

Business Meeting

Tuesday, May 19, 2026 5:30 PM

Oak Park Learning Center, 6355 Osman Avenue North, Stillwater, MN 55082

I. Recognition	Speaker (s) : Ms. Alison Sherman, School Board Chair
II. Public Comment	Speaker (s) : Ms. Alison Sherman, School Board Chair
III. Call to Order	Speaker (s) : Ms. Alison Sherman, School Board Chair
IV. Roll Call	Speaker (s) : Ms. Alison Sherman, School Board Chair
V. Pledge of Allegiance	Speaker (s) : Ms. Alison Sherman, School Board Chair
VI. Approval of Agenda	Speaker (s) : Ms. Alison Sherman, School Board Chair
VII. Superintendent Report	Speaker (s) : Dr. Mike Funk, Superintendent
VIII. Board Chair Report	Speaker (s) : Ms. Alison Sherman, School Board Chair
IX. Consent Agenda	
IX.A. School Board Meeting Minutes, April 21, 2026	
IX.B. School Board Meeting Minutes, May 5, 2026	
IX.C. Payment of Invoices, May 2-15, 2026	
IX.D. PowerSchool Subscription Renewal for Fiscal Year 2027	
IX.E. New Servers for the District's Camera\Security Bond Project	
IX.F. Human Resources Personnel Report	
X. Strategic Direction A: Ensure the learning process is adaptable to meet individual student needs	
X.A. Report: Elementary Staffing Support Model	Speaker (s) : Ms. Caitlyn Willis, Executive Director of Elementary Education
X.B. Report: Amigos Unidos Program Review	Speaker (s) : Ms. Caitlyn Willis, Executive Director of Elementary Education
XI. Strategic Direction B: Foster a safe, welcoming and inclusive environment for all staff and students	
XII. Strategic Direction C: Utilize systems and align resources in an efficient manner to support learning	

XII.A.	Action: Curriculum Adoption for Amigos Unidos	Speaker (s) : Ms. Caitlyn Willis, Executive Director of Elementary Education
XII.B.	Report: Update on Middle School for 2026-27	Speaker (s) : Ms. Annette Sallman, Executive Director of Community Services
XII.C.	Action: Fiscal Year 2025-26 Spring Budget Revision	Speaker (s) : Dr. Mike Funk, Superintendent
XII.D.	Action: 2026-2027 Resolution for Membership in the Minnesota State High School League (MSHSL)	Speaker (s) : Dr. Mike Funk, Superintendent
XII.E.	Resolution Rescinding Placement of Teachers on Unrequested Leave of Absence	Speaker (s) : Ms. Kristine Carlston, Executive Director of Human Resources
XIII.	Strategic Direction D: Develop strong partnerships with the communities we serve	
XIV.	Adjournment	Speaker (s) : Ms. Alison Sherman, School Board Chair
XV.	Attachments	

- I. The board recognized the Nutrition Services Team for winning the *"Say Yes to School Meals"* Photo Contest by the Minnesota Department of Education.
- II. Public Comment: No speakers
- III. Call to Order: The meeting was called to order at 5:38 p.m.
- IV. Roll Call: Present: Sarah Grcevich, Katie Hockert, Pete Kelzenberg, Chris Lauer, Robert Parker, Alison Sherman, Andrew Thelander.
- V. Pledge of Allegiance
- VI. Approval of Agenda: Motion by Sherman, second by Thelander, carried 7-0.
- VII. Student Report: Zach shared that students are preparing for the upcoming AP testing season and the student council has scheduled several end-of-the-year events.
- VIII. Superintendent Report: Nothing to report.
- IX. Board Chair Report: The board recognized Administrative Appreciation Day on Wednesday, April 23.
- X. Consent Agenda: A. School Board Meeting Minutes, March 4, 2026; B. School Board Meeting Minutes, April 7, 2026; C. Payment of Invoices, April 4-17, 2026; D. Field Trip Request Form - National Speech Tournament, Washington DC; E. Partnership Plan Building Lease Amendment; F. Memorandum of Agreement (MOA) Dental Insurance Premium Contributions with Nutrition Services Employees' Organization; G. MOA Health Insurance Premium Contributions with Nutrition Services Employees' Organization; H. MOA Health Insurance Premium Contributions with St. Croix Paraprofessional Association; I. MOA Paraprofessional Teacher's Assistant Pilot Program with St. Croix Paraprofessional Association; J. Human Resources Personnel Report. Motion by Hockert, second by Lauer, carried 7-0.
- XI. Strategic Direction A: Ensure the Learning Process is Adaptable to Meet Individual Student Needs.
 - A. Stillwater Area High School leaders provided an update on academic programming for Fall 2026 based on student registration data. They highlighted the expanded course offerings, the launch of the online learning academy, and increased concurrent enrollment opportunities.
- XII. Strategic Direction B: Foster a Safe, Welcoming and Inclusive Environment for all Staff and Students. Nothing to report.
- XIII. Strategic Direction C: Utilize Systems and Align Resources in an Efficient Manner to Support Learning.
 - A. The board received an update on transportation for the 2026-27 school year. They reviewed the revised transfer model and additional changes aimed at improving efficiency and achieving cost savings. This work aligns with broader district efforts to optimize operations while maintaining safe and reliable transportation services for students.
 - B. The board received an overview of the district's priority-based budgeting process, including revised revenue and expenditure projections for the 2026-27 school year. This update reflects more refined assumptions based on actual staffing changes since the previous fiscal forecast.
 - C. The board approved a resolution to rescind the unrequested leave of absence for some teachers. Motion by Sherman, second by Grcevich, carried 7-0.
 - D. Dr. Funk shared an update on legislative priorities and proposals. He also shared information from a recent advocacy day with AMSD at the Capitol.
- XIV. Strategic Direction D: Develop Strong Partnerships with the Communities We Serve. Nothing to report.
- XV. Adjourn
 - A. The meeting adjourned at 7:36 p.m.
Respectfully submitted, Sarah Grcevich, School Board Clerk

