



Business Meeting Agenda

Township High School District 214 Board of Education
Thursday, August 22, 2024, 7:00 PM
Forest View Educational Center
2121 South Goebbert Road
Arlington Heights, IL 60005

1. **Call to Order**
 - 1.1. Roll Call
2. **Pledge of Allegiance**
3. **Public Hearing: Budget 2024-2025**
4. **Approval of the Agenda**
5. **Approval of the Minutes**

Approval of the open and closed meeting minutes from August 8, 2024.
6. **Board Recognition**
 - 6.1. Community Partner Recognition: Prospect Heights Natural Resources Commission
Prospect Heights Natural Resources Commission will be recognized for providing internships for our students interested in pursuing careers in Environmental Science.
7. **Public Comments**

Members of the public, especially residents of District 214, are welcome to contribute during public comments. To do so, you must sign up before the start of the meeting.
8. **Superintendent Report**
9. **Discussion Items**
 - 9.1. Strategic Plan Update
 - 9.2. Summer Projects and Back to School
10. **Board Member Updates**
11. **Consent Items**
 - 11.1. Business of the Board
 - 11.1.1. Approval of Changes to Board Policies
Seeking approval of changes to Board Policy as recommended by the Illinois Association of School Boards.
 - 11.1.2. Approval of 2025-2026 School Calendars
Seeking approval of calendars for the 2025-2026 school year, including the fiscal calendar.

11.2. Operations

11.2.1. Snow Removal and Ice Control Contract Renewal

Seeking approval to extend the existing snow removal contract.

11.2.2. Buffalo Grove East Fields Project Contract

Request to approve a purchasing cooperative vendor contract to for field work at Buffalo Grove High School.

12. **Roll Call Action Items**

12.1. Business of the Board

12.1.1. Approval to Dispose of Closed Session Audio Recordings Pursuant to the Open Meetings Act

Approval of disposal of closed session audio recording for February 9, 2023.

12.2. Business Services

12.2.1. Approval of Accounts Payable

Approval of the bills for August 22, 2024.

12.2.2. Approval of the 2024-2025 Budget

Approval of the 2024-2025 final budget.

12.3. Community Engagement and Outreach

12.3.1. Freedom of Information Act Report

The FOIA report lists all FOIA requests received and responded to, in the last month.

13. **Closed Session**

13.1. Motion to go into closed session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting, or legal counsel for the public body.

13.2. Motion to adjourn closed session

14. **Roll Call Action Item**

14.1. Human Resources

14.1.1. Approval of Personnel Transaction Reports

Seeking approval of personnel transaction reports for August 8, 2024.

14.1.2. Approval of Job Description

Seeking approval of job description changes

14.1.3. Approval of Leave of Absence

Seeking approval for employee leave of absence

15. **Adjournment**



COMMITTEE OF THE WHOLE MEETING MINUTES

Township High School District 214 Board of Education
Thursday, August 8, 2024 at 7:00 PM
Forest View Educational Center
2121 South Goebbert Road
Arlington Heights, IL 60005

Present: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch
Absent: Lenny Walker

1. Call to Order

1.1. President Kreutzer called the meeting to order at 7:00 pm

2. Pledge of Allegiance

3. Approval of the Agenda

Motion by Mark Hineman with second by Millie Palmer

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch

4. Approval of the Minutes

Motion to approve minutes for July 18, 2024 by Andrea Rauch with second by Mark Hineman

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Andrea Rauch

Abstain: Millie Palmer

Motion to approve the minutes from July 30, 2024 by Mark Hineman with second by Frank Fiarito

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer

Abstain: Millie Palmer, Andrea Rauch

5. Public Comments

None

6. Superintendent Report

Dr. Rowe commented that school starts next week. On Monday there will be an all staff meeting at Rolling Meadows with featured speaker Dr. Bill Daggett. Dr. Rowe will also address the areas of focus for the new year.

On August 22, the Deliver Ed coordinators will be at the Board meeting to discuss the feedback collected for the start of the strategic planning process. There are 40 members on the steering committee, including, principals, teachers, staff, community members and parents.

7. Discussion Items

Business of the Board

7.1.1. Proposed Changes to Board Policies

Policies up for five-year review, yearly review and policies with rewording were discussed.

7.1.2. Proposed 2025-2026 School Calendars

Activities and Operations

7.1.3. Snow Removal and Ice Control Contract Renewal

The current contract, which started in 2022, included the option to extend the contract. This will be our second and final extension. New bid next year.

7.1.4. Buffalo Grove East Fields Project Contract

This contract is through the cooperative and is part of the Phase 1 renovation of the fields at Buffalo Grove. A softball field will be converted to a baseball field. Board discussion followed.

Business Services

Community Engagement and Outreach

7.1.5. Studio 214 Update

Pat Mogge reported that the mailroom duties have been added to the Studio 214 responsibilities. He reported that last year \$95,000 was saved by doing in-house production instead of using an external company.

7.1.6. Community Education Report

Pat Mogge reported that adult learning had 365 unique classes with over 3000 people participating, including students from 14 countries. This included lifelong learning classes, exercise classes, travel, English language acquisition, GED, citizenship and literacy.

Human Resources

7.1.7. Summer Hiring and New Staff

Kate Kraft reported that hiring started early this year with the March first job fair. We are fully staffed with 31 new teachers, 45 new ESP and 4 CMA staff members hired this summer. The district still needs ESP, CMA and substitutes.

Student Services

7.1.8. Dean Retreat

Kara Kendrick reported that Student Services held a two-day dean retreat. 9 of the 19 deans are in their first or second year.

Teaching and Learning

7.1.9. Summer Programming Department Update

Laz Lopez reported that there were 3000 individual student classes taken over the summer with a 79% pass rate. There were more students enrolled to get ahead than in credit recovery this year. Thank you to Hersey and Forest View for hosting.

8. Roll Call Action Items

8.1. Approval of Accounts Payable

Motion by Millie Palmer with second by Frank Fiarito

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch

9. Closed Session

9.1. Motion to go into closed session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting, or legal counsel for the public body.
- Student Discipline

Motion by Bill Dussling with second by Andrea Rauch

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch

The Board went into closed session at 7:39 pm

9.2. Motion to adjourn closed session

Motion by Frank Fiarito with second by Mark Hineman

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch

The Board reconvened in open session at 8:24 pm

10. Roll Call Action Item

10.1. Approval of Personnel Transaction Reports

Motion by Frank Fiarito with second by Andrea Rauch

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch

11. Adjournment

Motion by Frank Fiarito with second by Andrea Rauch

Aye: Bill Dussling, Frank Fiarito, Mark Hineman, Alva Kreutzer, Millie Palmer, Andrea Rauch

The Board meeting adjourned at 8:25 pm

Alva Kreutzer, President

Lenny Walker, Vice President



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: August 8, 2024
To: Board of Education
From: Linda Keyes
Subject: Proposed Changes to Board Policy

Background:

District 214 subscribes to the Policy Reference Education Subscription Service (PRESS), a part of the Illinois Association of School Boards. PRESS monitors and reviews state legislation and recommends changes to Board Policy throughout the year. In addition, several policies are re-approved on an annual basis.

Information:

The following policies have been recommended for adoption; changes noted below:

- 2:70 Vacancies on the Board (five-year review)
- 2:125 Board Member Compensation; Expenses (five-year review)
- 2:160 Board Attorney (five-year review)
- 4:15 Identity Protection (five-year review)
- 4:70 Resource Conservation (five-year review)
- 4:80 Accounting and Audits (bank accounts for revolving funds are limited to a balance of \$1000 up from \$500)
- 5:130 Responsibilities Concerning Internal Information (five-year review)
- 5:180 Temporary Illness or Temporary Incapacity (five-year review)
- 5:200 Terms and Conditions of Employment and Dismissal (short-term approval for teachers without endorsement in content area and requirement to obtain endorsement before teaching the next year)
- 5:310 Compensatory Time-Off (five-year review)
- 6:110 Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program (five-year review)
- 6:140 Education of Homeless Children (new references)
- 6:150 Home and Hospital Instruction (five-year review)
- 7:170 Vandalism (five-year review)

The following policies are approved annually:

- 2:260 Uniform Grievance Procedure
- 5:20E Resolution to Prohibit Sexual Harassment

- 7:20 Harassment of Student Prohibited
- 7:180 Prevention of and Response to Bullying, Harassment and Intimidation
- 7:190 Student Behavior

Recommendation:

Administration has reviewed the proposed changes, reviewed the policies for the five-year review, reviewed the annually approved policies and recommends adopting the proposed Policy updates at the August 22, 2024 Board meeting.

School Board

Vacancies on the School Board - Filling Vacancies ¹

Vacancy

Elective office of a School Board member becomes vacant before the term's expiration when any of the following occurs: ²

1. Death of the incumbent,
2. Resignation in writing filed with the Secretary of the Board,
3. Legal disability, ³
4. Conviction of a felony, bribery, perjury, or other infamous crime or of any offense involving a violation of official oath or of a violent crime against a child, ⁴
5. Removal from office,
6. The decision of a competent tribunal declaring his or her election void, ⁵
7. Ceasing to be an inhabitant of the District or a particular area from which he or she was elected, if the residential requirements contained in the School Code are violated,
8. An illegal conflict of interest, ⁶ or

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State law controls this policy's content. A helpful publication is on the IASB website, *Vacancies on the Board of Education*, published by the Ill. Council of School Attorneys (ICSA), available at: www.iasb.com/law/vacancies.cfm.

² 105 ILCS 5/10-11. See also 10 ILCS 5/25-2.

³ *Id.* *Legal disability* is not defined, but must be interpreted consistently with other laws, e.g., laws prohibiting discrimination on the basis of a disability. A similar statute regarding the occurrence of vacancies on the State Board of Education provides guidance. It states that a vacancy occurs when: "a member is adjudicated to be a person under legal disability under the Probate Act of 1975, ~~as amended~~, or a person subject to involuntary admission under the Mental Health and Developmental Disabilities Code." 105 ILCS 5/1A-2.1.

⁴ *Id.* at f/n 2. See also Ill. Constitution, Art. XIII, and 5 ILCS 280/1. Depending on the authority, *infamous crime* has different meanings. Pursuant to 10 ILCS 5/25-2 felony, bribery, and perjury ~~fall~~ are *infamous crimes*. An *infamous crime* is one that is inconsistent with commonly accepted principles of honesty and decency. *People ex rel. City of Kankakee v. Morris*, 126 Ill.App.3d 722 (3rd Dist. 1984). An admission of guilt, pursuant to a plea agreement, to an otherwise office-disqualifying offense, constitutes a resignation. 10 ILCS 5/25-2. An Ill. Appellate court twice found that a felony forgery conviction in another state constituted an infamous crime rendering the individual ineligible to hold the office of school board member. *Alvarez v. Williams*, 23 N.E.3d 544 (Ill.App.1 2014); *Williams v. Cook Co. Officers Electoral Board*, 35 N.E.3d 82 (Ill.App.1 2015).

A board member commits official misconduct if he/she intentionally or recklessly fails to perform any mandatory duty required by law, knowingly performs an act forbidden by law, performs an act in excess of his or her lawful authority in order to obtain personal advantage for oneself or another, or solicits or knowingly accepts for doing any act a fee or reward which he or she knows is not authorized by law. 720 ILCS 5/33-3.

⁵ See *Miceli v. Lavelle*, 114 Ill.App.3d 311 (1st Dist. 1983).

⁶ *Id.* at f/n 2 and 50 ILCS 105/3. 105 ILCS 5/10-9 contains limited exceptions to the laws prohibiting board member interest in contracts (explained in footnotes to [sample policy](#) 2:100, *Board Member Conflict of Interest*). Virtually the same exceptions are stated in 50 ILCS 105/3. For more information, see [Answers to FAQs Regarding Conflict of Interest and Incompatible Offices-FAQ](#) (Ill. Council of School Attorneys), available at: www.iasb.com/law/COI_FAQ.pdf.

9. Acceptance of a second public office that is incompatible with Board membership. ⁷

Filling Vacancies ⁸

Whenever a vacancy occurs, the remaining members shall notify the Regional Superintendent of Schools of that vacancy within five days after its occurrence and shall fill the vacancy until the next regular board election, at which election a successor shall be elected to serve the remainder of the unexpired term. However, if the vacancy occurs with less than 868 days remaining in the term or less than 88 days before the next regularly scheduled election, the person so appointed shall serve the remainder of the unexpired term, and no election to fill the vacancy shall be held. Members appointed by the remaining members of the Board to fill vacancies shall meet any residential requirements as specified in the School Code. The Board shall fill the vacancy within 60 days after it occurred by a public vote at a meeting of the Board.

Immediately following a vacancy on the Board, the Board will publicize it and accept résumés from District residents who are interested in filling the vacancy.⁹ After reviewing the applications, the Board may invite the prospective candidates for personal interviews to be conducted during duly scheduled closed meetings. ¹⁰

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⁷ An individual may not ~~hold~~ simultaneously ~~hold~~ two offices that are incompatible; acceptance of the second office is a constructive resignation of the first office (Ill. Constitution, Art. IV, Sec. 2(e), and Art. VI, Sec. 13(b)). The offices of alderman, school board member, and park district commissioner are incompatible. People ex. Rel. Alvarez v. Price, 408 Ill.App.3d 457 (1st Dist. 2011). The court found that offices can be incompatible absent an actual conflict; the eventuality of a conflict is enough. See People v. Wilson, 357 Ill.App.3d 204 (3rd Dist. 2005)(simultaneously holding offices as a county board member and a school board member violates the Public Officer Prohibited Activities Act; this legislation prohibits a county board member from holding a second office). For more information on incompatible offices, see the FAQ referenced in f/n 6.

A board member may participate in a group health insurance program provided to an employee of the district that the board member serves if the board member is a dependent of that employee. 105 ILCS 5/10-22.3a.

⁸ This paragraph restates the requirements in 105 ILCS 5/10-10, ~~amended by P.A. 101-67, eff. 1-1-20~~. If the board fails to act within 60 days after the vacancy occurs, the regional superintendent, under whose supervision and control the district is operating, must then fill the vacancy within 30 days. Id.

105 ILCS 5/9-11.2 provides that in any school district that elects its board member according to area of residence and that has one or more unexpired term(s) to be filled at an election, the winner(s) of the unexpired term(s) shall be determined first and independently of those running for full terms.

If a vacancy for an area of residence remains unfilled, a board must submit a proposition at the next general election for the election of a board member at large. 105 ILCS 5/10-10.5, ~~amended by P.A. 100-800~~.

Questions arise when fewer individuals run for seats on the board than are up for election. 105 ILCS 5/10-11 partially addresses this issue; it states “no elective office...becomes vacant until the successor of the incumbent of such office has been appointed or elected, as the case may be, and qualified.” Id. A board with potential *holdover* incumbent members should seek advice from the board attorney regarding (1) how long the seat can be held over by the incumbent member, and (2) the process by which the Board should fill the seat.

Use this alternative for districts in suburban Cook County: replace “Regional Superintendent” with “appropriate Intermediate Service Center Executive Director.”

⁹ The process for filling a vacancy is at the board’s discretion. See sample exhibit 2:70-E, Checklist for Filling Board Vacancies by Appointment.

¹⁰ The Open Meetings Act allows a board to consider in closed session the appointment of someone to fill a vacancy. 5 ILCS 120/2(c)(3).

LEGAL REF.: 105 ILCS 5/10-10 and 5/10-11.

CROSS REF.: 2:40 (Board Member Qualifications), 2:60 (Board Member Removal from Office), 2:120 (Board Member Development)

DRAFT

School Board

Board Member Compensation; Expenses ¹

Board Member Compensation Prohibited ²

School Board members provide volunteer service to the community and may not receive compensation for services, except that a Board member serving as the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

Roll Call Vote ³

All Board member expense requests for travel, meals, and/or lodging must be approved by roll call vote at an open meeting of the Board.

Regulation of School District Expenses ⁴

The Board regulates the reimbursement of all travel, meal, and lodging expenses in the District by resolution.⁵ No later than approval of the annual budget and when necessary,⁶ the Superintendent will

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¹ State law controls this policy's content (105 ILCS 5/10-9, 5/10-10 and 5/22-1 (no compensation allowed, conflicts of interest prohibited); 105 ILCS 5/10-22.32 (expense advancements); the Local Government Travel Expense Control Act (ECA), 50 ILCS 150/10 (regulation of travel expenses); and the Grant Accountability and Transparency Act, 30 ILCS 708/130 (regulation of travel expenses under grants)).

² The legal limit for board secretary compensation is \$500 per year. 105 ILCS 5/10-14.

³ 50 ILCS 150/15. 105 ILCS 5/10-7 also states, "[o]n all questions involving the expenditure of money, the yeas and nays shall be taken and entered on the records of the proceedings of the board," i.e., a roll call vote.

Although the School Code has always required a roll call vote on public expenditures, the ECA requires a roll call vote for any:

1. Officer or employee of the board that exceeds the *maximum allowable reimbursement amount* (MARA) set by the board in its resolution to regulate expenses, or
2. Board member (50 ILCS 150/15).

See f/n 13, below, for more discussion about amending or adopting another resolution when expenses exceed the MARA required by the ECA.

⁴ 50 ILCS 150/10 requires boards to regulate the reimbursement of expenses by resolution or ordinance. Unlike like the powers granted by the Ill. General Assembly to municipalities to pass ordinances, school boards govern by rules referred to as policies. 105 ILCS 5/10-20.5. Further, school boards may only exercise powers given to them that are consistent with the School Code that may be requisite or proper for the maintenance, operation, and development of any school or schools under the jurisdiction of the board. 105 ILCS 5/10-20. Therefore, to effectuate the intent of the ECA's requirement to regulate expenses with an ordinance or resolution and stay within the confines of the School Code and best practice (minimize liability while aligning with the IASB "Foundational Principles of Effective Governance"), the language in this subhead:

1. Retains with the board its duty to regulate expenses through policy with a reference to a resolution that will define and set the types of allowable expenses in the district through the adoption of board policies 2:125, Board Member Compensation; Expenses, and 5:60, Expenses (105 ILCS 5/10-20)(see f/n 5, below);
2. Delegates to the superintendent the duty to recommend an appropriate MARA to the board for adoption in its resolution to regulate expenses (see f/n 7, below).

⁵ Id. For a sample resolution, see [sample exhibit 2:125-E3, Resolution to Regulate Expense Reimbursements](#). Consult the board attorney about how often the board should adopt or revisit its resolution (see f/ns 6 and 8, below). For discussion about setting an annual time of year to adopt the resolution, see f/n 6, below.

⁶ 50 ILCS 150/10 allows boards to determine this timeline locally.

recommend a maximum allowable reimbursement amount for expenses to be included in the resolution.⁷ The recommended amount should be based upon the District's budget and other financial considerations.⁸

Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the Board member,⁹ (2) anyone's personal expenses,¹⁰ or (3) entertainment expenses.¹¹ Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or

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While the ECA does not require boards to adopt an *annual* resolution to regulate expenses, an annual review provides a way for the board to monitor this policy's implementation and its duties under the ECA and [sample](#) policy 2:240, *Board Policy Development*.

This sample policy uses "No later than approval of the annual budget" to align with 105 ILCS 5/17-1 (annual budget adoption within the first quarter of each fiscal year). The words *and when necessary* allow for flexibility in situations discussed in f/n 13, below (*emergency* and/or *an extraordinary circumstance*).

Consider consulting the board's auditors to assist with this decision. Other options for the timing of when boards should set the MARA include ~~deleting "No later than approval of the annual budget" and replacing it with:~~

- ~~1. Deleting "No later than approval of the annual budget" and replacing it with "At the start of each fiscal year"~~
 - ~~2. Deleting "No later than approval of the annual budget" and replacing it with "At the start of each school year"~~
 - ~~3. Deleting "No later than approval of the annual budget" and replacing it with "At the start of each calendar year"~~
- or
- ~~4. Deleting "No later than approval of the annual budget" and replacing it with "When presenting the proposed budget"~~

⁷ For practical purposes, this duty is delegated to the superintendent because:

- The School Code:
 - Allows the board to delegate duties to the superintendent (105 ILCS 5/10-16.7), and
 - Assigns to the superintendent the duty to make recommendations to the board concerning the budget (105 ILCS 5/10-21.4); and
- The MARA should be based upon a district's financial resources and other considerations important to the local district.

⁸ The ECA does not define MARA or how to determine it (see the first sentence of f/n 6, above). The board and superintendent should have a conversation that addresses at minimum the following topics:

- Should the superintendent use and refer to line items from the current budget?
- Would the board set per diems or set a very large number for the board and/or all of the district employees – both have their advantages and disadvantages.
- Should the board categorize MARA by activity?
- Will it categorize by individual responsibilities to the district or job titles/classes?
- Should there be an amount category for each type of travel: airfare, train, automobile, taxi, etc.?
- Will there be a special category for recurring and/or required training opportunities for teachers and board members?

These choices will depend upon many factors, including the budget, perhaps an auditor's recommendation, the community's preferences, and advice from the board attorney.

Amend the language throughout this subhead and in the fourth WHEREAS paragraph in [sample exhibit](#) 2:125-E3, *Resolution to Regulate Expense Reimbursements*, to reflect local preferences. Consider that inserting the actual MARA into the policy would likely require more formal continual policy updates as opposed to amending the resolution if a board needs to increase its MARA for any reason. For example, see the discussion in f/n 13, below.

⁹ 105 ILCS 5/10-22.32. The final paragraph of this law prohibits money for expenses from being advanced or reimbursed to any person other than a board member or employee of the district.

¹⁰ Optional. *Personal expenses* are not defined in 50 ILCS 150/25 or 105 ILCS 5/10-22.32. Consult the board attorney about this term and delete it only at the direction of the board attorney. Excluding personal expenses from advancements, reimbursements, and purchase orders is a generally-accepted best practice. The practice also aligns well with the State's widely-accepted transparency movement. Reimbursing personal expenses is also a magnet for the media.

¹¹ 50 ILCS 150/25.

any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event. ¹²

Exceeding the Maximum Allowable Reimbursement Amount(s)

All requests for expense advancements, reimbursements, and/or purchase orders that exceed the maximum allowable reimbursement amount set by the Board may only be approved by it when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting. ¹³

Advancements

The Board may advance to its members actual and necessary expenses to be incurred while attending:¹⁴

1. Meetings sponsored by the Illinois State Board of Education or by the Regional Superintendent of Schools; ¹⁵
2. County or regional meetings and the annual meeting sponsored by any school board association complying with Article 23 of the School Code; and
3. Meetings sponsored by a national organization in the field of public school education.

Expense advancement requests must be submitted to the Superintendent or designee on the Board's standardized estimated expense approval form. After spending expense advancements, Board members must use the Board's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. A Board member must return to the District any portion of an expense advancement not used.¹⁶ If an expense advancement is not requested, expense reimbursements may be issued by the

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¹² Id.

¹³ 50 ILCS 150/10 and 15. A board may need to revisit its resolution to regulate expenses more often than annually if (a) an expense reimbursement amount exceeds the MARA set in the board's resolution, and (b) an *emergency* or an *extraordinary circumstance* does not exist. Consult the board attorney in these circumstances to determine whether the board may need to revisit and amend its resolution to increase the MARA before approving the expenses exceeding it.

Emergency or an *extraordinary circumstance* is not defined by the ECA, but these terms are meant to allow boards flexibility when expenses exceed the MARA. Yet approving expense reimbursement requests that exceed the MARA as *emergencies* or *extraordinary circumstances* when the board or superintendent "did not plan well" or "an organization's conference fees went up more than expected this year after the board adopted its resolution," may open the board to public relations and other legal challenges. See Laukhuf v. Bd. of Educ., 2003 WL 23936148 (Ill.Cir. 2003)(addressing what constitutes an *emergency* in the context of the Open Meetings Act (OMA)(5 ILCS 120/), which similar to the ECA, also does not define the term, and holding an emergency meeting to cure a situation that a school board created itself is not an emergency within the confines of OMA).

While the ECA does not provide for specific legal penalties for the wrongful approval of expenses, it is not clear whether a court may find in circumstances of poor MARA planning, that an *emergency* or *extraordinary circumstance* under the ECA did not exist and grant relief requested by a challenger as allowed under State law.

¹⁴ 105 ILCS 5/10-22.32 authorizes advancements for the listed items. This advancement language pre-dates the ECA and is narrower than the ECA. A reasonable interpretation is that the MARA required in the ECA would apply to any advancement amount. This policy seeks to reconcile and highlight the differences between the School Code and the ECA requirements by separating School Code advancements into a separate subhead from ECA reimbursements (estimated and actual). For more distinctions between these laws and further discussion, see f/n 20, below.

¹⁵ Use this alternative for districts in suburban Cook County: replace "Regional Superintendent of Schools" with "appropriate Intermediate Service Center Executive Director."

¹⁶ 105 ILCS 5/10-22.32 requires the return of excess advancements that are issued.

Board to its members for the activities listed in numbers one through three, above, along with registration fees or tuition for a course(s) that allowed compliance with the mandatory trainings described in policy 2:120, *Board Member Development* and other professional development opportunities that are encouraged by the School Code (see the Reimbursements and Purchase Orders subhead, below).¹⁷ Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursement is not guaranteed and, when possible, Board members should seek pre-approval of expenses¹⁸ by providing an estimation of expenses on the Board's standardized estimated expense approval form, except in situations when the expense is diminutive. When pre-approval is not sought, Board members must seek reimbursement on the Board's standardized expense reimbursement form. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Credit and Procurement Cards ¹⁹

Credit and procurement cards shall not be issued to Board members.

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¹⁷ Boards have this power under 105 ILCS 5/10-20; this statute specifies that the grant of powers to school boards is not exclusive and that school boards may exercise other powers that are not inconsistent with duties. A board may expand this provision's scope by amending and adding to the sentence as follows:

“~~and other professional development opportunities that are encouraged by the School Code, and other training provided by one of the entities described in the above list.~~”

See also f/n 8 in [sample](#) policy 2:120, *Board Member Development* for an example of a board member professional development opportunity that is encouraged by the School Code.

¹⁸ Optional. Consult the board attorney to determine whether a pre-approval process is appropriate for the district. Neither 105 ILCS 5/10-22.32 (expense advancements) nor 50 ILCS 150/ (expense reimbursements and estimates) address expense *pre-approvals*. 50 ILCS 150/20 states: “an *estimate* if expenses have not been incurred ...” or “a *receipt* ... if the expenses have already been incurred,” suggesting no pre-approval is necessary. However, pre-approval is a best practice, and a board member who incurs expenses without pre-approval may run the risk that his or her expenses will not be approved. On the other hand, submitting estimated expenses for approval begs a pre-approval process, and some attorneys may read the law to require pre-approval of expenses. The pre-approval process also provides school officials with better information for financial planning.

Consult the board attorney to determine whether a pre-approval process is appropriate for the district. If it is required, ensure that 2:125-E3, *Resolution to Regulate Expense Reimbursements*, reflects the district's specific pre-approval requirements. For an example of a standardized *estimated* expense form that could be used as a form of pre-approval, see [sample exhibit](#) 2:125-E2, *Board Member Estimated Expense Approval Form*. The form provides three methods for board members to submit estimated expenses: providing estimated expenses (50 ILCS 150/), expense advancements for the specific activities (105 ILCS 5/10-22.32), or a purchase order.

¹⁹ Optional. Consult the board attorney about issuing credit and procurement cards to board members. See f/n 1 of [sample](#) policy 4:55, *Use of Credit and Procurement Cards*.

If in consultation with the board attorney credit and procurement cards will be issued to board members, delete “~~Credit and procurement cards shall not be issued to Board members~~” and insert “Credit and procurement card usage is governed by policy 4:55, *Use of Credit and Procurement Cards*.”

Standardized Expense Form(s) Required ²⁰

All requests for expense advancement, reimbursement, and/or purchase orders in the District must be submitted on the appropriate itemized, signed standardized form(s). The form(s) must show the following information:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and office of the Board member who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants. ²¹
3. The date(s) of the official business on which the expense advancement or reimbursement will be or was expended.
4. The nature of the official business conducted when the expense advancement or reimbursement will be or was expended.

Types of Official Business for Expense Advancements, Reimbursements, and Purchase Orders

1. Registration. When possible, registration fees will be paid by the District in advance.
2. Travel. The least expensive method of travel will be used, providing that no hardship will be caused to the Board member. Board members will be reimbursed for:
 - a. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed.²² Copies of airline tickets and baggage receipts must be attached to the expense form.
 - b. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
 - c. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
 - d. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.

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²⁰ 50 ILCS 150/20. The School Code uses the term *voucher* for expense advancements (105 ILCS 5/10-22.32). The PRESS materials on expenses marry the School Code's advancement voucher requirement into the ECA's requirement for a standardized estimated expense form. For an example, see [sample exhibits](#) 2:125-E2, *Board Member Estimated Expense Approval Form*, and 5:60-E2, *Employee Estimated Expense Approval Form*. These forms provide three methods for board members or district employees to submit anticipated/estimated expenses:

1. Providing estimated expenses under 50 ILCS 150/ (including for grant-related travel, see f/n 24, below),
2. Requesting expense advancements for the activities listed under 105 ILCS 5/10-22.32, or
3. Obtaining a purchase order (highly unlikely for anticipated board member expenses but possible).

²¹ 50 ILCS 150/20(2) and (3).

²² Optional. This language reflects the standard for expenses permitted for federal and State grants. 41 C.F.R. §301-12.2. If the board does not reimburse baggage fees, delete this sentence and ~~and baggage receipts~~ from the next sentence.

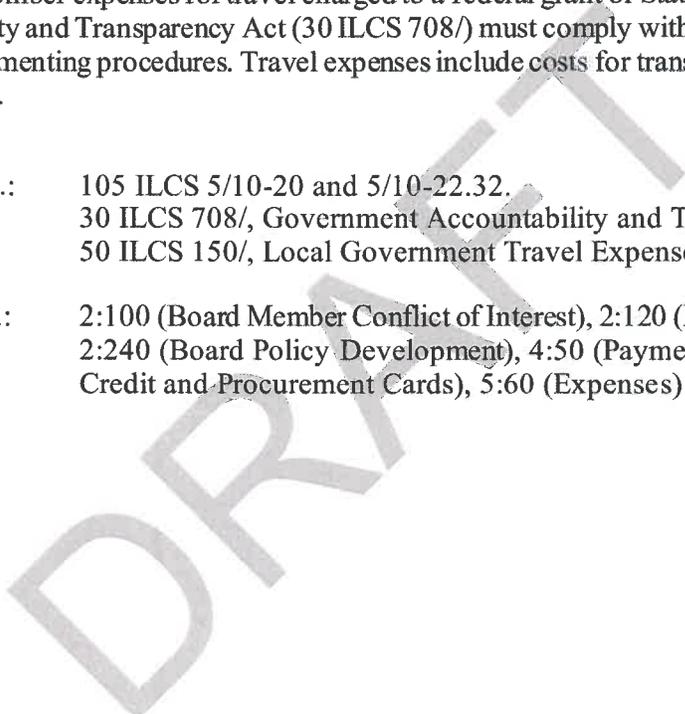
- e. Taxis, airport limousines, ride sharing or other local transportation costs.
- 3. Meals. Meals charged to the School District should represent mid-fare selections for the hotel/meeting facility or general area, consistent with the maximum allowable reimbursement amount set by the Board.²³ Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.
- 4. Lodging. Board members should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Board members should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.
- 5. Miscellaneous Expenses. Board members may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants ²⁴

All Board member expenses for travel charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must comply with Board policy 5:60, *Expenses*, and its implementing procedures. Travel expenses include costs for transportation, lodging, meals, and related items.

LEGAL REF.: 105 ILCS 5/10-20 and 5/10-22.32.
 30 ILCS 708/, Government Accountability and Transparency Act.
 50 ILCS 150/, Local Government Travel Expense Control Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:120 (Board Member Development),
 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of
 Credit and Procurement Cards), 5:60 (Expenses)



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²³ Alternatively, a board could set a daily limit on meal costs, such as:

Board members will be reimbursed for meal costs ~~and tips~~ up to \$ _____ per day consistent with the maximum allowable reimbursement amount(s) set by the Board.

But see also f/n 8, above and ensure this amount is consistent with the MARA set by the board resolution.

²⁴ Required by 30 ILCS 708/130. See sample policy 5:60, *Expenses*, and its f/ns 22-36 for details. Federal travel regulations state that requests for authorization for actual expense reimbursement should be made in advance of travel. 2 C.F.R. §301-11.302. Sample exhibit 2:125-E2, *Board Member Estimated Expense Approval Form*, can be used as a form for pre-approval.

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School Board

Board Attorney¹

The School Board may retain legal services with one or more attorneys or law firms to be the Board Attorney(s). The Board Attorney represents the School Board in its capacity as the governing body for the School District.² The Board Attorney serves on a retainer or other fee arrangement as determined in advance. The Board Attorney will provide services as described in the agreement for legal services or as memorialized by an engagement letter.³ The District will only pay for legal services that are provided in accordance with the agreement for legal services, as memorialized by an engagement letter, or that are otherwise authorized by this policy or a majority of the Board.

The Superintendent, his or her designee, and Board President, are each authorized to confer with and/or seek the legal advice of the Board Attorney.⁴ The Board may also authorize a specific Board member to confer with the Board Attorney on its behalf.

The Superintendent may authorize the Board Attorney to represent the District in any legal matter until the Board has an opportunity to be informed of and/or consider the matter.

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¹ The attorney's selection and duties are totally within the board's discretion – bidding is not required. 105 ILCS 5/10-20.21.

