

# Kent ISD Regular School Board Meeting

Monday, October 16, 2023 6:00 PM

Grand Room ESC Building, 2930 Knapp Street NE, Grand Rapids, MI 49525

## A. Call to Order

## B. Welcome Visitors and Roll Call

## C. Presentation

C.1. Leading Learning Awards

C.2. Facilities Update Presentation

## D. Action Items

**Consent Grouping: Action items may be approved with one motion unless a board member requests that an item or items be removed for separate action.**

D.1. Approve the personnel recommendations as presented.

D.2. Approve the minutes from the Regular School Board meeting held on September 18, 2023.

D.3. Approve the financial report allowing bills from September 1 through September 30, 2023.

D.4. Approve the addition of three Parent Educators and increase the number of days for four current Parent Educators in the Bright Beginnings program.

D.5. Approve the addition of a Bilingual Parent Educator Support for Bright Beginnings.

D.6. Approve the addition of a CTE Reporting and Compliance Specialist for the Career Readiness Department.

D.7. Approve the addition of a Director of Organization and Strategic Initiatives.

D.8. Approve the purchase of Therapy Equipment from Rifton Equipment in the amount of \$46,877.25 for Lincoln Developmental Center.

E. **Approve the contract from Bulb Digital to provide IT planning and support for the new community childcare navigation platform in the amount of \$150,000.**

F. **Approve the purchase of furniture for Empower U North from Custer Office Environments in the amount of \$240,530.46**

G. **Approve the removal of the surplus equipment and grant permission to Kent ISD to dispose of these items per policy/guidelines.**

H. **Approve the second payment of Act 18 Special Education Funds.**

I. **Discuss the upcoming MASB's 2023 Delegate Assembly to be held on Thursday, November 9 at 7:00 p.m.**

J. **Public Comment**

K. Items from Board Members

L. Superintendent's Report

M. Future Dates: Kent ISD School Board meeting to be held on November 13, 2023 at 6:00 p.m. in the Grand Room of the Kent ISD Educational Service Center.

# Leading Learning Award



Mitch Smith



Bob Rouse

"I would like to nominate Bob Rouse and Mitch Smith for going above and beyond each day for staff and visitors at the ESC building. No matter what situation arises, Bob and Mitch are always available to lend a helping hand and make everyone feel welcomed and supported at Kent ISD. They take "all other duties as assigned" to a whole other level and we are so thankful for their dedication to supporting our staff and stakeholders."



Laurel Minard

"Laurel has worked for Great Start to Quality for the past 11+ years. During her time with us, she has been a champion for early childhood, working extremely hard to ensure licensed childcare providers are recognized for their efforts and are given the resources and supports they need. Laurel has formed so many strong, positive relationships with the childcare programs she has provided coaching services to. In the early childhood community, Laurel is well known and loved for her early childhood knowledge and commitment to the providers and families. When we attend community events, we ALWAYS get providers and families telling us they know and LOVE Laurel! Many of them share personal stories of how Laurel has supported their early childhood business or children with her teaching and/or coaching."

**PERSONNEL RECOMMENDATIONS AS OF 10/9/2023  
FOR BOARD MEETING OF 10/16/2023**

**RESIGNATIONS AND TERMINATIONS**

1. Christopher Battle, Instructional Services, Secondary Programs, Kent Career Tech Center, Instructor, resignation, effective 9/29/2023.
2. Jodi Douse, Student Services, Early On, Early Interventionist, resignation, effective 10/12/2023.
3. Christy Faber, Instructional Services, Early Childhood, Great Start Readiness Program, Lead Teacher, resignation, effective 9/28/2023.
4. Maureen ONeill, Student Services, Special Education Center Programs, Lincoln School, Teacher, resignation, effective 9/26/2023.

**APPOINTMENTS**

1. Laura Emshanov, Instructional Services, Research & Continuous Improvement, Coordinated Supports Consultant, Professional, 1.0 FTE, 260 days per year, 8 hours per day, Grade 7 Step 2, \$86,569 per year, effective 10/23/2023.
2. Justine Gonzalez Bratt, Student Services, Special Education Center Programs, Lincoln Developmental School, Occupational Therapist, KIEA, .4 FTE, 72.8 days per year, 7 hours per day, MA Step 6, \$27,491.20 per year, effective 9/26/2023.
3. Amiya Haywood, Instructional Services, Early Childhood, Great Start Readiness Program, Lead Teacher, KIEA-LT, 1.0 FTE, 172 days per year, 7 hours per day, MA Step 1, \$40,461 per year, effective 9/25/2023.
4. Ashley Kron, Instructional Services, Early Childhood, Great Start Readiness Program, Lead Teacher, KIEA-LT, 1.0 FTE, 172 days per year, 7 hours per day, Step 2, \$40,804 per year, effective 10/9/2023.
5. Jessica May, Instructional Services, Early Childhood, Great Start Readiness Program, Lead Teacher, KIEA-LT, 1.0 FTE, 172 days per year, 7 hours per day, Step 4, \$48,477 per year, effective 9/29/2023.
6. Heather Sneider, Student Services, Special Education Center Programs, Assistant Director - Transition, Professional, 1.0 FTE, 260 days per year, 8 hours per day, Grade 9 Step 7, \$115,651 per year, effective 10/9/2023.

## **NEW ASSIGNMENTS AND CONTRACT ADJUSTMENTS**

1. Jill Van Veen, from IT Technician to Application Support Specialist I, Technology Services, Information Systems, Professional, 1.0 FTE, 260 days per year, 8 hours per day, Grade 2 Step 8, \$60,536 per year, replacement for Mary Minnema, effective 10/17/23.

A regular meeting of the Kent ISD School Board was held at the administrative offices on Monday, September 18, 2023. The meeting was called to order by President Haidle at 6:00 pm.

Members Present: Drake, Rettig, Featherston, Hamming, Haidle

Member Absent:

Kent ISD Staff Present: Superintendent Koehler, Assistant Superintendents Philipps, Gorman, Finkel, Myers, Rodgers; Directors Baine, Burns, Castle, Dymowski, Hendry, Hissong, Hendry, Hofstee, Houtman, Karsten, Lillis, Maynard, Peraino, Preuss, Stamas, Store; Principal Verwey and recording Secretary Lovell; Kent ISD Staff: Chelsea Kittridge-Farrell, Chris Lillis, Griffin Gale, Mike Alanowski, Holly Nichols, Dave LaBotz, Justin Stonehouse, Edith Reyes, Bob Brenzing, Erin Zacek, Joy Walczak; Guests: Robin Tevlin

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President Haidle welcomed visitors and turned the meeting over to Assistant Superintendent Rodgers to present the Leading Learning awards. The Leading Learning awards were presented to Chelsea Kittridge Farrell, Dave LaBotz, Holly Nichols, Mike Rens, Mike Alanowski, Ted Corner, Griffin Gale, Chris Lillis and Eric VanDam. Supervisors were given the opportunity to share words of appreciation on behalf of the recipients.

President Haidle welcomed Communications and Marketing Director, Katie McClintic, who introduced her team and shared a presentation highlighting the current initiatives of the Communications Department.

Upon motion of Member Hamming, supported by Member Rettig, it was resolved to combine and approve action items D.1-D.10.

Ayes: Drake, Featherston, Rettig, Hamming, Haidle

Nays: None

***Motion declared to have carried.***

Upon motion of Member Featherston, supported by Member Drake, it was resolved to approve the purchase of furniture for Lincoln Developmental Center in the amount of \$233,150.51 from Custer office Environments.

Ayes: Featherston, Rettig, Hamming, Drake, Haidle

Nays: None

***Motion declared to have carried.***

Upon motion of Member Rettig supported by Member Drake, it was resolved to approve the renovations to Empower U North in the amount of \$3,873,794.00 and approve Owen Ames Kimball as the construction manager for this project.

Ayes: Rettig, Hamming, Featherston, Drake, Haidle

Nays: None

***Motion declared to have carried.***

Upon motion of Member Drake, supported by Member Featherston, it was resolved to approve the initial payment of Act 18 Special Education Funds.

Ayes: Hamming, Drake, Featherston, Rettig, Haidle

Nays: None

***Motion declared to have carried.***

Upon motion of Member Hamming, supported by Member Drake, it was resolved to approve four KCTC Students and two Advisors to attend a field trip to the National Future Farmers of America Convention in Indianapolis, Indiana on Wednesday, November 1-3, 2023.

Ayes: Drake, Featherston, Rettig, Hamming Haidle

Nays: None

***Motion declared to have carried.***

President Haidle provided the opportunity for public comment. No comment was given.

Superintendent Koehler shared gratitude toward this month's Leading Learning award recipients. The start of the school year began with inclement weather that caused several IT related issues. Our team responded immediately and had technology back up and running allowing students to return to the classroom sooner than anticipated.

The MI Student Voice website will be shared with superintendents from across the state at this week's Michigan Association of Superintendents & Administrators Conference. Currently, 58 districts statewide have administered the MI Student Voice Perception Survey, capturing the voices of 33,366 students. We expect this number to double over the next year, which will provide valuable data on student's educational experience.

Kent ISD was awarded the opportunity to lead a regional initiative to raise the level of post-secondary attainment in Kent County to 60 percent of residents holding a college degree, associates or workplace credential. This initiative was brought to us by the state of Michigan and the county administrator's office through the Governor's 60x30 initiative. This work directly aligns with Careerprep2030 and our work with the College Board this past year to bring AP courses to a larger percentage of students.

President Haidle adjourned the meeting at 6.44 p.m.

Minutes Approved: October 16, 2023

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Andrea Haidle, President

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Laura Featherston, Secretary

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**CHECKS (DISBURSEMENTS) WRITTEN BY FUND  
09/01/2023 - 09/30/2023**

11. GENERAL EDUCATION	\$	9,663,993.19
21. SPECIAL EDUCATION-CENTER PROGRAMS		248,016.34
22. SPECIAL EDUCATION		15,719,695.39
23. COMMUNITY SERVICE (ENHANCEMENT MILLAGE)		14,406,243.53
26. CAREER TECHNICAL EDUCATION		700,736.80
27. COOPERATIVE EDUCATION **		26,411.54
29. STUDENT/SCHOOL ACTIVITY FUND		12,384.25
CAPITAL PROJECTS		
41. GENERAL EDUCATION		13,925.08
42. SPECIAL EDUCATION		420,691.96
46. CAREER TECHNICAL EDUCATION		243,559.81
81. INTERNAL SERVICE FUND		12,400.00
<b>TOTAL</b>	<b>\$</b>	<b>41,468,057.89</b>

Total Transfers Out to LEAs (K-12, Charter Schools and Parochial Schools)	\$	30,636,153.25
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*\*\* Disbursements from fund 28 are included in fund 27-Cooperative Education totals.*

# Kent ISD Check Register 9/1/2023 to 9/30/2023

Check #	Vendor Name	Fund	Fund Amount	Check Total	Check Comment
300028267	GRAND RAPIDS PUBLIC SCHOOLS	22	2,504,828.00		
			<b>Check Total</b>	<b>2,504,828.00</b>	ACT18 FY24 PMT 1
300028274	KENTWOOD PUBLIC SCHOOLS	22	1,708,621.00		
			<b>Check Total</b>	<b>1,708,621.00</b>	ACT18 FY24 PMT 1
600091923	MICH PUBLIC SCHOOL EMPLOYEES	11	1,466,050.48		
			<b>Check Total</b>	<b>1,466,050.48</b>	RETIREMENT 9.8.23
600090623	MICH PUBLIC SCHOOL EMPLOYEES	11	1,293,734.08		
			<b>Check Total</b>	<b>1,293,734.08</b>	RETIREMENT 8.25.23
300028354	GRAND RAPIDS PUBLIC SCHOOLS	23	1,166,943.29		
			<b>Check Total</b>	<b>1,166,943.29</b>	FY24 ENHANCE 2023-09-29
300028263	FOREST HILLS PUBLIC SCHOOLS	22	1,161,107.00		
			<b>Check Total</b>	<b>1,161,107.00</b>	ACT18 FY24 PMT 1
56380	MICH EDUC SPECIAL SERVICES	11	1,082,139.14		
			<b>Check Total</b>	<b>1,082,139.14</b>	OCT PREMIUMS
300028284	ROCKFORD PUBLIC SCHOOLS	22	945,295.00		
			<b>Check Total</b>	<b>945,295.00</b>	ACT18 FY24 PMT 1
609222332	UNITED STATES TREASURY	11	874,971.68		
			<b>Check Total</b>	<b>874,971.68</b>	PAYROLL TAXES
609222336	NEXT GENERATION ENROLLMENT INC	11	838,073.17		
			<b>Check Total</b>	<b>838,073.17</b>	OCTOBER PREMIUMS
609082333	UNITED STATES TREASURY	11	830,709.26		
			<b>Check Total</b>	<b>830,709.26</b>	PAYROLL TAXES
300028269	GRANDVILLE PUBLIC SCHOOLS	22	826,488.00		
			<b>Check Total</b>	<b>826,488.00</b>	ACT18 FY24 PMT 1
300028366	KENTWOOD PUBLIC SCHOOLS	23	787,965.12		
			<b>Check Total</b>	<b>787,965.12</b>	FY24 ENHANCE 2023-09-29
300028350	FOREST HILLS PUBLIC SCHOOLS	23	781,970.50		
			<b>Check Total</b>	<b>781,970.50</b>	FY24 ENHANCE 2023-09-29
300028221	GRAND RAPIDS PUBLIC SCHOOLS	23	706,802.98		
			<b>Check Total</b>	<b>706,802.98</b>	FY24 ENHANCE 2023-09-15
300028254	CALEDONIA COMMUNITY SCHOOLS	22	680,079.00		

			<b>Check Total</b>	<b>680,079.00</b> ACT18 FY24 PMT 1
300028378	ROCKFORD PUBLIC SCHOOLS	23	657,061.86	
			<b>Check Total</b>	<b>657,061.86</b> FY24 ENHANCE 2023-09-29
56276	ENOME INC	22	621,810.00	
			<b>Check Total</b>	<b>621,810.00</b> GOALBOOK FOR THREE YEARS
300028294	WYOMING PUBLIC SCHOOLS	22	571,277.00	
			<b>Check Total</b>	<b>571,277.00</b> ACT18 FY24 PMT 1
300028253	BYRON CENTER PUBLIC SCHOOLS	22	518,198.00	
			<b>Check Total</b>	<b>518,198.00</b> ACT18 FY24 PMT 1
300028272	KENOWA HILLS PUBLIC SCHOOLS	22	505,063.00	
			<b>Check Total</b>	<b>505,063.00</b> ACT18 FY24 PMT 1
300028255	CEDAR SPRINGS PUBLIC SCHOOLS	22	477,692.00	
			<b>Check Total</b>	<b>477,692.00</b> ACT18 FY24 PMT 1
300028233	KENTWOOD PUBLIC SCHOOLS	23	477,260.64	
			<b>Check Total</b>	<b>477,260.64</b> FY24 ENHANCE 2023-09-15
300028215	FOREST HILLS PUBLIC SCHOOLS	23	473,629.77	
			<b>Check Total</b>	<b>473,629.77</b> FY24 ENHANCE 2023-09-15
300028356	GRANDVILLE PUBLIC SCHOOLS	23	467,109.98	
			<b>Check Total</b>	<b>467,109.98</b> FY24 ENHANCE 2023-09-29
300028308	GRAND RAPIDS PUBLIC SCHOOLS	11	447,169.12	
			<b>Check Total</b>	<b>447,169.12</b> EARLY LIT 35A(4) FY24
300028265	GODWIN HEIGHTS PUBLIC SCHOOLS	22	443,825.00	
			<b>Check Total</b>	<b>443,825.00</b> ACT18 FY24 PMT 1
300028286	THORNAPPLE KELLOGG SCHOOLS	22	428,726.00	
			<b>Check Total</b>	<b>428,726.00</b> ACT18 FY24 PMT 1
300028340	CALEDONIA COMMUNITY SCHOOLS	23	414,941.62	
			<b>Check Total</b>	<b>414,941.62</b> FY24 ENHANCE 2023-09-29
300028277	LOWELL AREA SCHOOLS	22	414,793.00	
			<b>Check Total</b>	<b>414,793.00</b> ACT18 FY24 PMT 1
300028244	ROCKFORD PUBLIC SCHOOLS	23	397,974.17	
			<b>Check Total</b>	<b>397,974.17</b> FY24 ENHANCE 2023-09-15
300028280	NORTHVIEW PUBLIC SCHOOLS	22	390,881.00	
			<b>Check Total</b>	<b>390,881.00</b> ACT18 FY24 PMT 1
300028339	BYRON CENTER PUBLIC SCHOOLS	23	376,305.97	
			<b>Check Total</b>	<b>376,305.97</b> FY24 ENHANCE 2023-09-29
300028271	KELLOGGSVILLE PUBLIC SCHOOLS	22	353,657.00	

			<b>Check Total</b>	<b>353,657.00</b> ACT18 FY24 PMT 1
300028046	GRAND RAPIDS PUBLIC SCHOOLS	23	352,526.84	
			<b>Check Total</b>	<b>352,526.84</b> FY24 ENHANCE 2023-09-01
300028261	EAST GRAND RAPIDS PUBLIC SCHOOLS	22	348,579.00	
			<b>Check Total</b>	<b>348,579.00</b> ACT18 FY24 PMT 1
300028389	WYOMING PUBLIC SCHOOLS	23	331,483.62	
			<b>Check Total</b>	<b>331,483.62</b> FY24 ENHANCE 2023-09-29
300028285	SPARTA AREA SCHOOLS	22	312,129.00	
			<b>Check Total</b>	<b>312,129.00</b> ACT18 FY24 PMT 1
300028369	LOWELL AREA SCHOOLS	23	297,887.25	
			<b>Check Total</b>	<b>297,887.25</b> FY24 ENHANCE 2023-09-29
300028222	GRANDVILLE PUBLIC SCHOOLS	23	282,922.69	
			<b>Check Total</b>	<b>282,922.69</b> FY24 ENHANCE 2023-09-15
300028342	CEDAR SPRINGS PUBLIC SCHOOLS	23	272,071.23	
			<b>Check Total</b>	<b>272,071.23</b> FY24 ENHANCE 2023-09-29
56315	SEVERIN INTERMEDIATE HOLDINGS LLC	22	268,081.30	
			<b>Check Total</b>	<b>268,081.30</b> POWERSCHOOL MIPSE
300028383	THORNAPPLE KELLOGG SCHOOLS	23	267,754.38	
			<b>Check Total</b>	<b>267,754.38</b> FY24 ENHANCE 2023-09-29
300028375	NORTHVIEW PUBLIC SCHOOLS	23	259,969.80	
			<b>Check Total</b>	<b>259,969.80</b> FY24 ENHANCE 2023-09-29
300028364	KENOWA HILLS PUBLIC SCHOOLS	23	255,369.94	
			<b>Check Total</b>	<b>255,369.94</b> FY24 ENHANCE 2023-09-29
300028206	CALEDONIA COMMUNITY SCHOOLS	23	251,324.95	
			<b>Check Total</b>	<b>251,324.95</b> FY24 ENHANCE 2023-09-15
300028347	EAST GRAND RAPIDS PUBLIC SCHOOLS	23	249,766.30	
			<b>Check Total</b>	<b>249,766.30</b> FY24 ENHANCE 2023-09-29
300028319	KENTWOOD PUBLIC SCHOOLS	11	249,761.56	
			<b>Check Total</b>	<b>249,761.56</b> EARLY LIT 35A(4) FY24
300028264	GODFREY LEE PUBLIC SCHOOLS	22	242,471.00	
			<b>Check Total</b>	<b>242,471.00</b> ACT18 FY24 PMT 1
300028257	COMSTOCK PARK PUBLIC SCHOOLS	22	238,199.00	
			<b>Check Total</b>	<b>238,199.00</b> ACT18 FY24 PMT 1
300028054	KENTWOOD PUBLIC SCHOOLS	23	238,039.71	
			<b>Check Total</b>	<b>238,039.71</b> FY24 ENHANCE 2023-09-01
300028041	FOREST HILLS PUBLIC SCHOOLS	23	236,228.78	

			<b>Check Total</b>	<b>236,228.78</b> FY24 ENHANCE 2023-09-01
56389	OWEN-AMES-KIMBALL CO	46	232,981.08	
			<b>Check Total</b>	<b>232,981.08</b> KCTC CULLINARY & MARKETING REN
300028205	BYRON CENTER PUBLIC SCHOOLS	23	227,923.82	
			<b>Check Total</b>	<b>227,923.82</b> FY24 ENHANCE 2023-09-15
300028380	SPARTA AREA SCHOOLS	23	206,129.60	
			<b>Check Total</b>	<b>206,129.60</b> FY24 ENHANCE 2023-09-29
300028251	WYOMING PUBLIC SCHOOLS	23	200,775.49	
			<b>Check Total</b>	<b>200,775.49</b> FY24 ENHANCE 2023-09-15
300028063	ROCKFORD PUBLIC SCHOOLS	23	198,494.59	
			<b>Check Total</b>	<b>198,494.59</b> FY24 ENHANCE 2023-09-01
300028362	KELLOGGSVILLE PUBLIC SCHOOLS	23	191,239.54	
			<b>Check Total</b>	<b>191,239.54</b> FY24 ENHANCE 2023-09-29
80914231	JPMORGAN CHASE BANK NA	11	70,494.05	
	JPMORGAN CHASE BANK NA	21	37,199.79	
	JPMORGAN CHASE BANK NA	22	26,017.07	
	JPMORGAN CHASE BANK NA	26	39,382.75	
	JPMORGAN CHASE BANK NA	27	1,837.68	
	JPMORGAN CHASE BANK NA	28	499.00	
	JPMORGAN CHASE BANK NA	29	660.22	
	JPMORGAN CHASE BANK NA	42	10,049.21	
	JPMORGAN CHASE BANK NA	46	2,267.42	
			<b>Check Total</b>	<b>188,407.19</b> AMZN MKTP US*TO1EH42F1
300028236	LOWELL AREA SCHOOLS	23	180,426.59	
			<b>Check Total</b>	<b>180,426.59</b> FY24 ENHANCE 2023-09-15
300028273	KENT CITY COMMUNITY SCHOOLS	22	171,406.00	
			<b>Check Total</b>	<b>171,406.00</b> ACT18 FY24 PMT 1
300028352	GODWIN HEIGHTS PUBLIC SCHOOLS	23	168,097.41	
			<b>Check Total</b>	<b>168,097.41</b> FY24 ENHANCE 2023-09-29
300028207	CEDAR SPRINGS PUBLIC SCHOOLS	23	164,790.14	
			<b>Check Total</b>	<b>164,790.14</b> FY24 ENHANCE 2023-09-15
300028248	THORNAPPLE KELLOGG SCHOOLS	23	162,175.49	
			<b>Check Total</b>	<b>162,175.49</b> FY24 ENHANCE 2023-09-15
300028238	NORTHVIEW PUBLIC SCHOOLS	23	157,460.47	
			<b>Check Total</b>	<b>157,460.47</b> FY24 ENHANCE 2023-09-15
300028230	KENOWA HILLS PUBLIC SCHOOLS	23	154,674.38	

			<b>Check Total</b>	<b>154,674.38</b>	FY24 ENHANCE 2023-09-15
300028211	EAST GRAND RAPIDS PUBLIC SCHOOLS	23	151,280.32		
			<b>Check Total</b>	<b>151,280.32</b>	FY24 ENHANCE 2023-09-15
300028344	COMSTOCK PARK PUBLIC SCHOOLS	23	150,910.81		
			<b>Check Total</b>	<b>150,910.81</b>	FY24 ENHANCE 2023-09-29
300028047	GRANDVILLE PUBLIC SCHOOLS	23	141,111.23		
			<b>Check Total</b>	<b>141,111.23</b>	FY24 ENHANCE 2023-09-01
300028351	GODFREY LEE PUBLIC SCHOOLS	23	139,346.55		
			<b>Check Total</b>	<b>139,346.55</b>	FY24 ENHANCE 2023-09-29
609222334	STATE OF MICHIGAN	11	128,952.64		
			<b>Check Total</b>	<b>128,952.64</b>	PAYROLL TAXES
300028036	CALEDONIA COMMUNITY SCHOOLS	23	125,351.47		
			<b>Check Total</b>	<b>125,351.47</b>	FY24 ENHANCE 2023-09-01
300028247	SPARTA AREA SCHOOLS	23	124,850.13		
			<b>Check Total</b>	<b>124,850.13</b>	FY24 ENHANCE 2023-09-15
609082335	STATE OF MICHIGAN	11	121,566.35		
			<b>Check Total</b>	<b>121,566.35</b>	PAYROLL TAXES
300028229	KELLOGGSVILLE PUBLIC SCHOOLS	23	115,831.39		
			<b>Check Total</b>	<b>115,831.39</b>	FY24 ENHANCE 2023-09-15
300028035	BYRON CENTER PUBLIC SCHOOLS	23	113,679.86		
			<b>Check Total</b>	<b>113,679.86</b>	FY24 ENHANCE 2023-09-01
300028365	KENT CITY COMMUNITY SCHOOLS	23	108,581.33		
			<b>Check Total</b>	<b>108,581.33</b>	FY24 ENHANCE 2023-09-29
300028287	VANGUARD CHARTER ACADEMY	22	105,187.00		
			<b>Check Total</b>	<b>105,187.00</b>	ACT18 FY24 PMT 1
300028262	EXCEL CHARTER ACADEMY	22	102,391.00		
			<b>Check Total</b>	<b>102,391.00</b>	ACT18 FY24 PMT 1
300028220	GODWIN HEIGHTS PUBLIC SCHOOLS	23	101,814.50		
			<b>Check Total</b>	<b>101,814.50</b>	FY24 ENHANCE 2023-09-15
300028071	WYOMING PUBLIC SCHOOLS	23	100,139.29		
			<b>Check Total</b>	<b>100,139.29</b>	FY24 ENHANCE 2023-09-01
300028291	WEST MICH ACADEMY OF ENVIRONMENTAL SCIENCE	22	98,048.00		
			<b>Check Total</b>	<b>98,048.00</b>	ACT18 FY24 PMT 1
300028260	CROSS CREEK CHARTER ACADEMY	22	96,433.00		
			<b>Check Total</b>	<b>96,433.00</b>	ACT18 FY24 PMT 1

300028288	VISTA CHARTER ACADEMY	22	92,995.00	<b>Check Total</b>	<b>92,995.00</b> ACT18 FY24 PMT 1
300028209	COMSTOCK PARK PUBLIC SCHOOLS	23	91,404.79	<b>Check Total</b>	<b>91,404.79</b> FY24 ENHANCE 2023-09-15
300028057	LOWELL AREA SCHOOLS	23	89,990.02	<b>Check Total</b>	<b>89,990.02</b> FY24 ENHANCE 2023-09-01
300028256	CHANDLER WOODS CAMPUS	22	89,873.00	<b>Check Total</b>	<b>89,873.00</b> ACT18 FY24 PMT 1
300028289	WALKER CHARTER ACADEMY	22	89,412.00	<b>Check Total</b>	<b>89,412.00</b> ACT18 FY24 PMT 1
300028268	GRAND RIVER PREPARATORY HIGH SCHOOL	22	84,779.00	<b>Check Total</b>	<b>84,779.00</b> ACT18 FY24 PMT 1
300028218	GODFREY LEE PUBLIC SCHOOLS	23	84,400.46	<b>Check Total</b>	<b>84,400.46</b> FY24 ENHANCE 2023-09-15
56439	INACOMP TECHNICAL SERVICES GROUP LLC	26	83,520.00	<b>Check Total</b>	<b>83,520.00</b> CO-PROBOOK 440 FOR MARKETING &
300028037	CEDAR SPRINGS PUBLIC SCHOOLS	23	82,191.15	<b>Check Total</b>	<b>82,191.15</b> FY24 ENHANCE 2023-09-01
300028275	KNAPP CHARTER ACADEMY	22	81,746.00	<b>Check Total</b>	<b>81,746.00</b> ACT18 FY24 PMT 1
300028068	THORNAPPLE KELLOGG SCHOOLS	23	80,887.06	<b>Check Total</b>	<b>80,887.06</b> FY24 ENHANCE 2023-09-01
300028060	NORTHVIEW PUBLIC SCHOOLS	23	78,535.37	<b>Check Total</b>	<b>78,535.37</b> FY24 ENHANCE 2023-09-01
300028052	KENOWA HILLS PUBLIC SCHOOLS	23	77,145.78	<b>Check Total</b>	<b>77,145.78</b> FY24 ENHANCE 2023-09-01
300028309	GRANDVILLE PUBLIC SCHOOLS	11	72,348.91		
	GRANDVILLE PUBLIC SCHOOLS	26	4,384.68	<b>Check Total</b>	<b>76,733.59</b> EARLY LIT 35A(4) FY24
56234	SPECTRUM HEALTH SYSTEM	11	76,393.91	<b>Check Total</b>	<b>76,393.91</b> BABY SCHOLARS-PALS 32P4
300028316	KELLOGGSVILLE PUBLIC SCHOOLS	11	75,770.36	<b>Check Total</b>	<b>75,770.36</b> EARLY LIT 35A(4) FY24
300028039	EAST GRAND RAPIDS PUBLIC SCHOOLS	23	75,452.95	<b>Check Total</b>	<b>75,452.95</b> FY24 ENHANCE 2023-09-01
300028103	YMCA OF GREATER GR	11	75,000.00		

			<b>Check Total</b>	<b>75,000.00</b>	GSRP START UP GRANT FY24
300028282	RIDGE PARK CHARTER ACADEMY	22	72,762.00		
			<b>Check Total</b>	<b>72,762.00</b>	ACT18 FY24 PMT 1
56322	RIVERWORKS CONSTRUCTION	42	72,688.23		
			<b>Check Total</b>	<b>72,688.23</b>	LINCOLN CAMPUS DRAINAGE
300028292	WEST MICH AVIATION ACADEMY	22	69,139.00		
			<b>Check Total</b>	<b>69,139.00</b>	ACT18 FY24 PMT 1
56202	CUSTER OFFICE ENVIRONMENTS INC	42	68,082.82		
			<b>Check Total</b>	<b>68,082.82</b>	EMPOWER U SOUTH FURNITURE - BO
300028231	KENT CITY COMMUNITY SCHOOLS	23	65,766.35		
			<b>Check Total</b>	<b>65,766.35</b>	FY24 ENHANCE 2023-09-15
300028306	GODWIN HEIGHTS PUBLIC SCHOOLS	11	62,908.11		
			<b>Check Total</b>	<b>62,908.11</b>	EARLY LIT 35A(4) FY24
300028065	SPARTA AREA SCHOOLS	23	62,270.56		
			<b>Check Total</b>	<b>62,270.56</b>	FY24 ENHANCE 2023-09-01
56325	SET INC	11	58,805.00		
			<b>Check Total</b>	<b>58,805.00</b>	FY24 WC QTR2
300028051	KELLOGGSVILLE PUBLIC SCHOOLS	23	57,772.36		
			<b>Check Total</b>	<b>57,772.36</b>	FY24 ENHANCE 2023-09-01
300028317	KENOWA HILLS PUBLIC SCHOOLS	11	56,944.70		
			<b>Check Total</b>	<b>56,944.70</b>	EARLY LIT 35A(4) FY24
300028270	HOPE ACADEMY OF WEST MICHIGAN	22	54,757.00		
			<b>Check Total</b>	<b>54,757.00</b>	ACT18 FY24 PMT 1
300028276	LIGHTHOUSE ACADEMY	22	53,697.00		
			<b>Check Total</b>	<b>53,697.00</b>	ACT18 FY24 PMT 1
300028283	RIVER CITY SCHOLARS CHARTER ACADEMY	22	53,228.00		
			<b>Check Total</b>	<b>53,228.00</b>	ACT18 FY24 PMT 1
300028293	WILLIAM C ABNEY ACADEMY	22	52,976.00		
			<b>Check Total</b>	<b>52,976.00</b>	ACT18 FY24 PMT 1
300028241	PROGRESSIVE ARCHITECTURAL ENGINEERS	26	14,905.67		
	PROGRESSIVE ARCHITECTURAL ENGINEERS	41	13,625.08		
	PROGRESSIVE ARCHITECTURAL ENGINEERS	42	15,738.83		
	PROGRESSIVE ARCHITECTURAL ENGINEERS	46	7,806.08		
			<b>Check Total</b>	<b>52,075.66</b>	LINCOLN-SENSORY GARDEN
300028300	CEDAR SPRINGS PUBLIC SCHOOLS	11	50,864.36		
			<b>Check Total</b>	<b>50,864.36</b>	EARLY LIT 35A(4) FY24

300028044	GODWIN HEIGHTS PUBLIC SCHOOLS	23	50,781.26	<b>Check Total</b>	<b>50,781.26</b> FY24 ENHANCE 2023-09-01
300028078	CHILDTIME CHILDCARE INC	11	50,000.00	<b>Check Total</b>	<b>50,000.00</b> GSRP START UP GRANT FY24
300028305	GODFREY LEE PUBLIC SCHOOLS	11	48,759.63	<b>Check Total</b>	<b>48,759.63</b> EARLY LIT 35A(4) FY24
300028237	MICHIGAN SCHOOLS ENERGY COOPERATIVE	11	4,749.88		
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	21	19,524.51		
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	26	24,462.18	<b>Check Total</b>	<b>48,736.57</b> ELECTRIC - AUG23
300028330	ROCKFORD PUBLIC SCHOOLS	11	47,824.19	<b>Check Total</b>	<b>47,824.19</b> EARLY LIT 35A(4) FY24
300028390	YMCA OF GREATER GR	11	47,681.00	<b>Check Total</b>	<b>47,681.00</b> JULY/AUGUST 23 GSRP COSTS PAID
300028038	COMSTOCK PARK PUBLIC SCHOOLS	23	45,589.28	<b>Check Total</b>	<b>45,589.28</b> FY24 ENHANCE 2023-09-01
300028304	FOREST HILLS PUBLIC SCHOOLS	11	43,952.36	<b>Check Total</b>	<b>43,952.36</b> EARLY LIT 35A(4) FY24
300028334	THORNAPPLE KELLOGG SCHOOLS	11	43,497.80	<b>Check Total</b>	<b>43,497.80</b> EARLY LIT 35A(4) FY24
300028327	NORTHVIEW PUBLIC SCHOOLS	11	42,438.85	<b>Check Total</b>	<b>42,438.85</b> EARLY LIT 35A(4) FY24
300028242	QUALTRICS LLC	11	42,129.85	<b>Check Total</b>	<b>42,129.85</b> QUALTRICS SOFTWARE RENEWAL FOR
300028043	GODFREY LEE PUBLIC SCHOOLS	23	42,095.79	<b>Check Total</b>	<b>42,095.79</b> ENH 2023-09-01
300028332	SPARTA AREA SCHOOLS	11	42,072.44	<b>Check Total</b>	<b>42,072.44</b> EARLY LIT 35A(4) FY24
300028290	WELLSPRING PREPARATORY HIGH SCHOOL	22	41,514.00	<b>Check Total</b>	<b>41,514.00</b> ACT18 FY24 PMT 1
609072301	CITY OF GRAND RAPIDS	11	41,191.54	<b>Check Total</b>	<b>41,191.54</b> CITY TAXES
300028301	COMSTOCK PARK PUBLIC SCHOOLS	11	41,159.21	<b>Check Total</b>	<b>41,159.21</b> EARLY LIT 35A(4) FY24
300028208	CITY OF ROCKFORD	22	40,979.28	<b>Check Total</b>	<b>40,979.28</b> CUST#0000047-TAX COLLECTION FE

300028032	ADN ADMINISTRATORS INC	11	40,899.05	<b>Check Total</b>	<b>40,899.05</b> DENTAL CLAIMS
300028298	CALEDONIA COMMUNITY SCHOOLS	11	40,191.39	<b>Check Total</b>	<b>40,191.39</b> EARLY LIT 35A(4) FY24
300028353	GRAND RAPIDS PUBLIC SCHOOLS	11	39,827.00	<b>Check Total</b>	<b>39,827.00</b> JULY/AUGUST 23 GSRP COSTS PAID
300028322	LOWELL AREA SCHOOLS	11	39,756.05	<b>Check Total</b>	<b>39,756.05</b> EARLY LIT 35A(4) FY24
300028259	CREATIVE TECHNOLOGIES ACADEMY	22	39,448.00	<b>Check Total</b>	<b>39,448.00</b> ACT18 FY24 PMT 1
300028297	BYRON CENTER PUBLIC SCHOOLS	11	36,248.17	<b>Check Total</b>	<b>38,447.17</b> EARLY LIT 35A(4) FY24
	BYRON CENTER PUBLIC SCHOOLS	26	2,199.00		
300028281	MICHIGAN PREPARATORY VIRTUAL SCHOOL	22	37,667.00	<b>Check Total</b>	<b>37,667.00</b> ACT18 FY24 PMT 1
300028213	ENVIRO-CLEAN	21	36,720.30	<b>Check Total</b>	<b>36,720.30</b> JANITORIAL SERVICES - LINCOLN
56227	PEOPLE DRIVEN TECHNOLOGY INC	42	36,355.15	<b>Check Total</b>	<b>36,355.15</b> EU-S CATALYST SWITCHES
300028266	GR CHILD DISCOVERY CENTER	22	36,267.00	<b>Check Total</b>	<b>36,267.00</b> ACT18 FY24 PMT 1
300028258	COVENANT HOUSE ACADEMY	22	35,313.00	<b>Check Total</b>	<b>35,313.00</b> ACT18 FY24 PMT 1
56207	DOC'S HYDRAULIC-PNEUMATIC TRAINING	26	35,300.00	<b>Check Total</b>	<b>35,300.00</b> CO-DIESEL PROGRAM HYDRAULIC TR
56452	MIDWEST ASPHALT MAINTENANCE INC	42	33,530.00	<b>Check Total</b>	<b>33,530.00</b> PARKING LOT REPAIRS DUE TO LDC
300028315	KAPLAN EARLY LEARNING CO	11	33,245.00	<b>Check Total</b>	<b>33,245.00</b> C4L Curriculum
300028053	KENT CITY COMMUNITY SCHOOLS	23	32,801.80	<b>Check Total</b>	<b>32,801.80</b> FY24 ENHANCE 2023-09-01
56430	GRAND RAPIDS EARLY DISCOVERY CENTER	11	32,611.00	<b>Check Total</b>	<b>32,611.00</b> JULY/AUGUST 23 GSRP COSTS PAID
300028379	SET INC	11	32,239.47	<b>Check Total</b>	<b>32,239.47</b> OCTOBER PREMIUMS
300028318	KENT CITY COMMUNITY SCHOOLS	11	32,155.63		

			<b>Check Total</b>	<b>32,155.63</b> EARLY LIT 35A(4) FY24
300028313	HOPE ACADEMY OF WEST MICHIGAN	26	30,000.00	
			<b>Check Total</b>	<b>30,000.00</b> JMG PROGRAM-SALARY & BENEFITS
56278	FAAC INCORPORATED	26	29,985.00	
			<b>Check Total</b>	<b>29,985.00</b> CO-MILO RANGE ADV TRAINING SYS
609222330	GLP & ASSOCIATES	11	27,419.22	
			<b>Check Total</b>	<b>27,419.22</b> ANNUITY
609082331	GLP & ASSOCIATES	11	27,401.26	
			<b>Check Total</b>	<b>27,401.26</b> ANNUITY
300028225	HEART OF WEST MICH UNITED WAY	11	25,377.94	
			<b>Check Total</b>	<b>25,377.94</b> ACCT#8631-BOOKS BLOCKS & BALLS
56269	CUSTER OFFICE ENVIRONMENTS INC	42	25,282.85	
			<b>Check Total</b>	<b>25,282.85</b> LCC CUBICLE FURNITURE - BOARD
56216	OCTAVIA PACE	11	25,000.00	
			<b>Check Total</b>	<b>25,000.00</b> GSRP START UP GRANT FY24
56221	ANSELU LLC	11	25,000.00	
			<b>Check Total</b>	<b>25,000.00</b> GSRP START UP GRANT FY24
56226	OVER ACHIEVERS ACADEMY	11	25,000.00	
			<b>Check Total</b>	<b>25,000.00</b> GSRP START UP GRANT FY24
56239	THE VILLAGE LEARNING CENTER INC	11	25,000.00	
			<b>Check Total</b>	<b>25,000.00</b> GSRP START UP GRANT FY24
56242	TRINITY'S PLAYHOUSE EARLY LEARNING CENTER LLC	11	25,000.00	
			<b>Check Total</b>	<b>25,000.00</b> GSRP START UP GRANT FY24
300028074	APPLETREE LEARNING CENTERS WALKER LLC	11	25,000.00	
			<b>Check Total</b>	<b>25,000.00</b> GSRP START UP GRANT FY24
300028093	NEW BRANCHES SCHOOL	11	25,000.00	
			<b>Check Total</b>	<b>25,000.00</b> GSRP START UP GRANT FY24
56256	BUIST ELECTRIC INC	11	24,932.00	
			<b>Check Total</b>	<b>24,932.00</b> ESC COLDWATER ROOM AV UPGRADES
300028370	MANER COSTERISAN & ELLIS PC	11	9,338.36	
	MANER COSTERISAN & ELLIS PC	22	6,225.58	
	MANER COSTERISAN & ELLIS PC	26	9,338.36	
			<b>Check Total</b>	<b>24,902.30</b> CLIENT#43847-2023 AUDIT - PROG
56448	LANGLEY CHILD CARE	11	24,542.00	
			<b>Check Total</b>	<b>24,542.00</b> JULY/AUGUST 23 GSRP COSTS PAID

300028252	BYRON CENTER CHARTER	22	24,373.00	<b>Check Total</b>	<b>24,373.00</b> ACT18 FY24 PMT 1
300028361	KAPLAN EARLY LEARNING CO	11	23,960.00	<b>Check Total</b>	<b>23,960.00</b> C4L Kits
56199	CRITICAL RESPONSE GROUP	11	21,643.48	<b>Check Total</b>	<b>21,643.48</b> COLLABORATIVE RESPONSE GRAPHIC
56428	GR CHRISTIAN SCHOOLS	11	20,896.00	<b>Check Total</b>	<b>20,896.00</b> JULY/AUGUST 23 GSRP COSTS PAID
300028278	NEW BRANCHES SCHOOL	22	19,152.00	<b>Check Total</b>	<b>19,152.00</b> ACT18 FY24 PMT 1
300028338	BAXTER COMMUNITY CENTER	11	18,536.00	<b>Check Total</b>	<b>18,536.00</b> JULY/AUGUST 23 GSRP COSTS PAID
56225	NEXGEN CONSTRUCTION	42	16,895.00	<b>Check Total</b>	<b>16,895.00</b> EU S-STORM DRAIN REPAIR
56421	DJ'S LANDSCAPE MANAGEMENT	21	5,427.25		
	DJ'S LANDSCAPE MANAGEMENT	22	795.75		
	DJ'S LANDSCAPE MANAGEMENT	42	9,960.00	<b>Check Total</b>	<b>16,183.00</b> LANDSCAPE MGMT SVC FOR OAKLEIG
56235	EDUCATION ADVANCED INC	11	16,031.00	<b>Check Total</b>	<b>16,031.00</b> STANDARD FOR SUCCESS EVALUATIO
60922233	PARADIGM EQUITIES INC	11	15,924.91	<b>Check Total</b>	<b>15,924.91</b> ANNUITY
56229	RAPID SERVICES OF WEST MICHIGAN LLC	26	15,760.15	<b>Check Total</b>	<b>15,760.15</b> BI-KCTC DRAINAGE & CONCRETE NE
300028239	POCKET NURSE ENTERPRISES INC	26	15,571.44	<b>Check Total</b>	<b>15,571.44</b> Intramuscular Injection Simula
56249	JEFFREY JAMES GROVE	11	1,202.50		
	JEFFREY JAMES GROVE	26	14,193.50	<b>Check Total</b>	<b>15,396.00</b> SOFFIT PAINTING & MULTIPLE REP
300028373	SHEENA AUSTIN	11	15,322.00	<b>Check Total</b>	<b>15,322.00</b> JULY/AUGUST 23 GSRP COSTS PAID
609082334	PARADIGM EQUITIES INC	11	15,075.52	<b>Check Total</b>	<b>15,075.52</b> ANNUITY
56429	OCTAVIA PACE	11	15,000.00	<b>Check Total</b>	<b>15,000.00</b> JULY/AUGUST 23 GSRP COSTS PAID
56348	AMAZON.COM LLC	11	6,509.84		

	AMAZON.COM LLC	26	7,947.04	
			<b>Check Total</b>	<b>14,456.88</b> MA AMAZON ORDER SCRUBS
300028279	NEXTECH HIGH SCHOOL	22	14,343.00	
			<b>Check Total</b>	<b>14,343.00</b> ACT18 FY24 PMT 1
300028320	LAKESHORE LEARNING MATERIALS	11	13,939.62	
			<b>Check Total</b>	<b>13,939.62</b> VARIOUS CLASSROOM ITEMS
56474	SPARTA TOWNSHIP	22	13,755.00	
			<b>Check Total</b>	<b>13,755.00</b> 2023 SPARTA TAX COLLECTION FEE
300028097	SEHI COMPUTER PRODUCTS INC	11	7,266.67	
	SEHI COMPUTER PRODUCTS INC	22	1,816.67	
	SEHI COMPUTER PRODUCTS INC	26	2,794.66	
	SEHI COMPUTER PRODUCTS INC	27	1,366.00	
			<b>Check Total</b>	<b>13,244.00</b> ZBOOKS FOR TEACHING & LEARNING
56333	THREE OAKS GROUNDCOVERS	26	12,960.00	
			<b>Check Total</b>	<b>12,960.00</b> BARK INSTALLATION AT KENT ISD
56377	KAYMBU INC	11	12,895.20	
			<b>Check Total</b>	<b>12,895.20</b> COR ADVANTAGE - ONLINE SUBSCRI
56433	GUST CONSTRUCTION COMPANY	42	12,800.00	
			<b>Check Total</b>	<b>12,800.00</b> EU-S INSTALLATION OF GYM WALL
300028102	UNITED COMMERCIAL SERVICES INC	21	7,156.41	
	UNITED COMMERCIAL SERVICES INC	26	5,537.00	
			<b>Check Total</b>	<b>12,693.41</b> JANITORIAL SERVICES - KEC BELT
300028388	WEST MICH ACADEMY OF ENVIRONMENTAL SCIENCE	11	11,775.00	
			<b>Check Total</b>	<b>11,775.00</b> JULY/AUGUST 23 GSRP COSTS PAID
56293	I MILLER PRECISION OPTICAL INSTRUMENTS INC	26	11,679.62	
			<b>Check Total</b>	<b>11,679.62</b> NIKON MICROSCOPES - BIO MED
56359	TREECE HOME CARE INC	22	11,237.50	
			<b>Check Total</b>	<b>11,237.50</b> COMMUNITY CARE GIVERS KELLOGGS
56184	WINDEMULLER ELECTRIC INC	42	10,995.91	
			<b>Check Total</b>	<b>10,995.91</b> EU-S ELECTRICAL WORK
300028295	ADN ADMINISTRATORS INC	11	1,231.65	
	ADN ADMINISTRATORS INC	81	9,400.00	
			<b>Check Total</b>	<b>10,631.65</b> OCT PREMIUMS AND CLAIMS CS ITI
56336	TYLER TECHNOLOGIES INC	11	10,631.25	