Independent School District 834 – Stillwater Area Public Schools
Oak Park Learning Center, 6355 Osman Avenue North, Stillwater, MN 55082
Study Session, Tuesday, May 5, 2026 5:30 PM

- I. Call to Order: The meeting was called to order at 5:31 p.m.
- II. Roll Call: Present: Sarah Grcevich, Katie Hockert, Pete Kelzenberg, Chris Lauer, Alison Sherman, Andrew Thelander. Absent: Robert Parker
- III. Pledge of Allegiance
- IV. Approval of Agenda: Motion made by Sherman, second by Thelander, Carried 6-0.
 - V. Motion by Hockert to approve consent agenda: A. Payment of Invoices, April 18-May 1, 2026; B. 2026 Pavement Rehabilitation; C. The New Lake Elmo Elementary School Stormwater Maintenance Agreement; D. Oak-Land Middle School Stormwater Management Facility Maintenance Agreement, second by Lauer, Carried 6-0.
- VI. Business Items -
 - A. Brett Stringer, principal of Brookview Elementary, gave an update on their school highlighting strengths, challenges, and opportunities.
 - B. The board received an update on the selection of Benchmark Adelante as the new K-5 literacy curriculum for the district's Amigos Unidos Spanish Immersion program. This resource aligns with the Benchmark literacy curriculum currently in use in our K-5 classroom which was approved by the board last year.
- VII. Workshop Topic
 - A. The board had the opportunity to tour the new Lake Elmo Elementary School.
- VIII. Recess at 6:41 p.m. Sarah Grcevich did not attend the tour.
- IX. Adjourn
 - A. The meeting adjourned at 7:48 p.m.

Respectfully submitted, Sarah Grcevich, Board Clerk



EXPENDITURE APPROVAL FORM

Fiscal Year 2026-27

Instructions: This form is to be completed any time a lease, purchase, or contract for goods or services exceeds \$175,000.00

REQUESTED BY: Eric Simmons, Director of Technology **DATE:** May 19, 2026

DESCRIPTION OF REQUEST

Requesting board approval to renew PowerSchool Subscriptions for fiscal year 2027 in the amount of \$278,960.73.

FINANCIAL IMPACT

Budget(s) Impacted: FY27 Tech Levy

Is This a One-Time Expenditure?

Yes, once implemented there will be no ongoing costs

No, it will need to be funded indefinitely (annually)

No, it will need to be funded for Fiscal Years

Is there an off-setting revenue source(s)?

Yes List Source(s):

● No

Motion Passed:

A motion and a second to approve will be requested.

Motion for expenditure approval passed on (Date): _____ **Board Signature:** _____



EXPENDITURE APPROVAL FORM

Fiscal Year 2026-27

Instructions: This form is to be completed any time a lease, purchase, or contract for goods or services exceeds \$175,000.00

REQUESTED BY: Eric Simmons, Director of Technology **DATE:** May 19, 2026

DESCRIPTION OF REQUEST

Requesting board approval to purchase 4 new servers for our camera\security bond project in the amount of \$203,544.

FINANCIAL IMPACT

Budget(s) Impacted: FY26 Bond
Is This a One-Time Expenditure?

Yes, once implemented there will be no ongoing costs
No, it will need to be funded indefinitely (annually)
No, it will need to be funded for Fiscal Years

Is there an off-setting revenue source(s)?

- Yes List Source(s):
● No

Motion Passed:

A motion and a second to approve will be requested.

Motion for expenditure approval passed on (Date): _____ **Board Signature:** _____

