

## Regular Monthly Board Meeting

Monday, February 6, 2023 5:30 PM

High School Media Center, 810 First Street North, Pine River, MN 56474

### 1. Call to Order and Pledge to the Flag

**Speaker(s):** Board Chair

**Members:** Leslie Bouchonville, Wanda Carlson, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, David Sheley, Ryan Trumble and Superintendent Jonathan Clark

### 2. Welcome to Visitors

**Speaker(s):** Board Chair

2.1. Public Comments and Time for Interaction with the Board on Agenda Items

**Speaker(s):** Board Chair

2.2. Spotlight on Education - Career Pathways  
Rachel Telfer and Katie Verschelde

### 3. Approve Agenda (and addendum, if included)

### 4. Approve Minutes

**Speaker(s):** Board Chair

### 5. Informational Items

5.1. Principal Reports

5.2. Director Reports

5.3. Superintendent Report

5.4. Enrollment Report

5.5. ESSER Funding

### 6. Consent Calendar

6.1. Approve Bills Presented

6.2. Approve Investment Report

6.3. Approve Treasurer's Report

6.4. Approve Electronic Funds Transfers and Other Banking Transactions

6.5. Adopt Resolution Accepting Monetary Awards and Donations

6.6. Personnel Items

6.7. Approve the Pine River-Backus Education Minnesota Teacher Seniority Roster

6.8. Approve the Pine River-Backus Education Minnesota Early Childhood Family Education Teacher Seniority Roster

6.9. Approve the School Service Employees International Union, Local #284, Seniority Roster

**7. Discussion Items**

7.1. First Reading of Policies:

- 801 Equal Access to School Facilities
- 802 Disposition of Olsolete Equipment and Material
- 805 Waste Reduction and Recycling
- 808 School Forest

7.2. Transportation

**8. Action Items**

8.1. Adopt Corporate Authorization Resolution to Pine River State Bank

8.2. Adopt Corporate Authorization Resolution to First National Bank of Walker

**9. Open Forum**

**10. Adjourn**

# Career Pathways Program



Pine River- Backus Public School  
2022-2023

Our mission is to teach & inspire students to grow, excel, reach & succeed in partnership with our learning community.

# Career Pathways Committee members



Rachel Telfer



Chris Halverson



Maria Ervasti



Mary Sigan



Katie Verschelde



Melanie Lindquist



Tiffany Abrams



Nate Fischer

# What is Career Pathways?

- Partnership with Sourcewell
  - “To partner with administrators, educators, counselors, higher education, and area businesses to build data-driven systems that will support students in building a plan for their unique and exciting, chosen future path.”
- Vision:
  - That ALL students are equipped with as many tools for success, that open as many doors as possible, prior to graduation.
- Components:
  - Personal Learning Plans
  - Life Ready Learning
  - K-12 Readiness Plan
  - Business Connections
  - Career Experiences
  - Impact Metrics
  - Career Pathways Development
  - Branding and Communication
  - Higher Education Partnerships

# What is Career Pathways?

## Program Timeline



Adapted from [episframework.com](http://episframework.com)

3 – 5 years and beyond

# Redefining Ready Metrics

## Career Readiness

\_\_\_% of students meet the following benchmarks upon graduation

<b>Pathway</b>	<input type="checkbox"/> Students have identified a career interest
<b>Behavioral &amp; Experiential Indicators</b>	<input type="checkbox"/> 90% Attendance
	<input type="checkbox"/> 25 Hours of Community Service
	<input type="checkbox"/> Workplace Learning Experience
	<input type="checkbox"/> Industry Credential
	<input type="checkbox"/> Dual Credit Career Pathway Course
	<input type="checkbox"/> Two or more organized Co-Curricular activities
<b>Military only</b>	<input type="checkbox"/> Passing score on the ASVAB

## Education / Training Readiness

\_\_\_% of students meet the following benchmarks

<b>GPA</b>	<input type="checkbox"/> 2.8 or higher
<b>Academic Indicators</b>	<input type="checkbox"/> Advanced Placement Exam (3+)
	<input type="checkbox"/> Advanced Placement Course (A/B/C)
	<input type="checkbox"/> Dual Credit College English and/or Math (A, B, or C)
	<input type="checkbox"/> Algebra II (A, B, or C)
<b>Standardized Testing Indicators</b>	<input type="checkbox"/> SAT Exam: Math (530)   Reading and Writing (480)
	<input type="checkbox"/> ACT Exam: English (18)   Reading (22)   Science (23)   Math (22)
	<input type="checkbox"/> College Readiness Placement Assessment

# The case for redefining readiness

*“Like the global economy, today’s students are driven by ideas and innovations. They should not be reduced down to, or defined by a single test score”*

~David R. Schuler, PhD.

President, AASA and Superintendent, High School District 214

# Success in the New Economy

- “College for ALL” is not serving the needs of our students, communities, or economy.
- 1/4 of those who enroll finish
- What knowledge and skills do you need to be employable and contribute to your society?



By Dr. Kevin J. Fleming

# Success in the New Economy

- “Post High School Credential For All” should be the focus
  - a. Highly trained, skilled technicians
  - b. Knowledge and skills to search for & obtain work they find satisfying
- Aligning student learning opportunities with their skills, interests, and available careers is beneficial to students and communities.

By Dr. Kevin J. Fleming

# Success in the New Economy

- Steps in the process:
  1. Self Exploration
    - a. Analyze talents & Strengths
  2. Career Exploration
  3. Career Planning
    - a. What do you want to do first?
  4. Education & Career Plan
    - a. Consider multiple options in and out of the classroom
      - i. Volunteering
      - ii. Industry credentials
      - iii. Internships
      - iv. Work Experience

By Dr. Kevin J. Fleming

# Vision Trip



## TRADE UP PLUMBERS

Plumbers design, install, repair and maintain piping systems such as waste, vent, potable water, storm water, wastewater treatment and gas systems (process, natural and medical) in residential, commercial and industrial buildings. Plumbers assemble, install, maintain and repair pipes, fittings, fixtures, appliances and appliances according to plumbing codes.

### FAST FACTS

- SKILLS NEEDED**  
Strong math skills, reading, spatial ability, problem-solving skills, manual dexterity
- RELEVANT CLASSES**  
Algebra, geometry, science and technology education
- EDUCATION & TRAINING**  
Plumbers learn the trade in a 5-year apprenticeship
- WORK ENVIRONMENT**  
Expect to work indoors and outdoors in existing and newly constructed buildings

### JOB OUTLOOK & WAGES



### TRADE UP

TRAIN FOR THE TRADE AS AN APPRENTICE

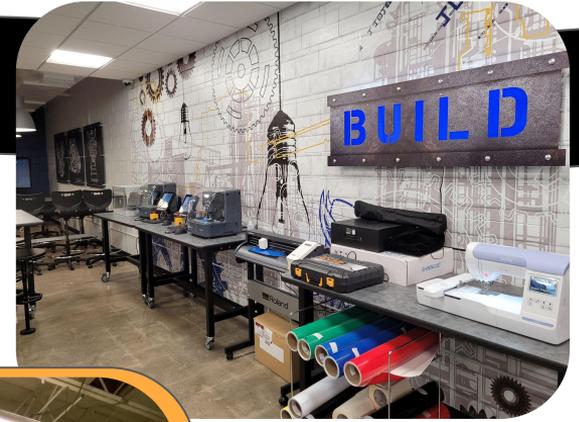
Plumbers learn through a 5-year apprenticeship program, consisting of at least 8,000 hours in the trade with on the job training and classroom instruction. Apprentices completing the apprenticeship requirements must take and pass the State licensure exam to become a Licensed Journeyman Plumber.

### GET STARTED

WWW.WISCONSINAPPRENTICESHIP.ORG  
CONTACT INFO  
Insert contact information here

Produced by the Wisconsin Department of South-Central Education

# Vision Trip



# What Pine River-Backus students need...

- Employability Skills
- Mindset and Social Awareness
- Transitional Knowledge
- Career Development

## EMPLOYABILITY SKILLS



- Communication
- Technology & Information Literacy
- Academic Content Knowledge
- Collaboration
- Creativity
- Critical Thinking

## MINDSETS AND SOCIAL AWARENESS



- Growth Mindset
- Relationship Skills
- Cultural Fluency & Global Awareness
- Self-Management
- Problem Solving
- Decision Making
- Self-Advocacy



- Career Field and Postsecondary Entrance Requirements and Options
- Personal Financial Literacy
- Financial Aid Processes
- Employment and Admission Procedures

## TRANSITIONAL KNOWLEDGE



- Career Awareness
- Career Exploration
- Career Preparation

## CAREER DEVELOPMENT

# Quote

*“At Pine River-Backus, our goal is to have **every** student leave our buildings career, college, and life ready.”*

~Rachel Telfer

# Current Projects

- Branding
- Signage
- Redefining Ready Metrics
- Pathways
- Business Connections
- Scheduling/course offerings

# Business partnership possibilities

- Apprenticeships/work based learning
- Job shadowing
- Industry/job site tours
- Providing a classroom speaker
- Requests for service based learning



**Thank you!**

Our mission is to teach & inspire students to grow, excel, reach & succeed in partnership with our learning community.

A meeting of the Board of Education was held in the High School Media Center at 5:47 p.m. on Monday, January 9, 2023 with Chair Cunningham presiding.

Members present: Leslie Bouchonville, Wanda Carlson, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, David Sheley, Ryan Trumble and Superintendent Jonathan Clark.

The floor was opened for comments from the public on agenda items.

Chair Cunningham reported that the School Board conducted a mid-year evaluation on Superintendent Clark in closed session on December 19, 2022. Discussion based around goals and progress towards those goals for the Superintendent and for the Board. An end of the year review will be conducted in May.

Motion by Hoplin, second by Trumble, to approve the agenda. All voted aye and the motion carried.

Motion by Hoplin, second by Bouchonville, to approve the minutes of the December 5, 2022 regular board meeting and the December 19, 2022 special meeting. All voted aye and the motion carried.

Administrative team, director, enrollment and Esser III financial reports were heard.

Consent Calendar - Motion by Carlson, second by Trumble, to approve the Consent Calendar, which consisted of the following items:

- Approve bills presented (checks 72470-72671 totaling \$416,059.70); approve the investment report; approve the treasurer's report; approve the report on electronic fund transfers and other banking transactions; adopt a resolution accepting monetary awards and donations; and
- Approve personnel items:
  - Approve the hiring of John Edelman as Route Bus Driver effective January 3, 2023
  - Approve the hiring of Andria Strenge as Paraprofessional effective January 9, 2023
  - Approve the hiring of Kay Sawyer as Co-Prom Advisor for the 2022-23 school year
- All voted aye and the motion carried.

Motion by Sheley, second by Hoplin, to adopt a Resolution Directing Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore. (Resolution filed in legal minute book.) All voted aye and the motion carried.

Motion by Carlson, second by Hoplin, to approve the 2023 Pay Equity Report and submission to the State of Minnesota. All voted aye and the motion carried.

Open forum – The meeting was opened for comments from the public.

Cunningham adjourned the meeting at 6:10 p.m.

Wanda Carlson, Clerk  
Recorded by Cindy Felthous

The reorganization meeting of the Board of Education was held in the High School Media Center at 5:30 p.m. on January 9, 2023 with acting Chair Cunningham presiding.

Members present: Leslie Bouchonville, Wanda Carlson, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, David Sheley, Ryan Trumble and Superintendent Jonathan Clark.

Motion by Hoplin, second by Bouchonville, to approve the agenda. All voted aye and the motion carried.

Cunningham called for nominations for the position of Chair. Sheley nominated Cunningham, the nomination was seconded by Trumble. No further nominations were received and Cunningham was named Chair.

Cunningham called for nominations for the position of Clerk. Bouchonville nominated Carlson, the nomination was seconded by Hoplin. No further nominations were received and Carlson was named Clerk.

Cunningham called for nominations for the position of Treasurer. Trumble nominated Hoplin, the nomination was seconded by Bouchonville. No further nominations were received and Hoplin was named Treasurer.

Cunningham called for nominations for the position of Vice Chair. Hoplin nominated Trumble, the nomination was seconded by Sheley. No further nominations were received and Trumble was named Vice Chair.

Committee assignments. Cunningham requested members to inform him of any committees they would be interested in serving. Members will remain with current committee assignments unless notified of changes.

Meeting dates and times. January 30, 2023 at 5:30 was set for a special meeting. The remainder of the 2023 meeting dates and times will be set at that time.

Motion by Carlson, second by Trumble, to set the official board salaries as follows: Board Chair, Clerk and Treasurer \$200 per month; all other Board Members \$175 per month. All special meetings/work sessions/workshops/committee meetings \$100. All voted aye and the motion carried.

Motion by Carlson, second by Sheley, to set the official publication for the school district for 2023 as the Pine and Lakes Echo Journal. All voted aye and the motion carried.

Motion by Hoplin, second by Trumble, to set the official depositories as follows: Be it resolved that the official depositories for the Pine River-Backus School District for 2023 shall be: Pine River State Bank and Minnesota School District Liquid Asset Fund. All voted aye and the motion carried.

Motion by Bouchonville, second by Linsten-Lodge, to authorize the following list of individuals/positions to make investments and other banking transactions for the school district: Board Chair, Treasurer, Superintendent, Business Manager and Human Resources Director. All voted aye and the motion carried.

Motion by Carlson, second by Bouchonville, to approve district membership in the following organizations: Minnesota School Board Association, Central Minnesota ERDC, Sourcewell, Minnesota State High School League, Cass County Economic Development Corporation, Pine River Chamber of Commerce and Minnesota Rural Education Association. All voted aye and the motion carried.

