

**College of Lake County
Community College District No. 532
Tuesday, March 24, 2026, 5:00 PM**

BOARD OF TRUSTEES MEETING

The Board of Trustees of Community College District No. 532, Lake County, Illinois, will convene a Board of Trustees Meeting on Tuesday, March 24, 2026, at 5:00 PM, in Southlake Campus, Room V340, 1120 S. Milwaukee Avenue, Vernon Hills, IL 60061. Virtual meeting access is available via YouTube live stream at: https://youtube.com/live/IpMY7Yw_k9k?feature=share, and the agenda is posted on the [College of Lake County](#) website.

Members of the public will be offered an opportunity to address the board during the public comment portion of the meeting. **Board Policy 124.1, Public Participation**, which can be found in the [College of Lake County Policy Manual](#), sets forth the College’s guidelines for public comment. Members of the public who wish to address the Board in person must provide their name via email to president@clcillinois.edu by 3:00 p.m. on Tuesday, March 24, 2026. Individuals will be called to the podium when it is their time to address the Board.

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 - 4.2. Student Trustee's Report
 - 4.3. President's Report
 - 4.3.1. Southlake Campus Update
5. **Consent Agenda (Action Items)**
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Closed Session requested under 5 ILCS 120, Sections 2(c)1 and 2(c)2

9. **Other Matters for Information or Discussion**

10. **Adjournment**

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- 5.4.5. Resignations and Retirements

5.5. Contracts and Grants

5.6. Other

- 5.6.1. Academic Calendar Years 2027-2028 and 2028-2029

6. Presentment of Board Policies and Objectives (Information Items)

7. New Business (Action Items)

- 7.1. College of Lake County Board of Trustees Guidance on Total Rewards Philosophy - Revised - Second Reading
- 7.2. Joint Agreement with Gateway Technical College
- 7.3. Illinois Department of Agriculture Resilient Food Systems Infrastructure Grant

8. Executive Session (Closed)

Closed Session requested under 5 ILCS 120, Sections 2(c)1 and 2(c)2

9. Other Matters for Information or Discussion

10. Adjournment



February 24, 2026 – Regular Meeting

Board of Trustees of Community College District 532

Grayslake Campus – Conference Center, Room A013, 19351 W. Washington, Grayslake, Illinois

MINUTES

1. Call to Order and Roll Call

Trustees Present at roll call: Ms. Barbato, Ms. Flores, Ms. Gibson, Dr. Griffin, Ms. Howland, Mr. Virgilio and Student Trustee Ms. Gomez

Trustees Absent at roll call: Ms. Abernathy

Others Present: Dr. Lori Suddick, President; James Beckom, Interim Vice President, Business Services and Finance; Sue Fay, Chief Human Resources Officer; Dr. Angela Frazier, Vice President of Student Development; Dr. Derrick Harden, Vice President of Strategic Advancement; Dr. Kristen Jones, Vice President of Education; Dr. Ali O'Brien, Vice President of Community and Workforce Partnerships; Allison Porterfield-Woods, Chief Information Officer; Carol Dikelsky, Director of Communications and Engagement; Laura Laba, Executive Assistant to the President/Recording Secretary; Catie Locallo, Legal Counsel, Robbins Schwartz; and other guests.

Chair Howland announced there would be no closed meeting.

2. Approval of the Agenda

Motion to approve agenda made by Trustee Gibson and seconded by Trustee Griffin.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

3. Receipt of Notices, Communications, Hearings, and Petitions

3.1 Public Input on the Energy Transition Community Grant Program – Zion Nuclear Plant Taxing Bodies

Chair Howland announced the public input portion of the meeting specific to the Energy Transition Community Grant Program. No requests for public comment were received ahead of the meeting, and no requests to comment were made from those attending the meeting.

3.2 General Public Comment

Chair Howland announced the public comment portion of the meeting and noted no requests were received by the President's Office. She then asked if any individuals in the room wished to address the Board. Hearing no requests, Chair Howland moved to the next agenda item.

4. Reports

4.1 Board Chair Report – Amanda Howland

- Several trustees attended the Association of Community College Trustees (ACCT) National Legislative Summit in early February. Chair Howland attended meetings as the Central Region Coordinator, and Trustee Barbato attended meetings as the state representative for the Central

Region. Discussion included how to bring in community colleges that are not currently ACCT members. Trustees offered comments about the NLS speakers, presentations, and advocacy meetings with legislators. Trustee Barbato also mentioned an idea being developed by the Impact and Success Committee to pair Student Trustees with mentors.

Board Liaison Reports

University Center of Lake County (UCLC) – Trustee Flores

- UCLC is updating its Strategic Plan
- Art and Wine Scholarship Fundraiser: March 13.
- Informational sessions are planned for the spring; details on the UCLC website.
- CLC and UCLC are partnering on the 1st Generation Conference – Familias en Educacion, April 25.

Foundation – Trustee Virgilio

- CLC Foundation Scholarship Breakfast is planned for April 17 in Café Willow, Grayslake Campus.
- CLC Foundation Scholarship Golf Classic is planned for September 21 at the Stonewall Orchard Golf Club in Grayslake.
- Urban Farm Center capital campaign goal of \$15M has been achieved. Donor feedback emphasized that their commitment is the result of seeing CLC's record-setting student success outcomes, focus on workforce and economic development, and support for community vibrancy throughout Lake County. A hard hat tour will be coordinated for Trustees.

ICCTA – Chair Howland

- State meeting was held at ACCT NLS.
- Student Trustee spoke on how community colleges have helped them on their journey.

