

# Kent ISD Regular School Board Meeting

Monday, June 16, 2025 4:00 PM

Kent Conference Center (Lower Level) , 1633 East Beltline NE , Grand Rapids, MI 49525

## A. Call to Order

## B. Welcome Visitors and Roll Call

## C. Presentation

C.1. Leading Learning Award

C.2. Teaching & Learning-Kelli Campbell

## D. Action Items

**Consent Grouping: Action items may be approved with one motion unless a board member requests that an item or items be removed for separate action.**

D.1. Approval of the minutes from the regular school board meeting.

D.2. Approve the Financial Report allowing bills from May 1, 2025, through May 31, 2025.

D.3. Approve the personnel recommendations and report as presented

D.4. Approve the Student Services department's staffing updates for the 25-26 school year.

D.5. Approve hiring two new positions for the Deaf and Hard of Hearing program.

D.6. Approve the addition of two KCTC positions for the 25-26 school year.

D.7. ADDENDUM: Approve the addition of a Network Administrator position

D.8. ADDENDUM: Approve the reclassification of the current Storage and Database Administrator role to Data Protection Engineer.

D.9. ADDENDUM: Approve the addition of an IT technician at KCTC.

D.10. Approve the position reclassification for the Superintendent's administrative assistant.

D.11. Approve the one-year renewal for Qualtrics software.

D.12. Approve the maintenance package contract from Bulb Digital for the continued support of Our School Data and MiCIP integration applications.

D.13. Approve the one-year renewal for IT Partners unlimited Apple/Mac support.

D.14. Approve the purchase of replacement Phonak Hearing Assistive Technology equipment from Sonova USA.

D.15. Approve the one-year contract renewal for the Building Automation Consultant.

D.16. Approve the purchase of Acoustical Baffles from Custer Office Environments for KEC

Beltline.

- D.17. Approve the purchase and installation of a new boiler and pumps by A&B Mechanical Contractors for KEC Oakleigh.
- D.18. Approve the change order for the parking lot 7A improvement project.
- D.19. Approve the change order for the Beltline Campus pavement project.
- D.20. Approve the surplus equipment as outlined in the board packet.
- D.21. Approve the acceptance of donations as outlined in the board packet.
- D.22. Approve the committed fund's designation for June 30, 2025.
- D.23. Approve the Adult Education Handbook for the 25-26 school year.
- E. **Approve the purchase of SchoolLinks for the Career and Talent Development department and our local districts.**
- F. **Approve the purchase of maintenance vehicles for the Facilities department.**
- G. **Approve the purchase of two pool vehicles, including a 2025 GMC Acadia and a 2025 GMC Yukon, from Todd Wenzel Buick GMC to be used by various Kent ISD programs.**
- H. **Approve the purchase and installation of AV Systems for the ESC conference rooms.**
- I. **Approve the change order to the Empower U North remodel project.**
- J. **Approve the purchase of a CNC Milling Machine from Gerotech for the KCTC Precision Machining program.**
- K. **Approve the renovations to the Lincoln School Courtyard by Sinclair Recreation.**
- L. **Approve the replacement of the Beltline Campus exterior signage and contract with Valley City Signs to complete this project.**
- M. **Approve the final budget amendments for the 24-25 school year.**
- N. **Approve the adoption of the budget for the 25-26 school year.**
- O. **Approve hiring an Assistant Principal for KCTC.**
- P. **Approve hiring a Director of Center Programs.**
- Q. **Approve the Superintendent's three-year contract.**
- R. **Public Comment**
- S. **Items from Board Members**
- T. **Superintendent's Report**
- U. **Adjournment**

# Leading Learning Award June 2025



Vesna Westerlund

“Vesna is an asset to the GSRP office team! Speaking multiple languages, she is able to communicate with families all around our county in their native languages and makes people feel welcome. She has incredible amounts of patience, and she is calm and kind as she sorts through daily challenges that come with such a large program. It is impossible to be angry with Vesna- she's an angel!

The Kent ISD School Board held a regular meeting at the Kent Conference Center on Monday, May 19, 2025. President Haidle called the meeting to order at 4:00 p.m.

Members Present: Drake, Rettig, Haidle.  
Member Absent: Featherston, Hamming

Kent ISD Staff Present: Superintendent Gorman; Assistant Superintendents Finkel, Fee, Gardner, Philipps, Rodgers; Directors Arnold, Bray, Burns, Campbell, Graham, Hissong, Houtman, Hendry, Karsten, Lienesch, Lillis, Maynard, McClintic, Murphy, Stamas, Verwey; Principal Weigel; Recording Secretary Lovell

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President Haidle welcomed attendees and turned the meeting over to Directors Danielle Hendry and Bryndan Arnold to honor staff members Lisa Coin and Jill Turnquist with the Leading Learning Award. Supervisors were given the opportunity to share their appreciation for these individuals.

The Career & Talent Development team presented the annual report for CareerPrep 2030. President Haidle thanked the team for their extraordinary work over this past year, and for expanding CTE opportunities for students. Director of Adult Education, Gerry Verwey, also shared an update on the classes and certifications available to our adult learners. Board members had the opportunity to ask questions.

Upon motion of Member Rettig, supported by Member Drake, it was resolved to combine and approve action items D.1- D.17.

Ayes: Rettig, Drake, Haidle  
Nays: None

***Motion declared to have carried.***

Upon motion of Member Drake, supported by Member Rettig, it was resolved to approve the purchase and installation of a generator for KEC Beltline.

Ayes: Drake, Rettig, Haidle  
Nays: None

***Motion declared to have carried.***

Upon motion of Member Drake, supported by Member Rettig, it was resolved to approve the furniture for Empower U South from Custer Office Environments.

Ayes: Rettig, Drake, Haidle  
Nays: None

***Motion declared to have carried.***

Upon motion of Member Rettig, supported by Member Drake, it was resolved to approve United Commercial Services as the custodial contractor for multiple center program buildings.

Ayes: Drake, Rettig, Haidle  
Nays: None

***Motion declared to have carried.***

Upon motion of Member Rettig, supported by Member Drake, it was resolved to approve the agreement with Relayhub to support Medicaid claims billing.

Ayes: Rettig, Drake, Haidle  
Nays: None

***Motion declared to have carried.***

Upon motion of Member Drake, supported by Member Rettig, it was resolved to approve the purchase of technology equipment for center programs as outlined in the board packet.

Ayes: Drake, Rettig, Haidle  
Nays: None

***Motion declared to have carried.***

Upon motion of Member Rettig, supported by Member Drake, it was resolved to approve the purchase of two 3D printers for the KCTC Mechatronics program.

Ayes: Rettig, Drake, Haidle  
Nays: None

***Motion declared to have carried.***

Upon motion by Member Drake, supported by Member Rettig, it was resolved to approve Kent ISD to authorize the millage levies as recommended, totaling 5.315 mills in 2025.

Ayes: Drake, Rettig, Haidle  
Nays:

***Motion declared to have carried.***

Superintendent Gorman's annual evaluation occurred on April 21, 2025, in a closed session. The Board unanimously approved an effective rating for the 24-25 school year, the highest rating possible under the new evaluation system, and will extend his contract for another year.

President Haidle provided the opportunity for public comment, but no comments were given.

Dr. Gorman shared the recent passing of staff member Kristopher Schollmeyer, a beloved teacher at Empower U South. Support services will be available to staff and students as they navigate this difficult time.

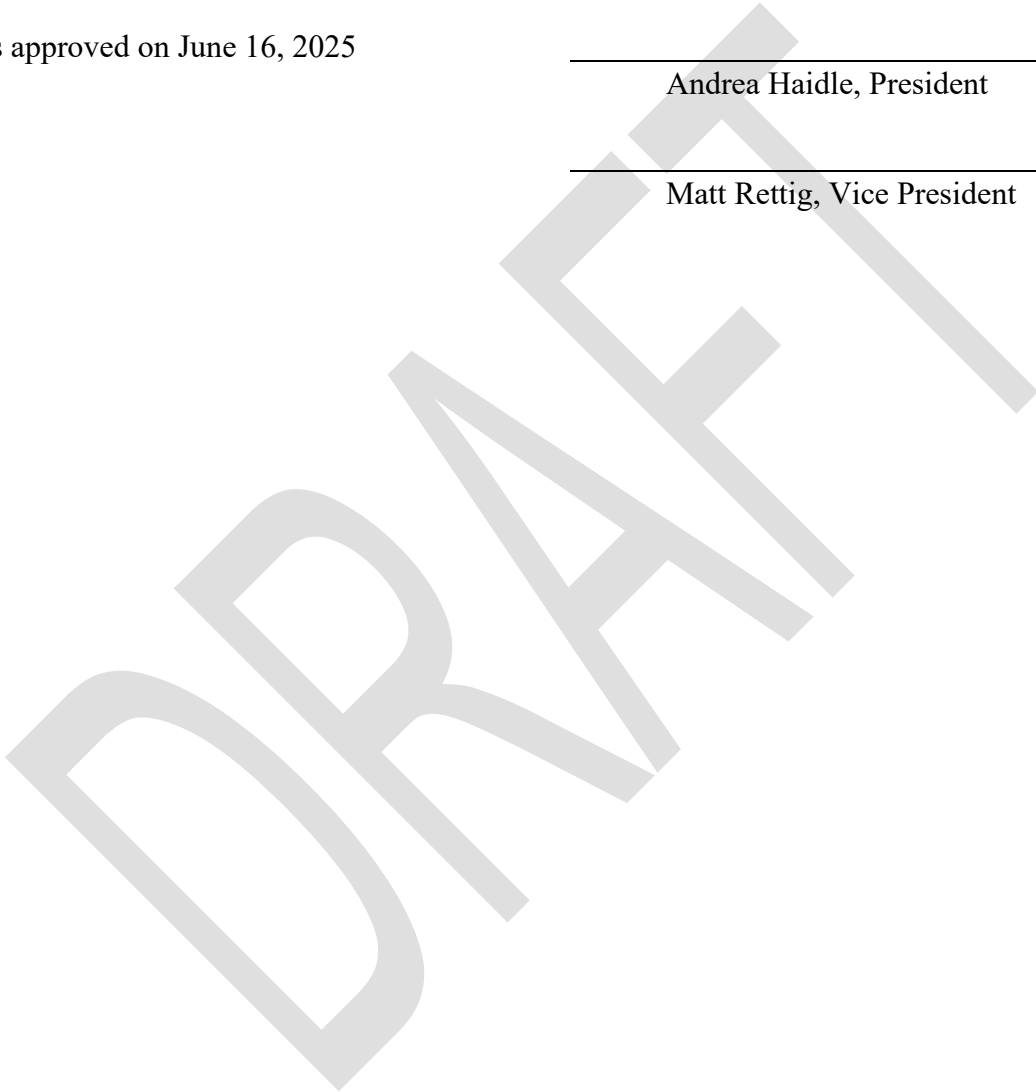
President Haidle adjourned the meeting at 4:57 p.m.

Minutes approved on June 16, 2025

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Andrea Haidle, President

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Matt Rettig, Vice President

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The School Board of Kent Intermediate School District held a budget hearing at the Kent Conference Center on May 19, 2025. President Haidle called the meeting to order at 5:00 p.m.

Members Present: Drake, Rettig, Haidle  
Members Absent: Featherston, Hamming

Kent ISD Staff: Superintendent Gorman, Assistant Superintendent Philipps, Rodgers, and Recording Secretary Lovell.

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President Haidle called the meeting to order at 5:00 p.m. Assistant Superintendent Philipps reviewed the presentation agenda and gave the board the following report.

### **State Budget Outlook**

Assistant Superintendent Philipps provided an overview of the School Aid Fund projections from the May Revenue Conference held this past Friday. State School Aid Fund revenues were adjusted slightly higher from the January projection due to a stronger-than-expected close of FY24 and increased projections for FY25. Revenues were revised upward by approximately \$40 million annually, with continued growth in the 2.5–2.7% range projected. Despite some economic uncertainty and inflation concerns, school funding remains stable. The Governor and the Senate have both proposed budgets, with relatively minor differences. However, concern remains over the \$500 million deficit in the state General Fund, which could prompt shifting funds from school reserves.

### **2025 Taxable Values**

Kent County's taxable values have risen by 55% over the past decade and 6.3% this year. The Headlee inflation rate multiplier is 3.1% for 2025. Therefore, our millages will be reduced. The budgeted increase in tax collections is 5.0%, but actual collections are expected to be 5.3%, which will provide an additional \$700

### **Federal Revenues**

In terms of federal funding, Kent ISD anticipates receiving approximately \$51.4 million, with \$40.3 million allocated to local districts. The two primary concerns at the federal level are potential Medicaid cuts and Title II funding, which could impact our Adult Education and Special Education programs. Title I and IDEA funding are expected to remain stable.

### **2025-26 Budget Assumptions**

Assistant Superintendent Philipps reviewed the proposed budget assumptions based on the Governor's proposal. These are listed below:

<b>Revenues</b>	<b>Proposed Budget</b>
Taxable Value Growth	5.0% increase
Section 81 Funding	4.1% increase
Section 51f Special Ed cost reimbursement	100% of foundation allowance (10,000)
Other State Funding (Section 61a & 62)	No change

Special Education Millage Equalization 56(7)	\$0
GSRP	\$10,577 full day, 12,692 extended
Section 31n (Mental Wellness)	\$1,003,100 no change
Investment Income	\$4,500,000
<b>Expenses</b>	
Salaries/Wages	3.0% + step increment
Health Benefits	11.1% increase for 2026
MPSERS Retirement Rate	Gov's employer rates,
Risk Management Insurance	15% increase
Capital Outlay	5.0% increase

### **Proposed 2025-2026 Budget(s)**

Assistant Superintendent Philipps reviewed the proposed budget for all Kent ISD funds. The General Fund budget for the coming year totals approximately \$88 million, with \$70.5 million dedicated to grants and \$17.6 million allocated to non-grant expenditures. The district plans to utilize approximately \$172,000 from its fund balance, primarily driven by one-time expenditures, including \$1.5 million for ESC renovations and \$500,000 to support the enhancement millage renewal election. However, when these non-recurring items are excluded, the district maintains a positive structural balance of \$1.83 million.

The Special Education Fund, which is Kent ISD's largest fund, is projected to use approximately \$7 million in fund balance. However, this includes \$15 million in one-time expenditures such as \$10 million for capital projects, \$1.5 million for general fund contributions, and \$4 million in supplemental Act 18 distributions. Removing these items reveals a structural surplus of \$8.4 million. The fund's reserve is expected to close at \$14.4 million, well above the target range of \$5–7 million.

Center Programs remained a key focus due to increased enrollment, especially within Empower U, which is expected to grow by 75 students. Despite this growth, the fund is projected to finish with a \$3.53 million excess cost, primarily due to staffing changes, shifts in retirement costs, and adjustments in healthcare expenses.

The Career & Technical Education (CTE) Fund plans to transfer \$10 million to capital projects in anticipation of the Career Prep 2030 satellite campus. Even with this transfer, the CTE Fund maintains a \$2.9 million structural surplus and an ending fund balance of \$16.8 million, equal to roughly 44% of total expenditures.

The Cooperative Education Fund is expected to draw down slightly, primarily due to a projected \$65,000 deficit from MySchool. Despite this, the fund remains healthy with a projected ending balance of \$3.17 million.

The Community Service fund (Enhancement millage) represents the enhancement millage passed through to local districts. This is approximately \$350 per pupil for the 25-26 school year.

Capital projects for 2025-26 include \$2.5 million for ESC renovations and \$150,000 for security camera upgrades. The total capital budget for Special Education projects is \$5.6 million, which

includes planned work at Oakleigh, Lincoln Playground, and Empower U facilities. The CTE capital budget includes signage updates and a secured entry project for KCTC East.

Looking ahead, Mr. Philipps emphasized several areas of concern. These include uncertainty surrounding federal funding, the eventual slowing of taxable value growth, the potential impact of House Bill 6058 on healthcare costs, and the need for ISD support as local districts adjust to post-ESSER financial realities. Facility planning also remains a critical issue, with ongoing discussions around accommodating growth in center programs and the development of a CTE satellite campus.

In summary, Kent ISD’s total budget for 2025-26 stands at approximately \$426 million. The district is in a strong financial position due to robust taxable value growth and disciplined budgeting practices. However, state and federal economic and political developments will continue to influence the district’s long-term outlook, particularly in areas of funding and facilities. President Haidle thanked Assistant Superintendent Philipps for the budget update.

President Haidle adjourned the meeting at 6:00 p.m.

Minutes Approved: June 16, 2025

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Andrea Haidle, President

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Matt Rettig, Vice President

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**CHECKS (DISBURSEMENTS) WRITTEN BY FUND  
5/1/25-5/31/25**

11. GENERAL EDUCATION	\$	11,367,418.87
21. SPECIAL EDUCATION-CENTER PROGRAMS	\$	327,832.27
22. SPECIAL EDUCATION	\$	12,318,303.32
23. COMMUNITY SERVICE (ENHANCEMENT MILLAGE)	\$	10,555.76
26. CAREER TECHNICAL EDUCATION	\$	590,377.69
27. COOPERATIVE EDUCATION **	\$	42,029.03
29. STUDENT/SCHOOL ACTIVITY FUND	\$	11,989.16
	\$	-
CAPITAL PROJECTS	\$	-
41. GENERAL EDUCATION	\$	313,238.97
42. SPECIAL EDUCATION	\$	316,878.19
46. CAREER TECHNICAL EDUCATION	\$	152,513.67
	\$	-
81. INTERNAL SERVICE FUND	\$	-

<b>TOTAL</b>	<b>\$</b>	<b>25,451,136.93</b>
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Total Transfers Out to LEAs (K-12 and Charter Schools)	\$	9,108,591.92
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\*\* Disbursements from fund 28 are included in fund 27-Cooperative Education totals.

# Kent ISD Check Register 5/1/2025 to 5/31/2025

Check #	Vendor Name	Fund	Fund Amount	Check Total	Check Comment
300033073	DEAN TRANSPORTATION	21	347.89		
	DEAN TRANSPORTATION	22	2,359,210.55		
			<b>Check Total</b>	<b>2,359,558.44</b>	MAR 25 REG 1/2 TRANSPORT
300032901	DEAN TRANSPORTATION	22	2,156,897.35		
			<b>Check Total</b>	<b>2,156,897.35</b>	FEB 25 REG 1/2 TRANSPORT
605292501	MICH PUBLIC SCHOOL EMPLOYEES	11	1,369,531.32		
			<b>Check Total</b>	<b>1,369,531.32</b>	ORS 05.16.25
600051425	MICH PUBLIC SCHOOL EMPLOYEES	11	1,219,223.48		
			<b>Check Total</b>	<b>1,219,223.48</b>	RETIREMENT 05.02.25
605292502	MICH PUBLIC SCHOOL EMPLOYEES	11	1,159,078.80		
			<b>Check Total</b>	<b>1,159,078.80</b>	RETIREMENT UAAL AND ONE TIME D
605232502	NEXT GENERATION ENROLLMENT INC	11	832,246.45		
			<b>Check Total</b>	<b>832,246.45</b>	JUNE PREMIUMS
300033034	GRAND RAPIDS PUBLIC SCHOOLS	11	750,292.00		
			<b>Check Total</b>	<b>750,292.00</b>	GSRP THRU MAY 2025
605162522	UNITED STATES TREASURY	11	720,710.00		
			<b>Check Total</b>	<b>720,710.00</b>	PAYROLL TAXES
605302520	UNITED STATES TREASURY	11	711,305.53		
			<b>Check Total</b>	<b>711,305.53</b>	PAYROLL TAXES
300033019	LEARNING CARE GROUP	11	682,560.00		
			<b>Check Total</b>	<b>682,560.00</b>	GSRP THRU MAY 2025
300032993	GRAND RAPIDS PUBLIC SCHOOLS	22	92,714.00		
	GRAND RAPIDS PUBLIC SCHOOLS	22	589,841.39		
			<b>Check Total</b>	<b>682,555.39</b>	MEDICAID C4S FY22 PMT 1

605022519	UNITED STATES TREASURY	11	647,855.47	
			<b>Check Total</b>	<b>647,855.47</b> PAYROLL TAXES
63044	MICH EDUC SPECIAL SERVICES	11	599,561.31	
			<b>Check Total</b>	<b>599,561.31</b> Insurance Premiums - June 2025
300032948	GRAND RAPIDS PUBLIC SCHOOLS	22	486,102.36	
			<b>Check Total</b>	<b>486,102.36</b> MAY25 SA SECT 51A SPED
300032999	KENTWOOD PUBLIC SCHOOLS	22	53,861.00	
	KENTWOOD PUBLIC SCHOOLS	22	429,325.13	
			<b>Check Total</b>	<b>483,186.13</b> MEDICAID C4S FY22 PMT 1
300033033	GRAND RAPIDS PUBLIC SCHOOLS	22	295,491.00	
			<b>Check Total</b>	<b>295,491.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
63050	OWEN-AMES-KIMBALL CO	41	295,275.85	
			<b>Check Total</b>	<b>295,275.85</b> ESC RENOVATION
300033052	MICH FAMILY RESOURCES	11	287,367.00	
			<b>Check Total</b>	<b>287,367.00</b> GSRP THRU MAY 2025
300032989	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	22	30,491.00	
	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	22	256,386.84	
			<b>Check Total</b>	<b>286,877.84</b> MEDICAID C4S FY22 PMT 1
300032994	GRANDVILLE PUBLIC SCHOOLS	22	23,290.00	
	GRANDVILLE PUBLIC SCHOOLS	22	260,897.85	
			<b>Check Total</b>	<b>284,187.85</b> MEDICAID C4S FY22 PMT 1
300032997	KENOWA HILLS PUBLIC SCHOOLS	22	77,112.00	
	KENOWA HILLS PUBLIC SCHOOLS	22	193,323.60	
			<b>Check Total</b>	<b>270,435.60</b> MEDICAID C4S FY22 PMT 1
62992	VIDEOLAND SERVICE CO INC	42	189,869.94	
	VIDEOLAND SERVICE CO INC	46	41,740.02	
			<b>Check Total</b>	<b>231,609.96</b> PA PROJECT BALANCE FROM FY24

300032986	COMSTOCK PARK PUBLIC SCHOOLS	22	16,125.00	
	COMSTOCK PARK PUBLIC SCHOOLS	22	197,417.70	
			<b>Check Total</b>	<b>213,542.70</b> MEDICAID C4S FY22 PMT 1
300033058	ROCKFORD PUBLIC SCHOOLS	22	210,419.00	
			<b>Check Total</b>	<b>210,419.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
300032984	CALEDONIA COMMUNITY SCHOOLS	22	34,559.00	
	CALEDONIA COMMUNITY SCHOOLS	22	175,285.37	
			<b>Check Total</b>	<b>209,844.37</b> MEDICAID C4S FY22 PMT 1
300032956	KENTWOOD PUBLIC SCHOOLS	22	208,803.16	
			<b>Check Total</b>	<b>208,803.16</b> MAY25 SA SECT 51A SPED
300033004	ROCKFORD PUBLIC SCHOOLS	22	22,884.00	
	ROCKFORD PUBLIC SCHOOLS	22	180,683.41	
			<b>Check Total</b>	<b>203,567.41</b> MEDICAID C4S FY22 PMT 1
300032983	BYRON CENTER PUBLIC SCHOOLS	22	14,399.00	
	BYRON CENTER PUBLIC SCHOOLS	22	162,562.52	
			<b>Check Total</b>	<b>176,961.52</b> MEDICAID C4S FY22 PMT 1
300033044	KENTWOOD PUBLIC SCHOOLS	22	172,137.00	
			<b>Check Total</b>	<b>172,137.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
300032971	SPARTA AREA SCHOOLS	11	110,730.18	
	SPARTA AREA SCHOOLS	22	57,905.30	
			<b>Check Total</b>	<b>168,635.48</b> MAY25 SA SECT 51A SPED
300032996	KELLOGGSVILLE PUBLIC SCHOOLS	22	21,887.00	
	KELLOGGSVILLE PUBLIC SCHOOLS	22	145,136.97	
			<b>Check Total</b>	<b>167,023.97</b> MEDICAID C4S FY22 PMT 1
300033010	WYOMING PUBLIC SCHOOLS	22	20,178.00	
	WYOMING PUBLIC SCHOOLS	22	140,428.28	
			<b>Check Total</b>	<b>160,606.28</b> MEDICAID C4S FY22 PMT 1
300032985	CEDAR SPRINGS PUBLIC SCHOOLS	22	13,806.00	

300032985	CEDAR SPRINGS PUBLIC SCHOOLS	22	140,232.54	
			<b>Check Total</b>	<b>154,038.54</b> MEDICAID C4S FY22 PMT 1
300033028	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	22	147,667.00	
			<b>Check Total</b>	<b>147,667.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
300032941	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	22	147,439.70	
			<b>Check Total</b>	<b>147,439.70</b> MAY25 SA SECT 51A SPED
80515251	JPMORGAN CHASE BANK NA	11	46,636.86	
	JPMORGAN CHASE BANK NA	21	27,586.89	
	JPMORGAN CHASE BANK NA	22	15,419.38	
	JPMORGAN CHASE BANK NA	26	46,682.36	
	JPMORGAN CHASE BANK NA	27	2,459.14	
	JPMORGAN CHASE BANK NA	28	136.07	
	JPMORGAN CHASE BANK NA	29	3,013.74	
	JPMORGAN CHASE BANK NA	42	1,414.45	
			<b>Check Total</b>	<b>143,348.89</b> AMAZON MKTPL*Z35MF9V73
300033055	NORTHVIEW PUBLIC SCHOOLS	22	141,813.00	
			<b>Check Total</b>	<b>141,813.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
300033001	LOWELL AREA SCHOOLS	22	23,920.00	
	LOWELL AREA SCHOOLS	22	115,129.67	
			<b>Check Total</b>	<b>139,049.67</b> MEDICAID C4S FY22 PMT 1
300033037	GRANDVILLE PUBLIC SCHOOLS	22	126,148.00	
			<b>Check Total</b>	<b>126,148.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
300033003	NORTHVIEW PUBLIC SCHOOLS	22	38,924.00	
	NORTHVIEW PUBLIC SCHOOLS	22	81,096.12	
			<b>Check Total</b>	<b>120,020.12</b> MEDICAID C4S FY22 PMT 1
300032998	KENT CITY COMMUNITY SCHOOLS	22	25,323.00	
	KENT CITY COMMUNITY SCHOOLS	22	90,079.84	

300032998			<b>Check Total</b>	<b>115,402.84</b>	MEDICAID C4S FY22 PMT 1
300033006	THORNAPPLE KELLOGG SCHOOLS	22		10,439.00	
	THORNAPPLE KELLOGG SCHOOLS	22		103,298.97	
			<b>Check Total</b>	<b>113,737.97</b>	MEDICAID C4S FY22 PMT 1
605162524	STATE OF MICHIGAN	11		112,681.19	
			<b>Check Total</b>	<b>112,681.19</b>	PAYROLL TAXES
300032981	ZEELAND PUBLIC SCHOOLS	11		111,875.08	
			<b>Check Total</b>	<b>111,875.08</b>	MAY25 SA SECT 107 ADULT ED
605302522	STATE OF MICHIGAN	11		111,679.66	
			<b>Check Total</b>	<b>111,679.66</b>	PAYROLL TAXES
63127	VIDEOLAND SERVICE CO INC	41		8,055.00	
	VIDEOLAND SERVICE CO INC	42		54,840.63	
	VIDEOLAND SERVICE CO INC	46		46,291.16	
			<b>Check Total</b>	<b>109,186.79</b>	PA PROJECT BALANCE FROM FY24
300033093	WILLIAM C ABNEY ACADEMY	11		106,143.93	
			<b>Check Total</b>	<b>106,143.93</b>	TITLE 1 ACAD INTERVENT - SALAR
300032970	ROCKFORD PUBLIC SCHOOLS	11		8,314.40	
	ROCKFORD PUBLIC SCHOOLS	22		95,691.83	
			<b>Check Total</b>	<b>104,006.23</b>	MAY25 SA SECT 51A SPED
300033005	SPARTA AREA SCHOOLS	22		22,692.00	
	SPARTA AREA SCHOOLS	22		81,235.55	
			<b>Check Total</b>	<b>103,927.55</b>	MEDICAID C4S FY22 PMT 1
605022521	STATE OF MICHIGAN	11		100,001.48	
			<b>Check Total</b>	<b>100,001.48</b>	PAYROLL TAXES
300032990	GODFREY LEE PUBLIC SCHOOLS	22		8,265.00	
	GODFREY LEE PUBLIC SCHOOLS	22		88,074.91	
			<b>Check Total</b>	<b>96,339.91</b>	MEDICAID C4S FY22 PMT 1

300033064	THORNAPPLE KELLOGG SCHOOLS	22	92,223.00	
			<b>Check Total</b>	<b>92,223.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
300033017	CEDAR SPRINGS PUBLIC SCHOOLS	22	88,851.00	
			<b>Check Total</b>	<b>88,851.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
300032980	WYOMING PUBLIC SCHOOLS	22	83,956.33	
			<b>Check Total</b>	<b>83,956.33</b> MAY25 SA SECT 51A SPED
300032991	GODWIN HEIGHTS PUBLIC SCHOOLS	22	10,936.00	
	GODWIN HEIGHTS PUBLIC SCHOOLS	22	71,633.52	
			<b>Check Total</b>	<b>82,569.52</b> MEDICAID C4S FY22 PMT 1
63068	YMCA OF GREATER GR	11	79,939.00	
			<b>Check Total</b>	<b>79,939.00</b> GSRP THRU MAY 2025
300032950	GRANDVILLE PUBLIC SCHOOLS	22	78,263.08	
			<b>Check Total</b>	<b>78,263.08</b> MAY25 SA SECT 51A SPED
300033015	BYRON CENTER PUBLIC SCHOOLS	22	76,195.00	
			<b>Check Total</b>	<b>76,195.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
300032964	ORCHARD VIEW SCHOOLS	11	76,174.69	
			<b>Check Total</b>	<b>76,174.69</b> MAY25 SA SECT 107 ADULT ED
300032988	EAST GRAND RAPIDS PUBLIC SCHOOLS	22	13,074.00	
	EAST GRAND RAPIDS PUBLIC SCHOOLS	22	60,198.06	
			<b>Check Total</b>	<b>73,272.06</b> MEDICAID C4S FY22 PMT 1
300033087	SPARTA AREA SCHOOLS	11	66,885.03	
			<b>Check Total</b>	<b>66,885.03</b> MV REIMBURSE - WELFARE ITEMS
300032883	MICHIGAN SCHOOLS ENERGY COOPERATIVE	11	5,576.25	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	21	21,553.71	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	26	34,810.95	
			<b>Check Total</b>	<b>61,940.91</b> ACCT# 41000 ELECTRICITY - APR
300033049	LOWELL AREA SCHOOLS	22	59,972.00	
			<b>Check Total</b>	<b>59,972.00</b> IDEA FLOWTHROUGH & PRESCHOOL T

300032930	BYRON CENTER PUBLIC SCHOOLS	22	58,736.80	
			<b>Check Total</b>	<b>58,736.80</b> MAY25 SA SECT 51A SPED
300032932	CEDAR SPRINGS PUBLIC SCHOOLS	22	58,365.57	
			<b>Check Total</b>	<b>58,365.57</b> MAY25 SA SECT 51A SPED
300033077	KELLOGGSVILLE PUBLIC SCHOOLS	11	56,242.30	
			<b>Check Total</b>	<b>56,242.30</b> MV REIMBURSE - WELFARE/EDUCATI
300033061	SPARTA AREA SCHOOLS	22	55,327.00	
			<b>Check Total</b>	<b>55,327.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
300032954	KENOWA HILLS PUBLIC SCHOOLS	22	55,027.31	
			<b>Check Total</b>	<b>55,027.31</b> MAY25 SA SECT 51A SPED
62815	CITY OF KENTWOOD	11	849.09	
	CITY OF KENTWOOD	22	34,195.09	
	CITY OF KENTWOOD	23	8,575.11	
	CITY OF KENTWOOD	26	8,403.47	
	CITY OF KENTWOOD	42	991.88	
	CITY OF KENTWOOD	46	991.88	
			<b>Check Total</b>	<b>54,006.52</b> CUST# 095 - REFUND PROPERTY TA
300032946	GODWIN HEIGHTS PUBLIC SCHOOLS	22	53,863.83	
			<b>Check Total</b>	<b>53,863.83</b> MAY25 SA SECT 51A SPED
300032935	COMSTOCK PARK PUBLIC SCHOOLS	22	48,869.14	
			<b>Check Total</b>	<b>48,869.14</b> MAY25 SA SECT 51A SPED
300033043	KENT CITY COMMUNITY SCHOOLS	22	48,634.00	
			<b>Check Total</b>	<b>48,634.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
300033054	MICHIGAN SCHOOLS ENERGY COOPERATIVE	11	1,634.21	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	21	17,367.27	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	26	28,051.05	
			<b>Check Total</b>	<b>47,052.53</b> ACCT 41000 - NATURAL GAS MAR-2

300033016 CEDAR SPRINGS PUBLIC SCHOOLS	11	47,040.00	
		<b>Check Total</b>	<b>47,040.00</b> GSRP FACILITY SITE - COST REIM
300032963 NORTHVIEW PUBLIC SCHOOLS	22	46,140.50	
		<b>Check Total</b>	<b>46,140.50</b> MAY25 SA SECT 51A SPED
63073 AFFORDABLE EXCAVATING INC	26	45,385.00	
		<b>Check Total</b>	<b>45,385.00</b> EXCAVATING-APPLIED CONSTRUCT
300032953 KELLOGGSVILLE PUBLIC SCHOOLS	22	43,659.72	
		<b>Check Total</b>	<b>43,659.72</b> MAY25 SA SECT 51A SPED
605162501 CITY OF GRAND RAPIDS	11	42,918.99	
		<b>Check Total</b>	<b>42,918.99</b> GRAND RAPIDS CITY TAX
300033026 EAST GRAND RAPIDS PUBLIC SCHOOLS	22	42,168.00	
		<b>Check Total</b>	<b>42,168.00</b> IDEA FLOWTHROUGH & PRESCHOOL T
63062 STEEPLETOWN NEIGHBORHOOD SERVICES	11	40,571.00	
		<b>Check Total</b>	<b>40,571.00</b> GSRP THRU MAY 2025
300032869 ENVIRO-CLEAN	21	40,240.15	
		<b>Check Total</b>	<b>40,240.15</b> EU-N CLEANING CONTRACT
300033025 CROSS CREEK CHARTER ACADEMY	22	38,972.00	
		<b>Check Total</b>	<b>38,972.00</b> IDEA FLOWTHROUGH THRU MAY 2025
300032863 ADN ADMINISTRATORS INC	11	37,471.62	
		<b>Check Total</b>	<b>37,471.62</b> KENT ISD DENTAL CLAIMS
300032943 FRUITPORT COMMUNITY SCHOOLS	11	37,410.09	
		<b>Check Total</b>	<b>37,410.09</b> MAY25 SA SECT 107 ADULT ED
300032959 LOWELL AREA SCHOOLS	22	37,313.42	
		<b>Check Total</b>	<b>37,313.42</b> MAY25 SA SECT 51A SPED
300033056 MICHIGAN PREPARATORY VIRTUAL SCHOOL	22	37,160.00	
		<b>Check Total</b>	<b>37,160.00</b> IDEA FLOWTHROUGH THRU MAY 2025
300032911 HEART OF WEST MICH UNITED WAY	11	36,721.85	
		<b>Check Total</b>	<b>36,721.85</b> Q1 32P FY24 CO/Q1 32P FY25 STA

300032958	LIGHTHOUSE ACADEMY	22	36,274.90	
			<b>Check Total</b>	<b>36,274.90</b> MAY25 SA 56(7) SP ED
63037	ANSELU LLC	11	34,603.00	
			<b>Check Total</b>	<b>34,603.00</b> GSRP THRU MAY 2025
62986	SOLUTIONS PLUS INC	26	9,513.17	
	SOLUTIONS PLUS INC	41	4,181.17	
	SOLUTIONS PLUS INC	42	14,325.00	
	SOLUTIONS PLUS INC	46	6,295.66	
			<b>Check Total</b>	<b>34,315.00</b> NE UPGRADE APS PROJECT 1807
300032965	PLAINWELL COMMUNITY SCHOOLS	11	31,901.11	
			<b>Check Total</b>	<b>31,901.11</b> MAY25 SA SECT 107 ADULT ED
300033018	CHANDLER WOODS CAMPUS	22	31,760.00	
			<b>Check Total</b>	<b>31,760.00</b> IDEA FLOWTHROUGH THRU MAY 2025
63106	KAPLAN INC	11	29,950.00	
			<b>Check Total</b>	<b>29,950.00</b> KAPLAN C4L KITS
62998	ACQUIA INC	26	27,325.90	
			<b>Check Total</b>	<b>27,325.90</b> WEB & ACCESS COMPLIANCE RENEWA
300032928	BELDING AREA SCHOOLS	11	27,228.27	
			<b>Check Total</b>	<b>27,228.27</b> MAY25 SA SECT 107 ADULT ED
300032942	FREMONT PUBLIC SCHOOLS	11	26,908.24	
			<b>Check Total</b>	<b>26,908.24</b> MAY25 SA SECT 107 ADULT ED
300033042	KENT CITY COMMUNITY SCHOOLS	11	26,460.00	
			<b>Check Total</b>	<b>26,460.00</b> GSRP 24/25 SITE COST
271551425	EDUSTAFF LLC	11	1,555.25	
	EDUSTAFF LLC	21	18,737.16	
	EDUSTAFF LLC	22	697.23	
	EDUSTAFF LLC	26	4,779.58	
			<b>Check Total</b>	<b>25,769.22</b> EDUSTAFF WEEK OF 051425

62758	EUNA SOLUTIONS	11	25,725.00	
			<b>Check Total</b>	<b>25,725.00</b> GRANTS MANAGEMENT-SOFTWARE AGR
271505302	EDUSTAFF LLC	11	1,908.19	
	EDUSTAFF LLC	21	20,485.52	
	EDUSTAFF LLC	22	779.25	
	EDUSTAFF LLC	26	2,158.52	
			<b>Check Total</b>	<b>25,331.48</b> EDUSTAFF WEEK OF 053025
300032929	BYRON CENTER CHARTER	22	25,249.05	
			<b>Check Total</b>	<b>25,249.05</b> MAY25 SA 56(7) SP ED
62976	STEEPLETOWN NEIGHBORHOOD SERVICES	11	25,000.00	
			<b>Check Total</b>	<b>25,000.00</b> GSRP START-UP FUNDS
62820	DAVENPORT UNIVERSITY	26	24,000.00	
			<b>Check Total</b>	<b>24,000.00</b> WINTER 2025 TUITION
62894	VDA LABS LLC	26	23,850.00	
			<b>Check Total</b>	<b>23,850.00</b> DUO MFA RENEWAL YR 1/3 5/4/25-
300032878	KENTWOOD PUBLIC SCHOOLS	11	23,413.11	
	KENTWOOD PUBLIC SCHOOLS	26	234.58	
			<b>Check Total</b>	<b>23,647.69</b> VEHICLE REPAIR - KISD4 -SERVIC
300032933	CENTRAL MONTCALM PUB SCH	11	22,675.96	
			<b>Check Total</b>	<b>22,675.96</b> MAY25 SA SECT 107 ADULT ED
63060	ST MARK LUTHERAN CHURCH OF GRAND RAPIDS MI	11	22,590.00	
			<b>Check Total</b>	<b>22,590.00</b> GSRP THRU MAY 2025
300032927	ALLEGAN PUBLIC SCHOOLS	11	22,418.61	
			<b>Check Total</b>	<b>22,418.61</b> MAY25 SA SECT 107 ADULT ED
300032982	BYRON CENTER CHARTER	22	5,304.00	
	BYRON CENTER CHARTER	22	16,026.77	
			<b>Check Total</b>	<b>21,330.77</b> MEDICAID C4S FY22 PMT 1

62997	WHITEHALL DISTRICT SCHOOLS	11	20,839.80	
			<b>Check Total</b>	<b>20,839.80</b> MAY25 SA SECT 107 ADULT ED
27155225	EDUSTAFF LLC	11	2,883.57	
	EDUSTAFF LLC	21	13,897.59	
	EDUSTAFF LLC	22	853.08	
	EDUSTAFF LLC	26	3,160.69	
			<b>Check Total</b>	<b>20,794.93</b> EDUSTAFF WEEK OF 040225
300033013	BAXTER COMMUNITY CENTER	11	20,491.11	
			<b>Check Total</b>	<b>20,491.11</b> GSRP THRU MAY 2025
300033040	HOPE ACADEMY OF WEST MICHIGAN	11	20,472.00	
			<b>Check Total</b>	<b>20,472.00</b> GSRP THRU MAY 2025
63039	LANGLEY CHILD CARE	11	20,157.00	
			<b>Check Total</b>	<b>20,157.00</b> GSRP THRU MAY 2025
63083	TREECE HOME CARE INC	22	19,513.68	
			<b>Check Total</b>	<b>19,513.68</b> COMMUNITY CARE GIVERS BUS NURS
300033050	MADISON NATIONAL LIFE INS CO INC	11	19,075.69	
			<b>Check Total</b>	<b>19,075.69</b> JUNE PREMIUMS
300033035	OCTAVIA PACE	11	18,575.00	
			<b>Check Total</b>	<b>18,575.00</b> GSRP THRU MAY 2025
300033057	PROGRESSIVE ARCHITECTURAL ENGINEERS	46	18,371.00	
			<b>Check Total</b>	<b>18,371.00</b> KCTC PH 3 RENO - PROF SERVICE
62744	ARTISTS CREATING TOGETHER INC	11	1,376.00	
	ARTISTS CREATING TOGETHER INC	21	16,600.00	
			<b>Check Total</b>	<b>17,976.00</b> GSRP Wyoming ACT
300033060	SET INC	11	17,905.77	
			<b>Check Total</b>	<b>17,905.77</b> JUNE PREMIUMS
63052	THOMAS SKILLING	11	17,131.00	
			<b>Check Total</b>	<b>17,131.00</b> GSRP THRU MAY 2025

300033067	WALKER CHARTER ACADEMY	22	17,127.00	
			<b>Check Total</b>	<b>17,127.00</b> IDEA FLOWTHROUGH THRU MAY 2025
63025	GRAND RAPIDS EARLY DISCOVERY CENTER	11	17,075.00	
			<b>Check Total</b>	<b>17,075.00</b> GSRP THRU MAY25 MALAGUZZI
62878	SCHEPERS CONCRETE CONSTRUCTION	26	16,742.00	
			<b>Check Total</b>	<b>16,742.00</b> APPLIED CONSTR BARN CONCRETE -
300033012	AMAZON.COM LLC	11	16,632.55	
			<b>Check Total</b>	<b>16,632.55</b> GSRP Classroom Materials
62908	C&S ELECTRIC SERVICE LLC	26	16,577.12	
			<b>Check Total</b>	<b>16,577.12</b> CO-CULINARY AV/TECH EQUIP
63058	SEYFERTH & ASSOCIATES INC	11	16,405.80	
			<b>Check Total</b>	<b>16,405.80</b> PUBLIC RELATIONS- MI STUDENT V
63051	PAUSING MATTERS LLC	11	16,000.00	
			<b>Check Total</b>	<b>16,000.00</b> COGNITIVE COACHING FOR 2024-20
300032939	EAST GRAND RAPIDS PUBLIC SCHOOLS	22	15,796.46	
			<b>Check Total</b>	<b>15,796.46</b> MAY25 SA SECT 51A SPED
300032945	GODFREY LEE PUBLIC SCHOOLS	22	14,955.92	
			<b>Check Total</b>	<b>14,955.92</b> MAY25 SA SECT 51A SPED
300033045	KNAPP CHARTER ACADEMY	22	14,782.00	
			<b>Check Total</b>	<b>14,782.00</b> IDEA FLOWTHROUGH THRU MAY 202
63063	THE VILLAGE LEARNING CENTER INC	11	14,734.00	
			<b>Check Total</b>	<b>14,734.00</b> GSRP THRU MAY 2025
300033066	VISTA CHARTER ACADEMY	22	14,518.00	
			<b>Check Total</b>	<b>14,518.00</b> IDEA FLOWTHROUGH THRU MAY 2025
605022520	PARADIGM EQUITIES INC	11	14,493.09	
			<b>Check Total</b>	<b>14,493.09</b> ANNUITY
605162523	PARADIGM EQUITIES INC	11	14,493.01	
			<b>Check Total</b>	<b>14,493.01</b> ANNUITY

605302521	PARADIGM EQUITIES INC	11	14,342.97	
			<b>Check Total</b>	<b>14,342.97</b> ANNUITY
62927	WEST MICH HORTICULTURAL SOCIETY INC	11	14,058.38	
			<b>Check Total</b>	<b>14,058.38</b> WMTC RESIDENT CERTIFICATION CE
300033007	WEST MICH ACADEMY OF ENVIRONMENTAL SCIENCE	22	1,764.00	
	WEST MICH ACADEMY OF ENVIRONMENTAL SCIENCE	22	12,143.98	
			<b>Check Total</b>	<b>13,907.98</b> MEDICAID C4S FY22 PMT 1
605022518	GLP & ASSOCIATES	11	13,756.34	
			<b>Check Total</b>	<b>13,756.34</b> ANNUITY
300033024	CREATIVE TECHNOLOGIES ACADEMY	11	13,498.00	
			<b>Check Total</b>	<b>13,498.00</b> GSRP THRU MAY 2025
63116	NETWRIX CORP	26	13,440.69	
			<b>Check Total</b>	<b>13,440.69</b> NETWRIX AUDITOR SUBSCRIPTION 6
300033032	GR COMMUNITY COLLEGE	11	13,339.00	
			<b>Check Total</b>	<b>13,339.00</b> GSRP THRU MAY 2025
300033000	LIGHTHOUSE ACADEMY	22	7,808.00	
	LIGHTHOUSE ACADEMY	22	5,473.03	
			<b>Check Total</b>	<b>13,281.03</b> MEDICAID C4S FY22 PMT 1
300032891	UNITED COMMERCIAL SERVICES INC	21	7,371.17	
	UNITED COMMERCIAL SERVICES INC	26	5,703.00	
			<b>Check Total</b>	<b>13,074.17</b> CONTRACTED CUSTODIAL SERVICES
63024	GRAND RAPIDS EARLY DISCOVERY CENTER	11	13,052.00	
			<b>Check Total</b>	<b>13,052.00</b> GSRP THRU MAY25 IMAGINAIRE
62803	JEFFREY JAMES GROVE	26	2,745.00	
	JEFFREY JAMES GROVE	46	10,285.00	
			<b>Check Total</b>	<b>13,030.00</b> WELLHOUSE REPAIRS
62817	CONSUMERS ENERGY CO	21	10,256.75	

62817	CONSUMERS ENERGY CO	27	2,662.66	
			<b>Check Total</b>	<b>12,919.41</b> 100039595051 (2101 52ND ST SW)
63121	THE KENDALL GROUP	46	12,815.06	
			<b>Check Total</b>	<b>12,815.06</b> KCTC-E GAS REGULATORS
605162521	GLP & ASSOCIATES	11	12,756.54	
			<b>Check Total</b>	<b>12,756.54</b> ANNUITY
62882	STATE OF MICHIGAN	22	12,754.24	
			<b>Check Total</b>	<b>12,754.24</b> Medicaid School Based Services
605302519	GLP & ASSOCIATES	11	12,720.55	
			<b>Check Total</b>	<b>12,720.55</b> ANNUITY
300032995	HOPE ACADEMY OF WEST MICHIGAN	22	3,164.00	
	HOPE ACADEMY OF WEST MICHIGAN	22	9,377.34	
			<b>Check Total</b>	<b>12,541.34</b> MEDICAID C4S FY22 PMT 1
63123	TYRONE TOWNSHIP BOARD	11	196.03	
	TYRONE TOWNSHIP BOARD	22	7,895.56	
	TYRONE TOWNSHIP BOARD	23	1,980.65	
	TYRONE TOWNSHIP BOARD	26	1,939.08	
	TYRONE TOWNSHIP BOARD	42	230.90	
	TYRONE TOWNSHIP BOARD	46	230.90	
			<b>Check Total</b>	<b>12,473.12</b> REFUND DNR DUPLICATE PAYMENT
62932	GRAND VALLEY AUTOMATION INC	42	12,319.45	
			<b>Check Total</b>	<b>12,319.45</b> CARD ACCESS ENGINEERING - VARI
62953	KUYPER COLLEGE	21	12,240.00	
			<b>Check Total</b>	<b>12,240.00</b> KUYPER -EU NORTH YEAR ONE LEAS
300032853	CLARK HILL PLC	11	4,073.25	
	CLARK HILL PLC	22	4,073.25	
	CLARK HILL PLC	26	4,073.25	
			<b>Check Total</b>	<b>12,219.75</b> CLIENT 058607 MATTER 0511719 -