			<b>Check Total</b>	<b>10,631.25</b> PACE RENEWAL 08/01/2023 - 07/3
56431	GR BUILDING SERVICES INC	21	10,533.33	
			<b>Check Total</b>	<b>10,533.33</b> JANITORAL SERVICES FOR OAKLEIG
300028346	COVENANT HOUSE ACADEMY	11	10,287.50	
			<b>Check Total</b>	<b>10,287.50</b> T3 REIMB ELL CONNECT SALARY/BE
56467	RED ROVER TECHNOLOGIES LLC	11	10,216.68	
			<b>Check Total</b>	<b>10,216.68</b> ABSENCE MGMT SOFTWARE
56231	RIVERS EDGE LANDSCAPE MANAGEMENT LLC	11	10,086.92	
			<b>Check Total</b>	<b>10,086.92</b> PARKING LOT ISLAND REFURB
300028095	NYE UNIFORM COMPANY	26	9,993.80	
			<b>Check Total</b>	<b>9,993.80</b> UNIFORMS FOR CRIMINAL JUSTICE
56473	SOUTH END COMMUNITY OUTREACH MINISTRIES	11	9,866.00	
			<b>Check Total</b>	<b>9,866.00</b> JULY/AUGUST 23 GSRP COSTS PAID
300028387	WEATHER SHIELD ROOFING SYSTEMS	42	9,855.00	
			<b>Check Total</b>	<b>9,855.00</b> EU-S ROOF REPAIRS
56416	CUSTER OFFICE ENVIRONMENTS INC	42	9,851.48	
			<b>Check Total</b>	<b>9,851.48</b> OAKLEIGH ADD'L FURNITURE FOR S
300028085	GRAND RAPIDS URBAN MARKET	26	9,817.20	
			<b>Check Total</b>	<b>9,817.20</b> 6120 SERVICE/REPAIRS-CABINTRY
56338	SOLUTIONS PLUS INC	42	9,803.00	
			<b>Check Total</b>	<b>9,803.00</b> EU-S WIRELESS ACCESS POINTS
56390	SEVERIN INTERMEDIATE HOLDINGS LLC	11	9,696.75	
			<b>Check Total</b>	<b>9,696.75</b> POWERSCHOOL IMPLEMENTATION YEA
56165	DEVIN ZDANCIEWICZ	26	9,690.00	
			<b>Check Total</b>	<b>9,690.00</b> UNIFORM TOPS FOR CJ
56288	JEFFREY D HALSTED II	42	9,500.00	
			<b>Check Total</b>	<b>9,500.00</b> EU-S CEILING TILE REPLACEMENT
56327	SNAP-ON BUSINESS SOLUTIONS	26	9,496.82	
			<b>Check Total</b>	<b>9,496.82</b> APOLLO - D9 SCAN TOOL - AUTO T
56447	ANSELU LLC	11	9,477.00	
			<b>Check Total</b>	<b>9,477.00</b> JULY/AUGUST 23 GSRP COSTS PAID
300028232	KENT COUNTY TREASURER	26	9,450.72	
			<b>Check Total</b>	<b>9,450.72</b> 23-24 SRO OFFICER (JULY - JUNE
56205	ZACHARY D START	42	9,285.78	
			<b>Check Total</b>	<b>9,285.78</b> EU - LOCK & MAGWRAP

300028333	SYSCO GRAND RAPIDS LLC	26	9,230.21	<b>Check Total</b>	<b>9,230.21</b> 1ST SEMESTER CULINARY SUPPLIES
56194	CITY OF GRAND RAPIDS	11	1,488.67		
	CITY OF GRAND RAPIDS	21	4,786.00		
	CITY OF GRAND RAPIDS	26	2,755.76		
			<b>Check Total</b>		<b>9,030.43</b> WS2081139 (2930 KNAPP ST NE) 0
271592223	EDUSTAFF LLC	11	1,561.18		
	EDUSTAFF LLC	21	5,402.23		
	EDUSTAFF LLC	22	1,111.43		
	EDUSTAFF LLC	26	925.08		
			<b>Check Total</b>		<b>8,999.92</b> EDUSTAFF WEEK OF 09/22/2023
56174	SEVERIN INTERMEDIATE HOLDINGS LLC	26	8,978.29		
			<b>Check Total</b>		<b>8,978.29</b> PS SIS ADDITIONAL LICENSES 7/1
56485	XEROX CORPORATION	26	8,894.64		
			<b>Check Total</b>		<b>8,894.64</b> XEROX MONTHLY LEASE PAYMENTS F
609082318	GLP & ASSOCIATES - 457	11	8,698.83		
			<b>Check Total</b>		<b>8,698.83</b> ANNUITY
609222317	GLP & ASSOCIATES - 457	11	8,627.95		
			<b>Check Total</b>		<b>8,627.95</b> ANNUITY
56476	SUPERIOR ASPHALT INC	21	8,400.00		
			<b>Check Total</b>		<b>8,400.00</b> OAK PARKING LOT REPAIRS
56228	COURIERED LLC	11	8,279.64		
			<b>Check Total</b>		<b>8,279.64</b> Courier Services for Kent ISD
56453	MILLER WELDING SUPPLY CO	26	8,000.07		
			<b>Check Total</b>		<b>8,000.07</b> OPEN PO - MILLER WELDING TEACH
609082304	PLANMEMBER SECURITIES CORP	11	7,932.99		
			<b>Check Total</b>		<b>7,932.99</b> ANNUITY
56308	NCS PEARSON INC	26	7,875.00		
			<b>Check Total</b>		<b>7,875.00</b> MOS PRACTICE TEST AND SITE LIC
300028224	HEART OF WEST MICH UNITED WAY	11	7,737.52		
			<b>Check Total</b>		<b>7,737.52</b> 8631-HELP ME GROW GRANT WAGES/
56426	PLAYCORE WISCONSIN INC	42	7,703.00		
			<b>Check Total</b>		<b>7,703.00</b> CENTER BASED PROGRAMS PLAYGROU
300028372	MICHIGAN SCHOOLS ENERGY COOPERATIVE	11	453.15		
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	21	5,128.56		
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	26	2,080.19		

			<b>Check Total</b>	<b>7,661.90</b> GAS CHARGES - JULY 2023
56410	JEFFREY JAMES GROVE	26	7,518.00	
			<b>Check Total</b>	<b>7,518.00</b> KCTC SOFFITT PAINTING - EWING
300028296	BARE BULB COMPANIES LLC	26	7,500.00	
			<b>Check Total</b>	<b>7,500.00</b> MICIP INTEGRATION ENHANCEMENTS
56291	FRED WARREN HAYWARD JR	11	4,653.75	
	FRED WARREN HAYWARD JR	21	1,083.75	
	FRED WARREN HAYWARD JR	26	1,530.00	
			<b>Check Total</b>	<b>7,267.50</b> BLDG AUTOMATION SERVICE AND CO
271590823	EDUSTAFF LLC	11	1,693.44	
	EDUSTAFF LLC	21	4,465.29	
	EDUSTAFF LLC	22	976.09	
	EDUSTAFF LLC	26	75.69	
			<b>Check Total</b>	<b>7,210.51</b> EDUSTAFF WEEK OF 09/08/2023
56232	ROSENDALL WELL DRILLING	11	7,097.00	
			<b>Check Total</b>	<b>7,097.00</b> HCNC-REPAIR LEAKING WATER LINE
56353	BLUE CROSS BLUE SHIELD OF MICHIGAN	11	7,081.19	
			<b>Check Total</b>	<b>7,081.19</b> OCT PREMIUMS KENT CITY ITINS/K
56412	BOUND TREE MEDICAL LLC	26	6,999.09	
			<b>Check Total</b>	<b>6,999.09</b> MegaCode Kid Advanced Manikin
56197	CONSUMERS ENERGY CO	21	6,964.75	
			<b>Check Total</b>	<b>6,964.75</b> 100039595051 (2101 52ND ST SW)
56150	CONSUMERS ENERGY CO	21	1,361.61	
	CONSUMERS ENERGY CO	22	73.46	
	CONSUMERS ENERGY CO	26	842.44	
	CONSUMERS ENERGY CO	27	4,646.91	
			<b>Check Total</b>	<b>6,924.42</b> 100013175094 (4958 VAN LAAR SE
56320	RAPID SERVICES OF WEST MICHIGAN LLC	42	6,884.00	
			<b>Check Total</b>	<b>6,884.00</b> LCC CONCRETE FOOTING REMOVAL
56302	MATHISON ARCHITECTS LLC	42	6,791.36	
			<b>Check Total</b>	<b>6,791.36</b> LINCOLN-LPP & PARTIAL LNS WORK
609222302	PLANMEMBER SECURITIES CORP	11	6,617.99	
			<b>Check Total</b>	<b>6,617.99</b> ANNUITY
300028040	FIRE PROS INC	26	6,568.79	
			<b>Check Total</b>	<b>6,568.79</b> KCTC FIRE SPRINKLER SYSTEM REP
56321	RIVERSIDE FIRE & SECURITY INC	21	6,544.55	

			<b>Check Total</b>	<b>6,544.55</b> LINCOLN - 4D MULTISENSOR DETEC
300028217	FRANCISCAN LIFE PROCESS CENTER	21	6,380.00	
			<b>Check Total</b>	<b>6,380.00</b> MUSIC THERAPY - PINE GROVE LEA
300028371	MERIDIAN CABLING SOLUTIONS	21	2,469.10	
	MERIDIAN CABLING SOLUTIONS	42	3,864.21	
			<b>Check Total</b>	<b>6,333.31</b> LCC DATA CABLE INSTALLATION
300028302	EAST GRAND RAPIDS PUBLIC SCHOOLS	11	6,314.20	
			<b>Check Total</b>	<b>6,314.20</b> EARLY LIT 35A(4) FY24
300028382	SYSCO GRAND RAPIDS LLC	26	6,220.04	
			<b>Check Total</b>	<b>6,220.04</b> 1ST SEMESTER CULINARY SUPPLIES
56236	STANDARD INSURANCE	11	6,201.49	
			<b>Check Total</b>	<b>6,201.49</b> SEPT PREMIUMS GRPS ITINS/KENT
56169	MILLER WELDING SUPPLY CO	26	6,100.24	
			<b>Check Total</b>	<b>6,100.24</b> OPEN PO - MILLER WELDING TEACH
56258	CASAS	11	6,001.50	
			<b>Check Total</b>	<b>6,001.50</b> CASAS ETEST ONLINE UNITS
56387	PROLITERACY WORLDWIDE	11	5,996.40	
			<b>Check Total</b>	<b>5,996.40</b> GED Ready Ready Voucher
300028075	B&V MECHANICAL INC	21	4,600.00	
	B&V MECHANICAL INC	42	1,379.12	
			<b>Check Total</b>	<b>5,979.12</b> LPP BOILER PIPING REPAIR
300028091	LIGHTHOUSE ACADEMY	11	5,971.26	
			<b>Check Total</b>	<b>5,971.26</b> REIMB MI MATH EDUCATORS OFFSIT
609222329	ASR CORP	11	5,844.88	
			<b>Check Total</b>	<b>5,844.88</b> EMPLOYEE FLEX CONTRIBUTIONS
56415	CONSUMERS ENERGY CO	21	2,331.27	
	CONSUMERS ENERGY CO	22	80.10	
	CONSUMERS ENERGY CO	26	3,192.54	
			<b>Check Total</b>	<b>5,603.91</b> 100010917175 (1480 LEFFINGWELL
300028090	KENT SCHOOL SERVICES NETWORK	11	5,578.55	
			<b>Check Total</b>	<b>5,578.55</b> RENT, CUSTODIAL, UTILITIES & C
609082302	ASR CORP	11	5,526.13	
			<b>Check Total</b>	<b>5,526.13</b> FLEX CONTRIBUTIONS
56230	REPUBLIC SERVICES INC	11	417.94	
	REPUBLIC SERVICES INC	21	3,276.63	
	REPUBLIC SERVICES INC	26	1,767.11	

			<b>Check Total</b>	<b>5,461.68</b>	3-0240-0360530; WASTE/RECYCLE
56483	WINDEMULLER ELECTRIC INC	21	1,144.00		
	WINDEMULLER ELECTRIC INC	26	3,770.04		
	WINDEMULLER ELECTRIC INC	42	534.70		
			<b>Check Total</b>	<b>5,448.74</b>	BI-KCTC AUTO TECH LAB PROJECT
300028066	THE SCHOLAR FIRST INC	11	5,416.00		
			<b>Check Total</b>	<b>5,416.00</b>	THE SCHOLAR FIRST CONSULTATION
56289	JEFFREY D HALSTED II	42	5,400.00		
			<b>Check Total</b>	<b>5,400.00</b>	EU-S REMODEL IN GYM & 101B
56183	VORK BROTHERS PAINTING LLC	21	5,350.00		
			<b>Check Total</b>	<b>5,350.00</b>	KEC-B OFFICE PAINTING
56435	HARBOR GROUP INCORPORATED	26	5,147.80		
			<b>Check Total</b>	<b>5,147.80</b>	OPEN PO - 1ST SEMESTER WELDING
56187	AMAZON.COM LLC	26	5,127.60		
			<b>Check Total</b>	<b>5,127.60</b>	WFD CONFERENCE ROOM SET UP
56455	BALL PARK HARDWARE INC	42	5,074.60		
			<b>Check Total</b>	<b>5,074.60</b>	LNS REFRIGERATOR
56166	DOLLY ANN KELLOGG	11	5,000.00		
			<b>Check Total</b>	<b>5,000.00</b>	Contracted services for health
56285	GRAND VALLEY STATE UNIVERSITY	11	5,000.00		
			<b>Check Total</b>	<b>5,000.00</b>	CESAR CHAVEZ ACTIVITIES
56287	JEFFREY D HALSTED II	26	5,000.00		
			<b>Check Total</b>	<b>5,000.00</b>	DTM WALL REPAIRS
56296	DOLLY ANN KELLOGG	11	5,000.00		
			<b>Check Total</b>	<b>5,000.00</b>	Contracted services for health
56252	DAVID MAYVILLE	42	4,970.00		
			<b>Check Total</b>	<b>4,970.00</b>	PROJ# 1708-21-KEC SECURE ENTRA
300028368	NGUYET-ANH THI TRAN	11	4,647.00		
	NGUYET-ANH THI TRAN	21	315.00		
			<b>Check Total</b>	<b>4,962.00</b>	INTERPRETING SERVICES
56413	COMCAST HOLDINGS CORPORATION	11	1,375.00		
	COMCAST HOLDINGS CORPORATION	21	3,442.55		
			<b>Check Total</b>	<b>4,817.55</b>	ACCT# 900014322 - INTERNET
56298	LABSTER INC	26	4,781.70		
			<b>Check Total</b>	<b>4,781.70</b>	23-24 LABSTER ACCESS
609082336	VALIC	11	4,776.53		

			<b>Check Total</b>	<b>4,776.53</b> ANNUITY
609222335	VALIC	11	4,776.53	
			<b>Check Total</b>	<b>4,776.53</b> ANNUITY
56173	SID TOOL CO INC	26	4,730.19	
			<b>Check Total</b>	<b>4,730.19</b> MSC TEACHING SUPPLIES - OPEN P
56446	KENT COUNTY TREASURER	11	73.60	
	KENT COUNTY TREASURER	22	2,963.97	
	KENT COUNTY TREASURER	23	743.27	
	KENT COUNTY TREASURER	26	728.39	
	KENT COUNTY TREASURER	42	85.97	
	KENT COUNTY TREASURER	46	85.97	
			<b>Check Total</b>	<b>4,681.17</b> TAX REFUND PER JULY23 BOARD OF
56343	WEST MICH APPAREL	26	4,662.41	
			<b>Check Total</b>	<b>4,662.41</b> KCTC AVIATION - SHIRTS W/LOGOS
56244	VERIZON WIRELESS SERVICES LLC	11	1,036.73	
	VERIZON WIRELESS SERVICES LLC	21	2,062.11	
	VERIZON WIRELESS SERVICES LLC	22	986.09	
	VERIZON WIRELESS SERVICES LLC	26	301.53	
	VERIZON WIRELESS SERVICES LLC	28	195.67	
			<b>Check Total</b>	<b>4,582.13</b> ACCT#587269487-00001-SERV DATE
56330	STATE OF MICHIGAN	22	4,544.00	
			<b>Check Total</b>	<b>4,544.00</b> Textbooks for VI Students
300028329	P & M HOLDING GROUP LLP	26	4,500.00	
			<b>Check Total</b>	<b>4,500.00</b> PA DESIGN PROJECT PHASE II
56253	BOUND TREE MEDICAL LLC	26	4,409.74	
			<b>Check Total</b>	<b>4,409.74</b> EMT CAPOUT LAY BOUND TREE ORDE
56281	FINISHMASTER INC	26	4,387.65	
			<b>Check Total</b>	<b>4,387.65</b> OPEN PO - TEACHING SUPPLIES AU
300028062	RELAYHUB LLC	22	4,324.00	
			<b>Check Total</b>	<b>4,324.00</b> Monthly Licensing Fee
300028243	RELAYHUB LLC	22	4,324.00	
			<b>Check Total</b>	<b>4,324.00</b> Monthly Licensing Fee
300028228	KELLOGGSVILLE PUBLIC SCHOOLS	11	4,304.57	
			<b>Check Total</b>	<b>4,304.57</b> HUMAN TRAFFICKING TRAINING PD
56284	GR COMMUNITY COLLEGE	11	2,190.80	
	GR COMMUNITY COLLEGE	21	251.66	

	GR COMMUNITY COLLEGE	26	1,694.57	
	GR COMMUNITY COLLEGE	27	116.82	
	GR COMMUNITY COLLEGE	29	32.89	
			<b>Check Total</b>	<b>4,286.74</b> Maddy Burns
56427	GORDON FOOD SERVICE INC	26	4,263.40	
			<b>Check Total</b>	<b>4,263.40</b> 1ST SEMESTER SUPPLIES GORDON F
56178	SUPERIOR ASPHALT INC	26	4,125.00	
			<b>Check Total</b>	<b>4,125.00</b> KAC PARKING LOT REPAIRS
56423	ESTR PUBLICATIONS	22	4,037.00	
			<b>Check Total</b>	<b>4,037.00</b> SPECIAL ED FORMS
56176	SCRIPPS NATIONAL SPELLING BEE	29	4,000.00	
			<b>Check Total</b>	<b>4,000.00</b> 2024 REGIONAL PARTNERSHIP FEE
56248	AMAZON.COM LLC	11	1,254.00	
	AMAZON.COM LLC	26	2,742.52	
			<b>Check Total</b>	<b>3,996.52</b> TABLES FOR ADULT ED PHLEBOTOMY
300028336	WEST MICH AVIATION ACADEMY	26	3,965.98	
			<b>Check Total</b>	<b>3,965.98</b> 61I REIMBURSEMENT-GEORGE PAVEY
300028367	KRONOS SAASHR INC	11	624.28	
	KRONOS SAASHR INC	21	2,191.45	
	KRONOS SAASHR INC	22	416.19	
	KRONOS SAASHR INC	26	624.28	
			<b>Check Total</b>	<b>3,856.20</b> KRONOS WORKFORCE SOFTWARE FY24
56418	DEAF INC	21	3,783.52	
			<b>Check Total</b>	<b>3,783.52</b> INTERPRETING ENGLISH TO ASL-08
609082305	MG TRUST COMPANY-MIDWEST	11	3,750.37	
			<b>Check Total</b>	<b>3,750.37</b> ANNUITY
609222303	MG TRUST COMPANY-MIDWEST	11	3,750.37	
			<b>Check Total</b>	<b>3,750.37</b> ANNUITY
56283	GOODWILL INDUSTRIES OF GREATER GRAND	21	3,750.00	
			<b>Check Total</b>	<b>3,750.00</b> GOODWILL-KISD CTC AGREEMENT &
56371	GOODWILL INDUSTRIES OF GREATER GRAND	21	3,750.00	
			<b>Check Total</b>	<b>3,750.00</b> GOODWILL-KISD CTC AGREEMENT &
56307	SID TOOL CO INC	26	3,676.73	
			<b>Check Total</b>	<b>3,676.73</b> MSC TEACHING SUPPLIES - OPEN P
300028055	KRONOS SAASHR INC	11	573.40	
	KRONOS SAASHR INC	21	2,132.85	

	KRONOS SAASHR INC	22	382.27	
	KRONOS SAASHR INC	26	573.03	
			<b>Check Total</b>	<b>3,661.55</b> KRONOS WORKFORCE SOFTWARE FY24
300028235	LOWELL AREA SCHOOLS	11	3,632.78	
			<b>Check Total</b>	<b>3,632.78</b> TITLE III REIMB FY22-23 DRAWDO
609082319	PARADIGM EQUITIES-ROTH	11	3,540.00	
			<b>Check Total</b>	<b>3,540.00</b> ANNUITY
609222315	PARADIGM EQUITIES-ROTH	11	3,540.00	
			<b>Check Total</b>	<b>3,540.00</b> ANNUITY
56441	INTEGRITY BUSINESS SOLUTIONS LLC	26	3,500.00	
			<b>Check Total</b>	<b>3,500.00</b> CHAIRS FOR THE CONFERENCE CENT
56397	STRUCTURETEC CORPORATION	42	3,482.50	
			<b>Check Total</b>	<b>3,482.50</b> EU-S BLDG ENVELOPE ASSESSMENT
300028084	FOREST HILLS PUBLIC SCHOOLS	11	3,454.56	
			<b>Check Total</b>	<b>3,454.56</b> NEW HIRE ITINERANT STAFF HSE C
56155	DENCO DISTRIBUTING	26	3,411.57	
			<b>Check Total</b>	<b>3,411.57</b> DENCO ORDER FOR AUTO TECH
56379	MICH ASSN OF SECONDARY SCHOOL PRINCIPALS	26	2,949.00	
	MICH ASSN OF SECONDARY SCHOOL PRINCIPALS	28	450.00	
			<b>Check Total</b>	<b>3,399.00</b> 2023-24 30-4190 & 2023-24 2-13
56414	TREECE HOME CARE INC	22	3,350.00	
			<b>Check Total</b>	<b>3,350.00</b> COMMUNITY CARE GIVERS KENTWOOD
56372	GORDON FOOD SERVICE INC	26	3,331.62	
			<b>Check Total</b>	<b>3,331.62</b> 1ST SEMESTER SUPPLIES GORDON F
56369	GEOTECH INC	27	3,268.00	
			<b>Check Total</b>	<b>3,268.00</b> TELECOMMUNICATIONS THROUGH 08/
300028349	FORESIGHT CAPITAL MANAGEMENT ADVISORS INC	29	3,245.00	
			<b>Check Total</b>	<b>3,245.00</b> MRIC CONSULTING FEES - AUGUST
56346	WILLIAM COOKE	26	3,226.26	
			<b>Check Total</b>	<b>3,226.26</b> KCTC-AUTO TECH LAB -RACK & ALI
56211	ED AND DAVES AUTO SERVICE INC	22	3,213.46	
			<b>Check Total</b>	<b>3,213.46</b> 2012 FORD E350 REPAIR BALL JOI
300028384	THRUN MAATSCH AND NORDBERG PC	11	1,068.09	

	THRUN MAATSCH AND NORDBERG PC	22	1,068.09	
	THRUN MAATSCH AND NORDBERG PC	26	1,068.08	
			<b>Check Total</b>	<b>3,204.26</b> CLIENT# 0720 - LEGAL FEES
56331	STATE OF MICHIGAN	11	3,200.50	
			<b>Check Total</b>	<b>3,200.50</b> CUST#34870-LIVE SCAN FINGERPRI
56191	K2SHARE LLC	26	3,200.00	
			<b>Check Total</b>	<b>3,200.00</b> OSHA 10 - WELDING FY24
56480	VALLEY CITY SIGN	26	3,118.00	
			<b>Check Total</b>	<b>3,118.00</b> POST & PANEL SIGN & INSTALLATI
300028358	HEART OF WEST MICH UNITED WAY	11	3,089.47	
			<b>Check Total</b>	<b>3,089.47</b> GRAT START COLLABORATIVE-AUG 2
56254	BRODYS BE CAFE	22	3,044.00	
			<b>Check Total</b>	<b>3,044.00</b> COFFEE & MUFFINS-STUDENT SERVI
56381	MILLER WELDING SUPPLY CO	26	3,022.58	
			<b>Check Total</b>	<b>3,022.58</b> OPEN PO - MILLER WELDING TEACH
56290	JEFFREY D HALSTED II	42	3,000.00	
			<b>Check Total</b>	<b>3,000.00</b> EU-S COUNTERTOP REPLACEMENT
300028033	ADN ADMINISTRATORS INC	81	3,000.00	
			<b>Check Total</b>	<b>3,000.00</b> FUNDING DEPOSIT 10339 KENT ISD
300028386	JON MICHAEL WASHBURN	11	3,000.00	
			<b>Check Total</b>	<b>3,000.00</b> CONSULTATION SERVICES FOR THE
300028073	ADVANCED TECHNOLOGIES CONSULTANTS INC	26	2,975.00	
			<b>Check Total</b>	<b>2,975.00</b> FESTO LX LEARING STUDENT ACCES
56409	AMAZON.COM LLC	11	2,970.76	
			<b>Check Total</b>	<b>2,970.76</b> TECHNOLOGY FOR PUPIL ACCOUNTIN
300028223	GRAYBAR ELECTRIC CO	11	569.31	
	GRAYBAR ELECTRIC CO	26	2,397.77	
			<b>Check Total</b>	<b>2,967.08</b> ACCT# 325941 - LED BULBS
56185	WEST MICH APPAREL	26	2,966.42	
			<b>Check Total</b>	<b>2,966.42</b> TWILL COVERALLS
56299	LAGUNA TOOLS	26	2,921.29	
			<b>Check Total</b>	<b>2,921.29</b> CNC MACHINE CONTROLLERS
56341	WINDEMULLER ELECTRIC INC	42	2,910.00	
			<b>Check Total</b>	<b>2,910.00</b> EU-S ELECTRICAL WORK
56163	GR COMMUNITY COLLEGE	11	881.58	

	GR COMMUNITY COLLEGE	22	115.48	
	GR COMMUNITY COLLEGE	26	1,865.09	
			<b>Check Total</b>	<b>2,862.15</b> Lynette Altman
56306	MR SERVICES AND HANDLING LLC	11	2,025.00	
	MR SERVICES AND HANDLING LLC	26	417.00	
	MR SERVICES AND HANDLING LLC	46	417.00	
			<b>Check Total</b>	<b>2,859.00</b> TRAILER STORAGE FEES - SEPT23
56326	SEVERANCE ELECTRIC CO INC	27	2,855.00	
			<b>Check Total</b>	<b>2,855.00</b> FIBER MAINTENANCE 7/1/23-6/30/
56450	MICH ASSN OF SECONDARY SCHOOL PRINCIPALS	21	2,850.00	
			<b>Check Total</b>	<b>2,850.00</b> VIRTUAL CLASS INTRO CEC ADULT
609222320	GLP ASSOCIATES EE ROTH	11	2,835.00	
			<b>Check Total</b>	<b>2,835.00</b> ANNUITY
56449	LESSONPIX INC	21	2,761.21	
			<b>Check Total</b>	<b>2,761.21</b> LessonPix Subscription (75)
56356	CENTRAL MICH PAPER	26	2,760.00	
			<b>Check Total</b>	<b>2,760.00</b> Copy paper
56382	MISDU	11	2,685.50	
			<b>Check Total</b>	<b>2,685.50</b> GARNISHMENT
300028307	GORDON N STOWE & ASSOC INC	21	2,653.20	
			<b>Check Total</b>	<b>2,653.20</b> OAE Calibration Requisition (1
56247	WINDEMULLER ELECTRIC INC	26	2,653.00	
			<b>Check Total</b>	<b>2,653.00</b> BI-KCTC AUTO TECH LAB PROJECT
56182	VARI SALES CORPORATION	11	2,625.00	
			<b>Check Total</b>	<b>2,625.00</b> STANDING DESKS
56241	TOWNSQUARE MEDIA INC	11	2,549.00	
			<b>Check Total</b>	<b>2,549.00</b> ADULT EDUCATION ADS
56262	CITY OF GRAND RAPIDS	11	60.36	
	CITY OF GRAND RAPIDS	21	107.10	
	CITY OF GRAND RAPIDS	26	2,342.22	
			<b>Check Total</b>	<b>2,509.68</b> WS2070015 (1633 E BELTLINE NE)
56158	ENGINEERED PROTECTION SYSTEMS INC	21	2,495.00	
			<b>Check Total</b>	<b>2,495.00</b> PGLC MOVE CARD READERS
300028042	FRONTLINE TECHNOLOGIES GROUP LLC	11	2,493.60	
			<b>Check Total</b>	<b>2,493.60</b> FRONTLINE RENEWAL 2023-24 SY

609082322	GLP ASSOCIATES EE ROTH	11	2,485.00	<b>Check Total</b>	<b>2,485.00</b> ANNUITY
609082309	PARADIGM - 457	11	2,455.00	<b>Check Total</b>	<b>2,455.00</b> ANNUITY
609222307	PARADIGM - 457	11	2,455.00	<b>Check Total</b>	<b>2,455.00</b> ANNUITY
56224	MISDU	11	2,441.91	<b>Check Total</b>	<b>2,441.91</b> GARNISHMENT
56220	KENDALL ELECTRIC INC	26	2,441.63	<b>Check Total</b>	<b>2,441.63</b> ENTERPRISE TOOLKIT SOFTWARE
609082314	PLANMEMBER-ER	11	2,414.76	<b>Check Total</b>	<b>2,414.76</b> ANNUITY
609222312	PLANMEMBER-ER	11	2,414.76	<b>Check Total</b>	<b>2,414.76</b> ANNUITY
300028203	BRETT ATWOOD	11	2,400.00	<b>Check Total</b>	<b>2,400.00</b> VIDEO EDITING-OPENING DAY VIDE
300028249	UNITED COMMERCIAL SERVICES INC	21	2,400.00	<b>Check Total</b>	<b>2,400.00</b> 225 MAYFIELD-SUMMER DETAIL CLE
56186	XEROX CORPORATION	26	2,382.56	<b>Check Total</b>	<b>2,382.56</b> MOS AGREEMENT 23-24 SCHOOL YEA
56345	XEROX CORPORATION	26	2,382.56	<b>Check Total</b>	<b>2,382.56</b> MOS AGREEMENT 23-24 SCHOOL YEA
56388	OVERHEAD DOOR COMPANY OF GRAND RAPIDS ACQUISITION	26	2,379.00	<b>Check Total</b>	<b>2,379.00</b> MAINT BLDG OVERHEAD DOOR E3 RE
56157	DJ'S LANDSCAPE MANAGEMENT	21	2,358.67	<b>Check Total</b>	<b>2,358.67</b> LAWN MAINTENANCE-PINE GROVE
300028321	NGUYET-ANH THI TRAN	11	2,271.93	<b>Check Total</b>	<b>2,271.93</b> TELEPHONE CONFIRMATION CALLS-I
609082310	VALIC - 457	11	2,260.49	<b>Check Total</b>	<b>2,260.49</b> ANNUITY
609222308	VALIC - 457	11	2,260.49	<b>Check Total</b>	<b>2,260.49</b> ANNUITY
56408	AIRCRAFT SPRUCE & SPECIALTY CO	26	2,172.75	<b>Check Total</b>	<b>2,172.75</b> AIRCRAFT RIVET GUN
56394	XPRESSMYSELF.COM LLC	26	2,166.58		

			<b>Check Total</b>	<b>2,166.58</b>	KCTC PARKING LOT SIGNS
609222331	NATIONWIDE	11	2,155.00		
			<b>Check Total</b>	<b>2,155.00</b>	ANNUITY
300028064	SEHI COMPUTER PRODUCTS INC	11	1,356.00		
	SEHI COMPUTER PRODUCTS INC	26	755.00		
			<b>Check Total</b>	<b>2,111.00</b>	COMPUTER FOR CONFRENCE CENTER
56363	DAWN FOOD PRODUCTS INC	26	2,104.67		
			<b>Check Total</b>	<b>2,104.67</b>	1ST SEMESTER SUPPLIES - DAWN -
56401	VK ENDEAVOURS LLC	42	2,019.74		
			<b>Check Total</b>	<b>2,019.74</b>	EU-S EMERGENCY REPAIR
56179	SUPERIOR GROUNDCOVER INC	21	1,995.00		
			<b>Check Total</b>	<b>1,995.00</b>	OAK PLAYGROUND MULCH
56172	MR SERVICES AND HANDLING LLC	11	1,975.00		
			<b>Check Total</b>	<b>1,975.00</b>	ESC-RECONFIGURE LABOR & TRUCK
56386	MR SERVICES AND HANDLING LLC	11	1,975.00		
			<b>Check Total</b>	<b>1,975.00</b>	ESC RECONFIGURES-MOVING & TRUC
609082332	NATIONWIDE	11	1,955.00		
			<b>Check Total</b>	<b>1,955.00</b>	ANNUITY
56417	DAWN FOOD PRODUCTS INC	26	1,950.11		
			<b>Check Total</b>	<b>1,950.11</b>	1ST SEMESTER SUPPLIES - DAWN -
56273	DJ'S LANDSCAPE MANAGEMENT	21	1,932.00		
			<b>Check Total</b>	<b>1,932.00</b>	TREE PRUNING 225 MAYFIELD
56337	UNIVERSITY MOVING & STORAGE	11	1,920.00		
			<b>Check Total</b>	<b>1,920.00</b>	GSRP - MOVE FURNITURE
56425	FOUNDATION FOR BLIND CHILDREN	22	1,914.00		
			<b>Check Total</b>	<b>1,914.00</b>	Textbooks for VI Students
300028080	CONTROL SOLUTIONS INC	21	1,913.29		
			<b>Check Total</b>	<b>1,913.29</b>	SERV TK# 79804-LINCOLN-HVAC RE
56310	CUSTOM PRINTERS	26	1,887.75		
			<b>Check Total</b>	<b>1,887.75</b>	KCTC WINDOW ENVELOPES
56266	CONSUMERS ENERGY CO	21	1,685.12		
	CONSUMERS ENERGY CO	27	151.32		
			<b>Check Total</b>	<b>1,836.44</b>	POLE ATTACH ANNUAL RENT LATE F
300028069	WEATHER SHIELD ROOFING SYSTEMS	21	935.92		
	WEATHER SHIELD ROOFING SYSTEMS	26	897.41		
			<b>Check Total</b>	<b>1,833.33</b>	RESCON LAB ROOF REPAIR

56340	WELLS FARGO FINANCIAL LEASING	26	1,782.00	<b>Check Total</b>	<b>1,782.00</b> MONTHLY FAX SERVICES LEASE
56251	AUTOMOTIVE EQUIP SPECIALISTS INC	26	1,753.00	<b>Check Total</b>	<b>1,753.00</b> KCTC - AUTO TECH LAB-INSTALL L
300028099	SYSCO GRAND RAPIDS LLC	26	1,730.59	<b>Check Total</b>	<b>1,730.59</b> 649418 - CATERING - MUFFINS
300028245	SEHI COMPUTER PRODUCTS INC	27	1,686.00	<b>Check Total</b>	<b>1,686.00</b> COMMUNICATIONS- HP LAPTOPS
56311	CUSTOM PRINTERS	26	1,680.15	<b>Check Total</b>	<b>1,680.15</b> KCTC LETTERHEAD
609222314	MG TRUST-ROTH 403B	11	1,667.69	<b>Check Total</b>	<b>1,667.69</b> ANNUITY
56210	ED AND DAVES AUTO SERVICE INC	22	1,658.26	<b>Check Total</b>	<b>1,658.26</b> 2013 FORD E150 REPAIR-BATTERY,
56272	COMMUNITY RECONCILIATION CENTER	26	1,650.00	<b>Check Total</b>	<b>1,650.00</b> RESTORATIVE PRACTICES TRAINING
56154	DECKER & SONS APPLIANCES	26	1,649.00	<b>Check Total</b>	<b>1,649.00</b> REFRIGERATOR FOR KCC
56407	4IMPRINT INC	11	1,606.42	<b>Check Total</b>	<b>1,606.42</b> ACCT#5216851-GREAT START TO QU
56257	K2SHARE LLC	26	1,600.00	<b>Check Total</b>	<b>1,600.00</b> OSHA -10 SOFTWARE
56200	CRYSTAL FLASH LTD PARTNERSHIP OF MICH	11	1,595.59	<b>Check Total</b>	<b>1,595.59</b> ACCT# 114926-1 FUEL
56300	LANGUAGE LIZARD	11	1,589.54	<b>Check Total</b>	<b>1,589.54</b> CUST#17262-BRIGHT BEGINNINGS-B
56170	MITCHELL REPAIR INFORMATION CO LLC	26	1,589.00	<b>Check Total</b>	<b>1,589.00</b> AUTO TECH- SCHOOL TEAMWORKS PL
56245	VK ENDEAVOURS LLC	26	270.00		
	VK ENDEAVOURS LLC	42	1,311.74	<b>Check Total</b>	<b>1,581.74</b> 1223 BELTLINE CAMPUS PAVEMENT
56243	SOLUTIONS PLUS INC	21	1,500.00	<b>Check Total</b>	<b>1,500.00</b> ORDER #6000 - FORTIEXTENDER-51
56344	NEXSTAR BROADCASTING INC	11	1,500.00	<b>Check Total</b>	<b>1,500.00</b> GREAT START TO QUALITY ADS AUG
56347	ALLDATA LLC	26	1,500.00		

			<b>Check Total</b>	<b>1,500.00</b>	ALLDATA ANNUAL SUBSCRIPTION FY
300028045	GR COMMUNITY COLLEGE	29	1,500.00		
			<b>Check Total</b>	<b>1,500.00</b>	0637438-AVERI SLOMP-ACF SCHOLA
56215	GORDON FOOD SERVICE INC	26	1,400.24		
	GORDON FOOD SERVICE INC	29	84.82		
			<b>Check Total</b>	<b>1,485.06</b>	1ST SEMESTER SUPPLIES GORDON F
300028059	MERIDIAN CABLING SOLUTIONS	21	659.25		
	MERIDIAN CABLING SOLUTIONS	42	816.00		
			<b>Check Total</b>	<b>1,475.25</b>	EMPOWERU-S CABLING
56362	CUSTER OFFICE ENVIRONMENTS INC	42	1,462.27		
			<b>Check Total</b>	<b>1,462.27</b>	EMPOWER U SOUTH FURNITURE - AD
56282	FWSBF LLC	26	1,460.76		
			<b>Check Total</b>	<b>1,460.76</b>	KCTC-HVAC FILTERS
56271	DAVID MICHAEL DEJONGE	27	1,449.00		
			<b>Check Total</b>	<b>1,449.00</b>	SNN web services by Dave Dejon
609082316	MG TRUST-ROTH 403B	11	1,390.71		
			<b>Check Total</b>	<b>1,390.71</b>	ANNUITY
300028310	GRANITE TELECOMMUNICATIONS LLC	11	1,385.28		
			<b>Check Total</b>	<b>1,385.28</b>	EPIK MONTHLY INVOICES FY24
56305	MILLER WELDING SUPPLY CO	26	1,372.48		
			<b>Check Total</b>	<b>1,372.48</b>	OPEN PO - MILLER WELDING TEACH
56222	MCKESSON MEDICAL SURGICAL	26	1,322.30		
			<b>Check Total</b>	<b>1,322.30</b>	MCKESSON ORDER CNA
56193	CENTRAL MICH PAPER	26	1,288.33		
			<b>Check Total</b>	<b>1,288.33</b>	OPEN PO CMP TEACHING SUPPLIES
56268	CITADEL BROADCASTING COMPANY	11	1,250.00		
			<b>Check Total</b>	<b>1,250.00</b>	2023 HELP ME GROW ADS 08/07/23
609082303	LEGEND GROUP/ADSERV	11	1,250.00		
			<b>Check Total</b>	<b>1,250.00</b>	ANNUITY
609222301	LEGEND GROUP/ADSERV	11	1,250.00		
			<b>Check Total</b>	<b>1,250.00</b>	ANNUITY
56309	OPPORTUNITY THRIVE	21	1,249.78		
			<b>Check Total</b>	<b>1,249.78</b>	LINCOLN-EMPLOYEE TRAINING PRES
56324	SCHOOL SPECIALTY LLC	26	1,217.02		
			<b>Check Total</b>	<b>1,217.02</b>	TEACHING SUPPLIES AUTO COLLISI
56223	MILE-X EQUIPMENT INC	26	1,215.50		

			<b>Check Total</b>	<b>1,215.50</b>	BOOM LOCKS FOR DIESEL
300028048	GRAYBAR ELECTRIC CO	26	1,215.37		
			<b>Check Total</b>	<b>1,215.37</b>	KCTC - 3-WAY SPEAKER
56161	FINISHMASTER INC	26	1,207.52		
			<b>Check Total</b>	<b>1,207.52</b>	OPEN PO - TEACHING SUPPLIES AU
56392	PROPIO LS LLC	11	339.52		
	PROPIO LS LLC	21	572.60		
	PROPIO LS LLC	22	245.95		
	PROPIO LS LLC	29	42.41		
			<b>Check Total</b>	<b>1,200.48</b>	Interpretation Services
56385	MOSS AUDIO CORP	26	1,200.00		
			<b>Check Total</b>	<b>1,200.00</b>	MIVOICE CONNECT SOFTWARE UPGRA
300028092	MERIDIAN CABLING SOLUTIONS	26	1,200.00		
			<b>Check Total</b>	<b>1,200.00</b>	KCTC WELDING-INSTALL CAT 6 CAB
300028086	GRAND RAPIDS PUBLIC SCHOOLS	11	1,174.62		
			<b>Check Total</b>	<b>1,174.62</b>	GRPS ITIN FLEX SPENDING
56209	ED AND DAVES AUTO SERVICE INC	26	1,105.29		
			<b>Check Total</b>	<b>1,105.29</b>	2017 GMC SAVANA 2500 REPAIR EX
56373	GRAND RAPIDS SYMPHONY SOCIETY	29	1,100.00		
			<b>Check Total</b>	<b>1,100.00</b>	AIR PROGRAM PARTIC FEE 2023-20
56367	FINISHMASTER INC	26	1,097.63		
			<b>Check Total</b>	<b>1,097.63</b>	OPEN PO - TEACHING SUPPLIES AU
300028204	BFG SUPPLY CO LLC	26	1,097.11		
			<b>Check Total</b>	<b>1,097.11</b>	RESALE SUPPLIES FY24 - OPEN PO
56177	SNAP-ON BUSINESS SOLUTIONS	26	1,078.92		
			<b>Check Total</b>	<b>1,078.92</b>	Metric Flank Drive Deep Impact
300028101	TRUSTMARK VOLUNTARY BENEFIT SOLUTIONS	11	1,025.01		
			<b>Check Total</b>	<b>1,025.01</b>	EMPLOYEE PREMIUMS GROUP 9262
300028335	TRUSTMARK VOLUNTARY BENEFIT SOLUTIONS	11	1,025.01		
			<b>Check Total</b>	<b>1,025.01</b>	EMPLOYEE PREMIUMS GROUP 9262
300028374	NEW BRANCHES SCHOOL	11	1,002.00		
			<b>Check Total</b>	<b>1,002.00</b>	JULY/AUGUST 23 GSRP COSTS PAID
56484	NEXSTAR BROADCASTING INC	11	1,000.00		
			<b>Check Total</b>	<b>1,000.00</b>	GREAT START TO QUALITY ADS
			<b>Grand Total</b>	<b>41,385,235.67</b>	

10/2/2023 7:05 AM

**Analysis of Banking Institutions  
09/30/23**

Bank	Account Type	Bank Rating	FDIC Insured	Insured Amount	Government Guaranteed	Uninsured	Total Funds
Chase	Checking	A+	Yes	\$ -	\$ -	\$ 5,058,322	\$ 5,058,322 ***
Chase	Savings	A+	Yes	250,000	-	57,219	307,219
Huntington National Bank	Municipal Now Checking	A-	Yes	250,000	-	11,107	261,107
MILAF	Local Gov't Invest Pool	AAAm/AAAkf	No	-	-	169,910,694	169,910,694
<b>Totals:</b>				<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 175,037,342</b>	<b>\$ 175,537,342</b>

Balances as of 09/30/23

*Bank ratings updated June 2023. Bank rating services used:*

*Standards & Poors (Chase, MILAF and Huntington Bank) and Kroll Bond Rating Agency (MILAF-TERM)*

**\*\*** *These statements were not available & balances will be updated at the November 2023 meeting. August balances reflected on this report.*

**\*\*\*** *These funds are fully collateralized by securities allowable under PA 451.*

**Cash in all Accounts and Investment Assets of the Board as of 09/30/2023**

Financial Institution	Type of Account/Investment	Fund #	Balance per Statement (Fair Value)	Insured Balance	Uninsured Balance	Interest Rate Yield	Maturity Date	Rating	Terms
Chase Bank	Consolidated Savings	11-22-26	\$ 307,219	250,000	57,219	1.75%	n/a	A+	10,000 balance
Chase Bank	Consolidated Checking	11-21-22-23-26-27-29-41-42-46	4,034,986	250,000	3,784,986	0.00%	n/a	A+	Sweep
Chase Bank	Checking	81	1,021,335	-	1,021,335	0.00%	n/a	A+	
Chase Bank	Checking	11	2,000	-	2,000	0.00%	n/a	A+	
Chase Bank	Checking	Disbursement	-	-	-	0.00%	n/a	A+	Zero Balance Account
Chase Bank	Checking	Payroll	-	-	-	0.00%	n/a	A+	Zero Balance Account
Huntington Bank	Municipal Now Checking	11-22-26	261,107	250,000	11,107	4.59%	n/a	A-	

*MILAF Managed Account:*

MILAF	Local Gov't Invest Pool	11-21-22-26-27-29-41-42-46	1,575	-	1,575	5.28%	n/a	AAA	Cash Management Class
MILAF	Local Gov't Invest Pool	11-21-22-26-27-29-41-42-46	95,796,803	-	95,796,803	5.44%	n/a	AAA	MAX Class
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,922,697	-	3,922,697	4.87%	10/23/23	AA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,915,723	-	3,915,723	5.17%	11/22/23	AA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,894,881	-	3,894,881	5.12%	12/13/23	AA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,885,537	-	3,885,537	5.37%	01/04/24	AA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,860,775	-	3,860,775	5.42%	03/01/24	AA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,852,261	-	3,852,261	5.72%	03/22/24	AA	TERM
MILAF	Local Gov't Invest Pool	22	20,150,033	-	20,150,033	5.72%	04/04/24	AA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,832,350	-	3,832,350	5.77%	05/01/24	AA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,824,562	-	3,824,562	5.77%	05/14/24	AA	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,803,037	-	3,803,037	5.85%	06/21/24	AA	TERM
MILAF	Local Gov't Invest Pool	11	19,170,459	-	19,170,459	5.44%	n/a	AAA	MAX Class

\$ 175,537,342    \$ 750,000    \$ 174,787,342

**Disclosures:**

Credit Risk-All banks approved by the board have been reviewed using the most recent Bank Annual Report; Auditor Opinion Letters have highest ranking following ratio analysis; Banks are approved by the Board on an annual basis at the July Board Meeting

Concentration of Credit Risk-Investments are spread over numerous banks and various instruments; FDIC insurance is limited to \$250,000 per bank per customer demand deposits and \$250,000 per savings deposits; Board Policy limits securities, other than US Treasuries, to no more than 50% of the total portfolio consists of any one type of security.