Motion by Trumble, second by Carlson, to set the mileage reimbursement rate for claims incurred after January 1, 2023 at \$0.655 per mile. All voted aye and the motion carried.

Motion by Carlson, second by Bouchonville, to set meal reimbursement rates for claims incurred after January 1, 2023 to: breakfast \$15.00, lunch \$20.00 and dinner \$25.00. Meals are reimbursed only when travel requires an overnight stay. All voted aye and the motion carried.

Motion by Carlson, second by Hoplin, to set the district legal counsel with the firm Kennedy and Graven. The Board officers, Superintendent and designee will have authority to contact legal counsel. All voted aye and the motion carried.

Cunningham adjourned the meeting at 5:46 p.m.

Wanda Carlson, Clerk  
Recorded by Cindy Felthous

A special meeting of the Board of Education was held in the Pine River-Backus High School Media Center at 5:30 p.m. on Monday, January 30, 2023 with Chair Cunningham presiding.

Members present: Leslie Bouchonville, Wanda Carlson, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, David Sheley, Ryan Trumble and Superintendent Jonathan Clark.

Motion by Hoplin, second by Trumble, to approve the agenda. All voted aye and the motion carried.

Administrator and Director reports were heard.

Discussion items:

- 2023 meeting dates
- Forecast model
- Budget planning model
- Policy update
- Sourcewell Board of Directors election

Motion by Sheley, second by Hoplin, to approve the following 2023 meeting dates;

- Regular monthly meetings: February 6, March 6, April 3, May 1, June 5, July 10, August 7, September 11, October 2, November 6, December 4
- Work/Special Sessions: March 27, April 17, May 15, June 19, August 21, September 18, October 16, November 20, December 18

All meetings will be held in the High School Media Center at 5:30 p.m. with the exception of December 18 which will begin at 6:00 p.m. and will include the Truth in Taxation hearing. All voted aye and the motion carried.

Chair Cunningham adjourned the meeting at 6:26 p.m.

Wanda Carlson, Clerk  
Recorded by Cindy Felthous

2022-2023 SCHOOL YEAR  
ENROLLMENT REPORT

	<u>2021-22</u>	<u>9/7/2022</u>	<u>9/28/2022</u>	<u>11/1/2022</u>	<u>11/30/2022</u>	<u>1/5/2023</u>	<u>2/1/2023</u>	<u>3/1/2023</u>	<u>4/1/2023</u>	<u>5/1/2023</u>	<u>6/1/2023</u>	2022-2023 YTD Average
<b>ELEMENTARY:</b>												
Kindergarten	66	61	61	61	60	60	60					61
First	64	60	60	60	60	60	60					60
Second	77	59	59	59	60	60	60					60
Third	45	77	78	79	79	79	79					79
Fourth	67	46	46	46	46	46	46					46
Fifth	55	68	69	70	71	71	72					70
Sixth	68	56	56	56	56	56	56					56
Total Elementary	442	427	429	431	432	432	433	0	0	0	0	431
<b>HIGH SCHOOL:</b>												
Seventh	57	72	70	70	70	72	73					71
Eighth	71	66	66	66	68	68	68					67
Ninth	68	74	72	71	72	72	73					72
Tenth	63	75	76	76	76	76	76					76
Eleventh	63	63	63	58	57	59	59					60
Twelfth	44	65	68	65	65	65	65					66
Total High School	366	415	415	406	408	412	414	0	0	0	0	412
Total w/o FT ALC	808	842	844	837	840	844	847	0	0	0	0	845
<b>ALC:</b>												
Ninth	2	0	0	0	0	0	0					0
Tenth	4	0	3	5	5	6	7					4
Eleventh	12	0	9	13	15	15	17					12
Twelfth (includes 12th +)	31	0	24	37	38	39	40					30
Total Full-time ALC	49	0	36	55	58	60	64	0	0	0	0	46
<b>DISTRICT TOTAL</b>	<b>857</b>	<b>842</b>	<b>880</b>	<b>892</b>	<b>898</b>	<b>904</b>	<b>911</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>890</b>
<b><u>PUPIL UNITS:</u></b>												
ECSE	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5
Kindergarten	66.0	61.0	61.0	61.0	60.0	60.0	60.0	0.0	0.0	0.0	0.0	60.5
Elementary 1-3	186.0	196.0	197.0	198.0	199.0	199.0	199.0	0.0	0.0	0.0	0.0	198.0
Elementary 4-6	190.0	170.0	171.0	172.0	173.0	173.0	174.0	0.0	0.0	0.0	0.0	172.2
Secondary	439.2	498.0	498.0	487.2	489.6	494.4	496.8	0.0	0.0	0.0	0.0	494.0
ALC	58.8	0.0	21.6	33.0	34.8	36.0	38.4	0.0	0.0	0.0	0.0	54.6
Less Mid Year Decline												
Total Pupil Units	952.5	937.5	961.1	963.7	968.9	974.9	980.7	12.5	12.5	12.5	12.5	991.8

ADM ALC (full and part-time) is included in last year's data and budget data but the ALC is budgeted based on total average daily membership and attendance. In addition, the full-time ALC is not included in the pupil units section because it would not reflect an accurate picture of the ALC pupil units due to the nature of the program.

**FEDERAL FUNDS UPDATE - Allocation, Budget, Spending 1/31/2023**

**FEDERAL COVID FUNDS:**

State Fiscal Year	Finance Code	Description	Funds Available	Funds Budgeted	Balance Unbudgeted	YTD SPENT 2022-2023	Carry Forward to FY2024	Application Status	Budget Status	Proposed Use of Funds
2023	155	Formula 155 - SFY2023 Budget Only	\$38,015.03	\$38,015.03	\$0.00	\$38,015.03	\$0.00	None Needed	Funded and Active	Balance to final payments on security camera system install approved FY2022.
2023	160	Formula 160 - SFY2023 Budget Only	\$1,050,059.31	\$984,422.00	\$65,637.31	\$109,524.79	TBD	In Process	Funded and Active	2.0 fte Interventionists - High School Health Services Addition - \$820,000
2023	161	Formula 161 - SFY2023 Budget Only	\$362,909.06	\$127,062.00	\$235,847.06	\$48,417.57	TBD	In Process	Funded and Active	1.0 fte Curriculum Coordinator District, extended time for teachers to work with Curriculum Coordinator
2023	171	Formula - 171 - SFY2023, Pandemic Enrollment Loss	\$31,029.51	\$21,928.97	\$9,100.54	\$13,812.11	TBD	None Needed	Submitted	Curriculum purchase updates as approved by Curriculum Coordinator Staffing for Summer School 2022 Teachers on Call substitutes for COVID needs
<b>FEDERAL COVID FUNDS TOTAL</b>			<b>\$1,482,012.91</b>	<b>\$1,171,428.00</b>	<b>\$310,584.91</b>	<b>\$209,769.50</b>	<b>\$0.00</b>			

**FEDERAL TITLE FUNDS:**

State Fiscal Year	Finance Code	Description	Funds Available	Funds Budgeted	Balance Unbudgeted	YTD SPENT 2022-2023	Carry Forward to FY2024	Application Status	Budget Status	Proposed Use of Funds
2023	401	Formula - 401 - SFY 2023, Title I, Part A: Improving the Academic Achievement of the Disadvantaged, FFY 2022, CFDA 84.010A, S010A220023A	\$281,398.16	\$275,161.89	\$6,236.27	\$117,047.83	TBD	Funded & Active Cindy Ward Thomson 9/15/2022	Same	3.0 fte Title I Teachers - Elementary
2023	414	Formula - 414 - SFY 2023, Title II, Part A: Teacher and Principal Training and Recruitment, FFY 2022, CFDA 84.367A, S367A220022	\$56,947.04	\$39,860.00	\$17,087.04	\$12,052.76	TBD	Funded & Active Renee Ringold 9/8/2022	Same	Staff Development - extended time for curriculum alignment and intervention implementation training and training on appropriate methods for data review, conferences and supplies.
2023	433	Formula - 433 - SFY 2023, Title IV, Part A, Student Support and Academic Enrichment, FFY 2022, CFDA 84.424A, S424A220024	\$0.00	\$0.00	\$0.00	N/A	N/A	No Application Needed	Same	All \$16,885.07 Title IV Funds transferred to Title II. No FY2023 application in Title IV.
<b>FEDERAL TITLE FUNDS TOTAL</b>			<b>\$338,345.20</b>	<b>\$315,021.89</b>	<b>\$23,323.31</b>	<b>\$129,100.59</b>	<b>\$0.00</b>			

## PINE RIVER BACKUS SCHOOLS

### Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	73907	72672	Check	1	105567		BERNTSEN, JILL	Yes	No	No	USD	01/05/2023	476.00
			73905	72673	Check	1	102263		HODGSON, JOHN	Yes	No	No	USD	01/05/2023	135.00
			73906	72674	Check	1	105190		MERTENS, NATHAN	Yes	No	No	USD	01/05/2023	176.92
			73904	72675	Check	1	100234		RINGLE, THEO	Yes	No	No	USD	01/05/2023	135.00
			73919	72676	Check	1	102696		BOND TRUST SERVICES	Yes	No	No	USD	01/09/2023	430,546.25
			73924	72677	Check	1	103513		BRAINERD WRESTLING CLUB	Yes	No	No	USD	01/09/2023	250.00
			73909	72678	Check	1	00376		BUREAU OF CRIMINAL APPREHENSI	Yes	No	No	USD	01/09/2023	15.00
			73941	72679	Check	1	14850		CITY OF PINE RIVER	Yes	No	No	USD	01/09/2023	1,179.72
			73912	72680	Check	1	01119		CLIMATE MAKERS	Yes	No	No	USD	01/09/2023	488.02
			73915	72681	Check	1	101069		CREIGHTON UNIVERSITY	Yes	No	No	USD	01/09/2023	7,000.00
			73939	72682	Check	1	105569		DANSIE CURRICULUM DESIGN LLC	Yes	No	No	USD	01/09/2023	149.00
			73935	72683	Check	1	105350		DROUILLARD, DARRYL	Yes	No	No	USD	01/09/2023	135.00
			73942	72684	Check	1	31800		GARDINER HARDWARE	Yes	No	No	USD	01/09/2023	230.02
			73925	72685	Check	1	103672		G-SPORTS WRESTLING	Yes	No	No	USD	01/09/2023	234.00
			73937	72686	Check	1	105560		HAMP, TERESA	Yes	No	No	USD	01/09/2023	63.62
			73943	72687	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	01/09/2023	2,600.00
			73918	72688	Check	1	102263		HODGSON, JOHN	Yes	No	No	USD	01/09/2023	135.00
			73911	72689	Check	1	00427		IND SCHOOL DIST #182	Yes	No	No	USD	01/09/2023	625.00
			73923	72690	Check	1	103503		LARSON, DARREN W.	Yes	No	No	USD	01/09/2023	130.00
			73926	72691	Check	1	103695		LOFSTROM, JOEL	Yes	No	No	USD	01/09/2023	130.00
			73934	72692	Check	1	105211		MDE-MCIS	Yes	No	No	USD	01/09/2023	1,585.00
			73938	72693	Check	1	105568		MILES CITY COMMUNITY COLLEGE	Yes	No	No	USD	01/09/2023	1,000.00
			73931	72694	Check	1	105017		MINNTEX CITRUS, INC.	Yes	No	No	USD	01/09/2023	6,888.00
			73930	72695	Check	1	104890		NEE MINNESOTA PROJECTS LLC	Yes	No	No	USD	01/09/2023	519.11
			73927	72696	Check	1	104279		NELSON, LANCE	Yes	No	No	USD	01/09/2023	130.00
			73914	72697	Check	1	100798		NORTHERN STAR CO-OP	Yes	No	No	USD	01/09/2023	7,205.11
			73913	72698	Check	1	100344		ODENS, TENA	Yes	No	No	USD	01/09/2023	49.99
			73936	72699	Check	1	105376		OLSON, TRACY	Yes	No	No	USD	01/09/2023	588.90
			73933	72700	Check	1	105061		PATRIOT ACTIVITIES CLUB	Yes	No	No	USD	01/09/2023	300.00
			73944	72701	Check	1	68800		PINE RIVER ELECTRIC	Yes	No	No	USD	01/09/2023	507.50
			73940	72702	Check	1	10650		PINE RIVER FAMILY MARKET	Yes	No	No	USD	01/09/2023	136.16
			73917	72703	Check	1	102029		RICHARDS, LENA	Yes	No	No	USD	01/09/2023	480.00
			73910	72704	Check	1	00423		ROTO ROOTER	Yes	No	No	USD	01/09/2023	295.00
			73916	72705	Check	1	101941		SCHRUPP EXCAVATING LLC	Yes	No	No	USD	01/09/2023	1,560.00
			73920	72706	Check	1	102816		SCHULTZ, BRIAN SCOTT	Yes	No	No	USD	01/09/2023	176.92
			73929	72707	Check	1	104844		SELECT THERAPY, INC.	Yes	No	No	USD	01/09/2023	150.00
			73921	72708	Check	1	103230		SETH, JENNY	Yes	No	No	USD	01/09/2023	15.60
			73922	72709	Check	1	103466		SEWALL, TOM	Yes	No	No	USD	01/09/2023	68.18
			73928	72710	Check	1	104789		SOURCEWELL	Yes	No	No	USD	01/09/2023	3.00
			73908	72711	Check	1	00003		ST CLOUD STATE UNIVERSITY	Yes	No	No	USD	01/09/2023	2,000.00
			73932	72712	Check	1	105018		WORLD'S FINEST CHOCOLATE, INC.	Yes	No	No	USD	01/09/2023	1,679.00

