



Regular Board Session of the Board of Directors
BANKS SCHOOL DISTRICT 13
Banks, OR
Wednesday, July 12, 2023

Note: The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

1. Preliminaries

- 1.1. Call to Order
- 1.2. Flag Salute
- 1.3. Roll Call
- 1.4. New Term Oath of Office
- 1.5. Election of 2023-24 Chair
- 1.6. Election of 2023-24 Vice Chair
- 1.7. Approval of Agenda

2. Audience Comment

The meeting will now be open to receive public comment. The Board appreciates community members sharing information during public comments. The Board will listen, and possibly ask clarifying questions but generally will not comment on information we hear from the audience. However, following the meeting, the chair, vice chair and superintendent will together determine the appropriate response. The response may be in a public way, a private way or the issue will be added to a future board meeting or work session agenda. Please note that speakers will have five minutes to express their thoughts.

3. Consent

- 3.1. Consent Situation Page
- 3.2. Approval of Board Meeting Minutes

3.3. Routine Personnel Matters

Classified: None at this time

Licensed: None at this time

Other: None at this time

3.3.1. New Hires:

Anne Foley, BES, 4th Grade

Caleb Wilson, BMS, Social Studies

Kim George, BES, IA

3.3.2. Resignations:

Stacey Smeltzer, BHS, Art

3.4. Resolution 2023-JUL-02, to Establish 2023-24 Substitute Pay

Certified: \$215/day for 1st ten days of assignment (state rate), 1/190th of Column 1-Step 1 after 10 days in an assignment (state requirement).

Classified: \$18.50/hr Secretary; all other classified positions \$ 15.50/hr

3.5. Appointments, Authorizations & Designations:

- Appoint Superintendent as Chief Administrative Officer, School Clerk and Budget Officer
- Authorize Superintendent to file for all grants
- Appoint Business Manager and Superintendent as Custodian of funds
- Authorize Superintendent to designate surplus property

- Appoint Brian Sica, Dustin Geddes and Molly Herbst as signers on the Banks School District bank accounts
- Authorize the Superintendent and/or Business Manager to negotiate loans as necessary (e.g. TAN)
- Authorize a Superintendent and/or Business Manager to invest funds
- Authorize fidelity bonds for:
 - Superintendent/Clerk \$ 50,000
 - Business Manager \$ 100,000
- Designate News Times as the official newspaper of record
- Designate The Hungerford Law Firm as the District's attorneys
- Designate Waltz, Sheridan & Crawford as Insurance Agent of Record
- Designate US Bank, Umpqua Bank and Local Government Investment Pool as Depository of Funds
- Designate Pauly, Rogers and Co, PC as District Auditors
- Designate Board Meeting dates as the 2nd Monday at 6:00 pm, except in election years. Meetings may be held via Zoom if necessary.
- Designate Board meeting location as the district board room
- Designate Banks School District #13 Board of Directors as the Local Contract Review Board

3.6. Approval of School and Building use fees for 2023-2024

3.7. Approval of District Math Adoption

4. Action Items

4.1. No Action items at this time.

5. Closing

5.1. Upcoming items

5.1.1. Next Board meeting: August 14th, 2023

5.2. Board Comments

6. Adjourn