



Tuesday, May 20, 2025 - 6:00 PM

Regular Board Meeting

Purdy Elementary Cafeteria

6510 Purdy Dr

Battle Creek , MI 49017

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

1. Call Meeting to Order

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

2. Pledge of Allegiance

The Board of Education will lead the Pledge of Allegiance.

3. Roll Call

The Board Secretary will administer roll call to establish that a quorum of the Board is present and to determine which Board members are present at the start of the meeting.

4. Agenda Changes

5. Public Comments - Participants are asked to keep comments to three (3) minutes.

Please notify the superintendent in writing at least two business days before the scheduled meetings of the Board of Education if you wish to address the Board but do not speak English, or if you have a handicap or disability that may prevent you from speaking to the Board. At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. Per Board Policy #0167.3 each statement made by a participant shall be limited to three (3) minutes. This is the only opportunity for public comment. The Board President may add a second comment if there are more than 20 community members seeking to speak.

The Board requests that, if you wish to speak, you provide us with your name, address, and affiliation with the district. Please limit your comment to three minutes. Comments should not be directed at individuals on the board, rather to the board as a whole. This is a meeting of the Board of Education being held in public. Board members will not respond to public comment but you may request a formal response for a later time.

6. Recognitions and Presentations

6.1. Student Recognitions

Student Athletes

- Female - Kendall Rahn (Girls Soccer)
- Male - Wesley Humeston (Baseball)

Pennfield Girls and Boys Basketball teams earned **Team Academic All-State** recognition from the Basketball Coaches Association of Michigan (BCAM).

6.2. Retirement of Blake Driver, Shelly O'Dowd, and Julie Stover

Blake Driver - Pennfield HS and MS Band Director

Shelly O'Dowd - Pennfield HS Special Education Teacher

Julie Stover - Dunlap Elementary Technology Teacher

6.3. Presentation - Purdy Elementary School Update

Sean Reilly

7. Communications

7.1. Student Representative Report

7.2. Superintendent's Report

Superintendent Lemmer will share the State of the Budget Report and Humanex data update.

8. Consent Agenda **(Action)**

The following are offered as part of the consent agenda. The motion noted will allow for the authorization of all listed items, without discussion, unless a member of the Board requests that any one or all be considered individually.

8.1. Approval of the Agenda

8.2. Approval of Minutes

8.3. Approve Check Registers

8.4. Approve Electronic Funds Transfer

8.5. Approve Finance Expenditure Report

8.6. Communications to the Board

9. Items Removed from Consent Agenda **(Discussion and/or Action)**

10. Business Agenda **(Discussion and/or Action)**

10.1. Acceptance of Retirement of Blake Driver, Shelly O'Dowd, and Julie Stover **(Action)**

With regret, the Superintendent is recommending the Board accept the retirement of:

- Blake Driver, Pennfield High School & Middle School Band Teacher
- Shelly O'Dowd Pennfield Special Education Teacher
- Julie Stover Dunlap Elementary Technology Teacher

10.2. Approval of New Staff **(Action)**

It is the recommendation of Superintendent Lemmer to approve Jared Cavis as High School Band Teacher effective 8/19/2025 and Chase Bethea as Dunlap Elementary Music Teacher, Assistant Band director effective 8/19/2025.

10.3. Approval of 1st Reading of Spring Board Policies **(Action)**

Superintendent Lemmer is recommending the board approve the NEOLA policy update from Spring 2025 which includes the following policy revisions and one new policy:

Review Spring Policy Revision of the following policies:

- Policy 2340: Field and Other District-Sponsored Trips
- Policy 5320: Immunization
- Policy 5330: Use of Medications
- Policy 5330.01: Epinephrine Auto-Injectors

- Policy 5350: Student Health, Well-Being, and Suicide Prevention
- Policy 5460: Graduation Requirements
- Policy 8320: Personnel Files
- Policy 8500: Food Services
- Policy 8510: Wellness

Review recommended policies to rescind:

- Policy 8640: Transportation for Field and Other District-Sponsored Trips

10.4. Approval of WMHIP Public Entity Membership **(Action)**

The Superintendent is recommending the board approve the Resolution authorizing the public entity membership in the West Michigan Health insurance Pool (WMHIP) for a minimum of a three-year period.

10.5. Approval of the selection the representatives for the Cisd Biennial Election meeting **(Action)**

The Superintendent is recommending the Board approve the selection of BOE representatives to attend the Cisd Biennial Election meeting on behalf of the Board of Education on June 2, 2025 at 6:00 pm.

10.6. Approval of the April Bond Bills from Triangle and Kingscott **(Action)**

It is the recommendation of the Director of Finance and Operations and the Superintendent that the Board of Education approve the bond bills for the month of April for Triangle in the amount of \$541,434.21 and Kingscott in the amount of \$55,139. A summary of services rendered is attached.

10.7. Approval of the Request for Proposal (RFP) for a wireless access system for the exterior **(Action)**

Superintendent Lemmer is requesting the Board of Education approve the bid from Town & Country Group in the amount of \$233,882.00 for a wireless access system for the exterior.

10.8. Approval of the Request for Proposal (RFP) for a New Roof at Dunlap Elementary **(Action)**

Superintendent Lemmer is requesting the Board of Education approve the bid from Membrane Roofing in the amount of \$628,370.00 for the purchase of a new roof for Dunlap Elementary.

10.9. Motion to approve the MHSAA 2025-2026 Membership Resolution **(Action)**

Superintendent Lemmer is recommending the Board approve MHSAA 2025-2026 Membership Resolution for August 1, 2025 - July 31, 2026.

10.10. Approval of Overnight Football Camp **(Action)**

Policy 2340 "Field and Other District Sponsored Trips" requires the board to formally approve district sponsored trips that are overnight. It is the recommendation of the Superintendent and Varsity Football Coach, Robbie Hattan, that the Board of Education approve the football team going overnight on July 14-17, 2025 to Fort Custer Training Center for their annual football camp.

10.11. Action to approve Middle School Tennis as an official Middle School sport for the 25-26 school year.

(Action)

It is the recommendation of the Superintendent and the Pennfield Athletic Director that the Board approve Middle School Tennis as an official middle school sport for the 25-26 school year.

11. Board Comments

12. Adjournment

Board President