

Regular Monthly Board Meeting

Monday, February 3, 2025 5:30 PM

High School Media Center, 810 First Street North, Pine River, MN 56474

1. Call to Order and Pledge to the Flag

Speaker(s): Board Chair

Members: Leslie Bouchonville, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, Carrie Maurer-Ackerman, David Sheley, Ryan Trumble and Superintendent Jonathan Clark

2. Welcome to Visitors

Speaker(s): Board Chair

2.1. Public Comments and Time for Interaction with the Board on Agenda Items

Speaker(s): Board Chair

2.2. Spotlight on Education: American Indian Parent Committee

2.3. Spotlight on Education: Elementary Multi-Tiered Systems of Support (MTSS)

3. Approve Agenda

4. Approve Minutes of the January 6, 2025 Reorganization and Regular School Board Meetings

Speaker(s): Board Chair

5. Informational Items

5.1. Principal Reports

5.2. Director Reports

5.3. Superintendent Report

5.4. Enrollment Report

6. Consent Calendar

6.1. Approve Bills Presented

6.2. Approve Investment Report

6.3. Approve Treasurer's Report

6.4. Approve Electronic Funds Transfers and Other Banking Transactions

6.5. Federal Funds

6.6. Adopt Resolution Accepting Monetary Awards and Donations

6.7. Approve the Hiring of Crysta Christensen as Varsity Volleyball Coach for the 2025 Season

6.8. Accept the Resignation of Brenda Alexander, High School Paraprofessional, Effective 1/24/2025 and Authorize Posting for a Replacement

6.9. Authorize Posting for a 6.5 Hour per Day Paraprofessional in the Elementary

6.10. Approve the Local 284 Seniority Roster

6.11. Approve the PRB Education Minnesota Seniority Roster

7. Discussion Items

7.1. Policy on Naming of School District Sites and Facilities

7.2. Minnesota School Board Association (MSBA) Conference

8. Action Items

8.1. Approve Lease Purchase Agreement with Santander Bank, NA

9. Open Forum

10. Adjourn

The reorganization meeting of the Board of Education was held in the High School Media Center at 5:30 p.m. on January 6, 2025 with acting Chair Cunningham presiding.

Members present: Leslie Bouchonville, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, Carrie Maurer-Ackerman, David Sheley, Ryan Trumble and Superintendent Jonathan Clark.

Motion by Hoplin, second by Bouchonville, to approve the agenda. All voted aye and the motion carried.

Cunningham called for nominations for the position of Chair. Sheley nominated Cunningham. No further nominations were received and Cunningham was named Chair.

Cunningham called for nominations for the position of Clerk. Sheley nominated Bouchonville. No further nominations were received and Bouchonville was named Clerk.

Cunningham called for nominations for the position of Treasurer. Trumble nominated Hoplin. No further nominations were received and Hoplin was named Treasurer.

Cunningham called for nominations for the position of Vice Chair. Sheley and Hoplin nominated Trumble. No further nominations were received and Trumble was named Vice Chair.

Committee assignments. Members are encouraged to visit with the Chair regarding committees they would be interested in serving. Committee assignments will remain the same unless members are notified of changes.

Meeting dates and times. Motion by Hoplin, second by Trumble to approve 2025 meeting dates and times. Regular monthly meetings, work sessions and committee meetings will be posted on the school website.

Motion by Hoplin, second by Bouchonville, to set the official board salaries as follows: Board Chair, Clerk and Treasurer \$200 per month; all other Board Members \$175 per month. All special meetings/work sessions/workshops/committee meetings \$100. All voted aye and the motion carried.

Motion by Trumble, second by Hoplin, to set the official publication for the school district for 2025 as the Pine and Lakes Echo Journal. All voted aye and the motion carried.

Motion by Hoplin, second by Maurer-Ackerman, to set the official depositories for the Pine River-Backus School District for 2025 as the Pine River State Bank and Minnesota School District Liquid Asset Fund. All voted aye and the motion carried.

Motion by Trumble, second by Linsten-Lodge, to authorize the following list of individuals/positions to make investments and other banking transactions for the school district: Board Chair, Clerk, Treasurer, Superintendent, Business Manager and Human Resources Director. All voted aye and the motion carried.

Motion by Bouchonville, second by Linsten-Lodge, to approve district membership in Minnesota School Boards Association. All voted aye and the motion carried.

Motion by Trumble, second by Hoplin, to approve district membership in Central Minnesota ERDC. All voted aye and the motion carried.

Motion by Linsten-Lodge, second by Bouchonville, to approve district membership in Sourcewell. All voted aye and the motion carried.

Motion by Sheley, second by Hoplin, to approve district membership in the Minnesota State High School League. All voted aye and the motion carried.

Motion by Hoplin, second by Maurer-Ackerman, to approve district membership in the Cass County Economic Development Corporation. All voted aye and the motion carried.

Motion by Linsten-Lodge, second by Hoplin, to approve district membership in the Pine River Chamber of Commerce. All voted aye and the motion carried.

Motion by Maurer-Ackerman, second by Bouchonville, to approve district membership in the Minnesota Rural Education Association. All voted aye and the motion carried.

Motion by Maurer-Ackerman, second by Bouchonville, to set the mileage reimbursement rate for claims incurred after January 1, 2025 at \$0.70 per mile. All voted aye and the motion carried.

Motion by Trumble, second by Linsten-Lodge, to set meal reimbursement rates for claims incurred after January 1, 2025 to: breakfast \$20.00, lunch \$25.00 and dinner \$30.00. Meals are reimbursed only when travel requires an overnight stay. All voted aye and the motion carried.

Motion by Sheley, second by Hoplin, to set the district legal counsel with the firm Kennedy and Graven. The Board officers, Superintendent and designee will have authority to contact legal counsel. All voted aye and the motion carried.

Cunningham adjourned the meeting at 5:44 p.m.

Leslie Bouchonville, Clerk
Recorded by Jolene Bengtson

A meeting of the Board of Education was held in the High School Media Center at 5:49 p.m. on Monday, January 6, 2025 with Chair Cunningham presiding.

Members present: Leslie Bouchonville, Christopher Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, Carrie Maurer-Ackerman, David Sheley, Ryan Trumble and Superintendent Jonathan Clark.

The floor was opened for comments from the public on agenda items.

Spotlight on Education – Robotics Team

Motion by Trumble, second by Linsten-Lodge, to approve the agenda. All voted aye and the motion carried.

Motion by Hoplin, second by Maurer-Ackerman, to approve the minutes of the December 2, 2024 regular board meeting and the December 16, 2024 special meeting. All voted aye and the motion carried.

The Chair reported on the Superintendent evaluation which was conducted in closed session on December 2, 2024. Administrative team, director and enrollment reports were heard.

Consent Calendar - Motion by Hoplin, second by Maurer-Ackerman, to approve the Consent Calendar, which consisted of the following items:

- Approve bills presented (checks 76655-76814 totaling \$203,848.35); approve the investment report; approve the treasurer's report; approve the report on electronic fund transfers and other banking transactions; adopt a resolution accepting monetary awards and donations; and
- Approve personnel items:
 - Approve the hiring of Kryston Wiseley as Long Term Substitute Teacher for High School Vocal Music from January 6, 2025 until approximately March 14, 2025.

All voted aye and the motion carried.

Motion by Trumble, second by Linsten-Lodge, to adopt a Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore. (Resolution filed in legal minute book.) All voted aye and the motion carried.

Open forum – The meeting was opened for comments from the public.

Cunningham adjourned the meeting at 7:03 p.m.

Leslie Bouchonville, Clerk
Recorded by Jolene Bengtson



**ELEMENTARY SCHOOL REPORT
SCHOOL BOARD MEETING
MONDAY, FEBRUARY 5, 2024
5:30PM HIGH SCHOOL MEDIA CENTER**

BUILDING GOALS:

District Goal: (2nd check - 1/22/25)

By Spring of 2025, 80% of teachers will self assess at a level of applying or innovating in elements 4 and 5.

Building Goal #1: - MET

100% of teachers will set a student achievement goal based on District approved screener or curriculum assessment results.

Building Goal #2: - ONGOING

100% of our elementary teachers engage in scheduled collaboration with SPED, Title I, YFS, PE, Music, and STEAM specialists.

PBIS School -Wide Goal - IN PROGRESS

By Spring 2025, 80% of PRB Elementary staff report using 4:1 positive interaction to one negative interaction using positive reinforcement when working with students throughout our building. This will be measured by quick data checks and self-reporting by staff.

STRATEGIC DIRECTIVES

STUDENT ACHIEVEMENT

Assessment

- Teachers have finished their quarterly and all other winter benchmark/screening assessments. I have completed individual meetings with almost all of our teachers as well. These meetings allow for detailed discussion about effective teaching, student data, and specific teacher goals for the remainder of the year. This is truly an outstanding time to review student data, discuss our model of instruction, and highlight continued progress with each teacher. (2.2, 2.3) We have staff that are very dedicated to diving into data and improving their instructional strategies. Teacher are analyzing data in their classroom as well as across their grade level. **HRS 3.5, 3.6**
- *Multi-Tiered System of Supports - HRS Level 3*
 - Our Multi-Tiered System of Supports team continues to meet bi-weekly to help teachers with Tier I and II interventions in both academics and behavior. We monitor the effectiveness of the intervention(s) by progress monitoring as needed (usually bi-weekly). Our MTSS team will be sharing updated student as part of spotlight on education at an upcoming school board meeting. They will provide a spotlight for Education at Monday's board meeting. **HRS 3.6**

Curriculum - HRS Level 3

- Our ELA Curriculum team has been active working on getting their curriculum, standards, and assessments aligned. (3.1, 3.2). They will meet again on February 11th to develop of rubric for resource selection.
- **Professional Development**
Our teaching staff continue to participate in the Online Language and Literacy Academy as part of the Read Act training. This comprehensive professional development has focused on evidence-based practices to ensure all teachers have the tools to support foundational reading skills (phonemic awareness, phonics, and fluency). Our next training day will be on February 14th.
- We sent several teachers and school leaders to San Antonio for the HRS Summit. It will be great to hear about their learning and ways to continue making our school a better place to learn.
- I have completed about 70 walkthroughs and 18 formal evaluations so far this year. Walkthroughs are designed to collect information on predominant instructional practices as well as provide teachers with coaching feedback and celebrations about their teaching. Evaluations are designed to provide specific feedback on growth and improvement opportunities as well as to celebrate quality instruction. **HRS 2.3, 2.4**



SAFE ENVIRONMENT AND CONSISTENT DISCIPLINE - 1.1, 1.2

- Supervision is appropriately in place in all areas of our school (classroom, hallway, cafeteria, playground). This is monitored frequently, feedback is gathered, and we adjust as needed based on student needs.
- Staff are positively and consistently reinforcing behaviors and re-teaching as needed.
- Our school-wide behavior looks really good overall. We have some pockets in specific grade levels that we are monitoring and targeting specific plans for improvement.
- All classrooms have discussed, updated, and shared their positive behavior management plans in the event a student behavior arises. We will keep this up.
- All teachers reviewed our classroom managed vs. office managed behavior protocols. We will be revisiting this again at a future staff meeting.
- Overall over 80% of students have 0-1 referrals for the year.
- Classrooms continue to review specific student and grade level behavior data often (at least monthly) and put positive plans in place to support individual students. Our Multi-Tiered System of Supports team meetings bi-weekly to help problem solve as well.

Communication and Marketing

- We use our all call system, social media, email/text alerts, and newsletters to communicate with families about a variety of items.
- Visit our Facebook page and our school website to see all the happenings at PRB. (1.7)
- We continue to recognize students each month for following our ROAR expectations, making positive calls home each day, and more!

Happenings at the Elementary School this month - "Get Hooked on a Good Book!"

- **I Love To Read Month**
 - February is the month schools celebrate "I Love to Read month" by encouraging students to read many books and even set some specific goals to work toward. Students will be given reading calendars to keep track of their reading minutes. Students set reading goals with our theme "Get Hooked on a Good Book" and are working toward getting their names into a drawing for a chance to win "fishing themed" prizes at our February ROAR Rally and of course our grand prize of a new bicycle donated by the Masonic Lodge in Brainerd! Any students that meets their reading goal for the month will have their name put into the drawing. We will even have staff reading short stories or poems during our morning announcements.
- **2025 PRB Spelling Bee Championship!**
 - Our 5th-8th Grade 2025 Pine River-Backus Spelling Bee will take place on Wednesday, February 19th at 9:00am in the High School Gym. We are in the process of having our students qualifying for spots to compete. It is always a fun time and an exciting event watch.
- **"Dr. Seuss Read Across America Week"**
 - February 24th-February 28th is National Read Across America Week. We will have several exciting reading themes planned for students and staff to participate in throughout the week. We will finish the week off with our annual Dr. Seuss Read-In on Friday, February 28th starting at 2:00pm. Families will be invited in to read with their student(s) at that time and have a cookie and juice. More information to come!



Pine River-Backus
PUBLIC SCHOOLS - PINE RIVER, MN

February

- *3rd - 6th Grade to Ski Gull
- *5th - Verndale School HRS Site Visit
- *11th - ELA Committee Meeting - 12pm-3pm
- *12th - 4th Grade to Breezy Point Ice Arena
- *14th - Staff Inservice (No Students) - Read Act Training (All day)
- *17th - No school for staff and students- Presidents Day
- *19th - 5th-8th Grade Spelling Bee: 9am (High School Gym)
- *20th - MN Student Survey Administered (Grade 5 only)
- *21st - PBIS Celebration #2 - Games & Activities
- *24th-28th - Dr. Seuss Read Across America Week
- *28th - ROAR Rally / I Love To Read Month Celebration / Dr. Seuss Read-In



Congratulations to all of our January Tiger Pride ROAR Nominees!
Our character trait this month was “LOYALTY”

(Picture will be in next month's report) HRS 1.7

Student	Teacher	January Character Trait: Loyalty	
5-6 Grade Level			
Maverick Steffen	Ms. Dallas		
Maverick Cusey	Mrs. Travis		
Weston Stocco	Ms. Aimee		
Loreli Reed	Mrs. Anderson		
Remington Johnson	Mrs. Hicks		
Robbie Gallagher	Mrs. Kamholz		
Alicen Hippler	Mr. Ackerman		
Adalie Steinert	Mrs. Kralovetz/Mrs. Sawyer		
Karter Crawford	Mrs. Norman		
Jace Ackerman	Mr. Dinnel		
Mason Callahan	Mr. Hoffarth		
Aurora Johnson	Mrs. Rice		
Markiz Huesmann	Ms. Robbi		
Kooper Crawford	Mrs. Rowell		
Trey Eveland	Mrs. Vry		
Peyton Tymenski	Mr. Ackerman		
Olivia Johnson	Mrs. Freeman		
Connor Rowell	Mr. Vetsch		
Makenna Jorgensen	Mrs. Diederich		
Savhanna Holmin	Mr. Johnson		
Faerie Sivanich	Mrs. Davis	Kylara Goble	
Oliver Swenson	Mrs. Shackle	Case Parkin	Trey Melby
Elsa Johnson	Ms. Arnold	Maria Francis	Willow Rice
Greyson Zollner	Mrs. Sether	Mia Jimenez	
Chanler Siltman	Mr. Morse	Colton Johnson	
Ellie Norman	Mr. Casperson		
Ellie Norman	Ms. Benson	Kaiden Miller	
Bennett Diederich	Ms. Determan	Dawson Borders	
Leo Gould	Ms. Kardell		
Marcus Vanderark	Mrs. Bergem		
Myles Mortenson	Mrs. Dinnel		
Jordan Ellestad	Ms. Smith		
Van Peterson	Mr. Lupella		
Kaylei Scherf	Mrs. Odens		
Chase Leyk	Ms. Stockman		
Blayke Brennan	Mrs. Wheeler		
	Mrs. Loge		
	Mr. Lupella		
Van Peterson	Mrs. Odens		
Kaylei Scherf	Ms. Stockman		
Chase Leyk	Mrs. Wheeler		
Blayke Brennan	Mrs. Loge		



ELEMENTARY ENROLLMENT

Early Childhood		
Kids Together	25	
School Readiness	43	
Headstart	10	
	78	
Kindergarten		
Dallas	21	1/20/2025
Travis	21	
Wilson	22	
	64	
Grade 1		
Anderson	19	
Hicks	15	
Kamholz	17	
	51	
Grade 2		
Ackerman	21	
Kralovetz	19	
Norman	21	
	61	
Grade 3		
Dinnel	20	
Hoffarth	17	
Rice	21	
	58	
Grade 4		
Gregory	20	
Rowell	19	
Vry	17	
	56	
Grade 5		
Ackerman	27	
Freeman	26	
Vetsch	26	
	79	
Grade 6		
Diederich	24	
Johnson	25	
	49	
TOTAL	418	
TOTAL WITH EARLY CHILDHOOD	496	
TOTAL WITH EARLY CHILDHOOD	496	



Pine River-Backus
PUBLIC SCHOOLS - PINE RIVER, MN

Ties *and* Tiaras



Daddy-Daughter Dance

Friday, February 28th

5:00 pm - 6:30 pm

PR-B Performance Gym (Door 17)

Little princesses (12 and younger) are invited to bring their favorite male role model for a night of special memories at our fourth annual Daddy-Daughter Dance! Games, dancing, light refreshments, tattoos, face painting, photo opportunities, and more will be available!

Money raised will be used for the 5th grade field trip to the Twins game

\$20 per couple (\$5 for each additional princess)

(Registration due February 21st)

SIGN UP ONLINE THROUGH INFINITE CAMPUS

Contact our local flower shop to order flowers/corsage for your little princess!

Sherwood Florist and Garden Center – (218) 587-2802



School Board Report for February 3rd, 2025 *Current Happenings at PR-B High School*

PRB District and High School Site Goals:

- a. **(District) Objective 1: 80% of teachers will self assess at a level of applying or innovating in elements 4 and 5 - *In Progress***
- b. **(Building) Objective 2: 100% of teachers will set a student achievement goal based on District approved screener or curriculum assessment results (if no screener is available for the content area) Approved Screener - ex. STAR - *Met***
 - i. By the end of the 2024-2025 school year, 100% of teachers will implement at least one differentiated instruction strategy in their Tier 1 MTSS classroom practices, as measured by PLC data, peer reviews and classroom observations, resulting in a 5% increase in student proficiency rates on district approved screener or curriculum assessment results (if no screener is available). - *In Progress*

2024-2025 Level 1 Current Goals: Safe & Collaborative School

- -Administer Level 1 and 2 Surveys to staff, parents, students (*Established*)
- -Utilize monitoring system to identify lagging indicators - *In-Action*
- -Continue to strengthen PBIS program - *ongoing*
- -Implementation of Catalyst Strategies at the habitual and systems level - *daily/ongoing (training in Catalyst 1 toward certification)*
- -Professional Learning Teams - *2 Wednesdays per month*
- -ALICE/Crisis Planning - *Ongoing*

Focus of Effective Instructional Practices: (HRS Level 2)

- Standards, Rigor, Vocabulary, Common Model of Instruction, Instructional Rounds, REACH, Catalyst Strategies, Learning Goals Posted, HRS Framework
- -Marzano Art & Science of Teaching Learning Segment(s) (PLC focus)
- -Learning Goals Posted, Rigor, Vocabulary, Common Model of Instruction, Instructional Rounds

Professional Learning Teams

- PLC's are starting to get going. Staff will begin their PLC this year by choosing an element from Robert Marzano's "Art & Science of Teaching". PLCs will also be concentrating on essential standards and best practice in the remote setting during this school year. PLC's are under way and the feedback from faculty and the PLC Learning Team notes prove that we are creating and facilitating a model that creates and fosters teaching and learning growth and development. This is very positive for our school!

Jon Clark, Superintendent
Chris Halverson, High School Principal
Rick Aulie, Elementary Principal
Sue Peet, ALC Director
Charity Crannel, Transportation Director
Kevin Furst, Technology Director

PINE RIVER-BACKUS SCHOOLS ISD 2174

Jolene Bengtson, Business Manager
Cindy Felthous, Human Resources
Jill Blanchard, Food Service Director
Jim Leuer, Bldgs & Grounds Director
Tim Tungseth, Activity Director



- The purpose of a professional learning community is: (BASE NORMS)
 - To ensure that students learn
 - To ensure a culture of professional collaboration for school improvement
 - To focus on results
 - To be action oriented

Safe Environment and Consistent Discipline (HRS Level 1)

- I have been holding TDE (Teacher Development and Evaluation) goal meetings for all teachers. We discuss our INstructional Model and the connection to their professional goals and student goals. I was very pleased with the level of progress and knowledge shared in these meetings.
- *Curriculum - HRS Level 3*
- Our Social Studies and ELA Teams have been active working on getting their curriculum, standards, and assessments aligned. (3.1, 3.2). See Curriculum Director report for more details on this progress.
- Our High School Leadership Team met to discuss professional development opportunities for this year and next. We also continue to plan with Ms. Hanneken and Ms. LeFavor on our Level 3 (Guaranteed and Viable Curriculum) .
- We held our Attendance Review Board Meeting to collaborate and address truancy and other student and family challenges. The collaboration and work together is much appreciated.
- I met with the Region 5 PLC Principal PLC and discussed challenges and strategies for PSEO/CIS course offerings and challenges, scheduling alternatives and credit recovery. Region 5 is collaborating in ways to try to offer more to our students efficiently and effectively, keeping the cost to our districts in mind.
- We held our Attendance Review Board Meeting to collaborate and address truancy and other student and family challenges. The collaboration and work together is much appreciated.

Staff Training and Professional Development: (HRS Levels 1 and 2)

- I am continuing with my scheduled and unscheduled walkthroughs in classrooms all over the high school. It is a very valuable part of our teaching and learning system that I truly enjoy.
- The PR-B Site Council Team met and discussed advisory "Tiger Time", Teacher Recognition strategies, analyzing building drills and upcoming staff get together opportunities.
- Our PR-B High School Leadership Team met and discussed feedback and direction for our PLCs - Read Act Training, Advisory/Tiger Time, instructional rounds, Professional Growth Goals / Student Learning Goals.
- We held our Attendance Review Board Meeting to collaborate and address truancy and other student and family challenges. The collaboration and work together is much appreciated.

Jon Clark, Superintendent
Chris Halverson, High School Principal
Rick Aulie, Elementary Principal
Sue Peet, ALC Director
Charity Crannel, Transportation Director
Kevin Furst, Technology Director

PINE RIVER-BACKUS SCHOOLS ISD 2174

Jolene Bengtson, Business Manager
Cindy Felthous, Human Resources
Jill Blanchard, Food Service Director
Jim Leuer, Bldgs & Grounds Director
Tim Tungseth, Activity Director



- **STUDENT ACHIEVEMENT/ACTIVITIES (HRS Level 1)**
- We held our Student of the Month celebrations for grades 5-8 and 9-12. It continues to be one of my favorite times to interact with students and families who deserve the recognition for their work and dedication. GO TIGERS!!!

