

Kent ISD Regular School Board Meeting

Monday, March 17, 2025 4:00 PM

Kent Conference Center (Lower Level) , 1633 East Beltline NE , Grand Rapids, MI 49525

A. Call to Order

B. Welcome Visitors and Roll Call

C. Presentation

C.1. Leading Learning Awards

C.2. Technology Resiliency: Glen Finkel, Assistant Superintendent of Technology Services

D. Action Items

Consent Grouping: Action items may be approved with one motion unless a board member requests that an item or items be removed for separate action.

D.1. Approve the Financial Report allowing bills from February 1, 2025, through February 28, 2025.

D.2. Approval of the minutes from the regular school board meeting.

D.3. Approve the personnel recommendations and report as presented

D.4. Approve hiring an administrative support position for the work-based learning team.

D.5. Approve Teacher Training position to support the implementation of the Manufacturing and Engineering Education Reimagined for All (MEERA) Initiative.

D.6. Approve the revised performance evaluation framework for coaches and consultants employed by Kent ISD.

D.7. Approve the Summer Schedule for year-round staff.

D.8. Approve the updated board policy provided by Thrun Law.

D.9. Approve the grade adjustments and compensation changes for administrators.

D.10. Approve the annual maintenance renewal for Solarwinds Helpdesk Suite.

D.11. Approve the annual Microsoft 365 Subscription renewal from CDW.

D.12. Approve the three-year renewal of the Cisco Duo Access subscription from VDA labs.

D.13. Approve the striking of personal property taxes

D.14. Approve the purchase of two vehicles from Cedar Springs Public Schools for the Empower U North program.

D.15. Approve the list of GSRP surplus items to be donated to Thornapple Kellogg Public Schools.

D.16. Approve KCTC students to participate in the HOSA (Health Occupations Students of America) State Competition in Acme, MI on April 17-19, 2025.

D.17. Approve KCTC Students and Advisors to attend the State SkillsUSA Competition in Grand Rapids, MI on April 11-13, 2025

E. **Approve the contract to work with the Education Policy Innovation Collaborative (EPIC) to conduct a multi-year research and impact analysis for the West Michigan Teacher Collaborative.**

F. Approve Lite Load Services LLC to replace the parking lot at Kent Aviation Center , and the connecting drives at the Kent ISD main campus.

G. Approve GVL Excavating to replace and approve parking lot 7a at the KEC Building.

H. Public Comment

I. Items from Board Members

J. Superintendent's Report

K. Adjournment

Leading Learning Award March 2025



Dea Hill

Our SSO, Dea Hill, is a rock star for our Adult Ed program at our Wyoming program, as well as for Empower U South. Dea excels at building positive relationships with our students, regardless of their background or the language they speak. Dea is always taking initiative to help out with tasks when she sees a need. During the open registration period that was held at Adult Ed during the first week of January, our office was overflowing with people seeking to enroll in either GED or ESL classes and it was an "all hands on deck" situation. Dea did not hesitate to jump right in to help get students started on the registration process while still maintaining order and security. In addition to her willingness to help out, SSO Hill is always thinking about ways to improve safety and efficiency within our office and hallways. Recently, she recognized the need for installation of a 180 degree mirror in the main entrance vestibule after identifying a major blind spot for herself and office staff when monitoring the building entrance. Dea collaborated with our facilities team to get this mirror installed. For what might seem like a simple act, it has made a dramatic difference in our ability to monitor for student and staff safety and security and is just one of many examples of Dea's foresight and care for others. We are truly blessed in our building to have an SSO who truly understands what that old adage, "Teamwork makes the dream work!" Thank you, Dea, for all you do.



Rachel VandenBrink

Rachel exemplifies what it means to be a Leader of Learning. As one of only four ISD Nurse Coordinators in Michigan, she has skillfully shaped her role to enhance the development and delivery of high-quality school nursing, health services and other student-focused initiatives. Rachel drives this work through professional development opportunities and community partnerships. Her commitment to collaboration and her focus on health, safety, and the whole-child well-being make her an invaluable asset to her colleagues, students, and county. Rachel serves as the key liaison with the Kent County Health Department, providing support for health policies and procedures across the county. Rachel's leadership extends statewide and nationally - she is a past president of the Michigan Association of School Nurses and was recently selected to serve on the National Association of School Nurses Board of Directors.

One of Rachel's contributions to the field is her mentorship of new school nurses. She is passionate about guiding them as they navigate their new roles, fostering their growth and success. Her dedication to professional learning is evident through the trainings she offers, including, School Health 101, Youth Mental Health First Aid, MERT Trainings, and Plans of Care. Rachel is committed to collaboration, elevating the profession of school nursing, and addressing the evolving health needs of students. She is truly deserving of this Leader of Learning award.

**CHECKS (DISBURSEMENTS) WRITTEN BY FUND
02/01/2025 - 02/28/2025**

11. GENERAL EDUCATION	\$	11,182,853.18
21. SPECIAL EDUCATION-CENTER PROGRAMS	\$	270,837.74
22. SPECIAL EDUCATION	\$	4,612,808.62
23. COMMUNITY SERVICE (ENHANCEMENT MILLAGE)	\$	2,998.99
26. CAREER TECHNICAL EDUCATION	\$	596,802.10
27. COOPERATIVE EDUCATION **	\$	19,328.17
29. STUDENT/SCHOOL ACTIVITY FUND	\$	3,844.53
CAPITAL PROJECTS		
41. GENERAL EDUCATION	\$	358,254.24
42. SPECIAL EDUCATION	\$	169,942.43
46. CAREER TECHNICAL EDUCATION	\$	93,751.90
81. INTERNAL SERVICE FUND	\$	-
TOTAL	\$	17,311,421.90
Total Transfers Out to LEAs (K-12 and Charter Schools)	\$	2,541,351.86

*** Disbursements from fund 28 are included in fund 27-Cooperative Education totals.*

Kent ISD Check Register 2/1/2025 to 2/28/2025

Check #	Vendor Name	Fund	Fund Amount	Check Total	Check Comment
600020525	MICH PUBLIC SCHOOL EMPLOYEES	11	1,256,305.62		
			Check Total	1,256,305.62	RETIREMENT 1.24.25
602202501	MICH PUBLIC SCHOOL EMPLOYEES	11	1,227,600.92		
			Check Total	1,227,600.92	RETIREMENT CONTRIBUTIONS
600020425	MICH PUBLIC SCHOOL EMPLOYEES	11	1,159,078.81		
			Check Total	1,159,078.81	UAAL JANUARY 2025
602212501	NEXT GENERATION ENROLLMENT INC	11	820,134.96		
			Check Total	820,134.96	MARCH PREMIUMS
300032255	GRAND RAPIDS PUBLIC SCHOOLS	11	710,005.00		
			Check Total	710,005.00	GSRP THRU JAN 2025
602212522	UNITED STATES TREASURY	11	705,884.95		
			Check Total	705,884.95	PAYROLL TAXES
602072520	UNITED STATES TREASURY	11	683,995.82		
			Check Total	683,995.82	PAYROLL TAXES
300032175	MICH FAMILY RESOURCES	11	600,000.00		
			Check Total	600,000.00	FY25 GSRP ADVANCE
61970	MICH EDUC SPECIAL SERVICES	11	595,816.04		
			Check Total	595,816.04	Insurance Premiums - March 202
300032250	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	11	-29,153.00		
	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	22	595,232.00		
	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	26	24,840.24		
			Check Total	590,919.24	IDEA THRU FEB 2025

300032275	MICH FAMILY RESOURCES	11	556,779.17	
			Check Total	556,779.17 GSRP THRU JAN 2025
300032254	GRAND RAPIDS PUBLIC SCHOOLS	22	502,694.00	
			Check Total	502,694.00 IDEA THRU FEB 2025
300032319	GRAND RAPIDS PUBLIC SCHOOLS	22	485,960.66	
			Check Total	485,960.66 FEB25 SA 56(7) SP ED
300032288	THORNAPPLE KELLOGG SCHOOLS	22	370,812.00	
			Check Total	370,812.00 IDEA THRU FEB 2025
61985	OWEN-AMES-KIMBALL CO	41	290,070.84	
			Check Total	290,070.84 ESC RENOVATION
300032327	KENTWOOD PUBLIC SCHOOLS	22	208,704.60	
			Check Total	208,704.60 FEB25 SA 56(7) SP ED
300032265	KENTWOOD PUBLIC SCHOOLS	22	200,967.00	
			Check Total	200,967.00 IDEA THRU FEB 2025
300032297	WEST MICH ACADEMY OF ENVIRONMENTAL SCIENCE	11	199,273.00	
			Check Total	199,273.00 GSRP THRU JAN 2025
300032342	SPARTA AREA SCHOOLS	11	129,002.28	
	SPARTA AREA SCHOOLS	22	57,887.99	
			Check Total	186,890.27 FEB25 SA 56(7) SP ED
300032280	NORTHVIEW PUBLIC SCHOOLS	22	177,673.00	
			Check Total	177,673.00 IDEA THRU FEB 2025
300032285	ROCKFORD PUBLIC SCHOOLS	22	174,205.00	
			Check Total	174,205.00 IDEA THRU FEB 2025
300032352	ZEELAND PUBLIC SCHOOLS	11	166,966.54	
			Check Total	166,966.54 FEB25 SA SECT 107 ADULT ED
300032241	LEARNING CARE GROUP	11	164,785.92	
			Check Total	164,785.92 GSRP THRU JAN 2025

300032312	FOREST HILLS PUBLIC SCHOOLS ADMINISTRATION	22	147,375.34	
			Check Total	147,375.34 FEB25 SA 56(7) SP ED
300032335	ORCHARD VIEW SCHOOLS	11	130,941.37	
			Check Total	130,941.37 FEB25 SA SECT 107 ADULT ED
300032258	GRANDVILLE PUBLIC SCHOOLS	22	126,156.00	
			Check Total	126,156.00 IDEA THRU FEB 2025
300032203	GRAND RAPIDS PUBLIC SCHOOLS	11	125,000.00	
			Check Total	125,000.00 EARLY LIT 35A4 FY25 - FOURTH C
300032271	LOWELL AREA SCHOOLS	22	114,411.00	
			Check Total	114,411.00 IDEA THRU FEB 2025
602212524	STATE OF MICHIGAN	11	111,477.29	
			Check Total	111,477.29 PAYROLL TAXES
602072522	STATE OF MICHIGAN	11	108,167.82	
			Check Total	108,167.82 PAYROLL TAXES
300032216	MICHIGAN SCHOOLS ENERGY COOPERATIVE	11	7,943.56	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	21	36,880.66	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	26	63,093.15	
			Check Total	107,917.37 ACCT 41000 - ELECTRIC - JAN 20
300032263	KELLOGGSVILLE PUBLIC SCHOOLS	22	107,509.00	
			Check Total	107,509.00 IDEA THRU FEB 2025
80214251	JPMORGAN CHASE BANK NA	11	36,246.97	
	JPMORGAN CHASE BANK NA	21	21,314.78	
	JPMORGAN CHASE BANK NA	22	6,988.72	
	JPMORGAN CHASE BANK NA	26	37,220.06	
	JPMORGAN CHASE BANK NA	27	1,087.11	
	JPMORGAN CHASE BANK NA	28	544.49	
	JPMORGAN CHASE BANK NA	29	638.00	
	JPMORGAN CHASE BANK NA	41	44.79	

80214251	JPMORGAN CHASE BANK NA	42	1,313.20	
			Check Total	105,398.12 SPEEDWAY 44266
300032361	GRAND RAPIDS PUBLIC SCHOOLS	11	104,767.35	
			Check Total	104,767.35 TITLE 1 - GEN ED SOCIAL WORKER
300032341	ROCKFORD PUBLIC SCHOOLS	11	5,632.73	
	ROCKFORD PUBLIC SCHOOLS	22	95,639.82	
			Check Total	101,272.55 FEB25 SA 56(7) SP ED
61888	OWEN-AMES-KIMBALL CO	42	23,924.10	
	OWEN-AMES-KIMBALL CO	46	74,761.83	
			Check Total	98,685.93 EMPOWERU-NORTH RENO (FY25 REMA
62005	YMCA OF GREATER GR	11	94,180.00	
			Check Total	94,180.00 GSRP THRU JAN 2025
300032351	WYOMING PUBLIC SCHOOLS	22	83,924.23	
			Check Total	83,924.23 FEB25 SA 56(7) SP ED
300032314	FRUITPORT COMMUNITY SCHOOLS	11	82,262.54	
			Check Total	82,262.54 FEB25 SA SECT 107 ADULT ED
300032321	GRANDVILLE PUBLIC SCHOOLS	22	78,216.95	
			Check Total	78,216.95 FEB25 SA 56(7) SP ED
300032238	BYRON CENTER PUBLIC SCHOOLS	22	77,624.00	
			Check Total	77,624.00 IDEA THRU FEB 2025
300032206	HEART OF WEST MICH UNITED WAY	11	76,008.59	
			Check Total	76,008.59 Q1 32P6 FY25 STATE
300032266	KENTWOOD PUBLIC SCHOOLS	11	69,364.00	
			Check Total	69,364.00 FY25-HRA FEB
61800	VIDEOLAND SERVICE CO INC	41	34,714.80	
	VIDEOLAND SERVICE CO INC	42	29,745.00	
			Check Total	64,459.80 PA UPGRADE PHASE 2

62033	GRAFTON SCHOOL INCORPORATED	22	60,337.42	
			Check Total	60,337.42 Ukeru Training 4 Dates 3 Train
300032301	BYRON CENTER PUBLIC SCHOOLS	22	58,707.29	
			Check Total	58,707.29 FEB25 SA 56(7) SP ED
300032303	CEDAR SPRINGS PUBLIC SCHOOLS	22	58,339.31	
			Check Total	58,339.31 FEB25 SA 56(7) SP ED
300032336	PLAINWELL COMMUNITY SCHOOLS	11	55,946.64	
			Check Total	55,946.64 FEB25 SA SECT 107 ADULT ED
300032325	KENOWA HILLS PUBLIC SCHOOLS	22	54,999.83	
			Check Total	54,999.83 FEB25 SA 56(7) SP ED
300032317	GODWIN HEIGHTS PUBLIC SCHOOLS	22	53,838.36	
			Check Total	53,838.36 FEB25 SA 56(7) SP ED
300032247	EAST GRAND RAPIDS PUBLIC SCHOOLS	22	51,915.00	
			Check Total	51,915.00 IDEA THRU FEB 2025
61968	LINDE GAS & EQUIPMENT INC	26	49,643.70	
			Check Total	49,643.70 LINDE GAS AND EQUIPMENT
300032306	COMSTOCK PARK PUBLIC SCHOOLS	22	48,855.79	
			Check Total	48,855.79 FEB25 SA 56(7) SP ED
61875	MATHISON ARCHITECTS LLC	42	47,442.75	
			Check Total	47,442.75 LINCOLN LDC RENO - 12/01/24-12
300032298	ALLEGAN PUBLIC SCHOOLS	11	47,207.91	
			Check Total	47,207.91 FEB25 SA SECT 107 ADULT ED
300032334	NORTHVIEW PUBLIC SCHOOLS	22	46,118.03	
			Check Total	46,118.03 FEB25 SA 56(7) SP ED
300032287	SPARTA AREA SCHOOLS	22	45,150.00	
			Check Total	45,150.00 IDEA THRU FEB 2025
300032324	KELLOGGSVILLE PUBLIC SCHOOLS	22	43,086.68	
			Check Total	43,086.68 FEB25 SA 56(7) SP ED

300032156	ADN ADMINISTRATORS INC	11	42,455.30	
			Check Total	42,455.30 DENTAL CLAIMS
61962	ANSELU LLC	11	41,968.00	
			Check Total	41,968.00 GSRP THRU JAN 2025
300032199	ENVIRO-CLEAN	21	40,866.59	
			Check Total	40,866.59 JANITORIAL SERVICES - LINCOLN
602142501	CITY OF GRAND RAPIDS	11	40,214.48	
			Check Total	40,214.48 GRAND RAPIDS CITY TAX
61992	STEEPLETOWN NEIGHBORHOOD SERVICES	11	39,852.00	
			Check Total	39,852.00 GSRP THRU JAN 2025
300032283	MICHIGAN PREPARATORY VIRTUAL SCHOOL	22	39,128.00	
			Check Total	39,128.00 IDEA THRU FEB 2025
300032330	LOWELL AREA SCHOOLS	22	37,291.01	
			Check Total	37,291.01 FEB25 SA 56(7) SP ED
300032277	NEW BRANCHES SCHOOL	22	37,167.00	
			Check Total	37,167.00 IDEA THRU FEB 2025
300032252	GR CHILD DISCOVERY CENTER	22	36,692.00	
			Check Total	36,692.00 IDEA THRU FEB 2025
300032207	HEART OF WEST MICH UNITED WAY	11	35,401.04	
			Check Total	35,401.04 Q1 32P FY25 STATE
300032278	NEW BRANCHES SCHOOL	11	34,766.00	
			Check Total	34,766.00 GSRP THRU JAN 2025
62006	WHITEHALL DISTRICT SCHOOLS	11	27,954.82	
			Check Total	27,954.82 FEB25 SA SECT 107 ADULT ED
61829	DAVENPORT UNIVERSITY	26	27,384.50	
			Check Total	27,384.50 KCTC THERAPEUTIC SERVICES - TU
300032294	VISTA CHARTER ACADEMY	22	26,270.00	
			Check Total	26,270.00 IDEA THRU FEB 2025

300032212	KENOWA HILLS PUBLIC SCHOOLS	11	25,877.00	
			Check Total	25,877.00 WMTC STIPENDS-T..KOSTEN & J.SA
300032248	EXCEL CHARTER ACADEMY	22	24,585.00	
			Check Total	24,585.00 IDEA THRU FEB 2025
300032240	CHANDLER WOODS CAMPUS	22	24,363.00	
			Check Total	24,363.00 IDEA THRU FEB 2025
271522125	EDUSTAFF LLC	11	3,269.02	
	EDUSTAFF LLC	21	16,903.80	
	EDUSTAFF LLC	22	1,255.02	
	EDUSTAFF LLC	26	2,543.97	
			Check Total	23,971.81 EDUSTAFF WEEK OF 022125
300032245	CROSS CREEK CHARTER ACADEMY	22	23,492.00	
			Check Total	23,492.00 IDEA THRU FEB 2025
300032253	GR COMMUNITY COLLEGE	11	23,189.00	
			Check Total	23,189.00 GSRP THRU JAN 2025
61988	SELECT AEROSPACE INDUSTRIES INC	26	22,985.00	
			Check Total	22,985.00 KCTC AVIATION - CABIN ATMOS/PR
61816	C&S ELECTRIC SERVICE LLC	26	22,872.12	
			Check Total	22,872.12 CO-CULINARY AV/TECH EQUIP
300032313	FREMONT PUBLIC SCHOOLS	11	21,113.36	
			Check Total	21,113.36 FEB25 SA SECT 107 ADULT ED
300032293	VANGUARD CHARTER ACADEMY	22	20,927.00	
			Check Total	20,927.00 IDEA
61965	LANGLEY CHILD CARE	11	20,617.00	
			Check Total	20,617.00 GSRP THRU JAN 2025
61984	OVER ACHIEVERS ACADEMY	11	19,939.65	
			Check Total	19,939.65 GSRP THRU JAN 2025

