

Kent ISD Regular School Board Meeting

Monday, May 13, 2024 6:00 PM

Grand Room ESC Building, 2930 Knapp Street NE, Grand Rapids, MI 49525

A. Call to Order

B. Welcome Visitors and Roll Call

C. Presentation

C.1. Lincoln School Student Art Show Recognition

C.2. Leading Learning Award

C.3. Kent ISD Health Curriculum Presentation

D. Action Items

Consent Grouping: Action items D.1-D.14 may be approved with one motion unless a board member requests that an item or items be removed for separate action.

D.1. Approval of the minutes from the regular school board meeting held on April 15, 2024.

D.2. Approve the Financial Report allowing bills from April 1, 2024, through April 30, 2024.

D.3. Approve the personnel recommendations and report as presented

D.4. Approve the transition of Lincoln School's current Assistant Principal to the Principal position beginning July 1, 2024.

D.5. Approve the addition of an offsite Health Instructor position for the CTE Healthcare Foundations instruction at local high schools.

D.6. Approve the addition of a Quality Improvement Coordinator for the Great Start to Quality Program.

D.7. Approve the addition of a Data Analyst position to provide regional support to Our School Data, Qualtrics, and other data-related projects.

D.8. Approve the purchase of furniture for the ESC from Custer Office Environments in the amount of \$33,605.94

D.9. Approve Amendment #1 to the Kent County Department of Aeronautics lease agreement for the airport hangar Kent ISD utilizes.

D.10. Approve the surplus items as outlined in the board packet and grant permission to Kent ISD Administration to dispose of these items per Kent ISD policies.

D.11. Approve the summer tax collections per the attached document.

D.12. Approve the purchase of seven Cisco Network fully Powered Switches from Sentinel Technologies Inc. in the amount of \$31,593.73

D.13. Approve the renewal of VMware sphere licenses from Trace3 not to exceed \$58,784.

D.14. **ADDENDUM**

Approve the millage levies as recommended below for a total of 5.4020 mills for 2024.

E. **Approve the statement of work from Plante Moran for the administration of a regional cybersecurity feasibility study at the fixed fee of \$165,000.**

F. **Approve hiring the new KCTC Principal starting in the 24-25 school year.**

G. **Approve the purchase of a Process Control Training System from Advanced Technologies Consultants for the KCTC Mechatronics program in the amount of \$124,805.00.**

H. **Approve 4 KCTC Students and 2 Student Advisors to attend the HOSA International Competition in Houston, Texas, on June 26-30, 2024.**

I. **Approve 2 KCTC students and 2 student advisors to attend the National Skills USA Competition in Atlanta, Georgia on June 24-28, 2024.**

J. **Approve the property transfer as outlined in your board packet.**

K. **Vote on the three open seats for candidates to serve on the KIASB Board of Directors for a three-year term.**

L. **Public Comment**

M. **Items from Board Members**

N. **Superintendent's Report**

O. **Adjournment**

A regular Kent ISD School Board meeting was held at the administrative offices on Monday, April 15, 2024. President Haidle called the meeting to order at 6:00 p.m.

Members Present: Rettig, Hamming, Haidle

Member Absent: Drake, Featherston

Kent ISD Staff Present: Superintendent Koehler, Assistant Superintendents Finkel, Gorman, Gardner, Myers, Philipps, Rodgers; Directors Baine, Behm, Castle, Hendry, Hissong, Hofstee, Houtman, Karsten, Lillis, Maynard, McClintic, Preuss, Stamas; Principals Lienesch, Verwey; Recording Secretary Lovell; Staff Members: Jaimie Mueller, Cinnamon Mellema, Cristy Monge Franco, Eric VanDyke

Guests:

President Haidle welcomed visitors and turned the meeting over to Director Hendry to present the Learning awards. This month's award was presented to Cristy Monge Franco. Her supervisor, Jaime Mueller, was given the opportunity to share words of appreciation on her behalf.

Assistant Superintendent Glen Finkel provided an update on cybersecurity and Kent ISD's measures to keep our technology safe and secure. Board Members were given the opportunity to ask questions and make comments.

Upon motion of Member Rettig, supported by Member Hamming, it was resolved to combine and approve action items D.1-D.11.

Ayes: Rettig, Hamming, Haidle

Nays: None

Motion declared to have carried.

Upon motion of Member Hamming, supported by Member Rettig, it was resolved to approve the KIEA KCTC Stipends as outlined in the board packet.

Ayes: Hamming, Rettig, Haidle

Nays: None

Motion declared to have carried.

Upon motion of Member Rettig, supported by Member Hamming, it was resolved to approve the final payment of Act 18 Special Education Funds in the amount of \$23,405,572.

Ayes: Rettig, Hamming, Haidle

Nays: None

Motion declared to have carried.

Upon motion of Member Rettig, supported by Member Hamming, it was resolved to approve the Notice of Public Hearing to be published in the Grand Rapids Press announcing the Budget Hearing for Monday, May 13, 2024, at 5:00 p.m.

Ayes: Hamming, Rettig, Haidle
Nays: None
Motion declared to have carried.

Upon motion of Member Hamming, supported by Member Rettig, it was resolved to approve the resolutions to amend the 2023-2024 budgets.

Ayes: Rettig, Hamming, Haidle
Nays: None
Motion declared to have carried.

Upon motion of Member Hamming, supported by Member Rettig, it was resolved to approve Dr. Ron Gorman's three-year superintendent contract beginning July 1, 2024.

Ayes: Hamming, Rettig, Haidle
Nays: None
Motion declared to have carried.

President Haidle provided the opportunity for public comment. No comment was given.

Member Hamming invited board members to attend the upcoming KIASB Legislative Dinner on Thursday, April 25 at Kent Career Tech Center from 6:00 to 8:00 p.m.

President Haidle shared that she and Member Featherston will attend MASB's Capital Day on April 24. This event provides an opportunity to meet with local legislators and share our regions educational priorities.

Superintendent Koehler shared that the participation window for the MI Student Voice survey recently closed, and over 70,000 responses were received statewide. Our team will soon review the aggregate data to learn more about the results. The MI Student Voice survey covers three domains: social-emotional, belonging and inclusion, and student engagement. The purpose is to identify how to increase student engagement in the classroom and support the need for additional dollars allocated toward mental health resources.

President Haidle adjourned the meeting at 6:45 p.m.

Minutes Approved on May 13, 2024

Andrea Haidle, President

Matt Rettig, Treasurer

/ml

**CHECKS (DISBURSEMENTS) WRITTEN BY FUND
04/01/2024 - 04/30/2024**

11. GENERAL EDUCATION	\$	16,341,083.70
21. SPECIAL EDUCATION-CENTER PROGRAMS		346,544.73
22. SPECIAL EDUCATION		22,769,566.20
23. COMMUNITY SERVICE (ENHANCEMENT MILLAGE)		2,823.48
26. CAREER TECHNICAL EDUCATION		612,467.29
27. COOPERATIVE EDUCATION **		16,128.57
29. STUDENT/SCHOOL ACTIVITY FUND		4,977.06
CAPITAL PROJECTS		
41. GENERAL EDUCATION		13,538.60
42. SPECIAL EDUCATION		649,490.64
46. CAREER TECHNICAL EDUCATION		435,434.98
81. INTERNAL SERVICE FUND		-
TOTAL	\$	41,192,055.25

Total Transfers Out to LEAs (K-12, Charter Schools and Parochial Schools)	\$	23,328,116.52
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*** Disbursements from fund 28 are included in fund 27-Cooperative Education totals.*

Kent ISD Check Register 4/1/2024 to 4/30/2024

Check #	Vendor Name	Fund	Fund Amount	Check Total	Check Comment
300029801	GRAND RAPIDS PUBLIC SCHOOLS	22	3,048,715.00		
			Check Total	3,048,715.00	ACT18 FY23 PMT 3
300029806	KENTWOOD PUBLIC SCHOOLS	22	2,306,373.00		
			Check Total	2,306,373.00	ACT18 FY23 PMT 3
600041624	MICH PUBLIC SCHOOL EMPLOYEES	11	1,722,634.93		
			Check Total	1,722,634.93	RETIREMENT 4.5.24
600040224	MICH PUBLIC SCHOOL EMPLOYEES	11	1,716,751.68		
			Check Total	1,716,751.68	RETIREMENT 3.22.24
600040124	MICH PUBLIC SCHOOL EMPLOYEES	11	1,708,080.94		
			Check Total	1,708,080.94	UAAL MARCH 2024
600042924	MICH PUBLIC SCHOOL EMPLOYEES	11	1,708,080.94		
			Check Total	1,708,080.94	UAAL APRIL 2024
300029959	DEAN TRANSPORTATION	22	1,572,139.64		
	DEAN TRANSPORTATION	26	1,197.65		
			Check Total	1,573,337.29	KCTC TRANSPORTATION - JAN24
600043024	MICH PUBLIC SCHOOL EMPLOYEES	11	1,550,346.50		
			Check Total	1,550,346.50	RETIREMENT 04.19.24
300029798	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	22	1,473,158.00		
			Check Total	1,473,158.00	ACT18 FY24 PMT 3
300029809	ROCKFORD PUBLIC SCHOOLS	22	1,142,705.00		
			Check Total	1,142,705.00	ACT18 FY23 PMT 3
300029794	CALEDONIA COMMUNITY SCHOOLS	22	1,128,666.00		
			Check Total	1,128,666.00	ACT18 FY24 PMT 3
58773	MICH EDUC SPECIAL SERVICES	11	1,052,406.02		
			Check Total	1,052,406.02	Insurance Premiums - May 2024
300029802	GRANDVILLE PUBLIC SCHOOLS	22	1,044,749.00		
			Check Total	1,044,749.00	ACT18 FY23 PMT 3

300029964	GRAND RAPIDS PUBLIC SCHOOLS	11	963,823.00	
			Check Total	963,823.00 GSRP THRU MAR 2024
604052429	UNITED STATES TREASURY	11	890,121.87	
			Check Total	890,121.87 PAYROLL TAXES
604192433	NEXT GENERATION ENROLLMENT INC	11	844,644.34	
			Check Total	844,644.34 MAY PREMIUMS
604192429	UNITED STATES TREASURY	11	792,706.08	
			Check Total	792,706.08 PAYROLL TAXES
58706	OWEN-AMES-KIMBALL CO	42	466,522.70	
	OWEN-AMES-KIMBALL CO	46	296,691.46	
			Check Total	763,214.16 KCTC WEST RENOVATIONS
300029812	WYOMING PUBLIC SCHOOLS	22	668,670.00	
			Check Total	668,670.00 ACT18 FY23 PMT 3
300029793	BYRON CENTER PUBLIC SCHOOLS	22	646,906.00	
			Check Total	646,906.00 ACT18 FY24 PMT 3
300029800	GODWIN HEIGHTS PUBLIC SCHOOLS	22	575,153.00	
			Check Total	575,153.00 ACT18 FY23 PMT 3
300029804	KENOWA HILLS PUBLIC SCHOOLS	22	560,237.00	
			Check Total	560,237.00 ACT18 FY23 PMT 3
300029974	MICH FAMILY RESOURCES	11	560,061.00	
			Check Total	560,061.00 GSRP THRU MAR 2024
300029811	THORNAPPLE KELLOGG SCHOOLS	22	552,510.00	
			Check Total	552,510.00 ACT18 FY23 PMT 3
300029795	CEDAR SPRINGS PUBLIC SCHOOLS	22	546,903.00	
			Check Total	546,903.00 ACT18 FY24 PMT 3
300029808	NORTHVIEW PUBLIC SCHOOLS	22	529,960.00	
			Check Total	529,960.00 ACT18 FY23 PMT 3
300029916	GRAND RAPIDS PUBLIC SCHOOLS	22	499,365.81	
			Check Total	499,365.81
300029807	LOWELL AREA SCHOOLS	22	464,601.00	
			Check Total	464,601.00 ACT18 FY23 PMT 3
300029797	EAST GRAND RAPIDS PUBLIC SCHOOLS	22	456,112.00	

			Check Total	456,112.00 ACT18 FY24 PMT 3
300029822	CALEDONIA COMMUNITY SCHOOLS	22	455,817.00	
			Check Total	455,817.00 IDEA MAR 2024
300029803	KELLOGGSVILLE PUBLIC SCHOOLS	22	413,315.00	
			Check Total	413,315.00 ACT18 FY23 PMT 3
300029810	SPARTA AREA SCHOOLS	22	368,426.00	
			Check Total	368,426.00 ACT18 FY23 PMT 3
300029843	GRAND RAPIDS PUBLIC SCHOOLS	22	335,306.00	
			Check Total	335,306.00 IDEA MAR 2024
300029799	GODFREY LEE PUBLIC SCHOOLS	22	333,160.00	
			Check Total	333,160.00 ACT18 FY24 PMT 3
300029796	COMSTOCK PARK PUBLIC SCHOOLS	22	284,447.00	
			Check Total	284,447.00 ACT18 FY24 PMT 3
300029856	KENTWOOD PUBLIC SCHOOLS	22	226,880.00	
			Check Total	226,880.00 IDEA MAR 2024
58588	CUSTER OFFICE ENVIRONMENTS INC	42	86,348.61	
	CUSTER OFFICE ENVIRONMENTS INC	46	128,160.75	
			Check Total	214,509.36 FURNITURE FOR ORAL DEAF PROGRA
300029924	KENTWOOD PUBLIC SCHOOLS	22	206,787.69	
			Check Total	206,787.69 APR24 SA SECT 51A SPED
300029962	GR COMMUNITY COLLEGE	11	98,303.25	
	GR COMMUNITY COLLEGE	26	105,453.83	
			Check Total	203,757.08 KCTC CULINARY-2024 WINTER SEME
80414241	JPMORGAN CHASE BANK NA	11	63,348.23	
	JPMORGAN CHASE BANK NA	21	46,522.90	
	JPMORGAN CHASE BANK NA	22	15,787.47	
	JPMORGAN CHASE BANK NA	26	61,256.68	
	JPMORGAN CHASE BANK NA	27	1,501.91	
	JPMORGAN CHASE BANK NA	29	2,912.87	
	JPMORGAN CHASE BANK NA	42	543.96	
			Check Total	191,874.02 CASAS
300029805	KENT CITY COMMUNITY SCHOOLS	22	187,218.00	

			Check Total	187,218.00 ACT18 FY23 PMT 3
300029877	ROCKFORD PUBLIC SCHOOLS	22	167,135.00	
			Check Total	167,135.00 IDEA MAR 2024
300029939	SPARTA AREA SCHOOLS	11	100,672.53	
	SPARTA AREA SCHOOLS	22	49,661.88	
			Check Total	150,334.41 APR24 SA SECT 51A SPED
604052431	STATE OF MICHIGAN	11	139,264.85	
			Check Total	139,264.85 PAYROLL TAXES
300029836	FOREST HILLS PUBLIC SCHOOLS	11	227.28	
	ADMINSTRATION			
	FOREST HILLS PUBLIC SCHOOLS	22	138,395.00	
	ADMINSTRATION			
			Check Total	138,622.28 IDEA MAR 2024
300029857	KENTWOOD PUBLIC SCHOOLS	11	134,101.00	
			Check Total	134,101.00 FY24 HRA-MAR
604192431	STATE OF MICHIGAN	11	123,084.61	
			Check Total	123,084.61 PAYROLL TAXES
300029989	YMCA OF GREATER GR	11	121,785.00	
			Check Total	121,785.00 GSRP THRU MAR 2024
300029910	FOREST HILLS PUBLIC SCHOOLS	22	121,066.11	
	ADMINSTRATION			
			Check Total	121,066.11 APR24 SA SECT 51A SPED
300029786	MICHIGAN SCHOOLS ENERGY COOPERATIVE	11	8,578.25	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	21	40,984.80	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	26	69,510.98	
			Check Total	119,074.03 ACCT# 41000 MAR24
300029846	GRANDVILLE PUBLIC SCHOOLS	22	107,667.00	
			Check Total	107,667.00 IDEA MAR 2024
300029872	MICHIGAN PREPARATORY VIRTUAL SCHOOL	22	99,492.00	
			Check Total	99,492.00 IDEA MAR 2024
300029938	ROCKFORD PUBLIC SCHOOLS	11	7,850.72	
	ROCKFORD PUBLIC SCHOOLS	22	89,443.37	

			Check Total	97,294.09 APR24 SA SECT 51A SPED
300029869	NORTHVIEW PUBLIC SCHOOLS	22	95,553.00	
			Check Total	95,553.00 IDEA MAR 2024
300029885	THORNAPPLE KELLOGG SCHOOLS	22	91,988.00	
			Check Total	91,988.00 IDEA MAR 2024
300029948	WYOMING PUBLIC SCHOOLS	22	88,929.83	
			Check Total	88,929.83 APR24 SA SECT 51A SPED
300029862	LOWELL AREA SCHOOLS	22	87,438.00	
			Check Total	87,438.00 IDEA MAR 2024
300029918	GRANDVILLE PUBLIC SCHOOLS	22	79,521.55	
			Check Total	79,521.55 APR24 SA SECT 51A SPED
300029814	ALLEGAN AREA EDUCATIONAL SERVICE AGENCY	26	79,277.26	
			Check Total	79,277.26 2024 Perkins Allocations to AI
300029949	ZEELAND PUBLIC SCHOOLS	11	76,088.72	
			Check Total	76,088.72 APR24 SA SECT 107 ADULT ED
300029819	BYRON CENTER PUBLIC SCHOOLS	22	75,445.00	
			Check Total	75,445.00 IDEA MAR 2024
300029980	ROCKFORD PUBLIC SCHOOLS	11	70,000.00	
	ROCKFORD PUBLIC SCHOOLS	21	3,021.90	
			Check Total	73,021.90 FY24 EDUCATIUS
300029828	COMSTOCK PARK PUBLIC SCHOOLS	22	70,175.00	
			Check Total	70,175.00 IDEA MAR 2024
300029824	CEDAR SPRINGS PUBLIC SCHOOLS	22	66,479.00	
			Check Total	66,479.00 IDEA MAR 2024
300029881	SPARTA AREA SCHOOLS	22	61,747.00	
			Check Total	61,747.00 IDEA MAR 2024
300029931	NORTHVIEW PUBLIC SCHOOLS	22	61,251.15	
			Check Total	61,251.15 APR24 SA SECT 51A SPED
300029823	CALEDONIA COMMUNITY SCHOOLS	11	60,148.00	
			Check Total	60,148.00 FY24 HRA-MAR
300029914	GODWIN HEIGHTS PUBLIC SCHOOLS	22	59,171.46	
			Check Total	59,171.46 APR24 SA SECT 51A SPED

300029904	COMSTOCK PARK PUBLIC SCHOOLS	22	59,025.70	Check Total	59,025.70 APR24 SA SECT 51A SPED
300029852	KELLOGGSVILLE PUBLIC SCHOOLS	22	58,853.00	Check Total	58,853.00 IDEA MAR 2024
300029895	WYOMING PUBLIC SCHOOLS	22	57,227.00	Check Total	57,227.00 IDEA
58652	VIBRANT FUTURES	11	57,058.85	Check Total	57,058.85 Vibrant Furtures
300029952	APPLETREE LEARNING CENTERS WALKER LLC	11	56,364.00	Check Total	56,364.00 GSRP THRU MAR 2024
300029922	KENOWA HILLS PUBLIC SCHOOLS	22	55,991.31	Check Total	55,991.31 APR24 SA SECT 51A SPED
300029837	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	11	53,236.00	Check Total	53,236.00 FY24 HRA-MAR
300029834	EXCEL CHARTER ACADEMY	22	53,188.00	Check Total	53,188.00 IDEA MAR 2024
300029844	GRAND RIVER PREPARATORY HIGH SCHOOL	22	52,560.00	Check Total	52,560.00 IDEA MAR 2024
300029986	WEST MICH ACADEMY OF ENVIRONMENTAL SCIENCE	11	51,957.00	Check Total	51,957.00 GSRP THRU MAR 2024
300029874	RIDGE PARK CHARTER ACADEMY	22	51,044.00	Check Total	51,044.00 IDEA MAR 2024
300029899	BYRON CENTER PUBLIC SCHOOLS	22	50,122.33	Check Total	50,122.33 APR24 SA SECT 51A SPED
604262401	CITY OF GRAND RAPIDS	11	49,987.52	Check Total	49,987.52 CITY TAXES
300029956	CHILDTIME CHILDCARE INC	11	49,736.00	Check Total	49,736.00 GSRP THRU MAR 2024
300029901	CEDAR SPRINGS PUBLIC SCHOOLS	22	49,703.78	Check Total	49,703.78 APR24 SA SECT 51A SPED

300029792	WEATHER SHIELD ROOFING SYSTEMS	11	1,800.00	
	WEATHER SHIELD ROOFING SYSTEMS	26	46,260.00	
			Check Total	48,060.00 INS CLAIM - ROOF REPAIR
300029932	ORCHARD VIEW SCHOOLS	11	48,051.86	
			Check Total	48,051.86 APR24 SA SECT 107 ADULT ED
300029826	CHANDLER WOODS CAMPUS	22	47,477.00	
			Check Total	47,477.00 IDEA MAR 2024
58628	COMMUNITY PRODUCTS LLC	42	46,877.25	
			Check Total	46,877.25 LDC THERAPY EQUIPMENT - BOARD
300029889	VISTA CHARTER ACADEMY	22	46,721.00	
			Check Total	46,721.00 IDEA MAR 2024
300029977	NEW BRANCHES SCHOOL	11	46,417.00	
			Check Total	46,417.00 GSRP THRU MAR 2024
300029971	LOWELL AREA SCHOOLS	11	44,000.00	
			Check Total	44,000.00 FY24 EDUCATIUS
58493	ADN ADMINISTRATORS INC	11	42,819.38	
			Check Total	42,819.38 DENTAL CLAIMS
300029921	KELLOGGSVILLE PUBLIC SCHOOLS	22	42,817.99	
			Check Total	42,817.99 APR24 SA SECT 51A SPED
300029882	SPARTA AREA SCHOOLS	11	41,105.00	
			Check Total	41,105.00 FY24 HRA-MAR
300029870	NORTHVIEW PUBLIC SCHOOLS	11	41,088.00	
			Check Total	41,088.00 FY24 HRA-MAR
300029839	GODFREY LEE PUBLIC SCHOOLS	22	39,216.00	
			Check Total	39,216.00 IDEA MAR 2024
58753	FAMILY PROMISE OF GRAND RAPIDS	11	38,589.51	
			Check Total	38,589.51 MV REIMB - WELFARE ITEMS & WRA
58793	STEEPLETOWN NEIGHBORHOOD SERVICES	11	38,448.00	
			Check Total	38,448.00 GSRP THRU MAR 2024
300029773	ENVIRO-CLEAN	21	37,172.27	
			Check Total	37,172.27 JANITORIAL SERVICES AT PGLC
300029831	CROSS CREEK CHARTER ACADEMY	22	36,355.00	

			Check Total	36,355.00 IDEA MAR 2024
58763	HISPANIC CENTER OF WESTERN MICHIGAN	11	36,194.00	
			Check Total	36,194.00 GSRP THRU MAR 2024
58787	SCHEPERS CONCRETE CONSTRUCTION	26	36,125.00	
			Check Total	36,125.00 CONCRETE WORK-APPLIED CONSTR S
300029890	WALKER CHARTER ACADEMY	22	36,009.00	
			Check Total	36,009.00 IDEA MAR 2024
300029981	SET INC	11	34,174.44	
			Check Total	34,174.44 MAY INSURANCE PREMIUM
300029927	LOWELL AREA SCHOOLS	22	33,351.51	
			Check Total	33,351.51 APR24 SA SECT 51A SPED
300029863	LOWELL AREA SCHOOLS	11	32,375.00	
			Check Total	32,375.00 FY24 HRA-MAR
300029983	TUTOR TIME LEARNING CENTERS LLC	11	30,741.00	
			Check Total	30,741.00 GSRP THRU MAR 2024
300029854	KENT CITY COMMUNITY SCHOOLS	11	30,223.00	
			Check Total	30,223.00 FY24 HRA-MAR
58506	TREECE HOME CARE INC	22	28,150.00	
			Check Total	28,150.00 COMMUNITY CARE GIVERS KELLOGGS
300029953	BAXTER COMMUNITY CENTER	11	27,675.00	
			Check Total	27,675.00 GSRP THRU MAR 2024
300029858	KNAPP CHARTER ACADEMY	22	27,362.00	
			Check Total	27,362.00 IDEA MAR 2024
300029963	GR COMMUNITY COLLEGE	11	27,298.00	
			Check Total	27,298.00 GSRP THRU MAR 2024
300029853	KENT CITY COMMUNITY SCHOOLS	22	26,789.00	
			Check Total	26,789.00 IDEA MAR 2024
58718	STATE OF MICHIGAN	22	26,761.00	
			Check Total	26,761.00 KENT ISD MRS AGREEMENT ACE SUM
604192428	GLP & ASSOCIATES	11	26,529.09	
			Check Total	26,529.09 ANNUITY
604052428	GLP & ASSOCIATES	11	26,244.09	