² Rule 1.7 (Conflict of Interest: Current Clients) and Rule 1.13 (Organization as Client) of the Ill. Rules of Professional Conduct, at www.illinoiscourts.gov/supremecourt/rules/art_viii/default_new.asp www.illinoiscourts.gov/rules/supreme-court-rules?a=viii, address concurrent conflicts of interest. Board presidents, superintendents, and board attorneys should be prepared to ask potential board attorneys whether they will have the ability to declare that representation of the board and district will be to the exclusion of all other clients having potential conflicts with the board and district's interests. See exhibit 2:160-E, *Checklist for Selecting a Board Attorney*.

³ There is no general format for an agreement for legal services or an engagement letter. To help monitor its legal fees, a board should require a written agreement or an engagement letter with the board attorney or law firm that details the services, fees, expenses, and billing format. See [sample](#) exhibit 2:160-E, *Checklist for Selecting a Board Attorney*.

Legal services can be spelled out in the policy but boards face the attendant risk of conflicting lists. However, a board desiring such a list can use the following:

The attorney will:

1. Serve as counselor to the Board and attend Board meetings when requested by the Superintendent or Board President;
2. Represent the District in any legal matter as requested by the Board;
3. Provide written opinions on legal questions as requested by the Superintendent or Board President;
4. Approve, prepare, or supervise the preparation of legal documents and instruments and perform such other legal duties as the Board may request; and
5. Be available for telephone consultation.

⁴ Depending on the fee arrangement, contacting the board attorney generates fees owed by the district. Thus, to avoid excessive attorney fees, the board should consider limiting individuals who are authorized to contact the board attorney. Additional individuals may be added to this sentence as in the alternative below:

The following people are authorized to confer with and/or seek the legal advice of the Board Attorney: Superintendent or designee, Business Manager, District Freedom of Information Officer, Complaint Manager(s), District treasurer, and the Board President.

Individual board members should refrain from discussing their board attorney's advice outside of a board meeting. Disclosing legal advice can waive the attorney-client privilege. Individual board members possess none of the board's powers and are not authorized to individually waive attorney-client privilege on behalf of the board as an entity.

The Board retains the right to consult with or employ other attorneys and to terminate the service of any attorney.

LEGAL REF.: Rule 1.7 (Conflict of Interest: Current Clients) and Rule 1.13 (Organization as Client) of the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court.

CROSS REF.: 4:60 (Purchases and Contracts)

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Operational Services

Identity Protection ¹

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to: ²

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.

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¹ Consult the board attorney before adoption of this policy. Districts may choose to provide or implement more protections than the statutory requirements outlined in this sample policy. While the laws that apply to this policy govern current management of sensitive information, best practices may outpace the law's ability to keep up. See also f/n 19 to sample policy 2:250, *Access to District Public Records*, detailing the preservation requirements of the Local Records Act (50 ILCS 205/3), the Family Educational Rights and Privacy Act (20 U.S.C. §1232g), and the Ill. School Student Records Act (105 ILCS 10/), and litigation holds or document preservation requirements pursuant to Federal Rules of Civil Procedure (Rules 16 and 26).

The Identity Protection Act (IPA) (5 ILCS 179/) requires that this subject matter be covered in policy and controls its content. 5 ILCS 179/35. The Act places greater limits on the use of social security numbers (SSNs) than federal law. The IPA defines *identity-protection policy* as "any policy created to protect social security numbers from unauthorized disclosure." (*Social security number* is not capitalized in the IPA). 5 ILCS 179/5. Much of a district's collection, storage, use, and disclosure of SSNs applies to employee records only. But limited exceptions may exist where a school district may need to ask students or their parents/guardians to provide SSNs, and any collection and retention of students' SSNs must also be in accordance with this policy.

Another State law, the Personal Information Protection Act (PIPA) (815 ILCS 530/~~amended by P.A. 101-343, eff. 1-1-20~~), requires *data collectors of personal information* to provide certain notice to Illinois residents, and in certain cases, the Ill. Attorney General, when the collector's system data is breached. 815 ILCS 530/10/~~amended by P.A. 101-343, eff. 1-1-20~~. Under PIPA, *data collector* is broadly defined to include government agencies and any entities that deal with nonpublic *personal information*. *Personal information* is defined as: (1) an individual's first name or first initial combined with a an SSN, driver's license number or State identification card number, financial account information (including without limitation, credit or debit card numbers), medical or health insurance information or biometric data; or (2) a username or email address in combination with a password or security question and answer that would permit access to an online account. *Id.* at 530/5. Depending on whether the *data collector* owns or merely maintains or stores the information, additional notification requirements will also apply. Finally, PIPA requires *units of local governments* to dispose of personal information so that it may not be read or reconstructed. *Id.* at 530/40. It is unclear whether Section 530/40 applies to school districts because PIPA does not specifically identify school districts as *units of local governments* (Ill. Constitution Article VII, Sec. 1). However, the Ill. State Board of Education (ISBE) considers PIPA to apply to the handling of personally identifiable information under grant awards. See the ISBE *Checklist for Protection of Personally Identifiable Information Review*, referenced in f/n 9, below. **Consult the board attorney for advice on the applicability of PIPA's various mandates to your district.** See f/n 4, below for more information about options to include PIPA requirements in this sample policy.

The U.S. Cybersecurity & Infrastructure Security Agency (CISA) recommends that K-12 districts have an *incident response plan (IRP)* that details what a district needs to do before, during, and after an actual or potential security incident. See www.cisa.gov/online-toolkit-partnering-secure-guard-k-12-organizations-cybersecurity-threats. In the case of a data breach, it is critical for a district to have an IRP in place that is customized to local conditions and to practice the plan. Having an IRP may also be required for cyber liability insurance coverage. For resources and templates, see <https://nvlpubs.nist.gov/nistpubs/SpecialPublications/NIST.SP.800-61r2.pdf>, www.iltillinois.org/resources/k12-incident-response-plan-template-security-studio, and <https://studentprivacy.ed.gov/resources/data-breach-scenario-trainings>, and www.k12six.org/essentials-series.

² The list of goals is optional; it may be deleted, augmented, or otherwise amended.

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2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, 5 ILCS 179/. Compliance measures shall include each of the following: ^{3 4}

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided. The stated reason for collection of the social security number must be relevant to the documented purpose. ⁵

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³ The IPA requires items #1-4 to be covered in a policy. 5 ILCS 179/35(a).

⁴ For boards that want to include PIPA mandates in this Policy, insert the following option after the IPA items #1-4, or if the board includes items #5 and #6 (discussed in fn 6, below), after items #1-6, and add "815 ILCS 530/, Personal Information Protection Act" to the Legal References:

The Superintendent is also responsible for ensuring the District complies with the Personal Information Protection Act, 815 ILCS 530/. Compliance measures shall include each of the following:

1. Written or electronic notification to an individual and, if applicable, the owner of the information, as required by, 815 ILCS 530/10 whenever his or her personal information was acquired by an unauthorized person; *personal information* means either:
 - a. An individual's first name or first initial and last name in combination with any one or more of his or her (i) social security number, (ii) driver's license number or State identification card number, (iii) financial account information (with any required security codes or passwords), (iv) medical information, (v) health insurance information, and/or (vi) unique biometric data or other unique physical or digital representation of biometric data, when either the name or the data elements are not encrypted or redacted or are encrypted or redacted but the keys to unencrypt or unredact or otherwise read the name or data elements have been acquired through the breach of security; or
 - b. An individual's username or email address, in combination with a password or security question and answer that would permit access to an online account, when either the username or email address or password or security question and answer are not encrypted or redacted or are encrypted or redacted but the keys to unencrypt or unredact or otherwise read the data elements have been obtained through the breach of security.
2. Notification to the Ill. Attorney General as required by 815 ILCS 530/10, if a single breach of the security system requires the District to notify more than 500 Illinois residents.
3. Cooperation with the owner of the information in matters relating to the breach, if applicable, as required by 815 ILCS 530/10.
4. Disposal of materials containing personal information in a manner that renders the personal information unreadable, unusable, and undecipherable; personal information has the meaning stated in #1, above.

⁵ See [sample exhibit 4:15-E2](#), *Statement of Purpose for Collection of Social Security Numbers*.

5. All employees must be advised of this policy's existence, and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request. ⁶
6. If this policy is amended, employees will be advised of the existence of the amended policy and a copy of the amended policy will be made available to each employee. ⁷

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent.⁸ This policy shall not be interpreted as a guarantee of the confidentiality of social security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise afforded by law.

Treatment of Personally Identifiable Information Under Grant Awards ⁹

The Superintendent ensures that the District takes reasonable measures to safeguard: (1) *protected personally identifiable information*,¹⁰ (2) other information that a federal awarding agency, pass-through agency or State awarding agency designates as sensitive, such as *personally identifiable information* (PII)¹¹ and (3) information that the District considers to be sensitive consistent with

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⁶ Items #5 and #6 are not required to be in policy but districts are required to perform the described action(s). 5 ILCS 179/35(b). These compliance measures are covered in [sample administrative procedure 4:15-AP1, Protecting the Privacy of Social Security Numbers](#).

⁷ Optional. See f/n 6 above.

⁸ This sentence is optional. Its intent is to inform employees of the need to have proper authority before collecting, storing, using, or disclosing SSNs. A board may attach a sanction to the paragraph by adding the following option:

An employee who has substantially breached the confidentiality of social security numbers may be subject to disciplinary action or sanctions up to and including dismissal in accordance with District policy and procedures.

⁹ While the federal regulations on procurement standards in 2 C.F.R. Part 200 do not specifically require a written policy on the treatment of *personally identifiable information* (PII) under grant-funded programs, the Ill. State Board of Education's (ISBE's) *Checklist for Protection of Personally Identifiable Information Review* (ISBE Checklist), at www.isbe.net/Pages/Federal-and-State-Monitoring.aspx www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx, requires an approved policy or policies related to the identification, handling, storage, access, disposal, and overall protection of PII as evidence of legal compliance with the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/) and federal regulations. The ISBE Checklist is specific to PII handled by districts in connection with their administration of grants. The uniform federal rules on procurement standards in 2 C.F.R. Part 200 apply to eligible State grants through the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/). This [sample](#) policy and accompanying [sample](#) administrative procedure 4:15-AP2, *Treatment of Personally Identifiable Information Under Grant Awards*, are designed to help districts meet the standard set forth in 2 C.F.R. 200.303(e) and the documentation items on the ISBE Checklist.

¹⁰ *Protected personally identifiable information* (Protected PII) means an individual's first name or first initial and last name in combination with any one or more types of information, including, but not limited to, social security number, passport number, credit card numbers, clearances, bank numbers, biometrics, date and place of birth, mother's maiden name, criminal records, medical records, financial records, or educational transcripts. Protected PII does not include *personally identifiable information* (PII) that is required by law to be disclosed. 2 C.F.R. §200.182. See [sample administrative procedure 4:15-AP2, Treatment of Personally Identifiable Information Under Grant Awards](#). Protected PII is similar to, but broader than, the definition of *personal information* under PIPA.

¹¹ PII is a broader concept than Protected PII. Said another way, Protected PII is a subset of PII.

applicable laws regarding privacy and confidentiality (collectively, *sensitive information*), when administering federal grant awards and State grant awards governed by the Grant Accountability and Transparency Act (30 ILCS 708/).

The Superintendent shall establish procedures for the identification, handling, storage, access, disposal and overall confidentiality of sensitive information.¹² The Superintendent shall ensure that employees and contractors responsible for the administration of a federal or State award for the District receive regular training in the safeguarding of sensitive information.¹³ Employees mishandling sensitive information are subject to discipline, up to and including dismissal.

LEGAL REF.: 2 C.F.R. §200.303(e).
5 ILCS 179/, Identity Protection Act.
30 ILCS 708/, Grant Accountability and Transparency Act.
50 ILCS 205/3, Local Records Act.
105 ILCS 10/, Illinois School Student Records Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records), [7:345 \(Use of Educational Technologies: Student Data Privacy and Security\)](#)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

PII means information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual. Some information that is considered to be PII is available in public sources such as telephone books and public websites, and it is considered to be Public PII. Public PII includes, for example, first and last name, address, work telephone number, email address, home telephone number, and general educational credentials. The definition of PII is not anchored to any single category of information or technology. Rather, it requires a case-by-case assessment of the specific risk that an individual can be identified. Non-PII can become PII whenever additional information is made publicly available, in any medium and from any source, that, when combined with other available information, could be used to identify an individual. 2 C.F.R. §200.179.

In addition to 2 C.F.R. 200.303(e), depending upon the type of record being created or used in connection with a grant-funded program, multiple laws may govern the treatment of *personally identifiable information* (PII) under a grant, including the IPA (5 ILCS 179/), PIPA (815 ILCS 530/), Family Educational Rights and Privacy Act, (20 U.S.C. §1232g), Ill. School Student Records Act (105 ILCS 10/), Student Online Personal Protection Act, (105 ILCS 85/, ~~amended by P.A. 101-516, eff. 7-1-21~~), Personnel Record Review Act (820 ILCS 40/), and Local Records Act (50 ILCS 205/3).

¹² See [sample administrative procedure](#) 4:15-AP2, *Treatment of Personally Identifiable Information Under Grant Awards*.

¹³ The ISBE Checklist requires districts to maintain documentation of training of all employees/contractors on the handling of PII, including evidence of the date(s) of the training and attendance/completion of the training. See [www.isbe.net/Pages/Federal-and-State-Monitoring.aspx](#) ~~www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx~~. Because many individuals in a district can be involved in day-to-day administration of activities supported by a federal or State grant, best practice is to regularly train all employees on the safeguarding of such sensitive information, e.g., upon hire and then annually or semi-annually.

Operational Services

Resource Conservation ¹

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible. ²
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible. ³
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream; and (c) establish a goal for the be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District, when it is economically and practically feasible to do so. ⁴
4. ~~Adherence to e~~Energy conservation measures. ⁵

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¹ State or federal law controls this policy's content. 105 ILCS 5/10-20.19c.

² Required by 105 ILCS 5/10-20.19c(a-5).

³ Required by 105 ILCS 5/10-20.19c(b) - (e).

⁴ ~~Required by~~ 105 ILCS 5/10-20.19c(e-5). Everything in this paragraph is Item (a) is mandatory. Item (b) except that this is not mandatory because the statute only "encourages" districts to investigate "potential markets for other recyclable materials that are present in the school district's waste stream." 105 ILCS 5/10-20.19c(e-5) required districts to have waste reduction procedures designed to achieve at least a 50% reduction in the amount of solid waste generated by the district before 7-1-20. but it was unclear about what year or baseline number or year that a district must needed to use to determine whether it has achieved at least a 50% reduction in the amount of solid waste that it generates by 7-1-20 the reduction. One option for a baseline may be to was to use the date this law became effective, which was 7-18-08, or the year closest to it for which the district still retained relevant records; however, consult the board attorney for assistance in determining these baselines. Item (c) is optional. The statute does not establish any reduction goals past 7-1-20, therefore item (c) gives districts the flexibility to establish additional goals when it is economically and practically feasible to do so.

⁵ Districts are authorized to enter into *guaranteed energy savings contracts* to implement *energy conservation measures*, including any improvement, repair, or alteration of any school district building, or any equipment or fixture to be added to a district building, that is designed to reduce energy consumption or operation costs. 105 ILCS 5/19b. The guaranteed energy savings contract must provide that all payments are to be made over time, and energy cost savings must be specified and guaranteed to the extent necessary to pay the costs of the energy conservation measures. State law provides the process for requesting proposals and entering into contracts. Any contract is valid whether or not funding has been appropriated in any budget adopted by the board.

LEGAL REF.: 105 ILCS 5/10-20.19c and 5/19b.

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

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Consult the board attorney about whether an energy conservation measure qualifies for funding as an energy conservation project under the Ill. Finance Authority Act (FAA). 20 ILCS 3501/. The FAA specifically includes energy conservation projects in school districts. 20 ILCS 3501/820-10(c). The FAA's definition of *energy conservation project* is very similar to the School Code's definition of *energy conservation measure* (105 ILCS 5/19b-1.1); it also includes measures that reduce the amount of electricity or natural gas required to achieve a given end use, consistent with the definition of *energy efficiency* in the Ill. Power Agency Act. 20 ILCS 3855/1-10. Funding under the FAA requires a certification that the project will be a cost-effective energy-related project that will lower energy or utility costs in connection with the operation or maintenance of such building or facility, and will achieve energy cost savings sufficient to cover bond debt service and other project costs within 10 years from the date of project installation. 20 ILCS 3501/820-10(c).

Operational Services

Accounting and Audits ¹

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit ²

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

Annual Financial Report ³

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

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¹ State or federal law controls this policy's content. A board policy or resolution is required concerning revolving funds and petty cash. 23 Ill.Admin.Code §100.70. This policy is intended to facilitate the board's fiscal oversight role. The last sentence of the first paragraph should be modified to align with local conditions. The *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing* at 23 Ill.Admin.Code Part 100 replaced 23 Ill.Admin.Code Part 110, *Program Accounting Manual* and 23 Ill.Admin.Code Part 125, *Student Activity Funds and Convenience Accounts*.

² Audit requirements are found in 105 ILCS 5/3-7 and 5/3-15.1, and 23 Ill.Admin.Code §100.110. The federal Single Audit Act adds audit requirements for federal programs. 31 U.S.C. §7501 *et seq.* [Grant Accountability Transparency Act \(GATA\) \(30 ILCS 708\)](#) rules also require districts that receive federal pass-through and State-issued awards to have a financial statement audit conducted in accordance with 23 Ill.Admin.Code §100.110, regardless of the amount of award expenditures. 44 Ill.Admin.Code §7000.90(c)(3). See [fn 5, below, for additional information regarding GATA.](#)

~~Use this alternative for~~ For districts in suburban Cook County, replace "Regional Superintendent of Schools" with "appropriate Intermediate Service Center [Executive Director](#)."

The following optional sentence establishes an audit committee: "The Board will annually establish an audit committee to help the Board select an external auditor, confer with the auditor regarding the audit's scope, and oversee the audit process." **Note:** All board committees are subject to the Open Meetings Act (5 ILCS 120/).

The following optional sentence establishes a competitive process for selecting the external auditor; it prevents a long-term relationship with an auditor and reduces the possibility of audits being too routine or friendly: "The Board will annually advertise a request for proposals to perform the external audit." Substitute "periodically" for "annually" if desired.

³ Requirements for the annual financial report are found in 105 ILCS 5/2-3.27 and 5/3-15.1; 23 Ill.Admin.Code §100.100. The last sentence of this section should be modified to align with local conditions.

Inventories ⁴

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by 2 C.F.R. §200.313, if applicable.⁵ The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.⁶

Capitalization Threshold ⁷

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$5,000 and have an estimated useful life greater than one year.

Disposition of District Property ⁸

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that

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⁴ ~~The Ill. Program Accounting Manual (IPAM) was repealed and replaced with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*. While these rules contain much of the IPAM information, the information about inventories was not included. That information is still useful and may be found at: www.isbe.net/Documents/ipam.pdf. The last sentence of this section should be modified to align with local conditions. The content of inventory records is at the district's discretion, with the exception of supplies and equipment that are governed by 2 C.F.R. §200.313. See f/n 5, below.~~

⁵ 2 C.F.R. §200.313. The uniform federal rules that govern federal grant awards in 2 C.F.R. Part 200 apply to State-issued grant awards through the Grant Accountability Transparency Act (GATA) (30 ILCS 708/), unless exempted in whole or in part by the Governor's Office of Management of Budget. 30 ILCS 708/55. See www.isbe.net/gata for further information about the scope of GATA's application to federal awards and State-funded grant programs administered by the Ill. State Board of Education (ISBE). See [sample administrative procedure 4:80-AP3, Inventory Management for Federal and State Awards](#). ISBE guidance is available at: www.isbe.net/Documents/fiscal_procedure_handbk.pdf and www.isbe.net/Pages/Federal-and-State-Monitoring.aspx, www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx.

⁶ *Id.* In connection with ISBE's grant monitoring function, ISBE published a *Checklist for Equipment and Inventory Review* which requires an approved policy (or procedure) related to the management of equipment at: www.isbe.net/Pages/Federal-and-State-Monitoring.aspx ~~www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx~~.

⁷ Optional. 23 Ill.Admin.Code §100.60 requires school boards to adopt a capitalization threshold, which can be done through policy. The capitalization threshold is a dollar figure above which the cost of an item will be included on financial statements and depreciated. A minimum threshold of \$5,000 and useful life greater than one year complies with the definition of *equipment* under federal grant rules, but may be adjusted, and/or multiple thresholds can be established, for different categories of capital assets. 2 C.F.R. §§200.133 and 200.313(e). The Government Accounting Standards Board (GASB) Statement No. 34 at para. 115(e) states that a government should disclose its policy "for capitalizing assets and for estimating the useful lives of those assets." See GASB Statement 34 and *Guide to Implementation of GASB Statement 34 on Basic Financial Statements* (p.28), both available at: www.gasb.org. ~~There are no specific requirements for such policies; however, District auditors may require or recommend a district have a more comprehensive capitalization policy and/or procedure.~~ Such an accounting policy or procedure should be developed in consultation with the district's accounting professional(s) and tailored to reflect local conditions.

⁸ The requirements in this section are specified in 105 ILCS 5/5-22 (allowing property constructed or renovated by students as part of a curricular program to be sold through the services of a licensed real estate broker subject to certain requirements), 5/10-22.8 ([sale of personal property](#)); and 2 C.F.R. §200.313(e) for federal awards and State awards governed by GATA. See f/n 5, above, regarding grant award requirements. A board that desires to act on the disposition of property having *any* value should use the following alternative to this section's last sentence: "Notwithstanding the above, the Superintendent or designee may unilaterally dispose of worthless personal property."

is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits⁹

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash¹⁰

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of ~~\$500,000~~ \$1,000. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

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The recipient (through either sale or donation) of any discarded school bus must immediately: (1) remove, cover, or conceal the "SCHOOLBUS" signs and any other insignia or words indicating the vehicle is a school bus; (2) render inoperable or remove entirely the stop signal arm and flashing signal system; and (3) paint the school bus a different color from those under 625 ILCS 5/12-801, 625 ILCS 5/12-806(b).

⁹ The intent of this optional section is twofold: (1) to control personal use of district property and equipment; and (2) to ensure compliance with IRS rules. As to the first point, allowing personal use of district property or equipment is arguably prohibited by the Ill. Constitution, Art. VIII, Sec. 1 which states: "Public funds, property or credit shall be used only for public purposes." As to the second point, any fringe benefit an employer provides is taxable and must be included in the recipient's pay unless the law specifically excludes it. See Publication 15-B (2019), *Employer's Tax Guide to Fringe Benefits*, at: www.irs.gov/pub/irs-pdf/p15b.pdf.

¹⁰ 105 ILCS 5/10-20.19(2); 23 Ill.Admin.Code §100.70. This paragraph's contents are mandatory, except for the ~~\$1,000~~ \$500 cap on the maximum balance of revolving funds. The cap amount may be changed or the following alternative used: "Each revolving fund shall be maintained in a bank that has been approved by the Board and established in an amount approved by the Superintendent consistent with the annual budget."

The School Code defines petty cash as a type of revolving fund. *Id.* It and other revolving funds carry a standard balance and are regularly reimbursed to maintain the standard balance amount (generally referred to as an *imprest system* of financial accounting). In practice, petty cash is paid out of a *de minimis* cash amount maintained by a fund custodian. Disbursement from a revolving fund other than petty cash is typically made against an imprest checking account, by an authorized signor who is readily available in the district, e.g., a superintendent or building principal. The authorized signor manages the revolving fund and requests the board to reimburse the fund for expenses incurred to bring the imprest account back to its standard balance.

Control Requirements for Checks ¹¹

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls ¹²

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud,

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¹¹ This section is largely up to the local board's discretion; additional controls may be added. The following alternative to the second sentence will mandate two signatories for checks:

Two of the following individuals: the Treasurer, Board President, and/or Board Vice-President, shall sign all checks issued by the School District, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

See [sample policy 4:90, *Student Activity and Fiduciary Funds*](#), for more information about a board's responsibilities for *student activity funds* and *fiduciary funds*. A board must comply with State law requirements concerning the use of facsimile or electronic signatures on checks. The Secretary of State, Index Department, maintains certified manual signatures of officers authorized to sign checks. Uniform Facsimile Signature of Public Officials Act, 30 ILCS 320/. Electronic records and signatures are governed by the Uniform Electronic Transactions Act, 815 ILCS 333/, ~~added by P.A. 102-38~~. Attorneys disagree about the applicability of these laws to school districts.

¹² This section is largely up to the local board's discretion. The annual audit must include a "review and testing of the internal control structure." 23 Ill.Admin.Code §100.110. This review's limited scope means that boards should not rely on it to reveal uncontrolled financial risks. The board's responsibility is to establish policy to safeguard the district's financial condition. Indeed, the oath of office includes this promise: "I shall respect taxpayer interests by serving as a faithful protector of the school district's assets." In this sample policy, the board sets the control objectives and the superintendent is responsible for developing an internal controls system. In addition, ISBE has issued guidance on internal controls pursuant to its administration of the Grant Accountability and Transparency Act (GATA), 30 ILCS 708/. See ~~the~~ [ISBE's State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures—Fiscal Procedures Handbook](#), at: www.isbe.net/Documents/fiscal_procedure_handbk.pdf, which states that "to establish a strong control environment, grantees must...[d]esign internal controls that are in compliance with guidance in *Standards for Internal Control in the Federal Government* issued by the Comptroller General of the United States" (a free resource, available at: www.gao.gov/assets/670/665712.pdf) or the *Internal Control Integrated Framework* issued by the Committee of Sponsoring Organizations of the Treadway Commission (a fee-based resource, available at: www.coso.org/guidance-on-ic <https://www.coso.org/Pages/ic.aspx>). Boards that wish to take a larger oversight role regarding internal controls may list the numbered sentences in the IASB sample administrative procedure 4:80-API, *Checklist for Internal Controls*, as required inclusions in the superintendent's program for internal controls. This alternative, for insertion at the end of this section's first paragraph, follows:

The District's system of internal controls shall include the following:

1. All financial transactions must be properly authorized and documented.
2. Financial records and data must be accurate and complete.
3. Accounts payable must be accurate and punctual.
4. District assets must be protected from loss or misuse.
5. Incompatible duties should be segregated, if possible.
6. Accounting records must be periodically reconciled.
7. Equipment and supplies must be safeguarded.
8. Staff members with financial or business responsibilities must be properly trained and supervised, and must perform their responsibilities with utmost care and competence.
9. Any unnecessary weaknesses or financial risks must be promptly corrected.

waste, and abuse,¹³ as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third party to audit internal controls in addition to the annual audit.

LEGAL REF.: 2 C.F.R. §200 et seq.
30 ILCS 708/, Grant Accountability and Transparency Act, implemented by 44 Ill.Admin.Code 7000 et seq.
105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, 5/10-21.4, 5/10-20.19, 5/10-22.8, and 5/17-1 et seq.
23 Ill.Admin.Code Part 100.

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

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¹³ Unless specifically exempted, grantees receiving funds from any State agency, including ISBE, must comply with GATA and annually complete a *Fiscal and Administrative Internal Controls Questionnaire* (ICQ). The ICQ covers a number of different topics related to internal controls. Districts that are identified as having one or more areas of elevated risk based on their answers to the ICQ, are required to develop and implement corrective action to address the area(s). Districts that fail to take necessary corrective action to address weak areas of internal control put their grant funding at risk. One of the sections of the ICQ may address a grantee's internal controls for fraud, waste, and abuse, including whether the grantee has a *fraud awareness program*. See sample administrative procedures 4:80-AP1, *Checklist for Internal Controls*, and 4:80-AP2, *Fraud, Waste, and Abuse Awareness Program*, which incorporate ISBE-recommended practices related to fraud, waste, and abuse.

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five year

General Personnel

Responsibilities Concerning Internal Information¹

District employees are responsible for maintaining: (1) the integrity and security of all internal information, and (2) the privacy of confidential records, including but not limited to: student school records, personnel records, and the minutes of, and material disclosed in, a closed School Board meeting. Internal information is any information, oral or recorded in electronic or paper format, maintained by the District or used by the District or its employees. The Superintendent or designee shall manage procedures for safeguarding the integrity, security, and, as appropriate, confidentiality of internal information.

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¹ State and federal law controls the content of this policy to the extent that: (1) the unauthorized disclosure of student school records is prohibited by the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) and the Ill. School Student Records Act (105 ILCS 10/); (2) the Freedom of Information Act (FOIA) (5 ILCS 140/) exempts from disclosure certain private or personal information, employee evaluations, school security and response plans, and maps; (3) if a district offers a self-insured group health plan or flexible spending account, it must establish clear procedures to protect the employees' health information (45 C.F.R. §164.502); (4) the Ill. Personnel Record Review Act governs the release of an employee's disciplinary action (820 ILCS 40/); (5) the Student Online Personal Protection Act requires a district and third party operators with whom it contracts to take reasonable measures to protect certain online student data and (56) any person who knowingly destroys, removes, conceals, or alters any public record with the intent to defraud any party commits a Class 4 felony (50 ILCS 205/4). These are examples of the laws requiring the safekeeping of district and school records.

This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. If a local collective bargaining agreement contains a provision on these responsibilities, it will supersede this policy and the board policy should state, "Please refer to the applicable collective bargaining agreement." For employees not covered, the policy should reflect the board's current practice.

This sample policy's intent is to safeguard district records accessed or created by employees. This includes protecting the district from unauthorized release of confidential records or the destruction of records. While the legal guidance is sparse, districts should take steps to avoid security breaches. Some districts may have more legal obligations than others. School districts that are considered *covered entities* under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Pub.L. 104-191) are required to comply with the HIPAA Privacy Rule. See f/n 1 of [sample policy 7:340, Student Records](#), for further discussion of HIPAA. Furthermore, districts that allow foreign exchange students to attend their schools may need to put safeguards in place in order to protect data that is transferred to the Student and Exchange Visitor Information System (SEVIS). See f/n 18 of [sample policy 7:50, School Admissions and Student Transfers To and From Non-District Schools](#), for further discussion of SEVIS.

To help maintain the integrity of records, districts should prevent their over-accumulation. Not all internal information must be preserved even if it is a *public record* for purposes of FOIA. According to the Local Records Act (50 ILCS 205/) a record must be retained only when it contains: (1) evidence of the district's organization, function, policies, procedures, or activities; or (2) informational data appropriate for preservation. While this is a slippery slope without definitive parameters, recorded information may generally be deleted that are conversational or personal, meeting notices, spam, email of a transient nature, duplicate material sent from other staff members, and draft material. However, no district record, no matter its form, may be destroyed if it is subject to a litigation hold. See [sample administrative procedure 2:250-AP2, Protocols for Record Preservation and Development of Retention Schedules](#). For guidance on Board member use and retention of email, see [sample exhibit 2:140-E, Guidance for Board Member Communications, Including Email Use](#).

LEGAL REF.: ~~Family Educational and Privacy Rights Act, 20 U.S.C. §1232g, Family Educational and Privacy Rights Act.~~
~~Uses and Disclosures of Protected Health Information; General Rules, 45 C.F.R. §164.502, Uses and Disclosures of Protected Health Information; General Rules.~~
~~Ill. Freedom of Information Act, 5 ILCS 140/, Ill. Freedom of Information Act.~~
~~Local Records Act, 50 ILCS 205/, Local Records Act.~~
~~105 ILCS 10/, Ill. School Student Records Act.~~
~~105 ILCS 85, Student Online Personal Protection Act.~~
~~Personnel Record Review Act, 820 ILCS 40/, Personnel Record Review Act.~~

CROSS REF.: 2:140 (Communications To and From the Board), 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

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General Personnel

Temporary Illness or Temporary Incapacity ¹

A temporary illness or temporary incapacity is an illness or other capacity of ill-being that renders an employee physically or mentally unable to perform assigned duties. During such a period, the employee can use accumulated sick leave benefits.² However, income received from other sources (worker's compensation, District-paid insurance programs, etc.) will be deducted from the District's compensation liability to the employee. The School Board's intent is that in no case will the employee, who is temporarily disabled, receive more than 100 percent of his or her gross salary. Those insurance plans privately purchased by the employee and to which the District does not contribute, are not applicable to this policy.

If illness, incapacity, or any other condition causes a teacher or other licensed employee to be absent in one school year, after exhaustion of all available leave, for more than 90 consecutive work days, such absence may be considered a permanent disability and the Board may begin dismissal proceedings subject to State and federal law, including the Americans with Disabilities Act.³ The Superintendent

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¹ State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

This policy is consistent with the minimum requirements of State law. The local collective bargaining agreement may contain provisions that exceed these requirements. When a policy's subject matter is superseded by a bargaining agreement, the board policy can state, "Please refer to the applicable collective bargaining agreement." For employees not covered, the policy should reflect the board's current practice.

² Temporary mental or physical incapacity as determined by a medical examination is not cause for dismissing a teacher. 105 ILCS 5/10-22.4 and 5/24-13.