61885	NYC LEADERSHIP ACADEMY INC	11	19,700.00	
			Check Total	19,700.00 LEADERSHIP ACADEMY WILL PROVID
300032281	NORTHVIEW PUBLIC SCHOOLS	11	19,311.00	
			Check Total	19,311.00 FY25-HRA FEB
61729	CALVIN UNIVERSITY	11	19,200.00	
			Check Total	19,200.00 27C PAYMENT FOR MEGHAN KILBANE
300032299	BELDING AREA SCHOOLS	11	18,583.91	
			Check Total	18,583.91 FEB25 SA SECT 107 ADULT ED
61994	UNITED METHODIST COMMUNITY HOUSE	11	18,567.00	
			Check Total	18,567.00 GSRP THRU JAN 2025
271520725	EDUSTAFF LLC	11	932.60	
	EDUSTAFF LLC	21	14,011.94	
	EDUSTAFF LLC	22	1,181.19	
	EDUSTAFF LLC	26	2,235.61	
			Check Total	18,361.34 EDUSTAFF WEEK OF 020725
300032213	KENT COUNTY TREASURER	11	285.78	
	KENT COUNTY TREASURER	22	11,509.15	
	KENT COUNTY TREASURER	23	2,886.16	
	KENT COUNTY TREASURER	26	2,828.37	
	KENT COUNTY TREASURER	42	333.84	
	KENT COUNTY TREASURER	46	333.84	
			Check Total	18,177.14 REIMBURSE PROPERTY TAXES-2024
300032273	MADISON NATIONAL LIFE INS CO INC	11	17,916.67	
			Check Total	17,916.67 MARCH PREMIUMS
61990	SOUTH END COMMUNITY OUTREACH MINISTRIES	11	17,452.60	
			Check Total	17,452.60 GSRP THRU JAN 2025
300032286	SET INC	11	17,163.49	
			Check Total	17,163.49 MARCH PREMIUMS

61991 ST MARK LUTHERAN CHURCH OF GRAND RAPIDS MI	11	16,943.00	
		Check Total	16,943.00 GSRP THRU JAN 2025
300032158 B&V MECHANICAL INC	26	16,600.00	
		Check Total	16,600.00 KCTC-E CULINARY KITCHEN HOT WA
300032304 CENTRAL MONTCALM PUB SCH	11	16,569.54	
		Check Total	16,569.54 FEB25 SA SECT 107 ADULT ED
300032244 CREATIVE TECHNOLOGIES ACADEMY	11	16,567.00	
		Check Total	16,567.00 GSRP THRU JAN 2025
300032295 WALKER CHARTER ACADEMY	22	16,485.00	
		Check Total	16,485.00 IDEA THRU FEB 2025
61954 GRAND RAPIDS EARLY DISCOVERY CENTER	11	16,291.00	
		Check Total	16,291.00 GSRP MALAGUZZI THRU JAN 2025
61974 MILESTONES CDC LLC	11	16,240.00	
		Check Total	16,240.00 GSRP BELMONT THRU JAN 2025
300032310 EAST GRAND RAPIDS PUBLIC SCHOOLS	22	15,777.39	
		Check Total	15,777.39 FEB25 SA 56(7) SP ED
62020 TREECE HOME CARE INC	22	15,457.44	
		Check Total	15,457.44 COMMUNITY CARE GIVERS KENTWOOD
300032296 WELLSPRING PREPARATORY HIGH SCHOOL	22	15,390.00	
		Check Total	15,390.00 IDEA THRU FEB 2025
61887 ONE IDENTITY LP	26	15,200.00	
		Check Total	15,200.00 SOFTWARE RENEWAL 2/1/25-1/31/2
300032267 KNAPP CHARTER ACADEMY	22	15,033.00	
		Check Total	15,033.00 IDEA THRU FEB 2025
300032316 GODFREY LEE PUBLIC SCHOOLS	22	14,941.88	
		Check Total	14,941.88 FEB25 SA 56(7) SP ED
300032220 PROGRESSIVE ARCHITECTURAL ENGINEERS	41	9,286.85	
PROGRESSIVE ARCHITECTURAL ENGINEERS	46	5,545.00	

300032220			Check Total	14,831.85	KCTC EAST PH3 RENOVATION -THRU
61953	GRAND RAPIDS EARLY DISCOVERY CENTER	11		14,359.00	
			Check Total	14,359.00	GSRP IMAGINAIRE THRU JANUARY 2
602072521	PARADIGM EQUITIES INC	11		14,336.75	
			Check Total	14,336.75	ANNUITY
602212523	PARADIGM EQUITIES INC	11		14,336.07	
			Check Total	14,336.07	ANNUITY
61986	THOMAS SKILLING	11		13,903.00	
			Check Total	13,903.00	GSRP THRU JAN 2025
300032225	THE SCHOLAR FIRST INC	11		13,500.00	
			Check Total	13,500.00	PROVIDE CONSULTATION AND PROFE
61975	MILESTONES CDC LLC	11		13,338.00	
			Check Total	13,338.00	GSRP WILSON THRU JAN 2025
62083	XEROX CORPORATION	26		13,025.31	
			Check Total	13,025.31	CLEO STREEM FAXBLADE SOFTWARE
61976	MILESTONES CDC LLC	11		12,867.00	
			Check Total	12,867.00	GSRP THRU JAN 2025
61916	VIBRANT FUTURES	11		12,577.04	
			Check Total	12,577.04	CHILD CARE NAVIGATION SERVICES
300032164	DEAN TRANSPORTATION	21		2,057.50	
	DEAN TRANSPORTATION	26		10,365.85	
			Check Total	12,423.35	KEC BELTLINE TRANSPORTATION -
602072519	GLP & ASSOCIATES	11		12,182.27	
			Check Total	12,182.27	ANNUITY
300032256	OCTAVIA PACE	11		12,080.00	
			Check Total	12,080.00	GSRP THRU JAN 2025
602212521	GLP & ASSOCIATES	11		11,871.66	
			Check Total	11,871.66	ANNUITY

61838	ENGINEERED PROTECTION SYSTEMS INC	11	749.55	
	ENGINEERED PROTECTION SYSTEMS INC	21	6,491.88	
	ENGINEERED PROTECTION SYSTEMS INC	26	4,453.83	
			Check Total	11,695.26 ALARM SYSTEM MONITORING 03/01/
61726	BASIS POLICY RESEARCH LLC	11	11,552.75	
			Check Total	11,552.75 BASIS POLICY RESEARC DELIVERAB
300032233	AMAZON.COM LLC	26	11,530.10	
			Check Total	11,530.10 Robinair Transmission Fluid Ex
61950	GR CHRISTIAN SCHOOLS	11	11,421.00	
			Check Total	11,421.00 GSRP THRU JAN 2025
300032169	GRANDVILLE PUBLIC SCHOOLS	11	11,379.00	
			Check Total	11,379.00 WMTC RESIDENT STIPEND - I.KIRK
62029	MICHIGAN RESEARCHERS ASSOCIATES INC	11	11,250.00	
			Check Total	11,250.00 PROFESSIONAL SURVEY RESEARCH S
300032257	GRAND RIVER PREPARATORY HIGH SCHOOL	22	11,078.00	
			Check Total	11,078.00 IDEA THRU FEB 2025
62084	KENT COUNTY TREASURER	26	10,804.77	
			Check Total	10,804.77 24-25 SRO OFFICER (JULY 2024 -
62040	GR BUILDING SERVICES INC	21	10,650.00	
			Check Total	10,650.00 JANITORAL SERVICES FOR OAKLEIG
300032331	MASON COUNTY CENTRAL SCHOOLS	11	10,580.00	
			Check Total	10,580.00 FEB25 SA SECT 107 ADULT ED
61924	WHITEHALL DISTRICT SCHOOLS	11	10,011.96	
			Check Total	10,011.96 WMTC LIVING STIPEND-K.WOODRUFF
61882	MUSKEGON HEIGHTS PUBLIC SCHLS	11	10,000.00	
			Check Total	10,000.00 WMTC LIVING STIPEND-V.MATHEWS
61825	CRITICAL SYSTEM SERVICES LLC	42	9,900.00	
			Check Total	9,900.00 PGLC HVAC REPAIR

62038	GRAND VALLEY AUTOMATION INC	42	9,683.00	
			Check Total	9,683.00 LDC CONTROLLER REPLACEMENT
300032234	BARE BULB COMPANIES LLC	26	9,500.00	
			Check Total	9,500.00 OSD FRAMEWORK UPGRADE
300032322	GRANT PUBLIC SCHOOLS	11	9,263.63	
			Check Total	9,263.63 FEB25 SA SECT 107 ADULT ED
300032276	SHEENA AUSTIN	11	9,070.00	
			Check Total	9,070.00 GSRP THRU JAN 2025
61930	JEFFREY JAMES GROVE	41	9,000.00	
			Check Total	9,000.00 FAC BREAKROOM RENO
300032302	CALEDONIA COMMUNITY SCHOOLS	22	8,906.88	
			Check Total	8,906.88 FEB25 SA 56(7) SP ED
61782	COURIERED LLC	11	8,771.50	
			Check Total	8,771.50 INTER AND INTRA DISTRICT COURI
61787	SEYFERTH & ASSOCIATES INC	11	8,610.66	
			Check Total	8,610.66 PUBLIC RELATIONS- MI STUDENT V
61942	DISCOUNT DOOR CO	26	8,351.00	
			Check Total	8,351.00 OVERHEAD DOORS FOR STORAGE BAR
300032243	CREATIVE TECHNOLOGIES ACADEMY	22	8,038.00	
			Check Total	8,038.00 IDEA THRU FEB 2025
61812	ARROWHEAD SCIENTIFIC	26	8,034.00	
			Check Total	8,034.00 HOOD VENT FOR FORENSICS LAB
62059	MATHISON ARCHITECTS LLC	42	7,858.00	
			Check Total	7,858.00 LINCOLN DEV REMODEL - SERVICE
61784	REETHS-PUFFER SCHOOLS	11	7,734.49	
			Check Total	7,734.49 WMTC RESIDENT STIPEND - S.MCMA
61739	D & W VUGS LLC	21	7,726.00	
			Check Total	7,726.00 PGLC SNOW REMOVAL

602072513	GLP & ASSOCIATES - 457	11	7,601.85	
			Check Total	7,601.85 ANNUITY
61770	MONTAGUE AREA PUBLIC SCHOOLS	11	7,487.37	
			Check Total	7,487.37 WMTC RESIDENT STIPENDS-K.BRIGG
300032217	DUANE OETMAN	22	7,476.00	
			Check Total	7,476.00 Physician Review & Signatures
61813	ATLAS RESTAURANT SUPPLY	26	7,434.45	
			Check Total	7,434.45 CO-HEATED HOLDING CABINET FOR
300032228	UNITED COMMERCIAL SERVICES INC	21	7,371.17	
			Check Total	7,371.17 JANITORIAL SERVICES - MAYFIELD
61957	HISPANIC CENTER OF WESTERN MICHIGAN	11	7,368.34	
			Check Total	7,368.34 GSRP THRU JAN 2025
62030	POSTMA CORPORATION	27	7,322.50	
			Check Total	7,322.50 WAN MAINTENANCE YEAR 1/3
602212515	GLP & ASSOCIATES - 457	11	7,291.85	
			Check Total	7,291.85 ANNUITY
62000	WALTERS GARDENS	26	7,171.87	
			Check Total	7,171.87 WALTERS GARDEN RESALE SUPPLIES
300032171	KELLOGGSVILLE PUBLIC SCHOOLS	11	7,147.23	
			Check Total	7,147.23 WMTC RESIDENT STIPEND - C.PREN
61733	CONSUMERS ENERGY CO	21	7,084.59	
			Check Total	7,084.59 100039595051 (2101 52ND SW) 12
61778	OUTSIDE PIN CONSULTING LTD	22	7,000.00	
			Check Total	7,000.00 LRE - THE DO BETTER MOVEMENT T
62064	NCS PEARSON INC	11	7,000.00	
			Check Total	7,000.00 GED Ready Practice Test Vouche
61940	D & W VUGS LLC	21	6,983.00	
			Check Total	6,983.00 PGLC SNOW REMOVAL

300032272	LOWELL AREA SCHOOLS	11	6,915.00	
			Check Total	6,915.00 FY25-HRA FEB
602212520	ASR CORP	11	6,872.74	
			Check Total	6,872.74 KENT ISD FLEX
61720	16 HANDS INC	11	6,817.50	
			Check Total	6,817.50 FIDUCIUS CONSORTIUM AGREEMENT
300032268	ANA L RAMIREZ-SAENZ	21	1,172.25	
	ANA L RAMIREZ-SAENZ	22	5,642.50	
			Check Total	6,814.75 LA FUENTE TRANSLATION SERVICES
61989	SEYFERTH & ASSOCIATES INC	11	6,724.44	
			Check Total	6,724.44 PUBLIC RELATIONS- MI STUDENT V
602072518	ASR CORP	11	6,718.89	
			Check Total	6,718.89 KENT ISD FLEX
61915	VERSARE SOLUTIONS LLC	42	6,663.86	
			Check Total	6,663.86 LNS & PGLC ROOM DIVIDERS
300032262	HOPE ACADEMY OF WEST MICHIGAN	11	6,642.00	
			Check Total	6,642.00 GSRP THRU JAN 2025
300032284	PROGRESSIVE ARCHITECTURAL ENGINEERS	42	6,555.00	
			Check Total	6,555.00 LINCOLN SENSORY GARDEN - THRU
61798	VERIZON WIRELESS SERVICES LLC	11	1,848.64	
	VERIZON WIRELESS SERVICES LLC	21	2,765.40	
	VERIZON WIRELESS SERVICES LLC	22	803.26	
	VERIZON WIRELESS SERVICES LLC	26	589.91	
	VERIZON WIRELESS SERVICES LLC	28	480.96	
			Check Total	6,488.17 242286341-00001
61785	REPUBLIC SERVICES INC	11	349.19	
	REPUBLIC SERVICES INC	21	4,129.70	
	REPUBLIC SERVICES INC	26	1,755.42	

61785			Check Total	6,234.31	3-0240-0360530 SERVICE 02/01/2
300032269	LIGHTHOUSE ACADEMY	22		6,174.00	
			Check Total	6,174.00	IDEA THRU FEB 2025
61774	MUSKEGON AREA ISD	11		6,116.33	
			Check Total	6,116.33	WMTC LIVING STIPEND & SUB REIM
61731	CITY OF GRAND RAPIDS	11		197.51	
	CITY OF GRAND RAPIDS	21		3,509.04	
	CITY OF GRAND RAPIDS	26		2,357.09	
			Check Total	6,063.64	WS2081139 (2930 KNAPP NE) 12/1
300032242	COVENANT HOUSE ACADEMY	22		5,942.00	
			Check Total	5,942.00	IDEA THRU FEB 2025
61998	VERIZON WIRELESS SERVICES LLC	11		1,918.50	
	VERIZON WIRELESS SERVICES LLC	21		2,388.88	
	VERIZON WIRELESS SERVICES LLC	22		640.86	
	VERIZON WIRELESS SERVICES LLC	26		508.14	
	VERIZON WIRELESS SERVICES LLC	28		480.96	
			Check Total	5,937.34	587269487-00001 01/11/25-02/1
300032185	UNITED COMMERCIAL SERVICES INC	26		5,703.00	
			Check Total	5,703.00	CONTRACTED CUSTODIAL SERVICES
300032189	WEST MICH AVIATION ACADEMY	11		5,571.46	
			Check Total	5,571.46	WTMC LIVING STIPEND - M.RUSSEL
300032210	JOHNSON CONTROLS INC	21		5,569.00	
			Check Total	5,569.00	KEC-O 2 BOILER GAS VALVES
61752	HAMILTON COMMUNITY SCHOOLS	11		5,532.50	
			Check Total	5,532.50	WMTC RESIDENT STIPEND - M.HALF
300032337	PORTLAND PUBLIC SCHOOLS	11		5,525.09	
			Check Total	5,525.09	FEB25 SA SECT 107 ADULT ED
62022	CONSUMERS ENERGY CO	21		1,874.30	

62022	CONSUMERS ENERGY CO	26	3,644.21	
			Check Total	5,518.51 100013175094 (4958 VAN LAAR #B
61724	AUTOMOTIVE EQUIP SPECIALISTS INC	26	5,499.00	
			Check Total	5,499.00 KCTC AUTO TECH - REPAIR LIFT
62034	GRAND HAVEN PUBLIC SCHOOLS	11	5,382.50	
			Check Total	5,382.50 WMTC LIVING STIPEND - E.VELDHO
300032224	SYSCO GRAND RAPIDS LLC	26	5,271.18	
	SYSCO GRAND RAPIDS LLC	29	77.18	
			Check Total	5,348.36 SYSCO SECOND SEMESTER RESALE E
300032237	BYRON CENTER CHARTER	22	5,348.00	
			Check Total	5,348.00 IDEA THRU FEB 2025
300032259	GRANDVILLE PUBLIC SCHOOLS	11	5,203.00	
			Check Total	5,203.00 FY25-HRA FEB
62079	VALLEY CITY SIGN	46	5,134.00	
			Check Total	5,134.00 SIGNAGE FOR KCTC-E PHASE 2 REN
61760	RONALD E KOEHLER	11	5,000.00	
			Check Total	5,000.00 CONSULTATION SERVICES
61844	FAMILY PROMISE OF GRAND RAPIDS	11	5,000.00	
			Check Total	5,000.00 MV HOMELESS GRANT-SUPPORT SOCI
300032191	AREA COMM SERVICES EMPLOYMT & TRAINING COUNCIL	26	5,000.00	
			Check Total	5,000.00 MICAREER QUEST 2025 GOLD SPONS
300032215	MCALVEY MERCHANT & ASSOCIATES	11	5,000.00	
			Check Total	5,000.00 GOVERNMENTAL CONSULTING
62065	IMPERIAL DADE	21	2,399.09	
	IMPERIAL DADE	26	2,590.39	
			Check Total	4,989.48 CUSTODIAL SUPPLIES
61823	COMCAST HOLDINGS CORPORATION	11	1,375.00	
	COMCAST HOLDINGS CORPORATION	21	3,482.30	