ACCT – Chair Howland

- ACCT has grant programs opening up as a source for community college funding.
- Executive Board Retreat is scheduled for July.

Board Activities

Chair Howland invited Trustees to comment on other events. Trustees commented on an uplifting event – CLC Lancer Explore Institute's Spring Semester Kickoff.

4.2 Student Trustee Report – Student Trustee Andrea Gomez

- The Illinois Community College Board Student Advisory Committee met twice, bringing an Advocacy Day Sub-Committee together to prepare for meetings in Springfield this April.
- Attended the ACCT NLS – Lobbying for increases for Pell grant funding and no taxation on the Pell. Bringing community college students' experiences to the legislators.
- Networked with other Student Trustees, sharing perspectives and happenings on other campuses.

4.3 President's Report – Dr. Lori Suddick

- Congratulations to the Speech and Debate Team and faculty co-sponsors for taking 2nd place at the La Trenta Triangle Tournament hosted at Harper College.
- Congratulations to Phi Theta Kappa (PTK) Chapter for maintaining REACH status. The award is given to chapters that are thriving and engaging members in all opportunities provided.
- Spring 2026 enrollment remains stable with overall and college-level credit hour increase of 5%. Dual Credit enrollment is up by 13%, delivering to 4,936 students (5th semester in a row in increased

semester and credit hours). Adult Ed 5% decline in credit hour and 6% decline in head count. After 3 consecutive Spring increases, Adult Education enrollment remains above pre-pandemic numbers.

- Illinois Community College Marketing Collaborative (ICCMC): Includes representatives from PR & Marketing throughout the state. Working on a statewide messaging campaign, primarily a digital campaign focused on influencers coming to campuses.

4.3.1 CLC Data Dashboards – Derrick Harden, Nick Branson, and Ana Pizano

Dashboards are designed to shift practices from reporting on the past to moving shaping the college's future. Currently, 12 dashboards have been created, creating new ways for employees to use data in decision-making and actions.

Importance: track progress, monitor the student's journey, obtain insights, make inquiries, and dynamic decision-making. Dashboards help to answer questions that the end-user can find independently with access to real-time data. Eight dashboards are consistently updated and enhanced, 3 dashboards are under development. Over the last 60 days, more than 900 viewers have accessed the dashboards.

Vision: READI – Relevant, Equity-minded, Accessible, Designed, Integrated.

Alignment with CLC Success Frameworks: Tracks each cohort of students across the Link, Launch, Learn, Leap structure.

Dr. Branson provided an overview and demonstrated the Lancer Success dashboard. Dr. Pizano demonstrated how to view the location of where current CLC students reside.

Next Steps:

- Complete development and launch Employee Success and Faculty Success dashboards.
- Enhancements and updates to existing dashboards will be ongoing.
- Continued professional development and use of dashboards for employees.

Discussion:

Trustees inquired if other institutions were using these types of dashboards. Response: it is common for community colleges to aspire to leverage dashboards in student success strategy. CLC has accelerated implementation over the last 3 years and the good results in student success outcomes are supported through improved data utilization aligned to strategy and the frameworks.

5. Consent Agenda

- No items required discussion.
- No items were removed.

Chair Howland asked for a motion to approve all items in Section 5 Consent Agenda.

Motion to approve Section 5 Consent Agenda made by Trustee Barbato and seconded by Trustee Gibson.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

6. Presentment of Board Policies and Objectives

6.1 College of Lake County Board of Trustees Guidance on Total Rewards Philosophy

No discussion.

6.2 Temporary Modification of Board Policy 704 – Fund Balance

Motion to approve Item 6.2 made by Trustee Griffin and seconded by Trustee Gibson.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

7. New Business

7.1 Sabbatical Leaves of Absence

Motion to approve Agenda Item 7.1 made by Trustee Gibson and seconded by Student Trustee Gomez.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

7.2 Tenure Employment Status of Faculty for 2026-2027

Motion to approve Agenda Item 7.2 made by Trustee Griffin and seconded by Trustee Gibson.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

7.3 Academic Year 2026-2027 Credit Course Fees

Motion to approve Agenda Item 7.3 made by Trustee Gibson and seconded by Student Trustee Gomez.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

7.4 Fiscal Year 2027 Tuition and Comprehensive Fees

Motion to approve Agenda Item 7.4 made by Trustee Barbato and seconded by Trustee Gibson.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

7.5 Policy 411 – Grading System – Revised – Second Reading

Motion to approve Agenda Item 7.5 made by Trustee Gibson and seconded by Trustee Flores.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

7.6 Policy 430 – Withdrawals – Revised – Second Reading

Motion to approve Agenda Item 7.6 made by Trustee Flores and seconded by Trustee Griffin.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

7.7 Policy 443 – Medical Catastrophic Withdrawal – Deletion – Second Reading

Motion to approve Agenda item 7.7 made by Trustee Gibson and seconded by Trustee Flores.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

7.8 Advanced Technology Center Roof Repairs and Exterior Improvements

Motion to approve Agenda item 7.8 made by Trustee Griffin and seconded by Trustee Gibson.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

8. Other Matters for Information or Discussion

- Chair Howland met with Mary Spilde and Ken Burke regarding the October 2026 Board Professional Development Retreat. A summary report of recommendations is forthcoming and will be shared with trustees.
- A schedule for Trustee Self-Evaluation and President's Evaluation is being worked on.
- Many events are being held at CLC; Trustees were encouraged to attend.
- Responsible Bidder Ordinance (RBO) discussion: Trustee requested status of the formation of the committee that had been agreed upon and shared perspectives about RBO. A meeting is scheduled to discuss this issue to include legal counsel, Board Chair and Vice Chair. Trustees agreed that a Committee of the Whole, rather than a subcommittee, would be held to facilitate the Board's that aion on the study of an RBO.
- New CLC video shared to promote CLC, Open House, and Community College Month in April.