			Check Total	26,244.09 ANNUITY
300029911	FREMONT PUBLIC SCHOOLS	11	26,103.86	
			Check Total	26,103.86 APR24 SA SECT 107 ADULT ED
58736	AMAZON.COM LLC	11	21,571.11	
	AMAZON.COM LLC	26	3,300.30	
	AMAZON.COM LLC	46	1,182.39	
			Check Total	26,053.80 REMC DOODLE NOODLE AMAZON ORDE
58791	SOUTH END COMMUNITY OUTREACH MINISTRIES	11	25,195.00	
			Check Total	25,195.00 GSRP THRU MAR 2024
300029820	BYRON CENTER PUBLIC SCHOOLS	11	24,465.00	
			Check Total	24,465.00 FY24 HRA-MAR
58498	ARTISTS CREATING TOGETHER INC	21	24,100.00	
			Check Total	24,100.00 ARTISTS CREATING TOGETHER 23-2
300029957	COMSTOCK PARK PUBLIC SCHOOLS	11	24,000.00	
			Check Total	24,000.00 FY24 EDUCATIUS
300029878	ROCKFORD PUBLIC SCHOOLS	11	23,459.00	
			Check Total	23,459.00 FY24 HRA-MAR
58622	OTTAWA AREA ISD	11	22,165.75	
			Check Total	22,165.75 PUPIL ACCOUNTING SERVICES
300029913	GODFREY LEE PUBLIC SCHOOLS	22	20,981.97	
			Check Total	20,981.97 APR24 SA SECT 51A SPED
300029833	EAST GRAND RAPIDS PUBLIC SCHOOLS	22	20,739.00	
			Check Total	20,739.00 IDEA MAR 2024
300029987	WYOMING PUBLIC SCHOOLS	11	20,000.00	
			Check Total	20,000.00 FY24 EDUCATIUS
58797	THE VILLAGE LEARNING CENTER INC	11	19,653.00	
			Check Total	19,653.00 GSRP THRU MAR 2024
300029933	PLAINWELL COMMUNITY SCHOOLS	11	19,257.49	
			Check Total	19,257.49 APR24 SA SECT 107 ADULT ED
300029897	BELDING AREA SCHOOLS	11	19,059.78	
			Check Total	19,059.78 APR24 SA SECT 107 ADULT ED

271504524	EDUSTAFF LLC	11	2,367.66	
	EDUSTAFF LLC	21	11,292.32	
	EDUSTAFF LLC	22	1,181.17	
	EDUSTAFF LLC	26	3,848.13	
			Check Total	18,689.28 EDUSTAFF 04/25/24
300029908	EAST GRAND RAPIDS PUBLIC SCHOOLS	22	18,203.62	
			Check Total	18,203.62 APR24 SA SECT 51A SPED
58731	VIBRANT FUTURES	11	17,690.94	
			Check Total	17,690.94 Vibrant Futures Subtract
300029902	CENTRAL MONTCALM PUB SCH	11	17,237.83	
			Check Total	17,237.83 APR24 SA SECT 107 ADULT ED
300029968	HOPE ACADEMY OF WEST MICHIGAN	11	16,978.00	
			Check Total	16,978.00 GSRP THRU MAR 2024
58770	ANSELU LLC	11	16,838.00	
			Check Total	16,838.00 GSRP THRU MAR 2024
300029912	FRUITPORT COMMUNITY SCHOOLS	11	16,585.28	
			Check Total	16,585.28 APR24 SA SECT 107 ADULT ED
300029825	CEDAR SPRINGS PUBLIC SCHOOLS	11	16,522.00	
			Check Total	16,522.00 FY24 HRA-MAR
300029886	THORNAPPLE KELLOGG SCHOOLS	11	15,747.00	
			Check Total	15,747.00 FY24 HRA-MAR
604052430	PARADIGM EQUITIES INC	11	15,523.35	
			Check Total	15,523.35 ANNUITY
604192430	PARADIGM EQUITIES INC	11	15,521.06	
			Check Total	15,521.06 ANNUITY
300029900	CALEDONIA COMMUNITY SCHOOLS	22	15,386.26	
			Check Total	15,386.26 APR24 SA SECT 51A SPED
300029958	CREATIVE TECHNOLOGIES ACADEMY	11	15,211.00	
			Check Total	15,211.00 GSRP THRU MAR 2024
300029896	ALLEGAN PUBLIC SCHOOLS	11	14,708.67	
			Check Total	14,708.67 APR24 SA SECT 107 ADULT ED
58543	QONVERGE LLC	11	14,669.00	

			Check Total	14,669.00 ADULT ED - FALL MARKETING CAMP
58775	MILESTONES CDC LLC	11	14,466.00	
			Check Total	14,466.00 GSRP THRU MAR 2024 WILSON
58758	GR CHRISTIAN SCHOOLS	11	14,030.00	
			Check Total	14,030.00 GSRP THRU MAR 2024
300029978	NORTHVIEW PUBLIC SCHOOLS	11	14,000.00	
			Check Total	14,000.00 FY24 EDUCATIUS
58638	EDUCATION ADVANCED INC	11	13,908.00	
			Check Total	13,908.00 EVALUATION SUBSCRIPTION 05/01/
300029892	WELLSPRING PREPARATORY HIGH SCHOOL	22	13,536.00	
			Check Total	13,536.00 IDEA MAR 2024
58774	MILESTONES CDC LLC	11	13,450.00	
			Check Total	13,450.00 GSRP THRU MAR 2024 CASCADE
58734	WHITEHALL DISTRICT SCHOOLS	11	13,152.24	
			Check Total	13,152.24 APR24 SA SECT 107 ADULT ED
271541924	EDUSTAFF LLC	11	2,563.35	
	EDUSTAFF LLC	21	7,715.93	
	EDUSTAFF LLC	22	693.10	
	EDUSTAFF LLC	26	2,138.05	
			Check Total	13,110.43 EDUSTAFF WEEK OF 04/19/24
300029919	GRANT PUBLIC SCHOOLS	11	12,797.18	
			Check Total	12,797.18 APR24 SA SECT 107 ADULT ED
58601	GRAND VALLEY AUTOMATION INC	42	12,589.60	
			Check Total	12,589.60 EU-S ACCESS CONTROL SYSTEM
58680	DJ'S LANDSCAPE MANAGEMENT	21	12,542.97	
			Check Total	12,542.97 KEC-O LAWNCARE - APR-JUN
300029861	LIGHTHOUSE ACADEMY	22	12,400.00	
			Check Total	12,400.00 IDEA MAR 2024
58717	STATE OF MICHIGAN	22	12,346.77	
			Check Total	12,346.77 Medicaid School Based Services
300029960	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	26	11,082.74	

			Check Total	11,082.74 KCTC TRANSPORTATION - MAR24
300029928	MASON COUNTY CENTRAL SCHOOLS	11	10,906.96	
			Check Total	10,906.96 APR24 SA SECT 107 ADULT ED
58602	GRAND VALLEY AUTOMATION INC	42	10,785.60	
			Check Total	10,785.60 EU-S AI PHONE INSTALL
58794	TARKETT USA INC	41	10,713.60	
			Check Total	10,713.60 GSRP FLOORING AT S GODWIN
300029776	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	26	10,431.80	
			Check Total	10,431.80 KCTC TRANSPORTATION FEB24
58783	OVER ACHIEVERS ACADEMY	11	10,240.00	
			Check Total	10,240.00 GSRP THRU MAR 2024
300029940	THORNAPPLE KELLOGG SCHOOLS	22	10,141.84	
			Check Total	10,141.84 APR24 SA SECT 51A SPED
58624	THE PITNEY BOWES BANK INC	11	10,089.14	
			Check Total	10,089.14 8000900002992026 POSTAGE REFIL
300029841	GR CHILD DISCOVERY CENTER	22	9,730.00	
			Check Total	9,730.00 IDEA MAR 2024
604052416	GLP & ASSOCIATES - 457	11	9,678.83	
			Check Total	9,678.83 ANNUITY
300029855	KENT COUNTY TREASURER	26	9,488.30	
			Check Total	9,488.30 23-24 SRO OFFICER (JULY - JUNE
300029778	FRANCISCAN LIFE PROCESS CENTER	21	9,460.00	
			Check Total	9,460.00 MUSIC THERAPY - PINE GROVE LEA
300029830	CREATIVE TECHNOLOGIES ACADEMY	22	9,325.00	
			Check Total	9,325.00 IDEA MAR 2024
604052402	PLANMEMBER SECURITIES CORP	11	9,095.94	
			Check Total	9,095.94 ANNUITY
604192402	PLANMEMBER SECURITIES CORP	11	9,068.44	
			Check Total	9,068.44 ANNUITY
604192416	GLP & ASSOCIATES - 457	11	9,008.83	
			Check Total	9,008.83 ANNUITY

58759	GRAND RAPIDS EARLY DISCOVERY CENTER	11	8,806.00	Check Total	8,806.00 GSRP THRU MAR 24 IMAGINAIRE
300029923	KENT CITY COMMUNITY SCHOOLS	22	8,402.54	Check Total	8,402.54 APR24 SA SECT 51A SPED
300029976	SHEENA AUSTIN	11	8,272.00	Check Total	8,272.00 GSRP THRU MAR 2024
58699	MICHIGAN ORGANIZATION ON ADOLESCENT SEXUAL HEALTH	11	8,075.00	Check Total	8,075.00 SILENT CRISIS TRAINING ON 4/11
58581	CITY OF GRAND RAPIDS	11	417.56		
	CITY OF GRAND RAPIDS	21	4,648.05		
	CITY OF GRAND RAPIDS	26	2,730.05	Check Total	7,795.66 WS2081154 (1800 LEFFINGWELL) 0
58771	LANGLEY CHILD CARE	11	7,692.00	Check Total	7,692.00 GSRP THRU MAR 2024
58578	CASCADE CHARTER TOWNSHIP	11	120.45		
	CASCADE CHARTER TOWNSHIP	22	4,850.48		
	CASCADE CHARTER TOWNSHIP	23	1,216.35		
	CASCADE CHARTER TOWNSHIP	26	1,192.01		
	CASCADE CHARTER TOWNSHIP	42	140.70		
	CASCADE CHARTER TOWNSHIP	46	140.70	Check Total	7,660.69 2022 TAXES REFUNDED PER 2023 D
58542	COURIERED LLC	11	7,576.09	Check Total	7,576.09 Courier Services for Kent ISD
58640	SUNSHINE COTTAGE SCHOOL FOR DEAF CHILDREN	21	7,500.00	Check Total	7,500.00 SUNSHINE COTTAGE TWO DAY CONSU
58649	VALLEY CITY SIGN	26	876.00		
	VALLEY CITY SIGN	42	6,539.75	Check Total	7,415.75 ADA SIGNS FOR KCTC-E
300029866	NEW BRANCHES SCHOOL	22	7,357.00	Check Total	7,357.00 IDEA MAR 2024

58576	KIWICO LLC	11	7,275.95	
			Check Total	7,275.95 Marketing/Promotional Items Sp
300029765	UNITED COMMERCIAL SERVICES INC	21	7,156.41	
			Check Total	7,156.41 JANITORIAL SERVICES - KEC BELT
58676	CONSUMERS ENERGY CO	22	149.43	
	CONSUMERS ENERGY CO	27	6,916.10	
			Check Total	7,065.53 300021964303 (662 CROSWELL SE)
58660	16 HANDS INC	11	7,042.50	
			Check Total	7,042.50 FIDUCIUS CONSORTIUM AGREEMENT
58760	GRAND RAPIDS EARLY DISCOVERY CENTER	11	6,957.00	
			Check Total	6,957.00 GSRP THRU MAR 2024 MALAGUZZI
58546	REPUBLIC SERVICES INC	11	332.06	
	REPUBLIC SERVICES INC	21	3,672.02	
	REPUBLIC SERVICES INC	26	2,855.79	
			Check Total	6,859.87 3-0240-0360530 APRIL24
58491	16 HANDS INC	11	6,749.70	
			Check Total	6,749.70 STUDENT LOAN FINANCIAL PLAN EN
58761	GR BUILDING SERVICES INC	21	6,651.33	
			Check Total	6,651.33 JANITORIAL SERVICES FOR EMPOWER
604052427	ASR CORP	11	6,623.14	
			Check Total	6,623.14 KENT ISD FLEX
604192427	ASR CORP	11	6,623.14	
			Check Total	6,623.14 KENT ISD FLEX
300029965	OCTAVIA PACE	11	6,400.00	
			Check Total	6,400.00 GSRP THRU MAR 2024
58798	TRIPLE R ENTERPRISES INCORPORATED	26	6,300.00	
			Check Total	6,300.00 ERATE SOW 6/21/23 - 06/30/2024
58508	CONSUMERS ENERGY CO	21	6,198.69	
			Check Total	6,198.69 100039595051 (2101 52ND ST SW)
300029979	PROGRESSIVE ARCHITECTURAL ENGINEERS	26	2,026.26	
	PROGRESSIVE ARCHITECTURAL ENGINEERS	41	2,825.00	
	PROGRESSIVE ARCHITECTURAL ENGINEERS	46	1,345.35	

			Check Total	6,196.61 KCTC RESIDENTIAL CONSTR - PROJ
604192414	PARADIGM EQUITIES-ROTH	11	6,188.00	
			Check Total	6,188.00 ANNUITY
300029955	CEDAR SPRINGS PUBLIC SCHOOLS	21	6,043.80	
			Check Total	6,043.80 CEDAR SPRINGS EMPOWER U LEASE
58656	WEST MICHIGAN CONSTRUCTION INSTITUTE	26	6,000.00	
			Check Total	6,000.00 WM. CONSTRUCTION INSTITUTE STU
58517	FAMILY PROMISE OF GRAND RAPIDS	11	5,749.75	
			Check Total	5,749.75 MV REIMB HOTEL STAYS
604052414	PARADIGM EQUITIES-ROTH	11	5,738.00	
			Check Total	5,738.00 ANNUITY
58688	GRAND VALLEY AUTOMATION INC	46	5,668.00	
			Check Total	5,668.00 3 CAMERAS FOR KTC PHASE 2 PROJ
300029791	UNITED COMMERCIAL SERVICES INC	26	5,537.00	
			Check Total	5,537.00 CONTRACTED CUSTODIAL SERVICES
58617	MATHISON ARCHITECTS LLC	42	5,512.36	
			Check Total	5,512.36 LINCOLN LDC RENOVATION FEB24
300029733	BFG SUPPLY CO LLC	26	5,504.47	
			Check Total	5,504.47 RESALE SUPPLIES FY24 - OPEN PO
58651	VERIZON WIRELESS SERVICES LLC	11	1,278.54	
	VERIZON WIRELESS SERVICES LLC	21	39.85	
	VERIZON WIRELESS SERVICES LLC	21	2,149.08	
	VERIZON WIRELESS SERVICES LLC	22	357.54	
	VERIZON WIRELESS SERVICES LLC	22	520.13	
	VERIZON WIRELESS SERVICES LLC	26	532.16	
	VERIZON WIRELESS SERVICES LLC	26	135.30	
	VERIZON WIRELESS SERVICES LLC	28	477.71	
			Check Total	5,490.31 742131649-00001 03/03/24-04/02
300029840	GODFREY LEE PUBLIC SCHOOLS	11	5,478.00	
			Check Total	5,478.00 FY24 HRA-MAR
58557	VANDENBERG HORTICULTURE	26	5,395.00	
			Check Total	5,395.00 FY24 RESALE SUPPLIES - OPEN PO

300029969	ANA L RAMIREZ-SAENZ	21	2,795.00	
	ANA L RAMIREZ-SAENZ	22	2,530.00	
			Check Total	5,325.00 LAFUENTE TRANSLATION SERVICES
58551	SI TRAVERSE A MICHIGAN LTD PTRSHP	26	5,310.90	
			Check Total	5,310.90 HOSA ROOM RESERVATIONS
300029850	HOPE ACADEMY OF WEST MICHIGAN	22	5,309.00	
			Check Total	5,309.00 IDEA MAR 2024
58742	CITIZENSHIRT	11	5,298.50	
			Check Total	5,298.50 WEST MI TEACH COLLAB - LOGO SH
58781	OTTAWA AREA ISD	21	5,200.00	
			Check Total	5,200.00 EDGENUITY LICENSES RENEWAL
300029818	BYRON CENTER CHARTER	22	5,125.00	
			Check Total	5,125.00 IDEA MAR 2024
58735	ADA TOWNSHIP	11	80.48	
	ADA TOWNSHIP	22	3,241.03	
	ADA TOWNSHIP	23	812.74	
	ADA TOWNSHIP	26	796.48	
	ADA TOWNSHIP	42	94.01	
	ADA TOWNSHIP	46	94.01	
			Check Total	5,118.75 SUMMER 2023 - REFUND TAX OVERP
300029785	MCALVEY MERCHANT & ASSOCIATES	11	5,000.00	
			Check Total	5,000.00 GOVERNMENTAL CONSULTING AND RE
300029954	BFG SUPPLY CO LLC	26	4,990.21	
			Check Total	4,990.21 RESALE SUPPLIES FY24 - OPEN PO
58641	SUPERIOR ASPHALT INC	21	4,900.00	
			Check Total	4,900.00 LDC ASPHALT REPAIR
300029982	SYSCO GRAND RAPIDS LLC	26	4,882.30	
			Check Total	4,882.30 SECOND SEMESTER RESALE EXPENSE
58505	COMCAST HOLDINGS CORPORATION	11	1,375.00	
	COMCAST HOLDINGS CORPORATION	21	3,455.15	
			Check Total	4,830.15 MONTHLY INTERNET ACCESS (TO RE
58612	DOLLY ANN KELLOGG	11	4,827.92	

			Check Total	4,827.92 Michigan Model for Health
58583	COMCAST HOLDINGS CORPORATION	11	1,375.00	
	COMCAST HOLDINGS CORPORATION	21	3,450.45	
			Check Total	4,825.45 MONTHLY INTERNET ACCESS (TO RE
300029753	KNIGHT WATCH INC	11	4,820.00	
			Check Total	4,820.00 BI-ESC HVAC CONTROLLER UPGRADE
300029829	COVENANT HOUSE ACADEMY	22	4,732.00	
			Check Total	4,732.00 IDEA MAR 2024
300029738	CLARK HILL PLC	21	4,435.73	
	CLARK HILL PLC	22	208.37	
			Check Total	4,644.10 CLIENT 58607 MATTER 316996-LEG
58598	GAINES CHARTER TOWNSHIP	11	70.66	
	GAINES CHARTER TOWNSHIP	22	2,845.53	
	GAINES CHARTER TOWNSHIP	23	713.57	
	GAINES CHARTER TOWNSHIP	26	699.29	
	GAINES CHARTER TOWNSHIP	42	82.54	
	GAINES CHARTER TOWNSHIP	46	82.54	
			Check Total	4,494.13 2023 CHARGE BACK INVOICE-AMAZO
300029871	DUANE OETMAN	22	4,488.75	
			Check Total	4,488.75 Signatures for Prescriptions
300029789	RIVER CITY FLOORING INC	21	4,334.25	
			Check Total	4,334.25 KEC-O FLOORING FOR CLASSROOM
300029759	RELAYHUB LLC	22	4,324.00	
			Check Total	4,324.00 Monthly Licensing Fee
300029893	WEST MICH AVIATION ACADEMY	22	4,199.00	
			Check Total	4,199.00 IDEA MAR 2024
58727	UNUM LIFE INSURANCE COMPANY OF AMERICA	11	4,122.97	
			Check Total	4,122.97 APRIL PREMIUMS GRPS ITINS/KENT
300029860	UKG KRONOS SYSTEMS LLC	11	682.69	
	UKG KRONOS SYSTEMS LLC	21	2,295.98	
	UKG KRONOS SYSTEMS LLC	22	455.13	
	UKG KRONOS SYSTEMS LLC	26	682.70	

			Check Total	4,116.50 KRONOS WORKFORCE SOFTWARE FY24
58510	CUSTER OFFICE ENVIRONMENTS INC	21	3,447.00	
	CUSTER OFFICE ENVIRONMENTS INC	42	669.40	
			Check Total	4,116.40 EUN CABINET FOR KDL SATELLITE
300029787	P & M HOLDING GROUP LLP	42	1,939.57	
	P & M HOLDING GROUP LLP	46	2,060.43	
			Check Total	4,000.00 PA PROJECT SOW THROUGH 6/30/24
58685	GORDON M BUITENDORP ASSOCIATES INC	42	3,940.00	
			Check Total	3,940.00 PROJ 5-6021 OAKLEIGH - HVAC CH
604050324	MG TRUST COMPANY-MIDWEST	11	3,890.92	
			Check Total	3,890.92 ANNUITY
604192403	MG TRUST COMPANY-MIDWEST	11	3,890.92	
			Check Total	3,890.92 ANNUITY
58603	GR BUILDING SERVICES INC	21	3,882.00	
			Check Total	3,882.00 JANITORAL SERVICES FOR OAKLEIG
58630	SANISWEEP INC	26	3,800.00	
			Check Total	3,800.00 SWEEP KENT ISD BELTLINE CAMPUS
604052432	VALIC	11	3,651.53	
			Check Total	3,651.53 ANNUITY
604192432	VALIC	11	3,651.53	
			Check Total	3,651.53 ANNUITY
58497	AMWAY GRAND PLAZA HOTEL	26	3,579.56	
			Check Total	3,579.56 2024 SKILLS USA CONFERENCE - R
58752	ENVIROSAFE INC	21	3,510.09	
			Check Total	3,510.09 PLC & EUS TURF MANAGMENT
58757	GORDON FOOD SERVICE INC	26	3,274.77	
	GORDON FOOD SERVICE INC	29	202.38	
			Check Total	3,477.15 KCTC WEST - CULINARY CLASSROOM
58552	SKILLS USA INC	26	3,475.00	
			Check Total	3,475.00 SKILLS USE CONFERENCE REGISTRA
58520	GR COMMUNITY COLLEGE	11	2,010.90	
	GR COMMUNITY COLLEGE	21	386.82	