61823			Check Total	4,857.30 MONTHLY INTERNET ACCESS YR 2/3
300032226	THRUN MAATSCH AND NORDBERG PC	11	1,593.00	
	THRUN MAATSCH AND NORDBERG PC	22	1,593.00	
	THRUN MAATSCH AND NORDBERG PC	26	1,593.00	
			Check Total	4,779.00 CLIENT 0720 MATTER 00001 - 12/
61955	GRAND VALLEY AUTOMATION INC	42	4,738.25	
			Check Total	4,738.25 CARD ACCESS ENGINEERING - VARI
300032359	CUSTER OFFICE ENVIRONMENTS INC	42	4,708.70	
			Check Total	4,708.70 PGLC LIBRARY SHELVES
61746	FOUNDATION BUILDING MATERIALS LLC	41	4,597.82	
			Check Total	4,597.82 FAC OFC PROJECT - CEILING TILE
61977	MISDU	11	4,574.01	
			Check Total	4,574.01 GARNISHMENT
61769	MISDU	11	4,527.51	
			Check Total	4,527.51 GARNISHMENT
61743	EVOLUTION MEASUREMENT INC	26	4,527.00	
			Check Total	4,527.00 CO-D MARCHIORI ADAPTER KIT FOR
62078	STRUCTURETEC CORPORATION	42	4,525.00	
			Check Total	4,525.00 EUS BLDG ENVELOPE RESTORATION
62024	D & W VUGS LLC	21	4,441.00	
			Check Total	4,441.00 PGLC SNOW REMOVAL
300032368	UKG KRONOS SYSTEMS LLC	11	663.66	
	UKG KRONOS SYSTEMS LLC	21	2,630.19	
	UKG KRONOS SYSTEMS LLC	22	442.44	
	UKG KRONOS SYSTEMS LLC	26	663.66	
			Check Total	4,399.95 KRONOS WORKFORCE SOFTWARE FY25
62002	WESTERN MICHIGAN UNIVERSITY	26	4,318.00	
			Check Total	4,318.00 SPRING 2025 DUAL ENROLLMENT TU

61779	PAUL RECCHIA	26	4,317.60	
			Check Total	4,317.60 CO-ELECTRONIC LEARNING BOARDS
61999	VK ENDEAVOURS LLC	42	4,251.82	
			Check Total	4,251.82 KE OAKLEIGH PAVING - JAN25
602212505	MG TRUST COMPANY-MIDWEST	11	4,219.57	
			Check Total	4,219.57 ANNUITY
61860	HERITAGE-CRYSTAL CLEAN INC	26	4,215.28	
			Check Total	4,215.28 ACCT 51261 - 1/24/25 SERVICE
300032343	THORNAPPLE KELLOGG SCHOOLS	22	4,058.36	
			Check Total	4,058.36 FEB25 SA 56(7) SP ED
61786	THE SALVATION ARMY	21	4,000.00	
			Check Total	4,000.00 SALVATION ARMY-KROC CTR LONG T
61938	CRITICAL SYSTEM SERVICES LLC	11	1,864.34	
	CRITICAL SYSTEM SERVICES LLC	26	2,017.60	
			Check Total	3,881.94 PLANNED MAINTENANCE FOR LIEBER
602072503	MG TRUST COMPANY-MIDWEST	11	3,813.73	
			Check Total	3,813.73 ANNUITY
602212504	PLANMEMBER SECURITIES CORP	11	3,800.29	
			Check Total	3,800.29 ANNUITY
602072502	PLANMEMBER SECURITIES CORP	11	3,787.79	
			Check Total	3,787.79 ANNUITY
61810	JEFFREY JAMES GROVE	41	3,785.00	
			Check Total	3,785.00 BI-FACILITIES OFFICE RENO
61852	GOODWILL INDUSTRIES OF GREATER GRAND	21	3,750.00	
			Check Total	3,750.00 GOODWILL-KISD EU NORTH AGREEME
300032219	P & M HOLDING GROUP LLP	41	269.82	
	P & M HOLDING GROUP LLP	42	1,414.26	
	P & M HOLDING GROUP LLP	46	2,065.92	

300032219			Check Total	3,750.00	PA PROJECT SOW THROUGH 6/30/25
62026	DJ'S LANDSCAPE MANAGEMENT	21		3,729.00	
			Check Total	3,729.00	EUN SNOW REMOVAL
300032180	SIEMENS INDUSTRY INC	11		733.20	
	SIEMENS INDUSTRY INC	21		366.60	
	SIEMENS INDUSTRY INC	26		2,566.20	
			Check Total	3,666.00	FIRE ALARM BATTERY REPLACEMENT
61763	L-SOFT INTERNATIONAL INC	26		3,662.52	
			Check Total	3,662.52	SOFTWARE RENEWAL 2/1/2025-1/31
61859	FRED WARREN HAYWARD JR	11		3,656.25	
			Check Total	3,656.25	BLDG AUTOMATION SERVICE AND CO
300032251	GERALD DAWKINS ACADEMY	22		3,639.00	
			Check Total	3,639.00	IDEA THRU FEB 2025
61780	PEOPLE DRIVEN TECHNOLOGY INC	26		3,600.00	
			Check Total	3,600.00	ADDITIONAL RUBICK LICENSES
61902	SCHOLASTIC TESTING AND CREDENTIAL CERTIFICATIONS	26		3,600.00	
			Check Total	3,600.00	911 DISPATCH CERTIFICATION
61943	DJ'S LANDSCAPE MANAGEMENT	21		230.00	
	DJ'S LANDSCAPE MANAGEMENT	26		3,352.00	
			Check Total	3,582.00	EU NORTH - LOADER WORK
602072512	PARADIGM EQUITIES-ROTH	11		3,554.25	
			Check Total	3,554.25	ANNUITY
602212514	PARADIGM EQUITIES-ROTH	11		3,554.25	
			Check Total	3,554.25	ANNUITY
602212525	VALIC	11		3,501.50	
			Check Total	3,501.50	ANNUITY
602072523	VALIC	11		3,496.68	
			Check Total	3,496.68	ANNUITY

300032178	RELAYHUB LLC	22	3,433.33	
			Check Total	3,433.33 Monthly Licensing Fee
61831	D & W VUGS LLC	21	3,357.00	
			Check Total	3,357.00 EU-SOUTH SNOW REMOVAL
61897	SKILLS USA INC	26	3,330.00	
			Check Total	3,330.00 2025 REGION 1 COMPETITION REGI
61866	KATERBERG VERHAGE INC	21	3,307.50	
			Check Total	3,307.50 LINCOLN CAMPUS SNOW REMOVAL
61913	SOLUTIONS PLUS INC	26	3,250.00	
			Check Total	3,250.00 POWER SUPPLIES (WIFI7)
62081	SOLUTIONS PLUS INC	26	3,250.00	
			Check Total	3,250.00 POWER SUPPLIES ICX7150
62008	ADVANTAGE MECHANICAL-REFRIGERATION INC	26	3,249.75	
			Check Total	3,249.75 KCTC EAST - PUMP EMERGENCY REP
300032183	THORNAPPLE KELLOGG SCHOOLS	11	3,208.75	
			Check Total	3,208.75 MV REIMBURSE - TRANSPORTATION
62041	HARBOR GROUP INCORPORATED	26	3,193.93	
			Check Total	3,193.93 HARBOR GROUP SECOND SEMESTER P
61947	FWSBF LLC	21	2,452.81	
	FWSBF LLC	26	705.03	
			Check Total	3,157.84 PGLC FILTERS
300032246	EAST GRAND RAPIDS PUBLIC SCHOOLS	11	3,091.00	
			Check Total	3,091.00 FY25-HRA FEB
62077	STONCOR GROUP INC	41	3,060.00	
			Check Total	3,060.00 FAC BREAKROOM FLOORING
62027	DTE ENERGY	21	3,055.02	
			Check Total	3,055.02 920052222329 (3600 BYRON CTR S
61853	GORDON FOOD SERVICE INC	26	2,846.65	

61853	GORDON FOOD SERVICE INC	29	190.09	
			Check Total	3,036.74 KCTC CULINARY RESALE SUPPLIES
300032196	CLARK HILL PLC	11	964.17	
	CLARK HILL PLC	22	1,090.17	
	CLARK HILL PLC	26	964.16	
			Check Total	3,018.50 CLIENT 58607 MATTER 316996
61837	ENHANCE AVL	42	3,000.00	
			Check Total	3,000.00 LCC AUDIO & VIDEO DESIGN
61946	WEST MICH HORTICULTURAL SOCIETY INC	11	3,000.00	
			Check Total	3,000.00 Meijer Gardens Spring Event De
62070	PREMIER AUTO & TRUCK PARTS INC	26	3,000.00	
			Check Total	3,000.00 AUTO COLLISION - 1500 PICKUP P
300032188	JON MICHAEL WASHBURN	11	3,000.00	
			Check Total	3,000.00 GOVERNMENTAL CONSULTING AND RE
61793	TOWNSQUARE MEDIA INC	26	2,910.00	
			Check Total	2,910.00 KCTC Open House 2025 - Townsqu
62018	COCHRANE SUPPLY & ENGINEERING INC	46	2,870.11	
			Check Total	2,870.11 KCTC-E AHU 05E CONTROLLER UPGR
300032326	KENT CITY COMMUNITY SCHOOLS	22	2,863.64	
			Check Total	2,863.64 FEB25 SA 56(7) SP ED
61749	GORDON FOOD SERVICE INC	26	2,849.02	
			Check Total	2,849.02 MAINTENANCE - COFFEE
61737	DAPPER CADAVER LLC	26	2,816.76	
			Check Total	2,816.76 CO-AUTOPSY DAVE FOR CRIMINAL J
62021	COMPTIA INC	26	2,799.00	
			Check Total	2,799.00 TECH PLUS CERTIFICATION
61842	KATHRYN J GRINSTEINER	11	2,675.00	
			Check Total	2,675.00 PRESENTER CONTRACT REQ

61732	COCHRANE SUPPLY & ENGINEERING INC	21	2,600.63	
			Check Total	2,600.63 PGLC LIGHTING
61808	CONTINENTAL AMERICAN INSURANCE COMPANY	11	2,508.97	
			Check Total	2,508.97 JANUARY PREMIUMS
61757	JERI WEYHER KESSENICH	22	2,504.25	
			Check Total	2,504.25 Prescriptions for Medicaid Eli
61815	AYA YOUTH COLLECTIVE	11	2,500.00	
			Check Total	2,500.00 MV HOMELESS GRANT - SUPPORTING
61818	CATHOLIC CHARITIES DIOCESE OF KALAMAZOO	11	2,500.00	
			Check Total	2,500.00 MV HOMELESS GRANT - WELFARE IT
61862	ICCF COMMUNITY HOMES	11	2,500.00	
			Check Total	2,500.00 MV GRANT - EDUCATION & WELFARE
61877	MEL TROTTER MINISTRIES	11	2,500.00	
			Check Total	2,500.00 MV HOMELESS GRANT - WELFARE IT
61893	SAFE HAVEN MINISTRIES	11	2,500.00	
			Check Total	2,500.00 MV HOMELESS GRANT - WELFARE &
61904	SYLVIA'S PLACE	11	2,500.00	
			Check Total	2,500.00 MV HOMELESS GRANT-EDUCATION &
61928	YWCA WEST CENTRAL MICHIGAN	11	2,500.00	
			Check Total	2,500.00 MV HOMLESS GRANT-SUPP SOCIAL W
300032198	COVENANT HOUSE ACADEMY	11	2,500.00	
			Check Total	2,500.00 MV HOMELESS GRANT-SUPPORT SOCI
300032163	CUSTER OFFICE ENVIRONMENTS INC	42	2,463.18	
			Check Total	2,463.18 EUS CABINET FOR SPECIAL OLYMPI
300032232	CONTINENTAL AMERICAN INSURANCE COMPANY	11	2,453.62	
			Check Total	2,453.62 FEB PREMIUMS

62066	CUSTOM PRINTERS	26	2,433.13	
			Check Total	2,433.13 KCTC Enrollment Mailer 2025
61730	LOEKS THEATRES INC	11	1,356.80	
	LOEKS THEATRES INC	22	997.60	
			Check Total	2,354.40 VENUE SPACE RENTAL FOR UKERU R
602072506	PARADIGM - 457	11	2,345.00	
			Check Total	2,345.00 ANNUITY
602212508	PARADIGM - 457	11	2,345.00	
			Check Total	2,345.00 ANNUITY
300032353	AMAZON.COM LLC	11	980.83	
	AMAZON.COM LLC	26	1,358.16	
			Check Total	2,338.99 GSRP Curriculum Books
61734	CITADEL BROADCASTING COMPANY	26	2,325.00	
			Check Total	2,325.00 KCTC Open House 2025 Cumulus 2
61951	GR COMMUNITY COLLEGE	11	888.51	
	GR COMMUNITY COLLEGE	22	557.75	
	GR COMMUNITY COLLEGE	26	844.83	
	GR COMMUNITY COLLEGE	28	12.14	
			Check Total	2,303.23 Kent ISD Adult Ed - All Progra
61869	KEYSTONE AUTOMOTIVE OPERATIONS	26	2,290.02	
			Check Total	2,290.02 KEYSTONE 1ST SEMESTER TEACHING
300032230	THE DISTRIBUTION GROUP INC	26	2,228.21	
			Check Total	2,228.21 SECOND SEMESTER RESALE EXPENSE
61804	WXMI LLC	26	2,215.00	
			Check Total	2,215.00 KCTC Open House 2025 Fox 17 Sp
61906	RED THOUSAND LLC	11	2,207.48	
			Check Total	2,207.48 WATERMARK SPACE RENTAL FOR KLC

62082	COMBINED COMMUNICATIONS OF OKLAHOMA LLC	26	2,200.00	
			Check Total	2,200.00 KCTC / WZZM Open House Promo 2
61933	BITWARDEN INC	26	2,160.00	
			Check Total	2,160.00 SOFTWARE SUBSCRIPTION 1 YEAR
300032370	SYSCO GRAND RAPIDS LLC	26	1,850.62	
	SYSCO GRAND RAPIDS LLC	29	239.26	
			Check Total	2,089.88 SYSCO SECOND SEMESTER CATERING
300032239	BYRON CENTER PUBLIC SCHOOLS	11	2,086.00	
			Check Total	2,086.00 FY25-HRA FEB
300032261	HOPE ACADEMY OF WEST MICHIGAN	22	2,058.00	
			Check Total	2,058.00 IDEA THRU FEB 2025
300032160	CHULSKI'S SALT SERVICE LLC	26	2,033.50	
			Check Total	2,033.50 SIDEWALK SALT FOR KENT ISD MAI
300032357	CHULSKI'S SALT SERVICE LLC	26	2,033.50	
			Check Total	2,033.50 SIDEWALK SALT FOR KENT ISD MAI
62043	HOPE GARDENS	11	2,023.13	
			Check Total	2,023.13 FARM TO SCHOOL - JAN25
61923	WEST MICHIGAN FOREST PRODUCTS LLC	26	2,018.05	
			Check Total	2,018.05 LUMBER SUPPLIES FOR CLASS ROOM
61766	JULIA LINDSEY	11	2,000.00	
			Check Total	2,000.00 TRAINER FEES FOR LLCN AND SMAL
61851	GALLAGHER BENEFIT SERVICES INC	11	2,000.00	
			Check Total	2,000.00 ONE-TIME PROJECT CONSULTING
62050	KENDALL ELECTRIC INC	11	346.83	
	KENDALL ELECTRIC INC	21	479.16	
	KENDALL ELECTRIC INC	26	1,107.66	
	KENDALL ELECTRIC INC	41	55.42	
			Check Total	1,989.07 MAINTENANCE - ELECTRICAL SUPPL

300032182	SYSCO GRAND RAPIDS LLC	26	1,967.66	
			Check Total	1,967.66 KCTC CULINARY - CLASSROOM SUPP
61753	HARBOR GROUP INCORPORATED	26	1,936.52	
			Check Total	1,936.52 HARBOR GROUP SECOND SEMESTER P
61941	DIGITAL AGE TECHNOLOGIES INC	46	1,900.00	
			Check Total	1,900.00 TV INSTALLATION - KCTC-E AND -
62080	VANDERHYDE MECHANICAL INC	26	1,892.25	
			Check Total	1,892.25 KCTC CULINARY - TILT SKILLET D
602072510	PLANMEMBER-ER	11	1,881.78	
			Check Total	1,881.78 ANNUITY
602212512	PLANMEMBER-ER	11	1,881.78	
			Check Total	1,881.78 ANNUITY
300032249	FIRE PROS INC	26	1,825.45	
			Check Total	1,825.45 KCTC EAST - FIRE SYSTEM INSPEC
61821	CITY OF GRAND RAPIDS	11	933.95	
	CITY OF GRAND RAPIDS	26	868.24	
			Check Total	1,802.19 WEST MI SOCIAL STUDIES COLLABO
300032235	BRETT ATWOOD	27	1,800.00	
			Check Total	1,800.00 Videographer services for SNN
62016	CINTAS CORP NO. 2	11	119.72	
	CINTAS CORP NO. 2	26	1,679.57	
			Check Total	1,799.29 NATURE CENTER - FIRST AID KIT
61827	CITADEL BROADCASTING COMPANY	11	500.00	
	CITADEL BROADCASTING COMPANY	26	1,275.00	
			Check Total	1,775.00 EARLY CHILDCARE ADVERTISING -
602072516	GLP ASSOCIATES EE ROTH	11	1,770.00	
			Check Total	1,770.00 ANNUITY