Investment Risk-State Law limits types of allowable investments and maturities as well as Board Policy; Exposure to fair value losses arising from increasing interest rates are monitored.

Foreign Currency Risk-There is no risk as State Law prohibits investing in Banks not authorized to operate in the State of Michigan.

Local Government Investment Pool (MILAF) is a collateralized deposit account.

*Board Policy 6144 Finances*

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action \_\_\_\_\_ x \_\_\_\_\_

Item: Three new Parent Educators and the Increase of 4 staff contracts with Bright Beginnings

Submitted by: Karen Lezan

Date: \_\_\_ 10/6/23 \_\_\_\_\_

Recommended by: Ashley Karsten

Board Meeting Date: \_ 10/16/23 \_\_\_\_\_

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### RECOMMENDATION:

It is recommended that the Kent ISD Board approves the creation of three new additional Parent Educator/ Coach positions created and funded by First Steps Kent Ready by Five Early Childhood Millage.

### BACKGROUND:

These three new positions would work 1 FTE (260 days year-round) as Parent Educators in the northern, eastern and western parts of Kent County to now provide dedicated Ready by Five home visitors in every part of Kent County to serve families and build school readiness skills. Currently, these funds have focused on the Grand Rapids and surrounding areas with half of one staff in the northern part of the county. With the creation of these three new positions, Bright Beginnings would be serving high-risk, low-income families in the entire County where gaps in services from millage dollars have been found. Focusing on these areas that have historically underserved by the millage funding will ensure tax payers in the entire county have access to more services through Kent ISD Bright Beginnings.

### RECOMMENDATION:

It is recommended that the Kent ISD Board approves the increase in days for 4 Bright Beginnings staff beginning on January 1, 2024. These positions were due to the expansion from the Kent County First Steps Ready by Five millage funding for FY24.

Kristy Elenbaas- increase from 1 FTE 200 days to 260 days year-round.

Erica Harris- increase from 1 FTE 200 days to 260 days year-round.

Sindi Aleman - increase from 1 FTE 200 days to 260 days year-round.

Nicole Burman – increase from 1 FTE 200 days to 260 days year-round.

### BACKGROUND:

Through the new funding from the Ready by Five millage proposal, Bright Beginnings Parent Educators (Kristy Elenbaas, Sindi Aleman, Nicole Burman, and Erica Harris) will be able to home visit high-risk, low-income families in the county full year-round, instead of limited days by increasing from 1 FTE 200 days to 260 days year-round. This will support stronger family engagement and provide more opportunities for improved parenting practice and school readiness. This will begin on January 1, 2024

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action \_\_\_ x \_\_\_

Item: Bilingual Parent Educator Support for Bright Beginnings

Submitted by: Karen Lezan

Date: \_\_\_ 10/6/223 \_\_\_\_\_

Recommended by: Ashley Karsten

Board Meeting Date: 10/16/23 \_\_\_\_\_

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### RECOMMENDATION:

It is recommended that the Kent ISD Board approves the creation of a new position created and funded by the Kent County, First Steps Kent Ready by Five millage.

### BACKGROUND:

This new position will work .9 FTE as a Bilingual Parent Educator Support and will closely work with our existing Parent Educators who serve Spanish speaking families facilitating conversations, educational materials, family and developmental screenings, and supporting families with accessing resources. This position will adhere to the school districts Bright Beginnings serves in the county. This additional support will promote equity and inclusion ensuring Hispanic families are receiving services in their primary language, will facilitate family connections with the resources available in their community, and will enhance the services our Bright Beginnings team provides among the Spanish speaking population. This position would start January 1, 2024.

## POSITION DESCRIPTION

**Title:** Spanish Bilingual Parent Support

**Classification:** Non-Union Hourly

**Reports to and**

**Evaluated by:** Supervisor- Bright Beginnings Early Childhood Program

**Terms of Employment:** 180 days

**Positions Supervised:** None

### **BROAD STATEMENT OF RESPONSIBILITIES:**

Provides parent/ guardian support to Spanish speaking families for the Bright Beginnings Early Childhood Program in conjunction with the implementation of the Parents as Teachers program within the Kent Intermediate Superintendents Association (KISA) regions to .

### **SPECIFIC DUTIES AND RESPONSIBILITIES:**

1. Partners with existing Parent Educators as a Spanish interpreter for Parents as Teachers (PAT) information with families and or to translate written information requested by families or Bright Beginnings staff.
2. Assists non-Spanish speaking Parent Educators during milestone tracking, screenings and/or assessments and/or performs individual screenings on child or parent that may be requested by staff.
3. Provides phone interpretation for non-Spanish speaking Parent Educators to coordinate services for scheduling home visits, parent check-ins, or other needs shared by staff.
4. Supports Spanish speaking families by helping them apply for services, connect with resources, and or complete information including but not limited to reading mail, making appointments, applying for school enrollment, MiBridges, job applications, insurance, SSI, etc.

- 5 . Interprets and provides PAT supported information to parents/ guardians at playgroups and events with extended services after the event upon parent request.
6. Maintains all reports including daily log of activities and the collection of information from participants for program needs assessments, evaluations, or outcomes tracking.
7. Attends and participates in monthly staff meetings as well as monthly reflective supervision.
8. Participates in the initial intensive training program for Parent Educators and all regular staff development and in-service trainings.

**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:**

1. Bachelor's degree in Child Development, Education, Social Work, Family Studies or related field preferred.
2. Three (3) years of successful experience in education, parent involvement or early childhood development programs preferred.
3. Skills in building meaningful, constructive relationships with families required and must be an individual with an interest in and experience with young children and their development.
4. Bilingual English-Spanish is required.
5. Strong communication skills with bilingual families and cultural responsiveness.
6. Ability to effectively use Microsoft Office, Word and Excel, Outlook, and Google Drive.
7. Demonstrate ability to effectively communicate verbally and in writing and to work cooperatively with local school district and community agency staff.
8. Must be a self-directed, non-judgmental individual with a professional manner.
9. Complete accurate and timely data entry and collection details into complex data management system.
10. Requires extensive travel with your vehicle, visitation in private homes, some evenings and ability to work flexible hours.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   x   \_\_\_\_\_

Item: CTE Reporting and Compliance Specialist

Submitted by: Cary Stamas

Date:   10/4/2023  

Recommended by: Sue Gardner

Board Meeting Date:   Oct 2023  

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### RECOMMENDATION:

Create a Reporting and Compliance Specialist position in the Career Readiness Department focused on the development, support, and improvement of overall and, specifically, reporting processes and accuracy of Kent ISD and local district state-approved CTE programs.

### BACKGROUND:

The CTE Reporting Coordinator position has always been an important role for the CTE needs for KCTC and Kent ISD. The accuracy of CTEIS reporting of the enrollments within the Tech Center is crucial for students to gain the full benefit of CTE Completer Status and earn MMC flexibility, articulated credits, and embedded credits towards graduation. It is also a key component to ensuring CTE funding is maximized with accurate and longitudinal analysis of reporting patterns for Kent ISD and LEAs. Additionally, the growth of reporting needs and outreach to LEA CTE programming in the past four years has demonstrated the dramatic need for support at the local level for technical assistance as regulations change and staffing transitions occur. This proposal is intended to accomplish several things:

- Increase the support provided to LEA staff working in CTE programming to provide greater accuracy and improved outcomes in reporting, benefiting students and funding
- Expand the role of the position to include outreach, PD, and support within multiple CIP Self-Review areas for LEA staff
- Retain expertise and continuity by reducing the rate of turnover for the position by increasing the level of personal engagement and compensation

## **POSITION DESCRIPTION**

<b>Title:</b>	<b>Career Tech Education Reporting and Compliance Specialist</b>
<b>Classification:</b>	<b>Classified – Level VI</b>
<b>Reports To and Evaluated By:</b>	Director of Career Readiness & CTE Director (CEPD 32)
<b>Terms of Employment:</b>	215-day position subject to all rules and regulations covering classified personnel. (7.5 hours per day/35 hours per week).

### **BROAD STATEMENT OF RESPONSIBILITIES:**

In collaboration with the CTE Director and the Career Tech Education Consultant(s), the CTE Specialist will work with Kent County school districts, PSAs, businesses, and community organizations to develop, support, and improve State-Approved Career Tech Ed programming and provide an ongoing link between the CTE Director and local CTE programs.

Additionally, the CTE Specialist is responsible for supporting all aspects of CTE reporting for Kent ISD State-Approved CTE programs and supporting LEA staff with technical assistance for CTE reporting, coordination of the CTE certification process for Annual Career Authorizations, provide support for Work-based learning and Student Leadership Opportunities implementation and reporting, and the verification of articulation agreement process, provide technical assistance/professional development to staff.

### **SPECIFIC DUTIES AND RESPONSIBILITIES:**

1. Act as liaison with local districts and coordinate the systematic implementation of the requirements of State-Approved CTE programming in collaboration with district staff.
2. Work with teachers and school staff to support the annual updates and improvements coordinated with communication from the Office of Career & Tech Ed (OCTE).
3. Develop and deliver content that supports the transitions required due to annual updates in CTEIS reporting to inform local reporters and update their practice.
4. Establishes and maintains up to date knowledge of process and procedures for reporting for CTE programming including CTEIS, GEMS, MEGS, Navigator, and PowerSchool systems.
5. Coordinates and performs duties required for reporting KCTC CTE data and in compliance with state requirements for CTE programs.
6. Verifies accurate reporting of LEA CTE data in compliance with all state requirements for CTE programs, providing technical support and assistance, as needed.

7. Present professional development programs related to Career and Technical Education on a local, district, or regional basis, based on county or district needs.
8. Collect and share data on CTE activities in Kent County.
9. Collect and develop resources to support the CTE programming and the CIP Self-Review process for local programs.
10. Assist in represent Kent ISD at workshops, conferences, and meetings to remain current in the OCTE policy, gather information about available programs/services, and to network around best practices related to CTE.
11. Ensure that instructional staff and CTE Specialists maintain Annual Career Authorizations and/or substitute certifications.
12. Responds to inquiries about compliance and reporting requirements, and provides assistance in a courteous and professional manner.
13. Prepares accurate correspondence (e.g., records, reports, letters, etc.) as related to reporting and compliance functions, makes copies, and files documents as required by policy/law and as requested by administration.
14. Prepares reports, extracts data, organizes data, and formats data for a variety of purposes
15. Other duties as assigned by the Director of Career Readiness and CTE.

**JOB QUALIFICATIONS:**

1. Associate's Degree required. Bachelor's degree in public administration or related field (preferred).
2. Experience with state-approved CTE programs in Michigan (preferred).
3. Excellent communication skills with demonstrated ability to represent Kent ISD in a responsible and effective manner.
4. Demonstrate leadership, initiative, resourcefulness, and flexibility in program development to meet the needs of stakeholders.
5. Reliable, predictable attendance, essential.
6. Proficiency in Microsoft Office Suite, social media, and database management. Working knowledge of CTEIS, GEMS, MEGS, and PowerSchool systems preferred.
7. Strong organizational skills and the ability to work independently as well as schedule and produce work in a timely manner
8. Demonstrates a strong commitment to equity, social justice and inclusion in all practices and position responsibilities. Demonstrates the ability to examine the impact of education inequities in student achievement outcomes as it aligns with race, ethnicity, and socio-economic status.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action   X   \_\_\_\_\_

Item: Director of Organizational and Strategic Initiatives

Submitted by: Dave Rodgers

Date:   10-9-23   \_\_\_\_\_

Recommended by: Ron Koehler

Board Meeting Date: October 16, 2023

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### RECOMMENDATION:

It is recommended that the Board approve a new position, Director of Organizational and Strategic Initiatives, beginning November 1, 2023. This recommendation is non-union professional 260 day Grade 9 position.

### BACKGROUND:

In consultation with the Leadership Team, Superintendent Koehler recommends the addition of a Director level position that is designed to support and collaborate with multiple departments within Kent ISD.

It is anticipated that Mr. Ron Houtman, a long-time employee of Kent ISD be appointed to this new role. In addition to his role as educational technology consultant, Ron has previously supported or assisted with a wide-range of initiatives across the organization. He brings a great deal of history and context to the work, and has been involved with development of the current strategic plan.

# KENT ISD

## JOB DESCRIPTION

**DATE: October 2023**

**POSITION: DIRECTOR of ORGANIZATIONAL and STRATEGIC INITIATIVES**

**SALARY RANGE: 260 Day – Grade 9 Non-Union Professional**

**EXPECTED START DATE: November 1, 2023**

**REPORTS TO: Superintendent / Leadership Team**

**SUMMARY:** This position plays an organizational leadership support role in various aspects of the District's operations, collaborating with multiple Departments while also overseeing REMC. Among the organizational initiatives, the role collaborates with leaders of each Strategic Plan Goal area in support and coordination of the ongoing development, progress monitoring and reporting of the Kent ISD Strategic Plan, updating progress within technology tools and platform(s). This individual will coordinate with each department in the organization to ensure staff members at all levels of the organization participate in the strategic planning process, and will bring their input to leadership to ensure all voices are heard and considered. In addition, this position will work with the superintendent's office on other major organizational initiatives to ensure alignment with strategic goals and coordination among strategic partners.

### MINIMUM QUALIFICATIONS

1. Successful classroom teaching experience in a PreK-12 school setting
2. Master's Degree in School Administration (preferred but not required)
3. Michigan school administrator certification or a commitment to complete an approved program within 3 years (required of future external candidates)
4. Demonstrated leadership experience in public education
5. Experience in effectively planning and facilitating organization initiatives at the direction of leadership
6. Knowledge of innovative programs organizational best practices
7. Demonstrated experience in continuous improvement, mentoring programs, and data-driven decision-making
8. Ability to effectively plan and manage events and initiatives
9. Experience establishing and maintaining professional working relationships with members of the leadership team and staff with each department
10. Ability to effectively and efficiently utilize, manage and implement a variety of technology
11. Excellent written and verbal communication skills
12. Demonstrated problem solving and analytical skills, with exceptional attention to detail
13. Ability to exercise considerable tact and courtesy in frequent contact with the public and establish and maintain effective and collaborative working relationships as necessitated by work responsibilities
14. Ability to develop, recommend and implement plans that support long term goals and objectives
15. Demonstrated ability to make effective oral presentations before large or small audiences
16. Excellent organizational, planning and time management skills
17. Evidence of experience in effectively managing a process of sustained change
18. Team player, dedicated to the goals and initiatives of Kent ISD

**PRIMARY RESPONSIBILITIES:** (the responsibilities listed may be subject to change over time consistent with the needs of Kent ISD)

1. Work collaboratively with the Superintendent and Leadership Team on related organizational initiatives in a manner that creates efficiencies and leadership resources
2. Collaborate with leaders of each Strategic Plan Goal area in support and coordination of the ongoing development, progress monitoring and reporting of the Kent ISD Strategic Plan, updating progress within technology tools and platform(s).
3. Effectively communicate, present and promote the progress toward goals and initiatives to the Board of Education and other stakeholders, internal and external, at the direction of the Superintendent and Leadership Team
4. Conduct the work in a manner that ensures collaboration and coordination within and across Kent ISD
5. Attend and contribute to a variety of District meetings on matters related to Goal areas
6. Oversee the Kent ISD REMC and provide Regional leadership
7. Collaborate with Administrative Services on matters pertaining to the design, development, use and scheduling of Kent ISD facilities and conference spaces
8. Continued leadership in AV planning while developing capacity for future transfer of knowledge and oversight
9. Develop and maintain standardized Kent ISD ESC organizational chart(s) by department, providing a format accessible to internal programs, while also maintaining up to date primary points of contact
10. Collaborate with Human Resources on matters pertaining to gauging employee satisfaction, conducting new staff orientation and the development of modern resource repositories for staff
11. Collaborate with Human Resources and Instructional Technology to provide leadership on the continued development, expansion and implementation of electronic forms and paperless workflows
12. Collaborate with HR and Communications on periodic announcements of staff new staff, as well as recognition of retirements and years of service milestones
13. Partner with Instructional Technology and Leadership on the forecasting and facilitation of the study of evolving issues technological and societal issues that impact schools, such as artificial intelligence
14. Serve as a behind the scenes resource and thought partner available to local districts who may be engaged in strategic planning or continuous improvement
15. Conduct all functions professionally while maintaining all required documentation as required under applicable rules, policy and/or laws
16. Other duties and responsibilities as assigned by the Superintendent, in consultation with the Leadership Team

Customer no: 997311

Sold to:

Kent Intermediate Sch District  
2930 Knapp St NE  
Grand Rapids MI 49525



**RIFTON EQUIPMENT**  
PO BOX 260 • RIFTON, NY 12471  
[WWW.RIFTON.COM](http://WWW.RIFTON.COM)  
A Division of Community Products, LLC  
Federal Lic ID# 14-180309

Quote #: **79249**  
Quote date: 08/25/2023  
Printed on: 09/20/2023  
Terms of Sale: FOB Destination  
Payment Terms: Net 30 Days

Ultimate destination:

Kent Intermediate Sch District  
2930 Knapp St NE  
Grand Rapids MI 49525

Customer PO number:

Qty ordered	Item no.	Description	Tax	Unit price	Extended price
2	Z120	Medium HTS	n	3,470.00	6,940.00
		Z121 Medium seat & back		515.00	
		Z122 Mobile (tilt-in-space w/ footboard)		790.00	
		Z102 Medium armrests		70.00	
		Z181 Large casters (4")		275.00	
		Z163 Medium pads open seat		245.00	
		Z104 Headrest		220.00	
		Z199 Push handles (pair)		120.00	
		Z126 Medium butterfly harness		130.00	
		Z155 Medium anterior support/ tray		260.00	
		Z108 Large lateral supports with strap		265.00	
		Z198 Large hip guides (thick pads)		145.00	
		Z127 Medium pan		65.00	
		Z118 Std deflector (requires seat pad)		50.00	
		Z124 Small abductor		110.00	
		Z156 Ankle straps (requires footboard)		85.00	
		Z158 Calf rest (requires footboard)		70.00	
		Z119 Splash guard		55.00	
1	Z100	HTS Accessories	n	145.00	145.00
		1 Z149 Large pair of hip guides		145.00	

Customer Service  
Phone 800-571-8198  
Fax: sales@rifton.com

# Quote

This quote good until 11/30/2023

Customer no: 997311

Sold to:

Kent Intermediate Sch District  
2930 Knapp St NE  
Grand Rapids MI 49525



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Terms of Sale: **FOB Destination**  
Payment Terms: **Net 30 Days**

Ultimate destination:  
Kent Intermediate Sch District  
2930 Knapp St NE  
Grand Rapids MI 49525

Customer PO number:

Qty ordered	Item no.	Description	Tax	Unit price	Extended price
1	Z130	Large HTS	n	4,120.00	4,120.00
		Z131 Seat & back		690.00	
		Z132 Mobile (tilt-in-space w/ footboard)		1,010.00	
		Z102 Medium armrests		70.00	
		Z181 Large casters (4")		275.00	
		Z173 Large pads open seat		315.00	
		Z104 Headrest		220.00	
		Z199 Push handles (pair)		120.00	
		Z136 Large butterfly harness		155.00	
		Z165 Large anterior support/ tray		340.00	
		Z108 Large lateral supports with strap		265.00	
		Z198 Large hip guides (thick pads)		145.00	
		Z137 Large pan		80.00	
		Z128 Standard deflector		65.00	
		Z144 Large abductor		130.00	
		Z157 Ankle straps (requires footboard)		90.00	
		Z159 Lg calf rest (requires footboard)		80.00	
		Z129 Splash guard		70.00	

Customer Service  
Phone 800-571-8198  
Fax: sales@rifton.com

# Quote

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Grand Rapids MI 49525



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Quote #: **79249**  
Quote date: 08/25/2023  
Printed on: 09/20/2023  
Terms of Sale: FOB Destination  
Payment Terms: Net 30 Days

Ultimate destination:  
Kent Intermediate Sch District  
2930 Knapp St NE  
Grand Rapids MI 49525

Customer PO number:

Qty ordered	Item no.	Description	Tax	Unit price	Extended price
1	R850	Medium Hi-Lo Activity Chair	n	6,276.00	6,276.00
		R852 Seat & back with spring		1,450.00	
		R853 Hi-Lo base		2,680.00	
		R868 Armrests		260.00	
		R836 Medium blue pads		260.00	
		R881 Adjustable winged headrest		275.00	
		R828 Small pair of laterals		210.00	
		R668 Medium tray		290.00	
		R882 Medium butterfly harness (slimcut)		130.00	
		R866 Medium pelvic harness		180.00	
		R867 Large pair of hip guides		221.00	
		R884 Small abductor		135.00	
		R954 Medium pair of sandals		100.00	
		R887 Medium lumbar and seat support kit		85.00	
1	R850	Medium Hi-Lo Activity Chair	n	6,276.00	6,276.00
		R852 Seat & back with spring		1,450.00	
		R853 Hi-Lo base		2,680.00	
		R868 Armrests		260.00	
		R837 Medium red pads		260.00	
		R881 Adjustable winged headrest		275.00	
		R828 Small pair of laterals		210.00	
		R668 Medium tray		290.00	
		R882 Medium butterfly harness (slimcut)		130.00	
		R866 Medium pelvic harness		180.00	
		R867 Large pair of hip guides		221.00	
		R884 Small abductor		135.00	
		R954 Medium pair of sandals		100.00	
		R887 Medium lumbar and seat support kit		85.00	

Customer Service  
Phone 800-571-8198  
Fax: sales@rifton.com

# Quote

This quote good until 11/30/2023

Customer no: 997311

Sold to:

Kent Intermediate Sch District  
2930 Knapp St NE  
Grand Rapids MI 49525



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Federal Lic ID# 14-1823029

Quote #: **79249**  
Quote date: **08/25/2023**  
Printed on: **09/20/2023**  
Terms of Sale: **FOB Destination**  
Payment Terms: **Net 30 Days**

Ultimate destination:  
Kent Intermediate Sch District  
2930 Knapp St NE  
Grand Rapids MI 49525

Customer PO number:

Qty ordered	Item no.	Description	Tax	Unit price	Extended price
1	R850	Medium Hi-Lo Activity Chair	n	6,276.00	6,276.00
		R852 Seat & back with spring		1,450.00	
		R853 Hi-Lo base		2,680.00	
		R868 Armrests		260.00	
		R976 Medium green pads		260.00	
		R881 Adjustable winged headrest		275.00	
		R828 Small pair of laterals		210.00	
		R668 Medium tray		290.00	
		R882 Medium butterfly harness (slimcut)		130.00	
		R866 Medium pelvic harness		180.00	
		R867 Large pair of hip guides		221.00	
		R884 Small abductor		135.00	
		R954 Medium pair of sandals		100.00	
		R887 Medium lumbar and seat support kit		85.00	
1	R850	Medium Hi-Lo Activity Chair	n	6,276.00	6,276.00
		R852 Seat & back with spring		1,450.00	
		R853 Hi-Lo base		2,680.00	
		R868 Armrests		260.00	
		R835 Medium tan pads		260.00	
		R881 Adjustable winged headrest		275.00	
		R838 Large pair of laterals		225.00	
		R668 Medium tray		290.00	
		R864 Medium butterfly harness		130.00	
		R866 Medium pelvic harness		180.00	
		R867 Large pair of hip guides		221.00	
		R892 Pair of adductors		210.00	
		R899 Small pair of ankle straps		95.00	

Customer Service  
Phone 800-571-8198  
Fax: sales@rifton.com

# Quote

This quote good until 11/30/2023

Customer no: 997311

Sold to:

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2930 Knapp St NE  
Grand Rapids MI 49525



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Federal Tax ID# 14-1903009

Quote #: **79249**  
Quote date: **08/25/2023**  
Printed on: **09/20/2023**  
Terms of Sale: **FOB Destination**  
Payment Terms: **Net 30 Days**

Ultimate destination:

Kent Intermediate Sch District  
2930 Knapp St NE  
Grand Rapids MI 49525

Customer PO number:

Qty ordered	Item no.	Description	Tax	Unit price	Extended price
1	R850	Medium Hi-Lo Activity Chair	n	6,276.00	6,276.00
		R852 Seat & back with spring		1,450.00	
		R853 Hi-Lo base		2,680.00	
		R868 Armrests		260.00	
		R836 Medium blue pads		260.00	
		R881 Adjustable winged headrest		275.00	
		R838 Large pair of laterals		225.00	
		R668 Medium tray		290.00	
		R864 Medium butterfly harness		130.00	
		R866 Medium pelvic harness		180.00	
		R867 Large pair of hip guides		221.00	
		R892 Pair of adductors		210.00	
		R899 Small pair of ankle straps		95.00	
1	R850	Medium Hi-Lo Activity Chair	n	6,276.00	6,276.00
		R852 Seat & back with spring		1,450.00	
		R853 Hi-Lo base		2,680.00	
		R868 Armrests		260.00	
		R975 Medium purple pads		260.00	
		R881 Adjustable winged headrest		275.00	
		R838 Large pair of laterals		225.00	
		R668 Medium tray		290.00	
		R864 Medium butterfly harness		130.00	
		R866 Medium pelvic harness		180.00	
		R867 Large pair of hip guides		221.00	
		R892 Pair of adductors		210.00	
		R899 Small pair of ankle straps		95.00	

Customer Service  
Phone 800-571-8198  
Fax: sales@rifton.com

# Quote

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Federal Tax ID# 14-1823028

Quote #: **79249**  
Quote date: **08/25/2023**  
Printed on: **09/20/2023**  
Terms of Sale: **FOB Destination**  
Payment Terms: **Net 30 Days**

Ultimate destination:  
Kent Intermediate Sch District  
2930 Knapp St NE  
Grand Rapids MI 49525

Customer PO number:

Qty ordered	Item no.	Description	Tax	Unit price	Extended price
1	R870	Large Hi-Lo Activity Chair	n	6,801.00	6,801.00
		R872 Seat and back with spring		1,510.00	
		R883 Hi-Lo base		3,015.00	
		R868 Large armrests		260.00	
		R877 Large red pads		270.00	
		R881 Adjustable winged headrest		275.00	
		R838 Large pair of laterals		225.00	
		R669 Large tray		305.00	
		R889 Large butterfly harness		155.00	
		R846 Large pelvic harness		200.00	
		R867 Large pair of hip guides		221.00	
		R891 Large abductor		155.00	
		R964 Large sandals		115.00	
		R888 Large lumbar and seat support kit		95.00	
1	R870	Large Hi-Lo Activity Chair	n	6,841.00	6,841.00
		R872 Seat and back with spring		1,510.00	
		R883 Hi-Lo base		3,015.00	
		R868 Large armrests		260.00	
		R979 Large green pads		270.00	
		R881 Adjustable winged headrest		275.00	
		R838 Large pair of laterals		225.00	
		R669 Large tray		305.00	
		R826 Large butterfly harness (slimcut)		155.00	
		R846 Large pelvic harness		200.00	
		R867 Large pair of hip guides		221.00	
		R892 Pair of adductors		210.00	
		R855 Large pair of ankle straps		100.00	
		R888 Large lumbar and seat support kit		95.00	

Customer Service  
Phone 800-571-8198  
Fax: sales@rifton.com

# Quote

This quote good until 11/30/2023

Customer no: 997311

Sold to:

Kent Intermediate Sch District  
2930 Knapp St NE  
Grand Rapids MI 49525



**RIFTON EQUIPMENT**  
PO BOX 260 • RIFTON, NY 12471  
**WWW.RIFTON.COM**  
A Division of Community Products, LLC  
Federal Lic 424 14-1803029

Quote #: **79249**  
Quote date: 08/25/2023  
Printed on: 09/20/2023  
Terms of Sale: **FOB Destination**  
Payment Terms: **Net 30 Days**

Ultimate destination:  
Kent Intermediate Sch District  
2930 Knapp St NE  
Grand Rapids MI 49525

Customer PO number:

Qty ordered	Item no.	Description	Tax	Unit price	Extended price
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TIPS Contract: 230105 Technology Solutions Products and Services

Subtotal:	62,503.00
Discount:	(15,625.75)
Freight:	0.00
Sales tax:	0.00
<b>Total:</b>	<b>46,877.25</b>
Paid:	0.00
<b>Quote total: \$</b>	<b>46,877.25</b>

Customer Service  
Phone 800-571-8198  
Fax: sales@rifton.com

# Quote

This quote good until 11/30/2023

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**BOARD AGENDA ITEM**

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action \_\_\_\_\_ **x** \_\_\_\_\_

Item: Therapy Equipment for LDC

Submitted by: Tim Peraino

Date: 9/29/23

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 10/16/23

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**RECOMMENDATION:**

It is recommended that the Kent ISD board approve the purchase of Therapy Equipment from Rifton Equipment in the amount of \$46,877.25.

**BACKGROUND:**

This new PT equipment will replace old and failing equipment in Lincoln Developmental Center to better serve the student's needs. The equipment is being purchased using the TIPS Cooperative Purchasing contract. We will utilize Center Program Capital Outlay funds for this purchase.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   X  

Item: Bulb Digital Contract

Submitted by: Ashley Karsten

Date: \_\_\_\_\_ 10/6/2023 \_\_\_\_\_

Recommended by: Ron Gorman

Board Meeting Date: \_\_\_\_\_ 10/16/23 \_\_\_\_\_

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### **RECOMMENDATION:**

It is recommended that the Kent ISD school board approve the hiring of Bulb Digital to provide IT planning support and architect the technology needs for a new community childcare navigation technology platform. The cost of this work is \$150,000, as detailed in the attached proposal.

### **BACKGROUND:**

Kent ISD was awarded a \$486,092 grant through the Kent County Ready by Five Early Childhood millage to provide childcare navigation services. In phase 1 of the project, Kent ISD proposed working with an IT consulting firm to help plan and architect a new childcare navigation platform/app. Once developed, this platform will provide up to date information about the current child care openings available in Kent County ensuring families are accessing available child care spaces. This contract is for phase 1, planning/design work.

Kent ISD has had a long-standing relationship with Bulb Digital to support initiatives such as Our School Data and the redesign of Kent ISD's Intranet system.



# Early Childhood Grant Discovery

**DATE**

Sept 27, 2023

**PRESENTED BY:**

Bulb Digital

2090 Celebration Dr.  
Suite 204B  
Grand Rapids, MI 49525

**PRESENTED FOR:**

Kent ISD

2930 Knapp St. NE  
Grand Rapids, MI 49525

## EXECUTIVE OVERVIEW

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Kent ISD has received a grant aimed toward helping childcare providers more easily get connected with those in need of childcare. This effort likely requires a fair amount of technology help, and as a first step to the process, the ISD would like Bulb Digital to help plan and architect the technology needs for an end solution.

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### Key Project Objectives

- Research to understand user needs
- Identify ways to resolve the identified needs
- Identify key features of the technology required

## **About Bulb Digital**

We are Bulb Digital, a Workplace Technology Consultancy. We help businesses use modern technology to improve how they work. We do this by showing them how to better communicate and collaborate with their colleagues, and by building custom apps and automating processes.

This leads to happier employees, increased engagement, and more efficient operations. Think of us as your technology partner for building a better workplace.

We are a team of 11, which includes 3 partners, a handful of technologists and a project manager.

We have helped more than 25 happy clients, connected more than 75,000 employees through workplace transformation, and eliminated countless paper. Together we have more than 50 years of experience related to improving communication, collaboration, and automating business process.

## **Work With Kent ISD**

With more than 15 years of experience working with Kent ISD, we have led many technology efforts. These range from fixing broken apps, to architecting an intranet, to re-platforming applications to the latest industry standards and best practices. Some of these projects have been from grants as well.

The main project to note would be Our School Data. We've worked with the team at the ISD to develop an application that serves thousands of users monthly to report on student data, track student interventions, facilitate data entry for assessments, as well as configure customized assessments based on district standards to be tracked. We continue to support this application as well as add additional feature sets to this day.

## **Partnership**

We're excited to introduce Peopledesign as a potential partner for this grant project. Peopledesign specializes in creating user-centric solutions that drive growth by aligning business strategy with customer interactions.

Their proposed activities include stakeholder workshops, internal audits, user interviews, and benchmarking existing solutions in the space. They'll deliver a comprehensive Research Report and propose interaction concepts based on a gap analysis.

Peopledesign's impressive client list includes Adobe, Whirlpool, Spectrum Health, and Grand Valley State University, showcasing their experience across various sectors.

We believe Peopledesign's expertise will greatly enhance our project's success and look forward to evaluating this partnership as part of our proposal.

## **Our Approach**

This project would be targeted to take 6 months. This would consist of regular meetings, individual interviews, and focus groups aimed to gather as much information as reasonable to architect a software solution. Peopledesign will be working alongside Bulb Digital in the discovery process, and Bulb Digital will be responsible for articulating the final recommendations.

As a consultancy, our capacity varies over the course of the year, so short timeframe, focused engagements require scheduling and often months of lead time. Because the nature of this engagement would be spread across a longer period of time and be more of a slow burn, we're confident that we can reserve our team's capacity for this engagement with 3-4 weeks' notice. We will dedicate the required resources given the elongated timeline.

## **Deliverables**

- Research Summary
- Audience Journey Map
- High level Requirements

## Cost

This engagement will be conducted on a Fixed Bid basis. The total price for the Services pursuant to this SOW will be \$150,000 unless otherwise agreed to by both parties via the project change control procedure. A PCR will be issued specifying the amended value. Payment is required to schedule and start the project.

Our work is guaranteed. If at any point in our first 30 days you decide that we are not meeting the standards described herein, just request a refund and we'll send your money back, no questions asked.

This proposal is good for the time period required for the grant disbursements to be determined.

<b>Bill to Address</b>	<b>Client Contact</b>
2930 Knapp St. NE Grand Rapids, MI 49525	Kevin Philipps

## Agreement

This Statement of Work (SOW) is between Kent ISD and Bulb Digital, and is effective the date of signing. This SOW may be subject to the terms and conditions contained in a Standard Terms and Conditions Agreement between the parties and is made a part thereof. Any term not otherwise defined herein shall have the meaning specified in the Agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of this Agreement, the terms of this SOW shall govern and prevail.

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be effective as of the date of signing.

KENT ISD

BULB DIGITAL

By: \_\_\_\_\_

By: \_\_\_\_\_

Date:

Date:

Name:

Name:

Title:

Title:

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**BOARD AGENDA ITEM**

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   x  

Item: Empower U North Furniture

Submitted by: Tim Peraino

Date:   9/26/23  

Recommended by: Kevin Philipps *KP*

Board Meeting Date:   10/16/23  

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**RECOMMENDATION:**

It is recommended that the Kent ISD board approve the purchase of furniture for Empower U North from Custer Office Environments in the amount of \$240,530.46.

**BACKGROUND:**

This furniture will furnish the remodeled building and will provide students and staff in this building with appropriately sized and designed furniture. It is being purchased using the E&I Cooperative Purchasing contract, the NCPA Cooperative Purchasing contract, the OMNIA Cooperative Purchasing contract and PEPPM Cooperative Purchasing contract. We will utilize Center Program Capital Outlay funds for this purchase.



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**Quotation: 239704**

**Quote Date: 08/24/23**

**Project 230214**

**Customer: K2375**

**Terms: NET DUE WITH INVOICE**

**Custer Salesperson: EMILY HEILIG - CMD**

**Quote To:**

Facilities  
KENT INTERMEDIATE SCHOOL DST  
2930 KNAPP N.E.  
GRAND RAPIDS MI 49505

**Ship To:**

KENT INTERMEDIATE SCHOOL DST  
2930 KNAPP N.E.  
GRAND RAPIDS MI 49505

**Phone:** +1 (616) 365-2201  
facilities@kentisd.org

**Tax** 38-1712500

Empower U Sparta new furn

Quote valid for 30 days, subject to change thereafter due to current Supply Chain conditions. This is a special order restocking fees could apply if cancelled/returned. Credit cards will incur 3% processing fee if combined invoices total over \$10,000

**CONTRACTS:**

- AMQ - OMNIA SPA# 22-OMNIA
- BYRNE - N/A
- COALESSE - E&I No. EI00140-2021MA
- FLEETWOOD - NCPA No. 07-88
- FOMCORE - PEPPM No. 528897-091
- SAFCO - OMNIA Contract# R191814
- SIT ON IT - OMNIA PARTNERS NIPA# 2020000604
- SMITH SYSTEM - E&I No. CNR01146
- STEELCASE - E&I No. EI00140-2021MA

Description	Quantity	Unit Price	Extended Price
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**Cafeteria**

1	<b>SMEMTNL3072 - Elemental; Table-Nest and fold, With casters, 30D x 72W</b> <b>Worksurface Finish:</b> Smith System Laminate 494360 - CLASSIC LINEN LAMINATE <b>Edge Type:</b> 1 1/4in Top w 3/8in Bmp TMld <b>Edge Finish:</b> Smith System T-Mold CGR - CHARCOAL T MOLD <b>Leg Finish:</b> Smith System Paint CE - Cerulean <b>Height:</b> EJ - Adjustable Height SMITHSYSTE <b>Tag For</b> Cafeteria 30/72-EJ	10	786.00	7,860.00
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Description	Quantity	Unit Price	Extended Price
<b>2 92S.CART - Rowdy, Stacking Cart (validate w/ price book)</b> SITONITSEA <b>Tag For</b> Cafeteria 92S.CART	1	183.54	183.54
<b>3 92SC - Rowdy, Side Chair, Chrome Frame, Armless</b> <b>Plastic Shell Color Selection:</b> <b>SC24:</b> Apple ~: No Selection <b>Glide Selection:</b> <b>CGRF:</b> Clear Glides w/ Felt (4) <b>Packaging Options:</b> <b>AC:</b> Fully Assembled in a Carton SITONITSEA <b>Tag For</b> Cafeteria 92SC	40	99.36	3,974.40
<b>5 9476 - Canmeleon Side Open/Recessed Panels - 38 Gallon, Black</b> SAFCOPRO <b>Tag For</b> Cafeteria 9476	4	216.63	866.52

<b>Sub Total</b>	12,884.46
TAX EXEMPT - GOVERNMENT	0.00
<b>Total</b>	<b>12,884.46</b>

Classroom A114

<b>6 SMCSC26158 - Cascade Teacher Desk-Box/Box/File Ped (LH)</b> <b>Laminate Top Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> F-1 1/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - PLATINUM SMITHSYSTE <b>Tag For</b> Classroom A114 24/54-D	2	819.00	1,638.00
<b>7 SMCSC26159 - Cascade Teacher Desk-Box/Box/File Ped (RH)</b> <b>Laminate Top Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> F-1 1/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - PLATINUM SMITHSYSTE	1	819.00	819.00



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Description	Quantity	Unit Price	Extended Price
7 <b>Tag For</b> Classroom A114 24/54-D			
8 <b>SMCSC26188</b> - Cascade Teacher Desk-1 File/File & 1 Box/Box File Ped <b>Laminate Top Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> F-1 1/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - PLATINUM SMITHSYSTE <b>Tag For</b> Classroom A114 24/67-D	1	1,155.00	1,155.00
9 <b>SMEMTEL3048</b> - Elemental; Table-Rectangle, 30D x 48W <b>Worksurface Finish:</b> Smith System Laminate 494360 - CLASSIC LINEN LAMINATE <b>Edge Type:</b> 1 1/4in Top w 3/8in Bmp TMld <b>Edge Finish:</b> Smith System T-Mold APL - APPLE T MOLD <b>Leg Finish:</b> Smith System Paint PLT - Platinum <b>Height:</b> EA - Adjustable Height SMITHSYSTE <b>Tag For</b> Classroom A114 30/48-EJ	1	259.80	259.80
10 <b>SMEMTELPETL</b> - Elemental Petal Student Desk <b>Worksurface Finish:</b> Smith System Laminate 494360 - CLASSIC LINEN LAMINATE <b>Edge Type:</b> 1 1/4in Top w 3/8in Bmp TMld <b>Edge Finish:</b> Smith System T-Mold APL - APPLE T MOLD <b>Leg Finish:</b> Smith System Paint PLT - Platinum <b>Height:</b> ES - Student Desk Leg SMITHSYSTE <b>Tag For</b> Classroom A114 28/35-ES	14	205.20	2,872.80
11 <b>SMINC17577</b> - Interchange; 3 inch dual wheel casters-Pack of 4, Locking, Colorful <b>Caster Finish:</b> Smith System Plastic CERULEAN - Cerulean SMITHSYSTE <b>Tag For</b> Classroom A114 CSTR/4	15	76.80	1,152.00
12 <b>SMSLT01632</b> - Silhouette Sit-Stand Student Desk, Large Rectangle, 20x27 <b>Worksurface Finish:</b> Smith System Laminate 822060 -	1	464.40	464.40



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Description	Quantity	Unit Price	Extended Price
<p><b>12 FRENCH PEAR LAMINATE</b>  <b>Edge Type:</b> E -3/4in Top w 3mm Edgbnd  <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR  <b>Frame Finish:</b> Smith System Paint PLT - Platinum  SMITHSYSTE  <b>Tag For</b> Classroom A114  20/27</p>			
<p><b>13 TSBUOY - Buoy, Seat, Cap</b>  <b>Cap Type:</b> Non-Upholstered  <b>Cap Surface Finish:</b> Plastic - PG1 6527 - MERLE  <b>Body Surface Finish:</b> Plastic - PG1 6333 - PICASSO  <b>Fire Code Type:</b> No Fire Code  STEELCASE  <b>Tag For</b> Classroom A114  BUOY</p>	1	240.37	240.37
<p><b>14 GD41242029LD - Illusions 2.0 Base Drawer-Box(4) 24w 20d 29h levelers</b>  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Pull:</b>  <b>AP:</b> Arch Pull 128mm  <b>Chrome:</b> Chrome  <b>Cabinet Connection Option:</b>  <b>CNBLT:</b> Cabinet Connector Bolts  <b>Worksurface:</b>  <b>NWK:</b> No Worksurface  <b>Metal Reveal Finish:</b>  <b>Silver:</b> Silver Paint  FLEETWOOD  <b>Tag For</b> Classroom A114  GD41242029LD</p>	1	1,025.64	1,025.64
<p><b>15 GD41302029LD - Illusions 2.0 Base Drawer-Box(4) 30w 20d 29h levelers</b>  <b>Case Material:</b>  <b>CLAM:</b> TFL G1</p>	1	1,134.00	1,134.00



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Description	Quantity	Unit Price	Extended Price
<p><b>15 Sunbeam: Sunbeam</b>  <b>Sunbeam: Sunbeam</b>  <b>Sunbeam: Sunbeam</b>  <b>Sunbeam: Sunbeam</b></p> <p><b>Pull:</b>  <b>AP: Arch Pull 128mm</b>  <b>Chrome: Chrome</b></p> <p><b>Cabinet Connection Option:</b>  <b>CNBLT: Cabinet Connector Bolts</b></p> <p><b>Worksurface:</b>  <b>NWK: No Worksurface</b></p> <p><b>Metal Reveal Finish:</b>  <b>Silver: Silver Paint</b></p> <p>FLEETWOOD  <b>Tag For</b> Classroom A114  GD41302029LD</p>			
<p><b>16 GSS1362029LD - Illusions 2.0 Base Shelf 36w 20d 29h 1 adj shelf</b>  locking doors levelers  <b>Case Material:</b>  <b>CLAM: TFL G1</b>  <b>Sunbeam: Sunbeam</b>  <b>Sunbeam: Sunbeam</b>  <b>Sunbeam: Sunbeam</b>  <b>Sunbeam: Sunbeam</b></p> <p><b>Adjustable Shelf Material:</b>  <b>SLAM: Laminate Adjustable Shelf - color matches case</b>  <b>Silver: Silver Paint</b></p> <p><b>Pull:</b>  <b>AP: Arch Pull 128mm</b>  <b>Chrome: Chrome</b></p> <p><b>Cabinet Connection Option:</b>  <b>CNBLT: Cabinet Connector Bolts</b></p> <p><b>Worksurface:</b>  <b>NWK: No Worksurface</b></p> <p>FLEETWOOD  <b>Tag For</b> Classroom A114  GSS1362029LD</p>	3	1,018.08	3,054.24



