

**EAST CHINA SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

**Innovation Center Conference Room
Monday, July 24, 2023
6:00 PM**

Jeanne Frank, President
Pat Biebuyck, Vice-President
Todd Distelrath, Secretary
Karen Cedar, Treasurer

Michael Westrick, Trustee
Jessica Becker, Trustee
Ronald Miller, Trustee
Suzanne Cybulla, Superintendent

AGENDA

1. **Call to Order/Moment of Silence/Pledge of Allegiance**
2. **Items of Interest, Recognition and Inquiry**
 - a. Board of Education Members
 - b. Administration
3. **Organizational Items**
 - a. Appointment of Executive Secretary
Recommended Action: Per administration recommendation, the Board of Education approves the superintendent, Suzanne Cybulla, as executive secretary to the Board and direct that she post proper notice of all meetings as given.
 - b. Appointment of Legal Counsel
Recommended Action: Per administration recommendation, the Board of Education approves Thrun Law Firm as legal counsel.
 - c. Designation of a Newspaper for Public Notices
Recommended Action: Per administration recommendation, the Board of Education approves to designate the Times Herald and the Voice for public notices.
 - d. Authorization for the Investment of Surplus Funds
Recommended Action: The administration is recommending that the Board authorize the Director for Finance as designated agent of the Treasurer, to invest surplus funds of the District in accordance with Act 87 of the Public Acts of 1979, following generally accepted business practices and in the best interest of the District.
 - e. Waiver of Tax Collection Interest
Recommended Action: The administration is recommending that, for the 2023-24 fiscal year, the Board shall not require payment of interest earned on taxes collected on behalf of the school district by the various municipal units of the district provided such taxes collected are remitted on the following schedule:
 1. Detroit Edison property taxes – remitted upon receipt.
 2. All other property taxes – remitted bi-weekly.
 - f. Designation of Depositories for School Funds
Recommend Action: The administration is recommending that the following institutions be

designated as official depositories of the District and that the individuals holding the positions named be authorized as signatories on each account as listed.

Official Depositories

Charter One

Chase

Chemical Bank

Comerica

Fifth Third Bank

Flagstar Bank

Merrill Lynch

Michigan Liquid Asset Fund

PFM, Inc.

Northstar Bank

Bank of America

Huntington Bank

Bank of New York

UMB Bank

Baker Tilly

Checking Accounts and Authorized Signatures

Sinking Fund: Treasurer, President, Executive Dir, or Superintendent; Building & Site:

Treasurer, President, Executive Dir, or Superintendent; Payroll Account:

Treasurer, President, Executive Dir, or Superintendent; General Fund Account: Treasurer,

President, Executive Dir, or Superintendent; Debt Retirement Account: Treasurer, President,

Executive Dir, or Superintendent; Cafeteria Account: Executive Director or

Superintendent; Student Activity Fund: Executive Director or Superintendent

- g. Adoption of a Regular Monthly Meeting Schedule

Recommended Action: Per administration recommendation, the Board of Education adopts the regular meeting schedule as presented at the July 24, 2023 meeting.

4. Consent Agenda

- a. Approval of Minutes
- b. Approval of Payment of Bills, Financial Statement and Schedule of Investments
- c. Appointment of Teachers

5. Department Reports

6. Information/Discussion Items

- a. Bond 2020 Update, *AUCH General Contractors*
- b. Curriculum Purchases, *Michael Walling*

7. Recognition of Persons Wishing to Address the Board

This portion of the agenda is for citizens to address any questions or comments to the Board. The Board will listen, take comments and questions under advisement, and not respond at this time.

The presiding officer will refer questions to the superintendent for research and response.

8. Action Items

- a. Purchase of Biology Textbooks and Online Resources.

9. Adjournment



**EAST CHINA SCHOOL DISTRICT BOARD OF EDUCATION
2023-2024 REGULAR MEETING SCHEDULE**

July 24, 2023	January 22, 2024
August 28, 2023	February 26, 2024
September 25, 2023	March 18, 2024
October 23, 2023	April 22, 2024
November 27, 2023	May 20, 2024
December 18, 2023	June 24, 2024

- Highlighted dates are *Special Meetings*
- All meetings begin at 6:00 p.m. unless otherwise posted. All meetings are located at 1585 Meisner Road, East China, Michigan, 48054.
- Members of the general public are cordially invited to attend all Board meetings. An opportunity to speak is provided at all meetings.
- Upon request to the Superintendent, the District shall make reasonable accommodation for a disabled person to be able to participate in the meeting.

Regular Board of Education Meeting

Monday, June 26, 2023 6:00 PM

Innovation Center Conference Room, 1585 Meisner Road, East China, MI 48054

Jessica Becker: Present, Pat Biebuyck: Present, Karen Cedar: Present, Todd Distelrath: Absent, Jeanne Frank: Present, Ronald Miller: Present, Michael Westrick: Present.

1. Call to Order/Moment of Silence/Pledge of Allegiance
2. Annual Truth in Budgeting Hearing for the 2023-24 School Year - 6 p.m.
The Annual Truth in Budgeting Hearing took place. Let the record reflect that no public comments were received.
 - 2.a. Fiscal Year 2023-24 Budget Proposal
3. Items of Interest, Recognition and Inquiry
 - 3.a. Board of Education Members
President Jeanne Frank reminded everyone that East China School District has a free summer meal program going on. *Vice President Biebuyck* thanked everyone who was involved with making the graduations possible.
 - 3.b. Administration
None
4. Special Recognition
East China School District Retirees, *Suzanne Cybulla and Dawn Demick*
The Board of Education gave special recognition to the East China School District staff retirees: Julie Beach, Roger Beedon, Jennie Bickley, Elizabeth (Becky) Dodge, Kimberly Eberhard, Tracy Graven, Terri Malane, Shirley Matusko-Frederick, Beth McComas, Sheila Millett, Jason Perrin, Eric Rathje, Janet Robbins, Amy Schock-McNeill, Jessica Simmons, Sherry Simpson, Scott Westerhof, Pamela Young.
5. Consent Agenda
Motion by supported by to approve items under the consent agenda as presented:. This motion, made by Ronald Miller and seconded by Pat Biebuyck, Carried.
Yea: 6, Nay: 0, Absent: 1
 - 5.a. Approval of Minutes
 - 5.a.i. Regular Board of Education Meeting May 22, 2023
 - 5.a.ii. Special Board Of Education Meeting, June 6, 2023
 - 5.b. Approval of Payment of Bills, Financial Statement and Schedule of Investments
 - 5.c. MHSAA Annual Participation Resolution
 - 5.d. Appointment of St. Clair High School Assistant Principal/AD
 - 5.e. Status of Probationary Teacher Achieving Tenure Status
 - 5.f. Appointment of Teachers
 - 5.g. Administrator Contracts
Annually, the Board of Education authorizes the Superintendent to establish employment conditions and contracts for members of the administrative and supervisory staff. This approval is for annual extensions of two-year agreements; Jessica Brohl, Dawn Demick, Laci Fisher, Angela Gleson, Kirk Grzelka, Craig Headlee, David Kennedy, David Simpson, Michael Walling, Terry Wedge, Jr.
6. Department Reports

The following departments gave a report: Personnel, Curriculum, Business Office, Operations, Safety & Security and Technology.

7. Committee Reports

Superintendent Cybulla had an Election Committee update regarding operating mills and the sinking fund election.

8. Information/Discussion Items

8.a. Bond 2020 Update, *AUCH General Contractors*

Auch General Contractors, Gerry McClelland, gave a Bond 2020 construction update on Belle River Elementary parking lot, MC Campus construction and the SC Campus parking lot and construction.

8.b. Benchmark Assessments: District Progress toward Goals, *Michael Walling*

Michael Walling, Curriculum Director, gave the district progress toward goals update.

8.c. Curriculum Purchases, *Michael Walling*

Michael Walling, Curriculum Director, discussed the purchase of updated Biology resources.

8.d. MCC Furniture Update, *TMP Architecture, Inc.*

TMP Architecture presented the timeline for the MC Campus furniture purchases and board of education members were able to view furniture samples in the presentation.

9. Recognition of Persons Wishing to Address the Board

This portion of the agenda is for citizens to address any questions or comments to the Board. The Board will listen, take comments and questions under advisement, and not respond at this time. The presiding officer will refer questions to the superintendent for research and response.

None.

10. Action Items

10.a. Illicit Discharge Elimination Policy

Per administration recommendation, the Board of Education approves the Illicit Discharge Elimination Policy presented at the May 22, 2023 regular board meeting. This motion, made by Pat Biebuyck and seconded by Michael Westrick, Carried.

Yea: 6, Nay: 0, Absent: 1

10.b. Purchase of Spanish Textbooks and Licenses, ELA 6-8 Textbooks and Licenses, Social Studies 3-4 Grade Print and Digital Resources, Prepare U Supplemental Print and Digital Materials, Professional Development through Solution Tree, McGraw Hill Education Tier III Reading Resources.

