



Pennfield Schools

Monday, March 20, 2023 - 6:30 PM

Regular Board Meeting

North Penn Elementary

7422 Poorman Rd

Battle Creek , MI 49037

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

1. Call Meeting to Order

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

2. Pledge of Allegiance

Board President

The Board of Education will lead the Pledge of Allegiance.

3. Roll Call

Board President

The Board Secretary will administer roll call to establish that a quorum of the Board is present and to determine which Board members are present at the start of the meeting.

4. Agenda Changes

5. Public Comments - Participants are asked to keep comments to three (3) minutes.

Please notify the superintendent in writing at least two business days before the scheduled meetings of the Board of Education if you wish to address the Board but do not speak English, or if you have a handicap or disability that may prevent you from speaking to the Board. At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. Per Board Policy #0167.3 each statement made by a participant shall be limited to three (3) minutes. This is the only opportunity for public comment. The Board President may add a second comment if there are more than 20 community members seeking to speak.

The Board requests that, if you wish to speak, you provide us with your name, address, and affiliation with the district. Please limit your comment to three minutes. Comments should not be directed at individuals on the board, rather to the board as a whole. This is a meeting of the Board of Education being held in public. Board members will not respond to public comment but you may request a formal response for a later time.

6. Recognitions and Presentations

6.1. North Penn Elementary Report

Cortney Coats, Principal of North Penn Elementary School, will present an update about North Penn Elementary School.

7. Communications
 - 7.1. Student Representative Report
 - 7.2. Superintendent's Report
Superintendent Stepnaie Lemmer will be providing the Board with an update.
8. Consent Agenda (Action)
 - 8.1. Approval of the Agenda
 - 8.2. Approval of Minutes
 - 8.2.1. Minutes of the Monday, February 6, 2023 special meeting (work session)
 - 8.2.2. Minutes of the Monday, February 27,2023 regular meeting
Approval of Minutes for the Regular Meeting on February 27,2023
 - 8.2.3. Minutes of the Monday, February 27,2023 regular meeting-closed session
 - 8.3. Approve Check Registers
 - 8.4. Approve Electronic Funds Transfer
 - 8.5. Approve Finance Expenditure Report
9. Items Removed from Consent Agenda (Discussion and/or Action)
10. Items for Approval or Discussion (Discussion and/or Action)
Board President
 - 10.1. Pennfield School District's Board Representative for Willard Library (Action)
Superintendent Lemmer is recommending the Board re-appoint Michelle Herzing as the Pennfield School District Board Representative for Willard Library. Michelle will represent the population within the school district, effective July 1,2023 through June 30,2026. This a requirement to be met as it is reflected in the District Library Agreement of March 1994 and P.A. 24 of 1989.
 - 10.2. Approve Bond Invoices (Action)
Superintendent Lemmer and Director of Finance are recommending the Board approve the most recent bond invoices in the amount of \$83,158.07 to the Construction Manager, Triangle, and \$7,258.53 to the Architect, Kingscott, for services at North Penn, Purdy, Dunlap, and the High School.

Triangle:
Construction Management \$32,800
NP & PE Boiler & DE Gym Floor \$4,494.64
HS Stadium \$45,863.43

Kingscott:
MS Roof \$2,550
HS Stadium Remodel \$1,798.53
HS Secure Vestibule \$360
HS Parking Lot \$2,550
 - 10.3. Approval of Educational Tour Trip- June 2, 2024 -June 14,2024 (Action)
Superintendent Lemmer is recommending the Board approve the 2024 Educational Tour, coordinated by high school teacher Karen Buning, Per Board Policy 2340 which requires board approval of overnight district-sponsored trips.
11. Board Comments

Board President

12. Adjournment

Board President