- **Upcoming events:**
 - February 5th - HRS Site Visit to Verndale

 - February 5th and 14th - Read Act Training

 - Feb. 6th - PRB HS CST (Child Study Team)
 - Feb. 11th - ELA Committee Meeting
 - Feb. 12th - PRB HS Leadership Team Meeting
 - Open Chair Available / Virtual Link also open
 - Feb. 12th - Quarter 2 Awards - (Tentative - Times as usual)
 - Feb. 13th - PRB District Attendance Review Board
 - Feb. 18th - HS Faculty Meeting - Media Center (7:30)
 - Feb. 19th - Spelling Bee
 - Feb. 26th - PRB HS Leadership Team Meeting
 - Open Chair Available / Virtual Link also open
 - February 27th - Student of the Month Celebration for Grades 5-8
 - February 28th - Student of the Month Celebration for Grades 9-12

Respectfully,
Chris A. Halverson

Jon Clark, Superintendent
Chris Halverson, High School Principal
Rick Aulie, Elementary Principal
Sue Peet, ALC Director
Charity Crannel, Transportation Director
Kevin Furst, Technology Director

PINE RIVER-BACKUS SCHOOLS ISD 2174

Jolene Bengtson, Business Manager
Cindy Felthous, Human Resources
Jill Blanchard, Food Service Director
Jim Leuer, Bldgs & Grounds Director
Tim Tungseth, Activity Director



CELEBRATIONS - "ROCKING IT" AT PRB!!!

Congratulations to our Knowledge Bowl team for their second place win today! Twenty-one teams from PRB, Pequot, Pierz, Royalton, Crosby-Ironton, Upsala, and Menahga competed today and only Upsala had a team that beat us. I was the coach in the top-ranked room on their last oral round when it's really neck and neck for points. I wish you all could see these kids in action! You would be SO proud of them! All of your daily efforts with these kids DOES PAY OFF! Proud to be PRB!! - Coach Madame Lindquist

Teach Inspire Grow Excel Reach Succeed! TIGERS!

Jon Clark, Superintendent
Chris Halverson, High School Principal
Rick Aulie, Elementary Principal
Sue Peet, ALC Director
Charity Crannel, Transportation Director
Kevin Furst, Technology Director

PINE RIVER-BACKUS SCHOOLS ISD 2174

Jolene Bengtson, Business Manager
Cindy Felthous, Human Resources
Jill Blanchard, Food Service Director
Jim Leuer, Bldgs & Grounds Director
Tim Tungseth, Activity Director



***Congratulations to Ms. Malecha for being our next
"SPIKE" recipient of the 2024-25 School Year!***

"I would like to nominate Ellie Malecha. In her classroom, Ellie is dedicated to making science fun, hands-on, and authentic for her students. She also makes meaningful relationships with her students. At home, Ellie has a young son. I remember those days of being Mom to young ones (especially in the winter/sick season) AND my teaching load on top of it. It is exhausting! Thank you, Ellie, for all you do!"

- Madame Lindquist

Teach Inspire Grow Excel Reach Succeed! TIGERS!

Jon Clark, Superintendent
Chris Halverson, High School Principal
Rick Aulie, Elementary Principal
Sue Peet, ALC Director
Charity Crannel, Transportation Director
Kevin Furst, Technology Director

PINE RIVER-BACKUS SCHOOLS ISD 2174

Jolene Bengtson, Business Manager
Cindy Felthous, Human Resources
Jill Blanchard, Food Service Director
Jim Leuer, Bldgs & Grounds Director
Tim Tungseth, Activity Director



**Thank you for your work with our PRB Students
Ms. Brenda Alexander!
Enjoy your next journey!**

Teach Inspire Grow Excel Reach Succeed! TIGERS!



January 29, 2025

Director Report – Jolene Bengtson, Business Manager

1. Budget Planning Model – I’ve received the most recent Budget Planning Model from Ehlers and have received the walk-through training to get started using the model for budget purposes. This will give us an estimate of any reductions/additions that need to be made as we’re projecting fund balances going forward.
2. COVID Funding Audit – We’ve been notified by MDE that we are on the list for a desk review audit of our 2023-24 COVID funds. All items requested in the first round of documentation have been submitted. We now wait for follow-up items that may be needed.
3. Capital Projects Levy – This week I sat in on a meeting with Jon, Jim Leuer and ICS to determine next steps for a facility planning assessment. This assessment will help us determine what projects on the Capital list are must-do versus should-do in the near future. We know our roofs, HVAC, floors and windows need updating but this should tell us what projects come first. Regardless of whether the CPL passes in April these projects will need to be done.
 - a. Attending the Backus City Council Meeting tonight. Presenting information and answering any questions on the Capital Projects Levy.
4. Legislative Updates – I’ve been following the Legislative Updates as put out by MASBO. To date, nothing happening with all the chaos in the House/Senate. Items to watch are Compensatory funding and potentially LFTM/Roofing. Current forecast on the basic formula sees a 2.39%-2.75% increase based on estimated inflation/CPI. To be determined if that holds with the state’s February forecast.
5. Stop Arm Camera Grant – Charity and I applied for a grant to fund five additional stop arm cameras for our buses. We have been partially approved. Once we receive the official approval we will purchase the cameras.



Pine River-Backus

PUBLIC SCHOOLS - PINE RIVER, MN

January 30, 2025

- W2's have been distributed to employees and submitted to the state of Minnesota and the social security department.
- I am working on final edits of the 1095c's (Affordable Care Act reporting). These are due to staff by March 3, 2025 and to the IRS by March 31, 2025. Employees do not need the form to file taxes but the IRS recommends individuals retain the form for their records.
- The 2023-2024 Civil Rights Data Collection (CRDC) has been submitted. This report is massive and encompasses student enrollment, ethnicity, 504 plans, and special education status. Breakdowns of students enrolled in courses (algebra, geometry, chemistry, etc) are broken down into those categories. Discipline records by offender and victim are broken into those same categories. Much of the data was able to be pulled from Infinite Campus but I had to reach out to several people for additional information.
- I have been working with the Cass County election team to prepare for the April 8 election. Ballots have been proofed and submitted for printing and sample ballots have been posted. Election judges will need to be hired and the rate of pay set at the March 3 school board meeting.
- Job openings:
 - Paraprofessionals - Positions are open in both the elementary and the high school.
 - Maintenance – We are still looking for a Maintenance Worker I to replace Rusty who retired the end of December.
 - Cub Care Site Coordinator – We are hoping to be able to hire and have the program up and running for summer programming.

Cindy Felthous
Human Resource Director

Tiger Updates February 2025

Winter Activities are underway and teams are heading down the home stretch as they get ready for postseason play in February and March.

Pine River-Backus Girls Basketball

The PRB Tigers Girls Basketball team is 13-6 picking up wins over Ogilvie, Laporte, Blackduck, Sebeka, Nevis (twice), Verndale, Long Prairie-Grey Eagle, Pillager, Maple Lake, Browerville-Eagle Valley, Laporte, and Lake of the Woods with their 6 losses to Wadena-DC, Royalton, Park Rapids Area, Cass Lake-Bena, Belgrade-Brooten-Elrosa and Walker-Hackensack-Akeley. The Tigers close out the regular season in February with games against Cromwell-Wright (2/4), Walker-Hackensack-Akeley (2/6), Northome-Kelliher (2/11), Cass Lake-Bena (2/14), Upsala (2/15), Clearbrook-Gonvick (2/18) and Red Lake (2/21). The Tigers are coached by Head Coach Tucker Sheley and assisted by Jenny Travis. John Bueckers is coaching the PRB Tigers Junior High Girls Basketball team.

Pine River-Backus Boys Basketball

The PRB Tigers Boys Basketball team is 11-7 on the season picking up wins against Menahga, Swanville, Sebeka, Verndale, Long Prairie-Grey Eagle, Northome-Kelliher, Laporte, Crosby-Ironton, Cass Lake-Bena, Bertha-Hewitt and Blackduck with their 6 losses against Red Lake (twice), Nevis, Park Rapids, Pequot Lakes, Walker-Hackensack-Akeley and Browerville-Eagle Valley. The Tigers have a busy February to close out the regular season with games against Nevis (2/4), Northome-Kelliher (2/7), Cass Lake-Bena (2/14), Upsala (2/15), Blackduck (2/21), Walker-Hackensack-Akeley (2/25) and Wadena-DC (2/18). The Tigers are coached by Head Coach Jordan Ackerman and assisted by Rick Aulie, Micah Eveland is coaching the PRB Tigers Junior High Boys Basketball team.

Roadcrew Wrestling

The Roadcrew Wrestlers currently have a 10-19 duals record on the season picking up wins over Deer River, United Clay-Becker, Eden Valley-Watkins, Blackduck/Cass Lake-Bena, Kimball Area, Proctor-Hermantown, Ogilvie, Park Rapids, Fergus Falls and Sauk Centre/Merose. A highlight for the Roadcrew was Parker Zutter achieving his 100th career pin and his 200th career victory! In February the Roadcrew will travel to the Albany Purple Pride Invitational on February 7th before starting team sections on February 13th & 14th and then Individual Sections on February 21st & 22nd at Park Rapids High School. The Roadcrew are coached by Head Coach Justin Franke and assisted by Tom Demars, Jon Rowell, Alex Diaz and Kevin O'Brien

Northern Lakes Lightning Boys Hockey

The Northern Lakes Lightning Boys Hockey team has started the season with a 14-7 record picking up wins over Prairie Centre Area, Northern Edge, Alexandria, Crookston, Morris-Benson Area, Southwest Christian, Superior (WI), Duluth Marshall, River Lakes, Alexandria, Proctor, Dodge County, Fergus Falls, and Luverne with 7 losses against Bemidji, Thief River Falls, Duluth Denfield, Hibbing, St. Cloud Cathedral, Little Falls and Gentry Academy. The Lightning finish out the regular season with games against St. Cloud Cathedral (2/4), Little Falls (2/11) and Warroad (2/15) before beginning the Section 6A Playoffs on February 18th. Pine River-Backus does not currently have any Varsity or JV Boys Hockey players on the Lightning team. The Lightning are coached by Head Coach Mike Randolph assisted by Thomas Klein.

Northern Lakes Lightning Girls Hockey

The Northern Lakes Lightning Girls Hockey currently has a record of 10-15 on the season with wins over Sartell-Sauk Rapids, Princeton, Prairie Centre (twice), Detroit Lakes (twice), Morris/Benson Area (twice), Hibbing/Chisholm, and Cloquet/Esko/Carlton with losses against East Grand Forks, Rock Ridge, Litchfield-Dassel Cokato, Hutchinson, River Lakes, Pine City, Duluth, Hibbing, North Shore, New Ulm, St Cloud, Litchfield-Dassel Cokato, Willmar (twice) and Fergus Falls. Pine River-Backus does not currently have any Varsity or JV Girls Hockey players on the Lightning team. The Lightning are coached by Head Coach Bryan Boreen and assisted by Kristen Harsha and Sydney Tietz.

Pequot Lakes/Pine River-Backus Revolution Dance

The Revolution Dance team had a busy January upcoming as they attended Granite Ridge Conference Meets on 1/6/25 at St Cloud Cathedral and on 1/9/25 at Pierz and invitationals at Bloomington Kennedy High School on 1/11/25, Totino Grace on 1/18/25 and Mounds View on 1/25/25. The Revolution participated in the Section 4AA Dance Competition at Rocori where they took 11th out of 14 team in High Kick and 12th out of 14 teams in Jazz. A special recognition goes out to PRB student Charlee Child who was recognized as All State in High Kick along with Pequot Lakes students Gia Ostrowski being named All-State in Jazz and Mady Kinnan in Kick. PRB participants are Charlee Child and Addison Johnson. The Revolution are coached by Head Coach Kate Georges and assisted by Kendra Kozelka, Samantha Jackson and Alexandra Roemer.

Pine River-Backus Knowledge Bowl

The Pine River-Backus Knowledge Bowl team has had a successful start to the season with some highlights being:

- On January 10th the PRB Junior High Knowledge Bowl team took 2nd place at the meet at Central Lakes College in Staples.
- On January 17th, the PRB Senior High Knowledge Bowl team took 3rd place at the meet at Central Lakes College in Staples.
- On January 24th the Junior High Knowledge Bowl team took second place out of 21 teams at the meet at Central Lakes College in Staples.
- On January 30th the Senior High Knowledge Bowl team earned 2nd, 12th and 13th place out of 27 teams at the meet at Central Lakes College in Staples.

The PRB Knowledge Bowl team The PRB Knowledge Bowl team is coached by High School Coach Isaak Anderson and Junior High Coaches Melanie Lindquist and Greg Gentry

Pine River-Backus Speech

The PRB Speech team is kicking off their season today on Monday, January 6th. The High School Speech team attended their first speech meet at Pequot Lakes on Saturday, January 2th with several team members having strong showings. In the category of Duo: Maddy Skjerven and LeeAnn Wynn earned 3rd honor finals. In the category of Extemp Reading: Sophie Lupella earned 6th place. In the category of Poetry: Keylah Kendrick earned 3rd place. In the category of Prose: Eleanor Peterson earned 5th place in honor finals The PRB Speech Team is coached by Head Coach Courtney Benson.

Robotics

The PRB Robotics team kicked off their winter season on Saturday, January 4th and they will be preparing to compete in the Lake Superior Regional which will be held February 26th to March 1st at the Duluth Entertainment and Convention Center. The Robotics team is coached by Mike Shetka and Andrew Rudlang

Youth Sports

Youth Basketball is underway with our teams participating in several tournaments throughout the month of January including tournaments at Pillager, Staples-Motley, Nevis, Wadena-Deer Creek and Aitkin.

Additional Notes and Activities Information:

For further information and updates on Pine River-Backus Activities feel free to follow our social media pages and websites:

Facebook: <https://www.facebook.com/PineRiverBackusTigers>

Twitter: <https://twitter.com/AdPrb>

PRB Activities Website: <https://prbtigersactivities.com/>

PRB Activities Calendar: <https://prbtigersactivities.com/events>

Varsity Livestream: <https://yourliveevent.com/>

JV/C-Squad Livestream:

<https://fan.hudl.com/usa/mn/pine-river/organization/65218/pine-river-backus-hi-hi-gh-school>

If you have any questions feel free to reach out to me via email at ttungseth@prbschools.org or via phone at 218-587-8029.

Thank you and Go Tigers!

Tim Tungseth

Pine River-Backus Activities Director/Youth Sports Coordinator

February 2025,

January was a busy month. Head Cook has been out since December 13th with a Work comp injury. I have been cooking in that spot most days with some help from a new sub.

Getting ready for the Back to Basics event on February 15th. We are providing the food again this year. Getting hard to find staff that want to work this event.

I will be serving appetizers on Thursday for the Business after hours evening. I will be serving a couple items from our regular menu.

New Pass Thru Cooler has been installed. Cooks are happy to have it back, looks great.

Respectfully,

Jilline Blanchard



TEACHING & LEARNING UPDATE 1/6/2025

1. AIEP Updates
 - a. [Dr. Anton Treuer](#) was here January 15th. It was a BUSY day. I was so proud of our students and hope the things they learned create lasting memories.
 - b. Concurrence documents/compliance must be submitted by March 1
2. HRS Updates
 - a. Instructional rounds were completed Jan 13-17. Feedback from this round was mostly positive with good recommendations for how we can continue to improve.
 - b. Wednesday we will take a team of 8 teachers to Verndale for a site visit. Verndale has achieved Level 3 Certification and we are excited to meet with teachers, students, visit classrooms, and observe their PLCs.
 - c. The Summit in San Antonio was, once again, phenomenal. Thank you for allowing us to bring a team to this incredible learning experience. We will be sharing SOME of our learning with you shortly.
3. Assessment Updates
 - a. MN Student Survey - Feb 20th. Participation in the parent informational session Jan 21st was zero.
 - b. MCA Accommodations were due January 17. That has been taken care of. Next on the agenda for state testing will be teacher training. Our testing schedule has been updated on the district website under “Services” and then “Testing and Accountability”
4. Curriculum Updates
 - a. Social Studies clarified working agreements/terms of reference at our last meeting and then moved on to finishing up their work on identifying their individual priority standards. Next, we will look at these as a group from grades 5-12 to look for cohesiveness, gaps, or large overlaps.
 - b. ELA will meet next week and dig into existing rubrics, standards, alignment with the PRB instructional model and mission/vision in order to decide on and create a rubric for resource material selection.
5. Career Pathways Updates
 - a. We will be participating in a cohort with Battelle for Kids on refining our Portrait of a Graduate which begins tomorrow
 - b. As the district participates in the Chamber’s Business After Hours, we will be highlighting some of the things our Career Pathways team has done already.



Buildings and Grounds Board report

Feb 3, 2025

Board Member 's

Superintendent Jon Clark

Board Member's, Mr. Clark,

It is my pleasure to give an updated Board report for the past month. As you know we had our coldest time of the year during January and we worked hard to keep things running.

We had some heating issues around the 20th, but we resolved them that day. Worked remotely into the evening making sure we had good temps for school on the 21st.

Had a few Rooftop Units continue to trip out when it was -20+ or more, but were able to get them back running.

We also had to replace the furnace in the Community Ed building this past few days as it had a cracked heat exchanger.

Last item, is we have partnered with a company called ICS to look at the facilities. We know what needs to be completed, but working with ICS they will help guide and recognize the time frames and see the items we are missing for short and long term repairs.

Thank you for your time

Jim Leuer

Director of Buildings and Grounds PRB schools

January Technology Report:

The following items are projects or additional initiatives we have been working on in the Technology Department in addition to our daily operations and duties.

- End of Semester 1 - Infinite Campus grade calculation and posting.
 - Worked with HS Counselor on streamlining and cementing procedures for posting grades and updating transcripts for students in online/pseo classes.
- Set up new electronic signage
 - Purchased and programmed mini-computers for custodial rooms and high traffic elementary areas. They are programmed to provide important information to elementary students (Recess inside or out) and custodial staff (Upcoming events, weather incoming, staff out).
- Began work on new year's schedule
 - Met with counselor to determine needs and timeline for upcoming HS registration
 - Began rollover and calendar creation process in our student information system, Infinite Campus. There are many different areas that have to be setup every year to prepare for the next school year's data; so this is a time consuming process.
 - Working on changes to classes being offered/not offered next year after counselor meetings with teachers.
 - Working on creating student worksheets/help presentations for teachers to use in presenting information to students during Tiger Time.
 - (Registration will use the same process/tool as last year).
- New data dashboards and reports
 - Have been working on developing data dashboards for the principals on multiple measures (attendance, behavior, grades, etc.)
 - Reports are pulled by our department monthly and added to dashboards that show data in a more visually appealing format.
- Beginning budgeting for next year's items:
 - All of our tech items are manufactured in China, so we're hearing extensive rumblings from our suppliers that prices are going to go up due to tariffs.
 - Vendors limit our ability to "Buy now, pay later" so we're not likely to be able to escape the price increases.
 - Student annual Chromebook buy and teacher computers are the largest costs tied to this.
 - This will likely affect how often we replace devices, lengthening their use-life.

2024-2025 SCHOOL YEAR
ENROLLMENT REPORT

	<u>2023-24</u>	<u>9/1/2024</u>	<u>10/1/2024</u>	<u>11/1/2024</u>	<u>11/26/2024</u>	<u>1/2/2025</u>	<u>1/29/2025</u>	<u>3/1/2025</u>	<u>4/1/2025</u>	<u>5/1/2025</u>	<u>6/1/2025</u>	2024-25 YTD Average
ELEMENTARY:												
Kindergarten	55	65	63	63	62	63	64					63
First	58	51	51	51	51	51	51					51
Second	60	61	61	61	61	62	61					61
Third	60	63	60	60	60	60	58					60
Fourth	73	62	58	58	57	57	56					58
Fifth	47	76	78	79	80	80	79					79
Sixth	69	51	49	49	49	49	49					49
Total Elementary	422	429	420	421	420	422	418	0	0	0	0	422
HIGH SCHOOL:												
Seventh	52	72	73	73	72	73	72					73
Eighth	67	55	59	60	58	58	58					58
Ninth	64	70	72	74	74	73	74					73
Tenth	67	65	59	61	59	56	56					59
Eleventh	60	71	67	62	62	61	60					64
Twelfth	45	61	61	60	59	59	57					60
Total High School	355	394	391	390	384	380	377	0	0	0	0	386
Total w/o FT ALC	777	823	811	811	804	802	795	0	0	0	0	810
ALP:												
Ninth	3	0	8	8	7	7	5					6
Tenth	12	0	10	10	12	14	14					10
Eleventh	13	0	16	15	15	15	15					13
Twelfth (includes 12th +)	35	0	27	27	28	29	30					24
Total Full-time ALP	63	0	61	60	62	65	64	0	0	0	0	52
DISTRICT TOTAL	840	823	872	871	866	867	859	0	0	0	0	862
<u>PUPIL UNITS:</u>												
ECSE	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0
Kindergarten	55.0	65.0	63.0	63.0	62.0	63.0	64.0	0.0	0.0	0.0	0.0	63.3
Elementary 1-3	178.0	175.0	172.0	172.0	172.0	173.0	170.0	0.0	0.0	0.0	0.0	172.3
Elementary 4-6	189.0	189.0	185.0	186.0	186.0	186.0	184.0	0.0	0.0	0.0	0.0	186.0
Secondary	426.0	472.8	469.2	468.0	460.8	456.0	452.4	0.0	0.0	0.0	0.0	463.2
ALP	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Pupil Units	864.0	917.8	905.2	905.0	896.8	894.0	886.4	16.0	16.0	16.0	16.0	900.9

ADM ALP (full and part-time) is included in last year's data and budget data but the ALC is budgeted based on total average daily membership and attendance. In addition, the full-time ALP is not included in the pupil units section because it would not reflect an accurate picture of the ALP pupil units due to the nature of the program.