Per administration recommendation, the Board of Education approves the purchase of Spanish textbooks and licenses to Vista Higher Learning in the amount of \$124,963.38; ELA textbooks and licenses from Amplify in the amount of \$138,200.80; Social Studies print and digital resources from Studies Weekly in the amount of \$30,474.75; Prepare U supplemental print and digital materials in the amount of \$80,512.65; professional development training from Solution Tree in the amount of \$169,000.00; Tier III Reading resources and training from McGraw Hill in the amount of \$214,947.81. This motion, made by Ronald Miller and seconded by Karen Cedar, Carried.

Yea: 6, Nay: 0, Absent: 1

10.c. Fiscal Year 2022-23 amended budget

Per administration recommendation, the Board of Education approves the Fiscal Year 2022-23 amended budget. This motion, made by Pat Biebuyck and seconded by Karen Cedar, Carried.

Yea: 6, Nay: 0, Absent: 1

10.d. General Appropriations Act Resolution for Fiscal Year 2023-24

Per administration recommendation, the Board of Education approves the General Appropriations Act Resolution for Fiscal Year 2023-24. This motion, made by Pat Biebuyck and seconded by Jessica Becker, Carried.

Yea: 6, Nay: 0, Absent: 1

10.e. Superintendent Contract Renewal

The Board of Education approves the contract renewal with Superintendent Suzanne Cybulla. This motion, made by Pat Biebuyck and seconded by Michael Westrick, Carried.

Yea: 6, Nay: 0, Absent: 1

10.f. ECAA Contract Agreement

Per administration recommendation, the Board of Education approves the contract agreement for the period of August 26, 2023 - August 25, 2025 between the Board of Education of the East China School District and the East China Administrators Association (MEA/ECAA). This motion, made by Pat Biebuyck and seconded by Karen Cedar, Carried.

Yea: 6, Nay: 0, Absent: 1

11. Adjournment

There being no further business before the Board, President Frank declared the meeting adjourned at 6:42 p.m.

The East China School District will work in partnership with parents, students, and the community to ensure every child will learn successfully.

Board Secretary

**EAST CHINA SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
July 24, 2023**

FOR ACTION: Manifest and Payment of Bills

A manifest of the bills for June, 2023 is enclosed.

RECOMMENDATION:

The administration is recommending that the Board approve bills paid in the amounts of:

- General Fund - \$4,325,144.41
- Cafeteria Fund - \$154,008.07
- Latchkey Fund - \$5,459.13
- Internal Service Fund - \$18,995.73
- Sinking Fund – \$6,408.00
- Capital Projects - \$2,401,880.32
- Student Activity - \$108,866.50

Bills to be Approved
East China Sch District
06/30/2023

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00076526	06/08/2023	A PARTS WAREHOUSE	5730	SUPPLIES-FLEET REPAIR PARTS	830.52
				Vendor Total:	830.52
00076527	06/08/2023	ACTION EDUCATE LLC	3450	SOFTWARE LICENSES	1,020.00
				Vendor Total:	1,020.00
00004718	06/23/2023	AFLAC	9440	A/P AMERICAN FAMILY CANCER	287.75
				Vendor Total:	287.75
00076528	06/08/2023	AIRBORNE ATHLETICS INC	5100	SUPPLIES- GENERAL	3,369.00
				Vendor Total:	3,369.00
00004707	06/12/2023	AMAZON CAPITAL SR INC	5100	SUPPLIES- GENERAL	13,445.64
00004707	06/12/2023		5107	SUPPLIES- SCIENCE	206.65
00004707	06/12/2023		5110	SUPPLIES- READING	99.74
00004707	06/12/2023		5190	SUPPLIES- NEW CURRICULUM	28.99
00004707	06/12/2023		5200	TEXTBOOKS & WORKBOOKS	2,525.31
00004707	06/12/2023		5910	SUPPLIES-OFFICE	1,346.66
00004707	06/12/2023		5942	SUPPLIES-MEDICAL	53.00
00004707	06/12/2023		5950	SUPPLIES-CUSTODIAL	37.43
00004707	06/12/2023		5955	SUPPLIES-MAINTENANCE	1,377.74
00004707	06/12/2023		5960	SUPPLIES-ATHLETICS	809.55
00004707	06/12/2023		5991	Supplies - PAC	187.62
00004707	06/12/2023		9570	DUE TO SUPPORTERS	638.03
00004728	06/27/2023		5100	SUPPLIES- GENERAL	5,076.49
00004728	06/27/2023		5106	SUPPLIES- PHYS ED	45.00
00004728	06/27/2023		5107	SUPPLIES- SCIENCE	11.99
00004728	06/27/2023		5110	SUPPLIES- READING	304.89
00004728	06/27/2023		5121	SUPPLIES-BUS. ED.	41.52
00004728	06/27/2023		5200	TEXTBOOKS & WORKBOOKS	740.39
00004728	06/27/2023		5300	LIBRARY BOOKS	133.59
00004728	06/27/2023		5910	SUPPLIES-OFFICE	768.35
00004728	06/27/2023		5930	SUPPLIES-COUNSELOR	91.17
00004728	06/27/2023		5942	SUPPLIES-MEDICAL	60.03
00004728	06/27/2023		5950	SUPPLIES-CUSTODIAL	19.46
00004728	06/27/2023		5955	SUPPLIES-MAINTENANCE	3,403.81
00004728	06/27/2023		5960	SUPPLIES-ATHLETICS	14.09
00004728	06/27/2023		5991	Supplies - PAC	135.11
00004728	06/27/2023		7900	OTHER EXPENSES	52.94
00004728	06/27/2023		9570	DUE TO SUPPORTERS	20.99
				Vendor Total:	31,676.18
00076530	06/08/2023	APAC PAPER & PACKAGING-CORP	5950	SUPPLIES-CUSTODIAL	1,287.01
00076644	06/22/2023		5950	SUPPLIES-CUSTODIAL	1,450.68
				Vendor Total:	2,737.69
00076645	06/22/2023	ARCH ENVIRONMENTAL GROUP	3193	SERVICES - INSPECTIONS	1,107.68
				Vendor Total:	1,107.68
00076531	06/08/2023	ASCENSION MICHIGAN	3190	OTHER PROFESSIONAL SERVICES	204.00
00076646	06/22/2023		3190	OTHER PROFESSIONAL SERVICES	255.00
				Vendor Total:	459.00

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00004729	06/27/2023	AT & T MOBILITY	3410	TELEPHONE/DATA COMMUNICATION	631.19
				Vendor Total:	631.19
00076533	06/08/2023	AUTO VALUE PORT HURON	5730	SUPPLIES-FLEET REPAIR PARTS	930.95
				Vendor Total:	930.95
00076534	06/08/2023	BECKER, SEAN	3720	DUAL ENROLL POSTSECONDARY	43.35
				Vendor Total:	43.35
00076535	06/08/2023	BLB ENGRAVING SERVICES	3600	PRINTING	60.00
00076535	06/08/2023		5100	SUPPLIES- GENERAL	56.00
00076535	06/08/2023		7900	OTHER EXPENSES	179.00
00076650	06/22/2023		5910	SUPPLIES-OFFICE	7.00
00076650	06/22/2023		7900	OTHER EXPENSES	80.00
				Vendor Total:	382.00
00076652	06/22/2023	BLUE WATER FUEL	5710	SUPPLIES-Gas	866.46
				Vendor Total:	866.46
00004697	06/07/2023	BMO	3220	PROFESSIONAL DEVELOPMENT FEES	3,989.59
00004697	06/07/2023		3221	PROF DEVELOPMENT TRAVEL	1,506.60
00004697	06/07/2023		3410	TELEPHONE/DATA COMMUNICATION	560.16
00004697	06/07/2023		3430	POSTAGE	2,182.19
00004697	06/07/2023		3450	SOFTWARE LICENSES	614.95
00004697	06/07/2023		3510	ADVERTISING	13.49
00004697	06/07/2023		3600	PRINTING	13.99
00004697	06/07/2023		5100	SUPPLIES- GENERAL	4,164.94
00004697	06/07/2023		5107	SUPPLIES- SCIENCE	180.40
00004697	06/07/2023		5110	SUPPLIES- READING	59.00
00004697	06/07/2023		5121	SUPPLIES-BUS. ED.	3,228.90
00004697	06/07/2023		5123	SUPPLIES-LIFE SKILLS	432.80
00004697	06/07/2023		5190	SUPPLIES- NEW CURRICULUM	92.82
00004697	06/07/2023		5300	LIBRARY BOOKS	353.68
00004697	06/07/2023		5710	SUPPLIES-Gas	45.02
00004697	06/07/2023		5730	SUPPLIES-FLEET REPAIR PARTS	167.56
00004697	06/07/2023		5910	SUPPLIES-OFFICE	1,331.45
00004697	06/07/2023		5940	SUPPLIES-MEDICAL-SPEC ED	149.79
00004697	06/07/2023		5955	SUPPLIES-MAINTENANCE	1,536.35
00004697	06/07/2023		5960	SUPPLIES-ATHLETICS	347.36
00004697	06/07/2023		5991	Supplies - PAC	344.50
00004697	06/07/2023		7900	OTHER EXPENSES	101.67
00004697	06/07/2023		9195	INVENTORY-CENTRAL STORES	291.48
				Vendor Total:	21,708.69
00076653	06/22/2023	BP ENERGY RETAIL CO LLC	5510	NATURAL GAS	7,101.84
				Vendor Total:	7,101.84
00076655	06/22/2023	BROCHU, MARK A	3112	CONTRACTED SERVICES	85.00
				Vendor Total:	85.00
00076537	06/08/2023	BSN/PASSON'S/GSC/CONLIN	5100	SUPPLIES- GENERAL	799.85
				Vendor Total:	799.85