³ A teacher's contractual continued service status is not affected by an absence caused by temporary illness or temporary incapacity. 105 ILCS 5/24-13. Two cases, decided before the Americans with Disabilities Act (ADA) (42 U.S.C. §12101 et seq.) was enacted, held that this statute grants school boards the power to define, through policy, temporary illness or incapacity. School Dist 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); Elder v. School Dist. No.127 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

Important: Until February 2014, this paragraph in the PRESS sample policy applied to all employees. We limited its application to teachers in response to feedback that the paragraph should align with the statute. Section 105 ILCS 5/24-13, which this paragraph implements, applies only to teachers and, thus, we amended the paragraph to make it applicable only to teachers. **This change may trigger a bargaining requirement with a bargaining unit for educational support personnel.**

Despite the statute's limitation to licensed employees, many boards apply this language to educational support personnel. **Consult the board attorney** about whether to apply this language to educational support personnel. For boards that wish to apply this language to both licensed and educational support personnel, strike ~~teacher or other licensed~~ from the text of the first two sentences of this paragraph and correct the grammar.

The Illinois appellate court decisions cited above upheld a board policy designating when a temporary [illness or] incapacity becomes permanent for the purpose of being a cause of dismissal. The court approved using 90 days of absence due to illness, after the exhaustion of sick days, as the point at which the district considers termination. The court upheld a hearing officer decision noting that a policy providing for a 90-school-day absence following exhaustion of sick leave was sufficient under Section 105 ILCS 5/24-13. The court noted that applying that particular policy over a two-year period would not be appropriate because the two-year period would have the effect of allowing the school board to define a temporary illness or incapacity out of existence; i.e., making it impossible for a teacher to qualify for such an absence. **Important:** a district should consult the board attorney before determining that a teacher's temporary illness or incapacity became permanent.

may recommend this paragraph's use when circumstances strongly suggest that the teacher or other licensed employee returned to work intermittently in order to avoid this paragraph's application. This paragraph shall not be considered a limitation on the Board's authority to take any action concerning an employee that is authorized by State and federal law.

Any employee may be required to have an examination, at the District's expense, by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant if the examination is job-related and consistent with business necessity. ⁴

LEGAL REF.: 42 U.S.C. §12101 et seq., Americans with Disabilities Act.
105 ILCS 5/10-22.4, 5/24-12, and 5/24-13.
Elder v. School Dist. No.127 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).
School District No. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987).

CROSS REF.: 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

The point at which any employee's temporary disability becomes permanent must be analyzed using the Americans with Disabilities Act (42 U.S.C. §12101 et seq.), also referred to as the ADA or the ADA Amendments Act (ADAAA)(Pub. L. 110-325). This federal law prohibits employers from discriminating against individuals with a disability who can perform the essential functions of a job with or without reasonable accommodation. A district should regularly analyze each position's job description to ensure that it identifies the position's essential functions. Consult the board attorney concerning compliance with the ADA.

⁴ The State law (105 ILCS 5/24-5, ~~amended by P.A. 100-513~~), allowing boards to require physicals of current employees *from time to time*, has been superseded by the ADA, 42 U.S.C. §12112(d)(4). The ADA allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. Id. Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would neither eliminate the risk nor reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. §1630.2(r).

Note that while examination by a spiritual leader/practitioner is sufficient for leaves, the statute does not authorize an examination by a spiritual leader/practitioner for district-ordered physicals of an employee. The difference may present a constitutional issue; contact the board attorney for an opinion if the employee wants to use an examination by a spiritual leader/practitioner.

Professional Personnel

Terms and Conditions of Employment and Dismissal ¹

The School Board delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff. ²

School Year

Teachers shall work according to the school calendar adopted by the Board, which shall have a minimum of 176 student attendance days and a minimum of 180 teacher work days, including teacher institute days.³ Teachers are not required to work on legal school holidays unless the District has followed applicable State law that allows it to hold school or schedule teachers' institutes, parent-teacher conferences, or staff development on the third Monday in January (the Birthday of Dr. Martin Luther King, Jr.); February 12 (the Birthday of President Abraham Lincoln); the first Monday in March (known as Casimir Pulaski's birthday); the second Monday in October (Columbus Day); and November 11 (Veterans Day). ⁴

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¹ State or federal law controls this policy's content. This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. The local collective bargaining agreement may contain provisions that exceed these requirements. In such cases, the board policy should be amended to state, "Please refer to the applicable collective bargaining agreement."

Evaluation, tenure, and dismissals changed significantly from 2013 to 2016 as P.A.s 96-861, 97-8, and 98-513 were implemented. These public acts are referred to as *Education Reform* or *Education Reform Acts*.

² This paragraph is consistent with the IASB's *Foundational Principles of Effective Governance*, at: www.iasb.com/principles_popup.cfm www.iasb.com/IASB/media/Documents/found_prin.pdf. Boards have three options for using this paragraph: (1) use it as an introduction to the policy; (2) use it alone leaving the specific other topics for administrative implementation; or (3) do not use it.

³ 105 ILCS 5/10-19. See sample policy 6:20, *School Year Calendar and Day*.

⁴ 105 ILCS 5/24-2(b). See sample policy 5:330, *Sick Days, Vacation, Holidays, and Leaves*, for a holiday listing as well as a discussion of the case finding the State-mandated school holiday on Good Friday unconstitutional. 105 ILCS 5/24-2, amended by P.A.s 102-14, 102-15, 102-334, 102-411, and 103-395, prohibits districts from making a deduction "from the time or compensation of a school employee on account of any legal or special holiday."

10 ILCS 5/1-24, added by P.A. 103-467 and scheduled to be repealed on 1-1-25, designated 2024 Election Day as a legal school holiday for the purposes of 105 ILCS 5/24-2 and requires any school closed on 2024 Election Day to make itself available to an election authority as a polling place on that date. No waiver exists for 2024 Election Day. 105 ILCS 5/24-2(b) and (c), amended by P.A.s 102-15 and 103-467.

School Day

Teachers are required to work the school day adopted by the Board.⁵ Teachers employed for at least four hours per day shall receive a duty-free lunch equivalent to the student lunch period, or 30 minutes, whichever is longer.⁶

The District accommodates employees who are nursing mothers according to provisions in State and federal law.⁷

Salary

Teachers shall be paid according to the salaries fixed by the Board, but in no case less than the minimum salary provided by the School Code.⁸ Teachers shall be paid at least monthly on a 10- or 12-month basis.⁹

Assignments and Transfers¹⁰

The Superintendent is authorized to make teaching, study hall, extra class duty, and extracurricular assignments. In order of priority, except as otherwise provided by law, assignments shall be made based on the District's needs and best interests, employee qualifications, and employee desires.

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⁵ A school day is required to consist of a minimum of five clock hours under the direct supervision of a teacher or non-teaching personnel or volunteer personnel that provides non-teaching or supervisory duties as specified in 105 ILCS 5/10-22.34(a) in order to qualify as a full day of attendance. 105 ILCS 5/10-19.05(a) and (j-5), amended by P.A. 103-560, ~~eff. 1-1-24~~. See www.isbe.net/school-calendar for Ill. State Board of Education's (ISBE) instructional day changes notice regarding this law. See 105 ILCS 5/10-19.05, amended by P.A. 103-560, ~~eff. 1-1-24~~, for additional exceptions to the attendance calculation.

⁶ 105 ILCS 5/24-9.

⁷ 29 U.S.C. §218(d), added by Pub.L. 117-328; 42 U.S.C. §2000gg ~~et seq.~~, added by Pub.L. 117-328; 740 ILCS 137/; 820 ILCS 260/. Consult the board attorney to ensure the district is properly accommodating nursing mothers. See sample administrative procedure 5:10-AP, *Workplace Accommodations for Nursing Mothers*.

⁸ 105 ILCS 5/10-20.7, 5/10-21.1, 5/24-1, and 5/24-8, amended by P.A. 103-515. The Commission on Government Forecasting and Accountability is required to annually certify and publish the teacher minimum salary to be used for the 2024-2025 school year and each year thereafter. Salaries are a mandatory subject of collective bargaining. 115 ILCS 5/10. Annually, by Oct. 1, each district must: (1) during an open school board meeting, report salary and benefits information for the superintendent, administrators, and teachers; (2) publish that information on the district's website, if any; and (3) provide this information to ISBE. 105 ILCS 5/10-20.47. According to a Public Access Counselor (PAC) *Informal Mediation* letter interpreting 5 ILCS 120/7.3, an IMRF employer must post on its website the names of employees having a total compensation package that exceeds \$75,000 per year. 2012 PAC 19808 (Informal Mediation by the Ill. Attorney General's Public Access Counselor (PAC)); see PAC Annual Report for 2012 at https://foiapac.ilag.gov/viewpdf.aspx?P=~/content/pdf/Public_Access_Counselor_Annual_Report_2012.pdf.

⁹ 105 ILCS 5/24-21.

¹⁰ Districts are required to have a policy on the distribution of the listed assignments. 23 Ill.Admin.Code §1.420(d).

Absent an individual or collective bargaining agreement, the board has unilateral discretion to assign or retain a teacher to or in an extracurricular duty. *Betebanner v. Bd. of Educ.*, 336 Ill.App. 448 (4th Dist. 1949); *Dist. 300 Educ. Assoc. v. Bd. of Educ.*, 31 Ill.App.3d 550 (2nd Dist. 1975); *Lewis v. Bd. of Educ.*, 181 Ill.App.3d 689 (5th Dist. 1989).

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in 105 ILCS 5/14-1.09a.¹¹

Dismissal

The District will follow State law when dismissing a teacher. ¹²

~~The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.~~

~~105 ILCS 5/22-965(a), added by P.A. 103-46, eff. 1-1-24 and amended by P.A. 103-564, requires school districts, when hiring or assigning educators for physical education, music, or visual arts, to prioritize the hiring or assigning of educators who hold an educator license and endorsement in those areas. The law also requires educators in these areas to obtain short-term approval if they are not licensed in the content area, or, if no short-term approval is available, they must meet criteria specified by ISBE, Id. at (b). Educators must obtain an endorsement in the area being taught prior to the end of the short-term approval period to continue the educator's employment for subsequent school years. professional educator licensure applicants to pass the licensure content area test for the content area the educator is assigned to teach or complete nine semester hours of coursework in the content area prior to the educator's employment start date, among other requirements. Id. at (b). In the alternative, educators do not need to be licensed, obtain short-term approval, or meet other ISBE requirements if they meet the requirements of Title 23 of the Illinois Administrative Code except for Section 1.710. Id. at (d). However, the law does not make clear whether the licensure requirements in 105 ILCS 5/22-95(b), added by P.A. 103-46, eff. 1-1-24, apply only to physical education, music, and visual arts. Consult the board attorney to determine the applicability of these provisions.~~

¹¹ Optional. This subhead provides information to district employees and the community that 105 ILCS 5/14-1.09a prohibits school social workers from moonlighting by providing services to students attending the districts in which they are employed. Delete “5/14-20.65, 5/14-1.09a,” from the Legal References if the board deletes this subhead.

¹² All dismissal laws in the chart below were amended by the *Education Reform Acts*. 105 ILCS 5/24A-5.5, requires districts to develop and implement a local appeals process for unsatisfactory ratings issued to teachers under 105 ILCS 5/24A-5, amended by P.A.s 102-252, and 102-729. Districts must: (1) develop the process in cooperation with the bargaining unit or teachers, if applicable, and (2) include an assessment of the original rating by a panel of qualified evaluators agreed to by the PERA joint committee (105 ILCS 5/24A-4(b)).

Non-tenure Teacher Discharge	105 ILCS 5/24-11, amended by P.A.s 102-552 and 103-500.
Tenured and Non-tenure Teachers Reduction in Force	105 ILCS 5/24-12(b), amended by P.A.s 103-398, eff. 1-1-24 , and 103-500, and (c)
Tenured Teacher Discharge Where Cause Remediable	105 ILCS 5/24-12(d) (prior reasonable warning required), amended by P.A.s 102-708 and 103-354, eff. 1-1-24 . 105 ILCS 5/24-12(d) (procedural mandates), amended by P.A.s 102-708 and 103-354, eff. 1-1-24 . 105 ILCS 5/10-22.4 (general authority)
Tenured Teacher Discharge Where Cause Irremediable	105 ILCS 5/24-12(d) (no prior warning required) amended by P.A.s 102-708 and 103-354, eff. 1-1-24 . 105 ILCS 5/24-12(d) (procedural mandates), amended by P.A.s 101-531, 101-643, and 102-708 and 103-354, eff. 1-1-24 . 105 ILCS 5/10-22.4 (general authority)
Tenured Teacher Discharge Failure to complete remediation plan with a rating of <i>Proficient or Excellent</i>	105 ILCS 5/24A-5(m) (participation in remediation plan after unsatisfactory evaluation) 105 ILCS 5/24-12(d)(1) 105 ILCS 5/24-12(d) (procedural mandates), amended by P.A.s 102-708 and 103-354, eff. 1-1-24 . 105 ILCS 5/10-22.4 (general authority)

Evaluation

The District’s teacher evaluation system will be conducted under the plan developed pursuant to State law. 13

On an annual basis, the Superintendent will provide the Board with a written report which outlines the results of the District’s teacher evaluation system.

LEGAL REF.: 29 U.S.C. §218(d), Pub. L. 117-328, Pump for Nursing Mothers Act.
42 U.S.C. §2000gg et seq., Pub. L. 117-328, Pregnant Workers Fairness Act.
105 ILCS 5/10-19, 5/10-19.05, 5/10-20.65, 5/14-1.09a, 5/22-965, 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, 5/24A-1 through 24A-20.
820 ILCS 260/, Nursing Mothers in the Workplace Act.
23 Ill.Admin.Code Parts 50 (Evaluation of Educator Licensed Employees) and 51 (Dismissal of Tenured Teachers).
Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532 (1985).

CROSS REF.: 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Tenured Teacher Discharge – Optional Alternative Evaluative Dismissal Process for PERA Evaluation Failure to complete remediation plan with a <i>Proficient</i> or better rating 105 ILCS 5/24A-2.5	105 ILCS 5/24-16.5(d) (provide written notice) 105 ILCS 5/24-16.5 (pre-remediation and remediation procedural mandates) 105 ILCS 5/24-16.5(e) and (f) (school board makes final decision with only PERA-trained board members participating in vote)
Tenured Teacher Discharge – <i>Unsatisfactory</i> PERA evaluation within 36 months of completing a remediation plan 105 ILCS 5/24A-2.5	105 ILCS 5/24A-5(n), amended by P.A. 102-252 (forego remediation and proceed to dismissal) 105 ILCS 5/24-12(d) (procedural mandates), amended by P.A. 102-708. 105 ILCS 5/10-22.4 (general authority)
Educational Support Personnel Employees (non-licensed)	105 ILCS 5/10-23.5, amended by P.A. 102-854.
Probationary Teacher (non-tenure teacher)	105 ILCS 5/24-11, amended by P.A.s 102-552, 102-854, and 103-500.

Various components of a RIF (e.g., impact and decision to RIF) and an evaluation plan (e.g., development, implementation, and impact) may be subject to mandatory collective bargaining. Central City Educ. Assoc. v. IELRB, 149 Ill.2d 496 (Ill. 1992).

105 ILCS 5/22-965, amended by PA 103-46, eff. 1-1-24, provides that in the event of a reduction in force, schools may follow the employee contract language for filling positions.

Teacher RIF procedures were changed by 105 ILCS 5/24-12(b), amended by P.A. 103-398 and 103-500, and (c). See *PERA Overview for School Board Members*, question 15, “What is the process for selecting teachers for a reduction in force/layoff (RIF)” at: www.iasb.com/law/PERAoverview.pdf.

State law does not prohibit a PERA joint committee from agreeing to put a teacher on a remediation plan if the teacher receives a second *needs improvement* (rather than *unsatisfactory*) rating after being on a professional development plan. Bd. of Educ. Rockford Public Sch. v. Rentsch, 212 N.E.3d 565 (Ill. App. Ct. 2nd Dist. 2022).

According to a binding opinion from the Ill. Public Access Counselor, a board must identify an employee by name in a motion to dismiss him or her. PAO 13-16. As this may be a significant change in practice with possible other legal consequences, a board should consult with the board attorney on this issue before dismissing an employee.

13 105 ILCS 5/24A-5, amended by P.A.s 102-252, 102-729, and 103-85. Teacher evaluation plans are covered in *PERA Overview for School Board Members* at: www.iasb.com/law/PERAoverview.pdf.

Bylan

Educational Support Personnel

Compensatory Time-Off¹

This policy governs the use of compensatory time-off by employees who: (1) are covered by the overtime provisions of the Fair Labor Standards Act, 29 U.S.C. §201 et seq., and (2) are not represented by an exclusive bargaining representative.

Employees may be given 1-1/2 hours of compensatory time-off in lieu of cash payment for each hour of overtime worked. Other than as provided below, at no time may an employee's accumulated compensatory time-off exceed 240 hours, which represents compensation for 160 hours of overtime.² An employee whose work regularly includes public safety, emergency response, or seasonal activities may accumulate a maximum of 480 hours of compensatory time, which represents compensation for 320 hours of overtime.³ If an employee accrues the maximum number of compensatory time-off hours, the employee: (1) is paid for any additional overtime hours worked, at the rate of one and one half times the employee's regular hourly rate of pay, and (2) does not accumulate compensatory time-off until the employee uses an equal amount of accrued time-off.⁴

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ The federal regulations implementing the Fair Labor Standards Act (FLSA) governs the use of *comp-time*. 29 C.F.R. §§553.21-553.28 and 553.50. See [sample](#) policy 5:35, *Compliance with the Fair Labor Standards Act*, for discussion of the FLSA. In order for a district to offer comp-time, it must have a compensatory time-off policy or the topic must be covered in an applicable collective bargaining agreement. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. School officials should consult with the board attorney before adopting this policy.

The terms *comp-time* and *compensatory time-off* mean paid time-off that is earned and accrued by a non-exempt employee in lieu of overtime pay for over 40 hours worked in one workweek. Compensatory time-off in lieu of overtime pay must be at the premium rate of 1.5 hours of compensatory time for each hour of overtime worked (just as the monetary rate for overtime is calculated at 1.5 times the regular rate of pay). As a condition for using comp-time in lieu of overtime pay, the employer and employee must have an *agreement or understanding* before the work is performed. Further, the employee's decision to accept comp-time must be made freely. For employees represented by an exclusive bargaining agent, the agreement to use comp-time must be between the district and the bargaining agent.

For non-exempt employees who are not covered by a collective bargaining agreement, the *agreement or understanding* concerning comp-time must be between the district and employee. See [sample](#) exhibit 5:310-E, *Agreement to Receive Compensatory Time-Off*. If the district had a regular practice of comp-time before April 15, 1986, that is deemed an agreement. Notice to the non-exempt employees that comp-time will be given in lieu of overtime pay for overtime through bulletin board notices is sufficient to constitute an *agreement or understanding*, provided that the decision to accept compensatory time-off is made freely.

² This sample policy contains the maximum hours that the FLSA allows an employee to accumulate. It is a ceiling that an employee may hit several times, but never go over without using some of the time-off. A school board may forfeit flexibility and set this ceiling lower.

³ *Seasonal activities* include activities during periods of significantly increased demand, that are of a regular and recurring nature. A seasonal activity is not limited strictly to those operations that are very susceptible to changes in the weather. However, mere periods of short but intense activity do not make an employee's job seasonal. However, the 480 hour accrual limit will not apply to office personnel or other employees who may perform such seasonal activities only in emergency situations, even if they spend substantially all of their time in a particular workweek engaged in such activities.

⁴ The FLSA permits a board to require that employees reduce their accumulated compensatory time or face having their supervisor schedule the compensatory time-off for them. Christensen et al. v. Harris County et al., 529 U.S. 576 (2000). Such an optional provisions follows:

An employee who has accrued compensatory time-off shall be permitted to use such time in at least half-day components provided such requests do not unduly disrupt the District's operations.⁵ The employee's supervisor must approve a request to use compensatory time-off.

Upon termination of employment, an employee will be paid for unused compensatory time at the higher of:

1. The average regular rate received by such employee during the last three years of employment;
or
2. The final regular rate received by such employee.

Compensatory time-off is time during which the employee is not working and is, therefore, not counted as "hours worked" for purposes of overtime compensation.

Implementation

The Superintendent or designee shall implement this policy in accordance with the FLSA. In the event of a conflict between the policy and the FLSA, the latter shall control.

LEGAL REF.: ~~Fair Labor Standards Act~~, 29 U.S.C. §201 et seq., [Fair Labor Standards Act](#); 29 C.F.R. Part 553.

CROSS REF.: 5:35 (Compliance with the Fair Labor Standards Act), 5:185 (Family and Medical Leave), 5:270 (Employment At-Will, Compensation, and Assignment)

DRAFT

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Notwithstanding the above and to avoid hardship to the District, an employee's supervisor may require the employee to reduce accumulated compensatory time, or schedule the compensatory time-off for the employee, so that the employee does not accumulate more than 75 hours of compensatory time, which represents compensation for 50 hours of overtime.

⁵ Optional.

five year

Instruction

Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program¹

The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following:

- Parent-teacher conferences
- Counseling services by social workers and/or guidance counselors
- Counseling services by psychologists
- Psychological testing
- Truants' alternative and optional education program²
- Alternative school placement
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time to time³
- Graduation incentives program⁴
- Remediation program⁵

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State law controls this policy's content.

² 105 ILCS 5/2-3.66, ~~amended by P.A. 100-465~~, authorizes the Ill. State Board of Education (ISBE) to award grants to school districts, educational service regions, and community college districts.

³ 105 ILCS 5/13B-1 ~~et seq.~~ Districts are not required to establish an alternative learning opportunities program. However, if they do, State law requires that the program "provide a flexible standards-based learning environment, innovative and varied instructional strategies, a student-centered curriculum, social programs, and supplemental social, health, and support services to improve the educational achievement of students at risk of academic failure." 105 ILCS 5/13B-20. The program must also meet the requirements in 105 ILCS 5/13B-45. Alternative learning opportunities programs "may include, without limitation, evening high school, in-school tutoring and mentoring programs, in-school suspension programs, high school completion programs to assist high school dropouts in completing their education, high school completion programs to allow students eligible for remote learning under Section 34-18.81 to complete their education while incarcerated in an institution or facility of the Department of Corrections, support services, parental involvement programs, and programs to develop, enhance, or extend the transition for students transferring back into the regular school program, an adult education program, or a post-secondary education program." 105 ILCS 5/13B-20.5 ~~amended by P.A. 102-966~~. See 105 ILCS 5/13B-25.10, as well as other requirements for general State aid and evidence-based funding (the statute references both types of funding), for additional requirements to receive State funds for creating this program.

⁴ Required by 105 ILCS 5/26-16, ~~amended by P.A. 100-465~~.

⁵ 105 ILCS 5/10-20.9a(b) requires remedial assistance for students who are not promoted to the next higher grade.

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if he or she: ⁶

1. Is considered a dropout according to State law;
2. Has been suspended or expelled;
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or English Language Learners program.

LEGAL REF.: 105 ILCS 5/2-3.41, 5/2-3.66, 5/10-20.9a, 5/13B, 5/26-2a, 5/26-13, 5/26-14, and 5/26-16.

CROSS REF.: 6:280 (Grading and Promotion), 6:300 (Graduation Requirements), 7:70 (Attendance and Truancy)

DRAFT

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁶Required by 105 ILCS 5/26-16, ~~amended by P.A. 100-465~~. Graduation incentives programs are entitled to claim general State aid and evidence-based funding (the statute references both types of funding). A district must ensure that its graduation incentives program receives supplemental general State aid, transportation reimbursements, and special education resources, if appropriate, for students enrolled in the program. 105 ILCS 5/26-2a defines *dropout* as “any child enrolled in grades 9 through 12 whose name has been removed from the district enrollment roster for any reason other than the student’s death, extended illness, removal for medical non-compliance, expulsion, aging out, graduation, or completion of a program of studies and who has not transferred to another public or private school and is not known to be home-schooled by his or her parents or guardians or continuing school in another country.”

Instruction

Education of Homeless Children ¹

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education.² A *homeless child* is defined as provided in the McKinney-Vento Homeless Assistance Act and the Education for Homeless Children Act.³ The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation. ⁴

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State and federal law control this policy's content. This sample policy contains the basic requirements of the Education for Homeless Children Act (105 ILCS 45/), as well as the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11431 *et seq.*). Other policies that are relevant to the education of homeless children are listed in the Cross References, e.g., school admissions and immunizations.

² For high school districts, delete "including a public pre-school education" at the end of the sentence.

³ Under the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a(2)), *homeless children and youths* ~~(A)~~ means individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of ~~section 42 U.S.C. §11302(a)(1)~~); and ~~(B)~~ includes:

- (i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
- (ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 11302(a)(2)(C));
- (iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- (iv) migratory children (as such term is defined in section 6399 of title 20) who qualify as homeless for the purposes of this part because the children are living in circumstances described in clauses (i) through (iii).

Note: Section §11434a(2) no longer includes children "awaiting foster care placement" within the definition of *homeless children and youths*.

Under the Education for Homeless Children Act (105 ILCS 45/1-5), *Homeless person, child, or youth* includes, but is not limited to, any of the following:

- (1) An individual who lacks a fixed, regular, and adequate nighttime place of abode.
- (2) An individual who has a primary nighttime place of abode that is:
 - (A) a supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing);
 - (B) an institution that provides a temporary residence for individuals intended to be institutionalized; or
 - (C) a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.

See www.isbe.net/Pages/Homeless.aspx for helpful informational resources and training with regard to the education of homeless children in Illinois. See <https://nche.ed.gov/legislation/mckinney-vento/www2.ed.gov/programs/homeless/legislation.html> for the U.S. Dept. of Education's information about federal requirements.

⁴ 42 U.S.C. §11432(g)(l)(J)(ii).

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school. ⁵

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship.⁶ Transportation shall be provided in accordance with the McKinney-Vento Homeless Assistance Act and State law.⁷ The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school.⁸ If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial.⁹ Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law. ¹⁰

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁵ 105 ILCS 45/1-10.

⁶ The first two sentences in this paragraph are required by 42 U.S.C. §11432(g)(7), 410 ILCS 535/25.3, ~~amended by P.A. 100-506~~, requires fees for certified copies of birth records be waived for individuals whose homeless status has been verified. A public school homeless liaison or school social worker may verify homeless status, in accordance with procedures established by the State Registrar of Vital Records. Id.

⁷ 42 U.S.C. §11432(g)(1)(J)(iii), 42 U.S.C. §11432(g)(4)(A), and 105 ILCS 45/1-15. The School Code and Education for Homeless Children Act permit school districts to use their State transportation funds to provide financial assistance to children who are homeless or who qualify as *at risk of becoming homeless* when: (1) the financial assistance is not in excess of the district's actual costs for providing the transportation to the student, and (2) the district is not otherwise claiming the expenditures through another State or federal grant. 105 ILCS 5/29-5 (transportation reimbursement), amended by P.A. 102-539, and 105 ILCS 45/1-17 (homeless assistance). A child is considered *at risk of becoming homeless* if the child's parent/guardian, other person who enrolls the child, or unaccompanied minor provides documented evidence that the child's living situation will no longer be fixed, regular, and adequate within eight weeks, resulting in the child becoming homeless. 105 ILCS 45/1-17(d). Prior to providing such financial assistance, a district must enter into a written housing plan with the parent/guardian, person who enrolled the child, or unaccompanied minor. Id. at 1-17(c). Financial assistance may include: (1) mortgage or rental assistance that will allow a child to remain permanently in his/her living situation or obtain a new living situation; and/or (2) assistance with unpaid bills, loans, or other financial debts that results in housing being inadequate. Id. at 1-17(a). See sample administrative procedure 6:140-AP, Education of Homeless Children, f/n 1, for a discussion of issues that districts should consider in developing such plans.

⁸ Required by 42 U.S.C. §11432(g)(7)(C).

⁹ Required by 105 ILCS 45/1-25; 23 Ill.Admin.Code §1.241. The Ill. State Board of Education's *Homeless Dispute Resolution Procedures* (~~published September 2017 and updated December~~February 2024) are available at: www.isbe.net/Pages/Homeless.aspx.

Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "Intermediate Service Center Executive Director."

¹⁰ Optional. 105 ILCS 45/1-25(a-5). As an alternative, a school board may omit this sentence or ~~use a permissive verb, such as, "...the Liaison for Homeless Children may, after the passage of 18 months and annually thereafter, conduct....change the word "shall" to "may."~~ Any change required as a result of this review becomes effective at the close of the school year. Any person who knowingly or willfully presents false information in any review commits a Class C misdemeanor.

LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
105 ILCS 45/, Education for Homeless Children Act.
[23 Ill.Admin.Code §1.241.](#)

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), [4:140 \(Waiver of Student Fees\)](#), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

ADMIN. PROC.: 6:140-AP (Education of Homeless Children)

DRAFT

five year

Instruction

Home and Hospital Instruction ¹

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student’s home or hospital.² Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services.³ Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse.⁴ Instructional or

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¹ State or federal law controls this policy’s content. The following State laws and ISBE rules govern homebound and hospital instruction: 105 ILCS 5/14-13.01 (reimbursement for home and hospital instruction along with factors to qualify for it); 105 ILCS 5/18-4.5 (reimbursement for home and hospital instruction); 105 ILCS 5/10-19.05(e), ~~added by P.A. 100-12~~ (an instructional session of one clock hour may be counted as ½ day of attendance, however, a student must receive four or more instructional clock hours to count as a full day of attendance); 23 Ill.Admin.Code §226.300 (home/hospital service for a special education student); 23 Ill.Admin.Code §1.520.

See ISBE guidance, *Home/Hospital Instruction and Reimbursement Questions and Answers* available at: www.isbe.net/Documents/Home-Hospital_OA.pdf.

² 105 ILCS 5/14-13.01, ~~amended by P.A. 100-443~~, defines the standards for determining when a student is eligible to receive home or hospital instruction. A student qualifies when a physician, physician assistant, or advanced practice registered nurse anticipates a student’s absence due to a medical condition. The law defines “ongoing intermittent basis” to mean a medical condition of such a nature and severity that it is anticipated that the student will be absent from school due to the medical condition for periods of at least two days at a time multiple times during the school year totaling at least 10 days or more of absences. ~~225 ILCS 65/50-10, amended by P.A. 100-513, revised the Nurse Practice Act to add registered to the definition of advanced practice registered nurse; accordingly, this policy reflects that change in terminology, even though Section 5/14-13.01 similarly has not been amended.~~

³ 105 ILCS 5/14-13.01(a-5), ~~amended by P.A. 100-443~~, requires that all students provide a written statement from a physician, physician assistant, or advanced practice registered nurse stating the existence of a medical condition, the impact on the child’s ability to participate in education, and the anticipated duration or nature of the child’s absence from school. However, ISBE rules at 23 Ill.Admin.Code §226.300 (students qualifying for special education services) and 23 Ill.Admin.Code §1.520 (students not qualifying for special education services) have not yet been amended to reflect that this written statement may come from a physician assistant or an advanced practice registered nurse; they still state that such a written statement must come from a physician. ISBE’s *Medical Certification for Home/Hospital Instruction* form, form 34-58, reflects that the written statement may come from a “physician licensed to practice medicine in all its branches, APRN, or PA.” Available at: www.isbe.net/Documents/Medical-certification-home-hospital-instruction.pdf.

A student with health needs may be protected by the Individuals with Disabilities Education Act (20 U.S.C. §1401(3) or Section 504 of the Rehabilitation Act (29 U.S.C. §794(a)).

⁴ 105 ILCS 5/14-13.01(a-5), ~~amended by P.A.s 100-443 and 100-863~~. There is no requirement that a student be absent from school for a minimum number of days before he or she qualifies for home or hospital instruction. 105 ILCS 5/14-13.01(a). The statute, ~~amended by P.A. 100-443~~, allows schools to begin home or hospital instruction upon receipt of a written statement from a physician, physician assistant, or advanced practice registered nurse but requires it to begin no later than five school days after receipt of the written statement.

Both 23 Ill.Admin.Code §§226.300(g) and 1.520(f) require home or hospital instructors to meet the requirements listed in 23 Ill.Admin.Code §1.610, i.e., proper licensure as required by ~~Section 21B-15 of the School Code~~ (105 ILCS 5/21B-15).

related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to three months after the child's birth or a miscarriage. ⁵

Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

LEGAL REF.: 105 ILCS 5/10-19.05(e), 5/10-22.6a, 5/14-13.01, and 5/18-4.5.
23 Ill.Admin.Code §§1.520, 1.610, and 226.300.

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunity), 7:280 (Communicable and Chronic Infectious Disease)

DRAFT

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁵ 105 ILCS 5/10-22.6a, ~~amended by P.A. 100-443~~. Number (2) does not require a written statement from a physician, physician assistant, or advanced practice registered nurse.

five year

Students

Vandalism ¹

The School Board will seek restitution from students and their parents/guardians for vandalism or other student acts that cause damage to school property. ²

LEGAL REF.: 740 ILCS 115/, [Parental Responsibility Law](#).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior)

DRAFT

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law controls this policy's content.

² The Parental Responsibility Law makes parents/guardians of unemancipated minors who are 11 through 18 years of age liable for actual damages. Parents/guardians may be liable up to \$20,000 for the first act or occurrence of a willful or malicious act. If a pattern or practice of willful or malicious acts by a minor is found by a court to exist for another separate act or occurrence, parents/guardians may be liable up to \$30,000. 740 ILCS 115/5.



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: August 8, 2024
To: Board of Education
From: Julie Laskowski
Subject: School Calendar 2025-2026

Background:

The calendar committee prepares the school calendar and fiscal calendar each year in the fall for Board approval.

Information:

The calendar for 2025-2026 starts school on Wednesday, August 13, 2025 and ends Friday, May 29, 2026. Graduation will be held Wednesday, May 20, 2026.

Recommendation:

The Administration is recommending approval of the 2025-2026 school calendars.