PINE RIVER BACKUS SCHOOLS
Check Register by Bank and Check

Check Number: 76815-99999 Payment Date: 7/1/2024-1/31/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
	CHEC	78365	76815	Check	1	105868		HELLING, RODNEY C.	Yes	No	No	01/03/2025	125.00
		78427	76816	Check	1	105872		5 STAR AUTO GLASS	Yes	No	No	01/06/2025	757.99
		78375	76817	Check	1	00818		ACT, INC.	Yes	No	No	01/06/2025	119.00
		78426	76818	Check	1	105871		AITKIN QUARTERBACKS BASKETBAL	Yes	No	No	01/06/2025	350.00
		78437	76819	Check	1	59100		AUTO VALUE PARTS STORE	Yes	No	No	01/06/2025	809.10
		78376	76820	Check	1	06985		BARNUM'S AUTO PARTS	Yes	No	No	01/06/2025	96.95
		78413	76821	Check	1	105364		BECHTOLD, STEPHEN	Yes	No	No	01/06/2025	1,000.00
		78393	76822	Check	1	103197		BENGTSON, JOLENE	Yes	No	No	01/06/2025	25.45
		78422	76823	Check	1	105861		BERSCHEID, NICK	Yes	No	No	01/06/2025	150.00
		78403	76824	Check	1	104348		BIX PRODUCE CO.	Yes	No	No	01/06/2025	1,660.03
		78390	76825	Check	1	102696		BOND TRUST SERVICES	Yes	No	No	01/06/2025	445,277.50
		78377	76826	Check	1	10045		BRIDGE OF HARMONY	Yes	No	No	01/06/2025	88.24
		78398	76827	Check	1	103797		BSN SPORTS LLC	Yes	No	No	01/06/2025	2,452.50
		78374	76828	Check	1	00586		CENTRAL LAKES COLLEGE	Yes	No	No	01/06/2025	24,000.00
		78384	76829	Check	1	101604		CENTRAL MCGOWAN, INC - 139156	Yes	No	No	01/06/2025	76.43
		78431	76830	Check	1	13500		CENTRAL MINNESOTA ERDC	Yes	No	No	01/06/2025	5,896.92
		78368	76831	Check	1	00221		CERVIN, JOHN	Yes	No	No	01/06/2025	80.00
		78432	76832	Check	1	14850		CITY OF PINE RIVER	Yes	No	No	01/06/2025	1,776.00
		78412	76833	Check	1	105327		CLARK, JON	Yes	No	No	01/06/2025	569.50
		78418	76834	Check	1	105769		COLUMN SOFTWARE PBC	Yes	No	No	01/06/2025	159.47
		78406	76835	Check	1	104756		COMMUNITY BOWL & PIZZERIA	Yes	No	No	01/06/2025	504.64
		78378	76836	Check	1	100541		CONCORDIA COLLEGE	Yes	No	No	01/06/2025	400.00
		78415	76837	Check	1	105476		CRAMER, SUE	Yes	No	No	01/06/2025	490.61
		78433	76838	Check	1	18200		CULLIGAN	Yes	No	No	01/06/2025	229.01
		78401	76839	Check	1	104102		DINNEL, STEPHANIE	Yes	No	No	01/06/2025	55.36
		78392	76840	Check	1	103012		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	01/06/2025	283.41
		78397	76841	Check	1	103668		ESSENTIA HEALTH	Yes	No	No	01/06/2025	32.00
		78394	76842	Check	1	103397		GLS PROMOTIONS	Yes	No	No	01/06/2025	95.00
		78424	76843	Check	1	105869		HAMAN, BRENT	Yes	No	No	01/06/2025	75.00
		78391	76844	Check	1	102806		HANDYMANS HARDWARE	Yes	No	No	01/06/2025	992.61
		78434	76845	Check	1	37100		HESLOP, JAMES STEVEN	Yes	No	No	01/06/2025	250.00
		78371	76846	Check	1	00553		IND SCHOOL DIST #116	Yes	No	No	01/06/2025	300.00
		78372	76847	Check	1	00553		IND SCHOOL DIST #116	Yes	No	No	01/06/2025	450.00
		78369	76848	Check	1	00421		IND SCHOOL DIST #2170	Yes	No	No	01/06/2025	375.00
		78370	76849	Check	1	00421		IND SCHOOL DIST #2170	Yes	No	No	01/06/2025	500.00
		78387	76850	Check	1	102250		IND SCHOOL DISTRICT #0213	Yes	No	No	01/06/2025	200.00
		78386	76851	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	01/06/2025	154.59
		78382	76852	Check	1	101369		INTERQUEST DETECTION CANINES	Yes	No	No	01/06/2025	340.00
		78399	76853	Check	1	103893		KIMMAN, SCOTT	Yes	No	No	01/06/2025	155.00

PINE RIVER BACKUS SCHOOLS

Check Register by Bank and Check

Check Number: 76815-99999 Payment Date: 7/1/2024-1/31/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
	CHEC	78379	76854	Check	1	100595		LAKES COUNTRY SERVICE COOP	Yes	No	No	01/06/2025	168.00
		78380	76855	Check	1	100780		LINDQUIST, MELANIE	Yes	No	No	01/06/2025	96.00
		78435	76856	Check	1	49670		MASSP	Yes	No	No	01/06/2025	580.00
		78385	76857	Check	1	101855		MENARDS	Yes	No	No	01/06/2025	190.79
		78367	76858	Check	1	00095		MID-AMERICAN RESEARCH CHEMIC.	Yes	No	No	01/06/2025	149.25
		78436	76859	Check	1	56100		MINNESOTA SCHOOL BOARDS ASSC	Yes	No	No	01/06/2025	505.00
		78420	76860	Check	1	105843		MOSQUITO SQUAD OF NORTH CENT	Yes	No	No	01/06/2025	399.00
		78411	76861	Check	1	105208		MUNZ, CHARLIE	Yes	No	No	01/06/2025	400.00
		78402	76862	Check	1	104279		NELSON, LANCE	Yes	No	No	01/06/2025	155.00
		78389	76863	Check	1	102547		NEVIS BASKETBALL ASSOCIATION	Yes	No	No	01/06/2025	450.00
		78438	76864	Check	1	62176		NORTHERN PINES MENTAL HEALTH	Yes	No	No	01/06/2025	4,444.00
		78395	76865	Check	1	103489		NORTHLAND CONFERENCE	Yes	No	No	01/06/2025	150.00
		78400	76866	Check	1	104077		OFFICE SUPPLY. COM	Yes	No	No	01/06/2025	138.62
		78416	76867	Check	1	105537		PARK RAPIDS BOYS BASKETBALL BK	Yes	No	No	01/06/2025	700.00
		78409	76868	Check	1	105032		PARK RAPIDS GIRLS BOOSTERS	Yes	No	No	01/06/2025	525.00
		78417	76870	Check	1	105717		RANGER YOUTH SPORTS	Yes	No	No	01/06/2025	450.00
		78421	76871	Check	1	105860		RAPP STRATEGIES INC.	Yes	No	No	01/06/2025	4,000.00
		78429	76872	Check	1	105874		SAINT MARY'S UNIVERSITY OF MINN	Yes	No	No	01/06/2025	9,400.00
		78430	76873	Check	1	105874		SAINT MARY'S UNIVERSITY OF MINN	Yes	No	No	01/06/2025	9,250.00
		78404	76874	Check	1	104409		SCHRUPP, SUSAN	Yes	No	No	01/06/2025	20.00
		78414	76875	Check	1	105426		SHUTTERFLY LIFETOUCH LLC	Yes	No	No	01/06/2025	694.40
		78407	76876	Check	1	104789		SOURCEWELL	Yes	No	No	01/06/2025	4,067.50
		78405	76877	Check	1	104486		TEACHERS ON CALL	Yes	No	No	01/06/2025	12,639.44
		78419	76878	Check	1	105817		TEN FINNS CREAMERY	Yes	No	No	01/06/2025	160.00
		78423	76879	Check	1	105862		THOMPSON, MARK JAMES	Yes	No	No	01/06/2025	150.00
		78425	76880	Check	1	105870		TRACTOR SUPPLY CREDIT PLAN	Yes	No	No	01/06/2025	161.45
		78410	76881	Check	1	105195		TUNGSETH, TIM	Yes	No	No	01/06/2025	67.00
		78388	76882	Check	1	102523		VEITH, TONY	Yes	No	No	01/06/2025	155.00
		78396	76883	Check	1	103628		VERIZON WIRELESS	Yes	No	No	01/06/2025	49.52
		78383	76884	Check	1	101408		WDC BACKCOURT CLUB	Yes	No	No	01/06/2025	250.00
		78381	76885	Check	1	101131		WILLIAM V MACGILL & CO	Yes	No	No	01/06/2025	317.41
		78428	76886	Check	1	105873		WISCONSIN LUTHERAN COLLEGE	Yes	No	No	01/06/2025	9,250.00
		78373	76887	Check	1	00566		XCEL ENERGY	Yes	No	No	01/06/2025	18,360.61
		78439	76888	Check	1	105868		HELLING, RODNEY C.	Yes	No	No	01/07/2025	150.00
		78487	76889	Check	1	78600		BEMIDJI STATE UNIVERSITY	Yes	No	No	01/14/2025	4,150.00
		78445	76890	Check	1	10045		BRIDGE OF HARMONY	Yes	No	No	01/14/2025	25.00
		78477	76891	Check	1	105875		CASS COUNTY HIGHWAY DEPT	Yes	No	No	01/14/2025	72.10
		78456	76892	Check	1	102716		CENEX CREDIT CARD	Yes	No	No	01/14/2025	1,847.94
		78442	76893	Check	1	01119		CLIMATE MAKERS	Yes	No	No	01/14/2025	8,791.76

PINE RIVER BACKUS SCHOOLS

Check Register by Bank and Check

Check Number: 76815-99999 Payment Date: 7/1/2024-1/31/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
	CHEC	78479	76894	Check	1	18200		CULLIGAN	Yes	No	No	01/14/2025	135.75
		78467	76895	Check	1	104697		DeLaHUNT, SHERRI	Yes	No	No	01/14/2025	91.12
		78444	76896	Check	1	100427		FORUM COMMUNICATIONS COMPAN	Yes	No	No	01/14/2025	68.00
		78480	76897	Check	1	31800		GARDINER HARDWARE	Yes	No	No	01/14/2025	1,011.12
		78457	76898	Check	1	102806		HANDYMANS HARDWARE	Yes	No	No	01/14/2025	137.91
		78481	76899	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	01/14/2025	4,139.40
		78476	76900	Check	1	105828		HUGO'S FAMILY MARKET PLACE	Yes	No	No	01/14/2025	145.74
		78441	76901	Check	1	00553		IND SCHOOL DIST #116	Yes	No	No	01/14/2025	300.00
		78482	76902	Check	1	40800		IND SCHOOL DIST #186	Yes	No	No	01/14/2025	1,436.50
		78471	76903	Check	1	105696		IND SCHOOL DIST #911	Yes	No	No	01/14/2025	1,491.76
		78455	76904	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	01/14/2025	1,104.07
		78469	76905	Check	1	104950		JACKI BRICKMAN, INC.	Yes	No	No	01/14/2025	2,740.00
		78459	76906	Check	1	103711		JAYTECH, INC	Yes	No	No	01/14/2025	5,126.04
		78483	76907	Check	1	44820		K & K BUILDING SUPPLY, INC.	Yes	No	No	01/14/2025	317.60
		78454	76908	Check	1	102081		KENNEDY & GRAVEN	Yes	No	No	01/14/2025	705.00
		78462	76909	Check	1	103893		KIMMAN, SCOTT	Yes	No	No	01/14/2025	155.00
		78449	76910	Check	1	101111		KISH, LORI	Yes	No	No	01/14/2025	20.00
		78448	76911	Check	1	100918		LAKES PRINTING	Yes	No	No	01/14/2025	4,588.14
		78463	76912	Check	1	104033		LIEDL, DAVID	Yes	No	No	01/14/2025	155.00
		78484	76914	Check	1	55800		MINNESOTA POWER	Yes	No	No	01/14/2025	13,301.21
		78485	76915	Check	1	56850		MINNESOTA UI FUND	Yes	No	No	01/14/2025	12,895.46
		78478	76916	Check	1	105876		MN STATE COMMUNITY & TECHNICA	Yes	No	No	01/14/2025	6,900.00
		78470	76917	Check	1	105005		MUSIC FESTIVALS & TOURS	Yes	No	No	01/14/2025	16,500.00
		78468	76918	Check	1	104890		NEE MINNESOTA PROJECTS LLC	Yes	No	No	01/14/2025	860.77
		78466	76919	Check	1	104667		NMRC	Yes	No	No	01/14/2025	150.00
		78447	76920	Check	1	100798		NORTHERN STAR CO-OP	Yes	No	No	01/14/2025	6,382.58
		78464	76921	Check	1	104077		OFFICE SUPPLY. COM	Yes	No	No	01/14/2025	156.35
		78460	76922	Check	1	103763		OLSON, NATHAN	Yes	No	No	01/14/2025	155.00
		78486	76923	Check	1	67575		PINE RIVER AREA SANITARY DIST.	Yes	No	No	01/14/2025	3,999.15
		78461	76924	Check	1	103851		RASINSKI TOTAL DOOR SERVICE LL	Yes	No	No	01/14/2025	880.25
		78473	76925	Check	1	105737		RBS ACTIVEWEAR	Yes	No	No	01/14/2025	285.00
		78453	76926	Check	1	102029		RICHARDS, LENA	Yes	No	No	01/14/2025	391.00
		78452	76927	Check	1	101941		SCHRUPP EXCAVATING LLC	Yes	No	No	01/14/2025	225.00
		78458	76928	Check	1	103230		SETH, JENNY	Yes	No	No	01/14/2025	165.89
		78451	76929	Check	1	101712		SHETKA, MIKE	Yes	No	No	01/14/2025	9.62
		78465	76930	Check	1	104136		SHI INTERNATIONAL CORP	Yes	No	No	01/14/2025	2,832.00
		78474	76931	Check	1	105817		TEN FINNS CREAMERY	Yes	No	No	01/14/2025	1,833.00
		78443	76932	Check	1	100297		UNIVERSITY OF MN - DULUTH	Yes	No	No	01/14/2025	3,000.00
		78446	76933	Check	1	100701		WASTE PARTNERS	Yes	No	No	01/14/2025	1,843.71

PINE RIVER BACKUS SCHOOLS

Check Register by Bank and Check

Check Number: 76815-99999 Payment Date: 7/1/2024-1/31/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
	CHEC	78450	76934	Check	1	101408		WDC BACKCOURT CLUB	Yes	No	No	01/14/2025	250.00
		78475	76935	Check	1	105822		WOLMUTT, MARVIN	Yes	No	No	01/14/2025	75.00
		78488	76936	Check	1	105726		MFCA CLINIC	Yes	No	No	01/14/2025	500.00
		78489	76937	Check	1	105852		INDIGENOUS ENTERPRISE LLC	Yes	No	No	01/15/2025	7,500.00
		78492	76938	Check	1	105352		BAUGHMAN, BRIAN BOYD	Yes	No	No	01/16/2025	155.00
		78491	76939	Check	1	104279		NELSON, LANCE	Yes	No	No	01/16/2025	155.00
		78490	76940	Check	1	100234		RINGLE, THEO	Yes	No	No	01/16/2025	155.00
		78493	76941	Check	1	02080		AFLAC	Yes	No	No	01/16/2025	100.00
		78495	76942	Check	1	105549		MetLife	Yes	No	No	01/16/2025	507.99
		78494	76943	Check	1	104817		Minnesota Life Insurance Company	Yes	No	No	01/16/2025	919.05
		78496	76944	Check	1	68350		PINE RIVER-BACKUS	Yes	No	No	01/16/2025	4,847.01
		78497	76945	Check	1	77300		SCHOOL SERVICE EMPLOYEES	Yes	No	No	01/16/2025	1,123.58
		78505	76946	Check	1	105451		PATTERSON, ANTHONY	Yes	No	No	01/16/2025	125.00
		78507	76947	Check	1	105368		COLONIAL LIFE	Yes	No	No	01/20/2025	3,776.63
		78509	76948	Check	1	03175		NATIONAL INSURANCE SERVICES	Yes	No	No	01/21/2025	706.58
		78511	76949	Check	1	105739		JONES, MATTHEW	Yes	No	No	01/21/2025	150.00
		78510	76950	Check	1	104277		POEGEL, MARVIN L. JR.	Yes	No	No	01/21/2025	150.00
		78512	76951	Check	1	105862		THOMPSON, MARK JAMES	Yes	No	No	01/21/2025	150.00
		78513	76952	Check	1	105357		HENDRICKSON, JAMES	Yes	No	No	01/24/2025	267.40
		78515	76953	Check	1	40800		IND SCHOOL DIST #186	Yes	No	No	01/24/2025	48.00
		78514	76954	Check	1	105877		Klippenes, Charles	Yes	No	No	01/24/2025	142.50
		78520	76955	Check	1	105730		JOURDAIN, DAN	Yes	No	No	01/27/2025	155.00
		78519	76956	Check	1	103763		OLSON, NATHAN	Yes	No	No	01/27/2025	155.00
		78516	76957	Check	1	100234		RINGLE, THEO	Yes	No	No	01/27/2025	155.00
		78518	76958	Check	1	103469		RUEN, KEVIN	Yes	No	No	01/27/2025	155.00
		78521	76959	Check	1	105857		SCHOMMER, PETER	Yes	No	No	01/27/2025	155.00
		78517	76960	Check	1	102523		VEITH, TONY	Yes	No	No	01/27/2025	155.00
		78546	76961	Check	1	104784		ACKERMAN, JORDAN	Yes	No	No	01/29/2025	390.85
		78533	76962	Check	1	100598		APOLLO HIGH SCHOOL	Yes	No	No	01/29/2025	70.00
		78566	76963	Check	1	59100		AUTO VALUE PARTS STORE	Yes	No	No	01/29/2025	685.99
		78557	76964	Check	1	105587		BENSON, COURTNEY	Yes	No	No	01/29/2025	137.39
		78540	76965	Check	1	103797		BSN SPORTS LLC	Yes	No	No	01/29/2025	4,200.00
		78522	76966	Check	1	00086		BUREAU OF EDUCATION & RESEARC	Yes	No	No	01/29/2025	295.00
		78538	76967	Check	1	102558		CASS COUNTY EDC	Yes	No	No	01/29/2025	375.00
		78528	76968	Check	1	01016		CASS COUNTY SHERIFF'S OFFICE	Yes	No	No	01/29/2025	90.00
		78525	76969	Check	1	00586		CENTRAL LAKES COLLEGE	Yes	No	No	01/29/2025	4,900.00
		78526	76970	Check	1	00586		CENTRAL LAKES COLLEGE	Yes	No	No	01/29/2025	3,750.00
		78527	76971	Check	1	00586		CENTRAL LAKES COLLEGE	Yes	No	No	01/29/2025	3,000.00
		78545	76972	Check	1	104701		CULINEX	Yes	No	No	01/29/2025	10,964.00

PINE RIVER BACKUS SCHOOLS

Check Register by Bank and Check

Check Number: 76815-99999 Payment Date: 7/1/2024-1/31/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
	CHEC	78524	76973	Check	1	00418		DACOTAH PAPER CO	Yes	No	No	01/29/2025	4,479.75
		78547	76974	Check	1	104874		DETERMAN, MACKENZIE	Yes	No	No	01/29/2025	250.00
		78523	76975	Check	1	00164		ENVALL, HEIDI	Yes	No	No	01/29/2025	69.35
		78537	76976	Check	1	102191		ERIC ARMIN INC.	Yes	No	No	01/29/2025	171.35
		78548	76977	Check	1	104875		FLEETPRIDE	Yes	No	No	01/29/2025	77.67
		78552	76978	Check	1	105130		FRIESEN YEARBOOKS	Yes	No	No	01/29/2025	3,320.00
		78558	76979	Check	1	105622		GENTRY, GREG	Yes	No	No	01/29/2025	28.83
		78549	76980	Check	1	104949		HALVERSON, CHRIS	Yes	No	No	01/29/2025	167.50
		78565	76981	Check	1	37900		HOGLUND BUS CO., INC.	Yes	No	No	01/29/2025	460.12
		78541	76982	Check	1	103966		IEA INC	Yes	No	No	01/29/2025	825.00
		78529	76983	Check	1	01165		IND SCHOOL DIST #115	Yes	No	No	01/29/2025	75.00
		78556	76984	Check	1	105578		IND SCHOOL DIST #877	Yes	No	No	01/29/2025	300.00
		78536	76985	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	01/29/2025	152.49
		78564	76986	Check	1	105880		JUST MEDICAL STORE INC.	Yes	No	No	01/29/2025	830.00
		78559	76987	Check	1	105728		KARDELL, MARIAH	Yes	No	No	01/29/2025	278.00
		78535	76988	Check	1	102081		KENNEDY & GRAVEN	Yes	No	No	01/29/2025	1,725.00
		78553	76989	Check	1	105170		LOGE, AUTUMN	Yes	No	No	01/29/2025	98.88
		78562	76990	Check	1	105878		MAHANA, ELAINE	Yes	No	No	01/29/2025	84.02
		78534	76991	Check	1	101855		MENARDS	Yes	No	No	01/29/2025	853.69
		78563	76992	Check	1	105879		MILWAUKEE PRETZEL COMPANY, LL	Yes	No	No	01/29/2025	3,533.50
		78561	76993	Check	1	105841		MRI SOFTWARE LLC	Yes	No	No	01/29/2025	49.00
		78531	76994	Check	1	100384		NORTHLAND SEPTIC MAINTENANCE	Yes	No	No	01/29/2025	876.00
		78532	76995	Check	1	100459		PAN-O-GOLD BAKING CO	Yes	No	No	01/29/2025	663.30
		78542	76996	Check	1	103967		PEQUOT SAND & GRAVEL	Yes	No	No	01/29/2025	1,660.50
		78554	76997	Check	1	105174		QUADIENT FINANCE USA, INC.	Yes	No	No	01/29/2025	1,000.00
		78551	76998	Check	1	105080		RUDLANG, ANDREW	Yes	No	No	01/29/2025	53.50
		78550	76999	Check	1	104951		SHERWOOD FLORIST	Yes	No	No	01/29/2025	220.00
		78530	77000	Check	1	04800		TDS TELECOM	Yes	No	No	01/29/2025	4,964.37
		78543	77001	Check	1	104486		TEACHERS ON CALL	Yes	No	No	01/29/2025	11,220.58
		78560	77002	Check	1	105817		TEN FINNS CREAMERY	Yes	No	No	01/29/2025	1,821.00
		78544	77003	Check	1	104539		TRAVIS, NEIL	Yes	No	No	01/29/2025	460.91
		78555	77004	Check	1	105216		TULENCHIK, CONNOR	Yes	No	No	01/29/2025	200.00
		78539	77005	Check	1	103628		VERIZON WIRELESS	Yes	No	No	01/29/2025	49.52

Bank Total: CHEC

\$774,127.04

Report Total:

\$774,127.04

PINE RIVER-BACKUS SCHOOLS

Investment Report

February 3, 2025

Investments in Local Banks

							<u>Accrued Interest</u>
Pine River State Bank	Pine River, MN	9/11/2024	10/11/2025	13	\$	264,284.16	4.75% \$ 64,284.16
First National Bank of Walker	Backus, MN	1/17/2025	7/18/2025	6	\$	110,517.74	3.00% \$ 11,517.74
<i>Total Local Investments</i>						<u>\$ 374,801.90</u>	

MN School District Liquid Asset Fund

<u>Name of Account / Bank</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Amount</u>	<u>Percent</u>	<u>Interest To Date</u>
MSDLAF Max & Liquid Class	NA	NA	3,367,750.80	Blended	NA
<i>Total MSDLAF</i>			<u>\$ 3,367,750.80</u>		
			<u>\$ -</u>		

Scholarship Funds

<u>Name of Fund</u>	<u>Maturity Date</u>	<u>Term</u>	<u>Amount</u>	<u>Percent</u>
Good Citizen Scholarship Savings Acct			538.63	0.15%
Marshall Scholarship CD	10/11/2025	13	31,604.66	4.75%
Marshall Savings			6,256.93	0.15%
Alfred Weise Scholarship CD	10/11/2025	13	3,161.12	4.75%
Alfred Weise Scholarship Savings			1,519.35	0.15%
Fillings (Reighard) Scholarship CD	10/11/2025	13	7,682.88	4.75%
Fillings (Reighard) Scholarship Savings Acct			69.32	0.15%
Evelyn W. Berg Savings			6,077.14	0.15%
Sheila Joan Anderson Savings Acct			2,432.06	0.15%
Dennis Heemstra Scholarship CD - FNB	7/18/2025	6	127,089.72	3.00%
Dennis Heemstra Scholarship CD - FNB	7/18/2025	6	112,034.92	3.00%
Dennis Heemstra Scholarship Savings - PRSB			39,096.20	0.50%
PR-B Scholarship CD	10/11/2025	13	11,134.14	4.75%
PR-B Scholarship Savings Acct			55,141.92	0.65%
Evan Lindquist Memorial Scholarship CD	10/11/2025	13	34,591.10	4.75%
Evan Lindquist Memorial Scholarship Savings			4,493.72	0.15%
Earl & Violet Fenton CD	10/11/2025	13	4,543.68	4.75%
Earl & Violet Fenton Savings Acct			6.95	0.15%
<i>Total Pine River State Bank / First National Bank Walker</i>			<u>\$ 447,474.44</u>	

TOTAL INVESTMENTS

\$ 4,190,027.14

Notes & Changes from prior report:

Balances updated per bank statements - PRSB CDs, MSDLAF, QZAB and Scholarships

PINE RIVER BACKUS SCHOOLS
Multi Year Fd, Obj Series

Sequence: Fd, O/S	Description	202307			202407			202507		
		Budget rbud23	Year to Date	%	Budget rbud24	Year to Date	%	Budget pbud25	Year to Date	%
01	General Fund									
	100 Salaries & Wages	6,880,441.00	2,978,857.48	43%	7,269,495.00	3,095,267.64	43%	7,214,117.00	3,203,211.63	44%
	200 Employee Benefits	1,851,652.00	824,467.31	45%	1,991,357.00	912,670.11	46%	2,108,390.00	1,004,730.01	48%
	300 Purchased Services	1,369,010.00	700,870.99	51%	1,509,542.00	743,889.52	49%	1,520,299.00	772,324.43	51%
	400 Supplies & Materials	480,914.00	270,254.72	56%	468,415.00	293,950.04	63%	467,415.00	268,687.38	57%
	500 Capital Expenditures	0.00	3,808.35	0%	0.00	14,195.99	0%	0.00	32.00	0%
	800 Other Expenditures	(4,406.00)	21,158.50	(480%)	24,565.00	19,940.45	81%	24,565.00	26,934.75	110%
	900 Other Financing Uses	545,000.00	0.00	0%	110,000.00	0.00	0%	110,000.00	0.00	0%
01	General Fund	11,122,611.00	4,799,417.35	43%	11,373,374.00	5,079,913.75	45%	11,444,786.00	5,275,920.20	46%
02	Food Service Fund									
	100 Salaries & Wages	191,126.00	78,973.42	41%	214,847.00	100,218.08	47%	243,137.00	94,254.87	39%
	200 Employee Benefits	46,971.00	20,540.85	44%	60,549.00	28,334.24	47%	69,281.00	25,864.41	37%
	300 Purchased Services	20,520.00	14,550.59	71%	21,645.00	10,112.39	47%	21,645.00	9,379.52	43%
	400 Supplies & Materials	344,340.00	154,588.72	45%	360,300.00	163,515.02	45%	360,300.00	153,410.84	43%
	500 Capital Expenditures	5,000.00	378.00	8%	70,000.00	17,476.04	25%	10,000.00	19,599.77	196%
	800 Other Expenditures	1,200.00	2,372.00	198%	2,500.00	2,292.90	92%	2,500.00	2,286.30	91%
02	Food Service Fund	609,157.00	271,403.58	45%	729,841.00	321,948.67	44%	706,863.00	304,795.71	43%
03	Transportation Fund									
	100 Salaries & Wages	453,000.00	194,347.83	43%	469,564.00	212,065.90	45%	490,820.00	226,334.26	46%
	200 Employee Benefits	82,705.00	36,955.64	45%	84,290.00	40,226.92	48%	94,762.00	45,561.94	48%
	300 Purchased Services	25,188.00	48,667.97	193%	21,738.00	47,898.70	220%	24,374.00	35,654.12	146%
	400 Supplies & Materials	181,000.00	81,795.87	45%	186,000.00	82,465.90	44%	186,000.00	65,561.84	35%
	500 Capital Expenditures	130,000.00	219.98	0%	130,000.00	77,125.00	59%	130,000.00	0.00	0%
	800 Other Expenditures	3,600.00	4,850.00	135%	5,150.00	5,150.00	100%	5,150.00	5,209.25	101%
03	Transportation Fund	875,493.00	366,837.29	42%	896,742.00	464,932.42	52%	931,106.00	378,321.41	41%
04	Community Service									
	100 Salaries & Wages	276,805.00	117,087.37	42%	291,323.00	119,936.76	41%	272,293.00	112,761.73	41%
	200 Employee Benefits	87,634.00	39,848.55	45%	93,307.00	41,058.41	44%	89,254.00	52,777.31	59%
	300 Purchased Services	32,215.00	19,824.08	62%	51,385.00	12,964.08	25%	80,944.00	28,076.17	35%
	400 Supplies & Materials	13,100.00	7,842.43	60%	13,100.00	7,724.75	59%	13,100.00	7,852.60	60%

PINE RIVER BACKUS SCHOOLS
Multi Year Fd, Obj Series

Sequence: Fd, O/S	Description	202307			202407			202507		
		Budget rbud23	Year to Date	%	Budget rbud24	Year to Date	%	Budget pbud25	Year to Date	%
04	Community Service									
	800 Other Expenditures	5,700.00	730.00	13%	700.00	935.00	134%	700.00	935.00	134%
04	Community Service	415,454.00	185,332.43	45%	449,815.00	182,619.00	41%	456,291.00	202,402.81	44%
05	Capital Expenditure									
	300 Purchased Services	102,000.00	71,904.51	70%	488,180.00	426,846.24	87%	113,070.00	61,781.19	55%
	400 Supplies & Materials	79,100.00	69,750.70	88%	79,100.00	2,280.99	3%	79,100.00	22,182.11	28%
	500 Capital Expenditures	442,015.00	276,560.90	63%	1,392,383.00	1,428,571.26	103%	299,645.00	319,117.14	106%
05	Capital Expenditure	623,115.00	418,216.11	67%	1,959,663.00	1,857,698.49	95%	491,815.00	403,080.44	82%
07	Debt Redemption Fund									
	700 Debt Service	532,711.00	531,688.59	100%	531,801.00	531,718.09	100%	536,226.00	534,183.04	100%
07	Debt Redemption Fund	532,711.00	531,688.59	100%	531,801.00	531,718.09	100%	536,226.00	534,183.04	100%
08	Scholarship									
	800 Other Expenditures	53,850.00	44,000.00	82%	73,800.00	59,200.00	80%	76,800.00	54,000.00	70%
08	Scholarship	53,850.00	44,000.00	82%	73,800.00	59,200.00	80%	76,800.00	54,000.00	70%
20	Student Activity Fund									
	400 Supplies & Materials	184,188.49	82,785.97	45%	151,898.71	52,549.37	35%	173,394.83	92,959.08	54%
20	Student Activity Fund	184,188.49	82,785.97	45%	151,898.71	52,549.37	35%	173,394.83	92,959.08	54%
	Report Totals:	14,416,579.49	6,699,681.32	46%	16,166,934.71	8,550,579.79	53%	14,817,281.83	7,245,662.69	49%

PINE RIVER BACKUS SCHOOLS
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
CHEC		78363		Wire	1	104651	PEPSI BEVERAGES COMPANY		No	No	No	01/03/2025	1,344.19
CHEC		78364		Wire	1	104109	SYSCO WESTERN MINNESOTA		No	No	No	01/03/2025	12,708.42
CHEC		78366		Wire	1	105712	ELAN FINANCIAL SERVICES		No	No	No	01/03/2025	3,776.25
CHEC		78440		Wire	1	105548	FIDELITY SECURITY LIFE INSURANCE		No	No	No	01/08/2025	169.85
CHEC		78498		Wire	1	102302	PUBLIC EMPLOYEE RETIRE ASSOC		No	No	No	01/16/2025	27,563.00
CHEC		78499		Wire	1	102303	STATE OF MN TAX WITHHOLDING		No	No	No	01/16/2025	22,383.92
CHEC		78500		Wire	1	102304	US GOVT TAX WITHHOLDING		No	No	No	01/16/2025	141,623.74
CHEC		78501		Wire	1	104996	Minnesota State Retirement System		No	No	No	01/16/2025	550.00
CHEC		78502		Wire	1	105150	AVIBEN		No	No	No	01/16/2025	14,938.88
CHEC		78503		Wire	1	105867	Health Equity		No	No	No	01/16/2025	63.15
CHEC		78504		Wire	1	83400	MN TEACHERS RETIREMENT ASSOC		No	No	No	01/16/2025	75,982.89
CHEC		78506		Wire	1	105867	Health Equity		No	No	No	01/16/2025	7,668.93

Bank Total: \$308,773.22

Report Total: \$308,773.22

FEDERAL FUNDS UPDATE - Allocation, Budget, Spending 2/3/2025

FEDERAL TITLE FUNDS:

State Fiscal Year	Finance Code	Description	Funds Available	Funds Budgeted	Balance Unbudgeted	YTD SPENT 2024-2025	Carry Forward to FY2026	Application Status	Budget Status	Proposed Use of Funds
2025	401	Formula - 401 - SFY 2024, Title I, Part A: Improving the Academic Achievement of the Disadvantaged	\$370,112.00	\$370,112.00	\$0.00	\$147,536.72	\$0.00	Application Submitted 8/5/2024	Approved 8/6/2024	3.0 fte Title I Teachers - Elementary. 0.7 fte Director of Teaching & Learning
										\$259,764.00 Title I Salary
										\$73,688.00 Title I Benefits
										\$2,000.00 Title I Fees for Services
										\$3,000.00 Title I Supplies
2025	414	Formula - 414 - SFY 2024, Title II, Part A: Teacher and Principal Training and Recruitment	\$37,518.00	\$0.00	\$0.00	\$0.00	\$0.00	No Application Needed	N/A	All Title II Funds transferred to Title I (401). No FY2025 application in Title II.
2025	433	Formula - 433 - SFY 2024, Title IV, Part A, Student Support and Academic Enrichment	\$19,501.00	\$0.00	\$0.00	\$0.00	\$0.00	No Application Needed	N/A	All Title IV Funds transferred to Title I (401). No FY2025 application in Title IV.
FEDERAL TITLE FUNDS TOTAL			\$427,131.00	\$370,112.00	\$0.00	\$147,536.72	\$0.00			

Resolution Accepting Monetary Awards and Donations

Be it resolved by the School Board of Independent School District No 2174 that we hereby acknowledge and accept the following monetary awards and donations received in January 2025:

<u>Name</u>	<u>Amount</u>	<u>Purpose</u>
Ideal Community Service Organization	\$2,000.00	Robotics
PRB Booster Club	\$200.00	Robotics
PRB Booster Club	\$1,000.00	Roadcrew Lodging
Pine River American Legion	\$50.00	ALP Rewards Program
Carolyn Burk, Wells Fargo Giving Fund	\$150.00	General

Preliminary Roster

Pine River-Backus Schools No. 2174 Local 284 Seniority List

This list is intended to reflect the first day of the most recent continuous service of support staff employees of the district. Employees working less than 14 hours per week are not included on the seniority list. Roster reflects staff as of **1/15/2025**.

Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.

Paraprofessional and Behavior Management Staff

Rank	Name	First Day of Service	Current Position
1	Lori Flategraff	1/19/1989	Paraprofessional
2	Lori Kish	1/14/1997	Paraprofessional
3	Makyla Jorgensen	11/18/2003	Paraprofessional
4	Karla Cunningham	10/19/2010	Paraprofessional
5	Jill Ackerman	8/31/2011	Paraprofessional
6	Kristin Geshwill	10/18/2011	Paraprofessional
7	Kelly Johnson	11/22/2011	Paraprofessional
8	Theresa Richards	8/29/2013	Paraprofessional
9	Jeff Brown	9/3/2015	Paraprofessional
10	Sarah Rugroden	10/8/2015	Paraprofessional
11	Desarae Fuchs	10/8/2015	Paraprofessional
12	Caila Bryant	10/13/2017	Paraprofessional
13	Ashley Smith	9/4/2018	Paraprofessional
14	Sonya Crimmins	8/27/2019	Paraprofessional
15	Tessy Trautman	3/16/2020	Paraprofessional
16	Heather Hulke	9/1/2021	Paraprofessional

17	Brenda Alexander	9/1/2021	Paraprofessional
18	Gabrielle Schmidt	9/1/2021	Paraprofessional
19	Jennifer Krecklau	9/27/2021	Paraprofessional
20	Laura Garcia	12/1/2021	Paraprofessional
21	Cassandra Meis	8/29/2022	Paraprofessional
22	Christine Davidge	10/27/2022	Paraprofessional
23	Mariah Hines	1/23/2023	Paraprofessional
24	Lorraine Kunde	8/28/2023	Paraprofessional
25	Melissa Trumble	9/5/2023	Paraprofessional
26	Jamie Dabill	10/16/2023	Paraprofessional
27	Trisha Crawford	1/16/2024	Paraprofessional
28	Ryan Snavely	8/26/2024	Paraprofessional
29	Rishona Ashman	8/26/2024	Paraprofessional

Custodial/Maintenance Staff

Rank	Name	First Day of Service	Current Position
1	Pam Niskanen	7/25/1994	Maint Worker II
2	James Niskanen	12/19/1995	Maint Worker I
3	Joseph Long	10/16/2012	Maint Worker II
4	Elaine Mahana	11/12/2018	Custodian
5	Debra Kitson	10/30/2019	Custodian
6	Holly Wendland	10/2/2023	Custodian

Administrative Assistant Staff

Rank	Name	First Day of Service	Current Position
1	Jan Brasel	5/24/2016	Administrative Asst
2	Jill Berntsen	8/2/2021	Administrative Asst
3	Stephanie Todd	8/29/2023	Administrative Asst
4	Kyann Shamp	8/14/2024	Administrative Asst

Preliminary Roster

Pine River-Backus Schools No. 2174 Teacher Seniority List

This list is intended to reflect the first day of the most recent continuous service in the district and licensure as of **January 15, 2025**.

Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.

Expiration refers to licensure expiration. A license expires June 30 in the year indicated.

It is the responsibility of the teacher to inform and notify the school district office of an error in the posting of any licensure.

Rank	File Folder	Tier	Name	First Day of Service	Current Certification	Expires
1	285766	4	Kay Sawyer	11/6/1987	Elementary Education 1-6 Physical Education K-12 Coaching 7-12 Cross Curricular Delivery (Waiver) French (OFF) Spanish (OFF)	2025 2025 2025 2025 2025 2025
2	292515	4	Susan Peet	8/30/1989	Elementary Education 1-6 Emotional Behavior Disorders K-12 Learning Disabilities K-12 Principal K-12 District Superintendent	2027 2027 2027 2027 2027
3	323411	4	Heidi Envall	8/29/1990	Visual Arts K-12	2027
4	322473	4	Thomas Demars	8/28/1991	Mathematics 7-12 Coaching 7-12	2028 2028
5	377588	4	Tena Odens	8/31/1999	Elementary Education 1-6 Learning Disabilities K-12 Emotional Behavior Disorders K-12	2027 2027 2027
6	378786	4	Gregg Ehlert	8/31/1999	Physical Education K-12 Health Education 5-12	2027 2027
7	367500	4	Melanie Lindquist	8/29/2000	French K-12 Reading K-12	2025 2025
8	388240	4	Isaak Anderson	8/29/2000	Social Studies 7-12	2029
9	387304	4	Janice Oakley	8/29/2000	Mathematics 7-12	2026
10	315682	4	Kathleen Loge	8/28/2001	Elementary Education 1-6 Mathematics Middle School Social Studies Middle School Cross Curricular Delivery (Waiver) Family/Consumer Science (OFF)	2026 2026 2026 2025 2025

11	421450	4	Robert Johnson	1/17/2007	Elementary Education (1-6)	2026
12	299434	4	Michelle Holden	8/28/2007	Elementary Education K-6 Pre-Primary Age 3-K	2026 2026
13	426825	4	Travis Hoffarth	8/28/2007	Elementary Education K-6 Social Studies 5-8	2027 2027
14	432851	4	Holly Rowell	8/28/2007	Elementary Education K-6 Pre-Primary Age 3-K	2028 2028
15	382278	4	Dallas Bartholomew-Ruud	3/23/2009	Elementary Education K-6	2027
16	420283	4	Stephanie Dinnel	8/31/2009	Learning Disabilities K-12	2026
17	397440	4	Jenny Sether	8/31/2009	Elementary Education K-6	2029
18	437707	4	Pamela Adkins	10/20/2009	Elementary Education K-6 Learning Disabilities K-12 Emotional Behavior Disorders K-12	2026 2026 2026
19	447912	4	Erica Norman	8/30/2010	Early Childhood Special Education Early Childhood Educ B-Grade 3	2025 2025
20	452173	4	Michael Dinnel	8/30/2010	Elementary Education K-6 Social Studies 5-12	2026 2026
21	452851	4	Rebecca Shackle	8/30/2010	Elementary Education K-6 Communication Arts/Literature 5-8 Pre-Primary Age 3-K	2026 2026 2026
22	414783	4	Lisa Toft	8/30/2010	Social Studies 5-12 Learning Disabilities K-12	2028 2028
23	462891	4	Alexis Anderson	11/28/2011	Elementary Education K-6 Communication Arts/Literature 5-8	2027 2027
24	416238	4	Tiffany Bergem	8/28/2012	Elementary Education K-6 Learning Disabilities K-12 Emotional Behavior Disorders K-12 Pre-Primary Age 3-K Autism Spectrum Disorder K-12 Developmental Disabilities	2029 2029 2029 2029 2029 2029
25	445285	4	Shari Kamholz	10/22/2012	Early Childhood Educ B-Grade 3	2025
26	471991	4	Steffanie Arneson	1/21/2013	Elementary Education K-6 Mathematics 5-8	2029 2029
27	426793	4	Richard Aulie	7/1/2013	District Superintendent Principal K-12 Elementary Education K-6 Mathematics 5-8	2028 2028 2028 2028
28	480057	4	Rachel Wheeler	7/1/2014	Early Childhood Special Education Early Childhood Educ B-Grade 3	2025 2025
29	408042	4	Joshua Hirschey	8/26/2014	Social Studies 5-12	2029

30	475938	4	April Rice	8/26/2014	Elementary Education K-6	2030
31	447425	4	Benjamin Kinser	8/26/2014	Instrumental and Classroom Music K-12	2026
32	459051	4	Nicosia Danielowski	12/1/2014	Communication Arts/Literature 5-12	2027
33	351345	4	Rhonda Sawyer	8/31/2015	Elementary Education 1-6 Learning Disabilities K-12 Emotional Behavior Disorders K-12 Early Childhood Special Education	2026 2026 2026 2026
34	460604	4	Cammev Diederich	8/31/2015	Elementary Education K-6	2027
35	369983	4	Jenny Travis	8/31/2015	Elementary Education K-6	2027
36	428845	4	Leah Freeman	8/31/2015	Elementary Education K-6 Communication Arts/Literature 5-8	2027 2027
37	489380	4	Randi Norman	8/31/2015	Communication Arts/Literature 5-12 Teacher/Coor Work Based Lrn 9-12 Reading K-12 Cross Curricular Delivery (Waiver) Family/Consumer Science (OFF)	2027 2027 2027 2025 2025
38	452152	4	Robbi Gregory	8/31/2015	Elementary Education K-6 Reading K-12	2027 2027
39	428617	4	Molly Hoffarth	8/31/2015	Early Childhood Educ PreK-Gd 3	2027
40	397192	4	Michael Lupella	8/29/2016	Elementary Education 1-6 Learning Disabilities K-12 Emotional Behavior Disorders K-12 Drivers Education 9-12	2026 2026 2026 2026
41	488046	4	Shianna Hicks	8/29/2016	Elementary Education K-6	2026
42	497392	3	Aimee Wilson	8/29/2016	Elementary Education K-6	2026
43	388635	4	Christian Halverson	8/1/2017	Social Studies 5-12 District Superintendent Principal K-12	2028 2028 2028
44	486828	4	Elise Malecha	8/28/2017	Elementary Education K-6 Science 5-8	2026 2026
45	483084	4	Mackenzie Determan	8/28/2017	Speech-Lang Pathologist PreK-12	2025
46	481496	4	Jordan Ackerman	8/27/2018	Elementary Education K-6	2025
47	501124	4	Katie Verschelde	8/27/2018	Science 5-8 Life Science 9-12 Chemistry 9-12	2025 2025 2025
48	466817	4	Jamie Rugroden	8/27/2019	Physical Education K-12 Developmental/Adaptive PE Teacher/Coor Work Based Lrn 9-12 Learning Disabilities K-12 (OFF)	2028 2028 2028 2025

49	388183	4	Katherine Davis	8/27/2019	Vocal and Classroom Music K-12	2029
50	425261	4	Lianna Vry	10/27/2019	Elementary Education K-6 Pre-Primary Age 3-PreK	2026 2026
51	423229	4	Anjanette Arnold	8/24/2020	Reading K-12 English as a Second Lang K-12	2026 2026
52	500884	4	Alexis Smith	8/24/2020	Elementary Education K-6 Learning Disabilities K-12 Early Childhood Special Education	2028 2028 2028
53	434838	4	Timothy Tungseth	8/31/2020	Social Studies 5-12	2024
54	512247	4	Teresa Hamp	8/10/2021	Vocal and Classroom Music K-12	2029
55	395309	4	Rachel LeFavor	8/10/2021	Pre-Kindergarten Elementary Education K-6 Reading K-12 Principal K-12	2027 2027 2027 2029
56	370608	4	Mike Young	8/10/2021	Elementary Education 1-6 Learning Disabilities K-12 Emotional Behavior Disorders K-12	2027 2027 2027
57	508373	4	Nathan Fischer	8/10/2021	Social Studies 5-12 Physical Education K-12 (OFF)	2028 2025
58	502520	4	Suzanne Cramer	8/10/2021	Academic and Behavioral Strategist K-12 Teacher/Coor Work Based Lrn 9-12	2028 2028
59	1006112	4	Matthew Casperson	8/10/2021	Physical Education K-12 Health 5-12	2029 2029
60	1015941	3	Nicholas Ackerman	8/29/2022	Elementary Education K-6	2025
61	1016529	3	Gregory Gentry	8/29/2022	Communication Arts/Literature 5-12	2025
62	509552	4	Ariana Schendel	8/29/2022	Elementary Education K-6	2028
63	1020193	3	Courtney Benson	8/29/2022	Elementary Education K-6	2025
64	516989	3	Erik Vetsch	8/29/2022	Elementary Education K-6	2026
65	1019093	3	Abby Golish	8/28/2023	School Counselor	2025
66	510768	3	Mariah Kardell	8/28/2023	Speech-Lang Pathologist PreK-12	2027
67	1011746	3	Kasandra Heisserer	8/28/2023	Communication Arts/Literature 5-12	2026
68	338931	4	Stephanie Koprek	8/28/2023	Emotional Behavior Disorders K-12 Mild to Mod Mentally Hdcp K-12	2025 2025
69	501065	4	Molly Stockman	8/28/2023	Elementary Education K-6 Academic and Behavioral Strategist K-12 (OFF)	2028 2025
70	1010284	3	Rachel Lelwica	8/28/2023	Social Studies 5-12	2025

71	1031808	3	Cade Morse	1/2/2024	Physical Education K-12 Health 5-12 Developmental/Adap PE (OFP)	2027 2027 2025
72	480223	4	Kiersten Kralovetz	8/26/2024	Elementary Education K-6 Pre-Primary Age 3-K	2026 2026
73	1034508	3	Kora Just	8/26/2024	Science 5-8 Life Science 9-12	2027 2027
74	384321	4	John Jacobson	8/26/2024	Social Studies 5-12 Principal K-12	2028 2028
75	1019794	1	Neil Travis	8/29/2022	Construction Careers 7-12	2025

PROCEDURE 101.2

MEMORIALS AND NAMING OF SCHOOL DISTRICT SITES AND FACILITIES

Pursuant to and in conjunction with Policy 101.2 Naming of School District Sites and Facilities, specific guidelines are as follows:

I. PURPOSE AND OVERVIEW

The School District recognizes that the loss of a member of the school community has a deep impact. This procedure will serve as a guide for requests to honor these individuals with memorials or naming of School District sites and facilities.