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00076538	06/08/2023	BUSH, BETHANY	3720	DUAL ENROLL POSTSECONDARY	79.50
				Vendor Total:	79.50
00076539	06/08/2023	C AND S MOTORS INC	5730	SUPPLIES-FLEET REPAIR PARTS	172.44
				Vendor Total:	172.44
00076540	06/08/2023	CAPITAL ONE TRADE CENTER	5950	SUPPLIES-CUSTODIAL	57.50
00076540	06/08/2023		5955	SUPPLIES-MAINTENANCE	490.84
00076540	06/08/2023		5980	SUPPLIES-SMALL TOOLS	88.67
				Vendor Total:	637.01
00076541	06/08/2023	CASCO TOWNSHIP	3112	CONTRACTED SERVICES	749.00
				Vendor Total:	749.00
00076656	06/22/2023	CENTRAL MICHIGAN PAPER	5100	SUPPLIES- GENERAL	993.60
				Vendor Total:	993.60
00076641	06/08/2023	CHAPTER 13 TRUSTEE T TERRY	9436	A/P GARNISHMENTS	921.46
00076726	06/23/2023		9436	A/P GARNISHMENTS	921.46
				Vendor Total:	1,842.92
00076542	06/08/2023	CINTAS CORPRATION LOC724	5790	SUPPLIES-TRANSPORTATION	121.50
00076657	06/22/2023		5790	SUPPLIES-TRANSPORTATION	249.29
				Vendor Total:	370.79
00076658	06/22/2023	CITY OF ST CLAIR	3830	WATER & SEWAGE	1,056.50
				Vendor Total:	1,056.50
00076544	06/08/2023	COLLEGE BOARD	3135	SERVICES-PUPIL TESTING	5,212.00
				Vendor Total:	5,212.00
00076548	06/08/2023	CULLIGAN	3112	CONTRACTED SERVICES	61.50
00076660	06/22/2023		3112	CONTRACTED SERVICES	182.25
				Vendor Total:	243.75
00076662	06/22/2023	DEMCO.COM	5100	SUPPLIES- GENERAL	595.26
				Vendor Total:	595.26
00004698	06/08/2023	DEPT OF TREASURY FICA	9447	A/P FICA/MED	114,682.14
00004719	06/23/2023		9447	A/P FICA/MED	153,628.39
				Vendor Total:	268,310.53
00004699	06/08/2023	DEPT OF TREASURY FIT	9446	A/P FED INCOME TAX W/H	64,626.95
00004720	06/23/2023		9446	A/P FED INCOME TAX W/H	133,284.54
				Vendor Total:	197,911.49
00004700	06/08/2023	DEPT OF TREASURY MEDICARE	9447	A/P FICA/MED	26,820.82
00004721	06/23/2023		9447	A/P FICA/MED	35,929.22
				Vendor Total:	62,750.04
00004731	06/27/2023	DETROIT EDISON	5520	ELECTRICITY	6,576.13
				Vendor Total:	6,576.13
00004732	06/27/2023	DETROIT EDISON COMPANY	5520	ELECTRICITY	26,475.81
				Vendor Total:	26,475.81

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00004733	06/27/2023	DIRECT ENERGY BUSINESS	5520	ELECTRICITY	23,231.70
				Vendor Total:	23,231.70
00076550	06/08/2023	DISTELRATH, LAURA	3720	DUAL ENROLL POSTSECONDARY	301.00
				Vendor Total:	301.00
00076551	06/08/2023	DOMAGALSKI, BRENDA	3720	DUAL ENROLL POSTSECONDARY	101.00
				Vendor Total:	101.00
00076663	06/22/2023	DOWNRIVER REFRIGERATION	5955	SUPPLIES-MAINTENANCE	115.89
				Vendor Total:	115.89
00076554	06/08/2023	DURETTE, ERIC STEVEN	3112	CONTRACTED SERVICES	285.00
				Vendor Total:	285.00
00076555	06/08/2023	DUROW, WILLIAM E	3112	CONTRACTED SERVICES	1,472.00
				Vendor Total:	1,472.00
00076556	06/08/2023	DYCK SECURITY SERVICES INC	4110	REPAIRS-MISC.	68.00
00076664	06/22/2023		3192	SERVICES-CONTRACTED SECURITY	1,776.75
				Vendor Total:	1,844.75
00076665	06/22/2023	EAST CHINA CHARTER TOWNSHIP	830	WATER & SEWAGE	1,042.52
				Vendor Total:	1,042.52
00076557	06/08/2023	ELECTRIC MOTOR-SR LLC	5955	SUPPLIES-MAINTENANCE	578.51
				Vendor Total:	578.51
00076666	06/22/2023	EMTERRA ENVIRONMENTAL USA	3840	TRASH REMOVAL	4,997.21
				Vendor Total:	4,997.21
00076558	06/08/2023	ENERCO CORP	4116	REPAIRS - PLUMBING	454.00
00076667	06/22/2023		4116	REPAIRS - PLUMBING	454.00
				Vendor Total:	908.00
00076668	06/22/2023	ENVIRO-CLEAN	3150	OTHER CONTRACTED SERVICES	102,539.99
				Vendor Total:	102,539.99
00076559	06/08/2023	EXECUTIVE ENERGY SERVICES	3190	OTHER PROFESSIONAL SERVICES	850.00
				Vendor Total:	850.00
00076560	06/08/2023	FIDELITY SECURITY LIFE INS	9460	A/P VISION UHC/EYEMED	798.31
				Vendor Total:	798.31
00076563	06/08/2023	FOSTER BLUE WATER OIL LLC	5700	SUPPLIES OIL GREASE GAS	761.50
00076563	06/08/2023		5710	SUPPLIES-Gas	19,477.95
00076670	06/22/2023		5710	SUPPLIES-Gas	17,269.56
				Vendor Total:	37,509.01
00076564	06/08/2023	GAPSHES, TRICIA	3720	DUAL ENROLL POSTSECONDARY	74.21
				Vendor Total:	74.21
00076565	06/08/2023	GIANNOSSA, JEANINE	3720	DUAL ENROLL POSTSECONDARY	337.80
				Vendor Total:	337.80
00076673	06/22/2023	HAGER, JYME J	5116	SUPPLIES- VOCAL MUSIC	75.00

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06/30/2023

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				Vendor Total:	75.00
00076568	06/08/2023	HAND 2 MIND	5100	SUPPLIES- GENERAL	509.98
				Vendor Total:	509.98
00076569	06/08/2023	HARRIS, MARY KAY	3112	CONTRACTED SERVICES	92.00
00076569	06/08/2023		3710	TUITION FOR INST SERV TO PUPIL	82.14
				Vendor Total:	174.14
00004701	06/08/2023	HEALTH EQUITY	9465	HSA	19,399.60
00004722	06/23/2023		9465	HSA	22,729.56
				Vendor Total:	42,129.16
00076571	06/08/2023	HOLLAND BUS COMPANY	5730	SUPPLIES-FLEET REPAIR PARTS	659.79
00076677	06/22/2023		4150	REPAIRS-BUSES	301.60
				Vendor Total:	961.39
00076573	06/08/2023	IMAGINE LEARNING LLC	3220	PROFESSIONAL DEVELOPMENT FEES	3,000.00
00076573	06/08/2023		3450	SOFTWARE LICENSES	57,770.00
				Vendor Total:	60,770.00
00076678	06/22/2023	IMPERIALDADE	5950	SUPPLIES-CUSTODIAL	26.80
				Vendor Total:	26.80
00076679	06/22/2023	ISOLVED BENEFIT SERVICES	7410	DUES & FEES	93.75
				Vendor Total:	93.75
00076574	06/08/2023	JACOBS, WILLIAM R	3112	CONTRACTED SERVICES	300.00
				Vendor Total:	300.00
00076575	06/08/2023	JOHNSTONE SUPPLY	5955	SUPPLIES-MAINTENANCE	146.10
00076680	06/22/2023		5955	SUPPLIES-MAINTENANCE	146.76
				Vendor Total:	292.86
00076576	06/08/2023	JOSTENS	5100	SUPPLIES- GENERAL	299.90
00076576	06/08/2023		7900	OTHER EXPENSES	42.68
00076681	06/22/2023		5100	SUPPLIES- GENERAL	35.90
00076681	06/22/2023		7900	OTHER EXPENSES	20.00
				Vendor Total:	398.48
00076682	06/22/2023	JW PEPPER & SONS INC	5105	SUPPLIES- MUSIC	976.90
				Vendor Total:	976.90
00076577	06/08/2023	KARCHNICK, MATTHEW C	3112	CONTRACTED SERVICES	80.00
00076684	06/22/2023		3112	CONTRACTED SERVICES	160.00
				Vendor Total:	240.00
00076578	06/08/2023	KERR ALBERT OFFICE SUPPLY CO	5100	SUPPLIES- GENERAL	207.99
00076685	06/22/2023		5100	SUPPLIES- GENERAL	94.80
				Vendor Total:	302.79
00076579	06/08/2023	KIMBALL MIDWEST	5730	SUPPLIES-FLEET REPAIR PARTS	690.80
				Vendor Total:	690.80
00076687	06/22/2023	KORNEY BOARDS AIDS INC	7900	OTHER EXPENSES	735.98