2025-26 FISCAL CALENDAR
July 1, 2025 – June 30, 2026
TOWNSHIP HIGH SCHOOL DISTRICT 214

Professional Learning Week for New Staff – August 4-8

Independence Day	Thursday, July 3* observed	All Buildings Closed
Institute Day	Monday, August 11	Students Not in Attendance
In-Service Day	Tuesday, August 12	Students Not in Attendance
First Day of Classes	Wednesday, August 13	
Open House, Evening	Thursday, August 28	
Labor Day	Monday, September 1	All Buildings Closed
Non-Attendance Day	Tuesday, September 23	All Buildings Closed
Non-Attendance Day	Thursday, October 2	All Buildings Closed
End of 1st Quarter	Friday, October 10	
Institute Day	Monday, October 13	Students Not in Attendance
First Day of Classes – 2nd Quarter	Tuesday, October 14	
Non-Attendance Day	Wednesday, November 26	All Buildings Closed
Thanksgiving Day	Thursday, November 27	All Buildings Closed
Non-Attendance Day	Friday, November 28	All Buildings Closed
End of 2nd Quarter/1st Semester	Friday, December 19	
Winter Break Begins at Close of Classes	Friday, December 19	
Christmas Eve	Wednesday, December 24	All Buildings Closed
Christmas Day	Thursday, December 25	All Buildings Closed
New Years Day	Thursday, January 1	All Buildings Closed
Institute Day	Monday, January 5	Students Not in Attendance
In-Service Day	Tuesday, January 6	Students Not in Attendance
First Day of Classes – 3rd Quarter	Wednesday, January 7	
Martin Luther King, Jr. Day	Monday, January 19	All Buildings Closed
Presidents' Day	Monday, February 16	All Buildings Closed
End of 3rd Quarter	Friday, March 13	
First Day of Classes – 4th Quarter	Monday, March 16	
Spring Break Begins at Close of Classes	Friday, March 20	
Non-Attendance Day	Friday, April 3	All Buildings Closed
Commencement Exercises	Wednesday, May 20	
Memorial Day	Monday, May 25	All Buildings Closed
Last Day of Classes	Friday, May 29	
Juneteenth National Freedom Day	Friday, June 19	All Buildings Closed

Ten-month Educational Support Personnel are required to work 3 Institute/In-service Days (Dates TBD)

BOE Approved:

2025-26 FISCAL CALENDAR
TOWNSHIP HIGH SCHOOL DISTRICT 214

Professional Learning Week for New Staff – August 4-8

Working Days / Holidays (Admin/Supv, ESP, CMA)

Month	<u>WORKING DAYS</u>			<u>PAID HOLIDAYS/NON-ATTENDANCE DAYS</u>		
	10 Mo. ESP	12 Mo. ESP Admin/Supv.	CMA	10 Mo. ESP	12 Mo. ESP Admin/Supv.	CMA
July	0	22	22	--	1	1
August	15	21	21	--	--	--
September	20	20	20	2	2	2
October	22	22	22	1	1	1
November	17	17	17	1	3	3
December	15	21	21	1	2	2
January	17	20	20	2	2	2
February	19	19	19	1	1	1
March	17	22	22	--	--	--
April	21	21	21	1	1	1
May	20	20	20	1	1	1
June	0	21	21	0	0	0
TOTAL	183	246	246	10	14*	14*

NOTE:

- 1) Ten-month Educational Support Personnel are required to work 3 Institute/In-service days (Dates TBD).
- 2) Ten-month Educational Support Personnel are paid for a total of ten holidays/non-attendance days.

*Twelve-month Administrators, Supervisors, Educational Support Personnel, and Custodial Maintenance Personnel will have one (1) floating holiday to equal 15 paid holidays.

2025-2026 SCHOOL CALENDAR
TOWNSHIP HIGH SCHOOL DISTRICT 214

Institute Day	Monday, August 11	Students Not in Attendance
In-Service Day	Tuesday, August 12	Students Not in Attendance
First Day of Classes – 1 st Quarter	Wednesday, August 13	
Open House, Evening	Thursday, August 28	
Labor Day	Monday, September 1	All Buildings Closed
Non-Attendance Day	Tuesday, September 23	All Buildings Closed
Non-Attendance Day	Thursday, October 2	All Buildings Closed
End of 1st Quarter	Friday, October 10	
Institute Day	Monday, October 13	Students Not in Attendance
First Day of Classes – 2 nd Quarter	Tuesday, October 14	
Non-Attendance Day	Wednesday, November 26	All Buildings Closed
Thanksgiving Day	Thursday, November 27	All Buildings Closed
Non-Attendance Day	Friday, November 28	All Buildings Closed
End of 2nd Quarter/1st Semester	Friday, December 19	
Winter Break Begins at Close of Classes	Friday, December 19	
Institute Day	Monday, January 5	Students Not in Attendance
In-Service Day	Tuesday, January 6	Students Not in Attendance
First Day of Classes – 3 rd Quarter	Wednesday, January 7	
Martin Luther King, Jr. Day	Monday, January 19	All Buildings Closed
Presidents' Day, Non-Attendance Day	Monday, February 16	All Buildings Closed
End of 3rd Quarter	Friday, March 13	
First Day of Classes – 4 th Quarter	Monday, March 16	
Spring Break Begins at Close of Classes	Friday, March 20	
Classes Resume After Spring Break	Monday, March 30	
Non-Attendance Day	Friday, April 3	All Buildings Closed
Commencement Exercises	Wednesday, May 20	
Memorial Day	Monday, May 25	All Buildings Closed
End of 2nd Semester/Last Day of Classes	Friday, May 29	

BOE Approved:

2025-26 SCHOOL CALENDAR
TOWNSHIP HIGH SCHOOL DISTRICT 214

Professional Learning Week for New Staff – August 4-8

Pupil Attendance/Non-Attendance Days

<u>Pupil Attendance Days</u>		<u>Legal Holidays</u>	<u>Non-Attendance Days</u>	<u>Institute/In-Service Days</u>
August	13	-----		August 11 August 12
September	20	Labor Day (9/1)	September 23	
October	21	-----	October 2	October 13
November	17	Thanksgiving Day (11/27)	November 26 November 28	
December	15	Christmas Day (12/25)		
January	17	New Year's Day (1/1) Martin Luther King Day (1/19)		January 5 January 6
February	19	-----	February 16	
March	17	-----		
April	21	-----	April 13	
May	20	Memorial Day (5/25)		
	180	6	6	5

Total Number of Days for All Teachers - 185

1st Semester - 89 2nd Semester - 96

	<u>Begin</u>	<u>End</u>	<u># of days</u>
First Quarter	Monday, August 11	Friday, Oct. 10	42 days
Second Quarter	Monday, October 13	Friday, December 19	47 days
Third Quarter	Monday, January 5	Friday, March 13	48 days
Fourth Quarter	Monday, March 16	Friday, May 29	48 days

BOE Approved:



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: August 22, 2024
To: Board of Education
From: Chris Uhle, Associate Superintendent
Subject: Snow Removal and Ice Control Services - Extension of Contract for 24-25 School Year

Summary

In September 2022 bids were solicited for the district's snow plowing and salting services for D214's six comprehensive high schools, Forest View Educational Center and the District property at 2123 S. Arlington Heights Road, for the 2022-2023 plow season with contract extension opportunities for the 2023-2024 and 2024-2025 school year. At that time both vendors stipulated a maximum of a 5% price increase could be considered for each year the contract is renewed.

In October of 2022 the Board of Education awarded the 2022-2023 snow removal and ice control services contract to The Langton Group for Buffalo Grove High School, Elk Grove High School, John Hersey High School, Rolling Meadows High School and Wheeling High School. Tovar Snow Professionals was awarded the contract for Prospect High School, Forest View Educational Center and the District Property at 2123 S. Arlington Heights Road. Both The Langton Group and Tovar Snow Professionals agreed to a contract extension at the same sites for the 2023-2024 snow season at a 0% increase.

Administrative Considerations

Operations contacted both vendors in May of 2024 to confirm interest in a contract extension and to discuss any needed price increase. The vendors confirmed the following:

- The Langton Group expressed an interest in a 1-year contract extension at an increase of 5% for the 2024-2025 snow season, at an approximate cost depending on the weather conditions. With costs based on snowfall amounts, totals from the 2023-2024 snow season of \$257,248 at a 5% increase of \$12,862 would result in an amount of \$270,110.
- Tovar Snow Professionals expressed an interest in a 1- year extension at an increase of 3% for the 2024-2025 snow season, at an approximate cost depending on the weather conditions. With costs based on snowfall amounts, totals from the 2023-2024 snow season of \$160,150 at a 3% increase of \$4,805 would result in an amount of \$164,955.

Recommended Action

In compliance with the terms of the public bid for snow removal and ice control services that were received on September 30, 2022, the administration recommends that the Board of Education extends the existing contract with The Langton Group at a 5% increase per event for the 2024-2025 and with Tovar Snow Professionals at a 3% increase per event for the 2024-2025 snow season.



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Dr. Scott Rowe
Superintendent

Date: August 8, 2024
To: Board of Education
From: Chris Uhle, Associate Superintendent
Subject: BGHS - East Fields Conversion - TIPS Cooperative Contract

Summary

The Phase 1 and Phase 2 BGHS field renovations include relocating the varsity baseball and softball fields. The varsity softball field will move from its current location to the North shelf, over the existing lower level baseball field. The relocation necessitates a conversion of the existing varsity softball field into a lower level baseball field. The repairs to the infield will include expanding the footprint, regrading and adding new sod. Additionally, a taller backstop is necessary to protect the players, spectators, and the condominium complex located directly behind the field from foul balls due to the conversion from softball to baseball. These changes will allow BGHS to have two separate fields on the east side of our property for under-level baseball and under-level softball practices. This project will be managed by the district utilizing a purchasing cooperative contract.

The cost estimate for the field repairs to convert the existing field into an under level baseball field is \$256,000.00.

Administrative Considerations

We are recommending the approval of the board, to move forward with the project to turn the BGHS under level softball field into an under level baseball field. We have received a quote from Midwest Field Solutions, who the district has worked with on other similar projects. Midwest Field Solutions is a member of the TIPS purchasing cooperative.

- TIPS contract: Midwest Field Solutions #23010401,

Recommended Action

It is recommend that the Board of Education authorize the administration to issue the purchase order to Midwest Field Solutions under the TIPS purchasing cooperative contract #23010401 in the amount of \$256,000.00.



BUFFALO GROVE HIGH SCHOOL
VARSITY SOFTBALL TO JV BASEBALL CONVERSION

TIPS CONTRACT #23010401

TRADES, LABOR AND MATERIALS

MISSION

At Midwest Field Solutions, we build and revitalize athletic field infrastructure with an emphasis on safety, playability, and customized solutions to ensure a better foundation for your athlete's development.

CHRIS NIELSEN

Business Development



Proposal – Acceptance

July 18, 2024

Buffalo Grove High School
1100 W Dundee
Buffalo Grove, IL 60089

We Propose the following:

Conversion of Varsity Softball Field to JV Baseball Field

Cost

- *Pricing herein reflects all line-item acceptance*
- *School staff responsible for watering*
- *Irrigation heads to be marked out by school staff*
- *Irrigation repairs to be billed at time and materials if needed*

1. **Prepwork and Demo Existing Backstop and Fencing**

- Remove in entirety and haul
- Clean out dugouts
- Port-o-Let restroom on site for duration of project

\$8000.00

2. **Backstop Pole and Netting System and Black Vinyl Fencing**

- (6) 10.75" OD x 50' L x .365 wall, Black, weather treated, heavy-duty steel poles
- 10' deep x 30" embedment, boring filled with 4,000 psi concrete to attain 40' AGL heights
- (5/16") 1 x 7 Galvanized steel guy strand cable will be secured to the top of each pole utilizing corresponding (8") galvanized oval eyebolts and (5/16") strand vises
- Vertical face cables will be installed on each pole
- Backstop Netting: (# 36) 1-3/4" Mesh, Nylon, black, weather treated, rope bordered on the square baseball netting will be secured to the cables utilizing spring loaded snaps and secured down to the backstop chain-link fence
- Replace existing fencing with new 8' Black Vinyl fencing approx. 150 linear feet
- Backstop fencing to be 32" tall and backstop netting to affix approx. 70 linear feet
- Each post set in concrete per manufacturer spec
- **Structural engineering stamp will be provided**

\$121500.00

3. **Infield Sod and Sod Buffer Installation**

- *Conserv FS to supply all top soil*
- Till and excavate 4" approx. 11000 sqft of existing clay skin area, infield, and out-of-play
- Regrade removed material on newly establish perimeter arc for baseball field
- Install approx. 180 tons of pulverized top soil
- Sod worked areas using Kentucky Blue grass big roll sod on infield and sod buffer
- Create batter's circle and walk-ups

\$39500.00

4. **Outfield Sod Repairs**

- *Conserv FS to supply all top soil*
- Till approx. 10750 sqft of abandoned ballfield in left field
- Install approx. 180 tons of pulverized top soil
- Sod worked areas using Kentucky Blue grass big roll sod

\$18500.00

5. **Clay Skin Repairs**

- *Conserv FS to supply all infield mix and conditioner*
- Scarify existing clay skin infield
- Install up to 75 tons of Quickpitch Infield Mix
- Re grade to allow water to shed off skin
- Finish grade and condition with 2 pallets of Heritage Red Conditioner

\$11250.00



- 7. Mound Construction, Home Plate Repairs and Infield Alignment**
**Mound built to 90' base specifications*
**Conserv FS to supply pitching rubber, plate, anchors, plugs, bases and mound clay*
- Construct pitching mound, batter's boxes, and catcher's box using 1 pallet of Mound Master clay bricks and 5 pallets of 5-Star Bagged mound clay
 - Build and slope mound to specification
 - Install new 4-way pitching rubber and new home plate
 - Establish correct home plate installation area based on existing foul poles
 - Upon establishing home plate location, coordinate pitching rubbers and base anchor locations
 - Install three new base anchors with base plugs and one new set of bases
- \$10250.00
- 6. Bullpen Installation - (1 Home - 1 Away)**
**Conserv FS to supply pitching rubber, plate, mound clay*
- Excavate and haul 4" turf for pitching and catching areas
 - Construct pitching mounds and home plate areas with 8 pallets of 5-star bagged mound clay
 - Installation of 2 new pitching rubbers and 2 new home plates in bullpens
 - 3rd base add 80 linear feet including 1 gate for access from bullpen to field – black vinyl
 - 3rd base add (2) 12 linear foot sections of fencing as backstops for pitcher and catcher - black vinyl
 - 1st base side add (2) 12 linear foot sections of fencing as backstops for pitcher and catcher – extending off the property line fence – galvanized
- \$22250.00
- 7. Batting Cage Repairs and Net Replacement**
- Remove existing netting and haul
 - Elevate and frame out base with timbers
 - Provide and install new turf on existing pad 21' x 63'
 - Provide and install new net and new hardware as needed for batting cage
- \$14750.00
- 8. Incidentals**
**Any additional work beyond \$10000.00 must be approved, in writing, prior to work commencing*
- These funds are to account for additional work needed
 - Up to and including (but not limited to) the following
 - Additional repairs to existing galvanized fencing
 - Landscaping improvements
 - Irrigation repairs
 - Softball field work and/or laser grading
 - Warning track and walkups from the end of each dugout and around backstop
- \$10000.00



This contract is for completing the job as described above.
 This proposal is valid for 30 days.
 All work is to be completed weather permitting.
 It is based on Midwest Field Solutions' (MFS') evaluation and does not include material increases or additional labor and materials which may be required, should unforeseen problems or adverse conditions arise after work has started, which includes any and all work stoppages/strikes.
 All employees can be paid at prevailing wage.
 Deposit required upon approval of contract before work will commence.
 This contract is based on the assumption that the job site is built according to normal construction standards - in the event any unforeseen circumstances or conditions should exist, there may be delayed lead times and/or additional charges to complete work. Any accessibility restraints and/or material staging requirements may incur additional fuel and labor surcharges. This proposal reflects material and labor estimates at date of proposal.
 Site meeting consultations must be schedule in advance.
 MFS' production schedule is based upon signed contract agreements with required deposit in the order received. It is the customer's responsibility at the time of contract execution to ensure MFS' production lead times meet customer's project deadline expectations.
 MFS is not liable for unavoidable dust/silt, noise, exhaust, fumes, vapor, and material staging associated with this project.
 If it is necessary for MFS to work on/access a neighboring property, it is assumed customer has obtained permission and it has been granted.
 If the city, village, or local municipality requires additional work that is not covered under our scope of work on the contract, customer understands there may be additional charges.
 MFS reserves the right to cancel contract, restore jobsite, and refund deposit if unknown factors or conditions are discovered over course of installation.
 This contract is based upon input from the customer, it is possible there may be additional issues on this jobsite that are not included in the scope of work quoted herein.
 MFS will be allowed to reference this contract/jobsite, customer branding/logos, and have the ability to take photographs/video recordings in use for promotional purposes.
 No action may be maintained against MFS for an amount greater than the amount paid to MFS under this agreement.
 Contract is subject to the approval of the president of Midwest Field Solutions.
 Customer will be billed upon completion with a due date within 10 business days.
 Any payments past due 30 days subject to 5% interest in addition to collections cost and attorney fees.

Total	\$256000.00
Deposit/Material Staging	\$88250.00
Progress payment upon installation of poles and netting	\$67750.00
Progress payment upon grade work completion before sod install	\$50000.00
Total due upon completion	\$50000.00

By:	Chris Nielsen		Date:	07/18/2024
Accepted By:			Date:	

www.midwestfieldsolutions.com





High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: August 22, 2024
To: Board of Education
From: Linda Keyes
Subject: Permission to dispose of closed session recordings

Background:

The Open Meetings Act requires that the Board of Education vote to give permission before disposing of any closed session audio recordings.

Information:

In accordance with the Open Meetings Act, the Administration is seeking permission to dispose of any closed session audio recordings older than 18 months.

Recommendation:

The Administration is requesting permission to dispose of the audio recording for the closed session meeting of February 9, 2023.

TOWNSHIP HIGH SCHOOL DISTRICT 214
2121 S GOEBBERT RD
ARLINGTON HEIGHTS, IL 60005



ACCOUNTS PAYABLE LISTING

CHECKS DATED August 22, 2024

BOARD APPROVAL DATE August 22, 2024

“An Equal Employment and Equal Education Opportunity Agency”

Tim J. Keeley
Associate Superintendent of Business Services

Township High School District 214

Reprint Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Check:

To Check:

From Voucher: 1141

To Voucher: 1141

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769769	08/22/2024	Accurate Biometrics Inc.	\$2,200.00	1141	Printed	Expense	<input type="checkbox"/>		
769770	08/22/2024	ACTIVE INTERNET TECHNOLOGIES LLC	\$38,295.00	1141	Printed	Expense	<input type="checkbox"/>		
769771	08/22/2024	AD-WEAR AND SPECIALTY OF TEXAS INC	\$41,424.65	1141	Printed	Expense	<input type="checkbox"/>		
769773	08/22/2024	Airgas Inc	\$5,927.50	1141	Printed	Expense	<input type="checkbox"/>		
769775	08/22/2024	ALAMO MUSIC CENTER INC	\$24,229.79	1141	Printed	Expense	<input type="checkbox"/>		
769776	08/22/2024	Alert Services Inc	\$328.55	1141	Printed	Expense	<input type="checkbox"/>		
769777	08/22/2024	ALISON LAMBERT, M ED, CALP	\$1,520.00	1141	Printed	Expense	<input type="checkbox"/>		
769779	08/22/2024	AMERICAN VENDING SALES INC DBA AVS	\$187.50	1141	Printed	Expense	<input type="checkbox"/>		
769782	08/22/2024	Apple Computer, Inc	\$13,664.00	1141	Printed	Expense	<input type="checkbox"/>		
769784	08/22/2024	Arlington Hts Park Dist	\$1,300.00	1141	Printed	Expense	<input type="checkbox"/>		
769785	08/22/2024	Asha Speech Services Inc	\$1,161.00	1141	Printed	Expense	<input type="checkbox"/>		
769786	08/22/2024	Avx Restaurant Inc	\$450.00	1141	Printed	Expense	<input type="checkbox"/>		
769787	08/22/2024	AWE, VENUS	\$24.00	1141	Printed	Expense	<input type="checkbox"/>		
769789	08/22/2024	B & H Photo Video Inc	\$3,458.68	1141	Printed	Expense	<input type="checkbox"/>		
769790	08/22/2024	Barrington H.S.	\$275.00	1141	Printed	Expense	<input type="checkbox"/>		
769791	08/22/2024	Barrington H.S.	\$300.00	1141	Printed	Expense	<input type="checkbox"/>		
769793	08/22/2024	BEKIELEWSKI, MICHAEL	\$57.15	1141	Printed	Expense	<input type="checkbox"/>		
769796	08/22/2024	Brightmont Academy	\$895.00	1141	Printed	Expense	<input type="checkbox"/>		
769797	08/22/2024	BROSNAHAN, PATRICK	\$18.15	1141	Printed	Expense	<input type="checkbox"/>		
769798	08/22/2024	Browne, Matthew	\$1,250.00	1141	Printed	Expense	<input type="checkbox"/>		
769799	08/22/2024	BSN Sports	\$10,150.23	1141	Printed	Expense	<input type="checkbox"/>		
769800	08/22/2024	Buffalo Grove Golf Club	\$819.00	1141	Printed	Expense	<input type="checkbox"/>		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Check:

To Check:

From Voucher: 1141

To Voucher: 1141

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769801	08/22/2024	Building Wings LLC	\$6,191.68	1141	Printed	Expense	<input type="checkbox"/>		
769802	08/22/2024	Camelot Therapeutic School LLC	\$11,700.22	1141	Printed	Expense	<input type="checkbox"/>		
769803	08/22/2024	CANNON, LAUREN	\$67.00	1141	Printed	Expense	<input type="checkbox"/>		
769805	08/22/2024	Card Integrators Corporation	\$7,584.00	1141	Printed	Expense	<input type="checkbox"/>		
769806	08/22/2024	Carolina Biological Supply	\$3,127.91	1141	Printed	Expense	<input type="checkbox"/>		
769808	08/22/2024	Ccsd #59	\$11,000.86	1141	Printed	Expense	<input type="checkbox"/>		
769809	08/22/2024	CDW GOVERNMENT INC - 2	\$100,837.29	1141	Printed	Expense	<input type="checkbox"/>		
769810	08/22/2024	Cengage Learning Inc	\$50.00	1141	Printed	Expense	<input type="checkbox"/>		
769811	08/22/2024	Chicago Classic Coach Llc	\$5,353.00	1141	Printed	Expense	<input type="checkbox"/>		
769814	08/22/2024	Classwork Co	\$2,999.00	1141	Printed	Expense	<input type="checkbox"/>		
769815	08/22/2024	Coca Cola Bottling Company	\$5,173.45	1141	Printed	Expense	<input type="checkbox"/>		
769819	08/22/2024	Concert Sound Systems	\$7,558.00	1141	Printed	Expense	<input type="checkbox"/>		
769820	08/22/2024	CONCORD THEATRICALS CORP	\$620.00	1141	Printed	Expense	<input type="checkbox"/>		
769821	08/22/2024	Connections Day School South Campus	\$11,187.32	1141	Printed	Expense	<input type="checkbox"/>		
769827	08/22/2024	COZEN O'CONNOR	\$3,000.00	1141	Printed	Expense	<input type="checkbox"/>		
769828	08/22/2024	Curriculum Associates Inc	\$30,194.00	1141	Printed	Expense	<input type="checkbox"/>		
769829	08/22/2024	DANIEL LEON	\$529.08	1141	Printed	Expense	<input type="checkbox"/>		
769830	08/22/2024	Debbie LoSasso	\$14.50	1141	Printed	Expense	<input type="checkbox"/>		
769831	08/22/2024	Direction Promo Inc	\$750.00	1141	Printed	Expense	<input type="checkbox"/>		
769832	08/22/2024	Drury Lane-Oakbrook	\$2,116.45	1141	Printed	Expense	<input type="checkbox"/>		
769833	08/22/2024	E-Ling Lou	\$90.00	1141	Printed	Expense	<input type="checkbox"/>		
769834	08/22/2024	EAB GLOBAL INC	\$34,575.00	1141	Printed	Expense	<input type="checkbox"/>		
769835	08/22/2024	ECONOMY DISPOSAL SERVICE	\$585.00	1141	Printed	Expense	<input type="checkbox"/>		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Check:

To Check:

From Voucher: 1141

To Voucher: 1141

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769836	08/22/2024	EDUCATION ADVANCED INC	\$36,472.00	1141	Printed	Expense	<input type="checkbox"/>		
769837	08/22/2024	Elena Soultanska	\$640.00	1141	Printed	Expense	<input type="checkbox"/>		
769838	08/22/2024	Elk Grove H S	\$500.00	1141	Printed	Expense	<input type="checkbox"/>		
769839	08/22/2024	Esscoe Llc	\$37,966.70	1141	Printed	Expense	<input type="checkbox"/>		
769840	08/22/2024	European Sports	\$252.00	1141	Printed	Expense	<input type="checkbox"/>		
769842	08/22/2024	Fact On File, Inc.	\$1,538.21	1141	Printed	Expense	<input type="checkbox"/>		
769843	08/22/2024	FastSigns of Elk Grove Village	\$135.13	1141	Printed	Expense	<input type="checkbox"/>		
769844	08/22/2024	Felicity Schools Llc	\$10,857.60	1141	Printed	Expense	<input type="checkbox"/>		
769845	08/22/2024	FERREIRA, ROSA	\$23.75	1141	Printed	Expense	<input type="checkbox"/>		
769846	08/22/2024	FHEG Harper Bookstore	\$121.98	1141	Printed	Expense	<input type="checkbox"/>		
769847	08/22/2024	Fiber Platform Llc	\$27,392.60	1141	Printed	Expense	<input type="checkbox"/>		
769848	08/22/2024	Fix This! Musical Instrument Repair, Inc	\$293.00	1141	Printed	Expense	<input type="checkbox"/>		
769849	08/22/2024	Flinn Scientific Inc	\$413.10	1141	Printed	Expense	<input type="checkbox"/>		
769850	08/22/2024	Franczek Pc	\$11,011.00	1141	Printed	Expense	<input type="checkbox"/>		
769852	08/22/2024	Fremd H.S.	\$400.00	1141	Printed	Expense	<input type="checkbox"/>		
769853	08/22/2024	Gabriels Landscaping & Tree Service Inc	\$250.00	1141	Printed	Expense	<input type="checkbox"/>		
769854	08/22/2024	Gale Group	\$284.01	1141	Printed	Expense	<input type="checkbox"/>		
769855	08/22/2024	GALLAGHER BENEFIT SERVICES INC	\$2,750.00	1141	Printed	Expense	<input type="checkbox"/>		
769857	08/22/2024	Glenbrook South H.S.	\$75.00	1141	Printed	Expense	<input type="checkbox"/>		
769858	08/22/2024	Gordon Food Service	\$53,445.16	1141	Printed	Expense	<input type="checkbox"/>		
769859	08/22/2024	GORDON REES SCULLY MANSUKHANI LLP	\$13,042.50	1141	Printed	Expense	<input type="checkbox"/>		
769863	08/22/2024	Graphic 14 Inc.	\$11,183.42	1141	Printed	Expense	<input type="checkbox"/>		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Check:

To Check:

From Voucher: 1141

To Voucher: 1141

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769866	08/22/2024	Henry Schein, Inc.	\$765.00	1141	Printed	Expense	<input type="checkbox"/>		
769867	08/22/2024	High 5 Print Wear Inc	\$550.50	1141	Printed	Expense	<input type="checkbox"/>		
769869	08/22/2024	Hinckley Springs	\$81.92	1141	Printed	Expense	<input type="checkbox"/>		
769870	08/22/2024	HOLABIRD SPORTS LLC	\$1,319.88	1141	Printed	Expense	<input type="checkbox"/>		
769871	08/22/2024	IBENZER INC	\$824.00	1141	Printed	Expense	<input type="checkbox"/>		
769872	08/22/2024	IL ASSN OF SCHOOL ADMINISTRATORS (IASA)	\$369.00	1141	Printed	Expense	<input type="checkbox"/>		
769873	08/22/2024	Ingram Library Services	\$689.25	1141	Printed	Expense	<input type="checkbox"/>		
769874	08/22/2024	Inn Partners Lc	\$195.00	1141	Printed	Expense	<input type="checkbox"/>		
769875	08/22/2024	Itsavvy Llc	\$3,033.03	1141	Printed	Expense	<input type="checkbox"/>		
769876	08/22/2024	J W Pepper & Son Inc	\$1,228.01	1141	Printed	Expense	<input type="checkbox"/>		
769878	08/22/2024	Jbh Technologies Inc	\$1,000.00	1141	Printed	Expense	<input type="checkbox"/>		
769879	08/22/2024	Jmk Design Ltd	\$3,600.00	1141	Printed	Expense	<input type="checkbox"/>		
769880	08/22/2024	John Hersey HS	\$400.00	1141	Printed	Expense	<input type="checkbox"/>		
769881	08/22/2024	John Hersey HS	\$300.00	1141	Printed	Expense	<input type="checkbox"/>		
769882	08/22/2024	JOSEPH ACADEMY	\$16,330.23	1141	Printed	Expense	<input type="checkbox"/>		
769883	08/22/2024	Jostens Awards	\$17,267.99	1141	Printed	Expense	<input type="checkbox"/>		
769884	08/22/2024	JUDGE ROTENBERG EDUCATIONAL CENTER	\$33,013.86	1141	Printed	Expense	<input type="checkbox"/>		
769885	08/22/2024	KARLEEN J RICHTER	\$358.00	1141	Printed	Expense	<input type="checkbox"/>		
769888	08/22/2024	KK STEVENS PUBLISHING CO	\$33,807.92	1141	Printed	Expense	<input type="checkbox"/>		
769889	08/22/2024	Kln Musical Services Llc	\$360.00	1141	Printed	Expense	<input type="checkbox"/>		
769891	08/22/2024	Lake Forest H.S.	\$300.00	1141	Printed	Expense	<input type="checkbox"/>		
769892	08/22/2024	LENOVO (UNITED STATES) INC	\$450.00	1141	Printed	Expense	<input type="checkbox"/>		
769893	08/22/2024	Leslie Shankman School Corporation	\$8,394.26	1141	Printed	Expense	<input type="checkbox"/>		

Township High School District 214

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To Voucher: 1141

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769894	08/22/2024	Lincoln Electric Co	\$2,777.68	1141	Printed	Expense	<input type="checkbox"/>		
769895	08/22/2024	Little City Foundation	\$27,238.40	1141	Printed	Expense	<input type="checkbox"/>		
769898	08/22/2024	Mark Johnson	\$104.35	1141	Printed	Expense	<input type="checkbox"/>		
769899	08/22/2024	MCGRAW HILL, LLC	\$998.13	1141	Printed	Expense	<input type="checkbox"/>		
769901	08/22/2024	Metro Prep	\$39,357.36	1141	Printed	Expense	<input type="checkbox"/>		
769903	08/22/2024	Michaels Uniform Co	\$41.00	1141	Printed	Expense	<input type="checkbox"/>		
769904	08/22/2024	MIDWEST MUSICAL IMPORTS	\$11,885.00	1141	Printed	Expense	<input type="checkbox"/>		
769905	08/22/2024	MONTY LEVENSON GOLF PROFESSIONAL	\$1,273.80	1141	Printed	Expense	<input type="checkbox"/>		
769907	08/22/2024	MTI Enterprises Inc	\$3,995.00	1141	Printed	Expense	<input type="checkbox"/>		
769908	08/22/2024	Munster Parks	\$1,026.00	1141	Printed	Expense	<input type="checkbox"/>		
769909	08/22/2024	Mutual Target Associates	\$7,980.00	1141	Printed	Expense	<input type="checkbox"/>		
769910	08/22/2024	Nachito Magaly Food Inc	\$1,109.15	1141	Printed	Expense	<input type="checkbox"/>		
769913	08/22/2024	NeuroRestorative	\$25,534.31	1141	Printed	Expense	<input type="checkbox"/>		
769914	08/22/2024	New Connections Academy	\$38,301.51	1141	Printed	Expense	<input type="checkbox"/>		
769915	08/22/2024	NEW HAVEN RESIDENTIAL TREATMENT CTR	\$20,490.00	1141	Printed	Expense	<input type="checkbox"/>		
769916	08/22/2024	Nino'S Pizzeria & Catering	\$214.00	1141	Printed	Expense	<input type="checkbox"/>		
769917	08/22/2024	NOREDINK Corp	\$34,422.64	1141	Printed	Expense	<input type="checkbox"/>		
769918	08/22/2024	North Cook - IASA	\$150.00	1141	Printed	Expense	<input type="checkbox"/>		
769921	08/22/2024	Northlight Color Digital Printing Soluti	\$4,880.90	1141	Printed	Expense	<input type="checkbox"/>		
769922	08/22/2024	O'Reilly Auto Parts	\$178.73	1141	Printed	Expense	<input type="checkbox"/>		
769923	08/22/2024	Office Depot Inc	\$1,906.46	1141	Printed	Expense	<input type="checkbox"/>		
769924	08/22/2024	Opportunity Franchising Inc	\$236.04	1141	Printed	Expense	<input type="checkbox"/>		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2024-2025

Criteria:

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From Date: 08/22/2024

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From Check:

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From Voucher: 1141

To Voucher: 1141

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769925	08/22/2024	ORANGE COUNTY DEPARTMENT OF EDUCATION	\$600.00	1141	Printed	Expense	<input type="checkbox"/>		
769926	08/22/2024	Overdrive	\$1,200.00	1141	Printed	Expense	<input type="checkbox"/>		
769927	08/22/2024	Pactt Learning Center	\$4,700.76	1141	Printed	Expense	<input type="checkbox"/>		
769928	08/22/2024	Paddock Publications - 2	\$64.80	1141	Printed	Expense	<input type="checkbox"/>		
769929	08/22/2024	Paddock Publications, Inc	\$430.00	1141	Printed	Expense	<input type="checkbox"/>		
769930	08/22/2024	PADOWSKI, SILVA	\$70.25	1141	Printed	Expense	<input type="checkbox"/>		
769931	08/22/2024	Parkland Preparatory Academy Inc	\$19,918.40	1141	Printed	Expense	<input type="checkbox"/>		
769933	08/22/2024	Pasco Scientific	\$455.00	1141	Printed	Expense	<input type="checkbox"/>		
769934	08/22/2024	PASSANNANTE, MELISSA	\$109.75	1141	Printed	Expense	<input type="checkbox"/>		
769935	08/22/2024	Pepsi Cola Beverages	\$6,277.48	1141	Printed	Expense	<input type="checkbox"/>		
769936	08/22/2024	Performance Health Supply Inc	\$1,444.13	1141	Printed	Expense	<input type="checkbox"/>		
769937	08/22/2024	PERLA MARTINEZ	\$641.97	1141	Printed	Expense	<input type="checkbox"/>		
769938	08/22/2024	PERRY WEATHER LLC	\$27,371.22	1141	Printed	Expense	<input type="checkbox"/>		
769940	08/22/2024	Playscripts, Inc.	\$609.40	1141	Printed	Expense	<input type="checkbox"/>		
769941	08/22/2024	Pocket Nurse	\$1,140.34	1141	Printed	Expense	<input type="checkbox"/>		
769942	08/22/2024	Proliteracy Worldwide	\$800.00	1141	Printed	Expense	<input type="checkbox"/>		
769943	08/22/2024	R & M Specialties	\$12,129.00	1141	Printed	Expense	<input type="checkbox"/>		
769945	08/22/2024	Reaching Across Illinois Library Systems	\$2,725.00	1141	Printed	Expense	<input type="checkbox"/>		
769946	08/22/2024	Renaissance Learning Inc	\$32,305.60	1141	Printed	Expense	<input type="checkbox"/>		
769947	08/22/2024	Riddell All American Corp	\$30,481.28	1141	Printed	Expense	<input type="checkbox"/>		
769949	08/22/2024	Rolling Meadows HS	\$340.00	1141	Printed	Expense	<input type="checkbox"/>		
769950	08/22/2024	Rolling Meadows HS	\$300.00	1141	Printed	Expense	<input type="checkbox"/>		
769951	08/22/2024	Rotary Club of Arlington Hts	\$96.00	1141	Printed	Expense	<input type="checkbox"/>		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2024-2025

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To Voucher: 1141

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769953	08/22/2024	Saddleback Educational Inc	\$1,391.99	1141	Printed	Expense	<input type="checkbox"/>		
769954	08/22/2024	Safe Haven School	\$28,974.24	1141	Printed	Expense	<input type="checkbox"/>		
769955	08/22/2024	Sandra Moore	\$631.11	1141	Printed	Expense	<input type="checkbox"/>		
769956	08/22/2024	Savvas Learning Co Llc	\$6,070.11	1141	Printed	Expense	<input type="checkbox"/>		
769957	08/22/2024	School Health Corporation	\$865.00	1141	Printed	Expense	<input type="checkbox"/>		
769958	08/22/2024	Schwaab Inc	\$75.95	1141	Printed	Expense	<input type="checkbox"/>		
769959	08/22/2024	Scope Shoppe Inc	\$84.00	1141	Printed	Expense	<input type="checkbox"/>		
769960	08/22/2024	Seal of Illinois	\$5,950.44	1141	Printed	Expense	<input type="checkbox"/>		
769962	08/22/2024	SETTERSTEN, HEIDI ASHEIM	\$44.50	1141	Printed	Expense	<input type="checkbox"/>		
769963	08/22/2024	Sign Warehouse Inc	\$366.85	1141	Printed	Expense	<input type="checkbox"/>		
769964	08/22/2024	SIGNSRX	\$534.80	1141	Printed	Expense	<input type="checkbox"/>		
769965	08/22/2024	SMEREK, IRINA	\$41.40	1141	Printed	Expense	<input type="checkbox"/>		
769966	08/22/2024	SOLARWINDS NORTH AMERICA INC	\$520.00	1141	Printed	Expense	<input type="checkbox"/>		
769967	08/22/2024	Southeastern Career Apparel Inc	\$25,112.90	1141	Printed	Expense	<input type="checkbox"/>		
769968	08/22/2024	SPECIAL EDUCATION SERVICES	\$3,280.49	1141	Printed	Expense	<input type="checkbox"/>		
769969	08/22/2024	SPECIALIZED EDUCATION OF ILLINOIS INC	\$207,947.52	1141	Printed	Expense	<input type="checkbox"/>		
769971	08/22/2024	Stahls Id Direct	\$1,425.11	1141	Printed	Expense	<input type="checkbox"/>		
769972	08/22/2024	Steve Weiss Music	\$4,834.78	1141	Printed	Expense	<input type="checkbox"/>		
769973	08/22/2024	STRZYZYNSKI, JANE	\$20.00	1141	Printed	Expense	<input type="checkbox"/>		
769974	08/22/2024	SUBURBAN SUPERINTENDENTS' ASSOCIATION	\$250.00	1141	Printed	Expense	<input type="checkbox"/>		
769976	08/22/2024	Sunbelt Rentals Inc	\$1,362.60	1141	Printed	Expense	<input type="checkbox"/>		
769977	08/22/2024	Sunburst Sportswear	\$4,401.00	1141	Printed	Expense	<input type="checkbox"/>		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2024-2025

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Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769978	08/22/2024	T-Mobile Usa	\$5,686.76	1141	Printed	Expense	<input type="checkbox"/>		
769979	08/22/2024	TeamBuildr	\$2,400.00	1141	Printed	Expense	<input type="checkbox"/>		
769982	08/22/2024	TEXAS CHRISTIAN UNIVERSITY	\$600.00	1141	Printed	Expense	<input type="checkbox"/>		
769983	08/22/2024	Thomson Reuters	\$1,220.67	1141	Printed	Expense	<input type="checkbox"/>		
769984	08/22/2024	Touch Pros	\$1,800.00	1141	Printed	Expense	<input type="checkbox"/>		
769985	08/22/2024	Town Square Publications	\$695.00	1141	Printed	Expense	<input type="checkbox"/>		
769987	08/22/2024	Tresona Multimedia Llc	\$180.00	1141	Printed	Expense	<input type="checkbox"/>		
769988	08/22/2024	Tympani LLC dba Mindsight	\$136,458.64	1141	Printed	Expense	<input type="checkbox"/>		
769989	08/22/2024	UNIVERSITY OF WISCONSIN-MADISON/PLACE	\$625.00	1141	Printed	Expense	<input type="checkbox"/>		
769990	08/22/2024	Us Bank National Association	\$20,658.41	1141	Printed	Expense	<input type="checkbox"/>		
769991	08/22/2024	Valley Litho Supply	\$409.65	1141	Printed	Expense	<input type="checkbox"/>		
769992	08/22/2024	Vernier Software	\$409.52	1141	Printed	Expense	<input type="checkbox"/>		
769993	08/22/2024	VICTORES, TERESA	\$59.90	1141	Printed	Expense	<input type="checkbox"/>		
769995	08/22/2024	Village of Arlington Heights	\$29,112.61	1141	Printed	Expense	<input type="checkbox"/>		
769996	08/22/2024	Village of Buffalo Grove	\$11,645.04	1141	Printed	Expense	<input type="checkbox"/>		
769997	08/22/2024	Village of Wheeling	\$21,946.20	1141	Printed	Expense	<input type="checkbox"/>		
769998	08/22/2024	Virtual Connections Academy	\$31,597.02	1141	Printed	Expense	<input type="checkbox"/>		
769999	08/22/2024	Vistar	\$14,033.82	1141	Printed	Expense	<input type="checkbox"/>		
770001	08/22/2024	VWR INTERNATIONAL INC	\$454.00	1141	Printed	Expense	<input type="checkbox"/>		
770002	08/22/2024	WALLACE ACADEMY LLC	\$28,198.44	1141	Printed	Expense	<input type="checkbox"/>		
770003	08/22/2024	Wandering Tree Estate Ltd	\$3,270.00	1141	Printed	Expense	<input type="checkbox"/>		
770004	08/22/2024	Warehouse Direct	\$617.77	1141	Printed	Expense	<input type="checkbox"/>		
770005	08/22/2024	William Rainey Harper College	\$590.00	1141	Printed	Expense	<input type="checkbox"/>		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2024-2025

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To Voucher: 1141

Fund: 10 Education

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
770006	08/22/2024	WILMETTE TRUCK & BUS SALES & SERVICE	\$84.00	1141	Printed	Expense	<input type="checkbox"/>		
770007	08/22/2024	Winston Knolls Education Group	\$11,104.78	1141	Printed	Expense	<input type="checkbox"/>		
770009	08/22/2024	Xerox Corporation	\$11,480.34	1141	Printed	Expense	<input type="checkbox"/>		
770010	08/22/2024	YODERS HOMESTYLE COOKING LLC	\$1,064.00	1141	Printed	Expense	<input type="checkbox"/>		
770011	08/22/2024	Zoom Video Communications Inc	\$550.00	1141	Printed	Expense	<input type="checkbox"/>		
Total Checks for Fund:		185	Total Amount:	\$1,726,371.17					

Fund: 20 Operations & Maintenance

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769768	08/22/2024	Access One Inc	\$7,904.33	1141	Printed	Expense	<input type="checkbox"/>		
769772	08/22/2024	Air Services Company	\$185.00	1141	Printed	Expense	<input type="checkbox"/>		
769780	08/22/2024	Anderson Lock Company Ltd	\$3,238.61	1141	Printed	Expense	<input type="checkbox"/>		
769781	08/22/2024	Anderson Pest Control	\$664.40	1141	Printed	Expense	<input type="checkbox"/>		
769783	08/22/2024	Aqua Pure Enterprises Inc	\$4,751.29	1141	Printed	Expense	<input type="checkbox"/>		
769792	08/22/2024	Batteries Plus	\$168.80	1141	Printed	Expense	<input type="checkbox"/>		
769794	08/22/2024	BLUE CHIP 2000 COMMERCIAL CLEANING INC	\$14,812.46	1141	Printed	Expense	<input type="checkbox"/>		
769795	08/22/2024	Brightly Software Inc.	\$659.87	1141	Printed	Expense	<input type="checkbox"/>		
769804	08/22/2024	Canopy Enterprises Inc	\$5,850.00	1141	Printed	Expense	<input type="checkbox"/>		
769812	08/22/2024	Chicago Communications, Llc	\$3,424.50	1141	Printed	Expense	<input type="checkbox"/>		
769813	08/22/2024	CHICAGO DIVERSIFIED PROJECTS INC	\$17,450.01	1141	Printed	Expense	<input type="checkbox"/>		
769816	08/22/2024	COMBINED ROOFING SERVICES LLC	\$1,194.68	1141	Printed	Expense	<input type="checkbox"/>		
769817	08/22/2024	COMMERCIAL SPECIALTIES, INC.	\$7,548.00	1141	Printed	Expense	<input type="checkbox"/>		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Check:

To Check:

From Voucher: 1141

To Voucher: 1141

Fund: 20 Operations & Maintenance

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769818	08/22/2024	Commonwealth Edison	\$161.16	1141	Printed	Expense	<input type="checkbox"/>		
769822	08/22/2024	Conserv Farm Supply	\$7,324.07	1141	Printed	Expense	<input type="checkbox"/>		
769823	08/22/2024	Constellation	\$236,022.16	1141	Printed	Expense	<input type="checkbox"/>		
769824	08/22/2024	Cook County Treasurer	\$110,297.44	1141	Printed	Expense	<input type="checkbox"/>		
769825	08/22/2024	Cook County Treasurer	\$16,312.21	1141	Printed	Expense	<input type="checkbox"/>		
769826	08/22/2024	Cook County Treasurer	\$18,595.42	1141	Printed	Expense	<input type="checkbox"/>		
769839	08/22/2024	Esscoe Llc	\$3,463.70	1141	Printed	Expense	<input type="checkbox"/>		
769841	08/22/2024	Exelon Corporation	\$20,322.72	1141	Printed	Expense	<input type="checkbox"/>		
769851	08/22/2024	Frank P Cooney Co Inc	\$1,659.85	1141	Printed	Expense	<input type="checkbox"/>		
769860	08/22/2024	Grainger	\$1,089.72	1141	Printed	Expense	<input type="checkbox"/>		
769862	08/22/2024	GRANITE TELECOMMUNICATIONS, LLC	\$1.87	1141	Printed	Expense	<input type="checkbox"/>		
769864	08/22/2024	Graybar Electric Co Inc	\$1,495.94	1141	Printed	Expense	<input type="checkbox"/>		
769865	08/22/2024	Groot Recycling & Waste Services	\$1,175.22	1141	Printed	Expense	<input type="checkbox"/>		
769868	08/22/2024	Hilti Inc	\$49.78	1141	Printed	Expense	<input type="checkbox"/>		
769877	08/22/2024	JACOBS AND SON INC.	\$48,430.00	1141	Printed	Expense	<input type="checkbox"/>		
769886	08/22/2024	KIEFER AMERICA LLC	\$337.50	1141	Printed	Expense	<input type="checkbox"/>		
769887	08/22/2024	Kimball Midwest, Inc.	\$2,621.17	1141	Printed	Expense	<input type="checkbox"/>		
769890	08/22/2024	Lab Development LLC	\$446.50	1141	Printed	Expense	<input type="checkbox"/>		
769896	08/22/2024	MACCARB INC	\$568.70	1141	Printed	Expense	<input type="checkbox"/>		
769897	08/22/2024	Mansfield Oil Company	\$1,127.71	1141	Printed	Expense	<input type="checkbox"/>		
769900	08/22/2024	MCWILLIAMS ELECTRIC CO INC	\$31,055.00	1141	Printed	Expense	<input type="checkbox"/>		
769902	08/22/2024	Michael Wagner & Sons Inc	\$1,952.51	1141	Printed	Expense	<input type="checkbox"/>		
769903	08/22/2024	Michaels Uniform Co	\$256.55	1141	Printed	Expense	<input type="checkbox"/>		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Check:

To Check:

From Voucher: 1141

To Voucher: 1141

Fund: 20 Operations & Maintenance

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769906	08/22/2024	MOUNT PROSPECT PAINT	\$6,748.39	1141	Printed	Expense	<input type="checkbox"/>		
769911	08/22/2024	NATIONAL LIFT TRUCK INC	\$934.74	1141	Printed	Expense	<input type="checkbox"/>		
769912	08/22/2024	Neuco Inc	\$825.81	1141	Printed	Expense	<input type="checkbox"/>		
769919	08/22/2024	NORTHERN POWER WASHING LLC	\$13,302.75	1141	Printed	Expense	<input type="checkbox"/>		
769920	08/22/2024	Northern Tool & Equipment Company, Inc.	\$319.99	1141	Printed	Expense	<input type="checkbox"/>		
769922	08/22/2024	O'Reilly Auto Parts	\$510.43	1141	Printed	Expense	<input type="checkbox"/>		
769932	08/22/2024	Parts Town	\$75.34	1141	Printed	Expense	<input type="checkbox"/>		
769939	08/22/2024	PETE THE PAINTER INC	\$2,150.00	1141	Printed	Expense	<input type="checkbox"/>		
769944	08/22/2024	RAMBOLL AMERICAS ENGINEERING SOLUTIONS	\$4,496.59	1141	Printed	Expense	<input type="checkbox"/>		
769948	08/22/2024	RIEKE INTERIORS	\$13,020.00	1141	Printed	Expense	<input type="checkbox"/>		
769952	08/22/2024	Ryder Transportations Services	\$1,986.21	1141	Printed	Expense	<input type="checkbox"/>		
769961	08/22/2024	Service Sanitation	\$4,525.82	1141	Printed	Expense	<input type="checkbox"/>		
769970	08/22/2024	SPECIALTY FLOORS INC	\$51,295.00	1141	Printed	Expense	<input type="checkbox"/>		
769975	08/22/2024	Suburban Trim & Glass	\$2,712.30	1141	Printed	Expense	<input type="checkbox"/>		
769980	08/22/2024	Temperature Equipment Corporation	\$1,782.66	1141	Printed	Expense	<input type="checkbox"/>		
769981	08/22/2024	Terrace Supply Co	\$7.44	1141	Printed	Expense	<input type="checkbox"/>		
769986	08/22/2024	Trane Us Inc	\$660.00	1141	Printed	Expense	<input type="checkbox"/>		
769994	08/22/2024	Villa Park Office Equipment	\$393.00	1141	Printed	Expense	<input type="checkbox"/>		
770000	08/22/2024	Visual Image Photography Inc	\$6,535.76	1141	Printed	Expense	<input type="checkbox"/>		
770004	08/22/2024	Warehouse Direct	\$557.08	1141	Printed	Expense	<input type="checkbox"/>		
770006	08/22/2024	WILMETTE TRUCK & BUS SALES & SERVICE	\$120.00	1141	Printed	Expense	<input type="checkbox"/>		
770008	08/22/2024	World Security & Control	\$3,841.00	1141	Printed	Expense	<input type="checkbox"/>		

Township High School District 214

Reprint Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Check:

To Check:

From Voucher: 1141

To Voucher: 1141

Total Checks for Fund: 58 Total Amount: \$689,419.16
Fund: 40 Transportation

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
769774	08/22/2024	Al Warren Oil Co	\$1,636.51	1141	Printed	Expense	<input type="checkbox"/>		
769778	08/22/2024	All-Ways Transportation Services	\$67,187.00	1141	Printed	Expense	<input type="checkbox"/>		
769788	08/22/2024	Axess Transportation	\$7,854.00	1141	Printed	Expense	<input type="checkbox"/>		
769807	08/22/2024	Castle Chevrolet North Llc	\$486.81	1141	Printed	Expense	<input type="checkbox"/>		
769856	08/22/2024	Gaynor Elisabeth Tavalin	\$186.93	1141	Printed	Expense	<input type="checkbox"/>		
769861	08/22/2024	Grand Prairie Transit Elk Grove	\$91,493.18	1141	Printed	Expense	<input type="checkbox"/>		
769922	08/22/2024	O'Reilly Auto Parts	\$176.03	1141	Printed	Expense	<input type="checkbox"/>		
770006	08/22/2024	WILMETTE TRUCK & BUS SALES & SERVICE	\$396.00	1141	Printed	Expense	<input type="checkbox"/>		

Total Checks for Fund: 8 Total Amount: \$169,416.46

Total Amount: \$2,585,206.79

End of Report

TOWNSHIP HIGH SCHOOL DISTRICT 214
2121 S GOEBBERT RD
ARLINGTON HEIGHTS, IL 60005



ACCOUNTS PAYABLE LISTING

EFT LISTING DATED August 22, 2024

BOARD APPROVAL DATE August 22, 2024

“An Equal Employment and Equal Education Opportunity Agency”

Tim J. Keeley
Associate Superintendent of Business Services

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

Account: 444-371-9

Fund:	10	Education						
	Date	Payee	Amount	Voucher	Status	Type	Paid?	Pay Date
	08/22/2024	Amazon Capital Services, Inc.	\$79.99	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$235.20	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$26.99	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$42.66	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$149.95	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$71.70	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$31.80	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$125.30	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$55.98	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$49.80	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$59.97	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$130.90	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$20.70	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$1,893.98	1142	Posted to G/L	AP	<input type="checkbox"/>	
	08/22/2024	Amazon Capital Services, Inc.	\$1,529.46	1142	Posted to G/L	AP	<input type="checkbox"/>	

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024 **To Date:** 08/22/2024
From Voucher: 1142 **To Voucher:** 1142

08/22/2024	Amazon Capital Services, Inc.	\$18.12	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$754.80	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$10.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$9.53	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$61.65	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$56.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$56.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$56.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$56.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$56.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$191.34	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$20.86	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.54	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$31.35	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$15.38	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$14.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$6.91	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$13.60	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

08/22/2024	Amazon Capital Services, Inc.	\$28.49	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$13.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$25.69	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$14.87	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$99.52	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$6.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$14.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	NSSEO	\$10,800.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$62.45	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$35.95	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$47.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$14.20	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$41.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$199.80	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$70.15	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$49.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$94.70	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024 **To Date:** 08/22/2024
From Voucher: 1142 **To Voucher:** 1142

08/22/2024	Amazon Capital Services, Inc.	\$56.85	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$18.29	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$18.28	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$182.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$84.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$84.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$20.77	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$16.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$18.26	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$11.77	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$13.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$16.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$94.71	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$18.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.89	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$12.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$69.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$339.88	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024 **To Date:** 08/22/2024
From Voucher: 1142 **To Voucher:** 1142

08/22/2024	Amazon Capital Services, Inc.	-\$114.27	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$55.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$169.94	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$84.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$5.44	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$16.79	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$31.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$2,799.80	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$11.08	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$11.48	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$13.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$23.80	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$35.94	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$59.50	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$24.32	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$11.74	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$5.30	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$22.87	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024 **To Date:** 08/22/2024
From Voucher: 1142 **To Voucher:** 1142

08/22/2024	Amazon Capital Services, Inc.	\$16.02	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$21.89	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$9.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$17.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$24.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$44.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$88.30	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$27.58	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$185.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$92.44	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$44.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$16.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$10.08	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$8.37	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$15.68	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$141.20	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$28.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$209.16	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

08/22/2024	Amazon Capital Services, Inc.	\$173.45	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$6.57	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$9.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$22.68	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$222.70	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$28.80	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$24.68	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$99.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$29.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$19.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$41.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$16.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$17.79	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$161.80	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$45.54	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024 **To Date:** 08/22/2024
From Voucher: 1142 **To Voucher:** 1142

08/22/2024	Amazon Capital Services, Inc.	\$57.35	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$53.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$11.88	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$23.52	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$59.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$55.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$52.38	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$119.88	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$17.02	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$809.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.88	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$190.14	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$30.69	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$148.45	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$325.56	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$29.95	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$31.34	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$60.99	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024 **To Date:** 08/22/2024
From Voucher: 1142 **To Voucher:** 1142

08/22/2024	Amazon Capital Services, Inc.	\$119.70	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$11.62	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$37.56	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$76.30	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$49.50	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$59.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$31.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$70.17	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$826.77	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$12.53	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.41	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$9.49	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$8.27	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$5.43	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$22.42	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$13.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$10.90	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

08/22/2024	Amazon Capital Services, Inc.	\$28.24	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$35.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$24.01	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$119.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$228.03	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$84.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$191.88	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$434.08	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$59.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$265.93	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$103.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$169.94	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$84.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$228.03	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$27.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$27.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$27.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$23.96	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

08/22/2024	Amazon Capital Services, Inc.	\$4.39	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$16.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$22.12	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$25.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$40.47	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$94.71	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$18.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$15.29	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$59.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.27	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.47	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$121.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$123.44	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$19.79	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$12.15	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$12.13	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$14.83	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$11.62	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

08/22/2024	Amazon Capital Services, Inc.	\$8.39	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$24.20	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$104.26	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$14.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$132.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$30.69	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$19.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$12.29	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$10.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$24.60	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$39.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$36.79	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$75.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$5.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$98.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$80.12	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$14.57	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$79.99	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

08/22/2024	Amazon Capital Services, Inc.	\$43.14	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$479.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$959.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$36.08	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$9.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$98.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$63.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$84.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$169.94	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$84.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	-\$84.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$31.48	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$29.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$354.21	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$179.95	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$59.26	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$7.57	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$12.36	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

08/22/2024	Amazon Capital Services, Inc.	\$5.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$31.80	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$51.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$25.29	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$11.74	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$22.88	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$16.89	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$12.24	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$11.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$49.95	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$12.02	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$6.75	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$2.09	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$18.34	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$13.88	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$74.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$24.42	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$32.89	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024 **To Date:** 08/22/2024
From Voucher: 1142 **To Voucher:** 1142

08/22/2024	Amazon Capital Services, Inc.	\$63.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$12.24	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$71.97	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$22.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$31.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$29.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$9.98	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$31.59	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$31.59	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$63.18	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$19.58	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$12.89	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$15.83	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$9.92	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$194.85	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$8.49	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$176.10	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$6.98	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

08/22/2024	Amazon Capital Services, Inc.	\$5.49	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$28.57	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$15.10	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$24.52	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$49.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$9.89	1142	Posted to G/L AP	<input type="checkbox"/>

Total for Fund: 273 Total Amount: \$31,568.81

Fund: 20 Operations & Maintenance

Date	Payee	Amount	Voucher	Status	Type	Paid?	Pay Date
08/22/2024	HDSupply Facilities Maintenance Ltd	\$10,887.50	1142	Posted to G/L AP		<input type="checkbox"/>	
08/22/2024	Amazon Capital Services, Inc.	\$429.00	1142	Posted to G/L AP		<input type="checkbox"/>	
08/22/2024	HDSupply Facilities Maintenance Ltd	\$624.79	1142	Posted to G/L AP		<input type="checkbox"/>	
08/22/2024	Amazon Capital Services, Inc.	\$58.00	1142	Posted to G/L AP		<input type="checkbox"/>	
08/22/2024	Amazon Capital Services, Inc.	\$49.00	1142	Posted to G/L AP		<input type="checkbox"/>	
08/22/2024	HDSupply Facilities Maintenance Ltd	\$1,290.24	1142	Posted to G/L AP		<input type="checkbox"/>	
08/22/2024	HDSupply Facilities Maintenance Ltd	\$222.90	1142	Posted to G/L AP		<input type="checkbox"/>	
08/22/2024	HDSupply Facilities Maintenance Ltd	\$476.50	1142	Posted to G/L AP		<input type="checkbox"/>	
08/22/2024	HDSupply Facilities Maintenance Ltd	\$494.94	1142	Posted to G/L AP		<input type="checkbox"/>	

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

08/22/2024	HDSupply Facilities Maintenance Ltd	\$993.48	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$1,365.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$4,306.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$4,688.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$4,194.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	-\$177.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$171.20	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$69.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$332.10	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$6,260.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$188.99	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$0.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$114.81	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$14.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$299.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$159.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$102.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$119.95	1142	Posted to G/L AP	<input type="checkbox"/>

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

08/22/2024	Amazon Capital Services, Inc.	\$249.90	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$29.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$29.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$29.96	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	Amazon Capital Services, Inc.	\$74.94	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$105.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$323.58	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$0.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$0.00	1142	Posted to G/L AP	<input type="checkbox"/>
08/22/2024	HDSupply Facilities Maintenance Ltd	\$115.47	1142	Posted to G/L AP	<input type="checkbox"/>

Total for Fund: 37 Total Amount: \$38,694.98

Fund: 40 Transportation

Date	Payee	Amount	Voucher	Status	Type	Paid?	Pay Date
08/22/2024	NSSEO	\$100.00	1142	Posted to G/L AP		<input type="checkbox"/>	
08/22/2024	NSSEO	\$696.79	1142	Posted to G/L AP		<input type="checkbox"/>	

Total for Fund: 2 Total Amount: \$796.79

Fund: 60 Capital Projects

Date	Payee	Amount	Voucher	Status	Type	Paid?	Pay Date
------	-------	--------	---------	--------	------	-------	----------

Township High School District 214

Non-Check Batch Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: District 214 Accounts Payable 444-371-9

From Date: 08/22/2024

To Date: 08/22/2024

From Voucher: 1142

To Voucher: 1142

	08/22/2024	Pepper Construction Co	\$37,057.81	1142	Posted to G/L AP	<input type="checkbox"/>
	08/22/2024	Pepper Construction Co	\$789,810.86	1142	Posted to G/L AP	<input type="checkbox"/>
Total for Fund:	2	Total Amount:	\$826,868.67			
		Total Amount:	\$897,929.25			
End of Report						

District Type:

- School District
- Joint Agreement

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM *
July 1, 2024 - June 30, 2025

Balanced budget; no Deficit Reduction Plan is required.

Accounting Basis:

- Cash
- Accrual

Is this an amended budget? No

Date of Amended Budget: _____
(MM/DD/YY)

District Name: Township HSD 214
 District RCDT No: 05016214017

If your FY2024 AFR states that you need to do a deficit reduction plan and your FY2025 budget is balanced, please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Township HSD 214, County of Cook, State of Illinois, for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.

WHEREAS the Board of Education of Township HSD 214, County of Cook, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 22 day of AUGUST, 2024, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2024 and ending June 30, 2025.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this _____ day of _____, 20____ by a roll call vote of _____ Yeas, and _____ Nays, to wit:

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.
 ** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.
 (1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).
 (2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted through IWAS: <https://apps.isbe.net/iwas/asp/login.asp?s=true>
Please type the member signatures before submitting to ISBE. We do not accept PDF copies.