RETIREMENT/RESIGNATION/RELEASE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Brennan, Helen	Retirement 23 Years	Special Education Teacher, 1.0 FTE Stillwater Area High School	SCEA	May 26, 2026
Calzado, Jessica	Resignation	Nutrition Services Employee, 5.75 hours/day Lake Elmo Elementary	Nutrition Services	May 12, 2026
Dressen, David	Resignation	Custodian III, Head Engineer, 8 hours/day Andersen Elementary	Custodial	June 5, 2026
Duden, Morgan	Resignation	Paraprofessional, 26 hours/week Lily Lake Elementary	SCPA	May 13, 2026
Ellingsworth, Mollie	Resignation	Paraprofessional, 6.0 hours/day Afton-Lakeland Elementary	SCPA	May 22, 2026
Giardino, Ann	Resignation	Principal, 1.0 FTE Oakland Middle School	Principals	June 30, 2026
Hendrickson, Junko	Resignation	Nutrition Services Employee, 5.75 hours/day Lake Elmo Elementary	Nutrition Services	May 22, 2026
Hooverson, Sophia	Resignation	Paraprofessional, 19.5 hours/week Afton-Lakeland Elementary	SCPA	May 13, 2026
Jacobs-Andreson, Kris	Release	ABE Teacher, .17 FTE Early Childhood Family Center	SCEA	May 26, 2026
Knippenberg, Megan	Resignation	Kindergarten Teacher, 1.0 FTE Brookview Elementary School	SCEA	May 26, 2026
Kooiker, Heather	Resignation	Paraprofessional, 8 hours/week Early Childhood Family Center	SCPA	May 12, 2026
Loida, Deborah	Resignation	Nutrition Services Employee, 4.5 hours/day Wildwood Elementary	Nutrition Services	June 5, 2026
Lundgren, Tessa	Resignation	Paraprofessional, 6.0 hours/day Oak-Land Middle School	SCPA	May 22, 2026
McDonald, Paula	Retirement 9 Years	Health Services Supervisor, 1.0 FTE Oak Park Learning Center	CSS	August 3, 2026
Olsen, Stephen	Resignation	School Aged Care Program Assistant, 3.0 hours / day Brookview Elementary	Community Education	April 17, 2026
Perez, Daniela	Resignation	Combination Classroom Teacher, 1.0 FTE Lake Elmo Elementary	SCEA	May 26, 2026
Sawatzke, Katelyn	Resignation	Choir Teacher, 1.0 FTE Stillwater Area High School	SCEA	May 26, 2026
Swanson, Makayla	Terminated	Paraprofessional, 6.2 hours/day Brookview Elementary	SCPA	April 27, 2026

HIRES/REHIRES

NAME	ASSIGNMENT	SALARY PLACEMENT/ HOURLY RATE	REASON	GROUP	EFFECTIVE DATE
Beck, Annika	School Aged Care Program Assistant, 5.25 hours/day Rutherford Elementary	\$19.06 / hour	2026-2027 Staffing	Community Education	May 26, 2026 - August 7, 2026
Bresette, Kathryn	Nutrition Services Employee, 3.0 hours/day Bayport Elementary	\$18.58 / hour	2026-2027 Staffing	Nutrition Services	August 12, 2026
Bogie, Jack	School Aged Care Aide, 8 hours/week Brookview Elementary	\$16.29 / hour	2026-2027 Staffing	Community Education	May 26, 2026 - August 7, 2026
Dahlin, Anna	Schools Aged Care Program Assistant, 13 hours/week Rutherford Elementary	\$19.06 / hour	2026-2027 Staffing	Community Education	May 26, 2026 - August 7, 2026
Hamilton, Samantha	School Aged Care Program Assistant, 6 hours/day Rutherford Elementary	\$19.06 / hour	2026-2027 Staffing	Community Education	May 26, 2026 - August 7, 2026
Jaszczak, Thomas	Custodian V, 8 hours/day Lily Lake Elementary	\$27.02 / hour	2025-2026 Staffing	Custodial	May 18, 2026
Katzenmeyer, Carrie	School Aged Care Program Assistant, 3 hours/day Rutherford Elementary	\$19.06 / hour	2026-2027 Staffing	Community Education	May 11, 2026
Kapfer, Kelsey	School Aged Care Program Assistant, 7 hours/day Rutherford Elementary	\$19.68 / hour	2026-2027 Staffing	Community Education	May 26, 2026 - August 7, 2026
Lewis, Anna	School Aged Care Program Assistant, 8 hours/day Rutherford Elementary	\$19.68 / hour	2026-2027 Staffing	Community Education	May 26, 2026 - August 7, 2026
Rodriguez, Lilia	School Aged Care Program Assistant, 8 hours/day Rutherford Elementary	\$19.06 / hour	2026-2027 Staffing	Community Education	May 26, 2026 - August 7, 2026
Richter, Jack	School Aged Care Program Assistant, 8 hours/day Brookview Elementary	\$19.06 / hour	2026-2027 Staffing	Community Education	May 26, 2026 - August 7, 2026
Staloch, Annika	School Aged Care Program Assistant, 6.5 hours/day Rutherford Elementary	\$19.06 / hour	2026-2027 Staffing	Community Education	May 26, 2026 - August 7, 2026

LEAVES OF ABSENCE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Anderson-Simon, Michelle	Approved	Administrative Assistant - Secondary Assistant Principal Stillwater Area High School	Technical Support	5/7/2026-6/11/2026
Ali, Maryan	Pending	East African Student, Family, & Community Engagement Specialist, 7.0 hours/day Brookview Elementary	Technical Support	5/13/2026 - 5/20/2026
Foley, Jessica	Approved	Elementary Education Teacher, 1.0 FTE Stonebridge Elementary	SCEA	26-27 School Year
McIntyre, Bridget	Approved	Early Childhood Family Education Program Assistant Lake Elmo Elementary	Community Education	3/2/2026 - 4/6/2026
Reyes, Hannah	Approved	1st Grade Teacher- Spanish Immersion Lake Elmo Elementary	SCEA	26-27 School Year