**Bills to be Approved
East China Sch District
06/30/2023**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
				Vendor Total:	735.98
00076581	06/08/2023	KRUPA, JAMES	3720	DUAL ENROLL POSTSECONDARY	74.21
				Vendor Total:	74.21
00076582	06/08/2023	KUE, AMBERLI	3720	DUAL ENROLL POSTSECONDARY	101.00
				Vendor Total:	101.00
00076688	06/22/2023	LESLIE TIRE	5720	SUPPLIES-FLEET: Tires-Battery	1,000.00
				Vendor Total:	1,000.00
00076689	06/22/2023	LIBRARY IDEAS LLC	5200	TEXTBOOKS & WORKBOOKS	1,782.96
				Vendor Total:	1,782.96
00076583	06/08/2023	MALCOM, MICHELLE	3720	DUAL ENROLL POSTSECONDARY	132.49
				Vendor Total:	132.49
00076584	06/08/2023	MANHART, MATT	4120	REPAIRS-EQUIPMENT	100.00
				Vendor Total:	100.00
00076585	06/08/2023	MARYSVILLE SCHOOL DISTRICT	7905	TOURNAMENT	180.00
				Vendor Total:	180.00
00076586	06/08/2023	MCBRIDE, PAUL	3112	CONTRACTED SERVICES	600.00
				Vendor Total:	600.00
00076587	06/08/2023	MCCORMICK, KAITLIN	3112	CONTRACTED SERVICES	92.00
				Vendor Total:	92.00
00076691	06/22/2023	MCLAREN PORT HURON	3190	OTHER PROFESSIONAL SERVICES	171.00
				Vendor Total:	171.00
00004740	06/29/2023	METS	3150	OTHER CONTRACTED SERVICES	16,020.45
00004740	06/29/2023		3190	OTHER PROFESSIONAL SERVICES	278.46
				Vendor Total:	16,298.91
00076589	06/08/2023	MI ASSOC OF ADMIN FOR SPEC	7400	DUES & FEES	100.00
				Vendor Total:	100.00
00004702	06/08/2023	MICHIGAN DEPT OF TREASURY	9445	A/P STATE INCOME TAX W/H	31,906.05
00004723	06/23/2023		9445	A/P STATE INCOME TAX W/H	44,113.28
				Vendor Total:	76,019.33
00076693	06/22/2023	MICHIGAN SPORTS ASSIGNERS	3112	CONTRACTED SERVICES	280.00
				Vendor Total:	280.00
00076642	06/08/2023	MICHIGAN STATE	9435	A/P FRIEND OF CT W/H	130.25
00076727	06/23/2023		9435	A/P FRIEND OF CT W/H	130.25
				Vendor Total:	260.50
00076694	06/22/2023	MILLER, SANDRA	3720	DUAL ENROLL POSTSECONDARY	101.00
				Vendor Total:	101.00
00004703	06/08/2023	MPSERS	9405	A/P RETIREMENT	379,289.27
00004703	06/08/2023		9444	A/P RETIRE TDP W/H	210.00
00004724	06/23/2023		9405	A/P RETIREMENT	458,392.75

Bills to be Approved
East China Sch District
06/30/2023

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00004724	06/23/2023		9444	A/P RETIRE TDP W/H	210.00
00004734	06/27/2023		9406	A/P UAAL 147c	357,367.65
00004734	06/27/2023		9408	A/P UAAL 147c2	208,126.61
Vendor Total:					1,403,596.28
00076592	06/08/2023	NEFF COMPANY	7900	OTHER EXPENSES	1,189.13
Vendor Total:					1,189.13
00076593	06/08/2023	NEIMAN'S FAMILY MARKET	5100	SUPPLIES- GENERAL	82.15
00076695	06/22/2023		5100	SUPPLIES- GENERAL	27.11
Vendor Total:					109.26
00004704	06/08/2023	NORTH STAR BANK	9450	A/P ACH DIRECT DEPOSIT	623,970.74
00004725	06/23/2023		9450	A/P ACH DIRECT DEPOSIT	809,905.21
Vendor Total:					1,433,875.95
00004705	06/08/2023	OMNI GROUP, THE	9438	A/P Check 403b, 457, Roth	59,183.50
00004705	06/08/2023		9455	A/P ACH 403b, 457, Roth	2,930.00
00004706	06/08/2023		9438	A/P Check 403b, 457, Roth	600.00
00004726	06/23/2023		9438	A/P Check 403b, 457, Roth	75,950.77
00004726	06/23/2023		9455	A/P ACH 403b, 457, Roth	2,930.00
00004727	06/23/2023		9438	A/P Check 403b, 457, Roth	600.00
Vendor Total:					142,194.27
00076594	06/08/2023	PARTY PLACE RENTAL	7900	OTHER EXPENSES	388.00
Vendor Total:					388.00
00076595	06/08/2023	PATH, MARGARET A	3112	CONTRACTED SERVICES	69.00
Vendor Total:					69.00
00076596	06/08/2023	PERITONE, AMY	3720	DUAL ENROLL POSTSECONDARY	163.44
Vendor Total:					163.44
00076697	06/22/2023	PHASD PRINT SHOP	3600	PRINTING	223.69
Vendor Total:					223.69
00076597	06/08/2023	PINNOO, CASSIE	3720	DUAL ENROLL POSTSECONDARY	101.00
Vendor Total:					101.00
00076598	06/08/2023	PORT HURON MUSIC CENTER	5100	SUPPLIES- GENERAL	99.98
00076698	06/22/2023		5100	SUPPLIES- GENERAL	5,000.00
Vendor Total:					5,099.98
00076599	06/08/2023	POSTMA, RACHEL	3720	DUAL ENROLL POSTSECONDARY	101.00
Vendor Total:					101.00
00076600	06/08/2023	PRECISION CARE LLC	3153	CONTRACTED SERVICES-GROUNDS	69,058.23
Vendor Total:					69,058.23
00076602	06/08/2023	PRESSMAN, LISA	3720	DUAL ENROLL POSTSECONDARY	202.00
Vendor Total:					202.00
00076603	06/08/2023	QUILL CORPORATION	5100	SUPPLIES- GENERAL	4.44
00076603	06/08/2023		5910	SUPPLIES-OFFICE	168.19
00076701	06/22/2023		5100	SUPPLIES- GENERAL	238.92

**Bills to be Approved
East China Sch District
06/30/2023**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
				Vendor Total:	411.55
00076702	06/22/2023	RANCILLIO, ANNE	3720	DUAL ENROLL POSTSECONDARY	92.21
				Vendor Total:	92.21
00076605	06/08/2023	RENTZEL, JEANA	0173	PAY TO PARTICIPATE	175.00
				Vendor Total:	175.00
00076606	06/08/2023	RICHMOND GLASS	4110	REPAIRS-MISC.	375.00
				Vendor Total:	375.00
00004735	06/27/2023	RICOH USA INC	4123	REPAIRS-COPIERS/DUPLICATORS	328.50
				Vendor Total:	328.50
00076608	06/08/2023	ROGUE FITNESS	5116	SUPPLIES- VOCAL MUSIC	1,398.00
				Vendor Total:	1,398.00
00076703	06/22/2023	ROMEO HIGH SCHOOL	7905	TOURNAMENT	180.00
				Vendor Total:	180.00
00076704	06/22/2023	ROSE PEST SOLUTIONS	4110	REPAIRS-MISC.	163.00
				Vendor Total:	163.00
00076609	06/08/2023	ROSEMECK, KENDRA	3720	DUAL ENROLL POSTSECONDARY	49.99
				Vendor Total:	49.99
00076610	06/08/2023	SCHARNWEBER, CHERYL	3112	CONTRACTED SERVICES	92.00
				Vendor Total:	92.00
00076611	06/08/2023	SCHOOL SPECIALTY LLC	5100	SUPPLIES- GENERAL	4,444.78
00076611	06/08/2023		5910	SUPPLIES-OFFICE	65.37
00076706	06/22/2023		5100	SUPPLIES- GENERAL	2,310.54
00076706	06/22/2023		5910	SUPPLIES-OFFICE	87.62
				Vendor Total:	6,908.31
00076707	06/22/2023	SCOTTY'S POTTY	3112	CONTRACTED SERVICES	210.00
				Vendor Total:	210.00
00076613	06/08/2023	SEARS, KRISTIN	3720	DUAL ENROLL POSTSECONDARY	101.00
				Vendor Total:	101.00
00076708	06/22/2023	SECREST WARDLE LYNCH	3170	SERVICES-LEGAL	281.77
				Vendor Total:	281.77
00004736	06/27/2023	SEMCO ENERGY INC	5510	NATURAL GAS	6,382.82
				Vendor Total:	6,382.82
00076615	06/08/2023	SHREDCORP	3112	CONTRACTED SERVICES	40.00
00076709	06/22/2023		3112	CONTRACTED SERVICES	80.00
				Vendor Total:	120.00
00076710	06/22/2023	SOLUTION TREE	3220	PROFESSIONAL DEVELOPMENT FEES	2,885.75
				Vendor Total:	2,885.75
00076617	06/08/2023	ST CLAIR COUNTY RESA	3112	CONTRACTED SERVICES	16,296.00
00076617	06/08/2023		3220	PROFESSIONAL DEVELOPMENT FEES	70.00