## PINE RIVER BACKUS SCHOOLS

### Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	73950	72713	Check	1	105350		DROUILLARD, DARRYL	Yes	No	No	USD	01/11/2023	135.00
			73945	72714	Check	1	102259		GREENDAHL, PAT	Yes	No	No	USD	01/11/2023	135.00
			73946	72715	Check	1	102878		KEHOE, RICHARD JR.	Yes	No	No	USD	01/11/2023	135.00
			73948	72716	Check	1	105190		MERTENS, NATHAN	Yes	No	No	USD	01/11/2023	135.00
			73947	72717	Check	1	104031		MIREAULT, GREG J.	Yes	No	No	USD	01/11/2023	176.92
			73949	72718	Check	1	105345		THOMAS, AARON	Yes	No	No	USD	01/11/2023	176.92
			73951	72719	Check	1	105570		GROSSKREUTZ, JERRY OR CARRIE	Yes	No	No	USD	01/12/2023	323.68
			73952	72720	Check	1	105184		JOHNSON, ROGER K.	Yes	No	No	USD	01/13/2023	130.00
			73953	72721	Check	1	105571		LIESER, JOHN	Yes	No	No	USD	01/13/2023	130.00
			73954	72722	Check	1	105572		STROM, TERRI	Yes	No	No	USD	01/13/2023	195.50
			73960	72723	Check	1	10045		BRIDGE OF HARMONY	Yes	No	No	USD	01/16/2023	30.00
			73955	72724	Check	1	00376		BUREAU OF CRIMINAL APPREHENS	Yes	No	No	USD	01/16/2023	30.00
			73966	72725	Check	1	102716		CENEX CREDIT CARD	Yes	No	No	USD	01/16/2023	2,706.29
			73957	72726	Check	1	00586		CENTRAL LAKES COLLEGE	Yes	No	No	USD	01/16/2023	2,500.00
			73980	72727	Check	1	13500		CENTRAL MINNESOTA ERDC	Yes	No	No	USD	01/16/2023	112.00
			73976	72728	Check	1	105322		COUNTRY MEATS	Yes	No	No	USD	01/16/2023	118.00
			73981	72729	Check	1	18200		CULLIGAN	Yes	No	No	USD	01/16/2023	82.15
			73956	72730	Check	1	00418		DACOTAH PAPER CO	Yes	No	No	USD	01/16/2023	823.60
			73973	72731	Check	1	104874		DETERMAN, MACKENZIE	Yes	No	No	USD	01/16/2023	343.00
			73978	72732	Check	1	105573		FIRST	Yes	No	No	USD	01/16/2023	4,000.00
			73974	72733	Check	1	104875		FLEETPRIDE	Yes	No	No	USD	01/16/2023	211.11
			73959	72734	Check	1	100427		FORUM COMMUNICATIONS COMPAN	Yes	No	No	USD	01/16/2023	161.04
			73982	72735	Check	1	37900		HOGLUND BUS CO., INC.	Yes	No	No	USD	01/16/2023	645.96
			73983	72736	Check	1	44820		K & K BUILDING SUPPLY, INC.	Yes	No	No	USD	01/16/2023	75.00
			73984	72737	Check	1	55800		MINNESOTA POWER	Yes	No	No	USD	01/16/2023	116.41
			73985	72738	Check	1	56850		MINNESOTA UI FUND	Yes	No	No	USD	01/16/2023	209.13
			73968	72739	Check	1	103486		MN STATE COMMUNITY & TECHNICA	Yes	No	No	USD	01/16/2023	4,800.00
			73965	72740	Check	1	102547		NEVIS BASKETBALL ASSOCIATION	Yes	No	No	USD	01/16/2023	450.00
			73979	72741	Check	1	105574		NOR-SON CONSTRUCTION LLC	Yes	No	No	USD	01/16/2023	66,270.00
			73986	72742	Check	1	62855		NORTH PINE RIVER TIRE SERVICE	Yes	No	No	USD	01/16/2023	865.48
			73977	72743	Check	1	105413		NORTHERN PINES GOLF CONFEREM	Yes	No	No	USD	01/16/2023	110.00
			73958	72744	Check	1	100285		NORTHWEST TECHNICAL COLLEGE	Yes	No	No	USD	01/16/2023	3,500.00
			73970	72745	Check	1	104077		OFFICE SUPPLY.COM	Yes	No	No	USD	01/16/2023	80.24
			73961	72746	Check	1	100459		PAN-O-GOLD BAKING CO	Yes	No	No	USD	01/16/2023	846.98
			73967	72747	Check	1	103413		PAPER STORM	Yes	No	No	USD	01/16/2023	520.00
			73987	72748	Check	1	67575		PINE RIVER AREA SANITARY DIST.	Yes	No	No	USD	01/16/2023	2,570.71
			73988	72749	Check	1	69635		POPPLERS MUSIC STORE	Yes	No	No	USD	01/16/2023	328.39
			73975	72750	Check	1	105080		RUDLANG, ANDREW	Yes	No	No	USD	01/16/2023	55.43
			73963	72751	Check	1	101520		SCHOOL NURSE SUPPLY, INC	Yes	No	No	USD	01/16/2023	200.80
			73964	72752	Check	1	101712		SHETKA, MIKE	Yes	No	No	USD	01/16/2023	121.73
			73971	72753	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	01/16/2023	2,774.72

## PINE RIVER BACKUS SCHOOLS

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2174		CHEC	73972	72754	Check	1	104802		VERSCHELDE, KATIE	Yes	No	No	USD	01/16/2023	123.48
			73962	72755	Check	1	100701		WASTE PARTNERS	Yes	No	No	USD	01/16/2023	1,997.85
			73969	72756	Check	1	103716		WINONA STATE UNIVERSITY	Yes	No	No	USD	01/16/2023	5,500.00
			73990	72757	Check	1	105184		JOHNSON, ROGER K.	Yes	No	No	USD	01/16/2023	130.00
			73991	72758	Check	1	105575		LAMPL, JERRY JOHN	Yes	No	No	USD	01/16/2023	130.00
			73989	72759	Check	1	104277		POEGEL, MARVIN L. JR.	Yes	No	No	USD	01/16/2023	130.00
			73999	72760	Check	1	02080		AFLAC	Yes	No	No	USD	01/18/2023	100.00
			74002	72762	Check	1	70801		NCPERS Group Life Ins	Yes	No	No	USD	01/18/2023	16.00
			74001	72763	Check	1	68350		PINE RIVER-BACKUS	Yes	No	No	USD	01/18/2023	5,909.16
			74003	72764	Check	1	77300		SCHOOL SERVICE EMPLOYEES	Yes	No	No	USD	01/18/2023	1,393.28
			74007	72765	Check	1	103917		BERG, PHILIP CURTIS	Yes	No	No	USD	01/18/2023	130.00
			74009	72768	Check	1	105552		RODINE, ERIC	Yes	No	No	USD	01/18/2023	130.00
			74006	72769	Check	1	103856		STANFIELD, LANDON	Yes	No	No	USD	01/18/2023	130.00
			74013	72771	Check	1	105368		COLONIAL LIFE	Yes	No	No	USD	01/20/2023	3,044.93
			74012	72772	Check	1	104817		Minnesota Life Insurance Company	Yes	No	No	USD	01/20/2023	966.55
			74011	72773	Check	1	00879		PINE RIVER COMMUNITY BOWL	Yes	No	No	USD	01/20/2023	349.38
			74047	72774	Check	1	105014		ACME TOOLS	Yes	No	No	USD	01/23/2023	564.69
			74060	72775	Check	1	105583		AULIE, ISAIAH	Yes	No	No	USD	01/23/2023	30.00
			74034	72776	Check	1	103994		AULIE, RICK	Yes	No	No	USD	01/23/2023	184.32
			74064	72777	Check	1	105587		BENSON, COURTNEY	Yes	No	No	USD	01/23/2023	61.23
			74020	72778	Check	1	10045		BRIDGE OF HARMONY	Yes	No	No	USD	01/23/2023	149.09
			74032	72779	Check	1	103797		BSN SPORTS LLC	Yes	No	No	USD	01/23/2023	199.15
			74061	72780	Check	1	105584		BUECKERS, ANDREW	Yes	No	No	USD	01/23/2023	30.00
			74053	72781	Check	1	105327		CLARK, JON	Yes	No	No	USD	01/23/2023	398.41
			74018	72782	Check	1	01119		CLIMATE MAKERS	Yes	No	No	USD	01/23/2023	2,285.40
			74016	72783	Check	1	00418		DACOTAH PAPER CO	Yes	No	No	USD	01/23/2023	336.12
			74015	72784	Check	1	00164		ENVALL, HEIDI	Yes	No	No	USD	01/23/2023	229.49
			74031	72785	Check	1	103668		ESSENTIA HEALTH	Yes	No	No	USD	01/23/2023	50.00
			74021	72786	Check	1	102004		EVELAND, MICAH	Yes	No	No	USD	01/23/2023	90.00
			74039	72787	Check	1	104435		FREEMAN, LEAH	Yes	No	No	USD	01/23/2023	90.00
			74056	72788	Check	1	105579		GRIFFITH, KAYLA	Yes	No	No	USD	01/23/2023	45.00
			74045	72789	Check	1	104892		HAMILTON, JARED	Yes	No	No	USD	01/23/2023	30.00
			74030	72790	Check	1	102806		HANDYMANS HARDWARE	Yes	No	No	USD	01/23/2023	470.76
			74026	72791	Check	1	102467		HAPPY DANCING TURTLE	Yes	No	No	USD	01/23/2023	150.00
			74029	72792	Check	1	102805		HEIER, MATTHEW	Yes	No	No	USD	01/23/2023	130.00
			74066	72793	Check	1	37900		HOGLUND BUS CO., INC.	Yes	No	No	USD	01/23/2023	835.04
			74055	72794	Check	1	105578		IND SCHOOL DIST #877	Yes	No	No	USD	01/23/2023	300.00
			74023	72795	Check	1	102250		IND SCHOOL DISTRICT #0213	Yes	No	No	USD	01/23/2023	150.00
			74022	72796	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	01/23/2023	176.82
			74057	72797	Check	1	105580		JOHNSON, AMANDA	Yes	No	No	USD	01/23/2023	90.00
			74052	72798	Check	1	105184		JOHNSON, ROGER K.	Yes	No	No	USD	01/23/2023	65.17

**PINE RIVER BACKUS SCHOOLS**  
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2174		CHEC	74043	72799	Check	1	104777		KELLEY, TRAVIS	Yes	No	No	USD	01/23/2023	45.00
			74067	72800	Check	1	51950		KEMPS, LLC	Yes	No	No	USD	01/23/2023	3,420.21
			74037	72801	Check	1	104222		KINSER, BEN	Yes	No	No	USD	01/23/2023	2,614.78
			74054	72802	Check	1	105577		KORDIAK, JOHN or AMANDA	Yes	No	No	USD	01/23/2023	15.00
			74058	72803	Check	1	105581		KRELLER, TARA	Yes	No	No	USD	01/23/2023	45.00
			74033	72804	Check	1	103839		LITKE, MARY JOAN	Yes	No	No	USD	01/23/2023	347.82
			74050	72805	Check	1	105170		LOGE, AUTUMN	Yes	No	No	USD	01/23/2023	46.45
			74046	72806	Check	1	105005		MUSIC FESTIVALS & TOURS	Yes	No	No	USD	01/23/2023	18,000.00
			74024	72807	Check	1	102423		NASSP/NHS/NJHS	Yes	No	No	USD	01/23/2023	385.00
			74062	72808	Check	1	105585		NELSON, MASON	Yes	No	No	USD	01/23/2023	20.00
			74042	72809	Check	1	104667		NMRC	Yes	No	No	USD	01/23/2023	150.00
			74068	72810	Check	1	62176		NORTHERN PINES MENTAL HEALTH	Yes	No	No	USD	01/23/2023	4,444.00
			74063	72811	Check	1	105586		OBERFELL, KOAL	Yes	No	No	USD	01/23/2023	20.00
			74035	72812	Check	1	104077		OFFICE SUPPLY.COM	Yes	No	No	USD	01/23/2023	96.78
			74044	72813	Check	1	104870		PELZER, PAUL JOHN	Yes	No	No	USD	01/23/2023	130.00
			74036	72814	Check	1	104118		PETERSON, BECCA	Yes	No	No	USD	01/23/2023	90.00
			74038	72815	Check	1	104277		POEGEL, MARVIN L. JR.	Yes	No	No	USD	01/23/2023	130.00
			74017	72816	Check	1	00847		PSAT/NMSQT	Yes	No	No	USD	01/23/2023	196.00
			74051	72817	Check	1	105174		QUADIENT FINANCE USA, INC.	Yes	No	No	USD	01/23/2023	1,015.00
			74059	72818	Check	1	105582		ROWELL, JOHN	Yes	No	No	USD	01/23/2023	90.00
			74049	72819	Check	1	105080		RUDLANG, ANDREW	Yes	No	No	USD	01/23/2023	54.04
			74069	72820	Check	1	77280		SCHOOL HEALTH CORPORATION	Yes	No	No	USD	01/23/2023	137.96
			74028	72821	Check	1	102795		SECTION 8AA WRESTLING	Yes	No	No	USD	01/23/2023	100.00
			74025	72822	Check	1	102430		SHELEY, TUCKER	Yes	No	No	USD	01/23/2023	904.05
			74027	72823	Check	1	102794		SWANN, CYRUS	Yes	No	No	USD	01/23/2023	510.00
			74048	72824	Check	1	105029		SWEETWATER	Yes	No	No	USD	01/23/2023	1,409.70
			74019	72825	Check	1	04800		TDS TELECOM	Yes	No	No	USD	01/23/2023	5,598.63
			74040	72826	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	01/23/2023	4,742.40
			74065	72827	Check	1	105588		UNIVERSITY OF NORTH DAKOTA	Yes	No	No	USD	01/23/2023	6,300.00
			74041	72828	Check	1	104658		VARGO, ERIN	Yes	No	No	USD	01/23/2023	32.00
			74070	72829	Check	1	105564		EDELMAN, JOHN	Yes	No	No	USD	01/23/2023	1,472.96
			74071	72830	Check	1	03175		NATIONAL INSURANCE SERVICES	Yes	No	No	USD	01/23/2023	861.54
			74076	72831	Check	1	105570		GROSSKREUTZ, JERRY OR CARRIE	Yes	No	No	USD	01/25/2023	231.20
			74074	72832	Check	1	103763		OLSON, NATHAN	Yes	No	No	USD	01/25/2023	130.00
			74075	72833	Check	1	103856		STANFIELD, LANDON	Yes	No	No	USD	01/25/2023	130.00
			74077	72834	Check	1	105589		TECH HIGH SCHOOL	Yes	No	No	USD	01/25/2023	25.00
			74073	72835	Check	1	102523		VEITH, TONY	Yes	No	No	USD	01/25/2023	130.00
			74080	72836	Check	1	103917		BERG, PHILIP CURTIS	Yes	No	No	USD	01/27/2023	130.00
			74085	72837	Check	1	105543		FRANK, JEREMY	Yes	No	No	USD	01/27/2023	243.12
			74079	72838	Check	1	102805		HEIER, MATTHEW	Yes	No	No	USD	01/27/2023	150.00
			74084	72839	Check	1	105369		HENDRICKSON, MIKE	Yes	No	No	USD	01/27/2023	315.00

