

HELIX SCHOOL DISTRICT #1-R



HELIX SCHOOL BOARD REGULAR MEETING AGENDA

Wednesday, January 11, 2023

1. **Opening and Call to Order- Todd Thorne, Vice-Chair**
2. **Additions &/or Deletions to Agenda**
3. **Consent Agenda**
 - A. Minutes from last month's regular Board Meeting
Board Chair
4. **Recognition of Visitors**
Board Chair
 - A. Umatilla/Morrow ESD Representatives
Board Chair
 - B. Audience Input (Limit 5-Minutes)
Board Chair
5. **ASB Report- Kolby Ash, ASB Vice-President**
6. **Reports & Discussion**
Board Chair
 - A. *Superintendent Report- Brad Bixler, Superintendent*
 1. Enrollments
 - B. *Athletic Director Report- Tammie Parker, Athletic Director*
 - C. *Financial Report- Kara Taylor, IMESD*
 1. Board Talking Points
 2. Financial Update and Check Register
 - a. 2021-22 Audit Report- Kylie McClintock (Cockburn and McClintock)
 - D. *OSBA Update- Emily Smith, OSBA Board Member*
 - E. *Correspondence*
Board Chair
7. **Unfinished Business**
Board Chair
 - A. Second Reading of OSBA August 2022 Policy
 - BBBA - Board Member Qualifications, Optional
 - BCF - Advisory Committees to the Board, Optional
 - CB - Superintendent, High Recommended
 - CBC - Superintendent's Contract, Optional
 - CPA - Layoff and Recall for Administrators, Highly Recommended
 - CPA-AR - Layoff and Recall for Administrators, Highly Recommended
 - DBEA - Budget Committee, Highly Recommended, (versions 1 & 2)
 - EH - Records and Data Management, Optional
 - EH- AR - Records and Data Management, Optional
 - GCAA - Standards for Competent and Ethical Performance of Oregon Educators, Optional

- GCBDB/GDBDB - Early Return to Work, Highly Recommended
- GCPA - Reduction or Recall of Licensed Staff*, Optional
- GCPA- AR - Reduction or Recall of Licensed Staff, Optional
- GCQB - Research, Optional
- GDA - Instructional Assistants, Optional
- IFE - Curriculum Guides and Course Outlines, Optional
- IGAC - Religion and Schools, Optional
- IGAI - Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education**, Highly Recommended
- IGBB- AR - Complaints Regarding the Talented and Gifted Program and/or Services, Optional
- IGBBA- AR - Appeal Procedure for Talented and Gifted Student Identification and Placement, Optional
- IGBHE - Expanded Options Program**, Highly Recommended
- IMB - District Improvement Program, Highly Recommended
- IMB- AR - District Improvement Program, Highly Recommended
- JEA - Compulsory Attendance**, High Recommended
- JEA- AR - Compulsory Attendance Notices and Citations**, Highly Recommended
- JHC - Student Health Services**, Highly Recommended
- KBA - Public Records Request, High Recommended
- KBA- AR - Public Records Request, Highly Recommended

B.

8. **New Business**

Board Chair

A. Formal Superintendent Evaluation

9. **Old Business**

Board Chair

10. **Adjournment**

Board Chair



Superintendent Board Report January 11, 2023

The Oregon School Board Association (OSBA) and the Coalition of Oregon School Administrators (COSA) have set January as Board Appreciation Month. I would like to take this opportunity to express my deepest appreciation to the members of the Helix School District Board of Directors for their time and support of the Helix School District and our school community! Our teachers are putting together a special thank you this month that I will share with the Board at our February meeting. Thank you again for all you do to support our students, staff, and patrons!

1. This month our enrollment has again held fairly steady. I don't expect much of a change as the year progresses and I am projecting a similar enrollment for the 2023-2024 school year. Our lower enrollment level will likely affect our future budget, but until we know more from the state, I don't expect a major impact to our level of staffing or services.
2. There has been some discussion at the regional superintendent meeting to find a few days for board training for this side of the state. Dr. Mark Mulvihill is organizing the event and hopes to find local board members to help support the training. The event will probably be hosted at the Wildhorse Resort & Casino. I will give you more information on dates and times once I know more.
3. Under ORS 419B.005 school board members are mandatory reporters. As mandatory reporters, our insurance provider PACE recommends school board members receive annual training on mandatory reporting. ODHS provides a 30 minute training video that describes the role of mandatory reporters in reporting suspected abuse at <https://youtu.be/iO4uRPbI4YQ>. Please let Cindy know once you have viewed the video. This will meet your training requirement for this year.
4. This week, the Helix School District website and online app has been updated to include our most recent calendar of events. The events section is now linked to the Helix School District Google Calendar and will have the most up-to-date information of school and sporting events. The EVENTS Ribbon gives a 4-day view of scheduled events, and the "See All Events" button goes to the complete calendar. I am hopeful that this will provide better communication to our parents and the community about our upcoming activities. I would like to thank Cindy Wood and Tammie Parker for their input and efforts to keep the calendar current.
5. This week our Integrated Planning Team is reviewing the data from our input survey. Next Wednesday, the team will meet at IMESD in the afternoon to complete our review of the data and develop a needs assessment. I plan to submit the Helix Integrated Plan to the Board at our March meeting.
6. The graduating class of 2023 is using their class money to purchase and install a large format smart TV for our multipurpose room. The system will include a sound bar and remote bass. The installation will take place later this spring and will be coordinated with our seven new Promethean ActivPanel Interactive displays that will be placed in the high school classrooms, a middle school classroom, and the band room.
7. These are the updates on our current building projects:
 - a. UniTech Communications is still trying to secure the hardware needed to complete our exterior door security upgrades.
 - b. Casey Zollman will complete the interior work from last year's water damage and excavate the collapsed French drain this spring.
 - c. I plan to purchase the structural and foundation engineering plans from Atlas Greenhouse to meet the state permitting for the greenhouse once I can confirm that the plans meet the state requirement.

Respectfully,
Brad Bixler - Superintendent/Principal
Helix School District