Individual rooms, areas, athletic fields or facilities within or on district property may be named to honor a specific individual or organization, or may require a name change for other reasons. Memorials, which are objects or activities to remember a deceased person or an event that resulted in death, will be allowable only upon approval as outlined in this procedure.

II. PROCEDURES

A. Sites and Facility Names

1. The requestor(s) of a site or facility name must make a written request to the representative of the subject building or property (Principal, Superintendent, or other appropriate individual).
2. The representative of the subject building or property receiving the request shall appoint an ad hoc advisory committee to consider the request. The ad hoc committee shall be made up of:
 - a. Up to three (3) community members;
 - b. One board member
 - c. Up to two staff members
 - d. One cabinet member (or the Buildings and Grounds Director)
 - e. Principal or Superintendent designee, acting as committee chair
3. Before a request will be approved, it must be evaluated using the following criteria:

- a. The proposed name of a School District site or facility shall be appropriate.
- b. The proposed name of a School District site or facility will stand the test of time:
 - i. If the proposed site or facility name involves a person, the individual involved will have made a significant contribution to the site.
 - ii. Living or deceased members of the community served by the educational facility may be eligible, if those individuals have distinguished themselves through ten (10) documented years of school-related service and have held membership in at least one school-related support organization (PTA, PTO, Booster Clubs, School Council, etc.) during the years of their children's enrollment in Cambridge-Isanti Schools.
 - iii. If the name involves a person, the individual involved may not be currently employed by the District.
 - iv. Former school district employees, living or deceased, may be considered if they have distinguished themselves through work at the educational facility for a minimum of five (5) consecutive years or ten (10) cumulative years in the school district
4. The representative reviewing the site or facility name request shall present the proposal to the School Board with supporting rationale and evidence of support for the recommendation.
5. The School Board shall review the site or facility name proposal and take formal action on the request.

B. Memorials

1. Permanent memorials for deceased students and staff are limited to endowments, scholarships, plantings and books or items with some educational significance. The School District reserves the right to accept or decline permanent memorials.
 - a. Memorial plantings may be made in a designated location on school district grounds with the approval of the principal and Director of Buildings and Grounds.
 - b. Memorial activities intended to extend beyond one-time events may be planned with the approval of the building principal.

804 NAMING DISTRICT FACILITIES

I. POLICY

The School Board believes naming a facility is a matter of great importance, one that deserves the most thoughtful attention. This policy addresses naming a District Facility when there is no financial consideration. Policy 905 "Advertising" shall be referenced when financial consideration for a naming right or other sponsorship is secured.

The naming of District facilities shall be the responsibility of the Board of Education. Names will be selected according to the criteria and procedure below.

Criteria:

- A significant contribution to education in the Hermantown Community Schools; or
- An individual who has achieved lasting prominence at the local, State or National level.

II. PROCEDURE

- A request to name a facility/space must be submitted in writing to the School Board Chairperson.
- The Board Chair will direct the Superintendent to establish a committee, consisting of members of the school/community, with a balance of men and women:
 - Two Board Members
 - Two Students
 - Two Staff Members
 - Two Community Members
- After the Committee has reviewed the submission, it will make its recommendation to the Board of Education.
- The facility/space will be named as such and shall be identified by a plaque or other such signage.

NAMING, RENAMING OR DEDICATING OF SCHOOLS AND OTHER FACILITIES

I. PURPOSE:

The purpose of this administrative procedure is to establish guidelines and an equitable process by which the Park Rapids School Board can assume its responsibility for the naming, renaming or dedicating of schools, other facilities, areas of facilities or grounds to honor individuals, or for assigning naming rights for portions of school facilities to recognize private or corporate entities that make a significant contribution, financial or otherwise, to benefit the Park Rapids School District.

In fulfilling this responsibility, the Park Rapids School Board shall carefully consider and respect community recommendations in the naming, renaming or dedicating process. The Park Rapids School Board shall also have the responsibility to authorize naming rights for portions of school facilities in order to provide recognition for private or corporate entities that make an exceptional contribution or significant financial contribution to benefit the Park Rapids School District.

This administrative procedure does not set precedence or bind the Park Rapids School Board to name, rename or dedicate schools, other facilities, areas of facilities or grounds after persons who have contributed to the district. Other memorials such as scholarships, plantings, furnishings, equipment, or art are also appropriate memorials for commemoration of outstanding contributions to the Park Rapids School District.

II. PROCESS:

All requests for the naming, renaming or dedicating of schools, other facilities, areas of facilities or grounds must be presented to the Park Rapids School Board or designee through a formal letter. All requests shall include: (1) the name(s) of the individual and/or group(s) making the suggestion (2) biographical/historical data, and the (3) rationale for the request. A committee will be appointed by the Park Rapids School Board for each request. This committee, made up of vested persons, has the responsibility to review, pursuant to the purpose and criteria set forth in this administrative procedure, any suggestions submitted in writing, study the impact of the requested recognition on the school, the district and community, and make an advisory recommendation to the full Park Rapids School Board for the acceptance or rejections of the request.

III. CRITERIA:

1. Schools, other facilities, areas of facilities or grounds (Facilities) may be named, renamed or dedicated for any individual and should be that:
 - a. of an individual or who gained distinction in the area related to usage of the facility; or

- b. of an individual of unusual eminence who contributed to the Park Rapids School District as a whole; or
 - c. of an individual who made outstanding contributions to the development of the program related to the facility; or
 - d. of an individual who made a monetary gift of significant size toward the cost and/or the operation of the facility; or
 - e. of an individual named on behalf of a benefactor(s) who made a monetary gift of significant size toward the cost and/or the operation of the facility; or
 - f. of an individual whose name will lend prestige and status to an institution of learning.
2. Facilities may be named, renamed, or dedicated for other than individuals. The name should be that:
 - a. of an organization with historical and exceptional ties to the Park Rapids School District; or
 - b. of an event significant in the Park Rapids School District history; or
 - c. of a program which has had a significant role in the life of the Park Rapids School District.
3. Facilities named as a result of monetary gifts made by an individual, on behalf of an individual or by a private or corporate entity shall deposit the monetary gift with the Park Rapids School District.
4. All monetary gifts deposited under the guidelines of this administrative procedure shall be designated for use toward the cost and/or the operation of the Park Rapids School District.

IV. OBLIGATION:

The nominating person(s) shall be entirely responsible for all costs associated with the naming, renaming or dedication of schools, other facilities, areas of facilities or grounds including associated costs, recognition, physical changes to schools and other facilities and memorial plaques. The size, style, text and location of the physical changes, plaques or other memorial or dedication associated materials shall be subject to review and approval of the appointed committee and Park Rapids School Board.

Adopted: April 20, 2020
Independent School District No. 116
Pillager Minnesota

809 NAMING RIGHTS POLICY

I. PURPOSE

The purpose of this policy is to establish the criteria and procedures for granting Naming Rights in relation to District facilities. This policy does not cover scholarships or research grants. The Naming Rights Policy applies district-wide.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to recognize persons who have either supported the district through distinguished effort or substantial financial contributions by naming facilities in their honor.

III. REQUIREMENT

A. Facilities included in the Naming Rights Policy include:

1. Buildings or parts of a building such as wings where the identification focuses on the external feature.
2. Parts of buildings, such as theatres, laboratories, gymnasiums, or classrooms.
3. Outdoor areas, which may be gardens, courtyards, stadiums, playing fields, roads or walkways.
4. Other facilities may be recommended for naming after consultation with the school board.

B. "Naming Rights in Consideration" is in consideration of financial contributions, sponsorships or other commercial transactions.

C. "Naming Rights in Recognition" is in recognition of any significant contributions to the district that it wishes to honor.

1. Recognition of outstanding services to the district while serving in an academic or administrative capacity.
2. Recognition of the achievement of distinguished alumni.
3. Recognition of a financial contribution or other contribution from a donor.

IV. GRANTING NAMING RIGHTS

- A. The granting of Naming Rights must be consistent with the District 116 Mission and Core Values.
- B. For the purposes of this policy, a significant financial contribution must be agreed upon by the board of education.
- C. All requests for Naming Rights must be submitted in writing to the board of education.
- D. The board of education will review and research each submitted facility-naming nomination on its individual merits and make the final decision on each.
- E. The physical display of the Naming Rights shall be decided or negotiated on a case-by-case basis.

V. DURATION OF NAMING RIGHTS

- A. Naming Rights will normally remain in place for a period of no longer than twenty [20] years.
- B. Exceptions to the duration may be granted with the approval of the board of education.

VI. EARLY TERMINATION OF NAMING RIGHTS

- A. The Naming Rights agreement may be terminated under the following conditions:
 - 1. Termination by the District – The district reserves the right, at its sole discretion, to terminate Naming Rights without refund of consideration, prior to the scheduled termination date, should it feel it is necessary to do so to avoid the district being brought into disrepute.
 - 2. Termination by the Named Party – The Named Party without refund of consideration, at its sole discretion, may terminate its acceptance of the Naming Rights prior to the scheduled termination date, in the event that the district directly brings the Named Party into disrepute.

VII. TRANSFERABILITY OF NAMING RIGHTS

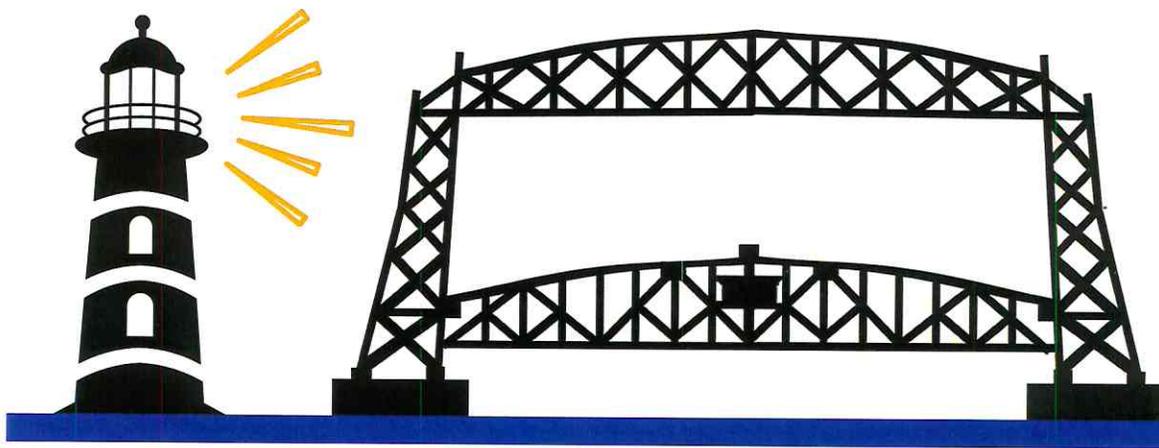
- A. Naming Rights may only be transferred to any other Named Party by mutual agreement between all named parties.
- B. “Naming Rights in Consideration” may be traded by mutual agreement

between all parties. Traded is defined as “to exchange one naming right for another” as in the case where a company changes its name, the naming right might be “traded” to reflect the new name.

VIII. RENEWABILITY OF NAMING RIGHTS

- A. Naming Rights may be renewed by the mutual agreement between all the parties.

Career & Technical Education as the Foundation for K-12 College, Career, and Life Readiness



DULUTH READY
COLLEGE - CAREER - LIFE



ISD 709 Duluth Public Schools
Curriculum,
Instruction,
& Assessment

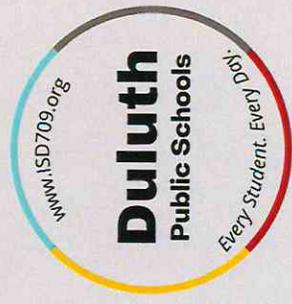
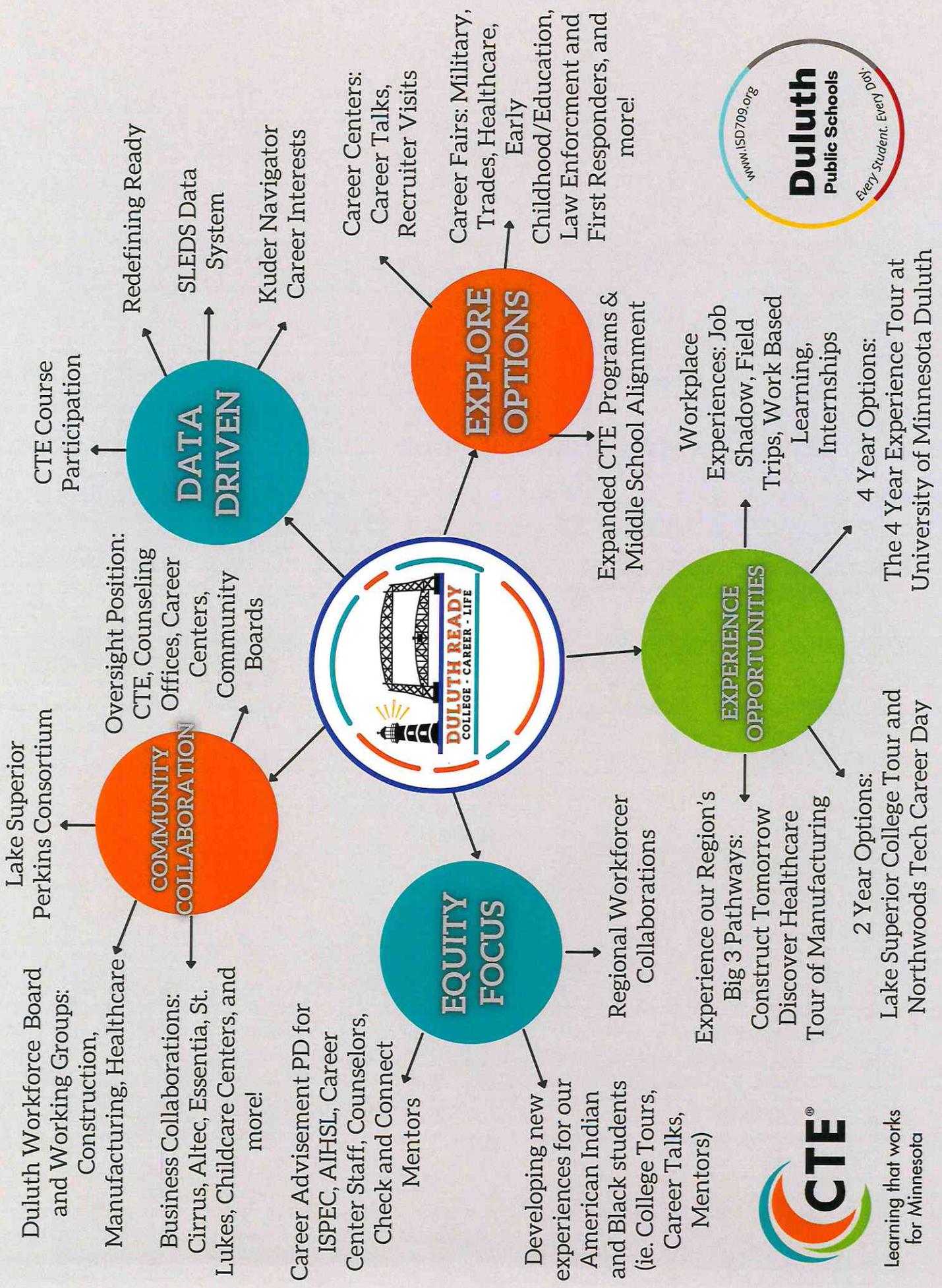
Danette Seboe

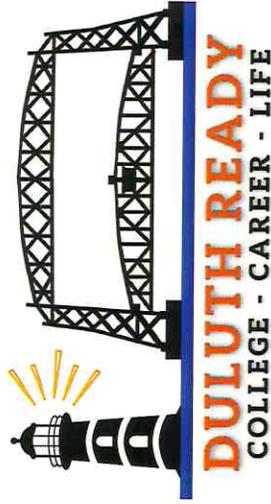
Principal on Special Assignment
Career & Technical Education
College, Career, & Life Readiness
Counseling Services & Crisis Response

☎ 218-336-8700 ext. 2140

✉ danette.seboe@isd709.org

📍 709 Portia Johnson Drive
Duluth, Minnesota 55811





Redefining Ready

Our goal is to provide students with rigorous academic programs, personalized and career-specific learning experiences, along with social and emotional skills that prepare them to be global citizens in an ever-changing world.

Career Readiness Indicators

Career Cluster identified and two or more of the following benchmarks:

- 90% Attendance
- 25 hours of Community Service
- Workplace Learning Experience
- Industry Credential
- Dual Credit CTE Course (CITS or Articulated Credit)
- Two or more organized Co-Curricular Activities

Life Readiness Indicators

- Reality Check completed
- Service Learning Hours or Credits
- Personal Learning Plan complete
- Successful completion of Personal Finance course
- Successful completion of College, Career, & Life Readiness 11 course
- On Track for Graduation
- Successful completion of SEB curriculum
- Growth Mindset training
- Team experiences
- Identified support systems

College Readiness Indicators

GPA of 2.8 out of 4.0 and one or more of the following indicators:

- Advanced Placement Exam (score 3+)
- Advanced Placement Course (Grade of A, B, or C)
- CITS or PSEO English or Math (Grade of A, B, or C)
- Algebra II (Grade A, B, or C) Standardized Testing Benchmarks
- ACT Exam (Reading 18+, Science 23+, Math 22+)
- College Readiness Placement Assessment
- Additional Factors that Contribute to College Success
- Earning As, Bs, Cs
- FAFSA Completion
- Enrollment in CTE Sequence
- College academic advising
- Senior year math class
- Math beyond Algebra II

WHAT IS CAREER AND TECHNICAL EDUCATION?

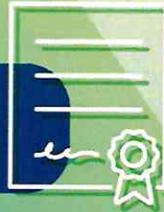


92% of high school students and **69%** of college and adult students are engaged in CTE, learning skills in the classroom and on the job.¹



CTE is delivered at comprehensive and CTE-dedicated high schools, magnet schools, area technical centers, community and technical colleges and some four-year universities.

CTE students earn industry certifications and licenses, postsecondary certificates, associate degrees, bachelor's degrees and higher.



CTE is good for students, good for businesses and good for communities.



CTE high school students are college and career ready – **94%** graduate high school and most enroll directly in college.²

CTE associate degrees can pay **\$10,000 more** per year than associate degrees in other fields – and can even pay more than bachelor's degrees – while limiting student debt.³



CTE is the answer to the nation's projected deficit of **6.5 million** skilled workers, including infrastructure, health care and manufacturing workforce shortages.⁴



LEARN MORE ABOUT CTE AT ACTEONLINE.ORG

¹ U.S. Department of Education, Institute of Education Sciences, National Center for Education Statistics (NCES), High School Longitudinal Study of 2009 (HLSL:09), Base-year, 2013 Update, and High School Transcript File; U.S. Department of Education, National Center for Education Statistics, 2015-16 National Postsecondary Student Aid Study (NPSAS:16).

² Perkins Collaborative Resource Network, Perkins Data Explorer, customized Consolidated Annual Report data; U.S. Department of Education, Office of Elementary and Secondary Education, Consolidated State Performance Report, 2010-11 through 2017-18; U.S. Department of Education, NCES, HLSL:09, Base-year, 2013 Update, High School Transcript, and Second Follow-Up.

³ Georgetown University Center on Education and the Workforce. (2020). *The overlooked value of certificates and associate's degrees: What students need to know before they go to college*; Schneider, M. (2013). *Higher education pays*; College Board, Annual Survey of Colleges; NCES, IPEDS Fall 2020 Enrollment data and IPEDS 2020 Institutional Characteristics data.