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Description	Quantity	Unit Price	Extended Price
<p>17 <b>GSS1422029LD</b> - Illusions 2.0 Base Shelf 42w 20d 29h 1 adj shelf locking doors levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Adjustable Shelf Material:</b> <b>SLAM:</b> Laminate Adjustable Shelf - color matches case <b>Silver:</b> Silver Paint <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Cabinet Connection Option:</b> <b>CNBLT:</b> Cabinet Connector Bolts <b>Worksurface:</b> <b>NWK:</b> No Worksurface FLEETWOOD <b>Tag For</b> Classroom A114 GSS1422029LD</p>	1	1,043.28	1,043.28
<p>18 <b>GSS1422068LD</b> - Illusions 2.0 Tall Shelf 42w 20d 68h 3 adj shelves locking doors levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Adjustable Shelf Material:</b> <b>SLAM:</b> Laminate Adjustable Shelves - color matches case <b>Silver:</b> Silver Paint <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Top:</b> <b>20D:</b> 20"deep top - factory installed FLEETWOOD</p>	1	1,566.17	1,566.17



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Description	Quantity	Unit Price	Extended Price
18 Tag For Classroom A114 GSS1422068LD			
19 <b>GWC1362068LD</b> - Illusions 2.0 Wardrobe-Shelf 36w 20d 68h garment rod & 1 fixed shelf 3 adj shelves locking doors levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Adjustable Shelf Material:</b> <b>SLAM:</b> Laminate Adjustable Shelves - color matches case <b>Silver:</b> Silver Paint <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Top:</b> <b>20D:</b> 20'deep top - factory installed FLEETWOOD <b>Tag For</b> Classroom A114 GWC1362068LD	1	1,762.73	1,762.73
20 <b>GWSR06020</b> - Illusions 2.0 Worksurface Spanning 60w 20d <b>Worksurface Material:</b> <b>HPLG3:</b> HPL G3 <b>Wrought Iron:</b> Wrought Iron <b>Wrought Iron:</b> Wrought Iron FLEETWOOD <b>Tag For</b> Classroom A114 GWSR06020	1	278.45	278.45
21 <b>GWSR07220</b> - Illusions 2.0 Worksurface Spanning 72w 20d <b>Worksurface Material:</b> <b>HPLG3:</b> HPL G3 <b>Wrought Iron:</b> Wrought Iron <b>Wrought Iron:</b> Wrought Iron FLEETWOOD <b>Tag For</b> Classroom A114 GWSR07220	2	333.89	667.78
22 <b>GD41302029CD</b> - Illusions 2.0 Base Drawer-Box(4) 30w 20d 29h	2	1,320.48	2,640.96



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Description	Quantity	Unit Price	Extended Price
<p>22 casters &amp; levelers  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Pull:</b>  <b>AP:</b> Arch Pull 128mm  <b>Chrome:</b> Chrome  <b>Cabinet Connection Option:</b>  <b>CNBLT:</b> Cabinet Connector Bolts  <b>Worksurface:</b>  <b>3020NB:</b> 20"deep no backsplash - factory installed(2D/3D graphic will  <b>HPLG3:</b> HPL G3  <b>Wrought Iron:</b> Wrought Iron  <b>Wrought Iron:</b> Wrought Iron  <b>Metal Reveal Finish:</b>  <b>Silver:</b> Silver Paint  <b>FLEETWOOD</b>  <b>Tag For</b> Classroom A114  GD41302029CD</p>			
<p>23 435A00 - Steelcase Series 1, Chair-Task  <b>Back Finish:</b> 3D Microknit 5T29 - GRAPHITE  <b>Back Color Scheme:</b> Non-Contrasting Outer Back  <b>Outer Back Finish:</b> Plastic - PG1 6295 - NEAR BLACK  <b>Seat Finish:</b> Stand In 5747 - SEDONA  <b>Headrest Option:</b> No Headrest  <b>Coat Hanger:</b> No Coat Hanger  <b>Frame Finish:</b> Plastic - PG1 6053 - SEAGULL  <b>Color Scheme:</b> Seagull  <b>Arm Type:</b> Height,Width,Pivot,Depth Arm  <b>Cylinder Type:</b> Standard Range  <b>Base Type:</b> Plastic Base  <b>Base Finish:</b> Plastic - PG1 6205 - BLACK  <b>Lumbar Option:</b> Adjustable Lumbar</p>	1	447.10	447.10



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Description	Quantity	Unit Price	Extended Price
<b>23</b> <b>Caster or Glide Type:</b> Soft Casters <b>Soil Retardant Option:</b> No Soil Retardant <b>Sewn Upholstery Type:</b> Sewn STEELCASE <b>Tag For</b> Classroom A114 SERIES1			
<b>24</b> <b>SMFLV11849</b> - Flavors; Stack chair, A shell, 18H <b>Shell Finish:</b> Smith System Plastic CERULEAN - Cerulean <b>Frame Finish:</b> Smith System Paint PLT - Platinum <b>Glides:</b> F - Felt Glide SMITHSYSTE <b>Tag For</b> Classroom A114 FLAVORS	10	100.20	1,002.00
<b>25</b> <b>SMFLV11851</b> - Flavors; Noodle chair, A shell, 18H <b>Shell Finish:</b> Smith System Plastic CERULEAN - Cerulean <b>Frame Finish:</b> Smith System Paint PLT - Platinum <b>Glides:</b> F - Felt Glide SMITHSYSTE <b>Tag For</b> Classroom A114 NOODLE	4	162.00	648.00
<b>Sub Total</b>			23,871.72
TAX EXEMPT - GOVERNMENT			0.00
<b>Total</b>			<b>23,871.72</b>
<b>Classroom B115</b>			
<b>26</b> <b>SMCSC26158</b> - Cascade Teacher Desk-Box/Box/File Ped (LH) <b>Laminate Top Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> F-1 1/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - PLATINUM SMITHSYSTE <b>Tag For</b> Classroom B115 24/54-D	2	819.00	1,638.00
<b>27</b> <b>SMCSC26159</b> - Cascade Teacher Desk-Box/Box/File Ped (RH) <b>Laminate Top Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> F-1 1/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR	1	819.00	819.00



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Description	Quantity	Unit Price	Extended Price
<b>27</b> <b>Frame Finish: Smith System Paint PLT - PLATINUM</b> <b>SMITHSYSTE</b> <b>Tag For</b> Classroom B115 24/54-D			
<b>28</b> <b>SMCSC26188 - Cascade Teacher Desk-1 File/File &amp; 1 Box/Box File</b> <b>Ped</b> <b>Laminate Top Finish: Smith System Laminate 822060 -</b> <b>FRENCH PEAR LAMINATE</b> <b>Edge Type: F-1 1/4in Top w 3mm Edgbnd</b> <b>Edge Finish: Smith System Plastic FRP - FRENCH PEAR</b> <b>Frame Finish: Smith System Paint PLT - PLATINUM</b> <b>SMITHSYSTE</b> <b>Tag For</b> Classroom B115 24/67-D	1	1,155.00	1,155.00
<b>29</b> <b>SMEMTEL3048 - Elemental; Table-Rectangle, 30D x 48W</b> <b>Worksurface Finish: Smith System Laminate 494360 -</b> <b>CLASSIC LINEN LAMINATE</b> <b>Edge Type: 1 1/4in Top w 3/8in Bmp TMld</b> <b>Edge Finish: Smith System T-Mold APL - APPLE T MOLD</b> <b>Leg Finish: Smith System Paint PLT - Platinum</b> <b>Height: EA - Adjustable Height</b> <b>SMITHSYSTE</b> <b>Tag For</b> Classroom B115 30/48-EJ	1	259.80	259.80
<b>30</b> <b>SMEMTELPETL - Elemental Petal Student Desk</b> <b>Worksurface Finish: Smith System Laminate 494360 -</b> <b>CLASSIC LINEN LAMINATE</b> <b>Edge Type: 1 1/4in Top w 3/8in Bmp TMld</b> <b>Edge Finish: Smith System T-Mold APL - APPLE T MOLD</b> <b>Leg Finish: Smith System Paint PLT - Platinum</b> <b>Height: ES - Student Desk Leg</b> <b>SMITHSYSTE</b> <b>Tag For</b> Classroom B115 28/35-ES	14	205.20	2,872.80
<b>31</b> <b>SMINC17577 - Interchange; 3 inch dual wheel casters-Pack of 4,</b> <b>Locking, Colorful</b> <b>Caster Finish: Smith System Plastic CERULEAN - Cerulean</b> <b>SMITHSYSTE</b> <b>Tag For</b> Classroom B115 CSTR/4	15	76.80	1,152.00
<b>32</b> <b>SMSLT01632 - Silhouette Sit-Stand Student Desk, Large Rectangle,</b>	1	464.40	464.40



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Description	Quantity	Unit Price	Extended Price
<p>32 20x27  <b>Worksurface Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE  <b>Edge Type:</b> E -3/4in Top w 3mm Edgbnd  <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR  <b>Frame Finish:</b> Smith System Paint PLT - Platinum  SMITHSYSTE  <b>Tag For</b> Classroom B115  20/27</p>			
<p>33 <b>TSBUOY - Buoy; Seat, Cap</b>  <b>Cap Type:</b> Non-Upholstered  <b>Cap Surface Finish:</b> Plastic - PG1 6527 - MERLE  <b>Body Surface Finish:</b> Plastic - PG1 6333 - PICASSO  <b>Fire Code Type:</b> No Fire Code  STEELCASE  <b>Tag For</b> Classroom B115  BUOY</p>	1	240.37	240.37
<p>34 <b>GD41242029LD - Illusions 2.0 Base Drawer-Box(4) 24w 20d 29h levelers</b>  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Pull:</b>  <b>AP:</b> Arch Pull 128mm  <b>Chrome:</b> Chrome  <b>Cabinet Connection Option:</b>  <b>CNBLT:</b> Cabinet Connector Bolts  <b>Worksurface:</b>  <b>NWK:</b> No Worksurface  <b>Metal Reveal Finish:</b>  <b>Silver:</b> Silver Paint  FLEETWOOD  <b>Tag For</b> Classroom B115  GD41242029LD</p>	1	1,025.64	1,025.64
<p>35 <b>GD41302029LD - Illusions 2.0 Base Drawer-Box(4) 30w 20d 29h levelers</b></p>	1	1,134.00	1,134.00



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Description	Quantity	Unit Price	Extended Price
<p><b>35 Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam</p> <p><b>Pull:</b>  <b>AP:</b> Arch Pull 128mm  <b>Chrome:</b> Chrome</p> <p><b>Cabinet Connection Option:</b>  <b>CNBLT:</b> Cabinet Connector Bolts</p> <p><b>Worksurface:</b>  <b>NWK:</b> No Worksurface</p> <p><b>Metal Reveal Finish:</b>  <b>Silver:</b> Silver Paint</p> <p>FLEETWOOD  <b>Tag For</b> Classroom B115  GD41302029LD</p>			
<p><b>36 GSS1362029LD - Illusions 2.0 Base Shelf 36w 20d 29h 1 adj shelf</b>  locking doors levelers  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam</p> <p><b>Adjustable Shelf Material:</b>  <b>SLAM:</b> Laminate Adjustable Shelf - color matches case  <b>Silver:</b> Silver Paint</p> <p><b>Pull:</b>  <b>AP:</b> Arch Pull 128mm  <b>Chrome:</b> Chrome</p> <p><b>Cabinet Connection Option:</b>  <b>CNBLT:</b> Cabinet Connector Bolts</p> <p><b>Worksurface:</b>  <b>NWK:</b> No Worksurface  FLEETWOOD</p>	3	1,018.08	3,054.24



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Description	Quantity	Unit Price	Extended Price
36 Tag For Classroom B115 GSS1362029LD			
37 <b>GSS1422029LD</b> - Illusions 2.0 Base Shelf 42w 20d 29h 1 adj shelf locking doors levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Adjustable Shelf Material:</b> <b>SLAM:</b> Laminate Adjustable Shelf - color matches case <b>Silver:</b> Silver Paint <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Cabinet Connection Option:</b> <b>CNBLT:</b> Cabinet Connector Bolts <b>Worksurface:</b> <b>NWK:</b> No Worksurface FLEETWOOD Tag For Classroom B115 GSS1422029LD	1	1,043.28	1,043.28
38 <b>GSS1422068LD</b> - Illusions 2.0 Tall Shelf 42w 20d 68h 3 adj shelves locking doors levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Adjustable Shelf Material:</b> <b>SLAM:</b> Laminate Adjustable Shelves - color matches case <b>Silver:</b> Silver Paint <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Top:</b>	1	1,566.17	1,566.17



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Description	Quantity	Unit Price	Extended Price
<b>38</b> <b>20D:</b> 20"deep top - factory installed <b>FLEETWOOD</b> <b>Tag For</b> Classroom B115 GSS1422068LD			
<b>39</b> <b>GWC1362068LD</b> - Illusions 2.0 Wardrobe-Shelf 36w 20d 68h garment rod & 1 fixed shelf 3 adj shelves locking doors levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Adjustable Shelf Material:</b> <b>SLAM:</b> Laminate Adjustable Shelves - color matches case <b>Silver:</b> Silver Paint <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Top:</b> <b>20D:</b> 20"deep top - factory installed <b>FLEETWOOD</b> <b>Tag For</b> Classroom B115 GWC1362068LD	1	1,762.73	1,762.73
<b>40</b> <b>GWSR06020</b> - Illusions 2.0 Worksurface Spanning 60w 20d <b>Worksurface Material:</b> <b>HPLG3:</b> HPL G3 <b>Wrought Iron:</b> Wrought Iron <b>Wrought Iron:</b> Wrought Iron <b>FLEETWOOD</b> <b>Tag For</b> Classroom B115 GWSR06020	1	278.45	278.45
<b>41</b> <b>GWSR07220</b> - Illusions 2.0 Worksurface Spanning 72w 20d <b>Worksurface Material:</b> <b>HPLG3:</b> HPL G3 <b>Wrought Iron:</b> Wrought Iron <b>Wrought Iron:</b> Wrought Iron <b>FLEETWOOD</b>	2	333.89	667.78



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Description	Quantity	Unit Price	Extended Price
<b>41</b> <b>Tag For</b> Classroom B115 GWSR07220			
<b>42</b> <b>GD41302029CD - Illusions 2.0 Base Drawer-Box(4) 30w 20d 29h</b> casters & levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Cabinet Connection Option:</b> <b>CNBLT:</b> Cabinet Connector Bolts <b>Worksurface:</b> <b>3020NB:</b> 20"deep no backsplash - factory installed(2D/3D graphic will <b>HPLG3:</b> HPL G3 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Metal Reveal Finish:</b> <b>Silver:</b> Silver Paint FLEETWOOD <b>Tag For</b> Classroom B115 GD41302029CD	2	1,320.48	2,640.96
<b>43</b> <b>435A00 - Steelcase Series 1; Chair-Task</b> <b>Back Finish:</b> 3D Microknit 5T29 - GRAPHITE <b>Back Color Scheme:</b> Non-Contrasting Outer Back <b>Outer Back Finish:</b> Plastic - PG1 6295 - NEAR BLACK <b>Seat Finish:</b> Stand In 5747 - SEDONA <b>Headrest Option:</b> No Headrest <b>Coat Hanger:</b> No Coat Hanger <b>Frame Finish:</b> Plastic - PG1 6053 - SEAGULL <b>Color Scheme:</b> Seagull <b>Arm Type:</b> Height,Width,Pivot,Depth Arm <b>Cylinder Type:</b> Standard Range <b>Base Type:</b> Plastic Base	1	447.10	447.10



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Description	Quantity	Unit Price	Extended Price
<b>43</b> <b>Base Finish:</b> Plastic - PG1 6205 - BLACK <b>Lumbar Option:</b> Adjustable Lumbar <b>Caster or Glide Type:</b> Soft Casters <b>Soil Retardant Option:</b> No Soil Retardant <b>Sewn Upholstery Type:</b> Sewn STEELCASE <b>Tag For</b> Classroom B115 SERIES1			
<b>44</b> <b>SMFLV11849</b> - Flavors; Stack chair, A shell, 18H <b>Shell Finish:</b> Smith System Plastic CERULEAN - Cerulean <b>Frame Finish:</b> Smith System Paint PLT - Platinum <b>Glides:</b> F - Felt Glide SMITHSYSTE <b>Tag For</b> Classroom B115 FLAVORS	10	100.20	1,002.00
<b>45</b> <b>SMFLV11851</b> - Flavors; Noodle chair, A shell, 18H <b>Shell Finish:</b> Smith System Plastic CERULEAN - Cerulean <b>Frame Finish:</b> Smith System Paint PLT - Platinum <b>Glides:</b> F - Felt Glide SMITHSYSTE <b>Tag For</b> Classroom B115 NOODLE	4	162.00	648.00
<b>Sub Total</b>			23,871.72
TAX EXEMPT - GOVERNMENT			0.00
<b>Total</b>			<b>23,871.72</b>
<b>Classroom C121</b>			
<b>46</b> <b>SMCSC26158</b> - Cascade Teacher Desk-Box/Box/File Ped (LH) <b>Laminate Top Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> F-1 1/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - PLATINUM SMITHSYSTE <b>Tag For</b> Classroom C121 24/54-D	2	819.00	1,638.00
<b>47</b> <b>SMCSC26159</b> - Cascade Teacher Desk-Box/Box/File Ped (RH) <b>Laminate Top Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE	1	819.00	819.00



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Description	Quantity	Unit Price	Extended Price
<b>47</b> <b>Edge Type:</b> F-1 1/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - PLATINUM SMITHSYSTE <b>Tag For</b> Classroom C121 24/54-D			
<b>48</b> <b>SMCSC26188</b> - Cascade Teacher Desk-1 File/File & 1 Box/Box File Ped <b>Laminate Top Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> F-1 1/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - PLATINUM SMITHSYSTE <b>Tag For</b> Classroom C121 24/67-D	1	1,155.00	1,155.00
<b>49</b> <b>SMEMTEL3048</b> - Elemental; Table-Rectangle, 30D x 48W <b>Worksurface Finish:</b> Smith System Laminate 494360 - CLASSIC LINEN LAMINATE <b>Edge Type:</b> 1 1/4in Top w 3/8in Bmp TMld <b>Edge Finish:</b> Smith System T-Mold APL - APPLE T MOLD <b>Leg Finish:</b> Smith System Paint PLT - Platinum <b>Height:</b> EA - Adjustable Height SMITHSYSTE <b>Tag For</b> Classroom C121 30/48-EJ	1	259.80	259.80
<b>50</b> <b>SMEMTELPETL</b> - Elemental Petal Student Desk <b>Worksurface Finish:</b> Smith System Laminate 494360 - CLASSIC LINEN LAMINATE <b>Edge Type:</b> 1 1/4in Top w 3/8in Bmp TMld <b>Edge Finish:</b> Smith System T-Mold APL - APPLE T MOLD <b>Leg Finish:</b> Smith System Paint PLT - Platinum <b>Height:</b> ES - Student Desk Leg SMITHSYSTE <b>Tag For</b> Classroom C121 28/35-ES	14	205.20	2,872.80
<b>51</b> <b>SMINC17577</b> - Interchange; 3 inch dual wheel casters-Pack of 4, Locking, Colorful <b>Caster Finish:</b> Smith System Plastic CERULEAN - Cerulean SMITHSYSTE	15	76.80	1,152.00



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Description	Quantity	Unit Price	Extended Price
51 Tag For Classroom C121 CSTR/4			
52 <b>SMSLT01632</b> - Silhouette Sit-Stand Student Desk, Large Rectangle, 20x27 <b>Worksurface Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> E -3/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - Platinum SMITHSYSTE Tag For Classroom C121 20/27	1	464.40	464.40
53 <b>TSBUOY</b> - Buoy, Seat, Cap <b>Cap Type:</b> Non-Upholstered <b>Cap Surface Finish:</b> Plastic - PG1 6527 - MERLE <b>Body Surface Finish:</b> Plastic - PG1 6333 - PICASSO <b>Fire Code Type:</b> No Fire Code STEELCASE Tag For Classroom C121 BUOY	1	240.37	240.37
54 <b>GD41242029LD</b> - Illusions 2.0 Base Drawer-Box(4) 24w 20d 29h levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Cabinet Connection Option:</b> <b>CNBLT:</b> Cabinet Connector Bolts <b>Worksurface:</b> <b>NWK:</b> No Worksurface <b>Metal Reveal Finish:</b> <b>Silver:</b> Silver Paint FLEETWOOD	1	1,025.64	1,025.64



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Description	Quantity	Unit Price	Extended Price
54 Tag For Classroom C121 GD41242029LD			
55 <b>GD41302029LD</b> - Illusions 2.0 Base Drawer-Box(4) 30w 20d 29h levelers levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Cabinet Connection Option:</b> <b>CNBLT:</b> Cabinet Connector Bolts <b>Worksurface:</b> <b>NWK:</b> No Worksurface <b>Metal Reveal Finish:</b> <b>Silver:</b> Silver Paint FLEETWOOD Tag For Classroom C121 GD41302029LD	1	1,134.00	1,134.00
56 <b>GSS1362029LD</b> - Illusions 2.0 Base Shelf 36w 20d 29h 1 adj shelf locking doors levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Adjustable Shelf Material:</b> <b>SLAM:</b> Laminate Adjustable Shelf - color matches case <b>Silver:</b> Silver Paint <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Cabinet Connection Option:</b> <b>CNBLT:</b> Cabinet Connector Bolts	3	1,018.08	3,054.24



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Description	Quantity	Unit Price	Extended Price
<p>56 <b>Worksurface:</b>  <b>NWK:</b> No Worksurface  <b>FLEETWOOD</b>  <b>Tag For</b> Classroom C121  GSS1362029LD</p>			
<p>57 <b>GSS1422029LD</b> - Illusions 2.0 Base Shelf 42w 20d 29h 1 adj shelf  locking doors levelers  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Adjustable Shelf Material:</b>  <b>SLAM:</b> Laminate Adjustable Shelf - color matches case  <b>Silver:</b> Silver Paint  <b>Pull:</b>  <b>AP:</b> Arch Pull 128mm  <b>Chrome:</b> Chrome  <b>Cabinet Connection Option:</b>  <b>CNBLT:</b> Cabinet Connector Bolts  <b>Worksurface:</b>  <b>NWK:</b> No Worksurface  <b>FLEETWOOD</b>  <b>Tag For</b> Classroom C121  GSS1422029LD</p>	1	1,043.28	1,043.28
<p>58 <b>GSS1422068LD</b> - Illusions 2.0 Tall Shelf 42w 20d 68h 3 adj shelves  locking doors levelers  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Adjustable Shelf Material:</b>  <b>SLAM:</b> Laminate Adjustable Shelves - color matches case  <b>Silver:</b> Silver Paint  <b>Pull:</b></p>	1	1,566.17	1,566.17



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Description	Quantity	Unit Price	Extended Price
<b>58 AP: Arch Pull 128mm</b> <b>Chrome: Chrome</b> <b>Top:</b> <b>20D: 20"deep top - factory installed</b> <b>FLEETWOOD</b> <b>Tag For Classroom C121</b> <b>GSS1422068LD</b>			
<b>59 GWC1362068LD - Illusions 2.0 Wardrobe-Shelf 36w 20d 68h</b> <b>garment rod &amp; 1 fixed shelf 3 adj shelves locking doors levelers</b> <b>Case Material:</b> <b>CLAM: TFL G1</b> <b>Sunbeam: Sunbeam</b> <b>Sunbeam: Sunbeam</b> <b>Sunbeam: Sunbeam</b> <b>Sunbeam: Sunbeam</b> <b>Adjustable Shelf Material:</b> <b>SLAM: Laminate Adjustable Shelves - color matches case</b> <b>Silver: Silver Paint</b> <b>Pull:</b> <b>AP: Arch Pull 128mm</b> <b>Chrome: Chrome</b> <b>Top:</b> <b>20D: 20"deep top - factory installed</b> <b>FLEETWOOD</b> <b>Tag For Classroom C121</b> <b>GWC1362068LD</b>	1	1,762.73	1,762.73
<b>60 GWSR06020 - Illusions 2.0 Worksurface Spanning 60w 20d</b> <b>Worksurface Material:</b> <b>HPLG3: HPL G3</b> <b>Wrought Iron: Wrought Iron</b> <b>Wrought Iron: Wrought Iron</b> <b>FLEETWOOD</b> <b>Tag For Classroom C121</b> <b>GWSR06020</b>	1	278.45	278.45
<b>61 GWSR07220 - Illusions 2.0 Worksurface Spanning 72w 20d</b> <b>Worksurface Material:</b> <b>HPLG3: HPL G3</b> <b>Wrought Iron: Wrought Iron</b>	2	333.89	667.78



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Description	Quantity	Unit Price	Extended Price
<p>61     <b>Wrought Iron: Wrought Iron</b>  <b>FLEETWOOD</b>  <b>Tag For</b>        Classroom C121                        GWSR07220</p>			
<p>62     <b>GD41302029CD - Illusions 2.0 Base Drawer-Box(4) 30w 20d 29h</b>  casters &amp; levelers  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Pull:</b>  <b>AP:</b> Arch Pull 128mm  <b>Chrome:</b> Chrome  <b>Cabinet Connection Option:</b>  <b>CNBLT:</b> Cabinet Connector Bolts  <b>Worksurface:</b>  <b>3020NB:</b> 20"deep no backsplash - factory installed(2D/3D  graphic will  <b>HPLG3:</b> HPL G3  <b>Wrought Iron:</b> Wrought Iron  <b>Wrought Iron:</b> Wrought Iron  <b>Metal Reveal Finish:</b>  <b>Silver:</b> Silver Paint  <b>FLEETWOOD</b>  <b>Tag For</b>        Classroom C121                        GD41302029CD</p>	2	1,320.48	2,640.96
<p>63     <b>435A00 - Steelcase Series 1, Chair-Task</b>  <b>Back Finish:</b> 3D Microknit 5T29 - GRAPHITE  <b>Back Color Scheme:</b> Non-Contrasting Outer Back  <b>Outer Back Finish:</b> Plastic - PG1 6295 - NEAR BLACK  <b>Seat Finish:</b> Stand In 5747 - SEDONA  <b>Headrest Option:</b> No Headrest  <b>Coat Hanger:</b> No Coat Hanger  <b>Frame Finish:</b> Plastic - PG1 6053 - SEAGULL  <b>Color Scheme:</b> Seagull  <b>Arm Type:</b> Height,Width,Pivot,Depth Arm</p>	1	447.10	447.10



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Description	Quantity	Unit Price	Extended Price
<b>63</b> <b>Cylinder Type:</b> Standard Range <b>Base Type:</b> Plastic Base <b>Base Finish:</b> Plastic - PG1 6205 - BLACK <b>Lumbar Option:</b> Adjustable Lumbar <b>Caster or Glide Type:</b> Soft Casters <b>Soil Retardant Option:</b> No Soil Retardant <b>Sewn Upholstery Type:</b> Sewn STEELCASE <b>Tag For</b> Classroom C121 SERIES1			
<b>64</b> <b>SMFLV11849</b> - Flavors; Stack chair, A shell, 18H <b>Shell Finish:</b> Smith System Plastic CERULEAN - Cerulean <b>Frame Finish:</b> Smith System Paint PLT - Platinum <b>Glides:</b> F - Felt Glide SMITHSYSTE <b>Tag For</b> Classroom C121 FLAVORS	10	100.20	1,002.00
<b>65</b> <b>SMFLV11851</b> - Flavors; Noodle chair, A shell, 18H <b>Shell Finish:</b> Smith System Plastic CERULEAN - Cerulean <b>Frame Finish:</b> Smith System Paint PLT - Platinum <b>Glides:</b> F - Felt Glide SMITHSYSTE <b>Tag For</b> Classroom C121 NOODLE	4	162.00	648.00
<b>Sub Total</b>			23,871.72
TAX EXEMPT - GOVERNMENT			0.00
<b>Total</b>			<b>23,871.72</b>
<b>Classroom D120</b>			
<b>66</b> <b>SMCSC26158</b> - Cascade Teacher Desk-Box/Box/File Ped (LH) <b>Laminate Top Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> F-1 1/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - PLATINUM SMITHSYSTE <b>Tag For</b> Classroom D120 24/54-D	2	819.00	1,638.00
<b>67</b> <b>SMCSC26159</b> - Cascade Teacher Desk-Box/Box/File Ped (RH)	1	819.00	819.00



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Description	Quantity	Unit Price	Extended Price
<b>67</b> <b>Laminate Top Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> F-1 1/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - PLATINUM SMITHSYSTE <b>Tag For</b> Classroom D120 24/54-D			
<b>68</b> <b>SMCSC26188</b> - Cascade Teacher Desk-1 File/File & 1 Box/Box File Ped <b>Laminate Top Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> F-1 1/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - PLATINUM SMITHSYSTE <b>Tag For</b> Classroom D120 24/67-D	1	1,155.00	1,155.00
<b>69</b> <b>SMEMTEL3048</b> - Elemental, Table-Rectangle, 30D x 48W <b>Worksurface Finish:</b> Smith System Laminate 494360 - CLASSIC LINEN LAMINATE <b>Edge Type:</b> 1 1/4in Top w 3/8in Bmp TMld <b>Edge Finish:</b> Smith System T-Mold APL - APPLE T MOLD <b>Leg Finish:</b> Smith System Paint PLT - Platinum <b>Height:</b> EA - Adjustable Height SMITHSYSTE <b>Tag For</b> Classroom D120 30/48-EJ	1	259.80	259.80
<b>70</b> <b>SMEMTELPETL</b> - Elemental Petal Student Desk <b>Worksurface Finish:</b> Smith System Laminate 494360 - CLASSIC LINEN LAMINATE <b>Edge Type:</b> 1 1/4in Top w 3/8in Bmp TMld <b>Edge Finish:</b> Smith System T-Mold APL - APPLE T MOLD <b>Leg Finish:</b> Smith System Paint PLT - Platinum <b>Height:</b> ES - Student Desk Leg SMITHSYSTE <b>Tag For</b> Classroom D120 28/35-ES	14	205.20	2,872.80
<b>71</b> <b>SMINC17577</b> - Interchange; 3 inch dual wheel casters-Pack of 4, Locking, Colorful <b>Caster Finish:</b> Smith System Plastic CERULEAN - Cerulean	15	76.80	1,152.00



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Description	Quantity	Unit Price	Extended Price
<b>71</b> SMITHSYSTE <b>Tag For</b> Classroom D120 CSTR/4			
<b>72</b> <b>SMSLT01632</b> - Silhouette Sit-Stand Student Desk, Large Rectangle, 20x27 <b>Worksurface Finish:</b> Smith System Laminate 822060 - FRENCH PEAR LAMINATE <b>Edge Type:</b> E -3/4in Top w 3mm Edgbnd <b>Edge Finish:</b> Smith System Plastic FRP - FRENCH PEAR <b>Frame Finish:</b> Smith System Paint PLT - Platinum SMITHSYSTE <b>Tag For</b> Classroom D120 20/27	1	464.40	464.40
<b>73</b> <b>TSBUOY</b> - Buoy, Seat, Cap <b>Cap Type:</b> Non-Upholstered <b>Cap Surface Finish:</b> Plastic - PG1 6527 - MERLE <b>Body Surface Finish:</b> Plastic - PG1 6333 - PICASSO <b>Fire Code Type:</b> No Fire Code STEELCASE <b>Tag For</b> Classroom D120 BUOY	1	240.37	240.37
<b>74</b> <b>GD41242029LD</b> - Illusions 2.0 Base Drawer-Box(4) 24w 20d 29h levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Cabinet Connection Option:</b> <b>CNBLT:</b> Cabinet Connector Bolts <b>Worksurface:</b> <b>NWK:</b> No Worksurface <b>Metal Reveal Finish:</b> <b>Silver:</b> Silver Paint FLEETWOOD	1	1,025.64	1,025.64



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Description	Quantity	Unit Price	Extended Price
<b>74</b> <b>Tag For</b> Classroom D120 GD41242029LD			
<b>75</b> <b>GD41302029LD</b> - Illusions 2.0 Base Drawer-Box(4) 30w 20d 29h levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Cabinet Connection Option:</b> <b>CNBLT:</b> Cabinet Connector Bolts <b>Worksurface:</b> <b>NWK:</b> No Worksurface <b>Metal Reveal Finish:</b> <b>Silver:</b> Silver Paint <b>FLEETWOOD</b> <b>Tag For</b> Classroom D120 GD41302029LD	1	1,134.00	1,134.00
<b>76</b> <b>GSS1302029LD</b> - Illusions 2.0 Base Shelf 30w 20d 29h 1 adj shelf locking doors levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Adjustable Shelf Material:</b> <b>SLAM:</b> Laminate Adjustable Shelf - color matches case <b>Silver:</b> Silver Paint <b>Pull:</b> <b>AP:</b> Arch Pull 128mm <b>Chrome:</b> Chrome <b>Cabinet Connection Option:</b> <b>CNBLT:</b> Cabinet Connector Bolts	1	995.40	995.40



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Description	Quantity	Unit Price	Extended Price
<p><b>76</b>    <b>Worksurface:</b>  <b>NWK:</b> No Worksurface  <b>FLEETWOOD</b>  <b>Tag For</b>      Classroom D120                           GSS1302029LD</p>			
<p><b>77</b>    <b>GSS1362029LD - Illusions 2.0 Base Shelf 36w 20d 29h 1 adj shelf</b>  locking doors levelers  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Adjustable Shelf Material:</b>  <b>SLAM:</b> Laminate Adjustable Shelf - color matches case  <b>Silver:</b> Silver Paint  <b>Pull:</b>  <b>AP:</b> Arch Pull 128mm  <b>Chrome:</b> Chrome  <b>Cabinet Connection Option:</b>  <b>CNBLT:</b> Cabinet Connector Bolts  <b>Worksurface:</b>  <b>NWK:</b> No Worksurface  <b>FLEETWOOD</b>  <b>Tag For</b>      Classroom D120                           GSS1362029LD</p>	2	1,018.08	2,036.16
<p><b>78</b>    <b>GSS1422029LD - Illusions 2.0 Base Shelf 42w 20d 29h 1 adj shelf</b>  locking doors levelers  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Adjustable Shelf Material:</b>  <b>SLAM:</b> Laminate Adjustable Shelf - color matches case  <b>Silver:</b> Silver Paint  <b>Pull:</b></p>	1	1,043.28	1,043.28



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Description	Quantity	Unit Price	Extended Price
<p>78    <b>AP:</b> Arch Pull 128mm  <b>Chrome:</b> Chrome  <b>Cabinet Connection Option:</b>  <b>CNBLT:</b> Cabinet Connector Bolts  <b>Worksurface:</b>  <b>NWK:</b> No Worksurface  <b>FLEETWOOD</b>  <b>Tag For</b>        Classroom D120                        GSS1422029LD</p>			
<p>79    <b>GSS1422068LD</b> - Illusions 2.0 Tall Shelf 42w 20d 68h 3 adj shelves  locking doors levelers  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Adjustable Shelf Material:</b>  <b>SLAM:</b> Laminate Adjustable Shelves - color matches case  <b>Silver:</b> Silver Paint  <b>Pull:</b>  <b>AP:</b> Arch Pull 128mm  <b>Chrome:</b> Chrome  <b>Top:</b>  <b>20D:</b> 20"deep top - factory installed  <b>FLEETWOOD</b>  <b>Tag For</b>        Classroom D120                        GSS1422068LD</p>	1	1,566.17	1,566.17
<p>80    <b>GWC1362068LD</b> - Illusions 2.0 Wardrobe-Shelf 36w 20d 68h  garment rod &amp; 1 fixed shelf 3 adj shelves locking doors levelers  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Adjustable Shelf Material:</b>  <b>SLAM:</b> Laminate Adjustable Shelves - color matches case</p>	1	1,762.73	1,762.73



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Description	Quantity	Unit Price	Extended Price
<p>80 Silver: Silver Paint</p> <p><b>Pull:</b></p> <p>AP: Arch Pull 128mm</p> <p>Chrome: Chrome</p> <p><b>Top:</b></p> <p>20D: 20" deep top - factory installed</p> <p>FLEETWOOD</p> <p>Tag For Classroom D120 GWC1362068LD</p>			
<p>81 GWSR05420 - Illusions 2.0 Worksurface Spanning 54w 20d</p> <p><b>Worksurface Material:</b></p> <p>HPLG3: HPL G3</p> <p>Wrought Iron: Wrought Iron</p> <p>Wrought Iron: Wrought Iron</p> <p>FLEETWOOD</p> <p>Tag For Classroom D120 GWSR05420</p>	1	250.73	250.73
<p>82 GWSR07220 - Illusions 2.0 Worksurface Spanning 72w 20d</p> <p><b>Worksurface Material:</b></p> <p>HPLG3: HPL G3</p> <p>Wrought Iron: Wrought Iron</p> <p>Wrought Iron: Wrought Iron</p> <p>FLEETWOOD</p> <p>Tag For Classroom D120 GWSR07220</p>	2	333.89	667.78
<p>83 GD41302029CD - Illusions 2.0 Base Drawer-Box(4) 30w 20d 29h casters &amp; levelers</p> <p><b>Case Material:</b></p> <p>CLAM: TFL G1</p> <p>Sunbeam: Sunbeam</p> <p>Sunbeam: Sunbeam</p> <p>Sunbeam: Sunbeam</p> <p>Sunbeam: Sunbeam</p> <p><b>Pull:</b></p> <p>AP: Arch Pull 128mm</p> <p>Chrome: Chrome</p> <p><b>Cabinet Connection Option:</b></p> <p>CNBLT: Cabinet Connector Bolts</p>	2	1,320.48	2,640.96



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Description	Quantity	Unit Price	Extended Price
<p>83 <b>Worksurface:</b>  <b>3020NB:</b> 20" deep no backsplash - factory installed(2D/3D graphic will  <b>HPLG3:</b> HPL G3  <b>Wrought Iron:</b> Wrought Iron  <b>Wrought Iron:</b> Wrought Iron  <b>Metal Reveal Finish:</b>  <b>Silver:</b> Silver Paint  <b>FLEETWOOD</b>  <b>Tag For</b> Classroom D120  GD41302029CD</p>			
<p>84 <b>435A00 - Steelcase Series 1; Chair-Task</b>  <b>Back Finish:</b> 3D Microknit 5T29 - GRAPHITE  <b>Back Color Scheme:</b> Non-Contrasting Outer Back  <b>Outer Back Finish:</b> Plastic - PG1 6295 - NEAR BLACK  <b>Seat Finish:</b> Stand In 5747 - SEDONA  <b>Headrest Option:</b> No Headrest  <b>Coat Hanger:</b> No Coat Hanger  <b>Frame Finish:</b> Plastic - PG1 6053 - SEAGULL  <b>Color Scheme:</b> Seagull  <b>Arm Type:</b> Height,Width,Pivot,Depth Arm  <b>Cylinder Type:</b> Standard Range  <b>Base Type:</b> Plastic Base  <b>Base Finish:</b> Plastic - PG1 6205 - BLACK  <b>Lumbar Option:</b> Adjustable Lumbar  <b>Caster or Glide Type:</b> Soft Casters  <b>Soil Retardant Option:</b> No Soil Retardant  <b>Sewn Upholstery Type:</b> Sewn  <b>STEELCASE</b>  <b>Tag For</b> Classroom D120  SERIES1</p>	1	447.10	447.10
<p>85 <b>SMFLV11849 - Flavors; Stack chair, A shell, 18H</b>  <b>Shell Finish:</b> Smith System Plastic CERULEAN - Cerulean  <b>Frame Finish:</b> Smith System Paint PLT - Platinum  <b>Glides:</b> F - Felt Glide  <b>SMITHSYSTE</b>  <b>Tag For</b> Classroom D120  FLAVORS</p>	10	100.20	1,002.00



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Description	Quantity	Unit Price	Extended Price
86 SMFLV11851 - Flavors; Noodle chair, A shell, 18H Shell Finish: Smith System Plastic CERULEAN - Cerulean Frame Finish: Smith System Paint PLT - Platinum Glides: F - Felt Glide SMITHSYSTE Tag For Classroom D120 NOODLE	4	162.00	648.00
<b>Sub Total</b>			23,821.32
TAX EXEMPT - GOVERNMENT			0.00
<b>Total</b>			23,821.32

Conference Room

87 COET2RECA - E-Tables Conference Table Rectangle Working Height Aluminum Base Depth: 42.00000 Width: 96.00000 Sectioned Top: With Sectioned Top Top Finish: Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL) Edge Type: 3MM Plastic Edge Edge Finish: Plastic - PG1 66WA - GREY KINGSWOOD Base Finish: Smooth Paint 4141 - PLATINUM MATTE Wireway Finish: Smooth Paint 4141 - PLATINUM MATTE Bay Option: Two Bays Bay Finish: Smooth Paint 4746 - SILVER MICA (F02) Wiring Schematic: 3 + 0 Wireway Infeed: Hardwire COALESSE Tag For Conference Room 42/96-UB-H	1	3,762.50	3,762.50
88 CRCD2HFS - Credenza Two High Full Storage Depth: 24.00000 Width: 60.00000 Storage Configuration: Cabinet/Cabinet Application: Full Top: With Top Worksurface Thickness: 1.12500 Case Finish: Woodgrain LPL 2LWA - GREY KINGSWOOD (LPL)	2	884.94	1,769.88



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Description	Quantity	Unit Price	Extended Price
<p>88    <b>Headset Finish:</b> Woodgrain LPL 2LWA - GREY KINGSWOOD (LPL)  <b>Top Surface Finish:</b> Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL)  <b>Edge Finish:</b> Plastic - PG1 66WA - GREY KINGSWOOD  <b>Pull Option:</b> Jazz Pull  <b>Pull Finish:</b> Smooth Paint PG2 0835 - BLACK  <b>Lock Finish:</b> Ember Chrome 9250 - EMBER CHROME  <b>Keys:</b> Key Plug  STEELCASE  <b>Tag For</b>        Conference Room                           24/60</p>			
<p>89    <b>PWBWTBRD - Whiteboard-Premium</b>  <b>Size Option:</b> Modular  <b>Trim Type:</b> Edge Series  <b>Height:</b> 48.25000  <b>Width:</b> 96.25000  <b>Surface Finish:</b> Ceramic 7655 - E3 ENVIRONMENTAL CERAMICS  <b>Trim Finish:</b> Anodized Aluminum 8043 - CLEAR ANODIZED ALUM  <b>Mount Option:</b> Wall Mount  <b>Tray Option:</b> With Tray  STEELCASE  <b>Tag For</b>        Conference Room                           WB/96.25000/48.25000</p>	1	605.59	605.59
<p>90    <b>1012FT3.USA147 - Lumin, Light Task Chair, Upholstered Seat &amp; Plastic Back, Fixed A147 Arm</b>  <b>Frame Information:</b>  <b>FC2:</b> Silver Frame  <b>B21:</b> Fog Nylon Base  <b>Caster Selection:</b>  <b>C15:</b> 55mm Caster, Std  <b>Plastic Shell Color Selection:</b>  <b>SC18:</b> Sterling  <b>CA Technical Bulletin 133 Fire Std Option for Fabric Selecti:</b>  ~: No Selection  <b>FG1:</b> Fabric Grade 1  <b>HUNTINGTON:</b> Huntington Standard Color Selection  <b>IRON:</b> Huntington Iron</p>	8	340.40	2,723.20



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Description	Quantity	Unit Price	Extended Price
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90 **Packaging Options:**  
**AC:** Fully Assembled  
 SITONITSEA  
**Tag For** Conference Room  
 1012FT3.USA147

91 <b>LOCK9250FR</b> - Lock Cylinder-FR Series, Ember Chrome <b>LOCK:</b> 9250 EMBER CHROME <b>KEYS:</b> SK SPEC 4-FR501 <b>STEELCASE</b> <b>Tag For</b> Conference Room	4	Actual	Actual
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<b>Sub Total</b>			8,861.17
TAX EXEMPT - GOVERNMENT			0.00
<b>Total</b>			<b>8,861.17</b>

Instructional Kitchen

92 <b>92SC</b> - Rowdy, Side Chair, Chrome Frame, Armless <b>Plastic Shell Color Selection:</b> <b>SC24:</b> Apple ~: No Selection <b>Glide Selection:</b> <b>CGRF:</b> Clear Glides w/ Felt (4) <b>Packaging Options:</b> <b>AC:</b> Fully Assembled in a Carton SITONITSEA <b>Tag For</b> Instructional Kitchen 92SC	4	99.36	397.44
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<b>Sub Total</b>			397.44
TAX EXEMPT - GOVERNMENT			0.00
<b>Total</b>			<b>397.44</b>

Mothers Room

93 <b>488FR</b> - Brody; Footrest-Worklounge <b>Footrest Upper Finish:</b> Plastic - Pg1 6527 - MERLE <b>Footrest Lower Finish:</b> Plastic - Pg1 6053 - SEAGULL <b>Soil Retardant Option:</b> No Soil Retardant <b>STEELCASE</b>	1	289.30	289.30
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Description	Quantity	Unit Price	Extended Price
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93 Tag For Mothers Room  
BRODY