62745	BILINGUAL GRAMMAR CURRICULUM LLC	21	12,000.00	
			<b>Check Total</b>	<b>12,000.00</b> TOCO-Bilingual Grammar Curricu
300033065	VANGUARD CHARTER ACADEMY	22	11,893.00	
			<b>Check Total</b>	<b>11,893.00</b> IDEA FLOWTHROUGH THRU MAY 2025
300033086	ROCKFORD PUBLIC SCHOOLS	11	11,760.00	
			<b>Check Total</b>	<b>11,760.00</b> GSRP CUSTODIAL SUPPORT COSTS
62826	ENGINEERED PROTECTION SYSTEMS INC	11	749.55	
	ENGINEERED PROTECTION SYSTEMS INC	21	6,491.88	
	ENGINEERED PROTECTION SYSTEMS INC	26	4,453.83	
			<b>Check Total</b>	<b>11,695.26</b> ALARM SYSTEM MONITORING 06/01/
62757	MICHIGAN RESEARCHERS ASSOCIATES INC	11	11,250.00	
			<b>Check Total</b>	<b>11,250.00</b> PROFESSIONAL SURVEY RESEARCH S
300033078	KENT COUNTY TREASURER	26	11,124.36	
			<b>Check Total</b>	<b>11,124.36</b> 24-25 SRO OFFICER (JULY 2024 -
63130	XEROX CORPORATION	26	10,650.21	
			<b>Check Total</b>	<b>10,650.21</b> CLEO STREEM FAXBLADE SOFTWARE
62937	GR BUILDING SERVICES INC	21	10,650.00	
			<b>Check Total</b>	<b>10,650.00</b> JANITORAL SERVICES FOR OAKLEIG
63022	GR CHRISTIAN SCHOOLS	11	10,642.00	
			<b>Check Total</b>	<b>10,642.00</b> GSRP THRU MAY 2025
300032960	MASON COUNTY CENTRAL SCHOOLS	11	10,580.00	
			<b>Check Total</b>	<b>10,580.00</b> MAY25 SA SECT 107 ADULT ED
300033036	GRAND RIVER PREPARATORY HIGH SCHOOL	22	10,363.00	
			<b>Check Total</b>	<b>10,363.00</b> IDEA FLOWTHROUGH THRU MAY 2025
62926	FACILITIES MANAGEMENT EXPRESS LLC	26	10,215.11	
			<b>Check Total</b>	<b>10,215.11</b> FACILITIES MGMT EXPRESS SOFTWA
300032992	GR CHILD DISCOVERY CENTER	22	40.00	
	GR CHILD DISCOVERY CENTER	22	10,123.88	

300032992			<b>Check Total</b>	<b>10,163.88</b>	MEDICAID C4S FY22 PMT 1
300033082	LOWELL AREA SCHOOLS	11		10,005.00	
			<b>Check Total</b>	<b>10,005.00</b>	GSRP 2024-2025 SITE/FACILITY C
63089	EDMENTUM INC	28		10,000.00	
			<b>Check Total</b>	<b>10,000.00</b>	APEX LEARNING COURSES
63095	GRAND VALLEY AUTOMATION INC	26		9,902.00	
			<b>Check Total</b>	<b>9,902.00</b>	KCTC AHU-5E CONTROLLER REPLACE
300032906	GRAND RAPIDS PUBLIC SCHOOLS	11		9,716.49	
			<b>Check Total</b>	<b>9,716.49</b>	MV REIMBURSE TRANSPORT & EDUCA
63093	GRAND VALLEY AUTOMATION INC	46		9,533.00	
			<b>Check Total</b>	<b>9,533.00</b>	KCTC-E RENO PHASE 2 - TU_C365
62871	COURIERED LLC	11		9,381.00	
			<b>Check Total</b>	<b>9,381.00</b>	INTER AND INTRA DISTRICT COURI
300032951	GRANT PUBLIC SCHOOLS	11		9,263.64	
			<b>Check Total</b>	<b>9,263.64</b>	MAY25 SA SECT 107 ADULT ED
62796	XEROX CORPORATION	26		9,116.21	
			<b>Check Total</b>	<b>9,116.21</b>	XEROX MONTHLY LEASE PAYMENTS F
300032931	CALEDONIA COMMUNITY SCHOOLS	22		8,947.57	
			<b>Check Total</b>	<b>8,947.57</b>	MAY25 SA 56(7) SP ED
300032913	KENTWOOD PUBLIC SCHOOLS	11		8,921.85	
			<b>Check Total</b>	<b>8,921.85</b>	MV REIMBURSE - TRANSPORTATION
300032908	GRAYBAR ELECTRIC CO	26		8,901.73	
			<b>Check Total</b>	<b>8,901.73</b>	STORAGE BARN - ELECTRICAL FOR
62842	GRAND VALLEY AUTOMATION INC	42		8,837.00	
			<b>Check Total</b>	<b>8,837.00</b>	EUS UV-17 CONTROLLER UPGRADE
300033083	MERIDIAN CABLING SOLUTIONS	26		8,553.99	
			<b>Check Total</b>	<b>8,553.99</b>	WAN REPAIR - KEC TO ESC

605022512	GLP & ASSOCIATES - 457	11	8,501.85	
			<b>Check Total</b>	<b>8,501.85</b> ANNUITY
62954	RICHARD W LEMONS EdD	11	8,500.00	
			<b>Check Total</b>	<b>8,500.00</b> PROVIDE CONSULTATION & COACHIN
62896	YMCA OF GREATER GR	22	8,400.00	
			<b>Check Total</b>	<b>8,400.00</b> KTC OFFSITE - FACILITY RENTAL
605302513	GLP & ASSOCIATES - 457	11	8,111.85	
			<b>Check Total</b>	<b>8,111.85</b> ANNUITY
605162515	GLP & ASSOCIATES - 457	11	8,101.85	
			<b>Check Total</b>	<b>8,101.85</b> ANNUITY
63064	UNITED METHODIST COMMUNITY HOUSE	11	8,056.00	
			<b>Check Total</b>	<b>8,056.00</b> GSRP THRU MAY 2025
63045	MONTAGUE AREA PUBLIC SCHOOLS	11	7,877.36	
			<b>Check Total</b>	<b>7,877.36</b> WMTC RESIDENT STIPEND - K.BRIG
300033068	WELLSPRING PREPARATORY HIGH SCHOOL	22	7,820.00	
			<b>Check Total</b>	<b>7,820.00</b> IDEA FLOWTHROUGH THRU MAY 2025
62824	DJ'S LANDSCAPE MANAGEMENT	21	7,555.27	
			<b>Check Total</b>	<b>7,555.27</b> EU-CENTRAL (MAYFIELD) LAWN MAI
62749	CITY OF GRAND RAPIDS	11	365.49	
	CITY OF GRAND RAPIDS	21	4,227.69	
	CITY OF GRAND RAPIDS	26	2,912.12	
			<b>Check Total</b>	<b>7,505.30</b> WS2081139 (2930 KNAPP ST NE) 3
62859	MATHISON ARCHITECTS LLC	42	7,310.25	
			<b>Check Total</b>	<b>7,310.25</b> LINCOLN LDC RENOVATION 03/01/2
300032905	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	26	7,221.00	
			<b>Check Total</b>	<b>7,221.00</b> KCTC TRANSPORTATION - MARCH 20
63128	WALTERS GARDENS	26	7,171.87	
			<b>Check Total</b>	<b>7,171.87</b> WALTERS GARDEN RESALE SUPPLIES

300033046	ANA L RAMIREZ-SAENZ	21	2,880.25	
	ANA L RAMIREZ-SAENZ	22	4,098.75	
			<b>Check Total</b>	<b>6,979.00</b> LA FUENTE TRANSLATION SERVICES
62923	POSTMA CORPORATION	27	6,958.95	
			<b>Check Total</b>	<b>6,958.95</b> WAN MAINTENANCE YEAR 1/3
62988	VIBRANT FUTURES	11	6,912.12	
			<b>Check Total</b>	<b>6,912.12</b> CHILD CARE NAVIGATION SERVICES
62799	16 HANDS INC	11	6,817.50	
			<b>Check Total</b>	<b>6,817.50</b> FIDUCIUS CONSORTIUM AGREEMENT
605022517	ASR CORP	11	6,773.28	
			<b>Check Total</b>	<b>6,773.28</b> KENT ISD FLEX
605162520	ASR CORP	11	6,773.28	
			<b>Check Total</b>	<b>6,773.28</b> KENT ISD FLEX
605302518	ASR CORP	11	6,773.28	
			<b>Check Total</b>	<b>6,773.28</b> KENT ISD FLEX
300032987	CREATIVE TECHNOLOGIES ACADEMY	22	855.00	
	CREATIVE TECHNOLOGIES ACADEMY	22	5,816.06	
			<b>Check Total</b>	<b>6,671.06</b> MEDICAID C4S FY22 PMT 1
63030	JENISON PUBLIC SCHOOLS	11	6,361.50	
			<b>Check Total</b>	<b>6,361.50</b> WMTC RESIDENT STIPEND - H.BLAI
63119	SPACETEC PARTNERS INCORPORATED	26	6,300.00	
			<b>Check Total</b>	<b>6,300.00</b> AET EXAM EXPENSE
300032918	PROGRESSIVE ARCHITECTURAL ENGINEERS	26	879.35	
	PROGRESSIVE ARCHITECTURAL ENGINEERS	41	4,623.10	
	PROGRESSIVE ARCHITECTURAL ENGINEERS	42	765.00	
			<b>Check Total</b>	<b>6,267.45</b> KEC BELTLINE - EMERGENCY POWER
300033014	BYRON CENTER CHARTER	22	6,266.00	
			<b>Check Total</b>	<b>6,266.00</b> IDEA FLOWTHROUGH THRU MAY 2025

62886	TENDER LAWN CARE	11	481.00	
	TENDER LAWN CARE	26	5,764.38	
			<b>Check Total</b>	<b>6,245.38</b> ESC LAWN CARE THRU JUNE 30
300033047	LIGHTHOUSE ACADEMY	22	6,174.00	
			<b>Check Total</b>	<b>6,174.00</b> IDEA FLOWTHROUGH THRU MAY 202
63009	DAVID J CORKER	26	6,000.00	
			<b>Check Total</b>	<b>6,000.00</b> CUSTODIAL DEPT EVALUATION SERV
63085	CORNERSTONE UNIVERSITY	21	6,000.00	
			<b>Check Total</b>	<b>6,000.00</b> EMPOWER U LEASED CLASSROOM COR
62909	CASAS	11	5,865.00	
			<b>Check Total</b>	<b>5,865.00</b> CASAS etests WTU's
300033002	NEW BRANCHES SCHOOL	22	251.00	
	NEW BRANCHES SCHOOL	22	5,603.08	
			<b>Check Total</b>	<b>5,854.08</b> MEDICAID C4S FY22 PMT 1
63125	VERIZON WIRELESS SERVICES LLC	11	1,794.03	
	VERIZON WIRELESS SERVICES LLC	21	2,384.77	
	VERIZON WIRELESS SERVICES LLC	22	600.06	
	VERIZON WIRELESS SERVICES LLC	26	561.71	
	VERIZON WIRELESS SERVICES LLC	28	480.48	
			<b>Check Total</b>	<b>5,821.05</b> 587269487-00001 04/11/25-05/1
300033059	SEHI COMPUTER PRODUCTS INC	11	4,437.00	
	SEHI COMPUTER PRODUCTS INC	21	697.00	
	SEHI COMPUTER PRODUCTS INC	26	667.33	
			<b>Check Total</b>	<b>5,801.33</b> HP PROBOOK FOR MUSIC THERAPIST
300033074	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	26	5,776.13	
			<b>Check Total</b>	<b>5,776.13</b> KCTC TRANSPORTATION - APRIL 20
62763	GRAND VALLEY AUTOMATION INC	42	5,620.00	
			<b>Check Total</b>	<b>5,620.00</b> KEC-O BOILER REPLACEMENT CONTR

62875	REPUBLIC SERVICES INC	11	359.21	
	REPUBLIC SERVICES INC	21	4,302.42	
	REPUBLIC SERVICES INC	26	937.52	
			<b>Check Total</b>	<b>5,599.15</b> ACCT# 3-0240-0360530 05/01/25
300033021	COVENANT HOUSE ACADEMY	22	5,529.00	
			<b>Check Total</b>	<b>5,529.00</b> IDEA FLOWTHROUGH THRU MAY 2025
300032966	PORTLAND PUBLIC SCHOOLS	11	5,525.09	
			<b>Check Total</b>	<b>5,525.09</b> MAY25 SA SECT 107 ADULT ED
300032972	THORNAPPLE KELLOGG SCHOOLS	22	5,438.80	
			<b>Check Total</b>	<b>5,438.80</b> MAY25 SA 56(7) SP ED
62995	WEST MICHIGAN HISPANIC CHAMBER OF COMMERCE	11	5,400.00	
			<b>Check Total</b>	<b>5,400.00</b> FAMILY CHILD CARE NETWORK - RE
300033023	CREATIVE TECHNOLOGIES ACADEMY	22	5,398.00	
			<b>Check Total</b>	<b>5,398.00</b> IDEA FLOWTHROUGH THRU MAY 2025
62810	BUIST ELECTRIC INC	26	5,266.00	
			<b>Check Total</b>	<b>5,266.00</b> KCTC EAST IDF B251 NETWORK CLO
62925	POSTMA CORPORATION	27	5,227.00	
			<b>Check Total</b>	<b>5,227.00</b> WAN MAINTENANCE YEAR 1/3
300032886	THE PITNEY BOWES BANK INC	11	5,000.00	
	THE PITNEY BOWES BANK INC	11	172.71	
			<b>Check Total</b>	<b>5,172.71</b> ACCT 8000-9000-0299-2026 POST
300032873	GRAYBAR ELECTRIC CO	26	5,091.05	
			<b>Check Total</b>	<b>5,091.05</b> KCTC-E KITCHEN ELECTRICAL PART
300033079	KENTWOOD PUBLIC SCHOOLS	11	5,087.99	
			<b>Check Total</b>	<b>5,087.99</b> MV REIMBURSE - WELFARE ITEMS
62788	SENTINEL TECHNOLOGIES INC	26	5,018.00	
			<b>Check Total</b>	<b>5,018.00</b> REPLACEMENT SPARE WAN ROUTER

62771	RONALD E KOEHLER	11	5,000.00	
			<b>Check Total</b>	<b>5,000.00</b> CONSULTATION SERVICES
63109	RONALD E KOEHLER	11	5,000.00	
			<b>Check Total</b>	<b>5,000.00</b> CONSULTATION SERVICES
300032881	MCALVEY MERCHANT & ASSOCIATES	11	5,000.00	
			<b>Check Total</b>	<b>5,000.00</b> GOVERNMENTAL CONSULTING
62924	POSTMA CORPORATION	27	4,955.00	
			<b>Check Total</b>	<b>4,955.00</b> WAN MAINTENANCE YEAR 1/3
62849	DOLLY ANN KELLOGG	11	4,703.06	
			<b>Check Total</b>	<b>4,703.06</b> DOLLY ANN KELLOGG CONTRACT/TRA
62779	MISDU	11	4,550.34	
			<b>Check Total</b>	<b>4,550.34</b> GARNISHMENT
62959	MISDU	11	4,550.34	
			<b>Check Total</b>	<b>4,550.34</b> GARNISHMENT
63114	MISDU	11	4,550.34	
			<b>Check Total</b>	<b>4,550.34</b> GARNISHMENT
62929	GORDON FOOD SERVICE INC	26	4,493.96	
			<b>Check Total</b>	<b>4,493.96</b> KCTC EAST - VANILLA ICE CREAM
300032859	UKG KRONOS SYSTEMS LLC	11	657.40	
	UKG KRONOS SYSTEMS LLC	21	2,668.84	
	UKG KRONOS SYSTEMS LLC	22	438.27	
	UKG KRONOS SYSTEMS LLC	26	657.40	
			<b>Check Total</b>	<b>4,421.91</b> KRONOS WORKFORCE SOFTWARE FY25
300033080	UKG KRONOS SYSTEMS LLC	11	654.78	
	UKG KRONOS SYSTEMS LLC	21	2,668.17	
	UKG KRONOS SYSTEMS LLC	22	436.52	
	UKG KRONOS SYSTEMS LLC	26	654.78	
			<b>Check Total</b>	<b>4,414.25</b> KRONOS WORKFORCE SOFTWARE FY25

62902	JEFFREY JAMES GROVE	26	4,350.00	
			<b>Check Total</b>	<b>4,350.00</b> KCTC AUTO TECH DOORWAY
605022502	MG TRUST COMPANY-MIDWEST	11	4,063.73	
			<b>Check Total</b>	<b>4,063.73</b> ANNUITY
605162505	MG TRUST COMPANY-MIDWEST	11	4,063.73	
			<b>Check Total</b>	<b>4,063.73</b> ANNUITY
300032921	SYSCO GRAND RAPIDS LLC	26	4,059.59	
			<b>Check Total</b>	<b>4,059.59</b> SYSCO SECOND SEMESTER RESALE E
63041	LIFE EMS AMBULANCE	26	4,050.00	
			<b>Check Total</b>	<b>4,050.00</b> CTE CAREER PREP - HEARTSAVER C
300033027	EXCEL CHARTER ACADEMY	22	3,925.00	
			<b>Check Total</b>	<b>3,925.00</b> IDEA FLOWTHROUGH THRU MAY 202
605302503	MG TRUST COMPANY-MIDWEST	11	3,865.45	
			<b>Check Total</b>	<b>3,865.45</b> ANNUITY
605022511	PARADIGM EQUITIES-ROTH	11	3,864.25	
			<b>Check Total</b>	<b>3,864.25</b> ANNUITY
605162514	PARADIGM EQUITIES-ROTH	11	3,864.25	
			<b>Check Total</b>	<b>3,864.25</b> ANNUITY
605302512	PARADIGM EQUITIES-ROTH	11	3,864.25	
			<b>Check Total</b>	<b>3,864.25</b> ANNUITY
62985	VANDENBERG HORTICULTURE	26	3,861.83	
			<b>Check Total</b>	<b>3,861.83</b> VANDENBERG RESALE SUPPLIES 24-
62928	GEOTECH INC	27	3,850.10	
			<b>Check Total</b>	<b>3,850.10</b> 510-062 - TELECOMMUNICATIONS
300032896	APPLE INC (ORDERS)	22	3,835.00	
			<b>Check Total</b>	<b>3,835.00</b> Apple iPads
62934	GRAND VALLEY AUTOMATION INC	42	3,798.00	
			<b>Check Total</b>	<b>3,798.00</b> EUS ADA MAIN ENTRANCE OPERATOR

62978	TEKTON INC	29	3,777.40	
			<b>Check Total</b>	<b>3,777.40</b> TOOLS FOR STUDENT SCHOLARSHIP
63020	GOODWILL INDUSTRIES OF GREATER GRAND	21	3,750.00	
			<b>Check Total</b>	<b>3,750.00</b> GOODWILL-KISD EU NORTH AGREEME
300032917	P & M HOLDING GROUP LLP	41	269.85	
	P & M HOLDING GROUP LLP	42	1,414.24	
	P & M HOLDING GROUP LLP	46	2,065.91	
			<b>Check Total</b>	<b>3,750.00</b> PA PROJECT SOW THROUGH 6/30/25
62750	CONSUMERS ENERGY CO	21	1,938.76	
	CONSUMERS ENERGY CO	26	1,699.14	
			<b>Check Total</b>	<b>3,637.90</b> 100013175094 (4958 VAN LAAR #B
605022522	VALIC	11	3,546.68	
			<b>Check Total</b>	<b>3,546.68</b> ANNUITY
605162525	VALIC	11	3,546.68	
			<b>Check Total</b>	<b>3,546.68</b> ANNUITY
605302523	VALIC	11	3,546.68	
			<b>Check Total</b>	<b>3,546.68</b> ANNUITY
63074	JEFFREY JAMES GROVE	11	3,490.00	
			<b>Check Total</b>	<b>3,490.00</b> ESC - POWERWASH/REFINISH GAZEB
62961	MOORE & BRUGGINK INC	11	3,480.06	
			<b>Check Total</b>	<b>3,480.06</b> GIS & ASSET MANAGEMENT
63006	COMCAST HOLDINGS CORPORATION	11	1,375.00	
	COMCAST HOLDINGS CORPORATION	21	2,082.42	
			<b>Check Total</b>	<b>3,457.42</b> MONTHLY INTERNET ACCESS YR 2/3
63108	KEYSTONE AUTOMOTIVE OPERATIONS	26	3,439.40	
			<b>Check Total</b>	<b>3,439.40</b> KCTC COLLISION REPAIR - RESALE
300032888	RELAYHUB LLC	22	3,433.33	
			<b>Check Total</b>	<b>3,433.33</b> Monthly Licensing Fee

300032868	DEAN BOILER INC	26	3,401.80	
			<b>Check Total</b>	<b>3,401.80</b> POWER PLANT BOILER REPAIR PART
62782	CUSTOM PRINTERS	26	3,395.91	
			<b>Check Total</b>	<b>3,395.91</b> KCTC OPEN HOUSE POST CARDS
300032851	AMAZON.COM LLC	11	3,384.91	
			<b>Check Total</b>	<b>3,384.91</b> GSRP Snack Orders
300032889	SYSCO GRAND RAPIDS LLC	26	3,329.63	
			<b>Check Total</b>	<b>3,329.63</b> SYSCO SECOND SEMESTER RESALE E
300032898	BROADMOOR PRODUCTS INC	21	1,206.97	
	BROADMOOR PRODUCTS INC	26	2,002.89	
			<b>Check Total</b>	<b>3,209.86</b> LINCOLN - HVACR CHEMICALS
300032912	JOHNSON CONTROLS INC	26	3,181.60	
			<b>Check Total</b>	<b>3,181.60</b> KCTC EAST - BOILER SERVICE
63049	OTTAWA AREA ISD	11	3,125.07	
			<b>Check Total</b>	<b>3,125.07</b> ZEELAND ADULT ED - LITERACY TO
62740	4IMPRINT INC	11	3,108.90	
			<b>Check Total</b>	<b>3,108.90</b> Items for events
63027	IMPERIAL DADE	26	3,080.25	
			<b>Check Total</b>	<b>3,080.25</b> CUSTODIAL SUPPLIES FOR MAIN CA
63084	CONSUMERS ENERGY CO	26	3,049.78	
			<b>Check Total</b>	<b>3,049.78</b> 100013175094 (4958 VAN LAAR #B
62910	LOEKS THEATRES INC	11	3,040.00	
			<b>Check Total</b>	<b>3,040.00</b> STUDIO PARK PAYMENT FOR WMTC T
300033069	CONTINENTAL AMERICAN INSURANCE COMPANY	11	3,031.44	
			<b>Check Total</b>	<b>3,031.44</b> MAY PREMIUMS
62787	THE SALVATION ARMY	21	3,000.00	
			<b>Check Total</b>	<b>3,000.00</b> SALVATION ARMY-KROC CTR LONG T

300032861	JON MICHAEL WASHBURN	11	3,000.00	
			<b>Check Total</b>	<b>3,000.00</b> GOVERNMENTAL CONSULTING AND RE
300033092	JON MICHAEL WASHBURN	11	3,000.00	
			<b>Check Total</b>	<b>3,000.00</b> GOVERNMENTAL CONSULTING AND RE
63003	CINTAS CORP NO. 2	11	42.14	
	CINTAS CORP NO. 2	21	140.00	
	CINTAS CORP NO. 2	26	2,813.46	
			<b>Check Total</b>	<b>2,995.60</b> EYEWASH STATIONS - SERVICE AGR
63016	FAMILY FUTURES	21	2,975.00	
			<b>Check Total</b>	<b>2,975.00</b> PD BRINGING THE PROTECTIVE FAC
62774	MATHISON ARCHITECTS LLC	42	2,970.75	
			<b>Check Total</b>	<b>2,970.75</b> LINCOLN LDC RENOVATIONS - JAN2
62933	GRAND VALLEY AUTOMATION INC	42	2,968.20	
			<b>Check Total</b>	<b>2,968.20</b> EUC AVIGILON ACCESS CONTROL
300032895	AMAZON.COM LLC	11	2,337.39	
	AMAZON.COM LLC	26	569.84	
			<b>Check Total</b>	<b>2,907.23</b> IT APRIL SUPPLIES
605022505	PARADIGM - 457	11	2,880.00	
			<b>Check Total</b>	<b>2,880.00</b> ANNUITY
605162508	PARADIGM - 457	11	2,880.00	
			<b>Check Total</b>	<b>2,880.00</b> ANNUITY
605302506	PARADIGM - 457	11	2,880.00	
			<b>Check Total</b>	<b>2,880.00</b> ANNUITY
300032955	KENT CITY COMMUNITY SCHOOLS	22	2,873.05	
			<b>Check Total</b>	<b>2,873.05</b> MAY25 SA 56(7) SP ED
63101	HOPE GARDENS	11	2,845.53	
			<b>Check Total</b>	<b>2,845.53</b> FARM TO SCHOOL - APRIL 2025

300032864	AMAZON.COM LLC	26	2,822.63	
			<b>Check Total</b>	<b>2,822.63</b> FORENSICS LAB SUPPLIES
300033009	WILLIAM C ABNEY ACADEMY	22	696.00	
	WILLIAM C ABNEY ACADEMY	22	2,099.10	
			<b>Check Total</b>	<b>2,795.10</b> MEDICAID C4S FY22 PMT 1
63028	INTERURBAN TRANSIT PARTNERSHIP	11	2,793.75	
			<b>Check Total</b>	<b>2,793.75</b> WAVE transit cards for student
62883	STRUCTURETEC CORPORATION	42	2,768.75	
			<b>Check Total</b>	<b>2,768.75</b> EUS BLDG ENVELOPE RESTORATION
63057	SEWARD CONSULTING LLC	11	2,675.00	
			<b>Check Total</b>	<b>2,675.00</b> ADAPTIVE SCHOOLS TRAINING 4 DA
62819	CUMMINS BRIDGEWAY LLC	26	2,659.77	
			<b>Check Total</b>	<b>2,659.77</b> TEACHING SUPPLIES CUMMINS BRID
62812	CEV MULTIMEDIA LLC	26	2,625.00	
			<b>Check Total</b>	<b>2,625.00</b> MI - Certification Subscriptio
62921	EWING IRRIGATION PRODUCTS INC	26	2,605.36	
			<b>Check Total</b>	<b>2,605.36</b> KCC FLOATING FOUNTAIN FOR POND
62764	FRED WARREN HAYWARD JR	11	2,401.25	
	FRED WARREN HAYWARD JR	21	170.00	
			<b>Check Total</b>	<b>2,571.25</b> PINE GROVE PARKING LOT - ELECT
62912	CHROUCH COMMUNICATIONS INC	26	2,550.60	
			<b>Check Total</b>	<b>2,550.60</b> RADIOS FOR KCTC-E
605162504	PLANMEMBER SECURITIES CORP	11	2,545.29	
			<b>Check Total</b>	<b>2,545.29</b> ANNUITY
300032900	CLARK HILL PLC	21	2,535.00	
			<b>Check Total</b>	<b>2,535.00</b> CLIENT 058607 MATTER 0316996 -
605022501	PLANMEMBER SECURITIES CORP	11	2,522.79	
			<b>Check Total</b>	<b>2,522.79</b> ANNUITY

605302502	PLANMEMBER SECURITIES CORP	11	2,521.17	
			<b>Check Total</b>	<b>2,521.17</b> ANNUITY
63042	MICH ASSN OF SECONDARY SCHOOL PRINCIPALS	11	2,500.00	
			<b>Check Total</b>	<b>2,500.00</b> KLC LEGISLATIVE UPDATE WITH BO
300033085	THE PITNEY BOWES BANK INC	11	2,500.00	
			<b>Check Total</b>	<b>2,500.00</b> 8000-9000-0299-2026 POSTAGE
62936	KATERBERG CO INC	11	2,482.84	
			<b>Check Total</b>	<b>2,482.84</b> ESC SPRINKLER REPAIRS
63026	HARBOR GROUP INCORPORATED	26	2,441.57	
			<b>Check Total</b>	<b>2,441.57</b> HARBOR GROUP SECOND SEMESTER P
63072	ADVANTAGE MECHANICAL-REFRIGERATION INC	21	1,140.00	
	ADVANTAGE MECHANICAL-REFRIGERATION INC	26	1,285.00	
			<b>Check Total</b>	<b>2,425.00</b> EU NORTH - DRAIN LINE CLEARING
63111	LINDE GAS & EQUIPMENT INC	26	2,303.78	
			<b>Check Total</b>	<b>2,303.78</b> LINDE GAS AND EQUIPMENT
62753	ZACHARY D START	21	2,300.00	
			<b>Check Total</b>	<b>2,300.00</b> KEC-B OFFICE DOORS
62930	GR COMMUNITY COLLEGE	11	1,568.39	
	GR COMMUNITY COLLEGE	21	184.45	
	GR COMMUNITY COLLEGE	26	531.98	
			<b>Check Total</b>	<b>2,284.82</b> Kent ISD Teaching and Learning
300032887	PROGRESSIVE ARCHITECTURAL ENGINEERS	42	2,270.10	
			<b>Check Total</b>	<b>2,270.10</b> LINCOLN SENSORY GARDEN - PROF
300033031	GR CHILD DISCOVERY CENTER	22	2,247.00	
			<b>Check Total</b>	<b>2,247.00</b> IDEA FLOWTHROUGH THRU MAY 2025

62914	CRYSTAL FLASH LTD PARTNERSHIP OF MICH	26	2,216.19	
			<b>Check Total</b>	<b>2,216.19</b> FUEL - 87 GASOLINE
62844	IMPERIAL DADE	21	2,213.50	
			<b>Check Total</b>	<b>2,213.50</b> EU CENTRAL - CUSTODIAL SUPPLIE
300032885	DUANE OETMAN	22	2,079.00	
			<b>Check Total</b>	<b>2,079.00</b> Physician Review & Signatures
300033039	HOPE ACADEMY OF WEST MICHIGAN	22	2,058.00	
			<b>Check Total</b>	<b>2,058.00</b> IDEA FLOWTHROUGH THRU MAY 2025
63081	CITY OF GRAND RAPIDS	11	368.89	
	CITY OF GRAND RAPIDS	21	1,324.52	
	CITY OF GRAND RAPIDS	26	350.59	
			<b>Check Total</b>	<b>2,044.00</b> WS2123004 (225 MAYFIELD NE) 2/
62856	JULIA LINDSEY	11	2,000.00	
			<b>Check Total</b>	<b>2,000.00</b> TRAINER FEES FOR LLCN AND SMAL
62888	THINKING COLLABORATIVE LLC	11	1,946.00	
			<b>Check Total</b>	<b>1,946.00</b> COGNITIVE COACHING LEARNING GU
62944	ICON ACQUISITIONS LLC	26	1,902.89	
			<b>Check Total</b>	<b>1,902.89</b> VEHICLE DECALS FOR CJ VEHICLES
300032862	123.NET INC	11	1,890.48	
			<b>Check Total</b>	<b>1,890.48</b> MONTHLY PHONE SERVICES
62941	HARBOR GROUP INCORPORATED	26	1,885.92	
			<b>Check Total</b>	<b>1,885.92</b> HARBOR GROUP SECOND SEMESTER P
605022509	PLANMEMBER-ER	11	1,881.78	
			<b>Check Total</b>	<b>1,881.78</b> ANNUITY
605162512	PLANMEMBER-ER	11	1,881.78	
			<b>Check Total</b>	<b>1,881.78</b> ANNUITY
605302510	PLANMEMBER-ER	11	1,881.78	
			<b>Check Total</b>	<b>1,881.78</b> ANNUITY

62765	IMAGINE LEARNING LLC	21	1,830.00	
			<b>Check Total</b>	<b>1,830.00</b> EDGENUITY LICENSES RENEWAL
300032856	GRAYBAR ELECTRIC CO	26	104.18	
	GRAYBAR ELECTRIC CO	46	1,717.08	
			<b>Check Total</b>	<b>1,821.26</b> KCTC WEST - HVAC CONTROLS SUPP
63096	GRAND VALLEY AUTOMATION INC	21	1,793.33	
			<b>Check Total</b>	<b>1,793.33</b> LINCOLN DEV - SERVICE HVAC SYS
605022515	GLP ASSOCIATES EE ROTH	11	1,770.00	
			<b>Check Total</b>	<b>1,770.00</b> ANNUITY
605162518	GLP ASSOCIATES EE ROTH	11	1,770.00	
			<b>Check Total</b>	<b>1,770.00</b> ANNUITY
605302516	GLP ASSOCIATES EE ROTH	11	1,770.00	
			<b>Check Total</b>	<b>1,770.00</b> ANNUITY
62952	KSS ENTERPRISES	21	625.65	
	KSS ENTERPRISES	26	1,090.68	
			<b>Check Total</b>	<b>1,716.33</b> LINCOLN LCC - CUSTODIAL SUPPLI
300033029	GERALD DAWKINS ACADEMY	22	1,689.00	
			<b>Check Total</b>	<b>1,689.00</b> IDEA FLOWTHROUGH THRU MAY 2025
300033011	AREA COMM SERVICES EMPLOYMT & TRAINING COUNCIL	11	1,675.00	
			<b>Check Total</b>	<b>1,675.00</b> EMPLOYABILITY SKILLS TRAINING
300032894	WEATHER SHIELD ROOFING SYSTEMS	11	1,647.11	
			<b>Check Total</b>	<b>1,647.11</b> ESC - ROOF REPAIR
300033070	APPLE INC (ORDERS)	22	1,647.00	
			<b>Check Total</b>	<b>1,647.00</b> Apple iPads
62754	DTE ENERGY	21	1,633.77	
			<b>Check Total</b>	<b>1,633.77</b> 920052222329 (3600 BYRON CTR S
62872	PROPIO LS LLC	11	934.04	
	PROPIO LS LLC	21	401.50	

62872	PROPIO LS LLC	22	139.97	
	PROPIO LS LLC	26	28.03	
	PROPIO LS LLC	28	14.45	
	PROPIO LS LLC	29	115.26	
			<b>Check Total</b>	<b>1,633.25</b> TRANSLATING SERVICES 03/01/25-
62904	THOMAS SCIENTIFIC HOLDINGS	26	1,598.72	
			<b>Check Total</b>	<b>1,598.72</b> FORENSICS LAB SUPPLIES
62935	GRAND VALLEY AUTOMATION INC	46	1,592.00	
			<b>Check Total</b>	<b>1,592.00</b> KCTC-E WIRELESS RELEASE BUTTON
62940	JEFFREY D HALSTED II	42	1,571.28	
			<b>Check Total</b>	<b>1,571.28</b> LCC BATHROOM COUNTERTOP REPLAC
605022500	LEGEND GROUP/ADSERV	11	1,550.00	
			<b>Check Total</b>	<b>1,550.00</b> ANNUITY
605162503	LEGEND GROUP/ADSERV	11	1,550.00	
			<b>Check Total</b>	<b>1,550.00</b> ANNUITY
605302501	LEGEND GROUP/ADSERV	11	1,550.00	
			<b>Check Total</b>	<b>1,550.00</b> ANNUITY
62766	IMPERIAL DADE	26	1,533.78	
			<b>Check Total</b>	<b>1,533.78</b> CUSTODIAL SUPPLIES
63079	LOEKS THEATRES INC	11	1,519.20	
			<b>Check Total</b>	<b>1,519.20</b> FILM SCREENING & DISCUSSION CO
62880	SEWARD CONSULTING LLC	11	1,500.00	
			<b>Check Total</b>	<b>1,500.00</b> INSTRUCTIONAL LEADERSHIP FOR K
63001	AQUINAS COLLEGE	29	1,500.00	
			<b>Check Total</b>	<b>1,500.00</b> HOSPITALITY SCHOLARSHIP-#27316
63047	NADINE GILKISON	11	1,500.00	
			<b>Check Total</b>	<b>1,500.00</b> PRESENTER FOR KENT ISD AI SUMM

62907	BARNES & NOBLE	11	1,499.77	
			<b>Check Total</b>	<b>1,499.77</b> GSRP 35 J Diverse Library Book
62752	DIGITAL AGE TECHNOLOGIES INC	21	1,493.00	
			<b>Check Total</b>	<b>1,493.00</b> LDC RM 138 PROJECTOR RELOCATIO
62833	FIXALL ELECTRIC MOTOR SERVICE INC	26	1,489.53	
			<b>Check Total</b>	<b>1,489.53</b> KCTC-E MOTOR - VFD SOFT START
300032899	CALEDONIA COMMUNITY SCHOOLS	11	1,480.00	
			<b>Check Total</b>	<b>1,480.00</b> MV RIEMBURSE - WELFARE & TRANS
62808	AVIS BUDGET GROUP INC	21	1,461.29	
			<b>Check Total</b>	<b>1,461.29</b> AVIS-MINILEASE OF A MINIVAN FO
62967	REPUBLIC SERVICES INC	11	7.04	
	REPUBLIC SERVICES INC	21	389.70	
	REPUBLIC SERVICES INC	26	1,055.03	
			<b>Check Total</b>	<b>1,451.77</b> 3-0240-0360530 SOLID WASTE SU
62966	PROMOW LAWN CARE & LANDSCAPE LLC	21	1,411.00	
			<b>Check Total</b>	<b>1,411.00</b> EU-S LAWN CARE (APR-JUN 2025)
62956	LINCOLN ELECTRIC COMPANY	26	1,404.20	
			<b>Check Total</b>	<b>1,404.20</b> LINCOLN ELECTRIC SECOND SEMEST
300032916	NYE UNIFORM COMPANY	11	675.15	
	NYE UNIFORM COMPANY	26	729.00	
			<b>Check Total</b>	<b>1,404.15</b> UNDER BELTS CJ UNIFORMS
62785	ROCKFORD AMBULANCE	11	1,404.00	
			<b>Check Total</b>	<b>1,404.00</b> GREAT START TO QUALITY-PED HEA
300032872	GRANITE TELECOMMUNICATIONS LLC	11	1,389.68	
			<b>Check Total</b>	<b>1,389.68</b> EPIK MONTHLY INVOICES FY25
605022510	MG TRUST-ROTH 403B	11	1,385.00	
			<b>Check Total</b>	<b>1,385.00</b> ANNUITY

605162513	MG TRUST-ROTH 403B	11	1,385.00	
			<b>Check Total</b>	<b>1,385.00</b> ANNUITY
605302511	MG TRUST-ROTH 403B	11	1,385.00	
			<b>Check Total</b>	<b>1,385.00</b> ANNUITY
62982	TRIMS AND TASSELS LLC	11	1,372.67	
			<b>Check Total</b>	<b>1,372.67</b> Adult Ed Graduation Gowns, Cap
605022506	VALIC - 457	11	1,346.01	
			<b>Check Total</b>	<b>1,346.01</b> ANNUITY
605162509	VALIC - 457	11	1,346.01	
			<b>Check Total</b>	<b>1,346.01</b> ANNUITY
605302507	VALIC - 457	11	1,346.01	
			<b>Check Total</b>	<b>1,346.01</b> ANNUITY
63023	GR COMMUNITY COLLEGE	11	1,149.80	
	GR COMMUNITY COLLEGE	21	132.62	
	GR COMMUNITY COLLEGE	26	15.42	
	GR COMMUNITY COLLEGE	27	40.88	
			<b>Check Total</b>	<b>1,338.72</b> Kent ISD Laugh and Learn Print
62834	FOUR SEASONS YARD & SPORT INC	26	1,319.96	
			<b>Check Total</b>	<b>1,319.96</b> MAINTENANCE - MOWER DECK GEAR
300032877	KATHERINE M LESTER	11	1,312.40	
			<b>Check Total</b>	<b>1,312.40</b> LIBRARIAN MEDIA SPECIALIST SUP
300033041	MORGAN ANN JAREMA	27	1,300.00	
			<b>Check Total</b>	<b>1,300.00</b> Editing and reporting services
63011	CITADEL BROADCASTING COMPANY	11	1,276.00	
			<b>Check Total</b>	<b>1,276.00</b> GSRP ADVERTISING - 05/05/25-05
300032855	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	11	1,274.64	
			<b>Check Total</b>	<b>1,274.64</b> PROFESSIONAL SERIES TRAINING-A

300032875	MORGAN ANN JAREMA	27	1,260.00	
			<b>Check Total</b>	<b>1,260.00</b> Editing and reporting services
62860	MR SERVICES AND HANDLING LLC	26	417.00	
	MR SERVICES AND HANDLING LLC	41	834.00	
			<b>Check Total</b>	<b>1,251.00</b> KCTC & ESC - TRAILER STORAGE R
62846	JERI WEYHER KESSENICH	22	1,228.50	
			<b>Check Total</b>	<b>1,228.50</b> Prescriptions for Medicaid Eli
63113	MICH ASSN FOR PUPIL TRANSPORTATION	22	1,225.00	
			<b>Check Total</b>	<b>1,225.00</b> 2025 CONFERENCE - TONYA BOYD
63120	SPECIAL OLYMPICS MICHIGAN INC	21	1,224.00	
			<b>Check Total</b>	<b>1,224.00</b> SPECIAL OLYMPICS MICHIGAN(SOMI
63104	INTERWORLD HIGHWAY LLC	11	1,210.49	
			<b>Check Total</b>	<b>1,210.49</b> Storage Carts for Adult Educat
63097	GRAND VALLEY AUTOMATION INC	21	1,210.00	
			<b>Check Total</b>	<b>1,210.00</b> KEC BELTLINE - SERVICE AIPHONE
300033088	SYSCO GRAND RAPIDS LLC	26	1,199.97	
			<b>Check Total</b>	<b>1,199.97</b> SYSCO SECOND SEMESTER RESALE E
62814	CINTAS CORP NO. 2	21	140.00	
	CINTAS CORP NO. 2	26	1,050.00	
			<b>Check Total</b>	<b>1,190.00</b> EYEWASH SERVICE AGREEMENT MULT
63126	VOS GLASS LLC	21	1,163.27	
			<b>Check Total</b>	<b>1,163.27</b> KEC-B RM 110 GLASS REPLACEMENT
62918	EDWARD DON & CO	26	1,148.78	
			<b>Check Total</b>	<b>1,148.78</b> CHOCOLATE ROOM TRAYS
63061	STATE OF MICHIGAN	11	36.00	
	STATE OF MICHIGAN	26	1,110.00	
			<b>Check Total</b>	<b>1,146.00</b> KCTC - MECHANIC CERTIFICATION

300032897	BFG SUPPLY CO LLC	26	1,140.33	
			<b>Check Total</b>	<b>1,140.33</b> BFG RESALE SUPPLIES 24-25 SY
62979	TONY BETTEN & SONS FORD INC	21	1,130.24	
			<b>Check Total</b>	<b>1,130.24</b> EU CENTRAL - 2012 FORD ECONOLI
62970	COMMUNITY PRODUCTS LLC	42	1,126.74	
			<b>Check Total</b>	<b>1,126.74</b> LINCOLN DEV - EQUIPMENT
300032890	THRUN MAATSCH AND NORDBERG PC	11	368.50	
	THRUN MAATSCH AND NORDBERG PC	22	368.50	
	THRUN MAATSCH AND NORDBERG PC	26	368.50	
			<b>Check Total</b>	<b>1,105.50</b> CLIENT 0720 MATTER 00001 - LEG
62854	KSS ENTERPRISES	21	175.88	
	KSS ENTERPRISES	26	927.68	
			<b>Check Total</b>	<b>1,103.56</b> CUSTODIAL/LAUNDRY SUPPLIES
62855	LINDE GAS & EQUIPMENT INC	26	1,103.53	
			<b>Check Total</b>	<b>1,103.53</b> KCTC COLLISION REPAIR - CLASSR
62955	LIFE EMS AMBULANCE	26	1,080.00	
			<b>Check Total</b>	<b>1,080.00</b> CPR INSTRUCTOR RENEWALS/AHA IN
63077	BARNES & NOBLE	11	1,078.19	
			<b>Check Total</b>	<b>1,078.19</b> GSRP 35 J Diverse Library Book
62913	CITY OF GRAND RAPIDS	26	1,071.49	
			<b>Check Total</b>	<b>1,071.49</b> WS2039245 (4950 44TH ST SE) 01
63075	ATTAINMENT COMPANY	22	1,054.36	
			<b>Check Total</b>	<b>1,054.36</b> AT Supplies for Library
63099	GRAND VALLEY AUTOMATION INC	42	1,047.50	
			<b>Check Total</b>	<b>1,047.50</b> EU NORTH REMODEL - DOOR CONTR
62965	TOP APPAREL INC	26	1,042.90	
			<b>Check Total</b>	<b>1,042.90</b> TOP APPAREL TEACHING SUPPLIES

300033030	GR CHILD DISCOVERY CENTER	11	1,041.39	
			<b>Check Total</b>	<b>1,041.39</b> WMTC - SUB REIMBURSE - C.BOOSA
63098	GRAND VALLEY AUTOMATION INC	26	1,032.36	
			<b>Check Total</b>	<b>1,032.36</b> KCTC EAST - SERVICE HVAC CONTR
62899	AUTOMATIC EQUIPMENT SALES & SERVICE INC	21	1,011.50	
			<b>Check Total</b>	<b>1,011.50</b> LINCOLN - REPAIR ENTRANCE DOOR
62781	ROCKFORD COMMUNITY SERVICE CENTER	21	1,000.00	
			<b>Check Total</b>	<b>1,000.00</b> NORTH KENT CONNECT-LEASE FOR 2
62996	WILLIAM CARTER WOLF	26	1,000.00	
			<b>Check Total</b>	<b>1,000.00</b> Contracted services For Esport
63110	LINCOLN MEMORIAL UNIVERSITY	29	1,000.00	
			<b>Check Total</b>	<b>1,000.00</b> SCHOLARSHIP - S#0459069 - MASO
	6/2/2025 7:43 AM		<b>Grand Total</b>	<b>25,346,163.53</b>

**Analysis of Banking Institutions**  
**05/31/25**

Bank	Account Type	Bank Rating	FDIC Insured	Insured Amount	Government Guaranteed	Uninsured	Total Funds	
Chase	Checking	AA-	Yes	\$ -	\$ -	\$ 2,317,089	\$ 2,317,089	***
Chase	Savings	AA-	Yes	250,000	-	2,033	\$ 252,033	
MILAF	Local Gov't Invest Pool	AAAm/AAAkf	No	-	-	92,830,839	\$ 92,830,839	
MILAF	US Treasury Bonds/Notes	AA+	No	-	-	25,150,000	\$ 25,150,000	****
MILAF	US Treasury Bills	A1+	No	-	-	-	\$ -	****
MILAF	Federal Agency Commercial Mortgage Backed Security	AA+	No	-	-	785,812	\$ 785,812	****
MILAF	Commercial Paper	A1 - A1+	No	-	-	-	\$ -	****
<b>Totals:</b>				<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 121,085,773</b>	<b>\$ 121,335,773</b>	

Balances as of 05/31/2025 (unless noted)

Bank ratings updated June 2025. Bank rating services used:  
Standards & Poors (Chase, MILAF and Huntington Bank) and Kroll Bond Rating Agency (MILAF-TERM)

\*\*\* These funds are fully collateralized by securities allowable under PA 451.