	GR COMMUNITY COLLEGE	22	296.97	
	GR COMMUNITY COLLEGE	26	647.28	
	GR COMMUNITY COLLEGE	27	68.35	
			Check Total	3,410.32 Lori Matthews
58683	GEOTECH INC	27	3,408.25	
			Check Total	3,408.25 510-0324 - NJUNS REVIEW & ACTI
58779	ASCEND LEARNING HOLDINGS LLC	26	3,400.00	
			Check Total	3,400.00 CET EXAM AND PREP BUNDLE
58722	STATE OF MICHIGAN	11	3,384.00	
			Check Total	3,384.00 Michigan Model for Health curr
58696	LOWE'S HOME CENTERS INC	21	3,361.41	
			Check Total	3,361.41 PGLC SUPPLIES FOR DRAINAGE ARO
58523	HOLIDAY COACH COMPANY	26	3,310.65	
			Check Total	3,310.65 CHARTER BUS - HOSA COMPETITION
300029788	QUALTRICS LLC	11	3,310.47	
			Check Total	3,310.47 STUDENT SURVEY
58635	SOLIANT HEALTH LLC	21	3,300.00	
			Check Total	3,300.00 SOLIANT/PROCARE THERAPY - CONT
58590	DAPPER CADAVER LLC	26	3,257.72	
			Check Total	3,257.72 CRIME SCENE MANNEQUINS - CJ
58687	GR COMMUNITY COLLEGE	11	1,833.10	
	GR COMMUNITY COLLEGE	21	680.48	
	GR COMMUNITY COLLEGE	22	647.35	
	GR COMMUNITY COLLEGE	26	19.21	
			Check Total	3,180.14 Jamie Mueller
58521	HERITAGE-CRYSTAL CLEAN INC	26	3,173.33	
			Check Total	3,173.33 ACCT# 51261 SERVICE 03/18/24
58743	CITIZENSHIRT	26	3,112.00	
			Check Total	3,112.00 STUDENT HOODIES
300029891	JON MICHAEL WASHBURN	11	3,000.00	
			Check Total	3,000.00 CONSULTATION SERVICES FOR THE
58786	ROBOLINK INC	26	2,999.99	

			Check Total	2,999.99	CODRONE EDU SMALL CLASS ROOM P
58707	OZO EDU INC	11	2,990.00		
			Check Total	2,990.00	EVO CLASSROOM KITS
300029883	SYSCO GRAND RAPIDS LLC	26	2,928.88		
			Check Total	2,928.88	SECOND SEMESTER RESALE EXPENSE
58715	SHESHCO LLC	11	2,902.37		
			Check Total	2,902.37	EDTECH EVENT - CATERING
58605	FRED WARREN HAYWARD JR	11	2,571.25		
	FRED WARREN HAYWARD JR	26	297.50		
			Check Total	2,868.75	BLDG AUTOMATION SERVICE AND CO
58689	HARBOR GROUP INCORPORATED	26	2,742.06		
			Check Total	2,742.06	HARBOR GROUP SECOND SEMESTER S
58585	CONSUMERS ENERGY CO	21	2,736.83		
			Check Total	2,736.83	103047440922 (3630 BYRON CTR)
58549	RL DEPPMANN CO	21	1,050.00		
	RL DEPPMANN CO	26	1,684.00		
			Check Total	2,734.00	KCTC WEST - HVAC REPAIR SUPPLI
300029873	PROGRESSIVE ARCHITECTURAL ENGINEERS	42	2,718.70		
			Check Total	2,718.70	EU NORTH - RENOVATIONS
300029772	CLARK HILL PLC	11	430.50		
	CLARK HILL PLC	21	747.50		
	CLARK HILL PLC	22	1,088.30		
	CLARK HILL PLC	26	430.50		
			Check Total	2,696.80	CLIENT# 58607 MATTER# 316996 L
58547	COMMUNITY PRODUCTS LLC	21	2,651.25		
			Check Total	2,651.25	RIFTON LARGE ACTIVITY CHAIR FO
58529	KENT COUNTY TREASURER	26	2,650.00		
			Check Total	2,650.00	SFE LICENSE RENEWALS
58663	AUTOMATIC EQUIPMENT SALES & SERVICE INC	21	2,583.96		
			Check Total	2,583.96	PINE GROVE - ENTRANCE DOOR REP
58764	JIM LEACH LLC	26	2,517.88		
			Check Total	2,517.88	Repair to culinary floor mixer

58789	STEPHEN RICHARD SEWARD	11	2,500.00	Check Total	2,500.00 FACILTATOR FEES FOR IMPACTFUL
58609	INACOMP TECHNICAL SERVICES GROUP LLC	11	2,496.00	Check Total	2,496.00 TO PURCHASE 4 NEW LAPTOPS FOR
58769	KEYSTONE AUTOMOTIVE OPERATIONS	26	2,473.33	Check Total	2,473.33 FINISHMASTER 2ND SEM. RESALE S
58800	XEROX CORPORATION	26	2,432.07	Check Total	2,432.07 MOS AGREEMENT 23-24 SCHOOL YEA
58646	THINKING COLLABORATIVE LLC	11	2,420.00	Check Total	2,420.00 COGNITIVE COACHING LEARNING GU
58662	ADVANTAGE MECHANICAL-REFRIGERATION INC	21	2,420.00	Check Total	2,420.00 KEC OAKLEIGH - HVAC REPAIRS
604052411	PLANMEMBER-ER	11	2,414.76	Check Total	2,414.76 ANNUITY
604192411	PLANMEMBER-ER	11	2,414.76	Check Total	2,414.76 ANNUITY
58535	MISDU	11	2,395.10	Check Total	2,395.10 GARNISHMENT
58530	KEYSTONE AUTOMOTIVE OPERATIONS	26	2,383.25	Check Total	2,383.25 FINISHMASTER 2ND SEM. TEACH SU
300029742	FOREST HILLS PUBLIC SCHOOLS ADMINSTRATION	11	2,378.45	Check Total	2,378.45 DIVERSITY IN CLASSROOM SUB REI
58532	MIL-TECH INC	26	2,372.40	Check Total	2,372.40 KCTC EAST - APPLIANCE REPAIRS
58698	MISDU	11	2,372.11	Check Total	2,372.11 GARNISHMENT
300029851	KELLOGGSVILLE PUBLIC SCHOOLS	11	2,358.00	Check Total	2,358.00 GSRP TRANSPORTATION CARRYOVER
58591	ZACHARY D START	21	2,285.02	Check Total	2,285.02 OAK DOOR & WINDOW INSTALLATION
58563	ADAPTIVE SPECIALTIES	21	2,275.00		

			Check Total	2,275.00 ADAPTIVE SPECIALTIES-SHOWER CH
58766	JOHN BALL ZOO	26	2,252.80	
			Check Total	2,252.80 CLASSES PROVIDED BY JOHN BALL
58667	BURLINGTON ENGLISH INC	11	2,240.00	
			Check Total	2,240.00 Burlington English Seat Licens
604052419	GLP ASSOCIATES EE ROTH	11	2,230.00	
			Check Total	2,230.00 ANNUITY
604192419	GLP ASSOCIATES EE ROTH	11	2,230.00	
			Check Total	2,230.00 ANNUITY
58684	GERALD DAWKINS ACADEMY	22	2,126.00	
			Check Total	2,126.00 IDEA MAR 2024
58494	ADVANTAGE MECHANICAL-REFRIGERATION INC	26	2,074.00	
			Check Total	2,074.00 KTC WEST -HVAC REPAIR
58627	RAPID SERVICES OF WEST MICHIGAN LLC	26	2,056.40	
			Check Total	2,056.40 SNOW PLOWING 2023/2024 - 03/25
58723	STATE OF MICHIGAN	11	2,016.00	
			Check Total	2,016.00 Michigan Model for Health curr
58606	TAMARA HECK	11	2,000.00	
			Check Total	2,000.00 SCIENCE COLLABORATIVE TRAINER
300029867	NEXTECH HIGH SCHOOL	22	1,997.00	
			Check Total	1,997.00 IDEA MAR 2024
58777	GENUINE PARTS CO	26	1,947.29	
			Check Total	1,947.29 NAPA TEACHING SUPPLIES - AUTO
58621	IMPERIAL DADE	21	292.76	
	IMPERIAL DADE	26	1,607.88	
			Check Total	1,900.64 EU CENTRAL - CUSTODIAL SUPPLIE
58703	PROLITERACY WORLDWIDE	11	1,882.21	
			Check Total	1,882.21 New Readers Press GED Prep Boo
300029879	ROCKFORD PUBLIC SCHOOLS	21	1,848.15	
			Check Total	1,848.15 EU NORTH - TRANSPORT FUEL JAN/
58511	D & W VUGS LLC	21	1,829.00	
			Check Total	1,829.00 PGLC SNOW REMOVAL

58785	JAMES WILES	26	1,812.00	
			Check Total	1,812.00 KCTC WELDING - SHIRTS & HOODIE
300029934	PORTLAND PUBLIC SCHOOLS	11	1,810.27	
			Check Total	1,810.27 APR24 SA SECT 107 ADULT ED
604052407	VALIC - 457	11	1,790.49	
			Check Total	1,790.49 ANNUITY
604192407	VALIC - 457	11	1,790.49	
			Check Total	1,790.49 ANNUITY
58655	WELLS FARGO FINANCIAL LEASING	26	1,782.00	
			Check Total	1,782.00 MONTHLY FAX SERVICES LEASE
300029777	FOXBRIGHT SOLUTIONS LLC	11	1,595.00	
	FOXBRIGHT SOLUTIONS LLC	27	150.00	
			Check Total	1,745.00 KCTC APP HOSTING/MAINT/SUPPORT
604052413	MG TRUST-ROTH 403B	11	1,667.69	
			Check Total	1,667.69 ANNUITY
604192413	MG TRUST-ROTH 403B	11	1,667.69	
			Check Total	1,667.69 ANNUITY
58574	AVIS BUDGET GROUP INC	21	1,665.73	
			Check Total	1,665.73 AVIS MINIVAN RENTAL FOR ALL EU
604192401	LEGEND GROUP/ADSERV	11	1,650.00	
			Check Total	1,650.00 ANNUITY
300029941	VANGUARD CHARTER ACADEMY	22	1,611.00	
			Check Total	1,611.00 APR24 SA 56(7) SP ED
58745	CONSUMERS ENERGY CO	26	1,603.45	
			Check Total	1,603.45 100010917175 (1480 LEFFINGWELL
604052406	PARADIGM - 457	11	1,580.00	
			Check Total	1,580.00 ANNUITY
604192406	PARADIGM - 457	11	1,580.00	
			Check Total	1,580.00 ANNUITY
300029909	EXCEL CHARTER ACADEMY	22	1,577.58	
			Check Total	1,577.58 APR24 SA 56(7) SP ED
300029736	CDW LLC	26	32.69	

	CDW LLC	42	1,544.51	
			Check Total	1,577.20 AZURE PLAN-LEGACY ONLY-02/01/2
58678	DAWN FOOD PRODUCTS INC	26	1,552.59	
			Check Total	1,552.59 DAWN SECOND SEMESTER RESALE PO
58632	SEVERANCE ELECTRIC CO INC	27	1,535.00	
			Check Total	1,535.00 FIBER MAINTENANCE 7/1/23-6/30/
58741	CINTAS CORP NO. 2	11	117.61	
	CINTAS CORP NO. 2	21	154.95	
	CINTAS CORP NO. 2	26	1,254.35	
			Check Total	1,526.91 KCTC WEST - FIRST AID KIT SERV
58729	VANDERHYDE MECHANICAL INC	26	1,523.00	
			Check Total	1,523.00 KCTC WEST - GRIDDLE REPAIR
58713	STEPHEN RICHARD SEWARD	11	1,500.00	
			Check Total	1,500.00 INSTRUCTIONAL LEADERSHIP FOR K
58714	STEPHEN RICHARD SEWARD	11	1,500.00	
			Check Total	1,500.00 INSTRUCTIONAL LEADERSHIP FOR K
58740	BRODYS BE CAFE	21	1,500.00	
			Check Total	1,500.00 COFFEE CART FOR EMPOWER U MICR
300029745	GRAND RAPIDS PUBLIC SCHOOLS	11	1,497.60	
			Check Total	1,497.60 GRPS ITIN FLEX SPENDING
58659	COMBINED COMMUNICATIONS OF OKLAHOMA LLC	26	1,490.00	
			Check Total	1,490.00 WZZM Spots/Pre-rolls DEC - FEB
58694	KSS ENTERPRISES	26	1,487.88	
			Check Total	1,487.88 CUSTODIAL SUPPLIES
300029945	WEST MICH ACADEMY OF ENVIRONMENTAL SCIENCE	22	1,485.73	
			Check Total	1,485.73 APR24 SA 56(7) SP ED
300029752	KENTWOOD PUBLIC SCHOOLS	11	1,481.12	
			Check Total	1,481.12 TITLE 1 REIMB-MATERIALS & SUPP
58750	DJ'S LANDSCAPE MANAGEMENT	21	1,474.47	
			Check Total	1,474.47 KEC-O LAWNCARE - APR-JUN

300029907	CROSS CREEK CHARTER ACADEMY	22	1,457.98	
			Check Total	1,457.98 APR24 SA 56(7) SP ED
58611	COMFORT CONTROL SUPPLY CO INC	26	1,447.35	
			Check Total	1,447.35 KCTC WEST - RETURNED ITEM
300029942	VISTA CHARTER ACADEMY	22	1,439.52	
			Check Total	1,439.52 APR24 SA 56(7) SP ED
58568	AVIS BUDGET GROUP INC	21	1,428.00	
			Check Total	1,428.00 AVIS MINIVAN RENTAL FOR ALL EU
58569	AVIS BUDGET GROUP INC	21	1,428.00	
			Check Total	1,428.00 AVIS MINIVAN RENTAL FOR ALL EU
58571	AVIS BUDGET GROUP INC	21	1,428.00	
			Check Total	1,428.00 AVIS MINIVAN RENTAL FOR ALL EU
58573	AVIS BUDGET GROUP INC	21	1,428.00	
			Check Total	1,428.00 AVIS MINIVAN RENTAL FOR ALL EU
58572	AVIS BUDGET GROUP INC	21	1,425.20	
			Check Total	1,425.20 AVIS MINIVAN RENTAL FOR ALL EU
58575	AVIS BUDGET GROUP INC	21	1,425.20	
			Check Total	1,425.20 AVIS MINIVAN RENTAL FOR ALL EU
300029966	GRANITE TELECOMMUNICATIONS LLC	11	1,423.14	
			Check Total	1,423.14 EPIK MONTHLY INVOICES FY24
58567	AVIS BUDGET GROUP INC	21	1,422.00	
			Check Total	1,422.00 AVIS MINIVAN RENTAL FOR ALL EU
58570	AVIS BUDGET GROUP INC	21	1,422.00	
			Check Total	1,422.00 AVIS MINIVAN RENTAL FOR ALL EU
300029755	NGUYET-ANH THI TRAN	11	847.50	
	NGUYET-ANH THI TRAN	21	562.50	
			Check Total	1,410.00 LINCOLN EARLY ON - TRANSLATING
58733	ONE TIME PYMTS	11	1,405.92	
			Check Total	1,405.92 04/19/24 PR - ACH RETURNED - A
58657	WORLD MANUFACTURING INC	26	1,388.91	
			Check Total	1,388.91 KCTC CULINARY - WALK IN PLASTI
58708	PROMOW LAWN CARE & LANDSCAPE LLC	21	1,388.14	

			Check Total	1,388.14 EU-S LAWCARE (3 MOS)
300029943	WALKER CHARTER ACADEMY	22	1,363.61	
			Check Total	1,363.61 APR24 SA 56(7) SP ED
58615	KSS ENTERPRISES	26	1,361.84	
			Check Total	1,361.84 CUSTODIAL SUPPLIES
300029859	KNIGHT WATCH INC	21	1,360.00	
			Check Total	1,360.00 EU CENTRAL - HVAC SERVICE
300029903	CHANDLER WOODS CAMPUS	22	1,356.31	
			Check Total	1,356.31 APR24 SA 56(7) SP ED
300029790	THRUN MAATSCH AND NORDBERG PC	11	444.17	
	THRUN MAATSCH AND NORDBERG PC	22	444.17	
	THRUN MAATSCH AND NORDBERG PC	26	444.16	
			Check Total	1,332.50 CLIENT 0720 MATTER 00001 LEGAL
58778	NCS PEARSON INC	26	1,319.85	
			Check Total	1,319.85 IC3 DIGITAL LITERACY VOUCHERS
58692	KENDALL ELECTRIC INC	21	506.12	
	KENDALL ELECTRIC INC	26	807.67	
			Check Total	1,313.79 KCTC EAST - PARKING LOT LIGHTI
58526	COMFORT CONTROL SUPPLY CO INC	21	330.57	
	COMFORT CONTROL SUPPLY CO INC	26	980.03	
			Check Total	1,310.60 PINE GROVE - HVAC REPAIR SUPPL
300029838	FOXBRIGHT SOLUTIONS LLC	11	1,298.00	
			Check Total	1,298.00 MI STUDENTVOICE.ORG-ANNUAL LIC
300029768	ADN ADMINISTRATORS INC	11	1,295.20	
			Check Total	1,295.20 DENTAL CLAIMS GROUP 10189
300029917	GRAND RIVER PREPARATORY HIGH SCHOOL	22	1,278.88	
			Check Total	1,278.88 APR24 SA 56(7) SP ED
300029925	KNAPP CHARTER ACADEMY	22	1,264.79	
			Check Total	1,264.79 APR24 SA 56(7) SP ED
58536	MR SERVICES AND HANDLING LLC	26	1,251.00	
			Check Total	1,251.00 TRAILER STORAGE - JAN/FEB/MAR
604052401	LEGEND GROUP/ADSERV	11	1,250.00	

			Check Total	1,250.00 ANNUITY
300029775	FORESIGHT CAPITAL MANAGEMENT ADVISORS INC	29	1,235.00	
			Check Total	1,235.00 MRIC CONSULTING FEES MAR24
58565	ASSOCIATION FOR EDUCATION AND REHABILITATION	22	1,225.00	
			Check Total	1,225.00 TCVI/OM AER Membership fees
300029832	DEAN TRANSPORTATION	21	1,207.53	
			Check Total	1,207.53 LINCOLN DEV - TRANSPORTATION -
58666	BOOKS BY THE BUSHEL LLC	11	1,185.15	
			Check Total	1,185.15 BRIGHT BEGINNINGS - CLASSROOM
58504	CITY OF WYOMING	21	1,183.08	
			Check Total	1,183.08 523549001 (2101 52ND ST) 12/05
58719	STATE OF MICHIGAN	11	1,081.25	
	STATE OF MICHIGAN	26	86.50	
			Check Total	1,167.75 CUST# 34870 - LIVE SCAN FINGER
300029760	ROCKFORD PUBLIC SCHOOLS	11	1,163.64	
			Check Total	1,163.64 ROCKFORD ANCILLARY/HSA REPAYME
300029876	ROCKFORD PUBLIC SCHOOLS	11	1,163.64	
			Check Total	1,163.64 ROCKFORD ANCILLARY/HSA REPAYME
58654	VK ENDEAVOURS LLC	42	1,152.00	
			Check Total	1,152.00 EU-C - PROJ 0784 MAYFIELD CAMP
300029936	RIDGE PARK CHARTER ACADEMY	22	1,129.68	
			Check Total	1,129.68 APR24 SA 56(7) SP ED
300029875	RIVER CITY FLOORING INC	21	1,118.47	
			Check Total	1,118.47 LCC RM 124 FLOORING
58686	GORDON FOOD SERVICE INC	26	1,074.83	
			Check Total	1,074.83 SECOND SEMESTER RESALE EXPENSE
58658	WORLD MANUFACTURING INC	26	1,051.48	
			Check Total	1,051.48 KCTC CULINARY - WALK IN PLASTI
58674	THE COMPUTING TECHNOLOGY INDUSTRY ASSOCIATION INC	26	1,046.00	

			Check Total	1,046.00 OPEN PO - COMPTIA TEST ORDERS
58509	CUMMINS BRIDGEWAY LLC	26	1,030.82	
			Check Total	1,030.82 TEACHING SUPPLIES CUMMINS BRID
58623	CUSTOM PRINTERS	26	1,028.07	
			Check Total	1,028.07 BOOKLET ENVELOPES
58539	IMPERIAL DADE	21	707.26	
	IMPERIAL DADE	26	319.63	
			Check Total	1,026.89 CUSTODIAL SUPPLIES
300029946	WEST MICH AVIATION ACADEMY	22	1,024.00	
			Check Total	1,024.00 APR24 SA 56(7) SP ED
58671	COLLETTI & MOBILIA PC	11	1,006.00	
			Check Total	1,006.00 ED NEGLECT ADJUDICATION HEARIN
58796	THE PLAYGROUND GR	11	1,000.00	
			Check Total	1,000.00 PROVIDE A PRESENTATION OF "HEA
	5/1/2024 6:59 AM		Grand Total	<u>41,100,435.41</u>

Analysis of Banking Institutions
04/30/24

Bank	Account Type	Bank Rating	FDIC Insured	Insured Amount	Government Guaranteed	Uninsured	Total Funds
Chase	Checking	A+	Yes	\$ -	\$ -	\$ 5,213,737	\$ 5,213,737 ***
Chase	Savings	A+	Yes	250,000	-	60,370	310,370
Huntington National Bank	Municipal Now Checking	A-	Yes	250,000	-	17,984	267,984 **
MILAF	Local Gov't Invest Pool	AAAm/AAKf	No	-	-	113,124,921	113,124,921
Totals:				\$ 500,000	\$ -	\$ 118,417,012	\$ 118,917,012

Balances as of 04/30/24

*Bank ratings updated December 2023. Bank rating services used:
Standards & Poors (Chase, MILAF and Huntington Bank) and Kroll Bond Rating Agency (MILAF-TERM)*

** *These statements were not available & balances will be updated at the June 2024 meeting. March balances reflected on this report.*

*** *These funds are fully collateralized by securities allowable under PA 451.*

Cash in all Accounts and Investment Assets of the Board as of 04/30/2024

Financial Institution	Type of Account/Investment	Fund #	Balance per Statement (Fair Value)	Insured Balance	Uninsured Balance	Interest Rate Yield	Maturity Date	Rating	Terms
Chase Bank	Consolidated Savings	11-22-26	\$ 310,370	250,000	60,370	1.75%	n/a	A+	10,000 balance
Chase Bank	Consolidated Checking	11-21-22-23-26-27-29-41-42-46	4,197,728	-	4,197,728	0.00%	n/a	A+	Sweep
Chase Bank	Checking	81	1,014,009	-	1,014,009	0.00%	n/a	A+	
Chase Bank	Checking	11	2,000	-	2,000	0.00%	n/a	A+	
Chase Bank	Checking	Disbursement	-	-	-	0.00%	n/a	A+	Zero Balance Account
Chase Bank	Checking	Payroll	-	-	-	0.00%	n/a	A+	Zero Balance Account
Huntington Bank	Municipal Now Checking	11-22-26	267,984	250,000	17,984	4.58%	n/a	A-	

MILAF Managed Account:

MILAF	Local Gov't Invest Pool	11-21-22-26-27-29-41-42-46	483	-	483	5.17%	n/a	AAAm	Cash Management Class
MILAF	Local Gov't Invest Pool	11-21-22-26-27-29-41-42-46	69,466,531	-	69,466,531	5.33%	n/a	AAAm	MAX Class
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,959,952	-	3,959,952	5.77%	05/01/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,952,164	-	3,952,164	5.77%	05/14/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,932,408	-	3,932,408	5.85%	06/21/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,060,426	-	2,060,426	5.82%	07/18/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,048,830	-	2,048,830	5.62%	08/19/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,041,847	-	2,041,847	5.47%	08/30/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,032,734	-	2,032,734	5.12%	09/27/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,011,551	-	2,011,551	5.27%	10/24/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,016,748	-	2,016,748	5.27%	11/25/24	AAAf	TERM
MILAF-Grow Your Own	Local Gov't Invest Pool	11	7,303,650	-	7,303,650	5.33%	n/a	AAAm	MAX Class
MILAF-Grow Your Own	Local Gov't Invest Pool	11	4,100,116	-	4,100,116	5.62%	05/17/24	AAAf	TERM
MILAF-Grow Your Own	Local Gov't Invest Pool	11	4,100,650	-	4,100,650	5.65%	08/16/24	AAAf	TERM
MILAF-Grow Your Own	Local Gov't Invest Pool	11	4,096,830	-	4,096,830	5.27%	11/22/24	AAAf	TERM

\$ 118,917,012 \$ 500,000 \$ 118,417,012

Disclosures:

Credit Risk-All banks approved by the board have been reviewed using the most recent Bank Annual Report; Auditor Opinion Letters have highest ranking following ratio analysis; Banks are approved by the Board on an annual basis at the July Board Meeting

Concentration of Credit Risk-Investments are spread over numerous banks and various instruments; FDIC insurance is limited to \$250,000 per bank per customer demand deposits and \$250,000 per savings deposits; Board Policy limits securities, other than US Treasuries, to no more than 50% of the total portfolio consists of any one type of security.