9. Adjournment

Chair Howland called for adjournment at 6:39 pm.

Motion to adjourn the meeting made by Trustee Flores and seconded by Student Trustee Gomez.

Roll call:

Student Advisory Vote: Aye

Ayes: Flores, Gibson, Griffin, Howland, Virgilio, Barbato

Motion passed.

Amanda D. Howland, Chair

Allena Barbato, Secretary

5. CONSENT AGENDA 2. FINANCIAL

5.2.2. RESOLUTION RATIFYING BILLS, AUTHORIZING BUDGET TRANSFERS AND ACCEPTING THE MONTHLY FINANCIAL REPORT

Lead Staff: James Beckom, Interim Vice President of Business Services and Finance

WHEREAS, the list of bills has been provided to the Board of Trustees in accordance with the College of Lake County Policy 713 – Approval of Bills for Payment; and

WHEREAS, budget transfers in the amount of \$74,000.00 are recommended to the FY26 Budget are attached hereto;

NOW BE IT RESOLVED that the Board of Trustees approves the bills provided under separate cover and approves/ratifies and authorizes the Treasurer to make budget transfers in the amount of \$74,000.00.

PASSED this 24th day of March 2026 by the Board of Trustees, College of Lake County, Community College District No. 532, Grayslake, Illinois.

Recommendation: Adopt the resolution Approving and Ratifying Bills and Authorizing Budget Transfers.

5. CONSENT AGENDA 2. FINANCIAL

5.2.2 RESOLUTION APPROVING AND RATIFYING BILLS, AND AUTHORIZING BUDGET TRANSFERS (CONTINUE)

FY 26 BUDGET TRANSFERS					
<u>Ledger Account No.</u>	<u>Department</u>	<u>Spend Category</u>	<u>Increase</u> <u>Budget</u>	<u>Decrease</u> <u>Budget</u>	<u>Reason</u>
1) 5340	Fund Balance Projects	Maintenance Services	\$ 43,000.00		Flooring, Multiple Locations
5400	Fund Balance Projects	General Operating Supplies	\$ 31,000.00		
5360	Fund Balance Projects	Other Contractual Services		\$ 74,000.00	
TOTAL TRANSFERS - ALL FUNDS			<u>\$ 74,000.00</u>	<u>\$ 74,000.00</u>	

5. CONSENT AGENDA 2. FINANCIAL

Operating Funds Financial Highlights

REVENUE: The revenues in the operating funds reflect 64.7 percent of budgeted revenues through January 2026. At the end of January 2025, the College had received 65.3 percent of the amount budgeted.

As of January 31, 2026, the College had received revenues equal to \$43.2 million in FY26 for local taxes. Local tax revenue is budgeted at \$88.5 million for FY26.

Also, as of January 31, 2026, student enrollment reflected 108.2 percent of the tuition revenue. At the end of January 2025, the College had received 107.1 percent of the amount budgeted. The timing of when students enroll impacts when tuition revenue is recorded.

EXPENDITURES: The expenditures in the operating funds as of January 31, 2026, reflect 54.2 percent of budgeted expenditures for the year. In comparison, as of January 31, 2025, the College had expended 54.9 percent of the amount budgeted. The College is trending on track with the FY26 budget plan.



Monthly Financial Report

FOR THE MONTH ENDED

January 31, 2026

**Fund 01 - Education Fund
Balance Sheet
As of January 31, 2026**

ASSETS

CASH

Cash In Bank	(507,852)
Change Funds	8,800

INVESTMENTS

Other Investments	16,451,681
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RECEIVABLES

Taxes Receivable - Current Levy	33,908,866
Allowance Uncollectible Taxes	(342,396)
Student Tuition Receivable	27,027,437
Allowance for Uncollectable Tuition	(9,622,773)
Vendor Receivables	520,230
Other Receivables	54,719

INTERFUND

21,522,033

PREPAID EXPENSES

Prepaid Expenses	46,670
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TOTAL ASSETS

89,067,415

5. CONSENT AGENDA 2. FINANCIAL

LIABILITIES AND FUND BALANCE

LIABILITIES

PAYROLL DEDUCTIONS PAYABLE

Payroll Deductions Payable	17,569
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ACCOUNTS PAYABLE

Accounts Payable	(1,358,523)
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ACCRUED EXPENSES

Accrued Expense	903,490
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DEFERRED REVENUES

Property Taxes	34,228,095
Miscellaneous Deferred Revenues	6,041

OTHER LIABILITIES

Other Liabilities	1,009,187
Vacation Accrual	3,338,487

TOTAL LIABILITIES	38,144,347
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FUND BALANCE

Fund Balance	50,923,068
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TOTAL FUND BALANCE	50,923,068
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TOTAL LIABILITIES & FUND BALANCE	89,067,415
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RECONCILIATION

BEGINNING FUND BALANCE	35,401,593
ADD: REVENUE	77,404,575
LESS: EXPENDITURES	(61,246,066)
OPERATING TRANSFERS	(637,034)
ENDING FUND BALANCE	<u>50,923,068</u>

College of Lake County
Fund 01 - Education Fund
Statement of Changes in Fund Balance
Month Ending: January 31, 2026