\*\*\*\* Reported at par value

**Cash in all Accounts and Investment Assets of the Board as of 04/30/2025**

Financial Institution	Type of Account/Investment	Fund #	Balance per Statement (Fair Value)	Insured Balance	Uninsured Balance	Interest Rate Yield	Maturity Date	Rating	Terms
Chase Bank	Consolidated Savings	11-22-26	\$ 252,033	250,000	2,033	1.35%	n/a	AA-	10,000 balance
Chase Bank	Consolidated Checking	11-21-22-23-26-27-29-41-42-46	1,398,125	-	1,398,125	0.00%	n/a	AA-	Sweep
Chase Bank	Checking	81	916,964	-	916,964	0.00%	n/a	AA-	
Chase Bank	Checking	11	2,000	-	2,000	0.00%	n/a	AA-	
Chase Bank	Checking	Disbursement	-	-	-	0.00%	n/a	AA-	Zero Balance Account
Chase Bank	Checking	Payroll	-	-	-	0.00%	n/a	AA-	Zero Balance Account
<i>MILAF Managed Account:</i>									
MILAF	Local Gov't Invest Pool	11-21-22-26-27-29-41-42-46	2,057,730	-	2,057,730	4.16%	n/a	AAA	Cash Management Class
MILAF	Local Gov't Invest Pool	11-21-22-26-27-29-41-42-46	43,106,304	-	43,106,304	4.29%	n/a	AAA	MAX Class
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	4,113,333	-	4,113,333	4.17%	06/20/25	AAA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,046,253	-	2,046,253	4.49%	08/20/25	AAA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,038,073	-	2,038,073	4.37%	09/19/25	AAA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,030,650	-	2,030,650	4.37%	10/20/25	AAA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,022,488	-	2,022,488	4.32%	11/21/25	AAA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,015,750	-	2,015,750	4.29%	12/19/25	AAA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,007,955	-	2,007,955	4.27%	01/20/26	AAA	TERM
MILAF-Grow Your Own	Local Gov't Invest Pool	11	-	-	-	4.16%	n/a	AAA	Cash Management Class
MILAF-Grow Your Own	Local Gov't Invest Pool	11	17,288,388	-	17,288,388	4.29%	n/a	AAA	MAX Class
MILAF-Extended Core	Local Gov't Invest Pool	11-22-26	8,208,152	-	8,208,152	4.16%	n/a	AAA	Cash Management Class
MILAF-Extended Core	Local Gov't Invest Pool	11-22-26	5,895,763	-	5,895,763	4.29%	n/a	AAA	MAX Class
MILAF-Extended Core	US Treasury Bonds/Notes	11-22-26	25,150,000	-	25,150,000	3.48%-5.15%	08/31/25-10/15/27	AA+	US Treasury Bonds/Notes (Par Value)
MILAF-Extended Core	US Treasury Bills	11-22-26	-	-	-	0.00%	05/15/25	A1+	US Treasury Bills (Par Value)
MILAF-Extended Core	Federal Agency Commercial	11-22-26	785,812	-	785,812	2.28%-3.43%	07/01/26-06/01/27	AA+	Mortgage Backed Security (Par Value)
MILAF-Extended Core	Commercial Paper	11-22-26	-	-	-	0.00%	05/19/25	A1 - A1+	Commercial Paper (Par Value)

\$ 121,335,774    \$ 250,000    \$ 121,085,774

**Disclosures:**

Credit Risk-All banks approved by the board have been reviewed using the most recent Bank Annual Report; Auditor Opinion Letters have highest ranking following ratio analysis; Banks are approved by the Board on an annual basis at the July Board Meeting

Concentration of Credit Risk-Investments are spread over numerous banks and various instruments; FDIC insurance is limited to \$250,000 per bank per customer demand deposits and \$250,000 per savings deposits; Board Policy limits securities, other than US Treasuries, to no more than 50% of the total portfolio consists of any one type of security.

Investment Risk-State Law limits types of allowable investments and maturities as well as Board Policy; Exposure to fair value losses arising from increasing interest rates are monitored.

Foreign Currency Risk-There is no risk as State Law prohibits investing in Banks not authorized to operate in the State of Michigan.

Local Government Investment Pool (MILAF) is a collateralized deposit account.

*Board Policy 6144 Finances*

**PERSONNEL RECOMMENDATIONS AS OF 6/9/2025  
FOR BOARD MEETING OF 6/16/2025**

**RESIGNATIONS AND TERMINATIONS**

1. Amanda Archambault, Instructional Services, Early Childhood, Great Start Readiness Program, resignation; transitioning from direct run to sub recipient- remaining at TK classroom effective 5/28/2025.
2. Kathy Bates, Instructional Services, Early Childhood, Great Start Readiness Program, resignation; transitioning from direct run to sub recipient- remaining at TK classroom effective 5/28/2025.
3. Alexandria Felts, Student Services, Special Education Center Programs, Lincoln School, Instructor, resignation, effective 5/30/2025.
4. Brooke Jones, Student Services, Early On, Early Interventionist, resignation, effective 7/16/25.
5. Giulia Korda, Student Services, Special Education Center Programs, Early Childhood Special Education, Instructor, resignation, effective 5/30/2025.
6. Teresa Orr, Instructional Services, Early Childhood, Great Start Readiness Program, resignation; transitioning from direct run to sub recipient- remaining at TK classroom. effective 5/28/2025.
7. Suzanna Ruskusky, Student Services, Special Education, Special Education Coach, resignation, effective 5/23/2025.
8. Rachel Rysdyk, Career and Talent Development, Secondary Programs, Kent Career Tech Center, Instructor, resignation, effective 5/30/2025.
9. Karri Todd, Instructional Services, Early Childhood, Great Start Readiness Program, resignation; transitioning from direct run to sub recipient- remaining at TK classroom effective 5/28/2025.
10. Kelly VanDyke, Student Services, Special Education, Wellbeing & Belonging Consultant, resignation, effective 8/8/2025.

## **APPOINTMENTS**

1. Abigail Camara, Student Services, Special Education Center Programs, KEC Oakleigh, Teacher - Emotional Impairment, KIEA, 1.0 FTE, 182 days per year, 7 hours per day, BA Step 1, \$52,802 per year, effective 8/12/2025.
2. Antonette Moore, Student Services, Special Education Center Programs, Director of Center Programs, Non-Union Professional, 1.0 FTE, 260 days per year, 8 hours per day, Grade 10 Step 4, \$141,256 per year, effective 7/1/2025.
3. Laura Motush, Career and Talent Development, Secondary Programs, Kent Career Tech Center, Assistant Principal, Non-Union Professional, 1.0 FTE, 260 days per year, 8 hours per day, Grade 8 Step 1, \$110,006 per year, effective 7/1/2025.

## **NEW ASSIGNMENTS AND CONTRACT ADJUSTMENTS**

1. Stacy Atterberry, From Instructional Support Specialist to Teacher - Resource Room, Student Services, Special Education Center Programs, Empower U South, KIEA, 1.0 FTE, 182 days per year, 7 hours per day, MA Step 1, \$59,797 per year, effective 8/12/2025.
2. Megan Foley, From Teacher Consultant to Program Coordinator, Student Services, Special Education Center Programs, Empower U South, Non-Union Professional, 1.0 FTE, 200 days per year, 8 hours per day, Grade 8 Step 1, \$84,620 per year, effective 8/11/2025.
3. Jenna Gregory, From Teacher Consultant to Program Coordinator, Student Services, Special Education Center Programs, Empower U North, Non-Union Professional, 1.0 FTE, 200 days per year, 8 hours per day, Grade 8 Step 1, \$84,620 per year, effective 8/11/2025.

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## BOARD AGENDA ITEM

Information/Discussion\_\_\_\_\_

Future Action\_\_\_\_\_

Action   X  

Item: Student Services Staff Title and Grade Updates

Submitted by: Kirsten Myers



Date: 5/28/25

Recommended by: Dave Rodgers

Board Meeting Date: 6/16/25

### RECOMMENDATION:

We would like to recommend the following changes to staff titles and salary grades for the 2025/26 school year:

- **Lindsey Vandyke and Ashley Sturgis**  
Update: *Program Coordinator – from Grade 7 to Grade 8*  
Rationale: This adjustment aligns their roles with other center-based Program Coordinators who are already classified at Grade 8, reflecting the scope and responsibilities of their positions.
- **Merin DeKruyter**  
Update: *Title change to Early Childhood Special Education Coordinator; Grade 7 to Grade 8*  
Rationale: This new title better reflects the leadership and coordination responsibilities within our Early Childhood Special Education programming. The grade change aligns with similar coordinator roles across center programs.
- **Kelly Rusnell**  
Update: *Title change to Program Enhancement and Accountability Consultant*  
Rationale: This revised title more accurately reflects the scope of Kelly's role, which has evolved beyond her previous responsibilities, including a former title that referenced MiPSE. The new title emphasizes her leadership in program improvement and accountability.
- **Chelsea Kittridge-Farrell**  
Update: *Title change to Mental Health Intervention Consultant*  
Rationale: The updated title better reflects Chelsea's focus on direct intervention, aligned with her current scope of work. Her previous title was Mental Health Consultant

### RATIONALE:

While the rationale for each individual position is listed above, these changes are requested to better identify the scope and responsibilities of the position.

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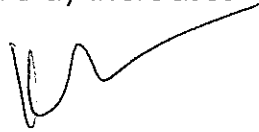
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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   X  

Item: Student Services Contract Day Increases

Submitted by: Kirsten Myers



Date: 5/28/25

Recommended by: Dave Rodgers

Board Meeting Date: 6/16/25

### RECOMMENDATION:

We would like to recommend the following changes to staff contract days for the 2025/26 school year:

- **Stacy Crowell**  
Update: *Contract days increased from 215 to 260*  
Rationale: This increase is necessary to support expanded responsibilities related to curriculum development and professional development planning and delivery ahead of each school year for center programming.
- **Sarah Misiak**  
Update: *Contract days increased from 200 to 215*  
Rationale: Similar to Stacy, this increase is intended to provide adequate time for curriculum preparation and professional development coordination to ensure a successful start to the year.
- **Chelsea Kittridge-Farrell**  
Update: *Contract days increased from 200 to 215*  
Rationale: The increase reflects the need to better align Chelsea's calendar with the scope and demands of her work, including professional development, district mental health support, and continuous improvement initiatives.

### RATIONALE:

While the rationale for each individual position is listed above, these changes are brought to you to provide clarity and alignment and a greater level of support to our local districts over the summer months when connections and professional learning is most often requested.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   X   \_\_\_\_\_

Item: Deaf and Hard of Hearing Program

Submitted by: Dave Rodgers

Date:   6-10-25  

Recommended by: Sara Larkin

Board Meeting Date: June 16, 2025

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### RECOMMENDATION:

It is recommended that the Board approve the two new positions shown below:

- Deaf Mentor for DHH Total Communications – Non-Union Professional
- Special Education Teacher Consultant – KIEA

### BACKGROUND:

These new positions support the evolving needs and necessary supports for the DHH program and do so without adding overall professional staff FTE.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action \_\_\_\_\_

Item: Request for New KCTC Positions

Submitted by: Sue Gardner

Date: June 9, 2025

Recommended by: Craig Weigel



Board Meeting Date: June 16, 2025

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### RECOMMENDATION:

Kent Career Tech Center (KCTC) is recommending hiring the new position listed below, for the 2025-2026 school year. This will be funded out of the CTE budget.

- **One (1) FTE – Health Career Foundations Instructor**
- **One (1) FTE – Automotive Technology Career Tech Education Specialist (CTES)**

### BACKGROUND:

**Health Career Foundations Instructor** - due to increased enrollment for this program, there is a need for an additional instructor. This is a change from our current staffing of six (6) FTE to seven (FTE) instructors.

**Automotive Technology CTES** – as enrollment increases in this automotive technology area, there is a need for three (3) FTE CTE Specialist positions. This is a change from our current staffing of two (2) FTE.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   X  

Item: Network Administrator (Non-Union Professional Grade 5)

Submitted by: Tim Lillis

Date: 6/4/2025

Recommended by: Glen Finkel

Board Meeting Date: 6/16/2025

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### **INFORMATION:**

It is recommended that the Kent ISD School Board approve the creation of a Network Administrator position to increase our support of network related IT systems. The network administrator is responsible for the management of mobile access points, core data center infrastructure, and campus network switches.

### **BACKGROUND:**

Our current network infrastructure has grown significantly in size and complexity, yet all network responsibilities are currently managed by a single network engineer. While he has done an exceptional job maintaining operations, this solo support model poses a growing risk to network stability, security, and continuity.

Adding a Network Administrator to support the existing engineer will provide critical benefits:

- *Redundancy & Coverage:* Ensures network expertise is available during absences or emergencies, reducing downtime and business disruption.
- *Workload Management:* Allows the team to proactively manage the network, instead of operating in a reactive, break-fix mode.
- *Scalability & Security:* Supports ongoing upgrades, security audits, and compliance requirements more effectively.
- *Knowledge Continuity:* Helps retain institutional knowledge and prevents a single point of failure in our network operations.

As demand increases across all departments for reliable connectivity and support, this addition will greatly improve efficiency, reduce risk, and ensure long-term sustainability of our IT infrastructure.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   X  

Item: Data Protection Engineer

Submitted by: Tim Lillis

Date: 6/5/2025

Recommended by: Glen Finkel

Board Meeting Date: 6/16/2025

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### RECOMMENDATION:

It is recommended that the board approve the reclassification of the current *Storage and Database Administrator* role to *Data Protection Engineer* to better align with the district's evolving data security and compliance needs. This would change from a Grade 5 to a Grade 7 title.

### BACKGROUND:

While the existing role focuses on maintaining backups, storage, and databases, today's environment demands a more proactive approach to data protection. This includes advanced disaster recovery planning, ransomware mitigation, regulatory compliance, and enterprise data risk management—tasks that exceed the current job scope.

This updated position will help ensure we meet critical recovery objectives and safeguard sensitive data in a rapidly changing threat landscape.

Thank you for your consideration.

The scope of this role includes:

- Manage and maintain storage systems (e.g., Pure Storage, EMC VNX, Nimble).
- Monitor storage system performance and capacity.
- Implement storage provisioning and capacity planning strategies.
- Troubleshoot storage-related issues.
- Design, implement, and maintain backup and recovery solutions (e.g., Veeam, Rubric).
- Test and validate backup and recovery procedures.
- Implement disaster recovery strategies and conduct disaster recovery drills.
- Manage and maintain database systems (e.g., SQL Server).
- Perform database backups, restores, and recovery operations.
- Optimize database performance.
- Implement database security best practices.
- Forecast future storage and backup needs.
- Implement capacity planning strategies to ensure optimal resource utilization.
- Troubleshoot complex technical issues related to storage, backup, and database systems.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   X   \_\_\_\_\_

Item: IT Technician for Secondary Ed

Submitted by: Tim Lillis

Date: 6/4/2025

Recommended by: Glen Finkel

Board Meeting Date: 6/16/2025

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### **RECOMMENDATION:**

It is recommended that the board approve the addition of an IT technician to be housed at the KCTC building for the centralized support of Secondary Education technology and equipment.

### **BACKGROUND:**

The complexity and quantity of secondary education technology has continued to grow within our programs and services. Our lead technician is needed more to mentor other technicians and manage sites. This role would be backfilling his day-to-day support role.

The scope of this role includes:

- Mobile device management of tablets
- Software license management
- Software/Firmware patching and updates
- Inventory management
- Vendor management
- Device repair/replacement
- Preventative maintenance
- Coordination of support with LEA technology departments

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   X  

Item: Position Re-classification

Submitted by: Dave Rodgers

Date:   June 4, 2025  

Recommended by: Dr. Ron Gorman

Board Meeting Date:   June 16, 2025  

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**RECOMMENDATION:** It is recommended that the Board approve the re-classification and title change for the Superintendent's administrative assistant. Currently a classified hourly position, it is recommended that the position be re-classified as Non-Union Professional Grade 4. Subject to approval, Ms. Lovell will be placed at Step 7 of the Grade 4 scale. The position's title will be Executive Administrative Assistant to the Superintendent and the Board of Education.

**BACKGROUND:**

A review of comparable positions at other Michigan ISDs supports the change in classification. Subject to approval, this change would take effect July 1, 2025.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action: X

Item: Qualtrics Renewal

Submitted by: Mark Maynard

Recommended by: Kevin Philipps

Date: 06.03.2025

Board Meeting Date: 06.16.2025

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### **RECOMMENDATION:**

It is recommended that the Kent ISD School Board approve the 1-year renewal for Qualtrics software for \$86,677.41.

### **BACKGROUND:**

Kent ISD originally purchased Qualtrics in 2022 to provide survey administration capabilities to pilot the MI Student Voice surveys. Since then, the use of Qualtrics has expanded with the growth of the MI Student Voice survey and the addition of the staff and parent/guardian surveys. Additionally, our organization uses Qualtrics to support smaller survey projects for our local districts, as well as to support Kent ISD's strategic planning process.

The annual cost will be covered by the Michigan Student Voice Perception Survey grant as long as the appropriation remains in the final state budget.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   X  

Item: Approval of Support Contract

Submitted by: Mark Maynard

Date: 05.23.2025

Recommended by: Glen Finkel

Board Meeting Date: 06.16.2025

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### **RECOMMENDATION:**

It is recommended that the Kent ISD school board approve the application maintenance package contract from Bulb Digital in the amount of \$30,000 for the continued support of the Our School Data and MiCIP integration applications.

### **BACKGROUND:**

Kent ISD has had a long-standing relationship with Bulb Digital to provide both major revisions to the system architecture that powers Our School Data, as well as maintenance/support to keep the application healthy.

This contract will allocate resources to ensure that Our School Data has a basic level of recurring monitoring and maintenance, update the application dependencies to ensure security and performance, as well as bug fixes. This contract will cover July 1, 2025 – June 30, 2026.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action: X

Item: IT Partners Renewal

Submitted by: Tim Lillis

Recommended by: Glen Finkel

Date: 06.03.2025

Board Meeting Date: 06.16.2025

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### **RECOMMENDATION:**

It is recommended that the Kent ISD School Board approve the 1-year renewal for IT Partners unlimited apple/mac support for \$39,823.00.

### **BACKGROUND:**

Kent ISD has contracted IT Partners for Apple hardware support for KCTC. The contracted services include software deployment, image maintenance, and patch management. Under this agreement, IT Partners will provide these services for the upcoming 2025-26 school year.

# BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
 Future Action \_\_\_\_\_  
 Action   x  

**Item:** Phonak Purchase for Oral Deaf

**Submitted by:** Kirsten Myers

JUN 06 2025

**Date:** May 29, 2025

**Recommended by:** Kevin Phillips

*Kevin Phillips*

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readyesign

**Board Meeting Date:** June 16, 2025

**RECOMMENDATION:**

The purchase of replacement Phonak Hearing Assistive Technology (HAT) equipment from Sonova USA in the amount of \$39,566.99

The cost breakdown is as follows:

6	Roger Clip on Mic 1.1	\$3,094.02
12	Roger Touchscreen Mic 3 Universal PSU	\$23,000.04
2	Boom Mic 3.5 for Roger Touchscreen Mic	\$42.80
4	Roger Focus II-312	\$2,556.80
2	Roger Neckloop	\$1,275.12
4	Roger On 3 US PSU	\$6,416.84
2	SlimTube 4.0 1-R Set	\$23.60
2	SlimTube 4.0 1-L Set	\$23.60
2	SlimTube 4.0 0-R Set	\$23.60
2	SlimTube 4.0 0-L Set	\$23.60
10	Roger 20	\$2,571.40
8	Headphone cushion MyLink	\$4.80
6	Battery 312 PowerOne MF CRP 6 BLI	\$211.20
2	Battery 13 PowerOne MF CRP 6 BLI	\$70.40
2	Phonak charger combi BTE 2 incl. US EPS	\$105.98
6	Cap Dome 4.0	\$51.60
6	Open Dome 4.0 S	\$51.60
	Shipping & Handling	\$19.99

**BACKGROUND:**

The Oral Deaf program in Center Programs annually has to refresh Hearing Assistive Technology (HAT) equipment for the students that use them. The systems themselves include wireless microphones for instructional staff to use that transmits audio signals to receivers for students with reduced hearing. These pieces of electronic equipment breakdown and fail over time, thus we need to order more units at the start of the school year to replace defective equipment.

Below is the completed Sole Source Justification form as these units are proprietary and cannot be purchased from other vendors

The account number to be used: 21-1-215-5110-034-0000-21410-2900-2140

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   X   \_\_\_\_\_

Item: Fred Hayward Consultant Contract

Submitted by: Russell Bray

Date:   6/6/25   \_\_\_\_\_

Recommended by: Kevin Philipps <sup>kp</sup>

Board Meeting Date:   6/16/25   \_\_\_\_\_

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### RECOMMENDATION:

It is recommended that the Kent ISD board approve renewal of Building Automation Consultant Fred Hayward for the amount of \$37,440.00 for services from July 1, 2025 to June 30, 2026, with additional hours, as needed, billed at the rate per his proposal.

### BACKGROUND:

Fred was a long-time employee of Kent ISD and has continued to support the Facilities Department through development, monitoring, and teaching of the Building Automation System that runs the HVAC systems in all Kent ISD facilities since 2021. His work has allowed the Facilities Department to remain modernized and efficient without seeking a much more expensive industry partner.

Facilities Operations budget funds will be used to pay for these services.

Attached:

- Fred Hayward Proposal

# Building Automation System Coaching and Design



## Proposal for Kent ISD

June 2, 2025

Greetings,

As the 2026 fiscal year approaches, I continue to believe I am uniquely poised to be of great service to your organization. Please consider the following:

My historical knowledge of Kent ISD infrastructure has proven to be of good value to the facilities staff. This is indicated by the fact that I've been utilized to alert staff to the intricacies of various technical systems in addition to your Building Automation System. A perusal of the detailed invoices I've provided since September 2021 can attest to that.

I also am happy to continue my role as your first call for your BAS needs, which I believe saves Kent ISD money. This is not only because of the lower discounted rates I give only to you but also because of my historical knowledge of your buildings and their systems which I'm told has been quite valuable to your facilities staff.

All that being said, I intend absolutely no slight toward larger companies like Synergy, CSI, Knight Watch, GVA and other BAS contractors. I have continued to work closely with them and help them whenever needed. They have been extremely helpful to me as I've been assisting you and I hope that mutual respect can continue as long as I'm contracted by Kent ISD.

Thank you again for placing your trust in the BAS coaching and design guidance I can provide for your School District. I truly find it a pleasure to work with all of you!

Respectfully submitted,

Coach Fred

Fred Hayward  
Building Automation System Coaching and Design (BASCAD)  
e: [bascoachfred@gmail.com](mailto:bascoachfred@gmail.com)  
c: 616-299-2848

# Building Automation System Coaching and Design

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## Proposal Details:

I propose to work an average of eight hours per week from July 1, 2025 through June 30, 2026. Work will be completed either onsite or remotely. Work to be completed during normal workweek, (Monday through Friday) and normal first shift hours, (7am to 5pm).

Work can include any or all of the following as it relates to your building automation system:

- Video Tutorials
- Coaching
- Training
- Tweaking system interfaces
- Troubleshooting
- Working with other BAS contractors
- Integration of BAS with FMX, Synergy and other critical Kent ISD software and hardware

Total Cost to Kent ISD for above:                   \$37,440.00

Additional hours of work during normal workweek and first shift will be billed at \$90.00/hr. This is a 10% discount that only Kent ISD receives.

Additional hours of work during normal workweek outside of first shift will be billed at \$135/hr.

Work on weekends or Holidays will be billed at \$180/hr.

Invoicing will occur the first of every month.

Approved by (print): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action \_\_\_\_\_ x \_\_\_\_\_

Item: KEC Beltline Acoustical Baffles

Submitted by: Russell Bray

Date: 5/29/25

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 6/16/25

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### RECOMMENDATION:

It is recommended that the Kent ISD board approve the purchase of acoustical baffles for KEC Beltline School from Custer Office Environments in the amount of \$63,031.73.

### BACKGROUND:

This purchase will address reducing disruptive sound from the commons, impacting education in classrooms. It is being purchased using the TIPS Cooperative Purchasing contract. Center Program Capital Outlay funds will be used for this purchase.



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**BOARD AGENDA ITEM**

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   x  

Item: Parking Lot 7A Improvements Change Order

Submitted by: Russell Bray

Date:   05/20/2025  

Recommended by: Kevin Philipps *KP*

Board Meeting Date:   06/16/2025  

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**RECOMMENDATION:**

It is recommended that the Kent ISD board approve a change order for \$60,258.17 to the parking lot 7A project.

**BACKGROUND:**

This change order will address the addition of a basketball court and picnic table area to the scope of work. Center Program Capital Outlay funds will be used for this purchase.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   X  

Item: Beltline Campus Pavement Change Order

Submitted by: Russell Bray

Date:   6/9/25  

Recommended by: Kevin Philipps *KP*

Board Meeting Date:   6/16/25  

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### RECOMMENDATION:

It is recommended that the Kent ISD board approve a change order to Lite Load Services LLC in the amount of \$81,400. This is an addition to the \$327,985.00 approved at the March 2025 board meeting.

Site	Original Contracted Amount	June Change Order	Adjusted Contracted Amount
Beltline Campus	\$260,985	\$77,000	\$337,985
KAC	\$67,000	\$4,400	\$71,400
Total	\$327,985	\$81,400	\$409,385

### BACKGROUND:

Since work began on these lots in early June, we have discovered the need to increase the square footage needed to replace expiring pavement. We have also discovered the need to mill and replace sections of pavement at a depth of 4" instead of the 3" specified in the bid. Both of these have increased the scope of the project. Additional material and labor are being billed at the rate quoted in Lite Load's winning bid.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   x  

Item: Surplus Equipment

Submitted by: Russell Bray

Date: 6/4/25

Recommended by: Kevin Philipps *kp*

Board Meeting Date: 6/16/25

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### RECOMMENDATION:

It is recommended that the Kent ISD School Board declares the items in the attached list as surplus, approves the removal of these items from the Kent ISD inventory, and grants permission to the Kent ISD administration to dispose of these items per all applicable Kent ISD policies and/or guidelines.

### BACKGROUND:

The attached listing of various equipment and other items are Kent ISD properties that are no longer being used. These items have been removed from their respective locations, as requested by the department supervisors, following the Kent Intermediate School District procedure for disposal of surplus property.

After Board approval, the Facilities staff will arrange for donations to area school districts. District representatives are reminded that any equipment received from Kent ISD is for school use only. A detailed list of equipment donated is provided to Kevin Philipps, Assistant Superintendent. Remaining equipment is sold at auction, donated to non-profits, recycled, or properly disposed of.

## Kent ISD Surplus Equipment - June 2025 Board Meeting

Quantity	Item Description	Building	Approximate age	Current Value, if over \$100
1	Assorted Food Service Smallwares: glasses, mugs, salt shakers, ramekins, etc.	KCTC-W	10 yrs	-
1	Battery Charger, 36V	KCTC	15 yrs	-
1	Cabinet for Sheet Pans	KCTC-W	20 yrs	-
1	Cable Tray and Hardware	KCTC	2 yrs	100.00
1	Chair, Large	LCC	10 yrs	-
3	Changing Tables - Manual Height Adjustable	KCTC	12 yrs	-
3	Data Projectors, Epson	ESC	8 yrs	600.00
1	Drill Press	KCTC	7 yrs	-
1	Ductless Fume Hood	KCTC	12 yrs	1,000.00
3	Entry Mats, 6' X 30'	KCTC	10 yrs	-
1	Floor Fan, Pedestal	FAC	25 yrs	-
2	Floor Jacks	KCTC-W	15 yrs	-
1	Ford Tractor	KCTC	20 yrs+	750.00
4	Hex Armor work gloves - (donated), boxes	KCTC	5 yrs	-
1	Icemaker	ESC	20 yrs	-
2	Lab Carts with Sinks	KCTC	20 yrs	-
1	Meat Slicer	KCTC-W	25 yrs	-
15	Mixers, Kitchen Aid Stand (non-commercial)	KCTC	6 yrs	-
1	Mop Bucket + Wringer, metal	KCTC	25 yrs	-
250	PA speakers, in boxes	KCTC	8 yrs	25,000.00
1	Plastic Storage Bin, large	KCTC-W	4 yrs	-
2	Pressure Washers, Hot Water	KCTC	12 yrs	-
2	Rack Mount AV Equipment (2 pallets)	ESC / KCTC	various	-
1	Restaurant Style Storage Cart w/ Shelves, plastic	KCTC-W	10 yrs	-
1	Reverse-Osmosis Window Cleaning System	KCTC	15 yrs	-
1	Shed, large	KCTC	2 yrs	-
4	Sheds, small	KCTC	2 yrs	-
1	Stainless Cart from serving line, large	KCTC-W	30 yrs	-
7	Stand Mixers	KCTC-W	20 yrs	-
2	Storage Cabinets, white	KCTC	10 yrs	-
1	Tilting Kettle, Cleveland Range	KCTC-W	30 yrs	-
1	Tool Cart, Snapon	KCTC-W	20 yrs	-
1	Toro Walk Behind Mower	KCTC	15 yrs	500.00
1	Trenchmaster	KCTC	20 yrs+	-
2	Welders, Miller	KCTC	18 yrs	500.00
8	Welders, Virtual	KCTC-W	6 yrs	-

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**BOARD AGENDA ITEM**

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   X  

Item: 2024 -2025 Acceptance of Donations

Submitted by: Kevin Philipps

Date: 6/6/2025

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 6/16/2025

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**RECOMMENDATION:**

Request that the Kent ISD School board formally accept the donations from the various donors as listed on the attached document.

**BACKGROUND:**

Per Board Policy, the Board should officially accept, after the fact, the donations as itemized on the attached document for the school year 2024-2025.

All the items listed were reviewed by the appropriate staff and were found to be of value to Kent ISD and will be used in the departments specified.

<b>Kent ISD</b>			
<b>2024-25 Donated Items</b>			
<b>Donor</b>	<b>Item Donated</b>	<b>Department</b>	<b>Current Value</b>
GRCC	Partnership: articles, top banner and link on SNN, Kent ISD, KCTC and MSK websites, logo and link on SNN homepage, box ad, Bellline sign, social media, briefs	School News Network	\$10,000
Dean Transportation	Partnership: logo and link on SNN homepage and all article pages, top banner and link on SNN, Kent ISD, KCTC, MSK websites, box ad, Bellline sign, social media, briefs	School News Network	\$10,000
WMHIP/Gallagher	Partnership: logo and link on SNN homepage and all article pages, top banner and link on SNN, Kent ISD, KCTC, MSK websites, box ad, Bellline sign, social media, briefs	School News Network	\$5,000
SET Seg	Partnership: logo and link on SNN homepage and all article pages, top banner and link on SNN, Kent ISD, KCTC, MSK websites, box ad, Bellline sign, social media, briefs	School News Network	\$5,000
Kent District Library	Partnership: logo and link on SNN homepage and all article pages, top banner and link on SNN, Kent ISD, KCTC, MSK websites, Education Everywhere opportunities and program links, box ad, Bellline sign, social media, briefs	School News Network	\$5,000
Wedgwood Christian Services	Partnership: logo and sponsor statement on Youth Mental Health series article and page, box ad, Bellline sign, social media, briefs	School News Network	\$2,000
EduStaff	Partnership: box ad, Bellline sign, social media, briefs	School News Network	\$2,000
John Ball Zoo	Partnership: three customized 0:15 sec video created by BeHeard Productions, resources, program links and opportunities on Education Everywhere page, box ad, Bellline Sign, social media, briefs	School News Network	\$2,500
Grand Rapids Public Museum	Partnership: three customized 0:15 sec video created by BeHeard Productions, resources, program links and opportunities on Education Everywhere page, box ad, Bellline Sign, social media, briefs	School News Network	\$2,500
Van Andel Education Institute	Partnership: three customized 0:15 sec video created by BeHeard Productions, resources, program links and opportunities on Education Everywhere page, box ad, Bellline Sign, social media, briefs	School News Network	\$2,500
E.S.C.A.P.E. Inc.	Partnership: three customized 0:15 sec video created by BeHeard Productions, resources, program links and opportunities on Education Everywhere page, box ad, Bellline Sign, social media, briefs	School News Network	\$2,000
Grand Rapids Public Library	Partnership: logo and sponsor statement on Road to Reading series articles and pages, resources, program links and opportunities on Education Everywhere page, box ad, Bellline sign, social media, briefs	School News Network	\$2,000
Gerald R. Ford Presidential Foundation/Museum	Partnership: logo and sponsor statement on Grads with Grit and Student Leaders series article, resources, program links and opportunities on Education Everywhere page, box ad, Bellline sign, social media, briefs	School News Network	\$2,500
Frederik Meijer Gardens	Partnership: resources, program links and opportunities on Education Everywhere page, box ad, Bellline sign, social media, briefs	School News Network	\$1,000
Grand Rapids Art Museum	Partnership: resources, program links and opportunities on Education Everywhere page, box ad, Bellline sign, social media, briefs	School News Network	\$1,000
St. Cecilia Music	Partnership: resources, program links and opportunities on Education Everywhere page, box ad, Bellline sign, social media, briefs	School News Network	\$1,000
Grand Rapids Symphony	Partnership: customized 0:15 video created by BeHeard Productions, resources, program links and opportunities on Education Everywhere page, box ad, Bellline Sign, social media, briefs	School News Network	\$2,500
Better Business Bureau	Partnership	School News Network	\$2,500
Celebration Cinema	Partnership: resources, program links and opportunities on Education Everywhere page, box ad, social media, e-blasts, experiences share with Kent ISD programs	School News Network	\$500
Ripmaster family	Roho Cushion	Lincoln Developmental Center	\$ 500 new
Beckett family	Rifton Dynamic Stander (med)	Lincoln Developmental Center	New approx: \$5,000
Cifuentes- Lopez family	Wheelchair with custom seating	Lincoln Developmental Center	New approx: \$5,000-6,000
Truax Family	Rifton Activity chair (sm)	Lincoln Developmental Center	New approx: \$3,000
Truax Family	Kidwalk (small)	Lincoln Developmental Center	New approx: \$5,000
Morales- Garcia Family	Rifton Activity Chair (small)	Lincoln Developmental Center	New approx: \$5,000
Salat Family	Hoyer lift (no sling)	Lincoln Developmental Center	New approx: \$600
Salat Family	Wheelchair with custom seating	Lincoln Developmental Center	New approx: \$5,000-6,000
Little Family	Rifton Pacer (med)	Lincoln Developmental Center	New approx: \$5,000
Hargrove Family	Easy Stand Bantam	Lincoln Developmental Center	New approx: \$6,000
Vasquez-Ceballos Family	Rifton Activity chair (sm)	Lincoln Developmental Center	New approx: \$5,000
Vasquez-Ceballos Family	Easy Stand Zinger	Lincoln Developmental Center	New approx: \$5,000
Knights of Columbus	Donations to LDC/Classrooms	Lincoln Developmental Center	\$1,278.54
Lastacy, Kristin and Kyle	Cash for use toward year-end PBIS Food Truck Rally and intentional community outings	Empower U South	\$500
Pucks for Autism	Cash for upgrades to the sensory room at Pine Grove Learning Center	Pine Grove Learning Center	\$10,000
Staff Grandparent (Anonymous)	Chair for sensory need	Pine Grove Learning Center	\$1,000
<b>TOTAL DONATIONS</b>			<b>\$215,379.00</b>

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   X  

Item: Fund Equity Designation - "Committed Funds"

Submitted by: Kevin Philipps

Date: 6/09/2025

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 6/16/2025

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### RECOMMENDATION:

**Request that the Kent ISD Board approve the committed funds designations for June 30, 2025.**

### BACKGROUND:

Committed funds designate a portion of the fund balance for tentative plans on how financial resources will be used in the future. The list of committed funds is updated periodically, typically each June, to align with the goals and direction of the organization. Designations for 2024-25 are detailed below.

#### General Fund:

- \$750,000 for IT equipment upgrades
- \$250,000 to complete the ESC office reconfiguration beyond what is budgeted for 2025-26.

#### Special Education Fund:

- \$11,000,000 to supplement the 0.1 set aside for center program facilities. \$10 million will be transferred to the capital projects fund in 2025-26.
- \$1,500,000 to complete the ESC office reconfiguration.

#### Career Tech Fund:

- \$15,000,000 to supplement the 0.1 mill set aside for CTE facility needs. \$10,000,000 will be transferred to the capital projects fund in 2025-26.

#### Capital Projects:

- All fund reserves are considered "committed" to support the general, special education and career technical capital project fund projects.

As a reminder, committed funds can be altered at any time by "formal action of the governments highest decision-making authority" which, of course, is the Board. Please let me know if you have any questions.

KP/kg

Attachment

# COMMITTED FUNDS

June 30, 2025

	Major Operating				Capital Projects			TOTAL
	General Fund	Special Education	Technical Education	Total nonmajor	General Fund Cap Proj	Special Ed Cap Proj	CTE Cap Proj	
<b>Nonspendable:</b>								
Inventories (as of 6/30/24)			\$189,298					\$189,298
Prepaid items (as of 6/30/24)	\$124,911	\$522,627	\$527,863	\$31,808				\$1,207,209
<b>Restricted for: (not included in total fund balance)</b>								
Special education		\$7,937,708						\$7,937,708
Career technical education			\$8,948,349					\$8,948,349
<b>Committed:</b>								
Capital Improvements/Projects:								
Center program facility needs		\$11,000,000				\$4,367,606		\$15,367,606
CTE program facility needs			\$15,000,000				\$0	\$15,000,000
Other capital needs	\$1,000,000	\$1,500,000			\$824,023	\$0	\$2,557,159	\$5,881,182
<b>TOTAL COMMITTED</b>	<b>\$1,000,000</b>	<b>\$12,500,000</b>	<b>\$15,000,000</b>	<b>\$0</b>	<b>\$824,023</b>	<b>\$4,367,606</b>	<b>\$2,557,159</b>	<b>\$36,248,788</b>
Unassigned:	\$8,344,254	\$0	\$0	\$3,075,926	\$437,491	\$761,829	\$88,875	\$12,708,375
<b>PROJECTED FUND TOTAL (as of 6/30/25)</b>	<b>\$9,469,165</b>	<b>\$20,960,335</b>	<b>\$24,665,510</b>	<b>\$3,107,734</b>	<b>\$1,261,514</b>	<b>\$5,129,435</b>	<b>\$2,646,034</b>	<b>\$67,239,727</b>

General Accounting Standards Board Statement No. 54 (GASB 54) of 2010 requires Kent ISD to change from "Designated Funds" to "Committed Funds". Prior to GASB 54, each year Kent ISD would designate a portion of the fund balance for tentative plans for how financial resources would be used in the future. The portion not designated would be considered "undesignated funds". GASB 54 is similar in nature, however instead of designated funds the term is now committed funds. By definition, committed funds include amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision making authority before the end of the fiscal year. This new classification of funds will now be in the annual financial audit as well.



# 2025-2026 Student Handbook

**Wyoming Campus**

3600 Byron Center Ave.  
Wyoming, MI 49519

**GRCC Sneden Hall Campus**

415 Fulton St. E.  
Grand Rapids, MI 49503

**Kentwood Crossroads HS Campus**

28 60<sup>th</sup> St. SE  
Grand Rapids, MI 49548

This handbook is intended for use by students and staff as a guide to the rules, procedures, and general information about Kent ISD Adult Education. Students are responsible for familiarizing themselves with this handbook.

Students must comply with all school policies, regulations, rules, and expectations. The use of the word “Policy” in this handbook includes bylaws or policies adopted by the Board of Education. Although the information in this handbook is comprehensive, it is not intended to address every situation that may arise during a school day or school year. This handbook does not create a contract between Kent ISD Adult Education and students or staff. The administration is responsible for interpreting the rules contained in the handbook to ensure the implementation of the school’s educational program and well-being of all students. If a situation arises that is not specifically addressed by this handbook, the administration may respond based on applicable law and policy.

The rules and information provided in this handbook may be supplemented or amended by the administration at any time, consistent with applicable law and policy.

#### **Important Information**

- District Website - <http://www.kentisd.org>
- Board Policies - <https://meetings.boardbook.org/Public/Organization/2589>

**KENT INTERMEDIATE SCHOOL DISTRICT**  
**Adult Education 2024-2025 Calendar**

AUGUST 2024						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

11

SR

FEBRUARY 2025						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

18

SD

SEPTEMBER 2024						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20

20

MARCH 2025						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21

20

OCTOBER 2024						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

23

23

APRIL 2025						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

16

16

NOVEMBER 2024						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

18

18

MAY 2025						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

21

20

DECEMBER 2024						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

15

15

JUNE 2025						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

0

0

JANUARY 2025						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

19

18

JULY 2025						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- School Days
- Staff PD Days
- No School/Staff students
- Summer Schedule

**TEACHER DAYS** 182  
**PROF DEVELOPMENT DAYS** 5  
**STUDENT DAYS** 177

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## **Emergency School Closing Procedures**

In the event of an emergency school closure, such as a severe weather day or when school is unexpectedly closed early, Kent ISD Adult Education will notify students, parents, and the public about the closure in the following manner:

Closing information is reported on local radio stations, local TV stations, and on local district websites. For the Kent ISD Wyoming, Grand Rapids or Kentwood campuses, please look for “Kent ISD Adult Education.”

For the Grand Rapids location, also watch for GRCC notifications. If GRCC is closed, so will the Adult Ed GRCC campus.

## **Notice of Non-Discrimination**

The district does not discriminate on the basis of race, color, religion, national origin, ethnicity, religion, sex (including gender identity or expression, sexual orientation, pregnancy, childbirth, or a related condition), age, height, weight, familial status, marital status, military service, veteran status, genetic information, disability, or any other legally protected basis, and prohibits unlawful discrimination, including harassment and retaliation, in any education program or activity that it operates, including in admission and employment.

Inquiries about unlawful discrimination, including unlawful harassment and retaliation, may be referred to the District’s applicable Coordinator and/or an agency with jurisdiction, such as the U.S. Department of Education’s Office for Civil Rights, the Michigan Department of Civil Rights, the Equal Employment Opportunity Commission, or the Department of Justice.

### **Primary Designated Title IX Coordinator:**

Asst. Superintendent of Human Resources & Legal Services  
Kent Intermediate School District  
2930 Knapp St., Grand Rapids, MI 49525  
616-365-2214  
[daverodgers@kentisd.org](mailto:daverodgers@kentisd.org)

### **Additional Title IX Coordinator:**

Director of Human Resources  
Kent Intermediate School District  
2930 Knapp St., Grand Rapids, MI 49525  
616-365-2288  
[daniellehendry@kentisd.org](mailto:daniellehendry@kentisd.org)

### **Designated Section 504 Coordinator:**

Asst. Superintendent of Human Resources & Legal Services  
Kent Intermediate School District  
2930 Knapp St., Grand Rapids, MI 49525  
616-365-2214  
[daverodgers@kentisd.org](mailto:daverodgers@kentisd.org)

**Designated Civil Rights Coordinator/Employment Compliance Officer:**

Asst. Superintendent of Human Resources & Legal Services

Kent Intermediate School District

2930 Knapp St., Grand Rapids, MI 49525

616-365-2214

[daverodgers@kentisd.org](mailto:daverodgers@kentisd.org)

The District's Non-Discrimination, Anti-Harassment, and Non-Retaliation Policy and Grievance Procedures is available at [www.kentisd.org](http://www.kentisd.org).

To report information about conduct that may constitute unlawful discrimination, including unlawful harassment and retaliation, or make a complaint of such conduct, please contact the applicable Coordinator listed above.

Any student who witnesses an act of unlawful discrimination, including unlawful harassment or retaliation, is encouraged to report it to District personnel. No student will be retaliated against based on any report of suspected discrimination. A student may also anonymously report an incident of unlawful discrimination. The District will investigate anonymous reports pursuant to its investigation procedures described by Policy. Minor students do not need parent permission to file complaints or participate in the Grievance Process described by Policy.

A student found to have engaged in unlawful discrimination, including unlawful harassment or retaliation, may be subject to discipline, including suspension or expulsion, consistent with Policy 5206.

The District provides equal access to the Boy Scouts and other designated youth groups as required by law.

### **Examples of Unlawful Harassment**

"Unlawful harassment" is verbal, written, or physical conduct that denigrates or shows hostility or aversion toward a person because of the person's membership in a Protected Class that has the purpose or effect of: (1) creating an intimidating, hostile, or offensive environment; or (2) unreasonably interfering with the person's ability to benefit from the District's educational programs or activities.

- **Race, color, and national origin harassment** can take many forms, including, but not limited to, slurs, taunts, stereotypes, or name-calling, as well as racially motivated physical threats, attacks, or other hateful conduct. Harassment based on ethnicity, ancestry, or perceived ancestral, ethnic, or religious characteristics is considered race, color, and national origin harassment.
- **Disability harassment** can take many forms, including, but not limited to, slurs, taunts, stereotypes, or name-calling, as well as disability-motivated physical threats, attacks, or other hateful conduct.
- **Sex-based harassment** can take many forms. For the definition of sex-based harassment, including sexual harassment under Title IX, see Policy 3115A. Policies 3115-3115H are attached to this handbook.

## **SECTION I: ADULT EDUCATION-WIDE POLICIES AND PROCEDURES**

### **Registration**

Kent ISD Adult Education is a first come, first served program based on classroom and teacher capacity. Registration begins in August and ends in April. To register, students will need to go to our website to fill out the registration form and choose an in-person orientation date. Orientation is a requirement and cannot be done from home. Orientation will take 90 minutes (about 1 and a half hours) to complete and includes confirmation of registration forms and a reading assessment test.

### **Orientation**

Orientation is a requirement for all students before they start class. The orientation will let you know what to expect when you in are classes, meet members of the adult education team, and will set you up for a successful start of your program. The process and/or times for the orientation will be presented to you after your registration is complete.

### **Attendance**

Kent ISD Adult Education is an in-person, attendance-based program. Students are to arrive at their classes before the start of class and stay through the end of class. If a student is absent for a day, they must contact their teacher to excuse their absence. If a student is absent for an extended period, they will need to be in communication with their teacher. If the student's absence exceeds three weeks, they will need to relinquish their spot in their classes until they can return to class. Returning to class is not a guarantee, and students may be put on a waitlist until a spot is available.

### **Instructional Team:**

#### **Wyoming Campus**

Hank Diaz Email: [hankdiaz@kentisd.org](mailto:hankdiaz@kentisd.org)

AnneMarie Gaglio Email: [annemariiegaglio@kentisd.org](mailto:annemariiegaglio@kentisd.org)

Rebecca Lantinga Email: [rebeccalantinga@kentisd.org](mailto:rebeccalantinga@kentisd.org)

Mark Omness Email: [markomness@kentisd.org](mailto:markomness@kentisd.org)

Deb Pitsch Email: [Deborahpitsch@kentisd.org](mailto:Deborahpitsch@kentisd.org)

Sarah Schuiteman Email: [sarahschuiteman@kentisd.org](mailto:sarahschuiteman@kentisd.org)

Tiffany Smith Email: [tiffanysmith@kentisd.org](mailto:tiffanysmith@kentisd.org)

Anne Walker Email: [annewalker@kentisd.org](mailto:annewalker@kentisd.org)

## GRCC Campus

Stephanie Hakim \_\_\_\_\_ Email: [Stephaniehakim@kentisd.org](mailto:Stephaniehakim@kentisd.org)

Karen McBurney \_\_\_\_\_ Email: [karenmcburney@kentisd.org](mailto:karenmcburney@kentisd.org)

Marty Marquardt \_\_\_\_\_ Email: [martinmarquardt@kentisd.org](mailto:martinmarquardt@kentisd.org)

Dana Fowle \_\_\_\_\_ Email: [danafowle@kentisd.org](mailto:danafowle@kentisd.org)

## Kentwood Campus

Hannah Cole \_\_\_\_\_ Email: [hannahcole@kentisd.org](mailto:hannahcole@kentisd.org)

Matt Reda \_\_\_\_\_ Email: [mattreda@kentisd.org](mailto:mattreda@kentisd.org)

## Arriving and Leaving Campus

Kent ISD Adult Education staff and administration are responsible for students' well-being while attending class. Kent ISD Adult Education's campuses are closed campuses. That means, during non-instructional time, students are not permitted to loiter on campus. The current scheduled times for instruction are:

Morning Classes 9:00 AM – 11:45 AM

Afternoon Classes 12:15 PM – 3:00 PM

Night Classes 5:15 PM – 8:45 PM

For most locations, the **exterior** building doors unlock to receive students at various times throughout the day:

8:00 AM – 3:00 PM from Monday through Friday

4:45 PM – 6:00 PM from Monday through Wednesday

For the safety and security of our campus, **the interior doors will remain locked at all times**. Students will be allowed in through the interior doors by security or office staff within 15 minutes before their scheduled class start time.

Students will not have access to the building prior to these times. Students are asked to leave campus immediately after their scheduled class time is over.

## CASAS eTesting

Upon registering, all students must complete a CASAS Reading assessment test. The test is a state mandated test, which allows administrators to place students into their proper classes. Once the CASAS

test is completed, the score determines which classes the student is ready for. The breakdown of classes is determined by administration. CASAS tests are expected to be taken seriously.

For a non-native English-speaking student to enroll into GED classes, they are required to obtain a 215 or higher GED CASAS reading score. For a native English speaker to enroll into GED classes, they are required to obtain a 210 or higher on CASAS test score.