Bills to be Approved
East China Sch District
06/30/2023

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00076617	06/08/2023		8220	RESA SVC RENDERED	29,794.30
00076712	06/22/2023		3134	EVALUATION SERVICES	6,289.12
				Vendor Total:	52,449.42
00076618	06/08/2023	ST CLAIR PACKAGING INC	5955	SUPPLIES-MAINTENANCE	1,087.25
				Vendor Total:	1,087.25
00076620	06/08/2023	TEACHER CURRICULUM	5200	TEXTBOOKS & WORKBOOKS	67,567.50
				Vendor Total:	67,567.50
00004738	06/27/2023	TELNET WORLDWIDE	3410	TELEPHONE/DATA COMMUNICATION	971.28
				Vendor Total:	971.28
00076716	06/22/2023	THORPE PRINTING SERVICES	7900	OTHER EXPENSES	840.96
				Vendor Total:	840.96
00076622	06/08/2023	THRUN LAW FIRM PC	3170	SERVICES-LEGAL	856.00
				Vendor Total:	856.00
00076625	06/08/2023	TP LOGOS LLC	7900	OTHER EXPENSES	750.00
				Vendor Total:	750.00
00076719	06/22/2023	TRACTION DETROIT	5730	SUPPLIES-FLEET REPAIR PARTS	791.80
				Vendor Total:	791.80
00076626	06/08/2023	TRANCHEMONTAGNE, KRISTINA	3720	DUAL ENROLL POSTSECONDARY	141.02
				Vendor Total:	141.02
00076525	06/02/2023	UNITED STATES POSTAL SERVICE	3430	POSTAGE	1,724.54
				Vendor Total:	1,724.54
00076720	06/22/2023	UNITY SCHOOL BUS PARTS	5730	SUPPLIES-FLEET REPAIR PARTS	225.88
				Vendor Total:	225.88
00076629	06/08/2023	VANDEVYVER, LISA	3720	DUAL ENROLL POSTSECONDARY	101.00
				Vendor Total:	101.00
00076630	06/08/2023	VANSINGEL, DAVID	3720	DUAL ENROLL POSTSECONDARY	139.43
				Vendor Total:	139.43
00076632	06/08/2023	VISUAL EDGE IT INC	4123	REPAIRS-COPIERS/DUPLICATORS	50.59
				Vendor Total:	50.59
00076633	06/08/2023	VISUAL EDGE IT PREMIER	4123	REPAIRS-COPIERS/DUPLICATORS	29.92
				Vendor Total:	29.92
00076634	06/08/2023	VITALE, JENNIFER	3720	DUAL ENROLL POSTSECONDARY	79.49
				Vendor Total:	79.49
00076635	06/08/2023	WARD, LAURA	3720	DUAL ENROLL POSTSECONDARY	103.35
				Vendor Total:	103.35
00076636	06/08/2023	WAYBURN, FLORA	3720	DUAL ENROLL POSTSECONDARY	79.50
				Vendor Total:	79.50
00076637	06/08/2023	WEICHERT, VIRGINIA	3720	DUAL ENROLL POSTSECONDARY	62.74

**Bills to be Approved
East China Sch District
06/30/2023**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
				Vendor Total:	62.74
00076638	06/08/2023	WIEGAND, AMY	3720	DUAL ENROLL POSTSECONDARY	101.00
				Vendor Total:	101.00
00004741	06/29/2023	WILL SUB PCMI	3113	Contracted Substitute Teachers	79,425.87
				Vendor Total:	79,425.87
00076640	06/08/2023	YOUNG SUPPLY COMPANY	5955	SUPPLIES-MAINTENANCE	118.79
00076725	06/22/2023		5955	SUPPLIES-MAINTENANCE	863.11
				Vendor Total:	981.90
255216	06/08/2023	ACRE, AMY C	5100	SUPPLIES- GENERAL	28.69
				Vendor Total:	28.69
255361	06/08/2023	BECKER, SHERRI	3210	LOCAL MILEAGE	600.00
				Vendor Total:	600.00
255224	06/08/2023	BIALKE, RENEE C	3210	LOCAL MILEAGE	275.00
255224	06/08/2023	BIALKE, RENEE C	3210	LOCAL MILEAGE	275.00
				Vendor Total:	550.00
255755	06/23/2023	BORSE II, DENNIS E	3210	LOCAL MILEAGE	275.00
255755	06/23/2023	BORSE II, DENNIS E	3210	LOCAL MILEAGE	275.00
				Vendor Total:	550.00
255814	06/23/2023	BROHL, JESSICA DAWN	3210	LOCAL MILEAGE	400.00
				Vendor Total:	400.00
255150	06/08/2023	CARD, RACHEL	3210	LOCAL MILEAGE	400.00
				Vendor Total:	400.00
255639	06/23/2023	D'HONDT, EDWARD J	3210	LOCAL MILEAGE	104.80
				Vendor Total:	104.80
255230	06/08/2023	DEVRIES, CARRIE L	3720	DUAL ENROLL POSTSECONDARY	7.92
				Vendor Total:	7.92
255122	06/08/2023	DOMAGALSKI, MICHAEL M	3210	LOCAL MILEAGE	400.00
				Vendor Total:	400.00
255726	06/23/2023	FREGETTO, JOSEPH H	3210	LOCAL MILEAGE	340.99
				Vendor Total:	340.99
280298	06/08/2023	FULLER, RICHARD C	3210	LOCAL MILEAGE	264.11
				Vendor Total:	264.11
255534	06/23/2023	HARGRAVE, MEGAN L	3210	LOCAL MILEAGE	68.77
				Vendor Total:	68.77
255690	06/23/2023	HOLLADAY, BRUCE THOMAS	3210	LOCAL MILEAGE	450.00
				Vendor Total:	450.00
255732	06/23/2023	HUMBLE, KRISTEN A	3210	LOCAL MILEAGE	370.20
				Vendor Total:	370.20
255444	06/23/2023	JARSEY, TIFFANY J	3210	LOCAL MILEAGE	99.56
				Vendor Total:	99.56
255538	06/23/2023	KIRBY, NICOLE A	3210	LOCAL MILEAGE	71.40
				Vendor Total:	71.40
255446	06/23/2023	KLECHA, CHRISTINE J	3210	LOCAL MILEAGE	45.85