ASSIGNMENT CHANGES

NAME	FROM	TO	REASON	GROUP	EFFECTIVE DATE
Ament, Tim	Custodian V, Second Engineer, 8 hours/day Central Service Building	Custodian III, Head Engineer, 8 hours/day Lily Lake Elementary	2025-2026 Staffing	Custodial	May 26, 2026
Braun, Kelly	Occupational Therapist, 1.0 FTE Bayport, Brookview, Rutherford and Stonebridge Elementary	Occupational Therapist, 1.0 FTE Brookview, ECFC, Rutherford and Stonebridge Elementary	2026-2027 Staffing	SCEA	August 10, 2026
Caudill, Bethany	Special Education Teacher, 1.0 FTE Oak Park Learning Center	Special Education Teacher, 1.0 FTE Bayport Elementary	2026-2027 Staffing	SCEA	August 10, 2026
Cerra-Castaner, Maria	1st Grade Teacher- Spanish Immersion Lake Elmo Elementary	4th Grade Teacher- Spanish Immersion Lake Elmo Elementary	2026-2027 Staffing	SCEA	August 10, 2026
Chacon, Valerie	Kindergarten Teacher- Spanish Immersion Lake Elmo Elementary	1st Grade Teacher- Spanish Immersion Lake Elmo Elementary	2026-2027 Staffing	SCEA	August 10, 2026
Chapdelaine, Allen	Health Teacher, 1.0 FTE Oak-Land Middle School	Physical Ed. Teacher, 1.0 FTE Bayport Elementary, Lily Lake Elementary	2026-2027 Staffing	SCEA	August 10, 2026
Clevenger, Jessica	Special Education Teacher, 1.0 FTE Stillwater Middle School	Special Education Teacher, 1.0 FTE Oak-Land Middle School	2026-2027 Staffing	SCEA	August 10, 2026
Coash, Elizabeth	Vocal Teacher, 1.0 FTE Lake Elmo Elementary, Lily Lake Elementary	Vocal Teacher, 1.0 FTE Bayport Elementary, Lily Lake Elementary	2026-2027 Staffing	SCEA	August 10, 2026
Coleman, Angela	Special Education Teacher, 1.0 FTE Stillwater Middle School	Special Education Teacher, 1.0 FTE Oak-Land Middle School	2026-2027 Staffing	SCEA	August 10, 2026
Crisp, Jessica	Speech Language Pathologist, .60 FTE Stonebridge Elementary	Speech Language Pathologist, .40 FTE Stonebridge Elementary	2026-2027 Staffing	SCEA	August 10, 2026
Daigle, Nancy	1st Grade Teacher, 1.0 FTE Lake Elmo Elementary	3rd Grade Teacher, 1.0 FTE Lake Elmo Elementary	2026-2027 Staffing	SCEA	August 10, 2026
Doe, Gina	Principal, 1.0 FTE Afton-Lakeland Elementary School	Principal, 1.0 FTE Lake Elmo Elementary School	2026-2027 Staffing	Principals	July 1, 2026
Eisenberg, Leanne	Speech Language Pathologist, 1.0 FTE Brookview Elementary, Oak-Land Middle School	Speech Language Pathologist, 1.0 FTE Oak-Land Middle School, Stillwater Middle School	2026-2027 Staffing	SCEA	August 10, 2026
Flom, Stephanie	Speech Language Pathologist, .80 FTE Rutherford Elementary	Speech Language Pathologist, .60 FTE Rutherford Elementary	2026-2027 Staffing	SCEA	August 10, 2026
Forbes, Nicole	Occupational Therapist, 1.0 FTE Lily Lake Elementary	Occupational Therapist .70 FTE, Speech Language Pathologist .30 FTE Lily Lake, Bayport Elementary	2026-2027 Staffing	SCEA	August 10, 2026
Gronseth, Bill	Principal, 1.0 FTE Lily Lake Elementary	Principal on Special Assignment, 1.0 FTE Oak-Land Middle School	2026-2027 Staffing	Principals	July 1, 2026
Jewell, Brenda	Assistant Nutrition Services Mgr, 8 hours/day Stillwater Area High	Nutrition Services Manager, 8 hours/day Oak-Land Middle School	2025-2026 Staffing	Nutrition Services	April 16, 2026
Long, Moses	Custodian III, Head Engineer, 8 hours/day Lily Lake Elementary	Custodian III, Head Engineer, 8 hours/day Bayport Elementary	2025-2026 Staffing	Custodial	May 25, 2026
Miskowiak, Kelly	Administrative Assistant I - Counselors / Office Clerk, 6.25 hours/day Oak-Land Middle School	Administrative Assistant II - Secondary Assistant Principal, 8 hours/day Stillwater Middle School	2025-2026 Staffing	Technical Support	April 15, 2026
Nelson, Steve	PAC Assistant, 8.0 hours/day Stillwater Area High School	PAC Attendant, Varies Stillwater Area High School	2025-2026 Staffing	Community Education	April 30, 2026
Pupungatoa, Katy	Principal, 1.0 FTE Lake Elmo Elementary	Principal, 1.0 FTE Afton-Lakeland Elementary	2026-2027 Staffing	Principals	July 1, 2026
Rose, Kelsey	School Aged Care Aide, 3.25 hours/day Rutherford Elementary	School Aged Care Program Assistant, 3.25 hours/day Rutherford Elementary	2025-2026 Staffing	Community Education	April 23, 2026
Ryan, Ing-Mari	English Teacher .80 FTE, AVID .20 FTE Stillwater Area High School	English Teacher, 1.0 FTE Stillwater Area High School	2026-2027 Staffing	SCEA	August 11, 2025
Sisterman, Luke	Custodian VI, 8 hours/day District Wide Float	Custodian III - Head Engineer, 8 hours/day Afton-Lakeland Elementary	2025-2026 Staffing	Custodial	April 20, 2026
Ullrich, Courtney	Transportation Coordinator I Central Services Building	District Accountant Central Services Building	2025-2026 Staffing	CSS	May 16, 2026
Xiong, Yuzohn	Paraprofessional, 6.25 hours/day	Paraprofessional, 6.5 hours/day	2025-2026	SCPA	May 18, 2026