Investment Risk-State Law limits types of allowable investments and maturities as well as Board Policy; Exposure to fair value losses arising from increasing interest rates are monitored.

Foreign Currency Risk-There is no risk as State Law prohibits investing in Banks not authorized to operate in the State of Michigan.

Local Government Investment Pool (MILAF) is a collateralized deposit account.

Board Policy 6144 Finances

**PERSONNEL RECOMMENDATIONS AS OF 5/6/24
FOR BOARD MEETING OF 5/13/2024**

RESIGNATIONS AND TERMINATIONS

1. Alana Albarran, Instructional Services, Secondary Programs, KCTC-West, Instructor - Teacher Academy, retirement, effective 5/31/2024.
2. Michael Kelley, Instructional Services, Secondary Programs, KCTC-West, Worksite-Based Learning Facilitator, retirement, effective 5/31/2024.
3. Karlee Mook, Instructional Services, Early Childhood, Great Start Readiness Program, Lead Teacher, resignation, effective 5/23/2024.
4. Katie Steckler, Student Services, Special Education Center Programs, Lincoln Development Center, resignation, effective 5/31/2024.

APPOINTMENTS

1. Samantha Koeman, Student Services, Special Education Center Programs, Pine Grove Learning Center, Teacher-SCI, KIEA, 1.0 FTE, 202 days per year, 7 hours per day, BA Step 2, \$57,487 per year, effective 08/13/2024.
2. Sarah Noe, Student Services, Special Education, Autism Coach, Professional, 1.0 FTE, 200 days per year, 8 hours per day, Grade 7 Step 13, \$82,800 per year, effective 08/12/2024.

NEW ASSIGNMENTS AND CONTRACT ADJUSTMENTS

None.



Memo

To: Dave Rodgers

From: Kirsten Myers

Date: April 23, 2023

Re: Lincoln School Principal

Due to the complexities and needs of the students and staff at Lincoln School, I would like to move David Breen from an assistant principal into a principal position under a 200-day contract as of July 1st. The current configuration of a principal and assistant principal doesn't sufficiently meet the support needed for enhancing intensive instruction, implementing evidence-based interventions, addressing complex behavioral needs, and fostering a positive climate and culture.

Consistent leadership is crucial for the Lincoln School community, and I have full confidence that David is well-suited to permanently assume this critical position.

Job Title: Offsite/Itinerant Instructor, CTE Health Careers
Kent ISD

Broad Statement of Responsibilities:

The Health Careers instructor shall deliver the State of Michigan Curriculum as regulated by the Michigan Department of Labor and Economic Growth to students in the Health Careers program for Kent ISD in classrooms & labs located in local high schools, as designated by the Kent ISD administration.

Minimum Job Qualifications:

1. Bachelor's degree or Registered Nurse in lieu of Bachelor's degree.
2. Michigan Teaching Certification with Health Sciences Cluster endorsement (CIP Code 51.0000) preferred; *OR* qualify for Annual Occupational Authorization (ACA) – Minimum of two years or 4,000 hours (within last 6 years) of recent and relevant work experience in the Health Sciences Industry. Note: The ACA route requires a commitment to attain the appropriate certification and endorsement within 7 years.
3. Experience in nursing or similar (hospital, long-term care facility, emergency care, etc.)
4. Ability to perform and accurately model healthcare duties: patient care, routine procedures, patient monitoring, record keeping, medication maintenance, etc.
5. Ability to develop and effectively deliver the curriculum.
6. Commitment to effective strategies for supporting student belonging and wellbeing.
7. Ability to establish and maintain professional contacts and partnerships for student internships, guest speakers, field trips, and demonstrations.
8. Excellent communication skills (both written and verbal).
9. Ability to effectively utilize a variety of technologies, including but not limited to Microsoft Office Applications (Word, Excel and PowerPoint) and Google Suite.
10. Experience with supporting a diverse learning population with a demonstrated commitment to the success of all learners.
11. Demonstrates a strong commitment to culturally responsive and inclusive practices.
12. Provides the academic instruction and any related interventions or supports based on the individual needs of each student.
13. Ability to utilize pertinent forms of data to inform professional practices and enhance student outcomes.

Preferred Job Qualifications:

1. Demonstrated experience working with high school-age students and diverse student populations.
2. Bachelor's and/or graduate degree in Nursing or a related field.
3. Five years or more in nursing or similar (hospital, long-term care facility, emergency care, etc.)
4. Knowledge of Work-Based Learning and/or related experience.
5. Knowledge of Multi-Tiered Systems of Support (MTSS).

Duties and Responsibilities:

1. Design, prepare, and deliver curriculum content that:
 - a. Is in alignment with the State of Michigan and the Kent ISD/KCTC curriculum constructs.

- b. Supports student learning through a variety of effective delivery methods: project-based learning, on-line, in person.
 - c. Incorporates equipment and technology current to education models.
 - d. Supports programs' focus on preparing students for post-secondary education experiences such as PBL, Equity, Inclusion, Restorative Practices, Distinguished teacher pedagogical knowledge, etc.
 - e. Incorporates cross-curricular concepts of Math, English, Science.
- 2. Maintain an instructional environment that is:
 - a. Welcoming, inclusive and safe for all learners.
 - b. Ensures access to successful learning outcomes for all.
 - c. Provides for an equitable and balanced assessment of student achievement by a variety of methods.
 - d. Promotes individual student engagement, responsibility and accountability.
- 3. Instruct students in offsite locations:
 - a. Daily travel to one or more designated locations and learning spaces as coordinated with Kent ISD administration.
 - b. Attend training and maintain expectations for safety, security, and instructional environment of each location as coordinated as coordinated with Kent ISD administration and in collaboration with local staff.
 - c. Fulfill Kent ISD and Kent Career Tech Center required PD and obligations as coordinated with Kent ISD administration.
- 4. Instruct students through a variety of best-practice instructional strategies, including the use of technology and appropriate resources.
- 5. Integrate project-based learning experiences and effectively integrate lab equipment into student learning and assessment.
- 6. Provide timely and meaningful feedback to student work projects and assignments.
- 7. Administer relevant and appropriate assessments to evaluate pupil progress, record results, and issue reports informing parents of progress.
- 8. Maintain accurate student attendance records.
- 9. Remain current with reporting requirements, trends, and changes in CTE education.
- 10. Establish and collaborate with an advisory committee.
- 11. Maintain a supportive and effective system of classroom management.
- 12. Meet with parents to discuss student progress and problems, including but not limited to parent-teacher conferences.
- 13. Participate in faculty and professional meetings, educational conferences, CIP-specific technical training, CTE-specific training, and teacher training workshops.
- 14. Perform related duties such as sponsoring one or more activities or student organizations, assisting pupils in selecting a course of study, and counseling students in adjustment and academic problems.
- 15. Facilitate work-based learning experiences for students (field trips, job shadows, job placements).
- 16. Promote and market the Health Sciences program and overall KCTC programs
- 17. Complete any required training by the local school district, if different than the requirements of Kent ISD.
- 18. Comply with Kent ISD and local district policies, and all applicable laws.

The above is intended to describe the general content of and the requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action _____ X _____

Item: Creation of Quality Improvement Coordinator (GSQ) Position

Submitted by: Ashley Karsten

Date: 5.3.24

Recommended by: Ron Gorman

Board Meeting Date: 5/13/24

RECOMMENDATION:

It is recommended that the Kent ISD Board approves the creation of a new, partial position for one current Great Start to Quality staff, beginning on July 1, 2024.

BACKGROUND:

Jaime Mueller, the Program Director of Great Start to Quality (GSQ), nearly doubled the grant funds she oversees during the FY24 grant year. This has created the need for additional support, specifically with budget related work. This position (Quality Improvement Coordinator) will allow one current GSQ staff to continue with some of their current job duties/responsibilities at 20 hours per week, while also adding financial/budget job duties/responsibilities work at 20 hours per week. In total, this position will be a 1.0 FTE. Due to the nature of the job responsibilities this position will provide a slight salary increase, which will be funded by Kent ISD.

Job Title: **Quality Improvement Coordinator**
Kent ISD/Great Start to Quality
Full Time/260 Days Per Year

As part of Kent ISD, Great Start to Quality focuses on high quality early learning experiences that build the foundation for skills children need to thrive in schools and in life. To accomplish this, we offer supports to strengthen Michigan's providers of early care and education so they can continuously improve the services and support they provide to young children, their families and the community. We also work so all families in Michigan have access to safe, high quality early learning experiences that give children a strong foundation to thrive and meet their needs as they grow and learn.

Job Qualifications:

1. Possess, at minimum, a four-year degree in the field of early childhood development or related field of study.
2. Have a comprehensive understanding of child development based on education, training, and at least 5 years of experience working directly with children in a high-quality early childhood setting.
3. Demonstrates understanding of quality early childhood best practice.
4. Demonstrates effective communication techniques when working with other adults, including common language, active listening skills, and reflective listening.
5. Knowledge of the Early Childhood Standards of Quality for Infants/Toddlers and Pre-Kindergarten.
6. Knowledge of State of Michigan Licensing rules for Child Care Centers and Family/Group Homes.
7. Knowledge of the State of Michigan Approved Curriculum, Assessment and Screening Tool list.
8. Commitment to equity, social justice and inclusion in all practices and position responsibilities.
9. Continual learning and practice that reflects the latest research in the early childhood field.
10. Ability to manage own time, set priorities, and contribute to team atmosphere.
11. Competent use of technology and software needed to perform assigned position duties.
12. Ability to be flexible with job duties and take on additional tasks that are assigned.
13. Available to work up to one evening per week and one Saturday per month.

Job Duties & Responsibilities:

1. Supports licensed providers who are participating in the Great Start to Quality system (via a current Quality Improvement Specialist or Coach role) and adheres to individual role protocols and expectations.

2. Maintains a working knowledge of the Great Start to Quality system, processes, protocols and database.
3. Maintains regular contact throughout each month with all programs on their caseload via face-to-face visits, email, phone, text, zoom (or other alike programs), or mailing of related quality resources.
4. Assists families who contact the Resource Center looking for licensed preschool/child care to navigate the online Great Start to Quality website and/or connect them to a Child Care Navigator.
5. Takes an active part in the planning, implementation and support of Professional Development opportunities.
6. Attends regularly scheduled staff meetings.
7. Tracks monthly grant expenses to ensure accounts are within budget.
8. Responsible for purchasing specific items that directly support the grants (i.e. office supplies, marketing materials, etc.)
9. Completes monthly p-card reconciliation and expense reports.
10. Requests, reviews and submits monthly mileage forms from staff.
11. Pulls monthly data reports to track Great Start to Quality levels and participation.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.

The Kent ISD offers Great Start to Quality full time staff a benefit package that includes single subscriber health plans with options for medical, vision, and dental, as well as a generous retirement package options.

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action X

Item: Data Analyst – Technology Services

Submitted by: Mark Maynard

Date: 4.18.2024

Recommended by: Glen Finkel

Board Meeting Date: 5.13.2024

RECOMMENDATION:

It is recommended that the board approve the addition of a Data Analyst position to provide regional support for Our School Data, Qualtrics and other data related projects.

BACKGROUND:

This Data Analyst position will provide direct support to Our School Data customers across the state. Our School Data began as an application for just Kent ISD districts but over the years has grown to serve more than 80 partner districts across Michigan. Staffing to support this application had not been adjusted to accommodate this growth.

KENT INTERMEDIATE SCHOOL DISTRICT POSITION DESCRIPTION

Title: Application Systems Analyst
Classification: Professional
Reports To: Director of Technology Partner Services
Terms of Employment: Two-hundred & sixty-day (260) contract subject to all rules and regulations covering Professional personnel.

General Statement of Duties

The Business Systems Analyst is responsible for helping Kent ISD and its partner districts gather, organize, and analyze educational data to improve systems and student outcomes. This work includes building/refining data sets for ingestion into data reporting and analysis tools, as well as creating data visualizations and business intelligence reports.

Duties and Responsibilities

- Assist partner districts organize, clean, and load datasets into the Our School Data platform.
- Assist partner districts in troubleshooting and remediating data issues that impact the loading and reporting of student performance.
- Design new data visualization using tools such as SQL Reporting Services, Power BI and Tableau.
- Design extensions to Our School Data that allow for improved data collection and reporting functionality.
- Assist student services and MiPSE teams with special education data sets.
- Complete unit, function, and system testing as needed.
- Troubleshoot systems if outages occur.
- Manage system documentation for disaster recovery purposes.
- Work as directed and under minimum supervision.
- Ability to travel to partner districts across the State.
- After hours support for testing and troubleshooting as needed.

Required Qualifications

- Bachelor's degree in Information Systems, Information Technology or related field.
- Minimum of three years of working in Information Technology in an educational environment.
- Knowledge of education data system such as student information and assessment systems.
- Ability to communicate effectively (written, graphically and verbal).

- Demonstrated ability to collect, analyze, process, manipulate and organize the information necessary to make informed decisions.
- Ability to perform project management, data validation and related duties as assigned with minimal supervision.
- Ability to manage multiple assignments with competing priorities with attention to details.
- Ability to perform the requirements of the job while maintaining confidentiality (FERPA).
- Understanding of ETL programming.
- Understanding of relational and dimensional data models.
- Experience with data reporting tools such as SSRS, Excel, Power BI and Tableau.

SCHEDULE & SALARY

- Schedule: Full-time, full year position (260 days, 40 hours per week)
- Salary: Grade 5

WORKING CONDITIONS:

- Normal office environment with the opportunity for some remote work. Preceding information is intended to convey information essential to making fair pay decisions about the job, and are not exhaustive lists of the skills, efforts, duties, responsibilities or working conditions associated with it.
- Kent Intermediate School District does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its educational programs or activities, including employment opportunities.

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action x

Item: ESC Furniture

Submitted by: Tim Peraino

Date: 04/22/24

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 05/13/24

RECOMMENDATION:

It is recommended that the Kent ISD board approve the purchase of furniture for the ESC from Custer Office Environments in the amount of \$33,605.94.

BACKGROUND:

This furniture is needed to accommodate staff growth and will include 4 workstations and 3 work areas. It is being purchased using the E&I Cooperative Purchasing contract. We will utilize General Fund Capital Project funds for this purchase.



Quotation: 243507

Quote Date: 04/11/24

Project 240382

Customer: K2375

Terms: NET DUE WITH INVOICE

Custer Salesperson: EMILY HEILIG - CMD

GRAND RAPIDS

217 Cesar E Chavez SW Suite 200
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Phone: 260.423.3482

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10650 E Traverse Highway, Suite 400
Traverse City, MI 49684
Phone: 231.390.9004

KALAMAZOO

155 West Michigan Ave, Suite 1501
Kalamazoo, MI 49007
Phone: 269.342.3818

Quote To:

Facilities

**KENT INTERMEDIATE SCHOOL DST
2930 KNAPP N.E.
GRAND RAPIDS MI 49505**

Ship To:

**KENT INTERMEDIATE SCHOOL DST
2930 KNAPP N.E.
GRAND RAPIDS MI 49505**

Phone: +1 (616) 365-2201

facilities@kentisd.org

Tax 38-1712500

ESC IT station adds

Quote valid for 30 days,subject to change thereafter due to current Supply Chain conditions.This is a special order restocking fees could apply if cancelled/returned.Credit cards will incur 3% processing fee if combined invoices total over \$10,000

vendor contracts:
Steelcase - E&I

Description	Quantity	Unit Price	Extended Price
1 435A00 - Steelcase Series 1; Chair-Task Back Finish: 3D Microknit 5T29 - GRAPHITE Back Color Scheme: Non-Contrasting Outer Back Outer Back Finish: Plastic - PG1 6295 - NEAR BLACK Seat Finish: Era 5ER0 - COBALT Headrest Option: No Headrest Coat Hanger: No Coat Hanger Frame Finish: Plastic - PG1 6053 - SEAGULL Color Scheme: Seagull Arm Type: Height,Width,Pivot,Depth Arm Cylinder Type: Standard Range Base Type: Plastic Base Base Finish: Plastic - PG1 6205 - BLACK Lumbar Option: Adjustable Lumbar Caster or Glide Type: Hard Casters Soil Retardant Option: No Soil Retardant Sewn Upholstery Type: Sewn STEELCASE	4	427.25	1,709.00



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Phone 231.360.9094

KALAMAZOO

155 West Michigan Ave. Suite 1501
Kalamazoo, MI 49007
Phone 269.342.3919

Description	Quantity	Unit Price	Extended Price
1 Tag For IT station adds SERIES1			
2 CFINTRODSLIDE - CF Series Intro Dual Monitor Arm Arm Finish: Textured Paint 7018 - PEWTER Bracket Type: Dual C-Clamp STEELCASE Tag For IT station adds CFI-D-C	4	272.84	1,091.36
3 CRORP - Organizer- Personal Size Option: Modular Width: 36.00000 Attachment Brackets: Answer Panel Case Finish: Solid LPL 2L83 - SEAGULL LPL STEELCASE Tag For IT station adds OH/36.0000/15	4	390.44	1,561.76
4 DSPOWER - Powerstrip-Desktop Power Configuration: 3 Power 2 USB A+C 20W Power Finish: Plastic - PG1 6009 - ARCTIC WHITE Power Mount: C-Clamp Utility Power: No Utility w/OCP Power Plug Type: STANDARD NEMA 5-15 3-PRONG Power Cord: 8' Standard Cord Cord Color: Black PVC: With PVC STEELCASE Tag For IT station adds PS/3P-8S	4	342.96	1,371.84
5 OLCB - Ology; Basket-Cable STEELCASE Tag For IT station adds CBSK	4	39.40	157.60
6 OLCR - Ology; Cable riser Connection Type: Leg Connection STEELCASE Tag For IT station adds CRX	4	123.01	492.04
7 RPF1827AP - Pedestal-Fixed, 2 box / 1 file, Proud steel front, 18 3/8D x 15W x 27H	3	419.98	1,259.94



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155 West Michigan Ave Suite 1501
Kalamazoo, MI 49007
Phone 269.342.3019

Description	Quantity	Unit Price	Extended Price
<p>7 BASIC: 7243 SEAGULL LOCK: 9201 POLISHED CHROME KEYS: SK PLUG DWR OPT: *OPT:DRAWER FEATURE OPTIONS FULL DWR: STD FULL DRAWER PULLS: *OPT:PULL OPTIONS BAR PULL: BAR PULL PULL: PULL PLTMETAL: *PULL.PLATED METAL 9212: SILVER LOCK OPT: *OPT:LOCK OPTIONS SINGLELK: STD SINGLE LOCK STEELCASE Tag For IT station adds BBF/15</p>			
<p>8 RPM2421CP - Pedestal-Mobile, 1 box / 1 file, Proud steel front, 23 1/2D BASIC: 7243 SEAGULL LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS 1 IN STL: 1 INCH HIGH STEEL DWR OPT: *OPT:DRAWER FEATURE OPTIONS FULL DWR: STD:FULL DRAWER PULLS: *OPT:PULL OPTIONS BAR PULL: BAR PULL PULL: PULL PLTMETAL: *PULL.PLATED METAL 9212: SILVER STEELCASE Tag For IT station adds BF</p>	1	609.27	609.27
<p>9 TS31202B - Shortcut-Stool, Multipurpose Shell Finish: Plastic - PG1 6337 - ELEMENT Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC Cushion Option: With Cushion Cushion Finish: Silk SL35 - MARINA SLK15</p>	1	537.07	537.07



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Description	Quantity	Unit Price	Extended Price
9 Caster or Glide Type: Hard Casters STEELCASE Tag For IT station adds SHORTCUT			
10 TS736THF - Frame, Horizontal package, Thin, 36W BASIC: 7243 SEAGULL TC OPT: *OPT.TOP CAP OPTIONS STD CAP: STD Std Top Cap CABLEOPT: *OPT.CABLE TRAY OPTION NO TRAY: NO CABLE TRAY BASE OPT: *OPT.BASE TRIM OPTIONS KO BOTH: STD.KNOCKOUT BASE BOTH SIDES TRAY OPT: *OPT.BASE TRAY OPTION NO TRAY: NO BASE TRAY STEELCASE Tag For IT station adds 36/54	14	50.28	703.92
11 TS74836TK - Panel skin-Tackable acoustical, 48H x 36W SURFACE: P428 FLAX FAB DIR: *OPT:FABRIC DIRECTION HORZ: STD:HORIZONTAL APPLICATION STEELCASE Tag For IT station adds	28	109.06	3,053.68
12 TS71SSX - Receptacle-System ground, Line 1, 3+1 PLASTIC: 6000 BLACK CSTMPOPT: *OPT.Controlled Stamp Option NOSTAMP: STD.No Stamp STEELCASE Tag For IT station adds	4	23.29	93.16
13 TS72SSX - Receptacle-System ground, Line 2, 3+1 PLASTIC: 6000 BLACK CSTMPOPT: *OPT.Controlled Stamp Option NOSTAMP: STD.No Stamp STEELCASE Tag For IT station adds	4	23.29	93.16
14 TS73SSX - Receptacle-System ground, Line 3, 3+1 PLASTIC: 6000 BLACK	4	23.29	93.16



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Description	Quantity	Unit Price	Extended Price
14 CSTMPOPT: *OPT:Controlled Stamp Option NOSTAMP: STD:No Stamp STEELCASE Tag For IT station adds			
15 TS74SSX - Receptacle-System ground, Line 4, 3+1 PLASTIC: 6000 BLACK CSTMPOPT: *OPT:Controlled Stamp Option NOSTAMP: STD:No Stamp STEELCASE Tag For IT station adds	4	23.29	93.16
16 TS754TEPJ - Junction-End of run, Thin, 54H TRIM: *OPT:TRIM PACKAGE PAINT: PAINTED TRIM PKG UPRIGHT: UPRIGHT TEXT PNT: *UPRIGHT TEXTURED PAINT 7243: SEAGULL STEELCASE Tag For IT station adds E54	6	57.30	343.80
17 TS754TIPJ - Junction-In line, Thin, 54H STEELCASE Tag For IT station adds I54	6	40.67	244.02
18 TS754TTPJ - Junction-T, Thin, 54H TRIM: *OPT:TRIM PACKAGE PAINT: PAINTED TRIM PKG UPRIGHT: UPRIGHT TEXT PNT: *UPRIGHT:TEXTURED PAINT 7243: SEAGULL STEELCASE Tag For IT station adds T54	2	89.47	178.94
19 TS754TXPJ - Junction-X, Thin, 54H TRIM: *OPT:TRIM PACKAGE PAINT: PAINTED TRIM PKG UPRIGHT: UPRIGHT TEXT PNT: *UPRIGHT:TEXTURED PAINT	1	89.47	89.47



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Description	Quantity	Unit Price	Extended Price
19 7243: SEAGULL STEELCASE Tag For IT station adds X54			
20 TS76BPX - Power infeed, 3+1, 6L in ft PLASTIC: 6000 BLACK STEELCASE Tag For IT station adds BPI/6	1	143.44	143.44
21 TS7PK36X - Kit-Power, 3+1, 36W STEELCASE Tag For IT station adds PK/36	12	114.98	1,379.76
22 UCANT - Cantilever, On module application, 16W x 13D BASIC: 7243 SEAGULL STEELCASE Tag For IT station adds CANT	5	59.89	299.45
23 USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Modular Depth: 18.87500 Width: 72.00000 Top Surface Finish: Woodgrain HPL 2HAW - ASH WENGE (HPL) Grain Direction: Long Grain Edge Finish: Plastic - PG1 6703 - ASH WENGE Power Access: No Power Access Scallop: No Scallop Grommet: No Grommet Cord Drop: With Cord Drop Depth with Cord Drop: 18.37500 STEELCASE Tag For IT station adds 18.875/72	4	212.95	851.80
24 OLELRQ - Ology; Desk-Rectangle, Extended height Size Option: Modular Depth: 29.00000 Width: 52.00000 Top Surface Finish: Woodgrain HPL 2HAW - ASH WENGE	4	1,431.89	5,727.56



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Description	Quantity	Unit Price	Extended Price
24 (HPL) Edge Finish: Plastic - PG1 6703 - ASH WENGE Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC Corner: Square Corner Controller: Simple Touch Controller Integrated Rail: No Rail Power Access: No Power Access Soft Edge: No Soft Edge Antimicrobial: Non-Antimicrobial Overhang: No Overhang Grommet: No Grommet Glides: 1/2" Glide Power: NA 120V, NEMA 1-15 Type A - D STEELCASE Tag For IT station adds 29/52/EXT-ST			
25 TS7WKSPT48 - Reinforcing channel, 48W STEELCASE Tag For IT station adds RC/48	3	28.10	84.30
26 TS7WKSPT66 - Reinforcing channel, 66W STEELCASE Tag For IT station adds RC/66	1	28.10	28.10
27 CUSTER SERVICES FOR DESIGN, PROJECT MANAGEMENT, DELI & INSTALLATION OF THE ABOVE PRODUCT AT CLIENT FACILITY. TO BE DONE DURING NORMAL BUSINESS HOURS. (LOT)	1	10,535.00	10,535.00

Quotation Totals	
Sub Total	32,825.76
Warehouse Handling Fee	557.27
Recycle/Refuse Fee	222.91
TAX EXEMPT - GOVERNMENT	0.00
MICHIGAN - NON TAXABLE	0.00
Grand Total	33,605.94

End of Quotation



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These terms are considered to be the most recent and take precedent over any other previously written or implied terms. By proceeding, you acknowledge that you have read and agree to the terms.