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2174		CHEC	74083	72840	Check	1	104870		PELZER, PAUL JOHN	Yes	No	No	USD	01/27/2023	150.00
			74081	72841	Check	1	104277		POEGEL, MARVIN L. JR.	Yes	No	No	USD	01/27/2023	150.00
			74082	72842	Check	1	104696		SANDBERG, JOHN JOSEPH GERARD	Yes	No	No	USD	01/27/2023	130.00
			74117	72843	Check	1	59100		AUTO VALUE PARTS STORE	Yes	No	No	USD	01/30/2023	795.65
			74111	72844	Check	1	105352		BAUGHMAN, BRIAN BOYD	Yes	No	No	USD	01/30/2023	130.00
			74100	72845	Check	1	103197		BENGTSON, JOLENE	Yes	No	No	USD	01/30/2023	69.93
			74089	72846	Check	1	00376		BUREAU OF CRIMINAL APPREHENSIVE	Yes	No	No	USD	01/30/2023	15.00
			74098	72847	Check	1	102611		BUSINESS CARD	Yes	No	No	USD	01/30/2023	1,973.43
			74097	72848	Check	1	102558		CASS COUNTY EDC	Yes	No	No	USD	01/30/2023	375.00
			74088	72849	Check	1	00221		CERVIN, JOHN	Yes	No	No	USD	01/30/2023	160.00
			74106	72850	Check	1	105038		DAVIS, KATE	Yes	No	No	USD	01/30/2023	451.72
			74093	72851	Check	1	100700		DISCOUNT SCHOOL SUPPLY	Yes	No	No	USD	01/30/2023	691.55
			74090	72852	Check	1	01194		GODDARD, CARLA	Yes	No	No	USD	01/30/2023	41.79
			74099	72853	Check	1	102806		HANDYMANS HARDWARE	Yes	No	No	USD	01/30/2023	2,058.82
			74116	72854	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	01/30/2023	4,856.66
			74102	72855	Check	1	103966		IEA INC	Yes	No	No	USD	01/30/2023	1,500.00
			74107	72856	Check	1	105048		IND SCHOOL DIST #745	Yes	No	No	USD	01/30/2023	75.00
			74095	72857	Check	1	102081		KENNEDY & GRAVEN	Yes	No	No	USD	01/30/2023	188.00
			74115	72858	Check	1	105591		MEYERS, DALTEN	Yes	No	No	USD	01/30/2023	5.00
			74105	72859	Check	1	104948		MIDWEST BUS PARTS, INC.	Yes	No	No	USD	01/30/2023	669.75
			74087	72860	Check	1	00071		NORTHLAND STEAM CLEANERS	Yes	No	No	USD	01/30/2023	300.00
			74112	72861	Check	1	105376		OLSON, TRACY	Yes	No	No	USD	01/30/2023	1,453.40
			74103	72862	Check	1	104391		PINE RIVER DMV	Yes	No	No	USD	01/30/2023	23.25
			74118	72863	Check	1	68800		PINE RIVER ELECTRIC	Yes	No	No	USD	01/30/2023	1,673.00
			74109	72864	Check	1	105173		QUADIENT LEASING USA, INC.	Yes	No	No	USD	01/30/2023	290.16
			74091	72865	Check	1	100234		RINGLE, THEO	Yes	No	No	USD	01/30/2023	130.00
			74113	72866	Check	1	105552		RODINE, ERIC	Yes	No	No	USD	01/30/2023	130.00
			74096	72867	Check	1	102417		RTS	Yes	No	No	USD	01/30/2023	4.54
			74108	72868	Check	1	105080		RUDLANG, ANDREW	Yes	No	No	USD	01/30/2023	49.36
			74092	72869	Check	1	100434		SCHOOL SPECIALTY	Yes	No	No	USD	01/30/2023	91.79
			74094	72870	Check	1	101712		SHETKA, MIKE	Yes	No	No	USD	01/30/2023	122.32
			74110	72871	Check	1	105263		SYSTEMATIC TECHNOLOGIES, LLC.	Yes	No	No	USD	01/30/2023	10,339.77
			74114	72872	Check	1	105590		TALK TOOLS	Yes	No	No	USD	01/30/2023	73.62
			74104	72873	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	01/30/2023	4,035.20
			74101	72874	Check	1	103628		VERIZON WIRELESS	Yes	No	No	USD	01/30/2023	98.52
			74121	72875	Check	1	105352		BAUGHMAN, BRIAN BOYD	Yes	No	No	USD	01/30/2023	65.00
			74119	72876	Check	1	102611		BUSINESS CARD	Yes	No	No	USD	01/30/2023	2,467.07
			74122	72877	Check	1	105543		FRANK, JEREMY	Yes	No	No	USD	01/30/2023	216.02
			74120	72878	Check	1	104271		IND SCHOOL DIST #2889	Yes	No	No	USD	01/30/2023	150.00
			74124	72879	Check	1	105592		JUVE, ANDREW	Yes	No	No	USD	01/30/2023	164.66

# PINE RIVER BACKUS SCHOOLS

## Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	74123	72880	Check	1	105552		RODINE, ERIC	Yes	No	No	USD	01/30/2023	65.00
														Bank Total: CHEC	\$686,162.15
														Report Total:	\$686,162.15

**PINE RIVER-BACKUS SCHOOLS**

Investment Report

February 6, 2023

**Brokered CD's**

6-Feb-23

<u>Name of Bank</u>	<u>Address</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Days</u>	<u>Amount</u>	<u>Percent</u>	<u>Interest To Date</u>
Franklin Bank	Franklin, TN	4/19/2021	4/19/2024	1096	\$ 99,000.00	1.50%	\$ 2,677.07
<i>Total Brokered CD's</i>					<u>\$ 99,000.00</u>		

**Investments in Local Banks**

Accrued Interest

Pine River State Bank (no broker)	Pine River, MN	1/12/2022	1/12/2025	36	\$ 249,253.11	0.65%	\$ 49,253.11
First National Bank of Walker (no broker)	Backus, MN	11/14/2022	11/14/2023	12	\$ 103,261.13	1.75%	\$ 4,261.13
<i>Total Pine River State Bank CD's</i>					<u>\$ 352,514.24</u>		

**MN School District Liquid Asset Fund**

<u>Name of Account / Bank</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Amount</u>	<u>Percent</u>	<u>Interest To Date</u>
MSDLAF Max & Liquid Class	NA	NA	\$ 3,819,474.08	Blended	NA
<i>Total MSDLAF</i>			<u>\$ 3,819,474.08</u>		

**Business Treasury Savings Account (QZAB)**

<u>Name of Bank</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Amount</u>	<u>Percent</u>	<u>Interest To Date</u>
Minnesota Bank & Trust	Edina, MN	9/3/2010	\$ 760,435.78	3.04%	\$ 182,982.70
			<u>\$ 760,435.78</u>		

**Scholarship Funds**

<u>Name of Fund</u>	<u>Maturity Date</u>	<u>Term</u>	<u>Amount</u>	<u>Percent</u>
Good Citizen Scholarship Savings Acct			536.16	0.15%
Marshall Scholarship CD	7/17/2025	36	39,770.72	0.90%
Marshall Savings			1,224.39	0.15%
Alfred Weise Scholarship CD	9/3/2023	48	5,470.72	1.61%
Alfred Weise Scholarship Savings			1,010.71	0.15%
Fillings (Reighard) Scholarship CD	4/16/2023	48	8,228.44	1.60%
Fillings (Reighard) Scholarship Savings Acct			67.94	0.15%
Evelyn W. Berg Savings			5,384.82	0.15%
Sheila Joan Anderson Scholarship CD	4/4/2025	48	1,303.96	0.80%
Sheila Joan Anderson Savings Acct			902.91	0.15%
Dennis Heemstra Scholarship CD - FNB	2/17/2025	60	104,622.87	2.02%
Dennis Heemstra Scholarship CD - FNB	4/3/2024	48	119,264.37	1.50%
Dennis Heemstra Scholarship CD - FNB	9/22/2026	48	58,847.43	1.55%
Dennis Heemstra Scholarship Savings - PRSB			13,458.56	0.50%
PR-B Scholarship CD	4/10/2025	36	10,500.51	0.65%
PR-B Scholarship Savings Acct			44,394.37	0.15%
Evan Lindquist Memorial Scholarship CD	6/20/2024	48	49,396.25	1.00%
Evan Lindquist Memorial Scholarship Savings			4,477.50	0.15%
Earl & Violet Fenton CD	5/2/2024	48	4,862.68	1.41%
Earl & Violet Fenton Savings Acct			405.33	0.15%
<i>Total Pine River State Bank / First National Bank Walker</i>			<u>\$ 474,130.64</u>	

**TOTAL INVESTMENTS**

\$ 4,745,118.96

**Notes & Changes from prior report:**

*Balances updated per bank statements - PRSB CDs, MSDLAF, QZAB and Scholarships*

**PINE RIVER BACKUS SCHOOLS**  
**Multi Year Fd, Obj Series**

Sequence: Fd, O/S	Description	202107			202207			202307		
		Budget rbud21	Year to Date	%	Budget rbud22	Year to Date	%	Budget pbud23	Year to Date	%
01	General Fund									
	100 Salaries & Wages	6,398,761.00	2,799,299.68	44%	6,732,315.00	2,984,834.00	44%	6,800,373.00	2,978,857.48	44%
	200 Employee Benefits	1,745,599.00	774,222.47	44%	1,780,984.00	827,863.35	46%	1,889,735.00	824,467.31	44%
	300 Purchased Services	1,252,702.00	487,059.70	39%	1,419,565.00	668,510.42	47%	1,333,725.00	700,874.67	53%
	400 Supplies & Materials	682,399.00	475,531.87	70%	513,907.00	262,358.44	51%	468,017.00	270,331.72	58%
	500 Capital Expenditures	64,052.00	84,352.20	132%	0.00	(5,783.35)	0%	0.00	3,808.35	0%
	800 Other Expenditures	24,094.00	21,474.00	89%	24,094.00	16,429.16	68%	24,094.00	21,158.50	88%
	900 Other Financing Uses	110,000.00	0.00	0%	110,000.00	0.00	0%	110,000.00	0.00	0%
01	General Fund	10,277,607.00	4,641,939.92	45%	10,580,865.00	4,754,212.02	45%	10,625,944.00	4,799,498.03	45%
02	Food Service Fund									
	100 Salaries & Wages	182,276.00	73,751.72	40%	181,931.00	80,085.56	44%	191,247.00	78,973.42	41%
	200 Employee Benefits	42,158.00	19,091.91	45%	44,886.00	20,260.51	45%	45,846.00	20,540.85	45%
	300 Purchased Services	11,390.00	5,517.40	48%	11,520.00	7,161.57	62%	11,520.00	14,281.05	124%
	400 Supplies & Materials	239,333.00	103,160.85	43%	257,500.00	134,102.92	52%	257,500.00	154,588.72	60%
	500 Capital Expenditures	5,000.00	0.00	0%	5,000.00	0.00	0%	5,000.00	378.00	8%
	800 Other Expenditures	1,200.00	1,278.50	107%	1,200.00	506.00	42%	1,200.00	2,372.00	198%
02	Food Service Fund	481,357.00	202,800.38	42%	502,037.00	242,116.56	48%	512,313.00	271,134.04	53%
03	Transportation Fund									
	100 Salaries & Wages	450,738.00	199,111.10	44%	468,263.00	208,242.77	44%	470,857.00	194,347.83	41%
	200 Employee Benefits	90,312.00	41,361.76	46%	87,806.00	37,800.57	43%	92,157.00	36,955.64	40%
	300 Purchased Services	33,102.00	25,527.70	77%	29,902.00	45,460.42	152%	27,808.00	50,733.93	182%
	400 Supplies & Materials	159,000.00	47,752.36	30%	161,000.00	77,596.15	48%	161,000.00	81,795.87	51%
	500 Capital Expenditures	130,000.00	153,357.87	118%	163,958.00	158,598.15	97%	130,000.00	219.98	0%
	800 Other Expenditures	4,810.00	2,830.00	59%	3,600.00	2,750.00	76%	3,600.00	4,850.00	135%
03	Transportation Fund	867,962.00	469,940.79	54%	914,529.00	530,448.06	58%	885,422.00	368,903.25	42%
04	Community Service									
	100 Salaries & Wages	207,159.00	86,101.63	42%	259,361.00	100,148.67	39%	276,882.00	117,087.37	42%
	200 Employee Benefits	56,970.00	26,032.59	46%	80,734.00	30,689.80	38%	88,351.00	39,848.55	45%
	300 Purchased Services	25,658.00	5,031.71	20%	28,715.00	7,693.22	27%	28,715.00	14,751.41	51%
	400 Supplies & Materials	13,800.00	2,322.98	17%	15,100.00	6,032.90	40%	15,100.00	12,821.33	85%

