better health and academic performance.

3. Audience Comment

The meeting will now be open to receive public comment. The Board appreciates community members sharing information during public comments. The Board will listen, and possibly ask clarifying questions but generally will not comment on information we hear from the audience. However, following the meeting, the chair, vice chair and superintendent will together determine the appropriate response. The response may be in a public way, a private way or the issue will be added to a future board meeting or work session agenda. Please note that speakers will have five minutes to express their thoughts.

4. Presentations/Reports

Board members will hear the October Superintendent's report as well as the September Financial update. Board members should ask clarifying questions as needed.

4.1. Superintendent's Report

Brian Sica, Superintendent

4.2. Financial Update

Jennifer Collins, Business Manager

5. Consent

5.1. Approval of 9.11.24 Regular Board Meeting Minutes

5.2. Approval of 9.11.24 Work Board Meeting Minutes

5.3. Update to the Student Code of Conduct

5.4. Routine Personnel Matters

- Classified: Rachael Wright, .625 FTE, BMS IA2
- Licensed: None at this time
- Other: None at this time

5.5. Approval of Out of State Wrestling Tournament

5.6. Swimming Cooperative Agreement with Forest Grove School District

Banks SD does not have a pool facility or swimming team, so we are requesting to renew the co-op agreement with Forest Grove School District so that interested students can participate in swimming elsewhere.

6. Action Items

6.1. Division 22 Assurances

6.2. Approve P&C Construction as the CM/GC

The Banks School District solicited Construction Manager / General Contractor (CM/GC) Proposals for the Banks HS Project as part of the 2024 Bond Program with the issuance of Request for Proposals for CM/GC Services. The RFP was publicly advertised on August 16th, 2024 in the Daily Journal of Commerce. Proposals were received on September 12th, 2024 at 2pm. Nine (9) proposals were received that expressed interest in the RFP associated with the 2024 School Bond. Four firms were selected by the District Appointed Evaluation Committee for Interviews on 9/25/2024 (P&C Construction, Triplett Wellman, Kirby Nagelhout and Bremik Construction). The interview committee consisted of Board Chair Ron Frame, Board Member Will Moore, Superintendent Brian Sica, High School Principal Jacob Pence and Vice Principal Ben Buchanan, Maintenance Supervisor Dale Virden, Julie Condon of Bric Architecture, and District Owner's Representatives John Abel and Casey Cunningham. Upon completion of Interviews, the District Interview Committee is recommending P&C Construction.

RECOMMENDATION: The administration recommends the Banks School Board approve P&C Construction for CM/GC Services on the Banks High School Project utilizing 2024 Bond Funds. The contract for this project will be negotiated and approved by the Business Manager.

7. Closing

7.1. Upcoming items

- 7.1.1. OSBA Legislative Road Show, NWRESA; October 17th, 2024
- 7.1.2. Conferences: November 6th & 7th, 2024
- 7.1.3. Next Board Meeting: November 12th, 2024

7.2. Board Comments

8. Adjourn