	Stillwater Area High School	Stillwater Area High School	Staffing		
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ADDITIONAL ASSIGNMENTS

NAME	POSITION	REASON	GROUP	EFFECTIVE DATE
McNamara, Rachel	School Aged Care Program Assistant Brookview Elementary	2025-2026 Staffing	Community Education	May 26, 2026 - August 7,2026
Bates, Isabella	School Aged Care Program Assistant Brookview Elementary	2025-2026 Staffing	Community Education	May 26, 2026 - August 7,2026



Expect
More.

Elementary Staffing Support Model

Presented to the School Board
May 19, 2026



Current Elementary Staffing Model

Current Approach

- Staffing based on board-approved class size ratios
- When enrollment exceeds the range:
 - Add another teacher and classroom section

Challenge

Small enrollment increases can trigger significant staffing increases



Teaching Assistant Model

New Approach

- Staffing still begins with board-approved class size ratios
- When enrollment exceeds the range:
 - Administration may add a Teaching Assistant
 - Or add another classroom section

Goal

Maintain strong adult support for students while providing staffing flexibility.



Teaching Assistant Model

Primary Example

- 52 incoming K students
- Class Size Ratio = 25.5
- Old Model = 3 sections
 - Estimated Cost = \$426,000
- New Model = 2 sections, 1 with a TA
 - Estimated Cost = \$327,130

Adult to Student Ratio

- 1 section with 22 students
- 1 section with 30 students

Upper Grade Example

- 63 incoming grade 4 students
- Class Size Ratio = 29.5
- Old Model = 3 sections
 - Estimated Cost = \$426,000
- New Model = 2 sections with TAs
 - Estimated Cost = 370,260

Adult to Student Ratio

- 1 section with 31 students
- 1 section with 32 students



Multiple Factors Considered

Staffing Decisions Are Not Based on Enrollment Alone

Administrative Considerations

- Total enrollment
- Academic and behavioral needs
- Special education and intervention supports
- Overall classroom composition

Possible Responses

- Add a Teaching Assistant
- Add another classroom section
- Provide additional supports



Why Flexibility Matters

Not Every Classroom Has the Same Needs

Two classrooms with the same enrollment may require different levels of support.

The proposed model allows the district to:

- Respond to student needs
- Maintain instructional support
- Use staffing resources responsibly



Current Ratios Remain In Place

Proposal Does NOT:

- Eliminate board class size guidelines
- Eliminate the possibility of adding sections
- Establish fixed TA trigger numbers

Proposal DOES:

- Support students and maintains strong adult presence
- Allow administrative flexibility
- Align staffing support to classroom needs
- Provide multiple staffing support options
- Use district resources effectively



Proposed School Board Action

Authorize administration to utilize flexible staffing support models, including Teaching Assistant support, when enrollment exceeds established class size guidelines, based on student and classroom needs.

Elementary Staffing Ratio

Grade	Staff Ratio	Low	High
K-1	21.42	17.42	25.42
2-3	25.42	21.42	29.42
4-5	29.42	26.42	32.42



Questions



Expect
More.

Amigos Unidos Program Update

Presented to the School Board
May 19, 2026



Spanish Immersion Program Review

Meeting Purpose:

- Share a high-level summary of the recent program review conducted by Liz Hathaway Castelán Consulting
- Discuss what's ahead for 2026-27 and beyond



Current Context

- Program launched 2017–18; now K–8 with strong growth potential
- Talented, knowledgeable and committed staff
- Engaged families and students
- Some gaps in resources and alignment
- Opportunities to grow and expand - particularly at the secondary level



What Was Included In Review

- Student learning and language development
- Program structure and instructional model
- Parent and staff feedback
- Alignment with research and best practices
- Long-term program sustainability