602212518	GLP ASSOCIATES EE ROTH	11	1,770.00	
			Check Total	1,770.00 ANNUITY
61926	NEXSTAR BROADCASTING INC	26	1,750.00	
			Check Total	1,750.00 KCTC Open House Feb 2025 - Woo
62003	XEROX CORPORATION	26	1,734.00	
			Check Total	1,734.00 CLEO STREAM FAXBLADE SOFTWARE
62056	MARTHAS CATERING LLC	11	1,704.88	
			Check Total	1,704.88 CATERING FOR 24CUR1106 SMALL G
61973	MIDWEST STEEL SUPPLY CO INC	26	1,688.59	
			Check Total	1,688.59 STEEL TEACHING SUPPLIES 564 -
61722	ALBERT USTER IMPORTS INC	26	1,647.27	
			Check Total	1,647.27 KCTC CULINARY RESALE SUPPLIES
61799	VESCO OIL CORPORATION	26	1,646.15	
			Check Total	1,646.15 KCTC AUTO TECH - CLASSROOM SUP
61958	INTERURBAN TRANSIT PARTNERSHIP	11	1,642.00	
			Check Total	1,642.00 ADULT ED - TRANSPORTATION ITEM
61891	PROGRESS SOFTWARE CORPORATION	26	1,641.60	
			Check Total	1,641.60 WS FTP RENEWAL 3/23/25-3/23/26
602072501	LEGEND GROUP/ADSERV	11	1,550.00	
			Check Total	1,550.00 ANNUITY
602212503	LEGEND GROUP/ADSERV	11	1,550.00	
			Check Total	1,550.00 ANNUITY
300032168	GRAND VALLEY STATE UNIVERSITY	11	1,533.12	
			Check Total	1,533.12 WMTC PRE-RESIDENT COHORT 01/09
300032236	BFG SUPPLY CO LLC	26	1,515.48	
			Check Total	1,515.48 BFG RESALE SUPPLIES 24-25 SY
61824	COMPUTECH SERVICES INC	11	1,500.00	
			Check Total	1,500.00 BUS DRIVER TRAINING SOFTWARE

61868 KENT DISTRICT LIBRARY	11	1,500.00	
		Check Total	1,500.00 PROVIDE INFANT TODDLER EARLY C
61896 SEWARD CONSULTING LLC	11	1,500.00	
		Check Total	1,500.00 INSTRUCTIONAL LEADERSHIP FOR K
61908 TUSKEGEE UNIVERSITY	29	1,500.00	
		Check Total	1,500.00 SCHOLARSHIP-S#0993645 SAMARA M
62011 AVIS BUDGET GROUP INC	21	1,467.29	
		Check Total	1,467.29 AVIS-MINILEASE OF A MINIVAN FO
62012 AVIS BUDGET GROUP INC	21	1,461.29	
		Check Total	1,461.29 AVIS-MINILEASE OF A MINIVAN FO
62058 MATERIALS TESTING CONSULTANTS INC	26	1,447.00	
		Check Total	1,447.00 STORAGE BARN - MATERIALS TESTI
61907 TONY BETTEN & SONS FORD INC	21	1,441.61	
		Check Total	1,441.61 LINCOLN - VEHICLE WIPER BLADES
61919 VOS GLASS LLC	21	1,438.40	
		Check Total	1,438.40 KECB VESTIBULE GLASS
61747 FWSBF LLC	26	1,410.51	
		Check Total	1,410.51 KCTC EAST HVAC SUPPLIES
300032231 WYOMING PUBLIC SCHOOLS	11	1,408.78	
		Check Total	1,408.78 MV REIMBURSE-TRANSPORT/WELFARE
602072511 MG TRUST-ROTH 403B	11	1,385.00	
		Check Total	1,385.00 ANNUITY
602212513 MG TRUST-ROTH 403B	11	1,385.00	
		Check Total	1,385.00 ANNUITY
61762 KSS ENTERPRISES	26	1,377.70	
		Check Total	1,377.70 CUSTODIAL SUPPLIES
61857 GREAT LAKES LANDSCAPE SUPPLY INC	26	1,364.75	
		Check Total	1,364.75 KCTC AGRICULTURE - CLASSROOM S

300032221	SEHI COMPUTER PRODUCTS INC	26	1,360.00	
			Check Total	1,360.00 NEW COMPUTER - JON SARVER
61765	LINDE GAS & EQUIPMENT INC	26	1,351.46	
			Check Total	1,351.46 MILLER WELDING TEACHING SUPPLI
61839	ESTR PUBLICATIONS	22	1,349.00	
			Check Total	1,349.00 CENTER PROGRAMS - TEACHING SUP
602072507	VALIC - 457	11	1,346.01	
			Check Total	1,346.01 ANNUITY
602212509	VALIC - 457	11	1,346.01	
			Check Total	1,346.01 ANNUITY
62032	GORDON FOOD SERVICE INC	26	1,341.82	
			Check Total	1,341.82 GORDON FOOD SECOND SEMESTER RE
61805	COMBINED COMMUNICATIONS OF OKLAHOMA LLC	26	1,340.00	
			Check Total	1,340.00 KCTC / WZZM Open House Promo 2
62055	LINDE GAS & EQUIPMENT INC	26	1,268.73	
			Check Total	1,268.73 MILLER WELDING TEACHING SUPPLI
61995	VAN DYKEN MECHANICAL INC	21	1,268.00	
			Check Total	1,268.00 LNS POOL SERESCO UNIT PLANNED
61771	MICH OFFICE SOLUTIONS	26	1,267.72	
			Check Total	1,267.72 ACCT KI01:108851-S 09/05/23-1
61959	COMFORT CONTROL SUPPLY CO INC	21	904.16	
	COMFORT CONTROL SUPPLY CO INC	26	358.13	
			Check Total	1,262.29 KCTC EAST - RETURN HVAC PARTS
300032209	MORGAN ANN JAREMA	27	1,260.00	
			Check Total	1,260.00 Editing and reporting services
300032365	MORGAN ANN JAREMA	27	1,260.00	
			Check Total	1,260.00 Editing and reporting services
61880	MR SERVICES AND HANDLING LLC	26	417.00	

61880	MR SERVICES AND HANDLING LLC	41	834.00	
			Check Total	1,251.00 ESC & KCTC EAST - TRAILER STOR
61980	MR SERVICES AND HANDLING LLC	26	417.00	
	MR SERVICES AND HANDLING LLC	41	834.00	
			Check Total	1,251.00 TRAILER STORAGE - KCTC & ESC -
300032161	CLARK HILL PLC	11	412.50	
	CLARK HILL PLC	22	412.50	
	CLARK HILL PLC	26	412.50	
			Check Total	1,237.50 CLIENT 58607 MATTER 455668 - L
61948	GEOTECH INC	27	1,186.50	
			Check Total	1,186.50 510-058 TELECOMM CE MR REVIEW
61935	CARELINC MEDICAL EQUIPMENT & SUPPLY CO LLC	21	1,178.76	
			Check Total	1,178.76 LINCOLN DEV - NITRILE GLOVES
300032205	GRAYBAR ELECTRIC CO	26	1,173.00	
			Check Total	1,173.00 KCTC EAST - ELECTRICAL SUPPLIE
300032360	FIRE PROS INC	21	428.80	
	FIRE PROS INC	26	733.90	
			Check Total	1,162.70 LINCOLN - FIRE SYSTEM INSPECTI
61900	STATE OF MICHIGAN	11	1,159.75	
			Check Total	1,159.75 CUST# 34870 - LIVE SCAN FINGER
61820	LOEKS THEATRES INC	22	1,146.00	
			Check Total	1,146.00 Section 504 Training - 2/7/25
62047	JA SCOTT INC	42	1,146.00	
			Check Total	1,146.00 EUN MARKER/TACK BOARDS
61884	IMPERIAL DADE	26	1,141.40	
			Check Total	1,141.40 CUSTODIAL SUPPLIES
61956	GRAND VALLEY AUTOMATION INC	46	1,119.80	
			Check Total	1,119.80 KCTC EAST - LAUNCH U DESK BUTT

300032355	BFG SUPPLY CO LLC	26	1,059.76	
			Check Total	1,059.76 BFG RESALE SUPPLIES 24-25 SY
300032367	KENT COUNTY TREASURER	26	1,055.96	
			Check Total	1,055.96 MAINTENANCE SUPPLIES - SALT
62017	CITY OF GRAND RAPIDS	21	1,041.35	
			Check Total	1,041.35 WS2123004 (225 MAYFIELD NE) 11
61834	DJ'S LANDSCAPE MANAGEMENT	26	1,023.75	
			Check Total	1,023.75 KAC SNOW REMOVAL
61801	W W WILLIAMS	21	1,022.54	
			Check Total	1,022.54 PGLC GENERATOR BLOCK HEATER RE
61912	VANDENBERG HORTICULTURE	26	1,009.88	
			Check Total	1,009.88 VANDENBERG RESALE SUPPLIES 24-
61776	ROCKFORD COMMUNITY SERVICE CENTER	21	1,000.00	
			Check Total	1,000.00 NORTH KENT CONNECT-LEASE FOR 2
61777	ONE TIME PYMTS	29	1,000.00	
			Check Total	1,000.00 HVAC SCHOLARSHIP - SOCIETY OF
61945	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	22	1,000.00	
			Check Total	1,000.00 THEATRE RENTAL FOR SHELLEY MOO
300032356	BROADMOOR PRODUCTS INC	26	1,000.00	
			Check Total	1,000.00 KCTC EAST - HVAC CHEMICAL TEST
	3/3/2025 7:26 AM		Grand Total	17,208,114.32

Analysis of Banking Institutions
02/28/25

Bank	Account Type	Bank Rating	FDIC Insured	Insured Amount	Government Guaranteed	Uninsured	Total Funds	
Chase	Checking	AA-	Yes	\$ -	\$ -	\$ 1,954,998	\$ 1,954,998	***
Chase	Savings	AA-	Yes	250,000	-	1,178	\$ 251,178	
Huntington National Bank	Municipal Now Checking	A-	Yes	250,000	-	27,143	\$ 277,143	**
MILAF	Local Gov't Invest Pool	AAAm/AAAkf	No	-	-	129,343,697	\$ 129,343,697	
MILAF	US Treasury Bonds/Notes	AA+	No	-	-	25,550,000	\$ 25,550,000	****
MILAF	US Treasury Bills	A1+	No	-	-	400,000	\$ 400,000	****
MILAF	Federal Agency Commercial Mortgage Backed Security	AA+	No	-	-	413,305	\$ 413,305	****
MILAF	Commercial Paper	A1 - A1+	No	-	-	3,000,000	\$ 3,000,000	****
Totals:				\$ 500,000	\$ -	\$ 160,690,321	\$ 161,190,321	

Balances as of 02/28/2025 (unless noted)

Bank ratings updated December 2024. Bank rating services used:
Standards & Poors (Chase, MILAF and Huntington Bank) and Kroll Bond Rating Agency (MILAF-TERM)

** These statements were not available & balances will be updated at the April 2025 meeting. January balances reflected on this report.

*** These funds are fully collateralized by securities allowable under PA 451.

**** Reported at par value

Cash in all Accounts and Investment Assets of the Board as of 02/28/2025

Financial Institution	Type of Account/Investment	Fund #	Balance per Statement (Fair Value)	Insured Balance	Uninsured Balance	Interest Rate Yield	Maturity Date	Rating	Terms
Chase Bank	Consolidated Savings	11-22-26	\$ 251,178	250,000	1,178	1.35%	n/a	AA-	10,000 balance
Chase Bank	Consolidated Checking	11-21-22-23-26-27-29-41-42-46	1,055,663	-	1,055,663	0.00%	n/a	AA-	Sweep
Chase Bank	Checking	81	897,335	-	897,335	0.00%	n/a	AA-	
Chase Bank	Checking	11	2,000	-	2,000	0.00%	n/a	AA-	
Chase Bank	Checking	Disbursement	-	-	-	0.00%	n/a	AA-	Zero Balance Account
Chase Bank	Checking	Payroll	-	-	-	0.00%	n/a	AA-	Zero Balance Account
Huntington Bank	Municipal Now Checking	11-22-26	277,143	250,000	27,143	3.40%	n/a	A-	**
<i>MILAF Managed Account:</i>									
MILAF	Local Gov't Invest Pool	11-21-22-26-27-29-41-42-46	1,626	-	1,626	4.25%	n/a	AAAm	Cash Management Class
MILAF	Local Gov't Invest Pool	11-21-22-26-27-29-41-42-46	73,108,323	-	73,108,323	4.41%	n/a	AAAm	MAX Class
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,016,043	-	2,016,043	4.37%	09/19/25	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,008,620	-	2,008,620	4.37%	10/20/25	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,000,710	-	2,000,710	4.32%	11/21/25	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,052,030	-	2,052,030	4.82%	03/26/25	AAAf	TERM
MILAF	Local Gov't Invest Pool	22	10,241,819	-	10,241,819	4.72%	04/21/25	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,048,364	-	2,048,364	4.72%	04/25/25	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,035,586	-	2,035,586	4.19%	05/23/25	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	4,071,290	-	4,071,290	4.17%	06/20/25	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,023,619	-	2,023,619	4.49%	08/20/25	AAAf	TERM
MILAF-Grow Your Own	Local Gov't Invest Pool	11	1,498	-	1,498	4.25%	n/a	AAAm	Cash Management Class
MILAF-Grow Your Own	Local Gov't Invest Pool	11	17,476,063	-	17,476,063	4.41%	n/a	AAAm	MAX Class
MILAF-Extended Core	Local Gov't Invest Pool	11-22-26	4,426,081	-	4,426,081	4.25%	n/a	AAAm	Cash Management Class
MILAF-Extended Core	Local Gov't Invest Pool	11-22-26	5,832,024	-	5,832,024	4.41%	n/a	AAAm	MAX Class
MILAF-Extended Core	US Treasury Bonds/Notes	11-22-26	25,550,000	-	25,550,000	3.48%-5.15%	08/31/25-10/15/27	AA+	US Treasury Bonds/Notes (Par Value)
MILAF-Extended Core	US Treasury Bills	11-22-26	400,000	-	400,000	4.85%	05/15/25	A1+	US Treasury Bills (Par Value)
MILAF-Extended Core	Federal Agency Commercial	11-22-26	413,305	-	413,305	4.36%-4.61%	07/01/26-01/01/27	AA+	Mortgage Backed Security (Par Value)
MILAF-Extended Core	Commercial Paper	11-22-26	3,000,000	-	3,000,000	4.42%-5.23%	03/03/25-05/19/25	A1 - A1+	Commercial Paper (Par Value)
			\$ 161,190,321	\$ 500,000	\$ 160,690,321				

Disclosures:

Credit Risk-All banks approved by the board have been reviewed using the most recent Bank Annual Report; Auditor Opinion Letters have highest ranking following ratio analysis; Banks are approved by the Board on an annual basis at the July Board Meeting

Concentration of Credit Risk-Investments are spread over numerous banks and various instruments; FDIC insurance is limited to \$250,000 per bank per customer demand deposits and \$250,000 per savings deposits; Board Policy limits securities, other than US Treasuries, to no more than 50% of the total portfolio consists of any one type of security.

Investment Risk-State Law limits types of allowable investments and maturities as well as Board Policy; Exposure to fair value losses arising from increasing interest rates are monitored.

Foreign Currency Risk-There is no risk as State Law prohibits investing in Banks not authorized to operate in the State of Michigan.

Local Government Investment Pool (MILAF) is a collateralized deposit account.

Board Policy 6144 Finances

The Kent ISD School Board held a regular meeting at the administrative offices on Monday, February 17, 2025. President Haidle called the meeting to order at 4:00 p.m.

Members Present: Drake, Hamming, Featherston, Rettig, Haidle.
Member Absent:

Kent ISD Staff Present: Superintendent Gorman, Assistant Superintendents, Finkel, Myers, Philipps, Gardner; Directors Arnold, Baine, Bray, Campbell, Graham, Hendry, Herron, Hissong, Hofstee, Houtman, Karsten, Larkin, Lienesch, Lillis, Maynard, McClintic, Murphy, Sneider, Stamas, Verwey; Recording Secretary Lovell; Staff Members: Stacy Crowell, Bonnie Lewis, Edwin Montoya, Laura Otten, Cinnamon Mellema

Guest:

President Haidle welcomed attendees and turned the meeting to Director Bryndan Arnold to honor staff members Bonnie Lewis, Stacy Crowell, and Edwin Montoya with the Leading Learning Award. Supervisors were given the opportunity to share their appreciation.

Superintendent Gorman shared that Kent ISD's Continuous Improvement Specialist, Ms. Laura Otten, was recently selected as one of Michigan's 2025 National Association of Federal Education Program Administrators State Leadership Award winners. Board members thanked Ms. Otten for her outstanding leadership.

Assistant Superintendent Kirsten Myers presented an update on the current structures of support in Center Programs along with the program improvements implemented this year. Members had the opportunity to ask questions.

Upon motion of Member Drake, supported by Member Hamming, it was resolved to combine and approve action items D.1-D.11.

Ayes: Hamming, Featherston, Rettig, Drake, Haidle

Nays: None

Motion declared to have carried.

Upon motion of Member Featherston, supported by Member Rettig, it was resolved to approve the purchase of furniture from Custer Office Environments for Phase I of the ESC renovation.

Ayes: Featherston, Rettig, Hamming, Drake, Haidle

Nays: None

Motion declared to have carried.

Upon motion of Member Rettig, supported by Member Drake, it was resolved to adopt the amended board policies as recommended by Thrun Law Firm, P.C.

Ayes: Rettig, Hamming, Drake, Featherston, Haidle

Nays: None

Motion declared to have carried.

President Haidle offered the opportunity for public comment. No public comment was given.

President Haidle shared an overview of her recent trip to Washington, D.C., for the National School Boards Association Advocacy Institute Conference and thanked Kent ISD for organizing visits with our congressional leaders.

Superintendent Gorman shared a high-level update of this year’s goals, which include increased communication, doubling the number of CTE and CTE-‘like’ programs, and implementing the strategic plan over the next three years. Each goal is currently on target for completion at the end of the 2024-2025 school year. Superintendent Gorman thanked Kirsten Myers for her presentation at today's meeting.

President Haidle adjourned the meeting at 4:50 p.m.

Minutes approved on March 17, 2025

Andrea Haidle, President

Anne Hamming, Secretary

/ml

**PERSONNEL RECOMMENDATIONS AS OF 3/10/25
FOR BOARD MEETING OF 3/17/2025**

RESIGNATIONS AND TERMINATIONS

1. Renee LaFurgey, Career and Talent Development, Secondary Programs, KCTC East, Instructor - Entrepreneurship and Marketing, retirement, effective 5/30/2025.
2. Pamela Suntken, Administrative Services, Business Office, Payroll & Benefits Supervisor, retirement, effective 6/30/2025.

APPOINTMENTS

1. Naishia Ledesma, Student Services, Special Education Center Programs, School Social Worker, KEC Beltline, KIEA, 1.0 FTE, 182 days per year, 7 hours per day, MA+30 Step 8, \$85,867 per year, effective 3/10/2025.