For non-native English-speaking students to enroll in ESL (English as a Second Language) classes, they are required to score below a 239 ESL CASAS Reading score. If they score above 239, they may take a CASAS Listening test to see if they are eligible for the program. The student must score below a 232 listening score to be eligible for the program. If an individual graduates out of both reading and listening, they will be referred to a different program that will be more beneficial to their needs.

***All students must take a CASAS Reading posttest after 40 hours of class instruction.*** A Reading posttest is a requirement and cannot be opted out of. The test scores coincide with the program's funding and assist the program in staying open for current and future students. If a student refuses to take a Reading posttest, they will no longer be able to attend classes. The CASAS posttest should be taken seriously, failure to take the test seriously will result in inaccurate results and continued deficient performance may result in being excused from the program.

If a student achieves a score that allows them to move up to the next class in their CASAS Reading posttest, they will be required to begin that class when administration says their spot is available. If a student refuses to move to the next class, they will no longer be able to attend classes.

## **GED Expectations**

Our GED (General Educational Development) and ABE (Adult Basic Education) prep classes are designed to help students pass the four GED subject tests (collectively referred to as “the GED test”). The tests include Math, Science, Social Studies, and Language Arts. Upon registering and completing a CASAS reading assessment test, students will be placed in ABE or GED classes. Both classes teach towards the GED test but are taught at a different pace.

ABE is the foundational class for GED classes. Students placed in this class read below a 9<sup>th</sup> grade reading level and will gain skills in basic reading and math needed to move into GED classes.

GED is the practical education class for learning/refreshing skills necessary for passing the GED tests. Students placed in this class read above a 9<sup>th</sup> grade reading level and will learn all four subjects needed to pass the GED test.

Each test must be taken in a GED official testing center. Both our Wyoming and Grand Rapids locations are available for GED testing to all of our students.

All ABE/GED students will sign up for a MyGED account once they start class.

Within our funding, students will be given free practice tests for each subject in the GED. The practice test will determine when students are ready to apply for a voucher from the state to take their official test. Free vouchers for tests are issued to students who achieved a 145-competency score on their

practice test. Each student is allowed *one free voucher* for each one of their GED tests, courtesy of Kent ISD.

If a student does not pass one of their GED tests on the first attempt, they may be given a \$10 retake voucher. Students are required to pay the \$43.50 for a third attempt.

Students are given three attempts at a GED test, before they must wait 60 days (about 2 months) to retake the test after which students will be required to pay the \$43.50 for any additional attempts at the test.

If a student is not passing tests or making a gain within the GED classes a referral to another program that will fit the students' needs may be necessary.

### **ESL Expectations**

Our ESL classes are designed to help non-native English speakers to learn English. The classes are set up in tiers, starting with beginner level English to intermediate-high level English. Class enrollment is based upon the CASAS Reading assessment test. Once a student completes the CASAS Reading assessment, the administration team will determine which class the student is ready for.

After 40 hours of instruction, the student will test again and, if the test determines they are ready for the next level, then they are eligible to move up to a higher-level class.

### **Wave Card Expectations**

Wave Cards may be distributed to students who need bus transportation. Each card contains enough funds to transport students for one month. Every month, students will be required to check their card into the office for more funds. The card is meant for students who require bus services every day.

***If a student is not using their Wave Card funds or they are no longer in attendance, the card will be turned off.*** In such instances, the student work with administration to determine if they are eligible to have the card reactivated.

Students are responsible for the Wave Card provided to them. If the Wave Card is lost, students will be given one replacement card. If the card is lost a second time, students will need to pay a \$5 fine. If the card is lost a third time, students will no longer be eligible for Wave Card services.

At the end of the year, or when a student no longer plans to return to school, the Wave Card will need to be returned to the main office. If a card is not returned, the student may forfeit their right to a Wave Card in the future.

### **GoBus! Expectations**

Students eligible for the GoBus! may be able to receive GoBus! tickets from the main office. The GoBus! is meant for students with disabilities. To determine eligibility, students must first have a meeting with

the administration or a designated representative. Once approval has been given, students are eligible for one sheet of GoBus! tickets per day. The tickets are only meant to go to and from school. Any other use for the ticket outside of school will result in a loss of privileges of receiving a GoBus! ticket from the office.

### **Follow-Up**

Upon registration, students sign a form stating they will receive a phone call from us after they have completed classes with us. This will happen either after the student has been dropped or upon completion of ESL or GED. Follow-up phone calls are made by the entire staff of the Kent ISD and are a requirement by the State of Michigan for our program funding.

### **Transcripts**

Upon registration, students entering GED classes must fill out a transcript request form. Under Kent ISD Adult Education funding guidelines, we are required to collect proof of no diploma/graduation from the student in order to pursue and to achieve their GED. The form requires the last high school the student attended, approval of sending the request form out to the previous high school listed, as well as a signature from the student. Failure to complete the form will disallow the student from starting classes with Kent ISD Adult Education.

Kent ISD Adult Education does not carry transcripts for student use at the school. Students must seek transcripts from the previous high school they attended. When a student completes their GED, the Kent ISD Adult Education does not carry transcripts for them. Students must go to their MyGED account to gain access to their transcripts.

### **Age Waiver Form**

The Kent ISD Adult Education program is for students 18 years of age and older. In rare circumstances, students of 17 years of age may be able to attend classes with us. For a student who is 17 to start Adult Education classes, they first must be referred to the program by their previous school of attendance or by a parole officer. The student must complete an HSE (High School Equivalency) Age Waiver Form Request, and have it approved by the state. Part of the process of receiving approval from the state is having a valid photo ID, passport or birth certificate, and creating a MyGED account.

The Kent ISD Adult Education program is meant for adults to obtain their GED, so when an underage student starts classes with Kent ISD Adult Education, they will be treated as an adult. ***Only the student may receive information about their progress, parents/guardians may not receive any information about student progress or attendance.***

## CTE/IELCE

CTE (Career Technical Education) classes are offered free of charge for all our GED students. A student must be 18 or older as of July 1 of that program year. Most CTE classes take place at Kent Career Technical Center ("KCTC") on the East Beltline. Kent ISD Adult Education offers these classes twice a year but are subject to the availability of the teachers, enrollment, and funding. All students must go through an application process to sign up for these free classes. ***If chosen for a selected CTE course, students are expected to attend both their GED classes and their CTE classes.*** Failure to do so may result in being dropped from class.

CTE Program Navigator: Jessie Comden ([jessiecomden@kentisd.org](mailto:jessiecomden@kentisd.org))

IELCE (Integrated English Literacy and Civics Education) classes are offered free of charge for all our ESL students. All students must go through an application process to sign up for these free classes. ***If chosen for a selected course, students are expected to attend both their ESL classes and their IELCE classes.***

IELCE Program Navigator: Angela Elenbaum ([angelaelenbaum@kentisd.org](mailto:angelaelenbaum@kentisd.org))

## Student Advocacy

Student Advocacy services are provided at both our Wyoming and Grand Rapids locations. To meet with a student advocate, please make an appointment either by email or face to face. The student advocate may accept walk-ins, if time allows, but it is not a guarantee. Our student advocate can assist with finding transportation, housing, day care, IEP services (18-26 years old), GED accommodations, food assistance, etc. Please come with any necessary information asked of you for any meeting.

## Community Outreach Partners

Kent ISD Adult Education partners with local businesses to come in and meet with students for possible job opportunities. Employers will come to both Wyoming and Beckwith to introduce their company, and possible employment opportunities.

Community Outreach Coordinator: Shanna Hogan ([shannahogan@kentisd.org](mailto:shannahogan@kentisd.org))

## Classroom Behavior

Kent ISD Adult Education strives to create a safe and welcoming learning environment. Students are expected to respect their teachers and their peers while on school property.

While phones are allowed in the classroom, students are expected to turn them on silent and have them respectfully stowed away while class is in session.

Eating and drinking is allowed in classes but should not interrupt classroom learning.

Tardiness for a valid reason is allowed, but students should be respectful of on-going classes.

## Student Code of Conduct

The Student Code of Conduct is meant to be a guide and is subject to the discretion of the administration and the School Board.

Administration will, as required or permitted by state law, always consider the use of restorative practices as an alternative to, or in addition to, suspension or expulsion. Nothing in the following table limits the District's ability to impose more or less severe disciplinary consequences depending on the situation's unique circumstances and the following factors:

1. The student's age;
2. The student's disciplinary history;
3. Whether the student has a disability;
4. The seriousness of the behavior;
5. Whether the behavior posed a safety risk;
6. Whether restorative practices will be used to address the behavior; and
7. Whether a lesser intervention would properly address the behavior.

Nothing in this handbook limits the District's authority to discipline a student for conduct that is inappropriate in school, but that is not specifically provided in this table. Depending on the circumstances of a particular situation, separate extracurricular sanctions may be imposed, in accordance with the applicable handbook, rules, or Board policy.

Prohibited Conduct	Potential Consequences
<p><b>Illegal Substances or Paraphernalia, including Alcohol:</b> possession, sale, attempted sale, distribution, attempted distribution, use, or attempted use of drugs, alcohol, fake drugs, illegal steroids, illegal inhalants, or look-alike drugs.</p>	<ul style="list-style-type: none"> <li>• Dismissal from classes</li> </ul>
<p><b>Tobacco/Nicotine:</b> possession, sale, attempted sale, distribution, attempted distribution, use, or attempted use of any form of tobacco, including vaping devices or supplies.</p>	<ul style="list-style-type: none"> <li>• Kent ISD Adult Education is a no nicotine campus. All nicotine must be consumed outside of school grounds.</li> <li>• Failure to comply will result in dismissal from school.</li> </ul>
<p><b>Disruptive Behavior or Insubordination:</b> disrupting the learning environment or school activity or violating a school rule or directive.</p>	<ul style="list-style-type: none"> <li>• Discipline is up to the teacher. Repeat offenders may be asked to leave the class</li> <li>• Dismissal from classes</li> </ul>
<p><b>Dangerous Weapon Possession:</b> firearm, dagger, dirk, stiletto, knife with blade over 3 inches in length, pocketknife opened by a mechanical device, iron bar, or brass knuckles.</p>	<ul style="list-style-type: none"> <li>• Dismissal from classes and police referral</li> </ul>

<p><b>Other Weapons and Look-Alike Weapons Possession:</b> an object that is not a “dangerous weapon,” including but not limited to a pellet or air-soft gun, a knife with a blade of 3 inches or less, items intended to look like a dangerous weapon, or similar items.</p>	<ul style="list-style-type: none"> <li>• Dismissal from classes and police referral</li> </ul>
<p><b>Use of an Object as a Weapon:</b> any object used to threaten or harm another, regardless of whether injury results.</p>	<ul style="list-style-type: none"> <li>• Dismissal from classes and police referral</li> </ul>
<p><b>Arson:</b> Purposefully, intentionally, or maliciously setting a fire to school property.</p>	<ul style="list-style-type: none"> <li>• Dismissal from classes and police referral</li> </ul>
<p><b>Physical Assault (Student to Student):</b> causing or attempting to cause physical harm to another through intentional use of force or violence.</p>	<ul style="list-style-type: none"> <li>• Dismissal from classes and police referral</li> </ul>
<p><b>Physical Assault (Student to Employee, Volunteer, or Contractor):</b> causing or attempting to cause physical harm to another through intentional use of force or violence.</p>	<ul style="list-style-type: none"> <li>• Dismissal from classes and police referral</li> </ul>
<p><b>Verbal or Written Threat, including Bomb or Similar Threat:</b> statement and/or action that constitutes a threat against a student, employee, other person, or school property.</p>	<ul style="list-style-type: none"> <li>• Dismissal from classes and police referral</li> </ul>
<p><b>Plagiarism, Cheating, or other Falsification of Schoolwork:</b> submitting work that is not your own, including copying from others, cheating on a CASAS or GED test.</p>	<ul style="list-style-type: none"> <li>• If caught cheating on a CASAS test the test results will be invalid and student will be required to retake the test at a later date.</li> <li>• If caught cheating on a GED test, per Michigan regulations, you may be expelled from the testing center and your test results may be invalidated. You may also face criminal charges for fraud or forgery, which could have a negative impact on your future educational and career opportunities.</li> </ul>
<p><b>Falsification:</b> fraudulently using the name or identification of another person, or fake ID, either in writing or verbally, or falsifying time, dates, grades, address, on school records/forms or</p>	<ul style="list-style-type: none"> <li>• Dismissal from classes and possible police referral</li> <li>• Refusal of admission to program, classes, or testing center</li> </ul>

reporting procedures, or for identification during registration, enrollment, or testing.	<ul style="list-style-type: none"> <li>• Notification to GED of a proxy attempt, potentially resulting in a ban from the GED test</li> <li>• Expulsion from Kent ISD run testing centers</li> </ul>
<b>Discrimination, Harassment (Including Sexual Harassment), and Bullying:</b> violating Board Policy addressing anti-discrimination, anti-harassment, and anti-bullying.	<ul style="list-style-type: none"> <li>• Dismissal from classes and possible police referral</li> </ul>
<b>Criminal Sexual Conduct:</b> commits criminal sexual conduct in a school building or on school grounds; or pleads to, is convicted of, or is adjudicated for criminal sexual conduct against another student enrolled in the same school district; or commits criminal sexual conduct against another student enrolled in the same school district.	<ul style="list-style-type: none"> <li>• Dismissal from classes and possible police referral</li> </ul>
<b>Fighting, Inciting Violence, Filming a Fight or Assault, Distributing or Publishing a Fight or Assault Video</b>	<ul style="list-style-type: none"> <li>• Dismissal from classes and possible police referral</li> </ul>
<b>Sexting:</b> distribution or publication of lewd, pornographic, or sexually suggestive videos or photographs of students or staff.	<ul style="list-style-type: none"> <li>• Dismissal from classes and possible police referral</li> </ul>
<b>Misuse of District Technology:</b> violating the Kent ISD Adult Education’s acceptable use policies and agreement.	<ul style="list-style-type: none"> <li>• Dismissal from classes and possible police referral</li> </ul>
<b>Gambling:</b> speculating, betting, wagering, or playing a game for money or other stakes.	<ul style="list-style-type: none"> <li>• Dismissal from classes and possible police referral</li> </ul>
<b>Vandalism:</b> action involving deliberate destruction of or damage to public or private property.	<ul style="list-style-type: none"> <li>• Dismissal from classes and possible police referral</li> </ul>

**Visitors**

Visitors and tours by interested community members are welcomed throughout the year. Visits are pre-arranged and coordinated through the main office. Visitors may not loiter on school grounds during the

duration of a class. If a student is being dropped off by a family member or a friend, they must leave the building until the student is done with classes.

The Kent ISD Adult Education does not offer day care. Children will not be allowed in classes, or in testing areas. Parents must find someone to watch their kids while they are in class.

## Series 3000: Operations, Finance, and Property

### 3100 General Operations

#### **3115 *Non-Discrimination, Anti-Harassment, and Non-Retaliation***

The District does not discriminate on the basis of race, color, national origin, ethnicity, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, height, weight, familial status, marital status, military service, veteran status, genetic information, disability, or any other legally protected basis in admission, access to District programs and activities, or employment. Unlawful discrimination, including unlawful harassment and retaliation, in District programs, services, and activities is prohibited.

Title IX sexual harassment is covered by Policy 3118.

A contract to which the District is a party will be read to include a covenant by the contractor and its subcontractors not to discriminate against an employee or applicant for employment with respect to hiring, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, national origin, religion, sex (including pregnancy, gender identity, or sexual orientation), age, height, weight, and marital status.

The Board directs the Superintendent or designee to designate one or more employees to serve as the District's applicable Coordinator(s), as described in Policy 3115B.

- A. Definitions: For definitions related to the District's non-discrimination, anti-harassment, and non-retaliation policy, including examples of prohibited conduct, see Policy 3115A – Definitions.
- B. Designation of Coordinators: To find the appropriate coordinator/compliance officer, see Policy 3115B – Designation of Coordinators.
- C. Supportive Measures: For more information about supportive measures, see Policy 3115C – Supportive Measures.
- D. Informal Resolution: For more information about informal resolution, see Policy 3115D – Informal Resolution.
- E. Grievance Procedure and Remedies: For more information about the grievance procedure for investigating unlawful discrimination, harassment, and retaliation complaints, and for possible remedies, see Policy 3115E – Grievance Procedure and Remedies.
- F. Complaint Dismissal and Appeals: For more information about dismissing a complaint, appealing a complaint dismissal, or appealing a determination of responsibility, see Policy 3115F – Complaint Dismissal and Appeals.
- G. Reserved

H. Training and Notice: For more information about training requirements and notice of the District's non-discrimination policy, see Policy 3115H – Training Requirements and Policy Notice.

Legal authority: 20 USC 1400 et seq., 1681 et seq.; 29 USC 206 et seq., 621 et seq., 701 et seq., 794, 2601 et seq., 6101 et seq.; 38 USC 4301 et seq.; 42 USC 1983, 2000d et seq., 2000e et seq., 2000ff et seq., 6101 et seq., 12101 et seq.; 29 CFR 1604.1 et seq., 1635; 34 CFR 106.1, et seq.; MCL 37.1101 et seq., 37.2101 et seq.

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## Series 3000: Operations, Finance, and Property

### 3100 General Operations

#### 3115A Definitions for 3115 Series

- A. The following definitions apply to policies 3115-3115H, 4101, 4102, and 5202, which address non-discrimination, anti-harassment, and non-retaliation:
1. "Appeals Officer" means a person who is designated to hear a determination appeal or a dismissal appeal. The Appeals Officer may not be the same person as the Coordinator, Decisionmaker, Investigator, or Informal Resolution Facilitator.
  2. "Complainant" means: (1) a student or employee who is alleged to have been subjected to conduct that could constitute Unlawful Discrimination; or (2) a person other than a student or employee who is alleged to have been subjected to conduct that could constitute Unlawful Discrimination and who was participating or attempting to participate in the District's education program or activity at the time of the alleged Unlawful Discrimination.
  3. "Complaint" means an oral or written request to the District that objectively can be understood as a request for the District to investigate and make a determination about alleged Unlawful Discrimination.
  4. "Coordinator" means the person(s) designated by the District to coordinate the District's compliance with state and federal non-discrimination laws. The Coordinator may be the same person as the Investigator and Decisionmaker.
  5. "Day" means a day that the District's central office is open for business, unless otherwise indicated.
  6. "Decisionmaker" means the person designated to issue a determination as to whether Unlawful Discrimination occurred. The Decisionmaker may be the same person as the Coordinator and Investigator.
  7. "Disciplinary Sanctions" means consequences imposed on a Respondent following a determination that the Respondent engaged in Unlawful Discrimination.
  8. "Grievance Procedure" means the process outlined in Policy 3115E.
  9. "Informal Resolution Facilitator" means the person designated to facilitate an informal resolution process. The Informal Resolution Facilitator may not be the same person as the Investigator or the Decisionmaker.
  10. "Investigator" means the person designated to investigate a complaint of Unlawful Discrimination. The Investigator may be the same person as the Coordinator and Decisionmaker.

11. "Key Role" means Coordinator, Investigator, Decisionmaker, Informal Resolution Facilitator, or Appeals Officer.
12. "Party" means a Complainant or Respondent.
13. "Remedies" means measures provided, as appropriate, to a Complainant or any other person the District identifies as having had their equal access to the District's education program or activity limited or denied by Unlawful Discrimination. These measures are provided to restore or preserve that person's access to the District's education program or activity after the District determines that Unlawful Discrimination occurred.
14. "Respondent" means a person who is alleged to have violated the District's prohibition on Unlawful Discrimination.
15. "Retaliation" means intimidation, threats, coercion, or discrimination against any person by the District, a student, or an employee or other person authorized by the District to provide aid, benefit, or service under the District's education program or activity, for the purpose of interfering with any right or privilege secured by the 3115 Policy Series, or because the person has reported information, made a complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under the 3115 Policy Series. Retaliation does not include a requirement that a District employee participate in a Grievance Procedure.
16. "Supportive Measures" means individualized measures offered as appropriate, as reasonably available, without unreasonably burdening a Complainant or Respondent, not for punitive or disciplinary reasons, and without fee or charge to the Complainant or Respondent to:
  - a. Restore or preserve that Party's access to the District's education program or activity, including measures that are designed to protect the safety of the Parties or the District's educational environment; or
  - b. Provide support during the District's Grievance Procedure or during an informal resolution process.
17. "Unlawful Discrimination" means to treat a person differently or less favorably due to the person's race, color, national origin, ethnicity, religion, sex (including gender identity or expression, sexual orientation, or pregnancy), age, height, weight, familial status, marital status, military service, veteran status, genetic information, disability, or any other legally protected basis or any other legally protected class, and includes unlawful harassment and retaliation based on a person's membership in a protected classification.

**B. Examples of Unlawful Harassment**

Unlawful harassment may include, but is not limited to:

1. ***Race, Color, or National Origin Harassment***, which is prohibited by Title VI and Title VII of the Civil Rights Act of 1964 and the Michigan Elliott-Larsen Civil Rights Act. Race, color, or national origin harassment is unwelcome conduct based on a person's actual or perceived race, color, or national origin that creates a hostile environment or becomes a condition of continued employment. Race includes traits historically associated with race, including, but not limited to, hair texture and protective hairstyles. Race, color, or national origin harassment may take many forms, including slurs, taunts, stereotypes, or name-calling, as well as racially motivated physical threats, attacks, or other hateful conduct.

Under this Policy, harassment based on ethnicity, ancestry, or perceived ancestral, ethnic, or religious characteristics, will be considered race, color, or national origin harassment.

2. ***Disability Harassment***, which is prohibited by the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, and the Michigan Persons with Disabilities Civil Rights Act. Disability harassment is unwelcome conduct based on a person's actual or perceived disability that creates a hostile environment or becomes a condition of continued employment. Disability harassment may take many forms, including slurs, taunts, stereotypes, or name-calling, as well as disability motivated physical threats, attacks, or other hateful conduct.
3. ***Sex-Based Harassment***, which is prohibited by Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the Michigan Elliott-Larsen Civil Rights Act, and includes harassment based on sex, sex stereotypes, sex characteristics, pregnancy, sexual orientation, and gender identity. Title IX sexual harassment is governed by Policy 3118.

Legal authority: 20 USC 1400 et seq., 1681 et seq.; 29 USC 206 et seq., 621 et seq., 701 et seq., 794, 2601 et seq., 6101 et seq.; 38 USC 4301 et seq.; 42 USC 1983, 2000d et seq., 2000e et seq., 2000ff et seq., 6101 et seq., 12101 et seq.; 29 CFR 1604.1 et seq., 1635; 34 CFR 106.1, et seq.; MCL 37.1101 et seq., 37.2101 et seq.

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**Series 3000: Operations, Finance, and Property**

**3100 General Operations**

**3115B Designation of Coordinators**

The District designates the following person(s) to serve as non-discrimination Coordinators:

**Primary Designated Title IX Coordinator:**

Asst. Superintendent of Human Resources & Legal Services  
2930 Knapp St. NE, Grand Rapids MI 49525  
616-365-2214  
[daverodgers@kentisd.org](mailto:daverodgers@kentisd.org)

**Additional Title IX Coordinator:**

Director of Human Resources  
2930 Knapp St. NE, Grand Rapids MI 49525  
616-365-2288  
[daniellehendry@kentisd.org](mailto:daniellehendry@kentisd.org)

**Additional Title IX Coordinator(s):**

Director(s) of Personnel  
2930 Knapp St. NE, Grand Rapids MI 49525  
616-365-2288  
[daniellehendry@kentisd.org](mailto:daniellehendry@kentisd.org)  
[bryndanarnold@kentisd.org](mailto:bryndanarnold@kentisd.org)

**Designated Section 504 Coordinator:**

Asst. Superintendent of Human Resources & Legal Services  
2930 Knapp St. NE, Grand Rapids MI 49525  
616-365-2214  
[daverodgers@kentisd.org](mailto:daverodgers@kentisd.org)

**Designated Civil Rights Coordinator/Employment Compliance Officer:**

Asst. Superintendent of Human Resources & Legal Services  
2930 Knapp St. NE, Grand Rapids MI 49525  
616-365-2214  
[daverodgers@kentisd.org](mailto:daverodgers@kentisd.org)

A Complaint against a Coordinator listed above may be made to the Superintendent or Board President. A Complaint against the Superintendent may be made to the Board

President. A Complaint against the Board President may be made to the Board Vice President.

Legal authority: 20 USC 1400 et seq., 1681 et seq.; 29 USC 206 et seq., 621 et seq., 701 et seq., 794, 2601 et seq., 6101 et seq.; 38 USC 4301 et seq.; 42 USC 1983, 2000d et seq., 2000e et seq., 2000ff et seq., 6101 et seq., 12101 et seq.; 29 CFR 1604.1 et seq., 1635; 34 CFR 106.1, et seq.; MCL 37.1101 et seq., 37.2101 et seq.

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## Series 3000: Operations, Finance, and Property

### 3100 General Operations

#### 3115C *Supportive Measures*

##### A. Supportive Measures

The District will offer and coordinate Supportive Measures, as appropriate, for Complainants, Respondents, and others whose access to the District's education program and activity was impacted by alleged Unlawful Discrimination. Supportive Measures are designed to restore or preserve a person's access to the District's education program or activity or provide support during the District's Grievance Procedure and informal resolution process. Supportive Measures are available at any time, including before, during, and after the Grievance Procedure or Informal Resolution Process.

Supportive Measures must not unreasonably burden any Party.

##### B. Students with Disabilities

If a Party is a student with a disability, the applicable Coordinator or designee should consult with one or more members, as appropriate, of the student's Section 504 or Individualized Education Program Team (as applicable), to ensure compliance with Section 504 or the IDEA in the implementation of Supportive Measures.

Legal authority: 20 USC 1400 et seq., 1681 et seq.; 29 USC 206 et seq., 621 et seq., 701 et seq., 794, 2601 et seq., 6101 et seq.; 38 USC 4301 et seq.; 42 USC 1983, 2000d et seq., 2000e et seq., 2000ff et seq., 6101 et seq., 12101 et seq.; 29 CFR 1604.1 et seq., 1635; 34 CFR 106.1, et seq.; MCL 37.1101 et seq., 37.2101 et seq.

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## **Series 3000: Operations, Finance, and Property**

### **3100 General Operations**

#### ***3115D Informal Resolution***

In lieu of resolving a Complaint through the Grievance Procedure, and if offered by the District, the Parties may elect to participate in an informal resolution process. If the Complaint involves Title IX Sexual Harassment, the informal resolution process in Policy 3118 applies. Informal resolution is not available to resolve a Complaint that includes allegations that an employee engaged in sex-based harassment of a student, or when such a process would conflict with Federal, State, or local law.

Informal resolution does not require a full investigation and may encompass a broad range of conflict resolution strategies, including, but not limited to, arbitration, mediation, or restorative justice.

Legal authority: 20 USC 1400 et seq., 1681 et seq.; 29 USC 206 et seq., 621 et seq., 701 et seq., 794, 2601 et seq., 6101 et seq.; 38 USC 4301 et seq.; 42 USC 1983, 2000d et seq., 2000e et seq., 2000ff et seq., 6101 et seq., 12101 et seq.; 29 CFR 1604.1 et seq., 1635; 34 CFR 106.1, et seq.; MCL 37.1101 et seq., 37.2101 et seq.

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## Series 3000: Operations, Finance, and Property

### 3100 General Operations

#### 3115E *Grievance Procedure and Remedies*

##### A. Grievance Procedure

###### 1. Generally

The District has adopted the following Grievance Procedure that provides for the prompt and equitable resolution of Unlawful Discrimination, including harassment and retaliation, Complaints, excluding Title IX Sexual Harassment complaints. This Grievance Procedure will be used to investigate and resolve Complaints of Unlawful Discrimination, including harassment and retaliation, between and among students, employees, volunteers, contractors, and Board members.

The District will treat Complainants and Respondents equitably.

The District requires that any individual serving in a Key Role not have a conflict of interest or bias for or against Complainants or Respondents generally or an individual Complainant or Respondent. The District presumes that the Respondent is not responsible for the alleged Unlawful Discrimination until a determination is made at the conclusion of the Grievance Procedure.

###### 2. Grievance Procedure Timeframes

The District anticipates that most investigations will be concluded within 60 days. Investigations that involve several parties or witnesses, or investigations that are more complex, may exceed 60 days.

###### 3. Confidentiality

The District will take reasonable steps to protect the privacy of the Parties and witnesses during its Grievance Procedure. These steps will not restrict the ability of the Parties to obtain and present evidence, including consulting with their family members, confidential resources, or advisors; or otherwise prepare for or participate in the Grievance Procedure.

###### 4. Evidence Considerations

The Decisionmaker will objectively evaluate all relevant evidence. Credibility determinations will not be based on a person's status as a Complainant, Respondent, or witness.

###### 5. Complaint Consolidation

The District may consolidate Complaints when the allegations arise out of the same facts or circumstances.

## 6. Notice of Allegations

Upon receiving a Complaint, the applicable Coordinator will notify the Parties of the following:

- a. The Grievance Procedure and any informal resolution process;
- b. Sufficient information available at the time to allow the Parties to respond to the allegations, including the identities of the Parties involved in the incident(s), the conduct alleged to constitute Unlawful Discrimination, and the date(s) and location(s) of the alleged incident(s); and
- c. Retaliation is prohibited.

If, during an investigation, the District decides to investigate additional allegations of Unlawful Discrimination by the Respondent toward the Complainant that are not included in the notice provided or that are included in a Complaint that is consolidated, the District will notify the Parties of the additional allegations.

## 7. Investigation

The District will ensure an adequate, reliable, and impartial Complaint investigation. The burden is on the District - not on the Parties - to conduct an investigation that gathers sufficient evidence to determine whether Unlawful Discrimination occurred.

The Parties will be provided an equal opportunity to present fact witnesses and other inculpatory and exculpatory relevant evidence.

Throughout the investigation, the Investigator must determine what, if any, facts remain in dispute. If dispositive facts are not reasonably in dispute (e.g., based on Party admissions, irrefutable evidence), further investigation is not required.

## 8. Determination

Following the investigation and evaluation of the evidence, the Decisionmaker will:

- a. Use the preponderance of the evidence standard to determine whether Unlawful Discrimination occurred.
- b. Notify the Parties in writing of the determination whether Unlawful Discrimination occurred, including the rationale for such determination and the procedures and permissible bases for the Complainant and Respondent to appeal, if applicable.
- c. Comply with this Grievance Procedure before imposing any disciplinary sanctions against a Respondent.

## 9. Remedies

If there is a determination that Unlawful Discrimination occurred, the applicable Coordinator will, as appropriate:

- a. Coordinate the provision and implementation of remedies to a Complainant and other people the District identifies as having had equal access to the District's education program or activity limited or denied by Unlawful Discrimination;
- b. Coordinate the imposition of any Disciplinary Sanctions against a Respondent; and
- c. Take other appropriate prompt and effective steps to ensure that Unlawful Discrimination does not continue or recur within the District's education program or activity.

#### 10. False Statements

A person who knowingly files a false Complaint or makes a materially false statement is subject to discipline, including discharge from employment or expulsion.

Legal authority: 20 USC 1400 et seq., 1681 et seq.; 29 USC 206 et seq., 621 et seq., 701 et seq., 794, 2601 et seq., 6101 et seq.; 38 USC 4301 et seq.; 42 USC 1983, 2000d et seq., 2000e et seq., 2000ff et seq., 6101 et seq., 12101 et seq.; 29 CFR 1604.1 et seq., 1635; 34 CFR 106.1, et seq.; MCL 37.1101 et seq., 37.2101 et seq.

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## Series 3000: Operations, Finance, and Property

### 3100 General Operations

#### 3115F *Complaint Dismissal and Appeals*

##### A. Complaint Dismissal

The District may dismiss a Complaint if:

1. The District is unable to identify the Respondent after taking reasonable steps to do so;
2. The Respondent is not participating in the District's education program or activity and is not employed by the District;
3. The Complainant voluntarily withdraws any or all of the allegations in the Complaint and the applicable Coordinator declines to initiate a Complaint; or
4. The District determines the conduct alleged in the Complaint, even if proven, would not constitute Unlawful Discrimination.

Upon dismissal, the District will promptly notify the Complainant of the basis for the dismissal. If the dismissal occurs after the Respondent has been notified of the allegations, the District will also notify the Respondent of the dismissal and the basis for the dismissal promptly following notification to the Complainant, or simultaneously if notification is in writing.

Upon dismissal, the District will take prompt and effective steps, as appropriate, through the applicable Coordinator, to ensure that Unlawful Discrimination does not continue or recur within the District's education program or activity. The District will offer Supportive Measures to the Complainant as appropriate. The District will also offer Supportive Measures to the Respondent as appropriate if the Respondent has been notified of the Complaint allegations.

##### B. Determination Appeal Procedures

Unless expressly stated in writing by the Decisionmaker, determinations are not subject to appeal.

Legal authority: 34 CFR 106.1, et seq.

Date adopted: August 15, 2022

Date revised: August 19, 2024

Date revised: February 17, 2025

## Series 3000: Operations, Finance, and Property

### 3100 General Operations

#### *3115H Training Requirements and Policy Notice*

##### A. Training Requirements

All Coordinators and individuals assigned to serve in a Key Role must be adequately trained.

##### B. Nondiscrimination Notice Requirement

The District will prominently post on its website a notice of nondiscrimination, clearly stating that it applies to students, parents, employees, and applicants for admission and employment. The notice of nondiscrimination will comply with all applicable laws.

Legal authority: 20 USC 1400 et seq., 1681 et seq.; 29 USC 206 et seq., 621 et seq., 701 et seq., 794, 2601 et seq., 6101 et seq.; 38 USC 4301 et seq.; 42 USC 1983, 2000d et seq., 2000e et seq., 2000ff et seq., 6101 et seq., 12101 et seq.; 29 CFR 1604.1 et seq., 1635; 34 CFR 106.1, et seq.; MCL 37.1101 et seq., 37.2101 et seq.

Date adopted: August 19, 2024

Date revised: February 17, 2025

## **Series 3000: Operations, Finance, and Property**

### **3100 General Operations**

#### **3118 Title IX Sexual Harassment**

Consistent with Policy 3115, the District prohibits unlawful sex discrimination, including harassment and retaliation, in any of its education programs or activities in accordance with Title IX of the Education Amendments of 1972 and its implementing regulations.

This Policy addresses allegations of Title IX sexual harassment that occurred on or after August 14, 2020 unless the District previously investigated the allegations under a different policy pursuant to the now-vacated Title IX 2024 regulations. Allegations of discrimination, harassment, or retaliation not covered by this Policy should be addressed under the District's applicable non-discrimination or anti-harassment policies. Allegations alleging both Title IX sexual harassment and other forms of Unlawful Discrimination and Unlawful Harassment (e.g., race, age, disability) Complaints that include allegations of Title IX sexual harassment may be investigated under this Policy or bifurcated and investigated pursuant to the applicable Grievance Procedure under Policies 3115-3115H. Investigating other forms of discrimination, including harassment and retaliation, pursuant to this Policy will fulfill the District's investigation requirements under Policies 3115-3115H, 4104, and 5202, but nothing in this paragraph limits the District's right to determine at any time that a non-Title IX allegation should be addressed under Policies 3115-3115H, 4104 or 5202 or any other applicable Policy.

The Board directs the Superintendent or designee to designate one or more employees who meet the training requirements in Section M of this Policy to serve as the District's Title IX Coordinator(s). The Title IX Coordinator will designate an Investigator, Decision-Maker, and Appeals Officer, if applicable, for each Formal Complaint made under this Policy. If a Formal Complaint is made under this Policy against the Title IX Coordinator, the Board President will designate the persons who will serve as the Investigator, Decision-Maker, and Appeals Officer and will work with District administrators to ensure that all other requirements of this Policy are met.

The Investigator, Decision-Maker, Appeals Officer, and Informal Resolution Facilitator cannot be the same person on a specific matter, and the persons designated to serve in those roles may or may not be District employees. Any person serving as the Investigator, Decision-Maker, Appeals Officer, or Informal Resolution Facilitator must meet the training requirements in Section M of this Policy.

Inquiries about Title IX's application to a particular situation may be referred to the Title IX Coordinator(s), the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

#### **A. Definitions**

For purposes of this Policy only, the below terms are defined as follows:

1. "Sexual Harassment" means conduct on the basis of sex that satisfies one or more of the following:
  - a. A District employee conditioning the provision of a District aid, benefit, or service on a person's participation in unwelcome sexual conduct;
  - b. Unwelcome conduct that a reasonable person would determine to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
  - c. "Sexual assault" as defined in 20 USC 1092(f)(6)(A)(v), "dating violence" as defined in 34 USC 12291(a)(10), "domestic violence" as defined in 34 USC 12291(a)(8), or "stalking" as defined in 34 USC 12291(a)(30).
    - i. "Sexual assault" is an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation. It includes unlawful sexual intercourse (including incest and statutory rape) and any sexual act, including rape, sodomy, sexual assault with an object, or fondling, directed against another person without the consent of that person, including when that person is incapable of giving consent.
      - A) Rape: (Except Statutory Rape) The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
      - B) Sodomy: Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
      - C) Sexual Assault With An Object: To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
      - D) Fondling: The touching of the private body parts of another person for the purpose of sexual gratification without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

- E) Incest: Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
  - F) Statutory Rape: Nonforcible sexual intercourse with a person who is under the statutory age of consent.
- ii. "Dating violence" means violence committed by a person who is or has been in a romantic or intimate relationship with the Complainant. The existence of such a relationship is based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
  - iii. "Domestic violence" means felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the Complainant, person with whom the Complainant shares a child, person who is cohabitating with or has cohabitated with the Complainant as a spouse or intimate partner, person similarly situated to a spouse of the Complainant under the domestic or family violence laws of Michigan; or any other person against an adult or youth Complainant who is protected from that person's acts under the domestic or family violence laws of Michigan.
  - iv. "Stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to (1) fear for the person's safety or the safety of others; or (2) suffer substantial emotional distress.
2. "Actual Knowledge" means notice of sexual harassment or allegations of sexual harassment to the District's Title IX Coordinator or any District employee. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only District employee with actual knowledge is the Respondent.
  3. "Appeals Officer" is the person designated by the District to decide appeals of a dismissal or determination of responsibility for matters investigated under this Policy. The Appeals Officer may not be the same person as the Investigator, Title IX Coordinator, Decision-Maker, or person designated to facilitate an informal resolution process on a specific matter.
  4. "Complainant" is a person who is alleged to be the victim of conduct that could constitute Title IX sexual harassment.
  5. "Consent" means a voluntary agreement to engage in sexual activity by a person legally capable of consenting. Someone who is incapacitated cannot consent. Past consent does not imply future consent. Silence or an absence of resistance does not imply consent. Consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another. Consent can be withdrawn at any time. Coercion, force, or threat of either invalidates consent. Sexual conduct or relationships between District

employees, volunteers, or contractors and students, regardless of age or consent, are prohibited.

6. "Day," unless otherwise indicated, means a day that the District's central office is open for business.
7. "Decision-Maker" is the person designated by the District to review the investigation report and provide a written determination of responsibility that provides the evidentiary basis for the Decision-Maker's conclusions. The Decision-Maker may not be the same person as the Investigator, Title IX Coordinator, Appeals Officer, or person designated to facilitate an informal resolution process on a specific matter.
8. "Education Program or Activity" means any location, event, or circumstance over which the District exercised substantial control over both the Respondent and the context in which the harassment occurred.
9. "Formal Complaint" means a written document or electronic submission signed and filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting that the District investigate the sexual harassment allegation.
10. "Grievance Process" is the process by which the District investigates and determines responsibility for Formal Complaints.
11. "Investigator" is the person designated by the District to investigate a Title IX Formal Complaint. The Investigator cannot be the same person as the Decision-Maker, Appeals Officer, or person designated to facilitate an informal resolution process on a specific matter. The Title IX Coordinator may serve as the Investigator on a particular investigation, unless the Title IX Coordinator has a conflict of interest or bias.
12. "Report" means an account of alleged Title IX sexual harassment made by any person (regardless of whether the reporting party is the alleged victim).
13. "Respondent" is a person who has been reported to be the perpetrator of conduct that could constitute Title IX sexual harassment.
14. "Supportive Measures" are non-disciplinary, non-punitive, individualized supports offered and implemented by the Title IX Coordinator as appropriate, as reasonably available, and at no-cost to the Complainant and the Respondent before or after the filing of a Formal Complaint or when no Formal Complaint has been filed. Supportive measures are designed to restore or preserve equal access to the District's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the District's educational environment, or deter sexual harassment.

15. "Title IX Coordinator" is the person(s) designated by the District to coordinate the District's Title IX compliance. The Title IX Coordinator may not be the same person as the Appeals Officer or Decision-Maker on any matter. A person not serving as a Title IX Coordinator in a particular matter is not disqualified from serving in another role in that matter. The Title IX Coordinator may also serve as the Investigator or person designated to facilitate an informal resolution process on a particular investigation, unless the Title IX Coordinator signed the Formal Complaint.

**B. Posting Requirement**

The Title IX Coordinator's contact information (name or title, office address, electronic mail address, and telephone number), along with the District's Title IX nondiscrimination statement, must be prominently posted on the District's website and in any catalogs or handbooks provided to applicants for admission or employment, students, parents/guardians, and unions or professional organizations with a collective bargaining or professional agreement with the District.

The District will provide notice of this Policy to all applicants, students, parents/guardians, employees, and unions or professional organizations with a collective bargaining or professional agreement with the District by prominently posting this Policy on its website and referencing this Policy in its handbooks, which will include the Title IX Coordinator's name or title, office address, electronic mail address, and telephone number.

**C. Designation of Title IX Coordinator**

All Coordinators, including the Title IX Coordinator, are identified in Policy 3115B.

**D. Reporting Title IX Sexual Harassment:**

A person may make a report of sexual harassment or retaliation at any time. Reports may be made in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that result in the Title IX Coordinator receiving the person's verbal or written report.

Any District employee who receives a report of sexual harassment or has actual knowledge of possible sexual harassment must convey that information to the Title IX Coordinator by the end of the next day.

Any other person who witnesses an act of sexual harassment is encouraged to report it to a District employee and may do so anonymously. No person will be retaliated against based on any report of suspected sexual harassment or retaliation.

**E. General Response to Sexual Harassment**

1. District's Obligation to Respond without Deliberate Indifference

Upon actual knowledge of Title IX sexual harassment, the Title IX Coordinator must respond promptly in a manner that is not deliberately indifferent. The District will be deemed to be deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

If the Title IX Coordinator receives a report of sexual harassment and the Complainant does not file a Formal Complaint, the Title IX Coordinator must evaluate the information and determine whether to sign and file a Formal Complaint. If the Title IX Coordinator determines not to sign and file a Formal Complaint, the Title IX Coordinator must address the allegations in a manner that is not deliberately indifferent.

## 2. Response to Report of Title IX Sexual Harassment

Upon receipt of a report of sexual harassment, the Title IX Coordinator must promptly contact the Complainant to discuss the availability of supportive measures, consider the Complainant's wishes with respect to supportive measures, inform the Complainant of the availability of supportive measures with or without the filing of a Formal Complaint, and explain to the Complainant the process for filing a Formal Complaint.

## 3. Formal Complaint Filed

Upon the receipt of a Formal Complaint, the District must follow the Grievance Process in Section F of this Policy. A Formal Complaint may be submitted using a designated Title IX Sexual Harassment Formal Complaint Form.

## 4. Equitable Treatment

The District will treat the Complainant and Respondent equitably throughout the Grievance Process, which may include offering supportive measures as described in Subsection E(6) of this Policy.

## 5. Documentation and Recordkeeping

The Title IX Coordinator will document all sexual harassment reports and all incidents of sexual harassment that the Title IX Coordinator receives or personally observes.

The District will retain this documentation in accordance with applicable record retention requirements in Section N of this Policy.

## 6. Supportive Measures

After receiving a report of Title IX sexual harassment, the Title IX Coordinator must promptly contact the Complainant to discuss the availability of supportive measures, with or without the filing of a Formal Complaint. If the District does not provide a Complainant with supportive measures, then the Title IX Coordinator must document the reasons why such a response was not clearly unreasonable in light of the known circumstances.

The District may provide, as appropriate, non-disciplinary, non-punitive individualized services to the Complainant or Respondent before or after the filing of a Formal Complaint or when no Formal Complaint has been filed.

Supportive measures should be designed to restore or preserve equal access to the District's education program or activity without unreasonably burdening the other party.

Supportive measures are offered without charge and are designed to protect the safety of all parties or the District's educational environment, or deter sexual harassment.

Supportive measures may include, but are not limited to:

- a. District-provided counseling;
- b. Course-related adjustments, such as deadline extensions;
- c. Modifications to class or work schedules;
- d. Provision of an escort to ensure that the Complainant and Respondent can safely attend classes and school activities; and
- e. No-contact orders.

All supportive measures must be kept confidential, to the extent that maintaining such confidentiality would not impair the District's ability to provide the supportive measures.

## 7. Respondent Removal

### a. Emergency Removal (Student)

The District may only remove a student Respondent from a District program or activity if, following an individualized safety and risk analysis, the District determines that there is an immediate threat to the physical health or safety of any student or other person arising from the sexual harassment allegations. The District must provide the Respondent with notice and an opportunity to immediately challenge the removal decision. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

### b. Administrative Leave (Employee)

The District may place an employee Respondent on non-disciplinary administrative leave during the pendency of the Grievance Process. This provision may not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act.

## 8. Law Enforcement

In appropriate circumstances, a District employee will notify law enforcement or Child Protective Services, consistent with Policies 4202, 5201, and 5701.

The District will attempt to comply with all law enforcement requests for cooperation with related law enforcement activity. In some circumstances, compliance with law enforcement requests may require the District to briefly suspend or delay its investigation. If an investigation is delayed, the District will notify the parties in writing of the delay and the reasons for the delay.

If the District's investigation is suspended or delayed, supportive measures will continue during the suspension or delay. If the law enforcement agency does not notify the District within 10 days that the District's investigation may resume, the District will notify the law enforcement agency that the District intends to promptly resume its investigation.

## F. Grievance Process

### 1. Generally

The Grievance Process begins when a Formal Complaint is filed or when the Title IX Coordinator signs a Formal Complaint and concludes the date the parties receive the Appeals Officer's written decision or the date on which an appeal is no longer timely. The District will endeavor to complete the Grievance Process within 90-120 days, absent extenuating circumstances or delays as described below. The District will treat both the Complainant and the Respondent equitably throughout the Grievance Process.

Neither the Title IX Coordinator, the Decision-Maker, the Investigator, Appeals Officer, nor any person designated to facilitate an informal resolution process will have a conflict of interest or bias for or against Complainants or Respondents generally or for or against an individual Complainant or Respondent.

The Grievance Process requires an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence. Credibility determinations may not be based on a person's status as a Complainant, Respondent, or witness.

Throughout the Grievance Process, there is a presumption that the Respondent is not responsible for the alleged conduct unless, in the determination of responsibility, the Decision-Maker finds the Respondent responsible for the alleged conduct.

At any point, the Title IX Coordinator, Investigator, Decision-Maker, or Appeals Officer may temporarily delay the Grievance Process or permit a limited extension of time frames for good cause. Good cause may include, but is not limited to, absence of a party, party's advisor, or witness; concurrent law

enforcement activity; or the need for accommodations (e.g., language assistance or accommodation of disabilities). If there is a delay or extension, the parties will receive written notice of the delay or extension and the reasons for the action.

Any disciplinary action resulting from the Grievance Process will be issued in accordance with District Policy, as applicable, and any applicable codes of conduct, handbooks, collective bargaining agreements, and individual employee contracts.

After the investigation portion of the Grievance Process has concluded, the Decision-Maker will endeavor to issue a determination of responsibility within 30 days, absent extenuating circumstances.

## 2. Notice of Allegations

Upon receipt of a Formal Complaint, the District must provide written notice to the parties who are known at the time that includes:

- a. A copy of this Policy, which includes the District's Grievance Process, and any informal resolution process;
- b. The sexual harassment allegations, including sufficient details known at the time and with sufficient time so that parties may prepare a response before the initial interview. Sufficient details include parties involved in the incident, if known; the alleged conduct constituting sexual harassment; and the date and time of the alleged incident;
- c. A statement that the Respondent is presumed not responsible for the alleged conduct;
- d. A statement that a determination of responsibility is made at the Grievance Process's conclusion;
- e. A statement that the parties may have an advisor of their choice, who may be an attorney, although any attorney or advisor who is not a District employee will be at the party's own cost;
- f. A statement that the parties will be provided an opportunity to inspect and review any evidence before the investigation report is finalized; and

If the Complainant or Respondent is a student, and the District's Student Code of Conduct addresses false statements by students during an investigation or the disciplinary process, a citation to that portion of the Code of Conduct. If, during the course of an investigation, the Investigator decides to investigate allegations that are not included in the initial notice, the District will provide notice of the additional allegations to the Complainant and Respondent.