Job site will be clean and clear of all obstructions prior to installation. Buyer will provide adequate facilities and space for unloading, staging, moving, handling and storing product at job site. Buyer will furnish electrical current, heating, lighting, and elevator service at job site without charge to Seller. If the job site is not available on the mutually agreed upon customer required date, charges will be assessed to the Buyer for additional handling or redirecting of product at standard hourly rates or actual charges if performed by a third party. Any special packaging, handling, or storage at other than Seller's warehouse that is required, but that had not been provided in the quotation, will be invoiced to Buyer.

Name

Title

Signature

Date

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action X

Item: Airport Hangar Lease

Submitted by: Kevin Philipps

Date: 5-13-2024

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 5-13-2024

RECOMMENDATION:

Approve Amendment #1 to the lease agreement with the Kent County Department of Aeronautics for the airport hangar Kent ISD utilizes

BACKGROUND:

The original lease agreement signed July 1, 2007 expired on July 31, 2023. The original lease included a pre-paid portion to assist in the construction of the hangar, which the district amortized of the life of the agreement. Additionally, the Kent ISD paid a ground lease for 113,338 square feet of ground space.

Amendment #1 is a recommended extension of the ground lease through July 21, 2033. The annual lease starting in the 2024-25 fiscal year will be \$28,335.90, and will increase each year by the Consumer Price Index (CPI). Please note that this annual expense will be a significant decrease to the budget, as the combination of the pre-paid amortization and previous ground lease was approximately \$110,000 per year.

The cost of the lease is funded by the Career Technical Education Fund

Please let me know if you have any questions.

KP/kg
Attachment

**GERALD R. FORD INTERNATIONAL AIRPORT
AMENDMENT #1 TO AGREEMENT AND LEASE
KENT INTERMEDIATE SCHOOL DISTRICT**

This Agreement, made and entered into this 1st day of May, 2024, by and between the GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY (the “Grantor” or “Board”), the owner/operator of the Gerald R. Ford International Airport (the “Airport”), and Kent Intermediate School District (the “Grantee” and, collectively, the “Parties”).

RECITALS

WHEREAS, the Grantor and Grantee are party to that certain “Kent County Department of Aeronautics Gerald R. Ford International Airport Lease Agreement with Kent Intermediate School District” dated July 31, 2007 (the “Lease”), which Lease is made a part hereof and incorporated herein;

WHEREAS, the Parties mutually desire to amend the Lease, in part, to extend the term of the Lease, subject to the terms and conditions set forth in this Agreement;

NOW THEREFORE, for and in consideration of the foregoing recitals and the mutual promises and covenants set forth herein, the Parties agree that Lease be amended as follows:

AMENDMENTS

1. Paragraph 1.B, *Duration of Term*, is replaced by the following paragraph:

The term of this Agreement shall commence on the Effective Date and continue until July 31, 2033, unless sooner terminated as set forth herein (the “Term”).

2. Paragraph 4.1, *Privileges Granted to Grantee*, is replaced by the following paragraph:

The right to use the Premises designated on EXHIBIT B for its exclusive use in connection with the conduct of an aeronautical aviation maintenance instructional program at the Airport, data storage relating to Grantee’s operations, and for no other purpose. The sole purpose of the aeronautical aviation maintenance instructional program shall be the education and training of students and not the conduct of a commercial aeronautical activity.

3. Section 6, *Rental*, is replaced by the following:

In consideration of prepaid rent by Grantee and its successors, Grantee shall pay Grantor, for use of the Premises described herein, land rental in the amount of twenty-eight thousand three hundred thirty-five dollars and 90/100 (\$28,335.90) per year payable annually, due on or before the first day of each August during the Term, without setoff, deduction, abatement, reduction, or counterclaim (‘Base Rent’).

All sums due under this Agreement except for Base Rent are deemed to be "Additional Rent." Base Rent and Additional Rent are sometimes collectively referred to in this Agreement as "Rent." If Grantee fails to pay any Rent within five (5) days of the date due, Grantee must also pay Grantor an interest charge of one and one-half percent (1½ %) of the amount owing for each calendar month or part thereof from the due date to the date payment is made. The payment of interest does not excuse or cure any default by Grantee under this Lease. Payments received from Grantee will be applied by Grantor as follows: first, to accrued interest; second to Additional Rent; and third to Base Rent.

4. Grantor's notice address as specified in Section 17 hereby modified as follows:

Kent County Board of Commissioners
Gerald R Ford International Airport
5500 44th St. S.E
Grand Rapids, MI 49512

5. Section 19 of the Lease is hereby deleted.
6. Grantee acknowledges that the Grantor is required by the FAA under the terms of its Grant Assurances to include in this Agreement certain required contract provisions, attached as **Exhibit A** hereto (the "Federal Clauses"). The Operator agrees to comply with the Federal Clauses, as they may from time to time be amended by the FAA or other agency with jurisdiction, and, where applicable, Grantee shall include the Federal Clauses in each of its subcontracts without limitation or alteration.

(Signature Page Follows)

IN WITNESS WHEREOF, the Parties, by their duly authorized officers or legal representative, have executed this Agreement as of the day and year stated next to their signature, to evidence their complete understanding and intent to be bound to the terms stated in this Agreement as of the date stated at the beginning of this Agreement.

GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY

By: _____
Title: _____
Date: _____

KENT INTERMEDIATE SCHOOL DISTRICT

By: _____
Title: _____
Date: _____

EXHIBIT A
REQUIRED FEDERAL CLAUSES

A. Compliance with Nondiscrimination Provisions. During the performance of this Agreement, GRANTEE, for itself, its assignees, and successors in interest (hereinafter collectively referred to as “GRANTEE”) agrees as follows:

1. **Compliance with Regulations:** GRANTEE will comply with the Title VI List of Pertinent Nondiscrimination Acts And Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this Agreement.
2. **Non-discrimination:** GRANTEE, with regard to the work performed by it during the term of this Agreement, will not discriminate on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in the selection and retention of contractors, including procurements of materials and leases of equipment. GRANTEE will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Agreements, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by GRANTEE for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential contractor or supplier will be notified by GRANTEE of GRANTEE’s obligations under this Agreement and the Nondiscrimination Acts And Authorities on the grounds of race, color, or national origin.
4. **Information and Reports:** GRANTEE will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts And Authorities and instructions. Where any information required of GRANTEE is in the exclusive possession of another who fails or refuses to furnish the information, GRANTEE will so certify to GRANTOR or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of GRANTEE’s noncompliance with the Non-discrimination provisions of this contract, GRANTOR will impose such sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to withholding payments to the GRANTEE under the Agreement until the GRANTEE

complies, and/or cancelling, terminating, or suspending the Agreement, in whole or in part.

6. **Incorporation of Provisions:** GRANTEE will include the provisions of paragraphs one through six of this Exhibit B, Section (A) in every contract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. GRANTEE will take action with respect to any contract or procurement as GRANTOR or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if GRANTEE becomes involved in, or is threatened with litigation by a contractor, or supplier because of such direction, GRANTEE may request GRANTOR to enter into any litigation to protect the interests of GRANTOR. In addition, GRANTEE may request the United States to enter into the litigation to protect the interests of the United States.

B. Real Property Acquired or Improved Under the Airport Improvement Program. GRANTEE for itself, its heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that in the event facilities are constructed, maintained, or otherwise operated on the property described in this Agreement for a purpose for which a Federal Aviation Administration activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, GRANTEE will maintain and operate such facilities and services in compliance with all requirements imposed by the Nondiscrimination Acts and Regulations listed in the Pertinent List of Nondiscrimination Authorities (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

C. Construction/Use/Access to Real Property Acquired Under the Activity, Facility or Program. GRANTEE for itself, its heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, and (3) that GRANTEE will furnish its services in compliance with all other requirements imposed by or pursuant to the List of Nondiscrimination Acts And Authorities.

D. Title VI List of Pertinent Nondiscrimination Acts and Authorities. During the performance of this Agreement, GRANTEE, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);

- ii. 49 CFR Part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- iii. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- iv. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- v. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- vi. Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- vii. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- viii. Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR Parts 37 and 38;
- ix. The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- x. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- xi. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); and

- xii. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

E. General Civil Rights Provision. In all its activities within the scope of its airport program, the GRANTEE agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance. This provision is in addition to that required by Title VI of the Civil Rights Act of 1964. If the GRANTEE transfers its obligation to another, the transferee is obligated in the same manner as the GRANTEE. The above provision obligates the GRANTEE for the period during which the property is owned, used or possessed by the GRANTEE and the airport remains obligated to the Federal Aviation Administration.

F. Right of Re-entry. In the event of breach of any of the above Nondiscrimination covenants, GRANTOR will have the right to terminate the Agreement and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the Agreement had never been made or issued.

G. Subcontracts. GRANTEE agrees that it shall insert the above six provisions (Section (A) through Section (F)) in any agreement by which GRANTEE grants a right or privilege to any person, firm, or corporation to render accommodations and/or services to the public under this Agreement.

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action _____ x _____

Item: Surplus Equipment

Submitted by: Tim Peraino

Date: 5/3/24

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 5/13/24

RECOMMENDATION:

It is recommended that the Kent ISD School Board declares the items in the attached list as surplus, approves the removal of these items from the Kent ISD inventory, and grants permission to the Kent ISD administration to dispose of these items per all applicable Kent ISD policies and/or guidelines.

BACKGROUND:

The attached listing of various equipment and other items are Kent ISD properties that are no longer being used. These items have been removed from their respective locations, as requested by the department supervisors, in accordance with the Kent Intermediate School District procedure for disposal of surplus property.

After Board approval, the Facilities staff will arrange for donations to area school districts. District representatives are reminded that any equipment received from Kent ISD is for school use only. A detailed list of equipment donated is provided to Kevin Philipps, Assistant Superintendent. Remaining equipment is sold at auction, donated to non-profits, recycled, or properly disposed of.

Kent ISD Surplus Equipment - May 2024 Board Meeting

Quantity	Item Description	Building	Approximate age	Current Value, if over \$100
1	AV Mixer & Recorder	ESC	12 yrs	500.00
2	Blueprint Cabinets	KCTC	10+ yrs	250.00
1	Camcorder	ESC	25+ yrs	-
1	Computer Monitor	ESC	15 yrs	-
2	Dell Monitors	LNS	7 yrs	-
1	Digital Audio Recorder	ESC	15 yrs	-
1	Dremel 3D Printer	KCTC	7 yrs	200.00
1	Enhanced Vision Monitor	LNS	7 yrs	120.00
1	Formlabs 3D Printer	KCTC	8 yrs	200.00
50	iMac Desktop Computer	KCTC	7 yrs	5,000.00
7	iPad	LNS	6 yrs	280.00
29	Laptops	LNS	6-8 yrs	1,450.00
2	Laptops	LDC	6-8 yrs	100.00
7	Laptops	ESC	6-8 yrs	350.00
1	MakerBot 3D Printer	KCTC	12 yrs	200.00
3	Monitors	ESC	7-14 yrs	-
1	Security Camera	ESC	14 yrs	-
1	Stratasys Mojo 3D printer	KCTC	11 yrs	800.00
1	Stratasys U print 3D Printer	KCTC	12 yrs	700.00
1	TI-84 graphing calculator	LNS	10 yrs	120.00

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action X

Item: Summer Tax Collections 2024

Submitted by: Kevin Philipps

Date: 05/08/2024

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 05/13/2024

RECOMMENDATION:

Request that the Kent ISD Board approve summer tax collections per the attached document.

BACKGROUND:

Attached is the list of all taxing authorities indicating whether they will be collecting summer taxes for Kent ISD. As a reminder, we collect summer taxes only from taxing units where the local school districts are collecting summer tax. The approval of summer tax collections is required by law, thus an item that is brought to the Board every year at this time.

KP/kg

<u>Governmental Unit</u>	<u>School District</u>	<u>LEA, KISD, GRCC Will Collect Summer 2024 Tax</u>
Ada	Forest	yes
	Hills	yes
	Lowell	yes
	Northview	
Algoma	Cedar Springs	yes
	Rockford	yes
	Sparta	yes
Alpine	Comstock Park	yes
	Kenowa Hills	yes
	Sparta	yes
Boston	Lowell	no
Bowne	Caledonia	yes
	Lowell	yes
	Thornapple Kellogg	no
Byron	Byron Center	yes
	Grandville	yes
	Kentwood	yes
Caledonia	Caledonia	yes
	Thornapple Kellogg	no
Campbell	Lowell	no
	Thornapple Kellogg	no
Cannon	Forest	no
	Hills	yes
	Lowell	yes
	Rockford	yes
Carlton	Thornapple Kellogg	no
Cascade	Caledonia	yes
	Forest	yes
	Hills	yes
	Lowell	yes

**LEA, KISD, GRCC
Will Collect**

<u>Governmental Unit</u>	<u>School District</u>	<u>Summer 2024 Tax</u>
Casnovia	Kent City	yes
Cedar Springs	Cedar Springs	yes
Chester	Kent City Sparta	yes yes
Courtland	Cedar Springs Rockford	yes yes
Dorr	Byron Center	yes
East Grand Rapids	East Grand Rapids	yes
Ensley	Cedar Springs	no
Gaines	Byron Center Caledonia Kentwood	yes yes yes
Georgetown	Grandville	yes
Grand Rapids City	Caledonia Forest Hills Godwin Heights Grand Rapids Grandville Kenowa Hills Kentwood	yes yes yes yes yes yes yes
Grand Rapids Twp	East Grand Rapids Forest Hills Northview	yes yes yes
Grandville	Grandville Wyoming	yes yes
Grant	Kent City	no

**LEA, KISD, GRCC
Will Collect**

<u>Governmental Unit</u>	<u>School District</u>	<u>Summer 2024 Tax</u>
Grattan	Lowell	yes
	Rockford	yes
Irving	Thornapple Kellogg	no
Jamestown	Grandville	yes
Keene	Lowell	no
Kentwood City	Caledonia	yes
	Forest Hills	yes
	Kelloggsville	yes
	Kentwood	yes
Leighton	Caledonia	no
	Thornapple Kellogg	no
Lowell City	Lowell	yes
Lowell Twp	Caledonia	yes
	Lowell	yes
Nelson	Cedar Springs	yes
Oakfield	Cedar Springs	yes
	Rockford	yes
Orangeville	Thornapple Kellogg	no
Plainfield	Comstock Park	yes
	Kenowa Hills	yes
	Northview	yes
	Rockford	yes
Rockford	Rockford	yes
Rutland	Thornapple Kellogg	no

**LEA, KISD, GRCC
Will Collect**

<u>Governmental Unit</u>	<u>School District</u>	<u>Summer 2024 Tax</u>
Solon	Cedar Springs	yes
	Kent City	yes
Sparta	Kent City	yes
	Sparta	yes
Spencer	Cedar Springs	yes
Tallmadge	Grandville	yes
	Kenowa Hills	yes
Thornapple	Caledonia	no
	Thornapple Kellogg	no
Tyrone	Kent City	yes
	Sparta	yes
Vergennes	Lowell	yes
Walker	Comstock Park	yes
	Grandville	yes
	Kenowa Hills	yes
Wayland	Thornapple Kellogg	no
Wright	Kenowa Hills	yes
	Sparta	yes
Wyoming	Byron Center	yes
	Godfrey Lee	yes
	Godwin Heights	yes
	Grandville	yes
	Kelloggsville	yes
	Kentwood	yes
	Wyoming	yes
Yankee Springs	Thornapple Kellogg	no

BOARD AGENDA ITEM

Information/Discussion: _____

Future Action: _____

Action: X

Item: Cisco Network Switches
Submitted by: Tim Lillis
Recommended by: Glen Finkel

Date: 4.22.2024
Board Meeting Date: 5.13.2024

RECOMMENDATION:

It is recommended that the Kent ISD School Board approve the purchase of seven Cisco Network fully Powered Switches from Sentinel Technologies Inc. for \$31,593.73.

BACKGROUND:

In of March 2024, the Kent ISD school board approved the purchase of Cisco network switches as part of the wireless network refresh project. The seven additional switches will be purchased from the existing board approved bid. These switches are needed to accommodate building reconfigurations and for maintaining disaster recovery inventory.

BOARD AGENDA ITEM

Information/Discussion: _____

Future Action: _____

Action: X

Item: VMware Renewal
Submitted by: Tim Lillis
Recommended by: Glen Finkel

Date: 5.01.2024
Board Meeting Date: 5.13.2024

RECOMMENDATION:

It is recommended that the Kent ISD School Board approve the renewal of VMware vSphere from Trace3 for a not to exceed amount of \$58,784.

BACKGROUND:

For over 10 years, Kent ISD has relied on VMware vSphere for management of virtual environments. In 2023, Broadcom purchased VMware and has made significant changes to VMware licenses, including the removal of education discounts and a reduction in licensing tiers.

Kent ISD seeks to purchase a combination of Standard and Foundation licenses. The standard license will be used for remote servers, while the Foundation license will be used for our critical business systems. This will closely align to the functionality of our existing license, but will increase our annual cost by 3x.

Quantity (Cores)	License	Unit Price	Total Price
240	VMWare Standard	\$55.38	\$13,291.20
288	VMware Foundation	\$157.74	\$45,492.12

Kent ISD has requested an alternate quote from Trace3 for moving Kent ISD fully over to Standard licensing. This change would result in a loss of some functionality in comparison to our existing license. We expect the new quote to be \$29,241.

Quantity (Cores)	License	Unit Price	Total Price
528	VMWare Standard	\$55.38	\$29,240.64

Unfortunately, Broadcom has issued a temporary freeze on generating new quotes through early May, and Kent ISD's license for VMware vSphere expires on 5/26/2024. Due to our time constraint, we would like the board to approve the initial quote from Trace3 as a not to exceed amount allowing the IT department to purchase from the alternate quote if needed.

BOARD AGENDA ITEM

Information/Discussion: _____

Future Action: _____

Action: X

Item: Cybersecurity Feasibility Study Grant

Submitted by: Glen Finkel

Recommended by: Glen Finkel

Date: 4.22.2024

Board Meeting Date: 5.13.2024

RECOMMENDATION:

It is recommended that the Kent ISD School Board approve the statement of work from Plante Moran for the administration of a regional cybersecurity feasibility study at a fixed fee of \$165,000.

BACKGROUND:

Kent ISD, in partnership with Ottawa Area ISD and Muskegon ISD, was awarded a \$250,000 State of Michigan grant for the purpose of conducting a regional cybersecurity feasibility study. The statement of work covers the data collection, market research, and initial design of the study deliverable including:

- Determining the local needs for cyber security services through surveys and focus groups
- Designing a regionalized cybersecurity services model that is both scalable and fiscally sustainable.
- Benchmarking the design with other regional services models.
- Determining ISD readiness for implementation and develop recommendations to address gaps in staffing/skillsets.
- Coordinating with other State-wide initiatives on Cybersecurity to ensure alignment and to avoid duplication of services.

The remainder of the grant funds will be utilized after the completion of the feasibility study and will focus on designing detailed regionalized implementation strategies.

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action X _____

Item: KCTC Principal

Submitted by: Dave Rodgers

Date: 5-7-24 _____

Recommended by: Dr. Gorman and Sue Gardner

Board Meeting Date: May 13, 2024

RECOMMENDATION:

It is recommended that the Board approve the hire of Craig Weigel as the next KCTC Principal. This recommendation comes as a result of Joe Lienesch transitioning to the Director of CTE position. Craig will have the benefit of consulting with two prior KCTC principals who continue in their respective leadership roles at Kent ISD.

BACKGROUND:

Qualified applicants selected for interview progressed through up to three rounds of interviews, allowing the team to get to know the finalists very well. Mr. Weigel excelled in every phase and received supportive feedback from the KCTC staff stakeholder panel. While this will be his first position officially within CTE, he brings a great deal of experience leading a high performing high school at East Grand Rapids Public Schools. We are excited about all that Craig brings to our program, our partners and the community. Craig recognizes that he will have a temporary CTE learning curve but is honored and enthusiastic about this opportunity.

CRAIG WEIGEL

(616) 558-2779 | craigtwe@gmail.com

As a highly motivated, professional, and experienced school administrator, I am actively seeking an opportunity to lead positive and meaningful change within a high school community. With a rich background in professional development, staff training, and student-centered initiatives, I am poised to apply my proven leadership skills to drive transformative improvements and enhance the educational journey for all stakeholders. I am dedicated to embarking on a new chapter of leadership, committed to shaping the future of high school students and staff alike.

EXPERIENCE

Principal, East Grand Rapids High School | 2017-Present | 7 years

- Leading a high-achieving 900-student high school consistently ranked among the top ten best high schools in Michigan by U.S. News and World Report.
- Developing and strengthening the professional capacity of 50 certified staff members through a comprehensive professional growth system, ensuring the delivery of an educational program of unparalleled excellence.
- Curating a diverse range of academic and extracurricular programs and opportunities for students, maintaining the highest standards of quality in each offering.
- Managing a substantial budget exceeding \$100,000 and overseeing the operations of a comprehensive high school facility spanning over 400,000 square feet.
- Successfully implementing the International Baccalaureate Diploma Programme alongside offering 12 Advanced Placement (AP) courses, providing students access to rigorous academic pathways.
- Providing robust support to the EGRHS Athletic Director and department, overseeing one of the largest and most successful athletic programs in Michigan, inclusive of 33 varsity sports teams.
- Supporting a performing arts program, nurturing students' talents in band, choir, orchestra, and theater, and providing opportunities for artistic expression and growth.

Principal, Lakeside Elementary School | 2014-2017 | 3 years

- Led educators in creating state-aligned curriculum frameworks for a rigorous yet nurturing elementary learning environment.
- Implemented data-driven assessments for targeted interventions and personalized student learning.
- Collaborated with parents, teachers, and stakeholders to foster a supportive, inclusive school culture through workshops and events promoting engagement.

Assistant Principal, East Grand Rapids High School | 2010-2014 | 4 years

- Effectively managed school discipline policies and procedures, resulting in safer learning environment for students and staff.
- Implemented proactive attendance monitoring strategies, leading to improved attendance rates and reduced truancy among students.
- Provided strong leadership and guidance to the student council, fostering student leadership skills and promoting a positive school culture through student-led initiatives and events.
- Collaborated with teachers, parents, and community partners to address behavioral challenges and promote positive behavior interventions, enhancing overall student behavior and academic performance.
- Maintained accurate disciplinary records and documentation, ensuring compliance with state regulations and promoting transparency in disciplinary processes.