	<u>Year to Date</u>		<u>Prior Year to Date</u>	
	<u>Actual</u>	<u>Percent</u>	<u>Actual</u>	<u>Percent</u>
<u>INCOME</u>				
Current Taxes	33,590,207	43.40%	32,241,876	42.27%
CPPRT Corp Pers Prop Repl Tax	839,498	1.08%	741,297	0.97%
ICCB Credit Hour Grants	6,231,332	8.05%	6,419,878	8.42%
Vocational Education	362,533	0.47%	643,095	0.84%
Tuition	30,757,021	39.74%	28,897,396	37.89%
Graduation Fees	-	0.00%	15	0.00%
Transcript Fees	68,248	0.09%	78,466	0.10%
On-line Course Fee	-	0.00%	80,826	0.11%
Laboratory Fees	434,926	0.56%	460,112	0.60%
Payment Plan Enrollment Fee	19,629	0.03%	19,860	0.03%
Credit By Exam Fees	-	0.00%	250	0.00%
Comprehensive Fees	6,813,629	8.80%	6,192,775	8.12%
Activity Fee Adjustment	(3,515,274)	-4.54%	(3,054,185)	-4.00%
Gain(Loss) on Investment	330,093	0.43%	433,656	0.57%
Other Interest	1,465,504	1.89%	3,082,658	4.04%
Library Fines	266	0.00%	477	0.00%
Miscellaneous Revenue	25,738	0.03%	50,926	0.07%
Over Short	(18,774)	-0.02%	(12,963)	-0.02%
Total Income	77,404,575	100%	76,276,415	100%

5. CONSENT AGENDA 2. FINANCIAL

EXPENDITURES

Salaries	44,286,169	72.31%	43,060,696	71.20%
Employee Benefits	9,940,602	16.23%	10,103,352	16.70%
Contractual Services	3,187,509	5.20%	2,808,211	4.64%
General Material & Supplies	1,221,031	1.99%	1,641,041	2.71%
Travel/Conference Meeting Exp	369,826	0.60%	360,150	0.60%
Fixed Charges	15,105	0.02%	23,030	0.04%
Utilities	26,077	0.04%	26,236	0.04%
Capital Outlay	47,414	0.08%	23,201	0.04%
Other Expenditures	2,152,333	3.51%	2,435,499	4.03%
Total Expense	<u>61,246,066</u>	<u>100%</u>	<u>60,481,416</u>	<u>100%</u>

Beginning Fund Balance	35,401,593		37,337,188
Add: Revenues	77,404,575		76,276,415
Less: Expenses	(61,246,066)		(60,481,416)
Operating Transfers	(637,034)		(5,032,210)
Ending Fund Balance	<u>50,923,068</u>		<u>48,099,977</u>

**Fund 02 - Maintenance Fund
Balance Sheet
As of January 31, 2026**

ASSETS

INVESTMENTS

Other Investments	17,989,075
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RECEIVABLES

Taxes Receivable - Current Levy	8,883,759
Allowance Uncollectible Taxes	(86,387)
Vendor Receivables	3,852

<u>INTERFUND</u>	(9,843,606)
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PREPAID EXPENSES

Prepaid Expenses	281,209
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TOTAL ASSETS	<u><u>17,227,901</u></u>
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5. CONSENT AGENDA 2. FINANCIAL

LIABILITIES AND FUND BALANCE

LIABILITIES

PAYROLL DEDUCTIONS PAYABLE

Payroll Deductions Payable	(2,513)
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ACCOUNTS PAYABLE

Accounts Payable	360,702
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ACCRUED EXPENSES

Accrued Expense	(26,998)
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DEFERRED REVENUES

Property Taxes	8,967,328
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TOTAL LIABILITIES	9,298,519
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FUND BALANCE

Fund Balance	7,929,382
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TOTAL FUND BALANCE	7,929,382
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TOTAL LIABILITIES & FUND BALANCE	17,227,901
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RECONCILIATION

BEGINNING FUND BALANCE	7,075,693
ADD: REVENUE	8,954,689
LESS: EXPENDITURES	(8,101,000)
ENDING FUND BALANCE	<u>7,929,382</u>

**College of Lake County
Maintenance Fund - Fund 02
Statement of Changes in Fund Balance
Month Ending: January 31, 2026**

	<u>Year to Date</u>		<u>Prior Year to Date</u>	
	<u>Actual</u>	<u>Percent</u>	<u>Actual</u>	<u>Percent</u>
<u>INCOME</u>				
Current Taxes	8,800,202	98.27%	8,466,537	99.91%
Building Rentals	24,783	0.28%	7,205	0.09%
Other Interest	134,677	2%	-	0%
Gain(Loss) on Investment	(19,341)	0%	-	0%
Miscellaneous Revenue	14,368	0%	750	0%
Total Income	8,954,689	100%	8,474,492	100%
<u>EXPENDITURES</u>				
Salaries	2,976,061	36.74%	2,853,895	39.85%
Employee Benefits	858,976	10.60%	614,186	8.58%
Contractual Services	513,399	6.34%	467,001	6.52%
General Material & Supplies	501,452	6.19%	352,539	4.92%
Travel/Conference Meeting Exp	589	0.01%	5,107	0.07%
Fixed Charges	1,516,134	18.72%	1,458,169	20.36%
Utilities	1,762,687	21.76%	1,388,817	19.39%
Capital Outlay	20,349	0.25%	37,879	0.53%
Other Expenditures	(48,648)	-0.60%	(16,557)	-0.23%
Total Expense	8,101,000	100%	7,161,036	100%
Beginning Fund Balance	7,075,693		6,379,132	
Add: Revenues	8,954,689		8,474,492	
Less: Expenses	(8,101,000)		(7,161,036)	
Operating Transfers	-		(1,295,599)	
Ending Fund Balance	7,929,382		6,396,989	