Amigos Unidos Program Vision

- K–8 dual language Spanish immersion program, with high-level Spanish experiences at the high school level
- 2030 graduates (and beyond) who are bilingual, biliterate, culturally competent, academically strong
- College, career, and global ready - poised for success



Focus By Level

- **Grade K-6:** Develop strong Spanish literacy
- **Grades 6-12:** Focus on explicit writing and academic language instruction
- **Grade 12:** Students receive Seal of Biliteracy (reading, writing, speaking and listening)

Dual Language Immersion: Five Year Plan

Year	Focus	Key Actions	Outcomes
2025 - 26	Align	Audit K-8; Define targets; Research 9th+ courses; Align 6-8 model	Clear alignment K-8 with specialized courses 9th grade +
2026 - 27	Launch	Add grade 9 course; Strengthen 6-8: Add teacher training; Assessments	Strong transition to high school course offerings
2027 - 28	Build	Add grade 10 courses with analysis + argument writing and speaking	Ready for AP curriculum
2028 - 29	Validate	Add grade 11 AP Spanish Language and Culture; Assess results; Adjust	Successful cohort reaching goals
2029 - 30	Complete	Celebrate! Grade 12 cohort with Seal of Bilingualism awards	Full K-8 program with 9-12



Amigos Unidos: Elementary (K-5)

Areas identified for improvement:

- Professional development opportunities
- Literacy curriculum
- Consistent student experiences and alignment between grades
- Special Education and multilingual learner support
- Understanding of dual language immersion



Amigos Unidos: Elementary (K-5)

This Year

- ✓ Expanded Spanish resources/books in classrooms

Next Year

- ☐ Implement Benchmark Adelante literacy curriculum
- ☐ Provide training and professional development
- ☐ Provide staff planning time across elementary and middle school
- ☐ Offer collaborative student experiences grades 4-8
- ☐ Purchase approximately 700 Spanish language texts for media center



Amigos Unidos: Middle School (6-8)

Areas identified for improvement:

- English Language Arts gap for students
- Spanish Language Arts curriculum and text sets
- Spanish social studies curriculum
- Proficiency assessment required (STAMP) – 8th grade
- Transition to high school



Amigos Unidos: Middle School (6-8)

This Year

- ✓ Created agreement/commitment for students, families and school
- ✓ Created late entry assessment for middle school students
- ✓ Implemented STAMP 4S assessment for grade 8

Next Year

- ❑ Develop curriculum and resources grades 6-8 (SLA & Social Studies)
- ❑ Provide staff training and professional development
- ❑ Provide staff planning time across elementary and middle school
- ❑ Offer collaborative student experiences grades 4-8
- ❑ Create work group to consider middle school schedule models



High School Experiences (9-12)

Areas identified for improvement:

- Courses with authentic texts, themes and aligned to ACTFL proficiency targets
- Amigos Unidos cohort scheduling
- Proficiency Assessments - Grades 10 and 11 & 12
- Minnesota Seal of Bilingualism
- Student entry and retention



High School Experiences (9-12)

This Year

- ✓ Evaluated needs for high school
- ✓ Developed course descriptions and a scope and sequence for grades 9-12

Next Year

- ❑ Launch grade 9 courses in cohort scheduling
- ❑ Provide staff training and professional development
- ❑ Provide staff collaboration and curriculum writing time



Future High School Course Offerings

Grade 9: Temas Globales I

Grade 10: Temas Globales II

Grade 11-12:

- AP Spanish Language and Culture
- College in Schools Spanish 5
- College in Schools Spanish 6

Grade 12: Independent Research Capstone Project



District Level Support for Amigos Unidos

- Leadership structure and accountability
 - District Amigos Unidos Coordinator
 - Immersion leadership team to coordinate across levels
 - Monitor data, recruitment, and program growth
- Strategic recruitment and hiring of strong, bilingual staff
- Dedicated and sustained funding for curriculum writing, materials



Key Takeaways

- Dual language Spanish immersion is valued and will continue
- We have a strong foundation to build from
- Enhancing our middle school program and expanding high school learning experiences are a priority focus
- Improvement will be thoughtful and ongoing

Thank you for supporting
dual language Spanish immersion!





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Update on Middle School Sports

Presented to the School Board
May 19, 2026



Why We're Here

- District is cutting its general fund budget for 2026-27 by more than \$5 million
- Middle school sports are currently operating at a loss = about \$150,000/year
- Shifting this cost away from general fund to Community Education

In the past 3
years the
district has cut
\$12 million

Reasons For Cuts:

Unfunded state mandates

Legislation negatively impacting
revenue

Inflation and rising costs



**Community
Education's mission:**
To provide lifelong
learning opportunities
that promote the health
and wellbeing of our
community.