Athletic Director, Fort Myers High School | 2008-2010 | 2 years

- Strategically directed the development of coaches and student-athletes within a 2000-student high school's athletic program, overseeing multiple varsity sports teams and consistently achieving top rankings in district and state competitions.
- Implemented targeted professional development programs for coaches, resulting in enhanced coaching techniques, player development strategies, and team performance.
- Cultivated a culture of academic and athletic excellence among student-athletes through mentorship programs, leadership workshops, and academic support initiatives, fostering holistic growth and success on and off the field.
- Demonstrated meticulous organizational skills in managing scheduling, logistics, budgeting, and compliance within the athletic program, ensuring smooth operations and optimal resource utilization.

International Baccalaureate Biology Teacher, Fort Myers High School | 2004-2008 | 4 years

- Facilitated student success in IB Biology through engaging and comprehensive lesson plans, resulting in above-average exam scores and a high rate of student achievement.
- Implemented innovative teaching methodologies and assessment strategies tailored to the IB curriculum, fostering critical thinking, inquiry-based learning, and scientific inquiry skills among students.
- Established a supportive learning environment that encouraged collaboration, curiosity, and academic excellence, leading to positive student outcomes and a passion for biology among students.

Science/Biology Teacher, Zeeland High School | 2000-2004 | 4 years

- Nurtured student achievement in Physical Science and General Biology through dynamic and inclusive lesson plans, driving positive results and a strong record of student accomplishment.
- Employed inventive teaching techniques and evaluative methods specific to Physical Science and General Biology, cultivating analytical thinking, investigative skills, and a profound grasp of fundamental principles among students.
- Fostered a supportive and interactive classroom atmosphere conducive to curiosity, experimentation, and scholarly achievement in Physical Science and General Biology.

EDUCATION | CERTIFICATIONS | PROFESSIONAL DEVELOPMENT

M.A. Educational Leadership

- Florida Gulf Coast University

B.A. Biology / Secondary Education

- Adrian College

Professional Presentations

- FLEX Time Intervention
- Feedback for Learning
- Equitable Grading Practices
- Staff Climate and Culture
- Evaluation of SEL Curriculum

Michigan Certifications

- ES – School Administrator
- DX – Integrated Science
- DA – Biology

Professional Development & Trainings

- Restorative Practices
- Safe Schools
- Behavior Threat Assessment Management
- Least Restrictive Environment
- International Baccalaureate - Head of Schools

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action _____ **x** _____

Item: Mechatronics Process Control Training System

Submitted by: Tim Peraino

Date: 5/2/24

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 5/13/24

RECOMMENDATION:

It is recommended that the Kent ISD School Board approve the purchase of a Process Control Training System from Advanced Technologies Consultants for the KCTC Mechatronics program in the amount of \$124,805.00.

BACKGROUND:

A Process Control Trainer would give students a better hands-on understanding of the complex systems used to control an automated process which will better prepare them for industry needs. The quote from Advanced Technologies is using the TIPS Contract #210902 pricing and conforms with our bid specifications and cost estimates. We will use Capital Outlay funds for this project.



advanced technologies
consultants

Prices valid for 60 days
110 West Main St. | P.O. Box 905
Northville, MI 48167
800-348-8447 | www.atctrain.com

Presented to: Mr. Travis Respotnik
Kent Career Tech Center
1655 East Beltline, NE
Grand Rapids, MI 49525
travisrespotnik@kentisd.org
(231) 342-8577

4/25/2024
Andy Close
(760) 818-5336
andyclose@atctrain.com
Tips Contract #210902

Terms	Project	Delivery	FOB Point
Net 30	Lab-Volt Instrumentation and Process Control	est. 120 Days ARO	Lab Volt

v.1/1/2024

Item#	Qty	Description	SAP #	Part#	Unit Cost	Extended
1	1	Pressure/Flow/Level Process	582464	3531-A0	\$71,500.00	\$71,500.00
		<i>Includes:</i>				
		Emergency Switch Station	582352	5926-A0		
		Digital Pressure Gauge (High Range)	582387	46761-B0		
		Process Workstation	582390	46801-F0		
		Instrumentation Workstation	582393	46900-F0		
		Column (Large Diameter)	582394	46901		
		Rotameter	582402	46910		
		Venturi Tube	582403	46911		
		Differential-Pressure Transmitter (High Range)	582408	46920		
		Differential-Pressure Transmitter (Low Range)	582410	46921		
		Pneumatic Control Valve	582424	46950-B0		
		Solenoid Valve	582426	46951		
		Electrical Unit		46970-B0		
		Pneumatic Unit	582433	46971-A0		
		Color Paperless Recorder	582434	46972		
		AC Drive (Ethernet)	582436	46975-A0		
		Instrumentation Mounting Pipe	582444	46990		
		Process Supports	582445	46991-C0		
		Drip Tray (Front)	582447	46992-B0		
		Piping and Accessories		46993-E0		
2		Basic Temperature Process-Add-On	582470	3531-C0	\$94,753.00	
		<i>Includes:</i>				
		Pumps Add-On	582396	46904-A0		
		Pumping Unit Add-On	582398	46904-B0		
		Brazed Plate Heat Exchanger	582400	46905		
		Heating/Cooling Unit	763447	46908		
		J-Type Thermocouple	582406	46916		
		Platinum RTD 100	582407	46917		
		Temperature Transmitter	582422	46940		
		Three-Way Pneumatic Control Valve	582430	46955-B0		
		AC Drive (Ethernet)	582440	46975-C0		
		(2) AC Drive	582442	46975-D0		
		Drip Tray (Back)	582448	46992-C0		
		Piping and Accessories	582452	46993-J0		
		Electrical Distribution Box	582453	46997		
3	1	Pressure/Flow/Level Process-Second Team Add-On	588488	3530-K0	\$47,110.00	\$47,110.00
		<i>Includes:</i>				
		Digital Pressure Gauge (High Range)	582387	46761-B0		

Item#	Qty	Description	SAP #	Part#	Unit Cost	Extended
		Column (Large Diameter)	582394	46901		
		Rotameter	582402	46910		
		Venturi Tube	582403	46911		
		Differential-Pressure Transmitter (High Range)	582408	46920		
		Differential-Pressure Transmitter (Low Range)	582410	46921		
		Pneumatic Control Valve	582424	46950-B0		
		Solenoid Valve	582426	46951		
		Color Paperless Recorder	582434	46972		
		Instrumentation Mounting Pipe	582444	46990		
		Process Supports (P/F/L) Add-On for 2nd Team	588427	46991-G0		
		Drip Tray (Back)	582448	46992-C0		
		Piping and Accessories (2nd Team)	588429	46993-A0		
		For Independent Operation, add Items 4 and 5				
4	1	2nd Pump Add-On	582398	46904-B0	\$3,571.00	\$3,571.00
5	1	AC Drive-Single Phase	8122680		\$5,574.00	\$5,574.00
6		Advanced Process Control-P/F/L Add-On	588490	3530-M0	\$14,623.00	
		<i>Includes:</i>				
		Column (Small Diameter)	582395	46902		
		Upper Tank	588307	46903		
		Orifice Plate	588315	46912		
		Pneumatic Control Valve (Air)	582424	46950-B0		
		Ball Valve	588365	46952		
		Piping and Accessories (Advanced)	588432	46993-G0		
7		Pressure/Flow Air Process - Add-On	588507	3533-A0	\$18,206.00	
		<i>Includes:</i>				
		Air Tank (Large)	588312	46906		
		Air Tank (Small)	588313	46906-A0		
		Muffler Assembly	588314	46907		
		Orifice Plate (Air)	582404	46914		
		Rotameter (Air)	582405	46915		
		Solenoid Valve (Air)	582427	46951-A0		
		Pneumatic Control Valve (Air)	582428	46953		
		Instrumentation Mounting Pipe	582444	46990		
		Piping and Accessories (Air)	588430	46993-B0		
8		Boiler Simulation (Water/Air) Add-On	582474	3531-K0	\$27,378.00	
		<i>Includes:</i>				
		Pumping Unit	582398	46904-B0		
		Orifice Plate (Air)	582404	46914		
		Rotameter (Air)	582405	46915		
		Differential-Pressure Transmitter (Low Range)	582410	46921		
		Solenoid Valve (Air)	582427	46951-A0		
		Pneumatic Control Valve (Air)	582428	46953		
		AC Drive (Ethernet)	582436	46975-A0		
9		Advanced Temperature Process Add-On	582461	3531-20	\$34,888.00	
		<i>Includes:</i>				
		(3) RTD 100-pt	582407	46917		
		Energy Manager	582435	46974		
		Accessories Advanced (3531)	582435	46993-D0		
		Electromagnetic Flow Transmitter	588319	46922		
		Electromagnetic Flow Transmitter (2nd Team)	582419	46922-10		
10		Boiler Simulation (Water/Air) Add-On	582478	3531-M0	\$17,071.00	

Item#	Qty	Description	SAP #	Part#	Unit Cost	Extended
		<i>Includes:</i>				
		Orifice Plate (Air)	582404	46914		
		Rotameter (Air)	582405	46915		
		Differential-Pressure Transmitter (Low Range)	582410	46921		
		Solenoid Valve (Air)	582427	46951-A0		
		Pneumatic Control Valve (Air)	582428	46953		
		Optional Equipment				
		Process Options - Pressure				
11		Digital Pressure Gauge (Low Range)	588300	46761-C0	\$2,029.00	
12		Pressure Switch with Analog Output	588328	46926	\$2,395.00	
13		Pressure Transmitter	588333	46928-00	\$4,262.00	
		Process Options - Flow				
14		Orifice Plate	588315	46912-00	\$1,451.00	
15		Pitot Tube	588316	46913-00	\$2,340.00	
16		Electromagnetic Flow Transmitter	582413	46922	\$10,519.00	
17		Electromagnetic Flow Transmitter (2nd Team)	582419	46922-10	\$10,519.00	
18		Vortex Flow Transmitter	588320	46923	\$9,276.00	
19		Coriolis Flow Transmitter	588323	46924	\$27,513.00	
20		Paddlewheel Flow Transmitter	588326	46925	\$4,406.00	
21		Ultrasonic Flow Transmitter	588330	46927	\$12,263.00	
		Process Options - Level				
22		Ultrasonic Level Transmitter	588337	46930	\$5,600.00	
23		Guided Radar Level Transmitter	589127	46932-10	\$8,647.00	
24		Vibrating Fork Level Switch	588344	46933	\$2,830.00	
25		Conductivity Level Switch	588346	46934	\$2,087.00	
26		Float Switch	588348	46935	\$580.00	
27		Capacitive Level Transmitter	588350	46936	\$6,592.00	
		Process Options - Valves				
28		Pneumatic Control Valve w/Digital Positioner-DVC 200C	588357	46950	\$15,549.00	
29		Pneumatic Control Valve w/Digital Positioner-DVC 6000	588363	46950-E0	\$16,255.00	
30		Pneumatic Control Valve	582424	46950-B0	\$11,308.00	
31		Electric Control Valve	588360	46950-C0	\$8,411.00	
32		Solenoid Valve	582426	46951	\$1,336.00	
33		Ball Valve	588365	46952	\$178.00	
		Process Options - Accessories				
34		20" Touch-Screen Computer with touch screen computer mount	589677 / 587644	6299/3451-A0	\$6,348.00	
35		Touch Screen Graphic Terminal (5.5 in.)	587866	5922-B0	\$5,342.00	
36		Signal Tower 3530	587869	5924-C0	\$1,350.00	
37		Indicator Light/Push-Button Station	587871	5925-A0	\$996.00	
38		Pumping Unit	582398	46904-B0	\$4,171.00	
39		Fuzzy Logic Software add-on for PLC	587902	5938	\$5,738.00	
40		Touch Screen Graphic Terminal (10 in.)	8103425	46973-10	\$10,118.00	
41		Storage Station	588301	46801-D0	\$5,321.00	
42		Instrumentation Workstation (Assembled)-without Heating/Cooling Unit	588306	46900-G0	\$4,328.00	
43		Electrical Distribution Box	582453	46997	\$2,882.00	
		Calibration				
44		Calibration Package Basic	588416	46980	\$17,805.00	
45		Calibration Kit with Pressure Modules	588417	46980-A0	\$26,147.00	
46		Calibration Package Advanced	588418	46981	\$37,883.00	

Item#	Qty	Description	SAP #	Part#	Unit Cost	Extended
47		Calibration Kit	588419	46981-A0	\$57,938.00	
48		Hart Software Configurator	588420	46982	\$13,579.00	
49		Software Configurator	588422	46982-B0	\$13,579.00	
Supervisory Control & Data Acquisition (SCADA)						
50		FactoryTalk View SE Studio (1 license educational) for 3530 (PLC only)	588384	46968	\$2,140.00	
51		FactoryTalk View ME Station	588397	46968-20	\$3,451.00	
Controllers:						
52		Honeywell Controller	588517	3539-10	\$11,741.00	
53		Controllogix PLC (Education)	588519	3539-50	\$33,150.00	
54		Micrologix PLC	588521	3539-70	\$5,951.00	
55		CompactLogix PLC	588522	3539-80	\$16,308.00	
56		ControlLogix PLC (Industry)	588513	3539-A0	\$48,415.00	
57		MicroLogix 1100 PLC	588514	3539-C0	\$6,444.00	
58		CompactLogix PLC	588515	3539-D0	\$19,504.00	
Manuals on CD-ROM						
59		Optional Manual CD-ROM	585124	85990-A0	\$1,610.00	
Festo LX Learning Experience						
<i>Includes full access to all courses for one year</i>						
60		50 Student Access for One Year	8153748-50		\$3,357.00	
61		100 Student Access for One Year	8153748-100		\$3,620.00	
62		200 Student Access for One Year	8153748-200		\$3,949.00	
63		500 Student Access for One Year	8153748-500		\$9,871.00	
64		Curriculum CD-ROM, Unlimited Copies	585106	85980-A0	\$1,625.00	
Training by Factory Certified Representative						
65	1	2 Day On-Sight Training by Festo Factory Certified Specialist (2 day minimum)			\$4,000.00	\$4,000.00
66		Additional Days On-Sight Training			\$1,755.00	

All orders must include the following information:

- Name, E-Mail and Phone Number for Delivery
- Days/Hours that Deliveries are Accepted
- Liftgate Available, Yes or No

Sub-Total	\$131,755.00
Shipping & Handling	\$1,250.00
Installation	\$800.00
Discount	(\$9,000.00)
Grand Total	\$124,805.00

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action _____

Item: HOSA Internationals Competition

Submitted by: Joe Lienesch

Date: May 6, 2024

Recommended by: Ron Gorman

Board Meeting Date: May 13, 2024

RECOMMENDATION:

Requesting permission for four (4) Kent Career Technical Center (KCTC) students to participate in the HOSA (Health Occupations Students of America) International Competition in Houston, Texas on June 26-30, 2024

BACKGROUND:

HOSA is a student organization whose mission is to promote career opportunities in health care and to enhance the delivery of quality health care to all people. The conference includes competitions in dozens of health-related topics, and KCTC Health Careers students did well this year with a total of four (4) students qualifying to compete at the International Competition in Dallas, TX from June 20-25, 2023.

The four KCTC Health Careers competitors advanced from the state-level competition in Traverse City in April. In addition to those students, we had six more who ranked in the top eight in their chosen competition.

Please see the attached documents for detail information on students, their HOSA event and state placement, as well as estimated expenses to attend the international competition.



Kent Career Tech Center

REAL LIFE. REAL LEARNING.

This memo is to request approval from the Kent Intermediate School District Board for four Kent Career Technical Center Students to participate in the HOSA Internationals Competition, while accompanied by two chaperones.

Date: May 3, 2024

Event: International HOSA Competition

Location: Houston, TX

Advisors: Beth O'Donnell
Katrina Worley/Korrie McFarlane
Korrie McFarlane
Leslie Kirschenbauer
Rachel Rysdyk

Chaperones: Rachel Rysdyk, & Beth O'Donnell

The Health Occupations Students of America (HOSA) is a student organization whose mission is to promote career opportunities in health care and to enhance the delivery of quality health care to all people. The conference includes competitions in dozens of health-related topics, and KCTC Health Careers students did well this year with a total of four students qualifying to compete at the International Competition in Houston, TX from June 26-30. Listed below are the four Health competitors who advanced from the state-level competition in Traverse City in April, along with six more who ranked in the top eight in their chosen competition in the state. The following students placed in the top eight at state competition with some moving onto the ILC competition:

Clinical Laboratory Science

1st Allison Edwards- Going to ILC

Phlebotomy:

2nd Megan Kuiper - Going to ILC

6th Brooke Reurink

8th Clare Pham

Medical Spelling:

4th Abigail Tuls- Going to ILC through bumping up

Medical Assisting:

3rd Molly Gorney- Going to ILC

5th Andria Dykstra

6th Kara Berrevoets

7th Nia Parker

8th Nichole Larsen

Estimate of Expenses (Acct # 26-1-127-3220-493-0000-06157-0450)

Registration: 4 students & 2 Chaperones/Advisors X \$90 = \$540

Hotel: 3 rooms @ \$1690.44 per room for 4 nights = \$5,071.32

Food (6 people): \$65/day x 5 days = \$1,950

Transportation: Airfare for 6 people @ \$671.21/ticket round trip = \$4,027.26

Ground transportation: \$300

Fun Day Participation: \$120 X 6 people = \$720

Total: \$ 12,608.58

Descriptions of the HOSA Contests

****Pricing is an estimate only as prices may change.**

Medical Assisting, Clinical Laboratory Science, and Phlebotomy: These events will consist of two rounds of competition. Round One will be a written, multiple choice test of knowledge and understanding. The top scoring competitors will advance to Round Two for the performance of selected skill(s) identified in a written scenario. The scenario will require the use of critical thinking skills as well as industry techniques.

Medical Spelling: Provides HOSA members with the opportunity to gain knowledge and skills regarding definitions and spelling of medical terms. This competitive event consists of two rounds. Round One is a written, multiple choice test and Round Two is a "spell-down" where competitors spell terms in front of judges. This event aims to inspire members to become skilled in medical spelling.

Thank you for your continued support for our students and staff!

Beth O'Donnell, MS PT & Rachel Rysdyk
Instructors & HOSA Advisors
Kent Career Technical Center

**2024 TRAVEL APPROVAL REQUEST - KENT INTERMEDIATE SCHOOL DISTRICT
FOR WORKSHOPS, CONFERENCES, PROFESSIONAL DEVELOPMENT & PROFESSIONAL MEETINGS**

EVENT DATA		FOR TRAVEL JANUARY 1, 2024 THROUGH DECEMBER 31, 2024	
Employee Name	<u>Beth ODonnell (& all students)</u>	Current Date	<u>05/03/24</u>
Building	<u>KCTC</u>		
Event Name	<u>HOSA-ILC Competition</u>	City, State	<u>Houston, TX</u>
Dates of Event	<u>6/26/2024-6/30/2024</u>		

EVENT COSTS		Estimated Costs	Amount to be Prepaid	Actual Expenses	Amount to be Reimbursed
ALL PREPAIDS ARE PAID PRIOR TO EVENT BY ACCOUNTS PAYABLE IN BUSINESS OFFICE AND MUST HAVE BACKUP DOCUMENTATION ATTACHED. ALL REIMBURSEMENTS REQUIRE ITEMIZED RECEIPTS.					
Registration/Fees	<u>Beth + 4 students (at \$90 each)</u>	<u>\$450.00</u>	<u>\$ 450.00</u>		
Lodging Hotel Name	<u>SpringHill Suites Houston Downtown/Convention</u>			Confirmation #	<u>#80341593</u>
Address	<u>914 Dallas Street, Houston, Texas, USA, 77002</u>			Phone #	
Arrival Date	<u>06/26/24</u>	Departure Date	<u>06/30/24</u>	TURN IN FINAL RECEIPT FOR HOTEL EXPENSES TO ACCOUNTS PAYABLE IF PREPAID	
# of Nights	<u>4</u>	Daily rate including tax/fees (for 2 rooms)	<u>\$845.20</u>	<u>\$ 3,380.88</u>	<u>\$ 3,380.88</u>
Meals (Allowance max of \$65 per d (4 students + 1 Chaperone)				<u>1,625.00</u>	
Estimated Mileage (round trip)	Miles @ <u>0.67</u> per mile	\$	-		
Actual Mileage (round trip)	Miles @ <u>0.67</u> per mile				
Transportation	<u>Airfare & ground transportation (4 students + 1 chaperone)</u> <small>(Air/Train/Bus/Parking/Cab)</small> <u>* (+ \$300 Ground Trsp.)</u>	<u>\$ 3,656.05</u>	<u>\$3,656.05</u>		
Other (Explain)	<u>HOSA Fun teambuilding activity</u>	\$	<u>600.00</u>		
TOTAL REQUEST		<u>\$9,711.93</u>	<u>\$ 7,486.93</u>		

It is hereby certified that the above record is true and accurate and that no part of the same has been paid or reimbursed by the District previously or by another organization.

Accommodations costs and transportation costs will be reimbursed according to the Administrative Guidelines #3440C and #4440C, paragraphs A, B, C & D.

EVENT FUNDING	General ledger account number to expense this travel to
Account Number: <u>26-1-127-5110-000-0000-06157-6201-</u>	

ANY NOTES	If any expenses were charged to a P-CARD, please IDENTIFY THE CARDHOLDER in this notes section
<u>Students all included on this registration. Other advisors/chaperones will fill out own membership form</u>	

APPROVAL FOR EVENT ATTENDANCE	Obtain APPROVAL of ESTIMATED COST - PRIOR to the event
<u>Beth ODonnell</u>	<u>5-3-24</u>
Employee Signature (printed & signed)	Date
	Supervisor (printed & signed)
	Date
	Assistant Superintendent (printed & signed)
	Date

FINAL APPROVAL FOR REIMBURSEMENT	Obtain APPROVAL of ACTUAL/FINAL COST - AFTER the event
Employee Signature (printed & signed)	Date
	Supervisor (printed & signed)
	Date
	Assistant Superintendent (printed & signed)
	Date

ROUTING
 APPROVAL OF SUPERVISOR
 APPROVAL OF ASSISTANT SUPERINTENDENT
 ACCOUNTS PAYABLE IN BUSINESS OFFICE TO PROCESS ANY PREPAYMENTS
 ORIGINAL FORM RETURNED TO REQUESTER ONCE PREPAID
 AFTER EVENT IS COMPLETE AND FINAL APPROVALS COMPLETED, ORIGINAL FORM TURNED INTO PAYROLL FOR RECORD AND REIMBURSEMENT

**2024 TRAVEL APPROVAL REQUEST - KENT INTERMEDIATE SCHOOL DISTRICT
FOR WORKSHOPS, CONFERENCES, PROFESSIONAL DEVELOPMENT & PROFESSIONAL MEETINGS**

FOR TRAVEL JANUARY 1, 2024 THROUGH DECEMBER 31, 2024

EVENT DATA

Employee Name	<u>Rachel Rysdyk</u>	Current Date	<u>05/03/24</u>
Building	<u>KCTC</u>		
Event Name	<u>HOSA-ILC Competition</u>	City, State	<u>Houston, TX</u>
Dates of Event	<u>6/26/2024-6/30/2024</u>		

EVENT COSTS

ALL PREPAIDS ARE PAID PRIOR TO EVENT BY ACCOUNTS PAYABLE IN BUSINESS OFFICE AND MUST HAVE BACKUP DOCUMENTATION ATTACHED.
ALL REIMBURSEMENTS REQUIRE ITEMIZED RECEIPTS.