## 3. Informal Resolution

During the Grievance Process, *after* a Formal Complaint has been filed but before a determination of responsibility has been made, the District may offer to facilitate an informal resolution process, or either party may request the informal resolution process. A Formal Complaint must be filed to initiate the informal resolution process.

Informal resolution does not require a full investigation and may encompass a broad range of conflict resolution strategies, including, but not limited to, arbitration, mediation, or restorative justice. The Title IX Coordinator will determine the informal resolution process that will be used, including the person who will facilitate that process.

Informal resolution is not available for a Formal Complaint alleging that an employee sexually harassed a student.

A party is not required to participate in an informal resolution process.

When offering informal resolution, the Title IX Coordinator must (1) provide both parties written notice of their rights in an informal resolution; and (2) obtain written, voluntary consent from both parties to enter into the informal resolution process. The written notice must contain the:

- a. Allegations;
- b. Informal resolution requirements, including the circumstances under which the informal resolution precludes the parties from resuming a Formal Complaint arising from the same allegations;
- c. Right to withdraw from informal resolution and resume the Grievance Process at any time prior to a final resolution; and
- d. Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or that could be disclosed.

#### 4. Investigation

The District has the burden of proof and the burden to gather evidence sufficient to reach a determination of responsibility.

##### a. Investigation Process

The District will not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege unless the person holding the privilege has waived the privilege in writing.

The District may not access, consider, disclose, or otherwise use a party's medical records, including mental health records, which are made and maintained by a healthcare provider in connection with the party's treatment

unless the District obtains that party's voluntary, written consent to do so for the Grievance Process.

The Investigator must provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory or exculpatory evidence. The Investigator cannot restrict parties from discussing the allegations under investigation, nor can the Investigator restrict parties from gathering or presenting relevant evidence.

Parties may be accompanied by an advisor of their choice, including an attorney, during the Grievance Procedure. If a party chooses an advisor who is not a District employee, the District is not responsible for any associated costs. The Investigator or Title IX Coordinator may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties (e.g., abusive, disruptive behavior or language will not be tolerated; advisor will not interrupt the investigator to ask questions of witnesses).

The Investigator must provide the date, time, location, participants, and purpose of all hearings (if any), investigative interviews, and meetings, to a party whose participation is invited or expected. Written notice must be provided a sufficient time in advance so that a party may prepare to participate.

As described in Section L of this Policy, retaliation against a person for making a complaint or participating in an investigation is prohibited.

The Investigator must ensure that the Complainant and Respondent have an equal opportunity to inspect and review any evidence obtained as part of the investigation so that each party has the opportunity to meaningfully respond to the evidence before the investigation's conclusion. This evidence includes (1) evidence upon which the District does not intend to rely in reaching a determination regarding responsibility, and (2) inculpatory or exculpatory evidence obtained from any source.

Before the investigation's completion, the Investigator must send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties must have at least 10 calendar days to submit a written response to the Investigator. The party's response must be considered by the Investigator before completing the final investigation report.

#### b. Investigation Report

The Investigator must create an investigation report that fairly summarizes relevant evidence and submit the investigation report to the Decision-Maker.

At least 10 calendar days before a determination of responsibility is issued, the Investigator must send the investigation report to each party for review and written response. Written responses to the investigation report must be submitted directly to the Decision-Maker.

The Investigator will endeavor to complete the investigation and finalize the report within 60 days.

## 5. Determination of Responsibility

The Decision-Maker cannot be the same person as the Title IX Coordinator, Investigator, Appeals Officer, or person designated to facilitate an informal resolution process.

Before the Decision-Maker reaches a determination of responsibility, and after the Investigator has sent the investigation report to the parties, the Decision-Maker must:

- a. Afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness; and
- b. Provide each party with the answers, and allow for additional, limited follow-up questions from each party.

Questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant unless offered to prove that someone other than the Respondent committed the alleged misconduct, or the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent.

If the Decision-Maker decides to exclude questions from either party as not relevant, the Decision-Maker must explain the decision to the party proposing the questions.

The Decision-Maker must issue a written determination of responsibility based on a preponderance of the evidence standard (i.e., more likely than not) simultaneously to both parties. The written determination of responsibility must include:

- a. Identification of the sexual harassment allegations;
- b. Description of the procedural steps taken from the receipt of the Formal Complaint through the determination of responsibility, including any:
  - i. Notification to the parties;
  - ii. Party and witness interviews;
  - iii. Site visits;
  - iv. Methods used to collect evidence; and

- v. Hearings held.
  - c. Factual findings that support the determination;
  - d. Conclusions about the application of any relevant code of conduct, policy, law, or rule to the facts;
  - e. A statement of, and rationale for, the result as to each allegation, including:
    - i. A determination of responsibility;
    - ii. Any disciplinary action taken against the Respondent (consistent with Policies 4309, 4407, 4506, 4606, or 5206, as applicable, and any applicable codes of conduct, handbooks, collective bargaining agreements, or individual employee contracts); and
    - iii. Whether remedies designed to restore and preserve equal access to the District's education program or activity will be provided to the Complainant.
  - f. Appeal rights.
6. Appeals

Notice of the determination of responsibility or dismissal decision must include notice of the parties' appeal rights.

Both parties may appeal a determination of responsibility or the decision to dismiss a Formal Complaint in whole or in part for the following reasons only:

- a. A procedural irregularity that affected the outcome.
- b. New evidence that was not reasonably available at the time the determination of responsibility or dismissal decision was made that could affect the outcome.
- c. The Title IX Coordinator, Investigator, or Decision-Maker had a conflict of interest or bias for or against the Complainant or Respondent, generally or individually, that affected the outcome.

An appeal must be filed with the Title IX Coordinator within 5 calendar days of the date of the determination of responsibility or dismissal decision.

Upon receipt of an appeal, the Title IX Coordinator will assign an Appeals Officer who will provide both parties written notice of the appeal and an equal opportunity to submit a written statement in support of, or challenging, the determination or dismissal decision.

The Appeals Officer must provide a written decision describing the result of the appeal and the rationale for the result to both parties simultaneously. The Appeals Officer will endeavor to decide an appeal within 30 days.

The Appeals Officer cannot be the same person who acts as the Title IX Coordinator, Investigator, Decision-Maker, or person designated to facilitate an informal resolution process on the same matter. The Appeals Officer also cannot have a conflict of interest or bias against Complainants and Respondents generally or individually.

The determination of responsibility is final upon the date the parties receive the Appeals Officer's written decision or on the date on which an appeal is no longer timely.

## G. Dismissal

### 1. Mandatory Dismissals

The Title IX Coordinator must dismiss a Formal Complaint if:

- a. The Formal Complaint's allegations, even if substantiated, would not constitute sexual harassment as defined in this Policy;
- b. The Formal Complaint's allegations did not occur in the District's programs or activities; or
- c. The Formal Complaint's allegations did not occur in the United States.

### 2. Discretionary Dismissals

The Title IX Coordinator may dismiss a Formal Complaint if:

- a. The Complainant notifies the Title IX Coordinator in writing that the Complainant wishes to withdraw the Formal Complaint in whole or in part;
- b. The Respondent's enrollment or employment ends; or
- c. Specific circumstances prevent the District from gathering evidence sufficient to reach a determination (e.g., several years have passed between alleged misconduct and Formal Complaint filing, Complainant refuses or ceases to cooperate with Grievance Process).

The Title IX Coordinator will promptly and simultaneously notify both parties when a Formal Complaint is dismissed. The notice must include the reasons for mandatory or discretionary dismissal and the right to appeal. Appeal rights are discussed above in Subsection F(6) of this Policy.

Dismissal of a Formal Complaint under this Policy does not excuse or preclude the District from investigating alleged violations of other policy, rule, or law, or from issuing appropriate discipline based on the results of the investigation.

## H. Consolidation of Complaints

The Title IX Coordinator or Investigator may consolidate Formal Complaints where the allegations arise out of the same facts or circumstances. Where a Grievance

Process involves more than one Complainant or more than one Respondent, references in this Policy to the singular "party," "Complainant," or "Respondent" include the plural, as applicable.

#### I. Remedies and Disciplinary Sanctions

The District will take appropriate and effective measures to promptly remedy the effects of sexual harassment. The Title IX Coordinator is responsible for the effective implementation of any remedies.

Appropriate remedies will be based on the circumstances and may include, but are not limited to:

1. Providing an escort to ensure that the Complainant and Respondent can safely attend classes and school activities;
2. Offering the parties school-based counseling services, as necessary;
3. Providing the parties with academic support services, such as tutoring, as necessary;
4. Rearranging course or work schedules, to the extent practicable, to minimize contact between the Complainant and Respondent;
5. Moving the Complainant's or the Respondent's locker or work space;
6. Issuing a "no contact" directive between the Complainant and Respondent;
7. Providing counseling memoranda with directives or recommendations.

These remedies may also be available to any other student or person who is or was affected by the sexual harassment.

The District will impose disciplinary sanctions consistent with District Policy, as applicable, and any applicable codes of conduct, handbooks, collective bargaining agreements, or individual employee contracts. Discipline may range from warning or reprimand to termination of employment, or student suspension or expulsion.

After a determination of responsibility, the Title IX Coordinator should consider whether broader remedies are required, which may include, but are not limited to:

1. Assemblies reminding students and staff of their obligations under this Policy and applicable handbooks;
2. Additional staff training;
3. A climate survey; or
4. Letters to students, staff, and parents/guardians reminding persons of their obligations under this Policy and applicable handbooks.

If the Complainant or Respondent is a student with a disability, the District will convene an IEP or Section 504 Team meeting to determine if additional or different programs, services, accommodations, or supports are required to ensure that the Complainant or Respondent continues to receive a free appropriate public education. Any disciplinary action taken against a Respondent who is a student with a disability must be made in accordance with Policy 5206B and the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act.

#### J. False Statements

Any person who knowingly makes a materially false statement in bad faith during a Title IX investigation will be subject to discipline, up to and including discharge or permanent expulsion. A dismissal or determination that the Respondent did not violate this Policy is not sufficient, on its own, to conclude that a person made a materially false statement in bad faith.

#### K. Confidentiality

The District will keep confidential the identity of a person who reports sexual harassment or files a Formal Complaint, including parties and witnesses, except as permitted or required by law or to carry out any provision of this Policy, applicable regulations, or laws.

#### L. Retaliation

Retaliation (e.g., intimidation, threats, coercion) for the purpose of interfering with a person's rights under Title IX is prohibited. This prohibition applies to retaliation against any person who makes a report, files a Formal Complaint, or participates in, or refuses to participate in a Title IX proceeding. Complaints alleging retaliation may be pursued in accordance with District Policy.

The exercise of rights protected under the First Amendment does not constitute retaliation prohibited by this Section.

When processing a report or Formal Complaint of sexual harassment, pursuing discipline for other conduct arising out of the same facts or circumstances constitutes retaliation if done for the purpose of interfering with that person's rights under Title IX.

Any person who engages in retaliation will be disciplined in accordance with District Policy, as applicable, and any applicable codes of conduct, handbooks, collective bargaining agreements, and individual employee contracts.

#### M. Training

All District employees must be trained on how to identify and report sexual harassment.

Any person designated as a Title IX Coordinator, Investigator, Decision-Maker, Appeals Officer, or any person who facilitates an informal resolution process must be trained on the following:

1. The definition of sexual harassment;
2. The scope of the District's education programs or activities;
3. How to conduct an investigation and the District's grievance process, including, as applicable, hearings, appeals, and informal resolution processes; and
4. How to serve impartially, including avoiding prejudgment of the facts at issue, conflicts of interest, and bias.

Investigators must receive training on how to prepare an investigation report as outlined in Subsection F(4)(b) above, including, but not limited to, issues of relevance.

Decision-Makers and Appeals Officers must receive training on issues of evidence and questioning, including, but not limited to, when questions about a Complainant's prior sexual history or disposition are not relevant.

Any materials used to train District employees who act as Title IX Coordinators, Investigators, Decision-Makers, Appeals Officers, or who facilitate an informal resolution process must not rely on sex stereotypes and must promote impartial investigations and adjudications of Formal Complaints. These training materials must be posted on the District's website.

#### N. Record Keeping

The District will maintain records related to reports of alleged Title IX sexual harassment for a minimum of seven years. This retention requirement applies to investigation records, disciplinary sanctions, remedies, appeals, and records of any action taken, such as supportive measures.

The District will also retain any materials used to train Title IX Coordinators, Investigators, Decision-Makers, Appeals Officers, and any person designated to facilitate an informal resolution process.

#### O. Office for Civil Rights

Any person who believes that he or she was the victim of sexual harassment may file a complaint with the Office for Civil Rights (OCR) at any time:

U.S. Department of Education Office for Civil Rights  
1350 Euclid Avenue, Suite 325  
Cleveland, Ohio 44115  
Phone: (216) 522-4970  
E-mail: [OCR.Cleveland@ed.gov](mailto:OCR.Cleveland@ed.gov)

An OCR complaint may be filed before, during, or after filing a Formal Complaint with the District. A person may forego filing a Formal Complaint with the District and instead file a complaint directly with OCR. The District recommends that a person who has been subjected to sexual harassment also file a Formal Complaint with the District to ensure that the District is able to take steps to prevent any further harassment and to discipline the alleged perpetrator, if necessary. OCR does not serve as an appellate body for District decisions under this Policy. An investigation by OCR will occur separately from any District investigation.

Legal authority: Education Amendments Act of 1972, 20 USC §§1681 - 1688; 34 CFR Part 106

Date adopted: August 15, 2022

Date revised: August 19, 2024

Date revised: February 17, 2025

## **Series 5000: Students, Curriculum, and Academic Matters**

### **5200 Student Conduct and Discipline**

#### **5207 *Anti-Bullying Policy***

All types of bullying, including cyberbullying, without regard to subject matter or motivating animus, are prohibited.

##### **A. Prohibited Conduct**

1. Bullying, including cyberbullying, a student at school is prohibited. Bullying is any written, verbal, or physical act, or electronic communication that is intended to or that a reasonable person would know is likely to harm one or more students directly or indirectly by doing any of the following:
  - a. substantially interfering with a student's educational opportunities, benefits, or programs;
  - b. adversely affecting a student's ability to participate in or benefit from the District's educational programs or activities by placing the student in reasonable fear of physical harm or by causing substantial emotional distress;
  - c. having an actual and substantial detrimental effect on a student's physical or mental health; or
  - d. causing substantial disruption in, or substantial interference with, the District's orderly operations.
2. Retaliation or false accusations against the target of bullying, anyone reporting bullying, a witness, or another person with reliable information about an act of bullying, are prohibited.

##### **B. Reporting an Incident**

If a student, staff member, or other person suspects there has been a bullying incident, the person must promptly report the incident to the building principal or designee, or to the Responsible School Official(s), as defined below.

A report may be made in person, by telephone, or in writing (including electronic transmissions). If a bullying incident is reported to a staff member who is not the building principal, designee, or a Responsible School Official, the staff member must promptly report the incident to the building principal, designee, or a Responsible School Official.

To encourage reporting of suspected bullying or related activities, each building principal, after consulting the Responsible School Official(s), will create, publicize, and implement a system for anonymous reports. The system must emphasize that the District's ability to investigate anonymous reports may be limited.

Complaints that the building principal has bullied a student must be reported to the Superintendent. Complaints that the Superintendent has bullied a student must be reported to the Board President.

#### C. Investigation

All bullying complaints will be promptly investigated. The building principal or designee will conduct the investigation, unless the building principal or Superintendent is the subject of the investigation. If the building principal is the subject of the investigation, the Superintendent or designee will conduct the investigation. If the Superintendent is the subject of the investigation, the Board President will designate a neutral party to conduct the investigation.

A description of each reported incident, along with all investigation materials and conclusions reached, will be documented and retained.

#### D. Notice to Parent/Guardian

If the investigator determines that a bullying incident has occurred, the District will promptly notify the victim's and perpetrator's parent/guardian in writing.

#### E. Annual Reports

At least annually, the building principal or designee, or the Responsible School Official, must report all verified bullying incidents and the resulting consequences, including any disciplinary action or referrals, to the Board.

The District will annually report incidents of bullying to MDE in the form and manner prescribed by MDE.

#### F. Responsible School Official

The Superintendent is the "Responsible School Official" for this Policy and is responsible for ensuring that this Policy is properly implemented. This appointment does not reduce or eliminate the duties and responsibilities of the building principal or designee as described in this Policy.

#### G. Posting/Publication of Policy

The Superintendent or designee will ensure that this Policy is available on the District's website and incorporated into student handbooks and other relevant school publications.

The Superintendent or designee will submit this Policy to the MDE within 30 days after its adoption.

#### H. Definitions

1. "At school" means in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event whether it is held on school premises. "At school" also includes any conduct

using a telecommunications access device or telecommunications service provider that occurs off school premises if the device or provider is owned by or under the control of the District.

2. "Telecommunications access device" means any of the following:

- a. any instrument, device, card, plate, code, telephone number, account number, personal identification number, electronic serial number, mobile identification number, counterfeit number, or financial transaction device defined in MCL 750.157m (e.g., an electronic funds transfer card, a credit card, a debit card, a point-of-sale card, or any other instrument or means of access to a credit, deposit, or proprietary account) that alone or with another device can acquire, transmit, intercept, provide, receive, use, or otherwise facilitate the use, acquisition, interception, provision, reception, and transmission of any telecommunications service; or
- b. any type of instrument, device, machine, equipment, technology, or software that facilitates telecommunications or which is capable of transmitting, acquiring, intercepting, decrypting, or receiving any telephonic, electronic, data, internet access, audio, video, microwave, or radio transmissions, signals, telecommunications, or services, including the receipt, acquisition, interception, transmission, retransmission, or decryption of all telecommunications, transmissions, signals, or services provided by or through any cable television, fiber optic, telephone, satellite, microwave, data transmission, radio, internet based or wireless distribution network, system, or facility, or any part, accessory, or component, including any computer circuit, security module, smart card, software, computer chip, pager, cellular telephone, personal communications device, transponder, receiver, modem, electronic mechanism or other component, accessory, or part of any other device that is capable of facilitating the interception, transmission, retransmission, decryption, acquisition, or reception of any telecommunications, transmissions, signals, or services.

3. "Telecommunications service provider" means any of the following:

- a. a person or entity providing a telecommunications service, whether directly or indirectly as a reseller, including, but not limited to, a cellular, paging, or other wireless communications company or other person or entity which, for a fee, supplies the facility, cell site, mobile telephone switching office, or other equipment or telecommunications service;
- b. a person or entity owning or operating any fiber optic, cable television, satellite, internet based, telephone, wireless, microwave, data transmission, or radio distribution system, network, or facility; or
- c. a person or entity providing any telecommunications service directly or indirectly by or through any distribution systems, networks, or facilities.

Legal authority: MCL 380.1310b; MCL 750.157m, 750.219a

## Series 3000: Operations, Finance, and Property

### 3100 General Operations

#### 3116 *District Technology and Acceptable Use*

The Board will provide students, staff, volunteers, and other authorized users access to the District's technology resources, including its computers and network resources, in a manner that encourages responsible use. Any use of District technology resources that violates federal or state law is expressly prohibited.

##### A. Children's Internet Protection Act

The Board complies with the Children's Internet Protection Act ("CIPA") and directs its administration to:

1. Monitor minors' online activities and use technology protection measures on the District's computers with internet access to block minors' access to visual depictions that are obscene, constitute child pornography, or are harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
  - a. taken as a whole and as to minors, appeals to a prurient interest in nudity, sex, or excretion;
  - b. depicts, describes, or represents, in a patently offensive way as to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
  - c. taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
2. Use technology protection measures on the District's computers with internet access to block all access to visual depictions that are obscene or that constitute child pornography. The technology protection measures may be disabled by authorized personnel during adult use to enable access to bona fide research or for other lawful purposes. The Superintendent or designee will determine which District personnel are authorized to disable the protection measures.
3. Educate minors about appropriate online behavior, including interacting with other people on social networking websites and chat rooms, as well as cyberbullying awareness and response.
4. Prohibit access by minors to inappropriate matter on the internet.
5. Prohibit unauthorized access, including hacking and other unlawful online activity by minors.

6. Prohibit the unauthorized disclosure, use, and dissemination of personal identification information about minors.
7. Restrict minors' access to materials that are inappropriate for minors. The Board defines materials that are "inappropriate for minors" to include obscene depictions, child pornography, and any other material harmful to minors.
8. Encourage the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communication.

The Superintendent or designee will take steps necessary to implement this Policy and to otherwise comply with CIPA.

#### B. Acceptable Use Agreement

The Superintendent or designee will develop, review, and revise as necessary an acceptable use agreement that must be signed before a user is provided access to the District's technology resources. Different acceptable use agreements may be developed based on the user's status. At a minimum, the Superintendent or designee will develop an acceptable use agreement to be signed by each of the following groups:

- adult users, including employees, volunteers, and Board members;
- students in grades 7 and above and their Parent; and
- students in grades 6 and below and their Parent.

The acceptable use agreement must be consistent with this Policy and must include, at a minimum, all of the following:

1. A statement that:
  - a. use of District technology resources is a privilege that may be revoked at any time;
  - b. a user has no expectation of privacy when using District technology resources;
  - c. District technology resources use may be monitored by the District and that the use may be subject to FOIA or disclosure in litigation;
  - d. District technology resources may not be used to bully, harass, or intimidate others;
  - e. misuse of District technology resources may result in loss of access to the resources and potential disciplinary action; and
  - f. the District does not guarantee that the District's technology resources will be error free or uninterrupted.

2. Provisions to protect the integrity of District technology resources, including a requirement that each user only access the resources by using that user's assigned user name and password.
3. A list of what constitutes misuse of District technology resources.
4. A prohibition against:
  - a. accessing other user accounts or files without authorization;
  - b. conducting personal business or activities;
  - c. accessing pornography;
  - d. communicating inappropriately with students;
  - e. accessing or downloading confidential student information which the employee has no legitimate educational need to know; and
  - f. accessing or downloading unauthorized software or programs.
5. A requirement that users report any material that is threatening, harassing, or bullying.
6. A release of all claims and liability against the District for use of District technology resources.

#### C. District Personnel Use

District personnel must comply with Policies 4215 and 4216.

#### D. State Assessments

During the administration of state assessments (e.g., WIDA, M-STEP, etc.), unless otherwise permitted by this subsection, students and District personnel, including those individuals acting as test administrators, are prohibited from possessing, using, wearing, or otherwise accessing any electronic devices not being actively used for testing purposes when in an active testing session or while on a break when in an active testing session. Pictures, videos, or other communications regarding test content are prohibited during all testing and breaks.

For the purposes of this subsection, an "electronic device" includes any electronic device that can be used to record, transmit, or receive information not used for testing, including but not limited to computers, tablets, iPads, e-readers, smart watches (including Fitbits), smartphones and cell phones, Bluetooth headphones or smart earbuds, or smart glasses.

The Superintendent and building principals are authorized to develop additional building-level rules related to state assessments so long as those rules are not in conflict with this subsection.

## 1. Students

- a. Students shall leave all electronic devices outside of the testing room or shall power off all electronic devices and surrender them to the test administrator for collection prior to beginning the testing session.
- b. If an additional electronic device is medically necessary for a testing student, the device must be left with the test administrator, unless the student is required to possess the device, in which case the test must be administered to the student by a test administrator in a one-on-one setting and the student must be actively monitored at all times while testing.
- c. During the testing sessions or breaks, students may not access any additional websites or applications on a device used for testing.

## 2. Test Administrators

- a. Test administrators or other District personnel monitoring or troubleshooting the administration of state assessments must:
  - i. Ensure that all background applications and alternative websites are disabled on testing devices.
  - ii. Actively monitor students in the testing room and verify that students do not have access to additional electronic devices before, during, and after testing, including breaks.
  - iii. Refrain from disturbing the testing environment, including through texting, speaking, or using electronic devices for non-testing purposes (e.g., to complete other work). Test administrators must silence all electronic devices. Test administrators may wear a wearable electronic device (e.g., smart watch or Fitbit), but must ensure that the device is in airplane mode during test administration.
- b. Test administrators may use electronic devices to alert other personnel of issues or emergencies requiring assistance. Such other personnel may use their electronic devices for troubleshooting purposes but should exit the testing room when engaging in those communications.

## 3. Penalties

The failure to comply with this subsection may result, as applicable, in employee or student disciplinary action and such consequences as deemed necessary or appropriate by the Michigan Department of Education (e.g., invalidation of an individual student's test, or misadministration of the entire testing session and invalidation of all the students' tests).

## E. Public Access to Technology

1. Pursuant to the Michigan Library Privacy Act, each school library offering public access to the internet or a computer, computer program, computer network, or computer system (a “Qualifying School Library”) will limit minors to only use or view those terminals that do not receive material that is obscene, sexually explicit, or harmful to minors. Persons age 18 or older, or a minor accompanied by the minor’s Parent, may access a school library terminal that is not restricted from receiving such material, if any.
2. Only when a Qualifying School Library offers public access as described in subsection D.1., the District must designate at least 1 terminal that is not restricted from receiving such material and at least 1 terminal that is restricted from receiving such material. Library staff must take steps to ensure that minors not accompanied by a Parent do not access the unrestricted terminal. The Superintendent or designee will determine which employees will implement subsection D in each Qualifying School Library.
3. As used in this Policy, “terminal” means a device used to access the internet or a computer, computer program, computer network, or computer system.

Legal authority: 47 USC 254; MCL 397.602, 397.606

Date adopted: August 15, 2022

Date revised: March 20, 2023

Date revised: August 19, 2024

## **Series 5000: Students, Curriculum, and Academic Matters**

### **5200 Student Conduct and Discipline**

#### ***5208 Student Acceptable Use and Internet Safety Policy***

Student use of District technology is a privilege, not a right, and is governed by Policy 3116 and the applicable acceptable use agreement. As part of its Internet Safety Policy the District must implement the rules and procedures identified in Policy 3116. A student's failure to comply with Policy 3116 and the applicable acceptable use agreement may result in discipline or loss of technology privileges.

Students have no expectation of privacy in or right to continued use of District technology resources.

Date adopted: August 15, 2022

Date revised: August 19, 2024

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## BOARD AGENDA ITEM

Information/Discussion   X    
Future Action   X    
Action   X  

Item: CareerPrep 2030 - SchoolLinks

Submitted by: Sue Gardner



Date:   06/09/2025  

Recommended by: Joe Lienesch



Board Meeting Date:   06/16/2025  

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### RECOMMENDATION:

SchoolLinks is a dynamic College and Career Readiness platform that enhances the Educational Development Plan (EDP) process and boosts student engagement in Career and Technical Education (CTE). It equips students with tools to explore career pathways, connect with industry professionals, access internships, build talent portfolios, and track certifications—aligning their goals with coursework and post-secondary plans. The platform also fosters collaboration among students, educators, families, and industry partners to ensure strong support systems.

Aligned with CareerPrep 2030’s vision that all students graduate with an informed career plan, Kent ISD’s College and Career Readiness department aims to support the implementation of SchoolLinks countywide. This includes assisting local districts in implementing the platform and seeking reimbursement for related costs. The implementation of SchoolLinks in districts across Kent ISD, combined with College and Career Readiness professional development, will play a key role in preparing students for a competitive workforce and achieving the broader goals of CareerPrep 2030.

A Memo of Understanding (MOU) has been established as a collaborative framework between Kent Intermediate School District (Kent ISD) and the local school districts within its jurisdiction to support the implementation of CareerPrep 2030 and SchoolLinks. The purpose of this MOU is to enhance College and Career Readiness opportunities for all high school students, provide better access to CTE and “CTE-Like” programming, and explore career pathways. This includes the established process in the MOU for local school districts to seek reimbursement from Kent ISD for portions of the associated costs of implementing SchoolLinks in connection with implementing College and Career Readiness practices and growing CTE programming opportunities.

Approval is being sought to implement Kent ISD's SchoolLinks Intermediary Platform. This will connect Kent ISD’s SchoolLinks platform to the local districts' instances. Approval is also being requested for implementing the Platform One tool at MySchool@Kent.

### 2025-2026 SchoolLinks Implementation Costs:

- Platform One Implementation (MySchool@Kent): \$2,500.00
- Implementation Setup Costs: \$1,500.00
- Onsite SchoolLinks Training Days (1 Day): \$3,500.00
- Intermediary License: \$10,000.00

## **Annual Costs**

- **2025-2026 = \$ 18,125.00 (Including One-Time Costs)**
- 2026-2027 = \$13,520.00
- 2027-2028 = \$13,921.00

The goal is to add additional school districts to the MOU by 2030. Although districts are not required to partner in county-wide implementation, additional districts will begin participating each school year, based on their readiness and intent to participate. For long-term projections and budgeting, evaluating current Kent ISD local district enrollments from 6th grade through 12th grade provides a predictive maximum budget for implementing this across Kent ISD. Estimates do not include some of the initial implementation costs (Staff Training, Platform Customization, Setup Fees, etc.) or the 3% annual increase, as these costs will depend on the districts that choose to implement and the size of the school district's enrollment. However, this can provide a general estimate of what it would cost if all Kent ISD districts were fully implementing SchooLinks in 2025-2026.

### **Based on Current Pricing for 2025-26:**

- There are approximately 52,500 6th-12th grade students in Kent ISD
- \$7.40 Per/Student (Core Platform, Course Planning & Pathways, Work-Based Learning)
- Predictive Cost: Up to \$388,500.00 (Per/Year)

Currently, three Kent ISD local school districts are considering implementation for the 2025-2026 school year.

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**BOARD AGENDA ITEM**

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   x  

Item: Capital Outlay Equipment – Maintenance Vans

Submitted by: Russell Bray

Date:   6/6/25  

Recommended by: Kevin Philipps *KP*

Board Meeting Date:   6/16/25  

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**RECOMMENDATION:**

It is recommended that the Kent ISD School Board approve the purchase of two (2) 2025 GMC Savana Cargo Vans from Todd Wenzel Buick GMC for \$81,876.00, which reflects the current quote. Given the current market volatility, it is recommended that the board approve a 15% contingency to account for the possible cancellation of current quotes and price readjustments, totaling \$94,157.40.

This vehicle will be purchased using the MiDeal Extended Purchasing Program. The MiDeal program satisfies all of the bid requirements for the State of Michigan and allows us to purchase this equipment without doing our own bid process.

**BACKGROUND:**

These two (2) vans will be used to replace older Ford Transit vans, which will be reassigned within the Facilities Dept. This purchase was approved through the 2025-26 capital outlay process.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   x  

Item: Capital Outlay Equipment – Pool Vehicles

Submitted by: Russell Bray

Date:   6/6/25  

Recommended by: Kevin Philipps *KP*

Board Meeting Date:   6/16/25  

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### RECOMMENDATION:

It is recommended that the Kent ISD School Board approve the purchase of a 2025 GMC Acadia for \$50,427.64 and a 2025 GMC Yukon for \$103,332.24 from Todd Wenzel Buick GMC, which reflects the current quotes. Given the current market volatility, it is recommended that the board approve a 10% contingency to account for the possible cancellation of current quotes and price readjustments, totaling \$169,135.87.

This vehicle will be purchased using the MiDeal Extended Purchasing Program. The MiDeal program satisfies all of the bid requirements for the State of Michigan, allowing Kent ISD to purchase this equipment without doing our own bid process.

### BACKGROUND:

These two (2) vehicles will be used as additions to the pool vehicle fleet at Kent ISD. The request for the Yukon with a tow package will be used by the Agriscience program and the Applied Construction program to pull their program trailers. This purchase was approved through the 2025-26 capital outlay process.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   X  

Item: Educational Service Center AV System

Submitted by: Russell Bray

Date:   6/6/25  

Recommended by: Kevin Philipps *KP*

Board Meeting Date:   6/16/24  

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### RECOMMENDATION:

It is recommended that the Kent ISD board approve the purchase and installation of AV Systems for the ESC conference rooms from Buist Electrical Construction in the amount of \$241,250.10. This amount includes the base bid of \$229,762 and includes a 5% contingency to cover unforeseen circumstances and minor additions to the project as needed during installation.

### BACKGROUND:

Planning for the AV needs in the ESC has been a collaborative process between the IT and Facilities Departments with significant input and help from Ron Houtman.

Two contractors responded to the RFP for installation of these systems with some notable differences in equipment types specified to complete the work.

While the MOSS bid is lower than Buist Electrical (see attached), Buist's proposal offers a better user experience, better audio and video coverage throughout conference rooms, and a much easier interface for both users and support staff.

ESC project funds will be used to fund this purchase.

Attached:

- Bid Executive Summary prepared by Ron Houtman

# AV System Proposal Comparison: MOSS vs BUIST

Kent ISD Education Service Center - Thornapple, Coldwater, and Grand Rooms

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## EXECUTIVE SUMMARY

Both vendors propose Q-SYS-based control systems as requested. **Buist's proposal shows superior technical design** with appropriately sized displays and more comprehensive video distribution, while **MOSS offers a lower base price** but with less optimal display sizing and simpler video routing. **An audio coverage deficiency identified in Buist's Grand Room proposal which can be easily mitigated.**

### Key Differences:

- **Display Strategy:** Buist specifies larger, more appropriate displays (85" vs 86") with better room coverage
  - **Video Distribution:** Buist uses advanced IP-based video routing; MOSS uses simpler encoder/decoder approach
  - **Screen Sizing:** Buist's 165" diagonal screen for Grand Room is more appropriate for combined space usage
  - **Audio Coverage:** MOSS specifies adequate speaker count; Buist significantly under-specifies Grand Room speakers
  - **Pricing:** MOSS base bid \$200,460 vs Buist \$229,762
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## DETAILED ROOM-BY-ROOM COMPARISON

### THORNAPPLE ROOM

Component	MOSS	BUIST
Displays	(3) LG 86" UHD displays	(3) Sony 85" 4K displays
Display Mounts	(3) Chief LTM1U	(3) Chief LTM1U
Control System	Q-SYS Core 110f + licenses	Q-SYS Core 110f + licenses
Touch Panel	(1) Q-SYS 7" TSC-70-G3	(1) Q-SYS 10" TSC-101-G3
Wireless Mics	(4) Shure ULXD8 gooseneck, (2) handheld, (2) bodypack + charging	(4) Shure MXW8X gooseneck, (2) handheld, (2) bodypack + charging
Wireless Presentation	Kramer VIA-G03 + optional ClickShare	Barco ClickShare C-10

# AV System Proposal Comparison: MOSS vs BUIST

<b>Video Distribution</b>	Visionary Solutions encoders/decoders	Visionary Solutions encoders/decoders
<b>Audio Amplifier</b>	LEA Professional CONNECT352	Dynacord U120:1-US
<b>Speakers</b>	Owner-provided Atlas IED (reuse existing)	Owner-provided Atlas IED (4 total)
<b>Network Switch</b>	Netgear M4250-26G4XF-POE+	Netgear GSM4230P-100NAS
<b>Furniture</b>	Wall-mounted rack	AVFI Economy Podium with rack
<b>Room Subtotal</b>	\$45,997	\$59,919

## Key Differences:

- MOSS specifies 86" displays vs Buist's 85" (minimal difference)
- MOSS uses 7" touch panel vs Buist's 10" (better user experience with Buist)
- Different microphone systems (ULXD vs MXW)
- MOSS uses wall rack; Buist provides podium which is what was specified

## COLDWATER ROOM

Component	MOSS	BUIST
<b>Front Displays</b>	(2) LG 86" UHD displays	(2) Sony 85" 4K displays
<b>Rear Display</b>	(1) LG 65" UHD display	(1) Sony 65" 4K display
<b>Control System</b>	Uses existing Q-SYS Core 110f	Uses existing Q-SYS Core 110f
<b>Touch Panel</b>	(1) Q-SYS 7" TSC-70-G3	(1) Q-SYS 10" TSC-101-G3
<b>Wireless Mics</b>	Same as Thornapple	Same as Thornapple
<b>Video Distribution</b>	Visionary Solutions encoders/decoders	Visionary Solutions encoders/decoders
<b>Audio Amplifier</b>	LEA Professional CONNECT352	Dynacord U120:1-US
<b>Speakers</b>	Owner-provided Atlas IED (reuse existing)	Owner-provided Atlas IED (4 total)
<b>Furniture</b>	Uses existing rack	AVFI Economy Podium with rack
<b>Room Subtotal</b>	\$40,061	\$48,107

# AV System Proposal Comparison: MOSS vs BUIST

## Key Differences:

- Similar equipment specifications
- MOSS reuses existing rack; Buist provides new podium which is preferable

## GRAND ROOM (Combined Space)

Component	MOSS	BUIST
<b>Projection</b>	Epson 5200 lumen laser projector	Panasonic PT-VMZ51U7 5200 lumen
<b>Screen</b>	Da-Lite 60" x 96" tensioned	<b>Draper 165" diagonal ALR screen</b>
<b>Wall Displays</b>	(6) LG 86" UHD displays	(2) Sony 75" + (3) Sony 85" displays
<b>Control System</b>	Q-SYS Core 110f + licenses	Q-SYS Core 110f + licenses
<b>Touch Panels</b>	(2) Q-SYS 7" TSC-70-G3	(1) Q-SYS 10" TSC-101-G3
<b>PTZ Camera</b>	Sony 4K PTZ + ceiling mount	Sony PTZ SRGX400/4L
<b>Recording System</b>	Lumens LC200 capture system	AJA HELO PLUS recorder/streamer
<b>Wireless Mics</b>	(8) gooseneck, (4) handheld, (4) bodypack	(8) gooseneck, (4) handheld, (4) bodypack
<b>Audio Amplifier</b>	LEA Professional 4-channel	Owner-provided Powersoft Mezzo
<b>Speakers</b>	<b>(16) Atlas IED ceiling speakers</b>	<b>(12) Owner-provided Atlas IED</b>
<b>Furniture</b>	Middle Atlantic rack cabinet	(2) AVFI Economy Podiums + (2) Middle Atlantic racks
<b>Room Subtotal</b>	\$101,090	\$121,736

**Critical Differences:** ★ Buist's 165" diagonal screen is significantly more appropriate for the combined Grand Room space ⚠ Buist under-specifies speaker coverage for Grand Room

# AV System Proposal Comparison: MOSS vs BUIST

## BILL OF MATERIALS COST COMPARISON

### Base Bid Costs (Equipment + Labor)

Room	MOSS	BUIST	Difference
Thornapple	\$45,997	\$59,919	BUIST +\$13,922
Grand Room	\$101,090	\$121,736	BUIST +\$20,646
Coldwater	\$40,061	\$48,107	BUIST +\$8,046
Support Terms	\$6,072	-	MOSS +\$6,072
PLM Bond	\$1,401	\$1,781	BUIST +\$380
<b>TOTAL BASE</b>	<b>\$194,621</b>	<b>\$231,543</b>	<b>BUIST +\$36,922</b>
w/ Shipping	\$200,460	\$229,762	BUIST +\$29,302

## AUDIO COVERAGE ANALYSIS

### Speaker Coverage Requirements

For optimal audio coverage in conference/board meeting environments, industry standards recommend:

- **Maximum speaker spacing:** 20-25 feet on center
- **Coverage area per speaker:** ~300-400 sq ft
- **Grand Room combined space:** Estimated 2,400+ sq ft requiring **minimum 16 speakers**

### Coverage Comparison by Room:

#### Thornapple Room

- **MOSS:** Reuses existing owner-provided speakers (quantity not specified but adequate based on room size)
- **BUIST:** 4 owner-provided Atlas IED speakers (likely adequate for single room)
- **Assessment:** Both appear adequate for room size

#### Coldwater Room

- **MOSS:** Reuses existing owner-provided speakers (quantity not specified)
- **BUIST:** 4 owner-provided Atlas IED speakers
- **Assessment:** Both appear adequate for room size

# AV System Proposal Comparison: MOSS vs BUIST

## Grand Room (POTENTIAL ISSUE)

- **MOSS: (16) Atlas IED FAP62T ceiling speakers** ★ OPTIMAL COVERAGE
- **BUIST: (12) Owner-provided Atlas IED speakers** ⚠️ INSUFFICIENT COVERAGE

## Audio Coverage Assessment:

MOSS provides superior audio coverage specification, particularly in the Grand Room where 16 speakers will ensure proper coverage for the combined space. Buist's 12-speaker count is inadequate for a room of this size and will result in dead zones and uneven audio distribution, but this could be easily modified using existing speakers from storage.

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## TECHNICAL ANALYSIS

### Control Systems

Both vendors properly specify Q-SYS as the main control system as requested.

### Display Sizing Analysis

- **Thornapple/Coldwater:** Minimal difference (86" vs 85")
- **Grand Room: Buist's approach is superior**
  - 165" diagonal projection screen vs 60"x96" (much better for combined room usage)
  - More strategic display placement for divisible room functionality

### Video Distribution

- **MOSS:** Standard Visionary Solutions IP-based approach
- **BUIST:** More sophisticated IP routing with better integration

### Audio Systems

- **MOSS:** Proper speaker coverage across all rooms, especially Grand Room
  - **BUIST:** Under-specified speaker coverage in Grand Room (critical deficiency)
  - Both specify appropriate wireless microphone systems
-

# AV System Proposal Comparison: MOSS vs BUIST

## BUSINESS TERMS COMPARISON

Aspect	MOSS	BUIST
Warranty	3-year parts and labor	1-year workmanship + manufacturer warranty
Pricing Validity	7 days (expires Jun 5, 2025)	45 days from bid date
Project Timeline	Not clearly specified	Thornapple July 2025, others March 2026
Payment Terms	50% down, progress billing	Standard terms with T&M potential
Change Orders	Standard T&M rates	10% max markup on hardware additions

## ALTERNATES/ADD-ONS AVAILABLE

### MOSS Alternates

- KS-1: Higher-end projector (+\$14,025)
- KS-2: Additional 65" display (+\$1,250)
- KS-3: Document camera (+\$8,447)
- KS-4: 5-year service contract (+\$9,982)
- KS-5: Remove PTZ/recording (-\$9,150)
- KS-6: Motorized screens for Thornapple (+\$24,822)

### BUIST Alternates

- KS-1: Upgraded projector/mount (+\$18,475)
- KS-2: Additional 65" display (+\$3,207)
- KS-3: Document camera (+\$5,843)
- KS-5: Remove PTZ/recording (-\$5,653)
- KS-6: Projector upgrade for Thornapple (+\$9,153)

## CRITICAL FINDINGS & RECOMMENDATIONS

### Audio Coverage Deficiency - BUIST

⚠ **ISSUE:** Buist's specification of only 12 speakers for the Grand Room is **inadequate for proper audio coverage**. The combined space requires a minimum of 16 speakers to eliminate dead zones and ensure even

# AV System Proposal Comparison: MOSS vs BUIST

sound distribution for board meetings and large presentations. This could easily be mitigated by using speakers we have on hand from removing existing speakers from previous rooms.

## Display Strategy - BUIST SUPERIOR

Buist's 165" diagonal screen is significantly more appropriate for the combined Grand Room usage compared to MOSS's smaller screen.

## Overall Technical Assessment:

### MOSS Strengths:

- Proper audio coverage (16 speakers in Grand Room)
- Lower overall cost
- 3-year comprehensive warranty
- Adequate technical specifications

### BUIST Strengths:

- Superior display strategy and screen sizing
- More sophisticated video distribution
- Better furniture/podium solutions
- Larger touch panels (10" vs 7")

### BUIST Weaknesses:

- **Inadequate speaker coverage in Grand Room - can be mitigated**
- Higher cost
- Shorter warranty period

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## FINAL RECOMMENDATION

### HYBRID APPROACH RECOMMENDED

**Primary Recommendation:** Request **BUIST to revise their proposal to include 16 speakers minimum in the Grand Room** to match proper coverage requirements. This addresses the critical audio deficiency while maintaining their superior display and video design. This should be able to be done without additional cost, as they are using customer provided equipment.

**Alternative:** If Buist cannot modify their speaker count, **MOSS provides the more technically sound overall solution** despite the smaller screen size, as proper audio coverage is critical for conference room functionality.

### Cost Impact Analysis:

# AV System Proposal Comparison: MOSS vs BUIST

Adding 4 additional speakers to Buist's proposal would likely add \$0-100 (wire) to their bid, still maintaining their technical advantages while resolving the audio coverage issue.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   x  

Item: Empower U North Renovation Change Order

Submitted by: Russell Bray

Date:   05/20/2025  

Recommended by: Kevin Philipps *KP*

Board Meeting Date:   06/16/2025  

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### RECOMMENDATION:

It is recommended that the Kent ISD board approve a change order to the Empower U North remodeling in the amount of \$211,421.

### BACKGROUND:

This change order covers the addition of an ADA ramp to the north entrance, a sidewalk to State Street, and an on-site shed for facilities and program storage. Center Program project funds will be used to fund this work.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   x  

Item: Precision Machining CNC Milling Machine

Submitted by: Russell Bray

Date:   5/23/25  

Recommended by: Kevin Philipps *KP*

Board Meeting Date:   6/16/25  

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### RECOMMENDATION:

It is recommended that the Kent ISD School Board approve the purchase of a CNC Milling Machine from Gerotech for the KCTC Precision Machining program in the amount of \$106,960.00.

### BACKGROUND:

As we continue to enhance our curriculum and provide our students with the best possible training, it has become evident that we need to incorporate a machine capable of 5-axis machining. This technology is increasingly becoming the standard in the industry, and currently, we do not have such a machine in our facility. The quoted machine is specifically available to educational institutions as an introductory step into 5-axis CNC machining and training. By acquiring this machine, we will not only improve our operational efficiency, but also equip our students with the skills and knowledge necessary to thrive in a competitive job market. Capital Outlay funds will be used for this purchase.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   X  

Item: Lincoln School Courtyard/Playground

Submitted by: Russell Bray

Date:   6/6/25  

Recommended by: Kevin Philipps *KP*

Board Meeting Date:   6/16/25  

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### RECOMMENDATION:

It is recommended that the Kent ISD board approve renovations to the Lincoln School Courtyard by Sinclair Recreation totaling \$440,409.05, including an 8% contingency to address unforeseen issues during excavation and drainage management.

Phase One	\$369,338.36
Phase Two	\$38,448.63
Subtotal	\$407,786.99
Contingency at 8%	\$32,622.96
<b>Total</b>	<b>\$440,409.95</b>

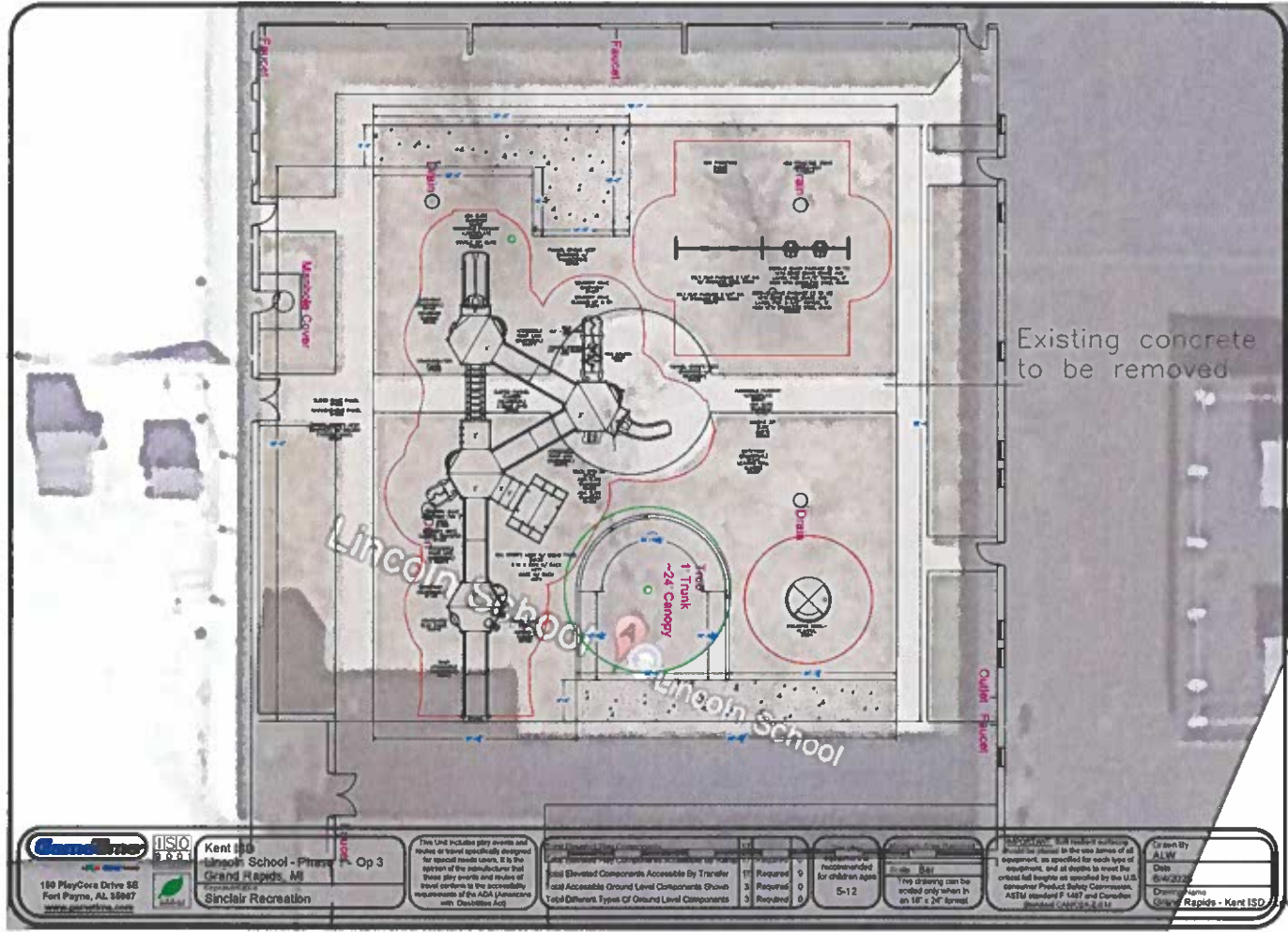
### BACKGROUND:

Design for the Lincoln School Courtyard includes elements to meet the needs of all learners in the building, including accessible swings and spinning units. The primary structure is wheelchair accessible, including multiple climbing options and many interactive elements.