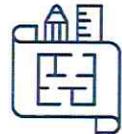
⁴ Construction Industry Resources as cited in Ngo, M. (2021). *Skilled workers are scarce, posing a challenge for Biden's infrastructure plan*. New York Times; Korn Ferry. (2018). *Future of work: The global talent crunch*; Strack, R., Carrasco, M., Kolo, P., Nouri, N., Priddis, M., & George, R. (2021). *The future of jobs in the era of AI*; Wellener, P., Reyes, V., Ashton, H., & Moutray, C. (2021). *Creating pathways for tomorrow's workforce today*.

CTE PREPARES THE WORKFORCE ACROSS A WIDE RANGE OF INDUSTRIES AND OCCUPATIONS.



Agriculture, Food & Natural Resources

Architecture & Construction



Arts, A/V Technology & Communications

Business Management & Administration



Education & Training

Finance



Government & Public Administration

Health Science



Hospitality & Tourism

Human Services



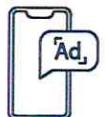
Information Technology

Law, Public Safety, Corrections & Security



Manufacturing

Marketing



Science, Technology, Engineering & Mathematics (STEM)

Transportation, Distribution & Logistics



Career and Technical Education in Duluth Public Schools 24-25



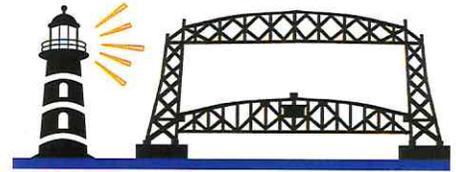
Business, Management, & Administration

- Intro to Marketing & Business
- Business Management, Leadership & Coaching
- Sports & Entertainment Marketing
- Starting Your Own Business - Entrepreneurship
- Business & Personal Finance



Agriculture, Food, & Natural Resources

- Intro to Agriculture/Food/Natural Resource Sciences
- Plant Science Fall and Spring
- Plant Science: Greenhouse 1
- Plant Science: Greenhouse 2
- Forestry, Fish, & Wildlife



DULUTH READY
COLLEGE - CAREER - LIFE



Arts, Communication, & Information Systems

- Graphic Arts I
- Graphic Arts II
- Graphic Arts III
- Computer Science 10
- AP Computer Science Principles
- * Computer Gaming and Design
- *Mobile Applications



Engineering, Manufacturing, & Technology

- Intro to Construction
- Woodworking
- Construction Trades 1 & 2
- Auto Basics: Brakes & Engines
- Auto Basics: Trans & Suspensions
- Advanced Automotive
- Intro to Aviation, Aerosp. Hist., and Aerosp. Engineering Design
- Aerospace Physics
- Principles of Engineering
- Intro to Engineering Design (CAD)
- Sustainable Design
- Weldments
- Simulation: Finite Element Anal.
- Additive Manufacturing
- Adv. Eng. Des. I & II (CAD III & IV)
- Advanced Ind. Eng. Res. & Des.
- Manufacturing Tech. I & II
- Advanced Manuf. Tech. III
- Fab Lab I & II
- CAD for Architecture I & II
- Advanced Ind. Arch. Res. & Des.
- Robotics I & II



Human Services

- ProStart 1: Foundations of Culinary Arts
- Intro to Baking
- ProStart 2: Adv. Found. of Culinary Arts & Mgmt.
- CITS Intro to Law Enforcement
- Civil and Criminal Law
- CITS Civil and Criminal Law
- Pathways2Teaching
- CITS Pathways2Teaching
- Child Development/ Child Psychology
- Early Childhood and Education Professions

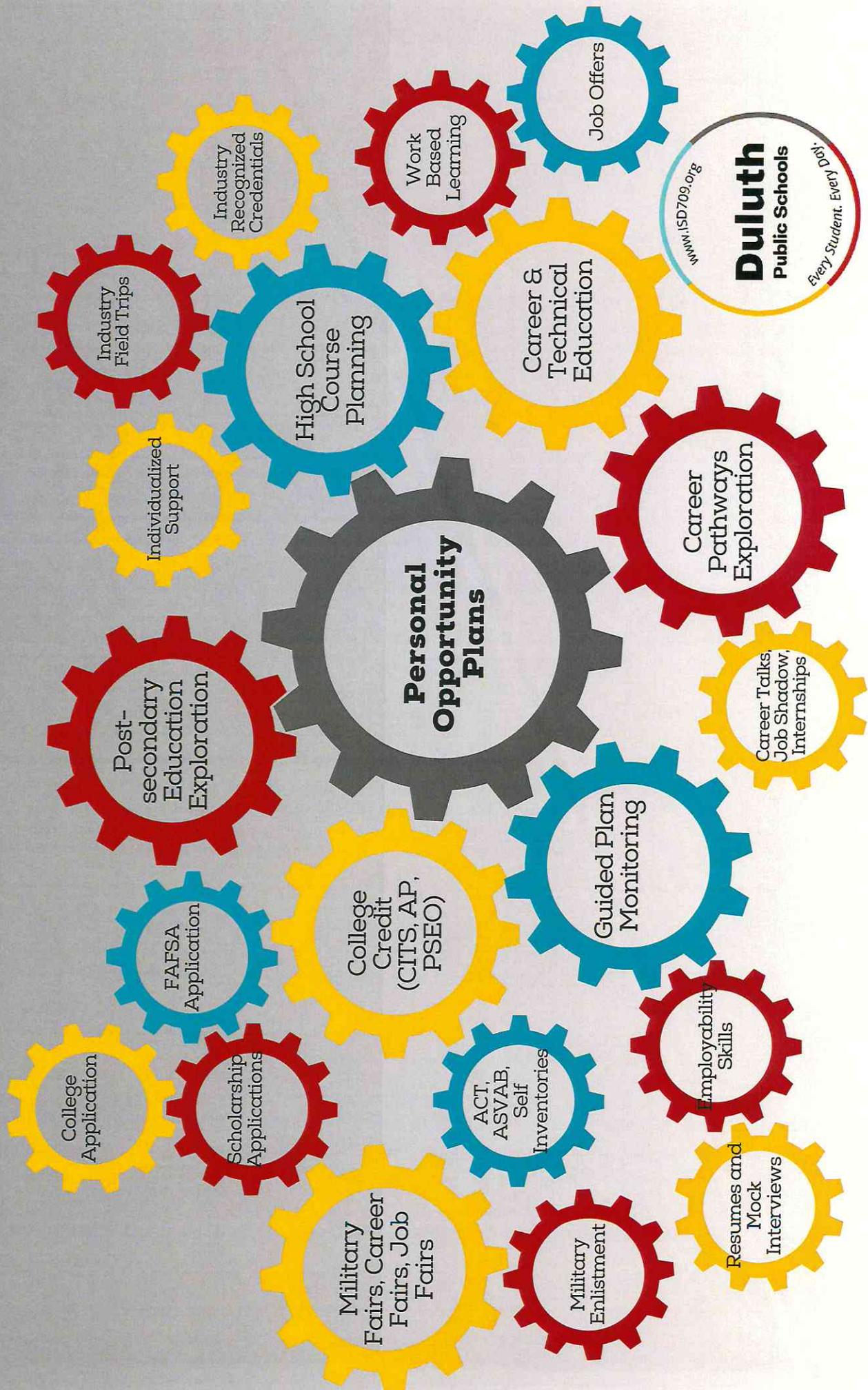


Health Science Technology

- Emergency Medical Responder (EMR) CITS Medical Occupations
- CITS Medical Occupations
- CITS Intro to Nursing
- Human Anatomy & Physiology
- CITS Human Anat. & Phys.
- *Intro to Fire Science
- *Enhanced Emergency Medical Technician
- Forensic Science



**Proposed NEW COURSE for 25-26*



College Application

Scholarship Applications

Military Fairs, Career Fairs, Job Fairs

Military Enlistment

Resumes and Mock Interviews

Employability Skills

Guided Plan Monitoring

College Credit (CITS, AP, PSEO)

FAFSA Application

Post-secondary Education Exploration

Career Talks, Job Shadow, Internships

Career Pathways Exploration

Individualized Support

High School Course Planning

Career & Technical Education

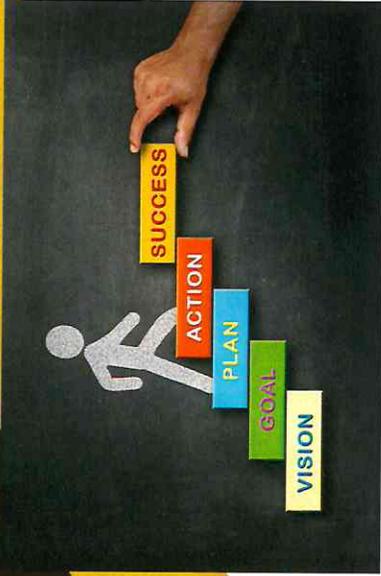
Industry Field Trips

Industry Recognized Credentials

Work Based Learning

Job Offers





Our goal is for our graduating seniors to have a confirmed plan for their chosen next step after high school. We'll help you get there!

WHAT'S YOUR E?

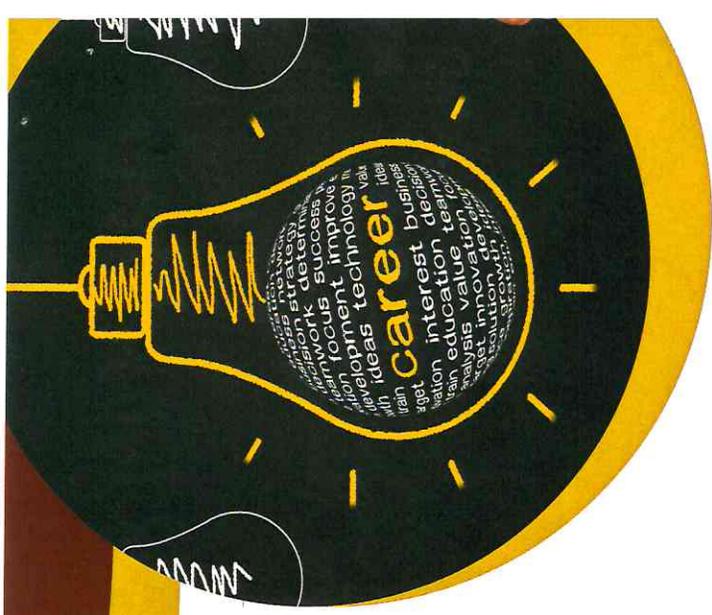
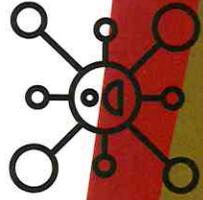
EMPLY **E**NLIST **E**NROLL **E**XPLORE



BRINGING CAREERS TO YOU!

Our Career Centers are the hub for connecting students with adults currently working in prospective fields. We host community members, military recruiters, and college programs in to connect with students in many ways.

- 1 **Career Talks**
Individuals come to the Career Center or classrooms to talk with students about their field and the path that led them to this career.
- 2 **Career Fairs (ie. First Responders, Trades, Military, Medical, etc.)**
Local employers and schools that offer related programs all come to the school on the same day for a comprehensive experience.
- 3 **Recruiting Visits**
College and Military Recruiters visit the school frequently. Students can sign up to see them during WIN or stop at their table during lunches.
- 4 **Off Site Experiences**
There may be opportunities for Job Shadowing, short term internship experiences, and work based learning in some programs. We are working to develop and grow these experiences for students in the future!



Duluth Denfeld Career Center

An extension of our School Counseling Program, our Career Center is here to help our students explore and navigate options for success after high school. Our counselors will help guide you through your options and the Career Center will provide experiences and resources to learn more or start down your chosen path.



**BRIGHT
FUTURE
AHEAD**

2023-2024 HOURS

**MONDAY -
THURSDAY
10:00-3:00**

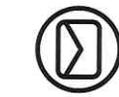
DHS CAREER CENTER



218-336-8830 x 2036



[https://denfeld.isd709.org/
counseling](https://denfeld.isd709.org/counseling)



Duluth Denfeld Career Center

Coordinator

Lauren Faherty

lauren.faherty@isd709.org

2024-2025 SCHOOL COUNSELORS

Dave Bergan (9th Grade) x 1345

david.bergan@isd709.org

Geri Saari (10-12 A-He) x 3336

geraldine.saari@isd709.org

Leah Hamm (10-12 Hi-Q) x 2264

leah.hamm-digatono@isd709.org

Jessica Anderson (10-12 R-Z) x 1923

jessica.anderson@isd709.org

Dena Walczynski-Filipovic, Registrar

Counseling Office ext 2253

dena.walczynski-filipovic@isd709.org



SO MANY OPTIONS!

Your counselor, teachers, family, and friends may all play a part in exploring opportunities for a successful life after high school. As you learn more and start to make some decisions. The Career Center staff will collaborate with your counselor to help you connect with the resources you need.

1

TECHNICAL PROGRAMS AND APPRENTICESHIPS: You may have tried a course in these high demand-high wage career fields in high school or already know this is your passion. We'll help connect you to the programs and trades to learn more!

2

MILITARY SERVICE: We host recruiters from all branches of the military, including reserves and guards.

3

COLLEGE: There are 4 year and 2 year options, both public and private. We can help with the application process and connect you with financial aid resources.

4

STRAIGHT TO WORK: Many students are already working while in high school. You may continue on in that job or try something new. We'll help connect you with employers in our area looking to hire current or graduating students.

5

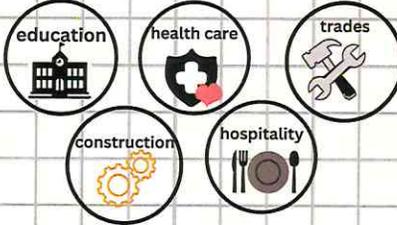
GAP YEAR: Some students spend a year or more after high school working, traveling, and exploring opportunities to take time to feel more certain about their future choices. This may help you choose a path and/or save some money to support your next steps.



ISD 60709 **Duluth Public Schools**
ALL STUDENTS
2018-2022

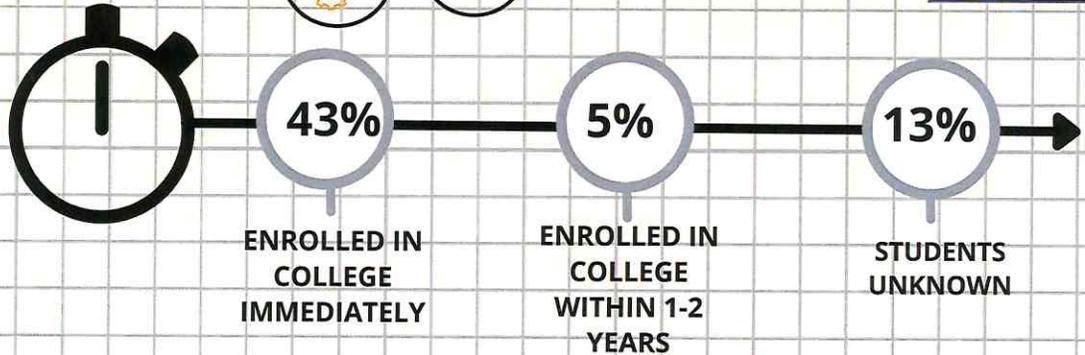
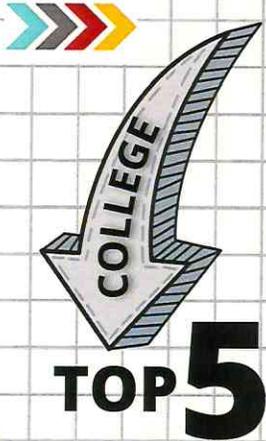


Top 5 workforce industries

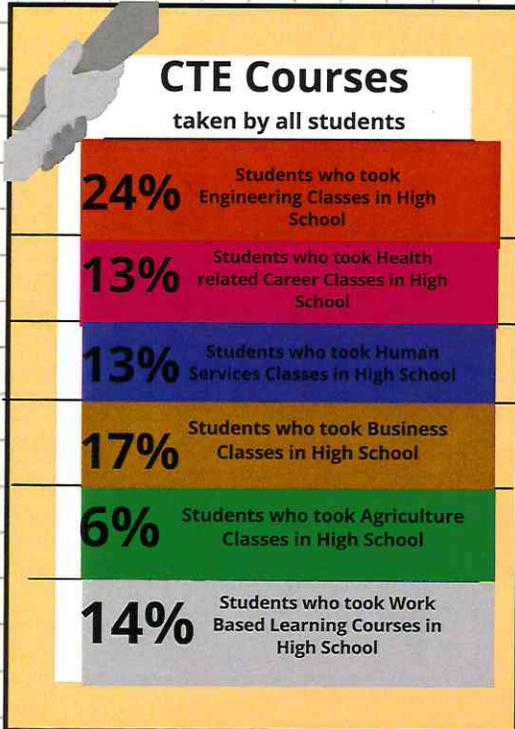
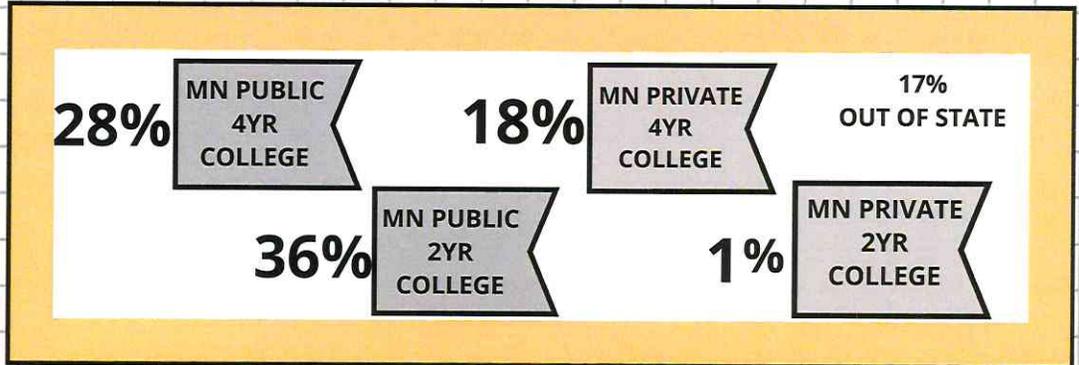


32%
OF GRADS ENTERED THE WORKFORCE IMMEDIATELY AFTER GRADUATION

12%
OF GRADS ENTERED THE MILITARY, WORK OUT OF STATE, OR ARE SELF-EMPLOYED



- 1 Connect. Explore. Achieve.
- 2
- 3
- 4
- 5



HARD WORK
78% STUDENTS PERSISTED TO YEAR 2

TOP MAJORS

CERTIFICATE DIPLOMA
Health Professions

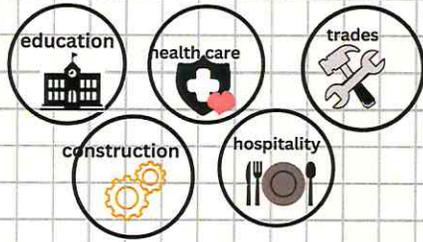
AA DEGREE
Liberal Arts

BACHELOR'S DEGREE
Business, Management & Marketing
Liberal Arts

ISD 60709 Duluth Public Schools
STUDENTS ON IEPS
 2018-2022

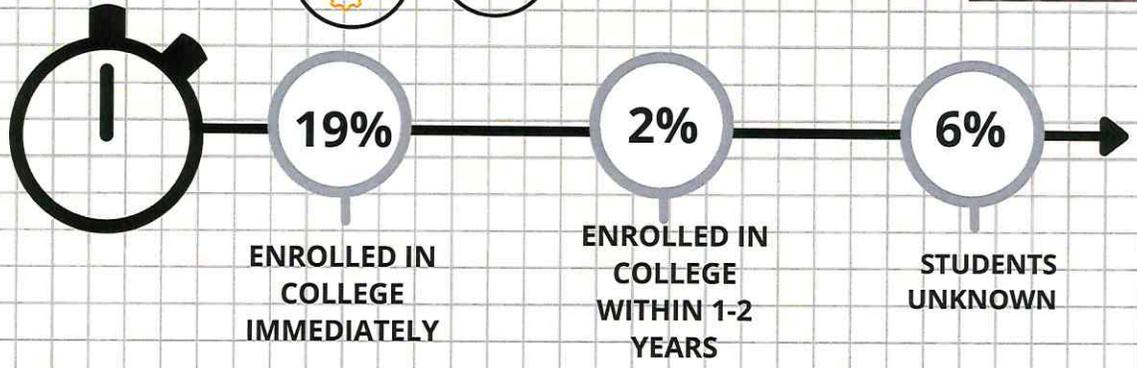
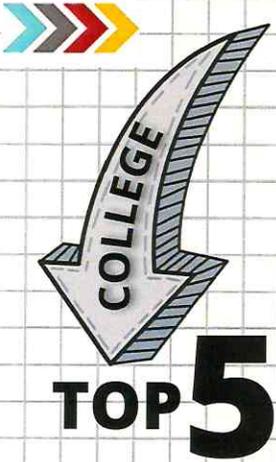


Top 5 workforce industries

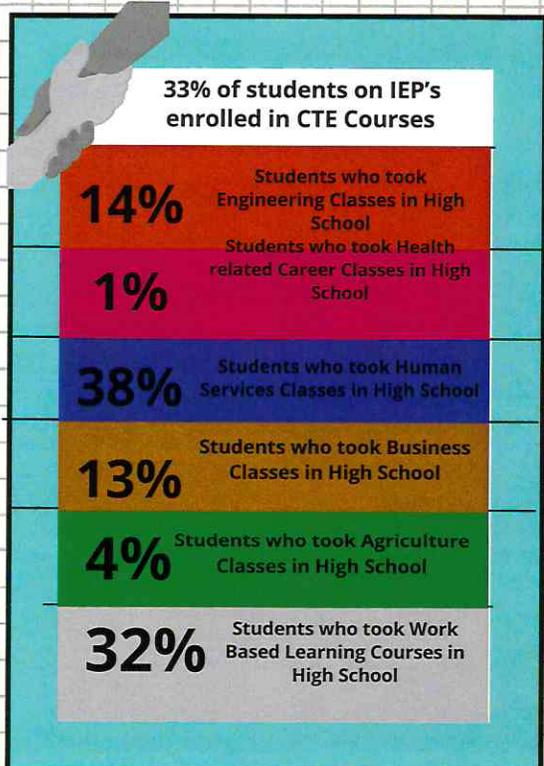
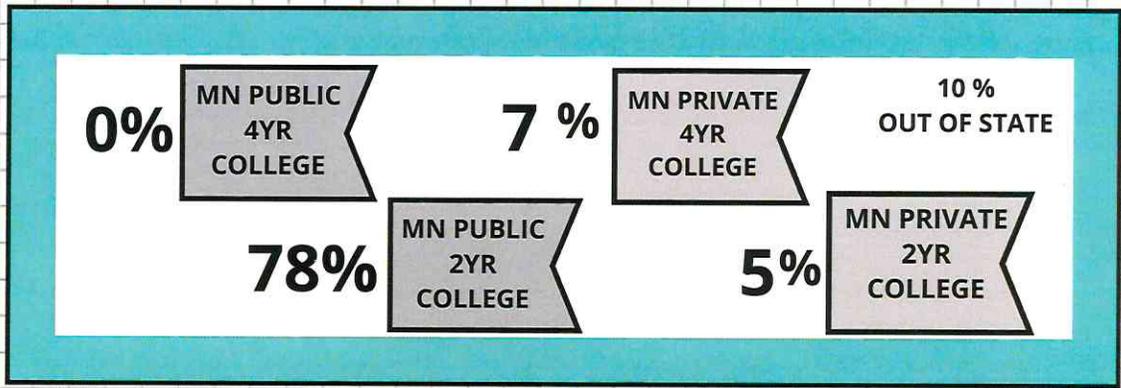