	Estimated Costs	Amount to be Prepaid	Actual Expenses	Amount to be Reimbursed
Registration/Fees <u>Rachel Rysdyk</u>	\$ 90.00	\$ 90.00		
Lodging Hotel Name <u>SpringHill Suites Houston Downtown/Convention</u>			Confirmation # <u>#80341593</u>	
Address <u>914 Dallas Street, Houston, Texas, USA, 77002</u>			Phone #	
Arrival Date <u>06/26/24</u> Departure Date <u>06/30/24</u>	<small>TURN IN FINAL RECEIPT FOR HOTEL EXPENSES TO ACCOUNTS PAYABLE IF PREPAID</small>			
# of Nights <u>4</u> Daily rate including tax/fees <u>\$422.60</u>	\$ 1,690.44	\$ 1,690.44		
Meals (Allowance max of \$65 per d 1 chaperone <u>x 5 days</u>)	\$ 325. ⁰⁰	\$ 325. ⁰⁰		
Estimated Mileage (round trip) Miles @ <u>0.67</u> per mile	\$ -			
Actual Mileage (round trip) Miles @ <u>0.67</u> per mile				
Transportation <u>Airfare & ground transportation</u> <small>(Air/Train/Bus/Parking/Cab)</small>	\$ 671.21	\$ 671.21		
Other (Explain) <u>HOSA Fun teambuilding activity</u>	\$ 120.00			
TOTAL REQUEST	\$ 2,886.65	\$ 2,776.65		

It is hereby certified that the above record is true and accurate and that no part of the same has been paid or reimbursed by the District previously or by another organization.

Accommodations costs and transportation costs will be reimbursed according to the Administrative Guidelines #3440C and #4440C, paragraphs A, B, C & D.

EVENT FUNDING

General ledger account number to expense this travel to

Account Number: 26-1-127-5110-000-0000-06157-6201-


ANY NOTES

If any expenses were charged to a P-CARD, please IDENTIFY THE CARDHOLDER in this notes section

Other advisors/chaperones will fill out own membership form

APPROVAL FOR EVENT ATTENDANCE

Obtain APPROVAL of ESTIMATED COST - PRIOR to the event

<u>Rachel Rysdyk</u> Employee Signature (printed & signed)	<u>5/3/2024</u> Date	 Supervisor (printed & signed)	<u>5/3/24</u> Date
		Assistant Superintendent (printed & signed)	Date

FINAL APPROVAL FOR REIMBURSEMENT

Obtain APPROVAL of ACTUAL/FINAL COST - AFTER the event

Employee Signature (printed & signed)	Date	Supervisor (printed & signed)	Date
		Assistant Superintendent (printed & signed)	Date

ROUTING:

- APPROVAL OF SUPERVISOR
- APPROVAL OF ASSISTANT SUPERINTENDENT
- ACCOUNTS PAYABLE IN BUSINESS OFFICE TO PROCESS ANY PREPAYMENTS
- ORIGINAL FORM RETURNED TO REQUESTER ONCE PREPAID
- AFTER EVENT IS COMPLETE AND FINAL APPROVALS COMPLETED, ORIGINAL FORM TURNED INTO PAYROLL FOR RECORD AND REIMBURSEMENT

2024 International Leadership Conference

TENTATIVE CONFERENCE AGENDA

Tuesday, June 25

9:00 AM - 5:00 PM	HOSA Headquarters
9:00 AM - 5:00 PM	Competitive Events Headquarters
9:30 AM - 11:00 AM	State Advisor Registration
10:00 AM - 4:00 PM	HOSA Exhibitor Registration & Set-up
1:00 PM - 4:00 PM	HOSA University 301: State Officers
6:00 PM - 8:00 PM	State Advisor Dinner
6:00 PM - 8:00 PM	Executive Council Candidate Exam
8:00 PM - 10:00 PM	Nominating Committee Meeting
9:00 PM - 11:00 PM	State President's Reception
11:00 PM	Executive Council Interview Posted
12:00 AM	Curfew

Wednesday, June 26

7:00 AM - 9:00 AM	HOSA Exhibitor Registration
7:00 AM - 12:00 PM	Executive Council Candidate Interviews
8:00 AM - 6:00 PM	HOSA Headquarters
9:00 AM - 5:00 PM	Competitive Events Headquarters
8:00 AM - 1:00 PM	Conference Registration
8:00 AM - 9:00 AM	New Advisor Coffee Talk
9:00 AM - 5:00 PM	HOSA Expo
10:00 AM - 3:00 PM	NGL Cengage Academic Testing Center
11:00 AM - 1:00 PM	VIP Luncheon <i>(By Invitation Only)</i>
12:00 PM - 2:00 PM	Nominating Committee Meeting
1:00 PM - 4:00 PM	Voting Delegate Orientation <i>(Voting Delegates Only)</i>
1:30 PM - 2:30 PM	Advisor and Chaperone Orientation
3:00 PM - 4:00 PM	Courtesy Corps Orientation
3:00 PM - 5:00 PM	HOSA-100 International Advisory Council <i>(By Invitation Only)</i>
4:00 PM - 5:00 PM	Workshop Ambassador Orientation
5:00 PM - 7:00 PM	Scholarship Recipient & HOSA Sponsor Dinner <i>(By Invitation Only)</i>
5:30 PM - 6:30 PM	Parade of Flags Practice
7:30 PM - 10:30 PM	Opening Session <i>Doors Open at 6:45 PM</i> <i>Texas Welcome</i> <i>Parade of Flags</i> <i>Hall of Fame Recognition</i> <i>Keynote Speaker</i>
10:00 PM - 12:00 AM	Committee Meetings
12:30 AM	Curfew

Thursday, June 27

7:00 AM - 7:00 PM	Competitive Events Headquarters
7:00 AM - 8:00 AM	Zumba
8:00 AM - 5:00 PM	HOSA Headquarters
8:00 AM - 5:00 PM	NGL Cengage Academic Testing Center
8:00 AM - 4:00 PM	Educational Workshops
8:00 AM - 12:00 PM	Meet the Candidates Breakfast & Forum
8:00 AM - 11:00 AM	HOSA U 101: Members
8:00 AM - 11:00 AM	HOSA U 201: Chapter Officers
9:00 AM - 5:00 PM	HOSA Expo
10:30 AM - 12:00 PM	State Advisor Networking Meeting (<i>State Advisors Only</i>)
1:00 PM - 4:00 PM	HOSA U 102: Advanced Leadership
1:00 PM - 4:00 PM	HOSA U 100: Middle School Members
4:30 PM - 6:00 PM	International Executive Council Candidate Speech Forum
6:00 PM - 9:00 PM	HOSA, Inc. Corporate Meeting
9:00 PM - 11:00 PM	Past HOSA, Inc. Chair's Reception (<i>By Invitation Only</i>)
10:00 PM - 12:00 AM	Class of 2024 Alumni Party (<i>Graduating High School Seniors Only</i>)
10:00 PM - 12:00 AM	Committee Meetings
12:30 AM	Curfew

Friday, June 28

7:00 AM - 5:00 PM	Competitive Events Headquarters
7:00 AM - 8:00 AM	Zumba
8:00 AM - 1:00 PM	NGL Cengage Academic Testing Center
8:00 AM - 4:00 PM	Educational Workshops
8:00 AM - 5:00 PM	HOSA Headquarters
8:00 AM - 11:00 AM	HOSA U 100: Middle School
8:00 AM - 11:00 AM	HOSA U 102: Advanced Leaders
8:00 AM - 11:00 AM	HOSA U 401: New Advisors
8:30 AM - 11:30 AM	Business Session
9:00 AM - 2:00 PM	HOSA Expo
1:00 PM - 2:30 PM	State Advisor Networking Meeting (<i>State Advisors Only</i>)
1:00 PM - 4:00 PM	HOSA U 101: Members
1:00 PM - 4:00 PM	HOSA U 201: Chapter Officers
1:00 PM - 4:00 PM	HOSA U 501: Advanced Advisors
3:00 PM - 4:00 PM	HOSA, Inc. New Board Member Orientation
5:30 PM - 6:30 PM	HOSA Alumni Reception
7:30 PM - 10:30 PM	Recognition Session <i>Doors Open at 6:45 PM</i> <i>Be The Match Recognition</i> <i>Special Awards Recognition</i> <i>Membership Awards</i> <i>Recognition Events</i>
10:00 PM - 12:00 AM	Committee Meetings
10:00 PM - 12:00 AM	Student Entertainment
12:30 AM	Curfew

Saturday, June 29

8:00 AM – 9:30 AM

Executive Council Transition Breakfast

5:00 PM

Grand Awards Session

Doors Open at 4:15 PM

NGL | Cengage Academic Testing

Leadership & Teamwork

Intermission

8:00 PM

Grand Awards Session

Health Science, Health Professions

& Emergency Preparedness

10:00 PM – 12:00 AM

Grand Awards Dance

1:00 AM

Curfew



COMPETITIVE EVENT SCHEDULE

The Competitive Events are scheduled to take place from Wednesday afternoon, June 26, through Friday, June 28, 2024, at the ILC. The tentative schedule for each competitive event can be found online at hosa.org/ilccompete.

Round One Test and Test-only Events

Round one tests and test-only events will take place in the designated "testing room" according to the testing times listed by event on the CE Schedule. Competitors should report to the "testing room" at the time listed for their event.

Competitors will have rolling start times, and they are responsible for monitoring their own testing time. Large clock displays will be positioned in the room so competitors can monitor their testing time. With rolling start times, competitors can expect the entire room to have competitors flowing in and out, all day.

How Testing Works

Competitors report to the testing room, check-in, and are given a test and scantron. A time stamp will be placed at the top of each competitor's test to indicate their start time.

Competitors are seated and begin their tests at their own pace. When the test is completed, competitors will turn in their test and scantron at the check-out tables. Testing Room Proctors will review the "time stamps" to ensure the competitor has completed the test within the allowable time frame.

In all events, a **10-minute buffer will be given to competitors**. For example, if a test allows 60 minutes per the guidelines, then competitors will have 70 minutes from the start time stamped on their test to submit their test at the checkout station.

Round One Events Appointment Times with No Testing

Events without a round one test require competitors to know their specific appointment time within the designated competition time block listed on the CE Schedule. These events include:

Middle School: Exploring Medical Innovation, Extemporaneous Health Poster, Health Career Display, Health Career Preparation, Health Education, Prepared Speaking, Public Health, Speaking Skills.

Health Professions: Clinical Specialty, Family Medicine Physician, Personal Care, Respiratory Therapy.

Emergency Preparedness: Life Support Skills, Mental Health Promotion, MRC Partnership, Public Health.

Leadership: Extemporaneous Writing, Health Career Photography, Interviewing Skills, Job Seeking Skills, Prepared Speaking, Researched Persuasive Writing & Speaking, Research Poster, Speaking Skills.

Teamwork: Community Awareness, Health Career Display, Health Education, Medical Innovation, Public Service Announcement.

Recognition: Emotional Well-Being Challenge

Competitors should report no more than 15 minutes before their appointment to ensure a smooth experience. Appointment times will be posted online on **June 14, 2024**, at hosa.org/ilccompete.

Round Two Appointment Times

For all events with a round two component, the list of finalists, their appointment times, and a "Round Two Info Sheet" will be posted online and on the HOSA ILC App. The Round Two Info Sheets will describe the competition process for each event and will be especially important to review for any skill events taking place at off-site at university/industry locations.

Off-Site Skill Locations

Most of the Health Professions round two skill events will take place at locations away from the George R. Brown Convention Center. Transportation by bus is provided for competitors who advance to round two in these events. Check the CE Schedule online and the Round Two Information Sheets for event bus departure times and locations. Competitors only are allowed on the buses to the off-site locations, no advisors, chaperones, or parents are allowed. All competitors **MUST** ride the provided bus to round two sites.

HOSA Digital Upload System for Competitive Events

For the 2023 - 2024 membership year, a new system, the HOSA Digital Upload System, will be used. The new system integrates with the HOSA Conference Management System (CMS) so the uploads will be very user-friendly for members and advisors. Instructions for submitting to the HOSA Digital Upload System are viewable at hosa.org/competitive-event-digital-uploads.

The following competitive events require competitors to upload digital materials for ILC by **May 15, 2024**. Remember—uploading materials for a regional or state conference **DOES NOT** mean you have submitted for ILC. You must submit your materials for ILC, separately. **Reminder: No appointment times will be assigned to those missing a required digital upload. Events with a required digital upload for the ILC include:**

- Clinical Specialty (Portfolio)
- Community Awareness (Portfolio by one team member)
- Emotional Well-Being Challenge (Cover page, Summary of the Evaluation Plan/ Tool, and URL Link for Digital Recorded Presentation)
- Family Medicine Physician (Interview Verification Form)
- Health Career Photography (Portfolio)
- Health Education (Portfolio by one team member)
- Interviewing Skills (Personal Statement and Resume)
- Job Seeking Skills (Personal Statement and Resume)
- Mental Health Promotion (Reference pages, Completed Mental Health Consultation Form, and Digital File/Link to the Social Media Campaign by one team member)
- MRC Partnership (Portfolio by one team member)
- Public Service Announcement (PSA Link, Airdate Form, Copyright Form, and Reference Pages by one team member)
- Researched Persuasive Writing and Speaking (Paper)
- Research Poster (Poster)

REGISTRATION INFORMATION

Please review all registration information carefully to avoid any difficulty when registering your delegation for the ILC. All registration policies are set forth and approved by the HOSA, Inc. Board of Directors.

Registration Fees

Student Members.....	\$90
Professional Members (Advisors, Alumni).....	\$90
Nonmembers (Chaperones, Guests, Family)...	\$90

The registration fee includes:

- Registration Materials
- Conference Program & App
- General Sessions Operations
- Entertainment & Speakers
- Exhibition and Educational Symposium
- Industry Tours & Leadership Training
- Transportation Shuttles (as needed)
- Recognition and Awards
- Media Productions
- Convention Space Rental
- General Conference Operating Expenses

Registration Deadline: May 15

Registration Process

1. Members qualify to attend the HOSA ILC based on their chartered association's eligibility guidelines.
2. Chapter advisors register for the conference for their chapter attendees (including guests, chaperones, and family members) via HOSA's Conference Management System (CMS) at hosa.org. The conference registration deadline is May 15, unless a different date is specified by the chartered association advisor.
3. Chapters should submit payment to the chartered association. The chartered association advisor reviews and verifies the registration information from each chapter advisor and submits the final registration for the chartered association.
4. Any changes in registration are made by the chartered association advisor to HOSA Headquarters.
5. State advisors will distribute conference registration materials on the first day of the conference, Wednesday, June 26 from 8:00 AM – 12:00 PM.

Cancellation, Substitution and Refund Policy

- Chapter advisors may edit their conference registration information in HOSA's CMS until the conference registration deadline on May 15 or the registration deadline specified by the State Advisor.
- After May 15, no cancellations will be accepted, and no refunds will be issued.
- After May 15, chapter advisors must submit any changes to names, spelling, competitive events, leadership workshops, etc. through the State Advisor. Only the State Advisor can make any additions or substitutions to registrations after the deadline.
- Substitutions are made by the State Advisor to HOSA Headquarters until the ILC registration officially closes on Tuesday, June 25 at 5:00 PM.

Payment Information

Chapters will be billed for all delegates in HOSA's CMS at midnight on May 15. Chapters should submit payment to their chartered association.

For technical support with registration, call 800.321.4672 or email hosa@hosa.org and HOSA will be happy to assist you.

HOTEL INFORMATION

Each chapter delegation is responsible for all hotel accommodations.

HOSA has negotiated with multiple hotel properties adjacent to or near the George R. Brown Convention Center in Houston to offer HOSA members a special conferences rate.

Important Reminders:

- **All delegates MUST be housed in an approved conference hotel to be eligible for competition at the ILC. It is the State Advisor's responsibility to ensure all delegates from their state follow this policy.**
- The list of approved conference hotels for ILC is available at hosa.org/ilc. As hotel blocks are filled, additional hotels will be added to the list online.
- **The hotel reservation deadline is May 15.**
- Hotel reservations are available on a first-come, first-served basis or until the room block is sold out.
- **After the reservation deadline (May 15), HOSA cannot guarantee hotel room availability at the conference rate. Be Advised: penalties may apply for releasing rooms after May 15.**
- According to the Delegate Code of Conduct any damage to any property or furnishing in the hotel rooms or building must be paid for by the individual or chapter responsible. Chapter advisors and chartered associations are responsible for delegates' conduct.

Hotel Payments

Chapter delegations are responsible for all hotel payments, including the room rate plus taxes and fees, in addition to any incidentals or parking fees incurred. Be sure to verify the payment information needed, including deposits between your school/district and the hotel when making your reservations.

Credit Cards: The hotel collects the first night's room and tax for all rooms upon reservation. The hotels have a cancellation policy of 5 days prior to the scheduled arrival. If you cancel before 72 hours, you will not be charged.

Checks: In lieu of a credit card to hold the rooms, a deposit check in the amount of the first night's lodging plus taxes must accompany the hotel registration form. This check will be deposited and credited to the total amount owed.

If a school is going to pay the hotel bill by check or cash for their rooms at the time of the ILC, a credit card or room amount by cash or check will need to be paid at the time of hotel registration. **Purchase Orders are not accepted.**

Hotel Policies

- **No Smoking:** All hotels are non-smoking. Smoking is prohibited in all guest rooms, restaurants, meeting rooms and interior public spaces. If you smoke, a \$250 fee to return the room to its proper condition will be charged.
- **Room Rates:** Room rates for each hotel are listed on the HOSA website.
- **Tax Exemption:** TAX EXEMPT MUST BE FEDERAL FORM # 501-C3 or Texas form AP 207. The Texas form is available at hosa.org/travel. In order to comply with government policies, the hotels must receive a copy of one of the above mentioned forms and payment must be from the tax exempt organization.
- **Check-In:** Early arrival at the hotel does not necessarily allow you to secure your rooms earlier than mid-afternoon or the posted check-in time.
- **Check-Out:** Each hotel has a designated check-out time. Please have a system in place to check your students' rooms prior to check-out in order to assure that they are left in good condition.
- **Additional Hotel Costs:** Inform your delegates about additional costs incurred by making local telephone calls from a hotel, along with movie costs, room service, and other incidental charges. The hotel will allow delegates to apply incidental charges to their rooms unless directed otherwise.

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action _____

Item: Skills USA National Competition

Submitted by: Joe Lienesch 

Date: May 6, 2024

Recommended by: Ron Gorman

Board Meeting Date: May 13, 2024

RECOMMENDATION:

Requesting permission for two students and two advisors to attend the National Skills USA Competition in Atlanta, Georgia on June 24-28, 2024.

BACKGROUND:

The KCTC Skills USA lead advisors are pleased to report that 33 KCTC students successfully competed in the 2024 Skills USA Region 1 contests in February at the RESA Lansing Community College. Of those students, 21 advanced, joining 12 more straight-to-state competitors, at the 2024 Michigan State Leadership and Skills Conference held in April in Grand Rapids. Those 33 participants competed in Heavy Equipment Operation, Automotive Service Technology, Job Skill Demonstration Open, Aviation Maintenance Technology, Crime Scene Investigation, Community Service, Customer Service, Prepared Speech, 3-D Visualization and Animation, and Diesel Equipment Technology.

We are pleased to announce the following results: **Bronze medals** in Automotive Service Technology, Crime Scene Investigation, Prepared Speech, Customer Service, and 3-D Visualization and Animation; **Silver medals** in Aviation Maintenance Technology, Community Service, and 3-D Visualization and Animation; and a **Gold medal** for 3-D Visualization and Animation. The gold medal team (Dominick Gomez-Trout/replacing Clara McKenzie & Luke Williamson) will now represent KCTC at the 2024 National Skills USA Leadership and Skills Conference in Atlanta, GA June 24-28. Instructor, Andrew Smith and Advisor, Pete Gonzalez will accompany them throughout this exciting and challenging week.

We are very proud of every one of the students who put their efforts into making themselves and KCTC shine, and we thank the instructors, administrators, and board members for making it all possible. At this time, therefore, we respectfully request your approval for the trip to the National Championships for the two student competitors and two advisors. See the attached breakdown of estimated costs for the four to attend.

Sincerely,

Pete Gonzalez
ELL Support
Lead Advisor

Nathan Vannest
Automotive Technology Instructor
Lead Advisor

SkillsUSA 2024 National Championships Estimated Costs

The Michigan State SkillsUSA office has coordinated a travel package for state contestants and advisors traveling to the National SkillsUSA Championships. The package includes the conference registration fees, 5 nights at the Omni Hotel (190 Marietta St. NW, Atlanta,, GA 30303; (404) 659-0000), Friday night dinner, Michigan spirit items and trading pins, and all taxes and gratuities. Travelers will need an additional five full days of meals. We must also make our own travel arrangements.

We have two students and two advisors planning to attend.