Playground equipment as well as play surface and equipment installation are covered using the MiDeal Extended Purchasing Program.

Attached:

- Phase 1 Quote
- Phase 2 Quote



<p>160 PlayCora Drive SE Fort Payne, AL 35967 www.camelotinc.com</p>		<p><b>Kent ISD</b> Lincoln School - Phase Grand Rapids, MI Sinclair Recreation</p>	<p><b>Op 3</b></p> <p>This Unit includes play events and routes at varied specifically designed for special needs users. It is the opinion of the manufacturer that these play events and routes of travel conform to the accessibility requirements of the ADA (Americans with Disabilities Act)</p>	<p><b>Unit Details - Types of Components</b></p> <table border="1"> <tr> <td>Unit Details - Types of Components</td> <td>Required</td> <td>0</td> </tr> <tr> <td>Unit Details - Types of Components</td> <td>Required</td> <td>0</td> </tr> <tr> <td>Unit Details - Types of Components</td> <td>Required</td> <td>0</td> </tr> </table>	Unit Details - Types of Components	Required	0	Unit Details - Types of Components	Required	0	Unit Details - Types of Components	Required	0	<p>Equipment is recommended for child on ages 5-12</p>	<p>This drawing can be scaled only when in an 18" x 24" format</p>	<p>SECTION 01-60-00-00 Equipment shall be installed in the case James of all equipment, as specified for each type of equipment, and all details to meet the current fall heights as specified by the U.S. Consumer Product Safety Commission, ASTM standard F 1487 and Canadian standard CAN/CSA Z 614</p>	<p>Drawn By ALW Date 6/4/2013 Checked Name City Grand Rapids - Kent ISD</p>
Unit Details - Types of Components	Required	0															
Unit Details - Types of Components	Required	0															
Unit Details - Types of Components	Required	0															



GameTime c/o Sinclair Recreation  
 176 E Lakewood Blvd  
 Holland, MI 49424  
 Ph: 800-444-4954  
 Fax: 616-392-8634

06/04/2025  
 Quote #  
 107720-01-05

## Lincoln School - 2025 Playground Proposal - Option Three - Phase One

Kent Intermediate Schools  
 Attn: Russell Bray  
 860 Crahen Ave NE  
 Grand Rapids, MI 49525  
 United States  
 russellbray@kentisd.org

Ship to Zip 49525

Quantity	Part #	Description	Unit Price	Amount
640	INSTALL	Installation - Furnish and install concrete pads	\$12.00	\$7,680.00
6070	INSTALL	Installation - Excavation with removal of spoils to a depth of 6" for new turf surfacing- Includes lowering of existing manholes and removal of ~740 square feet of existing concrete	\$3.25	\$19,727.50
1	INSTALL	Installation - Installation of proposed GameTime equipment into courtyard area- Does not include site restoration or landscaping.	\$53,850.00	\$53,850.00
61	INSTALL	Installation - Furnish and install concrete curb	\$42.00	\$2,562.00
5400	TURF	GT-Impax - Artificial Turf surfacing- Includes supply and installation of crushed stone subbase.	\$28.50	\$153,900.00
1	6264	GameTime - Inclusive Whirl - Playful	\$16,933.00	\$16,933.00
1	RDU	GameTime - Swings with Seats	\$5,874.00	\$5,874.00
		(1) 12583 -- Ada Primetime Swing Frame, 3 1/2" Od		
		(1) 12584 -- Ada Primetime Swing Aab, 3 1/2" Od		
		(2) SS8558 -- 3 1/2" Zero-G Chair (5-12)-Stainless		
		(2) SS8910 -- Belt Seat 3 1/2" /8' W/Clevis		
1	RDU	GameTime - Custom ramped unit for 5-12 year olds	\$161,915.00	\$161,915.00
		(1) 3903 -- Hypentic Wheel 12" 2S		
		(1) 3905 -- Bells 12" 1S		
		(1) 3969 -- Pond Explorer Sensor 20" one sided		
		(1) 4871 -- 3-in-A-Row with back 11" Gizmo		
		(1) 4874 -- Maze with back Panel 11" Gizmo		
		(4) 16465 -- Slide Transfer (Ada)		
		(1) 16700 -- Ada49" Sq Punch Steel Deck		
		(1) 80612 -- Deck Curb		
		(2) 80687 -- Handhold/Kick Plate Pkg		
		(4) 90005 -- Two Piece Hex Deck, Ada Ramp Access		
		(1) 90105 -- 3'-6"/4' Schooner Climber		
		(1) 90176 -- Ada Crow'S Nest W/ Gizmo		
		(1) 90184 -- Funnel Crow'S Nest W/Mold St Whl, Bar		
		(1) 90185 -- Funnel Crow'S Nest Thunderring W/Bar		
		(1) 90186 -- Ashiko & Djembe Panel		
		(1) 90251 -- 3' Leaning Wall Climber		





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 107720-01-05

## Lincoln School - 2025 Playground Proposal - Option Three - Phase One

Quantity	Part #	Description	Unit Price	Amount
	(2)	90264 -- 6' Upright, Alum		
	(3)	90265 -- 7' Upright, Alum		
	(7)	90266 -- 8' Upright, Alum		
	(3)	90267 -- 9' Upright, Alum		
	(3)	90268 -- 10' Upright, Alum		
	(1)	90509 -- 5' Double Zip Slide, Std Dk		
	(1)	90610 -- Contoured Panel (Above)		
	(1)	90653 -- 3'-6"/4'-0" Zip Swerve Slide Left		
	(1)	90673 -- Ramp (Guardrail)		
	(1)	90674 -- Std Access Ramp Link 3 Dk Gr		
	(1)	90676 -- Std Access Ramp Link Gr 2'-6" & 3'		
	(1)	90677 -- Std Access Ramp Link Gr 3'-6" & 4'		
	(1)	90791 -- Sloped Funner Climber Guardrail (Dbl)		
	(1)	91136 -- Funnel Crows Nest Telescope Bar		
	(3)	91146 -- Entryway - Guardrail		
	(1)	91374 -- PS Sensory Wave Up & On (3' & 3'6")		
	(1)	91427 -- PS Sensory Wave Challenge Transfer 2'		
	(1)	91457 -- Sensory Wave Entryway		
	(1)	91458 -- Sensory Wave Entryway for 2' Deck		
	(1)	91550 -- Maracabasas Panel		
	(1)	91731 -- Rock with Me 2' Deck		
	(1)	91805 -- Communication Board		
	(1)	91981 -- Slider Game Panel		
	(8)	G90262 -- 4' Upright, Galv		
	(1)	G90265 -- 7' Upright, Galv		
	(3)	G90266 -- 8' Upright, Galv		
	(1)	G90267 -- 9' Upright, Galv		
	(3)	G90268 -- 10' Upright, Galv		
	(2)	G90269 -- 11' Upright, Galv		
Contract: OMNIA #2017001134			<b>Sub Total</b>	\$422,441.50
			<b>Discount</b>	(\$56,703.14)
			<b>Freight</b>	\$3,600.00
			<b>Total</b>	<b>\$369,338.36</b>





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06/04/2025  
Quote #  
107720-01-05

## Lincoln School - 2025 Playground Proposal - Option Three - Phase One

This quotation is subject to policies in the current GameTime Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases to be supported by your written purchase order made out to GAMETIME C/O SINCLAIR RECREATION. **A 2.5% PROCESSING FEE WILL BE ADDED TO ALL ORDERS PAID VIA CREDIT CARD.**

Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales tax will be added at time of invoicing unless a tax exemption certificate is provided at time of order entry.

Payment terms: Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Shipment: Order shall ship within 6-8 weeks after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

Installation: Shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. Payment terms for installation is Net 10 Days.

**NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE. THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS, UNLESS SPECIFICALLY LISTED IN ABOVE QUOTE.**

Exclusions: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders, drainage provisions, or any local/municipal permits or paperwork that may be required.



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06/04/2025  
 Quote #  
 107720-01-05

## Lincoln School - 2025 Playground Proposal - Option Three - Phase One

**Acceptance of quotation:**

Accepted By (printed): \_\_\_\_\_

P.O. No: \_\_\_\_\_

**Please make P.O.s out to GameTime C/O Sinclair Recreation**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Purchase Amount: \$369,338.36

**REQUIRED ORDER INFORMATION:**

Bill To: \_\_\_\_\_

Ship To: \_\_\_\_\_

Contact: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Tel: \_\_\_\_\_

Tel: \_\_\_\_\_

(For Accounts Payable)

(To call before delivery)

Email: \_\_\_\_\_

Email: \_\_\_\_\_

COLOR SELECTIONS: \_\_\_\_\_

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_ (PLEASE PROVIDE A COPY OF CERTIFICATE)

NOTE: IF INSTALLATION IS BEING QUOTED, THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS. PRICING VALID FOR 30 DAYS FROM THE DATE OF QUOTATION UNLESS OTHERWISE NOTED. ANY MODIFICATIONS TO AN ACCEPTED QUOTATION MUST BE DOCUMENTED IN WRITING OR WITH A NEW OR SEPARATE QUOTE. VERBAL MODIFICATIONS TO PREVIOUSLY SIGNED QUOTES WILL NOT BE ACCEPTED.



**BOARD AGENDA ITEM**

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   X  

Item: Beltline Campus Signage

Submitted by: Russell Bray

Date: 06/06/2025

Recommended by: Kevin Philipps **KP**

Board Meeting Date: 06/16/2025

**RECOMMENDATION:**

It is recommended that the Kent ISD board approve the replacement of the Beltline Campus exterior signage in the amount of \$287,729.40. This amount includes Valley City Sign’s proposal totaling \$274,028.00 and a 5% contingency to cover unforeseen issues discovered during existing sign removal and installation.


**BACKGROUND:**

Existing signage on the Beltline campus is aged and past end-of-life. Rebranding work over the past few years has developed a new signage standard that has been implemented at other Kent ISD locations, including Lincoln Campus and Empower U sites.

Valley City Sign was awarded the previous design/installation competitive bid for initial signage work at other locations. To maintain design consistency, it is recommended that the ISD honors the previous competitive bid process in the awarding of this contract.

Planning for this project has included consultation with the Communications Department and the Assistant Superintendent of Career and Talent Development.

June 9, 2025

**TO:** Dr. Ron Gorman, Superintendent  
**FROM:** Kevin Philipps   
**RE:** June Budget Amendment

It's the time of year for the final amendment to the 2024-25 budgets. The first amendment was completed last December and the second amendment was completed in April. This last amendment allows us to make final adjustments before the audit is completed in the fall. With an approximate \$420 million budget and so much of the funds coming from different state and federal sources, tracking this budget is complex and challenging. Behind the strong leadership of Dennis and hard work of his team, they have done a great job solidifying the projected budget for the various funds.

Compared to the April budget amendment, there are two significant changes I would like to highlight:

- **Property Tax Collections:** Property tax collections were reduced by \$967,800 from the April amendment. On a total collection of approximately \$185 million, it only represents a 0.5% reduction. We made the adjustment as a result of comparing actual collections to the percentage we normally have collected by the end of May.
- **Great Start Readiness Grant:** Compared to the April amendment, we made a significant reduction to GSRP revenue based on the actual numbers of student slots filled as of March 1, which is the state's "count day" for GSRP. Revenue was reduced by \$6.6 million, but expenses/distributions were only reduced by \$5.4 million, leaving a \$1.2 million shortfall that has to be covered by general fund dollars. The primary reason for the shortfall was staffing for our LEA direct run programs based on the anticipated student counts at the beginning of the year, which were much higher than actual student counts ended up being. This resulted in several classrooms well below the normal 16:1 student/teacher ratio (less efficient on teachers and associate teacher costs), as well as carrying additional early childhood specialist positions that support classrooms than was needed. These additional costs make up the majority of the \$1.2 million shortfall for the current year.

Below is a summary of the projected changes in fund balance, as well as major revisions since the April amendment for each fund.

## General Fund

- **Projected decrease in fund balance of \$430,976** (down from \$798,468 increase in April)

Major revisions from April amendment:

- Reduction in GSRP revenue: \$6,646,907
- Reduction in GSRP expense: \$5,435,518
  - **General Fund dollars used to cover GSRP grant: \$1,211,389**
- Reduction in the WM Teacher Collaborative grant (revenue & expense): \$1,905,246
- **Projected ending fund balance: \$9,641,626 (11.3%)**

## Special Education

- **Projected increase in fund balance of \$2,956,891** (down from \$3,480,712 in April)

Major revisions from April amendment:

- Decrease in property tax collections: \$572,600
- Increase in investment earnings: \$164,100
- Increase in contracted Transportation Expense: \$430,300
- Increase in Transportation Revenue: \$325,289
- **Projected ending fund balance: \$20,960,335 (11.5%)**

## Special Education Center Programs

- **Projected fund balance of \$768,449** (up from \$311,861 in April)

Major revisions from April amendment:

- Reduction in total revenues: \$216,017
- Reduction in salaries/wages: \$437,521
- Reduction in employee benefits: \$190,808

## Career Technical Education

- **Projected increase in fund balance of \$3,472,156** (up from \$3,352,292 in April)

Major revisions from April amendment:

- Decrease in property tax collections: \$150,000
- Reduction in Capital Outlay budgets: \$362,023
- **Projected ending fund balance: \$24,665,510 (67.8%)**



## Cooperative Education

- **Projected decrease in fund balance of \$89,421 (down from increase of \$42,090 in April)**

Major revisions from April amendment:

- MySchool revenue from locals down \$144,700
- **Projected ending fund balance: \$3,107,734 (55.7%)**

## Community Service Fund

This fund is where the enhancement dollars are budgeted. It will always net to zero as 100% of the money is paid to locals. The total revenue and expenditures are projected to be \$29,907,599, down from \$30,055,939 in April.

## Capital Projects

**General Capital Projects:** *Projected decrease to fund balance of \$842,917, down from \$1,280,408 in April. Ending fund balance of \$1,261,514.*

- ESC renovation project timing adjustment reduced budget by \$627K. Expenses will shift to 2025-26.
- Addition of budget for PA system upgrade at conference center: \$101K

**Special Education Capital Projects:** *Projected decrease to fund balance of \$111,033, down from \$872,862 in April. Ending fund balance of \$5,129,435.*

- Reductions to budgets for Empower U North (\$190K), Pine Grove Card Readers (\$125K) Pine Grover Security Cameras (\$100K), Empower U South office (\$85K), and KEC Beltline Generator (\$75K). The capital project holding account was also reduced (\$295K).

**Career Technical Education Capital Projects:** *Projected decrease to fund balance of \$176,227, down from \$265,102 in April. Ending fund balance of \$2,646,034*

- Reduction to budget for Knapp campus exterior signage (\$100K). Expense shifting to 2025-26.

As always, if you have any questions or would like additional information, please let me know.

KP/kg

**Resolution for Adoption by the School Board of Kent Intermediate School District  
Amendment for General Education Appropriation.**

Resolved, That the General Education appropriations for Kent Intermediate School District for the fiscal year  
2024-25 is amended as follows:

**REVENUE: Decreased estimated revenue by \$9,392,131 with the following adjustments.**

REVENUE		April Amended Budget	Change	June Revised Budget
0111	0111 PROPERTY TAX LEVY	2,908,700	(15,290)	2,893,410
0114	0114 TIFA	-	-	-
0119	0119 PENALTY/INTEREST DELQ TAX	4,700	-	4,700
0128	0128 REVENUE IN LIEU OF TAXES	21,000	500	21,500
0129	0129 OTHER TAXES	1,847,993	-	1,847,993
0151	0151 EARNINGS ON INVEST & DEPO	688,100	878,400	1,566,500
0191	0191 RENTALS	14,378	-	14,378
0192	0192 PRIVATE CONTRIBUTIONS	387,755	12,500	400,255
0199	0199 MISCELLANEOUS LOCAL REVEN	459,975	(1,461)	458,514
0212	0212 RESTRICTED REVENUES	291,600	-	291,600
0311	0311 STATE-UNRESTRICTED	2,883,952	-	2,883,952
0312	0312 STATE-RESTRICTED	72,753,012	(7,925,779)	64,827,233
0315	0315 STATE-RESTR-SUBGRANT	298,000	-	298,000
0321	0321 STATE-PMTS IN LIEU OF TAX	48,855	-	48,855
0413	0413 FED-RESTRICTED	186,539	(14,818)	171,721
0414	0414 FED-RESTR-THRU MI	7,252,478	(2,359,394)	4,893,084
0415	0415 FED-RESTR-THRU OTH GOVT	163,526	-	163,526
0417	0417 FED-RESTR-THRU OTH ISD/SC	1,004,903	-	1,004,903
0419	0419 FED-OTHER REVENUE	230,056	23,111	253,167
0511	0511 TUITION FROM OTHER PUBLIC S	144,066	-	144,066
0518	0518 COMP RCD IN PMNT OF SER T	496,850	(152)	496,698
0519	0519 OTH DISTRI RCVD FR OTH PU	134,297	6,904	141,201
0597	0597 OTH FIN SOURCES-SBITA'S	405,609	156,354	561,963
0611	0611 FUND MOD-FR FUND 11 GEN	154,514	231	154,745
0622	0622 FUND MOD-FR FUND 22	1,504,163	(16,660)	1,487,503
0626	0626 FUND MOD-FR FUND 26 CTE	3,139,888	(136,577)	3,003,311
0627	0627 FUND MOD-FR FUND 27 COOP	-	-	-

**Total Revenue**

**97,424,909**

**(9,392,131)**

**88,032,778**

**EXPENSES - Decreased the estimated expenses by \$8,162,687**

EXPENSES		April Amended Budget	Change	June Revised Budget
112	112 MIDDLE SCHOOL/JUNIOR HIGH	500	-	500
113	113 HIGH SCHOOL	364,961	(6,153)	358,808
118	118 PRE-SCHOOL	17,282,176	(4,188,134)	13,094,042
119	119 SUMMER SCHOOL	-	-	-
122	122 SPECIAL EDUCATION	19,494	(11,940)	7,554
125	125 COMPENSATORY EDUCATION	59,720	17,356	77,076
127	127 VOCATIONAL EDUCATION	15,501	(12,324)	3,177
131	131 BASIC ADULT/CONTINUING EDUC	930,313	42,885	973,198
132	132 SECONDARY ADLT/CONTINUING EDU	358,600	139	358,739
135	135 OCCUPA TRAIN/UPGRADING RET	191,301	44,699	236,000
211	211 TRUANCY/ABSENTEEISM SERVIC	419,458	663	420,121
212	212 GUIDANCE SERVICES	2,516,223	(20,554)	2,495,669
213	213 HEALTH SERVICES	16,988	(6,312)	10,676
214	214 PSYCHOLOGICAL SERVICES	5,200	(4,800)	400
215	215 SPEECH PATHOLOGY/AUDIOLOG	15,199	(10,524)	4,675
216	216 SOCIAL WORK SERVICES	267,759	(97,704)	170,055
217	217 VISUAL AID SERVICES	3,158	(2,808)	350
219	219 OTHER PUPIL SUPPORT SERVIC	7,366	(4,632)	2,734
221	221 IMPROVEMENT OF INSTRUCTION	12,562,515	99,202	12,661,717
222	222 EDUCATIONAL MEDIA SERVICES	350	(250)	100
225	225 TECHNOLOGY ASSISTED INSTRU	441,832	(6,042)	435,790
226	226 SUPERVIS/DIR OF INSTRUCT S	2,793,347	(176)	2,793,171
227	227 ACADEMIC STUDENT ASSESSMENT	243,666	11,869	255,535
229	229 OTHER INSTRUCTIONAL STAFF	19	-	19
231	231 BOARD OF EDUCATION	194,853	(15,200)	179,653
232	232 EXECUTIVE ADMINISTRATION	771,793	(466)	771,327
233	233 GRANT WRITER/GRANT PROCURE	219,651	(2,908)	216,743
249	249 OTHER SCHOOL ADMINISTRATION	550	6,148	6,698
252	252 FISCAL SERVICES	1,092,269	(447,247)	645,022
257	257 INTERNAL SERVICES	136,560	(6,139)	130,421
259	259 OTHER BUSINESS SERVICES	73,483	13,468	86,951
261	261 OPERATING BUILDING SERVICE	1,564,189	(90,314)	1,473,875
266	266 SECURITY SERVICES	532,495	3,982	536,477
271	271 PUPIL TRANSPORTATION SERVI	623,971	(90,894)	533,077
281	281 PLAN RESEARCH DEVELOP & EV	1,542,580	(35)	1,542,545
282	282 COMMUNICATION SERVICES	1,263,307	(54,928)	1,208,379
283	283 STAFF/PERSONNEL SERVICES	907,164	(58,689)	848,475
284	284 SUPPORT SERVICES TECHNOLOG	1,131,562	211,562	1,343,124
285	285 PUPIL ACCOUNTING	732,074	(68,770)	663,304
289	289 OTHER CENTRAL SERVICES	525,949	(830)	525,119
311	311 COMMUNITY SERVICES DIRECTI	511,358	32,634	543,992

321	321 COMMUNITY RECREATION	-	-	-
331	331 COMMUNITY ACTIVITIES	3,665,055	(1,846,320)	1,818,735
361	361 WELFARE ACTIVITIES	179,704	23,891	203,595
391	391 OTHER COMMUNITY SERVICES	-	-	-
411	411 PAYMNTS TO OTH P S IN MICH	20,013,726	570,374	20,584,100
445	445 PAYMENTS TO NOT FOR PROFIT	19,072,639	(2,196,933)	16,875,706
456	456 BUILDING IMPROVEMENT SERVI	-	-	-
511	511 DEBT SERVS-LONG TERM-PRINC	230,538	78,951	309,489
611	611 FUND MODIFICATIONS	154,514	231	154,745
621	621 FUND MOD-TO FUND 21 SE CEN	214,971	(675)	214,296
626	626 FUND MODIFICATIONS	735,600	(15,800)	719,800
627	627 FUND MODIFICATIONS	520,240	(52,240)	468,000
641	641 FUND MODIFICATIONS	1,500,000	-	1,500,000

**Total Expenses**

**96,626,441**

**(8,162,687)**

**88,463,754**

**Three Year Trend Analysis  
GENERAL FUND**

Year ending:	2023-24	2024-25	2024-25	2024-25	%
	Actual	Original	Apr Amend	Jun Amend	chg
<b>Revenue:</b>					
Local sources	7,105,045	6,724,719	6,624,201	7,498,850	13.20%
State sources	57,106,122	63,652,291	75,983,819	68,058,040	-10.43%
Federal sources	4,267,852	4,283,792	8,837,502	6,486,401	-26.60%
Interdistrict	2,107,530	893,591	775,213	781,965	0.87%
<b>Total revenues</b>	<b>70,586,549</b>	<b>75,554,393</b>	<b>92,220,735</b>	<b>82,825,256</b>	<b>-10.19%</b>
<b>Expenditures:</b>					
<b>Instruction:</b>					
Basic programs	12,741,158	15,429,533	17,647,637	13,453,350	-23.77%
Student instruc & added needs	29,348	39,540	94,715	87,807	-7.29%
Adult continuing ed	1,050,126	1,263,393	1,480,214	1,567,937	5.93%
<b>Supporting services:</b>					
Pupil services	4,118,086	2,885,316	3,251,351	3,104,680	-4.51%
Instructional staff	8,879,200	15,608,808	16,041,729	16,146,332	0.65%
General administration	834,095	871,149	1,186,297	1,167,723	-1.57%
School administration	500	1,000	550	6,698	1117.82%
Business services	733,002	705,080	1,302,312	862,394	-33.78%
Operation and maintenance	2,058,302	2,111,231	2,096,684	2,010,352	-4.12%
Transportation services	404,204	440,749	623,971	533,077	-14.57%
Central services	4,699,196	5,383,876	6,102,636	6,130,946	0.46%
Other services	-	-	-	-	-
Community services	1,749,978	1,550,931	4,356,117	2,566,322	-41.09%
Interdistrict transactions	33,414,380	29,851,421	39,086,365	37,459,806	-4.16%
Capital outlay	4,820	5,000	-	-	-
Debt service	24,500	25,725	230,538	309,489	34.25%
<b>Total expenditures</b>	<b>70,740,895</b>	<b>76,172,752</b>	<b>93,501,116</b>	<b>85,406,913</b>	<b>-8.66%</b>
<b>Revenue over (under) expenditures</b>	<b>(154,346)</b>	<b>(618,359)</b>	<b>(1,280,381)</b>	<b>(2,581,657)</b>	<b>101.63%</b>
<b>Other financing sources (uses)</b>					
Sale of Capital Assets	-	-	-	-	-
Other financing sources	129,921	-	405,609	561,963	38.55%
Prior period adjustment	-	-	-	-	-
Transfer in	4,177,862	4,490,257	4,644,051	4,490,814	-3.30%
Transfer out	(2,357,267)	(2,887,481)	(2,970,811)	(2,902,096)	-2.31%
<b>Total other financing uses</b>	<b>1,950,516</b>	<b>1,602,776</b>	<b>2,078,849</b>	<b>2,150,681</b>	<b>3.46%</b>
<b>Net change in fund balances</b>	<b>1,796,170</b>	<b>984,417</b>	<b>798,468</b>	<b>(430,976)</b>	
<b>Ending Year Fund Balance</b>	<b>10,072,602</b>	<b>11,057,019</b>	<b>10,871,070</b>	<b>9,641,626</b>	<b>-11.31%</b>

## GENERAL EDUCATION FUND BALANCE

7/1/25 Beginning Balance	\$	10,072,602
2024-25 Revenue	+	88,032,778
Total Available	\$	98,105,380
2024-25 Expenditures	-	<u>88,463,754</u>
Estimated 6/30/25 Balance	\$	<u>9,641,626</u>

Note: Calculations for 2024-25 assume a millage rate of 0.0849 mills for the general fund.

### Fund Balance History

June 30, 2020	\$	3,975,952	(actual)
June 30, 2021	\$	4,783,220	(actual)
June 30, 2022	\$	6,450,908	(actual)
June 30, 2023	\$	8,276,432	(actual)
June 30, 2024	\$	10,072,602	(actual)
June 30, 2025	\$	9,641,626	(Estimated)

KP/kg  
6/9/2025

**Resolution for Adoption by the School Board of Kent Intermediate School District  
Amendment for Special Education Appropriation.**

Resolved, That the Special Education appropriations for Kent Intermediate School District for the fiscal year 2024-25 is amended as follows:

**REVENUE: Estimated revenue decrease by \$725,252 with the following adjustments.**

REVENUE		April Amended Budget	Change	June Revised Budget
0111	0111 PROPERTY TAX LEVY	117,153,860	(612,370)	116,541,490
0114	0114 TIFA	-	-	-
0119	0119 PENALTY/INTEREST DELQ TAX	189,870	(30)	189,840
0128	0128 REVENUE IN LIEU OF TAXES	660,080	17,800	677,880
0131	0131 TUITION	-	-	-
0151	0151 EARNINGS ON INVEST & DEPO	2,628,300	223,700	2,852,000
0172	0172 MERCHANDISE SALES	-	-	-
0181	0181 COMMUNITY SERVICE ACTIVIT	11,886,785	2,300	11,889,085
0192	0192 PRIVATE CONTRIBUTIONS	108,162	(14,356)	93,806
0199	0199 MISCELLANEOUS LOCAL REVEN	265,238	(2,172)	263,066
0311	0311 STATE-UNRESTRICTED	-	-	-
0312	0312 STATE-RESTRICTED	67,038,938	(490,461)	66,548,477
0315	0315 STATE-RESTR-SUBGRANT	-	-	-
0317	0317 STATE-RESTR-THRU ISD/SCH	-	-	-
0321	0321 STATE-PMTS IN LIEU OF TAX	1,967,597	-	1,967,597
0414	0414 FED-RESTR-THRU MI	35,497,344	(35,592)	35,461,752
0415	0415 FED-RESTR-THRU OTH GOVT	-	-	-
0417	0417 FED-RESTR-THRU OTH ISD/SC	-	-	-
0511	0511 TUITION FROM OTHER PUBLIC S	-	-	-
0512	0512 TRANSPORT PMNTS FR OTH PU	21,515,802	325,289	21,841,091
0518	0518 COMP RCD IN PMNT OF SER T	10,571	23	10,594
0519	0519 OTH DISTRI RCVD FR OTH PU	1,640,095	(129,304)	1,510,791
0552	0552 REFUND OF PRIOR YEAR EXPE	-	-	-
0597	0597 OTH FIN SOURCES-SBITA'S	410,476	-	410,476
0611	0611 FUND MOD-FR FUND 11 GEN	214,971	(675.00)	214,296
0621	0621 FUND MOD-FR FUND 21 SE CE	262,063	(7,910)	254,153
0622	0622 FUND MOD-FR FUND 22 SPEC ED	29,665,233	(478)	29,664,755
0623	0623 FUND MOD-FR FUND 23 ENHANCE	260,788	-1,016	259,772
627	0627 FUND MOD-FR FUND 27 COOP	-	-	-

**Total Revenue**

**291,376,173**

**(725,252)**

**290,650,921**

**EXPENSES - Estimated expenses decreased by \$658,019**

	Expense	April Amended Budget	Change	June Revised Budget
122	122 SPECIAL EDUCATION	37,446,504	(379,379)	37,067,125
212	212 GUIDANCE SERVICES	156,985	-	156,985
213	213 HEALTH SERVICES	10,002,343	(26,277)	9,976,066
214	214 PSYCHOLOGICAL SERVICES	1,178,891	14,493	1,193,384
215	215 SPEECH PATHOLOGY/AUDIOLOG	6,974,458	160,034	7,134,492
216	216 SOCIAL WORK SERVICES	3,257,299	(30,522)	3,226,777
217	217 VISUAL AID SERVICES	607,763	(586)	607,177
218	218 TEACHER CONSULTANT	5,001,304	(3,551)	4,997,753
219	219 OTHER PUPIL SUPPORT SERVIC	2,106,233	(77,398)	2,028,835
221	221 IMPROVEMENT OF INSTRUCTION	3,753,598	(546,729)	3,206,869
225	225 TECHNOLOGY ASSISTED INSTRU	1,600	(1,600)	-
226	226 SUPERVIS/DIR OF INSTRUCT S	6,401,417	60,658	6,462,075
229	229 OTHER INSTRUCTIONAL STAFF	240,069	14,111	254,180
231	231 BOARD OF EDUCATION	57,500	30,500	88,000
241	241 OFFICE OF THE PRINCIPAL	294,048	47	294,095
252	252 FISCAL SERVICES	1,628,092	(398,500)	1,229,592
257	257 INTERNAL SERVICES	-	-	-
259	259 OTHER BUSINESS SERVICES	130,350	189	130,539
261	261 OPERATING BUILDING SERVICE	4,348,203	(58,857)	4,289,346
266	266 SECURITY SERVICES	309,882	(66,415)	243,467
271	271 PUPIL TRANSPORTATION SERVI	22,035,695	393,604	22,429,299
281	281 PLAN RESEARCH DEVELOP & EV	376,964	17,309	394,273
283	283 STAFF/PERSONNEL SERVICES	772,735	7,608	780,343
284	284 SUPPORT SERVICES TECHNOLOG	869,609	395,431	1,265,040
289	289 OTHER CENTRAL SERVICES	365	-	365
299	299 OTHER SUPPORT SERVICES	114,900	(400)	114,500
311	311 COMMUNITY SERVICES DIRECTI	-	-	-
331	331 COMMUNITY ACTIVITIES	5,000	-	5,000
371	371 NONPUBLIC SCHOOL PUPILS	-	-	-
391	391 OTHER COMMUNITY SERVICES	-	-	-
411	411 PAYMNTS TO OTH P S IN MICH	143,108,656	664,159	143,772,815
431	431 PMNTS TO ST SCH FOR DEAF&B	-	-	-
441	441 PAYMENTS TO OTH GOVT ENTIT	102,508	60,000	162,508
445	445 PAYMENTS TO NOT FOR PROFIT	802,000	(802,000)	-
455	455 BLDG ACQUIS & CONSTRUCT SE	-	-	-
456	456 BUILDING IMPROVEMENT SERVI	-	-	-
459	459 OTH FACIL ACQUIS & CONSTR	-	-	-
511	511 DEBT SERVS-LONG TERM-PRINC	207,270	-	207,270
611	611 FUND MODIFICATIONS	1,504,163	(16,660)	1,487,503
621	621 FUND MOD-TO FUND 21 SE CEN	29,665,233	(478)	29,664,755
622	622 FUND MOD-TO FD 22 SE	262,063	(7,910)	254,153
626	626 FUND MODIFICATIONS	2,742,900	(58,900)	2,684,000
627	627 FUND MODIFICATIONS	117,000	-	117,000
641	641 FUND MOD-TO FUND 41 GEN CA	-	-	-
642	642 FUND MOD-TO FUND 42 SE CAP	1,000,000	-	1,000,000
	<b>Total Expenses</b>	<b>287,583,600</b>	<b>(658,019)</b>	<b>286,925,581</b>

**Three Year Trend Analysis**  
**SPECIAL EDUCATION CENTER PROGRAMS FUND**

Year ending:	2023-24	2024-25	2024-25	2024-25	% chg
	Actual	Original	Apr Amend	Jun Amend	
<b>Revenue:</b>					
Local sources	265,803	243,910	137,903	203,005	47.21%
State sources	32,659,175	33,302,236	38,419,228	38,307,878	-0.29%
Federal sources	1,552,943	1,563,821	1,678,305	1,678,305	0.00%
Interdistrict	155,299	5,321,210	-	(167,600)	-
<b>Total revenues</b>	<b>34,633,220</b>	<b>40,431,177</b>	<b>40,235,436</b>	<b>40,021,588</b>	<b>-0.53%</b>
<b>Expenditures:</b>					
<b>Instruction:</b>					
Student instruc & added needs	32,499,277	37,036,385	37,344,145	36,971,428	-1.00%
<b>Supporting services:</b>					
Pupil services	20,510,585	22,571,538	21,754,961	21,525,688	-1.05%
Instructional staff	4,644,878	5,119,507	5,324,232	5,315,887	-0.16%
General administration	-	-	-	-	-
School administration	141,565	171,199	202,191	202,341	0.07%
Business services	5,085	5,307	3,043	3,043	0.00%
Operation and maintenance	4,029,663	4,401,702	4,637,467	4,516,705	-2.60%
Transportation services	114,349	126,900	116,681	192,582	65.05%
Central services	58,254	58,375	60,476	51,227	-15.29%
Other services	161,708	150,200	114,900	114,500	-0.35%
Community services	-	-	1,000	1,000	0.00%
Interdistrict transactions	18,408	18,408	18,408	18,408	0.00%
Capital outlay	-	-	-	-	-
Debt service	101,671	-	-	-	-
<b>Total expenditures</b>	<b>62,285,443</b>	<b>69,659,521</b>	<b>69,577,504</b>	<b>68,912,809</b>	<b>-0.96%</b>
<b>Revenue over (under) expenditures</b>	<b>(27,652,223)</b>	<b>(29,228,344)</b>	<b>(29,342,068)</b>	<b>(28,891,221)</b>	<b>-1.54%</b>
<b>Other financing sources (uses)</b>					
Transfer in	27,868,694	29,749,169	30,140,992	30,138,823	-0.01%
Transfer out	(475,937)	(520,825)	(487,063)	(479,153)	-1.62%
<b>Total other financing uses</b>	<b>27,392,757</b>	<b>29,228,344</b>	<b>29,653,929</b>	<b>29,659,670</b>	<b>0.02%</b>
<b>Net change in fund balances</b>	<b>(259,466)</b>	<b>-</b>	<b>311,861</b>	<b>768,449</b>	
<b>Ending Year Fund Balance</b>	<b>-</b>	<b>-</b>	<b>311,861</b>	<b>768,449</b>	<b>146.41%</b>

**Three Year Trend Analysis  
SPECIAL EDUCATION FUND**

Year ending:	2023-24	2024-25	2024-25	2024-25	% chg
	Actual	Original	Apr Amend	Jun Amend	
<b>Revenue:</b>					
Local sources	123,155,737	128,613,303	132,754,392	132,304,162	-0.34%
State sources	36,530,835	29,138,425	30,587,307	30,208,196	-1.24%
Federal sources	32,503,318	32,361,125	33,819,039	33,783,447	-0.11%
Interdistrict	67,452,888	23,741,428	23,166,468	23,530,076	1.57%
<b>Total revenues</b>	<b>259,642,778</b>	<b>213,854,281</b>	<b>220,327,206</b>	<b>219,825,881</b>	<b>-0.23%</b>
<b>Expenditures:</b>					
<b>Instruction:</b>					
Student instruc & added needs	17,855	19,741	102,359	95,697	-6.51%
<b>Supporting services:</b>					
Pupil services	58,048,798	7,418,388	7,530,315	7,795,781	3.53%
Instructional staff	3,584,273	4,856,993	5,072,452	4,607,237	-9.17%
General administration	63,133	47,500	57,500	88,000	53.04%
School administration	109,349	91,260	91,857	91,754	-0.11%
Business services	1,181,709	1,466,143	1,755,399	1,357,088	-22.69%
Operation and maintenance	31,270	15,195	20,618	16,108	-21.87%
Transportation services	21,043,874	22,036,190	21,919,014	22,236,717	1.45%
Central services	1,947,651	2,395,081	1,959,197	2,388,794	21.93%
Other services	-	-	-	-	-
Community services	1,225,765	11,000	4,000	4,000	0.00%
Interdistrict transactions	131,552,497	142,340,755	143,994,756	143,916,915	-0.05%
Capital outlay	50,000	-	207,270	207,270	0.00%
Debt service	-	-	-	-	-
<b>Total expenditures</b>	<b>218,856,174</b>	<b>180,698,246</b>	<b>182,714,737</b>	<b>182,805,361</b>	<b>0.05%</b>
<b>Revenue over (under) expenditures</b>	<b>40,786,604</b>	<b>33,156,035</b>	<b>37,612,469</b>	<b>37,020,520</b>	<b>-1.57%</b>
<b>Other financing sources (uses)</b>					
Sale of Capital Assets	-	-	-	-	-
Other financing sources	-	-	410,476	410,476	0.00%
Transfer in	250,937	295,825	262,063	254,153	-3.02%
Transfer out	(37,349,629)	(34,439,771)	(34,804,296)	(34,728,258)	-0.22%
<b>Total other financing uses</b>	<b>(37,098,692)</b>	<b>(34,143,946)</b>	<b>(34,131,757)</b>	<b>(34,063,629)</b>	<b>-0.20%</b>
<b>Net change in fund balances</b>	<b>3,687,912</b>	<b>(987,911)</b>	<b>3,480,712</b>	<b>2,956,891</b>	
<b>Ending Year Fund Balance</b>	<b>18,003,444</b>	<b>17,015,533</b>	<b>21,484,156</b>	<b>20,960,335</b>	<b>-2.44%</b>

## SPECIAL EDUCATION FUND BALANCE

7/1/25 Beginning Balance	\$	18,003,444
2024-25 Revenue	+	<u>290,650,921</u>
Total Available	\$	308,654,365
2024-25 Expenditures	-	<u>\$ 286,925,580</u>
Estimated 6/30/25 Balance	\$	<u><u>21,728,784</u></u>

Note: Calculations for 2024-25 assume a millage rate of 3.5195 mills for the general fund.

3.4195 mills - SE Operations  
0.1000 mills - SE Cap Project  
TOTAL 3.5195 mills

### Fund Balance History

June 30, 2020	\$	5,635,116	(actual)
June 30, 2021	\$	10,154,530	(actual)
June 30, 2022	\$	16,403,359	(actual)
June 30, 2023	\$	14,574,999	(actual)
June 30, 2024	\$	18,003,444	(actual)
June 30, 2025	\$	21,728,784	(Estimate)

KP/kg

06/09/2025

**Resolution for Adoption by the School Board of Kent Intermediate School District  
Amendment for Career Technical Education Appropriation.**

Resolved, That the Career Technical Education appropriations for Kent Intermediate School District for the fiscal year 2024-25 is amended as follows:

**REVENUE: Decreased estimated revenue by \$321,127 with the following adjustments.**

REVENUE		April Amended Budget	Change	June Revised Budget
0111	0111 PROPERTY TAX LEVY	28,771,900	(150,470)	28,621,430
0114	0114 TIFA	-	-	-
0119	0119 PENALTY/INTEREST DELQ TAX	46,600	-	46,600
0128	0128 REVENUE IN LIEU OF TAXES	50,500	2,400	52,900
0131	0131 TUITION	227,164	(6,398)	220,766
0151	0151 EARNINGS ON INVEST & DEPO	1,337,200	(5,200)	1,332,000
0172	0172 MERCHANDISE SALES	161,850	3,430	165,280
0179	0179 OTH SCH ACT REV	-	12,912	12,912
0191	0191 RENTALS	7,154	-	7,154
0192	0192 PRIVATE CONTRIBUTIONS	14,031	1,750	15,781
0194	0194 ROOM RENTALS	76,996	-	76,996
0199	0199 MISCELLANEOUS LOCAL REVEN	117,378	3,339	120,717
0311	0311 STATE-UNRESTRICTED	174	-	174
0312	0312 STATE-RESTRICTED	7,038,971	7,801	7,046,772
0321	0321 STATE-PMTS IN LIEU OF TAX	483,501	-	483,501
0414	0414 FED-RESTR-THRU MI	1,468,602	(5,656)	1,462,946
0415	0415 FED-RESTR-THRU OTH GOVT	-	-	-
0511	0511 TUITION FROM OTHER PUBLIC S	161,850	(2,932)	158,918
0518	0518 COMP RCD IN PMNT OF SER T	32,413	2,601	35,014
0519	0519 OTH DISTRI RCVD FR OTH PU	-	-	-
0593	0593 PROCEEDS FR SALE CAPITAL	15,869	841	16,710
0594	0594 OTH FIN SOURCES-LEASES	367,665	(108,045)	259,620
0597	0597 OTH FIN SOURCES-SBITA'S	303,710	-	303,710
0611	0611 FUND MOD-FR FUND 11 GEN	735,600	(15,800)	719,800
0621	0621 FUND MOD-FR FUND 21 SE CE	225,000	-	225,000
0622	0622 FUND MOD-FR FUND 22	2,517,900	(58,900)	2,459,000
0628	0628 FUND MOD-FR FUND 28 COOP	133,100	(2,800)	130,300

**Total Revenue**

**44,295,128**

**(321,127)**

**43,974,001**

**EXPENSES - Decreased the estimated expenses by \$436,803**

Expense		April Amended Budget	Change	June Revised Budget
127	127 VOCATIONAL EDUCATION	16,007,645	112,851	16,120,496
212	212 GUIDANCE SERVICES	1,085,267	(40,399)	1,044,868
213	213 HEALTH SERVICES	88,011		87,973
216	216 SOCIAL WORK SERVICES	101,928	56	101,984
218	218 TEACHER CONSULTANT	449,803	455	450,258
219	219 OTHER PUPIL SUPPORT SERVIC	67,340	(403)	66,937
221	221 IMPROVEMENT OF INSTRUCTION	2,251,739	41,346	2,293,085
225	225 TECHNOLOGY ASSISTED INSTRU	35,212	-	35,212
226	226 SUPERVIS/DIR OF INSTRUCT S	707,413	937	708,350
227	227 ACADEMIC STUDENT ASSESSMENT	70,000	-	70,000
229	229 OTHER INSTRUCTIONAL STAFF	-	-	-
231	231 BOARD OF EDUCATION	58,000	(6,000)	52,000
232	232 EXECUTIVE ADMINISTRATION	-	-	-
241	241 OFFICE OF THE PRINCIPAL	1,588,583	(12,780)	1,575,803
252	252 FISCAL SERVICES	546,817	(23,761)	523,056
257	257 INTERNAL SERVICES	87,992	314	88,306
259	259 OTHER BUSINESS SERVICES	61,604	114	61,718
261	261 OPERATING BUILDING SERVICE	5,340,595	(32,501)	5,308,094
266	266 SECURITY SERVICES	379,134	83,892	463,026
271	271 PUPIL TRANSPORTATION SERVI	95,294	1,377	96,671
281	281 PLAN RESEARCH DEVELOP & EV	-	-	-
282	282 COMMUNICATION SERVICES	73,443		69,293
283	283 STAFF/PERSONNEL SERVICES	259,339	1,000	260,339
284	284 SUPPORT SERVICES TECHNOLOG	5,785,413	(148,195)	5,637,218
289	289 OTHER CENTRAL SERVICES	-	-	-
299	299 OTHER SUPPORT SERVICES	-	-	-
411	411 PAYMNTS TO OTH P S IN MICH	244,750	(250)	244,500
445	445 PAYMENTS TO NOT FOR PROFIT	10,000	-	10,000
452	452 SITE IMPROVEMENT SERVICES	16,270	-	16,270
453	453 ARCHITECTURAL & ENGINEER S	-	-	-
455	455 BLDG ACQUIS & CONSTRUCT SE	438,620	20,600	459,220
456	456 BUILDING IMPROVEMENT SERVI	114,330	(16,821)	97,509
459	459 OTH FACIL ACQUIS & CONSTR	-	-	-
511	511 DEBT SERVS-LONG TERM-PRINC	414,289	-	414,289
611	611 FUND MODIFICATIONS	3,139,888	(136,577)	3,003,311
627	627 FUND MODIFICATIONS	117,000	-	117,000
628	628 TRANSFER TO COOP-NTH	300,000	-	300,000
641	641 FUND MOD-TO FUND 41 GEN CA	145,394	-18,899	126,495
646	641 FUND MOD-TO FUND 41 GEN CA	861,723	-263,159	598,564
<b>Total Expenses</b>		<b>40,942,836</b>	<b>(436,803)</b>	<b>40,501,845</b>

**Three Year Trend Analysis**  
**CAREER TECHNICAL EDUCATION FUND**

Year ending:	2023-24	2024-25	2024-25	2024-25	
	Actual	Original	Apr Amend	Jun Amend	% chg
<b>Revenue:</b>					
Local sources	29,032,264	29,936,057	30,810,773	30,672,536	-0.45%
State sources	6,768,328	7,063,054	7,522,646	7,530,447	0.10%
Federal sources	2,005,966	1,649,637	1,468,602	1,462,946	-0.39%
Interdistrict	196,836	221,048	194,263	193,932	-0.17%
<b>Total revenues</b>	<b>38,003,394</b>	<b>38,869,796</b>	<b>39,996,284</b>	<b>39,859,861</b>	<b>-0.34%</b>
<b>Expenditures:</b>					
<b>Instruction:</b>					
Student instruc & added needs	15,066,772	14,574,040	16,007,645	16,120,496	0.70%
Adult continuing ed	-	-	-	-	-
<b>Supporting services:</b>					
Pupil services	1,726,345	1,957,918	1,792,349	1,752,020	-2.25%
Instructional staff	2,405,875	2,858,754	3,064,364	3,106,647	1.38%
General administration	57,324	54,000	58,000	52,000	-10.34%
School administration	1,621,271	1,813,305	1,588,583	1,575,803	-0.80%
Business services	490,590	588,730	696,413	673,080	-3.35%
Operation and maintenance	5,398,730	7,995,966	5,719,729	5,771,120	0.90%
Transportation services	129,229	96,800	95,294	96,671	1.45%
Central services	5,430,209	5,956,383	6,118,195	5,966,850	-2.47%
Other services	3,631	11,210	-	-	-
Community services	-	-	-	-	-
Interdistrict transactions	355,064	248,000	254,750	254,500	-0.10%
Capital outlay	308,346	275,000	569,220	572,999	0.66%
Debt service	374,137	239,134	414,289	414,289	0.00%
<b>Total expenditures</b>	<b>33,367,523</b>	<b>36,669,240</b>	<b>36,378,831</b>	<b>36,356,475</b>	<b>-0.06%</b>
<b>Revenue over (under) expenditures</b>	<b>4,635,871</b>	<b>2,200,556</b>	<b>3,617,453</b>	<b>3,503,386</b>	<b>-3.15%</b>
<b>Other financing sources (uses)</b>					
Sale of capital assets	20,763	-	15,869	16,710	5.30%
Other financing sources	267,751	-	671,375	563,330	-16.09%
Prior period adjustment	-	-	-	-	-
Transfer in	3,514,242	3,850,700	3,611,600	3,534,100	-2.15%
Transfer out	(3,154,843)	(3,416,390)	(4,564,005)	(4,145,370)	-9.17%
<b>Total other financing uses</b>	<b>647,913</b>	<b>434,310</b>	<b>(265,161)</b>	<b>(31,230)</b>	<b>-88.22%</b>
<b>Net change in fund balances</b>	<b>5,283,784</b>	<b>2,634,866</b>	<b>3,352,292</b>	<b>3,472,156</b>	
<b>Ending Year Fund Balance</b>	<b>21,193,354</b>	<b>23,828,220</b>	<b>24,545,646</b>	<b>24,665,510</b>	<b>0.49%</b>

## CAREER TECHNICAL EDUCATION FUND BALANCE

7/1/25 Beginning Balance	\$	21,193,354
2024-25 Revenue	+	43,974,001
 Total Available	 \$	 65,167,355
2024-25 Expenditures	-	40,501,845
 Estimated 6/30/25 Balance	 \$	 24,665,510

Note: Calculations for 2024-25 assume a millage rate of 0.8398 mills which would be split as follows:

	0.8398 mills - CTE Operations
	<u>0.1000 mills</u> - CTE Cap Projects
TOTAL	0.9398 mills

### Fund Balance History

June 30, 2020	\$	11,000,547	(actual)
June 30, 2021	\$	12,847,739	(actual)
June 30, 2022	\$	14,120,402	(actual)
June 30, 2023	\$	15,909,570	(actual)
June 30, 2024	\$	21,193,354	(actual)
June 30, 2025	\$	24,665,510	(Estimated)

KP/kg  
6/9/2025

**Resolution for Adoption by the School Board of Kent Intermediate School District  
Amendment for Student/School Activity Appropriation.**

Resolved, That the Student/School Activity appropriations for Kent Intermediate School District for the fiscal year 2024-25 is amended as follows:

**REVENUE: Decrease estimated revenue by \$6,000 with the following adjustments.**

Revenue		April Amended Budget	Change	June Revised Budget
0151	0151 EARNINGS ON INVEST & DEPO	55,000	(1,900)	53,100
0179	0179 OTHER STUDENT ACTIVITY REVENUE	162,161	(3,611)	158,550
0312	0312 STATE-RESTRICTED	2,839	(489)	2,350
551	0551 PRIOR PERIOD ADJUSTMENT	-	-	-
<b>Total Revenue</b>		<b>220,000</b>	<b>(6,000)</b>	<b>214,000</b>

**EXPENSES - Decrease the estimated expenses: \$20,000**

Expense		April Amended Budget	Change	June Revised Budget
271	271 PUPIL TRANSPORTATION SERVI	-	-	-
296	296 STUDENT/SCHOOL ACTIVITY EXPEND	225,000	-20,000	205,000
<b>Total Expenses</b>		<b>225,000</b>	<b>(20,000)</b>	<b>205,000</b>

**Three Year Trend Analysis  
STUDENT/SCHOOL ACTIVITY FUND**

Year ending:	2023-24 Actual	2024-25 Original	2024-25 Apr Amend	2024-25 Jun Amend	% chg
<b>Revenue:</b>					
Local sources	267,855	170,777	217,161	211,650	-2.54%
State sources	4,059	4,223	2,839	2,350	-17.22%
<b>Total revenues</b>	<b>271,914</b>	<b>175,000</b>	<b>220,000</b>	<b>214,000</b>	<b>-2.73%</b>
<b>Expenditures:</b>					
Supporting services:					
Transportation services	-	-	-	-	-
Other services	212,722	225,000	225,000	205,000	-8.89%
<b>Total expenditures</b>	<b>212,722</b>	<b>225,000</b>	<b>225,000</b>	<b>205,000</b>	<b>-8.89%</b>
Revenue over (under) expenditures	59,192	(50,000)	(5,000)	9,000	-280.00%
<b>Other financing sources (uses)</b>					
Prior period adjustment	-	-	-	-	-
Transfer in	-	-	-	-	-
Transfer out	-	-	-	-	-
<b>Total other financing uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net change in fund balances</b>	<b>59,192</b>	<b>(50,000)</b>	<b>(5,000)</b>	<b>9,000</b>	
<b>Ending Year Fund Balance</b>	<b>1,159,439</b>	<b>1,109,439</b>	<b>1,154,439</b>	<b>1,168,439</b>	<b>1.21%</b>

**STUDENT/SCHOOL FUND BALANCE**

7/1/25 Beginning Balance	\$	1,159,439
2024-25 Revenue	+	<u>214,000</u>
Total Available	\$	1,373,439
2024-25 Expenditures	- \$	<u>205,000</u>
Estimated 6/30/25 Balance	\$	<u><u>1,168,439</u></u>

**Fund Balance History**

June 30, 2021	\$	957,907	(actual)
June 30, 2022	\$	980,129	(actual)
June 30, 2023	\$	1,100,247	(actual)
June 30, 2024	\$	1,159,439	(actual)
June 30, 2025	\$	1,168,439	(Estimated)

KP/kg  
6/9/2025

Resolution for Adoption by the School Board of Kent Intermediate School District Amendment for Cooperative Education Appropriation.