94 488WO - Brody; Chair-Worklounge 1 2,769.03 2,769.03

**Lower Surround Finish:** Era 5ES7 - NIGHT OWL  
**Foot Finish:** Textured Paint 7243 - SEAGULL  
**Trim Type:** Plastic  
**Trim Finish:** Plastic - Pg1 6053 - SEAGULL  
**Seat Finish:** Brisa BR11 - CAMBRIDGE  
**Seat Shell Finish:** Plastic - Pg1 6249 - PLATINUM SOLID  
**Color Scheme:** Light  
**Side Surface Location:** User's Right  
**Side Surface Finish:** Solid HPL 2883 - SEAGULL  
**Edge Finish:** Plastic - PG1 6053 - SEAGULL  
**Caddy Finish:** Plastic - PG1 6053 - SEAGULL  
**Frame Finish:** Textured Paint 7360 - MERLE  
**Worksurface:** Personal Worksurface  
**Personal Wksf Finish:** Plastic - Pg1 6053 - SEAGULL  
**Personal Wksf Arm Finish:** Smooth Metallic 4799 - PLATINUM METALLIC  
**Power Outlet Type:** With NEMA Outlet  
**Power Plug Type:** Standard NEMA 5-15 3-Prong  
**Power Finish:** Plastic - PG1 6527 - MERLE  
**Light:** With Light  
**Light Finish:** Accent Paint 4CL1 - DARK OLIVINE  
**Soil Retardant Option:** No Soil Retardant

STEELCASE  
 Tag For Mothers Room  
 BRODY

<b>Sub Total</b>			3,058.33
TAX EXEMPT - GOVERNMENT			0.00
<b>Total</b>			<b>3,058.33</b>

**Nurse Office**

95 435A00 - Steelcase Series 1; Chair-Task 1 473.57 473.57

**Back Finish:** 3D Microknit 5T29 - GRAPHITE  
**Back Color Scheme:** Non-Contrasting Outer Back  
**Outer Back Finish:** Plastic - PG1 6295 - NEAR BLACK  
**Seat Finish:** Brisa BR08 - CELERY



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Description	Quantity	Unit Price	Extended Price
<p><b>95</b>    <b>Headrest Option:</b> No Headrest  <b>Coat Hanger:</b> No Coat Hanger  <b>Frame Finish:</b> Plastic - PG1 6053 - SEAGULL  <b>Color Scheme:</b> Seagull  <b>Arm Type:</b> Height,Width,Pivot,Depth Arm  <b>Cylinder Type:</b> Standard Range  <b>Base Type:</b> Plastic Base  <b>Base Finish:</b> Plastic - PG1 6205 - BLACK  <b>Lumbar Option:</b> Adjustable Lumbar  <b>Caster or Glide Type:</b> Soft Casters  <b>Soil Retardant Option:</b> No Soil Retardant  <b>Sewn Upholstery Type:</b> Sewn            STEELCASE  <b>Tag For</b>        Nurse Office                              SERIES1</p>			
<p><b>96</b>    <b>HR223TD - Empath; Recliner, Trendelenburg, Dual fold down arms</b>  <b>Seat Width:</b> 23.00000  <b>Back Finish:</b> Stand In 5748 - JUNIPER  <b>Seat Finish:</b> Stand In 5748 - JUNIPER  <b>Corner Shape:</b> Rounded Corner  <b>Seat Foam:</b> Standard Seat  <b>Side Surface Finish:</b> Stand In 5748 - JUNIPER  <b>Front Finish:</b> Stand In 5748 - JUNIPER  <b>Arm Finish:</b> Plastic - PG1 6059 - STERLING DARK SOLID  <b>Headrest Option:</b> Headrest with Round Corners  <b>Headrest Finish:</b> Stand In 5748 - JUNIPER  <b>Caster or Leg:</b> Central Lock  <b>Directional Steering:</b> With Directional Steering  <b>Push Bar:</b> With Push Bar  <b>Pull Out Footrest:</b> With Pull Out Footrest  <b>IV Pole Holder:</b> No IV Pole Holder  <b>Drainage Bag Hanger:</b> No Drainage Bag Hanger  <b>Heat and Massage:</b> No Heat or Massage  <b>Moisture Barrier:</b> With Moisture Barrier            STEELCASE  <b>Tag For</b>        Nurse Office                              EMPATH</p>	1	5,349.29	5,349.29



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Description	Quantity	Unit Price	Extended Price
<b>Sub Total</b>			5,822.86
TAX EXEMPT - GOVERNMENT			0.00
<b>Total</b>			<b>5,822.86</b>

Principal Office

97	<b>435A00 - Steelcase Series 1; Chair-Task</b> <b>Back Finish:</b> 3D Microknit 5T29 - GRAPHITE <b>Back Color Scheme:</b> Non-Contrasting Outer Back <b>Outer Back Finish:</b> Plastic - PG1 6295 - NEAR BLACK <b>Seat Finish:</b> Era 5ER0 - COBALT <b>Headrest Option:</b> No Headrest <b>Coat Hanger:</b> No Coat Hanger <b>Frame Finish:</b> Plastic - PG1 6053 - SEAGULL <b>Color Scheme:</b> Seagull <b>Arm Type:</b> Height,Width,Pivot,Depth Arm <b>Cylinder Type:</b> Standard Range <b>Base Type:</b> Plastic Base <b>Base Finish:</b> Plastic - PG1 6205 - BLACK <b>Lumbar Option:</b> Adjustable Lumbar <b>Caster or Glide Type:</b> Hard Casters <b>Soil Retardant Option:</b> No Soil Retardant <b>Sewn Upholstery Type:</b> Sewn STEELCASE <b>Tag For</b> Principal Office SERIES1	1	427.25	427.25
98	<b>CFINTRO - CF Series Intro Single Monitor Arm</b> <b>Arm Finish:</b> Textured Paint 7018 - PEWTER <b>Tilt Head Option:</b> CF Standard Tilt Head w QR <b>Bracket Type:</b> C-Clamp STEELCASE <b>Tag For</b> Principal Office CFI-S-C	2	155.02	310.04
99	<b>MGELTRQ - Migration SE; Desk-Rectangle, T leg, Extended height</b> <b>Size Option:</b> Modular <b>Depth:</b> 29.00000 <b>Width:</b> 70.00000 <b>Overhang:</b> No Overhang	1	927.32	927.32



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Description	Quantity	Unit Price	Extended Price
<b>99</b> <b>Top Surface Finish:</b> Woodgrain HPL 2HWA - GREY <b>KINGSWOOD (HPL)</b> <b>Edge Finish:</b> Plastic - PG1 66WA - GREY KINGSWOOD <b>Base Finish:</b> Textured Paint 7360 - MERLE <b>Controller:</b> Up/Down Controller <b>Foot Option:</b> Squared Edge <b>Corner:</b> Square Corner <b>STEELCASE</b> <b>Tag For</b> Principal Office 29/70/EXT-UP			
<b>100</b> <b>MIGCBK4 - Migration, Bracket-Cable, Package quantity 4</b> <b>STEELCASE</b> <b>Tag For</b> Principal Office CBR/PKG4	1	23.60	23.60
<b>101</b> <b>MIGCR - Migration, Cable riser</b> <b>Connection Type:</b> Leg Connection <b>STEELCASE</b> <b>Tag For</b> Principal Office CRX	1	117.56	117.56
<b>102</b> <b>RDD24245LCF - Tower-Dual door left hand, File / file, Flush steel</b> <b>front, Fixed shelf, 2 adjustable shelves, 24D x 24W x 65 1/2H</b> <b>BASIC:</b> 7360 MERLE <b>LOCK:</b> 9250 EMBER CHROME <b>KEYS:</b> SK PLUG <b>TOP OPT:</b> *OPT:TOP OPTIONS <b>STL TOP:</b> STD.1" STEEL TOP <b>BASE OPT:</b> *OPT:BASE OPTIONS <b>UNIVBASE:</b> UNIVERSAL BASE <b>STEELCASE</b> <b>Tag For</b> Principal Office ST/65	1	1,363.42	1,363.42
<b>103</b> <b>E6FSH - Floating shelf</b> <b>Size Option:</b> Modular <b>Height:</b> 15.00000 <b>Depth:</b> 12.00000 <b>Width:</b> 42.00000 <b>Back Panel Thickness:</b> 0.75000 <b>Color Scheme:</b> Single Finish <b>Shelf Finish:</b> Woodgrain HPL 2HWA - GREY KINGSWOOD	1	472.53	472.53



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Description	Quantity	Unit Price	Extended Price
<p><b>103</b> (HPL) <b>Shelf Edge Finish:</b> Plastic - PG1 66WA - GREY KINGSWOOD <b>Back Panel Grain Direction:</b> Vertical <b>Bracket Count:</b> 2 Brackets STEELCASE <b>Tag For</b> Principal Office FS/42/12/15</p>			
<p><b>104</b> <b>RPF2427AF</b> - Pedestal-Fixed, 2 box / 1 file, Flush steel front, 22 5/8D x 15W x 27H <b>BASIC:</b> 7360 MERLE <b>LOCK:</b> 9250 EMBER CHROME <b>KEYS:</b> SK PLUG <b>DWR OPT:</b> *OPT:DRAWER FEATURE OPTIONS <b>FULL DWR:</b> STD:FULL DRAWER <b>PULLS:</b> *OPT:PULL OPTIONS <b>INT PULL:</b> STD:INTEGRAL J, PULL <b>LOCK OPT:</b> *OPT:LOCK OPTIONS <b>SINGLELK:</b> STD:SINGLE LOCK STEELCASE <b>Tag For</b> Principal Office BBF/15</p>	1	366.37	366.37
<p><b>105</b> <b>RPF2427BF</b> - Pedestal-Fixed, 2 file, Flush steel front, 22 5/8D x 15W x 27H <b>BASIC:</b> 7360 MERLE <b>LOCK:</b> 9250 EMBER CHROME <b>KEYS:</b> SK PLUG <b>PULLS:</b> *OPT:PULL OPTIONS <b>INT PULL:</b> STD:INTEGRAL J, PULL <b>LOCK OPT:</b> *OPT:LOCK OPTIONS <b>SINGLELK:</b> STD:SINGLE LOCK STEELCASE <b>Tag For</b> Principal Office FF/15</p>	1	355.65	355.65
<p><b>106</b> <b>RPCW</b> - Counterweight-Pedestal STEELCASE <b>Tag For</b> Principal Office CW</p>	2	81.70	163.40
<p><b>107</b> <b>USWS</b> - Worksurface-Straight, Laminate, Plastic edge profile <b>Size Option:</b> Modular</p>	1	215.17	215.17



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Description	Quantity	Unit Price	Extended Price
<p>107    <b>Depth:</b> 24.00000  <b>Width:</b> 72.00000  <b>Top Surface Finish:</b> Woodgrain HPL 2HWA - GREY  KINGSWOOD (HPL)  <b>Grain Direction:</b> Long Grain  <b>Edge Finish:</b> Plastic - PG1 66WA - GREY KINGSWOOD  <b>Power Access:</b> No Power Access  <b>Scallop:</b> No Scallop  <b>Grommet:</b> No Grommet  <b>Cord Drop:</b> With Cord Drop  <b>Depth with Cord Drop:</b> 23.50000  STEELCASE  <b>Tag For</b>        Principal Office                           24/72</p>			
<p>108    <b>UCL - C legs-Double post, Glides, 28 1/2H</b>  <b>LEGS:</b> 7360 MERLE  STEELCASE  <b>Tag For</b>        Principal Office                           UCL</p>	1	224.04	224.04
<p>109    <b>VLGDWL - Verlay, Table-Gumdrop, Seated height, Wood legs</b>  <b>Size Option:</b> Modular  <b>Depth:</b> 48.00000  <b>Width:</b> 48.00000  <b>Top Surface Finish:</b> Woodgrain HPL 2HWA - GREY  KINGSWOOD (HPL)  <b>Grain Direction:</b> Long Grain  <b>Edge Profile:</b> 3MM Plastic Edge  <b>Edge Finish:</b> Plastic - PG1 66WA - GREY KINGSWOOD  <b>Leg Species:</b> Walnut  <b>Leg Finish:</b> Wood 37A2 - FC/OP THUNDER WALNUT  <b>Bracket Finish:</b> Textured Paint 7360 - MERLE  <b>Grommet:</b> No Grommet  STEELCASE  <b>Tag For</b>        Principal Office                           48/48</p>	1	2,735.79	2,735.79
<p>110    <b>PWBWTBRD - Whiteboard-Premium</b>  <b>Size Option:</b> Modular  <b>Trim Type:</b> Edge Series</p>	1	511.08	511.08





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Description	Quantity	Unit Price	Extended Price
<b>Reception</b>			
<b>113 435A00 - Steelcase Series 1, Chair-Task</b> <b>Back Finish:</b> 3D Microknit 5T29 - GRAPHITE <b>Back Color Scheme:</b> Non-Contrasting Outer Back <b>Outer Back Finish:</b> Plastic - PG1 6295 - NEAR BLACK <b>Seat Finish:</b> Era 5ER0 - COBALT <b>Headrest Option:</b> No Headrest <b>Coat Hanger:</b> No Coat Hanger <b>Frame Finish:</b> Plastic - PG1 6053 - SEAGULL <b>Color Scheme:</b> Seagull <b>Arm Type:</b> Height,Width,Pivot,Depth Arm <b>Cylinder Type:</b> Standard Range <b>Base Type:</b> Plastic Base <b>Base Finish:</b> Plastic - PG1 6205 - BLACK <b>Lumbar Option:</b> Adjustable Lumbar <b>Caster or Glide Type:</b> Hard Casters <b>Soil Retardant Option:</b> No Soil Retardant <b>Sewn Upholstery Type:</b> Sewn STEELCASE <b>Tag For</b> Reception SERIES1	1	427.25	427.25
<b>114 CFINTRO - CF Series Intro Single Monitor Arm</b> <b>Arm Finish:</b> Textured Paint 7018 - PEWTER <b>Tilt Head Option:</b> CF Standard Tilt Head w QR <b>Bracket Type:</b> C-Clamp STEELCASE <b>Tag For</b> Reception CFI-S-C	2	155.02	310.04
<b>115 MGELTRQ - Migration SE; Desk-Rectangle, T leg, Extended height</b> <b>Size Option:</b> Modular <b>Depth:</b> 29.00000 <b>Width:</b> 58.00000 <b>Overhang:</b> No Overhang <b>Top Surface Finish:</b> Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL) <b>Edge Finish:</b> Plastic - PG1 66WA - GREY KINGSWOOD <b>Base Finish:</b> Textured Paint 7360 - MERLE	1	881.93	881.93



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Description	Quantity	Unit Price	Extended Price
<b>115</b> <b>Controller: Up/Down Controller</b> <b>Foot Option: Squared Edge</b> <b>Corner: Square Corner</b> <b>STEELCASE</b> <b>Tag For</b> Reception 29/58/EXT-UP			
<b>116</b> <b>MIGCBK4 - Migration, Bracket-Cable, Package quantity 4</b> <b>STEELCASE</b> <b>Tag For</b> Reception CBR/PKG4	1	23.60	23.60
<b>117</b> <b>MIGCR - Migration, Cable riser</b> <b>Connection Type: Leg Connection</b> <b>STEELCASE</b> <b>Tag For</b> Reception CRX	1	117.56	117.56
<b>118</b> <b>RLF24302F - Universal, Lateral file, 2 drawers, Flush steel front, 24D</b> <b>x 30W x 28H</b> <b>BASIC: 7360 MERLE</b> <b>LOCK: 9250 EMBER CHROME</b> <b>KEYS: SK PLUG</b> <b>TOP OPT: *OPT:TOP OPTIONS</b> <b>NO TOP: NO TOP</b> <b>LOCK OPT: *OPT:DRAWER LOCK OPTIONS</b> <b>CENTRAL: STD:CENTRAL LOCKING DWR</b> <b>DWR ACC: *OPT:FILE DWR ACCESSORIES</b> <b>RAIL: STD:DRAWERS WITH RAILS</b> <b>CNTRWT: *OPT:COUNTERWEIGHT PKG</b> <b>UNIV: UNIVERSAL COUNTERWEIGHT</b> <b>BASE OPT: *OPT:BASE OPTIONS</b> <b>UNIVBASE: UNIVERSAL BASE</b> <b>STEELCASE</b> <b>Tag For</b> Reception LF/2/30	1	623.65	623.65
<b>119</b> <b>RPF2427AF - Pedestal-Fixed, 2 box / 1 file, Flush steel front, 22 5/8D</b> <b>x 15W x 27H</b> <b>BASIC: 7360 MERLE</b> <b>LOCK: 9250 EMBER CHROME</b> <b>KEYS: SK PLUG</b> <b>DWR OPT: *OPT:DRAWER FEATURE OPTIONS</b>	1	366.37	366.37



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Description	Quantity	Unit Price	Extended Price
<b>119 FULL DWR: STD:FULL DRAWER</b> <b>PULLS: *OPT:PULL OPTIONS</b> <b>INT PULL: STD:INTEGRAL J, PULL</b> <b>LOCK OPT: *OPT:LOCK OPTIONS</b> <b>SINGLELK: STD:SINGLE LOCK</b> <b>STEELCASE</b> <b>Tag For Reception</b> <b>BBF/15</b>			
<b>120 RPM1821CF - Pedestal-Mobile, Flush steel front, 17 1/2D x 15W</b> <b>BASIC: 7360 MERLE</b> <b>LOCK: 9250 EMBER CHROME</b> <b>KEYS: SK PLUG</b> <b>TOP OPT: *OPT:TOP OPTIONS</b> <b>1/8 IN STL: STD:1/8 INCH HIGH STEEL</b> <b>DWR OPT: *OPT:DRAWER FEATURE OPTIONS</b> <b>FULL DWR: STD:FULL DRAWER</b> <b>PULLS: *OPT:PULL OPTIONS</b> <b>INT PULL: STD:INTEGRAL J, PULL</b> <b>STEELCASE</b> <b>Tag For Reception</b> <b>BF</b>	1	460.65	460.65
<b>121 TS71230SW - Slatwall, 12H x 30W</b> <b>BASIC: 7360 MERLE</b> <b>STEELCASE</b> <b>Tag For Reception</b>	1	156.75	156.75
<b>122 TS71248SW - Slatwall, 12H x 48W</b> <b>BASIC: 7360 MERLE</b> <b>STEELCASE</b> <b>Tag For Reception</b>	1	209.62	209.62
<b>123 TS72430TK - Panel skin-Tackable acoustical, 24H x 30W</b> <b>SURFACE: P428 FLAX</b> <b>FAB DIR: *OPT:FABRIC DIRECTION</b> <b>HORZ: STD:HORIZONTAL APPLICATION</b> <b>STEELCASE</b> <b>Tag For Reception</b>	1	67.29	67.29
<b>124 TS72436TK - Panel skin-Tackable acoustical, 24H x 36W</b> <b>SURFACE: P428 FLAX</b>	1	70.24	70.24



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Description	Quantity	Unit Price	Extended Price
<b>124</b> FAB DIR: *OPT:FABRIC DIRECTION HORZ: STD:HORIZONTAL APPLICATION STEELCASE Tag For Reception			
<b>125</b> TS72448TK - Panel skin-Tackable acoustical, 24H x 48W SURFACE: P428 FLAX FAB DIR: *OPT:FABRIC DIRECTION HORZ: STD:HORIZONTAL APPLICATION STEELCASE Tag For Reception	1	80.22	80.22
<b>126</b> TS724THF - Frame, Horizontal package, Thin, 24W BASIC: 7360 MERLE TC OPT: *OPT:TOP CAP OPTIONS STD CAP: STD:Std Top Cap CABLEOPT: *OPT:CABLE TRAY OPTION NO TRAY: NO CABLE TRAY BASE OPT: *OPT:BASE TRIM OPTIONS 1OMIT1KO: OMIT 1 SIDE / KNOCKOUT 1 SIDE TRAY OPT: *OPT:BASE TRAY OPTION NO TRAY: NO BASE TRAY STEELCASE Tag For Reception 24/42	1	43.25	43.25
<b>127</b> TS730THF - Frame-Horizontal package, Thin, 30W BASIC: 7360 MERLE TC OPT: *OPT:TOP CAP OPTIONS STD CAP: STD:Std Top Cap CABLEOPT: *OPT:CABLE TRAY OPTION NO TRAY: NO CABLE TRAY BASE OPT: *OPT:BASE TRIM OPTIONS 1OMIT1KO: OMIT 1 SIDE / KNOCKOUT 1 SIDE TRAY OPT: *OPT:BASE TRAY OPTION NO TRAY: NO BASE TRAY STEELCASE Tag For Reception 30/42	3	46.58	139.74
<b>128</b> TS736THF - Frame, Horizontal package, Thin, 36W	1	51.76	51.76



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Description	Quantity	Unit Price	Extended Price
<b>128</b> <b>BASIC: 7360 MERLE</b> <b>TC OPT: *OPT:TOP CAP OPTIONS</b> <b>COH1: Std COH Top Cap - 1 End</b> <b>CABLEOPT: *OPT:CABLE TRAY OPTION</b> <b>NO TRAY: NO CABLE TRAY</b> <b>BASE OPT: *OPT:BASE TRIM OPTIONS</b> <b>1OMIT1KO: OMIT 1 SIDE / KNOCKOUT 1 SIDE</b> <b>TRAY OPT: *OPT:BASE TRAY OPTION</b> <b>NO TRAY: NO BASE TRAY</b> <b>STEELCASE</b> <b>Tag For</b> Reception 36/30s			
<b>129</b> <b>TS748THF - Frame, Horizontal package, Thin, 48W</b> <b>BASIC: 7360 MERLE</b> <b>TC OPT: *OPT:TOP CAP OPTIONS</b> <b>STD CAP: STD:Std Top Cap</b> <b>CABLEOPT: *OPT:CABLE TRAY OPTION</b> <b>NO TRAY: NO CABLE TRAY</b> <b>BASE OPT: *OPT:BASE TRIM OPTIONS</b> <b>1OMIT1KO: OMIT 1 SIDE / KNOCKOUT 1 SIDE</b> <b>TRAY OPT: *OPT:BASE TRAY OPTION</b> <b>NO TRAY: NO BASE TRAY</b> <b>STEELCASE</b> <b>Tag For</b> Reception 48/42	1	59.52	59.52
<b>130</b> <b>TS748HFS - Frame, Horizontal package, Stacking, 48W</b> <b>STEELCASE</b> <b>Tag For</b> Reception HFS48	1	16.27	16.27
<b>131</b> <b>TS73624TK - Panel skin-Tackable acoustical, 36H x 24W</b> <b>SURFACE: P428 FLAX</b> <b>FAB DIR: *OPT:FABRIC DIRECTION</b> <b>HORZ: STD:HORIZONTAL APPLICATION</b> <b>STEELCASE</b> <b>Tag For</b> Reception	1	91.32	91.32
<b>132</b> <b>TS73630TK - Panel skin-Tackable acoustical, 36H x 30W</b> <b>SURFACE: P428 FLAX</b>	2	97.23	194.46



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Description	Quantity	Unit Price	Extended Price
<b>132</b> <b>FAB DIR: *OPT:FABRIC DIRECTION</b> <b>HORZ: STD:HORIZONTAL APPLICATION</b> <b>STEELCASE</b> <b>Tag For</b> Reception			
<b>133</b> <b>TS72436LSF - Panel skin, Laminate, Floor, 24H x 36W</b> <b>SURFACE: 2HWA GREY KINGSWOOD (HPL)</b> <b>TRIM: 7360 MERLE</b> <b>GRAINDIR: *OPT.GRAIN DIRECTION</b> <b>HORZ: HORIZONTAL</b> <b>STEELCASE</b> <b>Tag For</b> Reception	1	222.19	222.19
<b>134</b> <b>TS73624LSF - Panel skin, Laminate, Floor, 36H x 24W</b> <b>SURFACE: 2HWA GREY KINGSWOOD (HPL)</b> <b>TRIM: 7360 MERLE</b> <b>GRAINDIR: *OPT.GRAIN DIRECTION</b> <b>HORZ: HORIZONTAL</b> <b>STEELCASE</b> <b>Tag For</b> Reception	1	225.89	225.89
<b>135</b> <b>TS73648LSF - Panel skin, Laminate, Floor, 36H x 48W</b> <b>SURFACE: 2HWA GREY KINGSWOOD (HPL)</b> <b>TRIM: 7360 MERLE</b> <b>GRAINDIR: *OPT.GRAIN DIRECTION</b> <b>HORZ: HORIZONTAL</b> <b>STEELCASE</b> <b>Tag For</b> Reception	1	289.11	289.11
<b>136</b> <b>TS73630LSF - Panel skin, Laminate, Floor, 36H x 30W</b> <b>SURFACE: 2HWA GREY KINGSWOOD (HPL)</b> <b>TRIM: 7360 MERLE</b> <b>GRAINDIR: *OPT.GRAIN DIRECTION</b> <b>HORZ: HORIZONTAL</b> <b>STEELCASE</b> <b>Tag For</b> Reception	3	249.55	748.65
<b>137</b> <b>TS730TEPJ - Junction-End of run, Thin, 30H</b> <b>TRIM: *OPT:TRIM PACKAGE</b> <b>OMIT: OMIT TRIM</b> <b>STEELCASE</b>	1	26.99	26.99



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Description		Quantity	Unit Price	Extended Price
137	Tag For Reception E30-O			
138	TS734TCIJ - Junction-In line, Change of height, Thin, 30 to 42 TRIM: *OPT:TRIM PACKAGE PAINT: PAINTED TRIM PKG UPRIGHT: UPRIGHT TEXT PNT: *UPRIGHT:TEXTURED PAINT 7360: MERLE STEELCASE Tag For Reception I30-42	1	103.89	103.89
139	TS742TIPJ - Junction-In line, Thin, 42H STEELCASE Tag For Reception I42	3	40.67	122.01
140	TS742TLPJ - Junction-L, Thin, 42H TRIM: *OPT:TRIM PACKAGE PAINT: PAINTED TRIM PKG UPRIGHT: UPRIGHT TEXT PNT: *UPRIGHT:TEXTURED PAINT 7360: MERLE STEELCASE Tag For Reception L42	1	89.47	89.47
141	TS742WPJ - Junction-Wall start, 42H STEELCASE Tag For Reception WS42	1	119.41	119.41
142	TS7SCSSD - Screen-Single Connect, Straight, Single sided, Answer application Application: Single Right Size Option: Modular Height: 30.00000 Height - Connected Panel: 30.00000 Width: 27.00000 Surface Finish: Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL) Edge Finish: Plastic - PG1 66WA - GREY KINGSWOOD Grain Direction: Horizontal	1	271.36	271.36



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Description	Quantity	Unit Price	Extended Price
<b>142</b> <b>Cover Finish: Textured Paint 7360 - MERLE</b> STEELCASE <b>Tag For</b> Reception BS27/28.972-S			
<b>143</b> <b>TS7PK24X - Kit-Power, 3+1, 24W</b> STEELCASE <b>Tag For</b> Reception PK/24	1	114.98	114.98
<b>144</b> <b>TS7PK30X - Kit-Power, 3+1, 30W</b> STEELCASE <b>Tag For</b> Reception PK/30	3	114.98	344.94
<b>145</b> <b>TS7PK48X - Kit-Power, 3+1, 48W</b> STEELCASE <b>Tag For</b> Reception PK/48	1	114.98	114.98
<b>146</b> <b>TS71SSX - Receptacle-System ground, Line 1, 3+1</b> <b>PLASTIC: 6000 BLACK</b> <b>CSTMPOPT: *OPT:Controlled Stamp Option</b> <b>NOSTAMP: STD.No Stamp</b> STEELCASE <b>Tag For</b> Reception	2	23.29	46.58
<b>147</b> <b>TS72SSX - Receptacle-System ground, Line 2, 3+1</b> <b>PLASTIC: 6000 BLACK</b> <b>CSTMPOPT: *OPT:Controlled Stamp Option</b> <b>NOSTAMP: STD.No Stamp</b> STEELCASE <b>Tag For</b> Reception	2	23.29	46.58
<b>148</b> <b>TS76BPX - Power infeed, 3+1, 6L in ft</b> <b>PLASTIC: 6000 BLACK</b> STEELCASE <b>Tag For</b> Reception BPI/6	1	143.44	143.44
<b>149</b> <b>UCANT - Cantilever, On module application, 16W x 13D</b> <b>BASIC: 7360 MERLE</b> STEELCASE <b>Tag For</b> Reception CANT	2	59.89	119.78



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Description	Quantity	Unit Price	Extended Price
<p>150 USWS - Worksurface-Straight, Laminate, Plastic edge profile  <b>Size Option:</b> Modular  <b>Depth:</b> 24.00000  <b>Width:</b> 36.00000  <b>Top Surface Finish:</b> Woodgrain HPL 2HWA - GREY            KINGSWOOD (HPL)  <b>Grain Direction:</b> Long Grain  <b>Edge Finish:</b> Plastic - PG1 66WA - GREY KINGSWOOD  <b>Power Access:</b> No Power Access  <b>Scallop:</b> No Scallop  <b>Grommet:</b> No Grommet  <b>Cord Drop:</b> With Cord Drop  <b>Depth with Cord Drop:</b> 23.50000            STEELCASE  <b>Tag For</b> Reception                      24/36</p>	1	117.93	117.93
<p>151 USWS - Worksurface-Straight, Laminate, Plastic edge profile  <b>Size Option:</b> Modular  <b>Depth:</b> 24.00000  <b>Width:</b> 78.00000  <b>Top Surface Finish:</b> Woodgrain HPL 2HWA - GREY            KINGSWOOD (HPL)  <b>Grain Direction:</b> Long Grain  <b>Edge Finish:</b> Plastic - PG1 66WA - GREY KINGSWOOD  <b>Power Access:</b> No Power Access  <b>Scallop:</b> With Scallop  <b>Grommet:</b> No Grommet  <b>Cord Drop:</b> With Cord Drop  <b>Depth with Cord Drop:</b> 23.50000            STEELCASE  <b>Tag For</b> Reception                      24/78</p>	1	288.37	288.37
<p>152 UTR1660TA - Worksurface-Transaction, Plastic edge, Laminate,            Straight, Thin, Answer application, 16D x 60W  <b>EDGE:</b> 66WA GREY KINGSWOOD  <b>TOP-SURF:</b> 2HWA GREY KINGSWOOD (HPL)  <b>TC OPT:</b> *OPT:TOP CAP OPTIONS  <b>STD CAP:</b> Std Top Cap  <b>TOP-CAP:</b> TOP CAP</p>	1	309.07	309.07



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Description	Quantity	Unit Price	Extended Price
<p><b>152 TEXT PNT: *TOP-CAP:TEXTURED PAINT</b>  <b>7360: MERLE</b>            Universal Systems Transaction , Worksurface, 3mm edge all around , for Answer panels with Thin Top Caps , SPECIAL , *Size: 15"D x (78" W Full) , *To span full with of panels totalling 78"  <b>Eng Quote SF215711</b>  <b>Eng Quote Product ID SF00217420</b>            STEELCASE  <b>Tag For</b> Reception</p>			
<p><b>153 WLT12L - Letter tray-Landscape, 12W</b>  <b>BASIC: 6000 BLACK</b>            STEELCASE  <b>Tag For</b> Reception            LT/12</p>	2	26.71	53.42
<p><b>154 WPCS - Pen / pencil cup</b>  <b>BASIC: 6000 BLACK</b>            STEELCASE  <b>Tag For</b> Reception            PC</p>	1	26.71	26.71
<p><b>155 WSPS - Personal shelf</b>  <b>BASIC: 0835 BLACK</b>            STEELCASE  <b>Tag For</b> Reception            PS</p>	1	29.57	29.57
<p><b>156 WSQS - Double square dish</b>  <b>BASIC: 6000 BLACK</b>            STEELCASE  <b>Tag For</b> Reception            DSQ</p>	1	26.71	26.71
<p><b>157 HSBT20 - Embold; Table-Circular, 20 dia x 19H</b>  <b>Frame Finish: Smooth Metallic 4799 - PLATINUM METALLIC</b>  <b>Top Surface Type: Laminate</b>  <b>Top Surface Finish: Solid HPL 2884 - MILK</b>  <b>Edge Finish: Plastic - PG1 6052 - MILK</b>  <b>Leg Type: Metal</b>  <b>Leg Finish: Textured Paint 7360 - MERLE</b>  <b>Power: No Power</b>            STEELCASE</p>	1	428.24	428.24



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Description	Quantity	Unit Price	Extended Price
157 Tag For Reception 20			
158 1011FT1.PSA147 - Lumin, Four-Leg Chair, Plastic Seat & Back, Fixed A147 Arm Frame Information: FC2: Silver Frame Caster/Glide Option Selection: GL1: Standard Multi-Surface Glide Plastic Shell Color Selection: SC15: Lagoon ~: No Selection Packaging Options: ~: Std Packaging SITONITSEA Tag For Reception 1011FT1.PSA147	4	176.18	704.72
159 LOCK9250FR - Lock Cylinder-FR Series, Ember Chrome LOCK: 9250 EMBER CHROME KEYS: SK SPEC 3-FR500 STEELCASE Tag For Reception	3	Actual	Actual
<b>Sub Total</b>			9,526.48
TAX EXEMPT - GOVERNMENT			0.00
<b>Total</b>			<b>9,526.48</b>

**Sensory Room**

160 435A00 - Steelcase Series 1; Chair-Task Back Finish: 3D Microknit 5T29 - GRAPHITE Back Color Scheme: Non-Contrasting Outer Back Outer Back Finish: Plastic - PG1 6295 - NEAR BLACK Seat Finish: Era 5ER0 - COBALT Headrest Option: No Headrest Coat Hanger: No Coat Hanger Frame Finish: Plastic - PG1 6053 - SEAGULL Color Scheme: Seagull Arm Type: Height,Width,Pivot,Depth Arm Cylinder Type: Standard Range	2	427.25	854.50
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Description	Quantity	Unit Price	Extended Price
<b>160</b> <b>Base Type:</b> Plastic Base <b>Base Finish:</b> Plastic - PG1 6205 - BLACK <b>Lumbar Option:</b> Adjustable Lumbar <b>Caster or Glide Type:</b> Hard Casters <b>Soil Retardant Option:</b> No Soil Retardant <b>Sewn Upholstery Type:</b> Sewn STEELCASE <b>Tag For</b> Sensory Room SERIES1			
<b>161</b> <b>CFINTRO - CF Series Intro Single Monitor Arm</b> <b>Arm Finish:</b> Textured Paint 7018 - PEWTER <b>Tilt Head Option:</b> CF Standard Tilt Head w QR <b>Bracket Type:</b> C-Clamp STEELCASE <b>Tag For</b> Sensory Room CFI-S-C	4	155.02	620.08
<b>162</b> <b>MGELTRQ - Migration SE; Desk-Rectangle, T leg, Extended height</b> <b>Size Option:</b> Modular <b>Depth:</b> 29.00000 <b>Width:</b> 52.00000 <b>Overhang:</b> No Overhang <b>Top Surface Finish:</b> Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL) <b>Edge Finish:</b> Plastic - PG1 66WA - GREY KINGSWOOD <b>Base Finish:</b> Textured Paint 7360 - MERLE <b>Controller:</b> Up/Down Controller <b>Foot Option:</b> Squared Edge <b>Corner:</b> Square Corner STEELCASE <b>Tag For</b> Sensory Room 29/52/EXT-UP	2	864.68	1,729.36
<b>163</b> <b>MIGCBK4 - Migration; Bracket-Cable, Package quantity 4</b> STEELCASE <b>Tag For</b> Sensory Room CBR/PKG4	2	23.60	47.20
<b>164</b> <b>MIGCR - Migration; Cable riser</b> <b>Connection Type:</b> Leg Connection STEELCASE	2	117.56	235.12



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Description	Quantity	Unit Price	Extended Price
164 Tag For Sensory Room CRX			
165 RDD24245LDF - Tower-Dual door left hand, Box / box / file, Flush steel front, Fixed shelf, 2 adjustable shelves, 24D x 24W x 65 1/2H BASIC: 7360 MERLE LOCK: 9250 EMBER CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS STL TOP: STD:1" STEEL TOP BASE OPT: *OPT BASE OPTIONS UNIVBASE: UNIVERSAL BASE STEELCASE Tag For Sensory Room ST/65	2	1,435.45	2,870.90
166 SMINC17576 - Interchange; 3 inch dual wheel casters-Pack of 4, Locking SMITHSYSTE Tag For Sensory Room CSTR/4	1	61.20	61.20
167 TS6SCRN - Screen-Clipper Height: 72.00000 Screen Color Scheme: Non-Contrasting Inner Finish: Billiard 5H19 - CUMULUS Outer Finish: Billiard 5H19 - CUMULUS Handle Finish: Nylon 5JG6 - PACIFIC BLUE Magnetic Clip Finish: Accent Paint 4AV4 - BALTIC 4773 Wings: With Wings STEELCASE Tag For Sensory Room CLIPPER	1	1,928.98	1,928.98
168 TSBUOY - Buoy, Seat, Cap Cap Type: Non-Upholstered Cap Surface Finish: Plastic - PG1 6527 - MERLE Body Surface Finish: Plastic - PG1 6337 - ELEMENT Fire Code Type: No Fire Code STEELCASE Tag For Sensory Room BUOY	2	240.37	480.74
169 F121-20X45X37.7-Z - Zero Gravity Chair - XL w/ Finish Option	1	928.00	928.00



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Description	Quantity	Unit Price	Extended Price
<b>169</b> Zippered Back and Seat Culp Linette MossSide: Culp Linette Peacock FOMCORELLC Tag For Sensory Room F121-20X45X37.7-Z			
<b>170</b> <u>F005-35X3-Z</u> - Oriole's/Lug Egg w/ Finish Option Zippered Spradling Chambray Aquamarine FOMCORELLC Tag For Sensory Room F005-35X3-Z	1	346.67	346.67
<b>171</b> <u>F005-35X3-Z</u> - Oriole's/Lug Egg w/ Finish Option Zippered Culp Linette Waterscape FOMCORELLC Tag For Sensory Room F005-35X3-Z	1	346.67	346.67
<b>172</b> <u>F005-47X3-Z</u> - Falcon's/Hex Egg w/ Finish Option Zippered Spradling Milano Stitch Aquamarine FOMCORELLC Tag For Sensory Room F005-47X3-Z	1	546.67	546.67
<b>173</b> <u>F005-47X3-Z</u> - Falcon's/Hex Egg w/ Finish Option Zippered Silvertex Neo Lagoon FOMCORELLC Tag For Sensory Room F005-47X3-Z	1	546.67	546.67
<b>174</b> <u>FF003</u> - 3' Fom Bean Bag Microsuede Navy FOMCORELLC Tag For Sensory Room FF003	1	280.00	280.00
<b>175</b> <u>FF003</u> - 3' Fom Bean Bag Microsuede Light Green FOMCORELLC Tag For Sensory Room FF003	1	280.00	280.00
<b>176</b> <b>GSS1182029LN</b> - Illusions 2.0 Base Shelf 18w 20d 29h 1 adj shelf no door levelers <b>Case Material:</b> <b>CLAM:</b> TFL G1 <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam <b>Sunbeam:</b> Sunbeam	6	653.93	3,923.58



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Description	Quantity	Unit Price	Extended Price
<p>176 <b>Adjustable Shelf Material:</b>  <b>SLAM:</b> Laminate Adjustable Shelf - color matches case  <b>Silver:</b> Silver Paint  <b>Cabinet Connection Option:</b>  <b>CNBLT:</b> Cabinet Connector Bolts  <b>Worksurface:</b>  <b>NWK:</b> No Worksurface  <b>FLEETWOOD</b>  <b>Tag For</b>      Sensory Room                           GSS1182029LN</p>			
<p>177 <b>GSS1362068LD</b> - Illusions 2.0 Tall Shelf 36w 20d 68h 3 adj shelves  locking doors levelers  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Adjustable Shelf Material:</b>  <b>SLAM:</b> Laminate Adjustable Shelves - color matches case  <b>Silver:</b> Silver Paint  <b>Pull:</b>  <b>AP:</b> Arch Pull 128mm  <b>Chrome:</b> Chrome  <b>Top:</b>  <b>20D:</b> 20"deep top - factory installed  <b>FLEETWOOD</b>  <b>Tag For</b>      Sensory Room                           GSS1362068LD</p>	1	1,519.56	1,519.56
<p>178 <b>GSS1482068LD</b> - Illusions 2.0 Tall Shelf 48w 20d 68h 3 adj shelves  locking doors levelers  <b>Case Material:</b>  <b>CLAM:</b> TFL G1  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Sunbeam:</b> Sunbeam  <b>Adjustable Shelf Material:</b></p>	1	1,615.32	1,615.32



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Description	Quantity	Unit Price	Extended Price
<b>178 SLAM: Laminate Adjustable Shelves - color matches case</b> <b>Silver: Silver Paint</b> <b>Pull:</b> <b>AP: Arch Pull 128mm</b> <b>Chrome: Chrome</b> <b>Top:</b> <b>20D: 20"deep top - factory installed</b> <b>FLEETWOOD</b> <b>Tag For</b> Sensory Room GSS1482068LD			
<b>179 GWSR10820 - Illusions 2.0 Worksurface Spanning 108w 20d</b> <b>Worksurface Material:</b> <b>HPLG3: HPL G3</b> <b>Sunbeam: Sunbeam</b> <b>Sunbeam: Sunbeam</b> <b>FLEETWOOD</b> <b>Tag For</b> Sensory Room GWSR10820	1	500.21	500.21
<b>180 SMEMTEL3060 - Elemental, Table-Rectangle, 30D x 60W</b> <b>Worksurface Finish: Smith System Laminate 494360 - CLASSIC LINEN LAMINATE</b> <b>Edge Type: D-1 1/4in Top w 4mm TMld</b> <b>Edge Finish: Smith System T-Mold ORG - ORANGE T MOLD</b> <b>Leg Finish: Smith System Paint OR - Orange</b> <b>Height: EA - Adjustable Height</b> <b>SMITHSYSTE</b> <b>Tag For</b> Sensory Room 30/60-EJ	1	337.80	337.80
<b>181 SMFLV11849 - Flavors; Stack chair, A shell, 18H</b> <b>Shell Finish: Smith System Plastic ORANGE - Orange</b> <b>Frame Finish: Smith System Chrome CHR - Chrome</b> <b>Glides: F - Felt Glide</b> <b>SMITHSYSTE</b> <b>Tag For</b> Sensory Room FLAVORS	2	108.00	216.00
<b>182 SMFLV11851 - Flavors; Noodle chair, A shell, 18H</b> <b>Shell Finish: Smith System Plastic ORANGE - Orange</b> <b>Frame Finish: Smith System Chrome CHR - Chrome</b>	2	169.80	339.60



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Description	Quantity	Unit Price	Extended Price
<b>182</b> <b>Glides: F - Felt Glide</b> <b>SMITHSYSTE</b> <b>Tag For</b> Sensory Room NOODLE			
<b>183</b> <b>LOCK9250FR - Lock Cylinder-FR Series, Ember Chrome</b> <b>LOCK: 9250 EMBER CHROME</b> <b>KEYS: SK SPEC</b> 3-FR505 3-FR506 <b>STEELCASE</b> <b>Tag For</b> Sensory Room	6	Actual	Actual
<b>Sub Total</b>			20,554.83
<b>TAX EXEMPT - GOVERNMENT</b>			0.00
<b>Total</b>			<b>20,554.83</b>
<b>Staff workstations</b>			
<b>184</b> <b>3FHPHANGINGPNL - AMQ 3F Hanging Panel</b> <b>Width: 48 00000</b> <b>Pattern: Shimmer</b> <b>Panel Finish: Verve FC6 - Verde</b> <b>AMQSOLUTIO</b> <b>Tag For</b> Staff workstations HP/48	1	482.82	482.82
<b>185</b> <b>X-3F-SUSPENSION - AMQ 3F Hanging Pnl Ceil Susp</b> <b>AMQSOLUTIO</b> <b>Tag For</b> Staff workstations	1	54.75	54.75
<b>186</b> <b>CFINTRO - CF Series Intro Single Monitor Arm</b> <b>Arm Finish: Textured Paint 7018 - PEWTER</b> <b>Tilt Head Option: CF Standard Tilt Head w QR</b> <b>Bracket Type: C-Clamp</b> <b>STEELCASE</b> <b>Tag For</b> Staff workstations CFI-S-C	4	155.02	620.08
<b>187</b> <b>MGELTRQ - Migration SE; Desk-Rectangle, T leg, Extended height</b> <b>Size Option: Modular</b> <b>Depth: 29.00000</b> <b>Width: 46.00000</b> <b>Overhang: No Overhang</b>	2	848.79	1,697.58



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Description	Quantity	Unit Price	Extended Price
<b>187</b> Top Surface Finish: Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL) Edge Finish: Plastic - PG1 66WA - GREY KINGSWOOD Base Finish: Textured Paint 7360 - MERLE Controller: Up/Down Controller Foot Option: Squared Edge Corner: Square Corner STEELCASE Tag For Staff workstations 29/46/EXT-UP			
<b>188</b> MIGCBK4 - Migration, Bracket-Cable, Package quantity 4 STEELCASE Tag For Staff workstations CBR/PKG4	2	23.60	47.20
<b>189</b> MIGCR - Migration, Cable riser Connection Type: Leg Connection STEELCASE Tag For Staff workstations CRX	2	117.56	235.12
<b>190</b> RPCW - Counterweight-Pedestal STEELCASE Tag For Staff workstations CW	2	81.70	163.40
<b>191</b> RPF2427BF - Pedestal-Fixed, 2 file, Flush steel front, 22 5/8D x 15W x 27H BASIC: 7360 MERLE LOCK: 9250 EMBER CHROME KEYS: SK PLUG PULLS: *OPT:PULL OPTIONS INT PULL: STD INTEGRAL J, PULL LOCK OPT: *OPT:LOCK OPTIONS IND LOCK: INDIVIDUAL LOCK STEELCASE Tag For Staff workstations FF/15	2	426.26	852.52
<b>192</b> RPM1821CF - Pedestal-Mobile, Flush steel front, 17 1/2D x 15W BASIC: 7360 MERLE LOCK: 9250 EMBER CHROME KEYS: SK PLUG	2	460.65	921.30



