



Regular Board Session of the Board of Directors  
**BANKS SCHOOL DISTRICT 13**  
Banks, OR  
Tuesday, February 7, 2023

**Note:** The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

1. Preliminaries
  - 1.1. Call to Order
  - 1.2. Flag Salute
  - 1.3. Roll Call
  - 1.4. Public Welcome/Recognition

The Banks School District Board of Directors welcomes the public to our December Regular Business Meeting. The Board appreciates your participation in the education of our students and welcomes your continued engagement.
  - 1.5. Approval of Agenda
  - 1.6. Banks High School Leadership
2. Recognitions
  - 2.1. Staff Participation in CharacterStrong Professional Development

The Board will hear a presentation by staff on recent CharacterStrong professional development and will ask clarifying questions if needed.
3. Audience Comment

The meeting will now be open to receive public comment. The Board appreciates community members sharing information during public comments. The Board will listen, and possibly ask clarifying questions but generally will not comment on information we hear from the audience. However, following the meeting, the chair, vice chair and superintendent will together determine the appropriate response. The response may be in a public way, a private way or the issue will be added to a future board meeting or work session agenda. Please note that speakers will have five minutes to express their thoughts.
4. Presentations/Reports
  - 4.1. Superintendent's Report
    - 4.1.1. Integrated Guidance Application
    - 4.1.2. Strategic Plan Update
  - 4.2. Financial Report

Dustin Geddes

The Banks School District Business Manager will present an update on District financial activity. No action is required by the Board.
5. Consent
  - 5.1. Approve January 9, 2023 Regular Board Meeting Minutes
  - 5.2. Routine Personnel Matters
    - 5.2.1. Resignations
      - 5.2.1.1. Antonio Rivera, Groundskeeper
      - 5.2.1.2. Elisia Carr, Instructional Assistant
  - 5.3. Approve Inter-District Transfer Allocations 2023-2024

5.4. Second reading of policies EFA, GBEA, GCDA/GDDA-AR,IGBAF, IGBAF-AR,IGBB, IGBBA, IGDJ, IK and JGAB

The Board will review second readings of policy updates and will ask clarifying questions if needed. Updates to these policies are per legislative action in 2022.

6. Discussion Items

The Board will review and provide feedback on the proposed 2023-2024 District Calendar. The Board and Public will also be provided brief information about the Budget Committee.

6.1. 2023-2024 District Calendar

6.2. Budget Committee Members


7. Action Items

7.1. Approve 2023-2024 Budget Calendar

8. Board Comments

9. Adjourn

BSD CharacterStrong  
National Conference  
January 2023

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# CharacterStrong National Conference

January 20–21, 2023  
Austin TX



# Leann's Key Takeaways

I really enjoyed listening to CharacterStrong Co- founder John Norlin talk about the importance of connections and relationships and how that relates to leadership in the school setting. I attended his breakout session on Clarity and Competence through a Servant Leader approach.

# Lara's Key Takeaways

Attending the Character Strong National Conference was such a great opportunity for me to learn more about the philosophy behind this curriculum and the importance of implementing robust and comprehensive Tier 1 Social Emotional supports to all students school wide. I attended a breakout session for administrators led by John Norlin, one of the co-founders of Character Strong. He shared strategies for leaders to build influence in order to create systems that increase student outcomes, and provided a recipe with four key ingredients to create a strong Tier 1 system; Relationships, Empowerment, Teaching & Learning, and the Environment.

One of my biggest takeaways was developing a better understanding of how Character Strong and PBIS work together. Our PBIS system works from the outside in to create a learning environment that is safe, predictable, proactive and inclusive. Our Character Strong Tier 1 instruction works from the inside out to develop students' individual social emotional skills to improve their overall wellness, sense of belonging, and engagement in school.

**Big Idea: Relationships are Everything!!!**

# Lindsey's Key Takeaways

I am so grateful that I was given the opportunity to attend the Character Strong Conference. It was an amazing experience that helped me deepen my understanding and knowledge of the Character Strong curriculum and goals. I was thrilled to learn about resources that I can use in my role as a school counselor.

One of the things that stood out to me most was the community building we did in teams. It gave me new ideas to share to support teachers in their efforts to build a sense of belonging. Another portion of the conference that made an impression was the focus on putting effort into being kind. We looked at this idea of kindness through a lens that was different from what I typically see. I am so excited to take what I learned and apply it to the High School and its community.

# Megan's Key Takeaways

I appreciate the opportunity to attend the CharacterStrong National Conference. I was able to gather ideas from other schools and brag about the successes of our district/students.