Community Feedback

What aspects of current programs are most important to preserve?	What else would you like the district to consider?
● Access and equity ● Convenience and location ● Coaching ● School connection and culture ● Development and variety	● Keep athletics within the district/school ● Increase participation fees ● Maintain accessibility and equity for all students ● Transportation is critical ● Value of sports and teacher/coach connection



Our Goals

- Provide the highest quality middle school sports program at the most reasonable cost
- Create a budget that ensures financial stability and long-term viability of the program
- Maintain accessibility for students





What This Means For Families

What Stays The Same

- ✓ Sports offered
- ✓ Coaching staff
- ✓ Transportation
- ✓ School connection and culture

What Changes

- ✓ Higher participation fees



Programming

- Boys and Girls Cross Country
- Boys and Girls Soccer
- Boys and Girls Tennis
- Boys and Girls Track
- Boys Baseball, Girls Softball
- Boys and Girls Basketball
- Girls Swimming
- Girls Volleyball
- Boys Wrestling

Current Fees:

Grade 6-8 = \$95

Reduced = \$47.50

Free = \$0

2026-27

Proposed Fees:

Grade 6-8 = \$200*

Reduced = \$75

Free = \$25

**Fees will not exceed \$200 per participant*



Managing Costs

We're reducing impact on families by:

- ✓ Subsidizing transportation and activities coordinator costs within general fund
- ✓ Finding cost savings within current program structure

Additional cost savings may be possible:

- Cities asked to levy for recreation funding
- Donations from community organizations

Actual cost
to run middle
school sports

= \$285
per student





Fees In Surrounding Districts

District	Run by:	Fees
Spring Lake Park	Community Ed	\$200
Centennial	Community Ed	\$200
Stillwater (Proposed for 2026-27)	Community Ed	\$200
South Washington County (in-district only)	Community Ed	\$182
Mahtomedi	Community Ed	\$159
Mounds View (in-district only)	Community Ed	\$159
White Bear Lake	Community Ed	\$150
Chisago (no free/reduced fee option)	Outsourced	\$225
Roseville	School District	\$110
North St. Paul-Maplewood-Oakdale	School District	\$75



What To Expect

- Participation fees to be finalized this summer
- Registration for fall sports begins mid-July
- Process to register will be the same as this year





Questions?



Expect
More.

Fiscal Year 2025-2026 Spring Budget Revision

**Presented to the School Board
Superintendent Funk
May 19, 2026**

Purpose

- To present the 2025-26 spring budget revision to the School Board for approval



Expect
More.

2025-26 Budget Revision (Revenue - All Funds)

Fund	2025-26 Preliminary Budget	Fall Revision	Spring Revision	2025-26 Revised Budget
General	\$153,373,977	\$488,514	\$1,864,043	\$155,726,534
Food Service	7,887,103	0	57,808	7,944,911
Community Service	9,595,953	0	396,443	9,992,396
Building Construction	80,545,000	0	14,440,607	94,985,607
Debt Service	18,551,334	0	0	18,551,334
Custodial (Trust)	7,000	0	0	7,000
Total Revenue	\$269,960,367	\$488,514	\$16,758,901	\$287,207,782



Expect
More.

2025-26 Budget Revision (Revenue Changes)

Adjustments	Amount
<u>General Fund:</u>	
State Aid	
Special Education revenue adjustment	\$673,632
Hourly unemployment, revenue received from state agencies	401,272
Grants	
Grant revenue not included in the fall budget revision	425,797
Federal grant revenue not included in the fall budget revision	342,842
Local/Other revenue	<u>20,500</u>
Total General Fund Revenue Adjustments	\$1,864,043
<u>Food Service Fund:</u>	
Adjustments to State, federal and local revenue (sales & interest)	<u>\$57,808</u>
Total Food Service Fund Revenue Adjustments	\$57,808



2025-26 Budget Revision (Revenue Changes)

Adjustments	Amount
<u>Community Service Fund:</u>	
Fees & Tuition (changes are mainly to School Age Care & tuition)	\$219,219
State Aid (changes are mainly to Early Childhood Family Ed. & Non-public state aid)	78,354
Local/Other	70,915
Federal	<u>27,955</u>
Total Community Service Fund Revenue Adjustments	\$396,443
<u>Building Construction Fund:</u>	
Sale of Bonds & Interest Earnings	<u>\$14,440,607</u>
Total Building Construction Fund Revenue Adjustments	\$14,440,607



2025-26 Budget Revision (Expenditures - All Funds)

Fund	2025-26 Preliminary Budget	Fall Revision	Spring Revision	2025-26 Revised Budget
General	\$153,373,977	\$488,514	\$1,864,043	\$155,726,534
Food Service	7,859,232	0	119,632	7,978,864
Community Service	9,284,092	0	698,778	9,982,870
Building Construction	125,140,042	0	0	125,140,042
Debt Service	17,509,221	0	0	17,509,221
Custodial (Trust)	7,000	0	0	7,000
Total Expenditures	\$313,173,564	\$488,514	\$2,682,453	\$316,344,531



Expect
More.