NEW ASSIGNMENTS AND CONTRACT ADJUSTMENTS

1. Kendra Herold, from Teacher of Record Temporary Substitute Teacher to Teacher - ASD, Lincoln School, KIEA, 1.0 FTE, 182 days per year, 7 hours per day, MA Step 2, \$59,850 per year, effective 2/24/2025.

BOARD AGENDA ITEM

Information/Discussion
Future Action
Action

Item: Work Based Learning Administrative Support

Date: 03/07/2025

Submitted by: Sue Gardner

Board Meeting Date: 03/17/2025

Recommended by: Dave Rodgers

RECOMMENDATION:

It is recommended that the board approve an administrative support position to support the administrative duties and task that are part of KCTC's Work Based Learning with training agreements, time sheets, compliance paper work, and duties relative engage business and industry partners of KCTC.

BACKGROUND:

Background: In 2018 we had 5 training agreements, we now have nearly 500 training agreements and over 1600 training opportunities in Work Based Learning through Kent Career Tech Center. This increase in student participation with business and industry has reached a point of requiring a high level of administrative support to the team and Director of Workforce Development due to the safety, pupil accounting, and Michigan Dept. of Education compliances.

This position will be funded by CTE / KCTC Budget Line 26-1-226-1620-000-0000-10000-6430 and supervised by Director of Workforce Development who supervises Work Based Learning at KCTC. This position was approved by cabinet and Asst. Supt. Sue Gardner and has been reflected in budget planning via Business Office.

Job Title: KCTC Work-Based Learning Support

Reports To: Director of Workforce Development

Position Summary:

The Work-Based Learning Support role is vital in ensuring the smooth operation and compliance of the Work-Based Learning (WBL) program at KCTC. This position focuses on supporting students, instructors, employers, and the WBL team in all aspects of WBL, including tracking student attendance and timesheets, verifying eligibility, and preparing required documentation for student placements. The successful candidate will provide leadership in maintaining high standards of administrative support, student support, and compliance across all WBL activities.

Key Responsibilities:

- **Documentation Management:**
 - Support the WBL Coordinators and ensure compliance with all required documentation for student placements, including training agreements, timesheets, and other related documents.
 - Ensure timely and accurate data entry into WBL systems for all placements and tracking.
 - Maintaining employer database including record of liability insurance and Workers' Compensation
 - Lead the timesheet approval process and reconciliation of timesheets with attendance
 - Timesheet file management, allowing instructor access to approved timesheets
 - Prepare and maintain documentation for Pupil Accounting Audits and review.
- **Student Support:**
 - Facilitate the initial intake process of students interested in WBL (Pending process: Student Intake form, eligibility checks, gather documents and instructor approval for placement.)
 - Facilitate WBL orientation for students, covering the process of entering timesheets, attendance requirements, and academic expectations necessary to maintain eligibility for the WBL program
 - Follow up with students and instructors to ensure submission of accurate timesheets and resolve discrepancies related to attendance
 - Monitor student attendance and grades to confirm eligibility for continued participation in WBL programs
 - Provide notification to students, parents, and instructors when students are at risk of losing eligibility for WBL.
 - Provide support for WBL staff led events / engagement activities with Business & Industry future and current partners of KCTC.
- **Compliance & Audit Support:**
 - Assist in meeting compliance requirements for site visits and state audit processes.

- Ensure that all necessary records are updated and readily available for audits and reviews.
 - **Employer Relations:**
 - Communicate expectations for training agreements with employers, ensuring clarity on program goals, responsibilities, and timelines.
 - Maintain up-to-date employer records, including verifying liability coverage and Workers' Compensation, and updating the employer database accordingly.
 - **Support & Collaboration:**
 - Assist students and instructors in WBL placement – sharing related job postings and lists of business and industry partners interested in employing WBL students. (Using Employer Survey results and CRM)
 - Participate and collaborate with crossover meetings of Workforce Development and Work Based Learning teams.
 - Provide excellent customer service to all stakeholders, ensuring a positive experience for students, instructors, and employers involved in the WBL program.
-

Qualifications:

- **Experience:** Minimum of 2 years of office support experience, preferably in a student placement or career services environment.
- **Skills & Attributes:**
 - Strong organizational skills with attention to detail.
 - Ability to troubleshoot and resolve challenges independently.
 - Excellent interpersonal skills and the ability to work both collaboratively within a team and independently.
 - Strong written and verbal communication skills, with a proven ability to communicate effectively with students, employers, and team members.
 - Ability to manage multiple tasks and deadlines in a fast-paced environment.
- **Preferred Qualifications:**
 - Experience in career and technical education (CTE) or work-based learning programs.
 - Familiarity with work-based learning documentation, such as training agreements and timesheets.

Job Title: KCTC Work-Based Learning Support

Reports To: Director of Workforce Development

Position Summary:

The Work-Based Learning Support role is vital in ensuring the smooth operation and compliance of the Work-Based Learning (WBL) program at KCTC. This position focuses on supporting students, instructors, employers, and the WBL team in all aspects of WBL, including tracking student attendance and timesheets, verifying eligibility, and preparing required documentation for student placements. The successful candidate will provide leadership in maintaining high standards of administrative support, student support, and compliance across all WBL activities.

Key Responsibilities:

- **Documentation Management:**
 - Support the WBL Coordinators and ensure compliance with all required documentation for student placements, including training agreements, timesheets, and other related documents.
 - Ensure timely and accurate data entry into WBL systems for all placements and tracking.
 - Maintaining employer database including record of liability insurance and Workers' Compensation
 - Lead the timesheet approval process and reconciliation of timesheets with attendance
 - Timesheet file management, allowing instructor access to approved timesheets
 - Prepare and maintain documentation for Pupil Accounting Audits and review.
- **Student Support:**
 - Facilitate the initial intake process of students interested in WBL (Pending process: Student Intake form, eligibility checks, gather documents and instructor approval for placement.)
 - Facilitate WBL orientation for students, covering the process of entering timesheets, attendance requirements, and academic expectations necessary to maintain eligibility for the WBL program
 - Follow up with students and instructors to ensure submission of accurate timesheets and resolve discrepancies related to attendance
 - Monitor student attendance and grades to confirm eligibility for continued participation in WBL programs
 - Provide notification to students, parents, and instructors when students are at risk of losing eligibility for WBL.
 - Provide support for WBL staff led events / engagement activities with Business & Industry future and current partners of KCTC.
- **Compliance & Audit Support:**
 - Assist in meeting compliance requirements for site visits and state audit processes.

- Ensure that all necessary records are updated and readily available for audits and reviews.
 - **Employer Relations:**
 - Communicate expectations for training agreements with employers, ensuring clarity on program goals, responsibilities, and timelines.
 - Maintain up-to-date employer records, including verifying liability coverage and Workers' Compensation, and updating the employer database accordingly.
 - **Support & Collaboration:**
 - Assist students and instructors in WBL placement – sharing related job postings and lists of business and industry partners interested in employing WBL students. (Using Employer Survey results and CRM)
 - Participate and collaborate with crossover meetings of Workforce Development and Work Based Learning teams.
 - Provide excellent customer service to all stakeholders, ensuring a positive experience for students, instructors, and employers involved in the WBL program.
-

Qualifications:

- **Experience:** Minimum of 2 years of office support experience, preferably in a student placement or career services environment.
- **Skills & Attributes:**
 - Strong organizational skills with attention to detail.
 - Ability to troubleshoot and resolve challenges independently.
 - Excellent interpersonal skills and the ability to work both collaboratively within a team and independently.
 - Strong written and verbal communication skills, with a proven ability to communicate effectively with students, employers, and team members.
 - Ability to manage multiple tasks and deadlines in a fast-paced environment.
- **Preferred Qualifications:**
 - Experience in career and technical education (CTE) or work-based learning programs.
 - Familiarity with work-based learning documentation, such as training agreements and timesheets.



Date: 3/6/25

To:

Kent ISD

Cary Stamas

1633 E Beltline NE

Grand Rapids, MI 49525

Subject: Letter of Intent for Funding MEERA Regional Teacher Trainer Position

On behalf of **TECHnista LLC**, we are pleased to submit this letter of intent to formally communicate our commitment to funding the position of **MEERA Regional Teacher Trainer** in support of the deployment and execution of the Manufacturing and Engineering Reimagined for All (MEERA) Program.

This newly established role is essential for the continued success and expansion of the MEERA program within Kent ISD. As part of our ongoing collaboration and dedication to enhancing educational outcomes, the MEERA Regional Teacher Trainer will work to provide guidance, training, and professional development to educators within the region, ensuring successful implementation and sustained engagement with the MEERA program.

Funding awarded to TECHnista, LLC through the Innovation Capability and Modernization Office (ICAM) will support the salary and fringe benefits associated with the MEERA Regional Teacher Trainer role for a period of **three (3) years**. This agreement is contingent upon the continued availability of funding from the ICAM and the Department of Defense (DoD). This commitment reflects our confidence in the long-term impact of the MEERA program and our desire to work alongside Kent ISD in fulfilling its mission to equip the next generation of manufacturing workforce.

Details of Funding Support:

- **Position Title:** MEERA Regional Teacher Trainer
- **Duration:** Three (3) years
- **Salary & Fringe:** TECHnista LLC will cover the full salary and fringe benefits
- **Funding Availability:** Starting as early as 3/6/2025
- **Contingency:** Funding will be contingent on the availability of continued DoD funds; TECHnista LLC will inform Kent ISD of any changes in funding availability as soon as such information is received.

We are excited about the opportunity to partner with Kent ISD in supporting this important initiative. We believe this role will play a pivotal part in the successful expansion of the MEERA program.

Should you have any questions or require additional details, please do not hesitate to reach out to me directly at 434-334-4001 or trobertson@technistaconsulting.com.

Thank you for your time and consideration.

Sincerely,

Timothy Robertson

A handwritten signature in black ink, appearing to read 'Timothy Robertson', with a long horizontal flourish extending to the right.

Chief Operating Officer/Owner

TECHnista LLC

trobertson@technistaconsulting.com



Mission: Kent ISD partners with our schools and communities providing enhanced and equitable opportunities to enrich the experiences and achievements of our learners.

Vision: Building thriving communities through meaningful partnerships and equitable educational opportunities for all learners.

Values: Relationships, Learning, Equity, Opportunities, Innovation, Service, Excellence

POSITION DESCRIPTION

Title: Teacher Trainer – MEERA Program

Kent ISD – Muskegon Area ISD – Ottawa Area ISD
Kent Conference Center
Non-Union Professional Salary Position – Grade 7
Full-Time, 200 Days

Reports To: Director of CTE

Positions Supervised: None

Broad Summary Statement About MEERA and the Position:

The Manufacturing and Engineering Reimagined for All (MEERA) Program is an initiative designed to transform the educational and workforce development landscape by providing students with hands-on experience and exposure to high-demand careers in advanced manufacturing and engineering. By partnering with local schools, industry leaders, and community organizations, MEERA works to foster a new generation of highly skilled professionals to create a more robust regional manufacturing workforce. MEERA will accomplish this by serving as a catalyst to supercharge regional career and technical education pipelines by exposing students to education and career opportunities aligned to their region.

Note: The anticipated funding for this position provides for three years, and thereafter continuation of the position is subject to need and funding sources.

About the Role

The MEERA Teacher Trainer will be responsible for delivering high-quality training and support to K-12 educators in Kent ISD, Muskegon Area ISD and Ottawa Area ISD, helping them integrate industry-relevant technologies and hands-on learning into their classrooms. This role requires a strong commitment to workforce development, as well as the ability to build relationships with stakeholders and educators across the region. The Teacher Trainer will work closely with educators to ensure they

are equipped with the knowledge and skills needed to deliver cutting-edge curriculum that aligns with industry standards and support classroom implementation.

Minimum Job Qualifications:
Qualifications

1. Bachelor's degree in Education, Engineering, Manufacturing, or related field.
2. Demonstrated experience in teaching or instructional support, with a preference for experience in manufacturing, engineering, or workforce development.
3. Familiarity with advanced manufacturing technologies and equipment (such as CNC machines, robotics, 3D printing, etc.). Knowledge of 3D modeling software (e.g., SolidWorks, Fusion 360) is preferred.
4. Strong ability to develop and effectively deliver training materials, with experience in both in-person and virtual learning environments.
5. Ability to move between facilities and operate/manipulate equipment; may require lifting up to 50 pounds.
6. Strong communication and interpersonal skills, with a proven ability to build relationships with diverse groups of stakeholders. Ability to work independently and as part of a team.
7. Excellent oral and written communication skills
8. Strong organizational and time management skills
9. Ability to effectively utilize a range of technology devices and applications
10. Demonstrated customer service, problem solving and conflict resolution skills
11. High degree of creativity, flexibility and accountability in order to achieve defined objectives
12. Strong organizational skills and attention detail necessary to maintain accurate records as may be required for Kent ISD and MEERA

Specific Duties & Responsibilities:

1. Curriculum Delivery & Teacher Training

- a. Coordinate and effectively deliver the MEERA teacher professional development, including summer training and ongoing professional development throughout the year.
- b. Provide quality instructional support to educators, ensuring the effective implementation of MEERA curriculum and industry technologies in the classroom.

2. Technical Support & Equipment Maintenance

- a. Offer technical assistance and training on equipment used within the MEERA program, including troubleshooting, maintenance, and ensuring proper setup in classrooms.
- b. Serve as the primary contact for any equipment issues, providing timely and effective resolutions.

3. Collaboration & Best Practices

- a. Foster a collaborative environment among educators by sharing best practices and strategies for teaching manufacturing and engineering concepts.
- b. Support educators in creating engaging, hands-on learning experiences that prepare students for careers in advanced manufacturing.

4. Assessment & Continuous Improvement

- a. Regularly assess the effectiveness of curriculum delivery and training through feedback from teachers and observations in the classroom.
- b. Collaborate with the MEERA team to make recommendations for continuous improvement of the program.

5. Competitions & Events

- a. Organize and coordinate regional competitions and events to engage students in real-world manufacturing challenges and skill-building activities.

6. Relationship Building & Outreach

- a. Cultivate and maintain strong relationships with local school districts, industry partners, and community stakeholders to promote and expand the MEERA program.
- b. Represent the MEERA program at meetings, conferences, and other events to raise awareness and support for the initiative.

7. Travel

- a. Travel to the MEERA National Training and Technology Center (NTTC), located in Danville, VA, will be required for continued professional development and training.
- b. Travel to schools and other locations as needed and directed to provide on-site training, technical support, and program coordination.
- c. Occasional overnight travel may be required.

8. Other

- a. Assist, as needed, with budget functions pertaining to MEERA
- b. Collaborate with other ISD departments and programs to enhance the opportunities and resources accessible to staff
- c. Identify key measures and data that serve as indicators for success
- d. Complete and submit accurate compliance reporting as required by grants, state or other requirements
- e. Comply with applicable school policy, regulations and laws.
- f. Regularly attends all (types of meetings), as required
- g. Maintain regular and consistent employee attendance
- h. Occasional travel to and from local schools and events will be required.
- i. Perform other duties and responsibilities as assigned

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Alternative requirements that may be appropriate and acceptable to the School Board may be considered. The requirements listed above are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.



To Apply: Kent Intermediate School District manages employment applications online. No hardcopy applications/resumes will be accepted for this position.

- Applications must be completed online at www.jobs.kentisd.org

The final candidate for this position will be required (at their cost) to furnish Kent Intermediate School District with a current Michigan State Police and FBI criminal records LiveScan check prior to our recommendation to hire.

It is the policy of the Kent ISD School Board that no student, staff member or candidate for any position in the District shall be discriminated against on the basis of race, color, national origin, creed, ancestry, age, gender/sex, gender orientation, sexual orientation, marital status, height, weight, veteran status, political belief or physical/mental disability which does not impair their ability to perform adequately in the individual's particular position or activity, excluded from participation in, denied the benefit of, or to be subjected to discrimination in any program or activity for which the Kent ISD School Board is responsible for or receives financial assistance from the U.S. Department of Education.

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action X

Item: Coach / Consultant Evaluation Framework

Submitted by: Dave Rodgers

Date: March 10, 2025

Recommended by: Dave Rodgers

Board Meeting Date: March 17, 2025

RECOMMENDATION: It is recommended that the Board approve the revised performance evaluation framework designed for coaches and consultants employed by the ISD. This framework would be implemented starting in the 2025-26 school year and is intended to replace the existing tool that has been in place.

BACKGROUND:

Dr. Jenny Fee and Dave Rodgers invited a study group of representatives from both Student Services and Teaching & Learning to collaborate on a needs assessment for improving the performance evaluation process, with a focus on meaningful feedback that leads to continue enhancement of professional practices. This recommendation reflects the input and feedback of that group, as well as a review by members of the Leadership Team.

This recommendation coincides with ongoing work to gradually review an update a range of non-instructional performance evaluation frameworks.



Kent ISD Non-Union Consultant or Coach Performance Evaluation

Required at least once every three years, or may be used more frequently at the discretion of the supervisor based on performance.