Resolved, That the Cooperative Education appropriations for Kent Intermediate School District for the fiscal year 2024-25 is amended as follows:

**REVENUE: Estimated revenue decreased by \$154,108 with the following adjustments.**

Revenue		April Amended Budget	Change	June Revised Budget
0131	0131 TUITION	132,000	8,800	140,800
0151	0151 EARNINGS ON INVEST & DEPO	62,800	4,000	66,800
0199	0199 MISCELLANEOUS LOCAL REVEN	129,251	560	129,811
0312	0312 STATE-RESTRICTED	752,566	1,154	753,720
0511	0511 TUITION FROM OTHER PUBLIC	1,900,000	(144,721)	1,755,279
0518	0518 COMP RCD IN PMNT OF SER T	1,746,583	28,339	1,774,922
0611	0611 FUND MOD-FR FUND 11 GEN	520,240	(52,240)	468,000
0622	0622 FUND MOD-FR FUND 22	117,000	-	117,000
0626	0626 FUND MOD-FR FUND 26 CTE	417,000	-	417,000

**Total Revenue** **5,777,440** **(154,108)** **5,623,332**

**EXPENSES - Decreased the estimated expenses: \$21,516**

Expense		April Amended Budget	Change	June Revised Budget
112	112 MIDDLE SCHOOL/JUNIOR HIGH	91,795	(5,382)	86,413
113	113 HIGH SCHOOL	1,619,680	29,659	1,649,339
119	119 SUMMER SCHOOL	146,325	441	146,766
127	127 VOCATIONAL EDUCATION	-	-	-
212	212 GUIDANCE SERVICES	446,453	594	447,047
213	213 HEALTH SERVICES	37,643		36,562
216	216 SOCIAL WORK SERVICES	50,638	27	50,665
221	221 IMPROVEMENT OF INSTRUCTION	2,250	3,950	6,200
226	226 SUPERVIS/DIR OF INSTRUCT S	17,591	36	17,627
241	241 OFFICE OF THE PRINCIPAL	245,102	(887)	244,215
252	252 FISCAL SERVICES	314,232	(2,280)	311,952
259	259 OTHER BUSINESS SERVICES	5,375	19	5,394
261	261 OPERATING BUILDING SERVICE	79,400	(54,100)	25,300
266	266 SECURITY SERVICES	142,694	2,426	145,120
271	271 PUPIL TRANSPORTATION SERVI	-	-	-
282	282 COMMUNICATION SERVICES	640,924	(3,191)	637,733
284	284 SUPPORT SERVICES TECHNOLOG	1,758,548	9,972	1,768,520
299	299 OTHER SUPPORT SERVICES	3,600	-	3,600
626	626 FUND MODIFICATIONS	133,100	(2,800)	130,300
641	641 FUND MOD-TO FUND 41 GEN CA	-	-	-

**Total Expenses** **5,735,350** **(21,516)** **5,712,753**

**Three Year Trend Analysis  
COOPERATIVE EDUCATION**

Year ending:	2023-24	2024-25	2024-25	2024-25	% chg
	Actual	Original	Apr Amend	Jun Amend	
<b>Revenue:</b>					
Local sources	658,535	428,500	324,051	337,411	4.12%
State sources	651,819	717,882	752,566	753,720	0.15%
Federal sources	-	-	-	-	-
Interdistrict	3,634,402	3,674,534	3,646,583	3,530,201	-3.19%
<b>Total revenues</b>	<b>4,944,756</b>	<b>4,820,916</b>	<b>4,723,200</b>	<b>4,621,332</b>	<b>-2.16%</b>
<b>Expenditures:</b>					
<b>Instruction:</b>					
Basic programs	1,872,823	2,116,514	1,857,800	1,882,518	1.33%
<b>Supporting services:</b>					
Pupil services	517,374	548,664	534,734	534,274	-0.09%
Instructional staff	16,351	18,748	19,841	23,827	20.09%
School administration	250,573	408,640	245,102	244,215	-0.36%
Business services	287,113	342,934	319,607	317,346	-0.71%
Operation and maintenance	135,324	149,986	222,094	170,420	-23.27%
Transportation services	-	200	-	-	-
Central services	2,155,990	2,410,584	2,399,472	2,406,253	0.28%
Other services	5,858	3,000	3,600	3,600	0.00%
<b>Total expenditures</b>	<b>5,241,406</b>	<b>5,999,270</b>	<b>5,602,250</b>	<b>5,582,453</b>	<b>-0.35%</b>
<b>Revenue over (under) expenditures</b>	<b>(296,650)</b>	<b>(1,178,354)</b>	<b>(879,050)</b>	<b>(961,121)</b>	<b>9.34%</b>
<b>Other financing sources (uses)</b>					
Transfer in	896,500	1,042,600	1,054,240	1,002,000	-4.96%
Transfer out	(228,064)	(413,200)	(133,100)	(130,300)	-2.10%
<b>Total other financing uses</b>	<b>668,436</b>	<b>629,400</b>	<b>921,140</b>	<b>871,700</b>	<b>-5.37%</b>
<b>Net change in fund balances</b>	<b>371,786</b>	<b>(548,954)</b>	<b>42,090</b>	<b>(89,421)</b>	
<b>Ending Year Fund Balance</b>	<b>3,197,155</b>	<b>2,648,201</b>	<b>3,239,245</b>	<b>3,107,734</b>	<b>-4.06%</b>

## COOPERATIVE EDUCATION FUND BALANCE

7/1/25 Beginning Balance	\$	3,197,155
2024-25 Revenue	+	<u>5,623,332</u>
Total Available	\$	8,820,487
2024-25 Expenditures	- \$	<u>5,712,753</u>
Estimated 6/30/25 Balance	\$	<u>3,107,734</u>

### Fund Balance History

June 30, 2020	\$	2,478,399	(actual)
June 30, 2021	\$	2,612,093	(actual)
June 30, 2022	\$	2,900,877	(actual)
June 30, 2023	\$	2,825,369	(actual)
June 30, 2024	\$	3,197,155	(actual)
June 30, 2025	\$	3,107,734	(Estimated)

KP/kg  
6/9/2025



**Three Year Trend Analysis  
COMMUNITY SERVICE FUND**

Year ending:	2023-24 Actual	2024-25 Original	2024-25 Apr Amend	2024-25 Jun Amend	% chg
<b>Revenue:</b>					
Local sources	27,417,821	29,155,450	29,662,395	29,514,055	-0.50%
State sources	322,828	338,970	393,544	393,544	0.00%
<b>Total revenues</b>	<b>27,740,649</b>	<b>29,494,420</b>	<b>30,055,939</b>	<b>29,907,599</b>	<b>-0.49%</b>
<b>Expenditures:</b>					
Supporting services:					
Business services	16,554	16,720	16,657	16,657	0.00%
Interdistrict transactions	27,487,996	29,226,816	29,778,494	29,631,170	-0.49%
<b>Total expenditures</b>	<b>27,504,550</b>	<b>29,243,536</b>	<b>29,795,151</b>	<b>29,647,827</b>	<b>-0.49%</b>
Revenue over (under) expenditures	236,099	250,884	260,788	259,772	-0.39%
<b>Other financing sources (uses)</b>					
Transfer in	-	-	-	-	-
Transfer out	(236,099)	(250,884)	(260,788)	(259,772)	-0.39%
<b>Total other financing uses</b>	<b>(236,099)</b>	<b>(250,884)</b>	<b>(260,788)</b>	<b>(259,772)</b>	<b>-0.39%</b>
Net change in fund balances	-	-	-	-	-
Ending Year Fund Balance	-	-	-	-	-

## COMMUNITY SERVICE FUND BALANCE

7/1/25 Beginning Balance	\$	-
2024-25 Revenue	+	<u>29,907,599</u>
Total Available	\$	29,907,599
2024-25 Expenditures	- \$	<u>29,907,599</u>
Estimated 6/30/25 Balance	\$	<u><u>-</u></u>

Note: Calculations for 2024-25 assume a millage rate of 0.8578 mills for the community service fund.

### Fund Balance History

June 30, 2020	\$	-	(actual)
June 30, 2021	\$	-	(actual)
June 30, 2022	\$	-	(actual)
June 30, 2023	\$	-	(actual)
June 30, 2024	\$	-	(actual)
June 30, 2025	\$	-	(Estimated)

KP/kg  
6/9/2025

**Resolution for Adoption by the School Board of Kent Intermediate School District  
Amendment for General Education Capital Appropriation.**

Resolved, That the General Education Capital Project appropriations for Kent Intermediate School District for the fiscal year 2024-25 is amended as follows:

**REVENUE: Increase estimated revenue by \$127,320 with the following adjustments.**

Revenue		April Amended Budget	Change	June Revised Budget
0151	0151 EARNINGS ON INVEST & DEPO	66,400	6,000	72,400
0199	0199 MISCELLANEOUS LOCAL REVEN	22,748	-	22,748
0611	0611 FUND MOD-FR FUND 11 GEN	1,500,000	-	1,500,000
626	0626 FUND MOD-FR FUND 26 CTE	145,394	(18,899)	126,495
642	0642 FUND MOD-FR FUND 42 SE CA	120,668	99,719	220,387
646	0646 FUND MOD-FR FUND 46 CTE C	1,549,009	40,500	1,589,509
<b>Total Revenue</b>		<b>3,404,219</b>	<b>127,320</b>	<b>3,531,539</b>

**EXPENSES - Decreased the estimated expenses: \$310,171**

Expense		April Amended Budget	Change	June Revised Budget
259	259 OTHER BUSINESS SERVICES	-	1,153	1,153
261	261 OPERATING BUILDING SERVICE	8,853	2,076	10,929
284	284 SUPPORT SERVICES TECHNOLOG	61,832	-13,078	48,754
456	456 BUILDING IMPROVEMENT SERVI	4,072,253	-377,907	3,694,346
459	459 OTH FACIL ACQUIS & CONSTR SERV	-	-	-
642	642 FUND MOD-TO FUND 42 SE CAP	541,689	77,585	619,274
<b>Total Expenses</b>		<b>4,684,627</b>	<b>(310,171)</b>	<b>4,374,456</b>

**Three Year Trend Analysis**  
**GENERAL EDUCATION CAPITAL PROJECTS**

Year ending:	2023-24	2024-25	2024-25	2024-25	%
	Actual	Original	Apr Amend	Jun Amend	chg
<b>Revenue:</b>					
Local sources	49,206	36,200	89,148	95,148	6.73%
<b>Total revenues</b>	<b>49,206</b>	<b>36,200</b>	<b>89,148</b>	<b>95,148</b>	<b>6.73%</b>
<b>Expenditures:</b>					
Capital outlay	960,663	2,629,310	4,142,938	3,755,182	-9.36%
<b>Total expenditures</b>	<b>960,663</b>	<b>2,629,310</b>	<b>4,142,938</b>	<b>3,755,182</b>	<b>-9.36%</b>
Revenue over (under) expenditures	(911,457)	(2,593,110)	(4,053,790)	(3,660,034)	-9.71%
<b>Other financing sources (uses)</b>					
Transfer in	2,081,679	3,000,000	3,315,071	3,436,391	3.66%
Transfer out	(46,845)	-	(541,689)	(619,274)	14.32%
<b>Total other financing uses</b>	<b>2,034,834</b>	<b>3,000,000</b>	<b>2,773,382</b>	<b>2,817,117</b>	<b>1.58%</b>
<b>Net change in fund balances</b>	<b>1,123,377</b>	<b>406,890</b>	<b>(1,280,408)</b>	<b>(842,917)</b>	
<b>Ending Year Fund Balance</b>	<b>2,104,431</b>	<b>2,511,321</b>	<b>824,023</b>	<b>1,261,514</b>	<b>53.09%</b>

## GENERAL EDUCATION CAPITAL PROJECTS FUND BALANCE

7/1/25 Beginning Balance	\$	2,104,431
2024-25 Revenue	+	<u>3,531,539</u>
Total Available	\$	5,635,970
2024-25 Expenditures	-	<u>\$ 4,374,456</u>
Estimated 6/30/25 Balance	\$	<u>1,261,514</u>

### Fund Balance History

June 30, 2020	\$	765,730	(actual)
June 30, 2021	\$	1,040,071	(actual)
June 30, 2022	\$	1,702,849	(actual)
June 30, 2023	\$	981,054	(actual)
June 30, 2024	\$	2,104,431	(actual)
June 30, 2025	\$	1,261,514	(Estimated)

KP/kg  
6/9/2025

**Resolution for Adoption by the School Board of Kent Intermediate School District  
Amendment for Career Technical Education Appropriation.**

Resolved, That the CTE Capital Projects appropriations for Kent Intermediate School District for the fiscal year 2024-25 is amended as follows:

**REVENUE: Decrease estimated revenue by \$275,209 with the following adjustments.**

Revenue		April Amended Budget	Change	June Revised Budget
111	0111 PROPERTY TAX LEVY	3,425,980	(17,950)	3,408,030
114	0114 TIFA	-	-	-
119	0119 PENALTY/INTEREST DELQ TAX	5,600	-	5,600
128	0128 REVENUE IN LIEU OF TAXES	6,000	300	6,300
151	0151 EARNINGS ON INVEST & DEPO	188,400	5,600	194,000
199	0199 MISCELLANEOUS LOCAL REVEN	47,129	-	47,129
312	0312 STATE-RESTRICTED	45,523	-	45,523
321	0321 STATE PAYMENT IN LIEU OF	57,128	-	57,128
626	0626 FUND MOD-FR FUND 26 CTE	861,723	(263,159)	598,564
<b>Total Revenue</b>		<b>4,637,483</b>	<b>(275,209)</b>	<b>4,362,274</b>

**EXPENSES - Decrease the estimated expenses: \$364,084**

Expense		April Amended Budget	Change	June Revised Budget
259	259 OTHER BUSINESS SERVICES	2,180	-	2,180
261	261 OPERATING BUILDING SERVICE	4,640	-	4,640
284	284 SUPPORT SERVICES TECHNOLOG	128,103	(13,248)	114,855
452	452 SITE IMPROVEMENT SERVICES	550,000	(212,015)	337,985
455	455 BLDG ACQUIS & CONSTRUCT SE	-	4,950	4,950
456	456 BUILDING IMPROVEMENT SERVI	2,668,653	(184,271)	2,484,382
459	459 OTH FACIL ACQUIS & CONSTR SERV	-	-	-
641	641 FUND MOD-TO FUND 41 GEN CA	1,549,009	40,500	1,589,509
<b>Total Expenses</b>		<b>4,902,585</b>	<b>(364,084)</b>	<b>4,538,501</b>

**Three Year Trend Analysis**  
**CAREER TECHNICAL EDUCATION CAPITAL PROJECTS**

Year ending:	2023-24 Actual	2024-25 Original	2024-25 Apr Amend	2024-25 Jun Amend	% chg
<b>Revenue:</b>					
Local sources	3,405,954	3,540,400	3,673,109	3,661,059	-0.33%
State sources	97,480	101,470	102,651	102,651	0.00%
<b>Total revenues</b>	<b><u>3,503,434</u></b>	<b><u>3,641,870</u></b>	<b><u>3,775,760</u></b>	<b><u>3,763,710</u></b>	<b>-0.32%</b>
<b>Expenditures:</b>					
Capital outlay	3,927,821	1,957,675	3,353,576	2,948,992	-12.06%
<b>Total expenditures</b>	<b><u>3,927,821</u></b>	<b><u>1,957,675</u></b>	<b><u>3,353,576</u></b>	<b><u>2,948,992</u></b>	<b>-12.06%</b>
Revenue over (under) expenditures	(424,387)	1,684,195	422,184	814,718	92.98%
<b>Other financing sources (uses)</b>					
Transfer in	-	-	861,723	598,564	-30.54%
Transfer out	(143,524)	(1,500,000)	(1,549,009)	(1,589,509)	2.61%
<b>Total other financing uses</b>	<b><u>(143,524)</u></b>	<b><u>(1,500,000)</u></b>	<b><u>(687,286)</u></b>	<b><u>(990,945)</u></b>	<b>44.18%</b>
<b>Net change in fund balances</b>	<b>(567,911)</b>	<b>184,195</b>	<b>(265,102)</b>	<b>(176,227)</b>	
<b>Ending Year Fund Balance</b>	<b>2,822,261</b>	<b>3,006,456</b>	<b>2,557,159</b>	<b>2,646,034</b>	<b>3.48%</b>

## CTE CAPITAL PROJECTS FUND BALANCE

7/1/25 Beginning Balance	\$	2,822,261
2024-25 Revenue	+	4,362,274
 Total Available	 \$	 7,184,535
2024-25 Expenditures	-	4,538,501
 Estimated 6/30/25 Balance	 \$	 2,646,034

### Milage Levy History

2022-23	2023-24	2024-25
0.1 mil	0.1 mil	0.1 mil

### Fund Balance History

June 30, 2020	\$	1,981,265	(actual)
June 30, 2021	\$	4,409,965	(actual)
June 30, 2022	\$	6,422,379	(actual)
June 30, 2023	\$	3,390,172	(actual)
June 30, 2024	\$	2,822,261	(actual)
June 30, 2025	\$	2,646,034	(Estimated)

KP/kg  
6/9/2025

**Resolution for Adoption by the School Board of Kent Intermediate School District  
Amendment for Special Education Capital Appropriation.**

Resolved, That the Special Education Capital Projects appropriations for Kent Intermediate School District for the fiscal year 2024-25 is amended as follows:

**REVENUE: Increase estimated revenue by \$83,054 with the following adjustments.**

Revenue		April Amended Budget	Change	June Revised Budget
0111	0111 PROPERTY TAX LEVY	3,425,980	(17,950)	3,408,030
0114	0114 TIFA	-	-	-
0119	0119 PENALTY/INTEREST DELQ TAX	5,600	-	5,600
0128	0128 REVENUE IN LIEU OF TAXES	24,800	600	25,400
0151	0151 EARNINGS ON INVEST & DEPO	240,700	8,300	249,000
0199	0199 MISCELLANEOUS LOCAL REVEN	99,887	-	99,887
0312	0312 STATE-RESTRICTED	45,523	14,519	60,042
0321	0321 STATE PAYMENT IN LIEU OF	57,128	-	57,128
0622	0622 FUND MOD-FR FUND 22	1,000,000	-	1,000,000
641	0641 FUND MOD-FR FUND 41 GE CA	541,689	77,585	619,274
<b>Total Revenue</b>		<b>5,441,307</b>	<b>83,054</b>	<b>5,524,361</b>

**EXPENSES - Decreased the estimated expenses: \$644,178**

Expense		April Amended Budget	Change	June Revised Budget
259	259 OTHER BUSINESS SERVICES	2,180	-	2,180
261	261 OPERATING BUILDING SERVICE	55,090	1,489	56,579
266	266 SECURITY SERVICES	18,963	-	18,963
271	271 PUPIL TRANSPORTATION SERVI	50,000		50,000
284	284 SUPPORT SERVICES TECHNOLOG	271,503		236,906
452	452 SITE IMPROVEMENT SERVICES	1,632,973	(346,038)	1,286,935
456	456 BUILDING IMPROVEMENT SERVI	3,512,829	(552,444)	2,960,385
459	459 OTH FACIL ACQUIS & CONSTR	649,963	153,096	803,059
641	641 FUND MOD-TO FUND 41 GEN CA	120,668	99,719	220,387
<b>Total Expenses</b>		<b>6,314,169</b>	<b>(644,178)</b>	<b>5,635,394</b>

**Three Year Trend Analysis**  
**SPECIAL EDUCATION CAPITAL PROJECTS**

Year ending:	2023-24	2024-25	2024-25	2024-25	%
	Actual	Original	Apr Amend	Jun Amend	chg
<b>Revenue:</b>					
Local sources	3,375,967	3,560,700	3,796,967	3,787,917	-0.24%
State sources	97,480	101,470	102,651	117,170	14.14%
<b>Total revenues</b>	<b>3,473,447</b>	<b>3,662,170</b>	<b>3,899,618</b>	<b>3,905,087</b>	<b>0.14%</b>
<b>Expenditures:</b>					
Business Services	-	-	-	-	-
Capital outlay	7,210,623	5,684,154	6,193,501	5,415,007	-12.57%
<b>Total expenditures</b>	<b>7,210,623</b>	<b>5,684,154</b>	<b>6,193,501</b>	<b>5,415,007</b>	<b>-12.57%</b>
Revenue over (under) expenditures	(3,737,176)	(2,021,984)	(2,293,883)	(1,509,920)	-34.18%
<b>Other financing sources (uses)</b>					
Transfer in	5,546,845	1,000,000	1,541,689	1,619,274	5.03%
Transfer out	(344,551)	-	(120,668)	(220,387)	82.64%
<b>Total other financing uses</b>	<b>5,202,294</b>	<b>1,000,000</b>	<b>1,421,021</b>	<b>1,398,887</b>	<b>-1.56%</b>
<b>Net change in fund balances</b>	<b>1,465,118</b>	<b>(1,021,984)</b>	<b>(872,862)</b>	<b>(111,033)</b>	
<b>Ending Year Fund Balance</b>	<b>5,240,468</b>	<b>4,218,484</b>	<b>4,367,606</b>	<b>5,129,435</b>	<b>17.44%</b>

## SPECIAL EDUCATION CAPITAL PROJECTS FUND BALANCE

7/1/25 Beginning Balance	\$	5,240,468
2024-25 Revenue	+	5,524,361
 Total Available	 \$	 10,764,829
2024-25 Expenditures	-	5,635,394
 Estimated 6/30/25 Balance	 \$	 5,129,435

### Milage Levy History

2022-23	2023-24	2024-25
0.1 mil	0.1 mil	0.1 mil

### Fund Balance History

June 30, 2020	\$	72,287	(actual)
June 30, 2021	\$	1,919,805	(actual)
June 30, 2022	\$	2,975,277	(actual)
June 30, 2023	\$	3,775,350	(actual)
June 30, 2024	\$	5,240,468	(actual)
June 30, 2025	\$	5,129,435	(Estimated)

KP/kg  
6/9/2025

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   X  

Item: Adoption of Budgets for 2025 -2026

Submitted by: Kevin Philipps  
Recommended by: Kevin Philipps *kp*

Date: 6/9/2024  
Board Meeting Date: 6/16/2024

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### RECOMMENDATION:

Request that the Kent ISD Board adopt each of the attached budget resolutions.

### BACKGROUND:

Attached to this memo are the budget resolutions proposed for consideration and adoption at the June 16th Board meeting. To comply with the "Truth in Budgeting Act" a hearing took place at 5:00 p.m. on May 19th before the Board Meeting. If you or the Board have any questions before the Board Meeting, please contact me at 616-365-2218.

KP/kg

- Attachments:
1. General Education Budget Resolution
  2. Special Education Budget Resolution (Center Programs Included)
  3. Community Service Budget Resolution
  4. Career Technical Education Budget Resolution
  5. Cooperative Education Fund Resolution
  6. Student Activity Budget Resolution
  7. General Education Capital Projects Fund Resolution
  8. Special Education Capital Projects Fund Resolution
  9. CTE Capital Projects Fund Resolution

## 2025-26

### GENERAL EDUCATION BUDGET RESOLUTION FOR ADOPTION BY THE SCHOOL BOARD OF THE KENT INTERMEDIATE SCHOOL DISTRICT

RESOLVED, That this resolution shall be the GENERAL EDUCATION appropriations of Kent Intermediate School District for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Kent Intermediate School District.

BE IT FURTHER RESOLVED; That the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

REVENUE		
0111	0111 PROPERTY TAX LEVY	3,054,000
0119	0114 TIFA	4,700
0128	0119 PENALTY/INTEREST DELQ TAX	21,000
0129	0128 REVENUE IN LIEU OF TAXES	1,533,606
0151	0129 OTHER TAXES	587,900
0191	0151 EARNINGS ON INVEST & DEPO	17,000
0192	0191 RENTALS	174,012
0199	0192 PRIVATE CONTRIBUTIONS	434,794
0212	0199 MISCELLANEOUS LOCAL REVENUE	257,976
0311	0212 RESTRICTED REVENUES	3,002,194
0312	0311 STATE-UNRESTRICTED	67,720,732
0315	0312 STATE-RESTRICTED	109,749
0321	0315 STATE-RESTR-SUBGRANT	48,642
0413	0321 STATE-PMTS IN LIEU OF TAX	114,729
0414	0413 FED-RESTRICTED	4,320,730
0415	0414 FED-RESTR-THRU MI	100,363
0417	0415 FED-RESTR-THRU OTH GOVT	826,736
0419	0417 FED-RESTR-THRU OTH ISD/SC	168,100
0511	0419 FED-OTHER REVENUE	65,000
0518	0511 TUITION FROM OTHER PUBLIC S	504,716
0519	0518 COMP RCD IN PMNT OF SER T	182,210
0611	0519 OTH DISTRI RCVD FR OTH PU	130,717
0622	0552 REFUND OF PRIOR YEAR EXPE	1,540,964
0626	0593 PROCEEDS FR SALE CAPITAL	3,180,394
0627	0597 OTH FIN SOURCES-SBITA'S	-
	<b>TOTAL REVENUE</b>	<b>88,100,964</b>

BE IT FURTHER RESOLVED, That \$88,273,425 of the total available to appropriate in the General Education Fund are hereby appropriated in the amounts for the purposes set forth below:

**EXPENSES**

113	113 HIGH SCHOOL	365,906
118	118 PRE-SCHOOL	14,340,100
119	119 SUMMER SCHOOL	-
122	122 SPECIAL EDUCATION	17,340
125	125 COMPENSATORY EDUCATION	51,098
127	127 VOCATIONAL EDUCATION	14,124
131	131 BASIC ADULT/CONTINUING EDUC	788,130
132	132 SECONDARY ADLT/CONTINUING EDU	339,049
135	135 OCCUPA TRAIN/UPGRADING RET	153,709
211	211 TRUANCY/ABSENTEEISM SERVIC	442,617
212	212 GUIDANCE SERVICES	2,413,773
213	213 HEALTH SERVICES	15,312
214	214 PSYCHOLOGICAL SERVICES	4,800
215	215 SPEECH PATHOLOGY/AUDIOLOG	14,124
216	216 SOCIAL WORK SERVICES	125,682
217	217 VISUAL AID SERVICES	2,808
218	218 TEACHER CONSULTANT	-
219	219 OTHER PUPIL SUPPORT SERVIC	6,631
221	221 IMPROVEMENT OF INSTRUCTION	13,067,305
222	222 EDUCATIONAL MEDIA SERVICES	600
225	225 TECHNOLOGY ASSISTED INSTRU	452,648
226	226 SUPERVIS/DIR OF INSTRUCT S	2,976,249
227	227 ACADEMIC STUDENT ASSESSMENT	223,050
229	229 OTHER INSTRUCTIONAL STAFF	-
231	231 BOARD OF EDUCATION	586,484
232	232 EXECUTIVE ADMINISTRATION	760,480
233	233 GRANT WRITER/GRANT PROCURE	224,523
241	241 OFFICE OF THE PRINCIPAL	-
249	249 OTHER SCHOOL ADMINISTRATION	550
252	252 FISCAL SERVICES	657,175
257	257 INTERNAL SERVICES	137,646
259	259 OTHER BUSINESS SERVICES	71,285
261	261 OPERATING BUILDING SERVICE	1,654,120
266	266 SECURITY SERVICES	532,665
271	271 PUPIL TRANSPORTATION SERVI	641,903
281	281 PLAN RESEARCH DEVELOP & EV	1,207,768
282	282 COMMUNICATION SERVICES	1,259,069
283	283 STAFF/PERSONNEL SERVICES	905,498
284	284 SUPPORT SERVICES TECHNOLOG	288,032

285	285 PUPIL ACCOUNTING	819,175
289	289 OTHER CENTRAL SERVICES	554,436
311	311 COMMUNITY SERVICES DIRECTI	409,798
321	321 COMMUNITY RECREATION	3,000
331	331 COMMUNITY ACTIVITIES	3,272,981
361	361 WELFARE ACTIVITIES	57,336
391	391 OTHER COMMUNITY SERVICES	-
411	411 PAYMNTS TO OTH P S IN MICH	17,841,831
445	445 PAYMENTS TO NOT FOR PROFIT	17,212,497
511	511 DEBT SERVS-LONG TERM-PRINC	231,824
<b>611</b>	<b>611 FUND MODIFICATIONS</b>	<b>130,717</b>
621	621 FUND MOD-TO FUND 21 SE CEN	219,129
626	626 FUND MODIFICATIONS	750,000
627	627 FUND MODIFICATIONS	528,448
641	641 FUND MODIFICATIONS	1,500,000
	<b>TOTAL EXPENSES</b>	<b>88,273,425</b>

**RESOLUTION: General Education Appropriations 2025-26**

**FURTHER RESOLVED**, That no School Board member or employee of the Kent Intermediate School District funds or obligate the expenditure of any funds except pursuant to appropriations made by the School Board with the budgetary policy statement hitherto adopted by the Board; and

**BE IT FURTHER RESOLVED**, That the Assistant Superintendent - Administrative Services is hereby charged with supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on July 1, 2025.

**BE IT FURTHER RESOLVED**, That, for purposes of meeting emergency needs of the school district, transfers not exceeding \$5,000 may be made upon the written authorization of the Assistant Superintendent - Administrative Services but no other transfers shall be made without approval by the Kent ISD School Board. When the Assistant Superintendent - Administrative Services makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the School Board at a future regular scheduled meeting in the form of an appropriation amendment which amendment shall be adopted by the School Board at such meeting.

**NOTE: Tax levy for General Education for 2025 is proposed to be .0841 mills.**

**This millage will be levied on all properties.**

**KP/kg**

**06/09/2025**

**Attachment: General Fund Three Year Trend Analysis**

**Three Year Trend Analysis  
GENERAL FUND**

Year ending:	2023-24	2024-25	2025-26	
	Actual	Jun Amend	Original	% chg
<b>Revenue:</b>				
Local sources	7,105,045	7,498,850	6,084,988	-18.85%
State sources	57,106,122	68,058,040	70,881,317	4.15%
Federal sources	4,267,852	6,486,401	5,530,658	-14.73%
Interdistrict	2,107,530	781,965	751,926	-3.84%
<b>Total revenues</b>	<b>70,586,549</b>	<b>82,825,256</b>	<b>83,248,889</b>	<b>0.51%</b>
<b>Expenditures:</b>				
<b>Instruction:</b>				
Basic programs	12,741,158	13,453,350	14,706,006	9.31%
Student instruc & added needs	29,348	87,807	82,562	-5.97%
Adult continuing ed	1,050,126	1,567,937	1,280,888	-18.31%
<b>Supporting services:</b>				
Pupil services	4,118,086	3,104,680	3,025,747	-2.54%
Instructional staff	8,879,200	16,146,332	16,719,852	3.55%
General administration	834,095	1,167,723	1,571,487	34.58%
School administration	500	6,698	550	-91.79%
Business services	733,002	862,394	866,106	0.43%
Operation and maintenance	2,058,302	2,010,352	2,186,785	8.78%
Transportation services	404,204	533,077	641,903	20.41%
Central services	4,699,196	6,130,946	5,033,978	-17.89%
Other services	-	-	-	-
Community services	1,749,978	2,566,322	3,743,115	45.86%
Interdistrict transactions	33,414,380	37,459,806	35,054,328	-6.42%
Capital outlay	4,820	-	231,824	-
Debt service	24,500	309,489	-	-
<b>Total expenditures</b>	<b>70,740,895</b>	<b>85,406,913</b>	<b>85,145,131</b>	<b>-0.31%</b>
<b>Revenue over (under) expenditures</b>	<b>(154,346)</b>	<b>(2,581,657)</b>	<b>(1,896,242)</b>	<b>-26.55%</b>
<b>Other financing sources (uses)</b>				
Sale of Capital Assets	-	-	-	-
Other financing sources	129,921	561,963	-	-
Prior period adjustment	-	-	-	-
Transfer in	4,177,862	4,490,814	4,721,358	5.13%
Transfer out	(2,357,267)	(2,902,096)	(2,997,577)	3.29%
<b>Total other financing uses</b>	<b>1,950,516</b>	<b>2,150,681</b>	<b>1,723,781</b>	<b>-19.85%</b>
<b>Net change in fund balances</b>	<b>1,796,170</b>	<b>(430,976)</b>	<b>(172,461)</b>	
<b>Ending Year Fund Balance</b>	<b>10,072,602</b>	<b>9,641,626</b>	<b>9,469,165</b>	<b>-1.79%</b>

## GENERAL EDUCATION FUND BALANCE

7/1/25 Beginning Balance	\$	9,641,626
2025-26 Revenue	+	<u>88,100,964</u>
Total Available	\$	97,742,590
2025-26 Expenditures	- \$	<u>88,273,425</u>
Estimated 6/30/26 Balance	\$	<u>9,469,165</u>

Note: Calculations for 2025-26 assume a millage rate of 0.0841 mills for the general fund.

### Fund Balance History

June 30, 2021	\$	3,975,952	(actual)
June 30, 2022	\$	4,783,220	(actual)
June 30, 2023	\$	8,054,684	(actual)
June 30, 2024	\$	9,641,626	(actual)
June 30, 2025	\$	9,469,165	(Estimated)

KP/kg  
6/9/2025

2025-26

**SPECIAL EDUCATION BUDGET RESOLUTION FOR ADOPTION BY THE SCHOOL BOARD OF THE KENT INTERMEDIATE SCHOOL DISTRICT**

RESOLVED, That this resolution shall be the SPECIAL EDUCATION appropriations of Kent Intermediate School District for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income recieved by Kent Intermediate School District.

BE IT FURTHER RESOLVED; That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Special Education Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

<b>REVENUE</b>		
0111	0111 PROPERTY TAX LEVY	123,009,360
0114	0114 TIFA	-
0119	0119 PENALTY/INTEREST DELQ TAX	189,870
0128	0128 REVENUE IN LIEU OF TAXES	660,080
0131	0131 TUITION	-
0151	0151 EARNINGS ON INVEST & DEPO	2,245,600
0172	0172 MERCHANDISE SALES	-
0181	0181 COMMUNITY SERVICE ACTIVIT	10,313,675
0192	0192 PRIVATE CONTRIBUTIONS	47,060
0199	0199 MISCELLANEOUS LOCAL REVEN	88,195
0311	0311 STATE-UNRESTRICTED	-
0312	0312 STATE-RESTRICTED	63,239,710
0315	0315 STATE-RESTR-SUBGRANT	-
0317	0317 STATE-RESTR-THRU ISD/SCH	-
0321	0321 STATE-PMTS IN LIEU OF TAX	1,958,473
0414	0414 FED-RESTR-THRU MI	34,112,920
0415	0415 FED-RESTR-THRU OTH GOVT	-
0417	0417 FED-RESTR-THRU OTH ISD/SC	-
511	0511 TUITION FROM OTHER PUBLIC S	3,299,100
0512	0512 TRANSPORT PMNTS FR OTH PU	22,233,187
0518	0518 COMP RCD IN PMNT OF SER T	-
0519	0519 OTH DISTRI RCVD FR OTH PU	2,249,855
0552	0552 REFUND OF PRIOR YEAR EXPE	-
0597	0597 OTH FIN SOURCES-SBITA'S	-
0611	0611 FUND MOD-FR FUND 11 GEN	219,129
0621	0621 FUND MOD-FR FUND 21 SE CE	333,433
0622	0622 FUND MOD-FR FUND 22 SPEC ED	31,022,570
0623	0623 FUND MOD-FR FUND 23 ENHANCE	274,024
0627	0627 FUND MOD-FR FUND 27 COOP	-
<b>TOTAL REVENUE</b>		<b>295,496,241</b>

BE IT FURTHER RESOLVED, That \$302,890,845 of the total available to appropriate in the Special Education Fund are hereby appropriated in the amounts for the purposes set forth below:

<b>EXPENSES</b>		
122	122 SPECIAL EDUCATION	38,710,736
212	212 GUIDANCE SERVICES	164,153
213	213 HEALTH SERVICES	10,331,213
214	214 PSYCHOLOGICAL SERVICES	1,258,416
215	215 SPEECH PATHOLOGY/AUDIOLOG	6,995,621
216	216 SOCIAL WORK SERVICES	3,414,708
217	217 VISUAL AID SERVICES	616,510
218	218 TEACHER CONSULTANT	5,033,707
219	219 OTHER PUPIL SUPPORT SERVIC	2,479,152
221	221 IMPROVEMENT OF INSTRUCTION	3,254,747
225	225 TECHNOLOGY ASSISTED INSTRU	1,600
226	226 SUPERVIS/DIR OF INSTRUCT S	7,593,681
229	229 OTHER INSTRUCTIONAL STAFF	238,140
231	231 BOARD OF EDUCATION	57,500
241	241 OFFICE OF THE PRINCIPAL	274,451
252	252 FISCAL SERVICES	1,253,556
257	257 INTERNAL SERVICES	-
259	259 OTHER BUSINESS SERVICES	128,796
261	261 OPERATING BUILDING SERVICE	4,540,947
266	266 SECURITY SERVICES	338,095
271	271 PUPIL TRANSPORTATION SERVI	22,695,574
281	281 PLAN RESEARCH DEVELOP & EV	382,617
283	283 STAFF/PERSONNEL SERVICES	791,953
284	284 SUPPORT SERVICES TECHNOLOG	903,084
289	289 OTHER CENTRAL SERVICES	365
299	299 OTHER SUPPORT SERVICES	139,900
311	311 COMMUNITY SERVICES DIRECTI	-
331	331 COMMUNITY ACTIVITIES	5,000
371	371 NONPUBLIC SCHOOL PUPILS	-
391	391 OTHER COMMUNITY SERVICES	-
411	411 PAYMNTS TO OTH P S IN MICH	142,161,770
431	431 PMNTS TO ST SCH FOR DEAF&B	-
441	441 PAYMENTS TO OTH GOVT ENTIT	102,508
445	445 PAYMENTS TO NOT FOR PROFIT	1,502,608
455	455 BLDG ACQUIS & CONSTRUCT SE	-
456	456 BUILDING IMPROVEMENT SERVI	-
459	459 OTH FACIL ACQUIS & CONSTR	-
511	511 DEBT SERVS-LONG TERM-PRINC	207,270
611	611 FUND MODIFICATIONS	1,540,964
621	621 FUND MOD-TO FUND 21 SE CEN	31,022,570

622	622 FUND MOD-TO FD 22 SE	333,433
626	626 FUND MODIFICATIONS	2,796,500
627	627 FUND MODIFICATIONS	119,000
641	641 FUND MOD-TO FUND 41 GEN CA	1,500,000
642	642 FUND MOD-TO FUND 42 SE CAP	<u>10,000,000</u>
	<b>TOTAL EXPENSES</b>	<b>302,890,845</b>

**RESOLUTION: Special Education Appropriations 2025-26**

FURTHER RESOLVED, That no School Board member or employee of the Kent Intermediate School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board; and

BE IT FURTHER RESOLVED, That the Assistant Superintendent - Administrative Services is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on July 1, 2025.

BE IT FURTHER RESOLVED, That, for purposes of meeting emergency needs of the school district, transfers of appropriations not exceeding \$5,000 may be made upon the written authorization of the Assistant Superintendent - Administrative Services, but no other transfers shall be made without approval by the Kent ISD School Board. When the Assistant Superintendent - Administrative Services makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the School Board at a future regular scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the School Board at such meeting.