2025-26 Budget Revision (Expenditure Changes)

Adjustments	Amount
<u>General Fund:</u>	
Grant activity not included in the fall budget revision	\$425,797
Program & site adjustments (includes levy funded programs, indirect costs)	417,434
Compensatory Education & Literacy incentive aid adjustments	378,550
Federal grant activity not included in the fall budget revision	342,842
Salary & Benefit adjustments (mainly to hourly unemployment & Voluntary Pre-K program)	<u>299,420</u>
Total General Fund Expenditure Adjustments	\$1,864,043



2025-26 Budget Revision (Expenditure Changes)

Adjustments	Amount
<u>Food Service Fund:</u>	
Food & Milk	\$120,625
Salary & Benefits	-69,090
Supplies, Materials, Equipment & Other	<u>68,097</u>
Total Food Service Fund Expenditure Adjustments	\$119,632
<u>Community Service Fund:</u>	
Salary & Benefits (adjustments are mainly to Community Education, Afterschool Enrichment, School Age Care and School Readiness programs)	\$419,673
Fees for Service	104,378
Chargeback, Supplies & Other adjustments	<u>174,727</u>
Total Community Service Fund Expenditure Adjustments	\$698,778



Expect
More.



Questions

Recommendation

To approve the 2025-26 Spring budget revision as presented



Expect
More.



**2026-2027 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form**

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2026. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of Stillwater Area High School (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and to participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Stillwater Area High School 1

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Pete Kelzenberg

(Designated School Board Member – please print)

Matt Kraft

(Designated School Representative – please print)

kelzenbergp@stillwaterschools.org

Email Address

kraftm@stillwaterschools.org

Email Address

208.02 ACTIVITY REPRESENTATIVES

Beau LaBore

(Boys Sports – please print)

Sara Baumgard

(Girls Sports – please print)

Jason Meyer

(Speech – please print)

Angela Mitchell

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Pete Kelzenberg

(Board Member—please print)

Katie Smith

(Student—please print)

Chelsey Bockman

(Parent—please print)

Angie Ryan

(Faculty Member—please print)

Nate Cox

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: _____
(Clerk/Secretary - Local Governing Board)

Print Name: _____
(Superintendent or Head of School)

Signed:

Signature required

(Clerk/Secretary - Local Governing Board)

electronically through DocuSign

Date:

Signed:

Signature required

(Superintendent or Head of School)

electronically through DocuSign

Date:



1875 South Greeley Street
Stillwater, MN 55082

[illegible]

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 834 (Stillwater Area Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to authorizing the issuance of a certificate of election, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 19th day of May 2026.

Signature _____.

Sarah Grcevich, School Board Clerk

Date: _____.



TO: Northeast Metro 916 Board of Education

FROM: Dr. Val Rae Boe

DATE: May 12, 2026

RE: May 6 Board of Education Meeting Talking Points

Members present: Knisely-12, Palmer-13, Jones-14, Forsberg-16, Striker-282, Nitardy-622, Clark-623, Thompson-624, Rebelein-831, and Thelander-834. Members absent: Bock-621, Stout-832, and Dols-833.

Presentation: 916 Teacher Apprenticeship Program

The School Board was presented with information on the state's first registered ITRAC (Intermediate Teacher Registered Apprenticeship Collaboration) program. The four Intermediate Districts partnered with the MN Department of Labor and Industry and Minnesota State University Mankato, with Brightworks as the sponsor. Information was shared about this apprenticeship program versus a traditional licensure program. The Board also heard directly from one of the graduating apprentices and a journey worker regarding their experiences over the last two years. Lastly, celebrations and next steps were discussed. All seven of the 916 apprentices from Cohort 1 are graduating this month. Cohort 2 just began year two and Cohort 3 will be starting in June.

First Reading of FY27 Budget: Mark Kumlien, executive director of finance, presented the first reading of the proposed FY27 budget to the School Board. Mark highlighted the preliminary financial assumptions, spoke about the Certificates of Participation (COPs) - Refunding, and gave an overview of the revenues and expenditures, broken down by fund. Mark ended with information on the district's fund balance which is within policy parameters.

Staff Recognition: Years of Service: 916 recognized 39 staff who have completed ten, fifteen, twenty, twenty-five, and thirty years of continuous service to the district.

Policies:

- **First Reading:** Policies 416 and 417 were presented and will be brought back in June for approval.
- **Approval of Policies:** Approved Policies 529, 604, 606, and 618 that were presented as a first reading in April.
- **Adopted Proposed Policy Modifications:** Policies 405, 407, 414, 415, 418, 420, 421.1, 422, and 427.

Approval of Strategic Actions for the 2026-27 School Year: The School Board approved the 26-27 Strategic Actions which reflect the district's commitment to continuous improvement and its dedication to providing an exceptional, individualized education for all students.

Approval of Contracts:

- **Approval of Educational Services Agreement with Spring Lake Park ISD 16:** Approved the agreement for Northeast Metro 916 to provide the educational services at Avanti Center on behalf of the Spring Lake Park School District from July 1, 2026 through June 30, 2027.
- **Approval of Aris Clinic Agreement to provide Educational Services:** Approved the agreement between Northeast Metro 916 and Aris Behavioral Health, LLC to provide regular and special education or tutoring services to adolescent clients being served at Aris from August 1, 2026 through July 31, 2028.
- **Approval of Contract Agreement with the City of Fridley:** Approved a two-year agreement with the City of Fridley for the Fridley Police Department to provide a full-time School Resource Officer (SRO) at Metro Heights Academy from July 1, 2026 through June 30, 2028.
- **Approval of Food Service Agreement:** Approved the food service agreement with Centennial ISD #12 to provide food services for the 2026-27 school year.