**Bills to be Approved
East China Sch District
06/30/2023**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
				Vendor Total:	45.85
255541	06/23/2023	LAWSON, AMY M	3210	LOCAL MILEAGE	119.21
				Vendor Total:	119.21
255832	06/23/2023	LETSON, DARYN M	3210	LOCAL MILEAGE	569.98
				Vendor Total:	569.98
255335	06/08/2023	MROUE, DAVID J	3210	LOCAL MILEAGE	600.00
				Vendor Total:	600.00
255386	06/08/2023	NATSCHKE, MICHELLE L	3220	PROFESSIONAL DEVELOPMENT FEES	64.19
				Vendor Total:	64.19
255583	06/23/2023	RANGER, SARA A	3210	LOCAL MILEAGE	214.84
				Vendor Total:	214.84
255295	06/08/2023	RINEHART, CHRISTOPHER G	3210	LOCAL MILEAGE	275.00
255295	06/08/2023	RINEHART, CHRISTOPHER G	3210	LOCAL MILEAGE	275.00
				Vendor Total:	550.00
255857	06/23/2023	ROMBACH, LARRY P	3210	LOCAL MILEAGE	456.01
				Vendor Total:	456.01
255660	06/23/2023	SMITH, BARBARA L	3210	LOCAL MILEAGE	104.80
				Vendor Total:	104.80
255060	06/08/2023	SMITH-HERR, ROBYN L	3210	LOCAL MILEAGE	400.00
				Vendor Total:	400.00
255299	06/08/2023	VOGLER, KELLY A	3720	DUAL ENROLL POSTSECONDARY	87.96
				Vendor Total:	87.96
255007	06/08/2023	WALLING, MICHAEL A	3210	LOCAL MILEAGE	149.34
				Vendor Total:	149.34
255402	06/08/2023	WESTERHOF, SCOTT A	3210	LOCAL MILEAGE	137.50
255402	06/08/2023	WESTERHOF, SCOTT A	3210	LOCAL MILEAGE	137.50
255402	06/08/2023	WESTERHOF, SCOTT A	3210	LOCAL MILEAGE	137.50
255402	06/08/2023	WESTERHOF, SCOTT A	3210	LOCAL MILEAGE	137.50
				Vendor Total:	550.00
255300	06/08/2023	WESTRICK, ELISABETH A	5100	SUPPLIES- GENERAL	32.47
				Vendor Total:	32.47
255748	06/23/2023	WILEY, TRICIA L	3210	LOCAL MILEAGE	96.54
				Vendor Total:	96.54
280300	06/23/2023	WRIGHT, JESSICA L	3210	LOCAL MILEAGE	258.46
				Vendor Total:	258.46
255304	06/08/2023	ZIMMER, JILL M	3720	DUAL ENROLL POSTSECONDARY	79.50
				Vendor Total:	79.50
Total GENERAL FUND					4,325,144.41
*****Grand Total					4,325,144.41

**Bills to be Approved
East China Sch District
06/30/2023**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00076652	06/22/2023	BLUE WATER FUEL	5700	SUPPLIES OIL GREASE GAS	309.41
				Vendor Total:	309.41
00004730	06/27/2023	CHARTWELLS	3150	OTHER CONTRACTED SERVICES	78,612.63
00004730	06/27/2023		5610	FOOD	73,173.86
				Vendor Total:	151,786.49
00076547	06/08/2023	COULES, DENISE	0161	FOOD SALES-STUDENT	19.35
				Vendor Total:	19.35
00076549	06/08/2023	DEPENDABLE REFRIGERATION	4120	REPAIRS-EQUIPMENT	750.00
				Vendor Total:	750.00
00076671	06/22/2023	GEE, NICOLE	0161	FOOD SALES-STUDENT	58.78
				Vendor Total:	58.78
00076570	06/08/2023	HEINEN, CHLOE	0161	FOOD SALES-STUDENT	24.35
				Vendor Total:	24.35
00076683	06/22/2023	KAPUSTA, BRANDY	0161	FOOD SALES-STUDENT	141.45
				Vendor Total:	141.45
00076580	06/08/2023	KOVALCIK, SUSAN	0161	FOOD SALES-STUDENT	13.30
				Vendor Total:	13.30
00076588	06/08/2023	MCKENZIE, CRAIG	0161	FOOD SALES-STUDENT	5.05
				Vendor Total:	5.05
00076692	06/22/2023	MCLARNEY, JENNIFER	0161	FOOD SALES-STUDENT	42.85
				Vendor Total:	42.85
00004735	06/27/2023	RICOH USA INC	4123	REPAIRS-COPIERS/DUPLICATORS	15.90
				Vendor Total:	15.90
00076704	06/22/2023	ROSE PEST SOLUTIONS	4110	REPAIRS-MISC.	584.00
				Vendor Total:	584.00
00076612	06/08/2023	SCHWARZ, HADLEY	0161	FOOD SALES-STUDENT	40.55
				Vendor Total:	40.55
00004737	06/27/2023	STATE OF MICHIGAN	9421	ACCRUED SALES TAX	48.94
				Vendor Total:	48.94
00076715	06/22/2023	STOECKER, MICHELLE	0161	FOOD SALES-STUDENT	53.55
				Vendor Total:	53.55
00076628	06/08/2023	TYRRELL, MELANIE	0161	FOOD SALES-STUDENT	70.80
				Vendor Total:	70.80
00076723	06/22/2023	WAYBURN, FLORA	0161	FOOD SALES-STUDENT	11.70
				Vendor Total:	11.70
00076724	06/22/2023	YOUNES, CYNTHIA	0161	FOOD SALES-STUDENT	31.60
				Vendor Total:	31.60
Total CAFETERIA FUND					154,008.07

Bills to be Approved
East China Sch District
06/30/2023

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
				*****Grand Total	154,008.07

Bills to be Approved
East China Sch District
06/30/2023

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00004707	06/12/2023	AMAZON CAPITAL SR INC	5100	SUPPLIES- GENERAL	4,320.17
00004728	06/27/2023		5100	SUPPLIES- GENERAL	290.92
				Vendor Total:	4,611.09
00004697	06/07/2023	BMO	5100	SUPPLIES- GENERAL	79.00
				Vendor Total:	79.00
00076591	06/08/2023	NBS	5100	SUPPLIES- GENERAL	759.23
				Vendor Total:	759.23
00004738	06/27/2023	TELNET WORLDWIDE	3410	TELEPHONE/DATA COMMUNICATION	9.81
				Vendor Total:	9.81
				Total LATCHKEY FUND	5,459.13
				*****Grand Total	5,459.13

Bills to be Approved
East China Sch District
06/30/2023

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00004739	06/29/2023	HUMANA DENTAL	2133	Dental Claims	17,324.76
00004739	06/29/2023		2134	Dental Admin Fees	1,670.97

Vendor Total: 18,995.73

Total INTERNAL SERVICE FUND 18,995.73

*******Grand Total** 18,995.73

Bills to be Approved
East China Sch District
06/30/2023

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00076654	06/22/2023	BRENNER ELECTRIC LLC	6420	EQUIP & FURN >\$1,000/<\$5,000	6,408.00
				Vendor Total:	6,408.00
				Total 2006 Sinking Fund	6,408.00
				*****Grand Total	6,408.00

**Bills to be Approved
East China Sch District
06/30/2023**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00004707	06/12/2023	AMAZON CAPITAL SR INC	6415	TECH CAPITAL OUTLAY<\$1,000	11,615.89
00004728	06/27/2023		6415	TECH CAPITAL OUTLAY<\$1,000	29,131.12
				Vendor Total:	40,747.01
00076645	06/22/2023	ARCH ENVIRONMENTAL GROUP	6220	BLDG CONSTR/STRUCT ALTERATIONS	1,462.00
				Vendor Total:	1,462.00
00076532	06/08/2023	AUCH CONSTRUCTION	6220	BLDG CONSTR/STRUCT ALTERATIONS	43,710.00
00076648	06/22/2023		6220	BLDG CONSTR/STRUCT ALTERATIONS	2,018,330.47
				Vendor Total:	2,062,040.47
00076649	06/22/2023	B & H PHOTO-VIDEO	6415	TECH CAPITAL OUTLAY<\$1,000	16,873.75
				Vendor Total:	16,873.75
00076552	06/08/2023	DTE ENERGY	6220	BLDG CONSTR/STRUCT ALTERATIONS	7,750.00
				Vendor Total:	7,750.00
00076669	06/22/2023	ENVIRONMENTAL MAINTENANCE	6220	BLDG CONSTR/STRUCT ALTERATIONS	4,800.00
				Vendor Total:	4,800.00
00076675	06/22/2023	HI TECH SYSTEM SERVICE INC	6310	SITE IMPROVEMENTS-NON-BUILDING	5,200.00
				Vendor Total:	5,200.00
00076676	06/22/2023	HI TECH SYSTEMS SR INC	6415	TECH CAPITAL OUTLAY<\$1,000	520.00
				Vendor Total:	520.00
00076572	06/08/2023	IKO PRODUCTIONS LLC	6410	EQ & FUR > \$5,000	15,931.40
				Vendor Total:	15,931.40
00076700	06/22/2023	PRESIDIO NETWORKED	6415	TECH CAPITAL OUTLAY<\$1,000	180,786.40
				Vendor Total:	180,786.40
00076623	06/08/2023	THUNDER VALLEY ENTERPRISE	6415	TECH CAPITAL OUTLAY<\$1,000	36,457.30
				Vendor Total:	36,457.30
00076624	06/08/2023	TMP ARCHITECTURE	6220	BLDG CONSTR/STRUCT ALTERATIONS	29,311.99
				Vendor Total:	29,311.99
Total 2020 BOND					2,401,880.32
*****Grand Total					2,401,880.32