Name:	Title:
Evaluator:	Title:
Year of prior evaluation:	
Current school year:	

Domain and Summative Rating Scale:

Meets Expectations

Needs Improvement (goal setting required)

Unsatisfactory

Reflection & Connection to Prior Cycle *(optional in the first cycle using this framework)*

Previously Noted Areas of Strength to Leverage in Professional Practice:

Growth Focus Area #1:

- Strategies:
- Indicators of Progress / Success

Growth Focus Area #2:

- Strategies:
- Indicators of Progress / Success

Check-In Conversation or Observation #1

Date:

Evaluator summary comments:

Consultant or Coach comments:

Check-In Conversation or Observation #2

Date:

Evaluator summary comments:

Consultant or Coach comments:

Check-In Conversation or Observation #3

Date:

Evaluator summary comments:

Consultant or Coach comments:

Review of Growth or Progress in Focus Areas identified in the prior cycle:

Self-Assessment of Progress:

Administrator Comments:

Mindset and Leadership

Indicator	Benchmark	Comment: (optional)
Fair, honest, transparent	<i>Regarded as fair, honest and transparent based on periodic stakeholder feedback and supervisor interactions</i>	
Supports and implements organizational decisions	<i>Contributes to and supports decisions made by leadership in all settings with a commitment to carry the work forward with fidelity</i>	
Quality contributor to department culture and outcomes	<i>Effectively works with others to collectively establish a positive and supportive climate and culture of the team, and the work of that team, aligned to team and ISD goals</i>	
Collaborator – trusted team member	<i>Commonly viewed as one who values collaborative efforts and is regarded as a trusted and valued colleague</i>	
Integrity, consistent, reliable	<i>Honest with strong moral principles that others count on</i>	
Listener – seeks to understand	<i>Frequently engages in purposeful listening to better understand varied perspectives and the needs of those seeking assistance</i>	
Assumes positive intent	<i>Approaches situations from a stance that assumes all parties seek or desire a mutually positive outcome</i>	

Solutions-based	<i>Applies a can-do, optimistic approach that offers potential solutions in lieu of barriers only</i>	
Respectfully navigates conflict	<i>Thoughtfully and respectfully approaches potential conflicts in a way that seeks to find the best outcomes for students and learning with a focus on the why – differences don't always result in win / lose, but focus on common interests</i>	
Growth mindset	<i>Self-reflective disposition with a genuine desire and commitment to continuously learn and grow professionally</i>	
Advocate for inclusion, diversity and equity	<i>Actions reflect a commitment to including and supporting the varied needs of all students and staff</i>	
Accessible	<i>Deliberate commitment to being reasonably accessible and responsive to those seeking support or services</i>	
Seeks to contribute to the building of capacity in others	<i>Conducts the work in a way that fosters the collaborative development and capacity of others both within and outside of the ISD. Encourages opportunities for others to lead and learn, while offering support.</i>	
Reflective Input:		

Mindset and Leadership Rating:	Evaluator Comment:
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Relationships and Environment

Indicator	Benchmark	Comment: (optional)
Approachable and supportive	<i>Non-threatening, supportive and encouraging demeanor – meets clients where they are in their practice</i>	
Confidential – discreet	<i>Understands when and what information is appropriate to be shared or disclosed</i>	
Takes initiative – moves the work forward	<i>Moves beyond concepts and ideas to actual implementation support that leads to meaningful and intended outcomes</i>	

Reliable, follows through	<i>Can be counted on to do what is agreed upon</i>	
Establishes collaborative relationships	<i>Engages and responds to inquiries making connections that foster ongoing collaborative efforts</i>	
Strong work ethic	<i>Demonstrated commitment to the time and efforts necessary for the work</i>	
Represents the organization in a professional manner	<i>Actions consistently offer a supportive impression of the ISD's services. Thoughtfully offers expertise and makes recommendations while genuinely considering the needs and priorities of the client.</i>	
Seeks and accepts feedback	<i>Openly seeks, receives and reflects on the feedback of client stakeholders to improve one's own ability as a service provider</i>	
Efficient use of time	<i>Strategically plans and allocates time to maximize capacity and outcomes</i>	

Strategic use of resources	<i>Seeks out and leverages available resources to maximize results</i>	
Advocates for the organization and profession	<i>Is an advocate and positive voice for the organization and the services available to partners</i>	
Committed to own continued learning	<i>Seeks out and engages in varied types of learning opportunities that grow professional capacity</i>	
Applies knowledge of client needs and environment	<i>Takes proactive steps to learn, consider and factor in any client contextual elements or organizational culture necessary for supporting successful outcomes</i>	
Reflective Input:		

Relationships and Environment Rating:	Evaluator Comments:

Service Preparation and Delivery

Indicator	Benchmark	Comment: (optional)
Extensive knowledge and demonstrated acumen in primary areas of responsibility	<i>Highly skilled and well-versed in the area of expertise</i>	
Informed – stays current on key topics and emerging issues	<i>Remains up to date and current on pertinent issues and developments for the betterment of clients</i>	
Ensures understanding of client needs and priorities	<i>Recommendations and services are designed to the expressed needs and priorities of the client</i>	
Service design - begins with the end in mind	<i>Service planning and preparation demonstrate thoughtful and flexible plan designed to achieve the client's desired outcome</i>	

Collects and analyzes relevant data	<i>Decisions, planning and adjustments are well-informed by relevant data</i>	
Considers potential unintended outcomes	<i>Works with the client to consider or anticipate potential problems or undesired outcomes to be avoided</i>	
Formulates strategic questions	<i>Formulates - poses questions that surface ideas / lead to shared commitment and common understanding</i>	
Accountability for decisions and actions	<i>Accepts responsibility and owns results or outcomes that are in the scope of the consultant's or coach's decisions</i>	
Decisions place students and learning first	<i>Decisions and advocacy are consistently aligned to the best interests of students and learning</i>	
Effective and frequent communication	<i>Communications are timely and appropriately tailored to the purpose and audience</i>	

Identifies potential threats and opportunities	<i>Program evaluation or needs assessment are utilized for continuous improvement</i>	
Effective planning for systems, projects and initiatives	<i>Uses systems and processes to achieve outcomes from goals and objectives</i>	
Complies with policy, laws and regulations	<i>Works with clients to ensures that alignment with policy, laws and regulations are considered in advance</i>	
Reflective Input:		
Service Preparation & Delivery Rating:	Evaluator Comments:	

Results – Impact

Indicator	Benchmark	Comment: (optional)
Project Progress Monitoring	<i>Assesses the status of services and supports to determine what adjustments are appropriate to accomplish the desired outcomes</i>	
Successful implementation	<i>Consultant or coach offers anecdotal evidence, data or artifacts that suggest significant progress or accomplishment of established goals / projects, with a focus on attaining the client's intended outcomes through the well-developed plan</i>	
Communication leads to shared purpose, support and understanding	<i>Consultant or coach offers anecdotal evidence, data or artifacts that suggest that the collaborative work leads to engagement, support and commitment among involved stakeholders</i>	
Time and resources are utilized efficiently	<i>Consultant or coach offers anecdotal evidence, data or artifacts that suggest that utilization of time and resources lead to productive outcomes</i>	
Utilization of Services	<i>The demand for the consultant's or coach's services across a range of clients are reflective of an overall desire and/or satisfaction of the services rendered</i>	
Staff engagement result in productive outcomes	<i>Ideas and high productivity result from staff feeling ownership and connection to the work of the organization</i>	

Reflective Input:		
Results - Impact Rating:	Evaluator Comments:	

Domain Ratings

- Mindset and Leadership.....
- Relationship and Environment.....
- Service Preparation & Delivery.....
- Results – Impact

Overall Summative Rating:	Summative Comments:
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<p><u>For next year / cycle:</u></p> <p>Strengths & “Growth Edges or Focus Areas”: <i>(to be identified collaboratively with input from the consultant or coach)</i></p> <p><u>Notable Areas of Strength in Professional Practices:</u></p> <p><u>Growth Focus Area #1:</u></p> <p><u>Growth Focus Area #2:</u></p>
--

If the overall summative rating is less than Meets Expectation, a comprehensive plan for improvement must be developed in consultation with Human Resources and the employee.

Is a Plan of Improvement needed?

If any Domains were rated less than Meets Expectation, a growth plan *may* be developed in consultation with the employee.

Evaluatee's Signature: _____

By signing I acknowledge receipt of this evaluation. My signature does not necessarily reflect my concurrence with the results of the evaluation. I realize that I have the option to submit a written rebuttal to be attached to this evaluation if provided to Human Resources within 15 days.

Date of Evaluation Meeting:

Evaluator's Signature: _____

- Please print and provided a signature copy to Human Resources for the employee's personnel file.

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action X

Item: Summer Schedule Recommendation

Submitted by: Dave Rodgers

Date: March 10, 2025

Recommended by: Dr. Ron Gorman

Board Meeting Date: March 17, 2025

RECOMMENDATION:

Summer Fridays have become an annual practice in recent years. It is requested that the Board approve Kent Intermediate School District to close the following Fridays in June and July.

June 27, 2025
July 4, 2025 (Holiday)
July 11, 2025
July 18, 2025
July 25, 2025

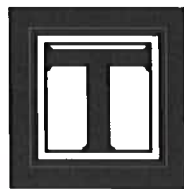
Again this school year, with the pre-Labor Day start, it is recommended that the Fridays off commence the last Friday in June and that staff return to normal work schedules in August.

Year round staff work modified schedules during the summer and the closure days allow for energy conservation and free up the buildings for required summer maintenance.

Thank you, and as always, please let me know if you have any questions or concerns.

Thrun Policy Update Guide

*Guide for Adopting the
ESTA Thrun Policy Update
March 3, 2025*



THRUN
LAW FIRM, P.C.

POLICY SERVICE



THRUN

LAW FIRM, P.C.

U.S. MAIL ADDRESS
P.O. Box 2575, EAST LANSING, MI 48826-2575
PHONE: (517) 484-8000 FAX: (517) 484-0041

ALL OTHER SHIPPING
2900 WEST ROAD, SUITE 400
EAST LANSING, MI 48823-6386

JEFFREY J. SOLES
MICHAEL D. GRESENS
CHRISTOPHER J. IAMARINO
RAYMOND M. DAVIS
MICHELE R. EADDY
KIRK C. HERALD

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MARYJO D. BANASIK
CATHLEEN M. DOOLEY

AUSTIN M. DELANO
KELLY S. BOWMAN
BRIAN D. BAAKI
GORDON W. VANWIEREN, JR. (OF COUNSEL)
LISA L. SWEM (OF COUNSEL)
ROY H. HENLEY (OF COUNSEL)

March 3, 2025

Re: Another ESTA Policy Update

Dear Thrun Policy Service Subscriber:

We published a policy update on January 17, 2025 to add a board policy to the Thrun Policy Manual based on the Michigan Earned Sick Time Act (ESTA), which at that time was anticipated to go into effect on February 21, 2025. ESTA did go into effect on that date as anticipated, but it was amended by the Legislature later that same day. Those amendments triggered updates to this policy, as well as its related form (the ESTA Hire Notice) and the form's attachment (a PDF copy of the amended ESTA).

We appreciate your patience as we continue to monitor ongoing changes in the law to ensure your board policies are always following legal compliance and best practices. Please do not hesitate to reach out with any questions. Policy subscribers with questions about these policy changes should contact their [Thrun Labor and Employment attorney](#). Please contact Thrun's Board Policy Administrator Lucas Savoie (Policy@ThrunLaw.com) with any questions about accessing the updated materials, or to be connected with a Thrun attorney.

Very truly yours,

THRUN LAW FIRM, P.C.

Policy Update Summary
Thrun Policy Update – March 3, 2025

Board Policy Manual	
Policy / Form	Revision(s) Made
4000 Series	
4113 Michigan Earned Sick Time Act (ESTA)	On February 21, 2025, the Michigan legislature passed amendments to the Earned Sick Time Act (ESTA). The updated policy and forms reflect these amendments to the ESTA.
4113-F Michigan Earned Sick Time Act (ESTA) Form - ESTA Hire Notice	
4113-F Attachment - ESTA	
	When sending the ESTA Hire Notice (Form 4113-F), include this PDF attachment that provides an updated copy of the ESTA, as well as the LEO Hire Notice (when published by LEO). There is a placeholder page in Form 4113-F to serve as a reminder to include this LEO Hire Notice once it has been made available by LEO.

Series 4000: District Employment

4100 Employee Rights and Responsibilities

4113 Michigan Earned Sick Time Act (ESTA)

A. General

Eligible employees will accrue paid leave as provided by the ESTA. Applicable provisions of a collective bargaining agreement, individual employment contract, or handbook remain in place and may provide additional paid leave time that is not provided by the ESTA.

Unless otherwise agreed with union representation, the ESTA does not apply to employees subject to a conflicting collective bargaining agreement in effect on February 21, 2025, until the collective bargaining agreement expires.

The ESTA does not apply to an employee subject to a conflicting individual employment contract in effect on February 21, 2025, until that contract expires, if all of the following are satisfied:

- the District and the employee signed the contract on or before December 31, 2024;
- the contract is effective for not longer than 3 years; and
- the District notified the Michigan Department of Labor and Economic Opportunity (LEO) of the contract.

B. Definitions

1. “ESTA benefit year” means the 12-month period from July 1 to June 30.
2. “Eligible employee” means an employee engaged in service to the District. The following, however, are not eligible employees:
 - a. an unpaid trainee or unpaid intern;
 - b. a person employed in accordance with the Michigan Youth Employment Standards Act, MCL 409.101, *et seq*; or
 - c. positions when the employee may schedule their own working hours as approved by the Superintendent or designee. For those approved positions, the District will not take adverse personnel action for failure to schedule a minimum amount of working hours.

If a collective bargaining agreement or contract meets the requirements in Section A above, then an employee covered by that contract is not an eligible employee until the contract expires.

3. “Family member” is defined as:

- a. biological, adopted, or foster child, stepchild or legal ward, a child of a domestic partner, or a child to whom the eligible employee stands *in loco parentis*;
 - b. biological parent, foster parent, stepparent, or adoptive parent or legal guardian of an eligible employee or an eligible employee's spouse (under the laws of any state) or domestic partner or a person who stood *in loco parentis* when the eligible employee was a minor child;
 - c. an individual to whom the eligible employee is legally married under the laws of any state or a domestic partner;
 - d. grandparent, grandchild, and biological, foster, or adopted sibling;
 - e. an individual related by blood; or
 - f. an individual whose close association with the eligible employee is the equivalent of a family relationship.
4. "Earned sick time" means paid leave as allowed by the ESTA.
 5. All other ESTA-defined terms apply to this Policy.

C. Wait Period and Leave Reinstatement Upon Re-Employment

A newly hired eligible employee may not use accrued earned sick time until 120 calendar days after the employee's start date, unless otherwise provided in a collective bargaining agreement, individual employment contract, employee handbook, or the ESTA.

Upon discharge or other separation from employment, an employee automatically loses accrued earned sick time unless the employee is rehired by the District within 2 months of the separation.

Accrued earned sick time that is not used before an employee's separation from employment will have no monetary value. If an employee separates from employment and is rehired by the District not more than two (2) months after separation, the District will reinstate previously accrued and unused earned sick time and allow the employee to use that earned sick time and accrue additional earned sick time upon reinstatement. This paragraph does not apply if the District paid the employee the value of the employee's unused accrued earned sick time at the time of separation.

D. ESTA Leave Accrual and Frontloading

1. Leave Accrual

Unless the District frontloads earned sick time under Section D(2), an eligible employee begins accruing earned sick time on February 21, 2025 or the employee's start date, whichever is later.

An eligible employee will accrue 1 hour of earned sick time for every 30 hours worked, but the eligible employee may only use up to 72 hours of earned sick time in a single ESTA benefit year. An FLSA-exempt eligible employee is assumed to work 40 hours per workweek unless the employee's normal workweek is less than 40 hours.

Up to 72 hours of unused accrued earned sick time will carry over from ESTA benefit year to ESTA benefit year.

2. Frontloading Leave

For each ESTA benefit year, the District may frontload earned sick time consistent with this policy, a collective bargaining agreement, or individual employment contract.

If frontloading, the District will grant a full-time eligible employee 72 hours of earned sick time at the beginning of an ESTA benefit year. For a part-time eligible employee, the District will provide the employee with:

- a written notice of how many hours the employee is expected to work during the ESTA benefit year at the time of hire;
- an amount of earned sick time at the beginning of the ESTA benefit year that is proportional to the earned sick time the employee would accrue if the employee worked all the hours in that written notice; and
- 1 hour of earned sick time for every 30 hours worked after the employee exceeds the work hours in that written notice.

Frontloaded earned sick time will not carry over from one ESTA benefit year to the next unless authorized in the applicable collective bargaining agreement, individual employment contract, or handbook.

3. Compliance Presumption

The District is in compliance with this Section D if it:

- provides an eligible employee with paid time off in at least the same amounts of time off described in the ESTA that may be used for ESTA purposes or any other approved purpose, with the time used for an ESTA purpose being subject to the ESTA; or
- is a signatory to a collective bargaining agreement that requires contributions to a multiemployer plan under the Employee Retirement Income Security Act, subject to certain conditions.

E. Additional Absences

Additional absences, above and beyond earned sick time under the ESTA, are governed by an applicable collective bargaining agreement, individual employment contract, or Board Policy.

F. Permissible Uses

An eligible employee may use earned sick time for the following reasons:

1. the employee's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment of the employee's mental or physical illness, injury, or health condition; or preventative medical care for the employee;
2. for the employee's family member's mental or physical illness, injury, or health condition, medical diagnosis, care, or treatment of the employee's family member's mental or physical illness, injury, or health condition or preventative medical care for a family member of the employee;
3. if the employee or the employee's family member is a victim of domestic violence or sexual assault, for medical care or psychological or other counseling for physical or psychological injury or disability, to obtain services from a victim services organization, to relocate due to domestic violence or sexual assault, to obtain legal services, or to participate in any civil or criminal proceedings related to or resulting from the domestic violence or sexual assault;
4. for meetings at a child's school or place of care related to the child's health or disability, or the effects of domestic violence or sexual assault on the child; or
5. for closure of the employee's place of business by order of a public official due to a public health emergency, for an employee's need to care for a child whose school or place of care has been closed by order of a public official due to a public health emergency, or when it has been determined by the health authorities having jurisdiction or by a health care provider that the employee's or employee's family member's presence in the community would jeopardize the health of others because of the employee's or family member's exposure to a communicable disease, whether or not the employee or family member has actually contracted the communicable disease.

G. Use of Earned Sick Time

If the eligible employee's need to use leave is foreseeable, the employee must provide notice to the District of the employee's intent to use earned sick time at least 7 days prior to the date leave is to begin. If the eligible employee's need to use leave is not foreseeable, the employee must provide notice to the District of the employee's intent to use earned sick time as soon as practicable. For leave of more than 3 consecutive days, upon District request, the eligible employee must provide the District – within 15 days after the request – reasonable documentation that earned sick time was used for an ESTA purpose. The District will be

responsible for paying the eligible employee's costs in obtaining the requested documentation.

In cases of domestic violence or sexual assault, reasonable documentation includes any of the following:

- a police report indicating that the employee or the employee's family member was a victim of domestic violence or sexual assault;
- a signed statement from a victim and witness advocate affirming that the employee or the employee's family member is receiving services from a victim services organization; or
- a court document indicating that the employee or the employee's family member is involved in legal action related to domestic violence or sexual assault.

All health, sexual assault, and domestic violence information and documentation received from an employee about earned sick time remains confidential and will not be disclosed, except to the employee, with the employee's written permission, or as and to the extent required by law.

Failure to comply with notice procedures or document requests to support the use of earned sick time, or using earned sick time for a non-permissible use, may result in discipline, including discharge.

Unless otherwise provided in an employee's collective bargaining agreement, individual employment contract, or handbook:

- earned sick time must be used in hourly increments (classified hourly staff) and half / full day increments (non-union professional); and
- an employee using earned sick time will not receive overtime pay, holiday pay, or bonuses for the earned sick time.

H. Notice and Recordkeeping

The District will:

1. provide an ESTA notice created by LEO to each eligible employee at hire or by March 23, 2025, whichever is later (see 4113-F);
2. display in a conspicuous location in each of its buildings the ESTA poster created by LEO; and
3. retain for not less than 3 years records documenting hours worked and earned sick time taken by eligible employees.