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Description	Quantity	Unit Price	Extended Price
<b>192 TOP OPT: *OPT:TOP OPTIONS</b> <b>1/8 IN STL: STD:1/8 INCH HIGH STEEL</b> <b>DWR OPT: *OPT:DRAWER FEATURE OPTIONS</b> <b>FULL DWR: STD:FULL DRAWER</b> <b>PULLS: *OPT:PULL OPTIONS</b> <b>INT PULL: STD:INTEGRAL J, PULL</b> <b>STEELCASE</b> <b>Tag For Staff workstations</b> <b>BF</b>			
<b>193 RSS24TAK - Shelf-Slim, Answer / Kick application, 24W</b> <b>BASIC: 7360 MERLE</b> <b>STEELCASE</b> <b>Tag For Staff workstations</b> <b>SH/24</b>	2	117.93	235.86
<b>194 TS71248TFGR - Screen-Frameless glass, Recessed, Thin, 12H x 48W</b> <b>TC OPT: *OPT:TOP CAP OPTIONS</b> <b>COH1: Std COH Top Cap - 1 End</b> <b>TOP-CAP: TOP CAP</b> <b>TEXT PNT: *TOP-CAP:TEXTURED PAINT</b> <b>7360: MERLE</b> <b>GLAS OPT: *OPT:GLASS OPTIONS</b> <b>FRMLS GL: STD:GLASS OPTION</b> <b>STEELCASE</b> <b>Tag For Staff workstations</b> <b>FG/48s-R</b>	1	302.04	302.04
<b>195 TS724HFS - Frame, Horizontal package, Stacking, 24W</b> <b>STEELCASE</b> <b>Tag For Staff workstations</b> <b>HFS24</b>	1	11.46	11.46
<b>196 TS724THF - Frame, Horizontal package, Thin, 24W</b> <b>BASIC: 7360 MERLE</b> <b>TC OPT: *OPT:TOP CAP OPTIONS</b> <b>STD CAP: STD:Std Top Cap</b> <b>CABLEOPT: *OPT:CABLE TRAY OPTION</b> <b>NO TRAY: NO CABLE TRAY</b> <b>BASE OPT: *OPT:BASE TRIM OPTIONS</b> <b>KO BOTH: STD:KNOCKOUT BASE BOTH SIDES</b>	1	44.36	44.36



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Description	Quantity	Unit Price	Extended Price
<b>196</b> TRAY OPT: *OPT.BASE TRAY OPTION NO TRAY: NO BASE TRAY STEELCASE Tag For Staff workstations 24/66			
<b>197</b> TS748THF - Frame, Horizontal package, Thin, 48W BASIC: 7360 MERLE TC OPT: *OPT.TOP CAP OPTIONS OMIT CAP: TOP CAP, OMITTED CABLEOPT: *OPT.CABLE TRAY OPTION NO TRAY: NO CABLE TRAY BASE OPT: *OPT.BASE TRIM OPTIONS KO BOTH: STD.KNOCKOUT BASE BOTH SIDES TRAY OPT: *OPT.BASE TRAY OPTION NO TRAY: NO BASE TRAY STEELCASE Tag For Staff workstations 48/54	1	61.00	61.00
<b>198</b> TS724TICHT - Trim-Vertical change of height, End of run and in line, Thin, 24H UPRIGHT: 7360 MERLE STEELCASE Tag For Staff workstations TI24	1	33.27	33.27
<b>199</b> TS754TEPJ - Junction-End of run, Thin, 54H TRIM: *OPT.TRIM PACKAGE OMIT: OMIT TRIM STEELCASE Tag For Staff workstations E54-O	1	26.99	26.99
<b>200</b> TS756TCIJ - Junction-In line, Change of height, Thin, 54 to 66 TRIM: *OPT.TRIM PACKAGE PAINT: PAINTED TRIM PKG UPRIGHT: UPRIGHT TEXT PNT: *UPRIGHT.TEXTURED PAINT 7360: MERLE STEELCASE Tag For Staff workstations I54-66	1	103.89	103.89



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Description	Quantity	Unit Price	Extended Price
<b>201 TS74848TK</b> - Panel skin-Tackable acoustical, 48H x 48W <b>SURFACE:</b> P428 FLAX <b>FAB DIR:</b> *OPT:FABRIC DIRECTION <b>HORZ:</b> STD:HORIZONTAL APPLICATION STEELCASE <b>Tag For</b> Staff workstations	2	138.27	276.54
<b>202 TS76024TK</b> - Panel skin-Tackable acoustical, 60H x 24W <b>SURFACE:</b> P428 FLAX <b>FAB DIR:</b> *OPT:FABRIC DIRECTION <b>HORZ:</b> STD:HORIZONTAL APPLICATION STEELCASE <b>Tag For</b> Staff workstations	2	114.98	229.96
<b>203 TS766WPJ</b> - Junction-Wall start, 66H STEELCASE <b>Tag For</b> Staff workstations WS66	1	119.41	119.41
<b>204 TS7SCSPN</b> - Screen-Single Connect, Straight, Spanning, Answer application <b>Size Option:</b> Modular <b>Height:</b> 30.00000 <b>Height - Connected Panel:</b> 54.00000 <b>Width:</b> 63.00000 <b>Surface Finish:</b> Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL) <b>Edge Finish:</b> Plastic - PG1 66WA - GREY KINGSWOOD <b>Grain Direction:</b> Horizontal <b>Cover Finish:</b> Textured Paint 7360 - MERLE STEELCASE <b>Tag For</b> Staff workstations BS63/28.972-S	1	589.67	589.67
<b>205 TS7TFGRG</b> - Connector-Top cap, Frameless glass application STEELCASE <b>Tag For</b> Staff workstations	1	9.24	9.24
<b>206 UPL4</b> - Post leg, Package quantity 4, Glides, 28 1/2H <b>LEGS:</b> 7360 MERLE STEELCASE <b>Tag For</b> Staff workstations PL	1	280.97	280.97



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Description	Quantity	Unit Price	Extended Price
<b>207 USWS - Worksurface-Straight, Laminate, Plastic edge profile</b> <b>Size Option: Parametric</b> <b>Depth: 24.00000</b> <b>Width: 75.00000</b> <b>Top Surface Finish: Woodgrain HPL 2HWA - GREY</b> <b>KINGSWOOD (HPL)</b> <b>Grain Direction: Long Grain</b> <b>Edge Finish: Plastic - PG1 66WA - GREY KINGSWOOD</b> <b>Power Access: No Power Access</b> <b>Scallop: With Scallop</b> <b>Grommet: No Grommet</b> <b>Cord Drop: With Cord Drop</b> <b>Depth with Cord Drop: 23.50000</b> <b>STEELCASE</b> <b>Tag For Staff workstations</b> <b>24/75</b>	2	215.17	430.34
<b>208 WLT12L - Letter tray-Landscape, 12W</b> <b>BASIC: 6000 BLACK</b> <b>STEELCASE</b> <b>Tag For Staff workstations</b> <b>LT/12</b>	6	26.71	160.26
<b>209 WPCS - Pen / pencil cup</b> <b>BASIC: 6000 BLACK</b> <b>STEELCASE</b> <b>Tag For Staff workstations</b> <b>PC</b>	2	26.71	53.42
<b>210 WSPS - Personal shelf</b> <b>BASIC: 0835 BLACK</b> <b>STEELCASE</b> <b>Tag For Staff workstations</b> <b>PS</b>	2	29.57	59.14
<b>211 WSQS - Double square dish</b> <b>BASIC: 6000 BLACK</b> <b>STEELCASE</b> <b>Tag For Staff workstations</b> <b>DSQ</b>	2	26.71	53.42
<b>212 435A00 - Steelcase Series 1, Chair-Task</b> <b>Back Finish: 3D Microknit 5T29 - GRAPHITE</b> <b>Back Color Scheme: Non-Contrasting Outer Back</b>	2	427.25	854.50



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Description	Quantity	Unit Price	Extended Price
<b>212 Outer Back Finish: Plastic - PG1 6295 - NEAR BLACK</b> <b>Seat Finish: Era 5ER0 - COBALT</b> <b>Headrest Option: No Headrest</b> <b>Coat Hanger: No Coat Hanger</b> <b>Frame Finish: Plastic - PG1 6053 - SEAGULL</b> <b>Color Scheme: Seagull</b> <b>Arm Type: Height,Width,Pivot,Depth Arm</b> <b>Cylinder Type: Standard Range</b> <b>Base Type: Plastic Base</b> <b>Base Finish: Plastic - PG1 6205 - BLACK</b> <b>Lumbar Option: Adjustable Lumbar</b> <b>Caster or Glide Type: Hard Casters</b> <b>Soil Retardant Option: No Soil Retardant</b> <b>Sewn Upholstery Type: Sewn</b> STEELCASE <b>Tag For</b> Staff workstations SERIES1			
<b>213 TS76BPX - Power infeed, 3+1, 6L in ft</b> <b>PLASTIC: 6000 BLACK</b> STEELCASE <b>Tag For</b> Staff workstations BPI/6	1	143.44	143.44
<b>214 TS7PK24X - Kit-Power, 3+1, 24W</b> STEELCASE <b>Tag For</b> Staff workstations PK/24	1	114.98	114.98
<b>215 TS7PK48X - Kit-Power, 3+1, 48W</b> STEELCASE <b>Tag For</b> Staff workstations PK/48	1	114.98	114.98
<b>216 TS71SSX - Receptacle-System ground, Line 1, 3+1</b> <b>PLASTIC: 6000 BLACK</b> <b>CSTMPOPT: *OPT.Controlled Stamp Option</b> <b>NOSTAMP: STD.No Stamp</b> STEELCASE <b>Tag For</b> Staff workstations	3	23.29	69.87
<b>217 TS73SSX - Receptacle-System ground, Line 3, 3+1</b> <b>PLASTIC: 6000 BLACK</b>	2	23.29	46.58



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Description	Quantity	Unit Price	Extended Price
217 <b>CSTMPOPT: *OPT:Controlled Stamp Option</b> <b>NOSTAMP: STD.No Stamp</b> STEELCASE <b>Tag For</b> Staff workstations			
218 <b>WS4818H - Slatwall, 48W x 18H</b> <b>BASIC: 4799 PLATINUM METALLIC</b> STEELCASE <b>Tag For</b> Staff workstations SW/48	2	297.17	594.34
219 <b>WSWM18 - Slatwall, Wall bracket, 18H</b> <b>BASIC: 4799 PLATINUM METALLIC</b> STEELCASE <b>Tag For</b> Staff workstations SWWM	2	74.89	149.78
220 <b>LOCK9250FR - Lock Cylinder-FR Series, Ember Chrome</b> <b>LOCK: 9250 EMBER CHROME</b> <b>KEYS: SK SPEC</b> 3-FR503 3-FR504 STEELCASE <b>Tag For</b> Staff workstations	6	Actual	Actual
<b>Sub Total</b>			10,244.48
<b>TAX EXEMPT - GOVERNMENT</b>			0.00
<b>Total</b>			10,244.48
<b>Workroom</b>			
221 <b>FLXPR1 - Flex Perch Stool</b> <b>Frame Finish: Plastic - PG1 6BE2 - LIGHT PEACOCK</b> STEELCASE <b>Tag For</b> Workroom PERCH	2	216.22	432.44
222 <b>RLF18303F - Universal, Lateral file, 3 drawers, Flush steel front, 18D x 30W x 40H</b> <b>BASIC: 7360 MERLE</b> <b>LOCK: 9250 EMBER CHROME</b> <b>KEYS: SK PLUG</b> <b>TOP OPT: *OPT:TOP OPTIONS</b> <b>STL TOP: STD:1" STEEL TOP</b> <b>LOCK OPT: *OPT:DRAWER LOCK OPTIONS</b>	2	737.94	1,475.88



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Description	Quantity	Unit Price	Extended Price
<b>222</b> <b>CENTRAL: STD:CENTRAL LOCKING DWR</b> <b>DWR ACC: *OPT:FILE DWR ACCESSORIES</b> <b>HF: STD:DRAWERS WITH HF'S</b> <b>WGHT PKG: *OPT:COUNTERWEIGHT PKG</b> <b>WEIGHT: COUNTERWEIGHT PKG</b> <b>STEELCASE</b> <b>Tag For</b> <b>Workroom</b> <b>LF/3/30</b>			
<b>223</b> <b>RLF18363F - Universal; Lateral file, 3 drawers, Flush steel front, 18D</b> <b>x 36W x 40H</b> <b>BASIC: 7360 MERLE</b> <b>LOCK: 9250 EMBER CHROME</b> <b>KEYS: SK PLUG</b> <b>TOP OPT: *OPT:TOP OPTIONS</b> <b>STL TOP: STD.1" STEEL TOP</b> <b>LOCK OPT: *OPT:DRAWER LOCK OPTIONS</b> <b>CENTRAL: STD:CENTRAL LOCKING DWR</b> <b>DWR ACC: *OPT:FILE DWR ACCESSORIES</b> <b>HF: STD:DRAWERS WITH HF'S</b> <b>WGHT PKG: *OPT:COUNTERWEIGHT PKG</b> <b>WEIGHT: COUNTERWEIGHT PKG</b> <b>STEELCASE</b> <b>Tag For</b> <b>Workroom</b> <b>LF/3/36</b>	1	847.45	847.45
<b>224</b> <b>RSC18363CF - Cabinet-Storage, 2 adjustable shelves, Flush steel</b> <b>front, 18D x 36W x 40H</b> <b>BASIC: 7360 MERLE</b> <b>LOCK: 9250 EMBER CHROME</b> <b>KEYS: SK PLUG</b> <b>TOP OPT: *OPT:TOP OPTIONS</b> <b>STL TOP: STD.1" STEEL TOP</b> <b>STEELCASE</b> <b>Tag For</b> <b>Workroom</b> <b>SC/40</b>	2	800.05	1,600.10
<b>225</b> <b>RSC18423CF - Cabinet-Storage, 2 adjustable shelves, Flush steel</b> <b>front, 18D x 42W x 40H</b> <b>BASIC: 7360 MERLE</b> <b>LOCK: 9250 EMBER CHROME</b> <b>KEYS: SK PLUG</b>	1	866.93	866.93



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Description	Quantity	Unit Price	Extended Price
<b>225</b> TOP OPT: *OPT:TOP OPTIONS STL TOP: STD:1" STEEL TOP STEELCASE Tag For Workroom SC/40			
<b>226</b> RSC24366QF - Cabinet-Storage, 5 adjustable shelves, Flush steel front, 24D x 36W x 83 1/2H BASIC: 7360 MERLE LOCK: 9250 EMBER CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS STL TOP: STD:1" STEEL TOP STEELCASE Tag For Workroom SC/83-1/2	1	1,220.10	1,220.10
<b>227</b> TS4THR3048 - Top-Table, Rectangle, High pressure laminate, 30D x 48W EDGE: 66WA GREY KINGSWOOD TOP-SURF: 2HWA GREY KINGSWOOD (HPL) STEELCASE Tag For Workroom 30/48	1	196.51	196.51
<b>228</b> TS4LSHPG4 - Leg-Standing height adjustable, Package quantity 4, Post, 27 3/8H to 44H application LEGS: 7360 MERLE CAST OPT: *OPT:OPTIONAL ON LEGS CASTERS: CASTERS STEELCASE Tag For Workroom AHL	1	494.50	494.50
<b>229</b> USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Modular Depth: 24.00000 Width: 66.00000 Top Surface Finish: Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL) Grain Direction: Long Grain Edge Finish: Plastic - PG1 66WA - GREY KINGSWOOD Power Access: No Power Access Scallop: With Scallop	1	192.61	192.61



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KALAMAZOO

155 West Michigan Ave. Suite 1501  
Kalamazoo, MI 49007  
Phone: 269.342.3919

Description	Quantity	Unit Price	Extended Price
<b>229</b> Grommet: No Grommet Cord Drop: With Cord Drop Depth with Cord Drop: 23.50000 STEELCASE Tag For Workroom 24/66			
<b>230</b> USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Modular Depth: 24.00000 Width: 72.00000 Top Surface Finish: Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL) Grain Direction: Long Grain Edge Finish: Plastic - PG1 66WA - GREY KINGSWOOD Power Access: No Power Access Scallop: With Scallop Grommet: No Grommet Cord Drop: With Cord Drop Depth with Cord Drop: 23.50000 STEELCASE Tag For Workroom 24/72	1	215.17	215.17
<b>231</b> WPCS - Pen / pencil cup BASIC: 6000 BLACK STEELCASE Tag For Workroom PC	2	26.71	53.42
<b>232</b> WPFS - Paperflo manager BASIC: 6000 BLACK STEELCASE Tag For Workroom PF11	9	64.39	579.51
<b>233</b> WSQS - Double square dish BASIC: 6000 BLACK STEELCASE Tag For Workroom DSQ	2	26.71	53.42
<b>234</b> WTCS - Telephone caddy BASIC: 0835 BLACK	1	64.87	64.87



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Description	Quantity	Unit Price	Extended Price
<b>234</b> STEELCASE Tag For Workroom TC			
<b>235</b> AWWW - Wire manager STEELCASE Tag For Workroom WM/25	2	9.26	18.52
<b>236</b> E6FSH - Floating shelf Size Option: Modular Height: 15.00000 Depth: 12.00000 Width: 60.00000 Back Panel Thickness: 0.75000 Color Scheme: Single Finish Shelf Finish: Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL) Shelf Edge Finish: Plastic - PG1 66WA - GREY KINGSWOOD Back Panel Grain Direction: Vertical Bracket Count: 3 Brackets STEELCASE Tag For Workroom FS/60/12/15	1	543.71	543.71
<b>237</b> E6FSH - Floating shelf Size Option: Modular Height: 15.00000 Depth: 12.00000 Width: 78.00000 Back Panel Thickness: 0.75000 Color Scheme: Single Finish Shelf Finish: Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL) Shelf Edge Finish: Plastic - PG1 66WA - GREY KINGSWOOD Back Panel Grain Direction: Horizontal Bracket Count: 4 Brackets STEELCASE Tag For Workroom FS/78/12/15	1	633.60	633.60
<b>238</b> WS36 - Slatwall, 36W x 12H BASIC: 4799 PLATINUM METALLIC	1	104.46	104.46



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Description	Quantity	Unit Price	Extended Price
<b>238</b> STEELCASE <b>Tag For</b> Workroom SW/36			
<b>239</b> <b>WS42</b> - Slatwall, 42W x 12H <b>BASIC:</b> 4799 PLATINUM METALLIC STEELCASE <b>Tag For</b> Workroom SW/42	1	121.63	121.63
<b>240</b> <b>WS60</b> - Slatwall, 60W x 12H <b>BASIC:</b> 4799 PLATINUM METALLIC STEELCASE <b>Tag For</b> Workroom SW/60	1	172.67	172.67
<b>241</b> <b>WSWM</b> - Bracket-Slatwall, Wall mount, 12H <b>BASIC:</b> 4799 PLATINUM METALLIC STEELCASE <b>Tag For</b> Workroom SW/WM	3	24.80	74.40
<b>242</b> <b>UHPL</b> - Post leg, Glides, 40 7/8H <b>LEGS:</b> 7360 MERLE STEELCASE <b>Tag For</b> Workroom SL	2	88.36	176.72
<b>243</b> <b>USWS</b> - Worksurface-Straight, Laminate, Plastic edge profile <b>Size Option:</b> Modular <b>Depth:</b> 36.00000 <b>Width:</b> 72.00000 <b>Top Surface Finish:</b> Woodgrain HPL 2HWA - GREY KINGSWOOD (HPL) <b>Grain Direction:</b> Long Grain <b>Edge Finish:</b> Plastic - PG1 66WA - GREY KINGSWOOD <b>Power Access:</b> No Power Access <b>Scallop:</b> No Scallop <b>Grommet:</b> No Grommet <b>Cord Drop:</b> No Cord Drop STEELCASE <b>Tag For</b> Workroom 36/72	1	284.67	284.67



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**KALAMAZOO**

155 West Michigan Ave, Suite 1501  
Kalamazoo, MI 49007  
Phone: 269 342 3919

Description	Quantity	Unit Price	Extended Price
<b>Sub Total</b>			10,423.29
TAX EXEMPT - GOVERNMENT			0.00
<b>Total</b>			<b>10,423.29</b>
<b>zPower-Byrne items</b>			
244 BE03816-3-0-Z130-72 - Byrne Eclipse power unit, 3 power, 72" cord, black BYRNEELECT Tag For zPower-Byrne items BE03816-3-0-Z130-72	1	118.09	118.09
245 BE04315-0000391 - Custom Dean 5 port Power 3 Standard Outlets USB USB A+C, USB A+C Cord Color Black Cord Cord 120" standard cord, straight plug Mount Edge Mount (A) Color Storm plastic BYRNEELECT Tag For zPower-Byrne items BE04315-0000391	22	227.71	5,009.62
246 LOT - UPS Ground BYRNEELECT Tag For zPower-Byrne items LOT	1	250.00	250.00
<b>Sub Total</b>			5,377.71
TAX EXEMPT - GOVERNMENT			0.00
<b>Total</b>			<b>5,377.71</b>
247 FREIGHT - freight on Smith SMITHSYSTE	1	4,770.00	4,770.00
248 FREIGHT - freight on Fleetwood FLEETWOOD	1	1,200.00	1,200.00
249 FREIGHT - freight on Fomcore FOMCORELLC	1	435.00	435.00
250 FREIGHT - freight on AMQ AMQSOLUTIO	1	150.00	150.00



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Description	Quantity	Unit Price	Extended Price
251 CUSTER SERVICES FOR DESIGN, PROJECT MANAGEMENT, DELIVERY & INSTALLATION OF THE ABOVE PRODUCT AT CLIENT FACILITY.  TO BE DONE DURING NORMAL BUSINESS HOURS. (LOT)	1	38,175.00	38,175.00

Quotation Totals	
Sub Total	236,551.95
Warehouse Handling Fee	2,062.80
Recycle/Refuse Fee	1,915.71
TAX EXEMPT - GOVERNMENT	0.00
MICHIGAN - NON TAXABLE	0.00
<b>Grand Total</b>	<b>240,530.46</b>

End of Quotation



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Job site will be clean and clear of all obstructions prior to installation. Buyer will provide adequate facilities and space for unloading, staging, moving, handling and storing product at job site. Buyer will furnish electrical current, heating, lighting, and elevator service at job site without charge to Seller. If the job site is not available on the mutually agreed upon customer required date, charges will be assessed to the Buyer for additional handling or redirecting of product at standard hourly rates or actual charges if performed by a third party. Any special packaging, handling, or storage at other than Seller's warehouse that is required, but that had not been provided in the quotation, will be invoiced to Buyer.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Kent ISD Surplus Equipment - October 2023 Board Meeting

Qty	Item Description	Building	Approx Age	Current Value, if over \$100
4	Backpack Vacs	FAC	15+ yrs	-
2	Brake Lathes	KCTC	15+ yrs	100
1	Bread Slicing Machine	KCTC	20 yrs	200
30	Buckets, 1 gal with no lids	FAC	3 yrs	-
1	Bus #2	KTC	25 yrs	1,000
1	Bus #5	KTC	24 yrs	500
4	Chromebook	ESC	10+ yrs	-
2	Collision Frame Equip - attachments for repair racks (2 pallets)	KCTC	20+ yrs	-
6	Computer Scanner	KCTC	10+ yrs	-
1	Computer, desktop	ESC	6 yrs	130
2	Computer, desktop	Other	6 yrs	120
3	Constant Current Welding Power Source, Stick and TIG Machine	KTC	7 yrs	3,000
1	Coolant Flusher	FAC	9 yrs	150
1	Couch	FAC	30+ yrs	100
1	Deep Fryer, gas powered	KCTC	20 yrs	100
1	Desktop	ESC	7 yrs	100
8	Desktop Computers	KCTC	6 yrs	-
1	Docking Station	ESC	10 yrs	-
2	Dollies, 2 wheeled	FAC	30+	-
1	Dryer, GE	KTC	16 yrs	100
1	Dryer, Maytag	DTM	10 yrs	100
1	Engine Lift	KCTC	40 yrs	150
20	Floor Machine Pads	KCTC	10 yrs	-
1	Food Processor, robot coupe	KCTC	10 yrs	-
13	iPad	ESC	3+ yrs	-
4	iPad	KTC	3+ yrs	-
5	iPad Air	Other	3+ yrs	-
17	iPad2 Wifi 16 GB	Other	3+ yrs	-
1	Kiln	KCTC	20+ yrs	250
1	Laptop	KTC	4 yrs	-
1	Laptop Probook 440 G3	KTC	4 yrs	-
1	Laptop, HP Pro X2	KCTC	4 yrs	-
1	Laptop, HP ProBook 440 G3	KCTC	4 yrs	-
1	Laptop, HP ProBook 440 G6	ESC	4 yrs	-
109	Laptops	ESC	6+ yrs	300
1	Mitel Button Box Desk Phone	Other	10 yrs	-
2	Mixer, Hobart	KCTC	20 yrs	-
2	Mixers, 20 qt	KCTC	25+ yrs	-
1	Monitor	KTC	10 yrs	-
1	Monitor	KCTC	10 yrs	-
1	Monitor	Other	10 yrs	-

## Kent ISD Surplus Equipment - October 2023 Board Meeting

Qty	Item Description	Building	Approx Age	Current Value, if over \$100
1	Monitor, HP TouchSmart 9300 Elite	Other	10 yrs	-
4	Pallets Misc Tools from Res Con	KCTC	20+ yrs	250
19	Planks, aluminum	KCTC	20+ yrs	400
3	Printer, HP Deskjet	KCTC	10+ yrs	-
1	Printer, Pixma	KCTC	10+ yrs	-
1	Printer, table top dye sublimation	KCTC	10 yrs	-
1	Projector Screen	KCTC	10+ yrs	-
1	Projector, Epson	Other	5 yrs	200
2	Recycling Carts	FAC	12 yrs	-
3	Rubbermaid Cleaning Carts	FAC	12 yrs	-
1	Scaffolding - 22 Uprights, 44 Horizontal, Bracing	KCTC	20+ yrs	-
1	Skeleton	KCTC	30+	-
2	Speech Synthesizer	ESC	6 yrs	100
1	Standing Desk, over desk height adjustable	KCTC	6 yrs	-
1	Table, small metal	KCTC	20+ yrs	-
34	Tablets	KCTC	7+ yrs	-
2	Totes, square	FAC	13 yrs	-
4	Trailers, enclosed	KCTC	20+ yrs	800
2	Trash Bins	FAC	10 yrs	-
2	Trash Cans	FAC	11 yrs	-
1	Water Dispenser	KCTC	8+ yrs	-
3	Welding Wire Feeder	KTC	10 yrs	200

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action \_\_\_\_\_  \_\_\_\_\_

Item: Surplus Equipment

Submitted by: Tim Peraino

Date: 10/6/23

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 10/16/23

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### RECOMMENDATION:

It is recommended that the Kent ISD School Board declares the items in the attached list as surplus, approves the removal of these items from the Kent ISD inventory, and grants permission to the Kent ISD administration to dispose of these items per all applicable Kent ISD policies and/or guidelines.

### BACKGROUND:

The attached listing of various equipment and other items are Kent ISD properties which are no longer being used. These items have been removed from their respective locations, as requested by the department supervisors, in accordance with the Kent Intermediate School District procedure for disposal of surplus property.

After Board approval, the Facilities staff will arrange for donations to area school districts. District representatives are reminded that any equipment received from Kent ISD is for school use only. A detailed list of equipment donated is provided to Kevin Philipps, Assistant Superintendent. Remaining equipment is sold at auction, donated to non-profits, recycled, or properly disposed of.

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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   X  

Item: October Payment of Act 18 Special Education Funds

Submitted by: Kevin Philipps

Date: 10-10-23

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 10-16-23

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### RECOMMENDATION:

Approve the distribution of \$40,847,432 to our local districts based on the payout formula authorized by the Kent Intermediate Superintendents' Association, Public School Academies, and the Parent Advisory Committee for Special Education along with an extra payment of \$2,500,000.

### BACKGROUND:

October is the time of the year when we send the second of three payments to the local districts for Act 18. The first payment was made last month. As we have done in previous years, the September and October payments equal 75% of the total. The final 25% is paid in April.

The attached worksheet shows the payment by district. The allocation by district is preliminary and will change once final count and lunch applications are received later in the year.

Also included in October is the Final 2022-23 Act 18 Payout to our Charter Schools. This amount was already approved by the Board for payout last April.

The extra payment of \$2.5 million reflects lapsed Act 18 payments to charter schools lacking unreimbursed special education costs, as well as a distribution of special education fund balance due to property tax collection growth. Our hope is to be able to make these supplemental payments for at least a few years.

The total amount allocated to Kent ISD Center Programs for October 2023 and the supplemental payment is \$15,426,580 making the Total Act 18 allocation \$56,274,012.

KP/kg

Attachment

	<b>Actual 22-23</b>	<b>Estimated 23-24</b>
Increase		<b>5.00%</b>
Base All Spec Ed Programs	95,734,561	100,521,289
All Special Ed Programs	<u>95,734,561</u>	<u>100,521,289</u>

			<b>23-24 Increase over 22-23</b>
Center Programs	25,423,191	26,694,351	1,271,160
Autism Classroom Prgms	8,496,057	9,053,489	557,432
Local Programs	<u>61,815,313</u>	<u>64,773,449</u>	<u>2,958,136</u>
All Special Ed Programs	<u><b>95,734,561</b></u>	<u><b>100,521,289</b></u>	<u><b>4,786,728</b></u>

		<b>Cumulative Percent</b>
Sept-23 estimated	20,000,000	19.90%
Oct-23 estimated	55,390,967	75.00%
April-24 estimated	<u>25,130,322</u>	100.00%
	<u><b>100,521,289</b></u>	

School District	C	D	E	F	G	H	I	K
	Distribution	Distribution	Distribution	Sum (C : E)	100% Col F		Sum (G-H)	(see * note)
	Estimated 23-24 Distribution --Center Programs	Estimated 23-24 Distribution --Autism Classrm Pgms	Estimated 23-24 Distribution --Local Programs	Estimated 23-24 Distribution All Programs	Cumulative Payment as of Oct 23-24 75.00%	Previous Payments 2023-24	Proposed Oct 23-24 Payment	Actual Oct 23-24 Payment
Byron Center			2,541,951	2,541,951	1,906,463	518,198	1,388,265	1,388,265
Caledonia		611,433	2,748,965	3,360,398	2,520,299	680,079	1,840,220	1,840,220
Cedar Springs		364,640	2,023,464	2,388,104	1,791,078	477,692	1,313,386	1,313,386
Comstock Park			1,205,020	1,205,020	903,765	238,199	665,566	665,566
East Grand Rapids		148,480	1,548,424	1,696,904	1,272,678	348,579	924,099	924,099
Forest Hills		692,579	5,008,030	5,700,609	4,275,457	1,161,107	3,114,350	3,114,350
Godfrey-Lee			1,229,797	1,229,797	922,348	242,471	679,877	679,877
Godwin Heights		708,118	1,562,093	2,270,211	1,702,658	443,825	1,258,833	1,258,833
Grand Rapids		2,535,017	10,223,847	12,758,864	9,569,148	2,504,828	7,064,320	7,064,320
Grandville		772,739	3,346,248	4,118,987	3,089,240	826,488	2,262,752	2,262,752
Kelloggsville		103,591	1,704,376	1,807,967	1,355,975	353,657	1,002,318	1,002,318
Kenowa Hills		563,830	1,970,914	2,534,744	1,901,058	505,063	1,395,995	1,395,995
Kent City			866,939	866,939	650,204	171,406	478,798	478,798
Kentwood		1,972,913	6,695,942	8,668,855	6,501,641	1,708,621	4,793,020	4,793,020
Lowell			2,054,246	2,054,246	1,540,684	414,793	1,125,891	1,125,891
Northview			1,961,928	1,961,928	1,471,446	390,881	1,080,565	1,080,565
Rockford		361,582	4,296,670	4,658,252	3,493,689	945,295	2,548,394	2,548,394
Sparta			1,562,372	1,562,372	1,171,779	312,129	859,650	859,650
Thornapple Kellogg		218,567	1,925,014	2,143,581	1,607,686	428,726	1,178,960	1,178,960
Wyoming			2,932,708	2,932,708	2,199,531	571,277	1,628,254	1,628,254
Byron Center Charter			122,621	122,621	91,966	24,373	67,593	67,593 *
Chandler Woods			449,129	449,129	336,847	89,873	246,974	172,326 *
Covenant House Acad.			178,920	178,920	134,190	35,313	98,877	98,877 *
Creative Technology			198,948	198,948	149,211	39,448	109,763	109,763 *
Cross Creek			482,796	482,796	362,097	96,433	265,664	179,221 *
Excel Charter			522,400	522,400	391,800	102,391	289,409	202,220 *
Gerald Dawkins Academy								- *
GR Child's Discovery			178,861	178,861	134,146	36,267	97,879	17,002 *
Grand River Prep			423,487	423,487	317,615	84,779	232,836	(9,914) *
Hope Acad of W MI			280,899	280,899	210,674	54,757	155,917	143,207 *
Knapp			418,821	418,821	314,115	81,746	232,369	232,369 *
Lighthouse Academy			270,456	270,456	202,842	53,697	149,145	149,145 *
New Branches			98,994	98,994	74,245	19,152	55,093	55,093 *
NexTech			76,577	76,577	57,433	14,343	43,090	15,820 *
PrepNet Virtual Academy			236,375	236,375	177,281	37,667	139,614	139,614 *
Ridge Park			374,083	374,083	280,562	72,762	207,800	132,842 *
River City Scholars			272,417	272,417	204,313	53,228	151,085	151,085 *
Vanguard			533,467	533,467	400,100	105,187	294,913	162,020 *
Vista			476,682	476,682	357,511	92,995	264,516	208,366 *
Walker			451,545	451,545	338,659	89,412	249,247	243,945 *
Wellspring Prep HS			213,682	213,682	160,262	41,514	118,748	17,266 *
WMA-Environment			491,983	491,983	368,987	98,048	270,939	223,891 *
West Mich Aviation			339,087	339,087	254,315	69,139	185,176	17,222 *
Wm Abney Academy			272,273	272,273	204,205	52,976	151,229	151,229 *
Center Programs	26,694,351		-	26,694,351	20,020,763	5,311,183	14,709,580	14,709,580 ***
<b>Total</b>	<b>26,694,351</b>	<b>9,053,489</b>	<b>64,773,449</b>	<b>100,521,289</b>	<b>75,390,967</b>	<b>19,999,997</b>	<b>55,390,969</b>	<b>54,193,295</b>

Estimated 23-24 Amount      26,694,351      9,053,489      64,773,449      100,521,289      100,521,289      20,000,000

\* Payment to be made after verification of costs on SE-4096

\*\*\* This amount will be used by Kent ISD to cover the expenses of the Center Programs

	<b>Actual 21-22</b>	<b>Estimated 22-23</b>
Increase		5.00%
Base All Spec Ed Programs	86,413,868	90,734,561
Supplemental Base Increas	0	5,000,000
<b>All Special Ed Programs</b>	<b>86,413,868</b>	<b>95,734,561</b>

			<b>21-22 and 22-23 Difference</b>
Center Programs	24,212,563	25,423,191	1,210,628
Autism Classroom Prgms	6,743,326	8,496,057	1,752,731
Local Programs	55,457,979	61,815,313	6,357,334
<b>All Special Ed Programs</b>	<b>86,413,868</b>	<b>95,734,561</b>	<b>9,320,693</b>

		<b>Cumulative Percent</b>
Sept-22 Paid	20,000,000	20.89%
Oct-22 Paid	51,800,921	75.00%
April-23 Estimated	23,933,640	100.00%
	<b>95,734,561</b>	

Vend #	School District	From Center Distribution	From Autism Distribution	From Local Distribution	Sum (C : E)	100% Col F	Sum (G-H)		Col I or Col O (see * note)
		Estimated 22-23 Distribution -Center Programs	Estimated 22-23 Distribution -Autism Classrm Pgms	Estimated 22-23 Distribution -Local Programs	Estimated 22-23 Distribution All Programs	Cumulative Payment as of Final 22-23 100.00%	Previous Payments 2022-23	Proposed Final Payment	Actual Final Payment
49541	Byron Center Charter			116,977	116,977	116,977	90,275	26,702	24,115
21979	Chandler Woods			428,457	428,457	428,457	250,334	178,123	47,183
2515	Covenant House Acad.			170,684	170,684	170,684	120,937	49,747	18,193
36222	Creative Technology			189,791	189,791	189,791	133,770	56,021	56,021
18892	Cross Creek			460,574	460,574	460,574	319,488	141,086	(129,443)
7261	Excel Charter			498,355	498,355	498,355	288,209	210,146	83,825
6503	GR Child's Discovery			170,629	170,629	170,629	51,704	118,925	92,110
2719	Grand River Prep			403,995	403,995	403,995	152,113	251,882	(208,243)
2030	Hope Acad of W MI			267,966	267,966	267,966	209,355	58,611	(79,709)
30234	Knapp			399,543	399,543	399,543	337,856	61,687	(160,520)
10268	Lighthouse Academy			258,008	258,008	258,008	184,117	73,891	73,657
11084	New Branches			258,378	258,378	258,378	163,191	95,187	52,684
2324	NexTech			93,278	93,278	93,278	32,089	61,189	(31,954)
4406	PrepNet Virtual Academy			64,547	64,547	64,547	2,014	62,533	62,533
34921	Ridge Park			356,865	356,865	356,865	172,615	184,250	78,262
2205	River City Scholars			259,879	259,879	259,879	215,192	44,687	22,304
42796	Vanguard			508,913	508,913	508,913	254,533	254,380	(2,319)
48012	Vista			454,741	454,741	454,741	274,647	180,094	(81,126)
3711	Walker			430,762	430,762	430,762	313,142	117,620	(95,794)
1910	Wellspring Prep HS			203,847	203,847	203,847	127,859	75,988	(63,333)
31683	WMA-Environment			469,338	469,338	469,338	289,585	179,753	61,277
1886	West Mich Aviation			323,479	323,479	323,479	112,541	210,938	(73,833)
45532	Wm Abney Academy			259,741	259,741	259,741	187,976	71,765	49,851
	Center Programs	25,423,191		-	25,423,191	25,423,191	19,067,393	6,355,798	***
	<b>Total</b>	<b>25,423,191</b>	<b>8,496,057</b>	<b>61,815,313</b>	<b>95,734,561</b>	<b>95,734,561</b>	<b>70,748,083</b>	<b>24,986,477</b>	<b>(204,257)</b>

Estimated 22-23 Amount    25,423,191    8,496,057    61,815,313    95,734,561    71,800,921    51,800,921

\*    October payment is calculated at 76% of 21-22 4096

\*\*\*    This amount will be used by Kent ISD to cover the expenses of the Center Programs

	<b>Estimated 23-24</b>
Increase	<b>0.00%</b>
Base All Spec Ed Programs	2,500,000
All Special Ed Programs	<u>2,500,000</u>
Center Programs	717,000
Autism Classroom Prgms	-
Local Programs	<u>1,783,000</u>
All Special Ed Programs	<u><b>2,500,000</b></u>

School District	C	E	F	G	H	I	K
	Distribution	Distribution	Sum (C : E)	100% Col F		Sum (G-H)	(see * note)
	Estimated Supplemental Distribution --Center Programs	Estimated Supplemental Distribution --Local Programs	Estimated Supplemental Distribution All Programs	Unfunded Liability as of Final 22-23 Act 18 Payout	Proposed 22-23 Extra Payment	Unfunded Liability Test	Actual Oct 23-24 Payment
Byron Center		69,972	69,972	69,972	69,972	69,972	69,972
Caledonia		75,670	75,670	586,142	75,670	75,670	75,670
Cedar Springs		55,699	55,699	501,044	55,699	55,699	55,699
Comstock Park		33,170	33,170	1,174,887	33,170	33,170	33,170
East Grand Rapids		42,623	42,623	259,547	42,623	42,623	42,623
Forest Hills		137,855	137,855	436,943	137,855	137,855	137,855
Godfrey-Lee		33,852	33,852	701,711	33,852	33,852	33,852
Godwin Heights		42,999	42,999	255,239	42,999	42,999	42,999
Grand Rapids		281,429	281,429	1,740,801	281,429	281,429	281,429
Grandville		92,111	92,111	74,332	92,111	74,332	74,332
Kelloggsville		46,916	46,916	46,916	46,916	46,916	46,916
Kenowa Hills		54,253	54,253	425,060	54,253	54,253	54,253
Kent City		23,864	23,864	827,638	23,864	23,864	23,864
Kentwood		184,317	184,317	184,317	184,317	184,317	184,317
Lowell		56,547	56,547	698,187	56,547	56,547	56,547
Northview		54,005	54,005	716,176	54,005	54,005	54,005
Rockford		118,273	118,273	637,577	118,273	118,273	118,273
Sparta		43,007	43,007	963,566	43,007	43,007	43,007
Thornapple Kellogg		52,989	52,989	769,263	52,989	52,989	52,989
Wyoming		80,728	80,728	1,176,917	80,728	80,728	80,728
Byron Center Charter		3,375	3,375	-	3,375	-	-
Chandler Woods		12,363	12,363	-	12,363	-	-
Covenant House Acad.		4,925	4,925	-	4,925	-	-
Creative Technology		5,476	5,476	79,397	5,476	5,476	5,476
Cross Creek		13,290	13,290	-	13,290	-	-
Excel Charter		14,380	14,380	-	14,380	-	-
Gerald Dawkins Academy				-	-	-	-
GR Child's Discovery		4,923	4,923	-	4,923	-	-
Grand River Prep		11,657	11,657	-	11,657	-	-
Hope Acad of W MI		7,732	7,732	-	7,732	-	-
Knapp		11,529	11,529	-	11,529	-	-
Lighthouse Academy		7,445	7,445	-	7,445	-	-
New Branches		2,725	2,725	-	2,725	-	-
NexTech		2,108	2,108	-	2,108	-	-
PrepNet Virtual Academy		6,507	6,507	-	6,507	-	-
Ridge Park		10,297	10,297	-	10,297	-	-
River City Scholars		7,499	7,499	-	7,499	-	-
Vanguard		14,685	14,685	-	14,685	-	-
Vista		13,121	13,121	-	13,121	-	-
Walker		12,430	12,430	-	12,430	-	-
Wellspring Prep HS		5,882	5,882	-	5,882	-	-
WMA-Environment		13,543	13,543	-	13,543	-	-
West Mich Aviation		9,334	9,334	-	9,334	-	-
Wm Abney Academy		7,495	7,495	-	7,495	-	-
Center Programs	717,000	-	717,000	3,569,691	717,000	717,000	717,000
<b>Total</b>	<b>717,000</b>	<b>1,783,000</b>	<b>2,500,000</b>	<b>15,895,324</b>	<b>2,500,000</b>	<b>2,284,976</b>	<b>2,284,976</b>

Estimated 23-24 Amount      717,000      1,783,000      2,500,000      2,500,000      20,000,000

\* Payment to be made after verification of costs on SE-4096

\*\*\* This amount will be used by Kent ISD to cover the expenses of the Center Programs

2022-2023 Special Education Revenue/Expense Analysis										
Detail Worksheet: EXPENDITURES										
			Dennis		Dennis		Mark	Mark		
District Code	Vendor #	2022-2023	*NO UAAL*					*ISD & Local	Tuition	TOTAL COSTS
			4096 Expenditures	Itinerant Costs	Physical Therapists	Orientation & Mobility	4094 Transportation		Paid	
41040	2364	Byron Center	2,657,116	1,762,702	40,522	1,253	595,176	326,303		5,383,073
41050	2452	Caledonia	4,875,272	1,706,475	73,304	8,983	978,689	26,699		7,669,422
41070	2727	Cedar Springs	3,902,111	1,040,331	39,824	33	721,387	214,156		5,917,842
41080	3375	Comstock Park	2,403,553	1,070,929	18,423	7,533	685,726	176,062		4,362,225
41090	4781	East Grand Rapids	2,848,048	105,884	16,492	9,923	189,035	14,875		3,184,257
41110	5725	Forest Hills	6,478,343	3,842,726	108,035	14,159	1,445,502	77,644		11,966,409
41120	6390	Godfrey-Lee	2,058,459	753,215	17,908	2,143	310,898	227,058		3,369,680
41020	6411	Godwin Heights	3,549,473	1,382,910	13,955	-	632,301	261,407		5,840,046
41010	6710	Grand Rapids	14,711,264	11,291,519	-	44,635	6,656,235	253,105		32,956,759
41130	6859	Grandville	4,617,784	2,169,330	48,281	29,158	935,792	437,564		8,237,910
41140	8791	Kelloggsville	1,569,333	624,656	20,537	3,313	501,872	487,590		3,207,301
41145	8862	Kenowa Hills	3,531,935	1,389,241	36,643	-	689,103	135,222		5,782,144
41150	8900	Kent City	1,539,276	763,616	21,677	3,181	451,611	122,469		2,901,831
41160	9056	Kentwood	11,391,399	4,297,528	82,884	19,796	2,710,141	123,439		18,625,186
41170	9785	Lowell	3,222,878	1,163,367	22,265	7,598	458,202	38,845		4,913,156
41025	12386	Northview	2,462,687	1,441,598	33,278	4,698	582,637	146,798		4,671,696
41210	14162	Rockford	5,476,523	3,721,755	41,846	10,911	881,950	146,056		10,279,042
41240	15341	Sparta	3,143,845	1,156,433	44,788	-	687,386	176,387		5,208,839
8050	16070	Thornapple-Kellogg	3,431,952	1,044,673	15,775	2,703	852,362	47,272		5,394,737
41026	17911	Wyoming	4,959,242	2,180,680	37,029	4,154	1,173,846	815,164		9,170,115
41908	49541	Byron Center Charter	234,882		-	-				234,882
41920	21979	Chandler Woods	344,999		8,292	-				353,291
41900	2515	Covenant House	185,622		-	-				185,622
41918	36222	Creative Technologies	448,355		-	-				448,355
41916	18892	Cross Creek	362,703		2,500	-				365,203
41905	7261	Excel Charter	400,804		3,218	1,879				405,901
41921	6503	GR Child Discovery	70,091		-	-		27,078		97,169
41930	2719	Grand River Prep	98,506		-	-				98,506
41926	2030	Hope Acad of W MI	260,479		-	-				260,479
41914	30234	Knapp Charter	462,202		460	1,154				463,815
41922	10268	Lighthouse Acad.	428,039		-	-				428,039
41901	11084	New Branches	215,684		1,765	-				217,449
41929	2324	NexTech	39,688		-	-				39,688
41931	4406	PrepNet Virtual	909,081		-	-				909,081
41919	34921	Ridge Park	270,531		1,103	-				271,634
41928	2205	River City Scholars	461,487		-	824				462,311
41910	42796	Vanguard Charter	351,588		6,619	-				358,207
41909	48012	Vista Charter	396,527		1,324	-				397,851
41915	3711	Walker Charter	438,627		1,324	-		2,408		442,359
41923	1910	Wellspring	77,342		-	-				77,342
41904	31683	West Mich Acad Env S	423,604		2,850	-				426,454
41924	1886	West Mich Aviation	113,633		-	-				113,633
41917	45532	Wm Abney Charter	314,259		-	-				314,259
41000	xxxxx	KISD-Center Programs	52,263,531		27,671	69,853	56,692			52,417,747
			<b>148,402,757</b>	<b>42,909,570</b>	<b>790,593</b>	<b>247,882</b>	<b>22,196,543</b>	<b>4,283,602</b>		<b>218,830,947</b>