5. CONSENT AGENDA 3. PURCHASING

5.3.1. SIM2GROW MEDICATION ADMINISTRATION CART

Lead Staff: Jeet Saini, Dean, Biological and Health Sciences Division

Funding Source: FY26 budget

Funding Request: \$36,049.00

Vendor	Amount
Sim2Grow, LLC	\$36,049.00

Explanation of Purchase: This purchase is the Sim2Grow medication administration simulation system that includes a dispensing unit, medication tags, barcode scanning and electronic documentation. It is designed to replicate real-world medication administration processes used in clinical settings.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software or services and telecommunications and inter-connect equipment, software, and services are exempt from the competitive bidding process.

Recommendation: Approve purchase from Sim2Grow, LLC of Beavercreek, OH in a not-to-exceed amount of \$36,049.00

5. CONSENT AGENDA 3. PURCHASING

5.3.2. AUTOMATED PATCHING SOFTWARE

Lead Staff: Allison Porterfield-Woods, Chief Information Officer

Funding Source: FY26 budget

Funding Request: \$36,225.00

Vendor	Amount
PatchMyPC	\$36,225.00

Explanation of Purchase: This purchase is for PatchMyPC software that automatically updates existing programs.

Pursuant to 110 ILCS 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services are exempt from the competitive bidding process.

Recommendation: Approve a subscription from May 10, 2026, through May 10, 2029, with PatchMyPC of Castle Rock, CO in a not-to-exceed amount of \$36,225.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.3. CASE MANAGEMENT SOFTWARE

Lead Staff: Greg Singleton, Dean of Student Affairs

Funding Source: FY27 budget

Funding Request: \$42,200.00

Vendor	Amount
Maxient	\$42,200.00

Explanation of Purchase: This purchase is software that provides confidential case management for Title IX and Student Conduct services.

Pursuant to Illinois Compiled Statutes, 110 ILCS 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services are exempt from the competitive bidding process.

Recommendation: Approve a five-year contract renewal from July 1, 2026, through June 30, 2031, with Maxient of Charlottesville, VA in a total not-to-exceed amount of \$42,200.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.4. GRAYSLAKE CAMPUS SPORTS COMPLEX AND ROUNDABOUT THIRD-PARTY TESTING

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: 2021 bond

Funding Request: \$47,962.00

Vendor	Amount
Testing Service Corporation (TSC)	\$47,962.00

Explanation of Purchase: This purchase is for required third-party material testing on the Sports Complex and Roundabout project. Third-party independent testing involves an external, unbiased testing company contracted directly through the owner to evaluate adherence and compliance with engineering and industry recommended standard structural parameters for concrete, steel, soil, masonry and asphalt paving to meet project specifications.

Pursuant to 110 ILCS 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability of fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Approve a contract with Testing Service Corporation of Carol Stream, IL in a not-to-exceed amount of \$47,962.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.5. MEDIA BUYING SERVICE

Lead Staff: Anne O’Connell, Director, Public Relations and Marketing

Funding Source: FY27 budget

Funding Request: \$55,000.00

Vendor	Amount
Jordan, Ross & Rose Advertising, Inc.	\$55,000.00

Explanation of Purchase: This purchase is for a media buying service to reach designated audiences by increasing purchasing power with multiple clients.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the competitive bidding process.

Recommendation: Approve a contract from July 1, 2026, through December 31, 2028, with a one-year optional extension with Jordan, Ross & Rose Advertising, Inc., of Northfield, IL in an annual amount not-to-exceed \$55,000.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.6. PRINTING OF NONCREDIT MAILING

Lead Staff: Ali O'Brien, Vice President Community & Workforce Partnerships

Funding Source: FY27 budget

Funding Request: \$62,068.24

Bids	Amount
Vogue Printers	\$62,068.24
Indiana Printing and Publishing	\$71,961.00
Graphic Partners	\$69,874.00
Dreamworks Graphic Communications	\$113,341.00

Explanation of Purchase: This purchase is for the printing and delivery of 175,000 non-credit continuing education mailings for fall 2026 and spring 2027.

Recommendation: Approve a purchase from Vogue Printers of Waukegan, IL in a not-to-exceed amount of \$62,068.24.

5. CONSENT AGENDA 3. PURCHASING

5.3.7. NURSING EXAMINATION PREPARATION SOFTWARE (RATIFICATION)

Lead Staff: Jeet Saini, Dean, Biological and Health Sciences Division

Funding Source: FY26 budget

Funding Request: \$87,174.00

Vendor	Amount
Assessment Technology Institute, LLC	\$87,174.00

Explanation of Purchase: This purchase is for the Assessment Technology Institute comprehensive nursing educational supplement that provides students with resources for academic and clinical success and benchmark assessments that prepare students for professional licensure.

Pursuant to 110 ILCS 805/3-27.1 f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services are exempt from the competitive bidding process.

Recommendation: Ratify an agreement from January 20, 2026, through June 30, 2026, with Assessment Technology Institute, LLC of Leawood, KS in a not-to-exceed amount of \$87,174.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.8. DIPLOMA PRODUCTION AND DISTRIBUTION SERVICES

Lead Staff: Erin Fowles, Dean, Enrollment Services

Funding Source: FY26 technology fee

Funding Request: \$147,748.00

Vendor	Amount
Instructure, Inc.	\$147,748.00

Explanation of Purchase: This purchase is for the production and efficient distribution of student diplomas. Students receive automated communications and an electronic diploma.