I enjoyed listening to Dr. Clayton Cook discuss Reframing the Question and being solutions oriented vs admiring the problem. In addition to his emphasis of 4 at the Door + 1 more to increase student engagement.

I am looking forward to the implementation of the Tier 2 evaluation to further support our students

## **Key Ideas:**

**Mindsets Need Models**  
**Specificity Makes it Matter**  
**Relationship Banking**

# Tasha's Key Takeaways

Thank you to the district for the opportunity to attend this conference! I appreciated it so much, and learned a ton! I attended the MTSS breakout session with Dr. Clayton Cook, and took away the need for detecting proactively.

I appreciated his ideas on the use of a universal screener and set data rules on who needs to move to Tier 2 or 3 interventions and when they need to move.

I also liked his theory that in most cases Tier 1 procedure/implementation is lacking, and it is more effective for most struggling students to get those in place before moving to Tier 2 or 3.

He states these 4 attributes need to be adhered to in order to be effectively implementing Tier 1 procedures: adherence, quality, dosage, and feedback.

# Group Trip to Texas State Capitol Building



# Group Trip to Texas State Capitol Building



# Group Trip to Texas State Capitol Building



Thank you to the Banks School District  
for providing this professional  
learning opportunity

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## **Committee Updates**

### **Long Range Facilities Planning Team**

- We are on track to submit TAP grants for assessments, long range planning, and seismic capacity. Our team has a goal of creating a 2040 vision for facilities and developing an explicit plan for meeting the interim steps.
- Special thanks to Sue Bair, Kristen Accardi, and Jimmy Bogroff for co-facilitating the process.
- The Banks School District submitted a project summary for a complete replacement of the Elementary HVAC System as it nears its end of useful life. The summary is required as a request to submit a full proposal. The Board will need to approve the district's application should we receive a formal invite.

### **Equity Audit Advisory Team**

- The team continues to meet with a goal of providing an update to the Superintendent on the outcomes of our district.
- In addition, the team has engaged in dialog around the approach the Banks School District should take by analyzing our beliefs around equity, actions, resources, etc.

### **Instructional Leadership Team**

- Teachers and administrators recently completed our first set of instructional rounds and have scheduled plans to continue our learning and implementation throughout the year.

### **Strategic Planning Steering Committee**

- The Board has received an initial draft of the strategic plan during the February work session. Final feedback from the Board as well as the members of the Steering Committee will be embedded into a final product which will be presented to the Board as a resolution during the March Business Meeting. Following the Board's approval, the District Leadership team will develop specific target outcomes, which will be known as our yearly scorecard. The leadership team will define specific actions (both short term, quarterly, and yearly) that will influence those outcomes. The process of the Strategic Plan, Scorecard, and actions serve as the strategy that we have discussed and is represented by the graphic below.
- As highlighted in the graphic below, we believe the leadership must influence both Culture and Strategy. Our leadership team is engaged in periodic professional learning around specific and explicit actions that we can take to elevate the culture of our district to one that expects educational excellence is all of our efforts and outcomes. Two of the specific strategies that we have implemented are described in the next bullet points and are both related to staff engagement and collaboration.
  - 30 day interviews with new employees. We have completed check-in interviews with all new staff members.
  - Leader Rounding - We have implemented a new structure of receiving direct collaboration with staff members where we begin with a personal connection and end with an opportunity for spreading gratitude. The topics of the meeting have varied from employee engagement and connection to looking towards measures of success.

## **Other Updates**

### **The Integrated Guidance Application**

The application for the Six Integrated State of Oregon Funding Sources is now in draft form. The application will be reviewed by the Board during the February Work Session. Following the work session, the application will be reviewed by our technical advisors, who were provided by the NWRESD.

The Integrated Guidance Application will be presented in final draft form in March during the School Board's Regular Business Meeting. Prior to that meeting, district staff will post the application to our website and note to the community that public comment will be accepted.

### **State School Fund Budget**

Governor Kotek released her budget recommendations for the 2023-2025 biennium. The budget included a 9.9B SSF with approximately 300M in additional investments. This number is \$400 M above the roll up cost estimated by the Department of Administrative Services and \$400 M below the roll up estimated by the Oregon Association of School Business Officials. The Banks School District Administration will continue to work with our local legislators and state administration to advocate for the needs of our students and community.



Regular Board Session  
Monday, January 9, 2023 6:00 PM Pacific

District Office Board Room  
12950 NW Main Street  
Banks, OR 97106

Ron Frame: Present  
Corissa Mazurkiewicz: Present  
William Moore: Present  
Leslee Sipp: Present  
Daniel Streblov: Present  
Present: 5.