Michigan Travel Packages include:

- Conference registration fee
- Five nights accommodations
- Friday evening award dinner at the hotel
- Michigan spirit items (t-shirt, Michigan trading pins, etc.)
- All taxes and gratuities

2 single rooms travel packages at 1,586 each = **\$3,172**

2 double room travel packages at \$958 each = **\$1,916**

Food allowance for the week (5 days X 4 people x \$65/day = **\$1,300**

Gas for Transportation by Kent ISD van (1,624 miles round trip) = **\$320**

Parking fees = **\$300**

Additional State Trading Pins (10 x \$2) = **\$20**

Miscellaneous/emergency expenses (4 x \$100) = **\$400**

Estimated Total: \$7,428

**2024 TRAVEL APPROVAL REQUEST - KENT INTERMEDIATE SCHOOL DISTRICT
FOR WORKSHOPS, CONFERENCES, PROFESSIONAL DEVELOPMENT & PROFESSIONAL MEETINGS**

EVENT DATA		FOR TRAVEL JANUARY 1, 2024 THROUGH DECEMBER 31, 2024	
Employee Name	<u>Yeter Gonzalez</u>	Current Date	<u>4-26-24</u>
Building	<u>KC TC</u>		
Event Name	<u>Skills USA National Conference</u>	City, State	<u>Atlanta, GA.</u>
Dates of Event	<u>June 24 - 28</u>		

EVENT COSTS					
<small>ALL PREPAIDS ARE PAID PRIOR TO EVENT BY ACCOUNTS PAYABLE IN BUSINESS OFFICE AND MUST HAVE BACKUP DOCUMENTATION ATTACHED. ALL REIMBURSEMENTS REQUIRE ITEMIZED RECEIPTS.</small>					
		Estimated Costs	Amount to be Prepaid	Actual Expenses	Amount to be Reimbursed
Registration/Fees	<u>2 Students 1 Advisor</u>	<u>(included in hotel pkg)</u>			
Lodging Hotel Name	<u>Omni Hotel (404) 659-1000</u>		Confirmation #		
Address	<u>190 Marietta St. NW, Atlanta GA 30303</u>		Phone #		
Arrival Date	<u>6-24</u>	Departure Date	<u>6-29</u>	TURN IN FINAL RECEIPT FOR HOTEL EXPENSES TO ACCOUNTS PAYABLE IF PREPAID	
# of Nights	<u>5</u>	Michigan Parking Daily rate including tax/fees	<u>158¢</u>		
			<u>2 students 1916</u>		
Meals (Allowance max of \$85 per day)	<u>X 3 people (5 days)</u>		<u>975</u>		
Estimated Mileage (round trip)	<u>1624</u>	Miles @ <u>0.67</u> per mile	<u>\$ 0.</u>		
Actual Mileage (round trip)		Miles @ <u>0.67</u> per mile			
Transportation	<u>School van gas + parking (Air/Train/Bus/Parking/Cab) (\$320) (\$30)</u>		<u>620.00</u>		
Other (Explain)	<u>Drivry to bring contest gear</u>		<u>300.00</u>		
	<u>misc. emergency expense (\$160 x 3)</u>		<u>5417.00</u>		
TOTAL REQUEST					
<small>It is hereby certified that the above record is true and accurate and that no part of the same has been paid or reimbursed by the District previously or by another organization.</small>					
<small>Accommodations costs and transportation costs will be reimbursed according to the Administrative Guidelines #3440C and #4440C, paragraphs A, B, C & D.</small>					

EVENT FUNDING	<small>General ledger account number to expense this travel to</small>
Account Number: <u>26-1-127-3220-495-0000-06157-0450</u>	

ANY NOTES If any expenses were charged to a P-CARD, please IDENTIFY THE CARDHOLDER in this notes section

APPROVAL FOR EVENT ATTENDANCE		<small>Obtain APPROVAL of ESTIMATED COST - PRIOR to the event</small>	
<u>Yeter Gonzalez</u>	<u>4-26-24</u>		
Employee Signature (printed & signed)	Date	Supervisor (printed & signed)	Date
		Assistant Superintendent (printed & signed)	Date

FINAL APPROVAL FOR REIMBURSEMENT		<small>Obtain APPROVAL of ACTUAL/FINAL COST - AFTER the event</small>	
Employee Signature (printed & signed)	Date	Supervisor (printed & signed)	Date
		Assistant Superintendent (printed & signed)	Date

ROUTING: APPROVAL OF SUPERVISOR
 APPROVAL OF ASSISTANT SUPERINTENDENT
 ACCOUNTS PAYABLE IN BUSINESS OFFICE TO PROCESS ANY PREPAYMENTS
 ORIGINAL FORM RETURNED TO REQUESTER ONCE PREPAID
 AFTER EVENT IS COMPLETE AND FINAL APPROVALS COMPLETED, ORIGINAL FORM TURNED INTO PAYROLL FOR RECORD AND REIMBURSEMENT

**2024 TRAVEL APPROVAL REQUEST - KENT INTERMEDIATE SCHOOL DISTRICT
FOR WORKSHOPS, CONFERENCES, PROFESSIONAL DEVELOPMENT & PROFESSIONAL MEETINGS**

EVENT DATA		FOR TRAVEL JANUARY 1, 2024 THROUGH DECEMBER 31, 2024	
Employee Name	<u>Andrew Smith</u>	Current Date	<u>05/01/24</u>
Building	<u>KCTC East</u>		
Event Name	<u>Skills USA National Conference</u>	City, State	<u>Atlanta, GA</u>
Dates of Event	<u>June 24-28, 2024</u>		

EVENT COSTS					
<small>ALL PREPAIDS ARE PAID PRIOR TO EVENT BY ACCOUNTS PAYABLE IN BUSINESS OFFICE AND MUST HAVE BACKUP DOCUMENTATION ATTACHED. ALL REIMBURSEMENTS REQUIRE ITEMIZED RECEIPTS.</small>					
		Estimated Costs	Amount to be Prepaid	Actual Expenses	Amount to be Reimbursed
Registration/Fees	<u>1 advisory (included in hotel MI package below)</u>	\$ -			
Lodging Hotel Name	<u>Omni Hotel</u>				
Address	<u>190 Marietta St. NW, Atlanta, GA 30303</u>				
Arrival Date	<u>06/24/24</u>	Departure Date	<u>06/29/24</u>		
# of Nights	<u>1</u>	Daily rate including tax/fees	<u>\$1,586.00</u>		
<small>(This is a package deal - registration fee, 5 nts accommodation...)</small>					
Meals (Allowance max of \$85 per day)	<u>15 days</u>	325.00			
Estimated Mileage (round trip)	Miles @ <u>0.67</u> per mile	\$ -	 	 	
Actual Mileage (round trip)	Miles @ <u>0.67</u> per mile	 	 	 	
Transportation	<u>(Air/Train/Bus/Parking/Cab)</u>				
Other (Explain)	<u>Misc. emergency expense</u>	\$ 100.00			
TOTAL REQUEST		\$ 2,011.00			
<small>It is hereby certified that the above record is true and accurate and that no part of the same has been paid or reimbursed by the District previously or by another organization.</small>					
<small>Accommodations costs and transportation costs will be reimbursed according to the Administrative Guidelines #3440C and #4440C, paragraphs A, B, C & D.</small>					

EVENT FUNDING	<small>General ledger account number to expense this travel to</small>
Account Number:	<u>26-1-127-3220-495-2000-06157-0450</u>

ANY NOTES	<small>if any expenses were charged to a P-CARD, please IDENTIFY THE CARDHOLDER in this notes section</small>

APPROVAL FOR EVENT ATTENDANCE		<small>Obtain APPROVAL of ESTIMATED COST - PRIOR to the event</small>	
<u>Andrew Smith</u>	<u>Chris Sisk</u>	<u>5/2/24</u>	
Employee Signature (printed & signed)	Date	Supervisor (printed & signed)	Date
		Assistant Superintendent (printed & signed)	Date

FINAL APPROVAL FOR REIMBURSEMENT		<small>Obtain APPROVAL of ACTUAL/FINAL COST - AFTER the event</small>	
Employee Signature (printed & signed)	Date	Supervisor (printed & signed)	Date
		Assistant Superintendent (printed & signed)	Date

ROUTING: APPROVAL OF SUPERVISOR
APPROVAL OF ASSISTANT SUPERINTENDENT
ACCOUNTS PAYABLE IN BUSINESS OFFICE TO PROCESS ANY PREPAYMENTS
ORIGINAL FORM RETURNED TO REQUESTER ONCE PREPAID
AFTER EVENT IS COMPLETE AND FINAL APPROVALS COMPLETED, ORIGINAL FORM TURNED INTO PAYROLL FOR RECORD AND REIMBURSEMENT



National Conference Registration

June 24-28, 2024 • Atlanta, Georgia

Registration Deadline is May 5, 2024

Final Change & Cancellation deadline is May 10, 2024

Payment Deadline is May 15, 2024

School: **Kent Career Tech Center**

Lead Advisor: Peter Gonzalez	Email: petergonzalez@kentisd.org
School Phone: 616-364-8421	Cell Phone: 616-238-9606

Travel Packages include:

Conference registration fee, five nights accommodations, one meal at the hotel (Friday evening award dinner), registration materials, Michigan spirit items (t-shirt, 5 Michigan trading pins, etc.) plus all taxes and gratuities

Numbers fill in automatically from the room types listed on the registration worksheet.

Number of People In Quad Room Travel Package:	<u>0</u>	x	\$644.00	=	<u>\$0.00</u>
<i>Four people must register for this room type to fully pay for this room.</i>					
Number of People In Triple Room Travel Package:	<u>0</u>	x	\$748.00	=	<u>\$0.00</u>
<i>Three people must register for this room type to fully pay for this room.</i>					
Number of People In Double Room Travel Package:	<u>2</u>	x	\$958.00	=	<u>\$1,916.00</u>
<i>Two people must register for this room type to fully pay for this room.</i>					
Number of People In Single Room Travel Package:	<u>2</u>	x	\$1,586.00	=	<u>\$3,172.00</u>

Optional add-on items:

If you are registering for the pre-conference Leverage training held Saturday-Monday, June 22-24, please email Ann to send you an invoice for the additional \$175 registration fee per student and the extra hotel nights needed (Fri-Sun) for students and accompanying adults.

Additional Trading Pins, each: 10 x \$2.00 = \$20.00

All registrants will receive five (5) of Michigan Trading Pins. Additional trading pins are available for purchase on a first-come first-serve basis. Pre-order pins to guarantee that your school has all you need! We will have limited pins to be sold at the National Conference.

Less Travel Scholarship or Credit Balance (if applicable): =

S	0	XL:	0
M	2	2XL:	1
L	0	3XL:	1

Total Amount Due: \$5,108.00

This completed form will serve as your invoice.

PAYMENT DEADLINE IS MAY 15, 2024

All payments (including those for parents/family members/chaperones) must come through the school. We only accept personal checks from the chapter advisor.

We also accept credit cards with a 3% processing fee
Use the online credit card form at <https://tinyurl.com/ctso-creditcard>

When complete, EMAIL Excel registration form as an attachment (or share) to: aday7@emich.edu
PDFs of the registration form will not be accepted

Don't forget to also submit the online portation of the the registration in the SkillsUSA Register portal!

Make check payable to: SkillsUSA Michigan

Mail payment to: SkillsUSA Michigan
PO Box 980432
Ypsilanti, MI 48198

Direct registration and payment questions to: Ann Day at aday7@emich.edu

Michigan Qualifier Not Attending Form



Please complete this form if you had a student or team qualify to compete at the 2024 National Leadership and Skills Conference and they are **NOT** able to attend. This will allow us to notify the next qualifier in a timely manner.

School: Kent Career Tech Center

Qualifier Not Attending: Clara McKenzie/ replacement Dominick Gomez- Trout

Qualifier's Event: 3D Animation

Advisor's Signature

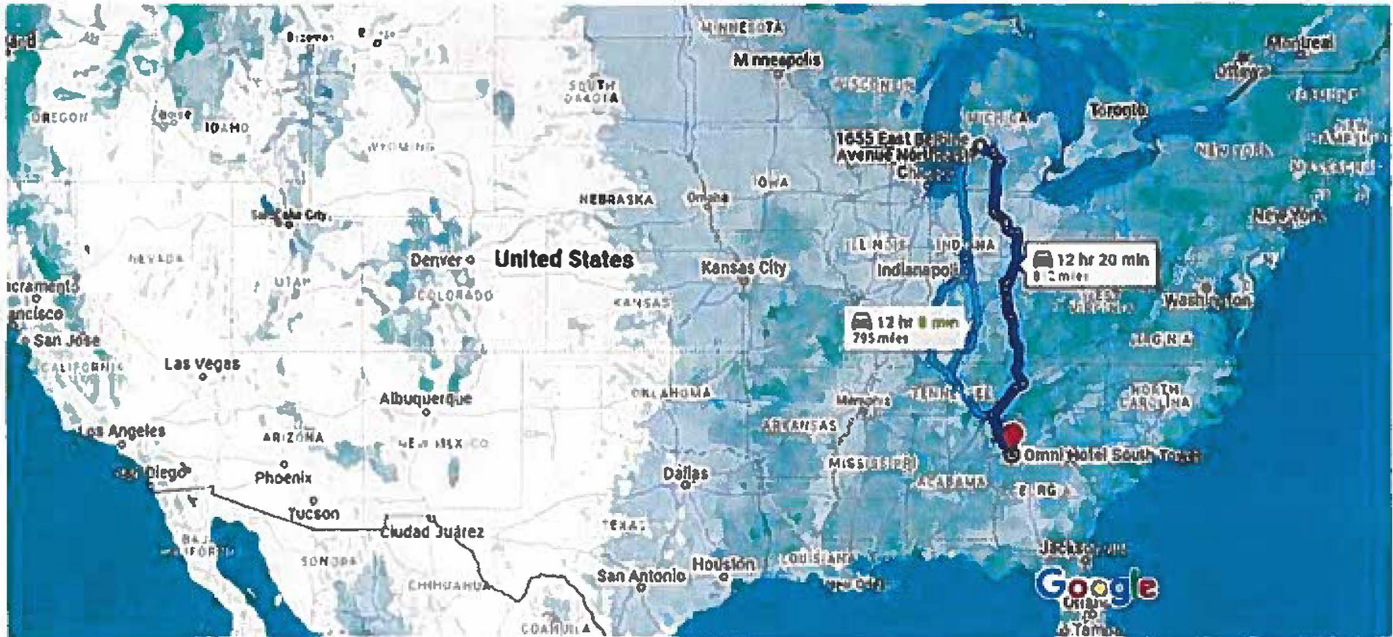
4/22/20

Date

**Scan and email this form to dwest30@emich.edu
by April 22, 2024**



1655 E Beltline Ave NE, Grand Rapids, MI 49525 Drive 812 miles, 12 hr 20 min to Omni Hotel South Tower, 190 Marietta St NW, Atlanta, GA 30313



Map data ©2024 Google, INEGI 200 mi

1655 E Beltline Ave NE
Grand Rapids, MI 49525

Get on I-96 E from M-44 W/E Beltline Ave NE

- 5 min (2.1 mi)
- ↑ 1. Head southeast
- 0.1 mi
- ↶ 2. Turn left
- 210 ft
- ↶ 3. Turn left
- 407 ft
- ↷ 4. Turn right toward M-44 W/E Beltline Ave NE
- 0.1 mi
- ↷ 5. Turn right onto M-44 W/E Beltline Ave NE
- 1.5 mi
- ↗ 6. Turn right to merge onto I-96 E toward Lansing
- 0.3 mi

Continue on I-96 E. Take M-50 E and I-69 S to US-30 E in Jefferson Township. Take exit 19A from I-469 E/US-30 E

- 2 hr 38 min (174 mi)
- ↗ 7. Merge onto I-96 E
- 29.3 mi

- 8. Take exit 67 for Michigan 66 toward Ionia/Battle Crk
0.4 mi
- 9. Turn right onto M-66 S
8.4 mi
- ↶ 10. Turn left onto M-43 E/M-50 E
1.3 mi
- 11. Turn right onto M-50
16.7 mi
- ↶ 12. Turn left onto Packard Hwy
1.4 mi
- 13. Sharp right onto E Lansing Rd
0.8 mi
- ⤴ 14. Turn left to merge onto I-69 S toward Ft Wayne
Entering Indiana
104 mi
- 15. Take exit 315 for I-469 E/US-30 E
0.7 mi
- ↑ 16. Continue onto I-469 E/US-30 E
11.3 mi
- 17. Take exit 19A to merge onto US-30 E
0.3 mi

Get on US-33 E in Noble Township from US-127 S

57 min (53.7 mi)

- ⤴ 18. Merge onto US-30 E
Entering Ohio
22.5 mi
- ⤴ 19. Use the right lane to merge onto US-224 W via the ramp to Van Wert
2.9 mi
- ↶ 20. Turn left onto Liberty-Union Rd
3.8 mi
- ↶ 21. Turn left onto Wren-Landeck Rd
2.5 mi
- 22. Turn right onto US-127 S
10.3 mi
- ↶ 23. Turn left onto US-33 E
10.8 mi
- ⤴ 24. Slight right onto the US-33 E ramp to Columbus
0.9 mi

Follow I-75 S to Ivan Allen Jr Blvd NW in Atlanta. Take exit 249C from I-75 S/I-85 S

8 hr 29 min (581 mi)

- ↗ 25. Continue onto US-33 E
12.5 mi
- ↘ 26. Take the exit onto I-75 S toward Dayton
110 mi
- ↗ 27. Use the right 2 lanes to turn slightly right to stay on I-75 S
 - 📍 Entering Kentucky
 - 7.1 mi
- ↑ 28. Continue straight onto I-71 S/I-75 S
12.5 mi
- ↶ 29. Keep left to continue on I-75 S
20.8 mi
- ↑ 30. Continue onto I-75 S
41.1 mi
- ↘ 31. Keep right to stay on I-75 S
 - 📍 Entering Tennessee
 - 165 mi
- ↘ 32. Take the exit onto I-640 W/I-75 S toward Nashville/Chattanooga
3.6 mi
- ↘ 33. Use the right 2 lanes to take the I-75 S/I-40 W exit toward Nashville/Chattanooga
0.7 mi
- ⤴ 34. Merge onto I-40/I-75 S
16.3 mi
- ↶ 35. Use the left 2 lanes to turn slightly left onto I-75 (signs for Chattanooga)
83.1 mi
- ↑ 36. Continue onto Exit 2 (signs for I-24 W/I-59/Chattanooga/Birmingham)
0.1 mi
- ↶ 37. Keep left to continue on I-75 S, follow signs for Atlanta S
 - 📍 Entering Georgia
 - 106 mi
- ↘ 38. Keep right to stay on I-75 S, follow signs for I-85 S/Atlanta
0.5 mi
- ↑ 39. Continue onto Horace E. Tate Fwy
0.2 mi
- ⤴ 40. Merge onto I-75 S/I-85 S
1.4 mi
- ↘ 41. Take exit 249C for Williams St toward GWCC/Aquarium/Mercedes-Benz Stadium
0.3 mi

Drive to Marietta St NW

4 min (0.8 mi)

➡ 42. Turn right onto Ivan Allen Jr Blvd NW

0.4 mi

↩ 43. Turn left onto Marietta St NW

📍 Destination will be on the right

0.4 mi

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action X

Item: Approval of Property Transfer Request

Submitted by: Kevin Philipps

Date: 05/07/2024

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 05/13/2024

RECOMMENDATION:

It is recommended that the Kent ISD Board approve the property transfer request from Michael Berg on behalf of Dykema Excavating, Inc. for 5950 English Ave. NE, Comstock Park, MI 49321 to be transferred from the Comstock Park Public School District to the Rockford Public School District.

BACKGROUND:

Administration received a property transfer request on April 25, 2024, Michael Berg, Dykema Excavating Inc., provided in person, a petition with the Kent ISD for the transfer of property located at 5950 English Ave. NE, from the Comstock Park Public School District, to the Rockford Public School District, located within the Kent ISD.

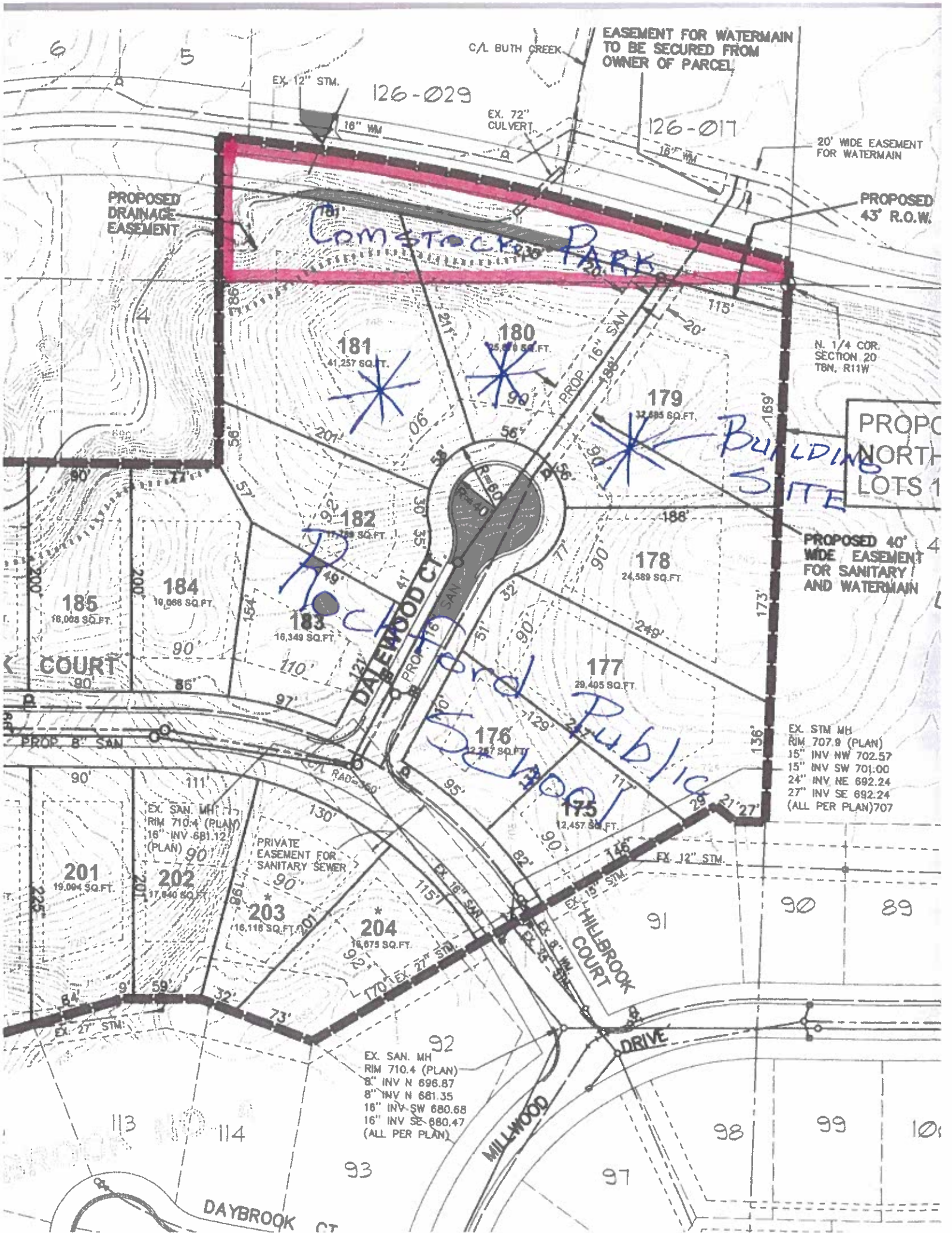
Dykema Excavating, Inc. purchased the parcel also known as 5950 English Ave. NE, Comstock Park, MI 49321, also known as (41-10-20-126-004) legally described as:

Part NW ¼ Com at N ¼ cor th S along N&S ¼ line 500.0 FT th W perp to N&S ¼ line 130 FT M/L to CL of English Ave th th Nwly along CL of sd Ave to N sec line th E to beg *Sec 20 T8N R11W 0.95A

As you can see on the attached maps, 5950 English Ave. NE, Comstock Park, MI 49321 is a newly created lot that was split to form an additional parcel. Due to parcel zoning, Dykema Excavating, LLC was able to create an additional parcel by way of property line adjustments and splits. Mr. Berg, Dykema Excavating, LLC is requesting that 5950 English Ave NE, Comstock Park, MI 49321 (41-10-20-126-004) be added to Rockford Public School District.

Administration has sought the input of Comstock Public School District and Rockford Public School District. Both districts agreed this transfer request makes sense and would recommend the Kent ISD Board of Education approve the request.

If the request is approved, the administration will work with both school districts, local municipalities, Michigan Secretary of State and Department of Treasury to complete the transfer.



EASEMENT FOR WATERMAIN TO BE SECURED FROM OWNER OF PARCEL

126-029

126-017

PROPOSED DRAINAGE EASEMENT

20' WIDE EASEMENT FOR WATERMAIN

PROPOSED 43' R.O.W.

Comstock Park

BUILDING SITE

PROPOSED NORTH LOTS 1

PROPOSED 40' WIDE EASEMENT FOR SANITARY AND WATERMAIN

COURT

Public

EX. STM MH
RIM 707.9 (PLAN)
15" INV NW 702.57
15" INV SW 701.00
24" INV NE 692.24
27" INV SE 692.24
(ALL PER PLAN)707

EX. SAN. MH
RIM 710.4 (PLAN)
16" INV 681.12 (PLAN)

PRIVATE EASEMENT FOR SANITARY SEWER

EX. SAN. MH
RIM 710.4 (PLAN)
8" INV N 696.87
8" INV N 681.35
16" INV SW 680.68
16" INV SE 680.47
(ALL PER PLAN)

DAYBROOK CT

MILLWOOD DRIVE

HILLBROOK COURT

181
41,257 SQ.FT.

180
25,979 SQ.FT.

179
32,885 SQ.FT.

182
17,789 SQ.FT.

178
24,589 SQ.FT.

185
18,008 SQ.FT.

184
10,068 SQ.FT.

183
16,349 SQ.FT.

177
29,405 SQ.FT.

176
27,787 SQ.FT.

175
12,457 SQ.FT.

201
19,004 SQ.FT.

202
17,640 SQ.FT.

203
16,118 SQ.FT.

204
16,675 SQ.FT.

113

114

93

97

98

99

100

Kent County Web Map



SCHOOL DISTRICT: _____

(Per revised by-laws, one vote for each district)

BALLOT

KENT INTERMEDIATE ASSOCIATION OF SCHOOL BOARDS

BOARD OF DIRECTORS:

CURRENTLY 3 OPEN SEATS WITH 3 CANDIDATES RUNNING FOR A THREE-YEAR TERM EXPIRING JUNE 30, 2027

The current board members whose terms will expire June 30, 2024 are:

- **Nick Reichenbach (Rockford– Region 1)**
- **Ken Hornecker (Godwin Heights– Region 3)**
- **One vacant seat**

Please choose 3 from the list below for the KIASB Board of Directors:

(*Incumbent)

- Christie Ramsey (Rockford - Region 1)**
- Teresa Ramirez (Northview - Region 1)**
- Ken Hornecker* (Godwin Heights – Region 3)**

(Signature)

(Date)

****PLEASE NOTE****

Per the revised by-laws, each active **school board** shall have one vote for elections. *Per consensus of board members* each active school board will mark the ballot for not more than the number of Directors specified.