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
3	ESTIMATED BEGINNING FUND BALANCE (without Student Activity Funds) ¹ as of July 1, 2024		98,662,355	29,480,196	1,961,795	7,273,944	11,401,662	16,880,560	24,421,020	0	0	
4	RECEIPTS/REVENUES (without Student Activity Funds)											
5	LOCAL SOURCES	1000	236,035,344	42,933,418	4,004,193	12,395,005	5,489,117	9,514,595	1,901,590	0	0	
6	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0	0	0	0	0	0	
7	STATE SOURCES	3000	12,715,324	0	0	6,752,703	0	0	0	0	0	
8	FEDERAL SOURCES	4000	9,807,115	0	0	0	0	719,592	0	0	0	
9	Total Direct Receipts/Revenues ⁸		258,557,783	42,933,418	4,004,193	19,147,708	5,489,117	10,234,187	1,901,590	0	0	
10	Receipts/Revenues for "On Behalf" Payments ²	3998										
11	Total Receipts/Revenues		258,557,783	42,933,418	4,004,193	19,147,708	5,489,117	10,234,187	1,901,590	0	0	
12	DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)											
13	INSTRUCTION	1000	175,435,878				2,912,504			0	0	
14	SUPPORT SERVICES	2000	76,945,814	30,292,289		18,864,064	2,639,586	22,802,804		0	0	
15	COMMUNITY SERVICES	3000	267,387	120,770		0	4,900			0	0	
16	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	6,607,928	0	0	0	0	0		0	0	
17	DEBT SERVICES	5000	0	0	3,669,525	0	0			0	0	
18	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
19	Total Direct Disbursements/Expenditures ⁹		259,257,007	30,413,059	3,669,525	18,864,064	5,556,990	22,802,804		0	0	
20	Disbursements/Expenditures for "On Behalf" Payments ²	4180	0	0	0	0	0	0		0	0	
21	Total Disbursements/Expenditures		259,257,007	30,413,059	3,669,525	18,864,064	5,556,990	22,802,804		0	0	
22	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(699,224)	12,520,359	334,668	283,644	(67,873)	(12,568,617)	1,901,590	0	0	
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)											
25	PERMANENT TRANSFER FROM VARIOUS FUNDS											
26	Abolishment the Working Cash Fund ¹⁶	7110										
27	Abatement of the Working Cash Fund ¹⁶	7110										
28	Transfer of Working Cash Fund Interest	7120										
29	Transfer Among Funds	7130										
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int ^{3a} Proceeds to Debt Service Fund	7170			0							
34	SALE OF BONDS (7200)											
35	Principal on Bonds Sold ⁴	7210										
36	Premium on Bonds Sold	7220										
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets ⁵	7300										
39	Transfer to Debt Service to Pay Principal on GASB 87 Leases	7400			0							
40	Transfer to Debt Service to Pay Interest on GASB 87 Leases	7500			0							
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
43	Transfer to Capital Projects Fund	7800						11,250,000				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990										
46	Total Other Sources of Funds ⁸		0	0	0	0	0	11,250,000	0	0	0	

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
48	OTHER USES OF FUNDS (8000)											
49	TRANSFER TO VARIOUS OTHER FUNDS (8100)											
50	Abolishment or Abatement of the Working Cash Fund ¹⁶	8110							0			
51	Transfer of Working Cash Fund Interest	8120							0			
52	Transfer Among Funds	8130										
53	Transfer of Interest ⁶	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
55	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund	8160										
56	Transfer of Excess Accumulated Fire Prev & Safety Bond ^{3a} and Int Proceeds to Debt Service Fund	8170										
57	Taxes Pledged to Pay Principal on GASB 87 Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on GASB 87 Leases	8420										
59	Other Revenues Pledged to Pay Principal on GASB 87 Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on GASB 87 Leases	8440										
61	Taxes Pledged to Pay Interest on GASB 87 Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on GASB 87 Leases	8520										
63	Other Revenues Pledged to Pay Interest on GASB 87 Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on GASB 87 Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840		11,250,000								
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990										
79	Total Other Uses of Funds ⁹		0	11,250,000	0	0	0	0	0	0	0	0
80	Total Other Sources/Uses of Fund		0	(11,250,000)	0	0	0	11,250,000	0	0	0	0
81	ESTIMATED ENDING FUND BALANCE (without Student Activity Funds) as of June 30, 2025		97,963,131	30,750,555	2,296,463	7,557,588	11,333,789	15,561,943	26,322,610	0	0	0
82												
83	Student Activity (Fund 11) ESTIMATED BEGINNING FUND BALANCE as of July 1, 2024		3,493,897									
84	RECEIPTS/REVENUES (For Student Activity Funds)											
85	Total Student Activity Direct Receipts/Revenues (Local Sources)	1799	0									
86	DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)											
87	Total Student Activity Direct Disbursements/Expenditures	1999	0									
88	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		0									
89	Student Activity ESTIMATED ENDING FUND BALANCE as of June 30, 2025		3,493,897									
90												

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
91	Total ESTIMATED BEGINNING FUND BALANCE (All Sources Including Student Activity Funds) as of July 1, 2024											
			102,156,252	29,480,196	1,961,795	7,273,944	11,401,662	16,880,560	24,421,020	0	0	
92	RECEIPTS/REVENUES (All Sources with Student Activity Funds)											
93	LOCAL SOURCES	1000	236,035,344	42,933,418	4,004,193	12,395,005	5,489,117	9,514,595	1,901,590	0	0	
94	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000										
95	STATE SOURCES	3000	12,715,324	0	0	6,752,703	0	0	0	0	0	
96	FEDERAL SOURCES	4000	9,807,115	0	0	0	0	719,592	0	0	0	
97	Total Direct Receipts/Revenues ⁸		258,557,783	42,933,418	4,004,193	19,147,708	5,489,117	10,234,187	1,901,590	0	0	
98	Receipts/Revenues for "On Behalf" Payments ²	3998	0	0	0	0	0	0	0	0	0	
99	Total Receipts/Revenues		258,557,783	42,933,418	4,004,193	19,147,708	5,489,117	10,234,187	1,901,590	0	0	
100	DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)											
101	INSTRUCTION	1000	175,435,878				2,912,504			0		
102	SUPPORT SERVICES	2000	76,945,814	30,292,289		18,864,064	2,639,586	22,802,804		0	0	
103	COMMUNITY SERVICES	3000	267,387	120,770		0	4,900			0		
104	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	6,607,928	0	0	0	0	0		0	0	
105	DEBT SERVICES	5000	0	0	3,669,525	0	0			0	0	
106	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
107	Total Direct Disbursements/Expenditures ⁹		259,257,007	30,413,059	3,669,525	18,864,064	5,556,990	22,802,804		0	0	
108	Disbursements/Expenditures for "On Behalf" Payments ²	4180	0	0	0	0	0	0		0	0	
109	Total Disbursements/Expenditures		259,257,007	30,413,059	3,669,525	18,864,064	5,556,990	22,802,804		0	0	
110	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(699,224)	12,520,359	334,668	283,644	(67,873)	(12,568,617)	1,901,590	0	0	
111	OTHER SOURCES/USES OF FUNDS											
112	OTHER SOURCES OF FUNDS (7000)											
113	Total Other Sources of Funds ⁸		0	0	0	0	0	11,250,000	0	0	0	
114	OTHER USES OF FUNDS (8000)											
115	Total Other Uses of Funds ⁹		0	11,250,000	0	0	0	0	0	0	0	
117	Total Other Sources/Uses of Fund		0	(11,250,000)	0	0	0	11,250,000	0	0	0	
118	ESTIMATED ENDING FUND BALANCE (All Sources with Student Activity Funds) as of June 30, 2025											
			101,457,028	30,750,555	2,296,463	7,557,588	11,333,789	15,561,943	26,322,610	0	0	
119												
120	SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)											
121	Description	Acct #	(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	Total By Object
122			Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
123	Object Name											
124	Salaries	100	175,119,764	12,018,880		229,552		0		0	0	187,368,196
125	Employee Benefits	200	36,601,710	2,999,383		115,712	5,556,990	0		0	0	45,273,795
126	Purchased Services	300	16,878,342	6,749,566	0	17,443,800		1,383,467		0	0	42,455,175
127	Supplies & Materials	400	12,048,206	7,419,757		1,075,000		0		0	0	20,542,963
128	Capital Outlay	500	1,196,033	413,500		0		21,419,337		0	0	23,028,870
129	Other Objects	600	13,496,851	90,100	3,669,525	0	0	0		0	0	17,256,476
130	Non-Capitalized Equipment	700	3,916,101	721,873		0		0		0	0	4,637,974
131	Termination Benefits	800	0	0		0				0	0	0
132	Total Expenditures		259,257,007	30,413,059	3,669,525	18,864,064	5,556,990	22,802,804		0	0	340,563,449

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
3	BEGINNING CASH BALANCE ON HAND (without Student Activity Funds)7 as of July 1, 2024		98,662,355	29,480,196	1,961,795	7,273,944	11,401,662	16,880,560	24,421,020	0	0
4	Total Direct Receipts & Other Sources ⁸		258,557,783	42,933,418	4,004,193	19,147,708	5,489,117	21,484,187	1,901,590	0	0
5	OTHER RECEIPTS										
6	Interfund Loans Payable (Loans from Other Funds)	411									
7	Interfund Loans Receivable (Repayment of Loans)	141									
8	Notes and Warrants Payable	433									
9	Other Current Assets	199									
10	Total Other Receipts		0	0	0	0	0	0	0	0	0
11	Total Direct Receipts, Other Sources, & Other Receipts		258,557,783	42,933,418	4,004,193	19,147,708	5,489,117	21,484,187	1,901,590	0	0
12	Total Amount Available		357,220,138	72,413,614	5,965,988	26,421,652	16,890,779	38,364,747	26,322,610	0	0
13	Total Direct Disbursements & Other Uses ⁹		259,257,007	41,663,059	3,669,525	18,864,064	5,556,990	22,802,804	0	0	0
14	OTHER DISBURSEMENTS										
15	Interfund Loans Receivable (Loans to Other Funds) ¹⁰	141									
16	Interfund Loans Payable (Repayment of Loans)	411									
17	Notes and Warrants Payable	433									
18	Other Current Liabilities	499									
19	Total Other Disbursements		0	0	0	0	0	0	0	0	0
20	Total Direct Disbursements, Other Uses, & Other Disbursements		259,257,007	41,663,059	3,669,525	18,864,064	5,556,990	22,802,804	0	0	0
21	ENDING CASH BALANCE ON HAND (without Student Activity Funds) as of June 30, 2025		97,963,131	30,750,555	2,296,463	7,557,588	11,333,789	15,561,943	26,322,610	0	0
22											
23	Activity Funds BEGINNING CASH BALANCE ON HAND⁷ as of July 1, 2024		3,492,409								
24	Total Direct Receipts & Other Sources ⁸		0								
25	Total Amount Available		3,492,409								
26	Total Direct Disbursements & Other Uses ⁹		0								
27	Activity funds ENDING CASH BALANCE ON HAND⁷ as of June 30, 2025		3,492,409								
28											
29	Total BEGINNING CASH BALANCE ON HAND (with Student Activity Funds)7 as of July 1, 2024		102,154,764	29,480,196	1,961,795	7,273,944	11,401,662	16,880,560	24,421,020	0	0
30	Total Direct Receipts & Other Sources ⁸		258,557,783	42,933,418	4,004,193	19,147,708	5,489,117	21,484,187	1,901,590	0	0
31	Total Other Receipts		0	0	0	0	0	0	0	0	0
32	Total Direct Receipts, Other Sources, & Other Receipts		258,557,783	42,933,418	4,004,193	19,147,708	5,489,117	21,484,187	1,901,590	0	0
33	Total Amount Available		360,712,547	72,413,614	5,965,988	26,421,652	16,890,779	38,364,747	26,322,610	0	0
34	Total Direct Disbursements & Other Uses ⁹		259,257,007	41,663,059	3,669,525	18,864,064	5,556,990	22,802,804	0	0	0
35	Total Other Disbursements		0	0	0	0	0	0	0	0	0
36	Total Direct Disbursements, Other Uses, & Other Disbursements		259,257,007	41,663,059	3,669,525	18,864,064	5,556,990	22,802,804	0	0	0
37	Total ENDING CASH BALANCE ON HAND (with Student Activity Funds)7 as of June 30, 2025		101,455,540	30,750,555	2,296,463	7,557,588	11,333,789	15,561,943	26,322,610	0	0

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)										
4	AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY	1100									
5	Designated Purposes Levies ^{11 (1110-1120)}	-	214,554,497	40,980,887	3,952,661	9,923,144	5,114,874		1,901,590		
6	Leasing Purposes Levy ¹²	1130									
7	Special Education Purposes Levy	1140	2,763,950								
8	FICA and Medicare Only Levies	1150									
9	Area Vocational Construction Purposes Levy	1160									
10	Summer School Purposes Levy	1170									
11	Other Tax Levies <i>(Describe & Itemize)</i>	1190									
12	Total Ad Valorem Taxes Levied by District		217,318,447	40,980,887	3,952,661	9,923,144	5,114,874	0	1,901,590	0	0
13	PAYMENTS IN LIEU OF TAXES	1200									
14	Mobile Home Privilege Tax	1210									
15	Payments from Local Housing Authority	1220									
16	Corporate Personal Property Replacement Taxes ¹³	1230	4,368,357			2,144,535	231,643	9,000,000			
17	Other Payments in Lieu of Taxes <i>(Describe & Itemize)</i>	1290									
18	Total Payments in Lieu of Taxes		4,368,357	0	0	2,144,535	231,643	9,000,000	0	0	0
19	TUITION	1300									
20	Regular Tuition from Pupils or Parents (In State)	1311									
21	Regular Tuition from Other Districts (In State)	1312									
22	Regular Tuition from Other Sources (In State)	1313									
23	Regular Tuition from Other Sources (Out of State)	1314									
24	Summer School Tuition from Pupils or Parents (In State)	1321	295,750								
25	Summer School Tuition from Other Districts (In State)	1322									
26	Summer School Tuition from Other Sources (In State)	1323									
27	Summer School Tuition from Other Sources (Out of State)	1324									
28	CTE Tuition from Pupils or Parents (In State)	1331									
29	CTE Tuition from Other Districts (In State)	1332									
30	CTE Tuition from Other Sources (In State)	1333	250,000								
31	CTE Tuition from Other Sources (Out of State)	1334									
32	Special Education Tuition from Pupils or Parents (In State)	1341									
33	Special Education Tuition from Other Districts (In State)	1342									
34	Special Education Tuition from Other Sources (In State)	1343									
35	Special Education Tuition from Other Sources (Out of State)	1344									
36	Adult Tuition from Pupils or Parents (In State)	1351	823,800								
37	Adult Tuition from Other Districts (In State)	1352									
38	Adult Tuition from Other Sources (In State)	1353									
39	Adult Tuition from Other Sources (Out of State)	1354									
40	Total Tuition		1,369,550								
41	TRANSPORTATION FEES	1400									
42	Regular Transportation Fees from Pupils or Parents (In State)	1411									
43	Regular Transportation Fees from Other Districts (In State)	1412									
44	Regular Transportation Fees from Other Sources (In State)	1413									
45	Regular Transportation Fees from Co-curricular Activities (In State)	1415									
46	Regular Transportation Fees from Other Sources (Out of State)	1416									
47	Summer School Transportation Fees from Pupils or Parents (In State)	1421				15,000					
48	Summer School Transportation Fees from Other Districts (In State)	1422									
49	Summer School Transportation Fees from Other Sources (In State)	1423									
50	Summer School Transportation Fees from Other Sources (Out of State)	1424									
51	CTE Transportation Fees from Pupils or Parents (In State)	1431									
52	CTE Transportation Fees from Other Districts (In State)	1432									
53	CTE Transportation Fees from Other Sources (In State)	1433									
54	CTE Transportation Fees from Other Sources (Out of State)	1434									
55	Special Education Transportation Fees from Pupils or Parents (In State)	1441									
56	Special Education Transportation Fees from Other Districts (In State)	1442									
57	Special Education Transportation Fees from Other Sources (In State)	1443									

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
58	Special Education Transportation Fees from Other Sources (Out of State)	1444									
59	Adult Transportation Fees from Pupils or Parents (In State)	1451									
60	Adult Transportation Fees from Other Districts (In State)	1452									
61	Adult Transportation Fees from Other Sources (In State)	1453									
62	Adult Transportation Fees from Other Sources (Out of State)	1454									
63	Total Transportation Fees					15,000					
64	EARNINGS ON INVESTMENTS	1500									
65	Interest on Investments	1510	2,176,681	802,268	51,532	312,326	142,600	514,595			
66	Gain or Loss on Sale of Investments	1520									
67	Total Earnings on Investments		2,176,681	802,268	51,532	312,326	142,600	514,595	0	0	0
68	FOOD SERVICE	1600									
69	Sales to Pupils - Lunch	1611	1,604,000								
70	Sales to Pupils - Breakfast	1612	1,750								
71	Sales to Pupils - A la Carte	1613	945,000								
72	Sales to Pupils - Other (Describe & Itemize)	1614	815,000								
73	Sales to Adults	1620	13,650								
74	Other Food Service (Describe & Itemize)	1690	70,500								
75	Total Food Service		3,449,900								
76	DISTRICT/SCHOOL ACTIVITY INCOME	1700									
77	Admissions - Athletic	1711	101,500								
78	Admissions - Other	1719									
79	Fees	1720	1,190,739	300,000							
80	Book Store Sales	1730									
81	Other District/School Activity Revenue (Describe & Itemize)	1790									
82	Student Activity Fund Revenues	1799									
83	Total District/School Activity Income (without Student Activity Funds 1799)		1,292,239	300,000							
84	Total District/School Activity Income (with Student Activity Funds 1799)		1,292,239								
85	TEXTBOOK INCOME	1800									
86	Textbook Rentals - Regular Textbooks	1811	2,556,000								
87	Textbook Rentals - Summer School Textbooks	1812									
88	Textbook Rentals - Adult/Continuing Education Textbooks	1813	2,000								
89	Textbook Rentals - Other (Describe & Itemize)	1819									
90	Textbook Sales - Regular Textbooks	1821									
91	Textbook Sales - Summer School	1822									
92	Textbook Sales - Adult/Continuing Education	1823									
93	Textbook Sales - Other (Describe & Itemize)	1829	2,000								
94	Other Textbook Income (Describe & Itemize)	1890									
95	Total Textbooks		2,560,000								
96	OTHER REVENUE FROM LOCAL SOURCES	1900									
97	Rentals	1910		725,000							
98	Contributions and Donations from Private Sources	1920	22,000	20,000							
99	Impact Fees from Municipal or County Governments	1930									
100	Services Provided Other Districts	1940									
101	Refund of Prior Years' Expenditures	1950	50,000								
102	Payments of Surplus Moneys from TIF Districts	1960	1,750,000								
103	Drivers' Education Fees	1970	175,000								
104	Proceeds from Vendors' Contracts	1980									
105	School Facility Occupation Tax Proceeds	1983									
106	Payment from Other Districts	1991	250,000								
107	Sale of Vocational Projects	1992									
108	Other Local Fees (Describe & Itemize)	1993	65,450								
109	Other Local Revenues (Describe & Itemize)	1999	1,187,720	105,263							
110	Total Other Revenue from Local Sources		3,500,170	850,263	0	0	0	0	0	0	0
111	Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)	1000	236,035,344	42,933,418	4,004,193	12,395,005	5,489,117	9,514,595	1,901,590	0	0

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
112	Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)		236,035,344								
FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)											
113	Flow-Through Revenue from State Sources	2100									
114	Flow-Through Revenue from Federal Sources	2200									
115	Other Flow-Through Revenue (Describe & Itemize)	2300									
116	Total Flow-Through Receipts/Revenues From One District to Another District	2000	0	0		0	0				
RECEIPTS/REVENUES FROM STATE SOURCES (3000)											
UNRESTRICTED GRANTS-IN-AID (3001-3099)											
117	Evidence Based Funding Formula (Section 18-8.15)	3001	10,100,000								
118	Reorganization Incentives (Accounts 3005-3021)	3005									
119	Fast Growth District Grants	3030									
120	Other Unrestricted Grants-In-Aid From State Sources (Describe & Itemize)	3099									
121	Total Unrestricted Grants-In-Aid		10,100,000	0	0	0	0	0		0	0
RESTRICTED GRANTS-IN-AID (3100-3900)											
SPECIAL EDUCATION											
122	Special Education - Private Facility Tuition	3100	900,000								
123	Special Education - Funding for Children Requiring Sp Ed Services	3105									
124	Special Education - Personnel	3110									
125	Special Education - Orphanage - Individual	3120									
126	Special Education - Orphanage - Summer Individual	3130									
127	Special Education - Summer School	3145									
128	Special Education - Other (Describe & Itemize)	3199									
129	Total Special Education		900,000	0		0					
CAREER AND TECHNICAL EDUCATION (CTE)											
130	CTE - Technical Education - Tech Prep	3200									
131	CTE - Secondary Program Improvement (CTEI)	3220	277,322								
132	CTE - WECEP	3225									
133	CTE - Agriculture Education	3235	26,500								
134	CTE - Instructor Practicum	3240									
135	CTE - Student Organizations	3270									
136	CTE - Other (Describe & Itemize)	3299									
137	Total Career and Technical Education		303,822	0			0				
BILINGUAL EDUCATION											
138	Bilingual Education - Downstate - TPI and TBE	3305									
139	Bilingual Education - Downstate - Transitional Bilingual Education	3310									
140	Total Bilingual Education		0				0				
141	State Free Lunch & Breakfast	3360									
142	School Breakfast Initiative	3365									
143	Driver Education	3370	80,000								
144	Adult Education (from ICCB)	3410	686,002								
145	Adult Education - Other (Describe & Itemize)	3499	150,000								
TRANSPORTATION											
146	Transportation - Regular and Vocational	3500				1,766,281					
147	Transportation - Special Education	3510				4,986,422					
148	Transportation - Other (Describe & Itemize)	3599									
149	Total Transportation		0	0		6,752,703	0				
150	Learning Improvement - Change Grants	3610									
151	Scientific Literacy	3660									
152	Truant Alternative/Optional Education	3695									
153	Early Childhood - Block Grant	3705	405,000								
154	Chicago General Education Block Grant	3766									
155	Chicago Educational Services Block Grant	3767									
156	School Safety & Educational Improvement Block Grant	3775									
157	Technology - Technology for Success	3780									

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
166	State Charter Schools	3815									
167	Extended Learning Opportunities - Summer Bridges	3825									
168	Infrastructure Improvements - Planning/Construction	3920									
169	School Infrastructure - Maintenance Projects	3925									
170	Other Restricted Revenue from State Sources (Describe & Itemize)	3999	90,500								
171	Total Restricted Grants-In-Aid		2,615,324	0	0	6,752,703	0	0	0	0	0
172	Total Receipts/Revenues from State Sources	3000	12,715,324	0	0	6,752,703	0	0	0	0	0
173	RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)										
174	UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)										
175	Federal Impact Aid	4001									
176	Other Unrestricted Grants-In-Aid Received from Fed. Govt. (Describe & Itemize)	4009									
177	Total Unrestricted Grants-In-Aid Received Directly from Fed Govt		0	0	0	0	0	0	0	0	0
178	RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)										
179	Head Start	4045									
180	Construction (Impact Aid)	4050									
181	MAGNET	4060									
182	Other Restricted Grants-In-Aid Received from Fed. Govt. (Describe & Itemize)	4090	90,000								
183	Total Restricted Grants-In-Aid Received Directly from Federal Govt.		90,000	0		0	0	0			0
184	RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)										
185	TITLE V										
186	Title V - Flexibility and Accountability	4100									
187	Title V - SEA Projects	4105									
188	Title V - Rural Education Initiative (REI)	4107									
189	Title V - Other (Describe & Itemize)	4199									
190	Total Title V		0	0		0	0				
191	FOOD SERVICE										
192	Breakfast Start-Up Expansion	4200									
193	National School Lunch Program	4210									
194	Special Milk Program	4215	15,500								
195	School Breakfast Program	4220									
196	Summer Food Service Admin/Program	4225									
197	Child and Adult Care Food Program	4226									
198	Fresh Fruit and Vegetables	4240									
199	Food Service - Other (Describe & Itemize)	4299									
200	Total Food Service		15,500				0				
201	TITLE I										
202	Title I - Low Income	4300	2,400,000								
203	Title I - Low Income - Neglected, Private	4305									
204	Title I - Migrant Education	4340									
205	Title I - Other (Describe & Itemize)	4399									
206	Total Title I		2,400,000	0		0	0				
207	TITLE IV										
208	Title IV - Student Support & Academic Enrichment Grant	4400	40,000								
209	Title IV - Part A - Student Support & Academic Enrichment Grants Safe and Drug Free Schools	4415									
210	Title IV - 21st Century	4421									
211	Title IV - Other (Describe & Itemize)	4499									
212	Total Title IV		40,000	0		0	0				
213	FEDERAL - SPECIAL EDUCATION										
214	Federal Special Education - Preschool Flow-Through	4600									
215	Federal Special Education - Preschool Discretionary	4605									
216	Federal Special Education - IDEA Flow Through	4620	2,300,000								
217	Federal Special Education - IDEA Room & Board	4625	600,000								

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
218	Federal Special Education - IDEA Discretionary	4630									
219	Federal Special Education - IDEA - Other (Describe & Itemize)	4699									
220	Total Federal Special Education		2,900,000	0		0	0				
221	CTE - PERKINS										
222	CTE - Perkins-Title III E Tech Prep	4770	646,342								
223	CTE - Other (Describe & Itemize)	4799									
224	Total CTE - Perkins		646,342	0			0				
225	Federal - Adult Education	4810	428,800								
226	ARRA - General State Aid - Education Stabilization	4850									
227	ARRA - Title I - Low Income	4851									
228	ARRA - Title I - Neglected, Private	4852									
229	ARRA - Title I - Delinquent, Private	4853									
230	ARRA - Title I - School Improvement (Part A)	4854									
231	ARRA - Title I - School Improvement (Section 1003g)	4855									
232	ARRA - IDEA - Part B - Preschool	4856									
233	ARRA - IDEA - Part B - Flow-Through	4857									
234	ARRA - Title IID - Technology - Formula	4860									
235	ARRA - Title IID - Technology - Competitive	4861									
236	ARRA - McKinney - Vento Homeless Education	4862									
237	ARRA - Child Nutrition Equipment Assistance	4863									
238	Impact Aid Formula Grants	4864									
239	Impact Aid Competitive Grants	4865									
240	Qualified Zone Academy Bond Tax Credits	4866									
241	Qualified School Construction Bond Credits	4867									
242	Build America Bond Tax Credits	4868									
243	Build America Bond Interest Reimbursement	4869									
244	ARRA - General State Aid - Other Government Services Stabilization	4870									
245	Other ARRA Funds - II	4871									
246	Other ARRA Funds - III	4872									
247	Other ARRA Funds - IV	4873									
248	Other ARRA Funds - V	4874									
249	ARRA - Early Childhood	4875									
250	Other ARRA Funds - VII	4876									
251	Other ARRA Funds - VIII	4877									
252	Other ARRA Funds - IX	4878									
253	Other ARRA Funds - X	4879									
254	Other ARRA Funds - Ed Job Fund Program	4880									
255	Total Stimulus Programs		0	0	0	0	0	0		0	0
256	Race to the Top Program	4901									
257	Race to the Top - Preschool Expansion Grant	4902									
258	Title III - Instruction for English Learners & Immigrant Students	4905									
259	Title III - English Language Acquisition	4909	190,000								
260	McKinney Education for Homeless Children	4920									
261	Title II - Eisenhower - Professional Development Formula	4930									
262	Title II - Teacher Quality	4932	520,000								
263	Title II - Part A - Supporting Effective Instruction - State Grants	4935									
264	Federal Charter Schools	4960									
265	State Assessment Grants	4981									
266	Grant for State Assessments and Related Activities	4982									
267	Medicaid Matching Funds - Administrative Outreach	4991	350,000								
268	Medicaid Matching Funds - Fee-For-Service Program	4992	630,000								
269	Other Restricted Grants Received from Fed. Govt. thru State (Describe & Itemize)	4998	1,596,473					719,592			
270	Total Restricted Grants-In-Aid Received from Federal Govt. Thru State		9,717,115	0	0	0	0	719,592		0	0
271	TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES	4000	9,807,115	0	0	0	0	719,592	0	0	0
272	TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)		258,557,783	42,933,418	4,004,193	19,147,708	5,489,117	10,234,187	1,901,590	0	0

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
273	TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)		258,557,783								

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
2											
3	10 - EDUCATIONAL FUND (ED)										
4	INSTRUCTION (ED)	1000									
5	Regular Programs	1100	70,677,334	13,103,847	1,918,054	6,596,056	654,713	861,700	3,149,486		96,961,190
6	Tuition Payment to Charter Schools	1115									0
7	Pre-K Programs	1125									0
8	Special Education Programs (Functions 1200 - 1220)	1200	18,385,338	4,041,130	361,075	101,450	10,000	116,075	47,385		23,062,453
9	Special Education Programs Pre-K	1225									0
10	Remedial and Supplemental Programs K-12	1250	1,006,775	179,612	116,200	121,030			28,500		1,452,117
11	Remedial and Supplemental Programs Pre-K	1275									0
12	Adult/Continuing Education Programs	1300	2,590,396	156,959	538,544	139,010		10,400	1,000		3,436,309
13	CTE Programs	1400	10,355,949	1,928,956	436,686	596,672	174,320	107,850	258,580		13,859,013
14	Interscholastic Programs	1500	10,844,774	904,598	1,142,958	571,858		322,075	2,000		13,788,263
15	Summer School Programs	1600	1,049,095	12,165	1,640	149,300		46,350	70,700		1,329,250
16	Gifted Programs	1650	176,000	7,946	2,500	1,300		250			187,996
17	Driver's Education Programs	1700	914,530	168,639	4,820	17,570					1,105,559
18	Bilingual Programs	1800	9,700,762	2,086,924	28,200	75,500		400			11,891,786
19	Truant Alternative & Optional Programs	1900	283,403	22,039	2,000	4,500		8,050,000			8,361,942
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912									0
23	Special Education Programs Pre-K Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917									0
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									0
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Student Activity Fund Expenditures	1999									0
34	Total Instruction¹⁴ (Without Student Activity Funds 1999)	1000	125,984,356	22,612,815	4,552,677	8,374,246	839,033	9,515,100	3,557,651	0	175,435,878
35	Total Instruction¹⁴ (With Student Activity Funds 1999)	1000	125,984,356	22,612,815	4,552,677	8,374,246	839,033	9,515,100	3,557,651	0	175,435,878
36	SUPPORT SERVICES (ED)	2000									
37	Support Services - Pupil	2100									
38	Attendance & Social Work Services	2110	6,983,080	1,477,660	35,897	66,450		700			8,563,787
39	Guidance Services	2120	6,174,575	1,174,677	117,700	18,950					7,485,902
40	Health Services	2130	1,203,252	254,605	1,100	24,500			5,000		1,488,457
41	Psychological Services	2140	1,876,113	347,280	15,000	3,600					2,241,993
42	Speech Pathology & Audiology Services	2150	989,509	195,151	73,063	800					1,258,523
43	Other Support Services - Pupils (Describe & Itemize)	2190	2,386,728	731,035	2,530,501	94,500	30,000		60,000		5,832,764
44	Total Support Services - Pupil	2100	19,613,257	4,180,408	2,773,261	208,800	30,000	700	65,000	0	26,871,426
45	Support Services - Instructional Staff	2200									
46	Improvement of Instruction Services	2210	10,092,845	1,888,952	709,070	26,600	2,000	10,400	49,725		12,779,592
47	Educational Media Services	2220	1,180,807	240,650	39,800	270,800	220,000	1,500	27,000		1,980,557
48	Assessment & Testing	2230			19,000						19,000
49	Total Support Services - Instructional Staff	2200	11,273,652	2,129,602	767,870	297,400	222,000	11,900	76,725	0	14,779,149
50	Support Services - General Administration	2300									
51	Board of Education Services	2310	36,175	132	758,000	1,000		36,000			831,307
52	Executive Administration Services	2320	1,483,697	345,069	115,000	5,500		28,500	4,000		1,981,766
53	Special Area Administration Services	2330									0
54	Tort Immunity Services	2361, 2365			2,433,691						2,433,691
55	Total Support Services - General Administration	2300	1,519,872	345,201	3,306,691	6,500	0	64,500	4,000	0	5,246,764
56	Support Services - School Administration	2400									
57	Office of the Principal Services	2410	9,671,858	2,614,830	177,100	196,000		20,800	4,050		12,684,638
58	Other Support Services - School Administration (Describe & Itemize)	2490									0
59	Total Support Services - School Administration	2400	9,671,858	2,614,830	177,100	196,000	0	20,800	4,050	0	12,684,638

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
60	Support Services - Business	2500									
61	Direction of Business Support Services	2510									0
62	Fiscal Services	2520	1,299,021	318,471	539,600	15,000		9,000	7,500		2,188,592
63	Operation & Maintenance of Plant Services	2540	415,846	58,159	388,371	215,080				60,000	1,137,456
64	Pupil Transportation Services	2550	1,744,772								1,744,772
65	Food Services	2560		201,328	23,450	1,649,500	5,000	6,300	16,000		1,901,578
66	Internal Services	2570	500		60,000	4,000					64,500
67	Total Support Services - Business	2500	3,460,139	577,958	1,011,421	1,883,580	5,000	15,300	83,500	0	7,036,898
68	Support Services - Central	2600									
69	Direction of Central Support Services	2610									0
70	Planning, Research, Development & Evaluation Services	2620	1,173,965	289,648	156,045	120,680		1,400	16,025		1,757,763
71	Information Services	2630	885,713	166,100	226,500	12,000		32,000	6,650		1,328,963
72	Staff Services	2640	1,085,294	3,551,582	380,500	7,000			1,500		5,025,876
73	Data Processing Services	2660	301,630	68,707	721,000	923,000	100,000		100,000		2,214,337
74	Total Support Services - Central	2600	3,446,602	4,076,037	1,484,045	1,062,680	100,000	33,400	124,175	0	10,326,939
75	Other Support Services - Misc. (Describe & Itemize)	2900									
76	Total Support Services	2000	48,985,380	13,924,036	9,520,388	3,654,960	357,000	146,600	357,450	0	76,945,814
77	COMMUNITY SERVICES (ED)	3000	150,028	64,859	32,500	19,000			1,000		267,387
78	PAYMENTS TO OTHER DIST & GOVT UNITS (ED)	4000									
79	Payments to Other Dist & Govt Units (In-State)	4100									
80	Payments for Regular Programs	4110			300,000						300,000
81	Payments for Special Education Programs	4120			2,472,777						2,472,777
82	Payments for Adult/Continuing Education Programs	4130									0
83	Payments for CTE Programs	4140									0
84	Payments for Community College Programs	4170									0
85	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
86	Total Payments to Other Dist & Govt Units (In-State)	4100			2,772,777			0			2,772,777
87	Payments for Regular Programs - Tuition	4210									0
88	Payments for Special Education Programs - Tuition	4220						3,835,151			3,835,151
89	Payments for Adult/Continuing Education Programs - Tuition	4230									0
90	Payments for CTE Programs - Tuition	4240									0
91	Payments for Community College Programs - Tuition	4270									0
92	Payments for Other Programs - Tuition	4280									0
93	Other Payments to In-State Govt Units - Tuition (Describe & Itemize)	4290									0
94	Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						3,835,151			3,835,151
95	Payments for Regular Programs - Transfers	4310									0
96	Payments for Special Education Programs - Transfers	4320									0
97	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
98	Payments for CTE Programs - Transfers	4340									0
99	Payments for Community College Program - Transfers	4370									0
100	Payments for Other Programs - Transfers	4380									0
101	Other Payments to In-State Govt Units - Transfers (Describe & Itemize)	4390									0
102	Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			0			0
103	Payments to Other Dist & Govt Units (Out of State)	4400									0
104	Total Payments to Other Dist & Govt Units	4000			2,772,777			3,835,151			6,607,928
105	DEBT SERVICE (ED)	5000									
106	Debt Service - Interest on Short-Term Debt	5100									
107	Tax Anticipation Warrants	5110									0
108	Tax Anticipation Notes	5120									0
109	Corporate Personal Property Repl Tax Anticipated Notes	5130									0
110	State Aid Anticipation Certificates	5140									0
111	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
112	Total Debt Service - Interest on Short-Term Debt	5100						0			0
113	Debt Service - Interest on Long-Term Debt	5200									
114	Total Debt Service	5000						0			0
115	PROVISION FOR CONTINGENCIES (ED)	6000									
116	Total Direct Disbursements/Expenditures (without Student Activity Funds (1999))		175,119,764	36,601,710	16,878,342	12,048,206	1,196,033	13,496,851	3,916,101	0	259,257,007