**PINE RIVER BACKUS SCHOOLS**  
**Multi Year Fd, Obj Series**

Sequence: Fd, O/S	Description	202107			202207			202307		
		Budget rbud21	Year to Date	%	Budget rbud22	Year to Date	%	Budget pbud23	Year to Date	%
04	Community Service									
	<b>800 Other Expenditures</b>	<b>5,550.00</b>	<b>644.00</b>	<b>12%</b>	<b>5,700.00</b>	<b>676.00</b>	<b>12%</b>	<b>5,700.00</b>	<b>730.00</b>	<b>13%</b>
<b>04</b>	<b>Community Service</b>	<b>309,137.00</b>	<b>120,132.91</b>	<b>39%</b>	<b>389,610.00</b>	<b>145,240.59</b>	<b>37%</b>	<b>414,748.00</b>	<b>185,238.66</b>	<b>45%</b>
05	Capital Expenditure									
	<b>300 Purchased Services</b>	<b>138,310.00</b>	<b>120,574.66</b>	<b>87%</b>	<b>180,040.00</b>	<b>156,847.08</b>	<b>87%</b>	<b>172,000.00</b>	<b>71,904.51</b>	<b>42%</b>
	<b>400 Supplies &amp; Materials</b>	<b>79,100.00</b>	<b>13,081.14</b>	<b>17%</b>	<b>79,100.00</b>	<b>62,069.00</b>	<b>78%</b>	<b>79,100.00</b>	<b>69,750.70</b>	<b>88%</b>
	<b>500 Capital Expenditures</b>	<b>184,554.00</b>	<b>145,103.80</b>	<b>79%</b>	<b>289,422.00</b>	<b>125,659.05</b>	<b>43%</b>	<b>322,000.00</b>	<b>276,560.90</b>	<b>86%</b>
<b>05</b>	<b>Capital Expenditure</b>	<b>401,964.00</b>	<b>278,759.60</b>	<b>69%</b>	<b>548,562.00</b>	<b>344,575.13</b>	<b>63%</b>	<b>573,100.00</b>	<b>418,216.11</b>	<b>73%</b>
06	Construction									
	<b>500 Capital Expenditures</b>	<b>401,765.00</b>	<b>59,926.50</b>	<b>15%</b>	<b>227,740.00</b>	<b>227,739.60</b>	<b>100%</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
<b>06</b>	<b>Construction</b>	<b>401,765.00</b>	<b>59,926.50</b>	<b>15%</b>	<b>227,740.00</b>	<b>227,739.60</b>	<b>100%</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
07	Debt Redemption Fund									
	<b>700 Debt Service</b>	<b>504,564.00</b>	<b>510,487.64</b>	<b>101%</b>	<b>523,612.00</b>	<b>523,627.05</b>	<b>100%</b>	<b>532,711.00</b>	<b>531,688.59</b>	<b>100%</b>
<b>07</b>	<b>Debt Redemption Fund</b>	<b>504,564.00</b>	<b>510,487.64</b>	<b>101%</b>	<b>523,612.00</b>	<b>523,627.05</b>	<b>100%</b>	<b>532,711.00</b>	<b>531,688.59</b>	<b>100%</b>
08	Scholarship									
	<b>800 Other Expenditures</b>	<b>65,200.00</b>	<b>34,225.00</b>	<b>52%</b>	<b>43,150.00</b>	<b>30,050.00</b>	<b>70%</b>	<b>101,250.00</b>	<b>44,000.00</b>	<b>43%</b>
<b>08</b>	<b>Scholarship</b>	<b>65,200.00</b>	<b>34,225.00</b>	<b>52%</b>	<b>43,150.00</b>	<b>30,050.00</b>	<b>70%</b>	<b>101,250.00</b>	<b>44,000.00</b>	<b>43%</b>
20	Student Activity Fund									
	<b>400 Supplies &amp; Materials</b>	<b>184,889.97</b>	<b>20,176.63</b>	<b>11%</b>	<b>198,309.25</b>	<b>51,864.89</b>	<b>26%</b>	<b>184,188.49</b>	<b>80,075.97</b>	<b>43%</b>
<b>20</b>	<b>Student Activity Fund</b>	<b>184,889.97</b>	<b>20,176.63</b>	<b>11%</b>	<b>198,309.25</b>	<b>51,864.89</b>	<b>26%</b>	<b>184,188.49</b>	<b>80,075.97</b>	<b>43%</b>
	<b>Report Totals:</b>	<b>13,494,445.97</b>	<b>6,338,389.37</b>	<b>47%</b>	<b>13,928,414.25</b>	<b>6,849,873.90</b>	<b>49%</b>	<b>13,829,676.49</b>	<b>6,698,754.65</b>	<b>48%</b>

## PINE RIVER BACKUS SCHOOLS

### Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
CHEC		73992		Wire	1	102302	PUBLIC EMPLOYEE RETIRE ASSOC		No	No	No	01/18/2023	23,563.34
CHEC		73993		Wire	1	102303	STATE OF MN TAX WITHHOLDING		No	No	No	01/18/2023	21,153.24
CHEC		73994		Wire	1	102304	US GOVT TAX WITHHOLDING		No	No	No	01/18/2023	134,140.35
CHEC		73995		Wire	1	104958	FURTHER		No	No	No	01/18/2023	6,082.60
CHEC		73996		Wire	1	104996	Minnesota State Retirement System		No	No	No	01/18/2023	550.00
CHEC		73997		Wire	1	105150	AVIBEN		No	No	No	01/18/2023	17,242.37
CHEC		73998		Wire	1	83400	MN TEACHERS RETIREMENT ASSOC		No	No	No	01/18/2023	72,649.05
CHEC		74004		Wire	1	105150	AVIBEN		No	No	No	01/18/2023	50.00
CHEC		74072		Wire	1	102304	US GOVT TAX WITHHOLDING		No	No	No	01/24/2023	137.40
CHEC		74078		Wire	1	105548	FIDELITY SECURITY LIFE INSURANCE		No	No	No	01/25/2023	187.71
CHEC		74086		Wire	1	104958	FURTHER		No	No	No	01/27/2023	7,795.99
Bank Total:												\$283,552.05	
Report Total:												\$283,552.05	

### **Resolution Accepting Monetary Awards and Donations**

Be it resolved by the School Board of Independent School District No 2174 that we hereby acknowledge and accept the following monetary awards and donations received in January 2023:

<u>Name</u>	<u>Amount</u>	<u>Purpose</u>
Scheels Sporting Goods	\$500.00	HELP Fund
PTO	\$591.92	Chairs - Mrs. Sether's room
PTO	\$405.00	Sixth grade field trip
Element Manufacturing	\$500.00	HELP Fund
Pine River American Legion	\$50.00	ALP Rewards Program

**ISD #2174**  
**Regular School Board Meeting**  
**February 6, 2023**

**PERSONNEL UPDATES**

**Resignations/Retirements:**

<b>Name</b>	<b>Position</b>	<b>Effective</b>	<b>Notes</b>
Terri Kussart	Speech Language Pathologist	8/18/2023	Retirement

**Hires:**

<b>Name</b>	<b>Position</b>	<b>Effective</b>	<b>Notes</b>
Mariah Hines	Paraprofessional	1/23/2023	6.5 hours per day

**Extra-Curricular:**

<b>Name</b>	<b>Position</b>	<b>Season</b>	<b>Notes</b>
Michael Dinnel	Varsity Baseball	2023 Spring	
Terry Brink	Junior High Baseball	2023 Spring	
Cassandra Meis	Assistant Softball	2023 Spring	
Leah Freeman	Junior High Softball	2023 Spring	
Tom Demars	Varsity Boys Track	2023 Spring	
Karl Ludeman	Varsity Girls Track	2023 Spring	
Steve Heslop	Varsity Boys Golf	2023 Spring	
Mark Gonnion	Varsity Girls Golf	2023 Spring	

**Notes:**

Ben Kinser was hired as the Varsity Softball Coach at the October 2022 regular board meeting.  
We have openings for assistants in golf, baseball and track.

**PINE RIVER-BACKUS SCHOOLS No. 2174  
TEACHER SENIORITY LIST**

This list is intended to reflect the first day of the most recent continuous service in the district and major and minor licensures filed on record with the school district office as of January 15, 2023.

Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.

Expiration refers to licensure expiration. A license expires July 1 in the year indicated.

**IT IS THE RESPONSIBILITY OF THE TEACHER TO INFORM AND NOTIFY THE SCHOOL DISTRICT OF AN ERROR IN THE POSTING OF ANY LICENSURE.**

<b>Ranl</b>	<b>File Folder</b>	<b>Tier</b>	<b>Name</b>	<b>First Day of Service</b>	<b>Current Valid Certification</b>	<b>Expires</b>
1	285766	4	Kay Sawyer	11/6/1987	Elementary Education 1-6 Physical Education K-12 Coaching 7-12 Innovative Prog (Brd Waiver)	2025 2025 2025 2023
2	292515	4	Susan Peet	8/30/1989	Elementary Education 1-6 Emotional Behavior Disorders K-12 Learning Disabilities K-12 Principal K-12 District Superintendent	2027 2027 2027 2027 2027
3	323411	4	Heidi Envall	8/29/1990	Visual Arts K-12	2027
4	322473	4	Thomas Demars	8/28/1991	Coaching 7-12 Mathematics 7-12	2023 2023
5	314613	4	Mark Gonnion	9/1/1992	Coaching 7-12 Physical Education K-12 Physically Handicapped K-12 Dev/Adapted Phy Ed PreK-12	2026 2026 2026 2026
6	327997	4	Mary Ruth Sigan	10/19/1992	Secondary Guidance & Counseling	2024
7	359828	4	Carla Goddard	1/26/1998	Elementary Education K-6	2025
8	377588	4	Tena Odens	8/31/1999	Elementary Education 1-6 Learning Disabilities K-12 Emotional Behavior Disorders K-12	2027 2027 2027
9	378786	4	Gregg Ehlert	8/31/1999	Physical Education K-12 Health Education 5-12	2027 2027
10	367500	4	Melanie Lindquist	8/29/2000	French K-12 Reading K-12	2025 2025
11	388240	4	Isaak Anderson	8/29/2000	Social Studies - 7-12	2024
12	387304	4	Janice Oakley	8/29/2000	Mathematics 7-12	2026
13	315682	4	Kathleen Loge	8/28/2001	Elementary Ed 1-6 Mathematics Middle School Social Studies Middle School Innovative Prog (Brd Waiver)	2026 2026 2026 2023
14	369337	4	Terry Brink	8/25/2003	Life Sciences 7-12	2025

15	421450	4	Robert Johnson	1/17/2007	Elementary Education 1-6 Science 5-8 (Out of Field Permission)	2026 2023
16	299434	4	Michelle Holden	8/28/2007	Elementary Education K-6 Pre-Primary Age 3-K	2026 2026
17	426825	4	Travis Hoffarth	8/28/2007	Elementary Education K-6 Social Studies - All 5-8	2027 2027
18	432851	4	Holly Rowell	8/28/2007	Elementary Education K-6 Pre-Primary Age 3-K	2023 2023
19	382278	4	Dallas Bartholomew-Ruud	3/23/2009	Elementary Education K-6	2027
20	420283	4	Stephanie Dinnel	8/31/2009	Learning Disabilities K-12	2026
21	397440	4	Jenny Sether	8/31/2009	Elementary Education K-6	2024
22	437707	4	Pamela Adkins	10/20/2009	Elementary Education K-6 Emotional Behavior Disorders K-12 Learning Disabilities K-12	2026 2026 2026
23	447912	4	Erica Norman	8/30/2010	Early Childhood Special Education Early Childhood Educ B-Grade 3	2025 2025
24	438865	4	Timothy Ramler	8/30/2010	Social Studies - All 5-12	2024
25	452173	4	Michael Dinnel	8/30/2010	Elementary Education K-6 Social Studies - All 5-12	2026 2026
26	452851	4	Rebecca Shackle	8/30/2010	Elementary Education K-6 Communication Arts/Lit 5-8 Pre-Primary Age 3-K	2026 2026 2026
27	414783	4	Lisa Toft	8/30/2010	Social Studies - All 5-12 Learning Disabilities K-12	2023 2023
28	462891	4	Alexis Anderson	11/28/2011	Elementary Education K-6 Communication Arts/Literature 5-8	2027 2027
29	416238	4	Tiffany Bergem	8/28/2012	Elementary Education K-6 Emotional Behavior Disorders K-12 Learning Disabilities K-12 Pre-Primary Age 3-K Autism Spectrum Disorder K-12 Developmental Disabilities (Out of Field Permission)	2024 2024 2024 2024 2024 2023
30	445285	4	Shari Kamholz	10/22/2012	Early Childhood Education B-Grade 3	2025
31	471991	4	Steffanie Arneson	1/21/2013	Elementary Education K-6 Mathematics 5-8	2024 2024
32	426793	4	Richard Aulie	7/1/2013	District Superintendent Principal K-12 Elementary Education Mathematics 5-8	2023 2023 2023 2023
33	369387	4	Julie Oakland-Soukup	8/27/2013	Elementary Education 1-6 Reading K-12	2025 2025
34	480057	4	Rachel Wheeler	7/1/2014	Early Childhood Special Education B-Age 6 Early Childhood Education B-Grade 3	2025 2025