**Bills to be Approved
East China Sch District
06/30/2023**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00076529	06/08/2023	ALEXANDER'S LLC	7920	OTHER STD/SCH ACTY XP	2,553.00
				Vendor Total:	2,553.00
00076643	06/22/2023	ALMONT COMMUNITY SCHOOLS	0199	MISCELLANEOUS REVENUE	125.00
				Vendor Total:	125.00
00004707	06/12/2023	AMAZON CAPITAL SR INC	7920	OTHER STD/SCH ACTY XP	2,318.30
00004728	06/27/2023		7920	OTHER STD/SCH ACTY XP	2,742.56
				Vendor Total:	5,060.86
00076647	06/22/2023	ATTACK SPORTS LLC	7920	OTHER STD/SCH ACTY XP	192.00
				Vendor Total:	192.00
00076650	06/22/2023	BLB ENGRAVING SERVICES	7920	OTHER STD/SCH ACTY XP	932.25
				Vendor Total:	932.25
00076536	06/08/2023	BLUE LAKE FINE ARTS CAMP	7920	OTHER STD/SCH ACTY XP	650.00
00076651	06/22/2023		7920	OTHER STD/SCH ACTY XP	1,300.00
				Vendor Total:	1,950.00
00004697	06/07/2023	BMO	7920	OTHER STD/SCH ACTY XP	32,625.62
				Vendor Total:	32,625.62
00076537	06/08/2023	BSN/PASSON'S/GSC/CONLIN	7920	OTHER STD/SCH ACTY XP	2,227.80
				Vendor Total:	2,227.80
00076543	06/08/2023	CJ BARRYMORE'S	7920	OTHER STD/SCH ACTY XP	2,496.00
				Vendor Total:	2,496.00
00076544	06/08/2023	COLLEGE BOARD	7920	OTHER STD/SCH ACTY XP	25,200.00
				Vendor Total:	25,200.00
00076545	06/08/2023	COMBEST-SOMMERS, MEGAN	7920	OTHER STD/SCH ACTY XP	30.00
				Vendor Total:	30.00
00076546	06/08/2023	COSTUME HOLIDAY HOUSE	7920	OTHER STD/SCH ACTY XP	3,290.80
				Vendor Total:	3,290.80
00076659	06/22/2023	COVERDILL, TRACY	7920	OTHER STD/SCH ACTY XP	95.00
				Vendor Total:	95.00
00076661	06/22/2023	DANIEL, RILEY	7920	OTHER STD/SCH ACTY XP	500.00
				Vendor Total:	500.00
00076553	06/08/2023	DUFFINEY, ALEC	7920	OTHER STD/SCH ACTY XP	2,000.00
				Vendor Total:	2,000.00
00076714	06/22/2023	DUMARS, STEVEN JAMES	7920	OTHER STD/SCH ACTY XP	1,200.00
				Vendor Total:	1,200.00
00076561	06/08/2023	FOOD BANK OF EASTERN	7920	OTHER STD/SCH ACTY XP	154.46
				Vendor Total:	154.46
00076562	06/08/2023	FORSYTH, MACKENZIE	7920	OTHER STD/SCH ACTY XP	2,000.00
				Vendor Total:	2,000.00

**Bills to be Approved
East China Sch District
06/30/2023**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00076566	06/08/2023	GOLAN, MADELINE	7920	OTHER STD/SCH ACTY XP	300.00
				Vendor Total:	300.00
00076672	06/22/2023	GREAT LAKES RECOGNITION LLC	7920	OTHER STD/SCH ACTY XP	263.76
				Vendor Total:	263.76
00076567	06/08/2023	HAGER, JYME J	7920	OTHER STD/SCH ACTY XP	125.00
				Vendor Total:	125.00
00076674	06/22/2023	HEINZ, CANDICE	7920	OTHER STD/SCH ACTY XP	19.00
				Vendor Total:	19.00
00076576	06/08/2023	JOSTENS	7920	OTHER STD/SCH ACTY XP	4,946.21
00076681	06/22/2023		7920	OTHER STD/SCH ACTY XP	134.66
				Vendor Total:	5,080.87
00076686	06/22/2023	KNUST, WESLEY	7920	OTHER STD/SCH ACTY XP	287.50
				Vendor Total:	287.50
00076690	06/22/2023	MARYSVILLE HIGH SCHOOL	7920	OTHER STD/SCH ACTY XP	1,053.50
				Vendor Total:	1,053.50
00076696	06/22/2023	OLIVET COLLEGE	7920	OTHER STD/SCH ACTY XP	1,430.00
				Vendor Total:	1,430.00
00076697	06/22/2023	PHASD PRINT SHOP	7920	OTHER STD/SCH ACTY XP	48.66
				Vendor Total:	48.66
00076601	06/08/2023	PREFERRED CHARTER SERVICES	7920	OTHER STD/SCH ACTY XP	2,930.00
00076699	06/22/2023		7920	OTHER STD/SCH ACTY XP	1,700.00
				Vendor Total:	4,630.00
00076604	06/08/2023	RAICA, PATRICIA	7920	OTHER STD/SCH ACTY XP	650.00
				Vendor Total:	650.00
00076607	06/08/2023	RIGGS, HEIDI	7920	OTHER STD/SCH ACTY XP	650.00
				Vendor Total:	650.00
00076705	06/22/2023	SANBORN, JAN	7920	OTHER STD/SCH ACTY XP	165.00
				Vendor Total:	165.00
00076614	06/08/2023	SEW SUCCESSFUL INC	7920	OTHER STD/SCH ACTY XP	319.50
				Vendor Total:	319.50
00076616	06/08/2023	SIMPLY SWEET ICE CREAM	7920	OTHER STD/SCH ACTY XP	1,400.00
				Vendor Total:	1,400.00
00076711	06/22/2023	ST CLAIR COUNTY PARKS	7920	OTHER STD/SCH ACTY XP	95.00
				Vendor Total:	95.00
00076713	06/22/2023	STADLER, LILLIAN	7920	OTHER STD/SCH ACTY XP	330.00
				Vendor Total:	330.00
00076619	06/08/2023	STUDLEY, RONALD G	7920	OTHER STD/SCH ACTY XP	1,000.00
				Vendor Total:	1,000.00

Bills to be Approved
East China Sch District
06/30/2023

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00076621	06/08/2023	THORPE PRINTING SERVICES	7920	OTHER STD/SCH ACTY XP	481.98
				Vendor Total:	481.98
00076717	06/22/2023	TOP CAT SALES LLC	7920	OTHER STD/SCH ACTY XP	990.00
				Vendor Total:	990.00
00076718	06/22/2023	TP LOGOS LLC	7920	OTHER STD/SCH ACTY XP	120.00
				Vendor Total:	120.00
00076627	06/08/2023	TURRELL, JOHN ALBIN	7920	OTHER STD/SCH ACTY XP	1,500.00
				Vendor Total:	1,500.00
00076631	06/08/2023	VINEY, MARY	7920	OTHER STD/SCH ACTY XP	357.00
00076721	06/22/2023		7920	OTHER STD/SCH ACTY XP	2,253.00
				Vendor Total:	2,610.00
00076722	06/22/2023	VOGLER, SOPHIE	7920	OTHER STD/SCH ACTY XP	500.00
				Vendor Total:	500.00
00076639	06/08/2023	YALE HIGH SCHOOL	7920	OTHER STD/SCH ACTY XP	848.00
				Vendor Total:	848.00
255216	06/08/2023	ACRE, AMY C	7920	OTHER STD/SCH ACTY XP	127.90
				Vendor Total:	127.90
255761	06/23/2023	DANIELSON, AUDREE C	7920	OTHER STD/SCH ACTY XP	72.04
				Vendor Total:	72.04
255316	06/08/2023	DILLER, JASON	7920	OTHER STD/SCH ACTY XP	46.90
255763	06/23/2023	DILLER, JASON	7920	OTHER STD/SCH ACTY XP	82.45
				Vendor Total:	129.35
280299	06/23/2023	DISKIN, MARK H	7920	OTHER STD/SCH ACTY XP	84.80
				Vendor Total:	84.80
255726	06/23/2023	FREGETTO, JOSEPH H	7920	OTHER STD/SCH ACTY XP	125.76
				Vendor Total:	125.76
255728	06/23/2023	GARDNER, LAURIE A	7920	OTHER STD/SCH ACTY XP	33.61
				Vendor Total:	33.61
255828	06/23/2023	KASKI, CHERYL R	7920	OTHER STD/SCH ACTY XP	122.73
				Vendor Total:	122.73
255327	06/08/2023	MALANE, TERRY L	7920	OTHER STD/SCH ACTY XP	140.51
				Vendor Total:	140.51
255696	06/23/2023	MCKIERNAN, KEVIN M	7920	OTHER STD/SCH ACTY XP	115.56
				Vendor Total:	115.56
255697	06/23/2023	MEREDITH, HEATHER J	7920	OTHER STD/SCH ACTY XP	21.54
				Vendor Total:	21.54
255715	06/23/2023	WALTON, AMY	7920	OTHER STD/SCH ACTY XP	53.27
				Vendor Total:	53.27
255114	06/08/2023	WASHBURN, KRISTIN M	7920	OTHER STD/SCH ACTY XP	267.08
				Vendor Total:	267.08
255066	06/08/2023	WEBER, ERIN L	7920	OTHER STD/SCH ACTY XP	41.79
				Vendor Total:	41.79

Bills to be Approved
East China Sch District
06/30/2023

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
				Total STUDENT ACTIVITY	108,866.50
				*****Grand Total	108,866.50