Pursuant to Illinois Compiled Statutes, 110 ILCS 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services are exempt from the competitive bidding process.

Recommendation: Approve a contract with Instructure, Inc. of Salt Lake City, UT from April 28, 2026, through April 27, 2029, in a not-to-exceed amount of \$147,748.00.

5. CONSENT AGENDA 3. PURCHASING

5.3.9. LAKESHORE CAMPUS URBAN FARM CENTER FURNITURE

Lead Staff: Mahsa Karamy Executive Director, Business Operations

Funding Source: FY24 surplus

Funding Request: \$108,756.42

Vendor	Amount
Midwest Office Interiors, Inc.	\$108,756.42

Explanation of Purchase: This purchase is furniture for the Urban Farm Center.

This purchase is being made through cooperatives in accordance with the Governmental Joint Purchasing Act (30 ILCS 525/0.01 et. seq.) from Midwest Office Interiors, Inc. via a cooperative contract with Omnia and the Illinois Public Higher Education Cooperative.

Recommendation: Approve a purchase from Midwest Office Interiors, Inc. of Woodridge, IL, in a not-to-exceed amount of \$108,756.42.

5. CONSENT AGENDA 3. PURCHASING

5.3.10. GRAYSLAKE CAMPUS CLASSROOM AUDIO AND VISUAL INSTRUCTIONAL EQUIPMENT

Lead Staff: Allison Porterfield-Woods, Chief Information Officer

Funding Source: FY26 budget

Funding Request: \$169,877.90

Vendor	Amount
Midwest Computer Products, Inc.	\$169,877.90

Explanation of Purchase: This purchase is the audio, visual and control equipment with infrastructure and labor necessary to update seven classrooms with new electronic instructional equipment.

Pursuant to 110 ILCS 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services are exempt from the competitive bidding process.

Recommendation: Approve a purchase from Midwest Computer Products, Inc. of West Chicago, IL in a not-to-exceed amount of \$169,877.90.

5. CONSENT AGENDA 3. PURCHASING

5.3.11. PRAIRIE AT BRAE LOCH WATER MITIGATION

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: FY21 surplus and Fund 03

Funding Request: \$243,650.00

Vendor	Amount
Efraim Carlson Construction	\$243,650.00

WATER MITIGATION	BEP %	ALTERNATE VALUE	BASE BID VALUE
Efraim Carlson Construction	12.64%	\$0.00	\$221,500.00
Integrity Developers, Inc.	23%	\$0.00	\$249,100.00
Joseph J. Henderson & Son	0%	\$0.00	\$311,700.00
Manusos General Contracting	100%	\$0.00	\$266,750.00

Explanation of Purchase: This purchase is for materials and labor to replace concrete service ramps, deteriorating stairs, sump pumps, drains and plumbing and to repair and seal exterior walls and regrade landscaping.

Per 30 ILCS 575/4, "All State contract solicitations that include Business Enterprise Program participation goals shall require bidders or offerors to include utilization plans. Utilization plans are due at the time of bid or offer submission. Failure to complete and include a utilization plan, including documentation demonstrating good faith efforts when requesting a waiver, shall render the bid or offer non-responsive." Failure to provide adequate BEP documentation can result in a vendor being deemed non-responsive.

Recommendation: Pending approval of the waiver request by the state, approve a contract with Efraim Carlson Construction of Libertyville, IL in the amount of \$221,500.00 and a 10% contingency of \$22,150.00 in a not-to-exceed total amount of \$243,650.00.

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.1. NEW HIRES

	Employee Name	Proposed Job Family, Position Number, Title Department	Effective Date	Contract Dates
1	Kohlwey, Malachi	Administrator Position Number: 1144 Director, Facilities Business Operations	4/13/2026	4/13/2026- 6/30/2026
2	Hargrove, Michael	Professional Position Number: 1137 Human Resources Business Partner, Human Resources	3/30/2026	3/30/2026- 6/30/2026
Recommendation: Approve the above full-time employment.				

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.2. PERSONNEL AND POSITION CHANGES

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, FLSA	Proposed Job Grade, FLSA	Effective Date	Contract Dates
Administration recommends the following position changes for Student Development to align staff resources to division needs. The proposed changes are funded within the FY26 budget.								
1	FTE Status	Vacant	Full-time Classified Position Number: 1218 Enrollment Services Generalist, Welcome and One Stop Center, Lakeshore Campus	Part-time Classified (25 hours/week) Position Number: 1218 Enrollment Services Generalist, Welcome and One Stop Center, Lakeshore Campus	B22 Non-exempt	B22 Non-exempt	3/30/2026	N/A
2	Status, Promotion	Vroman, Christina	Part-time Specialist (25 hours/week) Position Number: 1462 Outreach and On-Campus Experience Coordinator, Outreach & On-Campus Experience	Full-time Specialist Position Number: 1462 Outreach and On- Campus Experience Coordinator, Outreach & On-Campus Experience	B23 Non-exempt	B23 Non-exempt	3/30/2026	Probation- ary period
Recommendation: Approve the changes with the effective dates noted above.								