35	408042	4	Joshua Hirschey	8/26/2014	Social Studies - All 5-12	2024
36	475938	4	April Rice	8/26/2014	Elementary Education K-6	2025
37	447425	4	Benjamin Kinser	8/26/2014	Instrumental and Classroom Music K-12	2026
38	459051	4	Nicosia Danielowski	12/1/2014	Communication Arts/Literature 5-12	2027
39	351345	4	Sawyer, Rhonda	8/31/2015	Elementary Education 1-6	2026
					Emotional Behavior Disorders K-12	2026
					Learning Disabilities K-12	2026
					Early Childhood Special Education	2026
40	460604	4	Cammey Diederich	8/31/2015	Elementary Education K-6	2027
41	369983	4	Jenny Travis	8/31/2015	Elementary Education K-6	2027
42	428845	4	Leah Freeman	8/31/2015	Elementary Education K-6	2027
					Communication Arts/Literature 5-8	2027
43	489380	4	Randi Norman	8/31/2015	Communication Arts/Literature 5-12	2027
					Teacher/Coord Work Based Lrn 9-12	2027
					Innovative Prog (Board Waiver)	2023
44	452152	4	Robbi Gregory	8/31/2015	Elementary Education K-6	2027
					Reading K-12	2027
45	485736	4	Jacob Hradsky	3/14/2016	Science 5-8	2027
					Life Sciences 9-12	2027
46	495855	4	Tiffany Abrams	8/29/2016	Emotional Behavior Disorders K-12	2023
					Teacher/Coord Work Based Lrn 9-12	2023
47	397192	4	Michael Lupella	8/29/2016	Elementary Education 1-6	2026
					Emotional Behavior Disorders K-12	2026
					Learning Disabilities K-12	2026
					Driver Education 9-12	2026
48	488046	4	Shianna Hicks	8/29/2016	Elementary Education K-6	2026
49	388635	4	Chris Halverson	8/1/2017	Social Studies - All 5-12	2023
					District Superintendent	2023
					Principal K-12	2023
50	502869	4	Terri Kussart	8/28/2017	Speech-Language Pathologist Pre K-12	2023
51	486828	4	Elise Malecha	8/28/2017	Elementary Education K-6	2026
					Science 5-8	2026
52	483084	4	Mackenzie Determan	8/28/2017	Speech-Language Pathologist Pre K-12	2025
53	492110	4	Gina Bauman	8/28/2017	Elementary Education K-6	2023
54	481496	4	Jordan Ackerman	8/27/2018	Elementary Education K-6	2025
55	501124	4	Katie Vershelde	8/27/2018	Science 5-8	2025
					Life Sciences 9-12	2025
					Chemistry 9-12	2025
56	466817	4	Jamie Rugroden	8/27/2019	Physical Education K-12	2023
					Developmental/Adaptive PE	2023
					Learning Disabilities K-12 (Out of Field Permission)	2023
57	388183	4	Katherine Davis	8/27/2019	Vocal and Classroom Music K-12	2024

58	425261	4	Lianna Vry	10/27/2019	Elementary Education K-6 Pre-Primary Age 3-K	2026 2026
59	423229	4	Anjanette Arnold	8/24/2020	Reading K-12 English as a Second Language K-12	2026 2026
60	500884	4	Alexis Smith	8/24/2020	Elementary Education K-6 Learning Disabilities K-12 (Out of Field Permission)	2023 2023
61	434838	4	Timothy Tungseth	8/31/2020	Social Studies 5-12	2024
62	512247	3	Teresa Hamp	8/10/2021	Vocal and Classroom Music K-12	2024
63	370608	4	Mike Young	8/10/2021	Elementary Education 1-6 Emotional Behavior Disorders K-12 Learning Disabilities K-12	2027 2027 2027
64	508373	4	Nathan Fischer	8/10/2021	Social Studies 5-12	2023
65	303542	4	John Riewer	8/10/2021	Physical Education K-12 Driver Education 9-12 Coaching 7-12	2024 2024 2024
66	502520	4	Suzanne Cramer	8/10/2021	Academic and Behavioral Strategist K-12	2023
67	1015941	3	Nicholas Ackerman	8/29/2022	Elementary Education K-6	2025
68	1014424	3	Brianna Blanchard	8/29/2022	Communication Arts/Literature 5-12	2025
69	1016529	3	Gregory Gentry	8/29/2022	Communication Arts/Literature 5-12	2025
70	509552	4	Ariana Schendel	8/29/2022	Elementary Education K-6 Learning Disabilities K-12 (Out of Field Permission)	2023 2023
71	1020193	3	Courtney Benson	8/29/2022	Elementary Education K-6	2025
72	516989	3	Erik Vetsch	8/29/2022	Elementary Education K-6 Social Studies 5-12 (Out of Field Permission)	2023 2023
73	1006112	2	Matthew Casperson	9/1/2021	Physical Education K-12	2023
74	516562	1	Diondra Gottsch	8/29/2022	Emotional Behavior Disorders K-12	2023
75	1019531	1	Andrew Moore	8/29/2022	Learning Disabilities K-12	2023
76	1019794	1	Neil Travis	8/29/2022	Construction Careers 7-12	2023
77	1021023	1	Karl Ludeman	8/29/2022	Agricultural Education 5-12 Family and Consumer Sciences 5-12 Science 5-8	2023 2023 2023

**PINE RIVER-BACKUS SCHOOLS No. 2174  
EARLY CHILDHOOD FAMILY EDUCATION TEACHER SENIORITY LIST**

This list is intended to reflect the first day of the most recent continuous service in the district and major and minor licensures filed on record with the school district office as of January 15, 2023.

Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.

Expiration refers to licensure expiration. A license expires June 30 in the year indicated.

**IT IS THE RESPONSIBILITY OF THE TEACHER TO INFORM AND NOTIFY THE SCHOOL DISTRICT OF AN ERROR IN THE POSTING OF ANY LICENSURE.**

<b>Ranl</b>	<b>File Folder</b>	<b>Name</b>	<b>First Day of Service</b>	<b>Current Valid Certification</b>	<b>Expires</b>
1	428617	4 Molly Hoffarth	8/31/2015	Early Childhood Education PreK-Grade 3	2027
2	1011069	1 Jennifer Parry	7/1/2021	Parent and Family Education	2023

**Updated 1/16/2023  
Preliminary Roster**

**PINE RIVER-BACKUS SCHOOLS No. 2174  
LOCAL 284 SENIORITY LIST**

**Paraprofessional and Behavioral Management Staff**

This list is intended to reflect the first day of the most recent continuous service of support staff employees of the school district. Employees working less than 14 hours per week are not included on the seniority list.

Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.

<b>Rank</b>	<b>Name</b>	<b>First Day of Service</b>	<b>Current Position Held</b>
1	Lori Flategraff	1/19/1989	Paraprofessional
2	Lori Kish	1/14/1997	Paraprofessional
3	Makayla Jorgensen	11/18/2003	Paraprofessional
4	Karla Cunningham	10/19/2010	Paraprofessional
5	Jill Ackerman	8/31/2011	Paraprofessional
6	Kristin Geschwill	10/18/2011	Paraprofessional
7	Kelly Johnson	11/22/2011	Paraprofessional
8	Theresa Richards	8/29/2013	Paraprofessional
9	Jeff Brown	9/3/2015	Paraprofessional
10	Sarah Rugroden	10/8/2015	Paraprofessional
11	Lori Wolske	10/8/2015	Paraprofessional
12	Desarae Fuchs	10/8/2015	Paraprofessional
13	Caila Bryant	10/13/2017	Paraprofessional
14	Heidi Busse-Hansen	8/27/2018	Paraprofessional
15	Ashley Smith	9/4/2018	Paraprofessional
16	Sonya Crimmins	8/27/2019	Paraprofessional
17	Tessy Trautman	3/16/2020	Paraprofessional
18	Heather Hulke	9/1/2021	Paraprofessional
19	Kaylynn Shepard	9/1/2021	Paraprofessional
20	Brenda Alexander	9/1/2021	Paraprofessional
21	Gabrielle Schmidt	9/1/2021	Behavior Mgmt Spec
22	Jennifer Krecklau	9/27/2021	Paraprofessional
23	Laura Garcia	12/1/2021	Paraprofessional

24	Cassandra Meis	8/29/2022	Paraprofessional
25	Roger Hoplin II	8/29/2022	Paraprofessional
26	Elizabeth Rock	10/4/2022	Paraprofessional
27	Christine Davidge	10/27/2022	Paraprofessional
28	Andria Strenge	1/9/2023	Paraprofessional

**Updated 1/16/2023  
Preliminary Roster**

**PINE RIVER-BACKUS SCHOOLS No. 2174  
LOCAL 284 SENIORITY LIST**

**Custodial/Maintenance Staff**

This list is intended to reflect the first day of the most recent continuous service of support staff employees of the school district.

Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.

<b>Rank</b>	<b>Name</b>	<b>First Day of Service</b>	<b>Position Held</b>
1	Pam Niskanen	7/25/1994	Maint. Worker II
2	James Niskanen	12/19/1995	Maint. Worker I
3	Rusty Lockhart	4/9/2007	Maint. Worker I
4	Joseph Long	10/16/2012	Custodian
5	Elaine Mahana	11/12/2018	Custodian
6	Debra Kitson	10/30/2019	Custodian
7	Kaden Swenson	6/22/2021	Custodian

**Updated 1/16/2023  
Preliminary Roster**

**PINE RIVER-BACKUS SCHOOLS No. 2174  
LOCAL 284 SENIORITY LIST**

**Administrative Assistant**

This list is intended to reflect the first day of the most recent continuous service of support staff employees of the school district.

Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.

<b>Rank</b>	<b>Name</b>	<b>First Day of Service</b>	<b>Position Held</b>
1	Jan Brasel	5/24/2016	Administrative Asst
2	Jill Berntsen	8/2/2021	Administrative Asst
3	Tracy Olson	11/29/2021	Administrative Asst
4	Jennifer Deplazes	2/9/2022	Administrative Asst

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 801

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2022~~06~~

## **801 EQUAL ACCESS TO SCHOOL FACILITIES**

***[Note: The provisions of this policy substantially reflect statutory requirements.]***

### **I. PURPOSE**

The purpose of this policy is to implement the Equal Access Act by granting equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical purposes during noninstructional time.

### **II. GENERAL STATEMENT OF POLICY**

- A. The policy of the school district is not to deny equal access or a fair opportunity to, or to discriminate against, any students who wish to conduct a meeting, on the basis of the religious, political, philosophical, or other content of the speech at such meetings.
- B. The school board has created a limited open forum for students enrolled in secondary schools during which noncurriculum-related student groups shall have equal access and a fair opportunity to conduct meetings during noninstructional time.
- C. Student use of facilities under this policy does not imply school district sponsorship, approval, or advocacy of the content of the expression at such meetings.
- D. The school district retains its authority to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.
- E. In adopting and implementing this equal access policy, the school district will NOT:
  - 1. influence the form or content of any prayer or other religious activity;
  - 2. require any person to participate in prayer or other religious activity;
  - 3. expend public funds beyond the incidental cost of providing the space for student-initiated meetings;
  - 4. compel any school agent or employee to attend a school meeting if the content of the speech at the meeting is contrary to the beliefs of the agent or employee;
  - 5. sanction meetings that are otherwise unlawful;
  - 6. limit the rights of groups of students based on the size of the group;
  - 7. abridge the constitutional rights of any person.

### **III. DEFINITIONS**

- A. "Limited open forum" means that the school grants an offering to or opportunity for one or more noncurriculum related student groups to meet on school premises during noninstructional time.

- B. "Meeting" includes activities of student groups which are permitted under a limited open forum and are not directly related to the school curriculum. Distribution of literature does not constitute a meeting protected by the Equal Access Act.
- C. "Noninstructional time" means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends, including such other periods that occur during the school day when no classroom instruction takes place.
- D. "Sponsorship" includes the act of promoting, leading, or participating in a meeting. The assignment of a school employee for custodial, observation, or maintenance of order and discipline purposes does not constitute sponsorship of the meeting.
- E. "Secondary school" means any school with enrollment of pupils ordinarily in grades 7 through 12 or any portion thereof.

#### **IV. FAIR OPPORTUNITY CRITERIA**

Schools in this school district shall uniformly provide that:

- A. A meeting held pursuant to this policy is voluntary and student-initiated;
- B. There is no sponsorship of the meeting by the school or its agents or employees;
- C. Employees or agents of the school are present at religious meetings only in a nonparticipatory capacity;
- D. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
- E. Nonschool persons may not direct, control, or regularly attend activities of student groups.

#### **V. PROCEDURES**

- A. Any student who wishes to initiate a meeting under this policy shall apply to the principal of the building at least 48 hours in advance of the time of the activity or meeting. The student must agree to the following:
  - 1. All activities or meetings must comply with existing policies, regulations, and procedures that govern operation of school-sponsored activities.
  - 2. The activities or meetings are voluntary and student-initiated. The principal may require assurances of this fact.
- B. Student groups meeting under this policy must comply with the following rules:
  - 1. Those attending must not engage in any activity that is illegal, dangerous, or which materially and substantially interferes with the orderly conduct of the educational activities of the school. Such activities shall be grounds for discipline of an individual student and grounds for a particular group to be denied access.
  - 2. The groups may not use the school name, school mascot name, school emblems, the school district name, or any name that might imply school or district sponsorship or affiliation in any activity, including fundraising and community involvement.