East China School District
General Fund Financial Statement
6/30/2023

REVENUES	AMENDED BUDGET (R2)	RECEIVED	BALANCE DUE	PERCENT DUE
LOCAL SOURCES	13,272,570	13,247,490	25,080	0.2%
STATE SOURCES	30,696,374	27,667,118	3,029,256	9.9%
FEDERAL SOURCES	4,818,036	3,870,996	947,040	19.7%
OTHER TRANSACTIONS	936,102	916,102	20,000	2.1%
TOTAL REVENUES	49,723,082	45,701,706	4,021,376	8.1%

EXPENDITURES	AMENDED BUDGET (R2)	EXPENSED & ENCUMBERED	BALANCE AVAILABLE	PERCENT AVAILABLE
INSTRUCTIONAL SERVICES				
BASIC INSTRUCTION:				
ELEMENTARY	11,126,459	8,980,915	2,145,544	19.3%
MIDDLE SCHOOL	5,998,464	4,893,704	1,104,760	18.4%
HIGH SCHOOL	8,987,046	7,734,705	1,252,341	13.9%
SPECIAL ED	4,495,494	3,700,609	794,885	17.7%
COMPENSATORY ED	1,431,773	1,279,568	152,205	10.6%
VOCATIONAL ED	6,138	5,936	202	3.3%
OTHER INSTRUCTION	304,653	355,218	(50,565)	-16.6%
SUPPORTING SERVICES				
PUPIL SERVICES	3,554,854	3,099,112	455,742	12.8%
INST. STAFF SERVICES	1,406,346	1,373,513	32,833	2.3%
GENERAL ADMINISTRATION	518,061	493,317	24,744	4.8%
SCHOOL ADMINISTRATION	2,769,701	2,476,114	293,587	10.6%
FISCAL SERVICES	568,041	551,128	16,913	3.0%
INTERNAL SERVICES	16,020	18,159	(2,139)	-13.4%
OPERATIONS/MAINTENANCE	3,656,145	3,797,075	(140,930)	-3.9%
SECURITY SERVICES	260,281	265,879	(5,598)	-2.2%
PUPIL TRANSPORTATION	1,874,145	1,807,783	66,362	3.5%
CENTRAL SERVICES (HR/TECH)	1,293,373	1,199,889	93,484	7.2%
ATHLETIC ACTIVITIES	1,403,506	1,357,467	46,039	3.3%
COMMUNITY SERVICES	28,269	42,385	(14,116)	-49.9%
OTHER TRANSACTIONS	389,244	389,244	-	
TOTAL EXPENDITURES	50,088,013	43,821,720	6,266,293	12.5%

**EAST CHINA SCHOOL DISTRICT
SCHEDULE OF INVESTMENTS
AS OF JUNE, 2023**

FUND	ACCOUNT	TYPE	ISSUER	MATURITY DATE	INTEREST RATE	INVESTED AMOUNT
DS	DEBT SERVICE	POOL	NORTHSTAR	6/30/2023	2.27 APY	115,685
DS	DEBT SERVICE	INVEST	MILAF	6/30/2023		853,254
GF	OPERATING	POOL	NORTHSTAR	6/30/2023	0.60 APY	4,379,664
GF	OPERATING	INVEST	NORTHSTAR	6/30/2023	2.69 APY	49,214
SF	SINKING FUND	POOL	NORTHSTAR	6/30/2023	0.30 APY	56,423
SF	SINKING FUND	INVEST	NORTHSTAR	6/30/2023	2.69 APY	2,927,470
CP	CAPITAL PROJECTS	POOL	NORTHSTAR	6/30/2023	0.50 APY	116,086
CP	CAPITAL PROJECTS	INVEST	NORTHSTAR	6/30/2023	2.69 APY	3,834
CP	CAPITAL PROJECTS	INVEST	MILAF	6/30/2023		43,690,627
APY	ANNUAL % YIELD					

**EAST CHINA SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

July 24, 2023

Appointment of Teachers

The District recently had several teacher and ancillary staff vacancies due to the retirement, resignation, and addition to current staff. We posted the positions, received several applications and interviewed a multitude of qualified candidates. References were checked and the following candidates were determined to be the most qualified for the stated position:

Name: Lauren Holland
5th Grade Teacher, St. Clair Middle School

Name: Stacey Jovanovski
5th Grade Teacher, Belle River Elementary School

Name: Michele Kolis
Special Education, Gearing Elementary School

Name: Emily Lobsinger
Kindergarten, Pine River Elementary School

Name: Lindsay Moran
Math/Psychology, St. Clair High School/Innovation Center

Name: Jamielynn Smith
Math Interventionist, St. Clair Middle School

Name: Marsha Stanford
2nd Grade Teacher, Gearing Elementary School

Name: Jennifer West
3rd Grade Teacher, Pine River Elementary School

RECOMMENDATION:

The Administration is recommending that the Board approve the individuals listed above on a probationary basis for the 2023-24 school year.

For Discussion: The Purchase of McGraw Hill Connecting Math Concepts Print & Online Resources and Staff Training

The district is in receipt of Section 11t funding, to be utilized in accordance with the stakeholder surveys that have been conducted. Through those surveys, updated curriculum resources for our at-risk students were noted as one of the top priorities. In working with Laci Fisher and the special education teaching staff, we determined that McGraw Hill's Connecting Math Concepts Program was the right fit for our district's staff and students.

For Discussion: The Renewal Purchase of Houghton Mifflin Harcourt Math Expressions Elementary Math Curricular Program

Through this perpetual renewal, the district will be continuing with our use of the HMH Math Expressions Program that we have been utilizing at the Elementary Level for the past 8 years. This will be a Curriculum purchase (non grant funded) that includes print/digital access for students and digital access for our teaching staff, as well as some training opportunities for staff.



Houghton Mifflin Harcourt

Proposal #008719889

Prepared For

East China School District

Attention:

Michael Walling

mwalling@ecsd.us

For the Purchase of:

**Science Dimensions Biology Classroom Sets plus
Digital 6 Years**

Prepared By

Ann Jennings

ann.jennings@hnhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hnhco.com/common/terms-conditions>

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Michael Walling
mwalling@ecsd.us

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary

Proposal for East China School District

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
Grade 9					
Student Digital Licenses					
1789470	9780358399490 Science Dimensions Biology Student License Digital 6 Year Includes: Digital Student Resources 6 Year Digital Grades 9-12 Implementation Success	\$120.00	300	\$36,000.00	
Total for Student Digital Licenses		\$36,000.00			
Teacher Digital Licenses					
1808436	9780358554349 2018 Science Dimensions Biology Teacher License Digital 6 Year Includes: Science Dimensions Biology Digital Teacher Resource 6 Year Access to Teacher's Corner	\$450.00			6
Total for Teacher Digital Licenses		\$0.00			
A la Carte Items Available for Purchase					
Teacher Materials					
1664950	9780544980051 2018 Science Dimensions Biology Teacher Edition	\$172.50	6	\$1,035.00	
Student Materials					
1648265	9780544861787 2018 Science Dimensions Biology Student Edition	\$41.85	215	\$8,997.75	
Total for A la Carte Items Available for Purchase		\$10,032.75			
Total for Grade 9		\$46,032.75			

Professional Services - Science Dimensions Biology Getting Started with Science Dimensions Biology

1693434	9781328851970 Science Dimensions Getting Started In-Person (One, 3 HR Session Plus Planning) 6-Hour Grades 6-12 This three-hour Getting Started session introduces teachers to their new program's structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and the professional learning pathway on Ed. An HMH Coach will provide the introductory Getting Started session to teachers in the morning and offer facilitated planning and Q&A time in the afternoon. Getting Started is the initial step toward a successful first 30 days. Ongoing training and support will be also provided on Ed. There, teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of topics, which includes live sessions, videos, interactive media, and related resources, will help teachers plan, teach, and assess student learning using their new HMH program. After teachers complete each pathway topic, they receive a certificate of completion.	\$4,200.00	1	\$4,200.00	
Total for Getting Started with Science Dimensions Biology		\$4,200.00			

Total for Professional Services - Science Dimensions Biology **\$4,200.00**

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Michael Walling
mwalling@ecsd.us

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary

Proposal for East China School District

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
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<i>Subtotal Purchase Amount:</i>	\$50,232.75
<i>Shipping & Handling:</i>	\$1,153.77

Total Cost of Proposal (PO Amount):	\$51,386.52
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****Please add proper sales tax to your order****

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Michael Walling
mwalling@ecsd.us

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

Total Cost of Proposal (PO Amount): \$51,386.52

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:	Sold to:
East China School District	East China School District
1585 Meisner Rd	1585 Meisner Rd
East China, MI 48054-4143	East China, MI 48054-4143
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 6/8/2023

Proposal Expiration Date: 7/23/2023



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HMH Confidential and Proprietary

008719889 Sold:0000135947 Ship:0000135947

Page 4 of 4

Please submit this form with your purchase order