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2			Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
117	Total Direct Disbursements/Expenditures (with Student Activity Funds 1999)		175,119,764	36,601,710	16,878,342	12,048,206	1,196,033	13,496,851	3,916,101	0	259,257,007
118	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (without Student Activity Funds 1999)										(699,224)
119	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (with Student Activity Funds 1999)										(699,224)
120											
121	20 - OPERATIONS AND MAINTENANCE FUND (O&M)										
122	SUPPORT SERVICES (O&M)	2000									
123	Support Services - Pupil	2100									
124	Other Support Services - Pupils (Describe & Itemize)	2190									0
125	Support Services - Business	2500									
126	Direction of Business Support Services	2510									0
127	Facilities Acquisition & Construction Services	2530				320,124			295,123		615,247
128	Operation & Maintenance of Plant Services	2540	11,923,160	2,999,333	6,734,566	7,089,633	413,500	90,100	426,750		29,677,042
129	Pupil Transportation Services	2550									0
130	Food Services	2560									0
131	Total Support Services - Business	2500	11,923,160	2,999,333	6,734,566	7,409,757	413,500	90,100	721,873	0	30,292,289
132	Other Support Services - Misc. (Describe & Itemize)	2900									0
133	Total Support Services	2000	11,923,160	2,999,333	6,734,566	7,409,757	413,500	90,100	721,873	0	30,292,289
134	COMMUNITY SERVICES (O&M)	3000	95,720	50	15,000	10,000					120,770
135	PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)	4000									
136	Payments to Other Dist & Govt Units (In-State)	4100									
137	Payments for Regular Programs	4110									0
138	Payments for Special Education Programs	4120									0
139	Payments for CTE Program	4140									0
140	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
141	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
142	Payments to Other Dist & Govt Units (Out of State) ¹⁴	4400									0
143	Total Payments to Other Dist & Govt Unit	4000			0			0			0
144	DEBT SERVICE (O&M)	5000									
145	Debt Service - Interest on Short-Term Debt	5100									
146	Tax Anticipation Warrants	5110									0
147	Tax Anticipation Notes	5120									0
148	Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
149	State Aid Anticipation Certificates	5140									0
150	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
151	Total Debt Service - Interest on Short-Term Debt	5100						0			0
152	Debt Service - Interest on Long-Term Debt	5200									0
153	Total Debt Service	5000						0			0
154	PROVISION FOR CONTINGENCIES (O&M)	6000									0
155	Total Direct Disbursements/Expenditures		12,018,880	2,999,383	6,749,566	7,419,757	413,500	90,100	721,873	0	30,413,059
156	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										12,520,359
157											
158	30 - DEBT SERVICE FUND (DS)										
159	PAYMENTS TO OTHER DIST & GOVT UNITS (DS)	4000									
160	Payments to Other Dist & Govt Units (In-State)	4100									
161	Payments for Regular Programs	4110									0
162	Payments for Special Education Programs	4120									0
163	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
164	Total Payments to Other Dist & Govt Units (In-State)	4000						0			0
165	DEBT SERVICE (DS)	5000									
166	Debt Service - Interest on Short-Term Debt	5100									
167	Tax Anticipation Warrants	5110									0
168	Tax Anticipation Notes	5120									0
169	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
170	State Aid Anticipation Certificates	5140									0
171	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
172	Total Debt Service - Interest On Short-Term Debt	5100						0			0
173	Debt Service - Interest on Long-Term Debt	5200						677,525			677,525
174	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) (Describe & Itemize)	5300						2,990,000			2,990,000
175	Debt Service - Other (Describe & Itemize)	5400						2,000			2,000
176	Total Debt Service	5000			0			3,669,525			3,669,525
177	PROVISION FOR CONTINGENCIES (DS)	6000									0
178	Total Direct Disbursements/Expenditures				0			3,669,525			3,669,525
179	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										334,668
180											
181	40 - TRANSPORTATION FUND (TR)										
182	SUPPORT SERVICES (TR)	2000									
183	Support Services - Pupils	2100									
184	Other Support Services - Pupils (Describe & Itemize)	2190									0
185	Support Services - Business										
186	Pupil Transportation Services	2550	229,552	115,712	17,443,800	1,075,000					18,864,064
187	Other Support Services - Business (Describe & Itemize)	2900									0
188	Total Support Services	2000	229,552	115,712	17,443,800	1,075,000	0	0	0	0	18,864,064
189	COMMUNITY SERVICES (TR)	3000									0
190	PAYMENTS TO OTHER DIST & GOVT UNITS (TR)	4000									
191	Payments to Other Dist & Govt Units (In-State)	4100									
192	Payments for Regular Program	4110									0
193	Payments for Special Education Programs	4120									0
194	Payments for Adult/Continuing Education Programs	4130									0
195	Payments for CTE Programs	4140									0
196	Payments for Community College Programs	4170									0
197	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
198	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
199	Payments to Other Dist & Govt Units (Out-of-State) (Describe & Itemize)	4400									0
200	Total Payments to Other Dist & Govt Units	4000			0			0			0
201	DEBT SERVICE (TR)	5000									
202	Debt Service - Interest on Short-Term Debt	5100									
203	Tax Anticipation Warrants	5110									0
204	Tax Anticipation Notes	5120									0
205	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
206	State Aid Anticipation Certificates	5140									0
207	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
208	Total Debt Service - Interest On Short-Term Debt	5100						0			0
209	Debt Service - Interest on Long-Term Debt	5200									0
210	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) (Describe & Itemize)	5300									0
211	Debt Service - Other (Describe & Itemize)	5400									0
212	Total Debt Service	5000						0			0
213	PROVISION FOR CONTINGENCIES (TR)	6000									0
214	Total Direct Disbursements/Expenditures		229,552	115,712	17,443,800	1,075,000	0	0	0	0	18,864,064
215	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										283,644
216											
217	50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)										
218	INSTRUCTION (MR/SS)	1000									
219	Regular Program	1100		1,314,986							1,314,986
220	Pre-K Programs	1125		578,664							578,664
221	Special Education Programs (Functions 1200-1220)	1200									0
222	Special Education Programs Pre-K	1225									0
223	Remedial and Supplemental Programs K-12	1250		14,227							14,227
224	Remedial and Supplemental Programs Pre-K	1275									0
225	Adult/Continuing Education Programs	1300		192,925							192,925

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
226	CTE Programs	1400		239,768							239,768
227	Interscholastic Programs	1500		280,979							280,979
228	Summer School Programs	1600		38,053							38,053
229	Gifted Programs	1650		364							364
230	Driver's Education Programs	1700		10,764							10,764
231	Bilingual Programs	1800		235,724							235,724
232	Truant Alternative & Optional Programs	1900		6,050							6,050
233	Total Instruction	1000		2,912,504							2,912,504
234	SUPPORT SERVICES (MR/SS)	2000									
235	Support Services - Pupil	2100									
236	Attendance & Social Work Services	2110		287,808							287,808
237	Guidance Services	2120		86,566							86,566
238	Health Services	2130		82,963							82,963
239	Psychological Services	2140		25,147							25,147
240	Speech Pathology & Audiology Services	2150		13,627							13,627
241	Other Support Services - Pupils (Describe & Itemize)	2190		185,237							185,237
242	Total Support Services - Pupil	2100		681,348							681,348
243	Support Services - Instructional Staff	2200									
244	Improvement of Instruction Services	2210		240,907							240,907
245	Educational Media Services	2220		14,717							14,717
246	Assessment & Testing	2230									0
247	Total Support Services - Instructional Staff	2200		255,624							255,624
248	Support Services - General Administration	2300									
249	Board of Education Services	2310		3,199							3,199
250	Executive Administration Services	2320		73,649							73,649
251	Special Area Administrative Services	2330									0
252	Claims Paid from Self Insurance Fund	2361									0
253	Risk Management and Claims Services Payments	2365									0
254	Total Support Services - General Administration	2300		76,848							76,848
255	Support Services - School Administration	2400									
256	Office of the Principal Services	2410		241,641							241,641
257	Other Support Services - School Administration (Describe & Itemize)	2490									0
258	Total Support Services - School Administration	2400		241,641							241,641
259	Support Services - Business	2500									
260	Direction of Business Support Services	2510									0
261	Fiscal Services	2520		81,602							81,602
262	Facilities Acquisition & Construction Services	2530									0
263	Operation & Maintenance of Plant Service	2540		972,998							972,998
264	Pupil Transportation Services	2550		18,536							18,536
265	Food Services	2560		166,005							166,005
266	Internal Services	2570		6,200							6,200
267	Total Support Services - Business	2500		1,245,341							1,245,341
268	Support Services - Central	2600									
269	Direction of Central Support Services	2610									0
270	Planning, Research, Development & Evaluation Services	2620		88,235							88,235
271	Information Services	2630		900							900
272	Staff Services	2640		26,030							26,030
273	Data Processing Services	2660		23,619							23,619
274	Total Support Services - Central	2600		138,784							138,784
275	Other Support Services - Misc. (Describe & Itemize)	2900									0
276	Total Support Services	2000		2,639,586							2,639,586
277	COMMUNITY SERVICES (MR/SS)	3000		4,900							4,900
278	PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)	4000									
279	Payments for Regular Programs	4110									0
280	Payments for Special Education Programs	4120									0
281	Payments for CTE Programs	4140									0
282	Total Payments to Other Dist & Govt Units	4000		0							0
283	DEBT SERVICE (MR/SS)	5000									

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
284	Debt Service - Interest on Short-Term Debt	5100									
285	Tax Anticipation Warrants	5110									0
286	Tax Anticipation Notes	5120									0
287	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
288	State Aid Anticipation Certificates	5140									0
289	Other Interest on Short-Term Debt <i>(Describe & Itemize)</i>	5150									0
290	Total Debt Service	5000						0			0
291	PROVISION FOR CONTINGENCIES (MR/SS)	6000									0
292	Total Direct Disbursements/Expenditures			5,556,990				0			5,556,990
293	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(67,873)
294											
295	60 - CAPITAL PROJECTS (CP)										
296	SUPPORT SERVICES (CP)	2000									
297	Support Services - Business										
298	Facilities Acquisition & Construction Services	2530			1,383,467		21,419,337				22,802,804
299	Other Support Services - Business <i>(Describe & Itemize)</i>	2900									0
300	Total Support Services	2000	0	0	1,383,467	0	21,419,337	0	0		22,802,804
301	PAYMENTS TO OTHER DIST & GOVT UNITS (CP)	4000									
302	Payments to Other Dist & Govt Units (In-State)	4100									
303	Payments to Regular Programs	4110									0
304	Payment for Special Education Programs	4120									0
305	Payment for CTE Programs	4140									0
306	Payments to Other Govt Units - Programs (In-State) <i>(Describe & Itemize)</i>	4190									0
307	Total Payments to Other Districts & Govt Units	4000			0			0			0
308	PROVISION FOR CONTINGENCIES (CP)	6000									0
309	Total Direct Disbursements/Expenditures		0	0	1,383,467	0	21,419,337	0	0		22,802,804
310	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(12,568,617)
311											
312	70 WORKING CASH FUND (WC)										
313											
314	80 - TORT FUND (TF)										
315	INSTRUCTION (TF)	1000									
316	Regular Programs	1100									0
317	Tuition Payment to Charter Schools	1115									0
318	Pre-K Programs	1125									0
319	Special Education Programs (Functions 1200 - 1220)	1200									0
320	Special Education Programs Pre-K	1225									0
321	Remedial and Supplemental Programs K-12	1250									0
322	Remedial and Supplemental Programs Pre-K	1275									0
323	Adult/Continuing Education Programs	1300									0
324	CTE Programs	1400									0
325	Interscholastic Programs	1500									0
326	Summer School Programs	1600									0
327	Gifted Programs	1650									0
328	Driver's Education Programs	1700									0
329	Bilingual Programs	1800									0
330	Truant Alternative & Optional Programs	1900									0
331	Pre-K Programs - Private Tuition	1910									0
332	Regular K-12 Programs Private Tuition	1911									0
333	Special Education Programs K-12 Private Tuition	1912									0
334	Special Education Programs Pre-K Tuition	1913									0
335	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
336	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
337	Adult/Continuing Education Programs Private Tuition	1916									0
338	CTE Programs Private Tuition	1917									0
339	Interscholastic Programs Private Tuition	1918									0
340	Summer School Programs Private Tuition	1919									0

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2			Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
341	Gifted Programs Private Tuition	1920									0
342	Bilingual Programs Private Tuition	1921									0
343	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
344	Total Instruction¹⁴	1000	0	0	0	0	0	0	0	0	0
345	SUPPORT SERVICES (TF)	2000									
346	Support Services - Pupil	2100									
347	Attendance & Social Work Services	2110									0
348	Guidance Services	2120									0
349	Health Services	2130									0
350	Psychological Services	2140									0
351	Speech Pathology & Audiology Services	2150									0
352	Other Support Services - Pupils (Describe & Itemize)	2190									0
353	Total Support Services - Pupil	2100	0	0	0	0	0	0	0	0	0
354	Support Services - Instructional Staff	2200									
355	Improvement of Instruction Services	2210									0
356	Educational Media Services	2220									0
357	Assessment & Testing	2230									0
358	Total Support Services - Instructional Staff	2200	0	0	0	0	0	0	0	0	0
359	Support Services - General Administration	2300									
360	Board of Education Services	2310									0
361	Executive Administration Services	2320									0
362	Special Area Administration Services	2330									0
363	Claims Paid from Self Insurance Fund	2361									0
364	Risk Management and Claims Services Payments	2365									0
365	Total Support Services - General Administration	2300	0	0	0	0	0	0	0	0	0
366	Support Services - School Administration	2400									
367	Office of the Principal Services	2410									0
368	Other Support Services - School Administration (Describe & Itemize)	2490									0
369	Total Support Services - School Administration	2400	0	0	0	0	0	0	0	0	0
370	Support Services - Business	2500									
371	Direction of Business Support Services	2510									0
372	Fiscal Services	2520									0
373	Facilities Acquisition & Construction Services	2530									0
374	Operation & Maintenance of Plant Services	2540									0
375	Pupil Transportation Services	2550									0
376	Food Services	2560									0
377	Internal Services	2570									0
378	Total Support Services - Business	2500	0	0	0	0	0	0	0	0	0
379	Support Services - Central	2600									
380	Direction of Central Support Services	2610									0
381	Planning, Research, Development & Evaluation Services	2620									0
382	Information Services	2630									0
383	Staff Services	2640									0
384	Data Processing Services	2660									0
385	Total Support Services - Central	2600	0	0	0	0	0	0	0	0	0
386	Other Support Services - Misc. (Describe & Itemize)	2900									0
387	Total Support Services	2000	0	0	0	0	0	0	0	0	0
388	COMMUNITY SERVICES (TF)	3000									
389	PAYMENTS TO OTHER DIST & GOVT UNITS (TF)	4000									
390	Payments to Other Dist & Govt Units (In-State)	4100									
391	Payments for Regular Programs	4110									0
392	Payments for Special Education Programs	4120									0
393	Payments for Adult/Continuing Education Programs	4130									0
394	Payments for CTE Programs	4140									0
395	Payments for Community College Programs	4170									0
396	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
397	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
398	Payments for Regular Programs - Tuition	4210									0

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
399	Payments for Special Education Programs - Tuition	4220									0
400	Payments for Adult/Continuing Education Programs - Tuition	4230									0
401	Payments for CTE Programs - Tuition	4240									0
402	Payments for Community College Programs - Tuition	4270									0
403	Payments for Other Programs - Tuition	4280									0
404	Other Payments to In-State Govt Units - Tuition <i>(Describe & Itemize)</i>	4290									0
405	Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						0			0
406	Payments for Regular Programs - Transfers	4310									0
407	Payments for Special Education Programs - Transfers	4320									0
408	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
409	Payments for CTE Programs - Transfers	4340									0
410	Payments for Community College Program - Transfers	4370									0
411	Payments for Other Programs - Transfers	4380									0
412	Other Payments to In-State Govt Units - Transfers <i>(Describe & Itemize)</i>	4390									0
413	Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			0			0
414	Payments to Other Dist & Govt Units (Out of State)	4400									0
415	Total Payments to Other Dist & Govt Units	4000			0			0			0
416	DEBT SERVICE (TF)	5000									
417	Debt Service - Interest on Short-Term Debt										
418	Tax Anticipation Warrants	5110									0
419	Tax Anticipation Notes	5120									0
420	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
421	State Aid Anticipation Certificates	5140									0
422	Other Interest or Short-Term Debt <i>(Describe & Itemize)</i>	5150									0
423	Debt Service - Interest on Long-Term Debt	5200									0
424	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) <i>(Describe & Itemize)</i>	5300									0
425	Debt Service - Other <i>(Describe & Itemize)</i>	5400									0
426	Total Debt Service	5000			0			0			0
427	PROVISION FOR CONTINGENCIES (TF)	6000									0
428	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0	0	0
429	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0
430											
431	90 - FIRE PREVENTION & SAFETY FUND (FP&S)										
432	SUPPORT SERVICES (FP&S)	2000									
433	Support Services - Business	2500									
434	Facilities Acquisition & Construction Services	2530									0
435	Operation & Maintenance of Plant Service	2540									0
436	Total Support Services - Business	2500	0	0	0	0	0	0	0		0
437	Other Support Services - Misc. <i>(Describe & Itemize)</i>	2900									0
438	Total Support Services	2000	0	0	0	0	0	0	0		0
439	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)	4000									
440	Payments to Regular Programs	4110									0
441	Payments to Special Education Programs	4120									0
442	Other Payments to In-State Govt Units - Programs <i>(Describe & Itemize)</i>	4190									0
443	Total Payments to Other Districts & Govt Units (FPS)	4000						0			0
444	DEBT SERVICE (FP&S)	5000									
445	Debt Service - Interest on Short-Term Debt	5100									
446	Tax Anticipation Warrants	5110									0
447	Other Interest on Short-Term Debt <i>(Describe & Itemize)</i>	5150									0
448	Total Debt Service - Interest on Short-Term Debt	5100						0			0
449	Debt Service - Interest on Long-Term Debt	5200									0
450	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) <i>(Describe & Itemize)</i>	5300									0
451	Total Debt Service	5000						0			0
452	PROVISIONS FOR CONTINGENCIES (FP&S)	6000									0
453	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0	0	0

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2			Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
454	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0

	B	C	D	E	F	G	H
1	If there is an amount in column C or column G, please describe the type of revenue or expenditure in column D or column H.						
2	Revenue Check: OK						
3	Expenditure Check: OK						
4	Revenues Acct. (EstRev tab)	Amount	Describe Revenue		Expenditures Fund-Function (EstExp tab)	Amount	Describe Expenditures
5	1190				10-2190	\$ 5,832,764	Safety & Security
6	1290				10-2490		
7	1614	\$ 815,000	Vending Sales		10-2900		
8	1690	\$ 70,500	Catering for events		10-4190		
9	1790				10-4290		
10	1819				10-4390		
11	1829	\$ 2,000	Fines		10-4400		
12	1890				10-5150		
13	1993	\$ 65,450	Printing and Travel revenue		20-2190		
14	1999	\$ 1,292,983	Local Grants / Professional Development / CET Trip Revenue		20-2900		
15	2300				20-4190		
16	3099				20-4400		
17	3199				20-5150		
18	3299				30-4190		
19	3499	\$ 150,000	Adult Education		30-5150		
20	3599				30-5300	\$ 2,990,000	Bond Principal
21	3999	\$ 90,500	Adult Education - Citizenship		30-5400	\$ 2,000	Debt Service Fees
22	4009				40-2190		
23	4090	\$ 90,000	NJROTC Federal Aid		40-2900		
24	4199				40-4190		
25	4299				40-4400		
26	4399				40-5150		
27	4499				40-5300		
28	4699				40-5400		
29	4799				50-2190	\$ 185,237	IMRF Benefits
30	4998	\$ 2,316,065	Grants / Apprenticeship		50-2490		
31					50-2900		
32					50-5150		
33					60-2900		
34					60-4190		
35					80-2190		
36					80-2490		
37					80-2900		
38					80-4190		
39					80-4290		
40					80-4390		
41					80-4400		
42					80-5150		
43					80-5300		
44					80-5400		
45					90-2900		
46					90-4190		
47					90-5150		
48					90-5300		

DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)					
Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
Direct Revenues	258,557,783	42,933,418	19,147,708	1,901,590	322,540,499
Direct Expenditures	259,257,007	30,413,059	18,864,064		308,534,130
Difference	(699,224)	12,520,359	283,644	1,901,590	14,006,369
Estimated Fund Balance - June 30, 2025	97,963,131	30,750,555	7,557,588	26,322,610	162,593,884

Balanced budget; no Deficit Reduction Plan is required.

A deficit reduction plan is required if the local board of education adopts (or amends) the 2024-2025 school district budget in which the "operating funds" listed above result in direct revenues (line 9, BudgetSum 2-4) being less than direct expenditures (line 19, BudgetSum 2-4) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81, BudgetSum 2-4).

Note: The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.

Per School Code (105 ILCS 5/17-1) - If the Deficit AFR Summary Information tab from the 2023-2024 Annual Financial Report (AFR) reflects a deficit as defined above, then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.

The deficit reduction plan, if required, is developed using ISBE guidelines and format.

	A	B	C	D	E	F	G					
1	*School Districts Only		DEFICIT REDUCTION PLAN									
2								ESTIMATED BUDGET				
3	05016214017											
4	<i>District Number</i>											
5	Township HSD 214											
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total					
7	ESTIMATED BEGINNING FUND BALANCE <i>(must equal prior Ending Fund Balance)</i>		98,662,355	29,480,196	7,273,944	24,421,020	159,837,515					
8	RECEIPTS/REVENUES		Acct #									
9	LOCAL SOURCES		1000	236,035,344	42,933,418	12,395,005	1,901,590					
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT		2000	0	0	0	0					
11	STATE SOURCES		3000	12,715,324	0	6,752,703	0					
12	FEDERAL SOURCES		4000	9,807,115	0	0	0					
13	Total Receipts/Revenues			258,557,783	42,933,418	19,147,708	1,901,590					
14	DISBURSEMENTS/EXPENDITURES		Funct #									
15	INSTRUCTION		1000	175,435,878			175,435,878					
16	SUPPORT SERVICES		2000	76,945,814	30,292,289	18,864,064	126,102,167					
17	COMMUNITY SERVICES		3000	267,387	120,770	0	388,157					
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS		4000	6,607,928	0	0	6,607,928					
19	DEBT SERVICES		5000	0	0	0	0					
20	PROVISION FOR CONTINGENCIES		6000	0	0	0	0					
21	Total Disbursements/Expenditures			259,257,007	30,413,059	18,864,064	308,534,130					
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures			(699,224)	12,520,359	283,644	1,901,590					
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)			0	0	0	0					
25	OTHER USES OF FUNDS (8000)			0	11,250,000	0	11,250,000					
26	TOTAL OTHER SOURCES/USES OF FUNDS			0	(11,250,000)	0	(11,250,000)					
27	ESTIMATED ENDING FUND BALANCE			97,963,131	30,750,555	7,557,588	26,322,610					

	A	B	H	I	J	K	L
1	*School Districts Only		ESTIMATED BUDGET FY2025-2026				
2							
3	05016214017						
4	<i>District Number</i>						
5	Township HSD 214						
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		97,963,131	30,750,555	7,557,588	26,322,610	162,593,884
8	RECEIPTS/REVENUES		Acct #				
9	LOCAL SOURCES		1000				0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT		2000				0
11	STATE SOURCES		3000				0
12	FEDERAL SOURCES		4000				0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES		Funct #				
15	INSTRUCTION		1000				0
16	SUPPORT SERVICES		2000				0
17	COMMUNITY SERVICES		3000				0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS		4000				0
19	DEBT SERVICES		5000				0
20	PROVISION FOR CONTINGENCIES		6000				0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		97,963,131	30,750,555	7,557,588	26,322,610	162,593,884

	A	B	M	N	O	P	Q
1	*School Districts Only		ESTIMATED BUDGET FY2026-2027				
2							
3	05016214017						
4	<i>District Number</i>						
5	Township HSD 214						
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		97,963,131	30,750,555	7,557,588	26,322,610	162,593,884
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		97,963,131	30,750,555	7,557,588	26,322,610	162,593,884

	A	B	R	S	T	U	V
1	*School Districts Only		ESTIMATED BUDGET FY2027-2028				
2							
3	05016214017						
4	<i>District Number</i>						
5	Township HSD 214						
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		97,963,131	30,750,555	7,557,588	26,322,610	162,593,884
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		97,963,131	30,750,555	7,557,588	26,322,610	162,593,884

	A	B	W	X	Y	Z
1	<i>*School Districts Only</i>		SUMMARY BUDGET ADDENDUM - DEFICIT REDUCTION PLAN ESTIMATED BUDGET Date of Adoption: <input type="text"/> (Enter as MM/DD/YY)			
2						
3	05016214017					
4	District Number					
5	Township HSD 214					
6	District Name		FY2024-2025	FY2025-2026	FY2026-2027	FY2027-2028
7	ESTIMATED BEGINNING FUND BALANCE <i>(must equal prior Ending Fund Balance)</i>		159,837,515	162,593,884	162,593,884	162,593,884
8	RECEIPTS/REVENUES	Acct #				
9	LOCAL SOURCES	1000	293,265,357	0	0	0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0
11	STATE SOURCES	3000	19,468,027	0	0	0
12	FEDERAL SOURCES	4000	9,807,115	0	0	0
13	Total Receipts/Revenues		322,540,499	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #				
15	INSTRUCTION	1000	175,435,878	0	0	0
16	SUPPORT SERVICES	2000	126,102,167	0	0	0
17	COMMUNITY SERVICES	3000	388,157	0	0	0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	6,607,928	0	0	0
19	DEBT SERVICES	5000	0	0	0	0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0	0
21	Total Disbursements/Expenditures		308,534,130	0	0	0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		14,006,369	0	0	0
23	OTHER SOURCES/USES OF FUNDS					
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0
25	OTHER USES OF FUNDS (8000)		11,250,000	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS		(11,250,000)	0	0	0
27	ESTIMATED ENDING FUND BALANCE		162,593,884	162,593,884	162,593,884	162,593,884

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1.

2.

Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2024-2025
through Fiscal Year 2027-2028

Township HSD 214 05016214017

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

Background and Narrative of Budget Reductions:

Assumptions Used in the Deficit Reduction Plan:

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

Deficit Reduction Plan-Background/Assumptions (School Districts Only)

Fiscal Year 2024-2025

through Fiscal Year 2027-2028

- Short- and Long-Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance)? If yes, please explain:

Evidence-Based Funding: Fiscal Year 2025 Spending Plan

TOWNSHIP HIGH SCHOOL DIST 214

Part I: Achieving Student Growth and Making Progress Toward State Education Goals

The questions below allow you to indicate the strategic priorities and strategies that will drive your efforts to achieve student growth and make progress toward state education goals. These may involve investing in any combination of an Organizational Unit's core resources: time, money, people, and programs.

Collaboration Opportunity - Organizational Units may find that Part I is most easily and effectively completed if led by program leaders in consultation with finance leaders.

1) What are the Organizational Unit's strategic goals for student success for the 2024-25 school year? What measures will be used to evaluate progress? (No more than 2000 characters, including spaces.)

1. As measured by the Board-approved College/Career Readiness Indicators, the District will increase student success annually or will exceed a threshold of 80% annually of the students graduating College and Career Ready. College Ready Indicators (A or B)
 Students are College Ready if they meet either the academic or standardized testing benchmarks listed below.
 A) GPA 2.8+ AND One College Ready Course
 - Advanced Placement (AP) Exam (score of 3 or higher)
 - AP Course (Grade of A, B, or C)
 - Dual Credit English or Math Course (Grade A, B, or C)
 - College Transition English or Math Course (Grade of A, B, or C, met Partner Requirements)
 B) College Ready Assessment Benchmarks
 - ACT: English 18, Reading 22, Science 23, Math 22
 - SAT: EBRW 480, Math 530

	Top Strategy 1	Top Strategy 2	Top Strategy 3
2) Select the top three strategies that the Organizational Unit will employ to achieve student growth and make progress toward state education goals. (Select three different responses from the dropdown list.)	Maintain or decrease class sizes	Maintain or expand college and career readiness options (e.g., CTE programming, AP/IB programming, dual credit/dual enrollment programming)	Improve programs, curriculum, and/or learning tools
If "Other" was selected in question 2, please describe. (No more than 1000 characters, including spaces.)			

Part II: Planned Use of Evidence-Based Funding

The questions below provide an opportunity to document the stakeholders with whom you consulted and the data you analyzed as you determined your strategic allocations of FY 2025 EBF dollars. Key statistics related to EBF distributions are provided for your reference. Form 50-36/50-39 is typically released before current-year appropriations are known. Therefore, the figures provided are for the prior fiscal year.

Collaboration Opportunity - Organizational Units may find that questions in this section are most easily and effectively completed if led by finance leaders in consultation with program leaders.

Evidence-Based Funding Organizational Unit Results (FY 2024)	Final Resources / Adequacy Target = Percent of Adequacy	Average Student Enrollment	12,049.50	Adequacy Target	\$193,349,736
		Final Resources	\$229,743,096	Percent of Adequacy	119%
	Base Funding Minimum + Tier Funding = Gross State Contribution	Tier Assignment	4	Gross State Contribution	\$10,143,131
		FY24 Base Funding Minimum	\$10,130,814	FY 2024 Tier Funding	\$12,316
	Within FY 2024 Gross State Contribution, Resources Attributable to Specific Populations	Low-Income Students	\$2,333,738		
		English Learners (ELs)	\$191,166		
	Special Education	\$3,390,689			
		FY 2025 Tier Funding		Funding Type (Select)	
1) FY 2025 Tier Funding Allocation*: Enter the dollar amount of Tier Funding (e.g., NEW MONEY only) allocated to the Organizational Unit for FY 2025. Select whether the amount is estimated or actual funding.		\$12,851		Estimated	

*Note: Tier Funding allocations are published annually at <https://www.isbe.net/Pages/ebfdistribution.aspx>. Amounts are available in early August. Districts must use actual funding amounts if they are available before submitting the budget to ISBE.

		Data Source 1		Data Source 2		Data Source 3	
2)	Select the top three sources of data used to inform the Organizational Unit's planned allocation of EBF dollars. (Select three different responses.)	Student growth and achievement data, disaggregated by student groups		Student grades or other local academic performance data		Student discipline and behavior data	
3)	Indicate with which groups the Organizational Unit engaged to inform its intended allocation of EBF dollars. (Select any that apply; otherwise leave blank.)	Bilingual Program Director(s)	Yes	Principals	Yes	Bilingual Parent Advisory Committee	
		Special Ed. Program Director(s)	Yes	School Improvement Teams	Yes	Other Parent Group(s)	
		Other Program Leaders	Yes	Teacher or Support Staff Unions	Yes	Community Focus Group(s)	
		School Board Members		Other School Staff		Other	
	[Optional] Provide a brief description of the Organizational Unit's process for consulting with internal and external stakeholders in determining the allocation of EBF dollars. (No more than 1000 characters, including spaces.)						
		Priority Investment 1		Priority Investment 2		Priority Investment 3	
4)	Given the data analyzed, the stakeholders consulted, and the priorities identified in Part I, indicate the top three priority investments the Organizational Unit will make with its FY 2025 Base Funding Minimum (e.g., excluding Tier Funding). Choose "Other" if investments do not match the provided list. (Select three different responses. "Other" may be selected more than once if needed.)	EL Core Teacher		Core Teachers		Other	
	If "Other" was selected in question 4, please describe. (No more than 1000 characters, including spaces.) Required	School Social Workers and Psychologists					

Cost Factor Table

The table below presents the regionally adjusted amount embedded in the Organizational Unit's FY 2024 Adequacy Target for each of the 34 cost factors in the Evidence-Based Funding model (Column F). Column G is required for all Organizational Units that receive at least \$5,000 in Tier Funding, while column H is optional. Organizational Units may choose to provide additional narrative context in Columns I-M to elaborate on the figures included in the table. ISBE has produced guidance for populating the cost factor table. The guidance includes a definition for each cost factor, along with suggestions for using Employee Information System position codes and common expenditure accounts to support a determination of expenditures. This guidance is available at <https://www.isbe.net/ebfspendingplan>.

5) **Column G:** If the Organizational Unit will receive at least \$5,000 in FY 2025 Tier Funding (as entered in Q2.1/cell G31), column G is required. Please indicate the Organizational Unit's planned expenditures in FY 2025 from Tier Funds only. Organizational Units are not expected to place a value in each cell. Rather, the table allows for the communication of priority investments with new state resources for the current fiscal year. During years in which there is no new Tier Funding, column G will not be required. During years in which Tier Funding is available, the amount of new Tier Funding entered in Q2.1/cell G31 above must equal the sum in cell G90 below. If some or all Tier Funding is invested outside of the cost factors, enter a dollar amount in cell G89 and provide additional context in the space for a narrative beginning in row 93.

Column H: Optionally, Organizational Units may populate column H with total planned expenditures in FY 2025 for each cost factor from all revenue sources (e.g., not just from EBF). By comparing the figures in column F to the figures entered in column H, the Organizational Unit may engage local stakeholders in productive dialogue about resource allocation decisions.