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.2. PERSONNEL AND POSITION CHANGES (CONTINUED)

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, FLSA	Proposed Job Grade, FLSA	Effective Date	Contract Dates
As the result of a pending retirement in Police and Public Safety, Administration recommends leadership promotions under Board Policy 941-Institutional Reorganizations. The proposed changes are funded within the FY26 budget.								
1	Promotion	Utter, Vincent	Professional Position Number: 0117 Lieutenant, Police and Public Safety	Professional Position Number: 1320 Deputy Chief, Police and Public Safety	C45 Exempt	C52 Exempt	4/27/2026	4/27/2026- 6/30/2026
2	Promotion	Feger, Ward	Specialist Position Number: 0111 Sergeant, Police and Public Safety	Professional Position Number: 0117 Lieutenant, Police and Public Safety	C42 Non-exempt	C45 Exempt	4/27/2026	4/27/2026- 6/30/2026
Recommendation: Approve the changes with the effective dates noted above.								

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.2. PERSONNEL AND POSITION CHANGES (CONTINUED)

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, FLSA	Proposed Job Grade, FLSA	Effective Date	Contract Dates
As the result of a promotion, Administration recommends a status change for a part-time position under Board Policy 941-Institutional Reorganizations. The proposed change results in FY26 budget savings.								
1	FTE Status	Vacant	Part-time Classified (30 hours/week) Position Number: 1051 Retail and Senior Accounting Assistant, Bookstore Auxiliary Services	Part-time Classified (25 hours/week) Position Number: 1051 Retail and Senior Accounting Assistant, Bookstore Auxiliary Services	B21 Non-exempt	B21 Non-exempt	3/30/2026	N/A
Recommendation: Approve the change with the effective date noted above.								

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.3. PROBATIONARY PERIOD COMPLETION

The following employees have successfully completed the appropriate probationary period and are recommended for continued employment in the following Board-approved positions, in accordance with Board Policy 611 – Employment Practices and Procedures – Specialist.

	Employee Name	Job Family, Position Number, Title, Department	Probation Period Completion Date	Contract Dates
1	Faulkner, Adam	Specialist Position Number: 1782 College and Career Navigator, Student Recruitment and Onboarding	2/13/2026	2/13/2026-6/30/2026
2	Sullivan, Sarah	Specialist Position Number: 0430 College and Career Navigator, Student Recruitment and Onboarding	2/13/2026	2/13/2026-6/30/2026

Recommendation: Approve the above full-time employment.

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.3. PROBATIONARY PERIOD COMPLETION (CONTINUED)

The following employee has successfully completed the appropriate probationary period and is recommended for continued employment in the following Board-appointed position, in accordance with the collective bargaining agreement between the Board and the College of Lake County Staff Council, LCFT, Local 504.

	Employee Name	Job Family, Position Number, Title, Department	Probation Period Completion Date
1	Orozco, Alex	Classified – Union Position Number: 0394 Custodian, Custodial	2/13/2026

Recommendation: Approve the above full-time employment.

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.3. PROBATIONARY PERIOD COMPLETION (CONTINUED)

The following employee has successfully completed the appropriate probationary period and is being recommended for continued employment in the following Board-appointed position, in accordance with the collective bargaining agreement between the Board and IATSE, Theatrical Stage Employees.

	Employee Name	Job Family, Position Number, Title, Department	Probation Period Completion Date
1	Unger, Dave	Classified – Union Position Number: 0906 Technical Production Assistant, Production Department	2/28/2026

Recommendation: Approve the above full-time employment.

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.4. PROMOTIONS

The following employees applied for and were selected for promotion in the Board-approved positions noted below.					
	Employee Name	Current Job Family, Position Number, Position Title, Department	Proposed Job Family, Position Number, Position Title, Department	Effective Date	Contract Dates
1	Carpenter, Michael	Specialist Position Number: 1319 Accountant, Finance	Specialist Position Number: 1149 Grants Accountant, Finance	3/30/2026	3/30/2026- 6/30/2026
2	Vu, Alan	Part-time – Classified Position Number: 1051 Retail and Senior Accounting Assistant, Bookstore Auxiliary Services	Full-time – Classified Position Number: 1629 Senior Accounting Assistant, Bookstore, Auxiliary Services	3/30/2026	N/A
Recommendation: Approve the above action.					

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.5. RESIGNATIONS AND RETIREMENTS

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Effective Date (Last Day Worked)
1	Resignation	Cobb, Bryan	Classified – Union Position Number: 0362 Maintenance Engineer, Maintenance	1/21/2026
2	Retirement	Harlan, Kaye	Classified Position Number: 0864 Accounting Associate, Judicial Services	2/27/2027 Eligible for Benefits Policy 925 and Policy 930
3	Retirement	Bray, Robin	Classified – Union Position Number: 0928 Custodian, Custodial	5/26/2028 Eligible for Benefits Article IX.K and MOU Retirees
Recommendation: Approve the above action.				

5. CONSENT AGENDA 6. OTHER

5.6.1. ACADEMIC CALENDAR

The proposed academic calendars for 2027-2028 and 2028-2029 represent the work of the Academic Calendar Committee and includes spring break dates that align with dates announced at this time by the majority of K-12 schools in Lake County. The upcoming transition to Workday Student necessitates approval of the two years of academic calendars.