\* Include ISD 4094 Costs and Local 4094 Costs (Revised Column)

2022-2023 Special Education Revenue/Expense Analysis									
Detail Worksheet: Revenue/Funding Sources									
Mark	August SASR					70.4165%		Dennis	
2022-2023	Revenue		(paid under "3-bucket": 51c, 22 a & b)			State Aid	State Aid	Itinerant	Total
	From Tuition	State Aid 51e	H. Harmless (51a3)	Foundation Grant (51a2)	S.A. Add'l Payment (51a)	Transport Reimbursement	Millage Enhancement 56(7)	Reimbursement	Revenue
Byron Center	424,302	663,055		221,018	858,104	457,324	137,598	137,943	2,899,343
Caledonia	15,582	909,281		303,094	2,216,794		169,846	142,290	3,756,887
Cedar Springs	178,674	643,085		214,361	1,295,136	511,324	124,935	94,735	3,062,250
Comstock Park	88,676	431,445		143,815	733,489	428,258	64,457	95,537	1,985,677
East Grand Rapids	-	210,473		70,158	729,298	126,688	90,132	12,521	1,239,270
Forest Hills	-	1,381,696		460,565	2,278,862	1,103,389	310,018	331,238	5,865,768
Godfrey-Lee	-	287,127		95,709	678,134	233,695	68,435	74,569	1,437,670
Godwin Heights	819,790	680,623		226,874	967,684	440,474	109,393	109,313	3,354,151
Grand Rapids	33,385	3,404,829		1,134,943	6,705,570	5,723,283	674,406	910,126	18,586,543
Grandville	404,908	836,607		278,870	1,413,097	756,009	213,513	185,777	4,088,781
Kelloggsville	-	431,994		143,999	424,767	388,662	87,570	49,558	1,526,549
Kenowa Hills	112,145	877,782		292,594	966,299	351,959	133,052	118,448	2,852,278
Kent City	79,905	210,679		70,226	704,370	59,862	44,737	40,518	1,210,297
Kentwood	-	2,967,276		990,191	3,416,074	2,259,442	430,577	378,617	10,442,177
Lowell	-	457,660		152,553	941,702	402,626	110,929	97,646	2,163,116
Northview	29,142	527,795		175,931	822,418	218,952	106,241	115,258	1,995,737
Rockford	94,417	1,121,401		373,800	2,340,979	524,447	257,715	295,314	5,008,072
Sparta	258,539	648,300		216,101	1,076,823	303,856	83,010	100,354	2,686,984
Thornapple-Kellogg	-	708,759		236,253	1,362,734		112,141	88,390	2,508,278
Wyoming	655,860	1,230,652		410,218	1,528,195	915,620	153,776	173,910	5,068,231
Byron Center Charter		22,852		7,617	57,422		6,633		94,524
Chandler Woods		15,098		5,032	89,217		23,102		132,449
Covenant House		28,205		9,401			8,886		46,492
Creative Technologies		29,509		9,836	89,342		9,829		138,516
Cross Creek		21,754		7,252	113,035		25,577		167,618
Excel Charter		40,283		13,428	95,082		27,437		176,230
GR Child Discovery		9,608		3,202	16,264		9,105		38,179
Grand River Prep		19,489		6,497	50,773		22,647		99,406
Hope Acad of W MI		10,568		3,523	75,299		15,623		105,013
Knapp Charter		32,734		10,912	136,008	37	24,824		204,514
Lighthouse Acad.					106,636	36,493	13,528		156,657
New Branches		10,774		3,592	57,849		14,181		86,396
NexTech		5,078		1,693	10,389		4,018		21,178
PrepNet Virtual		140,887		46,963	166,653		148		354,651
Ridge Park		25,048		8,349	56,640		20,942		110,979
River City Scholars		43,989		14,662	120,004		15,811		194,466
Vanguard Charter		12,764		4,255	91,576		27,169		135,764
Vista Charter		53,253		17,751	85,653		25,625		182,282
Walker Charter		46,459		15,486	102,411		24,144		188,500
Wellspring		11,186		3,728	44,410		12,862		72,186
West Mich Acad Env S		24,087		8,029	100,999		27,663		160,778
West Mich Aviation		9,539		3,179	39,192		18,524		70,434
Wm Abney Charter		18,117		6,039	84,036		13,811		122,003
KISD-Center Programs	1,075,427	4,911,011			14,885,337	4,924	1,400,967		22,277,666
	4,270,753	24,172,811	-	6,421,699	48,134,756	15,247,323	5,275,536	3,552,062	107,074,939

	U	V	W	X				Oct 2023 Payment
2022-2023	LEA Unfunded Liability	Kent ISD Act 18 Paid as of April 23	Per Formula Act 18 Owed as of April 2023	Owed to District or (Owed to ISD) for 22-23 Act 18	Unreimbursed Costs When Applicable	2023-24 Oct 24 Act 18 Payment Due	Prior Years Extra Payment	Combined Final & Extra 22-23 & Oct 23-24
Byron Center	2,483,729	2,533,494	-	-		1,388,265	69,972	1,458,237
Caledonia	3,912,535	3,326,393	-	-		1,840,220	75,670	1,915,890
Cedar Springs	2,855,592	2,354,548	-	-		1,313,386	55,699	1,369,085
Comstock Park	2,376,549	1,201,662	-	-		665,566	33,170	698,736
East Grand Rapids	1,944,986	1,685,439	-	-		924,099	42,623	966,722
Forest Hills	6,100,641	5,663,698	-	-		3,114,350	137,855	3,252,205
Godfrey-Lee	1,932,011	1,230,300	-	-		679,877	33,852	713,729
Godwin Heights	2,485,895	2,230,656	-	-		1,258,833	42,999	1,301,832
Grand Rapids	14,370,215	12,629,414	-	-		7,064,320	281,429	7,345,749
Grandville	4,149,129	4,074,797	-	-		2,262,752	74,332	2,337,084
Kelloggsville	1,680,751	1,698,525	-	-		1,002,318	46,916	1,049,234
Kenowa Hills	2,929,866	2,504,806	-	-		1,395,995	54,253	1,450,248
Kent City	1,691,534	863,896	-	-		478,798	23,864	502,662
Kentwood	8,183,009	8,547,214	-	-		4,793,020	184,317	4,977,337
Lowell	2,750,040	2,051,853	-	-		1,125,891	56,547	1,182,438
Northview	2,675,959	1,959,783	-	-		1,080,565	54,005	1,134,570
Rockford	5,270,970	4,633,393	-	-		2,548,394	118,273	2,666,667
Sparta	2,521,855	1,558,289	-	-		859,650	43,007	902,657
Thornapple-Kellogg	2,886,459	2,117,196	-	-		1,178,960	52,989	1,231,949
Wyoming	4,101,884	2,924,967	-	-		1,628,254	80,728	1,708,982
Byron Center Charter	140,358	116,243	26,702	24,115		67,593	-	91,708
Chandler Woods	220,842	173,659	178,123	47,183		172,326	-	219,509
Covenant House	139,130	120,937	49,747	18,193		98,877	-	117,070
Creative Technologies	309,839	174,421	56,021	56,021		109,763	5,476	171,260
Cross Creek	197,585	327,028	141,086	(129,443)		179,221	-	49,778
Excel Charter	229,670	145,845	210,146	83,825		202,220	-	286,045
GR Child Discovery	58,991	(33,119)	118,925	92,110		17,002	-	109,112
Grand River Prep	(900)	207,343	251,882	(208,243)		(9,914)	-	(218,157)
Hope Acad of W MI	155,466	235,175	58,611	(79,709)		143,207	-	63,498
Knapp Charter	259,301	419,821	61,687	(160,520)		232,369	-	71,849
Lighthouse Acad.	271,382	197,725	73,891	73,657		149,145	-	222,802
New Branches	131,053	78,369	95,187	52,684		55,093	-	107,777
NexTech	18,510	50,464	61,189	(31,954)		15,820	-	(16,134)
PrepNet Virtual	554,430	14,644	62,533	62,533		139,614	-	202,147
Ridge Park	160,655	82,393	184,250	78,262		132,842	-	211,104
River City Scholars	267,845	245,541	44,687	22,304		151,085	-	173,389
Vanguard Charter	222,443	224,762	254,380	(2,319)		162,020	-	159,701
Vista Charter	215,569	296,695	180,094	(81,126)		208,366	-	127,240
Walker Charter	253,859	349,653	117,620	(95,794)		243,945	-	148,151
Wellspring	5,156	68,489	75,988	(63,333)		17,266	-	(46,067)
West Mich Acad Env S	265,676	204,399	179,753	61,277		223,891	-	285,168
West Mich Aviation	43,199	117,032	210,938	(73,833)		17,222	-	(56,611)
Wm Abney Charter	192,256	142,405	71,765	49,851		151,229	-	201,080
KISD-Center Programs	30,140,082	26,570,391				14,709,580	717,000	15,426,580
	111,756,008	96,320,638	2,765,205	(204,257)	-	54,193,295	2,284,976	56,274,012

(A) (B) (C) (D)

The Final 2021-22 Act 18 payout is determined by using the lower of the Act 18 formula amount or the unfunded liability amount. A district should not be reimbursed more than their special education unfunded liability.

If B + C < A, then D = Col C  
 If B + C > A, then D = Col A - Col B  
 Cannot go over amount in Col C



# 2023 Delegate Assembly Handbook

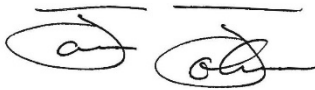
## ***Welcome to the 2023 MASB Delegate Assembly!***

Each year, MASB's members meet to consider, debate and adopt resolutions on issues affecting public education and Michigan's schools. As a delegate selected by your school board, you have an important voice in shaping our Association's resolutions.

Resolutions are the driving force behind the various positions taken by MASB. It's imperative that the views of our membership be considered, and it's through the Delegate Assembly that this happens.

The Resolutions and Bylaws Committee has worked to develop the resolution and bylaw proposals printed in this Handbook. The Committee encourages you to meet with your board in advance of the Delegate Assembly to discuss the proposals you will be voting on. The Committee also urges you to read the introductory sections of this Handbook to help you understand your role as a delegate and how the Delegate Assembly functions.

All school board members are invited to attend the Delegate Assembly, which begins at 7 p.m. on Thursday, Nov. 9, in Hall A at the Lansing Center in Lansing and will be livestreamed for those who wish to watch. While only certified delegates or their alternates may offer motions and vote, any school board trustee attending in person may speak on the issues and participate in the debate.



James Johnson  
Chairperson  
Resolutions and Bylaws Committee



Kathleen Moore  
MASB Board President

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# Resolutions and Bylaws Committee 2022-2023

## Chairperson

**James Johnson**  
Carman Ainsworth Community Schools

**Mark Ashley Price**  
Highland Park School District

## Vice Chairperson

**Jack Temsey**  
Eaton RESA

**Debi Pyles**  
Romulus Community Schools

## Members

**Jihan Aiyash**  
Hamtramck School District

**Phillip Rausch**  
Midland Public Schools

**Jennifer Baker**  
Algonac Community Schools

**Kurt Schulte**  
Goodrich Area Schools

**William Cousineau**  
Boyne Falls Public Schools

**Marc Siegler**  
Walled Lake Consolidated Schools

**Pamela Dickinson**  
Comstock Public Schools

**Amanda VanStrien**  
Sparta Area Schools

**Susan Estep**  
Saline Area Schools

**Charles Wade**  
Kearsley Community Schools

**Ella Harrington**  
Covert Public Schools

**Staff**  
**Don Wotruba, CAE**  
Executive Director

**Linda Hoxie-Green**  
Portland Public Schools

**Jennifer Smith**  
Director, Government Relations

**Ahmed Ismail**  
Grosse Pointe Public Schools

**Brenda Pilgrim**  
Assistant Director, Government Relations

**Stan Miller**  
Mona Shores Public Schools

**Cheryl Huffman**  
Board Liaison

# 2023 Delegate Assembly Agenda

Hall A - Lansing Center, Lansing

Thursday, Nov. 9, 2023, at 7 p.m.

- I. **Call to Order.** Kathleen Moore, President, presiding.
- II. **Certification of Quorum.** Don Wotruba, CAE, Executive Director.
- III. **Adoption of Agenda.**
- IV. **Introduction of Head Table.**
- V. **Past President's Report.** Steve Hyer.
- VI. **Legislative Update.** Jennifer Smith, Director, Government Relations.
- VII. **Executive Director's Report.** Don Wotruba, CAE.
- VIII. **Adoption of 2023 Rules and Procedures.** Overview by Jennifer Smith.
- IX. **Action on Proposed 2023 Resolutions.** Proposals presented by James Johnson, 2022-2023 Chair of the Resolutions and Bylaws Committee or a designee.
  - a. Continuing Resolutions.
  - b. Amended Resolutions.
  - c. New and Substituted Resolutions.
- X. **Action on Bylaws Proposals.**
- XI. **Floor Resolutions.** Note: Written copies are needed (see page 10).
- XII. **Resolution of Appreciation.**
- XIII. **Other Business.**
  - a. Question Period. The Executive Director, President and Immediate Past President will be available to respond to written or verbal questions about MASB services and activities. Maximum 30 minutes.
  - b. Other.
- XIV. **Minutes of Delegate Assembly.** Motion authorizing the Board of Directors to approve the minutes of this meeting.
- XV. **Adjournment.**

# Chapter 1

## Preparing for the 2023 Delegate Assembly

The MASB Resolutions and Bylaws Committee has prepared the following information to help members of our Association prepare for the 2023 Delegate Assembly. The Committee believes every school board should be represented to decide the positions our Association will take on education issues important to all of us. Ultimately, the decisions made by our Delegate Assembly may affect what happens in our schools, in the Legislature and at the State Board of Education.

Please take the time to review these materials as you prepare for the 2023 Delegate Assembly.

### **Purpose of the Delegate Assembly**

The Michigan Association of School Boards is a voluntary, nonprofit organization representing the boards of education of nearly all local and intermediate school districts. The Delegate Assembly provides direction to the Association, its officers and committees through the adoption of resolutions. All resolutions adopted by the Delegate Assembly become the official position of MASB as interpreted and pursued by the Board of Directors. The Delegate Assembly also may vote on proposals to amend the MASB Articles of Incorporation and Bylaws.

### **Role of the Resolutions and Bylaws Committee**

The MASB Resolutions and Bylaws Committee reviews the resolutions adopted by the preceding year's Delegate Assembly to determine whether each resolution should be continued without change, amended or substituted. The Committee also has the power to delete resolutions that are no longer necessary and to develop new resolutions.

Minutes of the meetings of the Resolutions and Bylaws Committee are available at the MASB office upon request. Minutes show all additions, deletions and other revisions approved by the Committee in preparing the resolutions and bylaw proposals contained in this Handbook for action at the Delegate Assembly.

### **Selection, Certification and Registration of Delegates**

Every board of education that is an active member of MASB may select at least one voting delegate to the Delegate Assembly. Because MASB membership is based on student enrollment, there are seven different membership categories. Boards in the groups representing larger districts are entitled to additional voting delegates. The maximum number of delegates from a single district is four. There may be as many alternates as there are delegates. Alternates may substitute for delegates who are not present on the floor of the Delegate Assembly.

Delegates and alternates must be both certified and registered in order to officially represent their school board at the Delegate Assembly. MASB provides every school board a certification form, which must be completed and returned to the MASB office no later than

**Friday, Oct. 27, 2023.** Only the names of delegates and alternates listed on the certification form are recorded in MASB's official roster of certified delegates and alternates. When the certified delegates and alternates arrive for the first session of the Delegate Assembly, you must register (sign in) so that MASB can take its quorum count for the meeting.

### **Role of Delegates and Alternates**

As a delegate, you will deliberate, debate and vote on the adoption of MASB resolutions, bylaws, amendments and sometimes revisions of the MASB Articles of Incorporation. Before coming to the Delegate Assembly, you will want to review the proposals for amending resolutions and new resolutions printed in this Handbook. The resolutions adopted at the Delegate Assembly become MASB's official position on the issues they address.

Proposed amendments to the MASB Bylaws also should be reviewed since these proposals affect the governance structure of our Association. A review with your full board is always helpful.

When you arrive at the conference site, you should find the area where MASB staff is registering delegates and alternates. Registration begins an hour before the Delegate Assembly session begins. Registration is necessary to verify the quorum count for the opening session of the Delegate Assembly. As you register, you will receive a delegate's ribbon, which identifies you as an official voting delegate. If your district's alternate is substituting for you during the Assembly, the alternate should be given the ribbon for that period of time.

Having proper identification as a voting delegate is important. All school board members are permitted to participate in the discussion and debate of the Delegate Assembly. However, only the official voting delegates (or their alternates) identified by the delegate's ribbon are permitted to sit in the delegates' section. More importantly, only the delegates (or their alternates) may vote or make motions.

### **The Delegate Assembly Meeting Room**

The Delegate Assembly meets in a large room with a platform at the front for the MASB Board President, Chairperson of the Resolutions and Bylaws Committee, Executive Director, Parliamentarian and others involved in making presentations or keeping records. The sergeant-at-arms and tellers also are seated at a special table at the front.

Delegates are seated in the forward section of the room in an area specially designated for delegates. There is additional seating space for board members who are not delegates and other guests.

Amendment forms and other materials are available throughout the meeting room. Staff is available to assist delegates who wish to have help preparing amendments to resolutions.

### **How the Delegate Assembly Functions**

The 2023 Delegate Assembly will begin Nov. 9, 2023, at 7 p.m., to prevent conflicts with the conference program and to enable school board members to participate fully in the proceedings of the Delegate Assembly.

**Call to Order.** The MASB Board President presides over the Delegate Assembly. Following the call to order and opening preliminaries, delegates will be asked to adopt an agenda (See page 5). After a few reports informing delegates about procedures, the Assembly turns to its main business, which is the adoption of resolution and bylaw proposals. The Chairperson of the Resolutions and Bylaws Committee or a designee presents the proposals to be voted on.

**Rules.** Delegates are encouraged to review the rules governing Delegate Assembly proceedings before the opening session of the Assembly (See pages 11-12). Please note especially Rule 2, prescribing the order for presenting proposals to the delegates, and the limitations on debate in Rule 7.

**Consent Agenda.** Resolutions carried forward from prior years without changes in their wording are on the consent agenda. A resolution on the consent agenda cannot be amended by the delegates unless a delegate first asks to have the resolution taken off the consent agenda. The President will offer delegates an opportunity to remove a resolution from the consent agenda early in the proceedings. All of the continuing resolutions will be presented and considered as a single agenda item. Thus, there will be only one opportunity to remove a resolution from the consent agenda.

**Amendments to Resolutions.** The rules also prescribe procedures for offering amendments to resolutions (see especially Rules 6, 8 and 9). The Resolutions and Bylaws Committee strongly urges delegates who wish to offer amendments to proposed resolutions to prepare their amendments before offering them at the meeting.

Amendments must be submitted in writing. Special forms for presenting amendments must be used. These forms will be available both at the Delegate Assembly and at the Nov. 9<sup>th</sup> meeting of the Resolutions and Bylaws Committee. For assistance in preparing amendments, you are invited to attend the Resolutions and Bylaws Committee meeting on Thursday prior to the Delegate Assembly at the Lansing Center.

**Amendments to Bylaws.** Special requirements apply to bylaw proposals. An amendment to the MASB Bylaws cannot be considered by the Delegate Assembly unless: (a) the proposed amendment has been submitted to the MASB Board of Directors at least 90 days in advance of the Delegate Assembly and (b) notice of the proposed revision has been provided to each member school board at least 30 days before the Assembly begins (MASB Bylaws, Article XVIII). As a result, delegates will vote on the bylaw proposals as printed in this Handbook without further amendment. In addition, a bylaw proposal must be approved by a two-thirds vote of the delegates present and voting to be adopted.

**Floor Resolutions.** Following action on all the resolution and bylaw proposals presented by the Resolutions and Bylaws Committee, there will be an opportunity for delegates to present resolution proposals from the floor of the Delegate Assembly. These proposals, called floor resolutions, require special treatment because they have not gone through the committee process. The two-step procedure for offering and considering floor resolutions is described on page 10.

**Questions and Answers.** The Delegate Assembly concludes with a question-and-answer session. If you have questions about MASB activities or operations, you are invited to ask questions to a panel comprised of the Executive Director, President and Immediate Past President.

**Recess.** Delegates should be aware that the President, as presiding officer, will follow the Delegate Assembly Agenda as closely as possible. If the business of the Assembly cannot be completed at the first session, a recess will be declared. The second and, if necessary, third session, will continue from the point at which the Assembly recessed. Times and locations will be announced if necessary.

### **Explanation of the Delegate Assembly Handbook**

Every school board member receives a copy of this Delegate Assembly Handbook. The Handbook contains the recommended agenda for the Delegate Assembly, rules for conducting the business of the Assembly, and the proposals being recommended by the Resolutions and Bylaws Committee. The Handbook is available at least 30 days in advance of the opening session of the Assembly to give all boards time to discuss policy positions before their delegates and alternates come to the meeting.

As shown in the Table of Contents, this Handbook is divided into chapters corresponding with the order in which agenda items will be presented at the Delegate Assembly. A complete listing of all resolutions, together with their numerical designations, appears in Chapter 9, beginning on page 488.

All proposed MASB resolution and bylaw revisions contained in this Handbook are recommended for adoption by the Resolutions and Bylaws Committee unless noted otherwise in the companion rationale.

Resolutions are statements of objectives of the Association, which may be expressed as long-range or continuing goals, or that may be subject to change from year to year. Resolutions sometimes need to be updated or deleted to meet changing circumstances or needs of the Association. Resolutions are identified by the year of their origin and/or latest amendment.

The Resolutions and Bylaws Committee has provided explanatory notes to accompany the proposals to amend resolutions. A rationale statement is provided for each proposed new resolution. The notes and rationale statements are provided by the Committee to assist delegates in understanding the proposals. Explanatory notes and rationale statements are not voted on or adopted by the Delegate Assembly and are not subject to debate or discussion on the Assembly floor. No notes are provided for continuing resolutions.

Resolutions, once adopted by the Delegate Assembly, cannot be revised except by a subsequent vote of the Delegate Assembly. Resolutions tabled by the Delegate Assembly may be acted upon only by the same year's Delegate Assembly at which they were originally tabled. They are not automatically carried over to the next year's Delegate Assembly.

Resolutions defeated by the Delegate Assembly may be proposed again by the Resolutions and Bylaws Committee at the next regular Delegate Assembly or at a special meeting of the Delegate Assembly convened in conformity with the MASB Bylaws.

Outdated resolutions may be deleted by the Committee by not recommending them again the following year to the Delegate Assembly.

### **Requirements for Floor Resolutions**

Following Delegate Assembly action on all proposed 2023 MASB resolution and bylaw revisions, the Assembly agenda will be open for 2023 floor resolutions, which may be offered only by official voting delegates who are representing a member board of education.

Based upon prior years' experience, the MASB Resolutions and Bylaws Committee has required that a proposed floor resolution must be circulated at the time the resolution is presented to the Delegate Assembly. The same Committee policy will be implemented again in 2023. Approximately 500 copies are needed and should be provided by the delegate or member school district proposing the resolution. Each proposed floor resolution should be accompanied by a statement of rationale and presented in the same format or style as appears in this Handbook for all new resolutions.

The MASB Bylaws (Article XIII, Section 3) require a majority vote of approval by the official delegates for consideration or discussion of a floor resolution and a subsequent two-thirds favorable vote for final adoption.

**Copies of proposed floor resolutions should, if possible, also be presented prior to this session of the Delegate Assembly to the Resolutions and Bylaws Committee. Proposals may be mailed to the MASB office by Friday, Oct. 13<sup>th</sup>, or presented at the Committee meeting on Nov. 9<sup>th</sup>.**

# Chapter 2

## Rules and Procedures of the Assembly

The following MASB Delegate Assembly Rules and Procedures have been developed by the Resolutions and Bylaws Committee and are recommended for adoption by the 2023 Delegate Assembly.

### 1. Order of Business.

Resolutions and bylaws for consideration by the MASB Delegate Assembly shall be presented for action by the delegates at the first business session of the Assembly and shall continue at each session thereafter until the conclusion of action on all committee proposals and on such floor proposals as may be presented by the assembled delegates.

### 2. Presentation of Resolutions.

Resolutions shall be presented to the Delegate Assembly in the following manner.

- a) First: Continuing Resolutions. The Chairperson of the Resolutions and Bylaws Committee or a designee shall present those resolutions that are being carried forward from the previous year without change. These resolutions shall be presented pursuant to a unanimous consent procedure. The Chairperson or designee shall refer delegates and alternates to the list of continuing resolutions being displayed on the screen and will allow time to remove items from the list before they are approved as a whole. If there is no objection, the presiding officer shall declare these resolutions adopted. A delegate who wishes to discuss or amend a continuing resolution must request that the resolution be set aside for separate consideration.
- b) Second: Amended Resolutions. The Chairperson of the Resolutions and Bylaws Committee or a designee shall present those resolutions that the Committee is proposing to amend. The Chairperson or a designee shall read the resolution by number and title only and give a brief statement describing the change. These resolutions shall be presented individually. There are three amended resolutions being proposed by the 2022-2023 Resolutions and Bylaws Committee.
- c) Third: New and Substituted Resolutions. The Chairperson of the Resolutions and Bylaws Committee or a designee shall present those resolutions that the Committee is proposing to substitute because of substantial revisions in the text and new resolutions. The Chairperson or a designee shall read each proposed substitute and new resolution by number, title and its entire contents. These resolutions shall be presented individually. There are no new or substituted resolutions being proposed by the 2022-2023 Resolutions and Bylaws Committee.
- d) Fourth: Deleted Resolutions. The Chairperson of the Resolutions and Bylaws Committee or a designee shall refer delegates and alternates to Chapter 7 (page 46) in the Delegate Assembly Handbook, for the resolutions that are being deleted by the 2022-2023 Resolutions and Bylaws Committee. No action is required by the Delegate Assembly. There is one resolution being deleted this year.
- e) Fifth: Floor Resolutions. The Chairperson of the Resolutions and Bylaws Committee or a designee shall allow the opportunity for 2023 MASB Delegate Assembly delegates

and alternates to present floor resolutions to the Delegate Assembly. A minimum of 500 copies of the offered floor resolutions must be circulated throughout the Delegate Assembly for delegates to review. The Chairperson or a designee shall allow time for distribution and review and clearly explain the voting process for floor resolutions as stated in the bylaws.

**3. Badges.**

All voting delegates shall wear their official badges (delegates' ribbons) during each business meeting.

**4. Seating of Delegates.**

All voting delegates shall be seated in a designated area in the meeting room.

**5. Recognition to Speak.**

Any trustee of a member board wishing to speak from the floor shall rise, go to the microphone, select the appropriate "yes" or "no" paddle, and secure recognition of the presiding officer before speaking. Each time a board member speaks, the trustee must give their name and the name of the school district where they serve as a trustee.

**6. Limitations on Speaking.**

No trustee shall speak more than twice on the same question and no longer than three minutes each time unless permission is granted by a majority vote of the delegates present and voting.

**7. Written Amendments.**

A proposed amendment to a resolution presented to the Delegate Assembly shall be submitted in writing to the presiding officer before a motion on that amendment will be in order. Special forms for presenting amendments must be used and are available at the Delegate Assembly. Delegates intending to offer amendments are encouraged to complete the written amendment form prior to the time the resolution is presented. MASB staff are available to provide drafting assistance.

**8. Style of Amendments.**

Amendments to resolutions may be made only by: (a) inserting or adding words; (b) inserting or adding paragraphs; (c) striking out words or paragraphs; (d) striking out words and inserting words; or (e) substituting an entire paragraph or the entire text of a resolution.

**9. Parliamentary Procedure.**

Rules of the Delegate Assembly shall be in conformity with the MASB Bylaws and Robert's Rules of Order, Newly Revised. Questions to the Parliamentarian may be directed only through the presiding officer.

**10. Question Period.**

The Executive Director, President and Immediate Past President will respond to questions asked by trustees about MASB operations, programs and activities.

**11. Approval of Minutes.**

At the close of the Delegate Assembly, a motion will be in order authorizing the Board of Directors to approve the minutes of the Delegate Assembly.

## Parliamentary Procedures At-a-Glance

Desired Action	What to Say	May You Interrupt the Speaker	Do You Need a Second	Is It Debatable	Can It Be Amended	What Vote is Needed	Can It Be Reconsidered
Adjourn meeting	I move that we adjourn.	NO	YES	NO	NO	MAJORITY	NO
Call an intermission	I move that we recess for ...	NO	YES	NO	YES	MAJORITY	NO
Complain about heat, noise, etc.	I rise to a question of privilege.	YES	NO	NO	NO	NO VOTE	YES
To set aside for consideration of another issue of greater importance	I move to table the motion.	NO	YES	NO	NO	MAJORITY	NO
End debate and amendments	I move the previous question.	NO	YES	NO	NO	2/3 VOTE	YES
Limit debate	I move to limit debate to 3 min. per person	NO	YES	NO	YES	2/3 VOTE	YES
Postpone discussion for a certain time	I move to postpone the discussion until ...	NO	YES	YES	YES	MAJORITY	YES
Give closer study of something	I move to refer the matter to committee.	NO	YES	YES	YES	MAJORITY	YES
Amend a motion	I move to amend the motion by ...	NO	YES	YES	YES	MAJORITY	YES
Discard a motion	I move to postpone the motion indefinitely.	NO	YES	YES	NO	MAJORITY	YES
Introduce business	I move that ...	NO	YES	YES	YES	MAJORITY	YES
THE MOTIONS LISTED ABOVE ARE IN ORDER OF PRECEDENCE ... THOSE BELOW THERE IS NO ORDER OF PRECEDENCE							
Test of rules of conduct	I rise to a point of order.	YES	NO	NO	NO	MAJORITY	NO
Vote on ruling of chair	I appeal the chair's decision.	YES	YES	YES	NO	MAJORITY	NO
Suspend rules temporarily	I move to suspend the rules so that ...	NO	YES	NO	NO	2/3 VOTE	NO
Avoid considering an improper matter	I object to consideration of this motion.	YES	NO	NO	NO	2/3 VOTE	YES
Verify a voice vote	I call for a DIVISION or "DIVISION."	YES	NO	NO	NO	NO VOTE	NO
Request information	Point of information.	YES	NO	NO	NO	NO VOTE	NO
Take up a matter previously tabled	I move to take from the table ...	NO	YES	NO	NO	MAJORITY	NO
Reconsider a hasty decision	I move to reconsider the vote on ...	YES	YES	YES if motion to which it applies is debatable	NO	MAJORITY	NO
Change an action previously taken or ordered	I move to amend something previously adopted, namely ...	NO	YES	YES	YES	2/3 VOTE or MAJORITY with Notice	YES

# Chapter 3

## Continuing Resolutions

Continuing Resolutions are carried forward from the 2022 Delegate Assembly without changes. They will be presented in a single block under the consent agenda. If you wish to offer an amendment to any resolution in this chapter, you must ask to have that resolution removed from the consent agenda (see Rule 2.a.—page 11). Please have your amendment form completed and ready for presentation to the head table.

Since all of the continuing resolutions will be presented at the same time, there will be only one opportunity to remove any of these resolutions from the consent agenda:

## General Resolutions

### A. General Goals and Objectives

G-1.01 G-1.03 G-1.10 G-1.25 G-1.30  
G-1.35

### B. Governance of School Districts

G-3.10 G-3.20 G-3.30 G-3.35 G-3.70  
G-3.80

### C. Human Rights

G-4.01 G-4.10

### D. Curricula and Instruction

G-5.01 G-5.05 G-5.07 G-5.08 G-5.10  
G-5.25 G-5.30 G-5.42 G-5.50 G-5.56  
G-5.57 G-5.70 G-5.80 G-5.90

### E. Correlative Schooling Issues

G-6.10 G-6.20 G-6.30 G-6.40 G-6.50  
G-6.80

### F. Extracurricular and Co-Curricular Activities

G-7.01 G-7.02 G-7.05 G-7.10 G-7.20

### G. General Concerns Affecting Youth and Schools

G-8.01 G-8.50

### H. Health, Safety and School Facilities

G-9.01 G-9.05 G-9.10 G-9.20 G-9.40  
G-9.50 G-9.55 G-9.58 G-9.65

### I. Public Finance and Taxation

G-10.40

### J. Research

G-11.01

### K. School Personnel and Labor Relations

G-12.20

### L. Intergovernmental Relations

G-13.35

## Advocacy-Related Resolutions

### A. General Goals and Objectives

A-1.01

### B. Governance of School Districts

A-3.01 A-3.05 A-3.10

### C. Human Rights

A-4.01 A-4.10

### D. Curricula and Instruction

A-5.01

**E. Correlative Schooling Issues**

A-6.01 A-6.10 A-6.15 A-6.25 A-6.65  
A-6.70 A-6.75

**H. Health, Safety and School Facilities**

A-9.35

**I. Public Finance and Taxation**

A-10.05 A-10.10 A-10.15 A-10.20 A-10.25  
A-10.30 A-10.35 A-10.40 A-10.45 A-10.50  
A-10.55 A-10.65

**L. School Personnel and Labor Relations**

A-12.01 A-12.70

**M. Intergovernmental Relations**

A-13.01

# General Resolutions

## A. General Goals and Objectives

### G-1.01 General Association Goals

(Rev. 2006)

To preserve and enhance public education in our state and nation, the Michigan Association of School Boards seeks to improve the effectiveness of school boards so that they may better serve their communities and diverse student populations. To this end, the MASB supports the following major objectives: increasing board member effectiveness, promotion and advocacy for public education, continuous school improvement and implementation of Association programs.

### G-1.03 Increasing Board Member Effectiveness

(2018; Rev. 2021)

The Michigan Association of School Boards recognizes that the survival of the concept of community control of education and the effectiveness and efficiency of educational programs are directly related to the level of competence of individual school board members. To bring about a higher level of competence and expertise in oversight and policymaking by individual board of education members, the MASB:

- a) Urges that local and intermediate school boards, as well as county area school board associations, continue to promote orientation programs for school board members and candidates, support and attend continuing education programs and conferences, as well as participation in the MASB's voluntary school board member certification program.

- b) Offers its services to assist boards of education and county and area associations in the preparation of materials and development of programs.
- c) Urges school board members to participate in local, state and national conferences as well as other professional development opportunities to heighten the awareness of critical educational issues, to improve the quality of schools and educational programs, and to enhance every board's ability to garner support for public education.
- d) Urges local and intermediate school boards of education to regularly review MASB's Indicators of Effective Boards and Board Members to keep a grounded perspective on the role of the board of education.

The MASB shall provide a means of recognizing school board members who participate in its certification program and other activities to increase their effectiveness as school board leaders.

### G-1.10 Traits of Effective School Boards (2019; Rev. 2022)

The Michigan Association of School Boards recognizes that boards that exhibit good habits and characteristics positively affect their districts and increase the effectiveness and efficiency for the educational programs. MASB encourages school boards to develop and adopt the following characteristics:

- a) Commit to a vision of high expectations for student success

- and quality instruction and define clear goals toward that vision.
- b) Have strong shared beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all students at high levels.
  - c) Spend more time focused on policies to improve student success versus time spent on operational issues.
  - d) Establish a strong communications structure to inform and engage staff and the community in setting and achieving district goals.
  - e) Understand, embrace and monitor data and use it to drive continuous improvement.
  - f) Align and sustain resources to meet district goals and maintain high standards even during budget challenges.
  - g) Establish strong collaboration and mutual trust between members and the superintendent.
  - h) Take part in team development and training, including the superintendent to build shared knowledge, values and commitments.

The MASB strongly encourages school boards seeking to exemplify these traits look at formally adopting and implementing the Michigan Board of Education Governance Standards for guidance.

### **G-1.25 Continuous School Improvement (2017; Rev. 2018)**

The Michigan Association of School Boards strongly urges each of its members to be active participants to improve public education in Michigan. Each school board must continue to evaluate its own operations to ensure it is emphasizing educational excellence by

making student success its first priority, exercising strong fiscal responsibility, utilizing best practices (such as collaboration, creativity, communication and critical thinking) and demonstrating a willingness to look beyond current practices to support school improvement based on educational research.

### **G-1.30 Implementation of Association Programs**

(Rev. 2005)

The Michigan Association of School Boards recognizes its responsibilities:

- a) To endeavor to implement the resolutions of the Association.
- b) To carry out additional business as the Delegate Assembly or Board of Directors may deem appropriate for the accomplishment of the purposes of the Association.

Consistent with the resolutions, and under the authority of the Articles of Incorporation and Bylaws, the Board of Directors is urged to implement vigorously the purposes of the Association by whatever means the Board of Directors may deem appropriate. These methods would include, but not necessarily be limited to: spoken and written statements by the Board of Directors and officers; consultation with officials of governmental and quasi- governmental agencies; presentation of testimony before committees of the State Senate and House of Representatives; and utilization of the state courts, including the filing of amicus curiae (Friend of the Court) briefs.

The MASB also supports the operation of the MASB Legal Trust Fund in its valuable service of providing financial assistance to local and intermediate districts pursuing important litigation matters which have statewide significance.

### **G-1.35 Election Participation (2018)**

The Michigan Association of School Boards strongly encourages all school board members to be active citizens in our representative government by being informed about current issues and candidates, voting, and advocating on behalf of their district.

## **B. Governance of School Districts**

### **G-3.10 School District Cooperation and Reorganization**

(Rev. 2007)

The Michigan Association of School Boards encourages local, intermediate school districts, and public school academies to vigorously pursue program sharing, i.e., business services, transportation, payroll, cooperative administrative arrangements and other joint efforts to improve public education services.

The MASB also supports the voluntary reorganization of public school districts through consolidation, annexation or other mutually agreed upon procedures approved by the voters of the districts involved.

The MASB urges that reorganization and cooperation be based on the best interests of and improved educational opportunities for students.

The MASB will continue its leadership role by urging the Legislature to provide assistance to public school districts considering annexation, consolidation, cooperation or reorganization.

### **G-3.20 Student Involvement in Educational Policy and Program Development**

(2010; Rev. 2019)

The Michigan Association of School Boards urges local school boards to establish mechanisms whereby the views, needs and recommendations of students can be carefully considered in the development of educational policies and programs, including the option of students as nonvoting board members.

The MASB encourages school boards to take advantage of the Students on Boards materials and resources available through the association to increase student participation.

### **G-3.30 Educational Accountability**

(2017; Rev. 2019)

The Michigan Association of School Boards supports accountability systems that focus on improving student success including the identification of goals and performance standards.

Any accountability system should support school district needs and improvements and work toward creating equity in education for all students in a district.

To benefit students and the school community in general, school boards in Michigan should make accountability and school improvement plans a priority in their districts.

### **G-3.35 Site-Based Decisionmaking**

(Rev. 2007)

The Michigan Association of School Boards supports site-based decision-making at the school building level with the participation of teachers, administrators, parents, pupils and community members as a means of making schools more responsive to the

needs of students. Decisions made at the building level must support and promote the policies and educational goals adopted by the board of education.

### **G-3.70 Privatization**

(1998; Rev. 2017)

The Michigan Association of School Boards supports local and intermediate school board investigation of the use of privatization (that is, the transfer of some activities handled by school districts to the private sector) for substitute teachers and in noninstructional areas within the public school setting.

The MASB is opposed to any private activities that would allow control of our schools to be assumed by the private sector, including divestiture of locally owned assets, vouchers, educational savings accounts, tuition tax credits, grants or the sale of school facilities.

### **G-3.80 Strategic Plan, Goals and Accountability**

(2021)

The Michigan Association of School Boards strongly recommends that local boards of education develop, approve and implement district goals and a strategic plan. The plan should align with that adopted by the State Board of Education. Aligning these plans and goals will help make them both successful.

A strategic plan empowers school districts to plan for continuous change. It is used to communicate with the entire school community the board's vision for the district, goals related to making that vision a reality and the actions needed to achieve those goals. The plan should also include related support materials such as timelines and measurements.

The board should work to hold itself and the district accountable to following the strategic plan and achieving the established goals.

### **C. Human Rights**

#### **G-4.01 Students' Rights and Responsibilities**

(Rev. 2005)

The Michigan Association of School Boards urges that all local and intermediate school boards, after involving those groups affected, establish written policies on students' rights and responsibilities.

The MASB further urges that all local and intermediate school boards establish due process procedures for the administration of these policies in order that the constitutional and legal rights of all students are protected.

#### **G-4.10 Equal Rights, Discrimination, Harassment and Bullying**

(2021; Rev. 2022)

The Michigan Association of School Boards supports equal rights for all. The MASB urges all district boards to adopt, implement and enforce equitable policies protecting students and all members of the school community from violence, discrimination, harassment and bullying for any reason, including but not limited to: race, ethnicity, religion, disability, gender, sexual orientation, gender identity, gender expression or documentation status.

The MASB also encourages boards of education to:

- a) Consider the State Board of Education's model policy on bullying when they are reviewing, amending or adopting their local policy.

- b) Annually review their bullying policy and the number of incidents reported in the district.
- c) Communicate a zero-tolerance threshold for any such activity.
- d) Regularly explore effective methods to address bullying on local, state and national levels.

**D. Curricula and Instruction**

**G-5.01 Excellence in Education**

(Rev. 2008; Rev. 2019)

The Michigan Association of School Boards urges local and intermediate boards of education to promote educational excellence in our schools by setting high standards for academic performance and affording each student an opportunity to achieve his or her fullest potential.

To develop the best possible program in school districts, the MASB urges that all boards explore the greatest possible use of best practices in teaching, improved management techniques, educational research and evaluation programs. The MASB also urges all boards to make available to other boards of education any significant findings as to results or effectiveness of such techniques and programs.

**G-5.05 Student-Centered Education**

(2004; Rev. 2019)

The Michigan Association of School Boards urges school boards to put students first in all decisions as they provide educational programs and services.

The MASB also encourages boards of education to work in cooperation with other school districts and/or human service agencies, to design educational opportunities that address the individual

needs of every student. This cooperation should include, but not be limited to, programs addressing the need for differentiated education as all students are unique and have different learning styles and may require different learning environments.

**G-5.07 Disciplinary Education Programs**

(2005; Rev. 2019)

The Michigan Association of School Boards believes it is important to continue the educational process for all students so that they may become contributing members of society.

Therefore, the MASB encourages local and intermediate boards of education to provide an alternate education program for students who have been expelled due to disciplinary problems.

The MASB also believes it is essential to include human service agencies, the judicial system and parents or guardians in the design and financial support of alternate education programs for this student population to address those issues outside of education that affect students today.

**G-5.08 Special Education**

(2017; Rev. 2019)

The determination of appropriate special education programs, services, assessments and the extent to which the student will participate in regular education programs should be determined by the Individual Education Program and be based on the student’s individual needs. A full continuum of program options should be available to every student with inclusion being part of the continuum.

The Michigan Association of School Boards encourages local and intermediate

school districts to implement and support early identification and intervention programs to reach students in need at the earliest possible time. The MASB also believes that where inclusion is recommended by the IEP, the plan must include appropriate support services provided by the special education staff and appropriate training for the general classroom teacher, the student and the parent.

### **G-5.10 Character Education**

(2017; Rev. 2021)

The Michigan Association of School Boards supports cooperation among schools, parents and the community in helping and encouraging all students to develop positive character traits, such as fairness, honesty, compassion, responsibility, civility and respect. These traits are essential in a free and democratic society where every person has personal and civic responsibilities in addition to inalienable rights. The MASB supports the inclusion of a public service or volunteerism component as part of a school district's graduation requirements to further enhance these traits.

### **G-5.25 Instructional Materials and Technology**

(2013; Rev. 2018)

The Michigan Association of School Boards encourages school boards to:

- a) Work with publishers, the State Board of Education and appropriate advisory committees to strengthen the integrity of the content and information in all instructional materials, including textbooks, software and technological aids including alternative formats, i.e., Braille.

- b) Develop policies to assure the highest possible quality of instructional materials.
- c) Develop and implement a plan for integrating new and emerging technologies into the educational program.
- d) Develop a rigorous process that ensures and maintains high quality content providers, particularly those providing online and virtual services.
- e) Implement a process to review and evaluate emerging technologies and the impact on student learning to make sure changes are made that benefit student achievement.

### **G-5.30 Inclusive Literature**

(2022)

The Michigan Association of School Boards urges school media centers and building and classroom libraries to include literature that reflects the student population and broader society. This should include identifying and creating access to educational materials that reflect all races, ethnicities, religions, abilities, genders, sexual orientations, gender identities and gender expressions.