50%
 OF GRADS ENTERED THE WORKFORCE IMMEDIATELY AFTER GRADUATION

27%
 OF GRADS ENTERED THE MILITARY, WORK OUT OF STATE, OR ARE SELF-EMPLOYED



- 1 **Lake Superior COLLEGE**
Connect. Explore. Achieve.
- 2 **Northwood Technical College**
- 3 **Fond du Lac Tribal & Community College**
- 4 **MINNEAPOLIS COMMUNITY & TECHNICAL COLLEGE**
- 5 **ALCSGURG UNIVERSITY**



HARD WORK
 61% STUDENTS PERSISTED TO YEAR 2

TOP MAJORS

- CERTIFICATE DIPLOMA
- AA DEGREE
- Liberal Arts
- Health Professions
- Manufacturing/Production
- Mechanics/Repair
- Computer Information Systems
- Culinary Professions

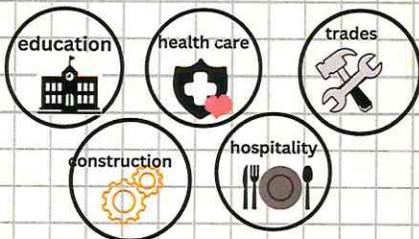
ISD 60709 Duluth Public Schools

STUDENTS OF COLOR

2018-2022

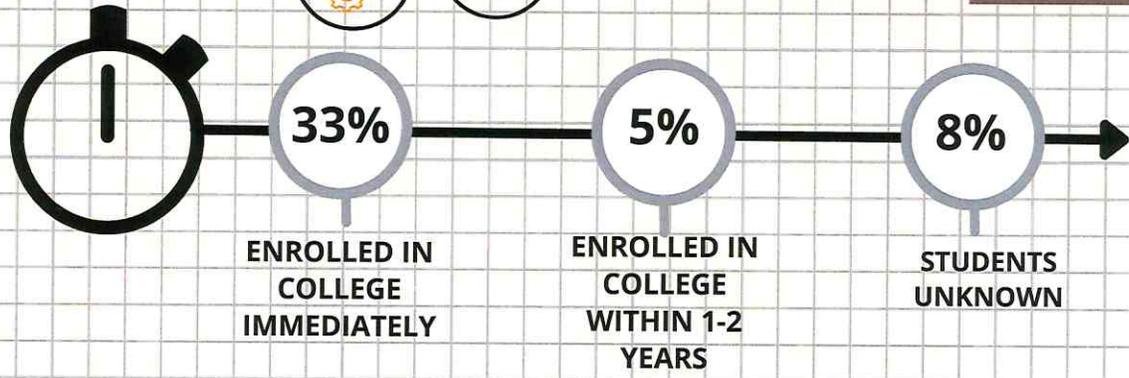
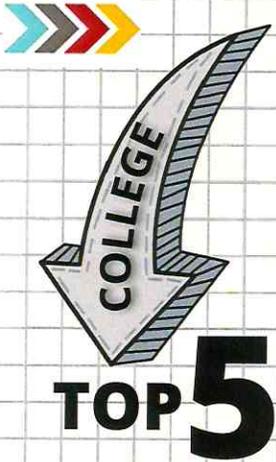


Top 5 workforce industries

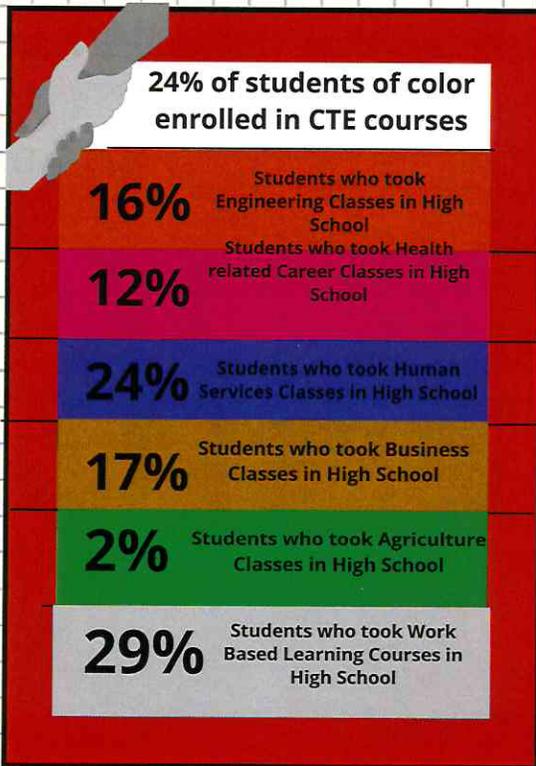
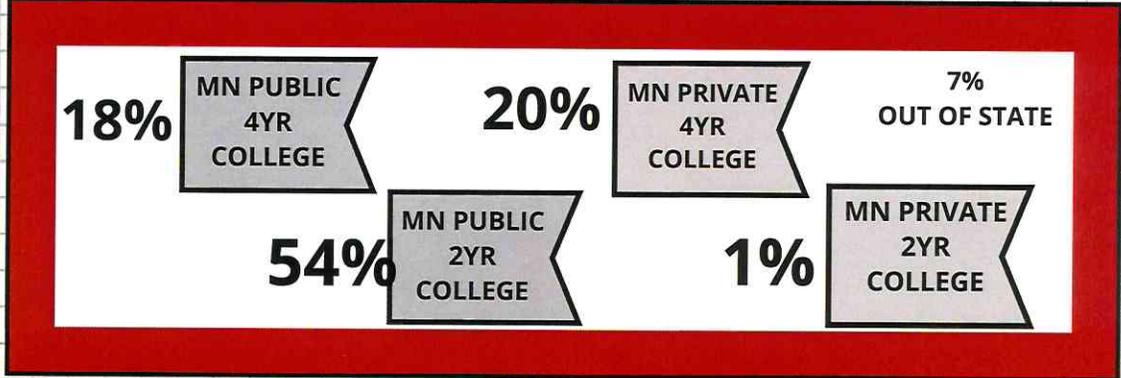


40%
OF GRADS ENTERED THE WORKFORCE IMMEDIATELY AFTER GRADUATION

18%
OF GRADS ENTERED THE MILITARY, WORK OUT OF STATE, OR ARE SELF-EMPLOYED



- 1 Lake Superior COLLEGE
Connect. Explore. Achieve.
- 2 The College of St. Scholastica
- 3 MINNESOTA USD DULUTH
- 4 GRAND CANYON UNIVERSITY
- 5 UNIVERSITY OF MINNESOTA



HARD WORK

70% STUDENTS PERSISTED TO YEAR 2

TOP MAJORS

CERTIFICATE DIPLOMA
AA DEGREE

- Liberal Arts
- Health Professions
- Law Enforcement
- Firefighting
- Mechanics/Repair

BACHELOR'S DEGREE

- Bio Medical
- Health Professions
- Public Administration

Board's Role in Student Achievement

1 Develop a Vision and Goals

Districts that improve student achievement and close opportunity and achievement gaps share a vision for instruction and set goals to achieve this vision.

- Establish a vision for district improvement in partnership with collaborators throughout the district and community.
- Communicate the district's vision and goals consistently throughout the district and community.
- Align district resources with its vision and goals.
- Incorporate a focus on equity into the district's vision to close opportunity and achievement gaps.
- A district's vision and goals can be used strategically to reduce distractions from the district's primary focus.
- Too many goals or having goals that are not aligned to the district's vision may result in initiative fatigue and impede progress.

2 System Cohesion

Sustainable district improvement requires a careful balance between districtwide authority and instructional autonomy.

- Cohesion occurs when parts of the district system interact in support of its vision and goals.
- Boards foster cohesion by monitoring how the different areas of the district interact in service of key goals, while leaving implementation and management of strategies to district administration.
- Lack of cohesion results in fragmentation that inhibits district improvement efforts.
- Instructional cohesion is not synonymous with uniform teaching practices.
- Establish a "defined autonomy" where goals are nonnegotiable and strongly emphasized, but district leaders and teachers determine the approach they use to achieve those goals.



Vision

Vision describes the overall mission of the district and a big picture overview of what success would entail.



Goals

Goals provide concrete outcomes that focus attention and identify how progress will be measured.



Strategies

Strategies are the specific steps districts will take to meet their goals.



3 Use Data to Inform Ongoing Improvement

Districts must gather data to measure progress toward their goals and inform ongoing decisions about how to improve student outcomes and facilitate continuous improvement.

- A culture of continuous improvement in which data informs decisions starts with the support and example of district leaders including the board and administrative staff.
- Boards exemplify the use of data by monitoring how investments of fiscal and human resources contribute to meet district goals.
- Boards can support conditions for data use throughout the district by: 1) fostering a culture of using data for continuous improvement, not compliance, 2) investing in data management systems, 3) providing staff with the time and resources needed to plan for effective data use, 4) providing money and time to improve the staff's ability to use data effectively.
- Data is needed to understand achievement and opportunity gaps and inform the equitable use of resources to address these gaps.

4 Culture of Support

District culture is an often overlooked, but essential, factor in improvement initiatives.

- Boards can impact culture by modeling the values and expectations for professional behavior and developing policies about collaboration, professional learning, and expectations of effective teaching and learning.
- District improvement is supported by a culture that reinforces: 1) a commitment to the belief that all children can learn, 2) a collective responsibility for student learning, and 3) a recognition that while external factors are important influences on achievement, districts *can* affect change.
- A culture of trust is a necessary condition for district improvement, and a lack of trust impedes improvement. Boards can foster trust by: 1) making decisions with transparency, 2) modeling positive and professional relationships, 3) fostering mutual accountability for implementation, and 4) engaging with the community.



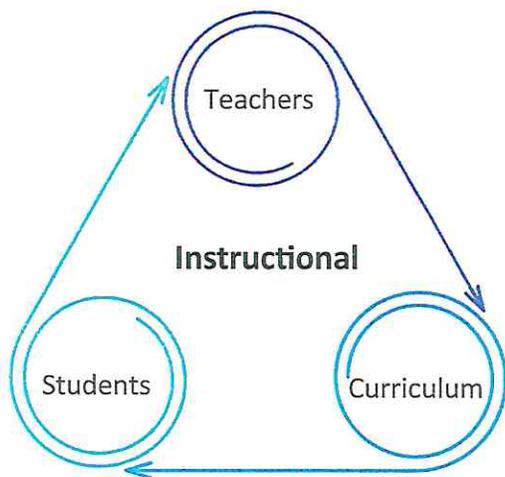
Culture

Culture consists of the predominant norms, values, and attitudes that define and drive behavior in the district. "The way we do things here."

5 Invest in Staff Development

Investing in staff by allocating resources toward professional development programming is a necessary element of district improvement.

- Higher-achieving districts help staff develop their skills related to improving student learning through districtwide and small group study, and by developing a culture of shared and individual accountability for outcomes.



- Support of principals is essential to improvement initiatives. Principals guide teacher improvement, set conditions to retain and attract teachers, and provide the necessary guidance to sustain a consistent program of districtwide improvement.
- Highly trained teachers master both the curriculum they teach and strategies for instruction of that curriculum.
- Effective boards implement and sustain investments in professional development.

6 Maintain Stable, Effective Leadership

District leadership turnover is inevitable and can challenge the momentum and sustainability of district improvement efforts. Successful districts plan for this change in advance.

- One of the main threats to district cohesion is turnover at the top with new leadership who come in with their own agenda.
- New leadership should combine continuity and innovation by building on the good things happening in the district.
- Boards can increase stability by developing explicit strategies designed to uphold major initiatives throughout transitions.
- If the district's vision and goals are clearly shared throughout the system, those who enter are more likely to be integrated into the system so they contribute to efforts, rather than inadvertently weakening them. This is especially true when hiring and onboarding a new superintendent.

7 Foster Board Development and Relationships

Districts are complex organizations. To be effective, they require boards that seek professional learning to help them support the conditions for district improvement and development positive working relationships between leadership and staff.

- Research shows effective boards receive training in the following areas: 1) the basics of the job, including knowledge of district policies and laws that help them meet their fiduciary responsibilities, 2) improving board governance so meetings run effectively and the board can focus on student achievement, 3) understanding the distinction between the role and responsibilities of the board and the superintendent, 4) ways to improve student outcomes and close achievement and opportunity gaps, and 5) how to engage with the community to advocate for the broader needs of the district.
- Along with the areas listed above, the whole board and its individual members should pursue development tailored to the needs of their board and district.
- Board development is not a one-time event. The professional learning opportunities that the board seeks should change over time as the needs of the board change.
- Relationships are critical to accomplishing district goals. These include the relationships among board members, between the board and superintendent, between the board and staff, between the administration and staff, and between the district and community.
- Effective boards lead as a united team, with the superintendent, each from their respective role, with strong collaboration and mutual trust.





2025 Robert E. Meeks Student School Board Member Scholarship

To Qualify for This Scholarship

1. Your school board must be a member of MSBA.
2. You must be a high school senior graduating after the spring 2025 semester.
3. Your service as a school board member must be during your senior year.
4. You will be a full-time college student in fall 2025.

Application Instructions — Please Read Carefully

1. Fill out application form. (Only typed applications will be accepted.) Send application form, brief essay and letters of recommendation (see below) **ALL TOGETHER** to MSBA via one of following three methods:

- **MAIL — MSBA Student School Board Scholarship, 1900 West Jefferson Avenue, St. Peter, MN 56082-3015** (mailed entries **MUST** be **postmarked by Saturday, March 8, 2025**).
- **EMAIL —** Send materials in PDF format to Greg Abbott at **gabbott@mnmsba.org** by **Noon Monday, March 10, 2025**.

Part I: Basic Information

Full name:

Address:

Phone:

Email:

Name of high school:

School District

Number of years on school board:

Are you a senior in high school (yes/no)?

Please turn to the other side for additional application requirements.



2025 Robert E. Meeks Student School Board Member Scholarship

Part II: Activities and Involvement

List your EXTRACURRICULAR ACTIVITIES, ACADEMIC HONORS and COMMUNITY INVOLVEMENT from 10th-grade to 12th-grade on **ONE** page.

Your list must be typed in 12-point type.

Part III: One-Page Essay

Please answer the following questions on **ONE** typed, single-sided sheet of paper Please limit to 600 words:

“What experience and knowledge have you gained from your time as a student school board member?” AND

“What have you contributed to help your board or your school as a student school board member?”

Part IV: Obtain Two Letters of Recommendation

ONE from an elected school board member and ONE from the superintendent or a school district employee. Both recommendations should reflect on **your service with the school board and what you contributed to improve your schools.**

Please give your board member and superintendent (or school district employee) the following writing prompts for your recommendations.

With this recommendation:

- Write about how the student helped give insight to the board on an issue and give an example on how that insight helped the board reach a better decision.
- Write about what the student has done to help the board or the school district to promote student achievement.
- Did the student participate in a specific project to help the board — such as a superintendent search, a referendum committee, or any other committee? How was their input valuable?
- Please do not simply list all the activities the student has been involved in. The student’s involvement is already listed in a separate part of this application. We want to hear how the student has helped the board and the school district.
- Please send your recommendation back to the student before the March 8 deadline so that the application can be assembled and submitted on time.

Thinking of Adding a Student School Board Member?

In 1993, the Minnesota State legislature enacted a law that required school districts to have a student representative on their respective school boards. Three years later, the legislature repealed this mandate. Many districts made a decision to maintain the student representation on the school board. In 2000, Representative Greiling made an effort to restore the 1993 legislation. However, her bill would have softened the language by making it permissive for districts to have a student representative(s) on the board. State statute is silent regarding student school board representatives. Today, approximately 95 public school boards have at least one student representative on the school board. The student board representative is also eligible to apply for one of two MSBA Student School Board Member Scholarships. Contact MSBA's Greg Abbott at gabbott@mnmsba.org for more information.

Issues to Consider:

Compensation – MSBA thinks student representatives should not receive compensation for their school board service.

Expense reimbursement – MSBA believes this is a local decision, but, if student representatives are allowed expense reimbursement, they should seek preapproval from a designated person or group.

Voting authority – We believe student representatives should not be given the right to vote.

Closed Meetings – The Board decides who attends its closed meetings. MSBA believes attendance by student representatives at closed sessions would almost never be appropriate.

Board Training – Students can be involved in the board training components offered by MSBA subject to Board approval. The budget impact would likely be minimal. Often the travel costs would be shared with other attending board members.

Agenda items – Student representatives can have the ability to submit an agenda item, but students should not be given the authority to demand that items be included on the agenda. The student representatives can submit items for consideration according to the board's process/procedures on developing the agenda. The board should offer the student representative(s) the opportunity to speak to agenda items on which they have knowledge to provide input, but this is not likely to include all agenda items.

Student representative selection process – Whether the student representative(s) are selected by the school board or the high school student body is a local decision. Whether the student representative is required to be an officer in the student council is also a local decision.

Number of Students – MSBA believes the number of student representative(s) is a local decision. Some school districts have a student representative from each high school on the school board.

Orientation - Some type of orientation should be provided for the student representative(s) and school board.

Length of term - The term of the student representative(s) is a local decision.

Adult Mentor/Coach – Whether the student representative is provided with a mentor/coach (an experienced school board member) is a local decision. However, we would recommend that an adult mentor be used.

Attendance expectations - Student representative(s) should be expected to attend all school board meetings and working group sessions (i.e., any sessions that are deemed public). Be mindful of the student representative's outside commitments.

Committee membership - Whether student representative(s) will be expected to be a member of the board committees is a local decision, but it makes sense that student representative(s) only participate in those committees that pertain to student issues (not employee issues).

Improved board functioning - School boards have anecdotally reported better functioning boards due to the fact that student representatives are providing input and board members are sensitive to the need to inform the students. The result is that more informed decisions are made by the elected board members. Adult board members may have an additional incentive to be more civil in meetings where students are present.

Suggested Policy Guidelines - Making Student Representation a Success

- * Support from school administrative staff and school board members, especially the board chairperson, is essential. Make the student representatives feel welcome at each board meeting to demonstrate that the board values their attendance and perspectives.
- * Seek input from the student representative(s).
- * Being a student is the priority over being a board member. The student may have extracurricular activities to consider. The student's position on the board is a valuable civic lesson.
- * The student representative will be seated at the board table at all regular meetings. Feeling like you are part of the school board is essential. This doesn't happen when separate seating arrangements are made.
- * The role of the student selected will be advisory to the Board. The student representative(s) will not have a vote.
- * The student will serve at least a one-year term. The Board shall reserve the right to assign a new representative if the original representative cannot serve the entire one-year term.
- * The student representative(s) will be bound by all rules and regulations within law that bind the Board.
- * The board reserves the right to discipline/control/correct the student representative if his/her actions or comments are out of order or do not follow the board's rules and processes.
- * The student representative will not be furnished with sensitive materials/information pertaining to personnel matters, legal action, negotiation strategy, land acquisition, individual student discipline/family matters, or other confidential data.
- * Student representatives will not receive per diem payments. Expense reimbursements to the student representatives will be made only for preapproved expenditures.
- * Student representatives can be aligned with mentors, or experienced board members, to help with process and content of board meetings.
- * The chairperson will retain the right to establish the Board agenda and control the board meeting within the board's established rules and processes.



ORIGINAL FINANCE LEASE DOCUMENTS

Sign and fill out the **CONTRACT**. Please have signature notarized *
and/or provide a copy of authority to sign contracts.
A School Seal may be used.

Fill in Federal ID # and sign the 8038 IRS Form.
(Santander Bank will file once lease is funded and finalized.)

Sign and fill out the Insurance Company and Coverage Information *
Please send a copy to your agent ASAP and return copy with docs. *
Fill out all necessary documents included in this Packet. *
Including all checked and marked items. *

Please attach a copy of signed Board Minutes in which this } *
finance arrangement was approved. The official minutes can
be used or the board's attorney must sign and approve.

ENCLOSE the most recent copy of the last TWO years of the
Audited Financial Statements. (REQUIRED)

Complete Audits/Reports

Please include 2022 & 2023

Please Scan docs when completed, email to Jdrawdy@Santander.us, and
then mail original.

Return completed set of documents and other required documents to:

Mr. Jeff Drawdy, VP
Santander Bank, N.A.
1227 Seminole Drive
Indian Harbour Beach, FL 3237



Municipal Lease Program

Customer's Full LEGAL Name Independent School District 2174
Addresses (Street and Mailing) 401 Murray Avenue
City, State, Zip Code Pine River, MN 56474
Distributor Hoglund Bus Sales
Name of Administrator/Business Officer/Title Charity Crannell
Telephone/Fax 218-587-4720 218-587-4120
Number of units to be sold & type 2026 IC CE 77 passenger School Bus
Initial Payment: 30 days deferred **PMT** Annual **Delivery Date:** 1/15/2025 estimated
Year School District was formed: 1979 **Current Enrollment:** 880
Districts Current Bus Fleet: 24 **Federal /Employee ID Number:** 41-6008079

Provide Basic Justification for Request: Normal Rotation

Borrowing Reference: Pine River State Bank **Bank Relationship Reference:** PRSB

Completed By: _____ ✓ **Title:** _____ ✓

Computations from Amortization Schedule: Quote Expires if not accepted within 30 days. Quote Date: Acceptance by Santander Bank is subject to Credit review and approval by Santander Bank at it's sole discretion.

Compound Period: Annual Please send current two years audited financial statements to the below address.