2027-2028 ACADEMIC CALENDAR

2027 Fall Semester

August 23	Semester Begins
September 6-7	Labor Day Recess (no classes)
October 18	Mid-Semester
November 24-28	Fall Recess (no classes)
December 11-17	Final Exams
December 16	Fall Commencement
December 17	Semester Ends

2028 Winter Intersession

January 1	New Year's Day (no classes)
January 3	Session Begins
January 14	Session Ends

2028 Spring Semester

January 17	Martin Luther King Jr. Day (no classes)
January 18	Semester Begins
March 13	Mid-Semester
March 27- April 2	Spring Break (no classes)
May 6-12	Final Exams
May 12	Semester Ends
May 13	Spring Commencement

2028 Summer Intersession

May 15	Session Begins
May 29	Memorial Day (no classes)
June 2	Session Ends

5. CONSENT AGENDA 6. OTHER

5.6.1. ACADEMIC CALENDAR (CONTINUED)

2028 Summer Session

June 5	Session Begins
June 19	Juneteenth National Freedom Day (no classes)
July 4	Independence Day (no classes)
July 27	Session Ends

2028-2029 ACADEMIC CALENDAR

2028 Fall Semester

August 21	Semester Begins
September 4-5	Labor Day Recess (no classes)
October 16	Mid-Semester
November 22-26	Fall Recess (no classes)
December 9-15	Final Exams
December 14	Fall Commencement
December 15	Semester Ends

2029 Winter Intersession

January 1	New Year's Day (no classes)
January 2	Session Begins
January 12	Session Ends

2029 Spring Semester

January 15	Martin Luther King Jr. Day (no classes)
January 16	Semester Begins
March 12	Mid-Semester
March 26-April 1	Spring Break (no classes)
May 5-11	Final Exams
May 11	Semester Ends
May 12	Spring Commencement

2029 Summer Intersession

May 15	Session Begins
May 28	Memorial Day (no classes)
June 1	Session Ends

5. CONSENT AGENDA 6. OTHER

5.6.1. ACADEMIC CALENDAR (CONTINUED)

2029 Summer Session

June 4	Session Begins
June 19	Juneteenth National Freedom Day (no classes)
July 4	Independence Day (no classes)
July 26	Session Ends

Recommendation: Approve the proposed 2027-2028 and 2028-2029 academic calendars.

7. NEW BUSINESS

7.1. COLLEGE OF LAKE COUNTY BOARD OF TRUSTEES GUIDANCE ON TOTAL REWARDS PHILOSOPHY – REVISED – SECOND READING

Board approval is requested to amend the Total Rewards Philosophy. The Philosophy continues to be the foundation for the Employee Success Framework and outlines five key strategic areas of focus in supporting the employee experience.

Recommended changes are highlighted in red and reflect changes presented as the First Reading. Revisions for the Second Reading are highlighted in blue.

Recommendation: Approve the amended Total Rewards Philosophy.

7. NEW BUSINESS

7.1. COLLEGE OF LAKE COUNTY BOARD OF TRUSTEES GUIDANCE ON TOTAL REWARDS PHILOSOPHY

The College of Lake County is committed to recruiting, ~~and retaining,~~ ~~recognizing and developing~~ a ~~highly~~ qualified and diverse workforce to serve our students and our community. This total rewards philosophy ~~is will be~~ embedded in the Employee Success Framework, ~~aligns with Board policies~~ and is intended to:

- Foster a collaborative ~~student and community-centered culture that provides opportunities for learning, career growth and skill development~~ ~~high-performing work environment~~ that encourages, supports and empowers employee innovation, creativity, adaptability and engagement. ~~professional and personal development, career progression and skill mastery.~~
- Recognize accomplishments, service and success of individual employees and ~~high-performing~~ teams.
- Uphold ~~Address~~ equity in all ~~compensation-salary and benefit~~ programs for employees and ~~includes direct~~ regular assessment of relevant labor markets to ~~support wage ensure that the salaries~~ and benefit structures ~~that~~ are externally competitive and internally comparable.
- Provide access to high-quality health, disability and other insurance and retirement plans and related resources that promote wellness and accountability.
- Support employee ~~well-being~~ ~~health and wellness~~ through programs such as paid time off, leaves of absence, employee assistance, ~~program, and~~ education and community service/volunteerism opportunities.

Institutionally, the total rewards philosophy will:

- Uphold the College's mission and values
- ~~Advance organizational outcomes~~
- Advance strategic priorities and outcomes ~~Align with CLC strategic priorities~~
- ~~Exemplify CLC core values~~
- ~~Ensure~~ ~~Reflect~~ financial stewardship and accountability

7. NEW BUSINESS

7.1. COLLEGE OF LAKE COUNTY BOARD OF TRUSTEES GUIDANCE ON TOTAL REWARDS PHILOSOPHY (CONTINUED)

~~Nothing in t~~ This Philosophy should not be interpreted ~~construed~~ as a guaranteed benefit. ~~The College will develop and communicate practices to ensure the total rewards are in compliance with these principles and administered as noted.~~ College administration will maintain procedures that reflect and support the principles of the Total Rewards Philosophy. None of the above inhibits the Board of Trustees from taking any action it deems appropriate.

Adopted 04/21/2020

Revised 03/15/2022

Revised XX/XX/2026

7. NEW BUSINESS

7.3. ACCEPTANCE OF THE ILLINOIS DEPARTMENT OF AGRICULTURE RESILIENT FOOD SYSTEMS INFRASTRUCTURE GRANT

Grantor: Illinois Department of Agriculture

Amount: \$1,255,143.29

Period: September 25, 2025 – December 31, 2026

Type: Competitive

Matching Funds: \$1,255,143.29

Lead Staff: Ali O'Brien, Vice President of Community & Workforce Partnerships

Purpose: Funds will support middle of the food chain infrastructure for the Urban Farm Center including processing, storage, aggregation spaces and equipment. Construction including the commercial kitchen and multi-purpose classroom and subsequent equipment for both rooms will also be supported through this grant.

Recommendation: Accept the Illinois Department of Agriculture Resilient Food Systems Infrastructure grant in the amount of \$1,255,143.29.