**NOTE: Tax levy for Special Education for 2025 is proposed to be 3.4866 mills.**

**This millage will be levied on all properties.**

**KP/kg**

**6/9/2025**

**Attachment: Special Education Fund Three Year Trend Analysis**

**Three Year Trend Analysis**  
**SPECIAL EDUCATION CENTER PROGRAMS FUND**

Year ending:	2023-24	2024-25	2025-26	
	Actual	Jun Amend	Original	% chg
<b>Revenue:</b>				
Local sources	265,803	203,005	124,635	-38.60%
State sources	32,659,175	38,307,878	36,481,723	-4.77%
Federal sources	1,552,943	1,678,305	1,668,135	-0.61%
Interdistrict	155,299	(167,600)	3,299,100	-2068.44%
<b>Total revenues</b>	<b>34,633,220</b>	<b>40,021,588</b>	<b>41,573,593</b>	<b>3.88%</b>
<b>Expenditures:</b>				
<b>Instruction:</b>				
Student instruc & added needs	32,499,277	36,971,428	38,499,575	4.13%
<b>Supporting services:</b>				
Pupil services	20,510,585	21,525,688	22,697,061	5.44%
Instructional staff	4,644,878	5,315,887	6,473,304	21.77%
General administration	-	-	-	-
School administration	141,565	202,341	178,525	-11.77%
Business services	5,085	3,043	3,043	0.00%
Operation and maintenance	4,029,663	4,516,705	4,643,557	2.81%
Transportation services	114,349	192,582	112,600	-41.53%
Central services	58,254	51,227	59,771	16.68%
Other services	161,708	114,500	139,900	22.18%
Community services	-	1,000	1,000	0.00%
Interdistrict transactions	18,408	18,408	18,408	0.00%
Capital outlay	-	-	-	-
Debt service	101,671	-	-	-
<b>Total expenditures</b>	<b>62,285,443</b>	<b>68,912,809</b>	<b>72,826,744</b>	<b>5.68%</b>
<b>Revenue over (under) expenditures</b>	<b>(27,652,223)</b>	<b>(28,891,221)</b>	<b>(31,253,151)</b>	<b>8.18%</b>
<b>Other financing sources (uses)</b>				
Transfer in	27,868,694	30,138,823	31,515,723	4.57%
Transfer out	(475,937)	(479,153)	(574,433)	19.89%
<b>Total other financing uses</b>	<b>27,392,757</b>	<b>29,659,670</b>	<b>30,941,290</b>	<b>4.32%</b>
<b>Net change in fund balances</b>	<b>(259,466)</b>	<b>768,449</b>	<b>(311,861)</b>	
<b>Ending Year Fund Balance</b>	<b>-</b>	<b>768,449</b>	<b>456,588</b>	<b>-40.58%</b>

### Three Year Trend Analysis SPECIAL EDUCATION FUND

Year ending:	2023-24	2024-25	2025-26	% chg
	<u>Actual</u>	<u>Jun Amend</u>	<u>Original</u>	
<b>Revenue:</b>				
Local sources	123,155,737	132,304,162	136,429,205	3.12%
State sources	36,530,835	30,208,196	28,716,460	-4.94%
Federal sources	32,503,318	33,783,447	32,444,785	-3.96%
Interdistrict	<u>67,452,888</u>	<u>23,530,076</u>	<u>24,483,042</u>	4.05%
<b>Total revenues</b>	<b><u>259,642,778</u></b>	<b><u>219,825,881</u></b>	<b><u>222,073,492</u></b>	1.02%
<b>Expenditures:</b>				
<b>Instruction:</b>				
Student instruc & added needs	17,855	95,697	211,161	120.66%
<b>Supporting services:</b>				
Pupil services	58,048,798	7,795,781	7,596,419	-2.56%
Instructional staff	3,584,273	4,607,237	4,614,864	0.17%
General administration	63,133	88,000	57,500	-34.66%
School administration	109,349	91,754	95,926	4.55%
Business services	1,181,709	1,357,088	1,379,309	1.64%
Operation and maintenance	31,270	16,108	235,485	1361.91%
Transportation services	21,043,874	22,236,717	22,582,974	1.56%
Central services	1,947,651	2,388,794	2,018,248	-15.51%
Other services	-	-	-	-
Community services	1,225,765	4,000	4,000	0.00%
Interdistrict transactions	131,552,497	143,916,915	143,748,478	-0.12%
Capital outlay	50,000	207,270	207,270	0.00%
Debt service	-	-	-	
<b>Total expenditures</b>	<b><u>218,856,174</u></b>	<b><u>182,805,361</u></b>	<b><u>182,751,634</u></b>	-0.03%
<b>Revenue over (under) expenditures</b>	<b>40,786,604</b>	<b>37,020,520</b>	<b>39,321,858</b>	6.22%
<b>Other financing sources (uses)</b>				
Sale of Capital Assets	-	-	-	-
Other financing sources	-	410,476	-	-
Transfer in	250,937	254,153	333,433	31.19%
Transfer out	<u>(37,349,629)</u>	<u>(34,728,258)</u>	<u>(46,738,034)</u>	34.58%
<b>Total other financing uses</b>	<b><u>(37,098,692)</u></b>	<b><u>(34,063,629)</u></b>	<b><u>(46,404,601)</u></b>	36.23%
<b>Net change in fund balances</b>	<b>3,687,912</b>	<b>2,956,891</b>	<b>(7,082,743)</b>	
<b>Ending Year Fund Balance</b>	<b>18,003,444</b>	<b>20,960,335</b>	<b>13,877,592</b>	-33.79%

## SPECIAL EDUCATION FUND BALANCE

7/1/25 Beginning Balance	\$	21,728,784
2025-26 Revenue	+	295,496,241
 Total Available	 \$	 317,225,025
2025-26 Expenditures	-	302,890,845
 Estimated 6/30/26 Balance	 \$	 <u>14,334,180</u>

Note: The Special Education tax levy for 2025 is proposed to be 3.4866 mills. This millage will be levied on all properties. Out of the 3.4866 mills, there will be a 0.10 mill "set-aside" to Special Education Capital Projects Fund.

	3.3866 mills - SE Operations
	<u>0.1000 mills</u> - SE Cap Project
TOTAL	3.4866 mills

### Fund Balance History

June 30, 2021	\$	5,635,116	(actual)
June 30, 2022	\$	10,154,530	(actual)
June 30, 2023	\$	10,154,530	(actual)
June 30, 2024	\$	21,728,784	(actual)
June 30, 2025	\$	14,334,180	(Estimated)

KP/kg  
6/9/2025

**2025-26**

**COMMUNITY SERVICE BUDGET RESOLUTION FOR ADOPTION BY THE  
SCHOOL BOARD OF THE KENT INTERMEDIATE SCHOOL DISTRICT**

RESOLVED, That this resolution shall be the COMMUNITY SERVICE appropriations of Kent Intermediate School District for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Kent Intermediate School District.

BE IT FURTHER RESOLVED; That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Community Service Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

<b>REVENUE</b>		
111	0111 PROPERTY TAX LEVY	30,857,380
119	0119 PENALTY/INTEREST DELQ TA	47,630
128	0128 REVENUE IN LIEU OF TAXES	212,620
199	0199 MISCELLANEOUS LOCAL REV	19,000
312	0312 STATE-RESTRICTED	435,200
321	0321 STATE-PMTS IN LIEU OF TAX	-
		-
<b>TOTAL REVENUE</b>		<b>31,571,830</b>

BE IT FURTHER RESOLVED, That \$31,571,830 of the total available to appropriate in the Community Service Fund are hereby appropriated in the amounts and for the purposes set forth below:

<b>EXPENSES</b>		
259	OTHER BUSINESS SERVICES	16,824
411	PAYMNTS TO OTH P S IN MICH	31,280,982
621	FUND MOD-TO FUND 21 SE CEN	274,024
<b>TOTAL EXPENSES</b>		<b>31,571,830</b>

**RESOLUTION: Community Service Appropriations 2025-26**

**FURTHER RESOLVED**, That no School Board member or employee of the Kent Intermediate School District shall expend or obligate the expenditure of any funds except pursuant to appropriations made by the School Board in accordance with the budgetary policy statement hitherto adopted by the Board; and

**BE IT FURTHER RESOLVED**, That the Assistant Superintendent - Administrative Services is hereby charged with the supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for the performance of their responsibilities within the amounts appropriated by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on July 1, 2025.

**BE IT FURTHER RESOLVED**, That, for purposes of meeting emergency needs of the school district, transfers not exceeding \$5,000 may be made upon the written authorization of the Assistant Superintendent - Administrative Services but no other transfers shall be made without approval by the Kent ISD School Board. When the Assistant Superintendent - Administrative Services makes a transfer of appropriations as permitted by this resolution, such transfers shall be presented to the School Board at a future regular scheduled meeting in the form of an appropriation amendment which amendment shall be adopted by the School Board at such meeting.

**NOTE: Tax levy for Community Service for 2025 is proposed to be 0.8498 mills.**

**This millage will be levied on all properties.**

**KP/kg**

**6/9/2025**

**Attachment: Community Service Fund Three Year Trend Analysis**

**Three Year Trend Analysis**  
**COMMUNITY SERVICE FUND**

	Year ending:	2023-24	2024-25	2025-26	
		Actual	Jun Amend	Original	% chg
<b>Revenue:</b>					
Local sources		27,417,821	29,514,055	31,136,630	5.50%
State sources		322,828	393,544	435,200	10.58%
<b>Total revenues</b>		<b><u>27,740,649</u></b>	<b><u>29,907,599</u></b>	<b><u>31,571,830</u></b>	<b>5.56%</b>
<b>Expenditures:</b>					
Supporting services:					
Business services		16,554	16,657	16,824	1.00%
Interdistrict transactions		27,487,996	29,631,170	31,280,982	5.57%
<b>Total expenditures</b>		<b><u>27,504,550</u></b>	<b><u>29,647,827</u></b>	<b><u>31,297,806</u></b>	<b>5.57%</b>
<b>Revenue over (under) expenditures</b>		<b>236,099</b>	<b>259,772</b>	<b>274,024</b>	<b>5.49%</b>
<b>Other financing sources (uses)</b>					
Transfer in		-	-	-	-
Transfer out		(236,099)	(259,772)	(274,024)	5.49%
<b>Total other financing uses</b>		<b><u>(236,099)</u></b>	<b><u>(259,772)</u></b>	<b><u>(274,024)</u></b>	<b>5.49%</b>
<b>Net change in fund balances</b>		<b>-</b>	<b>-</b>	<b>-</b>	
<b>Ending Year Fund Balance</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

7/1/25 Beginning Balance		
2025-26 Revenue	+	<u>31,571,830</u>
Total Available	\$	31,571,830
2025-26 Expenditures	-	<u>31,571,830</u>
Estimated 6/30/26 Balance	\$	<u><u>-</u></u>

Note: Calculations for 2025-26 assume a millage rate of 0.8498 mills for the community service fund.

**Fund Balance History**

June 30, 2021	\$	-	(actual)
June 30, 2022	\$	-	(actual)
June 30, 2023	\$	-	(actual)
June 30, 2024	\$	-	(Estimated)
June 30, 2025	\$	-	(Estimated)

KP/kg  
6/9/2025

**2025-26**

**CAREER TECHNICAL EDUCATION BUDGET RESOLUTION FOR ADOPTION BY THE  
SCHOOL BOARD OF THE KENT INTERMEDIATE SCHOOL DISTRICT**

RESOLVED, That this resolution shall be the CAREER TECHNICAL EDUCATION appropriations of Kent Intermediate School District for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Kent Intermediate School District.

BE IT FURTHER RESOLVED; That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Career Technical Education Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

<b>REVENUE</b>	
0111 0111 PROPERTY TAX LEVY	30,209,900
0119 0119 PENALTY/INTEREST DELQ TAX	46,600
0128 0128 REVENUE IN LIEU OF TAXES	50,500
0131 0131 TUITION	170,000
0151 0151 EARNINGS ON INVEST & DEPO	1,142,500
0172 0172 MERCHANDISE SALES	168,250
0191 0191 RENTALS	(2,373)
0192 0192 PRIVATE CONTRIBUTIONS	1,750
0194 0194 ROOM RENTALS	41,578
0199 0199 MISCELLANEOUS LOCAL REVEN	154,420
0311 0311 STATE-UNRESTRICTED	174
0312 0312 STATE-RESTRICTED	6,268,454
0321 0321 STATE-PMTS IN LIEU OF TAX	481,216
0414 0414 FED-RESTR-THRU MI	1,531,144
0415 0415 FED-RESTR-THRU OTH GOVT	-
0511 0511 TUITION FROM OTHER PUBLIC S	138,900
0518 0518 COMP RCD IN PMNT OF SER T	31,187
0519 0519 OTH DISTRI RCVD FR OTH PU	-
0593 0593 PROCEEDS FR SALE CAPITAL	15,869
0594 0594 OTH FIN SOURCES-LEASES	108,045
0597 0597 OTH FIN SOURCES-SBITA'S	-
0611 0611 FUND MOD-FR FUND 11 GEN	750,000
0621 0621 FUND MOD-FR FUND 21 SE CE	241,000
0622 0622 FUND MOD-FR FUND 22	2,555,500
0628 0628 FUND MOD-FR FUND 28 COOP	135,700
<b>TOTAL REVENUE</b>	<hr/> <b>44,240,314</b>

BE IT FURTHER RESOLVED, That \$46,745,812 of the total available to appropriate in the Career Technical Education Fund are hereby appropriated in the amounts for the purposes set forth below:

**EXPENSES**

119	119 SUMMER SCHOOL	-
127	127 VOCATIONAL EDUCATION	15,473,665
135	135 OCCUPA TRAIN/UPGRADING RET	-
212	212 GUIDANCE SERVICES	1,081,920
213	213 HEALTH SERVICES	92,175
216	216 SOCIAL WORK SERVICES	109,777
218	218 TEACHER CONSULTANT	474,515
219	219 OTHER PUPIL SUPPORT SERVIC	66,359
221	221 IMPROVEMENT OF INSTRUCTION	2,499,328
225	225 TECHNOLOGY ASSISTED INSTRU	35,500
226	226 SUPERVIS/DIR OF INSTRUCT S	850,243
227	227 ACADEMIC STUDENT ASSESSMENT	70,000
229	229 OTHER INSTRUCTIONAL STAFF	-
231	231 BOARD OF EDUCATION	58,000
232	232 EXECUTIVE ADMINISTRATION	-
241	241 OFFICE OF THE PRINCIPAL	1,618,000
252	252 FISCAL SERVICES	690,907
257	257 INTERNAL SERVICES	93,580
259	259 OTHER BUSINESS SERVICES	61,401
261	261 OPERATING BUILDING SERVICE	7,645,435
266	266 SECURITY SERVICES	364,239
271	271 PUPIL TRANSPORTATION SERVI	94,001
281	281 PLAN RESEARCH DEVELOP & EV	-
282	282 COMMUNICATION SERVICES	74,443
283	283 STAFF/PERSONNEL SERVICES	305,589
284	284 SUPPORT SERVICES TECHNOLOG	5,970,949
285	285 PUPIL ACCOUNTING	-
289	289 OTHER CENTRAL SERVICES	-
299	299 OTHER SUPPORT SERVICES	-
411	411 PAYMNTS TO OTH P S IN MICH	244,750
441	441 PAYMENTS TO OTH GOVT ENTIT	-
445	445 PAYMENTS TO NOT FOR PROFIT	-
452	452 SITE IMPROVEMENT SERVICES	-
453	453 ARCHITECTURAL & ENGINEER S	-
455	455 BLDG ACQUIS & CONSTRUCT SE	25,000
456	456 BUILDING IMPROVEMENT SERVI	-
459	459 OTH FACIL ACQUIS & CONSTR	-
511	511 DEBT SERVS-LONG TERM-PRINC	300,100
611	611 FUND MODIFICATIONS	3,180,394

627 627 FUND MODIFICATIONS	119,000
628 628 TRANSFER TO COOP-NTH	300,000
641 641 FUND MOD-TO FUND 41 GEN CA	-
646 641 FUND MOD-TO FUND 41 GEN CA	10,060,000
<b>TOTAL EXPENSES</b>	<hr/> <b>51,959,270</b>

**RESOLUTION: Career Technical Education Appropriations 2025-26**

**FURTHER RESOLVED**, That no School Board member or employee of the Kent Intermediate School District funds or obligate the expenditure of any funds except pursuant to appropriations made by the School Board with the budgetary policy statement hitherto adopted by the Board; and

**BE IT FURTHER RESOLVED**, That the Assistant Superintendent - Administrative Services is hereby charged with supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for the performance of their responsibilities within the amounts appropriated by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on July 1, 2025.

**BE IT FURTHER RESOLVED**, That, for purposes of meeting emergency needs of the school district, transfers not exceeding \$5,000 may be made upon the written authorization of the Assistant Superintendent - Administrative Services but no other transfers shall be made without approval by the Kent ISD School Board. When the Assistant Superintendent - Administrative Services makes a transfer of appropriations as permitted by this resolution, such transfers shall be presented to the School Board at a future regular scheduled meeting in the form of an appropriation amendment which amendment shall be adopted by the School Board at such meeting.

**NOTE: Tax levy for Career Technical Education for 2025 is proposed to be 0.9310 mills.**

**This millage will be levied on all properties.**

**KP/kg**

**6/9/2025**

**Attachment: Career Technical Education Fund Three Year Trend Analysis**

**Three Year Trend Analysis**  
**CAREER TECHNICAL EDUCATION FUND**

Year ending:	2023-24	2024-25	2025-26	
	Actual	Jun Amend	Original	% chg
<b>Revenue:</b>				
Local sources	29,032,264	30,672,536	31,983,125	4.27%
State sources	6,768,328	7,530,447	6,749,844	-10.37%
Federal sources	2,005,966	1,462,946	1,531,144	4.66%
Interdistrict	196,836	193,932	170,087	-12.30%
<b>Total revenues</b>	<b><u>38,003,394</u></b>	<b><u>39,859,861</u></b>	<b><u>40,434,200</u></b>	<b>1.44%</b>
<b>Expenditures:</b>				
<b>Instruction:</b>				
Student instruc & added needs	15,066,772	16,120,496	15,473,665	-4.01%
Adult continuing ed	-	-	-	-
<b>Supporting services:</b>				
Pupil services	1,726,345	1,752,020	1,824,746	4.15%
Instructional staff	2,405,875	3,106,647	3,455,071	11.22%
General administration	57,324	52,000	58,000	11.54%
School administration	1,621,271	1,575,803	1,618,000	2.68%
Business services	490,590	673,080	845,888	25.67%
Operation and maintenance	5,398,730	5,771,120	8,009,674	38.79%
Transportation services	129,229	96,671	94,001	-2.76%
Central services	5,430,209	5,966,850	6,350,981	6.44%
Other services	3,631	-	-	-
Community services	-	-	-	-
Interdistrict transactions	355,064	254,500	244,750	-3.83%
Capital outlay	308,346	572,999	25,000	-95.64%
Debt service	374,137	414,289	300,100	-27.56%
<b>Total expenditures</b>	<b><u>33,367,523</u></b>	<b><u>36,356,475</u></b>	<b><u>38,299,876</u></b>	<b>5.35%</b>
<b>Revenue over (under) expenditures</b>	<b>4,635,871</b>	<b>3,503,386</b>	<b>2,134,324</b>	<b>-39.08%</b>
<b>Other financing sources (uses)</b>				
Sale of capital assets	20,763	16,710	15,869	-5.03%
Other financing sources	267,751	563,330	108,045	-80.82%
Prior period adjustment	-	-	-	-
Transfer in	3,514,242	3,534,100	3,682,200	4.19%
Transfer out	<u>(3,154,843)</u>	<u>(4,145,370)</u>	<u>(13,659,394)</u>	229.51%
<b>Total other financing uses</b>	<b>647,913</b>	<b>(31,230)</b>	<b>(9,853,280)</b>	<b>31450.69%</b>
<b>Net change in fund balances</b>	<b>5,283,784</b>	<b>3,472,156</b>	<b>(7,718,956)</b>	
<b>Ending Year Fund Balance</b>	<b>21,193,354</b>	<b>24,665,510</b>	<b>16,946,554</b>	<b>-31.29%</b>

## CAREER TECHNICAL EDUCATION FUND BALANCE

7/1/25 Beginning Balance	\$	24,665,510
2025-26 Revenue	+	44,240,314
 Total Available	 \$	 68,905,824
2025-26 Expenditures	-	51,959,270
 Estimated 6/30/26 Balance	 \$	 16,946,554

Note: The Career Technical Education tax levy for 2025 is proposed to be 0.9310 mills. This millage will be levied on all properties. Out of the 0.9310 mills, there will be a 0.10 mill "set-aside" to Career Technical Education Capital Projects Fund.

	0.8310 mills - CTE Operations
	<u>0.1000 mills - CTE Cap Projects</u>
TOTAL	0.9310 mills

### Fund Balance History

June 30, 2020	\$	10,414,752	(actual)
June 30, 2021	\$	11,000,547	(actual)
June 30, 2022	\$	12,847,739	(actual)
June 30, 2023	\$	24,665,510	(actual)
June 30, 2024	\$	16,946,554	(Estimated)

KP/kg  
6/9/2025

**2025-26**

**COOPERATIVE EDUCATION FUND BUDGET RESOLUTION FOR ADOPTION BY THE SCHOOL BOARD OF THE KENT INTERMEDIATE SCHOOL DISTRICT**

RESOLVED, That this resolution shall be the COOPERATIVE EDUCATION appropriations of Kent Intermediate School District for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Kent Intermediate School District.

BE IT FURTHER RESOLVED; That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Cooperative Education Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

<b>REVENUE</b>	
0131 0131 TUITION	196,200
0151 0151 EARNINGS ON INVEST & DEPO	53,600
0199 0199 MISCELLANEOUS LOCAL REVEN	129,751
0312 0312 STATE-RESTRICTED	635,648
0511 0511 TUITION FROM OTHER PUBLIC	1,900,000
0518 0518 COMP RCD IN PMNT OF SER T	1,744,440
0611 0611 FUND MOD-FR FUND 11 GEN	528,448
0622 0622 FUND MOD-FR FUND 22	119,000
0626 0626 FUND MOD-FR FUND 26 CTE	419,000
<b>TOTAL REVENUE</b>	<b>5,726,087</b>

BE IT FURTHER RESOLVED; That \$5,794,540 of the total available to appropriate in the Cooperative Education Fund are hereby appropriated in the amounts and for the purposes set forth below:

<b>EXPENSE</b>	
112 112 MIDDLE SCHOOL/JUNIOR HIGH	83,118
113 113 HIGH SCHOOL	1,567,950
119 119 SUMMER SCHOOL	148,083
127 127 VOCATIONAL EDUCATION	-
212 212 GUIDANCE SERVICES	468,047
213 213 HEALTH SERVICES	39,647
216 216 SOCIAL WORK SERVICES	54,613
221 221 IMPROVEMENT OF INSTRUCTION	2,500
226 226 SUPERVIS/DIR OF INSTRUCT S	17,458
241 241 OFFICE OF THE PRINCIPAL	277,342
252 252 FISCAL SERVICES	330,428
259 259 OTHER BUSINESS SERVICES	5,000
261 261 OPERATING BUILDING SERVICE	10,970
266 266 SECURITY SERVICES	220,155
271 271 PUPIL TRANSPORTATION SERVI	-
282 282 COMMUNICATION SERVICES	679,523

284	284 SUPPORT SERVICES TECHNOLOG	1,750,006
299	299 OTHER SUPPORT SERVICES	4,000
626	626 FUND MODIFICATIONS	135,700
641	641 FUND MOD-TO FUND 41 GEN CA	-
	<b>TOTAL EXPENSES</b>	<hr/> <b>5,794,540</b>

**RESOLUTION: Cooperative Education Appropriations 2025-26.**

**FURTHER RESOLVED, That no School Board member or employee of the Kent Intermediate School District funds or obligate the expenditure of any funds except pursuant to appropriations made by the School Board with the budgetary policy statement hitherto adopted by the Board; and**

**BE IT FURTHER RESOLVED, That the Assistant Superintendent - Administrative Services is hereby charged with supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for the performance of their responsibilities within the amounts appropriated by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board.**

**This appropriation resolution is to take effect on July 1, 2025.**

**BE IT FURTHER RESOLVED, That, for purposes of meeting emergency needs of the school district, transfers not exceeding \$5,000 may be made upon the written authorization of the Assistant Superintendent - Administrative Services but no other transfers shall be made without approval by the Kent ISD School Board. When the Assistant Superintendent - Administrative Services makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the School Board at a future regular scheduled meeting in the form of an appropriation amendment which amendment shall be adopted by the School Board at such meeting.**

**KP/kg**

**6/9/2025**

**Attachment: Cooperative Education Fund Three Year Trend Analysis**

### Three Year Trend Analysis COOPERATIVE EDUCATION

Year ending:	2023-24	2024-25	2025-26	% chg
	Actual	Jun Amend	Original	
<b>Revenue:</b>				
Local sources	658,535	337,411	379,551	12.49%
State sources	651,819	753,720	635,648	-15.67%
Federal sources	-	-	-	-
Interdistrict	<u>3,634,402</u>	<u>3,530,201</u>	<u>3,644,440</u>	3.24%
<b>Total revenues</b>	<b><u>4,944,756</u></b>	<b><u>4,621,332</u></b>	<b><u>4,659,639</u></b>	<b>0.83%</b>
<b>Expenditures:</b>				
<b>Instruction:</b>				
Basic programs	1,872,823	1,882,518	1,799,151	-4.43%
<b>Supporting services:</b>				
Pupil services	517,374	534,274	562,307	5.25%
Instructional staff	16,351	23,827	19,958	-16.24%
School administration	250,573	244,215	277,342	13.56%
Business services	287,113	317,346	335,428	5.70%
Operation and maintenance	135,324	170,420	231,125	35.62%
Transportation services	-	-	-	-
Central services	2,155,990	2,406,253	2,429,529	0.97%
Other services	<u>5,858</u>	<u>3,600</u>	<u>4,000</u>	11.11%
<b>Total expenditures</b>	<b><u>5,241,406</u></b>	<b><u>5,582,453</u></b>	<b><u>5,658,840</u></b>	<b>1.37%</b>
<b>Revenue over (under) expenditures</b>	<b>(296,650)</b>	<b>(961,121)</b>	<b>(999,201)</b>	<b>3.96%</b>
<b>Other financing sources (uses)</b>				
Transfer in	896,500	1,002,000	1,066,448	6.43%
Transfer out	<u>(228,064)</u>	<u>(130,300)</u>	<u>(135,700)</u>	4.14%
<b>Total other financing uses</b>	<b>668,436</b>	<b>871,700</b>	<b>930,748</b>	<b>6.77%</b>
<b>Net change in fund balances</b>	<b>371,786</b>	<b>(89,421)</b>	<b>(68,453)</b>	
<b>Ending Year Fund Balance</b>	<b>3,197,155</b>	<b>3,107,734</b>	<b>3,039,281</b>	<b>-2.20%</b>

## COOPERATIVE EDUCATION FUND BALANCE

7/1/25 Beginning Balance	\$	3,107,734
2025-26 Revenue	+	<u>5,726,087</u>
Total Available	\$	8,833,821
2025-26 Expenditures	-	<u>\$ 5,794,540</u>
Estimated 6/30/26 Balance	\$	<u><u>3,039,281</u></u>

### Fund Balance History

June 30, 2020	\$	2,181,917	(actual)
June 30, 2021	\$	2,478,399	(actual)
June 30, 2022	\$	2,612,093	(actual)
June 30, 2024	\$	3,107,734	(Estimated)
June 30, 2025	\$	3,039,281	(Estimated)

KP/kg  
6/9/2025

**2025-26**

**STUDENT/SCHOOL ACTIVITY BUDGET RESOLUTION FOR ADOPTION BY THE  
SCHOOL BOARD OF THE KENT INTERMEDIATE SCHOOL DISTRICT**

RESOLVED, That this resolution shall be the STUDENT/SCHOOL ACTIVITY appropriations of Kent Intermediate School District for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Kent Intermediate School District.

BE IT FURTHER RESOLVED; That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Student/School Activity Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

<b>REVENUE</b>	
0151 EARNINGS ON INVEST & DEPO	47,000
0179 OTHER STUDENT ACTIVITY REVENUE	148,950
0312 STATE-RESTRICTED	4,050
<b>TOTAL REVENUE</b>	<b>200,000</b>

BE IT FURTHER RESOLVED; That \$230,000 of the total available to appropriate in the Student Activity Fund are hereby appropriated in the amounts and for the purposes set forth below:

<b>EXPENSES</b>	
296 STUDENT/SCHOOL ACTIVITY EXPEND	230,000
<b>TOTAL APPROPRIATED EXPENSES</b>	<b>230,000</b>

**RESOLUTION: Student/School Activity Fund Appropriations 2025-2026**

FURTHER RESOLVED, That no School Board member or employee of the Kent Intermediate School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board:and

BE IT FURTHER RESOLVED; That the Assistant Superintendent - Administrative Services is hereby charged with general super vision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on July 1, 2025.

BE IT FURTHER RESOLVED; That, for purposes of meeting emergency needs of the school district transfers of appropriations not exceeding \$5,000 may be made upon the written authorization of the Assistant Superintendent - Administrative Services, but no other transfers shall be made without approval by the Kent ISD School Board. When the Assistant Superintendent - Administrative Services makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the School Board at a future regular scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the School Board as such meeting.

KP/kg  
6/9/2025

Attachment: Student/School Activity Fund Three Year Trend Analysis

**Three Year Trend Analysis**  
**STUDENT/SCHOOL ACTIVITY FUND**

Year ending:	2023-24	2024-25	2025-26	
	Actual	Jun Amend	Original	% chg
<b>Revenue:</b>				
Local sources	267,855	211,650	195,950	-7.42%
State sources	4,059	2,350	4,050	72.34%
<b>Total revenues</b>	<b>271,914</b>	<b>214,000</b>	<b>200,000</b>	<b>-6.54%</b>
<b>Expenditures:</b>				
<b>Supporting services:</b>				
Transportation services	-	-	-	-
Other services	212,722	205,000	230,000	12.20%
<b>Total expenditures</b>	<b>212,722</b>	<b>205,000</b>	<b>230,000</b>	<b>12.20%</b>
<b>Revenue over (under) expenditures</b>	<b>59,192</b>	<b>9,000</b>	<b>(30,000)</b>	<b>-433.33%</b>
<b>Other financing sources (uses)</b>				
Prior period adjustment	-	-	-	-
Transfer in	-	-	-	-
Transfer out	-	-	-	-
<b>Total other financing uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net change in fund balances</b>	<b>59,192</b>	<b>9,000</b>	<b>(30,000)</b>	
<b>Ending Year Fund Balance</b>	<b>1,159,439</b>	<b>1,168,439</b>	<b>1,138,439</b>	<b>-2.57%</b>

## STUDENT/SCHOOL FUND BALANCE

7/1/25 Beginning Balance	\$	1,168,439
2025-26 Revenue	+	<u>200,000</u>
Total Available	\$	1,368,439
2025-26 Expenditures	-	<u>\$ 230,000</u>
Estimated 6/30/26 Balance	\$	<u><u>1,138,439</u></u>

### Fund Balance History

June 30, 20220	\$	-	(actual)
June 30, 2021	\$	950,190	(actual)
June 30, 2022	\$	957,907	(actual)
June 30, 2024	\$	1,168,439	(actual)
June 30, 2025	\$	1,138,439	(Estimated)

KP/kg  
6/9/2025

**2025-26**

**GENERAL EDUCATION CAPITAL PROJECTS FUND BUDGET RESOLUTION FOR ADOPTION BY THE SCHOOL BOARD OF THE KENT INTERMEDIATE SCHOOL**

RESOLVED, That this resolution shall be the GENERAL EDUCATION CAPITAL PROJECTS FUND appropriations of Kent Intermediate School District for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Kent Intermediate School District.

BE IT FURTHER RESOLVED; That the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Education Capital Projects Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

**REVENUE**

151	0151 EARNINGS ON INVEST & DEPO	56,700
199	0199 MISCELLANEOUS LOCAL REVEN	-
611	0611 FUND MOD-FR FUND 11 GEN	1,500,000
622	0622 FUND MOD-FR FUND 22	1,500,000
646	0646 FUND MOD-FR FUND 46 CTE C	-
	<b>TOTAL REVENUE</b>	<b>3,056,700</b>

BE IT FURTHER RESOLVED; That \$3,056,669 of the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Education Capital Projects Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

**EXPENSES**

261	261 OPERATING BUILDING SERVICE	14,000
456	456 BUILDING IMPROVEMENT SERVI	2,774,134
459	459 OTH FACIL ACQUIS & CONSTR SERV	-
642	642 FUND MOD-TO FUND 42 SE CAP	268,535
	<b>TOTAL APPROPRIATED EXPENSES</b>	<b>3,056,669</b>

**RESOLUTION: General Education Capital Projects Fund Appropriations 2025-2026**

FURTHER RESOLVED, That no School Board member or employee of the Kent Intermediate School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board:and

BE IT FURTHER RESOLVED; That the Assistant Superintendent - Administrative Services is hereby charged with general super vision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on July 1, 2025.

BE IT FURTHER RESOLVED; That, for purposes of meeting emergency needs of the school district transfers of appropriations not exceeding \$5,000 may be made upon the written authorization of the Assistant Superintendent - Administrative Services, but no other transfers shall be made without approval by the Kent ISD School Board. When the Assistant Superintendent - Administrative Services makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the School Board at a future regular scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the School Board as such meeting.

KP/kg

6/9/2025

Attachment: General Education Capital Projects Fund Three Year Trend Analysis

**Three Year Trend Analysis  
GENERAL EDUCATION CAPITAL PROJECTS**

Year ending:	2023-24 Actual	2024-25 Jun Amend	2025-26 Original	% chg
<b>Revenue:</b>				
Local sources	49,206	95,148	56,700	-40.41%
Total revenues	<u>49,206</u>	<u>95,148</u>	<u>56,700</u>	-40.41%
<b>Expenditures:</b>				
Capital outlay	960,663	3,755,182	2,788,134	-25.75%
Total expenditures	<u>960,663</u>	<u>3,755,182</u>	<u>2,788,134</u>	-25.75%
Revenue over (under) expenditures	(911,457)	(3,660,034)	(2,731,434)	-25.37%
<b>Other financing sources (uses)</b>				
Transfer in	2,081,679	3,436,391	3,000,000	-12.70%
Transfer out	(46,845)	(619,274)	(268,535)	-56.64%
Total other financing uses	<u>2,034,834</u>	<u>2,817,117</u>	<u>2,731,465</u>	-3.04%
Net change in fund balances	<b>1,123,377</b>	<b>(842,917)</b>	<b>31</b>	
Ending Year Fund Balance	2,104,431	1,261,514	1,261,545	0.00%

## GENERAL EDUCATION CAPITAL PROJECTS FUND BALANCE

7/1/25 Beginning Balance	\$	1,261,514
2025-26 Revenue	+	3,056,700
Total Available	\$	4,318,214
2025-26 Expenditures	-	<u>3,056,669</u>
Estimated 6/30/26 Balance	\$	<u><u>1,261,545</u></u>

### Fund Balance History

June 30, 2019	\$	1,151,255	(actual)
June 30, 2020	\$	1,167,644	(actual)
June 30, 2021	\$	765,730	(actual)
June 30, 2022	\$	1,040,071	(actual)
June 30, 2024	\$	1,261,514	(actual)
June 30, 2025	\$	1,261,545	(Estimated)

KP/kg  
6/9/2025

**2025-26**

**CTE CAPITAL PROJECTS FUND BUDGET RESOLUTION FOR ADOPTION BY THE SCHOOL BOARD OF THE KENT INTERMEDIATE SCHOOL DISTRICT**

RESOLVED, That this resolution shall be the CTE CAPITAL PROJECTS FUND appropriations of Kent Intermediate School District for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Kent Intermediate School District.

BE IT FURTHER RESOLVED; That the total revenues and unappropriated fund balance estimated to be available for appropriations in the CTE Capital Projects Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

<b>REVENUE</b>	
0111 0111 PROPERTY TAX LEVY	3,597,180
0119 0119 PENALTY/INTEREST DELQ TAX	5,600
0128 0128 REVENUE IN LIEU OF TAXES	6,000
0151 0151 EARNINGS ON INVEST & DEPO	161,000
0199 0199 MISCELLANEOUS LOCAL REVEN	-
0312 0312 STATE-RESTRICTED	50,700
0321 0321 STATE PAYMENT IN LIEU OF	56,846
0626 0626 FUND MOD-FR FUND 26 CTE	10,060,000
<b>TOTAL REVENUE</b>	<b>13,937,326</b>

BE IT FURTHER RESOLVED; That \$1,262,231 of the total revenues and unappropriated fund balance estimated to be available for appropriations in the CTE Capital Projects Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

<b>EXPENSES</b>	
259 259 OTHER BUSINESS SERVICES	2,231
452 452 SITE IMPROVEMENT SERVICES	400,000
456 456 BUILDING IMPROVEMENT SERVI	860,000
459 459 OTH FACIL ACQUIS & CONSTR SERV	-
<b>TOTAL EXPENSES</b>	<b>1,262,231</b>

**RESOLUTION: CTE Capital Projects Fund Appropriations 2025-2026**

FURTHER RESOLVED, That no School Board member or employee of the Kent Intermediate School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board:and

BE IT FURTHER RESOLVED; That the Assistant Superintendent - Administrative Services is hereby charged with general super vision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on July 1, 2025

BE IT FURTHER RESOLVED; That, for purposes of meeting emergency needs of the school district transfers of appropriations not exceeding \$5,000 may be made upon the written authorization of the Assistant Superintendent - Administrative Services, but no other transfers shall be made without approval by the Kent ISD School Board. When the Assistant Superintendent - Administrative Services makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the School Board at a future regular scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the School Board as such meeting.

KP/kg

6/9/2025

Attachment: CTE Capital Projects Fund Three Year Trend Analysis

**Three Year Trend Analysis**  
**CAREER TECHNICAL EDUCATION CAPITAL PROJECTS**

	Year ending:	2023-24	2024-25	2025-26	% chg
		Actual	Jun Amend	Original	
<b>Revenue:</b>					
Local sources		3,405,954	3,661,059	3,769,780	2.97%
State sources		97,480	102,651	107,546	4.77%
<b>Total revenues</b>		<b>3,503,434</b>	<b>3,763,710</b>	<b>3,877,326</b>	<b>3.02%</b>
<b>Expenditures:</b>					
Capital outlay		3,927,821	2,948,992	1,262,231	-57.20%
<b>Total expenditures</b>		<b>3,927,821</b>	<b>2,948,992</b>	<b>1,262,231</b>	<b>-57.20%</b>
Revenue over (under) expenditures		(424,387)	814,718	2,615,095	220.98%
<b>Other financing sources (uses)</b>					
Transfer in		-	598,564	10,060,000	1580.69%
Transfer out		(143,524)	(1,589,509)	-	-
<b>Total other financing uses</b>		<b>(143,524)</b>	<b>(990,945)</b>	<b>10,060,000</b>	<b>-1115.19%</b>
<b>Net change in fund balances</b>		<b>(567,911)</b>	<b>(176,227)</b>	<b>12,675,095</b>	
<b>Ending Year Fund Balance</b>		<b>2,822,261</b>	<b>2,646,034</b>	<b>15,321,129</b>	<b>479.02%</b>

## CTE CAPITAL PROJECTS FUND BALANCE

7/1/25 Beginning Balance		2,646,034
2025-26 Revenue	+	13,937,326
Total Available	\$	16,583,360
2025-26 Expenditures	-	1,262,231
Estimated 6/30/26 Balance	\$	15,321,129

### Milage Levy History

2023-24	2024-25	2025-26
.1 mil	.1 mil	.1 mil

### Fund Balance History

June 30, 2020	\$	1,292,276	(actual)
June 30, 2021	\$	1,981,265	(actual)
June 30, 2022	\$	4,409,965	(actual)
June 30, 2023	\$	2,646,034	(actual)
June 30, 2024	\$	15,321,129	(Estimated)

KP/kg  
6/9/2025

**2025-26**

**SPECIAL EDUCATION CAPITAL PROJECTS FUND BUDGET RESOLUTION FOR ADOPTION BY THE SCHOOL BOARD OF THE KENT INTERMEDIATE SCHOOL**

RESOLVED, That this resolution shall be the SPECIAL EDUCATION CAPITAL PROJECTS FUND appropriations of Kent Intermediate School District for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Kent Intermediate School District.

BE IT FURTHER RESOLVED; That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Special Education Capital Projects Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

111 0111 PROPERTY TAX LEVY	3,597,180
0119 0119 PENALTY/INTEREST DELQ TAX	5,600
0128 0128 REVENUE IN LIEU OF TAXES	24,800
0151 0151 EARNINGS ON INVEST & DEPO	205,700
0199 0199 MISCELLANEOUS LOCAL REVEN	-
0312 0312 STATE-RESTRICTED	50,700
0321 0321 STATE PAYMENT IN LIEU OF	56,846
0622 0622 FUND MOD-FR FUND 22	10,000,000
0641 0641 FUND MOD-FR FUND 41 GE CA	268,535
<b>TOTAL REVENUE</b>	<b>14,209,361</b>

BE IT FURTHER RESOLVED; That \$5,685,391 of the total revenues and unappropriated fund balance estimated to be available for appropriations in the Special Education Capital Projects Fund of the Kent Intermediate School District for fiscal year 2025-26 are as follows:

**EXPENSES**

259 259 OTHER BUSINESS SERVICES	2,231
452 452 SITE IMPROVEMENT SERVICES	1,610,000
456 456 BUILDING IMPROVEMENT SERVI	4,013,160
459 459 OTH FACIL ACQUIS & CONSTR	60,000
<b>TOTAL EXPENSES</b>	<b>5,685,391</b>

**RESOLUTION: Special Education Capital Projects Fund Appropriations 2025-2026**

FURTHER RESOLVED, That no School Board member or employee of the Kent Intermediate School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board:and

BE IT FURTHER RESOLVED; That the Assistant Superintendent - Administrative Services is hereby charged with general super vision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the School Board and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on July 1, 2025.

BE IT FURTHER RESOLVED; That, for purposes of meeting emergency needs of the school district transfers of appropriations not exceeding \$5,000 may be made upon the written authorization of the Assistant Superintendent - Administrative Services, but no other transfers shall be made without approval by the Kent ISD School Board. When the Assistant Superintendent - Administrative Services makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the School Board at a future regular scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the School Board as such meeting.

KP/kg  
6/9/2025

Attachment: Special Education Capital Projects Fund Three Year Trend Analysis

**Three Year Trend Analysis  
SPECIAL EDUCATION CAPITAL PROJECTS**

Year ending:	2023-24 Actual	2024-25 Jun Amend	2025-26 Original	% chg
<b>Revenue:</b>				
Local sources	3,375,967	3,787,917	3,833,280	1.20%
State sources	97,480	117,170	107,546	-8.21%
<b>Total revenues</b>	<b>3,473,447</b>	<b>3,905,087</b>	<b>3,940,826</b>	<b>0.92%</b>
<b>Expenditures:</b>				
Business Services	-	-	-	-
Capital outlay	7,210,623	5,415,007	5,685,391	4.99%
<b>Total expenditures</b>	<b>7,210,623</b>	<b>5,415,007</b>	<b>5,685,391</b>	<b>4.99%</b>
<b>Revenue over (under) expenditures</b>	<b>(3,737,176)</b>	<b>(1,509,920)</b>	<b>(1,744,565)</b>	<b>15.54%</b>
<b>Other financing sources (uses)</b>				
Transfer in	5,546,845	1,619,274	10,268,535	534.14%
Transfer out	(344,551)	(220,387)	-	-
<b>Total other financing uses</b>	<b>5,202,294</b>	<b>1,398,887</b>	<b>10,268,535</b>	<b>634.05%</b>
<b>Net change in fund balances</b>	<b>1,465,118</b>	<b>(111,033)</b>	<b>8,523,970</b>	
<b>Ending Year Fund Balance</b>	<b>5,240,468</b>	<b>5,129,435</b>	<b>13,653,405</b>	<b>166.18%</b>

## SPECIAL EDUCATION CAPITAL PROJECTS FUND BALANCE

7/1/25 Beginning Balance	\$	5,129,435
2025-26 Revenue	+	14,209,361
<b>Total Available</b>	<b>\$</b>	<b>19,338,796</b>
2025-26 Expenditures	-	5,685,391
<b>Estimated 6/30/26 Balance</b>	<b>\$</b>	<b>13,653,405</b>

### Milage Levy History

2023-24	2024-25	2025-26
.1 mil	.1 mil	.1 mil

### Fund Balance History

June 30, 2019	\$	5,360,660	(actual)
June 30, 2020	\$	2,233,339	(actual)
June 30, 2021	\$	72,287	(actual)
June 30, 2022	\$	1,919,805	(actual)
June 30, 2023	\$	5,129,435	(actual)
June 30, 2024	\$	13,653,405	(Estimated)

KP/kg  
6/9/2025

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   X   \_\_\_\_\_

Item: KCTC Asst. Principal

Submitted by: Dave Rodgers

Date:   6-9-25  

Recommended by: Dave Rodgers

Board Meeting Date: June 16, 2025

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### RECOMMENDATION:

It is recommended that the Board approve the hire of Laura Motush as an Assistant Principal at KCTC. This position fills the need created by Kelly Bowers being reassigned as an Assistant Principal supporting regional CTE classrooms and staff.

### BACKGROUND:

Qualified applicants selected for interview progressed through two rounds of interviews, with the second phase involving a presentation performance task. Ms. Motush brings notable experience as an Academy Principal in the Phoenix Union High School District in Arizona. She brings significant experience and knowledge of CTE and career pathways.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   X   \_\_\_\_\_

Item: Director of Center Programs

Submitted by: Dave Rodgers

Date:   6-9-25   \_\_\_\_\_

Recommended by: Kirsten Myers

Board Meeting Date: June 16, 2025

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### **RECOMMENDATION:**

It is recommended that the Board approve the hire of Antonette (Toni) Moore as the next Director of Center Programs. This position was intentionally vacant for the 2024-25 school year as Kirsten Myers and her team devoted additional time and oversight to the programs in anticipation of naming a new director for the 2025-26 school year.

### **BACKGROUND:**

Qualified applicants selected for interview progressed through two rounds of interviews, with the second phase involving three stakeholder groups and a performance task. Ms. Moore's extensive experience, including prior roles in center programs during the GRPS years, was noted as a clear strength by the interview teams. Toni has most recently served as the Director of Special Education for Kentwood Public Schools. Prior to that, she was employed by GRPS as the Executive Director of Special Education.

# ANTONETTE SHARI MOORE

5882 East Grove Drive SE • Kentwood, Michigan 49512  
616-460-9691 (cell) • [tonimoore1025@gmail.com](mailto:tonimoore1025@gmail.com)

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## EDUCATION ADMINISTRATION

*Team Building • Supervision • Program Development • Interpersonal Communication • Special Education*

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Student-centered Education Administrator with 10+ years of management and special education experience. Creative and upbeat problem solver leveraging best practices and thriving in challenging environments. Initiates process and program improvements to maximize effectiveness. Develops strong relationships with key stakeholders through consensus building and collaboration. Known for building, leading, and evaluating effective teams. Fosters multiculturalism and diversity.

- Education Administration
- Program Development
- Community Partnerships
- Teaching / Special Education
- Process Improvement
- IEP/Section 504
- Supervision & Team Building
- Relationship Development
- Safety & Compliance

## PROFESSIONAL EXPERIENCE

### **KENTWOOD PUBLIC SCHOOLS / Director of Special Education 2022 -present**

Serve as a member of the District's Leadership Team overseeing the implementation of special education programming within the parameters of IDEA and ADA regulations and MARSE rules compliance, as well remaining current in research, promising practices, and legal developments in the field of special education to ensure effective professional development, training, and guidance for staff. Lead a department of approximately 220 certified and non-certified support staff in carrying out the implementation of IEP's and 504 Plans to support a diverse group of neurodivergent learners. Serve as liason between the school district and external agencies including state departments of education and community organizations.

### **GRAND RAPIDS PUBLIC SCHOOLS / Executive Director for Special Education 2021-2022**

Serve as a member of the District's Executive Team creating and developing systems, processes, and procedures that enable building administrators to be instructional leaders ensuring structures for inclusive, equitable, and implementation of culturally responsive practices. Lead with an emphasis on the district's protected class population, as well as broadly through a collaborative approach toward early intervention. Supervisor of one director, four special education supervisors, and a lead department of approximately 390 staff. Collaborate with community partners and parents to build bridges leading to opportunities for scholars to grow and achieve.

### **GRAND RAPIDS PUBLIC SCHOOLS / Director for Accountability and Technical Assistance 2015 - 2021**

Worked on independent and collaborative projects and initiatives at the central office level. Emphasis around monitoring the work involved in meeting state performance plan indicators for compliance in program development and implementation. Responsibilities and duties inclusive of collaborating with multiple departments as a voice for students of protected classes. Routinely provide educational and organizational leadership for administration, staff, parents, and community partners.

### **Principal (2013-2015) & Assistant Principal / Interim Principal (2011-2013) 2015-2011**

Partner with leadership team to implement school improvement plan and ensure quality program delivery. Supervise, train, and evaluate 66 staff. Oversee professional development and performance evaluation. Build positive relations with administrators, staff, students, parents, and community partners. Serve as Budget Official. Direct maintenance / facility planning and upgrades for campus building and 12 community sites. Coordinate IEP process.

### ADDITIONAL EXPERIENCE

**Transition Coordinator / Team Leader**, Grand Rapids Public Schools  
**Teacher (Special Education), Post-Secondary Level**, Grand Rapids Public Schools / Center Program  
**Teacher (Special Education), Elementary Level**, Grand Rapids Public Schools / Madison Elementary School  
**Assistant Director for Student Development**, Calvin College / Entrada Program

### EDUCATION

**Master of Arts in Educational Leadership, K12 Principal**  
Western Michigan University, Kalamazoo, Michigan

**Bachelor of Science in Psychology with Emphasis in Special Education**  
Grand Valley State University, Allendale, Michigan

**Bachelor of Arts in Health / Physical Education with Specialization in Physical Therapy**  
Rowan University, Glassboro, New Jersey

### CERTIFICATION & TRAINING

**Supervisor / Director Certification, December 2014**, Grand Valley State University, Allendale, Michigan

**Michigan Teacher Professional Certification**  
*Highly Qualified Status for K-5 General Education & K-12 Special Education*  
*Endorsements in Cognitive Impairment & Emotional Impairment*

**Michigan Administrator Certification, K-12 Principal**

**Crisis Prevention Institute**, Certified Instructor, 2018- present

**Effective Teacher Evaluation Certification**, Cambridge Education / Grand Rapids Public Schools

**United States Army Reserve (1989-1997), Honorable Discharge, U.S. Army Achievement Medal**

### PROFESSIONAL AFFILIATIONS & COMMUNITY INVOLVEMENT

West Michigan Leadership Academy (2019-2022)

Michigan Association of Administrators in Special Education (2012-Present)

Supervisors of Low Incidence Populations (2012-2015)

Alpha Kappa Alpha Sorority (1992-Present), *Chapter President (1994-1996) & Youth Group Advisor (2009-2023)*

Messiah Missionary Baptist Church (1997-Present), *Volunteer Lay Leader*