3. The groups must comply with school policies, regulations and procedures governing school-sponsored activities.
- C. Students applying for use of school facilities under this policy must provide the following information to the principal: time and date of meeting, estimated number of students in attendance, and special equipment needs.
  - D. The building principal has responsibility to:
    1. Keep a log of application information.
    2. Find and assign a suitable room for the meeting or activity. The number of students in attendance will be limited to the safe capacity of the meeting space.
    3. Note the condition of the facilities and equipment before and after use.
    4. Assure proper supervision. Assignment of staff to be present in a supervisory capacity does not constitute school district sponsorship of the meeting or activity.
    5. Assure that the meeting or activity does not interfere with the school's regular instructional activities.
  - E. The school district shall not expend public funds for the benefit of students meeting pursuant to this policy beyond the incidental cost of providing space. The school district will provide no additional or special transportation.
  - F. Nonschool persons may not direct, conduct, control, or regularly attend meetings and activities held pursuant to this policy.
  - G. School district employees or agents may not promote, lead, participate in, or otherwise sponsor meetings or activities held pursuant to this policy.
  - H. A copy of this policy and procedures shall be made available to each student who initiates a request to use school facilities.

**Legal References:** 20 U.S.C. §§ 4071-74 (Equal Access Act)  
 20 U.S.C. § 7905 (Boy Scouts of America Equal Access Act)  
*Board of Educ. of Westside Community Schools v. Mergens*, 496 U.S. 226, ~~1105 S.Ct. 2356~~ (1990)  
*Good News Club v. Milford Central School*, 533 U.S. 98, ~~1215 S.Ct. 2093~~ (2001)  
*Child Evangelism Fellowship of Minnesota v. Special Sch. Dist. 1*, 690 F.3d 996 (8<sup>th</sup> Cir. 2012)  
*Child Evangelism Fellowship of Minnesota v. Elk River Area School Dist.* 728, 599 F.Supp. 2d 1136 (D. Minn. 2009)

**Cross References:** MSBA/MASA Model Policy 902 (Use of School District Facilities and Equipment)  
~~MSBA Service Manual, Chapter 13, School Law Bulletin "O" (Equal Access Act)~~

*The Purpose, General Statement of Policy, Definitions, and Fair Opportunity Criteria sections reflect the language and requirements of the Equal Access Act and so should be adopted as written. School Boards have discretion to adopt reasonable procedures to implement the Act, however. We have provided a section on Procedures as a model.*

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 802

Orig. 1995

Revised: \_\_\_\_\_

Rev. 20~~21~~<sup>19</sup>

## **802 DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL**

*[Note: The provisions of this policy substantially reflect statutory requirements.]*

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for the superintendent to assist in timely disposition of obsolete equipment and material.

### **II. GENERAL STATEMENT OF POLICY**

Effective use of school building space, and consideration for safety of personnel, will at times require disposal of obsolete equipment and material.

### **III. DEFINITIONS**

- A. "Contract" means an agreement entered into by the school district for the sale of supplies, materials, or equipment.
- B. "Official newspaper" is a regular issue of a qualified legal newspaper.

### **IV. MANNER OF DISPOSITION**

#### **A. Authorization**

The superintendent shall be authorized to dispose of obsolete equipment and materials by selling it at a fair price consistent with the procedures outlined in this policy. Any sale exceeding the minimum amount for which bids are required must first be specifically authorized by the school board. The superintendent shall be authorized to properly dispose of used books, materials, and equipment deemed to have little or no value.

#### **B. Contracts Over \$175,000**

1. If the value of the equipment or materials is estimated to exceed \$175,000, sealed bids shall be solicited by two weeks' published notice in the official newspaper. This notice shall state the time and place of receiving bids and contain a brief description of the subject matter. Additional publication in the official newspaper or elsewhere may be made as the school board shall deem necessary.
2. The sale shall be awarded to the highest responsible bidder, be duly executed in writing, and be otherwise conditioned as required by law.
3. A record shall be kept of all bids, with names of bidders and amounts of bids, and an indication of the successful bid. A bid containing an alteration or erasure of any price contained in the bid which is used in determining the highest responsible bid shall be rejected unless the alteration or erasure is corrected by being crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the person signing the bid.

4. In the case of identical high bids from two or more bidders, the school board may, at its discretion, utilize negotiated procurement methods with the tied high bidders so long as the price paid does not go below the high tied bid price. In the case where only a single bid is received, the school board may, at its discretion, negotiate a mutually agreeable contract with the bidder so long as the price paid does not fall below the original bid. If no satisfactory bid is received, the board may readvertise.
5. All bids obtained shall be kept on file for a period of at least one year after their receipt. Every contract made without compliance with the foregoing provisions shall be void.
6. Data submitted by a business to a school in response to a request for bids are private until opened. Once opened, the name of the bidder and the dollar amount specified become public; all other data are private until completion of the selection process, meaning the school has completed its evaluation and ranked the responses. After completion of the selection process, all data submitted by all bidders are public except trade secret data. If all responses are rejected prior to completion of the selection process, all data remain private, except the name of the bidder and the dollar amount specified which were made public at the bid opening for one year from the proposed opening date or until resolicitation results in completion of the selection process or until a determination is made to abandon the purchase, whichever occurs sooner, at which point the remaining data becomes public. Data created or maintained by the school district as part of the selection or evaluation process are protected as nonpublic data until completion of the selection or evaluation process. At that time, the data are public with the exception of trade secret data.

C. Contracts From \$25,000 to \$175,000

If the amount of the sale is estimated to exceed \$25,000 but not to exceed \$175,000, the contract may be made either upon sealed bids in the manner directed above or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding notice. All quotations obtained shall be kept on file for a period of at least one year after receipt.

D. Contracts \$25,000 or Less

If the amount of the sale is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the school board. The sale in the open market may be by auction. If the contract is made on quotation, it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after receipt.

E. Electronic Sale of Surplus Supplies, Materials, and Equipment

Notwithstanding the other procedural requirements of this policy, the school district may contract to sell supplies, materials, and equipment which is surplus, obsolete, or unused through an electronic selling process in which purchasers compete to purchase the supplies, materials, or equipment at the highest purchase price in an open and interactive environment.

F. Notice of Quotation

Notice of procedures to receive quotations shall be given by publication or other means as appropriate to provide reasonable notice to the public.

G. Sales to Employees

No officer or employee of the school district shall sell or procure for sale or possess or control for sale to any other officer or employee of the school district any property or materials owned by the school district unless the property and materials are not needed for public purposes and are sold to a school district employee after reasonable public notice, at a public auction or by sealed response, if the employee is not directly involved in the auction or sale process. Reasonable notice shall include at least one week's published or posted notice. A school district employee may purchase no more than one motor vehicle from the school district at any one auction. This section shall not apply to the sale of property or materials acquired or produced by the school district for sale to the general public in the ordinary course of business. Nothing in this section shall prohibit an employee of the school district from selling or possessing for sale public property if the sale or possession for sale is in the ordinary course of business or the normal course of the employee's duties.

H. Exceptions for Surplus School Computers

1. A school district may bypass the requirements for competitive bidding and is not subject to any other laws relating to school district contracts if it is disposing of surplus school computer and related equipment, including a tablet device, by conveying the property and title to:
  - a. another school district;
  - b. the state department of corrections;
  - c. the board of trustees of Minnesota State Colleges and Universities;
  - d. the family of a student residing in the district whose total family income meets the federal definition of poverty; or
  - e. a charitable organization under section 501(c)(3) of the Internal Revenue Code that is registered with the attorney general's office for educational use.
2. If surplus school computers are not disposed of as described in Paragraph 1., upon adoption of a written resolution of the school board, when updating or replacing school computers, including tablet devices, used primarily by students, the school district may sell or give used computers or tablets to qualifying students at the price specified in the written resolution. A student is eligible to apply to the school board for a computer or tablet under this subdivision if the student is currently enrolled in the school and intends to enroll in the school in the year following the receipt of the computer or tablet. If more students apply for computers or tablets than are available, the school must first qualify students whose families are eligible for free or reduced-price meals and then dispose of the remaining computers or tablets by lottery.

- Legal References:** Minn. Stat. § 13.591 (Business Data)  
Minn. Stat. § 15.054 (~~Public Employees Not to Purchase Merchandise from Governmental Agencies; Exceptions; Penalty~~Sale or Purchase of State Property; Penalty)  
Minn. Stat. § 123B.29 (Sale ~~of School Building~~ at Auction)  
Minn. Stat. § 123B.52 (Contracts)  
Minn. Stat. § 471.345 (Uniform Municipal Contracting Law)  
Minn. Stat. § 645.11 (Published Notice)
- Cross References:** MSBA ~~Service Manual, Chapter 13,~~ School Law Bulletin "F" (School District Contract and Bidding Procedures)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 805

Orig. 1996

Revised: \_\_\_\_\_

Rev. 2022~~16~~

## 805 WASTE REDUCTION AND RECYCLING

*[Note: The obligations stated in this policy are substantial and ~~are~~ virtually all are governed by statute. ~~Accordingly, you will see statutory references throughout the policy. Obviously a~~ A school district may choose to add obligations by policy.]*

### I. PURPOSE

The purpose of this policy is to establish a resource recovery program to promote the reduction of waste, the separation and recovery of recyclable and reusable commodities, the procurement of recyclable commodities and commodities containing recycled materials, the disposition of waste materials and surplus property, and the establishment of a program of education to develop an awareness of environmentally sound waste management. (~~Minn. Stat. § 115A.15, Subd. 1)~~)

### II. GENERAL STATEMENT OF POLICY

The policy of the school district is to comply with all state laws relating to waste management and to make resource conservation an integral part of the physical operations and curriculum of the school district.

### III. DEFINITIONS

- A. "Lamp recycling facility" means a facility operated to remove, recover, and recycle for reuse mercury or other hazardous materials from fluorescent or high intensity discharge lamps. (~~Minn. Stat. § 116.93, Subd. 1)~~)
- B. "Mixed municipal solid waste" means garbage, refuse, and other solid waste that is aggregated for collection but does not include auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams. (~~Minn. Stat. § 115A.03, Subd. 21)~~)
- C. "Packaging" means a container and any appurtenant material that provide a means of transporting, marketing, protecting, or handling a product and includes pallets and packing such as blocking, bracing, cushioning, weatherproofing, strapping, coatings, closures, inks, dyes, pigments, and labels. (~~Minn. Stat. § 115A.03, Subd. 22b)~~)
- D. "Postconsumer materials" means a finished material that would normally be discarded as a solid waste having completed its life cycle as a consumer item. (~~Minn. Stat. § 115A.03, Subd. 24b)~~)
- E. "Rechargeable battery" means a sealed nickel-cadmium battery, a sealed lead acid battery, or any other rechargeable battery, except certain dry cell batteries or a battery exempted by the Commissioner of the Minnesota Pollution Control Agency (PCA) (Commissioner). (~~Minn. Stat. § 115A.9157)~~)

- F. "Recyclable commodities" means materials, pieces of equipment, and parts which are not reusable but which contain recoverable resources. ~~(Minn. Stat. § 115A.15, Subd. 1a(a))~~
- G. "Recyclable materials" means materials that are separated from mixed municipal solid waste for the purpose of recycling or composting, including paper, glass, plastics, metals, automobile oil, batteries, source-separated compostable materials, and sole source food waste streams that are managed through biodegradative processes. Refuse-derived fuel or other material that is destroyed by incineration is not a recyclable material. ~~(Minn. Stat. § 115A.03, Subd. 25a)~~
- H. "Recycling" means the process of collecting and preparing recyclable materials and reusing the materials in their original form that do not cause the destruction of recyclable materials in a manner that precludes further use. ~~(Minn. Stat. § 115A.03, Subd. 25b)~~
- I. "Resource conservation" means the reduction in the use of water, energy, and raw materials. ~~(Minn. Stat. § 115A.03, Subd. 26a)~~
- J. "Reusable commodities" means materials, pieces of equipment, parts, and used supplies which can be reused for their original purpose in their existing condition. ~~(Minn. Stat. § 115A.15, Subd. 1a(b))~~
- K. "Source-separated compostable materials" means materials that:
1. are separated at the source by waste generators for the purpose of preparing them for use as compost;
  2. are collected separately from mixed municipal solid waste and are governed by state licensing provisions;
  3. are comprised of food wastes, fish and animal waste, plant materials, diapers, sanitary products, and paper that is not recyclable because the Commissioner has determined that no other person is willing to accept the paper for recycling;
  4. are delivered to a facility to undergo controlled microbial degradation to yield a humus-like product meeting the PCA's class I or class II, or equivalent, compost standards and where process rejects do not exceed 15 percent by weight of the total material delivered to the facility; and
  5. may be delivered to a transfer station, mixed municipal solid waste processing facility, or recycling facility only for the purposes of composting or transfer to a composting facility, unless the Commissioner determines that no other person is willing to accept the materials.
- ~~(Minn. Stat. § 115A.03, Subd. 32a)~~
- L. "Waste reduction" or "source reduction" means an activity that prevents generation of waste or the inclusion of toxic materials in waste, including:
1. reusing the product in its original form;
  2. increasing the life span of a product;

3. reducing material or the toxicity of material used in production or packaging;  
or
4. changing procurement, consumption, or waste generation habits to result in smaller quantities or lower toxicity of waste generated.