Legal authority: MCL 408.934b, 408.961 et seq., *Mothering Justice v Attorney General*,
2024 Mich LEXIS 1454 (July 31, 2024)

Date adopted: February 17, 2025

Date revised: March 17, 2025

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action X

Item: Leadership Compensation Adjustment Recommendations

Submitted by: Ron Gorman

Date: March 10, 2025

Recommended by: Ron Gorman

Board Meeting Date: March 17, 2025

RECOMMENDATION: It is recommended that the Board approve the following:

1. the re-grading of the designated Non-Union Professional leadership positions listed below beginning in 2025-26 based on benchmarking data from other ISDs and Kent County school districts.
 - Center Program Principals (from Grade 8 to Grade 9)
 - Director of CTE and KCTC Principal (from Grade 9 to Grade 10)

2. the specified additional forms of administrator compensation as remuneration for services rendered under individual contracts.

BACKGROUND:

1. Regrading of leadership positions

In recent months, Human Resources collaborated with Kevin Philipps to conduct a study to review the current Non-Union Professional Grade 8 positions as there were some concerns about the scope and range of positions that had been placed there over the years as the ISD has grown. The review included a review of data including how our center program principals align with other center program principals in other parts of the state as well as how they align with middle / high school principals in Kent County. After thoughtful review, it is our recommendation that beginning with the 2025-26 school year, the Board re-designate center program principals to Grade 9. Subject to approval, this would be done in such a way that their respective number of contract days would remain unchanged (200, 215, 260) and each principal will respectively remain at the same step # in Grade 9 next year as they are currently at in Grade 8. The increase that results from moving up a grade and the 3% to be added to the scales for 2025-26 is sufficiently significant, therefore advancing a step in addition to those adjustments is not recommended. We hope this demonstrates the Board's and the leadership's recognition and appreciation for the challenging work and the need for strong leadership within our center programs.

Other positions currently within Grade 8 including but not limited to Program Coordinators and KCTC asst. principals will remain in Grade 8.

As part of that benchmarking review, we find it appropriate that the Director of CTE and KCTC principal (given the scope and expansion of the CTE program) be re-designated to Grade 10 beginning with the 2025-26 school year. We believe the responsibilities of those positions are more closely aligned to Grade 10. Subject to approval, this would be done in such a way that the two year-round individuals would move back in step #s at the higher grade to avoid being out of alignment with current Grade 10 Directors. By moving up a grade and the 3% to be added to the scales for 2025-26 this move provides at least the same increase had no change been made, while also providing a more favorable and appropriate salary schedule for the long-term.

2. Additional compensation for remuneration for services rendered under specified individual administrative contracts:

A review of other ISD and local districts suggests that the overall total compensation packages of Kent ISD's leadership team are not closely aligned with increasingly common elements found in many individual contracts among other school or ISD employers. In order to bring that into balance, it is recommended that the Board approve the following to take effect for the 2025-26 school year:

Tier 1 – Assistant Superintendents

- * 2 x salary life insurance (currently x 1.5)
- * 7% Board paid annuity (currently 6.8%)
- * May cash out up to 7 unused vacation days from the same contract year (currently no such provision)
- * Longevity up to max of 3% (currently no longevity provision)
- * Sick day payout \$75 for up to 100 days at the time of separation (except where separation is based on termination.) This provision is separated from and in addition to the existing ten-year service \$10,000 upon ORS retirement.

Longevity: 1% increments, up to 3% - first paid in June at the end of the third contract year

Tier 2 – Non-Union Professional Grades 10 & 11

- * 2 x salary life insurance (currently x 1.5)
- * 3.5% Board paid annuity (currently no such provision)
- * May cash out up to 6 unused vacation days the same contract year (currently no such provision)
- * Longevity up to max of 2% (currently no longevity provision)
- * Sick day payout \$75 for up to 100 days at the time of separation (except where separation is based on termination.) This provision is separated from and in addition to the existing ten-year service \$10,000 upon ORS retirement.

Longevity: 1% increments up to 2% - first paid in June at the end of the third contract year

Tier 3 – Non-Union Professional Grade 9

* 2 x salary life insurance (currently x 1.5)

* 2% annuity (currently no such provision)

* May cash out up to 5 unused vacation days the same contract year (260 day contracts only - currently no such provision)

* Longevity of 1% (currently no longevity provision)

Sick day payout \$75 for up to 100 days at the time of separation (except where separation is based on termination.) This provision is separated from and in addition to the existing ten-year service \$10,000 upon ORS retirement.

Longevity: 1% first paid in June at the end of the third contract year

Note: Increasing the life insurance level from 1.5 to 2x salary is conditional upon carrier approval

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action X

Item: Solarwinds Maintenance Renewal

Submitted by: Tim Lillis

Date: 3.6.2025

Recommended by: Glen Finkel

Board Meeting Date: 3.17.2025

RECOMMENDATION:

It is recommended that the Kent ISD school board approve the annual maintenance renewal for Solarwinds Helpdesk Suite 6/30/25-6/30/26 for \$53,878.

BACKGROUND:

This is the annual renewal for maintenance and support for our Help Desk Software Service.

SolarWinds offers help desk products designed to streamline IT service management. Here's a breakdown of what this product helps us do:

- **Core Functionality: Ticketing Management:**
 - At the heart of SolarWinds help desk solutions is robust ticketing management. This involves capturing, organizing, and tracking service requests from initiation to resolution.
- **Asset Management:**
 - SolarWinds help desk products integrate with asset management capabilities, allowing our teams to tie inventory to existing work tickets
- **Automation and Efficiency:**
 - A key focus is on automation to improve efficiency. This includes automating ticket routing and assignment, notifications and alerts, and other repetitive help desk tasks.
- **Reporting and Performance Monitoring:**
 - SolarWinds provides reporting and performance monitoring tools to:
 - Track technician performance.
 - Monitor service level agreements (SLAs).
 - Generate reports on key metrics.

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action: X

Item: Microsoft 365 Subscription Renewal

Submitted by: Glen Finkel

Recommended by: Glen Finkel

Date: 03.07.2025

Board Meeting Date: 03.17.2025

RECOMMENDATION:

It is recommended that the Kent ISD School Board approve the annual Microsoft 365 subscription renewal from CDW for \$86,376.

BACKGROUND:

Through the REMC Save contract, CDW provides Michigan school districts with Microsoft 365 subscriptions at academic pricing. This offering includes comprehensive staff access to Microsoft's suite of productivity tools, as well as the necessary client access licenses for Microsoft servers.

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action: X

Item: Cisco Duo Renewal

Submitted by: Glen Finkel

Recommended by: Glen Finkel

Date: 03.10.2025

Board Meeting Date: 03.17.2025

RECOMMENDATION:

It is recommended that the Kent ISD School Board approve a 3-year renewal of the Cisco Duo Access subscription from VDA Labs for \$69,210.

BACKGROUND:

Cisco Duo Access provides multifactor authentication (MFA) for Kent ISD staff. MFA requires users to verify their identity in more than one way and it is an essential component of our data security strategy. In addition, multifactor authentication is required by our insurance company for cyber liability coverage.

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action X

Item: Petition to Strike Personal Property Taxes from Previous Tax Rolls

Submitted by: Kevin Philipps

Date: 3/10/2025

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 3/17/2024

RECOMMENDATION:

Approve for execution the "Waiver & Consent" forms authorizing the Treasurers of governmental units to strike the 2018 & 2019 and prior delinquent personal property taxes from the tax rolls.

These include the following:

The City of Grandville	\$975.19	2019
	<hr style="width: 50%; margin: 0 auto;"/>	
	\$975.19	

BACKGROUND:

This is a typical request received from governmental units when it is determined that personal property taxes are uncollectible. Periodically companies go bankrupt, move from the area, etc. prior to having fulfilled their tax obligations and once it is determined that these are uncollectible, they need to be written off.

The total amount of the personal property taxes allocated to Kent Intermediate equals \$975.19. It will be necessary to have the School Board adopt the attached waiver and consents and have them signed in order to authorize these Treasurers to strike the personal property taxes from the rolls.

KP/kg
Attachment



CITY HALL

3195 Wilson Avenue SW
Grandville, MI 49418-1274
Phone 616.531.3030
Fax 616.530.3859

January 10, 2025

Kent Intermediate Schools
Anne Hamming, Secretary
2930 Knapp NE
Grand Rapids, MI 49503

RE: Petition of City of Grandville Treasurer to Strike Personal Delinquent Property Taxes from the Rolls

Dear Ms. Featherston:

In accordance with Section 211.56 of the tax law, personal property taxes, which have been delinquent for five years shall be stricken from the tax rolls.

We enclose, at this time, a "Waiver and Consent" form regarding 2019 and prior personal property taxes to be stricken this year.

The amount of the tax being stricken from the rolls is attached, along with a statement of our attempt to collect these taxes.

Please obtain the necessary approval for execution of the enclosed waiver and consent form and return the ORIGINAL SIGNED COPY to me no later than March 10, 2025.

Sincerely,

Jane M. Saurman
Director of Finance/Treasurer
Enclosures



January 10, 2025

**STATEMENT OF ATTEMPT TO COLLECT DELINQUENT PERSONAL
PROPERTY TAXES**

As Treasurer of the City of Grandville, I, and my predecessors in office, have exercised due diligence in an effort to collect the personal property taxes listed in the Taxes Due Report, attached to this statement. These efforts have included sending multiple past-due tax notices, the placing of telephone calls, and personal collection visits, to the persons and/or businesses contained in said Taxes Due Report.

To the best of my knowledge and information, the personal property taxes listed in this Taxes Due Report are, and remain, uncollectable, and should be stricken from the tax roll.

A handwritten signature in black ink, appearing to read 'J M Saurman', with a long horizontal line extending to the right.

Jane M. Saurman
Director of Finance/Treasurer

**STATE OF MICHIGAN
IN THE CIRCUIT COURT FOR THE COUNTY OF KENT**

In the matter of the Petition
of the City Treasurer of the
City of Grandville to Strike
2019 and prior Delinquent
Personal Property Taxes
from the Tax Rolls

File No. _____

WAIVER AND CONSENT

NOW COMES Kent Intermediate Schools and acknowledges Receipt of the 2019 and prior Delinquent Personal Property Tax Report, and the Statement of Attempt to Collect the 2019 and prior Personal Property Taxes and consents to the relief requested by the petitioner and voluntarily waives notice of the hearing and of the entry of judgment.

Dated _____, 2025

Anne Hamming
Board Secretary

01:15 PM
By: SaurmanJ

Tax Year: 2019 Calculated As of: 12/31/2024
POPULATION: All Records

SCHOOL: 41130 YEAR: 2019

TAX TYPE	TAX NAME	MILLS	BILLED	PAID	DUE
GDVL SCHOOL OPER	School Operating	17.21740	2,362.80	1,456.06	906.74
GDVL SCHOOL DEBT	School Debt	3.20000	1,786.24	1,230.08	556.16
STATE ED TAX	State Educ. Tax	6.00000	2,717.40	1,674.60	1,042.80
SCHOOL OPER FC	School Operating	0.00000	0.00	0.00	0.00
TOTALS: SCHOOL 41130 2019			6,866.44	4,360.74	2,505.70

UNIT: 00000 YEAR: 2019

TAX NAME	MILLS	BILLED	PAID	DUE	
CITY OF GDVL	11.05000	6,168.05	4,247.58	1,920.47	
LOCAL ADMIN	0.00000	252.57	177.41	75.16	
LOCAL INTRST	0.00000	422.16	283.35	138.81	
TOTALS: UNIT 00000 2019			6,842.78	4,708.34	2,134.44

County Tax YEAR: 2019

TAX NAME	MILLS	BILLED	PAID	DUE	
KENT COUNTY	4.25710	2,376.16	1,636.31	739.85	
KENT COUNTY-JAIL	0.77770	1,024.59	885.34	139.25	
KENT COUNTY- SR	0.49260	648.90	560.72	88.18	
KENT COUNTY- VET	0.04910	64.46	55.70	8.76	
KENT COUNTY-Z/M	0.43350	571.03	493.43	77.60	
KENT COUNTY-CHLD	0.24840	327.11	282.66	44.45	
TOTALS: County Tax 2019			5,012.25	3,914.16	1,098.09

College Tax YEAR: 2019

TAX NAME	MILLS	BILLED	PAID	DUE	
GRCC	1.76060	982.68	676.71	305.97	
TOTALS: College Tax 2019			982.68	676.71	305.97

I.S.D. Tax YEAR: 2019

TAX NAME	MILLS	BILLED	PAID	DUE	
KISD	5.61130	3,132.08	2,156.89	975.19	
TOTALS: I.S.D. Tax 2019			3,132.08	2,156.89	975.19

Library Tax YEAR: 2019

TAX NAME	MILLS	BILLED	PAID	DUE	
KENT DIS LIBRARY	1.26610	1,668.17	1,441.45	226.72	
TOTALS: Library Tax 2019			1,668.17	1,441.45	226.72

Other 1 YEAR: 2019

TAX NAME	MILLS	BILLED	PAID	DUE	
ITP-TRANSIT	1.45560	812.37	559.44	252.93	
TOTALS: Other 1 2019			812.37	559.44	252.93

Other 2 YEAR: 2019

TAX NAME	MILLS	BILLED	PAID	DUE	
SCH SINKING FUND	1.38050	770.50	530.60	239.90	
TOTALS: Other 2 2019			770.50	530.60	239.90

TOTALS (60 PARCELS)			26,087.27	18,348.33	7,738.94
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02/10/2025
01:16 PM
By: SaurmanJ

DELINQUENT TAXES DUE FOR CITY OF GRANDVILLE

Tax Year: 2019 Calculated As of: 12/31/2024
POPULATION: All Records

Owner Parcel #	Tax Year	Tax Due
CHARLOTTE RUSSE #98 50 DUFFLAW RD 41-50-58-021-309	2019	1,753.85
MARHAR SNOWBOARDS LLC 5693 AIRLINE RD FRUITPORT MI 49415-8753 41-50-58-023-339	2019	17.30
CHARMING CHARLIE LLC PO BOX 80615 INDIANAPOLIS IN 46280 41-50-58-023-617	2019	2,069.22
TOM & CHEE 3610 EARLE AVE SW GRANDVILLE MI 49418 41-50-58-023-871	2019	1,710.64
LAKES VAPOR 3700 RIVERTOWN PKY SW S#102 GRANDVILLE MI 49418 41-50-58-024-102	2019	215.94
CHARLOTTE RUSSE #830 630 N CENTRAL EXPY STE A PLANO TX 75074 41-50-58-024-103	2019	1,412.57
RDAP LAW CONSULTANTS 2976 IVANREST AVE SW STE 24 GRANDVILLE MI 49418 41-50-58-024-117	2019	129.55
REVIVE REALTY 3511 YELLOWSTONE AVE SW GRANDVILLE MI 49418 41-50-58-024-118	2019	107.95
HOLIDAY TREASURES 3700 RIVERTOWN PKY SW S#112 GRANDVILLE MI 49418 41-50-58-024-225	2019	107.95
2019	9	7,524.97
DLQ PARCEL COUNT	9	7,524.97

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action x _____

Item: Vans: Empower U North

Submitted by: Kevin Philipps

Date: 03/10/2025

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 03/17/2025

RECOMMENDATION:

It is recommended that the Kent ISD board approve the purchase of (1) 2013 Ford E150 Passenger Transit van and (1) 2020 Ford 150 Passenger Transit van from Cedar Springs Public Schools for a total purchase amount of \$50,000.00.

BACKGROUND:

These vehicles supported the Region 1 transition program (RITS) prior to the program transferring to Kent ISD as part of Empower U. The vans transport students to and from worksites. Cedar Springs Public Schools own the vehicles, and with 100% of the use exclusively for Empower U, it would be appropriate for Kent ISD to purchase the vans. The \$50,000 purchase price is based on the Kelley Blue Book Value for the 2013 van, and the original purchase price for the 2020 van (current Kelley Blue Book is considerably higher than the original purchase price). The Kelley Blue Book reports for each van have been attached for reference.

Special Education Capital Outlay funds will be used to complete the purchase pending the Board's approval.

2013 Ford E150 Passenger Pricing Report

Style: XL Van 3D

Mileage: 7,500

KBB.com Consumer Rating: 4.4/5

Sell to Private Party

Private Party Range
\$16,981 - \$19,572
Private Party Value
\$18,277



Valid for ZIP code 49525 through 03/10/2025

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Exterior Color

✓ White

Engine

V8, 4.6 Liter

Transmission

Automatic, 4-5pd w/Overdrive

Drivetrain

RWD

Accessory Packages

Handling Pkg

Braking and Traction

Traction Control

Stability Control

ABS (4-Wheel)

Comfort and Convenience

Air Conditioning

✓ Air Conditioning, Rear

Power Windows

Power Door Locks

Cruise Control

Steering

Power Steering

Tilt Wheel

Entertainment and Instrumentation

AM/FM Stereo

Sirius Satellite

CD/MP3 (Single Disc)

Safety and Security

Dual Air Bags

Seats

3-Passenger Rear Seat

Wheels and Tires

Steel Wheels

2020 Ford Transit 150 Passenger Van Pricing Report

Style: XLT w/Medium Roof Van 3D

Mileage: 25,000

KBB.com Consumer Rating: 3.8/5

Sell to Private Party

Private Party Range
\$46,543 - \$50,592

Private Party Value
\$48,568



Valid for ZIP code 49525 through 03/10/2025

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Exterior Color

✓ White

Transmission

Automatic, 10-Spd
w/Overdrive & SelectShift

Drivetrain

RWD

Seats

10-Passenger Seating

Braking and Traction

ABS (4-Wheel)

Hill Start Assist

AdvanceTrac

Traction Control

Comfort and Convenience

Air Conditioning

Air Conditioning, Rear

Alarm System

Cruise Control

Keyless Entry

Power Door Locks

Power Windows

Wheels and Tires

Steel Wheels

Entertainment and Instrumentation

AM/FM Stereo

Bluetooth Wireless

SYNC

FordPass Connect

Safety and Security

Backup Camera

Collision Warning

Dual Air Bags

Reverse Sensing System

Head Curtain Air Bags

Lane Keeping System

Accessory Packages

Blind-Spot Information
System

Lighting

✓ Daytime Running
Lights

Exterior

Fog Lights

Steering

Power Steering

Tilt & Telescoping Wheel

Engine

V6, Flex Fuel, 3.5 Liter

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action X

Item: Donation of GSRP Equipment

Submitted by: Russell Bray

Date: 3/7/2025

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 3/17/2025

RECOMMENDATION:

It is recommended that the Kent ISD School Board declares the items in the attached list as surplus, approves the removal of these items from the Kent ISD inventory, and grants permission to the Kent ISD administration to transfer ownership of these items to the Thornapple Kellogg Public School District.