## 1. Preliminaries

1.1. Call to Order

1.2. Flag Salute

1.3. Roll Call

1.4. Public Welcome/Recognition

1.5. Approval of Agenda

Approval of Agenda. This motion, made by Leslee Sipp and seconded by William Moore, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblov: Yea  
Yea: 5, Nay: 0

1.6. Banks High School Leadership

BHS ASB Leadership provided information on recent events including the play Axe of Murder and the Winter concert. Robotics is currently 1st and 2nd in the league. Winter formal is coming up and the theme is Masquerade Ball. Shared information and progress of winter sports. Next week the Seniors have mock interviews.

The board asked if there was currently a fund to help purchase tickets for students that may not be able to afford them. There is not currently a fund, but ASB Leadership said that it definitely was a possibility.

## 2. Recognitions

2.1. Fall Sports and Activities

Superintendent Sica shared information on Fall Sports participation and success.

## 3. Audience Comment

No Public comments.

## 4. Presentations/Reports

4.1. Superintendent's Report

Superintendent Sica recognized School Board appreciation month and thanked the Board for their service and support of our district and community.

A brief update was provided on the recently formed committees: The Equity Audit committee recently received a presentation by the ESD with information on how to support the success of every single student in our district. The Long Range Facility team continues to meet and determine what the vision looks like for our district, using the year 2040. (Current predictions estimate that district enrollment will exceed our facilities in the year 2040). The Strategic Steering committee is focused on specific themes based on the community outreach survey results. The Board will receive a draft of the Strategic Plan in March. The Strategic Steering team will then put actions in place to make progress towards our goals. The Instructional Leadership team continues to work to elevate the level of instruction within our district. Discussed posting the minutes and information regarding the progress of the teams for public viewing. Summaries will be available on the website in the near future.

#### 4.2. 2021-2022 Audit Review

Connor Delaney of our Audit firm, Pauly Rogers, presented their audit process and findings for the 2021-2022 school year. BSD has received a "clean opinion" of our financial transactions and no concerns or issues were found or noted.

### 5. Consent

#### 5.1. Board Minutes: December 9, 2022

Motion to accept 12/12/22 Board Minutes. This motion, made by Corissa Mazurkiewicz and seconded by Daniel Streblov, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblov: Yea

Yea: 5, Nay: 0

### 6. Discussion Items

#### 6.1. First reading of updates to policies EFA, GBEA, GCDA/GDDA-AR,IGBAF, IGBAF-AR,IGBB, IGGBA, IGDJ, IK and JGAB

Twice a year, OSBA shares required or recommended policy updates with school districts. The following policies are based on the required updates. Superintendent Sica shared the summaries of each policy update. Adoption of the policies will be on the February agenda.

### 7. Action Items

#### 7.1. Proposed BSD Easement

Motion to grant the Easement. This motion, made by William Moore and seconded by Leslee Sipp, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblov: Yea

Yea: 5, Nay: 0

Jolynn Becker of The City of Banks provided information on the proposed easement. The purpose of the temporary easement is for access to lengthen the existing water line.

#### 7.2. Approve 2023-2024 NWRESD Local Service Plan

Motion to approve the 2023-2024 NWESD LSP. This motion, made by Corissa Mazurkiewicz and seconded by Daniel Streblow, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea

Yea: 5, Nay: 0

Superintendent Sica shared information our ESD Local Service Plan (LSP). The LSP provides services for our district as well as infrastructure and technological support for our district. It also ensures that Banks SD has a voice in collaborative ESD conversations.

#### 8. Board Comments

Member Moore stated he is pleased with the creation and work of the new committees, and is excited about the upcoming work and potential results these committees will create.

Member Sipp is encouraged by, and appreciates the staff's care for, and encouragement of our students. Stated the Board is honored to serve the district and the community.

Member Streblow stated it was nice to hear from the BHS Admin and is excited for this year, and to be part of the Equity committee.

Member Mazurkiewicz appreciates and is excited to hear what is happening at the school in our district. She is **XXXXXXXX**

Chairman Frame stated he is grateful for the Music program, Ms. Evans, and the district's attention to the program. He is grateful for our community engagement. Also, the February Board meeting will be moved to Tuesday, February 7th.

#### 9. Adjourn

## 2023-2024 Interdistrict Transfer Allocations

<b>Grade</b>	<b>No of Slots Open 2023-2024</b>
Kindergarten	5
1st Grade	15
2nd Grade	4
3rd Grade	25
4th Grade	19
5th Grade	17
6th Grade	17
7th Grade	6
8th Grade	4
9th Grade	20
10th Grade	13
11th Grade	2
12th Grade	10