If you have any questions, Please feel free to call, or email:

Jdrawdy@santander.us

**Jeff Drawdy, VP, Santander Bank
831 Whitfield Walk, Zebulon GA 30295
(Office) 770-567-5514 (Fax) 770-567-5516**

MUNICIPAL LEASE-PURCHASE AGREEMENT

LESSOR

Santander Bank, N. A.
3 Huntington Quadrangle, Suite 101N
Melville, NY 11747-4616

LESSEE

Name: Independent School District 2174
Street: 401 Murray Avenue
City/State/Zip: Pine River, MN 56474
Responsible Official:
Phone: ()

1. LEASE OF VEHICLES: LESSOR hereby agrees to lease to LESSEE and LESSEE hereby agrees to lease from LESSOR the school buses or other motor vehicles and equipment and accessories thereon (herein "Vehicles") on the terms and conditions provided in this Agreement and the schedule and additional schedules annexed hereto (each a "Schedule" and collectively, the "Schedules").

2. COVENANTS: LESSEE represents, covenants and warrants that (a) It is a public body corporate and politic, (b) It is a "tax-exempt issuer" within the meaning of the Internal Revenue Code, (c) It is authorized by all applicable laws to make, and perform under, this Lease, (d) The Vehicles are essentially needed for their proper, efficient and economic operation, (e) At the time of making the Lease, sufficient funds were appropriated to fulfill the Lessee's obligations of the current fiscal year, and (f) LESSEE has not previously terminated a lease for non-appropriation.

3. TERM AND RENT: The Lease term shall commence as of the date that the Vehicles are delivered to LESSEE, or LESSEE's Agent (the "Commencement Date") and shall continue for the term shown on the attached Schedule relating thereto, unless Lessee notifies LESSOR that an Event of Non-appropriation (described below) has occurred. At the end of such term LESSEE shall acquire legal title to the Vehicles and terminate this Lease with respect thereto by paying to LESSOR all amounts then due and unpaid hereunder and the remaining principal balance with respect to such Vehicles as shown on the Schedule relating The rent under this Lease shall be payable in lawful money of the United States of America, from any and all legally available funds, and at the times and in the amounts as indicated on each attached Schedule. In lieu of cash, LESSOR will accept payment by check or wire transfer of immediately available funds only. Each payment will consist of a principal and interest component.

4. EVENT OF NON-APPROPRIATION: Lessee shall notify LESSOR promptly (and in no case later than 30 days prior to the last day of its current fiscal year) if sufficient funds are not appropriated for the payments for the next Renewal Term (an "Event of Non-appropriation"). If LESSEE terminates this Lease or an Event of Non-appropriation occurs, Lessee agrees, to the extent not prohibited or required by law, not to (i) purchase, lease, rent, or otherwise acquire vehicles performing functions similar to those performed by the Vehicles or (ii) contract with another party to furnish services that the Vehicles had provided, for one year after such termination or occurrence.

5. PAYMENTS UNCONDITIONAL: LESSEE HAS EXAMINED, TESTED AND ACCEPTED THE VEHICLES COVERED BY THIS LEASE AND SCHEDULES, AND SUBJECT ONLY TO AN EVENT OF NON-APPROPRIATION, LESSEE'S OBLIGATION TO PAY RENT AND OTHER PAYMENTS HEREUNDER SHALL BE ABSOLUTE AND UNCONDITIONAL AND NOT SUBJECT TO ANY ABATEMENT, SET-OFF, DEFENSE OR COUNTER CLAIM FOR ANY REASON WHATSOEVER, REGARDLESS OF LOSS, DAMAGE, DESTRUCTION, MALFUNCTION OR DISREPAIR OF THE EQUIPMENT, OR DISPUTE WITH THE MANUFACTURER OR SUPPLIER OF THE VEHICLES OR FOR ANY OTHER REASON.

6. DISCLAIMER OF WARRANTIES: LESSOR, NEITHER BEING THE MANUFACTURER, NOR A SUPPLIER, NOR A DEALER IN THE VEHICLES, MAKES NO WARRANTY, EXPRESS OR IMPLIED, TO ANYONE, AS TO DESIGN, CONDITION, CAPACITY, PERFORMANCE OR ANY OTHER ASPECT OF THE VEHICLES OR THEIR MATERIAL OR WORKMANSHIP. LESSOR ALSO DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR USE OR PURPOSE WHETHER ARISING BY OPERATION OF LAW OR OTHERWISE. LESSOR FURTHER DISCLAIMS ANY LIABILITY FOR LOSS, DAMAGE OR INJURY TO LESSEE OR THIRD PARTIES AS A RESULT OF ANY DEFECTS, LATENT OR OTHERWISE, IN THE VEHICLES WHETHER ARISING FROM THE APPLICATION OF THE LAWS OF STRICT LIABILITY OR OTHERWISE. AS TO LESSOR, LESSEE LEASES THE VEHICLES "AS-IS". LESSEE HAS SELECTED THE SUPPLIER OF THE VEHICLES AND ACKNOWLEDGES THAT LESSOR HAS NOT RECOMMENDED SUPPLIER. LESSOR SHALL HAVE NO OBLIGATION TO MAINTAIN, OR SERVICE THE VEHICLES. If the Vehicles are unsatisfactory for any reason, LESSEE shall make claim on account thereof solely against Supplier, and any of Suppliers vendors, and shall nevertheless pay LESSOR all rent payable under the Lease. LESSOR hereby assigns to LESSEE all of the rights which LESSOR may have against Supplier and Suppliers vendors for breach of warranty or other representations respecting the Vehicles. LESSEE understands and agrees that neither Supplier nor any agent of Supplier, is an agent of LESSOR or is authorized to waive or alter any term or condition of this Lease.

7. RISK OF LOSS: LESSEE shall bear all risks of loss of and damage to Vehicles from any cause; occurrence of such loss or damage shall not relieve LESSEE of any obligation hereunder. In the event of loss or damage, LESSEE, at its option, shall (a) place the damaged Vehicle in good repair, condition and working order; or (b) replace lost or damaged Vehicles with like Vehicles in good repair, condition and working order, with documentation creating a lien or favor of LESSOR or its assignee, or (c) purchase the Vehicles for the Purchase Option Price set forth on the related Schedule for the fiscal year then or next ending.

8. INSURANCE: LESSEE will purchase and maintain in force during the term of this Agreement, insurance policies in at least the amounts listed below covering the Vehicles between the time of delivery thereof to LESSEE and final disposition by LESSOR. Said insurance shall be written by an insurance company or companies acceptable to LESSOR, insuring LESSEE against any loss, damage, claims, suits, actions or liability, and by endorsement naming LESSOR as an Additional Named Insured and Loss Payee. Such endorsement or endorsements shall provide in each case that said insurance company or companies shall give to LESSOR at least thirty (30) days' notice in writing of proposed cancellation, modification, or alteration of any said insurance.

Type

Amount

Public Liability and Property Damage (Comprehensive)

\$1,000,000 Combined Single Limit (per occurrence) (\$5,000,000.00) for multi-passenger or I.C.C. Regulated Vehicles)

Collision, Fire and Theft (ALL RISK)

Not less than replacement value

The above insurance shall also include the following, in amounts not less than the applicable minimum legal requirements: (a) uninsured/underinsured motorist coverage, and (b) no fault protection. LESSEE shall in addition provide general liability insurance covering LESSEE'S indemnification responsibilities hereunder. Prior to the date that any Vehicle is placed in service by LESSEE, LESSEE shall furnish LESSOR with a certificate of insurance or other evidence thereof acceptable to LESSOR. Policies covering the aforementioned fire and theft and collision insurance shall bear endorsements to the effect that proceeds thereof shall be payable to LESSOR and/or LESSEE as their interests may appear. LESSEE hereby appoints LESSOR as LESSEE'S attorney-in-fact to receive payment of and endorse all checks and other documents and to take any other action necessary to pursue insurance claims and recover payments if LESSEE fails to do so. Any expense of LESSOR in adjusting or collecting insurance shall be borne by LESSEE.

In the event a Vehicle is involved in any material accident, LESSEE shall immediately notify LESSOR and provide (i) a detailed report describing the accident, (ii) copies of all reports provided to an insurance carrier or governmental agency and (iii) copies of any legal papers relating to the accident.

- 9. LESSEE'S OPERATION OF VEHICLES:** LESSEE shall use the Vehicles primarily in the state of registration for business purposes and in a safe and lawful manner, and shall comply with all federal, state, county and municipal statutes, ordinances and regulations which may be applicable to the leasing, use or operation of the Vehicles. LESSEE shall, at its sole expense, maintain the Vehicles in good operating condition and repair. In addition, LESSEE shall prepare and furnish to LESSOR all documents, returns or forms legally required to be prepared by LESSEE. LESSEE shall be solely responsible for any fines or penalties assessed for violations of any statute, ordinance, by law or regulation of any duly constituted governmental authority, as a result of the use or operation of the Vehicles by any of LESSEE's employees, agents, sublessees or subcontractors, and indemnify LESSOR against any costs, fines or charges LESSOR is required to pay. LESSEE agrees to operate only those Vehicles which have adequate insurance coverage and to comply with all conditions of insurance related to the Vehicles, to maintain the Vehicles and all accessories and equipment thereof in safe and good mechanical condition and running order at all times during the term of this Agreement and to furnish all supplies, accessories, and other essentials required for the use or operation of the Vehicles. In no event will the Vehicles be used to transport any hazardous substances.
- 10. TITLE; REDELIVERY OF VEHICLES:** Title to each Vehicle shall pass to Lessee upon delivery. To secure all of LESSEE's obligations to LESSOR hereunder, LESSEE grants to LESSOR a first security interest and lien (the "Lien") in the Vehicles. LESSEE shall deliver originals of the certificates of title to LESSOR and sign any necessary documents, including applications for Liens to the Motor Vehicle Bureau as requested by LESSOR to note the Lien of LESSOR on the title of the Vehicles. If this Lease is terminated or an Event of Non-appropriation occurs, LESSEE shall immediately deliver the Vehicles to LESSOR or as LESSOR directs.
- 11. NON-ASSIGNABILITY BY LESSEE:** LESSEE shall not assign, sub-lease, transfer or otherwise encumber its rights in and to this Lease or the Vehicles without the prior written consent of the LESSOR.
- 12. ASSIGNMENT BY LESSOR:** This Lease, the Vehicles and any payments by LESSEE due or to become due under it, may be assigned or otherwise transferred, either in whole or in part, by LESSOR and its assignee, without affecting any obligations of LESSEE, and in such event LESSOR's transferee or assignee shall have all the rights, powers, privileges and remedies of LESSOR hereunder. Any assignee's rights shall be free from all defenses, set-offs or counterclaims which LESSEE may be entitled to assert against LESSOR. No assignee shall be obligated to perform any duty or condition required to be performed by LESSOR under the terms of this Lease.
- 13. DEFAULT:** In the event of default by LESSEE, in the payment of any sums due under this Lease when due which continues unsecured for thirty (30) days, or receivership, insolvency, or proceedings by or against LESSEE under the bankruptcy laws, or LESSEE's failure to observe or perform any other required provision of this Lease, and such default continues for fifteen (15) days after written notice thereof, by LESSOR, to LESSEE, LESSOR shall have the right to exercise any one or more of the following remedies: (a) to declare all sums due and to become due hereunder, during the LESSEE's current fiscal period, immediately due and payable, without notice or demand to LESSEE; (b) to sue for and recover all payments then accrued or thereafter accruing with respect to the Vehicles; (c) to take possession of the Vehicles without demand or notice wherever it may be located, with or without legal process, and retain it free from any claims of LESSEE whatsoever; (d) to terminate this Lease; or (e) to pursue any other remedy at law or in equity. If LESSOR sells or re-leases any of the repossessed Vehicles, the net proceeds of such sale or lease, less LESSOR's expenses incurred in connection therewith, including attorneys' fees, shall be applied to the total amount due by LESSEE under this Lease and related Schedule and LESSEE shall be obligated to pay LESSOR any deficiency. All of the foregoing remedies are cumulative and may be exercised concurrently or separately. LESSEE shall pay all costs and legal expenses incurred by LESSOR in collecting, or attempting to collect, any sums due hereunder or in securing possession of the Vehicles. LESSEE consents to the personal jurisdiction of the courts, and the applicability of the laws, of the State of the Lessee with respect to any dispute arising out of the Lease.
- 14. FEDERAL, STATE AND LOCAL TAXES:** In addition to payments specified herein, LESSEE shall promptly pay all taxes, assessments and other governmental charges (including penalties, interest, recording and registration fees, if any) levied or assessed upon the ownership, use or operation of the Vehicles and the payments due hereunder. LESSEE acknowledges that its compliance with the reporting requirements of the Internal Revenue Code is essential to the exemption from Federal income tax of the interest portion of payments made by LESSEE hereunder. Accordingly, LESSEE agrees that its failure to comply with those requirements shall constitute a Default hereunder. LESSEE certifies that it reasonably anticipates that not more than \$10,000,000 of "qualified tax-exempt obligations" (as that term is defined in Section 265(b)3(D) of the Internal Revenue Code, as amended by the Tax Reform Act of 1986, (the "Code")) will be issued by it and subordinate entities during the calendar year in which the Lease begins. Further, LESSEE will, by resolution, designate the Lease as comprising a portion of the \$10,000,000 in aggregate issues to be designated as "qualified tax exempt obligations" eligible for the exception contained in Section 265(b)3(D) of the Code allowing for an exemption to the general rule of the Code which provides for a total disallowance of a deduction for interest expense allocable to the carrying of tax exempt obligations. If for any reason the payments due hereunder are not exempt from federal taxes, then LESSEE shall pay LESSOR such amounts as will permit LESSOR to realize the same after tax income as if such payments were so exempt, together with all costs, liabilities, damages, expenses, taxes and penalties (including Federal income tax penalties and interest) incurred as a consequence thereof, which LESSEE agrees to pay upon written demand therefor.
- 15. ADMINISTRATIVE SUPPORT:** LESSEE may, from time to time, be required to file, or assist in the filing of, reports to regulatory and/or taxing authorities, which may be necessary to establish, perfect or maintain the legality and/or tax-exempt status of this Lease, or to execute documents needed for LESSOR'S financing. LESSEE promises to promptly make such filings or to render such assistance as may, from time to time, be reasonably requested by LESSOR or its Assigns, and to indemnify and hold harmless LESSOR or its assigns from any cost, expense or other damage caused by its failure to do so. LESSEE hereby further authorizes LESSOR to file UCC-1 financing statements without LESSEE'S signature, and to fill in dates and other obvious minor corrections on this Lease.
- 16. SEVERABILITY:** Any term or provision of this Lease found to be prohibited by law or unenforceable shall be ineffective to the extent of such prohibition or unenforceability without, to the extent reasonably possible, invalidating the remainder of the Lease.
- 17. FINANCIAL INFORMATION:** LESSEE shall provide LESSOR with current financial statements, budgets, proof of appropriation for the ensuing fiscal year and such other information relating to the ability of LESSEE to continue this Agreement within 180 days after the end of each fiscal year of LESSEE and at the request of LESSOR.
- 18. ENTIRE AGREEMENT:** This Lease constitutes the entire agreement between the parties regarding the Vehicles, and there are no representations, warranties, promises, guarantees or agreements, oral or written, expressed or implied, between the parties hereto with respect to the Lease. No modification or amendment hereof shall be binding upon the LESSOR unless made in writing and executed on behalf of LESSOR by its duly authorized officer or agent.
- 19.** "This Agreement may be signed by the parties in counterparts which together shall constitute one and the same agreement among the parties. Each party hereby acknowledges and agrees that this Agreement constitutes an Electronic Record and may be executed using Electronic Signatures (including, without limitation, facsimile, .pdf and DocuSign) and shall be considered original signatures for all purposes, and shall have the same legal effect, validity and enforceability as a paper record. For purposes hereof, "Electronic

Record" and "Electronic Signature" shall have the meanings assigned to them, respectively, by 15 USC §7006, as it may be amended from time to time."

Board Minutes of Lessee approving this transaction on (date) _____ are attached and included with these documents. Please have Notary sign and stamp below/ or use a school seal Stamp.

LESSOR: Santander Bank, N.A.

LESSEE: Independent School District 2174

Signature: _____

Signature: _____ Date: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date of this Lease: _____

"Signed and sworn before me this _____ day of _____".

If Board Minutes are not attached, the following must be completed by the Lessee's legal counsel.

OPINION OF LESSEE'S LEGAL COUNSEL

As Legal Counsel for the aforementioned LESSEE, it is my opinion that:

- (a) LESSEE is a political subdivision of the State, duly organized, existing and operating under the constitution and laws of the State.
- (b) The Lease has been duly authorized and has been executed by an authorized representative.
- (c) The Lease creates a legal, valid and binding obligation of the LESSEE and such Lease is enforceable in accordance with its terms.
- (d) The equipment covered by the Lease is not being used for other than a public purpose.

LEGAL COUNSEL FOR LESSEE:

Print Name: _____

Firm Name: _____

Sign: _____

and Address: _____

Title: _____

Date: _____

Information Return for Tax-Exempt Governmental Obligations

▶ Under Internal Revenue Code section 149(e)

▶ See separate instructions.

Caution: If the issue price is under \$100,000, use Form 8038-GC.

Part I Reporting Authority

If Amended Return, check here

1 Issuer's name Independent School District 2174		2 Issuer's employer identification number (EIN)
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) 401 Murray Avenue	Room/suite	5 Report number (For IRS Use Only) 3
6 City, town, or post office, state, and ZIP code Pine River, MN 56474		7 Date of issue 01/15/25
8 Name of issue		9 CUSIP number
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)		10b Telephone number of officer or other employee shown on 10a

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11	Education		
12	Health and hospital		
13	Transportation	132,216	18
14	Public safety		
15	Environment (including sewage bonds)		
16	Housing		
17	Utilities		
18	Other. Describe ▶		
19	If obligations are TANs or RANs, check only box 19a		<input type="checkbox"/>
	If obligations are BANs, check only box 19b		<input type="checkbox"/>
20	If obligations are in the form of a lease or installment sale, check box		<input checked="" type="checkbox"/>

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	02/15/29	\$ 132,216.18	\$	5 years	5.47 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22	Proceeds used for accrued interest		
23	Issue price of entire issue (enter amount from line 21, column (b))	132,216	18
24	Proceeds used for bond issuance costs (including underwriters' discount)		
25	Proceeds used for credit enhancement		
26	Proceeds allocated to reasonably required reserve or replacement fund		
27	Proceeds used to currently refund prior issues		
28	Proceeds used to advance refund prior issues		
29	Total (add lines 24 through 28)		
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	132,216	18

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31	Enter the remaining weighted average maturity of the bonds to be currently refunded	_____ years
32	Enter the remaining weighted average maturity of the bonds to be advance refunded	_____ years
33	Enter the last date on which the refunded bonds will be called (MM/DD/YYYY)	_____
34	Enter the date(s) the refunded bonds were issued (MM/DD/YYYY)	_____

For Paperwork Reduction Act Notice, see separate instructions.

Part VI Miscellaneous

- | | | |
|------------|--|--|
| 35 | | |
| 36a | | |
| 37 | | |
- 35** Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)
 - 36a** Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)
 - b** Enter the final maturity date of the GIC ▶ _____
 - c** Enter the name of the GIC provider ▶ _____
 - 37** Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units
 - 38a** If this issue is a loan made from the proceeds of another tax-exempt issue, check box and enter the following information:
 - b** Enter the date of the master pool obligation ▶ _____
 - c** Enter the EIN of the issuer of the master pool obligation ▶ _____
 - d** Enter the name of the issuer of the master pool obligation ▶ _____
 - 39** If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box
 - 40** If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box
 - 41a** If the issuer has identified a hedge, check here and enter the following information:
 - b** Name of hedge provider ▶ _____
 - c** Type of hedge ▶ _____
 - d** Term of hedge ▶ _____
 - 42** If the issuer has superintegrated the hedge, check box
 - 43** If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box
 - 44** If the issuer has established written procedures to monitor the requirements of section 148, check box
 - 45a** If some portion of the proceeds was used to reimburse expenditures, check here and enter the amount of reimbursement ▶ _____
 - b** Enter the date the official intent was adopted ▶ _____

Signature and Consent	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.			
	Signature of issuer's authorized representative	Date	Type or print name and title	
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed PTIN
	Firm's name ▶	Firm's EIN ▶		
	Firm's address ▶	Phone no. ▶		

INSURANCE COMPANY AND COVERAGE INFORMATION SHEET

Please insert VIN(s)# and send to your Insurance Agent Immediately!!!!

Agency should fax completed Certificate of Insurance to - 888-853-0484

TO: Santander Bank, N.A.
3 Huntington Quadrangle
Suite 101N
Melville, NY 11747-4616

From: Independent School District 2174
401 Murray Avenue
Pine River, MN 56474

INSURANCE: COMPANY AND COVERAGE

Company _____
Address _____
City/ST/Zip _____
Agent _____
Phone Number _____ Fax Number _____

EMG:!

In Agreement with the Types and Amounts listed in the Insurance Section of Santanders Lease Agreement, paragraph 8, the Insurance Company / Agent listed above, has been asked to Issue a Certificate of Insurance naming Santander Bank as Loss Payee and additional insured, with full correct VIN # listed on COI.

VIN # _____

Type
Public Liability and Property Damage(Comprehensive)

Amount
\$1,000,000.00 Combined Single Limit
(per occurrence)

Collision, Fire and Theft (All Risk)
Combined Minimum for Collision, Fire and Theft(Risk)

Not less than replacement Value
\$ 132,830.98

Lessee:

Responsible Official: _____

Title: _____

Lessor: Santander Bank, N.A.
3 Huntington Quadrangle
Suite 101N
Melville, NY 11747-4616

Lessee: Independent School District 2174
401 Murray Avenue
Pine River, MN 56474

Amortization per unit or per group.

1 2026 IC CE 77 pass

Nominal Annual Rate: 5.475%

CASH FLOW DATA

Event	Date	Amount	Number	Period	Totals
1 Loan	1/15/2025	132,216.18	1		\$132,216.18
2 Payment	2/15/2025	29,471.00	5	Annual	\$29,471.00
					\$0.00

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance	
Loan	1/15/2025				132,216.18	
1	2/15/2025	29,471.00	614.80	28,856.20	103,359.98	\$29,471.00
2	2/15/2026	29,471.00	5,658.91	23,812.09	79,547.89	\$29,471.00
3	2/15/2027	29,471.00	4,355.21	25,115.79	54,432.10	\$29,471.00
4	2/15/2028	29,471.00	2,980.13	26,490.87	27,941.23	\$29,471.00
5	2/15/2029	29,471.00	1,529.77	27,941.23	0.00	\$29,471.00
Grand Totals		147,355.00	15,138.82	132,216.18		\$147,355.00