BACKGROUND:

The attached listing of various furnishings and other items are Kent ISD properties that are currently being used in four classrooms by the Great Start Readiness Program at Thornapple Kellogg. As this program vacates their space in Thornapple Kellogg, these items can continue to support the students in the Thornapple Kellogg district. Kent ISD does not currently have an alternative location for these items.

Kent ISD Board of Education

March 17, 2025

Surplus Items to donate to Thornapple Kellogg Public Schools

Approximate quantities per room. Four classrooms total

Item	#	Unit	Notes
Soft seating	3	Each	
Building Block/Construction play set	5	Set	
Sensory Table	1	Each	
Audio System with Headphones	1	Each	
Rug	2	Each	
Shelving Unit	3	Each	
Student Chair	15	Each	Various Types
Sleeping Cots	16	Each	
Musical Instruments	22	Each	Various Types
Table	4	Each	Various Types/Sizes
Filing Cabinet	2	Each	Various Sizes
Teacher Chair	2	Each	
Instructional Materials	28	Each	Various
Chalkboard with Chalk	6	Each	
Puzzles/Games	25+	Set	
Toys/Play Material	100+	Each	
Books	100+	Each	
Art Supplies	100+	Various	

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action _____

Item: **HOSA State Competition**

Submitted by: Craig Weigel



Date: March 10, 2025

Recommended by: Sue Gardner



Board Meeting Date: March 17, 2025

RECOMMENDATION:

Requesting permission for 36 Kent Career Technical Center (KCTC) students to participate in the HOSA (Health Occupations Students of America) State Competition in Acme, Michigan on April 17-19, 2025

BACKGROUND:

HOSA is a student organization whose mission is to promote career opportunities in health care and to enhance the delivery of quality health care to all people. The conference includes competitions in dozens of health-related topics, and KCTC Health Careers students did well. We have 36 KCTC Health Careers competitors advancing to the state-level competition.

This year's state competition will be held April 17-19, 2025 at Grand Traverse Resort & Spa in Acme, Michigan. Students, plus 6 advisors, will be staying overnight at Grand Traverse Resort, if available.



Kent Career Tech Center

REAL LIFE. REAL LEARNING.

This memo is to request approval from the Kent Intermediate School District Board for 36 Kent Career Technical Center Students to participate in the HOSA State Competition being held April 17-19, 2025.

Date: 3/7/2025

Event: State HOSA Competition

Location: Traverse City, Michigan

Advisors:

Beth O'Donnell

Rachel Rysdyk

Korrie McFarland/Mary Ewald

Jenny Majeske

Karri Harding

Leslie Kirschenbauer

The Health Occupations Students of America (HOSA) Regional Leadership Conference was held this year on January 25, 2025. HOSA is a student organization whose mission is to promote career opportunities in health care and to enhance the delivery of quality health care to all people. The conference includes competitions in dozens of health-related topics, and KCTC Health Careers students did well. Listed below are the 36 KCTC Health Careers competitors who advance to the state-level competition in Traverse City in April:

Student	HOSA Event	Grade
Allison Edwards	EMT	12
Kaitlin Mcallister	EMT	12
Sifa Mulebinge	Medical Assisting	12
Deanna Magoon	NT/PCT	12
Lillian Hoogenstyn	NT/PCT	12
Jayden Timmermans	NT/PCT	12
Bethany Hernandez	NT/PCT	12
chloe sullivan	home health aid.	11
Zoe Huizinga	Research Poster	11
Shanyzeah Jefferson	Career Health Display	12
Madison Brock	Medical Assisting	12
Gabriella Cerda	Phlebotomy	12
Margaret Ricord	Medical Assisting	12
Emily Zou	Medical Assisting	12

Melissa Moreno Aguilar	Medical Assisting	12
Alivia Stearns	Medical Assisting	12
Josaiah Robertson	Health Career Display	12
Landon Kohmescher	Clinical Laboratory Science	12
Megan Kuiper	Clinical Laboratory Science	12
Taylor Owen	Clinical Laboratory Science	12
Lydia Albaitis	Clinical Laboratory Science	12
Kaitlyn Cuison	Pharmacy Science	12
Elsie Veenstra	Pharmacy Science	12
Marissa Estrada	Pharmacy Science	12
Elsie Ries	Pharmacy Science	12
Brenna Tran	Pharmacology	12
Sarah Elzinga	Pharmacology	12
Itzel Arroyo Flores	Pharmacy Science	12
Glory Ebosele	Pharmacy Science	12
Terryl-Lynn Brooks	Pharmacy Science	12
Oluwasade Sonuga	Public Service Announcement	11
Dulce Velasquez	Public Service Announcement	11
Lizbeth Lara-Lopez	Public Service Announcement	11
Cecelia Kubizna	Phlebotomy	12
Danielle Alastra	Phlebotomy	12
Hailey Bowman	Phlebotomy	12

Estimate of Expenses (Acct # 26-1-127-3220-493-0000-06157-0450):

Registration: 36 students X \$80 = \$2880	
6 chaperones x \$80 = \$480	Total Registration: \$4,320
Hotel: 19 rooms x 2 nights (142/night with 5% tax & 20.95 nightly fee/room)	\$6,448
Food (42 people): \$65/day x 2.5days =	\$6,825
Transportation: charter bus + 10% tip =	\$2,192

Total: \$ \$19,785

We are learning that there may not be rooms available in the Grand Traverse Hotel this year. We are looking into other hotels, like we have stayed in in the past. Those rooms will most likely be a bit less than Grand Traverse, however, busing will need to be for the whole time and will increase, most likely double in price. We will notify administration as soon as we have definite information from the hotel.

Descriptions of the HOSA Contests

Clinical Laboratory Science: Clinical Laboratory Science provides members with the opportunity to gain knowledge and skills required for a traditional laboratory setting. This event aims to inspire members to learn more about clinical laboratory careers.

Medical Assisting: This event will consist of two rounds of competition. Round One will be a written, multiple choice test of knowledge and understanding. The top scoring competitors will advance to Round Two for the performance of selected skill(s) identified in a written scenario. The scenario will require the use of critical thinking skills.

Pharmacy Science: Pharmacy Science provides members with the opportunity to gain knowledge and skills required in pharmacy related careers. This event aims to inspire members to be learn more about pharmacy careers and practices.

Phlebotomy: The phlebotomist event provides members with the opportunity to gain knowledge and skills required in phlebotomy. This competitive event consists of 2 rounds. Round One will be a written, multiple-choice test and top scoring competitors will advance to Round Two for the skills assessment. This event aims to inspire members to use critical thinking skills and be equipped with insight to treat patients in a clinical setting

Health Career Display: Health Career Display allows members to research a career of interest, create a display board of associated career materials, and improve their presentation skills by communicating the career information to others. This competitive event consists of two rounds, and each team consists of 2 people. Round One is judging the plan/outline for the Health Career Display board. The top-scoring teams will advance to Round Two for the presentation. This event aims to inspire members to become future health professionals by exciting them about a career of their choosing.

Pharmacology: Pharmacology provides HOSA members with the opportunity to gain knowledge and skills regarding the area of healthcare concerned with drug uses, effects, and modes of action. This competitive event consists of a written test with a tiebreaker essay question. It aims to inspire members to learn about drugs' actions on the body, proper administration, and adaptations for different patients and conditions.

Public Service Announcement: Public Service Announcement allows members to use technology to produce a video public service announcement informing the community about a significant health issue. This competitive event consists of one round, and each team consists of 2-6 people. All teams will show their PSA to a panel of judges and give a presentation about their creative process. This event aims to inspire members to be proactive future health professionals by producing a PSA to promote a health service organization, bring awareness to a health situation, or educate the public at large regarding health and well-being.

EMT: Emergency Medical Technician allows HOSA members to gain the knowledge and skills required for emergency medical care. This competitive event consists of two rounds, and each team consists of two (2) people. Round One is a written, 50-question multiple-choice test, and the top-scoring teams will advance to Round Two for the skills assessment. The primary goal of this event is to motivate members to pursue careers as proactive healthcare professionals, equipping them with resilience, physical strength, and adept problem-solving abilities necessary for delivering immediate emergency care.

NT/PCT: Patient Care Technician allows members to gain the knowledge and skills required for patient care in medical settings. This competitive event consists of two rounds. Round One is a written, multiple-choice test, and the top scoring competitors advance to Round Two for the skills assessment. This event aims to inspire members to learn more about the field and how to provide quality patient care. .

Home Health Aid: Home Health Aide allows members to gain the knowledge and skills required for supporting patients in their homes. This competitive event consists of two rounds. Round one is a written, multiple-choice test, and the top-scoring competitors will advance to Round Two for the skills assessment. This event aims to inspire members to be proactive future health professionals and equip them to serve patients in a home health setting.

Research Poster: Research Poster allows HOSA members to think critically about a health-related issue in their community, pose a research question surrounding the chosen topic, and conduct research on that topic. All competitors will develop a Poster showcasing their findings and present their research to a panel of judges.

Thank you for your continued support for our students and staff!

Beth O'Donnell, MS PT
Instructor & HOSA Advisor

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action _____

Item: **SkillsUSA State Competition**

Submitted by: Craig Weigel

Date: March 10, 2025

Recommended by: Sue Gardner

Board Meeting Date: March 17, 2025

RECOMMENDATION:

Requesting permission for 42 students and 8 advisors to attend the State SkillsUSA Competition in Grand Rapids, Michigan on April 11-13, 2025.

BACKGROUND:

This year we have 42 students who have earned the right to compete at the state level of SkillsUSA by either earning a gold, silver, or bronze medal at a regional competition or by competing in a skill area that goes straight to the state level.

This year's state competition will be held April 11-13, 2025 at the Amway Grand Plaza and DeVos Place in Grand Rapids. Students and advisors will be staying overnight at the Amway Grand Plaza. Students will be competing in Automotive Service Technology, Auto Brakes, Auto Electrical, Customer Service, Community Service Project, Diesel Heavy Equipment, Extemporaneous Speaking, Prepared Speech, 3-D Animation, Technical Drafting, and State Officer positions.

To: Kent ISD School Board
From: Craig Weigel
Date: March 10, 2025
Subject: 2025 SkillsUSA State Board Memo

SkillsUSA is a national nonprofit organization of students, teachers and industry, working together to ensure America has a skilled work force. SkillsUSA helps high school and college students enrolled in career and technical education programs to excel by teaching employability skills such as communication, problem solving and leadership in conjunction with their trade, technical and service skills. Annual membership exceeds 360,000 students and instructors in more than 3,700 schools and colleges in every state. SkillsUSA emphasizes total quality at work, high ethical standards, superior work skills, life-long education, and pride in the dignity of work.

We are pleased to announce that 42 students, accompanied by 8 advisors, from Kent Career Tech Center (KCTC) have earned the right to compete this year at the state level of SkillsUSA by either earning a medal at a regional competition or by competing in a skill area that goes straight to state. The state competition will take place at the Amway Grand Plaza and Devos Place in Grand Rapids on April 11-13, 2025. The awards ceremony is scheduled for Sunday, April 13. Parents, friends and administrators are cordially invited to attend. Competing at the state level is a valuable experience and provides the opportunity to build relationships with a professional organization that continues long after the competition ends. Students placing first in their skills area may additionally qualify for the 2025 SkillsUSA National Competitions held in Atlanta, Georgia during the SkillsUSA National Leadership & Skills Conference (NLSC), June 23-28, 2025.

The KCTC SkillsUSA lead advisors would like to take a moment to acknowledge the efforts of all the people who make this an exciting opportunity for our students:

- * The Kent Intermediate School Board
- * Our Administration: Craig Weigel, Kelly Bowers, David Dublis, Kristy Loughin-Vance, and Sara Van
- * Our Support Staff and our Advisors/Instructors.

Additional information can be found at: www.miskillsusa.org or www.miskillsusa.org

The following advisors and students plan to participate in the 2024 Michigan SkillsUSA State Leadership & Skills Conference, April 11-13:

Advisors:

Peter Gonzalez	Jessica Ramirez	Nathan Vannest	James Cain
Erik Dedenbach	Marina Pakhomova	Joe Phillips	Kyle Retan

Students:

See attachment

Board Request - SkillsUSA 2025 State Competition

Venue: DeVos Place & Amway Grand, Grand Rapids, and surrounding venues, April 11-13, 2025.

The following are estimated costs associated with the SkillsUSA 2024 State Competition for KCTC:

Hotel Registration/Lodging: Amway Grand Plaza Hotel

21 - 'Two Bedded Rooms' for 42 students, one night: $\$167.86 \times 21 \text{ rooms} = \$3,525.69$

6 - 'King Rooms' for 6 advisors, one night: $\$146.06 \text{ per room} \times 6 \text{ rooms} = \876.36

2 - 'King Rooms' for 2 advisors, two nights: $\$292.12 \text{ per room} \times 2 \text{ rooms} = \584.24

Total Estimated Lodging: \$4,986.29

Food:

Meal	No. of People	Cost Per Person	Total Cost
Friday Dinner – Sub, Chips, Pop	50	\$15	\$750
Saturday Breakfast	50	\$10	\$500
Saturday Lunch	50	\$10	\$500
Saturday Dinner (lead advisors & student voting delegates only)	10	\$20	\$200
Sunday Breakfast (lead advisors only)	3	\$20	\$60
Total Estimated Food Cost:			\$2,010

Registration Fees:

Advisors: $\$95/\text{each} \times 8 = \760

Student competitors: $\$95 \times 42 = \$3,990$

Total Registration Fees = \$4,750

Registration funds have been budgeted for through the SkillsUSA workshop and conference account as well as through our various SkillsUSA fundraisers. Fundraising efforts have included sales of chocolate bars, cookies & cupcakes and popcorn, as well as pop can collections. This and all fund raising will be submitted to the SkillsUSA revenue account. We have asked each student to cover their incidentals.

TOTAL ESTIMATED COSTS FOR 2025 CONF:	
Lodging	\$4,986.29
Food	\$2,010.00
Registration	\$4,750.00
Incidentals	\$300.00
TOTAL	\$12,046.29

Respectfully submitted,

Pete Gonzalez, Lead Advisor
KCTC SkillsUSA Chapter

BOARD AGENDA ITEM

Item: EPIC Research Contract

Submitted by: Mary Kay Murphy

Recommended by: Jenny Fee

Information/Discussion _____

Future Action _____ Board

Action ___X___

Date: 3/6/2025

Board Meeting Date: 3/17/2025

RECOMMENDATION:

It is recommended that the Kent ISD school board approve the contracting with Education Policy Innovation Collaborative (EPIC) to conduct a multi-year research and impact analysis of the Grow Your Own Funded West Michigan Teacher Collaborative (WMTC). Leveraging an outside independent evaluator of WMTC's work will help ensure that the program design and components are effective in achieving the intended change and impact.

This comprehensive research and program evaluation will be conducted over the course of 43 months. The full cost of this service contract is \$748,271.31. The full cost will be covered by grants received by WMTC, with no impact on Kent ISD's general fund. The [scope of work](#) and [budget](#) are attached.

BACKGROUND:

EPIC is uniquely positioned for this work as they are the only education policy research center dedicated to studying the most critical issues currently facing Michigan's preK-12 public education system. Based in the College of Education at Michigan State University, EPIC operates as the strategic research partner to the Michigan Department of Education (MDE), the Center for Educational Performance and Information (CEPI), and various ISDs, school districts, and agencies throughout the state. EPIC holds an unprecedented data-sharing agreement with MDE and CEPI, which grants access to all state administrative data for schools, students, and educators. This level of access includes confidential information, for which EPIC has developed advanced privacy and security measures. EPIC also possesses significant technical expertise in the data and subject areas most relevant to a study of the WMTC, including Michigan's educator pipeline and historic teacher workforce trends. EPIC offers a staff of experts and a network of affiliated researchers and applies advanced methods to efficiently develop the most accurate, timely, and relevant research and analysis for partners working on education policies and programs to inform decisions that best support schools, students, educators, and communities across the state.

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action _____

Item: Parking Lot & Drive Improvements – Main Campus & Kent Aviation Center

Submitted by: Russell Bray

Date: 03/10/2025

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 03/17/2025

RECOMMENDATION:

It is recommended that the Kent ISD Board approve Lite Load Services LLC for \$327,985 to replace the parking lot at Kent Aviation Center as well as lots 3 and 3A and the connecting drives at the Kent ISD main campus. Lite Load Services was the low bidder and met all our requirements for this project. A full list of all bidders and bid pricing is included below.

Bidder:	Cost: KAC	Cost: Main Campus	Extended Total:
Lite Load Services LLC	\$67,000	\$260,985	\$327,985
A-1 Asphalt Inc.	\$65,000	\$275,000	\$340,000
Black Gold Transport Inc.	\$59,000	\$288,730	\$348,378
TBD Construction Services Inc	\$65,000	\$295,000	\$360,000
Michigan Paving & Materials Co.	\$64,413	\$314,487	\$378,900
Rieth Riley Construction Co.	\$72,600	\$316,400	\$389,000
Superior Asphalt Inc.	\$69,999	\$342,490	\$412,489

BACKGROUND:

This project addresses the poor condition of the parking lot at Kent Aviation Center, Lot 3 and Lot 3A at the main campus, as well as the connecting drives off of the E. Beltline. The replacement of the asphalt in these areas will give Kent ISD 15-30 years of serviceable life before another replacement will be needed.

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action x

Item: Parking Lot 7a Improvements

Submitted by: Russell Bray

Date: 03/06/2025

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 03/17/2025

RECOMMENDATION:

It is recommended that the Kent ISD board approve GVL Excavating for \$197,934.50 to replace and improve parking lot 7a at the KEC building. GVL Excavating was the low bidder and met all our requirements for this project. A full list of all bidders and bid pricing is included below, and a recommendation letter from V&K Engineering is also attached.

BIDDER	COST
GVL Excavating	\$197,934.50
Bultsma Construction	\$219,990.00
My-Con	\$230,845.00
Jack Dykstra Excavating	\$235,387.50
Bob's Asphalt	\$242,437.00
Al's Excavating	\$274,195.00
Fischer Idema	\$280,270.00

BACKGROUND:

This project addresses the poor condition of lot 7A which is nearing its end of life. In addition, the parking lot will be expanded to accommodate growth within the program, and a fence will be added around the building to increase student security. We will utilize the Center Program Capital Outlay funds for this purchase.