Cost Factors		Amount in FY 2024 Adjusted Adequacy Target	Budgeted FY 2025 Investments with New Tier Funding [Required]	Budgeted FY 2025 Expenditures (All Resources) [Optional]	Optional District Narratives
Core Investments	Core Teachers	\$44,350,279	\$12,851		Enter optional context for core investment decisions.
	Specialist Teachers	\$14,781,948			
	Instructional Facilitator	\$5,109,315			
	Core Intervention Teacher	\$1,703,105			
	Substitute Teachers	\$1,531,163			
	Guidance Counselor	\$4,365,272			
	Nurse	\$1,038,749			
	Supervisory Aide	\$1,892,112			
	Librarian	\$1,709,709			
	Librarian Aide	\$1,261,408			
	Principal	\$2,536,407			
	Assistant Principal	\$2,183,852			
	School Site Staff	\$2,270,446			

	Subtotal	\$84,733,764	\$12,851	
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Per Student Investments	Gifted	\$1,084,455			<i>Enter optional context for per student investment decisions.</i>	
	Professional Development	\$1,506,188				
	Instructional Materials	\$3,916,088				
	Assessments	\$409,683				
	Computer & Tech Equipment	\$3,440,132				
	Student Activities	\$10,350,521				
	Maintenance & Operations	\$16,399,370				
	Central Office	\$11,290,382				
	Employee Benefits	\$34,230,403				
	Subtotal*	\$83,286,612				
Additional Investments	Low-Income Intervention Teacher	\$2,538,674			<i>Enter optional context for additional investment decisions.</i>	
	Low-Income Pupil Support Staff	\$2,538,674				
	Low-Income Extended Day Teacher	\$2,644,129				
	Low-Income Summer School Teacher	\$2,644,129				
	EL Intervention Teacher	\$866,902				
	EL Pupil Support Staff	\$866,902				
	EL Extended Day Teacher	\$903,346				
	EL Summer School Teacher	\$903,346				
	EL Core Teacher	\$1,084,016				
	Sp Ed Teacher	\$6,625,832				
	Sp Ed Instructional Assistant	\$2,683,948				
	Sp Ed Psychologist	\$1,029,460				
	Subtotal	\$25,329,360				
	Other Investments					
Total**	\$193,349,736	\$12,851			Tier Funding Check (Cell G90) Complete, G90=G31	
<p>*The subtotal for Per Student Investments is a calculated figure that adjusts salary portions of Central Office and Maintenance & Operations to account for regional salary differences. As a result, the sum of each individual cost factor will not equal the subtotal.</p> <p>**The total is the Final Adequacy Target (adjusted for Regionalization Factor) calculated in the Full FY 2024 EBF Calculation file. Due to differences in rounding, this figure may vary slightly from the sum of the subtotals in this table.</p>						
<p>If some or all Tier Funding was invested outside of the cost factors, please describe. (No more than 1000 characters, including spaces.)</p>						
Part III: Support for Special Student Groups						
<p>EBF statute sets aside specific allocations to be spent for special education, English learners, and low-income students. Per statute these designated funds must be spent on programs and services benefiting these specific student groups. Funds for English learners and low-income students must be spent in addition to, and not in lieu of, funding that supports general programs of instruction for all students. Funds attributable to special education must be used for the provision of special education facilities and services as outlined in ILCS 14-1.08. Current-year EBF amounts attributable to each of the special student groups must be reported in cells G100-G102 below. If the Organizational Unit received at least \$5,000 for any of the student groups, a response to the questions below is required. For amounts less than \$5,000, a response is optional. All other EBF funds may be spent in any manner deemed appropriate by the school district.</p> <p>Collaboration Opportunity - Organizational Units may find that questions in this section are most easily and effectively completed through collaboration between program leaders affiliated with each student group and finance leaders.</p>						
1)	FY 2025 Student Population Allocations*: Enter the dollar amount of resources attributable to Specific Populations within the FY25 Gross State Contribution. Enter "0" if no funds are allocated for a student group. Select whether amounts are estimated or actual.	Low-Income Students	Enter Amounts	Select type	*Note: Allocations for each of the three student groups are published annually at isbe.net/ebfdist under "Reports." Amounts are typically available by September 1. Districts must use actual funding amounts if they are available before submitting the budget to ISBE.	
		English Learners	\$2,334,987	Estimated		
		Special Education	\$191,681	Estimated		
			\$3,391,569	Estimated		

2)	Organizational Unit investment of EBF dollars for low-income students: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.) Response Required	Low-Income Intervention Teacher		Low-Income Extended Day Teacher		Other Investments	Yes				
		[Optional - Enter \$]		[Optional - Enter \$]		[Optional - Enter \$]					
		Low-Income Pupil Support Staff	Yes	Low-Income Summer School Teacher							
		[Optional - Enter \$]		[Optional - Enter \$]							
Additional context for the Organizational Unit's planned use of dollars attributable to low-income students in FY 2025. (Required if "Other Investments" selected above. No more than 500 characters, including spaces.) Required		Students on fee waiver have the annual registration fee waived, do not pay the summer school fee, and receive free school meals. District 214 is not part of the NSLP, but we still provide free meals (breakfast and lunch) to those students who qualify based on financial circumstances.									
3)	Organizational Unit investment of EBF dollars for English learners: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.) Response Required	English Learner Intervention Teacher		English Learner Extended Day Teacher		English Learner Core Teacher					
		[Optional - Enter \$]		[Optional - Enter \$]		[Optional - Enter \$]					
		English Learner Pupil Support Staff	Yes	English Learner Summer School Teacher	Yes	Other Investments					
		[Optional - Enter \$]		[Optional - Enter \$]		[Optional - Enter \$]					
Additional context for the Organizational Unit's planned use of dollars attributable to English learners in FY 2025. (Required if "Other Investments" selected above. No more than 500 characters, including spaces.)											
4)	Organizational Units investment of EBF dollars for Special Education: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.) Response Required	Special Education Teacher	Yes	Special Education Psychologist	Yes						
		[Optional - Enter \$]		[Optional - Enter \$]							
		Special Education Instructional Assistant	Yes	Other Investments							
		[Optional - Enter \$]		[Optional - Enter \$]							
Additional context for the Organizational Unit's planned use of dollars attributable to Special Education students in FY 2025. (Required if "Other Investments" selected above. No more than 500 characters, including spaces.)											
Plan Assurances											
Please complete the assurances below related to Article 14C of the Illinois School Code, which stipulates allowable expenditures for English learners. Organizational Units should maintain supporting documentation (e.g., sign-in sheets, meeting agendas) to affirm the veracity of the below assurances. Note that a separate collection of the Bilingual Service Plan takes place before each school year and must be separately reviewed by the Bilingual Parent Advisory Committee (BPAC). Responses in this plan should be aligned with information contained in the Bilingual Service Plan. Responses in this section are only required if an Organizational Unit receives any amount of EBF dollars attributable to English learners.											
<i>Collaboration Opportunity - Organizational Units may find that the plan assurances are most easily and effectively completed if led by program leaders.</i>											
1). "I hereby affirm that at least 60% of the school district's state funds attributable to English learners will be used for instructional costs of programs and services for English learners (function 1000), in accordance with Article 14C of the Illinois School Code. The remaining balance of state funds attributable to English learners will also be used to serve English learners." Required <input type="text" value="Yes"/>											
2). "My school district has at least one attendance center with 20 or more English learners (including parental refusals) who speak the same home language other than English in grades K-12. Alternatively and/or additionally, my school district has at least one attendance center with 20 or more English learners (including parent refusals) who speak the same home language other than English in pre-K." Required <input type="text" value="Yes"/>											
3). "I hereby affirm that the school district's BPAC will review this EBF Spending Plan by or before October 31, 2024." Required <input type="text" value="Yes"/>											
4). Enter the anticipated date on which the BPAC review will take place and the name of the BPAC chair for SY 2024-25. Required <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">BPAC Meeting (MM/DD/YYYY)</td> <td>10/23/2024</td> </tr> <tr> <td>Name of Chair</td> <td>Rubi Orosco</td> </tr> </table>								BPAC Meeting (MM/DD/YYYY)	10/23/2024	Name of Chair	Rubi Orosco
BPAC Meeting (MM/DD/YYYY)	10/23/2024										
Name of Chair	Rubi Orosco										

Spending Plan Completion Tracker		
Use the information below to confirm completion of all required questions. Note that the "status" column adjusts to responses, so the tracker is most helpful to consult after you have completed the spending plan.		
Question	Status	Acceptance Criteria
Part 1, Q1	Complete	Character length of response must be >10 and <=2000, including spaces.
Part 1, Q2	Complete	A different response must be selected in G11, I11, and L11; cells cannot be blank.
Part 1, Q2 (Narrative)	Complete	Response required only if "Other" selected in G11, I11, or L11; character length of response must be >10 and <=1000, including spaces.
Part 2, Q1	Complete	A numeric value must be entered in cell G31 (estimated or actual Tier Funding, or 0 if appropriations did not include Tier Funding). A type must be selected in cell H31.
Part 2, Q2	Complete	A different response must be selected in G35, I35, and L35; cells cannot be blank.
Part 2, Q3	Complete	At least one response must be selected.
Part 2, Q4	Complete	Cells G43, I43, and L43 cannot be blank. "Other" may be selected more than once, but other responses may not be repeated.
Part 2, Q4 (Narrative)	Complete	Response required only if "Other" selected in G43, I43, or L43; character length of response must be >10 and <=1000, including spaces.
Part 2, Q5 (Cell G90)	Complete	Cell G90 must be equal to the value in cell G31.
Part 2, Q5 (Narrative)	Complete	Response required only if a value was entered in cell G89; character length of response must be >10 and <=1000, including spaces.
Part 3, Q1 Low-Income Funds	Complete	A numeric value must be entered. A type must be selected in cell H100.
Part 3, Q1 English Learner Funds	Complete	A numeric value must be entered, which may be "0" if the organizational unit received no funding for the specified student group. A type must be selected in cell H101.
Part 3, Q1 Spec. Ed. Funds	Complete	A numeric value must be entered. A type must be selected in cell H102.
Part 3, Q2	Complete	At least one response must be selected.
Part 3, Q2 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q3	Complete	At least one response must be selected.
Part 3, Q3 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q4	Complete	At least one response must be selected.
Part 3, Q4 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Assurances 1	Complete	Response required if the value entered in cell G101>0.
Assurances 2	Complete	Response required if the value entered in cell G101>0.
Assurances 3	Complete	Response required if "Yes" selected in cell E133.
Assurances 4 (Meeting Date)	Complete	Response required if "Yes" selected in cell E133; enter date in MM/DD/YYYY format.
Assurances 4 (Name of Chair)	Complete	Response required if "Yes" selected in cell E133.

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)

(For Local Use Only)

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2025 budgeted expenditures over actual FY2024 expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report.

An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at: [Limitation of Administrative Costs](#)

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET

(Section 17-1.5 of the School Code)

School District Name: **Township HSD 214**

RCDT Number: **05016214017**

		Estimated Actual Expenditures, Fiscal Year 2024				Budgeted Expenditures, Fiscal Year 2025			
		(10)	(20)	(80)		(10)	(20)	(80)	
Description	Funct. No.	Educational Fund	Operations & Maintenance Fund	Tort Fund	Total	Educational Fund	Operations & Maintenance Fund	Tort Fund	Total
1. Executive Administration Services	2320	1,879,002			1,879,002	1,981,766		0	1,981,766
2. Special Area Administration Services	2330	0			0	0		0	0
3. Other Support Services - School Administration	2490				0	0		0	0
4. Direction of Business Support Services	2510	70,618			70,618	0	0	0	0
5. Internal Services	2570				0	64,500		0	64,500
6. Direction of Central Support Services	2610				0	0		0	0
7. Deduct - Early Retirement or other pension obligations required by state law and included above.					0				0
8. Totals		1,949,620	0	0	1,949,620	2,046,266	0	0	2,046,266
9. Estimated Percent Increase (Decrease) for FY2025 (Budgeted) over (Actual) FY 2024									5%

Reference Description

- 1 Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #720 and #730 (audit figures, if available).
- 2 Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).
- 3 Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.
- 3^a Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14
- 4 Principal on Bonds Sold:
 - (1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.
 - (2) Refunding Bonds can be entered in the Debt Services Fund only.
 - (3) Building Bonds can be entered in the Capital Projects Fund only.
 - (4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.
- 5 The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.
- 6 The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.
- 7 Cash plus investments must be greater than or equal to zero.
- 8 For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).
- 9 For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).
- 10 Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).
- 11 Include revenue accounts 1110 through 1115, 1117,1118 & 1120.
- 12 The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.
- 13 Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.
- 14 Only tuition payments made to private facilities. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.
- 15 Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (principal only) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)
- 16 Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)
Only abatement of working cash fund can transfer its funds to any fund in most need of money
(see 105 ILCS 5/20-10 for further explanation)

CHECK FOR ERRORS

This worksheet checks various cells to assure that selected items are in balance.

Please fix errors below before submitting to ISBE.

Budget Item References	Message
1. Deficit Reduction Plan (DefReductPlan 23-27 tab)	
Is Deficit Reduction Plan Required? (Joint Agreements do not complete Deficit Reduction Plan.)	Deficit Reduction Plan is not required
If required, is Deficit Reduction Plan completed? (DefReductPlan 23-27 tab)	
2. Cover Page (Cover tab)	
District Name must be selected from drop-down. (Cell H13)	OK
Accounting Basis must be selected on Cover sheet.	OK
Dates (Day, Month, Year) must be input on Cover sheet.	ERROR - INPUT DATE(S)
Board Names must be typed on Cover sheet.	ERROR - TYPE BOARD NAMES
3. Budget Summary: Other Sources (BudgetSum 2-4 tab - Acct 7000) must equal Other Uses (BudgetSum 2-4 tab - Acct 8000).	
Estimated Beginning Fund Balance July, 1 2023 for all Funds (Cells C3 - K3) (Line must have a number or zero. Do not leave blank.)	OK
Estimated Activity Fund Beginning Fund Balance July, 1 2023 (Cell C83) (Cell must have a number or zero. Do not leave blank.)	OK
Transfer Among Funds (Funds 10, 20, 40 - Acct 7130 - Cells C29, D29, F29), must equal (Funds 10, 20 & 40 - Acct 8130 - Cells C52, D52, F52).	OK
Transfer of Interest (Funds 10 thru 90 - Acct 7140 - Cells C30:K30), must equal (Funds 10 thru 60, & 80 - Acct 8140 - Cells C53:H53, J53).	OK
Transfer to Debt Service to Pay Principal on GASB 87 Leases (Fund 30 - Acct 7400 - Cell E39) must equal (Funds 10, 20 & 60 - Acct 8400 Cells C57:H60).	OK
Transfer to Debt Service to Pay Interest on GASB 87 Leases (Fund 30 - Acct 7500 - Cell E40) must equal (Funds 10, 20 & 60 - Acct 8500 - Cells C61:H64).	OK
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds (Fund 30 - Acct 7600 - Cell E41) must equal (Funds 10 & 20 - Acct 8600 - Cells C65:D68).	OK
Transfer to Debt Service to Pay Interest on Revenue Bonds (Fund 30 - Acct 7700 - Cell E42) must equal (Funds 10 & 20 - Acct 8700 - Cells C69:D72).	OK
Transfer to Capital Projects Fund (Fund 60 - Acct 7800 - Cell H43) must equal (Fund 10 & 20, Acct 8800 - Cells C73:D76).	OK
4. Summary of Cash Transactions: Beginning Cash Balance on Hand July 1, 2023 (CashSum 5 tab, All Funds) cannot be negative.	
Educational (Fund 10 - Cell C3)	OK
Operations & Maintenance (Fund 20 - Cell D3)	OK
Debt Service (Fund 30 - Cell E3)	OK
Transportation (Fund 40 - Cell F3)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G3)	OK
Capital Projects (Fund 60 - Cell H3)	OK
Working Cash (Fund 70 - Cell I3)	OK
Tort (Fund 80 - Cell J3)	OK
Fire Prevention & Safety (Fund 90 - Cell K3)	OK
Activity Funds (Cell C23)	OK
5. Summary of Cash Transactions: Ending Cash Balance on Hand June 30, 2024 (CashSum 5 tab - All Funds) cannot be negative.	
Educational (Fund 10 - Cell C21)	OK
Operations & Maintenance (Fund 20 - Cell D21)	OK
Debt Service (Fund 30 - Cell E21)	OK
Transportation (Fund 40 - Cell F21)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G21)	OK
Capital Projects (Fund 60 - Cell H21)	OK
Working Cash (Fund 70 - Cell I21)	OK
Tort (Fund 80 - Cell J21)	OK
Fire Prevention & Safety (Fund 90 - Cell K21)	OK
6. Summary of Cash Transactions: Other Receipts (CashSum 5 tab) must equal Other Disbursements (CashSum 5 tab).	
Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C6:H6, J6:K6) must equal Interfund Loans Receivable (Funds 10:20, 40, 70 - Acct 141 - Cells C15:D15, F15, I15).	OK
Interfund Loans Receivable (Funds 10, 20, 40, 70 - Acct 141 - Cells C7:D7, F7, I7) must equal Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C16:H16, J16, K16).	OK
7. Estimated Revenue (EstRev 6-11 tab)	
Amounts must be input for revenue.	OK
8. Estimated Expenditures (EstExp 12-20 tab)	
Amounts must be input for expenditures.	OK
9. Itemization Notes: Revenues/Expenditures reported that require note on Itemize 21 tab.	
Include brief note(s) describing revenue source.	OK
Include brief note(s) describing expenditure use.	OK
10. EBF Spending Plan	
All required questions have been answered.	OK

End of Balancing



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: August 22, 2024
To: Board of Education
From: Tim Keeley, Associate Superintendent of Business Services
Re: 2024-25 Final Budget

SUMMARY:

On June 13, 2024, the Board of Education reviewed and approved the tentative budget for 2024-25. It also called for a public hearing on the proposed budget to be held at 7:00 p.m. on August 22, 2024, in the Board Room of the Forest View Educational Center. The budget has been available for public inspection since July 22, 2024.

During the past few weeks, minor adjustments were made from the tentative budget to the final budget. The District 214 budget contains state funding which is contingent on sufficient funds being appropriated through a final approved Illinois State Budget. The 2024-25 operating budget with transfers is balanced.

By law, the final budget is required to be adopted by roll call vote prior to the end of the first quarter of the fiscal year. The resolution adopting the budget should be incorporated into the official minutes of the Board of Education.

RECOMMENDATION:

That the Board of Education approves the Final Budget for 2024-25 and adopts the Budget of Township High School District 214 County of Cook, State of Illinois, for the Fiscal Year Beginning July 1, 2024, and Ending June 30, 2025.

Resolution Att.

ITEM: 2024-
DATE: August 22, 2024
FILE: Budget, page 2

BUDGET OF TOWNSHIP HIGH SCHOOL DISTRICT 214
COUNTY OF COOK, STATE OF ILLINOIS, FOR THE
FISCAL YEAR BEGINNING JULY 1, 2024, AND
ENDING JUNE 30, 2025

WHEREAS the Board of Education of Township High School District 214, County of Cook, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 22nd day of August, 2024, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved, by the Board of Education of said district as follows:

Section 1: That the fiscal year of this School District be and the same hereby is fixed and declared to be beginning July 1, 2024, and ending June 30, 2025.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this school district for the said fiscal year.

Adopted this 22nd day of August 2024, by a roll call vote of ___Yeas and ___Nays to-wit:

Members Voting Yea:

Members Voting Nay:

President, Board of Education

Secretary, Board of Education

STATE OF ILLINOIS)
)
COUNTY OF COOK)

CERTIFICATE

I DO HEREBY CERTIFY that I am the duly elected, qualified and acting Chief Fiscal Officer of Township High School District 214, Cook County, Illinois (the "School District"), and as such, am the keeper of the fiscal records of the School District.

I DO HEREBY CERTIFY that attached hereto is a true and correct copy of the Budget for the Fiscal Year 2024-25, adopted by the Board of Education of the School District at a public meeting on August 22, 2024.

I DO FURTHER CERTIFY that the following is an estimate of revenues by source, anticipated to be received by the School District in Fiscal Year 2024-25.

REVENUE BY SOURCE

Property Taxes	\$279,191,603
Corporate Taxes	\$15,744,535
Investment Earnings	\$4,000,002
Other Local	\$13,337,122
Total Local Sources	\$312,273,262
Evidence Based Funding	\$10,100,000
Transportation Aid	\$6,752,703
Other Categorical	\$2,615,324
Total State Aid	\$19,468,027
Total Federal Aid	\$10,526,707
Total Revenue	\$342,267,996

DATED: August 22, 2024

Tim Keeley
Associate Superintendent for Business Services



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: August 22, 2024
To: Board of Education
From: Patrick Mogge, Director of Community Engagement and Outreach
Subject: FOIA Report

Summary

FOIA is the state Freedom of Information Act. Under the Illinois Freedom of Information Act (5 ILCS 140), records in the possession of public agencies may be accessed by the public upon written request. Pursuant to Section 2 (c), “public records” are all records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, cards, tapes, recordings, electronic data processing records, recorded information, and all other documentary materials, regardless of physical form or characteristics, having been prepared or having been or being used, received, in the possession of or under the control of any public body.

Description

This report is a summary of FOIA requests that have been responded to since the July 18, 2024, Board of Education meeting.

Recommendation

That the Board acknowledges compliance with the Freedom of Information Act through approval of the FOIA report.



REQUESTER	TOPIC	DATE OF RECEIPT	DATE OF RESPONSE	BOARD OF EDUCATION REPORT
Angela (Tina) Espinosa	Please consider this email as a FIOA requesting all records and documents of the reason why my daughter has been denied residency for Prospect High School.	7/25/2024	8/1/2024	8/22/2024
Jankowski, Maria	1) Request the District 214 Board of Education "Bill Lists" of all invoices stated for payments for the month of July 2021? 2) Request the District 214 Board of Education "Bill Lists" of all invoices stated for payments for the month of August 2021?	8/12/2024	8/19/2024	8/22/2024

Township High School District 214 - Board of Education
Personnel Transaction Report
August 22, 2024

Custodial Maintenance Personnel 2024-2025

Change	Location	Name	Salary	Hours	Effective Date
Resignation (From: Custodian I - 2nd Shift)	CM	Alex Blue			August 18, 2024

New	Location	Name	Salary	Hours	Effective Date
Custodian I - 3rd Shift (Initial Location: PHS)	CM	Perla Camargo	\$22.62	40	August 23, 2024

Educational Support Personnel 2024-2025

Change	Location	Name	Salary	Hours	Effective Dates
Job Placement Specialist (From: Instructional Assistant - Student Services, SS/life)	FVEC	Steve Bessemer	\$31.18	37.5	August 23, 2024
Campus Safety (From: 30 hours/week)	PHS	Dariontay Cobbs	\$25.03	40	August 23, 2024
Campus Safety (From: 30 hours/week)	PHS	Perry Dazzo	\$25.53	40	August 23, 2024
Resignation (From: AVID Assistant)	WHS	Arely Flores			August 8, 2024
Campus Safety (From: Attendance Assistant)	JHHS	Ziulma Garcia	\$27.64	40	August 23, 2024
Resignation (From: Instructional Assistant - Student Services)	RMHS	Elena Herman			August 8, 2024
Leave of Absence	WHS	Dayan Murillo			August 26, 2024 - December 11, 2024
Job Placement Specialist (From: Instructional Assistant - Student Services, JHHS)	FVEC	Julian Rocha	\$25.08	37.5	August 12, 2024 - May 30, 2025
Campus Safety (From: 37.5 hours/week)	PHS	Sarah Milstein	\$24.54	40	August 23, 2024
Program Assistant - Medically Fragile Student (From: 35 hours/week)	SS/life	Kristine Pietruszynski	\$29.33	37.5	August 23, 2024
Resignation (From: Master Scheduler)	PHS	Collin Rogers			August 30, 2024
Campus Safety (From: 17.5 hours/week)	PHS	Maritza Rivera		20	August 23, 2024
Campus Safety (From: 25 hours/week)	PHS	Mark Van Dermier	\$24.54	32.5	August 23, 2024
Instructional Assistant - Student Services (From: 25 hours/week)	JHHS	Christopher Van Grondelle	\$25.08	37.5	August 12, 2024
Resignation (From: Special Education Division Assistant)	JHHS	Maribel Vargas			August 12, 2024
Instructional Assistant - Student Services (From: 25 hours/week)	BGHS	Cory Wilks	\$25.08	37.5	August 12, 2024
Campus Safety (From: 35 hours/week)	PHS	Barbara Wolf	\$35.05	40	August 23, 2024

New	Location	Name	Salary	Hours	Effective Date
Campus Safety	RMHS	James Epley	\$24.06	40	August 23, 2024
Instructional Assistant - Student Services	PHS	Katherine Eppinger	\$25.08	37.5	August 23, 2024
Division Assistant	RMHS	Heather Henry	\$24.06	15	August 23, 2024
Division Assistant	WHS	Diana Loch	\$24.06	25	August 23, 2024
Campus Safety	WHS	Kiwan Murray	\$24.06	40	August 23, 2024
Campus Safety	JHHS	Gary Prokes	\$24.06	25	August 23, 2024
Pre School Assistant	EGHS	Giorgia Spentzos-Dravilas	\$25.58	22.5	August 23, 2024
Instructional Assistant - EL	WHS	Salma Zavala	\$25.58	37.5	August 23, 2024

Temporary and Grant Funded Personnel 2024-2025

Position	Location	Name	Salary	Hours	Effective Dates
Program Assistant - Medically Fragile Student	PHS	RoseAnn Cwidak	\$26.04	37.5	August 26, 2024 - May 30, 2025
Instructional Assistant - Student Services	PHS	Svetlana Lukic	\$25.08	37.5	August 23, 2024 - May 30, 2025
Instructional Assistant - Student Services	PHS	Michael McGowan	\$25.08	37.5	August 23, 2024 - May 30, 2025
Program Assistant - Medically Fragile Student	BGHS	Michelle Mueller	\$26.04	37.5	August 23, 2024 - May 30, 2025
AVID Assistant	WHS	Cassandra Sastre	\$24.06		August 23, 2024 - May 30, 2025

Voluntary Retirement Incentive, Educational Support Personnel 2024-2025

Position	Location	Name	Salary	Hours	Effective Date
Intent to Participate	SS	Judith Collins			Last day of SY 2028

**Education Association and Administrative/Supervisory Personnel Report
August 22, 2024**

ADMINISTRATORS/SUPERVISORS

Position	Location	Name	Salary	Effective Date
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EDUCATION ASSOCIATION

Position	Location	Name	Salary	Effective Date
0.4 Science - CNA	EGHS	Christian Gonzalez	\$27,461.60	August 12, 2024
1.0 School Social Worker	SS - Life	O'Rayn McAvoy	\$76,564.00	August 12, 2024

Resignation	Location	Name	Effective Date
World Languages	SS	Allison Feeley	August 11, 2024

Job Description
Health Services Supervisor II 10-month

Township High School District 214 - Board of Education				
Out of District Personnel Report				
August 22nd 2024				
Out of District Co-Curricular				
Position	Location	Name	Salary	Effective Date
Co-Curr Asst Boys Basketball	Elk Grove High School	Gordon, Matthew	\$7,530.00	8/23/2024
Co-Curr Marching Band Assistant	Elk Grove High School	Mesa, Kyle R	\$1,993.00	8/23/2024
Co-Curr Asst Boys Soccer	Elk Grove High School	Ramirez, Adan	\$6,600.00	8/23/2024
Co-Curr Non Specified F	Prospect High School	Randolph, Kate M	\$2,164.00	8/23/2024
Co-Curr Asst Boys Cross Country	Wheeling High School	Polak, Tyler John	\$5,492.00	8/23/2024
T & L Co-Curr Robotics Asst Coach	Forest View Educational Center	Bowers, Robert	\$3,986.00	8/23/2024



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

Dr. Scott Rowe
Superintendent

Date: August 22, 2024
To: Board of Education
From: Kate Kraft, Associate Superintendent for Business Services
Subject: Job Description

BACKGROUND INFORMATION:

We are proposing a new job description to better align with the evolving needs at the building level. The primary responsibilities of this role focus on supporting students during the school months, and a 10-month schedule will ensure that resources are allocated efficiently, aligning the supervisor's duties with the periods of highest demand. Thank you for considering this proposal as we work to enhance the effectiveness of our educational leadership team.

ADMINISTRATIVE CONSIDERATIONS:

A new job description has been reviewed by the administration and is aligned to ensure effective contributions to the district's growth and success.

RECOMMENDED ACTION:

We respectfully recommend that the Board of Education review and approve the proposed new Health Services Supervisor II 10-month job description.

TOWNSHIP HIGH SCHOOL DISTRICT 214

JOB TITLE: Health Services Supervisor II

ORGANIZATIONAL UNIT: High School

ORGANIZATIONAL RELATIONSHIPS:

Reports to: Assistant Superintendent for Student Services
Associate Principal for Operations

Supervises: Health Services Supervisor I
Health Services Office Staff

LENGTH OF CONTRACT: ~~Full Year~~ 195 days

SALARY GRADE: Supervisory Grade Three

LICENSURE: Illinois Department of Public Health
Registered Professional Nurse

GENERAL RESPONSIBILITIES:

The (BSN) registered nurse supervises the school health program and staff which meets the existing needs and identifies future needs of all students, including special populations, the school, and the community.

SPECIFIC DUTIES:

1. Oversees and participates in local comprehensive health planning (immunization clinics, blood drives, flu vaccination programs).
2. Oversees the maintenance and procedures of health records.
3. Provides Communicable Disease reports to the Department of Public Health and alerts school administration of health trends and problems.
4. Supervises and evaluates staff and provides leadership in the day to day functioning of the health office in their assigned building(s).
5. Oversees and reviews implementation of emergency care procedures and the reporting of accidents for students and staff under the jurisdiction of school.
6. Responds and assists with medically related tasks and emergencies in their assigned building(s).
7. Administers compliance with physical and immunization regulations.
8. Is the liaison between school, student, parent, and physician regarding the student's health status when under a physician's care.
9. Oversees and conducts vision screenings, making the necessary referrals for follow-up when indicated under a physician's care. Connects families to available resources.
10. Oversees the review and revision, the objectives, standards, policies, and operating procedures of the health office and the total school health program for approval by the administration.

11. Provides leadership in health care related matters on the problem-solving team and makes educational adaptations as necessary for individual student needs.
12. Supervises the process and implementation of health care plans, medication management, medical 504 plans, and individual care plans (diabetes, seizures, asthma) to ensure consistency across the district.
13. Coordinates, conducts and maintains records of mandated training for health care office staff.
14. Coordinates, conducts and maintains records of mandated training for school staff who work with students with unique medical needs.
15. Seek and facilitate opportunities and partnerships with community agencies that benefit the health and wellness of students and staff.
16. Oversees the review and revision of the standard operating procedure manual every two years, consulting with the medical advisory board.
17. Gathers and evaluates information for the health and development component of the case study and IEP process.
18. Conducts and provides an annual review, analysis, and report of district health data to the administration.
19. Manages and plans the annual budget for the school health program, making recommendations for facilities, equipment, and supplies.
20. Provides ongoing communication to the Assistant Superintendent for Student Services and student services administration team on best practices regarding the health and wellness of students.
21. Collaborates with district and building leadership to ensure equity is infused in practice and remains at the forefront of efforts to disrupt inequities.
22. Other duties as assigned.

BOE 6/11/2020
Rev. 1/20/2022, 8/22/2024

TOWNSHIP HIGH SCHOOL DISTRICT 214

JOB TITLE: Health Services Supervisor II

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BOE 6/11/2020

Rev. 1/20/2022, 8/22/2024

TOWNSHIP HIGH SCHOOL DISTRICT 214
CLASSIFIED LEAVE OF ABSENCE AGREEMENT

THIS AGREEMENT entered by and between the Board of Education, Township High School District 214, Cook County, Illinois, hereinafter referred to as the "BOARD OF EDUCATION," and DAYAN MURILLO, who holds the position of Instructional Assistant – Student Services, and is assigned to Prospect High School, hereinafter referred to as the "CLASSIFIED EMPLOYEE."

WITNESSETH: IN CONSIDERATION OF THE MUTUAL COVENANTS AND AGREEMENTS HEREIN SET FORTH, IT IS AGREED AS FOLLOWS:

1. That the BOARD OF EDUCATION grants the CLASSIFIED EMPLOYEE a Leave of Absence for the period from August 26, 2024 – December 11, 2024.
2. That the CLASSIFIED EMPLOYEE will use the Leave of Absence for the following purpose: Student Teaching.
3. Written evidence of compliance with the purpose for which the leave was granted is to be presented to the Associate Superintendent for Human Resources at the completion of the leave.
4. The CLASSIFIED EMPLOYEE, upon returning, within the time specified herein, shall retain full seniority within the E.S.P.A.
5. While on leave, the CLASSIFIED EMPLOYEE acquires no service credit for salary purposes or seniority purposes unless said employee actually works more than two-thirds of the required number of scheduled days during the school year or fiscal year. In that case, the employee will be eligible for normal progression on the salary schedule and be eligible for prorated credit for vacation, sick leave, personal and holiday benefits according to the period of time actually worked during the school year or fiscal year.
6. The leave is being granted at the request of the CLASSIFIED EMPLOYEE, and she agrees that she will not, during the period of the leave, file any claim for unemployment compensation against the BOARD OF EDUCATION.
7. The CLASSIFIED EMPLOYEE may continue the district's medical coverage through the Leave of Absence or COBRA provisions. Premiums will be paid by the CLASSIFIED EMPLOYEE under either option elected.
8. The CLASSIFIED EMPLOYEE retains any unused sick leave accumulated at the time of taking the leave but will not earn additional sick leave during the leave. Sick leave is not available for use by the CLASSIFIED EMPLOYEE while on Leave of Absence.
9. The CLASSIFIED EMPLOYEE agrees that if she violates any of the provisions contained in paragraph 6 of this Agreement, the BOARD OF EDUCATION shall have the right to immediately terminate the employment status of the CLASSIFIED EMPLOYEE.
10. If the purpose for which a leave was granted for the CLASSIFIED EMPLOYEE changes after approval for her leave, the BOARD OF EDUCATION will, upon written request, allow this employee to return to her former position.
11. Failure of the CLASSIFIED EMPLOYEE to return to service at the end of the Leave of Absence constitutes a resignation by the CLASSIFIED EMPLOYEE and termination of all employment.
12. The CLASSIFIED EMPLOYEE who is granted a Leave of Absence must notify the Associate Superintendent for Human Resources in writing by November 27, 2024, whether it is her intention to return to employment in the district. Failure to so notify the Associate Superintendent for Human Resources by said date will constitute an automatic resignation resulting in termination of all employment.

CLASSIFIED EMPLOYEE



Dayan Murillo

Date: Aug. 13, 2024

BOARD OF EDUCATION

Township High School District 214, Cook County, Illinois

By _____
Secretary of the Board

Date: _____