### **G-5.42 Assessment and Competency Testing**

(2018; Rev. 2021)

The Michigan Association of School Boards supports the use of valid assessments to help all students meet their educational goals, as well as to evaluate schools, programs, curricula and instruction. The use of any assessment should provide a means to improve teaching methods and curriculum and to aid in the focus of professional development activities.

All assessments or competency tests should be unbiased, statistically valid,

grade appropriate and make allowances for different learning styles. They also should include reasonable testing windows that do not significantly reduce the time available for student instruction.

The MASB supports consistency in assessments and competency tests required by the state. Longevity is needed to create clear benchmarks and support student learning.

All completed and scored state competency tests must be made available to those districts where the tests were administered. The state must provide timely reports on the test-takers to their districts.

The MASB opposes the use of testing as the predominant criterion for student promotion, graduation, school district accreditation, teacher and administrator evaluations, school funding or for the determination of school district success.

### **G-5.50 Post-Secondary and Career Readiness**

(2017; Rev. 2018)

The Michigan Association of School Boards encourages local and ISD boards to recognize the importance of ensuring that students are engaged in rigorous and challenging academic and technical courses. Such courses should facilitate student progression from secondary to postsecondary programs and careers. MASB also urges continued restructuring, expansion and funding of programs that:

- a) Incorporate existing state academic standards into Career and Technical Education (CTE) coursework.
- b) Increase student engagement through connected relevance to career skills.

- c) Coordinate rigorous academic and career and technical education delivery systems that are up-to-date with the needs of business, service and industry.
- d) Grant academic credit for curricular objectives learned in technical programs.
- e) Facilitate partnerships for student internships between potential employers and schools.
- f) Facilitate partnerships between schools and postsecondary programs to create opportunities for dual enrollment and/or early middle college.
- g) Develop employability skills, including dependability, the ability to work cooperatively, good communication skills, etc.
- h) Improve the transitions for students from high school to their postsecondary education, apprenticeship or career.

### **G-5.56 Cultural Competency**

(2016; Rev. 2022)

The Michigan Association of School Boards urges its members to establish programs in their schools to foster awareness, understanding, sensitivity and respect for persons of all cultures in our pluralistic society.

The MASB also encourages its members to make staffing decisions and provide appropriate training to assure cultural competency, culturally responsive practices and historical accuracy in teaching and the promotion of understanding and respect for diverse cultures.

### **G-5.57 English Language Learners**

(2021; Rev. 2022)

The Michigan Association of School Boards supports multilingual programs to

ensure access to a quality education for English language learners.

The MASB also strongly recommends school boards translate school-related communications into the preferred language of parents or guardians who are nonnative English speakers.

### **G-5.70 Literacy Skills**

(2003; Rev. 2021)

The Michigan Association of School Boards, in agreement with federal and state programs, supports efforts to improve literacy skills and erase functional illiteracy. The MASB urges:

- a) Local boards of education to provide in-service education to assist teachers to be proficient in the teaching of reading and the early identification of reading difficulties.
- b) Local boards of education to develop programs promoting reading activities for students and encouraging school staff, parental and community participation in such programs.
- c) Local boards of education to encourage parents and guardians to spend time reading with their children to better equip them with the tools needed to excel in an educational setting.
- d) School systems to provide research-based literacy resources and supports for students reading below grade level.
- e) Teacher preparation institutions to provide adequate instruction in reading for teachers at the elementary through secondary levels.

### **G-5.80 Adult and Community Education**

(2017; Rev. 2019)

The Michigan Association of School Boards supports collaborative adult and community education programs so that the public receives the best possible services with the resources available.

### **G-5.90 Visual, Applied and Performing Arts Education**

(2022)

The Michigan Association of School Boards strongly encourages school districts to include visual, applied and performing arts in their curriculum options. Visual, applied and performing arts instruction supports creative and critical thinking skills and can help with the development of motor, language, emotional and social skills.

The MASB supports the addition of the arts to STEM education to further focus on communication, critical thinking, creativity and collaboration for students in all grades.

## **E. Correlative Schooling Issues**

### **G-6.10 Equity in Education**

(2019; Rev. 2021)

The Michigan Association of School Boards urges all school board members to affirm by their actions that each student can, will and shall learn. Educational equity is the intentional allocation of resources, instruction and opportunities according to need. The MASB recognizes that based on factors including, but not limited to, disability, race, ethnicity, gender, socioeconomic status, sexual orientation, gender identity, gender expression and documentation status some students are deprived of equitable educational opportunities. The MASB strongly encourages all involved in the delivery and oversight of public education, from the state to the local district, to work

to identify and eradicate discriminatory practices to ensure all students have access to equitable educational practices and services.

#### **G-6.20 Eliminating Barriers to Learning** (2019; Rev. 2021)

The Michigan Association of School Boards urges its members to adopt and implement policies and programs that will eliminate barriers to learning in our schools. This effort should be specifically directed toward:

- a) Establishing a supportive school climate to assist staff, classroom volunteers, parents and guardians and students in providing learning opportunities responsive to the total school population.
- b) Setting up an early warning system to identify patterns of school failure at their earliest levels.
- c) Emphasizing programs that utilize a broad range of activities to educate students with different behavioral patterns, skill levels, interests, needs and learning styles.
- d) Guaranteeing that all students at risk of failure in school receive intensive educational and supportive reinforcement.
- e) Encouraging and promoting interagency services in the community to provide supportive services for students to augment, improve, and enrich their performance in school.
- f) Assuring that schools, community services, law enforcement, the courts and others work in unison to create a rational framework for dealing with the issues of delinquent, abused, neglected and truant students.

#### **G-6.30 Family Involvement in the Schools** (2012; Rev. 2021)

The Michigan Association of School Boards believes that a strong working partnership between families and schools is essential to achieve educational excellence and develop to the fullest each child's potential.

The MASB urges its members, working together with other community agencies, to support programs that engage parents and guardians and educate them on student success and child development.

The MASB urges involvement in the schools through local parent-teacher groups, school community groups, neighborhood organizations, and participation in local school and districtwide programs and activities designed to increase family-school communications and involve families in the development and implementation of educational policies, school programs and the school improvement process.

School boards should encourage family involvement by establishing friendly, courteous and clear communications, up to and including workshops, to help families understand school policies, rules, requirements and procedures.

Schools should schedule meetings, programs and events so that all families can attend and provide childcare services for these activities when needed. Collective bargaining agreements should be written so that school personnel will be available at times convenient for families/caregivers. Schools are also encouraged to conduct background checks on volunteers, whether they are family members or not, to ensure children are not put in harm's way during a school activity.

### **G-6.40 Social-Emotional Learning and Supports**

(2021)

The Michigan Association of School Boards urges school boards to establish and implement social-emotional learning and supports within their schools to address the social and emotional needs of students. Social-emotional competencies include self-awareness, self-management, social awareness, relationship skills and responsible decisionmaking.

Developing social-emotional skills improves student capacity to engage in academic learning, prepares students to meet college and career readiness standards, and decreases negative behavior and emotional distress.

The state of Michigan should provide proper resources to local districts to assist them in establishing these programs.

### **G-6.50 School Year**

(2003; Rev. 2011)

The Michigan Association of School Boards urges boards of education to explore a variety of options for increasing the amount of time students are actively engaged in learning, including examination of the length of the school day and extension of the school year, and flexible scheduling that does not reduce instruction time.

### **G-6.80 Military Families**

(2009; Rev. 2021)

The Michigan Association of School Boards encourages its members to adopt and implement policies and programs that address the unique challenges to learning caused by the deployment of parents and family members. This should include training for appropriate staff on services offered through military family assistance centers, the Michigan National Guard, the

American Red Cross and the Michigan State University Extension Services.

## **F. Extracurricular and Co-Curricular Activities**

### **G-7.01 Student Participation**

(2021; Rev. 2022)

The Michigan Association of School Boards urges every board of education to encourage student participation in co- and extracurricular activities. There are many valuable programs, that schools offer to their students, and any additional involvement beyond academic classes can add to a student's total educational experience. Schools should also be responsive to student interests and/or requests when creating co- and extracurricular activities.

### **G-7.02 School Symbols and Good Sportsmanship**

(2002; Rev. 2022)

The Michigan Association of School Boards urges schools to adopt school names, logos, symbols and mascots that convey positive images and that are sensitive to the diversity of all people, as well as their history and culture.

The MASB also urges its member boards to emphasize positive attitudes and behavior at all school functions by insisting on civility, goodwill and good sportsmanship among students, faculty and the community.

### **G-7.05 Interscholastic Athletics and Officials**

(1999; Rev. 2016)

The Michigan Association of School Boards urges every board of education to adopt specific policies for monitoring interscholastic athletics. The MASB also urges its members to have a clear understanding and knowledge of the impact of Michigan High School Athletic

Association rules on their districts and an understanding of the relationship between the district and MHSAA.

The MASB further urges its members to pursue every opportunity to ensure that:

- a) The rules, regulations and practices of MHSAA, including opportunities for participation, are applicable to all students on an equal basis. The rules should prescribe enforcement procedures meeting minimum due process standards and a mechanism for enforcement at the school district level.
- b) The governing board of MHSAA is elected through an open, informed process. The governing board should reflect the diverse student population of our state and should include representation from the school boards of participating districts.

The MASB also encourages school boards to use umpires, referees and judges for interscholastic athletic events who have participated in a training program that assures basic competencies in officiating skills and promoting good sportsmanship.

#### **G-7.10 Training of Coaches**

(2012; Rev. 2019)

The Michigan Association of School Boards urges all school boards to ensure the district:

- a) Employs qualified persons as coaches of interscholastic teams.
- b) Provides in-service training for all coaches, including training in first aid, current CPR certification, proper athletic conditioning, recognition of athletic injuries, including concussion prevention

and awareness, recognition of the use of performance-enhancing drugs and the proper way to deal with hazing within the athletic programs of a school. Much of this training is available through MHSAA's Coaches Advancement Program.

- c) Requires supervision and evaluation of coaches.
- d) Makes coaches aware of pertinent school policies, rules and regulations and require compliance.
- e) Encourages coaches to follow the athletic code for coaches in the MHSAA handbook and include information regarding NCAA eligibility guidelines and requirements.

#### **G-7.20 National Athletic Tournaments**

(2003; Rev. 2021)

The Michigan Association of School Boards opposes the formation of national tournaments for high school athletics. The MASB urges local districts to resist efforts to enlist their support for, and participation in, these tournaments.

Under Michigan High School Athletic Association eligibility requirements, students would be ineligible for one school year if, after participating in an MHSAA sport, they compete in any event that is a National High School Championships or All-Star event.

#### **G. General Concerns Affecting Youth and Schools**

##### **G-8.01 Child Abuse and Neglect**

(2002; Rev. 2018)

The Michigan Association of School Boards believes all students should be free from physical, sexual and psychological abuse and neglect.

The MASB urges local school boards to:

- a) Develop policies and establish procedures for early detection of child abuse and neglect.
- b) Establish policies to ensure that school personnel comply with the Child Protection Law.
- c) Promote the awareness of abuse and neglect through programs of prevention and education.

### **G-8.50 Community Responsibility and Involvement in the Schools**

(2006; Rev. 2019)

The Michigan Association of School Boards urges school districts to work in cooperation with the local community to promote a better understanding of one another's needs and problems, and to identify and meet the needs of students and the schools. The MASB urges school districts to take the lead in promoting school community working relationships by soliciting ideas and help from the community in areas including curriculum, program design and delivery, policies, school safety, career development, citizenship, funding and other efforts that will enhance the quality of education and society in general.

The MASB also believes school districts should foster volunteerism in the regular school setting to better engage the surrounding community members in the educational process. Ensuring the well-being of students is the joint responsibility of both the school community and the community-at-large.

## **H. Health, Safety and School Facilities**

### **G-9.01 Building and Grounds**

#### **Environmental Health**

(2000; Rev. 2019)

The Michigan Association of School Boards urges school boards to observe

environmental, health and safety standards and practices so as to minimize and eliminate the possibility of illness or injury to any person. The MASB also urges school boards to develop and periodically review plans that ensure that environmental, health and safety standards, practices and emergency procedures are being met.

In addition, the MASB urges Congress and the State Legislature:

- a) To carefully consider reliable data, based on scientifically valid studies, when establishing safety requirements.
- b) To provide grants and loans to help school districts monitor the condition of their facilities and premises and to eliminate health hazards from our schools.

### **G-9.05 Safe and Secure Schools**

(2018; Rev. 2021)

The Michigan Association of School Boards urges school boards to develop and implement policies and programs, including the teaching of nonviolence, conflict resolution and bully prevention programs, leading to a learning environment that is safe and free from disruption. Policies should also be developed to ensure that schools do not become listed as persistently dangerous under the Every Student Succeeds Act and a plan of action should be created and implemented if that designation is given to a school.

Restorative justice practices should be considered as a part of a conflict resolution process. Restorative justice practices are encouraged by state law and endorsed in the State Board of Education Policy on Reducing Student Suspensions and Expulsions. Working in partnership with stakeholders, including students,

educators, families and members of the community, schools can lower suspensions and expulsions by implementing evidence-based discipline policies and preventative practices.

The MASB also encourages school officials to develop school emergency operations response plans and crisis intervention plans with parents, families, teachers, school mental health professionals, law enforcement personnel, social services workers, and appropriate community resources and agencies to reduce and be prepared for crime and violence in our schools and communities. Plans should include a risk assessment to determine the proper training, technology and processes to implement in order to mitigate risks associated with threats from crime, natural disasters, technological incidents, or human error.

#### **G-9.10 School Bus Safety** (2018; Rev. 2022)

The Michigan Association of School Boards, realizing the importance of providing safe transportation for our students, supports:

- a) Appropriate training and continuing education for school bus drivers, transportation supervisors, bus mechanics and others providing school transportation services.
- b) Adequate training for school bus drivers and aides on creating a safe environment on the school bus for students, including but not limited to, preventing bullying.
- c) Adequate state funding to assist with employee training and to fully cover the costs of state safety inspections of school buses.

The MASB encourages school districts and their pupil transportation vendors to

consider purchasing electric school buses when replacing old school buses.

The MASB believes current federal standards applicable to the safety of passengers on school buses are appropriate. Accordingly, the MASB opposes a requirement that large school buses (over 10,000 lbs.) must be equipped with seat belts.

#### **G-9.20 Crime and Violence** (2016; Rev. 2021)

The Michigan Association of School Boards urges its members to oppose the portrayal of crime and violence and its glorification on television, in films, videos and electronic games, the internet and all other media. Local and intermediate school boards are encouraged to take the initiative in forming joint task forces with other governmental units and community groups and organizations to inform and educate schools and communities about the devastating impact of glorified depictions of crime and violence on our children and society.

#### **G-9.40 Healthful Nutrition** (2013; Rev. 2016)

The Michigan Association of School Boards encourages school districts to offer healthful options in the food available through school programs and vending machines and consider the use of locally grown fresh food products; e.g., the USDA Farm-To-School grant program. The MASB also believes all decisions related to such programs should be made at the local level with the input of school personnel, parents, health advocates and professionals.

### **G-9.50 Health Curriculum and Policies** (2021; Rev. 2022)

The Michigan Association of School Boards urges school districts to review and update their school health policies to establish written definitions of roles, responsibilities, policies and procedures for administering a school health program.

The school health curriculum should include disease prevention and control, personal health practices, nutrition, growth and development, family health, substance abuse, consumer health, safety and first aid, community health and emotional and mental health.

In addition, school health policies should focus on:

- a) The development of positive self-esteem.
- b) The prevention of vaping and substance abuse, by addressing the high risks associated with the use of alcohol, marijuana, tobacco, performance-enhancing drugs, prescription and nonprescription drugs, including opioids, and other harmful substances.
- c) Providing assistance to students in obtaining information about nutrition, reproductive health, the prevention of teen suicides and other adolescent health problems.
- d) The importance of lifelong health and wellness.
- e) Providing assistance to students in obtaining information about emotional and mental health issues and how to identify them, assist fellow students or seek assistance.

### **G-9.55 Communicable Diseases** (2010, Rev. 2015)

The Michigan Association of School Boards urges its members to adopt

policies for handling all communicable diseases. School boards must develop an educational program for school staff, students and the community to provide factual information about communicable diseases, their ways of spreading, means of prevention and clarification of any misconceptions the public may have.

The MASB supports vaccinations for school children who are able to be vaccinated to protect the entire school population but especially those who cannot be vaccinated. School boards should follow the guidance from the medical profession on vaccinations and monitor the shift in responsibility for those vaccinations from the schools to the health departments as required by the state.

In drafting policies on communicable diseases and vaccinations, school boards must balance the need to protect the health of the students and employees with the need to protect each individual's civil rights and privacy.

### **G-9.58 Reproductive Health** (Rev. 2001; Rev. 2022)

The Michigan Association of School Boards urges all boards of education to establish elective programs on reproductive health, including sex education, hygiene, sexually transmitted infections and birth control, while simultaneously following the procedures prescribed by statute and ensuring responsiveness to the needs and desires of their local school communities.

### **G-9.65 School Construction** (2009; Rev. 2017)

The Michigan Association of School Boards believes that schools should use the "best value" methodology rather than

simply a “low bid” process for school construction projects.

Accordingly, MASB urges that all school boards institute a procurement process, such as “qualification-based selection,” based on both qualifications and price in relation to the work to be performed. Incorporating qualifications into the selection process ensures that the design and construction providers are best suited for the project requirements.

The MASB also urges all school boards to adopt a “responsible contracting policy” that sets forth in advance, reasonable predetermined qualifications that contractors and subcontractors must show they possess before being awarded a contract. The MASB encourages school boards to use LEED- certified building design and construction practices.

The MASB also urges all school boards to take appropriate measures to protect and conserve natural areas within or near their districts.

### **I. Public Finance and Taxation** **G-10.40 Local Financial Support** (1998; Rev. 2019)

The Michigan Association of School Boards urges each local community to accept its continuing responsibility for supporting public elementary and secondary education through the imposition of local or intermediate school district taxes that, in partnership with the state of Michigan, will be sufficient to provide an equal and equitable educational opportunity for all public school students.

In order to assure continued improvement in public education, the MASB urges its members to assume a leadership role in encouraging all citizens and taxpayers to

support an equitable and adequate method of financing public schools in every community.

### **J. Research** **G-11.01 Educational Research and Program Evaluation** (2017; Rev. 2018)

The Michigan Association of School Boards supports state and federal research and program evaluation projects that will make a positive contribution to effective teaching and learning in public schools.

These projects should be conducted by objective and knowledgeable investigators using rigorous methods. Following the canons of the scientific method, all data should be accessible (within the limits of confidentiality), results should be reproducible, and all findings should be widely disseminated to the education community to ensure that the public funds are being spent on high-quality research and evaluation projects.

Furthermore, the MASB calls upon the Governor, the State Legislature and the State Board of Education, to review and consider the results of the Education Adequacy Study authorized by Public Act 555 of 2015 and the Michigan School Finance Collaborative Report from January 2018 to develop and improve programs and funding for public education in Michigan.

### **K. School Personnel and Labor Relations** **G-12.20 Staff Development and Evaluation** (2006; Rev. 2017)

The Michigan Association of School Boards supports in-service training, enrichment programs and professional development programs for school employees. These programs must be

designed to support and promote the educational goals of each school district and to improve the quality of teaching and other services provided by our schools. All school employees should participate in professional, ongoing and relevant education courses that are consistent with the needs of the local or intermediate school district to improve their skills and knowledge.

The MASB encourages cooperation between boards of education and school staff, including administrators, teachers, other professionals and support personnel, to foster a mutually beneficial climate of trust and respect in order to improve staff evaluation and performance along with the overall well-being of our schools.

The MASB also encourages colleges and universities to provide programs of instruction for teachers and other school staff that are responsive to the needs of our public school system.

**L. Intergovernmental Relations**  
**G-13.35 State Agencies**

(Rev. 2002)

The Michigan Association of School Boards encourages collaboration and cooperation between the state agencies and local and intermediate school districts, especially in the area of education improvement.

# Advocacy-Related Resolutions

## A. General Goals and Objectives

### A-1.01 Promotion of and Advocacy for Public Education

(2006; Rev. 2021)

The Michigan Association of School Boards will endeavor to promote a greater community awareness of, and commitment to, the importance of public education and student achievement. To that end, MASB urges all school board members to be active in advocacy at all levels of government for public education.

School boards, on their own and through their regional, state and national associations, should play an active role to support legislation benefiting public education.

Awareness on the part of school board members of proposed legislation, administrative rulings and judicial action is necessary if effective, corrective measures are to be accomplished. The MASB urges each school board and area association to strengthen its grassroots involvement by developing a local, area or intermediate district legislative relations network to include board members in every state legislative and congressional district.

The MASB also encourages board members to actively participate in political activities including the pursuit of political leadership positions and voter information efforts.

## B. Governance of School Districts

### A-3.01 Intermediate School Districts

(Rev. 2005)

The Michigan Association of School Boards supports intermediate school districts in this state for the irreplaceable

services they provide to their constituent districts and the students they serve.

The MASB opposes any attempt by the Legislature to change the current process of electing ISD board members by mandating popular election. Current law allows for the popular election of ISD board members and can be utilized without a further change in law.

The MASB further opposes any change in law that would add requirements, prohibitions or otherwise infringe on an ISD board's ability to govern through board policy.

The MASB opposes any attempt by the Legislature to impede ISD board members or their employees from participating in professional development activities or otherwise carrying out their mission.

### A-3.05 Financial Disclosure

(Rev. 2000)

The Michigan Association of School Boards opposes any state legislation that would require candidates for local public offices and public officers at the community level to disclose all of their sources (or their family members' sources) of personal income and debts.

### A-3.10 Open Meetings Act

(2005; Rev. 2021)

Given the uncertainties resulting from court decisions interpreting the Open Meetings Act, the MASB urges the Legislature to amend the law to:

- a) Ensure that public bodies may use truly advisory committees composed of less than a quorum of

the body without requiring such committees to meet in open session as long as all advisory committee reports and recommendations are presented at a public meeting with opportunity for public comment before the body acts on the report or recommendation.

- b) Permit school administrators to conduct closed interviews of applicants for employment with a school district in any position other than superintendent. Any employment interview conducted by the school board must be open to the public.
- c) Allow for board meetings to be held virtually as determined by school district policy, as long as the public has access to participate.

The Michigan Association of School Boards also supports an amendment to the Open Meetings Act to permit consideration of the sale of real property in closed sessions.

### **C. Human Rights**

#### **A-4.01 School Prayer** (1982)

The Michigan Association of School Boards opposes governmentally authored or sponsored prayer in the public schools.

#### **A-4.10 Civil Rights** (2019; Rev. 2021)

The Michigan Association of School Boards strongly supports the U.S. Civil Rights Act and Michigan's Elliott-Larsen Civil Rights Act and the protection they provide from discrimination for individuals based on religion, race, color, national origin, age, sex, height, weight, familial status and marital status. The MASB also believes the U.S. Civil Rights Act and the Elliott-Larsen Civil Rights Act should be

updated to include sexual orientation and gender identity and expression.

### **D. Curricula and Instruction**

#### **A-5.01 Special Education**

(2006; Rev. 2022)

The Michigan Association of School Boards urges the Michigan Legislature and the United States Congress to fully fund the special education mandate as prescribed by state and federal law. The growing number of students requiring these programs and the increasing costs of providing services has placed a tremendous burden on local districts. It is imperative that federal and state governments fulfill their obligations in fully funding this mandate.

### **E. Correlative Schooling Issues**

#### **A-6.01 Compulsory Attendance**

(1994, Rev. 2010)

The Michigan Association of School Boards supports maintaining the compulsory attendance age at 18, unless, before that age, a student graduates from high school or its equivalent.

#### **A-6.10 Kindergarten Programs** (2008; Rev. 2013)

The Michigan Association of School Boards opposes legislation that would alter the current minimum enrollment age requirement for the entry into kindergarten. The appropriate readiness for entering kindergarten should be made based on the individual student and a decision made jointly by the parents and the school district.

The MASB also believes that the mandatory age for enrolling students in an education program should move from the current age of 6 to the age of 5. The earlier a child is exposed to an organized education setting the more successful that student will be in later grades.

### **A-6.15 Early Childhood Education** (2017; Rev. 2021)

The Michigan Association of School Boards supports a greater focus on and continued investment in early childhood education, especially from birth to age five, in the public schools and other supportive community agencies, recognizing the economically sensible and socially responsible role it plays in quality education. The MASB urges that:

- a) Intermediate school districts work with the administration and the Legislature to take a greater leadership role in the education of children from birth to age five.
- b) Local school districts realize the vital importance of early childhood education programs in helping children achieve success in school.
- c) The state of Michigan will continue to expand preschool funding to include all 4-year-olds regardless of income and ensure adequate funding for such programs.
- d) The state of Michigan and local and intermediate school districts encourage and support interagency cooperation in providing early childhood education programs.

### **A-6.25 Post-Labor Day School Opening** (Rev. 2006)

The Michigan Association of School Boards opposes current statute that prohibits schools from beginning classes prior to Labor Day.

### **A-6.65 Public School Academies (Charter Schools)** (2012; Rev. 2021)

The Michigan Association of School Boards urges legislation regulating public school academies (charter schools):

- a) Conform with state constitutional requirements.
- b) Limit the authorization of public school academies (charter schools) so that a charter is not granted to a public school academy that merely duplicates programs being offered in a school district and allow the state oversight authority of the opening and closing of a public school academy (charter school).
- c) Include a means of assuring public oversight and accountability, both with respect to the educational programs provided for students and the governance of public school academies (charter schools).
- d) Require public school academies (charter schools) to meet all academic, health, safety, open enrollment and other mandates applicable to public school districts.
- e) Provide that the authorizer that grants a charter to any entity to operate a public school academy (charter school) is directly responsible and accountable for the legal, fiscal and educational operations of every public school academy it charters.
- f) Limit the foundation allowance of each public school academy (charter school) to the basic foundation allowance for school districts in the state.
- g) Differentiate the student foundation level when the public school academy (charter school) operates as a cyber school based on the lower cost of providing an online program.
- h) Require operators of cyber schools to have previous experience delivering effective online learning.

- i) Maintain accountability and transparency of the authorizers and management companies at the same level as elected school boards and the administration of all public schools.

The MASB also encourages boards of education to investigate whether chartering a public school academy (charter school) would enhance the education opportunities for students in their districts.

#### **A-6.70 Home Schooling**

(Rev. 2006)

The Michigan Association of School Boards urges the Michigan Legislature to set standards for home schools, including a state registration and monitoring system enumerated by county, which would ensure that each child receives instruction and services comparable to that provided in the public schools in the district of residence.

#### **A-6.75 Online Education**

(2003; Rev. 2013)

The Michigan Association of School Boards supports the creation of online education options by traditional public schools in Michigan to meet the individual learning needs of students. These systems should be developed to work in concert with the traditional system and could be a blended model or completely online depending on the needs of the district and the students impacted.

The MASB opposes any effort to amend state law that would remove the local board from the decisionmaking process approving online vendors that deliver content to students. MASB also opposes any attempt by the Legislature to mandate credit acceptance from online vendors that are not approved by the district.

### **H. Health, Safety and School Facilities**

#### **A-9.35 Substance Abuse Prevention Programs**

(2000; Rev. 2013)

The Michigan Association of School Boards encourages the State Legislature to amend the existing state law regarding confiscated drug related monies and/or goods to provide that a percentage of these monies be properly channeled back into the public school districts within the state of Michigan to be used for substance abuse training for teachers and substance abuse preventative programs for K-12 students.

### **I. Public Finance and Taxation**

#### **A-10.05 Opposition to Financial Support of Nonpublic Schools**

(Rev. 2002)

The Michigan Association of School Boards urges its members and the public to oppose any proposal to subsidize or support elementary or secondary private and parochial schools through tax credits or deductions, vouchers or other direct or indirect payments.

#### **A-10.10 Federal Financial Support**

(2009; Rev. 2019)

The Michigan Association of School Boards urges the President and Congress to recognize that public education is primarily a state and local responsibility, with policy decisions best determined at the local board of education level. The role of the federal government in public education must correspond with the funding provided. Local board of education control in public education is served best by a federal policy that:

- a) Recognizes attempts to balance the federal budget shall not be made at the expense of public

schooling for students in this country.

- b) Establishes reasonable limits on the regulatory authority of the U.S. Department of Education.
- c) Fully funds all federally mandated programs, including testing, and distributes federal funds appropriated for supplemental, categorical programs on an equitable basis.
- d) Leaves primary responsibility for specific expenditures with the local school district so that such funds can be used to pursue educational priorities set at the local level.

#### **A-10.15 Federal Spending Priorities** (2015; Rev. 2017)

The Michigan Association of School Boards urges Congress and the President to adequately fund federal programs such as special education and the Every Student Succeeds Act. Other federal assistance programs that are critical to states to achieve the goals of ESSA should also be fully funded.

#### **A-10.20 Unfunded Mandates and Sanctions** (Rev. 2004)

The Michigan Association of School Boards opposes any state or federal legislation that results in increased costs for school districts without full funding. The MASB also encourages the Michigan Legislature to oppose any federal laws or programs that are not fully funded thus costing the state valuable resources. Unfunded mandates only reduce the current programmatic offerings of a school district at the expense of the students.

The MASB also opposes using monetary sanctions against school districts in an attempt to achieve certain outcomes. School districts and students are better

served when incentives are offered rather than punitive measures.

#### **A-10.25 State Financial Support** (2017; Rev. 2021)

The Michigan Association of School Boards believes every child in Michigan should receive a comprehensive educational program. The MASB also believes that the state of Michigan must fulfill its constitutional responsibility to assure sufficient funding to support quality public education and an equal educational opportunity for all. State funding must be sufficient to provide a well-rounded educational program that includes, but is not limited to, the state model core content standards for students in all districts. The MASB also believes that the federal government should provide adequate resources to supplement state funding, including but not limited to, fully funding the Individuals With Disabilities Education Act.

To that end, the MASB supports:

- a) A constitutional amendment to limit the allowable usage of the State School Aid Fund to PreK-12 expenditures.
- b) Continued reduction in disparities in per-pupil revenue among school districts, with a final goal of equitable funding for all districts. This should be accomplished without reducing the revenues of any school district.
- c) Specifically dedicating sufficient state revenue sources to fully fund Michigan's PreK-12 public education system. The current reliance on an annual appropriation from the state's General Fund needed in order to fully fund PreK-12 education should be eliminated. In the future,

- if dedicated revenues are reduced, they should be replaced with other dedicated revenues.
- d) Continued focus on research to clearly delineate the cost of providing a world-class education to the children of Michigan.
  - e) Requiring that prorated per-pupil funding follow students who transfer between public school academies (charter schools) and/or public school districts after the student count date.
  - f) Funding for supplemental, categorical programs consistent with the state's obligation to assist students with diverse needs as demonstrated by careful study and research. Such special programs should be funded in addition to the basic foundation allowance and should be reassessed periodically.
  - g) Actively advocating for the continuation of at-risk funding on the basis of the current funding formula with a minimum of an inflationary increase each year, so that schools may continue to provide these services.
  - h) The timely appropriation and disbursement of state and federal funds so that local and intermediate districts can establish their budgets and maintain an adequate cash flow. All borrowing costs, either incurred by the state or a school district to enable appropriate cash flow because of the state's payment schedule, shall be borne by the state's General Fund. The distribution system needs to be returned to a system that awards districts all funds in the district's fiscal year for which the funds were appropriated.
  - i) Providing individual districts with the ability to raise limited local revenues for operational purposes.
  - j) Full state funding for state-mandated special education programs and services. At a minimum, the state must fund these programs at the Headlee Amendment minimums. The state must not count per-pupil foundation grants against funding for mandated categorical aid.
  - k) Financial support for alternative discipline programs.
  - l) State financial support for the development and operations of alternative disciplinary education programs, since many students who require these services result from state-mandated expulsions.
  - m) State financial support for early middle college programs.
  - n) State financial support for pupil transportation operational expenses.

School improvement should be a product of local needs assessment and planning, based upon the specific and unique needs of each community, with assistance provided by the state. Any attempt to restrict access of public school districts to the school bond loan fund is contrary to good public policy and should therefore be strongly opposed.

### **A-10.30 School Infrastructure Funding (2003; Rev. 2021)**

The Michigan Association of School Boards believes it is a fundamental responsibility of the state of Michigan to provide infrastructure funding to school districts to ensure equal educational opportunity for all students.

Educational research shows a significant relationship between the learning

environment and student achievement. The MASB believes the Michigan Legislature should set as a priority, the infrastructure needs of the public schools in Michigan.

To that end, the MASB supports:

- a) State funding to assist school districts in replacing and repairing potentially unsafe school buildings and in upgrading facilities to include technological capabilities essential for education.
- b) State equalization of debt retirement levy.
- c) State assistance for the development of property to be used for school construction, including road construction, drainage, sewage disposal, water and any other specific needs to make a site ready for construction.
- d) State funding for pupil transportation capital expenses.
- e) State funding for the expansion of affordable and reliable broadband access.

The MASB also believes whenever the United States Congress and the President consider ways to revitalize the United States economy, they should include federal support for school infrastructure in any legislative package that is presented.

#### **A-10.35 School Fiscal Year (1996)**

The Michigan Association of School Boards supports retention of the current law establishing a school fiscal year beginning July 1 and ending June 30.

#### **A-10.40 State Aid and Millage Rollbacks (Rev. 1996)**

The Michigan Association of School Boards supports legislation that amends

the State School Aid Act or other legislation to guarantee that the state will make up any revenue loss due to the rollback (required by Section 31 of Article 9 of the State Constitution) of the 18 mill nonhomestead tax levied on a local level, which will protect the fiscal integrity and subsequent operating budgets of affected local and intermediate school districts.

#### **A-10.45 Interest on School Tax Collections (1986)**

The Michigan Association of School Boards believes that interest earned on school property tax collections properly belongs to the school districts. The MASB opposes legislation that would allow municipal and township treasurers to retain the interest gained on all taxes collected by townships and cities. Cities and townships should not be permitted to use interest earned from school funds to finance township and city operations.

The MASB also opposes legislation restricting the ability of local units of government to reach voluntary agreements on school tax collections.

#### **A-10.50 Property Tax Assessments (1992; Rev. 2016)**

The Michigan Association of School Boards supports reform of the property tax assessment system to:

- a) Establish uniform, statewide property assessment practices and procedures.
- b) Appoint qualified and certified assessors.
- c) Assure that taxpayers provide assessors with information needed to facilitate an accurate assessing process.
- d) Strengthen the initial appeals process to encourage the

settlement of assessment challenges at the local level.

- e) Properly assess commercial property at a fair rate for its current use to maintain the integrity of the tax system and local revenues.

### **A-10.55 General Taxation**

(Rev. 1996)

The Michigan Association of School Boards supports a state tax system that produces the revenues necessary to support quality public education and other needed public services. The tax system should provide for an equal educational opportunity for children throughout the state and should be based upon equitable, adequate and diverse tax sources.

Any proposal to change, revise or otherwise affect the taxing authority of local and intermediate school districts must contain guarantees to ensure that no district will suffer revenue losses from state-imposed tax reform.

Any tax-cutting legislation affecting State School Aid revenues must provide for their direct replacement with revenue sources with long-term adequacy and stability.

Tax exemptions should be reviewed and, if not appropriate, eliminated.

Control over school district policies, responsibilities and operations by local and intermediate boards of education is of primary importance to any acceptable tax system.

### **A-10.65 Economic Development**

(2008; Rev. 2021)

The Michigan Association of School Boards urges the Governor and State Legislature to continue to take every action within their power to encourage the

expansion of agricultural, forestry, commercial, tourist, technological, life sciences and industrial development in Michigan.

Quality public education is a key driver for expanding economic development. Accordingly, economic incentives must not reduce or limit revenues to the State School Aid Fund or other revenues critical to the infrastructure (educated workforce, streets, water, sewer, police and fire protection, etc.) necessary to support such economic growth.

### **L. School Personnel and Labor Relations**

#### **A-12.01 Public Employment Relations Act**

(2018; Rev. 2019)

The Michigan Association of School Boards supports an uninterrupted school year for our students and giving school boards increased control over expenditures and programs to better accommodate state limitations on revenues and implement state education initiatives.

The MASB is opposed to binding third-party resolution of negotiation disputes.

#### **A-12.70 Public School Employee Compensation and Benefit System**

(2013; Rev. 2017)

The Michigan Association of School Boards supports a school employee compensation and benefit system that is cost effective, yet still allows school districts to attract quality candidates to the education field.

To that end, and consistent with other public and private sector offerings, the MASB supports:

- a) The right of a local or ISD board of education to determine compensation and benefit levels of

the district's employees. MASB further opposes any legislation or regulation that would infringe on the right.

- b) A retirement health care plan that provides benefits based on years worked in the public school system not to exceed 80 percent of the premium payment.

The MASB opposes a change in retirement systems that would create an undue financial burden on public school districts.

**M. Intergovernmental Relations**  
**A-13.01 State Board of Education**  
(2006; Rev. 2021)

The Michigan Association of School Boards supports the continuation of a constitutionally established State Board of Education, which functions as a representative decision-making body directly accountable to the citizenry, to provide public education leadership and policy direction, including curriculum standards and guidance, to the school districts of this state.

The MASB also supports a revision of the composition and election of the State Board of Education to provide for a nonpartisan nine-member board with staggered six-year terms.

# Chapter 4

## Amended Resolutions

This chapter contains resolutions that the 2022-2023 Resolutions and Bylaws Committee is proposing for amendment.

Lowercase letters represent current language; capitalized words and phrases indicate proposed new language; and words with strikethroughs will be deleted.

Each amended resolutions will be presented individually, as provided in Rule 2.b. of the Delegate Assembly Rules and Procedures (see page 11).

### **A-5.30 Curriculum and Standards** (2022; Rev. 2023)

The Michigan Association of School Boards supports state guidelines for learning objectives and encourages school boards to establish core curricula based upon Michigan’s academic standards. The MASB believes flexibility must be expanded within the Michigan Merit Curriculum addressing conflicts that students encounter when looking at alternative pathways, including career and technical education programs.

The MASB encourages local and intermediate boards of education to look beyond state and national standards in an effort to continually raise student achievement levels. **THE MASB ALSO URGES SCHOOL BOARDS TO INVOLVE PARENTS AND OTHERS IN THE COMMUNITY IN MAKING RECOMMENDATIONS REGARDING THE DEVELOPMENT OF CURRICULUM AND SELECTION OF CURRICULAR MATERIALS. PARENTAL INPUT CAN HELP LEAD TO DECISIONS THAT BETTER ENGAGE STUDENTS.**

The MASB believes the local school board must have the final responsibility for decisions as to curriculum delivery or program. **SCHOOL BOARDS SHOULD NOT**

**BE REQUIRED BY STATE LAW TO PROVIDE STUDENTS ALTERNATIVE CURRICULUM MATERIALS OR ALLOW STUDENTS TO “OPT OUT” OF CLASSES OR CLASSROOM EXERCISES IN CORE CURRICULUM COURSES.**

#### Explanatory Note

The committee recommends adding language stating MASB’s opposition to the legislature requiring alternative curriculum or “opt out” options and language from Resolution 5.20 Curricula and Parental Involvement regarding school boards not being required by state law to provide students alternative curriculum materials. Resolution 5.20 Curricula and Parental Involvement is being deleted by the committee.

### **A-6.20 Instructional Time** (2021; Rev. 2023)

The Michigan Association of School Boards supports a school year incorporating no fewer than 180 days and 1,098 hours of student instruction. ~~and supports the change in state law that reflects that minimum number~~ **ANY HOURS DELIVERED VIRTUALLY EITHER TO INDIVIDUAL STUDENTS OR TO A STUDENT BODY AS A WHOLE SHOULD BE COUNTED TOWARD THE MINIMUM DAYS AND HOURS.** Days cancelled due to severe

storms, fires, epidemics or health conditions should be made up in order to assure maximum instructional time for students in all districts.

The MASB believes counting professional development hours toward the instructional time requirement should be at the discretion of the school district. The school district should consider whether or not the professional development will positively affect student achievement before counting it toward instructional time.

The MASB also urges the Legislature to provide additional financial support to those districts that operate instructional programs more than the state-prescribed minimum number of days per year.

Explanatory Note

The committee recommends adding language stating hours delivered virtually to individual students or the student body should be counted toward the minimum days and hours requirement.

**A-6.60 Schools of Choice**

(Rev. 2003)

The Michigan Association of School Boards supports parental choice in the

public school system at the discretion of local boards of education and within the parameters set by each school board.

Any program allowing parents to choose schools must assure that:

- a) The program is not part of a federal or state voucher plan for financing nonpublic education.
- b) The program does not foster racial, social or economic segregation or segregation of disabled students WITH DISABILITIES.
- c) The program addresses educational, labor, financial and administrative issues, such as the stability and continuity of educational programs, grade levels, space limitations, transportation, extracurricular activities and collective bargaining.

The MASB opposes mandatory schools of choice requirements in order to qualify for state or federal funds.

Explanatory Note

Committee recommends the updated language to “students with disabilities.”

# **Chapter 5**

## **New and Substituted Resolutions**

This chapter contains proposed new and/or substitute resolutions representing major revisions of prior resolutions. There are no new or substituted resolutions this year.

# Chapter 6

## Bylaws Proposals

This chapter contains amendments to the MASB Bylaws. A proposal to amend the Bylaws must be distributed in writing to the MASB membership at least 30 days before the Delegate Assembly convenes. Bylaw proposals require a two-thirds' vote of the official Delegates present and voting for passage (Bylaws: Article IVIII, Section 2).

Lower letters represent current language; capitalized words and phrases indicate proposed new language; and words with strikethroughs will be deleted.

There is one MASB Bylaw proposal to be voted on this year.

### **Article IX – Officers; Section 3. Election, Designation and Succession.**

Section 1. Officers. The officers of the Association shall be the President, Immediate Past President, President- Elect and Vice President.

Section 2. Duties. The officers shall perform the duties assigned them by the Nonprofit Corporation Act.

Section 3. Election, Designation and Succession. The Board of Directors annually shall elect a President-Elect and Vice President from among the ELECTED members of the Board of Directors. At the expiration of the President's term, the President-Elect shall become President.

Section 4. Appointed Officers. The Executive Director shall serve as the Secretary-Treasurer of the Board of Directors without voting power.

Section 5. Term of Office. The term of office of the officers shall begin on July 1 and shall be for one year, or until the term of their successors begins.

Section 6. Vacancies. If there is a vacancy in the office of President, the President-Elect shall succeed to the office immediately and shall serve a full term as President upon completing the remainder of the term caused by the vacancy.

If there is a vacancy in the office of President-Elect or Vice President, the Board of Directors shall fill the vacancy.

### Rationale Statement

Committee recommends the word "elected" added to address the eligibility of a director who was a presidential appointment being nominated for the position of vice president. As presidential appointments are a three-year term the appointee would not reach the president position within their term. Committee members also felt to be eligible for running for an officer position, the director should be elected by the membership.

# Chapter 7

## Deleted Resolutions

This chapter contains resolutions previously adopted by the Delegate Assembly and deleted by the 2022-2023 Resolutions and Bylaws Committee. There is one resolution being recommended for deletion this year.

### **G-5.20 Curricula and Parental Involvement** (2018; Rev. 2021)

The Michigan Association of School Boards urges school boards to involve parents and others in the community in making recommendations regarding the development of curriculum and selection of curricular materials. Parental input can help lead to decisions that better engage students.

However, school boards should not be required to provide students alternative curriculum materials or to allow students to “opt out” of classes or classroom exercises in core curriculum courses because of parental concern about the content of materials.

#### Explanatory Note

Resolutions G-5.20 is being deleted by committee as wording from the resolution has been added to Resolution A-5.30 Curriculum and Standards.

# Chapter 8

## 2023 Resolution of Appreciation

The MASB Delegate Assembly would like to thank all of the individuals and school boards that contributed to the success of our Association during the past year.

Special thanks to the various committee chairpersons and the many committee members who provided leadership and direction for the Association in implementing the resolutions adopted by the Assembly in prior years.

The Delegate Assembly also congratulates MASB President Kathleen Moore and wishes her a successful year as MASB strives to achieve the ends set in the resolutions adopted in 2023.

# Chapter 9

## Complete Listing of Resolutions

Key:

“A” indicates an amended Resolution.

“N” indicates a new or substituted Resolution.

“D” indicates a deleted Resolution.

Continuing Resolutions have no letter designation.

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**From:** [Cheryl Huffman](#)  
**To:** [Mandy Lovell](#)  
**Subject:** Call for 2023 MASB Delegates  
**Date:** Thursday, August 3, 2023 9:50:33 AM

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<[chuffman@masb.org](mailto:chuffman@masb.org)>)

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Dear Mandy,

MASB's 2023 Delegate Assembly will begin **Thursday, November 9 at 7 p.m.** at the Lansing Center in Lansing. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education. Below is a link to use to certify the official voting delegates and alternates who will represent your board of education. All delegates and alternates must be school board members. Only delegates and alternates named by your board may offer motions and vote on issues. However, all school board members may speak on the issues and participate in the debate. Your 2023-2024 MASB dues must be paid in order for a district to participate in the Delegate Assembly.

**All delegates must be certified and submitted by Friday, October 27.** A notification message is also being sent to your board president and superintendent. Please ensure that this topic is added to your next board meeting agenda and then complete the form at the link below.

[Certify 2023 Delegates and Alternates](#)

If you have any questions, please feel free to contact me at [chuffman@masb.org](mailto:chuffman@masb.org) or 517.327.5915.

Regards,  
Cheryl

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**Cheryl Huffman** | Board Liaison

**Michigan Association of School Boards**

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A large dark blue rectangular area containing contact information and a preference link. At the top center is a square placeholder with a white border and a blue question mark icon. Below it is a horizontal row of ten small square placeholders with white borders. The text is centered and reads: Michigan Association of School Boards, 1001 Centennial Way, Suite 400, Lansing, MI 48917, P: 517.327.5900 | F: 517.327.0775. Below the text is a link: "Want to change how you receive these emails? You can update your preferences or unsubscribe from all MASB communications." At the bottom center is a rectangular placeholder with a white border and a blue question mark icon.