~~(Minn. Stat. § 115A.03, Subd. 36b)~~

#### IV. WASTE DISPOSAL

- A. The school district will attempt to decrease the amount of waste consumable materials by:
  1. reduction of the consumption of consumable materials whenever practicable;
  2. full utilization of materials prior to disposal;
  3. minimization of the use of non-biodegradable products whenever practicable.
- B. Each school district facility shall also collect at least three recyclable materials, such as, but not limited to, the following: paper, glass, plastic, and metal. ~~(Minn. Stat. § 115A.151)~~
- C. The school district will transfer all recyclable materials collected to a recycler and, to the extent practicable, cooperate with, and participate in, recycling efforts being made by the city and/or county where the school district is located. ~~(Minn. Stat. § 115A.151)~~
- D. Prior to entering into a contract for the management of mixed municipal solid waste, the school district will determine whether the disposal method provided for in the contract is equal to or better than the waste management practices currently employed in the county or district plan in the county where the school district is located and whether the contract is consistent with the solid waste plan. If the waste management method provided for in the contract is ranked lower than the waste management practices employed by the county or district, the school district will:
  1. determine the potential liability to the school district and its taxpayers for managing waste in this manner;
  2. develop and implement a plan for managing the potential liability; and
  3. submit the information in (1) and (2) above to the PCA.

If the contract is inconsistent with the county plan or if the school district's waste management activities are inconsistent with the county plan, the school district should obtain the consent of the county prior to entering into a binding contract or developing or implementing inconsistent solid waste management activities. ~~(Minn. Stat. § 115A.46, Subd. 5; Minn. Stat. § 115A.471; Minn. Stat. § 458D.07, Subd. 4)~~

- E. The school district may not knowingly place motor oil, brake fluid, power steering fluid, transmission fluid, motor oil filters, or motor vehicle antifreeze (other than small amounts of antifreeze contained in water used to flush the cooling system of a vehicle after the antifreeze has been drained and does not include de-icer that has been used on the exterior of a vehicle) in or on:

1. solid waste or solid waste management facilities other than a recycling facility or household hazardous waste collection facility;
2. the land unless approved by the PCA; or
3. the waters of the state, an individual sewage treatment system, or in a storm water or waste water collection or treatment system unless:
  - a. permitted to do so by the operator of the system and the PCA;
  - b. the school district generates an annual average of less than 50 gallons of waste motor vehicle antifreeze per month; and
  - c. the school district keeps records of the amount of waste antifreeze generated, maintains these records on site and makes the records available for inspection for a minimum of three years following generation of the waste antifreeze.

~~(Minn. Stat. § 115A.916)~~

- F. The school district may not place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:
1. in solid waste; or
  2. in a wastewater disposal system.

~~(Minn. Stat. § 115A.932, Subd. 1(a))~~

- G. The school district may not knowingly place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:
1. in a solid waste processing facility; or
  2. in a solid waste disposal facility.

~~(Minn. Stat. § 115A.932, Subd. 1(b))~~

- H. The school district will recycle a fluorescent or high-intensity discharge lamp by delivery of the lamp to a lamp recycling facility or to a facility that collects and stores lamps for the purpose of delivering them to a lamp recycling facility, including, but not limited to, a household hazardous waste collection or recycling facility, retailer take-back and utility provider program sites, or other sites designated by an electric utility under Minn. Stat. § Minnesota Statutes section 216B.241, subdivision ~~Subd. 2. (Minn. Stat. § 115A.932, Subd. 1(c))~~

- I. The school district may not place a lead acid battery in mixed municipal solid waste or dispose of a lead acid battery. The school district also may not place in mixed municipal solid waste a dry cell battery containing mercuric oxide electrode, silver oxide electrode, nickel-cadmium, or sealed lead-acid that was purchased for use or

used by the school district. The school district also may not place in mixed municipal solid waste a rechargeable battery, a rechargeable battery pack, a product with a nonremovable rechargeable battery, or a product powered by rechargeable batteries or rechargeable battery pack, from which all batteries or battery packs have not been removed. (~~Minn. Stat. § 115A.915; Minn. Stat. § 115A.9155, Subd. 1; Minn. Stat. § 115A.9157, Subd. 2~~)

J. The school district may not place yard waste:

1. in mixed municipal solid waste;
2. in a disposal facility;
3. in a resource recovery facility, except for the purposes of reuse, composting, or cocomposting; or
4. in a plastic bag unless exempt as specified in ~~Minn. Stat. § Minnesota Statutes section 115A.931(c), (d), or (e).~~

~~(Minn. Stat. § 115A.931)~~

K. The school district may not place a telephone directory:

1. in solid waste;
2. in a disposal facility; or
3. in a resource recovery facility, except a recycling facility.

~~(Minn. Stat. § 115A.951, Subd. 2)~~

L. The school district may not:

1. place major appliances in mixed municipal solid waste; or
2. dispose of major appliances in or on the land or in a solid waste processing or disposal facility.

~~(Minn. Stat. § 115A.9561)~~

M. The school district may not place in mixed municipal solid waste an electronic product containing a cathode-ray tube. (~~Minn. Stat. § 115A.9565~~)

N. The school district, on its own or in cooperation with others, may implement a program to collect, process, or dispose of household batteries. The school district may provide financial incentives to any person, including public or private civic groups, to collect the batteries. (~~Minn. Stat. § 115A.961, Subd. 3~~)

## V. PROCUREMENT OF RECYCLED COMMODITIES AND MATERIALS

A. When practicable and when the price of recycled materials does not exceed the price of nonrecycled materials by more than 10 percent, the school district may purchase recycled materials. In order to maximize the quantity and quality of recycled materials purchased, the school district may also use other appropriate procedures to acquire recycled materials at the most economical cost to the school district. (~~Minn.~~)

~~Stat. § 16C.073, Subd. 3(a)~~

- B. When purchasing commodities and services, the school district will apply and promote waste management practices with special emphasis on the reduction of the quantity and toxicity of materials in waste. ~~(Minn. Stat. § 16C.073, Subd. 3(b))~~
- C. Whenever practicable, the school district will:
1. purchase uncoated copy paper, office paper, and printing paper unless the coated paper is made with at least 50 percent postconsumer material;
  2. purchase recycled content copy paper with at least 30 percent postconsumer material by weight and purchase office and printing paper with at least 10 percent postconsumer material by weight;
  3. purchase paper which has not been dyed with colors, excluding pastel colors;
  4. purchase recycled content copy, office, and printing paper that is manufactured using little or no chlorine bleach or chlorine derivatives;
  5. use reusable binding materials or staples and bind documents by methods that do not use glue;
  6. use soy-based inks;
  7. purchase printer or duplication cartridges that:
    - a. have 10 percent post-consumer material; or
    - b. are purchased as remanufactured; or
    - c. are backed by a vendor-offered program that will take back the printer cartridges after their useful life, ensure that the cartridges are recycled, and comply with the definition of recycling in ~~Minn. Stat. §~~ Minnesota Statutes section 115A.03, subdivision ~~Subd.~~ 25b;
  8. produce reports, publications, and periodicals that are readily recyclable;
  9. purchase paper which has been made on a paper machine located in Minnesota; and
  10. print documents on both sides of the paper where commonly accepted publishing practices allow.

~~(Minn. Stat. § 16C.073, Subd. 2)~~

- D. The school district may not use a specified product included on the prohibited products list published in the State Register. ~~(Minn. Stat. § 115A.9651)~~
- E. In developing bid specifications, the school district will consider the extent to which a commodity or product is durable, reusable or recyclable, and marketable through applicable local or regional recycling programs and the extent to which the commodity or product contains postconsumer material. ~~(Minn. Stat. § 16C.073, Subd. 3(b))~~
- F. When a project involves the replacement of carpeting, the school district may require all persons who wish to bid on the project to designate a carpet recycling company in

their bids. ~~(Minn. Stat. § 16C.073, Subd. 3(b))~~

**VI. OTHER**

The policy of the school district is to actively advocate, where appropriate, for resource conservation practices to be adopted at the local, regional, and state levels.

**Legal References:** Minn. Stat. § 16C.073 (Purchase and Use of Paper Stock; Printing)  
Minn. Stat. § 115A.03 (Definitions)  
Minn. Stat. § 115A.15 (State Government Resource Recovery)  
Minn. Stat. § 115A.151 (Recycling Requirements: Public Entities; Commercial Buildings; Sports Facilities)-~~(State and Local Facilities)~~  
Minn. Stat. § 115A.46 (Regional and Local Solid Waste Management Plan; Requirements~~Requirements~~)  
Minn. Stat. § 115A.471 (Public Entities; ~~Management of~~ Solid Waste)  
Minn. Stat. § 115A.915 (Lead Acid Batteries; Land Disposal Prohibited)  
Minn. Stat. § 115A.9155 (Dispos~~ing~~ of Certain Dry Cell Batteries)  
Minn. Stat. § 115A.9157 (Rechargeable Batteries and Products)  
Minn. Stat. § 115A.916 (Motor Vehicle Fluids and Filters; Prohibitions)  
Minn. Stat. § 115A.931 (Yard Waste; Prohibition)  
Minn. Stat. § 115A.932 (Mercury Prohibition)  
Minn. Stat. § 115A.951 (Telephone Directories)  
Minn. Stat. § 115A.9561 (Major Appliances)  
Minn. Stat. § 115A.9565 (Cathode-Ray Tube Prohibition)  
Minn. Stat. § 115A.961, Subd. 3 (Household Batteries; Collection, Processing, and Disposal)  
Minn. Stat. § 115A.9651 (Listed Metals in Specified Products; ~~Enforcement~~)  
Minn. Stat. § 116.93, Subd. 1 (Lamp Recycling Facilities)  
Minn. Stat. § 216B.241, Subds. ~~2 and 4~~ (Public Utilities; Energy Conservation and Optimization~~Energy Conservation Improvement~~)  
Minn. Stat. § 458D.07 (Sewage Collection and Disposal)  
*National Solid Waste Management Ass'n v. Williams, et al.*, 966 F.Supp. 844 (D. Minn. 1997)

**Cross References:** None

*Adopted 9/11/1974*

*Pine River-Backus School District Policy 808*

*Revised: 1/17/89, 7/21/03, 11/2013*

*Orig. 1974*

*Local Modification:*

*Report:*

*Review: Tri-Annual*

## **808 SCHOOL FOREST**

BE IT RESOLVED that the area owned by the Pine River-Backus Independent School District No. 2174 and located immediately adjacent to Norway Lake shall be set aside by the district for purposes of furthering the study of all phases of the environmental education. The administration and general use of this area will be under the direction of the Pine River-Backus School Board.

**CORPORATE AUTHORIZATION RESOLUTION**

Pine River State Bank  
103 Mill Street, P.O. Box 67  
Pine River, MN 56474

By:

Pine River-Backus Schools ISD 2174  
401 Murray Avenue, P.O. Box 610  
Pine River, MN 56474

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, \_\_\_\_\_, certify that I am Secretary (clerk) of the above named corporation organized under the laws of Minnesota, Federal Employer I.D. Number 41-6008079, engaged in business under the trade name of Pine River-Backus Schools ISD 2174, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on February 6, 2023 (date).

These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

**AGENTS** Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>Christopher Cunningham</u> Board Chair	X _____	X _____
B. <u>Roger Hoplin</u> Board Treasurer	X _____	X _____
C. <u>Jonathan Clark</u> Superintendent	X _____	X _____
D. <u>Cindy Felthous</u> Human Resource Director	X _____	X _____
E. <u>Jolene Bengtson</u> Business Manager	X _____	X _____
F. _____	X _____	X _____

**POWERS GRANTED** (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F a,b,c,d,e	Description of Power	Indicate number of signatures required
_____	(1) Exercise all of the powers listed in this resolution.	_____ 2 _____
_____	(2) Open any deposit or share account(s) in the name of the Corporation.	_____
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
_____	(4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other _____	_____

**LIMITATIONS ON POWERS** The following are the Corporation's express limitations on the powers granted under this resolution.

**EFFECT ON PREVIOUS RESOLUTIONS** This resolution supersedes resolution dated January 4, 2021. If not completed, all resolutions remain in effect.

**CERTIFICATION OF AUTHORITY** I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation. In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on February 6, 2023 (date).

Attest by One Other Officer \_\_\_\_\_ Secretary \_\_\_\_\_

RESOLUTIONS

The Corporation named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
(2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution.
(3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation.
(4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
(5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation.
(6) The Corporation acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance.
(7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution.

Pennsylvania. The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).

FOR FINANCIAL INSTITUTION USE ONLY

Acknowledged and received on \_\_\_\_\_ (date) by \_\_\_\_\_ (initials) [ ] This resolution is superseded by resolution dated \_\_\_\_\_

Comments:

**CORPORATE AUTHORIZATION RESOLUTION**

First National Bank  
620 Washburn Avenue W  
P.O. Box 45  
Backus, MN 56435

By:

Pine River-Backus Schools ISD 2174  
401 Murray Avenue, P.O. Box 610  
Pine River, MN 56474

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, \_\_\_\_\_, certify that I am Secretary (clerk) of the above named corporation organized under the laws of Minnesota, Federal Employer I.D. Number 41-6008079, engaged in business under the trade name of Pine River-Backus Schools ISD 2174, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on February 6, 2023 (date).

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F. _____	X _____	X _____

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<u>a,b,c,d,e</u>	(1) Exercise all of the powers listed in this resolution.	<u>2</u>
_____	(2) Open any deposit or share account(s) in the name of the Corporation.	_____
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
_____	(4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
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_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other _____	_____

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If checked, the Corporation is a non-profit corporation. In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on February 6, 2023 (date).

Attest by One Other Officer \_\_\_\_\_ Secretary \_\_\_\_\_

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(3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation.
(4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
(5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation.
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FOR FINANCIAL INSTITUTION USE ONLY

Acknowledged and received on \_\_\_\_\_ (date) by \_\_\_\_\_ (initials) [ ] This resolution is superseded by resolution dated \_\_\_\_\_

Comments: